

COUNCIL AGENDA

ORDINARY COUNCIL MEETING

27 May 2020



You are hereby notified that an **Ordinary Council Meeting** of Liverpool City Council will be held at the **ONLINE** on **Wednesday, 27 May 2020** commencing at 6.00pm.

Liverpool City Council Meetings are livestreamed onto Council's website and remain on Council's website for a period of 12 months. If you have any enquiries, please contact Council and Executive Services on 8711 7584.

A handwritten signature in blue ink, appearing to read "Kiersten Fishburn".

Kiersten Fishburn

CHIEF EXECUTIVE OFFICER

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Council in Closed Session

The following items are listed for consideration by Council in Closed Session with the public excluded, in accordance with the provisions of the Local Government Act 1993 as listed below:

CONF 01 RCL2860 - Provision of External Legal Services

Reason: Item CONF 01 is confidential pursuant to the provisions of s10A(2)(d i) of the Local Government Act because it contains commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it.

ORDER OF BUSINESS

CONF 02 Tender ST2952 Receival and Processing of Bulky Waste

Reason: Item CONF 02 is confidential pursuant to the provisions of s10A(2)(d i) of the Local Government Act because it contains commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it.

CONF 03 Animal Shelter and Koala Hospital Site Options

Reason: Item CONF 03 is confidential pursuant to the provisions of s10A(2)(c) of the Local Government Act because it contains information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business.

Close



MINUTES OF THE ORDINARY MEETING HELD ON 29 APRIL 2020

PRESENT VIA VIDEO CONFERENCING:

Mayor Wendy Waller
 Councillor Ayyad (arrived at 6.15pm)
 Councillor Balloot (arrived at 6.26pm)
 Councillor Hadchiti
 Councillor Hadid
 Councillor Hagarty
 Councillor Harle
 Councillor Kaliyanda
 Councillor Karnib (arrived at 6.19pm)
 Councillor Rhodes
 Councillor Shelton
 Ms Kiersten Fishburn, Chief Executive Officer
 Mr Tim Moore, Director City Economy and Growth / Deputy CEO
 Mr George Hampouris, Acting Director City Corporate
 Dr Eddie Jackson, Director City Community and Culture
 Mr Peter Patterson, Director City Presentation
 Mr Raj Autar, Director City Infrastructure and Environment
 Mr Andrew Stevenson, Chief Strategy and Engagement Officer
 Ms Tina Sangiuliano, Strategic Organisational Change Manager
 Mr David Maguire, Internal Ombudsman
 Ms Elizabeth Espinosa, General Counsel, Manager Governance, Legal and Procurement
 Mr John F Morgan, Director Property & Commercial Development
 Mr Vishwa Nandan, Chief Financial Officer
 Ms Nada Mardini, Manager Community Standards
 Mr David Smith, Manager Planning and Transport Strategy
 Mr George Georgakis, Manager Council and Executive Services
 Ms Susan Ranieri, Coordinator Council and Executive Services (minutes)

The meeting commenced at 6.00pm

STATEMENT REGARDING WEBCASTING OF MEETING

The Mayor reminded everyone that in accordance with Council's Code of Meeting Practice (other than the Public Forum Section), the meeting is being livestreamed.

**ACKNOWLEDGMENT OF COUNTRY,
PRAYER OF COUNCIL AND
AFFIRMATION TO BE READ BY**

The prayer of the Council was read by the Chief Executive Officer, Ms Kiersten Fishburn.

APOLOGIES

Nil.

CONDOLENCES

Nil.

CONFIRMATION OF MINUTES

Motion: **Moved: Clr Shelton** **Seconded: Clr Harle**

That the minutes of the Ordinary Meeting held on 25 March 2020 and Extraordinary Meeting held on 16 April 2020 be confirmed as a true record of that meeting.

On being put to the meeting the motion was declared CARRIED.

DECLARATIONS OF INTEREST

Cir Shelton declared a non-pecuniary, less than significant interest in the following items:

Item: CORP 02 - Response to NOM 05 - A Prominent Permanent Home for the City of Liverpool and District Historical Societys and property developers from civic office.

Reason: Clr Shelton is an ordinary member of the Historical Society. He holds no offices and will not participate in the discussions as he's done in previous occasions.

Clr Shelton left the meeting for the duration of this item.

Item: CONF 01 - Independent Members of the Audit, Risk and Improvement Committee Term of Office Extension.

Reason: Cfr Shelton is an ordinary member of the Audit Committee. He knows some of the individuals involved only through their involvement in the Audit Committee.

Clr Shelton remained in the meeting for the duration of this item.

Clr Kaliyanda declared a non-pecuniary, less than significant interest in the following item:

Item: CORP 02 - Response to NOM 05 - A Prominent Permanent Home for the City of Liverpool and District Historical Societys and property developers from civic office

Reason: Clr Kaliyanda is an ordinary member of the City of Liverpool and District Historical Society.

Clr Kaliyanda left the meeting for the duration of this item.

Clr Hagarty declared a non-pecuniary, less than significant interest in the following item:

Item: CORP 02 - Response to NOM 05 - A Prominent Permanent Home for the City of Liverpool and District Historical Societys and property developers from civic office

Reason: Clr Hagarty is an ordinary member the City of Liverpool and District Historical Society.

Clr Hagarty left the meeting for the duration of this item.

PUBLIC FORUM

Nil.

MAYORAL REPORT

Nil.

Motion: Moved: Clr Hagarty **Seconded:** Clr Hadchiti

That Council receive and note the report and perform the necessary road repairs and construct a safe thoroughfare along Croatia Avenue (along the stretch of road where a pedestrian was hit on 22 April 2020 and passed away) and calls on the NSW Government to immediately fast track construction of the commuter carpark and have alternate parking arrangements in place during construction.

On being put to the meeting the motion was declared CARRIED.

ITEM NO: CEO 03
FILE NO: 071117.2020
SUBJECT: Mayoral Direction pursuant to Section 226(d) of the Local Government Act 1993

COUNCIL DECISION

Motion: **Moved: Clr Shelton** **Seconded: Clr Hadchiti**

That Council note and endorse the Mayoral Direction dated 17 March 2020 attached to the report.

On being put to the meeting the motion was declared CARRIED.

ITEM NO: EGROW 01
FILE NO: 052059.2020
SUBJECT: LEP Review: Public Exhibition of draft Local Housing Strategy, draft Centres and Corridors Strategy & draft Industrial and Employment Lands Strategy

Motion: **Moved: Clr Shelton** **Seconded: Clr Kaliyanda**

1. Place the Draft Local Housing Strategy; Draft Centres and Corridors Strategy and Draft Industrial and Employment Lands Strategy on public exhibition for 42 days; and
2. Receive a further report following the public exhibition period detailing submissions received and any amendments proposed.

1. Place the Draft Local Housing Strategy; Draft Centres and Corridors Strategy and Draft Industrial and Employment Lands Strategy on public exhibition for 42 days, subject to the following changes;
 - i. Remove the key action in the draft Strategy (as shown on page 87 of the Council Agenda) and copied below:

“Develop an Affordable Housing Contributions Scheme in line with Greater Sydney Commission’s requirement for 5-10% affordable housing on up-zoned land”; and
 - ii. To leave Middletown Centre as it is, as a Town Centre.
2. Receive a further report following the public exhibition period detailing submissions received and any amendments proposed.

Chairperson

Vote for: Mayor Waller, Cllr Hagarty, Cllr Kaliyanda, Deputy Mayor Karnib and Cllr Shelton.

Vote against: Cllr Ayyad, Cllr Hadchiti, Cllr Hadid, Cllr Harle and Cllr Rhodes.

The Foreshadowed motion (moved by Cllr Hadchiti) then became the motion and on being put to the meeting was declared CARRIED, with the Mayor using her casting vote to vote for the motion.

Vote for: Cllr Ayyad, Cllr Hadchiti, Cllr Hadid, Cllr Harle and Cllr Rhodes.

Vote against: Mayor Waller, Cllr Hagarty, Cllr Kaliyanda, Deputy Mayor Karnib and Cllr Shelton.

ITEM NO: EGROW 03
FILE NO: 049640.2020
SUBJECT: Draft Amendment to Liverpool Development Control Plan 2008 - Part 1 General Controls (Chapter 26 Outdoor Advertising and Signage)

COUNCIL DECISION

Motion: **Moved: Cllr Rhodes** **Seconded: Cllr Harle**

That Council:

1. Place the draft amendment to the Liverpool Development Control Plan 2008 – Part 1 General Controls (Outdoor Advertising and Signage) on public exhibition for a minimum period of 28 days in accordance with Clause 18 of the *Environmental Planning and Assessment Regulation 2000*.
2. Delegates to the CEO the finalisation of the DCP amendment should no submissions in opposition be received; or receive a further report outlining details of the submissions in opposition received at the conclusion of the exhibition period.

On being put to the meeting the motion was declared CARRIED.

Vote for: Mayor Waller, Cllr Ayyad, Cllr Balloot, Cllr Hadchiti, Cllr Hadid, Cllr Hagarty, Cllr Harle, Cllr Kaliyanda, Deputy Mayor Karnib and Cllr Rhodes.

Vote against: Cllr Shelton.

ITEM NO: EGROW 04
FILE NO: 050882.2020
SUBJECT: Draft Amendments to Liverpool Contributions Plan 2009 and Liverpool Contributions Plan 2018 – Liverpool City Centre to ensure clarity around the payment of development contributions for complying development certificates

COUNCIL DECISION

Motion: **Moved: Cllr Hagarty** **Seconded: Cllr Shelton**

That Council:

1. Exhibits draft *Liverpool Contributions Plan 2009 (April 2020 Amendment)* and draft *Liverpool Contributions Plan 2018 – Liverpool City Centre (April 2020 Amendment)* in accordance with the requirements of the Environmental Planning and Assessment Act 1979 and regulations; and
2. Delegates to the A/CEO authority to finalise *Liverpool Contributions Plan 2009 (April 2020 Amendment)* and *Liverpool Contributions Plan 2018 – Liverpool City Centre (April 2020 Amendment)* if no submissions opposing the changes are received.

On being put to the meeting the motion was declared CARRIED.

Councillors voted unanimously for this motion.

Motion: **Moved: Clr Hagarty** **Seconded: Clr Kaliyanda**

1. Exhibits draft *Liverpool Contributions Plan 2018 – Established Areas (Amendment 1)* in accordance with the requirements of the *Environmental Planning and Assessment Act 1979* and Regulations; and
2. Delegates to the CEO authority to finalise *Liverpool Contributions Plan 2018 – Established Areas (Amendment 1)* if no submissions opposing the changes are received.

Councillors voted unanimously for this motion.

Motion: **Moved: Clr Hagarty** **Seconded: Clr Karnib**

1. Notes the Gateway determination for draft Liverpool Local Environmental Plan 2008 (Amendment 76) and the results of public exhibition and community consultation; and
2. Approves Amendment 76 and delegates authority to the CEO to liaise with the NSW Parliamentary Counsel's Office to finalise the amendment.

Councillors voted unanimously for this motion.

Motion: **Moved: Clr Rhodes** **Seconded: Clr Harle**

1. Supports the naming of Macdonald Road;
2. Forwards the name to the Geographical Names Board (GNB), seeking formal approval;
3. Publicly exhibit the name in accordance with Council's Naming Convention Policy, for a period of 28 days, following formal approval from the GNB; and
4. Authorises the Chief Executive Officer (CEO) to undertake the process of gazettal, if there are no submissions received during public exhibition.

Councillors voted unanimously for this motion.

Motion: **Moved: Cllr Rhodes** **Seconded: Cllr Harle**

1. Adopts draft Amendment 25 to the Liverpool Development Control Plan (Part 1 and Part 4) (Attachment 1 and 2) and authorises the CEO to finalise Amendment 25 including the correction of any minor typographical errors to come into effect upon the publication online; and
2. Notifies those who lodged a submission of Council's decision.

Councillors voted unanimously for this motion.

Motion: **Moved: Clr Rhodes** **Seconded: Clr Hadid**

1. Trial an after-hours service (7am to 9am and 4pm to 10pm) at the expense of no more than \$192,500 for 3 months commencing after the Covid lockdown ceases.
2. Monitor the number of out of hour issues responded to and report back to Council.
3. The out of hours shift to have the 2 officers work together.
4. Council to promote the employment of out of hour Ranger and environmental Health Officers surveillance in the Liverpool LGA on Council Website and Social Media including the service contact access telephone number that is answered by the out of hours officers.
5. Council receives a detailed briefing on compliance operations.

On being put to the meeting the motion was declared CARRIED.

Clr Shelton asked that he be noted as having voted against the motion.

CITY COMMUNITY AND CULTURE REPORT

ITEM NO: COM 01

FILE NO: 070863.2020

SUBJECT: Alcohol Free-Zones in the Liverpool Local Government Area

COUNCIL DECISION

Motion:

Moved: Cllr Rhodes

Seconded: Cllr Shelton

That Council:

1. Endorses the recommended sites for re-establishment of Liverpool Alcohol-Free Zones (AFZ);
2. Places the recommended AFZs on public exhibition for a period of 30 days as required by the Ministerial Guidelines on Alcohol-Free Zones; and
3. Delegates to the CEO the finalisation of the recommended AFZs if no submissions are received; or receive a further report outlining details of the submissions received at the conclusion of the exhibition period.

On being put to the meeting the motion was declared CARRIED.

Motion: **Moved: Clr Rhodes** **Seconded: Clr Harle**

1. Receives and endorses the following updated charters:
 - Liverpool Access Committee;
 - Liverpool Community Safety and Crime Prevention Advisory Committee;
 - Aboriginal Consultative Committee; and
 - Liverpool Youth Council.
2. Amends the Tourism Events and CBD Committee Charter so that:
 - Committee members who cannot attend a meeting may delegate a representative to attend the meeting on their behalf by notifying Council officers prior to the meeting. This representative would then be included in the quorum;
 - Change of the quorum requirements to a number of Committee members (4), rather than half-plus-one;
3. Amends the Liverpool Access Committee Charter in 9.4.2 to add the words “Non Councillor” to Committee members so that it reads:

9.4.2 - Non Councillor Committee members who cannot attend a meeting may delegate a representative to attend the meeting on their behalf by notifying Council officers prior to the meeting. This representative would then be included in the quorum.

Chairperson

ITEM NO: COM 03
FILE NO: 042967.2020
SUBJECT: Response to NOM 2 - Ferrington Park

COUNCIL DECISION

Motion: **Moved: Clr Harle** **Seconded: Clr Rhodes**

That Council:

1. Notes the alignment of revitalisation of pocket parks with Council's Recreation, Open Space and Sports Strategy; and
2. Notes the development of an Assessment and Planning Framework when working with the community on open space revitalisation projects.

On being put to the meeting the motion was declared CARRIED.

Councillors voted unanimously for this motion.

Cllrs Shelton, Hagarty and Kaliyanda left the meeting for the duration of ITEM CORP 02

ITEM NO: CORP 02

FILE NO: 300783.2019

SUBJECT: Response to NOM 05 - A Prominent Permanent Home for the City of Liverpool and District Historical Society

COUNCIL DECISION

Motion:

Moved: Cllr Rhodes

Seconded: Cllr Harle

That Council:

1. Prepare a master plan for a Visitation Precinct that includes:

Collingwood House;
Liverpool Museum;
New Liverpool Historical Society building;
An Aboriginal Arts, Culture and Learning facility;
Café; and
Car and Bus Parking

For the land bounded by the Hume Highway, Congressional Drive and Birkdale Crescent Liverpool.

2. Prepare the Visitation Concept Precinct Master Plan design and possible cost and Report back to July Council Meeting 2020 in order to further place on Exhibition for Community Consultation.
3. Lobby State and Federal Governments for funding and include the Visitation Precinct Master Plan in the 10 year plan of Council.
4. Consider the Government initiative for TCorp loans for Community projects could be applicable for this project at the next Budget Review Meeting.

On being put to the meeting the motion was declared CARRIED.

ITEM NO: CORP 03
FILE NO: 055849.2020
SUBJECT: Investment Report February 2020

COUNCIL DECISION

Motion: **Moved: Clr Hadid** **Seconded: Clr Shelton**

That Council receives and notes this report.

On being put to the meeting the motion was declared CARRIED.

ITEM NO: CORP 04
FILE NO: 060049.2020
SUBJECT: Amendment to Councils Investment Policy

COUNCIL DECISION

Motion: **Moved: Clr Hadid** **Seconded: Clr Rhodes**

That Council considers and adopts the amended Investment Policy.

On being put to the meeting the motion was declared CARRIED.

ITEM NO: CORP 05
FILE NO: 084313.2020
SUBJECT: Investment Report March 2020

COUNCIL DECISION

Motion: **Moved:** Clr Hadchiti **Seconded:** Clr Hadid

That Council receives and notes this report.

On being put to the meeting the motion was declared CARRIED.

Motion: **Moved: Cllr Rhodes** **Seconded: Cllr Harle**

1. Receives and notes this report;
2. Investigate virtual fencing to mitigate road kill of Koalas at kill hotspots in Liverpool;
3. Meet with Featherdale Wildlife Park in time to contribute the response to issues raised in:
 - a) INF 04 Animal Holding Facility; and
 - b) NOM 02 Animal Shelter.
4. Notes that a further report will be provided following completion of investigations into the outcomes of the feasibility of provision of a koala hospital and sanctuary within the LGA by the May/June/July Council meeting 2020; and
5. Negotiates with other councils bordering Liverpool.

Chairperson

Motion: **Moved: Cllr Rhodes** **Seconded: Cllr Hadchiti**

1. Receives and notes this report.
2. Identifies land that can accommodate a permanent animal shelter and possible Koala sanctuary in the Liverpool LGA (if the Koala Sanctuary is not provided for in the Western Sydney Parklands) and includes a possible animal training and exercise facility.
3. Prepare a report on costs to:
 - a) build a temporary animal holding facility on the current site if a long term lease could be arranged with the current owner for a period necessary for Council to build its new permanent facility.
 - b) build a temporary holding facility on the Rossmore Grange site land while the permanent facilities are being built.
 - c) time it would take to build temporary and permanent facilities.
 - d) inclusive of concept designs, costing and funding strategy for the building of the proposed animal holding facilities both temporary and permanent that is comparative to the current facility.
 - e) an option to include a possible Koala Sanctuary with a third party if interested in a joint venture and agrees to its management of the sanctuary operation.
 - f) The report to be presented back to the May Council Meeting 2020.

Councillors voted unanimously for this motion.

Motion: **Moved: Clr Rhodes** **Seconded: Clr Hadid**

On being put to the meeting the motion was declared CARRIED.

Motion: **Moved: Clr Rhodes** **Seconded: Clr Hadid**

1. Receives and notes the Meeting Notes of the Liverpool Youth Council meeting held on 12 February 2020; and
2. Receives and notes the Minutes of the Liverpool Youth Council meeting held on 4 March 2020.

Minutes of the Ordinary Council Meeting held on Wednesday, 29 April 2020 and confirmed on Wednesday, 27 May 2020

.....

Chairperson

Motion: **Moved: Clr Rhodes** **Seconded: Clr Hadid**

On being put to the meeting the motion was declared CARRIED.

Motion: **Moved: Clr Rhodes** **Seconded: Clr Hadid**

On being put to the meeting the motion was declared CARRIED.

Motion: **Moved:** Clr Shelton **Seconded:** Clr Rhodes

1. Receive and note the Minutes of the Tourism and CBD Committee meeting held on 11 February 2020, noting that the first motion shown on page 337 of the Council Agenda (and shown below) has lapsed in the circumstances.

2. Endorse the other recommendations and actions in the Minutes

Minutes of the Ordinary Council Meeting held on Wednesday, 29 April 2020 and confirmed on Wednesday, 27 May 2020

Chairperson

ITEM NO: CTTE 07
FILE NO: 089335.2020
SUBJECT: Minutes of the Liverpool Pedestrian, Active Transport and Traffic Committee meeting held on 18 March 2020

COUNCIL DECISION

Motion: **Moved: Cllr Rhodes** **Seconded: Cllr Hadid**

That Council adopts the following recommendations of the Committee:

Item 1 - Jedda Road, Prestons - Proposed Line marking Scheme

- Council approves separation 'BB' and 'S1' line marking, as well as 'E1' edge line marking on both sides of the Jedda Road section east of Joadja Road to provide a single traffic and parking lane in both directions.

Item 2 - George Street and Lachlan Street intersection, Liverpool – Proposed Roundabout

- Council approves the construction of a single lane roundabout at the George Street and Lachlan Street intersection, Liverpool.

Item 3 - 365-405 Denham Court Road, Leppington – Proposed Roundabout and Signs and line marking Scheme for the subdivision

- Council approves installation of a single lane roundabout and raised thresholds at three intersections and regulatory signs and line marking scheme in the new subdivision.
- Detailed designs of the roundabout, raised thresholds and signs and line marking scheme addressing the Committee's comments are to be submitted to TfNSW for endorsement prior to installation.

Item 4 - 68 Speed Street, Liverpool – Proposed Car Park

- Council approves signs and line marking within the proposed carpark at the intersection of Speed Street, Mill Road and Shepherd Street, Liverpool.
- Detailed design addressing the following comments are to be submitted to the Committee Technical Members for endorsement prior to installation:
 - Raised threshold across the northern Speed Street approach to the Speed Street/Mill Road roundabout.
 - The proposed driveway design off Speed Street restricted to entry only.
 - The informal opening in the median island (in the Speed Street northern approach) being closed to form part of the splitter island.

- Additional pedestrian access from the south west corner to Shepherd Street.

Item 5 - Stroud Avenue, Warwick Farm – Proposed Parking Restriction

- Council approves in-principle 4P, 7am-6pm MON-FRI, 8am-1pm SAT restrictions, along a section of Stroud Avenue (opposite Rosedale Oval), subject to TfNSW's endorsement.

Item 6 - Marsden Road, Liverpool - Proposed Raised Pedestrian Crossing

- Council approves upgrade of the existing combined pedestrian crossing facility in front of Marsden Road Public School to a raised marked combined crossing and removal of the adjacent speed hump.

Item 7 - Cecil Hills Various Streets – Request for Traffic Calming Devices

- Council undertakes community consultation with Lancaster Avenue, Spencer Road and Edinburgh Circuit residents, and if supported prepare and present detailed designs of speed humps to a future Committee meeting.

Item 9 - Ganeshotsava Special Event – Street Parade, Liverpool on 30 August 2020.

- Council classify the 'Ganeshotsava Procession' through the Liverpool city centre on 30 August 2020, as a Class 2 Special Event with all associated conditions including:
 - Submission of a Traffic Management Plan to TfNSW for endorsement
 - Police approval for the management of the associated rolling road closures
 - Advertisement of the event in local newspapers
 - Road Occupancy License to be obtained from Transport Management Centre.

Item 10 - Various Streets - Community Requests for Minor Traffic Facilities

- Council approves Installation of a 'Bus Zone' along the southern side of Cabramatta Avenue, Miller, in front of Michael Wenden Aquatic Leisure Centre.
- Council approves installation of separation (S1) and edge (E1) line markings in sections of Talana Hill Drive, between Bergendal Drive and Jardine Drive, Edmondson Park, as shown the report.

Item 11 - Bernera Road and Greenway Drive, Edmondson Park – Proposed traffic facilities including signs and line marking

- Council approves signs and line marking scheme along sections of Bernera Road and Greenway Drive, and installation of a roundabout at Bernera Road and Henderson Road intersection.

Item 12 - 220 McIver Avenue and 195 Southern Cross Avenue, Middleton Grange - Signs and line marking

- Council approves signs and line marking scheme along sections of Flight Circuit and McIver Avenue and associated intersections.

Item 13 - Items Approved Under Delegated Authority

- Notes the traffic facilities approved under Delegated Authority between 9 January 2020 and 8 March 2020.

On being put to the meeting the motion was declared CARRIED.

Motion: **Moved: Clr Rhodes** **Seconded: Clr Hadid**

On being put to the meeting the motion was declared CARRIED.

QUESTIONS WITH NOTICE

ITEM NO: QWN 01

FILE NO: 065430.2020

SUBJECT: Question with Notice - Clr Balloot - Cyber Security and Operating Expenditure

Please address the following:

1. Does Liverpool council have its cyber security policies up to date to meet the current cyber security threats?
2. Does Liverpool council have its IT policy for security and disaster recovery in place to meet the challenges in 2020 and beyond?
3. Please advise if Liverpool council operating expenditure exceeds their operating revenue for 2020?

Response

1. Does Liverpool council have its cyber security policies up to date to meet the current cyber security threats?

Liverpool City Council's Cyber Security Standard was developed and implemented in December 2019. This is an important component in Council's overall approach to manage cyber security threats across the organisation. The standard is designed to ensure Council is resilient, current and emerging risks are appropriately managed, mitigated and monitored and a level of expectation is established. Council has an extensive project list geared around cyber security which is led by the IT Business Unit such as;

- complying with the ASD 8 which has been developed by the ACSC Australian Cyber Security Centre <https://www.cyber.gov.au/publications/essential-eight-maturity-model>
- Upgrading of councils Firewalls which is currently being implemented with all the latest features
- Adoption of Multifactor Authentication
- Security patching of all councils' systems
- Annual Testing (which is currently being conducted)
 - Vulnerability Scanning of internal network
 - External Penetration testing
 - Internal penetration testing
- Ensuring correct user permissions and delegations by auditing user access of corporate systems on a regular basis.
- Running phishing campaigns across council
- User awareness training programs
- Keeping logs of cyber security threats

- Upgrading councils Email security
- Council system backups (Daily backups)
- We are also register with the Cyber Security advisory board.

Attached in the Agenda is an extract from the “Report on Local Government 2019” by the NSW Audit Office which was published in March 2020 (Pages 41 to 46). As shown in this extract, Council is well positioned and has a mature cyber security framework when compared to its peers in the Local Government Sector. Council’s program of works ensures that it keeps up to date with best practice and to protect the integrity of Council’s data and information.

2. Does Liverpool council have its IT policy for security and disaster recovery in place to meet the challenges in 2020 and beyond?

Council has a Disaster Recovery Plan (DRP) which aligns with Council’s BCP (Business Continuity Plan). The DRP was revised in October 2019. As part of this revision, the DRP was submitted to ARIC and subsequently endorsed prior to being finalised.

At a high level, the scope of the DRP is based on 2 possible scenarios for System Recovery:

- 1) A catastrophic failure and/or unavailability of the entire production Virtual Datacentre infrastructure. This includes loss of power and access to the datacentre and its main buildings for a prolonged period of time.
- 2) A system specific failure that would result in data loss if restored from a previous backup and the impact caused by the recovery time if data needs to be restored from backup Disks or Tapes.

This DRP details disaster recovery plans for various systems and infrastructure. For instance, there is a DRP for each core application. The DRP does not replace the need for having a backup solution, but instead complements it by providing the ability to quickly recovery systems in the scenario of a data backup failure.

Council is committed to peer reviewing this towards the end of the calendar year to ensure it is up to date and all risks and best practices are considered.

Council IT, as part of Audit Office requirements and internal best practice assessments, conduct on a cyclical basis, auditing of user permissions and access to core application and IT Systems. This is to ensure appropriate permissions and access along with maintaining data integrity.

3. Please advise if Liverpool council operating expenditure exceeds their operating revenue for 2020?

The OLG Code of Accounting Practice and Financial Reporting requires Councils to include in its audited annual statements performance matrices, including “operating performance

ratio” which measures the extent to which Council has succeeded in containing operating expenditure within operating revenue. The benchmark is greater than 0%.

Table below provided historical and projected results for 2019/20:

Actual 2015/16	Actual 2016/17	Actual 2017/18	Actual 2018/19	Original Budget 2019/20	Revised Budget 2019/20	Forecast Post-Covid19 2019/20
-2.63%	2.40%	5.43%	6.39%	-4.07%	-4.01%	-4.92%

The negative result in 2015/16 is due to significant expenditure on asbestos waste remediation.

ITEM NO: QWN 02
FILE NO: 065448.2020
SUBJECT: Question with Notice - Clr Balloot - Forum - National Redress Scheme of survivors of institutional child sexual abuse

Please address the following:

On Thursday 5th of March I attended the special briefing by New South Wales Attorney General the Honorable Mark Speakman regarding the National redress scheme is part of the federal government response to the royal commission into institutional responses to child sexual abuse.

Council, and Mayors specifically, have new obligations under these reforms, which the state government has committed to.

While historically cases of child abuse in councils and council-run institutions are expected to be rare, councils were signed up to the national redress scheme by the New South Wales government, which will underwrite any financial liability.

Does Liverpool council have a policy on child sexual abuse?

Response

The Children's Guardian Act was passed on 21 November 2019 to implement the recommendations from the Royal Commission into Institutional Responses to Child Sexual Abuse.

Under this Act, there are legal statutory requirements for all councils including:

- Implementing the Royal Commission's 10 Child Safe Standards;
- The development of a Child Protection Policy that covers all Council departments;
- A working group to consider and embed child safe practices across Council; and
- A designated Child Safety Officer position/s from existing staff profiles to carry out the functions requiring regulatory compliance.

The Community Development and Planning team are leading Council's implementation of the Children's Guardian Act requirements, including the drafting of a Child Protection Policy.

In accordance with the statutory requirements of the Act, Council has established a Child Safe Working Group. This working group includes representatives from each directorate and is leading the development of a Child Protection Policy. Although not all Council staff work directly with children, the child safe practices include measures for upholding children's rights. These include: children's participation in decisions that affect them; and ensuring anyone working with children in any capacity understands the child's rights, child protection, safety and wellbeing. Some of the practical implications for Council include Council events, activities, surveys, workshops, community engagement, school engagement, recruitment of

staff, ethical procurement (not using companies implemented in child exploitation) and competitions.

Council will be provided with regular updates of the implementation of the Children's Guardian Act requirements.

ITEM NO: QWN 03
FILE NO: 065466.2020
SUBJECT: Question with Notice - Clr Balloot - Coronavirus (COVID-19)

Please address the following:

We have over 100 Coronavirus cases confirmed in Australia, including three deaths up-to-date (11 March 2020).

We have 54 Confirmed cases in NSW up to date (11 March 2020).

What measures is Council taking to ensure the safety of our staff and residents from the spread of Coronavirus?

What measures is Council taking to ensure to the support of small business in our LGA?

Response

Council has undertaken extensive work to ensure the safety of our staff and residents from the spread of coronavirus. All staff who are able to are working from home; teams have been split to ensure business continuity; and additional safety precautions implemented on continuing worksites, including City Presentation. Regular and continuing updates on Council's response, as well as Federal and NSW Government safety advice, have been communicated with residents. Councillors were provided with an extensive briefing by Council staff on Thursday 2 April and Wednesday 8 April. A comprehensive package of 19 initiatives was then endorsed by Councillors at an Extraordinary Council meeting on 16 April.

ITEM NO: QWN 04
FILE NO: 067198.2020
SUBJECT: Question with Notice - Cllr Hagarty - Brontos

Please address the following:

Previously the nearest Brontos were located at St Andrews and Parramatta. Is this still the case?

Response

Fire & Rescue NSW have informed Council that St Andrews does not have a Bronto but Parramatta does. They have also advised that if there is a fire at Liverpool it would be serviced by the Bronto at Parramatta.

Attached in the Agenda is a letter from the Minister for Police and Emergency Services to the Mayor dated 3 August from 2018 concerning the location of the Bronto.

ITEM NO: QWN 05
FILE NO: 069301.2020
SUBJECT: Question with Notice - Cllr Shelton - Event Cancellations

Please provide:

- i. A list of all Council events cancelled or postponed over the last twelve months due to extreme weather events;
- ii. A list of all Council events cancelled or postponed over the preceding twelve months due to extreme weather events; and
- iii. An estimate as to the costs arising from item (i).

Response

A list of all Council events cancelled or postponed over the <i>last</i> twelve months due to extreme weather events	An estimate as to the costs arising from item (i).	A list of all Council events cancelled or postponed over the <i>preceding</i> twelve months due to extreme weather events
Major Events		
No major events have been cancelled due to extreme weather events in the last twelve months (March 2019 - March 2020). <ul style="list-style-type: none"> The NYE pyrotechnics display was cancelled, but the event proceeded. 	Cost to Council was the \$15,000 forfeited deposit, and a credit was issued for the pyrotechnic product to use at a future event.	In the preceding 12 months (March 2018 - March 2019) no Major Events were cancelled due to extreme weather events, and all events were executed in full.
City Economy		
<ul style="list-style-type: none"> Movies in the Mall 4 October – Wind 	\$123.60	None
<ul style="list-style-type: none"> Movies in the Mall 4 December – Smoke 	No cost	
<ul style="list-style-type: none"> Love Livo Nights 5 March – Heavy rain 	Still in cancellation process current costs \$1343.32	

<ul style="list-style-type: none"> Love Livo Nights 5 December – Postponed to January due to smoke 	Cancellation cost was \$3146.75	
Library & Museum Services		
<ul style="list-style-type: none"> Outdoor Cinema 2001: A Space Odyssey (One Small Step Moon Landing exhibition) <p>High wind weather forecast</p>	Cost to Council was \$2,032.00. Hired furniture, heaters, barriers, toilets had been delivered onsite from Pillingers Hiring Service.	None
<ul style="list-style-type: none"> Outdoor Cinema The Dish (One Small Step Moon Landing exhibition) <p>Decided not to proceed due to potential weather risk</p>	Cost to Council was the \$312.75 for security	
Community Development and Planning		
<ul style="list-style-type: none"> Stop DV Day (6 December 2019). Postponed due to smoke 	Council provided a \$10,000 Corporate Sponsorship Grant for this project. The group has been granted an extension of the funding to deliver the event at a later stage.	None
<ul style="list-style-type: none"> Christmas in Carnes Hill (19 December 2019) smoke hazard and excessive temperature (over 40 degrees) 	Cost to Council was \$10,780.41, \$3,256.00 of which was issued as credit to use at a future event	
<ul style="list-style-type: none"> Outdoor Cinema in Carnes Hill (6 March 2020) – Heavy rain 	Cost to Council was \$4,125.20, \$2,550.00 of which was issued as credit to use at a future event.	<p>In the preceding 12 months, there were two events at Carnes Hill that were cancelled due to extreme weather:</p> <ul style="list-style-type: none"> - Movie under the stars (October 2018) Heavy rain - Summer holiday movie (January 2019) Thunderstorms

<ul style="list-style-type: none"> Memories in the Mall (13 February 2020) Cancelled due to rain. 	\$1485 paid to performer. Artist is holding this amount as a deposit for a later event.	
Civic and Citizenship		
<ul style="list-style-type: none"> John Dwyer Bridge relaunch (19 November 2019) Cancelled due to extreme hot weather. 	\$2500 for infrastructure delivered on the day.	No citizenships or civic events cancelled from March 2018 to March 2019. All events were executed in full.
	TOTAL: \$49,364.03 CREDITS: \$19,831.20 NET COST: \$29,532.83	

ITEM NO: QWN 06
FILE NO: 069345.2020
SUBJECT: Question with Notice - Clr Balloot - Civic Place

Please address the following:

1. Has council done an internal audit report in recent times?
2. Did any of the Councillors view the signed contract between Liverpool Council and Buildcorp Australia for the construction of Civic Place?
3. Can you advise why the cost for the Civic Place has risen from an estimated \$75 million in 2016 to \$195 million currently?

Response

1. Has council done an internal audit report in recent times?

LCP has been subjected to probity and scrutiny by a number of independent probity advisors and the Council's Audit, Risk and Improvement Committee. No Internal audits have been performed on the Liverpool Civic Place project until now.

The Head of Audit, Risk and Improvement has now prioritised an audit of LCP, after the QWN raised by Councillor Hadchiti. The audit scope for the proposed audit was presented at the 19 March 2020 Councillor briefing with no additional concerns noted at the time. An external audit firm has subsequently been appointed on 6 April 2020 to conduct this review.

2. Did any of the Councillors view the signed contract between Liverpool Council and Buildcorp Australia for the construction of Civic Place?

No, Councillors have not yet viewed the signed contract. Council resolved on 29 October 2019, in relation to LCP, to amongst other things, "Delegate authority to the CEO to negotiate and execute any changes to the Project Development Agreement with Built Holdings Pty Ltd.....". Councillors have been provided with access to the executed agreement.

3. Can you advise why the cost for the Civic Place has risen from an estimated \$75 million in 2016 to \$195 million currently?

Liverpool Civic Place (LCP) was approved by Council in June 2016 with a Total Project Cost estimated at \$87m. Since then, LCP has gone through many changes since the initial concept plan in 2016.

The key change has been an increase in the Council Works scope, from the initial 7,000 sqm of Council offices, 6,000 sqm Commercial /UoW office space and 3,000 sqm Library, for a total of 16,000 sqm to a now current total of 22,500 sqm.

This new Council Works scope represents a 41% increase in area and now includes 8,500 sqm Commercial/UoW space, 8,000 sqm Council offices, Council Chambers and Childcare and 5,000 sqm of City Library.

In addition to the above scope increase and associated additional building costs, it should be noted the cost escalation, increase in construction costs per annum, had been running at 4-5% pa and were forecast to continue at these rates for the term of the project i.e. 2-3 years.

It should also be noted, that the current LCP Total Project Cost at \$195m now includes provision for this forecast escalation(\$4m), in addition to further design and project contingencies(\$16m) on advice of our consultants.

All of the above information, including the increase to the Council Works scope, has been presented in detail to Councillors and reported numerous times to Council, including the latest report and endorsement in October 2018.

1. What progress has been made with the grant to plant trees across the City Centre?
2. Some trees on Council owned land create issues for resident's sewer and stormwater pipe systems. Besides leaving a hole in the ground when this occurs and waiting for Council to inspect pipes and confirm the roots are creating a problem, is there another solution for confirmation?

Motion: **Moved: Clr Hadchiti** **Seconded: Clr Hagarty**

That Council move into Closed Session at the end of this meeting to deal with this item pursuant to the provisions of s10A(2)(a) of the Local Government Act because it contains personal matters concerning particular individuals (other than councillors).

On being put to the meeting the motion was declared CARRIED.

Note: this item was dealt with later in the meeting in Closed Section as shown on page number 67 of these minutes.

PRESENTATIONS BY COUNCILLORS

Nil.

Motion: **Moved:** Clr Hadchiti **Seconded:** Clr Hadid

1. Exhibit concurrently the amendments included in this report to:
 - 1.1 *Liverpool Contributions Plan 2009,*
 - 1.2 *Liverpool Contributions Plan 2008 - Edmondson Park,*
 - 1.3 *Liverpool Contributions Plan 2014 - East Leppington 2014,*
 - 1.4 *Liverpool Contributions Plan 2014 - Austral and Leppington North,*
 - 1.5 *Liverpool Contributions Plan 2018 - Liverpool City Centre and*
 - 1.6 *Liverpool Contributions Plan 2018 - Established Areas*

2. Delegates to the CEO authority to adopt the amendments to the Contributions Plans;
and
3. Endorse the interim approach to conditioning development approvals prior to formalising the amendment to the Contributions Plans.

Minutes of the Ordinary Council Meeting held on Wednesday, 29 April 2020 and confirmed on Wednesday, 27 May 2020

Chairperson

NOTICES OF MOTION

ITEM NO: NOM 01
FILE NO: 094925.2020
SUBJECT: Wildlife Protection Special Levy

BACKGROUND

The recent devastation of Australian wildlife through drought, fire and floods has made it vitally important that everything possible is being done to protect and promote their survival in an environment that is becoming increasingly hostile to them.

Australia's international identity and tourism that contributes \$57.3 billion to the Australian economy has to be retained at all costs.

We can no longer, not consider the harm that the urban sprawl is doing to the habitats of our wildlife and all levels of government including local government must have a unified understanding of the issues and a unified approach to the solutions needed.

Liverpool Council has to do its part. It is no longer a question of identifying established wildlife corridors, it is now a necessity for Liverpool Council to create safe corridors. To plant koala feeder trees within these corridors and most important to connect all corridors with neighbouring LGA's and with safe road crossings where they are necessary in linking the corridors.

It is important more than ever that Liverpool Council continues discussions with the Department of Defence to make available corridors through their land to protect and nurture Australian wildlife.

It is important the wildlife corridors are created, locally, throughout the State of NSW and Nationally in order to provide Australian wildlife with access to routes without fences to escape any future fire threats.

It is not acceptable that 800 million of Australia's wildlife was impacted by the recent fires. It is not acceptable, that although Liverpool was not impacted in the recent fires, it is not acceptable that Liverpool does not respond to the warning and make sure we have done all that is possible to protect wildlife for not if it happens but when it happens in Liverpool.

NOTICE OF MOTION (submitted by Cllr Rhodes)

That Council

1. Recognises the importance of wildlife protection and the economic benefits that Australian wildlife continues to contribute through tourism to the local and national economies;

Motion: **Moved: Clr Rhodes** **Seconded: Clr Harle**

On being put to the meeting the motion was declared CARRIED.

That Council:

- ## COUNCIL DECISION

Motion: **Moved: Clr Ayyad** **Seconded: Clr Hadid**

That Council defer this item to the next council meeting to be discussed as part of the Animal Shelter Location report.

On being put to the meeting the motion was declared CARRIED.

ITEM NO: NOM 03
FILE NO: 098221.2020
SUBJECT: Economic Development Committee Meetings

BACKGROUND

Liverpool Council has experienced an unprecedented situation as a cause of the Coronavirus.

It can be observed now that there are emerging demands and priorities for Council to be able to achieve the best outcomes both economically and socially for Liverpool's recovery.

Experience can now show that there are State and Federal initiatives and changes made both National and in NSW on a daily to weekly basis that have enormous considerations on Councils decisions. The decisions made daily have impacts on the decisions of Council and the directions that Council has to take in order to deliver the most effective and expedient directions for Council and our constituents.

At the extraordinary meeting on the 16 April, it became more obvious than ever that business as usual by Council in holding meetings, even on a weekly basis, can and has put the decisions of Council one week behind the latest directives and initiatives by both the State and Federal Governments.

The issues considered at the Extraordinary meeting were issues raised by Council the previous week and by the time of the meeting a week later, the Federal Council was already announcing its intention to possibly move to a recovery stage in less than three weeks' time.

The Recovery stage implementation was not the focus of the extraordinary meeting as Council was still focused on implementing measures to soften the economic hardships in the belief, as expressed one week before by the Federal Government and before the Council Extraordinary meeting, that we were in this for the long haul and that the lockdown measures may even be a part of the new normality.

Just one week later after the announcements we were in this for the long haul and actually on the night of the Extraordinary meeting the Federal Government announced a new direction that initiated plans for the recovery to begin in just three weeks.

The matters addressed at the Extraordinary meeting of Council discussed measures to enable Liverpool to be able to survive the possible ongoing pandemic for at least 3 months and possibly 18 months, this of course as we now know was not the directive from the Federal Government on the night of the Extraordinary meeting and it was announced that it was likely lockdown restrictions would begin being lifted in just three weeks' time.

The decisions have to be flexible and decisive to meet what might be a very fast moving bumpy ride as both the Federal and State Governments will no doubt be making their state and national directives on a daily basis.

Council and Councillors needs to do more to meet the demands of the situation in order to deliver the most effectual decisions and directions for the recovery of the Liverpool social order and economy.

I as a Councillor as I am sure all other Councillors want to do whatever is needed in their duty of care for the constituents who elected us to represent them.

Together we can lead the direction for Liverpool's social and economic recovery by all working together with the department who is in charge of that recovery.

I ask for the opportunity as a councillor be able to contribute to the ideas, the constituent feedback and the discussion and reporting on measuring of the initiatives success through weekly meetings of the Economic and Development team of Council.

That Council hold weekly economic development committee meetings open to Councillors to address the changing needs in the recovery process for Liverpool as a result of Covid 19.

Motion: **Moved: Cllr Rhodes** **Seconded: Cllr Hadchiti**

That Council:

1. Include in the monthly Briefing meeting agenda, a report addressing the:
 - a) Actions taken by Council to address the economic challenges as a result of the Covid Pandemic.

- b) The results of the actions taken by Council to address the economic challenges as a result of the Covid Pandemic.

On being put to the meeting the motion was declared CARRIED.

CONFIDENTIAL ITEMS**ITEM NO:** CONF 01**FILE NO:** 072820.2020**SUBJECT:** Independent Members of the Audit, Risk and Improvement Committee Term of Office Extension**COUNCIL DECISION****Motion:****Moved: Cllr Shelton****Seconded: Cllr Harle**

That Council:

1. Approve an extension of the current term of office for the Audit, Risk and Improvement Committee Chair and independent members for an additional 1-year term to September 2021; and
2. Approve an optional 1-year option should the new OLG pre-qualification for ARIC members not be operational by August 2021.

On being put to the meeting the motion was declared CARRIED.

Motion: **Moved: Clr Shelton** **Seconded: Clr Kaliyanda**

1. Approves the acquisition of Clermont Park, being Lot 4601 in DP 1248502, land bounded by Guillemont Road, Bezentin Ridge Road, Buchan Avenue and Faulkner Way, Edmondson Park, for the price and terms outlined in this report;
2. Upon settlement of the acquisition, classifies Lot 4601 in DP 1248502 as 'Community' land;
3. Keeps confidential this report pursuant to the provisions of Section 10A(2)(c) of the *Local Government Act* 1993 as this information would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business; and
4. Authorises its delegated officer to execute any document under Power of Attorney necessary to give effect to this decision.

On being put to the meeting the motion was declared CARRIED.

Motion: **Moved: Clr Harle** **Seconded: Clr Hagarty**

On being put to the meeting the motion was declared CARRIED.

Note: this item was dealt with later in the meeting in Closed Section as shown on page number 68 of these minutes.

Motion: **Moved:** Clr Harle **Seconded:** Clr Karnib

1. Approves the acquisition of Lot 1046 DP2475, being 255 Sixth Avenue, Austral on the terms outlined in this confidential report;
2. Authorises the CEO or her delegated officer to execute any document, under Power of Attorney, necessary to give effect to this decision;
3. Resolves to classify Lot 1046 DP2475 as “operational” land in accordance with the Local Government Act, 1993; and
4. Keeps confidential this report pursuant to the provisions of Section 10A(2)(c) of the Local Government Act 1993 as this information would, if disclosed, confer a commercial advantage on a person with whom Council is conducting (or proposes to conduct) business.

Chairperson

Motion: **Moved: Clr Harle** **Seconded: Clr Hagarty**

On being put to the meeting the motion was declared CARRIED.

Note: this item was dealt with later in the meeting in Closed Section as shown on page number 69 of these minutes.

ITEM NO: CONF 06
FILE NO: 093323.2020
SUBJECT: Tender WT2892 - Phillips Park Redevelopment

COUNCIL DECISION

Motion: **Moved: Cllr Kaliyanda** **Seconded: Cllr Karnib**

That Council:

1. Accepts the tender from HPAC Pty Ltd for Tender WT2892 - Phillips Park Redevelopment for a 52 week contract term at the corrected GST inclusive price of \$13,634,393.30.
2. Makes public its decision regarding Tender WT2892 - Phillips Park Redevelopment.
3. Delegates the Chief Executive Officer to finalise all details and sign the Letter of Acceptance following publication of draft Minutes on Council website for the tender, giving it contractual effect, in accordance with delegated authority.
4. This report has been brought to Council because the Chief Executive Officer's instrument of delegation, approved by Council in accordance with the current provisions of section 377 of the Local Government Act 1993, only permits the Chief Executive Officer to accept tenders up to a value of \$2 million.
5. Keeps confidential the details supplied in this report containing information on the submissions received, pursuant to the provisions of Section 10A(2)(d)(i) of the Local Government Act 1993 as it contains commercial information of a confidential nature that would, if disclosed, prejudice the commercial position of the person who supplied it.

On being put to the meeting the motion was declared CARRIED.

Vote for: Mayor Waller, Cllr Ayyad, Cllr Balloot, Cllr Hadchiti, Cllr Hadid, Cllr Hagarty, Cllr Kaliyanda, Deputy Mayor Karnib and Cllr Shelton.

Vote against: Cllr Harle and Cllr Rhodes.

ITEM NO: CONF 07
FILE NO: 057574.2020
SUBJECT: Lurnea Council property - proposed sale

COUNCIL DECISION

Motion: **Motion: Moved: Cllr Harle Seconded: Cllr Hagarty**

That Council move this item into Closed Session to be dealt with later in the meeting pursuant to the provisions of s10A(2)(c) (d ii) of the Local Government Act because it contains information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business; AND commercial information of a confidential nature that would, if disclosed confer a commercial advantage on a competitor of the Council.'

On being put to the meeting the motion was declared CARRIED.

Note: this item was dealt with later in the meeting in Closed Section as shown on page number 70 of these minutes.

CLOSED SESSION

Motion: **Moved: Cllr Harle Seconded: Cllr Hagarty**

That Council move into Closed Session to consider QWN 07, CONF 03, CONF 05 and CONF 07 pursuant to the provisions of the Local Government Act 1993 shown below:

Item QWN 07 Question with Notice - Cllr Hadchiti - Trees is confidential pursuant to the provisions of s10A(2)(a) of the Local Government Act because it contains personal matters concerning particular individuals (other than councillors).

Item CONF 03 - Hammondville Park Leisure Precinct is confidential pursuant to the provisions of s10A(2)(c) (d i) of the Local Government Act because it contains information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business; AND commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it.

Item CONF 05 Legal Affairs Report - 1 January 2020 to 31 March 2020 is confidential pursuant to the provisions of s10A(2)(g) of the Local Government Act because it contains advice concerning litigation, or advice that would otherwise be privileged from production in legal proceedings on the ground of legal professional privilege.

Recess

Council moved into **Closed Session** at 8.28pm.

SUBJECT: Question with Notice - Clr Hadchiti - Trees

1. What progress has been made with the grant to plant trees across the City Centre?
2. Some trees on Council owned land create issues for resident's sewer and stormwater pipe systems. Besides leaving a hole in the ground when this occurs and waiting for Council to inspect pipes and confirm the roots are creating a problem, is there another solution for confirmation?

A response to these questions will be provided in the 27 May 2020 Council meeting business papers.

COUNCIL DECISION

Motion: **Moved: Clr Hadchiti** **Seconded: Clr Balloot**

That Council

1. Remove the small tree located on Council land in front of 10 Whelan Ave Chipping Norton (right hand side).
2. Trim the larger tree located on Council land in front of 10 Whelan Ave Chipping Norton (left hand side) so that no branches overhang the side/back yard.

Mayor Waller, Clr Hagarty and Clr Shelton voted against the motion.

Motion: **Moved: Clr Hagarty** **Seconded: Clr Karnib**

1. Reject the current offer provided by the Moorebank Sports Club;
2. Approve the development of a masterplan for Hammondville Park to enable the creation of a leisure precinct;
3. Direct the CEO to provide sufficient funds for the proposed masterplan works in the 2020/2021 financial year budget;
4. Seek State Government funding support for the creation of a commuter carpark at Hammondville Park to support the demand at Holsworthy Station;
5. Seek State Government support for the creation of more frequent bus services to Holsworthy Train Station via Hammondville Park;
6. Notes that Moorebank Sports Club is a major stakeholder in this process.
7. Works constructively with Moorebank Sports Club on the development of a masterplan for Hammondville Park.
8. Undertake community consultation.

Vote for: Mayor Waller, Clr Ayyad, Clr Balloot, Clr Hadchiti, Clr Hadid, Clr Hagarty, Clr Kaliyanda, Deputy Mayor Karnib and Clr Shelton.

Chairperson

Motion: **Moved: Cllr Hadchiti** **Seconded: Cllr Hagarty**

On being put to the meeting the motion was declared CARRIED.

THE MEETING CLOSED AT 9.09pm.

<Signature>

Name: Wendy Waller

Title: Mayor

Date: 27 May 2020

I have authorised a stamp bearing my signature to be affixed to the pages of the Minutes of the Council Meeting held of 29 April 2020. I confirm that Council has adopted these Minutes as a true and accurate record of the meeting.

EGROW 01**Update on development of the Warwick Farm Precinct Structure Plan, Planning Proposal and Developer Contributions Plan**

Strategic Direction	Generating Opportunity Meet the challenges of Liverpool's growing population
File Ref	051181.2020
Report By	Graham Matthews - Senior Strategic Planner
Approved By	Tim Moore - Director, City Economy and Growth / Deputy CEO

EXECUTIVE SUMMARY

At its meeting of 11 December 2019, Council resolved (EGROW 02) to direct the CEO to engage consultants to prepare a structure plan, planning proposal and developer contributions plan for the Warwick Farm precinct to support a rezoning of the precinct. The Council resolved that the structure plan, planning proposal and developer contributions plans were to be considered by Council at the 27 May 2020 meeting.

Owing to the dislocation caused by the COVID-19 pandemic, the finalisation of the above by the consultant team has been delayed by 2-3 months. This report provides an update on the development of the structure plan, planning proposal and developer contributions plan including a revised timetable to present the above to the August 2020 Council meeting. The additional time will allow for more thorough consultation with Councillors prior to the structure plan being presented to Council.

The Community Participation Plan (CPP) 2019 requires that major planning proposals be placed on public exhibition for 28 days, with a report prepared for Council responding to submissions received. This initial consultation process occurs prior to Council deliberating on whether the planning proposal should be forwarded to the Department of Planning, Industry and Environment (DPIE) for a Gateway determination.

It is recommended that Council consider the draft structure plan for the Warwick Farm precinct when finalised by the consultant team in August 2020. Pending Council consideration, the draft structure plan, draft planning proposal and draft contributions plan would then be placed on public exhibition for 28 days. This gives the community an opportunity to have their say on the draft plans before they are finalised and allows for any amendments to the draft plans to be made prior to a decision by Council on whether to forward the planning proposal to the DPIE for a Gateway determination.

Alternatively, Council may choose to forward the planning proposal to DPIE for a Gateway determination, at its first opportunity, in August. If a Gateway determination is issued, formal public consultation will occur at that stage.

RECOMMENDATION

That Council:

1. Receives and notes this report; and
2. Receives a further report on the draft structure plan, draft planning proposal and draft contributions plan for the Warwick Farm precinct at the 26 August 2020 Council meeting.

REPORT

Background

At its ordinary meeting of 11 December 2019, Council resolved the following in respect of EGROW 02:

That Council

1. *Notes the Sydney Western City Planning Panel's decision on the planning proposal to rezone 240 Governor Macquarie Drive, Warwick Farm;*
2. *Notes that the Local Strategic Planning Statement (LSPS) confirms Council's commitment that the Warwick Farm precinct should be investigated for a mix of uses, including residential development in the short term;*
3. *Notes that Council's vision for the Warwick Farm precinct is inconsistent with the Greater Sydney Commission's (GSC) adopted Liverpool Collaboration Area Place Strategy and that this position has been communicated to the GSC on multiple occasions, including through the LSPS assurance process;*
4. *Notes that a request has been made to the Department of Planning, Industry and Environment for LEP Review funding to be reallocated for the development of a structure plan for the Warwick Farm precinct to implement actions of the Local Strategic Planning Statement;*
5. *Notes that if the LEP funding reallocation request is unsuccessful, refer to point 6 below to develop a structure plan that address:*
 - *the appropriate density of development in the precinct, including built form; and*
 - *building typologies including height and floor space ratio development standards for:*

- i. the open space, community and recreation facilities to support urban renewal;*
 - ii. likely traffic and transport upgrades;*
 - iii. amenity issues;*
 - iv. flooding considerations; and*
 - v. development contributions.*
6. *Directs the CEO to allocate funding from the unrestrictive reserve and to prepare a structure plan for the Warwick Farm Racing precinct and a planning proposal to support a rezoning of the Warwick Farm Precinct from Scrivener Street to Hume Highway to Governor Macquarie Drive relevant to B4 with mixed business noting that zoning is consistent with the State Governments planning advice to maximise densities close to rail stations and this precinct is immediate to the Warwick Farm Railway station; and*
 - a) *notes the AEC Report June 2017 specifically 27.3*

“27.3 should the horse training stabling functions of Munday Street Precinct be viably relocated to the racecourse, opportunities arise for Munday Street Precinct and Lot 1 to collectively deliver a masterplanned outcome that incorporates a range of housing types, required urban and retail amenity as well as meet social/community infrastructure need”, and
 - b) *noting that there is a local Warwick Farm School and 5 other Schools already within the Liverpool CBD that are all within walking distance of this precinct and*
 - c) *that the precinct has the most expensive recreational park in the LGA that could be made open to the public and that this Precinct is also within walking distance to the open space surrounding the Georges River, and*
 - d) *that existing jobs in this precinct will be supported by B4 zoning as training facilities will be relocated on track, and work force will still live in the area close to their employment through the B4 zoning, and*
 - e) *that the area below Shrivener Street to Georges river is already zoned Industrial and is best situated to be renewed as a Hi-tec education hospital and technology park, which will also provide job opportunities to support the increase in density in the B4 zoning and*
 - f) *that there is already employment opportunities in the hospital universities race track and the Inglis hotel and function precinct and in the industrial site, and also at a shopping centre less than 100 metres from the Warwick Farm Racing Precinct*
 - g) *that Moore Point and Hargrave Park will be also be identified on the structure Plan as the River Precinct separate from the Warwick Farm Racing Precinct, and*
 - h) *as the River Precinct plans for Moore Point and Hargrave Park already exist there is no need to allocate funding for new plans.*

7. *Advise the Greater Sydney Commission of Council's decision.*
8. *That Council grant an exemption to the tender process under Section 55(3) of the Local Government Act to permit the direct appointment of a planning consultant from Council's planning consultant panel, on account of the urgency of this matter.*
9. *The report to be submitted to the May 2020 Council meeting.*

At the same meeting (11 December 2019), Council also resolved to give in principle support to the planning proposal request to rezone 240 Governor Macquarie Drive from B5 Business Development to part B4 Mixed Use and part R4 High Density Residential. That planning proposal request was amended as per Council's resolution and submitted to the Department of Planning, Industry and Environment (DPIE) requesting a Gateway determination on 27 February 2020. As at the date of finalisation of this report, DPIE was still considering Council's submission.

It is noted that Council resolved to rezone the entire Warwick Farm precinct "*from Scrivener Street to Hume Highway to Governor Macquarie Drive relevant to B4*" according to point 6 of the above resolution. While 240 Governor Macquarie Drive falls within this precinct and forms part of the structure plan, it will be rezoned separately pursuant to Council resolution as draft Liverpool Local Environmental Plan (LLEP) 2008 (Amendment 81).

Allocation of LEP review funding

As noted in point 4 of the resolution, a request has been made to DPIE for LEP review funding to be allocated for the development of the structure plan, planning proposal and developer contributions plan for the Warwick Farm precinct in order to implement actions of the Local Strategic Planning Statement. While Council planning staff are following up this request on a regular basis, no response has been received from DPIE at the time of finalisation of this report. Council has made a budget allocation from general funds to progress the development of the structure plan, planning proposal and developer contributions plan as provided for by Council resolution point 6.

Preparation of the structure plan

Pursuant to points 6 and 8 of the resolution, Council staff issued a Request for Quotation to five consultant firms who are members of Council's planning consultant panel for a quote to complete the project.

The Warwick Farm Structure Plan project will:

- Identify appropriate urban character, land uses, built form and building typologies;
- Identify appropriate development standards including height, floor space ratio and minimum lot size;
- Quantify development yields by type (such as residential, retail, commercial, community) resulting from urban renewal;

- Identify open space, community and recreation facilities required to support urban renewal, including reference to Council’s Recreation, Open Space and Sports Strategy “Places for People” policy (adopted by Council September 2017);
- Identify likely traffic and transport upgrades required;
- Identify precinct permeability, accessibility and linkage requirements, including pedestrian, active transport and traffic/transport;
- Identify infrastructure and works required to address flooding, flood storage, and evacuation considerations;
- Develop a planning proposal for the rezoning of the Warwick Farm precinct; and
- Develop a Contributions Plan, accounting for all infrastructure works required to support the urban redevelopment of the Warwick farm precinct.

Conybeare Morrison International (the consultants) were selected as the lead consultant to undertake preparation of the Warwick Farm Structure Plan project. An inception meeting with the consultants was held on 24 February 2020.

Advice provided to the Greater Sydney Commission

Pursuant to point 7 of the resolution, Council staff notified the Greater Sydney Commission (GSC) of its decision to engage consultants to develop a structure plan, planning proposal and draft Contributions Plan as part of the process of the GSC providing assurance to Council’s Local Strategic Planning Statement (LSPS), *Connected Liverpool 2040*.

Council resolved to amend Action 10.2 of the LSPS at its 25 March 2020 meeting. Action 10.2 of the LSPS now reads as follows:

Prepare structure plan and planning proposal to rezone the Warwick Farm racing precinct to a mix of uses, including B4 (short term)

Following that Council meeting, the GSC issued a letter of assurance which enabled the LSPS to be adopted and published on the NSW Planning Portal as required by the Environmental Planning & Assessment Act. The Warwick Farm structure plan is being prepared to be consistent with Action 10.2 of the LSPS.

Impact of COVID-19 pandemic

Point 9 of the resolution required a final report to Council for its 27 May 2020 meeting.

The dislocation caused by the COVID-19 pandemic, including requirements for consultants to work from home in addition to impacts on traffic volumes (making the most recent traffic intersection counts unreliable), has necessitated a revision to the proposed timetable. The consultant’s proposal for a revised timetable (attached) includes the following schedule:

- Week beginning Monday, 29 June 2020: Structure plan options briefing for Councillors;

- Monday, 27 July 2020: Merit assessment report to Liverpool Local Planning Panel (LPP);
- Thursday, 20 August 2020: Councillor briefing for the report to Council on the draft Warwick Farm structure plan, planning proposal and contributions plan; and
- Wednesday, 26 August 2020: Report to Council on planning proposal, seeking to rezone Warwick Farm precinct to a mix of uses including B4 Mixed Use

Should there be a need for changes to the structure plan, planning proposal or contributions plan following Councillor briefings, the report recommendation provides for an additional month to finalise the documents, for reporting to the 26 August 2020 Council meeting.

The report to Council in August, will include the planning proposal, the merit assessment report to the LPP, minutes of the LPP's advice, the Warwick Farm structure plan and a draft Contributions Plan for the Warwick Farm precinct as attachments.

CONSULTATION

Council's Community Participation Plan (CPP) 2019 requires "large-scale" planning proposals to be placed on public exhibition prior to a decision being made by Council as to whether the planning proposal should be forwarded to DPIE for a Gateway determination.

This requirement is as follows:

*For large scale planning proposals, Council will also exhibit the planning proposal for **28 days** prior to a Council decision on whether to endorse the planning proposal for a Gateway determination. Feedback from the community will be incorporated into a report to Council.*

The CPP does not differentiate between Council initiated and proponent-initiated proposals.

Following the requirements of the CPP, it is recommended that Council consider the draft structure plan for the Warwick Farm precinct, when finalised by the consultant in August 2020. Pending Council consideration, the draft structure plan, planning proposal and contributions plan would then be placed on public exhibition for 28 days. A further report that responds to submissions received would then be drafted for Council to consider when deciding whether to forward the planning proposal to DPIE for a Gateway determination.

Alternatively, Council may resolve to forward the planning proposal to DPIE for a Gateway determination, at its first opportunity, in August, noting community consultation will occur post the issuing of a Gateway determination or may resolve not to proceed.

Pending the issuing of a Gateway determination for the planning proposal, consultation with State and Commonwealth agencies and public consultation will be required. Details of

consultation required by the Gateway determination will be provided to Council, once the Gateway determination is issued by DPIE.

Consultation conducted as part of the public exhibition of the Liverpool Local Strategic Planning Statement (LSPS) has indicated strong support among local landowners for the rezoning of the precinct, as described in Council's 11 December 2019 resolution.

CONSIDERATIONS

Economic	Facilitate economic development.
Environment	There are no environmental and sustainability considerations.
Social	There are no social and cultural considerations.
Civic Leadership	There are no civic leadership and governance considerations.
Legislative	Environmental Planning and Assessment Act 1979.
Risk	There is no risk associated with this report.

ATTACHMENTS

Nil

EGROW 02**Destination Management Plan - First year review**

Strategic Direction	Generating Opportunity Create an attractive environment for investment
File Ref	036256.2020
Report By	Julie Scott - Manager City Economy
Approved By	David Smith - Acting Director City Economy and Growth

EXECUTIVE SUMMARY

The *Destination Management Plan 2018/19 – 2022/23* (DMP) was adopted by Council in March 2019, with a review to take place within 12 months. This report provides a summary of DMP activities undertaken since its adoption, and a review of the DMP actions and their ongoing relevance.

A number of actions for the year 2019/20 were completed in the last 12 months. Highlights include:

- Development of a visitor brand identity and marketing campaign
- Development of Liverpool's first official Visitor Guide
- Promotion of Liverpool as a multicultural food destination
- Promotion of Liverpool's rich local heritage
- Implementation of a student discount campaign with local businesses
- Completed study to determine baseline visitation numbers

Upon review of the DMP, Council staff has determined that the Vision and Strategic Directions of the Plan remain consistent with Council's Community Strategic Plan, Delivery Program and Operational Plan and vision for Liverpool LGA. As such, much of the DMP remains unchanged and all actions are current and ongoing. There are two additional actions, which are:

- Support new street art each year throughout the local government area with a focus on the City Centre to create street art trails
- Encourage business collaborations to create visitor experience precincts

RECOMMENDATION

That Council:

1. Receive and note the report; and
2. Receive a review of the DMP in March 2022.

REPORT

1. BACKGROUND

The *Destination Management Plan 2018/19 – 2022/23* (DMP) was adopted by Council in March 2019. The DMP is a five-year strategy detailing Council's priorities for the development of the visitor economy in Liverpool. Growing Liverpool's visitor economy is part of Council's broader vision to stimulate the local economy through the injection of new dollars, creation of employment opportunities and increased demand for local goods and services.

1.1 Vision

The vision for the DMP is, *A place locals are proud to call home; celebrating and sharing our diversity, heritage and nature.*

The DMP objective is to build a thriving visitor economy and increase the economic benefits that flow from tourism to local businesses and communities through unique visitor experiences.

1.2 Strategic Directions

The DMP has five strategic directions:

1. *Promote* Liverpool as a core visitor destination through increased engagement and support from locals
2. *Support* local businesses, groups and organisations to build and develop the visitor economy and their tourism products
3. *Celebrate* Liverpool's diversity and utilise it to grow and strengthen the visitor market base
4. *Attract* new businesses, events and investment to engage locals and increase visitation to Liverpool
5. *Leverage* existing and emerging assets to grow Liverpool's visitor economy

This report provides a summary of DMP activities undertaken since its adoption, and a review of the DMP actions and their ongoing relevance.

1.3 Actions

An Action Plan was developed, that included 20 broad actions, to be completed over from 2018/19 to 2022/23 of the DMP. Each action addresses one or more of the DMP's Strategic Directions.

2. REVIEW OF DMP

2.1 Review of Vision and Strategic Directions

Upon review of the DMP, it has been determined that the Vision and Strategic Directions of the Plan are still consistent with Council's CSP, DPOP and vision for Liverpool LGA. No changes are required to these components of the DMP.

2.2 Review of Actions from March 2019 – March 2020

It has been determined that the actions within the DMP are still consistent with its Vision and Strategic Directions. As such, all actions are current and ongoing.

The following actions were assigned for completion from March 2019 to June 2020. A brief review on their progress is provided below.

Action in Destination Management Plan	Review
1. Develop a visitor brand identity and marketing campaign plan	
1.1. Develop a brand identity and marketing plan which is consistent across different components of the visitor economy	<p>The brand <i>Love Liverpool</i> was developed in collaboration with students from Western Sydney University. The brand was officially launched in May 2019, and is now present across the local government area.</p> <p>The logo is utilised for:</p> <ul style="list-style-type: none"> • Promotion of all community events (on uniform and marketing collateral) • Liverpool Regional Museum uniform • Liverpool Regional Museum road sign • Liverpool City Council profile picture on Instagram • Council flags and banners • All tourism campaigns, including promotions in external publications, tourism videos and the Liverpool Visitor Guide • Student campaigns

<p>1.2. Develop and deliver a Love Local campaign</p>	<p>The Love Local campaign is based on the tourism brand, <i>Love Liverpool</i>. The campaign is called Love Livo.</p> <p>The campaign commenced with a social media campaign using the hashtag #LoveLivo to encourage locals to photograph and share what they love about Liverpool on Instagram. To encourage organic engagement, Council held a postcard competition where the top photographs shared on social media using the #LoveLivo would become postcards distributed through local hotels for the next 12 months. This will now become an annual campaign held in the first quarter of each year.</p> <p>The hashtag is now regularly used on Instagram with 1,395 public posts using it as of the start of February 2020.</p> <p>The Love Livo campaign has also created an Instagram series called Livo Stories. These stories showcase Liverpool as a vibrant multicultural city with people from all walks of life. It highlights some of the unique stories of Liverpool's residents and workers.</p> <p>The Love Liverpool campaign is divided into three categories, see, taste and do. This allows locals and visitors to recognise the diversity of offerings in the region. Examples include 'see' Casula Sculpture Walk, 'taste' multicultural food in the city centre and 'do' archery at Liverpool City Archers.</p> <p>The campaign will continue to grow throughout 2020 into 2021.</p>
<p>1.3. Create an annual visitor guide and promotional collateral which is available in print and online. Guide should advise what Liverpool has to offer and encourage local businesses to utilise it to increase their own marketing development</p>	<p>Liverpool's first official Visitor Guide will debut on 28 March 2020. It will highlight the great things to see, taste and do in the local area.</p> <p>The guide features paid advertising from local businesses, recipes, maps and editorials about Liverpool. 7,000 copies will</p>

	<p>be distributed through hotels in Sydney, real estate agents, Visitor Information Centres across NSW and local businesses in Liverpool.</p> <p>The guide will continue to be utilised to inform ongoing digital campaigns to reach a broader audience. The guide will also be utilised as a sales tool when attracting tour companies and events to the local area.</p> <p>The guide will be updated annually.</p>
1.4. Communicate with neighbouring visitor information centres about featuring Liverpool's Visitor Guide	The Liverpool Visitor Guide will be placed in at least three visitor information centres in 2020 such as Camden, Parramatta and Southern Highlands.
1.5. Enhance the existing What's On page on the Council website to allow the incorporation of a tourism webpage	<p>Love Liverpool (tourism website) is now live on Council's What's On website – www.liverpool.nsw.gov.au/whats-on/love-liverpool</p>
1.6. Investigate opportunities for Liverpool to feature in third party marketing publications	<p>Liverpool has featured in third party marketing publications such as Time Out.</p> <p>Council will continue to seek marketing opportunities for tourism campaigns.</p>
1.7. Produce a city-wide visitor map	The city map will be available in the Liverpool Visitor Guide.
1.8. Develop a social media campaign strategy to market Liverpool as a tourism precinct through organic content that creates a positive image	<p>The social media campaign with the #LoveLivo hashtag generated a positive image of Liverpool and encouraged people to share what they love about the area. The #LoveLivo hashtag continues to be well used and respected across various social media platforms. It has publicly been utilised over 1,300 times by residents, visitors and local businesses. The social media campaign continues to grow with increased recognition of the hashtag.</p>

1.9. Evaluate Liverpool's online presence and develop a plan to improve digital profile	Evaluation and plan complete.
1.11. Review Liverpool presence on third party tourism and travel website	Complete.
1.12 Audit the accessibility of visitor information for Liverpool and develop easy to access information as recommended by the NSW Government	Ongoing.
2. Position Liverpool as a multicultural hub	
2.1. Integrate Liverpool's cultural diversity into the Love Liverpool campaign	Liverpool's cultural diversity is at the forefront of the branding campaign highlighted through the Livo Stories and the Visitor Guide.
2.2. Promote and celebrate Liverpool's unique specialty and cultural stores, for example, become the 'Sari Centre' of Sydney, increase recognition of an Iraqi Gold Souk and support the proposed indigenous cultural centre	<p>The Visitor Guide focuses on celebrating the unique specialty and cultural stores available in the city centre.</p> <p>Promotion of Liverpool's cultural stores is an ongoing project throughout the implementation of the DMP.</p>
4. Develop a way finding strategy which will assist visitors in the CBD and surrounds	
4.1. Audit the signposting and wayfinding around Liverpool from a tourism perspective	Signage and wayfinding are addressed in the Liverpool City Centre Public Domain Master Plan, with a view to produce city centre and LGA-wide Signage Strategies that will take tourism needs into consideration.
4.2. Create a new strategy for signposting and wayfinding around Liverpool. This includes the gateways into Liverpool, such as motorways and public transport	Signage and wayfinding are addressed in the Liverpool City Centre Public Domain Master Plan, with a view to produce city centre and LGA-wide Signage Strategies.

6. Assist and support local businesses, groups and organisations in the development of the visitor economy whilst attracting new businesses for future growth	
6.1. Develop a framework for Council to support businesses so they are prepared to support the growth of the visitor economy	Ongoing.
6.2. Conduct workshops with local businesses on the impacts and benefits of a visitor economy	Workshops to be conducted by June 2021.
6.3. Develop a tourism e-kit based on Tourism Australia's kit to help local businesses attract visitors through information and communication technology	Ongoing.
6.4. Consult with the tourism sector in the region to receive feedback and understanding to assist growth	Connections have been made with stakeholders in the tourism sector, and relationships are ongoing.
7. Improve the visitor experience journey through a variety of trails	
7.1. Develop a series of experience trails which can be utilised to promote the region, such as cultural, historical, indigenous, food and wine, biking and cycling	There are a series of trails featured in the Visitor Guide. These will continue to develop.
8. Leverage the Western Sydney International (Nancy-Bird Walton) Airport development and related visitor growth to further expand and develop the local visitor economy	
8.1. Identify what we can do immediately to start to position WSIA for tourism growth	Council actively promotes the WSIA Experience Centre for general public, business and investor visitation. Further actions related to tourism growth are ongoing.
9. Investigate a potential site for a recreational vehicle holiday park within Liverpool LGA	
9.1. Research the benefits of a holiday park to the LGA	Study currently being undertaken, due for completion in June 2020.

9.2. Identify a potential site for a holiday park within the LGA	Study currently being undertaken, due for completion in June 2020.
10. Grow Liverpool's presence on guided holidays itineraries	
10.1. Consult guided holiday and tour operators on the requirements to be a destination included in their itineraries	Ongoing.
11. Grow the local recreation tourism market.	
11.1. Audit existing events and sports facilities located in Liverpool and their quality	Ongoing.
12. Establish Liverpool as a culinary tourism destination	
12.3. Continue to enhance and promote culinary activities in the city through taste tours	Taste Cultural Food Tours conduct regular tours in the Liverpool city centre. In addition, Council conducts a regular program of corporate taste tours where Council invites a network of local businesses and workers to participate. Taste Tours are also advertised in the Visitor Guide.
13. Grow event-based visitation	
13.1. Continue to support Casula Powerhouse to position itself as the leading Arts Centre in South Western Sydney	Ongoing throughout all major tourism campaigns.
13.2. Audit the existing business and events space and analyse whether they are meeting demand	Ongoing.
13.3. Investigate and study the requirements of a city to host major events through consultation with event organisations and comparative studies with other LGAs	Ongoing.
13.4. Explore opportunities to secure and attract iconic events which will attract people from across New South Wales	Council has attracted major events including, but not limited to, Australian Local Government Women's Association

including business, education, medical tourism, community and niche sectors in Liverpool	Conference 2019, National Economic Development Conference 2020 and Iron Fest 2020. Council will continue to explore opportunities to attract major events in the future.
13.5. Develop a business and event guide to encourage the meeting, incentive, conference and events sector to utilise Liverpool as a host due to the variety of facilities available	Ongoing.
14. Establish Liverpool as a leading destination for medical tourism and events	
14.3. Investigate existing visitation rates and yield value from the medical sector to Liverpool and activities participated outside of work	Investigation complete. The proportion of day-trip visitors to Liverpool (5%) for medical reasons is higher than Western Sydney (2) and Sydney (4%). The average length of stay for medical reasons is four days which is higher than business visitors. In the year 2018, there were approximately 15,500 visitors to Liverpool due to medical reasons.
15. Capitalise on Liverpool's rich local heritage	
15.2. Collaborate with the Museum of Army Engineering to promote the museum as a quality, iconic attraction for Liverpool and a focal point for military history within the LGA	Ongoing collaboration, including featuring in the Visitor Guide.
15.4. Enhance and promote the experience of Liverpool Regional Museum	<p>The Liverpool Regional Museum features heavily in Council's tourism campaigns. This includes featuring in the Visitor Guide and tourism videos.</p> <p>The Museum is also an active user of #LoveLivo hashtag on social media and includes the Love Liverpool logo in their campaigns. The Love Liverpool logo is now included in the new museum street sign.</p>

16. Build a strong education based visitor economy	
16.1. Engage local education facilities to attract the families of international students to explore and visit the area they are studying in	Ongoing.
16.2. Engage with local businesses to develop a student discount campaign	<p>In 2019 Council developed a new student discount campaign. The campaign was promoted to students through Council's website, the urban screen, social media and their universities.</p> <p>Council received mixed reviews from participating businesses. Some businesses received new customers as a result of the campaign, but others did not.</p> <p>Council is currently reviewing the student discount program to renew and launch an improved campaign in 2020.</p>
17. Facilitate increased visitor economy investment	
17.2. Create a Liverpool Destination Product Development Opportunities Plan	Ongoing.
18. Provide ongoing support to the accommodation sector	
18.2. Encourage accommodation providers to promote Liverpool as a destination, both online and in-house	Accommodation providers are provided with collateral for major events, Visitor Guide, etc.
19. Position Liverpool as a shopping destination	
19.1. Increase Liverpool's recognition as a destination for diverse shopping, including malls, boutiques, specialty stores, factory outlets and home maker centres	<p>Liverpool's shopping diversity is featured in the new Visitor Guide. It will continue to be highlighted in future campaigns and guides.</p> <p>The proposed Westfield expansion will increase Liverpool's recognition as a shopping destination.</p>

20. Determine baseline visitation figures	
20.1. Conduct a research study to determine baseline visitation numbers and data to Liverpool	<p>Study completed in 2019, to be repeated in 2021.</p> <p>The study determined that in the year ending 2018 Liverpool received 904,142 visitors of which 658,747 were day trippers, 193,640 were domestic overnight and 51,755 international. This has been updated in the DMP.</p>

2.3 Additional Actions

As a result of industry collaboration and ongoing tourism development, two additional actions have been added to the visitor guide. These actions contribute to existing strategic direction of, "Support local businesses, groups and organisations to build and develop the visitor economy and their tourism products". The new actions are:

- Support new street art each year throughout the local government area, with a focus on the city centre to create street art trails.
- Encourage business collaborations to create visitor experience precincts.

3. TESTIMONIALS

Liverpool City Council has received the following testimonials in relation to the existing DMP:

- The Paper Mill
"Paper Mill Food is a food precinct in Liverpool and we are proud to use the #lovelivo hashtag frequently on social media. We are not only a restaurant precinct for locals, but a Western Sydney destination for those to visit from all around Sydney. The Liverpool guide in which we have an ad, will assist in bringing both the locals and tourists to the Liverpool area. This will not only help local businesses but boost the economy for the region."
 - Lara Wilson, Marketing Coordinator, The Paper Mill
- Liverpool Foodies and Growers Market
*"To whom it may concern:
 It is with pleasure that I send this testimonial. The Liverpool Growers and Foodies Market has loved working with Council. Susana Freitas, Tourism Development Officer, support has help us to focus our plans for the future. She has kept us up to date with developments and events happening in the area as well as sharing contacts with other local business so that we can work together for the future of the LCA."*
 - Marilyn Biel, Market Manager, Liverpool Foodies and Growers Market

- Liverpool Regional Museum

“Liverpool Regional Museum has been an active participant in the Liverpool City Council Destination Management Plan and attended the 2019 launch at the Liverpool Foodies and Growers Market. Audience development and a positive visitor experience is a primary objective of the museum which has previously been challenging due to its location, insignificant wayfinding signage and modest marketing which resulted in a low profile.

Council staff have actively invited and included the museum within the ongoing DMP strategy, which has improved the museum profile as a Cultural Facility of Liverpool City Council and has contributed to increased visitation from the LGA and beyond under the ‘Lovelivo’ brand.

Recent museum re-branding has included the ‘lovelivo’ brand which introduces a fresh and contemporary appeal as we market to new audiences. Liverpool Regional Museum looks forward to being profiled in the forthcoming Liverpool Tourism Guide publication which will enhance and promote Liverpool to the wider community and visitors. The consultation process has been uncomplicated with pragmatic management. The museum welcomes further strategic developments.”

- Tony Nolan, Coordinator Museum & Heritage, Library & Museum Services

- Winner of #LoveLivo social media competition 2019

“When the #lovelivo competition appeared on Facebook I thought it would be a good way to see Liverpool in a different light. After using Google Maps to find some interesting locations to photograph I thought it would be good to see what other entries there were so I had a look at #lovelivo on Instagram. This led me to discover the Paper Mill Food precinct (which I now frequent on a regular basis), going for walks with my kids around Lake Moore/Chipping Norton Lake and also visiting the new Casula adventure playground area. In addition to all of this, the regular advertising and promotion of events on Facebook has seen my family trying to take advantage of the opportunities and activities provided by our local council.”

- Troy Nuske, local resident and winner of the #LoveLivo competition in 2019

CONSIDERATIONS

Economic	<p>Further develop a commercial centre that accommodates a variety of employment opportunities.</p> <p>Deliver and maintain a range of transport related infrastructure such as footpaths, bus shelters and bikeways.</p> <p>Encourage and promote businesses to develop in the hospital health and medical precinct (of the City Centre).</p> <p>Facilitate economic development.</p> <p>Facilitate the development of new tourism based on local attractions.</p> <p>Culture and creative industries.</p>
Environment	<p>Protect, enhance and maintain areas of endangered ecological communities and high quality bushland as part of an attractive mix of land uses.</p>
Social	<p>Raise awareness in the community about the available services and facilities.</p> <p>Provide cultural centres and activities for the enjoyment of the arts.</p> <p>Support policies and plans that prevent crime.</p> <p>Preserve and maintain heritage, both landscape and cultural as urban development takes place.</p> <p>Deliver high quality services for children and their families.</p>
Civic Leadership	<p>Undertake communication practices with the community and stakeholders across a range of media.</p> <p>Foster neighbourhood pride and a sense of responsibility.</p> <p>Facilitate the development of community leaders.</p> <p>Encourage the community to engage in Council initiatives and actions.</p> <p>Deliver services that are customer focused.</p> <p>Actively advocate for federal and state government support, funding and services.</p>
Legislative	<p>There are no legislative considerations relating to this report.</p>
Risk	<p>There is no risk associated with this report.</p>

ATTACHMENTS

1. Destination Management Plan - First year review and update 2020 (Under separate cover)

EGROW 03

Rebuilding Liverpool's Economy update

Strategic Direction	Generating Opportunity Attract businesses for economic growth and employment opportunities
File Ref	114007.2020
Report By	Julie Scott - Manager City Economy
Approved By	Tim Moore - Director, City Economy and Growth / Deputy CEO

EXECUTIVE SUMMARY

At Council's meeting on April 16, 2020 a package of measures was adopted to respond to the challenges local businesses are facing because of the COVID-19 crisis. The package is designed to meet the short-term issues being faced by the business community and to build resilience and capacity over the longer term. To ensure businesses receive financial support from Council as soon as possible, it is recommended the CEO approve Business Resilience Grants up to \$5000.

RECOMMENDATION

That Council:

1. Receive and note the report; and
2. Increase the CEO's delegation to approve grants from \$1000 to \$5000 for the Business Resilience Grants.

REPORT

Small businesses in Liverpool have been severely impacted by the COVID-19 crisis and thousands of local jobs have been lost. In response Council adopted a \$210,000 Rebuilding Liverpool's Economy package, developed by Council's City Economy (CE) team, at its Extraordinary meeting on April 16, 2020.

The package uses repurposed existing budget to not only address the short-term crisis but build long term capacity to withstand future shocks.

To deliver the package swiftly, the team has temporarily restructured to focus on delivering specific initiatives in the CBD, LGA and policy/communications. Casula Powerhouse Arts Centre front-of-house staff have also joined the team to assist with one-on-one communication with businesses.

Council's package has received a positive response so far – for example:

"This is fantastic! We will definitely make use of this opportunity. The challenges of going from a B2B model to a B2C model are huge, particularly in the area of marketing. I actually have someone who has offered his marketing services and I have been so worried that we could really use the help but can't afford him! This is really a blessing. Thank you!"

At time of writing, a number of initiatives were under way and a number were in development. A report in June will continue to update progress.

Business Resilience Grants

The Business Resilience Grants were developed with assistance from the Governance, Legal, Community Development, Digital and Design, and Communications teams. Guidelines, process and an application form were designed to minimise complexity and ensure transparency and probity. On 5 May 2020, applications for grants of up to \$5000 were opened for businesses across the LGA. To fund the grant, a portion of the City Development Fund (CDF) will be allocated to CBD businesses only. Businesses outside the CBD will have access to non-CDF funds.

The purpose of the grant is to meet the challenges of the pandemic and provide a boost to businesses that are looking to doing things differently to adapt to the current circumstances. For example, that could mean creating or increasing online presence through a new website.

The policy states (7.2.1) that recommendations for funding of \$1000 or less will be approved the CEO. Funding over this amount is approved by the elected Council.

The application process closed on May 22, 2020 and recommendations by an internal working group comprising CE and Community Development staff will be made a week later on May 28. To comply with the policy the recommendations would go to the June 24 Council meeting. This would mean the grants could not be released until July. Due to the unprecedented situation for businesses created by COVID-19 it is recommended the CEO approve the recommendations so the funds can be released in June, ensuring Council is supporting businesses before the end of the financial year.

Support and Buy Local campaign

A Support and Buy Local campaign is under way that includes monthly online #LoveLivo Live events, a local open-for-business business directory, the creation of digital assets for business and community use and the development of a Love Local campaign.

[#LoveLivo Live](#)

The first #LoveLivo Live online was held on Thursday 30 April. The event featured four local performers and a local MC who consistently pushed the message to shop local. Around 3,500 people were reached during the event which is now available on Council's YouTube channel.

Still Open for Business

This has been developed in-house and around 40 businesses have signed up to date.

Promotions to encourage residents to shop locally have included:

- Daily Telegraph three-quarter page on 29 April
- Promotion in Liverpool Life (full page) in print newsletter and tiles in e-newsletter
- Creating and sharing digital assets and campaign material with Liverpool Chamber of Commerce, key influencers and with Council's social media followers

Love Local campaign

This is in development and is likely to focus on new ways the community is experiencing their city during lockdown. The campaign will draw on the work of the Destination Management Plan and deliver on the key messages: Taste, See, Do. For example, what residents are eating, seeing and doing that is different in the current conditions. The campaign will encourage community engagement and enable residents to promote great experiences in Liverpool.

Facilitating solutions on major projects (shovel-ready)

City Economy staff are assisting with the facilitation of more than 10 major "shovel-ready" type projects. For example:

- Staff have sourced suitably skilled workers for the contractor at Apex Park
- Facilitated scoping exercise for Casula Shareway at CPAC
- Promoting the Lighthorse Park redevelopment to encourage organisations to establish or grow in Liverpool CBD
- Turf Club contacted about land acquisition on Governor Macquarie Drive
- Engaging stakeholders to progress the Railway St upgrade and further develop the project with the City Design team

Unlocking international supply chain problems and disruptions for local businesses engaged in international trade

City Economy staff are facilitating connections and unlocking supply chains for local businesses engaged in international trade— some examples include:

- Assisted biomedical team from the University of Sydney to design and develop a safe low-cost life-support ventilator which has been shortlisted by the NSW Premier as one of two prototypes to go into pre-production
- Identified local manufacturers and connected them with health sector opportunities
- Introduced the Southern Strength manufacturing network to Northrop Grumman and the Australian Space Agency

- Shared immediate export needs of local businesses to relevant State and Federal government agencies
- Regional Development Australia Sydney has offered to fund a defence sector round-table with local manufacturers to broaden access to new supply chain opportunities

Communications

More than 350 businesses have now been contacted by Council and around 80 have undertaken a survey to understand the existing situation. CPAC staff who have been redeployed to the CE team are using phone contacts for a more personal approach with an average talk time of 20 minutes. The response to Council calls and assistance has been positive. Four e-newsletters have been distributed to businesses over the last four weeks.

Business-to-consumer marketplace

City Economy staff identified that there are gaps in the economy that could support and enable businesses to diversify their delivery models using new online tools. Staff are exploring online hosting and delivery to connect businesses, that usually work directly with other business, with consumers. For example, a business that usually supplies retailers, and now shifting to supply customers directly, may be looking for a delivery/logistics service.

A potential solution will be trialed shortly. Several local businesses, in addition to other adjoining Councils, have expressed interest in registering.

Business Resilience Program

Staff are developing a Business Resilience Program to build long-term resilience and capacity for businesses hard hit by the crisis. The purpose of the program is to strengthen the Liverpool economy so it can prepare for and overcome future disruptions.

In April a series of three webinars were delivered for local businesses to quickly learn how to get their business online. The webinars are now available on Council's YouTube channel.

Local jobs Talent portal

The Local Jobs for Local People Talent Portal will connect local people with local jobs. It will provide a place for businesses with vacancies to post jobs and connect with local redeployed and displaced workers. Discussions have been held with the Greater Sydney Commission and City Deal partners to consider a Western Sydney Parkland City approach, at the same time as developing the Liverpool model.

Working with procurement to prioritise local suppliers

CE staff are working with Council's procurement team on how to prioritise local suppliers to Council, to ensure local money supports the local economy.

The *Rebuilding Liverpool's Economy* package will continue to roll out initially to the hardest hit sectors of retail and hospitality then with a longer term objective of building up resilience across a number of other sectors. The purpose is to meet the immediate needs of the economy and build resilience and capacity for the future and withstand unforeseen disruption.

CONSIDERATIONS

Economic	<p>Utilise the Western Sydney City Deal Agreement to create Jobs for the Future.</p> <p>Utilise the Western Sydney City Deal agreement to provide opportunities for residents in the LGA to enhance skills and education.</p> <p>Further develop a commercial centre that accommodates a variety of employment opportunities.</p> <p>Deliver and maintain a range of transport related infrastructure such as footpaths, bus shelters and bikeways.</p> <p>Encourage and promote businesses to develop in the hospital health and medical precinct (of the City Centre).</p> <p>Provide efficient parking for the City Centre.</p> <p>Deliver a high-quality local road system including provision and maintenance of infrastructure and management of traffic issues.</p> <p>Facilitate economic development.</p> <p>Facilitate the development of new tourism based on local attractions, culture and creative industries.</p>
Environment	There are no environmental and sustainability considerations.
Social	There are no social and cultural considerations.
Civic Leadership	<p>Encourage the community to engage in Council initiatives and actions.</p> <p>Provide information about Council's services, roles and decision-making processes.</p> <p>Deliver services that are customer focused.</p> <p>Operate a well-developed governance system that demonstrates accountability, transparency and ethical conduct.</p> <p>Actively advocate for federal and state government support, funding and services.</p>

Legislative	Section 356 of the Local Government Act relating to approval of grants.
Risk	The risk is deemed to be Medium.

ATTACHMENTS

Nil

EGROW 04

**Appointment of Councillors to the Intermodal
Precinct Committee**

Strategic Direction	Generating Opportunity Attract businesses for economic growth and employment opportunities
File Ref	121670.2020
Report By	David Smith - Manager Planning and Transport Strategy
Approved By	Tim Moore - Director, City Economy and Growth / Deputy CEO

EXECUTIVE SUMMARY

At its meeting of 26 February 2020 Council adopted the Intermodal Precinct Committee Charter and revoked the Intermodal Committee Charter.

Clause 7.1 of the Charter provides for two Councillors to be members of the committee.

This report seeks a Council resolution on the appointment of two Councillors to the committee.

RECOMMENDATION

That Council determine the Councillor representation on the Intermodal Precinct Committee.

REPORT

At its meeting of 26 February 2020 Council adopted the Intermodal Precinct Committee Charter and revoked the Intermodal Committee Charter.

Clause 7.1 of the Charter provides for two Councillors to be members of the committee.

This report seeks a Council resolution on the appointment of two Councillors to the committee.

CONSIDERATIONS

Economic	There are no economic and financial considerations.
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Environment	There are no environmental and sustainability considerations.
Social	There are no social and cultural considerations.
Civic Leadership	There are no civic leadership and governance considerations.
Legislative	There are no legislative considerations relating to this report.
Risk	There is no risk associated with this report.

ATTACHMENTS

Nil

EGROW 05**Rail Services West of Bankstown**

Strategic Direction	Generating Opportunity Advocate for, and develop, transport networks to create an accessible city
File Ref	114812.2020
Report By	David Smith - Manager Planning and Transport Strategy
Approved By	Tim Moore - Director, City Economy and Growth / Deputy CEO

EXECUTIVE SUMMARY

Council at its meeting on 26 February 2020 resolved:

That Council:

- Makes a submission to Transport for NSW:*
 - Endorsing Option 2, the restoration of the City via Regents Park Line, as its preferred option;*
 - Requesting peak services for Option 2 are genuine express services;*
 - That Option 2 be implemented, not in 2024 when the Metro opens, but as soon as the existing Bankstown line is closed; and*
 - That the route be named 'City via Regents Park' line.*
- Continues to advocate for:*
 - Genuine express services from Liverpool to the City Circle; and*
 - Better public transport service in Liverpool.*
- Immediately make a submission to Transport NSW to:*
 - Lobby for an express service from Liverpool to Bankstown.*
 - For this express service to be put in place before 2024 (opening of the South West Metro)*
- Commission a study to assist the express service from Liverpool to Bankstown, identifying what infrastructure is required.*

5. *Congratulate the NSW Government on the construction of the South West Metro and its commitment to bring it to Liverpool in the long-term master plan.*
6. *Continue to lobby for the South West Metro to be extended to Liverpool and to Western Sydney Airport.*
7. *Make a submission to the relevant bodies advising them of Council's position.*

This report provides an update on the actions required to give effect to the 26 February 2020 Council resolution.

RECOMMENDATION

That Council:

1. Receives and notes this report; and
2. Not proceed with the commissioning of a study to assist the express service from Liverpool to Bankstown noting that this project is being undertaken by Transport for NSW.

REPORT

This report provides an update on the actions required to give effect to the 26 February 2020 Council resolution.

A submission has been lodged with Transport for NSW (TfNSW) as required by resolution point 1 and point 3. This submission is included in **Attachment 1**.

Correspondence was sent to the Minister for Transport and Roads as required by resolution point 2, 5, 6 and 7. This correspondence is included in **Attachment 2**.

Resolution point 4 requires Council to “*commission a study to assist the express service from Liverpool to Bankstown, identifying what infrastructure is required*”. It is not considered necessary for Council to commission a study as Transport for NSW is the agency responsible for the provision of public transport services in NSW.

TfNSW prepared an options paper in February 2020 (**Attachment 3**) that details options for train services west of Bankstown. Council supported option 2 which provides a direct link to the City from Liverpool via Regents Park. The NSW Government Future Transport 2056 strategy identifies the potential for the Sydney City and South West Metro to be extended from

Bankstown to Liverpool as a visionary longer-term project. However, the Government has committed to bringing forward the investigations for this project and in so doing, will be commissioning studies relevant to this Council resolution.

It is therefore recommended that Council not proceed with the commissioning of a study to assist the express service from Liverpool to Bankstown noting that this project is being undertaken by Transport for NSW.

CONSIDERATIONS

Economic	Commissioning a study will have a financial impact that is not budgeted for in the 2019/20 Annual Plan.
Environment	Support the delivery of a range of transport options.
Social	There are no social and cultural considerations.
Civic Leadership	Actively advocate for federal and state government support, funding and services.
Legislative	There are no legislative considerations relating to this report.
Risk	There is no risk associated with this report.

ATTACHMENTS

1. Submission to Transport for NSW (Under separate cover)
2. Correspondence to Minister for Transport and Roads
3. Transport for NSW Options Document - Rail Services West of Bankstown



Ref No.: 055720.2020
Contact: Deborah Cuthbertson
Ph: 02 8711 7777
Date: 16 March 2020

The Hon. Andrew Constance MP
Minister for Transport and Roads
GPO Box 5341
SYDNEY NSW 2001

Re: Rail Services West of Bankstown

Dear Minister

Liverpool City Council wishes to congratulate the NSW Government on its work to construct the South West Metro and, in particular, its commitment announced last year to extend it to Liverpool under its long-term Master Plan.

This important piece of transport infrastructure offers great benefits to Liverpool and its growing population. It should provide fast and more frequent services to Central as well as enhancing Liverpool's role as Sydney's Third CBD for businesses, workers and students.

Your Government is no doubt aware that work on the first stage of building Western Sydney International Airport is complete. WSIA and the Western Sydney Aerotropolis will produce transformative benefits to our region and NSW.

Liverpool City Council believes that to obtain the beneficial outcomes for the people of our region, workers at the airport and its city and travellers, the South West Metro must be extended from Bankstown to Liverpool to the Airport and Aerotropolis.

Improved public transport and connectivity with the expected growth of jobs and opportunities at the Airport and Aerotropolis, are strongly supported by our residents. They also express frustration with current slow services to Central Station.

Liverpool, with its rapid growth in high skill employment, must be as accessible as possible, and as competitive as possible in travel time when scarce talent takes decisions on where to work. Liverpool City Council would value opportunities to continue discussions with the NSW Government on how enhanced public transport can deliver better personal and economic outcomes for our community.

Please contact Andrew Stevenson, Chief Strategy and Engagement Officer on 8711 7535 if you would like to discuss these issues further.

Yours faithfully

Eddie Jackson
Acting Chief Executive Officer



Customer Service Centre Ground floor, 33 Moore Street, Liverpool NSW 2170
All correspondence to Locked Bag 7064 Liverpool BC NSW 1871
Call Centre 1300 36 2170 Email lcc@liverpool.nsw.gov.au
Web www.liverpool.nsw.gov.au NRS 13 36 77 ABN 84 181 182 471



February 2020

Planning for rail services west of Bankstown



Connecting customers in Sydney's southwest

The NSW Government is delivering Sydney Metro to the city's south west.

In 2024, customers will have a new metro train every four minutes in the peak from Bankstown to the city and beyond as part of the Sydney Metro City & Southwest project.

This project includes upgrading the existing T3 Bankstown Line between Bankstown and Sydenham to metro rail standards.

Sydney Metro is a fully-accessible railway: all Sydney Metro stations will have lifts and level access between platforms and trains as well as Australian-first technology like platform screen doors, which keep people and objects like prams away from the tracks.

The new metro rail system means changes have to be made to the existing suburban railway west of Bankstown.

Train services on the T3 Bankstown Line west of Bankstown station will need to operate differently to ensure customers can continue to get where they need to go.

Transport for NSW will ensure customers can continue to make convenient connections on the expanded and more integrated railway network.

Sydney's first metro, the Metro North West Line, opened in May 2019 with 13 railway stations

between Tallawong Station at Rouse Hill and Chatswood Station.

The Sydney Metro City & Southwest project is a 30 kilometre extension of metro rail from Chatswood, under Sydney Harbour, through new CBD stations and south west to Bankstown.

Potential options

Transport for NSW has assessed options that can be delivered using available infrastructure.

While our initial planning has identified a preferred option that we think provides the best outcomes for our customers, we are keen to hear what you think about the proposed changes and options considered.

Your feedback

Transport for NSW will be engaging with the community to get their feedback on the proposed options in the coming months.

This feedback will help us to develop a broader public transport solution for customers, complementing the new Metro services available.

We will provide more information about how you can provide your feedback soon.

More Trains, More Services

Current state

The T3 Bankstown Line operates as two branches, with services available from Liverpool and Lidcombe. Services travel via Bankstown and Sydenham to the City Circle.

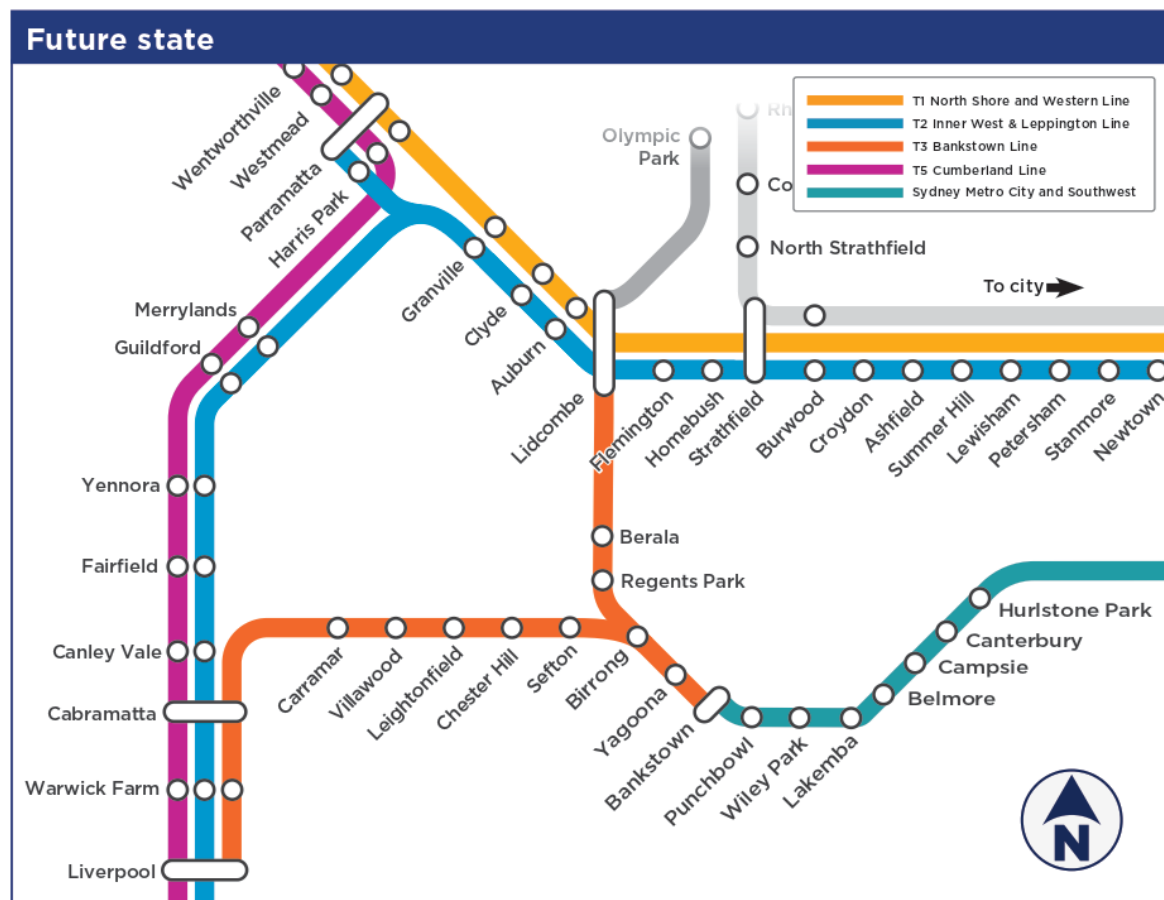


2024 Option 1

Shuttle train services to operate between Bankstown and Lidcombe and Bankstown and Liverpool.

Outcomes

- Carramar, Villawood, Leightonfield, Chester Hill, Sefton, Regents Park, Berala, Birrong and Yagoona customers will be required to interchange for trains to the city
- Increase of Liverpool-Cabramatta customers using T2 services via Granville to travel directly to the city resulting in more crowding on this line
- Direct access for customers to Metro at Bankstown or interchange at Lidcombe for other destinations.



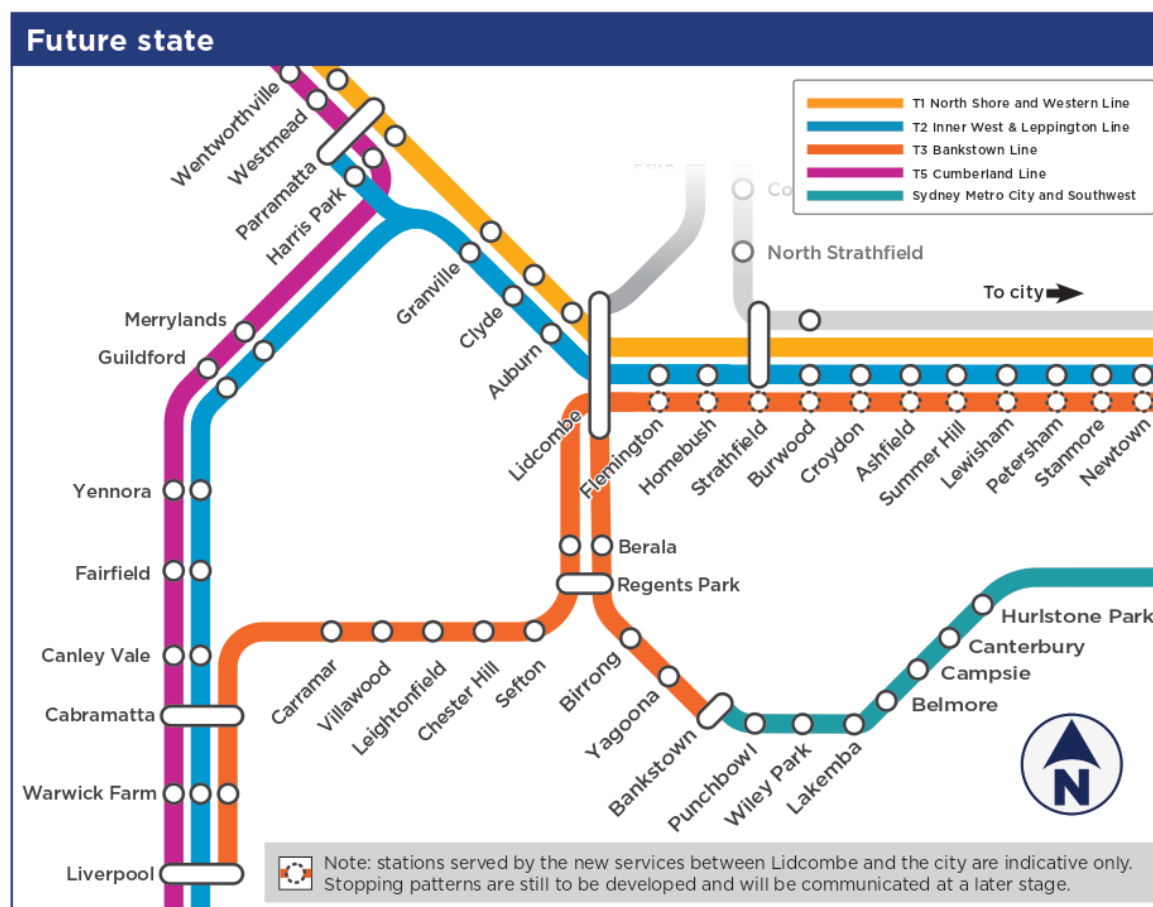
- B** Adjustments to bus services in Sydney's southwest will also be considered to ensure they complement the rail option selected so customers have more options available to them on a more integrated and expanded network.

2024 Option 2 (preferred)

Services currently operating between Liverpool and the City Circle via Bankstown would instead run via Regents Park. Shuttle train services to operate between Lidcombe and Bankstown. Regents Park would be the main interchange point for customers switching between the two Bankstown Line branches.

Outcomes

- Direct option to the city for most customers west of Bankstown (Liverpool, Warwick Farm, Cabramatta, Carramar, Villawood, Leightonfield, Chester Hill, Sefton, Regents Park and Berala)
- Direct connections to the Inner West for Liverpool, Warwick Farm, Cabramatta, Carramar, Villawood, Leightonfield, Chester Hill, Sefton, Regents Park and Berala customers
- Less crowding on T2 Line as most Liverpool-Cabramatta customers opt for Liverpool-city via Regents Park services
- Liverpool-Sefton customers are required to interchange at Regents Park for access to Metro services at Bankstown
- Birrong and Yagoona customers required to interchange at Bankstown for Metro services or travel to Lidcombe for access to other destinations.



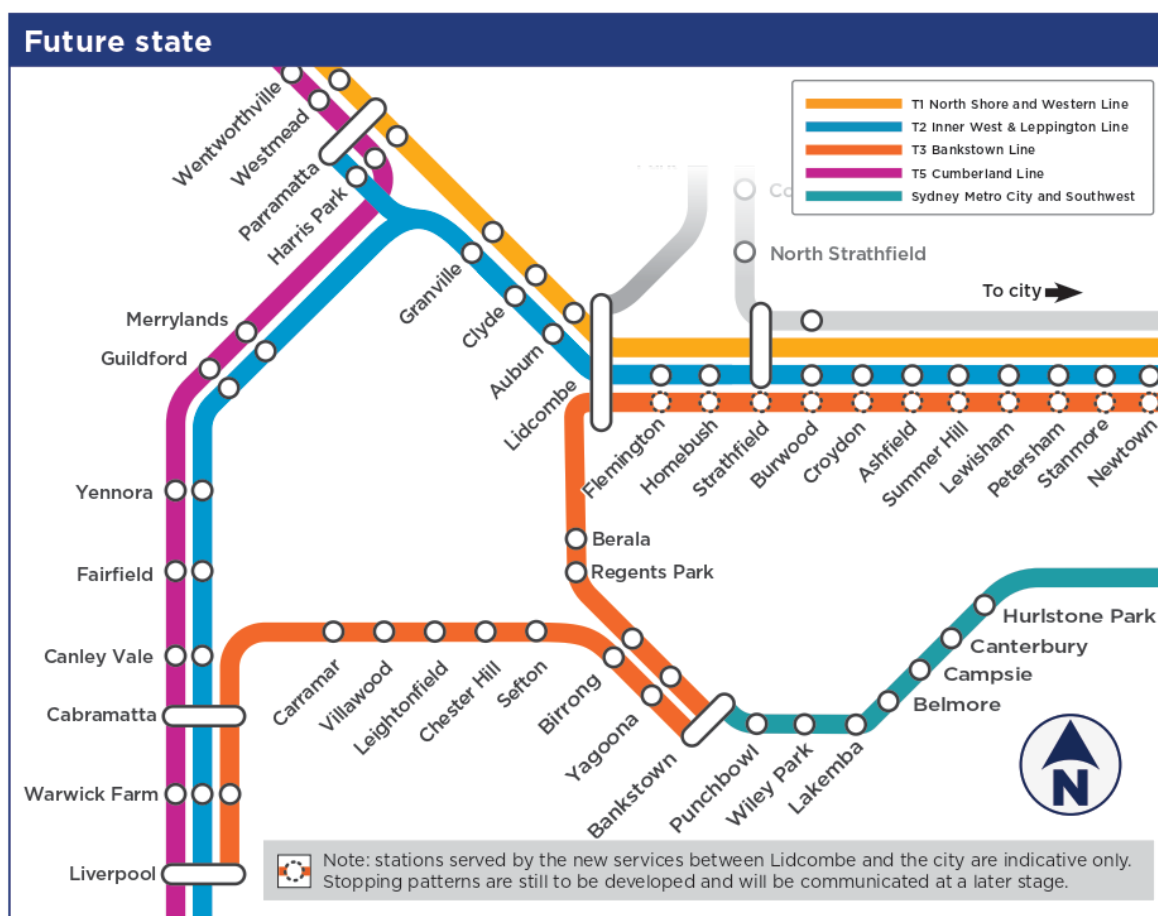
- B** Adjustments to bus services in Sydney's southwest will also be considered to ensure they complement the rail option selected so customers have more options available to them on a more integrated and expanded network.

2024 Option 3

Services will operate between Bankstown and the City Circle via the Inner West. Shuttle train services to operate between Liverpool and Bankstown. Birrong would be the main interchange point for customers switching between the two Bankstown Line branches.

Outcomes

- Carramar, Villawood, Leightonfield, Chester Hill and Sefton customers would be required to interchange for trains to the city
- Increase of Liverpool-Cabramatta customers using T2 services to travel directly to the city resulting in more crowding on this line
- All customers west of Bankstown to receive direct access to Metro.



- B** Adjustments to bus services in Sydney's southwest will also be considered to ensure they complement the rail option selected so customers have more options available to them on a more integrated and expanded network.

Next steps

While our initial planning has identified a preferred option that we think provides the best outcomes for our customers, we are keen to hear what you think about the proposed changes and options considered.

This feedback will help us to develop a broader public transport solution for customers, complementing the new Metro services available.



Contact us

If you would like to provide some initial feedback, please visit
yoursay.transport.nsw.gov.au/west-of-Bankstown

EGROW 06

Public Arts Policy

Strategic Direction	Creating Connection Create a dynamic, inclusive environment, including programs to support healthy living
File Ref	126770.2020
Report By	David Petrie - Manager City Design and Public Domain
Approved By	Tim Moore - Director, City Economy and Growth / Deputy CEO

EXECUTIVE SUMMARY

The draft Public Arts Policy outlines how Liverpool City Council will support, encourage, promote, guide and assist with the planning, development, implementation and on-going care for Public Art across the Liverpool Local Government Area (LGA). This policy will inform council's Public Art Strategy and provide Council a framework for a coordinated, strategic approach to Public Art.

RECOMMENDATION

That Council:

1. Place the draft Public Arts Policy on exhibition for a period of 28 days; and
2. Delegate to the CEO the finalisation of the Public Art Policy if no submissions are received; or receive a further report outlining details of the submissions received at the conclusion of the exhibition period.

REPORT

Background

Public Art is a critical element for a city that engages the local community, visitors and stakeholders. It is an economic and cultural commodity that increases lived experiences and enlivens the public domain. The creative and cultural life of Liverpool is supported by Council, and Council understand how this contributes significantly to the vibrancy of Liverpool.

Draft Public Arts Policy

The draft Public Art Policy will enable Council to provide a coordinated and strategic approach to support, encourage, promote, guide and assist with the planning, development, implementation and on-going care for Public Art across the LGA.

The Public Art Policy is guided by Council's core directions:

- Creating Connection;
- Strengthening and Protecting our Environment;
- Generating Opportunity; and
- Leading through Collaboration.

The core directions enable the policy to set a framework to be used to guide the development of a Public Arts Strategy. The policy guides Council on how to successfully manage public art procurement, providing a commitment to best practice approaches for public art. The return to Council and the community through this approach will result in increased patronage and enjoyment, provide engagement and educational opportunities, celebrate our diverse communities, increase economic opportunities and investment and celebrate shared narratives, cultures, histories and aspirations.

Finance and Budget

The policy has no direct budget implications for Council.

Public Exhibition

To ensure the policy best meets the needs of the community now and into the future, Council is seeking the community to have input on the policy through a public exhibition period. This report requests the draft policy be placed on public exhibition for a period of 28 days to capture community input on the draft policy.

CONSIDERATIONS

Economic	<p>By increasing engagement and comfort within urban places for residents and visitors there will be increased economic benefits.</p> <p>Increase tourism based on successful and celebrated public sites and places.</p> <p>Increase engagement of thoroughfare traffic.</p> <p>Creation of attractive environment for investment.</p> <p>Assist in delivering a more comfortable, accessible and engaging CBD and whole LGA.</p>
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Environment	<p>Raise community awareness and support action in relation to environmental issues.</p> <p>Increase activation of outdoor spaces.</p> <p>Engage narratives of environment and sustainability with accessible storytelling, innovative design and aspirational partnerships with industry and creatives.</p> <p>Increase people friendly urban sites.</p> <p>Celebrate and highlight the natural environment.</p>
Social	<p>Provide public spaces where connection is encouraged for the community.</p> <p>Provide and increase accessibility and diverse narratives.</p> <p>Increase active engagement between communities and visitors and public spaces.</p> <p>Celebrate rich cultural heritage.</p> <p>Celebrate shared aspirations.</p> <p>Increase awareness and knowledge of council and communities shared directions and values.</p>
Civic Leadership	<p>Will increase collaborations.</p> <p>Increases stakeholder engagement with Council and therefore community.</p> <p>Provides innovative and best practice urban design.</p> <p>Well managed use of resources. Leading to increased access, awareness and celebration.</p>
Legislative	<i>Local Government Act 1993</i>
Risk	There is no risk associated with this report.

ATTACHMENTS

1. Draft Public Art Policy



PUBLIC ARTS POLICY

TRIM: 087684.2020



1. LEGISLATIVE REQUIREMENTS

Local Government Act 1993
Copyright Act 1968

2. PURPOSE

Public art is an investment for Liverpool City Council (Council) and its community. Public art increases economic visitation and illustrates Council's commitment to narratives of culture, accessibility, diversity, heritage, and shared aspirations.

It is internationally recognised that public art contributes to the transformation of the urban landscape. Public art provides wayfinding opportunities, allows for creative engagements and best practice placemaking. It actively engages residents and visitors in public spaces.

Council will support, encourage, promote, guide and assist with the planning, development, implementation and care of ephemeral, temporary and permanent Public Art in the Liverpool Local Government Area (LGA).

This policy, in line with the Public Art Strategy will provide Council with a framework for a planned and coordinated approach to Public Art. Public art will be acknowledged and maintained. This policy sets out the framework for commissioning, funding and the preservation of public art, both by Council and other stakeholders.

3. SCOPE

This policy refers to all sanctioned Public Art located, or proposed, in the public domain within the Council's LGA. It defines a framework for public art deliverables that acknowledge the Directions outlined in *Our Home, Liverpool 2027. Community Strategic Plan*:

- a) Creating Connection
- b) Strengthening and Protecting Our Environment
- c) Generating Opportunity
- d) Leading through Collaboration

The policy aims to integrate artists' and craftspeople's skills, vision and creative abilities into multiple aspects of creating new spaces and regenerating old ones, to expand engagements between the broader community and the arts and cultural sector.

Council is committed to high quality, relevant Public Art and will directly commission artworks, work in partnership with other commissioning bodies, individuals and support artists and communities in initiating independent and council approved Public Art activities.

4. DEFINITIONS

Community Engagement: community engagement seeks to better engage the community to achieve long-term and sustainable outcomes, processes, relationships, discourse, decision-making, or implementation.

Culture: According to UNESCO, 'Culture should be regarded as the set of distinctive spirartitual, material, intellectual and emotional features of society or a social group, and that it encompasses, in addition to art and literature, lifestyles, ways of living together, value systems, traditions and beliefs.' (UNESCO, Universal Declaration on Cultural Diversity, 2 November 2001)

Deaccessioning: Refers to the process used to remove permanently an object, artwork or assemblage from an organisations collection.

EOI: Expression of Interest are a common process for public art and creative processes. EOI's are often a mulit-stage process. The first stage is usually an unpaid call for applications, with shortlisted artists being commissioned for a more in-depth application.

Ephemeral: Artworks that are designed to slowly disintegrate over time within a space due to the nature of material and their interactions with the surrounding environment.

Heritage: Heritage is all the things that make up identity - our spirit and ingenuity, our historic buildings, and our unique, living landscapes. Our heritage is a legacy from our past, a living, integral part of life today, and the stories and places we pass on to future generations.

Public Art: The work may be ephemeral, temporary or permanent in nature. Public art may be located in or part of a public space or facility and can be commissioned by both the public and private sector. Public art also includes the conceptual contribution of an artist to the design of public spaces and facilities. Public Art is crucial to the development of public places which are innovative, vibrant and meaningful and allow curiosity, playfulness and or a sense of connection to form.

- a) Functional Connection; seating, lighting, bollards
- b) Decorative: Incorporated into structures eg paving, awnings
- c) Iconic: Stand-alone sculptural works
- d) Integrated: fully incorporated within the design eg flooring, windows
- e) Interpretative: describe, inform or educate, on issues, events, situations eg signage, plaques, text based work

Permanent artworks are generally intended for a lifespan of 5-15 years or longer depending on the durability of materials and a contractual agreement with artist on the lifespan of the work and commission.

Site-responsive: Site response in art occurs when the artist is engaged in an investigation of the site as part of the process in making the work. The investigation will take into account geography, locality, topography, community (local, historical and global), history (local, private and national).

Solicited: In response to an invitation or Expression of Interest (EOI) to commission new public art

Street Art: Commissioned mural artworks that have prior approval from council. They still embody aspects expected in relation to site-responsive and community engagement.

Temporary Artworks: are generally designed to last between 0-5 years. These may include performance based works, temporary installations etc.

Unsolicited: A submission to create new public art that is not related to an invitation or EOI.

5. ASSESSMENT

All Public Art related activities, EOI's through to deaccessioning, must be conducted honestly, transparently and in a manner that is fair and equitable to all parties. Therefore, processes, decisions and activities must:

- a) Be undertaken with consistent and appropriate documentation to ensure equitable outcomes.
- b) Be free from any conflict of interest that may result in any unfavourable, favourable or preferential treatment.
- c) Ensure impartiality throughout the process.

Decisions on Public Art Projects, Exhibitions and Programs will consider relevant strategic Directions adopted by Council and:

- a) Demonstrate a high standard of excellence and innovation.
- b) Be distinctive, original and reflect the diverse stories, histories and environments of the LGA.
- c) Consider public safety and the impact on the environment.
- d) Demonstrates consideration for public access and audience impact.
- e) Is site-responsive.
- f) Is consistent with current planning, policies and plans of management including current planning, heritage, environmental and procurement policies.
- g) Achievable within the project timeframe and budget.
- h) Issues of maintenance and durability are addressed
- i) Are a significant addition to the Public Arts collection of the Council.

- j) Projects, Exhibitions or Programs must develop community pride and a sense of belonging.
- k) Be socially engaging, increase community interaction and conversations in the public realm.
- l) Increase accessibility and explore sensory engagements.
- m) Provide educational opportunities.

6. OPPORTUNITIES

This Policy recognises the below opportunities for new solicited Public Art:

- a) Community proposed projects; either by individuals or groups.
- b) Council to directly commission and fund public art and/ or integrate into planned civic infrastructure and capital works.
- c) Third parties, including business owners, philanthropists, property owners and developers.
- d) Council development funds.
- e) Developer contributions.
- f) Voluntary Planning Agreements.
- g) The Australian Government Cultural Gifts Program.
- h) State and Federal Grants.

The Council will actively encourage the commission of public art; negotiating processes, community engagement, supporting external stakeholders, commissioning, selection, contractual requirements in line with this policy and the Public Art Strategy (currently under d).

In line with the scope and selection criteria this policy identifies the below methods of undertaking the commissioning of new public art

- a) Open EOI's
- b) Targeted EOI's
- c) Direct commissions
- d) Partnerships
- e) Donations

7. EVALUATION AND REVIEW

Evaluation will be measured against the key objectives and long-term outcomes outlined in this policy through regular reports to Council.

Initial review will occur once Council has adopted the Public Art Strategy (currently under draft).

Council will review this policy upon completion of the Public Art Strategy and every two years from that adoption onwards.

AUTHORISED BY

EFFECTIVE FROM

DEPARTMENT RESPONSIBLE

City Economy and Growth

REVIEW DATE

2021

THIS POLICY WAS DEVELOPED AFTER CONSULTATION WITH

City Presentation
City Corporate (Governance and Legal Services)
City Economy and Growth (Strategic planning)
City Community and Culture
City Environment & Infrastructure

VERSIONS

Versions	Amended by	Changes made	Date	TRIM Number

REFERENCES

City of Sydney 2030: Public Art Policy
Arts Law Centre of Australia; Public Art Guidelines for Artists and Commissioners
Australian Institutes of Architects: Public Art Policy 2009
Australian Government: Department of the Environment and Energy
Bathurst Public Art Policy
Central Coast Council: Public Art Policy 2015
City of Sydney 2030: City Centre Public Art Plan 2013
City of Sydney 2030: Public Art Policy 2016
City of Sydney 2030: Guidelines Public Art Acquisitions and Deaccessions 2010
City of Joondalup: Public Art Policy
City of Joondalup: Public Art Management Plan (Draft)
City of Ottawa: Public Art Policy
City of Parramatta: Public Art Policy 2017
Cultural Strategy Action Plan (Draft 2018)
Delivery Program 2017 – 2021 & Operational Plan 2018 – 2019
Eurobodalla Shire Council: Public Art Policy 2017
Government Percent for Art Scheme Guidelines 2015
Liverpool City Council: Civic Events and Ceremonial Functions Policy 2017
Liverpool City Council: Code Of Conduct
Liverpool City Council: Community Engagement Policy 2013
Liverpool City Council: Community Strategic Plan, Our Home, Liverpool 2027
Liverpool City Council: Draft Cultural Strategy 2017

Liverpool City Council: Economic Development Strategy, 2013-2018
Liverpool City Council: Growing Liverpool 2023
Liverpool City Council: Making Innovation Happen (Draft)
Liverpool City Council: Open Space and recreation Strategy (Draft)
Liverpool City Council: Our Home, Liverpool 2027 Community Strategic Plan
Liverpool City Council: Procurement Policy
Liverpool Goes Global
Making It Your Own. Arts North West 2012
Mooreland City Council: Public Art Guidelines
NAVA: Public Art
Public Art in Liverpool: Liverpool Listens. Survey Report
Reimagining the Liverpool Health, Education, Research and Innovation Precinct 2017
Waverley Council Public Art Policy 2014
Wollongong: Public Art Council Policy 2016

COM 01

**Post Public Exhibition Report - Social Impact
Assessment Policy and Guidelines**

Strategic Direction	Strengthening and Protecting our Environment Exercise planning controls to create high-quality, inclusive urban environments
File Ref	067079.2020
Report By	Galavizh Ahmadi Nia - Manager Community Development and Planning
Approved By	Dr Eddie Jackson - Director City Community and Culture

EXECUTIVE SUMMARY

Council at its meeting on 20 November 2019 resolved to:

- 1. Endorse in principle the draft Social Impact Assessment Policy and Guidelines for public exhibition for a period of six weeks;*
- 2. Receive a report at the completion of the public exhibition period noting feedback received and any changes made to the draft policy in line with community feedback; and*
- 3. As part of the regular internal cycle of review of the Social Impact Assessment Policy (every two years), Council is to engage a recognized independent industry expert to undertake a peer review to ensure that the policy promotes best practice and is kept up to date and in line with changes to relevant planning guidelines.*

The draft Social Impact Assessment Policy and Guidelines was placed on Public Exhibition via Council's website for six weeks from 18 January until 29 February 2020. No submissions were received during the public exhibition period.

Council also engaged an independent industry expert to undertake a peer review of the draft Social Impact Assessment Policy and Guidelines; and subsequently provided Council with a report in February 2020. The peer review identified substantial feedback on the policy content and recommendations within the guidelines. A summary of the peer review outcome is highlighted in the report.

The draft Social Impact Assessment Policy and Guidelines have been revised as per feedback from the peer review, and submitted for Council's endorsement.

RECOMMENDATION

That Council endorses the Social Impact Assessment Policy and Guidelines.

REPORT

Background

Building on the previous version and in accordance with the bi-annual policy review, the Social Impact Assessment (SIA) Policy and Guidelines have been developed following a comprehensive review of national and international best practice guidance, emerging trends in the field of social impact assessment, and an analysis of Liverpool's local context relating, in particular, to specific issues arising from the city's rapid growth.

The draft SIA Policy and Guidelines were presented to Council at its meeting on 20 November 2019 to be placed on public exhibition. As per the Council resolution, the draft SIA Policy and Guidelines were placed on Public Exhibition for a period of six weeks from 18 January until 29 February 2020. The documents were placed on Council's Liverpool Listens website page and circulated to key internal and external stakeholders. There were no submissions received during the public exhibition period.

In line with the Council resolution item 3, Council engaged a recognised and independent industry expert to undertake a peer review of the draft SIA Policy and Guidelines. The review was undertaken during the public exhibition period. The consultant provided a detailed report to Council in February 2020 which included commentary on the policy content, and section-based feedback and recommendations on the Guidelines.

Rationale for Social Impact Assessment Policy and Guidelines

The Social Impact Assessment (SIA) Policy and Guidelines are the primary mechanisms for Council to identify and manage the likely social impacts of proposed developments, policies, projects and planning instruments. When undertaken as part of a Development Application (DA) process, a SIA is prepared to assist the relevant consent authority in its decision-making. Its primary purpose is to comprehensively and consistently consider wider social and economic issues and impacts in its planning policy and decision-making; and to generate balanced and better outcomes for the Liverpool community.

The SIA Policy and Guidelines are grounded in the principles of sustainability, access, equity, participation and human rights and is supported by Council's Social Justice Policy. The SIA Policy determines when a SIA is required, how it is to be undertaken and how the outcomes arising from the assessment are to be implemented and managed. The Policy is accompanied by Guidelines which provide specific triggering thresholds for various types and/or sizes of developments, provides guidance on the minimum requirements of community participation in

the decision-making process and provides data sources for the applicants, to assist with assessments.

Within the local context, the rationale for Council to have a stronger and more comprehensive SIA Policy and related mechanisms in place include, but are not limited to, the exponential growth within the Liverpool LGA and the positioning of Liverpool as the third CBD of Sydney. Further, it is necessary to align with emerging national and international trends on incorporating impact analysis and community participation in decision-making processes. It assists Council to ensure:

- a) Positive impacts emerging from policies, programs and projects are maximised;
- b) Community opinions and or needs are considered in an equitable and inclusive way through a genuine engagement process;
- c) Social, environmental and economic qualities of the local area are enhanced as a result of permitted development; and
- d) Increased trust in Council by the Liverpool community through enhanced consistency and transparency in Council's decision-making processes.

Summary of Key Findings of the Peer Review

A summary of comments and key findings of the peer review are highlighted below:

- It is very positive that Liverpool City Council has had a dedicated Social Impact Assessment (SIA) Policy and set of SIA Guidelines since 2015.
- Despite the clear obligation of councils (and consent authorities in NSW) under the *Environmental Planning and Assessment Act 1979* (the Act) to integrate social considerations into decision-making about environmental planning and assessment, including considering the likely social and economic impacts in the locality with regard to development assessment, not all councils have a clear Policy position and guidelines for applicants and the community with regard to SIA.
- Overall, the Policy proper contains the main elements that would be expected to be in such a Policy, is sound in its underlying philosophy, and reasonable in its requirements of preparers of an SIA. Nonetheless, there are some things that could be improved with clarity of intention and legibility; and also to provide applicants and the community with greater clarity about how SIA practically feeds into the different processes presented in the Policy (Development Assessment, Council's Strategic Planning process, etc.) and the roles and requirements of relevant parties (applicants, community, Council, others) involved in the various processes.

Recommendations for improving the existing Policy include:

- A 'hard edit' of the Policy with regard to formatting, consistency in numbering, and in terminology throughout;

- Enhancement of certain Sections of the Policy, particularly the first Section;
- Expanding/introducing some legal concepts relevant to SIA, including those of 'locality' and 'reasonableness'; and
- Aim to simplify complex topics and processes with more and/or enhanced diagrams, flow charts and tables to improve legibility of the Policy by readers, particularly applicants and community members.

With regard to the various appendices, which generally seek to set out processes, rationale, or more detail or relevant matters referred to in the Policy proper, again these are generally useful. However, these appendices would benefit from the following:

- Numbering (for example, Appendix A, Appendix B, etc.), which can then be referenced as relevant in the Policy proper;
- A review of some substantive matters in the various Appendices;
- Use of diagrams or flow charts where possible for the sake of clarity and legibility of more complex processes or concepts; and
- Additional appendices to fill gaps, in particular, the inclusion of an appendix that sets out the process for conducting a Comprehensive Social Impact Assessment, noting that a Social Impact Comment has a specific and quite detailed form even though the implications of proposals requiring such a SIC would likely be less serious than those requiring a CSIA.

The draft SIA Policy and Guidelines has been revised in accordance with feedback from the peer review. The revised draft Social Impact Assessment Policy and Guidelines are submitted for Council's endorsement.

CONSIDERATIONS

Economic	There are no economic and financial considerations.
Environment	There are no environmental and sustainability considerations.
Social	<p>Preserve and maintain heritage, both landscape and cultural as urban development takes place.</p> <p>Regulate for a mix of housing types that responds to different population groups such as young families and older people.</p>

Civic Leadership	<p>Encourage the community to engage in Council initiatives and actions.</p> <p>Provide information about Council's services, roles and decision-making processes.</p>
Legislative	<p>Local Government Act. 1993</p> <p>Gaming Machines Act. 2001</p> <p>Liquor Act. 2007</p> <p>Liverpool Development Control Plan (DCP) 2008</p> <p>State Environmental Planning Policy (Affordable Rental Housing) 2009</p> <p>Liverpool Social Justice Policy 2018</p> <p>Connected Liverpool 2040 - Local Strategic Planning Statement (LSPS)</p>
Risk	<p>The risk is deemed to be Low.</p>

ATTACHMENTS

1. Draft Social Impact Assessment Policy and Guidelines 2020 (Under separate cover)

COM 02**BMX Track Construction Funding**

Strategic Direction	Creating Connection Provide community facilities which are accessible to all
File Ref	092663.2020
Report By	Mark Westley - Manager Recreation and Community Outcomes
Approved By	Dr Eddie Jackson - Director City Community and Culture

EXECUTIVE SUMMARY

The Liverpool BMX Club (LBMXC) was located at Powell Park until 2016, when the facility was closed due to the discovery of asbestos in the fill that had been introduced to the site. Council has been taking the appropriate actions to make the site safe, however the Powell Park track site can no longer be used as a sporting venue. Since the closure, Liverpool BMX Club members seeking to continue their sport have needed to travel to venues in neighbouring Councils such as Camden and Penrith.

The development by Transport for NSW of the M12, which will extend from the M7 and Elizabeth Drive intersection to the airport, has required encroachment into the Western Sydney Parklands and, as a result, the Wylde off-road bike track must be relocated. This relocation was identified by Council officers as an opportunity to achieve a high quality and cost-effective re-establishment of a BMX facility within the LGA by partnering with the Western Sydney Parklands Trust (the Trust) to create a facility that will be unique in Australia.

The Trust's design proposal for the Wylde Bike Park (Attachment 1) includes mountain bike trails, an informal BMX suitable track known as a "Pump track", surrounding amenity structures including car parking and toilets, and following Council's input and engagement, a position has been identified for a formal BMX racing track. The Trust has now completed the detailed design for the broader Wylde Bike Park and have commenced their procurement process for a civil contractor to undertake the works.

It is at this phase that the Trust has invited Liverpool City Council to Council fund the development of the BMX track component that has been added to the project. Subject to the agreement of funding by Liverpool City Council the Trust is open to providing further investment into complementary BMX Infrastructure for the facility that will further support the track as a high quality BMX venue.

Council has no budget provision or funds set aside for this project in current and forward years. As such, support for the project would need to be considered in light of competing budget priorities, especially under the current economic situation.

As the track will be on the Western Sydney Parklands Trust land and owned by the Trust, if supported, the expenditure would be accounted for as “operating grants and contributions” and funded from general reserves in absence of any grant opportunities.

This report considers the financial and operational issues regarding this proposal and presents a range of options for Council’s consideration.

RECOMMENDATION

That Council:

1. Considers options A to E and provides direction on a position to take with the Western Sydney Parklands Trust in relation to funding of the BMX racing track development at the Wylde bike park; and
2. In the event support is proposed, resolves to advertise the proposed payment or support for a period of 28 days under s.356 of the Local Government Act 1993, and if no submissions in objection are received, that the CEO be delegated authority to manage the allocation of funding towards this project.

REPORT

The Liverpool BMX Club (LBMXC) was located at Powell Park until 2016, when the facility was closed due to the discovery of asbestos in the fill introduced to the site. Council has been taking the appropriate actions to make the site safe, however, the Powell Park track site can no longer be used as a sporting venue.

At the time of its closure the LBMXC had a local membership of around 80 members and in an average year would run 35 club meetings, 1 state level event and weekly training sessions from Powell Park. Since the closure Liverpool BMX Club members seeking to continue their sport have needed to travel to venues in neighbouring Councils such as Camden and Penrith. The potential for future participation levels at a new BMX facility is illustrated by the fact that the Camden based BMX club has over 300 members.

History of Wylde Bike Park Opportunity

The development of land at Badgerys Creek as the site for Sydney’s second airport has precipitated the development of new road infrastructure including the M12 which will extend from the M7 and Elizabeth Drive intersection to the airport. This development has required

Transport for NSW to encroach into the Western Sydney Parklands and the Trust has been required to move their Wylde off-road bike track to another position within the parklands.

Council's support of re-establishing BMX facilities within the Liverpool LGA is guided by Council's Recreation Open Space and Sports Strategy which advocates for provision of diversity in sports through the strategic objectives of:

- Creating Places for People: Investment in higher order/quality of open spaces which multi-use and promote opportunity of integration of sports; and
- Improving Play Opportunities: integrating play spaces with nature and adventure play.

The examination of opportunities for the establishment of a BMX Track on existing Council managed parkland identified several potentially problematic issues, including potential local resident objection, risk of contamination on available land, risk of contamination in introduced fill, and most significantly the high cost of track, amenities and car parking development.

Council's Recreation Services team, when made aware of the relocation of the Wylde Bike Park, began exploring the concept of including a BMX racing track in the redesigned facility as a way of once again supporting the sport of BMX within the LGA. However, the view was taken that Council's appetite to contribute financially to a new BMX track and the required infrastructure, in such a short timeframe after the expense of closing the Powell Park track was low. It was also considered that Council's appetite for developments that require the introduction of soil onto Council land are also low. Nevertheless, Recreation Services assessed the opportunity the Trust's redesign of the Wylde Bike Park presented as the most timely and cost-effective solution to the LGA's BMX needs and the Trust reacted positively to this possibility.

Whilst Recreation Services made no commitments to the Trust or Liverpool BMX Club (LBMXC) to contribute in any way to the funding of the BMX racing track, the Trust agreed to allow space for a BMX racing track in the Wylde design and involved the LBMXC in the preliminary design process. Feedback received by Council from active members of the LBMXC is that they are excited and engaged by this opportunity and are supportive of the design developed by the Trust.

Details of WSP Proposal and Wylde Park development.

The Trust's design proposal for the Wylde Bike Park (Attachment 1) includes mountain bike trails, an informal BMX suitable track known as a "Pump track", surrounding amenity structures including car parking and toilets, and now, an unbudgeted formal BMX racing track.

The Trust has completed the detailed design for the broader Wylde Bike Park and have commenced their procurement process for a civil contractor to undertake the majority of the works. The designs for the BMX racing track portion of the park are advanced to a level just

below the detailed design stage that will allow the Trust to include this track construction as a separable portion in the tender documents.

It was at this phase that the Trust invited Liverpool City Council to a meeting on 21 February 2020 to present the BMX racing track design and discuss the possibility of Council funding the development of this track. This meeting was attended by Council's Director City Community and Culture and Manager Community Recreation and resolved to report to Council for a decision on financial contribution to this project.

As an expression of goodwill and support for this BMX Track concept raised by Council, the Trust has invested \$48,000 in design works to prove the concept can work on this site including provision of the site within the Wylde MTB precinct, amenities building, carparking, track management and long-term maintenance. Subject to the agreement of funding by Liverpool City Council the Trust is open to working with Council staff on naming of the BMX Track, joint signage and providing investment into complementary BMX Infrastructure for the facility. The minimum cost of this complementary infrastructure is estimated at over \$950,000.

Wylde BMX Racing Track and Project Costs

The proposed BMX racing facility will comprise an Olympic level BMX track and start hill, facilities for race events from community club level to international, floodlighting, and multiple spectator viewing points. Located within the Wylde Bike Park it will take advantage of the toilets and amenities and ample parking for participants and spectators being developed by the Trust.

The Trust has provided Council with a costing from Quantity Surveyors, Wilde and Woollard, which identifies the allowance for the BMX track including track earthworks, track floodlighting, start hill mechanics, and track surface works as \$1,020,000. The Trust has forecast that Council's commitment of \$1,020,000, plus \$56,000 (required in the current financial year) for detailed design completion and a 20% contingency for completion of core landscape grading works, gravel finish pathway, gabion retaining walls, hydro-mulching and lawn areas is required.

In summary up to a total of \$1,280,000 will be required to deliver a fully functional BMX track. The operation of the track will be supported by the Wylde MTB amenities being funded by the Trust including carparking area, picnic lawn area, shelters, BBQs and toilets which will be available by August 2021.

The Trust's QS report further identifies the allowance for the new facility, judging and starting shelters as \$995,000 and the allowance for all hardscape, softscape, furniture, services etc. as \$2,081,000. The total cost of the BMX facility would therefore be \$4,096,000. The future provision of these additional facilities is currently unfunded and will likely be delivered via a mixture of future funding opportunities by the Trust, Liverpool Council and grants funding.

There is however no commitment by Council, in funding the initial construction of the BMX racing track, to provide any future funding to this facility.

The Trust has a history of entering into arrangements with local government to assist with the provision of community sporting opportunities. Most prominent are the developments of sporting facilities and social infrastructure by Blacktown City Council within the northern sector of the parklands, which were funded and delivered by the Council, including liability for development costs, ongoing maintenance and operational costs.

This model differs from agreements with Blacktown Council in that the ongoing maintenance and operational costs of the BMX facility will be 100% funded by the Trust.

Constraints on establishment of BMX Facility on Council Land

As a point of comparison between the opportunity to partner with the WSPT and the provision of a BMX facility by Council on Council land, on existing land or acquired land in the growth areas of the LGA, the following constraints are identified:

Constraint	Description
Flooding impact	Most Council recreational land is flood affected to some degree. Flood affected land is not suitable for BMX racing track development due to the change to retention capacity and flood behaviour that would result from the introduction of fill to a flood affected site. The priority for development of non-flood affected recreation land is higher standard playing fields.
Resident Impact	The development of a BMX track on new or existing Council land will need to consider the impact on existing residents neighbouring the new facility.
Contaminated sites	Council continues to encounter issues with contaminated soil on recreation land being developed for sporting facilities. The cost of any clean up can add significantly to the project cost.
Contaminated fill	Whilst all precautions will be taken by Council during the construction of a BMX track it is not possible to 100% eliminate the possibility of contamination within introduced soil.
Project delay	Where Council needs to purchase land to develop a BMX track it can be expected there would be a 5 to 15-year delay to purchase land, plan and finance the project. Where Council developed the BMX track on land it already owns it can be expected there would be a 2 to 10-year delay to plan and finance the project.

CITY COMMUNITY AND CULTURE REPORT

As a point of comparison, the estimated costs for Council to establish a new BMX Facility on existing Council land or new land purchased by Council are set out below:

	Cost if established on existing Council owned land	Cost if Established on future purchased land
Cost of land purchase	\$0	\$5.4M to \$6.7M **
Pathways & access (400 lineal metres 1.5m wide) 600m ² x \$90	\$54,000	\$54,000
Car parking Costs (\$70 per m ²) 100 spaces 2650m ²	\$185,500	\$185,500
Project Design costs	\$270,000 Estimated 10% of project costs	\$270,000 Estimated 10% of project costs
Track construction & associated Track costs + contingency	\$1,224,000 + additional costs if spectator provision cannot be achieved using the contours of the site	\$1,224,000 + additional costs if spectator provision cannot be achieved using the contours of the site
Amenities Costs (10m x 20m) 200m ² @ \$6,000 m ²	\$1,200,000	\$1,200,000
Utilities Connection Costs <ul style="list-style-type: none"> Electricity run in lineal metre rate; \$150/m Water supply in lineal metre rate; \$100/m Stormwater drainage lineal metre rate; \$200/m Sewer lineal metre rate; and \$150/m Substation upgrade cost. Upgrade \$150k new substation up to \$350k 	200 lineal metres \$120,000 \$150k - \$350k	200 lineal metres \$120,000 \$150k - \$350k
Contaminated Soil remediation Costs Remediation costs will depend on the results from the detailed site investigation. Assume:	Detailed Site Investigation for 1.5 ha site as per guidelines - \$30,000.00	Detailed Site Investigation for 1.5 ha site as per guidelines - \$30,000.00

\$200,000. But not added to cost estimate.	Hazardous Materials Building Inspection and Report - \$4,000.00	Hazardous Materials Building Inspection and Report - \$4,000.00
Spectator shade & Shelter provision	5 Shelters @ \$16,600 each \$83,000	5 Shelters @ \$16,600 each \$83,000
Operational Costs	Unknown (Electricity and Water consumption, Site mowing vandalism repairs.)	Unknown (Electricity and Water consumption, Site mowing vandalism repairs.)
Future Track refurbishment costs	Unknown	Unknown
Total Estimated costs excluding unknown costs	\$3,170,500	\$8,570,500 - \$9,870,500
Additional costs for pump track	\$350,000	\$350,000

** Council's Property Directorate advise that in relation to land purchase (acquisition) costs for land required for the development of new sporting facilities, Council will generally be purchasing the land based on its zoning or if already zoned for a public purpose its underlying zoning having regard to the characteristics of the land.

In order to provide a new sporting facility within the growth areas, it is estimated that to acquire an unconstrained site that a range of \$360 to \$450 per square metre plus disturbance costs would apply for the purchase of englobo residential development land. These estimates do not include the value of any potential existing DAs or legal costs if compulsory acquisition was required.

Land Function	Estimated Area Required	Low Range Estimated Cost	High Range Estimated Cost
Sporting area	1.0 hectares	\$3.6M	\$4.5M
Amenities and surrounds	0.3 hectares	\$1.08M	\$1.35M
Car parking	0.2 hectares	\$0.72M	\$0.9M
Total	1.5 Hectares	\$5.4M	\$6.75M

Adopting the above range, it is anticipated that land purchase costs for a 1.5ha residential zoned site in the growth areas, would cost in the range of \$5.4 to \$6.7M subject to the location, plus disturbance and compulsory acquisition costs if required.

BMX Facility Management

The proposed model of operation of the track would be based on the model used at the Sydney BMX track in Sydney Olympic Park, Homebush. The LBMXC would enter into a licence

agreement arrangement directly with the Trust and all day-to-day management issues regarding the LLBMXC's use of the facility, including all ongoing maintenance of the track, facilities maintenance, floodlighting maintenance, utilities costs and rubbish management would be managed by the Trust. This represents a good outcome for Council in terms of ongoing operational and capital expenditure on this facility.

WSP Trust Construction and Decision Timeframe.

The reason that this proposal is being brought to Council at this time is that the Trust are well advanced in their preparations for the procurement of a contractor to construct the broader Wylde Bike Park as shown in the project program milestones table below.

The Trust have indicated that if Council confirms a contribution commitment up to the \$1,280,000, as identified by their quantity surveyors, the 100% detailed design and construction of the BMX track can be completed then included as a separable portion of the request for tender issued by the Trust. It has been suggested by the Trust that the inclusion of the BMX track in the Wylde Tender process may achieve up to a 20% reduction in the pricing of the track reducing the funding Council will need to provide due to factors such as the reuse of clean fill from the other project features. The accuracy of this suggestion however can only be determined after the tender process is complete.

The project milestones below identify that the tender package for the Wylde Bike Park is due for release on for 6 July 2020 to allow the completion of the project prior to the commencement of the early works construction of the M12 Motorway in Sept 2021. Council would need to provide \$56,000 in the current financial year to complete the detailed design for the BMX track for inclusion in the tender package.

The project milestones are as follows:

Project Milestone	Current Programmed Date
95% detailed design	08/05/2020
100% detailed design documentation	29/05/2020
Tender package compiled	22/06/2020
Release of tender	06/07/2020
Tender close	17/08/2020
Contract awarded / site establishment	20/09/2020
Construction commencement (<i>10-month construction period</i>)	09/10/2020
Practical completion	13/08/2021
Facilities reopened & commissioning (2wks)	31/08/2021

Neighbouring BMX facilities

To participate in BMX activities the residents of Liverpool currently need to use facilities at either Penrith or Camden Councils.

Camden Council is currently completing construction of stage 1 of a new BMX Facility at Kirkham Park, Elderslie, 24 kilometers (30 minutes) from the old Powell Park BMX site. The new BMX Facility was constructed on a site previously used for netball and estimated to cost \$1.6 million. It should be noted that car parking and amenities buildings were already established on this site, therefore this cost is only track related.

The Camden Stage 1 works include the construction of a 5-metre-high start hill, ramps and a main racetrack. The construction involved bulk earthworks, track pavements, stormwater drainage, relocation of services, floodlighting, timing and scoring system, landscaping, and structural and electrical works. Discussions with representatives at Camden Council indicate that the facility can only cater for a small percentage of elite riders who can handle a 5 metre start ramp, and that the track is unable to accommodate spectators and includes no pathways or spectator areas that can look into the track. Significant additional costs are expected should the Council seek to improve the spectator vantage points. The advantage of the proposed Wylde track is that it is designed into the contours of the site allowing natural spectator vantage points for the \$1,280,000 contribution proposed.

The Penrith BMX Club are based 28km (30 minutes) from the Powell park site. The site is an older style BMX track with more basic facilities than that of Camden.

Tourism and economic outcomes from the proposed facility

The establishment of the Wylde Bike Park with mountain biking, the pump track for social BMX and the BMX racing track will establish this facility as unique in Australia. Only in Liverpool will riders be able to participate in these three cycling activities at the one venue.

The development of a BMX track with the potential to host competition from grass roots to state, national and Olympic levels opens the venue to significant attraction of sport related tourism to Liverpool. BMX Australia figures indicate that for BMX events the average ratio of participants to spectators is 1:3 meaning that a 100-participant event would on average attract 300 spectators.

Whilst the attraction of larger events cannot be guaranteed, BMX NSW runs approximately 11 major events in NSW each year which this track would be in the running to host.

The recent 2019 National BMX Championships hosted by the northern Victorian town of Shepparton, attracted more than 1,265 individual competitors, alongside 3,000 family and supporters. The welcoming of over 4,000 visitors from across the country was estimated by

independent consultants to generate in excess of \$6 million in economic stimulation to the region through the city's accommodation, eating establishments, and retail.

The Wylde BMX track proposal including a 3 metre start hill, spectator vantage points and car parking availability will make it an attractive venue for the hosting of significant events up to Olympic level. The venue would be in competition for events in the region with the new Camden track however, the Wylde proposal has a distinct advantage in term of spectator vantage points, which would therefore not rule it out of contention in the bidding to host significant events.

Council could also expect to take advantage of promotional and other opportunities associated with such events, as part of a package of incentives in recognition of Council's financial support for the project.

Other Considerations

If supporting this project with a contribution, Council is endorsing the expenditure of Council funds to create an asset on land not owned or controlled by Council.

By partnering with Western Sydney Parklands, the project allows for co-investment in a range of cycling sports and for the long-term management and governance for the facility by the Parklands Trust.

The site may appear somewhat remote at this point in time, but the location of the Wylde Bike Park venue will be on the doorstep of the Austral growth area which is expected to reach a population of 50,000 to 60,000 over the next 10 years. The site's access from suburbs within the Liverpool LGA is supported by its proximity to the M7 motorway.

All project management of this project and future maintenance will be provided by the Western Sydney Parklands Trust.

The Wylde BMX facility would be the LGA's centre for BMX, enabling Council to consider future "pump" style BMX tracks at other smaller sites within the LGA to spread the provision of BMX related opportunities that service the recreational side of BMX riding.

Financial Considerations

Council has no budget provisions and funds set aside for this project in current and forward years. As such, support for the project would need to be considered in light of competing budget priorities, especially under the current economic situation.

As the track will be on the Western Sydney Parklands Trust owned land and owned by the Trust, if supported, the expenditure will be accounted for as “operating grants and contributions” and funded from general reserves in the absence of any grant opportunities.

Funding Options for the Wylde BMX Track

In terms of Council contributing to the quantity surveyor’s identified cost estimate of \$1,280,000 to construct the BMX racing track, there is no obligation on Council to support the proposal. However, if Council is minded to offer financial support, Council has a number of broad options on how to proceed. These include:

Option A	Council resolves to commit to funding up to the full \$1,224,000 ex GST identified, plus the 2019/2020 financial year funding up to \$56,000 ex GST to complete the detailed design work for the BMX track, whilst pursuing this same amount via the Covid-19 stimulus package process, which if successful, would cover or reduce Council’s commitment.
Option B	Council resolves to provide 2019/2020 financial year funding up to \$56,000 ex GST to complete the detailed design work for the BMX track, rejects any Council contribution to the project, then relies wholly on the Covid-19 stimulus package process, which if successful, would cover or reduce Council’s commitment. (The timeframe for funding announcements is unknown at this stage, therefore this approach could result in Council missing the tender package deadline forgoing the possibility of any reduction of project costs that may be available as part of a larger works tender. There is no guarantee that Council will receive the full amount required to complete the project.)
Option C	Council resolves to delay any decision regarding the funding of this BMX racing track. (This would likely delay the project beyond the Trust’s tender process therefore this approach would mean Council would be forgoing the possibility of any reduction of project costs that may be available as part of a larger works tender.)
Option D	Option D Council resolves to commit to providing 50% (or another percentage) of the full \$1,224,000 ex GST identified, including the 2019/2020 financial year provision of funding up to \$56,000 ex GST to complete the detailed design work for the BMX track, and encouraging the BMX club to lobby for grants for the remaining percentage of funding. (This would likely delay the project indefinitely therefore this approach would mean Council would be forgoing the possibility of any reduction of project costs that may be available as part of a larger works tender.)
Option E	Council resolves to reject all requests for funding of this BMX racing track.

At the same time that this project is being presented to Council for consideration of a \$1,280,000 contribution it has also been included in the fiscal stimulus package submission endorsed by Councilors and submitted to the NSW Treasury for consideration as part of the governments Covid-19 response.

Information released by the NSW Office of Local Government on 28 April indicates that the COVID-19 Local Government Economic Stimulus Package does not at this point offer grants to Councils but rather includes support for loans through TCorp and commercial loans.

This does not rule out the possibility that grants will be part of future updates to this stimulus package and Council continues to prepare for this opportunity. It should be noted that there is no guarantee that this stimulus package will prove to be suitable for the purposes proposed in this report.

CONSIDERATIONS

Economic	<p>This project will facilitate the development of tourism based on local attractions enabling the hosting of regional, state, national and international events within the Liverpool LGA.</p> <p>Council has no budget provisions and funds set aside for this project in current and forward years. As such, support for the project would need to be considered in light of competing budget priorities, especially under current economic situation.</p> <p>As the track will be on the Western Sydney Parklands Trust owned land and owned by the Trust, if supported, the expenditure will be accounted for as “operating grants & contributions” and funded from general reserves in absence of any grant opportunities.</p> <p>This proposal achieves a high-quality facility at a reduced price compared to construction of a BMX facility by Council on Council land.</p>
Environment	<p>The project eliminates the risk of the introduction of contaminated fill onto Council land.</p> <p>This project eliminates the risk of needing to rehabilitate Council land should construction of a BMX track be considered on Council land.</p>
Social	<p>This project supports community organisations, groups and volunteers to make available a diversity of sporting and recreational opportunities to the community.</p>
Civic Leadership	<p>There are no civic leadership and governance considerations.</p>

Legislative	Compliance with section 356 and sections 21 – 23 of the Local Government Act. Advertising of the proposed financial assistance for a period of 28 days is required under s.356 of the Local Government Act 1993.
Risk	<p>Failure to support the Wylde BMX Track project may result in a lost opportunity to support community development, deliver on sporting diversity, and may negatively impact stimulus funding.</p> <p>Delay of funding this project now will increase Council's future financial commitment should they choose to invest in BMX infrastructure.</p> <p>The risk is within Council's current financial risk appetite which states that, Council has a medium appetite for financial impacts of between \$1m and \$3m, one off.</p>

ATTACHMENTS

1. WSPT Wylde MTD - BMX Track Presentation (Under separate cover)

COM 03

**Liverpool City Council Sporting Grants Program
2019/2020**

Strategic Direction	Creating Connection Create a dynamic, inclusive environment, including programs to support healthy living
File Ref	100453.2020
Report By	Mark Westley - Manager Recreation and Community Outcomes
Approved By	Dr Eddie Jackson - Director City Community and Culture

EXECUTIVE SUMMARY

At its meeting held on 15 February 2010, Council established the Liverpool City Council Sporting Grants Program to provide sporting grants to the sporting clubs of Liverpool.

The total amount of available grant funds for the 2019/2020 financial year is \$30,000 with \$5,000 of this total targeted at applications that support sports participation by people with a disability. This report recommends the allocation of sporting grants totalling \$30,000 in line with the recommendations of the Liverpool Sports Committee grants assessment panel.

RECOMMENDATION

That Council:

1. Adopts the following recommendations for the allocation of sporting grants funding, as recommended by the Liverpool Sports Committee grants assessment panel:

Club	Project Description	Grant Amount Recommended
FC Bossy Liverpool Youth Inc	Purchase of playing equipment (Balls, goals flags, nets)	\$2,940.03
Australian North Cyprus Friendship Association (Green Island FC)	Purchase of playing equipment (first aid kits, field markers, balls)	\$3,716.89
Casula Lakers Baseball Club	Purchase of playing equipment (Balls, bases, safety signs, ball buckets)	\$2,000.00
Liverpool City Robins Soccer Club	Purchase of playing equipment (Balls and kit bags)	\$2,100.00

Werriwa All Breeds Dog Training Club	Purchase of equipment (fridge, office desk, heavy duty shelving)	\$1,800.00
Moorebank Baseball Softball Club	Purchase of L frames and training equipment	\$4,689.93
Southern Districts Softball Association Inc	Purchase of playing equipment (kit bags, balls, safety bases, first aid kits)	\$4,873.15
Fairfield Liverpool Cricket Association	Purchase of playing equipment (stumps, balls and pads)	\$4,880.00
Liverpool City Little Athletics Centre	Purchase of ride on mower	\$3,000.00

REPORT

A total of \$30,000 has been allocated within Council's 2019/2020 budget for distribution to sporting clubs through the Liverpool City Council Sporting Grants program. The maximum grant is limited to \$5,000 per applicant.

Applications are assessed against the following criteria:

- Clubs must be located in Liverpool Local Government Area and provide activities for Liverpool residents;
- Grants must be spent within 12 months of receiving funds;
- Proof of costs must be provided;
- Applications must be received before the closing date;
- Applications must be signed by Club Office Bearers;
- Clubs must not have received funding under the previous year's grants program;
- Projects must meet Council's construction and safety standards; and
- Projects must address one of the following six categories:
 - 1) Sports Development - e.g. Coaching clinics, sports camps, training and development;
 - 2) Ground Development - e.g. Minor capital improvements;
 - 3) Maintenance Equipment - e.g. Line marking and ground maintenance equipment;
 - 4) Sporting Equipment – e.g. Kits, bags, balls etc., first aid and safety equipment; (Note: equipment must remain the property of the club to be eligible)
 - 5) Education – e.g. First aid training, coaching education programs, safe play; and
 - 6) Club diversity – e.g. Introduction of additional sports, expansion of club to include greater community involvement.

In this year's program Council received 21 applications from 14 sporting organisations requesting a total of \$71,247 inclusive of GST in grants assistance.

Applications were assessed by a panel of three sporting delegates from the Liverpool Sports Committee and Council's Recreation Officer. The following allocation of grants were recommended by the panel:

Club	Project Description	Grant Amount Recommended
FC Bossy Liverpool Youth Inc	Purchase of playing equipment (Balls, goals flags, nets)	\$2,940.03
Australian North Cyprus Friendship Association (Green Island FC)	Purchase of playing equipment (first aid kits, field markers, balls)	\$3,716.89
Casula Lakers Baseball Club	Purchase of playing equipment (Balls, bases, safety signs, ball buckets)	\$2,000.00
Liverpool City Robins Soccer Club	Purchase of playing equipment (Balls and kit bags)	\$2,100.00
Werriwa All Breeds Dog Training Club	Purchase of equipment (fridge, office desk, heavy duty shelving)	\$1,800.00
Moorebank Baseball Softball Club	Purchase of L frames and training equipment	\$4,689.93
Southern Districts Softball Association Inc	Purchase of playing equipment (kit bags, balls, safety bases, first aid kits)	\$4,873.15
Fairfield Liverpool Cricket Association	Purchase of playing equipment (stumps, balls and pads)	\$4,880.00
Liverpool City Little Athletics Centre	Purchase of ride on mower	\$3,000.00

The details of eleven applications that were not recommended for funding by the assessment panel are as follows:

Club	Project Description	Requested Grant Amount	Panel Assessment
Hinchinbrook Hornets JRLFC	Purchase of playing equipment (balls, pads, hit bags)	\$5249.77	This club received funding from the 2018/2019 grants program and are therefore not eligible.
Casula Lakers Baseball Club	Purchase of playing equipment (Balls, bases, safety signs, ball buckets)	\$5,000.00	This application was withdrawn by the club.
Casula Lakers Baseball Club	Purchase of line marking equipment.	\$1,174.80	The application did not provide adequate pricing information and was given a low funding priority.
Casula Lakers Baseball Club	Coaching accreditation course.	\$400.00	The application did not provide adequate pricing information and was given a low funding priority.
Liverpool City Robins Soccer Club	Purchase of signage for fields, seating areas and car parks	\$2,145.00	The requested funding was given a lower priority due to other strong applications.
Southern Districts Soccer Football Association	Purchase of training equipment	\$5,000.00	The requested funding was given a lower priority due to other strong applications.
Moorebank Baseball Softball Club	Purchase of turf for field repairs	\$1,345.00	The application did not provide adequate pricing information and was given a low funding priority.
Moorebank Baseball Softball Club	Purchase of drag mat	\$ 1,169.99	The requested funding was given a lower priority due to other strong applications.
Sporting Rovers Inc	Advertising and subsidize registration fees	\$5,000.00	The supporting information provided with this application was poor making it a low priority for funding.

Liverpool City Robins Soccer Club	ASR Football training (skills)	\$5,000.00	The application did not provide adequate pricing information and was given a low funding priority.
Kemps Creek United Soccer Club	Purchase of aluminum seating and concrete pads	\$5,000.00	The project the club is seeking funding for has not been submitted to Council for review and assessment. Club encouraged to reapply in next year's program where the project concept has approval.

The following application was made under the disability category of the grants program. This application was not recommended by the assessment panel:

Club	Project Description	Requested Grant Amount	Panel Assessment
Icare Community Services	Purchase of playing equipment and indoor sports equipment	\$5,000.00	Application was received 2 weeks after the closing deadline. The supporting information provided with this application was poor making it a low priority for funding and did not improve despite a number of contacts by the grants convener.

CONSIDERATIONS

Economic	Funding of \$30,000 has been allocated within the 2019/2020 operation plan to fund the Liverpool Sporting Grants Program.
Environment	There are no environmental and sustainability considerations.
Social	Support community organisations, groups and volunteers to deliver coordinated services to the community.
Civic Leadership	There are no civic leadership and governance considerations.

Legislative	There are no legislative considerations relating to this report.
Risk	There is no risk associated with this report.

ATTACHMENTS

Nil

COM 04

Grants, Donations and Corporate Sponsorship

Strategic Direction	Creating Connection Implement access and equity for all members of the community
File Ref	115402.2020
Report By	Galavizh Ahmadi Nia - Manager Community Development and Planning
Approved By	Dr Eddie Jackson - Director City Community and Culture

EXECUTIVE SUMMARY

At its extraordinary meeting held on 16 April 2020, Council resolved to:

- *Establish a 'COVID-19 Emergency Response Program' to action timely requests for Council support toward critical and essential services for vulnerable community groups in Liverpool, including allocation of funds for provision of food, accommodation and PPE; and*
- *Allocate funds toward essential relief services in Liverpool.*

Council has received a request from St Vincent de Paul (Vinnies) which is recommended for funding.

RECOMMENDATION

That Council endorses the recommendation of **\$16,500** (GST exclusive) from the funds available in the Grants, Donations and Corporate Sponsorship Program budget to the following project:

Applicant	Project	Recommended
St Vincent de Paul (Vinnies)	Liverpool Night Patrol van	\$16,500

REPORT

St Vincent de Paul Society NSW (Vinnies) Liverpool Night Patrol

For many years Vinnies have provided services to rough sleepers and vulnerable community members in Liverpool including the Night Patrol – a mobile service offering meals, blankets, toiletries, snacks, hot beverages and companionship to people experiencing or at risk of homelessness. This service is available to all community members, though is specifically aimed at supporting vulnerable community members who are sleeping rough, living in insecure or overcrowded accommodation. This service is delivered at no cost to the community.

Due to COVID-19 Vinnies are facing serious funding issues as their main source of income, their charity stores, have been closed.

At the same time, the demand for services and support is growing. Vinnies are requesting funding to continue the operation of their Liverpool Night Patrol van for a 10-week period.

The funding required to support the Liverpool Night Patrol van to continue its service for 10 weeks is outlined below:

Item	Quantity	Weekly Cost	Total Funding
Sandwiches	50 per day x 5 days/week	\$250.00	\$2500.00
Snack packs	50 per day x 5 days/week	\$1250.00	\$12,500.00
Toiletry packs	50 per fortnight	\$150.00	\$1500.00
Total for 10 weeks			\$16,500.00

Recommendation

The request aligns with the Community Strategic Plan Direction 1 Creating Connections and meets the criteria of Initiative 2 of Council Resolution to allocate funds toward essential relief services in Liverpool.

It is recommended that Council provide funding of \$16,500 to Vinnies to ensure the ongoing operation of the Liverpool Night Patrol van. The funding will be allocated from the available funds in Council's Grants, Donations and Corporate Sponsorship budget.

CONSIDERATIONS

Economic	CORPORATE SPONSORSHIP			
	Budget	Balance	<i>Recommended funding in this report</i>	Remaining
	\$100,000	\$-7,500	<i>Nil</i>	-\$7,500
	GRANTS AND DONATIONS			
	Budget	Balance	<i>Recommended funding in this report</i>	Remaining
	\$302,000	\$194,560	<i>\$16,500</i>	\$178,560
	SUSTAINABLE ENVIRONMENT GRANTS*			
	Budget	Balance	<i>Recommended funding in this report</i>	Remaining
	\$75,000	\$60,000	<i>Nil</i>	\$60,000
	COMBINED FUNDING BALANCE			
	Combined Budget	Combined Balance	<i>Total recommended funding in this report</i>	Remaining
	\$477,000	\$247,060	<i>\$16,500</i>	\$231,060
* Sustainable Environment Grants funding is via a rate levy and is only eligible to be used for the Sustainable Environment Grants Program.				
Environment	There are no environmental and sustainability considerations.			
Social	Support community organisations, groups and volunteers to deliver coordinated services to the community.			
Civic Leadership	There are no civic leadership and governance considerations.			
Legislative	There are no legislative considerations relating to this report.			
Risk	There is no risk associated with this report.			

ATTACHMENTS

1. Grants, Donations and Corporate Sponsorship Policy (Under separate cover)

CORP 01

Investment Report April 2020

Strategic Direction	Leading through Collaboration Seek efficient and innovative methods to manage our resources
File Ref	108659.2020
Report By	John Singh - Accountant - Investments & Treasury Management
Approved By	Vishwa Nadan - Chief Financial Officer

EXECUTIVE SUMMARY

This report details Council's investment portfolio and its performance for the month ended 30th April 2020:

- Council held investments with a market value of \$292 million;
- The economic environment globally, including Australia, suffered significantly from the start of the COVID-19 pandemic in March. The market value of Council's investment in FRN's has since improved;
- Council held \$42m in its current account. Term deposits maturing in next few months will not be reinvested to maintain liquidity;
- The portfolio yield was 117 basis points above the AusBond Bank Bill index;

	AusBond Bank Bill Index (BBI)
Benchmark	1.12%
Portfolio yield	2.29%
Performance above benchmarks	1.17%

- Return on investment was \$1.2m lower than the budget;
- Council's investments and reporting obligations fully complied with the requirements of section 625 of the *Local Government Act 1993* and clause 212 of the *Local Government (General) Regulation 2005*;
- Council's portfolio also fully complied with limits set out in its current Investment Policy; and
- Council is committed to NSW TCorp's balanced investment framework and held 19.60% of its portfolio in ADI's rated BBB and below.

RECOMMENDATION

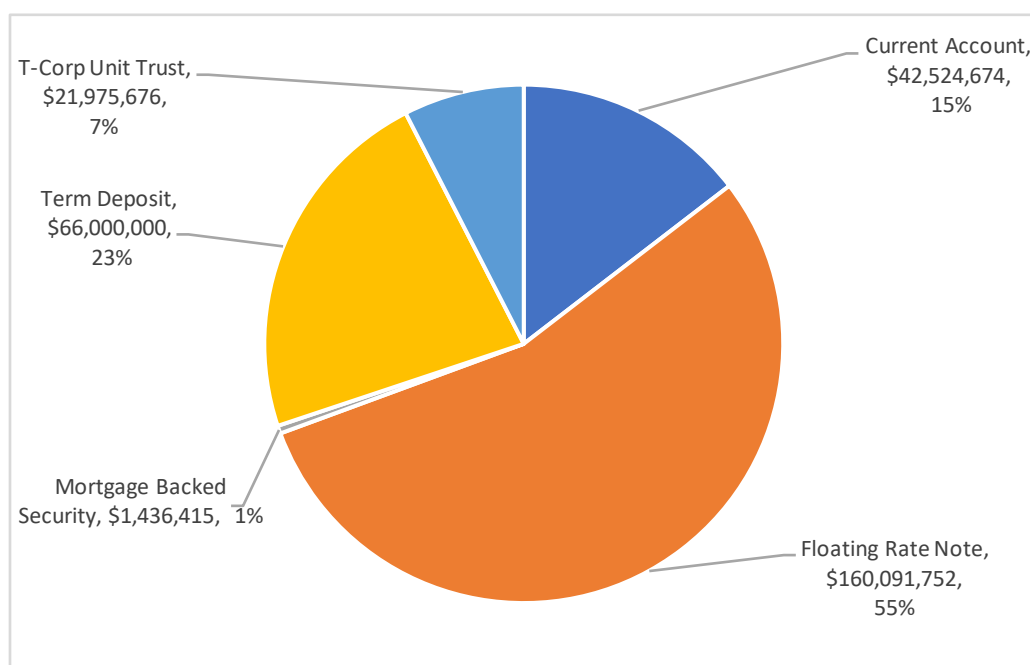
That Council receives and notes this report.

REPORT

Clause 212 of the *Local Government (General) Regulation 2005* requires that the Responsible Accounting Officer must provide Council with a written report setting out details of all money that Council has invested under section 625 of the *Local Government Act 1993*.

Council's Portfolio

At 30th April 2020, Council held investments with a market value of \$292 million. Council's investment register detailing all its investments is provided as an attachment to this report. In summary, Council's portfolio consisted of investments in:



The ratio of market value compared to face value of various debt securities is shown in the table below.

Asset Class	Apr-20	Jun-19
Senior Debts (FRN's ,TCD's & FRB)*	100.25%	100.76%
MBS (Reverse Mortgage Backed Securities)	55.08%	59.48%
T-Corp Unit Trusts	104.65%	103.65%

*Definition of terms

- *Transferrable Certificate of Deposit (TCD)* - security issued with the same characteristics as a Term Deposit however it can be sold back (transferred) in to the market prior to maturity. A floating TCD pays a coupon linked to a variable benchmark (90 days BBSW).
- *Fixed Rate Bond (FRB)* – returns Fixed Coupon (interest) Rate and is tradeable before maturity.

The economic environment globally, including Australia, suffered significantly from the start of the COVID-19 pandemic in March. The market value of Council's investment in FRN's has

since improved. Council has sufficient funds in its current account and has no plans at this stage to sell off any of its FRN's to meet its short-term cashflow requirements.

Council is fully compliant with the requirements of the Ministerial Investment Order including the grandfathering provisions. The grandfathering provisions state that Council may continue to hold to maturity, redeem or sell investments that comply with previous Ministerial Investment Orders. Any new investments must comply with the most recent Order. Council continues to closely monitor the investments in its portfolio to ensure continued compliance and minimal exposure to risk.

Council is committed to NSW TCorp's balanced investment framework and held 19.60% of its portfolio in ADI's rated BBB and below.

Portfolio Maturity Profile

The table below shows the percentage of funds invested at different durations to maturity.

Term to Maturity	Total	% Holdings	Term to Maturity Policy Limit Minimum	Term to Maturity Policy Limit Maximum	Complies to Investment Policy' "Yes/No"
Current Account	42,524,674	14.56%			
Term Deposits < 1 Yr	49,000,000	16.78%			
T-Corp Unit Trust	21,975,676	7.53%			
Tradeable securities	160,091,752	54.82%			
Portfolio % < 1 Yr - (Short term liquidity)	\$273,592,101	93.69%	40%	100%	Yes
Term Deposit > 1 Yr < 3Yrs	17,000,000	5.82%	0%	60%	Yes
Grand Fathered Securities	1,436,415	0.49%	N/A	N/A	Yes
Portfolio % Medium term liquidity)	\$18,436,415	6.31%			Yes
Total Portfolio	\$292,028,517	100.00%			

Market Value by Issuer and Institution Policy limit as per Investment Policy

Issuer	Security Rating	Market Value	% Total Value	Maximum Institutional Policy Limit % holdings	Complies to Investment Policy' "Yes/No"
AMP Bank Ltd	BBB+	10,594,367	3.63%	25%	Yes
ANZ Banking Group Ltd	AA-	18,096,514	6.20%	25%	Yes
Auswide Bank Ltd	BBB	7,001,734	2.40%	15%	Yes
Bank Australia Ltd	BBB	3,491,108	1.20%	15%	Yes
Bank of China/Sydney	A	2,002,066	0.69%	25%	Yes
Bank of Communications Co. Ltd/Sydney	A-	2,965,749	1.02%	25%	Yes
Bank of Nova Scotia	A+	5,504,472	1.88%	25%	Yes
Bank of Queensland Ltd	BBB+	9,510,967	3.26%	15%	Yes
Bendigo & Adelaide Bank Ltd	BBB+	500,007	0.17%	15%	Yes
Citibank Australia Ltd	A+	982,793	0.34%	25%	Yes
Commonwealth Bank of Australia Ltd	AA-	65,146,142	22.31%	35%	Yes
Credit Union Australia Ltd	BBB	4,478,207	1.53%	15%	Yes
Emerald Reverse Mortgage Trust (Class A)	AAA	681,918	0.23%	35%	Yes
Emerald Reverse Mortgage Trust (Class C)	A	754,498	0.26%	2%	Yes
Heritage Bank Ltd	BBB+	3,512,506	1.20%	15%	Yes
HSBC Sydney Branch	AA-	7,894,144	2.70%	25%	Yes
Macquarie Bank	A+	13,933,067	4.77%	25%	Yes
Members Banking Group Ltd t/a RACQ Bank	BBB+	2,493,961	0.85%	15%	Yes
Members Equity Bank Ltd	BBB	1,604,549	0.55%	15%	Yes
National Australia Bank Ltd	AA-	33,198,696	11.37%	35%	Yes
Newcastle Permanent Building Society Ltd	BBB	3,523,977	1.21%	15%	Yes
NSW Treasury Corporation	AAA	20,887,288	7.15%	35%	Yes
NSW Treasury Corporation	AA	1,088,387	0.37%	35%	Yes
P&N Bank Ltd	BBB	2,000,000	0.68%	15%	Yes
Police Credit Union	Not Rated	2,000,000	0.68%	2%	Yes
Qbank	BBB-	4,435,920	1.52%	15%	Yes
Rabobank Australia Ltd	A+	4,013,104	1.37%	25%	Yes
Suncorp Bank	A+	7,973,922	2.73%	25%	Yes
Teachers Mutual Bank Ltd	BBB	2,106,327	0.72%	15%	Yes
Westpac Banking Corporation Ltd	AA-	49,652,130	17.00%	35%	Yes
Portfolio Total		\$292,028,517	100.00%		

Overall Portfolio Credit Framework compliance to Investment Policy

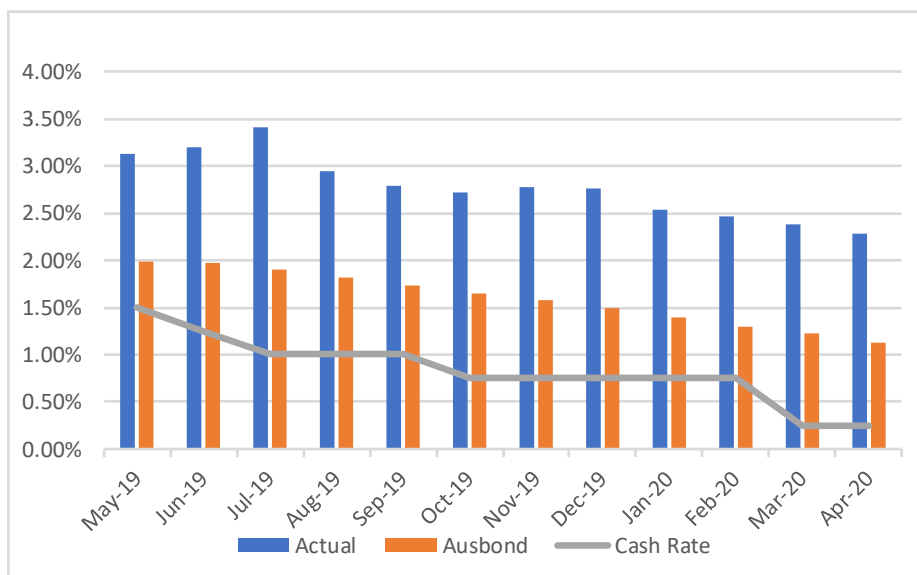
Credit Rating	Market Value	% Portfolio	Maximum Policy Limit	Complies to Investment Policy' "Yes/No"
AAA Category	21,569,206	7.39%	100%	Yes
AA Category	175,076,013	59.95%	100%	Yes
A Category	38,129,670	13.06%	60%	Yes
BBB Category	55,253,627	18.92%	40% - 45%	Yes
Unrated	2,000,000	0.68%	5% - 10%	Yes
Total Portfolio	\$292,028,517	100.00%		

Portfolio performance against relevant market benchmark.

Council's Investment Policy prescribes the AusBond Bank Bill Index (ABBI) as a benchmark to measure return on cash and fixed interest securities. The ABBI represents the average daily yield of a parcel of bank bills. Historically there has been a positive correlation between changes in the cash rate and the resulting impact on the ABBI benchmark.

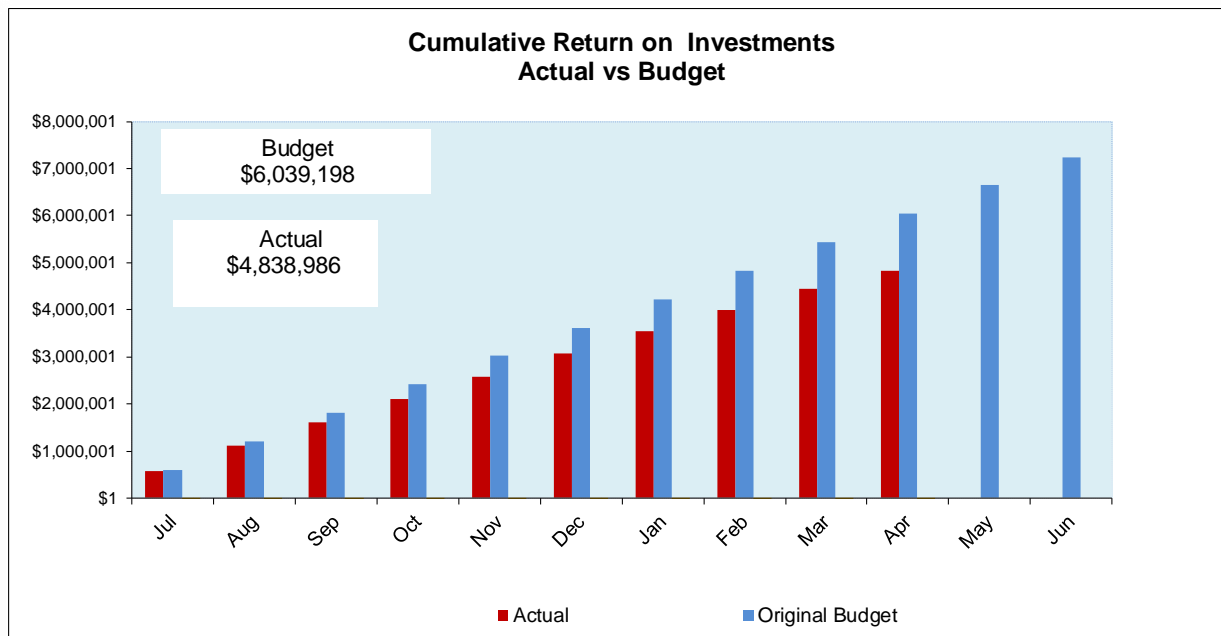
The portfolio yield to 30th April 2020 exceeded the AusBond Bank Bill index by 117 basis points (2.29% against 1.12 %).

Council portfolio continues to perform at above benchmark rates despite ongoing margin contraction and significantly lower market term deposit yields. Comparative yields for the previous months are charted below:



Performance of Portfolio Returns against Budget

Council's investment income for April 2020 is lower than the budget by \$1.2m.



Investment Portfolio at a Glance

Portfolio Performance	✓	The portfolio yield to 30 th April 2020 exceeded the AusBond Bank Bill index by 117 basis points (2.29% against 1.12%).
Annual Income vs. Budget	✓	Council's investment interest income is lower than the budget by \$1.2m as at 30 th April 2020 and will be closely monitored.

Investment Policy Compliance

Legislative Requirements	✓	Fully Compliant
Portfolio Credit Rating Limit	✓	Fully Compliant
Institutional Exposure Limits	✓	Fully Compliant
Overall Portfolio Credit Limits	✓	Fully Compliant
Term to Maturity Limits	✓	Fully Compliant

Economic Outlook – Reserve Bank of Australia

The Reserve Bank has left the official cash rate on hold at 0.25 per cent in its meeting on 5th May 2020. The current 0.25 per cent cash rate is at a historically low level and impacts returns on investment.

Certificate of Responsible Accounting Officer

The Chief Financial Officer, as Responsible Accounting Officer, certifies that the investments listed in the attached report have been made in accordance with section 625 of the *Local Government Act 1993*, clause 212 of the *Local Government (General) Regulation 2005* and Council's Investment Policy at the time of their placement. The previous investments are covered by the grandfathering clauses of the current investment guidelines issued by the Minister for Local Government.

Independent verification by Head of Audit, Risk and Improvement (HARI)

Council has requested an on-going independent review of its investment portfolio by the Audit Risk and Improvement Committee (ARIC) or its representative under delegated authority. The ARIC has agreed for its Chairperson to provide a certificate on a quarterly basis – the confirmation on investment to February 2020 is provided as an attachment to this report.

CONSIDERATIONS

Economic	Council's investment interest income is lower than the budget by \$1.2m as at 30 th April 2020 and will be closely monitored.
Environment	There are no environmental and sustainability considerations.
Social	There are no social and cultural considerations.
Civic Leadership	There are no civic leadership and governance considerations.
Legislative	Council is fully compliant with the requirements of the <i>Local Government Act 1993</i> – Investment Order (authorized investments) and with reporting requirements under clause 212 of the <i>Local Government (General) Regulation 2005</i> .
Risk	The capital value and return on investment is subject to market risks. Investment limits prescribed in Council's policy framework is aimed to mitigate these risks.

ATTACHMENTS

1. Investment Portfolio - April 2020
2. ARIC Certification of Investment Portfolio



Portfolio Valuation As At 30 April 2020

Fixed Interest Security	Maturity Date	Security Rating	Face Value Current	Market Value	% Total Value	Running Yield
CBA Business Saver		AA-	\$40,767,371.74	\$40,767,371.74	13.96%	0.50%
CBA General Account		AA-	\$1,158,315.02	\$1,158,315.02	0.40%	0.10%
AMP Notice Account		BBB+	\$276,040.81	\$276,040.81	0.09%	1.30%
AMP Business Saver		BBB+	\$322,945.98	\$322,945.98	0.11%	0.75%
			\$42,524,673.55	\$42,524,673.55	14.56%	
Fixed Rate Bond						
AMP Bank	7/12/2020	BBB+	\$5,000,000.00	\$5,004,815.00	1.71%	2.99%
			\$5,000,000.00	\$5,004,815.00	1.71%	
Floating Rate Deposit						
Westpac	18/08/2022	AA-	\$6,000,000.00	\$6,000,000.00	2.05%	1.95%
			\$6,000,000.00	\$6,000,000.00	2.05%	
Floating Rate Note						
AMP Bank	10/09/2021	BBB+	\$5,000,000.00	\$4,990,565.00	1.71%	1.65%
ANZ Bank	9/05/2023	AA-	\$3,000,000.00	\$3,021,786.00	1.03%	1.81%
ANZ Bank	6/12/2023	AA-	\$7,000,000.00	\$7,077,014.00	2.42%	1.58%
ANZ Bank	29/08/2024	AA-	\$5,000,000.00	\$5,002,295.00	1.71%	1.58%
ANZ Bank	16/01/2025	AA-	\$3,000,000.00	\$2,995,419.00	1.03%	0.90%
Auswide Bank	13/07/2020	BBB	\$2,000,000.00	\$2,000,696.00	0.69%	1.33%
Auswide Bank	6/11/2020	BBB	\$2,000,000.00	\$2,001,038.00	0.69%	2.02%
Bank Australia	30/08/2021	BBB	\$1,500,000.00	\$1,507,842.00	0.52%	2.11%
Bank Australia	2/12/2022	BBB	\$2,000,000.00	\$1,983,266.00	0.68%	1.47%
Bank of China (Australia)	19/04/2021	A	\$2,000,000.00	\$2,002,066.00	0.69%	1.16%
Bendigo and Adelaide	25/01/2023	BBB+	\$500,000.00	\$500,006.50	0.17%	1.16%
BOQ	26/10/2020	BBB+	\$1,500,000.00	\$1,503,424.50	0.51%	1.28%
BOQ	18/05/2021	BBB+	\$1,000,000.00	\$1,007,542.00	0.35%	2.38%
Citibank, N.A.	14/11/2024	A+	\$1,000,000.00	\$982,793.00	0.34%	1.80%
Commonwealth Bank	25/04/2023	AA-	\$3,000,000.00	\$3,015,006.00	1.03%	0.91%
Commonwealth Bank	16/08/2023	AA-	\$7,500,000.00	\$7,565,115.00	2.59%	1.84%
Commonwealth Bank	11/01/2024	AA-	\$9,500,000.00	\$9,640,334.00	3.30%	1.31%
Credit Union Australia	6/09/2021	BBB	\$2,000,000.00	\$2,010,324.00	0.69%	1.80%
Credit Union Australia	24/10/2024	BBB	\$2,500,000.00	\$2,467,882.50	0.85%	1.24%
Heritage Bank	29/03/2021	BBB+	\$3,500,000.00	\$3,512,505.50	1.20%	1.62%
HSBC	27/09/2024	AA-	\$3,000,000.00	\$2,944,239.00	1.01%	1.26%
HSBC	27/09/2024	AA-	\$2,000,000.00	\$1,962,826.00	0.67%	1.26%
HSBC Bank Australia	7/12/2022	AA-	\$3,000,000.00	\$2,987,079.00	1.02%	1.35%
Macquarie Bank	21/06/2022	A	\$2,000,000.00	\$1,999,666.00	0.68%	1.21%
Macquarie Bank	7/08/2024	A	\$4,000,000.00	\$3,960,572.00	1.36%	1.72%
Macquarie Bank	12/02/2025	A+	\$3,000,000.00	\$2,972,829.00	1.02%	1.76%
Members Equity Bank	16/04/2021	BBB	\$1,600,000.00	\$1,604,548.80	0.55%	1.41%
NAB	16/05/2023	AA-	\$2,000,000.00	\$2,014,924.00	0.69%	1.81%
NAB	26/09/2023	AA-	\$8,000,000.00	\$8,066,576.00	2.76%	1.38%
NAB	26/09/2023	AA-	\$4,000,000.00	\$4,033,288.00	1.38%	1.38%
NAB	26/02/2024	AA-	\$5,000,000.00	\$5,057,060.00	1.73%	1.89%
NAB	19/06/2024	AA-	\$4,000,000.00	\$4,026,848.00	1.38%	1.57%
Newcastle Permanent	24/01/2022	BBB	\$2,000,000.00	\$2,017,884.00	0.69%	1.77%

Fixed Interest Security	Maturity Date	Security Rating	Face Value		% Total Value	Running Yield
			Current	Market Value		
Newcastle Permanent	6/02/2023	BBB	\$1,500,000.00	\$1,506,093.00	0.52%	2.32%
QBANK	14/12/2021	BBB-	\$1,000,000.00	\$993,475.00	0.34%	2.09%
QBANK	25/03/2022	BBB-	\$1,500,000.00	\$1,484,199.00	0.51%	1.86%
QBANK	6/12/2022	BBB-	\$2,000,000.00	\$1,958,246.00	0.67%	1.70%
Rabobank Australia Branch	3/03/2022	A+	\$2,000,000.00	\$2,013,104.00	0.69%	1.67%
RACQ Bank	11/05/2020	BBB+	\$1,000,000.00	\$1,000,166.00	0.34%	2.01%
RACQ Bank	23/05/2022	BBB+	\$1,500,000.00	\$1,493,794.50	0.51%	1.93%
ScotiaBank	8/09/2022	A+	\$3,000,000.00	\$3,005,439.00	1.03%	1.47%
ScotiaBank	7/09/2023	A+	\$2,500,000.00	\$2,499,032.50	0.86%	1.53%
Suncorp	12/04/2021	A+	\$2,000,000.00	\$2,015,644.00	0.69%	1.56%
Suncorp	16/08/2022	A+	\$1,000,000.00	\$1,003,663.00	0.34%	1.88%
Suncorp	30/07/2024	A+	\$3,000,000.00	\$2,972,769.00	1.02%	0.88%
Suncorp	30/07/2024	A+	\$2,000,000.00	\$1,981,846.00	0.68%	0.88%
Teachers Mutual Bank	2/07/2021	BBB	\$2,100,000.00	\$2,106,327.30	0.72%	1.67%
Westpac	6/03/2023	AA-	\$5,000,000.00	\$5,029,510.00	1.72%	1.38%
Westpac	16/11/2023	AA-	\$6,000,000.00	\$6,050,592.00	2.07%	1.86%
Westpac	24/04/2024	AA-	\$4,000,000.00	\$4,059,848.00	1.39%	1.26%
Westpac	16/08/2024	AA-	\$2,500,000.00	\$2,512,180.00	0.86%	1.79%
			\$151,700,000.00	\$152,121,188.10	52.09%	
Floating Rate TCD						
Bank of Communications	28/10/2022	A-	\$3,000,000.00	\$2,965,749.00	1.02%	1.00%
			\$3,000,000.00	\$2,965,749.00	1.02%	
Mortgage Backed Security						
EmeraldMBS2006-1A	21/08/2051	AAA	\$1,107,870.78	\$681,917.73	0.23%	1.34%
EmeraldMBS2006-1C	21/08/2056	A	\$1,000,000.00	\$524,726.00	0.18%	2.09%
EmeraldMBS2007-1C	23/07/2057	A	\$500,000.00	\$229,771.50	0.08%	1.08%
			\$2,607,870.78	\$1,436,415.23	0.49%	
Term Deposit						
Auswide Bank	6/09/2021	BBB	\$3,000,000.00	\$3,000,000.00	1.03%	1.80%
BOQ	19/08/2020	BBB+	\$1,000,000.00	\$1,000,000.00	0.34%	3.05%
BOQ	7/09/2020	BBB+	\$1,000,000.00	\$1,000,000.00	0.34%	3.00%
BOQ	7/09/2020	BBB+	\$1,000,000.00	\$1,000,000.00	0.34%	3.00%
BOQ	8/02/2021	BBB+	\$2,000,000.00	\$2,000,000.00	0.68%	3.60%
BOQ	7/02/2022	BBB+	\$2,000,000.00	\$2,000,000.00	0.68%	3.75%
Commonwealth Bank	4/05/2020	AA-	\$3,000,000.00	\$3,000,000.00	1.03%	1.37%
Macquarie Bank	21/05/2020	A+	\$3,000,000.00	\$3,000,000.00	1.03%	1.60%
Macquarie Bank	1/06/2020	A+	\$2,000,000.00	\$2,000,000.00	0.68%	1.60%
NAB	1/07/2020	AA-	\$5,000,000.00	\$5,000,000.00	1.71%	1.58%
NAB	31/07/2020	AA-	\$2,000,000.00	\$2,000,000.00	0.68%	1.60%
NAB	30/09/2020	AA-	\$3,000,000.00	\$3,000,000.00	1.03%	1.60%
P&N Bank	14/08/2020	BBB	\$2,000,000.00	\$2,000,000.00	0.68%	3.00%
Police Credit Union SA	16/08/2021	Unrated	\$2,000,000.00	\$2,000,000.00	0.68%	3.20%
Rabobank Australia Branch	29/08/2022	A+	\$2,000,000.00	\$2,000,000.00	0.68%	3.38%
Westpac	2/09/2020	AA-	\$5,000,000.00	\$5,000,000.00	1.71%	1.59%
Westpac	8/09/2020	AA-	\$5,000,000.00	\$5,000,000.00	1.71%	1.62%
Westpac	28/09/2020	AA-	\$4,000,000.00	\$4,000,000.00	1.37%	3.05%
Westpac	28/09/2020	AA-	\$4,000,000.00	\$4,000,000.00	1.37%	3.05%
Westpac	14/12/2020	AA-	\$3,000,000.00	\$3,000,000.00	1.03%	2.88%
Westpac	21/12/2020	AA-	\$3,000,000.00	\$3,000,000.00	1.03%	3.00%
Westpac	31/08/2022	AA-	\$2,000,000.00	\$2,000,000.00	0.68%	3.32%
			\$60,000,000.00	\$60,000,000.00	20.55%	
F1 Total			\$270,832,544.33	\$270,052,840.88	92.47%	

Fixed Interest Security	Maturity Date	Security Rating	Face Value Current	Market Value	% Total Value	Running Yield
			Face Value			
			Current	Market Value		
Security Type						
NSWTC IM Cash Fund			20,000,000.00	20,887,288.43	7.15%	
NSWTC IM Short Term Income Fund			1,000,000.00	1,088,387.27	0.37%	
			21,000,000.00	21,975,675.70	7.53%	
F1 Total			270,832,544.33	270,052,840.88	92.47%	
Portfolio Total			291,832,544.33	292,028,516.58	100.00%	



CERTIFICATE OF INVESTMENT CONFIRMATION

Investment Month	December 2019 – February 2020
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This is to certify that the face value of all investments purchased between the period 1 December 2019 to 29 February 2020 which is included in the "Portfolio Valuation report dated 29 March 2019" which will be tabled to the Liverpool City Council, Ordinary Council meeting in May 2020 have been validated for existence against external third party documents by the Head of Audit, Risk and Improvement.

All Floating Rate Note sales for the period have been agreed to bank certificates and corresponding deposits in Liverpool City Council's General Fund bank account statement.

This Certificate of Investment Confirmation is approved by me as Chairperson of the Audit, Risk and Improvement Committee on the validations works performed by Internal Audit.

A handwritten signature in black ink, appearing to read "Andrew McLeod".

Audit, Risk and Improvement Committee Chairperson

Andrew McLeod

Date: 1 May 2020

CORP 02

Reducing Red Tape

Strategic Direction	Leading through Collaboration Strive for best practice in all Council processes
File Ref	114401.2020
Report By	Jessica Saliba - Senior Governance & Probity Officer
Approved By	George Hampouris - Acting Director City Corporate

EXECUTIVE SUMMARY

On 28 October 2019, Council endorsed the Development of Policies, Standards, Charters, Procedures and Strategies Framework (Framework), and directed the CEO to commence a process of workshopping existing policies with councillors, with a view to assessing each existing policy's status under the framework by December 2020.

The following Council adopted policies for review were presented at the May Councillor Briefing and are now referred to Council.

RECOMMENDATION

That Council:

1. Rescind the following policies:
 - 1.1 Signage on Council Land Policy;
 - 1.2 Use of Public Address (PA) Systems on Council Owned Properties Policy;

REPORT

The Framework identifies five tiers of policy and procedural documents and defines the features of each type of document. This will allow the policy burden on Council to be reduced, and mandates operational processes to be managed by the CEO.

It is recommended that Council rescind the above policies in question as they are now covered under legislation. These include the *Local Government Act 1993* and *Environmental Planning and Assessment Act 1979*.

CONSIDERATIONS

Economic	There are no economic and financial considerations.
Environment	There are no environmental and sustainability considerations.
Social	There are no social and cultural considerations.
Civic Leadership	Operate a well-developed governance system that demonstrates accountability, transparency and ethical conduct.
Legislative	Local Government Act 1993 Environmental Planning and Assessment Act 1979
Risk	There is no risk associated with this report.

ATTACHMENTS

1. Signage on Council Land Policy
2. Use of Public Address (PA) Systems on Council Owned Properties Policy



SIGNAGE ON COUNCIL LAND POLICY

Adopted: 28 September 2011

TRIM 093915.2011



SIGNAGE ON COUNCIL OWNED LAND

1. DEFINITIONS

“Variable message sign” means an advertisement whereby the message, design or wording displayed may be changed at pre-set timing intervals or by any mechanical or electric source of power.

“Vehicle-mounted sign” means an advertisement displayed on a vehicle, trailer or the like, where the vehicle acts as part of the supporting structure for the advertisement. This definition does not apply to vehicles with magnetic, painted, or sticker advertising.

“Portable Sign” advertising or advertising structure that is not fixed to a physical point and is removed from its position at the close of business every day and includes A frame signs, sandwich boards and the like

2. BACKGROUND

On 29 November 2010, Council resolved to prepare a policy regarding trailer advertising signs in the City of Liverpool, review the policy and seek public comment.

Signage is regulated through Council's Liverpool Local Environmental Plan 2008, Development Control Plan 2008 and the State Environmental Planning Policy No. 64 Advertising and Signage.

Some signage structures have the potential to be a hazardous distraction to drivers and potentially cause an obstruction to traffic and pedestrians; Council needs to be clear on what signage is strictly prohibited on Council owned land.

3. PURPOSE/OBJECTIVES

The purpose of this Policy is to address the issue of unauthorised signage on Council owned land.

4. POLICY STATEMENT

4.1 Unauthorised signage

4.1.1 Variable message signs, vehicle-mounted signs and portable signs are not permitted on Council owned land, including public roads and road verges.

4.1.2 Signs erected by Council or other public authorities are exempt from this policy.



SIGNAGE ON COUNCIL OWNED LAND

4.2 Enforcement

Council officers may issue penalty infringement notices and initiate legal proceedings for any detected breaches.

AUTHORISED BY
Council

EFFECTIVE FROM
28 September 2011

DEPARTMENT RESPONSIBLE
City Planning

REVIEW DATE
September 2016

REFERENCES

Environmental Planning and Assessment Act 1979
Liverpool Development Control Plan 2008
Liverpool Local Environmental Plan 2008
State Environmental Planning Policy No. 64 Advertising and Signage



The Use of Public Address (PA) Systems on Council Owned Properties Policy

Trim: 074258.2011-01

DEFINITIONS

- **Authorised officer** means a Council officer holding a Delegation.
- **Council** means Liverpool City Council
- **NSW OEH** means NSW Office of Environment and Heritage
- **Delegation** means the legal instrument whereby powers are conferred on an authorised officer by the General Manager to act for and on behalf of Council as its agent where Council has been given those powers by legislation.
- **DA** means Development Application.
- **EPA** means Environment Protection Authority
- **EPA Act** means the *Environmental Planning and Assessment Act 1979*.
- **The Use of Public Address (PA) Systems on Council Owned Properties** means this policy.
- **LG Act** means the *Local Government Act 1993* (NSW).
- **Notice** means a statutory notice issued under the POEO Act, the EPA Act, the LG Act or any other Act.
- **POEO Act** means the *Protection of the Environment Operations Act 1997* (NSW).
- **Penalty notice** means a penalty notice which is used for offences prescribed by legislation whereby a fine is given. The value of the fine is also prescribed by legislation.

BACKGROUND

Council has determined that guidelines are needed that can be implemented and enforced to minimise the impact of noise emanating from Council owned recreation areas and public halls/community centres, on nearby residential properties. The guidelines (policy) are to establish the applicable standards that are to be enforced, and include details of the fines for breaches of those standards.

POLICY STATEMENT

Liverpool City Council's Use of Public Address (PA) Systems on Council Owned Properties Policy establishes standards for Council officers to act promptly, consistently and effectively in response to allegations of excessive noise complaints made by members of the public.

Organisers of events will need to undertake measures to ensure that the sound levels will not exceed the maximum level recommended by the EPA/NSW OEH and described in this policy.

All authorised officers with enforcement duties, functions and responsibilities must act at all times in good faith and within their powers of delegation.

Council will take enforcement action when it is deemed that noise levels have been exceeded. Authorised officers should apply standards of reasonableness, common sense and good judgment, whilst remaining firm and maintaining the ability to put in place effective resolutions.

OBJECTIVES

The aim of this policy is to:

- Provide clear guidelines for the management of Council's enforcement actions in response to complaints relating to excessive noise in the use of public address (PA) systems on Council owned properties.
- Provide a consistent approach to the investigation of complaints relating to excessive noise in the use of public address (PA) systems on Council owned properties.
- Ensure the principles of procedural fairness and natural justice are followed.
- Provide an effective process of community education, awareness and consultation.
- Determine whether complaints relating to excessive noise in the use of public address (PA) systems on Council owned properties warrants investigation
- Determine whether complaints relating to excessive noise in the use of public address (PA) systems on Council owned properties warrants enforcement action.

NOISE STANDARDS

This policy seeks to outline the point at which generation of noise at a public event becomes unacceptable and the means that Council will undertake to enforce non-compliance with these standards.

Council provides access to Council's parks and halls on the following basis:

- *Noise is to be controlled by the Hirer and is not to create a nuisance to other park users. Therefore, the use of public address systems, large sound systems and other activities that generate excessive amounts of noise cannot be used without the written permission of Council.*
- *The number of annual events held will not exceed an amount deemed reasonable by Council and will be dealt with on a case by case basis, where PA systems are used on or within Council owned recreation areas and public halls/community centres. Organisers of these events will need to undertake all necessary measures to ensure that the ambient background noise level (LA90) in any octave band centre frequency (31.5Hz to 8KHz inclusive) is not exceeded by more than 5dB. It is their responsibility to ensure that this does not occur.*

Approval is also obtained, in certain circumstances, through Council's Development Application (DA) process in order to undertake an event. In these circumstances the DA will stipulate the specific regulations that need to be adhered to for each event. A typical condition of DA consent provides the following:

- *The LA10 noise level emitted while entertainment is being provided (as determined in accordance with Australian Standard AS 1055.1-1997, Acoustics - Description and measurement of environmental noise, Part 1: General procedures) must not exceed the ambient background noise level (LA90) in any octave band centre frequency (31.5Hz to 8KHz inclusive) by more than 5dB:*
 - (a) *At the boundary of a lot on which any residential accommodation is located, and*
 - (b) *If the existing building is on the same lot as (but not in) a building containing any residential accommodation - on the outside wall of the building containing that accommodation, and*

- (c) *If the existing building contains any residential accommodation - within the residential premises concerned.*

Subclause (a) does not apply in relation to any boundary of the lot on which the existing building is located unless that boundary is shared with another lot on which residential accommodation is located.

It should also be noted that Musical instruments and sound equipment (radios, TVs, tape recorders, record or compact disc players, public address systems, computer games) can be used on the days and between the times stipulated below. The sound generated can not exceed the ambient background noise level (LA90) in any octave band centre frequency (31.5Hz to 8KHz inclusive) by more than 5dB at the locations (a), (b), and (c) above. The times and days when this equipment can be used is as follows:

- *Monday to Thursday and Sunday from 8am to 10pm*
- *Friday, Saturday or the day immediately before a public holiday from 8am to 12 mid night but can not exceed the ambient background noise level (LA90) in any octave band centre frequency (31.5Hz to 8KHz inclusive) by more than 5dB as stated above.*

Outside of the hours stated, restrictions can be placed on using these articles, if they cause offensive noise. Offensive noise is defined as:

- *Noise that, by reason of its level, nature, character or quality, or the time at which it is made, or any other circumstance, is harmful to (or is likely to be harmful to) a person who is outside the premises from which it is emitted, or interferes unreasonably with (or is likely to interfere unreasonably with) the comfort or repose of a person who is outside the premises from which it is emitted.*

The POEO Act 1997 gives Council Officers the power to investigate and/or fine noise polluters. Council officers can issue Noise Abatement Orders, Noise Abatement Directions and Noise Control Notices.

Should the user breach the noise standards listed within this policy, users will be fined and owners consent to use Council land/property will not be given for a period of 12 months.

ISSUING FINES

As stated previously, all users of Council owned recreation areas and public halls/community centres that breach noise levels allowed under the relevant acts will be fined an amount that is allowable under the relevant legislation applicable at the time the fine is issued. That user will also be informed that owners consent to use or hire Council land/property will not be given for a period of 12 months.

AUTHORISED BY

Council

EFFECTIVE FROM

23 May 2011

DEPARTMENT RESPONSIBLE

Executive Services
City Services
City Planning

REVIEW DATE

May 2013

THIS POLICY HAS BEEN DEVELOPED AFTER CONSULTATION WITH

Councillors
Executive Services
City Services
City Planning

ATTACHMENTS

Nil

REFERENCES

Prevention of Environment Operations Act 1997
Prevention of Environment Operations (Noise Control) Regulation 2008
NSW Office of Environment & Heritage – Noise Guide for Local Government

CORP 03

Budget Review - March 2020

Strategic Direction	Generating Opportunity Meet the challenges of Liverpool's growing population
File Ref	116503.2020
Report By	Earl Paradeza - Senior Management Accountant
Approved By	Vishwa Nadan - Chief Financial Officer

EXECUTIVE SUMMARY

In June 2019 Council adopted its 2019/20 operating budget with projected revenue of \$305.8m and expenditure of \$205.0m. In terms of the net operating result before grants and contributions provided for capital purposes, the Council budgeted for an operating deficit of \$2.178m.

For the two quarters ended 31 December 2019, Council approved adjustments through resolutions and the budget review process, resulting in a revised revenue target of \$293.9m and expenditure of \$204.5m. This translated to a net operating deficit before grants and contributions provided for capital purposes of \$2.102m.

The review of Council's budget at 31 March 2020 identified further adjustments and if approved will result in a \$5.490m net operating deficit before grants and contributions for capital purposes for 2019/20 (Ref attachment 1 – Note D). The adjustments include the impact of COVID 19 situation on Council's budget.

The Quarter 3 budget review for 2019/20 has also resulted in a net \$32.1m (Ref attachment 1 – Note E) decrease in Council's capital expenditure program, primarily owing to deferrals of \$7.11 property acquisitions, and the delayed delivery of anticipated developer works-in-kind.

RECOMMENDATION

That Council approves the identified budget variations in accordance with this report.

REPORT

Legislative Requirements

Clause 203(1) of the Local Government (General) Regulation 2005 requires the Responsible Accounting Officer to provide a quarterly budget review not later than two months after each quarter's end. The Office of Local Government has given one-month extension to Councils to present Q3 budget review allowing Council Staff to focus more on responding to the COVID 19 situation. This report provides an overview of the results on the financial review for the quarter ended 31 March 2020.

Commentary**Operating Budget**

In June 2019, Council adopted its 2019/20 operating budget with projected revenue of \$305.8m and expenditure of \$205.0m. In terms of the net operating result before grants and contributions provided for capital purposes, the Council budgeted for an operating deficit of \$2.178m.

For the two quarters ended 31 December 2019, Council approved adjustments through resolutions and the budget review process, resulting in a revised revenue target of \$293.9m and expenditure of \$204.5m. This translated to a net operating deficit before grants and contributions provided for capital purposes of \$2.102m.

A comprehensive budget review conducted at 31 March 2020 has resulted in further budget adjustments, as detailed in **Attachment 2**. As part of the Budget Review, managers have conducted a review of their programs with a view to providing a revised forecast for the financial year ended 30 June 2020. Managers take into consideration events that have occurred to date and/or information that has become available since the adoption of the original budget and the impact of which provides the basis for the budget adjustments.

The review has resulted in \$35.525m (Ref attachment 1 – Note A) decrease in total revenue mainly attributable to the following:

A. Due to COVID 19

- - \$15.0m reduction in anticipated \$7.11 contributions;
- - \$10.0m delays in Developer Works-In-Kind;
- - \$1.5m decrease in environmental compliance levy and principal certifying inspection fees;
- - \$1.1m decrease in investment revenue due to decline in market value of investments;
- - \$835k decrease in development application assessment fees and pre-DA meetings;

- - \$500k decrease in parking fines revenue;
- - \$401k decrease in property lease rentals;
- - \$400k decrease in car parking fees revenue;
- - \$368k decrease in revenue from hall hire venues;
- - \$107k decrease in rezoning fees revenue;

B. General Business

- - \$1.5m anticipated net gain on sale of assets will not be realised by 30 June 2020;
- - \$1.5m FAST grants received in last financial year;
- - \$1.0m developer contribution relating to Civic Place deferred next financial year;
- - \$900k Edmondson Ave grants received in last financial year;
- - \$567k reversal of sub-lease rental (35 Scott Street);
- - \$500k decrease in revenue due to refunds of prior years' levies for refused or withdrawn applications;
- - \$400k Lighthorse Park grant is not expected this financial year due to delay in project commencement;
- - \$200k City Centre Urban Forest grant is not expected this financial year due to delay in project commencement;
- + \$1.0m increase rates & domestic waste charges based on actual levied;
- + \$300k increase revenue on sale recycling materials;

Decrease in income from child care fees is expected to be maintained by increased grant from the NSW State Government.

Total expenditure is projected to decrease by net \$4.151m (*Ref attachment 1 – Note B*), mainly comprising:

A. Due to COVID 19

- - \$1.4m savings from recruitment freeze;
- - \$546k decrease in horticultural materials;
- - \$446k decrease in expenditure due to cancellation of various events and programs;
- - \$339k decrease in anticipated professional services and contractor expenses;
- - \$178k decrease in trainee expenses;

B. General Business

- - \$750k decrease of land under road write-offs factored in original budget;
- - \$150k decrease in expenditure in other legal expenses;

The proposed budget changes will increase the budgeted operating deficit before grants and contributions for capital purposes to \$5.490m (*Ref attachment 1 – Note D*).

Capital Budget

In June 2019, Council approved its \$156.3m capital works program for 2019/20. Council subsequently approved carry over of projects valued \$17.3m that were planned but not completed in 2018/19.

The third quarter budget review has resulted in \$32.1m decrease to Council's capital expenditure program (*Ref attachment 1 – Note E*). The budget adjustments include the following:

- - \$5.5m Construction of Liverpool Civic Place project deferred to commence construction next financial year;
- - \$3.2m RC37-Main Street Town Centre (Park Frontage) - Edmondson Park works have not yet commenced;
- - \$3.2m Construction of Basin 14 - Edmondson Park land acquisition is unlikely to progress before end of financial year;
- - \$2.9m Prestons Industrial Local Drainage-Catchment F-West of M7 Developer's claim is not expected this financial year;
- - \$2.5m Road Closure 24 Scott Street project deferred next financial year;
- - \$1.9m Cirillo Reserve - Design and Construction of Sports Field delay in project commencement;
- - \$1.2m RMN6-Main Neighbourhood-Edmondson Park works have not yet commenced;
- - \$1.2m CLB2-Bio-Retention Basin-East Leppington acquisition unlikely to occur this financial year;
- - \$1.1m Georges River Foot Bridge Voyager Point works unlikely to commence this financial year;
- - \$1.0m Reduction of anticipated tipping fees for disposed asset;
- + \$1.9m Edmondson Ave - Detailed Design funding towards land acquisition to accommodate the road widening concept design.

At 31 March 2020, Council has a capital expenditure program of \$125.8m as detailed in **Attachment 3**.

The YTD capital expenditure to 31 March 2020 was \$48.2m.

The Table 1 below provides summary of the budget results:

	2020 Original Budget \$	2020 Resolution \$	2020 Q1 Review \$	2020 Q2 Review \$	2020 Q3 Request \$		2020 Proposed Budget \$
Operating income	305,758,493	0	2,262,434	(14,124,737)	(35,525,347)	A	258,370,843
Operating expenditure	(204,997,748)	(82,500)	(815,470)	1,402,425	4,151,224	B	(200,342,069)
Net Operating Result	100,760,745	(82,500)	1,446,964	(12,722,312)	(31,374,123)		58,028,774
Less: Grants & Contributions for Capital Purposes	(102,938,486)	0	224,884	11,208,864	27,986,491		(63,518,247)
Net Operating Result Before Grants & Contributions for capital purposes	(2,177,741)	(82,500)	1,671,848	(1,513,448)	(3,387,632)	C	(5,489,473) D
Add: Depreciation	40,672,239	0	0	0	0		40,672,239
Add: Non-cash Borrowing Costs	115,081	0	0	0	0		115,081
Add: Net Accrual of revenue & expenses	(681,000)	0	0	0	1,081,000		400,000
Add : Asset Write-off / Revaluation decrement	3,750,000	0	0	0	(750,000)		3,000,000
Add: Grants & Contributions for Capital Purpose	102,938,486	0	(224,884)	(11,208,864)	(27,986,491)		63,518,247
Net Changes in Reserves	(25,052,238)	8,585,809	901,955	(2,016,445)	2,865,450		(14,715,469)
Funds Available for Capital Expenditure	119,564,827	8,503,309	2,348,919	(14,738,757)	(28,177,673)		87,500,625
Capital Expenditure Program	(156,287,859)	(17,291,282)	(1,981,787)	17,686,425	32,081,830	E	(125,792,673)
Principal Loan Repayment	(6,657,028)	0	(878,758)	0	0		(7,535,786)
Borrowings	0	0	0	0	0		0
Book Value of Assets Sold	8,478,500	0	0	0	(5,307,000)		3,171,500
Total Capital Expenditure	<u>(154,466,387)</u>	<u>(17,291,282)</u>	<u>(2,860,545)</u>	<u>17,686,425</u>	<u>26,774,830</u>		<u>(130,156,959)</u>
Net Changes in General Fund	(34,901,560)	(8,787,973)	(511,626)	2,947,668	(1,402,843)		(42,656,334)

Details of the proposed budget changes are provided in the attachments.

Attachments 1 - Quarter 3 Budget Review Summary (QBRs): This report presents a summary of Council's budgeted financial position at end of the quarter. The key indicators include:

1. The revised budgeted income and expenditure for the year against the original estimate of annual income and expenditure as shown in Council's Operational Plan
2. Changes following Quarter 3 budget review
3. The proposed revised budget for 2019/20 financial year

Attachments 2 – This report provides details of operating budget adjustments

Attachments 3 – This report provides details of capital budget adjustments

Attachment 4 & 5 – Grants Status Report: Has two components, first listing all annual grant submissions and second, listing all grants that have been applied for during the quarter detailing the project title, amount sought, funding body and status of the application. Council officers are continually seeking alternate sources of funding as opportunities arise.

Attachment 6 - Cash and Investments Statement: Providing a reconciliation of restricted and unrestricted funds to the level of Cash and Investments held as at 31 March 2020

Attachment 8 - Consultancy and Legal Expenses

Attachment 9 - Contracts and Other Expenses

Attachment 10 - City Development Fund and Environment Levy

This Report recommends that Council receives and notes the report and votes the budget variations in accordance with this report.

CONSIDERATIONS

Economic	The revised budget net operating result before Grants and Contributions following Quarter 3 Budget Review and Council resolutions to 31 March 2020 will be a deficit of \$5.490m.
Environment	There are no environmental and sustainability considerations.
Social	There are no social and cultural considerations.
Civic Leadership	Deliver services that are customer focused. Operate a well-developed governance system that demonstrates accountability, transparency and ethical conduct.
Risk	Clause 203(1) of the Local Government (General) Regulation 2005 requires the Responsible Accounting Officer to provide a quarterly budget review not later than two months after each quarter's end. Breach of legislation if not done.

ATTACHMENTS

1. QBRS - Consolidated Financial Results
2. Operating Budget Adjustments
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Liverpool City Council
Summary Financial Results - Consolidated
For the period 1 July 2019 to 31 March 2020

Attachment 1

	2019 Annual Actual	2020 Original Budget	2020 Resolutions	2020 Q1 Review	2020 Q2 Review	2020 Revised Budget	2020 Quarter 3 Request	2020 Proposed Budget
Net Operating Results Before Grants & Contributions for Capital Purposes	1,808,635	(2,177,741)	(82,500)	1,671,848	(1,513,448)	(2,101,841)	(3,387,632)	(5,489,473)
Revenue								
Rates & Annual Charges	131,134,335	136,452,962	0	0	0	136,452,962	1,002,000	137,454,962
User Charges & Fees	18,880,040	19,921,315	0	0	(24,214)	19,897,101	(5,662,541)	14,234,560
Interest & Investment Revenue	8,978,051	7,748,038	0	0	(1,000,000)	6,748,038	(1,081,000)	5,667,038
Grants & Contributions - Operating	19,802,791	16,885,426	0	280,122	(134,909)	17,030,639	1,943,193	18,973,832
Grants & Contributions - Capital (Others) *	53,584,615	38,227,411	0	(224,884)	(11,208,864)	26,793,663	(12,986,491)	13,807,172
Grants & Contributions - Capital (s711) *	41,078,768	64,711,075	0	0	0	64,711,075	(15,000,000)	49,711,075
Other Revenues	21,726,149	12,459,266	0	2,207,196	(1,756,750)	12,909,712	(2,187,508)	10,722,204
Net Gain from the Disposal of Assets	0	8,753,000	0	0	0	8,753,000	(1,553,000)	7,200,000
Share of interests in Joint Ventures	708,444	600,000	0	0	0	600,000	0	600,000
Total Revenue	295,893,192	305,758,493	0	2,262,434	(14,124,737)	293,896,190	(35,525,347) A	258,370,843
Expenses								
Employee Costs	73,180,552	78,519,724	0	(0)	200,498	78,720,222	(1,480,611)	77,239,611
Borrowing Costs	1,624,477	1,424,494	0	275,848	0	1,700,342	0	1,700,342
Materials & Contracts - Tipping & Waste Services	27,804,902	31,219,967	0	0	(2,272,535)	28,947,432	75,000	29,022,432
Materials & Contracts - Other	25,524,096	26,203,925	26,500	405,731	369,412	27,005,568	(1,832,371)	25,173,197
Legal Costs	603,673	921,919	0	0	0	921,919	(248,000)	673,919
Consultants	1,816,284	3,039,938	6,000	126,640	315,000	3,487,578	164,705	3,652,283
Depreciation	39,244,848	40,672,239	0	0	0	40,672,239	0	40,672,239
Other Expenses	17,095,812	19,245,542	50,000	7,251	(14,800)	19,287,993	(79,947)	19,208,046
Net Loss from the Disposal of Assets	10,478,906	0	0	0	0	0	0	0
Revaluation decrement / impairment of IPP&E	2,047,625	3,750,000	0	0	0	3,750,000	(750,000)	3,000,000
Internal Charges	0	0	0	0	0	0	0	0
Total Expenses	199,421,175	204,997,748	82,500	815,470	(1,402,425)	204,493,293	(4,151,224) B	200,342,069
Net Operating Result	96,472,018	100,760,745	(82,500)	1,446,964	(12,722,312)	89,402,897	(31,374,123)	58,028,774
Less: Grants & Contributions for Capital Purposes *	94,663,383	102,938,486	0	(224,884)	(11,208,864)	91,504,738	(27,986,491)	63,518,247
Net Operating Results Before Grants & Contributions for Capital Purposes	1,808,635	(2,177,741)	(82,500)	1,671,848	(1,513,448)	(2,101,841)	(3,387,632) C	(5,489,473) D
Add back: Depreciation	39,244,848	40,672,239	0	0	0	40,672,239	0	40,672,239
Add back: Non-cash Borrowing Costs	214,693	115,081	0	0	0	115,081	0	115,081

Liverpool City Council
Summary Financial Results - Consolidated
For the period 1 July 2019 to 31 March 2020

Attachment 1

	2019 Annual Actual	2020 Original Budget	2020 Resolutions	2020 Q1 Review	2020 Q2 Review	2020 Revised Budget	2020 Quarter 3 Request	2020 Proposed Budget
Add back: Net Accrual of revenue & expenses	6,138,940	(681,000)	0	0	0	(681,000)	1,081,000	400,000
Add back: Asset Write-off / Revaluation decrement	2,209,594	3,750,000	0	0	0	3,750,000	(750,000)	3,000,000
Add back: Grants & Contributions for Capital Purpose	94,663,383	102,938,486	0	(224,884)	(11,208,864)	91,504,738	(27,986,491)	63,518,247
Net changes in Reserves	(17,677,444)	(25,052,238)	8,585,809	901,955	(2,016,445)	(17,580,919)	2,865,450	(14,715,469)
Funds Available for Capital Expenditure	126,602,648	119,564,827	8,503,309	2,348,919	(14,738,757)	115,678,298	(28,177,673)	87,500,625
Capital Expenditure								
City Infrastructure & Environment	75,903,107	86,242,670	6,631,070	909,763	(21,355,202)	72,428,301	(6,501,848)	65,926,453
City Economy & Growth	11,913,593	45,279,189	1,975,556	150,000	1,867,637	49,272,382	(16,612,091)	32,660,291
City Community & Culture	1,383,570	1,769,500	479,456	158,024	198,840	2,605,820	86,530	2,692,350
City Corporate	39,787,900	6,730,000	7,585,700	634,000	0	14,949,700	(3,152,421)	11,797,279
City Presentation	2,498,913	7,051,500	0	0	1,602,300	8,653,800	(402,000)	8,251,800
Strategy & Engagement	64,156	575,000	58,300	0	0	633,300	0	633,300
Property Strategic Projects	10,940,995	8,640,000	561,200	130,000	0	9,331,200	(5,500,000)	3,831,200
Office of the CEO	1,227	0	0	0	0	0	0	0
Capital Works Program	142,493,460	156,287,859	17,291,282	1,981,787	(17,686,425)	157,874,503	(32,081,830)	125,792,673
Principal Loan Repayment	6,507,903	6,657,028	0	878,758	0	7,535,786	0	7,535,786
Borrowings	(19,500,000)	0	0	0	0	0	0	0
Book Value of Assets Disposed	(621,263)	(8,478,500)	0	0	0	(8,478,500)	5,307,000	(3,171,500)
Total Capital Expenditure	128,880,100	154,466,387	17,291,282	2,860,545	(17,686,425)	156,931,789	(26,774,830)	130,156,959
Net Change in General Fund	(2,277,453)	(34,901,560)	(8,787,973)	(511,626)	2,947,668	(41,253,491)	(1,402,843)	(42,656,334)

Liverpool City Council
Operating Budget Adjustments
For the period 1 July 2019 to 31 March 2020

Attachment 2

Summary	Original Budget	Revised Budget	Post Budget Resolutions	New Grants Expense	New Grants Revenue	Transfers	New Requests	Total Request	Proposed Budget
City Community & Culture	(25,678,922)	(25,545,277)	133,645	94,587	1,756,659	56,530	(1,538,547)	369,229	(25,176,048)
City Corporate	91,862,755	94,098,256	2,235,501	0	0	41,868	(2,204,908)	(2,163,040)	91,935,216
City Economy & Growth	77,878,402	75,672,019	(2,206,383)	0	(25,261,491)	(165,000)	(2,693,884)	(28,120,375)	47,551,644
City Infrastructure & Environment	(6,014,686)	(16,972,615)	(10,957,929)	66,666	(2,801,666)	(75,000)	164,289	(2,645,711)	(19,618,326)
City Presentation	(31,149,897)	(31,343,322)	(193,425)	0	(9,800)	18,000	1,594,256	1,602,456	(29,740,866)
Strategy & Engagement	(4,307,341)	(4,322,341)	(15,000)	0	0	0	123,033	123,033	(4,199,308)
Property Strategic Projects	501,195	244,195	(257,000)	0	0	(41,868)	(803,000)	(844,868)	(600,673)
Office of the CEO	(2,330,761)	(2,428,018)	(97,257)	(273,000)	273,000	165,000	140,153	305,153	(2,122,865)
Net Operating Results	100,760,745	89,402,897	(11,357,848)	(111,747)	(26,043,298)	(470)	(5,218,608)	(31,374,123)	58,028,774
Less: Grants & Contributions for Capital Purposes	102,938,486	91,504,738	(11,433,748)	0	(27,986,491)	0	0	(27,986,491)	63,518,247
Net Operating Results before Grants & Contribution for Capital Purposes	(2,177,741)	(2,101,841)	75,900	(111,747)	1,943,193	(470)	(5,218,608)	(3,387,632)	(5,489,473)

Operating Budget Adjustments For the period 1 July 2019 to 31 March 2020

Attachment 2

Directorate	Project	Project Description	Comment	Requests	FUNDING				
					Grants & Contribution	External Reserves	Internal Reserves	General Fund	Total Funding
City Economy & Growth	301121	S7.11 Admin	Reduction in anticipated S7.11 contributions.	(15,000,000)	(15,000,000)				(15,000,000)
City Economy & Growth	102269	RC37-Main Street Town Centre (Park Frontage) - Edmondson Park	Return to reserve as works have not yet commenced.	(3,157,802)	(3,157,802)				(3,157,802)
City Economy & Growth	102262	Prestons Industrial Local Drainage-Catchment F-West of M7	Return to reserve as developer's claim is not expected this financial year.	(2,851,709)	(2,851,709)				(2,851,709)
City Corporate	301001	Accounting Administration	Anticipated net gain on disposal of assets not happening this financial year	(1,553,000)			(1,453,000)	(100,000)	(1,553,000)
City Economy & Growth	301010	Building - Approval and Development Compliance	Reduction in environmental compliance levy and principal certifying inspection fees. This is a Council endorsed initiative at its extraordinary meeting on 16 April.	(1,550,000)				(1,550,000)	(1,550,000)
City Infrastructure & Environment	101966	FAST - Fifteenth Ave - Detailed Design	Grants received in previous financial year.	(1,500,000)	(1,500,000)				(1,500,000)
City Economy & Growth	101493	RMN6-Main Neighbourhood-Edmondson park	Return to reserve as works have not yet commenced.	(1,162,859)	(1,162,859)				(1,162,859)
City Corporate	301114	Revenue and Treasury Operations	Budget adjustment to reflect decline in market value of investments.	(1,081,000)				(1,081,000)	(1,081,000)
Property Strategic Projects	101751	Construction of Liverpool Civic Place	Developer contribution deferred next financial year	(1,000,000)				(1,000,000)	(1,000,000)
City Infrastructure & Environment	101965	Edmondson Ave - Detailed Design	Grants received in previous financial year.	(900,000)	(900,000)				(900,000)
City Economy & Growth	101889	Drainage Lands RC1-East Leppington	Return to reserve as works have not yet commenced.	(888,557)	(888,557)				(888,557)
City Economy & Growth	301052	Development Application Assessment	Reduction in development application assessment fees and pre-DA meetings. This is a Council endorsed initiative at its extraordinary meeting on 16 April.	(835,000)				(835,000)	(835,000)
City Economy & Growth	102265	Trunk Drainage Channel DC38-Austral	Return to reserve as acquisition is unlikely to occur this financial year.	(601,376)	(601,376)				(601,376)
City Corporate	201450	35 Scott Street	Reversal of sub-lease rental	(566,800)				(566,800)	(566,800)
City Economy & Growth	301010	Building - Approval and Development Compliance	Reduction in revenue due to refunds of prior years' levies for refused or withdrawn applications.	(500,000)				(500,000)	(500,000)
City Economy & Growth	301154	Regulatory Parking	Reduction in parking fines as officers are directed to apply discretion while maintaining public health and safety. This is a Council endorsed initiative at its extraordinary meeting on 16 April.	(500,000)				(500,000)	(500,000)
City Infrastructure & Environment	102434	Lighthorse Park Redevelopment – Design	Revenue from grant will not be received this financial year due to delay in project commencement.	(400,000)	(400,000)				(400,000)
City Economy & Growth	102270	RLR27 - Local Road (Park Frontage)-Edmondson Park	Return to reserve as works have not yet commenced.	(394,322)	(394,322)				(394,322)
City Economy & Growth	101678	RLR35a - local road (Park Frontage)-Edmondson Park	Return to reserve as remaining part of this road will not be constructed this financial year.	(366,635)	(366,635)				(366,635)
City Economy & Growth	102266	Bio-Retention Basin BR13-East Leppington	Return to reserve as acquisition is unlikely to occur this financial year.	(330,596)	(330,596)				(330,596)
City Corporate	301107	Property Services	Reduction in lease revenue. This is a Council endorsed initiative at its extraordinary meeting on 16th April.	(200,000)				(200,000)	(200,000)
City Economy & Growth	102438	Liverpool City Centre Urban Forest	Project will not be completed due to delay in commencement.	(200,000)	(200,000)				(200,000)
City Corporate	200190	Warren Service Way Car Park	Reduction in Car Parking fees. This is a Council endorsed initiative at its extraordinary meeting on 16th April.	(172,240)				(172,240)	(172,240)
City Economy & Growth	101126	Cabramatta Creek West Arm (2) - Passive Area - Edmondson Par	Return to reserve as works have not yet commenced.	(140,151)	(140,151)				(140,151)
City Presentation	301239	Maintenance Planning Admin	Estimated reduction in revenue due to COVID-19 pandemic.	(140,000)				(140,000)	(140,000)
City Corporate	201106	On-street Parking	Reduction in On-street Parking. This is a Council endorsed initiative at its extraordinary meeting on 16th April.	(128,738)				(128,738)	(128,738)
City Economy & Growth	102261	Prestons Industrial Local Drainage-Catchment C-West of M7	Return to reserve as acquisition is unlikely to occur this financial year.	(117,736)	(117,736)				(117,736)
City Economy & Growth	301115	Rezoning	Reduction in rezoning fees. This is a Council endorsed initiative at its extraordinary meeting on 16th April.	(107,000)				(107,000)	(107,000)
City Corporate	201318	Wollongong University - 33 Moore Street	Reduction in lease revenue. This is a Council endorsed initiative at its extraordinary meeting on 16th April.	(100,000)			(100,000)		(100,000)
City Economy & Growth	301151	S10.7 Certificate Administration	Reduction in revenue from S10.7 Certificates. This is a Council endorsed initiative at its extraordinary meeting on 16th April.	(70,000)				(70,000)	(70,000)
City Community & Culture	200503	Community 2168	Reversal of grants due to cessation of state government funding.	(67,727)	(67,727)				(67,727)
City Infrastructure & Environment	201540	Cabramatta Creek Flood Study	Project is delayed due to late grant approval and expenditure in not expected by June 2020. Budget has been requested for 2020/21 capital program.	(66,666)	(66,666)				(66,666)
City Corporate	200150	Northumberland Street Carpark	Reduction in Car Parking fees. This is a Council endorsed initiative at its extraordinary meeting on 16th April.	(58,745)				(58,745)	(58,745)
City Community & Culture	201291	Carnes Hill Community Centre	Reduction in hall hire fees as community centres are temporarily closed due to the COVID-19 pandemic.	(55,901)				(55,901)	(55,901)

Operating Budget Adjustments
For the period 1 July 2019 to 31 March 2020

Attachment 2

Directorate	Project	Project Description	Comment	Requests	FUNDING				
					Grants & Contribution	External Reserves	Internal Reserves	General Fund	Total Funding
City Economy & Growth	102267	Pleasure Point R5 Local Access Street Adjacent to Georges River	Return to reserve as works have not yet commenced.	(49,748)	(49,748)				(49,748)
City Community & Culture	200824	Speed Street Occasional Care Centre	Reduction in hall hire fees as community centres are temporarily closed due to the COVID-19 pandemic.	(44,366)				(44,366)	(44,366)
City Corporate	200533	Bathurst Street Carpark	Reduction in Car Parking fees. This is a Council endorsed initiative at its extraordinary meeting on 16th April.	(40,278)				(40,278)	(40,278)
City Community & Culture	201293	Blake Prize	Programmed events cancelled due to the COVID-19 pandemic.	(36,000)				(36,000)	(36,000)
City Community & Culture	301082	Library Management Services	Reduction in revenue as the libraries are temporarily closed due to the COVID-19 pandemic.	(30,960)				(30,960)	(30,960)
City Corporate	301114	Revenue and Treasury Operations	Anticipated reduction in merchant service fees.	(29,500)				(29,500)	(29,500)
City Corporate	201528	Athlete Zone 46 Scott St Liverpool	Reduction in lease revenue. This is a Council endorsed initiative at its extraordinary meeting on 16th April.	(27,805)				(27,805)	(27,805)
City Economy & Growth	301187	Land Development	Net reduction in revenue from subdivision linen plans. This is a Council endorsed initiative at its extraordinary meeting on 16th April.	(26,000)				(26,000)	(26,000)
City Community & Culture	301018	City Library	Reduction in revenue as the libraries are temporarily closed due to the COVID-19 pandemic.	(23,580)				(23,580)	(23,580)
City Community & Culture	200820	Moorebank Community Centre	Reduction in hall hire fees as community centres are temporarily closed due to the COVID-19 pandemic.	(22,987)				(22,987)	(22,987)
City Community & Culture	200513	Recreation General	Reduction in sporting field hire fees as sporting fields are temporarily closed due to the COVID-19 pandemic.	(21,000)				(21,000)	(21,000)
City Community & Culture	200814	Hilda M Davis Senior Citizens Centre	Reduction in hall hire fees as community centres are temporarily closed due to the COVID-19 pandemic.	(20,384)				(20,384)	(20,384)
City Community & Culture	200806	Chipping Norton Community Centre	Reduction in hall hire fees as community centres are temporarily closed due to the COVID-19 pandemic.	(20,349)				(20,349)	(20,349)
City Community & Culture	201204	Midnight Basketball	Programmed events cancelled due to the COVID-19 pandemic.	(20,000)	(20,000)				(20,000)
City Economy & Growth	301140	Traffic Planning and Policy	Reduction in revenue from road closure applications. This is a Council endorsed initiative at its extraordinary meeting on 16th April.	(20,000)				(20,000)	(20,000)
City Community & Culture	200804	Casula Community Centre	Reduction in hall hire fees as community centres are temporarily closed due to the COVID-19 pandemic.	(18,024)				(18,024)	(18,024)
City Community & Culture	200810	George Bates Community Centre (Phillip Park - Community Hall)	Reduction in hall hire fees as community centres are temporarily closed due to the COVID-19 pandemic.	(17,467)				(17,467)	(17,467)
City Community & Culture	200805	Cecil Hills Community Centre	Reduction in hall hire fees as community centres are temporarily closed due to the COVID-19 pandemic.	(17,219)				(17,219)	(17,219)
City Community & Culture	200998	Events-Casula Powerhouse	Programmed events cancelled due to the COVID-19 pandemic.	(16,726)				(16,726)	(16,726)
City Community & Culture	201132	WOW Kids Festival	Programmed events cancelled due to the COVID-19 pandemic.	(15,000)				(15,000)	(15,000)
City Community & Culture	200829	Wattle Grove Community Centre	Reduction in hall hire fees as community centres are temporarily closed due to the COVID-19 pandemic.	(14,922)				(14,922)	(14,922)
City Community & Culture	200773	Schools Education Program	Programmed events cancelled due to the COVID-19 pandemic.	(14,477)				(14,477)	(14,477)
City Community & Culture	201176	Mayoral and Councillor Charity Dinner	Project is completed with lower sales income than originally estimated.	(14,100)				(14,100)	(14,100)
City Community & Culture	200816	Liverpool Brass Band And Pipe Band Hall	Reduction in hall hire fees as community centres are temporarily closed due to the COVID-19 pandemic.	(13,204)				(13,204)	(13,204)
City Community & Culture	200830	Wattle Grove Youth Complex	Reduction in hall hire fees as community centres are temporarily closed due to the COVID-19 pandemic.	(13,059)				(13,059)	(13,059)
City Community & Culture	200823	Seton Recreation Hall And Clinches Pond Offices	Reduction in hall hire fees as community centres are temporarily closed due to the COVID-19 pandemic.	(12,682)				(12,682)	(12,682)
City Community & Culture	200813	Heckenberg Community Centre	Reduction in hall hire fees as community centres are temporarily closed due to the COVID-19 pandemic.	(12,065)				(12,065)	(12,065)
City Community & Culture	200802	Bringelly - Community Centre	Reduction in hall hire fees as community centres are temporarily closed due to the COVID-19 pandemic.	(11,515)				(11,515)	(11,515)
City Community & Culture	200807	Chipping Norton Recreation Centre - The Lakes Boat Shed	Reduction in hall hire fees as community centres are temporarily closed due to the COVID-19 pandemic.	(11,453)				(11,453)	(11,453)
City Corporate	201022	Shop 4 - Sign & Graphic Solutions - Sign-a-rama	Reduction in lease revenue. This is a Council endorsed initiative at its extraordinary meeting on 16th April.	(11,450)			(11,450)		(11,450)
City Corporate	201336	Carnes Hill Cafe	Reduction in lease revenue. This is a Council endorsed initiative at its extraordinary meeting on 16th April.	(11,421)				(11,421)	(11,421)
City Community & Culture	200815	Hinchinbrook Community Centre	Reduction in hall hire fees as community centres are temporarily closed due to the COVID-19 pandemic.	(10,903)				(10,903)	(10,903)
City Community & Culture	200827	Voyager Park - Community Building	Reduction in hall hire fees as community centres are temporarily closed due to the COVID-19 pandemic.	(10,687)				(10,687)	(10,687)

Operating Budget Adjustments
For the period 1 July 2019 to 31 March 2020

Attachment 2

Directorate	Project	Project Description	Comment	Requests	FUNDING				
					Grants & Contribution	External Reserves	Internal Reserves	General Fund	Total Funding
City Presentation	200525	Hazardous Waste	Reimbursement for hazardous waste costs can no longer be claimed due to changes in the EPA guidelines.	(10,612)				(10,612)	(10,612)
City Presentation	200980	Trees General	Grant unlikely to be received.	(9,800)	(9,800)				(9,800)
City Community & Culture	200809	Greenway Park Community Centre	Reduction in hall hire fees as community centres are temporarily closed due to the COVID-19 pandemic.	(9,307)				(9,307)	(9,307)
City Corporate	201026	Shop 9 - Natida Pty Ltd - Embroidery	Reduction in lease revenue. This is a Council endorsed initiative at its extraordinary meeting on 16th April.	(9,183)			(9,183)		(9,183)
City Corporate	201208	Shop 8 - Julie Nguyen T/A Beauty of Eternity	Reduction in lease revenue. This is a Council endorsed initiative at its extraordinary meeting on 16th April.	(8,296)			(8,296)		(8,296)
City Community & Culture	200630	Music Events	Programmed events cancelled due to the COVID-19 pandemic.	(8,161)				(8,161)	(8,161)
City Corporate	201024	Shop 7 - Cafe	Reduction in lease revenue. This is a Council endorsed initiative at its extraordinary meeting on 16th April.	(7,971)			(7,971)		(7,971)
City Corporate	201021	Shop 3 - A Hamka - Black Jack Tobacconist	Reduction in lease revenue. This is a Council endorsed initiative at its extraordinary meeting on 16th April.	(7,514)			(7,514)		(7,514)
City Community & Culture	201098	Miller Community Centre (formerly Miller Library)	Reduction in hall hire fees as community centres are temporarily closed due to the COVID-19 pandemic.	(7,300)				(7,300)	(7,300)
City Community & Culture	200822	Orange Grove Community Centre	Reduction in hall hire fees as community centres are temporarily closed due to the COVID-19 pandemic.	(7,189)				(7,189)	(7,189)
City Community & Culture	200697	Workshops	Programmed events cancelled due to the COVID-19 pandemic.	(6,620)				(6,620)	(6,620)
City Economy & Growth	301049	Design Excellence Panel	Reduction in pre-DA meetings slightly offset by increase in referral fees. This is a Council endorsed initiative at its extraordinary meeting on 16 April.	(6,519)				(6,519)	(6,519)
City Community & Culture	201375	NSW Seniors Festival	Programmed events cancelled due to the COVID-19 pandemic.	(6,160)	(6,160)				(6,160)
City Corporate	200585	Chipping Norton - Homestead	Reduction in lease revenue. This is a Council endorsed initiative at its extraordinary meeting on 16th April.	(5,710)				(5,710)	(5,710)
City Corporate	201001	Shops Northumberland Street Car Park Arcade	Reduction in lease revenue. This is a Council endorsed initiative at its extraordinary meeting on 16th April.	(5,596)				(5,596)	(5,596)
City Community & Culture	200996	Theatre	Programmed events cancelled due to the COVID-19 pandemic.	(4,890)				(4,890)	(4,890)
City Community & Culture	301177	Events	Programmed events cancelled due to the COVID-19 pandemic.	(4,686)				(4,686)	(4,686)
City Community & Culture	200758	Excursions & Tours	Programmed events cancelled due to the COVID-19 pandemic.	(4,091)				(4,091)	(4,091)
City Corporate	201126	Community Hall Building at Bill Anderson Reserve	Reduction in lease revenue. This is a Council endorsed initiative at its extraordinary meeting on 16th April.	(3,737)				(3,737)	(3,737)
City Community & Culture	200828	Warwick Farm Community Centre	Reduction in hall hire fees as community centres are temporarily closed due to the COVID-19 pandemic.	(3,567)				(3,567)	(3,567)
City Corporate	301107	Property Services	Reduction in trading permits revenue. This is a Council endorsed initiative at its extraordinary meeting on 16th April.	(3,480)				(3,480)	(3,480)
City Community & Culture	200748	Young Audiences	Programmed events cancelled due to the COVID-19 pandemic.	(3,403)				(3,403)	(3,403)
City Community & Culture	200811	Green Valley District Centre	Reduction in hall hire fees as community centres are temporarily closed due to the COVID-19 pandemic.	(2,800)				(2,800)	(2,800)
City Community & Culture	200817	Liverpool Community Centre	Reduction in hall hire fees as community centres are temporarily closed due to the COVID-19 pandemic.	(2,701)				(2,701)	(2,701)
City Corporate	201005	85 Lee & Clark Road, Kemps Creek	Reduction in lease revenue. This is a Council endorsed initiative at its extraordinary meeting on 16th April.	(2,539)				(2,539)	(2,539)
City Community & Culture	200826	The Frank Calabro Memorial Hall	Reduction in hall hire fees as community centres are temporarily closed due to the COVID-19 pandemic.	(2,314)				(2,314)	(2,314)
City Community & Culture	200846	Matinee Series	Programmed events cancelled due to the COVID-19 pandemic.	(2,191)				(2,191)	(2,191)
City Community & Culture	200770	Access Classes	Programmed events cancelled due to the COVID-19 pandemic.	(2,089)				(2,089)	(2,089)
City Community & Culture	200821	Oliveri Hall Community Centre	Reduction in hall hire fees as community centres are temporarily closed due to the COVID-19 pandemic.	(2,027)				(2,027)	(2,027)
City Community & Culture	200742	Comedy/Cabaret	Programmed events cancelled due to the COVID-19 pandemic.	(1,379)				(1,379)	(1,379)
City Community & Culture	201059	Miller Baby Health Centre	Reduction in hall hire fees as community centres are temporarily closed due to the COVID-19 pandemic.	(1,268)				(1,268)	(1,268)
City Community & Culture	201054	Lurnea Geriatric Centre & Store	Reduction in hall hire fees as community centres are temporarily closed due to the COVID-19 pandemic.	(938)				(938)	(938)
City Community & Culture	201147	110 Memorial Ave Liverpool – Old Skate Rink	Reduction in hall hire fees as community centres are temporarily closed due to the COVID-19 pandemic.	(904)				(904)	(904)
City Corporate	200170	Rosebank Cottage	Reduction in lease revenue. This is a Council endorsed initiative at its extraordinary meeting on 16th April.	(779)				(779)	(779)
City Community & Culture	201300	2168 Employment & Education Centre	Programmed events cancelled due to the COVID-19 pandemic.	(700)	(700)				(700)
City Community & Culture	200812	Heckenberg Share Care	Reduction in hall hire fees as community centres are temporarily closed due to the COVID-19 pandemic.	(699)				(699)	(699)

Operating Budget Adjustments

For the period 1 July 2019 to 31 March 2020

Attachment 2

Directorate	Project	Project Description	Comment	Requests	FUNDING				
					Grants & Contribution	External Reserves	Internal Reserves	General Fund	Total Funding
City Community & Culture	201225	Naidoc Week	Project is completed with lower sponsorship income than originally estimated.	(500)				(500)	(500)
City Community & Culture	301022	Cecil Hills CCC	Expected childcare grants to be offset against childcare fees.	0	242,618			(242,618)	0
City Community & Culture	301071	Hinchinbrook CCC	Expected childcare grants to be offset against childcare fees.	0	378,146			(378,146)	0
City Community & Culture	301072	Holsworthy CCC	Expected childcare grants to be offset against childcare fees.	0	297,543			(297,543)	0
City Community & Culture	301102	Prestons CCC	Expected childcare grants to be offset against childcare fees.	0	187,538			(187,538)	0
City Community & Culture	301143	Warwick Farm CCC	Expected childcare grants to be offset against childcare fees.	0	125,414			(125,414)	0
City Community & Culture	301146	Wattle Grove CCC	Expected childcare grants to be offset against childcare fees.	0	462,395			(462,395)	0
City Community & Culture	301180	Casula Preschool	Expected childcare grants to be offset against childcare fees.	0	59,768			(59,768)	0
City Community & Culture	200856	Cinema/Film Festivals	Programmed events cancelled due to the COVID-19 pandemic.	1,500				1,500	1,500
City Community & Culture	102423	Communication Boards	Stronger Communities Programme Grant (Round 5) funding for installation of Communication boards at Carnes Hill and Casula Parklands.	5,000	5,000				5,000
City Community & Culture	102499	Maria Locke Memorial Restoration	Stronger Communities Programme Grant (Round 5) funding upgrade to Maria Locke Park.	5,000	5,000				5,000
City Community & Culture	200484	Australia Day	Increased revenue from Sponsorship than originally anticipated.	5,800				5,800	5,800
City Community & Culture	301174	Casula Powerhouse Outside Hire	Additional rental revenue.	6,500				6,500	6,500
City Community & Culture	201531	Liverpool on a Roll	Project is completed with higher than anticipated revenue from ticket sales and sponsorship income.	12,140				12,140	12,140
City Corporate	201341	Macquarie Mall	Revenue from outdoor café permits.	17,400				17,400	17,400
City Infrastructure & Environment	102335	Rossmore Ave West, Rossmore - Church to May	Additional R2R grant income.	20,000	20,000				20,000
City Economy & Growth	301057	Regulatory Rangers	Additional revenue from impounded and unclaimed motor vehicles	45,000				45,000	45,000
City Infrastructure & Environment	102471	Heathcote Road / Walder Road / Bardia Pde Intersection	Grant under Western Sydney Infrastructure Program.	45,000	45,000				45,000
City Corporate	301107	Property Services	Additional revenue from compensation for easements.	50,000				50,000	50,000
City Economy & Growth	301069	Health Inspections	Additional revenue from other fines and health inspections.	70,000				70,000	70,000
City Community & Culture	301082	Library Management Services	Additional library subsidy.	87,824	87,824				87,824
City Economy & Growth	301010	Building - Approval and Development Compliance	Additional revenue from other fines, building certificates and fast track DAs.	140,000				140,000	140,000
City Presentation	301144	Waste Planning & Policy	Additional domestic waste charges based on actual levied for the year	200,000		200,000			200,000
Office of the CEO	201584	Local Developer Contributions	Contributions from member Councils arising from Planning Partnership agreement.	273,000	273,000				273,000
City Presentation	301144	Waste Planning & Policy	Additional revenue on sale of recycling materials	300,000		300,000			300,000
City Corporate	301110	Rates	Additional rates revenue based on actual levied for the year	802,000				802,000	802,000
Total Revenue				(35,525,347)	(26,043,298)	500,000	(1,597,414)	(8,384,635)	(35,525,347)
City Corporate	301001	Accounting Administration	Reversal of Land Under Road write-off.	(750,000)				(750,000)	(750,000)
City Presentation	200511	Parks General	Horticultural materials and trainee from agency unlikely to be expended in the current financial year.	(589,942)				(589,942)	(589,942)
City Economy & Growth	301010	Building - Approval and Development Compliance	Savings from vacant positions.	(152,556)				(152,556)	(152,556)
Property Strategic Projects	301241	LCC Development Corp	Lower than anticipated expenditure in other legal fees.	(150,000)				(150,000)	(150,000)
City Economy & Growth	301154	Regulatory Parking	Savings from vacant positions and overtime.	(146,930)				(146,930)	(146,930)
Office of the CEO	201381	Western Sydney Airport	Savings from vacant position.	(140,153)				(140,153)	(140,153)
Strategy & Engagement	301029	Communications	Savings from vacant position	(123,033)				(123,033)	(123,033)
City Presentation	200560	Roads & Road Associated Structures	Savings from vacant positions - Traffic Control team.	(120,639)				(120,639)	(120,639)
City Community & Culture	200503	Community 2168	State funding towards program costs have been withdrawn.	(108,655)	(67,727)			(40,928)	(108,655)
City Corporate	301368	Property Assets	Saving from vacant position.	(102,999)				(102,999)	(102,999)
City Economy & Growth	201591	Heritage Conservation	Project will not be completed.	(100,000)				(100,000)	(100,000)
City Infrastructure & Environment	201540	Cabramatta Creek Flood Study	Project is delayed due to late grant approval.	(100,000)	(66,666)			(33,334)	(100,000)
City Presentation	201273	Bush Regeneration	Savings from vacant positions.	(95,999)		(95,999)			(95,999)
City Presentation	200037	Maintenance - Macquarie St Mall	Savings in utility testing and maintenance at the mall.	(93,000)				(93,000)	(93,000)
City Presentation	200423	Rosedale Park	Horticultural materials unlikely to be expended in the current financial year.	(90,919)				(90,919)	(90,919)
City Community & Culture	200484	Australia Day	Australia Day event budget has been halved to finance the Liverpool On a Roll event in April 2020 and this didn't happen in the end due to the Covid-19 Crisis.	(90,400)				(90,400)	(90,400)
City Presentation	200511	Parks General	Savings from vacant positions.	(88,530)				(88,530)	(88,530)
City Community & Culture	301155	CD Funding and Networks	Programmed events cancelled due to the COVID-19 pandemic.	(87,760)				(87,760)	(87,760)

Operating Budget Adjustments
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Directorate	Project	Project Description	Comment	Requests	FUNDING				
					Grants & Contribution	External Reserves	Internal Reserves	General Fund	Total Funding
City Economy & Growth	301156	Fire Safety	Consultants and Professional Services budget no longer required as the independent assessment of cladding and investigation of awnings on public land have not commenced.	(85,010)				(85,010)	(85,010)
City Economy & Growth	301051	Developer Contributions Planning and Policy	Savings from vacant position.	(82,983)		(82,983)			(82,983)
City Community & Culture	301158	Information Services	Savings attributed to the delay in the new lease for the public PC and Printing Management System.	(80,000)				(80,000)	(80,000)
City Presentation	200552	Reactive Maintenance	Savings from vacant positions.	(79,700)				(79,700)	(79,700)
City Economy & Growth	201340	Liverpool Animal Shelter	Savings from vacant positions.	(74,170)				(74,170)	(74,170)
City Infrastructure & Environment	201312	Parks Opening Ceremony	Parks opening have been cancelled due to the Covid-19 pandemic.	(64,735)				(64,735)	(64,735)
City Corporate	301100	Planning and Budgeting	Saving from vacant position.	(63,825)				(63,825)	(63,825)
City Economy & Growth	201172	Development Assessment Process Reform	Savings from vacant positions.	(60,986)				(60,986)	(60,986)
City Community & Culture	200481	Sister City Programme	No more activity expected for the program for rest of this financial year.	(57,600)				(57,600)	(57,600)
City Corporate	301122	Safety Programme	Remaining budget for OHS Audit contractor and Drug and Alcohol testing unlikely to be expended this financial year.	(53,500)				(53,500)	(53,500)
City Corporate	200516	Property Sales	Expenses for disposal of assets will not incur for rest of the financial year	(50,000)			(50,000)		(50,000)
City Infrastructure & Environment	301118	Civil Construction	Savings in Engineering Contractor.	(48,500)				(48,500)	(48,500)
City Presentation	301144	Waste Planning & Policy	Consultant unlikely to be spent this financial year.	(48,000)		(48,000)			(48,000)
Property Strategic Projects	301310	Property & Commercial Development	Savings from vacant position.	(47,000)				(47,000)	(47,000)
City Community & Culture	201204	Midnight Basketball	Programmed events cancelled due to the COVID-19 pandemic.	(41,316)	(20,000)			(21,316)	(41,316)
City Presentation	200532	CBD Parks	Horticultural materials unlikely to be expended in the current financial year.	(38,139)				(38,139)	(38,139)
City Community & Culture	201293	Blake Prize	Programmed events cancelled due to the COVID-19 pandemic.	(35,999)				(35,999)	(35,999)
City Corporate	201441	Council's Vision and Values	External training and venue hire unlikely to occur in the current year.	(32,500)				(32,500)	(32,500)
City Community & Culture	301082	Library Management Services	Savings to be transferred to capital 102240	(31,000)				(31,000)	(31,000)
City Community & Culture	200551	Building Cleaning	Savings from vacant position.	(27,293)				(27,293)	(27,293)
City Community & Culture	301199	Heritage Exhibitions	Savings from Library closure due to the COVID-19 pandemic.	(25,000)				(25,000)	(25,000)
City Corporate	301073	Human Resources	Savings in Awards for the last quarter of the financial year.	(25,000)				(25,000)	(25,000)
City Community & Culture	201125	Mayoral Concert	Project is completed with savings in venue hire.	(23,000)				(23,000)	(23,000)
City Community & Culture	301036	Community Safety	Programmed events cancelled due to the COVID-19 pandemic.	(21,120)				(21,120)	(21,120)
City Community & Culture	201281	Borrowed Wall	Programmed events cancelled due to the COVID-19 pandemic.	(20,000)				(20,000)	(20,000)
City Presentation	200196	Western Works Depot Office	Savings to be transferred to capital 102509 to fund CCTV installation.	(18,000)				(18,000)	(18,000)
City Community & Culture	301148	Grants Program Administration	Programmed events cancelled due to the COVID-19 pandemic.	(17,500)				(17,500)	(17,500)
City Community & Culture	301181	Community Facilities Building Program	Transfer to capital 101568 to purchase minor furniture for Pipe Band Community Centre.	(17,138)				(17,138)	(17,138)
City Community & Culture	301030	CD ATSI	Programmed events cancelled due to the COVID-19 pandemic.	(17,000)				(17,000)	(17,000)
City Community & Culture	301022	Cecil Hills CCC	Savings due to reduction in childcare consumables and cleaning contract.	(15,811)				(15,811)	(15,811)
City Community & Culture	200773	Schools Education Program	Programmed events cancelled due to the COVID-19 pandemic.	(15,420)				(15,420)	(15,420)
City Community & Culture	301173	Casula Powerhouse Marketing	Reduction in promotion due to the COVID-19 pandemic.	(15,000)				(15,000)	(15,000)
City Community & Culture	301071	Hinchinbrook CCC	Savings due to reduction in childcare consumables and cleaning contract.	(14,778)				(14,778)	(14,778)
City Community & Culture	201440	Afro Latino Festival	Programmed events cancelled due to the COVID-19 pandemic.	(14,500)				(14,500)	(14,500)
City Community & Culture	201176	Mayoral and Councillor Charity Dinner	Project has been completed with savings in food and events contractor.	(14,100)				(14,100)	(14,100)
City Community & Culture	201374	District Forums	Programmed events cancelled due to the COVID-19 pandemic.	(13,958)				(13,958)	(13,958)
City Community & Culture	201339	Syrian Refugees	Programmed events cancelled due to the COVID-19 pandemic.	(13,600)				(13,600)	(13,600)
City Community & Culture	301146	Wattle Grove CCC	Savings due to reduction in childcare consumables and cleaning contract.	(13,410)				(13,410)	(13,410)
City Community & Culture	201529	Disability Action Plan Implementation	Programmed events cancelled due to the COVID-19 pandemic.	(12,424)				(12,424)	(12,424)
City Community & Culture	200998	Events-Casula Powerhouse	Programmed events cancelled due to the COVID-19 pandemic.	(12,116)				(12,116)	(12,116)
City Community & Culture	301072	Holsworthy CCC	Savings due to reduction in childcare consumables and cleaning contract.	(12,029)				(12,029)	(12,029)
City Community & Culture	201236	In Kind - Corporate Sponsorship	ANZAC day event cancelled due to the COVID-19 pandemic.	(11,200)				(11,200)	(11,200)
City Infrastructure & Environment	201429	Corporate Training - Infrastructure Delivery	Savings due to cancellation of staff external training.	(11,000)				(11,000)	(11,000)
City Community & Culture	200882	Kids Gallery	Programmed events cancelled due to the COVID-19 pandemic.	(10,881)				(10,881)	(10,881)
City Community & Culture	301143	Warwick Farm CCC	Savings due to reduction in childcare consumables and cleaning contract.	(10,723)				(10,723)	(10,723)

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Directorate	Project	Project Description	Comment	Requests	FUNDING				
					Grants & Contribution	External Reserves	Internal Reserves	General Fund	Total Funding
City Community & Culture	301017	Casula Powerhouse - Admin	Savings due to reduced use of cleaning contractor as events are cancelled and the CPAC is temporarily closed due to the COVID-19 pandemic.	(10,000)				(10,000)	(10,000)
City Community & Culture	201390	Carnes Hill Pop-Up Cinema	Programmed events cancelled due to the COVID-19 pandemic.	(9,650)				(9,650)	(9,650)
City Community & Culture	201178	Access Audits	Programmed events cancelled due to the COVID-19 pandemic.	(9,220)				(9,220)	(9,220)
City Community & Culture	200494	Youth Week	Programmed events cancelled due to the COVID-19 pandemic.	(8,967)				(8,967)	(8,967)
City Community & Culture	201392	National Family Week Expo	Programmed events cancelled due to the COVID-19 pandemic.	(8,641)				(8,641)	(8,641)
City Community & Culture	201555	Refugee Youth Participation	Programmed events cancelled due to the COVID-19 pandemic.	(7,351)		(7,351)			(7,351)
City Community & Culture	201389	Carnes Hill Skate Plaza	Programmed events cancelled due to the COVID-19 pandemic.	(7,250)				(7,250)	(7,250)
City Community & Culture	200770	Access Classes	Programmed events cancelled due to the COVID-19 pandemic.	(7,231)				(7,231)	(7,231)
City Community & Culture	201391	Carnes Hill Night Live	Programmed events cancelled due to the COVID-19 pandemic.	(7,000)				(7,000)	(7,000)
City Community & Culture	301102	Prestons CCC	Savings due to reduction in childcare consumables and cleaning contract.	(6,800)				(6,800)	(6,800)
City Community & Culture	301180	Casula Preschool	Savings due to reduction in childcare consumables and cleaning contract.	(6,800)				(6,800)	(6,800)
City Community & Culture	201375	NSW Seniors Festival	Programmed events cancelled due to the COVID-19 pandemic.	(6,160)	(6,160)				(6,160)
City Community & Culture	201224	Liverpool Youth Council	Programmed events cancelled due to the COVID-19 pandemic.	(6,127)				(6,127)	(6,127)
City Community & Culture	200491	Harmony Day	Programmed events cancelled due to the COVID-19 pandemic.	(6,000)				(6,000)	(6,000)
City Community & Culture	301018	City Library	Savings to be transferred to capital 102240.	(5,910)				(5,910)	(5,910)
City Infrastructure & Environment	301307	City Infrastructure and Environment	Savings from vacant position.	(5,720)				(5,720)	(5,720)
City Community & Culture	200605	Refugee Week	Programmed events cancelled due to the COVID-19 pandemic.	(4,819)				(4,819)	(4,819)
City Community & Culture	201411	CD School Holiday Program	Programmed events cancelled due to the COVID-19 pandemic.	(4,108)				(4,108)	(4,108)
City Community & Culture	201306	CBD Exposed	Project on hold due to the COVID-19 pandemic.	(3,716)				(3,716)	(3,716)
City Community & Culture	200489	Seniors Week	Programmed events cancelled due to the COVID-19 pandemic.	(3,669)				(3,669)	(3,669)
City Corporate	201421	Corporate Training - Information and Technology Support	External training unlikely to be held in the current year.	(2,650)				(2,650)	(2,650)
City Community & Culture	201527	Australia's Biggest Morning Tea	Programmed events cancelled due to the COVID-19 pandemic.	(2,600)				(2,600)	(2,600)
City Community & Culture	201197	National Apology Day	Programmed events cancelled due to the COVID-19 pandemic.	(2,580)				(2,580)	(2,580)
City Community & Culture	301062	Community centres Admin	Transfer to capital 101568 to purchase light weight tables for Pipe Band CC.	(2,482)				(2,482)	(2,482)
City Community & Culture	201305	Multicultural Strategy & Action Plan	Project on hold due to the COVID-19 pandemic.	(2,000)				(2,000)	(2,000)
City Corporate	201419	Corporate Training - Financial Management	External training unlikely to be held in the current year.	(2,000)				(2,000)	(2,000)
City Community & Culture	201337	White Ribbon Workplace Accreditation Program	Programmed events cancelled due to the COVID-19 pandemic.	(1,588)				(1,588)	(1,588)
City Community & Culture	201002	Liverpool Volunteer Gift of Time	Project delivered under budget.	(1,500)				(1,500)	(1,500)
City Community & Culture	201304	Memories in the Mail	Programmed events cancelled due to the COVID-19 pandemic.	(1,070)				(1,070)	(1,070)
City Infrastructure & Environment	301210	Infrastructure Delivery	Savings due to cancellation of meetings.	(1,000)				(1,000)	(1,000)
City Community & Culture	201300	2168 Employment & Education Centre	Programmed events cancelled due to the COVID-19 pandemic.	(700)	(700)			0	(700)
City Community & Culture	201289	Elders	Programmed events cancelled due to the COVID-19 pandemic.	(526)				(526)	(526)
City Community & Culture	201225	Naidoc Week	Project has been completed with savings in equipment hire and events contractor.	2,440				2,440	2,440
City Community & Culture	301035	Community Development & Planning Admin	Programmed events cancelled due to the COVID-19 pandemic.	3,704				3,704	3,704
City Corporate	301006	Applications (IT)	Additional request for EAS Renewal.	18,000				18,000	18,000
City Corporate	201106	On-street Parking	Additional budget towards software maintenance and parking stickers.	23,000				23,000	23,000
City Corporate	301226	Customer Services	Savings in external training and uniforms.	30,000				30,000	30,000
City Economy & Growth	301057	Regulatory Rangers	Additional materials and freight costs of impounded vehicles funded from sale of recycling materials.	37,000				37,000	37,000
City Corporate	201007	Property Services	Additional cleaning contractors due to COVID-19 pandemic.	50,000			50,000		50,000
City Infrastructure & Environment	301153	Natural Environment Implementation	Consultants' budget to fund the development of a Habitat Management Strategy and the benchmarking of environmental education and strategic planning for program expansion. Budget transferred from 100089 Bush Regeneration and funded from Environment Levy Reserve.	75,000		75,000			75,000
City Community & Culture	200468	Woodward Park - Whitlam Leisure Centre	Relief package to Belgravia. Waiver of guaranteed income payable by Belgravia for Whitlam Leisure centre for 3 months and 1 week.	120,946				120,946	120,946
Office of the CEO	201584	Local Developer Contributions	Consultancy costs funded from contributions from member Councils.	273,000	273,000				273,000
Total Expenses				B (4,151,224)	111,747	(159,333)	0	(4,103,638)	(4,151,224)
Net Operating Results				(31,374,123)	(26,155,045)	659,333	(1,597,414)	(4,280,997)	(31,374,123)

Operating Budget Adjustments
For the period 1 July 2019 to 31 March 2020

Attachment 2

						FUNDING				
Directorate	Project	Project Description	Comment		Requests	Grants & Contribution	External Reserves	Internal Reserves	General Fund	Total Funding
Less: Grants & Contributions for Capital Purposes					(27,986,491)	(27,986,491)	0	0	0	(27,986,491)
Net Operating Results Before Grants & Contributions for Capital Purposes				C	(3,387,632)	1,831,446	659,333	(1,597,414)	(4,280,997)	(3,387,632)

Liverpool City Council
Capital Budget Adjustments
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Attachment 3

<i>Summary</i>	<i>Original Budget</i>	<i>Revised Budget</i>	<i>Post Budget Resolutions</i>	<i>Deferred to 2020/21</i>	<i>Budget Variations</i>	<i>New Grants / Contribution</i>	<i>Transfers</i>	<i>New Requests</i>	<i>Total Request</i>	<i>Proposed Budget</i>
City Community & Culture	1,769,500	2,605,820	836,320	0	0	10,000	56,530	20,000	86,530	2,692,350
City Corporate	6,730,000	14,949,700	8,219,700	(2,594,700)	(557,721)	0	0	0	(3,152,421)	11,797,279
City Economy & Growth	45,279,189	49,272,382	3,993,193	(16,662,091)	0	0	0	50,000	(16,612,091)	32,660,291
City Infrastructure & Environment	86,242,670	72,428,301	(13,814,369)	(8,002,800)	(490,000)	0	0	1,990,952	(6,501,848)	65,926,453
City Presentation	7,051,500	8,653,800	1,602,300	0	(345,000)	0	(57,000)	0	(402,000)	8,251,800
Strategy & Engagement	575,000	633,300	58,300	0	0	0	0	0	0	633,300
Property Strategic Projects	8,640,000	9,331,200	691,200	(5,500,000)	0	0	0	0	(5,500,000)	3,831,200
Office of the CEO	0	0	0	0	0	0	0	0	0	0
Capital Expenditure before Loans & Disposal of Assets	156,287,859	157,874,503	1,586,644	(32,759,591)	(1,392,721)	10,000	(470)	2,060,952	(32,081,830)	E 125,792,673
Loan Principal	6,657,028	7,535,786	878,758						0	7,535,786
Borrowings	0	0	0						0	0
Book Value of Assets Disposed	(8,478,500)	(8,478,500)	0	2,600,000	2,707,000				5,307,000	(3,171,500)
Total Capital Expenditure	154,466,387	156,931,789	2,465,402	(30,159,591)	1,314,279	10,000	(470)	2,060,952	(26,774,830)	130,156,959

Capital Budget Adjustments For the period 1 July 2019 to 31 March 2020

Attachment 3

Summary	Project	Project Description	Comment	Requests	FUNDING					
					Grants & Contribution	S7.11	External Reserves	Internal Reserves	General Fund	Total Funding
Budget variation	100779	Property Sales	Reduction of tipping fee expense due to disposal of asset	(1,000,000)				(1,000,000)		(1,000,000)
Budget variation	102434	Lighthorse Park Redevelopment – Design	Budget savings due to delay in project commencement.	(400,000)	(400,000)					(400,000)
Budget variation	100089	Bush Regeneration Program	The 2019-2022 Environment Restoration Plan Bush Regeneration Works Program is currently being evaluated and once the contract is awarded works will commence. It is expected 40% of the work will be completed in this financial year.	(345,000)			(345,000)			(345,000)
Budget variation	102278	Boating Facilities Program	The project funded a concept design which enabled a grant application to be submitted for the construction of the Lighthorse Park jetty.	(90,000)					(90,000)	(90,000)
Budget variation	101785	Acquisition 3 Hoxton Park Road Liverpool	Additional funding required for increased costs in upgrade works.	672,279				180,003	492,276	672,279
Deferred Projects	101751	Construction of Liverpool Civic Place	Project deferred to commence construction next financial year	(5,500,000)				(4,500,000)	(1,000,000)	(5,500,000)
Deferred Projects	102099	Construction of Basin 14 - Edmondson Park	Land acquisition is unlikely to progress before 30 June.	(3,216,800)		(3,216,800)				(3,216,800)
Deferred Projects	102269	RC37-Main Street Town Centre (Park Frontage) - Edmondson Par	Return to reserve as works have not yet commenced.	(3,157,802)	(3,157,802)					(3,157,802)
Deferred Projects	102262	Prestons Industr.Local Drainage-Catchment F-West of M7	Return to reserve as developer's claim is not expected this financial year.	(2,851,709)	(2,851,709)					(2,851,709)
Deferred Projects	101592	Road Closure 24 Scott Street Liverpool	Project deferred to next financial year	(2,489,300)				(2,489,300)		(2,489,300)
Deferred Projects	101587	Cirillo Reserve - Design and Construction of Sports Field	Budget returned to S7.11 reserve due to delay in project commencement.	(1,900,000)		(1,900,000)				(1,900,000)
Deferred Projects	102089	CLB2-Bio-Retention Basin-East Leppington	Return to reserve as acquisition is unlikely to occur this financial year.	(1,201,527)		(1,201,527)				(1,201,527)
Deferred Projects	101493	RMN6-Main Neighbourhood-Edmondson park	Return to reserve as works have not yet commenced.	(1,162,859)	(1,162,859)					(1,162,859)
Deferred Projects	101813	Georges River Foot Bridge Voyager Point	Works unlikely to commence this financial year as bridge strengthening works are required prior to the rehabilitation works. Revised price obtained from the tenderer and is currently being reviewed.	(1,106,000)					(1,106,000)	(1,106,000)
Deferred Projects	102087	OSa2-Passive Open Space-East Leppington	Return to reserve as acquisition is unlikely to occur this financial year.	(914,527)		(914,527)				(914,527)
Deferred Projects	101889	Drainage Lands RC1-East Leppington	Return to reserve as works have not yet commenced.	(888,557)	(888,557)					(888,557)
Deferred Projects	102086	OSa1-Passive Open Space-East Leppington	Return to reserve as acquisition is unlikely to occur this financial year.	(871,877)		(871,877)				(871,877)
Deferred Projects	102077	LP51-Local Passive Open Space-Austral	Return to reserve as acquisition is unlikely to occur this financial year.	(869,381)		(869,381)				(869,381)
Deferred Projects	102093	Phillip Park -Redevelopment of Lurnea Community Hub	Budget savings due to delay in project commencement.	(750,000)					(750,000)	(750,000)
Deferred Projects	102361	Greendale Rd, Greendale - Ch 5280 To Ch 6140	Works unlikely to commence this financial year. Delays due to land acquisition process.	(750,000)					(750,000)	(750,000)
Deferred Projects	102265	Trunk Drainage Channel DC38-Austral	Return to reserve as acquisition is unlikely to occur this financial year.	(601,376)	(601,376)					(601,376)
Deferred Projects	102265	Trunk Drainage Channel DC38-Austral	Return remaining funds to reserve as only partial acquisition may happen this year.	(600,000)		(600,000)				(600,000)
Deferred Projects	102024	Local Open space Local Park – OSa5_ East Leppington	Return to reserve as acquisition is unlikely to occur this financial year.	(534,840)		(534,840)				(534,840)
Deferred Projects	102076	LP46-Local Passive Open Space-Austral	Return to reserve as acquisition is unlikely to occur this financial year.	(507,305)		(507,305)				(507,305)
Deferred Projects	102266	Bio-Retention Basin BR13-East Leppington	Return to reserve as acquisition is unlikely to occur this financial year.	(492,760)		(492,760)				(492,760)
Deferred Projects	102078	LP52-Local Passive Open Space-Austral	Return to reserve as acquisition is unlikely to occur this financial year.	(408,383)		(408,383)				(408,383)
Deferred Projects	102270	RLR27 - Local Road (Park Frontage)- Edmondson Park	Return to reserve as works have not yet commenced.	(394,322)	(394,322)					(394,322)
Deferred Projects	101678	RLR35a - local road (Park Frontage)- Edmondson Park	Return to reserve as remaining part of this road will not be constructed this financial year.	(366,635)	(366,635)					(366,635)
Deferred Projects	102266	Bio-Retention Basin BR13-East Leppington	Return to reserve as acquisition is unlikely to occur this financial year.	(330,596)	(330,596)					(330,596)
Deferred Projects	102438	Liverpool City Centre Urban Forest	Project will not be completed due to delay in commencement.	(200,000)	(200,000)					(200,000)
Deferred Projects	102190	Middleton Drive - M7 Underpass - Detailed Design	Budget returned to S7.11 reserve due to delay in project commencement.	(180,000)		(180,000)				(180,000)
Deferred Projects	101126	Cabramatta Creek West Arm (2) - Passive Area - Edmondson Park	Return to reserve as works have not yet commenced.	(140,151)	(140,151)					(140,151)
Deferred Projects	102261	Prestons Industr.Local Drainage-Catchment C-West of M7	Return to reserve as acquisition is unlikely to occur this financial year.	(117,736)	(117,736)					(117,736)
Deferred Projects	101945	SES Relocation and North Wing Upgrade	Project deferred to next financial year	(105,400)				(105,400)		(105,400)
Deferred Projects	102406	Former Courthouse	Project deferred to next financial year	(100,000)				(100,000)		(100,000)
Deferred Projects	102280	Extension of Bathurst St Concept and Detailed Design	This project is on hold until Transport for NSW resolves designs for the widening of Terminus Street.	(100,000)					(100,000)	(100,000)
Deferred Projects	102404	Building Works – Courtside Café Bigge Park	Project will not commence this financial year.	(80,000)				(80,000)		(80,000)
Deferred Projects	102405	Building Works – Shed Café Bigge Park	Project will not commence this financial year.	(50,000)				(50,000)		(50,000)

Capital Budget Adjustments
For the period 1 July 2019 to 31 March 2020**Attachment 3**

For the period 1 July 2019 to 31 March 2020					FUNDING					
Summary	Project	Project Description	Comment	Requests	Grants & Contribution	S7.11	External Reserves	Internal Reserves	General Fund	Total Funding
Deferred Projects	102267	Pleasure Point R5 Local Access Street Adjacent to Georges Ri	Return to reserve as works have not yet commenced.	(49,748)	(49,748)					(49,748)
New Grants /Contribution	102423	Communication Boards	Grant Stronger Communities Programme (Round 5) funding for installation of Communication boards at Carnes Hill and Casula Parklands.	5,000	5,000					5,000
New Grants /Contribution	102499	Maria Locke Memorial Restoration	Grant Stronger Communities Programme (Round 5) funding upgrade to Maria Locke Park.	5,000	5,000					5,000
New Requests	102424	Solar Panel & Meter Consolidation at CPAC	Grant funding for meter consolidation	20,000			20,000			20,000
New Requests	102335	Rossmore Ave West, Rossmore - Church to May	Engineering Contractor budget funded from additional grant.	20,000	20,000					20,000
New Requests	102471	Heathcote Road / Walder Road / Bardia Pde Intersection	Budget required to complete the design works using external consultant. Funded from grant under the Western Sydney Infrastructure Program (WSIP).	45,000	45,000					45,000
New Requests	102090	Multi-storey car park at Collimore Park	Budget required to fund initial design investigation	50,000		50,000				50,000
New Requests	101965	Edmondson Ave - Detailed Design	Budget towards land acquisition to accommodate the road widening concept design.	1,925,952	(900,000)		900,000		1,925,952	1,925,952
Transfers	100089	Bush Regeneration Program	Budget transfer to Natural Environment to fund the development of a Habitat Management Strategy and benchmarking of environmental education and strategic planning of expansion programs.	(75,000)			(75,000)			(75,000)
Transfers	102473	Heckenberg Community Centre Upgrade	Operational savings to fund installation of storage cupboard in Heckenberg Community Centre.	4,000					4,000	4,000
Transfers	101568	Community Facilities Capital Items	Operational savings to purchase new minor furniture for Pipe Band Hall.	15,620					15,620	15,620
Transfers	102509	CCTV At Depot	Operational savings to fund CCTV installation	18,000					18,000	18,000
Transfers	102240	Library Shelving	Additional budget to complete the replacement of shelving and customer furniture for significant renovation of Moorebank Library to the standard expected by the community.	36,910					36,910	36,910
Transfers	101966	FAST - Fifteenth Ave - Detailed Design	Grants received in FY 2018/2019		(1,500,000)		1,500,000			0
Transfers	102242	33 Moore St Fire Services Upgrade	General property reserve funding adjustment					(260,000)	260,000	0
Transfers	101967	35 Scott St Fit-out	General property reserve funding adjustment					(147,534)	147,534	0
Transfers	102004	School of Arts Internal works	General property reserve funding adjustment					(180,000)	180,000	0
Capital Expenditure before Loans & Disposal of Assets			E	(32,081,830)	(12,986,491)	(11,647,400)	2,000,000	(8,732,231)	(715,708)	(32,081,830)
Deferred Projects	101592	Road Closure 24 Scott Street Liverpool	Disposal of asset deferred to next financial year	2,600,000				2,600,000		2,600,000
Budget variation	100779	Property Sales	Sale of unidentified assets not happening	500,000				500,000		500,000
Budget variation	102260	Sale of Lot 88 DP 1236888 Kurrajong Road	Book value adjustment of asset sold	2,207,000				2,207,000		2,207,000
Total Book Value of Assets Disposed				5,307,000	0	0	0	5,307,000	0	5,307,000
										0
Total Loan Borrowings & Repayments				0	0	0	0	0	0	0
Total Capital Expenditure				(26,774,830)	(12,986,491)	(11,647,400)	2,000,000	(3,425,231)	(715,708)	(26,774,830)
Summary:										
Budget variation				1,544,279						
Deferred Projects				(30,389,591)						
New Grants /Contribution				10,000						
New Requests				2,060,952						
Project brought forward				0						
Transfers				(470)						
Works in kind				0						
Total Requests				(26,774,830)						

Attachment 4

LIVERPOOL CITY COUNCIL GRANT / FUNDING APPLICATIONS
July 2019 - June 2020

Group	Service Delivery Unit	Project	Funding Source	Funding Agency	Grant Sought (\$)	September Status	December Status	March Status
City Community and Culture	Casula Powerhouse Arts Centre	Pulse of the Dragon	Other	Dobell Foundation	\$40,000	Pending	Unsuccessful	Unsuccessful
City Community and Culture	Children's Services	Wattle Grove Pre-school under the Star Strong Capital Works Program	State	Department of Education and Training	\$1,696,989	Pending	Unsuccessful	Unsuccessful
City Community and Culture	Community and Development Planning	Chipping Norton Lakes Masterplan	State	Department of Planning, Industry and Environment	\$200,000	Pending	Successful	Successful
City Community and Culture	Community and Development Planning	Accessible play equipment at 95 Croatia Ave, Edmondson Park	State	Department of Planning, Industry and Environment	\$200,000	Pending	Pending	Successful
City Community and Culture	Community and Development Planning	Upgrade of accessible play equipment at Judy Park	State	Department of Planning, Industry and Environment	\$50,000	Pending	Pending	Successful
City Community and Culture	Community and Development Planning	Communication Boards at Carnes Hill and Casula Parklands	Federal	Department of Industry, Innovation and Science	\$4,250	Pending	Successful	Successful
City Community and Culture	Community and Development Planning	Restoration of Maria Lookie Memorial Signage	Federal	Department of Industry, Innovation and Science	\$5,000	Pending	Successful	Successful
City Community and Culture	Community and Development Planning	Installation of toddler play equipment at 95 Croatia Ave, Edmondson Park	Federal	Department of Industry, Innovation and Science	\$20,000	Pending	Successful	Successful
City Community and Culture	Community and Development Planning	Upgrade of Judy Park Park	Federal	Department of Industry, Innovation and Science	\$20,000	Pending	Successful	Successful
City Community and Culture	Community and Development Planning	Upgrade of Maria Lookie Park	Federal	Department of Industry, Innovation and Science	\$5,000	Pending	Successful	Successful
City Community and Culture	Community and Development Planning	Installation of shaded seating and waste facilities at Carnes Hill Skate Park	Federal	Department of Industry, Innovation and Science	\$2,500	Unsuccessful	Unsuccessful	Unsuccessful
City Community and Culture	Libraries and Museum	The Perks of growing old - Seniors Festival 2020	State	NSW Department of Communities & Justice	\$1,740	Successful	Successful	Successful
City Community and Culture	Libraries and Museum	Tech Savvy Seniors - technology training for seniors in CALD languages	State	State Library NSW	\$4,500	Successful	Successful	Successful
City Community and Culture	Recreation and Community Outcomes	Provision of Family Focused Aquatic Program	Federal	Department of Industry, Innovation and Science	\$20,000	Pending	Successful	Successful
City Community and Culture	Recreation and Community Outcomes	Cirilo Reserve - Installation of floodlights	State	Football NSW	\$20,000	Successful	Successful	Successful
City Community and Culture	Recreation and Community Outcomes	Greenway Park Community Centre - Keyless Access System	State	Department of Family and Community Services	\$25,000	Pending	Pending	Pending
City Community and Culture	Recreation and Community Outcomes	Refurbishment of Bagge Park Tennis Courts to multi-use sport courts	State	Clubgrants	\$200,000	Pending	Pending	Pending
City Community and Culture	Recreation and Community Outcomes	Greenway Park Community Centre - Keyless Access System	Federal	Department of Infrastructure Grants	\$20,000	Unsuccessful	Unsuccessful	Unsuccessful
City Community and Culture	Recreation and Community Outcomes	Refurbishment of cafe at Whilliam Leisure Centre	Federal	Department of Industry, Innovation and Science	\$18,000	Unsuccessful	Unsuccessful	Unsuccessful
City Economy and Growth	City Design and Public Domain	Railway Street	Federal	Department of Industry, Innovation and Science	\$20,000	Unsuccessful	Unsuccessful	Unsuccessful

Attachment 4

LIVERPOOL CITY COUNCIL GRANT / FUNDING APPLICATIONS
July 2019 - June 2020

Group	Service Delivery Unit	Project	Funding Source	Funding Agency	Grant Sought (\$)	September Status	December Status	March Status
City Economy and Growth	City Economy	Love Live Nights	State	Office of Responsible Gambling	\$65,000	Successful	Successful	Successful
City Economy and Growth	City Economy	Christmas in the Mall 2019	State	Multicultural NSW	\$5,000	Successful	Successful	Successful
City Economy and Growth	City Economy	Railway Street	State	Stronger Communities	\$20,000	Unsuccessful	Unsuccessful	Unsuccessful
City Economy and Growth	City Economy	Western Sydney Sensor Project (joint application with 7 other councils for grant funding under Smart Cities and Suburbs Round 2)	Federal	Department of Infrastructure, Transport, Cities and Regional Development	\$700,000	Successful	Successful	Successful
City Economy and Growth	City Economy	Understanding our city - deriving insights from pedestrian movement and environmental data	State	Local Government NSW	\$50,000	Pending	Pending	Pending
City Economy and Growth	City Economy	Creating a sustainable culture	State	NSW Environmental Trust	\$120,000	Unsuccessful	Unsuccessful	Unsuccessful
City Economy and Growth	City Economy	Liverpool Innovation Precinct	Other	Western Sydney Business Chamber	\$200,000	Successful	Successful	Successful
City Infrastructure and Environment	City Environment	Kei Apple Surveillance and Control	Other	Hawkesbury River County Council	\$40,000	Successful	Successful	Successful
City Infrastructure and Environment	City Environment	Solar Energy and Energy Efficiency	State	Department of Planning, Industry and Environment	\$1,400,000			Pending
City Infrastructure and Environment	Infrastructure Delivery	Installation of toddler playground Bellbird Café, CPAC	Federal	Department of Industry, Innovation and Science	\$20,000	Unsuccessful	Unsuccessful	Unsuccessful
City Infrastructure and Environment	Infrastructure Delivery	Phillips Park Redevelopment and Lurnea Community Hub	Federal	Department of Infrastructure, Transport, Cities and Regional Development	\$12,000,000	Successful	Successful	Successful
City Infrastructure and Environment	Infrastructure Delivery	Cirilo Reserve - Design and Construction of Sports Field (under the Lets Light Up Football program)	State	Football NSW	\$20,000	Successful	Successful	Successful
City Infrastructure and Environment	Infrastructure Delivery	Heritage Conservation Program Collingwood House Upgrade	State	Heritage Council of NSW	\$150,000	Unsuccessful	Unsuccessful	Unsuccessful
City Infrastructure and Environment	Infrastructure Delivery	Apex Park Upgrade	State	Department of Planning, Industry and Environment	\$120,000	Successful	Successful	Successful
City Infrastructure and Environment	Infrastructure Delivery	Casula Parklands	State	Department of Planning, Industry and Environment	\$74,720	Successful	Successful	Successful
City Infrastructure and Environment	Infrastructure Delivery	Hume Highway and Governor Macquarie Drive, Liverpool intersection upgrade	State	Roads and Maritime Services	\$8,000,000	Successful	Successful	Successful
City Infrastructure and Environment	Infrastructure Delivery	Governor Macquarie Drive upgrade Newbridge Road to Alfred Road, Chipping Norton	State	Roads and Maritime Services	\$1,400,000	Successful	Successful	Successful
City Infrastructure and Environment	Infrastructure Delivery	Heathcote Road / Walder Road / Bardia Parade, Hammondville intersection upgrade	State	Roads and Maritime Services	\$2,200,000	Successful	Successful	Successful
City Infrastructure and Environment	Strategic Projects	Lighthouse Park Redevelopment	Federal	Department of Infrastructure, Transport, Cities and Regional Development	\$2,040,000	Pending	Pending	Pending
City Infrastructure and Environment	Technical Support	Moorebank Voluntary Acquisition Scheme	State	Office of Environment and Heritage	\$3,000,000	Pending	Successful	Successful

LIVERPOOL CITY COUNCIL GRANT / FUNDING APPLICATIONS
July 2019 - June 2020

Attachment 4

Group	Service Delivery Unit	Project	Funding Source	Funding Agency	Grant Sought (\$)	September Status	December Status	March Status
City Infrastructure and Environment	Technical Support	Cabramatta Creek Flood Study	State	Office of Environment and Heritage	\$133,333	Pending	Successful	Successful
City Infrastructure and Environment	Technical Support	Bank Erosion Protection Work, Cabramatta Creek at Powell Park Cartwright	State	Department of Planning, Industry and Environment	\$50,000	Pending	Pending	Successful
Office of the CEO	Western Sydney Planning Partnership	Western Sydney Planning Partnership	Other	Sydney Water	\$50,000	Successful	Successful	Successful
					\$34,431,032			

Attachment 5

LIVERPOOL CITY COUNCIL GRANTS RECEIVED
July 2019 - June 2020

Group	Service Delivery Unit	Project	Programme	Funding Source	Funding Agency	Received as at 31/03/2020 (\$)	Comments
City Community & Culture	Casula Powerhouse Arts Centre	Grant Leap Program		Other	United States Department of State	\$21,740	
City Community & Culture	Casula Powerhouse Arts Centre	Casula Powerhouse - Admin	Annual Program	State	Arts NSW	\$250,000	
City Community & Culture	Children's Services	Inclusion Support - Cecil Hills CCC		Federal	Department of Education, Employment and Workplace Relations	\$4,830	
City Community & Culture	Children's Services	Inclusion Support - Hinchinbrook CCC		Federal	Department of Education, Employment and Workplace Relations	\$9,729	
City Community & Culture	Children's Services	Inclusion Support - Prestons CCC		Federal	Department of Education, Employment and Workplace Relations	\$1,656	
City Community & Culture	Children's Services	Inclusion Support - Warwick Farm CCC		Federal	Department of Education, Employment and Workplace Relations	\$15,433	
City Community & Culture	Children's Services	Inclusion Support - Wattle Grove CCC		Federal	Department of Education, Employment and Workplace Relations	\$6,509	
City Community & Culture	Children's Services	Children's Services Program (CSP) - Cecil Hills Children's Centre	Childcare Benefit	Federal	Department of Education, Employment and Workplace Relations	\$376,054	
City Community & Culture	Children's Services	Children's Services Program (CSP) - Cecil Hills Children's Centre	Early Childhood Educational and Care Grants Program	State	NSW Department of Education and Training	\$39,249	
City Community & Culture	Children's Services	Family and Children's Services Planning - salary subsidy		State	NSW Department of Education and Training	\$46,027	
City Community & Culture	Children's Services	Children's Services Program (CSP) - Hinchinbrook Multipurpose Children's Centre	Childcare Benefit	Federal	Department of Education, Employment and Workplace Relations	\$581,666	
City Community & Culture	Children's Services	Children's Services Program (CSP) - Hinchinbrook Multipurpose Children's Centre	Early Childhood Educational and Care Grants Program	State	NSW Department of Education and Training	\$55,956	
City Community & Culture	Children's Services	Children's Services Program (CSP) - Holsworthy Children's Centre	Childcare Benefit	Federal	Department of Education, Employment and Workplace Relations	\$398,394	
City Community & Culture	Children's Services	Children's Services Program (CSP) - Holsworthy Children's Centre	Early Childhood Educational and Care Grants Program	State	NSW Department of Education and Training	\$43,609	
City Community & Culture	Children's Services	Children's Services Program (CSP) - Prestons Children's Centre	Childcare Benefit	Federal	Department of Education, Employment and Workplace Relations	\$378,654	
City Community & Culture	Children's Services	Children's Services Program (CSP) - Prestons Children's Centre	Early Childhood Educational and Care Grants Program	State	NSW Department of Education and Training	\$42,832	
City Community & Culture	Children's Services	Children's Services Program (CSP) - Warwick Farm Children's Centre	Childcare Benefit	Federal	Department of Education, Employment and Workplace Relations	\$377,792	
City Community & Culture	Children's Services	Children's Services Program (CSP) - Warwick Farm Children's Centre	Early Childhood Educational and Care Grants Program	State	NSW Department of Education and Training	\$46,249	
City Community & Culture	Children's Services	Children's Services Program (CSP) - Wattle Grove Children's Centre	Childcare Benefit	Federal	Department of Education, Employment and Workplace Relations	\$497,760	
City Community & Culture	Children's Services	Children's Services Program (CSP) - Wattle Grove Children's Centre	Early Childhood Educational and Care Grants Program	State	NSW Department of Education and Training	\$48,258	
City Community & Culture	Children's Services	Children's Services Program (CSP) - Casula Preschool	Early Childhood Educational and Care Grants Program	State	NSW Department of Education and Training	\$227,982	

Attachment 5

LIVERPOOL CITY COUNCIL GRANTS RECEIVED
July 2019 - June 2020

Group	Service Delivery Unit	Project	Programme	Funding Source	Funding Agency	Received as at 31/03/2020 (\$)	Comments
City Community & Culture	Children's Services	Early Childhood Management	Program funding	State	NSW Department of Education and Training	\$64,875	
City Community & Culture	Community & Development Planning	Community Services Admin	Salary funding	State	Department of Family and Community Services, Ageing, Disability and Home Care	\$10,051	
City Community & Culture	Community & Development Planning	Youth Week	Program funding	State	Department of Communities and Justice	\$3,716	
City Community & Culture	Libraries and Museum	City Library		Other	University of Wollongong Library	\$53,000	Library Services to South Western Sydney Campus
City Community & Culture	Libraries and Museum	Heritage Digital Collections Management System	Program funding	State	Library Council of NSW	\$50,000	
City Community & Culture	Libraries and Museum	Library Subsidy		State	Library Council of NSW	\$555,616	
City Community & Culture	Recreation and Community Outcomes	Scott Memorial Park Facilities		Federal	Department of Infrastructure and Regional Development	\$62,840	
City Corporate	Financial Services	Accounting Administration	Local Government Infrastructure Scheme Interest subsidy	Federal	Department of Premier and Cabinet, Division of Local Government	\$463,293	
City Corporate	Financial Services	Financial Assistance Grants	General purpose (80%)	Federal	Department of Premier and Cabinet, Division of Local Government	\$2,388,860	
City Corporate	Financial Services	Financial Assistance Grants	Road component (20%)	Federal	Department of Premier and Cabinet, Division of Local Government	\$856,216	
City Economy & Growth	City Economy	Business Events	Program funding	Other	Western Sydney University	\$908	Partnership Industry Workshop
City Economy & Growth	City Economy	City Activation		State	Department of Industry	\$58,500	Liverpool Laneways Project
City Economy & Growth	City Economy	Liverpool Innovation Precinct	Program funding	Other	Western Sydney Business Chamber	\$100,000	
City Economy & Growth	City Economy & Growth Office	Contributions under VPAs and Conditions of DA Consent		Other	Coronation Pty Ltd	\$636,000	Local Traffic Infrastructure
City Economy & Growth	Planning and Transport Strategy	Comprehensive Review of Liverpool LEP		State	Department of Planning and Environment	\$1,250,000	
City Economy & Growth	Planning and Transport Strategy	Bike Week		State	Roads and Maritime Services	\$2,550	
City Economy & Growth	Planning and Transport Strategy	Slow Down	Program funding	State	Roads and Maritime Services	\$5,000	
City Economy & Growth	Planning and Transport Strategy	Choose Right Buckle Right	Program funding	State	Roads and Maritime Services	\$4,500	
City Economy & Growth	Planning and Transport Strategy	Graduated Licensing Scheme	Program funding	State	Roads and Maritime Services	\$2,250	
City Economy & Growth	Planning and Transport Strategy	Road Safety	Salary funding	State	Roads and Maritime Services	\$55,000	
City Infrastructure & Environment	Infrastructure Delivery	Cirillo Reserve - Design and Construction of Sports Field		Other	Football NSW	\$20,000	Lets Light Up Football Grant
City Infrastructure & Environment	Infrastructure Delivery	Bemera Rd Extension - Road Construction (Croatia Avenue)		State	Infrastructure NSW	\$2,182,699	
City Infrastructure & Environment	Infrastructure Delivery	Nuwarra Road, Moorebank - Malinya to Junction		State	Roads and Maritime Services	\$107,273	

LIVERPOOL CITY COUNCIL GRANTS RECEIVED
July 2019 - June 2020

Group	Service Delivery Unit	Project	Programme	Funding Source	Funding Agency	Received as at 31/03/2020 (\$)	Comments
City Infrastructure & Environment	Infrastructure Delivery	Rossmore Ave West, Rossmore - North to Church		Federal	Department of Infrastructure and Regional Development	\$279,169	
City Infrastructure & Environment	Infrastructure Delivery	Rossmore Ave West, Rossmore - Church to May		Federal	Department of Infrastructure and Regional Development	\$175,441	
City Infrastructure & Environment	Infrastructure Delivery	Flowerdale Rd, Liverpool - Mclean to Elizabeth		State	Roads and Maritime Services	\$45,455	
City Infrastructure & Environment	Infrastructure Delivery	Alfred Rd, Chipping Norton - Gov.Mac To Wendleib- R2R		Federal	Department of Infrastructure and Regional Development	\$450,200	
City Infrastructure & Environment	Infrastructure Delivery	Guernsey St Busby - Busby to South Liverpool (incl. Moornih		Federal	Department of Infrastructure and Regional Development	\$262,953	
City Infrastructure & Environment	Technical Support	Moorebank Voluntary Acquisition Scheme		State	Office of Environment and Heritage	\$91,459	
City Infrastructure & Environment	Technical Support	GMD - Intersection Upgrade of GMD and Hume Highway - Design		State	Transport for NSW	\$60,000	
City Infrastructure & Environment	Technical Support	GMD - Upgrade GMD fr Alfred Rd to Newbridge Rd - Design		State	Transport for NSW	\$30,000	
City Infrastructure & Environment	Technical Support	Heathcote Road / Walker Road / Bardia Pde Intersection		State	Transport for NSW	\$16,500	
City Presentation	City Works	Traffic Facilities Maintenance-RMS		State	Roads and Maritime Services	\$337,000	
City Presentation	Operational Facilities	Rural Fire Service		State	NSW Rural Fire Service	\$170,000	
City Presentation	Waste and Cleansing	Community Recycling Centre		State	NSW Environment Protection Authority	\$10,000	
City Presentation	Waste and Cleansing	Waste Planning & Policy		State	NSW Environment Protection Authority	\$218,470	
Office of the CEO	Western Sydney Planning Partnership	Western Sydney Planning Partnership		Other	Sydney Water	\$50,000	
Office of the CEO	Western Sydney Planning Partnership	Uniform Local Government Engineering Design Standards		State	Department of Planning and Environment	\$250,000	

Grants and Contributions 31 March 2020	\$14,877,428
Less:	
Adjustment outstanding grants invoices and reversals	\$27,255
Reversal prior year accrual	\$0
Works in Kind	\$0
Actual grants received	\$14,850,173

Liverpool City Council
Quarter 3 Review 2019/20
For the period 1 July 2019 to 30 June 2020
Forecast Cash and Investments

Attachment 6

	1 July 2019 Opening Balance	Original Budget	Budgeted Movements Resolution	Q1	Q2	Annual Revised Budget	Q3 Review Recommend Changes	30 June 2020 Projected Closing Balance
Externally Restricted								
S7.11 Contributions	159,603,771	23,257,923	(1,842,400)	(734,647)	2,189,975	22,870,851	(3,269,513)	179,205,109
City Development Fund	2,719,359	(492,052)	0	0	(7,900)	(499,952)	0	2,219,407
Domestic Waste Reserve	17,795,087	(1,131,975)	0	0	(110,700)	(1,242,675)	548,000	17,100,412
Environment Levy	5,016,509	2,194	(146,350)	(193,050)	(142,100)	(479,306)	440,999	4,978,202
Stormwater Reserve	307,036	(64,875)	0	0	(900)	(65,775)	0	241,261
Edmondson Park Reserve	2,671,614	89,766	0	0	(9,800)	79,966	0	2,751,580
Contribution Reserve	3,956,549	0	0	(150,000)	(379,216)	(529,216)	0	3,427,333
Grants Reserve	18,058,903	50,000	(1,496,159)	(38,024)	258,386	(1,225,797)	(2,420,000)	14,413,106
Better Waste & Recycling Reserve	390,631	8,984	0	0	0	8,984	0	399,615
Grants Reserve - Operating	4,058,655	(171,058)	0	(108,000)	(47,500)	(326,558)	7,351	3,739,448
Collingwood House Restoration Works Reserves	230,000	0	(90,000)	0	(140,000)	(230,000)	0	0
Total Externally Restricted	214,808,114	21,548,907	(3,574,909)	(1,223,721)	1,610,245	18,360,522	(4,693,163)	228,475,473
Internally Restricted								
Employee Leave Entitlement Reserve	3,621,200	0	0	0	406,200	406,200	0	4,027,400
Insurance Reserve	1,796,043	0	0	0	0	0	0	1,796,043
Parking Strategy Reserve	1,500,000	(1,500,000)	0	0	0	(1,500,000)	1,500,000	1,500,000
Moorebank Voluntary Acquisition Reserve	487,392	(404,250)	0	0	0	(404,250)	0	83,142
General Property Reserve	676,852	4,807,581	(1,057,100)	(4,427,333)	0	(676,852)	367,820	367,820
Loan Reserve	4,133,803	0	(3,953,800)	0	0	(3,953,800)	(180,003)	(0)
Staff Accommodation / Relocation Savings	0	600,000	0	0	0	600,000	0	600,000
Carnes Hill Stage 2 Precinct Development Reserve	0	0	0	4,749,099	0	4,749,099	139,896	4,888,995
Total Internally Restricted	12,215,290	3,503,331	(5,010,900)	321,766	406,200	(779,603)	1,827,713	13,263,400
Total Restricted	227,023,404	25,052,238	(8,585,809)	(901,955)	2,016,445	17,580,919	(2,865,450)	241,738,873
Unrestricted Cash	44,072,290	37,669,067	(8,787,973)	(511,626)	2,947,668	31,317,136	(1,402,843)	29,914,293
Total Cash and Investments	271,095,694	254,809,127						271,653,167

Attachment 7

Key Performance Indicators Budget Review Statement

Council is committed to maintaining critical financial performance indicators within acceptable benchmarks.

Current and targeted benchmarks are:

	Performance Indicator	2018/19 Actual	2019/20 Original Budget	2019/20 Budget Review Sep	2019/20 Budget Review Dec	2019/20 Budget Review March	Benchmark	Description
1	Operating Performance Ratio Benchmark: Greater than or equal to 0% - average over 3 years	4.7%	2.6%	2.9%	2.6%	2.3%	≥0%	The Operating Performance Ratio measures Council's achievement of containing operating expenditure within operating revenue.
2	Own Source Operating Ratio Benchmark: Greater than 60% - average over 3 years	61.2%	58.4%	58.5%	59.1%	60.9%	>60%	This ratio measures fiscal flexibility. It is the degree of reliance on external funding sources such as operating grants and contributions.
3	Building and Infrastructure Renewals Ratio Benchmark: Greater than 100% - average over 3 years	104.4%	106.9%	106.9%	106.9%	106.9%	>100%	This indicator is used to assess the rate at which these assets are being renewed relative to the rate at which they are depreciating.

	Performance Indicator	2018/19 Actual	2019/20 Original Budget	2019/20 Budget Review Sep	2019/20 Budget Review Dec	2019/20 Budget Review March	Benchmark	Description
4	Infrastructure Backlog Ratio Benchmark: Less than 2%	2.7%	2.0%	2.0%	2.0%	2.0%	<2%	This ratio shows what proportion the backlog is against the total value of a Council's infrastructure.
5	Asset Maintenance Ratio Benchmark: Greater than 100% - average over 3 years	110%	113%	113%	113%	113%	>100%	This ratio compares actual against required annual asset maintenance. A ratio above 1.0 indicates Council is investing enough funds to stop the Infrastructure backlog growing.
6	Debt Service Ratio Benchmark: Greater than 0% and less than or equal to 20% - average over 3 years	4.3%	4.1%	4.3%	4.3%	4.3%	>0% & ≤20%	This ratio measures the availability of operating cash to service debt including interest, principal and lease payments.
7	Real Operating Expenditure Benchmark: A decrease in Real Operating Expenditure per capita over time	\$649	\$682	\$684	\$680	\$668	Decrease per capita over time	This indicator measures productivity changes over time based on the movement in real per capita expenditure.

Attachment 8

Liverpool City Council

Quarterly Budget Review Statement
for the period 01/07/19 to 31/03/20**Consultancy & Legal Expenses Budget Review Statement**

Consultancy & Legal Expenses Overview

Expense	YTD Expenditure (Actual Dollars)	Budgeted (Y/N)
Consultancies	1,638,599	Y
Legal Fees	449,500	Y

Definition of a consultant:

A consultant is a person or organisation engaged under contract on a temporary basis to provide recommendations or high level specialist or professional advice to assist decision making by management. Generally it is the advisory nature of the work that differentiates a consultant from other contractors.

Comments

Expenditure included in the above YTD actual but not budgeted includes:

Details

Traffic and urban study on Railway Street	62,925
Aquatic and Leisure Centres strategy study	17,715
Review of library management services	10,000
Title searches of abandoned and derelict vehicles	1,300
Study on airport employment needs	9,065
Communication strategy review	7,500
Continuation of Georges River Flood Study 2017-18	27,635
Review LEMP and Consequence management guides	3,900
Review draft SIS Strategy	1,364
Powell Park Assessment	18,201
Inspections of various sites - Asbestos Risk assessment and awareness training	81,036
Various sites - Waste Classification and Air Monitoring	133,405
Asbestos and Waste Management System - Workplace fact finding and WHS advice	49,650
68 Speed Street Gasworks - Preparation of conceptual site model and site works	68,537
Kurrajong Road remedial strategy	535
Rosedale Park Assessment	28,224
Procurement Function Review	17,936
Woodward Park Car Park Soil Assessment and review of zone 2,3 works	7,600
Macleod Park - Investigation work and Report	13,692
Helles Park - Investigation work and report, Groundwater and Landfill gas work	210,958

Western Sydney Aerotropolis Communication and Engagement Strategy	226,283
Lighthorse Park - Investigation work and report	27,224
Casula Parklands - Preliminaries, Fieldwork, Laboratory Analysis and Reporting	13,870
Cartright Avenue - Investigation report	15,526
Air monitoring and consulting remediation of McGirr Park	28,053
Preliminary site investigation at Angle Park	50,738
Consultant to attend site inspection at 99 Rose Street Depot	2,110
Total	1,134,982

Attachment 9

Liverpool City Council

Contracts Budget Review Statement
For the period 01/01/20 to 31/03/20

Contracts Listing - contracts entered into during the quarter

Contractor Awarded To	Contract detail & purpose Summary	Contract Value	Start Date	Duration of Contract	Budgeted (Y/N)	Notes
Adrians Hino Pty Ltd	PQ2897 Supply and Deliver Two (2) High Covered Body Wood Chip Tipplers	\$ 377,634.28	12/01/2020	4 Years	Y	
Adrians Hino Pty Ltd	PQ2898 Supply and Deliver Two (2) 6x4 Cab Chassis Tipplers	\$ 443,510.99	10/01/2020	4 Years	Y	
NA Group Pty Ltd	PQ2928 Concrete Road Pavement Restoration	Schedule of Rates	14/01/2020	9 Months	Y	
ABT Construction and Fit Out	PQ2962 New Waste Bin Enclosure Building at Carnes Hill Community Precinct	\$ 130,200.00	19/02/2020	10 Weeks	Y	
Cardno (NSW/ACT) Pty Ltd	PQ2970 Investigation Studies for Austral Bus Depot	\$ 87,600.00	23/01/2020	7 Weeks	Y	
Austate Enterprises Pty Ltd T/A Austate Services	PQ2972 Supply & Deliver Three (3) Heavy Duty Trailers	\$ 152,900.00	20/03/2020	One Off	Y	
Conybeare Morrison International Pty Ltd	VP2980 Warwick Structure Plan	\$ 199,765.50	17/02/2020	4 Months	Y	
Firecorp Australia Pty Ltd	WT2816 Fire Sprinkler Upgrade, 33 Moore Street, Liverpool	\$ 332,534.00	31/01/2020	12 Months	Y	
JJ Richards & Sons Pty Ltd	WT2900 PORTION A: Supply of Bins and Collections and Transportation of Waste to Disposal Facility	Schedule of Rates	23/03/2020	5 Years + 2x1 Year Extension	Y	
Total Drain Cleaning Services Pty Ltd	WT2900 PORTION D: Receipt and Processing of Street Sweeper Waste	Schedule of Rates	30/03/2020	6 Years + 2x1 Year Extension	Y	
Landscape Synergy Pty Ltd	PQ2912 Local Park Upgrade - Langhof Park	\$ 94,165.00	22/01/2020	32 Weeks	Y	
Big Bus Co.	ST2924 Community Shuttle Bus	\$297,736.60	16/01/2020	2 Years + 2x12 Month Extension	Y	
Asphalt Laying Services Pty Limited	PQ2927 Installation of Streetprint on the Intersection of Moore St and Macquarie St, Liverpool	\$ 58,520.00	10/02/2020	9 Months	Y	
Urban Asset Solutions Pty Ltd	WT2934 Design & Construct Trash Rack GPT at Pearce Park	\$ 192,522.00	5/02/2020	1 Year	Y	
Dean Trailers Australia Pty Ltd	PQ2945 Supply and Deliver Six Out Front Mower Trailers	\$ 114,600.00	14/01/2020	One-off	Y	
West Avenue Group Pty Ltd	PQ2959 Pioneers Park Roof Replacement and Strengthening Works	\$ 162,350.00	24/01/2020	6 Weeks	Y	
Australian Hammer Suppliers Pty Ltd	VP2922 Supply and Deliver Excavator & Track Loader	\$ 163,335.00	24/04/2020	One Off	Y	

Liverpool City Council
Quarter 3 Review 2019/20
For the period 1 July 2019 to 30 June 2020
Detail Reserve Movement

	2019-20 Forecast	2019-20 Original Budget	2019-20 Revised Budget	2019-20 Current Review	2019-20 Proposed Budget
City Development Fund					
Opening Balance	2,719,360	2,719,360	2,719,360		2,719,360
Operating					
Revenue	1,618,537	1,618,537	1,610,637	0	1,610,637
City Development Fund Receipts/Interest	1,618,537	1,618,537	1,610,637	-	1,610,637
Expenditure	2,404,006	2,110,589	2,110,589	0	2,110,589
Facade Upgrade	72,750	80,000	80,000	(58,000)	22,000
CBD Wi-Fi Data Fees	31,903	31,903	31,903	-	31,903
CBD CCTV Operation & Maintenance	137,505	137,505	137,505	-	137,505
City Activation	118,163	118,163	118,163	(48,500)	69,663
Urban Screen Content Management	137,500	137,500	137,500	-	137,500
Eat Your Heart Out	151,556	151,556	151,556	(3,500)	148,056
Business Assistance Package	-	-	-	110,000	110,000
Loan Repayment Funding	1,754,629	1,453,962	1,453,962	-	1,453,962
Projected Closing Balance	1,933,891	2,227,308	2,219,408	0	2,219,408

Liverpool City Council
Quarter 3 Review 2019/20
For the period 1 July 2019 to 30 June 2020
Detail Reserve Movement

	2019-20 Forecast	2019-20 Original Budget	2019-20 Revised Budget	2019-20 Current Review	2019-20 Proposed Budget
Environment Levy					
Opening Balance	5,016,510	5,016,510	5,016,510		5,016,510
Operating					
Revenue	1,907,286	1,907,286	1,891,186	0	1,891,186
Environment Levy Receipts/Interest	1,907,286	1,907,286	1,891,186	-	1,891,186
Expenditure	1,309,092	1,116,592	1,309,642	(20,999)	1,288,643
Bush Regeneration	654,714	462,214	655,264	(95,999)	559,265
Vegetation Condition Assessment	60,000	60,000	60,000	-	60,000
Natural Environment Implementation	472,353	472,353	472,353	75,000	547,353
Floodplain & Water Management	99,445	99,445	99,445	-	99,445
Environment Restoration Plan Delivery	22,580	22,580	22,580	-	22,580
Capital Expenditure	1,186,850	788,500	1,060,850	(420,000)	640,850
Bush Regeneration Program	788,500	788,500	788,500	(420,000)	368,500
Environmental Education Centre Design	146,350	-	146,350	-	146,350
Plant for New Bush Regeneration Team	252,000	-	126,000	-	126,000
Projected Closing Balance	4,427,854	5,018,704	4,537,204	440,999	4,978,203

INF 01

Clean Air for Liverpool

Strategic Direction	Strengthening and Protecting our Environment Develop, and advocate for, plans that support safe and friendly communities
File Ref	116553.2020
Report By	Michael Zengovski - Manager City Environment
Approved By	Raj Autar - Director City Infrastructure and Environment

EXECUTIVE SUMMARY

Council, at its meeting held on 25 March 2020, resolved to explore the feasibility of providing portable air monitoring stations to facilitate improved monitoring and management of air quality within the Liverpool LGA.

This follows earlier decisions of Council regarding the need to improve air quality in Liverpool. Over the last twelve months, the need for improved monitoring and management of air quality within the Liverpool LGA has been considered by Council on numerous occasions. At its meetings of February, August and December 2019, Council identified and resolved to undertake a range of initiatives and actions which aimed to bring about improvements to the quality of air within Liverpool.

The identified actions and corresponding progress were considered by Council at its meetings in August 2019 and subsequently in December 2019. Following review of progress on the identified actions, Council acknowledged that the identified range of actions will over time achieve meaningful improvements to the quality of air within the LGA.

With regards to the installation of portable air monitoring stations, Council's investigations together with consultation with the NSW Environmental Protection Authority (EPA) found that use of portable air monitoring systems is only justified under specific circumstances. Further, it is also considered that broad use of portable air monitoring systems without clear objectives could be counterproductive to achieving air quality improvements and associated benefits.

RECOMMENDATION

That Council

1. Receives and notes this report; and
2. Notes that broad-based installation and use of portable air monitoring systems is not considered viable in achieving air quality improvements.

REPORT

1. Background

At its meeting held on 25 March 2020, Council resolved that:

- a) *a report be provided to the May Council Meeting on the cost and effectiveness of providing portable air monitoring stations for use throughout the LGA on a similar basis as the Council Cameras; and*
- b) *a corresponding time frame be provided, where if determined to proceed, when the air monitoring stations could be in operation.*

2. Monitoring and management of air quality

Over the last twelve months, the need for improved monitoring and management of air quality within the Liverpool LGA has been considered by Council on numerous occasions. At its meetings of February, August and December 2019, Council identified and resolved to undertake a range of initiatives and actions which aimed to bring about improvements to the quality of air within Liverpool.

The identified actions and corresponding progress were considered by Council at its meetings in August 2019 and subsequently in December 2019. Following review of progress on the identified actions, Council acknowledged that the identified range of actions will over time achieve meaningful improvements to the quality of air within the LGA.

Current air quality monitoring programs and findings

To better understand the local sources of fine particle air pollution, Council in conjunction with the University of Wollongong installed air-monitoring systems and commenced a monitoring program within the Liverpool City Centre to enable collection of data on air pollution arising from both fine and coarse particles. Results from this air quality monitoring indicate that smoke arising from hazard reduction burns appears to be the primary cause of fine particle pollution.

Further, an independent peer review of the report “*Clean Air for NSW-2018 Update*” published by Doctors for the Environment Australia in February 2019 also found that elevated short-

term air quality results from 2018 were due to the increase in the number of frequent exceptional events such as dust storms, bushfires and hazard reduction burning.

Through its own assessment, the NSW EPA found that the measured exceedances of the 24-hour average PM₁₀ and PM_{2.5} standard at Liverpool's monitoring station during 2018 were deemed to be caused by exceptional events, such as dust storms, bushfires and hazard reduction burning. The EPA further concluded that the prolonged drought conditions have had a major impact on air quality across NSW.

Need for portable air quality monitoring

Portable air quality monitoring is currently undertaken in response to only those activities where the risks of airborne particles impacting sensitive receptors such as residents, schools or childcare centres are assessed to be material. These mostly relate to dust generating construction activities, and in particular, activities involving remediation of contaminated lands. With regards to other known generators of air pollution, Council staff have been exploring ways to expand the scope of air monitoring to include sites that are known to generate higher levels of pollution such as resource recovery operations, materials recycling sites and concrete batching plants.

Council's investigations found that the air quality monitoring devices required to effectively monitor these industries are real time loggers that measure wind speed, dust concentrations generated and particle size fractions. These loggers provide real-time data on air quality and dust pollution exceedances. The cost to undertake an air quality monitoring program is estimated to be between \$16,000 and \$20,000 per month, based on four real time loggers.

However, to be effective and provide meaningful data, the monitors would need to be set up within close proximity of the nominated dust pollution source, and in most cases in collaboration with the property owner. As these industrial premises are regulated by the EPA under Environmental Protection Licences (EPL), any additional air monitoring, to the monitoring already in place at these sites, would need to be undertaken in response to increased dust observations or specific complaints from neighbouring properties. In this regard, the NSW EPA has advised that any concerns regarding air quality around such industries should be referred to them to enable EPA to pursue any breaches of the EPL.

Further, discussions with the NSW EPA and consultants with expertise in monitoring air quality have found that there are numerous reasons portable air monitoring programs fail to achieve intended results. These include:

- Lack of cooperation from property owners where air pollution is considered to be the source. To obtain credible results, any monitoring would need to be along the property boundary and with the owner's permission. For sites that are already subject to an EPL, this is seen as a duplication, unnecessary and not the best use of Council resources.

- Locating air monitoring sensors away from the source e.g. on adjoining Council property would expose the sensors to possible pollution from other sources such as truck fumes, thereby compromising the quality of collected data.
- Liverpool is considered to have satisfactory coverage in terms of adequacy of air monitoring stations. The Department of Planning Industry and Environment has monitoring stations at Bringelly and Rose Street, which provides the Air Quality Index (AQI). The AQI provides detailed daily information on air quality, and measurements include ozone, carbon monoxide, sulphur dioxide, nitrogen dioxide, airborne particles and visibility. The AQI also provides a comparison of air pollutants, standardising these measurements into an index which illustrates the level of risk. This information is readily available for making management decisions that are impacted by poor air quality.
- Randomly installing air quality monitoring stations outside sensitive receptors such as childcare centres, schools and residential areas would be costly without any commensurate benefit. While mobile cameras are installed around known hotspots for illegal waste dumping, similar hotspots do not exist with regards to air quality.

3. Conclusions

In view of the foregoing and considering the multiple air quality monitoring programs already in place, it is considered that sufficient monitoring is already in place to allow better understanding of air quality issues in Liverpool to enable appropriate management actions to be taken to achieve broad and long term improvements to air quality.

Council's investigations together with consultation with the NSW EPA show that use of portable air monitoring systems, while adequate for localised and targeted monitoring, is not viable or warranted for broader air quality monitoring and management programs.

CONSIDERATIONS

Economic	There are no economic and financial considerations.
Environment	Manage air, water, noise and chemical pollution. Raise community awareness and support action in relation to environmental issues.
Social	There are no social and cultural considerations.
Civic Leadership	Act as an environmental leader in the community. Provide information about Council's services, roles and decision making processes.

CITY INFRASTRUCTURE AND ENVIRONMENT REPORT

Legislative	There are no legislative considerations relating to this report.
Risk	The risk is deemed to be low.

ATTACHMENTS

Nil

INF 02

Management of contaminated lands

Strategic Direction	Strengthening and Protecting our Environment Develop, and advocate for, plans that support safe and friendly communities
File Ref	119163.2020
Report By	Michael Zengovski - Manager City Environment
Approved By	Raj Autar - Director City Infrastructure and Environment

EXECUTIVE SUMMARY

This report provides an update on the various remediation works and associated activities that are currently underway to manage a range of contamination issues affecting Council owned lands, predominantly comprising asbestos contamination.

Council's task of managing its asbestos contamination effectively and safely continues to intensify, mainly due to ongoing discovery of legacy insitu asbestos in open spaces and the ongoing asbestos containing illegal waste dumping across the Liverpool LGA. Further, Council has over 770 hectares of open space that require ongoing maintenance operations, and while it is impossible to know the condition of all the sites, Council's Asbestos and Waste Management System (AWMS) has provided a systematic process for the identification, investigation and remediation of contaminated sites to ensure they continue to remain fit for their intended purpose.

Best practice asbestos and waste management have now become a key function of Council, with a clear management structure and corresponding budget to enable delivery of identified remediation works. Over the last five years, Council has spent approximately \$20 million remediating contaminated lands.

RECOMMENDATION

That Council receives and notes this report.

REPORT

1. Background

Council conducted an Environmental Waste Audit in 2015 to review and improve its practices in the management of asbestos, and construction and demolition waste generated from its ongoing activities. The findings of this Audit became the impetus for a range of vital changes to the management of contamination issues affecting council owned lands, predominantly comprising asbestos contamination. One of the most significant outcomes of the Audit was the development, and subsequent endorsement by the NSW EPA of an overarching Asbestos and Waste Management System.

2. Management of Council's contaminated lands

The number of contaminated sites has continued to increase since the findings of the environmental waste audit conducted by Council in 2015. This is mainly due to the ongoing discovery of legacy insitu asbestos in open spaces and other council land, as well as ongoing asbestos containing illegal waste dumping across the Liverpool LGA. The following table shows the number of known sites in the LGA impacted by a range of contamination, including contamination from asbestos containing materials, glass containing envirosoils used for top dressing, legacy waste from former gasworks, landfill related contamination and PFAS.

Date	Number of contaminated sites	Investigation and remediation undertaken or planned
October 2015 - Environmental Waste Audit	21	<ul style="list-style-type: none"> ▪ 15 sites have been investigated and remediated. ▪ 6 sites have been investigated and require either further investigations or remediation works.
March 2019	63	<ul style="list-style-type: none"> ▪ 43 sites have had detailed site inspections undertaken for the presence of asbestos. Of these sites 7 sites have had detailed sub surface contamination investigations with soil sampling and reporting, 6 sites have clearance reports ▪ 20 sites require detailed sub surface contamination investigations with soil sampling and reporting.
September 2019	74	<ul style="list-style-type: none"> ▪ 54 sites have had detailed site inspections and/or re-inspections for the presence of asbestos. Of these sites, 12 sites have had detailed sub surface contamination investigations with soil sampling and reporting, 15 sites have clearance reports, 5 sites have draft asbestos/environmental management plans ▪ 20 sites require detailed sub surface contamination investigations with soil sampling and reporting.
March 2020	92	<ul style="list-style-type: none"> ▪ 74 sites have had detailed site inspections and/or re-inspections for the presence of asbestos. Of these sites, 34 sites have had detailed sub surface contamination investigations with soil sampling and reporting, 33 sites

Date	Number of contaminated sites	Investigation and remediation undertaken or planned
		have clearance reports, 6 sites have draft asbestos/environmental management plans, 3 sites are known to be contaminated with PFAS and are subject to ongoing investigations. ▪ 18 sites require detailed sub surface contamination investigations with soil sampling and reporting.

3. Management of Council's buildings with asbestos

Council has care and control of numerous buildings and facilities that were built around the middle to late twentieth century when asbestos containing materials were considered a viable choice for construction. Consequently, parts of Council's building portfolio have asbestos containing materials in areas such as electrical switchboards, eaves and ceilings.

As part of implementing its AWMS, Council in 2018, commenced a process to undertake a comprehensive review and inspection of its asbestos containing buildings by specialist consultants, with the view to updating the asbestos registers and corresponding asbestos management plans, in accordance with SafeWork NSW requirements. All 205 registers have now been updated. The updated registers are currently being placed in prominent locations, such as on notice boards at all buildings, where possible.

Further, all asbestos building remediation works recommended by the consultant have been completed and clearance certificates have been provided for the 32 buildings and facilities identified for remediation.

4. Asbestos and Waste Management System (AWMS)

In view of the magnitude, complexity and the importance of managing contamination, Council in November 2018 developed and duly received endorsement from the NSW EPA of an overarching Asbestos and Waste Management System and has since been progressively implementing the various Guidelines that underpin this system. The AWMS provides a structured framework for a whole-of-council approach to the management of asbestos and associated waste.

Council was recognised and highly commended for its efforts in the management of asbestos at the 2019 Local Government NSW Excellence in Environment Awards.

5. Waste Tracking System

Council implemented a waste tracking system in November 2018 to ensure that all illegally dumped waste as well as waste arising from Council's own construction operations are appropriately tracked, waste classified as per NSW EPA requirements and transported to a facility licensed to receive the waste.

The following table presents a summary of the illegally dumped waste removed and disposed with its corresponding costs since November 2018:

Period	Volume (tonnes)	Total disposal cost	Amount recovered from EPA
Nov - Dec 2018	301	\$134,107	Nil
Jan - Dec 2019	1,575	\$691,409	\$35,150
Jan - Apr 2020	306	\$100,550	Nil

The low recovery from the EPA is due to the stringent requirements the EPA has in place to make claims. Claims can be made only if the illegally dumped asbestos is regarded as high risk, i.e. friable and dumped in a sensitive area. Council's illegally dumped waste typically consists of bonded asbestos dumped in rural streets and does not meet the EPA's requirements for cost recovery.

6. Asbestos Working Group

As part of continually looking at ways to improve Council's practices in managing its asbestos task, Council in September 2019 created a working group comprising members from Work Health and Safety, City Presentation and Infrastructure Directorates. The Asbestos Working Group (AWG) meets fortnightly and the interactions have enabled increased levels of awareness of asbestos management. The AWG has brought about improved communication between key areas and departments of Council.

7. Status of major remediation works

The following table provides the current status of Council's major remediation projects.

Site name and location	Type of contamination	Status of investigation/remediation works
1. Powell Park, Cartwright	Asbestos in soil	<ul style="list-style-type: none"> Awaiting planning approval to commence remediation. Environmental impact statement (EIS) has been submitted to Council and contractor panel has been established. Anticipated remediation completion date: Sep 2020.
2. Western Depot, Kemps Creek	Asbestos and PFAS	<ul style="list-style-type: none"> All investigation works have been completed and a remediation report prepared. Council is working with the RFS on remediation planning. Anticipated remediation completion date: Dec 2020.

Site name and location	Type of contamination	Status of investigation/remediation works
3. Former gas works site, 68 Speed Street	Hydrocarbon compounds	<ul style="list-style-type: none"> ▪ The site was notified to the NSW EPA in Feb 2019 under Section 60 of the Contaminated Land Management Act 1997 ▪ Site has been capped and is being developed as an at-grade car park. ▪ Offsite soil and groundwater investigations continuing. ▪ Remediation requirements and timing will be determined following completion of offsite investigations.
4. Helles Park, Helles Avenue, Moorebank	Former landfill. Asbestos in soil, landfill gas, hydrocarbons and heavy metals in groundwater	<ul style="list-style-type: none"> ▪ Soil investigations have been completed with significant contamination from former landfill identified. ▪ Some additional investigations still required to delineate groundwater and landfill gas contamination. ▪ Anticipated remediation completion date: Dec 2021.
5. Lighthorse Park, Liverpool	Former landfill. Asbestos in soil.	<ul style="list-style-type: none"> ▪ Preliminary investigations have been completed. ▪ Additional soil and groundwater investigations to occur in May 2020 to inform design of Lighthorse Park embellishment works. ▪ Anticipated remediation completion date: June 2021.
6. Angle Park, Chipping Norton	Former landfill. Asbestos in soil.	<ul style="list-style-type: none"> ▪ Investigations have been completed with significant asbestos contamination from former landfill identified. ▪ Remediation planning is underway. ▪ Anticipated remediation completion date: Dec 2021.

8. Remediation expenditures

Activity	Annual Expenditure					Total \$000
	2015/16 \$000	2016/17 \$000	2017/18 \$000	2018/19 \$000	2019/20 \$000	
1. Investigation and remediation of contaminated lands	\$6,536	\$2,591	\$3,741	\$950	\$1,792	\$15,610
2. Asbestos Registers and Management Plan	-	-	-	\$72	\$125	\$197
3. Illegal dumping	\$4	\$692	\$1,201	\$738	\$727	\$3,362
4. Asbestos and Waste Management System	\$195	\$245	\$183	\$15	\$51	\$689
Total	\$6,735	\$3,528	\$5,125	\$1,775	\$2,695	\$19,859

As can be seen, the highest levels of expenditure have been incurred on remediating contaminated sites, and removal and disposal of illegal waste. This level of expenditure in these areas is anticipated to continue until the major contaminated sites identified in Section 7 above have been remediated.

The current NSW EPA waste levy is over \$143 per tonne. The high costs involved in lawfully disposing of materials such as asbestos have created an incentive to not comply with the law resulting in widespread illegal dumping of waste. While in November 2019, the NSW Government removed the levy on asbestos waste weighing up to quarter of a tonne (250 kg) in a bid to discourage illegal dumping of asbestos waste, Council considers that this is unlikely to combat the widespread illegal dumping being experienced in Liverpool. Another strategy recently released is the doubling of penalties to \$2 million for corporations and \$500,000 for individuals caught dumping illegally.

9. Conclusions

Council continues to manage its asbestos task effectively, with Council's Asbestos and Waste Management System providing the necessary framework to drive the required change management processes. While the full extent of the asbestos task is unable to be quantified, Council's systems and processes now provides a range of effective tools to identify and manage asbestos related risks in a systematic way.

CONSIDERATIONS

Economic	There are no economic and financial considerations.
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CITY INFRASTRUCTURE AND ENVIRONMENT REPORT

Environment	Manage air, water, noise and chemical pollution. Raise community awareness and support action in relation to environmental issues.
Social	There are no social and cultural considerations.
Civic Leadership	Act as an environmental leader in the community. Provide information about Council's services, roles and decision making processes.
Legislative	There are no legislative considerations relating to this report.
Risk	The risk is deemed to be medium.

ATTACHMENTS

Nil

INF 03

Managing Stray Cats

Strategic Direction	Strengthening and Protecting our Environment Develop, and advocate for, plans that support safe and friendly communities
File Ref	121186.2020
Report By	Alexi Gilchrist - Environment Restoration Plan Coordinator
Approved By	Raj Autar - Director City Infrastructure and Environment

EXECUTIVE SUMMARY

Council, at its meeting held on 5 February 2020, resolved to:

- 1. Investigate the feasibility of developing a TNR program at Liverpool Animal Shelter;*
- 2. Involve local veterinarians and veterinary clinics in providing pro bono services to assist with the TNR program and rehoming of cats;*
- 3. Identify other organisations, i.e. the RSPCA, that may also be able to assist and add value to a local TNR program;*
- 4. Consider other measures that can be undertaken within the LGA to mitigate the impacts of feral cats on the local community and provide a report back to Council by the May 2020 Council meeting;*
- 5. Write to relevant State Minister recommending that the State Government adopt legislation similar to the Western Australian Cat Act;*
- 6. Addresses with WSROC the opportunity for WSROC to advocate for a regional solution;*
- 7. Include in the LGA and LGNSW Conference Agenda a call for the Federal and State Government to provide funding to Council, to change the Companion Animal Act and provide Council funding to enable councils to enact the new measures to identify stray animals and non-registered cats as homeless and desex and house the cats until homes can be found in order to address feral cat plagues in urban areas; and*
- 8. Bring its No Kill Policy to the next Council meeting for its consideration and that the report include some measurement in terms of what neighbouring Councils do or what the standard is across NSW.*

A report was provided to Council at its meeting held on 29 April 2020 which addressed points 1,2,5,6,7 and 8 of this resolution (copy attached).

This report provides an update on items 3 and 4 of the resolution.

RECOMMENDATION

That Council receives and notes this report.

REPORT

At its meeting of 5 February 2020, Council resolved the following in relation to the management of stray cats and a Trap-Neuter-Return (TNR) Program:

1. *Investigate the feasibility of developing a TNR program at Liverpool Animal Shelter;*
2. *Involve local veterinarians and veterinary clinics in providing pro bono services to assist with the TNR program and rehoming of cats;*
3. *Identify other organisations, i.e. the RSPCA, that may also be able to assist and add value to a local TNR program;*
4. *Consider other measures that can be undertaken within the LGA to mitigate the impacts of feral cats on the local community and provide a report back to Council by the May 2020 Council meeting;*
5. *Write to relevant State Minister recommending that the State Government adopt legislation similar to the Western Australian Cat Act;*
6. *Addresses with WSROC the opportunity for WSROC to advocate for a regional solution;*
7. *Include in the LGA and LGNSW Conference Agenda a call for the Federal and State Government to provide funding to Council, to change the Companion Animal Act and provide Council funding to enable councils to enact the new measures to identify stray animals and non-registered cats as homeless and desex and house the cats until homes can be found in order to address feral cat plagues in urban areas; and*
8. *Bring its No Kill Policy to the next Council meeting for its consideration and that the report include some measurement in terms of what neighbouring Councils do or what the standard is across NSW.*

Update on Resolution Point 3

Following an earlier Council resolution in December 2019, which resolved that a briefing be arranged with the RSPCA and Cat Protection Society, a meeting was held on 29 January 2020 between Council and representatives from both organisations. An agreement was reached to work together on the following programs to assist with stray cats:

- Free microchipping and vaccination days; and
- Discounted desexing programs with local vets.

Arrangements are now being made with both RSPCA and Cat Protection Society to provide a joint briefing to Council.

Update on Resolution Point 4

There are a number of labels that can be applied to roaming cats, and the interchangeable use of these terms has complicated the management of these animals. While stray and feral cats share some commonalities there is a big difference. Stray is a broad term that refers to urban cats that are either semi-owned, being fed by humans concerned for their welfare, or unowned. Most are socialised to humans, but this is not always the case. These are considered domestic cats, regardless of ownership status.

Feral cats live, hunt and breed in the wild and have had little to no interactions with humans. These animals have reverted to a wild state and exist independently of domestic populations. These occur in large tracts of bushland, such as land managed by state and federal agencies. To the knowledge of council officers, based on animals referred to Council and inspections undertaken, there is no known population of cats that satisfies the definition of 'feral cats'. The reported cats mostly fall into the 'semi-owned' category of domestic cats.

It has also been noted that powers to seize stray cats are limited. Council continues advocating for a review of cat management arrangements in the *Companion Animal Act 1998*, to improve stray cat management outcomes. This matter has been discussed with both WSROC and City Deal councils with the intention of a possible joint submission.

Community education and engagement has been identified as the most cost-effective measure to manage stray cats. Council provides extensive programs to educate and help the community to comply with the legislation and being responsible pet owners.

CONSIDERATIONS

Economic	There are no economic and financial considerations.
Environment	Raise community awareness and support action in relation to environmental issues.
Social	There are no social and cultural considerations.

CITY INFRASTRUCTURE AND ENVIRONMENT REPORT

Civic Leadership	<p>Act as an environmental leader in the community.</p> <p>Undertake communication practices with the community and stakeholders across a range of media.</p> <p>Encourage the community to engage in Council initiatives and actions.</p> <p>Provide information about Council's services, roles and decision making processes.</p> <p>Deliver services that are customer focused.</p> <p>Actively advocate for federal and state government support, funding and services.</p>
Legislative	Companion Animals Act 1998 (No 87. Section 30)
Risk	There is no risk associated with this report.

ATTACHMENTS

1. Report - NOM01 Feral Cats and Return TNR Program 29 April 2020

1

**LIVERPOOL
CITY
COUNCIL****ORDINARY MEETING
29 APRIL 2020****CITY ECONOMY AND GROWTH REPORT**

EGROW 02	Report back - NOM 01 Feral Cats and Trap-Neuter-Return (TNR) Program from 5 February 2020 Council meeting
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Strategic Direction	Strengthening and Protecting our Environment Develop, and advocate for, plans that support safe and friendly communities
File Ref	034212.2020
Report By	Nada Mardini - Manager Community Standards
Approved By	David Smith - Acting Director City Economy and Growth

EXECUTIVE SUMMARY

At its meeting of 5 February 2020, Council resolved:

That Council:

- 1. Investigate the feasibility of developing a TNR program at Liverpool Animal Shelter;*
- 2. Involve local veterinarians and veterinary clinics in providing pro bono services to assist with the TNR program and rehoming of cats;*
- 3. Identify other organisations, i.e. the RSPCA, that may also be able to assist and add value to a local TNR program;*
- 4. Consider other measures that can be undertaken within the LGA to mitigate the impacts of feral cats on the local community and provide a report back to Council by the May 2020 Council meeting;*
- 5. Write to relevant State Minister recommending that the State Government adopt legislation similar to the Western Australian Cat Act;*
- 6. Addresses with WSROC the opportunity for WSROC to advocate for a regional solution;*
- 7. Include in the LGA and LGNSW Conference Agenda a call for the Federal and State Government to provide funding to Council, to change the Companion Animal Act and provide Council funding to enable councils to enact the new measures to identify stray animals and non-registered cats as homeless and desex and house the cats until homes can be found in order to address feral cat plagues in urban areas; and*

8. *Bring its No Kill Policy to the next Council meeting for its consideration and that the report include some measurement in terms of what neighbouring Councils do or what the standard is across NSW.*

This report provides an update on the actions required to be undertaken by Council in response to the resolution.

RECOMMENDATION

That Council receives and notes this report.

REPORT

At its meeting of 5 February 2020, Council resolved the following in relation to feral cats and a Trap-Neuter-Return (TNR) Program:

That Council:

1. *Investigate the feasibility of developing a TNR program at Liverpool Animal Shelter;*
2. *Involve local veterinarians and veterinary clinics in providing pro bono services to assist with the TNR program and rehoming of cats;*
3. *Identify other organisations, i.e. the RSPCA, that may also be able to assist and add value to a local TNR program;*
4. *Consider other measures that can be undertaken within the LGA to mitigate the impacts of feral cats on the local community and provide a report back to Council by the May 2020 Council meeting;*
5. *Write to relevant State Minister recommending that the State Government adopt legislation similar to the Western Australian Cat Act;*
6. *Addresses with WSROC the opportunity for WSROC to advocate for a regional solution;*
7. *Include in the LGA and LGNSW Conference Agenda a call for the Federal and State Government to provide funding to Council, to change the Companion Animal Act and provide Council funding to enable councils to enact the new measures to identify stray animals and non-registered cats as homeless and desex and house the cats until homes can be found in order to address feral cat plagues in urban areas; and*
8. *Bring its No Kill Policy to the next Council meeting for its consideration and that the report include some measurement in terms of what neighbouring Councils do or what the standard is across NSW.*

Update on resolution points 1, 2 and 3

Council's legal team has been requested to provide advice on the legality of such a program. Once this advice is received a report will be prepared for a future Council meeting. The RSPCA has prepared a research report on this matter which is included as **Attachment 1** for Council's information. This research report includes commentary on the lawfulness of such a program in Australia.

Update on resolution point 4

This item is being addressed by the City Environment department with a report to be prepared for the May 2020 Council meeting.

Update on resolution point 5

A letter has been sent to the Minister for Local Government on 3 March 2020 (**Attachment 2**).

Update on resolution point 6

A request has been sent by Council to the WSROC CEO who has agreed to place this matter on a future agenda for discussion. This will be followed up in due course.

Update on resolution point 7

Council will be considering motions relating to feral cats for the NGA Conference at this Council meeting. As the LGNSW Conference will be held in October 2020 a further report will be prepared for Council's consideration closer to this time.

Update on resolution point 8

Council resolved on 27 July 2016 to operate Renbury Farm with a No Kill Policy. This resolution followed the decision by Renbury Farm (shelter used by Liverpool City Council, Bankstown, Fairfield and Camden Councils) to close down due to ongoing online criticism and a number of petitions (one attracting more than 8000 signatures) requesting an audit of its operation due to concerns over animal hygiene and early euthanatising of healthy cats and kittens. Council negotiated a lease agreement and took over the operation in December 2016 and named it the Liverpool Animal Shelter.

Several surrounding Councils operate a 'no kill' shelter, including Fairfield and Camden. Council's policy to operate the animal shelter as 'no kill' is directed by a Council resolution of 27 July 2016 which states:

"That Council is to operate Renbury Farm with a no kill policy".

There is no other policy document which outlines in further detail this resolved policy position of Council.

Available data on the NSW Companion Animal Register for the financial year 1 July 2017 to 30 June 2018 indicated the following regarding the number of cats entering the facility and euthanasia rates for this period:

Shelter	Numbers entered	Euthanised (%)
*Camden	89	39 (49%)
*Fairfield	65	37 (57%)
*Liverpool	23	0
Burwood	19	19 (100%)
Canterbury Bankstown	111	76 (68%)
Parramatta	284	140 (49%)
*Randwick	23	20 (87%)
*Woollahra	23	14 (61%)
Blacktown (current)	2003	876 (44%)

(*No Kill Policy)

CONSIDERATIONS

Economic	Facilitate economic development.
Environment	Raise community awareness and support action in relation to environmental issues.
Social	Support community organisations, groups and volunteers to deliver coordinated services to the community.

5

**LIVERPOOL
CITY
COUNCIL****ORDINARY MEETING
29 APRIL 2020****CITY ECONOMY AND GROWTH REPORT**

Civic Leadership	<p>Provide information about Council's services, roles and decision making processes.</p> <p>Deliver services that are customer focused.</p> <p>Operate a well developed governance system that demonstrates accountability, transparency and ethical conduct.</p> <p>Actively advocate for federal and state government support, funding and services.</p>
Legislative	Companion Animals Act 1998.

ATTACHMENTS

1. RSPCA Research Paper - TNR Program
 2. Letter to Minister for Local Government
- Council**

COUNCIL DECISION

Motion: **Moved: Cllr Rhodes** **Seconded: Cllr Kaliyanda**

That Council receives and notes this report.

On being put to the meeting the motion was declared CARRIED.

Council

COUNCIL DECISION

Motion: **Moved: Cllr Rhodes** **Seconded: Cllr Kaliyanda**

That Council receives and notes this report.

On being put to the meeting the motion was declared CARRIED.

Council

COUNCIL DECISION

Motion: **Moved: Cllr Rhodes** **Seconded: Cllr Kaliyanda**

**LIVERPOOL
CITY
COUNCIL**

6

**ORDINARY MEETING
29 APRIL 2020**

CITY ECONOMY AND GROWTH REPORT

That Council receives and notes this report.

On being put to the meeting the motion was declared CARRIED.

CTTE 01

**Notes of the Liverpool Access Committee
meeting held on 20 February 2020**

Strategic Direction	Creating Connection Implement access and equity for all members of the community
File Ref	081932.2020
Report By	Galavizh Ahmadi Nia - Manager Community Development and Planning
Approved By	Dr Eddie Jackson - Director City Community and Culture

EXECUTIVE SUMMARY

This report is tabled in order to present the Meeting Notes of the Liverpool Access Committee Meeting held on 20 February 2020.

RECOMMENDATION

That Council receives and notes the Meeting Notes of the Liverpool Access Committee Meeting held on 20 February 2020.

REPORT

The Meeting Notes of the Liverpool Access Committee meeting held on 20 February 2020 are attached for the information of Council.

The Meeting Notes identify a number of actions for Council staff to undertake, none of which will have any financial impact on Council.

CONSIDERATIONS

Economic	There are no economic and financial considerations.
Environment	There are no environmental and sustainability considerations.

Social	Support access and services for people with a disability.
Civic Leadership	Encourage the community to engage in Council initiatives and actions.
Legislative	There are no legislative considerations relating to this report.
Risk	The risk is deemed to be Low.

ATTACHMENTS

1. Meeting Notes of the Liverpool Access Committee meeting held on 20 February 2020



NOTES OF THE LIVERPOOL ACCESS COMMITTEE MEETING

20 February 2020

COUNCILLORS:

Councillor Peter Harle
Councillor Karress Rhodes
Councillor Geoff Shelton

Liverpool City Council (Chairperson)
Liverpool City Council
Liverpool City Council

COMMITTEE MEMBERS:

Ellie Robertson
Jess Cameron
Reinaldo Armijo

Community Representative
Community Representative
Community Representative

COUNCIL ATTENDEES:

Jacqueline Newsome

Coordinator Community Development

GUESTS:

Craig Simpson

Community Representative

APOLOGIES:

Mayor Wendy Waller
Ollie Lassen
Peter Fraser
Jim Simpson

Liverpool City Council
Community Representative
Community Representative
Community Representative



1. WELCOME, ATTENDANCE AND APOLOGIES

Councillor Peter Harle opened the meeting and conducted an Acknowledgement of Country.

2. DECLARATIONS OF INTEREST

Nil

3. CONFIRMATION OF PREVIOUS MINUTES

As the quorum was not achieved, confirmation of the previous minutes will be held over until the next meeting.

4. BUSINESS ARISING FROM PREVIOUS MINUTES

Responses to actions from the previous minutes are included in the attached table at the end of the meeting notes. Further discussion regarding these items is included in General Business.

5. ACCESS NOTIFICATIONS

Committee member Ellie Robertson raised concerns regarding the renovations on the ground floor of Liverpool Westfields – near the café and fruit shop. The temporary walls around the construction area have narrowed the pathway and made access to the elevator difficult. Committee members were advised that the nearby bank is currently being refurbished, and the temporary walls will be in place for approximately one month.

Committee member Ellie Robertson raised concerns regarding the speed humps used in the Westfield car park. The speed humps cause vehicles to jolt and create movement and discomfort for wheelchair users who are bolted into a vehicle.

Councillor Harle advised Committee members that these speed humps do comply with Australian Standards.

ACTION: Council to write to Liverpool Westfield and enquire as to whether the speed humps are too high/severe for accessible vehicles and if they could be replaced with an alternative.

6. GENERAL BUSINESS

6.1 Upgrades to Liverpool Westfield

Committee members were advised that the proposed redevelopment of Liverpool Westfield has been approved. This has been reviewed by the Greater Sydney Planning Panel due to the value of the development.

Craig Simpson enquired as to whether the Committee could view the plans for this development. It was advised that these plans are not yet submitted, however that members could view the Development Application through Council's Planning Portal. Councillor Shelton advised that Committee members will be able to view the plans on the developer's website when completed.



Committee member Ellie Robertson raised the issue of accessible facilities in the new Westfield development. Councillor Shelton encouraged Committee members to continue to lobby as individuals for access improvements at Liverpool Westfield.

ACTION: Council to write to Liverpool Westfield and enquire as to the provision of accessible facilities in the new development.

6.2 Letter regarding hoist facilities at Liverpool Hospital

Committee members were advised that a letter was sent to Liverpool Hospital requesting they consider installing accessible bathrooms with hoist facilities in publicly accessible locations at the hospital. A response is yet to be received.

ACTION: Council to follow up with Liverpool Hospital regarding a response to this letter.

6.3 Committee Charter

Committee members were advised that the Liverpool Access Committee Charter is due for review. Suggested improvements for the charter include:

- Changing the quorum requirements of the committee to be a number of Committee members, rather than half-plus-one;
- Committee members may delegate a representative to attend the meeting on their behalf by notifying Council officers prior to the meeting. This representative would then be included in the quorum;
- Update the meeting frequency to bi-monthly; and
- Appendix 2b – Committee members can raise items as general business during the meeting. Items do not need to be submitted prior to the meeting.

ACTION: Council officers to circulate the Charter to Committee members for further review.

6.4 Liverpool Transport Taskforce Update

Craig Simpson advised Committee members that the Liverpool Transport Task Force (LTTF) are developing a proposal for a bus route to Casula Powerhouse Arts Centre. This proposal will also advocate for a bus stop at the Paper Mill. This proposal will be discussed at an upcoming LTTF meeting and the Pedestrian, Active Transport and Community Safety Committee.

6.5 City Design and Public Domain Masterplan

Committee members were advised that the City Design and Public Domain Masterplan is on public exhibition until 28 February 2020. Members were provided with the fact sheet for this document, and advised the full plan is available on Liverpool Listens.

6.6 Staffing Update



Committee members were advised that Josephine Zappia has joined Council as a Community Development Worker. Josephine will be convening future meetings of the Liverpool Access Committee.

7. CORRESPONDENCE

No correspondence was presented at this meeting.

CLOSE

Meeting closed at 2.55pm.

Next meeting will be held on 9 April 2020, 1:00pm – 3:00pm at Liverpool City Library, Orange Room.



Action	Response
Manager City Design and Public Domain took the Committee's feedback on notice.	Committee members were thanked for their feedback on the City Design and Public Domain Masterplan at the previous meeting. Committee members were advised that the further feedback received will be considered as part of the review process. Committee members clarified that the use of rolled gutters is not appropriate for wheelchair users.
Council staff to investigate improving accessibility of the footpath at Sutton Road, Ashcroft.	These works have been programmed to correct this access issue.
Council staff to investigate improving accessibility of the footpath on 76 Flowerdale Road.	The work to correct the footpath at 76 Flowerdale Road has been completed.
Clean up of rubbish at 86 Flowerdale Road.	This area was inspected and rubbish cleaned up in December 2019. Council maintenance crews will continue to monitor the area and react accordingly.
Council to investigate the footpath ramp at Castlereagh and Lachlan Street and provide feedback at the next meeting.	Infrastructure and Environment team are investigating this location and will take appropriate action to correct.
Council to send a letter to the Centre Manager of Wattle Grove Shopping Centre requesting the upgrade of the drainage grate to have smaller gaps.	A response to the letter sent to building owners was received on 12 February 2020. It is advised this driveway was not a suitable access point for pedestrians to enter the site and therefore should not be impacted by the drainage grates. The property manager advised the owners would not be making any changes to the grates. Committee member Ellie Robertson advised that on a recent visit to the centre she noted the drainage grates had been fixed.
Coordinator Community Development to follow up with Liverpool Westfield on any updates to this development.	An email was sent to Brett Leonard, Centre Manager of Liverpool Westfield. No response has been received to date.

APPENDIX 1 – RESPONSES TO ACTIONS FROM PREVIOUS MINUTES



CTTE 02

Minutes of Strategic Panel Meeting held on 17 April 2020

Strategic Direction	Leading through Collaboration Strive for best practice in all Council processes
File Ref	113780.2020
Report By	George Georgakis - Manager Council and Executive Services
Approved By	Andrew Stevenson - Chief Strategy and Engagement Officer

EXECUTIVE SUMMARY

This report is tabled in order to present the Minutes of the Strategic Panel Meeting held on 17 April 2020.

RECOMMENDATION

That Council receives and notes the Minutes of the Strategic Panel meeting held on 7 April 2020.

REPORT

The Minutes of the Strategic Panel meeting held on 17 April 2020 are attached for the information of Council.

The Minutes identify a number of actions that require Council staff to undertake, none of which will have any financial impact on Council.

CONSIDERATIONS

Economic	There are no economic and financial considerations.
Environment	Raise community awareness and support action in relation to environmental issues. Support the delivery of a range of transport options.

Social	<p>Raise awareness in the community about the available services and facilities.</p> <p>Preserve and maintain heritage, both landscape and cultural as urban development takes place.</p> <p>Regulate for a mix of housing types that responds to different population groups such as young families and older people.</p> <p>Support community organisations, groups and volunteers to deliver coordinated services to the community.</p>
Civic Leadership	<p>Encourage the community to engage in Council initiatives and actions.</p> <p>Provide information about Council's services, roles and decision making processes.</p> <p>Operate a well-developed governance system that demonstrates accountability, transparency and ethical conduct.</p> <p>Actively advocate for federal and state government support, funding and services.</p>
Legislative	There are no legislative considerations relating to this report.
Risk	There is no risk associated with this report.

ATTACHMENTS

1. Minutes of Strategic Panel Meeting of 17 April 2020



This meeting was recorded for minute taking purposes

MINUTES FROM STRATEGIC PANEL MEETING 17 April 2020

COUNCILLORS:

Wendy Waller
Geoff Shelton
Nathan Hagarty
Peter Harle
Karress Rhodes
Charishma Kaliyanda

Mayor (**Chairperson**)

EXECUTIVE & COUNCIL STAFF:

Kiersten Fishburn	CEO
Tim Moore	Director City Economy & Growth
Peter Patterson	Director City Presentation
Dr Eddie Jackson	Director City Community & Culture
George Hampouris	A/Director City Corporate
John Morgan	Director Property & Commercial Development
Andrew Stevenson	Chief Strategy & Engagement Officer
Tina Sangiuliano	Strategic Organisational Change Manager
David Smith	Manager Planning & Transport Strategy
Edward Steane	Project Lead Fifteenth Avenue Smart Transit Corridor
Aarti Suryaprakash	Councillor Support Officer
Rose Koch	Committees Officer (Minutes)

EXTERNAL INVITEES

Jim Daniel	Director, CDL Planning
Sam Haddad	Managing Director, SG Haddad Advisory
Jon Pizey	Group Design Partner, DEM
Rudi Valla	Managing Partner, DEM
Scott Wright	Director of Operations, DEM
Colin Sim	Representative, EQ Projects
Damien Chan	Representative, EQ Projects
Christopher Lam	Representative, EQ Projects
Aras Labutis	Urban Transformations Director, Coronation
Hillmand Dehsabzi	Assistant Development Manager, Coronation
Jonathan Knapp	Director, SJB Urban
Mitchell Corn	Project Director, Moore Point Coronation Property
Erika Pawley	Director Projects, Leamac Property Group
Angus MacInnes	Director, Leamac Property Group
Ben Hendriks	Managing Director, Mecone
Tim Poole	Chief Operating Officer, Western Sydney Aerotropolis Authority



OPEN

Meeting opened at 11:30 am

1. WELCOME, ATTENDANCE AND APOLOGIES

Mayor Waller opened the meeting and welcomed the Panel.

2. DECLARATIONS OF INTEREST

Nil

3. AGENDA ITEMS

3.1 EQ Riverside Planning Proposal

Sam Haddard and Jon Pizey delivered a presentation on the proposal for a residential community development at Lot 6, Newbridge Road Moorebank. The site will be located on the bank of the Georges River and consist of multistorey residential accommodation and amenities such as a plaza, walking track and a community recreation park.

A community engagement program was undertaken by the proponent and it was identified that strong community support was received on this proposal.

Queries & Discussion

- i. Mayor Waller noted the intensity of traffic generated from Brickmakers Drive and queried the treatments that will be applied for management.
Jim Daniel advised that an extensive traffic study had been made, where traffic upgrades will be committed to. Traffic intensification has been factored into this proposal.
- ii. Cllr Harle noted there is no recreational boat access at the river frontage and queried whether this was deliberate.
Mr Pizey confirmed that this had not been provided due to intentions of a naturalistic edge. Provided that Council deems this as favourable, discussions would be required with various environmental departments on the permitted activities in the area.
- iii. Cllr Harle raised the issue of urban heat sinking on the street scape due to the use of concrete and bitumen. The importance of tree shading to manage heat was stressed.
This concern was taken on notice.

3.2 Moore Point Proposal - Coronation & Leamac Property Group

Aras Labutis, Jonathan Knapp and Ben Hendriks delivered a presentation on the Moore Point Proposal. This development is located along the Georges River and aids as a contributor to the revitalisation of Liverpool as a river city. A planning proposal was recently submitted to Council. This project has been formulating over five years with Council and State collaboration.

The project brings an opportunity to connect the community with the Georges River and also creates integration with the CBD. Overall, the Masterplan intends to connect the river with the hospital precinct, Liverpool Railway Station and Bigge Park. The site will consist of amenities for the community such as retail, cycle paths, a new transport interchange potential and education.



Queries & Discussion

- i. Cllr Rhodes queried the proposed bridges on the side of the Liverpool Hospital and who will be funding this infrastructure.

Mr Labutis confirmed that these will be pedestrian bridges. The Transport & Infrastructure Working Group will guide the development of this infrastructure. It was advised that funding contribution from the precinct would be relevant.

- ii. Cllr Rhodes queried the estimated population for this area.

Mr Labutis advised that 6900 dwellings will be in place by 2036, which is consistent with Council's LSPS targets. The ultimate scenario for the overall precinct could reach 14,500 dwellings.

- iii. Cllr Hagarty noted that the number of dwellings will likely consist of professionals and young families and queried whether there will be schools in the area.

An allowance has been made for a primary school within the precinct. This is based on preliminary discussions with the Department of Education. The exact size and location will be determined following discussions with Council and Department of Education.

3.3 City Deal, Western Sydney Aerotropolis Authority (WCAA)

Tim Poole delivered a presentation on the WCAA and how it aligns with the development of the Western Sydney Parklands as a city. The authority has been active for 18 months and was created from the City Deal.

A public document titled "Delivering the Western Parklands City" is WCAA's strategy on the direction moving forward in creating a world class city that is centred on the Western Sydney Airport (WSA). This strategy document is evolving and responds to many existing government policies and aims to align with the direction of local Councils.

The authority has a core function in securing industry attraction relating to the aerotropolis, which has been designated as a high value employment zone that will take advantage of the 24 hour operation of the airport. WCAA has a masterplan function and it does not have statutory authority.

Queries & Discussion

- i. Cllr Kaliyanda queried whether international models are in place to guide the process of training and upskilling certain industries.

Mr Poole advised that an expert from Sheffield in the UK was recently appointed to lead in this space, particularly in relation to high value advanced manufacturing. A suggestion was put forward to invite the consultant to provide further information at a future meeting with Council.

Action: Council staff to investigate the above.

- ii. Cllr Kaliyanda queried whether there is scope to align industry education, training and upskilling with the innovation precinct.

Mr Poole advised that a skills and education training model is being developed that is informed by research. There has been commitment at the board level in liaising with Mayors at local Councils in developing a joint program for skills and education.



- iii. Cllr Kaliyanda queried how WCAA can prevent lag between identifying the skills and qualifications that industries require and education providers to bridging this gap.

It was acknowledged that this is a challenging area. WCAA is seeking to establish a model and acquire commitment from the federal government in relation to reform. This is a high priority space of focus for the board.

- iv. Cllr Rhodes queried whether community consultation was made in relation to the Western Sydney Coordination Plan.

Action: This query was taken on notice.

Update: Email response was sent to Councillors on 22 April, 2020.

In the second half of last year the City Deal held five 'Western Parkland City' pop up information booths at community events, markets and gathering places. Organised by the Delivery Office, each event was staffed by representatives of all three tiers, including subject matter experts from Councils, Transport for NSW, DPIE, Sydney Water and WSA. Whereas these weren't engagements on the City Deal, Councils and agencies who had current exhibitions used the events as opportunities to gather more feedback to be included in their own engagement, such as Liverpool Council's LSPS exhibition.

The common theme between the events were:

- **Industry/Jobs:** Strong support for jobs closer to home – they can't come soon enough. Desire for more information about the types of jobs that will be available and when. Concerned the targeted industries won't have jobs for unskilled workers.
- **Transport:** Support for Sydney Metro Greater West, desire for southern extension sooner. Want more public transport around the Western Parkland City. Support current program of road upgrades. Want a say in which new train lines are to be built next, or at least transparency about the options under consideration.
- **Liveability:** Support more open spaces and investment in current open spaces.
- **Development:** Some concern about growing population and housing, high rise and overdevelopment.

In addition to this, the City Deal and Western City Coordination communication program has included building the City Deal website and digital engagement portal, social media, newsletters and media release.

Individual Commitments from the city deal and other Western City projects undertake their own community engagement. The City Deal also publishes an annual report.

As the Coordination and City Deal process develops further, the Western Sydney Aerotropolis Authority will continue to consider further community engagement, taking advice from the 8 Parkland Councils who have the closest relationship with the community.

- v. Cllr Harle expressed concern that TAFE has not been mentioned for education provision and upskilling for this project.

It was advised that feedback received from industries indicate that vocational training is an area of increasing significance compared with traditional forms of education. It was assured that WCAA has formulated a group that involves both TAFE and universities in developing this new educational model.



3.4 Liverpool Civic Place Update

Director Property & Commercial Development reported that the Masterplan was lodged in 2019 and the determination is underway. The early works DA was lodged in December 2019. A Design Excellence Panel meeting was held in March 2020 with the designs for Liverpool Civic Place endorsed. Documentations are in process of finalisation with a view for submission to the South Western Sydney Planning Panel in early June 2020.

Build Holdings are in process of finalising the Council works DA documentation with a view for submission midyear. Commencement of works on site may begin in Q3 or Q4 this year. Completion is expected at the end of 2022 or early 2023.

CLOSE

Meeting closed at 1:07 pm.

CTTE 03

**Minutes of the Extraordinary Meeting of the
Heritage Advisory Committee on 17 March 2020**

Strategic Direction	Creating Connection Celebrate diversity, promote inclusion and recognise heritage
File Ref	114686.2020
Report By	Thomas Wheeler - Heritage Officer
Approved By	Tim Moore - Director, City Economy and Growth / Deputy CEO

EXECUTIVE SUMMARY

This report is tabled to present the Minutes of the Extraordinary Meeting of the Heritage Advisory Committee Meeting held on 17 March 2020.

RECOMMENDATION

That Council:

1. Receive and note the Minutes of the Extraordinary Meeting of the Heritage Advisory Committee Meeting held on 17 March 2020; and
2. Endorse the recommendations of this report.

REPORT

The minutes of the Extraordinary Meeting of the Heritage Advisory Committee held on 17 March 2020 are attached for the information of Council.

The meeting was called in response to the following motion of the Civic Advisory Committee on 31 January 2020:

MOTION:

1. *The Civic Advisory Committee supports the concept of rebuilding 13-15 Bigge Street and recommend that it be referred to the Heritage Advisory Committee for further consideration; and*
2. *This be acknowledged in the future consultation process as feedback from the Civic Advisory Committee.*

The Heritage Advisory Committee was briefed on the actions and detail surrounding the matter of 13-15 Bigge Street and the reasoning behind the decision of Council not to undertake the reconstruction of the cottage.

The Heritage Advisory Committee resolved:

Motion:

1. *To express its dissatisfaction and frustration with the activities surrounding 13 Bigge Street and the resulting loss of the Californian Bungalow.*
2. *Requests that Council review its management of heritage properties and the associated DA process to prevent similar outcomes in the future.*
3. *Not to rebuild the Californian Bungalow but supports the conservation and sensitive adaptation of the site including the implementation of extensive heritage interpretation and the reuse of the remaining brick walls and loose bricks.*

In relation to the future for the site, Council is actively engaging with the Heritage Advisory Committee and the heritage groups of Liverpool to ensure the story of the site is told in any future proposal.

CONSIDERATIONS

Economic	There are no economic and financial considerations.
Environment	There are no environmental and sustainability considerations.
Social	Preserve and maintain heritage, both landscape and cultural as urban development takes place.
Civic Leadership	There are no civic leadership and governance considerations.
Legislative	There are no legislative considerations relating to this report.
Risk	There is no risk associated with this report.

ATTACHMENTS

1. Minutes of the Extraordinary Meeting of the Heritage Advisory Committee held on 17 March 2020



This meeting was held via teleconference

MINUTES FROM HERITAGE ADVISORY COMMITTEE (EXTRAORDINARY) MEETING 17 March 2020

COUNCILLORS:

Peter Harle
Geoff Shelton
Karress Rhodes

Chairperson
Councillor (Observer)
Councillor (Observer)

COMMITTEE REPRESENTATION:

Dr Jennifer French
Ruth Grimson
Vicki Andrews
David Key
Josh Madden
Gary Estcourt

Community Representative
Community Representative
Community Representative
Heritage Expert - Community Representative
Heritage Expert - Community Representative
Heritage Expert - Community Representative

COUNCIL ATTENDEES:

David Petrie
Thomas Wheeler
Rose Koch

Manager City Design Public Domain
Heritage Officer
Committees Officer (**Minutes**)

APOLOGIES:

Mazhar Hadid
Alison Cukic
Robert Brown

Deputy Chairperson
Community Representative
Heritage Expert - Community Representative



OPEN

Meeting opened at 6:04

1. WELCOME, ATTENDANCE AND APOLOGIES

Cllr Harle opened the meeting and welcomed the Committee. Apologies were recorded.

On the apologies for the committee, the absent members voted on the question put forward. After advice from the Deputy General Counsel the apologies/votes were presented to the Chairperson and accepted for inclusion in the voting on the motion to the committee.

2. DECLARATIONS OF INTEREST

Nil

3. 13 BIGGE STREET LIVERPOOL

The Heritage Officer provided an overview on the briefing report detailing the background of the heritage listed Bungalow at 13 Bigge Street, Liverpool. 13 Bigge Street was a Californian Bungalow, built circa 1920s, listed as a local heritage item under Liverpool Local Environmental Plan 2008 for its historical, associative and aesthetic values.

The site is significant as evidence of the historical development of Liverpool in the 1920s. The site and building were significant due to their association to former identities of Liverpool including former Mayor Thomas Bratchell (owner of Collingwood Hotel) and its aesthetic quality as an intact example of a Californian Bungalow.

The site was subject to a DA consent in 2004, which approved the retention of the building and the construction of apartments behind it. This was refused by Council, however it was approved by the Land and Environment Court. A fire incident occurred in 2008, which caused considerable damage to the roof structure and the internal timber work, with the remaining brick structure remained intact. Council had received an application for the demolition of the remains, which was withdrawn after engagement with the developer.

In 2016, an application was submitted to Council for an adaptive reuse of the site into a café. Minor interior works were approved with the intention to remain true to the Restoration Plan. As Cafes are prohibited within the High Density Residential area the adaptive reuse into a Café was only possible due to the retention of the building as a whole and the undertaking of restorative and conservation works.

Aerial photograph showed that by 2017 the roof tiles were removed from the building along with further works such as wall demolition. The removal of the roof tiles were to ensure the structure safety of the building and to reduce the weight on the roof structure. Significant demolition/deconstruction works did not commence until Sept/Nov 2017.

At this point, Council received two complaints from the community. Council issued an emergency stop work order in response and this was followed by subsequent legal proceedings which continued until early 2019.

As a component of the resolution of the legal proceedings, Council took ownership of the site. The specific details of the resolution cannot be discussed due to the confidentiality agreement signed as a part of the proceedings.

During the legal proceedings, Council needed to determine the outcome it was seeking. This needed to consider the best heritage outcome, as well as what was in the best interests of the public. The



analysis undertaken considered the remaining fabric, evidence available for an appropriate reconstruction and the identified heritage significance.

With a consideration of the Burra Charter, as well as the Heritage Council of NSW's Assessing Significance guidelines, it was determined that on undertaking the demolition/deconstruction works the building had lost its heritage significance and the reconstruction of the building would unlikely result in their retention.

Action: Heritage Officer to provide a copy of the Assessing Significance guidelines prepared by the Heritage Council of NSW.

The significance of the building being associated to a phase in history and a significant person is largely attributed to fabric retained which creates a physical connection to the significant phase in history or person, as the majority of the original fabric (except the brick work) had been lost, this connection to the past was also lost.

Further, the aesthetic significance, being an intact example of a Californian Bungalow, which contributes to the streetscape, is predicated on the building being intact and authentic. A complete reconstruction, with majority new fabric, while looking old, would have lost its integrity and authenticity, therefore impacting on its aesthetic qualities.

Based on the above assessment, it was determined during the legal proceedings that the reconstruction of the building would not retain the heritage significance and therefore the best course of action was to reuse what was remaining and undertake appropriate and extensive heritage interpretation.

Queries & Discussion

- i. Manager City Design Public Domain added that the walls of the building can be retained and conserved in future uses of the site. Best practice advice for future use is forthcoming.

The Heritage Officer advised as per the advice of engineering experts, there is no need for the removal of any other elements within the building, apart from the removal of walls for crime prevention requirements.
- ii. Dr Jennifer French advised that the Committee should express their passion and commitment to retaining these buildings as many have been lost over previous years.

The Heritage Officer added that there are numerous bungalows in existence which are not heritage listed.
- iii. Vicki Andrews was of the view that the Bungalow should not be reconstructed and that the archaeological relics should be preserved, with the placement of interpretive signage that encompasses the history of the house.

It is noted that Council is exploring heritage interpretation opportunities which will reflect the full history of the site.
- iv. Cllr Rhodes queried whether feedback was received during the exhibition period.

The Heritage Officer stated that the feedback provided was primarily historical information relating to the history of the property.
- v. Cllr Rhodes suggested that the opportunity of reconstruction could lead to the provision of a café on the site.

The committee was advised that the subject site is currently zoned R4 High Density residential and a Café is prohibited. The conservation incentive provisions of the Liverpool Local Environmental Plan 2008 may allow for the establishment of a café, where normally prohibited, but only with the conservation and restoration of a heritage item. It is Council's opinion that a reconstruction of the building would not be classified as conservation or reconstruction as the



heritage values of the site were diminished through the loss of original fabric which cannot be reclaimed.

- vi. The Committee expressed its dismay to the extent of damage incurred on the building and the majority of members, regrettably, did not agree with the reconstruction on the grounds that the heritage significance was lost following extensive damages.

Council's Heritage Officer acknowledged that the situation was not ideal, however Council believes the direction proposed is the best outcome for the site and will ensure the site is available for the appreciation of the public.

- vii. Cllr Harle expressed concerns of safety aspects and the future usage of the foundation and remnants remaining on site, namely with vandalism.

The Heritage Officer advised that consultants are being engaged with to curb potential occurrences of vandalism. Consideration will be given to maintenance costs and requirements, as well as dealing with crime prevention through environmental design principles.

- viii. Josh added that these heritage listed items contain significant history and that this can be used as educational sources as part of school curriculums.

It was noted that it is Council's intention to undertake extensive heritage interpretation on the site, details regarding how this will occur will be provided later.

Direction for Heritage Advisory Committee

The Heritage Advisory Committee were referred to the following motion of the Civic Advisory Committee:

Moved: Stephen Dobell-Brown

Seconded: Colin Harrington

MOTION:

1. *The Civic Advisory Committee supports the concept of rebuilding 13-15 Bigge Street and recommend that it be referred to the Heritage Advisory Committee for further consideration; and*
2. *This be acknowledged in the future consultation process as feedback from the Civic Advisory Committee.*

Committee voted on the question forwarded by the Civic Advisory Committee and resolved to finalise the wording of the motion prior to finalising the minutes for tabling at the next available Ordinary Meeting of Council.

The motion agreed by the Committee :

Motion: The Liverpool Heritage Advisory Committees resolves:

1. To express its dissatisfaction and frustration with the activities surrounding 13 Bigge Street and the resulting loss of the Californian Bungalow.
2. Requests that Council review its management of heritage properties and the associated DA process to prevent similar outcomes in the future.
3. Not to rebuild the Californian Bungalow but supports the conservation and sensitive adaptation of the site including the implementation of extensive heritage interpretation and the reuse of the remaining brick walls and loose bricks.



Moved: Jennifer French

Seconded: Vicki Andrews

On being put to the meeting, the motion was declared passed.

Foreshadowed Motion: That the heritage listed Californian Bungalow located at 13-15 Bigge Street be reconstructed.

Moved: Ruth Grimson

Seconded: Nil

The motion was unable to receive a seconder.

4. HERITAGE DEVELOPMENT APPLICATIONS (DA)

Ms French expressed concern of future repeat occurrences of losing heritage significant buildings. It was put forward that Council monitor DA's closely to prevent this from reoccurring. A motion was being considered for the Heritage Officer to be more actively involved in pre DA and DA processes to improve the running and assessment of heritage DA and mitigate arising issues.

The Heritage Officer advised that it is difficult to assess all DA's due to the high numbers. With new DA's, there is a methodical and documented approach to ensure that when restoration structure works are made, stop works cannot proceed until consultation is made with the Heritage Advisor. This is a Sydney wide issue.

Mr Estcourt queried whether it was possible to provide DA advice on heritage developments. It was advised that this would require changes to the Committee Charter to be approved by Council.

Clr Harle added that Councillors cannot provide input on DA's, however the Local Planning Panel and the Greater Sydney Planning Panel are the decision making bodies and may have influence.

Action: Heritage Officer to investigate with Council's DA Team to consider whether the Heritage Officer can be more actively involved in pre DA and DA processes to improve the running and assessment of heritage DA and mitigate arising issues.

Clr Harle advised that this should continue to be discussed at the next Committee meeting.

CLOSE

Meeting closed at 7:19 pm.

CTTE 04

**Minutes of the Audit, Risk and Improvement
Committee Meeting held on 1 May 2020**

Strategic Direction	Leading through Collaboration Strive for best practice in all Council processes
File Ref	119495.2020
Report By	Chris Van Zyl - Acting Head of Audit, Risk and Improvement
Approved By	Andrew Stevenson - Chief Strategy and Engagement Officer

EXECUTIVE SUMMARY

This report is tabled in order to present the Minutes of the Audit, Risk and Improvement Committee Meeting held on 1 May 2020.

RECOMMENDATION

That Council receives and notes the Minutes of the Audit, Risk and Improvement Committee Meeting held on 1 May 2020.

REPORT

The Minutes of the Audit, Risk and Improvement Committee held on 1 May 2020 are attached for the information of Council. The Minutes identify a number of actions that require Council staff to undertake, none of which will have any financial impact on Council.

CONSIDERATIONS

Economic	There are no economic and financial considerations.
Environment	There are no environmental and sustainability considerations.
Social	There are no social and cultural considerations.
Civic Leadership	Provide information about Council's services, roles and decision making processes. Operate a well-developed governance system that demonstrates accountability, transparency and ethical conduct.

Legislative	<i>Local Government Act 1993, sections 8B and 23A</i>
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ATTACHMENTS

1. Audit, Risk & Improvement Committee Minutes - 1 May 2020

Audit, Risk and Improvement Committee Minutes

1 May 2020 - Online - 9:00am - 12:00

Committee Members Present:

Stephen Horne	Acting Chairperson, Independent Member
Andrew McLeod	Independent Member
John Gordon	Independent Member
Geoff Shelton	Councillor

Observers:

Karress Rhodes	Councillor
Kiersten Fishburn	Chief Executive Officer (CEO)
George Hampouris	Acting Director City Corporate
Chris Van Zyl	Acting Head of Audit, Risk and Improvement (Head of ARI)
John Morgan	Director Property & Commercial Development (Item 6.1 only)
Mark Brookfield	Operational Risk & Insurance Coordinator
George Harb	Chief Information Officer
Elizabeth Espinosa	General Counsel, Manager Governance, Legal & Procurement
Hiba Soueid	Manager Corporate Strategy & Performance (Item 11 onward)
Vishwa Nadan	Chief Financial Officer
Greg Parkes	NSW Audit Office, Audit Leader
Lawrissa Chan	NSW Audit Office, Director, Financial Audit Services
Rose Koch	Committees Officer (Minutes)

1. WELCOME / OPENING

The Acting Chairperson welcomed attendees and opened the meeting at 9:35 am. Chairperson Andrew McLeod requested Stephen Horne to chair the meeting on his behalf as he was travelling during this meeting.

2. APOLOGIES

Nil

3. DECLARATIONS OF INTEREST

Independent Gordon declared a non-pecuniary interest requesting that his standing list of disclosures be updated to include his appointment as a member of the ARIC for Shoalhaven City Council and as Chairperson for the ARC with the NSW Health Care Complaints Commission.

Clr Shelton and Clr Rhodes both declared a non-pecuniary interest in relation to Liverpool Civic Place (LCP) covered in item 5.1 of this agenda, due to discussions made at a previous Council meeting.

Acting Chairperson declared a non-pecuniary interest for item 13.1, as one of the authors of the Procurement (Integrity) Probity report.

4. CONFIRMATION OF PREVIOUS MINUTES

Independent Gordon noted that on item 3, page 4 of the previous minutes discussing Declarations of Interest, that a correction be made as to be involved with the "South West Sydney Local Health District" instead of "Sydney Local Health District".

That the minutes of the Audit, Risk & Improvement Committee Meeting held on 7 February 2020 be confirmed as a true record of that meeting.

Motion **Moved:** Acting Chairperson

Seconded: Independent Gordon

5. ACTION TRACKING FROM MINUTES

5.1 Audit, Risk and Improvement Committee - Resolution Tracking

The statuses of each item in the ARIC Resolution Tracking Report was noted and acknowledged by the Committee.

Queries & Discussion

i. Clr Shelton made reference to the item "*Council Reports Risk Management Implications*" in the ARIC Resolution Tracking Report and queried whether the implementation of the draft risk templates will be proceeding at all.

The CEO confirmed that this had been approved and will be implemented at the May Council meeting. Communication will be made to staff that this has been introduced to Council reports moving forward.

RECOMMENDATION

That the Audit, Risk & Improvement Committee receive and note the ARIC Resolution Tracking document.

Motion

Moved: Acting Chairperson

Seconded: Independent Gordon

6. SPECIAL AGENDA ITEMS

6.1 Liverpool Civic Place Update

Director Property & Commercial Development delivered a presentation to the ARIC on the details for Liverpool Civic Place (LCP). The project consists of both Council and developer works involving Council offices, a new library, parking, hotel and commercial office space. The development has been presented to the Design Excellence Panel, and feedback was provided that the ground plain should be reduced to level with Scott Street, which would improve access for the library and the Council building. Additionally, the reduction of traffic load will be a focus in the shared zone where the plaza will be located, giving Council scope to negotiate with Roads and Maritime Services (RMS) for access to Terminus Street to limit the number of vehicles.

The LCP Masterplan has been lodged and a determination is underway. An Early Works DA was lodged in December 2019 for demolition excavation of the Council works component. A tenancy opportunity for the University of Wollongong (UoW) at LCP is currently in discussion. If this is unsuccessful, tenancy opportunities with other organisations will be considered. Work commencement on site is expected for Q3 or Q4 this year, with completion of the project expected by the end of 2022 or early 2023.

Queries & Discussion

A. Independent McLeod queried the extent of conversations had with UoW for potential tenancy at LCP, as this was a significant consideration in the feasibility study of the project.

Director Property & Commercial Development advised that discussions were made with UoW and it was noted that there are changes to student numbers at present and they have confirmed their commitment to Liverpool for their South West Sydney Campus and to Council's existing building at 33 Moore Street. The expectation is a slower response on the uptake of space, however there is confidence that they will take the offer. Further details will surface later in the year.

B. Independent Gordon queried in relation to the financials of the proposed construction, whether borrowing costs and escalation in building costs have been considered.

Director Property & Commercial Development assured that the feasibility does include escalation and the view is that the increases have been included in the contingencies. This will be reviewed over the coming months.

RECOMMENDATION

That the Audit, Risk & Improvement Committee receives and note the presentation update on Liverpool Civic Place received from the Director Property & Commercial Development.

Motion

Moved: Independent McLeod

Seconded: Independent Gordon

7. EXTERNAL AUDIT

7.1 External Audit Update

Director Financial Audit Services informed the Committee that the planning procedures have been completed for the 2019-20 audit. These were predominantly in relation to COVID-19. The audits are currently being conducted remotely with expected challenges in this space. The plan is to remain to the original deadlines despite the Office of Local Government (OLG) issuing extensions till the end of November this year. Council is in a favourable position.

Queries & Discussion

A. Independent Gordon noted that the financial impact of COVID-19 on the financial statements will be an issue for a number of Councils. It was recommended to note in the financials that this is an unprecedented event and to summarise broadly how Council has managed this financially, as opposed to solely open disclosures.

The Chief Financial Officer advised that this will be taken on notice.

Director Financial Audit Services added that the Auditor General had tabled their report to Parliament for the 2018-19 audit recently in March. A video has been released which presents the high-level findings of the report and is worth considering.

RECOMMENDATION

That the Audit, Risk & Improvement Committee note the verbal update made by the external auditors.

Motion **Moved:** Independent McLeod **Seconded:** Independent Gordon

8. INTERNAL AUDIT

8.1 Internal Audit Projects and Activities - 1 January to 31 March 2020

Acting Head of ARI informed of the highlights for Q3. The field reports for the CCTV, compliance, tree management and procurement self-assessment audits have been finalised. Overall these have been managed well and opportunities have been identified for improvement. The Liverpool Civic Place audit is currently in progress and will be reported on at the next ARIC meeting.

Internal Audit Plan

A new internal audit plan will not be developed and tabled until the COVID-19 situation eases. The plan is to continue with the existing Strategic Internal Audit plan, with flexibility to assist management with any areas of concern. In terms of overdue action items, there is no stringency. Conversations are being made with staff and time extensions will likely be given for those items.

Queries & Discussion

A. Cllr Shelton queried whether the reference to the Liverpool Civic Place (LCP) audit being in the “fieldwork phase” is a separate piece of work to the external audit the Councillors received a briefing on.

Acting Head of ARI advised that the external auditors conducting the audit have been engaged with on behalf of the Internal Audit team. The audit report under item 8.1 provides a status update on this audit.

The CEO confirmed that the external auditors were in the process of reviewing Council's documentation as part of their fieldwork.

B. Cllr Shelton queried how the auditors would assess the value for money proposition and the methodology involved.

Acting Head of ARI advised that the main area of focus is the financial modelling provided for Liverpool Civic Place (LCP), and the justification of the project from a financial perspective. It is a decision of Council to determine whether it provides value for money. From an audit perspective, a reasonable level of assurance is provided that the processes were in place to ensure the main objectives have been achieved and that the financial modelling provided is accurate.

The Chief Financial Officer added that he had provided an overview of the cash flow for LCP, the expected outflows over the two-year construction period, post construction, as well as the expected rental revenues. This was modelled into the long-term financial plan and consideration was given to whether Council can afford this project. The findings had confirmed affirmative and this was presented in a business case and will act as a foundation for the loan application process. In terms of value for money, this is a broad and complex question which has not been tested and analysed.

Cllr Shelton expressed concern that it will be difficult for audit reports to state whether Council will be getting value for money.

The Chief Financial Officer advised that he had not seen an audit report that assesses the value for money of the LCP project for Council and the community.

Independent McLeod was of the view that the audit objective was too broad as this is a partially commercial and community investment project. Evaluating perceptions of value would be more comprehensive than a commercial determinant. Concerns were expressed that the auditors may not be able to qualify as value for money.

The CEO added that this project is geared for the community with a social and economic benefit. It is a catalyst project for further commercial development which aims to revitalise the southern end of the Liverpool CBD via community assets such as the Library and Council space. The value proposition is different to project delivery and it is critical that the auditors acknowledge this.

Independent Gordon was in agreement that this would be pure value for money where the community benefit overall socially and economically. This can be balanced with a financial return focus. The auditors may express an opinion on the process behind the evaluation or the information to form that view. Council only can assess the value for money aspect of this project.

Cllr Shelton requested that it be noted that he voted against an audit of LCP.

Acting Chairperson suggested the Acting Head of ARI discuss with the independent, contract auditors on the concerns raised by the committee, and rephrase the value for money objective to assess whether the Councillors have been provided sufficient information to make a value for money community decision.

C. Independent Gordon queried whether fraud and corruption has been covered in the current COVID-19 environment, relating to vulnerabilities in IT processes, procurement and working from home. It was also queried whether management is documenting these

processes in order to justify decisions to the NSW Audit Office or other authorities in the event of post COVID-19 reviews.

Acting Head of ARI advised discussions were made with key stakeholders. Council is currently operating as businesses as usual, however changes have been made in the IT space with tightening security controls. It was suggested to management that any changes made in the organisation be submitted to the Councillors for review. As part of the COVID-19 report, stimulus projects have gone to Council and these will be well documented. Council's Business Improvement Partner and the Strategic Projects Manager are capturing new initiatives during this time. A further report will be provided on this at the next ARIC meeting.

The CEO added that all Critical Incident meetings are minuted. Any risk areas surrounding the redeployment of staff and triggering the splinter award, will have clear documentation outlining the decisions made. Once the COVID-19 situation has improved, a master file with all decisions will be documented. Overall, Council is currently in a good position where this is concerned.

D. Acting Chairperson advised that in relation to the significant risks for overdue action items that these be an area of focus and documenting the rationale behind leniency to other items of lesser risk during this time.

Independent McLeod suggested for determining outstanding actions that are achievable under a COVID-19 umbrella and prioritise these areas.

Acting Head of ARI confirmed that staff are proactive in this space and are communicating with the Audit team, where time extensions are facilitated and judgement calls are made.

RECOMMENDATION

That the Audit, Risk & Improvement Committee;

1. Receives and notes The Internal Audit Projects and Activities Report.
2. Receives and notes the Overdue Audit Action Items greater than 90 days report.
3. Notes the Certificate of Investment Confirmation and authorise the ARIC Chair to sign the Certificate of Investment Confirmation for the period 1 December 2019 to 29 February 2019.
4. Receive a report on the full impact the COVID-19 pandemic has had on Council's investment portfolio.

Motion

Moved: Independent McLeod

Seconded: Independent Gordon

9. RISK MANAGEMENT

9.1 Enterprise Risk Management Report - March 2020

Acting Head of ARI reported of new risks this quarter in relation to underinsurance, increased insurance premiums, the contribution shortfall for unfunded infrastructure and the Liverpool Civic Place tenancy.

Queries & Discussion

A. Independent Gordon sought to ascertain whether Council had taken action to secure insurance, despite cost increases and queried whether there is sufficient insurance.

The Operational Risk & Insurance Coordinator advised that currently the market is very volatile. Lloyds of London have issued instructions to all of their underwriting syndicates that unless they have profited over recent years in specific lines that they are to drop those lines. The capacity in the market has reduced significantly and as a result, the cover purchased previously is unavailable. This is being monitored by Council and any availability will be reassessed for purchase. There have been no changes to public liability and professional indemnity, however the property market is volatile.

Independent Gordon requested for an update at a future meeting to identify areas which have reduced cover in order to discuss actions for risk management. The Operational Risk & Insurance Coordinator recommended that this update be provided later in the year around the renewal period in October.

B. Acting Chairperson noted that in relation to the tenancy and financial sustainability of Liverpool Civic Place, the inherent rating is medium with a low residual rating and queried how this conclusion was reached.

Acting Head of ARI advised that it is believed that there is sufficient interest in the market in the event UoW does not occupy the space and Council will be able to lease this to a difference organisation.

The CEO added that in the current environment the lack of A grade space in Liverpool means that there is a strong commercial proposition. Council is being contacted by people searching for A grade in Liverpool.

C. Acting Chairperson commented that in the risk register where the residual risks are high or extreme, where controls are partially effective, it would be ideal to include alternative solutions and commentary actions to reduce the risk where possible.

Acting Head of ARI advised that a risk gap analysis has been made between the risk appetite and risks in the register, where risk treatment plans have been formulated. Not all of them will have treatment and will be included in the appetite.

Independent Gordon added that the current risk register does not show the movement of risks. It is sound practice to develop the risk register to reflect the current level of risk, the target risk level, the risk treatments and the expected timetable to achieve target risk levels.

Acting Head of ARI added that the register run via Promapp does not have the functionality to include the target risks to achieve. It can be done manually however this is being moved

away from as it adds further level of red tape. Once or twice per annum, a reconciliation can be made to show where Council wants to be. Risk treatments do show the timeframes for implementations. The gap analysis between Council's risk register and its risk appetite can be forwarded to the Independents for feedback.

The CEO requested that any templates be forwarded to the Audit team that falls under best practice.

D. Cllr Shelton queried whether COVID-19 should be shown as a separate identifiable risk in relation to the national economy and locally in relation the LGA and specific aspects of the Council enterprise, such as a breakout at a childhood centre or aged care facilities.

Acting Head of ARI advised that this will be taken on notice in how this can be represented in the risk register.

Independent Gordon advised that COVID-19 should be listed as a pervasive risk with an overall focus with its impact on the community and the organisation, where in each individual business unit a response can be made.

Independent McLeod advised the incident management teams are working on COVID-19 on a daily basis and that it is a live risk rather than a perceived potential risk.

Cllr Shelton added that localised failure of containment can present a future risk therefore a potential outbreak should be considered for future developments.

Operational Risk & Insurance Coordinator advised that he sees this as part of the Business Continuity Plan.

Independent Gordon added that this is long-term risk which will be intertwined into business as usual. This may not be covered in the disaster recovery plan.

Acting Director City Corporate added that all perspectives can be captured in a risk register with all the frameworks and controls, therefore there is a level of comfort with best practice where risks are being responded to.

Acting Chairperson agreed that this requires both short term action plans dealt with by the pandemic plans as well as a long-term focus recorded in the risk register.

RECOMMENDATION

That the Audit, Risk & Improvement Committee receive and note the Enterprise Risk Management report and attachments.

Motion

Moved: Independent Gordon

Seconded: Cllr Shelton

9.2 COVID-19 Pandemic Actions and Responses

Operational Risk & Insurance Coordinator reported that his team are planning for the medium and long-term operations. Directions are being followed by State and Federal Governments. Council is proceeding as business as usual where possible under the circumstances.

Acting Chairperson added that COVID-19 has impacted on various regional Councils which has led to insolvency and has created significant financial impact.

The Chief Financial Officer advised that Council is estimating a \$4 to \$5 million loss in user charges for Q4 in the 2019/20 year. With this said, there is sufficient funding in the account

and term deposits will be kept aside once they mature. There are no cash flow issues at present.

Queries & Discussion

A. Independent Gordon queried whether COVID-19 adjustments have been incorporated in the 2020 - 21 year budget.

The Chief Financial Officer confirmed yes and advised that Council has made strategic decisions in keeping positions vacant, hiring freezes and the expected loss of revenue has been captured in next year's budget. It is expected the net deficit will be \$6 to 7 million. A slowdown is expected in developer activities with an impact on cash flows for capital contributions.

B. Independent Gordon assumed that potential projects require grant funding and queried whether Council is wanting to support the community with as much activity where possible.

The CEO advised that the stimulus projects Council has will require either grants, low interest loans from NSW Treasury Corporation, or pursue an option with the Planning Ministers' approval to borrow against s 7.11 which would release a significant amount of funding and provide stimulus to the local economy.

The reasonably healthy financial position under the circumstances are testament to the efforts of Council staff and the current term of Council.

C. Clr Rhodes queried how risks in communication regarding COVID-19 to the LGA can be addressed considering the local paper, free of charge has been removed.

Operational Risk & Insurance Coordinator advised that the local papers have stopped with their print version and are available via electronic means.

The CEO advised that Council directs the community to other media outlets for accurate information via Council's website.

D. Acting Chairperson queried the safety of electronic communications in relation to hacking and phishing during the COVID-19 outbreak. It was also queried how staff are being reached working from home to check performance.

Acting Director City Corporate advised that there were limitations in the number of available laptops for staff where critical staff were identified to provide laptops to. Staff without a laptop would resume to their personal device and there are limitations for VPN access. Projects have been fast tracked to upgrade the VPN for all staff to access the full suite of systems. IT security was considered and upgraded. A phishing campaign has been created to educate staff during the crisis.

The CEO advised of the CEO Live events that are held weekly in order to provide information to staff and this provides scope for staff to ask questions. Recently a psychologist was a guest speaker at this event to provide advice for mental wellbeing.

RECOMMENDATION

That the Audit, Risk & Improvement Committee:

1. Receive and note the update provide.

Motion

Moved: Independent Gordon

Seconded: Clr Shelton

9.3 Business Continuity Planning

Queries & Discussion

A. Independent McLeod queried whether the Business Continuity Planning (BCP) was a success.

Operational Risk & Insurance Coordinator was of the view that is a success and added that he had been testing the plan prior to the escalation of the COVID-19 pandemic through a BCP test exercise. Overall, provided that quality staff and resources exist, despite the situation, operations continue and that occurrences never reflect what is in written form.

Independent McLeod added that he is interested to examine how closely aligned the BCP is and how it satisfied the needs of the management group. Concerns were expressed that it didn't achieve what it needed to at his own organisation.

Acting Chairperson suggested that a post-COVID review of the BCP as a mechanism for management be performed.

RECOMMENDATION

That the Audit, Risk & Improvement Committee:

1. Receive an update on the implementation of the recommendations made in the BCP exercise document.
2. Receive the updated BCP prior to finalising.

Motion **Moved:** Independent McLeod **Seconded:** Independent Gordon

10. GOVERNANCE, COMPLIANCE & FRAUD

10.1 High Risk Probity Advice

Acting Chairperson advised that this report has been noted as read and acknowledged by the ARIC.

RECOMMENDATION

That the Audit, Risk & Improvement Committee:

1. Receive and note the findings and recommendations contained in the attached Probity Reports.

Motion **Moved:** Clr Shelton **Seconded:** Independent McLeod

10.2 Procurement Statistical & Trend Analysis

Manager Governance, Legal & Procurement advised that this information was provided to managers recently. There is an update in the report of the statistics, and it was identified that

all training has been temporarily suspended whilst the organisation adjusts to remote learning and functioning. They will be reinstated in May 2020.

Queries & Discussion

A. Acting Chairperson queried whether unforeseen procurement risks have emerged and if there were adjustments to make.

Manager Governance, Legal & Procurement confirmed that some of the challenges faced have been positively implemented, in terms of the perceived time delay of documents signed and the progressing of tender evaluation plans, reports and signing of contracts. Due to working remotely this has led to the use of existing processes of the TRIM workflow and adequately implementing electronic signage. This has worked very well.

B. Acting Chairperson noted that the Procurement team have engaged with EFTsure as part of the suite of checks and balances and queried their experiences in using this software.

Manager Governance, Legal & Procurement advised that this will be taken on notice and will be included in a future report to the ARIC.

The Chief Financial Officer confirmed that it was helpful in identifying mismatched bank account numbers.

Manager Governance, Legal & Procurement noted of a risk of contracts signed in wet ink that are likely to be signed electronically and there is legislation regulation going through parliament through the Law Society, where submissions are being made to fast track this. Changes were made recently in relation to witnessing these documents however the second round is the execution of documents.

C. Independent Gordon queried whether the external probity's are spread between the probity firms used by Council.

Manager Governance, Legal & Procurement confirmed that there is an existing expired recognised contractor list of external probity advisors. There is a NSW State Government list of recognised probity advisors that can be used. Council is exploring the use of the NSW State Government list at present.

RECOMMENDATION

That the Audit, Risk & Improvement Committee receive and note the procurement statistical & trend analysis report.

Motion

Moved: Independent Gordon

Seconded: Clr Shelton

10.3 Legal Affairs Report

Independent Gordon queried whether any significant updates are available from December 2019 to present.

Manager Governance, Legal & Procurement advised that an updated report was considered by Council recently and each quarter it is submitted to Council. The report updates Council and the ARIC of the ongoing litigation involving the Land and Environment Court and

RECOMMENDATION

1. Receive and note the report containing the legal affairs of Liverpool City Council.

Motion **Moved:** Independent McLeod **Seconded:** Independent Gordon

Acting Head of ARI advised that there is nothing of significance to report at present. The individual business units will be required to document business risks associated with the current epidemic and staff working from home. The financial impacts of COVID-19 and financial sustainability will be reported to a future ARIC meeting.

RECOMMENDATION

1. Receive and note the ICAC guidelines on managing corrupt conduct during the Covid-19 breakout.
2. Receive and note the initiatives presented to the Extraordinary Council Meeting on 16 April 2020.
3. Receive a report from each Directorate outlining the effect of COVID-19 on their business. The unique business risks and challenges associated with the staff working remotely, the initiatives introduced to manage the increased risks and challenges.
4. Receive a report on the financial impacts of COVID-19 and financial sustainability.

Motion **Moved:** Clr Shelton **Seconded:** Independent Gordon

11. SERVICE REVIEW & IMPROVEMENT

11.1 Service Reviews

Head of ARI advised that a framework is being established on Service Reviews. There is further consultation to take place with the EMT. By the next ARIC meeting, this will progress.

RECOMMENDATION

1. Receive a further report on the Service Delivery Framework and projects identified and prioritised for review.

Motion **Moved:** Independent Gordon **Seconded:** Independent McLeod

11.2 Biannual Performance Report

This report was praised.

Independent Gordon queried what community feedback is received from this report.

The CEO advised there is limited feedback from the community. Extensive work has been made over the previous years to improve the quality of reporting.

RECOMMENDATION

That the Audit, Risk & Improvement Committee:

1. Notes and receives this report.

Motion **Moved:** Independent Gordon **Seconded:** Clr Shelton

11.3 Quality Management Program

The Quality Improvement Program and measures were noted by the ARIC. Council was congratulated on these efforts.

RECOMMENDATION

That the Audit, Risk & Improvement Committee:

1. Note the Quality Management Framework and continuous improvement program.
2. Receive statistics on the number of outdated processes, quarterly progress and aging of overdue processes by Directorate.

Motion **Moved:** Independent Gordon **Seconded:** Clr Shelton

11.4 The Australasian LG Performance Excellence Program

Acting Head of ARI advised that the team are working on improvement opportunities in this report. Management has been forthcoming in accepting these recommendations. Further progress will be tabled at the next ARIC meeting.

RECOMMENDATION

That the Audit, Risk & Improvement Committee:

1. Note this report and receive further reports from the Business Improvement Partner on improvement opportunities identified in the key considerations.

Motion **Moved:** Clr Shelton **Seconded:** Independent McLeod

12. ARIC SUPPORT

No discussion was made.

13. GENERAL BUSINESS (FOR INFORMATION)

13.1 IIA Whitepaper - Procurement Integrity (Probity)

Acting Head of ARI reported that significant work is being made in the probity space and there is scope for improvement. Discussions are underway in implementing a policy framework for probity across procurement, development assessment processes, work in kind processes and planning agreements. There is nothing holistically covering all of these probity areas at present. This need has been identified and a report will be tabled at the next ARIC meeting.

Manager Governance, Legal & Procurement advised that LCC are well placed to take on this opportunity. There is a separate framework in relation to very complex projects allowing probity to take place, but there is no centralised policy to cover those. While these are addressed and Liverpool City Council is not exposed, they are contained in separate documents.

Acting Chairperson noted that at state government level, probity includes having a policy on unsolicited proposals which are an area of challenge. Some Councils have adopted this and it was recommended that Liverpool City Council consider this.

RECOMMENDATION

That the Audit, Risk & Improvement Committee:

1. Receive and note the IIA Whitepaper – Procurement Integrity (Probity)
2. Receive a gap analysis at a future meeting to understand any shortcomings in the current policy framework for probity across procurement, development assessment processes, work in kind processes and planning agreements.

Motion

Moved: Independent Gordon

Seconded: Independent McLeod

13.2 Risk Appetite Query

Clr Shelton noted of various statements in relation to risk appetite and queried Council's mechanism of changing its risk appetite in relation to the general enterprise, and whether now is the time to be doing this in the current environment.

Acting Head of ARI advised that Council rolled out a risk appetite statement in 2019.

Independent McLeod added that risk aversion may imply negative meaning to the community where innovation and originality to combat problems never encountered would be ideal. Independent Gordon was of the same view and that changing the risk appetite at this stage may lead to an unintended decrease in risk appetite.

Acting Head of ARI advised that business reports going to Council will now include a risk rating, which will provide indication on where the risks lie and whether it was within Council's risk appetite. He was of the view that the risk appetite shouldn't change at this stage.

Acting Head of ARI added that risk appetite statements are there to guide risks. Management can adopt a different risk tolerance based on the individual project as long as there is an appetite for it and the decision to accept the risk is appropriately recorded.

14 CLOSE

The Chairperson closed the meeting at 12:58 pm.

15 NEXT MEETING

Friday, 7 August 2020, Microsoft Teams Meeting, 9:30 am – 12:30 pm

QWN 01

Question with Notice - Cllr Hadchiti - Trees

Strategic Direction	Leading through Collaboration Seek efficient and innovative methods to manage our resources
File Ref	111472.2020

QUESTION WITH NOTICE

Please address the following:

1. What progress has been made with the grant to plant trees across the City Centre?
2. Some trees on Council owned land create issues for resident's sewer and stormwater pipe systems. Besides leaving a hole in the ground when this occurs and waiting for Council to inspect pipes and confirm the roots are creating a problem, is there another solution for confirmation?

Response

1. **What progress has been made with the grant to plant trees across the City Centre?**

The Urban Forest Strategy project is a 50% grant funded initiative through the NSW State Government and proposes to plant 245 advanced trees (up to 4m tall) across the Liverpool city centre. The project has progressed from concept design, through detail design and is now completing the construction and tender documentation phase. The project will soon go to tender 'For construction'. An update will be provided to Councillors outlining the construction sequencing for the tree plantings once the construction program is finalised with the preferred contractor.

Unfortunately there has been some short delays to the project. The delays from the original program have been due to a number of reasons including:

1. Additional survey requirements and 'pot-holing' has been required to ensure proposed trees do not impact underground services during planting or during the life span of the trees.
2. Some locations identified for tree planting at concept stage cannot accommodate trees due the size and extent of the (now confirmed) underground services. This has required additional locations to be found. This process has required a

variation to the grant administrator (NSW Government) and the process takes time for approval.

3. Some of the tree planting locations have required heritage approvals from the DPIE. These approvals required the final design locations of the proposed trees to be completed.
4. Unforeseen consultant delays attributed to COVID-19.

Despite the delays tree planting will still occur in 2020.

- 2. Some trees on Council owned land create issues for resident's sewer and stormwater pipe systems. Besides leaving a hole in the ground when this occurs and waiting for Council to inspect pipes and confirm the roots are creating a problem, is there another solution for confirmation?**

With proper coordination a convenient time can be arranged between Council, the resident and their plumber to ensure all stakeholders are onsite when the excavation takes place. Residents are encouraged to do this by contacting the Customer Experience team and providing details for a mutually convenient time for excavation and inspection thereby eliminating the issue of any hole being left open. Should that occur it is up to the plumber to cover or barricade any excavation to ensure it remains safe.

It is necessary for Council to inspect and photograph damaged pipes as the feeder roots on any type of flora is the only actively "moving" root and is common for very small fibrous roots to grow into pipes through unsealed or leaking joints and then multiply within the pipe ultimately causing a blockage.

A pipe can leak a number of ways but most commonly with terracotta pipes it is the rubber fittings deteriorating over time or pipes moving due to varying soil moisture levels. PVC pipes are now used and it has been evidenced that if the pipes are not glued correctly or fitted together properly they will easily move and leak with soil movement and can crack at joints. Once a root finds a source of moisture it will take advantage and increase in size quickly leading to the belief that the root has broken the pipe.

A CCTV inspection can quickly and easily confirm if there are roots in the pipes, however permanent repair will nearly always require excavation to determine an entry point and enable repair to be undertaken.

On completion of the investigation, all photos, assessments and any additional information is provided to Councils Operational Risk and Insurance Coordinator to

make an informed decision on liability of any claim. In 99% of claims root entry is via unsealed joints or other pipe damage that has not been caused by trees or tree roots.

Council will only accept liability where a tree or tree root has caused physical damage to a pipe allowing tree root entry.

Council acknowledges the process may create issues for the resident however it is the only reliable way to determine how tree roots have entered pipes. City Presentation together with Risk Management is currently reviewing the Blockages in Pipes Advisory Note that is provided to residents.

ATTACHMENTS

Nil

QWN 02

**Question with Notice - Cllr Hagarty - Speed
Camera Warning Signs**

Strategic Direction	Strengthening and Protecting our Environment Develop, and advocate for, plans that support safe and friendly communities
File Ref	121716.2020

QUESTION WITH NOTICE

Please address the following:

1. Have any speed camera or red light camera warning signs been removed in the Liverpool LGA since 'NOM 01 - Speed Camera Warning Signs' was passed in November 2019?

A response to this question will be provided in the 24 June 2020 Council meeting business papers.

ATTACHMENTS

Nil

QWN 03	Question with Notice - Cllr Harle - Compliance, Private Certifiers and Private Certifying Authorities
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Strategic Direction	Leading through Collaboration Strive for best practice in all Council processes
File Ref	124879.2020

QUESTION WITH NOTICE

Background:

Since Compliant Development has been introduced by State Governments some two decades ago, there have been numerous issues where noncompliant development has occurred. The main concern is where the health and safety of the community is compromised. When this occurs, the obligations to address such issues pass onto the Private Certifier (PC) or Private Certifying Authority (PCA) responsible for the lodgement of the initial Development Application (DA). A copy of the DA must be lodged with Council to ensure it is aware of the development and its conditions. If the PC or PCA fails to address the issue it can be reported to the relevant authority for further action. Unfortunately further action rarely occurs as the complainant may not have the necessary resources required to do so, hence the matter remains unresolved.

Where noncompliance involves the health and safety of the community Local Councils need to act quickly, irrespective of the costs involved. The latter is based on its "Duty of Care" obligations to the community.

Currently, if residents suspect noncompliance issues within a development, they are informed to contact the PC or PCA responsible for the DA. Unfortunately, most residents don't have the resources to take the matter further which often results in nothing being done to address the issues.

For those issues that manage to get addressed, any forthcoming action may take several weeks, months or sometimes years, however, for those involving illegal or contaminated fill it is usually too late to mitigate any negative effects for the foreseeable future.

Unfortunately, the Environment Protection Authority (EPA) also follows the State Governments' recommendation of informing the PC or PCA to address any issues of non-compliance. It is only when the Health and Safety of the Community is at risk that the EPA may investigate, however, noncompliance such as the amount of fill is not their responsibility and falls back on the PC or PCA and we are back where we started.

Please address the following:

1. Does Council have a procedure or action in place to ensure a Development Applications (DA) made by a Private Certifier (PC) or a Private Certifying Authority (PCA) complies with their conditions of consent?
 - a. If noncompliance is suggested by concerned residents, how is that action triggered?
 - b. What is Councils procedure if non-compliance continues despite Council action?
 - c. How can Council ensure that compliance does occur, especially those impacting on community health and safety?
 - d. Is Council legally responsible for any subsequent health and safety risks to the community due to noncompliance it was made aware of?
2. Will changes to the "Building and Development Certifier Act 2018", due to take effect as of 1st July 2020, impact on the points raised in 1, a to d?

A response to this question will be provided in the 24 June 2020 Council meeting business papers.

ATTACHMENTS

Nil

NOM 01	Animal Shelter
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Strategic Direction	Strengthening and Protecting our Environment Exercise planning controls to create high-quality, inclusive urban environments
File Ref	111056.2020
Author	Tina Ayyad - Councillor

STAFF NOTE

This Notice of Motion (including the CEO comment below) was submitted to the 29 April 2020 Council meeting and Council resolved to defer the item to the May Council meeting to be discussed as part of the Animal Shelter location report.

NOTICE OF MOTION

That Council:

1. Direct the CEO to prepare a planning proposal amending Schedule 1 (Additional Permitted Uses) of Appendix 8 – Liverpool Growth Centres Precinct Plan contained within State Environmental Planning Policy (Sydney Region Growth Centres) 2006 to permit with development consent an animal shelter, also known as an “animal boarding or training establishment” under the Standard Instrument LEP on the land bordered by Fourth Ave, Fifth Ave, Edmonson Ave, and Bringelly Rd. This includes WV Scott Memorial Park; and
2. Notes that the advice of the Liverpool Local Planning Panel is required before Council considers whether or not to forward the planning proposal to Minister for a Gateway determination.

CHIEF EXECUTIVE OFFICER’S COMMENT

Council, at its meeting held on 26 February 2020, resolved to explore options for the establishment of Council’s own animal holding facility and to develop concept plans for such a facility on land owned by Council. In accordance with the Council resolution, an agreement has been reached with the landowner (with the consent of the purchaser) for a temporary extension of the lease to Council until 19 July 2020.

Council is in the process of investigating both its own landholdings and other landholding options to identify land that would be both suitable and cost effective for development as an animal holding facility with a further report identifying potential suitable site options being prepared for the May 2020 Council meeting.

Council can prepare a planning proposal to permit an animal shelter, also known as an “animal boarding or training establishment” on the land identified in the NOM. However, it is recommended that Council defer consideration on this NOM until the process of investigating both its own landholdings and other landholding options suitable for development as an animal holding facility is completed and considered at the May 2020 Council meeting. At that point, if a planning proposal is required, one can be prepared.

ATTACHMENTS

Nil

NOM 02**Hoxton Park Road Upgrade**

Strategic Direction	Generating Opportunity Advocate for, and develop, transport networks to create an accessible city
File Ref	125829.2020
Author	Nathan Hagarty - Councillor

BACKGROUND

Transport for NSW (TfNSW) recently released their Community Consultation Report for the upgrade Hoxton Park Road.

The report was written in response to submissions made during the community consultation period late last year. The community, local MPs and Council all raised serious concerns with TfNSW's preferred option for kerbside transit lanes and the impact on businesses at Hoxton Park Shopping Centre and surrounding residents.

Disappointingly, the report has dismissed these concerns and TfNSW will be making no changes to their current plans.

Western Sydney Airport and the aerotropolis are once in a century projects. Safe and effective public transport links between Liverpool and the airport, including the Hoxton Park Road and the Fifteenth Avenue Smart Transit, are critical to our region's future success.

Sydney is plagued with short sighted transport projects, let's not create another one.

NOTICE OF MOTION

That Council:

- reaffirms its strong commitment to the Fifteenth Avenue Smart Transit (FAST) project;
- notes plans for the FAST project are well advanced;
- notes rapid bus services from Liverpool to Western Sydney Airport (WSA) are a key deliverable of the Western Sydney City Deal;

- the route for rapid bus services from Liverpool to WSA will likely involve the FAST corridor;
- notes its preference for centre running transit lanes along the entirety of the FAST corridor;
- notes the upgrade of Hoxton Park Road will have a major impact on Hoxton Park Shopping Centre and surrounding residents; and
- continue to make representations to Transport for New South Wales in regards to the upgrade of Hoxton Park Road.

ATTACHMENTS

Nil

NOM 03**COVID-19 and Major Planning Projects**

Strategic Direction	Leading through Collaboration Increase community engagement
File Ref	125887.2020
Author	Nathan Hagarty - Councillor

BACKGROUND

Due to Coronavirus, it is more difficult for the community to be informed and to make submissions about major developments.

People are travelling less, local newspapers are no longer publishing and Australia Post are experiencing delays with the delivery of mail.

A modification was recently lodged with the Department of Planning, Industry and Environment (DPIE) to decrease the number of parking spaces at Frasers Ed Square development.

This proposal comes just over 12 months to the day a similar application was made which was opposed by Council and subsequently refused by the Independent Planning Commission.

The public submission period for this current modification was initially for a two week period with submissions only being able to be made via email and mail.

This is despite the previous application accepting website submissions.

There is also scant information regarding the notification process for this application on the Department's website.

Rather than making a greater effort to inform community and making it easier to provide submissions on major developments during the COVID-19 pandemic, the Department appear to be doing the opposite.

NOTICE OF MOTION

That Council write to the Minister for Planning and Public Spaces requesting, in light of COVID-19, that the Department of Planning, Industry and Environment (DPIE) take greater steps to inform the community about major developments and make submissions via website an option for all major development.

ATTACHMENTS

Nil

NOM 04

**Extending Support to People Seeking Asylum
and Refugees**

Strategic Direction	Creating Connection Create a dynamic, inclusive environment, including programs to support healthy living
File Ref	125963.2020
Author	Charishma Kaliyanda - Councillor

BACKGROUND

The City of Greater Dandenong, on behalf of the Local Government Mayoral Taskforce Supporting People Seeking Asylum, are inviting local governments across Australia to sign on to an open letter to Prime Minister Scott Morrison in order to extend critical support to people seeking asylum and refugees.

At present, people seeking asylum do not have access to Medicare or income support and have uncertain visa status. They also cannot return home.

In addition to the moral argument, there are cost shifting issues and serious public health implications by not extending support to people seeking asylum and refugees.

Without access to Medicare or a liveable income, demand for emergency relief and housing support has already increased. This places a growing strain on already overstretched front line service providers, including Council.

It also creates a barrier to people seeking COVID-19 testing and treatment.

In recent weeks, COVID-19 infections have skyrocketed in Singapore. More than 70% of those infections have come from migrant workers who have limited access to medical services, income support and housing.

Australia has thankfully been spared the worst of this global pandemic.

Federal and State Governments have worked together to mitigate the impact of COVID-19 on our community. This positive work must be expanded to include people seeking asylum.

NOTICE OF MOTION

That Council sign on to the open letter from the Local Government Mayoral Taskforce Supporting People Seeking Asylum to Prime Minister Scott Morrison requesting the extension of critical support to people seeking asylum and refugees.

ATTACHMENTS

Nil

NOM 05

**Response to COVID-19 restrictions – Update from
South West Sydney Academy of Sport (SWSAS)**

Strategic Direction	Creating Connection Create a dynamic, inclusive environment, including programs to support healthy living
File Ref	125997.2020
Author	Charishma Kaliyanda - Councillor

BACKGROUND

Recognising the strong role Liverpool City Council has in support of the South West Sydney Academy of Sport, please accept this update outlining the commitment and the manner in which it has been going about its business, since the 1st April 2020.

The Academy's job has not changed, it is still providing as strong a level of support to our region's athletes and coaches now, as it has sought to provide prior to the NSW Covid-19 lockdown.

Naturally, the restrictions that have been imposed have led to a necessity to change the delivery of Academy services, however in some ways it has required it to implement some activities sooner than anticipated and certainly differently than anticipated. And, in a number of cases in a new and highly innovative way. These include:

- Physical Conditioning: All athletes now have a home-based body weight series of Strength and Conditioning exercises. Athletes also have a direct link to an exercise video with voice-over, emphasising appropriate age-related exercise criteria, relevant to their sport.
- Small Group online engagement: Each athlete group regularly provides information to the Academy on how it may actively better assist them in their endeavours. Some great ideas have already been implemented directly from this format.
- Regular athlete Zoom meetings with their coach. This allows the coach to monitor the continued development for each of the groups, along with the wellbeing of its athletes.

- The implementation of a series of webinars for all Academy athletes across a whole range of pertinent sport and community good-citizenship development, related subjects.
- The expansion of a series of sports education topics for all athletes, with a schedule for delivery that will continue to August (Financial Fitness; Mental Health and Well-being, plus Cyberbullying and owning your Social Media; etc).
- Implementation of a series of online challenges through Academy social medial platforms to encourage continued interaction between athletes. And also demonstrate to the broader community the commitment of athletes, coaches, and the Academy, to ongoing health, fitness, and personal improvement.
- The continuation of a personalised professional development program designed specifically for each volunteer coach and support staff member, within the Academy.
- The engagement of sport skills specialists to support the development of identified coaches, within the Academy.

Integrity, citizenship, self-determination, and motivation are some of the real values attached to sport, and those espoused by the Academy. And as it is widely recognised the premier sports development organisation in the South West Sydney region, the Academy needed to, and appropriately demonstrated leadership in these difficult times.

The Academy will not stop in its pursuit to provide the highest quality service available to athletes and coaches, in our region. It will just approach it in a different way and in a manner that will place its - your local athletes in a prime position to be strong in character, mind, spirit, and physical prowess once we, as a community, defeat COVID-19.

The Academy hopes that these are values that will shine through to the rest of our local community and will allow Council to continue to be proud of its association with its regional sports academy.

With many of the sporting entities around us ceasing operations or dramatically reducing capacity and operational capability, the Academy is one of the few organisations that is continuing to provide a service of this calibre to young athletes. A testament to the forward-thinking of its Board of Management.

The Academy is adapting to the remote delivery and online environment that is currently imposed upon it and is providing leadership to its local and broader NSW sporting community. It is envisaged that this could place the Academy in a unique positive position, as we look to recover from the current restrictions.

The Academy is not stopping - in fact, it is are now busier than ever. It is important that you are aware that the support provided by Council is a critical factor in enabling this to occur.

And, on behalf of all associated with the Academy we say, 'Thank You', for Liverpool Council's ongoing support.

NOTICE OF MOTION

That Council receive and note this update.

ATTACHMENTS

Nil