COUNCIL **AGENDA**

ORDINARY COUNCIL MEETING

25 March 2020





FRANCIS GREENWAY CENTRE **170 GEORGE STREET LIVERPOOL**



You are hereby notified that an **Ordinary Council Meeting** of Liverpool City Council will be held at the **FRANCIS GREENWAY CENTRE**, **170 GEORGE STREET**, **LIVERPOOL** on **Wednesday**, **25 March 2020** commencing at 6.00pm.

Liverpool City Council Meetings are livestreamed onto Council's website and remain on Council's website for a period of 12 months. If you have any enquiries, please contact Council and Executive Services on 8711 7584.

Dr Eddie Jackson

E Jackson

ACTING CHIEF EXECUTIVE OFFICER

Opening

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CONF 01	Acquisition - Clermont Park, Lot 4601 in DP 1248502 - Edmondson Park, for open purposes	ı space				
Reason:	Item CONF 01 is confidential pursuant to the provisions of s10(A)(2)(c) of the Local Government Act because it contains information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business.					
CONF 02	Hammondville Park Leisure Precinct					
Reason:	Item CONF 02 is confidential pursuant to the provisions of s10(A)(2)(c) (d i) of the Local Government Act because it contains information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business; AND commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it.					
CONF 03	ST2953 Recycling Material Acceptance and Processing Service					
Reason:	Item CONF 03 is confidential pursuant to the provisions of s10(A)(2)(d ii) of the Government Act because it contains commercial information of a confidential natural					

would, if disclosed confer a commercial advantage on a competitor of the Council.

CONF 04 Tender WT2892 - Phillips Park Redevelopment

Reason: Item CONF 04 is confidential pursuant to the provisions of s10(A)(2)(d i) of the Local

Government Act because it contains commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it.

CONF 05 Acquisition of part of Lot 431 DP2475 being part of 270 Fifteenth Avenue, Austral for

drainage purpose

Reason: Item CONF 05 is confidential pursuant to the provisions of s10(A)(2)(c) of the Local

Government Act because it contains information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to

conduct) business.

Close



MINUTES OF THE ORDINARY MEETING HELD ON 26 FEBRUARY 2020

PRESENT:

Deputy Mayor Ali Karnib

Councillor Ayyad

Councillor Balloot

Councillor Hadchiti

Councillor Hadid

Councillor Hagarty

Councillor Harle

Councillor Kaliyanda

Councillor Rhodes

Councillor Shelton

Dr Eddie Jackson, Acting Chief Executive Officer

Mr Tim Moore, Director City Economy and Growth / Deputy CEO

Mr James Ng, Acting Director City Corporate

Mr Peter Patterson, Director City Presentation

Mr Raj Autar, Director City Infrastructure and Environment

Ms Tina Sangiuliano, Acting Director City, Community and Culture

Mr Andrew Stevenson, Chief Strategy and Engagement Officer

Mr Charles Wiafe, Service Manager Traffic and Transport

Ms Elizabeth Espinosa, General Counsel Manager Governance Legal

Mr Michael Knight, Deputy General Counsel, Governance Legal & Procurement

Mr David Smith, Manager Planning & Transport Strategy

Mr David Maguire, Internal Ombudsman

Mr George Georgakis, Manager Council and Executive Services

Ms Maree Stewart, Coordinator Council and Executive Services (minutes)

The meeting commenced at 6.02pm.

Minutes of the Ordinary Council Meeting held on Wednesday, 26 February 2020 and confirmed on Wednesday, 25 March 2020

STATEMENT REGARDING WEBCASTING The Chairperson reminded everyone that in accordance with Council's Code of Meeting

accordance with Council's Code of Meeting Practice (other than the Public Forum Section), the meeting is being livestreamed.

ACKNOWLEDGMENT OF COUNTRY, PRAYER OF COUNCIL AND AFFIRMATION TO BE READ BY The prayer of the Council was read by Pastor Stephen Reddish from New Life Christian Ministries.

NATIONAL ANTHEM

The National Anthem performed by Rebekah Ferro was played at the meeting.

APOLOGIES

Motion: Moved: Clr Karnib Seconded: Clr Kaliyanda

That Mayor Waller be recorded as an apology for the meeting.

On being put to the meeting the motion was declared CARRIED.

CONDOLENCES

Mr Mark Amos (read by Clr Ayyad)

Mark Amos was born on 24 November 1956. He came from a large family and had five sisters, and was the 3rd child. Mark and his sisters were raised by their single father.

Mark grew up in Punchbowl with his family, until he was around 8 years old when he had to move into a specialised care home for his safety. When he was a very young child he was always running away and walking the streets, he was never to be held in one spot, and this continued till the day he passed.

He attended a special school when he was young, for a time, however school was not for him.

Mark moved to Liverpool around 25 years ago. He quickly learnt the area, from the hospitals, police stations, food courts and volunteer kitchens. He used to get on a train, and loved catching trains everywhere. He would often get a train to Bankstown or Punchbowl as that is where he grew up.

He loved to be out and about and was often out till early hours of the morning talking, walking and eating.

He is a well-known member of the community in Liverpool. Everybody knew Mark. Some good stories, some not so good, but all very well known.

A memorial was held for Mark at the Hilda Davis Hall on 22 February 2020. May he rest in peace.

Ms Wendy Tesoriero (read by Deputy Mayor Karnib)

Wendy Tesoriero passed away on 25 February 2020.

Wendy was a Branch Librarian doing an outstanding job at Carnes Hill, following her passion to make libraries inviting spaces for the community, particularly for young people.

Wendy was working with youth and schools to support their involvement in the library, as well as working with the Carnes Hill precinct team.

Wendy had worked in local government libraries for nearly 20 years and loved her job. She really wanted to make a difference in Carnes Hill and the library was running extremely well under her guidance.

The news of Wendy's passing is shocking and distressing to staff at Liverpool City Council.

Wendy will be remembered for her community spirit and enthusiasm.

On behalf of Liverpool City Council, I humbly express my deepest condolences to Wendy's husband David, her daughter Alison, and all of her family and friends during this difficult time.

May she rest in peace.

Motion: Moved: Clr Karnib Seconded: Clr Ayyad

That Council writes to the families of Mr Mark Amos and Ms Wendy Tesoriero expressing our condolences for their loss.

On being put to the meeting the motion was declared CARRIED.

CONFIRMATION OF MINUTES

Motion: Moved: Clr Shelton Seconded: Clr Hadchiti

That the minutes of the Ordinary Meeting held on 5 February 2020 be confirmed as a true record of that meeting.

On being put to the meeting the motion was declared CARRIED.

Minutes of the Ordinary Council Meeting held on Wednesday, 26 February 2020 and confirmed on Wednesday, 25 March 2020

DECLARATIONS OF INTEREST

Clr Hagarty declared a non-pecuniary, less than significant interest in the following item:

Item: CONF 01 Mayor and Councillors Charity Ball 2020

Reason: CIr Hagarty is the Chairperson of one of the organisations who submitted an

Expression of Interest.

Clr Hagarty left the Chambers for the duration of the item.

Clr Rhodes declared a non-pecuniary, less than significant interest in the following item:

Item: COM 01 Grants, Donations and Corporate Sponsorship

Reason: CIr Rhodes is a financial member of one of the organisations who submitted a

grant application.

Clr Rhodes left the Chambers for the duration of the item.

Clr Hadchiti declared a non-pecuniary, less than significant interest in the following item:

Item: NOM 04 Flooding & Drainage Management Austral Precinct

Reason: CIr Hadchiti lives in close proximity to the area.

Clr Hadchiti remained in the Chambers for the duration of this item.

Clr Ayyad declared a non-pecuniary, less than significant interest in the following item:

Item: CTTE 04 Minutes of the Liverpool Pedestrian, Active Transport and Traffic

Committee Meeting held on 29 January 2020 (Leacocks lane, Casula – bus zone

item).

Reason: Clr Ayyad has relatives that live in Leacocks Lane, Casula.

Clr Ayyad remained in the Chambers for the duration of this item.

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STATEMENT FROM THE ACTING CEO REGARDING CORONAVIRUS AND SUPPORT FOR CHINESE COMMUNITY

The Acting CEO made the following statement:

"The Deputy Mayor and Councillors have asked me to read this Notice of Motion on coronavirus and it states:

We as leaders of the Liverpool City Council are exceptionally proud of the diversity and vibrancy of our city. Proud to be known for our welcoming and implicit nature and proud of our community spirit.

Liverpool's Chinese community, residents and students are an integral part of our community. We know that this is a worrying time for us all, when many are concerned for the health of family, friends and loved ones back home in China. Our support is more important than ever before, many businesses here in Australia have been affected, we as Councillors of Liverpool City Council stand together in solidarity with our Chinese community and the need for all of us to support our local restaurants.

Madam Mayor through the Deputy Mayor, I seek your support and all the Councillors to send a letter to the Chinese Ambassador and Consul-General expressing our condolences for all the lives that have been lost and our full support at these extremely difficult times for the Republic of China and its people.

Thank you."

PUBLIC FORUM

Presentation – items not on agenda

1. **Ms Suzanne Denslow** addressed Council on the following matter:

Liverpool Animal Shelter

2. **Ms Cynthia Meta** addressed Council on the following matter:

Liverpool Animal Shelter

Motion: Moved: CIr Shelton Seconded: CIr Hadchiti

That a three minute extension of time be given to Ms Meta.

On being put to the meeting the motion was declared CARRIED.

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3. **Ms Judith Ann Carter** addressed Council on the following matter:

Liverpool Animal Shelter

Motion: Moved: Clr Shelton Seconded: Clr Hadchiti

That a three minute extension of time be given to Ms Carter.

On being put to the meeting the motion was declared CARRIED.

4. **Mr David Milovanovic** addressed Council on the following matter:

Dirt mounds at the Serbian Cultural Club, St Sava

Representation – items on agenda

5. **Ms Vicki Andrews** addressed Council on the following item:

CORP 02: Reducing Red Tape - Development of Policies, Standards,

Charters, Procedures and Strategies

6. **Ms Helen Anderson** addressed Council on the following item:

EGROW 07: Endorsement of submission on Draft Western Sydney Aerotropolis

Plan and Aerotropolis Planning Package.

Motion: Moved: Clr Shelton Seconded: Clr Hadchiti

That a three minute extension of time be given to Ms Anderson.

On being put to the meeting the motion was declared CARRIED.

Motion: Moved: Clr Karnib Seconded: Clr Hadchiti

That a further three minute extension of time be given to Ms Anderson.

On being put to the meeting the motion was declared CARRIED.

7. **Ms Leanne Sales** addressed Council on the following item:

EGROW 07: Endorsement of submission on Draft Western Sydney Aerotropolis

Plan and Aerotropolis Planning Package.

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Motion: Moved: Clr Shelton Seconded: Clr Hadchiti

That a three minute extension of time be given to Ms Leanne Sales.

On being put to the meeting the motion was declared CARRIED.

8. **Ms Narelle Sales** addressed Council on the following item:

EGROW 07: Endorsement of submission on Draft Western Sydney Aerotropolis Plan and Aerotropolis Planning Package.

Motion: Moved: Clr Kaliyanda Seconded: Clr Rhodes

That a three minute extension of time be given to Ms Narelle Sales.

On being put to the meeting the motion was declared CARRIED.

MOTION OF URGENCY

ITEM NO: MOU 01

SUBJECT: Liverpool Animal Shelter

In accordance with Clause 8.3 of Council's Code of Meeting Practice, the Chairperson, Deputy Mayor Karnib, ruled the following motion as urgent, and as such it was dealt with at this meeting.

Motion: Moved: CIr Hadchiti / CIr Rhodes Seconded: CIr Harle

That Council:

- 1. Direct the CEO to immediately enter into negotiations with the land owner/purchaser of the current site which houses the Liverpool Animal Shelter with the aim of:
 - a) Reaching an agreement to extend the current lease on the shelter in the short term; and
 - b) Discussing the possibility of providing an animal shelter for the long term on the current site.
- 2. Direct the CEO to write to Blacktown City Council advising them that Liverpool City Council will not take up their proposed offer to utilise the new to be built Animal Shelter;
- Simultaneously with point 1b) investigate and report back to Council at the April 2020
 meeting concept plans for a new facility within our LGA on land currently owned by
 Council;
- 4. Direct the CEO to report back to Council on medium term options within our LGA should that be required;
- 5. Further investigate if the Western Sydney Parklands will not encourage a wildlife sanctuary into the Liverpool LGA section of the parklands a possible plan to include a wildlife sanctuary in an animal precinct close to the animal shelter;
- 6. Form a Community Companion Animal Advisory Committee;
- 7. Hire a suitably qualified Companion Animal Public Liaison Officer;
- 8. Report quarterly to Councillors and annually via the Annual Report on the number of dogs and cats:
 - a. Seized
 - b. Returned to owner
 - c. Surrendered by owner
 - d. Impounded

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- i. At Blacktown
- ii. Elsewhere
- e. Of those impounded
 - i. Rehomed
 - ii. Unsuitable animals euthanased
 - iii. Sent to rescue organisations
 - iv. Sold
- 9. Request WSROC adopt a No Kill policy and encourage all member Councils to do the same; and
- 10. Write to Local Government NSW to request the Companion Animal Act to better respond to cats.

Division:

Vote for: Clr Ayyad, Clr Balloot, Clr Hadchiti, Clr Hadid, Clr Harle, Deputy Mayor Karnib,

Clr Rhodes, Clr Kaliyanda and Clr Hagarty.

Vote against: Clr Shelton.

MOTION OF URGENCY

In accordance with Clause 8.3 of Council's Code of Meeting Practice, the Chairperson, Deputy Mayor Karnib, ruled the following motion (proposed by Clr Kaliyanda) was not urgent, and as such, it was not dealt with at this meeting.

It is however shown below for the record:

That Council:

Supports legislation introduced into NSW Parliament this week disqualifying real estate agents and property developers from holding the office of Councillor or Mayor.

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CHIEF EXECUTIVE OFFICER REPORT

ITEM NO: CEO 01 **FILE NO:** 029349.2020

SUBJECT: Biannual Progress Report - July-December 2019

COUNCIL DECISION

Motion: Moved: CIr Shelton Seconded: CIr Rhodes

That Council notes and receives the Biannual Progress Report which outlines the progress of the actions detailed in the Delivery Program and Operational Plan 2019-20.

On being put to the meeting the motion was declared CARRIED.

MOTION TO BRING ITEM FORWARD

Motion Moved: Clr Hadchiti Seconded: Clr Shelton

That item EGROW 07 Endorsement of submission on Draft Western Sydney Aerotropolis Plan and Aerotropolis Planning Package be brought forward and dealt with now.

On being put to the meeting the motion was declared CARRIED.

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ITEM NO: EGROW 07 **FILE NO:** 039303.2020

SUBJECT: Endorsement of submission on Draft Western Sydney Aerotropolis Plan and

Aerotropolis Planning Package

COUNCIL DECISION

Motion: Moved: Clr Hadchiti Seconded: Clr Hadid

That Council endorse the submission on the Aerotropolis Planning Package and forward the submission to the Western Sydney Planning Partnership for consideration with the following amendments:

- Dwyer Road Precinct should be included in the developments to be done before the airport opens;
- The Luddenham village remain R2 and not be rezoned to the new agribusiness zone:
- Remove Recommendation 9;
- Delete recommendation 21 regarding zero carbon neutrality target;
- Recommendation 22 retain low rather than zero carbon;
- Recommendation 23 do not strike out the words "beyond compliance";
- Delete Recommendation 33 regarding wind turbines being a permitted use in the area;
- Amend Recommendation 34 to provide a timeframe;
- Amend Recommendation 36 to provide a timeframe for when the permissible uses transition to the new zoning; and
- Amend Recommendation 37 to include protecting the heritage buildings in Luddenham Village.

Foreshadowed motion: Moved: Clr Kaliyanda Seconded: Clr Hagarty

That Council endorse the submission on the Aerotropolis Planning Package and forward the submission to the Western Sydney Planning Partnership for consideration with the following amendments:

- Dwyer Road Precinct should be included in the developments to be done before the airport opens;
- The Luddenham village remain R2 and not be rezoned to the new agribusiness zone:
- Recommendation 23 do not strike out the words "beyond compliance";

- Delete Recommendation 33 regarding wind turbines being a permitted use in the area;
- Amend Recommendation 34 to provide a timeframe;
- Amend Recommendation 36 to provide a timeframe for when the permissible uses transition to the new zoning; and
- Amend Recommendation 37 to include protecting the heritage buildings in Luddenham Village.

On being put to the meeting the motion (moved by Clr Hadchiti) was declared CARRIED and the Foreshadowed Motion (moved by Clr Kaliyanda) lapsed.

The Chairperson, Deputy Mayor Clr Karnib called a recess of Council at 7.53pm.

The Chairperson, Deputy Mayor Clr Karnib reopened the meeting at 8.03pm.

CIr Kaliyanda returned to the meeting at 8.06pm.

CITY ECONOMY AND GROWTH REPORT

ITEM NO: EGROW 01 **FILE NO:** 324661.2019

SUBJECT: Developer Contributions - instalment payments for secondary dwellings

COUNCIL DECISION

Motion: Moved: Clr Ayyad Seconded: Clr Hadchiti

That this item be deferred to the March Council meeting until questions relating to the increases in section 7/11s, new fees and charges and the Compliance Levy can be answered.

Foreshadowed motion: Moved: Clr Hagarty Seconded: Clr Kaliyanda

That Council:

- Resolve to exhibit draft Liverpool Contributions Plan 2018 Established Areas (Amendment 1) on public exhibition in accordance with the requirements of the Environmental Planning and Assessment Act 1979 and regulations; and
- 2. Delegate to the CEO authority to finalise *Liverpool Contributions Plan 2018 Established Areas (Amendment 1)* if no submissions opposing the changes are received.

On being put to the meeting the motion (moved by Clr Ayyad) was declared CARRIED and the Foreshadowed motion (moved by Clr Hagarty) lapsed.

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ITEM NO: EGROW 02 **FILE NO:** 003604.2020

SUBJECT: Post Exhibition Report - Draft Liverpool Development Control Plan 2008

(Amendment 25)

COUNCIL DECISION

Motion: Moved: Clr Harle Seconded: Clr Rhodes

That Council defer this item and a Councillor workshop be held on the matter.

Councillors voted unanimously for this motion.

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ITEM NO: EGROW 03 **FILE NO:** 004624.2020

SUBJECT: Report on Implementation Strategy for Smoke-Free Areas

COUNCIL DECISION

Motion: Moved: Clr Rhodes Seconded: Clr Harle

That Council:

1. Receives and notes the report; and

Continue to engage in opportunities to participate in organisations such as WSROC to continue to encourage and educate people about the outdoor smoke and smoking zone laws.

On being put to the meeting the motion was declared CARRIED.

ITEM NO: EGROW 04 **FILE NO:** 028362.2020

SUBJECT: Post Exhibition Report - Draft Liverpool Local Environmental Plan 2008

(Amendment 78) and Draft Liverpool Development Control Plan (Amendment

35) - land subject to Basin 14 and Bernera Road, Edmondson Park

COUNCIL DECISION

Motion: Moved: Clr Shelton Seconded: Clr Kaliyanda

That Council:

1. Notes the Gateway determination for draft Liverpool Local Environmental Plan 2008 (Amendment 78) and the results of public exhibition and community consultation;

- 2. Approves Amendment 78 to the Liverpool Local Environmental Plan 2008 and delegates authority to the CEO to liaise with the Parliamentary Counsel's Office and the Department of Planning, Industry and Environment to finalise Amendment 78;
- Adopts Amendment 35 to Liverpool Development Control Plan 2008, to come into
 effect upon the publication of the required notice in the local newspaper following
 gazettal of Amendment 78 to the LLEP; and
- 4. Advises those who made a submission of Council's decision.

On being put to the meeting the motion was declared CARRIED.

Councillors voted unanimously for this motion.

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CIr Hagarty and CIr Hadid left the Chambers at 8.29pm.

CIr Hagarty returned to the Chambers at 8.30pm.

ITEM NO: EGROW 05 **FILE NO:** 029355.2020

SUBJECT: Draft Intermodal Precinct Committee Charter

COUNCIL DECISION

Motion: Moved: Clr Rhodes Seconded: Clr Harle

That Council endorse the Intermodal Precinct Committee Charter (and revoke the Intermodal Committee Charter) with the following amendments:

- 1. Clause 4.1 FUNCTIONS be amended and renumbered to read:
 - a) To ensure, through collaboration with the Intermodal Company, so that the negative impacts are minimised and financial mitigation offers are considered and utilised to improve the health and safety of residents in Liverpool.
 - b) To provide advice to assist in any Council submissions on development or modification applications relating to the Intermodal development, with emphasis on minimising adverse impacts on the health of the community.
 - To develop partnerships with relevant stakeholders, environmental groups and key organisations;
 - d) To make recommendations to Council regarding achievement of positive and negative outcomes for the residents of Liverpool.
- 2. Clause 7.1 Councillor Representation be changed from "One Councillor" to "Two Councillors".
- 3. Clause 7.3 Community Representation be changed to read:

Appoint a Selection Committee to appoint up to 5 voting community members.

4. Clause 8.1 be changed to read:

The quorum to enable business to be transacted at meetings will be half the membership plus one and must include one Councillor and any other Councillor present although not a member of the committee may substitute the missing Councillor to make up the quorum.

5. Clause 8.3 be changed to read:

Recommendations of the committee will be made on the basis of a majority consensus. At the discretion of the Chairperson a vote may be called to decide a matter. This may occur when a consensus cannot be reached or in a relation to a matter that is more significant in nature. In such cases, the matter will be resolved by a simple majority of those at the meeting, provided there is a quorum present. In the event of a tied vote, the Chairperson will exercise the deciding vote.

6. An additional clause be added as below:

"The Chairperson must be called to resolve a matter."

Foreshadowed motion: Moved: Clr Balloot Seconded: Clr Kaliyanda

That the recommendation be adopted.

On being put to the meeting the motion (moved by Clr Rhodes) was declared CARRIED and the Foreshadowed motion (moved by Clr Balloot) lapsed.

CIr Shelton and CIr Balloot asked that they be recorded as voting against the motion.

Minutes of the Ordinary Council Meeting held on Wednesday, 26 February 2020 and confirmed on Wednesday, 25 March 2020

CIr Hadid returned to the Chambers at 8.36pm.

ITEM NO: EGROW 06 **FILE NO:** 032711.2020

SUBJECT: Liverpool City Centre Car Parking Strategy

COUNCIL DECISION

Motion: Moved: Clr Ayyad Seconded: Clr Kaliyanda

That Council

- 1. Adopts the Liverpool City Centre Car Parking Strategy 2020-2030.
- 2. Identify locations within 100m of Liverpool train station, which Council owns or can acquire for a carpark, and for this to be reported to the April 2020 Council meeting.

On being put to the meeting the motion was declared CARRIED.

CIr Rhodes left the Chambers at 8.36 pm.

CIr Ayyad left the Chambers at 8.36 pm.

CITY COMMUNITY AND CULTURE REPORT

ITEM NO: COM 01 **FILE NO:** 330035.2019

SUBJECT: Grants, Donations and Corporate Sponsorship

COUNCIL DECISION

Motion: Moved: CIr Shelton Seconded: CIr Hadchiti

That Council endorses the recommendation of \$10,000 (GST exclusive) under the **Corporate Sponsorship Program** for the following project:

Applicant	Project	Recommended		
Liverpool-Fairfield Community Radio	Transmission Upgrade	\$10,000		

That Council endorses the recommendation of \$18,000 (GST exclusive) under the **Matching Grants Program** for the following projects:

Applicant	Project	Recommended		
Holsworthy High P&C Association	Holsworthy Community Garden Greening Dreaming	\$9,000		
CuriousWorks Incorporated	GENerate 2168	\$9,000		

That Council endorses the recommendation of \$5,000 (GST exclusive) under the **Sustainable Environment Grants Program** for the following project:

Applicant	Project	Recommended
Middleton Grange Public School	Lakeside Outdoor Learning Project	\$5,000

On being put to the meting the motion was declared CARRIED.

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CIr Rhodes returned to the Chambers at 8.37 pm.

CITY CORPORATE REPORT

ITEM NO: CORP 01 **FILE NO:** 026342.2020

SUBJECT: Investment Report January 2020

COUNCIL DECISION

Motion: Moved: Clr Hagarty Seconded: Clr Shelton

That Council receives and notes this report.

On being put to the meeting the motion was declared CARRIED.

Minutes of the Ordinary Council Meeting held on Wednesday, 26 February 2020 and confirmed on Wednesday, 25 March 2020

Cir Balloot left the Chambers at 8.39pm.

CIr Ayyad returned to the Chambers at 8.39pm.

CIr Balloot returned to the Chambers at 8.41pm.

ITEM NO: CORP 02 **FILE NO:** 028056.2020

SUBJECT: Reducing Red Tape - Development of Policies, Standards, Charters,

Procedures and Strategies

COUNCIL DECISION

Motion: Moved: Clr Kaliyanda Seconded: Clr Hadchiti

That Council:

1. Rescind the following policies:

- 1.2. Liverpool City Library Collection Development and Information Access Policy;
- 1.4. On- Site Stormwater Detention Policy;
- 1.5. Development Construction Specifications (superseded); and
- 1.6. Development Design Specification (superseded).
- Convert the following documents to CEO-approved standards under the Development of Policies, Standards, Charters, Procedures and Strategies Framework:
 - 2.2. Liverpool City Library Collection Development and Information Access Standard and Procedures;
 - 2.4. On-Site Stormwater Detention Standard.
- 3. The following policies remain as policies for the time being and be further reviewed at a later date:
 - i. Liverpool Regional Museum Collecting and Care of Collections; and
 - ii. Footpath/Nature Strip Mowing

On being put to the meeting the motion was declared CARRIED.

ITEM NO: CORP 03 **FILE NO:** 030828.2020

SUBJECT: Budget Review - December 2019

COUNCIL DECISION

Motion: Moved: Clr Hadchiti Seconded: Clr Ayyad

That Council:

1. Approves the identified budget variations in accordance with this report; and

2. Transfer \$1.5 million from the unrestricted reserves to City Presentation so that any required machinery can be purchased.

On being put to the meeting the motion was declared CARRIED.

CIr Shelton asked that he be recorded as voting against the motion.

ITEM NO: CORP 04 **FILE NO:** 033098.2020

SUBJECT: Draft Policy - Customer Engagement and Quality Assurance

COUNCIL DECISION

Motion: Moved: CIr Rhodes Seconded: CIr Hadchiti

That Council:

1. Not adopt the draft Customer Engagement and Quality Assurance Policy; and

 Direct the CEO to brief Councillors in April 2020 and give feedback to Councillors on any dashboards that are available to keep Councillors informed on the Customer Service tracking system.

On being put to the meeting the motion was declared CARRIED.

Clr Shelton, Clr Hagarty, and Clr Kaliyanda asked that they be recorded as voting against the motion.

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ITEM NO: CORP 05 **FILE NO:** 034100.2020

SUBJECT: Provision of Mail Services for Council

COUNCIL DECISION

Motion: Moved: CIr Hadchiti Seconded: CIr Rhodes

That Council delegate authority to the CEO to negotiate directly with Australia Post to extend their engagement with Council to provide postal services for up to five (5) years (to February 2025) pursuant to 55(3)(i) of the Local Government Act 1993, for the following reasons:

- a. The security of core notice delivery to residents and ratepayers is a business-critical function; and
- Australia Post is broadly considered to be the most reliable and cost-effective provider of general mailout services to residents and ratepayers of the Liverpool Local Government Area.

On being put to the meeting the motion was declared CARRIED.

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CIr Hagarty left the Chambers at 9.11pm.

CIr Hagarty returned to the Chambers at 9.14pm.

ITEM NO: CORP 06 **FILE NO:** 036832.2020

SUBJECT: Moorebank Intermodal

COUNCIL DECISION

Motion: Moved: Clr Rhodes Seconded: Clr Harle

That Council continue the exhibition period (due to expire on 10 March 2020) and at the completion of the period delegate authority to the CEO to progress funding in the event of no negative submissions being received.

On being put to the meeting the motion was declared CARRIED.

CIr Shelton and CIr Balloot asked that they be recorded as voting against the motion.

COMMITTEE REPORTS

ITEM NO: CTTE 01 **FILE NO:** 016614.2020

SUBJECT: Minutes of the Liverpool Community Safety and Crime Prevention Advisory

Committee Meeting held on 5 December 2019

COUNCIL DECISION

Motion: Moved: Clr Hadchiti Seconded: Clr Rhodes

That Council receives and notes the Minutes of the Liverpool Community Safety and Crime Prevention Advisory Committee Meeting held on 5 December 2019.

On being put to the meeting the motion was declared CARRIED.

ITEM NO: CTTE 02 **FILE NO:** 014461.2020

SUBJECT: Liverpool Sports Committee Minutes of meeting held 28 November 2019

COUNCIL DECISION

Motion: Moved: Clr Hadchiti Seconded: Clr Rhodes

That Council receives and notes the Minutes of the Liverpool Sports Committee Meeting held on 28 November 2019.

On being put to the meeting the motion was declared CARRIED.

Minutes of the Ordinary Council Meeting held on Wednesday, 26 February 2020 and confirmed on Wednesday, 25 March 2020

ITEM NO: CTTE 03 **FILE NO:** 017708.2020

SUBJECT: Minutes of the Liverpool Youth Council Meeting held on 10 December 2019

COUNCIL DECISION

Motion: Moved: Clr Hadchiti Seconded: Clr Rhodes

That Council receives and notes the Minutes of the Liverpool Youth Council meeting held on 10 December 2019.

On being put to the meeting the motion was declared CARRIED.

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ITEM NO: CTTE 04 **FILE NO:** 030126.2020

SUBJECT: Minutes of the Liverpool Pedestrian, Active Transport and Traffic Committee

Meeting held on 29 January 2020

COUNCIL DECISION

Motion: Moved: CIr Hadchiti Seconded: CIr Rhodes

That Council adopts the following recommendations of the Committee:

- Kurrajong Road and Cowpasture Road intersection, West Hoxton Signs and line marking scheme for approved intersection upgrade
 - Council approves the signs and line marking scheme along the Kurrajong Road approach to its signalised intersection with Cowpasture Road
- ii) Cartwright Avenue and Maxwell Avenue, Miller Proposed intersection upgrade
 - Council approves the proposed roundabout upgrade along with the associated signs and line marking scheme.
- iii) Moore Street and College Street, Liverpool Proposed pedestrian refuge and reconfiguration of on-street parking arrangement
 - Council approves proposed kerb returns and footpath works as well as signposting of the proposed carpark off Moore Street as 2P parking 7am-6pm Monday to Friday and 7am-1pm Saturday.
 - Council reviews the design of the proposed pedestrian refuge and, if required, re-submit the design to the Committee at a future meeting
- iv) Hume Highway, Casula –Proposed shared path
 - Council approves the proposed signs and line marking scheme associated with the proposed shared user path along the section of Hume Highway between De Meyrick Avenue and Grove Street, Casula.
- v) Liverpool City Centre Festival of Chariot Community Event Classification of event and conditions for rolling road closure
 - Council classifies the event as a Class 2 Special Event requiring:
 - Submission of a Traffic Management Plan to TfNSW for endorsement
 - Advertisement of the event in local newspapers

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- Obtaining a Road Occupancy License from the Transport Management Centre.
- Council liaises with the event organisers, Police and local bus companies to minimise traffic impacts of the event.
- vi) Weir Crescent, Lurnea Proposed Signs and Line Marking Scheme
 - Council approves installation of 'BB' lines at BB' line marking at the 90° bend road section.
- vii) Mannow Avenue and Carmichael Drive Roundabout Proposed Reconfiguration
 - Council approves re-line marking with rumble bars at the existing Mannow Avenue and Carmichael Drive roundabout, West Hoxton
- viii) Soldiers Parade and Greenway Drive Intersection, Edmondson Park Proposed Roundabout
 - Council approves the installation of a roundabout at the Soldiers Parade and Greenway Road intersection, Edmondson Park.
- ix) Northumberland Serviceway, Liverpool Proposed Special Community Event and Temporary Road Closure
 - Council classifies the 'Love Livo Nights' event as Class 3 Special Events requiring submission of Special Event Transport Management Plan to TfNSW and Police for information.
- x) Middleton Drive, Middleton Grange Signs and Line Marking Scheme for a New Subdivision
 - Council approves the proposed traffic facilities and associated signs and line marking scheme in the sections of Southern Cross Drive, Middleton Drive and Monoplane Avenue, Middleton Grange.
- xi) Whitford Road, Partridge Avenue and Dotterel Street Intersection, Hinchinbrook Intersection Upgrade
 - Council approves the proposed raised thresholds and associated signs and line marking on all the approaches to the existing roundabout at Whitford Road, Partridge Avenue and Dotterel Street intersection, Hinchinbrook, incorporating landscaping changes to discourage pedestrian movements

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xii) Various Streets, Liverpool LGA - Community Requests for Minor Traffic Facilities

Kingsford Smith Avenue and Flynn Avenue roundabout, Middleton Grange – Road Safety Concern

 The findings of a road safety audit to be presented to the Committee at a future meeting.

170 Leacocks Lane, Casula - Bus Zone

 Council approves installation of 'Bus Zone' signs along with pavement markings.

Cecil Hills - Speed Review

 Council note that speed classifications will be carried out and the results with recommendations on traffic management will be presented to a future committee meeting.

Tucker Road/Cleary Place, Casula – Parking at Intersection

 Council approves 'No Stopping' yellow edge line at the Tucker Road/Cleary Place intersection, Casula.

Dampier Place, Prestons – Truck Parking

Council approves after hours truck parking in Dampier Place, Prestons.

Hill Road, Lurnea – Parking restrictions in the off-street car park

 Council notes that stakeholder consultation will be carried out and the outcomes of the consultation will be presented to the Committee at a future meeting if required.

xiii) Liverpool City Centre – Review of Parking Restrictions

- Council approves the proposed adjustments to the existing signs
- xiv): Items Approved Under Delegated Authority.
 - Council approves the works endorsed through delegated authority approvals during the period between 11 November 2019 and 8 January 2020.

On being put to the meeting the motion was declared CARRIED.

BRING ITEMS FORWARD

Motion Moved: Clr Ayyad Seconded: Clr Balloot

That Council deal with the Notice of Motion items now and then move into Closed session immediately after dealing with those motions.

On being put to the meeting the motion was declared CARRIED.

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NOTICES OF MOTION

ITEM NO: NOM 01 **FILE NO:** 033822.2020

SUBJECT: Out of Office Hours Compliance Officers

BACKGROUND

It is not acceptable for Liverpool Council to only provide Compliance Officers to address the needs of the community between the hours of 9am to 4pm.

There are numerous reports from constituents directly to Councillors that the public are aware that it is publicly known that the Council's Compliance Officers do not start before 9am and finish at 4pm Monday to Friday and that violations are on the increase outside those timeframes.

Council has to recognise that violations do not tab on and off in between 9am and 4pm and in fact the constituents knowledge of the compliance officers working hours has directed them to violate more outside those hours when they know the Compliance Officers are not clocked on.

Reporting of any violation to police outside the compliance officers working hours is not working.

Compliance complaints such as parking, and noise need to be addressed at the time of the violation and this is not currently being done.

At the recent Traffic Committee Meeting it was noted that it only takes one car to park illegally outside the Compliance Officer's clock in time to park in the Liverpool City's through traffic flow streets to cause considerable traffic congestion and disruption to Liverpool Constituents getting to and from work.

Traffic congestion in the Liverpool CBD is not conducive to encouraging further business and job opportunities as we embark on selling Liverpool as the third city of Sydney. It is as equally damaging to our future prospects as the lack of provision of adequate parking to support business and jobs within the CBD.

In our suburbs Councillors are receiving more and more direct contact complaints by constituents who say they have lost confidence in reporting complaints through the Council complaints system or that they are frustrated by their issues falling outside the Compliance Officer's clock in and out times.

It has been reported to Councillors of air quality violations that operate outside the Compliance Officer's clock in or out times.

It has been reported to Councillors that noise complaints often occur on weekends when Council has no Compliance Officers on the ground and able to investigate the complaint at the time of the violation.

Violations are increasing in hours of operation outside the hours that Liverpool Council Compliance officers work and a solution has to be found.

NOTICE OF MOTION (submitted by Clr Rhodes)

That Council:

1. Provide a costing report to the March Council Meeting for providing on the ground services by compliance officers during, and between 7am – 9am and 4pm – 10pm seven days a week each year.

Consider:

- a. Cost to employ directly such officers under stipulated agreement to the hours needed by Council and not subject to overtime rates; and / or
- b. Cost in overtime to utilise existing compliance officers on a rotation basis to service the out of hours requirements of Council; and / or
- c. Contractual agreement through a local business with payment on invoice to Council for services supplied in responding to incidences within the outlined times.

COUNCIL DECISION

Motion: Moved: Clr Rhodes Seconded: Clr Harle

That the recommendation be adopted.

On being put to the meeting the motion was declared CARRIED.

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ITEM NO: NOM 02 **FILE NO:** 033842.2020

SUBJECT: Wildlife Protection Special Levy

BACKGROUND

The recent devastation of Australian wildlife through drought, fire and floods has made it vitally important that everything possible is being done to protect and promote their survival in an environment that is becoming increasingly hostile to them.

Australia's international identity and tourism that contributes \$57.3 billon to the Australian economy has to be retained at all costs.

We can no longer, not consider the harm that the urban sprawl is doing to the habitats of our wildlife and all levels of government including local government must have a unified understanding of the issues and a unified approach to the solutions needed.

Liverpool Council has to do its part. It is no longer a question of identifying established wildlife corridors, it is now a necessity for Liverpool Council to create safe corridors. To plant koala feeder trees within these corridors and most important to connect all corridors with neighbouring LGA's and with safe road crossings where they are necessary in linking the corridors.

It is important more than ever that Liverpool Council continues discussions with the Department of Defence to make available corridors through their land to protect and nurture Australian wildlife.

It is important the wildlife corridors are created, locally, throughout the State of NSW and Nationally in order to provide Australian wildlife with access to routes without fences to escape any future fire threats.

It is not acceptable that 800 million of Australia's wildlife was impacted by the recent fires.

It is not acceptable, that although Liverpool was not impacted in the recent fires, it is not acceptable that Liverpool does not respond to the warning and make sure we have done all that is possible to protect wildlife for not if it happens but when it happens in Liverpool.

NOTICE OF MOTION (submitted by Clr Rhodes)

That Council

 Recognises the importance of wildlife protection and the economic benefits that Australian wildlife continues to contribute through tourism to the local and national economies;

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- 2. Nominate a percentage proportion of the Environment Levy to be used to support wildlife protection through the Liverpool LGA.
- 3. Provides all reports and communications in relation to all the above work already carried out and/or implemented by Council to Councillors.

COUNCIL DECISION

Motion: Moved: CIr Hadchiti Seconded: CIr Rhodes

That this item be deferred to a future council meeting.

On being put to the meeting the motion was declared CARRIED.

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ITEM NO: NOM 03 **FILE NO:** 038959.2020

SUBJECT: Rail Services West of Bankstown

BACKGROUND

The South West Metro project will soon begin, tearing up the existing Bankstown line and converting it to a metro. This will remove Liverpool's 'express' route to the City Circle. Transport for NSW is now seeking feedback on proposed rail service options for train stations west of Bankstown once the metro is open.

Council has previously advocated on behalf of the community for a genuine express service from Liverpool to the City Circle, it should do so again.

NOTICE OF MOTION (submitted by Clr Hagarty)

That Council:

- 1. Makes a submission to Transport for NSW:
 - Endorsing Option 2, the restoration of the City via Regents Park line, as its preferred option;
 - Requesting peak services for Option 2 are genuine express services;
 - That Option 2 be implemented, not in 2024 when the Metro opens, but as soon as the existing Bankstown line is closed; and
 - That the route be named 'City via Regents Park' line.
- 2. Continues to advocate for:
 - Genuine express services from Liverpool to the City Circle; and
 - Better public transport services in Liverpool.

COUNCIL DECISION

Motion: Moved: CIr Hagarty Seconded: CIr Ayyad

That Council:

- Makes a submission to Transport for NSW:
 - Endorsing Option 2, the restoration of the City via Regents Park Line, as its preferred option;
 - Requesting peak services for Option 2 are genuine express services;

- That Option 2 be implemented, not in 2024 when the Metro opens, but as soon as the existing Bankstown line is closed; and
- That the route be named 'City via Regents Park' line.
- 2. Continues to advocate for:
 - Genuine express services from Liverpool to the City Circle; and
 - Better public transport service in Liverpool.
- 3. Immediately make a submission to Transport NSW to:
 - Lobby for an express service from Liverpool to Bankstown.
 - For this express service to be put in place before 2024 (opening of the South West Metro)
- 4. Commission a study to assist the express service from Liverpool to Bankstown, identifying what infrastructure is required.
- 5. Congratulate the NSW Government on the construction of the South West Metro and its commitment to bring it to Liverpool in the long term master plan.
- 6. Continue to lobby for the South West Metro to be extended to Liverpool and to Western Sydney Airport.
- 7. Make a submission to the relevant bodies advising them of Council's position

On being put to the meeting the motion was declared CARRIED.

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ITEM NO: NOM 04 **FILE NO:** 040359.2020

SUBJECT: Flooding & Drainage Management Austral Precinct

BACKGROUND

All will be aware of the storm events that occurred over the weekend of the 8th & 9th of February 2020 with parts of the LGA impacted with flooding.

In the past the Director of City Presentation has actioned my requests for drainage management along, for example, Fourth Ave Austral.

Whilst I am no engineer or flood expert being on the ground in the Austral area on Sunday my eyes told me that the flooding would not have been so bad if water was able to freely run through the drainage channels and into Kemps Creek.

The Creek had capacity, but the water was struggling to get there for a variety of reasons, overgrowth in channels, channels along roads not interconnecting, small pipes under driveways at entry points to properties, etc.

I can expand on the above during the meeting and can provide photos if required.

NOTICE OF MOTION (submitted by Clr Hadchiti)

That Council:

- 1. Direct the CEO to immediately put a plan in place to:
 - a. Clear out the water channels along the road verges that collect water at Austral;
 - b. Connect these channels to each other;
 - c. Replace any driveway crossover pipes that restrict the flow of water; and
 - d. Remove any trees in close proximity to the water channels which are deemed unsafe due to root exposure etc and plant replacement trees elsewhere in lieu of.
- Direct the CEO to urgently make contact with the Minister responsible for roads so that discussions can take place around the detrimental effects of the water detention basin they built on the Corner of Bringelly Road and Fourth Ave; and
- 3. Allocate funds from the unrestricted reserve to ensure these works are funded immediately.

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COUNCIL DECISION

Motion:	Moved: Clr Hadchiti	Seconded: Clr Ayyad
That the recommendation b	pe adopted.	

On being put to the meeting the motion was declared CARRIED.

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ITEM NO: NOM 05 **FILE NO:** 040517.2020

SUBJECT: Auditiory Processing Disorder

BACKGROUND

Auditory Processing Disorder (APD) is a problem with recognizing and interpreting the meaning of sounds. People with APD have normal hearing but have trouble listening, learning and concentrating in noisy environments, such as classrooms. Experts estimate that APD affects between 3 and 10% of school-aged children.

APD can often look like or be confused with language problems, learning difficulties, Autism Spectrum Disorder (ASD), or attention deficit hyperactivity disorder (ADHD). Because of this, it can often be hard to diagnose. Diagnosis can also be hampered by the length and complexity of the testing process (it requires testing by 3 different specialized health professionals and can take over 4 hours), as well as the associated costs of testing.

Awareness of APD, both in the education system and in the broader community, is also very low. Liverpool has a large migrant and refugee community, many of who may not have ever come across APD previously.

Public libraries have many necessary functions. Not only are they an important meeting point for many within our community, they are also a reference point for information and resources. This is particularly true for marginalized members of our community, such as those from a refugee or migrant background, those with limited financial resources and those with disabilities.

Early diagnosis and intervention is crucial to closing the achievement gap for those with APD. Awareness and education about the existence of APD and its impact on people is an important step in facilitating early diagnosis.

Having resources and information available in public spaces can help those in our community with APD to feel like they are visible and acknowledged members of our community, and can hopefully help those who are not aware of APD to learn more and enable better outcomes for those in their family or social network.

NOTICE OF MOTION (submitted by Clr Kaliyanda)

That Council:

- 1. Use Auditory Processing Disorder Awareness Day (4 April), as an opportunity to educate and raise awareness about APD in the Liverpool community;
- 2. Work with Australian Hearing (the peak body for hearing and auditory processing related problems) to have educational resources available at our public libraries;

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- 3. Develop a public display at Liverpool City Library about APD for the community;
- 4. Purchase phonics resources and educational materials for the regular collection of the Liverpool library network; and
- 5. Source educational resources about APD suitable for multicultural communities.

COUNCIL DECISION

Motion: Moved: Clr Kaliyanda Seconded: Clr Hagarty

That the recommendation be adopted.

On being put to the meeting the motion was declared CARRIED.

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ITEM NO: NOM 06 **FILE NO:** 040547.2020

SUBJECT: Media in election period

BACKGROUND

With the Council election set for September this year it is important that Council focus on delivering services to the community and that no perception exist that Council resources are used for campaigning.

NOTICE OF MOTION (submitted by Clr Ayyad)

In the 6 months prior to any voting (including pre-poll), that Council no longer use any social media channel to display any picture or name of a Councillor or any other form of Council advertisement (including newsletters etc).

COUNCIL DECISION

Motion: Moved: Clr Ayyad Seconded: Clr Balloot

Subject to the provisions of the Local Government Act 1993, in the 6 months prior to any voting (including pre-poll), that Council no longer use any social media channel or any other form of Council advertisement (including newsletters etc.) to display any picture or name of a Councillor.

On being put to the meeting the motion was declared CARRIED.

ITEM NO: NOM 07
FILE NO: 040536.2020
SUBJECT: Personnel Matter

NOTICE OF MOTION (submitted by Clr Ayyad)

That Council move into closed session to discuss a personnel matter, in accordance with the provisions of section 10A(2)(a) of the Local Government Act 1993 because it contains personnel matters concerning particular individuals (other than councillors).

COUNCIL DECISION

Motion: Moved: Clr Ayyad Seconded: Clr Hadid

That the recommendation be adopted.

On being put to the meeting the motion was declared CARRIED.

Note: The Question with Notice items (QWN 1 - QWN 11) as published in the Council

Agenda are shown below. The response to QWN 01 is shown below. Responses to

QWN 02 - QWN 11 will be included in the March Council Agenda).

QUESTIONS WITH NOTICE

ITEM NO: QWN 01 **FILE NO:** 025437.2020

SUBJECT: Question with Notice - Clr Hagarty - Community Sport Infrastructure Grants

Please address the following:

1. Did Council make any applications for the Federal Government's Community Sport Infrastructure Grants?

2. If so, what for and how much was requested?

Response

Liverpool City Council did not submit any applications to the Community Sport Infrastructure grant program which closed in September 2018.

Two community sporting organisations in the Liverpool LGA were successful in gaining funding of \$50,000 under this program.

Kemps Creek Soccer Club (\$50,000 – Floodlighting improvements)
 Moorebank Soccer Club (\$50,000 – Floodlighting improvements)

Council subsequently provided support to both the Kemps Creek Soccer Club and Moorebank Soccer Club to complete their floodlighting projects.

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ITEM NO: QWN 02 **FILE NO:** 033779.2020

SUBJECT: Question with Notice - Clr Rhodes - Public Art for New Civic Centre

At a recent Art exhibition by local artists held at CPAC, there were a number of paintings based on the theme "The history of Liverpool". It would be an opportunity for Council to support both local artists and provide appropriate art in the new Civic Centre.

Question

Could paintings be nominated by the public for possible purchase by Council to be hung in the new Civic Centre once it is built?

A response to these questions will be provided in the 25 March 2020 Council meeting business papers.

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ITEM NO: QWN 03 **FILE NO:** 033792.2020

SUBJECT: Question with Notice - Clr Rhodes - Seniors Community Consultation

Council recently identified the concerns seniors identified having a healthy, mind, body and feeling safe as what matters most to them and that Council will be considering policies and strategic directions towards creating and age-friendly City.

Questions

- 1. When will Council be presenting policies to deliver an Age Friendly City?
- 2. Will there be a specific Council workshop through which Councillors and Community are invited to participate?

A response to these questions will be provided in the 25 March 2020 Council meeting business papers.

ITEM NO: QWN 04 **FILE NO:** 033799.2020

SUBJECT: Question with Notice - Clr Rhodes - Monitoring of Air Quality in Child Care

Centres

Children's services is working closely with NSW Health and the Rural Fire Services to ensure that risks are minimised for Children and their Families, protecting their health, while in Council's Early Education Centres.

Questions

- 1. What is Council doing to educate and protect the health of Children who do not attend Early Education Centres, or an Education Centre that does not belong to Liverpool Council?
- 2. How can Liverpool Council ensure the protection of all Liverpool residents during periods of poor air quality?

A response to these questions will be provided in the 25 March 2020 Council meeting business papers.

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ITEM NO: QWN 05 **FILE NO:** 033804.2020

SUBJECT: Question with Notice - Clr Rhodes - Liverpool Community Hub

Recently Liverpool Council partnered with Community Hubs Australia to support the National Community Hubs Program in Liverpool.

The purpose of the Hubs are to:

Connect Families with each other, their school and existing services and local organisations, that can supply health, settlement support and socialising for Migrant mothers.

Questions

- 1. What does the new National Community Hubs do that was not already being supplied through the Migrant Resource Centre other than a closer connection to the school children may attend?
- 2. What is the manner in which Council has partnered with the new National Community Hubs, what does Council actually contribute?
- 3. Does it cost Council money and if so how much?

A response to these questions will be provided in the 25 March 2020 Council meeting business papers.

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ITEM NO: QWN 06 **FILE NO:** 033809.2020

SUBJECT: Question with Notice - Clr Harle - Membership on Planning Panels

Council currently operates two Planning Panels that assess Development Applications.

One is the Local Planning Panel and the other is the Sydney Western City Planning Panel. Both Panels have Councillor appointed members.

Can Council ensure that whenever possible the required number of panel members are present at each of the meetings?

Over the past 18 months there has been a notable absence of the required number of panel members assessing development applications for the Liverpool LGA. This is despite having several alternative members listed on the eligibility list.

Is it possible to extend that list and ensure adequate community representation takes place at each and every Panel Meeting?

A response to these questions will be provided in the 25 March 2020 Council meeting business papers.

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ITEM NO: QWN 07 **FILE NO:** 040253.2020

SUBJECT: Question with Notice - Clr Ayyad - Memorial School of Arts

Please address the following:

- 1. How much was spent on the upgrade of the surrounds of the school of arts?
- 2. Who prepared the landscaping plan?
- 3. How much was spent on the design of the landscaping plan?
- 4. How much did it cost to deliver the landscaping plan?
- 5. Can you please provide photos of the completed landscaping plan and any media releases related to it?
- 6. When was the school of arts leased out?
- 7. When was agreement reached?
- 8. How much income has been received so far from the lease?
- 9. When does the lease finish.

A response to these questions will be provided in the 25 March 2020 Council meeting business papers.

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ITEM NO: QWN 08 **FILE NO:** 040289.2020

SUBJECT: Question with Notice - Clr Hadchiti - Section 7.11's

Please address the following:

- 1. Is Council aware if the NSW Audit is undertaking a performance audit on Section 7.11 Contribution Towards Provision or Improvement of Amenities or Services, (of the Environmental Planning and Assessment Act 1979)?
- 2. Has Council undertaken any audits internally/externally on s7.11's during this term of Council and if so, can we be provided with these reports?

A response to these questions will be provided in the 25 March 2020 Council meeting business papers.

ITEM NO: QWN 09 **FILE NO:** 040302.2020

SUBJECT: Question with Notice - Clr Hadchiti - Contamination Reports

I thank staff for their response regarding contamination reports in the last business paper.

Please address the following:

1. Has Council ever undertaken a survey from companies that have provided contamination reports as part of DA's to seek feedback on Council processes?

A response to these questions will be provided in the 25 March 2020 Council meeting business papers.

ITEM NO: QWN 10 **FILE NO:** 040317.2020

SUBJECT: Question with Notice - Clr Hadchiti - Moorebank Recyclers

Please address the following:

1. Has any progress been made on ensuring we don't see a recycling facility in Georges Fair?

A response to these questions will be provided in the 25 March 2020 Council meeting business papers.

Minutes of the Ordinary Council Meeting held on Wednesday, 26 February 2020 and confirmed on Wednesday, 25 March 2020

ITEM NO: QWN 11 **FILE NO:** 040329.2020

SUBJECT: Question with Notice - Clr Hadchiti - Civic Place

Please address the following:

1. By submitting an early works DA for Civic Place, can it be interpreted by the public that Council has already determined the final outcome of the building DA before a building DA has even been submitted?

A response to these questions will be provided in the 25 March 2020 Council meeting business papers.

Deputy Mayor Karnib called a recess of Council at 9.36pm.

Deputy Mayor Karnib reopened the meeting at 9.44pm - Clr Balloot and Clr Hadid were not in the Chambers when the meeting reopened.

The public were asked to leave the Chambers.

CLOSED SESSION

Deputy Mayor Karnib advised that Council would now move into Closed Session to deal with the confidential items on the Council Agenda in accordance with the Local Government Act 1993 as outlined below:

CONF 01 Mayor and Councillors Charity Ball 2020

Item CONF 01 is confidential pursuant to the provisions of s10(A)(2)(a)(g) of the Local Government Act because it contains personal matters concerning particular individuals (other than councillors); and, advice concerning litigation, or advice that would otherwise be privileged from production in legal proceedings on the ground of legal professional privilege

CONF 02 Minutes of the Civic Advisory Committee Meeting held 31 January 2020

Item CONF 02 is confidential pursuant to the provisions of s10(A)(2)(a) of the Local Government Act because it contains personal matters concerning particular individuals (other than councillors).

CONF 03 RCL2828– Provision of Asbestos Removal, Site Remediation and Demolition Services

Item CONF 03 is confidential pursuant to the provisions of s10(A)(2)(d i) of the Local Government Act because it contains commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it.

CONF 04 Proposed Acquisition of Lot C DP 19162, 78 Rickard Road, Chipping Norton under the Moorebank Voluntary Acquisition Scheme

Item CONF 04 is confidential pursuant to the provisions of s10(A)(2)(c) of the Local Government Act because it contains information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business.

Minutes of the Ordinary Council Meeting held on Wednesday, 26 February 2020 and confirmed on Wednesday, 25 March 2020

CONF 05 Personnel Matter

Item CONF 05 is confidential pursuant to the provisions of s10(A)(2)(a) of the Local Government Act because it contains personal matters concerning particular individuals (other than councillors).

Council moved into Closed Session at 9.44pm.

CIr Hagarty left the Chambers at 9.44pm.

CIr Hadid and CIr Balloot returned to the Chambers at 9.47pm.

CONFIDENTIAL ITEMS

ITEM NO: CONF 01 **FILE NO:** 040489.2020

SUBJECT: Mayor and Councillors Charity Ball 2020

BACKGROUND

Councillors received a memo from the Mayor on the 14th February 2020 outlining a Mayoral Direction.

The purpose of this motion is to set aside the Mayoral Direction and for Council to follow the process as adopted by Council in order to determine the beneficiary of the Ball.

NOTICE OF MOTION

That Council:

- 1. Set aside the Mayoral direction dated 14 February 2020; and
- 2. Continue with its adopted policy as a means of determining the beneficiary of the Mayor & Councillors Ball proceeds.

COUNCIL DECISION

Motion: Moved: CIr Hadchiti Seconded: CIr Hadid

That Council:

1. Set aside the Mayoral direction dated 14 February 2020;

Minutes of the Ordinary Council Meeting held on Wednesday, 26 February 2020 and confirmed on Wednesday, 25 March 2020

- 2. Continue with its adopted policy as a means of determining the beneficiary of the Mayor & Councillors Ball proceeds; and
- 3. The proceeds of the Charity Ball be shared evenly between CNA Italian Australian Services & Welfare Centre (NSW) Inc, and the Salvation Army.

On being put to the meeting the motion was declared CARRIED.

CIr Kaliyanda asked that she be record as voting against the motion.

CIr Hagarty returned to the Chambers at 9.59pm.

ITEM NO: CONF 02 **FILE NO:** 032893.2020

SUBJECT: Minutes of the Civic Advisory Committee Meeting held 31 January 2020

COUNCIL DECISION

Motion: Moved: Clr Hadchiti Seconded: Clr Shelton

That Council receives and notes the Minutes of the Civic Advisory Committee Meeting held on 31 January 2020.

On being put to the meeting the motion was declared CARRIED.

Minutes of the Ordinary Council Meeting held on Wednesday, 26 February 2020 and confirmed on Wednesday, 25 March 2020

ITEM NO: CONF 03 **FILE NO:** 018516.2020

SUBJECT: RCL2828– Provision of Asbestos Removal, Site Remediation and Demolition

Services

COUNCIL DECISION

Motion: Moved: CIr Shelton Seconded: CIr Rhodes

That Council:

1. Accepts the tenders from the following six contractors for RCL2828, to be issued with contracts for all Portions (A, B, C) for an initial three-year contract term, with the option of extending for two 12 month extensions:

- Ford Civil Contracting Pty Ltd;
- Beasy Pty Ltd;
- RMA Contracting Pty Ltd;
- CPA Contracting Pty Ltd;
- Insite Remediation Services Unit Trust T/A Insite Remediation Services Pty Ltd; and
- Liberty Industrial Pty Ltd.
- 2. Makes public its decision regarding Tender RCL2828– Provision of Asbestos Removal, Site Remediation and Demolition Services.
- 3. Notes that the Chief Executive Officer will finalise all details and sign the Letter of Acceptance following publication of draft Minutes on Council website for the tender, giving it contractual effect, in accordance with delegated authority.
- 4. Keeps confidential the details supplied in this report containing information on the submissions received, pursuant to the provisions of Section 10A(2)(d)(i) of the Local Government Act 1993 as it contains commercial information of a confidential nature that would, if disclosed, prejudice the commercial position of the person who supplied it.

On being put to the meeting the motion was declared CARRIED.

Councillors voted unanimously for this motion.

Minutes of the Ordinary Council Meeting held on Wednesday, 26 February 2020 and confirmed on Wednesday, 25 March 2020

ITEM NO: CONF 04 **FILE NO:** 029732.2020

SUBJECT: Proposed Acquisition of Lot C DP 19162, 78 Rickard Road, Chipping Norton

under the Moorebank Voluntary Acquisition Scheme

RECOMMENDATION

That Council:

- Approves the acquisition of Lot C DP 19162, 78 Rickard Road, Chipping Norton under the provisions of the Moorebank Voluntary Acquisition Scheme for the price and terms outlined in this report;
- 2. Delegate authority to the CEO or her delegate to negotiate any reduction in price if required as outlined in this report;
- 3. Upon settlement of the acquisition, classifies Lot C DP 19162, 78 Rickard Road, Chipping Norton as 'Community' land;
- 4. Keeps confidential this report pursuant to the provisions of Section 10A(2)(c) of the Local Government Act 1993 as this information would, if disclosed confer a commercial advantage on a person with whom Council is conducting (or proposes to conduct) business; and
- 5. Authorises its delegated officer to execute any documents, under Power of Attorney necessary to give effect to this decision.

COUNCIL DECISION

Motion: Moved: Clr Rhodes Seconded: Clr Harle

That the recommendation be adopted.

On being put to the meeting the motion was declared CARRIED.

Minutes of the Ordinary Council Meeting held on Wednesday, 26 February 2020 and confirmed on Wednesday, 25 March 2020

The Chairperson, Deputy Mayor Karnib asked that all staff leave the Chambers so that Councillors can deal with CONF 05.

ITEM NO: CONF 05
FILE NO: 042261.2020
SUBJECT: Personnel Matter

COUNCIL DECISION

Motion: Moved: Clr Ayyad Seconded: Clr Kaliyanda

That Council:

- 1. Acknowledges the contributions and capabilities of the CEO over the course of the term.
- 2. Expresses confidence in the leadership of the CEO.
- 3. Indicates its belief that the newly elected Council should be afforded the opportunity to determine the CEO.
- 4. Note that the current CEO's contract will expire on 18 December 2020.
- 5. For the avoidance of doubt, Council determines not to renew the contract of the CEO for the reason stated above (3).
- 6. As per clause 5.2 of the contract, direct the Mayor to notify the CEO in writing of the decision within 48 hours from the conclusion of this meeting.

CIr Shelton asked that he be recorded as voting against the motion.

MOVE BACK INTO TO OPEN COUNCIL

Motion: Moved: Clr Hadchiti Seconded: Clr Balloot

That Council move back into Open Session.

On being put to the meeting the motion was declared CARRIED.

Deputy Mayor Karnib reopened the meeting at 11.57pm and read out the resolution for CONF 05 (as shown in points 1 - 6 above) which was passed in Closed Session.

Minutes of the Ordinary Council Meeting held on Wednesday, 26 February 2020 and confirmed on Wednesday, 25 March 2020

THE MEETING CLOSED AT 12.00am.

<signature></signature>	
Name:	
Title:	
Date: 25 March 2020	
I have authorised a stamp bearin signature to be affixed to the pages. Minutes of the Council Meeting held of February 2020. I confirm that Council adopted these Minutes as a true accurate record of the meeting.	of the on 26 il has

Minutes of the Ordinary Council Meeting held on Wednesday, 26 February 2020 and confirmed on Wednesday, 25 March 2020



ORDINARY MEETING 25 MARCH 2020 CHIEF EXECUTIVE OFFICER REPORT

CEO 01	Change of date for November 2020 Council
	meeting

Strategic Direction	Leading through Collaboration Strive for best practice in all Council processes
File Ref	011212.2020
Report By	George Georgakis - Manager Council and Executive Services
Approved By	Andrew Stevenson - Chief Strategy and Engagement Officer

EXECUTIVE SUMMARY

The report seeks a resolution from Council to change the date of the November 2020 Council meeting so that it does not clash with the national Economic Development Conference being held in Liverpool from 18 – 20 November 2020.

RECOMMENDATION

That Council change the date of the Council meeting scheduled for Wednesday 18 November 2020 to Wednesday 25 November 2020 so that it does not clash with the national Economic Development Conference being held in Liverpool.

REPORT

Council at its meeting on 20 November 2019 determined its meeting dates for 2020. The November Council meeting scheduled for Wednesday 18 November clashes with the national Economic Development Conference being held in Liverpool from 18 – 20 November 2020.

As such, this report is submitted to Council for a resolution on an alternate date for the November Council meeting. The first meeting after the September 2020 Council elections will be held on Wednesday 21 October and the last meeting of the year will be held on Wednesday 16 December.

Due to the clash with the national Economic Development Conference, it is recommended that the November Council meeting be held on Wednesday 25 November.

CONSIDERATIONS

Economic	There are no economic and financial considerations.
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ORDINARY MEETING 25 MARCH 2020 CHIEF EXECUTIVE OFFICER REPORT

Environment	There are no environmental and sustainability considerations.	
Social	There are no social and cultural considerations.	
Civic Leadership	Provide information about Council's services, roles and decision making processes.	
	Operate a well developed governance system that demonstrates accountability, transparency and ethical conduct.	
Legislative	There are no legislative considerations relating to this report.	

ATTACHMENTS

Nil

CEO 02	Motions for 2020 National General Assembly of
GEO 02	Local Government

Strategic Direction	Generating Opportunity Meet the challenges of Liverpool's growing population	
File Ref	054926.2020	
Report By	George Georgakis - Manager Council and Executive Services	
Approved By	Andrew Stevenson - Chief Strategy and Engagement Officer	

EXECUTIVE SUMMARY

Council at its meeting on 5 February 2020 considered a report on the 2020 National General Assembly of Local Government (NGA) which will be held in Canberra from Sunday 14 June – Wednesday 17 June 2020.

At that meeting, a number of motions were proposed to be submitted to the NGA and Council resolved that a further report be submitted to the March Council meeting for Council to consider the motions.

RECOMMENDATION

That Council determine the motions to be submitted for debate at the 2020 National General Assembly of Local Government to be held in Canberra from Sunday 14 June – Wednesday 17 June 2020.

REPORT

Council at its meeting on 5 February 2020 considered a report on the 2020 National General Assembly of Local Government (NGA) which will be held in Canberra from Sunday 14 June – Wednesday 17 June 2020.

At that meeting Council resolved:

That Council:

- 1. Notes that the 2020 National General Assembly of Local Government to be held in Canberra from Sunday 14 June Wednesday 17 June 2020;
- 2. Councillors to contact the Councillors Support Officer if wishing to attend; and



3. Consider submitting the following motions for debate at the National General Assembly and a report be submitted to the March 2020 Council meeting for Council to consider the motions:

(The proposed motions are shown below, together with any relevant comment from Council staff to assist Council with their deliberations).

i. Koala Protection Order

Proposed motion: That the NGA advocate for a National Koala Protection Order.

Background: Koala populations have been desecrated as a result of the Australian Bushfires and are under ever increasing threat by logging, the clearing of farming land and urban development. Unless there is a Nation Wide Protection Order with substantial fines and strict enforcement, Australia may lose its famous national icon forever.

Officer comment:

The proposed motion is consistent with Council's existing position.

ii. Drought Mitigation Action Plan

Proposed Motion: That the NGA advocate for Sustainable Long Term Drought Mitigation Action Plan

Background: That the NGA advocate for a National Action Plan to address negative impacts of drought to deliver sustainable, long term solutions that ensures water supply to all Australian cities and towns.

The recent drought has seen unprecedented number of towns run out of water requiring a national co-ordination to develop:

- a) A national plan to plant indigenous drought proofing trees that will encourage rain and the retention of water in top and sub soil.
- b) Limit on logging and land clearing plan that enforces for every tree removed 4 drought proofing trees must be planted and maintained in same local government area.
- c) Collection of flood waters into subterranean dams.
- d) A national water pipeline network.

Officer comment:

The proposed motion is consistent with Council's existing position.

iii. Sustainable Housing Development



Proposed motion: That the NGA advocate for the federal government to enforce national housing development regulations that:

- a) Limits housing developments to cover no more than 40% of block size in urban developments.
- b) Ensures that Housing developments comply with heat sink regulations by introducing substantial fines for noncomplying developments.

Officer comment:

It is recommended that these two motions not proceed as they are not matters under the responsibility of the federal government. Town planning is a state issue, governed by each states planning legislation. In NSW, it is the Environmental Planning & Assessment Act. These issues can be raised at the NSW Local Government Conference.

If the motions are to proceed, it is recommended that the first motion be reworded as follows:

a) "That the NGA advocate to the NSW Government to amend State Environmental Planning Policy (Exempt and Complying Development Codes) to limit site coverage for houses to no more than 40% of a block size in residential zones".

The reason why it is proposed to amend the wording is that the NSW state government is responsible for planning matters in NSW, not the federal government. It is proposed to target the motion to dwelling houses as they are the predominate form of housing in Liverpool, particularly new release areas.

The Liverpool LEP limits the floor space ratio (FSR) for new dwellings in most low-density residential areas to 0.5:1 and the Liverpool Development Control Plan (DCP) has controls relating to open space and landscaped area which controls site coverage. The Growth Centres DCP (which applies in Austral) limits site coverage for upper levels of houses to no more than 40% of the lot area.

SEPP (Exempt and Complying Development Codes) 2008 requires a minimum landscaped area for each dwelling depending on the lot size. For lots between 300m² and 450m², the minimum landscaped area per lot is 15%. This rises to 40% for lots between 900m² and 1,500m².

It is recommended that proposed motion (b) be deleted as there are no "heat sink regulations" under NSW Planning Controls.

iv. Feral Cats in urban areas

Proposed motion: That the NGA advocate for funding:

a) From the Federal Government and NSW State Government to support changes that enables Council to provide services that identifies stray cats that are not microchipped, nor desexed and found on the streets to be microchipped, desexed and housed until rehomed.

Increase of feral cats in suburban areas continues to grow to near plague proportions. Cats can breed at just 6 weeks of age and subsequently every 6 weeks after birth of any litter.

Unless action is taken feral cat populations will only continue to grow to plague proportions. Local Government needs financial support to address this issue.

Officer comment:

This is not a federal government matter. The matter is more appropriate for the NSW Local Government Conference

Under current NSW State Legislation, cats are permitted to stray, however this does not apply to dogs as it is an offence to not have a dog under effective control in a public place. Consideration should be given to amending the Companion Animals Act, (NSW) so the same legislation applies for cats.

Once legislation is changed, fund Councils to identify stray cats that are not microchipped, or desexed and place in an appropriate shelter until rehomed.

The following changes are recommended to the proposed motion which would be more appropriate for the NSW Local Government Conference:

Stray Cats in urban areas

Proposed motion: That the NGA advocate changes to the NSW Companion Animals Act 1998 and for funding:

a) Call for the State Government to change the Companion Animals Act and for the Federal Government and NSW State Government to fund Councils to provide services that identifies stray cats that are not microchipped, nor desexed and found on the streets to be microchipped, desexed and housed until rehomed.

Increase of stray cats in suburban areas continues to grow to near plague proportions. Cats can breed at just 16 weeks of age and subsequently every 12 weeks after birth of any litter.

Unless action is taken stray cat populations will only continue to grow to plague proportions. Local Government needs changes to the legislation and financial support to address this issue.

v. Fast track Western City rail transportation network

Proposed motion: That the NGA advocate for the Federal Government to provide funding to fast track a rail transportation network in the Western City.

Officer comment:

It is recommended that the motion be amended as follows:



"Call on the federal government to provide funding to fast track the Leppington to Western Sydney Airport rail link extension and the Sydney Metro City and South West project from Bankstown to Liverpool as well as funding for the Fifteenth Avenue Rapid Transit Corridor project from Liverpool to Western Sydney Airport".

The proposed motion is more targeted to key transportation initiatives that will have a significant positive benefit not just for Liverpool, but for the Western Parkland City.

vi. Koala Sanctuary and wildlife hospital

Proposed motion: That the NGA advocate for State and Federal funding to provide Koala sanctuary and wildlife animal hospital in the southern end of the Western Sydney Parklands of the Liverpool LGA.

Officer comment:

The proposed motion is consistent with Council's existing position.

The NGA is a key event on the local government calendar. It is convened by the Australian Local Government Association (ALGA) for local Councils across Australia.

The NGA provides a platform for Local Government to address national issues and advocate to the federal government on critical issues facing the sector.

The 2020 NGA will be held on Canberra from Sunday 14 June to Wednesday 17 June 2020. A copy of the program is attached. Council is entitled to one vote at the NGA, but is not limited to the number of Councillors who can attend. The Mayor is Council's voting delegate.

The following Councillors will be attending the NGA: Mayor Waller and Councillors Balloot, Hadid, Hagarty, Harle, Rhodes and Shelton.

The ALGA is calling for motions for the 2020 NGA under the theme of "Working Together for our Communities". This theme acknowledges the need to come together and with other partners, including the Federal Government, to deliver for our communities.

To assist Councils to identify motions that address the theme of the NGA, the ALGA Secretariat has prepared a discussion paper. The NGA call for motions Discussion Paper is attached to this report. Motions can address one or more of the issues identified in the discussion paper.

To be eligible for inclusion in the NGA Business Papers, and subsequent debate on the floor of the NGA, motions must meet the following criteria:

- 1. Be relevant to the work of local government nationally;
- 2. Be consistent with the themes of the NGA;



- 3. Complement or build on the policy objectives of your state and territory local government association;
- 4. Be from a Council which is a financial member of their state or territory local government association;
- 5. Propose a clear action and outcome; and
- 6. Not be advanced on behalf of external third parties that may seek to use the NGA tp apply pressure to Board members or to gain national political exposure for positions that are not directly relevant to the work of, or in the national interests of, local government.

The deadline for motions is Friday 27 March 2020 and all motions must be adopted by Council.

CONSIDERATIONS

	The costs associated with attending the 2020 NGA are included in the 2019/20 budget and the costs per delegate are:			
	Registration:	\$989 per person;		
	Accommodation:	\$325 per night;		
Economic	Meals:	\$265 (Networking dinner on 15 June and		
		conference dinner on 16 June); and		
	Travel:	Via Council vehicle (or reimbursed mileage		
		allowance if using private vehicle).		
	Raise community awareness and support action in relation to environmental issues.			
Environment	Promote an integrated and user friendly public transport service.			
	Support the delivery of a range of transport options.			
Social	Raise awareness in the community about the available services and facilities.			



	Act as an environmental leader in the community.	
	Facilitate the development of community leaders.	
	Provide information about Council's services, roles and decision making processes.	
Civic Leadership	Deliver services that are customer focused.	
	Operate a well developed governance system that demonstrates accountability, transparency and ethical conduct.	
	Actively advocate for federal and state government support, funding and services.	
Legislative	There are no legislative considerations relating to this report.	

ATTACHMENTS

- 1. Call for Motions Discussion Paper
- 2. National General Assembly Program

WORKING TOGETHER FOR OUR COMMUNITIES NGA20

Call for Motions Discussion Paper 2020

14-17 June 2020
National Convention Centre Caberra

nga20.com.au



- KEY DATES —

18 November 2019

Opening of Call for Motions

27 March 2020

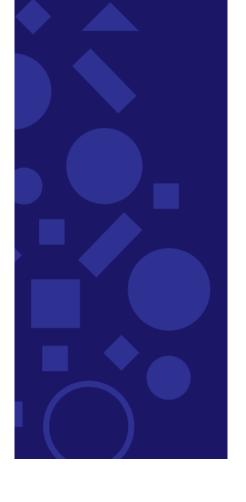
Acceptance of motions close

14 - 17 June 2020

National General Assembly

To submit your motion go to:

alga.asn.au/nga20-motions/



SUBMITTING MOTIONS

The National General Assembly of Local Government (NGA) is an important opportunity for you and your council to influence the national policy agenda.

To assist you to identify motions that address the theme of the 2020 NGA – Working Together for Our Communities, the Australian Local Government Association (ALGA) Secretariat has prepared this short discussion paper. You are encouraged to read all the sections of the paper but are not expected to respond to every question. Your motion/s can address one or more of the issues identified in the discussion paper.

Remember that the focus of the NGA is on partnerships and working together so your questions could focus on how Local Governments can work in partnership with the Australian Government to address the challenges our communities face, or the opportunities that are arising as we approach the crossroads before us.

Criteria for motions

To be eligible for inclusion in the NGA Business Papers, and subsequent debate on the floor of the NGA, motions must meet the following criteria:

- 1. be relevant to the work of local government nationally
- not be focussed on a specific location or region unless the project has
 national implications. You will be asked to justify why your motion has strategic
 importance and should be discussed at a national conference
- 3. be consistent with the themes of the NGA
- 4. complement or build on the policy objectives of your state and territory local government association
- 5. be submitted by a council which is a financial member of their state or territory local government association
- 6. propose a clear action and outcome i.e. call on the Australian Government to do something
- 7. not be advanced on behalf of external third parties that may seek to use the NGA to apply pressure to Board members, or to gain national political exposure for positions that are not directly relevant to the work of, or in the national interests of, local government.



OTHER THINGS TO CONSIDER

Motions should generally be in a form that seeks the NGA's support for a particular action or policy change at the Federal level which will assist local governments to meet local community needs. Motions should commence as follows - This National General Assembly calls on the Australian Government to

e.g. This National General Assembly calls on the Australian Government to restore funding for local government Financial Assistance Grants to a level equal to at least 1% of Commonwealth taxation revenue.

In order to ensure efficient and effective debate where there are numerous motions on a similar issue, the ALGA Board NGA Subcommittee will group the motions together under an overarching strategic motion. The strategic motions have either been drafted by ALGA or are based on a motion submitted by a council which best summarises the subject matter. Debate will focus on the strategic motions. Associated sub-motions will be debated by exception only.

Motions should be lodged electronically using the online form available on the NGA website at: www.alga.asn.au. All motions require, among other things, a contact officer, a clear national objective, a summary of the key arguments in support of the motion, and endorsement of your council. Motions should be received no later than 11:59pm AEST on Friday 27 March 2020.

Please note that for every motion it is important to complete the background section on the form. Submitters of motions should not assume knowledge. The background section helps all delegates, including those with no previous knowledge of the issue, in their consideration of the motion.

All motions submitted will be reviewed by the ALGA Board's NGA Sub-Committee, as well as by state and territory local government associations to determine their eligibility for inclusion in the NGA Business Papers. When reviewing motions, the Sub-Committee considers the importance and relevance of the issue to local government.

Please note that motions should not be prescriptive in directing how the matter should be pursued. With the agreement of the relevant council, motions may be edited before inclusion in the NGA Business Papers to ensure consistency. If there are any questions about the substance or intent of a motion, ALGA will raise these with the nominated contact officer.

Any motion deemed to be primarily concerned with local or state issues will be referred to the relevant state or territory local government association and will not be included in the NGA Business Papers.

There is an expectation that any Council that submits a motion will be present at the National General Assembly to move and speak to the motion.

INTRODUCTION

The purpose of this discussion paper is to provide guidance to councils developing Motions for Debate at the 2020 National General Assembly (NGA). This NGA will focus on working together for our communities and how local governments can achieve success through partnerships. It will consider how strategic partnerships can assist councils to address the challenges and opportunities we are facing today and tomorrow.

Some of the challenges and opportunities facing Australia were outlined in the CSIRO's Australian National Outlook 2019. Many of the challenges have direct implications for local governments and the communities they represent and provide services for. These challenges can also be opportunities that, if seized and managed appropriately, can ensure that our councils and communities thrive. This will require long-term planning, significant effort, and a cultural shift that will rebuild trust in institutions and all tiers of government, encourage healthy risk taking, and incorporate environmental and social outcomes in decision-making.

Collaboration and partnerships across sectors and with a diverse range of organisations will be vital to develop and implement solutions to the challenges ahead and to seizing the opportunities that emerge.

The National Outlook

The Australia National Outlook 2019 released by the CSIRO¹ revealed that Australia is at a crossroads. The research highlighted that we need to think and act differently if we are to ensure a bright future where GDP per capita could be as much as 36% higher in 2060 and growth is environmentally sustainable and inclusive. Failure to adequately address the significant economic, environmental and social challenges identified would result in a slow decline.

The CSIRO identified six important challenges that are already taking hold or on the horizon:

• The rise of Asia – The development boom in China that fuelled strong demand for Australian commodities (particularly resource and energy exports) is tapering off as China transitions to a new phase of growth fuelled by domestic consumption and services. However, growth in Asia could also create significant opportunities for Australia. By 2030, the Asia-Pacific region is set to consume more that half of the world's food, 40% of its energy, and be home to an estimated 65% of the world's middle class, resulting in increased demand for Australia's quality produce and service exports including tourism, education, health and aged care services, entertainment and financial and professional services.

How can local government position its communities to reap the benefits of the rise of the Asian middle class and manage any impacts? What partnerships are important?

Technological change – New disruptive technologies are transforming industries and the way people
live, work, and interact with each other. They are also changing the skills that will be needed in
the workforce of the future. In the face of declining academic results Australia faces difficulties in
ensuring that the workforce is prepared for the jobs of the future. With adaptation strategies in place
embracing technology can have a net positive outlook for jobs.

What are the pre-requisites for commitments to take advantage of technological change? What adaptation strategies are required at a local level to ensure councils and local communities are ready for the jobs of the future? What partnerships may be required?

• Climate change and environment – a broad range of impacts will be experienced in Australia as a result of global climate change, the severity of which will depend on the effectiveness of global emission reductions and local adaptation. The impacts include more extremely high temperatures and few extremely low temperatures, less rainfall and more droughts in southern Australia, less snow, more intense rainfall and fire weather, and fewer but stronger cyclones, and sea level rise. These changes will increase stress on Australia's ecosystems that are already threatened, and significantly affect agriculture, forestry, fisheries, transport, health, tourism, finance and disaster risk management. It is possible to strive towards zero emissions through a range of actions that target key sectors including energy, land use, urban infrastructure and industrial systems.

How do we work together to ensure that there is local adaptation to climate change and climate extremes? What partnerships are available to achieve zero emissions?

• Demographics – Australia's population is estimated to reach 41 million by 2060. This increase will be accompanied by an ageing of the population resulting in a reduction in the proportion of working age people from 66% in 2018 to an estimated 60% in 2060. This will impact economic output and infrastructure requirements and place pressure on government budgets. The impacts of population growth are likely to be felt most strongly in urban environments, with Sydney and Melbourne projected to be home to 8-9 million people and Brisbane and Perth increasing to 4-5 million people. If density does not increase, more and more people will be distanced from jobs, higher education, health services and transport.

What partnerships and forward planning are required to manage the impact of population growth in urban areas? How do regional and rural areas work in partnership to realise the benefit of population growth?

- Trust Trust in institutions including governments, businesses, non-government
 organisations and the media has declined significantly since 1993 when 42% trusted
 government compared with just 26% in 2016. The loss of trust threatens the social licence
 to operate for Australia's institutions, restricting their ability to enact long term strategies.
- How can local governments utilise partnerships to strengthen our social licence to operate?
- Social cohesion like trust, social cohesion has declined falling from a baseline of 100 in 2007 to 88.5 in 2017, according to the Scanlon Foundation Index. This index considers survey respondents' sense of belonging and worth, social justice and equity, political participation and attitudes towards minorities and newcomers. The drivers of social cohesion are not fully understood but the following factors may all play a role: issues related to trust; financial stress, slow wage growth; poor housing affordability and its disproportionate affect on low income earners; and the rise of inequity.



How can local governments work in partnership with their communities and others to build and maintain social cohesion?

If Australia tackles these six challenges head on using a collaborative approach, we can achieve a bright future as a nation. However, there are five major shifts or changes that must occur. Each of these shifts have several "levers" that support their attainment. Local government has a role in some of the levers.

- An industry shift to enable a productive, inclusive and resilient economy with new strengths in both the domestic and export sectors
 - o Increase the adoption of technology to boost productivity in existing industries that have historically supported Australia's growth, as well as new industries.
 - o Invest in skills to ensure a globally competitive workforce that is prepared for technology-enabled jobs of the future.
 - o Develop export-facing growth industries that draw on Australia's strengths and build competitive advantage in global markets and value chains.

What can be achieved through partnerships that can address the gap between regions that are struggling and those that are well-off?

- An urban shift to enable well-connected, affordable cities that offer more equal access to quality jobs, lifestyle amenities, education and other services.
 - Plan for higher-density, multicentre and well-connected capital cities to reduce urban sprawl and congestion.
 - Create mixed land use zones with diverse high-quality housing options to bring people closer to jobs, services and amenities.
 - o Investin transportation infrastructure, including mass-transit, autonomous vehicles and active transit, such as walking and cycling.

Rural communities are essential to Australia's wellbeing. What is required to ensure equitable access to quality jobs, lifestyle amenities, education and other services? What role do partnerships have to play in this?

Local governments are vital partners in achieving the urban shift? What needs to be brought to the partnerships by other parties? What policies need to be developed or changed?

- An ENERGY shift to manage Australia's transition to a reliable, affordable, low-emissions
 energy economy that builds on Australia's existing sources of comparative advantage.
 - o Manage the transition to renewable sources of electricity, which will be driven by declining technology costs for generation, storage and grid support.
 - o Improve energy productivity using available technologies to reduce household and industrial energy use.
 - Develop new low-emissions energy exports, such as hydrogen and high-voltage direct current power.



What role do local governments play in the energy shift? How will local governments and communities benefit?

- A LAND shift to create a profitable and sustainable mosaic of food, fibre and fuel production, carbon sequestration and biodiversity.
 - Invest in food and fibre productivity by harnessing digital and genomic technology, as well as using natural assets more efficiently.
 - o Participate in new agricultural and environmental markets, such as carbon forestry, to capitalise on Australia's unique opportunities in global carbon markets.
 - o Maintain, restore and invest in biodiversity and ecosystem health, which will be necessary to achieve increased productivity.

How can rural and regional communities' benefit from the land shift? What partnerships are required to achieve this shift?

- A CULTURE shift to encourage more engagement, curiosity, collaboration and solutions, and should be supported by inclusive civic and political institutions.
 - o Rebuild trust and respect in Australia's political, business and social institutions.
 - o Encourage a healthy culture of risk taking, curiosity and an acceptance of fear of failure to support entrepreneurship and innovation.
 - o Recognise and include social and environmental outcomes in decision-making processes.

How can local governments build partnerships with their local communities that also benefit the nation as a whole?

How can local governments work in partnership with the Australian Government and other key stakeholders to achieve these shifts and other significant policy challenges?

Can a partnership approach address the current infrastructure backlog and ensure that infrastructure (including transport infrastructure) is available and fit for the future?

Trust

To effectively implement the scale of change and reform that will be required for the growing Australian population, government needs to focus on rebuilding trust. According to the *Edelman Trust Barometer*², trust in government around the world fell to record lows in 2018. While modest increases were reported in the 2019 study including in Australia, citizens around the world are struggling to trust that their governments are working in their best interest.

The 2018 report *Trust and Democracy in Australia: Democratic decline and renewal* ³ revealed that Members of the Australian Parliament (MPs) in general are distrusted by nearly half the population (48 per cent) with only one in five (21 per cent) are willing to express that they trust them "a little bit". For State MPs and local councillors, the figure is slightly better with 31 % and 29 % respectively indicating they "trust them a little bit". Table 1 details the level of trust in different generations.

	Generation Z (1995-present)	Millennials (1980-94)	Generation X (1965-79)	Baby Boomers (1946-64)	Builders (1925-45)
State/Territory Government	38.5%	40.0%	26.7%	35.7%	44.1%
Federal Government	39.5%	31.5%	21.5%	30.8%	39.2%
Political parties	26.9%	15.6%	12.2%	16.7%	15.7%
Local Government	66.5%	47.1%	33.6%	47.5%	54.9%
Government ministers	27.5%	24.5%	15.7%	24.3%	31.1%
MPs in general	26.9%	23.2%	16.1%	20.2%	22.3%
Local Councillors	33.8%	31.7%	24.7%	27.2%	33.3%
Public Servants	45.4%	40.4%	34.4%	39.4%	35.9%
Your local MP	29.2%	30.5%	27.5%	31.2%	39.8%

Table 1: Levels of political trust in different generations (source: Stoker et al 2018)

The report revealed that one thing that appears to unite most Australians is complaining about their politicians with the three biggest grievances being:

- politicians are not accountable for broken promises;
- that they don't deal with the issues that really matter; and
- that big business/trade unions have too much power.

Professor Ken Smith, the Dean and CEO of the Australia and New Zealand School of Government (ANZSOG), is intent on understanding the factors that drive distrust in government and developing innovative ways to counter some of these trends. He has highlighted that people look at central government and see bureaucrats far removed from their own local circumstances. In Australia, where people live in very varied conditions, it is crucial for policymaking to be based in local realities. Yet locally-based solutions have not been the method of choice so far in Australian politics. The answer, according to Professor Smith, is devolved government, or subsidiarity where "policies are driven by and tailored to the needs of the local community – to avoid the problem of service provision that completely misses the mark".

Some commentary suggests that declining trust and confidence is driven by a perceived failure of our institutions to uphold promises and deliver outcomes. Research undertaken for *Trust and Democracy in Australia: Democratic decline and renewal* ⁵ revealed a significant appetite for reform including the co-design of policies with ordinary Australians, citizen juries, to solve complex problems that parliament can't fix, and reforms aimed at creating a stronger community or local focus to decision-making.

The Review into the Australian Public Service (APS) had a focus on delivering local solutions⁶ not only in terms of place-based policy making but also by paying attention to communities (often specific communities determined by interest or identity). The review found that there is currently no guiding set of administrative principles or coordinated holistic architecture either within the APS or across the APS and other levels of government to fully support and enable local delivery solutions.

The report⁷ went on "evidence suggest the need for increasing localised solutions in genuine partnership with communities to achieve best social, economic and environmental outcomes. Top down policy making is no longer sufficient alone to deal with community expectations or the complexity of challenges faced in community settings. Communities themselves need to be part of the solutions, right from problem conception to design, implementation and evaluation". "There are opportunities for the APS to get closer to the communities it services directly and indirectly (through effective partnerships with other levels of government and civil society".

How can local governments address the trust deficit with their local communities and assist the Australian Government to do the same?

How can the Australian Government and local governments maximise the strengths and abilities of the public service (including council staff) and deliver in partnership for our communities?

How can we draw on the strengths and resourcefulness of local governments and local communities to work in partnership with the Australian Government to tackle issues of national significance and lift key economic and social indicators?

What do local governments bring to the table to tackle issues of national significance?

REFERENCES

PAGE 4

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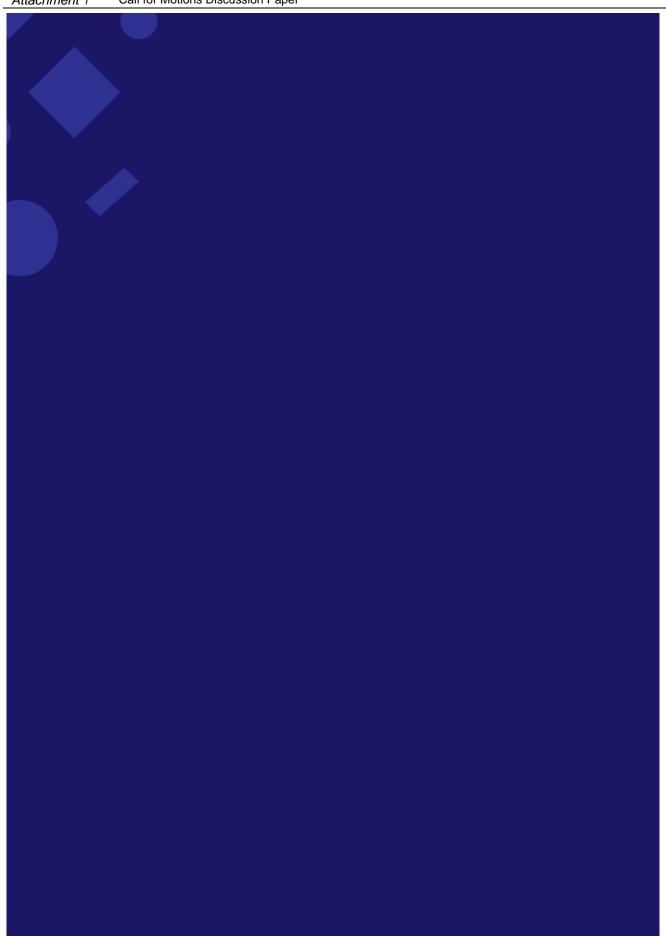
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5. Stoker, G; Evans, M and Halupka, M (2018) Trust and Democracy in Australia: Democratic Decline and Renewal. Report No.1 Democracy 2025 Canberra

6. Althaus, C and McGregor C (2019) Ensuring a world-class Australian Public Service: delivering local solutions. An ANZSOG research paper for the Australian Public Service Review Panel Australian & New Zealand School of Government ANZSOG.EDU.AU

7. Ibid.







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National General Assembly of Local Government

14—17 June 2020 Canberra



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President Welcome

National General Assembly 14 - 17 June 2020



Dear Colleagues,

I'm delighted to invite you to the 2020 National General Assembly of Local Government at the National Convention Centre in Canberra from 14 to 17 June.

The theme for our 26th NGA is Working Together For Our Communities which acknowledges that we cannot tackle major challenges which face our communities by acting alone. We need to work together as a sector, with other levels of government and with nongovernment partners.

We've seen the truth of that in the bush fires that have ravaged so much of Australia over the past spring and summer.

Councils have stepped up to lead and offer help in so many ways, showing the power of working together.

Councils have also shown resilience in action during the bushfire crisis, and ongoing drought.

Community resilience is one of the topics we'll be exploring at length during our NGA.

We'll hear from professionals and council elected members about the ways they're developing and strengthening resilience in their communities, and how their insights can be applied in your council.

You'll also learn from leading practitioners who'll share their expertise about a range of topics encompassing community engagement and crowd-powered communities.

In short, leaders who are keen to help us all work together for our communities.

We hope you'll join as for the 2020 NGA, the premier gathering of Local Government representatives in Australia.

It's a unique event that brings together councils, staff and industry to advocate, network, celebrate, learn and build strategic relationships that will position participants at the forefront of local governance.

Will you join us?

Mayor David O'Loughlin ALGA President



Key Dates:

Submissions of Motions for Debate by 11.59am Friday 27 March 2020

Early Bird Registration on or before Friday 8 May 2020

Standard Registration on or before Friday 5 June 2020

Late Registration after Friday 5 June 2020

Register online at NGA20.com.au



Provisional Program

SUNDAY 14 JUNE		
5.00pm	Welcome Reception	
MONDAY 15 JUNE		
9.00am	Opening Ceremony Welcome to Country, Violet Sheridan	
9.15am	ALGA President Opens the Assembly	
9.20am	Prime Minister Address (invited) The Hon Scott Morrison MP	
9.35am	ALGA President Address	
10.00am	MORNING TEA	
11.00am	Keynote Address State of Play in Australian Politics Peter Van Onselen, Political Editor, Network Ten and Professor of Politics and Public Policy, Griffith University	
11.45am	What does the Political Landscape Mean for Local Government	
12.30pm	LUNCH SJIT	
1.30pm	Keynote Address Demography, More Than Destiny Liz Allen, Demographer and Postdoctoral Fellow, ANU College of Arts and Social Sciences	
2.15pm	Addressing Social Inclusion	
	Launch of Local Council Domestic and Family Violence Prevention Toolkit	
2.45pm		
2.45pm 3.00pm	Violence Prevention Toolkit	
· 	Violence Prevention Toolkit Patty Kinnersly, Chief Executive Officer, Our Watch	
3.00pm	Violence Prevention Toolkit Patty Kinnersly, Chief Executive Officer, Our Watch AFTERNOON TEA A proud past. A bright future.	
3.00pm 3.30pm	Violence Prevention Toolkit Patty Kinnersly, Chief Executive Officer, Our Watch AFTERNOON TEA MArthur 5 Aproud past. A bright future. Debate on Motions Minister for Regional Health, Regional Communications and Local Government Address (invited)	



TUESDAY 16 JUNE			
9.00am	Keynote Address Building and Leading a Resilient Community Through Times of Crisis Dr Neryl East, Media, Communications, Reputation and Credibility Expert		
9.45am	Panel Responding Under Fire: Shared Reflections on Leading your Community During an Emergency Facilitator: Dr Neryl East Panelists TBC		
10.15am	Keynote Address What Climate Emergency? Looking at Climate Change Through a Financial, Liability and Risk Lens Sarah Barker, Head of Climate Risk Governance, MinterEllison		
11.00am	MORNING TEA		
11.30am	Debate on Motions		
12.30pm	LUNCH		
1.30 pm	Concurrent Sessions Preventing Domestic Violence in your Communities Implications of Climate Change for Local Government Tackling Technology		
3.00pm	AFTERNOON TEA		
3.30pm	Leader of the Opposition Address (invited) The Hon Anthony Albanese MP		
4.00pm	Debate on Motions		
4.55pm	President Close		
7.00pm - 11.00pm	NGA Dinner Parliament House		

WEDNESDAY 17	JUNE
9.00am	The Future of Mobility in Local Government: Minimising the Risks and Capatilising on the Opportunities Daniel Hilson, CEO, Evenergi and Chair, Charge Together Program
9.45am	Dealing with Disasters
10.30am	MORNING TEA
11.00am	Keynote Address Dr Geoff Wilson, Entrepreneur, Adventurer and 3-Time World Record Holder
12.00pm	ALGA President's Closing Address
12.30pm	LUNCH

2020 Speakers



HON ANTHONY ALBANESE MP

Leader of the Opposition

Anthony has represented the Inner West of Sydney as the Federal Member for Grayndler since 1996. He is currently the Leader of the Opposition.

During the Rudd-Gillard Government he served as Deputy Prime Minister, Minister for Infrastructure, Transport, Regional Development and Local Government, Minister for Broadband, Communications and the Digital Economy and Leader of the House.

Anthony was named Infrastructure Minister of the Year in 2012 by Londonbased publication Infrastructure Investor and in 2010 was named Aviation Minister of the Year for producing Australia's first ever Aviation White Paper.

Anthony believes strongly in the need for the government to invest in infrastructure and transport in our cities and regions to ensure our growing communities are productive, liveable and sustainable.



LIZ ALLEN

Demographer and Postdoctoral Fellow, ANU College of Arts and Social Sciences

Liz Allen is a demographer and social researcher, teaching research methods and researching population dynamics at the ANU Centre for Social Research and Methods.

Liz has written for The Conversation, published scholarly articles in academic journals and made contributions to research reports. She was named among the inaugural ABC Top 5 Humanities and Social Sciences academics in Australia 2018. Her book, The Future of Us (2020), is a call to action showing how demography can be harnessed to build a better Australia.

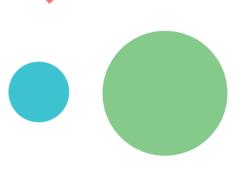


SARAH BARKER

Head of Climate Risk Governance, MinterEllison

Sarah Barker has two decades' experience as a corporate lawyer and is regarded as one of the world's foremost experts on investment governance and corporate disclosure issues relating to climate change. Her expertise is sought by public and private sector clients across Australasia, and by global institutions from the Bank of England to the United Nations PRI.

Sarah is a non-executive director of the \$30-billion FUM Emergency Services & State Super and the Responsible Investment Association Australasia, and on the Steering Committee of the Australian Sustainable Finance Initiative. She teaches the Australian Institute of Company Directors' flagship Company Directors' Course and Cambridge Institute for Sustainability Leadership's 'Earth on Board' programme, and in an academic visitor at the Smith School of Enterprise & the Environment at the University of Oxford.









HON MARK COULTON MP

Minister for Regional Health, Regional Communications and Local Government

Mark was first elected to the House of Representatives for the seat of Parkes, New South Wales, in 2007. He has since been reelected in 2010, 2013, 2016 and 2019

In January 2020, Mark was appointed to the Coalition Government Ministry by Prime Minister Scott Morrison as the Minister for Regional Health, Regional Communications and Local Government, and was officially sworn-in on 29 May 2019. From March 2018 to May 2019, Mark was the Assistant Minister for Trade, Tourism and Investment.

During his time in the Federal Parliament, Mark has also held the positions of Deputy Speaker of the House of Representatives, National Party's Chief Whip, Shadow Parliamentary Secretary for Ageing and the Voluntary Sector, Shadow Parliamentary Secretary for Water and Conservation and Shadow Parliamentary Secretary for Regional Development and Emerging Trade Markets.

Prior to his election to the House of Representatives, Mark was the Mayor of Gwydir Shire Council from 2004 until 2007. Mark has an extensive agricultural background having spent 30 years as a farmer and grazier. Mark and his wife Robyn owned and operated a mixed farming system growing cereal crops and running beef cattle. As the Federal Member for Parkes, Mark represents one of the largest Aboriginal populations in the Australian Parliament.



DR NERYL EAST

Media, Communications, Reputation and Credibility Expert

Dr Neryl East is a professional speaker and facilitator who shows current and aspiring local government leaders how to be heard, stand out and command influence.

After a media career, Neryl moved into local government where she held senior communication roles at Wollongong and Shellharbour City Councils. She managed communications at Wollongong during one of the biggest corruption scandals in Australian local government history, which led to public ICAC hearings and the dismissal of the elected council. She has also managed communications at times of fire and flood.

Neryl now consults to councils around Australia and provides training, mentoring and strategic advice on all elements of media and communication. Her expertise in emergency communication has seen her provide advice to agencies including the State Emergency Service, Transport for NSW and the South Australian Emergency Management Committee, chaired by the Premier.

Neryl has a PhD in Journalism and is a Certified Speaking Professional – an international designation awarded to only a small percentage of professional speakers globally. She is the author of five books including an Amazon best-seller on media and reputation.



DANIEL HILSON

Chief Executive Officer, Evenergi and Chair, Charge Together Program

Daniel is Founder / CEO of Evenergi, operating in UK, Australia, France and Denmark. Evenergi has helped many local governments understand the opportunities and risks in the new world of electric, autonomous, shared and connected mobility. They have completed major projects for over 20 local governments, helping with future fleet transitions, community engagement and behavioural change, and charging infrastructure planning.

Daniel is Chair of the Charge Together Program (with over 74 councils signed up) and has delivered major reports for Federal and State Governments in the area of mobility and energy markets. He is a frequent speaker on eMobility and energy markets and runs a popular Webinar series in electrification of fleets.

He has worked in Senior Management roles for global companies, including Siemens, EDF, Brookfield Infrastructure. Daniel holds a Masters of Environment Science (UNSW) and Masters of Commerce (USYD).

2020 Speakers



HON SCOTT MORRISON MP

Prime Minister of Australia

Scott Morrison was sworn in as Prime Minister of Australia on 24 August 2018.

Prior to becoming Prime Minister, Scott Morrison was Federal Treasurer. His achievements as Treasurer include:

- Record jobs growth
- Delivering tax relief for families and small businesses
- Reducing the deficit
- Getting debt under control
- Ensuring multinationals pay their fair share of tax
- -The Prime Minister says the achievement he is most proud of is the more than 100,000 jobs that were created for young people during 2017-18. This is the best result on record.

As Minister for Immigration and Border Protection, Scott Morrison successfully stopped the boats. This stopped the deaths at sea that had been occurring over the previous six years under Labor. Stopping the boats meant that, the Government could close 19 detention centres and remove all children from detention and from Nauru.

As Social Services Minister, Scott reduced abuse of the welfare system and put Australia's social safety net on a more sustainable footing.

Throughout his career in government and in the private sector, Scott Morrison has established a reputation as someone who listens to people and solves difficult policy problems.

Scott Morrison is from the Sutherland Shire in Sydney's south. He has represented his local community in Parliament for over 11 years.



VIOLET SHERIDAN

Ngunnawal Elder

Violet is a Ngunnawal Elder who grew up in her mother's country of Yass.

With her daughter and three sons and eighteen grandchildren, Violet passes on the knowledge she learnt from her Uncle Bruce Merritt of the history and stories of the Ngunnawal People the traditional owners of the lands on which we meet.



PETER VAN ONSELEN

Political Editor, Network Ten and Professor of Politics and Public Policy, Griffith University

Peter van Onselen is Network Ten's political editor and a contributing editor for The Australian, where he writes a weekly column. He is also a professor of political science and Foundation Chair of Journalism at the University of Western Australia, as well as a professor of politics and public policy at Griffith University.

Peter is a host on The Project and appears as a panelist on ABC Insiders. He has won Walkley and Logie awards for his broadcast journalism on Sky News where he worked for nearly ten years as a host, and a News Award for his feature and opinion writing in the Australia.

He is the author or editor of six books, including a biography of former Prime Minister John Howard, rated by the Wall Street Journal as the best biography of 2007. He has a PhD in political science and a masters of policy studies and a masters of commerce.





GEOFF WILSON

Australian explorer

Dr Geoff Wilson is an Australian motivational speaker with a difference. Sure, he's a vet, successful business owner and entrepreneur. But he's also without a doubt one of Australia's most accomplished adventurers.

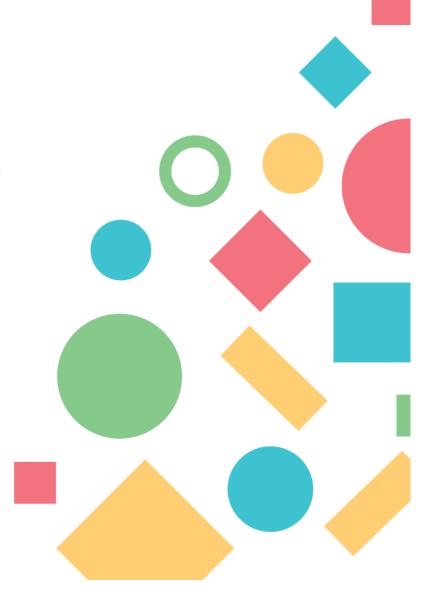
Geoff recently set a new solo and unsupported polar record for the longest expedition across Antarctica at 5,306km, taking 58 days to achieve. He also completed the first and only summit of Dome Argus by ski, and was the first Australian to reach the Pole Of Inaccessibility by ski.

Geoff knows motivation is an essential element in all of life's situations. After all, it's what drives us, makes us hungry for continuous improvement, and for many, can be the difference between success and failure. This is where Geoff comes in.

His life achievements are nothing short of inspiring. As a result, his talks have the power to kick-start real change and breathe fresh air into your approach to each and every day.

Geoff holds numerous world records including;

- Longest solo and unsupported polar expedition
- First and only summit of Dome Argus by ski
- First Australian to reach the Pole Of Inaccessibility by ski.
- Longest land journey ever by kite across
- the Sahara Desert First ever kite surfing expedition across the Torres Strait
- Fastest Solo unsupported crossing of Antarctica, coast to coast through the South Pole



General Registration

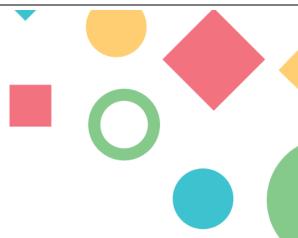
GENERAL ASSEMBLY REGISTRATION FEES		INCLUSIONS
Registration Fees — Early Bird Payment received by Friday 8 May 2020	\$989.00	Attendance at all General Assembly sessions Morning tea, lunch and afternoon tea as per the
Registration Fees — Standard Payment received on or before Friday 5 June 2020	\$1,099.00	General Assembly program — One ticket to the Welcome Drinks, Sunday — General Assembly satchel and materials
Registration Fees — Late Payment received after Friday 5 June 2020	\$1,199.00	General Assembly satcher and materials

DAY REGISTRATION FEES		INCLUSIONS	
Monday 15 June 2020	\$529.00	Attendance at all General Assembly sessions on the day of registration	
Tuesday 16 June 2020	\$529.00	Morning tea, lunch and afternoon tea as per the General Assembly program on that day	
Wednesday 17 June 2020	\$280.00	— General Assembly satchel and materials	

SUNDAY REGIONAL FORUM REGISTRATION FEES		
Forum Only Sunday 14 June 2020	\$425.00	
NGA Delegate Delegates attending the Regional Forum and the NGA are entitled to this discount	\$225.00	

ACCOMPANYING PARTNERS REGISTRATION FEES	INCLUSIONS	
Accompanying Partners Registration Fee \$280.00	— 1 ticket to the Welcome Reception, Sunday 14 June — Day tour 'Explore Canberra's Hidden Gems' Monday 15 June — Day tour 'Pialligo Master Class Experience' Tuesday 16 June — Lunch with General Assembly Delegates on Wednesday 17 June	





Payment Procedures

Payment can be made by:

<u>Credit card</u> MasterCard and Visa

Cheque Made payable to ALGA

Electronic Funds Transfer Bank: Commonwealth Bank Branch: Curtin BSB No: 062905 Account No: 10097760

Cancellation Policy

All alterations or cancellations to your registration must be made in writing and will be acknowledged by email. Notification should be sent to:

Conference Co-ordinators PO Box 4994 Chisholm ACT 2905

E-mail: nga@confco.com.au

An administration charge of \$110.00 will be made to any participant cancelling before Friday 8 May 2020. Cancellations received after Friday 8 May 2020 will be required to pay full registration fees. However, if you are unable to attend, substitutes are welcome at no additional cost.

By submitting your registration, you agree to the terms of the cancellation policy.

Privacy Disclosure

ALGA collects your personal contact information in its role as a peak body for local government. ALGA may disclose your personal contact information to the sponsors of the event for the purposes of commercial business opportunities.

If you consent to ALGA using and disclosing your personal contact information in this way, please tick the appropriate box on the registration form.

Importantly, your name may also be included in the General Assembly List of Participants. You must tick the appropriate box on the registration form if you wish your name to appear in this list.

Photographs

During the National General Assembly there will be a contracted photographer. The photographer will take images during the sessions and social functions. If you have your picture taken it is assumed that you are giving consent for ALGA to use the image.

Images may be used for print and electronic publications.

Canberra Weather in June

Winter days in Canberra are characterised by clear sunny skies but the days are cool at around 12-15C and temperatures do drop to 1C on average in the evenings, so be sure to bring a warm jacket. Mornings can be foggy so keep this in mind when booking flights. It is best to avoid early arrivals or departures in case of delays due to fog.

Coach Transfers

Welcome Reception and Exhibition Opening - Sunday 14 June 2020

Coaches will collect delegates from all General Assembly hotels (except Crowne Plaza Canberra) at approximately 4:45pm. The return coaches will depart at 7:00pm.

Daily Shuttles to and from the National Convention Centre

A shuttle service between all General Assembly hotels (except Crowne Plaza Canberra) and the National Convention Centre will operate between 8:00am and 8:30am. Return shuttles will depart the National Convention Centre at 5:30pm.

Networking Dinner – National Museum of Australia – Monday 15 June 2020

Coaches will collect delegates from all General Assembly hotels at approximately 6:45pm. A return shuttle service will commence at 10:15pm.

General Assembly Annual Dinner – Parliament House – Tuesday 16 June

Coaches will collect delegates from all General Assembly hotels at approximately 6:45pm. A return shuttle service will operate between 10:30pm and 11:45pm.

Car Parking

Parking for delegates is available underneath the National Convention Centre for a cost of approximately \$19.00 per day. Alternatively, voucher public parking is available 300m from the Centre at a cost of approximately \$15.70 per day. The voucher machines accept either coins or credit cards (Visa or MasterCard).

Social Functions

Welcome Reception and Exhibition Opening

Sunday 14 June 2020

Venue: National Convention Centre

The Welcome Reception will be held in the exhibition hall and foyer

05:00pm - 07:00pm

\$50.00 per person for day delegates and guests. No charge for full registered delegates. No charge for registered accompanying partners

Dress Code: Smart casual.

Networking Dinner

Monday 15 June 2020

Venue: National Museum of Australia

The dinner is being held in the Gandel

Atrium

07:00pm - 11:00pm

\$115.00 per person

Dress Code: Smart casual.

The Networking Dinner will be held at the National Museum of Australia this year as we continue to showcase Canberra's range of venues. Dinner will be held in the Gandel Atrium with objects from the museum's collections around the room including a Muttaburrasaurus skeleton that was discovered in Muttaburra, Queensland in 1963 and the iconic 1955 FJ Holden. Enjoy the view of Lake Burley Griffin from the bay windows as you network with delegates from other councils and organisations.

General Assembly Dinner

Tuesday 17 June 2020

Venue: Parliament House

The dinner is being held in The Great Hall

07:00pm - 11:00pm

\$150.00 per person

Dress Code: Formal/Cocktail

With upgrades now completed, we are pleased to be returning to Parliament House for the Tuesday night's dinner. Tickets to the prestigious General Assembly Annual Dinner at Parliament House are always highly sought after. Places are limited and therefore booking early is highly recommended to ensure your place.

Note: Bookings are accepted in order of

General Assembly Business Sessions

Monday 15 June 2020 -Wednesday 17 June 2020

Venue: National Convention Centre Canberra

All plenary sessions will be held in the Royal Theatre at the National Convention

Dress Code: Business Attire

Exhibition

Monday 15 June 2020 -Wednesday 17 June 2020

Venue: National Convention Centre

The exhibition is being held in the Exhibition Hall of the National Convention Centre

Centre.

Dress code: Smart casual

Partner Tours

Monday 15 June 2020 Explore Canberra's Hidden Gems

Canberra is full of famous landmarks and we've taken you to many of them over the years so today we're going to be showing you some of the city's lesser known locations and attractions. The day will start with a visit to the Classics Museum tucked away in the ANU followed by a small walk around the lower levels of the Nishi Building in the New Acton precinct before lunch.

Lunch will be followed by a tour of the National Film and Sound Archive, Australia's 'living' archive with over 3 million items that they collect and preserve for future generations to experience. The final stop for the day will be at Molly, a whiskey bar hidden away in the style of a 1920s speakeasy. Here the bartenders will teach you how to make a cocktail as well as take the opportunity to show off some of their flashy skills.

Tuesday 16 June 2020 Pialligo Masterclass Experience

Today will begin with a leisurely stroll around Rodney's Nursery, the large shop here features local products and quirky items not seen in everyday shops. You will then travel up to Pialligo Estate where you will attend a pasta masterclass featuring Canberra and surrounds produce taught by one of Pialligo's masterchefs. They will teach you how to roll out your own pasta and sauces for a delicious stuffed pasta dish and a dessert with a twist as you learn a dessert pasta recipe!

The best part? You get to eat it all afterwards!

Accommodation



Crowne Plaza

1 Binara Street, Canberra

The Crowne Plaza is adjacent to the Convention Centre and only a short walk from restaurants, bars and the main shopping district.

Twin option at the hotel consists of two double beds.

Superior Room \$325 per night — Single/twin/double

Deluxe Room \$375 per night — Single/twin/double

Avenue Hotel

80 Northbourne Avenue, Canberra

The Avenue Hotel is one of the newest options in Canberra and offers guests both studio and apartment style rooms. The hotel is a 15-20 minute walk from the Convention Centre.

The apartments have a fully functioning kitchen. Twin option at the hotel consists of two king singles.

Superior King Rooms \$285 per night — Single/twin/double

1 Bedroom Apartments \$335 per night
— Single/double

Nesuto Apartments

(previously the Waldorf)

2 Akuna Street. Canberra

Located in the heart of Canberra's CBD, the Nesuto Apartments is only a fiveminute walk from the National Convention Centre. The one-bedroom apartments also offer a separate lounge/dining area.

Twin option at the hotel consists of two single beds. Additional costs will apply if more than 2 guests are within the one room.

Studio Apartment \$210 per night — Single/twin/double

1 Bedroom Apartments \$230 per night
— Single/twin/double

Novotel

65 Northbourne Avenue, Canberra

Located on Northbourne Avenue, one of Canberra's main thoroughfares, the Novotel is a 15-minute walk from the National Convention Centre. Standard rooms have a Queen size bed while the Executive rooms have a King size bed.

Twin option for the Standard Room type consists of two double beds and the Executive Room type consists of one king bed and a pull-out sofa bed.

Standard Room \$290 per night
— Single/twin/double

Executive Room \$325 per night
— Single/twin/double

Mantra

84 Northbourne Avenue, Canberra

Mantra on Northbourne is centrally located within the CBD and approximately a 15-20 minute walk from the National Convention Centre. One-bedroom apartments also offer a separate lounge and dining area, kitchen and a fully equipped laundry.

Bedding configuration in a hotel room is one king or two single beds and a onebedroom apartment has one queen or two singles.

Hotel Room \$220 per night
— Single/twin/double

1 Bedroom Apartment \$260 per night
— Single/twin/double

Adina Apartment Hotel James Court

74 Northbourne Avenue, Canberra

The Adina Apartments Hotel James Court is approximately a 15-20 minute walk from the National Convention Centre. Twin option at the hotel consists of two single bads.

Note: Reception operates between the hours of 6.30am and 11.00pm

- 1 Bedroom Apartment \$235 per night
 Single/twin/double
- 2 Bedroom Apartment \$309 per night

 Single/double

Qt Hotel

1 London Circuit, Canberra

The Qt Hotel is a modern hotel with boutique style furnishings, central to the city and a 10-minute walk to the National Convention Centre.

Twin option at the hotel consists of two single beds.

Standard Room \$249 per night
— Single/twin/double

The Sebel Canberra Civic

197 London Circuit, Canberra

The Sebel Canberra Civic is Canberra's newest hotel opened in June 2019 and just a 7-minute walk to the National Convention Centre. Every bathroom is accessibility friendly with walk in showers.

Superior rooms come with a queen bed.

Superior Room \$160 per night — Single/double



14—17 June 2020 Canberra



Registration:

Online: NGA20.com.au

Hard copy registration forms and PDF versions are available by emailing

NGA@confco.com.au

Debate on Motions:

To assist in identifying motions for the 2020 NGA, a discussion paper has been prepared and is available at: <u>alga.asn.au</u>



CEO 03	Response to QWN 15 Edmondson Park Commuter Car Parking from 5 February 2020 Council
	meeting

Strategic Direction	Generating Opportunity Advocate for, and develop, transport networks to create an accessible city
File Ref	058398.2020
Report By	Tatjana Bozovic - Communications Assistant
Approved By	Andrew Stevenson - Chief Strategy and Engagement Officer

EXECUTIVE SUMMARY

At its 5 February Council meeting, Council requested that Council advocate that funding for rail in the Western City be fast-tracked.

RECOMMENDATION

That Council receive and note the report.

REPORT

At its 5 February Council meeting, Council requested that letters be sent to the relevant State and Federal Government ministers requesting that funding for rail infrastructure in the Western City be fast-tracked, including for the Metro and South West Rail link.

The letters also welcomed the NSW Government commitment to provide additional parking at Edmondson Park Station.

The letters were sent on 20 February 2020 to The Hon. Andrew Constance MP, Minister for Transport and Roads and The Hon. Alan Tudge MP, Minister for Cities, Urban Infrastructure and Population. Both letters are attached for reference.

Council requested an update be provided at the March Council meeting as to when these letters were sent.



ORDINARY MEETING 25 MARCH 2020 CHIEF EXECUTIVE OFFICER REPORT

CONSIDERATIONS

Economic	Facilitate economic development.	
Environment	Promote an integrated and user friendly public transport service. Support the delivery of a range of transport options.	
Social	Utilise the Western Sydney City Deal agreement to provide connectivity across the LGA through infrastructure and social initiatives.	
Civic Leadership	Actively advocate for federal and state government support, funding and services.	
Legislative	There are no legislative considerations relating to this report.	

ATTACHMENTS

- 1. Letter to The Hon. Alan Tudge MP
- 2. Letter to The Hon. Andrew Constance MP

110



Ref No.: Contact: Ph:

Date:

331554.2019 Andrew Stevenson 8711 7777 20 February 2020

The Hon. Alan Tudge MP
Minister for Cities, Urban Infrastructure and Population
PO Box 6022
House of Representatives
Parliament House
Canberra ACT 2600

Dear Minister

Council Resolution on Transport Infrastructure in the Western Parkland City

At Liverpool City Council's meeting on 5 February 2020, Council resolved that Council:

Write to the State Government and Federal Ministers requesting them to fast track funds for rail infrastructure in Western City including the Metro and the Leppington link to the Airport

As you know, South West Sydney is one of the fastest-growing parts of Australia. Furthermore our region is experiencing an unprecedented investment in catalytic infrastructure, including the new Western Sydney International (Nancy-Bird Walton) Airport ("Western Sydney International Airport"), Stage 1 of the Greater West Metro and the new M12 motorway that have the potential to transform connectivity in this region.

The NSW Government's commitment in the last election campaign to extend the new Metro line from Bankstown to Liverpool will further help deliver this improved connectivity. A significant proportion of our community commutes east from Liverpool each day, and historic underinvestment in public transport has resulted in lengthy travel times for many commuters.

Early extension of the metro line from Bankstown to Liverpool has the potential to significantly reduce commuting times for our community and improve accessibility. Improved transport access to Liverpool, from other parts of Sydney would also significantly boost jobs and investment in Liverpool City Centre. Council accordingly encourages a funding commitment from the NSW Government and the Commonwealth for delivery of this link.

Council's resolution also refers to connecting Leppington to Western Sydney International Airport by rail. As you will be aware, an extension of the South West Rail Link to the Aerotropolis forms one of the new rail projects recommended in the Western Sydney Rail Needs Study, however a timeframe is not set for this project.

Council recognises the important role the Federal Government is playing to support muchneeded infrastructure in our region, most notably through Western Sydney International Airport and the North-South Rail link



Customer Service Centre Ground floor, 33 Moore Street, Liverpool NSW 2170

All correspondence to Locked Bag 7064 Liverpool BC NSW 1871

Call Centre 1300 36 2170 Email Icc@liverpool.nsw.gov.au

Web www.liverpool.nsw.gov.au NRS 13 36 77 ABN 84 181 182 471

Attachment 1

Council strongly supports Western Sydney International Airport being rail connected from opening, and considers that the South West Rail Link extension provides the most affordable and efficient connection to communities in the Liverpool Local Government Area of the projects set out in the Western Sydney Rail Needs Study. Fast-tracking the funding and timing for this project would support early planning in our community for the improved connectivity that this project will provide when delivered.

In accordance with Council's resolution I have also written to Minister Constance in similar terms requesting a funding commitment from the NSW Government towards these projects too.

I have asked for Mr Andrew Stevenson, Council's Chief Strategy and Engagement Officer be available to discuss this letter further with your staff if that would assist. Mr Stevenson can be contacted at stevensona@liverpool.nsw.gov.au or on 8711 7535.

Yours sincerely

Tim Moore

Acting Chief Executive Officer

Attachment 2

Letter to The Hon. Andrew Constance MP



Ref No.: Contact: 331554.2019 Andrew Stevenson 8711 7777 20 February 2020

Contact: Ph: Date:

The Hon. Andrew Constance MP Minister for Transport and Roads GPO Box 5341 SYDNEY NSW 2001

Dear Minister

Council Resolution on Transport Infrastructure in the Western Parkland City

Thank you for your time recently to discuss transport issues in the Liverpool Local Government Area.

Mayor Waller and I appreciated the opportunity to brief you on our current projects, including investigations into Trackless Tram technology, and we were grateful for your assistance regarding Council's concerns on the Hoxton Park Rd upgrade project. We look forward to continuing to engage with you on these important issues and updating you as these projects progress.

At Liverpool City Council's meeting on 5 February 2020, Council resolved that Council:

Write to the State Government and Federal Ministers requesting them to fast track funds for rail infrastructure in Western City including the Metro and the Leppington link to the Airport

As you know, South West Sydney is one of the fastest-growing parts of Australia. Furthermore, our region is experiencing an unprecedented investment in catalytic infrastructure, including the new Western Sydney International (Nancy-Bird Walton) Airport ('Western Sydney International Airport'), Stage 1 of the Greater West Metro and the new M12 motorway that have the potential to transform connectivity in this region.

The NSW Government's commitment in the last election campaign to extend the new Metro line from Bankstown to Liverpool will further help deliver this improved connectivity. A significant proportion of our community commute east from Liverpool each day, and historic underinvestment in public transport has resulted in lengthy travel times for many commuters.

Early extension of the metro line from Bankstown to Liverpool has the potential to significantly reduce commuting times for our community and improve accessibility. Improved transport access to Liverpool, from other parts of Sydney would also significantly boost jobs and investment in Liverpool City Centre. Council accordingly encourages the early funding commitment and delivery of the extension of this link. Council officers are ready to work with your agency on this critical project and I would be grateful if Transport for NSW could provide Council with an update on planning for the extension.



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Response to QWN 15 Edmondson Park Commuter Car Parking from 5 February 2020 council

meeting

Attachment 2

Letter to The Hon. Andrew Constance MP

Council's resolution also refers to connecting Leppington to Western Sydney International Airport by rail.

As you will be aware, an extension of the South West Rail Link to the Aerotropolis forms one of the new rail projects recommended in the Western Sydney Rail Needs Study, however a timeframe is not set for this project.

Council strongly supports Western Sydney International Airport being rail connected from opening, and considers that the South West Rail Link extension provides the most affordable and efficient connection to communities in the Liverpool Local Government Area of the projects set out in the Western Sydney Rail Needs Study. Fast-tracking funding and timing for this project would support early planning in our community for the improved connectivity that this project will provide when delivered.

Finally, Council again welcomes the commitment by the NSW Government to provide additional parking at Edmondson Park Station. I note that at its recent meeting Council resolved to express its need for an increase in parking spaces at Edmondson Park Station.

In accordance with Council's resolution I have also written to Minister Tudge in similar terms requesting a funding commitment from the Commonwealth towards these projects too.

I have asked for Mr Andrew Stevenson, Council's Chief Strategy and Engagement Officer be available to discuss this letter further with your staff if that would assist. Mr Stevenson can be contacted at stevensona@liverpool.nsw.gov.au or on 8711 7535.

Yours sincerely

Tim Moore

Acting Chief Executive Officer



Report By

Approved By

CEO 04	Mayoral Direction pursuant to Section 226(d) of	
	the Local Government Act 1993	
Strategic Direction	Leading through Collaboration Strive for best practice in all Council processes	
File Ref	071117.2020	

George Georgakis - Manager Council and Executive Services

Andrew Stevenson - Chief Strategy and Engagement Officer

EXECUTIVE SUMMARY

To report to Council on one instance where the Mayor, pursuant to Section 226(d) of the Local Government Act 1993 exercising in cases of necessity, the policy-making functions of the governing body of the Council between meetings of the Council.

RECOMMENDATION

That Council note and endorse the Mayoral Direction dated 17 March 2020 attached to the report.

REPORT

Section 226 of the Local Government Act 1993 outlines the role of the Mayor and Section 226(d) states that the role includes the following:

"To exercise, in cases of necessity, the policy-making functions of the governing body of the Council between meetings of the Council."

On 17 March 2020 the Mayor made a determination/direction pursuant to the policy-making responsibilities under s.226(d) of the Act.

The Mayoral Direction relates to the decision to override clause 5 and 18.8 of the current Code of Meeting Practice and all charters of Committees of Council which refer to Councillors and committee members being personally present and in committee meetings in order to participate in them.

The determination/direction was necessary and could not be delayed until the April 2020 Ordinary Meeting of Council for the following reasons:

1. The risk to staff, Councillors and members of the community due to the current situation with novel coronavirus (COVID-19) pandemic; and

ORDINARY MEETING 25 MARCH 2020 CHIEF EXECUTIVE OFFICER REPORT

2. The need for the work of Council to continue, including its committee meetins, under these exceptional circumstances.

The Mayoral Direction is attached to the report.

CONSIDERATIONS

Economic	Costs associated with carrying out the Mayoral Direction.	
	Enhance the environmental performance of buildings and homes.	
Environment	Raise community awareness and support action in relation to environmental issues.	
Social	Raise awareness in the community about the available services and facilities.	
Civic Leadership	Act as an environmental leader in the community.	
	Foster neighbourhood pride and a sense of responsibility.	
	Encourage the community to engage in Council initiatives and actions.	
	Provide information about Council's services, roles and decision making processes.	
	Operate a well developed governance system that demonstrates accountability, transparency and ethical conduct.	
Legislative	Section 226(d) of the Local Government Act 1993.	

ATTACHMENTS

1. Mayoral Direction dated 17 March 2020



MAYORAL DIRECTION

Pursuant to s.226(d) of the Local Government Act 1993

(TRIM 124053.2017)

On 17 March 2020, I, Wendy Waller, being the elected Mayor of Liverpool City Council, make the following determination/direction pursuant to my policy-making responsibilities under section 226(d) of the *Local Government Act 1993*:

- To override clause 5 and 18.8 of the current Code of Meeting practice and all charters of Committees of Council which refer to Councillors and committee members being personally present in committee meetings to in order to participate in them.
- 2. For the purpose of complying with clause 5 and 18.8 of the Code of Meeting Practice, and only in the case of exceptional circumstances, Councillors and committee members will be deemed to be personally present and in attendance if they attend and participate in the committee meeting via technological means including but not limited to phone or video conferencing platforms which I determine from time to time.
- For the avoidance of any doubt, a councillor or committee member will not be considered or treated as absent and will be entitled to participate in the committee meeting if the participation is via phone/video conferencing only if in accordance with this direction.

This determination/direction is necessary and cannot be delayed until the next Ordinary Meeting of Council for the following reasons:

- The risk to staff, Councillors and members of the community due to the current situation with novel coronavirus (COVID-19) pandemic.
- The need for the work of Council to continue, including its committee meetings, under these exceptional circumstances.

The Chief Executive Officer will report this determination/direction to the next Ordinary Meeting of Council, scheduled for 25 March 2020.

Date of determination/direction:

Wendy Waller

Mayor

Liverpool City Council

Dr Eddie Jackson

Acting Chief Executive Officer

Liverpool City Council

	Report back - NOM 01 Feral Cats and Trap-
EGROW 01	Neuter-Return (TNR) Program from 5 February
	2020 Council meeting

Strategic Direction	Strengthening and Protecting our Environment Develop, and advocate for, plans that support safe and friendly communities	
File Ref	034212.2020	
Report By	Nada Mardini - Manager Community Standards	
Approved By	David Smith - Acting Director City Economy and Growth	

EXECUTIVE SUMMARY

At its meeting of 5 February 2020, Council resolved:

That Council:

- 1. Investigate the feasibility of developing a TNR program at Liverpool Animal Shelter;
- 2. Involve local veterinarians and veterinary clinics in providing pro bono services to assist with the TNR program and rehoming of cats;
- 3. Identify other organisations, i.e. the RSPCA, that may also be able to assist and add value to a local TNR program;
- Consider other measures that can be undertaken within the LGA to mitigate the impacts of feral cats on the local community and provide a report back to Council by the May 2020 Council meeting;
- 5. Write to relevant State Minister recommending that the State Government adopt legislation similar to the Western Australian Cat Act;
- 6. Addresses with WSROC the opportunity for WSROC to advocate for a regional solution;
- 7. Include in the LGA and LGNSW Conference Agenda a call for the Federal and State Government to provide funding to Council, to change the Companion Animal Act and provide Council funding to enable councils to enact the new measures to identify stray animals and non-registered cats as homeless and desex and house the cats until homes can be found in order to address feral cat plagues in urban areas; and



8. Bring its No Kill Policy to the next Council meeting for its consideration and that the report include some measurement in terms of what neighbouring Councils do or what the standard is across NSW.

This report provides as update on the actions required to be undertaken by Council in response to the resolution.

RECOMMENDATION

That Council receives and notes this report.

REPORT

At its meeting of 5 February 2020, Council resolved the following in relation to feral cats and a Trap-Neuter-Return (TNR) Program:

That Council:

- 1. Investigate the feasibility of developing a TNR program at Liverpool Animal Shelter;
- 2. Involve local veterinarians and veterinary clinics in providing pro bono services to assist with the TNR program and rehoming of cats;
- 3. Identify other organisations, i.e. the RSPCA, that may also be able to assist and add value to a local TNR program;
- Consider other measures that can be undertaken within the LGA to mitigate the impacts of feral cats on the local community and provide a report back to Council by the May 2020 Council meeting;
- 5. Write to relevant State Minister recommending that the State Government adopt legislation similar to the Western Australian Cat Act;
- 6. Addresses with WSROC the opportunity for WSROC to advocate for a regional solution:
- 7. Include in the LGA and LGNSW Conference Agenda a call for the Federal and State Government to provide funding to Council, to change the Companion Animal Act and provide Council funding to enable councils to enact the new measures to identify stray animals and non-registered cats as homeless and desex and house the cats until homes can be found in order to address feral cat plagues in urban areas; and
- 8. Bring its No Kill Policy to the next Council meeting for its consideration and that the report include some measurement in terms of what neighbouring Councils do or what the standard is across NSW.

Update on resolution points 1, 2 and 3

Council's legal team has been requested to provide advice on the legality of such a program. Once this advice is received a report will be prepared for a future Council meeting. The RSPCA has prepared a research report on this matter which is included as **Attachment 1** for Council's information. This research report includes commentary on the lawfulness of such a program in Australia.

Update on resolution point 4

This item is being addressed by the City Environment department with a report to be prepared for the May 2020 Council meeting.

Update on resolution point 5

A letter has been sent to the Minister for Local Government on 3 March 2020 (Attachment 2).

Update on resolution point 6

A request has been sent by Council to the WSROC CEO who has agreed to place this matter on a future agenda for discussion. This will be followed up in due course.

Update on resolution point 7

Council will be considering motions relating to feral cats for the NGA Conference at this Council meeting. As the LGNSW Conference will be held in October 2020 a further report will be prepared for Council's consideration closer to this time.

Update on resolution point 8

Council resolved on 27 July 2016 to operate Renbury Farm with a No Kill Policy. This resolution followed the decision by Renbury Farm (shelter used by Liverpool City Council, Bankstown, Fairfield and Camden Councils) to close down due to ongoing online criticism and a number of petitions (one attracting more than 8000 signatures) requesting an audit of its operation due to concerns over animal hygiene and early euthanatising of healthy cats and kittens. Council negotiated a lease agreement and took over the operation in December 2016 and named it the Liverpool Animal Shelter.

Several surrounding Councils operate a 'no kill' shelter, including Fairfield and Camden. Councils policy to operate the animal shelter as 'no kill' is directed by a Council resolution of 27 July 2016 which states:

"That Council is to operate Renbury Farm with a no kill policy".



There is no other policy document which outlines in further detail this resolved policy position of Council.

Available data on the NSW Companion Animal Register for the financial year 1 July 2017 to 30 June 2018 indicated the following regarding the number of cats entering the facility and euthanasia rates for this period:

Shelter	Numbers entered	Euthanised (%)
*Camden	89	39 (49%)
*Fairfield	65	37 (57%
*Liverpool	23	0
Burwood	19	19 (100%)
Canterbury Bankstown	111	76 (68%)
Parramatta	284	140 (49%)
*Randwick	23	20 (87%)
*Woollahra	23	14 (61%)
Blacktown (current)	2003	876 (44%)

(*No Kill Policy)

CONSIDERATIONS

Economic	Facilitate economic development.	
Environment	Raise community awareness and support action in relation to environmental issues.	
Social	Support community organisations, groups and volunteers to deliver coordinated services to the community.	
Civic Leadership	Provide information about Council's services, roles and decision making processes. Deliver services that are customer focused.	
	Operate a well developed governance system that demonstrates accountability, transparency and ethical conduct.	
	Actively advocate for federal and state government support, funding and services.	
Legislative	Companion Animals Act 1998.	

ATTACHMENTS

- 1. RSPCA Research Paper TNR Program
- 2. Letter to Minister for Local Government



Research report

A review of trap-neuter-return (TNR) for the management of unowned cats

Introduction

The management of unowned, stray or feral cats is an extremely complex and emotive issue. Trapneuter-return (TNR) is one method promoted, primarily in the United States, as a humane alternative to euthanasia for managing and reducing populations of unowned cats. TNR relies on desexing (neutering) a large proportion of a specific cat population to prevent further breeding. A range of arguments are mounted by pro- and anti-cat lobby groups for and against TNR programs. Science is used by most to support their position, and although some good research has been conducted, everyone would agree more is needed. This report looks at TNR from various perspectives in an attempt to understand how useful such programs would be within the Australian context.

Unowned cats - are they feral or stray?

Before considering TNR itself it is necessary to discuss what we mean by an unowned, stray or feral cat. Some overseas researchers simply classify feral cats as those that are not socialised and therefore not able to be re-homed (Bradshaw et al. 1999; Slater, 2002, 2005). This is a purely behavioural definition and, while useful when considering rehoming options for cats, is not helpful in the current discussion. Australian researchers Coman and Jones (1982) split cats into two broad groups, urban and rural, but then described separate types in each group: fully domesticated pets, wandering house pets, semi-domesticated farm cats, and feral cats. Apart from farm cats, all types were present in urban and rural settings. They noted, however, that accurately defining cat types is difficult as cats may switch from one category to another. Moodie (1995) argued for a division into domestic, feral or stray classifying feral as those cats completely independent of humans; strays as those relying to some extent on humans and domestic cats as living with humans and having their needs intentionally met by humans. Stray cats often live in the urban fringes including such places as dumps or other discrete sites. However, there is strong evidence that cats move freely between these urban sites to more distant sites completely relying on predation (Denny, 2005).

For the purpose of this paper, we have used the definitions put forward by Moodie (1995) to describe domestic, stray and feral cats. However, the term 'unowned' cat is used to describe the target of TNR programs. This covers all unconfined (stray and feral) cats that are not under the direct care of humans irrespective of their socialisation status or source (Levy & Crawford, 2004).

Cats enter the unowned population from many sources including domestic cats that have been abandoned, lost or strayed from their owners, cats deliberately introduced to control vermin and through breeding within the population (Robertson, 2008). Cats have the capacity to reproduce from a young age and often. For example, cats can be sexually active from 5 to 6 months of age, and can produce 1-6 kittens, 1.4 times a year (Nutter et al, 2004). In some instances cats may move in and out of this population as their ownership status changes.

Irrespective of where unowned cats come from, how they got there, how friendly they are, and whether they interact with humans or are dependent to some extent on humans for food or shelter, they are roaming free within a particular area. Their impact on the environment in terms of predation and disease spread, their public nuisance and concerns for their welfare, remain issues (Denny & Dickman 2010). Therefore, all such cats should be considered together but some management strategies may not apply to all such cats. The most appropriate management strategy depends on location and local population of native species.

Research Report - Trap-neuter-return

Control of unowned cats

Currently there are a number of management approaches to unowned cats:

- · Do nothing
- · Kill on site (by trapping or poisoning)
- Trap, remove and euthanase
- · Trap, remove, neuter and re-home if possible, and euthanase remainder
- · Trap, neuter and return

This paper focuses only on the last option.

According to the Australian Government's National Consultative Committee on Animal Welfare (NCCAW, 2008), any control program should: protect the welfare of cats, reduce impact on wildlife, reduce public nuisance, recognise the value of cats to our community and educate the community.

RSPCA Australia policy states that any program for the control of cats must adopt a holistic, strategic and humane approach and aim to: recognise the value of cats as companion animals and improve the overall welfare of cats; reduce the impact of hunting by cats; reduce the incidence of public nuisance caused by uncontrolled cats; incorporate measures to cover the whole cat population and thus address all sources of the problem (Policy A8.4, RSPCA Australia 2010). RSPCA Australia also endorses several principles for humane pest control including the need for a clear evaluation of the need for a control program, a built-in assessment of the effectiveness of the program, the need to use the most humane method of control available and that the method must be performed effectively over the long term to reduce adverse impacts (Policy E2.9, RSPCA Australia 2010).

Trap-neuter-return

Trap-neuter-return (or release) is one approach to the management of unowned cats which is gaining popularity in many countries, particularly the US (Denny & Dickman, 2010). It focuses on the management of cats in defined populations or 'colonies', where a colony is defined as a group of cats living in the same location and sharing a common food source. It involves capturing cats, sterilising and returning them to the place where they were found (occasionally they are released elsewhere.) Longcore et al. (2009) claim that 71-94% of a colony must be desexed and no new cats join the colony for the population to decline. Other treatments may be performed at the same time such as vaccination, de-worming and flea treatment, and they may be permanently identified by having an ear tip removed. The colonies are then 'managed' to some extent: usually the management includes some level of regular feeding and caring by volunteers. As part of ongoing management, the caretakers will trap and sterilise any new members as they join the colony.

Most TNR programs are carried out in urban or peri-urban areas. Since the recruitment of cats to the colony includes abandoned and stray animals, public education programs and more responsible pet ownership are alternative options to TNR.

The aim of TNR programs is to produce a stable, healthy cat colony with natural attrition expected to eventually reduce the numbers. This has been shown to occur in urban areas when accompanied by an adoption program (Levy, Gale & Gale, 2003), but it requires long-term consistent management. As cats move from one area to another, and people abandon new animals, new recruits join the colony and numbers fluctuate. In fact, once it is known that a TNR program is operating in an area some people abandon their cats nearby knowing they will be neutered and cared for (Slater, 2002).

A 10-year study of TNR programs in Rome, Italy found that although there was a general decrease in the number of colony cats, immigration of cats to the colonies through abandonment and straying was 21% (Natoli et al., 2006). Also, a study of TNR programs in two counties in the USA did not report a consistent reduction in colony growth or the proportion of female cats that were pregnant (Foley et al., 2005).

If reduced numbers of unowned cats is the only aim, TNR seems to be no more effective than euthanasia alone in closed populations and less effective in open populations (Denny & Dickman,

Research Report - Trap-neuter-return

2010). The cost of running a TNR program is also greater than other control methods and one could argue that it may not be the best use of limited resources.

Some have argued that managed colonies can lead to a form of animal hoarding (Lepczyk et al., 2010); others report cats in managed colonies being described as pets (Centonze et al., 2002). However, many cats in colonies continue to have far from ideal welfare status (Jessup, 2004). Jessup (2004) describes TNR as trap-neuter-re-abandon.

TNR is an important element in the 'no kill' animal shelter movement (Winograd, 2007). It is argued that since most unowned cats are not socialised adequately, if they enter shelters they are killed as they are not suitable candidates for adoption. Therefore, if such cats enter shelters it becomes impossible for the shelter to become truly 'no-kill'.

Ethical considerations

TNR raises a number of fundamental ethical questions which revolve around society's responsibility towards unowned cats. Do cats hold a special position with respect to humans and does that mean they are, and should be, treated differently from other free-living introduced animals? Most other introduced species are considered pests, and programs such as TNR are not generally considered for them. Feral dogs, camels, pigs, goats, foxes and rabbits are routinely killed due to their pest status (Lepczyk et al., 2010).

RSPCA shelters take in around 65,000 cats every year: on average, 40% of these are euthanased. A third of euthanased cats are put down for behavioural reasons, ie they were not socialised or behaviourally suited to a home situation. Feral cats represent a large number of these kittens and cats. Do these animals deserve the right to live? Also, what about the wildlife they kill - do they deserve the right to live?

TNR has its own ethical issues such as the question of interfering with a free living animal and then returning it, altered, to its home range (Jessup, 2004). The neutering may change its success and even its welfare in the wild. Neutered animals are thought to be lower down the feline hierarchy than entire animals and may lose out to fertile others.

Finally, is it ethically defensible to introduce TNR programs with the purpose of reducing euthanasia rates in animal shelters?

Conservation considerations

People who argue for and against TNR agree that cats have negative impacts on wildlife populations; they just disagree on extent. There is much debate on this issue and science can throw up conflicting results.

Grayson and Calver (2004) argue that the precautionary principle should be adopted when considering the issue of the effect of cats on wildlife populations. The precautionary principle states that when there are threats of serious consequence, lack of full scientific knowledge should not prevent measures being taken to prevent these threats. That is, there is a need for action despite uncertainty. In this situation this means that TNR cannot be used because there is a risk to wildlife.

Feral cats represent a threat to over 110 species in Australia, more than any other exotic animal or plant (Coutts-Smith et al, 2007). This threat is usually through predation but can include disease spread and competition (Denny & Dickman, 2010). This threat is recognised by the Commonwealth Government under its *Environment Protection and Biodiversity Conservation Act 1999* and by some state legislation, for example, the Victorian *Flora and Fauna Guarantee Act 1988*. Cats can predate on small to medium sized mammals, birds, reptiles, amphibians and insects. Cats are on the list of the 100 worst invasive species globally (Lowe et al, 2000 in Longcore et al., 2009).

Cats are an exotic species so do not fill any existing niche (Longcore et al., 2009). Also, there seems to be a ready supply of cats to populate colonies and this results in cats often being at densities 10-100 times higher than other similar sized predators (Liberg et al, 2000). If the TNR program is accompanied by ongoing feeding and care (which it normally is) the home range of the colony tends to reduce which will alter, but not eliminate, the predation effect.

However, a study in suburban bushland in Sydney found that the presence of cats decreased the richness of bird species but reduced the predation in above the ground bird nests (Dickman, 2007).

Council meeting

Attachment 1

RSPCA Research Paper - TNR Program

Research Report - Trap-neuter-return

That is, the cats were killing another pest species, the rat, which normally steals the eggs. Similarly, in a study in suburban Perth, cat density was not correlated with bird species richness, rather distance to nearby bushland, housing density and size of nearby bushland were (Grayson et al., 2007). Both these studies were in suburban settings so may not relate to more extensive bushland.

An issue worth mentioning is the role of cats in killing other pest species such as mice and rats. The two examples mentioned in Sydney and Perth show that cats have a role in reducing these species which themselves predate on birds. Some studies on islands have shown that if the cat numbers are reduced (by whatever means), the rat and rabbit populations skyrocket (Robertson, 2008). In other words, controlling cats alone is not the answer for positive conservation outcomes; all species with a negative environmental impact need to be managed in an integrated way.

Animal welfare considerations

Animal welfare considerations must take into account the welfare of unowned cats but also the welfare of the species upon which they prey. Feral cats are known to kill and maim native animals (Coutts-Smith et al, 2007). If we feel it is incumbent upon us to consider the welfare of individual cats then the same is true for each native animal (Lepczyk et al., 2010). Conservationists tend to consider population effects of feral cats; will the cats have any negative effect on the species? (Longcore et al., 2009). Bird lovers, in contrast, may be more concerned about the death of each individual bird even if it is a common species. The birds and animals attacked by cats suffer negative welfare outcomes.

There is evidence that at the level of the individual, cats benefit from TNR in terms of their health; body score index improves and their life expectancy increases (Robertson, 2008). They are often vaccinated at the time of capture so have immunity to common feline diseases. Also, fighting between desexed males will be less and therefore too the possible injuries and abscesses that follow fighting. However, as stated above, other studies have found little improvement in welfare (Jessup, 2004).

Some argue that these benefits should be a consideration when thinking about a TNR program. They argue that unowned cats suffer high mortality rates, high rates of disease, parasite burdens and a poor quality of life. However, others argue that if the cats are considered wild these types of welfare outcomes are a normal part of such an existence. We do not interfere in other wild animal populations. For example, it is unlawful to feed the dingoes on Fraser Island (Nature Conservation Regulation 1994 and Recreation Areas Management By-laws 1991).

There is also evidence that although the process of capture, surgery and transportation of the cats can be distressing and have some welfare implications, overall the process can be successfully managed to minimise these effects (Looney et al, 2008). A reasonable number of trapped cats will be pregnant, depending on season when trapping is carried out, but most of these can still be successfully neutered (Scott et al., 2002).

Legal considerations

Each state in Australia has its own laws with respect to animal welfare and feral or pest animal management that have implications for the status and treatment of unowned cats (see Denny & Dickman 2010 for further detail). These laws vary in their provisions, but in some jurisdictions they may act to prevent the application of TNR programs where it is unlawful to abandon an animal or release a feral or pest animal.

The term abandonment is not always clearly defined in animal welfare or domestic animal management legislation. The legal interpretation is commonly that abandonment includes intent to permanently abandon an animal by dumping it somewhere or by moving house and not returning. This leaves a grey area regarding animals that are trapped, neutered and released into the care of a community caregiver who feeds and monitors the animals.

In Victoria it is an offence to abandon a cat (or dog) under section 33 of the *Domestic Animal Act* 1994. It is also an offence under Section 9.1h of *Prevention Of Cruelty To Animals Act* 1986. However it is not clear whether animals released under a TNR program where they are continually managed constitutes abandonment.

Council meeting

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RSPCA Research Paper - TNR Program

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In Queensland, it is unlawful to release a feral animal back into the wild (Land Protection (Pest and Stock Route Management) Act, 2002). Therefore, TNR would not be lawful in Queensland under current legislation. Queensland's Animal Care and Protection Act, 2001 could be interpreted to allow a managed TNR program to occur. However, the Land Protection Act, 2001, takes precedence over the Animal Care and Protection Ac, 2001.

Would TNR programs work in Australia?

This is a difficult question to answer. First, the aim of the program would need to be clear so that the outcomes could be assessed. Various interest groups with their different perspectives have divergent aims and therefore will judge success differently.

Another important issue is how well studies conducted overseas, particularly in the US, apply to the Australian context. The native animal populations in the two countries differ markedly. Apart from the dingo, Australia has no large, free-ranging predators as does the US. Therefore, cats are rarely predated on. Also, most of our native species are small and vulnerable to predation by cats, and some are classified by the Government as threatened or at risk. Cats are capable of taking some Australian species to the point of extinction. Already Australia has lost more native species than any other country, mostly due to human interference and loss of habitat.

Most of the research into TNR has been conducted in the US. At best, the results suggest that if the aim is to reduce the number of cats in a particular location then a well-managed TNR program which includes the rehoming of kittens and euthanasia of old and sick cats can be as effective as culling alone. However, TNR is more costly. Both of these methods require on-going monitoring and can never be viewed as a one-off solution. Denny and Dickman (2010, p.36) claim that researchers agree that TNR is 'unlikely to be effective in widely dispersed, open cat populations, as occurs throughout much of the Australian mainland'.

If wildlife protection is the main concern, then TNR may not be the answer. Cats, even in a managed TNR program that are being fed regularly, hunt and kill wildlife even if the home-range is reduced. Feral cat populations in remote Australia would not be suitable candidates for TNR due to the distances involved, lack of resources to conduct TNR and to ensure long-term management, and the adverse impacts of maintaining a cat population in areas of ecological importance.

If welfare is the driving force, then again TNR is not necessarily the solution. There is evidence that cats have better welfare if part of a managed program, but other studies suggest otherwise.

Many researchers argue that future solutions actually lie in solving the problem before it starts. This is through responsible cat ownership, enforcement of cat registration and confinement, neutering of cats, and general education about the value of cat ownership and what responsible ownership means. The money invested in TNR programs would be better spent on education and community awareness and cat desexing programs.

There is also some evidence that when TNR programs are introduced a general community feeling develops that the problem is solved. It appears to remove the responsibility of individual members of the public to look after their cats because someone else will.

Conclusions

The management of unowned cats, and whether TNR is the best solution, are both extremely complex issues. Feral and stray cats exist in Australia because of actions taken by humans. They suffer ill health, starvation and poor welfare, they predate on wildlife and in turn cause suffering to their prey. In areas of ecological importance, they have a significant adverse impact on some threatened or sensitive species. Yet it is accepted that it is impossible to eradicate feral or stray cats from mainland Australia, which means that control must be considered as an ongoing activity (NCCAW 2008).

There is no simple or 'one size fits all' solution. There may be some well defined and contained areas where an unowned cat population is having a limited influence on wildlife where a TNR program could be a good option. Such a program would need to be well managed and have sufficient resources to continue over time. It would need to include desexing of adults, re-homing of kittens and adults that are socialised to humans, and euthanasia of older or sick animals. However, as a long term strategy, in most of Australia, it is difficult to recommend (Denny &

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Dickman, 2010). Also, the strategy may contravene existing animal welfare or pest/feral animal management legislation in some jurisdictions.

Since resources for cat control are limited, resources in and around towns and cities would be better spent on education, increased community awareness about responsible cat ownership, targeted desexing programs particularly for low-income earners, and better laws and regulations. These strategies should reduce the number of owned animals and their offspring entering the unowned cat population.

For remote Australia where feral cats are completely unsocialised and therefore not candidates for rehoming, the most cost-effective and humane option is likely to be targeted and ongoing lethal control in priority areas where adverse environmental impacts are highest.

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EGROW 01

Report back - NOM 01 Feral Cats and Trap-Neuter-Return (TNR) Program from 5 February 2020

Council meeting

Attachment 2

Letter to Minister for Local Government



Ref No.: Contact: Ph:

Date:

033132.2020 Nada Mardini 8711 7651 3 March 2020

The Hon. Shelley Hancock, MP Minister for Local Government GPO Box 5341 Sydney NSW 2001

Dear Ms Hancock

Re: Stray/Feral Cats

Thank you for your letter dated 15 November 2019 advising Government measures to strengthen the legislation in relation to cats under the Companion Animals Act.

Council continues to receive representation from the community regarding the management of feral and stray cats. Despite improvement to the legislation, it is difficult under the legislation to

Council requests that consideration be given to creating and adopting similar legislation to the Western Australian Cat Act which requires cats to be sterilised and permits an authorised person to seize a cat on private property with the consent of the owner/occupier.

These provisions will help in the control and management of cats and reduce the adverse impact on the environment.

For any further information on this matter, please contact Manager Community Standards, Ms Nada Mardini on 8711 7651.

Yours sincerely

Eddie Jackson

Acting Chief Executive Officer



EGROW 01

Report back - NOM 01 Feral Cats and Trap-Neuter-Return (TNR) Program from 5 February 2020

Council meeting

Attachment 2

Letter to Minister for Local Government

LIVERPOOL CITY COUNCIL®

Ref No.: Contact: Ph: Date: 247194.2019 Nada Mardini 8711 7651 17 October 2019

The Hon. Shelley Hancock, MP Minister for Local Government GPO Box 5341 Sydney NSW 2001

Dear Ms Hancock

Re: Stray/Roaming Cats

I write in relation to stray/roaming cats in the Liverpool Local Government Area which I also believe is an issue throughout the state.

Council on a regular basis receives complaints from residents concerning stray/roaming cats. In response, Council provides information on responsible cat ownership and how to discourage stray cats from roaming on a property. In addition Council has programs such as subsidies for desexing and free microchipping. Council is also currently working with the RSPCA and Animal Welfare League to arrange a desexing and microchipping campaign to assist with cat numbers and encourage responsible pet ownership.

Under current State Legislation (Companion Animals Act) cats are permitted to stray. However, this does not apply to dogs as it is an offence to not have a dog under effective control in a public place. On that basis Council requests that consideration be given to amending the Companion Animals Act so the same legislation apply for cats.

It is considered that changes to the legislation in addition to education regarding responsible pet ownership will assist in reducing stray cat numbers as well as roaming cats.

For any further information on this matter, please contact Manager Community Standards, Ms Nada Mardini on 8711 7651.

Yours sincerely

Kiersten Fishburn Chief Executive Officer



Customer Service Centre Ground floor, 33 Moore Street, Liverpool NSW 2170

All correspondence to Locked Bag 7064 Liverpool BC NSW 1871 Call Centre 1300 36 2170

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Web www.liverpool.nsw.gov.au NRS 13 36 77 ABN 84 181 182 471



Your ref: 247194.2019 Ref: A677771 6

Ms Kiersten Fishburn General Manager Liverpool City Council Locked Bag 7064 LIVERPOOL BC NSW 1871

By email: lcc@liverpool.nsw.gov.au

Dear Ms Fishburn

Thank you for your correspondence of 17 October 2019 requesting that the NSW Government amend the Companion Animals Act 1998 (the Act) to make it unlawful to allow a cat to stray.

I have noted Council's request and commend it for the work it is currently doing to promote responsible pet ownership within the community.

You will be pleased to know that I have recently re-formed the Responsible Pet Ownership Reference Group (Reference Group) to provide me with advice on strategic companion animals issues. In response to growing community concern about the impact of roaming cats on native wildlife, and recent motions put forward at the Local Government NSW annual conference, I have asked the Reference Group to consider the issue of roaming cats as a key topic for discussion. The suitability of existing provisions in the Act will be considered.

In the meantime, the Government has enacted new measures to strengthen incentives to identify, register and de-sex cats, which may be expected to reduce nuisance and roaming. From 1 July 2020, annual permits for non-desexed cats will be introduced in NSW. This will mean that owners of cats that are not de-sexed by the age of 4 months will be required to pay an ongoing fee of \$80 per year. This is likely to reduce unwanted litters and consequently reduce the number of cats roaming and preying on wildlife.

It is also important that as many cats as possible are identified and registered, increasing the likelihood that councils can take effective compliance action. A range of maximum penalties and on-the-spot fines have been increased under the legislation. On-the-spot fines for failing to microchip a cat or failing to register a cat have increased to \$180 and \$330 respectively. If a cat owner fails to ensure it is not in a public place where it is prohibited or fails to ensure it has an acceptable form of identification, on-the-spot fines have increased to \$180.

Implementation of these reforms is being closely monitored by the Office of Local Government and I welcome any feedback that Council can provide on the success of the new measures.

Thank you for taking the time to bring this matter to the Government's attention.

Yours sincerely

15 NOV 2019

The Hon. Shelley Hancock MP Minister for Local Government

GPO Box 5341 Sydney NSW 2001 * P: (02) 8574 5400 * W: nsw.gov.au/ministerhancock

EGROW 02	Destination Management Plan - First year review	
Stratagia Direction	Generating Opportunity	
Strategic Direction	Create an attractive environment for investment	
File Ref	036256.2020	
Report By	Julie Scott - Manager City Economy	
Approved By	David Smith - Acting Director City Economy and Growth	

EXECUTIVE SUMMARY

The Destination Management Plan 2018/19 – 2022/23 (DMP) was adopted by Council in March 2019, with a review to take place within 12 months. This report provides a summary of DMP activities undertaken since its adoption, and a review of the DMP actions and their ongoing relevance.

A number of actions for the year 2019/20 were completed in the last 12 months. Highlights include:

- Development of a visitor brand identity and marketing campaign
- Development of Liverpool's first official Visitor Guide
- Promotion of Liverpool as a multicultural food destination
- Promotion of Liverpool's rich local heritage
- Implementation of a student discount campaign with local businesses
- Completed study to determine baseline visitation numbers

Upon review of the DMP, Council staff has determined that the Vision and Strategic Directions of the Plan remain consistent with Council's Community Strategic Plan, Delivery Program and Operational Plan and vision for Liverpool LGA. As such, much of the DMP remains unchanged and all actions are current and ongoing. There are two additional actions, which are:

- Support new street art each year throughout the local government area with a focus on the City Centre to create street art trails
- Encourage business collaborations to create visitor experience precincts



RECOMMENDATION

That Council:

- 1. Receive and note the report; and
- 2. Receive a review of the DMP in March 2022.

REPORT

1. BACKGROUND

The Destination Management Plan 2018/19 – 2022/23 (DMP) was adopted by Council in March 2019. The DMP is a five-year strategy detailing Council's priorities for the development of the visitor economy in Liverpool. Growing Liverpool's visitor economy is part of Council's broader vision to stimulate the local economy through the injection of new dollars, creation of employment opportunities and increased demand for local goods and services.

1.1 Vision

The vision for the DMP is, A place locals are proud to call home; celebrating and sharing our diversity, heritage and nature.

The DMP objective is to build a thriving visitor economy and increase the economic benefits that flow from tourism to local businesses and communities through unique visitor experiences.

1.2 Strategic Directions

The DMP has five strategic directions:

- 1. *Promote* Liverpool as a core visitor destination through increased engagement and support from locals
- 2. Support local businesses, groups and organisations to build and develop the visitor economy and their tourism products
- 3. *Celebrate* Liverpool's diversity and utilise it to grow and strengthen the visitor market base
- 4. Attract new businesses, events and investment to engage locals and increase visitation to Liverpool
- 5. Leverage existing and emerging assets to grow Liverpool's visitor economy

This report provides a summary of DMP activities undertaken since its adoption, and a review of the DMP actions and their ongoing relevance.

1.3 Actions

An Action Plan was developed, that included 20 broad actions, to be completed over from 2018/19 to 2022/23 of the DMP. Each action addresses one or more of the DMP's Strategic Directions.

2. REVIEW OF DMP

2.1 Review of Vision and Strategic Directions



Upon review of the DMP, it has been determined that the Vision and Strategic Directions of the Plan are still consistent with Council's CSP, DPOP and vision for Liverpool LGA. No changes are required to these components of the DMP.

2.2 Review of Actions from March 2019 – March 2020

It has been determined that the actions within the DMP are still consistent with its Vision and Strategic Directions. As such, all actions are current and ongoing.

The following actions were assigned for completion from March 2019 to June 2020. A brief review on their progress is provided below.

Action in Destination Management Plan	Review	
Develop a visitor brand identity and marketing campaign plan		
1.1. Develop a brand identity and marketing plan which is consistent across different components of the visitor economy	The brand <i>Love Liverpool</i> was developed in collaboration with students from Western Sydney University. The brand was officially launched in May 2019, and is now present across the local government area.	
	The logo is utilised for:	
	Promotion of all community events (on uniform and marketing collateral)	
	Liverpool Regional Museum uniform	
	Liverpool Regional Museum road sign	
	Liverpool City Council profile picture on Instagram	
	Council flags and banners	
	All tourism campaigns, including promotions in external publications, tourism videos and the Liverpool Visitor Guide	
	Student campaigns	
1.2. Develop and deliver a Love Local campaign	The Love Local campaign is based on the tourism brand, <i>Love Liverpool</i> . The campaign is called Love Livo.	
	The campaign commenced with a social media campaign using the hashtag #LoveLivo to encourage locals to photograph and share what they love about Liverpool on Instagram. To encourage organic engagement, Council held a postcard competition where the top photographs shared on social media using the #LoveLivo would become postcards distributed through local hotels for the next 12 months. This will	



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CITY ECONOMY AND GROWTH REPORT

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	now become an annual campaign held in the first quarter of each year.
	The hashtag is now regularly used on Instagram with 1,395 public posts using it as of the start of February 2020.
	The Love Livo campaign has also created an Instagram series called Livo Stories. These stories showcase Liverpool as a vibrant multicultural city with people from all walks of life. It highlights some of the unique stories of Liverpool's residents and workers.
	The Love Liverpool campaign is divided into three categories, see, taste and do. This allows locals and visitors to recognise the diversity of offerings in the region. Examples include 'see' Casula Sculpture Walk, 'taste' multicultural food in the city centre and 'do' archery at Liverpool City Archers.
	The campaign will continue to grow throughout 2020 into 2021.
1.3. Create an annual visitor guide and promotional collateral which is available in print and online. Guide should advise what Liverpool has to offer and encourage	Liverpool's first official Visitor Guide will debut on 28 March 2020. It will highlight the great things to see, taste and do in the local area.
local businesses to utilise it to increase their own marketing development	The guide features paid advertising from local businesses, recipes, maps and editorials about Liverpool. 7,000 copies will be distributed through hotels in Sydney, real estate agents, Visitor Information Centres across NSW and local businesses in Liverpool.
	The guide will continue to be utilised to inform ongoing digital campaigns to reach a broader audience. The guide will also be utilised as a sales tool when attracting tour companies and events to the local area.
	The guide will be updated annually.
1.4. Communicate with neighbouring visitor information centres about featuring Liverpool's Visitor Guide	The Liverpool Visitor Guide will be placed in at least three visitor information centres in 2020 such as Camden, Parramatta and Southern Highlands.
1.5. Enhance the existing What's On page on the Council website to allow the incorporation of a tourism webpage	Love Liverpool (tourism website) is now live on Council's What's On website – www.liverpool.nsw.gov.au/whats-on/love-liverpool



1.6. Investigate opportunities for Liverpool to feature in third party marketing publications	Liverpool has featured in third party marketing publications such as Time Out. Council will continue to seek marketing opportunities for tourism campaigns.	
1.7. Produce a city-wide visitor map	The city map will be available in the Liverpool Visitor Guide.	
Develop a social media campaign strategy to market Liverpool as a tourism precinct through organic content that creates a positive image	The social media campaign with the #LoveLivo hashtag generated a positive image of Liverpool and encouraged people to share what they love about the area. The #LoveLivo hashtag continues to be well used and respected across various social media platforms. It has publicly been utilised over 1,300 times by residents, visitors and local businesses. The social media campaign continues to grow with increased recognition of the hashtag.	
1.9. Evaluate Liverpool's online presence and develop a plan to improve digital profile	Evaluation and plan complete.	
1.11. Review Liverpool presence on third party tourism and travel website	Complete.	
1.12 Audit the accessibility of visitor information for Liverpool and develop easy to access information as recommended by the NSW Government	Ongoing.	
Position Liverpool as a multicultural hub		
2.1. Integrate Liverpool's cultural diversity into the Love Liverpool campaign	Liverpool's cultural diversity is at the forefront of the branding campaign highlighted through the Livo Stories and the Visitor Guide.	
2.2. Promote and celebrate Liverpool's unique specialty and cultural stores, for example, become the 'Sari Centre' of Sydney, increase recognition of an Iraqi Gold Souk and support the proposed indigenous cultural centre	The Visitor Guide focuses on celebrating the unique specialty and cultural stores available in the city centre. Promotion of Liverpool's cultural stores is an ongoing project throughout the implementation of the DMP.	
4. Develop a way finding strategy which will assist visitors in the CBD and surrounds		



	·	
4.1. Audit the signposting and wayfinding around Liverpool from a tourism perspective	Signage and wayfinding are addressed in the Liverpool City Centre Public Domain Master Plan, with a view to produce city centre and LGA-wide Signage Strategies that will take tourism needs into consideration.	
4.2. Create a new strategy for signposting and wayfinding around Liverpool. This includes the gateways into Liverpool, such as motorways and public transport	Signage and wayfinding are addressed in the Liverpool City Centre Public Domain Master Plan, with a view to produce city centre and LGA-wide Signage Strategies.	
6. Assist and support local businesses, growthe visitor economy whilst attracting new but	ups and organisations in the development of sinesses for future growth	
6.1. Develop a framework for Council to support businesses so they are prepared to support the growth of the visitor economy	Ongoing.	
6.2. Conduct workshops with local businesses on the impacts and benefits of a visitor economy	Workshops to be conducted by June 2021.	
6.3. Develop a tourism e-kit based on Tourism Australia's kit to help local businesses attract visitors through information and communication technology	Ongoing.	
6.4. Consult with the tourism sector in the region to receive feedback and understanding to assist growth	Connections have been made with stakeholders in the tourism sector, and relationships are ongoing.	
7. Improve the visitor experience journey through a variety of trails		
7.1. Develop a series of experience trails which can be utilised to promote the region, such as cultural, historical, indigenous, food and wine, biking and cycling	There are a series of trails featured in the Visitor Guide. These will continue to develop.	
8. Leverage the Western Sydney International (Nancy-Bird Walton) Airport development and related visitor growth to further expand and develop the local visitor economy		
8.1. Identify what we can do immediately to start to position WSIA for tourism growth	Council actively promotes the WSIA Experience Centre for general public, business and investor visitation. Further actions related to tourism growth are ongoing.	
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9. Investigate a potential site for a recreational vehicle holiday park within Liverpool LGA		
9.1. Research the benefits of a holiday park to the LGA	Study currently being undertaken, due for completion in June 2020.	
9.2. Identify a potential site for a holiday park within the LGA	Study currently being undertaken, due for completion in June 2020.	
10. Grow Liverpool's presence on guided holidays itineraries		
10.1. Consult guided holiday and tour operators on the requirements to be a destination included in their itineraries	Ongoing.	
11. Grow the local recreation tourism market	et.	
11.1. Audit existing events and sports facilities located in Liverpool and their quality	Ongoing.	
12. Establish Liverpool as a culinary tourism	n destination	
12.3. Continue to enhance and promote culinary activities in the city through taste tours	Taste Cultural Food Tours conduct regular tours in the Liverpool city centre. In addition, Council conducts a regular program of corporate taste tours where Council invites a network of local businesses and workers to participate. Taste Tours are also advertised in the Visitor Guide.	
13. Grow event-based visitation		
13.1. Continue to support Casula Powerhouse to position itself as the leading Arts Centre in South Western Sydney	Ongoing throughout all major tourism campaigns.	
13.2. Audit the existing business and events space and analyse whether they are meeting demand	Ongoing.	
13.3. Investigate and study the requirements of a city to host major events through consultation with event organisations and comparative studies with other LGAs	Ongoing.	
13.4. Explore opportunities to secure and attract iconic events which will attract people from across New South Wales including business, education, medical	Council has attracted major events including, but not limited to, Australian Local Government Women's Association Conference 2019, National Economic Development Conference 2020 and Iron Fest	



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CITY ECONOMY AND GROWTH REPORT

tourism, community and niche sectors in Liverpool	2020. Council will continue to explore opportunities to attract major events in the future.	
13.5. Develop a business and event guide to encourage the meeting, incentive, conference and events sector to utilise Liverpool as a host due to the variety of facilities available	Ongoing.	
14. Establish Liverpool as a leading destination for medical tourism and events		
14.3. Investigate existing visitation rates and yield value from the medical sector to Liverpool and activities participated outside of work	Investigation complete. The proportion of day-trip visitors to Liverpool (5%) for medical reasons is higher than Western Sydney (2) and Sydney (4%). The average length of stay for medical reasons is four days which is higher than business visitors. In the year 2018, there were approximately 15,500 visitors to Liverpool due to medical reasons.	
15. Capitalise on Liverpool's rich local herita	age	
15.2. Collaborate with the Museum of Army Engineering to promote the museum as a quality, iconic attraction for Liverpool and a focal point for military history within the LGA	Ongoing collaboration, including featuring in the Visitor Guide.	
15.4. Enhance and promote the experience of Liverpool Regional Museum	The Liverpool Regional Museum features heavily in Council's tourism campaigns. This includes featuring in the Visitor Guide and tourism videos.	
	The Museum is also an active user of #LoveLivo hashtag on social media and includes the Love Liverpool logo in their campaigns. The Love Liverpool logo is now included in the new museum street sign.	
16. Build a strong education based visitor e	conomy	
16.1. Engage local education facilities to attract the families of international students to explore and visit the area they are studying in	Ongoing.	
16.2. Engage with local businesses to develop a student discount campaign	In 2019 Council developed a new student discount campaign. The campaign was promoted to students through Council's website, the urban screen, social media and their universities.	



	Council received mixed reviews from participating businesses. Some businesses received new customers as a result of the campaign, but others did not.	
	Council is currently reviewing the student discount program to renew and launch an improved campaign in 2020.	
17. Facilitate increased visitor economy investment		
17.2. Create a Liverpool Destination Product Development Opportunities Plan	Ongoing.	
18. Provide ongoing support to the accommodation sector		
18.2. Encourage accommodation providers to promote Liverpool as a destination, both online and in-house	Accommodation providers are provided with collateral for major events, Visitor Guide, etc.	
19. Position Liverpool as a shopping destination		
19.1. Increase Liverpool's recognition as a destination for diverse shopping, including malls, boutiques, specialty stores, factory	Liverpool's shopping diversity is featured in the new Visitor Guide. It will continue to be highlighted in future campaigns and guides.	
outlets and home maker centres	The proposed Westfield expansion will increase Liverpool's recognition as a shopping destination.	
20. Determine baseline visitation figures		
20.1. Conduct a research study to determine baseline visitation numbers and data to Liverpool	Study completed in 2019, to be repeated in 2021.	
	The study determined that in the year ending 2018 Liverpool received 904,142 visitors of which 658,747 were day trippers, 193,640 were domestic overnight and 51,755 international. This has been updated in the DMP.	

2.3 Additional Actions

As a result of industry collaboration and ongoing tourism development, two additional actions have been added to the visitor guide. These actions contribute to existing strategic direction of, "Support local businesses, groups and organisations to build and develop the visitor economy and their tourism products". The new actions are:

- Support new street art each year throughout the local government area, with a focus on the city centre to create street art trails.
- Encourage business collaborations to create visitor experience precincts.

3. TESTIMONIALS

Liverpool City Council has received the following testimonials in relation to the existing DMP:

The Paper Mill

"Paper Mill Food is a food precinct in Liverpool and we are proud to use the #lovelivo hashtag frequently on social media. We are not only a restaurant precinct for locals, but a Western Sydney destination for those to visit from all around Sydney. The Liverpool guide in which we have an ad, will assist in bringing both the locals and tourists to the Liverpool area. This will not only help local businesses but boost the economy for the region."

- Lara Wilson, Marketing Coordinator, The Paper Mill

Liverpool Foodies and Growers Market

"To whom it may concern:

It is with pleasure that I send this testimonial. The Liverpool Growers and Foodies Market has loved working with Council. Susana Freitas, Tourism Development Officer, support has help us to focus our plans for the future. She has kept us up to date with developments and events happening in the area as well as sharing contacts with other local business so that we can work together for the future of the LCA."

- Marilyn Biel, Market Manager, Liverpool Foodies and Growers Market

Liverpool Regional Museum

"Liverpool Regional Museum has been an active participant in the Liverpool City Council Destination Management Plan and attended the 2019 launch at the Liverpool Foodies and Growers Market. Audience development and a positive visitor experience is a primary objective of the museum which has previously been challenging due to its location, insignificant wayfinding signage and modest marketing which resulted in a low profile.

Council staff have actively invited and included the museum within the ongoing DMP strategy, which has improved the museum profile as a Cultural Facility of Liverpool City Council and has contributed to increased visitation from the LGA and beyond under the 'Lovelivo' brand.

Recent museum re-branding has included the 'lovelivo' brand which introduces a fresh and contemporary appeal as we market to new audiences. Liverpool Regional Museum looks forward to being profiled in the forthcoming Liverpool Tourism Guide publication which will enhance and promote Liverpool to the wider community and visitors. The consultation process has been uncomplicated with pragmatic management. The museum welcomes further strategic developments."

Tony Nolan, Coordinator Museum & Heritage, Library & Museum Services

Winner of #LoveLivo social media competition 2019

"When the #lovelivo competition appeared on Facebook I thought it would be a good way to see Liverpool in a different light. After using Google Maps to find some interesting locations to photograph I thought it would be good to see what other entries



there were so I had a look at #lovelivo on Instagram. This led me to discover the Paper Mill Food precinct (which I now frequent on a regular basis), going for walks with my kids around Lake Moore/Chipping Norton Lake and also visiting the new Casula adventure playground area. In addition to all of this, the regular advertising and promotion of events on Facebook has seen my family trying to take advantage of the opportunities and activities provided by our local council."

- Troy Nuske, local resident and winner of the #LoveLivo competition in 2019

CONSIDERATIONS

	Further develop a commercial centre that accommodates a variety of employment opportunities.
	Deliver and maintain a range of transport related infrastructure such as footpaths, bus shelters and bikeways.
Economic	Encourage and promote businesses to develop in the hospital health and medical precinct (of the City Centre).
	Facilitate economic development.
	Facilitate the development of new tourism based on local attractions.
	Culture and creative industries.
Environment	Protect, enhance and maintain areas of endangered ecological communities and high quality bushland as part of an attractive mix of land uses.
	Raise awareness in the community about the available services and facilities.
	Provide cultural centres and activities for the enjoyment of the arts.
Social	Support policies and plans that prevent crime.
	Preserve and maintain heritage, both landscape and cultural as urban development takes place.
	Deliver high quality services for children and their families.



Civic Leadership	Undertake communication practices with the community and stakeholders across a range of media.
	Foster neighbourhood pride and a sense of responsibility.
	Facilitate the development of community leaders.
	Encourage the community to engage in Council initiatives and actions.
	Deliver services that are customer focused.
	Actively advocate for federal and state government support, funding and services.
Legislative	There are no legislative considerations relating to this report.

ATTACHMENTS

1. Destination Management Plan - First year review and update 2020 (Under separate cover)

EGROW 03	Draft Former Liverpool Courthouse Conservation
EGROW 03	Management Plan
Strategic Direction	Creating Connection
	Celebrate diversity, promote inclusion and recognise heritage
File Ref	035134.2020
Report By	Thomas Wheeler - Heritage Officer
Approved By	David Smith - Acting Director City Economy and Growth

EXECUTIVE SUMMARY

A draft conservation management plan has been prepared for the Former Liverpool Courthouse. The conservation management plan will guide the long-term conservation and maintenance of the courthouse. This report seeks approval from Council to place the draft document on public exhibition.

RECOMMENDATION

That Council:

- 1. Place the Draft Former Liverpool Courthouse Conservation Management Plan on exhibition for a period of 28 days; and
- Delegates to the A/CEO the finalisation of the Draft Former Liverpool Courthouse Conservation Management Plan if no submissions are received; or receive a further report outlining details of the submissions received at the conclusion of the exhibition period.

REPORT

Background

The Former Liverpool Courthouse began operations in late 1800s as a conversion of the original convict barracks constructed in 1820. The building is of solid masonry construction and features elements of both the Colonial and Victorian design periods.

The Courthouse remained in operation until the 1970s when the functions of the building where transferred to a purpose-built courthouse. The building was then transferred to Council ownership where it has been used for a variety of purposes including a Community Health Clinic and accountancy.



The building is currently subject to negotiations with the University of Wollongong regarding a future use as a legal training facility. This will support the retention of the original courthouse features, but also facilitate much needed conservation works and public access.

Conservation Management Plans

The intent of a conservation management plan (CMP) is to complete a heritage assessment of a heritage object and prepare a document to guide future maintenance and conservation work.

The document has been prepared in accordance with NSW Government guidelines for best practice heritage management and the Burra Charter. The Burra Charter, adopted in 1979 (amended 1989 and 2013), defines the best practice standard based on an international UN and International Council on Monuments & Sites (ICOMOS) guidelines for managing cultural heritage places in Australia that has been endorsed by Heritage Council of NSW and the NSW Land & Environment Court.

The document will assist in future planning for the activation and management of the Former Liverpool Courthouse.

The process to develop a CMP is an ordered methodology involving the following steps:

- 1. Identification of the place through analysis of its history and current form
- 2. Assessment of the significance of the place as a whole and its elements against a standard set of criteria
- 3. Analysis of relevant issues, constraints and opportunities affecting the object
- 4. Recommendations for policies, strategies and actions to conserve the heritage values of the place and guide management decision making.

Draft Former Liverpool Courthouse Conservation Management Plan

The draft CMP has been prepared following a review of a previous Draft CMP prepared by Paul Rappoport Pty Ltd (now Heritage21). The consultant has reviewed the previous work undertaken and updated the document to address best practice requirements as well as the changing needs of the building and Council as the owner.

Accompanying the CMP is also a 20-year Cyclical Maintenance Plan and Schedule of Conservation Works, both documents will guide the critical works needed to facilitate the future use of the University of Wollongong as well as long term conservation and preservation.

Key recommendations of the conservation management plan are:

 Conservation activities and processes are to be undertaken in accordance with the principles of the ICOMOS Australia Burra Charter;

- The significant built fabric of the Former Liverpool Courthouse Complex is to be retained, protected, maintained and conserved in accordance with the principles of the Burra Charter.
- The structures are to be managed and conserved to protect and enhance the features and characteristics that define its heritage significance;
- Ongoing preservation, maintenance and repair of original and significant fabric must be carried out using appropriate methods and materials.
- Consult with stakeholders where relevant. Potential stakeholders include: Heritage NSW, Liverpool City Council, Gandangara Local Aboriginal Land Council, National Trust of Australia (NSW), Liverpool and District Historical Society.
- This CMP should be adopted by Liverpool City Council as the guiding management document relating to the heritage conservation of the Former Liverpool Courthouse Complex.

Public Exhibition

It is proposed to place the *Draft Former Liverpool Courthouse Conservation Management Plan* on public exhibition and invite comment through the following means:

- A notice in "Liverpool City Council News" in the *Liverpool Leader*, local newspaper inviting people to review and comment.
- The draft document being placed on the "On Public Exhibition" (Liverpool Listens) page of Council's website.
- Providing an electronic copy to members of Council's Heritage Advisory Committee.

CONSIDERATIONS

Economic	There are no economic and financial considerations.
Environment	There are no environmental and sustainability considerations.
Social	Preserve and maintain heritage, both landscape and cultural as urban development takes place.
Civic Leadership	There are no civic leadership and governance considerations.
Legislative	There are no legislative considerations relating to this report.



ATTACHMENTS

- 1. Draft Former Liverpool Courthouse Historical Archaeology Assessment. (Under separate cover)
- 2. Draft Former Liverpool Courthouse Conservation Management Plan. (Under separate cover)

	Draft Amendment to Liverpool Development
EGROW 04	Control Plan 2008 - Part 1 General Controls
	(Chapter 26 Outdoor Advertising and Signage)

Strategic Direction	Strengthening and Protecting our Environment Exercise planning controls to create high-quality, inclusive urban environments			
File Ref	049640.2020			
Report By	Luke Oste - Strategic Planner			
Approved By	David Smith - Acting Director City Economy and Growth			

EXECUTIVE SUMMARY

At its meeting of 27 April 2016, Council resolved to prepare an amendment to the Liverpool Local Environmental Plan 2008 (LLEP) (Amendment 69) to permit third party advertising signage with consent in the B3 Commercial Core and B4 Mixed Use zones in the Liverpool city centre. A planning proposal was subsequently prepared which received a Gateway determination on 23 January 2018. Following Council's resolution and subsequent Gateway determination, a review of draft Amendment 69 was undertaken to reconsider the need and appropriateness of third-party advertising signage within the Liverpool city centre resulting from the Liverpool city centre LEP Amendment 52.

At its meeting on 28 August 2019, Council considered this review and resolved to defer a decision on whether to progress with Amendment 69 until the Liverpool City Centre Public Domain Masterplan was submitted to Council and community consultation is undertaken. Council also resolved to publicly exhibit both the LEP amendment and the draft DCP amendment concurrently to seek community feedback.

Given the opportunity afforded by this process, a full review of the outdoor advertising and signage provisions of the DCP has been undertaken to improve clarity, rectify errors, and reduce complexity. It is recommended that Council endorses the draft DCP amendment and publicly exhibits it concurrently with draft Liverpool Local Environmental Plan Amendment 69.

RECOMMENDATION

That Council endorses and places the draft amendment to the Liverpool Development Control Plan 2008 – Part 1 General Controls (Outdoor Advertising and Signage) on public exhibition for a minimum period of 28 days in accordance with Clause 18 of the *Environmental Planning and Assessment Regulation 2000.*

REPORT

Background

The LLEP 2008 provision applying to signage were reviewed by Council in response to a review of Council assets and representations received by Council to permit third party advertising signage within the local government area (LGA). Following this analysis, Council resolved at its meeting on 27 April 2016 to pursue an amendment to the LLEP 2008 to permit signage with consent in the B3 Commercial Core and B4 Mixed Use zones (Attachment 1). Currently, third party advertising signage is not permissible under the LLEP 2008.

A planning proposal has been prepared (draft Amendment 69) and was submitted to the Department of Planning, Industry and Environment where it received a Gateway determination on 23 January 2018 (**Attachment 2**). On 28 August 2019, Council resolved to defer a decision on whether to progress with Amendment 69 to the LEP until the Liverpool City Centre Public Domain Masterplan was submitted to Council and community consultation undertaken. Council also resolved to "publicly exhibit draft Amendment 69 and the draft DCP amendment concurrently to seek feedback" (**Amendment 3**).

Current Context for Signage

'Building identification signs' and 'business identification signs' are currently permitted with consent in most of the LGA. These signs can only advertise the building, person or business located at the premises where the sign is located. Currently billboard signs and third-party commercial signs that advertise general goods or services are prohibited throughout the LGA. For the purpose of this report these signs will be referred to as "third party advertising signage".

There are some specific circumstances where third party advertising signage is permitted within the Liverpool LGA. Advertisements in or on bus shelters are exempt development under the LLEP, meaning that no consent is required. Third party advertising signage is also permitted within transport corridor land under State Environmental Planning Policy No 64 – Advertising and Signage (SEPP 64). This includes advertising in the following locations:

- The M5 and M7 motorway;
- Along a railway corridor;
- A road that is a freeway or tollway; and
- Land that is owned, occupied or managed by the RMS and that is within 250m of a classified road.

Proposed Amendment to the LEP

Amendment 69 seeks to permit third party advertising signage with consent within B3 and B4 Zones. The *Standard Instrument* includes the following relevant definition:



signage means any sign, notice, device, representation or advertisement that advertises or promotes any goods, services or events and any structure or vessel that is principally designed for, or that is used for, the display of signage, and includes any of the following:

- (a) an advertising structure,
- (b) a building identification sign,
- (c) a business identification sign,

but does not include a traffic sign or traffic control facilities.

The amendment to the LEP would allow advertising structures and other signage with consent in B3 Commercial Core and B4 Mixed Use zones. The B3 and B4 zones are located solely within the Liverpool city centre.

Draft DCP Amendment - Outdoor Advertising and Signage

To facilitate third party advertising signage within the Liverpool city centre as proposed by Amendment 69, a concurrent amendment to the DCP has been drafted (**Attachment 4**). Within the DCP, proposals for signage and advertising are guided by detailed objectives and controls contained in Section 26 - Outdoor Advertising and Signage of Part 1 - General Controls for all Development.

The draft amendment to the DCP provides new objectives and controls to guide third party advertising proposals in the B3 and B4 zones. These changes provide objectives and guiding controls that will help to prevent visual clutter and adverse amenity impacts caused by the introduction of third party advertising within the Liverpool city centre.

Additionally, this amendment simplifies and consolidates the existing controls and objectives relating to outdoor advertising and signage more broadly. The existing Outdoor Advertising and Signage DCP chapter has been included for comparison (**Attachment 5**). The proposed DCP amendment ensures that the following is achieved:

- References to policy, legislation and guidelines are updated;
- Duplication of controls are removed;
- Further clarity is provided where required for objectives and controls;
- The quantity of objectives and controls is reduced;
- Images and diagrams are updated; and
- The layout and readability of this section of the DCP is updated and improved.

This DCP amendment has been informed by best-practice examples from other Sydney Council signage DCP's and NSW Government policy and guidelines.



Next Steps

Should Council endorse this amendment, the next step would be to publicly exhibit the draft DCP for a period of 28 days in accordance with the *Environmental Planning and Assessment Regulation 2000* concurrently with draft Amendment 69 to the LEP. During this time, members of the public will be able to view the draft DCP and LEP Amendment and make a submission. Following the public exhibition process a further report will be presented to Council for consideration.

CONSIDERATIONS

Economic	Facilitate economic development.				
Environment	There are no environmental considerations				
Social	Preserve and maintain heritage, both landscape and cultural as urban development takes place.				
Civic Leadership	Provide information about Council's services, roles and decision-making processes.				
Legislative	Environmental Planning and Assessment Act 1979				

ATTACHMENTS

- 1. Council Resolution and Report 27 April 2016 (Under separate cover)
- 2. Gateway determination Amendment 69 LLEP 2208 (Under separate cover)
- 3. Council Resolution and Report 28 August 2019 (Under separate cover)
- 4. Draft Amendment LDCP 2008 Advertising Structures and Signage (Under separate cover)
- 5. Current LDCP 2008 Advertising Structures and Signage (Under separate cover)

	Draft Amendments to Liverpool Contributions
	Plan 2009 and Liverpool Contributions Plan 2018
EGROW 05	 Liverpool City Centre to ensure clarity around
	the payment of development contributions for
	complying development certificates

Strategic Direction	Generating Opportunity Meet the challenges of Liverpool's growing population				
File Ref	050882.2020				
Report By	Shaun Beckley - Manager, Infrastructure Planning				
Approved By	David Smith - Acting Director City Economy and Growth				

EXECUTIVE SUMMARY

The purpose of this report is to make minor housekeeping amendments to *Liverpool Contributions Plan 2009* and *Liverpool Contributions Plan 2018 – Liverpool City Centre* to ensure clarity around the payment of development contributions regarding complying development certificates and to update old clause referencing in the Plans (i.e. previous s94 and s94A of the Environmental Planning & Assessment Act).

Some development types subject to development contributions under these Plans can be approved by either a Development Application (DA) or a Complying Development Certificate (CDC). Council requires the payment of development contributions for development authorised by the contributions plans irrespective of how that development was approved (i.e. by either a DA or a CDC). The proposed housekeeping amendment makes this existing requirement explicit in the Plans.

There is a separate report in the business papers relating to instalment payments for development contributions for secondary dwellings under *Liverpool Contributions Plan 2018* – *Existing Areas*. The changes proposed to the above development contributions plans are also included in this Plan to ensure clarity around the payment of development contributions for complying development certificates.

Similar changes to that proposed above are also required to *Liverpool Contributions Plan 2008* – *Edmondson Park and Liverpool Contributions Plan 2014* – *East Leppington*. Council is currently undertaking a comprehensive review of these plans and the changes proposed will be incorporated into these plans and reported to a future Council meeting once the review is completed.



No changes are required to *Liverpool Contributions Plan 2014 – Austral / Leppington North* Precincts.

The proposed amendments will not change the development contributions amount payable on any development, rather the changes ensure clarity around the payment of development contributions for complying development certificates.

If supported by Council, the amendment to the contribution's plans will be placed on public exhibition in accordance with the provisions of the Environmental Planning and Assessment Act 1979 and the Regulations.

If any submissions are received opposing the changes, a report will be submitted to Council following exhibition. If no submissions are received opposing the amendment, it is recommended that Council delegate authority to the A/CEO to finalise the amendment.

RECOMMENDATION

That Council:

- Exhibits draft Liverpool Contributions Plan 2009 (March 2020 Amendment) and draft Liverpool Contributions Plan 2018 – Liverpool City Centre (March 2020 Amendment) in accordance with the requirements of the Environmental Planning and Assessment Act 1979 and regulations; and
- Delegates to the A/CEO authority to finalise Liverpool Contributions Plan 2009 (March 2020 Amendment) and Liverpool Contributions Plan 2018 – Liverpool City Centre (March 2020 Amendment) if no submissions opposing the changes are received.

REPORT

Liverpool Contributions Plan 2009 is a Section 7.11 plan that applies to development in older release areas, including Hoxton Park, Prestons, Carnes Hill and Middleton Grange. Development contributions are levied on a range of development including new residential subdivisions, industrial development, schools and service stations.

Liverpool Contributions Plan 2018 – Liverpool City Centre is a Section 7.12 plan that applies to development within the Liverpool City Centre generally bounded by the Georges River, the Moore Point precinct and the railway line to the east, the Hume Highway to the north and west and the Shepherd Street Precinct and Atkinson Street to the south. Development contributions are levied for all development except infrastructure works.

Both Plans levy contributions on a range of development types, some of which can be approved by a complying development certificate (CDC). A recent review of *Liverpool Contributions Plan 2018 – Existing Areas* highlighted the need to clarify the role of private



certifiers in supporting Council to efficiently administer development contributions payments for development approved by a CDC.

To ensure clarity around the payment of contributions for complying development certificates, and reinforce the role of the certifier, amendments are proposed to *Liverpool Contributions Plan 2009* and *Liverpool Contributions Plan 2018 – Liverpool City Centre*. These amendments are detailed in Table 1 and Table 2 below.

There is a separate report in the business papers relating to instalment payments for development contributions for secondary dwellings under *Liverpool Contributions Plan 2018* – *Existing Areas*. The changes proposed to the above development contributions plans are also included in this Plan to ensure clarity around the payment of development contributions for complying development certificates.

Similar changes to that proposed above are also required to *Liverpool Contributions Plan 2008* – *Edmondson Park and Liverpool Contributions Plan 2014* – *East Leppington*. Council is currently undertaking a comprehensive review of these plans and the changes proposed will be incorporated into these plans and reported to a future Council meeting once the review is completed.

No changes are required to Liverpool Contributions Plan 2014 – Austral / Leppington North Precincts.

It is also proposed to update old clause referencing in the Plans (i.e. previous s94 and s94A of the Environmental Planning & Assessment Act) wherever they occur in the Plans.

Changes to text are shown in the tables in **bold**.

Table 1 – Proposed changes to Liverpool Contributions Plan 2009

Proposed Change	Comment
Section 3.4 - Include March 2020 in the table of amendments	Ensure amendment is enacted correctly.
3.6 - Types of Development to be levied Council will levy all development in Liverpool, whether approved by a development consent or complying development certificate, which generates the need for additional amenities, facilities and services, which the Council provides.	Ensures clarity that contributions are required for any type of approval (DA or CDC)
Section 3.7.1 Council will require, as a condition of development consent (on a development application or complying development certificate), the payment of a monetary contribution and/or the dedication of land for the provision of public facilities specified in this Contributions Plan, from development, which it considers will contribute to the need for those facilities. The Contributions Plan applies to development applications determined after the plan comes into force.	Reinforces contributions are required for any type of approval (DA or CDC)



Section 3.7.1 – insert at end of section:

Complying Development Certificates and Principal Certifying Authorities

In accordance with CI 146 of the *EP&A Regulation 2000*, a certifying authority must not issue a construction certificate for building work or subdivision work under a development consent unless it has verified that each condition requiring the payment of levies has been satisfied.

In accordance with CI 136L of the *EP&A Regulation 2000*, a certifying authority must not issue a complying development certificate for work unless it has included a condition requiring payment of contributions prior to commencement of work.

In particular, the certifier must ensure that the applicant provides a receipt(s) confirming that levies have been fully paid and copies of such receipts must be included with copies of the certified plans provided to the Council in accordance with Cl142(2) of the *EP&A Regulation 2000*. Failure to follow this procedure may render such a certificate invalid. The only exceptions to the requirement are where a works in kind, material public benefit, dedication of land or deferred payment arrangement has been agreed by the Council.

In such cases, Council will issue a letter confirming that an alternative payment method has been agreed with the applicant.

Change references to Section 94 or S94A to Section 7.11 or S7.12 as required throughout the plans

Ensures certifiers understand their role within the certification process as it relates to contributions.

Note: This wording is consistent with the changes proposed in CP 2018.

Housekeeping amendment to ensure consistency of the CP with current legislative references.

Table 2 - Proposed changes to Liverpool Contributions Plan 2018 - Liverpool City Centre

Proposed Change	Comment
Section 2.5 - Include March 2020 in the table of amendments	Ensure amendment is enacted correctly.
 2.7 - Types of Development to be levied Except as provided for by this clause, this Plan applies to: Residential accommodation, insofar as the Plan authorises the imposition of a requirement for a development contribution for the types of public amenities and public services described in this Plan; and All development, other than residential accommodation insofar as the Plan authorises the imposition of a requirement for a development contribution for the types of public amenities and public services described in this Plan, 	Ensures clarity that contributions are required for any type of approval (DA or CDC) where CP 2009 applies.



whether approved by a development consent or complying	ng
development certificate.	

Section 2.8

Levying of Contributions

Reinforces contributions are required for any type of approval (DA or CDC)

Council will require, as a condition of development consent (on a development application or complying development certificate), the payment of a monetary contribution and/or the dedication of land for the provision of public facilities specified in this Contributions Plan, from development, which it considers will contribute to the need for those facilities.

Section 2.8

Timing of payment of the levy

Monetary contributions are required to be paid to Council: prior to the issuing of the Construction Certificate, whether by Council or a Private Certifier.

- a) for development approved as a development application, prior to the issuing of the Construction Certificate; or
- for development approved as a complying development certificate, prior to the commencement of works, whether approved by Council or a Private Certifier.

Clarifies when the payment of contributions is required, regardless of application type (DA, CC, CDC) and approval authority (Council, Private Certifier).

Section 3.7.1

Construction certificates Certification and the obligation of accredited certifiers

In accordance with CI 136L of the *EP&A Regulation 2000*, a certifying authority must not issue a complying development certificate for work unless it has included a condition requiring payment of contributions prior to commencement of work.

In accordance with CI 146 of the *EP&A Regulation 2000*, a certifying authority must not issue a construction certificate for building work or subdivision work under a development consent unless it has verified that each condition requiring the payment of levies has been satisfied.

Ensures certifiers understand their role within the certification process as it relates to contributions.

Note: This wording is consistent with the changes proposed in CP 2018 – Existing Areas and CP 2009.

There will be no change to the cost of development as a result of the proposed amendments.

CONSIDERATIONS

Economic	Deliver	а	high	quality	local	road	system	including	provision	and
Economic	mainter	an	ce of	infrastru	ucture	and r	managen	nent of tra	ffic issues.	



Environment	Manage the environmental health of waterways. Support the delivery of a range of transport options.					
Social	Regulate for a mix of housing types that responds to different opulation groups such as young families and older people.					
Civic Leadership	Deliver services that are customer focused. Operate a well developed governance system that demonstrates accountability, transparency and ethical conduct.					
Legislative	Environmental Planning and Assessment Act 1979 Environmental Planning and Assessment Regulation 2000					

ATTACHMENTS

- 1. Draft Liverpool Contributions Plan 2009 March 2020 amendment (Under separate cover)
- 2. Draft Liverpool Contributions Plan 2018 Liverpool City Centre March 2020 amendment (Under separate cover)

	Draft Amendment 1 to Liverpool Contributions
EGROW 06	Plan 2018 – Existing Areas - Instalment
	Payments for Secondary Dwellings

Strategic Direction	Strengthening and Protecting our Environment Exercise planning controls to create high-quality, inclusive urban environments
File Ref	056459.2020
Report By	Shaun Beckley - Manager, Infrastructure Planning
Approved By	David Smith - Acting Director City Economy and Growth

EXECUTIVE SUMMARY

At its meeting on 11 December 2019, Council resolved to develop:

a policy that allows s7.11 payments on secondary dwellings to be paid in instalments with instalment 1, 50% on the issue of a Construction Certificate and instalment 2 being 50% prior to any Occupation Certificate (OC) being issued (interim and final).

The purpose of this report is to facilitate changes to Liverpool Contributions Plan 2018 – Existing Areas (CP 2018) to enable instalment payments as previously resolved by Council and clarify the relationship between complying development certificates and the payment of development contributions.

This report was presented to Council at its meeting on 26 February 2020 to implement this resolution (Attachment 1). Council subsequently resolved:

That this item be deferred to the March Council meeting until questions relating to the increases in section 7/11s, new fees and charges and the Compliance Levy can be answered).

A response to the questions raised at the 26 February 2020 Council meeting has been provided separately to Councillors.

Council cannot allow for payment of development contributions by instalment for development approved by a Complying Development Certificate (CDC), as provisions regarding payment of contributions for CDCs are set by the Environmental Planning and Assessment Regulation 2000.

If supported by Council, the amendment to the CP 2018 will be placed on public exhibition in accordance with the provisions of the Environmental Planning and Assessment Act 1979 and the Regulations.



If any submissions are received opposing the changes, a report will be submitted to Council following exhibition. If no submissions are received opposing the amendment, it is recommended that Council delegate authority to the A/CEO to finalise the amendment.

There is also a separate report in the business papers relating to minor housekeeping amendments to other Development Contributions Plans to ensure clarity around the payment of development contributions regarding complying development certificates.

The changes proposed to those plans have already been included in CP 2018 when it was reviewed in 2018. However, to ensure alignment, an additional update to CP 2018 is required to clarify that development contributions are required to be paid whether or not a development is approved by a Development Application or a Complying Development Certificate.

RECOMMENDATION

That Council:

- 1. Exhibits draft Liverpool Contributions Plan 2018 Established Areas (Amendment 1) in accordance with the requirements of the Environmental Planning and Assessment Act 1979 and Regulations; and
- 2. Delegates to the A/CEO authority to finalise *Liverpool Contributions Plan 2018 Established Areas (Amendment 1)* if no submissions opposing the changes are received.

REPORT

The purpose of this report is to facilitate changes to *Liverpool Contributions Plan 2018 – Existing Areas* to enable instalment payments of development contributions as previously resolved by Council and clarify the relationship between complying development certificates and the payment of development contributions.

At its meeting on 11 December 2019, Council resolved to develop:

"a policy that allows 7.11 payments on secondary dwellings to be paid in instalments with instalment 1, 50% on the issue of a Construction Certificate and instalment 2 being 50% prior to any Occupation Certificate (OC) being issued (interim and final)."

A report was presented to Council at its meeting on 26 February 2020 to implement this resolution. A copy of this report is included in **Attachment 1**.

Council subsequently resolved:

"That this item be deferred to the March Council meeting until questions relating to the increases in section 7/11s, new fees and charges and the Compliance Levy can be answered.).



A response to the questions raised at the 26 February 2020 Council meeting has been provided to Councillors and an extract of the response specifically relevant to contributions is included below:

"The land and works components of our Contribution Plans are indexed quarterly, based on land valuation reports and CPI respectively. CPI for works is used to ensure that the cost to deliver a specific item reflects the real cost to Council, rather than using the original figures in a contributions plan. Given the significant change to property prices over recent years, the base cost included for land in Council's contribution plans becomes outdated very quickly. To ensure the contribution rates reflect actual costs, Council applies a quarterly indexation for land based on property valuations.

Indexation of contribution plan items (land and works) is undertaken to better align the funds collected with the real cost of delivery. This approach minimises the financial impact on Council in meeting any shortfall associated with the increased cost over time of land and materials.

The increase in contributions since 2016 is dependent on the specific location and what infrastructure items are being provided in that area".

Development contributions for secondary dwellings are an important source of funds to enable Council to upgrade roads and parks within existing communities. The proposed amendment to *Liverpool Contributions Plan 2018 – Existing Areas* seeks to provide flexibility in the timing of payment of development contributions for secondary dwellings rather than change the way that contributions are calculated.

There is a separate report in the business papers relating to minor housekeeping amendments to other Development Contributions Plans to ensure clarity around the payment of contributions regarding complying development certificates. The changes proposed to those plans have already been included in *Liverpool Contributions Plan 2018 – Existing Areas* when it was reviewed in 2018. However, to ensure alignment, an additional update to CP 2018 is required. Specifically, Section 3.8 Payment of Contributions is proposed to be updated as follows (changes in bold):

Council will require, as a condition of development consent (on a development application or complying development certificate), the payment of a monetary contribution for the provision of public facilities specified in this Contributions Plan, from residential accommodation and subdivisions designed for residential accommodation, which it considers will contribute to the need for those facilities. The Contributions Plan applies to development applications determined after the plan comes into force.

This change has been included in the draft CP included as Attachment 2.

Implementation of Council's resolution of 11 December 2019 as recommended in this report will provide a level of support to applicants who may experience challenges paying the required contribution in one payment.

CONSIDERATIONS

Economic	Facilitate economic development.
Environment	There are no environmental and sustainability considerations.
Social	Regulate for a mix of housing types that responds to different population groups such as young families and older people.
Civic Leadership	Deliver services that are customer focused. Operate a well developed governance system that demonstrates accountability, transparency and ethical conduct.
Legislative	Environmental Planning and Assessment Act 1979 Environmental Planning and Assessment Regulation 2000

ATTACHMENTS

- 1. Council report 26/2/2020 instalment payments for secondary dwellings (Under separate cover)
- 2. Draft Liverpool Contributions Plan 2018 Established Area (Amendment 1) (Under separate cover)



	Post Exhibition Report - Draft Liverpool Local
	Environmental Plan 2008 (Amendment 76) -
EGROW 07	Schedule 1 Amendment to permit vehicle sales
	or hire premises at 36-36A Kookaburra Rd, North
	Prestons

Strategic Direction	Strengthening and Protecting our Environment Exercise planning controls to create high-quality, inclusive urban environments
File Ref	052134.2020
Report By	Luke Oste - Strategic Planner
Approved By	David Smith - Acting Director City Economy and Growth

Property	36-36A Kookaburra Road, North Prestons
Owner	Perpetual Corporate Trust LTD
Applicant	Craig Thomas (Logos Property)

EXECUTIVE SUMMARY

At its meeting on 29 May 2019, Council resolved to support a planning proposal to amend Schedule 1 of the Liverpool Local Environmental Plan 2008 (LLEP 2008) to enable an additional permitted use of vehicle sales or hire premises at 36-36A Kookaburra Road, North Prestons and to forward the planning proposal to the Department of Planning, Industry and Environment for a Gateway determination.

This report updates Council on the Gateway determination which was issued for the planning proposal (Draft Amendment 76) and the results of the state agency and community consultation undertaken in support of the amendment.

It is recommended that Council support the making of Amendment 76 and delegates to the A/CEO the authority to liaise with the Parliamentary Counsel's Office to finalise the LEP amendment.

RECOMMENDATION

That Council:

- Notes the Gateway determination for draft Liverpool Local Environmental Plan 2008 (Amendment 76) and the results of public exhibition and community consultation; and
- 2. Approves Amendment 76 and delegates authority to the A/CEO to liaise with the NSW Parliamentary Counsel's Office to finalise the amendment.

REPORT

Background

At its meeting on 29 May 2019, Council resolved to:

- 1. Note the advice of the Liverpool Local Planning Panel;
- Support in principle the planning proposal to amend Schedule 1 of the Liverpool Local Environmental Plan 2008 to permit vehicle sales or hire premises as a land use permitted with consent at Lot A and B Kookaburra Road, Prestons (Lot A and B DP 408207);
- 3. Delegate to the CEO to make any typographical or other editing amendments to the planning proposal if required;
- 3. Forward the planning proposal to the Department of Planning and Environment pursuant to Section 3.34 of the Environmental Planning and Assessment Act 1979, seeking a Gateway determination;
- 4. Subject to Gateway determination, undertake public exhibition and community consultation in accordance with the conditions of the Gateway determination; and
- 5. Receive a further report on the outcomes of public exhibition and community consultation.

The Planning Proposal

This planning proposal is site specific and relates to land at 36-36A Kookaburra Road, North Prestons (Lots A and B DP408207). The site is approximately 1.2km south-west of the M7 in the Prestons Industrial Estate. The site is surrounded by IN3 zoned land to the north and IN1 zoned land to the south. The nearest residential development is located approximately 235m south of the site with additional dwellings located approximately 325m to the north-west of the site. Cabramatta Creek and associated bushland is located to the west of the site, forming a border between the Prestons Industrial Estate and the surrounding residential area.



Figure 1 – Aerial photograph of the subject site (purple) and operation extent of the site (red) (Source: Nearmap)

Objectives of the Planning Proposal

The key objective of the planning proposal is to enable vehicle sales to be undertaken at the site. This sales activity is proposed to occur within the existing warehouse on site and on a portion of the existing hard-stand area outside the warehouse.

Gateway determination

A Gateway determination (**Attachment 1**) was received from the Department of Planning, Industry and Environment on 4 November 2019 and required the following actions:

- 1. Prior to public exhibition, the planning proposal is required to be amended as follows:
 - a. use Council's template for the exhibited version of the planning proposal;
 - b. update the references to the address of the subject land to 36 and 36A Kookaburra Road, North Prestons;
 - c. expand the description of the proposed clauses to explain in detail the intent of the controls; and

- d. update the consistency of the planning proposal with section 9.1 Directions 3.4 Integrating Land Use and Transport, Direction 4.3 Flood Prone Land and 6.3 Site Specific Provisions
- 2. Public exhibition is required under Section 3.34(2)(c) and Schedule 1 Clause 4 of the Act as follows:
 - (a) The planning proposal must be made publicly available for a minimum of **28 days**; and
 - (b) The planning proposal authority must comply with the notice requirements for public exhibition of planning proposals and the specifications for material that must be made publicly available along with planning proposals as identified in section 6.5.2 of A guide to preparing local environmental plans (Department of Planning, Industry and Environment 2016).
- 3. Consultation is required with Roads and Maritimes Services (RMS) under Section 3.34(2)(d) of the Act and/or to comply with the requirements of relevant section 9.1 Directions. RMS is to be provided with a copy of the planning proposal and any relevant supporting material, and given at least 21 days to comment on the proposal.

The Gateway determination authorised Council as the local plan making authority to make Amendment 76.

CONSULTATION

Public Authority Consultation

In accordance with the Gateway determination, Transport for New South Wales (formerly RMS) were consulted. No objection to the proposal was received, and subject to Council being satisfied that safe access to Kookaburra Road will be provided/maintained from the existing local road network (**Attachment 2**).

Community Consultation

In accordance with the Gateway determination, the planning proposal was placed on public exhibition from 11 December 2019 to 29 January 2020. The additional length of the community consultation period above the prescribed 28 days was to ensure that ample time was provided to the community to respond over the summer holiday period. This additional time was provided in accordance with Clause 16 within Schedule 1 of the Environmental Planning and Assessment Act 1979.

The public exhibition process included notices on Council's website, the Liverpool Leader newspaper and an advertising poster in Council's administration centre.

No submissions were received.

Conclusion



The Gateway requirements, including public exhibition and community consultation for Draft Amendment 76 have been satisfied. No submissions were received during the public exhibition of the proposal and as a result no changes are proposed.

This report recommends that Council approves Amendment 76 and delegates authority to the A/CEO to liaise with the Parliamentary Counsel's Office to finalise the amendment.

CONSIDERATIONS

Economic	Facilitate economic development.
Environment	There are no environmental and sustainability considerations.
Social	There are no social and cultural considerations.
Civia Landarahin	Encourage the community to engage in Council initiatives and actions.
Civic Leadership	Provide information about Council's services, roles and decision-making processes.
Legislative	Environmental Planning and Assessment Act 1979.

ATTACHMENTS

- 1. Gateway Determination
- 2. TfNSW (RMS) Submission



Gateway Determination

Planning proposal (Department Ref: PP_2019_LPOOL_003_00): to include vehicle sales and hire premises as an additional permitted use on land at 36 and 36A Kookaburra Road, North Prestons.

I, the Acting Executive Director, Central River City and Western Parkland City at the Department of Planning, Industry and Environment, as delegate of the Minister for Planning and Public Spaces, have determined under section 3.34(2) of the *Environmental Planning and Assessment Act 1979* (the Act) that an amendment to the Liverpool Local Environmental Plan (LEP) 2008 to allow vehicle sales and hire premises as an additional permitted use on the site at 36 and 36A Kookaburra Road, North Prestons should proceed subject to the following conditions:

- Prior to public exhibition, the planning proposal is required to be amended as follows:
 - (a) use Council's template for the exhibited version of the planning proposal;
 - (b) update the references to the address of the subject land to 36 and 36A Kookaburra Road, North Prestons;
 - expand the description of the proposed clauses to explain in detail the intent of the controls; and
 - (d) update the consistency of the planning proposal with section 9.1
 Directions 3.4 Integrating Land Use and Transport, Direction 4.3 Flood
 Prone Land and 6.3 Site Specific Provisions
- Public exhibition is required under section 3.34(2)(c) and schedule 1 clause 4 of the Act as follows:
 - (a) the planning proposal must be made publicly available for a minimum of 28 days; and
 - (b) the planning proposal authority must comply with the notice requirements for public exhibition of planning proposals and the specifications for material that must be made publicly available along with planning proposals as identified in section 6.5.2 of A guide to preparing local environmental plans (Department of Planning, Industry and Environment 2016).
- Consultation is required with Roads and Maritime Services under section 3.34(2)(d) of the Act and/or to comply with the requirements of relevant section 9.1 Directions. RMS is to be provided with a copy of the planning proposal and any relevant supporting material and given at least 21 days to comment on the proposal.

- 4. A public hearing is not required to be held into the matter by any person or body under section 3.34(2)(e) of the Act. This does not discharge Council from any obligation it may otherwise have to conduct a public hearing (for example, in response to a submission or if reclassifying land).
- 5. The planning proposal authority is authorised as the local plan-making authority to exercise the functions under section 3.36(2) of the Act subject to the following:
 - (a) the planning proposal authority has satisfied all the conditions of the Gateway determination;
 - (b) the planning proposal is consistent with section 9.1 Directions or the Secretary has agreed that any inconsistencies are justified; and
 - (c) there are no outstanding written objections from public authorities.
- The time frame for completing the LEP is to be 9 months following the date of the Gateway determination.

Dated 4th day November

2019.

Catherine Van Laeren
Acting Executive Director, Central
River City and Western Parkland City
Greater Sydney, Place and
Infrastructure
Department of Planning, Industry and
Environment

Delegate of the Minister for Planning and Public Spaces



PP_2019 LPOOL 003 00/IRF19/4539

Ms Kiersten Fishburn Chief Executive Officer Liverpool City Council Locked Bag 7064 LIVERPOOL BC NSW 1871

Dear Ms Fishburn

Planning proposal PP_2019_LPOOL_003_00 to amend Liverpool Local Environmental Plan 2008

I am writing in response to Council's request for a Gateway determination under section 3.34(1) of the *Environmental Planning and Assessment Act 1979* (the Act) and additional documentation received on 2 October 2019 in respect of the planning proposal to include vehicle sales and hire premises as an additional permitted use on the site at 36 and 36A Kookaburra Road, North Prestons.

As delegate of the Minister for Planning and Public Spaces, I have now determined that the planning proposal should proceed subject to the conditions in the enclosed Gateway determination.

I have also agreed, as delegate of the Secretary, the planning proposal's inconsistencies with section 9.1 Directions 3.4 Integrating Land Use and Transport, Direction 4.3 Flood Prone Land and 6.3 Site Specific Provisions are minor. No further approval is required in relation to these Directions.

I have considered the nature of Council's planning proposal and have conditioned the Gateway for Council to be authorised as the local plan-making authority.

The amending local environmental plan (LEP) is to be finalised within 9 months of the date of the Gateway determination. Council should aim to commence the exhibition of the planning proposal as soon as possible. Council's request to draft and finalise the LEP should be made directly to Parliamentary Counsel's Office six weeks prior to the projected publication date. A copy of the request should be forwarded to the Department of Planning, Industry and Environment.

The state government is committed to reducing the time taken to complete LEPs by tailoring the steps in the process to the complexity of the proposal, and by providing clear and publicly available justification for each plan at an early stage. In order to meet these commitments, the Minister may take action under section 3.32(2)(d) of the Act if the time frames outlined in this determination are not met.

Should you have any enquiries about this matter, I have arranged for Ms Cho Cho Myint to assist you. Ms Myint can be contacted on 9860 1507.

Yours sincerely

Catherine Van Laeren 4/11/2010.

Acting Executive Director

Central River City and Western Parkland City

Encl: Gateway determination

Authorised plan-making reporting template



18 December 2019

TfNSW Reference: SYD19/01626/01 Council ref: RZ-10/2018

General Manager Liverpool City Council Locked Bag 7064 Liverpool BC NSW 1871

Attention: Luke Oste

Dear Sir/Madam,

DRAFT LIVERPOOL LOCAL ENVIRONMENTAL PLAN 2008 AMENDMENT 76 - RZ-10/2018 - 36-36A KOOKABURRA ROAD, NORTH PRESTONS

Transport for NSW (TfNSW) advises that legislation to bring Roads and Maritime Services and TfNSW together as one organisation came into effect on 1 December 2019 so we can deliver more integrated transport services across modes and better outcomes to customers and communities across NSW. Other than a name change from Roads and Maritime to TfNSW, it's business as usual and you can continue to enjoy the same service.

Reference is made to Council's correspondence dated 10 December 2019, regarding the abovementioned proposal which was referred to TfNSW for comment in accordance with the consultation requirements set out under Section 3.34 of the *Environmental Planning and Assessment Act (1979)* and Gateway determination.

It is noted that the planning proposal seeks Amendment 76 to the Liverpool Local Environmental Plan (2008) for the land at 36 and 36a Kookaburra Road, North Prestons. Amendment 76 seeks to permit vehicle sales and hire premises with consent as an additional permitted use. The existing IN3 Heavy Industrial zone is to remain.

TfNSW has reviewed the planning proposal and raises no objection, subject to Council being satisfied that safe access to Kookaburra Road will be provided / maintained from the existing local road network.

Thank you for the opportunity to provide advice on the subject planning proposal. Should you have any further enquiries, please contact Marc Desmond on 0475 825 820 or at development.sydney@transport.nsw.gov.au

Yours Sincerely,

Rachel Davis

Senior Strategic Land Use Coordinator Sydney Planning, Greater Sydney

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Transport for NSW

27-31 Argyle Street, Parramatta NSW 2150 | PO Box 973, Parramatta CBD NSW 2124 P 131782 | W transport.nsw.gov.au | ABN 18 804 239 602

EGROW 00	Street Naming Request - Edmondson Park
Strategic Direction	Generating Opportunity Advocate for, and develop, transport networks to create an accessible city
File Ref	054341.2020
Report By	Christopher Jattan - Administration Officer - Planning & Transport Strategy
Approved By	David Smith - Acting Director City Economy and Growth

EXECUTIVE SUMMARY

This report seeks a Council resolution on a current street naming request in Edmondson Park.

The proposed name, Macdonald Road is proposed for a new road located between Campbelltown Road and Bernera Road, Edmondson Park.

The proposed name has been assessed using Council's Naming Convention Policy and has been granted pre-approval in consultation with the Geographical Names Board (GNB) of NSW.

RECOMMENDATION

That Council:

- 1. Supports the naming of Macdonald Road;
- 2. Forwards the name to the Geographical Names Board (GNB), seeking formal approval;
- 3. Publicly exhibit the name in accordance with Council's Naming Convention Policy, for a period of 28 days, following formal approval from the GNB; and
- 4. Authorises the Chief Executive Officer (CEO) to undertake the process of gazettal, if there are no submissions received during public exhibition.

REPORT

Background

On 10 July 2014, Council staff wrote to the GNB to rename part of Croatia Avenue to Bernera Road through the suburb of Edmondson Park. This was due to the existing extent of Croatia Avenue (at the time) being split, with one part allowing for realignment (creating a new link from Camden Valley Way) directly into the town centre and another part following the existing extent of the road, as per **Figure 1** below.

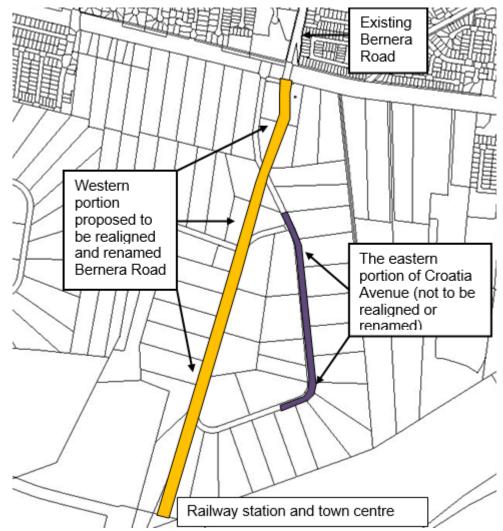


Figure 1: Diagram indicating part of Croatia Avenue being renamed Bernera Road

After being endorsed by Council and the GNB, and following public consultation, the eastern extent of Croatia Avenue retained its name, whilst the realigned western portion was named Bernera Road.



Current Proposal

Council received a request from Transport for NSW (TfNSW) to name the proposed road from Campbelltown Road to Bernera Road as Mcdonald Road. Figure 2 shows the extent of the recently constructed road in red and the future extension of this road (where it will meet Bernera Road) in blue dashed.

The street name has been assessed using Council's Naming Convention Policy and checked for duplication using the GNB's Online Road Naming System.

Council notes that there is a duplication of the road located in Lurnea which is 5.7km away and therefore would be contrary to the Naming Convention Policy if this were a new road. However, GNB have given pre-approval for the road and future link road to be named as Macdonald Road as it is an extension of the existing Macdonald Road in Bardia and not a new road.

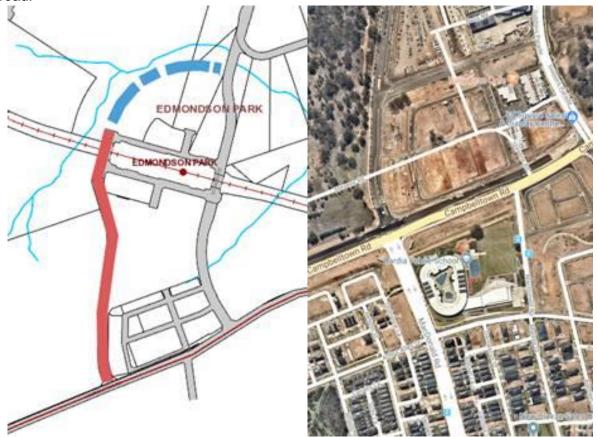


Figure 2: Proposed street name (red marking), future link road (blue marking) which will join Bernera Road.

Next Steps

If supported by Council, the above name will be forwarded to the GNB for formal approval and if approved, placed on public exhibition for 28 days in the local newspaper and notified to relevant stakeholders, seeking endorsement. Relevant stakeholders include Australia Post,



NSW Ambulance, Fire and Rescue NSW, NSW Rural Fire Service, NSW State Emergency Service, NSW Volunteer Rescue Association, Transport for NSW and NSW Police Force.

Council officers will consider all submissions during the public notification period. The three potential scenarios following exhibition are as follows:

- If there are objections from the relevant agencies, Council will not proceed with the naming request. The applicant will be notified of the outcome. A report to Council will be prepared for the next available meeting outlining the reason for rejection.
- If there are no objections, the naming request will proceed to the NSW Parliamentary Counsel's Office (PCO) for gazettal under the delegation of the Chief Executive Officer (or delegate).
- Any submissions from the community during the public notification period will be considered. If there is strong community opposition, or reason to reconsider the proposed names, a report will be prepared for the next available Council meeting recommending withdrawal of the naming proposal. If Council decides to support the proposal, the naming request will proceed to the PCO for gazettal under the delegation of the Chief Executive Officer (or delegate). If Council decides not to adopt the naming proposal, the applicant will be notified in writing outlining the reason for rejection.

CONSIDERATIONS

Economic	There are no economic and financial considerations.
Environment	There are no environmental and sustainability considerations.
Social	Preserve and maintain heritage, both landscape and cultural as urban development takes place.
Civic Leadership	Foster neighborhood pride and a sense of responsibility.
Legislative	Roads Act 1993.

ATTACHMENTS

Nil

EGROW 09	Post Exhibition Report - Draft Liverpool Development Control Plan 2008 (Amendment 25)
	Strengthening and Protecting our Environment
Strategic Direction	Exercise planning controls to create high-quality, inclusive urban environments
File Ref	056601.2020
Report By	Graham Matthews - Senior Strategic Planner
Approved By	David Smith - Acting Director City Economy and Growth

EXECUTIVE SUMMARY

This report was originally presented to the 26 February 2020 Council meeting for consideration. Council resolved to defer consideration pending a further briefing session. A further briefing session was held for Councillors on 11 March 2020 and was in addition to the briefing session held on 26 November 2019.

Amendment 25 amends Parts 1 and 4 of DCP to make the DCP consistent with changes made to Liverpool Local Environmental Plan (LLEP) 2008 by the Liverpool City Centre LEP amendment (Amendment 52).

Public exhibition of Amendment 25 was undertaken between 6 November and 4 December 2019. One submission was received from Endeavour Energy. An internal submission was also received from Council's Floodplain and Water Management department.

Matters raised in the submissions and by Councillors are addressed in the body of the report.

This report recommends that the minor amendment to Section 6 of Part 1 of the DCP proposed by Council's Floodplain and Water Management department be incorporated. Otherwise, this report recommends that Amendment 25 to the LDCP be adopted without further amendment. It is also recommended that the A/CEO be authorised to finalise the amendment.

RECOMMENDATION

That Council:

 Adopts draft Amendment 25 to the Liverpool Development Control Plan (Part 1 and Part 4) (Attachment 1 and 2) and authorises the A/CEO to finalise Amendment 25 including the correction of any minor typographical errors to come into effect upon the publication of the required notice in the local newspaper; and

2. Notifies those who lodged a submission of Council's decision.

REPORT

Background

At its 29 March 2017 meeting, Council resolved to authorise the CEO to finalise LDCP (Amendment 25), once the Liverpool city centre LEP amendment, LLEP 2008 (Amendment 52) was finalised by the Department of Planning, Industry and Environment (DPIE). However, in finalising LLEP 2008 (Amendment 52), DPIE made changes to the LEP amendment, which necessitated the re-drafting of Part 4 LDCP 2008, to make it consistent with Amendment 52 as gazetted by DPIE.

At its 20 October 2019 meeting, Council resolved to re-exhibit draft Liverpool Development Control Plan (LDCP) 2008 (Amendment 25) for 28 days and that a briefing be arranged for Councillors during the exhibition period. This briefing to Councillors was undertaken on 26 November 2019. Council also resolved to receive a further report on the outcomes of public exhibition.

Consistent with the requirements of Clause 21A of the Environmental Planning and Assessment Regulation 2000, the redraft of Part 4 of LDCP 2008 was also referred to the Liverpool Design Excellence Panel (DEP) for consideration. A briefing was held with the Panel on 14 November 2019.

This report was originally presented to the 26 February 2020 Council meeting for consideration. Council resolved to defer consideration pending a further briefing session. A further briefing session was held for Councillors on 11 March 2020 and was in addition to the briefing session held on 26 November 2019.

Public exhibition

Public exhibition commenced on 6 November 2019 and concluded on 4 December 2019. Two submissions were received, one from Endeavour Energy and the other from Council's Floodplain and Water Management department. Copies of Part 1 and Part 4 of the LDCP (with tracked changes incorporating recommended amendments) are included in **Attachment 1** and **Attachment 2** respectively.

Endeavour Energy submission

Endeavour Energy requested that the Council reconsider controls in Sections 4.2.5 and 4.3.6 of Part 4 of LDCP 2008, which require that:

• Electricity substations ... must be properly integrated into the building design to minimise disruption and visual clutter in the ground plane and streetscape (Section 4.2.5, control 3, subsection k); and



• Electricity substations (where required) shall be situated within the building or its basement (Section 4.3.5, control 4).

The Endeavour Energy submission states that Endeavour Energy prefers the use of padmount substations, constructed outside buildings, often in the public domain. Nevertheless, the Endeavour Energy submission also notes that, "this may leave limited opportunity for landscaping or screening or adoption of prudent avoidance principles". It goes on to note that, "The utilisation of indoor substations where appropriate may help ensure quality urban outcomes across the Liverpool city centre."

While external pad-mount substations are the preference of Endeavour Energy, the submission makes clear that Council may prefer that substations are incorporated into the building design to ensure quality urban outcomes across the city centre. Referral of specific Development Applications to Endeavour Energy would continue to occur, pursuant to the requirements of State Environmental Planning Policy (Infrastructure) 2007, giving Endeavour Energy the opportunity to comment on a particular development.

Council has requested a meeting with senior staff at Endeavour Energy to discuss how we may collaborate to ensure the need for additional substations do not compromise quality public realm in Liverpool city centre.

It is recommended that no changes to this clause be made.

Councillor Briefing

As required by the Council resolution of 20 October 2019, a briefing was held for Councillors on 26 November 2019. Councillors were briefed in detail on the proposed amendments to Part 4 of the DCP. Questions raised and the response is detailed in the Summary and Response to Submissions table (**Attachment 3**).

Some Councillors raised concern about the lack of parking in the Liverpool CBD and requested consideration be given to increasing requirements for on-site parking in the Liverpool city centre, to account for perceived higher use of cars in the community.

It was advised in the briefing that:

- Minimum parking rates, for developments in the Liverpool city centre on land zoned B3
 Commercial Core or B4 Mixed Use are determined by Clause 7.3 of LLEP 2008 and
 that under the Environmental Planning and Assessment (EP&A) Act 1979, provisions
 of a DCP may not contradict those of an LEP;
- Section 3J of the Apartment Design Guidelines (ADG), prepared in accordance with State Environmental Planning Policy (SEPP) 65, reduces the requirement for on-site parking for buildings developed within 800m of a metropolitan railway station. This provision takes precedence over parking rates in the LLEP 2008 and LDCP 2008; and



 Most residential flat buildings and mixed-use buildings in the Liverpool City Centre are within 800m of either Liverpool or Warwick Farm railway stations and are therefore subject to reduced parking requirements.

The DCP must be consistent with the provisions of the LEP and SEPP 65. It is therefore recommended that no changes to this Clause be made.

A further briefing session was held for Councillors on 11 March 2020 and was in addition to the briefing session held on 26 November 2019.

Liverpool Design Excellence Panel

The redraft of Part 4 LDCP 2008 was provided to the DEP on 8 November 2019, pursuant to the requirements of Clause 21A of the Environmental Planning and Assessment Regulation 2000. A detailed briefing was provided to the DEP on 14 November 2019. The DEP did not provide any comments on the DCP changes and therefore no changes have been proposed.

Council submission

The submission from Council's Floodplain and Water Management department proposes minor amendments to Section 6 of Part 1 of the DCP - Water Cycle Management, including subsections 6.1, 6.4 and 6.5. The minor amendments seek to achieve consistency throughout the DCP to encourage the harvest of rainwater and urban stormwater run-off, where appropriate, and to clarify requirements for the disposal of pumped stormwater to Council's stormwater pits. Full details of the proposed amendments are included in the Summary and Response to Submissions document (**Attachment 3**).

The proposed amendments increase the clarity and functionality of the DCP. It is recommended that these proposed amendments to Part 1 LDCP 2008 be adopted.

Conclusion

Finalisation of Draft LDCP 2008 (Amendment 25) will update the Liverpool Development Control Plan 2008, to make it consistent with LLEP 2008 (Amendment 52). The amended DCP will provide accurate guidance to those wishing to redevelop property in the Liverpool City Centre, in particular those wishing to take advantage of the development bonuses afforded by Clause 7.5A of LLEP 2008.

It is recommended that Council adopt the changes to Part 1 and 4 of the DCP and authorises the A/CEO to finalise Amendment 25 including the correction of any minor typographical errors to come into effect upon the publication of the required notice in the local newspaper.



CONSIDERATIONS

Economic	Facilitate economic development.
Environment	There are no environmental and sustainability considerations.
Social	Regulate for a mix of housing types that responds to different population groups such as young families and older people.
Civic Leadership	There are no civic leadership and governance considerations.
Legislative	Environmental Planning and Assessment Act 1979 Environmental Planning and Assessment Regulation 2000.

ATTACHMENTS

- 1. Part 1 DCP (with post exhibition amendments) (Under separate cover)
- 2. Part 4 DCP (as exhibited) (Under separate cover)
- 3. Summary and Response to Submissions

Draft Liverpool Development Control Plan (LDCP) 2008 (Amendment 25) Summary and Response to Submissions

Number	Name	Issues	Issues raised	Staff response
1	Endeavour	•	Would prefer new electricity substations, required for	Requiring the development of electricity substations within the leaves of the lea
	cnergy		newly developed multistorey buildings to be padmounted.	muitistorey buildings (including the basement), reduces visual clutter and improves the quality of public domain.
		•	Endeavour Energy recognised Liverpool city centre is a	 The fact that Endeavour Energy is willing to accept substations
			high density, mixed-use environment, and will accept	developed within multistorey buildings, means that it is not
			substations developed within buildings, in most	necessary to amend the draft DCP in response to the submission.
			circumstances.	It is recommended that no further amendment be made to Part 4 LDCP
				2008 on the basis of the issues raised in the Endeavour Energy submission.
2	Councillor	1.	. Does the DCP include any incentive for shading and	1. Section 4.2.12 encourages the use of rooftops of mixed-use
	briefing		trees for rooftops?	developments for communal open space.
	Part 4	2.	. Would an increase in pedestrian malls improve	2. Section 4.3.1 encourages the extension of laneways and the use of
	LDCP 2008		pedestrian permeability?	secondary streets for vehicular access to properties on busy
		œ.	Owing to the inferior provision of public transport in	pedestrian thoroughfares, reducing congestion and navigational
			Liverpool, could on-site parking requirements in	issues.
			Liverpool city centre be increased to account for high	ñ
			rates of car use in the community?	(i) Minimum parking rates, for developments in the city
		4	Is there anything in the DCP requiring that buildings on	centre on land zoned B3 Commercial Core or B4 Mixed Use
			busy roads use double glazed windows to mitigate	are determined by clause 7.3 of LLEP 2008 and that under
			noise levels?	the Environmental Planning and Assessment (EP&A) Act
				1979, provisions of a DCP may not contradict those of an
				LEP;
				(ii) Section 3J of the Apartment Design Guidelines (ADG),
				contained within State Environmental Planning Policy
				(SEPP) 65, reduces the requirement for on-site parking for
				buildings developed within 800 m of a metropolitan
				railway station. This provision overrides parking provision
				in LLEP 2008 or LDCP 2008; and

				 (iii) The majority of RFBs and mixed-use buildings in Liverpool city centre are within 800 m of either Liverpool or Warwick Farm railway stations and therefore benefit from the reduced parking requirements. 4. State Environmental Planning Policy (SEPP) Infrastructure 2007 requires that buildings are attenuated against noise from busy roads and rail lines. Australian standards are already being used to control ambient noise. Additional provisions have been added to the DCP to address noise from nighttime uses, including restaurants/bars. It is recommended that no further amendment be made to Part 4 LDCP 2008 on the basis of the issues raised in the councillor briefing.
m	Council floodplain engineers' submission	• • • •	Add an additional objective to Section 6 of Part 1 LDCP 2008, Water Cycle Management, i) To reduce the cost of providing and maintaining water infrastructure; Add an additional paragraph to Section 6.1 Gravity Drainage to Council's drainage system, to clarify requirements for disposal of pumped stormwater; Amend control one of Section 6.4, Stormwater Runoff Quality, to bring stormwater quality in line with requirements included in section 6.5 Stormwater Quality Management; Amend the objectives for Section 6.5 Stormwater Quality Management, to include two additional objectives d) and f), requiring the harvest of rainwater and urban stormwater, where appropriate and clarifying the requirement to preserve predevelopment groundwater and surface water regimes and interactions, as far as practicable; and Amend control 2 for section 6.5 Stormwater Quality Management, to correct/clarify requirements for documentation that must be submitted for stormwater quality management assessments.	The proposed amendments would increase the clarity and functionality of the DCP. It is recommended that the proposed amendments to Part 1 LDCP 2008 outlined in the Council floodplain engineers' submission be adopted in full.

EGROW 10	Out of Office Hours Compliance Officers	
	Strengthening and Protecting our Environment	
Strategic Direction	Develop, and advocate for, plans that support safe and friendly communities	
File Ref	057507.2020	
Report By	Nada Mardini - Manager Community Standards	
Approved By	David Smith - Acting Director City Economy and Growth	

EXECUTIVE SUMMARY

At its meeting of 26 February 2020, Council resolved:

That Council:

1. Provide a costing report to the March Council meeting for providing on the ground services by compliance officers during, and between 7am – 9am and 4pm – 10pm seven days a week each year.

2. Consider:

- a. Cost to employ directly such officers under stipulated agreement to the hours needed by Council and not subject to overtime rates; and / or
- b. Cost in overtime to utilise existing compliance officers on a rotation basis to service the out of hours requirements of Council; and / or
- c. Contractual agreement through a local business with payment on invoice to Council for services supplied in responding to incidences within the outlined times.

This report addresses the above resolution and provides the costings for rostered staff to cover the hours between 7am and 10pm seven days per week. This cost is estimated to be \$770,000 annually or if an on-call roster is preferred, the estimate cost is \$90,000 annually.

RECOMMENDATION

That Council receive and note the report.

REPORT

At its meeting of 26 February 2020, Council resolved:

That Council:

 Provide a costing report to the March 2020 Council Meeting for providing on the ground services by compliance officers during, and between 7am – 9am and 4pm – 10pm seven days a week each year.

2. Consider:

- a. Cost to employ directly such officers under stipulated agreement to the hours needed by Council and not subject to overtime rates; and / or
- b. Cost in overtime to utilise existing compliance officers on a rotation basis to service the out of hours requirements of Council; and / or
- c. Contractual agreement through a local business with payment on invoice to Council for services supplied in responding to incidences within the outlined times.

Current Working Hours

It is assumed that areas of concern that resulted in the above resolution relate to parking enforcement and noise complaints outside Council's normal operating hours. These areas are currently dealt with by the Regulatory Services group (Parking Officers and Rangers). Noise matters are handled by the Environmental Health Officers (other than barking noise which is handled by Rangers).

The Rangers currently work on a seven days a week roster between 8am and 4.30pm with the Animal Rangers on call 24 hours a day, seven days a week. However, Parking Officers working within the Liverpool CBD on foot, work between 8am and 4.30pm enforcing Road Rules, particularly relating to metered parking.

The Environmental Health Officers who deal with noise complaints work under a flexible working hours arrangement covering core hours between 8am and 6pm.

Work, Health & Safety Consideration

Any proposal to provide compliance services outside of normal business hours must consider Council's Work, Health and Safety obligations under current Workplace Safety laws. Council's Safety & Wellbeing Coordinator has provided advice on this proposal, including risks that would need to be managed if this proposal proceeds:

Managing the risk of slips, trips and falls by working in the dark. Most areas in the CBD
are artificially lit and some areas in the CBD and outer suburbs are not well lit;

- Ensuring that there is adequate support for workers operating outside Council's general operating hours up to 10pm, including escalation notification to a supervisor if any incidents occur;
- Managing the risks of potential assaults on staff as foot traffic in the CBD after hours is less than during the day, especially in areas away from Westfield and areas that are popular in the CBD after hours; as well as outside the CBD.

Costing of the Proposals

The following costings have been provided as required by Council's resolution.

(a) Rostered staff to cover the hours of 7am to 10pm.

This proposal will require two shifts. One shift will work between 7am to 3.30pm and the other shift from 1.30pm to 10pm. This arrangement would require Council employ an additional eight Rangers at an annual estimated cost of \$770,000.

(b) On call staff to deal with after-hours matters

This proposal will be based on response to complaints and will cover both the Rangers and Environmental Health Officers. The estimated cost will depend on how regularly the Officers are called out. Using available data, it is estimated that the cost for this proposal would be \$90,000.

(c) Contractual agreement through a local business with payment on invoice to Council for services supplied in responding to incidences within the outlined times.

It is not recommended that Council consider contracting out enforcement services. The two options described above demonstrate that, subject to appropriate management of risk and an appropriate budget allocation, Council can implement the proposal by either rostered staff or on call staff.

CONSIDERATIONS

Economic	Provide efficient parking for the City Centre. Enhance the environmental performance of buildings and homes. Facilitate economic development.	
Environment	Manage the environmental health of waterways. Manage air, water, noise and chemical pollution. Enhance the environmental performance of buildings and homes. Raise community awareness and support action in relation to environmental issues.	



Social	Raise awareness in the community about the available services and facilities.	
Civic Leadership	Act as an environmental leader in the community. Foster neighbourhood pride and a sense of responsibility. Encourage the community to engage in Council initiatives and actions. Provide information about Council's services, roles and decision making processes. Deliver services that are customer focused. Operate a well developed governance system that demonstrates accountability, transparency and ethical conduct.	
Legislative	Local Government Act 1993 Local Government (State) Award	

ATTACHMENTS

Nil

EGROW 11	Adoption of Liverpool Local Strategic Planning	
LGROW II	Statement	
Stratagia Direction	Generating Opportunity	
Strategic Direction	Meet the challenges of Liverpool's growing population	
File Ref	069170.2020	
Report By	Cameron Jewell - Strategic Planner	
Approved By	David Smith - Acting Director City Economy and Growth	

EXECUTIVE SUMMARY

At its meeting of 11 December 2019, Council considered a report on the Liverpool Local Strategic Planning Statement (LSPS) – *Connected Liverpool 2040* and relevantly resolved to:

- 1. Endorse the Liverpool Local Strategy Planning Statement (LSPS) and forward it to the Greater Sydney Commission for formal assurance review...
- 2. The following additional changes also be made:
 - b. Action 10.2 on page 438 of the Council Agenda papers be amended to reflect the Council resolution relating to EGROW 02 Warwick Farm from this meeting
- 3. Delegate to the CEO to make any other minor typographical or editing amendments to the LSPS if required;
- 4. Report back to Council when and if a formal letter of support is received from the Greater Sydney Commission (GSC); and
- 5. Note that if changes, other than minor changes arise from the GSC assurance process, the LSPS will be reported back to Council.

The required amendments were made to the LSPS following Council's resolution and the final LSPS was forwarded to the Greater Sydney Commission for Assurance on 13 December 2019.

Under Section 3.9(3A) of the *Environmental Planning & Assessment Act 1979*, the LSPS cannot be made by Council unless the GSC has advised Council in writing that it supports the LSPS as being consistent with the Western City District Plan.



Council has now received advice from the GSC that Council's LSPS can receive a formal Letter of Support, subject to a minor amendment to the Structure Plan Inset (p22) and Action 10.2 (p54) in relation to the Warwick Farm racing precinct. To receive the Letter of Support, the GSC recommends that the LSPS be amended so that Action 10.2 be changed from:

"Prepare structure plan and planning proposal to rezone the Warwick Farm racing precinct to B4."

to:

"Prepare structure plan and planning proposal to rezone the Warwick Farm racing precinct to a mix of uses, including B4."

The change to the LSPS does not alter Council's vision for the Warwick Farm racing precinct to become a mixed-use area that includes residential uses, including its resolved position on EGROW 02 from the 11 December 2019 Council meeting. The amendment simply provides more flexibility for zones other than B4 – Mixed Use to be entertained within the precinct during the structure planning process currently underway without causing misalignment with the LSPS as currently worded.

The GSC advises that once the recommended change is made by Council, there will be no further matters of consistency to be addressed. This will activate a Letter of Support to enable the LSPS to be officially made.

Under the *Environmental Planning and Assessment (Savings, Transitional and Other Provisions) Regulation 2017* and funding agreement for the LEP Review, Council must adopt its LSPS before 31 March 2020.

It is therefore recommended that Council amends the LSPS as suggested by the GSC in its letter of advice, and delegates authority to the A/CEO to adopt the LSPS prior to 31 March 2020 once a formal letter of support is received.

RECOMMENDATION

That Council:

- 1. Amends the draft Liverpool Local Strategic Planning Statement (LSPS) Action 10.2 and Structure Plan inset map to read:
 - "Prepare structure plan and planning proposal to rezone the Warwick Farm racing precinct to a mix of uses, including B4."
- Delegates authority to the A/CEO to make any other minor typographical or editing amendments to the LSPS if required;

 Subject to receiving a formal letter of support from the Greater Sydney Commission (GSC), delegates authority to the A/CEO to adopt the LSPS, in accordance with Section 3.9(3A) of the Environmental Planning & Assessment Act 1979.

REPORT

Background

Council has prepared a Local Strategic Planning Statement (LSPS) as required by Section 3.9 of the *Environmental Planning & Assessment Act 1979 (the Act)*.

Under *the Act*, all NSW councils must prepare and make an LSPS and review it every seven (7) years.

Section 3.9(2) of the Act requires the following matters to be included in a LSPS:

- (a) the basis for strategic planning in the area, having regard to economic, social and environmental matters;
- (b) the planning priorities for the area that are consistent with any strategic plan applying to the area and (subject to any such strategic plan) any applicable community strategic plan under Section 402 of the Local Government Act 1993;
- (c) the actions required for achieving those planning priorities; and
- (d) the basis on which the council is to monitor and report on the implementation of those actions.

The LSPS represents Council's 20-year land use vision for the City. Importantly, the LSPS must give effect to the Western City District Plan (Section 3.9(2)(b) of *the Act*) by implementing the directions, priorities and relevant actions at a local level.

Clause 11A (1)(a) of the *Environmental Planning & Assessment (Savings, Transitional and Other Provisions) Regulation 2017* requires councils in the Greater Sydney Region to make their first LSPS before 31 March 2020.

At its meeting of 11 December 2019, Council considered a report on the LSPS - Connected Liverpool 2040 and resolved to:

- 1. Endorse the Liverpool Local Strategy Planning Statement (LSPS) and forward it to the Greater Sydney Commission for formal assurance review with the following typographical errors corrected:
 - a. Change the icon wording from "retail centre" to "retail" on page 14
 - b. Change the icon wording from "bulky goods retail" to "bulky goods and retail" on page 14; and

- c. Change the wording from "bulky goods retail" to "bulky goods and retail" on page 22.
- 2. The following additional changes also be made:
 - a. Action 7.2 on page 430 of the Council Agenda papers be amended to read: "Consider an Affordable Housing Contributions Scheme in line with Greater Sydney Commission's requirement for 5-10% affordable housing, and amend LEP to give effect".
 - Action 10.2 on page 438 of the Council Agenda papers be amended to reflect the Council resolution relating to EGROW 02 Warwick Farm from this meeting, and
 - c. Action 16.2 on page 453 of the Council Agenda be amended to read: "Investigate placemaking opportunities in Wallacia and Luddenham, including addressing transition of development controls from Liverpool LGA to Penrith and Camden LGAs";
- 3. Delegate to the CEO to make any other minor typographical or editing amendments to the LSPS if required;
- 4. Report back to Council when and if a formal letter of support is received from the Greater Sydney Commission (GSC); and
- 5. Note that if changes, other than minor changes arise from the GSC assurance process, the LSPS will be reported back to Council.

GSC Assurance process

The LSPS is subject to an 'Assurance' process conducted by the GSC to ensure that the LSPS 'gives effect to' the District Plan. Under Section 3.9(3A) of the Act the LSPS cannot be made unless the GSC has advised Council in writing that it supports the LSPS as being consistent with the Western City District Plan.

The Assurance process has involved a number of "health checks" where the GSC has provided feedback to Council on the contents and form of the LSPS.

Council resolution

At the 11 December 2019 Council meeting, Council resolved to make the following change to the LSPS following community consultation:

2. b. "Action 10.2 on page 438 of the Council Agenda papers be amended to reflect the Council resolution relating to EGROW 02 Warwick Farm from this meeting".

The relevant resolution from EGROW 02 Warwick Farm was the following:

6. "Directs the CEO to allocate funding from the general funds and to prepare a structure plan for the Warwick Farm Racing precinct and a planning proposal to support a rezoning of the Warwick Farm Precinct from Scrivener Street to Hume Highway to Governor Macquarie Drive relevant to B4 with mixed business noting that zoning is consistent with the State Governments planning advice to maximise densities close to rail stations and this precinct is immediate to the Warwick Farm Railway station."

In response, Action 10.2 of the LSPS and the associated Structure Plan inset map was amended to read:

"Prepare structure plan and planning proposal to rezone the Warwick Farm racing precinct to B4."

The amended LSPS was forwarded to the GSC for assurance on 13 December 2019.

GSC correspondence on LSPS Assurance

On 16 March 2020, Council received advice from the GSC regarding its submitted LSPS.

The advice states that the GSC's Assurance Panel has found that the LSPS is consistent with the Greater Sydney Region Plan and Western City District Plan, subject to an amendment being made to Action 10.2 of the LSPS and the associated Structure Plan inset map, relating to the Warwick Farm racing precinct.

To receive a formal Letter of Support, the GSC suggests the related action be changed from:

"Prepare structure plan and planning proposal to rezone the Warwick Farm racing precinct to B4."

to:

"Prepare structure plan and planning proposal to rezone the Warwick Farm racing precinct to a mix of uses, including B4."

The change to the LSPS does not alter Council's vision for the Warwick Farm racing precinct to become a mixed-use area that includes residential uses, including its resolved position on EGROW 02 from the 11 December 2019 Council meeting. The amendment simply provides more flexibility for zones other than B4 – Mixed Use to be entertained within the precinct during the structure planning process currently underway without causing misalignment with the LSPS as currently worded.

The GSC has advised Council that once the suggested change is made, there will be no further matters of consistency to be addressed as part of the Assurance process. This will activate a Letter of Support to enable the LSPS to be officially made.

Under the *Environmental Planning and Assessment (Savings, Transitional and Other Provisions) Regulation 2017* and funding agreement for the LEP Review, Council must adopt its LSPS before 31 March 2020.

Conclusion

It is recommended that Council amends LSPS Action 10.2 and the associated Structure Plan inset map as requested by the GSC, and delegates to the A/CEO authority to adopt the LSPS before 31 March 2020 in accordance with Section 3.9(3A) of the Environmental Planning & Assessment Act 1979 and the Environmental Planning & Assessment (Savings, Transitional and Other Provisions) Regulation 2017 following the receipt of Council's formal Letter of Assurance.

The letter to Council from the GSC Assurance Panel is included at Attachment 1.

Council's LSPS as issued to the GSC for Assurance is included at Attachment 2.

CONSIDERATIONS

	Utilise the Western Sydney City Deal agreement to provide opportunities for residents in the LGA to enhance skills and education.	
	Further develop a commercial centre that accommodates a variety of employment opportunities.	
	Deliver and maintain a range of transport related infrastructure such as footpaths, bus shelters and bikeways.	
Economic	Encourage and promote businesses to develop in the hospital health and medical precinct (of the City Centre).	
	Provide efficient parking for the City Centre.	
	Enhance the environmental performance of buildings and homes.	
	Deliver a high quality local road system including provision and maintenance of infrastructure and management of traffic issues.	
	Facilitate economic development.	
	Facilitate the development of new tourism based on local attractions, culture and creative industries.	



	Utilise the Western Sydney City Deal agreement to enhance iveability and environment of the LGA.
	Utilise the Western Sydney City Deal agreement to facilitate Planning and Housing in the LGA.
l N	Manage the environmental health of waterways.
l N	Manage air, water, noise and chemical pollution.
	Retain viable opportunities for local food production while managing and use to meet urban growth.
	Enhance the environmental performance of buildings and homes.
C	Protect, enhance and maintain areas of endangered ecological communities and high quality bushland as part of an attractive mix of and uses.
	Raise community awareness and support action in relation to environmental issues.
F	Promote an integrated and user friendly public transport service.
S	Support the delivery of a range of transport options.
C	Utilise the Western Sydney City Deal agreement to provide connectivity across the LGA through infrastructure and social nitiatives.
Social	Preserve and maintain heritage, both landscape and cultural as urban development takes place.
	Regulate for a mix of housing types that responds to different copulation groups such as young families and older people.
Т	There are no social and cultural considerations.
A	Act as an environmental leader in the community.
	Undertake communication practices with the community and stakeholders across a range of media.
	Encourage the community to engage in Council initiatives and actions.
	Provide information about Council's services, roles and decision making processes.
	Operate a well developed governance system that demonstrates accountability, transparency and ethical conduct.
Legislative E	Environmental Planning & Assessment Act 1979



ATTACHMENTS

- 1. Letter from GSC regarding Assurance and wording of LSPS
- 2. Final LSPS sent for GSC Assurance (Under separate cover)

Greater SydneyCommission



DOC20/4459

Ms Kiersten Fishburn
Chief Executive Officer
Liverpool City Council
Locked Bag 7064
LIVERPOOL BC NSW 1871
fishburnk@liverpool.nsw.gov.au

Dear Ms Fishburn

Thank you for your letter of 03 March 2020, clarifying Liverpool City Council's intentions, outlined in Council's draft Local Strategic Planning Statement (LSPS), in relation to the Warwick Farm racing precinct.

The Assurance Panel has instructed me, in my role as Panel Secretariat, to advise you that, subject to the matter of the Warwick Farm racing precinct being resolved, the Panel has found the draft LSPS to be consistent with the Greater Sydney Region Plan and Western City District Plan.

The draft LSPS content on the Warwick Farm racing precinct includes part of the Liverpool City Centre and surrounding area inset map and legend (page 22) and Action 10.2 (page 54), which both state:

Prepare structure plan and planning proposal to rezone the Warwick Farm racing precinct to B4.

The structure planning is yet to be completed for this precinct. Structure planning may indicate that a range of land use zones, including B4, may be applied to support a mix of uses in this precinct. In recognition of this, and the timeframes for finalisation, potential wording that Council may wish to consider is provided below:

Prepare structure plan and planning proposal to rezone the Warwick Farm racing precinct to a mix of uses, including B4.

Once this matter is addressed satisfactorily, there are no further matters of consistency to be addressed. This will activate a Letter of Support being provided to the Panel for final sign off.

I note that the deadline for making Council's first LSPS is 31 March 2020. Given that this deadline is fast approaching, I note it would be expedient of Council to allow delegation, in your capacity

Greater SydneyCommission



as CEO, to make the LSPS, to meet the regulatory timeframes.

Please contact me directly on 02 8289 6207 if you would like to discuss this matter further.

Yours sincerely

Stephanie Barker

Executive Director, City Planning Strategy

16 March 2020

CC: smithd@liverpool.nsw.gov.au mooret@liverpool.nsw.gov.au

COM 01	Grants, Donations and Corporate Sponsorship	
Strategic Direction	Creating Connection	
	Implement access and equity for all members of the community	
File Ref	018356.2020	
Report By	Galavizh Ahmadi Nia - Manager Community Development and Planning	
Approved By	Tina Sangiuliano - Acting Director City Community and Culture	

EXECUTIVE SUMMARY

Council is committed to building strong and resilient communities in the Liverpool Local Government Area (LGA) and to maximising social wellbeing. Council helps achieve these goals by providing financial support through grants and sponsorships to develop leadership skills, increase participation in community activities and address identified social issues.

This report provides funding recommendations under the Matching and Sustainable Environment Grant Programs for Council's consideration.

RECOMMENDATION

That Council endorses the recommendation of \$9,500 (GST exclusive) under the **Matching Grants Program** for the following projects:

Applicant	Project	Recommended
The Bill Crews Charitable Trust	2168 Community Household Survey	\$9,500

That Council endorses the recommendation of **\$20,000** (GST exclusive) under the **Sustainable Environment Grants Program** for the following project:

Applicant	Project	Recommended
Heckenberg Public School	Community Connections Garden	\$5,000
Hoxton Park Public School	Community Kitchen Garden	\$5,000



Malek Fahd Islamic School Limited	Reducing Single Use Plastic Water Bottles	\$5,000
Marsden Road Public School	Community Native Garden	\$5,000

REPORT

Matching Grant

The Matching Grants Program received one application which met the eligibility criteria and is recommended for funding as follows:

Applicant	The Bill Crews Charitable Trust	
Project	2168 Community Household Survey	
Description	Objective: The aim of the project is to develop and carry out a household survey across the 2168 postcode area. The 2168 Community Household Survey will be a cross-sectional survey of community perceptions, and will collect data on topics including participant characteristics, service usage, amenities, sense of community, crime and safety, health and wellbeing and global perceptions of change. The project will train and employ 12 participants from the 2168 postcode area to conduct the survey for 25 hours over 3 days.	
	Outcomes:	
	 Provide training and casual employment for 12 participating residents, building their capacity to undertake community household surveys. Each participant will receive a certificate of attendance, training, casual employment and referral letter at the end of the program; 	
	Conduct and complete 600 surveys across the 2168 postcode area; and	
	Capture new data that can be added to existing data to assess impact and change.	
Beneficiaries	 12 participants from the 2168 postcode area; 600 randomly selected households; and 43,451 residents of the 2168 postcode area. 	
Assessment	Recommended for Funding - \$9,500	
	The project aligns with the Community Strategic Plan <i>Direction 1 Creating Connection</i> and <i>Direction 3 Generating Opportunity</i> and meets the Matching Grant Program's funding priorities of community capacity building and accessibility. The project will capture essential data on an evolving population and provide information around community perceptions and needs that can inform policies, service planning and delivery across the sector, and help ensure that services remain effective and	



sustainable. The project will also build the capacity of participants by providing training and employment pathway opportunities.
Expected program outcomes 7.6.1 – a), b), c), d), and f).

Sustainable Environment Grants Program

The Sustainable Environment Grants Program received four applications that met the criteria and are recommended for funding as outlined below:

Applicant	Heckenberg Public School - Community Hub	
Project	Community Connections Garden	
Description	Objective: Build themed garden beds that reflect the diverse food cultures of the community. An Aboriginal Bush Tucker garden bed and multicultural garden beds will be developed and maintained to celebrate the cultural diversity of the local community. The project will also deliver environmentally responsible gardening practices and techniques.	
	Outcomes:	
	Increase engagement, participation and communication by bringing the community together through a shared passion for gardening and environmental sustainability;	
	Increased awareness of environmentally sustainable practices;	
	Opportunity to develop friendships and connections between community members with diverse cultural, linguistic and religious backgrounds in a safe and supportive environment;	
	Promote mental health and wellbeing by supporting personal growth, confidence and high self-esteem; and	
	Strengthened connection between students, staff and community.	
Beneficiaries	 62 Community Hub members and their families; 250 Heckenberg Public School students and teachers; and Community members accessing the school grounds. 	
Assessment	Recommended for Funding - \$5,000 The applicant's project aligns with the Community Strategic Plan <i>Direction 2 Strengthening and Protecting Our Environment</i> and meets the Sustainable Environment Grant Program's funding priority of sustainable living. The Bush Tucker and multicultural gardens will provide access for community members to develop friendships through a mutual passion for gardening, create connection, share cultural knowledge and learn about sustainable environmental practices. Expected program outcomes 7.5.1 – a), b), c), d), and f).	



Applicant	Hoxton Park Public School - Community Hub	
Project	Community Kitchen Garden	
Description	Objective: Create a sustainable living and social connection program at the community garden. A vegetable garden and beehive with stingless bees will be established. Participants will grow their own vegetables and produce honey to use in weekly cooking classes run through the Community Hubs program. The class will run English conversation classes for the migrant families to learn and speak English.	
	Outcomes:	
	Education on the benefits of growing vegetables and recycling waste in an environmentally effective manner;	
	Encouragement and engagement of school and community members growing, preparing, and distributing fresh fruit and vegetables;	
	Improve community member's general wellbeing through eating fresh produce;	
	Generate positive community engagement; and	
	Incorporation of English conversation classes through community cooking program.	
Beneficiaries	 69 Community Hub members and their families; 790 Hoxton Park Public School students and teachers; and Community members accessing the school grounds. 	
Assessment	Recommended for Funding - \$5,000 The applicant's project aligns with the Community Strategic Plan Direction 2 Strengthening and Protecting Our Environment and meets the Sustainable Environment Grant Program's funding priority of sustainable living. The project enables members of Hoxton Park Public School community to learn and exercise sustainable living skills in a live environment. The secondary benefits of English conversation classes provide an opportunity for community members to socialise over the common interest of gardening and food.	
	Expected program outcomes 7.5.1 – a), b), c), d), and f).	

Applicant	Malek Fahd Islamic School Limited
Project	Reducing Single Use Plastic Water Bottles
Description	Objective: Install a chilled water bottle refilling station on the school campus to reduce the access and impact of single use plastic bottles. Education and awareness on plastic waste reduction will be taught to students and teachers to encourage waste minimisation and sustainable water practices within the school and local community.



	Outcomes:	
	Awareness of the impact of plastic water bottles on the environment;	
	Integration of knowledge on waste minimisation and pollution reduction into teaching programs;	
	Access to water refilling station to replace single use water bottles sold through canteen; and	
	Reduce plastic waste across school campus.	
Beneficiaries	 350 students of Malek Fahd Islamic School Hoxton Park and their families; 60 teachers of Malek Fahd Islamic School Hoxton Park and; 25 members of the school's Sustainability Committee. 	
Assessment	Recommended for Funding - \$5,000 The applicant's project aligns with the Community Strategic Plan Direction 2 Strengthening and Protecting Our Environment and meets the Sustainable Environment Grant Program's funding priorities of waste minimisation and sustainable water use. The project builds upon the current sustainable living practices taught through Return and Earn recycling initiative, and serves as a positive response to reduce the impact of single use bottles on the environment.	
	Expected program outcomes 7.5.1 – a), b), c), and e).	

Applicant	Marsden Road Public School – Community Hub	
Project	Community Native Garden	
Description	Objective: Establish a native garden for school students and Community Hub members. The garden will provide food sources for native birds and wildlife and provide a sheltered environment for group activities to be enjoyed outdoors. Community Hub members have completed a floristry course and have studied native plants. The garden will be a space to discuss the importance of planting and caring for native plant, and improve English conversation skills.	
	Outcomes:	
	Awareness on improving the environment;	
	Establish a welcoming space for families and students to enjoy activities and lessons;	
	Create an opportunity for education on Australian climate and native plants;	
	Greater sense of inclusion and connection between members;	
	Improved English conversational skills; and	
	Utilise the community garden as a space to share and implement practices learnt in floristry courses.	
Beneficiaries	760 students attending the school;	



	 64 Community Hub members; and Community members accessing the school grounds. 	
Assessment	Recommended for Funding - \$5,000	
	The applicant's project aligns with the Community Strategic Plan <i>Direction 2 Strengthening and Protecting Our Environment</i> and meets the Sustainable Environment Grant Program's funding priority of sustainable living. The project delivers a safe and welcoming space for students, families, and Community Hub members to create native habitats, develop sustainable practices, and promote and raise awareness of Australian wildlife and climate.	
	Expected program outcomes 7.5.1 – a), b), c), d), and f).	

CONSIDERATIONS

Economic	CORPORA	TE SPONSO	PRSHIP		
	Budget	Balance	Recommended funding in this report	Remaining	
	\$100,000	\$-7,500	Nil	\$-7,500	
	COMMUNITY GRANTS				
	Budget	Balance	Recommended funding in this report	Remaining	
	\$102,000	\$81,560	Nil	\$81,560	
	MATCHING	GRANTS			
	Budget	Current balance	Recommended funding in this report	Remaining	
	\$200,000	\$117,000	\$9,500	\$107,500	
	SUSTAINABLE ENVIRONMENT GRANTS*				
	Budget	Balance	Recommended funding in this report	Remaining	
	\$75,000	\$60,000	\$20,000	\$40,000	
	COMBINED FUNDING BALANCE				
	Combined Budget	Combined Balance	Total recommended funding in this report	Remaining	
	\$477,000	\$251,060	\$29,500	\$221,560	
		Environment Granvironment Gran	ants funding is via a rate levy and is only eli	gible to be used for the	
nvironment	Support schools and community groups to play an active role in reducing their impact on the environment and implementing environmentally sustainable actions				
ocial	Support com	munity organ	isations and groups to deliver services	S.	



Civic Leadership	There are no civic leadership and governance considerations.
Legislative	Local Government Act 1993 - s356.

ATTACHMENTS

1. Grants, Donations, and Corporate Sponsorship Policy (Under separate cover)



COM 02	Response to NOM 2 - Ferrington Park	
Stratogic Direction	Leading through Collaboration	
Strategic Direction	Encourage community participation in decision-making	
File Ref	042967.2020	
Report By	Galavizh Ahmadi Nia - Manager Community Development and Planning	
Approved By	Tina Sangiuliano - Acting Director City Community and Culture	

EXECUTIVE SUMMARY

At its meeting on 25 September 2019, Council resolved to:

- Work with all the stakeholders involved in the Ferrington Park project to document the lessons learned and develop a policy to encourage similar projects throughout the LGA; and
- Bring a draft policy back to Council by March 2020.

The Ferrington Park Project was initiated in 2017 as a place-making concept to engage community members in the planning, design and management of an underutilised public space. As a pilot community capacity building and partnership initiative, the project provided an opportunity for Council to closely support the local residents and Liverpool Men's Shed to redevelop a small pocket park at Ferrington Crescent, Liverpool for the benefit of residents. The lessons learnt from the project are documented in this report.

Council's Recreation, Open Space and Sports (ROSS) Strategy which was adopted in 2018, provides strategic direction to Council for the planning and delivery of recreation facilities, parks, open space and sports infrastructure. The ROSS Strategy includes the framework for classification of parks and open space; and pocket parks are considered as part of this hierarchy.

While Council decided that a Policy be developed, the review of existing strategies and programs, such as the ROSS Strategy, has found that initiatives similar to Ferrington Park are adequately covered by Council's adopted strategies and programs. This report recommends that instead of a standalone policy, revitalisation of open spaces, including the pocket parks are aligned with the strategic direction and action plan of the ROSS Strategy, Council's delivery program; and in accordance with community needs, gaps and demand analysis. To address future challenges similar to the Ferrington Park Project, the report also recommends



the development of an Assessment and Planning Framework when working with the community on open space revitalisation projects.

RECOMMENDATION

That Council:

- 1. Notes the alignment of revitalisation of pocket parks with Council's Recreation, Open Space and Sports Strategy; and
- 2. Notes the development of an Assessment and Planning Framework when working with the community on open space revitalisation projects.

REPORT

BACKGROUND AND LESSONS LEARNED

The Ferrington Park Project was initiated in 2017 as a place-making concept to engage community members in the planning, design and management of underutilised public spaces. The project was initiated through a \$15,000 Matching Grant from Council's Grants and Donations Program. The project provided an opportunity for Council to work closely with the local residents to redevelop a local park for the benefit of residents. The primary role of Council was to assist local residents to work with residents and the Liverpool Men's Shed to revitalise the local park.

The Ferrington Park Project was a community-led revitalisation initiative which focused on the redevelopment of a Pocket Park in Ferrington Crescent, Liverpool. A group of residents, the Ferrington Collaborative, the Men's Shed and Council worked together to redevelop the land into an inviting space for residents and their families to meet and play.

Challenges

As a pilot community capacity building partnership initiative, the project presented many challenges throughout its implementation. The challenges that needed to be rectified during project implementation phase included:

- The initial project scope changed from renewal of a portion of the site to include all of the park;
- The changed scope of works resulted in realignment of the capital works program to respond to project objectives;
- Compliance with Council's WHS and parks and open space requirements needed to be built into the project;



- While the Ferrington Collaborative remained as project lead, to meet these requirements, Council assumed responsibility for delivery of a majority of the redevelopment works including kerbs, footpaths, concrete and play equipment which impacted on staff resources;
- To maintain public safety it was determined that Council would maintain mowing of the grass; and
- Due to changed project scope, the project delivery timeframe was prolonged by approximately 12 months.

The Ferrington Park Project was initiated prior to the development and endorsement of the ROSS Strategy. Elements of the project were not effectively researched and understood by all project partners, which had implications on the design, plans and delivery of the project. An example of this occurred where the Men's Shed was responsible for designing and building a picnic table for the park. Built with recycled materials, this table did not meet compliance standards, and therefore it could not be installed in the park. As this element of the project had not been accurately scoped and considered, staff time and resources were redirected to ensure the new features met Council's safety compliance standards.

The cost and scope of this project well exceeded the funding allocated through the Grants, Donations and Corporate Sponsorship Program. Numerous Council departments including Community Development and Planning, Infrastructure Delivery and City Works contributed significant staff and physical resources including the provision of:

- Playground equipment;
- Concrete supply and installation of footpaths;
- Mulch;
- Garden edging;
- Sandstone boulders;
- Soil contamination report;
- Plants and soil; and
- Grant and project management support.

Costs for these additional works were redirected from other projects scheduled as part of Council's ongoing capital works and maintenance programs. The ongoing maintenance of Ferrington Park such as the mowing of grass, pruning of trees, weeding of gardens and general maintenance has been included as part of Council's parks maintenance.



Opportunities

While the project experienced a number of setbacks and resulted in additional costs, the long term social capital and outcomes for the community have exceeded the challenges. Neighbourhood parks could serve as a focal point to build a safe and cohesive community, as demonstrated through the Ferrington Park Project. The project provided a platform for local residents to:

- Meet on regular basis to develop and design the project ideas, build a sense of ownership and capacity;
- Make decisions on how they intend to utilise the open space in their street;
- Develop partnerships and build relationships with Council and members of the Liverpool Men's Shed;
- Engage the whole community, including children, in the design and development of the park;
- Improve their understanding and capacity of Council's policies and procedures, including renewal and management of open space; and
- Develop skills in grant applications, reporting and acquittal.

Ultimately, in spite of the challenges faced throughout the project, the Ferrington Park Project has resulted in a welcoming and renewed open space in which the residents of Ferrington Crescent take a great deal of pride in what they have achieved. It will be necessary for Council to monitor and evaluate the residents' interactions with the park and its broader community utilisation over the coming years to determine if the community engagement and ownership of the park remains at its current level. Further, the revitalisation of parks and open space, including pocket parks, need to be aligned with Council's strategic directions and action plan outlined in the ROSS Strategy and Council's delivery program; inclusive of community needs, utilisation and demand analysis. This realignment could also include exploring external funding options to supplement the capital works program such as the My Community Grants Program.

RECREATION, OPEN SPACE AND SPORTS STRATEGY 2018-2028

The Recreation, Open Space and Sports (ROSS) Strategy endorsed in 2018, provides strategic directions to Council for the planning and delivery of recreation and sporting fields, parks, open space and sports infrastructure. The strategy guides Council to create best practice recreation, open space and sports facilities for the community and seeks to plan for the future needs of a diverse and growing population of Liverpool. The Strategy further provides a set of core principles and outlines the classification framework for development and management of open space.

The ROSS Strategy includes the framework for classification of parks and open space. The pocket parks are considered as part of this hierarchy.

DEFINITION AND HIERARCHY OF POCKET PARKS

A pocket park is a small park accessible to the general public. Pocket parks serve small communities of less than 500 people and are generally sized between 100-500m2. Historically they were created in established areas on single vacant building blocks, such as the one in Ferrington Crescent, irregular parcels of land or to create linkages between streets.

Pocket parks are now more commonly created as a component of the public space requirement of large density projects, such as new housing or mixed use developments. Pocket parks are typically found in high density areas and are intended in part to increase the ratio of open space to built infrastructure such as housing, commercial and retail spaces in an area.

Along with other recreation and open space facilities, pocket parks are included in the ROSS Strategy hierarchy for classification of Liverpool's open space as follows:

Classification	Approximate size (sq.m)
Regional Park	10,000 -15,000
District Park	5,000 - 10,000
Neighbourhood Park	1,500 – 5,000
Local Park	500 – 1,500
Pocket Park	100 - 500
Natural reserve	3,000 or more

It is acknowledged that classification of parks and open space is not sufficient enough to guide their renewal, operation and maintenance. Aligned with the ROSS Strategy, it is recommended that an Assessment and Planning Framework be developed that allows partnership opportunities for open space revitalisation projects similar to the Ferrington Park Project.

This recommended two-stage framework would take into consideration criteria and key elements of such projects as follows:

Planning Phase

- The zoning and classification of a nominated piece of land;
- Site feasibility;
- Community objectives and the communities' capacity to participate; and
- Project alignment with Council strategies, action plans, guidelines, financial implications, plans of management and master plans.

Implementation Phase

- Develop a project plan for projects that meet the above criteria;
- Define the roles and responsibilities of all stakeholders;



- Identify resources (physical, staff and financial) required to implement the project;
- Identify appropriate funding sources;
- Outline the timeframe for delivery, particularly with consideration to time constraints of grant funding, where applicable; and
- Develop a detail plan for the ongoing management and maintenance of the space.

CONCLUSION

Since the development of the Ferrington Park Project in 2017, Council has adopted the ROSS Strategy (2018) which provides strategic direction for planning, design, construction and management of parks and open space. The lessons learnt from the Ferrington Park Project demonstrates the need to align revitalisation of parks and open space with existing strategies; and with the delivery and operational plans. While Council decided that a Policy be developed, the review of existing strategies and programs, such as the ROSS Strategy, has found that initiatives similar to Ferrington Park are adequately covered by Council's adopted strategies and programs. Therefore, this report recommends that alignment and revitalisation of such projects are planned in accordance with existing strategies and programs and in response to community needs, gaps and demand, rather than a standalone policy.

Incorporating future projects of a similar nature into the ROSS Strategy will ensure Council is implementing projects which align with its strategic direction, plans, programs, policies, guidelines, plans of management and master plans. This approach will also ensure that any community-led revitalisation projects are aligned with identified community needs and Council's delivery framework and scope for parks and open space in Liverpool.

CONSIDERATIONS

Economic	There are no economic and financial considerations.	
Environment	There are no environmental and sustainability considerations.	
Social	Support community organisations, groups and volunteers to deliver coordinated services to the community. Promote community harmony and address discrimination.	
Civic Leadership	Foster neighbourhood pride and a sense of responsibility. Facilitate the development of community leaders. Encourage the community to engage in Council initiatives and actions.	
Legislative	There are no legislative considerations relating to this report.	



ATTACHMENTS

Nil

	Response to NOM 05 - A Prominent Permanent
CORP 01	Home for the City of Liverpool and District
	Historical Society

Strategic Direction	Creating Connection Celebrate diversity, promote inclusion and recognise heritage	
File Ref	300783.2019	
Report By	oort By Michal Szczepanski - Senior Property Officer	
Approved By	George Hampouris - Acting Director City Corporate	

EXECUTIVE SUMMARY

In response to a notice of motion supporting the identification of a permanent and prominent home for the City of Liverpool and District Historical Society (CLDHS), the following motion was adopted by Council:

Prepare a report which includes possibilities for the precinct, on the cost of a new iconic community building with a Liverpool History theme to be erected parallel to the Hume Highway in the Destination Precinct for a new community hall and in view of providing a new permanent home for the City of Liverpool and District Historical Society

MBM Quantity Surveyors were engaged to prepare indicative cost plans, allowing for four different building size scenarios. The resulting cost estimates ranged between \$4,198,997 +GST for a 200 square metre building, up to \$9,604,263 +GST for a 1,000 square metre building.

Based on the potential capital costs identified in the MBM Cost Plan reports, and new opportunities which may arise as a result of the Liverpool Civic Place development, and the master planning of other Liverpool Council owned sites including the existing Liverpool Regional Museum site, it is recommended that a further review of potential locations for CLDHS be undertaken in the next 3 to 5 years.

RECOMMENDATION

That Council:

- 1. Receives and notes this report;
- 2. Maintains the CLDHS in their existing location on the basis of the preliminary cost analysis provided in this report and

ORDINARY MEETING 25 MARCH 2020 CITY CORPORATE REPORT

3. Undertakes further reviews of potential locations for the CLDHS within a three to five year timeframe, as new opportunities arise as a result of the Liverpool Civic Place development, and the master planning of other Liverpool City Council owned sites, including the existing Liverpool Regional Museum site.

REPORT

DETAILS OF THE PROPOSED LOCATION:

The identified location of the proposed building encompasses the following Lots, both of which are classified as 'Community Land' and zoned RE1 Public Recreation.

- 1.Lot 184 DP 241158
- 2.Lot 100 DP 788434

Site Plan:



ESTIMATED CONSTRUCTION COSTS:

MBM Quantity Surveyors were engaged to prepare indicative cost plans to construct a new iconic community building with a Liverpool History theme, to be erected parallel to the Hume Highway for a new community hall and small office space.

The cost estimates are summarised in the table below, and the Cost Plans have been attached to this report for reference. It is noted that the existing Liverpool Regional Museum building is approximately 500 square metres in size, as comparison.

Building Size	CONSTRUCTION COST ESTIMATES (excluding GST)		
200 square metres	\$4,198,997		
300 square metres	\$4,874,046		
500 square metres	\$6,063,522		
1,000 square metres	\$9,604,263		

The design scoping and development exercise would require engagement of a specialist architect who has experience in heritage sites and museum buildings.

A heritage architect to provide advice and an Aboriginal heritage consultant would also be required to undertake an assessment of the impacts. The cost of engagement of all three could range between an estimated \$100,000 and \$200,000 over and above the construction estimates noted in the table above.

Operational Costs:

The ongoing annual building operational outgoings rate has been assumed to be \$100 per square metre, which is considered an average rate for an office building in Sydney. This cost typically includes all statutory and operational costs required to operate a building.

Building Operational Costs (excluding GST)				
Building Size	Annual Cost			
200 square metres	\$20,000			
300 square metres	\$30,000			
500 square metres	\$50,000			
1,000 square metres	\$100,000			

ORDINARY MEETING 25 MARCH 2020 CITY CORPORATE REPORT

Other considerations:

The proposed location forms part of the State Heritage Listing for Collingwood House and Parklands. Proposed development may trigger a requirement for archeology studies, and the design would need to consider maintaining views to Collingwood House.

The current master planning of a number of Council owned sites may provide future opportunities to co-locate the CLDHS into a multi-purpose facility, which would likely result in significant cost savings associated with construction and ongoing operational costs against the costs identified in this report if a single purpose built facility was to be considered.

In view of current projects such a as the Liverpool Civic Place development and master planning of other Liverpool City Council owned sites, including the existing Liverpool Regional Museum site, it is recommended that Council undertakes further reviews of potential locations for the CLDHS within a three to five year timeframe, as new opportunities arise.

On this basis it is recommended that Council note this report and that a further review of potential locations for the CLDHS occur within a three to five year timeframe.

Economic	conomic Facilitate the development of new tourism based on local attraction	
Environment	There are no environmental and sustainability considerations.	
Social	Support community organisations, groups and volunteers to delive coordinated services to the community.	
Civic Leadership	There are no civic leadership and governance considerations.	
Legislative	There are no legislative considerations relating to this report.	

ATTACHMENTS

- 1. Cost Plan 200 Square Metre Option
- 2. Cost Plan 300 Square Metre Option
- 3. Cost Plan 500 Square Metre Option
- 4. Cost Plan 1,000 Square Metre Option



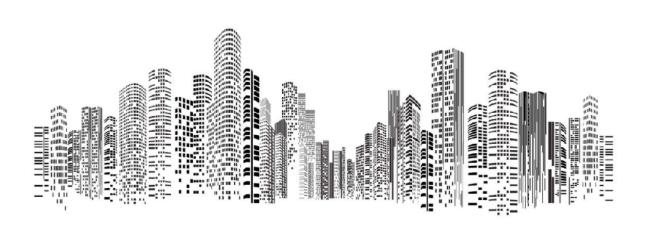


Community Hall & Office

Cost Plan 1 - Option 3-200m2

Liverpool City Council

0525-0008



QUANTITY SURVEYING | BUILDING CONSULTANCY |
TAX & ASSET SERVICES | PPP ADVISORY | INFRASTRUCTURE |
FACILITIES MANAGEMENT ADVISORY | EXPERT WITNESS



Community Hall & Office

Liverpool City Council

Cost Plan 1 - Option 3-200m2

















ocument Title	Issued To:	Issue Date:
ost Plan 1 Option 3	Liverpool City Council	13/12/2019

Society
Cost Plan - 200 Square Metre Option



Code	Description	Page	% of Cost	Cost/m2	Total
1	General notes	4			0
2	Trade Cost Option 3 - 200m2	4	66.39	13,938	2,787,532
3	Preliminaries - 16%		10.62	2,230	446,005
4	Margin - 4%		3.08	647	129,341
5	Construction total		80.09	16,814	3,362,878
6	Consultant fees - 12%		9.61	2,018	403,545
7	Authority fees - 1.35%		1.21	254	50,847
8	Project contingency - 10%		9.09	1,909	381,727
9	Project total (excl. GST)		100.00	20,995	4,198,997

GFA: 200.00 m2 Cost/m2 (excl GST): \$20,995/m2 Project Total (excl GST): 4,198,997

Society
Cost Plan - 200 Square Metre Option

REPORT DETAILS

"mbm

Cost Plan 1 - Option 3-200m2 0525-0008 Date - 13/12/2019

Code	Description	Quantity	Unit	Rate	Amount
1	General notes				
1.1	Cost Plan				
1.2	Project: 200m2 Community Hall & Office				
1.3	Client: Liverpool City Council				
1.4	Prepared by: Ling Chen/Elaine Human				
1.5	Reviewed by: Helga Maynier				
1.6	Introduction				
1.7	This estimate is based on our professional opinion and the source material listed below.				
1.8	Issue Schedule				
1.9	Cost Plan 1 Option 3 - issued 13 December 2019				
1.10	Documentation				
1.11	Project brief provided by Liverpool City Council				
1.12	Assumptions				
1.13	No drawings provided. This cost is based on our assumptions of scope, finishes etc. MBM reserves the right to update costs as information becomes available.				
1.14	Exclusion				
1.15	HAZMAT removal				Excl
1.16	Items noted "EXCL" in the estimate				Excl
1.17	After hours works / acceleration costs				Excl
1.18	Unknown site conditions in excess of allowances made				Excl
1.19	Any works outside the extent of works shown on drawings				Excl
1.20	Legal costs, land holding cost, stamp duty etc				Excl
1.21	Operation & maintenance costs				Excl
1.22	GST				Excl
					0
2	Trade Cost Option 3 - 200m2				
2.1	Site preparation and ground work	4,832	m2	19	89,341
2.2	Community hall and offices	200	m2	2,800	560,000
2.3	Extra over for Iconic Heritage Design, incl facade features & timber floors	200	m2	1,600	320,000
2.4	Extra over for semi-commercial kitchen	1	item	150,000	150,000
2.5	Allowance for loose furniture	200	m2	120	24,000
2.6	Road and carpark	1	Item	564,148	564,148
2.7	Landscaping	2,348	m2	297	697,303
2.8	Substation	1	item	250,000	250,000
2.9	Design contingency - 5%				132,740
2.10	Trade total				2,787,532

2,787,532

4 of 6 0525-0008 Cost Plan - 200 Square Metre Option



"mbm

Client: Liverpool City Council
Project: Community Hall & Office

Details: Cost Plan 1 - Option 3-200m 0525-0008 Date - 13/12/2019

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mbmpl.com.au



Cost Plan - 300 Square Metre Option



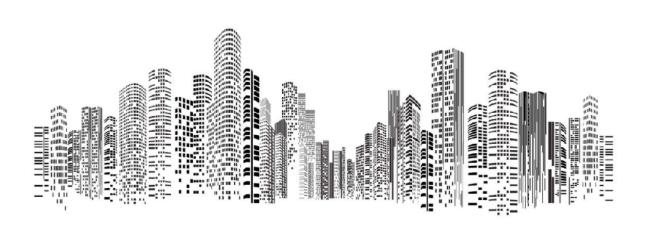


Community Hall & Office

Cost Plan 1 - Option 4-300m2

Liverpool City Council

0525-0008



Cost Plan - 300 Square Metre Option



Community Hall & Office

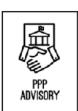
Liverpool City Council

Cost Plan 1 - Option 4-300m2

















Project Number: 0525-0008	Reviewed By: Helga Maynier	Prepared By: Elaine Human
Document Title	Issued To:	Issue Date:
Cost Plan 1 Option 4	Liverpool City Council	13/12/2019

3 of 6

Society Cost Plan - 300 Square Metre Option



Code	Description	Page	% of Cost	Cost/m2	Total			
1	General notes	4			0			
2	Trade Cost Option 4 - 300m2	4	66.39	10,786	3,235,667			
3	Preliminaries - 16%		10.62	1,726	517,707			
4	Margin - 4%		3.08	501	150,135			
5	Construction total		80.09	13,012	3,903,509			
6	Consultant fees - 12%		9.61	1,561	468,421			
7	Authority fees - 1.35%		1.21	197	59,021			
8	Project contingency - 10%		9.09	1,477	443,095			
9	Project total (excl. GST)		100.00	16,247	4,874,046			
GFA: 3	00.00 m2 Cost/m2 (excl GST): \$16,247/m2		GFA: 300.00 m2 Cost/m2 (excl GST): \$16,247/m2 Project Total (excl GST): 4,874,046					

0525-0008

2.9

2.10

Design contingency - 5%

Trade total

Cost Plan - 300 Square Metre Option

REPORT DETAILS

"mbm

Client: Liverpool City Council

Project: Community Hall & Office

Details: Cost Plan 1 - Option 4-300m2 0525-0008 Date - 13/12/2019

Code	Description	Quantity	Unit	Rate	Amount
1	General notes				
1.1	Cost Plan				
1.2	Project: 300m2 Community Hall & Office				
1.3	Client: Liverpool City Council				
1.4	Prepared by: Ling Chen/Elaine Human				
1.5	Reviewed by: Helga Maynier				
1.6	Introduction				
1.7	This estimate is based on our professional opinion and the source material listed below.				
1.8	Issue Schedule				
1.9	Cost Plan 1 Option 4 - issued 13 December 2019				
1.10	Documentation				
1.11	Project brief provided by Liverpool City Council				
1.12	Assumptions				
1.13	No drawings provided. This cost is based on our assumptions of scope, finishes etc. MBM reserves the right to update costs as information becomes available.				
1.14	Exclusion				
1.15	HAZMAT removal				Exc
1.16	Items noted "EXCL" in the estimate				Exc
1.17	After hours works / acceleration costs				Exc
1.18	Unknown site conditions in excess of allowances made				Exc
1.19	Any works outside the extent of works shown on drawings				Exc
1.20	Legal costs, land holding cost, stamp duty etc				Exc
1.21	Operation & maintenance costs				Exc
1.22	GST				Exc
					(
2	Trade Cost Option 4 - 300m2				
2.1	Site preparation and ground work	4,832	m2	19	89,34
2.2	Community hall and offices	300	m2	2,800	840,000
2.3	Extra over for Iconic Heritage Design, incl facade features & timber floors	300	m2	1,600	480,000
2.4	Extra over for semi-commercial kitchen	1	item	150,000	150,000
2.5	Allowance for loose furniture	300	m2	120	36,000
2.6	Road and carpark	1	Item	564,148	564,14
2.7	Landscaping	2,248	m2	299	672,099
2.8	Substation	1	item	250,000	250,00

3,235,667 **3,235,667**

154,079

4 of 6 0525-0008

Cost Plan - 300 Square Metre Option



"mbm

Client: Liverpool City Council
Project: Community Hall & Office

Details: Cost Plan 1 - Option 4-300m 0525-0008 Date - 13/12/2019

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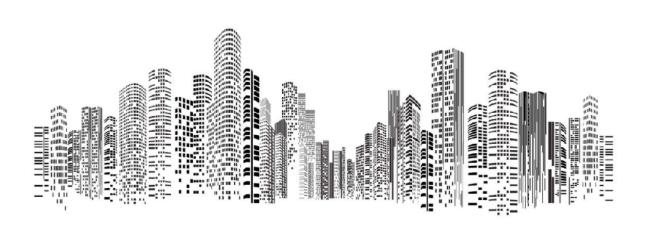


Community Hall & Office

Cost Plan 2 - Option 1-500m2

Liverpool City Council

0525-0008



Cost Plan - 500 Square Metre Option



Community Hall & Office

Liverpool City Council

Cost Plan 2 - Option 1-500m2

















Project Number: 0525-0008	Reviewed By: Helga Maynier	Prepared By: Elaine Human
Document Title	Issued To:	Issue Date:
Cost Plan 1 Option 1	Liverpool City Council	12/12/2019
Cost Plan 2 Option 1	Liverpool City Council	13/12/2019



Code	Description	Page	% of Cost	Cost/m2	Total	
1	General notes	4			0	
2	Trade Cost Option 1 - 500m2	4	66.39	8,051	4,025,309	
3	Preliminaries - 16%		10.62	1,288	644,049	
4	Margin - 4%		3.08	374	186,774	
5	Construction total		80.09	9,712	4,856,132	
6	Consultant fees - 12%		9.61	1,166	582,736	
7	Authority fees - 1.35%		1.21	147	73,425	
8	Project contingency - 10%		9.09	1,103	551,229	
9	Project total (excl. GST)		100.00	12,127	6,063,522	
GFA: 5	GFA: 500.00 m2 Cost/m2 (excl GST): \$12,127/m2 Project Total (excl GST): 6,063,522					

2.8

2.9

Substation

Trade total

Design contingency - 5%

Cost Plan - 500 Square Metre Option

REPORT DETAILS

mbm

Client: Liverpool City Council

Project: Community Hall & Office

Details: Cost Plan 2 - Option 1-500m2 0525-0008 Date - 13/12/2019

Code	Description	Quantity	Unit	Rate	Amount
1	General notes				
1.1	Cost Plan				
1.2	Project: 500m2 Community Hall & Office				
1.3	Client: Liverpool City Council				
1.4	Prepared by: Ling Chen/Elaine Human				
1.5	Reviewed by: Helga Maynier				
1.6	Introduction				
1.7	This estimate is based on our professional opinion and the source material listed below.				
1.8	Issue Schedule				
1.9	Cost Plan 1 Option 1 - issued 12 December 2019				
1.10	Cost Plan 2 Option 1 - issued 13 December 2019				
1.11	Documentation				
1.12	Project brief provided by Liverpool City Council				
1.13	Assumptions				
1.14	No drawings provided. This cost is based on our assumptions of scope, finishes etc. MBM reserves the right to update costs as information becomes available.				
1.15	Exclusion				
1.16	HAZMAT removal				Excl
1.17	Items noted "EXCL" in the estimate				Excl
1.18	After hours works / acceleration costs				Excl
1.19	Unknown site conditions in excess of allowances made				Excl
1.20	Any works outside the extent of works shown on drawings				Excl
1.21	Legal costs, land holding cost, stamp duty etc				Excl
1.22	Operation & maintenance costs				Excl
1.23	GST				Excl
					0
2	Trade Cost Option 1 - 500m2				
2.1	Site preparation and ground work	4,832	m2	19	89,341
2.2	Community hall and offices	500	m2	2,800	1,400,000
2.3	Extra over for Iconic Heritage Design, incl facade features & timber floors	500	m2	1,600	800,000
2.4	Extra over for semi-commercial kitchen	1	item	150,000	150,000
2.5	Allowance for loose furniture	500	m2	120	60,000
2.6	Road and carpark	1	Item	564,148	564,148
2.7	Landscaping	2.048	m2	254	520,139

4,025,309 **4,025,309**

0525-0008

250,000

191,681

4 of 6

1 item

250,000

Cost Plan - 500 Square Metre Option



"mbm

Client: Liverpool City Council
Project: Community Hall & Office

Details: Cost Plan 2 - Option 1-500m 0525-0008 Date - 13/12/2019

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Cost Plan - 1,000 Square Metre Option



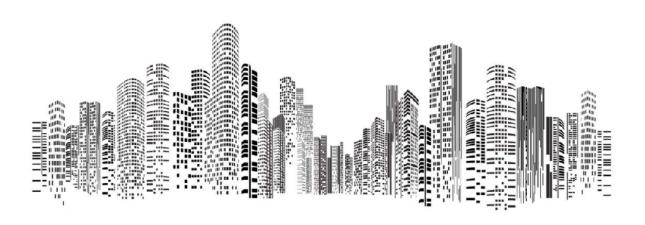


Community Hall & Office

Cost Plan 2 - Option 2-1000m2

Liverpool City Council

0525-0008



QUANTITY SURVEYING | BUILDING CONSULTANCY |
TAX & ASSET SERVICES | PPP ADVISORY | INFRASTRUCTURE |
FACILITIES MANAGEMENT ADVISORY | EXPERT WITNESS

Cost Plan - 1,000 Square Metre Option



Community Hall & Office

Liverpool City Council

Cost Plan 2 - Option 2-1000m2

















Project Number: 0525-0008	Reviewed By: Helga Maynier	Prepared By: Elaine Human
Document Title	Issued To:	Issue Date:
Cost Plan 1 Option 2	Liverpool City Council	12/12/2019
Cost Plan 2 Option 2	Liverpool City Council	13/12/2019

3 of 6

Society
Cost Plan - 1,000 Square Metre Option



Code	Description	Page	% of Cost	Cost/m2	Total
1	General notes	4			0
2	Trade Cost Option 2 - 1,000m2	4	66.39	6,374	6,373,861
3	Preliminaries - 16%		10.62	1,020	1,019,818
4	Margin - 4%		3.08	296	295,747
5	Construction total		80.09	7,689	7,689,426
6	Consultant fees - 12%		9.61	923	922,731
7	Authority fees - 1.35%		1.21	116	116,264
8	Project contingency - 10%		9.09	873	872,842
9	Project total (excl. GST)		100.00	9,601	9,601,263

Project Total (excl GST): 9,601,263

0525-0008

GFA: 1,000.00 m2 Cost/m2 (excl GST): \$9,601/m2

2.7

2.8

2.9

Landscaping

Design contingency - 5%

Substation

Trade total

Society Cost Plan - 1,000 Square Metre Option

REPORT DETAILS

mbm

Client: Liverpool City Council

Details: Cost Plan 2 - Option 2-1000m2 0525-0008 Date - 13/12/2019

Code	Description	Quantity	Unit	Rate	Amount
1	General notes				
1.1	Cost Plan				
1.2	Project: 1,000m2 Community Hall & Office				
1.3	Client: Liverpool City Council				
1.4	Prepared by: Ling Chen/Elaine Human				
1.5	Reviewed by: Helga Maynier				
1.6	Introduction				
1.7	This estimate is based on our professional opinion and the source material listed below.				
1.8	Issue Schedule				
1.9	Cost Plan 1 Option 2 - issued 12 December 2019				
1.10	Cost Plan 2 Option 2 - issued 13 December 2019				
1.11	Documentation				
1.12	Project brief provided by Liverpool City Council				
1.13	Assumptions				
1.14	No drawings provided. This cost is based on our assumptions of scope, finishes etc. MBM reserves the right to update costs as information becomes available.				
1.15	Exclusion				
1.16	HAZMAT removal				Excl
1.17	Items noted "EXCL" in the estimate				Excl
1.18	After hours works / acceleration costs				Excl
1.19	Unknown site conditions in excess of allowances made				Excl
1.20	Any works outside the extent of works shown on drawings				Excl
1.21	Legal costs, land holding cost, stamp duty etc				Excl
1.22	Operation & maintenance costs				Excl
1.23	GST				Excl
					0
2	Trade Cost Option 2 - 1,000m2				
2.1	Site preparation and ground work	4,832	m2	19	89,341
2.2	Community hall and offices	1,000	m2	2,800	2,800,000
2.3	Extra over for Iconic Heritage Design, incl facade features & timber floors	1,000	m2	1,600	1,600,000
2.4	Extra over for semi-commercial kitchen	1	item	150,000	150,000
2.5	Allowance for loose furniture	1,000	m2	120	120,000
2.6	Road and carpark	1	Item	564,148	564,148

6,373,861 **6,373,861**

496,855

250,000

303,517

4 of 6 0525-0008

1,548 m2

1 item

321

250,000

Cost Plan - 1,000 Square Metre Option



"mbm

Client: Liverpool City Council
Project: Community Hall & Office

Details: Cost Plan 2 - Option 2-1000m 0525-0008 Date - 13/12/2019

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ORDINARY MEETING 25 MARCH 2020 CITY CORPORATE REPORT

CORP 02	Investment Report February 2020
Strategic Direction	Leading through Collaboration Seek efficient and innovative methods to manage our resources
File Ref	055849.2020
Report By	John Singh - Accountant - Investments & Treasury Management
Approved By	Vishwa Nadan - Chief Financial Officer

EXECUTIVE SUMMARY

This report details Council's investment portfolio.

As at 29 February 2020, Council held investments with a market value of \$298 million.

The portfolio yield to the end of February 2020 is 117 basis points above the AusBond Bank Bill index.

	AusBond Bank Bill Index (BBI)
Benchmark	1.30%
Portfolio yield	2.47%
Performance above benchmarks	1.17%

Return on investment for February 2020 was \$828k lower than the budget.

Council's investments and reporting obligations fully comply with the requirements of section 625 of the *Local Government Act 1993* and clause 212 of the *Local Government (General) Regulation 2005*.

Council's portfolio also fully complies with limits set out in its Investment Policy.

NSW TCorp Credit Committee requires that Council commits to its balanced investment framework as a condition to any loan. This means that Council will have to progressively decrease its investment in lower-rated ADI's.

RECOMMENDATION

That Council receives and notes this report.

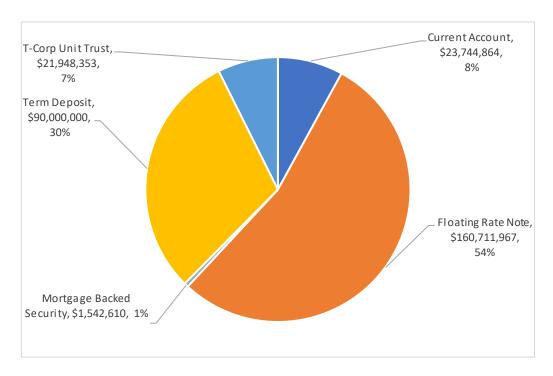


REPORT

Clause 212 of the *Local Government (General) Regulation 2005* requires that the Responsible Accounting Officer must provide Council with a written report setting out details of all money that Council has invested under section 625 of the *Local Government Act 1993*.

Council's Portfolio

At 29 February 2020, Council held investments with a market value of \$298 million. Council's investment register detailing all its investments is provided as an attachment to this report. In summary, Council's portfolio consisted of investments in:



The ratio of market value compared to face value of various debt securities is shown in the table below.

Asset Class	Feb-20	Jun-19
Senior Debts (FRN's ,TCD's & FRB)*	100.63%	100.76%
MBS (Reverse Mortgage Backed Securities)	59.15%	59.48%
T-Corp Unit Trusts	104.52%	103.65%

*Definition of terms

- Transferrable Certificate of Deposit (TCD) security issued with the same characteristics as a Term Deposit however it can be sold back (transferred) in to the market prior to maturity. A floating TCD pays a coupon linked to a variable benchmark (90 days BBSW).
- Fixed Rate Bond (FRB) returns Fixed Coupon (interest) Rate and is tradeable before maturity.



ORDINARY MEETING 25 MARCH 2020 CITY CORPORATE REPORT

Council is fully compliant with the requirements of the Ministerial Investment Order including the grandfathering provisions. The grandfathering provisions state that Council may continue to hold to maturity, redeem or sell investments that comply with previous Ministerial Investment Orders. Any new investments must comply with the most recent Order. Council continues to closely monitor the investments in its portfolio to ensure continued compliance and minimal exposure to risk.

NSW TCorp Credit Committee requires that Council commits to its balanced investment framework as a condition to any loan. This means that Council will have to progressively decrease its investment in lower-rated ADI's. Council staff will monitor and work with investment advisors to meet this requirement.

Portfolio Maturity Profile

The table below shows the percentage of funds invested at different durations to maturity.

			Term to Maturity Policy	Term to Maturity Policy	Complies to
Term to Maturity	Total	% Holdings	Limit Minimum	Limit Maximum	Policy' "Yes/No"
Current Account	23,744,864	7.97%			
Term Deposits < 1 Yr	73,000,000	24.50%			
T-Corp Unit Trust	21,948,353	7.37%			
Tradeable securities	160,711,967	53.94%			
Portfolio %<1 Yr - (Short term liquidity)	\$279,405,184	93.78%	40%	100%	Yes
Term Deposit > 1 Yr < 3Yrs	17,000,000	5.70%	0%	60%	Yes
Grand Fathered Securities	1,542,610	0.52%	N/A	N/A	Yes
Portfolio % Medium term liquidity)	\$18,542,610	6.22%			Yes
Total Portfolio	\$297,947,794	100.00%			



ORDINARY MEETING 25 MARCH 2020 CITY CORPORATE REPORT

Market Value by Issuer and Institution Policy limit as per Investment Policy

Issuer	Security Rating	Market Value	%Total Value	Maximum Institutional Policy Limit % holdings	Complies to Investment Policy' "Yes/No"
AMP Bank Ltd	BBB+	13,593,221	4.56%	25%	Yes
ANZ Banking Group Ltd	AA-	18,121,834	6.08%	25%	Yes
Auswide Bank Ltd	BBB	7,009,024	2.35%	15%	Yes
Bank Australia Ltd	BBB	3,505,933	1.18%	15%	Yes
Bank of China/Sydney	А	2,008,154	0.67%	25%	Yes
Bank of Communications Co. Ltd/Sydney	A-	3,005,934	1.01%	25%	Yes
Bank of Nova Scotia	A+	5,542,969	1.86%	25%	Yes
Bank of Queensland Ltd	BBB+	9,516,678	3.19%	15%	Yes
Bendigo & Adelaide Bank Ltd	BBB+	503,279	0.17%	15%	Yes
Citibank Australia Ltd	A+	1,000,798	0.34%	25%	Yes
Commonwealth Bank of Australia Ltd	AA-	51,393,919	17.25%	35%	Yes
Credit Union Australia Ltd	BBB	4,518,904	1.52%	15%	Yes
Emerald Reverse Mortgage Trust (Class A)	AAA	767,131	0.26%	35%	Yes
Emerald Reverse Mortgage Trust (Class C)	А	775,480	0.26%	2%	Yes
G&C Mutual Bank Limited	BBB-	1,000,000	0.34%	15%	Yes
Heritage Bank Ltd	BBB+	3,520,430	1.18%	15%	Yes
HSBC Sydney Branch	AA-	8,011,994	2.69%	25%	Yes
Macquarie Bank	A+	23,999,162	8.05%	25%	Yes
Members Banking Group Ltd t/a RACQ Bank	BBB+	2,513,772	0.84%	15%	Yes
Members Equity Bank Ltd	BBB	1,608,715	0.54%	15%	Yes
National Australia Bank Ltd	AA-	33,227,241	11.15%	35%	Yes
Newcastle Permanent Building Society Ltd	BBB	3,546,905	1.19%	15%	Yes
NSW Treasury Corporation	AAA	20,859,101	7.00%	35%	Yes
NSW Treasury Corporation	AA	1,089,252	0.37%	35%	Yes
P&N Bank Ltd	BBB	2,000,000	0.67%	15%	Yes
Police Credit Union	Not Rated	2,000,000	0.67%	2%	Yes
Qbank	BBB-	4,469,182	1.50%	15%	Yes
Rabobank Australia Ltd	A+	2,000,000	0.67%	25%	Yes
Rabobank Nederland Australia Branch	A+	2,021,356	0.68%	25%	Yes
Suncorp Bank	A+	13,024,481	4.37%	25%	Yes
Teachers Mutual Bank Ltd	BBB	2,120,532	0.71%	15%	Yes
Westpac Banking Corporation Ltd	AA-	49,672,419	16.67%	35%	Yes
Portfolio Total		\$297,947,794	100.00%		



Overall Portfolio Credit Framework compliance to Investment Policy

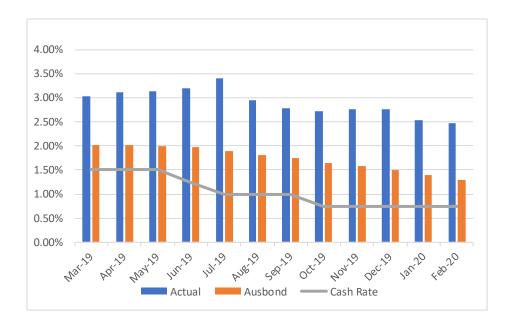
			Maximum	Complies to Investment Policy'
Credit Rating	Market Value	% Portfolio	Policy Limit	"Yes/No"
AAA Category -T Corp	21,626,232	7.26%	100%	Yes
AA Category	161,516,659	54.21%	100%	Yes
A Category or Below	53,378,332	17.92%	60%	Yes
BBB Category	59,426,571	19.95%	40% - 45%	Yes
Unrated	2,000,000	0.67%	5% - 10%	Yes
Total Portfolio	\$297,947,794	100.00%		

Portfolio performance against relevant market benchmark.

Council's Investment Policy prescribes the AusBond Bank Bill Index (ABBI) as a benchmark to measure return on cash and fixed interest securities. The ABBI represents the average daily yield of a parcel of bank bills. Historically there has been a positive correlation between changes in the cash rate and the resulting impact on the ABBI benchmark.

The portfolio yield to 29 February 2020 exceeded the AusBond Bank Bill index by 117 basis points (2.47% against 1.30 %).

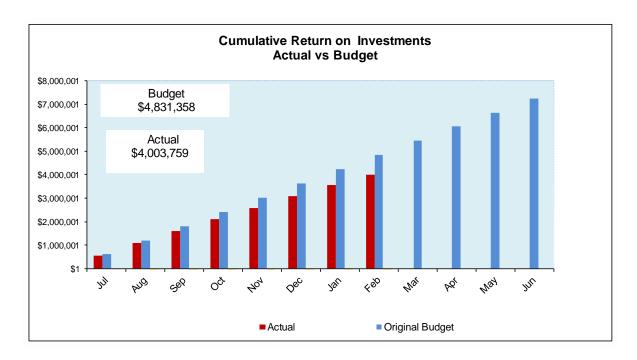
Council portfolio continues to performance at above benchmark rates despite ongoing margin contraction and significantly lower market term deposit yields. Comparative yields for the previous months are charted below:





Performance of Portfolio Returns against Budget

Council's investment income for February 2020 is lower than the budget by \$828k.



Investment Portfolio at a Glance

Portfolio Performance	>	The portfolio yield to 29 February 2020 exceeded the AusBond Bank Bill index by 117 basis points (2.47% against 1.30%).
Annual Income vs. Budget	v	Council's investment interest income is lower than the budget by \$828k as at 29 February 2020 and will be closely monitored.

Investment Policy Compliance

Legislative Requirements	V	Fully Compliant
Portfolio Credit Rating Limit	>	Fully Compliant
Institutional Exposure Limits	>	Fully Compliant
Overall Portfolio Credit Limits	>	Fully Compliant
Term to Maturity Limits	>	Fully Compliant

Economic Outlook - Reserve Bank of Australia

The Reserve Bank decided to lower the cash rate by 25 basis point in its meeting on 3 March 2020 to the official cash rate of 0.50 per cent. The current 0.50 per cent cash rate is at a historically low level and impacts returns on investment.

Certificate of Responsible Accounting Officer

The Chief Financial Officer, as Responsible Accounting Officer, certifies that the investments listed in the attached report have been made in accordance with section 625 of the *Local Government Act 1993*, clause 212 of the *Local Government (General) Regulation 2005* and Council's Investment Policy at the time of their placement. The previous investments are covered by the grandfathering clauses of the current investment guidelines issued by the Minister for Local Government.

Independent verification by Head of Audit, Risk and Improvement (HARI)

Council has requested an on-going independent review of its investment portfolio by the Audit Risk and Improvement Committee (ARIC) or its representative under delegated authority. The ARIC has agreed for its Chairperson to provide a certificate on a quarterly basis – the next certificate will be presented to Council on 27 May 2020.

CONSIDERATIONS

Economic	Council's investment interest income is lower than the budget by \$828k as at 29 February 2020 and will be closely monitored.					
Environment	There are no environmental and sustainability considerations.					
Social	There are no social and cultural considerations.					
Civic Leadership	There are no civic leadership and governance considerations.					
Legislative	Council is fully compliant with the requirements of the Local Government Act 1993 – Investment Order (authorized investments) and with reporting requirements under clause 212 of the Local Government (General) Regulation 2005.					

ATTACHMENTS

1. Investment Portfolio - February 2020





Portfolio Valuation As At 29 February 2020

Fixed Interest Security	Maturity Date	Security Rating	Face Value Current	Market Value	% Total Value	Running Yield
AMP Notice Account		BBB+	275,368.95	275,368.95	0.09%	1.55%
AMP Business Saver		BBB+	322,431.65	322,431.65	0.11%	1.05%
CBA Business Saver		AA-	17,041,084.37	17,041,084.37	5.72%	1.00%
CBA General Account		AA	6,105,979.41	6,105,979.41	2.05%	0.25%
			23,744,864.38	23,744,864.38	7.97%	
Fixed Rate Bond	7.40.0000	DDD.	5 000 000 00	5 000 500 00	4.000/	0.000
AMP Bank	7/12/2020	BBB+	5,000,000.00	5,000,580.00	1.68%	2.99%
Floring Date Donnell			5,000,000.00	5,000,580.00	1.68%	
Floating Rate Deposit	40/00/2022			6 000 000 00	2.049/	4.050/
Westpac	18/08/2022	AA-	6,000,000.00	6,000,000.00	2.01%	1.95%
Flooding Boto Note			6,000,000.00	6,000,000.00	2.01%	
Floating Rate Note	40/00/2024	DDD.	F 000 000 00	4 004 040 00	4 COO/	4.070/
AMP Bank ANZ Bank	10/09/2021	BBB+ AA-	5,000,000.00	4,994,840.00	1.68% 1.02%	1.97%
	9/05/2023		3,000,000.00	3,025,581.00	2.38%	1.81%
ANZ Bank ANZ Bank	6/12/2023	AA-	7,000,000.00	7,091,959.00	1.68%	1.92%
ANZ Bank	29/08/2024 16/01/2025	AA- AA-	5,000,000.00	5,004,990.00 2,999,304.00	1.01%	1.58% 1.64%
ANZ Dank Auswide Bank	13/07/2020	BBB	3,000,000.00		0.67%	2.05%
Auswide Bank Auswide Bank	6/11/2020	BBB	2,000,000.00	2,004,536.00	0.67%	2.05%
Bank Australia	30/08/2021	BBB	2,000,000.00	2,004,488.00	0.67%	2.02%
			1,500,000.00	1,508,260.50	0.51%	
Bank Australia	2/12/2022	BBB	2,000,000.00	1,997,672.00	0.67%	1.79%
Bank of China (Australia) Bendigo and Adelaide	19/04/2021 25/01/2023	A BBB+	2,000,000.00	2,008,154.00	0.67%	1.90% 1.93%
•			500,000.00	503,278.50	0.17%	
BOQ BOQ	26/10/2020	BBB+ BBB+	1,500,000.00	1,506,340.50	0.31%	2.05% 2.38%
	18/05/2021		1,000,000.00	1,010,337.00	0.34%	1.80%
Citibank, N.A. Commonwealth Bank	14/11/2024	A+ AA-	1,000,000.00	1,000,798.00	1.01%	
	25/04/2023		3,000,000.00	3,016,281.00	2.54%	1.68%
Commonwealth Bank Commonwealth Bank	16/08/2023 11/01/2024	AA- AA-	7,500,000.00 9,500,000.00	7,573,102.50 9,657,472.00	3.24%	1.84% 2.03%
Credit Union Australia		BBB		2,014,934.00	0.68%	2.03%
Credit Union Australia	6/09/2021 24/10/2024	BBB	2,000,000.00		0.84%	2.14%
	29/03/2021	BBB+	2,500,000.00	2,503,970.00 3,520,429.50	1.18%	2.15%
Heritage Bank HSBC	27/09/2024	AA-	3,500,000.00	3,002,664.00	1.01%	1.75%
HSBC	27/09/2024	AA-	3,000,000.00	2,001,776.00	0.67%	1.75%
HSBC Bank Australia	7/12/2022	AA-	2,000,000.00 3,000,000.00	3,007,554.00	1.01%	1.69%
	21/06/2022	AA- A			0.67%	1.67%
Macquarie Bank		A	2,000,000.00	2,005,196.00	1.34%	
Macquarie Bank Macquarie Bank	7/08/2024 12/02/2025	A+	4,000,000.00 3,000,000.00	3,998,712.00 2,995,253.80	1.01%	1.72% 1.76%
·		BBB			0.54%	
Members Equity Bank NAB	16/04/2021 16/05/2023	AA-	1,600,000.00	1,608,715.20	0.68%	2.15% 1.81%
NAB	26/09/2023	AA-	2,000,000.00 8,000,000.00	2,016,534.00 8,076,616.00	2.71%	1.85%
NAB						
NAB	26/09/2023 26/02/2024	AA- AA-	4,000,000.00	4,038,308.00	1.36% 1.70%	1.85% 1.89%
NAB		AA- AA-	5,000,000.00	5,065,035.00	1.70%	
	19/06/2024		4,000,000.00	4,030,748.00		1.81%
Newcastle Permanent Newcastle Permanent	24/01/2022	BBB	2,000,000.00	2,030,694.00	0.68% 0.51%	2.54%
	6/02/2023	BBB	1,500,000.00	1,516,210.50	0.51%	2.32%
QBANK	14/12/2021	BBB-	1,000,000.00	998,924.00	0.34 70	2.40%

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	Management	Cit-	Fana Walan		% T-+-I	D
Fixed Interest Security	Maturity Date	Security Rating	Face Value Current	Market Value	Total Value	Running Yield
QBANK	25/03/2022	BBB-	1,500,000.00	1,494,133.50	0.50%	2.32%
QBANK	6/12/2022	BBB-	2,000,000.00	1,976,124.00	0.66%	2.04%
Rabobank Australia Branch	3/03/2022	A+	2,000,000.00	2,021,356.00	0.68%	1.97%
RACQ Bank	11/05/2020	BBB+	1,000,000.00	1,001,104.00	0.34%	2.01%
RACQ Bank	23/05/2022	BBB+	1,500,000.00	1,512,667.50	0.51%	1.93%
ScotiaBank	8/09/2022	A+	3,000,000.00	3,022,101.00	1.01%	1.81%
ScotiaBank	7/09/2023	A+	2,500,000.00	2,520,867.50	0.85%	1.87%
Suncorp	12/04/2021	A+	2,000,000.00	2,019,534.00	0.68%	2.28%
Suncorp	16/08/2022	A+	1,000,000.00	1,007,957.00	0.34%	1.88%
Suncorp	30/07/2024	A+	3,000,000.00	2,998,194.00	1.01%	1.67%
Suncorp	30/07/2024	A+	2,000,000.00	1,998,796.00	0.67%	1.67%
Teachers Mutual Bank	2/07/2021	BBB	2,100,000.00	2,120,531.70	0.71%	2.30%
Westpac	6/03/2023	AA-	5,000,000.00	5,029,885.00	1.69%	1.72%
Westpac	16/11/2023	AA-	6,000,000.00	6,061,482.00	2.03%	1.86%
Westpac	24/04/2024	AA-	4,000,000.00	4,066,184.00	1.36%	2.03%
Westpac	16/08/2024	AA-	2,500,000.00	2,514,867.50	0.84%	1.79%
Floating Rate TCD			151,700,000.00	152,705,452.70	51.25%	
_	28/10/2022		3,000,000.00	3,005,934.00	1.01%	1 770/
Bank of Communications	28/10/2022	Α		3,005,934.00	1.01%	1.77%
Mortgage Backed Security			3,000,000.00	3,005,534.00	1.0176	
EmeraldMBS2006-1A	21/08/2051	AAA	1,107,870.78	767,130.72	0.26%	1.34%
EmeraldMBS2006-1C	21/08/2056	Α	1,000,000.00	495,521.00	0.17%	2.09%
EmeraldMBS2007-1C	23/07/2057	A	500,000.00	279,958.50	0.09%	1.80%
Lifter and WID 32 00 7 - 10	23/01/2031	^ .	2,607,870.78	1,542,610.22	0.52%	1.00 /6
Term Deposit			2,007,070.70	1,342,010.22	0.0270	
AMP Bank	27/04/2020	BBB+	3,000,000.00	3,000,000.00	1.01%	1.75%
Auswide Bank	6/09/2021	BBB	3,000,000.00	3,000,000.00	1.01%	1.80%
BOQ	19/08/2020	BBB+	1,000,000.00	1,000,000.00	0.34%	3.05%
BOQ	7/09/2020	BBB+	1,000,000.00	1,000,000.00	0.34%	3.00%
BOQ	7/09/2020	BBB+	1,000,000.00	1,000,000.00	0.34%	3.00%
BOQ	8/02/2021	BBB+	2,000,000.00	2,000,000.00	0.67%	3.60%
BOQ	7/02/2022	BBB+	2,000,000.00	2,000,000.00	0.67%	3.75%
Commonwealth Bank	7/04/2020	AA-	5,000,000.00	5,000,000.00	1.68%	1.24%
Commonwealth Bank	4/05/2020	AA-	3,000,000.00	3,000,000.00	1.01%	1.37%
G&C Mutual Bank	30/03/2020	BBB-	1,000,000.00	1,000,000.00	0.34%	3.60%
Macquarie Bank	2/03/2020	A+	5,000,000.00	5,000,000.00	1.68%	1.80%
Macquarie Bank	3/03/2020	A+	5,000,000.00	5,000,000.00	1.68%	1.80%
Macquarie Bank	21/05/2020	A+	3,000,000.00	3,000,000.00	1.01%	1.60%
Macquarie Bank	1/06/2020	A+	2,000,000.00	2,000,000.00	0.67%	1.60%
NAB	1/07/2020	AA-	5,000,000.00	5,000,000.00	1.68%	1.58%
NAB	31/07/2020	AA-	2,000,000.00	2,000,000.00	0.67%	1.60%
NAB	30/09/2020	AA-	3,000,000.00	3,000,000.00	1.01%	1.60%
P&N Bank	14/08/2020	BBB	2,000,000.00	2,000,000.00	0.67%	3.00%
Police Credit Union SA	16/08/2021	Unrated	2,000,000.00	2,000,000.00	0.67%	3.20%
Rabobank Australia Branch	29/08/2022	A+	2,000,000.00	2,000,000.00	0.67%	3.38%
Suncorp	2/04/2020	A+	5,000,000.00	5,000,000.00	1.68%	1.60%
Westpac	2/09/2020	AA-	5,000,000.00	5,000,000.00	1.68%	1.59%
Westpac	8/09/2020	AA-	5,000,000.00	5,000,000.00	1.68%	1.62%
Westpac	28/09/2020	AA-	4,000,000.00	4,000,000.00	1.34%	3.05%
Westpac	28/09/2020	AA-	4,000,000.00	4,000,000.00	1.34%	3.05%
Westpac	14/12/2020	AA-	3,000,000.00	3,000,000.00	1.01%	2.88%
Westpac	21/12/2020	AA-	3,000,000.00	3,000,000.00	1.01%	3.00%
Westpac	31/08/2022	AA-	2,000,000.00	2,000,000.00	0.67%	3.32%
			84,000,000.00	84,000,000.00	28.19%	

Fixed Interest Security	Maturity Date	Security Rating	Face Value Current	Market Value	% Total Value	Running Yield
F1 Total			276,052,735.16	275,999,441.30	92.63%	
			Face Value			
Security Type			Current	Market Value		
NSWTC IM Cash Fund			20,000,000.00	20,859,100.95	7.00%	
NSWTC IM Short Term Income Fund			1,000,000.00	1,089,252.05	0.37%	
			21,000,000.00	21,948,353.00	7.37%	
F1 Total			276,052,735.16	275,999,441.30	92.63%	
Portfolio Total			297,052,735.16	297,947,794.30	100.00%	

CORP 03	Amendment to Councils Investment Policy					
Strategic Direction	Leading through Collaboration Seek efficient and innovative methods to manage our resources					
File Ref	060049.2020					
Report By	John Singh - Accountant - Investments & Treasury Management					
Approved By	Vishwa Nadan - Chief Financial Officer					

EXECUTIVE SUMMARY

Council's Investment policy is the main instrument guiding Council's investment decisions. In practice it is reviewed at least annually to reflect changes to investment strategy, the Minister's Order on Investments, any circulars from the OLG or the impact of changes in the investment market. Non-compliance with the Investment policy is reported to the Council in the monthly investment report and appropriate actions taken to rectify where necessary.

This report seeks a council resolution to adapt amendments to the investment policy. The key changes/ additions include:

- Explicit policy position to use by default Standard & Poor's credit ratings;
- Amendments to institutional & portfolio credit limit frameworks;
- Addition of an investment strategy to comply with NSW TCorp low interest loans lending criteria;
- Council's position to invest in ADI's with higher Environmental, Social and Governance Standards (ESG) where possible; and
- Explicit policy position on trading instruments;

RECOMMENDATION

That Council considers and adapts suggested changes to its Investment Policy.

REPORT

Council's Investment policy is the main instrument guiding Council's investment decisions. In practice it is reviewed at least annually to reflect changes to investment strategy, Minister's Order on Investments or impact of changes in the investment market. Non-compliance to the Investment policy is reported to the Council in the monthly investment report and appropriate actions taken to rectify where necessary.



ORDINARY MEETING 25 MARCH 2020 CITY CORPORATE REPORT

The paper seeks a council resolution to adapt changes to the investment policy. The key changes include:

Use of Standard & Poor's Credit Ratings by Default

Council's current policy follows a consensus category but there is some evidence of ADI's engaging in ratings agency arbitrage to obtain ratings higher than they would normally achieve from Standard & Poor's. In addition, the use of S&P as the primary ratings agency simplifies the policy and makes it clearer.

Amendments to institutional and portfolio credit limit frameworks

The recommended changes provide further flexibility to deal with systemic changes to credit ratings outside of Council's control.

Investing in ADI's with higher Environmental, Social and Governance Standards (ESG)

This is a statement of intent rather than placing any binding conditions on Council and is included in policy for completeness.

Trading Instruments

The current policy is silent but Council does not engage in active trading of securities. The changes include a policy statement to that effect.

CONSIDERATIONS

Economic and Financial	The changes recommended will allow Council to reduce its risk exposure and update the policy in view of the current market conditions.
Environmental and Sustainability	The environmental and sustainability considerations if any are all positive as this is becoming a consideration under the policy.
Social and Cultural	There are no social and cultural considerations.
Civic Leadership and Governance	There are no civic leadership and governance considerations.

ATTACHMENTS

Amended Investment Policy



INVESTMENT POLICY

Adopted: XXXXXXXX 25 October 2017

TRIM: XXXXXXX356625.2017



INVESTMENT POLICY

1. LEGISLATIVE AND REGULATORY REQUIREMENTS

All Council investments are to be made in accordance with:

- a) Local Government Act 1993: Section 412 and 625 (Attachment A)
- b) Local Government Act 1993: Prevailing Order of the Minister (Attachment B)
- c) Local Government (General) Regulation 2005: Clause 212 (Attachment C)
- d) Trustee Act 1995: Sections 14A(2) and 14C(1) and (2) (Attachment D)
- e) Australian Accounting Standards
- f) Office of Local Government Investment Policy Guidelines.

2. PURPOSE/ OBJECTIVES

- 2.1 Council will seek to maximise earnings from authorised investments within agreed levels of risk, return and exposure.
- 2.2 This policy establishes the framework within which investment principles are to apply to the investment of Council funds at the most favourable term available to Council at the time, to maximise returns, while paying due consideration to matters of risk, liquidity and security for its investments.
- 2.3 This policy sets out:
 - a) Council's objectives for its investment portfolio;
 - b) How investments are to be undertaken;
 - c) The applicable risks to be managed;
 - d) Any constraints and other prudential requirements to apply to the investments of funds, having regard to the applicable legislation and regulations governing Council investments;
 - e) The manner in which compliance with the policy and strategy will be monitored and reported;
 - f) Appropriate benchmarks for each category of investments.
- 2.3 While exercising the power to invest, consideration needs to be given to preservation of capital, liquidity and the return on investments. Council, therefore, has several primary objectives for its investment portfolio:
 - a) Compliance with legislation, regulations, the prudent person tests of the *Trustee Act* and best practice guidelines;
 - b) The preservation of the amount invested;
 - c) Ensuring that there are sufficient liquid funds to meet all reasonably anticipated cash flow requirements; and
 - d) Generating income from investments that exceeds the performance benchmarks mentioned later in this document.

INVESTMENT POLICY

3. POLICY STATEMENT

3.1. Authorised Investments

- 3.1.1 All of the Council's investments must be denominated in Australian dollars. The Council may only invest money in the following forms of investment, as taken directly from the Local Government Act 1993 Order (of the Minister) Circular No: 11/01, gazetted on 11 February 2011, and its successors. (The complete document is included in Schedule 3.):
 - a) Any public funds or securities issued by or guaranteed by, the Commonwealth, any State or Territory of the Commonwealth or a Territory:
 - b) Any debentures or securities issued by a council (within the meaning of the *Local Government Act* 1993 (NSW));
 - Interest bearing deposits with, or any debentures or bonds issued by, an authorised deposit-taking institution (as defined in the *Banking Act* 1959 (Cth), but excluding subordinated debt obligations;
 - d) Any bill of exchange which has a maturity date of not more than 200 days, and if purchased for value confers on the holder in due course a right of recourse against a bank which has been designated as an authorised deposit-taking institution by the Australian Prudential Regulation Authority;
 - e) A deposit with the New South Wales Treasury Corporation (NSW TCorp) or investments in NSW TCorpIM funds;
 - f) Existing investments "grandfathered" under the Ministerial Investment Order.
- 3.1.2 All investment instruments (excluding short term discount instruments) referred to above include both principal and investment income.

3.2 Transitional Arrangements

- 3.2.1 Subject to clause 3.2.2 of this policy, nothing in the Order affects any investment made before the date of the Order which was made in compliance with the previous Ministerial Order dated 31 July 2008 and such investments are taken to be in compliance with the Order.
- 3.2.2 Clause 3.2.1 only applies to those investments made before the date of this Order and does not apply to any restructuring or switching of investments or any re-investment of proceeds received on disposal or maturity of such investments, which for the avoidance of doubt must comply with the Order.

3.3 Risk Management: Credit and Maturity Guidelines

- 3.3.1 Investments are to comply with three key criteria relating to:
 - a) Overall Portfolio Credit Framework: Limit overall credit exposure of the portfolio;
 - b) <u>Institutional Credit Framework</u>: Limit exposure to individual ADIs, based on their credit ratings; and
 - c) Term to Maturity Framework: Limits based upon maturity of securities.

3.3.2 All references to credit ratings refer by default to that applied by ratings agency Standard and Poor's (S&P) or in the absence of an S&P rating, the lower of any rating assigned to the entity by either Moody's of Fitch ratings agencies. (or equivalent Moody's or Fitch). In case of disagreement ("split ratings") Council can elect the consensus category for reporting and compliance assessment of both new and existing investments. Such treatment is to be explicitly noted in reports.

3.3.3 Overall Portfolio Credit Framework

To control the credit quality on the entire portfolio, the following credit framework limits the percentage of the portfolio exposed to any particular credit rating category. (Refer to Appendix F for Standard and Poor's ratings definitions).

Overall Portfolio Credit Limits		
Long-term Direct Investme Credit Ratings Maximum		
AAA Category	100%	
AA Category_/ Major Bank Category	100%	
A Category or below	60%	
BBB Category or below	40% - 4 <u>5</u> 5%	
Unrated	5%-10 <u>10</u> %	
Specific Ministerial Approved Forms of Investment		
NSW TCorp Deposits and TCorpIM Funds	100%	

For the purpose of this Policy, "Major Banks" are currently defined as the ADI deposits or senior guaranteed principal and interest securities issued by the major Australian banking groups being:

- Australia and New Zealand Banking Group Limited
- · Commonwealth Bank of Australia
- National Australia Bank Limited
- Westpac Banking Corporation

including <u>any ADI</u> subsidiaries whether or not<u>which are both wholly owned and</u> explicitly guaranteed, and brands (such ase.g. St George <u>Bank</u>).

3.3.4 Institutional Credit Framework

Exposure to an individual institution will be restricted by their credit rating so that single entity exposure is limited, as set out in the table below:

Amended Investment Policy

INVESTMENT POLICY

Long-term	Direct Investments
Credit Ratings	Maximum
AAA Category	45%
AA Category/ Major Bank Category	35%
A Category or below	25%
BBB Category	15%
Unrated	<u>5</u> 2%
Council Approved NSW Treasury Corporation Depos	its and TCorpIM Funds
Cash Fund	45%
Strategic Cash Fund	45%
Medium Term Growth Fund	45 <u>20</u> %
Long Term Growth Fund	<u>2</u> 40%

Note: Short-term ratings are used only for investments where no long-term rating exists.

3.3.5 Term to Maturity Framework for non-liquid assets (exclude tradeable securities such as FRN's, TCD's, Bonds etc.)

The investment portfolio is to be invested within the following maturity constraints:

Overall Portfolio Term to Maturity Profile		
Portfolio % <1 year	Min <u>30%</u> 4 0%	Max 100%
Portfolio % >1 year	Min 0%	Max <u>70%</u> 60%
Portfolio % >3 years	Min 0%	Max <u>35%</u> 25%

- 3.3.6 Council's risk profile for the purposes of investing surplus cash funds can generally be described as *conservative*, *risk averse and income_defensive*, and has the following characteristics:
 - a) A requirement for a secure income stream, and
 - b) A requirement for capital protection.
- 3.3.7 Section 14C of the *Trustee Act* 1925 sets out requirements for trustees to have regard to, when exercising the power of investments. These guidelines

(Attachment D) are considered appropriate for Council and underpin the formulation of this investment policy and are in accordance with legislative requirements.

3.4 Risk Management – Additional Guidelines

- 3.4.1 Investments obtained are to be considered in light of the following key criteria:
 - a) **Preservation of Capital:** The requirement for preventing losses in an investment portfolio's total value.
 - b) Credit Risk: The risk that a party or guarantor to a transaction will fail to fulfil its obligations. In the context of this policy, it relates to the risk of loss due to the failure of an institution/ entity with which an investment is held to pay the interest and/-or to repay the principal of an investment when due;
 - c) Diversification: The requirement to place investments in a broad range of products <u>and issuers</u> so as not to be overly exposed to a particular <u>entity</u> <u>or</u> sector of the investment market;
 - d) Liquidity Risk: The risk that an institution runs out of cash, is unable to redeem investments at a fair price within a timely period, and thereby Council incurs additional costs (or in the worst case is unable to execute its spending plans);that a tradable security cannot be sold in a timely manner for a fair market price due to a lack of buyers
 - e) Market Risk: The risk that fair value or future cash flows will fluctuate due to changes in market prices, or that benchmark returns will unexpectedly overtake the investment's return;
 - f) Maturity Risk: The risk relating to the length of term to maturity of the investment. The longer the term, the greater is the length of exposure and risk to market volatilities and eventual default; and
 - g) Rollover Risk: The risk that-future income will not meet expectations or budgeted requirements because monies available at maturity of an investment must be re-invested at a lower interest rate due to market movements interest rates are lower than expected in future.
- 3.4.2 The following Risk Management Strategies will apply, where appropriate:
 - a) Investment credit rating and maturity percentage limits will be applicable
 as at the time of making the specific investment, and retested for
 compliance at least annually, taking into consideration of reasonable cash
 flow expectations;
 - b) Investments that fall outside of the above eligibility rules post initial investment shall be divested as soon as practicable whilst being cognisant of prevailing market conditions;
 - c) This policy does not mandate a minimum credit rating for any single investment. In the event that If the credit ratings profile in aggregate falls outside the credit rating limits, as set within this policy, Council will review investments of the non-complying category. Divestment of some investments to conform to this policy should be evaluated, while Council should be cognisant of transaction costs, any extenuating circumstances and the time taken to rebalance through scheduled maturities.

3.5 Liquidity

3.5.1 Cash flows must be monitored daily and Council will ensure that it maintains a minimum level of liquid funds available to finance day-to-day requirements.

3.6 Performance Benchmarks

- 3.6.1 The performance of each investment will be assessed against the benchmarks listed in the table below.
- 3.6.2 It is Council's expectation that the performance of each investment will be equivalent to the applicable benchmark to justify the investment, taking into account its risks, liquidity and other benefits of the investment.
- 3.6.3 It is also expected that Council will take due steps to ensure that any investment is executed at the best pricing reasonably possible.

Investment	Performance Benchmark	Time Horizon
44_am_Current_Account including TCorpIM Cash Fund, short dated bills, deposits issued by financial institutions of appropriate term.	AusBend-Bloomberg Bank Bill Index (<u>bBaubil</u> BI)	3 months or less
Term Deposits of appropriate remaining term, FRNs nearing maturity, TCorplM Strategic Cash.	AusBend-Bloomberg Bank Bill Index (<u>baubil</u> BBI)	3 months to 12 months
Term Deposits with a maturity date between 1 and 2 Years, FRNs.	AusBend-Bloomberg Bank Bill Index (baubilBBI)	1 to 2 years
FRNs, Bonds, Term deposits with a maturity date between 2 and 5 Years.	AusBond-Bloomberg Bank Bill Index (baubilBBI) Bloomberg Ausbond composite 2-5 yr index	2 to 5 Years
TCorpIM Managed Funds (Diversified or Growth Asset Sectors)	Fund's Internal BenchmarkBloomberg Bank Bill Index (baubil)	3 <u>-7</u> Years (M/T Growth) 7+ Years (L/T Growth-or Growth sector funds)

- 3.6.4 "Grandfathered" investments are allocated to the appropriate horizon based on expected or average maturity date and should be taken into account considered when allocating the rest of the portfolio.
- 3.6.5 The decision on when to exit "grandfathered" investments is based on a range of criteria specific to the investments, including but not limited to factors such as:

- a) Returns expected over the remaining term;
- b) Fair values;
- c) Competing investment opportunities;
- d) Costs of holding:
- e) Liquidity and transaction costs;
- f) Outlook for future investment values, and
- g) Risk of defaulting payment
- 3.6.6 In general, it is expected that professional advice will be sought before transacting in any investments that become "grandfathered" by regulatory or policy changes.

3.7 Investment Strategy

- 3.7.1 Council's Investment Strategy will run in conjunction with its Investment Policy and will set out:
 - a) Councils current cash flow expectations and the implications for deviations from a long-term liquidity profile;
 - b) Diversification: allocation of investment type, credit quality, counterparty exposure and term to maturity profile;
 - Market conditions and the appropriate responses, particularly relative positioning within the limits outlined in this policy;
 - d) Relative return outlook, risk-reward considerations, assessment of the market cycle and hence constraints on risk; and
 - e) Appropriateness of overall investment types for Council's portfolio.
- 3.7.2 The Investment Strategy will fully comply with legislative requirements and the investment policy. The strategy will operate within the investment policy limits such that there are sufficient "buffers" to minimise the possibility of a breach of any policy limits. Any investment strategy will operate conservatively within policy limits which are to be viewed as maximum rather than target exposures.

3.8 Direct Investments

3.8.1 Third Party Suppliers and Dealers

Council will structure its affairs in order to be economical in its investment management costs, favouring dealing direct in its fixed interest (or, where intermediated, arrangements that result in a rebate of brokerage) where possible.

At times, it will be advantageous to deal with third parties that are remunerated on a transaction, rather than retainer basis. Council will use such suppliers where to its advantage, and have regard to the "best execution" test in its Investment Policy. Specifically, When dealing with third party suppliers of investment product, Council will have regard to the:

a) Administrative cost savings;

- b) Ability to access higher (retail) rates where these exceed the direct transaction costs;
- c) Access to ADIs that would not normally have an institutional direct channel;
- d) Limited access or other secondary market opportunities that are only available from specific sources; and
- e) The costs of other distribution channels that do not involve transaction remuneration.

Council will take steps to ensure that:

- a) Any suppliers used are appropriately licensed, reputable and capable;
- b) Funds and identification data are sufficiently secured;
- Third party arrangements do not materially worsen Council's credit risks by creating exposure to the dealer as counterparty; and
- d) Remuneration arrangements are reasonable and transparent, whether paid by Council or by the issuer directly.

3.8.2 Minimum Investments

Face value of individual investments should generally be a minimum of \$500,000, but typically a larger parcel should be purchased.

3.9 Environmental, Social and Governance (ESG) Investing

3.9.1 Where financial institutions are offering equivalent investment returns with the same credit rating and assessed financial risk and the investment fits within the provisions of this Investment Policy, consideration will be given to placing funds with institutions identified as having the higher ESG standards, which may include but not limited to, investing with institutions not financing fossil fuel companies.

3.10 Trading Policy

- 3.10.1 It is not Council's intention to trade instruments within the portfolio to seek capital gains, rather Council will be a hold to maturity investor, excepting for circumstances where monies are held in tradable securities for the purposes of providing a contingent liquidity buffer as an alternative to using the overdraft facility or where monies have been invested as part of a long term liability defeasance strategy and a rebalancing is necessary due to changes in the assessed value of ether the liabilities or the investments used to hedge those liabilities
- 3.10.2 For the avoidance of doubt this is not a restrictive clause that prevents Council from trading securities rather it outlines an aim that in the first instance investments are purchased with the intention of holding them to maturity unless other circumstances dictate it would be more favourable to sell them prior to maturity

3.11 Long Term Liability Defeasance

3.11.1 Council may seek to invest monies in the appropriate TCorp funds in line with the restrictions outlined in the Diversification section of this policy for the purpose of defeasing long term liabilities held by Council. Council may have long term liabilities which may be better matched (the risks hedged) by longer term investments which contain a capital growth as well as an income component. Council will only purchase assets with a growth component as part of a long term liability defeasance strategy and will not purchase assets with a growth component for the prospect of short term speculative gains.

3.129 Independent Investment Advisors

- 3.129.1 Council will appoint an independent investment advisor and obtain advice as may be required.
- 3.129.2 Council's investment advisor is appointed by the Chief Executive Officer and must be licensed by the Australian Securities and Investment Commission. The advisor must be independent and must confirm in writing that they have no actual or potential conflict of interest in relation to investment products being recommended and is free to choose the most appropriate product within the terms and conditions of the investment policy. Independence includes receiving no commissions or other benefits in relation to the investments being recommended or reviewed, except as fully rebated to Council.
- 3.129.3 In making an appointment, Council shall give regard to selection criteria provided in the Office of Local Government Investment Guidelines.
 - 3.129.4 The above shall not prevent Council from seeking investment advice from NSW TCorp.

3.130 Responsibility for implementing this policy and reporting obligations

- 3.130.1 The Manager Financial Services Chief Financial Officer is responsible for implementing this policy and providing the following reports:
 - a) A monthly report to Council showing:
 - 1) Confirmation of compliance with legislation and policy limits;
 - The market value of investments, as provided by Council's designated third party reporting provider;
 - 3) Investment portfolio performance; and
 - 4) Monthly investment income earned versus budget.

- b) For audit purposes, certificates must be obtained from Austraclear (if used) and financial institutions, confirming the amounts of investment held on Council's behalf at 30 June each year.
- c) The current month Investment Register, which must be published on Council's website.

3.144 Delegation of authority

- 3.144.1 The Chief Executive Officer is delegated by Council to invest surplus funds and may sub-delegate this function to appropriately qualified and experienced members of Council staff, subject to financial limits and statutory restrictions, as set out in this policy and in Council's delegations.
- 3.144.2 This policy is subject to any revision of the Minister's Order.

AUTHORISED BY

Council Resolution

EFFECTIVE FROM

25 October 2017

REVIEW DATE

25 October 2018

DEPARTMENT RESPONSIBLE

Corporate Services (Financial Services)

VERSIONS

Version	Amended by	Changes made	Date	TRIM Number
1	Adopted by Council	Not applicable	5 September 2005	36623.2005
2	Council resolution	Minor amendments	6 November 2006	113456.2006
3	Council resolution	Complete review	19 April 2010	071463.2010
4	Council resolution	Complete Review	28 September 2011	162083.2011
5	Council resolution	Complete Review	25 February 2015	028348.2015
6	Council resolution	Minor amendment	26 May 2015	132894.2015
7	Council Resolution	Minor amendments plus eligibility of TCorpIM Growth	25 October 2017	
8	8 Council Resolution Minor amendment 25 March 2020			

Amendment to Councils Investment Policy Amended Investment Policy

INVESTMENT POLICY

THIS POLICY HAS BEEN PREPARED AFTER CONSULTATION WITH

Corporate Services (Governance and Legal Services)

Council's Investment Advisor Internal Audit unit

Attachment A

Local Government Act 1993 - Section 625

625 How may councils invest?

- (1) A council may invest money that is not, for the time being, required by the council for any other purpose.
- (2) Money may be invested only in a form of investment notified by order of the Minister published in the Gazette.
 - **Editorial note:** See Gazettes No 152 of 24.11.2000, p 12041; No 94 of 29.7.2005, p 3977 and No 97 of 15.8.2008, p 7638.
- (3) An order of the Minister notifying a form of investment for the purposes of this section must not be made without the approval of the Treasurer.
- (4) The acquisition, in accordance with section 358, of a controlling interest in a corporation or an entity within the meaning of that section is not an investment for the purposes of this section.

Attachment B - Investment Order

LOCAL GOVERNMENT ACT 1993 - INVESTMENT ORDER

(Relating to investments by councils)

I, the Hon. Barbara Perry MP, Minister for Local Government, in pursuance of section 625(2) of the Local Government Act 1993 and with the approval of the Treasurer, do, by this my Order, notify for the purposes of section 625 of that Act that a council or county council may only invest money (on the basis that all investments must be denominated in Australian Dollars) in the following forms of investment:

- (a) any public funds or securities issued by or guaranteed by, the Commonwealth, any State of the Commonwealth or a Territory;
- (b) any debentures or securities assued by a council (within the meaning of the Local Government Act 1993 (NSW));
- (c) interest bearing deposits with, or any debentures or bonds issued by, an authorised deposit-taking institution (as defined in the Banking Act 1959 (Cwth)), but excluding subordinated debt obligations;
- (d) any bill of exchange which has a maturity date of not more than 200 days; and if purchased for value confers on the holder in due course a right of recourse against a bank which has been designated as an authorised deposit-taking institution by the Australian Prudential Regulation Authority.
- (e) a deposit with the New South Wales Treasury Corporation or investments in an Hour Glass investment facility of the New South Wales Treasury Corporation.

All investment instruments (excluding short term discount instruments) referred to above include both principal and investment income.

Transitional Arrangements

- (i) Subject to paragraph (ii) nothing in this Order affects any investment made before the date of this Order which was made in compliance with the previous Ministerial Orders, and such investments are taken to be in compliance with this Order.
- (ii) Paragraph (i) only applies to those investments made before the date of this Order and does not apply to any restructuring or switching of investments or any re-investment of proceeds received on disposal or maturity of such investments, which for the avoidance of doubt must comply with this Order.

Key Consideration

An investment is not in a form of investment notified by this order unless it also compiles with an investment policy of council adopted by a resolution of council.

All councils should by resolution adopt an investment policy that is consistent with this Order and any guidelines issued by the Chief Executive (Local Government), Department of Premier and Cabinet from time to time.

The General Manager, or any other staff member, with delegated authority by a council to invest funds on behalf of a council must do so in accordance with the council's adopted investment policy.

Councils have a fiduciary responsibility when investing. Councils should exercise the care, diligence and skill that a prudent person would exercise in managing the affairs of other persons.

When exercising the power of investment councils should consider, but not be limited by, the risk of capital or income loss or depreciation, the likely income return and the timing of income return, the length of the term of the proposed investment, the liquidity and marketability of the proposed investment, the likelihood of inflation affecting the value of the proposed investment and the costs (including commissions, fees, charges and duties payable) of making the proposed investment.

Dated this 2 day of Jamery 2011

Hon BARBARA PERRY MP Minister for Local Government

Attachment C

Local Government (General) Regulation 2005 - Clause 212

212 Reports on council investments

- (1) The responsible accounting officer of a council:
- (a) must provide the council with a written report (setting out details of all money that the council has invested under section 625 of the Act) to be presented:
 - (i) if only one ordinary meeting of the council is held in a month, at that meeting, or
 - (ii) if more than one such meeting is held in a month, at whichever of those meetings the council by resolution determines, and
- (b) must include in the report a certificate as to whether or not the investment has been made in accordance with the Act, the regulations and the council's investment policies.
- (2) The report must be made up to the last day of the month immediately preceding the meeting.

Note. Section 625 of the Act specifies the way in which a council may invest its surplus funds.

Attachment D

The Trustee Act 1925 Sections 14A (2), 14C (1) & (2)

14 Powers of investment

A trustee may, unless expressly forbidden by the instrument (if any) creating the trust:

- (a) Invest trust funds in any form of investment, and
- (b) At any time vary any investment.

14A Duties of trustee in respect of power of investment

- (1) This section has effect subject to the instrument (if any) creating the trust.
- (2) A trustee must, in exercising a power of investment:
 - a) if the trustee's profession, business or employment is or includes acting as a trustee or investing money on behalf of other persons, exercise the care, diligence and skill that a prudent person engaged in that profession, business or employment would exercise in managing the affairs of other persons, or
 - b) If the trustee is not engaged in such a profession, business or employment, exercise the care, diligence and skill that a prudent person would exercise in managing the affairs of other persons.
 - Some Acts deem investments under the Acts to be investments that satisfy the prudent person test. See, for example, section 39 of the *Public Authorities* (Financial Arrangements) Act 1987.
- (3) A trustee must exercise a power of investment in accordance with any provision of the instrument (if any) creating the trust that is binding on the trustee and requires the obtaining of any consent or approval with respect to trust investments.
- (4) A trustee must, at least once in each year, review the performance (individually and as a whole) of trust investments.

14C Matters to which trustee is to have regard when exercising power of investment

- (1) Without limiting the matters that a trustee may take into account when exercising a power of investment, a trustee must, so far as they are appropriate to the circumstances of the trust, if any, have regard to the following matters:
 - (a) the purposes of the trust and the needs and circumstances of the beneficiaries.
 - (b) the desirability of diversifying trust investments,
 - (c) the nature of, and the risk associated with, existing trust investments and other trust property,
 - (d) the need to maintain the real value of the capital or income of the trust,
 - (e) the risk of capital or income loss or depreciation,
 - (f) the potential for capital appreciation,
 - (g) the likely income return and the timing of income return,
 - (h) the length of the term of the proposed investment,

- (i) the probable duration of the trust,
- (j) the liquidity and marketability of the proposed investment during, and on the determination of, the term of the proposed investment,
- (k) the aggregate value of the trust estate,
- (I) the effect of the proposed investment in relation to the tax liability of the trust,
- (m) the likelihood of inflation affecting the value of the proposed investment or other trust property,
- (n) the costs (including commissions, fees, charges and duties payable) of making the proposed investment,
- (o) the results of a review of existing trust investments in accordance with section 14A(4).
- (2) A trustee may, having regard to the size and nature of the trust, do either or both of the following:
 - (a) obtain and consider independent and impartial advice reasonably required for the investment of trust funds or the management of the investment from a person whom the trustee reasonably believes to be competent to give the advice,
 - (b) pay out of trust funds the reasonable costs of obtaining the advice.
- (3) A trustee is to comply with this section unless expressly forbidden by the instrument (if any) creating the trust.

Attachment E – Definitions and Investment Instrument Description

Authorised Deposit Taking Institutions

ADIs (Authorised Deposit-taking Institutions) are financial institutions which are authorised under the *Banking Act* 1959 and are subject to the prudential standards set out in the Act and regulated by APRA.

Australian Prudential Regulation Authority

APRA (Australian Prudential Regulation Authority) is the prudential regulator of the Australian financial services industry. APRA enforces prudential standards and practices (e.g. capital adequacy and other risk management issues) of banks, credit unions, building societies, insurance companies and friendly societies.

Austraclear

Austraclear is a clearing and settlement facility, licensed by the Australian Securities and Investments Commission and subject to certain financial stability standards administered by the Reserve Bank of Australia.

Bill of Exchange

A bill of exchange is an unconditional order in writing, addressed by one person to another, signed by the person giving it, requiring the person to whom it is addressed to pay on demand, or at a fixed or determinable future time, a sum certain in money to or to the order of the specified person, or to the bearer. These can be underwritten by banks, to become "bank bills" on which the benchmark return is calculated.

Bloomberg UBS Bank Bill Index

UBS Australia calculated a daily Bank Bill Index representing the performance of a notional rolling parcel of bills averaging 45 days. This is the main performance benchmark that is widely used in the local government industry. The UBS Australia index family has been acquired by Bloomberg from Q3 2014, and while branding changed the benchmark is unaltered.

Code

Code means the *Local Government Code of Accounting Practice and Financial Reporting* published by the Office of Local Government (as in force from time to time).

Credit Rating

Credit Rating refers to a short or long term summary assessment of the credit worthiness of a debt issuer or of a specific issue.

Credit Risk

Credit risk is the risk that a party or guarantor to a transaction will fail to fulfil its obligations. In the context of this document it relates to the risk of loss due to the failure of an institution/entity with which an investment is held to pay the interest and/or repay the principal of an investment.

Direct Deposits

Direct deposits refer to investments made by Council (or on behalf of Council) directly with financial institutions.

Fitch Ratings

Fitch Ratings is a credit rating agency that assigns credit ratings to corporate issues based on the prospects of default.

Investment Portfolio

The total pool of Council's investments.

Minister's Order

Minister's Order refers to the Order of the Minister for Local Government relating to Investments made by Councils dated 12 January 2011, and its successors.

Moody's Investor Services

Moody's Investor Services is a credit rating agency that assigns credit ratings to corporate issues based on the prospects of default.

Prudent Person Standard

Council's investments will be managed with the care, diligence and skill that a prudent person would exercise. As trustees of public monies, officers are to manage Council's investment portfolio to safeguard the portfolio in accordance with the spirit of this Investment Policy, and not for speculative purposes.

Responsible Accounting Officer

Responsible Accounting Officer (RAO) of a council means a member of the staff of the council designated by the Chief Executive Officer, or if no such member has been designated, then the Chief Executive Officer.

Standard & Poor's

Standard & Poor's is a credit rating agency that assigns credit ratings to corporate issues based on the prospects of default.

Surplus Funds

Surplus Funds refers to money that is not, for the time being, required by the council for any other purpose.

11am call deposits Current Account

Cash invested on an overnight basis. Funds can be recalled or re-invested <u>any time</u> before 11am on the following business day.

Term Deposit

Funds invested with a financial institution at a predetermined rate that applies to the duration of the deposit. The principal is held on deposit for a fixed term with interest payable at set periods during the term and/or on maturity. It is not a tradeable security - the investor may well be penalised if funds are prepaid; increasingly, term deposits are declared "non-breakable" instruments.

Bank Bill

Bank-accepted bills are bills of exchange drawn by a company or individual (borrower) usually for periods between 30 and 180 days. The bill is accepted by the bank, which in turn accepts the liability for payment at maturity. It is a short-term investment issued at a discount to the face value and is of a very high credit standing, consequently trades at the lowest yields of all commercially issued bills.

CORP 03

INVESTMENT POLICY

Negotiable Certificate of Deposit (NCD)

These are short-term bearer securities issued by banks, usually for up to 180 days although they can be for longer terms. They are often sold at a discount to face value and are highly liquid securities; representing the bank's debt. Creditworthiness of the bank will determine where the bank's NCD trades, relative to the BBSW. Also "Transferable Certificate of Deposit" (TCD).

Floating Rate Note/Bond (FRN)

The FRN is a longer-term debt security issued for a fixed period of time but has a variable (floating) coupon on a monthly or quarterly basis. The coupon reflects current interest rates, which is determined as a margin over the BBSW rate set. FRNs appeal to investors who are reluctant to commit funds to fixed rates for longer periods in times Typical issuers are banks, corporates, financial of fluctuating interest rates. institutions and securitised vehicles. Only Senior FRNs issued by an Australian Authorised Deposit Taking Institution such as a bank, credit union or building society are an eligible form of FRN investment.

Fixed Interest Securities (Bonds)

Securities issued by Commonwealth, State, trusts or corporate institutions that pay a fixed rate of interest (coupon) and mature at a fixed point in time. The interest (coupon) is paid at regular intervals (semi-annually, but can be paid monthly, quarterly, or annually). These securities are generally issued for a period of greater than one year. Currently, only the senior bonds issued by an Australian Authorised Deposit Taking Institution such as a bank, credit union or building society are an eligible form of FRN investment.

Covered Bonds and FRNs

In some cases, bank securities are secured by an external pool of assets. They are senior obligations of the bank, and therefore compliant with the Order, but command a higher credit rating – potentially AAA – due to the additional credit support.

Pooled Managed Funds

Sector Specific Funds

These funds invest in one particular asset sector. A Cash Management Fund is an example of Sector Specific Funds as they predominately invest in the single asset sector of fixed/floating income securities with the aim of outperforming the UBS-90 day Bloomberg AusBond Bank Bill Index benchmark. They are designed to enhance returns on short-term holdings as an alternative to short-dated bank bill and term deposit portfolios. They provide easy access to holdings and are usually redeemable within 24 to 48 hours.

These types of funds tend to have no fixed maturity date. Only funds managed by NSW Treasury Corporation are currently eligible pooled managed fund investments.

Diversified Funds

These funds invest in a pre-determined range of asset classes including one or more of cash, fixed interest, property, and Australian & international shares. The weighting among the various asset classes will differ depending upon the type of diversified fund chosen, e.g. Conservative Funds (TCorplM's Medium Term Growth) have a higher weighting in cash and fixed interest than Balanced Funds (TCorplM's Long Term Growth) that have higher weightings in growth assets such as property and shares.

Amendment to Councils Investment Policy Amended Investment Policy

INVESTMENT POLICY

These types of funds tend to have no fixed maturity date. These types of Funds are however eligible investments under the Ministerial Order.

Attachment F – Standard & Poor's Ratings Description

Credit Ratings

Standard & Poor's (S&P) is a *Nationally Recognized Statistical Rating Organization* (*NRSRO*) as defined by the US SEC; it provides analytical services. An S&P rating is an <u>opinion</u> of the general creditworthiness of an obligor with respect to particular debt security or other financial obligation — based on relevant risk factors.

Credit ratings are based, in varying degrees, on the following considerations:

- a) Likelihood of payment.
- b) Nature and provisions of the obligation.
- c) Protection afforded by, and relative position of, the obligation in the event of bankruptcy, reorganisation or other laws affecting creditors' rights.

The issue rating definitions are expressed in terms of default risk.

Short-Term Investment-Grade Obligation Ratings are:

A-1: This is the highest short-term category used by S&P. The obligor's capacity to meet its financial commitment on the obligation is strong. Within this category, certain obligations are designated with a plus sign (+). This indicates that the obligor's capacity to meet its financial commitment on these obligations is extremely strong.

A-2: A short-term obligation rated A-2 is somewhat more susceptible to the adverse effects of changes in circumstances and economic conditions than obligations in higher rating categories. However, the obligor's capacity to meet its financial commitment on the obligation is satisfactory.

A-3: A short-term obligation rated A-3 exhibits adequate protection parameters. However, adverse economic conditions or changing circumstances are more likely to lead to a weakened capacity of the obligor to meet its financial commitment on the obligation.

Long-Term Investment-Grade Obligations Ratings are:

AAA: An obligation/obligor rated AAA has the highest rating assigned by S&P. The obligor's capacity to meet its financial commitment on the obligation is extremely strong.

AA: An obligation/obligor rated AA differs from the highest rated obligations only in a small degree. The obligor's capacity to meet its financial commitment on the obligations is very strong.

A: An obligation/obligor rated A is somewhat more susceptible to the adverse effects of changes in circumstances and economic conditions than obligations/obligor in higher rated categories. However, the obligor's capacity to meet its financial commitment on the obligation is still strong.

BBB: An obligation/obligor rated BBB exhibits adequate protection parameters. However, adverse economic conditions or changing circumstances are more likely to lead to a weakened capacity to the obligor to meet its financial commitment on the obligation.

Speculative Grade: Lower long-term rating bands exist, from BB down to C; these are considered "speculative-grade;" to varying degrees, more vulnerable to default than the "investment-grade" ratings above. Likewise, there are lower short-term ratings Obligations in default are rated D.

Unrated: Financial institutions do not necessarily require a credit rating from the various ratings agencies such as Standard and Poor's and these institutions are classed as "Unrated". Most Credit Unions and Building Societies fall into this category. These institutions nonetheless must adhere to the capital maintenance requirements of the Australian Prudential Regulatory Authority (APRA) in line with all Authorised Deposit Taking Institutions (Banks, Building Societies and Credit Unions).

Plus (+) or Minus (-): The ratings from "AA" to "CCC" may be modified by the addition of a plus or minus sign to show relative standing within the major rating categories.

CreditWatch highlights an emerging situation, which may materially affect the profile of a rated corporation and can be designed as positive, developing or negative. Following a full review the rating may either be affirmed or changed in the direction indicated.

A Rating Outlook assesses the potential direction of an issuer's long-term debt rating over the intermediate-to-long term. In determining a Rating Outlook, consideration is given to possible changes in the economic and/or fundamental business conditions. An outlook is not necessarily a precursor of a ratings change or future CreditWatch action. A "Rating Outlook – Positive" indicates that rating may be raised. "Negative" means a rating may be lowered. "Stable" indicates that ratings are not likely to change. "Developing" means ratings may be raised or lowered.

Other NRSROs have comparable rating bands and definitions.

ORDINARY MEETING 25 MARCH 2020 CITY INFRASTRUCTURE AND ENVIRONMENT REPORT

INF 01	Upgrades to Whitlam Leisure Centre
Strategic Direction	Creating Connection
	Provide community facilities which are accessible to all
File Ref	051729.2020
Report By	Benny Wong - Project Manager – Building Construction
Approved By	Raj Autar - Director City Infrastructure and Environment

EXECUTIVE SUMMARY

Council, at its meeting held on 5 February 2020, resolved that Council be provided with estimated costs to undertake a range of improvements at the Whitlam Leisure Centre Exhibition Hall. The improvements are to include:

- a) Painting of the exhibition hall;
- b) Improvements to the internal acoustics to improve the performance and amenity of the Hall; and
- c) Upgrades to the electricity supply to enable proper operation of the air conditioning unit in the exhibition hall.

Based on preliminary investigations, the above works are estimated to cost approximately \$1,500,000.

RECOMMENDATION

That Council:

- a) Receives and notes this report; and
- b) Notes that identified works will be included in future capital works program following completion of all required investigations and design.

REPORT

Following a comprehensive condition assessment of the Whitlam Leisure Centre facilities, an Asset Management Plan (AMP) was developed in 2017 to guide future renewal and upgrade works at this facility, with corresponding long-term expenditure forecasts. Based on this AMP, a range of renewal works has already been undertaken, which has included:



ORDINARY MEETING 25 MARCH 2020 CITY INFRASTRUCTURE AND ENVIRONMENT REPORT

- pool concourse resurfacing;
- fire panel upgrades; and
- pool plant and equipment switchboard upgrades.

While painting of the exhibition hall and the electrical upgrades have been identified previously, improvements to the acoustics have not been identified. However, preliminary investigations show that noise disturbances could arise from simultaneous operation of the exhibition hall and other event rooms. In this regard, Council proposes to engage an acoustics specialist to seek advice regarding noise disruptions, appropriate noise amelioration treatments and corresponding estimated costs. Preliminary estimates for the soundproofing works are around \$500,000.

With regards to required electrical upgrades to enable the air conditioning system to operate at desired capacity, Council has been in negotiations with the adjoining property owner with the view to securing an easement to allow necessary electrical cabling upgrades to be provided. However, this process hasn't been successful. Accordingly, Council has been exploring an alternative route for the cabling and will be undertaking necessary investigation and design to allow required electricity upgrades to be completed in 2021. These works are estimated to cost approximately \$700,000.

The following presents preliminary costs for the identified works:

To	tal	\$1,500,000
4.	Other costs and contingencies	- \$200,000
3.	Exhibition Hall painting	- \$100,000
2.	Exhibition Hall acoustic improvements	- \$500,000
1.	Provision of a new substation and associated electricity upgrades	- \$700,000

CONSIDERATIONS

Economic	Enhance the environmental performance of buildings. Culture and sports industries.	
Environment	Manage noise pollution. Enhance the environmental performance of buildings.	
Social	Support community organisations, groups and volunteers to deliver coordinated services to the community. Deliver high quality services for children and their families.	
Civic Leadership	Deliver services that are customer focused.	

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ORDINARY MEETING 25 MARCH 2020 CITY INFRASTRUCTURE AND ENVIRONMENT REPORT

Legislative	There are no legislative considerations relating to this report.
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ATTACHMENTS

Nil

Roads in Middleton Grange and Western Sydney Parklands

Strategic Direction	Generating Opportunity Meet the challenges of Liverpool's growing population
File Ref	052678.2020
Report By	Jay Vaidya - Coordinator Civil Construction
Approved By	Raj Autar - Director City Infrastructure and Environment

EXECUTIVE SUMMARY

Council, at its meeting held on 5 February 2020, resolved that Council review the condition of roads in Middleton Grange and the Western Sydney Parklands with the view to developing estimated costs for upgrading roads that are found to be in poor condition to a condition that is satisfactory.

This report presents relevant costs of the required upgrade works as well as an overview of Council's road maintenance strategy for its rural roads.

RECOMMENDATION

That Council:

- a) Receives and notes this report; and
- b) Notes that a program of improvement works covering the identified rural roads will be included in Council's 2019/20 works program.

REPORT

Middleton Grange and Western Sydney Parklands

Council has an ongoing program for the comprehensive inspection and assessment of all its roads. The condition and performance information gained from these inspections informs Council's short and long-term road improvement programs, which comprise routine maintenance, pavement renewals and rehabilitations, and full reconstruction.

A more recent inspection of roads in Middleton Grange and Western Sydney Parklands have found that while most roads are in a satisfactory condition, several roads are in a poor to very poor condition requiring major maintenance and renewal works. These include Twenty



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CITY INFRASTRUCTURE AND ENVIRONMENT REPORT

Seventh Avenue and sections of Flynn Avenue. The cost to bring these roads to a satisfactory condition is estimated to be around \$270,000 and the improvement works will include:

- 1. Twenty Seventh Avenue, between Fifteenth and Flynn complete regrade and resheet followed by application of sprayed bituminous seal; and
- 2. Flynn Avenue, between Twenty Seventh and Percival heavy patching and shoulder improvements to improve riding conditions and safety.

These works can be programmed to be undertaken as part of Council's pavement renewal program and at this stage, it is anticipated that the works can be completed by May 2020. This is in addition to close to \$2M of road improvement projects that are already underway or due to commence soon in Middleton Grange to address safety, amenity and road capacity issues. These include:

- 1. Kingsford Smith Avenue at Flynn Avenue construction of missing kerb and gutter and shoulder resurfacing to improve safety and turning capacity;
- 2. Flynn Avenue at Percival Avenue road widening and kerb and gutter construction. These works are now complete;
- 3. Sixteenth Avenue and Qantas Blvd. intersection upgrade to improve traffic flow and safety. Works are currently underway; and
- 4. Bird Walton Avenue construction of missing kerb and gutter, shared path and half road construction on its northern side. Works are planned to commence soon.

Council's Rural Roads Maintenance Strategy

Council has close to 120km of rural roads in the urban release areas of the LGA, which will ultimately undergo significant change to support the emerging residential developments and associated town centers. Consequently, Council's rural roads maintenance management strategy proposes low-cost maintenance treatments to hold these rural roads in a reasonable condition until such time as final upgrades can occur.

The adopted strategies involve only routine maintenance and holding treatments that deliver enhanced and longer-lasting levels of maintenance. These include provision of pavement strengthening, sealing and heavy patching. Further, Council has developed a long-term capital program of works to manage its rural roads and accordingly allocates approximately \$2.5M to \$3.5M annually to ensure all its rural roads remain in a serviceable condition over the long term. The long-term priority program is reviewed annually to accommodate the changing condition of roads.



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CONSIDERATIONS

Economic	Deliver and maintain a range of transport related infrastructures such as roads, footpaths, bus shelters and bikeways. Deliver a high-quality local road system including provision and maintenance of infrastructure and management of traffic issues.	
Environment	There are no environmental and sustainability considerations.	
Social	There are no social and cultural considerations.	
Civic Leadership	Deliver services that are customer focused.	
Legislative	There are no legislative considerations relating to this report.	

ATTACHMENTS

Nil

ORDINARY MEETING 25 MARCH 2020 CITY INFRASTRUCTURE AND ENVIRONMENT REPORT

INF 03	Conservation of Koala Habitat Corridors
Strategic Direction	Strengthening and Protecting our Environment Protect and enhance bushland, rivers and the visual landscape
File Ref	058439.2020
Report By	Michael Zengovski - Manager City Environment
Approved By	Raj Autar - Director City Infrastructure and Environment

EXECUTIVE SUMMARY

Council, at its meeting held on 11 December 2019, considered a report on Council's progress regarding the creation and preservation of Koala habitat corridors as a means of stabilising Koala populations across the LGA.

This report provides an update on a range of actions undertaken to date.

RECOMMENDATION

That Council:

- a) Receives and notes this report; and
- b) Notes that a further report will be provided following completion of investigations into the feasibility of provision of a koala hospital and sanctuary within the LGA.

REPORT

Background

At its meeting held on 11 December 2019, Council resolved that Sutherland Shire Council should be thanked for supporting Liverpool's endeavours regarding the preservation of Koala habitat corridors to stabilise and strengthen koala populations across the LGA.

At this meeting, it was also decided that Council engage with Featherdale Wildlife Park and the Western Sydney Parklands with the view to exploring opportunities for the provision of a tourist attraction within Liverpool LGA, which could also provide a koala hospital and sanctuary.



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CITY INFRASTRUCTURE AND ENVIRONMENT REPORT

Koala Corridors through Defence Land

Attached is a copy of a letter thanking Sutherland Shire Council for supporting Liverpool's efforts relating to the preservation of Koala habitat corridors to stabilise and strengthen koala populations across the LGA.

While, based on recent advice from the Minister for Defence Industry, koala populations within the Defence lands are adequately managed, it is considered that both Liverpool and Sutherland Councils should continue to advocate for greater koala protection along the urban interfaces, where vehicle strikes result in koala fatalities. In this regard, Council has invited Sutherland Council to jointly write to the State Government to lobby for improved protections of the existing Koala populations.

Featherdale Wildlife Park and the Western Sydney Parklands

Council has initiated discussions with the Western Sydney Parklands Trust (Trust) regarding their capacity to support a wildlife sanctuary and koala hospital within the southern precinct of the parklands, within the Liverpool LGA. The matter was scheduled for further discussion at the Trust board meetings

Further updates to Council will be provided following receipt of advice from Western Sydney Parklands Trust.

Council is also following up with Featherdale Wildlife Park and will provide a response following receipt of advice.

CONSIDERATIONS

Economic	There are no economic considerations.
Environment	Protect, enhance and maintain areas of endangered ecological communities and high quality bushland as part of an attractive mix of land uses. Raise community awareness and support action in relation to environmental issues.
Social	There are no social and cultural considerations.
Civic Leadership	Act as an environmental leader in the community. Actively advocate for federal and state government support, funding and services.
Legislative	There are no legislative considerations relating to this report.



ORDINARY MEETING 25 MARCH 2020 CITY INFRASTRUCTURE AND ENVIRONMENT REPORT

ATTACHMENTS

1. Letter to Sutherland Shire Council - Protection of Koalas



 Ref No.:
 077413.2019

 Contact:
 Michael Zengovski

 Phone:
 8711 7885

 Date:
 12 March 2020

Ms Manjeet Grewal Chief Executive Officer Sutherland Shire Council Locked Bag 17 SUTHERLAND NSW 1499

Dear Ms Grewal,

Re: Protection of Koalas

Liverpool City Council would like to thank Sutherland Shire Council for supporting Liverpool's endeavours to preserve Koala habitat corridors as a means of stabilising koala populations across the LGA.

While Koala populations in the Holsworthy Training Area are adequately managed, Liverpool considers that both Council's should continue to advocate for improved Koala outcomes in the increasingly urbanised areas of this region.

In particular, Council would like to invite Sutherland to join us in writing a collaborative letter to the State Government to lobby for:

- a) Greater protection of the core Koala population, through the development of a comprehensive Koala Management plan for the Macarthur population; and
- b) Provision of improved fencing along the urban interfaces to prevent vehicle strikes.

Liverpool looks forward to working with Sutherland to help preserve Koala populations and protect the identified habitat corridors.

Please contact Michael Zengovski, Manager City Environment on 8711 7885 or on ZengovskiM@liverpool.nsw.gov.au to discuss this matter further.

Yours sincerely

Dr Eddie Jackson

Acting Chief Executive Officer



CTTE 01	Minutes of the Audit, Risk and Improvement Committee Meeting held on 7 February 2020

Strategic Direction	Leading through Collaboration Strive for best practice in all Council processes
File Ref	047601.2020
Report By	George Hampouris - Head of Audit Risk and Improvement
Approved By	Dr Eddie Jackson - Acting Chief Executive Officer

EXECUTIVE SUMMARY

This report is tabled in order to present the Minutes of the Audit, Risk and Improvement Committee Meeting held on 7 February 2020.

RECOMMENDATION

That Council receives and notes the Minutes of the Audit, Risk and Improvement Committee Meeting held on 7 February 2020.

REPORT

The Minutes of the Audit, Risk and Improvement Committee held on 7 February 2020 are attached for the information of Council. The Minutes identify a number of actions that require Council staff to undertake, none of which will have any financial impact on Council.

CONSIDERATIONS

Economic	There are no economic and financial considerations.
Environment	There are no environmental and sustainability considerations.
Social	There are no social and cultural considerations.
Civic Leadership	Provide information about Council's services, roles and decision making processes.
	Operate a well developed governance system that demonstrates accountability, transparency and ethical conduct.
Legislative	Local Government Act 1993, sections 8B and 23A



ORDINARY MEETING 25 MARCH 2020 COMMITTEE REPORTS

ATTACHMENTS

1. Audit, Risk and Improvement Committee Minutes - 7 February 2020

Minutes of the Audit, Risk and Improvement Committee Meeting held on 7 February 2020 Audit, Risk and Improvement Committee Minutes - 7 February 2020



Audit, Risk and Improvement Committee Minutes

7 February 2020 - Liverpool City Library, 170 George Street, Liverpool - 9:00 am

Committee Members Present:

Andrew McLeod Chairperson, Independent Member

Stephen Horne Independent Member
John Gordon Independent Member
Ali Karnib Deputy Mayor
Geoff Shelton Councillor

Observers:

Karress Rhodes Councillor

Kiersten Fishburn Chief Executive Officer (CEO) (exited at 11:39 am)
George Hampouris Head of Audit, Risk and Improvement (Head of ARI)

Chris White Director City Corporate Vishwa Nadan Chief Financial Officer

Lawrissa Chan NSW Audit Office, Director, Financial Audit Services

Greg Parks NSW Audit Office, Audit Leader Andrew Jackson Director Planning Partnership Rose Koch Committees Officer (Minutes)

1. WELCOME / OPENING

The Chairperson welcomed attendees and opened the meeting at 9:33 am.

2. APOLOGIES

Aaron Green and Chris Van Zyl were apologies for this meeting.

3. DECLARATIONS OF INTEREST

Independent Gordon declared a non-pecuniary interest due to his involvement with the South Western Sydney Local Health District.

CIr Rhodes declared a non-pecuniary interest later in the meeting as a member of the Western Sydney Regional Organisation of Councils (WSROC).

4. CONFIRMATION OF PREVIOUS MINUTES

That the minutes of the Audit, Risk & Improvement Committee Meeting held on 18 October 2019 be confirmed as a true record of that meeting.

Motion Moved: Independent Gordon Seconded: Clr Karnib

RISK MANAGEMENT

9.1 Planning Partnership & Aerotropolis Presentation

This item was brought forward for discussion.

Director Planning Partnership presented to the Committee on the Western Sydney Planning Partnership (WSPP). The highlights were as follows:

- Western Sydney City Deal (WSCD) was executed between all tiers of government in March 2018, with the intention to achieve higher quality planning outcomes;
- It is not a legal entity and involves the collaboration of 9 Councils, 5 NSW agencies and Commonwealth observers;
- The City Deal consists of project specific funding arrangements and ongoing core funding;
- Staff are employed on a temporary or contract basis, which is dependent on the confirmation
 of external funding therefore there is no residual risk to Council;
- The Federal government is seeking to establish uniform engineering and design standards between the 9 Councils. A risk for Liverpool City Council (LCC) involves the potential to adopt the incurred cost of this work, which would be mitigated by NSW government's forward fund gap;
- Councils are working with Transport for NSW to develop common forecasts relating to
 population, housing and job growth figures across Western Sydney, for improved decision
 making. LCC does not have the opportunity to use local knowledge to influence these
 projections, however this is mitigated through LCC's involvement in co-design workshops;
- On behalf of the Minister for Planning, WSPP are in the process of strategic and statutory
 planning for 11,000 hectares around the Western Sydney Airport. The Department of
 Planning, Industry and Environment (DPIE) has committed \$4.5 million for this work; and
- The aim for WSPP is to deliver detailed plans for 5 initial precincts by the end of 2020. Risks to LCC include funding timelines and potential reputational risk. Funding agreements between LCC and DPIE are under negotiation.

Queries and Discussion

- The Chairperson queried which entity insures the 355 Committee structure and whether a pool policy is in existence.
 - Director City Corporate advised that the Committee would be insured through Council, specifically through Civic Risk Mutual for LCC.
 - The CEO advised that the procurement is spread amongst multiple Councils in order to mitigate residual risk.
- 2. Clr Shelton requested a timeline and other criteria for the execution of the WSCD.
 - Director Planning Partnership advised that the original agreement for the timeline of the partnership was three years until June 2021. A review will be made with all members to determine the effectiveness of the partnership and to address any challenges moving forward.
- 3. CIr Shelton added that a proposal was made for the next Council meeting on 26 February 2020 for a submission from LCC in relation to various planning decisions around the aerotropolis area. It was queried whether any issues would result in relation to LCC's involvement with the WSPP.
 - Director Planning Partnership confirmed that there would be no issues and referred to an aerotropolis plan that had been submitted two years prior by LCC, to forgo residential developments within a 5 km radius of the Western Sydney Airport. The DPIE had an opposing view to this, therefore the WSPP had brokered an outcome between the two organisations,

Minutes of the Audit, Risk and Improvement Committee Meeting held on 7 February 2020 Audit, Risk and Improvement Committee Minutes - 7 February 2020

by taking precautionary approaches in ensuring that residents are not impacted by noise while planning decisions are executed.

CIr Shelton expressed concerns of the potential for LCC to not find common ground with planning submissions. Director Planning Partnership assured that all submissions are taken on board and that recommendations are put forward by the WSPP to the Minister for Planning for decision making.

The CEO added that the WSPP has no statutory planning authority.

4. The Chairperson queried whether any concerns had arisen with recent submissions.

The CEO advised that the first submission by DPIE was highly inconsistent with LCC's vision. The current submission on public exhibition is consistent with the vision of Council, with the exception of Rossmore and Fifteenth avenue being rezoned promptly from agribusiness to industrial.

Director Planning Partnership advised that this is the first stage of the project and further detail will be included in a briefing.

CIr Rhodes expressed concern that members of the community are unaware of LCC as a major player in the planning of the aerotropolis and that this message should be communicated.

The CEO advised that this can be arranged.

RECOMMENDATION

That the Audit, Risk & Improvement Committee:

1. Note the presentation by the Director City Partnerships.

Motion Moved: Independent Horne Seconded: CIr Karnib

7. EXTERNAL AUDIT

7.2 Final Management letter review

This item was brought forward for discussion.

Director Financial Audit Services provided an overview of the audit items listed in the NSW Audit Office's Final Management Letter for the year 2018-19. No high-risk issues were identified and it was noted four out of five were repeat issues which management are still implementing. The Chairperson commended Council's Accounting and Finance teams on the positive outcome of the 2018-19 LCC audit.

RECOMMENDATION

That the Audit, Risk & Improvement Committee:

1. Receive and note the NSW Audit Office's Final Management Letter for the 2018-19 audit.

Motion Moved: Independent Gordon Seconded: CIr Karnib

7.1 NSW Audit Office's Long-Term Audit Plans

This item was brought forward for discussion.

Aaron Green was an apology for this meeting therefore the presentation has been deferred to the next ARIC meeting.

The Audit Leader from the NSW Audit Office demonstrated the key areas of focus within the Audit Engagement Plan for LCC's financial statements, for the year ending June 2020. Focus will be made on Liverpool Civic Place, new accounting standards and assessing the fair value of Council's assets such as property, plant and equipment. There will also be a focus on accounting for remediation costs, specifically within the waste management space.

Queries and Discussion

1. The CEO added that remediation costs in the waste management space is a risk for LCC.

The Audit Leader advised that this is a risk they have flagged for a number of Councils including Liverpool. It was noted that there will be a focus on how waste management is accounted for and reflected in the financial statements.

The CEO advised that the NSW Audit Office assessing and highlighting any industry challenges may assist in advocating to State agencies and the Environmental Protection Authority (EPA).

- Head of ARI added that a leasing audit is currently being scoped. Even though this is a key focus area for the NSW Audit Office, the scope is different as the focus is on lease balance sheet recognition.
 - It was advised that an overlap may exist within certain areas such as but not limited to IT general controls. Therefore, Head of ARI will work with the NSW Audit Office to avoid overlap when scoping such audits.
- 3. Independent Gordon queried Council's status regarding lease records and analysis of current leases to determine impact of the revised leasing standard AASB 16.
 - The Chief Financial Officer confirmed that an analysis of the leases will need to be made.
 - Independent Gordon noted that contracts for waste management trucks are a significant issue and will require monitoring from LCC's standpoint. Director Financial Audit Services advised that this is a common issue across the Council sector.
- 4. Director Financial Audit Services added that a performance audit is in the draft process where Liverpool is the auditee for developer contributions. This item will be discussed at the next ARIC meeting upon its release.

RECOMMENDATION

That the Audit, Risk & Improvement Committee:

1. Note contents of report by Audit Office of NSW.

Motion Moved: Independent Gordon Seconded: Clr Karnib

5. ACTION TRACKING FROM MINUTES

5.1 Audit, Risk and Improvement Committee - Resolution Tracking

Head of ARI referred to the item "IT Disaster Recovery Framework" in the resolution tracking document (7 Feb, ARIC Attachment). It was reported that the DRP will be peer reviewed before it

Audit, Risk and Improvement Committee Minutes - 7 February 2020

is finalised, which was in line with a recommendation from the ARIC. A high level framework connecting how the BCP and DRP interact will be developed.

It was advised that the Policy of Policy Framework has been developed and endorsed by Council, with a view to consolidate and reduce the number of policies currently in existence.

RECOMMENDATION

That the Audit, Risk & Improvement Committee receive and note the ARIC Resolution Tracking document.

Motion Moved: Independent Horne Seconded: Clr Karnib

6. SPECIAL AGENDA ITEMS

6.1 Single Source Software Solution for Council

Director City Corporate informed the Committee that Council's existing Customer Relationship Management System (CRM) is not meeting the current needs and demands of the organisation. Furthermore, Council is currently exploring a Software as a Service upgrade option for its Finance system. Council have therefore determined that now is the ideal timing to make some strategic decisions in relation to centralising its core software products.

The tender process will involve exploring the providers of Technology One - CI Anywhere, Civica Local Government Suite and Infor ERM. It was noted that no provider will meet all needs of Council, therefore there will be a need to integrate additional systems to fill those gaps. LCC will also pursue the opportunity to be part of the executive committee of the chosen provider and have a voice in the product development of the system platform.

It was noted that this project is significant and high risk, therefore LCC will act cautiously and follow expert advice. A provider will be selected, LCC will go back to market for a data integration specialist to assist with software transitioning. The second portion of the procurement process will be separate from the provider selection, and this will either be a separate open tender, or a separate quote facilitated by a regulated panel such as LGP, Procurement Australia, or a NSW State Government Contract panel. The provider will be selected based on value, as well as demonstrated experience with the selected system provider chosen under phase 1.

It was noted that this project would require the expertise of a Senior Technician.

Queries and Discussion

- 1. The Chairperson added that the single biggest risk to the implementation of this project is the vendors overpromising on their delivery. Concerns expressed included whether LCC is purchasing a system that already exists, whether this purchase will not place Council at an improved position, and the reputation impact of Council from the community for this investment. It was recommended that to mitigate these risks that an integration layer be adopted to remove all independence from the primary supplier product.
- 2. Clr Rhodes was of the view that risk would be reduced, provided that a single system is established for all NSW Councils. Due to the rapid rate of changes in technology, a collective effort would mitigate and spread risk across all Councils. Director City Corporate advised that he had been advocating for this outcome with the sector without success, though he had some hopes that WSROC may have better chances of gaining traction on the issue. Challenges with this outcome would involve Councils locked into a system environment with limited capacity for innovation and improvement. However, it is an ideal outcome in terms of mitigating risk.

Audit, Risk and Improvement Committee Meeting held on 7 Februar Audit, Risk and Improvement Committee Minutes - 7 February 2020

RECOMMENDATION

That the Audit, Risk & Improvement Committee receive and note this report.

Motion Moved: Independent Gordon Seconded: Clr Karnib

8. INTERNAL AUDIT

8.1 Internal Audit Projects and Activities - 1 October to 31 December 2019

Independent Gordon queried what had triggered the review on tree management complaints.

The CEO advised that nine months prior, a tree had fallen over in a storm on an RMS owned road and injured a member of the public. A complaint was reported to Council, and they were advised that action could not be taken as the road was not owned by Council. Therefore, the review was triggered in order to determine whether Council would have a liability to report this to the RMS and follow up incidents as such.

A thorough tree audit is in process by staff at the Rose Street Depot, to determine the trees that are situated on Council land across the LGA. This will aid the Customer Service staff in providing a response to residents.

Independent Gordon queried whether Council has a pole register. He notes an example at another Council where 2 Council light poles failed due to metal fatigue. Head of ARI confirmed he would take this on notice.

CIr Rhodes congratulated and thanked the CEO on this project. It was additionally noted that branches along the Hume Highway at Warwick Farm may be hazardous to the community, following recent incidents. Head of ARI was advised to contact the RMS and ascertain any work to be conducted.

RECOMMENDATION

That the Audit, Risk & Improvement Committee;

- 1. Receives and notes The Internal Audit Projects and Activities Report.
- 2. Receives and notes the Overdue Audit Action Items greater than 90 days report.
- 3. Receive further information on whether Council has a pole register.
- Notes the Certificate of Investment Confirmation and authorise the ARIC Chair to sign the Certificate of Investment Confirmation for the period 1 September 2019 to 30 November 2019.

Motion Moved: Independent Gordon Seconded: Clr Karnib

8.2 GAP Analysis - New NSW Audit & Risk Management Framework

Head of ARI advised that LCC is currently in a good position, following the gap analysis. Quality Assurance is the biggest gap and a quality review is assigned in the audit plan.

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RECOMMENDATION

That the Audit, Risk & Improvement Committee;

- Note the gap analysis against the requirements set out in a New Risk Management and Internal Audit Framework for Local Councils in NSW
- Be provided a quarterly update on the progress of implementing the gaps identified against the framework via the "Internal Audit progress and activities" paper subsequent to the framework's final release
- Receive a report, with an update of key changes upon the release of the next iteration of the framework

Motion Moved: Independent Horne Seconded: CIr Karnib

RISK MANAGEMENT

9.2 Insurance Arrangements

Director City Corporate advised that CGU Insurance Limited has withdrawn from providing property insurance cover for other than domestic policy holders. That has resulted in the CivicRisk Mutual (CRM) property insurance renewal from 31 October 2019 – 31 October 2020 being extremely difficult going from CGU as a single underwriter to a cover with a consortium of 23 different underwriters."

Civic Risk Mutual (CRM) has indicated it will be approaching ASIC in relation to potential breaches of the Trade Practices Act in it being indicated that cartel like conduct may have been used to restrict CRM from some insurance markets.

CIr Shelton advised that difficulties in this space should be listed on Council's Risk Register.

RECOMMENDATION

That the Audit, Risk & Improvement Committee:

- 1. Receives and notes the information provided.
- 2. That management acknowledge the risk associated with Council's insurance arrangements with Civic Risk Mutual in Council's Risk Register.

Motion Moved: Independent Gordon Seconded: Clr Karnib

9.3 Enterprise Risk Management Report - December 2019

The Chairperson advised that Clr Hadchiti had put forward an item relating to leasing arrangements for the University of Wollongong (UoW), to be included on Council's Risk Register. Head of ARI agreed to investigate this.

CIr Shelton referred to the Council meeting reports that consist of economic, environment, social, civic leadership and legislative considerations. A suggestion was put forward to include risk management to the considerations of each resolution in future.

The Committee unanimously agreed to this recommendation.

Audit, Risk and Improvement Committee Meeting held on 7 Februar Audit, Risk and Improvement Committee Minutes - 7 February 2020

Head of ARI advised that this is being explored. It is currently an open action item in the annual risk plan.

RECOMMENDATION

That the Audit, Risk & Improvement Committee:

- 1. Receive and note the Enterprise Risk Management report and attachments.
- Recommends for all motions within Council meeting agenda reports to include risk management implications alongside the economic, environment, social, civic leadership and legislative considerations.

Motion Moved: Clr Shelton Seconded: Independent Gordon

9.4 Civic Place Project Update and Associated Risks

Head of ARI advised that a commitment will be made for Council staff to report to the ARIC on the Civic Place Project every six months with higher level dash reporting to narrow the focus. An audit for Civic Place has been scheduled for 2021 in order to mitigate any risks early on.

RECOMMENDATION

That the Audit, Risk & Improvement Committee:

- Receive and note the above LCP status report, probity report and the minutes from the Liverpool Civic Place – Project Control Group.
- Receive further reports on LCP, on a bi-annual basis, updating ARIC on the PCG reporting, including risk status, program and budget.

Motion Moved: Independent Gordon Seconded: Clr Karnib

10. GOVERNANCE, COMPLIANCE & FRAUD

10.1 Council's Fraud and Corruption Policy

The Chairperson referred to previous instances in other Councils of conflicts of interest amongst staff reporting lines leading to corrupt behaviour. The Chair recommended that LCC develop mechanisms to identify such relationships.

RECOMMENDATION

That the Audit, Risk & Improvement Committee;

- 1. Receive and note the Council's Fraud and Corruption Policy report and attachment
- Recommends that Council explore mechanisms to identify conflict of interest within reporting relationships (i.e. family and personal relationships).

Motion Moved: Independent Gordon Seconded: Clr Karnib

Minutes of the Audit, Risk and Improvement Committee Meeting held on 7 February 2020 Audit, Risk and Improvement Committee Minutes - 7 February 2020

10.2 Internal Ombudsman Report - Complaints and Public Interest Disclosures (PIDs)

The Chairperson provided positive feedback to LCC for appointing an Internal Ombudsman.

For the next meeting, it was requested that an investigation be made on an occurrence of pecuniary interest contravention within a set of statistics and whether any changes to the process will be made as a result. This was noted to be found in the last dot point of the public interest disclosures document.

RECOMMENDATION

That the Audit, Risk & Improvement Committee receive a report on the occurrence of pecuniary interest contraventions within a set of statistics and whether any changes to the process will be made as a result

Motion Moved: Independent Horne Seconded: Clr Karnib

10.3 Legal and Governance Report July 2019 - December 2019

This item was also discussed as part of item 10.1 in relation to probity reports.

In relation to Council's Policy framework, Head of ARI advised of previous strategies dated four to five years old which had been submitted through a Council resolution on numerous occasions and had been overlooked. Mechanisms are now in place, as part of this framework, to ensure these strategies are seen through to completion.

Independent Horne advised that probity reports are relied on and expressed concerns of OCM having limited scope in their auditing work. It was noted that if Probity auditors identify limitations then they should be concluding to what extent those limitations affect their ability to conclude on the overall activity at question.

Independent Horne also suggested that Council consider establishing a process to identify and track all process improvements stemming from gaps identified through probity reviews.

Independent Gordon noted Council's extensive use of external probity advisors. He noted a recent report issued by the Audit Office of NSW into use of probity advisors in the public sector that will be of relevance to Council.

RECOMMENDATION

That the Audit, Risk & Improvement Committee:

- 1. Receive and note the Legal and Governance Report.
- Receive and note the findings and recommendations contained in the attached Probity Reports for 7 High Risk Projects.
- Receive future updates on the implementation of all considerations and recommendations made by probity advisors including the Lurnea Affordable Housing and Development of Woodward Park Masterplan – July 2019

Motion Moved: Independent Horne Seconded: Clr Karnib

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11. SERVICE REVIEW & IMPROVEMENT

11.1 Quality Management Program

Head of ARI advised that clear criteria will be introduced to the Quality Management Standard to define what processes should be mapped.

The Chairperson clarified that this process is in place to prevent excessive mapping and administrative burden.

RECOMMENDATION

That the Audit, Risk & Improvement Committee:

1. Note the Quality Management Framework and continuous improvement program.

Motion Moved: Independent Horne Seconded: Clr Karnib

11.2 Overdue Customer Requests and Records Action Items

No discussion was made on this item.

RECOMMENDATION

That the Audit, Risk & Improvement Committee:

 Note the Customer Request project update and receive a further update at the May 2020 meeting.

Motion Moved: Independent Gordon Seconded: Clr Karnib

11.3 The Australasian LG Performance Excellence Program

Head of ARI advised that the Australasian LG Performance Excellence Program is at its fifth year and was of the view that Council considers that value in continuing with the program.

It was noted that Council fared well in comparison to benchmarks and other Councils in all facets reported on. PWC had outlined some best practice initiatives for each indicator area. Council's Business Improvement partner is working with the business to do a gap analysis on these to determine which best practice initiatives are worthwhile implementing.

RECOMMENDATION

That the Audit, Risk & Improvement Committee:

1. Note this report and receive further reports from the Business Improvement Partner on these further improvement opportunities identified in the key considerations.

Motion Moved: Independent Gordon Seconded: CIr Karnib

12 CLOSE

The Chairperson closed the meeting at 12:01.

13 NEXT MEETING

Friday, 1 May 2020, Liverpool City Library, 170 George Street, Liverpool, 9:30 am – 12:30 pm.



ORDINARY MEETING 25 MARCH 2020 COMMITTEE REPORTS

CTTE 02	Minutes of the Tourism and CBD Committee
	meeting held on 11 February 2020

Strategic Direction	Generating Opportunity Create an attractive environment for investment
File Ref	057499.2020
Report By	Susana Freitas - Tourism Development Officer
Approved By	David Smith - Acting Director City Economy and Growth

EXECUTIVE SUMMARY

This report is tabled in order to present the Minutes of the Tourism and CBD Committee Meeting held on 11 February 2020.

RECOMMENDATION

That Council:

- 1. Receive and note the Minutes of the Tourism and CBD Committee meeting held on 11 February 2020; and
- 2. Endorse the recommendations and actions in the Minutes.

REPORT

The Minutes of the Tourism and CBD Committee held on 11 February 2020 are attached for the information of Council.

The Minutes identify a number of actions that require Council staff to undertake, none of which will have any financial impact on Council.



ORDINARY MEETING 25 MARCH 2020 COMMITTEE REPORTS

CONSIDERATIONS

Economic	Further develop a commercial centre that accommodates a variety of employment opportunities.
	Encourage and promote businesses to develop in the hospital health and medical precinct (of the City Centre).
	Facilitate economic development.
	Facilitate the development of new tourism based on local attractions.
Environment	There are no environmental and sustainability considerations.
	Raise awareness in the community about the available services and facilities.
Social	Provide cultural centres and activities for the enjoyment of the arts.
Social	Preserve and maintain heritage, both landscape and cultural as urban development takes place.
	Deliver high quality services for children and their families.
Civic Leadership	Foster neighbourhood pride and a sense of responsibility.
	Deliver services that are customer focused.
Legislative	There are no legislative considerations relating to this report.

ATTACHMENTS

1. Minutes of Tourism and CBD Committee Meeting on 12 February 2020



MINUTES FROM TOURISM & CBD MEETING 11 February 2020

COUNCILLORS

Ali Karnib Acting Chairperson

Tony Hadchiti Councillor, Committee Member
Geoff Shelton Councillor, Committee Member
Peter Harle Councillor, Acting Committee Member

Karess Rhodes Councillor, Observer

COMMITTEE MEMBERS PRESENT:

Jason Aquilina University of Wollongong

Ian BaileyWinedgeMarc EdwardsClub LiverpoolCarol Christine North-SamardzicRadio 2GLFTom WangQuest Liverpool

COUNCIL ATTENDEES:

Vi Girgis Senior Officer City Precinct
Clara McGuirk Strategic Events Lead
Susana Freitas Tourism Development Officer

Andrew Stevenson Chief Strategy and Engagement Officer

Elizabeth Pirolo (Minutes) Acting Project Officer

GUEST SPEAKER:

Stevan Sipka Western Sydney Airport

APOLOGIES:

Wendy Waller Mayor
Gus Balloot Councillor

Julie Scott Manager City Economy

Craig Donarski Director Casula Powerhouse Arts Centre

Rose Koch Committees Officer
Christopher Donovan Mercure Liverpool

Michelle Caruso IAP2

June Young Community Representative

ABSENTEES:

Gus Balloot Councillor, Committee Member
Nathan Hagarty Councillor, Committee Member
Professor Awais Piracha Western Sydney University



AGENDA:

1. WELCOME, ATTENDANCE, APOLOGIES AND OPENING

Clr Karnib opened the meeting. Clr Harle was appointed as a voting member in order to reach quorum for this meeting.

2. DECLARATIONS OF INTEREST

Nil

3. REVIEW OF PREVIOUS MINUTES

Previous minutes were adopted by Council at the December 2019 Council meeting.

4. PRESENTATION

4.1 Western Sydney Airport

Stevan Sipka delivered a presentation to the committee on the Western Sydney Airport.

Highlights:

- The new Western Sydney Airport will be 24 hours, 7 days a week operation with no curfew on the flights It will be a full service airport with international, domestic and freight flights
- 3 million people will be using the airport when it opens in 2026
- 1800 hectares is the size dedicated to the airport, 20 hectares dedicated to a business park.
 There are plans to grow the airport in the future
- The Aerotropolis build is going to facilitate a growth in jobs and employment opportunities
- Connectivity through rail, Fifteenth Avenue Smart Transit Corridor, efficient taxi ways, rapid exit lanes will link Liverpool to the Western Sydney Airport
- MOUs (Memorandum of Understanding) have been signed with multiple major airlines such as Qantas and Virgin as well as more than 12 freight operators
- One runway with plans to build a second runway in 2050

Queries & Discussion

 CIr Rhodes queried how Liverpool can ensure tourists stay in Liverpool after leaving the Western Sydney Airport. Mr Sipka advised he is providing information about the Western



Sydney Airport catchment to stakeholders and the promotion of diversity helps to create tourism opportunities for Liverpool.

- ii. CIr Shelton queried about connectivity and what is the best way to get from other suburbs to the airport. Mr Sipka advised it is best to travel to Liverpool via train, connect onto the Fifteenth Avenue Smart Transit to the Western Sydney Airport.
- iii. Marc Edwards queried if there will be an increase in small budget airlines in regards to importers and why would the budget airlines travel through Western Sydney Airport as opposed to Sydney International Airport. Mr Sipka advised WSA have not devised the costing strategy for landing fees, but incentives can be made for the airline companies if there is a need.
- iv. CIr Hadchiti queried vehicle entry into the airport. Mr Sipka clarified that the vehicle entry point for the Airport will be Elizabeth Drive, via M12, Elizabeth Drive.
- v. CIr Shelton queried if there is a timeline of the finalised version of the flight paths. Mr Sipka advised there is no information about the flight paths to date.
- vi. Chief Strategy and Engagement Officer queried if there is any comparison on the Sky Bus verses the rail line. Mr Sipka advised he hasn't seen this analysis.
- vii. CIr Rhodes noted that Liverpool City Council was once working on an opportunity for luggage to be checked in Liverpool and queried if that was still ongoing. Senior Officer City Precinct advised that is being investigated as part of the FAST project.

4.2 Tourism and CBD Update

Tourism Development Officer provided a tourism and CBD update.

<u> Highlights:</u>

- The launch of the Liverpool visitor guide and tourism videos are on 28th March at the Liverpool
 Growers and Foodies Market. The visitor guide will be an annual guide with 7000 copies
 initially that will be displayed in visitor information centres across NSW, hotels in Sydney,
 cafes and business in Liverpool as well as internal council events and external events.
- Live and Loud is a youth activation that will be a reoccurring monthly event to activate the Liverpool Library forecourt.
- The next Love Livo Nights is on Thursday 5th March.
- Ian Bailey enquired if there is a map of Liverpool in brochure form. Tourism Development
 officer advised there will be an LGA map and a CBD Map in the visitor guide.



 Tourism Development Officer has requested for input from the committee on the date for Christmas in the Mall 2020, to host the event on 28th November as opposed to 5th December due to the fact that the first weekend of December is a competitive date for Christmas events throughout Greater Sydney.

MOTION: the Committee supports the date of Christmas in the Mall for 28th November 2020.

Moved: Clr Shelton Seconded: Clr Hadchiti

5. GENERAL BUSINESS

- Senior Officer City Precinct noted that a warehouse in Moorebank is where the current season
 of "The Voice" will be shot.
- Ian Bailey enquired if the committee had seen an article in The Weekend Australian about Harry Hunt and his loss of customers due to the coronavirus and if council have contacted Mr Hunt to understand the impact to his business.
 - Clr Rhodes suggested the committee asks representatives from businesses to attend a Tourism and CBD Committee meeting to discuss the impact on Liverpool.
 - Clr Rhodes suggested that the City Economy team collate a report of the impacts of the coronavirus to Liverpool's economy.
- Clr Rhodes advised that she is a member of the South West Sydney Tourism Taskforce and declared she does not have a pecuniary or non-pecuniary interest.
 - Clr Rhodes queried the outcome of the previous minutes in regards to Clr Hagarty querying how Liverpool Council supports SWSTT.
 - Senior Officer City Precinct advised that Ms Farhad presented to the last Tourism and CBD Committee meeting. Following the presentation, there was no resolution of the Committee to join the SWSTT, and no further action on this item.
- CIr Hadchiti advised it was discussed in a previous meeting that SWSTT was to provide information to the Committee on their future action plans and have yet to do so.
- Clr Rhodes suggested that Tourism Accommodation Australia (TAA) attend a Tourism and CBD Committee meeting.
- CIr Harle queried why is the Tourism and CBD Committee not a part of the TAA and SWSTT, and advised it would be beneficial to be a part of the organisations.
- Clr Hadchiti suggests the investigation of the different organisations that support tourism in Liverpool and join if they are found beneficial.



Discussion and Actions Arising

MOTION: Report from City Economy team if there are any ongoing impacts of the corona virus on Liverpool's economy.

Moved: Clr Hadchiti Second: Clr Shelton

MOTION: Tourism Development Officer to provide to the Committee a list of all tourism

organisations, their membership offerings and any associated fees.

Moved: Clr Hadchitti Seconded: Clr Shelton

6. CLOSE

Meeting closed at 11:35am

QWN 01	Question with Notice - CIr Rhodes - Public Art for New Civic Centre
Strategic Direction	Creating Connection Provide community facilities which are accessible to all
File Ref	049226.2020

At a recent Art exhibition by local artists held at CPAC, there were a number of paintings based on the theme "The history of Liverpool". It would be an opportunity for Council to support both local artists and provide appropriate art in the new Civic Centre.

Question

Could paintings be nominated by the public for possible purchase by Council to be hung in the new Civic Centre once it is built?

Response

Council acquires artwork for the Collection via the following prizes which are currently budgeted for:

- \$5,000.00 Liverpool City Council Overall Winner Prize from the annual Liverpool Art Society Exhibition and Prize.
- \$3,000.00 Mayor's Choice Award from the annual Mil-Pra AECG Prize.
- \$2,000.00 Maria Lock Award from the annual Mil-Pra AECG Prize.
- \$5,000.00 Blake Emerging Artist Award (every second year).

The winners of each of these go into the collection and there is currently no further acquisition budget.

To purchase artworks outside of these prizes (for example from the **ANZ History Prize**) would require a new initiative to acquire funds to cover the sale price of the artwork.

Additionally, any artwork or asset acquired by Council needs to be acquired under set criteria, be approved by a Manager with appropriate delegation and be managed within a collection plan.



Any artworks to be displayed in the new Civic Centre would need to have longevity: be secure from theft, be easily maintained and conserved and be constructed with materials and media durable enough to withstand long-term display in a non-gallery environment.

ATTACHMENTS

QWN 02	Question with Notice - Clr Rhodes - Seniors Community Consultation
Strategic Direction	Creating Connection Create a dynamic, inclusive environment, including programs to support healthy living
File Ref	049231.2020

Council recently identified the concerns seniors identified having a healthy, mind, body and feeling safe as what matters most to them and that Council will be considering policies and strategic directions towards creating and age-friendly City.

Questions

- 1. When will Council be presenting policies to deliver an Age Friendly City?
- 2. Will there be a specific Council workshop through which Councillors and Community are invited to participate?

Response

In November 2019, Council staff conducted community consultation with local seniors who attended the Liverpool Seniors Concerts. Over 900 senior community members attended these concerts over two days and identified the key concerns of having a healthy mind and body and feeling safe as they age in Liverpool.

In December 2014, Council joined the World Health Organisation (WHO) Global Network of Age-Friendly Cities and Communities (GNAFCC). This network strives to create urban environments that foster healthy and active ageing and the wellbeing of older people. Being part of this global network gives Council the opportunity to:

- Link with participating cities and share information, expertise and technical assistance;
- Facilitate the exchange of information and best practice with participating cities;
- Provide programs that are sustainable and cost-effective for improving the lives of older people; and
- Promote and brand Liverpool as a centre for business and services that cater to the needs of older community members.



The Community Development team is currently investigating the process of renewing this membership with a view to this being achieved by December 2020. Councillors will be invited to provide direction on outcomes and programs to meet Liverpool's ageing population.

A number of existing Council strategies incorporate actions which address the needs identified by seniors as being important to them:

- The Disability Inclusion Action Plan considers the need for inclusiveness and accessible public spaces and activities for community members who require additional support to access their community.
- The Community Safety and Crime Prevention Strategy and Action Plan also addresses
 the need of older people to feel safe by including actions which encourage the delivery
 of community health and wellbeing projects specifically targeted to older residents.
 This include programs which address fall and trip injuries.
- The Liverpool City Centre Public Domain Masterplan outlines that Liverpool will provide inclusive places for all people, ensure spaces are accessible for all, and provide places that will allow programs to support healthy living. This plan is informed by Council's Community Strategic Plan, which emphasises the importance of providing access and equity to all community members, including seniors.

As co-convenors of the South West Sydney Ageing and Disability Forum (SWSADF), Council will continue to work closely with relevant community groups and organisations to support programs and initiatives in Liverpool which support seniors. These stakeholders will inform the most appropriate methods of consultation with senior community members. Councillors will be invited to participate in this consultation process and will have the opportunity to contribute to these ongoing discussions with Liverpool's older residents.

ATTACHMENTS



QWN 03	Question with Notice - Clr Rhodes - Monitoring of Air Quality in Child Care Centres
Strategic Direction	Leading through Collaboration Strive for best practice in all Council processes
File Ref	049237.2020

Children's services is working closely with NSW Health and the Rural Fire Services to ensure that risks are minimised for Children and their Families, protecting their health, while in Council's Early Education Centres.

Questions

1. What is Council doing to educate and protect the health of Children who do not attend Early Education Centres, or an Education Centre that does not belong to Liverpool Council?

The NSW Environment Protection Authority works with Government, industry, community, environment and other stakeholders on strategies to reduce air pollution and improve air quality. In NSW the Department of Education developed key strategies and educational tools to support NSW schools and education and care services to understand the impacts of poor air quality and the potential impact on student's health. Awareness campaigns were conducted for early childhood education, primary and high schools, providing specific strategies to reduce smoke exposure.

In order to promote public awareness and education, NSW Health have developed a wide array of educational materials for the community, children's services providers and general practitioners ensuring that risks of exposure to poor air quality are minimised.

2. How can Liverpool Council ensure the protection of all Liverpool residents during periods of poor air quality?

As outlined in the Local Government Air Quality Toolkit, Local government authorities play an important role in implementing Commonwealth and State initiatives for managing air quality. In NSW, this role is defined through the Protection of the Environment Operations Act 1997 (POEO Act), the Environmental Planning and Assessment Act 1979 (EP&A Act) and the Local Government Act 1993 (LG Act). Local councils' main air quality responsibilities are in respect of small businesses, domestic premises and urban planning.



Council will rely upon the NSW Department of Planning, Industry and Environment's Air Quality Index (AQI). There are 2 air monitoring locations within or close to Liverpool City Council, at Bringelly and Liverpool. Air Quality Index values are calculated using measurements of ozone, carbon monoxide, sulfur dioxide, nitrogen dioxide, airborne particles and visibility. The AQI provides a comparison of air pollutants, standardising these measurements into an index which illustrates the level of risk.

NSW AQI updates can be found at: https://www.dpie.nsw.gov.au/air-quality/current-air-quality

To subscribe to regular air quality updates follow this link: https://www.dpie.nsw.gov.au/air-quality/subscribe-to-air-quality-updates

A specific index for Liverpool can be found at https://aqicn.org/city/australia/nsw/liverpool/sydney-south-west/

Ljverpool City Council in conjunction with the University of Wollongong has been installing air-monitoring systems within the Liverpool City Centre to enable collection of data on air pollution arising from both fine and coarse particles. Having objective data will enable a more effective conversation with the NSW Environment Protection Authority regarding appropriate response and corresponding funding.

Council also has street level air quality monitoring in the city centre as a result of the Smart Cities and Suburbs Program. This live data can be found at https://pavo.its.uow.edu.au/

ATTACHMENTS



QWN 04	Question with Notice - Clr Rhodes - Liverpool Community Hub
Strategic Direction	Leading through Collaboration Increase community engagement
File Ref	049238.2020

Recently Liverpool Council partnered with Community Hubs Australia to support the National Community Hubs Program in Liverpool.

The purpose of the Hubs are to:

Connect Families with each other, their school and existing services and local organisations, that can supply health, settlement support and socialising for Migrant mothers.

Questions

- 1. What does the new National Community Hubs do that was not already being supplied through the Migrant Resource Centre other than a closer connection to the school children may attend?
- 2. What is the manner in which Council has partnered with the new National Community Hubs, what does Council actually contribute?
- 3. Does it cost Council money and if so how much?

Response

The National Community Hubs Program (NCHP) provides support to refugee and migrant women with pre-school aged children to support them in accessing education, health, settlement support and social cohesion programs. Without a welcoming hub to go to, many of these parents, mostly women, can spend most of their time at home, feeling isolated from the rest of the community.

Community Hubs in schools differ from the work of the Western Sydney Migrant Resource Centre (WSMRC) in that they provide a soft entry point for community members who might otherwise not engage. For many community members, their child's school is one of the few locations they are confident to attend, and the hubs provide an opportunity to connect with other community members, organisations and services within that existing safe and familiar



space. The hubs enable connection and engagement for parents with agencies such as WSMRC to access programs and services they offer.

Council has a convening role within the NCHP in Liverpool. Council acts as Support Agency for the Liverpool Network of hubs and provides operational support, strategic leadership and guidance to the local hub network, as well as managing the relationship between the Liverpool Network and Community Hubs Australia (CHA). Council is responsible for the development and submission of quarterly reports and data on the progress of the Liverpool Network of hubs.

Council provides a significant connection between the NCHP Liverpool Network of hubs and relevant services and organisations who can provide vital programs and activities to benefit community members who access the hubs. Examples include the connection of two hubs with Liverpool Neighbourhood Connections, who have now partnered with the program to provide playgroups in these hubs. Council has also facilitated a relationship between the hubs and educational institutions such as TAFE to deliver training courses free of charge within the community hubs.

Since it commenced in Liverpool in January 2019, the NCHP Liverpool Network has engaged 216 new families with activities and programs that will support their education, employment and social cohesion goals. The community hubs have provided 180 conversational English language classes to community members who are otherwise ineligible to receive free classes due to visa or other restrictive eligibility criteria. The hubs have facilitated 108 referrals to services for additional support including family support, child health services, pre-school and community health services.

Council's role as Support Agency for the NCHP is funded through Community Hubs Australia, who receives funding from the Department of Home Affairs and the Scanlon Foundation. Commencing the financial year 2020/2021, Council will contribute \$10,000 annually towards the salary and program costs for the role of Support Agency.

ATTACHMENTS



QWN 05	Question with Notice - Clr Harle - Membership on Planning Panels
Strategic Direction	Strengthening and Protecting our Environment Exercise planning controls to create high-quality, inclusive urban environments
File Ref	049241.2020

Council currently operates two Planning Panels that assess Development Applications.

One is the Local Planning Panel and the other is the Sydney Western City Planning Panel. Both Panels have Councillor appointed members.

Can Council ensure that whenever possible the required number of panel members are present at each of the meetings?

Over the past 18 months there has been a notable absence of the required number of panel members assessing development applications for the Liverpool LGA. This is despite having several alternative members listed on the eligibility list.

Is it possible to extend that list and ensure adequate community representation takes place at each and every Panel Meeting?

Response

There are two panels responsible for determining certain Development Applications (depending on the cost of works or referral criteria). They are the Liverpool Local Planning Panel (LPP) and the Sydney Western City Planning Panel (SWCPP). Only the Sydney Western City Planning Panel has Councillor representation. The Local Planning Panel is not permitted to have Councillor representation following changes introduced to the planning system by the NSW Government in 2017.

Local Planning Panel

Under Section 2.18(2) of the Environmental Planning and Assessment Act, members of the Liverpool Local Planning Panel are appointed by Council. The LPP consists of four members. They are:

 An approved independent person appointed as the Chairperson of the Panel with relevant expertise in law or in government and public administration;



- 2 other approved independent persons with relevant expertise
- A representative of the local community who is not a Councillor or Mayor.

When setting meetings, Council ensures that a community representative member attends Local Planning Panel meetings.

Sydney Western City Planning Panel

The Sydney Western City Planning Panel (SWCPP) is the designated regional panel that determines development applications that are classified as 'regionally significant' in the Liverpool LGA.

The SWCPP is a NSW Government agency pursuant to Section 2.12(4) of the Environmental Planning and Assessment Act. The SWCPP consist of 5 members. 3 members are appointed by the Minister of Planning and Public Spaces and 2 members from Council (the Council nominees). Council resolved at its meeting on 25 September 2019 that its primary representatives on the Panel are Mayor Waller and Cr Harle and its alternate members are Cr Hagarty and Deputy Mayor Cr Karnib.

The SWCPP has alternate members in case a primary panel member cannot attend a meeting.

The SWCPP operates under their own operational procedures including the required quorum for a meeting to proceed. The operational procedures states that a quorum for a planning decision is a majority of the panel members, including the chair, i.e. a total of three members. The Planning Panel Secretariat always extends meeting invitations to Council's representatives. If Council's primary representatives cannot attend a meeting, the Secretariat will extend the invitation to Council's alternate representatives. If for whatever reason a Council representative cannot attend the meeting, the operational procedures of the Panel allow for the meeting to proceed with the three State appointed members forming the quorum.

ATTACHMENTS



QWN 06	Question with Notice - Clr Ayyad - Memorial School of Arts
Strategic Direction	Leading through Collaboration Seek efficient and innovative methods to manage our resources
File Ref	049243.2020

Please address the following:

1. How much was spent on the upgrade of the surrounds of the school of arts?

Approximately \$1.6 million was spent on the upgrade works.

2. Who prepared the landscaping plan?

Urbis Pty Ltd was engaged to prepare the landscaping plan.

3. How much was spent on the design of the landscaping plan?

\$43,450 (inc. GST)

4. How much did it cost to deliver the landscaping plan?

Approximately \$1.6 million as in (1) above.

5. Can you please provide photos of the completed landscaping plan and any media releases related to it?

Photos of the completed works are attached. There were no media releases published following the completion of the works.

6. When was the school of arts leased out?

The original Lease was agreed in August 2017. The Lease commencement date was subject to the Tenant submitting and obtaining the necessary Development Approvals for the proposed fitout, signage and use. The Tenant has since obtained the Development Approval but is still awaiting issue of the Construction Certificate.



Delays in obtaining the planning approvals are due to the impact of the tenant's proposed fitout on the heritage fabric of the building, the compliance requirements associated with proposed use as an educational institution, and determination by the Local Planning Panel, Lessees response in providing additional information required during this process and works required to the building.

7. When was agreement reached?

The original Lease agreement was reached in August 2017, whilst the Tenant was awaiting the issue of the above-mentioned approvals, the parties agreed to amend the Lease based on the delays to a proposed new Lease version which was to commence on 30 September 2019, by inserting a termination clause which allows the lease to be terminated any time after 30 June 2023, by giving a six month notice to terminate. The commencement date is being revised pending the Construction Certificate being issued.

8. How much income has been received so far from the lease?

No rental income has been received.

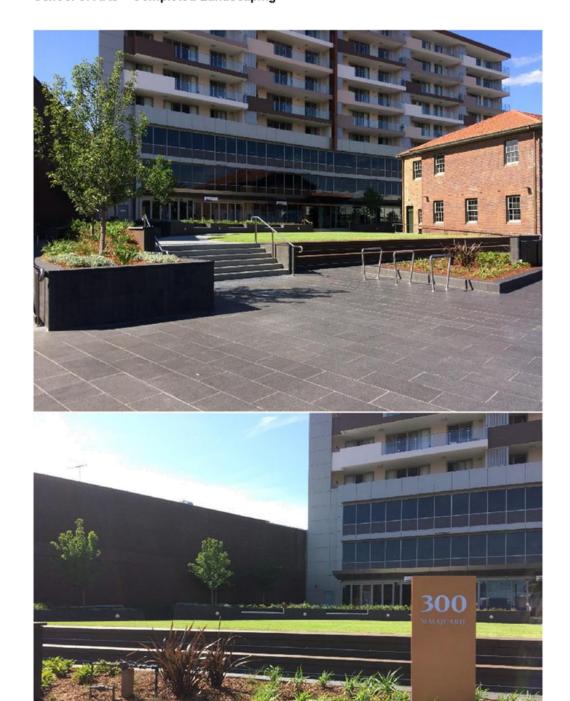
9. When does the lease finish.

The initial term is due to expire on 28 September 2022 with provision for a three year option term which will expire on 28 September 2025. Under the terms of the amended new lease the termination clause will include provision for termination any time after 30 June 2023 by giving a six month notice.

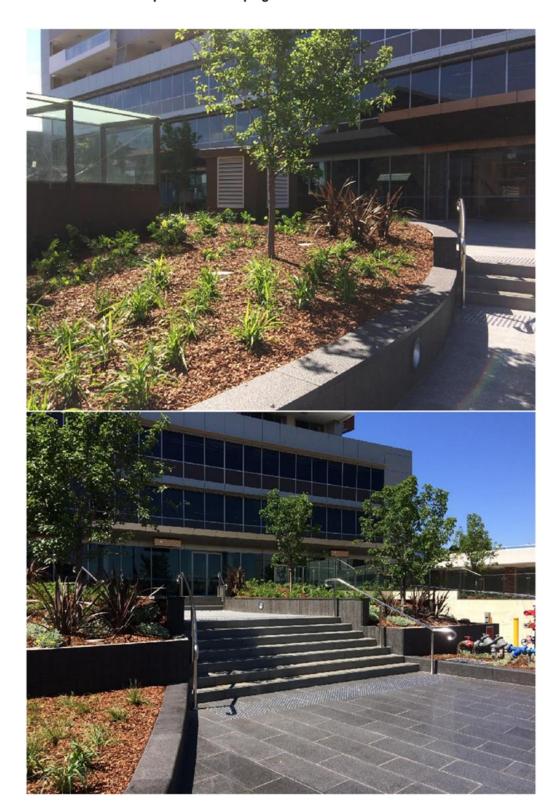
ATTACHMENTS

1. Pictures

School of Arts – Completed Landscaping



School of Arts – Completed Landscaping



School of Arts – Completed Landscaping





QWN 07	Question with Notice - Clr Hadchiti - Local Infrastructure Contributions (Section 7.11)
Strategic Direction	Leading through Collaboration Strive for best practice in all Council processes
File Ref	049342.2020

Please address the following:

- 1. Is Council aware if the NSW Audit is undertaking a performance audit on Section 7.11's?
- 2. Has Council undertaken any audits internally/externally on Section 7.11's during this term of Council and if so, can we be provided with these reports?

Response

1. Is Council aware if the NSW Audit is undertaking a performance audit on Section 7.11's?

Yes. The NSW Audit Office initially contacted Council on 23 August 2019 to commence the audit process. Council were officially notified on 6 September 2019 of the audit, inclusive of an engagement letter and audit plan.

The stated aim of the audit was "to assess the effectiveness of governance and internal controls over local infrastructure contributions collected by councils."

Liverpool was selected to be a part of the audit along with 3 other Councils.

Staff have been active and transparent in all dealings with the NSW Audit Office during the audit process. The draft audit report was submitted to Council on 2 March 2020. The purpose of the draft report is to provide Council with the opportunity to correct errors of fact or interpretation before the NSW Audit Office prepare the final report. The draft report remains confidential during this process, and Council has been asked to limit its distribution.

It is anticipated that the NSW Audit Office will issue the final report by 27 March 2020 for formal response. The formal response will be included in the published report when it is tabled in the NSW Parliament by the Auditor-General.



2. Has Council undertaken any audits internally/externally on Section 7.11's during this term of Council and if so can we be provided with these reports??

Council's Internal Audit Unit undertook an audit of the developer contributions and consent levies in 2018. The final report issued on 14 December 2018 identified several issues and opportunities for improvement, incorporating management agreed actions to address the issues identified in the report. A copy of this report has been circulated to Councilors via email.

Please note that the management responses in the report were written at the time the audit was finalised. The progress status on the implementation of these actions are tracked and updated though Promapp (Council's audit action tracking software). Summary status updates and time extensions in relation to implementing these recommendations are tabled to the Audit, Risk and Improvement Committee (ARIC) quarterly (Councillors are provided a copy of the Agenda).

On the 8 Feb 2019 ARIC were briefed on the outcomes of the Contributions audit. Senior Management presented the approach to address key findings and recommendations contained in the report to the independent ARIC members.

Following this internal audit, Council has commenced a wide-ranging program of initiatives and actions to address all finding of the audit report with the overall aim of improving the way that Council manages developer contributions. The initiatives and actions include:

- Recruitment of Manager Infrastructure Planning to lead a small team of staff dedicated to developer contributions;
- Creation of an internal reference group to better manage the contributions framework;
- Broad ranging review of governance, systems and plans;
- Improved documentation available for customers, including mapping of items and relevant plan application areas on the ePlanning Portal;
- Commencement of Aerotropolis Contributions Plan in conjunction with Penrith City Council and the Western Sydney Planning Partnership;
- Progressing updates to "capped" contribution plans to make them fit for submission to IPART as an important step towards recovering contributions impacted by the government imposed s7.11 cap on contributions. A summary of the status of these updates is as follows:
 - Austral/Leppington North awaiting exhibition
 - Edmondson Park review underway
 - East Leppington procurement process underway;



- Inclusion of details of the financial impact of the cap in Council reports on *Liverpool Contributions Plan 2014 Austral Leppington North precincts* (25 September 2019 and 11 December 2019). Both reports include detail of the cost per lot of \$56,097 and the capped amount of \$30,000. Additionally, the 11 December 2019 report also includes specific reference to an anticipated \$20m annual shortfall and that this shortfall would "be addressed once council is collecting strictly in accordance with the updated contributions plan".
- Enhanced internal reporting of contribution accounts (income/expenditure);
- Engagement with Independent Pricing and Regularity Tribunal (IPART) to ensure more efficient processing of review of Council plans;
- Participation in Western Sydney Planning Partnership contributions working group
 developing best practice amongst Western Sydney councils;
- Identification of key risks associated with S7.11 related activities are ranked in the top 10 of Council's strategic risks;
- Quarterly Enterprise Risk Management reporting to ARIC and Councillors of Councils key strategic and operational risk, including the contribution risk;
- Regular briefing of the CEO by the Director City Economy & Growth on the progress of mitigating key risk areas pertaining to S7.11 audit and risk outcomes.

These initiatives have reduced the risk associated with the contributions framework while allowing the Infrastructure Planning team to undertake a full review of the systems, plans and processes supporting the contributions framework. It is intended that this new approach to growth management will see Council become a leader in this space and will ensure all the remaining risks are addressed in a systematic and transformative nature.

ATTACHMENTS

QWN 08	Question with Notice - Clr Hadchiti - Contamination Reports
Strategic Direction	Leading through Collaboration Strive for best practice in all Council processes
File Ref	049368.2020

I thank staff for their response regarding contamination reports in the last business paper.

Please address the following:

1. Has Council ever undertaken a survey from companies that have provided contamination reports as part of DA's to seek feedback on Council processes?

Response

Council has not undertaken any surveys from companies that have provided contamination reports as part of the DA assessment.

ATTACHMENTS

QWN 09	Question with Notice - Clr Hadchiti - Moorebank Recyclers
Strategic Direction	Leading through Collaboration Strive for best practice in all Council processes
File Ref	049371.2020

QUESTION WITH NOTICE

Please address the following:

1. Has any progress been made on ensuring we don't see a recycling facility in Georges Fair?

Response

At its meeting on 30 May 2018, Council resolved:

That Council:

- 1. In principle, support a proposal for a residential (and auxiliary) land use on the site known as the Moorebank Recyclers in lieu of a recycling facility;
- 2. Note that any proposal needs to undergo the standard assessment process;
- 3. Work closely with the proponent to ensure the best possible outcome for the site in a timely manner, should a proposal be received; and
- 4. Organise a community BBQ once and if the development approval for the recycling plant is surrendered.

Following Council's resolution, the following formal meetings between Council, the landowner and their consultant team have occurred:

- 13 July 2018 Meeting to discuss development of a structure plan for the Moorebank East precinct
- 10 October 2018 Meeting to discuss proposed density and height of buildings for the site
- 20 February 2019 Meeting to discuss planning positioning paper prepared by the proponent. This document outlined the proponents preferred development outcome for the site
- 11 April 2019 Meeting to discuss timeframes, noting that the proponents had not lodged a planning proposal with Council for assessment
- 13 August 2019 Meeting to discuss flooding issues including flood evacuation for the site.



20 September 2019 -Pre-planning proposal meeting, with formal advice issued to the proponent

10 December 2019 – Meeting with the proponent following their review of the flood evacuation report

The proponent contacted Council on 14 February 2020 and 26 February 2020 advising of the imminent lodgement of a planning proposal. The planning proposal was lodged with Council on 5 March 2020.

ATTACHMENTS



QWN 10	Question with Notice - Clr Hadchiti - Civic Place
Strategic Direction	Leading through Collaboration Strive for best practice in all Council processes
File Ref	049376.2020

Please address the following:

1. By submitting an early works DA for Civic Place, can it be interpreted by the public that Council has already determined the final outcome of the building DA before a building DA has even been submitted?

Noted, it could be interpreted this way, but no works will commence until the Masterplan DA has been approved.

Council has submitted an early works DA to enable the demolition and excavation, a major time component of Liverpool Civic Place, to potentially commence on approval of the Masterplan DA and the subsequent approval of the early works DA, but also potentially before the approval of the actual Council Works DA.

ATTACHMENTS



QWN 11	Question with Notice - CIr Balloot - Cyber Security and Operating Expenditure
Strategic Direction	Leading through Collaboration Strive for best practice in all Council processes
File Ref	065428.2020

Please address the following:

- 1. Does Liverpool council have its cyber security policies up to date to meet the current cyber security threats?
- 2. Does Liverpool council have it's IT policy for security and disaster recovery in place to meet the challenges in 2020 and beyond?
- 3. Please advise if Liverpool council operating expenditure exceeds their operating revenue for 2020?

A response to these questions will be provided in the April 2020 Council meeting business papers.

ATTACHMENTS

	Question with Notice - Clr Balloot - Forum -
QWN 12	National Redress Scheme of Survivors of
	Institutional Child Sexual Abuse

Strategic Direction	Creating Connection Create a dynamic, inclusive environment, including programs to support healthy living
File Ref	065444.2020

Please address the following:

On Thursday 5th of March I attended the special briefing by New South Wales Attorney General the Honorable Mark Speakman regarding the National redress scheme is part of the federal government response to the royal commission into institutional responses to child sexual abuse.

Council, and Mayors specifically, have new obligations under these reforms, which the state government has committed to.

While historically cases of child abuse in councils and council-run institutions are expected to be rare, councils were signed up to the national redress scheme by the New South Wales government, which will underwrite any financial liability.

Does Liverpool council have a policy on child sexual abuse?

A response to these questions will be provided in the April 2020 Council meeting Business Papers.

ATTACHMENTS



QWN 13	Question with Notice - Clr Balloot - Coronavirus (COVID-19)
Strategic Direction	Leading through Collaboration Strive for best practice in all Council processes
File Ref	065464.2020

Please address the following:

We have over 100 Coronavirus cases confirmed in Australia, including three deaths up-to-date (11 March 2020).

We have 54 Confirmed cases in NSW up to date (11 March 2020).

What measures is Council taking to ensure the safety of our staff and residents from the spread of Coronavirus?

What measures is Council taking to ensure to the support of small business in our LGA?

A response to these questions will be provided in the April 2020 Council meeting business papers.

ATTACHMENTS



QWN 14	Question with Notice - CIr Hagarty - Brontos
Strategic Direction	Generating Opportunity Meet the challenges of Liverpool's growing population
File Ref	067196.2020

Please address the following:

Previously the nearest Brontos were located at St Andrews and Parramatta. Is this still the case?

A response to this question will be provided in the April 2020 Council meeting business papers.

ATTACHMENTS



QWN 15	Question with Notice - Clr Shelton - Event Cancellations
Strategic Direction	Creating Connection Deliver a range of community events and activities
File Ref	069282.2020

Please provide:

- i. A list of all Council events cancelled or postponed over the *last* twelve months due to extreme weather events;
- ii. A list of all Council events cancelled or postponed over the *preceding* twelve months due to extreme weather events; and
- iii. An estimate as to the costs arising from item (i).

A response to these questions will be provided in the business papers for the April 2020 Council meeting.

ATTACHMENTS

ORDINARY MEETING 25 MARCH 2020 QUESTIONS WITH NOTICE

QWN 16	Question with Notice - CIr Balloot - Civic Place
Strategic Direction	Leading through Collaboration Seek efficient and innovative methods to manage our resources
File Ref	069344.2020

QUESTION WITH NOTICE

Please address the following:

- 1. Has Council done an internal audit report in recent times?
- 2. Did any of the Councillors view the signed contract between Liverpool Council and Buildcorp Australia for the construction of Civic Place?
- 3. Can you advise why the cost for the Civic Place has risen from an estimated \$75 million in 2016 to \$195 million currently?

A response to these questions will be provided in the business papers for the April 2020 Council meeting.

ATTACHMENTS



NOM 01	Disqualifying real estate agents and property developers from civic office
Strategic Direction	Leading through Collaboration Strive for best practice in all Council processes
File Ref	065535.2020
Author	Nathan Hagarty - Councillor

NOTICE OF MOTION

That Council supports moves to disqualify real estate agents and property developers from holding the office of Councillor or Mayor.

CHIEF EXECUTIVE OFFICER'S COMMENT

This is a matter for Council.

ATTACHMENTS



NOM 02	Future for Waste
Strategic Direction	Strengthening and Protecting our Environment Manage the community's disposal of rubbish
File Ref	069317.2020
Author	Charishma Kaliyanda - Councillor

BACKGROUND

Liverpool residents are aware of the importance of recycling and most do their bit to reduce, reuse or recycle waste in their daily lives.

However, despite these efforts, the amount of waste we're generating is increasing and recycling and waste diversion rates are flatlining.

Our waste and recycling infrastructure is barely keeping up with demand and local governments across Australia have seen the fallout of sending our recycling overseas for other countries to process.

The NSW Government collects approximately \$800 million every year through the Waste Levy. Recently, the Government put a call out for submissions to a 20 year Waste Strategy issues paper and Plastics Plan discussion paper.

The issue of recycling and effective waste management has been brought before Council a number of times. This process presents an timely opportunity to advocate for important improvements to waste management infrastructure and policy.

NOTICE OF MOTION

That Council:

- Notes the long-awaited release of two Issues Papers (Cleaning Up Our Act The Future for Waste and Resource Recovery in NSW & Redirecting the Future of Plastic in NSW) by the NSW Government on 8 March 2020;
- 2. Notes that the City of Liverpool paid \$9.7m in the S88 waste levy in the last financial year, and received \$217k in NSW Waste Less Recycle More grants in the same period (equal to 2.2% of waste levy paid); and



- 3. Makes a submission to both Issues Papers, consistent with its previously adopted positions, encouraging:
 - a. NSW state government funding to support waste avoidance and recovery, including grant to support councils with major capital investments (including by reinvesting the \$800 million collected under the S88 Waste Levy into recycling);
 - b. The development of a local circular economy, and support for local manufacturing using recycled product;
 - c. Deliver consistent education campaigns to promote waste avoidance (reduce/reuse products) and recycling; and
 - d. Introduce producer responsibility schemes for problematic materials

ATTACHMENTS

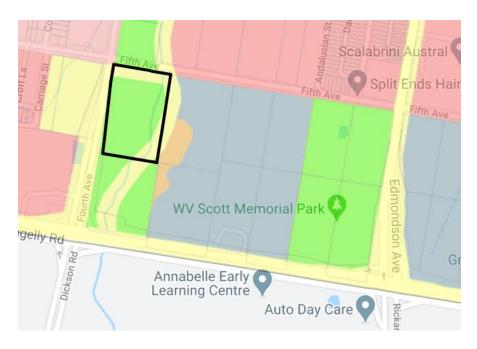
NOM 03	Save Liverpool Animal Shelter
Strategic Direction	Leading through Collaboration
	Strive for best practice in all Council processes
File Ref	069426.2020
Author	Tina Ayyad - Councillor

BACKGROUND

The community has been outraged by some on this Council wanting to outsource essential services and close Liverpool Animal Shelter and instead have our residents travel to Blacktown Council as the alternate animal shelter.

To make things worse, some people in this room told us through the media, that it would cost \$17m to build a new animal shelter in Liverpool. This is almost DOUBLE the cost of building the Quest hotel in Liverpool.

This motion calls on Council to save ratepayers money and keep the animal shelter in Liverpool and as close as possible to its current location.





DA-525/2013

Development Application - Construction of a nine storey hotel and commercial building with two levels of basement car parking and associated signage

Status: **Approved** Lodged: 15/05/2013

Determined: 12/11/2013 Approved by Council

Estimated Cost of Work: \$ 9,539,569

Officer: Marcus Jennejohn

Processing Group: Normally Processed Application

Location

People

History

Documents

Show All

39 SCOTT STREET LIVERPOOL NSW 2170

NOTICE OF MOTION

That Council:

- Allow animal shelters to be a permitted use on the land bordered by Fourth ave, Fifth ave, Edmonson ave, and Bringelly rd. This includes WV Scott Memorial Park; and
- 2. Delegate to the CEO to send prepare the amendment to the LEP and report back to Council at its next meeting.

ATTACHMENTS

NOM 04	Ban on Prohibited Donors
Strategic Direction	Leading through Collaboration Strive for best practice in all Council processes
File Ref	069485.2020
Author	Tina Ayyad - Councillor

BACKGROUND

If you cannot donate, then why can you run for office? This motion calls on Council to write to both major parties to ban people who are prohibited donors and also those who benefit from industries associated with prohibited donors. It also calls upon those who have significant conflicts of interest to also be prohibited from running on Council.

NOTICE OF MOTION

That Council write the NSW Government and Opposition to ban people who are prohibited donors and also those who benefit from industries associated with prohibited donors and those who have significant conflicts of interest to also be prohibited from running on Council. An example of these industries are to include:

- Developers
- Real Estate Agents
- Builders
- Concreters
- Carpenters
- People engaged in the selling of alcohol and tobacco
- Staff of members of parliament (both State and Federal)
- Surveyors
- Excavators
- Candidates for state and federal elections
- And any other person who can benefit from a decision of Council.

ATTACHMENTS

NOM 05	Civic Place
Strategic Direction	Leading through Collaboration
	Seek efficient and innovative methods to manage our resources
File Ref	069522.2020
Author	Tina Ayyad - Councillor

BACKGROUND

According to media and Council's website, Civic Place is going to cost rate payers \$195 million dollars, up from the \$75m it was supposed to cost in the last term of Council.

Whilst there is support for the project, many residents have been concerned that they haven't been consulted about the cost.

This motion calls on Council to immediately begin community consultation and let the ratepayers and residents know how much Civic Place will cost them and the cost difference from when originally started, as they are the ones paying for it.

NOTICE OF MOTION

That Council:

- Immediately undertake extensive community consultation regarding the new vs old cost of civic place. This is to include a direct mail out to all rate payers and residents; and
- 2. Undertake no further work until this has been completed and the results are returned to Council.

ATTACHMENTS