

COUNCIL AGENDA

ORDINARY COUNCIL MEETING

28 August 2019

You are hereby notified that an **Ordinary Council Meeting** of Liverpool City Council will be held at the **FRANCIS GREENWAY CENTRE, 170 GEORGE STREET, LIVERPOOL** on **Wednesday, 28 August 2019** commencing at 6.00pm. Doors to the Francis Greenway Centre will open at 5.50pm.

Liverpool City Council Meetings are taped for the purposes of minute taking and record keeping. If you have any enquiries please contact Council and Executive Services on 8711 7584.



Kiersten Fishburn

CHIEF EXECUTIVE OFFICER

ORDER OF BUSINESS

PAGE TAB

Opening

Acknowledgment of Country and Prayer

National Anthem

Apologies

Condolences

Confirmation of Minutes

Ordinary Council Meeting held on 31 July 20196

Declarations of Interest

Public Forum

Mayoral Report

NIL

Notices of Motion Of Rescission

NIL

City Economy and Growth Report

EGROW 01 Draft Amendment 69 - Liverpool Local Environmental Plan 2008 -
Advertising Signage in the Liverpool City Centre74 1

Chief Executive Officer Report

CEO 01 Biannual Progress Report81 2
CEO 02 Western Sydney City Deal Study Tour83 3

City Community and Culture Report

COM 01 Access to facilities in Hot Weather and Measures to Cool the City88 4

City Corporate Report

CORP 01 Investment Report July 2019.....95 5
CORP 02 Investment Policy - Proposed Amendments to Permit Borrowing from
Section 7.11 Reserve106 6

City Presentation Report

NIL

City Infrastructure and Environment Report

INF 01 Master Plan for Ernie Smith Reserve114 7
INF 02 2018-19 Capital Works Carryover of Projects.....120 8
INF 03 Clean Air for Liverpool.....127 9
INF 04 Middleton Drive Extension (to be included in Addendum Book)

ORDER OF BUSINESS

	PAGE	TAB
Committee Reports		
CTTE 01 Minutes of the Liverpool Youth Council Meeting held on 3 July 2019	136	10
CTTE 02 Minutes of the Heritage Advisory Committee meeting on 12 June 2019	142	11
CTTE 03 Minutes of the Liverpool Pedestrian, Active Transport and Traffic Committee Meeting	152	12
CTTE 04 Minutes of the Audit, Risk and Improvement Committee Meeting held on 26 July 2019.....	157	13
Questions with Notice		
QWN 01 Question with Notice - Clr Hagarty - Upkeep of Vacant Lots.....	172	14
QWN 02 Question with Notice - Clr Hagarty - Community Wealth Building	173	15
QWN 03 Question with Notice - Clr Ayyad - Middleton Grange Town Centre.....	175	16
QWN 04 Question with Notice - Clr Hadchiti - Middleton Grange Town Centre.....	176	17
QWN 05 Question with Notice - Clr Rhodes - Tennis Petition	177	18
QWN 06 Question with Notice - Clr Rhodes - Visitation Survey	179	19
QWN 07 Question with Notice - Clr Rhodes - Liverpool Collaboration Area	181	20
QWN 08 Question with Notice - Clr Hadchiti - Timeframe for response to calls and emails from residents or proponents	183	21
QWN 09 Question with Notice - Clr Ayyad – Status of item CORP 03 from 27 March 2019 Council Meeting - Provision of Public Parking to City Centre South	184	22

Presentations by Councillors

Notices of Motion

NOM 01 Coaching and Development	187	23
---------------------------------------	-----	----

Council in Closed Session

The following items are listed for consideration by Council in Closed Session with the public excluded, in accordance with the provisions of the Local Government Act 1993 as listed below:

- CONF 01 Tender WT2827 - Construction of Cirillo Reserve Complex
- Reason: Item CONF 01 is confidential pursuant to the provisions of s10A(2)(d i) of the Local Government Act because it contains commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it.*
- CONF 02 Acquisition of part of Lot 1 DP 567321 (Proposed Lot 101 Plan of Acquisition) being 2072 Camden Valley Way, Edmondson Park for open space/drainage purposes
- Reason: Item CONF 02 is confidential pursuant to the provisions of s10A(2)(c) of the Local Government Act because it contains information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business.*
- CONF 03 Proposed Disposal of Council Land Lot 88 DP 1236888 Kurrajong Road, Prestons

ORDER OF BUSINESS

Reason: Item CONF 03 is confidential pursuant to the provisions of s10A(2)(c) of the Local Government Act because it contains information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business.

CONF 04 Liverpool City Council Pound Facility

Reason: Item CONF 04 is confidential pursuant to the provisions of s10A(2)(c) of the Local Government Act because it contains information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business.

Close



MINUTES OF THE ORDINARY MEETING HELD ON 31 JULY 2019

PRESENT:

Mayor Wendy Waller
 Councillor Ayyad
 Councillor Balloot
 Councillor Hadchiti
 Councillor Hadid
 Councillor Hagarty
 Councillor Harle
 Councillor Kaliyanda
 Councillor Karnib
 Councillor Rhodes
 Councillor Shelton (arrived at 6.14pm)
 Ms Kiersten Fishburn, Chief Executive Officer
 Mr Tim Moore, Director City Economy and Growth / Deputy CEO
 Mr Chris White, Director City Corporate
 Ms Tina Sangiuliano, Acting Director City Community and Culture
 Dr Eddie Jackson, Director City Deal
 Mr Peter Patterson, Director City Presentation
 Mr Raj Autar, Director City Infrastructure and Environment
 Mr John Milicic, Manager, Property
 Mr Michael Knight, Acting General Counsel, Manager Governance Legal
 Mr David Smith, Manager Planning & Transport Strategy
 Mr Andrew Stevenson, Manager Communications
 Mr David Maguire, Internal Ombudsman
 Mr David Petrie, Manager City Design and Public Domain,
 Mr George Georgakis, Manager Council and Executive Services
 Ms Susan Ranieri, Coordinator Council and Executive Services (minutes)

The meeting commenced at 6:01pm.

STATEMENT REGARDING WEBCASTING OF MEETING The Mayor reminded everyone that in accordance with Council's Code of Meeting Practice (other than the Public Forum Section), the meeting is being livestreamed.

ACKNOWLEDGMENT OF COUNTRY, PRAYER OF COUNCIL AND AFFIRMATION TO BE READ BY The prayer of the Council was read by Reverend Bruce Hammonds from Liverpool Presbyterian Church.

NATIONAL ANTHEM The National Anthem performed by Rebekah Ferro was played at the meeting.

APOLOGIES Nil.

CONDOLENCES

Mr Anthony Micallef (read by Mayor Waller)

Anthony Micallef passed away on 30 June 2019.

Anthony joined Liverpool City Council in October 2016 as a Swimming Pool Officer after working at Campbelltown City Council.

A valued member of our organisation, Anthony was hard-working and committed to enhancing and promoting swimming pool safety.

He was also very active socially at Council. Anthony played for Council's soccer team and helped to coordinate the team's participation in the upcoming Johnny Warren & Les Murray Memorial Cup, a soccer tournament between councils across Sydney.

Anthony will be remembered for his community spirit and enthusiasm.

On behalf of Liverpool City Council, I humbly express my deepest condolences to Anthony's friends and family during this difficult time.

May he rest in peace.

Motion: **Moved: Mayor Waller** **Seconded: Cllr Hadchiti**

That Council writes to the family of Mr Anthony Micallef expressing our condolences for their loss.

On being put to the meeting the motion was declared CARRIED.

One minute silence was then observed for Mr Anthony Micallef, Mr Joseph Durrant, Aunt Gladys Nimmitt and Mr Anwar Khoshaba.

CONFIRMATION OF MINUTES

Motion: **Moved:** Clr Hadid **Seconded:** Clr Kaliyanda

That the minutes of the Ordinary Meeting held on 26 June 2019 be confirmed as a true record of that meeting.

On being put to the meeting the motion was declared CARRIED.

Clr Shelton arrived at the meeting at 6.14pm.

DECLARATIONS OF INTEREST

Clr Hagarty declared a non-pecuniary, less than significant interest in the following item:

NOM 05: A Prominent Permanent Home for the City of Liverpool and District Historical Society.

Reason: Councillor Hagarty is a member of the Liverpool and District Historical Society

Clr Hagarty left the Chambers for the duration of this item.

Clr Kaliyanda declared a non-pecuniary, but significant interest in the following item:

NOM 05: A Prominent Permanent Home for the City of Liverpool and District Historical Society.

Reason: Councillor Kaliyanda is a member of the Liverpool and District Historical Society.

Clr Kaliyanda left the Chambers for the duration of this item.

Clr Kaliyanda declared a non-pecuniary, less than significant interest in the following item:

COM 01: Grants, Donations and Corporate Sponsorship.

Reason: Councillor Kaliyanda was a previous participant of Friends of India Australia events.

Clr Kaliyanda remained in the Chambers for the duration of this item.

Clr Rhodes declared a non-pecuniary, less than significant interest in the following item:

NOM 05: A Prominent Permanent Home for the City of Liverpool and District Historical Society.

Reason: Councillor Rhodes was a prior member (she is unsure if she is still a current member) of the City of Liverpool and District Historical Society.

Clr Rhodes will remain in the Chambers for the duration of this item.

Clr Shelton declared a non-pecuniary, less than significant interest in the following item:

NOM 05: A Prominent Permanent Home for the City of Liverpool and District Historical Society.

Reason: Councillor Shelton is an ordinary member, who holds no office, of the Liverpool and District Historical Society.

Clr Shelton left the Chambers for the duration of this item.

Clr Harle declared a non-pecuniary, less than significant interest in the following item:

EGROW 04: Planning proposal to rezone land at 240 Governor Macquarie Drive, Warwick Farm.

Reason: Councillor Harle has family members that live in the area.

Clr Harle remained in the Chambers for the duration of this item.

Clr Hadchiti declared a non-pecuniary, less than significant interest in the following item:

NOM 03: Infrastructure Funding Priorities.

Reason: Councillor Hadchiti sits on a State Panel that assesses grant applications.

Clr Hadchiti left the Chambers for the duration of this item.

3. **Mr Mauro Poletti** addressed Council on the following item:

EGROW 04 - Planning proposal to rezone land at 240 Governor Macquarie Drive, Warwick Farm.

Clrs Hadchiti and Hagarty left the Chambers at 6.28pm.

4. **Mr Rohan Dickson** on behalf of landowners of 18 Munday St and 12 Bull St, Warwick Farm addressed Council on the following item:

EGROW 04 - Planning proposal to rezone land at 240 Governor Macquarie Drive, Warwick Farm.

Clrs Hadchiti and Hagarty returned at 6.29pm.

5. **Ms M'Leigh Brunetta** addressed Council on the following item:

NOMR 01 - Rescission of EGROW 04 - Middleton Grange Town Centre Planning Proposal Planning – Post Exhibition report from the Council meeting of 12 December 2018.

Motion: **Moved: Clr Hadchiti** **Seconded: Clr Rhodes**

That a three minute extension of time be given to the speaker.

On being put to the meeting the motion was declared CARRIED.

6. **Mr David Stroud** addressed Council on the following item:

NOMR 01 - Rescission of EGROW 04 - Middleton Grange Town Centre Planning Proposal Planning – Post Exhibition report from the Council meeting of 12 December 2018.

Motion: **Moved: Clr Shelton** **Seconded: Clr Rhodes**

That a three minute extension of time be given to the speaker.

On being put to the meeting the motion was declared CARRIED.

7. **Mr James Matthews** addressed Council on the following item:

NOMR 01 - Rescission of EGROW 04 - Middleton Grange Town Centre Planning Proposal Planning – Post Exhibition report from the Council meeting of 12 December 2018.

Motion: **Moved: Clr Karnib** **Seconded: Clr Rhodes**

That a three minute extension of time be given to the speaker.

On being put to the meeting the motion was declared CARRIED.

MAYORAL MINUTES

Nil.

NOTICES OF MOTION OF RESCISSION

ITEM NO: NOMR 01
FILE NO: 182661.2019
SUBJECT: Rescission of EGROW 04 - Middleton Grange Town Centre Planning Proposal
 – Post exhibition report from the Council Meeting of 12 December 2018

NOTICE OF MOTION OF RESCISSION

We the undersigned move a rescission motion to rescind item EGROW 04 Middleton Grange Town Centre Planning Proposal – Post exhibition report (as shown below) that was passed at the ordinary Council meeting held on Wednesday 12 December 2018.

“That Council:

- 1. Notes the gateway determination issued by the Department of Planning & Environment;*
- 2. Notes the submissions received during the public exhibition of the planning proposal, including public agency comments;*
- 3. Notes that significant infrastructure upgrades will likely be required to support the planning proposal, including regional road upgrades;*
- 4. Notes that no funding mechanism for infrastructure and public benefits has been advanced by the proponent to date;*
- 5. Notes the issues identified in the assessment report in relation to the proposed built form, environmental impacts and density and the area not serviced with regular and reliable public transport services;*
- 6. Withdraws support for the planning proposal pursuant to Section 3.35 of the Environmental Planning & Assessment Act 1979;*
- 7. Writes to the Minister of Planning and the Greater Sydney Commission to request that the planning proposal not proceed pursuant to Section 3.35(4) of the Environmental Planning & Assessment Act 1979;*
- 8. Writes to the proponent and all those who made a public submission to advise of Council’s decision;*

9. *Notes that the current zoning and land use controls enable the development of a local shopping centre for the Middleton Grange community which is consistent with the Liverpool Retail Centres Strategy; and*
10. *Work with the applicant to explore the option of some form of temporary retail on the site."*

And moves the following motion:

That:

1. Council notes that no exploration of some form of temporary retail on the site has occurred in accordance with Council's resolution of 12 December 2018.
2. Council notes the Council and the Community support the development of a town centre at the Middleton Grange site and acknowledges that the process for the development of the town centre in that location has been years in the making.
3. Council acknowledges the urgent need for the commencement of roads and civil infrastructure within the town centre at Middleton Grange to begin the process of activating that area.
4. Council notes the Fifteenth Avenue smart transit corridor connecting Liverpool and Badgerys Creek via Middleton Grange with public transport as contained in the draft Liverpool local strategic planning statement.
5. Council notes that exhibition of the Planning Proposal included a Draft DCP to facilitate the provision of roads, civil infrastructure and open space that matches the subdivision approval granted by Council in 2015.
6. Council endorses the Middleton Grange DCP as exhibited in 2018 (which included amendments) to facilitate the immediate delivery of civil infrastructure and roads infrastructure for the town centre at Middleton Grange.
7. Council notes the State Significant Development application for Hospital and Medical Centre at lot 2 and provides in principle support for the provision of these services and ancillary roads infrastructure in the Middleton Grange Town Centre.
8. Council notes the community opposition to the Planning Proposal as exhibited and the issues raised regarding proposed building heights and the number of residential apartments.
9. Council notes that the Planning Proposal is with the Minister for Planning for finalisation.

Motion: **Moved:** Clr Hadchiti **Seconded:** Clr Hadid

That Council:

4. Commit that if any amendments were to be made by the proponent for the Middleton Grange Town Centre planning proposal an exhibition/community consultation period of 28 days would be undertaken;
5. Writes to the Department of Planning advising of Council's action and above resolution; and
6. Investigate after 6 months if no application is lodged for the Middleton Grange Town Centre other areas in Middleton Grange that would be appropriate for retail.

Councillors voted unanimously for this motion.

That Council makes public the webcast of item NOMR 01 of this meeting for 28 days for residents of Middleton Grange that could not attend the meeting.

On being put to the meeting the motion was declared CARRIED.

Mayor Waller called a recess at 7.39pm.

Mayor Waller resumed the meeting at 7.49pm with all Councillors present except Cirs Hadchiti, Hadid, Rhodes and Shelton.

Cirs Hadchiti, Hadid, Rhodes and Shelton returned at 7.50pm.

CITY ECONOMY AND GROWTH REPORT

ITEM NO: EGROW 01

FILE NO: 120970.2019

SUBJECT: Draft Liverpool Pioneers' Memorial Park Conservation Management Plan

RECOMMENDATION

That Council:

1. Place the Draft Liverpool Pioneers' Memorial Park Conservation Management Plan on exhibition for a period of 28 days; and
2. Delegates to the CEO the finalisation of the Draft Liverpool Pioneers' Memorial Park Conservation Management Plan if no submissions are received; or receive a further report outlining details of the submissions received at the conclusion of the exhibition period.

COUNCIL DECISION

Motion:

Moved: Cllr Ayyad

Seconded: Cllr Shelton

That the recommendation be adopted.

On being put to the meeting the motion was declared CARRIED.

1. Endorses the draft Community Participation Plan;
2. Place the draft Community Participation Plan on public exhibition for a minimum period of 28 days in accordance with Schedule 1 of the *Environmental Planning and Assessment Act 1979*; and
3. Delegates to the CEO the finalisation of the Community Participation Plan and subsequent amendments to the Liverpool Development Control Plans should no submissions be received; or receive a further report outlining details of the submissions received at the conclusion of the exhibition period.

On being put to the meeting the motion was declared CARRIED.

ITEM NO: EGROW 04
FILE NO: 158005.2019
SUBJECT: Planning proposal to rezone land at 240 Governor Macquarie Drive, Warwick Farm

RECOMMENDATION

That Council:

1. Note the advice provided by the *Liverpool Local Planning Panel*;
2. Endorses in principle the planning proposal for 240 Governor Macquarie Drive, Warwick Farm, subject to the applicant submitting a modified proposal with a maximum floor space ratio (FSR) of 2:1 equating to approximately 58,600m² GFA or 500 dwellings with access to the bonus FSR provisions contained within Clause 4.4 (2B) of the Liverpool Local Environmental Plan (LEP) (up to 3:1), a maximum height of buildings of 45m and the preparation of a site specific Development Control Plan;
3. Delegate to the CEO authority to negotiate a revised VPA offer with the proponent, agree the terms of the offer with the proponent and report back to Council the details of the VPA prior to exhibition of the planning proposal, consistent with Council's Planning Agreements Policy;
4. Endorses in principle the potential public benefit contributions of the VPA, to be further negotiated, include:
 - Monetary contributions towards the cost of local road improvements;
 - Funding appropriate road works including a 2.5m wide shared path, public domain improvements including street trees and landscaping along Governor Macquarie Drive between Hume Highway and Munday Street in accordance with Council's design plan for the Hume Highway/Governor Macquarie Drive intersection upgrade and Warwick Street between the Hume Highway and Manning Street;
 - Improved pedestrian and bicycle access to and from the site and Warwick Farm railway station and north and south of the Hume Highway;
 - Provision of 5% of the dwelling yield as affordable housing (to be dedicated to Council) to be managed as affordable rental housing by a community housing provider; and

- ## COUNCIL DECISION

That Council:

- On being put to the meeting the motion was declared CARRIED.

Vote for: Mayor Waller
Clr Balloot
Clr Hadchiti

Clr Hagarty
 Clr Harle
 Clr Kaliyanda
 Clr Rhodes

Vote against: Clr Ayyad
 Clr Hadid*
 Clr Karnib
 Clr Shelton

**Clr Hadid did not vote for or against the motion. Therefore, in accordance with Clause 10.4 of Council's Code of Meeting Practice (as shown below), he is recorded as voting against the motion:*

"A Councillor who is present at a meeting of Council but who fails to vote on a motion put to the meeting is taken to have voted against the motion."

Clr Balloot left the Chambers at 8.16 pm.

Clr Balloot returned to the Chambers at 8.18pm.

ITEM NO: EGROW 05

FILE NO: 172041.2019

SUBJECT: Results of pilot study for providing on-street parking spaces on narrow streets

RECOMMENDATION

That Council:

1. Notes the findings contained in this report, including costs;
2. Requests the CEO develop guidelines for the assessment and prioritisation of requests for additional parking on narrow streets by December 2019, noting the significant cost savings associated with Option 2 compared to Option 1; and
3. Considers an appropriate funding allocation to deliver on-street parking projects when preparing the 2020/21 budget.

COUNCIL DECISION

Motion: **Moved: Clr Hadchiti** **Seconded: Clr Hadid**

That the recommendation be adopted.

On being put to the meeting the motion was declared CARRIED.

ITEM NO: CEO 02
FILE NO: 164323.2019
SUBJECT: Annual report to Council by the Internal Ombudsman

RECOMMENDATION

That Council receive and note this report.

COUNCIL DECISION

Motion: **Moved: Clr Shelton** **Seconded: Clr Ayyad**

That the recommendation be adopted.

On being put to the meeting the motion was declared CARRIED.

That Council:

1. Receives and notes this report; and
2. Endorse an option to be further investigated through a masterplanning process.

Motion: **Moved:** Clr Ayyad **Seconded:** Clr Hadchiti

That Council:

1. Receives and notes this report; and
2. Endorses Option 1 with a 50 metre indoor lap swimming pool to be explored through the Master Plan exercise and the Master Plan to be reported back to the first Council meeting in February 2020.

Foreshadowed motion: **Moved:** Clr Rhodes **Seconded:** Clr Harle

That Council:

1. Receives and notes this report; and
2. Endorses Option 2 with the following amendments:
 - 50 metre indoor/outdoor lap swimming pool to be explored; and
 - The final dot point of Option 2 as shown on page 152 of the Council Agenda be changed to remove the word “Aquatic” so that it reads;

“Potential future expansion of facilities.”

On being put to the meeting the motion (moved by Clr Ayyad) was declared CARRIED.

The Foreshadowed Motion (moved by Clr Rhodes) lapsed.

That Council:

- ## COUNCIL DECISION

Motion: **Moved:** Clr Kaliyanda **Seconded:** Clr Ayyad

That the recommendation be adopted.

On being put to the meeting the motion was declared CARRIED.

Clr Ayyad left the Chambers at 8.43pm.

CITY CORPORATE REPORT

ITEM NO: CORP 01
FILE NO: 165286.2019
SUBJECT: Investment Report June 2019

RECOMMENDATION

That Council receives and notes this report.

COUNCIL DECISION

Motion: **Moved: Clr Shelton** **Seconded: Clr Kaliyanda**

That Council:

1. Receives and notes this report; and
2. Congratulates staff, Director of City Corporate, Mr Christopher White and Chief Executive Officer, Ms Kiersten Fishburn on the work and effort which ensured that Council received confirmation of approval of payment to Council pursuant to the agreed fee-for-service model in relation to the Moorebank Intermodal Terminal. This represents a payment equivalent to 100% of the rates payable on the site annually, were it held privately.

On being put to the meeting the motion was declared CARRIED.

ITEM NO: INF 02
FILE NO: 170612.2019
SUBJECT: Speaking 4 the Planet event - 7 June 2019

RECOMMENDATION

That Council writes to each winner and congratulates them on their success.

COUNCIL DECISION

Motion: **Moved: Clr Shelton** **Seconded: Clr Kaliyanda**

That the recommendation be adopted.

On being put to the meeting the motion was declared CARRIED.

ITEM NO: CTTE 02
FILE NO: 171336.2019
SUBJECT: Minutes of the Liverpool Youth Council Meeting held on 5 June 2019

RECOMMENDATION

That Council receives and notes the Minutes of the Liverpool Youth Council Meeting held on 5 June 2019.

COUNCIL DECISION

Motion: **Moved: Clr Rhodes** **Seconded: Clr Hadchiti**

That the recommendation be adopted.

On being put to the meeting the motion was declared CARRIED.

ITEM NO: CTTE 03
FILE NO: 160030.2019
SUBJECT: Minutes of the Environment Advisory Committee Meeting held on 4 June 2019

RECOMMENDATION

That Council receives and notes the Minutes of the Environment Advisory Committee Meeting held on 4 June 2019.

COUNCIL DECISION

Motion: **Moved: Clr Rhodes** **Seconded: Clr Hadchiti**

That the recommendation be adopted.

On being put to the meeting the motion was declared CARRIED.

That Council receives and notes the Minutes of the Liverpool Sports Committee Meeting held on 30 May 2019.

Motion: **Moved: Clr Rhodes** **Seconded: Clr Hadchiti**

That the recommendation be adopted.

On being put to the meeting the motion was declared CARRIED.

That Council receives and notes the Minutes of the Liverpool Access Committee meeting held on 13 June 2019.

Motion: **Moved: Clr Rhodes** **Seconded: Clr Hadchiti**

On being put to the meeting the motion was declared CARRIED.

That Council receives and notes the Minutes of the Strategic Panel Meeting held on 11 June 2019.

Motion: **Moved: Clr Rhodes** **Seconded: Clr Hadchiti**

That the recommendation be adopted.

On being put to the meeting the motion was declared CARRIED.

Clr Ayyad returned to the Chambers at 8.47pm.

QUESTIONS WITH NOTICE

ITEM NO: QWN 01

FILE NO: 145000.2019

SUBJECT: Question with Notice - Clr Hagarty - Buses in New Release Suburbs

Liverpool's new release areas are poorly serviced by public transport. Suburbs such as Middleton Grange, Elizabeth Hills and Len Waters Estate are barely serviced by single, infrequent routes with limited stops.

The on-demand bus service in Edmondson Park also has issues. According to figures from Transport for NSW, the average cost per passenger of operating on-demand services across all the trial areas is \$34.56 per trip. The near by and now abandoned Wetherill Park trial cost taxpayers \$940 per passenger. The buses must be booked online, by phone or via an app. This disadvantages commuters who have digital literacy and access issues as well as people from CALD backgrounds.

Better public transport, including bus services, means more cars off the road, less pressure on commuter car parking and reduced greenhouse gas emissions. Research has also shown that riding a bus is 90 times safer than car travel.

With more housing developments coming in suburbs such as Austral, Liverpool needs better existing and future public transport including buses.

Please address the following:

1. Are additional, more frequent bus services planned for Liverpool? Specifically new release suburbs and estates including Parkbridge Estate?
2. Are additional on-demand bus services planned for Liverpool?
3. What is the cost per passenger of the Edmondson Park on-demand bus service?
4. What measures are in place to ensure the on-demand bus service is inclusive and accessible?

Response

The State government funds the provision of public passenger bus services and the services are administered by Transport for NSW (TfNSW). In the Liverpool Local Government Area, Transport for NSW has contracts for the provision of bus services with the following three local bus companies: Interline Bus Services, Transit Systems and Transdev.

Interline and Transit Systems provide bus services in the new release areas of Middleton Grange, Edmondson Park, Austral and Leppington.

Are additional, more frequent bus services planned for Liverpool? Specifically new release suburbs and estates including Parkbridge Estate?

Transport for NSW assess public transport demand in new release areas and periodically approves extension of existing bus services to service new release areas subject to State government funding allocation. As an example, Interline Bus Services currently provides services to the southern portion of Middleton Grange. However services are yet to be extended to the northern portion including Parkbridge Estate.

Transport for NSW have advised that the service has not been extended because funding is yet to be allocated for this service. In the meantime this year's State budget includes a commitment for 14,000 extra weekly bus services across Sydney, Illawarra, Central Coast and the Lower Hunter. This commitment includes more than 1000 additional weekly services for routes in South West Sydney including 400 services for route 895 from Carnes Hill to Edmondson Park.

Council has been making and will continue to make representations for bus services to be extended to new release areas including Parkbridge Estate.

Are additional on-demand bus services planned for Liverpool?

The only current on demand bus service in Liverpool is the service in Edmondson Park. This service was introduced in part to reduce car parking demand at Edmondson Park train station.

Council has discussed with Transport for NSW (TfNSW) whether they have plans for additional on demand bus services in the Liverpool Local Government Area (LGA). To date TfNSW has advised that there are no plans for additional on demand services to be provided in the Liverpool LGA.

What is the cost per passenger of the Edmondson Park on-demand bus service?

According to Interline Bus Services website, the cost per passenger for a full fare is \$2.60 whilst the Concession is \$1.30.

An On Demand travel credit trial is now underway. For passengers using this service at Edmondson Park, a transfer credit of up to \$2 applies every time a passenger transfers (within 60 minutes) from an Interline bus to an Opal bus or train service. Passengers need to sign up for an On Demand travel credit account to link an Opal card and Interline app account. Further details can be found on TfNSW website

<https://transportnsw.info/travel-info/ways-to-get-around/on-demand/edmondson-park>

ITEM NO: QWN 02
FILE NO: 145004.2019
SUBJECT: Question with Notice - Cllr Hagarty - Oversized Load Carrying Vehicles

I have received numerous complaints from residents in new release suburbs about oversized load carrying vehicle movements in the early morning. These vehicles are used to transport other vehicles used in the construction of new housing developments.

Because of their size and speed the RMS restricts their movement to not impede the peak hour traffic. However, this means residents are burdened with significant amounts of sound and light pollution at all hours of the night.

Surely a common sense solution can be found to lessen the impact on residents.

Please address the following:

Q1 What is the time window imposed by the RMS for transporting an oversized load carrying vehicle?

Response

To operate on the public road network, oversized vehicles require permits issued by the National Heavy Vehicle Regulator (NHVR) or the Roads and Maritime Services (RMS). To minimise traffic impacts, the NHVR or RMS requires oversized vehicle operators to use the road network outside peak traffic periods.

Where the NHVR or the RMS considers that proposed haulage routes could have an impact on local roads, the agencies may request Council's input as part of their approvals. However, both organisations can issue a permit without consultation with Council and with no time restrictions such as early morning or late at night.

In circumstances where Council is afforded the opportunity to comment on a permit application, Council would recommend to the RMS or NHVR specific haulage routes or times e.g. prohibit the use of Nuwarra Road as a haulage route during school pickup/drop off times to minimise traffic impacts and maintain amenity.

Q2 Does Council also impose time restrictions?

Response

If an application is referred to Council, our advice includes comments on access arrangements and haulage times to minimise traffic and amenity impacts.

1. Are smoking kiosks legal in NSW?

A "Smoking Kiosk" is not recognised in NSW as a particular structure associated with outdoor smoking.

- It complies with Section 8 of the *Smoke-free Environment Regulation 2016*, requiring that:
 - o not be more than 75% of the combined area of walls and ceiling are enclosed; and
 - o it is not within 4m of a pedestrian access point to a building; and
 - o it is not more than 10m of a children's playground.
- Relevant consent for the structure and use are obtained under the *Environmental Planning and Assessment Act 1979*.

Motion: **Moved: Clr Hagarty** **Seconded: Clr Kaliyanda**

On being put to the meeting the motion was declared CARRIED.

Clr Hadchiti asked that his name be recorded as having voted against the motion.

ITEM NO: QWN 04
FILE NO: 180499.2019
SUBJECT: Question with Notice - Cllr Hagarty - Upkeep of Vacant Lots

Introduction

The push for densification has resulted in the demolition of older dwellings and resulted in vacant lots. The recent drop in house prices has meant these sites have stayed demolished and vacant longer.

Too often the sites are riddled with overgrown grass, feral cats and other pests to the detriment of the neighbouring community.

Please address the following:

1. What power does Council have to ensure the reasonable upkeep of vacant lots?

A response to these questions will be provided in the 28 August 2019 Council meeting business papers.

ITEM NO: QWN 05
FILE NO: 180510.2019
SUBJECT: Question with Notice - Cllr Hagarty - Community Wealth Building

Introduction

When a purchase is made at a local business, that money is likely to stay in Liverpool longer. It is more often spent on local services and at local stores, restaurants and cafes. This multiplier effect results in more local businesses and more local jobs.

As such, Council should do its utmost to spend as much as is practical on local businesses. We should also encourage other large employers and institutions, such as the hospital, the Universities, clubs etc., to do the same.

Please address the following:

1. What legislative impediments are there preventing Council and other large employers to preference local businesses, particularly social enterprises, the awarding of contracts? e.g. cleaning and catering?

A response to these questions will be provided in the 28 August 2019 Council meeting business papers.

ITEM NO: QWN 06
FILE NO: 180732.2019
SUBJECT: Question with Notice - Cllr Ayyad - Middleton Grange Town Centre

At Council's December 2018 meeting, a motion regarding Middleton Grange Town Centre was resolved by Council. Point 10 of that motion states:

10. Work with the applicant to explore the option of some form of temporary retail on the site.

Please address the following:

1. Who from Council is responsible to implement this part of the motion?
2. When was the applicant contacted about this? (Please provide us with copies of correspondence relating to this)
3. What is the progress of getting temporary retail on site as Councillor Hagarty moved in his motion noting that it has been 7 months since Council resolved this motion?
4. Has the applicant lodged any amended plans for the site with any government body?

A response to these questions will be incorporated into the report to come back to Council in September 2019 (as part of the resolution of NOMR 01 of these minutes).

ITEM NO: QWN 07
FILE NO: 180923.2019
SUBJECT: Question with Notice - Cllr Hadchiti - Middleton Grange Town Centre

Please address the following:

In relation to the Middleton Grange Town Centre proposal that was before Council in the December 2018 meeting:

1. What action has Council taken to satisfy point 10 of the recommendation which reads 'Work with the applicant to explore the option of some form of temporary retail on site'?
2. The proposal included a Middleton Grange DCP. Were there merits to that DCP as proposed?

A response to these questions will be incorporated into the report to come back to Council in September 2019 (as part of the resolution of NOMR 01 of these minutes).

ITEM NO: QWN 08
FILE NO: 181034.2019
SUBJECT: Question with Notice - Clr Rhodes - Tennis Petition

Please address the following:

1. What action has Council taken to address the Petition against the removal of the Tennis Courts in Phillip Park?
2. Why were the constituents who applied to speak at Council at both the May and June Meetings refused their opportunity to address Council and hand in their petition?
3. Has Council refused to permit constituents from addressing Council before and if so why were they refused?

A response to these questions will be provided in the 28 August 2019 Council meeting business papers.

ITEM NO: QWN 09
FILE NO: 181101.2019
SUBJECT: Question with Notice - Cllr Rhodes - Visitation Survey

Council recently engaged a consultant to prepare a report addressing the current visitation figures in the Liverpool LGA. The Survey was proposed at the Tourism and CBD Committee so that Liverpool would have a base understanding of the current market and also provide Liverpool Council the opportunity to substantiate the number of international tourists staying in Liverpool at our hotels as the figures included in the Liverpool Council Destination Plan (TBC).

The report when presented to the Tourism and CBD Committee was missing the information needed to substantiate the international visitation figures reported by Liverpool hotels and already included in the Liverpool Council Destination Plan.

Please address the following:

1. Have the consultants been instructed to contact all the hotels in the Liverpool LGA to substantiate the International visitation figures quoted in the Destination Management Plan?
2. Have the consultants revised the report to include the International Visitation figures for Liverpool?
3. Will the revised report be made available to Councillors?

A response to these questions will be provided in the 28 August 2019 Council meeting business papers.

ITEM NO: QWN 10
FILE NO: 181119.2019
SUBJECT: Question with Notice - Clr Rhodes - Liverpool Collaboration Area

“Liverpool City Council is identified in the Collaboration Area Place Strategy as the primary stakeholder in addressing the action of increasing above the targets set out in a Metropolis of Three Cities to improve and increase social and affordable housing”.

Please address the following:

1. What is the definition of Primary stakeholder in the above context?
2. What are the Targets set out in the Metropolis of Three Cities for:
 - a. Social Housing?
 - b. Affordable Housing?
3. How much is Liverpool as the Primary Stakeholder Increasing above these Targets for:
 - a. Social Housing
 - b. Affordable Housing?
4. Does this mean that Liverpool will be providing more social and or affordable Housing than other Western Sydney Cities?

A response to these questions will be provided in the 28 August 2019 Council meeting business papers.

- Motion:** **Moved: Clr Kaliyanda** **Seconded: Clr Rhodes**

On being put to the meeting the motion was declared CARRIED.

NOTICE OF MOTIONS

ITEM NO: NOM 01
FILE NO: 180998.2019
SUBJECT: Commuter Car Parking Crisis

Background

Earlier this year, prior to the election, the State Government promised 1100 parking spaces at Edmondson Park Station by 2020. The recent 2019-2020 State budget, brought down after the election, allocated just \$212,000 for 'planning'.

Despite motions of Council, letters to Ministers, petitions and widespread community complaint, the State Government has failed to fulfil their promises and take appropriate action on the Commuter Car Parking Crisis.

When other levels of Government have previously failed to listen to the Liverpool community's concerns on major issues, Council has launched public awareness campaigns and held rallies. It is time the same is done for the Commuter Car Parking Crisis.

NOTICE OF MOTION (Submitted by Councillor Hagarty)

That Council:

- Allocates appropriate funding to commence a public awareness campaign, on the Commuter Car Parking Crisis, including:
 - a community rally;
 - stalls at or near all train stations in the LGA;
 - multilingual flyers;
 - both online and paper petitions.

COUNCIL DECISION

Motion: **Moved: Clr Hagarty** **Seconded: Clr Karnib**

That the recommendation be adopted.

Foreshadowed motion: **Moved:** Clr Hadchiti **Seconded:** Clr Hadid

That Council write to the relevant Minister as well as the Premier reminding them of their commitment of providing commuter parking at Edmondson Park Train Station and request a firm time frame of the delivery of such parking provisions.

On being put to the meeting the motion (moved by Cllr Hagarty) was declared LOST.

The Foreshadowed motion (moved by Cllr Hadchiti) then became the motion and on being put to the meeting was declared CARRIED.

Division called (for the motion moved by Cllr Hagarty):

Vote for: Mayor Waller
Cllr Hagarty
Cllr Kaliyanda
Cllr Karnib
Cllr Shelton

Vote against: Cllr Ayyad
Cllr Balloot
Cllr Hadchiti
Cllr Hadid
Cllr Harle
Cllr Rhodes

ITEM NO: NOM 02
FILE NO: 180785.2019
SUBJECT: Proactive Building Inspections

Background

The building industry is currently in crisis:

- The Opal building, Mascot towers, a Zetland apartment complex and the Sugar cube development in Erskineville have forced hundreds to abandon their homes.
- More than 600 buildings in NSW are at risk from flammable cladding, including 23 in Liverpool.
- Private certifiers are issuing occupation certificates for non-compliant buildings in a rush to beat State Government reforms.

All the while, the State Government has expanded compliant development while steadily stripping Councillors of their powers.

The current process at Council is too reactive and reliant on complaints from neighbours. Many issues are only apparent once a development is complete and dwellings occupied. As a result, residents feel powerless and that the system is stacked against them in favour of developers.

A proactive team of compliance officers directed to randomly inspect a range of sites under construction would uncover issues before they became 'too hard' to fix and restore confidence in the process.

We can finger point and wait for the State and Federal Governments to reform the sector or we can act ourselves.

NOTICE OF MOTION (Submitted by Councillor Hagarty)

That Council direct the CEO to:

- Establish a proactive building inspection and compliance program for sites under construction; and
- Provide a regular report to Council on the program.

COUNCIL DECISION

Motion: **Moved: Clr Hagarty** **Seconded: Clr Kaliyanda**

That Council:

1. Investigates the risks associated with implementing a proactive building inspection program; and
2. Ask the Audit Risk and Improvement Committee (ARIC) on their opinion of the risks associated and report back to the October 2019 Council meeting.

On being put to the meeting the motion was declared CARRIED.

ITEM NO: NOM 03
FILE NO: 180699.2019
SUBJECT: Infrastructure Funding Priorities

Background

The Prime Minister has recently brought up the prospect of working with other levels of government to bring forward 'shovel ready' projects as a way of stimulating the economy.

Liverpool is almost doubling in size and requires a significant and constant infrastructure investment by all levels of government.

We as a Council should lead the way for our residents by providing the means and processes required to enable the maximum amount of Federal and State Government grants. This motion calls for that.

NOTICE OF MOTION (Submitted by Councillor Ayyad)

That Council:

1. Prepare a list of 'shovel ready' projects to the next council meeting that we can endorse and send to our local members and other levels of government at the next council meeting;
2. Seek feedback from Councillors about what projects they would like to have put on the list that that are currently not shovel ready;
3. The CEO write to local community groups, schools (private and government), NGO's and other groups within the Liverpool area to enquire about what grants they are seeking from other levels of government and what council can do to assist with them;
4. Have an official policy that acknowledges that grants can be time sensitive and therefore will be treated as a priority from Council's point of view with regards to assessing development applications or any other statutory approvals. This policy applies to any project that the applicant can demonstrate will be the recipient of government funding (part or full funding); and
5. Implement this motion immediately and direct the CEO to apply all parts of this motion immediately.

Clr Hadchiti declared a declared a non-pecuniary, less than significant interest during discussion of this item.

Clr Hadchiti left the Chambers at 9.24 pm.

COUNCIL DECISION**Motion:****Moved: Cllr Ayyad****Seconded: Cllr Hadid**

That:

1. The CEO creates a policy and a document that has the available grants for community usage and outlines the process, and places it on Council's website in addition to publishing it in other ways;
2. Council prepare an official policy that acknowledges that grants can be time sensitive and therefore will be treated as a priority from Council's point of view with regards to assessing development applications or any other statutory approvals. This policy applies to any project that the applicant can demonstrate will be the recipient of government funding (part or full funding); and
3. The Policy be returned to Council by October 2019.

On being put to the meeting the motion was declared CARRIED.

ITEM NO: NOM 04
FILE NO: 180895.2019
SUBJECT: Opportunities for the Repurposing of Council Owned or Controlled Land for Affordable Housing

Background

At the Ordinary Council meeting on 29 May 2019, Council considered a report on the repurposing of the property at 75-77 Hill Road, Lurnea for affordable / community housing. At that meeting, Council resolved to endorse the repurposing of that property for housing including community housing.

This NOM seeks a further report to Council be prepared detailing opportunities for other Council owned or controlled land to similarly be repurposed for affordable housing.

NOTICE OF MOTION (Submitted by Councillors Hadid and Shelton)

That Council directs the CEO to provide a report back to Council by December 2019 detailing opportunities for the repurposing of Council owned or controlled land in the LGA for the purpose of affordable housing.

COUNCIL DECISION

Motion: **Moved:** Clr Shelton **Seconded:** Clr Hadid

That Council:

1. Directs the CEO to provide a report back to Council by December 2019 detailing opportunities for the repurposing of Council owned or controlled land in the LGA for the purpose of affordable housing, noting any action on any report will be subject to community consultation; and
2. Notes the Chief Executive Officer's comment (as shown below):

On being put to the meeting the motion was declared CARRIED.

CHIEF EXECUTIVE OFFICER'S COMMENT

Council staff are currently in the process of developing the Expressions of Interest package for 75-77 Hill Road, Lurnea for affordable/ community housing.

As per the 29 May 2019 Council resolution, Council will be providing a financial options paper, following the negotiation with suitable Offerer/s, along with any request to approve legal arrangements to affect and award the Offerer.

Following this process, Council will further review other Council owned or controlled land which may provide repurposing opportunities for affordable housing. The EOI process and negotiation will enhance the Council's understanding of future site selection and required development considerations. This will be reported to Council as per the proposed Notice of Motion; depending on the outcome of the EOI this may be later than December 2019.

It will be suggested that Council staff develop suitable selection criteria to determine potential site suitability, such as:

1. The land being surplus Council land and currently under-utilised
2. The land being designated 'operational land'
3. The land being within 400 meters of transport hubs
4. The land being of suitable proximity to amenities
5. The land/ site is not part of Council's short-term Delivery Program of works
6. There site is not earmarked for any specific strategic or delivery program for the long-term
7. The land has economic potential which, with affordable housing development, assist Council to realise the delivery of other infrastructure needs
8. The land is designated 'community land' but there is a strong business case to rezone and reclassify a portion of the land to provide affordable/ community housing.

Clr Hadchiti returned to the Chambers at 9.34 pm.

Clr Shelton, Clr Hagarty, Clr Kaliyanda and Clr Ayyad left the Chambers at 9.34 pm.

Clr Ayyad returned to the Chambers at 9.37pm.

ITEM NO: NOM 05

FILE NO: 181077.2019

SUBJECT: A Prominent Permanent Home for the City of Liverpool and District Historical Society

Background

The City of Liverpool and District Historical Society was established in 1959 by a small group of residents who were from old Liverpool families such as Fitzpatrick, Collimore, Rowe, Kelly, Hill and Havard.

They were proud of Liverpool's history and were committed to preserving and promoting its unique story. Their first meeting was held at the old Liverpool Town Hall on Moore Street in 1959 and was presided over by the then Mayor Ron Dunbier who was also a member. Since then, the society has lead a nomadic existence in its search to find a home.

From the old Liverpool Hospital/TAFE to the now demolished Colonial Hall to the Old Court House to our once home at the Bi-centennial Museum. In the fourth oldest town in Australia, The Liverpool City of Liverpool and District Historical Society is still looking for an appropriate heritage place to call a permanent home.

Their collection is currently stored in 'Eber's Bunker' under Liverpool Library.

The Society needs a home to be able to proudly, permanently, publicly, display approximately 10,000 items for residents and visitors to Liverpool to enjoy, learn and understand our rich and unique history.

It is interesting if you look at the provisions made for some of Liverpool's other great clubs and associations such as;

The Barefoot Waterski Club, was formed in 1960 and has a permanent home in Liverpool Helles park.

The New South Wales Radio Controlled Racing Car Club Inc established in the 1980's they have had a permanent home in Liverpool since the mid 1990's.

The Liverpool District Men's Shed has a permanent home provided for them in Liverpool.

The Liverpool City Brass Band, was formed in 1883, ceased during WWI and was reformed in 1924, it was given a Liverpool permanent home in 1962.

The City of Liverpool and District Historical Society was established in 1959 and yet Liverpool has been unable to find them a permanent home in 60 years.

Liverpool prides itself on the fact that we are the 4th oldest founded city in Australia.

This fact alone makes Liverpool's history unique.

Liverpool is fortunate to have the members of the Historical Society who have collected and maintained over 10,000 historic items for over 60 years.

It is time for Liverpool Council to recognise and utilise this Liverpool asset. How lucky Liverpool is to have the individuals who have done the work, who have dedicated their time to preserving Liverpool's history.

It is in as much Liverpool's best interest as the Historical Society for Council to provide them with a permanent prominent home from which they can publicly, permanently display with pride Liverpool's unique history.

Liverpool's history is one of Liverpool's greatest assets.

Liverpool Council's investment in Liverpool's History by providing the Society a permanent home will reward Liverpool by increasing the visitation economy which will support and attract more business which will contribute to the vitality of Liverpool.

By promoting Liverpool's History you will help to educate people on, who we are, how we got here, where we have come from and who were the original Australians.

It is the "Australian story" that with the new airport will become increasingly more important.

Council needs to value the assets that will enable Liverpool to tell that story.

One needs only to visit our neighbours at Camden, Campbelltown and Nepean Historic Society Museums to see what their Councils do and how they have maximised all opportunities their historic assets have to offer.

The provision of a permanent prominent home for the City of Liverpool and District Historical Society will benefit Liverpool's visitation economy. It will help to promote Liverpool as a destination. It will add Vitality to Liverpool. It will help to distinguish Liverpool from other Western Sydney Cities. It will benefit Liverpool in a way that is not possible by any other Liverpool Club and or organisation.

I move the Councillors to support this motion to find a permanent and prominent home from which Liverpool can proudly publicly present our Liverpool history.

ITEM NO: CONF 03
FILE NO: 166979.2019
SUBJECT: Mayoral Direction pursuant to Section 226(d) of the Local Government Act 1993

RECOMMENDATION

That Council note and endorse the Mayoral Direction dated 5 July 2019 attached to the report.

COUNCIL DECISION

Motion: **Moved: Clr Hadid** **Seconded: Clr Hadchiti**

That the recommendation be adopted.

On being put to the meeting the motion was declared CARRIED.

ITEM NO: CONF 04
FILE NO: 176696.2019
SUBJECT: Acquisition of Lot 299 DP 2475 being 50 Sixteenth Avenue, Austral for drainage purposes

RECOMMENDATION

That Council:

1. Approves the acquisition of Lot 299 DP2475, being 50 Sixth Avenue, Austral on the terms outlined in this confidential report;
2. Authorises the CEO or her delegated officer to execute any document, under Power of Attorney, necessary to give effect to this decision;
3. Resolves to classify Lot 299 DP2475 as “operational” land in accordance with the Local Government Act, 1993; and
4. Keeps confidential this report pursuant to the provisions of Section 10A(2)(c) of the Local Government Act 1993 as this information would, if disclosed, confer a commercial advantage on a person with whom Council is conducting (or proposes to conduct) business.

COUNCIL DECISION

Motion: **Moved:** Clr Shelton **Seconded:** Clr Rhodes

That the recommendation be adopted.

On being put to the meeting the motion was declared CARRIED.

That Council:

- ## COUNCIL DECISION

Motion: **Moved: Clr Shelton** **Seconded: Clr Rhodes**

That the recommendation be adopted.

On being put to the meeting the motion was declared CARRIED.

That Council under Section 10A(2)(a) of the Local Government Act 1993 go into closed session at the conclusion of other items to discuss personnel matters concerning particular individuals (other than Councillors).

Motion: **Moved:** Clr Hadchiti **Seconded:** Clr Kaliyanda

That the Mayor and CEO come back to Councillors with further strategies.

On being put to the meeting the motion was declared CARRIED.

Council moved back into Open Session at 10:46pm.

Mayor Waller then read out the resolutions from the Closed Session.

THE MEETING CLOSED AT 10.48pm.

<Signature>

Name: Wendy Waller

Title: Mayor

Date: 28 August 2019

I have authorised a stamp bearing my signature to be affixed to the pages of the Minutes of the Council Meeting held on 31 July 2019. I confirm that Council has adopted these Minutes as a true and accurate record of the meeting.

EGROW 01	Draft Amendment 69 - Liverpool Local Environmental Plan 2008 - Advertising Signage in the Liverpool City Centre
-----------------	--

Strategic Direction	Strengthening and Protecting our Environment Exercise planning controls to create high-quality, inclusive urban environments
File Ref	072557.2019
Report By	Luke Oste - Strategic Planner
Approved By	David Smith - Acting Director, City Economy and Growth / Deputy CEO

EXECUTIVE SUMMARY

At its meeting of 27 April 2016, Council resolved to pursue an amendment to the Liverpool Local Environmental Plan 2008 (LLEP) to permit third party advertising signage with consent in the B3 Commercial Core and B4 Mixed Use zones in the Liverpool city centre. A planning proposal was subsequently prepared which received a Gateway determination (draft Amendment 69) on 23 January 2018. To support draft Amendment 69, an amendment to the Liverpool Development Control Plan (LDGP) was drafted. The LEP and DCP amendments have not yet been publicly exhibited.

Following the Council resolution and subsequent Gateway determination, Council officers have reviewed draft Amendment 69 in true context of the Western City District Plan, the Liverpool Collaboration Area Place Strategy, the positioning of Liverpool as the third CBD of Sydney, the gazettal of Amendment 52 and the ongoing work on developing the Liverpool City Centre Public Domain Masterplan.

Following a review of the need and appropriateness for third party advertising signage within the Liverpool city centre, it is recommended that draft Amendment 69 not proceed as allowed for under Section 3.35 of the *Environmental Planning and Assessment Act 1979*.

Alternatively, Council can resolve to receive and note this report and continue with the amendment and publicly exhibit draft Amendment 69 and the draft DCP amendment concurrently.

RECOMMENDATION

That Council:

1. Not proceed with draft Amendment 69 to the Liverpool Local Environmental Plan; and
2. Writes to the Minister for Planning & Public Spaces requesting that the planning proposal not proceed pursuant to Section 3.35(4) of the *Environmental Planning and Assessment Act 1979*.

REPORT

Background

The LEP controls applying to signage were reviewed by Council in response to a review of Council assets and representations received by Council to permit third party advertising signage within the local government area (LGA). Following this analysis, Council resolved at its meeting on 27 April 2016 to pursue an amendment to the LLEP to permit *signage* with consent in the B3 Commercial Core and B4 Mixed Use zones (**Attachment 1**).

A planning proposal was prepared (draft Amendment 69) and subsequently submitted to the Department of Planning, Industry and Environment for Gateway determination on 20 November 2017 (**Attachment 2**). A Gateway determination was issued on 23 January 2018 and the timeframe for completion of this draft amendment is 23 January 2020.

A concurrent amendment to the DCP would need to be publicly exhibited and finalised that incorporates additional design guidelines for third party advertising signage. This amendment would rationalise the existing signage standards and add controls and guidelines for third party advertising signs and for electronic advertising signs.

Current Context for Signage

'*Building identification signs*' and '*business identification signs*' are currently permitted with consent in most of the LGA. These signs can only advertise the building, person or business located at the premises where the sign is located. Currently billboard signs and third party commercial signs that advertise general goods or services are prohibited throughout the LGA. For the purpose of this report these signs will be referred to as "third party advertising signage".

There are some specific circumstances where third party advertising signage is permitted within the Liverpool LGA. Advertisements in or on bus shelters are exempt development under the LLEP, meaning that no consent is required. This form of advertising is limited as follows:

- Maximum height of 2.5m;
- Maximum width of 1.5m;
- Must not be flashing; and
- Maximum of 2 signs per bus shelter.

Third party advertising signage is also permitted within transport corridor land under State Environmental Planning Policy No 64 – Advertising and Signage (SEPP 64). This includes advertising in the following locations:

- The M5 and M7 motorway;
- Along a railway corridor;
- A road that is a freeway or tollway; and
- Land that is owned, occupied or managed by the RMS and that is within 250m of a classified road.

Proposed Amendment to the LEP

Council's current resolution is to permit third party advertising signage with consent within B3 and B4 Zones.

The *Standard Instrument* includes the following relevant definition:

signage means any sign, notice, device, representation or advertisement that advertises or promotes any goods, services or events and any structure or vessel that is principally designed for, or that is used for, the display of signage, and includes any of the following:

- (a) an **advertising structure**,
- (b) a building identification sign,
- (c) a business identification sign,

but does not include a traffic sign or traffic control facilities.

The amendment to the LEP would allow advertising structures and other signage with consent in B3 Commercial Core and B4 Mixed Use zones. The B3 and B4 zones are located solely within the Liverpool city centre.

Proposed Amendment to the DCP

To facilitate third party advertising signage within the Liverpool city centre, a concurrent amendment to the DCP was drafted. DCP – Section 26 Outdoor Advertising and Signage within Part 1 General Controls for all Development guides proposals for signage and advertising through detailed objectives and controls.

The draft amendment to the DCP provides new objectives and controls to guide third party advertising proposals in the B3 and B4 zones. Additionally, the amendment simplifies and consolidates the controls and objectives relating to outdoor advertising and signage more broadly.

Third Party Advertising Signage – Advantages and Disadvantages

There are advantages that come from permitting third party advertising. Advertising and marketing play an economic role within Sydney and contribute also to employment. Individual business and property owners can benefit from the rental income derived from ground or airspace rights for advertising structures, including Council. Advertising signage can be utilised in private/public partnerships to provide public infrastructure at the cost of the advertiser in exchange for advertising rights upon the structure. Finally, Third party advertising can create opportunity to provide visual stimulation and vibrancy through contemporary and eye-catching advertising displays within the public realm.

There are however disadvantages to permitting third party advertising. Multiple advertising signs can accumulate and contribute to visual clutter within the streetscape or locality. Advertising within the public realm can quickly become ‘monopolised’ by larger corporations. The significant costs of outdoor advertising often prohibit businesses and organisations with modest budgets from accessing advertising in this form. Such advertising can threaten the unique sense of place by diluting the public domain with common and replicated advertising.

Additionally, advertising signage is often large in size and loud in its visual presence in order to generate sufficient attention to justify cost. This can detract from the architectural, natural, cultural and historical values of the streetscape and locality. Vistas can also be blocked or partially obscured by free standing advertising signage. Ideally, signage should be limited to specific locations, rather than broadly permitted across land use zones. Permissibility that applies to broad zones can lead to poor signage outcomes that lack design merit, coordination and restraint.

Council officers believe existing public community notice and public information signage, business identification signage and building identification signage allows for sufficient opportunity to promote both public and private services and events in an equitable manner.

It is considered that significant visual impacts will result if third party advertising is permitted within the Liverpool City Centre (and any future B3 and B4 zoned lands within Liverpool).

CONSULTATION

In preparing this report, advice has been sought from the City Design and Public Domain department (including heritage), Development Assessment, City Infrastructure and Environment and Property and Commercial Development departments.

Advice from the City Design and Public Domain Department

There has been a recent increase in focus for urban design in Liverpool, especially within the city centre. This has brought about positive change not only in design outcomes, but also in procedural reform. Council is currently preparing the Liverpool City Centre Public Domain Masterplan (LCC PDMP). This is a 10-year vision to guide the development of the public realm within the city centre. The scope of the project includes:

- Publicly accessible spaces – in which signage is often located (e.g. within streets, arcades, laneways, footpaths, plazas and malls);
- Structures that relate to urban spaces – to which signage is often affixed (e.g. facades and other interfaces where buildings meet with a street adjoining open space); and
- Public infrastructure that supports urban spaces – to which signage is also affixed (e.g. bridges, awnings, light poles, street furniture, and bus stops).

The project aims of the LCC PDMP is to improve the quality of the public domain within the Liverpool City Centre. Given that Liverpool is positioned as Sydney's third CBD, it is a sought after location for third party advertisers looking to install signage. However, a proliferation of third party signage could have negative impacts on the city centre, detracting from the amenity of the city and this would be inconsistent with the objectives of the LCC PDMP.

The reasons include:

- Preservation of character in the city centre - signage that is unrelated to the site in which it is located would detract from local character. It could also detract from the historical significance of spaces in the city centre.
- Preservation of visual amenity in the city centre - third party signage would detract from existing/proposed public signage, public art and landmarks. It would also occupy spaces that could otherwise be utilised for new public art (e.g. blank walls) and/or interpretive signage that references Liverpool's history.
- Visual distraction - third party signage contributes to additional visual clutter, disorder, and conflict with proposed way finding.

Heritage

A large proportion of heritage listed buildings are located within the city centre, including prominent State listed heritage buildings such as the Liverpool College (TAFE) site, the Former Liverpool Courthouse and St Luke's Anglican Church. Third party advertising signage with the Liverpool CBD has the potential to impact on the visual setting of existing heritage buildings.

While it is noted that provisions within the DCP could be added, aimed at managing these impacts with controls relating to the size and location of signage, there are potential cumulative impacts.

Property

In the context of the current development of the city centre, the Property and Commercial Development team supports the position outlined in this report that the Amendment 69 should not proceed. This is consistent with the aim of improving public domain and amenity of the city centre which is positioned as Sydney's third CBD.

CONCLUSION

Following a review of the need and appropriateness for third party advertising in the city centre, it is recommended that Council not proceed with draft Amendment 69 to the Liverpool Local Environmental Plan 2008.

CONSIDERATIONS

Economic	Further develop a commercial centre that accommodates a variety of employment opportunities. Facilitate economic development.
Environment	There are no environmental and sustainability considerations.
Social	Preserve and maintain heritage, both landscape and cultural as urban development takes place.
Civic Leadership	Encourage the community to engage in Council initiatives and actions.
Legislative	Environmental Planning and Assessment Act 1979 State Environmental Planning Policy 64 – Advertising and Signage Liverpool Local Environmental Plan 2008 Liverpool Development Control Plan 2008

ATTACHMENTS

1. Council Resolution and Report -Advertising Structures and Signage April 2016
(Under separate cover)
2. Planning Proposal January 2018 (Under separate cover)

CEO 01

Biannual Progress Report

Strategic Direction	Leading through Collaboration Strive for best practice in all Council processes
File Ref	195643.2019
Report By	Claudia Novek - Senior Corporate Planner
Approved By	Kiersten Fishburn - Chief Executive Officer

EXECUTIVE SUMMARY

The Biannual Progress Report provides an overview of Council's progress on the principal activities that were scheduled for the January to June 2019 period. This is reported against the Delivery Program 2017-2021 and Operational Plan 2018-19.

The report demonstrates operational achievements and provides updates, information and statistics that occurred during the period. This is the second and final Biannual Progress Report for 2018-19 and has been prepared in line with the Office of Local Government Integrated Planning and Reporting Guidelines.

RECOMMENDATION

That Council notes and receives the Biannual Progress Report which outlines the progress of the principal activities detailed in the Delivery Program 2017-2021 and Operational Plan 2018-19.

REPORT

On 26 April 2017, Council adopted the Community Strategic Plan, *Our Home, Liverpool 2027*.

Our Home, Liverpool 2027 outlines the community's vision and priorities for Liverpool. The Plan was developed after extensive engagement with the community and contains four key directions for the future of Liverpool. These directions guide Council's operations and services for the next ten years.

Council's four-year Delivery Program 2017-2021 and one-year Operational Plan and Budget 2018-2019 outline Council's commitment to the community. The combined document details the principal activities that Council plans to deliver towards achieving the community vision that has been outlined in *Our Home, Liverpool 2027*.

Upon adoption of the four year Delivery Program 2017-2021 and one-year Operational Plan 2018-2019 in June 2018, Council determined to deliver 110 actions (principal activities).

Section 404(5) of the Local Government Act (1993) requires the Chief Executive Officer (CEO) to ensure that a Progress Report is provided to Council at least every six months. It should include information and updates on the principal activities that have been detailed in the four-year Delivery Program. This allows Council and the public to monitor progress. The attached Progress Report contains information on the delivery of all these for the January to June 2019 period.

By 30 June 2019, 94% of actions from the Delivery Program 2017-2021 and Operational Plan 2018-2019 were on track.

Highlights include the openings of Casula Parklands, the Bernera Road extension in Edmonson Park and 'Pride of Place' exhibition, at Carnes Hill Library. The inaugural 'Liverpool on a Roll' event was a success and the fifth sitting of the Children's Parliament discussed issues important to students in grades four to six. Liverpool also became accredited as a Pan Pacific Safe Community, an internationally recognised model.

CONSIDERATIONS

Economic	To deliver Council services within approved budget.
Environment	There are no environmental and sustainability considerations.
Social	There are no social and cultural considerations.
Civic Leadership	Undertake communication practices with the community and stakeholders across a range of media. Deliver services that are customer focused. Operate a well-developed governance system that demonstrates accountability, transparency and ethical conduct.
Legislative	As per the <i>Local Government Act (1993)</i> Section 404 (5), Council must ensure regular progress reports are provided to the Council reporting as to its progress with respect to the principal activities detailed in its delivery program at least every six months.

ATTACHMENTS

1. Biannual Performance Report, January - June 2019 (Under separate cover)

CEO 02

Western Sydney City Deal Study Tour

Strategic Direction	Generating Opportunity Attract businesses for economic growth and employment opportunities
File Ref	212457.2019
Report By	Andrew Stevenson - Chief Strategy and Engagement Officer
Approved By	Kiersten Fishburn - Chief Executive Officer

EXECUTIVE SUMMARY

Liverpool Mayor Wendy Waller has been invited by the Federal Minister for Population, Cities and Urban Infrastructure Alan Tudge to accompany him on a study tour with other Western Sydney City Deal Mayors to Europe.

RECOMMENDATION

That Council endorse the Mayor and CEO taking part in the Airport City Study Program with Western Sydney City Deal Mayors and the Minister for Population, Cities and Urban Infrastructure Alan Tudge.

REPORT

Minister Tudge has organised a Study Tour to Sweden, the Netherlands and United Kingdom in September and October this year to review some successful overseas examples relevant to the Western Parkland City.

The Study Tour will visit Airport City Stockholm, Schipol Airport in the Netherlands and the University of Sheffield Advanced Manufacturing Centre. A full itinerary is attached to this report.

The eight City Deal Mayors have been invited to join Minister Tudge and NSW Minister for Western Sydney Stuart Ayres. Council General Managers and Chief Executives are invited to accompany their respective Mayors.

The Mayor, when visiting Gothenberg in Sweden, would also have the opportunity to sign a Memorandum of Understanding between Liverpool Council and Landvetter Södra Utveckling

AB, which was established by Harryda municipality to develop a 650-hectare site near Landvetter Airport.

This Study Tour offers a range of benefits for Council including the opportunity to observe first-hand international best-practice in planning, aerotropolis and urban design. In addition, the four-day tour offers an important opportunity to develop Council's relationship with key Ministers.

Travel costs are expected to be covered by accrued Council points.

CONSIDERATIONS

Economic	Utilise the Western Sydney City Deal Agreement to create Jobs for the Future. Utilise the Western Sydney City Deal agreement to provide opportunities for residents in the LGA to enhance skills and education.
Environment	Utilise the Western Sydney City Deal agreement to enhance liveability and environment of the LGA. Retain viable opportunities for local food production while managing land use to meet urban growth.
Social	There are no social and cultural considerations.
Civic Leadership	Implementation and Governance of the Western Sydney City Deal agreement.
Legislative	There are no legislative considerations relating to this report.

ATTACHMENTS

1. Correspondence from The Hon Alan Tudge MP

**The Hon Alan Tudge MP****Minister for Population, Cities and Urban Infrastructure**

Ref: MS19-001421

Cr Wendy Waller
Mayor
Liverpool City Council
Locked Bag 7064
LIVERPOOL BC NSW 1871

Dear Mayor

Wendy

It is now over 18 months since our governments signed the Western Sydney City Deal, a commitment between all levels of government to deliver rail, jobs, educational opportunities and community infrastructure to create the Western Parkland City. We have made good progress in this time. As we focus on our long-term commitments, it is timely to consider how we can apply lessons from overseas contexts to make Western Parkland City an even greater place to live and work for the people of Western Sydney.

As an important partner of the Western Sydney City Deal, I am writing to invite you to accompany me on a study tour to Sweden focussed on urban transformation around airports and land transport, and world leading city-shaping sites in the Netherlands and United Kingdom.

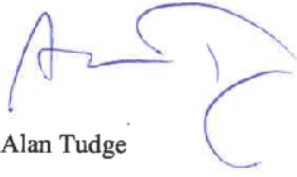
This tour provides the opportunity to experience first-hand sites including: 'Airport City Stockholm', an 800 hectare airport city being built around the existing Stockholm airport; Schiphol Airport, a busy international airport with a multi-faceted noise amelioration program; the University of Sheffield Advanced Manufacturing Research Centre, a world-class centre for industry-focused research and training; as well as examples of urban and inter-city land transport. The tour also proposes briefing from officials involved in the Manchester City Deal.

The dates of the tour are 29 September 2019 to 2 October 2019. I enclose a draft program with this letter. Travel and accommodation would be at participant's own cost, with some meals provided. The cost of participation is estimated between \$6,700-\$12,600, depending on preferences regarding travel.

I seek your expression of interest in participating in this study tour by 21 August 2019 to enable my department to make arrangements for group accommodation and site visits. The relevant contact office in my department is Kerry Vine-Camp, Executive Director Western Sydney Unit. Ms Vine-Camp can be contacted on 02 6274 7664 or at kerry.vine-camp@infrastructure.gov.au.

I have also extended this invitation to the Hon Stuart Ayres MP, the Minister for Jobs, Investment, Tourism and Western Sydney.

I look forward to receiving your response.



Alan Tudge

12 / 9 / 2019

Enc

*DRAFT PROGRAM – ALL DATES AND MEETINGS TBC***‘Airport City’ Study Program - Western Sydney City Deal Mayors and the Minister for Population, Cities and Urban Infrastructure****29 September to 2 October 2019*****Stockholm, Sweden** *(Sunday 29 September - Monday 30 September)*

- Site visit to ‘Airport City Stockholm’ - project run by the airport owner (a government-owned enterprise), a private property developer and the Municipality of Sigtuna. The 800 hectare airport city will consist of six districts, including,
 - SkyCity: the Airport City's city centre, which will provide a feeling that people are already in central Stockholm.
 - Park City: the entrance to the airport and a green park area that will connect the area to the other districts.
 - DriveLAB Stockholm: a knowledge cluster for developing the automotive industry of the future.
 - Märssta business area: a business area that is already established and is well integrated with the town of Märssta.
 - Cargo City: cargo and logistics, immediately adjacent to the airport.
 - Logistic Centre: a logistics hub with warehouses and parking and docking facilities.
- Site visit to Barkaby, a Swedish Air Force base closed in 2010. Plans are to construct houses, apartments and offices on large parts of the airfield.
 - Experience the Stockholm commuter rail network at Barkaby.
- Western Sydney City Deal partner dinner hosted by Minister Tudge.

Gothenburg, Sweden *(Monday 30 September / Tuesday 1 October)*

- Travel on the Stockholm-Gothenburg inter-city rail service, a fast rail service operated by MTR Express.
- Potential visit to an automated vehicle systems trial site and a ‘Mobility as a Service’ developer to better understand trends towards considering transport from a user-centric position through a combination of public and private transportation services. Site visits to be further refined following discussion.

Schiphol, the Netherlands** *(Tuesday 1 October)*

- Site visit to Amsterdam International Airport, including noise amelioration installations and land transport links.

Manchester, United Kingdom** *(Wednesday 2 October)*

- Briefing with officials responsible for the Manchester City Deal, with a focus on Manchester City Deal experiences with metropolitan governance and delivering city deals.
- Site visit to University of Sheffield Advanced Manufacturing Research Centre.

**Note that participants are to arrive by 28 September to commence the study tour on 29 September.*

***Note Minister Tudge will not accompany the tour to these destinations.*

COM 01	Access to facilities in Hot Weather and Measures to Cool the City
---------------	--

Strategic Direction	Creating Connection Implement access and equity for all members of the community
File Ref	196096.2019
Report By	Galavizh Ahmadi Nia - Manager Community Development and Planning
Approved By	Dr Eddie Jackson - Director City Community and Culture

EXECUTIVE SUMMARY

An initial report was presented to Council on 27 February 2019, in response to a 6 February 2019 Council resolution to:

1. Consider other measures that can be undertaken within the Local Government Area (LGA) to provide relief to the community during extreme hot weather and report back to the 27 February Council meeting.
2. Work with Belgravia Leisure to look at strategies to support access to leisure centres.
3. Look at strategies which could include providing additional water parks in the LGA and consider new locations, including new growth areas, for the water parks. The following matters are to be considered:
 - a. Pricing;
 - b. Ample parking;
 - c. Seating;
 - d. Shade; and
 - e. Other options.
4. Develop a strategy to inform the community as to where savings can be made on services for families.

The 27 February report had noted three existing water play facilities, Bigge Park and Carnes Hill, (free access) and Michael Wenden Centre (included in pool entry fee), and outlined measures to be undertaken to provide relief to the community during hot weather. It also provided information on current and forthcoming studies and strategies to explore heat mitigation across the city.

This report recommends a further four sites for water play facilities, subject to further investigation during the masterplanning or detailed design phase of each site; including:

- Stante Reserve, Middleton Grange
- Lighthorse Park, Liverpool
- Carnes Hill Recreation Precinct Stage Two, Carnes Hill; and
- Edmondson Park Town Park, Edmondson Park (designed and delivered by Frasers).

This report also recommends piloting a temporary inflatable water play park that can accommodate larger scale temporary water play activities. An evaluation of the pilot should inform future decision-making regarding water play facilities. Additionally, in response to the Council resolution on water parks (and saving money), Council's Communications Team developed and promoted a web page highlighting rebates and discounts available across the community.

RECOMMENDATION

That Council:

1. Endorses the identified sites for the inclusion of water play facility, subject to further investigation and feasibility through the detailed design phase and masterplanning process; and
2. Endorses one of the 3 options identified for inflatable water park provision recommended under short-term measures for action.

REPORT

BACKGROUND

The initial report presented to Council on 27 February 2019, outlined measures to be undertaken to provide relief to the community during hot weather and provided information on current and forthcoming studies and strategies to explore heat mitigation across the city. The report also noted the benefits and costs associated with the construction and maintenance of water parks. This report seeks to identify the most suitable sites for water play features across the Liverpool LGA, and provide details on their associated costs.

WATER PLAY SITES ANALYSIS

Site analysis was performed to ensure the required amenities including parking, shaded picnic seating and informal seating, children's play area, pathways and landscape embellishment can be accommodated. Parks and open spaces across the LGA that are currently subject to masterplanning or redevelopment were first assessed to identify their capacity for inclusion of water play features.

The following factors were considered as essential in identifying suitable sites for water play:

- **District/Regional park classification**
This classification supports the provision of water play in the Recreation, Open Space and Sports Strategy (ROSS) Strategy guidelines.
- **Provision of amenities**
Consideration of the existing and planned amenities on site such as toilets, parking, seating, shade, shared pathways to complement and enhance the functionality of the water play.
- **Projects (new works and/or upgrades) identified in Capital Works Program**
The identified site will have to be developable within the early stages of the current and upcoming Capital Works Program.
- **Convenient access (pedestrian, cars and public transport)**
The identified site should have convenient access to public transport and major streets.

Based on the above factors, the following four major parks scheduled for masterplanning or new works were assessed as the most viable options for the inclusion of water play areas:

- Stante Reserve, Middleton Grange – Stante Reserve is currently in the detailed design phase and projected for completion during 2019/2020 financial year.
- Lighthouse Park, Liverpool – The Draft Lighthouse Park Landscape Masterplan recommends water play features.
- Carnes Hill Recreation Precinct Stage Two, Carnes Hill – At its meeting on 28 August 2019, Council endorsed an option paper to proceed with masterplanning the site for provision of sports, aquatic and recreation facilities at the precinct. The masterplanning of this site is forecast for completion by February 2020.
- Edmondson Park Town Park, Edmondson Park – This park to be designed and delivered by Frasers, considers the provision of a water play area.

The table below outlines the assessment of the parks identified for inclusion of water play.

Parameter Park/ Reserve	District / Region al Park	Existing provision of amenities	Capital Works Program	Access			Catchment
				Pedestrian	Vehicle	Public transport	
Stante Reserve, Middleton Grange	District Park	Development earmarked for 2019/20	Concept design and construction to commence in 2019/20	✓	✓	✓	New release suburbs of Liverpool LGA
Lighthorse Park, Liverpool	District Park	Development earmarked for 2019/20	Concept design and construction to commence in 2019/20	✓	✓	✓	Eastern suburbs of Liverpool LGA
Carnes Hill Recreation Precinct Stage Two, Carnes Hill	District facility	Identified as a strategic project to be included in the Capital Works Program for 2020/21	Identified as a strategic project for 2020/21	✓	✓	✓	Inner West suburbs of Liverpool LGA
Edmondson Park Town Centre, Edmondson Park	District Park	Delivered by Frasers within the Town Centre.	N/A	✓	✓	✓	Inner West suburbs of Liverpool LGA

COSTING AND MAINTENANCE OF WATER PLAY FACILITIES

To date, Council has established several water play facilities ranging in size and capacity, with the largest in Bigge Park followed by the newly opened facility in Michael Wenden Aquatic Leisure Centre. The other facilities in Carnes Hill and Macquarie Mall offer limited capacity.

The identified sites for inclusion of water play are classified as district level parks/open spaces. Based on the construction cost of established district level park/open space such as Bigge Park, which had an approximate construction cost of \$500,000, the proposed water play sites will likely require similar capital cost.

Water play facilities are required to meet NSW Health standards for water treatment and amenities provision and therefore have significant capital and operational costs. Based on the maintenance and repair cost of the established water play facilities (Macquarie Mall, Carnes Hill, Michael Wenden Leisure Centre and Bigge Park), the proposed water play facilities within

the identified sites will require a potential maintenance cost (annual) between \$25,000 to \$50,000 along with a repair cost between (annual) \$5,000 to \$10,000.

SUMMARY OF MEASURES

Long-term Measures

Council's ROSS Strategy is the principal document providing long-term direction and guidance to the planning and development of public recreation land. The document also provides guidance on the delivery of high quality, integrated and multi-functional, recreation, open space and sporting infrastructure. The document promotes principles of best practice, including those that seek to mitigate the adverse effects of heat.

The most effective, inclusive and sustainable approach to cooling the city is with increased tree canopy cover on streets and in public open spaces.

With grant funding from NSW Department of Planning and Infrastructure and Environment, under the Premier's Priority for 5 million trees, planning and design is now underway for the introduction of additional trees throughout the Liverpool city centre. Consistent with funding requirements, planting will be completed in late 2020.

The Western Sydney Planning Partnership is progressing a City Deal commitment for common design and engineering standards across the Western Parkland City. The output of this work, to be completed by mid-2020, will include street design details that accommodate tree planting with canopy cover to make neighbourhoods more resilient to heat. This consistent approach to street design will be applicable to new release and established areas.

Medium-term Measures

Under the ROSS Strategy, Council commissioned a number of studies including the Liverpool Aquatic and Leisure Centre Strategy to better inform Council decision making in the medium term for provision of aquatic facilities across the Liverpool LGA. The Strategy aims to direct the planning and provision of aquatic and leisure facilities within the Liverpool LGA over the next ten years.

Short-term Measures

The report to the Council meeting on 27 February 2019 noted that "Council officers were working with Belgravia Leisure to identify suitable measures to implement at the aquatic and leisure centres, which could include the operation of temporary inflatable structures".

The aquatic facilities are typically at full capacity on higher range hot days, the centres experience extensive queuing, and are required to adopt a "one out - one in" policy to maintain pool safety requirements. Further analysis of opportunities at the Whitlam and Wenden Leisure Centres indicates a lack of space for temporary "pop-up" infrastructure of the size required to make a meaningful increase in provision.

Belgravia Leisure undertook an initial investigation on Council's behalf to provide a pop-up inflatable water park feature. In undertaking such investigations, Belgravia Leisure have

advised that they have limited capacity and experience in the provision of such services. Council have since sourced an appropriate supplier for such services, Waterworld Central, who have extensive experience and are Australia's sole supplier of an end-to-end solution that includes the supply, installation and supervision of a pop-up inflatable waterpark.

The provision of a temporary inflatable water play installation is considered the most viable short-term approach to the increase of water play opportunities within the LGA. As a pilot of this approach, Council is currently in the final phases of investigation into the provision of a "pop-up" inflatable water park located on Woodward Park throughout January 2020. For a fee, participants at the water park are given access to a range of pop-up water park features including a range of wading pools, water slides and other water play features for a 2 hour session. This water-park would provide significant additional capacity towards meeting the demand for water-based recreation opportunities in the summer period. A number of options exist for the provision of this service, ranging from totally subsidised by Council through to third party commercial operation at market rates.

Option 1: Council hire of the "pop-up" inflatable water park for a 4 week period for a cost to Council of \$250,000. No fee would be charged to users.

Option 2: Council hire of the "pop-up" inflatable water park for a 4 week period for a cost to Council of \$150,000. This would incur a fee of \$15.00 per child per session for users.

Option 3: Council to facilitate the hire of parkland by the inflatable water park supplier for a 6 week period over Christmas and January. This would result in a fee of \$25.00 per child per session for users and a return to Council of approximately \$15,000 (from land hire fees).

Currently there is no budget allocated for short term measures such as above. Should Council consider endorsing option 1 or 2, the above costs will apply.

In response to the final item of the resolution to "develop a strategy to inform the community as to where savings can be made on services for families", Council's Communications Team developed and promoted a web page highlighting rebates and discounts available across the community. The link makes reference to a range of government services and strategies where the community can save money on energy, public transport, driving, health and family services. This link will be further developed to include summer activities and promoted to families.

CONCLUSION

This report recommends that Council:

- Endorses the identified sites for the inclusion of water play facility, subject to further investigation and feasibility through detailed design phase and masterplanning process; and

- Endorses one of the 3 options identified for inflatable water park provision recommended under short-term measures for action.

CONSIDERATIONS

Economic	<p>Enhance the environmental performance of buildings and homes.</p> <p>Facilitate economic development.</p> <p>Facilitate the development of new tourism based on local attractions.</p> <p>The operational cost related to the maintenance of existing water play areas.</p>
Environment	<p>Enhance the environmental performance of buildings and homes.</p> <p>Protect, enhance and maintain areas of endangered ecological communities and high quality bushland as part of an attractive mix of land uses.</p> <p>Raise community awareness and support action in relation to environmental issues.</p>
Social	<p>Raise awareness in the community about the available services and facilities.</p> <p>Support access and services for people with a disability.</p> <p>Deliver high quality services for children and their families.</p>
Civic Leadership	<p>Act as an environmental leader in the community.</p> <p>Encourage the community to engage in Council initiatives and actions.</p> <p>Deliver services that are customer focused.</p>
Legislative	<p>There are no legislative considerations relating to this report.</p>

ATTACHMENTS

Nil

CORP 01

Investment Report July 2019

Strategic Direction	Leading through Collaboration Seek efficient and innovative methods to manage our resources
File Ref	193503.2019
Report By	John Singh - Accountant - Investments & Treasury Management
Approved By	Vishwa Nadan - Chief Financial Officer

EXECUTIVE SUMMARY

This report details Council's investment portfolio.

As at 31 July 2019, Council held investments with a market value of \$263 million.

The portfolio yield to the end of July 2019 is 151 basis points above the AusBond Bank Bill index.

	AusBond Bank Bill Index (BBI)
Benchmark	1.90%
Portfolio yield	3.41%
Performance above benchmarks	1.51%

Return on investment for July 2019 was \$40k lower than the budget.

Council's investments and reporting obligations fully comply with the requirements of section 625 of the *Local Government Act 1993* and clause 212 of the *Local Government (General) Regulation 2005*.

Council's portfolio also fully complies with limits set out in its Investment Policy. NSW TCorp however has recommended that Council progressively reduce its exposure to lower-rated financial institutions to below 25% of its investment portfolio by 2021.

RECOMMENDATION

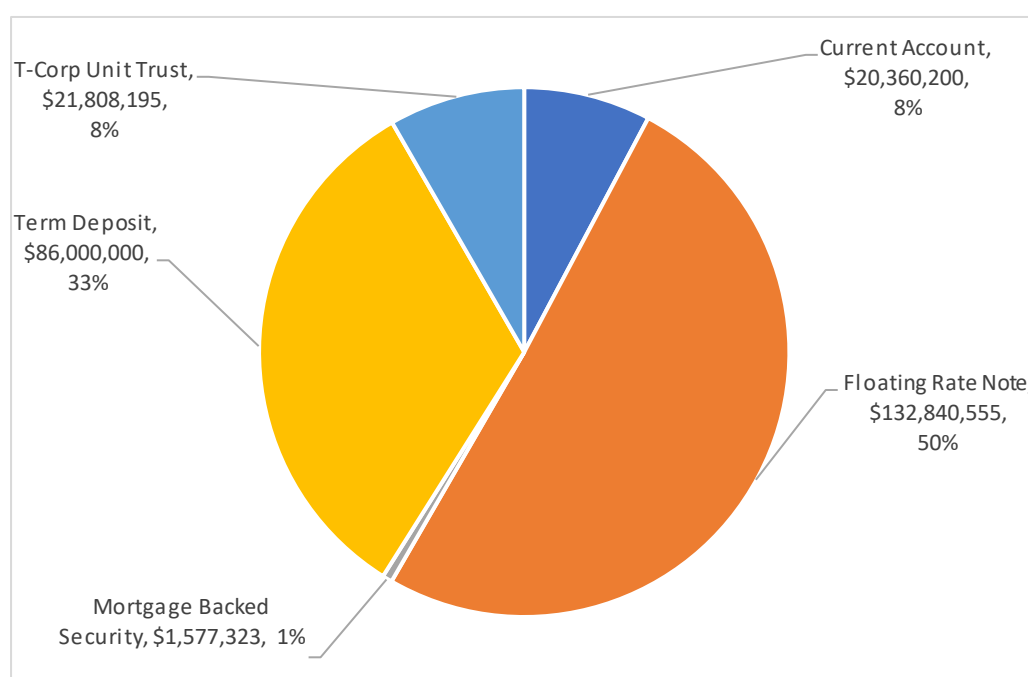
That Council receives and notes this report.

REPORT

Clause 212 of the *Local Government (General) Regulation 2005* requires that the Responsible Accounting Officer must provide Council with a written report setting out details of all money that Council has invested under section 625 of the *Local Government Act 1993*.

Council's Portfolio

At 31 July 2019, Council held investments with a market value of \$263 million. Council's investment register detailing all its investments is provided as an attachment to this report. In summary, Council's portfolio consisted of investments in:



The ratio of market value compared to face value of various debt securities is shown in the table below.

Asset Class	July-19	Jun-19
Senior Debts (FRN's ,TCD's & FRB)*	101.25%	100.76%
MBS (Reverse Mortgage Backed Securities)	59.48%	59.48%
T-Corp Unit Trusts	103.85%	103.65%

***Definition of terms**

- *Transferrable Certificate of Deposit (TCD)* - security issued with the same characteristics as a Term Deposit however it can be sold back (transferred) in to the market prior to maturity. A floating TCD pays a coupon linked to a variable benchmark (90 days BBSW).
- *Fixed Rate Bond (FRB)* – returns Fixed Coupon (interest) Rate and is tradeable before maturity.

Council is fully compliant with the requirements of the Ministerial Investment Order including the grandfathering provisions. The grandfathering provisions state that Council may continue to hold to maturity, redeem or sell investments that comply with previous Ministerial Investment Orders. Any new investments must comply with the most recent Order. Council continues to

closely monitor the investments in its portfolio to ensure continued compliance and minimal exposure to risk.

NSW TCorp has recommended that Council progressively reduce its exposure to lower rated financial institutions to below 25% by 2021. Council staff are working with investment advisors to meet this requirement.

Portfolio Maturity Profile

The table below shows the percentage of funds invested at different durations to maturity.

Term to Maturity	Total	% Holdings	Term to Maturity Policy Limit Minimum	Term to Maturity Policy Limit Maximum	Complies to Investment Policy' "Yes/No"
Current Account	20,360,200	7.75%			
Term Deposits < 1 Yr	51,000,000	19.42%			
T-Corp Unit Trust	21,808,195	8.31%			
Tradeable securities	132,840,555	50.59%			
Portfolio % < 1 Yr - (Short term liquidity)	\$226,008,950	86.07%	40%	100%	Yes
Term Deposit > 1 Yr < 3Yrs	25,000,000	9.52%	0%	60%	Yes
Term Deposit > 3 Yrs	10,000,000	3.81%	0%	25%	Yes
Grand Fathered Securities	1,577,323	0.60%	N/A	N/A	Yes
Portfolio % Medium term liquidity)	\$36,577,323	13.93%			Yes
Total Portfolio	\$262,586,273	100.00%			

Market Value by Issuer and Institution Policy limit as per Investment Policy

Issuer	Security Rating	Market Value	% Total Value	Maximum Institutional Policy Limit % holdings	Complies to Investment Policy' "Yes/No"
AMP Bank Ltd	A-	20,692,550	7.88%	25%	Yes
ANZ Banking Group Ltd	AA-	10,169,640	3.87%	25%	Yes
Auswide Bank Ltd	BBB-	4,012,540	1.53%	15%	Yes
Bank Australia Ltd	BBB	1,509,660	0.57%	15%	Yes
Bank of China/Sydney	A	2,012,640	0.77%	25%	Yes
Bank of Nova Scotia	A+	5,559,925	2.12%	25%	Yes
Bank of Queensland Ltd	BBB+	18,527,300	7.06%	15%	Yes
Bendigo & Adelaide Bank Ltd	BBB+	504,610	0.19%	15%	Yes
Commonwealth Bank of Australia Ltd	AA-	42,116,505	16.04%	35%	Yes
Credit Union Australia Ltd	BBB	2,020,520	0.77%	15%	Yes
Emerald Reverse Mortgage Trust (Class A)	AA	852,323	0.32%	35%	Yes
Emerald Reverse Mortgage Trust (Class C)	Fitch A	725,000	0.28%	2%	Yes
G&C Mutual Bank Limited	BBB	1,000,000	0.38%	15%	Yes
Heritage Bank Ltd	BBB+	3,528,140	1.34%	15%	Yes
HSBC Sydney Branch	A+	3,012,900	1.15%	25%	Yes
Macquarie Bank	A	2,007,400	0.76%	25%	Yes
Members Banking Group Ltd t/a RACQ Bank	BBB+	2,505,505	0.95%	15%	Yes
Members Equity Bank Ltd	BBB	10,611,440	4.04%	15%	Yes
National Australia Bank Ltd	AA-	33,351,490	12.70%	35%	Yes
Newcastle Permanent Building Society Ltd	BBB	9,578,535	3.65%	15%	Yes
NSW Treasury Corporation	AA	21,808,195	8.31%	35%	Yes
P&N Bank Ltd	BBB	5,000,000	1.90%	15%	Yes
Police Credit Union	Not Rated	2,000,000	0.76%	2%	Yes
Qbank	BBB-	2,520,400	0.96%	15%	Yes
Rabobank Australia Ltd	A+	7,000,000	2.67%	25%	Yes
Rabobank Nederland Australia Branch	A+	2,030,220	0.77%	25%	Yes
Suncorp Bank	A+	6,043,550	2.30%	25%	Yes
Teachers Mutual Bank Ltd	BBB	2,119,635	0.81%	15%	Yes
Westpac Banking Corporation Ltd	AA-	39,765,650	15.14%	35%	Yes
Portfolio Total		\$262,586,273	100.00%		

Overall Portfolio Credit Framework compliance to Investment Policy

Credit Rating	Market Value	% Portfolio	Maximum Policy Limit	Complies to Investment Policy' "Yes/No"
AA Category -T Corp	21,808,195	8.31%	100%	Yes
AA Category	126,255,608	48.08%	100%	Yes
A Category or Below	49,084,185	18.69%	60%	Yes
BBB Category	63,438,285	24.16%	40% - 45%	Yes
Unrated	2,000,000	0.76%	5% - 10%	Yes
Total Portfolio	\$262,586,273	100.00%		

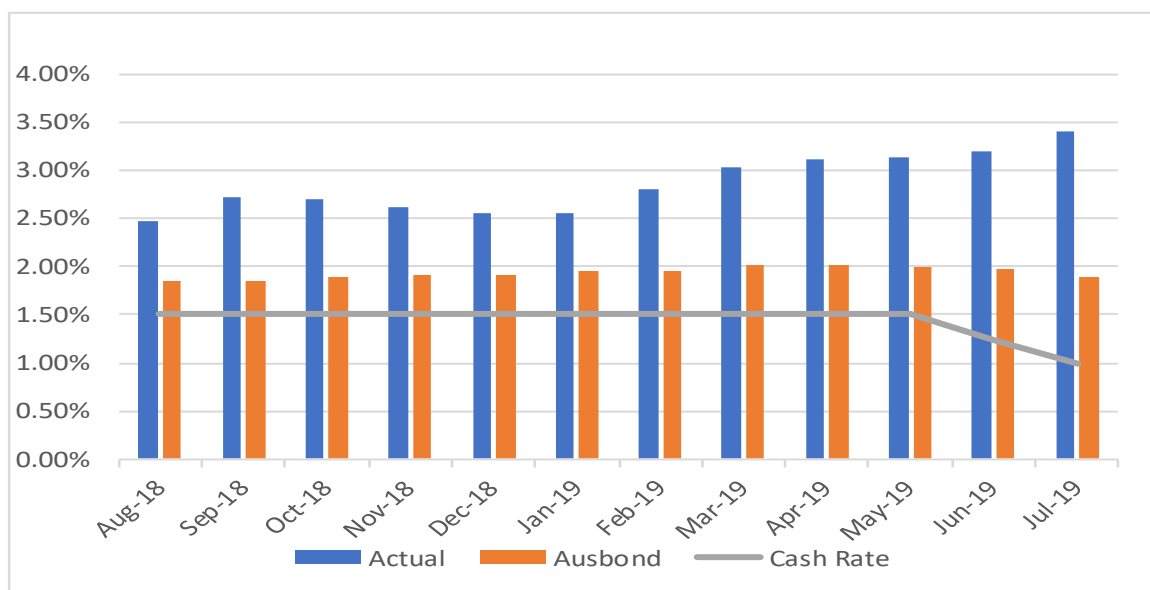
Portfolio performance against relevant market benchmark.

Council's Investment Policy prescribes the AusBond Bank Bill Index (ABBI) as a benchmark to measure return on cash and fixed interest securities. The ABBI represents the average daily

yield of a parcel of bank bills. Historically there has been a positive correlation between changes in the cash rate and the resulting impact on the ABBI benchmark.

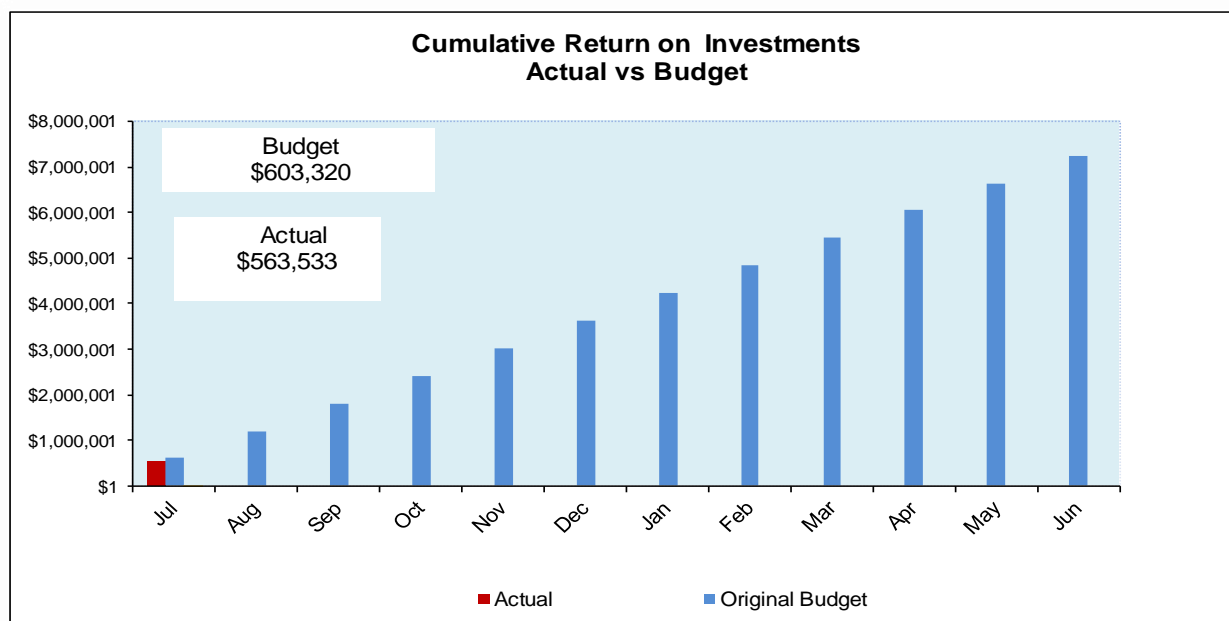
The portfolio yield to 31 July 2019 exceeded the AusBond Bank Bill index by 151 basis points (3.41% against 1.90 %).

Council continues to achieve a solid outcome despite ongoing margin contraction and significantly lower market term deposit yields. Comparative yields for the previous months are charted below:



Performance of Portfolio Returns against Budget

Council's investment income for July 2019 is lower than the budget by \$40k, however portfolio performance is expected to improve in coming months.



Investment Portfolio at a Glance

Portfolio Performance	✓	The portfolio yield to 31 July 2019 exceeded the AusBond Bank Bill index by 151 basis points (3.41% against 1.90%).
Annual Income vs. Budget	✓	Council's investment interest income is lower than the budget by \$40k as at 31 July 2019, however portfolio performance is expected to improve in coming months.

Investment Policy Compliance

Legislative Requirements	✓	Fully Compliant
Portfolio Credit Rating Limit	✓	Fully Compliant
Institutional Exposure Limits	✓	Fully Compliant
Overall Portfolio Credit Limits	✓	Fully Compliant
Term to Maturity Limits	✓	Fully Compliant

Economic Outlook – Reserve Bank of Australia

The Reserve Bank has left the official cash rate on hold at 1.00 per cent in its meeting on 6 August 2019 meeting. The current 1.00 per cent cash rate is at a historically low level and impacts returns on investment.

Certificate of Responsible Accounting Officer

The Chief Financial Officer, as Responsible Accounting Officer, certifies that the investments listed in the attached report have been made in accordance with section 625 of the *Local Government Act 1993*, clause 212 of the *Local Government (General) Regulation 2005* and Council's Investment Policy at the time of their placement. The previous investments are covered by the grandfathering clauses of the current investment guidelines issued by the Minister for Local Government.

Independent verification by Head of Audit, Risk and Improvement (HARI)

Council has requested an on-going independent review of its investment portfolio by the Audit Risk and Improvement Committee (ARIC) or its representative under delegated authority. The ARIC has agreed for its Chairperson to provide a certificate on a quarterly basis – the confirmation on investment to May 2019 is provided as an attachment to this report.

CONSIDERATIONS

Economic	Council's investment interest income is lower than the budget by \$40k as at 31 July 2019, however portfolio performance is expected to improve in coming months.
Environment	There are no environmental and sustainability considerations.
Social	There are no social and cultural considerations.
Civic Leadership	There are no civic leadership and governance considerations.
Legislative	Council is fully compliant with the requirements of the <i>Local Government Act 1993</i> – Investment Order (authorized investments) and with reporting requirements under clause 212 of the <i>Local Government (General) Regulation 2005</i> .

ATTACHMENTS

1. Investment Portfolio - July 2019
2. ARIC Certification of Investment Portfolio



Portfolio Valuation As At 31 July 2019

Fixed Interest Security	Security Rating	Face Value Current	Market Value	% Total Value	Running Yield
AMP Notice Account	S&P ST A2	272,655.18	272,655.18	0.10%	1.80%
AMP Business Saver	S&P ST A2	320,194.59	320,194.59	0.12%	1.30%
CBA Business Saver	S&P ST A1+	18,615,632.62	18,615,632.62	7.09%	1.20%
CBA General Account	S&P ST A1+	1,151,717.74	1,151,717.74	0.44%	1.40%
		20,360,200.13	20,360,200.13	7.75%	
Fixed Rate Bond					
AMP 2.99 07 Dec 2020 Fixed	S&P A-	5,000,000.00	5,102,900.00	1.94%	2.99%
		5,000,000.00	5,102,900.00	1.94%	
Floating Rate Deposit					
Westpac 1.05 18 Aug 2022 1826DAY FRD	S&P AA-	6,000,000.00	6,000,000.00	2.28%	2.60%
		6,000,000.00	6,000,000.00	2.28%	
Floating Rate Note					
AMP 1.08 10 Sep 2021 FRN	S&P A-	5,000,000.00	4,996,800.00	1.90%	2.45%
ANZ 0.9 09 May 2023 FRN	S&P AA-	3,000,000.00	3,037,830.00	1.16%	2.55%
ANZ 1.03 06 Dec 2023 FRN	S&P AA-	7,000,000.00	7,131,810.00	2.72%	2.41%
Auswide 1.15 13 Jul 2020 FRN	Moodys Baa2	2,000,000.00	2,006,620.00	0.76%	2.28%
Auswide 1.1 06 Nov 2020 FRN	Moodys Baa2	2,000,000.00	2,005,920.00	0.76%	2.65%
BAL 1.3 30 Aug 2021 FRN	S&P BBB	1,500,000.00	1,509,660.00	0.57%	2.72%
BOC 1.03 17 Apr 2021 FRN	S&P A	2,000,000.00	2,012,640.00	0.77%	2.15%
BNS 0.92 08 Sep 2022 FRN	S&P A+	3,000,000.00	3,031,200.00	1.15%	2.29%
BONA 0.98 07 Sep 2023 FRN	S&P A+	2,500,000.00	2,528,725.00	0.96%	2.35%
BOQ 1.17 26 Oct 2020 FRN	Fitch A-	1,500,000.00	1,511,940.00	0.58%	2.21%
BOQ 1.48 18 May 2021 FRN	Fitch A-	1,000,000.00	1,015,360.00	0.39%	3.03%
BENAU 1.05 25 Jan 2023 FRN	Moodys A3	500,000.00	504,610.00	0.19%	2.10%
CBA 0.8 25 Apr 2023 FRN	S&P AA-	3,000,000.00	3,026,430.00	1.15%	1.85%
CBA 0.93 16 Aug 2023 FRN	S&P AA-	7,500,000.00	7,604,700.00	2.90%	2.56%
CBA 1.13 11 Jan 2024 FRN	S&P AA-	9,500,000.00	9,718,025.00	3.70%	2.26%
CUA 1.25 06 Sep 2021 FRN	S&P BBB	2,000,000.00	2,020,520.00	0.77%	2.63%
HBS 1.23 29 Mar 2021 FRN	Moodys Baa1	3,500,000.00	3,528,140.00	1.34%	2.43%
HSBCSyd 0.8 07 Dec 2022 FRN	S&P AA-	3,000,000.00	3,012,900.00	1.15%	2.17%
MACQ 0.75 21 Jun 2022 FRN	S&P A	2,000,000.00	2,007,400.00	0.76%	1.97%
RACB 1.1 11 May 2020 FRN	Moodys Baa1	1,000,000.00	1,002,610.00	0.38%	2.74%
RACB 1.05 23 May 2022 FRN	Moodys Baa1	1,500,000.00	1,502,895.00	0.57%	2.53%
ME Bank 1.27 16 Apr 2021 FRN	S&P BBB	1,600,000.00	1,611,440.00	0.61%	2.39%
NAB 0.9 16 May 2023 FRN	S&P AA-	2,000,000.00	2,025,560.00	0.77%	2.53%
NAB 0.93 26 Sep 2023 FRN	S&P AA-	12,000,000.00	12,171,960.00	4.64%	2.11%
NAB 1.04 26 Feb 2024 FRN	S&P AA-	5,000,000.00	5,098,250.00	1.94%	2.47%
NAB 0.92 19 Jun 2024 FRN	S&P AA-	4,000,000.00	4,055,720.00	1.54%	2.18%
NPBS 1.35 07 Apr 2020 FRN	S&P BBB	4,000,000.00	4,023,400.00	1.53%	2.48%
NPBS 1.65 24 Jan 2022 FRN	S&P BBB	2,000,000.00	2,037,720.00	0.78%	2.74%
NPBS 1.4 06 Feb 2023 FRN	S&P BBB	1,500,000.00	1,517,415.00	0.58%	2.95%

Fixed Interest Security	Security Rating	Face Value		% Total Value	Running Yield
		Current	Market Value		
Qld Police 1.5 14 Dec 2021 FRN	S&P BBB-	1,000,000.00	1,009,180.00	0.38%	2.80%
Qld Police 1.4 25 Mar 2022 FRN	S&P BBB-	1,500,000.00	1,511,220.00	0.58%	2.58%
RABOBK 1.08 03 Mar 2022 FRN	S&P A+	2,000,000.00	2,030,220.00	0.77%	2.48%
SunBank 1.38 12 Apr 2021 FRN	S&P A+	2,000,000.00	2,031,120.00	0.77%	2.51%
SunBank 0.97 16 Aug 2022 FRN	S&P A+	1,000,000.00	1,010,960.00	0.39%	2.60%
SunBank 0.78 30 Jul 2024 FRN	S&P A+	3,000,000.00	3,001,470.00	1.14%	1.79%
TMB 1.37 02 Jul 2021 FRN	S&P BBB	2,100,000.00	2,119,635.00	0.81%	2.55%
Westpac 0.83 06 Mar 2023 FRN	S&P AA-	5,000,000.00	5,050,850.00	1.92%	2.21%
Westpac 0.95 16 Nov 2023 FRN	S&P AA-	6,000,000.00	6,091,080.00	2.32%	2.58%
Westpac 1.14 24 Apr 2024 FRN	S&P AA-	4,000,000.00	4,095,320.00	1.56%	2.23%
Westpac 0.88 16 Aug 2024 FRN	S&P AA-	2,500,000.00	2,528,400.00	0.96%	2.51%
		126,200,000.00	127,737,655.00	48.65%	
Mortgage Backed Security					
ERM 0.45 21 Aug 2051 2006-1 A MBS	S&P AAA	1,151,788.00	852,323.12	0.32%	2.01%
ERM 1.2 21 Aug 2056 2006-1 C MBS	S&P A	1,000,000.00	455,000.00	0.17%	2.76%
ERM 0.95 21 Jul 2057 2007-1 C MBS	Fitch A	500,000.00	270,000.00	0.10%	2.06%
		2,651,788.00	1,577,323.12	0.60%	
Term Deposit					
AMP 2.75 01 Oct 2019 180DAY TD	S&P ST A2	2,000,000.00	2,000,000.00	0.76%	2.75%
AMP 2.7 14 Oct 2019 181DAY TD	S&P ST A2	5,000,000.00	5,000,000.00	1.90%	2.70%
AMP 2.75 29 Oct 2019 210DAY TD	S&P ST A2	3,000,000.00	3,000,000.00	1.14%	2.75%
BOQ 4.25 22 Aug 2019 1826DAY TD	Moodys ST P-2	2,000,000.00	2,000,000.00	0.76%	4.25%
BOQ 4.25 03 Sep 2019 1826DAY TD	Moodys ST P-2	2,000,000.00	2,000,000.00	0.76%	4.25%
BOQ 4.35 05 Sep 2019 1826DAY TD	Moodys ST P-2	2,000,000.00	2,000,000.00	0.76%	4.35%
BOQ 4.25 Nov 2019 1826DAY TD	Moodys ST P-2	3,000,000.00	3,000,000.00	1.14%	4.00%
BOQ 3.05 19 Aug 2020 1461DAY TD	Moodys A3	1,000,000.00	1,000,000.00	0.38%	3.05%
BOQ 3.07 Sep 2020 1462DAY TD	Moodys A3	1,000,000.00	1,000,000.00	0.38%	3.00%
BOQ 3.07 Sep 2020 1463DAY TD	Moodys A3	1,000,000.00	1,000,000.00	0.38%	3.00%
BOQ 3.6 08 Feb 2021 1462DAY TD	Moodys A3	2,000,000.00	2,000,000.00	0.76%	3.60%
BOQ 3.75 07 Feb 2022 1826DAY TD	Moodys A3	2,000,000.00	2,000,000.00	0.76%	3.75%
CBA 2.72 27 Aug 2019 732DAY TD	S&P ST A1+	2,000,000.00	2,000,000.00	0.76%	2.72%
G&C MB 3.6 30 Mar 2020 1827DAY TD	S&P ST A3	1,000,000.00	1,000,000.00	0.38%	3.60%
ME Bank 2.4 19 Aug 2019 90DAY TD	S&P ST A2	4,000,000.00	4,000,000.00	1.52%	2.40%
ME Bank 1.75 27 Sep 2019 60DAY TD	S&P ST A2	5,000,000.00	5,000,000.00	1.90%	1.75%
NAB 2.37 14 Aug 2019 90DAY TD	S&P ST A1+	2,000,000.00	2,000,000.00	0.76%	2.37%
NAB 2.61 03 Sep 2019 187DAY TD	S&P ST A1+	5,000,000.00	5,000,000.00	1.90%	2.61%
NAB 2.5 01 Oct 2019 180DAY TD	S&P ST A1+	3,000,000.00	3,000,000.00	1.14%	2.50%
NPBS 2.9 30 Aug 2019 1094DAY TD	S&P ST A2	2,000,000.00	2,000,000.00	0.76%	2.90%
P&NB 3.7 12 Feb 2020 1827DAY TD	S&P ST A2	3,000,000.00	3,000,000.00	1.14%	3.70%
P&NB 3.14 Aug 2020 1460DAY TD	S&P BBB	2,000,000.00	2,000,000.00	0.76%	3.00%
PCUSA 3.2 16 Aug 2021 1463DAY TD	Unrated UR	2,000,000.00	2,000,000.00	0.76%	3.20%
RABO 4.3 21 Aug 2019 1826DAY TD	Moodys ST P-1	2,000,000.00	2,000,000.00	0.76%	4.30%
RABO 4.3 27 Aug 2019 1827DAY TD	Moodys ST P-1	3,000,000.00	3,000,000.00	1.14%	4.30%
RABO 3.38 29 Aug 2022 1826DAY TD	Moodys Aa3	2,000,000.00	2,000,000.00	0.76%	3.38%
Westpac 3.05 28 Sep 2020 1095DAY TD	S&P AA-	4,000,000.00	4,000,000.00	1.52%	3.05%
Westpac 3.05 28 Sep 2020 1096DAY TD	S&P AA-	4,000,000.00	4,000,000.00	1.52%	3.05%
Westpac 2.88 14 Dec 2020 1096DAY TD	S&P AA-	3,000,000.00	3,000,000.00	1.14%	2.88%
Westpac 3.21 Dec 2020 1097DAY TD	S&P AA-	3,000,000.00	3,000,000.00	1.14%	3.00%

		Face Value		%	
Fixed Interest Security	Security Rating	Current	Market Value	Total Value	Running Yield
Westpac 3.32 31 Aug 2022 1826DAY TD	S&P AA-	2,000,000.00	2,000,000.00	0.76%	3.32%
		80,000,000.00	80,000,000.00	30.47%	
		240,211,988.13	240,778,078.25	91.69%	
		Face Value			
Security Type		Current	Market Value		
Unit Trust					
NSWTC IM Cash Fund UT		20,000,000.00	20,727,281.57	7.89%	
NSWTC IM Short Term Income Fund UT		1,000,000.00	1,080,913.52	0.41%	
Security Type Total		21,000,000.00	21,808,195.09	8.31%	
F1 Total		240,211,988.13	240,778,078.25	91.69%	
Portfolio Total		261,211,988.13	262,586,273.34	100.00%	



CERTIFICATE OF INVESTMENT CONFIRMATION

Investment Month	March 2019- May 2019
------------------	-----------------------------

This is to certify that the face value of all investments purchased between the period 1 March 2019 to 31 May 2019 which is included in the "Portfolio Valuation report 31 May 2019" which was tabled to the Liverpool City Council, Ordinary Council meeting on the 26 June 2019 have been validated against external third party documents by the Head of Audit, Risk and Improvement to confirm their existence.

All Floating Rate Note sales from the period 1 March to 31 May have been agreed to bank certificates and corresponding deposits in Liverpool City Council's General Fund bank account statement.

The Head of Audit, Risk and Improvement has therefore recommended that I, Chair of the Audit, Risk and Improvement Committee, issue the Certificate of Investment Confirmation for the month end May 2019.

Chair Audit, Risk and Improvement Committee

A handwritten signature in black ink, appearing to read "Andrew McLeod".

Andrew McLeod
Date: 26/07/2019

CORP 02

**Investment Policy - Proposed Amendments to
Permit Borrowing from Section 7.11 Reserve**

Strategic Direction	Leading through Collaboration Seek efficient and innovative methods to manage our resources
File Ref	203779.2019
Report By	Chris White - Director City Corporate
Approved By	Chris White - Director City Corporate

EXECUTIVE SUMMARY

According to Council's preliminary end-of-year accounts for the 2018/19 financial year, Council currently holds around \$159 million in reserves under its various Section 7.11 contributions plans.

Income under the various contributions plans has been increasing in recent years. In 2017/18, Council receipted over \$57.8 million in developer contributions into the reserve, with the final number for 2018/19 expected to be in the vicinity of \$41.1 million.

This number can be compared with a figure of only \$5.7 million in 2008/09.

The use of funds under S.7.11 contributions is restricted to items of infrastructure that are identified by the various contributions plans. This is restricted by the provisions of the applicable legislation. Not all of Council's capital works can be funded from S.7.11.

It is also apparent that not all the works that are intended to be funded by the S.7.11 reserve are ready to be delivered. Council's capital works priority list includes a variety of projects that are not funded from S.7.11, as well as a number of projects that are either unfunded or under-funded.

After significant research, which has included the commissioning of legal and fidelity advice, staff are in a position to propose a framework that may address some of these issues. The proposal anticipates amendments to Council's Investment Policy that would allow Council to invest S.7.11 reserve funds in project work to be undertaken by Council.

In essence, the framework will allow Council to borrow money from the S.7.11 fund, to be paid back over time with interest.

This report sets out the details of the proposal, and seeks Council approval to proceed with establishing the necessary framework to put it into operation.

RECOMMENDATION

That Council:

1. Endorse the proposed amendments to Council's Investment Policy, included as **Attachment 7** to the report of staff;
2. Publicly exhibit the proposed amended policy for a period of not less than 28 days; and
3. In the event no negative submissions are received; delegate authority to the CEO to adopt the policy following the expiration of the 28 day exhibition period.

REPORT

Background:

According to Council's preliminary end-of-year accounts for the 2018/19 financial year, Council currently holds around \$159 million in reserves under its various Section 7.11 contributions plans.

Income under the various contributions plans has been increasing in recent years. In 2017/18, Council receipted over \$57.8 million in developer contributions into the reserve, with the final number for 2018/19 expected to be in the vicinity of \$41.1 million.

This number can be compared with a figure of only \$5.7 million in 2008/09.

S.7.11 Framework:

Part 7 of the *Environmental Planning and Assessment Act 1979* (EPA Act) establishes a framework which allows Councils to charge developer contributions in return for accepting applications that, by reason of their approval, would increase the demand for local infrastructure.

These contributions ("S.7.11 contributions") must be applied to local infrastructure. There is an extensive body of law that has developed that requires a nexus between the expenditure of these funds, and the demand generated by the development which has resulted in the receipt of those contributions.

There are also provisions within the framework that restrict what these funds can be applied to. For example, recent changes to the framework now prohibit the collection of S.7.11 contributions for the construction of recreational facilities (though legacy contributions plans including these assets may still do so).

S.7.13 of the EPA Act requires Councils to establish S.7.11 contributions plans that set out the various works intended to be funded by these contributions, and the amounts required to fund these works. Council has a number of these plans that cover various areas across the LGA.

S.7.11 Fund and Works – Current Status and Future Prognosis:

As noted above, Council's current S.7.11 fund balance is around \$159 million.

Income in the past financial year into the S.7.11 fund is estimated at around \$41.1 million. Receipts are expected to plateau or even dip somewhat as the housing market slows in the next year or two, but are soon expected to rise again as development applications supporting both infill development (such as that anticipated by Amendment 52) and greenfield/brownfield development in the western city continue to be lodged.

On the works side, Council is delivering more assets than ever against its various S.7.11 contributions plans. Actual delivered works from the s.94/S.7.11 contributions plans has fluctuated significantly over the years, but has grown from \$4.6 million in 2010/11, to \$30.5 million in 2018/19.

By contrast, and when considering all Council capital works over the past 10 years, steady and significant trend growth is observed – from \$33.8 million in 2009/10, to an estimated \$137.2 million (subject to final accounts) in 2018/19.

Council's long term financial plan and capital works projections predict that capital works delivery (both S.7.11 and non-S.7.11) will continue to rise in coming 3-4 years, and will then plateau around the \$185 million mark per year (in total capital works delivery) as the western city continues to develop.

Details of past and projected income and expenditure is included as **Attachments 1 and 2** to this report respectively. It is noted that, based on projected trends, the ongoing balance of S.7.11 funds is expected to remain at or above the current level of \$159 million for the next 10 years. This is in spite of further expected increases in capital works program projections, which are anticipated to peak at a total of over \$222 million in 2020/21 (much of this expenditure being associated with the delivery of Civic Place).

That said, staff intend to continue to aggressively pursue the delivery of S.7.11 infrastructure, with a view to delivering a greater volume of S.7.11 works than has currently been projected, and with the intention of working the total reserve amount down over time. However, with projected income expected to be strong as growth in the LGA continues, it is unlikely that the total balance will be eroded significantly for some years.

Business Case for S.7.11 Borrowing:

Staff have therefore concluded that the S.7.11 reserve presents a stable medium-to-long-term fund, which is expected to retain a strong cashflow that makes the rapid reduction of the fund unlikely. This makes it a potentially ideal fund from which to invest in suitable long-term assets.

Council's capital works priority list includes a variety of projects that are not funded from S.7.11, as well as a number of projects that are either unfunded or under-funded.

After significant research, which has included the commissioning of legal and fidelity advice, staff are in a position to propose a framework that may address some of these issues. The proposal anticipates amendments to Council's Investment Policy that would allow Council to invest S.7.11 reserve funds in project work to be undertaken by Council.

In essence, the framework will allow Council to borrow money from the S.7.11 fund, to be paid back over time with interest. These loans could be utilised to fund capital works by Council that would otherwise not be able to access S.7.11 funds.

The benefits of this approach are that a portion of the balance of the S.7.11 fund would be made available for investment in non-S.7.11 infrastructure, allowing for the forward-funding of certain critical assets that would otherwise be unfunded or under-funded.

Proposed Framework:

The proposed framework anticipates Council authorising investments in its own infrastructure by way of debentures under the *Corporations Act 2001*. Legal advice concerning the legality and exact structure of the framework is included as **Confidential Attachments 3, 4 and 5**, and includes a peer review of proposed framework from a second law firm.

In essence, the Council would approve the issue of a debenture underwriting a specific project. The project would require a clear full-life-cycle cost estimate and scope before being approved.

The debenture would include provision for principal and interest payments over a term ranging from 3-10 years (depending on the size of the project, and Council's budget position). Each debenture raised for consideration by Council would be accompanied by a careful review of Council's long-term financial capacity to sustain the loan and the asset.

Should Council approve the issue of the debenture and associated investment, the debenture would be funded by progressive draw-down from the S.7.11 fund.

The S.7.11 fund would then be repaid by the Council from available funding sources, including general funds, grant funding, or (in certain cases) alternative loan funding (such as zero or low interest loans, if available). Interest would be payable on the loan back to the S.7.11 fund, at a rate equivalent to the T-Corp bond rate applicable from time to time.

Prudential Requirements:

Council's proposed framework anticipates the following borrowing structure:

- Total annual loan commitment from s.7.11 framework not to exceed 20% of the total uncommitted fund balance;
- No single loan commitment may exceed 15% of the total uncommitted fund balance at the time the loan is authorised by Council;
- The total commitment of loans against the s.7.11 fund may not exceed 40% of the total fund balance at any given time;
- If the total amount loaned against the fund reaches 50% or more, then the oldest loan(s) (in terms of time) will be required to advance their payment schedule(s) to repay the S.7.11 fund to maintain a maximum of no more than 50% loaned funds against the fund reserve.

Benefits:

The proposed framework allows the significant S.7.11 reserve to be put to work in funding Council works that would otherwise need funding from general fund or external loan sources.

This will potentially allow Council to use S.7.11 funds to forward-fund certain infrastructure that, under normal circumstances, would not have sufficient funding available.

The framework could also be used to forward-fund assets that are awaiting other funding sources, such as grants, etc..

Furthermore, the interest payments from these loans will also count as income into the fund, meaning that the interest payments are zero-sum to Council.

Drawbacks/Risks:

The proposal also has some drawbacks and risks associated with it.

There is a risk that the fund could be overdrawn, which would potentially put the ability of the fund to perform its core function (of delivering S.7.11 works) at risk. To mitigate this risk, the prudential requirements listed above are proposed to be included in Council's investment policy, which staff feel will address these concerns.

It is worth noting that staff have commissioned fidelity and actuarial advice on the appropriateness of these prudential requirements (included as **Attachment 6** to this report). This advice proposes that Council could reasonably permit interest-only loans of up to 5 years, with up to minimum 15% and maximum 30% fund commitment in any given year, and up to 50% total loan commitment against the S.7.11 fund balance. Staff are uncomfortable with this proposal, and have instead suggested a more conservative maximum of 20% fund

commitment in any given year (with no minimum amount), and a lower 40% total loan commitment against the fund balance, with mandatory principal and interest payments, and terms of up to 10 years to permit smoothing of budgets and more accurate long-term financial planning. This, it is felt, provides a more sound and long-term approach to borrowing against the fund, and is consistent with standard T-Corp loan duration.

There is also a risk that legislative or regulatory changes may render the framework unlawful. In this case, it is possible that existing loans may be grandfathered. Alternatively, the Council may be required to pay back some or all of the loans within a compressed timeframe. This definitely presents some risk. Council may need to fund such advanced repayment from general funds, and/or from external loans.

To mitigate this risk, Council have been up front with the OLG and the Audit Office, both of whom are aware that Council is pursuing this approach. The OLG has been consulted by Council's lawyers, and have indicated that they will not intervene at present, though they have expressed some interest in the proposal. The Audit Office will be given the opportunity to review this report before it goes to Council, and staff will endeavour to bring any feedback they present to the Council when the report is considered.

To further mitigate the possible impacts of legislative/regulatory change, Council may elect to be conservative with loans from the fund in the initial stages of the roll-out. If loan volume is relatively small in the early stages, this would minimise the impacts of any requirement to repay the loans on a compressed schedule. This, however, would be a matter for Council.

Of course, it is also possible that the proposal may be supported at the state level, and if successful, may be legalised and regulated. Staff will be advocating for this approach to be taken, should Council approve the proposed framework.

Finally, the last drawback is the opportunity cost of utilising S.7.11 funds for internal loans, in that these funds will no longer be available to be invested externally. This will negatively impact investment revenue as funds are drawn down into S.7.11 loans. At present, our investment revenue is around the 2 - 2.5% per annum level.

Recommendation:

Staff recommend that the proposed amended Investment Policy, included as **Attachment 7** to this report (and including the S.7.11 borrowing framework), be adopted for exhibition. Staff further recommend that authority to adopt the framework into policy be delegated to the CEO, in the event that no negative feedback is received.

Under the proposed recommendation, and if negative feedback is received, staff would report the framework back to Council before final adoption.

CONSIDERATIONS

Economic	<p>Deliver and maintain a range of transport related infrastructure such as footpaths, bus shelters and bikeways.</p> <p>Deliver a high quality local road system including provision and maintenance of infrastructure and management of traffic issues.</p> <p>Culture and creative industries.</p>
Environment	<p>Manage the environmental health of waterways.</p> <p>Manage air, water, noise and chemical pollution.</p> <p>Retain viable opportunities for local food production while managing land use to meet urban growth.</p> <p>Protect, enhance and maintain areas of endangered ecological communities and high quality bushland as part of an attractive mix of land uses.</p> <p>Raise community awareness and support action in relation to environmental issues.</p> <p>Promote an integrated and user friendly public transport service.</p> <p>Support the delivery of a range of transport options.</p>
Social	<p>Provide cultural centres and activities for the enjoyment of the arts.</p> <p>Preserve and maintain heritage, both landscape and cultural as urban development takes place.</p> <p>Support community organisations, groups and volunteers to deliver coordinated services to the community.</p> <p>Support access and services for people with a disability.</p> <p>Deliver high quality services for children and their families.</p>

Civic Leadership	<p>Undertake communication practices with the community and stakeholders across a range of media.</p> <p>Encourage the community to engage in Council initiatives and actions.</p> <p>Provide information about Council's services, roles and decision making processes.</p> <p>Deliver services that are customer focused.</p> <p>Operate a well developed governance system that demonstrates accountability, transparency and ethical conduct.</p> <p>Actively advocate for federal and state government support, funding and services.</p>
Legislative	<p>Part 7, <i>Environmental Planning and Assessment Act 1979</i>.</p> <p>There are no legislative considerations relating to this report.</p>

ATTACHMENTS

1. 10 Year History - s.94/7.11 receipts and works (Under separate cover)
2. 10 Year Projections - s.94/7.11 receipts and works (Under separate cover)
3. Legal Advice from Sparke Helmore Lawyers dated 3 October 2018 (Under separate cover)
4. Legal Advice from Sparke Helmore Lawyers dated 19 February 2019 (Under separate cover)
5. Peer Review of Legal Advice by Bartier Perry Lawyers dated 24 July 2019 (Under separate cover)
6. Fidelity and Actuarial Advice on Prudential Requirements - Finity Consulting Pty Ltd (Under separate cover)
7. Proposed Amended Investment Policy (with tracked changes) (Under separate cover)

INF 01

Master Plan for Ernie Smith Reserve

Strategic Direction	Creating Connection Provide community facilities which are accessible to all
File Ref	166812.2019
Report By	Keith Cowley - Team Leader - Open Space Construction
Approved By	Dr Eddie Jackson - Director City Community and Culture

EXECUTIVE SUMMARY

Ernie Smith Reserve and Kelso Park together form a significant area of open space approximately 25.8 hectares in size, located in the suburb of Moorebank. The reserve provides regional level public sporting facilities for south-western Sydney as well as minor passive recreation uses.

In November 2018, Group GSA Landscape Architects were engaged by Liverpool City Council to develop a Landscape Master Plan for Ernie Smith Reserve which would guide the future development of both sites into a modern regional recreation and sporting facility for the community of Moorebank.

The Ernie Smith Reserve Master Plan has been developed to meet the following key objectives:

- To encourage wider public use of the reserve by improving the sports facilities and enhancing the site's informal recreation and leisure experience;
- To upgrade the existing sports amenities to enable groups to host higher standard sports fixtures and provide more modern venues for the community of Moorebank;
- To facilitate a range of formal and informal active and passive uses;
- To identify infrastructure upgrades which would inform and guide future Capital Works programs and Grant Funding opportunities;
- To create places for people and improving safety; and
- To promote active living and improving play opportunities.

The above objectives have been formulated following extensive community consultation undertaken in February 2019, from which open space and sports facilities emerged as proposed priorities. Upgrades of the existing infrastructure within the reserve will include the following:

- Provision of inclusive facilities for children and adults;
- Provision of shade facilities throughout the park to improve user comfort, particularly within the sports club compounds and spectator area;
- Upgrades to car park facilities to provide formalised and numerous parking bays to alleviate pressure on surrounding streets and reduce vandalism;
- Upgrades to sports facilities to improve overall standard;
- Identify and provide suitable pedestrian routes throughout the park;
- Addition of lighting to make the park safe for those using it after daylight hours;
- Improved security at boundaries;
- Improved signage throughout the park; and
- Management and restoration of Anzac Creek and riparian vegetation.

This report has been prepared to advise Council of the outcomes of the public consultation process, and seek endorsement of the final Master Plan and Report.

RECOMMENDATION

That Council adopts the Final Master Plan and Report for Ernie Smith Reserve as attached.

REPORT

Background

Ernie Smith Reserve and Kelso Park together form a significant area of open space approximately 25.8 hectares in size, located in the suburb of Moorebank. The parks are bounded by Newbridge Road to the north, Jack O'Sullivan Road to the east, and Junction Road to the south. The reserve provides regional level public sporting facilities for south-western Sydney as well as minor passive recreation uses.

Located adjacent to one another, the parks are comprised of formal sports facilities (soccer and hockey fields), a skate park, playground, shelters, open grassed areas and a native vegetation corridor running along Anzac Creek along the western side of the site.

The redevelopment of Ernie Smith Reserve, Moorebank has been planned to meet the following key objectives:

- To encourage wider public use of the reserve by improving the sports facilities and enhancing the site's informal recreation and leisure experience;

- To upgrade the existing sports amenities to enable groups to host higher standard sports fixtures and provide more modern venues for the community of Moorebank;
- To facilitate a range of formal and informal active and passive uses;
- To identify infrastructure upgrades which would inform and guide future Capital Works programs and Grant Funding opportunities;
- To create places for people and improving safety; and
- To promote active living and improving play opportunities.

As the reserve further develops, the importance of the open space as a place of recreation, respite and relaxation will increase. There is a particular need to upgrade the existing sports amenities to provide a more modern venue for the community of Moorebank. The vision is to encourage wider public use of the parks, reinforce and improve sporting facilities, and at the same time recognise the site's natural assets.

Site Analysis

Ernie Smith Reserve is a highly utilised sporting complex currently used primarily for soccer and hockey under lease. Specifically, it is operated by the Southern Districts Soccer Football Association (SDSFA) and Moorebank Liverpool District Hockey Club (MLDHC). Other recreational activities are provided at Kelso Park, which includes a skate park and playground.

The draft master plan provided an analysis of the reserve, identifying opportunities and constraints that included the following:

Opportunities:

- To make connections between east and west of the reserve by providing informal course circuits;
- To enhance the identity of the reserve by introducing signage and entrance feature planting to key gateways;
- To improve and formalise parking areas for better wayfinding, security and vehicular circulation; and
- For an improved fencing strategy to create better circulation and use of space and encourage more social play and informal sports.

Constraints:

- Fences around sports amenities and fields for security and privacy, which are limiting use of fields by the general public;
- Visibility from Newbridge Road towards sports facilities is limited; and
- Vehicular access from Kelso Crescent limited to single track bridge making pedestrian and traffic movements challenging.

Community Consultation

Council undertook extensive community consultation throughout the development of the Ernie Smith Reserve Master Plan. Initial consultation took place in December 2018 with separate meetings held with Council's internal stakeholders and executives, members of SDSFA and MLDHC.

The onsite community consultation day was held on 2 February 2019 where the draft master plan was presented to members of the community. The draft master plan was then placed on public exhibition via Council's website for a period of 21 days between 3 February to 24 February 2019. In general, feedback received was very positive and comments from these meetings have been considered for implementation into the final master plan.

The following emerged as priorities for upgrades of the existing infrastructure within the reserve:

1. Provision of inclusive facilities for children and adults;
2. Provision of shade facilities throughout the park to improve user comfort, particularly within the sports club compounds and spectator area;
3. Improve access from Kelso Crescent by upgrading the bridge to provide two-way traffic flow and footpaths;
4. Upgrades of car park facilities to provide formalised and numerous parking bays to alleviate pressure on surrounding streets and reduce vandalism;
5. Upgrades to sports facilities to improve overall standard;
6. Improve pedestrian routes through the park;
7. Addition of lighting to make the park safe for those using it after daylight hours;
8. Improved security at boundaries;
9. Improved signage throughout the park; and
10. Management and restoration of Anzac Creek and riparian vegetation.

Final Master Plan Proposal

The Ernie Smith Reserve Master Plan will provide the direction for Council to create a welcoming and attractive space that is conducive to a range of recreational and sporting activities.

The 20 Year Program shown in Table 1.0 summarises necessary works to be delivered to ensure the site meets demand and future community needs, whilst providing the strategic framework to identify budget requirements through a range of opportunities such as grants, developer contribution and general revenue.

PRIORITY	DESCRIPTION	PROPOSED DELIVERY YEAR	TOTAL ESTIMATE
1	Public Area - Fitness Stations	2019/2020	\$ 191,000.00
2	Public Area - Inclusive Playground - play equipment	2020/2021	\$ 656,000.00
3	Public Area - Inclusive Playground - amenity building	2021/2022	\$ 574,600.00
4	Soccer Club Building - Extension to club house	2022/2023	\$ 3,976,000.00
5	Soccer Club - Synthetic grass upgrade to fields 1 & 2	2023/2024	\$ 2,896,800.00
6	Hockey Club - Demolition and site preparation	2024/2025	\$ 177,600.00
7	Hockey Club Building - Extension to club house	2024/2025	\$ 2,857,500.00
8	Hockey Club - Circulation and carpark	2025/2026	\$ 1,587,500.00
9	Public Area - Bridge upgrade and concrete paths	2026/2027	\$ 1,739,500.00
10	Soccer Club - Asphalt road and carpark	2027/2028	\$ 646,000.00
11	Soccer Club - Floodlight upgrades to fields 1 & 2	2028/2029	\$ 331,000.00
12	Hockey Club - Grandstand shelters, seating, fencing, training fields	2029/2030	\$ 1,359,300.00
13	Public Area - Creek improvements	2030/2031	\$ 671,140.00
14	Public Area - Concrete steps, lighting, park furniture, landscaping	2031/2032	\$ 684,700.00
15	Public Area - Concrete paths connecting car parks	2032/2033	\$ 571,305.00
16	Public Area - Half basketball court	2033/2034	\$ 42,900.00
17	Public Area - Signage and entry statements	2034/2035	\$ 81,905.00
18	Public Area - Pedestrian bridge to overflow carpark	2035/2036	\$ 256,200.00
19	Public Area - Clearance of vegetation and planting of riparian zones	2036/2037	\$ 625,110.00
20	Soccer Club - Grandstand upgrade, shelters, landscaping	2037/2038	\$ 528,700.00
21	Hockey Club - Park furniture, fencing, landscaping	2038/2039	\$ 650,400.00
TOTAL			\$ 21,105,106.00

Table 1.0 – 20 Year Program

Conclusion

The Master Plan provides Council with information to guide the redevelopment of Ernie Smith Reserve over the next 20 years. Delivery of the objectives of the Master Plan will provide an integrated, safe and modern recreation and sporting facility for local residents and the wider community. The Master Plan proposes to promote social inclusion and utilisation by a broad cross-section of the community including all age groups, persons with disability, genders and cultural groups.

The Master Plan responds to the community aspirations for the park and provides for diverse recreational opportunities and needs. Upgrades to the park infrastructure will increase safety and security, vehicle access control, integrated linkages for users visiting the reserve. The intent is to encourage visitation by improving access and link opportunities to surrounding open space networks and provide active recreational spaces.

Furthermore, the Masterplan will assist Council and sporting organisations apply for major funding from the state and federal governments.

Following State election commitments of a \$4.5M grant to SDSFA through Member for Holsworthy Melanie Gibbons, council staff look forward to working with SDSFA on how this may be suitably applied to projects identified in the Masterplan that relate to areas utilised by the Southern Districts Soccer Football Association.

CONSIDERATIONS

Economic	<p>Deliver and maintain a range of transport related infrastructure such as footpaths, bus shelters and bikeways.</p> <p>Enhance the environmental performance of buildings.</p>
Environment	<p>Manage the environmental health of waterways.</p> <p>Enhance the environmental performance of buildings.</p> <p>Protect, enhance and maintain areas of endangered ecological communities and high quality bushland as part of an attractive mix of land uses.</p>
Social	<p>Raise awareness in the community about the available services and facilities.</p> <p>Support community organisations, groups and volunteers to deliver coordinated services to the community.</p> <p>Support access and services for people with a disability.</p> <p>Deliver high quality services for children and their families.</p>
Civic Leadership	<p>Undertake communication practices with the community and stakeholders across a range of media.</p> <p>Foster neighbourhood pride and a sense of responsibility.</p> <p>Encourage the community to engage in Council initiatives and actions.</p> <p>Deliver services that are customer focused.</p>
Legislative	<p>There are no legislative considerations relating to this report.</p>

ATTACHMENTS

1. Ernie Smith Reserve - Final Master Plan (Under separate cover)
2. Ernie Smith Reserve - Master Plan Report (Under separate cover)

INF 02

2018-19 Capital Works Carryover of Projects

Strategic Direction	Generating Opportunity Meet the challenges of Liverpool's growing population
File Ref	169923.2019
Report By	Raj Autar - Director City Infrastructure and Environment
Approved By	Chris White - Director City Corporate

EXECUTIVE SUMMARY

Council, at its meeting held on 27 June 2018, adopted a budget as part of the 2018-19 Operation Plan including Council's Capital Works budget. Quarterly program reviews were undertaken in September 2018, December 2018 and March 2019. The final capital budget across Council's portfolio was \$156.9M.

This report identifies works that need to be carried over to the 2019-20 Program Year to enable Council to achieve the objectives of the 2018-19 Operation Plan.

Council issued contracts and completed 90% of the budgeted program by the end of the 2018-19 Program Year. Remaining projects are either substantially progressed or delayed due to reasons beyond Council's control. The carryover amount required to complete the Capital Works program across Council is \$17,289,582 representing approximately 10% of the approved program for 2018-19.

RECOMMENDATION

That Council approves the works and services listed in Attachment 1 with a remaining budget of \$17,289,582 to be carried over from the 2018-19 Program Year to the 2019-20 Program Year.

REPORT

Council, at its meeting held on 27 June 2018, adopted a budget for the 2018-19 financial year including Council's Capital Works budget. Quarterly program reviews were undertaken in September 2018, December 2018 and March 2019. The final capital budget across Council's portfolio was \$156.9M.

The carryover amount required to complete all Council's Capital Works program is \$17,289,582. A list of these projects has been provided as Attachment 1.

Explanations for the carryovers are included in the attachment.

In accordance with Clause 211 of the Local Government (General) Regulation 2005, Council approval is required to carryover these funds and continue those projects in 2019-20.

FINANCIAL IMPLICATIONS

There are no additional financial implications due to carryovers as all projects are fully funded.

CONSIDERATIONS

Economic	Deliver and maintain a range of transport related infrastructure such as footpaths, bus shelters and bikeways. Deliver a high quality local road system including provision and maintenance of infrastructure and management of traffic issues.
Environment	Deliver infrastructure that is environmentally friendly and sustainability focused.
Social	Promote active lifestyle by providing relevant public infrastructure. Provide safe and accessible transport facilities. Deliver high quality services for children and their families.
Civic Leadership	Provide information about Council's services, roles and decision making processes. Deliver services that are customer focused. Operate a well developed governance system that demonstrates accountability, transparency and ethical conduct.
Legislative	Clause 211 of the Local Government (General) Regulation 2005 applies.

ATTACHMENTS

1. Carryover Requests 2018-19

CARRYOVERS 2018/2019

Unit	Project	Justification	General Funds	Grants and Contributions	s7.11 Reserve	Collingwood House Reserve	Environment Levy Reserve	Property Reserve	Total
Building Construction	100905 - Water & Energy Conservation Delivery Program	Delay of installation of solar panel system at CPAC due to further structural analysis of the roof and alternative location and solution.	223,000						223,000
	101528 - Heritage Conservation Program	Delay of practical completion at Rosebank Cottage due to sourcing of heritage material with anticipated completion by 9 August 2019. Contract is in place and funding already committed.	169,000						169,000
	102096 - Bigge Park - New Amenities Building	Delay due to latent conditions and wet weather. Project scheduled to complete by 30 September 2019.	932,000						932,000
	102097 - Bigge Park - New Café Store Building	Delay due to latent conditions and wet weather. Project scheduled to complete by 31 August 2019.	110,000						110,000
	102184 - Environmental Education Centre Design	Delay due to design Jures' availability. Project design scheduled to be completed in 2019/20.					146,350		146,350
Civil Construction and Floodplain	100866 - Bridge Rehabilitation & Renewal	Budget required for Voyager Point Footbridge structural analysis. The bridge rehabilitation works are planned in 2019/20 F.Y after completion of structural analysis.	39,570						39,570
	101813 - Georges River Footbridge	Project delayed due to structural analysis of this bridge is required to assess its capacity to withstand additional load from the temporary structure during bridge rehabilitation works. Funds required to undertake bridge strengthening works.	2,006,000						2,006,000
	101513 - Gross Pollutant Trap	Installation of Gross Pollutant Trap in Iraking Avenue, Moorebank. Design is complete and planned for delivery in late 2019. Project delayed due to extensive design review of various proposals.	144,000						144,000
	101516 - Wetlands	Staged wetland remedial works have been completed. Stormwater upgrade works will be undertaken in this year program and expected to be completed by September 2019.	208,000						208,000
	101879 - Cycleway - Casula Stage 2 (from Kurrajong Road to Old Kurraj	Works complete but land acquisition required due to extension of the shared path through the private property. Land acquisition is currently underway.			131,900				131,900
	102099 - Construction of Basin 14	Basin 14 construction works are planned to commence in the 2019/20 F.Y. Detail design and land acquisition underway.			500,000				500,000
	102134 - Devonshire Road between Gurners to Exeter	Council's road works partly completed and awaiting completion by Sydney Water of their project so Council's remaining works can be finalised. Remaining road works expected to be completed by September 2019.	504,960						504,960
	102181 - Footpath Apex Park, Hume Hwy, Castlereagh St, Elizabeth Dr	Completed footpath construction on Elizabeth Street and Castlereagh Street. Funds required for remaining works on Hume Highway. Project delayed due to restricted working hours and additional works on Hume Highway such as speed camera and traffic signal detectors upgrade and kerb and gutter replacement.	252,700						252,700
	102189 - Eleventh Avenue, Austral	Works planned for 2019/20 F.Y. Delay in project commencement due to several design revisions arising from development proposal.			523,700				523,700

CARRYOVERS 2018/2019

Unit	Project	Justification	General Funds	Grants and Contributions	s7.11 Reserve	Collingwood House Reserve	Environment Levy Reserve	Property Reserve	Total
	102147 - Memorial Av & Castleleagh St Liverpool - MIST - Blackspot	Majority of the works are complete with pavement marking and minor drainage upgrades required for full completion. Project fully funded by RMS.		119,000					119,000
	102149 - Compasture Rd and Kurrajong Road, Carnes Hill - Modify inlet	Delay in delivering project due to RMS approval for TCS design. Grant of \$75,000 provided and has been accrued by RMS. Council component of fund has been requested to carryover. Grant funds will be received upon completion of the project.	23,590						23,590
Open Space Construction	101242 - Bigge Park Precinct - City Centre Revitalisation	Delivery of CCTV and WiFi network to Bigge Park has been delayed due to the construction of a new maintenance building and relocation and connection of switchboards and street connections through to Moore Street.	173,000						173,000
	101975 - Apex Park Redevelopment	Park development pending land claim outcomes. The allocated \$7.11 budget is currently sitting in reserve and will be brought to account following carryover approval.							
Technical Support	101452 - Georges River Boardwalk & River Crossing	Bridge design substantially complete. Focus now required to develop suitable strategies to connect to railway station and Haigh Avenue.			183,500				183,500
	102191 - Governor Macquarie Drive Design	Delay due to the need for additional focus on the design of Governor Macquarie Drive and Hume Highway intersection for WSP application.	80,000						80,000
	102212 - Design of Stormwater Basins 5, 14 and 29 at Austral and	Delay due to underground service investigation and design modification due to conflict with existing underground services.		10,800					10,800
	102248 - Detailed Design of Water Management Infrastructures in East Leppington (Liverpool LGA)	Delay due to extended time required for the evaluation of large number of tenders received.			150,000				150,000
Information and Technology Support	101726 - CCTV Centralisation	Budget required to complete centralisation of CPAC and childcare centres.	65,000						65,000
	101931 - Corporate Systems Upgrade - Technology One	Delays of CI Anywhere project due to contractor availability and health checks on environment. Carryover budget to supplement current allocation to assist with upgrade and the purchase of additional modules.	55,000						55,000
	101932 - Infrastructure Upgrade - Mobility	Budget required to enhance the VPN access and experience of users to our corporate systems. This project will support our BCP.	180,000						180,000
	101934 - Infrastructure Upgrade - Wi-Fi Program	The WiFi Program project commenced in May 2019 and is expected to be completed in October 2019.	180,000						180,000
	101937 - Infrastructure Upgrade - Surveillance Program	Project delayed due to infrastructure issues around Bigge Park (Bigge St and Elizabeth St). Reticulation work is continuing. Once completed, the Council owned fibre will run from 33 Moore street to the Shed in Bigge Park.	200,000						200,000

CARRYOVERS 2018/2019

Unit	Project	Justification	General Funds	Grants and Contributions	s7.11 Reserve	Collingwood House Reserve	Environment Levy Reserve	Property Reserve	Total
Property Services	101997 - Business Continuity Program - Hardware	The Firewall project has been delayed due to Council's required proof of concept from vendors. This project is currently out to tender.	365,000						365,000
	102157 - Infrastructure Upgrade - Audio Visual upgrade	Implementation of a video conferencing setup in the Maria Lock room was postponed due to staff relocation. Budget carryover will augment the current allocation in upgrading, new hardware and fitting video conferencing for 7 Council meeting rooms.	45,000						45,000
	102158 - Infrastructure Upgrade - BCP - Second VDC	Budget required to fund consultancy services towards setup and configuration of the virtual data centre and slower disk storage to enable mailboxes back up and one drive.	80,000						80,000
	102159 - Infrastructure Switch Upgrade-Switch Replacement	Budget required to fund acquisition of core switching for the Depot and the Administration building and to purchase additional network access switches at Camels Hill Library.	18,000						18,000
	102187 - Contract Management System (CMS)	Budget required to acquire Contract Management System software and integration into TechOne.	150,000						150,000
	102188 - Council Meeting Webcasting	Video system was not ready to be deployed as vendor is still developing the system. Budget carryover will augment current allocation toward replacement of display screens and upgrade of the microphone system.	34,000						34,000
	102392 - City 3D Modelling	Funds have been committed with a purchase order.	53,000						53,000
	100948 - 33 Moore St Minor Refurbishment (LCC Accommodation)	Works delayed due to UOW.	71,400						71,400
	101471 - Woodward Park Masterplan	Project variation and expenditure will increase in design phase.	150,000					18,100	168,100
	101592 - Road Closure 24 Scott Street Liverpool	Project delayed awaiting RMS response.						89,300	89,300
	101625 - Compulsory Acquisition 37 Scott Street Liverpool (Laneway)	Additional works requested including street lighting.	187,300						187,300
	101762 - Camels Hill Post Completion Works	Delay in delivery of additional works including bin enclosures.			63,900				63,900
	101785 - Acquisition 3 Hoxton Park Road Liverpool	Settlement delayed due to subdivision works.	4,119,600						4,119,600
	101786 - 33 Moore St Sprinkler and Hydrant works	Delay in invoicing, to be paid in 2019-20 FY.	500,000						500,000
	101915 - 33 Moore Street Car Park Equipment	Delayed due to additional upgrade of lane marking, lighting and electrical requirements.	56,400						56,400
	101945 - SES Relocation and North Wing Upgrade	Works continuing over two financial years.						105,400	105,400
	101967 - 35 Scott St Fit-out	Works continuing over two financial years.						469,300	469,300
	102004 - School of Arts Internal works	Lessor works for new tenants awaiting compliance certificate.						180,000	180,000
	102167 - Hammondville Park Master Plan	Additional consultancy required during feasibility phase.	108,900						108,900
	102168 - Casula Mail Master Plan	Delayed due to additional consultancy required for project.	52,100						52,100
	102169 - Watlie Grove Master Plan	Project has commenced but delayed due to brief finalisation.	41,300						41,300

Unit	Project	Justification	General Funds	Grants and Contributions	s/7.11 Reserve	Collingwood House Reserve	Environment Levy Reserve	Property Reserve	Total
	102170 - Miller Master Plan	Delay due to redefined scope and budget required for additional consultants.	123,800						123,800
	102193 - LCC Development Corp	Delayed due to social needs assessment.	140,800						140,800
	102201 - Warren Serviceway Carpark upgrades	Delay due to additional upgrade of lane marking, lighting and electrical requirements.	98,900						98,900
	102215 - Conservation Management Plan for Collingwood House	Delay in commissioning specialist consultant.				90,000			90,000
	102216 - Conservation Management Plan for the Old Courthouse	Delay in commissioning specialist consultant.	100,000						100,000
	102242 - 33 Moore St Fire Services Upgrade	Project underway and budget carryover required to complete works.						195,000	195,000
Communications	102160 - Intranet Upgrade	Delayed timelines due to scope of works and lack of digital resourcing.	58,300						58,300
Community and Development Planning	102203 - Cartwright Bridge Improvement	Due to variations to the project and consultation outcomes.		23,250					23,250
	102259 - Cames Hill Precinct Outdoor Area Upgrade	Due to additional plumbing work at the site this project has not been completed.	30,453	30,453					60,906
Libraries and Museum	102240 - Library Shelving	Delay in project commencement due to resources.		91,500					91,500
	102256 - RFID Returns Shelf for Liverpool Central Library	Delay in project commencement due to resources.		52,500					52,500
	102436 - Design Thinking - Library User Design	Delay in project commencement due to resources.		10,000					10,000
Traffic and Transport	102090 - Multi-storey car park at Collimore Park	The design investigation could not be completed last financial as the current zoning does not permit a multi-storey car park. Council has endorsed a planning proposal for the required rezoning and will be submitted to the Department of Planning this financial year. The design investigation will continue this financial year.			289,400				289,400
	102206 - Bernera Rd/Yarunga St/Yato Rd, Prestons - Improvement works T	The design required and delivery could not be completed last financial. Preliminary concept has been submitted to the RMS. Awaiting RMS approval of the design. The design will be finalised this financial year for delivery.		285,125					285,125
	102209 - Denham Court Road Upgrade Strategic Concept Design	The strategic concept design is funded under a Department of Planning & Environment (DPIE) grant fund. It could not be completed last financial. It is a two-year project as agreed with DPIE. The design will be completed this financial year.		583,260					583,260
	102210 - Austral Bus Depot Strategic Layout Design	The strategic layout design investigation is funded under a Department of Planning & Environment (DPIE) grant fund. It could not be completed last financial. It is a two-year project as agreed with DPIE. The first part of the investigation involving identification of the possible bus depot site has been finalised. The design investigation will be completed this financial year.		198,680					198,680

CARRYOVERS 2018/2019

Unit	Project	Justification	General Funds	Grants and Contributions	s7.11 Reserve	Collingwood House Reserve	Environment Levy Reserve	Property Reserve	Total
	102249 - Roundabout 30 Seventeenth Ave Austral DA-595/2016	A design of the roundabout could not be completed last financial. The design and construction will be completed this financial year for delivery.		89,091					89,091
	102250 - Roundabout Lot 6 Ardennes Ave Edmondson Park	A design of the roundabout could not be completed last financial. The design will be completed this financial year for delivery.		5,000					5,000
	102251 - Bathurst Street Ring Road Detailed and Concept Design	The design investigation of the Bathurst Street extension is continuing. It could not be completed last financial year. Preliminary concept design has been submitted and awaiting approval from RfMS. The RfMS is yet to provide comments but has advised that it is not in a position to do so until a strategic concept design of its six lane road reservation along Terminus is completed. The design will be finalised this financial year for delivery.	50,000						50,000
			12,180,073	1,498,659	1,842,400	90,000	146,350	1,057,100	16,814,582

NEW INITIATIVES

Community Standards	102447 - Parking Metres Upgrades	Implementation of automated parking process and upgrade of parking meters to registration plate recognition in Liverpool City Centre. The upgrade to the meters will also enable the public to use smart phone app to pay for parking.	475,000						475,000
---------------------	----------------------------------	--	---------	--	--	--	--	--	---------

BUDGET VARIATION

			Total Budget Variation	12,655,073	1,498,659	1,842,400	90,000	146,350	1,057,100	17,289,582
--	--	--	-------------------------------	-------------------	------------------	------------------	---------------	----------------	------------------	-------------------

INF 03

Clean Air for Liverpool

Strategic Direction	Strengthening and Protecting our Environment Develop, and advocate for, plans that support safe and friendly communities
File Ref	199432.2019
Report By	Michael Zengovski - Manager City Environment
Approved By	Raj Autar - Director City Infrastructure and Environment

EXECUTIVE SUMMARY

Council, at its meeting held on 27 February 2019, considered a Notice of Motion regarding a report released by the Doctors for the Environment (DEA) titled “Clean Air for Liverpool”, and resolved the following:

1. *Report back within 6 months on the most effective ways to:*

- *Monitor and report on air quality in the Liverpool LGA.*
- *Improve air quality in the Liverpool LGA.*
- *Fund these activities (e.g. State or Federal funding).*

2. *Write to the relevant State and Federal Ministers expressing Council's concerns about the report's findings and seek responses to the report's recommendations, namely:*

- *Modernising coal power stations to require the capture of sulphur dioxide and nitrogen dioxide.*
- *Better pollution checks to remove high air pollution emitting vehicles from our roads.*
- *Higher fees for the existing Load Based Licensing system for industry, so that they better reflect the health costs imposed on the community.*
- *Restrictions on the installation and use of wood fired heaters in urban areas.*

3. *Investigate potential revisions to the DCP that:*

- *Investigate obligatory requirements to install equipment and procedures to capture air quality data on an hourly basis that is to be available to Council upon request for all new manufacturing facilities that risk emitting pollutants into the air.*
- *All existing manufacturing facilities who risk air quality to have installed within 5 years equipment and procedure to capture the air quality data on an hourly basis and for that to be available to Council upon request.*

4. *Investigate the number of trees required to ensure the Liverpool LGA is carbon neutral.*
5. *Write to all MP's State and Federal to support changes to the Legislation that:*
 - *Will ensure that all manufacturing facilities at risk of emitting air pollutants must install air monitoring equipment and procedure to capture data on an hourly basis that is to be available to the EPA and Councils upon request with statutory limits that are enforceable through stringent fines or possible closure of operation.*
 - *Remove cars that do not comply with current emission regulations with the exception of vintage registered vehicles, in order to take high polluting vehicles off the road.*
 - *Introduce tax initiatives to encourage the uptake of electric powered vehicles in order to phase out the reliance on fossil fuels.*

This report provides an update on actions taken to effect the above resolution of Council.

RECOMMENDATION

That Council receives and notes this report.

REPORT

1. Improving air quality in Liverpool

The reported high levels of air pollution in Liverpool by Doctors for the Environment (DEA) is concerning, and Council has been exploring ways to better understand the local sources of the fine particle air pollution. In this regard, Council in conjunction with the University of Wollongong installed air-monitoring systems within the Liverpool City Centre to enable collection of data on air pollution arising from both fine and coarse particles. Council considers that having objective data will enable a more effective conversation with the NSW Environment Protection Authority regarding appropriate response and corresponding funding.

Preliminary results from air quality monitoring systems indicate that smoke arising from hazard reduction burns appears to be the primary cause of fine particle pollution. It is to be noted that these findings are only preliminary and will require a further period of monitoring before conclusive results can be obtained.

Further, following a recommendation from the Intermodal Committee, Council engaged Cardno to provide advice on the findings of the DEA report. The Cardno report supports the DEA findings that the air quality results measured in Liverpool are amongst the highest in the Sydney Basin. The report found that all measured exceedances at the Office of Environment's air quality monitoring station located at Council's Rose Street Depot were deemed by NSW EPA to be caused by exceptional events i.e. primarily due to hazard reduction burns, and not as a result of pollution generated by transport or industry. Cardno's report also found that the air quality assessments for the proposed Moorebank Intermodal terminal and Western Sydney

Airport have shown that neither is predicted to contribute significantly to coarse or fine particle concentrations in Liverpool.

To protect local air quality and amenity of residents, Council requires applications to install a domestic oil and solid fuel heater (Section 68 of the Local Government Act 1993) to be accompanied by an odour impact assessment prepared by a suitably qualified air quality consultant certifying that the proposal meets NSW EPA requirements.

Council is also undertaking planning work on a tree planting program in the Liverpool City Centre, in conjunction with WSROC and State Government's 5 Million Trees Project. The additional trees in the City Centre will improve air quality and will ameliorate some of the adverse impacts of heat island effects. The street trees are funded by Council's successful grant application through the NSW Department of Planning and Environment, Open Space and Parklands.

2. Governments response to DEA Report

Council has written to the relevant State and Federal Ministers in May 2019 seeking their response to some of the key recommendations of the DEA report regarding the management of air pollution. Council has received responses from The Hon. Sussan Ley MP, Minister for the Environment and James Griffin MP, Parliamentary Secretary for the Environment and Veterans. A copy of these letters are attached.

3. Revisions to DCP

Council will be undertaking a comprehensive review of the Development Control Plan (DCP) in 2019/20 following the stage 1 LEP review. The issues identified in point 3 of the resolution will be considered during the DCP review.

4. Trees to achieve carbon neutrality

While at this stage Council has been unable to determine the number of trees required to make Liverpool carbon neutral, a range of programs are being planned to increase tree planting within Liverpool. Council's planned tree planting program aims to increase the urban tree canopy to address the heat island effect as well as carbon emissions.

Council is engaging a specialist consultant to conduct an emissions reduction and resource efficiency study as part of the LEP review. This will look at options to reduce carbon emissions, which may include offset credits generated by tree planting.

Further, there is currently work being done as part of the Western Sydney Planning Partnership to introduce common engineering and design standards with a particular focus on accommodating the right tree species in all street designs.

5. Legislative changes

Council's letters to the relevant State and Federal agencies also sought support to initiate legislative changes that would reduce emissions and enhance compliance. Council has received responses from The Hon. Sussan Ley MP, Minister for the Environment and James Griffin MP, Parliamentary Secretary for the Environment and Veterans. A copy of these letters are attached.

CONSIDERATIONS

Economic	Enhance the environmental performance of buildings and homes.
Environment	Manage air, water, noise and chemical pollution. Raise community awareness and support action in relation to environmental issues.
Social	There are no social and cultural considerations.
Civic Leadership	Act as an environmental leader in the community. Provide information about Council's services, roles and decision making processes.
Legislative	There are no legislative considerations relating to this report.

ATTACHMENTS

1. Letter to State and Federal Members
2. Letter from the Hon. Sussan Ley MP
3. Letter from James Griffin MP



Ref No.: 051283.2019-005
 Contact: Michael Zengovski
 Ph: 8711 7885
 Date: 27 May 2019

Mr Craig Kelly MP
 Federal Member for Hughes
 PO Box 1014
 SUTHERLAND NSW 1499

Dear Mr Kelly

Re: Clean Air in Liverpool

Liverpool City Council has resolved to write to State and Federal MPs expressing Council's concerns following the release of the Doctors for the Environment Australia's (DEA) report titled '*Clean Air for New South Wales: 2018 Update*'. NSW and Federal Government ministers will also be receiving a version of this letter.

Council asks all of our State and Federal MPs to support legislation requiring:

- That all manufacturing facilities at risk of emitting air pollutants install air-monitoring equipment and procedures to capture data on an hourly basis that is to be available to the EPA and Council's upon request with statutory limits that are enforceable through stringent fines or possible closure of operation;
- The removal of cars that do not comply with current emission regulations with the exception of vintage registered vehicles in order to take high polluting vehicles off the road; and
- The introduction of tax initiatives to encourage the uptake of electric-powered vehicles in order to phase out the reliance on fossil fuels.

'*Clean Air for New South Wales: 2018 Update*' found that particle air pollution was getting worse across NSW. Liverpool was ranked the worst place in NSW for fine-particle air pollution, measuring 10.1 micrograms per cubic metre of air. Existing NSW Government policies on air pollution are failing to protect public health and the resulting health problems will worsen if this trend is allowed to continue.

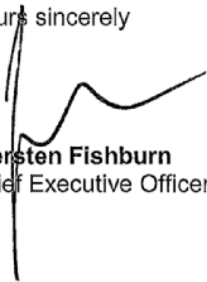
With the Moorebank Intermodal on the way and Western Sydney International Airport set to open without a fuel line, the amount of diesel fuelled trucks in our local government area (LGA) is set to substantially increase and, with this, fine-particle air pollution. The reported high levels of air pollution in Liverpool is concerning. Council is keen to better understand the local sources of the fine particle air pollution and lead the implementation of ways to reduce pollution.

Our residents deserve cleaner air and Council is committed to resolving this issue. Council looks forward to receiving your support on the above legislative changes. Please contact Michael Zengovski, Manager City Environment on 8711 7885 or on ZengovskiM@liverpool.nsw.gov.au to discuss this matter.



Customer Service Centre Ground floor, 33 Moore Street, Liverpool NSW 2170
 All correspondence to Locked Bag 7064 Liverpool BC NSW 1871 Call Centre 1300 36 2170
 Fax 9821 9333 Email lcc@liverpool.nsw.gov.au
 Web www.liverpool.nsw.gov.au NRS 13 36 77 ABN 84 181 182 471

Yours sincerely



Kiersten Fishburn
Chief Executive Officer



**THE HON SUSSAN LEY MP
MINISTER FOR THE ENVIRONMENT
MEMBER FOR FARRER**

MC19-006569

Ms Kiersten Fishburn
Chief Executive Officer
Liverpool City Council
Locked Bag 7064
LIVERPOOL BC NSW 2170

17 JUL 2019

Dear Ms Fishburn

Thank you for your letters to the Minister for Energy and Emissions Reduction, the Hon Angus Taylor MP and myself concerning air quality in Liverpool. Your letter to Minister Taylor has been forwarded to me as I am the Minister responsible for air quality.

The Australian Government is committed to improving our air quality. In 2015, Australia's Environment Ministers established the National Clean Air Agreement to improve air quality. Under the Agreement, jurisdictions including New South Wales have adopted new emissions and efficiency standards for wood heaters.

In 2017, the Government introduced the Product Emissions Standards, which set noxious emissions standards for non-road spark-ignition engines. Additionally, the Australian and New South Wales governments are jointly leading work to evaluate the potential for a national approach to manage emissions from non-road diesel engines.

The Australian Government is developing a National Electric Vehicle Strategy, which will ensure the transition to electric vehicles is planned and managed. Increased electric vehicle uptake will have air quality benefits and the Strategy will make it easier for those Australians who wish to buy electric vehicles to do so.

I welcome your participation in the Clean Air and Urban Landscapes Hub's project to install air-monitoring systems in Liverpool. This federally-funded project is part of our ongoing commitment to deliver practical and applied air quality research. Following this project, researchers will look at using low-cost sensors to map particle pollution at street level.

Thank you for writing on this matter, and for your ongoing commitment to improving air quality in Liverpool.

Yours sincerely

A handwritten signature in black ink, appearing to read 'Sussan Ley', with a stylized flourish at the end.

SUSSAN LEY

CC: Minister for Energy and Emissions Reduction, the Hon Angus Taylor MP



James Griffin MP
Parliamentary Secretary for the Environment and Veterans

Received by

Ref: MD19/2010

29 JUL 2019

Records & Archives

Ms Kiersten Fishburn
Chief Executive Officer
Liverpool City Council
Locked Bag 7064
LIVERPOOL BC NSW 1871

Dear Ms Fishburn

I refer to your letter to the Minister for Energy and Environment, the Hon Matt Kean MP, about clean air in Liverpool. Your letter was referred to me and I have been asked to reply on the Minister's behalf.

The NSW Government is committed to improving air quality outcomes across NSW. We have robust policy and regulatory systems in place to improve air quality and protect the health of NSW communities. NSW has good air quality by international standards, and the NSW Government continues to work towards further improvements.

The NSW Government operates a comprehensive air quality monitoring network and undertakes air quality forecasting to provide timely information so that people can take steps to reduce their risk of exposure. In addition, the Environment Protection Authority (EPA) develops and implements regulation, policies and programs to improve compliance with the national air quality standards and protect public health.

Air quality in NSW remained generally good during 2018. An increase in broad-scale dust storms from drought-affected areas across NSW and smoke from hazard reduction burns had impacts on our air quality. In relation to air quality at Liverpool, the EPA commissioned a review of a 15-year study on the sources of particle air pollution in the Sydney metropolitan area. One of the sampling sites was in Liverpool. The study found significant decreases in particle air pollution over the 15 years, including from vehicles, smoke and power stations. The study is available at www.epa.nsw.gov.au/air/sydney-particle-study.htm.

The NSW Government also operates a regional ambient air quality monitor at Liverpool. This monitor is part of a network of over 80 air quality monitors located across the state. Data from the Liverpool station is available online in near real time at www.environment.nsw.gov.au/aqms/aqi.htm.

The EPA has a comprehensive and robust framework for regulating coal fired power stations in NSW. This includes a contemporary and innovative range of compliance and enforcement tools. The Protection of the Environment Operations (Clean Air) Regulation 2010 sets emission concentration standards (limits) for coal fired electricity generation.

Environment Protection Licences issued by the EPA require power stations to meet legally enforceable conditions relating to air, noise, water, waste and land contamination. The conditions are designed to protect the community and the environment. The EPA is currently working with all coal fired power station operators in NSW to revise concentration limits and improve monitoring and reporting of emissions, with all coal fired power stations now continuously monitoring stack emissions.

2

Following consultation on a Load-based Licensing (LBL) issues paper in 2016, the EPA undertook technical analysis of the key issues identified by stakeholders. This is helping to inform the development of the next phase of the LBL review. The EPA will notify stakeholders with more information about the next round of public consultation when appropriate.

The Commonwealth Government is responsible for national fuel quality and vehicle emission standards. The NSW Government has strongly supported the introduction of tighter vehicle emission standards and cleaner fuels and recently made submissions to the Commonwealth Government on vehicle emissions and national fuel standards.

Despite growth in vehicle travel, total emissions from the NSW vehicle fleet have reduced over time. With the implementation of more stringent standards and cleaner fuels, these reductions are set to continue. The impact of improved emission and fuel standards are detailed in the NSW Chief Scientist's 2014 report Trends in Motor Vehicle Emissions which is available at www.chiefscientist.nsw.gov.au/reports.

Motor vehicle emissions are also managed through public reports to the EPA's smoky vehicle program, which targets vehicles emitting excessive air impurities. In 2017-18, over 1,400 reports of smoky vehicles were received from members of the public and the EPA issued 681 advisory letters to vehicle owners, advising them to have their vehicles inspected and repaired if necessary. Defective vehicle notices were also issued which required the owner to service or repair their vehicle to stop emitting excessive air impurities.

The day-to-day management of smoke from wood heaters is provided by local councils. Councils have a range of options available to address wood smoke impacts, including issuing smoke abatement notices requiring owners to stop using their wood heater in a way that produces excessive smoke. In situations where a sufficient number of people are subject to impacts from an existing wood heater, councils have the option to require the owner to minimise pollution from the heater.

The EPA has developed a suite of community educational materials for councils to improve community awareness of wood smoke impacts. This has been identified as the key barrier to changing people's wood heater use. This approach is informed by social research and feedback from councils participating in wood smoke reduction programs.

In 2016 the NSW Government enacted a regulatory amendment to incorporate updated Australian/New Zealand Standards for wood heaters, which set more stringent emission and efficiency limits for all new wood heaters sold in NSW, from 1 November 2016. These standards will automatically tighten again from 1 September 2019.

If you have any further questions about this issue, please contact Ms Karen Marler, Acting Director, Regulatory Reform and Advice, EPA on 4908 6803 or at Karen.Marler@epa.nsw.gov.au.

Yours sincerely



James Griffin MP
Parliamentary Secretary for the Environment and Veterans

CTTE 01

**Minutes of the Liverpool Youth Council Meeting
held on 3 July 2019**

Strategic Direction	Leading through Collaboration Encourage community participation in decision-making
File Ref	185641.2019
Report By	Galavizh Ahmadi Nia - Manager Community Development and Planning
Approved By	Dr Eddie Jackson - Director City Community and Culture

EXECUTIVE SUMMARY

This report is tabled in order to present the Minutes of the Liverpool Youth Council Meeting held on 3 July 2019, and to report on the findings of the recommendation endorsed at the Council meeting on 29 May 2019 requesting Council to explore the implications of eliminating single-use plastics across Council committees, meetings and events.

RECOMMENDATION

That Council:

1. Receives and notes the Minutes of the Liverpool Youth Council Meeting held on 3 July 2019; and
2. Notes the progress of the Youth Council's members supporting Council's efforts to become single-use plastic free.

REPORT

The Minutes of the Liverpool Youth Council held on 3 July 2019 are attached for the information of Council.

The Minutes identify a number of actions that require Council staff to undertake, none of which will have any financial impact on Council.

At its meeting on 3 April 2019, the Liverpool Youth Council put forward a motion that Council commits to eliminate the use of single use plastic items at all Council events and meetings. At the Council meeting of 29 May 2019, Council endorsed this motion and requested Council officers explore the implications of eliminating the use of single-use plastic cutlery, plates, cups and bags at Council committee meetings, Council meetings and events.

An internal working group known as the Environmental Sustainability Project Group (previously known as the Single Use Project Group) includes members from various Council directorates. Staff represented share expertise and promote initiatives such as 'Plastic Free July', encouraging the use of re-usable cups and use of paper straws at Peppers Place café within Liverpool Library.

A Youth Council representative will participate in the Environmental Sustainability Project Group to represent the Youth Council's interest and commitment to eliminating single-use plastics. As the Environmental Sustainability Project Group has gained positive momentum in implementing sustainable actions, it would be prudent for the Youth Council to collaborate on these efforts rather than working independently. Together, the two groups will explore how this initiative could be implemented across Council and to identify potential implications. For example, taking a staged approach, beginning with Council Committees, before exploring Council events, forums and other meetings.

The Youth Council representative will provide updates at the monthly Youth Council meetings regarding the current plans and actions of the Environmental Sustainability Project Group. These updates will be reported back to Council through the Youth Council Meeting minutes.

CONSIDERATIONS

Economic	There are no economic and financial considerations.
Environment	Raise community awareness and support action in relation to environmental issues.
Social	Support community organisations, groups and volunteers to deliver coordinated services to the community.
Civic Leadership	Facilitate the development of community leaders. Encourage the community to engage in Council initiatives and actions. Provide information about Council's services, roles and decision making processes.
Legislative	There are no legislative considerations relating to this report.

ATTACHMENTS

1. Minutes Liverpool Youth Council 3 July 2019



Minutes

MINUTES OF LIVERPOOL YOUTH COUNCIL MEETING

3 July 2019

COMMITTEE MEMBERS PRESENT:

Cheryl Anthony	Chairperson
Jayesh Joshi	Deputy Chairperson
Tjarani Barton-Vaofanua	Media Representative
Vishal Senthilkumar	Treasurer
Madison Young	Secretary
Lily Bolin	Youth Councillor
Manar Al-Ogaidi	Youth Councillor
Simbarashe Zimbudzana	Youth Councillor
Mayor Wendy Waller	Liverpool City Council

OTHER ATTENDEES:

Councillor Geoff Shelton	Liverpool City Council
Derek Tweed	Community Development Worker (Youth)

APOLOGIES:

Alyssia Dower	Youth Councillor
Michael Azzi	Youth Councillor
Shonali Kumar	Media Representative
Saurabh Sibal	Youth Councillor
Councillor Charishma Kaliyanda	Liverpool City Council
Councillor Nathan Hagarty	Liverpool City Council

AGENDA:

1. WELCOME, ATTENDANCE, APOLOGIES AND OPENING

Acting Chairperson Tjarani Barton-Vaofanua welcomed everyone and opened the meeting at 6.20pm.

2. DECLARATIONS OF INTEREST

Nil.

3. CONFIRMATION OF PREVIOUS MINUTES

The Minutes from the meeting held on 5 June 2019 were confirmed as a true record of that meeting.

Moved: Jayesh Joshi

Seconded: Simbarashe Zimbudzana



Minutes

4. BUSINESS ARISING FROM PREVIOUS MINUTES

4.1 The Groundswell Project visit

Community Development Worker (Youth) advised The Groundswell Project team will confirm a date for the Youth Council to visit the palliative care ward in September.

4.2 NAIDOC Week

NAIDOC Week is being celebrated with two events in Liverpool. The NAIDOC Street March and Community Celebration will be held on Tuesday 9 July at Macquarie Mall and Bigge Park. The Miller NAIDOC Family Fun Day will be held on Wednesday 10 July at Miller Square, Miller. All welcome to attend.

Moved: Simbarashe Zimbudzana **Seconded:** Vishal Senthilkumar

MOTION: That the information be received and noted.

On being put to the meeting, the motion was declared carried.

5. CORRESPONDENCE

There was no correspondence tabled at this meeting.

6. COUNCILLOR UPDATE

The following updates from the previous Council meeting held on 26 June were presented to the Youth Council:

- Council has recently undertaken an investigation to update the Bathurst Street Ring Road and has requested a report on building a multi-storey carpark to ease congestion;
- Council will place on public exhibition the proposed Draft Ward Boundary plans upon receiving feedback from the Electoral Commissioner. There will be a total of five options available for the public to provide feedback;
- The Draft Local Strategic Planning Statement (LSPS) will be placed on public exhibition for a period of 6 weeks (July 2019 to early August 2019). Council will receive a further report following the exhibition period detailing submissions received and any amendments proposed;
- Council is continuing to plan for the future demands for Early Childhood services in Liverpool. This demonstrates that Council's Early Childhood centres are exceeding expectations and demand for service is high; and
- Council is monitoring the Coronation Development on Shepherd Street to facilitate the delivery of infrastructure including the final sign-off on the portion of pedestrian/cycle path to be constructed along the Georges River.

Moved: Simbarashe Zimbudzana **Seconded:** Tjarani Barton-Vaofanua



Minutes

MOTION: That the information be received and noted.

On being put to the meeting, the motion was declared carried.

7. YOUTH WORKER'S REPORT

The following update was provided on youth activities:

- The Bi-annual Youth Council Conference will be held in Blacktown on 13-15 September. Registration forms have been provided to Youth Council members and must be returned to the Community Development Worker (Youth) at the next Youth Council meeting;
- The Way Out West Festival will be held at Casula Powerhouse Arts Centre from 10 -14 July. The festival includes theatre, interactive installations, dance, music, literature, food, yoga, workshops and free family events;
- School holiday activities will be held in the July holidays and will include:
 - o Basketball clinics at Warwick Farm, Carnes Hill and Liverpool;
 - o Skateboard clinics and competition at Moorebank; and
 - o Two boot camp obstacle course sessions at the BURNS Outdoor Obstacle course in Bringelly.
 All school holiday activities are free; and
- Youth Council members have expressed an interest in applying for the 'Youth Opportunities' funding provided by the Department of Family and Community Services. Up to \$50,000 is available to deliver projects for young people.

Moved: Simbarashe Zimbudzana **Seconded:** Lily Bolin

MOTION: That the information be received and noted.

On being put to the meeting, the motion was declared carried.

8. TREASURER'S REPORT

The final Youth Council budget expenditure for the 2018/2019 financial year is \$7,748 with a surplus of \$2,795.

Moved: Manar Al-Ogaidi **Seconded:** Simbarashe Zimbudzana

MOTION: That the information be received and noted.

On being put to the meeting, the motion was declared carried.



Minutes

9. RADAR REPORT

The RADAR show is now airing regularly on 2GLF FM and can be accessed online at www.89.3fm.com.au. RADAR is airing from 5.00pm-6.00pm Thursdays.

Moved: Vishal Senthilkumar **Seconded:** Jayesh Joshi

10. MEDIA REPRESENTATIVE'S REPORT

An update was provided on the Youth Council Facebook page:

- The number of Likes for the Youth Council Facebook page currently sits at 816;
- Youth Council will set up an Instagram account to try and maximise promotion of youth events; and
- The Youth Council video biographies recording will be Sunday 28 July.

Moved: Jayesh Joshi **Seconded:** Simbarashe Zimbudzana

MOTION: That the information be received and noted.

On being put to the meeting, the motion was declared carried.

11. GENERAL BUSINESS

11.1 CBD Exposed Youth Music Festival

The event was held on Friday 21 June from 3pm – 7pm at the Liverpool Library Forecourt. This event was a success, with good attendance and engagement from the community. Youth Council members were asked to ensure they make an effort to attend and support the events that Youth Council delivers each year.

11.2 Budget Planning

- Youth Council members suggested budgeting \$1,000 towards media and marketing to increase exposure of the events;
- Youth Council members confirmed to support assigning \$5,000 towards the Youth Week activations for 2020;
- Youth Council members would like to have hoodie jumpers with Youth Council logo and names on them to easily identify them at events; and
- Youth Council members expressed interest to undertake training courses such as event management or First Aid this financial year.

Moved: Cheryl Anthony **Seconded:** Simbarashe Zimbudzana

12. CLOSE

The meeting closed at 7:45pm.

The next Youth Council meeting will be held on 7 August 2019.

CTTE 02

**Minutes of the Heritage Advisory Committee
meeting on 12 June 2019**

Strategic Direction	Creating Connection Celebrate diversity, promote inclusion and recognise heritage
File Ref	196430.2019
Report By	Thomas Wheeler - Heritage Officer
Approved By	David Smith - Acting Director, City Economy and Growth / Deputy CEO

EXECUTIVE SUMMARY

This report is tabled in order to present the minutes of the Liverpool Heritage Advisory Committee meeting held on 12 June 2019.

No recommendations were passed at the meeting for the consideration of Council, and the minutes have been provided for information purposes only.

RECOMMENDATION

That Council receives and notes the minutes of the Heritage Advisory Committee meeting held on 12 June 2019.

REPORT

The minutes of the Liverpool Heritage Advisory Committee held on 12 June 2019 are attached, for the information of Council.

The following has been prepared to provide an overview of the discussion at the meeting:

Collingwood House

The committee raised concerns with the current condition of the house and the need for action to be taken to commence extensive restoration works.

The committee was advised that a Heritage Consultant has been engaged to prepare a detailed Conservation Management Plan, including historic archaeological and Aboriginal heritage assessment.

This document, along with ongoing structural engineering assessments will inform a review of required conservation works to be undertaken in early 2020.

Heritage Strategy

The new members of the committee were introduced to the endorsed heritage strategy and the items identified for implementation over the next two years.

Heritage Projects Update

The committee were informed of the following:

- Conservation management plans have been commenced for Collingwood House and the Former Liverpool Courthouse;
- Archaeological testing has been completed at Apex Park in response to the proposed revitalisation works;
- New heritage interpretation signage has been installed at Remount Park, Holsworthy;
- Quotes are currently being sought to prepare a Conservation Management Plan for Casula Powerhouse Arts Centre.

Apex Park

The committee were briefed on the outcomes of the archaeological investigations at Apex Park. Physical testing identified approximately 2 graves per 4 square metres, and all burials date from 1810 to approximately 1840. The findings do not prevent the implementation of the Apex Park masterplan with minor amendments to works that require excavation to minimise the impact on the identified archaeology.

Heritage interpretation will be considered in the future subject to funding.

Remount Park Heritage Interpretation Signage

As a part of the recent upgrade works at Remount Park, new heritage interpretation signage was installed to communicate the history of the site as the home of the Australian Light Horse at Holsworthy during World War I. The works replaced existing signage which was installed in 1997 and was heavily deteriorated.

CONSIDERATIONS

Economic	There are no economic and financial considerations.
Environment	There are no environmental and sustainability considerations.
Social	There are no social and cultural considerations.
Civic Leadership	There are no civic leadership and governance considerations.
Legislative	There are no legislative considerations relating to this report.

ATTACHMENTS

1. Heritage Advisory Meeting Minutes 12 June 2019



This meeting was recorded for minute taking purposes

MINUTES FROM HERITAGE ADVISORY MEETING 12 JUNE 2019

COUNCILLORS:

Peter Harle
Geoff Shelton
Karress Rhodes

Chairperson

COMMITTEE REPRESENTATION:

Dr Jennifer French
Vicki Andrews
Alison Cukic
Ruth Grimson
David Key
Josh Madden
Robert Brown
Gary Estcourt

Community Member
Community Member
Community Member
Community Member
Heritage Expert - Community Member
Heritage Expert - Community Member
Heritage Expert - Community Member
Heritage Expert - Community Member

COUNCIL STAFF:

David Petrie
Thomas Wheeler
Ellen Whittingstall
Dr Clare Cochrane
Rose Koch

Manager City Design & Public Domain
Heritage Officer
Coordinator Governance
Public Arts Officer
Committees Officer (minutes)

APOLOGIES:

Mazhar Hadid

Councillor



OPEN

Meeting opened at 6:02 pm

1. WELCOME, ATTENDANCE AND APOLOGIES

Clr Harle welcomed the new Committee and acknowledged the traditional custodians of the land. Apologies were noted.

2. DECLARATIONS OF INTEREST

Josh Madden declared a non-pecuniary interest of his association with the Casula Powerhouse Arts Centre as his firm are potentially submitting an offer for an open RFQ.

Jennifer French advised she will be submitting a DA for Glenfield Farm.

Jennifer French declared a non-pecuniary interest later in the meeting for having association with Lucas Stapleton Johnson Architects.

A David Key had declared a non-pecuniary interest later in the meeting for having connections with the Dharawal and Darug Aboriginal communities.

3. CODE OF CONDUCT

Council's Coordinator Governance provided an overview on Council's Code of Conduct for the newly appointed members of the Committee.

All members of the committee acknowledged the Code of Conduct briefing.

4. REVIEW OF PREVIOUS MEETING NOTES

The previous meeting notes from February 19, 2019, were compiled during the previous term of the Heritage Advisory Committee. Therefore Ruth Grimson and Alison Cukic, the Committee members of the previous term and who were present at the meeting, acknowledged the meeting notes.

Motion: That the previous meeting notes from the Heritage Advisory meeting dated February 19, 2019, be acknowledged and noted.

Moved: Ruth Grimson

Seconded: Alison Cukic

On being put to the meeting, the motion was declared carried

5. QUERIES ON COLLINGWOOD HOUSE

- i. Ms French queried to whom the Collingwood House tender for the CMP was awarded to. The Heritage Officer advised that this was awarded to Extent Heritage Pty Ltd.

Ms French advised that Lucas Stapleton Johnson Architects were the original consultant who restored the house and it is proper practice for new consultants to seek historic information from them when preparing conservation documentation.

Concerns were expressed that Extent Heritage had not engaged with Lucas Stapleton Johnson Architects.



Council's Heritage Officer advised that the project is in its infancy and that Extent Heritage are currently in the process of determining the available resources for the project.

Update: Access to original plans and specifications has been denied by Lucas Stapleton Johnson Architects. Consultant will be relying on Councils historic files which do contain some information that dates back to the 1960s. Consultant will not be allowed to copy any copyrighted material.

- ii. Ms French queried if the Landscape Consultant, James Broadbent will be consulted with for the restoration of Collingwood House.

The Heritage Officer advised that once Extent Heritage have done their documentary research and understand what they need, consultation will begin.

- iii. Ms French queried whether all activities are taking place within a framework of a future vision and direction for Collingwood House. The Heritage Officer advised the CMP is being written on two levels, the first is to set a baseline as the existing CMP was never completed, and second it will focus on the future direction for Collingwood House based on the internal work that Council is undertaking.

The Heritage Officer added that Council had resolved at the May meeting for expressions of interest (EOI) for potential commercial operators. This is currently being prepared.

Ms French sought to ascertain whether \$400,000 was designated for the restoration works for Collingwood House. Ms French expressed concerns that the amount of \$400,000 allocated for restoration works on the building is inadequate, and put forward the suggestion for the Committee to recommend that Council make a financial commitment to restore Collingwood House. The Heritage Officer advised that the draft budget did allocate money for further works to Collingwood House and this will be resolved at the June Ordinary Meeting of Council. It was noted that the Committee, if willing, is able to pass any motion for consideration by Council including the commitment of funding. However, it is up to the elected members of Council to endorse the motion.

The committee were advised that a cautious approach was being taken to the conservation of the house. The current approved works are over 7 years old and the building has deteriorated further since. Council has engaged a specialist engineer who is reviewing the cracking and movement of the building with results due by December. This will inform the restoration works that will be required.

Gary Estcourt sought to confirm that the CMP would provide the parameters around the potential of the site, how it can be used and the limitations that exist. The Heritage Officer agreed and added that the CMP is a ten year plan that provides direction for the restoration of the house based on the opportunities and constraints. The 20 year cyclical maintenance plan was also mentioned along with the CMP that allows budgeting for 20 years' worth of maintenance and conservation.

The Heritage Committee supported the cautious approach being undertaken by Council.



6. HERITAGE STRATEGY

The Heritage Officer provided an overview on the 2019 - 2023 Heritage Strategy which was Council endorsed. The highlights were as follows:

- The strategy sets out a 5 year plan for heritage management, conservation and promotion strategies;
- It is set on the theme of knowing, protecting, supporting and celebrating an Indigenous area of heritage and the strategy will also have a stronger focus on archaeology;
- The strategy requires that all of Council's historical buildings will have a CMP, a 20 year cyclical maintenance plan and if needed a schedule of conservation works;
- As part of the strategy, significant work has been invested into the Liverpool Pioneers' Memorial Park, one of the oldest cemetery's in NSW and Apex Park, to understand the archaeological significance of these sites;
- Further, the heritage inventory, a database of current and potential heritage items, has been reviewed and reduced from 360 inventories to 170. Duplicates, errors, demolished and potential items which are no longer significant have been removed; and
- Under the strategy, the Monuments and Memorials Conservation Project has been completed. The project, funded by Heritage Near Me, assists Council staff, through the development of an inventory of approximately 600 monuments and memorials, which are managed by Council. A maintenance and conservation plan has also been developed to guide Council staff in caring for the significant site.

Queries & Discussion

- i. Ms French queried whether the proposed Liverpool Cultural Values Assessment and Mapping Project will be publicly available. The Heritage Officer advised that, if the project was to proceed, components of this report will be made public, however site specific locations will not be shared publicly due to cultural sensitivities within the Aboriginal community.

Robert Brown queried whether the Local Aboriginal Land Council was consulted in relation to this project. The Heritage Officer advised that if the project is approved and commences, the Local Aboriginal Land Council along with other project related stakeholders will be involved in the consultation process.
- ii. David Key queried who will be providing the Aboriginal Cultural Awareness training outlined in the strategy. The Heritage Officer advised that he is having preliminary discussions with the Aboriginal Cultural Heritage Policy Officer at Local Government NSW and Council's Community Development Worker - ATSI, in relation to this.

7. HERITAGE PROJECTS UPDATE

The Heritage Officer provided an overview on the progress of various heritage projects. The highlights were as follows:

- The Collingwood House CMP has commenced;
- The RFQ process for the engagement of a consultant for the Former Liverpool Courthouse CMP has closed and the successful offeror will be engaged soon.
- Archaeological testing of Apex Park was finalised in February 2019, as part of the Master Plan;



- The heritage interpretation signage at Remount Park as part of revitalisation works is almost complete; and
- The Casula Powerhouse Arts Centre CMP is currently at the stage of request for quotation (RFQ).

Queries & Discussion

- i. The Heritage Officer sought for two Committee Members to review the draft Liverpool Pioneers' Memorial Park Archaeological Management Plan and provide commentary. Josh Madden and Gary Estcourt volunteered.
- ii. Mr Madden put forward the suggestion to standardise the CMPs for all historical buildings that Council manages, to avoid multiple different versions of Liverpool's history.

The Heritage Officer advised that part of Council's plan was to provide a general history of the area while also detailing the specific histories of each site, to avoid duplication.

Ms French sought to ascertain whether the standardisation of the CMPs will go through the Committee first.

The Heritage Officer confirmed that the committee will review and provide commentary on the documents.
- iii. Vicki Andrews queried whether the CMP for the Former Liverpool Courthouse will include removable heritage. The Heritage Officer advised that the building and its furniture will be included in the CMP.

8. APEX & LIVERPOOL PIONEERS' MEMORIAL PARK TESTING

The Heritage Officer reported that a full ground penetration radar survey was undertaken at Liverpool Pioneers' Memorial Park and Apex Park. The reported results were detailed and the highlights are categorised below.

8.1 Liverpool Pioneers' Memorial Park

- The results were not as successful as anticipated and therefore physical testing may be required for any future plans for the northern section.
- The potential grave data collected around the remnant headstones was too large to map, put confirmed the extensive burials on the site.

8.2 Apex Park

- The survey was undertaken in two phases including ground penetrating radar and physical testing.
- The park was divided into two areas, the outer ring radar survey was not as successful as the inner section. Possibly due to the weather at the time of the survey.
- Due to the inconsistencies in the survey results, physical testing was undertaken in the areas where deep excavation would be required for the park refurbishment. The physical testing identified 2 graves per 4 square metres, a greater density than anticipated. (Approximately 2,500 for the site).



- Minor tweaks will be made to avoid deep excavation to the site, this will not impact on the overall design and direction as previously approved.

Queries & Discussion

- Clr Rhodes queried whether a memorial is to be implemented at these sites to explain the significance of the history to the community. The Heritage Officer advised that this is not part of the initial masterplan, however based on the works undertaken, future planning will include appropriate heritage interpretation on the site. Implementation will be subject to funding (estimated at a maximum of \$20,000 based on recent interpretation installed at Remount Park).

9. REMOUNT PARK INTERPRETATION PANELS

The Heritage Officer presented snapshots of the interpretation panels at Remount Park. Despite manufacturing errors (which have been resolved at no cost to Council), the signage has been installed and now available for the public to view.

10. STATE HERITAGE REGULAR UPDATE

The Heritage Officer provided a brief update on the state listings in progress. It was advised that the Casula Powerhouse Arts Centre and the Harris Creek Bridge are still under assessment however there are delays due to other priorities.

It was also added that in 2011, Council passed a resolution for the submission of a state heritage nomination for the Liverpool Pioneers' Memorial Park. This is currently in draft and has been awaiting submission.

11. GENERAL BUSINESS

11.1 Apex Park Solar Lighting

Clr Harle queried whether the advantages and disadvantages of lighting at Apex Park had been considered. The Heritage Officer advised the Open Space and Construction team are reviewing this currently and assessing all options to comply with permit requirements under the Heritage Act, such as excavation depth limitations of 500 millimetres.

11.2 Sacred Land

Following on the discussions within the Committee in relation to the ethicalities of playground developments at parks with cemeteries and heritage significance, Ruth Grimson reported that events were held recently in the evening at Liverpool Pioneers' Memorial Park with lighting where the homeless were being fed and bbqs were held.

A Community Member advised cemeteries and graves have had association with continuing the tradition of ancestors and that it is commonplace practice in certain western cultures to have dinners and feasts at graveyard sites.

The Heritage Officer added that provided the monuments and headstones are not damaged, there would be no objection from a professional standpoint for the community to use the park, however he would object to large events such as musical concerts or festivals as this may not be appropriate.

Mr Estcourt added that the challenge would be ensuring that the story of the site is communicated in the context of the occurring's of modern society.



CLOSE

Meeting closed at 7:33 pm.

CTTE 03

Minutes of the Liverpool Pedestrian, Active Transport and Traffic Committee Meeting

Strategic Direction	Generating Opportunity Advocate for, and develop, transport networks to create an accessible city
File Ref	196725.2019
Report By	Charles Wiafe - Service Manager Traffic and Transport
Approved By	David Smith - Acting Director, City Economy and Growth / Deputy CEO

EXECUTIVE SUMMARY

This report presents the recommendations of the Liverpool Pedestrian, Active Transport and Traffic Committee meeting held on 17 July 2019. At the meeting, the Committee considered ten (10) agenda items and thirteen (13) general business items.

RECOMMENDATION

That Council adopts the following recommendations of the Committee:

Item 1 Twentieth Avenue, Hoxton Park – Proposed Children’s Crossing

- Approves the installation of a Children’s crossing across Twentieth Avenue in front of Good Shepherd Catholic Primary School subject to community consultation.

Item 2 First Avenue and Twentieth Avenue intersection, Hoxton Park – Proposed Roundabout

- Approves installation of a roundabout at the intersection of First Avenue and Twentieth Avenue, subject to community consultation.

Item 3 Kingsbury Road and Peronne Road intersection, Edmondson Park – Proposed Roundabout

- Approves installation of a roundabout at the Kingsbury Road and Peronne Road intersection, subject to community consultation.

- Item 4 Manning Street and Warwick Farm, Warwick Farm – Proposed Parking Arrangement
- Approves 4P parking restrictions along the section of Manning Street, between Munday Street and Priddle Street, subject to TfNSW support and community consultation.
- Item 5 Hume Drive, West Hoxton – Proposed Linemarking Scheme
- Approves installation of signs and line marking scheme on Hume Drive, West Hoxton (as shown in Attachment 5.1 of the minutes).
- Item 6 Feodore Drive, Cecil Hills – Proposed Traffic Facilities
- Approves installation of three raised thresholds across sections of Feodore Drive, Cecil Hills subject to community consultation.
- Item 7 Kurrajong Road and Wingham Road intersection, Carnes Hill – Proposed Threshold on the Kurrajong Road Eastbound Approach
- Approves installation of a raised threshold across the Kurrajong Road eastbound approach to the roundabout.
- Item 8 Manning Street, Warwick Farm – Heavy Vehicle Movements
- Approves installation of transverse lines and supplementary flashing warning signs to highlight the horse crossing area on Manning Street, subject to community consultation.
- Item 9 1432-1436 Camden Valley Way, Leppington – Proposed Roundabout at Crystal Palace Way and Rainbows Way intersection
- Approves installation of a roundabout at the proposed intersection of Crystal Palace and Rainbows Way, Leppington subject to further review to ascertain whether landscape planting can be included in the design.
- Item 10 146 Newbridge Road, Moorebank – Proposed Linemarking and Signposting Scheme
- Approves the proposed signs and linemarking scheme for an access road off Brickmakers Drive (as shown in Attachment 10.1 of the minutes).
- Item 11. Items Approved Under Delegated Authority
- Notes the traffic facilities approved under Delegated Authority during June and July 2019.

REPORT

This report presents the recommendations of the Liverpool Pedestrian, Active Transport and Traffic Committee meeting held on 17 July 2019. At the meeting, the Committee considered ten (10) agenda items and thirteen (13) general business items.

A copy of the meeting minutes, incorporating the Committee's recommendations on the agenda items and actions in response to the general business items, is included as **Attachment 1**. It is recommended that Council adopts the Committee's recommendations on the agenda items as outlined above.

General Business Items

- GB 1 Bus Services to and from Antegra Estate, Leppington. Interline bus company, has proposed a convenient bus route to service the retirement village and is awaiting Transport for NSW approval.
- GB 2 Hill Road, Lurnea – Additional bus zone signposting and line making – Missing bus zone to be replaced with supplementary pavement marking.
- GB 3 Shepherd Street, Liverpool – Proposed on-street mobility parking spaces – Council to seek two on-street mobility parking spaces under delegated authority.
- GB 4 Campbell Street, Liverpool – Request for residential parking permit – Council to revise its residential parking permit policy.
- GB 5 Moore Street, Liverpool – Request for 'Police Only' parking spaces – Council to assess in consultation with Transdev Bus Company, whether the existing bus zone can be shortened to accommodate the requested parking.
- GB 6 Bernera Road and Dalmatia Avenue intersection, Edmondson Park – Traffic delays for turning movements from Dalmatia Avenue. Council to request the RMS Traffic Signal Coordinator to change the traffic signal to reduce the delays.
- GB 7 Powerhouse Road, Casula – Timing for the start of the approved shuttle bus service – Council is to discuss the start of the approved shuttle bus service with coronation.
- GB 8 4 Hamilton Avenue, Wattle Grove – Request for paving to improve driveway access – Council advise the resident when the paving would be carried out.
- GB 9 Hoxton Park Road/Ash Road intersection, Prestons – Request for Ash Road directional sign – Council to request the RMS to install directional sign.
- GB10 Wattle Grove shops, Wattle Grove – Footpath paving – Council is to investigate the footpath paving.
- GB11 Conversion of existing traffic signalised intersection to other intersection treatments – Council is to review and advise the Committee.

GB12 Bus shelter awnings obstructing bus movements – Council to investigate and undertake required maintenance works.

GB13 Jardine Drive, Edmondson Park – Road closure – The road was closed during construction of a roundabout. The roadworks to be completed prior to commencement of third school term

Budget impact of matters arising from the minutes

Item	Description	Funding, Indicative Cost and Timing
1	Twentieth Avenue, Hoxton Park – Proposed Children's Crossing	RMS block grant funding and Council's minor traffic facilities. Indicative Cost - \$35,000. Timing - Feb 2020
2	First Avenue and Twentieth Avenue intersection, Hoxton Park – Proposed Roundabout	Council's minor traffic facilities program. \$200,000. 20/21 financial year.
3	Kingsbury Road and Peronne Road intersection, Edmondson Park – Proposed Roundabout	Council's minor traffic facilities program. \$150,000. Within the next three years.
4	Manning Street and Warwick Farm, Warwick Farm – Proposed Parking Arrangement	RMS block grant funding [#] . Oct 2019
5	Hume Drive, West Hoxton – Proposed Linemarking Scheme	RMS block grant funding [#] . Oct 2019
6	Feodore Drive, Cecil Hills – Proposed Traffic Facilities	Council minor traffic facilities project. \$90,000. 20/21 financial year.
7	Kurrajong Road and Wingham Road intersection, Carnes Hill – Proposed Threshold on the Kurrajong Road Western Approach	Council minor traffic facilities. \$20,000. 20/21 financial year.
8	Manning Street, Warwick Farm – Heavy Vehicle Movements	RMS block grant funding and Council minor traffic facilities program. \$10,000. 20/21 financial year.
9	1432-1436 Camden Valley Way, Leppington – Proposed Roundabout at Crystal Palace Way and Rainbows Way intersection	Developer
10	146 Newbridge Road, Moorebank – Proposed Linemarking and Signposting Scheme	Developer

[#] RMS block grant funding has no financial implication on Council

CONSIDERATIONS

Economic	<p>Provide efficient parking for the City Centre.</p> <p>Deliver a high quality local road system including provision and maintenance of infrastructure and management of traffic issues.</p>
Environment	<p>Promote an integrated and user friendly public transport service.</p> <p>Support the delivery of a range of transport options.</p>
Social	<p>Support access and services for people with a disability.</p> <p>Improve road and pedestrian safety.</p>
Civic Leadership	<p>Actively advocate for federal and state government support, funding and services.</p>
Legislative	<p>NSW Roads Act 1993</p> <p>NSW Road Rules</p> <p>NSW Road Transport (Safety & Traffic Management) Act 1999</p> <p>Roads and Maritime Service's Traffic Management and Road Design Guidelines</p> <p>Australian Standards</p> <p>Austroads Technical Guidelines</p>

ATTACHMENTS

1. Liverpool Pedestrian Active Transport and Traffic Committee Minutes - 17 July 2019 (Under separate cover)

CTTE 04

**Minutes of the Audit, Risk and Improvement
Committee Meeting held on 26 July 2019**

Strategic Direction	Leading through Collaboration Strive for best practice in all Council processes
File Ref	202535.2019
Report By	Chris Van Zyl - Acting Head of Audit, Risk and Improvement
Approved By	Kiersten Fishburn - Chief Executive Officer

EXECUTIVE SUMMARY

This report is tabled in order to present the Minutes of the Audit, Risk and Improvement Committee Meeting held on 26 July 2019.

RECOMMENDATION

That Council receives and notes the Minutes of the Audit, Risk and Improvement Committee Meeting held on 26 July 2019.

REPORT

The Minutes of the Audit, Risk and Improvement Committee held on 26 July 2019 are attached for the information of Council. The Minutes identify a number of actions that require Council staff to undertake, none of which will have any financial impact on Council.

CONSIDERATIONS

Economic	There are no economic and financial considerations.
Environment	There are no environmental and sustainability considerations.
Social	There are no social and cultural considerations.
Civic Leadership	Provide information about Council's services, roles and decision making processes. Operate a well developed governance system that demonstrates accountability, transparency and ethical conduct.
Legislative	<i>Local Government Act 1993, sections 8B and 23A</i>

ATTACHMENTS

1. Audit, Risk and Improvement Committee Minutes - 26 July 2019



Minutes

Audit, Risk and Improvement Committee Minutes

26 July 2019 - Liverpool City Library, Silver Room, 170 George Street, Liverpool - 9.00am

Committee Members Present:

Andrew McLeod	Chairperson, Independent Member
Stephen Horne	Independent Member
John Gordon	Independent Member
Ali Karnib	Deputy Mayor
Geoff Shelton	Councillor

Observers:

Peter Harle	Councillor	
Karress Rhodes	Councillor	
Kiersten Fishburn	Chief Executive Officer (CEO)	(entered at 9:18)
George Hampouris	Head of Audit, Risk and Improvement (Head of ARI)	
Chris Van Zyl	Audit & Risk Coordinator	
Chris White	Director City Corporate	
Earl Paradeza	Acting Chief Financial Officer	
Aaron Green	NSW Audit Office, Assistant Auditor-General	
Lawrissa Chan	NSW Audit Office, Director, Financial Audit Services	
Aaron Van Egmond	CEO, Hobsons Bay Council, Victoria (Observer)	
David Maguire	Internal Ombudsman	
Ellen Whittingstall	Governance Coordinator	
Claudia Novek	Acting Coordinator Corporate Planning	(up to item 6.1 only)
Julie Scott	Manager City Economy	
Rose Koch	Committees Officer (Minutes)	

1. WELCOME / OPENING

The Chairperson welcomed attendees and opened the meeting at 9:06 am.

2. APOLOGIES

Council's Chief Financial Officer and the Audit Leader from NSW Audit Office were apologies for this meeting.

3. DECLARATIONS OF INTEREST

Independent Horne advised that he has joined the ARIC for the Western NSW Local Health District.

Independent Gordon queried whether Council conducts an annual list of all audits made for each Committee and put forward the suggestion that an annual declaration should be made at the



Minutes

beginning of each financial year. Head of ARI advised that an engagement is made during the three to four year tenure and that it is ideal to do this on an annual basis.

4. CONFIRMATION OF PREVIOUS MINUTES

That the minutes of the Audit, Risk & Improvement Committee Meeting held on 3 May 2019 be confirmed as a true record of that meeting.

Motion

Moved: Cllr Shelton

Seconded: Independent Gordon

5. BUSINESS ARISING FROM PREVIOUS MINUTES

5.1 Audit, Risk and Improvement Committee - Resolution Tracking

The ARIC Resolution Tracking document was [taken as read by the committee members](#). The item of NSW Audit Office Client Service Plan on the tracking document attachment, indicated that the Assistant Auditor-General was to attend this meeting to discuss the Chairperson's concerns regarding the Annual Engagement Plan. Therefore the discussion relating to these concerns has been captured within this section of the minutes to accurately reflect the order of discussion.

The Assistant Auditor-General provided an overview of the fees and charges process of statutory auditing conducted by the NSW Audit Office. The highlights were as follows:

- Following the mandate changes, the NSW Audit Office had moved from the commercial model, where Councils had the ability to appoint their own auditors from the private sector with a contractual arrangement that was subject to a commercial fee, to a cost recovery model, following the appointment of the Auditor-General, Margaret Crawford;
- The NSW Audit Office received an obligation from the State Government to undertake work for the Local Government sector;
- A cost recovery model differs highly to a commercial fee and these rights were awarded by the State Government;
- The cost to Council of the Annual Engagement Plan purely consists of the statutory audit, that provides an independent audit opinion on financial statements and does not include the cost of performance audits, some of which are funded by the State Government;
- For determining a reasonable cost for a statutory audit, it is difficult to justify on a standalone basis the fees that are charged by the NSW Audit Office, due to the multitude of metrics that are considered in fee setting, such as the percentage of revenue, asset base and risks;
- The NSW Audit Office aims to offer a level of assurance to each agency in the public sector that they do internal and external benchmarking, and ensure they set a range that the audits fall within, with respect to their costs where additional costing requires approval from the Auditor-General;
- The Public Accounts Committee reviews the NSW Audit Office every four years which covers pricing; and



Minutes

- These measures are built-in by the State Government, to provide assurance to all parties that the NSW Audit Office is setting their price and charge rates appropriately, where a report is tabled to Parliament.

Queries and Discussion

- a) Cllr Shelton noted the challenges presented on account of the increase in fees, where Council was previously advised that the auditing fees would decrease in future.

The Assistant Auditor-General was in agreement and acknowledged that the NSW Audit Office should not have advised the fees would decrease during the initial mandate stage, particularly during the learning process of the public sector. An apology was made by the Assistant Auditor-General, as it was advised an early assumption was made at the time.

It was advised that a reduction in fees moving forward is not predicted, as a base fee is charged and as Council matures, the risk profile and controls can vary the fee, however with a Council of such size and complexity, the NSW Audit Office has the view that they are charging the right fee. It was added that they are continuing to learn about the public sector and that the NSW Audit Office had come to discovery that the fees were low, particularly in a commercial environment and this proved to be unsustainable, while offering the expected level of quality by the Auditor-General.

- b) The Assistant Auditor-General added that firms have differing views on the acceptable level of quality, and that the risk appetite levels at the NSW Audit Office is low, as Council's constituents expect this and that the public sector is overall risk averse.
- c) The Chairperson advised that there is no transparency with quality variance, thus justifying the doubling of the fee with the previous year. It was added that it is understood the NSW Audit Office is more thorough and the risk appetite is low, however the point of difference should be made clearer.

The Assistant Auditor General advised that challenges arose in arguing the case when the NSW Audit Office did not set the initial fee. It was advised that they will attempt to reconcile the changes that led to the fee increase.

The Chairperson added that an attempt would be greatly received, as this would establish a fair value frame of reference that Council can stand behind.

- d) The Chairperson advised the Assistant Auditor-General that Liverpool City Council's Audit, Risk and Improvement Committee is mature and operates within a sophisticated environment, with the executive team highly invested in continuous improvement approaches. The Chairperson added that to see audits being redone externally disconnects the effort of the organisation and patronises the internal audits undertaken. It was added that Council welcomes additional scrutiny, however more alignment is needed between each process.

The Assistant Auditor-General advised that from an operational perspective, it is ideal to separate statutory audits with internal audits, and that internal audits exist for operational, strategic and financial risks to the organisation and also for establishing programs to address these, where some of these elements can overlap with statutory audits. It was added that there is benefit with Council and the NSW Audit Office collaborating to avoid duplication, however difficulties arise with the long term planning view.

The Assistant Auditor-General added that they are considering engagement models to provide Councils the opportunity to highlight the areas of focus, as opposed to the NSW Audit Office imposing on the direction of Council.



Minutes

- e) The Chairperson advised that this discussion has been helpful and encouraged the suggestion that a routine discussion is held with the Assistant Auditor-General and the ARIC on this process.
- f) The Chairperson highlighted that the team from the NSW Audit Office have been excellent in their engagement with Council. It was added that the ARIC at Liverpool City Council are one of the better Committees from an industry perspective and that the NSW Audit Office can learn from the way they operate.
- g) The Assistant Auditor General agreed to have routine discussions with Council's ARIC.
- h) Cllr Shelton queried where Council's position will be in terms of the audit fees, while bearing in mind the engagement studies, the possibility of the NSW Audit Office relying to a greater degree on the internal audit function, improvements and changing landscapes, as it was earlier stated that the fees will unlikely decrease, while also bearing in mind the acknowledgment of incorrect predictions made during the mandate stages.

The Assistant Auditor General advised that he is required to make an estimate of the audit costs as part of his approach and added that relying on an internal audit from an external audit perspective is challenging, regardless whether it is of high quality, as this requires assessing the quality of the internal auditor, coverage, assertions, whether the IT systems have been monitored and the source of information, which is then re-performed, it is therefore very costly.

The Auditor General advised that benefits will be reaped if the risk profile is lower on an audit, as there is less requirement of work to be carried out. It was added that this is a small element that drives the fee to increase, and in addition, the base fee is driven by all the procedures required, irrespective of the work undertaken by Council's ARIC, and also influenced by the size and complexity of the organisation.

- i) The Chairperson advised that provided Council is to resume this process moving forward, the benefits will arise where there is no duplication. A suggestion was put forward the suggestion that the NSW Audit Office should select an area of focus, where Council can reallocate their resources elsewhere. Head of ARI advised that this was a broad issue within the internal audit sector.

The Assistant Auditor-General was in agreement. It was added that the Auditor-General will be having an internal audit meeting session in the near future, and that the feedback provided by Head of ARI and the Chairperson is useful for future steps to be taken in addressing this issue within the industry.

RECOMMENDATION

That the Audit, Risk & Improvement Committee:

- 1) Receive and note the ARIC Resolution Tracking document; and
- 2) That the Assistant Auditor-General be invited to a future ARIC meeting to present the NSW Audit Office's long-term audit plans reflecting the areas to be audited and engaging with Council to minimize the impact and duplication of internal and external audit efforts.

Motion

Moved: Independent Horne

Seconded: Independent Gordon



Minutes

5.2 Liverpool City Council Interim Management Letter 30 June 2019 (Late Paper)

The Director Financial Audit Services provided an overview on the Interim Management Letter, summarising the findings of the interim audit dated in June 2019. The highlights were as follows:

- The findings illustrated a combination of IT, Governance and financial reporting issues;
- There are six moderate and one high risk findings and five out of seven issues are repeated;
- Key issues within the IT space involve:
 - Privileged user access for key systems such as finance, payroll and asset management;
 - User access provisioning with access provided via informal email requests;
 - Lack of clear guidance within the IT policy in managing Council's systems;
 - Council does not have a cyber-security framework where sensitive information can be subject to theft and disrupt services;
- Council does not maintain a centralised legislative compliance register, and management have indicated that they do not have the resources for implementation, thus adopting compensating controls until the Office of Local Government have a centralised approach; and
- Council has performed a preliminary assessment in relation to Accounting Standards and changes will be occurring within the leases and revenue standards, with details to be forthcoming.

Queries and Discussion

- a) The CEO advised that the lack of a centralised legislative compliance register is an industry wide issue and not specific to Liverpool City Council.

Director City Corporate added that Liverpool City Council is a large organisation comparatively to other Councils in NSW, and despite this, challenges are still present in financing these systems. It was added that the Office of Local Government NSW could adopt a leadership approach, with a focus on core systems across the sector consisting of 120 Councils that can pool their resources collectively and move toward a centralised system, with significant efficiency gains.

- b) The Chairperson queried the NSW Audit Office's view in respect to the application of a risk appetite approach, where Council's maintain this for little material benefit.

The Director Financial Audit Services advised that this needs to be fit for purpose for Council, as opposed to the focus of over 200 acts of legislation, and that the Office of Local Government will provide guidance which will help Council to make a determination.

The Chairperson queried whether it would be acceptable to have a focus of the main 5 to 10 acts and regulations. The Director Financial Audit Services advised this would depend on what these regulations refer to, however it would be acceptable as long as they see that Council has considered these acts and have a basis to determine what they track and monitor.

Head of ARI advised that the exercise is being conducted through the risk management process, however it doesn't define the legislation and that Council should utilise the work completed and reengineer it, to pitch at a different angle.

- c) The Chairperson queried whether identifying the top ten regulations within each directorate is an ideal starting point for Council. The Director City Corporate advised that it would be more



Minutes

appropriate to arrange a presentation at the following ARIC meeting, to illustrate the works undertaken by Council in this space. It was added many of these outlined risks from a compliance perspective go back to the exercise of delegated authority and in accordance with the legislation.

The Director City Corporate advised that as part of regulations involving delegations management, it has forced Council to go through an exercise of identifying every piece of legislation and tying it to a position, which is not part of a register as suggested by the NSW Audit Office, but is part of a newly implemented system that enables Council staff to carry out this work due to receiving monthly updates, advising of updated legislation and changes to consider.

The Director City Corporate assured that a presentation detailing this process should place some of these concerns to rest, while also providing opportunity for the Committee to make comments and provide feedback on steps to improve the process.

The Chairperson queried whether the NSW Audit Office can review the system that was discussed and sought to ascertain whether this item can be closed off at the next ARIC meeting. The Director Financial Audit Services advised that they will review this. The Assistant Auditor-General was in agreement for close off.

RECOMMENDATION

That the Audit, Risk & Improvement Committee

1. Note the interim management letter and monitor the implementation of the proposed actions; and
2. Request for Council staff to arrange a presentation detailing how key legislative compliance tie in with Council's Enterprise Risk Management Process, which is to be held at the next ARIC meeting.

Motion

Moved: Independent Gordon

Seconded: Cllr Shelton

5.3 City Corporate Overview

The Director City Corporate provided an overview of the City Corporate directorate at Council and summarised the key risk areas and mitigation within each division. The highlights were as follows:

- The City Corporate directorate handle the internal service delivery including People and Organisational Development (POD), Governance, Legal, Procurement, Finance, Customer Experience, Property & Commercial Development, Insurance & Claims and Safety & Wellness;
- A key risk within the POD division include payroll errors and fraud which is mitigated through a well-developed and mature system of Aurion, and having a careful oversight with regular auditing of payroll;
- A key risk within the Governance, Legal and Procurement divisions include compliance with core governance requirements, legal matters and procurement probity, which are all mitigated via the compliance register, regular reporting of legal matters to Council and undergoing internal and external probity reviews of risky purchasing processes;



Minutes

- Key risks within the IT space include poor system performance, system failure and cyber events, which are all mitigated by the existence of a private cloud for data backup, dual cloud redundancy, regular patching and software updates;
- A key risk to the Finance division includes financial sustainability which is mitigated via monthly forecasting meetings with the Director and CEO, monthly investment reporting to Council and regular Budget Review Panel meetings;
- Key risks to Customer Experience include quality assurance, meeting customer demand and security concerns at the front counter, which are all mitigated by the LiveWire knowledge base, CityWatch system for online customer requests and a permanent security presence in customer service;
- Key risks within Property & Commercial Development include Civic Place and leasing risks which are mitigated via ARIC involvement in Civic Place and regular PCGs for large projects and staff accommodation; and
- Key risks within the Insurance & Claims and Safety & Wellness divisions include workplace safety and compensation costs which are mitigated by the migration to Safety Business Partner Model, health and wellbeing program as well as an active and functional WHS Committee.

For further details of this presentation, please refer to the slides within the Audit, Risk & Improvement attachment papers for 26 July, 2019.

Queries and Discussion

- a) Independent Gordon queried to what percentage of staff have a performance plan.

The Director City Corporate advised that this is approximately 75 to 80% of staff, with difficulties of participating with the Depot staff at Rose Street, who have limited computer and internet access, which is an area undergoing development. The CEO added that this also includes library and child care centre staff.

The Director City Corporate further added that with the direction of Council, the team is undergoing a detailed exercise to focus on the four day week for Depot staff, and applying appropriate KPIs and processes to achieve output, which is a separate process to an industrial instrument.

- b) Cllr Rhodes advised that Councillors have regular discussions involving Westpool and that there is contemplation for it to be changed to a company.

Cllr Rhodes presented four queries:

1. Following the initiative to change the Westpool structure, will there be any risk to Liverpool City Council losing investment or equity, once it is transitioned into a company;
2. With a company structure of Westpool, will this mean that Council loses its ability to pool out and retain the funds invested where necessary;
3. Will the transition from a cooperative to a company present any advantages; and
4. What are the associated effects on Liverpool City Council, having to comply with company regulations?



Minutes

The Chairperson advised that this be added to the agenda at the following ARIC meeting. The CEO advised that she had been liaising with the Director City Corporate to bring a detailed report on these matters to a Council meeting, for Councillors to provide feedback. It was decided that a draft Council report will be electronically circulated, incorporating all comments, to then be submitted to Council.

- c) Cllr Rhodes also raised the issue of VPAs with large developments occurring, with VPA agreements made and that businesses entering into such agreements suddenly do not have the income they once had, likely due to the economic downturn, where Council is placed in a challenging position. Cllr Rhodes queried how this can be mitigated in terms of financial risk, where bonds held do not match as it is held over a long period of time.

The Chairperson requested that this also be added as an agenda item for the next meeting.

RECOMMENDATION

That the Audit, Risk & Improvement Committee:

1. Note the presentation by the Director City Corporate;
2. Invite the Director Planning Partnerships to present an overview of their business profile and risks at the October 2019 ARIC meeting; and
3. Request for questions raised by Cllr Rhodes to be placed into the agenda for the next ARIC meeting.

Motion

Moved: Independent Horne

Seconded: Cllr Shelton

5.4 Council's Fraud and Corruption Policy

- a) Independent Horne sought to ascertain the statement made within the ARIC July 26 Agenda, of *"At this stage Council does not intend to adopt a Fraud Plan, however this decision will be revisited in 2020."*

The Director City Corporate advised that the intention is to have a single document of the policy, which does not include all of the toolkit elements, however it will be used as a basis and bringing it into compliance with the toolkit.

The Governance Coordinator advised that Council is creating a framework over the next twelve months that will incorporate the policy and all systems it has in place to manage fraud and corruption. It was advised the draft policy in place is based on the toolkit, and that the intent was to have the policy implemented, where continuous work will be made to build into the overall framework.

- b) Cllr Shelton advised that in terms of fraud as a spectrum, rather than as a binary, that he is interested in what is described as a pre-cursor to fraud, and provided an example of a hypothetical Council employee who conducts themselves in a manner that is not necessarily categorised as misconduct during a tender process, however the behaviour may lead to it.

The Director City Corporate added that the code of conduct policy covers such behaviours. Head of ARI advised that to address the grey areas of behaviours that are acceptable or not, this will be addressed via workshops with staff on certain topics, specifically around developer



Minutes

negotiations, as each staff member can have clarity over what is deemed acceptable behaviour or not.

The Chairperson added that this query is matter of organisational culture and mitigation processes that are hardwired and engineered into the organisation. It was also advised that for the recruitment and selection policy, that probation approvals with validation, qualifications and previous work history, be included as a crucial element.

RECOMMENDATION

That the Audit, Risk & Improvement Committee;

1. Endorse the Fraud and Corruption Prevention Policy; and
2. Prior to finalising the Policy include an attachment of actions where fraud prevention gaps are apparent, to be reported at the next ARIC meeting.

Motion

Moved Independent Horne

Seconded Cllr Shelton

5.5 Service Reviews

The Services Review report was taken as read by the committee members, no questions, or additional discussion arose from the paper. The recommendations noted in the business paper were endorsed.

RECOMMENDATION

That the Audit, Risk & Improvement Committee receive a further report on projects identified and prioritized for review.

Motion

Moved Independent Gordon

Seconded Cllr Shelton

6. AGENDA ITEMS

6.1 Internal Audit Projects and Activities - 1 April to 30 June 2019

The Internal Audit Projects and Activities report was taken as read by the committee members, where no questions or additional discussion occurred. The recommendations noted in the business paper were endorsed.

RECOMMENDATION

That the Audit, Risk & Improvement Committee;

1. Receives and notes The Internal Audit Projects and Activities Report;
2. Receives and notes the Overdue Audit Action Items greater than 90 days report; and



Minutes

3. Notes the Certificate of Investment Confirmation and authorize the ARIC Chair to sign the Certificate of Investment Confirmation for the period 1 March 2019 to 31 May 2019.

Motion **Moved** Independent Horne **Seconded** Cllr Shelton

6.2 NSW Audit Office - DA Pre-Lodgement and Lodgement Performance Audit - Audit Learnings

Head of ARI advised that this item was related to performance audits that were conducted with other Councils, and as part of continuous improvement for Liverpool City Council. It was advised that the lessons learnt were documented and also provide scope to benchmark the recommendations versus the work undertaken by Liverpool City Council.

Independent Gordon advised Head of ARI to have a conversation with Camden City Council, as they received negative feedback in which they have disagreed.

RECOMMENDATION

That the Audit, Risk & Improvement Committee:

1. Receive and note the LCC audit learnings on the NSW Audit Office report in relation to the DA pre-lodgement and lodgement performance audit; and
2. Recommend that Council evaluate the costs and benefits of a clearing house process for development applications that fall outside the fast track processing stream.

Motion **Moved** Independent Gordon **Seconded** Cllr Shelton

6.3 NSW Audit Office - Domestic Waste Management Liverpool City Council Audit Learnings

The audit learnings was taken as read by the committee members, where no questions or additional discussion occurred. The recommendations noted in the business paper were endorsed.

RECOMMENDATION

That the Audit, Risk & Improvement Committee:

1. Receive and note Liverpool City Council's audit learnings on the four recommendations made in the Domestic Waste Management report issued by the NSW Audit Office; and
2. That Internal Audit monitor the implementation of the proposed actions by the Waste and Cleanings Coordinator through Promapp.

Motion **Moved** Independent Gordon **Seconded** Cllr Shelton



Minutes

6.4 Enterprise Risk Management Report - June 2019

The Enterprise Risk Management report was taken as read by the committee members, where no questions or additional discussion occurred. The recommendations noted in the business paper were endorsed.

RECOMMENDATION

That the Audit, Risk & Improvement Committee

1. Receive and note the Enterprise Risk Management report and attachments;
2. Receive and endorse the mapped Enterprise Risk Management Framework process; and
3. Endorse the Draft Annual Risk Management Plan 2019/20.

Motion

Moved Independent Gordon

Seconded Cllr Shelton

6.5 Legal and Governance Report - June 2019

The Legal & Governance report was taken as read by the committee members, where no questions or additional discussion occurred. The recommendations noted in the business paper were endorsed.

RECOMMENDATION

That the Audit, Risk & Improvement Committee:

1. Receive and note the Legal and Governance Report and the attached two high risk probity reports.

Motion

Moved Independent Gordon

Seconded Cllr Shelton

6.6 Quality Management Program

The Chairperson advised that had recalled the circumplex being established for the QM system and setting the quality management standards for each area, and that it would be interesting to see how this progresses against all benchmarks.

RECOMMENDATION

That the Audit, Risk & Improvement Committee:

1. Note the Quality Management Framework and continuous improvement program.

Motion

Moved Independent Gordon

Seconded Cllr Shelton



Minutes

6.7 Internal Ombudsman Report

The Internal Ombudsman provided an overview of the Internal Ombudsman report and the complaint handling process. The highlights were as follows:

- The Internal Ombudsman is part of a network between 7 Councils and detailed the two models used for best practice, such as the combined and single model;
- The Internal Ombudsman's daily responsibility is to handle issues surrounding code of conduct, public interest disclosures, privacy issues and providing advice to the CEO in relation to corrupt conduct;
- The recent addition of the Ubipark app for the 33 Moore St, carpark raised issues relating to privacy, where the Internal Ombudsman was working with the community in providing information and statements as to where the data will be stored;
- Members of the public contact the Internal Ombudsman directly, as opposed to the longer channels via customer service, which provides reassurance in terms of privacy where complaints are not circulated to other staff members across Council;
- A main concern within the community and in Council relate to the sharing of data, particularly with the installation of new technology and software for processes within Council; and
- Two sets of outstanding allegations are being handled currently in relation to public interest disclosures.

Queries and Discussion

- a) Head of ARI advised that Council is in the process of implementing a process to track process improvements emanating from investigations.
- b) The Chairperson queried whether the process changes identified by the Internal Ombudsman are reflected in Council's risk register.

Head of ARI assured that the Internal Ombudsman refers underlying causes or concerns to himself for consideration and for the potential inclusion in the risk register.

- c) Independent Gordon queried whether the Internal Ombudsman is satisfied that the definition of a customer complaint versus a request is clear. The Internal Ombudsman advised that he is regularly liaising with Head of ARI to distinguish this. The CEO advised that staff have confidence with the Internal Ombudsman in relation to complaints handling.

RECOMMENDATION

That the Audit, Risk and Improvement Committee receive this report.

Motion

Moved Independent Gordon

Seconded Cllr Shelton

6.8 Annual Work Health and Safety

The Director City Corporate advised that the Annual Work Health & Safety program is a new approach that required feedback from the Committee, around the need to look at a performance



Minutes

based approach with focus on lead indicators. Positive feedback was received by the Independents on the quality of the report.

RECOMMENDATION

That the Audit, Risk & Improvement Committee:

1. Receive and note the 2018/19 WHS Annual Report.

Motion

Moved Independent Gordon

Seconded Cllr Shelton

7. GENERAL BUSINESS

- a) Independent Gordon sought to ascertain that Council is fulfilling all duties to mitigate risks in relation to the issue of cladding with Council owned buildings and those that are leased out, within the Local Government Area.

The CEO advised that a significant amount of work was made to address this issue and that it is believed that 60 buildings had been identified with cladding issues, which was investigated and had then been reduced to approximately 20 buildings, of which 50% is believed to contain 1000 residential apartments. It was advised that 12 had been served with notice, with a further 12 requiring investigation to which Council's Compliance team are assessing.

The CEO assured that Council is positively well ahead in this space and that the Compliance team have made a solid effort. In addition, it was noted that none of the confirmed affected buildings are owned by Council.

- b) Independent Gordon queried Council's policy on Round Up.

The CEO advised that Council follows the guideline where as it stands, Round Up is safe to use. It was added that due to the sensitivity in the community, organic weedkillers are being trialled to determine whether they can effectively be used, and that the current options in the market include Round Up and steam. It was noted however that steam is significantly costly. The CEO advised that a balance is being made to address WHS safety concerns as well as managing the cost of resources.

8 CLOSE

The Chairperson closed the meeting at 11:07 am.

9 NEXT MEETING

Friday, 11 October 2019, Liverpool City Library, Pink Room, 170 George Street, Liverpool, 9 am – 12 pm

QWN 01**Question with Notice - Cllr Hagarty - Upkeep of
Vacant Lots**

Strategic Direction	Strengthening and Protecting our Environment Manage the community's disposal of rubbish
File Ref	180567.2019

QUESTION WITH NOTICE

Introduction

The push for densification has resulted in the demolition of older dwellings and resulted in vacant lots. The recent drop in house prices has meant these sites have stayed demolished and vacant longer.

Too often the sites are riddled with overgrown grass, feral cats and other pests to the detriment of the neighbouring community.

Please address the following:

1. What power does Council have to ensure the reasonable upkeep of vacant lots?

Response

Council has powers under the Local Government Act 1993 to issue orders to owners/occupiers of land if the land is not in a safe or healthy condition. Council staff use the guidelines in Council's Overgrown Procedures to help determine when action is advised.

ATTACHMENTS

Nil

QWN 02

**Question with Notice - Cllr Hagarty - Community
Wealth Building**

Strategic Direction	Generating Opportunity Attract businesses for economic growth and employment opportunities
File Ref	180568.2019

QUESTION WITH NOTICE

Introduction

When a purchase is made at a local business, that money is likely to stay in Liverpool longer. It is more often spent on local services and at local stores, restaurants and cafes. This multiplier effect results in more local businesses and more local jobs.

As such, Council should do its utmost to spend as much as is practical on local businesses. We should also encourage other large employers and institutions, such as the hospital, the Universities, clubs etc., to do the same.

Please address the following:

- 1. What legislative impediments are there preventing Council and other large employers to preference local businesses, particularly social enterprises, the awarding of contracts? e.g. cleaning and catering?**

Response

In short, there are no specific legislative provisions preventing Liverpool City Council from implementing a local preference policy.

The relevant statutory provision relating to Council's requirements for tendering are set out in section 55 of the *Local Government Act 1993*. There is nothing in that section that specifically precludes Council from showing preference to local suppliers. Part 7 of the *Local Government (General) Regulation 2005* sets out applicable framework to be applied by Council in the tendering process. There is nothing in the relevant clauses (163-179) to prevent preference being shown to local suppliers.

Relevantly, in October 2009 the Department of Local Government (as it then was) produced tendering guidelines titled "Tendering Guidelines for NSW Local Government" (the guidelines). While the guidelines fall short of having legislative authority and are not necessarily mandatory for council's to follow, they do provide a useful insight into the issue of local supplier

preferencing. One of the standards of behaviour and ethical principles set out in the guidelines is reproduced below:

No improper advantage: Councils must not engage in practices that aim to give a potential tenderer an advantage over others, unless such advantage stems from an adopted Council procurement policy such as a local preference policy.

Under the heading “1.6 Local Preferencing Policy” the guidelines note that local preferencing poses some “inherent risks in terms of anti-competitiveness and the maintenance of defensibility, accountability and probity”. The guidelines state:

Where a council wants to consider local preference as a factor in the supply of goods and services or the disposal of property, it should develop and adopt a local preference policy. This policy should be based on sound reasoning and outline the circumstances in which the council would bring this policy into effect.

There have been significant developments and improvements made in Council’s procurement practices over the last 12-18 months. This has included a team restructure, implementation of a business partner model, facilitation of significant increases in capital works expenditure and significant improvements in contract management practices. In this context priority has not been given to updating Council’s Procurement Standards. Council staff will consider local preferencing as part of that update.

ATTACHMENTS

Nil

QWN 03	Question with Notice - Cllr Ayyad - Middleton Grange Town Centre
---------------	---

Strategic Direction	Generating Opportunity Attract businesses for economic growth and employment opportunities
File Ref	181742.2019

QUESTION WITH NOTICE

At Council's December 2018 meeting, a motion regarding Middleton Grange Town Centre was resolved by Council. Point 10 of that motion states:

10. Work with the applicant to explore the option of some form of temporary retail on the site.

Please address the following:

1. Who from Council is responsible to implement this part of the motion?
2. When was the applicant contacted about this? (Please provide us with copies of correspondence relating to this)
3. What is the progress of getting temporary retail on site as Councillor Hagarty moved in his motion noting that it has been 7 months since Council resolved this motion?
4. Has the applicant lodged any amended plans for the site with any government body?

A response to these questions will be provided in the report submitted to September Council meeting as per resolution of NOMR 01 (and also shown in QWN 06) from 31 July 2019 Council meeting.

ATTACHMENTS

Nil

QWN 04

**Question with Notice - Cllr Hadchiti - Middleton
Grange Town Centre**

Strategic Direction	Generating Opportunity Attract businesses for economic growth and employment opportunities
File Ref	207635.2019

QUESTION WITH NOTICE

Please address the following:

In relation to the Middleton Grange Town Centre proposal that was before Council in the December 2018 meeting:

1. What action has Council taken to satisfy point 10 of the recommendation which reads 'Work with the applicant to explore the option of some form of temporary retail on site'?
2. The proposal included a Middleton Grange DCP. Were there merits to that DCP as proposed?

A response to these questions will be provided in the report submitted to September Council meeting as per resolution of NOMR 01 (and also shown in QWN 07) from 31 July 2019 Council meeting.

ATTACHMENTS

Nil

QWN 05	Question with Notice - Cllr Rhodes - Tennis Petition
Strategic Direction	Leading through Collaboration Strive for best practice in all Council processes
File Ref	181752.2019

QUESTION WITH NOTICE

Please address the following:

1. What action has Council taken to address the Petition against the removal of the Tennis Courts in Phillip Park?
2. Why were the constituents who applied to speak at Council at both the May and June Meetings refused their opportunity to address Council and hand in their petition?
3. Has Council refused to permit constituents from addressing Council before and if so why were they refused?

Response

- 1. What action has Council taken to address the Petition against the removal of the Tennis Courts in Phillip Park?**

The petition, tabled by Cllr Rhodes at the 26 June 2019 Council meeting on behalf of the residents, was acknowledged by Council via a letter from the CEO on 27 June 2019. Council staff had organised a meeting with a representative group of petitioners on 4 July, which was postponed at the residents' request due to wet weather.

The Community Development team have made regular contact with the group to reschedule the meeting. A meeting was held with the residents on 1 August, attended by 7 residents and A/Director City Community & Culture, Manager Community Development and Planning and Manager Recreation and Community Outcomes.

The purpose of the meeting was to hear residents' concerns, inform them that the project is now in a delivery phase, and offer alternative arrangements to minimise the impact on their play time, including transportation, while the new facilities in Miller are being constructed. Residents were advised of the reasons for the decline of residents' request to speak at a Council meeting. The group is not satisfied with Council's decision and request at least 1-2 courts be retained. Council staff discussed the strategic and operational rationale for the decision and offered to

provide a copy of the Council report which outlines diverse factors and details on the need to relocate the tennis courts. The group was also informed that Council is fast-tracking the construction of 4 tennis courts at McGirr Park, forecast for completion by the end of 2019.

As an interim measure and to reduce the impact on all existing users while the construction works are underway, Council officers met with the tennis court licensee to discuss his request for access to alternative tennis court facilities so groups, including schools who travel to Phillips Park, can continue to play tennis. The tennis licensee informed Council that he no longer wants to pursue this option.

Council's resolution to relocate tennis courts to McGirr Park in Miller is part of Council's key objectives of creating an integrated community hub and new and improved facilities in Lurnea. The planning of McGirr Park tennis facilities is complete and currently in design stage for construction of 4 tennis courts by the end of 2019, and construction of amenities by April 2020.

2. Why were the constituents who applied to speak at Council at both the May and June Meetings refused their opportunity to address Council and hand in their petition?

The speaker requests are approved or denied by the Chair of the meeting. The two constituents were advised that their requests were denied as the matter was now operational and staff could be contacted if they wished to discuss the matter further. It was advised the relocation of the tennis courts from Phillips Park to McGirr Park was an endorsed decision of Council, therefore an operational matter rather than a matter before Council.

Council's Code of Meeting Practice (page 38) also states that presentations on items not on the agenda must be limited to matters which in the opinion of the Chairperson are under the jurisdiction or influence of Council.

3. Has Council refused to permit constituents from addressing Council before and if so why were they refused?

Speakers have been refused permission to address Council on previous occasions. This has been when the requests were received after the deadline.

ATTACHMENTS

Nil

QWN 06	Question with Notice - Cllr Rhodes - Visitation Survey
Strategic Direction	Generating Opportunity Attract businesses for economic growth and employment opportunities
File Ref	181754.2019

QUESTION WITH NOTICE

Council recently engaged a consultant to prepare a report addressing the current visitation figures in the Liverpool LGA. The Survey was proposed at the Tourism and CBD Committee so that Liverpool would have a base understanding of the current market and also provide Liverpool Council the opportunity to substantiate the number of international tourists staying in Liverpool at our hotels as the figures included in the Liverpool Council Destination Plan (TBC).

The report when presented to the Tourism and CBD Committee was missing the information needed to substantiate the international visitation figures reported by Liverpool hotels and already included in the Liverpool Council Destination Plan.

Please address the following:

- 1. Have the consultants been instructed to contact all the hotels in the Liverpool LGA to substantiate the International visitation figures quoted in the Destination Management Plan?**

The consultants were not instructed to directly contact hotels in the Liverpool LGA in the process of conducting the Baseline Figures Report.

- 2. Have the consultants revised the report to include the International Visitation figures for Liverpool?**

No revisions have been made to the report.

- 3. Will the revised report be made available to Councillors?**

Council staff will contact hotels in the Liverpool LGA to obtain their visitor numbers for both domestic and international stays. This raw data will be presented to the next Tourism & CBD Committee meeting on 1 October 2019.

It should be noted that the analysis and data contained in the Liverpool Baseline Figures Report was sourced directly from Tourism Research Australia's database for the National Visitor Survey and International Visitor Survey. This is the single, largest and most accurate set of visitor data in the country. It is the basis for all government planning regarding tourism and is used extensively by government tourism bodies, including Tourism Australia and Destination NSW. The data supplied in the report achieves a confidence level of 95%, at a confidence interval of +/-5%, which is industry standard.

The findings of the report are consistent with other available sources, including the following: The Tourism in Liverpool – A Snapshot 2017 report by Urbis which outlined international visitation to Liverpool at 34,982 in 2016.

Destination NSW's Western Sydney Visitor Profile for year ending June 2018 indicates that there were 530,000 international visitors to Western Sydney; Parramatta LGA was the most visited (30%), followed by Canterbury-Bankstown and Blacktown LGAs (15% each). The remaining 212,000 international visitors were spread amongst the other Western Sydney LGAs, which include Hawkesbury, Penrith, the Hills Shire, Cumberland, Fairfield, Liverpool, Camden, Campbelltown and Wollondilly.

ATTACHMENTS

Nil

QWN 07	Question with Notice - Cllr Rhodes - Liverpool Collaboration Area
Strategic Direction	Generating Opportunity Meet the challenges of Liverpool's growing population
File Ref	181756.2019

QUESTION WITH NOTICE

"Liverpool City Council is identified in the Collaboration Area Place Strategy as the primary stakeholder in addressing the action of increasing above the targets set out in a Metropolis of Three Cities to improve and increase social and affordable housing".

Please address the following:

1. What is the definition of Primary stakeholder in the above context?
2. What are the Targets set out in the Metropolis of Three Cities for:
 - a. Social Housing?
 - b. Affordable Housing?
3. How much is Liverpool as the Primary Stakeholder Increasing above these Targets for:
 - a. Social Housing
 - b. Affordable Housing?
4. Does this mean that Liverpool will be providing more social and or affordable Housing than other Western Sydney Cities?

Response

"Liverpool City Council is identified in the Collaboration Area Place Strategy as the primary stakeholder in addressing the action of increasing above the targets set out in a Metropolis of Three Cities to improve and increase social and affordable housing".

Action 10 of the Liverpool Collaboration Area Place Strategy states that Council as the primary stakeholder supported by Land and Housing Corporation will "Investigate the potential for master planned precincts (such as NSW Land and Housing Corporation properties in Warwick Farm and rezoned land) to improve and increase social and affordable housing above the targets set out in the *Metropolis of Three Cities*."

1. What is the definition of Primary stakeholder in the above context?

The definition of primary stakeholder in this instance is the agency or authority that takes the lead role in implementing the action.

2. What are the Targets set out in the Metropolis of Three Cities for:**a. Social Housing?****b. Affordable Housing?**

The targets in the *Metropolis of Three Cities* are quite vague. The plan states “*Within Greater Sydney, targets generally in the range of 5-10 per cent of new residential floor space are viable, noting that these targets will be tailored to each nominated area.*” The Greater Sydney Commission and the Department of Planning, Industry and Environment will work together to “*develop mechanisms required to implement the proposed Affordable Housing Targets*”.

3. How much is Liverpool as the Primary Stakeholder Increasing above these Targets for:**a. Social Housing****b. Affordable Housing?**

Liverpool Council has been applying the rule of thumb that developers proposing rezoning to residential should incorporate between 5 and 10% affordable housing in their developments, noting however that the percentage needs to consider the impact on the viability of the proposal. Council is preparing an Affordable Housing Contributions Scheme as part of the Local Housing Strategy to be considered by Council later this year.

4. Does this mean that Liverpool will be providing more social and or affordable Housing than other Western Sydney Cities?

No. The District Plan identifies 5-10% affordable housing for areas subject to rezoning. This is a consistent goal across Western Sydney.

ATTACHMENTS

Nil

QWN 08	Question with Notice - Cllr Hadchiti - Timeframe for response to calls and emails from residents or proponents
---------------	---

Strategic Direction	Leading through Collaboration Strive for best practice in all Council processes
File Ref	211189.2019

QUESTION WITH NOTICE

Please address the following:

1. Is there a policy in place in the organisation, covering all departments, for timeframes that calls/emails must be responded to from residents or proponents dealing with Council?
2. If so who monitors it?
3. If monitored what does the data show?

A response to these questions will be provided in the 25 September 2019 Council meeting business papers.

ATTACHMENTS

Nil

QWN 09	Question with Notice - Cllr Ayyad – Status of item CORP 03 from 27 March 2019 Council Meeting - Provision of Public Parking to City Centre South
---------------	---

Strategic Direction	Generating Opportunity Meet the challenges of Liverpool’s growing population
File Ref	211289.2019

QUESTION WITH NOTICE

Please address the following:

1. ‘What is the status of the items resolved in the attached’?

A response to this question will be provided in the 25 September 2019 Council meeting business papers.

ATTACHMENTS

1. CORP 03 - Provision of Public Parking to City Centre South - from 27 March 2019 Council meeting

28

6. Direct the CEO to bring a report to Council, listing all commitments made by the Government relating to the Liverpool LGA during the election campaigning period and also specifically related to the delivery of commuter carparking.

On being put to the meeting the motion was declared CARRIED.

NOM 01

Coaching and Development

Strategic Direction	Leading through Collaboration Strive for best practice in all Council processes
File Ref	211179.2019
Author	Tony Hadchiti - Councillor

BACKGROUND

The coaching and development of staff is paramount to the success to an organisation no matter their size or the types of products or services they offer.

Currently in Council's customer service centre, calls are recorded for coaching and staff development purposes and I have no doubt improvements have been made to the customer experience and also to the development of staff as a result of this practise.

Given this process is in place for the customer service centre Council should now consider rolling this out across the organisation.

NOTICE OF MOTION

That Council:

1. Direct the CEO in consultation with relevant stakeholders to expand the current policy that allows for calls to be recorded in the customer service centre to include the whole organisation;
2. Direct the CEO to report back to Council on the cost to implement such policy; and
3. Direct the CEO to report back to Council in the October 2019 meeting on the above.

CONSIDERATIONS

Economic	There are no economic and financial considerations.
Environment	There are no environmental and sustainability considerations.
Social	There are no social and cultural considerations.

Civic Leadership	Deliver services that are customer focused. Operate a well developed governance system that demonstrates accountability, transparency and ethical conduct.
Legislative	There are no legislative considerations relating to this report.

ATTACHMENTS

Nil