

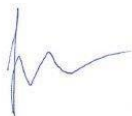
# COUNCIL AGENDA

## ORDINARY COUNCIL MEETING

17 April 2019

You are hereby notified that an **Ordinary Council Meeting** of Liverpool City Council will be held at the **FRANCIS GREENWAY CENTRE, 170 GEORGE STREET, LIVERPOOL** on **Wednesday, 17 April 2019** commencing at 6.00pm. Doors to the Francis Greenway Centre will open at 5.50pm.

Liverpool City Council Meetings are taped for the purposes of minute taking and record keeping. If you have any enquiries please contact Council and Executive Services on 8711 7584.



**Kiersten Fishburn**

CHIEF EXECUTIVE OFFICER

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### Council in Closed Session

The following items are listed for consideration by Council in Closed Session with the public excluded, in accordance with the provisions of the Local Government Act 1993 as listed below:

#### CONF 01 Fire and Rescue NSW Referrals

*Reason: Item CONF 01 is confidential pursuant to the provisions of s10A(2)(g) of the Local Government Act because it contains advice concerning litigation, or advice that would otherwise be privileged from production in legal proceedings on the ground of legal professional privilege.*

#### CONF 02 Tender WT2770 – Georges River Footbridge Renewal at Voyager Point

*Reason: Item CONF 02 is confidential pursuant to the provisions of s10A(2)(d i) of the Local Government Act because it contains commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it.*

## ORDER OF BUSINESS

CONF 03 Legal Affairs Report

*Reason: Item CONF 03 is confidential pursuant to the provisions of s10A(2)(g) of the Local Government Act because it contains advice concerning litigation, or advice that would otherwise be privileged from production in legal proceedings on the ground of legal professional privilege.*

CONF 04 Liverpool City Council Pound Facility

*Reason: Item CONF 04 is confidential pursuant to the provisions of s10A(2)(c) of the Local Government Act because it contains information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business.*

CONF 05 Proposed Disposal Council land Lot 88 DP 1236888 Kurrajong Road, Prestons

*Reason: Item CONF 05 is confidential pursuant to the provisions of s10A(2)(c) of the Local Government Act because it contains information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business.*

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## MINUTES OF THE ORDINARY MEETING HELD ON 27 MARCH 2019

### PRESENT:

Mayor Wendy Waller  
 Councillor Ayyad  
 Councillor Balloot  
 Councillor Hadchiti  
 Councillor Hadid  
 Councillor Hagarty  
 Councillor Harle  
 Councillor Kaliyanda  
 Councillor Karnib  
 Councillor Rhodes  
 Councillor Shelton (arrived at 6.15pm)  
 Mr Tim Moore, Acting Chief Executive Officer  
 Mr Chris White, Director City Corporate  
 Ms Tina Sangiuliano, Acting Director City Community and Culture  
 Dr Eddie Jackson, Director City Deal  
 Mr Peter Patterson, Director City Presentation  
 Mr Raj Autar, Director City Infrastructure and Environment  
 Mr David Smith, Acting Director City Economy and Growth  
 Mr David Maguire, Internal Ombudsman

The meeting commenced at 6.00pm.

**ACKNOWLEDGMENT OF COUNTRY,** The prayer of the Council was read by Reverend  
**PRAYER OF COUNCIL AND** David Clarke from Hoxton Park Anglican Church.  
**AFFIRMATION TO BE READ BY**

**NATIONAL ANTHEM** The National Anthem performed and recorded by  
 Rebekah Ferro was played at the meeting.

**APOLOGIES** Nil

## **CONDOLENCE (read by Mayor Waller)**

### **Victims of Christchurch Shootings**

On 15 March 2019, 50 lives were lost and dozens were injured in shootings at two mosques in Christchurch.

The victims were ordinary people – men, women and children who were attending sacred Friday prayers. To see lives of citizens peacefully following their religion so brutally taken away by an act of terrorism reminds us how fragile harmony can be.

Many people in Liverpool, particularly our Muslim community members, were deeply affected by this horrific act. Many are grieving and three staff members at the Western Sydney Migrant Resource Centre lost family members in the attack.

I express my deepest condolences to the families and friends of the victims at this devastating time. Everybody has the right to feel safe, included and respected, no matter where they live or whatever religion they follow.

To our Muslim brothers and sisters, I offer my solidarity and the commitment that Council will continue to support and value Liverpool's multicultural diversity as one of our greatest strengths.

On Thursday 21 March 2019, people from many religious faiths, Members of Parliament, Councillors and community groups gathered in Macquarie Mall to sign Liverpool's Declaration on Cultural and Religious Harmony. The event was organised by the Western Sydney Migrant Resource Centre and Liverpool City Council.

It was a powerful reminder that we must continue to uphold the values that make us who we are as we continue creating harmony in diversity and demonstrating resilience in such tough times.

## **RECOMMENDATION:**

**Motion:     Moved: Mayor Waller**

That Council:

1. Write to the Mayor of Christchurch City Council expressing our condolences;
2. Direct the CEO to write to the CEO of Christchurch City Council offering Council's assistance in these difficult times;

3. Write to Islamic places of worship and faith based schools in the LGA offering solidarity with any community member who may feel they have been impacted by these events; and
4. Write to the Western Sydney Migrant Resource Centre expressing our condolences to the staff who lost family members in the shootings and thanking them for co-organising the signing of Liverpool's Declaration on Cultural and Religious Harmony.

On being put to the meeting the motion was declared CARRIED.

One minute silence was then observed for the victims of the Christchurch Shootings.

## CONFIRMATION OF MINUTES

**Motion:**

**Moved: Clr Hagarty**

## Seconded: Clr Rhodes

That the minutes of the Ordinary Meeting held on 27 February 2019 be confirmed as a true record of that meeting.

On being put to the meeting the motion was declared CARRIED.

## DECLARATIONS OF INTEREST

Mayor Waller declared a pecuniary interest in the following item:

**Item CORP 01:** Sydney Western City Planning Panel - Remuneration for Council representatives

**Reason:** Mayor Waller is on the Planning Panel.

Mayor Waller left the Chambers for the duration of this item.

Clr Kaliyanda declared a non-pecuniary, but significant interest in the following item:

**Item COM 01:** Grants, Donations and Corporate Sponsorship

**Reason:** Cllr Kaliyanda is a member of the Liverpool and District Historical Society.

Clr Kaliyanda left the Chambers for the duration of this item.

Clr Hagarty declared a non-pecuniary, less than significant interest in the following item:

**Item COM 01:** Grants, Donations and Corporate Sponsorship

**Reason:** Clr Hagarty is a member of the Liverpool and District Historical Society.

Clr Hagarty left the Chambers for the duration of this item.

Clr Shelton declared a non-pecuniary, less than significant interest in the following item:

**Item COM 01:** Grants, Donations and Corporate Sponsorship

**Reason:** Clr Shelton is an ordinary member of the Liverpool and District Historical Society.

Clr Shelton left the Chambers for the duration of this item.

Clr Hagarty declared a pecuniary interest in the following item:

**Item CORP 01:** Sydney Western City Planning Panel - Remuneration for Council representatives

**Reason:** Clr Hagarty is an alternate delegate on the Planning Panel and would receive a fee for attending meetings.

Clr Hagarty left the meeting during consideration of this item and was not in attendance for the vote.

## **PUBLIC FORUM**

### **Presentation – items not on agenda**

Nil.

### **Representation – items on agenda**

1. **Reverend Stuart Pearson** addressed Council on the following item:

**NOM 03** Celebrating St Luke's Church 200 Years.

**Motion:**                      **Moved: Clr Hagarty**                      **Seconded: Clr Hadchiti**

That a three minute extension of time be given to the speaker.

On being put to the meeting the motion was declared CARRIED.

## MAYORAL REPORT

**ITEM NO:** MAYOR 01  
**FILE NO:** 074183.2019  
**SUBJECT:** Announcement of Future Food Systems CRC

Liverpool City Council is one of more than 70 partners in the newly-formed Future Food Systems Cooperative Research Centre announced today by Minister for Industry, Science and Technology Karen Andrews. Ms Andrews announced \$35 million in funding for the centre, which will cost \$187 million over 10 years.

Liverpool will be the location for one of six food hubs, where researchers, growers and manufacturers will work together to find new ways to meet the growing demand for Australia's high-quality produce locally and internationally.

We have the perfect opportunity with the development of Western Sydney International (Nancy-Bird Walton) Airport and the Aerotropolis to include a new food precinct.

The flow-on benefits to Liverpool's agricultural, manufacturing and transport and logistics sectors will be significant. Farming has formed an important part of Liverpool's economic output since its establishment. Today, Liverpool's farmers supply poultry and eggs, vegetables, flowers and dairy to the Sydney market and beyond.

We look west to our rural lands for their productive and sustainable potential, not just the suburbs in the waiting.

Council's City Economy Unit will work with our partners to deliver capability programs to help local producers take advantage of this industry led Cooperative Research Centre.

## RECOMMENDATION

1. That Council receives and notes this minute; and
2. Congratulate all the staff involved.

**Motion:** **Moved: Mayor Waller**

On being put to the meeting the motion was declared CARRIED.

**MOTION TO BRING ITEM FORWARD****Motion****Moved: Cllr Ayyad****Seconded: Cllr Shelton**

That item NOM 03 Celebrating St Luke's Church 200 Years be brought forward and dealt with now.

On being put to the meeting the motion was declared CARRIED.

**ITEM NO:** NOM 03**FILE NO:** 064929.2019**SUBJECT:** Celebrating St Luke's Church 200 Years**NOTICE OF MOTION (Submitted by Councillor Ayyad)**

That Council:

1. Congratulate St Luke's Church on its amazing achievement of serving the Liverpool community, in the name of God, continuously for over 200 years;
2. Support the celebration of the 200 year anniversary in any means possible, including delegating to the CEO the ability to provide support (staffing etc);
3. Provide \$50,000 for the Church community events that they have planned so that the City and people of Liverpool can partake in this historical occasion. This should include a plaque, where possible, marking this event; and
4. Provide the printing and installation of the street banners in Liverpool around the month of September/October 2019 (in discussion with the Church).

**COUNCIL DECISION****Motion:****Moved: Cllr Ayyad****Seconded: Cllr Hadid**

That Council:

1. Resolves to provide \$40,000 to St Luke's Church as a contribution towards the celebration of the 200 year anniversary of St Luke's Church and also for the community day to be held in September 2019 and book launch in 2020;
2. Advertise the payment for a period of 28 days under s.356 of the Local Government Act, and if no submissions in objection are received, the CEO be delegated authority to progress the payment;

3. Provide St Luke's Church with a plaque marking the 200-year anniversary as a gift from Liverpool Council and the wider Liverpool community;
4. Congratulate St Luke's Church on its amazing achievement of serving the Liverpool community, in the name of God, continuously for over 200 years; and
5. Seek suitable grant funding from Office of Environment and Heritage regarding appropriate funding that could reconcile the \$40,000.

On being put to the meeting the motion was declared CARRIED.

## NOTICES OF MOTION OF RESCISSION

**ITEM NO:** NOMR 01  
**FILE NO:** 059687.2019  
**SUBJECT:** Rescission of EGROW 08 Responses to Advocacy, Liverpool's Time is Now from the Council meeting of 27 February 2019

### NOTICE OF MOTION OF RESCISSION (Submitted by Cllr Hagarty, Cllr Shelton and Mayor Waller)

We the undersigned move a rescission motion to rescind item EGROW 08 Responses to Advocacy, Liverpool's Time is Now (as shown below) that was passed at the Ordinary Council Meeting held on Wednesday 27 February 2019.

*"That Council:*

1. *Note that Infrastructure Australia has listed Sydney Metro City & Southwest as a 'High Priority Project'.*
2. *Note that the Sydney Metro City & Southwest will provide in part:*
  - a. *48 extra services in peak on the Airport & South line.*
  - b. *72 extra services for each of the Western, Blue Mountains, Inner West lines & Leppington lines.*
3. *Note that a survey on Liverpool Listens was undertaken asking 'Do you support a metro rail extension from Bankstown to Liverpool?' which attracted 182 respondents of which 161 responded 'yes' and 21 'no'.*
4. *Note the media release issued by Council on the 23rd of October 2017 which in part states:*

*"Liverpool is missing out again," said Liverpool City Council CEO Kiersten Fishburn.*

*"People can't be made to wait decades for the infrastructure they need now. These are critical rail links which will make an enormous difference to the quality of people's lives – connecting people with jobs.*

*Already, Liverpool commuters are struggling with one of the slowest lines in Sydney, Ms Fishburn said.*

*"We desperately need express services to get people to work in reasonable time. Many residents are losing up to three hours a day commuting," she said.*

*"Mayor Wendy Waller and the councillors want the best for the city's residents which is why we have worked so hard on this issue," she said.*

*"We have run surveys, a petition, made expert submissions and met with countless bureaucrats and politicians. We will not stop standing up for the people of Liverpool*

*and I would encourage members of the community to let the NSW Government know what they think."*

5. *Note the SMH report on the 14th of October 2015 headed 'Foley proposes Bankstown metro extension to Liverpool, Badgerys Creek which in part states 'The state opposition is calling on the government to consider extending the Bankstown line, planned to be converted to a "metro" rail link, in a straight line to Liverpool and then perhaps beyond to Badgerys Creek.*
6. *Note that after extensive lobbying by Council the State Government included the Metro from Bankstown to Liverpool in their plans.*
7. *Note that the State Labor Leader vowed mid February 2019 to spend \$8 billion to "fast-track" a new metro train line between Parramatta and the central city with some of the funds coming from cancelling the Sydney Metro City & Southwest.*
8. *Note that Liverpool is the Gateway to the Southwest, the third CBD and is sick of having much needed funds and links diverted to improve Parramatta.*
9. *Direct the CEO to immediately lobby the State Opposition Leader in all ways possible requesting that this transport project is not cancelled should his Party be elected to govern.*
10. *Direct the CEO to immediately commence a community awareness campaign using all means possible, not limited to print and social, voicing our outrage on the promise by the State Opposition Leader to cancel the Sydney Metro City & Southwest, should his party be elected to govern, highlighting the benefits this project would bring to our residents.*
11. *Direct the CEO to use funds from the Unrestricted Reserves to ensure our message is heard loud and clear.*
12. *Lobby for the Bankstown Metro Line to go to Liverpool."*

The above Rescission Motion was lodged by Cllr Hagarty, Cllr Shelton and Mayor Waller.

The Mayor ruled that the original motion (passed on 27 February 2019) is unlawful, and as a result, the Rescission Motion is out of order and would not be dealt with.

## Motion of Dissent

**Motion:** **Moved:** Clr Hadchiti **Seconded:** Clr Hadid

That Council move a motion of dissent against the Mayor's ruling.

On being put to the meeting the motion of dissent was declared CARRIED

The Rescission Motion (as shown on pages 8 and 9 of these minutes) was then voted on.

## COUNCIL DECISION

**Rescission Motion:                      Moved: Clr Hagarty                      Seconded: Clr Shelton**

That the resolution for item EGROW 08 Responses to Advocacy, Liverpool's Time is Now that was passed at the Ordinary Council Meeting on 27 February 2019 be rescinded.

On being put to the meeting the Rescission Motion was declared LOST.

**Clr Balloot left the meeting at 7.00pm**  
**Clr Balloot returned to the meeting at 7.02pm**

# CITY ECONOMY AND GROWTH REPORT

**ITEM NO:** EGROW 01  
**FILE NO:** 030881.2019  
**SUBJECT:** Adoption of International Trade Engagement Strategy

## RECOMMENDATION

That Council:

1. Endorse the International Trade Engagement Strategy for public exhibition;
2. Delegate to the CEO to finalise the strategy if no submissions are received, or report back to the Council the details of any submissions upon conclusion of exhibition;
3. Consider resources and funding requirements as part of the preparation of the 2019/2020 budget; and
4. Directs the CEO to report to Council on the progress of this initiative.

## COUNCIL DECISION

**Motion:**                      **Moved: Clr Kaliyanda**                      **Seconded: Clr Shelton**

That the recommendation be adopted.

On being put to the meeting the motion was declared CARRIED.

1. Adopts draft Liverpool Development Control Plan 2008 (Amendment 33) and draft Liverpool Growth Centre Precincts Development Control Plan as exhibited, to come into effect upon publication of the required notice in the local newspaper; and
2. Advises those who lodged a submission of Council's decision.

That Council:

- ## COUNCIL DECISION

**Motion:**                      **Moved: Clr Hadchiti**                      **Seconded: Clr Kaliyanda**

That the recommendation be adopted.

On being put to the meeting the motion was declared CARRIED.

Councillors voted unanimously for this motion.



That Council:

- ## COUNCIL DECISION

**Motion:**                      **Moved: Clr Shelton**                      **Seconded: Clr Karnib**

That the recommendation be adopted.

On being put to the meeting the motion was declared CARRIED.

Councillors voted unanimously for this motion.

**ITEM NO:** EGROW 06  
**FILE NO:** 055789.2019  
**SUBJECT:** Proposed Amendment to State Environmental Planning Policy (Sydney Region Growth Centres) 2006 - Austral / Leppington North Precinct and Liverpool Growth Centre Precinct DCP

## **RECOMMENDATION**

That Council:

1. Endorses the planning proposal to amend State Environmental Planning Policy (Sydney Region Growth Centres) 2006 – Austral / Leppington North Precinct and the proposed amendments to the Liverpool Growth Centre Precinct Development Control Plan;
2. Notes that amendments to the Liverpool Contributions Plan 2014 (Austral and Leppington North Precincts) as a result of this planning proposal and the DCP amendment will be advanced under a separate review of the contributions plan;
3. Delegates to the CEO the authority to make any minor typographical and publishing changes to the planning proposal and the Development Control Plan (DCP) prior to seeking a Gateway determination;
4. Forwards the planning proposal to the Department of Planning and Environment pursuant to section 3.34 of the Environmental Planning and Assessment Act 1979, seeking a Gateway determination;
5. Subject to Gateway determination, undertakes public exhibition and community consultation in accordance with the conditions of the Gateway determination; and
6. Receives a further report on the outcome of the public exhibition and community consultation.

## **COUNCIL DECISION**

**Motion:** **Moved: Cllr Harle** **Seconded: Cllr Rhodes**

That the recommendation be adopted.

On being put to the meeting the motion was declared CARRIED.

Councillors voted unanimously for this motion.

**ITEM NO:** EGROW 07  
**FILE NO:** 059282.2019  
**SUBJECT:** Moorebank R4 zoning - Findings of community engagement

## RECOMMENDATION

That Council:

1. Notes that a local housing strategy is currently being prepared as part of the LEP Review process; and
2. Notes that a review of density and dwelling typologies will be undertaken as part of the LEP Review process.

## COUNCIL DECISION

**Motion:**                      **Moved: Cllr Shelton**                      **Seconded: Cllr Harle**

That Council:

1. Notes that a local housing strategy is currently being prepared as part of the LEP Review process;
2. Notes that a review of density and dwelling typologies will be undertaken as part of the LEP Review process;
3. Notes the community feedback from the recent community consultation; and
4. Write to
  - the Premier and Minister for Planning requesting that:
    - Councillors right to determine DAs be reinstated; and
    - the delayed Medium Density Housing code be scrapped all together.
  - local State MPs requesting their support for the above.

On being put to the meeting the motion was declared CARRIED.

Councillors voted unanimously for this motion.



*15.15 All chairperson of meetings of the council and committees of the council are authorised under this code to expel any person other than a councillor, from a council or committee meeting, for the purposes of section 10(2)(b) of the Act. Councillors may only be expelled by resolution of the council or the committee of the council.*

- b) Remove Clause 5.14 and Clause 5.15 (non-mandatory clauses) as shown below;

*5.14 Where, prior to the commencement of a meeting, it becomes apparent that a quorum may not be present at the meeting, or that the safety and welfare of councillors, council staff and members of the public may be put at risk by attending the meeting because of a natural disaster (such as, but not limited to flood or bushfire), the mayor may, in consultation with the CEO and, as far as is practicable, with each councillor, cancel the meeting. Where a meeting is cancelled, notice of the cancellation must be published on the council's website and in such other manner that the council is satisfied is likely to bring notice of the cancellation to the attention of as many people as possible.*

*5.15 Where a meeting is cancelled under clause 5.14, the business to be considered at the meeting may instead be considered, where practicable, at the next ordinary meeting of the council or at an extraordinary meeting called under clause 3.3.*

- c) Remove Clause 11.11 (as shown below);

*11.11 All voting at council meetings, (including meetings that are closed to the public), must be recorded in the minutes of meetings with the names of councillors who voted for and against each motion or amendment, (including the use of the casting vote), being recorded.*

2. Receives a further report to Council following the public consultation period, or if no submissions are received, delegate to the CEO to adopt the Code of Meeting Practice as exhibited.

**Amendment:**

**Moved: Cllr Rhodes**

**Seconded: Cllr Harle**

That Council:

1. Places the attached draft Code of Meeting Practice on public exhibition for 28 days with the amendments as shown below, and provides members of the community 42 days in which to comment:

- a) Replace Clause 15.14 (as shown below) with Clause 15.15 (as shown below);

*15.14 All chairpersons of meetings of the council and committees of the council are authorised under this code to expel any person, including any councillor from a council or committee meeting, for the purposes of section 10(2)(b) of the Act.*

*15.15 All chairperson of meetings of the council and committees of the council are authorised under this code to expel any person other than a councillor, from a council or committee meeting, for the purposes of section 10(2)(b) of the Act. Councillors may only be expelled by resolution of the council or the committee of the council.*

- b) Remove Clause 5.14 and Clause 5.15 (non-mandatory clauses) as shown below;

*5.14 Where, prior to the commencement of a meeting, it becomes apparent that a quorum may not be present at the meeting, or that the safety and welfare of councillors, council staff and members of the public may be put at risk by attending the meeting because of a natural disaster (such as, but not limited to flood or bushfire), the mayor may, in consultation with the CEO and, as far as is practicable, with each councillor, cancel the meeting. Where a meeting is cancelled, notice of the cancellation must be published on the council's website and in such other manner that the council is satisfied is likely to bring notice of the cancellation to the attention of as many people as possible.*

*5.15 Where a meeting is cancelled under clause 5.14, the business to be considered at the meeting may instead be considered, where practicable, at the next ordinary meeting of the council or at an extraordinary meeting called under clause 3.3.*

- c) Clause 5.22 to be changed to read:

With regards to webcast recording of each meeting of Council and Committee of Council, the webcasting recording is to be retained on Council's website for a four year rolling term.

2. Receives a further report to Council following the public consultation period, or if no submissions are received, delegate to the CEO to adopt the Code of Meeting Practice as exhibited.

On being put to the meeting the Amendment (moved by Clr Rhodes) was declared LOST.

The Motion (moved by Clr Hadchiti) was then put to the meeting and was declared CARRIED.



That Council:

1. Adopts the Draft Enterprise Risk Management Policy attached to this report; and
2. Notes the Enterprise Risk Management Strategy attached to this report.

**Motion:**                      **Moved: Clr Shelton**                      **Seconded: Clr Kaliyanda**

That the recommendation be adopted.

On being put to the meeting the motion was declared CARRIED.

**ITEM NO:** COM 01  
**FILE NO:** 038303.2019  
**SUBJECT:** Grants, Donations and Corporate Sponsorship

That Council endorses the funding recommendation of **\$15,000** (GST exclusive) under the **Corporate Sponsorship (Outgoing) Program** for the following projects:

Applicant	Project	Recommended
Vedic Festival Incorporated	Festival of Chariots	\$10,000
Pakistan Multicultural Services of Australia NSW Incorporated	Ramadan Eid Bazaar Festival	\$ 5,000

**Motion:**                      **Moved: Cllr Hadchiti**                      **Seconded: Cllr Rhodes**

That the recommendation be adopted.

On being put to the meeting the motion was declared CARRIED.







**ITEM NO:** CORP 03  
**FILE NO:** 054834.2019  
**SUBJECT:** Provision of Public Parking to City Centre South

## **RECOMMENDATION**

That Council:

1. Approves the implementation of the additional at-grade car parking proposal at Woodward Park;
2. Directs the CEO to include sufficient funds to implement the works in the 2019/20 budget;
3. Approves the repurposing of 68 Speed Street, Liverpool (Lot 231 DP635209) as public car parking; and
4. Delegates authority to the CEO to negotiate with the interested parties to achieve favourable commercial terms on 68 Speed Street in both financial outcome and public benefit, and advise councillors of progress through the CEO update process.

## **COUNCIL DECISION**

**Motion:** **Moved Cllr Hagarty** **Seconded: Cllr Hadchiti**

That Council:

1. Approves the implementation of the additional at-grade car parking proposal at Woodward Park;
2. Directs the CEO to include sufficient funds to implement the works in the 2019/20 budget;
3. Approves the repurposing of 68 Speed Street, Liverpool (Lot 231 DP635209) as public car parking;
4. Delegates authority to the CEO to negotiate with the interested parties to achieve favourable commercial terms on 68 Speed Street in both financial outcome and public benefit, and advise councillors of progress through the CEO update process;
5. Advocates for the delivery of commitments in relation to commuter car parks as promised by the State Government; and

6. Direct the CEO to bring a report to Council, listing all commitments made by the Government relating to the Liverpool LGA during the election campaigning period and also specifically related to the delivery of commuter carparking.

On being put to the meeting the motion was declared CARRIED.

**Clr Hadchiti left the meeting at 8.46pm.**

**Clr Hadchiti returned to the meeting at 8.48pm.**

## **CITY INFRASTRUCTURE AND ENVIRONMENT REPORT**

**ITEM NO:** INF 01

**FILE NO:** 051012.2019

**SUBJECT:** Conservation of Koala Habitat Corridors

### **RECOMMENDATION**

That Council receives and notes the report.

### **COUNCIL DECISION**

**Moved:**

**Moved Clr Hadchiti**

**Seconded Clr Hagarty**

That Council receive and accept the report and:

1. Write to Sutherland Council seeking their support for the need for a koala corridor that links the Liverpool LGA and the Sutherland LGA through the Military owned land;
2. Seek their support to also contact the Minister of Defence seeking support a connecting corridor;
3. Contact the Minister of Defence after the May election to maintain avocation for Koala corridor through the Defence land; and
4. Report back to the July Council meeting on all outcomes.

On being put to the meeting the motion was declared CARRIED.



That Council:

- ## COUNCIL DECISION

**Motion:** Moved: Clr Hadid      **Seconded:** Clr Ayyad

That the recommendation be adopted.

On being put to the meeting the motion was declared CARRIED.

That Council receives and notes the Minutes of the Aboriginal Consultative Committee Meeting held on 7 February 2019.

**Motion:**                      **Moved: Clr Hadid**                      **Seconded: Clr Ayyad**

That the recommendation be adopted.

On being put to the meeting the motion was declared CARRIED.



1. Receives and notes the minutes of the Intermodal Committee meeting held on 14 February 2019; and
2. Endorses the Committee recommendations asking Council to:
  - a) Note the advice from the RMS and write to the RMS requesting consideration be given to a heavy vehicle inspection bay, similar to bays recently installed on Narellan Road and those existing on the Northern Road and other such roads in Metropolitan Sydney;
  - b) Investigate whether it can reject any proposal by the Roads and Maritime Services (RMS) to obtain ownership of Council's local roads within the vicinity of the Moorebank Intermodal and in addition, obtain legal advice on whether it can be a party to the Voluntary Planning Agreement (VPA) between QUBE Holdings and the RMS; and
  - c) Engage a suitably qualified consultant to peer review the air quality report by Dr Ben Altwood, whilst incorporating other data from local reports and Council's air quality monitoring data, and report these findings back to the Intermodal Committee.

- c) Engage a suitably qualified consultant to peer review the air quality report by Dr Ben Altwood, whilst incorporating other data from local reports and Council's air quality monitoring data, and report these findings back to the Intermodal Committee and Council.

That Council:

- ## COUNCIL DECISION

**Motion:** Moved: Clr Hadid      **Seconded:** Clr Ayyad

That the recommendation be adopted.

On being put to the meeting the motion was declared CARRIED.

**ITEM NO:** CTTE 07  
**FILE NO:** 050297.2019  
**SUBJECT:** Minutes of the Tourism and CBD Committee Minutes held on 5 February 2019

## RECOMMENDATION

That Council:

1. Receives and notes the Minutes of the Tourism and CBD Meeting held on 5 February 2019; and
2. Endorses the recommendations in the Minutes.

## COUNCIL DECISION

**Motion:** Moved: Clr Hadid      **Seconded:** Clr Ayyad

That the recommendation be adopted.

On being put to the meeting the motion was declared CARRIED.

## QUESTIONS WITH NOTICE

**ITEM NO:** QWN 01

**FILE NO:** 036987.2019

**SUBJECT:** Question with Notice - Clr Hagarty - Small Streets

### Background

Liverpool has many small suburban streets. When vehicles park on the verge in these streets they are fined. When they park in these small streets, occasionally garbage trucks are unable to pass.

Please address the following:

What is the minimum width a street needs to be for a garbage truck to pass:

- With no cars parked in it.
- If a car is parked on one side.
- If cars are parked on either side.

### Response

Liverpool's local streets are generally designed to cater for the width and turning circle of what is known as a "service vehicle" of 8.8m in length. Liverpool City Council garbage trucks are generally 9.5 - 9.9 metres long, 2.5 metres wide and have a minimum turning radius of 10.3 metres. This is slightly larger than the standard service vehicle for which most roads are designed.

The following table outlines the minimum street widths for garbage trucks to operate without hindrance, including situations in which there are parked vehicles.

Street with On-Street Parking Arrangements	Minimum local street carriageway widths	Minimum high-order road carriageway widths
With no cars parked (on either side)	6.0 m	7.0 m
If a car is parked on one side	8.1 m	9.3 m
If cars are parked on either side	10.2 m	11.6 m

### Additional information

Austroads *Guide to Road Design Part 3 – Geometric Design* recommends a desirable general traffic lane width of 3.5 m for higher order roads such as arterial, sub-arterial and distributor

roads carrying high traffic volumes and 3.0m for local streets in a low speed environment. These widths are sufficient for garbage trucks to utilise when un-obstructed.

Australian Standards *AS 2890.5: 1993 Parking Facilities Part 5: On-Street Parking* outlines requirements for on-street parking design and specifies minimum on-street parallel lane widths of 2.1 m for cars and 2.3 m for light commercial vehicles.

In addition to the Austroads Guidelines and Australian Standards, in 1995 the then Commonwealth Department of Housing and Regional Development established an expert panel to prepare an Australian Model Code for Residential Developments (AMCORD): A National Resource Document for Residential Development.

The Code specifies the following requirements including carriageway widths for different classes of residential streets. The design of roads in older release areas such as West Hoxton, Wattle Grove and Prestons makes reference to the AMCORD requirements, as shown in the table below.

**Table - Characteristics of Roads in Residential Subdivision Road Networks**

Road type	Traffic Volume (vpd)	Maximum Speed (km/h)	Carriageway Width (m) (two lanes)		Parking provisions within road reserve
			Minimum	Maximum	
<b>Access Street/Cul de sac</b>	300	25	6.5	6.5	Kerb-side in Carriageway
<b>Local Street</b>	300 - 1,000 vpd	40	7.0	7.5	Kerb-side in Carriageway
	1000to 2,000 vpd	40	7.5	9.0	Kerb-side in Carriageway
<b>Collector Street</b>	2,000 - 3,000 vpd	50	7.5/9.5 for bus routes	9.5	Carriageway/ Indented parking Rollover
<b>Local Sub-Arterial Road/Truck Collector</b>	6,000 (no access to single dwelling residential allotments)	60	7.5/9.5 m for bus routes	9.5	Parking not permitted on carriageway

Council's current engineering design specification (Aus-Spec, 2001, NSW Development Design Specification D1 Geometric Road Design (Urban and Rural) adopts narrower carriageway widths of 6.5m to 7.0m wide inclusive of parking compared to the minimum recommended road width of 8.1m based on the Austroads Design Guides and Australian Standards.

Council is reviewing its current engineering design specifications and a report is being prepared for Council's consideration regarding changes to road sections in the Growth Centres Development Control Plans (DCPs) to reflect the latest Austroads Design Guides and Australian Standards. The Growth Centres DCP is proposed to be amended to provide a width of 10.4m for local streets (inclusive of parking bays on both sides) and a width of 10.8m for collector roads (inclusive of parking bays on both sides). The Austral SEPP and DCP amendment Council report will provide more detail as to the proposed width of streets in the Austral and Leppington North areas.

**Motion:**                      **Moved: Clr Hagarty**                      **Seconded: Clr Rhodes**

1. Listing the streets and associated costs where it is practical to reduce the width of traffic islands;
2. Identifying opportunities to pave portions of the nature strips to permit on-street parking spaces and explore other opportunities such as parking bays; and
3. Identifying how many car spaces we would get if the initiatives in this resolution was done in each suburb.

Minutes of the Ordinary Council Meeting held on Wednesday, 27 March 2019 and confirmed on Wednesday, 17 April 2019

Chairperson

**ITEM NO:** QWN 02  
**FILE NO:** 065198.2019  
**SUBJECT:** Question with Notice - Cllr Shelton - Busking Policy

Please address the following:

1. Noting Council's 'Busking Policy' is shortly due for renewal in any event, please advise what steps would be required, and to what extent it is thought feasible, to wholly or partially exempt persons of aboriginal descent from compliance with this policy?

**A response to this Question with Notice will be provided in the 17 April 2019 Council meeting business papers.**

**ITEM NO:** QWN 03  
**FILE NO:** 065217.2019  
**SUBJECT:** Question with Notice - Cllr Shelton - Solar Panels on Council Buildings

Please address the following:

1. Please in broad terms advise the extent to which it is feasible and cost effective to implement a program of progressive installation of solar panels on Council buildings?
2. As a supplementary matter please also broadly advise whether the installation of energy storage batteries at any time in the foreseeable future would be beneficial?

**A response to these Questions with Notice will be provided in the 17 April 2019 Council meeting business papers.**

**Clr Hadchiti left the meeting at 9.17pm.**

**Clr Hagarty left the meeting at 9.19pm.**

**Clrs Hagarty and Hadchiti returned to the meeting at 9.21pm.**

## **PRESENTATIONS BY COUNCILLORS**

Councillor Rhodes made a presentation on the Tourism Conference as follows:

I attended the Local Government Tourism Conference held this month in Terrigal.

The Conference was well attended particularly from Regional NSW.

I advised the Conference about the 200,000 Chinese/Asian tourists that currently stay predominately in the Liverpool LGA each year. At the conference I suggested mutual co-operation and possible partnership arrangement with the Regional LGA's who have the opportunity to obtain funding, to partner with Liverpool accommodation providers to promote their regional tourism opportunities to the 200,000 International Tourists we have staying with us each year.

The regional areas of NSW have access to State funding that is not available to metropolitan areas like Liverpool.

At the conference I proposed that Liverpool has the opportunity to promote directly to the tourists they are seeking and that regional areas have access to funding to promote their attractions to that clearly defined and captured market in Liverpool.

The mutual co-operation would benefit Liverpool in helping us to provide a better visitor experience for our International Tourist by providing 3D promotion booths showing the tourism assets of Regional NSW. The booths being funded by the Regional LGA's through funding available to them that is not available to Liverpool.

The benefit to participating regional LGA's is that they have the opportunity to increase their visitation numbers.

The benefit to Liverpool is that by providing an additional information service to the International market we are more likely to have return or additional International Tourists who choose Liverpool as their desired base destination in preference to other LGA's who do not offer a similar service.

My proposal was met with enthusiastic applause and already there are a number of Regional LGA's or Tourism information centres who have expressed their interest in such partnerships.

The second interest to me attending the Conference was to find out more about Agritourism, which presented another Liverpool opportunity through A Fruit Wine operation who has established a possible export market into the Chinese market, but is delaying this opportunity until they can guarantee supply.

This information presented a two-fold opportunity for Liverpool, to again utilise our existing Chinese Tourism market.

The first opportunity is through the promotion of product information, wine tastings etc that the Central Coast operation has expressed a desire to partner with the hotel operators in Liverpool to do. This again would increase the value of visitor experience and help consolidate Liverpool as a destination of choice by this International Market. By Liverpool value adding to their visitation experience through activities such as this we will encourage more International Tourists to choose Liverpool as a destination of preference.

Fruit Wine is very popular with the Chinese who have expressed their desire to be able to purchase such produce that is otherwise unavailable to them in China.

This presented the second opportunity for Liverpool to participate in agriculture production, where there is not only an identified market but there is also an identified need for greater production in order to guarantee the supply for a Fruit Wine Chinese export market.

The Terrigal operator is more than willing to participate in forums to educate and investigate the opportunities this market presents.

This is of particular interest in regard to the recently announced Future Food Systems CRC where Liverpool has been identified as a participating Hub and I will help Council spread the word to those people already participating in Agriculture of this particular already identified product and market opportunity.

I did purchase a case of the fruit wine that I intend to use to educate people on the product and the opportunity it presents for Liverpool agriculture.

Since my return to Sydney I have also been advised of a further possible \$10 to \$15m in the hospitality industry wishing to invest into the Liverpool area, based on the growing strength and opportunity that the Chinese/Asian market presents, and who is requesting a meeting which I will pass onto the appropriate council manager.

I thank Liverpool Council for the opportunity to attend the Local Government Tourism Conference.

## NOTICES OF MOTION

**ITEM NO:** NOM 01  
**FILE NO:** 065167.2019  
**SUBJECT:** Governance of Political Corflute Placements on Public Property

### BACKGROUND

Council currently does not allow the placement of election corflutes on public property and despite this, corflutes, advertising candidates for State election has already cost Council rate payers money by the Council expense of having to remove the offending corflutes.

Every election this is a needless expense to rate payers and a waste of Council resources.

With the State, Federal and Local elections all due in 2019 to 2020 it is time Council took greater control through better, more clearly defined Liverpool Council regulations, governing the placement of political corflutes that should be promoted heavily on the Liverpool Council website.

Instead of Council and rate payers picking up the tab for the removal of offending corflutes, the candidates could be fined for the misplacement or non-removal of the corflutes to cover the Council expense of misplacement and removal and make the candidates themselves financially responsible rather than Liverpool rate payers.

It is important that Council support the citizen's responsibility to vote at all elections and the placement of corflutes on public space in a controlled manner would address that public responsibility.

To better manage the process Council could impose limits to the number of corflutes per candidate, on any public property, or the candidate would be fined for each offending corflute at a substantial dollar amount per day for each day the offending number of corflutes are displayed.

Council could control through imposing fines in a similar manner on the commencement date for the permissible number of corflute placements and the date by which all corflutes should be removed or fines per day would be imposed upon the candidate.

Council could also, in time improve on the fine system by developing an identification of public property and an application to place corflute through a placement fee on all corflutes erected on public spaces.

Council could clearly advise on the Council website the governance of political corflutes that outlines:

- a) When the corflutes are permitted to be placed;
- b) When the corflutes have to come down;
- c) How many corflutes each candidate may place at each location; and
- d) The dollar amount fine for each offending corflute per day.

Having a limit to the maximum number of permissible corflutes per candidate permitted at any individual public space is a democratic approach that balances the Council's responsibility to promote the need for citizens to vote, against the opportunity for any one particular candidate or party dominating to the exclusion of all other candidates or party's opportunity to place corflutes at the same site.

### **NOTICE OF MOTION (Submitted by Councillor Rhodes and Councillor Harle)**

That Council:

1. Immediately allocate funds to update the Political Corflute Policy to include the following:
  - a) Make available public property for the purpose of placement of political corflutes to advise citizens of their need to vote at a forthcoming election;
  - b) Impose that each candidate or party can place no more than 4 corflutes at any one public site;
  - c) Advise that a daily fine of (\$ amount set by council) per day for each offending corflute will apply for each corflute that:
    - i) Is outside the maximum number of permissible corflutes at any one public place; and
    - ii) Is outside the permissible dates of placement and removal at any public place.
  - d) Clearly advise the date for permissible commencement for placement of corflutes and the date of removal of corflutes; and
  - e) Promote the policy update and imposed fines on the Home page of the Council website.
2. Also Investigate and report back to the council meeting:

- a) The opportunity for Council to create an application process and suitable fees permitting Candidates and or Parties to apply to place no more than (4) corflutes to be placed at identified public spaces for election purposes and report back to Council by the May 2019 Council meeting on the viability, the cost to Council, the fees necessary to cover the Council expense of implementing an application system and the ongoing cost to Council to manage and maintain an application fee system of placement of corflutes for political elections; and
- b) If the system could be extended to meet the general public needs for private promotion of events, public meetings etc.

## **COUNCIL DECISION**

**Motion:**

**Moved: Cllr Rhodes**

**Seconded: Cllr Harle**

That Council investigate and report back to Council on the opportunity for Council to create an application process and suitable fees permitting constituents, including event holders to apply to place no more than (4) signs to be placed at identified public spaces for advertising purposes or promotion of events.

On being put to the meeting the motion was declared LOST.

Council currently maintains a record of all motions passed by resolution by Council that were submitted as Notice of Motions. It does not include motions passed by resolution from the floor at each Council meeting.

By Council not including all motions and resolutions from each Council Meeting on the one list means that to find such details of those motions that were not submitted as a notice of motion but were raised from the Council Meeting floor, Councillors and the Public have to search through Council meeting minutes to find the details to follow up at a later date.

**NOTICE OF MOTION (Submitted by Councillor Rhodes and Councillor Harle)**

That Council prepare, maintain and make available to Councillors and the public a record of all Council Motions passed by resolution at Council meetings that includes Notices of Motions and Motions raised from the floor at each Council Meeting.

**Motion:**                      **Moved: Clr Rhodes**                      **Seconded: Clr Harle**

On being put to the meeting the motion was declared CARRIED.

Parking meters were introduced into the CBD some 8 years ago with the ultimate aim of building more car parking spaces via a multi storey parking station.

Since that time, besides for some at grade parking, no multi storey car park has been built or planned.

The Bathurst Street extension and the closure of Pirie Street which would have accommodated a car parking station seem to have stalled.

Given that Council has not delivered on building a multi storey parking station, visitors to the CBD should no longer be burdened with paying car parking fees.

That Council effective 1<sup>st</sup> July 2019 switch off all parking meters currently in operation.

**Motion:** **Moved:** Clr Hadchiti **Seconded:** Clr Hadid

That the recommendation be adopted.

**Foreshadowed Motion      Moved: Clr Hagarty      Seconded: Clr Karnib**

That Council effective 1 July 2019 direct all revenue raised from parking meters to parking related activities.

**Foreshadowed Motion**      **Moved: Clr Rhodes**      **Seconded: Clr Harle**

That Council

1. Retain the on-street parking meters with all funds going into a special reserve fund for parking;
2. Investigate and report back to Council on the following:

- i. Identifiable suitable Council land to build a public car park in the Liverpool CBD large enough to accommodate all the current on-street parking plus further parking space to accommodate up to 3 times the number of the on-street parking spaces;
- ii. Investigate the most competitive costs utilising internationally advanced construction of public parking facilities;
- iii. Investigate all possible funding and or PP's to develop a final parking and traffic flow solution that shifts the on-street parking in the Liverpool CBD to a Public Parking Station, permitting the CBD streets free of parked cars to move better and create a better traffic flow into and out of the CBD; and
- iv. Include in the report a financial plan where it shows that it would be possible to pay off the public car park facility utilising the funds collected for parking from the station.

**Foreshadowed Motion****Moved: Cllr Ayyad****Seconded: Cllr Hadid**

That Council:

1. Increase the 15-minute free time limit currently in place to 30 minutes; and
2. That all revenue from carparking go to parking related activities.

On being put to the meeting the Motion (moved by Cllr Hadchiti) was declared LOST.

**Division called (for the motion moved by Cllr Hadchiti):**

**Vote for:** Cllr Ayyad  
Cllr Hadchiti  
Cllr Hadid

**Vote against:** Mayor Waller  
Cllr Hagarty  
Cllr Harle  
Cllr Kaliyanda  
Cllr Karnib  
Cllr Rhodes  
Cllr Shelton

**Note: Cllr Balloot was not in the meeting when this item was voted on.**

The Foreshadowed motion (moved by Clr Hagarty) then became the Motion and on being put to the meeting was declared CARRIED.

The Foreshadowed Motions moved by Clrs Rhodes and Ayyad therefore lapsed.

Council has previously introduced a compliance levy payable at lodgement of all development applications.

The compliance levy is just another burden on home ownership and along with the increase in Section 94 (7.11) fees Council adopted recently, the dream of owning your own home just seems to get further away.

That Council effective 1<sup>st</sup> July 2019 cease applying the compliance levy on development applications.

**Motion:**                      **Moved: Cllr Hadchiti**                      **Seconded: Cllr Hadid**

That the recommendation be adopted.

On being put to the meeting the motion was declared LOST.

**Vote for:**      Clr Ayyad  
                         Clr Hadchiti  
                         Clr Hadid

**Vote against:** Mayor Waller  
 Clr Hagarty  
 Clr Harle  
 Clr Kaliyanda  
 Clr Karnib  
 Clr Rhodes  
 Clr Shelton

**Note: Cllr Balloot was not in the meeting when this item was voted on.**

**CONFIDENTIAL ITEMS****ITEM NO:** CONF 01**FILE NO:** 001359.2019**SUBJECT:** Vehicle Hydraulic, Repairs and External Servicing Services**RECOMMENDATION**

That Council:

1. In accordance with clause 178(1)(b) of the Local Government (General) Regulation 2005 declines to accept any of the tenders received for Tender RCL2785 – Vehicle Hydraulic Services, and RCL2784 – Supply of External Vehicles Servicing & Repairs including Registration Check Services;
2. In accordance with Section 178(3)(e) of the Local Government (General) Regulation 2005, delegates authority to the CEO or her nominee to enter into negotiations with local suppliers (whether or not the company was a tenderer), with a view to entering into a contract or panel arrangement in relation to Vehicle Hydraulic Services and External Vehicle Servicing & Repairs, including Registration Checks;
3. In accordance with clause 178(4) of the Local Government (General) Regulation 2005, notes that the reasons for entering into negotiations and not calling fresh tenders are:
  - a. The market response was not as expected, resulting in insufficient submissions to form a panel arrangement.
  - b. Local offerings within the Liverpool LGA have not been fully explored. By proceeding with direct negotiations, Council will be able to engage with local suppliers and promote awareness of Council's purchasing procedures, facilitating local economic development in the process.
4. Makes public its decision regarding Tender RCL2785 – Vehicle Hydraulic Services, and RCL2784 – Supply of External Vehicles Servicing & Repairs including Registration Check Services; and
5. Keeps confidential the details supplied in this report containing information on the submissions received, pursuant to the provisions of section 10A(2)(d)(i) of the Local Government Act 1993 as it contains commercial information of a confidential nature that would, if disclosed, prejudice the commercial position of the person who supplied it.



**THE MEETING CLOSED AT 10.04pm.**

<Signature>

Name: Wendy Waller

Title: Mayor

Date: 17 April 2019

I have authorised a stamp bearing my signature to be affixed to the pages of the Minutes of the Council Meeting held on 27 March 2019. I confirm that Council has adopted these Minutes as a true and accurate record of the meeting.

<b>EGROW 01</b>	<b>Post exhibition report - Draft Liverpool Local Environmental Plan 2008 (Amendment 70) - Rezoning land from RE1 Public Recreation to B2 Local Centre at Carnes Hill Marketplace</b>
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<b>Strategic Direction</b>	Generating Opportunity Meet the challenges of Liverpool's growing population
<b>File Ref</b>	011109.2019
<b>Report By</b>	Kweku Aikins - Strategic Planner
<b>Approved By</b>	Tim Moore - Director, City Economy and Growth / Deputy CEO

<b>Property</b>	245 Cowpasture Road, Carnes Hill Lot 104 DP 11105443
<b>Owner</b>	Beison Pty Ltd
<b>Applicant</b>	Design + Planning

## **EXECUTIVE SUMMARY**

At its meeting on 7 February 2018, Council resolved to support a planning proposal to amend the *Liverpool Local Environmental Plan 2008 (LLEP)* by rezoning land at the Carnes Hill Marketplace from RE1 Public Recreation to B2 Local Centre and to forward the planning proposal to the Department of Planning and Environment for Gateway determination.

A Gateway determination was issued for the planning proposal, also known as Amendment 70. A post exhibition report was considered by Council at its meeting on 25 July 2018 where Council resolved to defer the planning proposal until a Voluntary Planning Agreement (VPA) accompanies the planning proposal.

Council has identified road improvements in the vicinity of the shopping centre including an increase in the capacity of the right turn bay from Kurrajong Road into Cowpasture Road. Council has received part funding for this work under the Federal Government Black Spot Program.

In support of their planning proposal, the proponent has offered to provide the additional funding for the intersection upgrade and to also fund design investigations for the upgrade of the existing pedestrian refuge on Kurrajong Road to a future signalised pedestrian crossing.

The proponent has offered to secure this funding to Council via a Deed of Commitment which is supported by Council's legal department.

This upgrade will address existing traffic issues along the section of Kurrajong Road fronting the shopping centre. In addition, the proponent has committed to other road improvement measures that could be implemented, subject to RMS and Council approval of future development applications for the expansion of the shopping centre.

It is recommended that Council support the making of Amendment 70, endorse the Deed of Commitment and delegate to the CEO the authority to execute the Deed of Commitment and to liaise with the Parliamentary Counsel's Office to finalise the LEP amendment.

### **RECOMMENDATION**

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That Council:

1. Notes the Gateway determination for the draft *Liverpool Local Environmental Plan 2008* (Amendment 70) and the results of the public exhibition and community consultation;
2. Endorses the offer to enter into a Deed of Commitment for road improvement works in the vicinity of the Carnes Hill Shopping Centre and delegates authority to the CEO to execute the Deed of Commitment; and
3. Approves Amendment 70 and delegates authority to the CEO to liaise with the Parliamentary Counsel's Office to finalise the planning proposal, once the Deed of Commitment has been executed.

### **REPORT**

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On 23 October 2017 Council received a planning proposal to amend the *Liverpool Local Environmental Plan (LLEP) 2008* by rezoning a parcel of land within the Carnes Hill Marketplace, located at 245 Cowpasture Road, Carnes Hill (Part Lot 104 DP 11105443) from RE1 (Public Recreation) to B2 (Local Centre).

The site is 2,125sqm in area and is located at the south western corner of Carnes Hill Marketplace. The land is bounded by Main Street to the south, car parking to the north and east, and a vacant commercial block to the west.



*Figure 1: Aerial view of the subject site (marked in red)*

Under the LLEP 2008, the land is currently zoned RE1 Public Recreation and has no applicable controls for building height, floor space ratio or minimum lot size. The land is also identified for acquisition by Council for the purpose of public recreation.

The planning proposal seeks to amend the LLEP 2008 as follows:

- Rezone the site from RE1 Public Recreation to B2 Local Centre;
- Remove the site from the Land Reservation Acquisition Map; and
- Apply development standards to the site for floor space ratio of 1.7:1, building height of 21m, and minimum lot size of 1,000sqm.

At its meeting on 7 February 2018, Council resolved to support the planning proposal and submit it to the Department of Planning and Environment seeking Gateway determination.

#### Gateway determination

On 13 April 2018, the Department of Planning and Environment issued the Gateway determination (**Attachment 1**), which required Council to:

- Amend the proposal to reflect the newly released Western City District Plan;
- Consult with Sydney Water, Endeavour Energy and Jemena on the proposal for a minimum of 21 days; and
- Place the proposal on public exhibition for a minimum of 14 days.

The Gateway determination authorised Council as the local plan making authority to make Amendment 70.

The amended planning proposal is included at **Attachment 2**.

### Road Upgrades

At its meeting on 25 July 2018, Council resolved *to defer the proposal until a VPA accompanies the planning proposal*. The proponent engaged a traffic consultant to assess and recommend improvement works in consultation with Council to address existing traffic issues along the section of Kurrajong Road fronting the development site including an upgrade of the existing Cowpasture Road / Kurrajong Road intersection (**Attachment 3**).

The assessment identified:

- Delays for right turn movements from Kurrajong Road into Cowpasture Road and its impact on exit movements from the shopping centre into Kurrajong Road.
- Safety of the existing pedestrian refuge across Kurrajong Road (providing pedestrian access between the shopping centre and community centre).
- Impact of right turn movements from Kurrajong Road into the shopping centre.

Council has previously identified these issues and has secured part-funding under the Federal Government Black Spot Program to increase the length of the right-turn bay (with a second right-turn lane) from Kurrajong Road into Cowpasture Road. Detailed design for this upgrade is nearing completion.

### Offer of Funding from Developer

To address the above issues (and taking into consideration Council's proposed upgrade of the Cowpasture Road / Kurrajong Road intersection), the proponent has offered to provide the additional funding for the intersection upgrade and also to fund design investigations for the upgrade of the existing pedestrian refuge to a future signalised pedestrian crossing between the shopping centre and Carnes Hill Community Centre.

The proponent has outlined that the right turn from Kurrajong Road into the shopping centre could be removed as part of a development application for any redevelopment of the shopping centre and would be seeking RMS approval for the installation of traffic signals at the intersection of Cowpasture Road and Main Street.

It is recommended that the road works and funding mechanisms are secured via a legally binding Deed of Commitment as the drafting and execution of a VPA would likely cause delays with project delivery. Council's legal department has been consulted and raises no objections to the funding being secured via a Deed of Commitment rather than a VPA.

It is recommended that Council support the making of Amendment 70 and forward the planning proposal to the Parliamentary Counsel's Office for finalisation once the Deed of Commitment has been executed.

## **CONSULTATION**

As required by the Gateway determination, the public authorities were provided 21 days to comment on Amendment 70. Council consulted with Jemena Gas, Endeavour Energy and Sydney Water.

No objections were raised by Endeavour Energy or Sydney Water. Jemena Gas did not provide a submission.

Amendment 70 was publicly exhibited between 23 May 2018 and 6 June 2018. No submissions were received from the community on the draft amendment.

Subsequently, no changes have been made to the planning proposal.

## **CONCLUSION**

The Gateway determination requirements including public authority consultation and public exhibition for Amendment 70 have been satisfied. No objections were received and no changes have been made to the draft amendment.

The proponent has advised that a draft concept plan is being prepared to support a redevelopment of the centre which will be subject to detailed design considerations during the development application process.

Council has been authorised as the planning proposal authority to make draft LLEP 2008 (Amendment 70) and this report recommends that Council endorses the Deed of Commitment for road improvement upgrades and liaises with the Parliamentary Counsel's Office to finalise the amendment once the Deed of Commitment has been executed.

## **CONSIDERATIONS**

<b>Economic</b>	Further develop a commercial centre that accommodates a variety of employment opportunities. Facilitate economic development.
<b>Environment</b>	There are no environmental and sustainability considerations.
<b>Social</b>	There are no social and cultural considerations.
<b>Civic Leadership</b>	Provide information about Council's services, roles and decision making processes.
<b>Legislative</b>	Environmental Planning & Assessment Act 1979

**ATTACHMENTS**

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1. Gateway determination
2. Planning Proposal
3. Road improvements and funding offer
4. Deed of Commitment

**Planning &  
Environment**

PP\_2018\_LPOOL\_002\_00/IRF18/881

Ms Kiersten Fishburn  
Chief Executive Officer  
Liverpool City Council  
Locked Bag 7064  
Liverpool BC NSW 1871

Dear Ms Fishburn

**Planning Proposal [PP\_2018\_LPOOL\_002\_00] to amend Liverpool Local Environmental Plan 2008**

I am writing in response to Council's request for a Gateway determination under Section 3.34 of the *Environmental Planning and Assessment Act 1979* (the Act) in respect of the Planning Proposal to rezone a portion of Lot 104 DP 1105443 at Cowpasture Road, Carnes Hill from RE1 (Public Recreation) to B2 (Local Centre) purpose of planning proposal.

As delegate of the Greater Sydney Commission, I have now determined the Planning Proposal should proceed subject to the conditions in the attached Gateway determination.

I have also agreed, as delegate of the Secretary, the planning proposal's inconsistency with Section 9.1 Direction 6.2 Reserving Land for Public Purposes is justified as reduction of land for public purposes is of minor significance on the basis that there are sufficient public open spaces within the surrounding area and the proposal will facilitate redevelopment of a local centre and contribute to a more vibrant and viable local centre. No further approval is required in relation to this Direction.

Plan making powers were delegated to Councils by the Minister in October 2012. It is noted that Council has now accepted this delegation. I have considered the nature of Council's planning proposal and have decided to issue an authorisation for Council to exercise the delegation of a Local Plan-Making Authority under Section 3.31(3)(c) of the Act to make this plan under Section 3.36 of the Act.

The amending Local Environmental Plan (LEP) is to be finalised within 9 months of the date of the Gateway determination. Council should aim to commence the exhibition of the planning proposal as soon as possible. Council's request to draft and finalise the LEP should be made directly to Parliamentary Counsel's Office 6 weeks prior to the projected publication date. A copy of the request should be forwarded to the Department of Planning and Environment.

The State Government is committed to reducing the time taken to complete LEPs by tailoring the steps in the process to the complexity of the proposal, and by providing clear and publicly available justification for each plan at an early stage. In order to meet these commitments, the Minister may take action under Section 54(2)(d) of the Act if the time frames outlined in this determination are not met.

Should you have any further enquiries about this matter, I have arranged for Ms Cho Cho Myint to assist you. Ms Myint can be contacted on (02) 98601507.

Yours sincerely



13/4/18

**Ann-Maree Carruthers**  
**Director**  
**Sydney Region West**  
**Planning Services**

Encl: Gateway Determination  
Written Authorisation to Exercise Delegation  
Delegated Plan Making Reporting Template



Planning &  
Environment

## Gateway Determination

**Planning Proposal (Department Ref: PP\_2018\_LPOOL\_002\_00):** to rezone part of the land at Carnes Hill Shopping Centre, Cowpasture Road, Carnes Hill

I, the Director, Sydney Region West, Planning Services, at the Department of Planning and Environment as delegate of the Greater Sydney Commission, have determined under section 3.34(2) of the *Environmental Planning and Assessment Act, 1979* (the Act) that an amendment to the Liverpool Local Environmental Plan (LEP) 2008 to rezone a portion of Lot 104 DP 1105443 at Cowpasture Road, Carnes Hill from RE1 (Public Recreation) to B2 (Local Centre) should proceed subject to the following conditions:

1. Planning proposal is to be updated to address the Western City District Plan, prior to community consultation.
2. Community consultation is required under sections 3.34(2)(c) of the Act as follows:
  - (a) the planning proposal is classified as low impact as described in *A guide to preparing local environmental plans* (Department of Planning and Environment 2016) and must be made publicly available for a minimum of **14 days**; and
  - (b) the relevant planning authority must comply with the notice requirements for public exhibition of planning proposals and the specifications for material that must be made publicly available along with planning proposals as identified in section 5.5.2 of *A guide to preparing local environmental plans* (Department of Planning and Environment 2016).
3. Consultation is required with the following public authorities and / organisations under section 3.34(2)(d) of the Act and/or to comply with the requirements of relevant Section 9.1 Directions:
  - Sydney Water
  - Relevant gas and electricity providers

Each public authority/organisation is to be provided with a copy of the Planning Proposal and any relevant supporting material, and given at least 21 days to comment on the proposal.

4. A public hearing is not required to be held into the matter by any person or body under section 3.34(2)(e) of the Act. This does not discharge Council from any obligation it may otherwise have to conduct a public hearing (for example, in response to a submission or if reclassifying land).



**Planning &  
Environment**

5. The timeframe for completing the LEP is to be **9 months** following the date of the Gateway determination.

Dated 13<sup>th</sup> day of April 2018.

A handwritten signature in black ink, appearing to read "Ann-Maree Carruthers".

**Ann-Maree Carruthers**  
**Director**  
**Planning Services**  
**Department of Planning and Environment**  
  
**Delegate of the Greater Sydney Commission**



## Planning & Environment

### WRITTEN AUTHORISATION TO EXERCISE DELEGATION

Liverpool City Council is authorised to exercise Local Plan-Making Authority function under section 3.31(3)(c) of the *Environmental Planning and Assessment Act 1979* (EP&A Act) to make the plan under section 3.36 of the EP&A Act that are delegated to it by instrument of delegation dated 14 October 2012, in relation to the following planning proposal:

Number	Name
PP_2018_LPOOL_002_00	Planning proposal to amend Liverpool Local Environmental Plan (LEP) 2008 to rezone a portion of Lot 104 DP 1105443 at Cowpasture Road, Carnes Hill from RE1 (Public Recreation) to B2 (Local Centre)

In exercising the Local Plan-Making Authority functions to make the plan under Section 3.36 of the EP&A Act, the Council must comply with the Department's "A guide to preparing local environmental plans 2016" and "A guide to preparing planning proposals 2016".

Dated 13 April 2018

A handwritten signature in black ink, appearing to read "Ann-Maree Carruthers".

**Ann-Maree Carruthers**  
**Director, Planning Services**  
**Planning Services**  
**Department of Planning and Environment**

**Delegate of the Secretary**  
**of the Department of Planning and Environment**



**Planning &  
Environment**

## Attachment 5 – Delegated plan making reporting template

### Reporting template for delegated LEP amendments

#### Notes:

- Planning proposal number will be provided by the Department of Planning and Environment following receipt of the planning proposal
- The Department of Planning and Environment will fill in the details of Tables 1 and 3
- Planning Proposal Authority (PPA) is to fill in details for Table 2
- If the planning proposal is exhibited more than once, the PPA should add additional rows to **Table 2** to include this information
- The PPA must notify the relevant contact officer in the regional office in writing of the dates as they occur to ensure the publicly accessible LEP Tracking System is kept up to date
- A copy of this completed report must be provided to the Department of Planning and Environment with the PPA's request to have the LEP notified

**Table 1 – To be completed by Department of Planning and Environment**

Stage	Date/Details
Planning Proposal Number	PP 2018 LPOOL 002 00
Date Sent to DP&E under s3.34	20 February 2018
Date considered at LEP Review Panel (if applicable)	N/A
Gateway determination date	

**Table 2 – To be completed by the PPA**

Stage	Date/Details	Notified Reg Off
Dates draft LEP exhibited		
Date of public hearing (if held)		
Date sent to PCO seeking Opinion		
Date Opinion received		
Date Council Resolved to Adopt LEP		
Have changes been made to the draft LEP after obtaining final PC opinion?	YES NO	
Date LEP made by GM (or other) under delegation		
Date sent to DPE requesting notification		

**Table 3 – To be completed by Department of Planning and Environment**

Stage	Date/Details
Notification Date and details	



## **CARNES HILL MARKETPLACE PLANNING PROPOSAL**

# **LIVERPOOL LOCAL ENVIRONMENTAL PLAN 2008**

April 2018

Revision C



# LIVERPOOL LEP 2008 – PLANNING PROPOSAL

## CARNES HILL MARKETPLACE

### APRIL 2018

**Prepared for:** Charter Hall Group

**Prepared by:** Design+Planning

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#### Document Status

VERSION	COMMENT	PREPARED BY	REVIEWED BY	REVIEW DATE	APPROVED BY	ISSUE DATE
A	Draft	JG	NM	6/10/2017	D+P	9/10/2017
B	Draft	JG	NM	11/10/2017	D+P	11/10/2017
C	Final	JG	PN	20/04/2018	D+P	20/04/2018

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## APPENDICES

Appendix 1    Amended LEP Mapping



## 1 INTRODUCTION

This Planning Proposal seeks to amend the *Liverpool Local Environmental Plan 2008* (Liverpool LEP 2008) to rezone a small parcel of land located within the Carnes Hill Marketplace from RE1 Public Recreation to B2 Local Centre. The RE1 land (the subject site) currently incorporates a turfed area with basic landscaping embellishment and is located in the south-western portion of the Carnes Hill Marketplace.

The subject site is located along the southern boundary of existing Lot 104 in DP 1105443 which comprises the Carnes Hill Marketplace. Lot 104 DP 1105443 is privately owned by Bieson Pty Ltd and the Carnes Hill Marketplace is currently managed by Charter Hall.

The subject site is approximately 2,000m<sup>2</sup> and comprises mostly turf with a small number of trees, low hedging and some mass planting scattered around the perimeter. A concrete path leading to some seating is located within the north eastern portion of the park and a pedestrian path is located along the southern edge.

The subject site does not relate well to the surrounding land uses. As a landscaped open space area, the subject site is not orientated towards any areas of activity and faces the opposite direction to the Carnes Hill Market Place, compromising usability and accessibility.

The Liverpool Standard Instrument LEP was gazetted in 2008, establishing the subject site as RE1. The subject site is not owned by Council and does not represent an accessible or strategically valuable open space area. The zoning of this small area of open space is possibly the result of implementation of the standard instrument LEP in 2008. Being one of the first Local Government Areas to transition to the standard instrument, a suitable alternative for identification of the open space area may not have been available.

The subject site is not identified in any Council strategic plan or policy. Part 2.2 of the Liverpool Development Control Plan 2008 which incorporates site specific objectives and controls for Carnes Hill does not identify the subject site.

The RE1 zoning across the subject site restricts redevelopment of the Marketplace and prevents a holistic design approach that responds to the surrounding land uses and road network, especially in relation to the Carnes Hill Community and Recreation Centre.

As outlined within this report, the Carnes Hill Marketplace is a strongly performing Town Centre in an area experiencing growth. Adoption of the B2 zone across the subject site will achieve a consistent zoning for the Carnes Hill Marketplace. This will ensure that any future development of the Marketplace can achieve a site responsive design outcome that revitalises an existing popular retail destination and responds to the surrounding land uses which have evolved substantially since the Marketplace opened.

This Planning Proposal provides the basis for the proposed amendment to the Liverpool LEP 2008. The Adoption of the B2 zone across the entirety of the Marketplace accommodates the future provision of civic space, as recreational areas are a permissible use within the B2 zone.

Consistent with the DP&E 's 'Guide to Preparing Planning Proposals', this report is structured as follows:

- Section 2, outlines the site description and context relevant to the Planning Proposal
- Section 3, outlines the objectives and intended outcomes of the Planning Proposal and an explanation of the provisions that are to be included in the proposed amending instrument
- Section 4, provides justification for those objectives and outcomes
- Section 5, addresses questions to be considered when demonstrating justification
- Section 6, outlines mapping changes required as a result of the Planning Proposal
- Section 7, addressing community consultation to be undertaken
- Section 8, provides a suggested project timeline
- Section 9, provides a summary and conclusion

## 2 SITE LOCATION AND CONTEXT

The subject site forms part of the Carnes Hill Marketplace which is located within the Liverpool Local Government area within the Carnes Hill locality. The Carnes Hill Marketplace is located approximately 38 km south west of the Sydney City Centre and 7 km south west from the Liverpool CBD.

The Carnes Hill Marketplace is primarily accessed via the signalised intersection at the corner of Cowpasture Road and Kurrajong Road. The Marketplace can also be accessed from the M7 via Kurrajong Road and is located 4km north east of Leppington Train Station.

The residential locality of Hoxten Park is located to the north, West Hoxton to the west and Horningsea Park to the south.

The Carnes Hill Marketplace is located at the corner of Cowpasture Road and Kurrajong Road. Kurrajong Road extends along the northern boundary of the Marketplace, with the Carnes Hill Community and Recreation Centre located on the northern side of Kurrajong Road.

The Carnes Hill Community and Recreation Centre caters for residents living in Carnes Hill, Hoxton Park, West Hoxton, Prestons, Middleton Grange, Edmondson Park and the broader Liverpool catchment. Once completed, the Carnes Hill Community and Recreation Centre will incorporate an indoor recreation centre (including a gym), Library, Skate park, Playground, Café, Half-court basketball courts, Cycling and walking paths, Parking, and Public plaza with a water feature and public art.

A substantial portion of the Carnes Hill Community and Recreation Centre is now complete, including the Public plaza which adjoins Kurrajong Road.

To the south east of the main Marketplace is an Aldi and associated car park. Directly to the south is the Holy Spirit Catholic Primary School and to the south west is a McDonalds. The Freemans Ridge residential development is located to the east.

The Carnes Hill Marketplace currently comprises a large at grade car park, speciality retail premises, a Big W, Woolworths and Dan Murphy's.

Figure 1 – District Context



The subject site forms an isolated landscaped area located at the southern edge of the Carnes Hill Marketplace. The subject site is approximately 2,000m<sup>2</sup> and comprises mostly turf with a small number of trees scattered around the perimeter. The perimeter also incorporates low hedging and some mass planting as well as pedestrian path between the verge and turf. A concrete path leading to some seating is located within the north eastern portion of the space.

The subject site is orientated towards a vacant lot located to the south, being Lot 3 in DP 1012921. To the south west is a McDonalds located within Lot 1 in DP 1149664 which fronts Cowpasture Road and incorporates a carpark that faces the subject site. The subject site has frontage to a local road which provides left in and left out access to Cowpasture Road. This road provides the secondary access for the Carnes Hill Marketplace, the McDonalds and the Holy Spirit Catholic Primary School. The primary access for these services is the signalised intersection located to the north at the corner of Kurrajong Road and Cowpasture Road.

The Carnes Hill Marketplace car park forms the eastern and northern boundary of the subject site, with vacant land located to the west between the subject site and Cowpasture Road. The northern and eastern edges of the subject site incorporate a steel fence which separates the landscaped area from a significant level difference between the subject site and the Marketplace car park. A retaining wall approximately 2 - 4 metres in height is located between the subject site and car park/entry road into the car park.

**Figure 2 - Subject Site Aerial**



As shown in Figure 3 below and discussed in detail throughout this report, the subject site is a rectangular piece of land approximately 2,000m<sup>2</sup> zoned RE1 Public Recreation. The subject site is surrounded by a large area of land zoned B2 Local Centre which incorporates the Carnes Hill Marketplace as well as the McDonalds and Aldi.

The subject site is not identified as containing any heritage value, or being of environmental significance and is not identified as being on flood prone land under the Liverpool Local Environmental Plan 2008.

The subject site is identified on the Land Reservation Acquisition Map as local open space. Historical versions of the Liverpool LEP 2008 show that the site has been identified for acquisition since the standard instrument LEP was introduced in 2008. Notwithstanding this, the subject site remains in private ownership and no plan of management applies.

**Figure 3 - Subject Site Zoning**



## 2.1 Development of Carnes Hill Marketplace

Charter Hall are currently managing the Carnes Hill Marketplace located within Lot 104 in DP 1105443 and are undertaking feasibility assessments and preparing design options for the redevelopment of the Marketplace. Charter Hall intend to submit a development application to Liverpool City Council in early 2018 for redevelopment of the Marketplace.

The redevelopment will incorporate retrofitting and refurbishing the existing services as well as making additions including an additional supermarket, additional speciality retail, improved access and movement network, rooftop parking and a town square.

The redevelopment will have a strong focus on improving civic spaces for the Market Place, ensuring that landscaping, pedestrian areas and public spaces for respite and visual relief complement activity associated with the Marketplace and the surrounding land uses. The development will refine the existing movement network to ensure more permeable and legible access is delivered that accommodates the increase in retail floor space.

The draft design for the redevelopment has identified the frontage to Kurrajong Road as the most suitable location to focus activity, with the Carnes Hill Community and Recreation Centre providing a favourable interface. The draft design incorporates a town square adjacent to Kurrajong Road, which will provide a civic space that complements the activity associated with a Marketplace and responds to the Carnes Hill Community and Recreation Centre public plaza on the northern side of Kurrajong Road.

The subject site, being the 2,000m<sup>2</sup> landscaped area located along the southern edge of Lot 104 in DP 1105443 represents a civic space that does not complement the existing Carnes Hill Marketplace and prevents the redevelopment from achieving a holistic design outcome that considers the surrounding land uses and delivers an integrated outcome.

This Planning Proposal provides the basis for rezoning of the 2,000m<sup>2</sup> RE1 land to B2, allowing for a holistic design approach to redevelopment of the Marketplace that incorporates new public space which is a permissible use in the B2 zone.

## 2.2 Social and Economic Impacts

The social and economic impacts resulting from the proposed rezoning are minimal. The proposed rezoning will allow for the redevelopment of the Carnes Hill Marketplace to be considered holistically at the development application phase, ensuring that provision of public space complements the surrounding land uses and delivers a more functional civic precinct for the community, creating a safer and healthier place. Achieving a high quality urban design outcome will also encourage business, create local jobs and generally strengthen the local economy.

### **Social Impact**

The existing social value of the subject site has been considered in its capacity to provide a safe and useable passive open space area. The subject site is not orientated towards any areas of activity and has a disconnected relationship to the existing Carnes Hill Marketplace and Holy Spirit Catholic Public School. The closest activated space is the McDonalds carpark, which has a specific purpose and does not encourage connectivity outside of the premises.

The left in left out access road that adjoins the subject site does not encourage pedestrian activity. Cowpasture road is a significant pedestrian barrier for residents to the west and the vacant lots surrounding the subject site do not provide a high amenity or land use that attracts residents to the east or visitors to the Marketplace.

The subject site faces away from the main Marketplace area, with the retaining wall along the eastern and northern edge of the park shielding the space from the Marketplace and associated car park and providing limited opportunity for physical respite or visual relief. The orientation of the subject site towards the vacant Lot 3 in DP 1012921 does not foster use of the park and the relationship to the McDonalds is poor.

The social value of the subject site is considered to be minimal. The poor orientation of the landscaped area and its disjointed location to areas of activity within the Carnes Hill Marketplace comprise usability and accessibility.

The subject site represents a civic space that does not complement the Carnes Hill Marketplace and is isolated from the surrounding residential areas. A town square or plaza that is connected to the main Marketplace would provide a more accessible and useable civic space within the context of a Marketplace that is primarily accessed by car. The Carnes Hill Community and Recreation Centre provides an opportunity to orientate public space within the Marketplace towards the public domain established adjacent to Kurrajong Road as part of the Community and Recreation Centre.

The surrounding residential areas are adequately serviced by more useable open space areas including Greenway Park to the west of Cowpasture Road and open space areas planned as part of the Freemans Ridge residential development. Additionally, the Carnes Hill Community and Recreation Centre public plaza provides civic open space for the local community.

It is noted that Liverpool Council has a social impact policy. This policy is addressed under Section 5.2 of this report. It is also noted that the subject site is not included in Council's general plan of management for parks.

#### ***Economic Impact***

The economic impacts associated with the proposed rezoning generally relate to the increased area of land zoned B2 Local Centre. The proposed rezoning will result in an increase in the B2 zone of approximately 2,000m<sup>2</sup>. This increase in B2 land will not result in a significant increase in retail floors space for the Carnes Hill Market Place.

The proposed rezoning will not impact on the Carnes Hill Marketplace role and function as a town centre or impact on the hierarchy of centres within Liverpool LGA as outlined in the Liverpool Business Centres and Corridors Strategy (2013). The minor increase in land zoned for B2 will ensure that any future development within the Carnes Hill Marketplace precinct can enhance the amenity of the place, ensuring it is an attractive place for business and that positive social and economic outcomes are achieved for the community.

As outlined under Section 5.2 of this report, the Planning Proposal is consistent with the Liverpool Business Centres and Corridors Strategy (2013).

Application of the B2 zone to the subject site is the most suitable zone for land surrounded by existing land zoned as B2 Local Centre and will allow for the Carnes Hill Marketplace to be considered holistically as a commercial precinct.

Any future development associated with the Marketplace and incorporating the subject site will address traffic impacts and other environmental impacts associated with the development as well as the provision of functional and accessible civic spaces that respond to surrounding land uses.

### 3 OBJECTIVES OR INTENDED OUTCOMES

The primary objective of this planning proposal is to amend the *Liverpool Local Environmental Plan 2008* to rezone an isolated landscaped area of approximately 2,000m<sup>2</sup> within the Carnes Hill Marketplace from RE1 Public Recreation to B2 Local Centre. The proposed amendment will deliver a consistent zoning outcome for the Carnes Hill Market Place.

The intended outcome of this Planning Proposal is to achieve a land use mapping outcome that allows for the Carnes Hill Marketplace to be considered holistically as a commercial precinct at the development application phase. The difference in zoning between the subject site, which is not identified as containing any significant social or environmental value, and the surrounding B2 area encompassing the Marketplace prevents development that can introduce improvements to the Marketplace holistically and therefore compromises delivery of the best outcome.

The B2 zone includes recreation areas as a permissible use and therefore the provision of civic space that complements the function and design of the Marketplace can be addressed at the development application phase.

The outcome of this Planning Proposal, being rezoning of the land, will be facilitated through an amendment to the Liverpool LEP 2008. An explanation of the amended mapping, including comparisons between the existing and proposed LEP mapping is provided under Section 4 of this report.

The proposed amendment to the Liverpool LEP 2008 is a minor amendment to achieve the most suitable zoning outcome across the entirety of the Carnes Hill Marketplace.

## 4 EXPLANATION OF PROVISIONS

To achieve the rezoning of the subject land as outlined under this Planning Proposal, the following maps in the Liverpool LEP 2008 will require amendment:

- Land Zoning Map: Sheet LZN\_008
- Floor Space Ratio Map: Sheet FSR\_008
- Height of Building Map: Sheet HOB\_008
- Minimum Lot Size Map: Sheet LSZ\_008
- Land Reservation Acquisition Map: Sheet LRA\_008

This Planning Proposal provides the basis for the proposed amendment to the Liverpool LEP 2008. Adoption of the B2 zone across the subject site, being the 2,000m<sup>2</sup> landscaped area located along the southern edge of Lot 104 in DP 1105443, will ensure that any future development application can deliver a high quality design outcome that responds to the existing land uses surrounding the Marketplace, delivers a functional movement network and civic space that is in a more useable and accessible location.

The objectives of the B2 Local Centre zone are as follows:

- *To provide a range of retail, business, entertainment and community uses that serve the needs of people who live in, work in and visit the local area.*
- *To encourage employment opportunities in accessible locations.*
- *To maximise public transport patronage and encourage walking and cycling.*
- *To allow for residential and other accommodation while maintaining active retail, business or other non-residential uses at street level.*
- *To facilitate a high standard of urban design and a unique character that contributes to achieving a sense of place for the local community.*

Application of the B2 zone across the entirety of the Carnes Hill Marketplace will allow for the objectives of the zone to be met. Any future development application will ensure that high quality community spaces are delivered in meeting the objectives of the zone.

Adoption of the B2 zone across the subject site will not result in uncoordinated or isolated development. In isolation, the subject site does not provide an opportunity for an extension of the Marketplace or other land uses permissible within the B2 zone. However, once amalgamated with the surrounding B2 zone, the subject site can be considered as part of a large site with considerable development potential and place making opportunities.

To ensure that the rezoning of the subject site maintains consistency with the surrounding land, amendments to the Floor Space Ratio Map, Height of Building Map, Land Reservation Acquisition Map and Lot Size Map will be required.

Figures 3 to 7 demonstrate the proposed change to the required map under Liverpool LEP 2008.

**EXISTING LAND ZONING MAP**

**PROPOSED LAND ZONING MAP**

**LEGEND**

- Area subject to rezone
- Zone**
  - B2 Local Centre
  - R2 Low Density Residential
  - R3 Medium Density Residential
  - RE1 Public Recreation
  - SP2 Infrastructure

Land Zoning Map  
**CARNES HILL**

Scale: 1:5,000 @ A3  
Date: 06/10/2017  
Revision: A

Figure 4: Floor Space Ration Comparison - Existing and Proposed

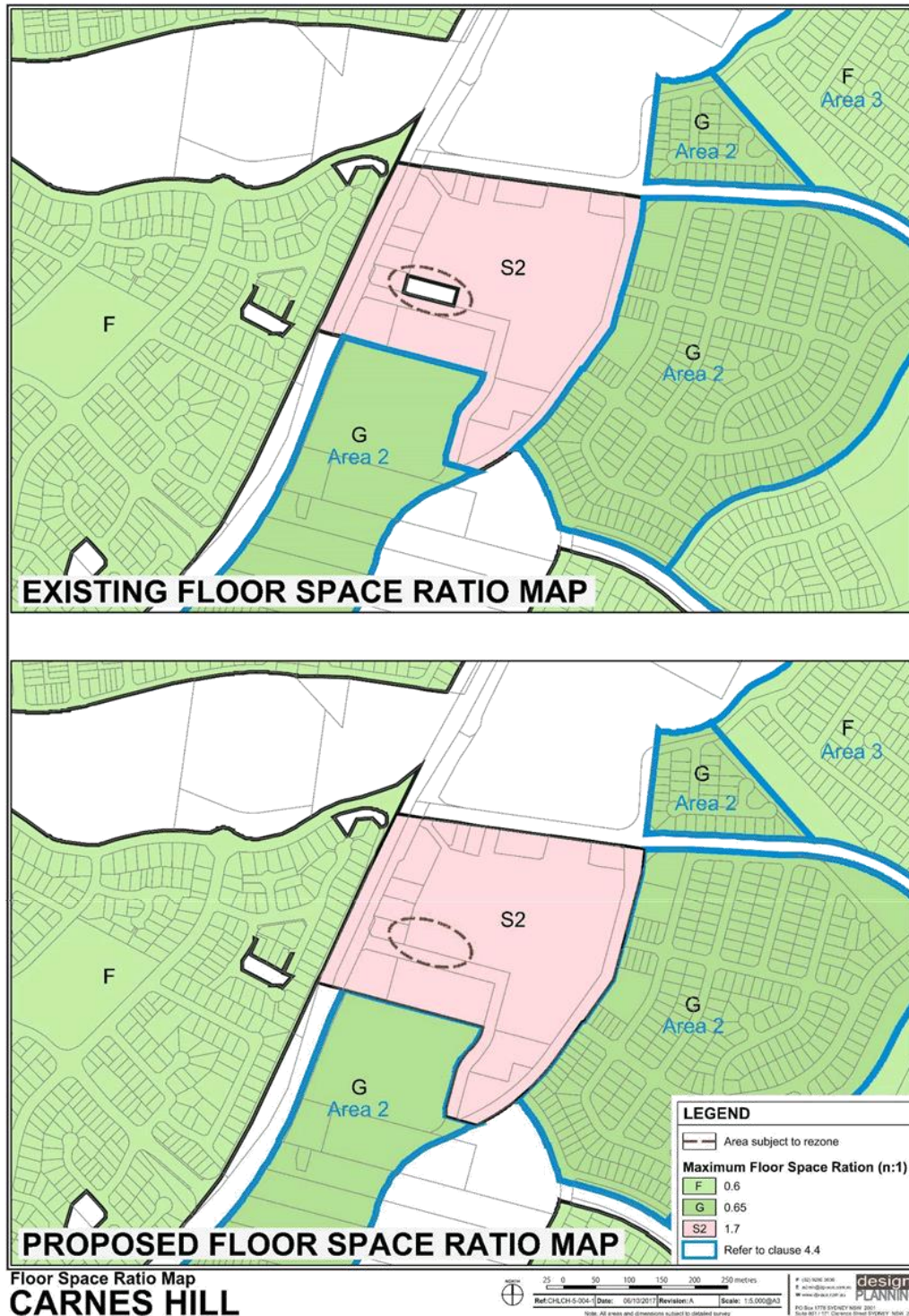


Figure 5: Height of Building Comparison - Existing and Proposed



Figure 6: Minimum Lot Size Comparison - Existing and Proposed

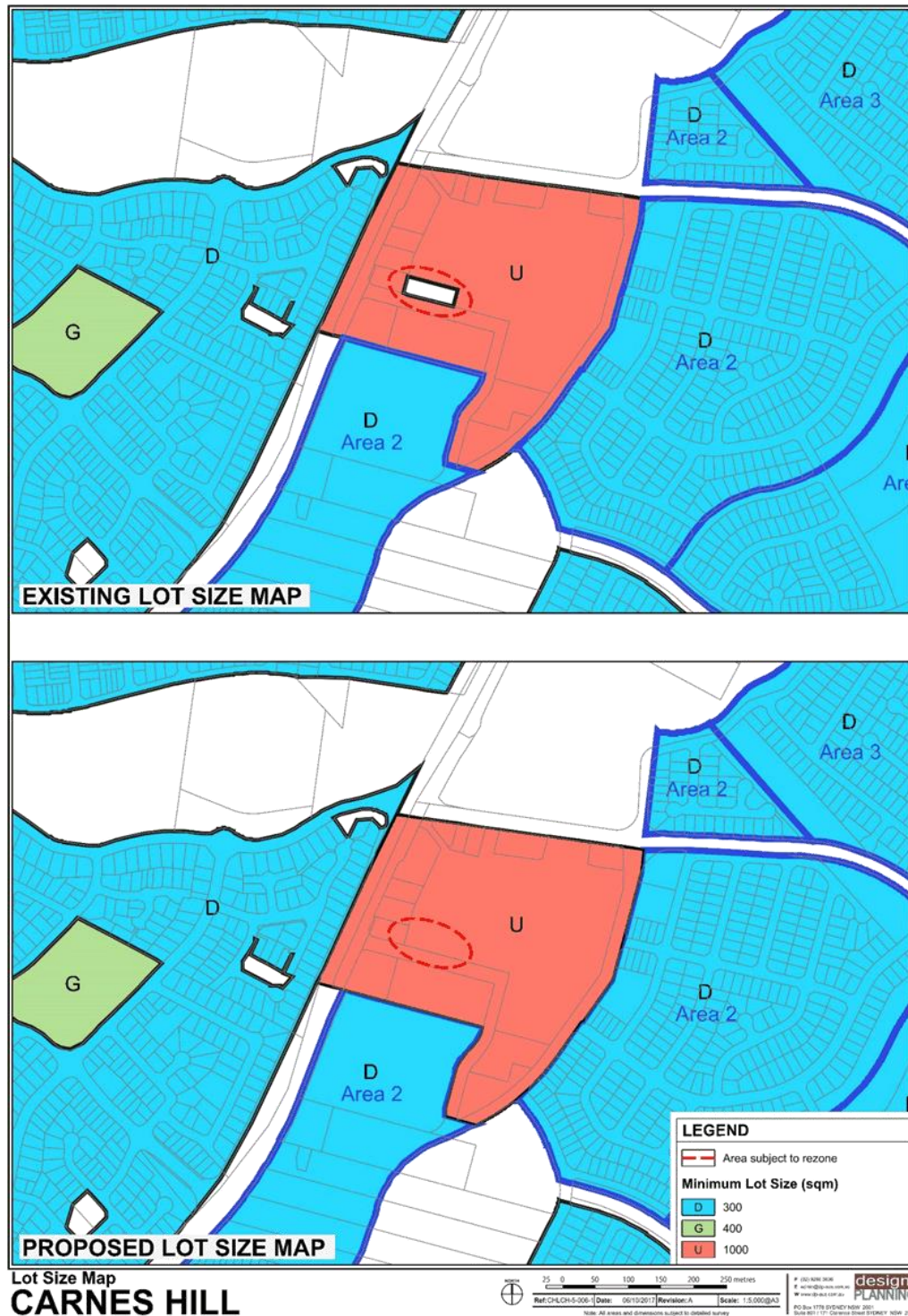
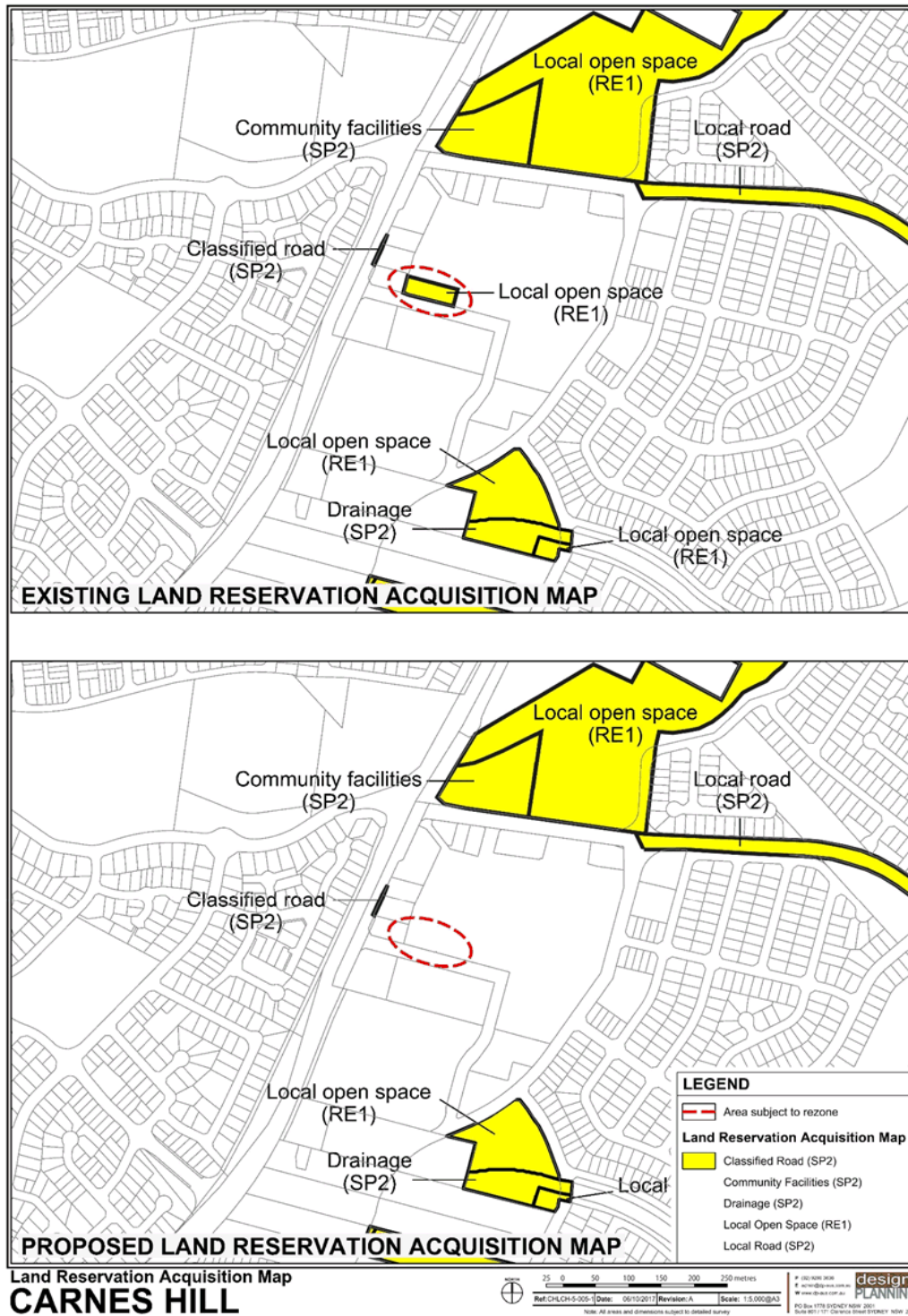


Figure 7: Land Reservation Acquisition Comparison - Existing and Proposed



## 5 JUSTIFICATION OF PLANNING PROPOSAL

### 5.1 Section A – Need for the Planning Proposal

#### 1. Is the Planning Proposal a result of any strategic study or report?

The Planning Proposal is not directly related to a strategic study or report. However, the intent of the proposed rezoning is supported by the strategic planning framework applicable to the subject site.

Adoption of the B2 zone across the subject site will ensure that any future development application seeking approval for redevelopment of the Marketplace can deliver a design that achieves a site responsive and functional outcome, responding to key surrounding land uses including the Carnes Hill Community and Recreation Centre.

The proposal is consistent with Greater Sydney Region Plan and the Western City District Plan as well as Our Home, Liverpool 2027 which is the 10-year Community Strategic Plan for Liverpool.

In addition, the proposal is consistent with the outcomes of the Liverpool Business Centres and Corridors Strategy and Council's Social Impact Assessment Policy.

The applicable policies and strategic planning documents are discussed in further detail under Section 5.2 of this report.

#### 2. Is the Planning Proposal the best means of achieving the objectives or intended outcomes, or is there a better way?

The amendments to the Liverpool LEP 2008 outlined under this Planning Proposal are the most appropriate and best means of achieving the objectives and intended outcomes. The proposed rezoning will deliver a consistent zoning across the Carnes Hill Market Place.

Adoption of the B2 zone across the subject site, being the 2,000m<sup>2</sup> landscaped area located along the southern edge of Lot 104 in DP 1105443, will ensure that any future development application associated with the Carnes Hill Marketplace can deliver a design outcome that achieves the best use of the land and responds to the existing land uses surrounding the Market Place, delivers a functional movement network and public space that is useable.

### 5.2 Section B – Need for the Planning Proposal

#### 1. Is the Planning Proposal consistent with the objectives and actions contained within the applicable regional or sub-regional strategy (including the Sydney Metropolitan Strategy and exhibited draft strategies)?

##### ***Greater Sydney Region Plan***

The Greater Sydney Region Plan outlines how Greater Sydney will manage growth and change and guide infrastructure delivery. It sets a 40-year vision and strategy for Greater Sydney, to be implemented at a local level through District Plans. The vision is underpinned by the organisation of Sydney into a metropolis of three cities being the Western Parkland City west of the M7, a Central River City with Greater Parramatta at its heart and an Eastern Harbour City.

The Greater Sydney Region Plan incorporates ten directions with metrics and objectives to fulfil the requirements of *Section 3.3 of the Environmental Planning and Assessment Act 1979*.

The Planning Proposal is consistent with the objectives and actions of *A Metropolis of Three Cities*.

The proposed amendments to Liverpool LEP 2008 are relatively minor in nature, and will not adversely impact on the objectives and actions of any strategy within *A Metropolis of Three Cities*.

### **Western City District Plan**

The Greater Sydney Commission finalised the District Plans for Sydney in March 2018. The District Plans align with the Greater Sydney Region Plan and provide a 20-year plan to manage growth and achieve the 40-year vision, while enhancing Greater Sydney's liveability, productivity and sustainability into the future. It is a guide for implementing the Greater Sydney Region Plan at a District level and is a bridge between regional and local planning.

The subject site is located within the Western City District which comprises the local government areas of Blue Mountains, Camden, Campbelltown, Fairfield, Hawkesbury, Liverpool, Penrith and Wollondilly.

The Western City District Plan will inform local Council's plans, guide assessment of local planning proposals and inform infrastructure agencies, the development sector and wider community of expectations for growth, change and infrastructure provision within the District.

The Western City District Plan incorporates the following:

- Four key themes – infrastructure and collaboration, liveability, productivity and sustainability
- Ten Directions – to guide delivery of the theme in a balanced way
- Metrics – to measure successful delivery of the plans
- District-specific Planning Priorities and Actions – to achieve results that provide a great quality of life for people in the District.

The priorities under each chapter are to be taken into account in the preparation of a Planning Proposal. This Planning Proposal addresses the relevant priorities in Table 1 below, demonstrating the proposed zoning amendments is consistent with the plan for the Western City District and will contribute to achieving the 40 year vision for greater Sydney.

**Table 1: Response to Western City District Plan Priorities & Actions**

Western City District Plan Priority	Response
<b>Planning Priority W1 - Planning for a city supported by infrastructure</b>  <b>Applicable Actions:</b>  <b>(6) Maximise the utility of existing infrastructure assets and consider strategies to influence behaviour changes, to reduce the demand for new infrastructure, including supporting the development of adaptive and flexible regulations to allow decentralised utilities.</b>	<p>Application of the B2 zone to the subject site will allow for a holistic design approach to redeveloping the Carnes Hill Market Place and will maximises the of the Shopping Centre which provides valuable community services and infrastructure.</p> <p>The proposed rezoning will also allow for an outcome that responds to the existing social infrastructure surrounding the Marketplace including the Carnes Hill Community and Recreation Centre public plaza.</p>
<b>Planning Priority W3 – Providing services and social infrastructure to meet peoples changing needs</b>  <b>Applicable Actions:</b>  <b>(9) Deliver social infrastructure to reflect the needs of the community now and in the future.</b> <b>(10) Optimise the use of available public land for social infrastructure.</b>	<p>The proposal will allow for future development applications to enhance the viability and vitality of an existing centre which is well serviced by surrounding social infrastructure including Carnes Hill Community and Recreation Centre.</p> <p>The proposal will allow for future development applications to tailor the creation of public space to complement the activity associated with the Marketplace and consider connections to surrounding open spaces such as the public plaza within the Carnes Hill Community and Recreation Centre.</p>

<p><b>Planning Priority W4 - Fostering healthy, creative, culturally rich and socially connected communities</b></p> <p><b>Applicable Actions:</b></p> <ul style="list-style-type: none"> <li>• (11) Deliver healthy, safe and inclusive places for people of all ages and abilities that support healthy, resilient and socially connected communities by:             <ul style="list-style-type: none"> <li>a. providing walkable places with active street life and a human scale</li> <li>b. prioritising opportunities for people to walk, cycle and use public transport</li> <li>d. promoting local access to healthy fresh food and supporting local fresh food production.</li> </ul> </li> </ul>	<p>The proposal will allow for future development within the Marketplace to revitalise and enhance pedestrian connectivity throughout the Marketplace and connections to surrounding social infrastructure including the Carnes Hill Community and Recreation Centre, Holy Spirit Catholic Primary School and Greenway Park to the west of Cowpasture Road.</p> <p>In facilitating a better design outcome, the Planning Proposal will also create the potential for enhancing local access to healthy fresh food as part of a revitalised shopping centre.</p>
<p><b>Planning Priority W6 - Creating and renewing great places and Local Centres, and respecting the District's heritage</b></p> <p><b>(19) Deliver great places by:</b></p> <ul style="list-style-type: none"> <li>• (a) prioritising a people-friendly public realm and open spaces as a central organising design principle</li> <li>• (b) recognising and balancing the dual function of streets as places for people and movement</li> <li>• (c) providing fine grain urban form, high amenity and walkability</li> <li>• (d) integrating social infrastructure to support social connections and provide a community hub</li> <li>• (f) using a place-based and collaborative approach throughout planning, design, development and management.</li> </ul> <p><b>(22) Use place-based planning to support the role of centres as a focus for connected neighbourhoods.</b></p>	<p>The proposal will allow for future development applications to enhance the viability and vitality of an existing centre which is identified as performing strongly in the hierarchy of centres within Liverpool.</p> <p>The Planning Proposal will allow for future development applications to reconsider the location of public spaces and integrate social infrastructure located within the Carnes Hill Community and Recreation Centre.</p> <p>Currently, the subject park area is located along an underutilised and isolated streetscape with poor passive surveillance.</p> <p>Redevelopment of the subject site will present opportunity for the delivery of a more accessible and people friendly public realm and opportunity for enhancing walkability throughout the shopping centre as well as connections to surrounding land uses.</p>
<p><b>Planning Priority W11 – Growing investment, business opportunities and jobs in strategic centres.</b></p> <p><b>(56) Provide access to jobs, goods and services in centres by:</b></p> <ul style="list-style-type: none"> <li>• (b) diversifying the range of activities in all centres</li> </ul>	<p>Application of the B2 zone to the subject site will allow for a holistic design approach to redeveloping the Carnes Hill Market Place and will provide opportunity to diversify the range of activities within an established and strongly performing town centre. It will also allow for public spaces to be tailored towards the activities within the future Marketplace allowing for a safer and more vibrant commercial centre that considers the surrounding land uses and road network which has evolved in a different way to that anticipated at the time of the subject park being delivered.</p>

<ul style="list-style-type: none"> <li>• (c) creating vibrant, safe places and quality public realm</li> <li>• (e) improving the walkability within and to the centres</li> <li>• (f) completing and improving a safe and connected cycling network to and within the centres</li> </ul>	<p>Redevelopment of the subject site will present opportunity for the delivery of a more accessible and people friendly public realm and opportunity for enhancing walkability throughout the shopping centre as well as connections to surrounding land uses.</p>
<p><b>Planning Priority W15 – Increasing urban tree canopy cover and delivering Green Grid connections</b></p> <ul style="list-style-type: none"> <li>• (73) Expand urban tree canopy in the public realm</li> <li>• (74) Progressively refine the detailed design and delivery of: <ul style="list-style-type: none"> <li>a. Greater Sydney Green Grid priority opportunities</li> <li>b. connections that form the long-term vision of the network.</li> </ul> </li> <li>• (75) Create Greater Sydney Green Grid connections to the Western Sydney Parklands.</li> </ul>	<p>The green cover within the subject site is underutilised due to poor orientation and isolation from areas of activity within the Market Place.</p> <p>The subject site does not provide shade along pedestrian pathways and is not located along a pedestrian corridor with good connectivity.</p> <p>The proposal will facilitate revitalisation of the Marketplace and future development should incorporate the provision of landscaping that complements the function of the Marketplace to provide physical and visual relief and contribute to reducing the urban heat island effect within Liverpool.</p>
<p><b>Planning Priority W18 – Delivering high quality open space</b></p> <p><b>(80) Maximise the use of existing open space and protect, enhance and expand public open space by:</b></p> <ul style="list-style-type: none"> <li>• C. requiring large urban renewal initiatives to demonstrate how the quantity of, or access to, high quality and diverse local open space is maintained or improved</li> </ul>	<p>As outlined above, the planning proposal will allow for future development applications to tailor the creation of public space and landscaping to complement the activity associated with the Marketplace and consider connections to surrounding open spaces such as the public plaza within the Carnes Hill Community and Recreation Centre.</p> <p>Surrounding land uses offer quality alternative forms of open space including spaces within Carnes Hill Community and Recreation Centre and Greenway Park to the west of Cowpasture Road. The future redevelopment of the Marketplace will allow for better pedestrian access to these spaces.</p>

The subject site is therefore consistent with objectives and actions contained within the State Government strategic planning policies.

## 2. Is the Planning Proposal consistent with the local Council's Community Strategic Plan, or other local strategic plan?

### 2.1. Liverpool 2027

*Our Home, Liverpool 2027* is the 10-year Community Strategic Plan (CSP) for Liverpool City Council and is the overarching plan that sets future directions for Liverpool.

The CSP incorporates four directions that address the quadruple bottom line; social, economic, environmental and civic leadership. These directions, along with the social justice principles (equity, access, participation and rights), will help Council to lead Liverpool into the future

The proposal is consistent with the objectives of *Our Home, Liverpool 2027*, as demonstrated below in Table 2.

**Table 2: Liverpool Community Strategic Plan**

Directions	Response
<b>Direction 1 – Creating Connection (This direction emphasises the importance of connections within Liverpool to create a harmonious community).</b>	The planning Proposal relates to land within the Carnes Hill Market Place, which is located adjacent to the Holy Spirit Catholic Primary School and Carnes Hill Community and Recreation Centre.  The Planning Proposal will allow for future development applications to revitalise the Marketplace and deliver a commercial centre that responds to the surrounding land uses, enhancing opportunities for community interaction and social cohesion.
<b>Direction 2 – Strengthening and Protecting our Environment (This direction is about planning high-quality, sustainable, urban environments to create a great place to live, work and play).</b>	This Planning Proposal seeks to rezone a small area of land zoned RE1 to B2. The subject site is an isolated landscaped area that provides minimal social value due to poor orientation and surrounding vacant lots.  The planning proposal will enable future development applications to revitalise the Marketplace and deliver public spaces that are accessible, useable and complement the activity associated with the Market Place.
<b>Direction 3 – Generating Opportunity (This direction underlines the need for Council to support economic growth, including employment and investment options).</b>	The Planning Proposal will facilitate revitalisation of the Market Place, attracting more jobs and business to an established town centre in an area experiencing growth.
<b>Direction 4 – Leading Through Collaboration (This direction highlights the importance of a Council proactively leading the community, while continually engaging the community to ensure an aligned vision).</b>	Community consultation will be undertaken consistent with Liverpool Council requirements and The DP&E's Gateway Determination conditions should the Planning Proposal proceed.

### 2.2. Liverpool Council Social Impact Assessment Policy

The Liverpool Social Impact Assessment Policy identifies the importance and rationale for Social Impact Assessment (SIA) and provides a framework for ensuring that SIA is effectively integrated into the decision-making processes. SIA aims to identify and manage the positive and negative consequences of proposed developments, policies, plans and planning instruments to optimise social outcomes and community wellbeing.

It is noted that the Policy requires that a change to strategic land use plans require SIA consideration unless deemed to be of minor impact by the Community Planning or Strategic Planning Units.

Based on the criteria for determining levels of impact significance provided in Appendix D of the Policy, this Planning Proposal will have a neutral social impact and therefore no action is required.

Any future development seeking to develop the subject site and broader Marketplace will require the completion of a Social Impact Comment Initial Assessment.

### **2.3. Liverpool Business Centres and Corridors Strategy 2013**

The Liverpool Business Centres and Corridors Strategy was produced following the analysis and recommendations of Hill PDA in the Liverpool Retail Centres Hierarchy Review 2012. The strategy guides future planning and policy decisions regarding the role and function of centres within the Liverpool LGA. The strategy encourages consistent and responsive decision making and supports Liverpool Council's vision of sustainable growth of existing centres. The Strategy contributes to providing greater certainty for investment and ensures positive social and economic outcomes are achieved for the community.

The Strategy provides a retail hierarchy identifying the role and function of existing and planned centres, providing a basis for the identification of opportunities to enhance the amenity of centres, ensuring that they are attractive places for business and the community. The Carnes Hill Marketplace is identified as an established Town Centre, servicing a trade catchment of approximately 22,500 residents of Carnes Hill and adjacent suburbs which include West Hoxton, Hoxton Park and Horningsea Park together and part of Prestons.

The Hill PDA Liverpool Retail Centres Hierarchy Review 2012 outlines that the Carnes Hill Marketplace clearly functions as a Town Centre given the strong retail offer which it provides and that the centre is performing strongly. The Town Centre is identified as the focal point for shopping in the trade area which it serves.

The Carnes Hill Locality has undergone considerable change since 2012, with the Carnes Hill Community and Recreation Centre increasing the appeal of the area and the Freemans Ridge residential development continuing to release additional residential areas.

The proposed rezoning will deliver a consistent zoning outcome for the Carnes Hill Market Place, allowing for the Carnes Hill Marketplace to be considered holistically as a commercial precinct at the development application phase, achieving the highest and best use of the subject site and surrounding land currently zoned B2.

The discrepancy in zoning between the small pocket park and the broader B2 area encompassing the Marketplace prevents future development from addressing improvements to the Marketplace holistically.

Notwithstanding the above, the proposed rezoning will not result in a significant increase in retail floors space for the Carnes Hill Market Place.

The proposed rezoning will not impact on the Carnes Hill Marketplace role and function as a Town Centre or impact on the hierarchy of centres within Liverpool LGA as outlined in the Liverpool Business Centres and Corridors Strategy (2013). The minor increase in land zoned for B2 will ensure that any future development application within the Carnes Hill Marketplace precinct can enhance the amenity of the place, ensuring it is an attractive place for business and that positive social and economic outcomes are achieved for the community.

### **3. Is the Planning Proposal consistent with applicable State Environmental Planning Policies?**

The consistency of the Planning Proposal with applicable State Environmental Planning Policies (SEPPs) is outlined in Table 3 below. Former Regional Environmental Plans (REPs) for the Sydney and Greater Metropolitan Regions, which are deemed to have the weight of SEPPs have also been addressed in Table 4.

**Table 3: SEPP Review**

SEPP	Comment
State Environmental Planning Policy No 1—Development Standards	Not applicable.
State Environmental Planning Policy No 14—Coastal Wetlands	Not Applicable. The area is not within an identified coastal wetland area.
State Environmental Planning Policy No 15—Rural Land sharing Communities	Not applicable.
State Environmental Planning Policy No 19—Bushland in Urban Areas	Not Applicable as there are no identified areas of urban bushland within the subject site.
State Environmental Planning Policy No 21—Caravan Parks	Not Applicable.
State Environmental Planning Policy No 26—Littoral Rainforests	Not Applicable as there are no Littoral Rainforests within the subject site.
State Environmental Planning Policy No 29—Western Sydney Recreation Area	Not Applicable as the site is not within the Western Sydney Recreation Area.
State Environmental Planning Policy No 30—Intensive Agriculture	Not Applicable as this Planning Proposal does not seek to convert the land from rural to urban use.
State Environmental Planning Policy No 32—Urban Consolidation (Redevelopment of Urban Land)	Not Applicable. However, the Planning Proposal will not prevent the future application of the SEPP.
State Environmental Planning Policy No 33—Hazardous and Offensive Development	Not Applicable. However, the Planning Proposal will not prevent either the future application of the SEPP.
State Environmental Planning Policy No 36—Manufactured Home Estates	Not Applicable.
State Environmental Planning Policy No 39—Spit Island Bird Habitat	Not Applicable. The site is not within the vicinity of Spit Island.
State Environmental Planning Policy No 44—Koala Habitat Protection	Not Applicable as the site does not incorporate any identified areas of Koala habitat and is not greater than 1 hectare.
State Environmental Planning Policy No 47—Moore Park Showground	Not Applicable as the site is not within the Moore Park Showground area.
State Environmental Planning Policy No 50—Canal Estate Development	Not Applicable. The site is not within an area where canal development could occur.
State Environmental Planning Policy No 52—Farm Dams and Other Works in Land and Water Management Plan Areas	Not Applicable.
State Environmental Planning Policy No 55—Remediation of Land	Not Applicable. However, the Planning Proposal will not prevent either the future application of the SEPP.
State Environmental Planning Policy No 59—Central Western Sydney Regional Open Space and Residential	Not Applicable as the subject site is not within the specified land area.
State Environmental Planning Policy No 62—Sustainable Aquaculture	Not Applicable as the site is proposed to be rezoned for urban land use purposes.
State Environmental Planning Policy No 64—Advertising and Signage	Not Applicable. However, the proposal will continue to enable signage to be assessed consistent with SEPP 64.
State Environmental Planning Policy No 65—Design Quality of Residential Flat Development	Not Applicable.
State Environmental Planning Policy No 70—Affordable Housing (Revised Schemes)	Not Applicable.
State Environmental Planning Policy No 71—Coastal Protection	Not applicable as the site is not within a coastal zone.
State Environmental Planning Policy (Affordable Rental Housing) 2009	Not Applicable.
State Environmental Planning Policy (Building Sustainability Index: BASIX) 2004	Not Applicable.

SEPP	Comment
State Environmental Planning Policy (Exempt and Complying Development Codes) 2008	Not Applicable.
State Environmental Planning Policy (Housing for Seniors or People with a Disability) 2004	Not Applicable.
State Environmental Planning Policy (Infrastructure) 2007	Consistent. Infrastructure can be provided consistent with the intent of this SEPP.
State Environmental Planning Policy (Kosciuszko National Park—Alpine Resorts) 2007	Not Applicable as the site is not within the Kosciuszko National Park area.
State Environmental Planning Policy (Kurnell Peninsula) 1989	Not Applicable as the site is not at the Kurnell Peninsula.
State Environmental Planning Policy (Major Development) 2005	Not Applicable as there is currently no major development envisaged under this SEPP within the Study Area.
State Environmental Planning Policy (Mining, Petroleum Production and Extractive Industries) 2007	Not Applicable, however, the Planning Proposal does not prevent the application of this SEPP.
State Environmental Planning Policy (Penrith Lakes Scheme) 1989	Not Applicable as the subject site is not within the specified land area.
State Environmental Planning Policy (Port Botany and Port Kembla) 2013	Not Applicable as the site has no relevance to the areas identified in the SEPP.
State Environmental Planning Policy (Rural Lands) 2008	Not Applicable as the SEPP does not apply to the study area.
State Environmental Planning Policy (SEPP 53 Transitional Provisions) 2011	Not Applicable. This SEPP no longer applies.
State Environmental Planning Policy (State and Regional Development) 2011	Not Applicable. However, the Planning Proposal does not prevent the application of this SEPP for state significant or critical infrastructure projects.
State Environmental Planning Policy (Sydney Drinking Water Catchment) 2011	Consistent. The proposal does not contain any provision that would prevent the application of this SEPP.
State Environmental Planning Policy (Sydney Region Growth Centres) 2006	Not Applicable. The site is not located within the Growth Centres.
State Environmental Planning Policy (Three Ports) 2013	Not Applicable as the land has no relationship to the three ports covered by the SEPP.
State Environmental Planning Policy (Urban Renewal) 2010	Not Applicable as the site is not identified as an Urban Renewal Precinct.
State Environmental Planning Policy (Western Sydney Employment Area) 2009	Not Applicable. The site is not within the Western Sydney Employment Area.
State Environmental Planning Policy (Western Sydney Parklands) 2009	Not Applicable as the subject site is not within the specified land area.

**Table 4: Deemed SEPP Review**

Deemed SEPPs	Comment
Sydney Regional Environmental Plan No 8 (Central Coast Plateau Areas)	Not Applicable as the subject site is not within the specified land area.
Sydney Regional Environmental Plan No 9—Extractive Industry (No 2—1995)	Not Applicable. Nothing in this Planning Proposal prevents the application of this SEPP to relevant development applications.
Sydney Regional Environmental Plan No 16—Walsh Bay	Not Applicable as the subject site is not within the specified land area.

Sydney Regional Environmental Plan No 18— Public Transport Corridors	Not Applicable as the site is not within an identified public transport corridor.
Sydney Regional Environmental Plan No 19— Rouse Hill Development Area	Not Applicable as the subject site is not within the specified land area.
Sydney Regional Environmental Plan No 20— Hawkesbury-Nepean River (No 2—1997)	Consistent. The Planning Proposal has considered the heads of considerations under this deemed SEPP. Future development is able to occur in a manner in keeping with the requirements of this deemed SEPP.
Sydney Regional Environmental Plan No 24— Homebush Bay Area	Not Applicable as the subject site is not within the specified land area.
Sydney Regional Environmental Plan No 25— Orchard Hills	Not Applicable as the subject site is not within the specified land area.
Sydney Regional Environmental Plan No 26— City West	Not Applicable as the subject site is not within the specified land area.
Sydney Regional Environmental Plan No 30— St Marys	Not Applicable as the subject site is not within the specified land area.
Sydney Regional Environmental Plan No 33— Cooks Cove	Not Applicable as the subject site is not within the specified land area.
Sydney Regional Environmental Plan (Sydney Harbour Catchment) 2005	Not Applicable as the subject site is not within the specified land area.

#### 4. Is the Planning Proposal consistent with applicable Ministerial Directions (s.117 directions)?

The Planning Proposal has been assessed against each Section 117 direction as shown in Table 5 below.

**Table 5: Section 117 Direction Review**

Direction	Comment
<b>1. Employment and Resources</b>	
1.1 Business and Industrial Zones	<p>This Planning Proposal seeks to amend the <i>Liverpool Local Environmental Plan 2008</i> to rezone a small landscaped area within the Carnes Hill Marketplace from RE1 Public Recreation to B2 Local Centre. The proposed amendment will deliver a consistent zoning outcome for the Carnes Hill Marketplace ensuring future development can achieve a design outcome that enhances the amenity and accessibility of the Marketplace by considering the Marketplace holistically.</p> <p>The subject site is a privately owned 2,000m<sup>2</sup> turfed area with a small number of trees, fencing, and seating. The subject site is underutilised due to its isolated location and orientation.</p> <p>The proposal is minor in nature and therefore consistent with the Ministerial Direction. Notwithstanding, the proposal is also consistent with the applicable strategic documents as outlined under Section 5.2 of this report.</p>
1.2 Rural Zones	Not Applicable. The Planning Proposal is not within a Rural Zone.
1.3 Mining, Petroleum Production and Extractive Industries	The Planning Proposal can be consistent with this direction. The Proposal will not prohibit or restrict the mining or development of resources.
1.4 Oyster Aquaculture	Not Applicable as the proposal will not impact on an oyster aquaculture area.

Direction		Comment
1.5	Rural Lands	Not Applicable as the land is not subject to a rural zone.
<b>2. Environment and Heritage</b>		
2.1	Environment Protection Zones	The proposal is consistent with this direction as it is not located within an area which has been identified as having ecological value or as being biodiversity constrained.
2.2	Coastal Protection	Not Applicable as the land is not within a coastal protection zone.
2.3	Heritage Conservation	Not Applicable as the land is not identified as containing any heritage conservation value.
2.4	Recreation Vehicle Areas	Not Applicable, the proposal does not seek to introduce any recreational vehicle areas.
<b>3. Housing, Infrastructure and Urban Development</b>		
3.1	Residential Zones	Not Applicable as the land is not within a residential zone.
3.2	Caravan Parks and Manufactured Home Estates	Not Applicable as no caravan or manufactured home estates are proposed.
3.3	Home Occupations	The proposal is consistent with this direction as it does not seek to alter the existing provisions within the current planning controls relating to home occupations.
3.4	Integrating Land Use and Transport	<p>The Planning Proposal is consistent with this Ministerial Direction. The Planning Proposal will introduce the B2 zone to a small parcel of land zoned RE1 in an area that contains an existing Marketplace zoned B2.</p> <p>The proposal is generally consistent with Improving Transport Choice – Guidelines for planning and development (DUAP 2001) and The Right Place for Business and Services – Planning Policy (DUAP 2001).</p>
3.5	Development Near Licensed Aerodromes	Not Applicable as the proposal is not within the vicinity of an existing licensed aerodrome.
3.6	Shooting Ranges	Not Applicable as there is no shooting range on the subject site.
<b>4. Hazard and Risk</b>		
4.1	Acid Sulfate Soils	Not Applicable. The subject site is not identified as containing acid sulphate soils under the Liverpool LEP 2008 Maps.
4.2	Mine Subsidence and Unstable Land	Not Applicable as the land is not within a mine subsidence area.
4.3	Flood Prone Land	Not applicable as the subject site is not identified as flood prone land under the Liverpool LEP 2008 Maps.
4.4	Planning for Bushfire Protection	The Planning Proposal is consistent with the principles of this direction. Detailed comprehensive bushfire assessments will be undertaken as part of any future development application.
<b>5. Regional Planning</b>		
5.1	Implementation of Regional Strategies	Not Applicable as the land is not within an area subject to a Regional Strategy.
5.2	Sydney Drinking Water Catchments	The Planning Proposal is consistent with this direction as future development will be required to achieve relevant water quality targets.

Direction	Comment
5.3 Farmland of State and Regional Significance on the NSW Far North Coast	Not Applicable as the land is not within the specified area.
5.4 Commercial and Retail Development along the Pacific Highway, North Coast	Not Applicable as the land is not within the specified area.
5.8 Second Sydney Airport: Badgerys Creek	The Planning Proposal is consistent with this direction. The proposal seeks to amend the zoning, height of build, FSR and other relevant controls to be consistent with the surrounding B2 zone. Future development outcomes resulting from this proposal will not hinder the potential for development of a Second Sydney Airport.
5.9 North West Rail Link Corridor Strategy	Not applicable.
5.10 Implementation of Regional Plans	Not applicable.
<b>6. Local Plan Making</b>	
6.1 Approval and Referral Requirements	The Planning Proposal is consistent with this direction as it does not introduce any additional or new referral requirements.
6.2 Reserving Land for Public Purposes	The Planning Proposal seeks to remove land identified for a public purpose, being the subject site zoned RE1 and identified on the Land Reservation Acquisition Map under Liverpool LEP 2008. The Planning Proposal is consistent with this direction as it will not reduce or alter land for public purposes without the relevant authority's consent, which is sought as part of this planning proposal.
6.3 Site Specific Provisions	The Planning Proposal is consistent with this direction as it does not introduce any site specific provisions.
<b>6. Metropolitan Planning</b>	
7.1 Implementation of the Metropolitan Plan for Sydney 2036	The Planning Proposal is consistent with this Ministerial Direction.

### 5.3 Section C – Environmental, social and economic impact

**1. Is there any likelihood that critical habitat or threatened species, populations or ecological communities, or their habitats, will be adversely affected as a result of the proposal?**

The subject site comprises a landscaped area incorporating mostly turf, with hedging and fences around the perimeter and a sparse number of trees of varying heights.

The subject site is not identified as containing any heritage value, or being of environmental significance and is not identified as being on flood prone land under the Liverpool Local Environmental Plan 2008.

No critical habitat or threatened species, populations or ecological communities, or their habitats, will be adversely affected as a result of the proposal.

**2. Are there any other likely environmental effects as a result of the Planning Proposal and how are they proposed to be managed?**

The proposed amendments relate to land that is not identified as containing any heritage value, or being of environmental significance and is not identified as being on flood prone land under the Liverpool Local Environmental Plan 2008.

Any future development applications for works within the subject site will provide details on the appropriate environmental management requirements.

### **3. How has the Planning Proposal adequately addressed any social and economic effects?**

The social and economic impacts resulting from this Planning Proposal have been addressed in detail under Section 5.2 of this report.

The proposed rezoning will allow for the redevelopment of the Carnes Hill Marketplace to be considered holistically at the development application phase, ensuring that provision of public space complements the existing surrounding land uses and delivers a more functional civic precinct for the community.

The social value of the subject site is considered to be minimal. The poor orientation of the park and disjointed location to areas of activity within the Carnes Hill Marketplace comprise usability and accessibility. The subject site is isolated from surrounding residential areas, with Cowpasture Road separating residential areas to the east and Sarah Holland Drive as well as the existing Woolworths, Big W and Aldi separating residences within the Freemans Ridge residential area.

With regard to Council's Social Impact Assessment Policy this Planning Proposal will have a neutral social impact and therefore no action is required. Any future development seeking to develop the subject site and broader Marketplace will require the completion of a Social Impact Comment Initial Assessment.

The economic impacts associated with the proposed rezoning generally relate to the increased area of land zoned B2 Local Centre. The proposed rezoning will result in an increase in the B2 zone of approximately 2,000m<sup>2</sup>. This increase in B2 land will not result in a significant increase in retail floors space for the Carnes Hill Market Place.

The proposed rezoning will not impact on the Carnes Hill Marketplace role and function as a town centre or impact on the hierarchy of centres within Liverpool LGA as outlined in the Liverpool Business Centres and Corridors Strategy (2013).

The Planning Proposal will facilitate a holistic redevelopment process at the development application phase and it is anticipated additions and enhancements to the Marketplace are viable. In this regard, the Hill PDA Liverpool Retail Centres Hierarchy Review 2012 outlines that the Carnes Hill Marketplace clearly functions as a Town Centre given the strong retail offer which it provides and that the centre is performing strongly.

## 5.4 Section D – State and Commonwealth Interests

### 1. Is there adequate public infrastructure for the Planning Proposal?

The subject site is located within an existing town centre. The Planning Proposal will not create any additional needs for public infrastructure for the locality.

Any future development application relating to the subject site will be required to address the provision of infrastructure including road capacity and design requirements.

### 2. What are the views of State and Commonwealth public authorities consulted in accordance with the gateway determination?

Given the minor nature of this Planning Proposal there is no necessity for State or Commonwealth public authorities to be consulted.

## 5.5 Community Consultation

Community consultation will be undertaken consistent with Liverpool Council requirements and The DP&E's Gateway Determination conditions should the Planning Proposal proceed.

## 6 PROJECT TIMELINE

Below is a suggested project timeline for the Proposal:

**Table 6 - Project Timeline**

Project Milestone	Timeline
Anticipated commencement date (Gateway Determination)	February 2018
Anticipated timeframe for the completion of required supporting information – post-gateway	March 2018
Commencement and completion dates for public exhibition period & government agency consultation – after amending Planning Proposal, if required	April 2018
Dates for public hearing, if required	May 2018
Timeframe for consideration of submissions	June 2018
Timeframe for the consideration of proposal post-exhibition, including amendments and report to Council	July 2018
Date of submission to the Department to finalise the LEP	August 2018

## 7 CONCLUSION

This Planning Proposal seeks to amend the Liverpool LEP 2008 to rezone a small landscaped area within the Carnes Hill Marketplace from RE1 Public Recreation to B2 Local Centre. The proposed amendment will deliver a consistent zoning outcome for the Carnes Hill Marketplace ensuring future development can achieve a high quality urban design outcome that enhances the amenity and accessibility of the Market Place.

The subject site incorporates an existing landscaped area that provides minimal social value due to the poor location and orientation of the space. A significant retaining wall shields the space from the principal area of activity within the Carnes Hill Marketplace and the space has frontage to a vacant lot and road with low pedestrian activity.

This report has demonstrated the proposed amendments are consistent with the applicable state and local strategic planning documents. The social and economic impacts resulting from this Planning Proposal have been addressed in detail under Section 5.2 of this report, outlining consistency with Council's Social Impact Assessment Policy and the Liverpool Business Centres and Corridors Strategy (2013).

In consideration of the justification provided in this report and the minor nature of the proposed amendments, this Planning Proposal seeks Council support for amendments to the Liverpool LEP 2008 as described within Section 3 of this report.

Accordingly, we seek Council consideration and support for this proposal and to forward the Planning Proposal to the DP&E for Gateway Determination.



**Suite 801, 171 Clarence Street**  
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## Appendix 1

Amended Liverpool LEP 2008 Mapping





13 November 2018

The General Manager  
Liverpool City Council  
Locked Bag 7064,  
LIVERPOOL BC, NSW 1871

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Retail Management Limited  
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**ATTENTION: MR DAVID SMITH**

**WITHOUT PREJUDICE**

Dear David,

**CARNES HILL MARKETPLACE REZONING PROPOSAL (AMENDMENT NO. 70)  
- KURRAJONG ROAD TRAFFIC MATTERS**

I refer to our prior meetings and our meeting with yourself and Charles Wiafe on 9 November.

**1. STAGING**

In order to address the existing traffic concerns on Kurrajong Road, and therefore enable the Planning Proposal to proceed to Council, we have collectively agreed that there should be a three-staged approach to traffic works associated with the Carnes Hill Marketplace (the Centre) summarised as follows:

**Stage 1 – Intermediate traffic works** (e.g. 2 years) associated with the existing Carnes Hill Marketplace being:

- Reconfiguration of the Cowpasture / Kurrajong intersection to achieve two right turning lanes and one shared left and through lane on Kurrajong Road (east approach), as proposed by Council and recently endorsed by RMS, and
- retention of the existing right turn lane into the Centre on Kurrajong Road.

**Stage 2 – Pedestrian Operated Signals**

- Installation of Pedestrian Operated Signals (POS), subject to RMS endorsement, at the existing crossing point on Kurrajong Road to improve traffic circulation, pedestrian safety and connectivity between the Community Centre and the Carnes Hill Marketplace.

**Stage 3 - Redevelopment**

- Works, scope yet to be finalised, as part of redevelopment and expansion of Carnes Hill Marketplace, inclusive of the removal of the right turn into the Centre off Kurrajong Road and signals at the intersection of Cowpasture Road and Main Street.



## 2. FUNDING OFFER

Charter Hall presents the following offer, on a without prejudice basis:

1. We understand Liverpool City Council has achieved partial funding to undertake the re-configuration of the Cowpasture Road / Kurrajong Road intersection for the Council configuration of a shared left and through and two separate right turn lanes with east-west diamond phasing (hereon referred to as the "modification works"). Charter Hall offers to provide additional funding, to a maximum of \$50,000, to undertake these intersection modifications, on the basis that the right turn movement into the Centre is maintained for a minimum period of two (2) years from the practical completion of the "modification works". The 2year period is to enable an appropriate period to monitor the operation and safety of the modified intersection and also to enable Charter Hall sufficient time to obtain Development Approval for the re-development of the Carnes Hill Marketplace.
2. Charter Hall, supported by Liverpool City Council, will seek RMS approval for Pedestrian Operated Signals (POS) on Kurrajong Road, between Cowpasture Road and Sarah Hollands Drive, to enhance pedestrian safety and connectivity between the existing Community Precinct and Carnes Hill Marketplace. Following approval, Charter Hall will fund and undertake these works in connection with any other upgrade road works required to support an upgrade of the Centre.
3. Charter Hall will propose the closure of the right turn entry into the Centre as part of the proposed Centre redevelopment and upgrade which will also propose:
  - a. Installation of traffic signals at the Cowpasture Road / Main Street intersection and the introduction of a right turn movement into Main Street from Cowpasture Road.
  - b. Installation of a car park entry / exit via Sarah Holland Drive and reconfiguration of pedestrian access away from the loading dock.

Charter Hall would prefer that the above matters are secured through a legal arrangement in the form of a Deed of Commitment executed between Charter Hall and Liverpool City Council. Charter Hall would prefer not to enter into a Voluntary Planning Agreement due this form of legal agreement typically taking considerable time to execute.

I look forward to discussing this with you and finalising this agreement to enable the Planning Proposal to proceed.

Yours sincerely

**Virginia Lloyd**  
**Regional Development Manager**

Cc: Charles Wiafe

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Liverpool City Council

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Perpetual Limited

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Charter Hall Retail Management Limited

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# Commitment Deed

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## Parties

<b>Council</b>	Name	Liverpool City Council
	Address	33 Moore Street Liverpool NSW 2170
	ABN	84 181 182 471
	Telephone	1300 36 2170
	Facsimile	N/A
	Email	TBC
	Representative / Contact	TBC
<b>Developer</b>	Name	Perpetual Limited
	Address	c/- Charter Hall Retail Management Limited Level 20, 1 Martin Place, Sydney NSW 2000
	ACN	000 431 827
	Telephone	TBC
	Facsimile	TBC
	Email	Virginia.Lloyd@charterhall.com.au
	Representative / Contact	Virginia Lloyd

Dated

2019

## Recitals

1. The Developer is the registered proprietor of the Developer's Land and the Owner of the Centre.
2. A portion of the Developer's Land is presently zoned RE1 under the Liverpool Local Environmental Plan 2008.
3. The Developer has made an application to the Council for the Instrument Change so as to enable the Rezoning.
4. If the rezoning is made, the Developer intends to lodge an application with Council for Development Consent.
5. The Developer acknowledges that if the Development is carried out, it is likely to increase the demand for the provision of public services.
6. As a consequence of the matters set out in paragraph 5, the Developer has offered to make a Monetary Contribution, subject to the terms of this deed.

## Agreed terms

### 1 Definitions

In this document these terms have the following meanings:

<b>Act</b>	means the <i>Environmental Planning &amp; Assessment Act 1979</i> (NSW).
<b>Centre</b>	Carnes Hill Marketplace.
<b>Date of Completion of the Modification Works</b>	means the date on which Completion of the Modification Works occurs.
<b>Developer's Land</b>	means the whole of the land contained in certificate of title folio identifier 104/11105443.
<b>Development</b>	means the future development of the Land as proposed by the Developer and as may be permitted in accordance with the Rezoning.
<b>Development Application</b>	means a development application lodged by the Developer with the Council in relation to the carrying out of the Development and includes any variation to any development application and any application for modification of any development consent.
<b>Development</b>	means any development consent granted in relation to the

<b>Consent</b>	Development Application.
<b>Effective Date</b>	means the date of this deed.
<b>Monetary Contribution</b>	means the sum of \$50,000.00.
<b>Monetary Contribution Payment Date</b>	means the date which is 14 days following Completion of the Modification Works.
<b>Draft LEP</b>	means the <i>Liverpool LEP 2008 (Amendment No. 70)</i> - <i>Carnes Hill Shopping Centre</i> , or other draft Local Environmental Plan which effects the Rezoning.
<b>Instrument Change</b>	means the making of the Draft LEP.
<b>LEP</b>	means the Liverpool Local Environmental Plan 2008.
<b>GST Law</b>	means the <i>A New Tax System (Goods and Services Tax) Act 1999</i> (Cth) and any other act or regulation relating to the imposition or administration of the GST
<b>Modification Works</b>	means the reconfiguration of the Cowpasture Road / Kurrajong Road intersection for the configuration of a shared left and through lane and two separate right turn lanes, with east-west diamond phasing.
<b>Completion of the Modification Works</b>	means the date on which the Modification Works have been completed, and the modified Cowpasture Road / Kurrajong Road intersection is operating without traffic controllers.
<b>Rezoning</b>	means the gazettal of the Draft LEP whereby: <ul style="list-style-type: none"> <li>(a) a portion of Lot 104 in Deposited Plan 11105443 is rezoned from RE1 (Public Recreation) to B2 (Local Centre); and</li> <li>(b) the development controls relating to maximum building height, floor-space ratio and minimum lot size for the subject site are amended to reflect the adjoining business zoned land; and</li> <li>(c) the site is removed from the Land Reservation Acquisition Map.</li> </ul>

## 2 Operation

This deed operates from the Effective Date.

## 3 Provision of the Monetary Contribution

### 3.1 Payment of Monetary Contribution

The Developer must pay the Monetary Contribution to Council by the Monetary Contribution Payment Date.

### **3.2 Application of Monetary Contribution by Council**

- (a) The Council agrees to use and expend the Monetary Contribution for the construction and completion of the Modification Works in the manner set out in this deed; and
- (b) Council must use all reasonable endeavours to apply the Monetary Contribution made by the Developer under this deed for the purpose for which it is made, being the completion of the Modification Works.

### **3.3 Refund of Monetary Contribution**

Provided Council complies with its obligations under this deed, Council is not required to repay to the Developer, and the Developer is not entitled to a repayment of, the Monetary Contribution.]

## **4 Council Modification Works**

### **4.1 Council's agreement**

So as to enable the Developer to monitor the operation and safety of the intersection as modified by the Modification Works as it will apply to the Development, and to apply for the Development Consent, Council will use its best endeavours to ensure that the right turn movement from Kurrajong Road into the Centre will be retained until a date which is no earlier than two (2) years commencing on the Date of Completion of the Modification Works. Both parties however acknowledge that Council has a statutory role as a Roads Authority, which may limit operation of this Clause in accordance with Clause 6.

## **5 Transfer and other dealings**

### **5.1 Prohibited Dealings**

Prior to the payment to the Council of the Monetary Contribution by the Developer, the Developer must not transfer, dispose, assign, or otherwise deal with its right, title and interest in the Land or this deed unless:

- (a) it has obtained the consent of the Council to do so; and
- (b) it has complied with clause 5.2 ("Transfer conditions - Owner").

### **5.2 Transfer Conditions**

If the Developer wishes to transfer, dispose, assign or otherwise deal with its right, title and interest in the Land or this deed prior to the payment of the Monetary Contribution by the Developer:

- (a) the Developer must satisfy the Council that the proposed purchaser or assignee is respectable and financially capable of complying with the Developer's obligations under this deed; and

- (b) the Developer must ensure that the proposed purchaser or assignee enters into a deed in the form of this Commitment Deed with the Council; and
- (c) the Developer and the proposed purchaser or assignee must comply with all the Council's reasonable requirements including payment of the Council's reasonable costs in connection with the deed referred to in clause 5(b).

## 6 Position of Council

### 6.1 Consent Authority

The parties acknowledge that Council is a consent authority with statutory rights and obligations.

### 6.2 Council Discretion not fettered

This deed is not intended to operate to fetter, in any unlawful manner:

- (a) the power of the Council to make any Law; or
- (b) the exercise by Council of any statutory power or discretion (Discretion).

### 6.3 Council Discretion not fettered

No provision of this deed is intended to, or does, constitute any unlawful fetter of any Discretion. If, contrary to the operation of this clause, any provision of this deed is held by a court of competent jurisdiction to constitute an unlawful fetter on any Discretion, the parties agree:

- (a) they will take all practical steps, including the execution of any further documents, to ensure the objective of this clause 6 is substantially satisfied; and
- (b) in the event clause 6.3(a) cannot be achieved without giving rise to an unlawful fetter on a Discretion, the relevant provision is to be severed and the remainder of this deed has full force and effect.
- (c) Where Council is permitted at law to contract out of a provision of that law or gives Council the power to exercise a Discretion, then if the Council has in this deed contracted out of a provision or exercised a Discretion under this deed, then to the that extent this deed is not to be taken to be inconsistent with the law.

### 6.4 No obligations

Nothing in this deed will be deemed to impose any obligation on the Council to exercise any of its functions under the Act in relation to the Draft LEP, the Land, the Development Consent or the Development.

## 7 Costs

### 7.1 General

Subject to clause 7.2 ("Breach"), each party is liable for its own costs in relation to the negotiation and preparation of this deed.

## **7.2 Breach**

The Developer indemnifies the Council against any liability or loss arising from, and any costs incurred in connection with any non-compliance by the Developer with its obligations under this deed.

# **8 Representations and Warranties**

## **8.1 Representations and warranties**

Each party to this deed represents and warrants to the other that:

- (a) **(power)** it has power to enter into this deed and comply with its obligations under the deed; and
- (b) **(no contravention or exceeding power)** this deed does not contravene its constituent documents (if any) or any law or obligation by which it is bound or to which any of its assets are subject, or cause a limitation on its powers or the powers of its officers to be exceeded; and
- (c) **(authorisations)** it has in full force and effect the authorisations necessary for it to enter into this deed to which it is a party, to comply with its obligations and exercise its rights under this deed and to allow this deed to be enforced; and
- (d) **(validity of obligations)** its obligations under this deed are valid and binding and are enforceable against it in accordance with the terms of the deed; and
- (e) **(benefit)** it benefits by entering into this deed to which it is a party; and
- (f) **(no immunity)** does not have immunity from the jurisdiction of a court or from legal process.

# **9 Notices**

## **9.1 Form**

Unless expressly stated otherwise in this deed, all notices, certificates, consents, approvals, waivers and other communications in connection with this deed must be in writing, signed by the sender (if an individual) or an Authorised Officer of the sender and marked for the attention of the person identified in the Details or, if the recipient has notified otherwise, then marked for attention in the way last notified.

## **9.2 Delivery**

A notice must be:

- (a) left at the address set out or referred to in the Details; or
- (b) sent by prepaid ordinary post (airmail if appropriate) to the address set out or referred to in the Details; or

- (c) sent by fax to the fax number set out or referred to in the Details; or
- (d) given in any other way permitted by law.

However, if the intended recipient has notified a changed postal address or changed fax number, then the communication must be to that address or number.

### **9.3 When effective**

A Notice will take effect from the time they are received unless a later time is specified.

### **9.4 Receipt - post**

If sent by post, a notice is taken to be received three days after posting (or seven days after posting if sent to or from a place outside Australia).

### **9.5 Receipt - fax**

If sent by fax, they are taken to be received at the time shown in the transmission report as the time that the whole fax was sent.

## **10 GST**

### **10.1 GST gross up**

If any party:

- (a) reasonably decides that it is liable to pay GST on a supply made to another party (in this clause the "Recipient") in connection with this deed; and
- (b) certifies to the recipient of the supply that it has not priced the supply to include GST,

then the Recipient must pay that party an additional amount equal to that GST.

### **10.2 Other**

The parties agree that the Monetary Contribution is inclusive of GST.

## **11 General**

### **11.1 Discretion in exercising rights**

A party may exercise a right or remedy or give or refuse its consent in any way it considers appropriate (including by imposing conditions), unless this deed expressly states otherwise.

### **11.2 Partial exercising of rights**

If a party does not exercise a right or remedy fully or at a given time, the party may still exercise it later.

### **11.3 No liability for loss**

A party is not liable for loss caused by the exercise or attempted exercise of, failure to exercise, or delay in exercising a right or remedy under this deed.

#### **11.4 Approvals and consents**

By giving its approval or consent a party does not make or give any warranty or representation as to any circumstance relating to the subject matter of the consent or approval.

#### **11.5 Conflict of Interest**

The parties' rights and remedies under this deed may be exercised even if this involves a conflict of duty or a party has a personal interest in their exercise.

#### **11.6 Remedies cumulative**

The rights and remedies provided in this deed are in addition to other rights and remedies given by law independently of this deed.

#### **11.7 Rights and obligations are unaffected**

Rights given to the parties under this deed and the parties' liabilities under it are not affected by anything which might otherwise affect them by law.

#### **11.8 Variation and waiver**

A provision of this deed or a right created under it, may not be waived or varied except in writing, signed by the party or parties to be bound.

#### **11.9 Indemnities**

The indemnities in this deed are continuing obligations, independent from the other obligations of the parties under this deed and continue after this deed ends. It is not necessary for a party to incur expense or make payment before enforcing a right of indemnity under this deed.

#### **11.10 Further steps**

The Developer agrees, at its own expense, to do anything the Council asks (such as obtaining consents, signing and producing documents and getting documents completed and signed):

- (a) to bind the Developer under this deed;
- (b) to show whether the Developer is complying with this deed.

#### **11.11 Publicity**

A party may not make press or other announcements or releases relating to this deed and the transactions the subject of this deed without the approval of the other parties to the form and manner of the announcement or release unless and to the extent that the announcement or release is required to be made by the party by law or by a stock exchange.

#### **11.12 Supervening legislation**

Any present or future legislation which operates to vary the obligations of a party in connection with this deed with the result that another party's rights, powers or remedies are adversely affected (including, by way of delay or postponement) is excluded except to the extent that its exclusion is prohibited or rendered ineffective by law.

#### **11.13 Counterparts**

This deed may consist of a number of copies, each signed by one or more parties to the agreement. If so, the signed copies are treated as making up the one document.

#### **11.14 Construction**

Unless expressed to the contrary, in this deed

- (a) words in the singular include the plural and vice versa;
- (b) any gender includes the other genders;
- (c) if a word or phrase is defined its other grammatical forms have corresponding meanings;
- (d) 'includes' means includes without limitation;
- (e) no rule of construction will apply to a clause to the disadvantage of a party merely because that party put forward the clause or would otherwise benefit from it;
- (f) a reference to:
  - (i) a person includes a partnership, joint venture, unincorporated association, corporation and a government or statutory body or authority;
  - (ii) a person includes the person's legal personal representatives, successors, assigns and persons substituted by novation;
  - (iii) a right includes a benefit, remedy, discretion or power;
  - (iv) time is to local time in Sydney;
  - (v) '\$' or 'dollars' is a reference to Australian currency;
  - (vi) this or any other document includes the document as novated, varied or replaced and despite any change in the identity of the parties;
  - (vii) writing includes any mode of representing or reproducing words in tangible and permanently visible form, and includes fax transmissions;
  - (viii) this document includes all schedules and annexures to it; and
  - (ix) a clause, schedule or annexure is a reference to a clause, schedule or annexure, as the case may be, of this document;

- (g) if the date on or by which any act must be done under this document is not a Business Day, the act must be done on or by the next Business Day; and
- (h) where time is to be calculated by reference to a day or event, that day or the day of that event is excluded.

#### 11.15 Headings

Headings do not affect the interpretation of this document.

## 12 Limitation of Liability

### 12.1 Defined Terms

For the purposes of this clause 12:

**Trust** means the managed investment scheme currently known as the Charter Hall Retail REIT ARSN 093 143 965 created by the Trust Deed.

**Trust Deed** means the deed of trust dated 21 July 1995 between the Custodian and the Responsible Entity as amended by a supplemental deeds dated 15 August 1995, 23 April 1996, 22 July 1999 and 22 May 2000 (and as further amended from time to time).

### 12.2 Responsible Entity

Charter Hall Retail Management Limited ACN 069 709 468 ("Responsible Entity") is the responsible entity of the Trust.

### 12.3 Custodian as Agent

- (a) The Responsible Entity has appointed Perpetual Limited ACN 000 431 827 ("**Custodian**") as its agent to hold the assets of the Trust on behalf of the Responsible Entity in accordance with a custody agreement dated 27 June 2000 between the Custodian and the Responsible Entity ("Custody Agreement").
- (b) The parties agree that:
  - (i) any reference to the Custodian as Developer in this deed means the Custodian in its capacity as custodian of assets of the Trust and as agent for the Responsible Entity; and
  - (ii) any act or omission of the Custodian in respect of this deed in its capacity as agent for the Responsible Entity is taken to have been done (or failed to have been done) by the Responsible Entity.
- (c) The parties acknowledge and agree that the Custodian is bound to comply with the obligations of the Developer (whether express or implied) under this deed ("Custodian's Obligations") only to the extent that it is properly instructed by the Responsible Entity, or is otherwise required under the terms of the Custody Agreement or any applicable law, to do so.

- (d) If, whether by the express provisions of this document or by implication of law, the Custodian makes or is taken to have made any representation or warranty then, except for the representations and warranties that can only be within the Custodian's actual corporate knowledge, those representations and warranties are taken to have been made by the Responsible Entity.

#### **12.4 Responsible Entity as Principal**

- (a) The Responsible Entity agrees that it:
  - (i) is bound by all of the Custodian's Obligations as if every reference in this deed to the Developer was a reference to the Responsible Entity; and
  - (ii) will properly instruct the Custodian to comply with the Custodian's Obligations to the extent that only the Custodian can perform the relevant Custodian's Obligation.
- (b) Each Custodian's Obligation is discharged if it is complied with by the Responsible Entity the Custodian or the manager.
- (c) Any duty or obligation of the Council under this deed is discharged if it is complied with in favour of either the Responsible Entity or the Custodian.

#### **12.5 Limitation of Custodian's Liability**

- (a) The Custodian enters into this deed only as agent of the Responsibility Entity. The Custodian can only act in accordance with the terms of the Custody Agreement and is not liable under any circumstances to any party under this deed. This limitation of the Custodian's liability applies despite any other provision of this deed and extends to all liabilities and obligations of the Custodian in any way connected with any representation, warranty, conduct, omission, agreement or transaction related to this deed.
- (b) The Custodian is not obliged to do or refrain from doing anything under this deed (including, without limitation, incur any liability) unless the Custodian's liability is limited in the same manner as set out in this clause 12.
- (c) No attorney, agent, receiver or receiver and manager appointed in accordance with this deed has authority to act on behalf of the Custodian in a way which exposes the Custodian to any liability.

#### **12.6 Limitation of Responsible Entity's Liability**

- (a) The Responsible Entity enters into this deed only in its capacity as responsible entity and trustee of the Trust and in no other capacity. A liability of the Responsible Entity arising under or in connection with this deed is limited to the amount the Responsible Entity actually receives in the exercise of its right of indemnity from the property of the Trust. This limitation of the Responsible Entity's liability applies despite any other provision of this deed and extends to all liabilities and obligations of the Responsible Entity in any way connected with any representation, warranty, conduct, omission, agreement or transaction related to this deed.
- (b) The parties other than the Responsible Entity may not sue the Responsible Entity in any capacity other than as the responsible entity and trustee of the Trust, including seeking the appointment of a receiver (except in relation to property of the Trust), a liquidator, an administrator or any similar person to the Responsible Entity or prove in any liquidation, administration or arrangement of or affecting the Responsible Entity (except in relation to property of the Trust).
- (c) The provisions of this clause 12.6 shall not apply to any obligation or liability of the Responsible Entity to the extent that it is not satisfied because under the Trust Deed or by operation of law there is a reduction in the extent of the Responsible Entity's indemnification out of the assets of the Trust, as a result of the Responsible Entity's fraud, negligence or breach of trust.
- (d) The Responsible Entity is not obliged to do or refrain from doing anything under this deed (including incur any liability) unless the Responsible Entity's liability is limited in the same manner as set out in clause 12.6(a) to (c).

#### **12.7 Overriding Provision**

This clause 12 applies despite any other provision of this deed or any principle of equity or law to the contrary.

## Signing Page

**Executed** as a deed.

**SIGNED SEALED AND DELIVERED** by  
**Liverpool City Council** by its attorney  
pursuant to the Power of Attorney  
Registered Book          No.          in the  
presence of:

I certify that I am an eligible witness and  
that the delegate signed in my presence

\_\_\_\_\_  
Signature of Witness

\_\_\_\_\_  
Signature of Attorney

\_\_\_\_\_  
Name of Witness (please print)

\_\_\_\_\_  
Name of Attorney (please print)

**SIGNED SEALED AND DELIVERED** by  
**Perpetual Limited ACN 000 431 927** by  
its attorney/s pursuant to the Power of  
Attorney Registered Book          No.  
in the presence of:

I certify that I am an eligible witness and  
that the delegate signed in my presence

\_\_\_\_\_  
Signature of Witness

\_\_\_\_\_  
Signature of Attorney

\_\_\_\_\_  
Name of Witness (please print)

\_\_\_\_\_  
Name of Attorney (please print)

\_\_\_\_\_  
Signature of Attorney

\_\_\_\_\_  
Name of Attorney (please print)

**SIGNED SEALED AND DELIVERED** by  
**Charter Hall Retail Management Limited**  
pursuant to section 127 of the  
Corporations Act 2001

\_\_\_\_\_  
Signature of Director

\_\_\_\_\_  
Signature of Director / Secretary

\_\_\_\_\_  
Name of Director (please print)

\_\_\_\_\_  
Name of Director / Secretary (please  
print)

**EGROW 02**

**Street Naming Request - Edmondson Park Town Centre**

<b>Strategic Direction</b>	Strengthening and Protecting our Environment Exercise planning controls to create high-quality, inclusive urban environments
<b>File Ref</b>	076279.2019
<b>Report By</b>	Matthew Roberts - Graduate Strategic Planner
<b>Approved By</b>	Tim Moore - Director, City Economy and Growth / Deputy CEO

**EXECUTIVE SUMMARY**

The purpose of this report is to seek a Council resolution on a current street naming request in the Edmondson Park Town Centre.

All proposed street names have been assessed using Council's Naming Convention Policy and in consultation with the Geographical Names Board (GNB) of NSW.

**RECOMMENDATION**

That Council:

1. Supports the proposed street names for the Edmondson Park Town Centre noted in this report, being:
  - Atwood Mews;
  - Clermont Street;
  - Farrell Street;
  - Gatwick Mews;
  - Alliot Mews; and
  - Oxley Mews.
2. Authorises the Chief Executive Officer (CEO) to undertake the process of gazettal, if there are no submissions received during public exhibition.

---

**REPORT**

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Frasers Property Australia have applied to Council to name six new streets in the Edmondson Park Town Centre development.

All proposed street names have been assessed using Council's Naming Convention Policy in consultation with the GNB and have been checked for duplication using the GNB's Online Road Naming System.

The names and their origins are:

- Atwood Mews – ANZAC local who served in WW1
- Clermont Street – early land holder (1819)
- Farrell Street - ANZAC local who served in WW1
- Gatwick Mews – ANZAC Victoria Cross recipient
- Alliot Mews – Joshua Alliot was one of four soldiers to receive the original land grants in Ingleburn in 1809
- Oxley Mews – Australian explorer John Oxley

The applicant also submitted a number of additional names, but these were objected to by the GNB in their pre-approval advice due to duplication or similarity, therefore they are not supported. These names are listed below:

- Lilly Mews
- Whalan Street
- Atkins Mews
- Loughlin Street
- Hyland Mews

**Attachment 1** shows the location of the proposed roads.

Next steps

All street names supported by Council will be placed on public exhibition for 28 days in the local newspaper and notified to the GNB and other relevant stakeholders, seeking endorsement. Relevant stakeholders include: Australia Post, NSW Ambulance, Fire and Rescue NSW, NSW Rural Fire Service, NSW State Emergency Service, NSW Volunteer Rescue Association, Roads and Maritime Services and NSW Police Force.

Council officers will consider all submissions during the public notification period. The three potential scenarios following exhibition are as follows:

- If there are objections from the relevant agencies, Council will not proceed with the naming request. The applicant will be notified of the outcome. A report to Council will be prepared for the next available meeting outlining the reason for rejection.

- If there are no objections, the naming request will proceed to the NSW Parliamentary Counsel's Office (PCO) for gazettal under the delegation of the Chief Executive Officer (or delegate).
- Any submissions from the community during the public notification period will be considered. If there is strong community opposition, or reason to reconsider the proposed names, a report will be prepared for the next available Council meeting recommending withdrawal of the naming proposal. If Council decides to support the proposal, the naming request will proceed to the PCO for gazettal under the delegation of the Chief Executive Officer (or delegate). If Council decides not to adopt the naming proposal, the applicant will be notified in writing outlining the reason for rejection.

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**CONSIDERATIONS**

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<b>Economic</b>	There are no economic and financial considerations.
<b>Environment</b>	There are no environmental and sustainability considerations.
<b>Social</b>	Preserve and maintain heritage, both landscape and cultural as urban development takes place.
<b>Civic Leadership</b>	Foster neighbourhood pride and a sense of responsibility.
<b>Legislative</b>	Roads Act 1993.


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**ATTACHMENTS**

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1. Road Naming Application and Layout Map

	<b>STREET &amp; PARK NAMING APPLICATION FORM</b>	
	Receipt No:	Office Use Only
	App No:	
	Date Received:	099330.2017 (FEB 2018)
<p><b>LEGAL REQUIREMENTS REGARDING INFORMATION PROVIDED TO COUNCIL</b>  Council is obliged under s.6 of the <i>Government Information (Public Access) Act 2009</i> to publish details of all applications (including names of applicants and owners) and any associated documents on the website. Please note that the information provided by you on this form will be used by Council or its agents to process this application and it can be made available, as required by law, to other government agencies. Under the <i>Privacy and Personal Information Protection Act 1998</i>. Information regarding access to or publication of information by Council, can be referred to Council's Privacy Contact Officer.</p>		
<b>Name</b>		
<b>Address details</b>		
Shop/Unit No:	House No:	Office Use
Street: Campbelltown Road		
Suburb: Edmondson Park	Postcode: 2174	
Phone No: (02) 9767 2000	Email address: ashley.raso@frasersproperty.com.au	<input type="checkbox"/>
<b>Proposed name</b>		
<b>Location details</b> Stage 1 & Stage 2 - Edmondson Park Development (DA 779_2017 & DA992_2018) Refer to Illustrative Map (Appendix 1) below.		
Lot 100	DP DP1238023 DP1220978	
<b>Meaning and history behind the name:</b>		
Please refer to letter and associated plan.		
<b>Applicants are advised that:</b>  Information provided will be referred to Council and the Geographical Names Board for consideration and endorsement.		

	<b>STREET &amp; PARK NAMING APPLICATION FORM</b>					
<b>Requirements – the following should be considered before submitting a proposal</b>						
<ul style="list-style-type: none"> <li><input type="checkbox"/> Names should be easy to pronounce and not unnecessarily long</li> <li><input type="checkbox"/> Names should not be duplicated within, or in close proximity to, the Liverpool LGA.</li> <li><input type="checkbox"/> If commemorating a person, the person must be deceased. Commemorative naming after a person requires the persons contribution to the local community to have been an outstanding benefit to the community (evidence must be required)</li> <li><input type="checkbox"/> Historical and/or Aboriginal names are preferred. Names encouraging multiculturalism are also encouraged.</li> <li><input type="checkbox"/> The name must not have the potential to cause offence or poses a risk to public safety and service delivery, such as emergency services or mail delivery.</li> <li><input type="checkbox"/> Renaming of streets or parks that are already named is not encouraged due to the potential to cause a safety issue for emergency service providers.</li> </ul>	<div style="text-align: center; margin-top: 10px;">Office Use</div> <div style="text-align: center; margin-top: 400px;">□</div>	<div style="border: 1px solid black; padding: 5px; margin-bottom: 5px;"> <b>Pronunciation (if not obvious)</b> </div> <div style="border: 1px solid black; padding: 5px; margin-bottom: 5px;"> <b>Provide full name of the person it commemorates (if applicable)</b> </div> <table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 50%; padding: 5px;">Date of birth     <span style="color: red;">Refer to Letter</span></td> <td style="width: 50%; padding: 5px;">Date of death</td> </tr> <tr> <td style="padding: 5px;">Occupation when living</td> <td style="padding: 5px;">Last know residence</td> </tr> </table> <div style="border: 1px solid black; padding: 5px; margin-bottom: 5px;"> <b>Person's association and main contribution to the local community</b> </div> <div style="border: 1px solid black; padding: 5px; margin-bottom: 5px;"> <span style="color: red;">All proposed names relate to the names of the original land owners within Edmondson Park.</span> </div> <div style="border: 1px solid black; padding: 5px; margin-bottom: 5px;"> <b>Additional information</b> </div> <div style="border: 1px solid black; height: 100px; margin-bottom: 5px;"></div>	Date of birth <span style="color: red;">Refer to Letter</span>	Date of death	Occupation when living	Last know residence
Date of birth <span style="color: red;">Refer to Letter</span>	Date of death					
Occupation when living	Last know residence					
Please return the completed form to:  Attention: Strategic Planning Liverpool City Council Locked Bag 7064 Liverpool BC NSW 1871 lcc@liverpool.nsw.gov.au						



3 April 2019

Liverpool City Council  
Ground Floor, 33 Moore Street  
Liverpool, NSW 2170

Att. Mathew Roberts

**STREET AND PARK NAMING APPLICATION FORM ATTACHMENT – EDMONDSON PARK – DA 779\_2017 & DA 992\_2018**

Hi Mathew,

The proposed street names outlined below relate to Edmondson Park Stage 1 & Stage 2 development, approved under Development Application DA 779\_2017 and DA 992\_2018. This letter is to be read in conjunction with the formal Street & Park Naming application form, illustrate plan and Hassell Studio letter.

**Meaning and history behind the names:**

The subject development lot comprises of 6 private roads including 3 private mews.

**Mew 1**

Option 1: Lilly Mews: *Meaning* - William Lilly - Swaffham 1819

Option 2: Atwood Mews: *Meaning* – Anzac reference – local who served in WW1

**Mew 2**

Option 1: Atkins Mews: *Meaning* - Richard Atkins - Denham Court 1810

Option 2: Gatwick Mews: *Meaning* – Anzac reference – VC Recipient

**Mew 3**

Option 1: Hyland Mews: *Meaning* – Anzac reference – local who served in WW1

Option 2: Oxley Mews: *Meaning* – Australian Military Bases

**Street 1**

Option 1: Clermont Street: *Meaning* - Henry Kitchen- Clermont 1819

**Street 2**

Option 1: Farrell Street: *Recommended by Matthew Roberts at Liverpool City Council.*

**Street 3**

Option 1: Loughlin Street: *Meaning* - Timothy Alliot one of the four soldiers to receive the original land grants for Ingleburn in 1809.

Option 2: Alliot Street: *Meaning* - Joshua Alliot one of the four soldiers to receive the original land grants for Ingleburn in 1809

In those instances where 2 options have been provided, option 1 is preferred however if proposed name is not accepted option 2 is proposed.

\*Please refer to Appendix 1 for street locations.



**Pronunciation (if not obvious):** N/A

**Provide full name of the person it commemorates (if applicable)**

\*Please refer to letter issued by Hassell Studio.

**Person's association and main contribution to the local community**

All proposed names relate to the names of the original land owners within Edmondson Park. Please refer to Appendix 3 below.

Regards,

**Ashley Raso**  
**Fraser's Property Australia Pty Limited**

**Appendix 1: Illustrative Plan.**





## **Appendix 2: Hassell Studio Letter**

Level 2 Pier 8/9 23 Hickson Road Sydney NSW Australia 2000  
GPO Box 5487 Sydney NSW Australia 2001  
T +61 2 9101 2000 W [hassellstudio.com](http://hassellstudio.com)  
Architecture Interior Design Landscape Architecture Planning Urban Design  
Australia China Hong Kong Singapore United Kingdom United States

HASSELL Limited  
ABN 24 007 711 435

Nominated Architects NSW: Tony Grist 5350 Glenn Scott 6842 Ross de la Motte 7398

Dear Ashley,

Please note that the names listed below are the original land owners of estates surrounding Edmondson Park. Not all of these people are historically significant beyond this fact and information pertaining to their dates of birth, death and their last known residence are mostly unknown.

I have provided information where I can. Please find attached the historic land titles maps that verify these individuals as landholders.

Regards,

Chris O'Brien

Chris O'Brien Landscape Architect  
E [CO'Brien@hassellstudio.com](mailto:CO'Brien@hassellstudio.com)

## HASSELL

Nominated Architects NSW: Tony Grist 5350 Glenn Scott 6842 Ross de la Motte 7398

Lilly Mews: William Lilly – *Swaffham 1819*

Atkins Mews: - Richard Atkins - Former Judge Advocate - *Denham Court 1810*  
(Born 22 March 1745 - Denham Court, Denham, Buckinghamshire. Deceased 21 November 1820 - Camden, London)

Clermont Street: - Henry Kitchen – Colonial Architect- *Clermont 1819*

Whalan Street: - Charles Whalan – Sergeant of the light horse brigade to Governor Macquarie - *Beaufort Place 1810*  
(Born 1772 at St Clements, Middlesex, England. Died 22nd April 1839 at Prospect)

Loughlin Street: - Timothy Loughlin one of the four soldiers to receive the original land grants for Ingleburn in 1809.

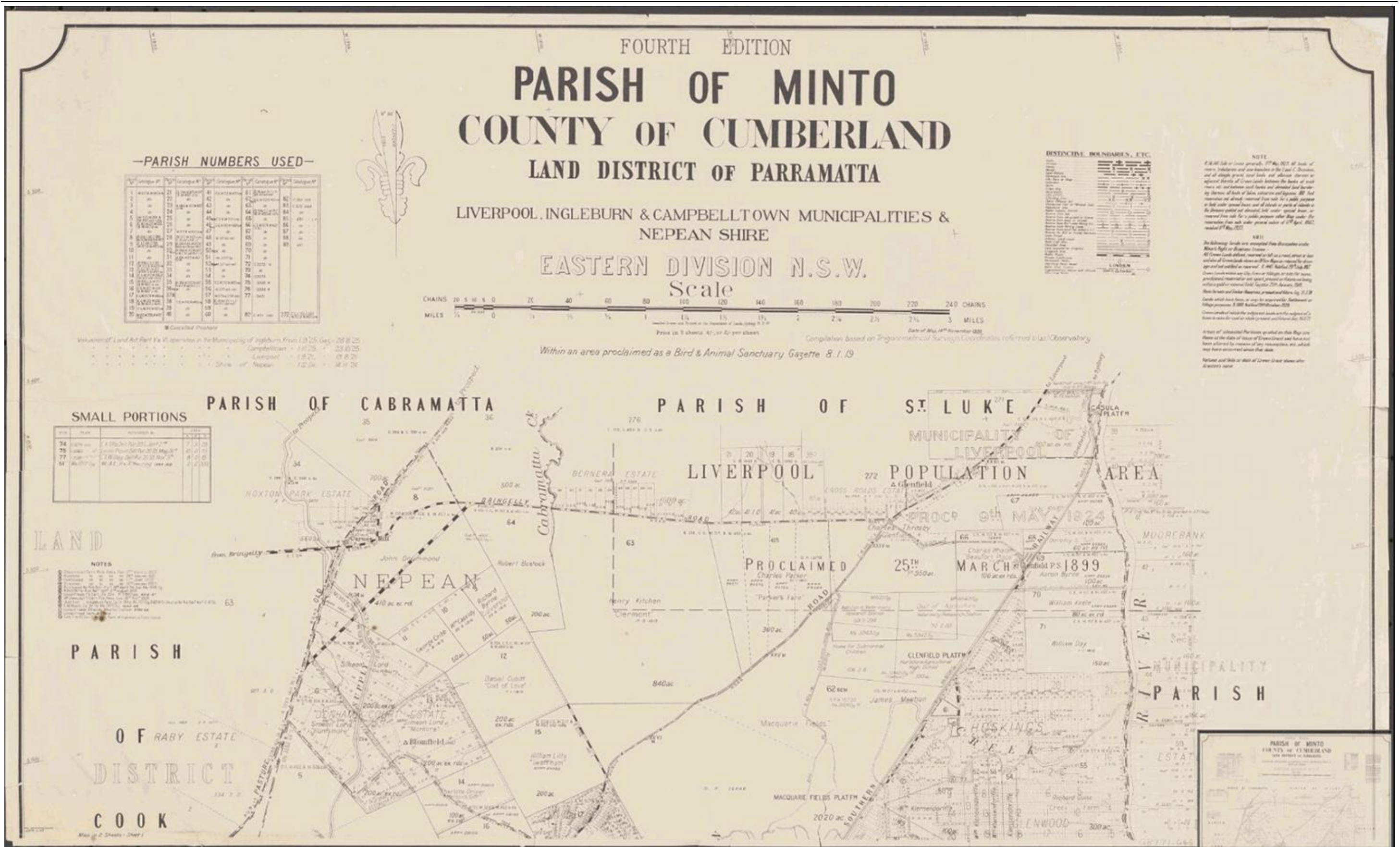
Alliot Street: - Joshua Alliot one of the four soldiers to receive the original land grants for Ingleburn in 1809

Ingleburn was originally known as "Soldier Flat", named after four soldiers of the New South Wales Army Corps who received land grants in 1809, namely William Hall, William Neale, Joshua Alliot and Timothy Loughlin.



### **Appendix 3: Landowner Titling Map**





**CEO 01**

**Ward Boundaries**

<b>Strategic Direction</b>	Leading through Collaboration Strive for best practice in all Council processes
<b>File Ref</b>	015336.2018
<b>Report By</b>	George Georgakis - Manager Council and Executive Services
<b>Approved By</b>	Kiersten Fishburn - Chief Executive Officer

**EXECUTIVE SUMMARY**

Section 211 of the *Local Government Act 1993* requires a council to adjust its ward boundaries where the number of electors in one ward in its area differs by more than 10 per cent from the number of electors in any other ward. There is currently a difference of more than 10 per cent between the number of electors between Council's North and South Wards.

The report outlines the process involved in adjusting Council's ward boundaries and seeks a resolution from Council on whether to continue with two wards, increase the number of wards to five, or seek to abolish wards altogether.

A report will then be prepared to the May Council meeting with Ward Boundary options on the preferred option to submit a draft ward boundary plan to place on public exhibition for comment.

**RECOMMENDATION**

That Council:

1. Resolves whether it wishes to:
  - a) Continue with the current two ward system;
  - b) Increase the number of wards from two to five; or
  - c) Seek to abolish all wards.
2. Receives a further report at the 29 May 2019 Council meeting on the preferred option to submit a draft ward boundary plan to place on public exhibition for comment.

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**REPORT**

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The Liverpool City local government area is divided into two wards: North and South wards.

Section 211 of the *Local Government Act* deals with Ward Boundaries and states that:

*(1) The council of an area divided into wards must keep the ward boundaries under review.*

*(2) If :*

*(a) during a council's term of office, the council becomes aware that the number of electors in one ward in its area differs by more than 10% from the number of electors in any other ward in its area, and*

*(b) that difference remains at the end of the first year of the following term of office of the council,*

*the council must, as soon as practicable, alter the ward boundaries in a manner that will result in each ward containing a number of electors that does not differ by more than 10% from the number of electors in each other ward in the area.*

*(3) Nothing in this subsection (2) prevents a council that has become aware of the discrepancy referred to in subsection (2) (a) from altering its ward boundaries before the end of the first year of the following term of office of the council.*

At the time of the Council elections in September 2016, the number of electors between the North and South Ward differed by 10.28% (with South Ward being the higher). The variance increased to 11.07% by December 2017.

In consulting with the NSW Electoral Commission (NSWEC) in early 2018 regarding the process for recommending an alteration to the ward boundaries, and as reported to Councillors via the CEO update in February 2018, the NSWEC recommended that Council wait until early 2019 to review its ward boundaries to work off the latest elector figures, rather than estimates.

The number of electors in each Ward as at March 2019 is:

- North Ward – 63,204; and
- South Ward – 72,749.

The variance has now increased to 13.12%.

This means that Council must alter its ward boundaries in accordance with s211(2)(b) of the Act.

Section 210A of the Act deals with the process to be undertaken in reviewing and proposing changes to Council's ward boundaries.

### **Consultation, public notice and exhibition of proposals regarding ward boundaries**

Section 210A states:

- (1) Before dividing a council's area into wards or altering a council's ward boundaries, the council must:*
  - (a) consult the Electoral Commissioner and the Australian Statistician to ensure that, as far as practicable, the proposed boundaries of its wards correspond to the boundaries of appropriate districts (within the meaning of the Parliamentary Electorates and Elections Act 1912) and census districts, and to ensure that the proposed boundaries comply with section 210(7), and*
  - (b) prepare and publicly exhibit a plan detailing the proposed division or alteration (the **ward boundary plan**).*
- (2) The council must give public notice of the following:*
  - (a) the place at which the ward boundary plan may be inspected,*
  - (b) the period for which the plan will be exhibited (being a period of not less than 28 days),*
  - (c) the period during which submissions regarding the ward boundary plan may be made to the council (being a period of not less than 42 days after the dates on which the ward boundary plan is placed on public exhibition),*
- (3) The council must, in accordance with its notice, publicly exhibit the ward boundary plan together with any other matter that it considers appropriate or necessary to better enable the plan and its implications to be understood.*
- (4) Any person may make a submission to the council regarding the ward boundary plan within the period referred to in subsection (2)(c).*
- (5) The council must consider submissions made in accordance with this section.*

**Methodology to be used to change the ward boundaries**

All local government areas are comprised of a group of Statistical Areas (SAs) which are small sections of the area.

The Liverpool City Council area comprises 433 SAs.

Councils are requested to align their ward boundaries to SAs as far as practicable. It is best that ward boundaries correspond with SAs because they provide the only database for elector population statistics, thus making it easier to determine the number of electors in each ward, by adding the total number of electors in each SA.

The NSW Electoral Commission requires any proposed draft ward boundary plan to be submitted to them prior to publicly exhibiting the plan for comment.

**Options**

The reports seeks a resolution from Council on whether it wishes to:

- i. Continue with the current two ward system;
- ii. Increase the number of wards to five; or
- iii. Seek to abolish all wards.

By way of background, the Liverpool local government area has had two wards since 1995 when it amalgamated the then existing five wards into two wards. Since that time, Council last adjusted its ward boundaries in 2007 by transferring four Statistical Areas (SA's) (the Cartwright area, involving 1,384 electors) from South Ward to North Ward. This resulted in a 5.96% variance of electors between the two wards. Since that time no further boundary adjustments have been made.

As Liverpool has ten Councillors and a popularly elected Mayor, if Council wishes to continue with a wards structure, the options with respect to the number of wards would be to continue with the two wards (with five Councillors elected to each ward) or increase to five wards (with two Councillors elected to each ward).

Once a decision is made on the above options, staff will prepare a report to the 29 May 2019 Council meeting. If Council wishes to continue with two wards, the report will provide options to alter the ward boundary, so that a less than 10% variance exists, and will look at recommending moving at least 4,000 electors from South Ward to North Ward.

Similarly, if Council resolves to increase the number of wards to five, the report will provide ward boundary options for Council's consideration, which meet the less than 10% variance rule.

The draft ward boundary plan would then be placed on public exhibition for comment. Following the consultation period, a further report will be submitted to Council outlining any submissions received and for a final determination.

It should be noted that any proposal to alter the number of wards would not take effect until the 2020 Council elections.

Lastly, if Council resolves to seek to abolish its wards, this would require Council to seek the approval of its electors at a constitutional referendum as per section 210(5) of the Act. If a referendum is held at the time of the Council elections in September 2020, the change would not take effect until the subsequent elections in 2024.

**CONSIDERATIONS**

<b>Economic</b>	There will be costs in notification of affected residents of the proposed ward boundary plan.
<b>Environment</b>	There are no environmental and sustainability considerations.
<b>Social</b>	There are no social and cultural considerations.
<b>Civic Leadership</b>	Undertake communication practices with the community and stakeholders across a range of media. Encourage the community to engage in Council initiatives and actions. Provide information about Council's services, roles and decision making processes. Operate a well-developed governance system that demonstrates accountability, transparency and ethical conduct.
<b>Legislative</b>	Sections 210A and 211 of the Local Government Act 1993.

**ATTACHMENTS**

Nil

**CEO 02**

**State Government Election Commitments**

<b>Strategic Direction</b>	Generating Opportunity Meet the challenges of Liverpool's growing population
<b>File Ref</b>	080400.2019
<b>Report By</b>	Andrew Stevenson - Manager Communications
<b>Approved By</b>	Kiersten Fishburn - Chief Executive Officer

**EXECUTIVE SUMMARY**

At its last meeting on Wednesday 27 March 2019 Council resolved to:

- Advocate for the delivery of commitments in relation to commuter car parks as promised by the State Government; and
- Direct the CEO to bring a report to Council, listing all commitments made by the Government relating to the Liverpool LGA during the election campaigning period and also specifically related to the delivery of commuter car parking.

Election commitments made prior to the recent State election by the major parties have been monitored by Council and a list of 15 promises made by the State Government is attached to this report. This includes commitments in regard to four car parks.

**RECOMMENDATION**

That Council note the report regarding the State Government's recent election commitments.

**REPORT**

Council monitored the election commitments made by the major parties in the recent State election to enable it to ensure that the Government continues to deliver key infrastructure and services for Liverpool's growing population.

The key State Government commitments regarding rail transport are:

- Completion of the new airport rail line from St Marys to the Aerotropolis before the opening of the airport in 2026;

- Early planning to commence over the next four years for:
  - Extension of the Bankstown metro to Liverpool;
  - Extension of the metro at Westmead to the airport; and
  - Extension of the new St Marys link from the airport to Macarthur.

The State Government also made four commitments regarding parking in Liverpool:

- Increased parking at Leppington station with 70 spaces from the reconfiguration of the at-ground car park and 290 spaces by expanding the car park through land acquisition;
- Triple the number of spaces at Edmondson Park Station with the addition of 700 spaces by 2020 at a cost of \$40 million;
- The provision of an extra 250 spaces at Warwick Farm Station; and
- The provision of an extra 500 spaces at Liverpool Hospital.

In relation to recreation facilities, the Member for Holsworthy also announced \$4.5 million funding for a major upgrade of Ernie Smith Reserve. The upgrade will include a new synthetic surface, amenities and office space. Other promises cover a range of portfolios and in some cases are not specific to Liverpool or contain little detail.

Letters have been sent to the Minister for Transport and Roads, The Hon. Andrew Constance MP, and the Secretary of Transport for NSW, Rodd Staples, to highlight the importance of delivering on the commuter car park commitments made during the election campaign.

## **CONSIDERATIONS**

<b>Economic</b>	<p>Utilise the Western Sydney City Deal Agreement to create Jobs for the Future.</p> <p>Utilise the Western Sydney City Deal agreement to provide opportunities for residents in the LGA to enhance skills and education.</p> <p>Further develop a commercial centre that accommodates a variety of employment opportunities.</p> <p>Deliver and maintain a range of transport related infrastructure such as footpaths, bus shelters and bikeways.</p> <p>Encourage and promote businesses to develop in the hospital health and medical precinct (of the City Centre).</p> <p>Provide efficient parking for the City Centre.</p> <p>Enhance the environmental performance of buildings and homes.</p> <p>Deliver a high quality local road system including provision and maintenance of infrastructure and management of traffic issues.</p> <p>Facilitate economic development.</p>
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<b>Environment</b>	<p>Utilise the Western Sydney City Deal agreement to enhance liveability and environment of the LGA.</p> <p>Utilise the Western Sydney City Deal agreement to facilitate Planning and Housing in the LGA.</p> <p>Retain viable opportunities for local food production while managing land use to meet urban growth.</p> <p>Enhance the environmental performance of buildings and homes.</p> <p>Promote an integrated and user friendly public transport service.</p> <p>Support the delivery of a range of transport options.</p>
<b>Social</b>	<p>Utilise the Western Sydney City Deal agreement to provide connectivity across the LGA through infrastructure and social initiatives.</p>
<b>Civic Leadership</b>	<p>Actively advocate for federal and state government support, funding and services.</p> <p>There are no civic leadership and governance considerations.</p>
<b>Legislative</b>	<p>There are no legislative considerations relating to this report.</p>

## **ATTACHMENTS**

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1. Attachment State Government Election Commitments 2019

## State Government Election Commitments

TOPIC	DETAIL	COST
<b>New Rail Lines</b>		
North South rail link to airport	<p>A metro rail line to the Western Sydney International Airport will be complete in time for the Airport's opening in 2026. More than \$2 billion will be invested in the North-South Rail Line over the next four years.</p> <p>Announced by Minister for Transport 24 January and the Premier 10 and 14 March 2019</p>	\$2 billion
Planning for three new rail lines	<p>Early planning will commence over the next 4 years to:</p> <ul style="list-style-type: none"> <li>• extend the new North-South link to Western Sydney International Airport to Macarthur;</li> <li>• extend the metro from Westmead to the Western Sydney International Airport; and</li> <li>• extend the metro from Bankstown to Liverpool.</li> </ul> <p>Announced by the Premier 14 March 2019</p>	Not available
<b>Car parking</b>		
More car parking at Edmondson Station	<p>The State Government will almost triple the number of car parking spaces at Edmondson Park station. \$40 million will be invested to deliver up to 700 additional commuter car spaces at the station by mid-2020.</p> <p>Announced by the Premier 24 January 2019</p>	\$40 million
More Parking for Leppington Station	<p>The State Government will build an additional commuter parking spaces at Leppington rail station. Existing northern and southern ground level car parks will be reconfigured to create more than 70 additional spaces, while work is underway to secure more land to extend the northern car park to provide another 290 car spaces.</p> <p>Announced by the Premier 19 February 2019</p>	Not available
More car parking at Warwick Farm	<p>The State Government will invest \$17 million for new car parking at Warwick Farm rail station and increase the number car spaces by 250.</p> <p>Announced by the Premier 27 February 2019</p>	\$17 million
Extra car spaces at Liverpool Hospital	<p>The State Government will provide 500 extra car spaces for Liverpool Hospital. 600 of the existing 2000 spaces will upgraded to improve navigation.</p> <p>Announced by the Premier 19 February 2019</p>	\$50 million
<b>Other Transport</b>		
Toll free motorway to Airport	The Minister for Roads rules out placing a toll on the M12 airport motorway.	Not available

TOPIC	DETAIL	COST
	Announced by the Minister for Roads- Melina Pavey and reported on 23 January 2019	
Improved bus services in Western Sydney	Parts of Western Sydney and the Central Coast will receive 14,000 additional bus services  Announced by Minister for Transport –Andrew Constance 2 March 2019	Not available
<b>Facilities</b>		
Revitalise Western Sydney Parklands	The State Government will provide \$20 million dollars to revitalise recreation facilities in the Western Sydney Parklands including 8.5 km walking track from Cecil Hills and an additional 3 km walking track across the Southern Parklands. Also revegetating 300 hectares of the Southern Parklands  Announced by Minister for Environment Gabrielle Upton 9 February 2019	\$20 million
Upgrade of Ernie Smith facilities	Ms Gibbons last week announced a \$4.5 million upgrade of the facilities at Ernie Smith Reserve in Moorebank.  Announced by Melanie Gibbons mid-March 2019 (reported 13 March 2019)	\$4.5 million
<b>General</b>		
Increase tree cover	The State Government will plant 5 million trees as part of a policy designed to increase the amount of tree cover in the State's cities and towns.  Announced by the Premier on 22 February 2019 and reported 25 February and 17 March 2019	Not available
Set up a Building Commission	The State Government will appoint a Building Commissioner to act as the consolidated building regulator in NSW, including with responsibility for licensing and auditing practitioners. The law will be clarified to ensure there is an industry-wide duty of care to homeowners and owners corporations so that they have the right to compensation where a building practitioner has been negligent.  Announced by Minister for Better Regulation- Matt Keane 11 February 2019	Not available
More TAFE courses and new TAFE for Western Sydney	The State Government will deliver an additional 100,000 free TAFE and VET courses over the next four years and build a new \$80 million state of the art TAFE campus for Western Sydney. The location of the TAFE is yet to be determined.  Announced by the Premier 27 February 2019	\$80 million
CCTV cameras for small business security	The State Government has committed \$5 million to roll out cameras for small businesses and community groups. These will be able to apply for funding of up to \$5,000  Announced by the Premier 5 February 2019	\$5 million

TOPIC	DETAIL	COST
Solar energy and battery storage	The State Government will roll out solar energy and battery storage for 300,000 homes through no interest loans  Reported 17 March 2019	Not available

**COM 01**

**Grants, Donations and Corporate Sponsorship**

<b>Strategic Direction</b>	Creating Connection Implement access and equity for all members of the community
<b>File Ref</b>	066565.2019
<b>Report By</b>	Galavizh Ahmadi Nia - Manager Community Development and Planning
<b>Approved By</b>	Tina Sangiuliano - Acting Director City Community and Culture

**EXECUTIVE SUMMARY**

Council is committed to building strong and resilient communities in the Liverpool local government area (LGA) and to maximising social wellbeing. Council helps achieve these goals by providing financial support through grants and sponsorships to develop leadership skills, increase participation in community activities and address identified social issues.

This report presents the funding recommendations for the Corporate Sponsorship (Outgoing) Program for Council's consideration.

**RECOMMENDATION**

That Council endorses the funding recommendation of **\$20,000** (GST exclusive) under the **Corporate Sponsorship (Outgoing) Program** for the following projects:

<b>Applicant</b>	<b>Project</b>	<b>Recommended</b>
Fono Samoa NSW Organisation Incorporated	Samoa Day	\$10,000
International Eid Festival Pty Ltd	International Eid Festival	\$10,000

**REPORT**

**Corporate Sponsorship**

The Corporate Sponsorship (Outgoing) Program received two applications which met the eligibility criteria and are recommended for funding as outlined below:

<b>Applicant</b>	Samoa Day	<b>Location</b>	Liverpool
<b>Project</b>	<b>Samoa Day</b> Bulldogs Park, 84-85 Memorial Avenue, Liverpool Monday 10 June 2019. Time: 10am-9pm	<b>Amount Requested</b>	\$10,000
<b>Description</b>	<p><b>Objectives</b> Samoa Day is a free event featuring activities and rides open to all residents and visitors of the Liverpool LGA.</p> <p><b>Outcomes</b></p> <ul style="list-style-type: none"> <li>▪ Community strengthening, bringing many cultures of Liverpool together;</li> <li>▪ Provide a platform to develop a creative culture in Liverpool LGA; and</li> <li>▪ Deliver the Samoa Day event, unique only to Liverpool.</li> </ul>		
<b>Beneficiaries</b>	<ul style="list-style-type: none"> <li>▪ 10,000 residents and visitors to the Liverpool LGA; and</li> <li>▪ Local businesses.</li> </ul>		
<b>Assessment</b>	<p><b>Recommended for funding - \$10,000</b></p> <p>The event aligns with the 'Community Strategic Plan': Direction 1 <b>Creating Connections</b> and meets the Corporate Sponsorship (Outgoing) funding program's priorities. The event delivers a community event, implementing access and equity for all members of the community and celebrating diversity.</p> <p><b>4.2.1 Economic benefit:</b> a); b); and d).</p> <ul style="list-style-type: none"> <li>▪ Delivers significant economic benefit to the Liverpool LGA;</li> <li>▪ Delivers benefit to tourism, hospitality and retail sectors through the attendance; and</li> <li>▪ Attracts national or international attention to Liverpool as a place to reside, visit, work and/or invest.</li> </ul> <p><b>4.2.2 Community, cultural, and social benefit:</b> a); and b).</p> <ul style="list-style-type: none"> <li>▪ Promotes Liverpool's cultural diversity and celebrate the City's uniqueness; and</li> <li>▪ Enhances Liverpool's profile and reputation as an outward looking, creative and connected city.</li> </ul> <p><b>5.1 Expected program outcomes:</b> a); b); and d).</p> <ul style="list-style-type: none"> <li>▪ Provide an opportunity for measurable economic, social, environmental and/or cultural benefits to Council and the Liverpool LGA;</li> <li>▪ Provide opportunities for the community to participate and contribute in activities/events in the Liverpool LGA; and</li> <li>▪ Provide extensive coverage and promotional/publicity opportunities across a range of media outlets.</li> </ul>		

<b>Applicant</b>	International Eid Festival Pty Ltd.	<b>Location</b>	Liverpool
<b>Project</b>	<b>International Eid Festival</b> Bulldogs Park, 84-85 Memorial Avenue, Liverpool Friday 7 to Sunday 9 June 2019 Time: Fri: 6pm-10pm and Sat/Sun 12:30pm-10pm.	<b>Amount Requested</b>	\$10,000
<b>Description</b>	<p><b>Objectives</b> A festival to celebrate Eid which includes free activities for residents of the LGA and visitors to Liverpool. There will be a cost for access to the rides.</p> <p><b>Outcomes</b></p> <ul style="list-style-type: none"> <li>▪ Furthering community understanding and acceptance of cultural diversity and the benefits of multiculturalism;</li> <li>▪ Facilitate integration and understanding of Australian values and lifestyles; and</li> <li>▪ Build a relationship with Council, community groups and government organisations.</li> </ul>		
<b>Beneficiaries</b>	<ul style="list-style-type: none"> <li>▪ 10,000 residents and visitors to the Liverpool LGA; and</li> <li>▪ Local businesses.</li> </ul>		
<b>Assessment</b>	<p><b>Recommended for funding - \$10,000</b></p> <p>The event aligns with the 'Community Strategic Plan': Directions <b>1. Creating Connections</b> and <b>3. Generating Opportunity</b>, and meets the Corporate Sponsorship (Outgoing) Programs funding priorities. The event has been successfully held at Whitlam Park for the past nine years and has attracted visitors to the Liverpool LGA.</p> <p><b>4.2.1 Economic benefit:</b> a); b); and d).</p> <ul style="list-style-type: none"> <li>▪ Delivers significant economic benefit to the Liverpool LGA;</li> <li>▪ Delivers benefit to tourism, hospitality and retail sectors through the attendance of regional, national, or international delegates at events; and</li> <li>▪ Attracts national or international attention to Liverpool as a place to reside, visit, work and/or invest.</li> </ul> <p><b>4.2.2 Community, cultural, and social benefit:</b> a); b); and c).</p> <ul style="list-style-type: none"> <li>▪ Provides and promote Liverpool's cultural diversity and celebrate our City's uniqueness;</li> <li>▪ Enhances Liverpool's profile and reputation as an outward looking, creative and connected city; and</li> <li>▪ Creates opportunities for education and information exchange between Council, the community and the sector.</li> </ul> <p><b>5.1 Expected program outcomes:</b> a); b); d) and e).</p> <ul style="list-style-type: none"> <li>▪ Provide an opportunity for measurable economic, social, environmental and/or cultural benefits to Council and the Liverpool LGA;</li> <li>▪ Provide opportunities for the community to participate and contribute in activities/events in the Liverpool LGA;</li> <li>▪ Provide extensive coverage and promotional/publicity opportunities across a range of media outlets; and</li> <li>▪ Promote Council's reputation as a great place to live, visit, work, and invest.</li> </ul>		

**CONSIDERATIONS**

<b>Economic</b>	<b>CORPORATE SPONSORSHIP (OUTGOING)</b>			
	Budget allocation	Current balance	<i>Recommended amounts this report:</i>	<b>Remaining budget</b>
	\$100,000	<b>\$3,728</b>	\$20,000	<b>-\$16,272*</b>
	<b>COMMUNITY GRANTS</b>			
	Budget allocation	Current balance	<i>Recommended amounts this report:</i>	<b>Remaining budget</b>
	\$102,000	\$89,500	<i>n/a</i>	<b>\$89,500</b>
	<b>MATCHING GRANTS</b>			
	Budget allocation	Current balance	<i>No recommended amounts this report:</i>	<b>Remaining budget</b>
	\$200,000	\$158,200	<i>n/a</i>	<b>\$158,200</b>
	<b>SUSTAINABLE ENVIRONMENT GRANTS**</b>			
	Budget allocation	Current balance	<i>No recommended amounts this report:</i>	<b>Remaining budget</b>
	\$75,000	\$48,604	<i>n/a</i>	<b>\$48,604</b>
	<b>COMBINED FUNDING BALANCE</b>			
	Combined allocation	Combined balance	<i>Total recommended and endorsed amounts:</i>	<b>Remaining budget</b>
	\$477,000	<b>\$300,032</b>	\$20,000	<b>\$280,032</b>
<p>* Any deficit realised through the Corporate Sponsorship (Outgoing) Program will be covered through excess funds available in the Community Grants budget.</p> <p>**Sustainable Grants funding is via a rate levy and is only eligible to be used for the Sustainable Environment Grants Program.</p>				
<b>Environment</b>	There are no environmental considerations.			
<b>Social</b>	Support community organisations and groups to deliver services.			
<b>Civic Leadership</b>	There are no civic leadership and governance considerations.			
<b>Legislative</b>	Local Government Act 1993 - s356.			

**ATTACHMENTS**

1. Corporate Sponsorship (Outgoing) Policy
2. Grants and Donations Policy



**LIVERPOOL CITY COUNCIL CORPORATE  
SPONSORSHIP (OUTGOING) POLICY**

Adopted: May 2017

TRIM 078043.2017

## LIVERPOOL CITY COUNCIL CORPORATE SPONSORSHIP (OUTGOING) POLICY

**1 LEGISLATIVE REQUIREMENTS**

*Local Government Act 1993 section 356*

**2 PURPOSE/OBJECTIVES**

- 2.1 Corporate sponsorships are financial contributions to organisations, groups or individuals for programs that can build or enhance the reputation and brand of Liverpool City Council in accordance with Council's Community Strategic Plan.
- 2.2 This policy aims to establish a single, coordinated and transparent approach to the way Council allocates corporate sponsorship to organisations and groups.
- 2.3 This policy does not cover grants or donations. Refer to Council's Grants and Donations Policy for information on those programs.

**3 DEFINITIONS**

**Community benefit:** The benefit to the community as a result of Council's corporate sponsorship support.

**Corporate Sponsorship:** A contribution made by Council to an organisation, group, or individual for a specific community purpose in return for tangible benefits to Council, the community or the Liverpool Local Government Area (LGA).

**Council:** Liverpool City Council

**4 POLICY STATEMENT**

- 4.1 Council may provide financial contributions of up to \$10,000 through its Corporate Sponsorship Program to organisations, groups, or individuals for programs that can build or enhance Council's reputation. These include but are not limited to providing appropriate branding benefits and opportunities for Council, and/or providing cross-promotional opportunities for Council's services or facilities
- 4.2 Applications to Council for sponsorship must address at least one of the following Corporate Sponsorship Program priorities:
  - 4.2.1 Economic benefit:
    - a) Delivers significant economic benefit to the Liverpool LGA
    - b) Delivers benefit to tourism, hospitality and retail sectors through the attendance of regional, national, or international delegates at events
    - c) Provides a platform for research, trade, and/or investment opportunities
    - d) Attracts national or international attention to Liverpool as a place to reside, visit, work and/or invest
    - e) Creates employment opportunities within the Liverpool LGA
  - 4.2.2 Community, cultural, and social benefit:
    - a) Provides an innovative opportunity to meet community needs and promote Liverpool's cultural diversity and celebrate our City's uniqueness
    - b) Enhances Liverpool's profile and reputation as an outward looking, creative and connected city
    - c) Creates opportunities for education and information exchange between Council, the community and the sector
    - d) To support the organisation and activation of a charity event with the Liverpool LGA. Sponsorship funds are not eligible to be used for direct fundraising, including but not limited to the purchase of tickets or tables at a fundraising event

**LIVERPOOL CITY COUNCIL CORPORATE SPONSORSHIP (OUTGOING) POLICY**

- e) Attracts a major program to Liverpool that has South West-Sydney region, state or national significance

4.2.3 Environmental benefit:

- a) Enhances Liverpool's reputation as a sustainable city through leadership in waste and environment management

**5 EXPECTED PROGRAM OUTCOMES**

- 5.1 Sponsorship from this program can contribute to one or more of the following outcomes:
- a) Provide an opportunity for measurable economic, social, environmental and/or cultural benefits to Council and the Liverpool LGA
  - b) Provide opportunities for the community to participate and contribute in activities/events in the Liverpool LGA
  - c) Create a valuable strategic alliance for Council
  - d) Provide extensive coverage and promotional/publicity opportunities across a range of media outlets
  - e) Promote Council's reputation as a great place to live, visit, work, and invest

**6 PROGRAM TIMEFRAME**

- 6.1 Council will accept applications throughout the financial year as promoted on Council's website.
- 6.2 Applicants are required to submit their application at least three months prior to the event taking place.
- 6.3 Activities should take place within 12 months of successful sponsorship funding being received.

**7 PROGRAM ELIGIBILITY AND CONDITIONS**

- 7.1 To be eligible applicants:
- a) May be either a not-for-profit or for-profit organisation
  - b) Must be a registered business or incorporated association, and hold a current ABN
  - c) Must apply for corporate sponsorship towards an event or activity in the Liverpool LGA that attracts a significantly high level of attendance from the community and provides direct benefits for Liverpool based organisations and/ or Liverpool residents
  - d) Must have public liability insurance of at least \$10 million and maintain this during the agreed funding period
  - e) Must ensure that attendance and participation is free where corporate sponsorship is sought for a community event
  - f) Must be registered with the Australian Charities and Not-for-profits Commission if an application is for a local charity event
- 7.2 Funding will not be provided to:
- a) Projects or programs that duplicate existing Council services or programs
  - b) Projects or programs that directly contravene existing Council policy
  - c) Projects that do not address the identified directions of the Liverpool LGA as set out in Council's Community Strategic Plan or do not address or comply with clause 4.2
  - d) Government departments, political parties, groups or projects that are overtly political in nature

**LIVERPOOL CITY COUNCIL CORPORATE SPONSORSHIP (OUTGOING) POLICY**

- e) Charities for general donations including the purchase of tickets or fundraising tables at an event
- f) Cover general operational expenditure (e.g. administration, insurance), shortfalls in funding by government departments or completed/retrospective projects
- g) Projects that will rely on recurrent funding from Council
- h) More than one event within the Liverpool area in a two month period that celebrates or marks a specific occasion or activity
- i) Organisations whose activities are not aligned with the City's ethical framework (see 7.3)
- j) Previous recipients who have not fulfilled the conditions of a particular sponsorship
- k) Organisations that are not registered in Australia
- l) Activities or events that do not benefit the Liverpool LGA or its residents
- m) Projects where funding sought is retrospective in nature
- n) Underwrite events, programs or projects

**7.3 Ethics Framework**

Council will not support any applications that:

- a) Pollute land, air or water
- b) Destroy or waste non-recurring resources
- c) Promotes or encourages violence or hatred
- d) Market or promote products/services in a misleading or deceitful manner
- e) Produce, promote or distribute products/services likely to be harmful to the community
- f) Acquire land or commodities primarily for the purpose of speculative gain
- g) Create, encourage or perpetuate militarism or engage in the manufacture of armaments
- h) Entice people into financial over-commitment
- i) Exploit people through the payment of below award wages or poor working conditions
- j) Discriminate by way of race, religion, or gender
- k) Contribute to the inhibition of human rights generally

**8 CONFLICTS OF INTEREST**

Members of Council staff, and Councillors assessing and determining applications for sponsorship should identify and manage any potential conflicts of interest in accordance with Council's Code of Conduct and Ethical Governance: Conflicts of Interest Policy. In particular, members of Council staff and Councillors need to ensure that any affiliation between them and the applicant is appropriately managed when assessing and determining applications for sponsorship.

**9 CORPORATE SPONSORSHIP MANAGEMENT PROCESS****9.1 Applications**

- 9.1.1 All applicants must register to use Council's online grants management system, SmartyGrants, before submitting an application. All applications must be submitted online using the approved application form within the required timeframe. Incomplete applications, or applications submitted outside of this system will not be accepted.
- 9.1.2 Applications for events must show evidence that they have prior approval from Council's Events team prior to any sponsorship application being made. The events team can be contacted via 1300 362 170 or by emailing [events@liverpool.nsw.gov.au](mailto:events@liverpool.nsw.gov.au).

**9.2 Assessment and recommendations**

- 9.2.1 All corporate sponsorship applications received by Council are assessed by an assessment panel consisting of Council staff members.

**LIVERPOOL CITY COUNCIL CORPORATE SPONSORSHIP (OUTGOING) POLICY**

9.2.2 Applications recommended for sponsorship will be submitted to Council for endorsement in accordance with section 356 of the *Local Government Act 1993*.

9.2.3 Unsuccessful applicants are encouraged to seek feedback from Council staff on their application. The Corporate Sponsorship Program is highly competitive and Council will only support applications that will provide significant tangible benefits to Council and the community in accordance with this policy.

**9.3 Approval**

9.3.1 Only Council has authority to approve Corporate Sponsorship requests. No organisation or individual is to seek approval for corporate sponsorship funding prior to a Council resolution unless Council has resolved for the respective application to be placed in a standing sponsorship list.

9.3.2 Council's current standing sponsorship resolutions are:

Sponsorship Activity	Amount	Council Resolution
ANZAC Day Commemorative Service	\$5,500	27/02/2012
Police Officer of the Year	\$1,000	27/06/2011

9.3.3 Approval of corporate sponsorship does not imply that Council has given any other consent. Applicants should note that aspects of many festivals and events require approvals and consents from Council, NSW Police and other NSW Government agencies. For guidelines on applying to host an event in Liverpool, please visit [www.liverpool.nsw.gov.au/whats-on/events/event-organisers-information-kit-guidelines](http://www.liverpool.nsw.gov.au/whats-on/events/event-organisers-information-kit-guidelines)

**9.4 Sponsorship agreements**

All successful applicants are required to enter into a funding agreement before funds are released. The agreement needs to be finalised before the project can commence. Terms and conditions of the agreement must be clearly and transparently documented.

**9.5 Reporting**

All corporate sponsorship recipients are required to report on and acquit their project as detailed in their funding agreement. Reports are to be submitted using Council's online grants management system. Reports provide feedback on the success of the project in terms of the agreed outputs and outcomes, relevant data and any lessons learnt.

For charity events, Council will require proof of funds raised and provided to each charitable recipient to ensure consistency with the application and funding agreement.

**9.6 Evaluation and review**

9.6.1 This policy will be reviewed every two years. It will be evaluated to assess:

- a) Its effectiveness in enhancing Council's reputation and brand;
- b) The benefits to Council are commensurate with the level of sponsorship provided;
- c) Its eligibility and assessment criteria are consistent with Council's identified priorities and strategic directions;
- d) The manner in which Council manages its sponsorship arrangements are professional and the process for providing sponsorships is transparent and accountable; and

**LIVERPOOL CITY COUNCIL CORPORATE SPONSORSHIP (OUTGOING) POLICY**

- e) Conflicts of interest are identified and agreements terminated should a conflict of interest arise during the term of the agreement that cannot be resolved.

**10 ASSESSMENT CRITERIA**

The provision of corporate sponsorship is at the sole discretion of Council. Meeting Council's eligibility criteria does not guarantee corporate sponsorship, given that Council will need to prioritise sponsorship within its available budget. The following criteria will be used when considering sponsorship applications:

Demonstrated significant benefits to Council and the community
Range of media and publicity opportunities for Council including opportunity for exclusive naming rights
Uniqueness to the Liverpool area (i.e. City marketing benefits)
Event will be held in Liverpool LGA and/or provides benefits to the Liverpool community
Expected number of attendees at event
Intention to attract a large cross-section of the community (i.e. not just one particular community group)
Use of local resources (e.g. local businesses providing services, local venues)
Proportion of sponsorship sought relative to the event or program's budget
Opportunity for strategic partnership / alliance for Council

**AUTHORISED BY**

Council Resolution

**EFFECTIVE FROM**

31 May 2017

**DEPARTMENT**

Community Development and Planning

**REVIEW DATE**

Two years after the adoption of this policy

Version	Amended by	Changes made	Date	TRIM Number
1	Council	Not applicable	26 August 2002	117339.2007
2	Council	Complete review	28 August 2013	156923.2013
3	Council	Complete review	14 March 2016	094654.2015-005
4	Council	Complete review	31 May 2017	078043.2017

**THIS POLICY WAS DEVELOPED AFTER CONSULTATION WITH**

Corporate Services (Governance, Legal, and Procurement)

Economic Development

Community and Culture (Events)

**REFERENCES**

Auditor General NSW: Performance Audit on Grants Administration in NSW

Australian Institute of Grants Management: Grant making Manifesto (2011)

Liverpool City Council: Council's Community Strategic Plan

Liverpool City Council: Code of Conduct Procedures

Liverpool City Council: Social Justice Policy

Liverpool City Council: Ethical Governance, Conflicts of Interest Policy

Liverpool City Council: Grants and Donations Policy

NSW Premier and Cabinet: Good Practice Guide to Grants Administration (2006)

NSW Family and Community Services: Community Builders Program Guideline (2012)



## GRANTS AND DONATIONS POLICY

Adopted: 26 April 2017

TRIM: 133826.2017



**GRANTS AND DONATIONS POLICY****1. LEGISLATIVE REQUIREMENTS***Local Government Act 1993***2. PURPOSE/OBJECTIVES**

Council is committed to building strong and resilient communities within the Liverpool Local Government Area (LGA) and to maximising social wellbeing for all residents. One way of achieving these goals is to provide financial assistance in the form of grants, donations, and sponsorships to individuals and groups to develop leadership skills, increase participation in community life and address identified social issues.

**3. DEFINITIONS**

<b>Acquittal</b>	Reporting on the activities of a project as set out in the funding agreement. This could take the form of providing financial reports, written reports, evidence of activity performance and where funding was spent
<b>Auspice</b>	An agreement where an incorporated organisation agrees to apply for funding or resources on behalf of an applicant that is not incorporated. If the application is successful, the auspicing organisation then administers the resources on behalf of the applicant, and is legally responsible for ensuring that the terms of the agreement are met
<b>CEO</b>	Chief Executive Officer of Council
<b>Charity</b>	Listed on the Australian Charities and Not-for-profit Commission (ACNC) website as a registered charity
<b>Community Capacity Building</b>	Aims to strengthen communities through building the capacity of and providing opportunities for people to actively engage with their community. Community capacity building involves the provision of community activities that contribute to people developing their own capacity and resilience to maintain and build on their own resources and to manage future challenges
<b>Council</b>	Liverpool City Council
<b>Donation</b>	Financial support by Council to an individual, team or school
<b>Governance</b>	A clear process by which decisions can be made
<b>Grant</b>	Funding for a specified purpose directed at achieving goals and objectives consistent with government policy
<b>Incorporated Association</b>	A legal entity (organisation) that provides legal protection to its members in legal transactions
<b>Matched Contribution</b>	A financial or in-kind contribution made to match an equal financial or in-kind contribution up to a certain value. Refer to specific information on what Council accepts as in-kind contributions under each grant program in section 9
<b>Not for Profit</b>	An organisation that does not operate for the profit, personal gain or other benefit of particular people
<b>Reduction</b>	A proportion of the hire fee for community centres, buses, parks and sports fields approved to be deducted from the full applicable hire fee
<b>Young People</b>	Individuals aged between 12 and 24 years

**4. POLICY STATEMENT**

- 4.1 Council grants, donations and sponsorships are provided to individuals who reside in the LGA, or to community based groups, organisations and services that operate within the Liverpool LGA and/or for the benefit of Liverpool residents. Council provides nine means for the allocation of grants and donations. These are a combination of closed round programs, for which applications are accepted once or twice per year and open programs which can be applied for at any time of the year. These programs are:

1. Kick-Starter Grants
2. Quick Response Grants

**GRANTS AND DONATIONS POLICY**

3. Community Grants
4. Sustainable Environment Grants
5. Sporting Grants
6. Sporting Donations
7. Matching Grants
8. Community Facilities Fee Reductions
9. Disaster Relief Donations

**5. GRANT PRIORITIES**

5.1 Council seeks to enhance the use of public funds through effective and efficient grant processes. Clear grant program objectives are linked to the organisation's strategic goals, outlined in Council's Community Strategic Plan. Council's grants and sponsorship programs provide a coordinated and integrated approach to growing Liverpool socially, culturally, economically and environmentally.

5.2 Council may approve grants outside this policy as it deems fit, for example Council may provide occasional small gifts to organisations for civic functions or one-off events in accordance with relevant legislation.

**5.3 Grant making principles**

The key principles that inform grant making by Council are:

- a) Delivering Council's Community Strategic Plan  
All grants, donations, sponsorship and in-kind value support are aligned with Council's Community Strategic Plan, and other social, economic and environmental policies and plans.
- b) Partnerships and collaboration  
Develop and maintain partnerships between Council and the community to achieve Council's strategic directions based on mutual respect and transparency.
- c) Capacity building  
Support community groups and organisations to function positively, develop skills and increase community participation.
- d) Social inclusion  
Liverpool is a diverse community comprising people from 150 different countries where our distinct skills, characteristics and cultures are valued and used to build a healthy inclusive community. Our grant making process encourages direct resource to both emerging and specific needs of disadvantaged groups.
- e) Leveraging value  
Council seeks to leverage community expertise, capacity, networks and resources to provide the best suite of grants programs to meet the needs of and maximise positive outcomes for the community and business. Council supports projects that represent good value for the level of cash or in-kind support requested. Through effective and efficient grant management processes Council seeks to ensure costs for administration by the Council and grant applicants are minimised.
- f) Good governance  
Council is committed to demonstrating integrity, professionalism and transparency in our decision making and have strong governance structures in place to support this. Council will ensure that grant processes are transparent and fair. Applications are assessed objectively against the assessment criteria. All conflicts of interests are addressed and declared as part of this process.

**GRANTS AND DONATIONS POLICY**g) Reflection and learning

As part of Council's commitment to continuous improvement, Council will ensure there are evaluation mechanisms in place and opportunities for feedback on grant processes.

**6. GENERAL ELIGIBILITY AND EXCLUSIONS****6.1 General eligibility**

To be eligible for funding an applicant must:

- a) Acquit previous Council grants/donations and have no outstanding debts to Council;
- b) Be a resident of, or located in the Liverpool Local Government Area and/or principally providing services to the residents of Liverpool; and
- c) Include all required supporting documentation with their application.

**6.2 Applications that are ineligible for funding are:**

- a) Projects that duplicate existing Council services or programs
- b) Projects that directly contravene existing Council policy
- c) Projects that do not meet the identified priority needs of the Liverpool LGA as set out in Council's Community Strategic Plan
- d) From government departments, commercial/profit-making enterprises or political parties
- e) From charities for general donations (however, Council may provide grants to specific projects run by charities where they meet the criteria)
- f) For general fundraising activities, general operational expenditure (e.g. administration, insurance, office equipment), shortfalls in funding by government departments or completed/retrospective projects
- g) Projects that will rely on recurrent funding from Council
- h) Identical projects that have previously been funded by Council

**6.3 Further conditions**

Council will not:

- a) Provide in-house design, printing and distribution services (organisations may apply for funding to undertake these activities themselves)
- b) Provide cleansing and waste services for events (organisations may apply for cash funding to undertake these activities themselves)
- c) Support overtly political activities or activities that could be perceived as benefiting a political party or political campaign
- d) Support overtly religious activities that could be perceived as divisive within the community

For specific eligibility requirements and exclusions for each program, please refer to Section 9 of this policy.

**6.4 Ethics framework**

Council will not support any activities or entities that:

- a) Pollute land, air or water
- b) Destroy or waste non-recurring resources
- c) Market or promote products/services in a misleading or deceitful manner
- d) Produce, promote or distribute products/services likely to be harmful to the community
- e) Acquire land or commodities primarily for the purpose of speculative gain
- f) Create, encourage, or perpetuate militarism or engage in the manufacture of armaments
- g) Entice people into financial over-commitment

**GRANTS AND DONATIONS POLICY**

- h) Exploit people through the payment of below award wages or poor working conditions
- i) Discriminate by way of race, religion, or sex in employment, marketing or advertising practices
- j) Contribute to the inhibition of human rights generally

**6.5 CONFLICTS OF INTEREST**

- 6.5.1 Council staff or Councillors assessing and determining applications for grants and donations should identify and manage any potential conflicts of interest in accordance with Council's Code of Conduct and Ethical Governance: Conflicts of Interest Policy.
- 6.5.2 In particular, members of Council staff and Councillors need to ensure that any affiliation between them and the applicant is appropriately managed when assessing and determining applications for grants and donations.

**7. GRANTS AND DONATIONS MANAGEMENT PROCESS****7.1 Applications**

All applicants must register to use the approved online grants management system before submitting an application. All grant and donation applications must be submitted using the approved online application form on Council's online grants management system. Council will not accept any hard copy or emailed submissions or any submissions after any applicable closing date or time.

**7.2 Assessment and recommendations**

- 7.2.1 All grant and donation applications received by Council will be assessed by an internal working group, comprising of Council staff members or independent assessors as required. Sporting Grants and Donations will be sent to the Sports Committee for review.

Recommendations for funding of \$1,000 or less may be approved by the CEO or their delegate, provided the financial assistance is in accordance with sections 356(3), 377(1A), and 378 of the *Local Government Act 1993*. Council will be notified of funded projects by a report to Council as soon as appropriately possible.

Recommendations for funding over \$1,000 will be made to Council for endorsement in accordance with Section 356 of the *Local Government Act 1993*.

- 7.2.2 For grants programs that are open, recommendations will be made on a quarterly basis. For grants programs with specific funding rounds, recommendations will be made within three months of the closing date.
- 7.2.3 Unsuccessful applicants are encouraged to seek feedback from relevant Council staff on their application. Some grant programs are highly competitive and even though an application may meet the program criteria it may not be competitive against other applications.

**7.3 Approval**

- 7.3.1 The elected Council has authority to approve grants or other financial assistance. In some circumstances, specific delegation for this purpose is given to the CEO. The reduction of fees or charges will be reviewed in accordance with categories set out in this policy and the Statement of Revenue Policy

**GRANTS AND DONATIONS POLICY**

- 7.3.2 Approval of a grant or donation does not imply that Council has given any other consent. Applicants should note that events or any capital works (infrastructure) require approvals and consents from Council, NSW Police and other state government agencies.

**7.4 Funding agreements**

All successful applicants are required to enter into a funding agreement before funds are released and before a project can commence. The agreement is negotiated with the grantee and details may include, but are not limited to:

- a) The description of the project/activity for which funding is being provided;
- b) The amount of funding to be received and details of any value-in-kind support;
- c) Specific performance criteria for each project – these should be provided when applying and can be negotiated when finalising the agreement;
- d) A payment schedule; and
- e) The deadline for submission of the project acquittal.

**7.5 Applicant financial or in-kind contribution**

Council values and recognises the importance of an applicant's financial and in-kind contributions. Applicants that demonstrate a commitment to the project through either financial or volunteer support are considered favourably. Such contributions could include:

- a) In-kind contributions such as donated supplies, materials or services
- b) Volunteering time such as labour, set up and pack down, and meeting time to identify, plan and implement projects
- c) Direct cash input to the project through donations or income generated
- d) Funds raised through crowd funding platforms

**7.6 Reporting**

All grant recipients are required to report on and acquit their project as detailed in their funding agreement. Reports are to be submitted using the approved online grants management system. Reports provide feedback on the success of the project in terms of the agreed outputs and outcomes, relevant data, and any lessons learnt. Grant recipients are required to submit detailed financial reports and may be requested to provide further documentation and evidence of expenditure. Council may audit grant recipients at any time.

**7.7 Evaluation and review**

This policy will be reviewed every two years. It will be evaluated to assess:

- a) The cost effectiveness of implementing and managing the grants programs;
- b) The sustainability of resources to manage the grants programs;
- c) Mechanisms to collect feedback from applicants on program improvements;
- d) Grants programs and their eligibility and assessment criteria is consistent with Council's identified priorities and strategic directions;
- e) The manner in which Council manages its funding arrangements are professional and the process for providing grants and donations is transparent and accountable; and
- f) Conflicts of interest are identified and agreements terminated should a conflict of interest arise during the term of the agreement that cannot be resolved.

**GRANTS AND DONATIONS POLICY****8. INFORMATION AND CONTACT DETAILS****8.1 Information**

- 8.1.1 Information about Council's grants and donations programs will be made available on the Council's website at [www.liverpool.nsw.gov.au](http://www.liverpool.nsw.gov.au)
- 8.1.2 Information on the grants and donations programs will be promoted on the Council website, local newspapers, on social media, through schools and community networks and email groups.
- 8.1.3 Information sessions and workshops will be held as required to raise awareness of the grants and donations programs and to assist potential applicants with the application process and transitioning to the online grants management system.
- 8.1.4 Further information about any of Council's grants and donations programs may be obtained by emailing [grants@liverpool.nsw.gov.au](mailto:grants@liverpool.nsw.gov.au) or phoning 1300 362 170.

## GRANTS AND DONATIONS POLICY

## 8.2 Grants and donations programs funding and frequency

Program	Funding available	Frequency
<b>Kick-Starter Grant</b>	Up to \$500	Open all year
<b>Quick Response Grants</b>	Up to \$1,000	Open all year
<b>Community Grants</b>	Up to \$5,000	Two rounds per financial year
<b>Sustainable Environment Grants</b>	Up to \$5,000	One round per financial year
<b>Sporting Donations</b>	Competitor only \$100 for regional representation or for Coach/Referee/Umpire/Official representation (at a regional, state or national event more than 100km from Liverpool) \$200 for state representation \$300 for Australian national representation at an event within New South Wales, Australian Capital Territory, Queensland and Victoria \$400 for Australian national representation at an event within Tasmania, South Australia, Northern Territory and Western Australia \$500 for Australian national representation at an overseas event or for team representation	Open all year
<b>Sporting Grants</b>	Up to \$5,000 per Junior Sporting Club (clubs catering for members under 16 years old) Up to \$5,000 for Junior Disability Sports	One round per financial year
<b>Matching Grants</b>	Matched funding up to \$15,000	Two rounds per financial year
<b>Community Facilities Fee Reduction</b>	One-off (casual) applications for reduced rate of hire for Council community facilities in accordance with Council's Statement of Revenue Policy	Open all year
	Two year permanent or three year licencing applications for reduced rate of hire for Council community facilities in accordance with Council's Statement of Revenue Policy	Two rounds per financial year
<b>Disaster Relief Donations</b>	Up to \$5,000 for national and international events including disasters and wars	By Council resolution
<b>ClubGRANTS scheme</b>	Council administers this in Liverpool on behalf of participating local clubs. <i>Refer to ClubsNSW's Application Guide for ClubGRANTS.</i>	

**GRANTS AND DONATIONS POLICY****9 GRANTS AND DONATIONS PROGRAMS****9.1 Kick-Starter Grants****9.1.1 Overview**

This program supports individuals or unincorporated community groups to establish a social enterprise aimed at addressing strategic priorities in Council's Community Strategic Plan or a project/event which promotes social inclusion and increased community participation.

**9.1.2 Funding priorities and expected outcomes**

The Kick-Starter Grants program will support the development of social enterprise projects or small scale community initiatives that:

- a) Improve connections and social networks within the community
- b) Increase participation in community activities, including by those experiencing social disadvantage
- c) Facilitate access to education, training, or employment opportunities
- d) Improve collaboration and coordination of community support and services
- e) Improve social and physical wellbeing through a prevention and early intervention approach

**9.1.3 Available funding**

Applications can be made for funding of up to \$500 per financial year.

**9.1.4 Program timeframe**

This program accepts applications all year. Grants must be spent within 12 months of receiving them.

**9.1.5 Conditions for program eligibility**

To be eligible for funding through the Kick-Starter Program applicants must:

- a) Be an individual resident or unincorporated community group based within the Liverpool LGA;
- b) Be 100% volunteer run; and
- c) Must work closely with Council's Community Development Worker to deliver the project or initiative.

**9.1.6 Assessment criteria**

To be considered for a grant, applicants should clearly describe the proposed project and how it will meet the following criteria:

Evidence provided to support the need for the project, including addressing at least one of the strategic directions in Council's Community Strategic Plan
The anticipated number of individuals that will benefit from the proposed project
Timeframe and budget are realistic and align with project objectives
Evidence of collaboration and partnership to maximise the use of existing community resources and to avoid duplication
Evidence that project strategies are innovative or practical to meeting the project need
Appropriate project evaluation method
Sustainability of project after funding ceases

**GRANTS AND DONATIONS POLICY****9.2 Quick Response Grants****9.2.1 Overview**

This program supports a range of small-scale initiatives for local residents and organisations. This program is for community groups who may not have experience with grants programs. It aims to provide more intensive support and build the capacity of less established groups to familiarise themselves with grants programs and Council processes. Applicants are eligible to receive one grant per year.

**9.2.2 Funding priorities**

The Quick Response Grants program will support:

- a) Seed funding for strategic priorities in Council's policies and action plans
- b) Donations to young people to participate in events and experiences in the academic, cultural or environmental fields for the purposes of developing leadership skills and encouraging active community participation
- c) Essential emergency support for community, cultural or sustainability projects – strictly for situations that could not be foreseen
- d) Donations to schools to be given as a prize to a student who has excelled in citizenship, academic studies, artistic endeavours or sporting proficiency

**9.2.3 Expected program outcomes**

Initiatives and projects can contribute to one or more of the following outcomes:

- a) Increased engagement of individuals and teams in academic, cultural, and environmental fields
- b) Improved relative equality, resilience and adaptive capacity of Liverpool's diverse communities
- c) Enhanced positive social, cultural, or sustainability outcomes for local communities related to Council's strategic priorities

**9.2.4 Available funding**

Applications can be made for funding of up to \$1,000, once per financial year with the exception of the following:

- Donations to young people are limited to:
  - \$100 for regional level activities (taking place within NSW);
  - \$200 for national level activities (taking place within Australia other than in NSW); and
  - \$500 for international level activities (taking place outside Australia).
- Donations to schools are limited to \$100 per year per school

**9.2.5 Program timeframe**

This program accepts applications all year. Grants must be spent within 12 months of receiving them.

**9.2.6 Conditions for program eligibility**

To be eligible for funding through the Quick Response Grants Program applicants must:

- a) Be incorporated or auspiced, a non-profit community service organisation, or group providing programs/services to the residents of Liverpool;
- b) Be 100% volunteer run; and
- c) Supply a copy of most recent annual report and/or financial statements.

For the donations to individuals, information must be provided on costs associated with conferences or events which foster local community leadership and participation.

**GRANTS AND DONATIONS POLICY**

For grants towards community events, Council's support must be acknowledged on all promotional material. The Council logo should be used with the text "proudly supported by Liverpool City Council". All promotional material must be approved by Council prior to publication. Council also reserves the right to receive the following:

- a) Joint media release opportunities
- b) Opportunity for Mayor to speak at the event or occasion
- c) Space at event (table or marquee stall)
- d) Tickets to attend the event or occasion

**9.2.7 Further conditions**

- a) Applicants are encouraged to seek alternative funding sources for subsequent periods. Multi-year agreements will not be supported. The Quick Response Grants program will not be considered as a recurrent funding source
- b) For annual events, separate applications should be made each year. Applications must demonstrate how the event is enhanced from previous events

For more information on eligibility and exclusions please refer to Clause 6: General Eligibility and Exclusions.

**9.2.8 Assessment criteria**

To be considered for a grant, applicants should clearly describe the proposed project and how it will meet the following criteria:

Evidence that the organisation has capacity to deliver the project
Evidence provided to support the need for the project, including addressing at least one of the strategic directions in Council's Community Strategic Plan
The anticipated number of individuals that will participate in and benefit from the proposed project
Timeframe and budget are realistic and align with project objectives
Evidence of collaboration and partnership to maximise the use of existing community resources and to avoid duplication
Evidence that project strategies are innovative or practical to meeting the project need
Appropriate project evaluation method
Sustainability of project after funding ceases

**GRANTS AND DONATIONS POLICY****9.3 Community Grants Program****9.3.1 Overview**

This program provides financial assistance to community groups, organisations and services for projects that foster partnerships and collaboration, build capacity, promote social inclusion and increase community participation. The program assists in developing pilot or trialling innovative services or programs that address the needs of residents, workers and visitors.

**9.3.2 Funding priorities**

The Community Grants program will support projects that:

- a) Improve connections and build social networks within the community
- b) Increase participation of people in community activities and programs, including members of the community who are experiencing social disadvantage
- c) Facilitate access to education, training and employment opportunities
- d) Improve opportunities for people to build confidence and develop their skills
- e) Facilitate inclusion and equitable access to facilities, services, open spaces and activities
- f) Improve collaboration and coordination of community support and services
- g) Improve social and physical wellbeing through a prevention and early intervention approach
- h) Strengthen governance and accountability in community organisations

**9.3.3 Expected program outcomes**

Initiatives and projects can contribute to one or more of the following outcomes:

- a) Increased involvement and engagement by communities in social activities
- b) Increased number of people feeling a strong sense of social wellbeing
- c) Strengthened maintenance, management or improvement of physical and mental health and wellbeing
- d) Improved access to information and development of new skills
- e) Increased numbers of people undertaking educational courses and gaining sustainable employment
- f) Reduced financial hardship and social disadvantage, including food insecurity and homelessness

**9.3.4 Available funding**

Applications can be made for funding of up to \$5,000 per year. Applicants are eligible to receive one grant per financial year. High priority areas for funding will be identified by Council for each funding round.

**9.3.5 Program timeframe**

This grants program has two funding rounds per year. Round dates will be advised on Council's website. Grants must be spent within 12 months of receiving them.

**9.3.6 Program eligibility and exclusions**

To be eligible for funding through the Community Grants Program applicants must:

- a) Be incorporated or auspiced, a non-profit community service organisation, or group providing programs/services to the residents of Liverpool;
- b) Have public liability insurance of at least \$10 million; and
- c) Supply a copy of most recent annual report and/or financial statements.

For more information on eligibility and exclusions please refer to Clause 6: General Eligibility and Conditions.

**GRANTS AND DONATIONS POLICY**

- 9.3.7 For grants towards community events, Council must be acknowledged on all promotional material. The Council logo should be used with the text "proudly supported by Liverpool City Council". All promotional materials must be approved by Council prior to publication. Additionally, Council reserves the right to receive the following:

- a) Joint media release opportunities
- b) Opportunity for Mayor to speak at the event or occasion
- c) Space at event (table or marquee stall)
- d) Tickets to attend the event / occasion

9.3.8 Assessment criteria

To be considered for a grant, applicants should clearly describe the proposed project and how it will meet the following criteria:

Evidence that the organisation has capacity to deliver the project
Evidence provided to support the need for the project, including addressing at least one of the strategic directions in Council's Community Strategic Plan
The anticipated number of individuals that will participate in and benefit from the proposed project
Timeframe and budget are realistic and align with project objectives
Evidence of collaboration and partnership to maximise the use of existing community resources and to avoid duplication
Evidence that project strategies are innovative or practical to meeting the project need
Appropriate project evaluation method
Sustainability of project after funding ceases

## GRANTS AND DONATIONS POLICY

**9.4 Sustainable Environment Grants****9.4.1 Overview**

The Sustainable Environment Grants program provides financial assistance to support schools and community groups to play an active role in reducing their impact on the environment and implementing environmentally sustainable actions.

**9.4.2 Funding priorities**

Funding will support community initiatives that address environmental issues such as:

- a) **Waste minimisation or recycling** – including reuse, recycling, litter, composting and worm farming, waste education projects
- b) **Sustainable water use** – including water reuse and stormwater harvesting projects, installation of rainwater tanks, sustainable water use education programs
- c) **Natural Environment** – including improving local biodiversity, establishment of native gardens for the purpose of habitat creation and protection, and natural environment education programs. Sustainable grounds maintenance including planting, revegetation, propagation and weed control activities on local reserves, schools or on other land used by the community (Please note: Any work on land not owned by the applicant will require approval from the landowner)
- d) **Sustainable gardening** – including establishment of vegetable and/or kitchen gardens, native gardens, indigenous gardens or community gardens

**9.4.3 Expected program outcomes**

Grants from this program can contribute to one or more of the following outcomes:

- a) Enable schools and community groups to promote more efficient resource use and improve the quality of the local environment
- b) Engage and encourage community members to take initiative in improving their behaviours for a more sustainable future
- c) Encourage schools and community groups to identify and implement programs that protect and enhance Liverpool's unique natural environment
- d) Improve the health of vegetation, water quality and healthy ecosystems contributing to cleaner waterways, air and healthier native vegetation
- e) Promote ongoing learning and raise awareness in the community about environmentally sustainable practices including actively participating in Council's environmental programs and activities

**9.4.4 Available funding**

Applications can be made for funding of up to \$5,000 per year per school or community group.

Council values and recognises the importance of applicant financial and in-kind contributions. Applicants that demonstrate a commitment to the project through either financial or volunteer support are considered favourably. Such contributions could include:

- a) In-kind contributions such as donated supplies, materials or services
- b) Volunteering time such as labour, set up and pack down, and meeting time to identify, plan and implement projects
- c) Direct cash input to the project through donations or income generated

**9.4.5 Program timeframe**

This program accepts applications once per year. Grants must be spent within 12 months of receiving them.

**GRANTS AND DONATIONS POLICY****9.4.6 Program eligibility and exclusions**

To be eligible for the Sustainable Environment Grants program applicants must have not received funding under this or another program for the same project (separate and additional stages of a previous project are eligible), and:

- a) Be a registered NSW school, not-for profit pre-school or child care centre; or
- b) An incorporated, non-profit, community service, welfare or charitable organisation or group providing programs or services to the residents of Liverpool; or
- c) Community group auspiced by an incorporated organisation.

Applications will not be accepted for:

- a) For profit organisations
- b) Overall project coordination (including salaries)
- c) Capital works for major infrastructure or construction of buildings

For more information on eligibility and exclusions please refer to Clause 6: General Eligibility and Exclusions.

**9.4.7 Assessment criteria**

To be considered for a grant, applicants should clearly describe the proposed project and how it will meet the following criteria:

Demonstrate the capacity to deliver the project or activity
Evidence provided to support the need for the project, including addressing at least one of the strategic directions in Council's Community Strategic Plan
Demonstrate tangible and measurable environmental outcomes
The anticipated number of individuals that will participate in and benefit from the proposed project
Demonstrate measurable student learning and/or increase teacher capacity to deliver environmental education
Value for money

**GRANTS AND DONATIONS POLICY****9.5 Sporting Donations****9.5.1 Overview**

This program enables Council to provide small amounts of funding to assist community members in their efforts to achieve excellence in sport at a regional, state or national representative level. Individuals and teams based in the Liverpool LGA are eligible to apply for donations towards the cost of participating in representative sporting events for which they have qualified.

**9.5.2 Funding priorities**

Small donations are made to individuals or teams based in Liverpool to assist with participation in regional, state or national representative sporting events. Donations are based on the level of representation achieved and where events will be held. Participation at school sport events is also eligible for consideration.

**9.5.3 Expected program outcomes**

Donations from this program can contribute to one or more of the following outcomes:

- a) Increased engagement of individuals and teams participating in representative sporting events
- b) Improved accessibility to participation in representative sporting events
- c) Improved confidence and capacity of local individuals and teams by acknowledging and supporting participation at a representative level
- d) Enhanced positive social outcomes and opportunities for local communities

**9.5.4 Available funding**

Donations are available for the following amounts:

- a) \$100 for regional representation (competitor only), or for Coach/Referee/Umpire/Official representation at a regional, state or national event more than 100km from Liverpool
- b) \$200 for State representation (competitor only)
- c) \$300 for Australian national representation at an event within New South Wales, Australian Capital Territory, Queensland and Victoria (competitor only)
- d) \$400 for Australian National representation at an event within Tasmania, South Australia, Northern Territory and Western Australia (competitor only)
- e) \$500 for Australian national representation at an overseas event (competitor only)
- f) \$500 for team representation

**9.5.5 Program timeframe**

This program accepts applications all year and applicants are required to submit their application prior to the event taking place. Activities must take place within 12 months from when the application was submitted. Information must be provided on the costs associated with participating in the representative events.

**9.5.6 Program eligibility and exclusions**

To be eligible for funding through the Sporting Donations Program the following criteria applies:

- a) Individual applicants must be a resident of the Liverpool LGA;
- b) Applicants must provide proof of selection for the event;
- c) Applications from students at state, private or independent schools or for participation at school sport events, are eligible for consideration;
- d) Team applications – must have a minimum of 75% of the team residing in the Liverpool LGA, club must be based in the Liverpool LGA, and a maximum of three teams per club can be funded in a financial year

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For more information on eligibility and exclusions please refer to Clause 6: General Eligibility and Exclusions.

**9.5.7 Assessment criteria**

To be considered for a grant, applicants should meet the following criteria:

Evidence the individual/team qualified for a representative sporting event
Information provided on costs associated with participating in the representative event
Evidence that the individual or 75% of the team resides in the Liverpool LGA

**9.6 Sporting Grants****9.6.1 Overview**

This program offers funding to sporting clubs and junior disability sporting clubs to assist with the development of young people and encourage participation of the broader community in local sporting and recreational activities. Grants can also be used towards the purchase or maintenance of sporting equipment.

**9.6.2 Funding priorities**

Funding will support applications by recreation and sporting organisations/clubs under one of six categories:

- a) **Sports development** – Coaching clinics, sports camps, or training/development
- b) **Ground development** – Minor capital improvements
- c) **Maintenance Equipment** – Line marking equipment or ground maintenance equipment (equipment must remain the property of the club to be eligible)
- d) **Sporting Equipment** – Kits, bags, first aid supplies, safety equipment (equipment must remain the property of the club to be eligible)
- e) **Education** – First aid training, coaching programs or safe play
- f) **Club diversity** – Introduction of additional sports or expansion of club to encourage greater community involvement

**9.6.3 Expected program outcomes**

Donations from this program can contribute to one or more of the following outcomes:

- a) Increased opportunities for participation of the broader community in sporting and recreational activities
- b) Improved condition and functionality of sporting equipment
- c) Enhanced awareness of emerging trends in sports development and demonstrated best practice
- d) Strengthened maintenance, management or improvement of physical and mental health and wellbeing by improving opportunities for physical activity

**9.6.4 Available funding**

Grants of up to \$5,000 per sporting club are available. Clubs may submit applications for more than one project. Within the funding pool, \$5,000 is reserved to fund applications that support participants with a disability.

**9.6.5 Program timeframe**

This program accepts applications once per year. Grants must be spent within 12 months of receiving them.

**9.6.6 Program eligibility and exclusions**

To be eligible for the Sporting Grants Program applicants must:

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- a) Be incorporated or auspiced, a non-profit recreation or sporting organisation/club in the Liverpool LGA and provide activities for Liverpool residents;
- b) Have public liability insurance of up to \$10 million;
- c) Supply a copy of most recent annual report and/or financial statements; and
- d) Have not received funds from the Sporting Grants program in the previous year.

For more information on eligibility and exclusions please refer to Clause 6: General Eligibility and Exclusions.

9.6.7 Assessment criteria

An independent panel consisting of members from the Liverpool Sports Committee will assess applications based on set criteria. To be considered for a grant, applicants should clearly describe the proposed project and how it will meet the following criteria:

Application received prior to the closing date
Proof of costs provided
Grant able to be spent within 12 months
Applications signed by Club Office bearers
Project meets Council's construction and safety standards
Demonstrate improvements to the delivery of junior sport in Liverpool
Demonstrate meeting an identified community need including access opportunities for specific special needs groups or individuals
Timeframe and budget are realistic and align with project objectives
Contribution from club (financial or in-kind)
Demonstrate benefit to the broader community
Proposed project evaluation method including sustainability of project

**GRANTS AND DONATIONS POLICY****9.7 Matching Grants****9.7.1 Overview**

This program is designed to provide financial support to projects and activities that build or strengthen communities within Liverpool. These projects will focus on supporting the development and implementation of community capacity building activities, maintaining and conserving the community's assets, and provide opportunities for a broader cross section of the community to be involved in community and recreational activities. Applicants are first required to contact the Grants team to discuss their project prior to submitting an application.

**9.7.2 Funding priorities**

Funding will support projects that address one of the following categories:

<b>Arts</b>	Projects that contribute community art to a neighbourhood, or works to increase the participation of residents within art based programs/projects
<b>Social/community capacity building</b>	Projects that bring residents together and enhance participation in the community, including those who are experiencing social disadvantage, or that provide benefits to address an identified community need. This could be in the form of a community event or community-based capacity building project. Please note that social projects will only be funded as one off projects unless it can be demonstrated that the event/project is built upon/different to what was previously funded
<b>Youth engagement</b>	Projects that focus on increasing the ability of young people to obtain skills and qualifications, or increase their active participation within the community
<b>Accessibility</b>	Projects that enhance and improve access options for the community, either through education, transport, disability access or connectivity
<b>Infrastructure</b>	Projects that aim to upgrade, develop or improve community infrastructure such as community centres, amenities buildings or other sporting infrastructure. Please note these projects cannot fund the improvement of privately owned facilities
<b>Environmental</b>	Projects that address environmental issues and concerns or contribute to environmental education and awareness
<b>Community safety/public space activation</b>	Projects that address community safety and security issues such as activities that activate or diversify the night time economy including pop up entertainment and night time performances in public spaces. These projects can also include addressing perceptions of community safety
<b>Sports development</b>	Projects that contribute to the development of sporting groups or are designed to enhance participation in sporting and recreational activities

**9.7.3 Expected program outcomes**

Grants from this program can contribute to one or more of the following outcomes:

- Newly formed social connections and partnerships within communities, or reinforcement of those that already exist
- Increased participation in community activities and organisations by improving collaboration and coordination of community support and services
- Strengthened opportunities for community members and others to build personal creativity and self-expression
- Increased opportunities for community members to acquire or develop new skills and/or employment
- Create, renew or revitalise places and spaces within the community

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- f) Strengthened community members' feelings of safety and sense of belonging within public spaces
- g) Improved condition and accessibility of community infrastructure

**9.7.4 Available funding**

The matching grants program recognises community contribution towards a project and can offer up to \$15,000 support to match this contribution. The program supports projects that involve genuine community participation. By 'matching' what the community contributes, Council is building a sense of community and strengthening partnerships as people work together on the project. Contributions from the community or Council can be made in cash or value-in-kind. Recognised in-kind community contributions include:

- a) In-kind contributions such as design services, professional services, trade services (such as plumbing), provision of trucks and plant, concreting and painting, donated supplies, materials or venues
- b) Volunteer time such as labour, set up and pack down, and meeting time to identify, plan and implement projects. The rate of volunteer time is calculated as \$20 per hour. For professional or contracted services the rate is \$75 per hour
- c) Direct cash input to the project through donations or income generated
- d) Funds raised through crowd funding platforms. Applicants will have three months to raise the funds after receiving the notice of grant approval. A funding agreement will only be finalised after the funds have been raised. If the funds are not raised within three months, Council will reallocate funds to the respective grants and donations program budgets

Any in-kind contributions will need to meet Council's Work, Health, and Safety and insurance requirements as well as any relevant legislative requirements such as the Building Code of Australia and Building Sustainability Index. The value of in-kind contributions should be verified by an independent quote, and where the value is in question, Council's assessment of the value of in-kind contributions will take precedence in the assessment of the matching grant given. The costs of Council and other approvals required by government agencies/authorities must also be considered when applying under this grants program. Please note that Development Application costs can be included in the application.

**9.7.5 Program timeframe**

This program accepts applications twice per year. Grants must be spent within 12 months of receiving them.

**9.7.6 Program eligibility and conditions**

To be eligible for the Matching Grants program applicants must:

1. Be incorporated or auspiced, non-profit organisation in the Liverpool LGA and provide activities for Liverpool residents;
  2. Have public liability insurance of \$20 million (\$10 million for sporting clubs); and
  3. Supply a copy of most recent annual report and/or financial statements.
- a) Organisations are only eligible to receive funding through this program once each financial year
  - b) Organisations who have received funds under this program in the previous financial year will be given lower priority
  - c) Organisations need to have acquitted previous grants under this program
  - d) Council reserves the right to defer consideration of a Matching Grant application where planning, leasing or ownership, statutory approvals, or appropriate development issues are raised by a project

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- e) Recipients of successfully funded projects will be expected to work with Council staff to deliver the project

For more information on eligibility and exclusions please refer to Clause 6: General Eligibility and Exclusions.

**9.7.7 Assessment criteria**

Matched contribution (financial or in-kind)
Consulted with Council staff prior to submitting application
Project is considered an appropriate development on the proposed site
Project meets Council's construction and safety standards
Evidence that the organisation has capacity to deliver the project
Evidence provided to support the need for the project, including the degree to which the project addresses at least one of the strategic directions in Council's Community Strategic Plan, Community Strategic Plan
The anticipated number of individuals that will participate in and benefit from the proposed project
Timeframe and budget are realistic and align with project objectives
Evidence of collaboration and partnership to maximise the use of existing community resources and to avoid duplication
Proposed project evaluation method including sustainability of project

**GRANTS AND DONATIONS POLICY****9.8 Community Facilities Fee Reduction Program****9.8.1 Overview**

Council owns a number of facilities available for hire including community centres, meeting rooms, event/function venues, parks, sports fields, and buses. To make these facilities as accessible to as many members of the community as possible the Community Facilities Fee Reduction Program provides assistance to community groups and organisations delivering community support services, events, meetings and community gatherings by reducing the hiring costs of Council's facilities.

**9.8.2 Funding priorities**

This grants program will support organisations and individuals that:

- a) Facilitate inclusive support services to the community
- b) Can demonstrate they are meeting an identified community need as set out in Council's Community Strategic Plan and/or other relevant policies
- c) Meets the General Priorities and General Eligibility requirements as listed in this policy
- d) Are hiring Council's community centres, buses, meeting rooms, event/function venues, parks, and sports fields only

**9.8.3 Expected program outcomes**

Initiatives and projects can contribute to one or more of the following outcomes:

- a) Increased numbers of organisations providing programs, events and activities that contribute to community capacity building, social wellbeing, reduced isolation and increased participation in community activities
- b) Increased services and initiatives provided by community and cultural organisations to residents, workers and visitors that contribute to the social, cultural, economic and environmental health of the Liverpool LGA
- c) Enhanced financial sustainability for local organisations with limited funding sources providing support services to the community

**9.8.4 Available funding**

Applications can be made for reductions of up to \$7,000 in one of the two categories below:

- 1) Up to 50% reduction of the applicable fee (first application only) for applicants receiving ongoing funding from state or federal government, sponsors or membership/attendance fees. *Note: Any subsequent applications will be eligible to receive a 25% reduction of the applicable fee; or*
- 2) Up to 20% reduction of the applicable fee for applicants that do not receive ongoing funding from state or federal government, sponsors or membership/ attendance fees

Fee reductions of up to 100% may be granted occasionally to funded/non-funded, not-for-profit organisations, community groups or individuals where Council considers the project or activity to be a high priority for the community. This will be determined on an individual basis and will take into account other eligibility requirements, the nature of the project, program, event or activity, and the benefits to the local community.

All reduced rates are based on the published rate of hire set out in the Statement of Revenue Policy available on Council's website. Council has the discretion to provide a further reduction of the applicable fee to applicants where Council considers the project or activity to be a high priority and benefits the broader community.

All approved applications granted a fee reduction will be liable to pay costs associated with their bookings such as bonds, key deposits and security call outs.

**GRANTS AND DONATIONS POLICY****9.8.5 Program timeframe**

<b>Casual Bookings</b>	For one-off bookings such as functions or events. Applications accepted all year, applicants must allow 4 to 6 weeks prior to the function date for fee reductions of \$2,000 or less in value
<b>Permanent Hirers and Licensed Tenants</b>	2 year Permanent Hirers or 3 year Licence Tenants who have entered into an agreement with Liverpool City Council. Applications must be made 6 to 8 weeks prior to agreed commencement date

**9.8.6 Program eligibility and conditions**

To be eligible for the Community Facilities Fee Reduction program applicants must be:

- Based in Liverpool and/or servicing the local government area;
- Incorporated and not-for-profit or auspiced by an incorporated organisation and not for profit organisation; and
- A non-funded community group or a registered charity or a local resident 18 years or older who is a permanent resident of Australia.

Applications will not be accepted for fee waivers for:

- Regular sporting activities carried out by sporting clubs or associations
- Religious services or activities
- Commercial, sole traders, and profit making organisations
- Fundraising events, however, they may be supported if they are considered of a high priority for the community. This will be determined on an individual basis and will take into account other eligibility requirements, the nature of the project, program, event or activity, and the benefits to the local community
- Political parties
- Schools and tertiary institutions
- State or Federal government agencies and departments, excluding applications from NSW Police or Fire & Rescue NSW for emergency situations
- Retrospective applications including any application for a refund of any fee or charge
- To recover cost of utilities and services not limited to electricity, water, gas, waste and cleaning

Approval to waive Council fees does not imply Council's endorsement of the applicant's event or project or the applicant's philosophy or objectives. For more information on eligibility and exclusions please refer to Clause 6: General Eligibility and Exclusions.

**9.8.7 Assessment criteria**

To be considered for a fee reduction, applicants should clearly describe the proposed project and how it will meet the following criteria:

Provide evidence of current Public Liability Insurance, Certificate of Incorporation, not-for-profit, non-funded charity incorporation and authentication of organisation
Facility is available and has been booked prior to submission of fee reduction application
Application received within program timeframe
Demonstrate the capacity to deliver the project or activity
Evidence provided to support the need for the project, including addressing at least one of the strategic directions in Council's Community Strategic Plan
The anticipated number of individuals that will participate in and benefit from the proposed project
Demonstrate Program/Project benefit to the broader community
Evidence of financial hardship
Evidence of collaborations and partnership to maximise the use of existing community resources and to avoid duplication

**GRANTS AND DONATIONS POLICY****9.9 Disaster Relief Donations Program****9.9.1 Overview**

Council may determine to provide financial or in-kind donations to help address the needs of those affected by major disasters/humanitarian crises within Australia or overseas. Council can play a role in supplementing assistance provided by the Australian and NSW Governments. A financial or in-kind contribution from Council increases the total overall aid effort and also sends a very important message of solidarity and goodwill from the City of Liverpool to those affected.

**9.9.2 Funding priorities**

Funding will support:

- a) Donations for relief in disaster stricken areas, locally, nationally and internationally
- b) Disasters/crises that have a direct impact on our immediate region and community
- c) Donations made to community groups that have cultural connections with the affected areas and have capacity to provide direct relief to the disaster stricken areas. Donations to individuals will not be provided
- d) Financial donations for national or international disasters. Based on advice from government departments, financial donations are considered the most immediate and effective way of offering assistance to those affected by disaster
- e) In-kind donations for disasters that have occurred in NSW and may include time, personal or organisational expertise, advice or other organisational resources

**9.9.3 Expected program outcomes**

Donations can contribute to one or more of the following outcomes:

- a) Timely and effective disaster relief provided to assist people affected in disaster stricken areas
- b) Increase to the total overall aid effort made by governments and community
- c) Demonstrates the Liverpool community's generosity and willingness to support others in difficult situations
- d) Provides opportunity to assist with building community capacity and improving social wellbeing following the initial crises

**9.9.4 Available funding**

Amounts will be decided by Council resolution on a case by case basis, including identification of the source of funds.

**9.9.5 Program timeframe**

By Council resolution within the immediate stages following the disaster to assist with rescue efforts and minimise human loss.

**9.9.6 Program eligibility and exclusions**

The following eligibility criteria apply for donations under this program:

- a) Natural disasters recognised by state and federal government;
- b) Donations made to government or aid agencies accredited by the Australian Agency for International Development (AusAID) or the Australian Council for International Development (ACFID) or an equivalent accrediting agency; or
- c) In some instances donations may be made to community groups that have cultural connections with the affected areas and have capacity to provide direct relief to the disaster stricken areas.

The following exclusions apply:

**GRANTS AND DONATIONS POLICY**

- a) Material aid such as non-perishable food items, clothing, and medical supplies will not be donated as they are often found impractical or inappropriate for the climate and culture and do not meet the priority needs of those affected. Research shows that material aid, unless specifically requested, has proven costly in time, money and labour as it requires sorting, storing and transporting
- b) Donations to individuals will not be provided

**9.9.7 Assessment criteria**

Following immediate occurrence of a natural disaster or humanitarian crisis, the Mayor and Chief Executive Officer will make a decision as to whether the event meets the criteria for this program. Where it is determined that the nature of event meets the criteria, a discussion item will be brought before the next Council meeting for consideration. The following criteria will be used to assess a potential donation under this program:

Scale of the disaster
Capacity of other government agencies/organisations to respond to the disaster
Need for ongoing support, that is, rebuilding disaster stricken areas once the initial crises has been dealt with
Impact of any such crises on our immediate region and community
Connection of affected areas to the cultural origin of residents of Liverpool

**9.10 ClubGRANTS**

- 9.10.1 Council administers this program in Liverpool on behalf of participating local clubs. Please refer to ClubsNSW's ClubGRANTS Application Guide for information.

**9.11 Minor Changes to this Policy**

Council authorises the CEO to make minor changes to this policy to reflect changes in legislation, expiry of or changes to grant programs, and changes in Council structure.

## GRANTS AND DONATIONS POLICY

### AUTHORISED BY

Council Resolution

### EFFECTIVE FROM

XXXX 2017

### DEPARTMENT RESPONSIBLE

Community and Culture (Community Development and Planning)

### REVIEW DATE

The policy will be reviewed by Council every two years.

VERSION	AMENDED BY	DATE	TRIM NUMBER
1	Council Resolution	18 October 2010	158320.2014
2	Council Resolution	29 May 2013	097264.2013
3	Council Resolution	31 July 2013	150967.2014
4	Council Resolution	25 February 2014	026269.2014
5	Council Resolution	28 May 2014	126057.2014
6	Council Resolution	30 September 2015	227843.2015
7	Minor changes approved by CEO	12 July 2016	185151.2016
8	Council Resolution	26 April 2017	026648.2017

### THIS POLICY WAS DEVELOPED AFTER CONSULTATION WITH

Community and Culture, Sports and Recreation, Community Facilities, Corporate Services (Governance, Legal and Procurement), Infrastructure and Environment

### REFERENCES

Auditor General NSW: Performance Audit on Grants Administration in NSW  
 Australian Institute of Grants Management: Grant making Manifesto (2011)  
 Liverpool City Council: Council's Community Strategic Plan  
 Liverpool City Council: Code of Conduct Procedures  
 Liverpool City Council: Social Justice Policy  
 Liverpool City Council: Ethical Governance, Conflicts of Interest Policy  
 Liverpool City Council: Corporate Sponsorship (Outgoing) Policy  
 NSW Premier and Cabinet: Good Practice Guide to Grants Administration (2006)  
 NSW Family and Community Services: Community Builders Program Guideline (2012)

<b>CORP 01</b>	<b>Classification of Lot 2 in DP1248038, at the intersection of Croatia Avenue and Dalmatia Avenue, Edmondson Park as Operational Land</b>
<b>Strategic Direction</b>	Generating Opportunity Advocate for, and develop, transport networks to create an accessible city
<b>File Ref</b>	071785.2019
<b>Report By</b>	Ornella Sordi - Senior Property Officer
<b>Approved By</b>	Chris White - Director City Corporate

## EXECUTIVE SUMMARY

Council is undertaking the construction of the Bernera Road/Croatia Avenue extension from Camden Valley Way to the Edmondson Park Railway Station.

As part of the land acquisitions for this project, Council acquired a parcel identified as Lot 2 in DP 1248038 (Lot 2) for road purposes.

Lot 2 is located at the intersection of Croatia Avenue and Dalmatia Avenue, Edmondson Park and comprises an area of 20.2 square metres.

It has now been identified that Lot 2 is no longer required for road purposes due to the development of adjoining land and the land required for road being dedicated to Council. The classification to 'Operational Land' would allow Council to potentially transfer the surplus land being Lot 2 to the adjoining owner.

This Report recommends that Council resolves to classify Lot 2 in DP 1248038 as Operational Land in accordance with the *Local Government Act 1993* (NSW), to enable its proposed transfer.

## RECOMMENDATION

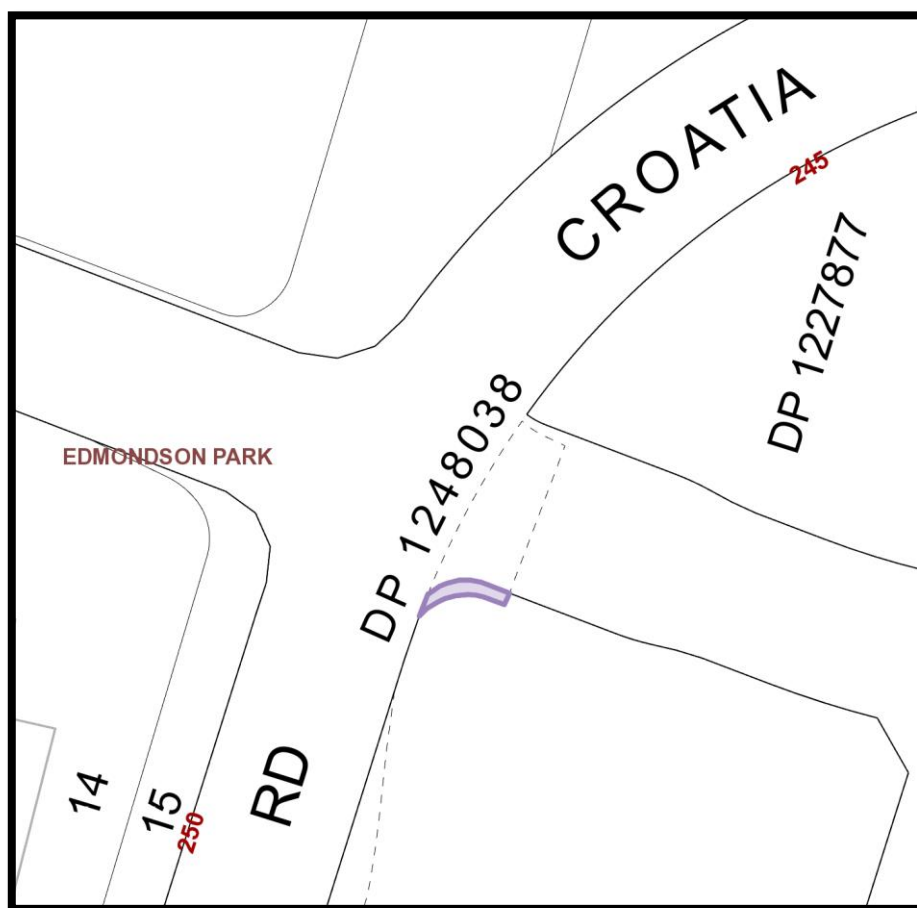
That Council classifies Lot 2 in Deposited Plan 1248038, located at the intersection of Croatia Avenue and Dalmatia Avenue at Edmondson Park, as Operational Land in accordance with the *Local Government Act 1993* (NSW).

**REPORT**

Council is undertaking the construction of the Bernera Road/Croatia Avenue extension from Camden Valley Way to the Edmondson Park Railway Station.

As part of the land acquisitions for this project, Council acquired a parcel identified as Lot 2 in DP 1248038 (Lot 2) for road purposes.

Lot 2 is located at the intersection of Croatia Avenue and Dalmatia Avenue, Edmondson Park and comprises an area of 20.2 square metres. Lot 2 is shown below bounded in purple.



It has now been identified that Lot 2 is no longer required for road purposes due to the development of adjoining land and the land required for road being dedicated to Council. The classification to Operational Land would allow Council to potentially transfer the surplus land being Lot 2 to the adjoining owner.

Section 31 of the *Local Government Act 1993* (NSW) provides that before a Council acquires land, or within three (3) months after it acquires land, a Council may resolve to classify the land.

If a Council does not resolve to classify land as Operational Land within the three (3) month time frame, then the land will be taken to be classified under the *Local Government Act 1993* (NSW) as 'Community Land'. Section 45(1) of the *Local Government Act 1993* (NSW) provides that a Council has no power to sell, exchange or otherwise dispose of Community Land.

Section 34 of the *Local Government Act 1993* (NSW) requires that a Council must give public notice of a proposed resolution to classify or reclassify public land. Public Notices were published in the Liverpool Leader on 27 February 2019 and 6 March 2019 and provided for a period of not less than twenty eight (28) days during which submissions could be made to Council. It is noted that no submissions were received.

This Report recommends that Council resolves to classify Lot 2 in DP 1248038 as Operational Land in accordance with the *Local Government Act 1993* (NSW), to enable its proposed transfer.

A separate report would be submitted to Council, in the future, if agreement is reached with the adjoining owner for the transfer of Lot 2 and subject to Council approving the recommendation to classify the land as Operational.

## **CONSIDERATIONS**

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<b>Economic</b>	There are no economic and financial considerations.
<b>Environment</b>	There are no environmental and sustainability considerations.
<b>Social</b>	There are no social and cultural considerations.
<b>Civic Leadership</b>	There are no civic leadership and governance considerations.
<b>Legislative</b>	The Local Government Act 1993 (NSW)

## **ATTACHMENTS**

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Nil

**CORP 02**

**Investment Report March 2019**

<b>Strategic Direction</b>	Leading through Collaboration Seek efficient and innovative methods to manage our resources
<b>File Ref</b>	076388.2019
<b>Report By</b>	John Singh - Revenue Accountant
<b>Approved By</b>	Vishwa Nadan - Chief Financial Officer

**EXECUTIVE SUMMARY**

This report details Council's investment portfolio.

At 31 March 2019, Council held investments with a market value of \$285 million.

The portfolio yield to the end of March 2019 is 102 basis points above the AusBond Bank Bill index.

	AusBond Bank Bill Index (BBI)
Benchmark	2.02%
Portfolio yield	3.04%
Performance above benchmarks	1.02%

Return on investment for March 2019 was \$1.6 million higher than budget, however, the favorable variance is expected to be around \$2m at 30 June 2019.

Council's investments and reporting obligations fully comply with the requirements of section 625 of the Local Government Act 1993 and clause 212 of the Local Government (General) Regulation.

Council's portfolio also fully complies with limits set out in its investment policy. NSW TCorp however has recommended that Council progressively reduce its exposure to lower-rated financial institutions to below 25% of its investment portfolio by 2021.

**RECOMMENDATION**

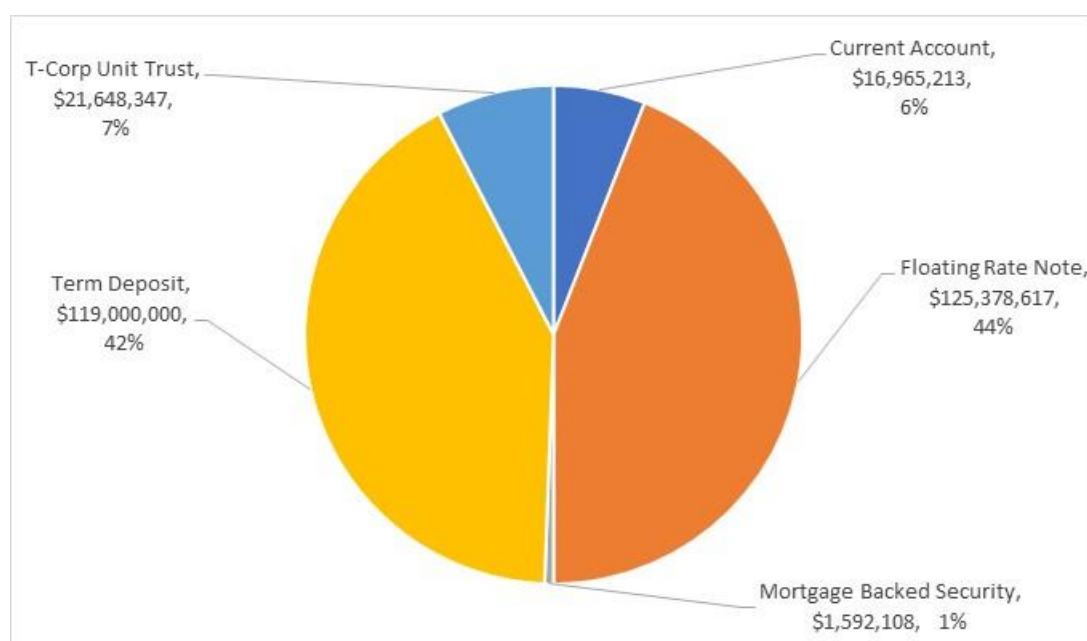
That Council receives and notes this report.

## **REPORT**

Clause 212 of the Local Government (General) Regulation 2005 requires that the Responsible Accounting Officer must provide Council with a written report setting out details of all money that Council has invested under section 625 of the Local Government Act 1993.

### **Council's Portfolio**

At 31 March 2019, Council held investments with a market value of \$285 million. Council's investment register detailing all its investments is provided as an attachment to this report. In summary, Council's portfolio consisted of investments in:



The ratio of market value compared to face value of various debt securities is shown in the table below.

Asset Class	Mar-19	Jun-18
Senior Debts (FRN's ,TCD's & FRB)*	100.54%	100.22%
MBS (Reverse Mortgage Backed Securities)	59.59%	59.26%
T-Corp Unit Trusts	103.09%	101.26%

### **\*Definition of terms**

- *Transferrable Certificate of Deposit (TCD) - security issued with the same characteristics as a Term Deposit however it can be sold back (transferred) in to the market prior to maturity. A floating TCD pays a coupon linked to a variable benchmark (90 days BBSW).*
- *Fixed Rate Bond (FRB) – returns Fixed Coupon (interest) Rate and is tradeable before maturity.*

Council is fully compliant with the requirements of the Ministerial Investment Order including the grandfathering provisions. The grandfathering provision states that Council continues to hold to maturity, redeem or sell investments that comply with previous Ministerial Investment Orders. Any new investments must comply with the most recent Order. Council continues to

closely monitor the investments in its portfolio to ensure continued compliance and minimal exposure to risk.

NSW TCorp has recommended that Council progressively reduce its exposure to lower rated financial institutions to below 25% by 2021. Council staff are working with investment advisors to meet this requirement.

### **Portfolio Maturity Profile**

The table below shows the percentage of funds invested at different durations to maturity.

<b>Term to Maturity</b>	<b>Total</b>	<b>% Holdings</b>	<b>Term to Maturity Policy Limit Minimum</b>	<b>Term to Maturity Policy Limit Maximum</b>	<b>Complies to Investment Policy' "Yes/No"</b>
Current Account	16,965,213	5.96%			
Term Deposits < 1 Yr	84,000,000	29.52%			
T-Corp Unit Trust	21,648,347	7.61%			
Tradeable securities	125,378,617	44.06%			
<b>Portfolio % &lt; 1 Yr - ( Short term liquidity)</b>	<b>\$247,992,177</b>	<b>87.15%</b>	<b>40%</b>	<b>100%</b>	<b>Yes</b>
Term Deposit > 1 Yr < 3Yrs	25,000,000	8.78%	0%	60%	Yes
Term Deposit > 3 Yrs	10,000,000	3.51%	0%	25%	Yes
Grand Fathered Securities	1,592,108	0.56%	N/A	N/A	Yes
<b>Portfolio % Medium term liquidity)</b>	<b>\$36,592,108</b>	<b>12.85%</b>			<b>Yes</b>
<b>Total Portfolio</b>	<b>\$284,584,285</b>	<b>100.00%</b>			

**Market Value by Issuer and Institution Policy limit as per Investment Policy**

Issuer	Security Rating	Market Value	% Total Value	Maximum Institutional Policy Limit % holdings	Complies to Investment Policy' "Yes/No"
AMP Bank Ltd	A	18,643,604	6.55%	25%	Yes
ANZ Banking Group Ltd	AA-	13,577,670	4.77%	35%	Yes
Auswide Bank Ltd	BBB	4,012,280	1.41%	15%	Yes
Bank Australia Ltd	BBB	3,507,170	1.23%	15%	Yes
Bank of China/Sydney	A	2,006,660	0.71%	25%	Yes
Bank of Nova Scotia	A+	5,522,080	1.94%	25%	Yes
Bank of Queensland Ltd	BBB+	18,523,290	6.51%	15%	Yes
Bendigo & Adelaide Bank Ltd	BBB+	501,010	0.18%	15%	Yes
Commonwealth Bank of Australia Ltd	AA-	52,551,114	18.47%	35%	Yes
Credit Union Australia Ltd	BBB	2,009,260	0.71%	15%	Yes
Emerald Reverse Mortgage Trust ( Class A)	AA	867,108	0.30%	35%	Yes
Emerald Reverse Mortgage Trust ( Class C)	Fitch A	725,000	0.25%	2%	Yes
G&C Mutual Bank Limited	BBB	1,000,000	0.35%	15%	Yes
Heritage Bank Ltd	BBB+	3,509,485	1.23%	15%	Yes
HSBC Sydney Branch	A+	2,995,140	1.05%	25%	Yes
Members Banking Group Ltd t/a RACQ Bank	BBB+	1,002,420	0.35%	15%	Yes
Members Equity Bank Ltd	BBB	6,604,336	2.32%	15%	Yes
National Australia Bank Ltd	AA-	55,081,740	19.36%	35%	Yes
Newcastle Permanent Building Society Ltd	BBB	9,549,930	3.36%	15%	Yes
NSW Treasury Corporation	AA	21,648,347	7.61%	35%	Yes
P&N Bank Ltd	BBB	5,000,000	1.76%	15%	Yes
Police Credit Union	Not Rated	2,000,000	0.70%	2%	Yes
Qbank	BBB	2,500,770	0.88%	15%	Yes
Rabobank Australia Ltd	A+	7,000,000	2.46%	25%	Yes
Rabobank Nederland Australia Branch	A+	2,022,340	0.71%	25%	Yes
Suncorp Bank	A+	3,033,340	1.07%	25%	Yes
Teachers Mutual Bank Ltd	BBB	2,107,371	0.74%	15%	Yes
Westpac Banking Corporation Ltd	AA-	37,082,820	13.03%	35%	Yes
<b>Portfolio Total</b>		<b>\$284,584,285</b>	<b>100.00%</b>		

**Overall Portfolio Credit Framework compliance to Investment Policy**

Credit Rating	Market Value	% Portfolio	Maximum Policy Limit	Complies to Investment Policy' "Yes/No"
AA Category -T Corp	21,648,347	7.61%	100%	Yes
AA Category	159,160,452	55.93%	100%	Yes
A Category or Below	41,948,164	14.74%	60%	Yes
BBB Category	59,827,322	21.02%	40% - 45%	Yes
Unrated	2,000,000	0.70%	5% - 10%	Yes
<b>Total Portfolio</b>	<b>\$284,584,285</b>	<b>100.00%</b>		

**Portfolio performance against relevant market benchmark.**

Council's Investment Policy prescribes AusBond Bank Bill Index (ABBI) as a benchmark to measure return on cash and fixed interest securities. The ABBI represents average daily yield

of a parcel of bank bills. Historically there has been a positive correlation between changes in the cash rate and the resulting impact on the ABBI benchmark.

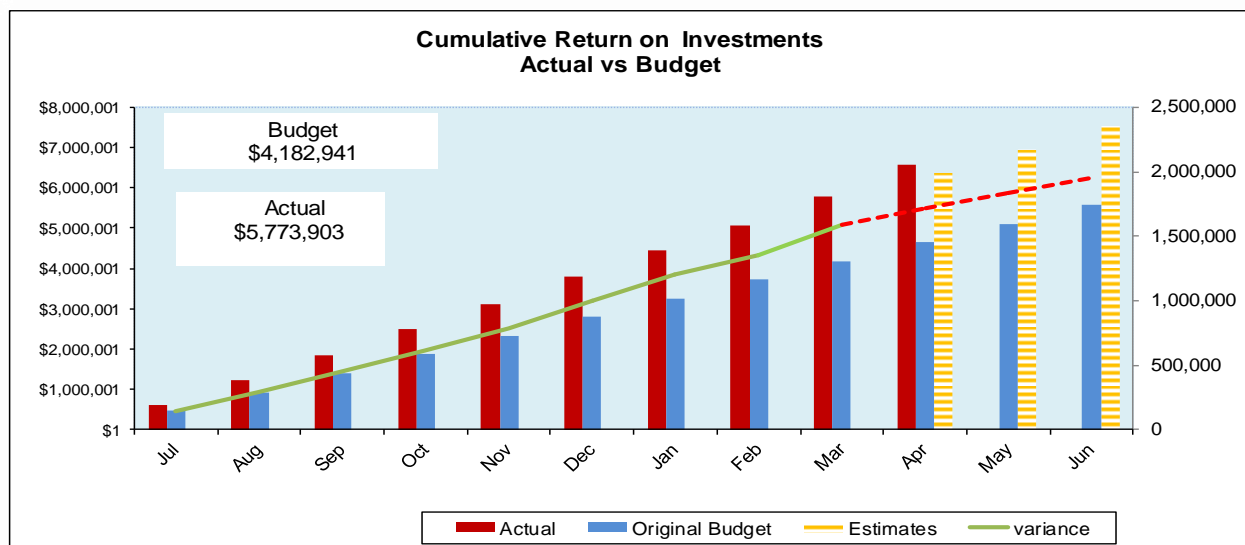
The portfolio yield to 31 March 2019 exceeded the AusBond Bank Bill index by 102 basis points (3.04% against 2.02 %).

Council continues to achieve a solid outcome despite ongoing margin contraction and significantly lower market term deposit yields. Comparative yields for the previous months are charted below:



### **Performance of Portfolio Returns against Budget**

Council's investment income for March 2019 exceeded budget by \$1.6 million mainly due to higher actual monthly average portfolio holdings compared to budgeted monthly average portfolio holdings for the period. The trend is expected to continue and investment income is expected to be \$2m higher than budget at year end.



### Investment Portfolio at a Glance

Portfolio Performance	✓	The portfolio yield to 31 March 2019 exceeded the AusBond Bank Bill index by 102 basis points (3.04% against 2.02%).
Annual Income vs. Budget	✓	Council's investment interest income exceeded budget by \$1.6 million as at 31 March 2019 mainly due to higher actual monthly average portfolio holdings compared to budgeted monthly average portfolio holdings.

### Investment Policy Compliance

Legislative Requirements	✓	Fully Compliant.
Portfolio Credit Rating Limit	✓	Fully Compliant.
Institutional Exposure Limits	✓	Fully Compliant
Overall Portfolio Credit Limits	✓	Fully Compliant.
Term to Maturity Limits	✓	Fully Compliant.

### Economic Outlook – Reserve Bank of Australia

The Reserve Bank has left the official cash rate on hold at 1.5 per cent in its 2 April 2019 meeting. The current 1.5 per cent cash rate is at a historically low level and impacts returns on investment.

### Certificate of Responsible Accounting Officer

The Chief Financial Officer, as Responsible Accounting Officer, certifies that the investments listed in the attached report have been made in accordance with section 625 of the Local Government Act 1993, clause 212 of the Local Government (General) Regulation 2005 and

Councils Investment Policy at the time of their placement. The previous investments are covered by the 'grandfathering' clauses of the current investment guidelines issued by the Minister for Local Government.

**Independent verification by Head of Audit, Risk and Improvement (HARI)**

Council requested an on-going independent review of its investment portfolio by Audit Risk and Improvement Committee (ARIC) or its representative under delegated authority. The ARIC has agreed for its Chairperson to provide a certificate on a quarterly basis – the next certificate will be presented to Council on 29 May 2019.

**CONSIDERATIONS**

<b>Economic</b>	Council's investment interest income exceeded budget by \$1.6 million as at 31 March 2019 mainly due to higher actual monthly average portfolio holdings compared to budgeted monthly average portfolio holdings.
<b>Environment</b>	There are no environmental and sustainability considerations.
<b>Social</b>	There are no social and cultural considerations.
<b>Civic Leadership</b>	There are no civic leadership and governance considerations.
<b>Legislative</b>	Council is fully compliant with the requirements of the Local Government Act 1993 – Investment Order (authorized investments) and with reporting requirements under Clause 212 of the Local Government (General) Regulation 2005.

**ATTACHMENTS**

1. Investment Portfolio - March 2019



### Portfolio Valuation As At 31 March 2019

Fixed Interest Security	Security Rating	Face Value Current	Market Value	% Total Value	Running Yield
<b>Current Account</b>					
AMP Notice Account	S&P ST A2	270,607.98	270,607.98	0.10%	2.30%
AMP Business Saver	S&P ST A2	318,345.95	318,345.95	0.11%	1.80%
CBA Business Saver	S&P ST A1+	11,443,178.87	11,443,178.87	4.02%	1.50%
CBA General Account	S&P ST A1+	4,933,079.73	4,933,079.73	1.73%	1.40%
		16,965,212.53	16,965,212.53	5.96%	
<b>Fixed Rate Bond</b>					
AMP 2.99 07 Dec 2020 Fixed	S&P A-	5,000,000.00	5,061,000.00	1.78%	2.99%
		5,000,000.00	5,061,000.00	1.78%	
<b>Floating Rate Deposit</b>					
Westpac 1.05 18 Aug 2022 1826DAY FRD	S&P AA-	6,000,000.00	6,000,000.00	2.11%	3.00%
		6,000,000.00	6,000,000.00	2.11%	
<b>Floating Rate Note</b>					
AMP 1.08 10 Sep 2021 FRN	S&P A-	5,000,000.00	4,993,650.00	1.75%	2.94%
ANZ 0.75 16 Jul 2021 FRN	S&P AA-	3,500,000.00	3,516,100.00	1.24%	2.81%
ANZ 0.9 09 May 2023 FRN	S&P AA-	3,000,000.00	3,011,100.00	1.06%	2.89%
ANZ 1.03 06 Dec 2023 FRN	S&P AA-	7,000,000.00	7,050,470.00	2.48%	2.91%
Auswide 1.15 13 Jul 2020 FRN	Moodys Baa2	2,000,000.00	2,006,840.00	0.71%	3.21%
Auswide 1.1 06 Nov 2020 FRN	Moodys Baa2	2,000,000.00	2,005,440.00	0.70%	3.12%
BAL 1.3 30 Aug 2021 FRN	S&P BBB	1,500,000.00	1,507,170.00	0.53%	3.17%
BOC 1.03 17 Apr 2021 FRN	S&P A	2,000,000.00	2,006,660.00	0.71%	3.09%
BNS 0.92 08 Sep 2022 FRN	S&P A+	3,000,000.00	3,012,330.00	1.06%	2.78%
BONA 0.98 07 Sep 2023 FRN	S&P A+	2,500,000.00	2,509,750.00	0.88%	2.84%
BOQ 1.17 26 Oct 2020 FRN	Fitch A-	1,500,000.00	1,509,990.00	0.53%	3.24%
BOQ 1.48 18 May 2021 FRN	Fitch A-	1,000,000.00	1,013,300.00	0.36%	3.43%
BENAU 1.05 25 Jan 2023 FRN	Moodys A3	500,000.00	501,010.00	0.18%	3.13%
CBA 1.15 18 Jan 2021 FRN	S&P AA-	3,000,000.00	3,036,390.00	1.07%	3.21%
CBA 0.8 25 Apr 2023 FRN	S&P AA-	3,000,000.00	3,001,770.00	1.05%	2.88%
CBA 0.93 16 Aug 2023 FRN	S&P AA-	7,500,000.00	7,529,250.00	2.65%	2.88%
CBA 1.13 11 Jan 2024 FRN	S&P AA-	9,500,000.00	9,607,445.00	3.38%	3.19%
CUA 1.25 06 Sep 2021 FRN	S&P BBB	2,000,000.00	2,009,260.00	0.71%	3.13%
HBS 1.23 29 Mar 2021 FRN	Moodys Baa1	3,500,000.00	3,509,485.00	1.23%	3.00%
HSBCSyd 0.8 07 Dec 2022 FRN	S&P AA-	3,000,000.00	2,995,140.00	1.05%	2.66%
RACB 1.1 11 May 2020 FRN	Moodys Baa1	1,000,000.00	1,002,420.00	0.35%	3.09%
ME Bank 1.27 16 Apr 2021 FRN	S&P BBB	1,600,000.00	1,604,336.00	0.56%	3.33%
NAB 0.9 16 May 2023 FRN	S&P AA-	2,000,000.00	2,007,420.00	0.71%	2.85%
NAB 0.93 26 Sep 2023 FRN	S&P AA-	12,000,000.00	12,041,520.00	4.23%	2.74%
NAB 1.04 26 Feb 2024 FRN	S&P AA-	5,000,000.00	5,032,800.00	1.77%	2.92%
NPBS 1.35 07 Apr 2020 FRN	S&P BBB	4,000,000.00	4,020,040.00	1.41%	3.41%
NPBS 1.65 24 Jan 2022 FRN	S&P BBB	2,000,000.00	2,026,320.00	0.71%	3.73%
NPBS 1.4 06 Feb 2023 FRN	S&P BBB	1,500,000.00	1,503,570.00	0.53%	3.42%

Fixed Interest Security	Security Rating	Face Value Current	Market Value	% Total Value	Running Yield
Qld Police 1.5 14 Dec 2021 FRN	S&P BBB-	1,000,000.00	1,001,940.00	0.35%	3.35%
Qld Police 1.4 25 Mar 2022 FRN	S&P BBB-	1,500,000.00	1,498,830.00	0.53%	3.21%
RABOBK 1.08 03 Mar 2022 FRN	S&P A+	2,000,000.00	2,022,340.00	0.71%	2.96%
SunBank 1.38 12 Apr 2021 FRN	S&P A+	2,000,000.00	2,027,980.00	0.71%	3.44%
SunBank 0.97 16 Aug 2022 FRN	S&P A+	1,000,000.00	1,005,360.00	0.35%	2.92%
TMB 1.37 02 Jul 2021 FRN	S&P BBB	2,100,000.00	2,107,371.00	0.74%	3.45%
Westpac 0.83 06 Mar 2023 FRN	S&P AA-	5,000,000.00	5,013,900.00	1.76%	2.71%
Westpac 0.95 16 Nov 2023 FRN	S&P AA-	6,000,000.00	6,024,600.00	2.12%	2.90%
Westpac 1.14 24 Apr 2024 FRN	S&P AA-	4,000,000.00	4,044,320.00	1.42%	3.22%
		119,700,000.00	120,317,617.00	42.28%	
<b>Mortgage Backed Security</b>					
ERM 0.45 21 Aug 2051 2006-1 A MBS	S&P AAA	1,171,767.51	867,107.96	0.30%	2.36%
ERM 1.2 21 Aug 2056 2006-1 C MBS	S&P A	1,000,000.00	455,000.00	0.16%	3.11%
ERM 0.95 21 Jul 2057 2007-1 C MBS	Fitch A	500,000.00	270,000.00	0.09%	3.02%
		2,671,767.51	1,592,107.96	0.56%	
<b>Term Deposit</b>					
AMP 2.8 02 Apr 2019 218DAY TD	S&P ST A2	3,000,000.00	3,000,000.00	1.05%	2.80%
AMP 2.75 16 Apr 2019 183DAY TD	S&P ST A2	5,000,000.00	5,000,000.00	1.76%	2.75%
BAL 2.95 10 Jul 2019 370DAY TD	S&P ST A2	2,000,000.00	2,000,000.00	0.70%	2.95%
BOQ 4.25 22 Aug 2019 1826DAY TD	Moody's ST P-2	2,000,000.00	2,000,000.00	0.70%	4.25%
BOQ 4.25 03 Sep 2019 1826DAY TD	Moody's ST P-2	2,000,000.00	2,000,000.00	0.70%	4.25%
BOQ 4.35 05 Sep 2019 1826DAY TD	Moody's ST P-2	2,000,000.00	2,000,000.00	0.70%	4.35%
BOQ 4 25 Nov 2019 1826DAY TD	Moody's ST P-2	3,000,000.00	3,000,000.00	1.05%	4.00%
BOQ 3.05 19 Aug 2020 1461DAY TD	Moody's A3	1,000,000.00	1,000,000.00	0.35%	3.05%
BOQ 3 07 Sep 2020 1462DAY TD	Moody's A3	1,000,000.00	1,000,000.00	0.35%	3.00%
BOQ 3 07 Sep 2020 1463DAY TD	Moody's A3	1,000,000.00	1,000,000.00	0.35%	3.00%
BOQ 3.6 08 Feb 2021 1462DAY TD	Moody's A3	2,000,000.00	2,000,000.00	0.70%	3.60%
BOQ 3.75 07 Feb 2022 1826DAY TD	Moody's A3	2,000,000.00	2,000,000.00	0.70%	3.75%
CBA 2.53 16 Apr 2019 61DAY TD	S&P ST A1+	4,000,000.00	4,000,000.00	1.41%	2.53%
CBA 2.44 07 May 2019 68DAY TD	S&P ST A1+	7,000,000.00	7,000,000.00	2.46%	2.44%
CBA 2.72 27 Aug 2019 732DAY TD	S&P ST A1+	2,000,000.00	2,000,000.00	0.70%	2.72%
G&C MB 3.6 30 Mar 2020 1827DAY TD	S&P BBB-	1,000,000.00	1,000,000.00	0.35%	3.60%
ME Bank 2.7 17 Jun 2019 109DAY TD	S&P ST A2	5,000,000.00	5,000,000.00	1.76%	2.70%
NAB 2.71 04 Apr 2019 156DAY TD	S&P ST A1+	5,000,000.00	5,000,000.00	1.76%	2.71%
NAB 2.71 02 May 2019 160DAY TD	S&P ST A1+	5,000,000.00	5,000,000.00	1.76%	2.71%
NAB 2.72 16 May 2019 182DAY TD	S&P ST A1+	2,000,000.00	2,000,000.00	0.70%	2.72%
NAB 2.68 21 May 2019 96DAY TD	S&P ST A1+	4,000,000.00	4,000,000.00	1.41%	2.68%
NAB 2.72 05 Jun 2019 282DAY TD	S&P ST A1+	5,000,000.00	5,000,000.00	1.76%	2.72%
NAB 2.73 13 Jun 2019 219DAY TD	S&P ST A1+	2,000,000.00	2,000,000.00	0.70%	2.73%
NAB 2.77 27 Jun 2019 210DAY TD	S&P ST A1+	5,000,000.00	5,000,000.00	1.76%	2.77%
NAB 2.8 11 Jul 2019 365DAY TD	S&P ST A1+	3,000,000.00	3,000,000.00	1.05%	2.80%
NAB 2.61 03 Sep 2019 187DAY TD	S&P ST A1+	5,000,000.00	5,000,000.00	1.76%	2.61%
NPBS 2.9 30 Aug 2019 1094DAY TD	S&P ST A2	2,000,000.00	2,000,000.00	0.70%	2.90%
P&NB 3.7 12 Feb 2020 1827DAY TD	S&P ST A2	3,000,000.00	3,000,000.00	1.05%	3.70%
P&NB 3 14 Aug 2020 1460DAY TD	S&P BBB	2,000,000.00	2,000,000.00	0.70%	3.00%
PCUSA 3.2 16 Aug 2021 1463DAY TD	Unrated UR	2,000,000.00	2,000,000.00	0.70%	3.20%
RABO 4.3 21 Aug 2019 1826DAY TD	Moody's ST P-1	2,000,000.00	2,000,000.00	0.70%	4.30%
RABO 4.3 27 Aug 2019 1827DAY TD	Moody's ST P-1	3,000,000.00	3,000,000.00	1.05%	4.30%

Fixed Interest Security	Security Rating	Face Value Current	Market Value	% Total Value	Running Yield
RABO 3.38 29 Aug 2022 1826DAY TD	Moodys Aa3	2,000,000.00	2,000,000.00	0.70%	3.38%
Westpac 3.05 28 Sep 2020 1095DAY TD	S&P AA-	4,000,000.00	4,000,000.00	1.41%	3.05%
Westpac 3.05 28 Sep 2020 1096DAY TD	S&P AA-	4,000,000.00	4,000,000.00	1.41%	3.05%
Westpac 2.88 14 Dec 2020 1096DAY TD	S&P AA-	3,000,000.00	3,000,000.00	1.05%	2.88%
Westpac 3.21 Dec 2020 1097DAY TD	S&P AA-	3,000,000.00	3,000,000.00	1.05%	3.00%
Westpac 3.32 31 Aug 2022 1826DAY TD	S&P AA-	2,000,000.00	2,000,000.00	0.70%	3.32%
		113,000,000.00	113,000,000.00	39.71%	
		263,336,980.04	262,935,937.49	92.39%	

Security Type	Face Value Current	Market Value	
<b>Unit Trust</b>			
NSWTC IM Cash Fund UT	20,000,000.00	20,577,786.87	7.23%
NSWTC IM Short Term Income Fund UT	1,000,000.00	1,070,560.37	0.38%
Security Type Total	21,000,000.00	21,648,347.24	7.61%
F1 Total	263,336,980.04	262,935,937.49	92.39%
<b>Portfolio Total</b>	<b>284,336,980.04</b>	<b>284,584,284.73</b>	100.00%

**CTTE 01**

**Minutes of the Liverpool Access Committee  
meeting held on 14 February 2019**

<b>Strategic Direction</b>	Creating Connection Implement access and equity for all members of the community
<b>File Ref</b>	071603.2019
<b>Report By</b>	Galavizh Ahmadi Nia - Manager Community Development and Planning
<b>Approved By</b>	Tina Sangiuliano - Acting Director City Community and Culture

**EXECUTIVE SUMMARY**

This report is tabled in order to present the Minutes of the Liverpool Access Committee meeting held on 14 February 2019.

**RECOMMENDATION**

That Council receives and notes the Minutes of the Liverpool Access Committee meeting held on 14 February 2019.

**REPORT**

The Minutes of the Liverpool Access Committee meeting held on 14 February 2019 are attached for the information of Council.

The Minutes identify a number of actions for Council staff to undertake, none of which will have any financial impact on Council.

**CONSIDERATIONS**

<b>Economic</b>	There are no economic and financial considerations.
<b>Environment</b>	There are no environmental and sustainability considerations.
<b>Social</b>	Support access and services for people with a disability.
<b>Civic Leadership</b>	There are no civic leadership and governance considerations.
<b>Legislative</b>	Disability Inclusion Act 2014.

**ATTACHMENTS**

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1. Minutes of Liverpool Access Committee meeting 14 February 2019



## Minutes

This meeting was recorded for minute taking purposes

### MINUTES OF THE LIVERPOOL ACCESS COMMITTEE MEETING

14 FEBRUARY 2019

#### COUNCILLORS:

Peter Harle  
Karress Rhodes  
Geoff Shelton

Liverpool City Council (Acting Chairperson)  
Liverpool City Council  
Liverpool City Council

#### COMMITTEE MEMBERS:

Afet Özyiğit  
Ellie Robertson  
Peter Fraser  
Jim Simpson  
Jessica Cameron  
Steven Lowrie

Community Representative  
Community Representative  
Community Representative  
Community Representative  
Disability South West Ltd.  
Woodville Alliance Ltd.

#### COUNCIL ATTENDEES:

Kathryn Hammond  
Rose Koch  
Greg Mottram  
Glenn Schuil

Liverpool City Council  
Liverpool City Council (minutes)  
Senior Development Planner  
Senior Governance Officer

#### INVITEES:

Dee-Dee San Jose

San Jose Training and Coaching

#### APOLOGIES:

Mayor Wendy Waller  
Ollie Lassen

Liverpool City Council  
Community Representative



## OPEN

**Meeting opened at 2:00 pm**

Training for Access Committee members was conducted prior to the opening of the meeting by San Jose Training and Coaching. As part of this training, the Code of Conduct information was provided to Committee members by Governance.

### 1. WELCOME, ATTENDANCE AND APOLOGIES

Councillor Harle opened the meeting at 2:00 pm and noted all apologies.

### 2. DECLARATIONS OF INTEREST

Nil

### 3. CONFIRMATION OF PREVIOUS MINUTES

There was no quorum for the previous Access Committee meeting. The meeting notes were received and noted by the Committee.

### 4. ACCESS NOTIFICATIONS

#### 4.1 Upgrades to the Liverpool Westfield building

A committee member raised an item regarding ensuring accessibility for people with disability within the upgraded Liverpool Westfield building, such as the installation of wider elevators.

**Action:** Community Development Worker (Aged and Disability) to send an email to the developers responsible for the upgrades at the Liverpool Westfield building requesting that they incorporate measures to ensure people with disability can navigate comfortably within the new building.

**Action:** Invite the developers for the upgrade of Liverpool Westfield building to a future Access Committee meeting to present their plans, providing the opportunity for the Committee to present their queries and concerns relating to access and navigation.

#### 4.2 Bus access from Liverpool to Casula Powerhouse Arts Centre (CPAC)

A committee member raised concerns regarding the lack of bus access to Liverpool from Casula Powerhouse Arts Centre, which can inconvenience people that prefer bus travel to train travel.

Councillor Harle noted that he attends the Pedestrian, Active Transport and Traffic Committee where bus company representatives also attend. He advised that this matter would be raised at a future meeting of that Committee.

#### 4.3 Bus Drivers

A committee member raised concerns regarding bus drivers that brake sharply during bus travel, as people with disability may have limitations with movement control in a wheelchair, while surrounded by other passengers.



The Community Development Worker (Aged and Disability) advised that it was agreed at a previous meeting that a letter outlining concerns be sent to the bus companies. It was advised that this is still in process.

Councillor Harle advised that this issue should also be raised at the Pedestrian, Active Transport and Traffic Committee.

**Action:** Community Development Worker (Aged and Disability) to finalise a letter to the bus companies to request that bus drivers be mindful of their driving whilst servicing passengers with disability, and to provide an update to the Committee at the next meeting.

#### 4.4 Footpaths

A committee member noted that infrastructure had been put in place for the crossing at Flowerdale Road and Memorial Avenue Liverpool.

A committee member raised concerns regarding dumped rubbish that block footpaths, in addition he noted cracking and lifting in footpaths.

The Community Development Worker (Aged and Disability) advised that committee members should not wait until the Access Committee meeting to notify of such issues, and that the Council's Customer Service Centre should be contacted to report these matters.

Dee Dee San Jose advised it would be useful to obtain information from Council as to how they prioritise the maintenance works involving footpaths around the CBD.

**Action:** The Community Development Worker (Aged and Disability) to send a link to committee members for submitting a customer service request through to Council.

**Action:** The Community Development Worker (Aged and Disability) to invite the relevant Council officer to a future meeting to discuss the process for prioritising works.

#### 4.5 Hearing Loops

A committee member queried the progress of the installation of hearing loops as discussed at previous meetings. The Community Development Worker (Aged and Disability) advised that the hearing loops have arrived, however no installation and usage guidance was provided, therefore the company has been contacted to acquire this information.

The Community Development Worker (Aged and Disability) added that in future, the loops will be used in the library where Council staff are aiming to install the technology in the Pink and Purple rooms. It was advised that if the device is not portable, that Council staff will look to implement an organisational policy for prioritising the Pink and Purple rooms in the library for use of this device.

**Action:** The Community Development Worker (Aged and Disability) to investigate training information on the use of hearing loop devices for library staff.

#### 4.7 Removal of heavy items by Council from personal property

A committee member noted that he had requested Council to remove a 10 cubic foot refrigerator from his property, as part of Council's initiative for the removal of white goods twice per year. The committee members were advised that it is against legislation for Council contractors to enter residential property, and that they are only to collect items once placed at the front of the property by the footpath.



The committee member is concerned that this may impact on people with disability who are unable to carry such items to the curb for collection. It was advised he had contacted local members of Parliament to advocate for an exception within the legislation to people with disability, and that he is yet to receive a response.

Councillor Harle advised he would take these concerns on notice.

## 5. TRAINING

The Senior Development Planner provided an overview of Council's Development Application (DA) process and how access planning is incorporated within the legislative requirements.

Councillor Rhodes queried whether the size of lifts are covered in the current DA process. The Senior Development Planner advised that as part of the access to premises, standards of 1735 covers escalators, lifts and moving walkways. Councillor Rhodes queried the minimum width requirement for lifts.

**Action:** The Senior Development Planner to report back to the Committee on the minimum width required for lift size, that is included as part of the standards in the DA process.

A committee member queried the criteria for assessment and determine what is classed as significant modifications for a buildings that are not new.

**Action:** The Senior Development Planner to report back to the Committee on the criteria for a significant modification in a building that is aged.

A committee member queried whether a criteria is in existence for people with disability in relation to height of car parks as many accessible vehicles cannot fit into car parks that are under two metres in height. The Senior Development Planner advised that in a residential building, the minimum clearance is 2.2 metres. For further information, he advised that parking requirements fall under the Australian Standards 2890.1

**Action:** The Senior Development Planner to investigate the parking height clearance within commercial buildings, and report back to the Committee along with the appropriate Australian Standards document.

A committee member queried the criteria for accessible toilets, the required number in a given area and whether toilets with a hoist function will be provided? The Senior Development Planner advised this is determined throughout the construction certificate stage, where developers ensure this is covered as part of the Australian Standards.

**Action:** The Senior Development Planner to investigate whether disabled toilets with a hoist function will be provided in new developments within the CBD, such as the upcoming new Liverpool Westfield building.

## 6. GENERAL BUSINESS

The Community Development Worker (Aged and Disability) provided an update on the following:

- The Draft Masterplan for Ernie Smith Reserve at Moorebank is currently on Council's website for comment, and includes proposals for a children's playground, accessible park and an outdoor gym; and



- Disability Officer from Penrith City Council provided flyers regarding portable accessible toilets for the information of the committee.

**Action:** Further discussions in relation to the installation of portable accessible toilets to be included as an agenda item at the next meeting.

A committee member advised that Liverpool is involved in the Smart Cities Project, and how this project includes people with disability. The committee was advised that Western Sydney University (WSU) are participating in a virtual reality project and that it would be useful to have staff from WSU for a briefing on the future of technology, which may benefit people with disability.

**Action Item:** The Community Development Worker (Aged and Disability) to investigate inviting a representative from WSU to attend the next Access Committee meeting as a guest speaker on their Smart Cities Project and how this includes people with disability.

**Action Item:** The Community Development Worker (Aged and Disability) to investigate inviting as guest speakers representatives from a group called "Hire Up" who provide services for people with disability to the next meeting.

## 7. NEXT MEETING

Thursday 18 April 2019, 1.00pm – 3.00pm  
Liverpool City Library – Purple Room

**Meeting closed at 2:58 pm**

**CTTE 02**

**Minutes of the Liverpool Pedestrian, Active Transport and Traffic Committee Meeting**

<b>Strategic Direction</b>	Generating Opportunity Advocate for, and develop, transport networks to create an accessible city
<b>File Ref</b>	073076.2019
<b>Report By</b>	Charles Wiafe - Service Manager Traffic and Transport
<b>Approved By</b>	Tim Moore - Director, City Economy and Growth / Deputy CEO

**EXECUTIVE SUMMARY**

This report presents minutes of the Liverpool Pedestrian, Active Transport and Traffic Committee meeting held on 13 March 2019. The Committee considered nine (9) agenda items, three (3) technical discussion and seven (7) general business items.

**RECOMMENDATION**

That Council adopts the following recommendations of the Committee:

- Item 1 Old Kurrajong Road, Casula – Rehabilitation and associated signs and linemarking scheme.
- Council approves the following traffic facilities as part of the proposed rehabilitation works; installation of two pedestrian refuges, seagull island treatment at the Old Kurrajong Road/Reserve Road intersection and associated signs and linemarking scheme, as indicated in Attachment 1.1-1.3 of the minutes.
- Item 2 Kingsford Smith Avenue, Middleton Grange – Proposed signs and linemarking scheme.
- Council approves the signs and linemarking scheme along the section of Kingsford Smith Avenue, between Fifteenth Avenue and Flynn Avenue, as indicated in Attachment 2.1-2.2 of the minutes.
- Item 3 Sixteenth Avenue, Hall Circuit intersection, Middleton Grange – Intersection modification with associated signs and linemarking scheme.
- Council approves the signs and line marking scheme for realignment works along Sixteenth Avenue (Flynn Avenue) between Qantas Boulevard and Broadbent Avenue and intersection treatment of the Sixteenth

Avenue/Qantas Boulevard/Hall Circuit intersection, as indicated in Attachment 3.1-3.4 of the minutes.

**Item 4 Bigge Street, Liverpool – Proposed changes to existing timed parking**

Council approves the following amended parking arrangements along the eastern side of Bigge Street between Elizabeth Street and Warren Serviceway:

- No Stopping 6am–10am (existing) and 3pm-6pm Monday to Friday
- 1P Ticket 10am to 3pm Monday to Friday
- 1P 10am to 1pm, Saturday.

**Item 5 Poziers Road, Edmondson Park – Proposed children's crossing, two roundabouts and associated signs and linemarking scheme**

Council approves the installation of the following traffic facilities with the associated signs and linemarking scheme in front of the St Francis Catholic College: as indicated in Attachment 5.1-5.4 of the minutes.

- A Children's Crossing across the section of Poziers Road in front of the college
- Two roundabouts at the Jardine Drive/Poziers Road and Poziers Road/Vinny Road intersections

**Item 6 Greenway Park, West Hoxton - Special Event traffic management**

- Council classifies the event as a Class 3 Special Event with all the required conditions

**Item 7 Norfolk Serviceway, Liverpool – Special Event traffic management**

- Council classifies the event as a Class 3 Special Event with all the required conditions

**Item 8 Liverpool City Centre – Special Community Event, Festival of Chariots**

- Council classifies the event as a Class 2 Special Event with all the required conditions

**Item 9 Items approved under Delegated Authority**

That Council notes the traffic facilities approved by the traffic committee Police and RMS representatives under delegated authority between the period 17 January and 6 March 2019.

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**REPORT**

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This report presents the minutes of the Liverpool Pedestrian, Active Transport and Traffic Committee meeting held on 13 March 2019. At the meeting the Committee considered nine (9) agenda items, three (3) technical discussion items and seven (7) general business items.

A copy of the minutes with amended design drawings incorporating the Committee's recommendations is included in **Attachment 2**. It is recommended that Council adopts the Committee's recommendations on the agenda items as outlined above.

A summary of the discussions on the three (3) technical discussion items and seven (7) general business items is as follows.

**Technical Discussion Items**

- TD1 - Elizabeth Drive and Devonshire Road intersection, Kemps Creek – Council is to make representation to RMS and the Roads Minister, through the local member for Mulgoa for the installation for interim traffic signals at this location.
- TD2 - Westfield Shopping Centre – traffic management changes associated with the proposed development.  
The following works are to be considered as part of the assessment of the proposed development by Westfield.
  - a) Upgrade the existing marked pedestrian crossing across Campbell Street as per previous Committee recommendations.
  - b) Investigate replacement of the existing roundabout at Campbell Street/Macquarie Street intersection with traffic signals.
  - c) Changes to the existing northbound lane configuration along the section of Bathurst Street between Elizabeth Drive and Campbell Street intersections.
  - d) Installation of a central median island in the George Street section between Campbell Street and Elizabeth Street, Liverpool as per previous committee recommendations.
  - e) Installation of bus shelters at the frontage along Elizabeth Street.
- TD3 - Adams Road, Luddenham Traffic Calming and Speed Limit  
The RMS to install traffic calming devices and speed reduction at the section of Adams Road west of its intersection with The Northern Road.

**General Business Items**

- GB1 Maddecks Avenue, Moorebank – Investigate speeding concerns
- GB2 Anzac Road, Moorebank – Discuss with Department of Defense to improve existing road conditions.
- GB3 Nuwarra Road, Moorebank – Investigate a divided road and parking restrictions on both sides.
- GB4 Dalmeny Drive, Prestons – Discuss parking issues with the St Catherine of Siena Primary School
- GB5 Holsworthy Railway Station, Holsworthy – Sight lines are adequate and no changes to the intersection required
- GB6 Wattle Road, Casula – It is cost prohibitive to provide indented on street parking as requested
- GB7 Hoxton Park Road and Gillespie Street, Liverpool – Investigate and provide transport management plan to the RMS for right hand turn restriction at this intersection

**Budget impact of matters arising from the minutes**

Item	Description	Funding, Indicative Cost and Timing
1	Old Kurrajong Road, Casula – Rehabilitation and associated signs and linemarking scheme.	Council's Capital Works Program - \$500,000. May 2019
2	Kingsford Smith Avenue, Middleton Grange – Proposed signs and linemarking scheme.	RMS Traffic Facilities Grant
3	Sixteenth Avenue, Hall Circuit intersection, Middleton Grange – Intersection modification with associated signs and linemarking scheme.	Council's Capital Works Program - \$700,000. 2019/2020 Financial Year
4	Bigge Street, Liverpool – Proposed changes to existing timed parking	RMS Traffic Facilities Grant
5	Poziers Road, Edmondson Park – Proposed children's crossing, two roundabouts and associated signs and linemarking scheme	Private developer – St Francis Catholic College
6	Greenway Park, West Hoxton - Special event traffic management	Council's Event Team
7	Norfolk Serviceway, Liverpool – Special event traffic management	Council's Event Team
8	Liverpool City Centre – Special community event, Festival of Chariots	Event Organisers
9	Items approved under Delegated Authority	RMS Traffic Facilities Grant

**CONSIDERATIONS**

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<b>Economic</b>	Provide efficient parking for the City Centre. Deliver a high quality local road system including provision and maintenance of infrastructure and management of traffic issues.
<b>Environment</b>	Promote an integrated and user friendly public transport service. Support the delivery of a range of transport options.
<b>Social</b>	Support access and services for people with a disability. Improve road and pedestrian safety.
<b>Civic Leadership</b>	Actively advocate for federal and state government support, funding and services.
<b>Legislative</b>	NSW Roads Act 1993 NSW Road Rules NSW Road Transport (Safety & Traffic Management) Act 1999 Roads and Maritime Service's Traffic Management and Road Design Guidelines Australian Standards Austroads Technical Guidelines

**ATTACHMENTS**

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1. Minutes of the Liverpool Pedestrian, Active Transport and Traffic Committee Meeting of 13 March 2019



This meeting was recorded for minute taking purposes

## Minutes

### MINUTES OF LIVERPOOL PEDESTRIAN, ACTIVE TRANSPORT & TRAFFIC COMMITTEE MEETING

13 March 2019

#### COMMITTEE FORMAL MEMBERS:

Councillor Charishma Kaliyanda  
Sgt Damian Leemon  
Anushiya Mohandas  
Jeff Page

Liverpool City Council (LCC), **Chairperson**  
Liverpool Police  
Roads and Maritime Services (RMS)  
Representing Melanie Gibbons MP

#### COMMITTEE TECHNICAL ADVISORS AND INFORMAL MEMBERS:

Charles Wiafe  
Mahavir Arya  
Anupam Saha  
Rachel Palermo  
Rajendra Kumar

Service Manager, Traffic & Transport, LCC  
Transport & Traffic Engineer, LCC  
Graduate Civil Engineer, LCC  
Road Safety Officer, LCC  
Transport & Traffic Planning Engineer, LCC

Councillor Peter Harle

LCC

Michael Pruss  
Hannah Shilling

Interline Bus Services  
Transit Systems

#### COUNCIL ADMINISTRATIVE SUPPORT

Rose Koch

Committees Officer, LCC, **Minute taker**

#### APOLOGIES

Tanya Davies MP  
Councillor Karess Rhodes

Member for Mulgoa  
LCC

<b>1. WELCOME, ATTENDANCE, APOLOGIES AND OPENING</b>
The Chairperson opened the meeting at 9.42 am, welcomed the Committee members and acknowledged the traditional custodians of the land.
<b>2. DECLARATIONS OF INTEREST</b>
Nil
<b>3. CONFIRMATION OF PREVIOUS MINUTES</b>
The Committee was advised that Council adopted all recommendations from the Committee's meeting of 23 January 2019. In addition, Council requested that the RMS be requested to consider the provision of a truck parking area as part of The Northern Road Upgrade.
<b>4. AGENDA ITEMS</b>
<ul style="list-style-type: none"> <li>1 Old Kurrajong Road, Casula – Rehabilitation and associated linemarking and signposting scheme</li> <li>2 Kingsford Smith Avenue, Middleton Grange – Proposed signposting and linemarking scheme</li> <li>3 Sixteenth Avenue, Hall Circuit intersection, Middleton Grange – Intersection modification with associated signposting and linemarking scheme</li> <li>4 Bigge Street, Liverpool – Proposed changes to existing timed parking</li> <li>5 Poziers Road, Edmondson Park – Proposed children crossing, roundabouts and associated signposting and linemarking scheme</li> <li>6 Greenway Park, West Hoxton - Special Event Traffic Management</li> <li>7 Norfolk Serviceway, Liverpool – Special Event Traffic Management</li> <li>8 Liverpool City Centre – Special Community Event, Festival of Chariots</li> <li>9 Items approved under Delegated Authority</li> </ul>
<b>5. TECHNICAL DISCUSSION ITEMS</b>
<ul style="list-style-type: none"> <li>TD1 Elizabeth Drive and Devonshire Road intersection, Kemps Creek – Intersection control</li> <li>TD2 Westfield Shopping Centre - Traffic Management for proposed redevelopment</li> <li>TD3 Adams Road, Luddenham – Proposed Traffic Calming and Speed Limit</li> </ul>
<b>6. GENERAL ITEMS / GENERAL BUSINESS</b>
<ul style="list-style-type: none"> <li>GB1 Maddecks Avenue, Moorebank - Traffic management</li> <li>GB2 Anzac Road, Moorebank – Road condition between Wattle Grove Drive and Delfin Drive (W)</li> <li>GB3 Nuwarra Road, Moorebank – Traffic management</li> <li>GB4 Dalmeny Drive, Prestons – Request for traffic management changes in front of St Catherine of Siena Primary School</li> <li>GB5 Holsworthy Railway Station, Holsworthy – Sight distance affected with parked vehicle</li> <li>GB6 Wattle Road, Casula – Request for on-street parking</li> <li>GB7 Hoxton Park Road and Gillespie Street, Liverpool – Restricting right turn movements from Hoxton Park Road.</li> </ul>
<b>7. CLOSE</b>
Meeting closed at 11.45am

<b>ITEM 1</b>	<b>OLD KURRAJONG ROAD, CASULA – REHABILITATION WORKS, PROPOSED PEDESTRIAN REFUGES AND ASSOCIATED SIGNS AND LINE MARKING</b>
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**INTRODUCTION**

Council is carrying out rehabilitation works, including installation of new kerb and guttering along the southern side of Old Kurrajong Road, Casula. The project includes installation of two pedestrian refuges to provide safe pedestrian crossing facilities and a seagull treatment at the Old Kurrajong Road/Reserve Road intersection, as shown in Attachment 1.2.

The proposed traffic facilities and signs and linemarking scheme is presented to the Committee for its support.

**ASSESSMENT**

Old Kurrajong Road is an east-west collector road between the Hume Highway and Kurrajong Road. It is an alternate access road between the Hume Highway and Kurrajong Road, thereby reducing right turn movements from the Hume Highway into Kurrajong Road.

It distributes traffic to/from Kurrajong Road and Reserve Road. Kurrajong Road is an east-west distributor road while Reserve Road is a local street. It is currently carrying an average daily traffic volume of approximately 9,000 vehicles per day.

Old Kurrajong Road has a carriageway width of approximately 10m with formalised kerb and guttering on the northern side whilst the southern side has no kerb and guttering. Hence Council's proposal to rehabilitate and formalise the southern side of the road.

**Old Kurrajong Road/Reserve Road Intersection Treatment**

In addition to the rehabilitation works, Council has received representations, including a recent one from the Local Member for Holsworthy (on behalf of a constituent), with a request for the Committee to consider the installation of a roundabout at the Old Kurrajong Road/Reserve Road intersection.

The Old Kurrajong Road/Reserve Road intersection is a standard "T" with Reserve Road as the terminating street. Due to its function as an alternate access road between the Hume Highway and Kurrajong Road, Old Kurrajong Road attracts significant traffic movements particularly during the morning and afternoon peak periods. This affects right turn movements into and out of Reserve Road, hence the representations for intersection treatment.

In response to the Local Member for Holsworthy's request, Council has investigated the need and constraints of a roundabout at the Old Kurrajong Road/Reserve Road intersection. The investigation has identified that a roundabout cannot be installed without land acquisition and an alternate treatment involving a seagull treatment at the intersection would permit safe and efficient right turn movements into and out of Reserve Road.

**Other Traffic Facilities**

As part of the rehabilitation works, two pedestrian refuges are proposed – (i) close to the Hume Highway/Old Kurrajong intersection with associated pedestrian fence and (ii) close to the Old Kurrajong Road/Reserve Road intersection to provide safe pedestrian crossing facilities.

**Summary of the Proposed Works**

The proposed rehabilitation works, intersection treatment and traffic facilities are as follows:

- a) Seagull island treatment at the Old Kurrajong Road/Reserve Road intersection
- b) Kerb and guttering of approximately 300m
- c) Shared path – approximately 285m
- d) Pedestrian refuges – Two (2) with approximately 18m of pedestrian fence along the southwestern corner of the Hume Highway/Old Kurrajong Road intersection
- e) Indented bus bay – approximately 15m
- f) Associated signs and line markings including BB separation line demarcating opposing traffic lanes, as well as an edge line demarcating parking and traffic lanes on the northern side.

Design of the traffic facilities has been carried out in accordance with Austroads Road Design Guide including turning path analysis, as shown Attachments 1.1 to 1.3.

The Committee is requested to support the pedestrian traffic facilities including two pedestrian refuges, seagull island treatment at the Old Kurrajong Road/Reserve Road intersection and the associated signs and linemarking scheme as shown Attachments 1.1 to 1.3.

**RECOMMENDATIONS**

That:

1. The Committee supports the installation of two pedestrian refuges, seagull island treatment at the Old Kurrajong Road/Reserve Road intersection and associated signs and linemarking scheme as indicated in Attachments 1.1 to 1.3.
2. Council seeks the RMS approval prior to the installation of the pedestrian fence along the southwestern corner of the Hume Highway/Old Kurrajong Road intersection.

**DISCUSSION**

The Committee discussed the road rehabilitation and associated traffic management changes and was advised that the Local Member for Holsworthy's request for a roundabout at the Old Kurrajong Road/Reserve Road intersection cannot be accommodated without land acquisition. However, the proposed seagull treatment is an appropriate alternate treatment which would improve turning movements and road safety at the intersection.

The two pedestrian refuges would provide safe pedestrian connections to the shared path on both sides of the road. The proposed pedestrian refuge close to the Hume Highway is to be

located away from the highway to accommodate left turn movements and an RMS approved pedestrian fence is required to encourage pedestrians to use the pedestrian refuge.

The RMS representative advised that the proposed kerb blister on the northern side (adjacent to Hume Highway) be deleted as it is non-standard. Revised design drawings are to be forwarded to the RMS and Police representatives prior to construction.

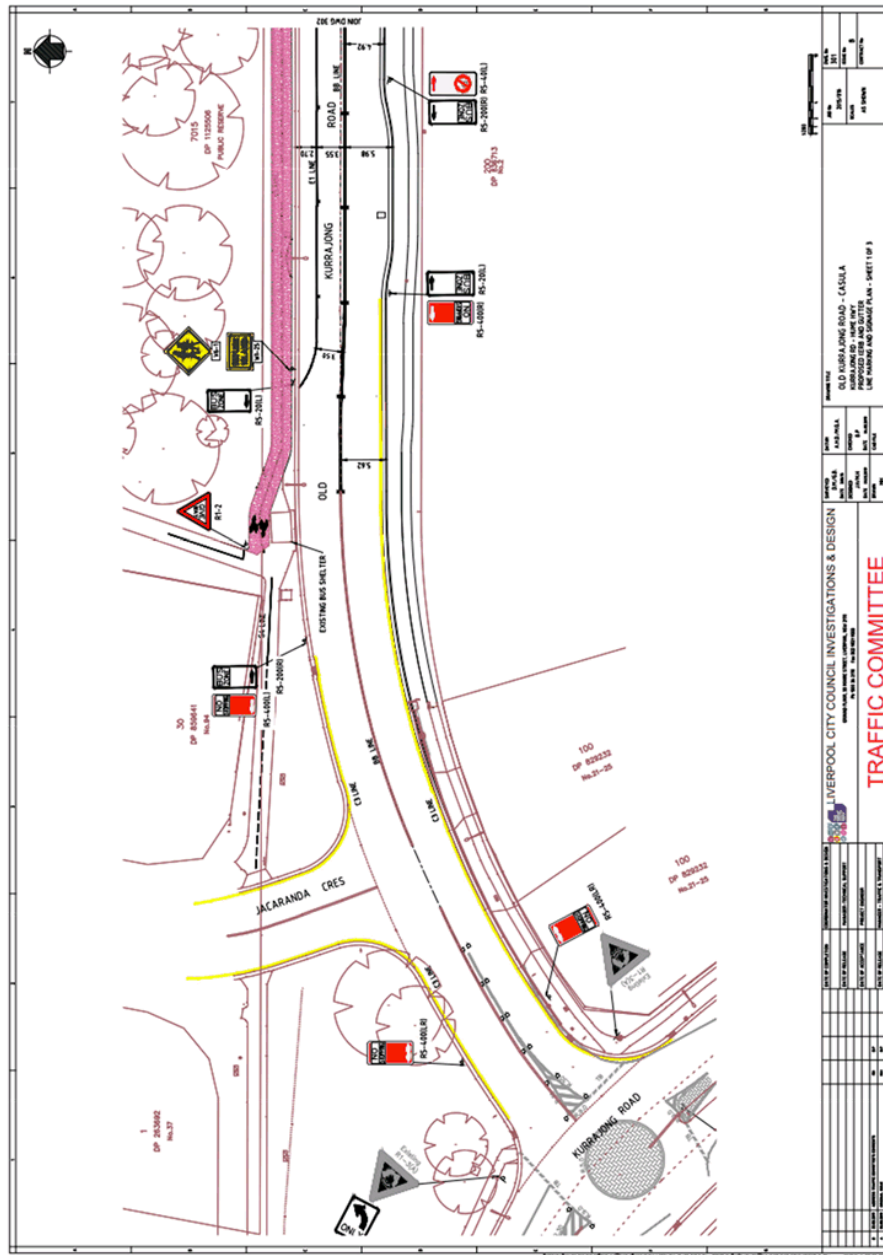
NOTE: The revised plans incorporating the RMS representative's advice have been forwarded to the RMS and Police. The RMS representative advised that they have no further comments on the revised traffic facility and associated signs and linemarking as shown in Attachments 1.1 to 1.3.

#### **COMMITTEE RECOMMENDATION**

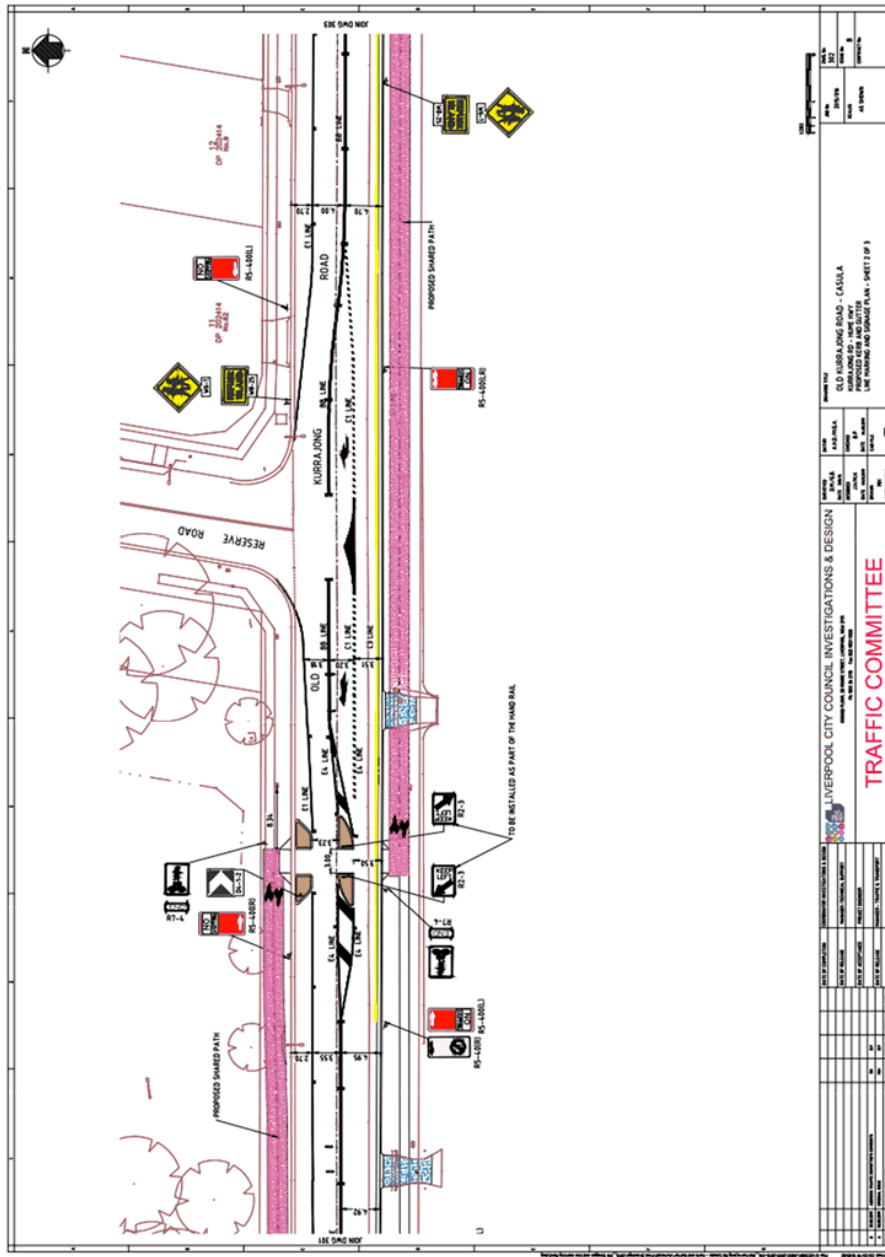
That:

1. Council approves the traffic facilities for the proposed rehabilitation works including installation of two pedestrian refuges, seagull island treatment at the Old Kurrajong Road/Reserve Road intersection and associated signs and linemarking scheme, as indicated in the revised Attachments 1.1 to 1.3.
2. Council seeks the RMS approval prior to installation of the pedestrian fence at the corner of the Hume Highway/Old Kurrajong Road intersection.

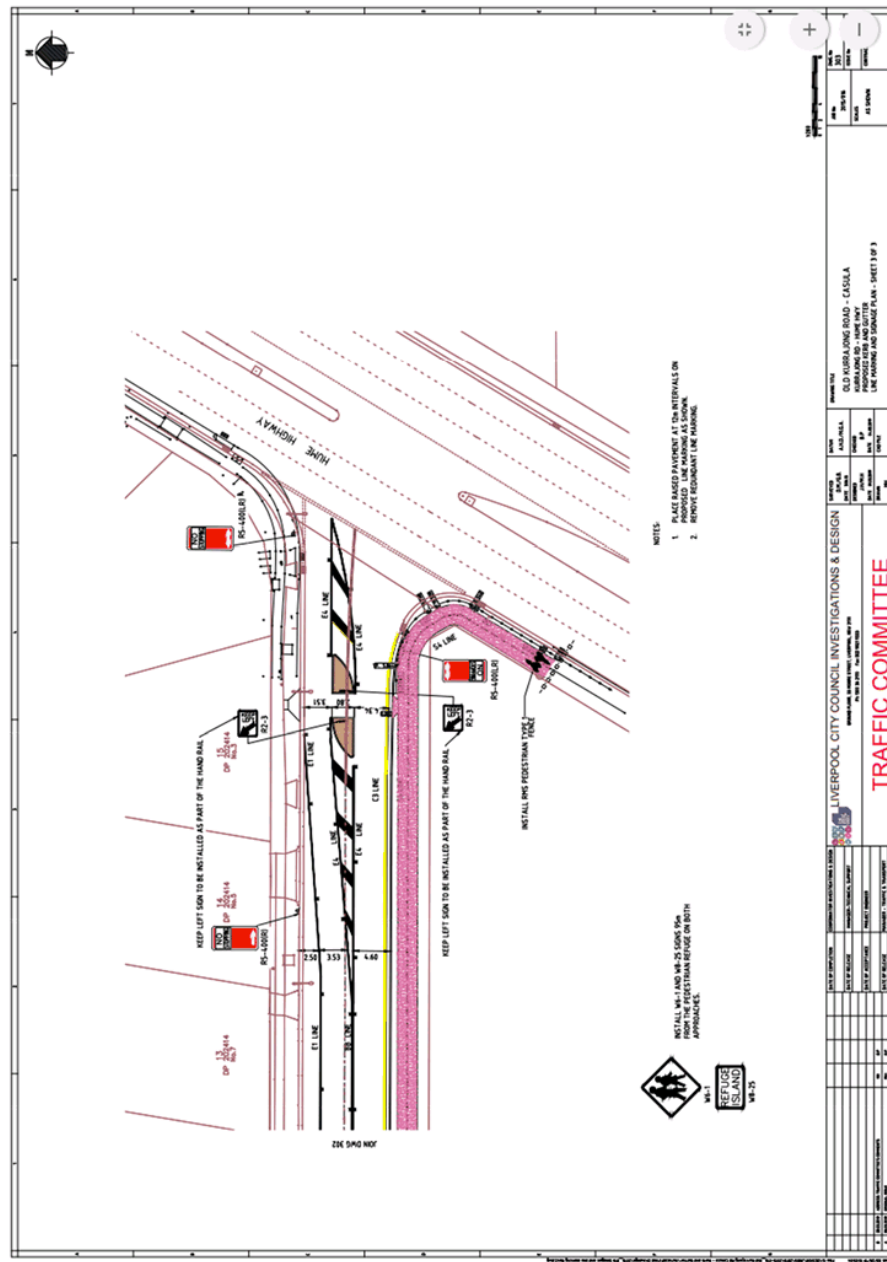
## Attachment 1.1 – Old Kurrajong Road, Casula – Proposed linemarking and signposting plan



Attachment 1.2 – Old Kurrajong Road, Casula – Proposed linemarking and signposting plan



Attachment 1.3 – Old Kurrajong Road, Casula – Proposed linemarking and signposting plan



<b>ITEM 2</b>	<b>KINGSFORD SMITH AVENUE, MIDDLETON GRANGE – PROPOSED SIGNS AND LINEMARKING SCHEME</b>
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**INTRODUCTION**

Council is proposing to signpost and line mark the section of Kingsford Smith Avenue between Fifteenth Avenue and Flynn Avenue to appropriately demarcate opposing traffic and kerb side parking lanes.

The Committee is requested to support the proposed signs and linemarking scheme as shown in Attachment 2.1.

**ASSESSMENT**

Kingsford Smith Avenue is a north-south collector road providing one of the two main access roads to Middleton Grange. It also provides the main access to Thomas Hassall College, a combined Primary and High School with a student population of approximately 1400 students.

Kingsford Smith Avenue has the default general urban speed limit of 50km/h. The road section between Fifteenth Avenue and Flynn Avenue has varying carriageway widths of approximately 12m, between Fifteenth Avenue and McGuinness Avenue; and 12.4m between McGuinness Avenue and Flynn Avenue.

This road section has four-way intersections with Melrose Street, Affleck Gardens (North)/Irving Terrace, and Affleck Gardens (South)/Bryant Avenue Terrace and a 'T' intersection with McGuinness Avenue.

Like the other road sections within Middleton Grange, this road section has been reconstructed in sections by private land developers. The proposed signs and line marking scheme is the required coordinated sign and line marking.

Local residents have expressed concerns about traffic speeding with requests for traffic calming devices. The speeding, in part is due to the relatively wide carriageway, with low on-street parking demand and no separation line marking or edge lines.

The varying carriageway widths can accommodate a single traffic lane and parallel parking lanes in each direction. Hence, to address the speeding concern and demarcate opposing traffic and kerb side parking lanes, Council is proposing the following signs and line marking, as shown in Attachment 2.1.

- Separation lines (BB) and edge lines (E1) to accommodate 3.3m traffic lanes and 2.4-2.6m wide parking lanes on both sides
- 'Give Way' controls at the existing four-way intersections with Melrose Street and Affleck Gardens (South)/Bryant Avenue Terrace
- 'C3' edge lines to highlight the statutory 10m 'No Stopping' restrictions
- Bus Zones on both sides

- 50 pavement marking on the approach from Fifteenth Avenue

The signs and line marking scheme has been prepared in accordance with the RMS Delineation Guide.

The Committee is requested to support the proposed signs and linemarking scheme along the section of Kingsford Smith Avenue between Fifteenth Avenue and Flynn Avenue as indicated in Attachment 2.1.

#### **RECOMMENDATION**

That the Committee supports the proposed signs and linemarking scheme along the section of Kingsford Smith Avenue between Fifteenth Avenue and Flynn Avenue as indicated in Attachment 2.1.

#### **DISCUSSION**

The RMS representative outlined from its database, Kingsford Smith Avenue has a 60km/h speed limit. Council outlined that due to its function as a residential street, a 50km/h speed limit would be more appropriate.

Council is to forward a formal request to the RMS to review and install appropriate speed limit signs along Kingsford Smith Avenue, Middleton Grange.

The Committee supported the proposal as presented in the sketch plan, Attachment 2.1 except for dividing 'S1' line, which is to be replaced with double barrier 'BB' line marking.

NOTE: The revised plans incorporating the Committee's advice are attached as Attachment 2.1.

#### **COMMITTEE RECOMMENDATION**

That:

1. Council approves the proposed signs and linemarking scheme along the section of Kingsford Smith Avenue, between Fifteenth Avenue and Flynn Avenue, as indicated in the revised Attachment 2.1.
2. Council requests the RMS to review and install appropriate speed limit signs along Kingsford Smith Avenue, Middleton Grange.

Attachment 2.1 – Kingsford Smith Avenue, Middleton Grange – Proposed signposting and  
linemarking scheme

<b>ITEM 3</b>	<b>SIXTEENTH AVENUE AND HALL CIRCUIT, MIDDLETON GRANGE – PROPOSED INTERSECTION</b>
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**INTRODUCTION**

Council is proposing to rehabilitate the section of Sixteenth Avenue (Flynn Avenue) between Qantas Boulevard and reconstruct its intersection with Hall Circuit. This section of Flynn Avenue is in poor condition and the Flynn Avenue/ Qantas Boulevard/Hall Circuit intersection has developed a crash history which requires treatment.

Design of the signs and line marking scheme required as part of rehabilitation works and intersection treatment has been carried out. The Committee is requested to support the proposed signs and linemarking scheme as shown in Attachment 3.1.

**ASSESSMENT**

Sixteenth Avenue (Flynn Avenue) is an east-west collector road providing one of the two main access roads to Middleton Grange, off Cowpasture Road. It intersects with and distributes traffic to/from Qantas Boulevard/Hall Circuit, another collector road between Flynn Avenue and Southern Cross Avenue.

Hall Circuit/Qantas Boulevard provides access to Middleton Grange Public School, a primary school with approximately 600 pupils, the Serbian Club and residential precincts. The existing Flynn Avenue/Qantas Boulevard/Hall Circuit intersection is a skewed intersection, approximately 120m west of Cowpasture Road.

Like other roads in Middleton Grange, the section of Flynn Avenue between Qantas Boulevard and Ulm Street is required to be reconstructed as part of subdivision and subsequent development of the adjacent lands north and south of the road.

Subdivision and development of the adjacent land north of this road section, which is zoned for the Middleton Grange Town Centre, is yet to be developed.

The existing Flynn Avenue/Qantas Boulevard/Hall Circuit intersection is a "T" intersection with Qantas Boulevard/Hall Circuit as the terminating street. Due to its skewed configuration, right turn movements out of Qantas Boulevard/Hall Circuit is not permitted.

At the intersection, Sixteenth Avenue/Flynn Avenue has single lane in each direction. Traffic flow along Flynn Avenue/Qantas Boulevard and through the Sixteenth Avenue/Flynn Avenue intersection including right turn movements into Qantas Boulevard/Hall Circuit has been increasing, resulting in traffic delay and crashes at the intersection.

The road condition of the section of road between Qantas Boulevard and Ulm Street is also relatively poor. Few motorists are also making right turn movements contrary to existing right turn restriction.

Residents have therefore been requesting Council to rehabilitate the road section and improve the intersection to improve traffic flow, road safety and road condition.

In response, Council is proposing to rehabilitate the road section, between Flynn Avenue and Ulm Street; relocate, realign and widen the Flynn Avenue/Qantas Boulevard/Hall Circuit

intersection to a standard perpendicular 'T' intersection by extending Hall Circuit, to Flynn Avenue, as shown in Attachment 3.1.

The new intersection includes localised road widening along Flynn Avenue to provide a dedicated right turn lane and permit all turning movements at the intersection. However, the intersection treatment is temporary and will be upgraded with footpath paving, kerb and guttering as part of future development of the Middleton Grange Town Centre.

Design of the rehabilitation works including the intersection treatment and associated signs and line scheme has been carried out in accordance with Austroads Road Design Guide, including turning path analysis, as shown in Attachment 3.1.

The Committee is requested to support the rehabilitation works, the intersection treatment and associated signs and line scheme as shown in Attachment 3.1.

#### **RECOMMENDATIONS**

The Committee supports the signs and line marking scheme for rehabilitation works along the section of Sixteenth Avenue (Flynn Avenue) between Qantas Boulevard and Ulm Street and intersection treatment of the Flynn Avenue/Qantas Boulevard/Hall Circuit intersection, as shown in Attachment 3.1.

#### **DISCUSSION**

The Committee was advised that the road sections of Sixteenth Avenue/Flynn Avenue and Qantas Boulevard fronts the proposed town centre and would be reconstructed as part of the town centre development.

The proposed realignment and widening of the Flynn Avenue/Qantas Boulevard/Hall Circuit intersection will be on Council land and will provide a dedicated right turn lane from Hall Circuit into Sixteenth Avenue. Council is to provide a copy of associated signs and line marking to the Police and the RMS prior to construction. The works are scheduled to commence early next financial year.

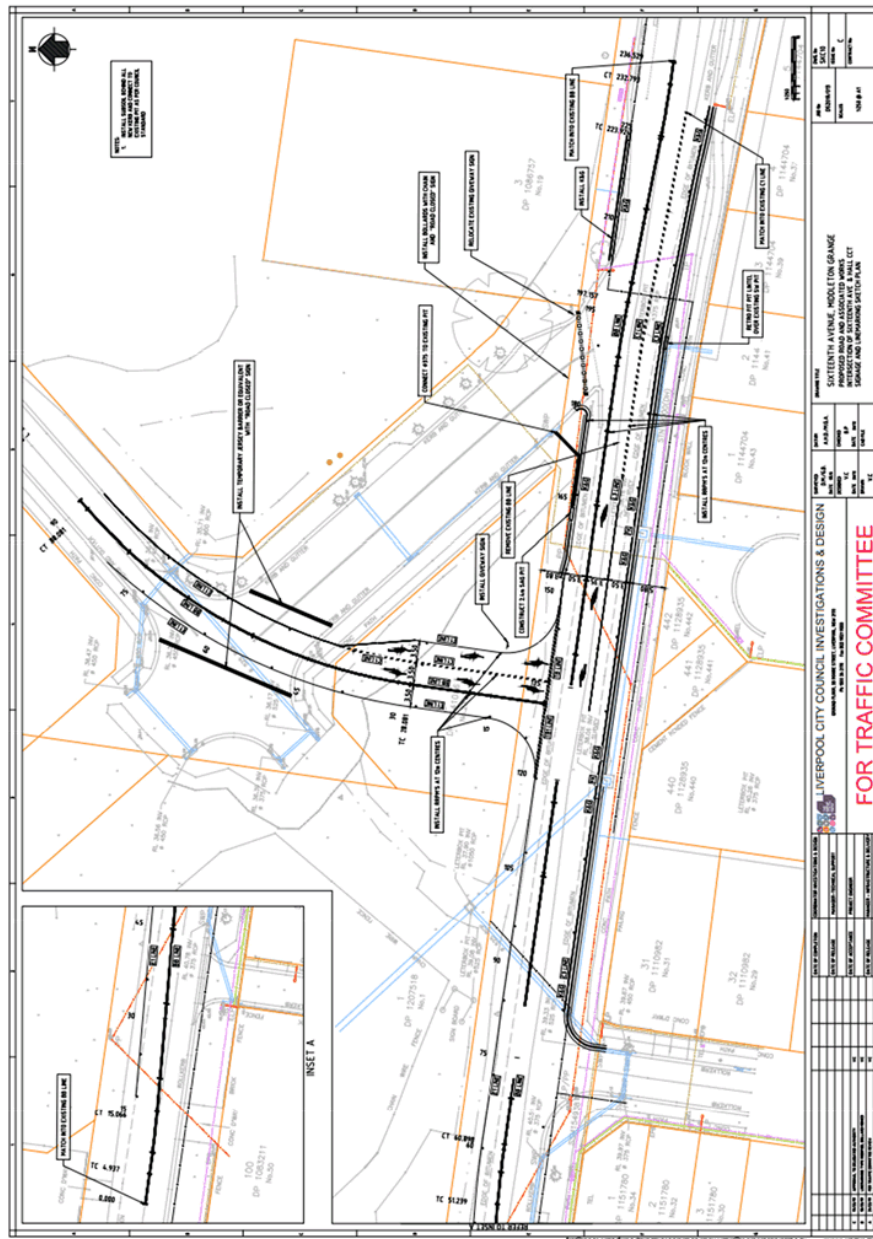
NOTE: The updated plan incorporating separate left and right turn lanes on the Hall Circuit approach to the intersection is attached as Attachment 3.1.

#### **COMMITTEE RECOMMENDATION**

That:

- 1) Council approves the signs and line marking scheme for rehabilitation works along sections of Sixteenth Avenue (Flynn Avenue) between Qantas Boulevard and Ulm Street and intersection treatment of the Flynn Avenue/Qantas Boulevard/Hall Circuit intersection, as shown in the updated Attachment 3.1.
- 2) Council provides a copy of the revised design plan incorporating signs and line marking to the Police and RMS for comments prior to construction.

## Attachment 3.1 – Sixteenth Avenue and Hall Circuit, Middleton Grange - Proposed Intersection treatment, sign and linemarking scheme



<b>ITEM 4</b>	<b>BIGGE STREET, LIVERPOOL – PROPOSED CHANGES TO EXISTING TIMED PARKING RESTRICTIONS</b>
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**INTRODUCTION**

Council is proposing to modify the existing parking restrictions along the eastern side of Bigge Street between Elizabeth Street and Warren Serviceway to improve traffic flow during the afternoon peak periods.

The eastern and western sides of this road section have parking restrictions during the morning peak period. In addition, the western side has parking restriction during the afternoon peak period.

The Committee is requested to support additional parking restrictions along the eastern side, during the afternoon peak period, between 3-6pm Monday to Friday.

**ASSESSMENT**

At its meeting of May 2016, the Committee considered a report to restrict parking during the morning and afternoon peak periods along both sides of Bigge Street, between Elizabeth Street and Warren Serviceway.

As indicated above, the Committee supported the existing parking arrangement which includes: parking restrictions during the morning peak period along both sides and parking restrictions along the western side during the afternoon peak period.

A 2017 Liverpool City Centre Traffic and Transport Study recommended that Council should monitor traffic conditions along sections of Bigge Street and modify existing timed parking to operate with "clearway" arrangement during the morning and afternoon peak periods to improve traffic flow.

Since the study, the RMS has improved the Hume Highway/Bigge Street intersection and traffic flow along Bigge Street has been increasing along with traffic congestion along the section between Elizabeth Street and Railway Street.

The current parking arrangement along the eastern side which permits parking during the afternoon peak period, contributes to southbound traffic congestion and delays.

To improve traffic flow, Council is proposing to restrict parking along the eastern side during the afternoon peak period as is the case along the western side. This arrangement would allow this road section to operate with clearway arrangement during the morning and afternoon periods.

The existing and proposed parking arrangements along the eastern side are as follows:

Existing	Proposed
<ul style="list-style-type: none"> <li>No Stopping 6am–10am Monday to Friday</li> <li>1P Ticket 10am-6pm Monday to Friday; and</li> <li>1P, 10am to 12.30pm, Saturday</li> </ul>	<ul style="list-style-type: none"> <li>No Stopping 6am–10am and 3pm-6pm Monday to Friday</li> <li>1P Ticket 10am to 3pm Monday to Friday; and</li> <li>1P, 10am to 1pm, Saturday.</li> </ul>

The proposed changes will improve traffic flow and reduce congestion along the section of Bigge Street between Elizabeth Street and Warren Serviceway. However, consultation with the business along the western side of the affected road section is required.

#### **RECOMMENDATION**

That the Committee supports parking arrangement along the eastern side of Bigge Street between Elizabeth Street and Warren Serviceway of:

- No Stopping 6am–10am and 3pm–6pm Monday to Friday
- 1P Ticket 10am to 3pm Monday to Friday, and
- 1P, 10am to 1pm, Saturday.

#### **DISCUSSION**

Council advised that Bigge Street is one of the main bypass roads off the Hume Highway. During PM peak periods, traffic queues can extend from Lachlan Street to Railway Street with the key congestion locations being at the Bigge Street intersections with Railway Street and Elizabeth Street.

Bigge Street attracts parking from Liverpool Hospital and the adjoining businesses on the western side of the street.

The Committee noted that the minor parking changes on the eastern side of the street would increase road capacity and improve traffic flow during the afternoon peak period. Hence, the Committee supported the parking provision changes.

The Police representative outlined that parking enforcement along Bigge Street needs to be increased for it to operate as clearway zones during peak periods and parked vehicles towed away.

Council advised that the RMS has previously been requested to include Bigge Street in its clearway operations. However, the RMS has declined the request as Bigge Street is a local road and therefore it is Council's responsibility to manage the parking restrictions and any required towing.

Council advised that it does not have facilities to tow vehicles but would investigate this further in consultation with the RMS.

Council advised that the adjoining businesses on the western side of the street (including medical facilities) will be notified prior to the changes being implemented.

#### **COMMITTEE RECOMMENDATION**

That:

- 1) Council approves the parking arrangement along the eastern side of Bigge Street between Elizabeth Street and Warren Serviceway, of:
  - No Stopping 6am–10am and 3pm–6pm Monday to Friday
  - 1P Ticket 10am to 3pm Monday to Friday
  - 1P, 10am to 1pm, Saturday.

- 2) Council investigates increased enforcement of parking restrictions along Bigge Street, for operation as clearway zones during peak AM and PM periods in consultation with the RMS.

## Attachment 4.1 – Bigge Street, Liverpool – proposed changes to existing timed parking restrictions



<b>ITEM 5</b>	<b>POZIERS ROAD, EDMONDSON PARK – PROPOSED CHILDREN CROSSING, ROUNDABOUTS AND ASSOCIATED SIGNPOSTING AND LINEMARKING SCHEME</b>
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**INTRODUCTION**

To minimise traffic impacts of St Francis Catholic College, Edmondson Park, the development consent conditions includes installation of roundabouts at the Jardine Drive/Poziers Road and Poziers Road/Vinny Road intersections and a children crossing across Poziers Road.

The College has submitted concept designs of the two roundabouts and the children crossing. The Committee is requested to support the proposed roundabouts and children crossing with associated signs and linemarking scheme as shown in Attachment 5.1 to 5.3.

**ASSESSMENT**

St Francis Catholic College is being developed in stages with a student population of 1,950 students when fully developed. The College will have frontages to four streets including Poziers Road, Jardine Drive and Vinny Road.

To minimise and accommodate traffic impacts, the development's consent conditions includes the construction of:

- Two roundabouts at the Jardine Drive/Poziers Road and Poziers Road/Vinny Road intersections
- Traffic management works including a Children Crossing across the section of Poziers Road fronting the College
- A missing road link of Poziers Road between Jardine Drive and Vinny Road.

Jardine Drive, Vinny Road and Poziers Road are collector roads within residential precincts. Jardine Drive and Poziers Road are planned to have carriageway widths of approximately 11m while Vinny Road has been constructed with a carriageway width of approximately 10.7m.

All the streets have the default urban speed limit of 50km/h. A 40km/h School Zone in Jardine Drive will be extended to Poziers Road extension and in a short section of Vinny Road following completion of the Poziers Road extension.

The College has submitted concept designs of the following traffic facilities:

- Two roundabouts at the Jardine Drive/Poziers Road and Poziers Road/Vinny Road intersections
- A Children Crossing across the section of Poziers Road fronting the College

Concept designs of these facilities have been prepared in accordance with Austroads Guide, Australian Standards and Roads and Maritime Services (RMS) Delineation Guide including turning path analysis as shown in Attachment 5.1 to 5.3.

The affected road sections where the two roundabouts are proposed are not part of regular bus routes but will be used by school buses during the peak periods. Turning paths of 12.5m vehicles are to be reassessed to ensure that they will not encroach on the proposed pedestrian refuges.

The Committee is requested to support the proposals as presented by incorporating the following modifications:

1. Roundabout at Jardine Drive and Poziers Road (proposed extension) intersection
  - The provision of a pedestrian refuge in Jardine Drive, north of the proposed roundabout be considered by removing/shortening kerb blisters.
  - The proposed pedestrian refuge in Poziers Road be located closer to the intersection.
  - The edge line marking in Poziers Road should be modified for smoother traffic flow.
  - The proposed advance roundabout warning signs be replaced with pedestrian warning signs (W6-1).
2. Roundabout at Poziers Road (proposed extension) and Vinny Road intersection
  - The provision of pedestrian refuges with 2mx3m gap in the proposed splitter islands along Poziers Road and Vinny Road (south side).
  - The proposed advance roundabout warning signs be replaced with pedestrian warning signs (W6-1).
  - The edgeline marking in Poziers Road should be modified for smoother traffic flow.
3. The proposed Children Crossing in Poziers Road (proposed extension) is located adjacent to a driveway to the College. The location is supported provided the driveway access is closed for vehicle movements during the school peak period, 8-9.30am and 2.30-4pm school days.

Detailed design incorporating the above changes are to be forward to the RMS and the Police for their review, prior to installation.

#### **RECOMMENDATION**

That the Committee supports:

1. Installation of roundabouts at the Jardine Drive/Poziers Road and Poziers Road/Vinny Road intersections as shown in Attachment 5.1 to 5.3 by incorporating the suggestions noted in the body of report.
2. Installation of a Children Crossing across the section of Poziers Road as shown in Attachment 5.2, subject to the School Principal providing an undertaking to close the adjacent driveway during school peak periods.
3. Detailed design of the roundabout incorporating the Committee's changes being forwarded to the RMS and the police for review prior to installation

#### **DISCUSSION**

Council advised that the development consent of St Francis Catholic College requires installation of two roundabouts at two intersections adjacent to the college and installation of a Children's Crossing across Poziers Road. Concept design plans of the two roundabouts and Children's Crossing have been submitted for the Committee's support. The concept designs are shown in Attachments 5.1 to 5.3.

The RMS representative outlined that the detailed design needs to address and incorporate changes as outlined in the report.

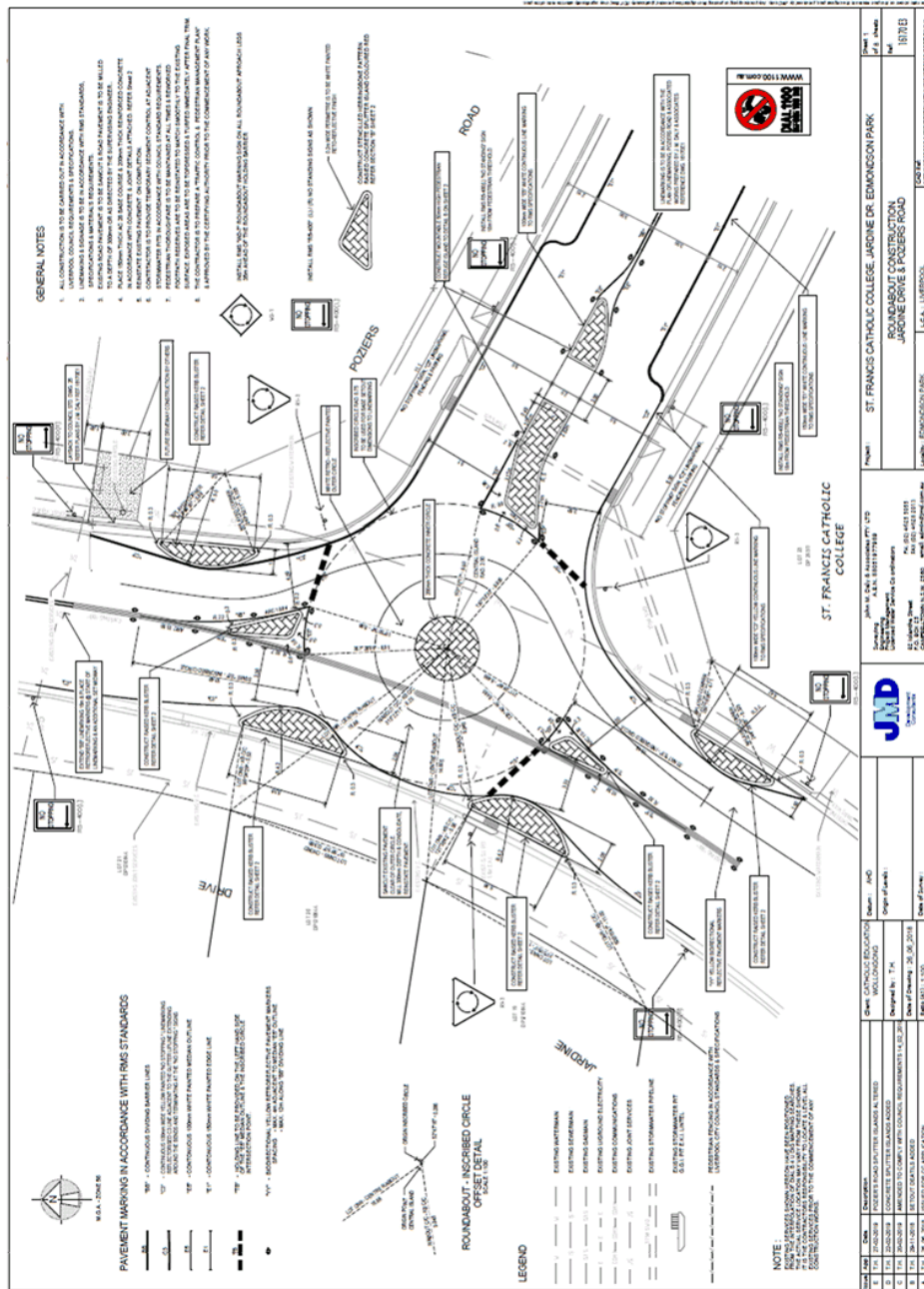
It was discussed and agreed that the Council and RMS officers are to discuss and provide combined comments to the College's consultant to address. Copies of the revised plans are to be submitted to technical members, prior to construction.

#### **COMMITTEE RECOMMENDATION**

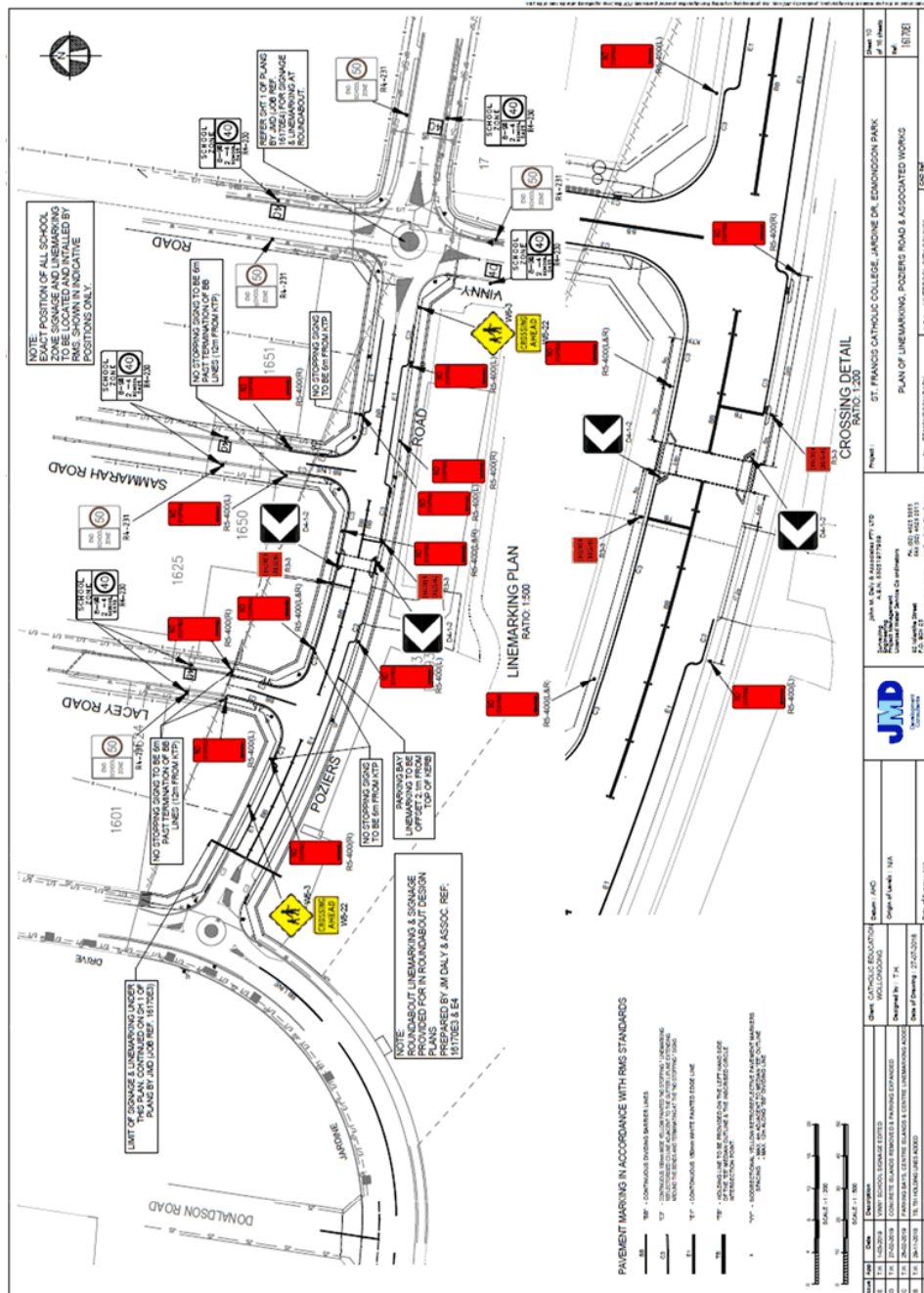
That:

1. Council approves installation of two roundabouts at the Jardine Drive/Poziers Road and Poziers Road/Vinny Road intersections as shown in Attachment 5.1 to 5.3 by incorporating the RMS/Council comments.
2. Council approves installation of a Children Crossing across the section of Poziers Road as shown in Attachment 5.2, subject to the School Principal providing an undertaking to install Children Crossing flags and to close the adjacent driveway during school peak periods.
3. Council submits a copy of the amended design to the RMS and the Police for review prior to installation.

Attachment 5.1 – Jardine Drive/Poziers Road intersection, Edmondson Park – Proposed roundabout



## Attachment 5.2 –Poziers Road intersection, Edmondson Park – Proposed Children Crossing



[illegible]

**ITEM 6 GREENWAY PARK, WEST HOXTON - SPECIAL EVENT TRAFFIC MANAGEMENT****INTRODUCTION**

Council is proposing to temporarily close St Marys Street on Saturday, 30 March 2019 for its 'Liverpool on a roll' event at Greenway Park, West Hoxton.

The Committee is requested to support the temporary road closure and classify the event as a Class 3 special event in accordance with the Transport Management Centre (TMC) Special Event Planning & Resource Matrix.

**ASSESSMENT**

The 'Liverpool on a roll' event is similar to the 'Eat Your Heart Out Liverpool', an annual event held in the Liverpool City Centre. The 'Liverpool on a roll' event is the first such event outside the Liverpool City Centre.

The event will include mainstage and roaming performances, food and market stalls, art installations and games. It will take place from 5pm-10pm on Saturday, 30 March 2019.

To enable bump in/out, it is proposed that St Marys Street at its intersection with Riddell Street, is closed to traffic from 6am to midnight. St Marys Street is a no through street but provides access to Cranbrook Close and Temma Place. The road sections to be closed is shown in Attachment 6.1.

The event will be managed by Council and contracted security and traffic control personnel. Council will allow local access which will be controlled by a permit system and on-street parking will be unavailable. Council Rangers will patrol the street during the event.

**Traffic Impact**

Council staff have contacted affected residents and they support the event and associated road closure.

The proposed temporary full road closures have the features of a Class 3 special event as it will be conducted on-street in a very low traffic area, will not have an impact local or major traffic and transport systems or classified roads and affects the non-event community in the immediate area only.

The Committee is requested to classify the event as a Class 3 Special Event with all associated conditions including:

- a. Submission of a Traffic Management Plan to RMS and Police for information
- b. Police approval and management of the street closure
- c. Advertisement of the event in the local papers.

**RECOMMENDATION**

That Council classifies the event as a Class 3 Special Event with all associated conditions including:

- a. Submission of a Traffic Management Plan to RMS and Police for information

- b. Police approval
- c. Advertisement of the event in the local papers

**DISCUSSION**

The Committee discussed and supported the event be classified as a Class 3 Special Event. All associated conditions are to be adhered to.

**COMMITTEE RECOMMENDATION**

That Council classifies the event as a Class 3 Special Event with all associated conditions including:

- a. Submission of a Traffic Management Plan to RMS and Police for information
- b. Police approval
- c. Advertisement of the event in local papers

[illegible]

<b>ITEM 7</b>	<b>NORFOLK SERVICEWAY, LIVERPOOL – SPECIAL EVENT TRAFFIC MANAGEMENT</b>
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**INTRODUCTION**

Council will be holding its 2019 annual '*Eat Your Heart Out Liverpool*' event on Saturday, 31 August 2019 in Norfolk Serviceway (between Memorial Avenue and Bathurst Street) and Norfolk Lane carpark.

The event requires temporary full road closure of sections of Norfolk Serviceway and the adjoining laneway to the Norfolk Lane carpark, as shown in Attachment 8.1.

The Committee is requested to support the required temporary road closures and classify the event as Class 3 special event.

**ASSESSMENT**

*Eat Your Heart Out Liverpool* is an annual event attracting residents and visitors to the Liverpool City Centre. It showcases Liverpool's diverse cultural and creative character. The event will include mainstage and roaming performances; food and market stalls; art installations and games and will be held between 1pm and 9pm.

To enable bump in/out, it is proposed to undertake temporary full road closures of the sections of Norfolk Serviceway and the adjoining laneway to the Norfolk Lane carpark as shown in Attachment 8.1 between 6am and midnight. The event will be managed by Council and contracted security and traffic control personnel.

**Traffic Impact**

The event is being organised in the car park at the rear of shops along Macquarie Street and Memorial Avenue. The car parking spaces that will be closed can be accommodated in the Northumberland Street car park.

Most of these shops receive deliveries from the rear car park. Businesses generally do not receive goods on Saturdays. However, if required, deliveries can still be made from road sections in front of the shops.

Council officers have contacted the affected businesses and the businesses support the event and associated temporary full road closure of sections of Norfolk Serviceway and the adjoining laneway to the Norfolk Lane carpark.

The temporary full road closures have the features of a Class 3 special event as it will be conducted on-street in a very low traffic area, will not have an impact local or major traffic and transport systems or classified roads and affect the non-event community in the immediate area only.

The Committee is requested to classify the event as a Class 3 Special Event with all associated conditions including:

- Submission of a Traffic Management Plan to RMS and Police for information
- Police approval and management of the street closure
- Advertisement of event in the local papers.

**RECOMMENDATION**

That Council classifies the event as a Class 3 Special Event with all associated conditions including:

- a. Submission of a Traffic Management Plan to RMS and Police for information
- b. Police approval and management of the street closure
- c. Advertisement of the event in the local papers.

**DISCUSSION**

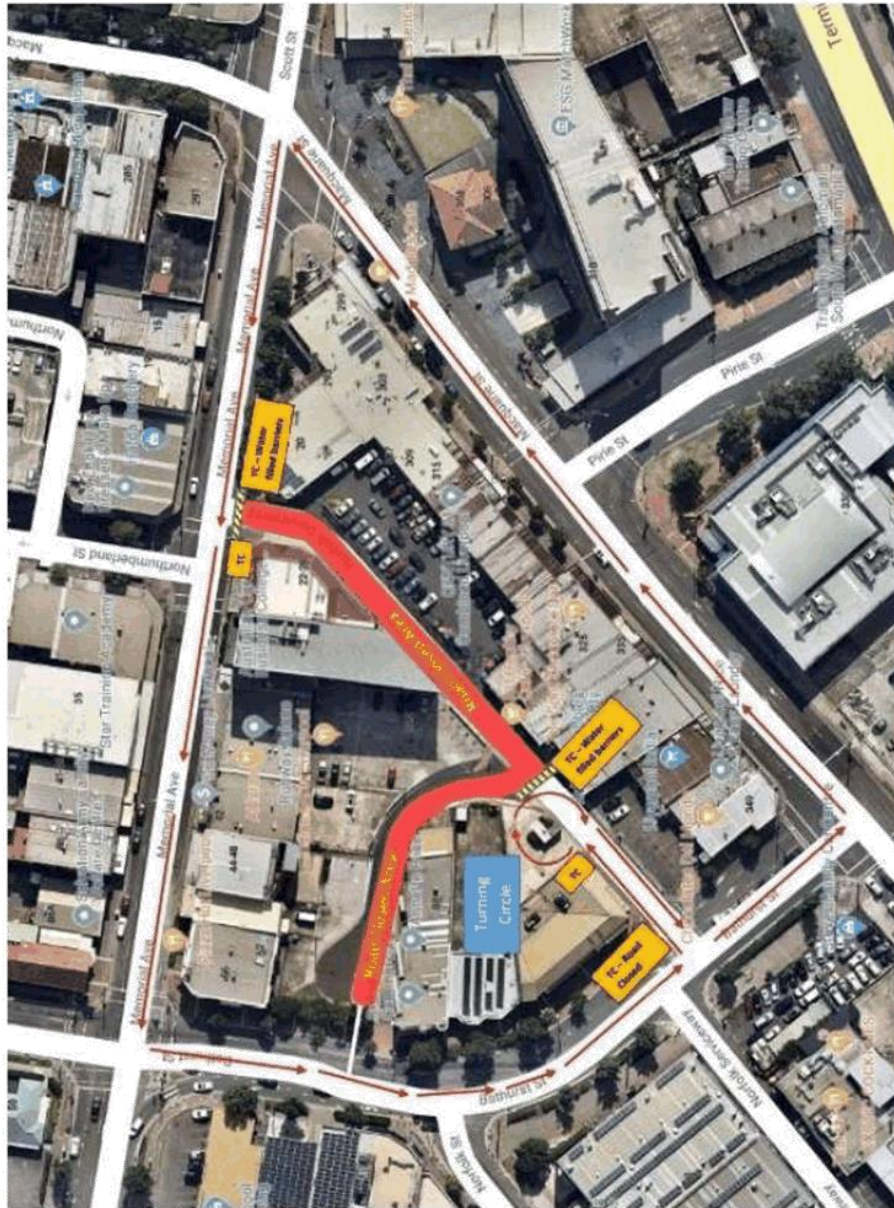
The Committee discussed and supported the event be classified as a Class 3 Special Event along. All associated conditions are to be adhered to.

**COMMITTEE RECOMMENDATION**

That Council classifies the event as a Class 3 Special Event with all associated conditions including:

- a. Submission of a Traffic Management Plan to RMS and Police for information
- b. Police approval
- c. Advertisement of the event in the local papers

## Attachment 7.1 – Norfolk Serviceway, Liverpool – Proposed road closure arrangement



<b>ITEM 8</b>	<b>LIVERPOOL CITY CENTRE – SPECIAL COMMUNITY EVENT, FESTIVAL OF CHARIOTS</b>
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**INTRODUCTION**

Council has received an application from Vedic Festival Incorporation to hold their annual Festival of Chariots community event on Saturday, 6 July 2019 through the Liverpool City Centre.

The event includes a street parade with rolling road closures along the road sections of College Street, Moore Street, George Street, Scott Street, Memorial Avenue and Northumberland Street as shown in the Attachment 8.1.

The Committee is requested to support the rolling road closures and classify the event as a Class 2 event requiring preparation and submission of Special Event Traffic Management Plan to the Roads and Maritime Services (RMS).

**ASSESSMENT**

The Festival of Chariots is an annual community event involving a street parade requiring rolling road closures. The event has been held over the last ten years and has wide community support. The 2019 event is scheduled for 6 July 2019.

The event will be organised in the Bigge Park but the main event is a street parade which will start and finish at the Bigge Park. The street parade which generally takes approximately an hour requires rolling road closures along the College Street, Moore Street, George Street, Scott Street, Memorial Avenue and Northumberland Street road sections.

This year's street parade will follow the same route as of the last year and is proposed to make the following movements:

- Right turn from Bigge Park into College Street
- Continue along College Street and Moore Street
- Left turn into George Street
- Right turn into Scott Street, straight through along Memorial Avenue
- Right turn into Northumberland Street
- Right turn into Moore Street, straight through along College Street
- Turn left into Bigge Park

Sections of the street parade route are bus routes affecting bus movements along College and Moore Streets.

In addition, the organisers of the event are also seeking in principal concurrence till 2023. The future dates of this event would be: 27 June 2020, 17 July 2021, 2 July 2022 and 24 June 2023.

Due to the nature of the street parade, it has been observed that right turn movements are preferred for smooth manoeuvring at major intersections.

Due to the scale and nature of the street parade the Committee is requested to classify the event as Class 2 in accordance with the RMS Special Event Guidelines, which requires submission of special event traffic management plan to the RMS for endorsement.

This year's event is expected to be of a similar scale as last year's and rolling road closures are expected to be managed by the NSW Police Force. A confirmation from the NSW Police Force is required.

The Committee is requested to classify the event as Class 2 requiring submission of special event traffic management plan to the RMS for endorsement.

The event organisers are to work with Council and the Police in a lead up to the event to address concerns of local community and bus companies.

#### **RECOMMENDATION**

That:

1. Council classifies the event as a Class 2 Special Event with all associated conditions including:
  - a. Submission of a Traffic Management Plan to the Roads and Maritime Services for endorsement
  - b. Police approval for the management of rolling road closures
  - c. Advertisement of the event in local papers
  - d. Seeking Road Occupancy Licence from the Transport Management Centre.

Council liaises with the event organisers, Police and local bus companies to ensure that the impacts of the event is minimised.

#### **DISCUSSION**

The Police representative expressed concern about the request for a 5-year approval. The concerns include the number and cost for police to regulate traffic during the rolling road closures and provide personnel for the event.

He outlined that due to the changing requirements for the Police presence at such community events, the Police are not in a position to approve the event for 5 years, instead the event is to be submitted to the Committee for assessment and classification, each year.

He advised that the Police could be engaged on a user charge system, however this can be costly for community events and authorised traffic controllers could be used to supplement the required Police personnel.

The local bus companies also expressed concerns about the impact of the rolling road closures on the bus services in the Liverpool City Centre and requested that options to minimise the impact (such as revised festival route or shortened road closures) be discussed with the event organisers.

Subsequently, the Committee agreed that a meeting is to be organised with the organisers to discuss with Council officers, the Police and local bus companies representatives, options to minimise impact of the event before the route is approved.

NOTE: The recommended meeting was held on 21 March 2019. The Police representative advised the event organisers of their concerns and requested the organisers to work with the Police for a traffic management plan to be prepared and implemented during the event. The proposed route remained unchanged. The bus company representatives supported the Police representative's direction. It was agreed that the

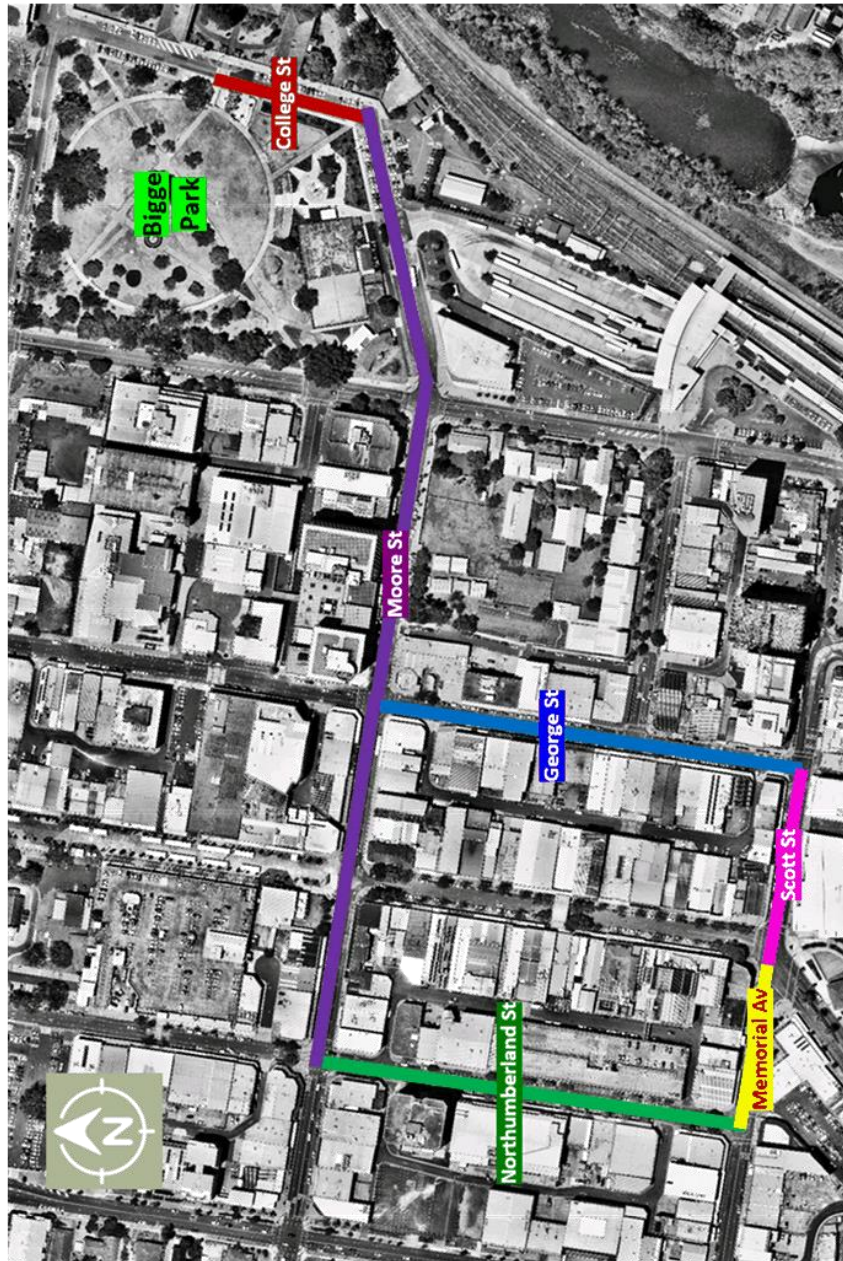
event organisers will engage a traffic management organisation and will have another meeting with the Police prior to submitting a revised traffic management plan for Council for endorsement.

**COMMITTEE RECOMMENDATION**

That Council classifies the event as a Class 2 Special Event with all associated conditions including:

- a. Submission of a Traffic Management Plan to RMS and Police for information
- b. Police approval and management of the street closure
- c. Advertisement of the event in the local papers

Attachment 8.1 – Festival of Chariots Special Event – Road closure details



**ITEM 9 ITEMS APPROVED UNDER DELEGATED AUTHORITY****INTRODUCTION**

This item provides summary information on minor traffic facilities that have been approved under the Liverpool Pedestrian, Active Transport and Traffic Committee Delegated Authority by the Roads and Maritime Services (RMS) and Police representatives between 17 January 2019 and 6 March 2019.

Delegated Authority No.	Location	Description of Proposal
2019.003	Kingsbury Road and Peronne Road intersection, Edmondson Park	Change of traffic priority and installation of 'Stop' control in lieu of 'Give Way' control
2019.004	Browne Parade, Liverpool	Installation of 'No Stopping' restrictions across driveways
2019.005	Gallop Street and Nicholls Street intersection, Warwick Farm	Installation of double centre-line markings and 'No Stopping' restrictions
2019.006	Quadrat Lane, Sadleir	Installation of '90° Angle; Rear to Kerb; Vehicles Under 6m Only' restriction to existing parking spaces
2019.007	Atkinson Street, Liverpool	Installation of '2P, 9am-6pm Mon-Fri & 9am-1pm Sat' and 'No Parking' restrictions
2019.008	Granite Place, Hinchinbrook	Installation of 'No Parking' restriction
2019.009	Forbes Street, Liverpool	Installation of 'Bus Zone, 8am-4pm School Days' restriction
2019.010	Reilly Street and Dumbier Avenue intersection, Lurnea	Installation of 'No Stopping' restriction
2019.011	Fourth Avenue, Austral	Installation of 'No Stopping' restriction
2019.012	Pirie Street and Nagle Street intersection, Liverpool	Installation of 'Keep Clear' and double centre line markings

**RECOMMENDATION**

That the Committee notes the above Delegated Authority applications approved by the NSW Police and RMS representatives.

**DISCUSSION**

The Committee noted the above Delegated Authority requests approved by the NSW Police and RMS representatives between 17 January 2019 and 6 March 2019.

**COMMITTEE RECOMMENDATION**

That Council notes the above Delegated Authority applications approved by the NSW Police and RMS representatives between 17 January 2019 and 6 March 2019.

## TECHNICAL DISCUSSION ITEMS

**TD1****ELIZABETH DRIVE AND DEVONSHIRE ROAD INTERSECTION, KEMPS  
CREEK – INTERSECTION CONTROL****INTRODUCTION**

Council has received a number of representations from local residents about traffic delays and road safety at the Elizabeth Drive and Devonshire Road intersection, Kemps Creek.

Council is aware that the Roads and Maritime Services (RMS) has carried out corridor investigation along Elizabeth drive and identified the need for future road widening of the rural section of the road. However, the community is requesting that the RMS is considering urgent improvement at this intersection.

The Committee is requested to support representation to the RMS for urgent interim signalised intersection.

**DISCUSSION**

The Committee was advised that residents have raised concerns about traffic delays and road safety at this intersection. The need for intersection upgrade has been discussed with the RMS, as Elizabeth Drive is a State Road.

The RMS has advised that the intersection upgrade will be undertaken as part of a future Elizabeth Drive upgrade, however, funding has not yet been allocated.

The Committee discussed and agreed that the representations to be sent to the RMS through the Local Member for Mulgoa for an interim intersection treatment such as traffic signals to be installed at the earliest opportunity.

<b>TD2</b>	<b>WESTFIELD SHOPPING CENTRE – TRAFFIC MANAGEMENT CHANGES FOR PROPOSED REDEVELOPMENT</b>
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**INTRODUCTION**

Council has received a development application for additional development of the existing Westfield Shopping Centre. The redevelopment will increase the retail area by approximately 5,417m<sup>2</sup> to serve as a new entertainment and lifestyle precinct on the roof and an office tower of approximately 11,174m<sup>2</sup>.

The shopping centre currently has approximately 83,414m<sup>2</sup> gross leasable area (including approximately 7,800m<sup>2</sup> GLA) with approximately 3,500 parking spaces.

The development is not proposing additional traffic management works but is proposing to reduce approximately 200 parking spaces.

Council is aware of the traffic delays along Bathurst Street, Northumberland Street, Campbell Street and George Street close to the access points.

The Committee is requested to discuss and recommend improvements required to address and minimise impacts of the proposed development.

**DISCUSSION**

The Committee was advised that Westfield has lodged an application for additional development at the existing site. The proponent is not proposing any traffic improvements. The Committee considered that improvements including the following are required to minimise of the existing and the proposed development.

1. Upgrade of the existing marked pedestrian crossing to a raised threshold and pursue with the RMS for 40km/h High Pedestrian Activity Speed Limit along the section of Campbell Street between Bigge Street and Macquarie Street, as recommended at its meeting of 16 May 2018.
2. Investigate replacement of the existing Campbell Street/Macquarie Street roundabout with traffic signals.
3. Changes to the existing lane configuration along the Bathurst Street section between Elizabeth Drive and Campbell Street intersections.
4. Installation of a central median island in the George Street section between Campbell Street and Elizabeth Street, Liverpool in accordance with the Committee's recommendations of 19 September 2018.
5. Installation of a bus shelter at one of the existing bus stops along the section of Elizabeth Street fronting the shopping centre.
6. Upgrade the existing street lighting along Campbell Street frontage.

<b>TD3</b>	<b>ADAMS ROAD, LUDDENHAM – PROPOSED TRAFFIC MANAGEMENT CHANGES</b>
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**INTRODUCTION**

As part of The Northern Road upgrade (Stage 6) the Roads and Maritime Services (RMS) is proposing to install a signalised intersection instead of a previous proposal for an overpass at the Adams Road intersection.

The Department of Planning and Environment has agreed to this configuration, in principle, but has requested that traffic calming options should be investigated for Adams Road west of The Northern Road. RMS has investigated a number of options including reduction of signposted speed limit from 70 km/h to 60km/h and traffic calming devices. The RMS would present options for discussion.

The Committee is requested to consider and support the proposed traffic calming devices and speed reduction.

**DISCUSSION**

The Committee was advised that the RMS as part of The Northern Road realignment road widening is proposing a signalised intersection with Adams Road. The Department of Planning has requested the RMS to include traffic calming devices along the western section of Adams Road to reduce potential speeding. The traffic calming scheme includes a speed reduction from 70km/h to 60km/h and installation of traffic calming devices. The RMS is undertaking detailed design and a copy will be presented to the Committee for its endorsement prior to installation.

The Committee supported the scheme, in principle.

**GENERAL BUSINESS ITEMS**

Item	Name Location / Issue	Remark
1	Maddecks Avenue, Moorebank – Speeding between Nuwarra Road and Conlon Avenue	<p>Chairperson advised that representations have been received for additional traffic calming along the street.</p> <p>It was discussed and agreed that the deflection at the existing roundabout should be investigated to identify whether changes can be made to reduce speeding.</p> <p>Council advised that investigations included speed classifications would be undertaken and if required reported to a future meeting.</p>
2	Anzac Road, Wattle Grove – Road condition	<p>Chairperson reported that the Anzac Road section between Wattle Grove Drive and Delfin Drive (W) is in a poor condition.</p> <p>This road section is under care and control of Department of Defence. Council is to discuss with the Department on options to maintain the road.</p>
3	Nuwarra Road, Moorebank - Parking restrictions and divided lines on.	<p>Chairperson reported that a local resident has requested parking restrictions along both sides of Nuwarra Road and to make it a divided road.</p> <p>The Committee resolved that the request is to be investigated and a report be presented to the Committee at a future meeting.</p>
4	Dalmeny Drive, Prestons – St Catherine of Siena Primary School	<p>Chairperson advised that Balgownie Road near St Catherine of Siena has parking restrictions as it is the single exit point for a number of nearby streets.</p> <p>Council also advised that the school had been contacted on numerous occasions to resolve the matter of congestion in the area during school zone periods and surveys had been conducted.</p> <p>The results indicate that parents are parking and then joining the queue to pick up their children from the gate as opposed to walking. Therefore the issue of prolonged queues with congested traffic and blocking of nearby streets is prevalent.</p> <p>The Committee agreed it would be useful to liaise with and to discuss possible improvement options.</p>
5	The Boulevard, Holsworthy - Right turn movements from Holsworthy Station	<p>Representative for the Member of Holsworthy advised that motorists have raised concerns of parked vehicles along The Boulevard, affecting sight distance and requested either Pedestrian Crossing or traffic left provision be considered.</p>

		<b>NOTE:</b> The existing kerb extension and linemarking provides adequate sight distance and changes to the intersection is not required.
6	Wattle Road Casula – Wide footpath to turn into parking space	<p>Representative for the Member of Holsworthy advised whether a portion of the wide footpath area on Wattle Road Casula can be used to provide additional parking spaces.</p> <p>Council advised that the RMS has published Technical Guidelines to pave a portion of footpath reserves to accommodate parking provided pedestrian access can be maintained.</p> <p>It was advised there would be cost, timing and priority implications for Council, however this will be investigated once new developers commence their works in the area.</p>
7	Hoxton Park Road and Gillespie Street Liverpool – Right turn movements	<p>The Committee discussed right turn movements from Hoxton Park Road into Gillespie Street.</p> <p>It was agreed that Council is to investigate No Right Turn restrictions into Gillespie Street from Hoxton Park Road. Council is to provide transport management plan to RMS for endorsement.</p>

<b>QWN 01</b>	<b>Question with Notice - Cllr Shelton - Busking Policy</b>
<b>Strategic Direction</b>	Leading through Collaboration Strive for best practice in all Council processes
<b>File Ref</b>	065789.2019

## **QUESTION WITH NOTICE**

Please address the following:

1. Noting Council's 'Busking Policy' is shortly due for renewal in any event, please advise what steps would be required, and to what extent it is thought feasible, to wholly or partially exempt persons of aboriginal descent from compliance with this policy?

## **Response**

Council's Buskers Policy is due for review in May 2019. Council officers can now confirm that they have commenced the review process. As part of this review, officers will consider the potential for individual exemptions for specific applicants, including persons of Aboriginal descent, with reference to the following specific assessment criteria:

- Requirement for public liability insurance
- Limitations on busking times and locations

The newly revised Policy, to be presented to Council for consideration in the coming months will outline a clear and transparent application and assessment process for the issuing of busking permits. It is anticipated that this will further encourage and enrich activation of the CBD.

## **ATTACHMENTS**

Nil

**QWN 02**

**Question with Notice - Cllr Shelton - Solar Panels on Council Buildings**

<b>Strategic Direction</b>	Leading through Collaboration Seek efficient and innovative methods to manage our resources
<b>File Ref</b>	065790.2019

**QUESTION WITH NOTICE**

Please address the following:

1. Please in broad terms advise the extent to which it is feasible and cost effective to implement a program of progressive installation of solar panels on Council buildings?
2. As a supplementary matter please also broadly advise whether the installation of energy storage batteries at any time in the foreseeable future would be beneficial?

**Response**

**Solar Panel Installation Program**

Council's adopted Energy Management Plan (EMP) identifies a list of practical energy saving measures for key energy using facilities. The underlying principles of the EMP continue to guide the delivery of a range of energy saving measures across Council's facilities.

To date, Council has installed twelve solar systems ranging in capacity between 5kw to 10kw across its many facilities including the Central Library, numerous childcare and community centres.

Due to its relatively long life span and low maintenance costs, solar panel systems have provided a cost effective and efficient alternative for the provision of electricity to council's many facilities. With a payback period of between four and five years, Council's assessment based on trends show that the solar panel systems have resulted in:

- A reduction in the overall energy consumption by up to 30% during the period between 2013 and 2019; and
- A reduction in the overall energy costs by up to 40%.

Council plans to continue its program of solar panel installation across our buildings, and a detailed investigation is underway for the installation of a 100kW solar panel system for the Casula Powerhouse Arts Centre building.

**Solar Battery Storage**

With regards to the feasibility of installing energy storage batteries, Council's assessment shows that the installation of energy storage batteries is far more feasible for buildings that have high levels of nighttime electricity demand to provide power to plant and equipment. Council has recently installed an energy storage battery to service the amenities building at the Casula Parklands, and will be monitoring its performance over time.

**ATTACHMENTS**

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Nil

<b>QWN 03</b>	<b>Question with Notice - Cllr Hagarty - Realising Opportunity in the Transformation of Western Sydney</b>
<b>Strategic Direction</b>	Creating Connection Create a dynamic, inclusive environment, including programs to support healthy living
<b>File Ref</b>	081482.2019

## **QUESTION WITH NOTICE**

### **Introduction**

Western Sydney is undergoing rapid transformation. The City Deal, Western Sydney Airport and the Aerotropolis are set to deliver unprecedented employment, education, social and cultural benefits to the region.

It's vitally important the people of Liverpool and Western Sydney, including the most disadvantaged, are the primary beneficiaries of these opportunities.

Please address the following:

1. What percentage of the executive and boards of the Western City and Aerotropolis Authority and WSA Co. live in Western Sydney?
2. What pathways from primary to high schools to TAFE and/or University are being provided for the people of Liverpool and Western Sydney as part of the City Deal, Western Sydney Airport and other related initiatives?
3. What is being done to address the digital divide as part of the City Deal's 'Digital connectivity and smart technology' deliverable?

**A response to these Questions with Notice will be provided in the 29 May 2019 Council Business Papers.**

## **ATTACHMENTS**

Nil

**QWN 04****Question with Notice - Cllr Hadchiti - Council  
Buildings Compliance**

<b>Strategic Direction</b>	Leading through Collaboration Strive for best practice in all Council processes
<b>File Ref</b>	085591.2019

**QUESTION WITH NOTICE**

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Please address the following:

1. Do all Council buildings comply with the Building Code of Australia (BCA)?
2. Do all Council buildings comply with current fire standards?

**A response to these Questions with Notice will be provided in the 29 May 2019 Council Business Papers.**

**ATTACHMENTS**

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Nil

**QWN 05****Question with Notice - Cllr Rhodes - Western  
Sydney Planning Partnership**

<b>Strategic Direction</b>	Leading through Collaboration Strive for best practice in all Council processes
<b>File Ref</b>	085621.2019

**QUESTION WITH NOTICE**

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Please address the following:

1. Can Council please give details about Liverpool Council's engagement in the Western Sydney Planning Partnership concerning the transition for planning the Western Sydney Aerotropolis from the Department of Planning and Environment to the Planning Partnership?
2. What part will Liverpool Council be playing in the recommendation, determination and or delivery of plans for Zoning, Land Use, Infrastructure and Precinct Plans for the Aerotropolis and South Creek lands in the Liverpool LGA?
3. What is Liverpool Council's community consultation process and how and when will it be addressed in the decision making process in regard to Liverpool Council's engagement as a partner in the Planning Partnership?
4. Will the Western Sydney Planning Partnership still be in place if there is a change of Federal Government at the upcoming elections?

**A response to these Questions with Notice will be provided in the 29 May 2019 Council Business Papers.**

**ATTACHMENTS**

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Nil

**QWN 06****Question with Notice - Cllr Shelton - Parking**

<b>Strategic Direction</b>	Leading through Collaboration Strive for best practice in all Council processes
<b>File Ref</b>	086188.2019

**QUESTION WITH NOTICE**

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Please address the following:

1. A constituent has enquired as to whether the very modest provision of some dedicated motor scooter and motor bike parking areas within the CBD would go some small way toward alleviating parking congestion, that is, by not requiring a motor scooter or motor bike to occupy one whole space (acknowledging they do not always do this). At any rate, please advise whether there are any plans to create in a limited way such dedicated parking areas; and
2. Whether also there is any research (even anecdotal) as to the likely impact of as much even if negligible on parking availability, and whether it is thought there is a benefit in addressing as much in a more detailed manner in the future.

**A response to these Questions with Notice will be provided in the 29 May 2019 Council Business Papers.**

**ATTACHMENTS**

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Nil

**NOM 01****Abolition of Office of the Local Government**

<b>Strategic Direction</b>	Leading through Collaboration Strive for best practice in all Council processes
<b>File Ref</b>	081444.2019
<b>Author</b>	Nathan Hagarty – Councillor Charishma Kaliyanda - Councillor

**BACKGROUND**

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The Office of Local Government provides training & development, legal and other practical support to Council's to enable them to make the best decisions possible for our communities.

Earlier this month the State Government announced it was abolishing the Office of Local Government.

This move follows years of cost shifting, forced amalgamations and Councillors ability to determine Development Applications being abolished.

Local government is the closest level of government to the people. Councils require strong support and recognition from the State and Federal governments to carry out its important work.

**NOTICE OF MOTION**

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That Council:

1. Notes its opposition to the abolition of the Office of Local Government;
2. Write to Premier and Minister for Local Government expressing its opposition to the abolition of the Office of Local Government and seek clarification on how the OLG's existing resources and functions will operate and be funded; and
3. Write to local State and Federal MPs asking for their support of the above.

**CHIEF EXECUTIVE OFFICER'S COMMENT**

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The Secretary of the Department of Premier and Cabinet has announced a number of significant changes to the departmental structure of the NSW State Government bureaucracy.

One of the changes has been the establishment of the “Planning and Industry Cluster”, into which the Office of Local Government (and a number of other departments and offices) will be merged.

In relation to the Planning and Industry Cluster, the announcement states relevantly:

*The Planning & Industry Cluster brings together the functions from the former Planning & Environment and Industry Clusters. The new Cluster will drive for greater levels of integration and efficiency across key areas such as long term planning, precincts, infrastructure priorities, open space, the environment, our natural resources – land, water, mining – energy, and growing our industries. In particular, there will be a redoubling of emphasis on regional NSW. To more effectively deliver services and advice to Government, both the Offices of Environment & Heritage and Local Government will cease to be independent entities and these functions will transition back into the broader Department. The Secretary, Planning & Industry will be Jim Betts, who is currently the current Chief Executive Infrastructure NSW.*

The staff have no specific comment on the motion itself which is considered a matter for the Council to consider.

## **CONSIDERATIONS**

<b>Economic</b>	There are no economic and financial considerations.
<b>Environment</b>	Raise community awareness and support action in relation to environmental issues.
<b>Social</b>	Deliver high quality services for children and their families.
<b>Civic Leadership</b>	Deliver services that are customer focused. Operate a well developed governance system that demonstrates accountability, transparency and ethical conduct. Actively advocate for federal and state government support, funding and services.
<b>Legislative</b>	There are no legislative considerations relating to this report.

## **ATTACHMENTS**

Nil

<b>NOM 02</b>	<b>Mosquitoes</b>
<b>Strategic Direction</b>	Strengthening and Protecting our Environment Exercise planning controls to create high-quality, inclusive urban environments
<b>File Ref</b>	085552.2019
<b>Author</b>	Nathan Hagarty - Councillor

## **BACKGROUND**

Large stretches of hot and wet weather has lead to an outbreak of mosquitoes in the Liverpool LGA and along the Georges River. While Liverpoolians throughout the entire LGA have felt the effects of increased mosquito numbers, the impact has been most vocal on areas east of the Georges River. This is likely due to the areas proximity to the river, lakes and other bodies of water in low traffic areas e.g. the army base, the Warwick Farm water treatment plant and the intermodal. With reports of Ross River Virus, this has the potential to become a serious public health issue as these mosquito breeding events become more intense, longer and frequent.

## **NOTICE OF MOTION**

That Council

1. Note that climate change will result in hotter, longer and wetter summers and summer like conditions and that these conditions will increase the frequency and intensity of mosquito breeding;
2. Review and update where necessary all relevant policies and procedures related to mosquito (and related pests) management;
3. Work with the multitude of other stakeholders in and around the areas of concern, including, but not limited to NSW Health, the Defence Force, the intermodal, Sydney Water and adjoining Councils; and
4. Conduct an annual communications campaign in the lead up to mosquito breeding season to inform residents on effective methods to prevent and reduce mosquito numbers.

## **CONSIDERATIONS**

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<b>Economic</b>	There are no economic and financial considerations.
<b>Environment</b>	<p>Manage the environmental health of waterways.</p> <p>Manage air, water, noise and chemical pollution.</p> <p>Raise community awareness and support action in relation to environmental issues.</p>
<b>Social</b>	Deliver high quality services for children and their families.
<b>Civic Leadership</b>	<p>Act as an environmental leader in the community.</p> <p>Undertake communication practices with the community and stakeholders across a range of media.</p> <p>Foster neighbourhood pride and a sense of responsibility.</p> <p>Encourage the community to engage in Council initiatives and actions.</p> <p>Provide information about Council's services, roles and decision making processes.</p> <p>Deliver services that are customer focused.</p> <p>Operate a well developed governance system that demonstrates accountability, transparency and ethical conduct.</p>
<b>Legislative</b>	There are no legislative considerations relating to this report.

## **ATTACHMENTS**

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Nil

**NOM 03**

**Compliance Levy**

<b>Strategic Direction</b>	Leading through Collaboration Strive for best practice in all Council processes
<b>File Ref</b>	085940.2019
<b>Author</b>	Tony Hadchiti - Councillor

**BACKGROUND**

Council has previously introduced a compliance levy payable at lodgement of all development applications.

The compliance levy is just another burden on home ownership and along with the increase in Section 94 (7.11) fees Council adopted recently the dream of owning your own home just seems to get further away.

Fast track development applications have been in effect for some time now and has reduced the time and work for a development application to be processed.  
These applications are low risk in nature.

**NOTICE OF MOTION**

That Council effective 1<sup>st</sup> July 2019 cease to apply the compliance levy on development application that are submitted via Fast Track Lodgement.

**CONSIDERATIONS**

<b>Economic</b>	To be provided.
<b>Environment</b>	Raise community awareness and support action in relation to environmental issues.
<b>Social</b>	Raise awareness in the community about the available services and facilities. Deliver high quality services for children and their families.

<b>Civic Leadership</b>	<p>Encourage the community to engage in Council initiatives and actions.</p> <p>Provide information about Council's services, roles and decision making processes.</p> <p>Deliver services that are customer focused.</p> <p>Operate a well developed governance system that demonstrates accountability, transparency and ethical conduct.</p>
<b>Legislative</b>	<p>Environment Planning &amp; Assessment Act 1979.</p>

**ATTACHMENTS**

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Nil

**NOM 04****Parking Meters**

<b>Strategic Direction</b>	Leading through Collaboration Strive for best practice in all Council processes
<b>File Ref</b>	086017.2019
<b>Author</b>	Tony Hadchiti - Councillor

**BACKGROUND**

Parking meters were introduced into the CBD some 8 years ago with the ultimate aim of building more car parking spaces via a multi storey parking station.

Since that time besides for some at grade parking no multi storey car park has been built or planned.

The Bathurst Street extension and the closure of Pirie Street which would have accommodated a car parking station seem to have stalled.

At the March 2019 Council meeting it was established that the monies from parking meters were being directed to general funds as the period that Council had initially set out had expired.

Given that Council has not delivered on building a multi storey parking station, visitors to the CBD should no longer be burdened with paying car parking fees until such time as Council starts construction on a new multi-level car parking station.

**NOTICE OF MOTION**

That Council:

1. Effective 1<sup>st</sup> July 2019 switch of all parking meters currently in operation until such time that Council turns soil on a multi-level car parking station in the CBD; and
2. Establish the amount of funds received in parking meters that went into general revenue and direct these funds back into the parking reserve.

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**CONSIDERATIONS**

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<b>Economic</b>	To be provided in the CEO comment to be circulated separately.
<b>Environment</b>	Raise community awareness and support action in relation to environmental issues.
<b>Social</b>	Raise awareness in the community about the available services and facilities.
<b>Civic Leadership</b>	Undertake communication practices with the community and stakeholders across a range of media. Provide information about Council's services, roles and decision making processes. Deliver services that are customer focused. Operate a well developed governance system that demonstrates accountability, transparency and ethical conduct.
<b>Legislative</b>	There are no legislative considerations relating to this report.

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**ATTACHMENTS**

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Nil