

COUNCIL AGENDA

ORDINARY COUNCIL MEETING

25 November 2020



You are hereby notified that an **Ordinary Council Meeting** of Liverpool City Council will be held online on **Wednesday, 25 November 2020** commencing at 6.00pm.

Liverpool City Council Meetings are livestreamed onto Council's website and remain on Council's website for a period of 12 months. If you have any enquiries, please contact Council and Executive Services on 8711 7584.

A handwritten signature in blue ink that reads "E Jackson".

Dr Eddie Jackson

ACTING CHIEF EXECUTIVE OFFICER

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Opening

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Condolences

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Ordinary Council Meeting held on 27 October 20206

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NIL

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NIL

Chief Executive Officer Report

NIL

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ORDER OF BUSINESS

Council in Closed Session

The following items are listed for consideration by Council in Closed Session with the public excluded, in accordance with the provisions of the Local Government Act 1993 as listed below:

CONF 01 Report back - Out of Office Hours Compliance Officers

Reason: Item CONF 01 is confidential pursuant to the provisions of s10(A)(2)(a) of the Local Government Act because it contains personal matters concerning particular individuals (other than councillors).

CONF 02 Dedication to Council of Lots 25 and 26 DP1220035 Somme Avenue, Edmondson Park for drainage purposes

Reason: Item CONF 02 is confidential pursuant to the provisions of s10(A)(2)(c) of the Local Government Act because it contains information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business.

CONF 03 2021 Australia Day Awards

Reason: Item CONF 03 is confidential pursuant to the provisions of s10(A)(2)(a) of the Local Government Act because it contains personal matters concerning particular individuals (other than councillors).

CONF 04 Review and update on potential Council surplus land

Reason: Item CONF 04 is confidential pursuant to the provisions of s10(A)(2)(c) of the Local Government Act because it contains information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business.

CONF 05 Revenue Pricing Policy (Fees and Charges) - Review of Telecommunications Infrastructure Facilities Fees

Reason: Item CONF 05 is confidential pursuant to the provisions of s10(A)(2)(c) of the Local Government Act because it contains information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business.

CONF 06 Liverpool Animal Shelter

Reason: Item CONF 06 is confidential pursuant to the provisions of s10(A)(2)(c) of the Local Government Act because it contains information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business.

Close



MINUTES OF THE ORDINARY MEETING HELD ON 27 OCTOBER 2020

PRESENT (VIA VIDEO CONFERENCING):

Mayor Wendy Waller
 Councillor Ayyad
 Councillor Balloot
 Councillor Hadchiti
 Councillor Hadid
 Councillor Hagarty
 Councillor Harle
 Councillor Kaliyanda
 Councillor Karnib
 Councillor Rhodes
 Councillor Shelton
 Dr Eddie Jackson, Acting Chief Executive Officer
 Mr George Hampouris, Acting Director City Corporate
 Ms Tina Sangiuliano, Acting Director City Community and Culture
 Mr David Smith, Acting Director City Economy and Growth
 Mr Peter Patterson, Director City Presentation
 Mr Raj Autar, Director City Infrastructure and Environment
 Mr Vishwa Nadan, Chief Financial Officer
 Mr John Morgan, Director Property and Commercial Development
 Mr James Ng, Acting General Counsel, Manager Governance Legal and Procurement
 Mr Shaun Beckley, Manager Infrastructure Planning
 Mr George Georgakis, Manager Council and Executive Services
 Ms Susan Ranieri, Coordinator Council and Executive Services (minutes)

The meeting commenced at 6.01pm

STATEMENT REGARDING WEBCASTING OF MEETING

The Mayor reminded everyone that in accordance with Council's Code of Meeting Practice the meeting is being livestreamed.

ACKNOWLEDGMENT OF COUNTRY, PRAYER OF COUNCIL AND AFFIRMATION TO BE READ BY

The prayer of the Council was read by the Acting Chief Executive Officer, Dr Eddie Jackson.

On being put to the meeting the motion was declared CARRIED.

DECLARATIONS OF INTEREST

Clr Ayyad declared a non-pecuniary, less than significant interest in the following item:

Item: CONF 01 - Order of Liverpool Awards.

Reason: Clr Ayyad's husband was nominated for one of the awards.

Clr Ayyad remained in the virtual meeting for the duration of this item.

PUBLIC FORUM

Presentation – items not on agenda

Nil.

Representation – items on agenda

Nil.

MOTION OF URGENCY

ITEM NO: MOU 01

SUBJECT: 122 Atkinson Street, Liverpool

In accordance with Clause 8.3 of Council's Code of Meeting Practice, the Chairperson Mayor Waller, ruled the following motion as urgent, and as such it was dealt with at the meeting and is shown below:

Background

On 11 August 2020, Council was notified by members of the community of the impending auction of 122 Atkinson Street, Liverpool. The property is a single storey timber weatherboard cottage, advertised as an opportunity for knock down and rebuild.

The cottage, known as Stephenville, was built in 1917 by the Voluntary Workers' Association for Mrs Boyland, wife of Private Harry Boyland with two children. The cottage was built at a cost of £269 and furniture and internal fittings were provided by Henry Bull and Co and the Challenge Woollen Mills.

Private Harry Boyland served with the 11th Australian Infantry Battalion, Australian Imperial Force and died on the battlefields of France on 30 May 1916.

Liverpool City Council may issue an Interim Heritage Order, which is an order that prevents the building from being demolished for an initial period of 6 months to allow for a full and detailed assessment of the building's heritage significance.

While the future of the cottage remains undecided, this is the right time to assess and determine whether we should protect a piece of Liverpool's history.

Motion: **Moved: Cllr Rhodes** **Seconded: Cllr Hagarty**

1. Direct the Acting Chief Executive Officer to issue an Interim Heritage Order on 122 Atkinson Street, Liverpool in accordance with Section 25 of the *Heritage Act 1977*;
2. Allocate \$5,000 to engage a heritage consultant to undertake an independent assessment of heritage significance for 122 Atkinson Street, Liverpool; and
3. Receive a further report, prior to June 2021, outlining the assessment of significance of the building and recommendations for future action.

Clr Hadchiti asked that he be recorded as having voted against the motion.

CITY ECONOMY AND GROWTH REPORT

ITEM NO: EGROW 01

FILE NO: 230146.2020

SUBJECT: Draft Western Sydney Aerotropolis Joint Contributions Plan 2020

COUNCIL DECISION

Motion: **Moved: Clr Harle** **Seconded: Clr Hagarty**

That Council:

1. Exhibits the draft Joint *Aerotropolis Contributions Plan 2020* and background report for a minimum of 28 days in accordance with the provisions of the *Environmental Planning and Assessment Act 1979* and *Environmental Planning and Assessment Regulation 2000*.
2. Delegates to the Acting Chief Executive Officer authority to finalise the Aerotropolis Contributions Plan if no submissions in opposition are received.
3. Exhibits draft Amendment 2 to the *Liverpool Contributions Plan 2009* for a minimum 28 days in accordance with the provisions of the *Environmental Planning and Assessment Act 1979* and *Environmental Planning and Assessment Regulation 2000*.
4. Delegates to the Acting Chief Executive Officer authority to finalise Amendment 2 to the *Liverpool Contributions Plan 2009*.

On being put to the meeting the motion was declared CARRIED.

Vote for: Mayor Waller, Clr Ayyad, Clr Balloot, Deputy Mayor Hadid, Clr Hagarty, Clr Harle, Clr Kaliyanda, Clr Karnib, Clr Rhodes and Clr Shelton.

Vote against: Clr Hadchiti.

Motion: **Moved: Cllr Harle** **Seconded: Cllr Shelton**

1. Notes the Gateway determination for Liverpool Local Environmental Plan 2008 Amendment 77 and the submissions received from State agencies and from the public exhibition;
2. Proceeds with Amendment 77 and delegates authority to the Acting Chief Executive Officer (or his delegate) to liaise with the NSW Parliamentary Counsel's Office and the Department of Planning, Industry and Environment to finalise the amendment; and
3. Notifies the submitters of Council's decision.

On being put to the meeting the motion was declared CARRIED.

Councillors voted unanimously for the motion.

Motion: **Moved: Clr Shelton** **Seconded: Clr Kaliyanda**

1. Endorse the minor amendments to the Design Excellence Panel Charter and Procedure and subject to the following additional amendments to Clauses 4.1 and 5.1 as shown below:

- ### 4.1 Membership

The DEP shall comprise three (3) high-level and respected professionals who are or have been involved in the design of recent (1-5 years) of major projects. Such members shall have extensive expertise in specific urban design and sustainable and liveable communities that addresses the needs and conditions found in Western Sydney and also possess extensive qualifications in at least one or more of the following professions:

- (a) *Urban Design;*
- (b) *Architecture;*
- (c) *Landscape Architecture; and*
- (d) *Urban Planning*

A DEP member cannot be employed by Council, including Council officers and elected Councillors, in accordance with the requirements of State Environmental Planning Policy No. 65 (SEPP No. 65).

- ii. To replace the first paragraph of DEP Appointment and Selection for DEP Meetings (as shown in the report) in point 5.1 so that it now reads as follows:

5.1 Tender Process

Council will advertise and establish a short list via a tender or an expression of interest process which will be presented to a council meeting for approval. Members will then be appointed from the approved short list by the CEO based on their qualifications and experience, and in the absence of any real or potential pecuniary or non-pecuniary conflict of interest.

2. Seek quotations from suitably qualified industry representatives to become members of the Liverpool Design Excellence Panel for a two-year period.

On being put to the meeting the motion was declared CARRIED.

Motion: **Moved: Clr Shelton** **Seconded: Clr Kaliyanda**

1. Exhibits Amendment 2 to *Liverpool Contributions Plan 2008 – Edmondson Park* for 28 days in accordance with the requirements of the *Environmental Planning and Assessment Act 1979* and *Environmental Planning and Assessment Regulation 2000*; and
2. Delegates to the Acting Chief Executive Officer authority to finalise Amendment 2 to *Liverpool Contributions Plan 2008 – Edmondson Park*.

Councillors voted unanimously for this motion.

ITEM NO: EGROW 06
FILE NO: 275167.2020
SUBJECT: Draft Cumberland Plain Conservation Plan Submission

COUNCIL DECISION

Motion: **Moved: Clr Rhodes** **Seconded: Clr Harle**

That Council endorses the submission on the Draft Cumberland Plain Conservation Plan.

On being put to the meeting the motion was declared CARRIED.

COUNCIL DECISION

That Council:

- On being put to the meeting the motion was declared CARRIED.

CITY CORPORATE REPORTS

ITEM NO: CORP 01

FILE NO: 265086.2020

SUBJECT: Tabling of the Annual Pecuniary Interest Returns for Councillors and Designated Persons

COUNCIL DECISION

Motion:

Moved: Cllr Shelton

Seconded: Cllr Hadchiti

Council notes that:

1. The annual pecuniary interest returns of Councillors and designated persons, as at 30 June 2020, are now tabled before the Council in accordance with clause 4.25 of the Model Code of Conduct and available to view during business hours the next business day, 28th October, through Council and Executive Services; and
2. A redacted version will be published on the Council website.

On being put to the meeting the motion was declared CARRIED.

ITEM NO: CORP 02
FILE NO: 267754.2020
SUBJECT: Investment Report September 2020

COUNCIL DECISION

Motion: **Moved: Clr Shelton** **Seconded: Clr Hadid**

That Council receives and notes this report.

On being put to the meeting the motion was declared CARRIED.

Motion: **Moved:** Clr Kaliyanda **Seconded:** Clr Karnib

Item 1 - Adams Road, Luddenham – Road reconstruction including installation of a roundabout at the Adams Road/Aton Road intersection.

- Council approves the signs and linemarking scheme for the Adams Road and Anton Road reconstruction.
- Supports the proposed roundabout at the Adams Road and Anton Road intersection.
- Detailed design of the roundabout is to consider tree planting in consultation with Western Sydney Airport.
- Detailed design is to be submitted to Council and forwarded to TfNSW for review prior to construction.

Item 2 - Moondarra Drive, West Hoxton - Clancy Catholic College Stage 7 Design Pack
Carparking.

- Council approves the design drawings of the parking spaces and associated signs and linemarking scheme.

Item 3 - Junction Road east of Stockton Avenue, Moorebank - request for an additional speed hump.

- Council approves the installation of a threshold across the section between Stockton Avenue and Renton Avenue, close to Wilkes Avenue.
- Community consultation is to be carried out prior to installation.

Item 4 - 227-229 George Street, Liverpool - request for No Stopping restriction.

- Council approves the replacement of the existing loading zone at the rear of 227-229 George Street, Liverpool with a no stopping zone.

Item 5 - Eleventh Avenue, Austral – reconstruction of the road section in front of St Anthony of Padua Catholic School.

- Council approves the proposed children's crossing and associated signs and linemarking scheme.
- Detailed design is to be submitted to TfNSW for review prior to construction.

Item 6 - Buchan Avenue, Edmondson Park – Road construction including signs and linemarking scheme.

- Council approves the detailed design drawings including signs and linemarking scheme.
- Detailed design drawing is to be submitted to TfNSW for review prior to construction.

Item 7 - Beech Road, Casula - Request for timed on-street parking at 245 Beech Road in front of the Macchiato & Co café.

- Council approves 2 x 30-minute on-street parking spaces east of the "No Stopping" sign close to the Beech Road and Berriwerri Place roundabout intersection.

Item 8 - Reilly Street, Lurnea – Proposed median Island extension to wombat crossing and raised threshold.

- Council approves the median island extension to wombat crossing and raised threshold.

Item 9 - McIver Avenue, Middleton Grange – Road extension including signs and linemarking scheme.

- Council approves the McIver Avenue road extension and associated signs and linemarking scheme.
- The road extension is to include a gate (at the entry to the park) to be closed at night.

Item 10 - Various Streets – Request for Traffic calming devices.

- Council approves the installation of separation and edge linemarkings along the section of Ardennes Avenue from Okinawa Road, Edmondson Park to the southern end of the road.
- Speed classification is to be carried out to assess whether additional traffic calming devices are required.

- Council to consider road improvement on the eastern side of Shepherd Street between Atkinson Street to Powerhouse Road, Liverpool.
- Council to carry out speed classifications along Webster Road, Ardennes Avenue and Christiansen Boulevard to assess the need for traffic calming devices.

Item 11 - Bigge Street, between Elizabeth Street and Campbell Street, Liverpool – Minor Traffic Management Works.

- Council supports the re-linemarking of double-barrier and edge lines and installation of entry thresholds.

Item 12 - Items Approved Under Delegated Authority.

- Council notes the traffic facilities approved under delegated authority between 22 July 2020 and 23 September 2020.

On being put to the meeting the motion was declared CARRIED.

QUESTIONS WITH NOTICE

ITEM NO: QWN 01

FILE NO: 273287.2020

SUBJECT: Question with Notice - Clr Hagarty - JobKeeper and JobSeeker

Please address the following:

With JobKeeper and JobSeeker set to be reduced or removed for many come October, do we have approximate numbers on:

1. Number of businesses in Liverpool who will lose JobKeeper?
2. Number of people they employ?
3. Number of people on JobSeeker in Liverpool?

Response

According to federal government figures there are at least 27,000 people in the Liverpool LGA on income support through JobKeeper, JobSeeker or Youth Allowance. The following information is the most up-to-date data, as at 30 September 2020, released by the Australian Tax Office and Profile ID.

JobKeeper

In June 2020 there were 10,354 applications processed for JobKeeper in the Liverpool LGA. The table below, from data collated from Australian Tax Office, shows the number of organisations that have had their applications processed. Because this is an organisation count, rather than number of employees, it is unclear how many Liverpool residents are receiving JobKeeper.

Postcode	April	May	June
2168	963	987	1003
2179	372	397	410
2556	156	163	163
2171	1140	1177	1220
2170	4070	4193	4293
2178	235	251	259
2565	917	971	987
2174	229	238	236
2745	780	835	864
2173	294	300	299
2172	87	94	97
2557	473	513	523
TOTAL	9716	10119	10354

On 21 July 2020 the Government announced it would extend the JobKeeper payment until 28 March 2021, and that it would target businesses and not-for-profits which continue to be significantly impacted by the Corona Virus.

From 28 September 2020, eligibility for JobKeeper will be decreased and paid at two rates.

From 28 September 2020 to 3 January 2021 the payment will be reduced from \$1500 a fortnight to \$1200 a fortnight for eligible employees who were working for 20 hours or more a week. For employees who were working less than 20 hours a week, the payment will be reduced to \$750 a fortnight.

From 4 January 2021 to 28 March 2021 the payment for employees working more than 20 hours a week will be further reduced to \$1000 a fortnight. For employees working less than 20 hours a fortnight the payment will be reduced to \$650.

Council officers have requested projections and modelling about the impact the changes would have on the economy from the federal Treasury via a contact at Ausindustry. Officers received the following response:

"We put your request to Treasury (federal) but unfortunately, they do not have the projections data you specifically require."

"The additional modelling information you are seeking is unlikely to be publicly available and as you understand, any such data would vary significantly across the nation plus the complex economic interactions across many supply chains and demands are constantly changing."

JobKeeper payment schedule

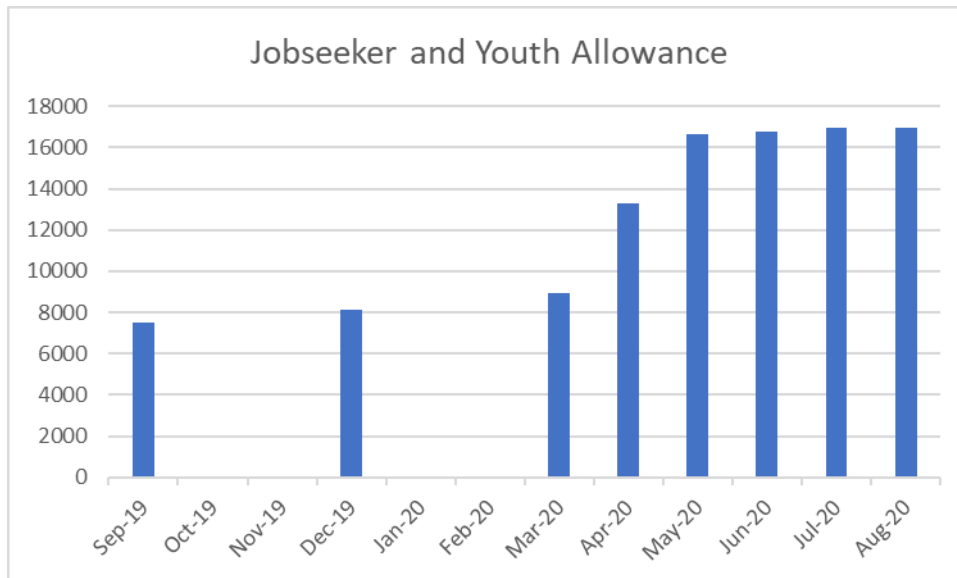
(Source: <https://www.ato.gov.au/General/JobKeeper-Payment/Payment-rates/>)

Dates	Staff who worked on average less than 20 hours a fortnight	Staff who worked on average more than 20 hours a fortnight
30 March 2020 - 27 September 2020	\$1500/fortnight	\$1500/fortnight
28 September 2020 - 3 January 2021	\$750/fortnight	\$1200/fortnight
4 January 2021 – 28 March 2021	\$650/fortnight	\$1000/fortnight

JobSeeker

In August 2020 (latest information available) there were 16,930 people on JobSeeker or Youth Allowance (11.2 per cent of 15-64-year-olds). During the same period 8.9 per cent of the NSW 15-64-year-olds were on JobSeeker or Youth Allowance.

Figures from Profile ID show JobSeeker and Youth Allowance figures climbing rapidly during April to stabilise from May onwards to more than 16,000.



(Source: <https://profile.id.com.au/cws/job-seeker?EndYear=201909>)

ITEM NO: QWN 02
FILE NO: 273290.2020
SUBJECT: Question with Notice - Clr Hadchiti - Western Sydney Aerotropolis State Environmental Planning Policy (SEPP) 2020

Please address the following:

1. With the release of the Western Sydney Aerotropolis State Environmental Planning Policy (SEPP) 2020, have any major implications been identified that effect our LGA?

Response:

The SEPP was released by the NSW Government on 13 September 2020, as part of the finalisation of the Western Sydney Aerotropolis Planning Package. The SEPP came into effect on 1 October 2020 and rezoned the initial precincts within the Liverpool LGA (Aerotropolis Core, Agribusiness, Badgerys Creek and Wianamatta-South Creek precincts).

In addition to the SEPP gazettal, the following documents were released as part of the Western Sydney Aerotropolis Planning Package:

- Western Sydney Aerotropolis Plan (WSAP)
- Western Sydney Aerotropolis Development Control Plan (DCP) Phase 1
- Section 9.1 Ministerial Direction: Implementation of the Western Sydney Aerotropolis Plan

The final planning package is available on the NSW Planning Portal:

<https://www.planningportal.nsw.gov.au/draftplans/made-and-finalised/western-sydney-aerotropolis-planning-package>

The SEPP contains a number of aviation safeguarding clauses, the majority of which extend well beyond the Aerotropolis boundary, and therefore apply to land across the Liverpool LGA, as well as surrounding LGAs. These clauses relate to aircraft noise, building wind shear and turbulence, wildlife hazards, wind turbines, lighting, airspace operations, and public safety areas.

Notably, Clause 19 of the SEPP relating to aircraft noise, has implications for the Liverpool LGA and surrounding LGAs, as the clause takes a precautionary approach to managing aircraft noise by placing further restrictions on developments when compared to clauses in Council's LEPs. Details of the restrictions are as follows.

Development within ANEC 20+ Contours

Clause 19 (Aircraft Noise) of the SEPP prohibits development of new noise sensitive uses (residential accommodation, education establishments, places of public worship etc.) within ANEC 20 and above contours. Despite this clause, if at the time of the SEPP's commencement, a dwelling house was permissible, and there were no dwellings on the land, the SEPP allows its development to be permissible.

Prior to the SEPP being gazetted, the *Liverpool Local Environmental Plan* (LLEP 2008), Clause 7.18 permitted the development of residential accommodation on land subject to ANEC 20 contours (but less than 25). Development was, however, required to meet relevant Australian Standards for indoor design sound levels in relation to aircraft noise intrusion. Under the LLEP 2008, the development of residential accommodation is prohibited on land identified as being subject to ANEC 25 and above.

Development beyond ANEC 20 Contours

Additionally, Clause 19 (Aircraft Noise) of the SEPP requires the development of noise sensitive uses beyond land subject to the ANEC to be built to the Australian Standards. This requirement applies to all new noise sensitive uses within the boundary of the Obstacle Limitation Surface Map. This map extends approximately 13km from the airport site, therefore reaching east to Prestons, and encompassing the growth areas of Austral, Leppington and part of Edmondson Park.

Clause 19(5)(b) of the SEPP has been deferred by the Government and will commence on 26 April 2021.

Other Notable SEPP Clauses which could affect developments

Wildlife Hazards

To manage risk of wildlife strike, the SEPP restricts certain land uses within 3km of the airport, including turf farming, livestock processing and outdoor waste or resource management facilities.

Additionally, certain land uses within 13km of the airport will require additional consideration in relation to wildlife management at the development application stage. This includes applications for plant nurseries, sewerage treatment plants and water storage facilities.

Complying Development

Complying development under *SEPP (Exempt and Complying Development Codes) 2008* is not enabled within the initial precincts under the Aerotropolis SEPP. Instead, complying development is enabled following the approval of a master plan.

A master plan is to specify which development is to be undertaken as complying development and set development controls for its assessment criteria as complying development. Exempt Development Codes still apply within the Aerotropolis, subject to minor variations to safeguard aviation operations (e.g. reduce wildlife attraction) and meet the Parkland City vision (e.g. limit extent of hardstand space).

The SEPP also contains various provisions regarding flooding, native vegetation, heritage, design excellence and transport corridors.

Aerotropolis Precinct Planning

The Western Sydney Planning Partnership are continuing to develop precinct plans for the initial precincts identified in the WSAP. These are anticipated to go on public exhibition in late 2020, early 2021. The Partnership are also developing a comprehensive Development Control Plan which will replace the Phase 1 DCP. This DCP will also be subject to public exhibition.

ITEM NO: QWN 03
FILE NO: 281539.2020
SUBJECT: Question with Notice - Clr Balloot - Mental Health Issues

2020 has been an extremely stressful year for many; fire, floods and now COVID. Many in our community continue to suffer with mental health issues. Adolescence and young individuals are particularly vulnerable to external pressures of every life.

Please address the following:

With the added unprecedented pressures:

1. What initiatives/programs has Council supported to assist the community and particularly adolescence and young person's when dealing with mental health issues?
2. Has Council conducted a review of services available to the local community?
3. What initiatives has Council implemented to support the mental health of staff during this unprecedented time?

A response to these questions will be provided in the 25 November 2020 Council meeting business papers.

ITEM NO: QWN 04
FILE NO: 281543.2020
SUBJECT: Question with Notice - Cllr Hagarty - Schoeffel Park

Background

Since it recently opened, Schoeffel Park has been a big success. Many families are using the park and enjoying its facilities.

The demand has placed increased pressure on the surrounding road network.

There has been at least one accident and a number of near misses involving both cars and pedestrians.

Questions

Please address the following:

1. Do subsequent phases of the development of Schoeffel Park include car parking?
2. If so, how many spots and where will they be located?
3. What traffic treatments are being considered to the surrounding road network, in particular Strzlecki Drive?
4. When are these traffic treatments expected to be delivered?
5. What consideration is given to the impact of the surrounding road and path networks when planning and funding work to parks?

A response to these questions will be provided in the 25 November 2020 Council meeting business papers.

ITEM NO: QWN 05
FILE NO: 281559.2020
SUBJECT: Question with Notice - Clr Hadchiti - Board work / bank stabilization in the Shepherd Street Precinct

Please address the following:

1. Can an update please be provided on the delivery of the board work/ bank stabilization which formed part of a VPA in the Shepherd Street precinct?

A response to these questions will be provided in the 25 November 2020 Council meeting business papers.

ITEM NO: QWN 06
FILE NO: 281575.2020
SUBJECT: Question with Notice - Cllr Hagarty - Amazon

Background

Amazon has now been operating in Liverpool for several years.

In late 2018, I asked the following questions on notice.

Two years on from those questions, Amazon has been one of the few businesses to benefit from the COVID-19 pandemic.

Hopefully Liverpool, Amazon's employees and its subcontracted employees are also benefiting.

Questions

Please address the following:

What percentage of workers based at the Amazon Moorebank fulfilment centre are:

- from the Liverpool LGA?
- directly employed by Amazon?
- employed by a labour hire company?
- in insecure casual employment?

A response to these questions will be provided in the 25 November 2020 Council meeting business papers.

ITEM NO: COM 02
FILE NO: 265271.2020
SUBJECT: Mimosa Park, 22 Box Road, Casula

COUNCIL DECISION

Motion: **Moved: Cllr Harle** **Seconded: Cllr Rhodes**

That Council:

1. Receives and notes the outcome of the community consultation;
2. Endorse Option 2 in the report to reclassify, rezone and dispose of Mimosa Park; and
3. Endorse a condition where funds from the sale can be used to upgrade park facilities in that area.

On being put to the meeting the motion (moved by Cllr Harle) was declared LOST.

Division:

Vote for: Cllr Balloot, Cllr Hadchiti, Deputy Mayor Hadid, Cllr Harle and Cllr Rhodes.

Vote against: Mayor Waller, Cllr Ayyad, Cllr Hagarty, Cllr Kaliyanda, Cllr Karnib and Cllr Shelton.

Motion: **Moved: Cllr Hagarty** **Seconded: Cllr Kaliyanda**

That Council:

1. Receives and notes the outcome of the community consultation; and
2. Endorse Option 1 in the report, Mimosa Park to be kept as a local park and embellished and allocate a sum of \$15,000 to undertake a feasibility study, environmental testing and concept development.

On being put to the meeting the motion (moved by Cllr Hagarty) was declared CARRIED.

PRESENTATIONS BY COUNCILLORS

Nil.

NOTICES OF MOTION

ITEM NO: NOM 01
FILE NO: 281448.2020
SUBJECT: Ban of Fur Sales on Council Land

BACKGROUND

Numerous reports have highlighted the animal cruelty involved in fur production. Animals are being kept in small cages unable to act out their natural behaviours, after which they are killed in harrowing ways such as electrocution, bludgeoning, or being skinned alive.

Increasing awareness of this cruelty has reduced consumer demand for fur products. However, some producers and vendors are now mislabelling fur products sold in Australia.

Late last year, [forensic tests on faux fur products](#) sold at the Queen Victoria and South Melbourne markets revealed they were made from racoon and racoon dog fur – animals known to be mistreated in fur harvesting facilities in China. Similarly, the trade in exotic animal skins – such as snakes, alligators, crocodiles and other reptiles – is marked by cruelty and significant environmental impacts, with wild animals removed from their native habitat and harvested for skins.

Over the last few weeks, the international trade in wildlife for fur, exotic animal skins and other products has been subject to [renewed calls for bans due to the coronavirus pandemic](#), and the [risk that this trade will lead to other deadly disease outbreaks in future](#).

Stamping out the trade in fur and exotic animal skins requires action at local, state and federal levels. Therefore, Council can have an important advocacy component to its role. Under the *Local Government Act 1993 (NSW)*, which allows a council to establish policies for the use of its land, Council can also act to prevent the sale of these products on our properties. For example, markets operate under section 68 approvals that permit them to use Council land. It is possible under section 68 approvals to add a condition prohibiting the sale of fur and exotic animal skins in any markets operated on Council-owned land.

Additionally, an amendment to Council's General Conditions of Hire for Community Facilities that prevents the sale of such products in our venues could reduce markets for these cruel industries, particularly if combined with information to help local residents and business report suspect sales of illegal animal products to the relevant authorities.

The resale of second-hand or vintage fur products can also contribute to demand by perpetuating the idea of 'fur as fashion', however, throwing these products out conflicts with our vision of becoming a more sustainable community.

Again, Council can act by helping raise awareness of alternatives such as donating to [Snuggle Coats](#), a not-for-profit organisation that collects furs for animal groups, carers and wildlife parks across Australia, which in turn use the furs to rehabilitate and comfort animals in their care (i.e. as they recently did with bushfire victims).

Given that Liverpool Council has a "no kill" policy, it is entirely reasonable, indeed expected, to keep in line with compassion and respect for animals. Here in NSW, we continue to support this cruel industry by allowing animal fur including that from mink, seals, possums, rabbits and racoons to be imported and sold within our state. This is why Council taking such a stance is so important.

NOTICE OF MOTION (submitted by Cllr Kaliyanda)

That Council:

1. Reviews its event policies and application forms and guidelines to prohibit the sale of fur products, mislabelled fake fur products, and other exotic animal skins on Council property, including looking at how an exemption for Aboriginal and Torres Strait Islander vendors that may be impacted could be applied;
2. Writes to the Minister for Home Affairs to call for the introduction of random forensic testing of imported fake fur products, as well as an investigation into prohibition of fur product imports into Australia;
3. Writes to the NSW Minister for Better Regulation and Innovation to request a fur task force be established to assess the size and impact of illegal fur labelling;
4. Promotes through its website and other suitable communications channels:
 - a) Information to help local residents and businesses report the sale of suspected illegal animal products to the relevant authorities;
 - b) Ethical and sustainable alternatives to reselling or throwing out old or vintage fur products.

COUNCIL DECISION

Motion:

Moved: Cllr Kaliyanda

Seconded: Cllr Karnib

That Council:

1. Reviews its event policies and application forms and guidelines to prohibit the sale of fur products, mislabelled fake fur products, and other exotic animal skins on

Council property, including looking at how an exemption for Aboriginal and Torres Strait Islander vendors that may be impacted could be applied;

2. Writes to the Minister for Home Affairs to call for the introduction of random forensic testing of imported fake fur products, as well as an investigation into prohibition of fur product imports into Australia;
3. Writes to the NSW Minister for Better Regulation and Innovation to request a fur task force be established to assess the size and impact of illegal fur labelling;
4. Promotes through its website and other suitable communications channels:
 - a) Information to help local residents and businesses report the sale of suspected illegal animal products to the relevant authorities; and
 - b) Ethical and sustainable alternatives to reselling or throwing out old or vintage fur products.

On being put to the meeting the motion was declared CARRIED.

Councillors voted unanimously for this motion.

Council's role is to manage ratepayers funds prudently and in a transparent fashion.

This motion calls on Council to outline the clear financial risk to ratepayers and let them know what their liability is.

That Council:

1. Provide a public report on how much the total debt will be when Civic Place is completed;
2. Provide a public report on how much the total repayments will be on an annual basis and for the life of the loan;
3. Inform the community of how the debt repayments will be funded if there is no tenant for Civic Place or the other vacant space in 33 Moore Street, including the library;
4. Make public the results from the community consultation that was conducted earlier this year; and
5. Report all the above back to council at the November Council meeting.

COUNCIL DECISION

Motion: **Moved: Clr Ayyad** **Seconded: Clr Hadchiti**

That Council:

1. Provide a public update on the Council's website on how much the total debt will be when Civic Place is completed;
2. Provide a public update on the Council's website on how much the total repayments will be on an annual basis and for the life of the loan;

3. Inform the community of how the debt repayments will be funded if there is no tenant for Civic Place or the other vacant space in 33 Moore Street, including the library;
4. Make public the results from the community consultation that was conducted earlier this year;
5. Provide Councillors and the community with sufficient information to be adequately informed in-line with the advice from the Office of the Local Government officially dated 13th October 2020; and
6. Provide information about the project on Council's website by December 2020 and links to the progress of the project.

On being put to the meeting the motion was declared CARRIED.

Councillors voted unanimously for this motion.

CONFIDENTIAL ITEMS

ITEM NO: CONF 01
FILE NO: 244956.2020
SUBJECT: Order of Liverpool Awards

This item was dealt with later in the meeting in Closed Session pursuant to the provisions of s10A(2)(a) of the Local Government Act 1993 because it contains personal matters concerning particular individuals (other than councillors).

Motion: **Moved: Clr Harle** **Seconded: Clr Hadid**

1. Withdraw from Project 24 effective from the end of the current Industry Consultation process that Project 24 is undertaking by advising Macarthur Strategic Waste Alliance of its decision as soon as it is practical to do so;
2. Take the findings from the Industry Consultation and utilise it towards the understanding of the market for the future of waste in Liverpool;
3. Commence the development of a new Waste Strategy for Council addressing key opportunities that it can capitalise on based on the changes to the industry;
4. Based on the new waste strategy, develop a plan to undertake the procurement of all the waste processing services that expire in June 2024;
5. Explore opportunities within the Liverpool City Council Local Government Area to develop a strategy around land acquisition for waste facilities or transfer station under risk share and profit share model; and
6. Review the Waste Strategy to take into account the new 20-year Waste Strategy when released by the NSW Government to move the Council's waste management forward and in line with the NSW Government's targets.

Chairperson

ITEM NO: CONF 04
FILE NO: 273292.2020
SUBJECT: Confidential Question With Notice - Management of the operating system for the parking meters

Please address the following:

Is there anything that restricts Council from seeking expressions of interest or calling for a tender to supply the management of the operating system for the parking meters throughout our LGA?

Response:

Council has the following two agreements with Duncan Solutions associated with the parking meters:

- Parking Meter contract- This expired on 10 March 2020 and is currently on carryover. This can be terminated with one month's notice.
- Park and Pay App agreement- Under the agreement Council is required to provide 90 days notice to terminate.

Given the current contractual arrangements, there is nothing preventing Council going to tender and upon the selection of a proponent, ceasing existing arrangements with the above notice periods.

It is noted that Council resolved at the 30 September meeting to "undertake a market assessment to understand what technology is in the market with a view to undertaking a competitive selection process".

On this basis staff are currently undertaking a market assessment which will inform the tender specifications prior to going to tender.

- Council moved into Closed Session at 8.46pm.**

ITEM NO: CONF 01
FILE NO: 244956.2020
SUBJECT: Order of Liverpool Awards

Motion: **Moved: Clr Hadchiti** **Seconded: Clr Hagarty**

1. Council endorse the awards recipients as recommended by the Civic Advisory Committee at its meeting of 2 September 2020 subject to the amendment made at its meeting of 6 October 2020; and
2. The Civic Advisory Committee Charter be reviewed to ensure the suitability of the nominees and what would exclude them from the Award.

Cllrs Shelton, Rhodes and Hadid asked that they be recorded as having voted against the motion.

ITEM NO: CONF 05
FILE NO: 263698.2020
SUBJECT: Woodward Place Master Plan

COUNCIL DECISION

Motion: **Moved: Clr Shelton** **Seconded: Clr Kaliyanda**

That Council:

1. Endorse the Woodward Place Master Plan for further agency and community engagements;
2. Approve the commencement of negotiation with CLC, with the intention to acquire or otherwise seek compulsory acquisition of the CLC land, and report back to Council for final approval;
3. Provide sufficient funding for further works as highlighted in the report; and
4. Provide a separate report to Council for the masterplan adoption.

On being put to the meeting the motion was declared CARRIED.

TEM NO: CONF 06
FILE NO: 273423.2020
SUBJECT: Liverpool Animal Shelter

COUNCIL DECISION

Motion: **Moved: Cllr Rhodes** **Seconded: Cllr Harle**

That Council:

1. Endorse Rossmore Grange, Austral (Lot 1016 DP 258344) as the preferred site for the Liverpool Animal Shelter on the basis that it would incur no additional land cost to Council with further detailed studies of the site being required;
2. Direct the Acting Chief Executive Officer to proceed with the process required to amend the plan of management and prepare a planning proposal to amend the Liverpool Local Environmental Plan 2008 to permit, with development consent, an "animal boarding or training established" on the site, including an appropriate budget allocation for the necessary studies to support the planning proposal;
3. Note that a further report will be submitted to Council regarding the progress of the planning proposal, including the advice of the Liverpool Local Planning Panel and detailed design/costings;
4. Approve the costs associated with establishing a new Animal Shelter on the site to be funded by proceeds of sales from surplus land (which will be considered by Council at the November 2020 meeting). In the instance Council does not resolve to sell surplus land, then the Animal Shelter be funded via a T-Corp loan; and
5. Approve an extension of the interim arrangements with Rossmore Vet for a further period as outlined in this report.

On being put to the meeting the motion was declared CARRIED.

Councillors voted unanimously for the motion.

The meeting reopened at 9.33pm.

Mayor Waller then read out the resolutions for CONF 01 - Order of Liverpool Awards, CONF 05 - Woodward Place Master Plan and CONF 06 - Liverpool Animal Shelter (as shown above) that were passed in Closed Session.

THE MEETING CLOSED AT 9.35pm.

<Signature>

Name: Wendy Waller

Title: Mayor

Date: 25 November 2020

I have authorised a stamp bearing my signature to be affixed to the pages of the Minutes of the Council Meeting held on 27 October 2020. I confirm that Council has adopted these Minutes as a true and accurate record of the meeting.

EGROW 01	Post Exhibition Report - Liverpool Local Environmental Plan 2008 (Amendment 85) - Rezone land at 146 Newbridge Road, Moorebank from RE2 Private Recreation to R3 Medium Density Residential and amend development standards
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Strategic Direction	Strengthening and Protecting our Environment Exercise planning controls to create high-quality, inclusive urban environments
File Ref	292809.2020
Report By	Kweku Aikins - Strategic Planner
Approved By	David Smith - Acting Director City Economy and Growth

Property	146 Newbridge Road, Moorebank Lot 70 DP 1254895
Owner	Tanlane Pty Ltd
Applicant	Mirvac Homes (NSW) Pty Ltd

EXECUTIVE SUMMARY

At its meeting on 29 July 2020, Council resolved (**Attachment 1**) to support a planning proposal request to rezone land at 146 Newbridge Road, Moorebank from RE2 Private Recreation to R3 Medium Density Residential and to amend development standards.

A planning proposal (Liverpool Local Environmental Plan 2008 Draft Amendment 85) (**Attachment 2**) was prepared and submitted to the Department of Planning, Industry and Environment (DPIE) for a Gateway determination in accordance with Council's resolution. DPIE issued a Gateway determination on 11 September 2020 (**Attachment 3**), which required Council to:

- Consult with Sydney Water, the Environment, Energy & Science Group (EES) and NSW Rural Fire Service (RFS) on the proposal for a minimum of 21 days; and
- Place the proposal on public exhibition for a minimum of 14 days.

This report details the post-Gateway actions that have been undertaken, including consultation, and recommends Council finalises the planning proposal and delegates to the

A/CEO (or his delegate) authority to liaise with DPIE and the Parliamentary Counsel's Office to finalise the amendment.

Council has been authorised by DPIE to make Amendment 85.

RECOMMENDATION

That Council:

1. Notes the Gateway determination for Liverpool Local Environmental Plan 2008 (Amendment 85) and the results of public exhibition and community consultation; and
2. Proceeds with Amendment 85 and delegates authority to the A/CEO (or his delegate) to liaise with the NSW Parliamentary Counsel's Office and the Department of Planning, Industry and Environment to finalise the amendment.

REPORT

On 23 October 2017, Council received a planning proposal request to amend the Liverpool Local Environmental Plan (LLEP) 2008 for a portion of land at 146 Newbridge Road, Moorebank (Lot 70 DP 1254895).

The site is a portion of the land as shown below bounded by the Georges River to the east, Newbridge Road to the north and the Georges Fair residential estate to the west. The site has an area of approximately 4,190m². Land to the east of the Georges River is located within the Canterbury-Bankstown Local Government Area is characterised as recreational open space.



Figure 1: Aerial view of the site (marked in yellow)

The planning proposal (Amendment 85) proposes changes to the planning controls as listed in Table 1.

Table 1: Current and proposed controls for the subject site

Control	Current	Proposed
Zoning (LZN)	RE2 Private Recreation	R3 Medium Density Residential
Maximum height of buildings (HOB)	21m	8.5m
Minimum lot size (LSZ)	10,000m ²	300m ² (Area 2)
Floor Space Ration (FSR)	0.25:1	0.65:1

At its meeting on 29 July 2020, Council resolved to support the planning proposal request and to submit a planning proposal to the Department of Planning, Industry and Environment (DPIE) seeking a Gateway determination.

Gateway determination

On 11 September 2020, DPIE issued a Gateway determination, which required Council to:

- Consult with Sydney Water, the Environment Energy & Science Group (EES) and NSW Rural Fire Service (RFS) on the proposal for a minimum of 21 days; and
- Place the proposal on public exhibition for a minimum of 14 days.

CONSULTATION

Public Authority Consultation

In accordance with the Gateway determination, a copy of the relevant documentation was forwarded to the specified public authorities for comment. A copy of each submission received is included in **Attachment 4**. No changes are required as a result of public authority consultation.

Environment Energy & Science Group (EES)

The EES Group within DPIE made a detailed submission that raised a number of issues. Table 2 below provides a summary of these issues and the officer's response.

Table 2: EES submission issues and officer responses

Issues raised	Officer's Response
There are unlikely to be any ecological impacts as a result of the planning proposal.	Noted.

Issues raised	Officer's Response
<p>Floodplain risk management issues including emergency management considerations for the Moorebank East Precinct have been previously raised by EES and the NSW State Emergency Service (SES). The issues raised are still relevant to this planning proposal.</p> <p>The Council Meeting Report, the Planning Proposal Report, and the Gateway Determination appear to have overlooked flooding or any associated constraints. Liverpool Council has a legal responsibility and a duty of care to address the concerns raised by EES and SES (both lead agencies for flooding in NSW) in previous correspondence.</p>	<p>Previous comments from the SES and EES have been applied to the planning of the wider Moorebank East Precinct. Council engaged an independent flood expert (Molino Stewart) to assess flood evacuation for the entire precinct.</p> <p>At a meeting held on 22 November 2019, Council flood engineers, Molino Stewart and Tooker + Associates (specialist representative on behalf the proponent), agreed on an elevated pedestrian bridge that would provide an acceptable pedestrian evacuation route from the subject site.</p> <p>The bridge has been approved as part of DA-24/2017 (issued on 24 June 2020) for the subdivision of the broader development site into three land parcels.</p> <p>Additionally, the proposal has been assessed by Council officers and the Department of Planning, Industry & Environment who found that consistency with Ministerial Direction 4.3 (Flood Prone Land) had been justified. Accordingly, it is considered that Council has exercised its duty of care as a floodplain manager for the subject site in relation to Amendment 85.</p>
<p>The flood assessment prepared by Cardno dated 13 April 2018 should be revised to address the issues raised by the EES and SES.</p> <p>The flood assessment should consider the likely adverse impacts from increased rainfall and sea level rise due to climate change. For overland flooding, the assessment can consider a 10%, 20% and 30% rainfall increase, while the 0.5% and 0.2% AEP events can be adopted as a proxy. The 0.5m freeboard should not be eroded to account for climate change impacts.</p>	<p>The submitted flood assessment has been assessed by Council's flood engineers who found that the proposed rezoning will not cause a net loss of flood storage below the 1% AEP flood. Cardno's assessment of flood impacts was consistent with the consent issued for the subdivision of the broader site with regards to the proposed filling of the site above flood planning level.</p> <p>Consideration of climate change impacts including potential changes to the assessment of overland flooding and the 0.5m freeboard are to be addressed in detail as part of the development application (DA) process.</p>

Issues raised	Officer's Response
<p>Note: The 1991 Georges River Flood Study has been superseded by the 2018 Georges River Flood Study prepared by BMT for Liverpool and Canterbury-Bankstown Councils.</p>	<p>Assertions that the 1991 flood study has been superseded by the 2018 study are incorrect. The Georges River Floodplain Risk Management Study & Plan 2004 is the latest relevant study which has been endorsed by Council. The 2018 study is for flood impact assessment of major projects only. Council continues to use the flood levels as identified in the 2004 plan.</p>
<p>The assumptions on flood evacuation in the Cardno report have not considered the nature of a flood event as there is no consideration of the 'Timeline Evacuation Planning' which shows the timeline of emergency to response for flood evacuation and associated uncertainties.</p>	<p>The assumptions in the Cardno report are supported by the findings of the Tooker + Associates Flood Emergency Response Plan (FERP) dated 27 February 2020.</p> <p>The FERP found that Molino Stewart had already provided details of the NSW SES recommended flood evacuation timing assessment for the Georges River catchment area.</p> <p>Ordinarily, the SES will issue a flood evacuation order 13 hours before a severe flood event with levels expected higher than RL 4m AHD (the 100yr ARI flood level for the site is RL 5.6m AHD).</p> <p>The SES method assumes a vehicle evacuation rate of 600 vehicles per lane and assumes a rate for pedestrian evacuation of 2 km/hour. Molino Stewart indicates that there is ample time to evacuate the pedestrians for the adopted evacuation distance of 1km (30 minutes to walk this distance).</p> <p>The pedestrian bridge landing in Paine Park will be at a ground level of RL 7m AHD. This level would be equivalent to a 2000yr ARI flood level. The estimated time taken for the PMF flood level to rise from RL 6.1m AHD to RL 7m AHD would be approximately 1 hour. The distance from the eastern side of the development to the pedestrian bridge and then up Horizon Circuit to the PMF level is approximately 580m. Walking at a relatively slow rate of 2km/hr, as recommended by SES, Molino Stewart agreed that people could evacuate on foot within</p>

Issues raised	Officer's Response
	approximately 10 to 20 minutes which is readily within the available time of 60 minutes. Accordingly, people will be able evacuate without having to walk through ponding flood waters.
EES does not support private emergency management plans. The roles and responsibilities for coordinating flood emergency management rests with the SES as the State's combat agency. There is no clarity about the role and power of the building manager and flood warden at the site and how they will interact and communicate with the established emergency management arrangements in NSW.	<p>It is advised that the subject proposal will facilitate a zone boundary adjustment for 9 dwellings only and that a private emergency management plan is not required or proposed. At a meeting held on 22 November 2019, Council flood engineers, Molino Stewart and Tooker + Associates (specialist representative on behalf the proponent), agreed on an elevated pedestrian bridge that would provide an acceptable pedestrian evacuation route from the subject site. The bridge has been approved as part of DA-24/2017 (issued on 24 June 2020) for the subdivision of the broader development site into three land parcels.</p> <p>As discussed above, there is ample time to evacuate in accordance with the SES flood evacuation order 13 hours before a severe flooding event.</p>
Properties affected by the Moorebank Voluntary Acquisition Scheme (MVAS) are only 500m to the north of the subject development site. However, while flood risk is being eliminated through the MVAS, intensified development is being sought in the Moorebank East precinct. Therefore, there appears to be an inconsistent approach between the two areas.	<p>Properties in the MVAS are in fragmented ownership. The ownership pattern creates a barrier to negotiating an equitable outcome with regards to filling the land above the flood planning level with associated earthworks to compensate for flood storage lost.</p> <p>The Moorebank East precinct is split between 3 owners. The low number of owners provides certainty that large, consolidated land parcels can be filled above the flood planning level with appropriate compensatory flood storage on-site.</p>

Rural Fire Service

The RFS provided a submission that future development applications should include a detailed bush fire assessment that addresses the requirements of 'Section 8.2.1 - Increased Residential Densities' of *Planning for Bush Fire Protection 2019*. It is noted that the RFS raised no concerns in relation to bush fire, subject to the general terms of approval (GTA) dated 15

December 2017 for the Integrated Development referral by Liverpool City Council under reference DA-24/2017.

Sydney Water

Despite numerous requests, no formal response was provided from Sydney Water. Given the scale and nature of the proposed amendment, it is deemed that this aspect of the amendment is resolved.

Community Consultation

In accordance with the Gateway determination, the planning proposal and relevant documents were placed on public exhibition from 1 October to 16 October 2020. No submissions were received from the community. Accordingly, no changes have been made to the planning proposal.

Conclusion

The Gateway determination requirements, including public authority consultation and public exhibition for Amendment 85 have been satisfied. No objections were received from members of the community and no changes have been made to the draft amendment.

Council has been authorised by DPIE to make Amendment 85 and this report recommends that Council proceeds with Amendment 85 and delegates authority to the A/CEO (or his delegate) to liaise with the NSW Parliamentary Counsel's Office and the Department of Planning, Industry and Environment to finalise the amendment.

CONSIDERATIONS

Economic	Enhance the environmental performance of buildings and homes.
Environment	Enhance the environmental performance of buildings and homes.
Social	Regulate for a mix of housing types that responds to different population groups such as young families and older people.

CITY ECONOMY AND GROWTH REPORT

Civic Leadership	<p>Undertake communication practices with the community and stakeholders across a range of media.</p> <p>Encourage the community to engage in Council initiatives and actions.</p> <p>Provide information about Council's services, roles and decision-making processes.</p> <p>Operate a well-developed governance system that demonstrates accountability, transparency and ethical conduct.</p>
Legislative	Environmental Planning and Assessment Act 1979
Risk	<p>The risk is considered Low</p> <p>The risk is considered within Council's risk appetite.</p>

ATTACHMENTS

1. Council Resolution - 29 July 2020 (Under separate cover)
2. Planning Proposal (Under separate cover)
3. Gateway determination (Under separate cover)
4. Public Authority Responses (Under separate cover)

EGROW 02	Post exhibition report - Liverpool Local Environmental Plan 2008 (Amendment 69) and Liverpool Development Control Plan 2008 (Amendment 36) - Signage in the B3 and B4 zones
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Strategic Direction	Strengthening and Protecting our Environment Exercise planning controls to create high-quality, inclusive urban environments
File Ref	292810.2020
Report By	Luke Oste - Executive Planner
Approved By	David Smith - Acting Director City Economy and Growth

EXECUTIVE SUMMARY

Council resolved at its meeting on 27 April 2016 to pursue an amendment to the Liverpool Local Environmental Plan 2008 (LEP) (Amendment 69), to permit signage with consent in the B3 Commercial Core and B4 Mixed Use zones (**Attachment 1**). A planning proposal was subsequently prepared (**Attachment 2**) and a Gateway determination issued on 23 January 2018 (**Attachment 3**).

On 28 August 2019, Council considered a report recommending that Amendment 69 not proceed following a review of the need and appropriateness for third party advertising signage within the Liverpool City Centre (**Attachment 4**).

Council subsequently resolved:

1. *That Council defer a decision until the public domain master plan is submitted to Council and community consultation is undertaken; and*
2. *Publicly exhibit draft Amendment 69 and the draft DCP amendment concurrently to seek feedback.*

Amendment 36 to the Liverpool Development Control Plan 2008 (DCP) was then prepared and reported to Council at the 29 April 2020 meeting where Council provided in principle support for exhibition.

Public authority and community consultation have been completed for Amendment 69 to the LEP and Amendment 36 to the LDCP. No objections were received for either amendment. A

submission was received from Transport for NSW (**Attachment 5**) and another from the Outdoor Media Association (**Attachment 6**). Minor amendments have been made to Amendment 36 to the DCP in response to these submissions. This is included in the post-exhibition version of the DCP (**Amendment 7**).

The post-exhibition version of Amendment 36 to the DCP provides clear guidance for third party advertising as permitted under LEP Amendment 69. These objectives and controls will avoid a proliferation of third party signage within the Liverpool City Centre as it develops into Sydney's third CBD.

This report details the post-Gateway actions that have been undertaken, including consultation, and recommends that Council finalises the planning proposal and delegates to the A/CEO (or his delegate) authority to liaise with the Department of Planning, Industry and Environment and the Parliamentary Counsel's Office to finalise the Amendment. Further, it is recommended that Council adopts Amendment 36 to the DCP in support of Amendment 69 to the LEP.

RECOMMENDATION

That Council:

1. Notes the Gateway determination for Liverpool Local Environmental Plan 2008 (Amendment 69) and the results of the public authority consultation and community consultation;
2. Proceeds with Amendment 69 to the LEP and delegates authority to the A/CEO (or his delegate) to liaise with the Department of Planning, Industry, and Environment and the Parliamentary Counsel's Office to finalise the amendment;
3. Adopts Liverpool Development Control Plan 2008 (Amendment 36); and
4. Notifies submitters of Council's decision.

REPORT

Background

The Liverpool Local Environmental Plan 2008 (LEP) controls applying to signage were reviewed by Council in response to a review of assets and representations received to permit third party advertising signage within the Local Government Area (LGA). Following this analysis, Council resolved at its meeting on 27 April 2016 to pursue an amendment to the LEP to permit signage with consent in the B3 Commercial Core and B4 Mixed Use zones (**Attachment 1**).

A planning proposal was prepared (Amendment 69) and subsequently submitted to the Department of Planning, Industry and Environment (DPIE) for Gateway determination on 20 November 2017 (**Attachment 2**).

A Gateway determination was issued on 23 January 2018 and numerous Gateway alterations were provided in order to extend the timeframes for completion of the LEP amendment (**Attachment 3**).

The final timeframe for completion of this amendment is 23 January 2021.

On 28 August 2019, Council considered a report recommending that Amendment 69 not proceed following a review of the need and appropriateness for third party advertising signage within the Liverpool City Centre (**Attachment 4**).

Council resolved that:

1. *Council defer a decision until the public domain master plan is submitted to Council and community consultation is undertaken; and*
2. *Publicly exhibit draft Amendment 69 and the draft DCP amendment concurrently to seek feedback.*

A draft amendment to the DCP (Amendment 36) was prepared and reported to Council at its 29 April 2020 meeting. Given the opportunity afforded by this DCP amendment process, a full review of the outdoor advertising and signage provisions of the DCP was undertaken to improve clarity, rectify errors, and reduce complexity.

At this meeting Council resolved to:

1. *Place the draft amendment to the Liverpool Development Control Plan 2008 – Part 1 General Controls (Outdoor Advertising and Signage) on public exhibition for a minimum period of 28 days in accordance with Clause 18 of the Environmental Planning and Assessment Regulation 2000.*
2. *Delegates to the CEO the finalisation of the DCP amendment should no submissions in opposition be received; or receive a further report outlining details of the submissions in opposition received at the conclusion of the exhibition period.*

Accordingly, LEP Amendment 69 and DCP Amendment 36 were placed on public exhibition and public authority consultation was undertaken.

Public Authority Consultation

In accordance with the Gateway determination, public authority consultation was required with the Roads and Maritime Services (now Transport for New South Wales) and the Liverpool Chamber of Commerce and Industry.

A formal response from Transport for New South Wales (TfNSW) was received on 24 July 2020 (**Attachment 5**). No objection was raised in relation to LEP Amendment 69. Detailed comments were provided in relation to DCP Amendment 36. A summary of the issues raised within the TfNSW submission and the corresponding Council staff responses are provided in Table 1 below. DCP Amendment 36 has been revised to incorporate responses to the submission (**Attachment 7**).

Table 1 – TfNSW Submission Issues and Council Staff Responses

Issue Raised	Council Staff Response
Signage must not include flashing lights, animations, methods of elimination or other characteristics that may confuse, distract or dazzle drivers.	The draft DCP has been updated to address this issue, specifically through a new Control 7 within Part 26.1 General Controls. Dynamic Digital Signage is now not supported to ensure this issue is addressed.
Signage along transport corridors must comply with SEPP 64 Transport Corridor Outdoor Advertising and Signage Guidelines.	The draft DCP has been updated to address this issue, specifically through a new Control 10 within Part 26.1 General Controls.
Signage must not impede a driver's view of critical road infrastructure, directional signs, traffic signals or other information about road alignment.	The draft DCP has been updated to address this issue, specifically through a new Control 8 and 9 within Part 26.1 General Controls.
Clarify "dwell times" for Static Digital Signs visible from roads with a traffic speed of less than 80 km/h	Draft DCP text updated to address this issue, specifically through a revised Control 6.a under Static Digital Signs within Part 26.2 Signage Controls by Type.

The Liverpool Chamber of Commerce and Industry was contacted on numerous occasions and no submission or points of concerns were provided. It is deemed that this referral requirement is satisfied.

Community Consultation

Amendment 69 to the LEP and Amendment 36 to the DCP were placed on public exhibition during which a single submission was received from the Outdoor Media Association (OMA) (**Attachment 6**). A summary of the issues raised within the OMA submission and the corresponding Council staff responses are provided in Table 2 below. DCP Amendment 36 has been revised to incorporate Council staff responses (**Attachment 7**).

Table 2 – OMA Submission Issues and Council Staff Responses

Issue Raised	Council Staff Response
Restore the terms 'building identification signs' and 'business identification signs' to Section 26 of Part 1 of LDCP 2008, to help clarify controls applying to advertising signage.	Draft DCP text updated to address this issue, specifically by reintroducing the terms 'building identification signs' and 'business identification signs' to the "Applies to" subsection of Section 26 of Part 1 LDCP 2008.
It's unclear in Part 26.5 Third Party Advertising what Control 1.a refers to. This control could be interpreted to mean that only one sign would be allowed, regardless of what type of sign it is.	Draft DCP text updated to address this issue, specifically through a revised Control 1.a in Part 26.5 Third Party Advertising that specifies that the control is to limit numerous signs for the purpose of third-party advertising signage.
The restriction on signage size contained in Clause 26.5 (1) (b) is too small to be widely commercially viable as per industry standard billboard sizes.	Draft DCP text updated to address this issue, specifically by amending Control 1.b within Part 26.5 Third Party Advertising. This control has been amended to provide greater flexibility and allow for signage up to 50sqm in area. The same has been applied to Control 7 within Part 26.3 Signage Controls in Zones under the "Business Zones" subsection.
Reconsider Control 26.5 (5) which discourages third-party advertising on stand-alone structures.	<p>Liberalising restrictions on advertising on stand-alone structures is not supported. The object of the amendment is to provide additional income to existing businesses in the city centre (by way of leasing space for signage on existing business premises).</p> <p>Stand-alone advertising structures may tend to substitute for existing businesses, rather than advertising signage being developed as an ancillary use.</p>
It's unclear what the term "signage allowance" referenced in Control 26.5 (2) refers to.	Draft DCP text updated to address this issue, specifically by amending Control 2 within Part 26.5 to clarify that signage allowance applies to the overall signage size and locational limitations described in Section 26.2.

The Liverpool City Centre Public Domain Masterplan (LCC PDMP) is a 10-year vision to guide the development of the public realm within the city centre with an aim to improve the quality of the public domain. The LCC PDMP was adopted by Council at its meeting on 24 June 2020.

A report considered by Council at the 28 August 2019 meeting (**Attachment 4**), outlined a concern that a proliferation of third-party signage could have negative impacts on the city centre, detracting from the amenity of the city and that this would be inconsistent with the objectives of the LCC PDMP.

The post-exhibition version of Amendment 36 to the DCP offers clear guidance for third party advertising as permitted under LEP Amendment 69. These objectives and controls will help to avoid a proliferation of third-party signage within the Liverpool City Centre as it develops into Sydney's third CBD.

Conclusion

The Gateway requirements, including consultation for Amendment 69 to the LEP have been satisfied. This report recommends that Council proceeds with Amendment 69 to the LEP and liaises with the Parliamentary Counsel's Office and DPIE for the amendment to be gazetted.

Additionally, it is recommended that Council adopts Amendment 36 to the DCP, as amended in response to the submissions received.

CONSIDERATIONS

Economic	<p>Further develop a commercial centre that accommodates a variety of employment opportunities.</p> <p>Facilitate economic development.</p> <p>Facilitate the development of new tourism based on local attractions, culture and creative industries.</p>
Environment	<p>There are no environmental and sustainability considerations.</p>
Social	<p>Provide cultural centres and activities for the enjoyment of the arts.</p> <p>Preserve and maintain heritage, both landscape and cultural as urban development takes place.</p>
Civic Leadership	<p>Undertake communication practices with the community and stakeholders across a range of media.</p> <p>Encourage the community to engage in Council initiatives and actions.</p> <p>Provide information about Council's services, roles and decision-making processes.</p>
Legislative	<p>Environmental Planning and Assessment Act 1979</p>

Risk	The risk is considered to be Low The risk is considered within Council's risk appetite.
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ATTACHMENTS

1. Council Resolution and Report - April 2016 (Under separate cover)
2. Planning Proposal Amendment 69 (Under separate cover)
3. Gateway determination (Under separate cover)
4. Council Resolution and Report - August 2019 (Under separate cover)
5. TfNSW Submission (Under separate cover)
6. Outdoor Media Association Submission (Under separate cover)
7. Post-Exhibition Draft LDCP 2008 (Amendment 36) (Under separate cover)

EGROW 03**Street Naming Request - Austral**

Strategic Direction	Generating Opportunity Advocate for, and develop, transport networks to create an accessible city
File Ref	296553.2020
Report By	Christopher Jattan - Administration Officer - Planning & Transport Strategy
Approved By	David Smith - Acting Director City Economy and Growth

EXECUTIVE SUMMARY

This report seeks a Council resolution on a street renaming request to rename a future north-south road, located between Bantam Street and Twelfth Avenue, Austral from Gournay Street to Beuk Street.

The proposed name has been assessed using Council's Naming Convention Policy and have been granted pre-approval by the NSW Geographical Names Board (GNB).

RECOMMENDATION

That Council:

1. Supports the renaming of Gournay Street to Beuk Street, Austral;
2. Forwards the name to the Geographical Names Board, seeking formal approval;
3. Publicly exhibit the name in accordance with Council's Naming Convention Policy, for a period of 28 days, following formal approval from the GNB; and
4. Authorises the Acting Chief Executive Officer to undertake the process of gazettal, if there are no submissions received during public exhibition.

REPORT

One street naming proposal was received during August 2020 to rename a future north-south road, located between Bantam Street and Twelfth Avenue, Austral from Gournay Street to Beuk Street.

The proposed street name has been assessed using Council's Naming Convention Policy and the Geographical Names Board has granted pre-approval.

Beuk Street is consistent with the Austral street naming theme and has been checked for duplication using the Geographical Names Board's Online Road Naming System.

Beuk Street, Austral

This future street has already been named as Gournay Street as shown in Figure 1. Council approved this name, along with most other future streets in Austral in 2018. These names have subsequently been gazetted by the Geographical Names Board of NSW.

This street has not yet been constructed and will run through the applicant's property (Figure 2). The applicant has requested that the street be renamed as Beuk Avenue in memory of his late father. The applicant has provided information about his late father, to support the application (**Confidential Attachment 1**).

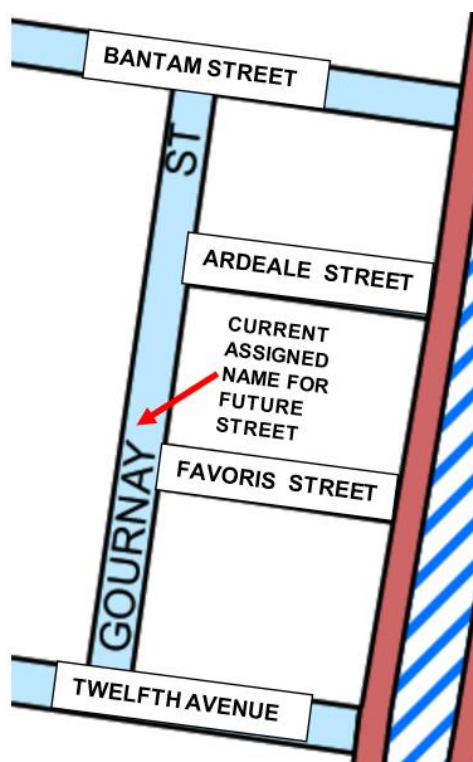


Figure 1 – Current assigned name

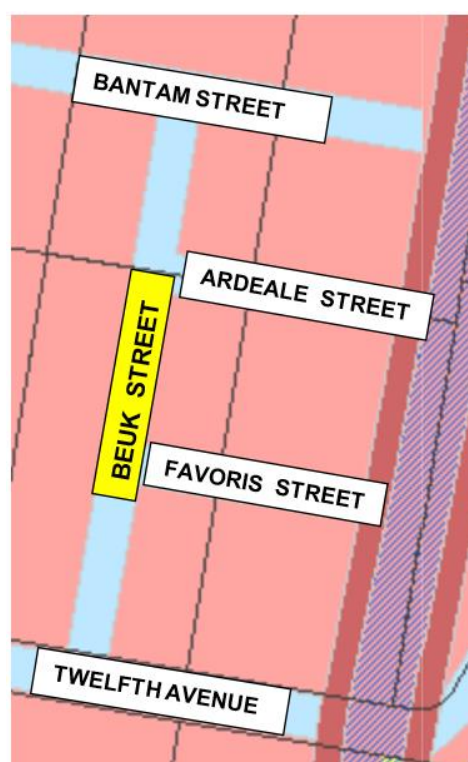


Figure 2 – Proposed renaming to Beuk Street

Next Steps

If supported by Council, the above naming request will be placed on public exhibition for 28 days on Council's website. If no objections are received, the naming request will be forwarded to the Geographical Names Board for formal approval and gazettal.

Council officers will consider all submissions during the public notification period. The following three potential scenarios are likely to arise:

- No objections received - The naming request will be forwarded to the Geographical Names Board for formal approval and gazettal to the NSW Parliamentary Counsel's Office (PCO) under the delegation of the Acting Chief Executive Officer (or delegate).

Relevant stakeholders including the following will be notified to update their mapping systems - Australia Post, NSW Ambulance, Fire and Rescue NSW, NSW Rural Fire Service, NSW State Emergency Service, NSW Volunteer Rescue Association, Transport for NSW and NSW Police Force.

- Objections from the relevant agencies - Council will not proceed with the naming request. The applicant will be notified of the outcome. A report to Council will be prepared for the next available meeting outlining the reason for rejection.
- Submissions received from the community - If there is a strong community objection, or reason to reconsider the proposed name, a report will be prepared for the next available Council meeting recommending withdrawal of the naming request.

If Council decides to support the proposal, the naming request will proceed to the PCO for gazettal under the delegation of the Acting Chief Executive Officer (or delegate). If Council decides not to adopt the naming request, the applicant will be notified in writing outlining the reason for rejection.

CONSIDERATIONS

Economic	There are no economic and financial considerations.
Environment	There are no environmental and sustainability considerations.
Social	Preserve and maintain heritage, both landscape and cultural as urban development takes place.
Civic Leadership	Foster neighbourhood pride and a sense of responsibility.
Legislative	Roads Act 1993.
Risk	The risk is considered to be Low.

	The risk is considered within Council's risk appetite.
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ATTACHMENTS

1. Street Naming Application Form - **Confidential**

EGROW 04

**Liverpool Health and Innovation Trade
Delegation to New Zealand 2021**

Strategic Direction	Generating Opportunity Attract businesses for economic growth and employment opportunities
File Ref	299268.2020
Report By	Brei Montgomery - International Engagement and Trade Advisor
Approved By	David Smith - Acting Director City Economy and Growth

EXECUTIVE SUMMARY

At its meeting held on 29 May 2019, Council resolved to adopt the International Trade Engagement Strategy.

The strategy identified New Zealand (NZ) as number one for ease of doing business and a primary focus area for the Council to develop activities to accelerate trade success for the business community. The strategy recommended targeting the medical and education sectors, including cross-border collaboration and inviting leading researchers for exchanges and tours with the Liverpool Innovation Precinct (LIP).

On 1 May 2019, the Mayor, CEO, and senior Council managers hosted a business lunch with the NZ Consul General where there were discussions around a potential trade and civic delegation traveling to Auckland for business opportunities coinciding with their annual Pasifika Festival.

At the 25 September 2019 Council meeting, Council resolved that the CEO should facilitate arrangements for a trade and civic delegation to Auckland, New Zealand in March 2020.

The COVID-19 health pandemic changed the plans for the Health and Innovation Trade Delegation to New Zealand in March 2020. It resulted in only a small number of businesses completing parts of the mission. However, business to business relationships have been established over the last seven months. Some of these successes include Trans-Tasman partnerships in medical technology and food innovation, and an upcoming event between the Auckland Business Chamber and Western Sydney Business Chamber.

A second trip inclusive of Council's civic delegation would:

- Mature Council's relationship with Auckland Council and Austrade in New Zealand;
- Provide learnings from Auckland's urban placemaking and innovation precinct success;
- Solidify the recent Trans-Tasman MoU agreements with face to face meetings;
- Provide the opportunity to officially invite New Zealand's senior administrative leaders to tour and view the Liverpool Innovation (LIP) and Aerotropolis Precinct concepts. This would assist to build on the Trans-Tasman collaborations developing across health and medical technology, food innovation, and education sectors.

This report recommends a part two continuation of the original civic and business delegation, which will align with the Liverpool Innovation Precinct priorities. Council will partner with the Western Sydney Business Chamber to facilitate arrangements for the delegation to visit New Zealand in March 2021 and with an anticipated budget of a maximum of \$20,000. These trade delegation plans are based on the premise that Australia and New Zealand's international borders will be open by March 2021.

RECOMMENDATION

That Council:

1. Approves the Trade and Civic delegation to Auckland, New Zealand in March 2021, (or as soon as practicable following the easing of Covid restrictions) and notes the A/CEO will facilitate the necessary arrangements;
2. Determine which Councillors will attend as members of the delegation;
3. Endorse expenditure for this delegation of up to \$20,000 from the City Economy budget; and
4. Receive a future report on the outcomes of the visit.

REPORT

Background

At its meeting held on 29 May 2019, Council resolved to adopt the International Trade Engagement Strategy.

CITY ECONOMY AND GROWTH REPORT

The strategy is underpinned by the quadruple bottom line approach of Liverpool's Community Strategic Plan, particularly Direction 3: Generating Opportunity. The strategy will assist the Council in meeting its commitment to:

- attract businesses for economic growth and employment opportunities; and
- create an attractive environment for investment.

The strategy identified New Zealand (NZ) as number one for ease of doing business and a primary focus area for Council to develop activities to accelerate trade success for the business community.

The strategy recommended several sectors that should be immediate areas of focus for the Council, including aerospace and defense, medicine, and education. It highlighted the opportunity of *"an open environment of medical innovation across the Tasman."*

The strategy recommended that Council:

- Invite leading researchers for staff exchanges at Liverpool Hospital and Liverpool Innovation Precinct tours. This would assist the integration of the Trans-Tasman collaborations developing across health and medical technology, food innovation and education sectors;
- Encourage cross-border collaboration on data gathering and research into shared problems. An example of this is the University of Auckland (NZ), Callaghan Innovation (NZ), Western Sydney University, Liverpool Hospital and Ingham Institute of Research who recently collaborated on a grant submission for the Australian COVID-19 Research Grants Program. The submission focus was for a non-contact patient care solution;
- Build relationships/programs with leading NZ universities in growth fields (i.e. medical, engineering);
- Lobby for increasing mutual recognition of TAFE NSW qualifications; and
- Invite senior administrative members of major NZ cities to tour the Liverpool Innovation Precinct, to promote the region as a landing pad for NZ start-ups and accelerators to commercialise into Australia.

On 1 May 2019, the Mayor, CEO and senior Council managers hosted a business lunch with the NZ Consul General, Bill Dobie and NZ Commercial Business Advisor, Anna Booth, to share information about respective portfolios and identify opportunities for trade and export between Liverpool, Auckland, and other NZ precincts.

An overview was provided about Council's International Trade Engagement Strategy and discussion was held about a potential trade and civic delegation to be led by the Mayor with Councillors and local businesses traveling to Auckland for business opportunities.

Program Overview

A proposed part two draft itinerary* would involve:

Fri 12 March 2021	The delegation flying from Sydney to Auckland
Sat 13 - Tues 16 March 2021	<p>A civic program with the Mayor and Councillors. Opportunity to meet with Auckland Council to discuss their urban design and innovation strategy, visit Manukau Institute of Technology whose mission is to help the local community obtain great jobs, and travel to Hobsonville, a master planned community where people like to live, work and play.</p> <p>A business matching program to be facilitated by Austrade.</p>
Wed 17 March 2021	Delegation to depart Auckland

*The program is subject to Auckland Council and Austrade reviewing the local events calendar and suggesting the most appropriate dates to travel.

Proposed Delegation

Successful trade missions are typically sector focused. Based on recommendations in the strategy, it is suggested that the trade delegation be tailored to the health and education sector in relation to the Liverpool Innovation Precinct (LIP). The trade delegation will provide opportunities for LIP members to showcase their business capabilities, promote their research and connect them with New Zealand markets, buyers, researchers and business leaders.

It is proposed that this delegation would include the following attendees:

Council Representatives:

- Mayor
- 2 Councillors
- CEO (or delegate)
- Senior Council Officer and/or Manager LIP

Other Councillors and Council support staff may be identified to join this delegation as needed.

Liverpool Innovation Precinct Members

Liverpool Innovation Precinct members and their representatives will be invited to participate in the delegation on the basis that they fund their own travel and accommodation expenses.

- David Borger, Executive Director, Western Sydney Business Chamber
- Darryl Harkness, Chief Executive Officer, Ingham Institute of Applied Medical Research
- Amanda Larkin, Chief Executive Officer, South Western Sydney Local Health District
- Josephine Chow, Director of Strategic Projects, South Western Sydney Local Health District
- Representatives from Western Sydney University, University of Wollongong, University of New South Wales and TAFE NSW.

Business Matching

The following institutions have been identified for potential business matching and knowledge sharing:

Auckland Council

Auckland is New Zealand's leading economic region, generating more than a third of the country's GDP. Auckland is an economic hub of the Asia Pacific region and one of the world's most business-friendly markets. More than 100 multinational corporations call Auckland their Asia-Pacific home.

Auckland's technology and knowledge-intensive industries employ thousands of STEM workers, undertaking high levels of research and development powering their economic growth. Auckland's tech sector comprises ICT and software companies across fields including cyber security, big data and fin-tech, and high-tech manufacturing such as medical devices and aerospace engineering.

Key Initiatives in Auckland:

- GRIDAKL is part of the innovation precinct in Auckland's Wynyard Quarter, designed to maximise innovation by harnessing the power of collaboration. Creating pathways for innovative individuals, entrepreneurs and businesses to connect, share ideas and access the tools they need to help them grow. GridAKL's role is to assist high-impact, growth-oriented, technology-focused businesses and entrepreneurs to develop and commercialise their innovations.
- The Southern Initiative (TSI) plans and delivers a long-term programme of co-ordinated investment and actions to bring about transformational social, economic and physical change in Auckland. Areas of focus include social innovation, entrepreneurship and sustainable procurement practices.

- Auckland Co-Design Lab is funded by Auckland Council and sponsored by eight central government departments. The Lab was established to provide a neutral space to explore the use of co-design and other innovative approaches to address complex social issues. A key focus is for multi-agency teams to collaborate, work alongside citizens and to support and broker innovative ideas and solutions.

The University of Auckland

The University of Auckland is NZ's largest university with over 40,000 students.

- Uniservices partners with the best minds at the University of Auckland to apply intelligent thinking to ideas that have the potential to change the world. They pull together three key ingredients for innovation success – IP identification and protection, market knowledge and connectivity – with best practice proof of concept and pre-seed investment management to transfer IP to the private sector as fast and efficiently as possible.
- Through the University of Auckland Inventors Fund, Uniservices has been providing early proof of concept and pre-seed investment to support the University's research discoveries, enabling them to reach a point where commercial usefulness can be demonstrated and the first steps are taken to ensure commercial viability.
- The Newmarket Innovation Precinct (NIP) connects industry professionals with the University's research and technical experts. The R&D community collaborates on high-risk challenges with the potential to create new technologies.
- The National Institute for Health Innovation (NIHI) are experts in providing researchers with complex project management, IT, data management and analytics support, delivery of commercial health projects and commercialisation/deployment of health initiatives.
- The Centre for Advanced Magnetic Resonance Imaging (CAMRI) is the first MRI venture in New Zealand to focus on high-end research work as well as routine clinical imaging.
- Auckland Medical Research Foundation had a lead role in the establishment of a Medical School in the University of Auckland with successful research in stroke, dementia, skin cancer, and tendons.
- New Zealand's Medtech Centre of Research Excellence is the single point of contact for NZ's capability and resources in Medtech. It is a national industry research network led by a partnership between Auckland University of Technology, Callaghan Innovation, Universities of Auckland, Canterbury and Otago and Victoria University of Wellington.

Manukau Institute of Technology

As Liverpool is to City of Sydney, Manukau is a satellite town to Auckland. The purpose of the Manukau Institute of Technology is to get people into great jobs. Their mission is to deliver vocationally focused tertiary education, research and technology transfer that ensures Auckland's economy, graduates, employers and communities have the capability and skills to achieve their potential.

Medical Technology Association of New Zealand

The leading industry body representing medical technology manufacturers, importers and distributors of medical devices in New Zealand.

Fisher & Paykel Healthcare

Respiratory and sleep apnea devices. Based in East Tamaki, Auckland.

In addition to these institutions and initiatives, a full business program will be developed and coordinated by Austrade. This will support LIP & WSBC members to conduct business, export, and investment activities for potential trade opportunities.

Resources

An estimated cost for this delegation is up to \$20,000, which includes travel costs, accommodation, transport, food, gifts and other incidental expenses. Whilst there were some budget savings from the March 2020 visit, it is still anticipated that additional expenditure will be required to deliver the 2021 Mission. This expenditure will be sought through the normal Council budgetary processes.

CONSIDERATIONS

Economic	<p>Further develop a commercial centre that accommodates a variety of employment opportunities.</p> <p>Encourage and promote businesses to develop in the hospital health and medical precinct (of the City Centre).</p> <p>Facilitate economic development.</p> <p>Budget estimate of up to \$20,000 does not include an Austrade business matching service fee or associated costs to host an event in market.</p>
Environment	There are no environmental and sustainability considerations.
Social	There are no social and cultural considerations.

Civic Leadership	Facilitate the development of community leaders.
Legislative	The trade delegation plans are based on the premise that Australia and New Zealand's international borders will be open by March 2021.
Risk	There is no risk associated with this report.

ATTACHMENTS

Nil

COM 01

Grants, Donations and Corporate Sponsorship

Strategic Direction	Creating Connection Implement access and equity for all members of the community
File Ref	270327.2020
Report By	Galavizh Ahmadi Nia - Manager Community Development and Planning
Approved By	Tina Sangiuliano - Acting Director City Community and Culture

EXECUTIVE SUMMARY

Council is committed to building strong and resilient communities in the Liverpool Local Government Area (LGA) and to maximising social wellbeing. Council helps achieve these goals by providing financial support through grants and sponsorships to develop leadership skills, increase participation in community activities and address identified social issues.

Impacts from COVID-19 and respective social distancing requirements continue to limit the capacity and eligibility of programs, projects, or events. To ascertain community safety, demonstrate compliance with NSW Health guidelines, and demonstrate evidence of proactive and measurable program governance, all applicants have been requested to provide a COVID-19 safety plan.

This report provides funding recommendations totalling \$15,850 under the Sustainable Environment Grants Program.

RECOMMENDATION

That Council endorses the recommendation of **\$15,850** (GST exclusive) under the **Sustainable Environment Grants Program** for the following project:

Applicant	Project	Recommended
Holy Spirit Catholic Primary School Carnes Hill	Holy Spirit Catholic Primary School Carnes Hill Sustainable Garden	\$3,000
Ashcroft Public School	Vege Garden Project	\$5,000
Wattle Grove Public School P&C	School Garden	\$4,700

Liverpool Women's Health Centre	Darug Plants for Darug Land	\$3,150
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REPORT

Sustainable Environment Grants

The Sustainable Environment Grants Program received 4 applications which met the eligibility criteria and are recommended for funding as follows:

Applicant	Holy Spirit Catholic Primary School Carnes Hill		
Project	Holy Spirit Catholic Primary School Carnes Hill Sustainable Garden		
Amount Requested	\$3,000	Total Project Cost	\$3,000
Description	<p>Objectives:</p> <p>The aim of the project is to repurpose the existing garden spaces into an authentic learning space and develop responsible sustainable environment practices that are beneficial to students and staff. The project will include:</p> <ul style="list-style-type: none"> • Revitalising existing garden space consisting of four garden beds and establish an additional two garden beds; • Creating an area to engage students in waste reduction and sustainable composting; • Improving the current use of water in the area by installing rainwater tanks and water saving hoses; • Dedicating a portion of garden space to develop a native environment with native plants; and • Provide storage solutions for the equipment students will need to use to access the garden. <p>The project will enable students and staff the opportunity to learn and connect with the idea of sustainability, have ownership, and take charge of maintaining their local environment.</p> <p>Outcomes:</p> <ul style="list-style-type: none"> • Establish a revitalised garden space with six garden beds, a small native garden to attract native species, a dedicated compost and waste reduction system, and an area to grow plants from seed and propagate from existing plants; 		

	<ul style="list-style-type: none"> • Enable harvesting and selling of produce as part of a market garden to reinvest back into purchasing new plants and seeds; • Create solutions for the school's goal of diminishing a contribution to landfill; and • Generate an opportunity for students and staff to engage in sustainable practices and take ownership of garden spaces.
COVID-19 Safety Plan	Only teaching staff allowed on the school site are permitted to work on this project. All staff will maintain appropriate COVID-19 social distancing guidelines whilst working in small groups, as well as undertaking the mandatory recommendations made by NSW Health in regard to schools and educational settings. Students will work on the project in small groups and in segregated grade groups as per the instructions of NSW Health.
Beneficiaries	<ul style="list-style-type: none"> • Students and teaching staff of Holy Spirit Catholic Primary School Carnes Hill; and • Parents and carers of students.
Assessment	<p>Recommended for Funding - \$3,000</p> <p>The applicant's project aligns with the Community Strategic Plan <i>Direction 2 Strengthening and Protecting Our Environment</i> and meets the Sustainable Environment Grants Program's funding outcomes. The project will create a revitalised garden space for the school to share, inform, and connect on sustainable practices and lead to significant real-world learning experiences for students and staff.</p> <p>Expected program outcomes 7.5.1 - a), d), and e).</p>

Applicant	Ashcroft Public School		
Project	Vege Garden Project		
Amount Requested	\$5,000	Total Project Cost	\$5,015
Description	<p>Objectives:</p> <p>The aim of this project is to develop and maintain fruit and vegetable gardens across 12 classes and 1 preschool class. Each class will have their own garden bed where they will plant, grow and maintain a fruit and vegetable garden. The food garden will comprise of compost bins and a water tank to support learning about the nutrient cycle. The project will include:</p> <ul style="list-style-type: none"> • 13 raised garden beds to be assigned to 12 primary classes and 1 preschool class; • Compost bins, fertiliser and garden compost to create and educate students on mulching; and 		

	<ul style="list-style-type: none"> Fruit and vegetable seed packets for distribution across garden beds for classes to grow, harvest, and develop healthy eating habits. <p>The school has already installed rainwater tanks and intends to expand sustainable water use practices by teaching students about rainwater harvesting techniques in the garden, such as moisture trapping. The project will also incorporate environmental improvement outcomes, including addressing and minimising carbon footprints, learning how to reduce ground, air, and noise pollution, and organic recycling and food production.</p> <p>Outcomes:</p> <ul style="list-style-type: none"> Developing and improving student and staff understanding of the essential requirements for plants to grow and how to reduce organic waste in the environment through compost bins; Raising awareness within the school on the importance of the immediate and local environment; Providing opportunities for hands-on learning, inquiry, observation and experimentation across the school curriculum; Providing a location to model sustainable practices and present environmental education lessons; and Motivate students on healthy eating habits, promote physical activity and generate a sense of achievement.
COVID-19 Safety Plan	<p>The school is following and working closely with the Australian Health Protection Principal Committee (AHPPC), NSW Health and other agencies to ensure it continues to operate in the safest ways possible during the COVID-19 pandemic. Currently, no parents or carers are allowed to partake in any school activities. A newsletter will be circulated informing parents and carers of the School's Sustainable Garden Project (SSGP). When restrictions are lifted it is the intention to have families and the community assist with the garden project.</p>
Beneficiaries	<ul style="list-style-type: none"> 295 students across 12 primary school classes and 1 preschool class; and Teaching staff and parents and carers.
Assessment	<p>Recommended for Funding - \$5,000</p> <p>The applicant's project aligns with the Community Strategic Plan <i>Direction 2 Strengthening and Protecting Our Environment</i> and meets the Sustainable Environment Grants Program's funding outcomes. The project supports students' understanding of environmental sustainability and improves the school's overall attitude towards caring for the environment. It promotes life-long healthy eating habits and connect students to practical exercises and experiences.</p> <p>Expected program outcomes 7.5.1 - a), b), d), and e).</p>

Applicant	Wattle Grove Public School P&C		
Project	School Garden		
Amount Requested	\$4,700	Total Project Cost	\$4,700
Description	<p>Objectives:</p> <p>The aim of the project is to create garden beds within the school grounds to grow fruit and vegetables. The garden beds will grow from seeds, early plants, developed plants and mature trees. The project will include:</p> <ul style="list-style-type: none"> • Dedicated timber garden beds and soil; • Compost bins and worm farms to create mulch for the gardens; • Seedlings, plants, and mature trees to create gardens at various levels of propagation and harvesting; and • Tools and equipment to safely and individually tend to the garden. <p>Students will learn the nutrient cycle through composting and depositing into worm farms to create fertilizer. Students will harvest the produce and replenish the garden as required with new and seasonal fruit and vegetables.</p> <p>Outcomes:</p> <ul style="list-style-type: none"> • Grow, produce, and harvest a continuous supply of various seasonal fruits and vegetables; • Reinvest yielded produce back into the garden to purchase seedlings and plants and ensure garden maintenance; • Demonstrate and regulate sustainable composting and mulching practices through organic waste and worm farm cultivation; and • Teach students the importance of eating healthier, less processed and packaged foods through incorporating the benefits of produce in lessons. 		
COVID-19 Safety Plan	<p>There will be minimal people working on the garden at any one time. As per the school policy, all school visitors must sign in and out of the school, maintain distancing and ensure hands are washed and sanitised. Volunteer parents will not be in the playground at the same time as the students. There will be 1 volunteer per garden bed to ensure we are keeping to safe distances. Gardening tools will not be shared between volunteers and will be sanitised prior to and following use in the garden.</p>		
Beneficiaries	<ul style="list-style-type: none"> • Students and teaching staff of Wattle Grove Public School; • Parents and carers of students; and • Community members accessing the garden. 		
Assessment	Recommended for Funding - \$4,700		

	<p>The applicant's project aligns with the Community Strategic Plan <i>Direction 2 Strengthening and Protecting Our Environment</i> and meets the Sustainable Environment Grants Program's funding outcomes. The project supports practical integration of sustainable practices into the school curriculum, educates on the importance of healthy eating, and provides tangible pathways for students and staff to create ongoing environmental benefits for the school and community.</p> <p>Expected program outcomes 7.5.1 - a), d), and e).</p>
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Applicant	Liverpool Women's Health Centre		
Project	Darug Plants for Darug Land		
Amount Requested	\$3,150	Total Project Cost	\$9,022
Description	<p>Objectives:</p> <p>The aim of the project is to replant the Campbell Street boundary fence garden bed with native plants and extend the native corridor, providing habitat and food sources for native birds and wildlife. Invasive, non-native species will be removed from existing garden beds and replaced with local, drought tolerant evergreen plants. The project will include:</p> <ul style="list-style-type: none"> • Removal of non-native and invasive species and improving soil quality; • Installation of timed irrigation system to reduce water wastage; • Sourcing and planting native species recommended through local stakeholder engagement; and • Creating a natural privacy screen using a variety of native screening plants. <p>Consultation with Council, Aboriginal Elders and the Australian Botanic Garden, Mount Annan will be conducted to inform the decision on what native varieties are indigenous to Liverpool LGA and appropriate to deliver the project.</p> <p>Outcomes:</p> <ul style="list-style-type: none"> • Contribute to Liverpool's native habitat corridor by planting Indigenous flora; • Provide natural screening for the Centre and enable privacy for women and community members accessing the service; • Develop smarter water wastage solutions and reduce the Centre's water consumption; and 		

	<ul style="list-style-type: none"> Strengthen connection with Aboriginal community members who will be invited to share stories and insights of native plant selection.
COVID-19 Safety Plan	All participants will be required to wear masks and adhere to social distancing requirements outlined in NSW Health guidelines and the existing Liverpool Women's Health Centre COVID Safety Plan.
Beneficiaries	<ul style="list-style-type: none"> Community members accessing the Centre and services.
Assessment	<p>Recommended for Funding - \$3,150</p> <p>The applicant's project aligns with the Community Strategic Plan <i>Direction 2 Strengthening and Protecting Our Environment</i> and meets the Sustainable Environment Grants Program's funding outcomes. The project addresses practical solutions for introducing and increasing the coverage of native plants in the Liverpool LGA and promotes sustainable water use and community participation.</p> <p>Expected program outcomes 7.5.1 - a), b), c), d), and f).</p>

CONSIDERATIONS

Economic	CORPORATE SPONSORSHIP			
	Budget	Balance	<i>Recommended funding in this report</i>	Remaining
	\$100,000	\$80,000	<i>Nil</i>	\$80,000
	COMMUNITY GRANTS			
	Budget	Balance	<i>Recommended funding in this report</i>	Remaining
	\$102,000	\$97,000	<i>Nil</i>	\$97,000
	MATCHING GRANTS			
	Budget	Balance	<i>Recommended funding in this report</i>	Remaining
	\$200,000	\$185,000	<i>Nil</i>	\$185,000
	SUSTAINABLE ENVIRONMENT GRANTS*			
	Budget	Balance	<i>Recommended funding in this report</i>	Remaining
	\$75,000	\$75,000	<i>\$15,850</i>	\$59,150
	COMBINED FUNDING BALANCE			
	Combined Budget	Combined Balance	<i>Total recommended funding in this report</i>	Remaining
	\$477,000	\$437,000	<i>\$15,850</i>	\$421,150
* Sustainable Environment Grants funding is via a rate levy and is only eligible to be used for the Sustainable Environment Grants Program.				
Environment	Support schools and community groups to play an active role in reducing their impact on the environment and implementing environmentally sustainable actions.			

Social	Support community organisations and groups to deliver services.
Civic Leadership	Role model to applicants, residents, and general public COVID-19 safe practices and procedures when supporting funding requests.
Legislative	Local Government Act 1993 - s356.
Risk	Risk of supporting these activities is considered low. Applicants have provided information on their compliance with COVID-19 safety guidelines published by NSW Health.

ATTACHMENTS

1. Grants, Donations and Corporate Sponsorship Policy (Under separate cover)

COM 02	Post Public Exhibition report-Carnes Hill Recreation Precinct Stage II Masterplan
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Strategic Direction	Creating Connection Implement access and equity for all members of the community
File Ref	297863.2020
Report By	Galavizh Ahmadi Nia - Manager Community Development and Planning
Approved By	Tina Sangiuliano - Acting Director City Community and Culture

EXECUTIVE SUMMARY

On 21 November 2018, Council resolved to investigate a suitable use for the site known as Carnes Hill Recreation Precinct Stage 2 (CHRPS2), in consultation with the community. Subsequently in July 2019, Council considered an Options Report and resolved to further investigate the proposed options through a Masterplan process.

The Draft Carnes Hill Recreation Precinct Stage Two Masterplan was presented to Council at its meeting held on 29 July 2020. The Draft Masterplan presented four options for Council's consideration, with Option 1 as the preferred option, recommending the following facilities:

- Indoor swimming pool to deliver multiple programs including a 50m indoor pool;
- Learn-to-swim and programmable water space;
- Interactive leisure and water activities;
- Gymnastics and multi-purpose dry spaces;
- Associated aquatic support spaces include change rooms, storage and plant spaces;
- External informal recreation space; and
- External playing fields.

At this meeting, Council resolved to:

1. Adopt the Draft Masterplan for Public Exhibition for community information and feedback for a period of 28 days;
2. Delegate to the A/CEO the finalisation of the draft Masterplan if no submissions are received; or
3. Receive a further report outlining details of the submissions received at the conclusion of the exhibition period;

4. Subject to Council adoption of the Masterplan, commission a detail design process to include a feasibility study and a funding strategy for the delivery of the project through a staging process; and
5. Council prepare a lobbying brochure for this project.

The Draft Masterplan was placed on Public Exhibition from 19 August to 21 September 2020. A total of 27 online submissions and feedback from three Focus Groups were received. Public submissions and feedback from Focus Group consultations have been compiled and are presented as Attachment 1 of this report.

This report presents the key findings from the Public Exhibition period and the revised Draft Masterplan for Council's consideration.

RECOMMENDATION

That Council:

1. Receives and notes the report;
2. Adopts the revised Draft Carnes Hill Recreation Precinct Stage Two Masterplan, inclusive of the Public Exhibition feedback; and
3. Subject to Council adoption of the Masterplan, commission a detail design process to include a feasibility study and a funding strategy for the delivery of the project through a staging process.

REPORT

1. BACKGROUND

On 21 November 2018, Council resolved to investigate a suitable use for the site known as Carnes Hill Recreation Precinct Stage 2 (CHRPS2), in consultation with the community. Subsequently in July 2019, Council considered an Options Report and resolved to adopt the Draft Masterplan for Public Exhibition for community information and feedback and receive a further report outlining details of the submissions received. Further, Council resolved to:

- *Subject to Council adoption of the Masterplan, commission a detail design process to include a feasibility study and a funding strategy for the delivery of the project through a staging process; and*
- *Council prepare a lobbying brochure for this project.*

The Draft Carnes Hill Recreation Precinct Stage Two Masterplan was presented to Council at its meeting held on 29 July 2020. The draft Masterplan recommended the provision of the following facilities:

- An aquatic facility with an indoor 50m competition pool, indoor learn-to-swim pool, indoor leisure pool and an indoor spa/steam/sauna area;

- Associated aquatic support spaces, including change rooms, family and group/competition change areas, storage and plant spaces;
- Two sporting fields with sizing suitable for rugby union, soccer and rugby league;
- Outdoor water play area and children's playground;
- Basketball/multi-purpose courts;
- New walkways and cycleways, and boardwalk connections to and from Precinct 1;
- Access road from Cowpasture Road;
- Passive recreational spaces and preservation of natural vegetations; and
- Parking.

Additionally, the draft Masterplan identifies potential funding sources for detailed design and staged delivery.

Council officers developed a consultation plan seeking community and other key stakeholders' input on the Draft Masterplan. This report responds to the above Council resolution of 29 July 2020, inclusive of Public Exhibition outcomes.

2. PUBLIC EXHIBITION OUTCOMES

In response to Item 1 of the Council Resolution from 29 July 2020, Council officers developed a plan seeking community and other stakeholders' input, with a focus to inform and engage the local and neighbouring residents, as well as community and retail services. The Plan took into consideration the COVID-19 social distancing restrictions, and measures were taken to ensure adhering to NSW Health guidelines.

The table below outlines the Public Exhibition stages, inclusive of a description of the activities undertaken at each stage.

Engagement Stage	Action
Stage 1	Develop a communication and engagement plan
Stage 2 Communication and engagement methods	Online Surveys <ul style="list-style-type: none"> • Public Exhibition period was open from 19 August 2020 to 21 September 2020 • Placement of surveys on Liverpool Listens from 19 August

	<p>Public Notifications</p> <ul style="list-style-type: none"> • Notice on Council's Facebook page to inform and direct community members to Liverpool Listens page to provide input. Two Facebook notices were posted on 28 August and 13 September respectively • Developed A3-posters and A5-flyers directing residents to the Liverpool Listens page • The posters/flyers were displayed on the notice boards at Carnes Hill Community Centre, Michael Clarke Recreation Centre, Carnes Hill Library, Black Elk Café and Liverpool Library <p>Focus Group Consultations</p> <ul style="list-style-type: none"> • Presentation on the Draft Masterplan at the New Release/Established District Forum on 31 August 2020 • Consulted Belgravia Leisure on 8 September 2020 seeking feedback on proposed facilities • Consulted Charter Hall-Carnes Hill Marketplace management on 8 August 2020 seeking feedback on proposed plans
Stage 3	Compiling feedback received through online surveys and stakeholders' consultations

2.1 Liverpool Listens

The Draft Masterplan was placed on Public Exhibition from 19 August to 21 September 2020. An online survey was published on Liverpool Listens page seeking community input on the proposed plans.

Two notices on Council's Facebook page was posted on 28 August and 13 September, reaching around 4,700 people, to inform and direct residents to Liverpool Listens page. The notices were viewed 171 times and received 76 reactions, comments and shares. There were no negative comments posted.

During the exhibition period, Council received a total of 27 submissions through the online surveys. Attachment 1 records all received submissions along with the officer and consultant's response to the comments received.

The key comments and themes received through Liverpool Listens are as follows:

- Congratulating Council and support for the Draft Masterplan;

- Suggestion to explore vehicular connection from Precinct One to Precinct Two;
- Concerns on future traffic congestion on Cowpasture Rd and Pacific Palms Circuit;
- Concerns on the proposed roundabout near Hoxton Park Public School entry;
- Concerns on the number of proposed parking spaces and lighting provisions;
- Provision of spectator seating, benches and sideline referees between the sports fields;
- Suggestion on provision of running tracks.
- Suggestion on pedestrian or signalised crossing at Cowpasture Rd;
- Suggestion on provision of bicycle lane and its connectivity to the broader bicycle lane network;
- Suggestions for outdoor tennis courts, badminton courts and volleyball, and outdoor roller skating and winter outdoor skating;
- Suggestions of outdoor swimming pool; and
- Suggestions for sensory garden.

2.2 Focus Group consultations

New Release/Established District Forum

The Draft Masterplan was presented to the New Release/Established District Forum on 31 August 2020. At the Forum, residents inquired and provided feedback on provision of parking spaces and delivery timeline for the proposed facilities.

Belgravia Leisure and Charter Hall (Carnes Hill Marketplace)

Council officers and the consultants met with Belgravia Leisure and Charter Hall (Carnes Hill Marketplace) management on 8 September 2020 to understand their plans and identify any concerns and/or feedback regarding the Draft Masterplan. Belgravia Leisure and Charter Hall expressed their support for the proposed facilities in the Draft Masterplan. The key feedback provided related to provision of parking spaces, traffic assessment and vehicular connectivity to avoid future traffic congestions on Cowpasture Rd and Pacific Palms Circuit. Details of feedback and responses are included in Attachment 1.

2.3 Summary of feedback received during Public Exhibition

The table below provides summary of the comments and feedback received from the Public Exhibition and Focus Group consultations.

Feedback	Council Officer/Consultant response
Most of the respondents had concerns around the traffic congestion on	This will be addressed through a detailed Traffic Engineering Study that

CITY COMMUNITY AND CULTURE REPORT

Cowpasture Rd and the roundabout proposed on Pacific Palms Circuit.	will form part of the detailed Business Case.
The respondents expressed concerns around the provision of parking spaces in Stage Two and considered it insufficient.	The proposed number of parking spaces is based on annual visitation assumption model. The current preferred benchmark is 1 space per 2,500 visitations. This warrants for 200 parking spaces and the Draft Masterplan provides for 270 spaces.
The respondents recommended consideration of other outdoor sports (badminton and tennis) to be integrated with the outdoor basketball courts.	The revised Draft Masterplan will include outdoor basketball courts as multi-use courts (line marked for minimum 4 sports).
Including a cricket pitch between soccer fields.	The revised Draft Masterplan recommends a cricket pitch between the two soccer fields.
Inclusion of sensory experience/garden/play.	The revised Draft Masterplan recommends sensory experience in the outdoor children's play area.
Vehicular connection from Precinct One.	Indicative location is recommended in the revised Draft Masterplan. The location will be confirmed through detailed Traffic Engineering Assessment Study.

Feedback from Focus Group consultations

What number of parking spaces will be delivered along with the sports fields as a part of the Phase 1 delivery of the project?	This will be determined through the detailed Business Case, which will also explore funding resources for the staged delivery of the project.
Detailed traffic assessment to avoid congestion on Cowpasture Rd and Pacific Palms Circuit	Traffic and parking implications will be the subject of a detailed Traffic Engineering Study that will form part of the detailed Business Case

**Further details of vehicular connection
from Stage Two to Carnes Hill Marketplace**

Traffic and parking implications will be the subject of a detailed Traffic Engineering Study that will form part of the detailed Business Case

3. REVISED DRAFT MASTERPLAN

In consideration of the submissions received during Public Exhibition period and the feedback from Focus Group consultations, this report recommends the following amendments to the Draft Masterplan:

1. No changes to the proposed number of parking spaces;
2. Inclusion of a cricket pitch between the two soccer fields;
3. Inclusion of sensory experience/garden/play within the outdoor children's play area;
4. Mark outdoor basketball courts for provision of multi-use netball and tennis courts. Multi-use courts are usually marked for four sports. Marking basketball courts for compatibility with netball and tennis, with capacity to add one more sport in future;
5. Inclusion of an indicative location of the vehicular connection from Precinct One to Precinct Two. The location to be confirmed through the detailed Traffic Engineering Assessment Study; and
6. Inclusion of a running track through/around the site.

4. PROJECT LOBBY BROCHURE

At the Council meeting on 29 July 2020, Council resolved to prepare a lobby brochure to promote and source funding for the project. The Community Development and Planning team have collaborated with the Communications team and have developed a draft brochure. The draft brochure outlines Council's vision for the precinct, a summary of recommended facilities and concept designs, and benefits to the Liverpool community. A copy of the draft brochure is attached to the report.

5. GRANT APPLICATION

The Metropolitan Greenspace Program is an annual grants program that provides seed funding to assist councils in Greater Sydney and the Central Coast region to deliver projects that improve regional open space and community livability. Council has used this grant opportunity and applied for the Site Investigations and Feasibility Study. Council has applied for \$250,000 to match with funds (\$250,000) identified in the Capital Works Budget 20/21.

Applications were assessed in October 2020 and an announcement on the successful applicants are expected in November 2020.

6. HIGH LEVEL PROGRAM

Subject to Council's endorsement of the final Masterplan, it is recommended that necessary investigations and studies be undertaken to determine the feasibility of proposed facilities, develop a funding strategy, and delivery staging options to suit funding. The following table presents a high-level timeline for the various critical stages of this project.

Activity	Estimated Duration	Estimated Start	Estimated Finish
1. Feasibility study and/or business case, funding strategy and site investigations (traffic etc)	26 weeks (excluding Christmas/New Year closure period)	December 2020	April 2021
2. Council approval of project and funding	4 weeks	May 2021	May 2021
3. Detailed design	26 weeks	June 2021	November 2021
4. Development consent	24 weeks	December 2021	May 2022
5. Tender documentation	24 weeks	June 2022	November 2022
6. Tender process	14 weeks	December 2022	March 2023
7. Council acceptance of tender	4 weeks	April 2023	April 2023
8. Contract formation and award	8 weeks	May 2023	June 2023
9. Construction The project will be delivered in two stages (Part 1 and Part 2), subject to the availability of funds.	96 weeks	July 2023	June 2025

6.1 Budget Phasing

The following budget provisions will need to be made to enable the necessary investigations, detailed designs and planning approvals to be completed.

Description	Estimated Budget	Estimated Year/s	Status
STAGE 1: Detailed Business Case: <ul style="list-style-type: none"> • Site feasibility study; • Environmental Assessment study; • Traffic Engineering Study; and • Funding strategy 	\$250,000	2020/21	Applied for \$250,000 under the MGP 2019/20.
STAGE 2: <ul style="list-style-type: none"> • Detailed Design of the adopted Masterplan; and • DA preparation 	\$1M	2021/22 and 2022/23	Not commenced
STAGE 3: Construction and project management Part 1: Construction and delivery of sporting fields, outdoor courts and adjacent parking Part 2: Construction and delivery of the aquatic facilities and the remainder parking	\$77M	2023/24 and 2024/25	Part 1: \$5,1716,419 identified within the Contributions Plan for the sporting fields. On 26 August 2019, Council resolved to dedicate funds from the disposal of Lot 88 DP1236888. Additional \$4,638,995 is available from the above land disposal for the development of CHRPS2. NOTE: Approximately \$4M identified for a local or district community facility within Cecil Hills, Hoxton Park and Carnes Hill. Further investigation is required to determine the

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			feasibility of transferring these funds to CHRPS2. Part 2: Not commenced.
Estimated Total	\$78,250,000		

10. CONCLUSION

In consideration to community and other stakeholders' feedback through the Public Exhibition period, this report presents the revised Draft Masterplan for Council's consideration. The revised Draft Masterplan is attached to this report as Attachment 1.

Subject to Council's endorsement of the Draft Masterplan, Council officers will commence the necessary investigations and studies to develop an implementation and funding strategy, through a staged delivery.

CONSIDERATIONS

Economic	Funds required for the development and construction stages. Enhance the environmental performance of buildings and homes. Facilitate economic development.
Environment	Enhance the environmental performance of buildings and homes. Protect, enhance and maintain areas of endangered ecological communities and high quality bushland as part of an attractive mix of land uses.
Social	Support access and services for people with a disability. Deliver high quality services for children and their families.
Civic Leadership	Undertake communication practices with the community and stakeholders across a range of media. Encourage the community to engage in Council initiatives and actions. Provide information about Council's services, roles and decision making processes. Deliver services that are customer focused.
Legislative	There are no legislative considerations relating to this report.
Risk	The risk is deemed Low.

ATTACHMENTS

1. Carnes Hill Recreation Precinct Stage Two-Revised Masterplan (Under separate cover)
2. Facebook Post Performance Report
3. Carnes Hill Recreation Precinct Stage Two-Public Exhibition feedback and response
4. Draft Advocacy Brochure CRPMPS2

Post Details

Reported stats may be delayed from what appears on posts



Liverpool City Council Australia

5d · 🌐

Council is working with the NSW Department of Planning, Industry and Environment to create a new park in Leppington, under the Parks for People program.

The new park will be located on a 7.6-hectare site to the Western end of the bushland opposite Forest Lawn Memorial Park, Camden Valley Way.

The program supports the NSW Premier's Priority of increasing people's access to amazing public places. ... [See More](#)



4,694

People Reached

247

Engagements

Boost Post



32

10 Comments 8 Shares

Performance for Your Post

4,694 People Reached

76 Reactions, Comments & Shares ⓘ

42

Like

31

On Post

11

On Shares

1

Love

1

On Post

0

On Shares

25

Comments

21

On Post

4

On Shares

8

Shares

8

On Post

0

On Shares

171 Post Clicks

34

Photo Views

38

Link Clicks

99

Other Clicks ⓘ

NEGATIVE FEEDBACK

0 Hide Post

0 Hide All Posts

0 Report as Spam

0 Unlike Page

Reported stats may be delayed from what appears on posts

Record No TRIM/Pathway	Theme (Playground, parking,etc)	Submission feedback	Officer comment (- Noted - Agree, this is a valid feedback - Noted, however already included, or not valid due to..)	Recommended Action (- No changes - Amend....)
233918.202	Sports fields	Include soccer teams	Noted. Will be considered as a part of the activation.	No change to the draft masterplan
234303.202	Draft masterplan proposal	Supports the proposal	Noted.	No change to the draft masterplan
234309.202	Sports fields	If the council would consider a public tennis court. Currently the only courts are privately owned at Bigge St in Liverpool or located privately in clubs.	Noted. Michael Clarke Recreation Centre has tennis court provision. Council recently delivered four tennis courts at McGirr Park, Miller.	The revised masterplan includes basketball courts to be marked for multi-use with additional three sports (inclusive of tennis).
234386.202	Connection from Stage 1	There should also be access to the new area from behind the current Recreational centre. I.e. behind the tennis courts. I think that the new area should compliment the existing area and should really be an extension of the current recreational area such as the gym etc etc. Maybe should have extended the current carpark area from behind the tennis courts over the creek to the new area and into the playing fields. In any case it looks great but feel it is a bit isolated or hidden from the actual Carnes Hill area and residents.	Noted.	An indicative vehicular connection is noted on the revised masterplan drawing.
234546.202	Carnes Hill Marketplace	You seem to be upgrading a lot at Carnes Hill I've been in the area for approx 15 years n still waiting for the upgrade to the Carnes Hill Market Place which was planned 14 years ago n still waiting. It's got nothing to offer, the community is now leaving the area to go shopping elsewhere.	Noted.	No change to the draft masterplan. Carnes Hill Markert place is privately owned. Council is aware that the shopping centre owners are considering expansion. However, timing is not confirmed.
234577.202	Naming of Park	I would like to request on behalf of my family for part of the new plan to be named Fioramonte reserve. My family lived on this land since the 60s and I know it would mean a great deal for part of this history to remain for future generations.	Noted.	Council will shortly be embarking on a park naming project to name a number of existing and proposed new parks throughout the Liverpool Local Government Area. The request will be considered as part of this project. There will also be community consultation and engagement to obtain feedback from the community on suitable names for all existing unnamed parks.
234595.202	Traffic Parking spaces	1. Entry and exist noted on Cowpasture road always get busy during peak hours and how this entry will provide traffic free or minimal traffic at this junction. will this entry is left in or signalized intersections. 2. concept plan - the item code 31 - the proposed new Roundabout is across the Hoxton park public school entry so this access will be blocked during school hours due to parents parking on street and kids pick up so would be great if the roundabout relocated away from school towards Kew road. 3. The planned parking lots seems low number as this facility will be used by 3 to 4 suburbs around this area so how this will be managed or facilitated. hope this is not paid car park. 4. when this facility construction will be commencing?	Noted. 4. Construction will commence in mid-late 2023	Traffic and parking implications will be the subject of a detailed Traffic Engineering Study that will form part of the detailed Business Case.
234779.202	Parking spaces	Suggest adding more parking. Consider that there will be sports on at the same time as people might want to use the leisure facilities, and everyone in this area drives. Also consider school pick up times. Stage 1 parking is not adequate, always full at peak times	Noted.	Traffic and parking implications will be the subject of a detailed Traffic Engineering Study that will form part of the detailed Business Case.

Record No TRIM/Pathway	Theme (Playground, parking,etc)	Submission feedback	Officer comment (- Noted - Agree, this is a valid feedback - Noted, however already included, or not valid due to..)	Recommended Action (- No changes - Amend....)
234823.202	Park lighting Parking spaces Toilets for sporting fields Solar lights	Lighting? Realistic Parking? Toilets for people who can't afford the entry to the Aquatic centre or cant get up the hill 1km to the library with limited hours? Making the same mistakes as the incomplete Schoeffell Park Schoeffel Park by the way could still be redeemed with Eco Friendly Solar provisioned lighting that would extend the accessibility for your community that pays the rates Have you even considered the installation of the same toilets as Bigge Park? Sanitation offers dignity in a diverse community with equal opportunity. Lighting offers security and frequency of access - a cost free measure in its' own	Noted. The amenity building provided along the sporting fields will serve the casual users of the facility. Park lighting and solar lighting is referred to CO.OP	Traffic and parking implications will be the subject of a detailed Traffic Engineering Study that will form part of the detailed Business Case. An area allowance for public toilets is included in the footprint for the proposed pavilion serving playfields and outdoor courts. Lighting (solar or otherwise) will be the subject of detailed design - all car parks and major paths will be lit.
234849.202	Parking spaces Roundabout	Pacific palms side of the development. Introducing a round a bout when school times are already chaotic and limited on parking spots, at the moment cars are lined up all the way to cowpasture road trying to turn into tibooburra rd to get to kiss and ride. Additional parking should be considered.	Noted. Referred to CO.OP	Traffic and parking implications will be the subject of a detailed Traffic Engineering Study that will form part of the detailed Business Case.
235048.202	Addition of running track around the sporting fields	I think the draft is amazing and will provide the community with an amazing facility. One suggestion I would like to add that could possibly be an add on to the sporting field going around it, is a running track, there's no running tracks nearby and it would be a very unique feature that I believe would attract a lot of use and attention in a positive light. This could be held for casual use and also competition use.	Noted. The site is constrained with overhead powerlines, which has divided the site into two halves. A running track around currently planned sports fields will require more room width wise. The current arrangement does not have enough room to accommodate a running track. However, residents can utilise the walking loop around the sports fields.	A running track is noted on the revised masterplan drawing.
238460.202	Bespoke retractable and fixed seating solutions	EOI for seating supply: Our success, as Australasia's leading supplier of bespoke retractable and fixed seating solutions is as a result of expert design and high quality manufacturing to provide seating solutions at a competitive price. As an Australian, NSW based company, with over 25 years of experience and expertise in the seating industry.	Noted. For future reference.	No change to the draft masterplan.
240622.202	Roundabout Parking spaces	Whilst on a whole, I support the construction of the aquatic centre, I am opposed to the vehicular access from Pacific Palms circuit for the following reasons 1. Construction of a roundabout outside the school will increase an already heavy traffic flow around school times 2. There is a lack of parking for the school staff and many park in the street 3. Aquatic centre will increase street parking in Pacific Palms circuit, which is already full from residents cars Solution 1. Remove 1 soccer/sports field and replace with more parking for use by school and aquatic center patrons 2. Vehicular access only via Cowpasture rd	Noted. Solution comments: 1. Council cannot compromise public open space for the provision of parking. The current parking provided in the draft masterplan is calculated inclusive of the demand from Stage 1 and the demand generated by Aquatic facility. Council is responsible for providing parking for teh recreation facility and not for Schools, Dept. of Education is responsible for the assessment and provision of parking in schools.	Traffic and parking implications will be the subject of a detailed Traffic Engineering Study that will form part of the detailed Business Case.

Record No TRIM/Pathway	Theme (Playground, parking,etc)	Submission feedback	Officer comment (- Noted - Agree, this is a valid feedback - Noted, however already included, or not valid due to..)	Recommended Action (- No changes - Amend....)
241953.202	Water play Soccer fields Park furniture Parking HV powerlines	1. Make the water play area bigger by reducing the car park and removing the drop off zone adjacent to it. Having a drop off zone in a dead end will create congestion. 2. Provide more space between the soccer fields for side line referees and spectators or team benches. 3. Provide some park benches or team benches beside each field. 4. Add underground parking 5. Put the HV powerlines underground	Noted.	Traffic and parking implications will be the subject of a detailed Traffic Engineering Study that will form part of the detailed Business Case. Location and quantity of public seating, benches, etc will be subject to details design of playing fields. A cricket pitch between the two soccer fields is noted in the revised masterplan. Cost of putting HV cables underground is
246699.202	Parking spaces	I have very real concerns regarding the parking allocated for this development. The parking allocated for stage one is completely insufficient. This leads to overflow parking in the adjoining street Margaret Dawson Drive. This makes it very dangerous/impossible for two cars to pass each other safely. The residents in the adjoining street's of stage two (Wilcannia Ave and White Cliffs Ave) are already significantly impacted during school pickups, drop offs and major events held at Hoxton Park Primary School. These streets are both narrow cul-de-sacs and not designed to have numerous cars parked at any one given time. Residents already have problems accessing their houses during school drop offs, pickups and events being held at Hoxton Park Primary School due to the inconsiderate parking of parents blocking driveways and on occasion blocking the entire street by parking on both sides of the street. If there is not sufficient parking at this development the residents of these streets will be further inconvenienced. There needs to be considerably more parking in stage two to ensure everyone can enjoy this area and the facilities it offers without adversely affecting the residents in the adjoining streets.	Noted.	Traffic and parking implications will be the subject of a detailed Traffic Engineering Study that will form part of the detailed Business Case.
250282.202	Proposed recreation facilities	Extension to the existing shopping complex: I would like to lodge an objection to the Master Plan for stage two works at Carnes Hill. As the master plan shows, recreational facilities expanding on the current stage one facilities. I believe this is a good approach for the local community, and the facility will be engaged with residents. However, being a local resident and have an insight into the number of people in circulation in the adjacent strip mall shopping centre. I believe, not extending the current shopping complex is a wasted opportunity to expand fundamental and basic provisions of services to the local community. Carnes Hill shops are at capacity throughout it is the trading schedule. With the over-reaching expansion of residential housing in the area and a lack of alternative shopping complex I the surrounding radius, has resulted in the existing shops to run over-capacity. I propose, a new and relevant shopping complex, leaving the existing shopping complex for future consideration for, the proposed recreation facility. By relevant shopping complex, I mean, meeting the needs of the future, what are the provisions that councils promote for a linear path of infrastructure development. So, in the future, the area is prepared for population growth forecasts.	Noted.	The land occupied by the existing shopping centre is privately owned and managed. Council is aware that the current owners are planning to expand the exisitng shopping centre. However, timing for the expansion is unkown. No change to the draft masterplan.

Record No TRIM/Pathway	Theme (Playground, parking,etc)	Submission feedback	Officer comment (- Noted - Agree, this is a valid feedback - Noted, however already included, or not valid due to..)	Recommended Action (- No changes - Amend....)
	Traffic	If the above mentioned has no common consensus, please note, the following by the proposed master plan. The southern entrance roundabout will cause traffic problems during school time. The already back-logged local road system would mean the proposed facility would be rendered not accessible with the existing traffic problem. I strongly believe traffic issues need to be dealt with before any plans for infrastructure goes-ahead. A simple suggestion is to allow the flow of traffic from intersectional lights to flow in the same direction for straight veering and turn veering vehicles. Furthermore, left-turning vehicle and straight directional vehicles occur in the same lane, impeding traffic further. I would like to note, these comments are written and provided with the utmost respect and gratitude for the council to provide this platform.	Noted.	Traffic and parking implications will be the subject of a detailed Traffic Engineering Study that will form part of the detailed Business Case.
250492.202	Traffic	The only concern I have at the moment is the dangerous intersection with children crossing Cowpasture Road from Greenway Drive to Kurrajong Road. Has the council considered a bicycle and pedestrian bridge in order to protect children as they cross to the other side of Cowpasture Road. It would encourage more families to walk/ride knowing they do not have to cross a major road.	Noted.	Traffic and parking implications will be the subject of a detailed Traffic Engineering Study that will form part of the detailed Business Case.
251410.202	Basketball courts	a) Please include Badminton in the 'Basketball/ multi-purpose courts'. Current badminton spaces are over-subscribed and we need additional spaces. b) The current Badminton Courts have major lighting issues. - The morning sunlight makes it virtually impossible to play with the sun directly in the eyes, perhaps an appropriate design solution based on sun path to be reviewed - Placements of the current court lighting is not appropriate and has a blinding effect for badminton players. In Badminton, you are chasing a small object (shuttle) and the players are almost always looking up. Lighting design should cater for this appropriately. c) Please make allowance for at least 2 volley ball courts. Currently I and my mates alone have a group of 4 people in the region who travel all the way to Sydney Olympic Park for weekly volleyball games. We also know other interested players who would play if there were decent facilities here, there are no volleyball facilities at all in the area.	Noted.	The revised masterplan notes marking outdoor basketball courts for tennis. It is recommended that a maximum of 4 sports be marked on each court (more than this creates confusion due to congested line-markings).

Record No TRIM/Pathway	Theme (Playground, parking,etc)	Submission feedback	Officer comment (- Noted - Agree, this is a valid feedback - Noted, however already included, or not valid due to..)	Recommended Action (- No changes - Amend....)
252024.202	Water Park	<p>I originally sent this email back on 18 February 2020 when I saw the original article in the Daily Telegraph. I then looked over the council plans and I raised my concerns in the email below. I would now like to add further to my proposals below.</p> <p>Having the water park indoors under the same roof would mean children could use the facilities all year round instead of just in the summer months. Also, Carnes Hill will be competing with Oran Park who are also planning to build a 50 metre swimming pool facility so everyone from Narellan to Prestons will be spoilt for choice.</p> <p>There are the pools at Mt Annan, and also at Macquarie Fields who have a great water park feature but it is outdoors with little cover for parents.</p> <p>Mt Annan has a great swimming pool facility with shallow pools for the kids but the indoor water slide is only open for 3 hours.</p> <p>Oran Park will have their swimming pool facilities built by 2024, and anyone living along Camden Valley Way will choose the ideal facility for their children.</p> <p>In Prarieewood they built an excellent outdoor water park but the costs for some shade are extortionate and in these times of financial uncertainty people can't afford to pay top dollar to be protected from the sun.</p> <p>Now that Covid has come around, this really is a unique opportunity for the Liverpool Council to put itself on the map with an outstanding swimming pool facility that will have all its water play facilities under one roof. It should cater to everyone, and many young families are moving into the area and indoors has to be the way to go.</p> <p>As each year goes by the sun is only getting hotter. Bush fires will become the norm, and you stand to lose a lot of money as people won't want to come outside and breathe in smoke.</p> <p>By having a magnificent water play area with water slides indoors, no matter what the temperature, no matter what the climate, no matter what the air quality, people will still come as they are safe indoors.</p> <p>I really would like to speak to the CEO or the Mayor about this. It is a unique opportunity to put Carnes Hill on the map and with all the surrounding sports facilities being next door, this could really mark Liverpool Council as the big 3rd City of Sydney.</p>	Noted.	<p>The draft masterplan proposes three area of water play:</p> <p>1-leisure pool / splash pad inside the aquatic centre;</p> <p>2-outdoor splash pad as part of the controlled space of the aquatic centre;</p> <p>3-basic splash pad within the outdoor recreation area (free public access).</p> <p>No change to the draft masterplan.</p>
252060.202	Earthworks Roadworks Stormwater	<p>Friend Civil Pty Ltd would like to price the earthworks, roadworks, stormwater, car park works etc, we can also produce services & landscaping, please forward tender package for competitive tender.</p> <p>Thanks for the opportunity.</p>	Noted. For future reference.	No change to the draft masterplan.
252126.202	Future works	<p>I'm hoping that you can kindly shed some light onto the current status of the project and expected tender process?</p> <p>We are particularly motivated by the project and keen to be include on the upcoming tender process, as the scope of the project closely mirrors our core business activity.</p>	Noted. For future reference.	No change to the draft masterplan.

Record No TRIM/Pathway	Theme (Playground, parking,etc)	Submission feedback	Officer comment (- Noted - Agree, this is a valid feedback - Noted, however already included, or not valid due to..)	Recommended Action (- No changes - Amend....)
252412.202	Parking Water play Sports fields Park area Swimming pool	<p>1. Absolutely no double storey or triple storey car parking. Allow the space for the local people to enjoy and for locals to benefit from walking to the precinct</p> <p>2. Car parking should be thoroughly considered and in my opinion should be moved to front of the aquatic centre adjoining cowpasture road. Pedestrians in and around the play ground and outdoor facilities are therefore not in any danger from oncoming traffic. I make reference to the current community precinct , surrounding the library , and find that car access road in the middle is dangerous , as many kids are always running around there out of library or Black Elk café or Sports recreation centre.</p> <p>3. Please consider a year round alternative to the sporting fields. An outdoor roller skating area and winter outdoor ice-skating area would be most advantageous and different sport to the area. Not all kids like AFL , NRL ,Soccer or Rugby and we are surrounded by so many of these fields as it is. (Ash road prestons, Hoxton park, Greenway views , Liverpool catholic club, austral , kemps creek, Hinchinbrook) Perhaps an athletics track for runners and for local schools.</p> <p>4. Consider a kids cycle way with simulated traffic lights, crossings ,road rules etc (Similar Campbelltown bike track).</p> <p>5. A Community herbal garden, tranquility and sensory garden (also suitable for autistic children and adults)</p> <p>6. Outdoor pool with solar heating & kids play area that incorporates slides, and giant sprinklers and fun water features.</p> <p>7. An area suitable to hold monthly food and art markets... shows... festivals... Food fairs etc. Mini ampitheatre for school holiday fun/shows/displays outdoor theatre. Bring creative arts back to a community that lacks it. Perhaps a theatre/guild...dancing studios for young and old.</p> <p>8. An indoor/outdoor Café & Dining for daytime.... suitable for families & Mums n Bubs, - (very lacking in area)</p>	Noted.	<p>Traffic and parking implications will be the subject of a detailed Traffic Engineering Study that will form part of the detailed Business Case.</p> <p>Components currently included in the masterplan reflect the brief provided by Council.</p> <p>Additional uses (ie. community market) can be accommodated in outdoor areas with additional infrastructure through precinct activation plan.</p> <p>The revised masterplan notes inclusion of sensory experience/ play/ garden within the outdoor children's play area.</p>
254958.202	Swimming pool	It would be nice to have an outdoor swimming pool. We are always indoors and it's nice to get some Vit D and fresh air, if really worried about the sun, maybe some shade cover made for half the pool as at Liverpool outdoor pool. Please consider.	Noted.	<p>Components currently included in the masterplan reflect the brief provided by Council, limited space is available for provision of additional pools.</p> <p>No change to the draft masterplan</p>
258038.202	Swimming pool Park area	<p>We understand that some community aquatic centres do provide accessible design and we anticipate that the new aquatic centre will also provide the same.</p> <p>Also wonder if there will be picnic area facilities (such as barbecue tables) at stage 2 development?</p>	Noted.	The aquatic facility will be full accessible. BBQ / picnic areas are proposed to be included in open recreation spaces.
259753.202	Traffic Entry and Exit Parking Flooding	<p>1. Traffic flow impacting Kurrajong Rd and Cowpasture Rd intersection</p> <p>2. Traffic flow from the proposed exit opposite Hoxton Park Public School</p> <p>3. Insufficient parking</p> <p>4. Flooding along Beard Creek</p> <p>5. Antisocial behaviour</p>	Noted.	Traffic and parking implications will be the subject of a detailed Traffic Engineering Study that will form part of the detailed Business Case. Flooding has been considered during the masterplanning process and will be considered in greater detail in detailed design.



**LIVERPOOL
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COUNCIL**

CARNES HILL RECREATION PRECINCT MASTERPLAN

STAGE 2

CARNES HILL PRECINCT

Council is committed to planning and providing for open space for sport and recreation to meet the needs of residents in our rapidly growing local government area (LGA).

In 2010, Council started to develop its vision for a 15ha district park and sports ground which was divided into northern and southern land parcels by Beard Creek.

Council's vision for Carnes Hill Recreation Precinct is for a vibrant and attractive precinct that provides high-quality public spaces that offer a range of recreation and sporting opportunities for Carnes Hill and the surrounding suburbs. The precinct will be accessible to all ages and abilities; conserve and maintain the bushland, biodiversity, Aboriginal heritage; and celebrate the cultural diversity of Liverpool.

Stage One of the precinct was delivered in 2016 and includes a district level library, multi-purpose community centre, indoor recreation, cafe, outdoor skate park, outdoor children's play area, a public plaza and small water play area. The local residents' highly appreciate and enjoy the facilities in Stage One.

The Stage Two in the northern parcel of the precinct is envisioned to include:

- Indoor 50m swimming pool to deliver multiple programs;
- Learn-to-swim and programmable water space;
- Interactive leisure and water activities;
- Gymnastics and multi-purpose dry spaces;
- Associated aquatic support services inclusive of change rooms, storage and plant space;
- External informal/passive recreation space;
- External multi-purpose playing fields; and
- Associated parking.

The estimated cost of the proposed facilities is \$78 million, with construction likely to be delivered in stages, depending on the availability of funding.



WHAT WE NEED TO GET THE JOB DONE

Building works ————— \$28.082 million

Aquatic centre ————— \$9.636 million

External works and services — \$3.012 million

External works including
sporting fields, landscaping,
playgrounds ————— \$14.181 million

Construction contingency ——— \$14.058 million



WHAT WE HAVE PLANNED

ACCESSIBILITY

Pedestrian and bicycle access to the new Precinct, and the likely impact of additional traffic on local flows has been carefully considered during the consultation and planning stages.

The Masterplan provides for a 265-space carpark, including disabled parking.

Two new access roads from Cowpasture Rd into the site will be constructed, one with a new roundabout the other as a left-turn entry to allow busses and service vehicles to access the drop-off area in front of the aquatic facility.

Universal access points from Cowpasture Rd will be constructed with ramps to incorporate the steep slopes into the area.

A shared walk and cycleway will connect Cowpasture Rd through the site to Pacific Palms Circuit.



ACTIVE OUTDOORS

An array of outdoor sports and leisure activity spaces are proposed in the Masterplan.

Among them are basketball courts that can be used as multipurpose courts and new sporting fields sized for rugby union, rugby league and soccer.

An amenities building with meeting rooms, change rooms, toilets and a kiosk will be built beside the playing fields.

The multipurpose courts include dedicated spectator seating while the Masterplan also provides for raised mounds under the cover of trees for spectators watching games on the sporting fields.

ACTIVE INDOORS AND AQUATIC

The Masterplan provides for an indoor recreation centre, including a 50m competition pool, indoor learn-to-swim pool, indoor leisure pool and an indoor spa/steam/sauna area.

These facilities will allow multiple activities such as learn-to-swim programs and other interactive water-based leisure activities.

It also includes an outdoor water play area and family, group and competition change rooms.

There is a gymnasium area proposed in the Masterplan and additional multi-purpose dry spaces.



LIVING ENVIRONMENT

The Stage Two Masterplan provides for the use of storm water run-off and reuse of water which will be purified through a natural filtration system for the irrigation of sporting fields.

Existing natural vegetation will be left undisturbed and all trees on the site will be maintained. A boardwalk will connect the existing stage one of the Carnes Hill Recreation Precinct to the proposed Stage Two facilities and will include an interpretive experience for those visiting the site.

A shelter with seating will offer a lookout over the creek and open lawn areas will provide ample space for picnics and birdwatching.

LANDSCAPE MASTERPLAN | SOUTH



LEGEND

1 • New aquatic facilities building as per CO-OP drawings.

2 • New access road from Cowpasture Rd into site (left turn in and left turn out) under powerline easement with new roundabout.

3 • Additional 90-degree street parking for overflow parking from phase 1. Clear pedestrian linkages from car parking area back to Phase 1 and to the new aquatic facilities.

4A • Outdoor Water Play Area.

4B • Children's playground with multiple age group allocations.

5 • Existing natural vegetation left undisturbed as it forms part of the Alluvial Woodland that needs to be protected as documented by BIOSIS (2014) in the VMP Report. All existing trees remain.

6 • Boardwalk connections from Phase 1 to Phase 2. The longer boardwalk through the riparian zone on the eastern side can become an interpretive experience.

7 • New walkway and cycleway that connects to Cowpasture Rd all the way through the site to Pacific Palms Circuit. Also delineates the natural vegetation from the new proposed lawns. This walkway and cycleway has a visual design connection as it replicates the ripple effect from Phase 1.

8 • Arrival and orientation zone.

9 • Secondary vehicular entrance/ exit into the site from Cowpasture Rd. Possible left turn entry for busses and service vehicles to allow drop-off area to work in front of aquatic facility.

10 • Possible drop off area for buses.

11 • Possible shelter with seating and lookout area over riparian corridor. Close to children's playground and overflow parking.

12 • Open lawn areas for picnics and birdwatching.

13 • Pedestrian walkway linking new aquatic facility to the boardwalk connection back to Phase 1 and to the sporting fields to the north.

14 • Existing trees on site to remain.

15 • Aquatic facility car park area.

16 • Powerline tower.

17 • Powerline tower easement offset with elements of 4.3m maximum height allowed underneath.

18 • Powerline easement offset with elements of 4.3m maximum height allowed underneath.

LANDSCAPE MASTERPLAN | NORTH



LEGEND

19 • WSUD system. Storm water on the site will be collected in the WSUD system situated under the power line easement. This natural filtration system will help purify the water to be re-used for field irrigation.

20 • Irrigation pumphouse for filtered irrigation system that re-uses the storm water runoff from the WSUD system for irrigation.

21 • Amenities building for sporting recreational elements. Changerooms, bathrooms, kiosk, meeting rooms etc

22 • Spectator seating for sporting fields, basketball courts.

23 • Basketball courts with the potential to act as multi-purpose courts.

24 • Parking for recreational activity users.

25 • Arrival space and outdoor gathering area with potential shelter. Feature trees to be used to create a sense of arrival.

26 • Boulevard of feature trees on median at new proposed vehicular entrance road. Low planting shrubs to be used on median in line with CPTED principles and to allow for pedestrian crossing sight lines.

27 • Universal access area from Cowpasture Rd with a series of ramps to incorporate the steep slopes in this area.

28 • Mounded berms with shade trees for spectators.

29 • Arrival and orientation zone. Possible pedestrian entry point and cycle connection to Pacific Palms Circuit.

30 • New walkway and cycleway that connects to Pacific Palms Circuit all the way through the site to Cowpasture Road. Also takes the protected vegetation areas into consideration as documented by BIOSIS (2014) in the VMP report.

31 • New roundabout vehicular access areas to the site. This will ease traffic movement from Cowpasture Rd and have clear and easy access from the residential side and from Phase 1. It is positioned away from the main entrance of Hoxton Park Public School.

32 • New sporting fields with sizing adequate for rugby union, soccer and ruby league. Field size and run-off zones reduced to minimum requirements to be able to fit outside 30m offset zone from top of bank 3rd order Beard Creek.

33 • 30m offset zone from top of bank Beard Creek.

34 • Overflow permeable car parking that is part of the WSUD system.

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Further contacts

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CORP 01

Investment Report October 2020

Strategic Direction	Leading through Collaboration Seek efficient and innovative methods to manage our resources
File Ref	292649.2020
Report By	John Singh - Accountant - Investments & Treasury Management
Approved By	Vishwa Nadan - Chief Financial Officer

EXECUTIVE SUMMARY

This report details Council's investment portfolio and its performance for the month ended 31st October 2020:

- Council held investments with a market value of \$299 million;
- The economic environment globally, including Australia, suffered significantly from the start of the COVID-19 pandemic in March. The market value of Council's investment in Floating Rate Notes (FRN) has since improved;
- RBA has decided to lower cash rate to 0.10% with an indication to keep it at this level for next three years. This will have significant impact on Council interest earnings;
- The portfolio yield was 123 basis points above the AusBond Bank Bill index;

	AusBond Bank Bill Index (BBI)
Benchmark	0.51%
Portfolio yield	1.74%
Performance above benchmarks	1.23%

- Return on investment was \$701k lower than the original budget;
- Council's investment advisor, Amicus Advisory, has completed its review of Emerald Mortgage Backed Securities and recommends Council continue to hold its investments in the "Class A" and both "Class C" securities given current poor market pricing. MBS Securities are now not rated;
- Council's investments and reporting obligations fully complied with the requirements of section 625 of the *Local Government Act 1993* and clause 212 of the *Local Government (General) Regulation 2005*;
- Council's portfolio also fully complied with limits set out in its current Investment Policy; and
- Council is committed to NSW TCorp's balanced investment framework and held 19.32% of its portfolio in ADI's rated BBB and below.

RECOMMENDATION

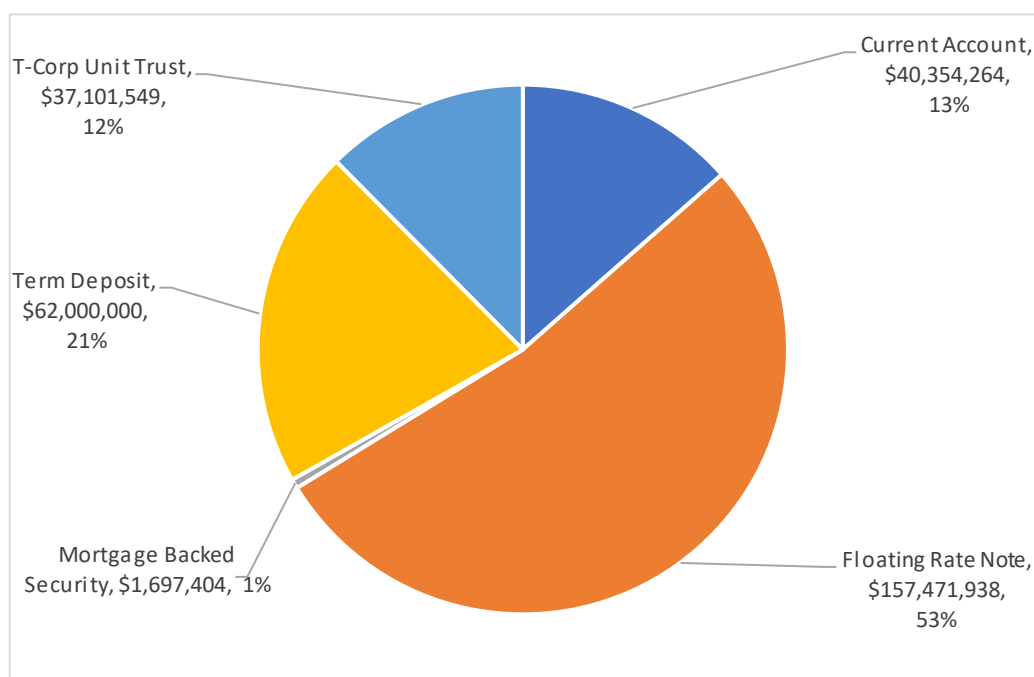
That Council receives and notes this report.

REPORT

Clause 212 of the *Local Government (General) Regulation 2005* requires that the Responsible Accounting Officer must provide Council with a written report setting out details of all money that Council has invested under section 625 of the *Local Government Act 1993*.

Council's Portfolio

At 31st October 2020, Council held investments with a market value of \$299 million. Council's investment register detailing all its investments is provided as an attachment to this report. In summary, Council's portfolio consisted of investments in:



The ratio of market value compared to face value of various debt securities is shown in the table below.

Asset Class	Oct-20	Jun-20
Senior Debts (FRN's ,TCD's & FRB)*	101.46%	100.75%
MBS (Reverse Mortgage Backed Securities)	67.01%	62.11%
T-Corp Unit Trusts	103.06%	102.81%

***Definition of terms**

- *Transferrable Certificate of Deposit (TCD) - security issued with the same characteristics as a Term Deposit however it can be sold back (transferred) into the market prior to maturity. A floating TCD pays a coupon linked to a variable benchmark (90 days BBSW).*
- *Fixed Rate Bond (FRB) – returns Fixed Coupon (interest) Rate and is tradeable before maturity.*

The economic environment globally, including Australia, suffered significantly from the start of the COVID-19 pandemic in March. The market value of Council's investment in FRN's has since improved. Council has sufficient funds in its current account and has no plans at this stage to sell off any of its FRN's to meet its short-term cashflow requirements.

Council is fully compliant with the requirements of the Ministerial Investment Order including the grandfathering provisions. The grandfathering provisions state that Council may continue to hold to maturity, redeem or sell investments that comply with previous Ministerial Investment Orders. Any new investments must comply with the most recent Order. Council continues to closely monitor the investments in its portfolio to ensure continued compliance and minimal exposure to risk.

Council is committed to NSW TCorp's balanced investment framework and held 19.32% of its portfolio in ADI's rated BBB and below.

Emerald – Mortgaged Backed Securities

Council's new investment advisor, Amicus Advisory, was asked on appointment to review Council's investments in "grandfathered" mortgage backed securities. Amicus has completed its review and recommends Council continue to hold its investments in the "Class A" and both "Class C" securities given current poor market pricing. Notwithstanding this recommendation, Amicus has assessed both "Class C" securities are likely to eventually default. However, Council will continue to receive interest up until default which is likely many years away. Fitch Rating Agency has decided to withdraw its rating on mortgage backed securities and as a result, Council investments in these securities are now classed non-rated.

Portfolio Maturity Profile

The table below shows the percentage of funds invested at different durations to maturity.

Term to Maturity	Total	% Holdings	Term to Maturity Policy Limit Minimum	Term to Maturity Policy Limit Maximum	Complies to Investment Policy' "Yes/No"
Current Account	40,354,264	13.51%			
Term Deposits < 1 Yr	42,000,000	14.06%			
T-Corp Unit Trust	37,101,549	12.42%			
Tradeable securities	157,471,938	52.73%			
Portfolio % < 1 Yr - (Short term liquidity)	\$276,927,751	92.73%	30%	100%	Yes
Term Deposit > 1 Yr < 3Yrs	20,000,000	6.70%	0%	70%	Yes
Grand Fathered Securities	1,697,404	0.57%	N/A	N/A	Yes
Portfolio % Medium term liquidity)	\$21,697,404	7.27%			Yes
Total Portfolio	\$298,625,155	100.00%			

Market Value by Issuer and Institution Policy limit as per Investment Policy

Issuer	Security Rating	Market Value	%Total Value	Maximum Institutional Policy Limit % holdings	Complies to Investment Policy' "Yes/No"
AMP Bank Ltd	BBB	18,627,697	6.24%	25%	Yes
ANZ Banking Group Ltd	AA-	18,376,951	6.15%	25%	Yes
Auswide Bank Ltd	BBB	5,000,034	1.67%	15%	Yes
Bank Australia Ltd	BBB	3,500,322	1.17%	15%	Yes
Bank of China/Sydney	A	2,006,962	0.67%	25%	Yes
Bank of Communications Co. Ltd/Sydney	A-	3,014,700	1.01%	25%	Yes
Bank of Nova Scotia	A+	5,579,191	1.87%	25%	Yes
Bank of Queensland Ltd	BBB+	5,007,019	1.68%	15%	Yes
Bendigo & Adelaide Bank Ltd	BBB+	507,372	0.17%	15%	Yes
Citibank Australia Ltd	A+	1,008,419	0.34%	25%	Yes
Commonwealth Bank of Australia Ltd	AA-	55,197,123	18.48%	35%	Yes
Credit Union Australia Ltd	BBB	4,545,372	1.52%	15%	Yes
Emerald Reverse Mortgage Trust (Class A)	Unrated	755,770	0.25%	35%	Yes
Emerald Reverse Mortgage Trust (Class C)	Unrated	941,634	0.32%	2%	Yes
Heritage Bank Ltd	BBB+	3,512,964	1.18%	15%	Yes
HSBC Sydney Branch	AA-	8,046,689	2.69%	25%	Yes
Macquarie Bank	A+	19,119,234	6.40%	25%	Yes
Members Banking Group Ltd t/a RACQ Bank	BBB+	1,511,135	0.51%	15%	Yes
Members Equity Bank Ltd	BBB	1,606,518	0.54%	15%	Yes
National Australia Bank Ltd	AA-	38,507,070	12.89%	35%	Yes
Newcastle Permanent Building Society Ltd	BBB	3,554,938	1.19%	15%	Yes
Northern Territory Treasury	AA-	4,000,000	1.34%	25%	Yes
NSW Treasury Corporation	AAA	35,999,558	12.06%	35%	Yes
NSW Treasury Corporation	AA	1,101,991	0.37%	35%	Yes
Police Credit Union	Unrated	2,000,000	0.67%	2%	Yes
Qbank	BBB-	4,495,919	1.51%	15%	Yes
Rabobank Australia Ltd	A+	4,021,412	1.35%	25%	Yes
Suncorp Bank	A+	8,079,956	2.71%	25%	Yes
Teachers Mutual Bank Ltd	BBB	2,115,263	0.71%	15%	Yes
Westpac Banking Corporation Ltd	AA-	36,883,943	12.35%	35%	Yes
Portfolio Total		\$298,625,155	100.00%		

Overall Portfolio Credit Framework compliance to Investment Policy

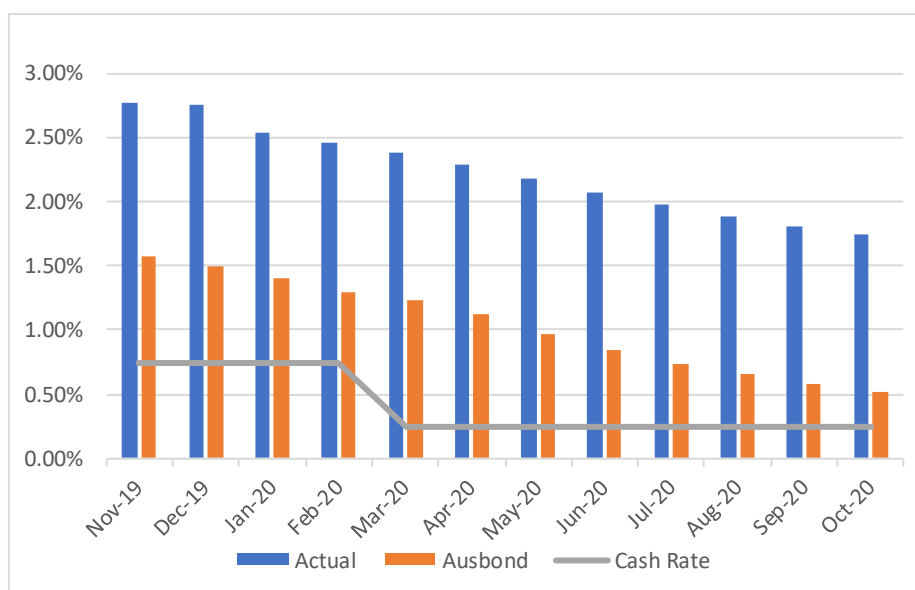
Credit Rating	Market Value	% Portfolio	Maximum Policy Limit	Complies to Investment Policy' "Yes/No"
AAA Category	35,999,558	12.06%	100%	Yes
AA Category	162,113,767	54.29%	100%	Yes
A Category	42,829,874	14.34%	60%	Yes
BBB Category	53,984,553	18.08%	45%	Yes
Unrated	3,697,404	1.24%	10%	Yes
Total Portfolio	\$298,625,155	100.00%		

Portfolio performance against relevant market benchmark.

Council's Investment Policy prescribes the AusBond Bank Bill Index (ABBI) as a benchmark to measure return on cash and fixed interest securities. The ABBI represents the average daily yield of a parcel of bank bills. Historically there has been a positive correlation between changes in the cash rate and the resulting impact on the ABBI benchmark.

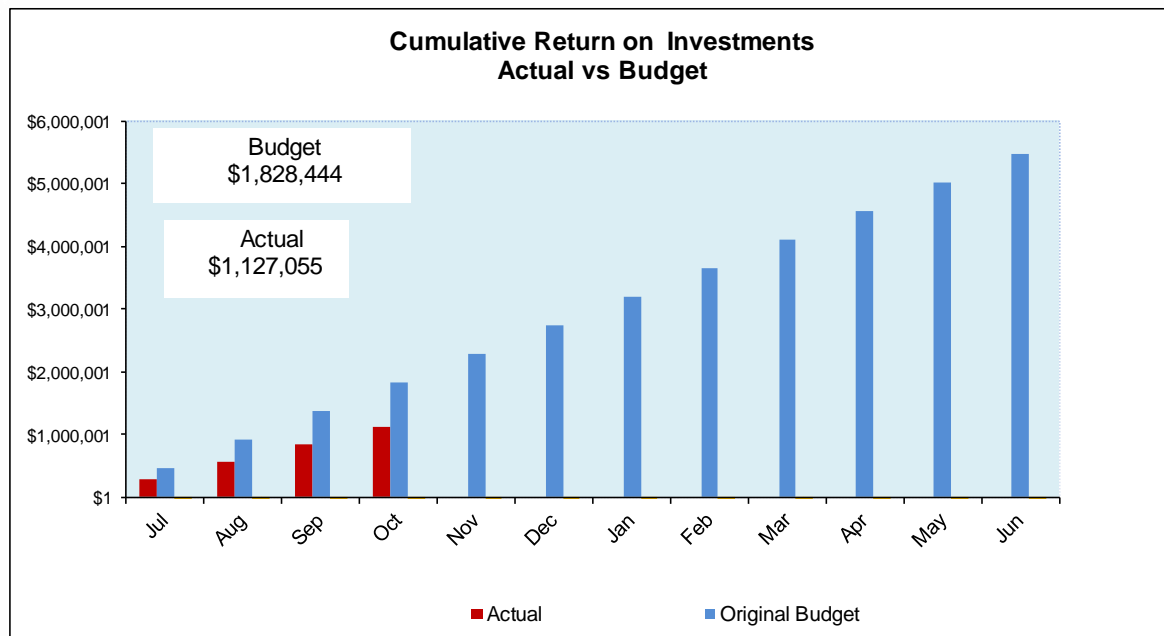
The portfolio yield to 31st October 2020 exceeded the AusBond Bank Bill index by 123 basis points (1.74% against 0.51%)

Council portfolio continues to perform at above benchmark rates despite ongoing margin contraction and significantly lower market term deposit yields. Comparative yields for the previous months are charted below:



Performance of Portfolio Returns against Budget

Council's investment income for October 2020 is lower than the original budget by \$701k.



Investment Portfolio at a Glance

Portfolio Performance	✓	The portfolio yield to 31 st October 2020 exceeded the AusBond Bank Bill index by 123 basis points (1.74% against 0.51%).
Annual Income vs. Budget	✓	Council's investment interest income is lower than the original budget by \$701k as at 31 st October 2020 and will be closely monitored.

Investment Policy Compliance

Legislative Requirements	✓	Fully Compliant
Portfolio Credit Rating Limit	✓	Fully Compliant
Institutional Exposure Limits	✓	Fully Compliant
Overall Portfolio Credit Limits	✓	Fully Compliant
Term to Maturity Limits	✓	Fully Compliant

Economic Outlook – Reserve Bank of Australia

The Reserve Bank decided to lower the cash rate by 15 basis point in its meeting on 3rd November 2020. The current 0.10 per cent cash rate is at a historically low level and impacts returns on investment.

Certificate of Responsible Accounting Officer

The Chief Financial Officer, as Responsible Accounting Officer, certifies that the investments listed in the attached report have been made in accordance with section 625 of the *Local Government Act 1993*, clause 212 of the *Local Government (General) Regulation 2005* and Council's Investment Policy at the time of their placement. The previous investments are covered by the grandfathering clauses of the current investment guidelines issued by the Minister for Local Government.

CONSIDERATIONS

Economic	Council's investment interest income is lower than the original budget by \$701k as at 31 st October 2020 and will be closely monitored.
Environment	There are no environmental and sustainability considerations.
Social	There are no social and cultural considerations.
Civic Leadership	There are no civic leadership and governance considerations.
Legislative	Council is fully compliant with the requirements of the <i>Local Government Act 1993</i> – Investment Order (authorized investments) and with reporting requirements under clause 212 of the <i>Local Government (General) Regulation 2005</i> .
Risk	<p>The capital value and return on investment is subject to market risks. Investment limits prescribed in Council's policy framework is aimed to mitigate these risks.</p> <p>Market interest is expected to stay at its lowest rate for a long period and will continue to put pressure on Council's budget.</p>

ATTACHMENTS

1. Investment Portfolio - October 2020



Portfolio Valuation As At 31 October 2020

Fixed Interest Security	Maturity Date	Security Rating	Face Value Current	Market Value	% Total Value	Running Yield
Macquarie Bank		A+	10,014,759.53	10,014,759.53	3.35%	0.90%
AMP Bank		BBB	8,285,999.09	8,285,999.09	2.77%	0.95%
AMP Bank		BBB	324,057.98	324,057.98	0.11%	0.55%
Commonwealth Bank		AA-	2,372,253.55	2,372,253.55	0.79%	0.50%
Commonwealth Bank		AA-	19,357,194.21	19,357,194.21	6.48%	0.10%
			40,354,264.36	40,354,264.36	13.51%	
Fixed Rate Bond						
AMP Bank	07/12/2020	BBB	5,000,000.00	5,010,995.00	1.68%	2.99%
Northern Territory Treasury	15/12/2021	AA-	4,000,000.00	4,000,000.00	1.34%	0.60%
			9,000,000.00	9,010,995.00	3.02%	
Floating Rate Deposit						
Westpac	18/08/2022	AA-	6,000,000.00	6,000,000.00	2.01%	1.15%
			6,000,000.00	6,000,000.00	2.01%	
Floating Rate Note						
AMP Bank	10/09/2021	BBB	5,000,000.00	5,006,645.00	1.68%	1.17%
ANZ Bank	09/05/2023	AA-	3,000,000.00	3,054,117.00	1.02%	1.00%
ANZ Bank	06/12/2023	AA-	7,000,000.00	7,174,552.00	2.40%	1.12%
ANZ Bank	29/08/2024	AA-	5,000,000.00	5,091,930.00	1.71%	0.86%
ANZ Bank	16/01/2025	AA-	3,000,000.00	3,056,352.00	1.02%	0.84%
Auswide Bank	06/11/2020	BBB	2,000,000.00	2,000,034.00	0.67%	1.20%
Bank Australia	30/08/2021	BBB	1,500,000.00	1,507,698.00	0.50%	1.39%
Bank Australia	02/12/2022	BBB	2,000,000.00	1,992,624.00	0.67%	0.99%
Bank of China, Sydney Branch	19/04/2021	A	2,000,000.00	2,006,962.00	0.67%	1.11%
Bendigo and Adelaide	25/01/2023	BBB+	500,000.00	507,372.00	0.17%	1.11%
BOQ	18/05/2021	BBB+	1,000,000.00	1,007,019.00	0.34%	1.58%
Citibank, N.A.	14/11/2024	A+	1,000,000.00	1,008,419.00	0.34%	0.98%
Commonwealth Bank	25/04/2023	AA-	3,000,000.00	3,045,963.00	1.02%	0.86%
Commonwealth Bank	16/08/2023	AA-	7,500,000.00	7,651,770.00	2.56%	1.03%
Commonwealth Bank	11/01/2024	AA-	9,500,000.00	9,769,942.50	3.27%	1.21%
Credit Union Australia	06/09/2021	BBB	2,000,000.00	2,015,622.00	0.67%	1.34%
Credit Union Australia	24/10/2024	BBB	2,500,000.00	2,529,750.00	0.85%	1.18%
Heritage Bank	29/03/2021	BBB+	3,500,000.00	3,512,964.00	1.18%	1.32%
HSBC	27/09/2024	AA-	3,000,000.00	3,017,136.00	1.01%	0.91%
HSBC	27/09/2024	AA-	2,000,000.00	2,011,424.00	0.67%	0.91%
HSBC Bank Australia	07/12/2022	AA-	3,000,000.00	3,018,129.00	1.01%	0.89%
Macquarie Bank	21/06/2022	A+	2,000,000.00	2,015,834.00	0.68%	0.84%
Macquarie Bank	07/08/2024	A+	4,000,000.00	4,048,296.00	1.36%	0.90%
Macquarie Bank	12/02/2025	A+	3,000,000.00	3,040,344.00	1.02%	0.94%
Members Equity Bank	16/04/2021	BBB	1,600,000.00	1,606,518.40	0.54%	1.35%
NAB	16/05/2023	AA-	2,000,000.00	2,035,594.00	0.68%	1.00%
NAB	26/09/2023	AA-	8,000,000.00	8,166,640.00	2.73%	1.01%
NAB	26/09/2023	AA-	4,000,000.00	4,083,320.00	1.37%	1.01%
NAB	26/02/2024	AA-	5,000,000.00	5,129,180.00	1.72%	1.14%
NAB	19/06/2024	AA-	4,000,000.00	4,092,336.00	1.37%	1.01%
Newcastle Permanent	24/01/2022	BBB	2,000,000.00	2,029,954.00	0.68%	1.71%
Newcastle Permanent	06/02/2023	BBB	1,500,000.00	1,524,984.00	0.51%	1.50%
QBANK	14/12/2021	BBB-	1,000,000.00	1,002,443.00	0.34%	1.59%
QBANK	25/03/2022	BBB-	1,500,000.00	1,501,278.00	0.50%	1.48%
QBANK	06/12/2022	BBB-	2,000,000.00	1,992,198.00	0.67%	1.24%
Rabobank Australia Branch	03/03/2022	A+	2,000,000.00	2,021,412.00	0.68%	1.17%
RACQ Bank	23/05/2022	BBB+	1,500,000.00	1,511,134.50	0.51%	1.16%
ScotiaBank	08/09/2022	A+	3,000,000.00	3,036,936.00	1.02%	1.01%
ScotiaBank	07/09/2023	A+	2,500,000.00	2,542,255.00	0.85%	1.07%
Suncorp	12/04/2021	A+	2,000,000.00	2,011,160.00	0.67%	1.46%

Fixed Interest Security	Maturity Date	Security Rating	Face Value		% Total Value	Running Yield
			Current	Market Value		
Suncorp	16/08/2022	A+	1,000,000.00	1,012,416.00	0.34%	1.07%
Suncorp	30/07/2024	A+	3,000,000.00	3,033,828.00	1.02%	0.84%
Suncorp	30/07/2024	A+	2,000,000.00	2,022,552.00	0.68%	0.84%
Teachers Mutual Bank	02/07/2021	BBB	2,100,000.00	2,115,262.80	0.71%	1.46%
Westpac	06/03/2023	AA-	5,000,000.00	5,075,975.00	1.70%	0.92%
Westpac	16/11/2023	AA-	6,000,000.00	6,132,204.00	2.05%	1.05%
Westpac	24/04/2024	AA-	4,000,000.00	4,119,496.00	1.38%	1.20%
Westpac	16/08/2024	AA-	2,500,000.00	2,556,267.50	0.86%	0.98%
			147,200,000.00	149,446,242.70	50.04%	
Floating Rate TCD						
Bank of Communications	28/10/2022	A-	3,000,000.00	3,014,700.00	1.01%	0.95%
			3,000,000.00	3,014,700.00	1.01%	
Mortgage Backed Security						
EmeraldMBS2006-1A	21/08/2051	Unrated	1,033,041.87	755,770.33	0.25%	0.55%
EmeraldMBS2006-1C	21/08/2056	Unrated	1,000,000.00	625,943.00	0.21%	1.30%
EmeraldMBS2007-1C	23/07/2057	Unrated	500,000.00	315,691.00	0.11%	1.01%
			2,533,041.87	1,697,404.33	0.57%	
Term Deposit						
Auswide Bank	06/09/2021	BBB	3,000,000.00	3,000,000.00	1.00%	1.80%
BOQ	08/02/2021	BBB+	2,000,000.00	2,000,000.00	0.67%	3.60%
BOQ	07/02/2022	BBB+	2,000,000.00	2,000,000.00	0.67%	3.75%
Commonwealth Bank	11/01/2021	AA-	3,000,000.00	3,000,000.00	1.00%	0.63%
Commonwealth Bank	01/10/2021	AA-	3,000,000.00	3,000,000.00	1.00%	0.75%
Commonwealth Bank	06/10/2021	AA-	3,000,000.00	3,000,000.00	1.00%	0.73%
Commonwealth Bank	25/02/2022	AA-	4,000,000.00	4,000,000.00	1.34%	0.73%
NAB	04/11/2020	AA-	2,000,000.00	2,000,000.00	0.67%	0.77%
NAB	19/01/2021	AA-	3,000,000.00	3,000,000.00	1.00%	0.63%
NAB	24/03/2021	AA-	5,000,000.00	5,000,000.00	1.67%	0.72%
NAB	08/09/2021	AA-	5,000,000.00	5,000,000.00	1.67%	0.80%
Police Credit Union SA	16/08/2021	Unrated	2,000,000.00	2,000,000.00	0.67%	3.20%
Rabobank Australia Branch	29/08/2022	A+	2,000,000.00	2,000,000.00	0.67%	3.38%
Westpac	14/12/2020	AA-	3,000,000.00	3,000,000.00	1.00%	2.88%
Westpac	21/12/2020	AA-	3,000,000.00	3,000,000.00	1.00%	3.00%
Westpac	14/09/2021	AA-	5,000,000.00	5,000,000.00	1.67%	0.77%
Westpac	31/08/2022	AA-	2,000,000.00	2,000,000.00	0.67%	3.32%
			52,000,000.00	52,000,000.00	17.41%	
F1 Total			260,087,306.23	261,523,606.39	87.58%	
Security Type						
			Face Value			
			Current	Market Value		
NSWTC IM Cash Fund		AAA	35,000,000.00	35,999,558.09	12.06%	
Fund		AA	1,000,000.00	1,101,990.55	0.37%	
			36,000,000.00	37,101,548.64	12.42%	
F1 Total			260,087,306.23	261,523,606.39	87.58%	
Portfolio Total			296,087,306.23	298,625,155.03	100.00%	

CORP 02

**Council Meeting Dates - January to December
2021**

Strategic Direction	Leading through Collaboration Increase community engagement
File Ref	294354.2020
Report By	George Georgakis - Manager Council and Executive Services
Approved By	George Hampouris - Acting Director City Corporate

EXECUTIVE SUMMARY

The purpose of this report is to confirm the Council meeting schedule for 2021. It is proposed that Council meetings for the 2021 calendar year continue to be held monthly commencing at 6.00pm and be held on the last Wednesday of the month, with exceptions where required.

RECOMMENDATION

That Council:

1. Confirms the Council meeting time as 6.00pm and Council meeting dates for the 2021 calendar year as follows:
 - 3 February 2021
 - 24 February 2021
 - 31 March 2021
 - 28 April 2021
 - 26 May 2021
 - 30 June 2021
 - 28 July 2021
 - 25 August 2021
 - 20 October 2021
 - 17 November 2021
 - 15 December 2021
2. Advertises the Council meeting dates and commencing times of Council meetings for the 2021 calendar year.

REPORT

Section 365 of the *Local Government Act 1993* stipulates that Councils must meet at least 10 times per year, each time in a different month. Section 366 of the Act makes provision for additional meetings to be called if necessary.

To assist in meeting statutory requirements and provide reporting consistency, it is proposed that the Council meetings for the 2021 calendar year remain on a monthly cycle, on the last Wednesday of each commencing at 6.00pm. The exception to this will be January (no meeting), September (no meeting), October (first meeting of the new Council) and November (meeting proposed for the third Wednesday of the month) and December (meeting proposed for the third Wednesday of the month).

As in previous year, a meeting in early February 2021 is recommended to be held to deal with business accumulated during the January break.

It is proposed that no meeting be held in September due to the Local Government Election which will be held on 4 September 2021. The first meeting of the new Council is proposed for 20 October 2021.

In 2016, the year of the previous Council elections, the last meeting of the outgoing Council was held on 31 August 2016, and the first meeting of the current Council was held on 12 October 2016.

The November meeting is recommended to be held on the third Wednesday of November to allow for more even spacing of meetings at the end of the year. The December meeting is recommended to be held on the third Wednesday, to allow time for resolutions to be actioned (where possible) before the Christmas break.

Additional meetings can be called at any time if necessary, subject to appropriate notice provisions. These could cater for extraordinary matters that arise from time to time or to prevent agenda items becoming too voluminous.

It is recommended that Council adopts the meeting dates for the 2021 calendar year as outlined in Table 1.

Table 1 – Proposed Council meeting dates 2021

Meeting date	Comments
3 February 2021	First meeting after January break to deal with accumulated business.
24 February 2021	Last Wednesday of the month.
31 March 2021	Last Wednesday of the month.
28 April 2021	Last Wednesday of the month.
26 May 2021	Last Wednesday of the month.
30 June 2021	Last Wednesday of the month.
28 July 2021	Last Wednesday of the month.
25 August 2021	Last Wednesday of the month.
<i>No meeting in September due to Local Government Elections</i>	
20 October 2021	First meeting of the new Council.
17 November 2021	Third Wednesday of the month.
15 December 2021	Third Wednesday of the month.

CONSIDERATIONS

Economic	There are no economic and financial considerations.
Environment	There are no environmental and sustainability considerations.
Social	Raise awareness in the community about the available services and facilities.
Civic Leadership	Encourage the community to engage in Council initiatives and actions. Provide information about Council's services, roles and decision making processes. Deliver services that are customer focused. Operate a well-developed governance system that demonstrates accountability, transparency and ethical conduct
Legislative	Section 365 and 366 of the <i>Local Government Act 1993</i> .
Risk	The risk is deemed to be low and is considered to be within Council's risk appetite.

ATTACHMENTS

Nil

CORP 03

Fraud and Corruption Prevention Policy

Strategic Direction	Leading through Collaboration Strive for best practice in all Council processes
File Ref	295736.2020
Report By	Jessica Saliba - Acting Coordinator Governance
Approved By	George Hampouris - Acting Director City Corporate

EXECUTIVE SUMMARY

On the 22nd June 2018 the NSW Audit Office released their report on the sector-wide performance audit of fraud controls in Councils. The report assessed Councils' fraud controls against the Audit Office's Fraud Control Improvement Kit.

The Office of Local Government recommended that Council's review their fraud controls and assess their efficacy against the Audit Office's Fraud Control Improvement Kit.

The Fraud and Corruption Policy was last reviewed and adopted on the 25th February 2015. A systemic review of the policy which now incorporates recommendations of the NSW Audit Office Fraud Control Improvement Kit, has been undertaken. The revised version is attached to this report for consideration by Council.

RECOMMENDATION

That Council adopt the Fraud and Corruption Prevention Policy.

REPORT

The Audit Office of New South Wales released the findings of the performance audit of Fraud Controls in Local Government. As a result, the Governance Unit has completed a systematic review of the Fraud and Corruption Prevention Policy incorporating both the recommendations of the NSW Audit Office (via the performance audit undertaken) and the strategies detailed in the Fraud and Corruption toolkit developed by the NSW Audit Office.

The fundamentals for corruption prevention include elements such as leadership styles and the ethical climate within Council and formalised systems and processes (such as the code of conduct and an internal reporting system).

The success of the fraud and corruption prevention framework will be dependent on the commitment of the organisation and the adequate resourcing required to implement and maintain a viable risk-defined fraud and corruption framework.

This policy will establish Council's Fraud and Corruption Control framework and will implement strategies and actions to manage fraud and corruption. The policy looks at Prevention, Detection and Response. These are all components that were not identified in the previous policy. The previous policy also lacked in the area of identifying a prevention system, fraud and awareness notification systems and detection and investigation systems. These have now been incorporated in the new policy.

After the policy was drafted Governance consulted with the following stakeholders:

- Audit, Risk and Improvement Committee on 26 July 2019 and subsequently endorsed.
- Internal Audit on 11 July 2019.
- 3 union organisations which consist of Development and Environmental Professionals' Association (DEPA), New South Wales Local Government, Clerical, Administrative, Energy, Airlines & Utilities Union (USU) and LGEA. No feedback received.
- Executive Management Team and the Acting Chief Executive Officer endorsed the policy on 23 October 2020.
- Joint Consultative Committee (JCC) on 5 November 2020 and was endorsed.

CONSIDERATIONS

Economic	There are no economic and financial considerations.
Environment	There are no environmental and sustainability considerations.
Social	There are no social and cultural considerations.
Civic Leadership	There are no civic leadership and governance considerations.
Legislative	<i>Independent Commission Against Corruption Act 1988 and the Local Government Act 1993.</i>
Risk	<p>The risk is deemed to be Low</p> <p>If the Council does not have a Fraud and Corruption Prevention Policy, the Council will not have a framework that will implement strategies and actions to manage fraud and corruption in the workplace.</p>

ATTACHMENTS

1. Fraud and Corruption Prevention Policy



FRAUD AND CORRUPTION PREVENTION POLICY

Adopted: xxxx 2019

TRIM 220607.2018



FRAUD AND CORRUPTION PREVENTION POLICY

1. PURPOSE/ OBJECTIVES

The objective of this policy is to protect public resources, (including information and property) Council's reputation and staff. The policy sets the standard of integrity essential in upholding the good reputation of Liverpool City Council (LCC).

The Fraud and Corruption Control Policy is an integral part of Council's wider ethical framework which sets the standard that enables the delivery of responsive and efficient services, earns the trust of the community and creates a sense of pride across the Liverpool local government area.

The policy will establish Liverpool City Council's Fraud and Corruption control Framework and implement strategies and actions to manage fraud and corruption and that address:

- a) Prevention – proactive measures designed to help reduce the risk of fraud and corruption occurring in the first place;
- b) Detection – measures designed to uncover incidents of fraud and corruption when they occur; and
- c) Response – measures designed to take corrective action and remedy the harm caused by fraud and corruption.

2. LEGISLATIVE FRAMEWORK

Independent Commission Against Corruption Act 1988
Local Government Act 1993
Model Code of Conduct

3. DEFINITIONS

See Appendix 1

4. POLICY STATEMENT

- 4.1 Liverpool City Council is committed to a work environment that is resistant to fraud and corruption and is dedicated to implementing effective measures to prevent, detect and respond to fraudulent behavior and corrupt conduct.
- 4.2 Residents and ratepayers of the City of Liverpool have a justifiable expectation that the Council, Councillors and members of Council staff should conduct themselves in a manner that fulfils their responsibility to protect public money and property. Therefore, it is vital that Council can demonstrate its commitment to developing and

FRAUD AND CORRUPTION PREVENTION POLICY

maintaining organisational practices which minimise opportunities for fraud or corruption to occur within Council.

- 4.3 Liverpool City Council's organisational vision - *Aspiring to do great things – for ourselves, our community and our growing city* speaks to the core of its ethical commitment.
- 4.4 Liverpool City Council's organisational values set the standard for conducting business and the behaviors expected of everyone that works at Council. These Values are:
- Ambitious
 - Authentic
 - Collaborative
 - Courageous
 - Decisive
 - Generous
- 4.5 Council's fraud prevention framework embraces the vision and values adopted for the organisations.



- 4.6 The 10 key attributes of Liverpool City Council's fraud control framework:
- a. Leadership
 - b. Ethical framework
 - c. Responsibility Structures
 - d. Fraud Control Policy
 - e. Prevention Systems
 - f. Fraud Awareness
 - g. Third Party Management Systems
 - h. Notification Systems
 - i. Detection Systems

FRAUD AND CORRUPTION PREVENTION POLICY

j. Investigations systems

4.7 Leadership

4.7.1 A successful fraud control framework is led by a committed and accountable executive. Council, the CEO and Senior Management have endorsed Liverpool City Council's fraud control activities. The CEO has ultimate responsibility for fraud control within Liverpool City Council and is supported by the Executive, the Audit Risk and Improvement Committee, the Audit Risk and Improvement Unit and the Governance Unit.

4.7.2 Residents and ratepayers of the City of Liverpool have a justifiable expectation that the Council, Councillors and members of Council staff should conduct themselves in a manner that fulfils their responsibility to protect public money and property. Therefore, it is vital that Council can demonstrate its commitment to developing and maintaining organisational practices which minimise opportunities for fraud or corruption to occur within Council.

4.7.4 All suppliers, contractors, professional service consultants and volunteers are required to adhere to the Code of Conduct of Council. Doing Business with Liverpool City Council a Guide for Consultants, Contractors and Suppliers informs third parties of the expectations standard of conduct that Liverpool City Council requires of all consultants, contractors and suppliers with working with Council.

4.7.5 Liverpool City Council will not tolerate fraudulent or corrupt behavior and will take appropriate action against council officers, contractors, volunteers (including committee members), suppliers and elected members who have participated in such behavior, and those who have allowed it to occur.

4.8 Ethical framework

4.8.1 Council is committed to the implementation of controls to minimise the risks of fraud and corruption in Council operations, and to maximise the opportunity for fraud and corruption to be detected.

a) Risk Management

- i. Risk Management Plan and Risk Register
- ii. Enterprise Risk Management Strategy

b) Finance

- i. Cash Handling Procedures
- ii. Petty Cash Handling Procedures
- iii. Corporate Purchase Card Procedure

c) Governance

- i. Procurement Policy and Standards

FRAUD AND CORRUPTION PREVENTION POLICY

- ii. Councillors' Expenses and Facilities Policy
 - iii. CEO's Delegations
 - iv. Sub-delegations to Council Officers
 - v. Fraud and Corruption Prevention Policy
 - vi. Access to Information Policy
 - vii. Related Parties Transaction Policy
 - viii. Disposal of Council Assets Policy
- d) Ethics
- i. Code of Conduct
 - ii. Code of Conduct Procedures
 - iii. Internal Reporting Policy
 - iv. Ethical Conduct Conflicts of Interest Policy
 - v. Ethical Conduct Gifts and Benefits Policy
 - vi. Ethical Conduct Internal Reporting Policy
 - vii. Ethical Conduct Secondary Employment Policy
- e) Human Resource's
- i. Recruitment and Appointment Policy
 - ii. Employment Security and Workplace Monitoring Policy
 - iii. Fleet Management Policy
 - iv. Secondary Employment Guidelines
 - v. Performance and Misconduct Policy
- f) Other
- i. Complaints Management Policy
 - ii. Internal Ombudsman Policy
 - iii. Corporate Sponsorship Policy
 - iv. Grants and Donations Policy
 - v. Records Management Plan
- 4.8.2 Liverpool City Council demonstrate compliance with the ethical framework by:
- a) Creating awareness among staff of the different parts of the strategy, what activates are considered fraudulent and how to respond if fraud is suspected. Liverpool City Council has an on-line ethical behaviour training module for all staff. The training module is complemented by training for all staff on Council Code of Conduct and Values.
 - b) Staff are required, on a biennial basis (their anniversary), to complete the Council's Code of Conduct e-learning training.
 - c) Councillors are provided induction training opportunities after each Council election. Training includes (but is not limited to) Code of Conduct and Code of Meeting Practice.
 - d) An Ethical Health Survey for staff, will be conducted every three years by the Coordinator Governance. The survey will focus on fraud and corruption but include a general tone of factors which might influence, or negatively impact on, the workplace culture. The survey will be valuable tool, to inform on a

FRAUD AND CORRUPTION PREVENTION POLICY

number of issues that the determinants of misconduct, corruption, workplace bullying, etc., are similar and intrinsically linked. The survey enables staff to be involved and provide their views on how Council is managing fraud.

- 4.8.3 Council does not accept or tolerate the occurrence of fraud or corrupt conduct. Its commitment to deter and to prevent the occurrence of such matters is aligned to the organisational values of:

- a) Valuing staff;
- b) Showing leadership at all levels;
- c) Working together;
- d) Respecting people by encouraging an honest, courteous, ethical, fair and equitable workplace;
- e) Communicating effectively by providing open, accessible and honest communication with all stakeholders.

4.9 Responsibilities Structure

- 4.9.1 Liverpool City Council has clearly defined responsibilities for managing fraud. Responsibilities structure is detailed in Appendix 2.
- 4.9.2 Liverpool City Council has accepted that managing fraud is a core business function and has charged Managers to integrate fraud prevention strategies within their team.
- 4.9.3 Staff working in high risk fraud areas will be provided specifically appropriate training.
- 4.9.4 The Audit Risk and Improvement Committee has a clearly defined charter setting out requirements for review of Council's risk management practices.
- 4.9.5 This document is Council's Fraud Control Policy

4.10 Prevention Systems

- 4.11.1 Liverpool City Council recognises that appropriate policies and procedures must be implemented to regulate and enable monitoring of areas of activity. Internal controls are effective at detecting fraud. Liverpool City Council maintains appropriate controls including:
- a) Segregation of duties
 - b) Approvals and authorisations
 - c) Probity checks
 - d) Reconciliations
 - e) Management reviews
 - f) Risk assessments
 - g) Physical security

FRAUD AND CORRUPTION PREVENTION POLICY

- h) Information security
- i) Information audit
- j) Independent reviews – internal and external audits

4.10.2 The prevention system contains a number of components including:

- a) **Fraud Risk Assessment** – a proactive effort to identify areas where fraud risks exist, to evaluate how effective controls are to mitigate those risks and determines actions necessary to eliminate any gaps.
- b) **Ethical workforce** – Liverpool City Council is committed to employing staff that support our ethical values. Council conducts pre-employment screening including reference checks and Working with Children Checks. Council has adopted an Equal Employment Opportunity Management Plan. Embedding the concepts of transparency, accountability and access to government information in all units across Council.
- c) **Pre-employment screening**
- d) **Separation of duties** – so that no one person has sole control of duties involving the handling of money, purchasing goods and services etc.
- e) **Induction Training** – staff induction will cover fraud control, staff responsibilities and Council fraud policy including code of conduct which is documentation in the induction package given to all new starters. All new staff are required to read and sign the Code of Conduct.
- f) **Post Induction** – to ensure staff are kept up to date and are reminded of their responsibilities regarding fraud, the following approaches are implemented under this policy:
 - i. Release of periodic news alerts on the internet to include the results of latest fraud risk assessments.
 - ii. Staff are required to complete Code of Conduct refresher (eLEARN) training (every year on their anniversary).
- g) **Internal Reporting Systems** - The internal reporting system enables agencies to receive and act on complaints as well as implement continuous organisational improvement around non-compliance with its procedures and processes. An internal reporting system that allows the identification, reporting, investigation and management of allegations about corruption is also fundamental to deterring corruption and for protecting people who have reported wrongdoing. See
- h) **Investigation systems** including:
 - i. Process of an investigation
 - ii. Maintaining confidentiality
 - iii. Vexatious frivolous or misleading allegations

FRAUD AND CORRUPTION PREVENTION POLICY

iv. Disciplinary standards

- i) **Documenting reported Code of Conduct Issues** – the Coordinator Governance will maintain a database of all reports of suspected fraud, corruption and maladministration. Managers are required to report suspected or real incidences of fraud to the Coordinator Governance. The database will identify trends and inform any required change to the controls, policies or procedures.
- j) **Review Mechanism** to enable regular evaluation of the effectiveness of fraud control strategies.
- k) **Adoption of Information and Communication Technology (ICT) Policy** to ensure that members of Council staff are aware of their responsibilities in relation to Information and Communication Technology and that the information held by Council is protected and secure.

4.11 Fraud Awareness and Notification Systems

- 4.12.1 Training programs in ethical behaviour including code of conduct will be provided to all new starters as part of the induction program. Refresher training will be provided biennially on the anniversary of recruitment.
- 4.11.2 Training will be provided to all Council committee's biennially and after the election of new members.
- 4.11.3 Liverpool City Council's encourage customers and the community to report complaints alleging misconduct, fraud, corruption or maladministration involving Council staff and Councillors. Information regarding lodging a complaint can be found on Council's web site.
- 4.11.4 Liverpool City Council will not tolerate any reprisal action against staff and will ensure appropriate action is taken to protect staff who report suspected fraud. Staff who have reported suspected fraud are supported and encouraged to assess the Employee Assistance Program that may be needed as a result of the reporting process.
- 4.11.5 The channels for making disclosures through Council's internal reporting system are set out in the table Appendix 2:

4.12 Detection and Investigation Systems

Liverpool City Council recognises that appropriate policies and procedures must be implemented to regulate and enable monitoring of particular areas of activity. Internal controls are effective at detecting fraud. Liverpool City Council maintains appropriate internal controls including:

- a) Segregation of duties

FRAUD AND CORRUPTION PREVENTION POLICY

- b) Approvals and authorisations
- c) Probity checks
- d) Reconciliations
- e) Management reviews
- f) Risk assessments
- g) Physical security
- h) Information security
- i) Information audit
- j) Independent reviews – internal and external audits

4.12.1 It is the responsibility of Council Directors to ensure that these controls are maintained within their directorates to their best of their ability. All members of Council staff have a responsibility to manage fraud and corruption risks in the workplace.

4.13 Third Party Management Systems

4.14.1 Liverpool City Council is committed to ensuring our customers, contractors and suppliers are aware of our commitment to ethical behaviour. Ethical Behaviour policies are available on the Staff Intranet, Councillor Internet and Council Intranet.

4.14.2 Liverpool City Council ensures that consultants, contractors and suppliers are aware of the standards required of them. Each third party must be provided a copy of the document doing business with Liverpool City Council – A guide for consultant's contractors and suppliers.

4.14.3 Conduct due diligence assessments

4.14.3 Tender evaluation committees must complete conflict of interest declarations

4.14.4 Tenderers must disclose conflicts of interest as part of the tender process

4.14.5 Contract risk management arrangements adopted

4.14.6 Liverpool City Council must maintain a contracts register in accordance with the *Government Information Public Access Act 2009*. The register will be maintained by the Procurement Unit.

AUTHORISED BY

Council Resolution

EFFECTIVE FROM

25 February 2015

FRAUD AND CORRUPTION PREVENTION POLICY

DEPARTMENT RESPONSIBLE

Corporate Services (Governance)

REVIEW DATE

VERSIONS

Version	Amended by	Changes made	Date	TRIM Number
1	Council Resolution	None	17 March 2008	005517.2009
2	Council Resolution	Complete review and updating	25 February 2015	244591.2014
3	Council Resolution	Complete review and updating		220607.2018

THIS POLICY HAS BEEN DEVELOPED IN CONSULTATION WITH

The Audit, Risk and Improvement Committee
 Internal Audit Unit

REFERENCES

Department of Local Government: Pecuniary Interest Guidelines 2006
 Independent Commission Against Corruption
 Liverpool City Council: Code of Conduct
 Liverpool City Council: Code of Conduct Procedures
 Liverpool City Council: Ethical Governance: Conflicts of Interest Policy
 Liverpool City Council: Ethical Governance: Gifts and Benefits Policy
 Liverpool City Council: Ethical Governance: Internal Investigations Policy
 Liverpool City Council: Ethical Governance: Internal Reporting (Public Interest Disclosures) Policy
 Liverpool City Council: Ethical Governance: Secondary Employment Policy
 Liverpool City Council: Use of Council-Branded Administrative Resources Policy
 NSW Ombudsman: Good Conduct and Administrative Practice: Guidelines for state and local government (2nd edition) 2009
 Audit Office of New South Wales: Fraud Control Improvement Kit February 2015
 Audit Office of New South Wales: Fraud Controls in Local Councils 22 June 2018
 Independent broad-based anti-corruption Commission Victoria: Controlling Fraud and corruption a prevention checklist
 Australian Standard 8001-2008 Fraud and Corruption Controls
 Attorney Generals Department: Preventing Detecting and Dealing with Fraud August 2017

FRAUD AND CORRUPTION PREVENTION POLICY

Appendix 1

Definitions

the Act means the *Local Government Act 1993*

CEO refers to the Chief Executive Officer of Council.

Corrupt conduct is defined in accordance with Section 8 of the *Independent Commission Against Corruption Act 1998* as conduct:

- a) Of any person (whether or not a public official) that adversely affects, or that could adversely affect, either directly or indirectly, the honest or impartial exercise of official functions by any public official, any group or body of public officials or any public authority; or
- b) Of a public official that constitutes or involves the dishonest or partial exercise of any of his or her official functions; or
- c) Of a public official or former public official that constitutes or involves a breach of public trust; or;
- d) Of a public official or former public official that involves the misuse of information or material that he or she has acquired in the course of his or her official functions, whether or not for his or her benefit or for the benefit of any other person.

Corrupt conduct includes the conduct of any person (whether or not a public official) that adversely affects, or that could adversely affect, either directly or indirectly, the exercise of official functions by any public official, any group or body of public officials, or any public authority. It could involve, but is not limited to:

- a) Blackmail;
- b) Bribery;
- c) Fraud;
- d) Obtaining or offering secret commissions;
- e) Official misconduct;
- f) Theft.

Corrupt conduct is any conduct of any person (whether or not a public official) that impairs, or that could impair, public confidence in public administration and which could involve any of the following matters:

- a) Collusive tendering;
- b) Fraud in relation to applications for licences, permits or other authorities under legislation designed to protect health and safety or the environment or designed to facilitate the management and commercial exploitation of resources;
- c) Dishonestly obtaining or assisting in obtaining, or dishonestly benefiting from, the payment or application of public funds for private advantage or the

FRAUD AND CORRUPTION PREVENTION POLICY

- disposition of public assets for private advantage;
- d) Defrauding the public revenue;
- e) Fraudulently obtaining or retaining employment or appointment as a public official.

Disclosures Coordinator is the coordinator to assess, receive and refer public interest disclosures under Council's Ethical Governance: Internal Reporting Policy.

Disclosure Officers are points of contact within the internal reporting system. They can provide advice about the system and the internal reporting policy, receive reports of wrongdoing and assist members of Council staff and Councillors to make reports.

Disclosure refers to informing, exposing, or revealing known or suspected acts of corruption, maladministration or serious and substantial waste by public officials of Council. A public interest disclosure can be made internally in accordance with the process set out in Council's Ethical Governance: Internal Reporting (Public Interest Disclosures) Policy or externally. An external disclosure can be made:

- a) In the case of corruption: to the Independent Commission Against Corruption (ICAC);
- b) In the case of a government information contravention: to the Information and Privacy Commission;
- c) In the case of local government pecuniary interest contravention or serious and substantial waste in local government to the Office of Local Government;
- d) In the case of maladministration and serious or substantial waste: to the NSW Ombudsman.

Ethical Health Assessment Survey suitable survey to determine Council's ethical health as determined by the Governance Unit

Fraud can include deceit, trickery, practice, or a breach of confidence, by which it is sought to gain some unfair or dishonest advantage. Examples of fraud risk include (but are not limited to):

- a) Conducting the affairs of a private business or undertaking in working hours;
- b) Conspiring unfairly with others to manipulate a tender or quotation outcome or procure services;
- c) Falsifying timesheets;
- d) Falsifying travel claims or other vouchers;
- e) Inappropriately manipulating allowance payments;
- f) Stealing equipment or supplies from work;
- g) Turning a blind eye to a service provider who does not provide an appropriate service;
- h) Unauthorised private use of motor vehicles;
- i) Using Council money or resources for private benefit;

FRAUD AND CORRUPTION PREVENTION POLICY

- j) Procurement including tendering and managing supplier interfaces contrary to Council policy and procedure;
- k) Exercising regulatory authority;
- l) Service delivery to public program & contract management;
- m) Revenue collection and administering payments to the public;
- n) Provision of grants and funding agreements.

Government information contravention is a failure to properly fulfil functions under the *Government Information (Public Access) Act 2009*. For example, this could include:

- a) Destroying, concealing or altering records to prevent them from being released;
- b) Directing another person to make a decision that is contrary to the legislation;
- c) Knowingly making decisions that are contrary to the legislation;

Investigating Authority refers to ICAC, the Information and Privacy Commission, the NSW Ombudsman and the Office of Local Government.

Maladministration is defined in the *Public Interest Disclosures Act 1994*, as being conduct that involves action or inaction of a serious nature that is:

- a) Based wholly or partly on improper motives;
- b) Contrary to law; or
- c) Unreasonable, unjust, oppressive or improperly discriminatory.

Members of Council staff, for the purpose of this policy, include permanent employees of Council, casual employees, trainees, and consultants and contractors who are engaged in employment with Council.

Serious and substantial waste is defined in accordance with the definition provided by the NSW Auditor-General as "*the uneconomical, inefficient or ineffective use of resources, authorised or unauthorised, which results in a loss/wastage of public funds/resources*". Types of serious and substantial waste include:

- a) Absolute: serious and substantial waste might be regarded in absolute terms where the waste is regarded as significant, for example \$500,000;
- b) Systemic: the waste indicates a pattern which results from a system weakness within the public authority;
- c) Material: the serious and substantial waste is/was material in terms of the public authority's expenditure or a particular item of expenditure or is/was material to such an extent so as to affect a public authority's capacity to perform its primary functions;
- d) Material by nature not amount: the serious and substantial waste may not be material in financial terms but may be significant by nature. That it may be improper or inappropriate.

FRAUD AND CORRUPTION PREVENTION POLICY

FRAUD AND CORRUPTION PREVENTION POLICY**Appendix 2**

COUNCIL FRAUD AND CORRUPTION RESPONSIBILITY STRUCTURE				
AUDIT RISK AND IMPROVEMENT COMMITTEE / COUNCIL	CHIEF EXECUTIVE OFFICER	DIRECTORS AND MANAGERS	<ul style="list-style-type: none"> • Culture • Policy and Strategy • Business Risk • Corporate/ Ethical Governance • Compliance (legislative, regulatory, community) • Stakeholder value • Image 	
			<ul style="list-style-type: none"> • Develop and implement fraud and corruption prevention strategies for directorates/ work units • Identify and mitigate actual potential corruption risks in the workplace • Monitor and review the effectiveness of mechanisms implemented to minimise and detect corruption • Demonstrate ethical conduct in all business dealings • Implement, monitor and review fraud and corruption prevention controls in place • Promote awareness of fraud and corruption prevention and ethical conduct in the workplace • Lead by example 	
			<ul style="list-style-type: none"> • Promote awareness of ethical conduct and mechanisms to prevent corruption • Provide input to policies, procedures and instructions that relate to areas of risk • Drive compliance with corruption prevention controls in their teams • Monitor the ongoing effectiveness of corruption prevention controls 	
		COORDINATORS, SUPERVISORS AND TEAM LEADERS	MEMBERS OF COUNCIL STAFF	<ul style="list-style-type: none"> • Ethical behaviour • Report suspected incidents of fraud and corruption • Compliance with fraud and corruption prevention controls including the Fraud and Corruption Prevention Policy and Code of Conduct

FRAUD AND CORRUPTION PREVENTION POLICY

Appendix 3

Channels for making disclosures through Council's internal reporting system

Discloser	Nominated Person	Nature of Disclosure
Member of Council staff	CEO or disclosures officer	Corruption, maladministration, serious and substantial waste (general matters)
Member of Council staff	Disclosures officer or Mayor	Corruption, maladministration, serious and substantial waste involving the CEO
Member of Council staff	Disclosures officer or CEO	Corruption, maladministration, serious and substantial waste involving a Councillor
Councillor	CEO	Corruption, maladministration, serious and substantial waste involving Council administration and management (general matters)
Councillor	Mayor	Corruption, maladministration, serious and substantial waste involving the CEO
Councillor	Mayor	Corruption, maladministration, serious and substantial waste, involving another Councillor
Councillor	CEO or Disclosures Coordinator	Corruption, maladministration, serious and substantial waste, involving the Mayor

Note 1: A member of Council staff who wishes to make a public interest disclosure which involves a Councillor may do so by means of an alternative channel rather than the internal reporting system, for example, directly to the CEO, or an investigating authority (ICAC, NSW Ombudsman, or Office of Local Government).

Note 2: A Councillor who wishes to make a public interest disclosure which involves a Councillor may do so by means of an alternative channel rather than the internal reporting system, for example, to the CEO or an investigating authority (ICAC, NSW Ombudsman, or Office of Local Government).

Note 3: If the Mayor wishes to make a public interest disclosure, she/he may do so by channels provided under the *Public Interest Disclosures Act 1994*, for example, to the CEO or to an investigating authority (ICAC, NSW Ombudsman or Office of Local Government).

CORP 04**Budget Review - September 2020**

Strategic Direction	Generating Opportunity Meet the challenges of Liverpool's growing population
File Ref	297880.2020
Report By	Earl Paradeza - Senior Management Accountant
Approved By	Vishwa Nadan - Chief Financial Officer

EXECUTIVE SUMMARY

In July 2020 Council adopted its 2020/21 operating budget with projected revenue of \$295.8m and expenditure of \$205.1m. In terms of the net operating result before grants and contributions provided for capital purposes, Council is budgeted for an operating deficit of \$5.691m.

The proposed budget changes will further increase the budgeted operating deficit before grants and contributions for capital purposes to \$6.736m ((Ref attachment 1 – Note D).

The first quarter budget review for 2020/21 has resulted in \$0.158m overall increase in Council's capital expenditure program (Ref attachment 1 – Note E)

RECOMMENDATION

That Council approves the identified budget variations in accordance with this report.

REPORT**Legislative Requirements**

Clause 203(1) of the Local Government (General) Regulation 2005 requires the Responsible Accounting Officer to provide a quarterly budget review not later than two months after each quarter's end. This report provides an overview of the results on the financial review for the quarter ended 30 September 2020.

Commentary

Operating Budget

In July 2020, Council adopted its 2020/21 operating budget with projected revenue of \$295.8m and expenditure of \$205.1m. In terms of the net operating result before grants and contributions provided for capital purposes, the Council budgeted for an operating deficit of \$5.691m.

A comprehensive budget review conducted at 30 September 2020 has resulted in further budget adjustments, as detailed in **Attachment 2**. As part of the Budget Review, managers have conducted a review of their programs with a view to providing a revised forecast for the financial year ended 30 June 2021. Managers take into consideration events that have occurred to date and/or information that has become available since the adoption of the original budget and the impact of which provides the basis for the budget adjustments.

The review has resulted in \$5.693m (Ref attachment 1 – Note A) increase in total revenue mainly attributable to the following:

- +\$3.0m Western Sydney Planning Partnership funding from Dept of Planning;
- +\$1.4m Local Roads and Community Infrastructure Grants for Schoeffel Park;
- +\$1.3m DITRDC Grant funding under the Western Sydney Infrastructure Plan;
- +\$1.3m Liveability Grant for Phillip Park – Lurnea Community Hub redevelopment;
- +\$0.6m Additional contribution from Canterbury Bankstown Council towards repairs to Georges River Footbridge Voyager Point;
- -\$2.0m 50% of settlement received from Federal Government for repairs to Georges River Footbridge Voyager Point last financial year; and
- -\$200k Decrease in ex-gratia payment from Moorebank Intermodal Company

Total expenditure is projected to increase by net \$3.831m (*Ref attachment 1 – Note B*), mainly comprising:

- +\$3.0m Consultancy works funded from Western Sydney Partnership Planning grant;
- +\$500k Retrospective adjustment to ex-gratia payments from Moorebank Intermodal Company (from 1/1/17 – 30/6/20);
- +\$160k Consultancy to review Dam Safety Emergency Plan to comply with new legislative requirements;
- +\$100k Liverpool Collaboration Area Open Space Assessment; and
- +\$50k Grant funded Creation Station art workshop run through local schools.

The proposed budget changes will increase the budgeted operating deficit before grants and contributions for capital purposes to \$6.736m (*Ref attachment 1 – Note D*).

Capital Budget

In July 2020, Council approved its \$148.3m capital works program for 2020/21. Council subsequently approved carry over of projects valued \$23.4m that were planned but not completed in 2019/20.

The first quarter budget review has resulted in \$0.158m increase to Council's capital expenditure program (*Ref attachment 1 – Note E*). The budget adjustments include the following:

- +\$1.4m Funds to match allocated grants for landscape and park upgrade works at Schoeffel Park;
- +\$1.3m Grant funded upgrade works at Heathcote and Walder Roads; and
- -\$2.6m Reversal of LCP design and documentation costs already included in the total construction costs.
- -\$500k Reversal of Council Website Modernisation project

At 30 September 2020, Council has a capital expenditure program of \$172.1m as detailed in **Attachment 3**.

The YTD capital expenditure to 30 September 2020 was \$15.6m.

The Table 1 below provides summary of the budget results:

	2020-21 Original Budget \$	2020-21 Revotes \$	2020-21 Resolution \$	2020-21 Q1 Request \$		2020-21 Proposed Budget \$	
Operating income	296,880,826	0	0	5,962,871	(A)	302,843,697	
Operating expenditure	(206,155,023)	0	(15,000)	(3,830,834)	(B)	(210,000,857)	
Net Operating Result	90,725,803	0	(15,000)	2,132,037		92,842,840	
Less: Grants & Contributions for Capital Purposes	(96,417,166)	0	0	(3,161,371)		(99,578,537)	
Net Operating Result Before Grants & Contributions for capital purposes	(5,691,363)	0	(15,000)	(1,029,334)	(C)	(6,735,697)	(D)
Add: Depreciation	42,520,997	0	0	0		42,520,997	
Add: Non-cash Borrowing Costs	0	0	0	0		0	
Add: Net Accrual of revenue & expenses	(600,000)	0	0	0		(600,000)	
Add : Asset Write-off / Revaluation decrement	3,000,000	0	0	0		3,000,000	
Add: Grants & Contributions for Capital Purpose	96,417,166	0	0	3,161,371		99,578,537	
Net Changes in Reserves	(4,678,623)	5,894,797	0	2,456,543		3,672,717	
Funds Available for Capital Expenditure	130,968,177	5,894,797	(15,000)	4,588,580	(E)	141,436,554	
Capital Expenditure Program	(148,280,013)	(23,437,875)	(215,000)	(158,667)		(172,091,555)	
Principal Loan Repayment	(6,530,668)	0	0	0		(6,530,668)	
Borrowings	4,000,000	0	0	0		4,000,000	
Book Value of Assets Sold	3,169,500	0	0	0		3,169,500	
Total Capital Expenditure	<u>(147,641,181)</u>	<u>(23,437,875)</u>	<u>(215,000)</u>	<u>(158,667)</u>		<u>(171,452,723)</u>	
Net Changes in General Fund	(16,673,004)	(17,543,078)	(230,000)	4,429,913		(30,016,169)	

Details of the proposed budget changes are provided in the attachments.

Attachment 1 - Quarter 1 Budget Review Summary (QBRs): This report presents a summary of Council's budgeted financial position at end of the quarter. The key indicators include:

1. The revised budgeted income and expenditure for the year against the original estimate of annual income and expenditure as shown in Council's Operational Plan
2. Changes following Quarter 1 budget review
3. The proposed revised budget for 2020/21 financial year

Attachment 2 – This report provides details of operating budget adjustments

Attachment 3 – This report provides details of capital budget adjustments

Attachment 4 & 5 – Grants Status Report: Has two components, first listing all annual grant submissions and second, listing all grants that have been applied for during the quarter detailing the project title, amount sought, funding body and status of the application. Council officers are continually seeking alternate sources of funding as opportunities arise.

Attachment 6 - Cash and Investments Statement: Providing a reconciliation of restricted and unrestricted funds to the level of Cash and Investments held as at 30 September 2020

Attachment 8 - Consultancy and Legal Expenses

Attachment 9 - Contracts and Other Expenses

Attachment 10 - City Development Fund and Environment Levy

This Report recommends that Council receives and notes the report and votes the budget variations in accordance with this report.

CONSIDERATIONS

Economic	The revised budget net operating result before Grants and Contributions following Quarter 3 Budget Review and Council resolutions to 30 September 2020 will be a deficit of \$6.736m.
Environment	There are no environmental and sustainability considerations.
Social	There are no social and cultural considerations.
Civic Leadership	Deliver services that are customer focused. Operate a well-developed governance system that demonstrates accountability, transparency and ethical conduct.
Risk	Clause 203(1) of the Local Government (General) Regulation 2005 requires the Responsible Accounting Officer to provide a quarterly budget review not later than two months after each quarter's end. Breach of legislation if not done.

ATTACHMENTS

1. QBRS - Consolidated Financial Results
2. Operating Budget Adjustments
3. Capital Budget Adjustments
4. Grant Status Report - Applications
5. Grant Status Report - Received
6. Cash & Investment Report
7. Key Performance Indicators
8. Consultancy & Legal Expenses Budget Review Statement
9. Contracts & Other Expenses Statements
10. City Development Fund & Environment Levy Reserves

Liverpool City Council
Summary Financial Results - Consolidated
For the period 1 July 2020 to 30 June 2021

Attachment 1

	2019-20 Annual Actual	2020-21 Original Budget	2020-21 Revotes	2020-21 Resolutions	2020-21 Revised Budget	2020-21 Quarter 1 Request	2020-21 Proposed Budget
Net Operating Results Before Grants & Contributions for Capital Purposes	(3,007,208)	(5,691,363)	0	(15,000)	(5,706,363)	(1,029,334)	(6,735,697)
Revenue							
Rates & Annual Charges	137,631,006	143,043,986	0	0	143,043,986	0	143,043,986
User Charges & Fees	14,989,411	16,717,817	0	0	16,717,817	0	16,717,817
Interest & Investment Revenue	6,320,611	5,915,333	0	0	5,915,333	0	5,915,333
Grants & Contributions - Operating	19,245,017	16,521,428	0	0	16,521,428	3,000,000	19,521,428
Grants & Contributions - Capital (Others) *	57,791,549	36,662,050	0	0	36,662,050	3,161,371	39,823,421
Grants & Contributions - Capital (s711) *	41,054,911	59,755,116	0	0	59,755,116	0	59,755,116
Other Revenues	11,394,161	11,314,956	0	0	11,314,956	(198,500)	11,116,456
Rental Income	4,174,472	4,450,140	0	0	4,450,140	0	4,450,140
Net Gain from the Disposal of Assets	908,841	1,900,000	0	0	1,900,000	0	1,900,000
Share of interests in Joint Ventures	436,862	600,000	0	0	600,000	0	600,000
Total Revenue	293,946,842	296,880,826	0	0	296,880,826	5,962,871 A	302,843,697
Expenses							
Employee Costs	76,908,154	80,671,887	0	0	80,671,887	0	80,671,887
Borrowing Costs	1,919,799	1,467,909	0	0	1,467,909	0	1,467,909
Materials & Contracts - Tipping & Waste Services	29,317,908	29,831,910	0	0	29,831,910	(8,000)	29,823,910
Materials & Contracts - Other	26,244,179	27,158,364	0	5,000	27,163,364	759,680	27,923,044
Legal Costs	810,953	684,687	0	0	684,687	0	684,687
Consultants	4,777,728	767,800	0	0	767,800	3,299,560	4,067,360
Depreciation	41,165,125	42,520,997	0	0	42,520,997	0	42,520,997
Other Expenses	16,963,743	20,051,469	0	10,000	20,061,469	(220,406)	19,841,063
Net Loss from the Disposal of Assets	0	0	0	0	0	0	0
Revaluation decrement / impairment of IPP&E	0	3,000,000	0	0	3,000,000	0	3,000,000
Total Expenses	198,107,589	206,155,023	0	15,000	206,170,023	3,830,834 B	210,000,857
Net Operating Result	95,839,252	90,725,803	0	(15,000)	90,710,803	2,132,037	92,842,840
Less: Grants & Contributions for Capital Purposes *	98,846,461	96,417,166	0	0	96,417,166	3,161,371	99,578,537
Net Operating Results Before Grants & Contributions for Capital Purposes	(3,007,208)	(5,691,363)	0	(15,000)	(5,706,363)	(1,029,334) C	(6,735,697) D

Liverpool City Council
Summary Financial Results - Consolidated
For the period 1 July 2020 to 30 June 2021

Attachment 1

	2019-20 Annual Actual	2020-21 Original Budget	2020-21 Revotes	2020-21 Resolutions	2020-21 Revised Budget	2020-21 Quarter 1 Request	2020-21 Proposed Budget
Add back: Grants & Contributions - Capital (s711)	41,054,911	59,755,116	0	0	59,755,116	0	59,755,116
Add back: Depreciation	41,165,125	42,520,997	0	0	42,520,997	0	42,520,997
Add back: Non-cash Borrowing Costs	115,711	0	0	0	0	0	0
Add back: Net Accrual of revenue & expenses	(9,276,486)	(600,000)	0	0	(600,000)	0	(600,000)
Net changes in Operating Reserves	(41,811,397)	(71,722,929)	0	0	(71,722,929)	249,334	(71,473,595)
Operating funds available to finance capital works	28,240,656	24,261,821	0	(15,000)	24,246,821	(780,000)	23,466,821
Add back: Grants & Contributions - Capital (Others)	57,791,549	36,662,050	0	0	36,662,050	3,161,371	39,823,421
Add back: Asset Write-off / Revaluation decrement	641,854	3,000,000	0	0	3,000,000	0	3,000,000
Net changes in Capital Reserves	7,967,707	67,044,306	5,894,797	0	72,939,103	2,207,209	75,146,312
Total Funds Available for Capital Expenditure	94,641,766	130,968,177	5,894,797	(15,000)	136,847,974	4,588,580	141,436,554
Capital Expenditure							
City Infrastructure & Environment	53,116,641	83,259,106	13,732,490	0	96,991,596	2,981,938	99,973,534
City Economy & Growth	6,882,388	44,550,107	527,355	0	45,077,462	0	45,077,462
City Community & Culture	1,548,325	2,017,500	441,872	215,000	2,674,372	163,409	2,837,781
City Corporate	54,414,523	5,337,300	3,226,496	0	8,563,796	0	8,563,796
City Presentation	2,765,431	5,316,000	2,721,912	0	8,037,912	75,000	8,112,912
Strategy and Engagement	54,758	10,000	500,000	0	510,000	(500,000)	10,000
Property Strategic Projects	1,951,880	7,790,000	2,287,750	0	10,077,750	(2,561,680)	7,516,070
Office of the CEO	0	0	0	0	0	0	0
Capital Works Program	120,733,946	148,280,013	23,437,875	215,000	171,932,888	158,667	172,091,555
Principal Loan Repayment	7,421,457	6,530,668	0	0	6,530,668	0	6,530,668
Borrowings	0	(4,000,000)	0	0	(4,000,000)	0	(4,000,000)
Book Value of Assets Disposed	(4,313,734)	(3,169,500)	0	0	(3,169,500)	0	(3,169,500)
Total Capital Expenditure	123,841,670	147,641,181	23,437,875	215,000	171,294,056	158,667	171,452,723
Net Change in General Fund	(29,199,904)	(16,673,004)	(17,543,078)	(230,000)	(34,446,082)	4,429,913	(30,016,169)

Liverpool City Council
Operating Budget Adjustments
For the period 1 July 2020 to 30 September 2020

Attachment 2

<i>Summary</i>	<i>Original Budget</i>	<i>Revised Budget</i>	<i>Post Budget Resolutions</i>	<i>New Grants Expense</i>	<i>New Grants Revenue</i>	<i>Transfers</i>	<i>New Requests</i>	<i>Total Request</i>	<i>Proposed Budget</i>
City Community & Culture	(26,100,407)	(26,100,407)	0	(49,774)	0	56,600	0	6,826	(26,093,581)
City Corporate	90,651,771	90,651,771	0	0	0	153,491	700,000	853,491	91,505,262
City Economy & Growth	65,890,134	65,885,134	0	0	0	0	80,000	80,000	65,970,134
City Infrastructure & Environment	(4,602,801)	(4,602,801)	0	0	3,161,371	0	(199,560)	2,961,811	(1,640,990)
City Presentation	(29,242,321)	(29,242,321)	0	0	0	(153,491)	0	(153,491)	(29,395,812)
Strategy & Engagement	(4,156,296)	(4,166,296)	(10,000)	0	0	(1,600)	(15,000)	(16,600)	(4,182,896)
Property Strategic Projects	582,137	582,137	0	0	0	0	0	0	582,137
Office of the CEO	(2,296,414)	(2,296,414)	0	0	0	0	0	0	(2,296,414)
	0	0	0	0	0	0	0	0	0
Net Operating Results	90,725,803	90,710,803	(10,000)	(49,774)	3,161,371	55,000	565,440	3,732,037	94,447,840
Less: Grants & Contributions for Capital Purposes	96,417,166	0	0	0	3,161,371	0	0	3,161,371	99,578,537
Net Operating Results before Grants & Contribution for Capital Purposes	(5,691,363)	90,710,803	(10,000)	(49,774)	0	55,000	565,440	570,666	(5,130,697)

Operating Budget Adjustments
For the period 1 July 2020 to 30 September 2020

Directorate	Project	Project Description	Comment	Requests	FUNDING				
					Grants & Contribution	External Reserves	Internal Reserves	General Fund	Total Funding
City Community & Culture	201083	Milpra	Sponsorship income for the 2020 Mil-Pra AECG art prize award.	1,500				1,500	1,500
City Corporate	301001	Accounting Administration	MIC ex-gratia payment adjustment	(200,000)				(200,000)	(200,000)
City Infrastructure & Environment	102463	Schoeffel Park (LRCL) – Park and Pump Track Construction	Grant under the Local Roads and Community Infrastructure Program.	1,430,716	1,430,716				1,430,716
City Infrastructure & Environment	102643	Railway Street Serviceway	Liverpool Quality Public Space Demonstration grant from the Department of Planning, Industry and Environment.	105,000	105,000				105,000
City Infrastructure & Environment	102649	Heathcote Road, Walder Road, Bardia Pde Intersection	Grant from the DITRDC under the Western Sydney Infrastructure Plan program.	1,347,922	1,347,922				1,347,922
City Infrastructure & Environment	102650	Bigge Street Speed Zone	Grant from Transport NSW	48,300	48,300				48,300
City Infrastructure & Environment	101813	Georges River Foot Bridge Voyager Point	Contribution from Canterbury Bankstown Council	(1,383,800)	(1,383,800)				(1,383,800)
City Infrastructure & Environment	102093	Phillip Park -Redevelopment of Lurnea Community Hub	Liveability grant	1,289,890	1,289,890				1,289,890
City Infrastructure & Environment	102613	FAST - Liverpool to Cowpasture Rd & Devonshire to WSA	Expected grants for FAST project	323,343	323,343				323,343
Office of the CEO	201557	Aerotropolis Planning	Funding for Aerotropolis from the Department of Planning	3,000,000	3,000,000				3,000,000
Total Revenue				A 5,962,871	6,161,371	0	0	(198,500)	5,962,871
City Community & Culture	200957	Reference	Transfer to CP 101440 to fund HSC Book Collection.	(10,000)	0	0	0	(10,000)	(10,000)
City Community & Culture	201083	Milpra	Expenses for the 2020 Mil-Pra AECG art prize award funded by new sponsorship.	1,500	0	0	0	1,500	1,500
City Community & Culture	201614	Creation Station	Develop and deliver creative workshop run through local schools. The project was postponed due to COVID crisis. Grant funding received last financial year.	49,774	0	49,774	0	0	49,774
City Community & Culture	301082	Library Management Services	Transfer to CP 101414 for the Library security upgrade.	(5,000)	0	0	0	(5,000)	(5,000)
City Community & Culture	301158	Information Services	Transfer to CP 101414 for the Computer Hardware for Library Network.	(5,000)	0	0	0	(5,000)	(5,000)
City Community & Culture	301181	Community Facilities Building Program	Transfer of \$12k to CP 102639 for Hinchinbrook Community Centre new bin enclosure; Transfer of \$12k to CP 102640 for Bringelly Community Centre new bin enclosure; Transfer of \$11k to CP 102641 for Casula Community Centre tables for Seniors.	(35,000)	0	0	0	(35,000)	(35,000)
City Corporate	301001	Accounting Administration	MIC ex-gratia payment adjustment from 2017 to 2020	500,000				500,000	500,000
City Economy & Growth	201536	Western Sydney Sensor Project	Budget required towards redesign and modification of the CCTV powerbox.	20,000	0	0	0	20,000	20,000
City Economy & Growth	301134	Strategic Planning	Liverpool Collaboration Area Open Space Assessments	100,000				100,000	100,000
City Infrastructure & Environment	201589	Review of Dam Safety Emergency Plan and O&M Manual of	Budget is required to complete necessary Dam Safety Emergency Management Plan to comply with legislative requirements.	160,000	0	160,000	0	0	160,000
City Infrastructure & Environment	301153	Natural Environment Implementation	Environmental Education Benchmarking Study - Benchmark environmental education delivery at LCC against other organisations and recommend a roadmap for strategic expansion of the programs, with particular regard to Environmental Education Centre.	39,560	0	39,560	0	0	39,560
Office of the CEO	201557	Aerotropolis Planning	Various Aerotropolis consultancies and reports	3,000,000	3,000,000				3,000,000
Strategy & Engagement	301046	Councillor Services	Additional funds required for Code of Conduct Investigation	15,000	0	0	0	15,000	15,000
Total Expenses				B 3,830,834	3,000,000	249,334	0	581,500	3,830,834
Net Operating Results				2,132,037	3,161,371	(249,334)	0	(780,000)	2,132,037
Less: Grants & Contributions for Capital Purposes				3,161,371	3,161,371	0	0	0	3,161,371
Net Operating Results Before Grants & Contributions for Capital Purposes				C (1,029,334)	0	(249,334)	0	(780,000)	(1,029,334)

Liverpool City Council
Capital Budget Adjustments
For the period 1 July 2020 to 30 September 2020

Attachment 3

Summary	Original Budget	Revised Budget	Post Budget Resolutions	Budget Variations	New Grants / Contribution	Transfers	New Requests	Total Request	Proposed Budget
City Community & Culture	2,017,500	2,674,372	656,872	100,000	0	55,000	8,409	163,409	2,837,781
City Corporate	5,337,300	8,563,796	3,226,496	0	0	0	0	0	8,563,796
City Economy & Growth	44,550,107	45,077,462	527,355	0	0	0	0	0	45,077,462
City Infrastructure & Environment	83,259,106	96,991,596	13,732,490	0	3,161,371	0	(179,433)	2,981,938	99,973,534
City Presentation	5,316,000	8,037,912	2,721,912	0	0	0	75,000	75,000	8,112,912
Strategy & Engagement	10,000	510,000	500,000	0	0	0	(500,000)	(500,000)	10,000
Property Strategic Projects	7,790,000	10,077,750	2,287,750	0	0	0	(2,561,680)	(2,561,680)	7,516,070
Office of the CEO	0	0	0	0	0	0	0	0	0
Capital Expenditure before Loans & Disposal of Assets	148,280,013	171,932,888	23,652,875	100,000	3,161,371	55,000	(3,157,704)	158,667	E 172,091,555
Loan Principal	6,530,668	6,530,668	0					0	6,530,668
Borrowings	(4,000,000)	(4,000,000)	0					0	(4,000,000)
Book Value of Assets Disposed	(3,169,500)	(3,169,500)	0	0				0	(3,169,500)
Total Capital Expenditure	147,641,181	171,294,056	23,652,875	100,000	3,161,371	55,000	(3,157,704)	158,667	171,452,723

Capital Budget Adjustments For the period 1 July 2020 to 30 September 2020

Attachment 3

Summary	Project	Project Description	Comment	Requests	FUNDING					
					Grants & Contribution	S7.11	External Reserves	Internal Reserves	General Fund	Total Funding
Budget variation	101414	Computer Hardware for Library Network	Transfer \$5k from Library security upgrade (301082) and \$5k from Computer Hardware for Library Network (301158)	10,000		0	0	0	10,000	10,000
Budget variation	101440	HSC Collection	Moving funds to respond to changing demand on different parts of Library collections based on a review of data on collection usage from 200957	10,000		0	0	0	10,000	10,000
Budget variation	102641	Casula Community Centre Upgrade	Transfer funds from Casula Community Centre for Tables for Seniors (301181)	11,000		0	0	0	11,000	11,000
Budget variation	102639	Hinchinbrook Community Centre Upgrade	Transfer funds from Hinchinbrook Community Centre for new bin enclosure (301181)	12,000		0	0	0	12,000	12,000
Budget variation	102640	Bringelly Community Centre Upgrade	Transfer funds from Bringelly Community Centre for new bin enclosure (301181)	12,000		0	0	0	12,000	12,000
Budget variation	102391	Chipping Norton Lakes Masterplan	Scope of the project increased funded from grant received from DPIE last financial year.	100,000		0	100,000	0	0	100,000
New Requests	101750	Design and Documentation Stage of Liverpool Civic Place	Budget available under 101751 Construction Liverpool Civic Place.	(2,561,680)					(2,561,680)	(2,561,680)
New Requests	101577	Council Website Modernisation	Project will not be completed this financial year.	(500,000)					(500,000)	(500,000)
New Requests	102423	Communication Boards	Stronger Communities Grants funding received last financial year. The project is expected to be completed by March 2021.	3,864		0	3,864	0	0	3,864
New Requests	102499	Maria Locke Memorial Restoration	Stronger Communities Grants received last financial year for Maria Locke memorial sign restoration. The project experienced delays due to RMS consent requirements. Awaiting confirmation on extension request to June 2021.	4,545		0	4,545	0	0	4,545
New Requests	102650	Bigge Street Speed Zone	A Transport NSW safety initiative to create a 30 kmph speed zone along Bigge Street between Elizabeth and Campbell Streets	48,300	48,300	0	0	0	0	48,300
New Requests	102631	Austral and Leppington North - Development of Streetscape	The new project involves design of supplementary streetscape water quality controls (i.e. raingardens) for the non-basin catchment to meet the water quality treatment targets in Austral and Leppington North. The project wasn't fully scoped during the	50,000		50,000	0	0	0	50,000
New Requests	102642	Retaining wall along Bryant Avenue, M.Granger Drainage Channel	Funds required to complete sandstone retaining wall along Bryant Avenue Middleton Grange drainage channel.	75,000		0	0	0	75,000	75,000
New Requests	102643	Railway Street Serviceway	Upgrades the Serviceway to create a safe and welcoming laneway for pedestrians. Budget for community engagement activities as an identified grant milestone activity	105,000	105,000	0	0	0	0	105,000
New Requests	102649	Heathcote Road, Walder Road, Bardia Pde Intersection	Grant funded upgrade works at Heathcote and Walder Roads.	1,347,922	1,347,922	0	0	0	0	1,347,922
New Requests	102463	Schoeffel Park (LRCI) – Park and Pump Track Construction	Request to provide funds to match allocated grant under INFRA 107948-20NSW-LRCDelivery of staged landscape and park upgrade works at Schoeffel Park.	1,430,716	1,430,716	0	0	0	0	1,430,716
Transfers	102484	Schoeffel Park Key Suburb Park Upgrade Stage 2	Grants have been made available for the works enabling use of council funds to bring forward high priority road and building repair works. Budget transferred to 102647.	0		0	0	0	(250,000)	(250,000)
Transfers	101813	Georges River Foot Bridge Voyager Point	Contribution from Canterbury Bankstown Council	0	(1,383,800)		2,048,800		(665,000)	0
Transfers	102093	Phillip Park -Redevelopment of Lurnea Community Hub	Liveability grant	0	1,289,890				(1,289,890)	0
Transfers	102613	FAST - Liverpool to Cowpasture Rd & Devonshire to WSA	Expected grants for FAST project	0	323,343				(323,343)	0
Transfers	102198	Trunk Drainage Basin B16 – Austral	Land acquisition unlikely to be completed this financial year. Budget transferred to 102516 Trunk Drainage Channel – DC47 - Austral.			(1,407,301)	0	0	0	(1,407,301)
Transfers	102198	Trunk Drainage Basin B16 – Austral	Land acquisition unlikely to be completed this financial year. Budget transferred to 102615 Trunk Drainage Channel-DC20-Austral.			(845,906)	0	0	0	(845,906)
Transfers	102484	Schoeffel Park Key Suburb Park Upgrade Stage 2	Grants have been made available for the works enabling use of council funds to bring forward high priority road and building repair works. Budget transferred to Budget transferred to 101446						(270,000)	(270,000)
Transfers	102198	Trunk Drainage Basin B16 – Austral	Land acquisition unlikely to be completed this financial year. Budget transferred to 102464 Trunk Drainage Channel – DC20A- Austral.			(243,855)	0	0	0	(243,855)
Transfers	101539	(OS1) Open Space	Land acquisition unlikely to be completed this financial year. Budget transferred to 101402 Cabramatta Creek Corridor P8.			(227,072)	0	0	0	(227,072)
Transfers	102180	Trunk Drainage Basin B13 – Austral	Land acquisition unlikely to be completed this financial year. Budget transferred to 101886 Trunk Drainage Basin B19 Austral.			(149,857)	0	0	0	(149,857)
Transfers	101786	33 Moore St Sprinkler and Hydrant works	Transferred to project 102242 - 33 Moore St Fire Services Upgrade			0	0	0	(140,000)	(140,000)

Capital Budget Adjustments For the period 1 July 2020 to 30 September 2020

Attachment 3

Summary	Project	Project Description	Comment	Requests	FUNDING					
					Grants & Contribution	S7.11	External Reserves	Internal Reserves	General Fund	Total Funding
Transfers	102484	Schoeffel Park Key Suburb Park Upgrade Stage 2	Grants have been made available for the works enabling use of council funds to bring forward high priority road and building repair works. Budget transferred to 102646.						(130,000)	(130,000)
Transfers	102484	Schoeffel Park Key Suburb Park Upgrade Stage 2	Grants have been made available for the works enabling use of council funds to bring forward high priority road and building repair works. Budget transferred to 102645						(110,000)	(110,000)
Transfers	101539	(OS1) Open Space	Land acquisition unlikely to be completed this financial year. Budget transferred to 102465 District Passive Open Space DP3 Austral.			(101,140)	0	0	0	(101,140)
Transfers	102484	Schoeffel Park Key Suburb Park Upgrade Stage 2	Grants have been made available for the works enabling use of council funds to bring forward high priority road and building repair works. Budget transferred to 102463			0	0	0	(100,000)	(100,000)
Transfers	100905	Water & Energy Conservation Delivery Program	Project being rescoped to allow roof repairs at Warwick Farm Childcare. Budget transferred to 102648.			0	0	0	(50,000)	(50,000)
Transfers	102399	Carnes Hill Community Centre Upgrades	Project being rescoped to allow roof repairs at Warwick Farm Childcare. Budget transferred to 102648.			0	0	0	(50,000)	(50,000)
Transfers	102484	Schoeffel Park Key Suburb Park Upgrade Stage 2	Grants have been made available for the works enabling use of council funds to bring forward high priority road and building repair works. Budget transferred to 101446.			0	0	0	(40,000)	(40,000)
Transfers	100394	Liverpool Central Library	Transfer from general furniture budget into specific shelving project to better reflect costs of major shelving & renovation project (102240)			0	0	0	(22,851)	(22,851)
Transfers	100101	Foreign language	Moving funds to respond to changing demand on different parts of Library collections based on a review of data on collection usage			0	0	0	(21,000)	(21,000)
Transfers	101219	Junior Audio Visual Resources	Moving funds to respond to changing demand on different parts of Library collections based on a review of data on collection usage			0	0	0	(17,000)	(17,000)
Transfers	100097	Audio-visual resources	Moving funds to respond to changing demand on different parts of Library collections based on a review of data on collection usage			0	0	0	(15,000)	(15,000)
Transfers	102198	Trunk Drainage Basin B16 – Austral	Land acquisition unlikely to be completed this financial year. Budget transferred to 102265 Trunk Drainage Channel DC38-Austral.			(12,211)	0	0	0	(12,211)
Transfers	100108	Special resources	Moving funds to respond to changing demand on different parts of Library collections based on a review of data on collection usage			0	0	0	(10,500)	(10,500)
Transfers	100096	Adult non-fiction	Moving funds to respond to changing demand on different parts of Library collections based on a review of data on collection usage			0	0	0	(6,500)	(6,500)
Transfers	100103	Large print books	Moving funds to respond to changing demand on different parts of Library collections based on a review of data on collection usage			0	0	0	(4,000)	(4,000)
Transfers	100098	Children's resources Fiction	Moving funds to respond to changing demand on different parts of Library collections based on a review of data on collection usage			0	0	0	(3,500)	(3,500)
Transfers	100111	Young adult resources	Moving funds to respond to changing demand on different parts of Library collections based on a review of data on collection usage			0	0	0	(1,500)	(1,500)
Transfers	100104	LIAC	Moving funds to respond to changing demand on different parts of Library collections based on a review of data on collection usage			0	0	0	(1,000)	(1,000)
Transfers	101440	HSC Collection	Moving funds to respond to changing demand on different parts of Library collections based on a review of data on collection usage from 200957			0	0	0	2,000	2,000
Transfers	101607	Children's Resources Non-Fiction	Moving funds to respond to changing demand on different parts of Library collections based on a review of data on collection usage			0	0	0	3,000	3,000
Transfers	100095	Adult fiction	Moving funds to respond to changing demand on different parts of Library collections based on a review of data on collection usage			0	0	0	4,000	4,000
Transfers	100105	Liverpool Heritage Library	Moving funds to respond to changing demand on different parts of Library collections based on a review of data on collection usage			0	0	0	5,000	5,000
Transfers	101613	School Collection	Moving funds to respond to changing demand on different parts of Library collections based on a review of data on collection usage			0	0	0	5,000	5,000
Transfers	102265	Trunk Drainage Channel DC38-Austral	Land acquisition is underway. Budget transferred from 102198 Trunk Drainage Basin B16 – Austral.			12,211	0	0	0	12,211
Transfers	102240	Library Shelving	Transfer from general furniture budget into specific shelving project to better reflect costs of major shelving & renovation project (100394)			0	0	0	22,851	22,851
Transfers	102487	Reads on the Run	Moving funds to respond to changing demand on different parts of Library collections based on a review of data on collection usage			0	0	0	25,000	25,000
Transfers	102456	Customer Collection Requests	Moving funds to respond to changing demand on different parts of Library collections based on a review of data on collection usage			0	0	0	36,000	36,000
Transfers	100042	Bus Shelter Installations	Bus shelter delivery program being expanded in response to demand at Sixteen Avenue and Lord Howe Drive. Budget transferred from 102484.			0	0	0	40,000	40,000
Transfers	102648	Warwick Farm Childcare Roof	Roof repairs required to address ongoing leaks. Budget transferred from 100905.			0	0	0	50,000	50,000
Transfers	102648	Warwick Farm Childcare Roof	Roof repairs required to address ongoing leaks. Budget transferred from 102398			0	0	0	50,000	50,000

Capital Budget Adjustments
For the period 1 July 2020 to 30 September 2020

Attachment 3

					FUNDING						
Summary	Project	Project Description	Comment	Requests	Grants & Contribution	S7.11	External Reserves	Internal Reserves	General Fund	Total Funding	
Transfers	102463	Schoeffel Park (LRCI) – Park and Pump Track Construction	Delivery of staged landscape and park upgrade works at Schoeffel Park. Budget transferred from 102484.			0	0	0	100,000	100,000	
Transfers	102465	District Passive Open Space –DP3 - Austral	Land acquisition has settled. Budget transferred from 101539 (OS1) Open Space.			101,140	0	0	0	101,140	
Transfers	102645	Casula Library Roof	Roof repairs required to address ongoing leaks. Budget transferred from 102484.			0	0	0	110,000	110,000	
Transfers	102646	CPAC Chimney Cables	Cable renewal and strengthening to provide required chimney support. Budget transferred from 102484.			0	0	0	130,000	130,000	
Transfers	102242	33 Moore St Fire Services Upgrade	Transferred from project 101786 - 33 Moore St Sprinkler and Hydrant works			0	0	0	140,000	140,000	
Transfers	101886	Trunk Drainage Basin B19 – Austral	Land acquisition is underway. Budget transferred from 102180 Trunk Drainage Basin B13 Austral.			149,857	0	0	0	149,857	
Transfers	101402	Cabramatta Creek Corridor – P8	Land acquisition has settled. Budget transferred from 101539 (OS1) Open Space.			227,072	0	0	0	227,072	
Transfers	102464	Trunk Drainage Channel – DC20A- Austral	Land acquisition has settled. Budget transferred from 102198 Trunk Drainage Basin B16 – Austral.			243,855	0	0	0	243,855	
Transfers	102647	Lt Cantello Reserve Amenity Building	Project scope being expanded to bring forward delivery of the amenity building. Budget transferred from 102484.			0	0	0	250,000	250,000	
Transfers	101446	Road Resurfacing Program Programmed Patching	Pavement repairs to address a rapidly deteriorating section of Badgery's Creek Road. Budget transferred from 102484.			0	0	0	270,000	270,000	
Transfers	102615	Trunk Drainage Channel-DC20-Austral	Land acquisition has settled. Budget transferred from 102198 Trunk Drainage Basin B16 – Austral.			845,906	0	0	0	845,906	
Transfers	102516	Trunk Drainage Channel – DC47 - Austral	Land acquisition has settled. Budget transferred from 102198 Trunk Drainage Basin B16 – Austral.			1,407,301	0	0	0	1,407,301	
Capital Expenditure before Loans & Disposal of Assets				E	158,667	3,161,371	50,000	2,157,209	0	(5,209,913)	158,667
											0
											0
											0
Total Book Value of Assets Disposed					0	0	0	0	0	0	0
											0
Total Loan Borrowings & Repayments					0	0	0	0	0	0	0
Total Capital Expenditure					158,667	3,161,371	50,000	2,157,209	0	(5,209,913)	158,667
Summary:											
Budget variation					155,000						
Deferred Projects					0						
New Grants /Contribution					0						
New Requests					3,667						
Project brought forward					0						
Transfers					0						
Works in kind					0						
Total Requests					158,667						

LIVERPOOL CITY COUNCIL GRANT / FUNDING APPLICATIONS
July 2020 - June 2021

Attachment 4

Group	Service Delivery Unit	Project	Funding Source	Funding Agency	Grant Sought (\$)	September Status
City Community and Culture	Casula Powerhouse Arts Centre	Great Southern Nights - Grant in partnership with Australian Recording Industry Association (ARIA)	State	Destination NSW	\$2,500	Successful
City Community and Culture	Casula Powerhouse Arts Centre	Live Music Australia	Federal	The Department of Infrastructure, Transport, Regional Development and Communications (DITRDC)	\$90,747	Pending
City Community and Culture	Community and Development Planning	Building a Cohesive Community Focus and Resilience in Young People	State	Multicultural NSW	\$162,000	Pending
City Community and Culture	Community and Development Planning	Carnes Hill Recreation Precinct Stage 2- feasibility study and detailed design	State	Department of Planning, Infrastructure and Environment	\$250,000	Pending
City Economy and Growth	City Design and Public Domain	Greening Our City Grant Program	State	Department of Planning, Infrastructure and Environment	\$650,000	Pending
City Economy and Growth	City Design and Public Domain	Metropolitan Greenspace Program	State	Department of Planning, Infrastructure and Environment	\$220,000	Pending
City Economy and Growth	City Economy	NSW Small Business Month	State	NSW Treasury	\$2,000	Successful
City Infrastructure and Environment	Infrastructure Delivery	Cycleway - Hume Highway, Liverpool - M5 Bridge to Reilly	State	Transport for NSW	\$380,000	Successful
City Infrastructure and Environment	Infrastructure Delivery	Cycleway - Newbridge Rd, Moorebank - Holly to Epsom	State	Transport for NSW	\$440,000	Successful
City Infrastructure and Environment	Infrastructure Delivery	Shared User Path - Governor Macquarie Drive, Chipping Norton	State	Transport for NSW	\$380,000	Successful
City Infrastructure and Environment	Infrastructure Delivery	Cycleway - Traffic Signal (Bicycle Lantern), Newbridge Road	State	Transport for NSW	\$250,000	Successful
City Infrastructure and Environment	Infrastructure Delivery	Cycleway - Traffic Signal (Bicycle Lantern), Hume Highway	State	Transport for NSW	\$250,000	Successful
City Infrastructure and Environment	Infrastructure Delivery	Pavement Rehabilitation Banks Road - Miller - Hoxton Park to Cabramatta (R2R)	Federal	The Department of Infrastructure, Transport, Regional Development and Communications (DITRDC)	\$613,000	Successful

Attachment 4

LIVERPOOL CITY COUNCIL GRANT / FUNDING APPLICATIONS
July 2020 - June 2021

Group	Service Delivery Unit	Project	Funding Source	Funding Agency	Grant Sought (\$)	September Status
City Infrastructure and Environment	Infrastructure Delivery	Pavement Rehabilitation - Riverside Road, Chipping Norton - Alfred to Childs (R2R)	Federal	The Department of Infrastructure, Transport, Regional Development and Communications (DITRDC)	\$776,000	Successful
City Infrastructure and Environment	Infrastructure Delivery	Pavement Rehabilitation Oak Street, Prestons - Grevillea to Cedar (R2R)	Federal	The Department of Infrastructure, Transport, Regional Development and Communications (DITRDC)	\$41,716	Successful
City Infrastructure and Environment	Infrastructure Delivery	Pavement Rehabilitation - Nuwarra Road, Moorebank - Maddecks to Kalima	State	Transport for NSW	\$200,000	Successful
City Infrastructure and Environment	Infrastructure Delivery	Pavement Rehabilitation Nuwarra Road, Moorebank - Heathcote to Rae	State	Transport for NSW	\$428,000	Successful
City Infrastructure and Environment	Infrastructure Delivery	Raised threshold & Median (Blackspot Program) - Feodore Dr, Cecil Hills	State	Safer Road, Transport for NSW	105,000	Successful
City Infrastructure and Environment	Infrastructure Delivery	Raised threshold (Blackspot Program) - Reilly St, Lurnea	Federal	Administered by Transport for NSW	143,000	Successful
City Infrastructure and Environment	Infrastructure Delivery	Raised threshold (Blackspot Program) - Wonga Rd and Hill Rd, Lurnea	Federal	Administered by Transport for NSW	60,000	Successful
City Infrastructure and Environment	Infrastructure Delivery	Raised threshold (Blackspot Program) - Reilly St and Gill Ave, Liverpool	Federal	Administered by Transport for NSW	100,000	Successful
City Infrastructure and Environment	Infrastructure Delivery	Bigge Street - 30km zone conversion	State	Transport for NSW	\$48,000	Successful
City Infrastructure and Environment	Infrastructure Delivery	Intersection Design - Hume Highway/Governor Macquarie Drive (WSIP)	Federal	The Department of Infrastructure, Transport, Regional Development and Communications (DITRDC)	\$530,000	Successful
City Infrastructure and Environment	Infrastructure Delivery	Intersection Construction - Hume Highway/Governor Macquarie Drive Intersection - under the Western Sydney Infrastructure Plan	Federal	The Department of Infrastructure, Transport, Regional Development and Communications (DITRDC)	\$5,169,368	Successful

LIVERPOOL CITY COUNCIL GRANT / FUNDING APPLICATIONS
July 2020 - June 2021

Attachment 4

Group	Service Delivery Unit	Project	Funding Source	Funding Agency	Grant Sought (\$)	September Status
City Infrastructure and Environment	Infrastructure Delivery	Road Design - Governor Macquarie Drive - Alfred Road to Newbridge Road - under the Western Sydney Infrastructure Plan	Federal	The Department of Infrastructure, Transport, Regional Development and Communications (DITRDC)	\$200,000	Successful
City Infrastructure and Environment	Infrastructure Delivery	Road Construction - Governor Macquarie Drive - Alfred Road to Newbridge - under the Western Sydney Infrastructure Plan	Federal	The Department of Infrastructure, Transport, Regional Development and Communications (DITRDC)	\$954,484	Successful
City Infrastructure and Environment	Infrastructure Delivery	Road Design - Heathcote Road/Walder Road/Bardia Parade - under the Western Sydney Infrastructure Plan	Federal	The Department of Infrastructure, Transport, Regional Development and Communications (DITRDC)	\$150,000	Successful
City Infrastructure and Environment	Infrastructure Delivery	Road Construction - Heathcote Road/Walder Road/Bardia Parade - under the Western Sydney Infrastructure Plan	Federal	The Department of Infrastructure, Transport, Regional Development and Communications (DITRDC)	\$1,347,922	Successful
City Infrastructure and Environment	Infrastructure Delivery	Casula Commuter Carpark in Casula	State	Transport for NSW	\$2,390,000	Successful
City Infrastructure and Environment	Infrastructure Delivery	Construction of Phillimona Gardens - Bigge Street Liverpool - under the Public Space Legacy Program	State	Department of Planning, Infrastructure and Environment	\$650,000	Successful
City Infrastructure and Environment	Infrastructure Delivery	Construction of Wyde Park BMX Track, Cecil Hills - Western Sydney Parklands - under the Public Space Legacy Program	State	Department of Planning, Infrastructure and Environment	\$1,200,000	Successful
City Infrastructure and Environment	Infrastructure Delivery	Macquarie Streetscape Improvements - under the Public Space Legacy Program	State	Department of Planning, Infrastructure and Environment	\$2,900,000	Successful
City Infrastructure and Environment	Infrastructure Delivery	Railway Serviceway Tactical Urbanism Project - under Places to Love Program	State	Department of Planning, Infrastructure and Environment	\$105,000	Successful
City Infrastructure and Environment	Infrastructure Delivery	Construction of Schofield Park (Stages 2 and 3) - under the Local Roads and Community Infrastructure Program	State	The Department of Infrastructure, Transport, Regional Development and Communications (DITRDC)	\$1,430,716	Successful

LIVERPOOL CITY COUNCIL GRANT / FUNDING APPLICATIONS
July 2020 - June 2021

Attachment 4

Group	Service Delivery Unit	Project	Funding Source	Funding Agency	Grant Sought (\$)	September Status
City Infrastructure and Environment	Infrastructure Delivery	Construction of Croatia Avenue Park, Edmondson Park - under the Stronger Communities Grant Program	Federal	The Department of Infrastructure, Transport, Regional Development and Communications (DITRDC)	\$20,000	Successful
City Infrastructure and Environment	Infrastructure Delivery	5 million trees grant - Casula Parklands, Casula - under the Greener City Program	State	Department of Planning, Infrastructure and Environment	\$128,448	Successful
City Infrastructure and Environment	Infrastructure Delivery	5 million trees grant - Apex Park, Liverpool and Schoeffel Park, Hornsby Park	State	Department of Planning, Infrastructure and Environment	\$120,000	Successful
City Infrastructure and Environment	Strategic Projects	Construction of Cirillo Reserve Sporting Facility, Middleton Grange	Federal	Department of Infrastructure, Transport, Regional Development and Communications (DITRDC)	\$1,000,000	Successful
City Infrastructure and Environment	Strategic Projects	Construction of Cirillo Reserve Sporting Facility, Middleton Grange	State	Football NSW	\$20,000	Successful
City Infrastructure and Environment	Strategic Projects	Construction of Lumea Community Hub at Phillips Park - City Deal Liveability Program	State	NSW of Premier and Cabinet	\$12,960,000	Successful
City Infrastructure and Environment	Strategic Projects	Light Horse Park Embellishments - City Deal Liveability Program	State	NSW of Premier and Cabinet	\$2,040,000	Successful
City Infrastructure and Environment	Strategic Projects	Construction of Lighthouse Park Jetty	State	NSW Boating	\$163,870	Successful
City Infrastructure and Environment	Strategic Projects	Construction of Edmondson Ave Stage 1 and Stage 2 - Special Infrastructure Contributions	State	Department of Planning, Infrastructure and Environment	\$1,665,000	Successful
City Infrastructure and Environment	Strategic Projects	Concept and Detailed Design - Fifteenth Avenue Corridor (FAST) - Special Infrastructure Contributions	State	Department of Planning, Infrastructure and Environment	\$2,692,000	Successful
					\$43,428,771	

LIVERPOOL CITY COUNCIL GRANTS RECEIVED
July 2020 - June 2021

Group	Service Delivery Unit	Project	Programme	Funding Source	Funding Agency	Received as at 30/09/2020 (\$)	Comments
City Community and Culture	Children's Services	Inclusion Support - Cecil Hills CCC		Federal	Department of Education, Employment and Workplace Relations	\$5,290	
City Community and Culture	Children's Services	Inclusion Support - Hinchinbrook CCC		Federal	Department of Education, Employment and Workplace Relations	\$10,902	
City Community and Culture	Children's Services	Inclusion Support - Holsworthy CCC		Federal	Department of Education, Employment and Workplace Relations	\$1,840	
City Community and Culture	Children's Services	Inclusion Support - Preston CCC		Federal	Department of Education, Employment and Workplace Relations	\$3,059	
City Community and Culture	Children's Services	Inclusion Support - Warwick Farm CCC		Federal	Department of Education, Employment and Workplace Relations	\$7,015	
City Community and Culture	Children's Services	Inclusion Support - Wattle Grove CCC		Federal	Department of Education, Employment and Workplace Relations	\$3,128	
City Community and Culture	Children's Services	Children's Services Program (CSP) - Cecil Hills Children's Centre	Childcare Benefit	Federal	Department of Education, Employment and Workplace Relations	\$209,319	
City Community and Culture	Children's Services	Family and Children's Services Planning - salary subsidy		State	NSW Department of Education and Training	\$15,342	
City Community and Culture	Children's Services	Children's Services Program (CSP) - Hinchinbrook Multipurpose Children's Centre	Childcare Benefit	Federal	Department of Education, Employment and Workplace Relations	\$293,544	
City Community and Culture	Children's Services	Children's Services Program (CSP) - Holsworthy Children's Centre	Childcare Benefit	Federal	Department of Education, Employment and Workplace Relations	\$204,989	
City Community and Culture	Children's Services	Children's Services Program (CSP) - Prestons Children's Centre	Childcare Benefit	Federal	Department of Education, Employment and Workplace Relations	\$210,941	
City Community and Culture	Children's Services	Children's Services Program (CSP) - Warwick Farm Children's Centre	Childcare Benefit	Federal	Department of Education, Employment and Workplace Relations	\$212,564	
City Community and Culture	Children's Services	Children's Services Program (CSP) - Wattle Grove Children's Centre	Childcare Benefit	Federal	Department of Education, Employment and Workplace Relations	\$271,405	
City Community and Culture	Children's Services	Children's Services Program (CSP) - Casula Preschool	Early Childhood Educational and Care Grants Program	State	NSW Department of Education and Training	\$112,101	
City Community and Culture	Community and Development Planning	2168 Strong Children and Families	Program funding	Other	Mission Australia	\$10,113	
City Community and Culture	Community and Development Planning	Community Development & Planning Admin	Program funding	State	NSW Department of Family and Community Services	\$10,540	
City Community and Culture	Libraries and Museum	City Library		Other	University of Wollongong	\$27,050	Autumn semester 2020 provision of library services to students.
City Community and Culture	Recreation and Community Outcomes	McGirr Park - Michael Wenden Aquatic And Recreation Centre		Federal	Department of Infrastructure and Regional Development	\$18,182	Grant towards provision of a family focused aquatic program.
City Corporate	Financial Services	Accounting Administration	Local Government Infrastructure Scheme Interest subsidy	Federal	Department of Premier and Cabinet, Division of Local Government	\$118,357	
City Corporate	Financial Services	Financial Assistance Grants	General purpose (80%)	Federal	Department of Premier and Cabinet, Division of Local Government	\$777,716	
City Corporate	Financial Services	Financial Assistance Grants	Road component (20%)	Federal	Department of Premier and Cabinet, Division of Local Government	\$292,308	
City Economy & Growth	City Design and Public Domain	Liverpool Pioneers Memorial Park War Graves Archaeological		Federal	Department of Veterans Affairs	\$30,125	Grant through the Office of Australian War Graves to fund the landscape design of the memorial garden at Liverpool Pioneers Memorial Park.
City Economy and Growth	City Economy	Business Events		State	NSW Treasury	\$2,000	NSW Small Business Grant 2020.

Attachment 5

Grants and Contributions 30 September 2020	\$8,995,380
Less:	
Adjustment outstanding grants invoices and reversals	<u>\$240,975</u>
Actual grants received	\$8,755,005

Attachment 6

Liverpool City Council
Quarter 1 Review 2020/21
For the period 1 July 2020 to 30 June 2021
Forecast Cash and Investments

	1 July 2020 Opening Balance	Original Budget	Carryover	Budgeted Movements Resolution	Annual Revised Budget	Q1 Review Recommend Changes	30 June 2021 Projected Closing Balance
Externally Restricted							
S7.11 Contributions	195,726,625	5,503,183	(2,695,700)	0	2,807,483	(50,000)	198,484,108
City Development Fund	1,755,119	(546,435)	0	0	(546,435)	0	1,208,684
Domestic Waste Reserve	17,375,486	1,643,504	(1,172,775)	0	470,729	0	17,846,215
Environment Levy	5,771,415	13,918	(126,000)	0	(112,082)	(39,560)	5,619,773
Stormwater Reserve	357,740	(70,095)	(72,050)	0	(142,145)	(160,000)	55,595
Edmondson Park Reserve	2,725,665	54,556	0	0	54,556	0	2,780,221
Contribution Reserve	6,465,830	0	0	0	0	(2,148,550)	4,317,280
Grants Reserve	14,150,323	(1,500,000)	(1,409,962)	0	(2,909,962)	(8,659)	11,231,702
Better Waste & Recycling Reserve	479,473	8,416	0	0	8,416	0	487,889
Grants Reserve - Operating	2,923,470	(13,580)	0	0	(13,580)	(49,774)	2,860,116
Collingwood House Restoration Works Reserves	3,699	0	0	0	0	0	3,699
Total Externally Restricted	247,734,845	5,093,467	(5,476,487)	0	(383,020)	(2,456,543)	244,895,282
Internally Restricted							
Employee Leave Entitlement Reserve	4,027,400	0	0	0	0	0	4,027,400
Insurance Reserve	1,796,043	0	0	0	0	0	1,796,043
Parking Strategy Reserve	1,500,000	(1,500,000)	0	0	(1,500,000)	0	0
Moorebank Voluntary Acquisition Reserve	83,142	0	0	0	0	0	83,142
General Property Reserve	836,670	(364,844)	(418,310)	0	(783,154)	0	53,516
Loan Reserve	0	1,700,000	0	0	1,700,000	0	1,700,000
Staff Accommodation / Relocation Savings	0	0	0	0	0	0	0
Caimes Hill Stage 2 Precinct Development Reserve	4,888,995	(250,000)	0	0	(250,000)	0	4,638,995
Total Internally Restricted	13,132,249	(414,844)	(418,310)	0	(833,154)	0	12,299,095
Total Restricted	260,867,094	4,678,623	(5,894,797)	0	(1,216,174)	(2,456,543)	257,194,377
Externally Restricted - Deferred Grants	3,597,398	0	0	0	0	0	300,000
Unrestricted Cash	36,165,656	(16,673,004)	(17,543,078)	(230,000)	(34,446,082)	4,429,913	6,149,487
Total Cash and Investments	300,630,148						263,643,864

Attachment 7

Key Performance Indicators Budget Review Statement

Council is committed to maintaining critical financial performance indicators within acceptable benchmarks.

Current and targeted benchmarks are:

	Performance Indicator	2019/20 Actual	2020/21 Original Budget	2020/21 Budget Review Sept	Benchmark	Description
1	Operating Performance Ratio Benchmark: Greater than or equal to 0% - average over 3 years	3.1%	0.4%	0.4%	≥0%	The Operating Performance Ratio measures Council's achievement of containing operating expenditure within operating revenue.
2	Own Source Operating Ratio Benchmark: Greater than 60% - average over 3 years	63.0%	60.8%	60.6%	>60%	This ratio measures fiscal flexibility. It is the degree of reliance on external funding sources such as operating grants and contributions.
3	Building and Infrastructure Renewals Ratio Benchmark: Greater than 100% - average over 3 years	95.6%	90.1%	90.1%	>100%	This indicator is used to assess the rate at which these assets are being renewed relative to the rate at which they are depreciating.

	Performance Indicator	2019/20 Actual	2020/21 Original Budget	2020/21 Budget Review Sept	Benchmark	Description
4	Infrastructure Backlog Ratio Benchmark: Less than 2%	2.6%	0.9%	0.9%	<2%	This ratio shows what proportion the backlog is against the total value of a Council's infrastructure.
5	Asset Maintenance Ratio Benchmark: Greater than 100% - average over 3 years	101%	106%	106%	>100%	This ratio compares actual against required annual asset maintenance. A ratio above 1.0 indicates Council is investing enough funds to stop the Infrastructure backlog growing.
6	Debt Service Ratio Benchmark: Greater than 0% and less than or equal to 20% - average over 3 years	4.3%	4.3%	4.3%	>0% & ≤20%	This ratio measures the availability of operating cash to service debt including interest, principal and lease payments.
7	Real Operating Expenditure Benchmark: A decrease in Real Operating Expenditure per capita over time	655.00	639.00	640.00	Decrease per capita over time	This indicator measures productivity changes over time based on the movement in real per capita expenditure.

Attachment 8

Liverpool City Council

Quarterly Budget Review Statement
for the period 01/07/20 to 30/09/20

Consultancy & Legal Expenses Budget Review Statement

Consultancy & Legal Expenses Overview

Expense	YTD Expenditure (Actual Dollars)	Budgeted (Y/N)
Consultancies	1,308,312	Y
Legal Fees	116,766	Y

Definition of a consultant:

A consultant is a person or organisation engaged under contract on a temporary basis to provide recommendations or high level specialist or professional advice to assist decision making by management. Generally it is the advisory nature of the work that differentiates a consultant from other contractors.

Comments

Expenditure included in the above YTD actual but not budgeted includes:

Details

Comprehensive Review of Liverpool LEP	25,546
Waste Remediation	39,824
Asbestos Registers and Management Plan	35,882
68 Speed St, Liverpool – Gasworks	24,930
Western Sydney Planning Partnership	808,636
Review of Dam Safety Emergency Plan	28,120
Warwick Farm Precinct Structure Plan	79,254
Title searches of abandoned and derelict vehicles	625
Total	1,042,817

Attachment 9

Liverpool City Council

Contracts Budget Review Statement
For the period 01/07/20 to 30/09/20

Contracts Listing - contracts entered into during the quarter

Contractor Awarded To	Contract detail & purpose Summary	Contract Value	Start Date Awarded Date	Duration of Contract Duration	Budgeted (Y/N)	Notes Comments
Kellogg Brown & Root Pty Ltd	PQ2976 Review of Cabramatta Creek Flood Study	\$122,265.00	01/07/2020	14 months	Y	
Salem Power Engineering Services P/L	PQ2986 Installation of Public Lighting Works at College & Moore St	\$68,700.00	03/07/2020	12 months	Y	
Kellogg Brown & Root Pty Ltd	WT2892 Concept and Detailed Design of Pedestrian Overpass Bridge and Boardwalk - Section 3	\$986,821.00	18/07/2020	13 months	Y	
HPAC Pty Ltd	WT2892 Phillip Park Redevelopment	\$13,634,393.00	07/07/2020	52 weeks	Y	
Gibert & Roach Pty Ltd	PQ2896 Supply and Delivery of 4 Sign Maintenance Truck with Body	\$133,708.10	05/08/2020	1 month	Y	
Daimler Trucks, Sydney	PQ2914 Supply & Deliver 2 Community Buses	\$385,474.48	13/07/2020	1 month	Y	
Adams Hino Pty Ltd	PQ2919 Supply and Deliver One Heavy Patch Maintenance Truck & Body	\$208,011.00	07/09/2020	1 month	Y	
ECS Services	ST2947 Liverpool City Council Surveillance Program	\$548,826.00	21/08/2020	3 years	Y	
Bingo Waste Services Pty Ltd	ST2892 Recreational and Processing of Bulky Waste	\$5,200,000	09/07/2020	4 years	Y	Schedule of rates - Price from RIT
Vasy Paper Pty Ltd T/A IST Recycling	ST2893 Recyclable Material Acceptance and Processing Services	\$3,000,000	01/07/2020	4 years	Y	Schedule of rates - Price from RIT
Platinum Electricians	WT2892 Main Switchboard and Distribution Boards Upgrade	\$148,901.72	24/07/2020	16 weeks	Y	
Raid Group Pty Ltd	WT2893 Heritage Conservation Program Collingwood	\$681,113.52	24/07/2020	12 weeks	Y	
Gibert & Roach Pty Ltd	VP2897 Supply and Deliver Two (2) 6 x 4 Tipper and Crane	\$384,894.00	19/07/2020	6 months	Y	
Austral Archaeology	PQ2993 Liverpool Pioneer's Memorial Park Archaeological Services	\$63,840.50	10/07/2020	12 months	Y	
Citadel Technology Solutions	ST2979 365 Scott Street Level 6 Video Conferencing	\$179,890.23	28/09/2020	12 months	Y	
Datcom Systems (NSW) Pty Ltd	VP2881 Microsoft Licensing	\$1,900,000	27/08/2020	3 years	Y	Schedule of rates - Price from RIT

1. Contracts listed are those entered into during the quarter being reported.

2. Contracts for employment are not required to be included.

Attachment 10

Liverpool City Council
 Quarter 1 Review 2020/21
 For the period 1 July 2020 to 30 June 2021
 Detail Reserve Movement

	2020-21 Forecast	2020-21 Original Budget	2020-21 Revised Budget	2020-21 Current Review	2020-21 Proposed Budget
City Development Fund					
Opening Balance					
<i>Operating</i>					
Revenue					
City Development Fund Receipts/Interest	1,755,119	1,755,119	1,755,119	0	1,755,119
Expenditure					
Facade Upgrade	1,590,795	1,590,795	1,590,795	-	1,590,795
CBD Wi-Fi Data Fees	1,590,795	1,590,795	1,590,795	-	1,590,795
CBD CCTV Operation & Maintenance	2,137,230	2,137,230	2,137,230	0	2,137,230
City Activation	80,000	80,000	80,000	-	80,000
Urban Screen Content Management	20,000	20,000	20,000	-	20,000
Eat Your Heart Out	150,000	150,000	150,000	-	150,000
Loan Repayment Funding	100,000	100,000	100,000	-	100,000
CDF Fund Admin	137,500	137,500	137,500	-	137,500
	166,620	166,620	166,620	-	166,620
	1,035,110	1,035,110	1,035,110	-	1,035,110
	448,000	448,000	448,000	-	448,000
Projected Closing Balance	1,208,684	1,208,684	1,208,684	0	1,208,684

Attachment 10

Liverpool City Council
 Quarter 1 Review 2020/21
 For the period 1 July 2020 to 30 June 2021
 Detail Reserve Movement

	2019-20 Forecast	2019-20 Original Budget	2019-20 Revised Budget	2019-20 Current Review	2019-20 Proposed Budget
Environment Levy					
Opening Balance					
<i>Operating</i>					
Revenue					
Environment Levy Receipts/Interest	1,932,171	1,932,171	1,932,171	0	1,932,171
Expenditure					
Bush Regeneration	976,253	976,253	976,253	39,560	1,015,813
Natural Environment Implementation	436,836	436,836	436,836	-	436,836
Floodplain & Water Management	441,274	441,274	441,274	39,560	480,834
Environment Restoration Plan Delivery	84,156	84,156	84,156	-	84,156
	13,987	13,987	13,987	-	13,987
Capital Expenditure					
Bush Regeneration Program	942,000	942,000	1,068,000	0	1,068,000
Plant for New Bush Regeneration Team	792,000	792,000	792,000	-	792,000
Environment Education Centre - Design	-	-	126,000	-	126,000
	150,000	150,000	150,000	-	150,000
Projected Closing Balance	5,785,333	5,785,333	5,659,333	(39,560)	5,619,773

CORP 05

Proposed Funding - Edmondson Park Basin 14

Strategic Direction	Generating Opportunity Meet the challenges of Liverpool's growing population
Key Policy	Long-Term Financial Plan
File Ref	299079.2020
Report By	Vishwa Nadan - Chief Financial Officer
Approved By	George Hampouris - Acting Director City Corporate

EXECUTIVE SUMMARY

The purpose of this report is to seek Council's in principle approval to borrow funds and accelerate the delivery of a specific s7.11 infrastructure project that has a cost in excess of that identified in the Liverpool Contributions Plan 2008 – Edmondson Park. The proposal is to repay principal loan and interest by using a portion of interest earned on s7.11 contribution funds held.

The proposal will enable the delivery of local infrastructure projects without the need to borrow funds from other contributions plans, reduce the need to source funding through general revenue or special rate variation, and provide funds in the most timely manner, which will accelerate the delivery of local infrastructure envisioned in relevant Contributions Plans.

It is proposed that this approach be used initially for the Basin 14 Edmondson Park project and subsequently for other key s7.11 infrastructure projects.

RECOMMENDATION

That Council:

1. Approves in principle to borrow funds to accelerate the delivery of s7.11 infrastructure;
2. Delegates authority to the A/CEO to make an application to NSW TCorp to borrow \$4.7m as a contribution to the Basin 14 Edmondson Park Project;
3. Notes that the loan principal and interest repayments will be made from interest earnings on funds held in s7.11 reserve;

4. Delegates authority to the A/CEO and Council's nominated Power of Attorney holder to execute any required documentation to give effect to this resolution; and
5. Delegates authority to the A/CEO to apply for interest subsidy in the next round of NSW Government's Low Cost Loan Initiative.

REPORT

This report seeks Council's in principle approval to borrow funds from NSW TCorp to fund the shortfall in s7.11 contributions for Basin 14 in Edmondson Park.

Project Description

The proposed flood detention basin (Basin 14) in Edmondson Park release area provides a 48ML flood storage capacity to facilitate land filling and occupation of lands that would otherwise remain flood prone and unable to be developed. The project has provision for water quality improvement, pedestrian walkways and wetland with viewing platform. The overall project also includes a provision for children's play area at the southern side of the basin. The cost breakdown and funding sources are tabulated as follows:

Land acquisition (Bain & Children's play area)	\$18.8m
Basin construction	\$12.7m
Children's play area construction	\$1.0m
Total	\$31.5m
<i>Funded by:</i>	
S7.11 Contributions Reserve	\$16.0m
Housing Acceleration Fund (HAF) Grant	\$10.8m
Total	\$26.8m
Shortfall	\$4.7m

S7.11 Background

Council collects financial contributions from developers to fund local infrastructure identified in response to growth and increased demand generated by new development. These contributions are determined and provided in accordance with the relevant Contribution Plan applicable to the development.

A shortfall in funds to deliver local infrastructure is an industry wide issue. Two key reasons for the shortfall are the cap on contributions councils can collect imposed by the NSW Government and the significant increase in land prices (much more than quarterly indexation applied). Councils are consistently on a lookout for State/ Federal grants to fund any shortfalls.

Proposal

Council, like many other Councils in NSW, is holding large sum of contributions collected over many years. The investment earnings are allocated to various plans, however, is not significant enough to decrease the gap in funding shortfall. Council staff have a number of different options to fast track the delivery of \$7.11 infrastructure. This initiative will accelerate delivery of critical infrastructure especially those that can be co-funded by grants. Basin 14 in Edmondson Park is considered an ideal project that can be used to pilot this initiative. This initiative will not resolve the funding shortfall but will assist Council to deliver at least a few priority projects.

Benefits of this approach

This proposal will enable delivery of local infrastructure projects without needing to borrow funds from other contributions plans, therefore removing the issue of an inability to recoup funds. This approach will also reduce the need to find additional funding through general revenue or special rate variation. Finally, this is an approach that will provide the funds required in the timeliest manner, enabling work to continue unabated and provide the local infrastructure envisioned in the relevant Contributions Plan.

Legal advice

Given the increased focus on the way in which councils use externally restricted funds, especially after a recent report by NSW Audit Office, it was considered appropriate to obtain legal advice as to the efficacy of the approach.

Council received legal advice from Bartier Perry Lawyers on 28 August 2020. It is their opinion that:

“there is no legal impediment to Council using the developer contributions (including interest accrued by Council in respect of those contributions) towards payment of a loan, but only on the basis that the loan is taken out for the purpose of providing the public amenities or public service for which the contribution was made.”

In addition to this, they also identified several alternate options to funding, including pooling of contributions funds and using general revenue to address the funding gap. These are initiatives that Council has explored and dismissed previously as they do not appropriately minimise direct funding for infrastructure that is to be delivered under a Contributions Plan.

Based on the legal advice, there is no impediment towards payment of a loan using interest earned from developer contributions accounts, but only on the basis that the loan is taken out for the purpose of providing the relevant public amenity for which the contribution was made and not for an unrelated purpose for which the contribution was intended. The initiative proposed in this report is consistent with this advice.

Financial Analysis

At 30 June 2020, Council held \$169m in developer contributions.

Based on current projected collections and expenditure on planned infrastructure, Council will still hold funds in excess of \$85m after 10 years from now.

Council anticipates receiving annually on average \$1.5m in interest on the money held as a restricted asset in our contribution account. Given current market conditions, the interest earning has dropped significantly (last 5-year average was approximately \$3m in interest).

Based on current cost estimates, Council will need to borrow \$4.7m for Edmondson Park – Basin 14 which will incur \$521,000 per year in repayments over a 10 - year term for full repayment.

This project will ultimately optimise stormwater management within Edmondson Park and will support the release of land in a high-priority development area, supporting increased and accelerated housing supply. The outcomes would qualify Council for NSW Government's Low Cost Loan Initiative (LCLI) and Council can seek 50% interest subsidy if the program continues in 2021.

CONSIDERATIONS

Economic	The proposal will accelerate delivery of critical infrastructure identified in s7.11 contribution plans. The principal and interest repayments will be made from interest earnings on s7.11 contribution funds held by Council.
Environment	There are no environmental and sustainability considerations.
Social	Basin 14 includes the provision of a park and open space which will deliver social benefits to the local community.

Civic Leadership	There are no Civic Leadership and Governance considerations.
Legislative	There are no legislative considerations relating to this report.
Risk	The earnings on investment margin are very tight in the current market. There is a risk of Council being unable to earn sufficient interest to cover principal and interest payments.

ATTACHMENTS

Nil

CORP 06**Mayoral Direction pursuant to Section 226(d) of
the Local Government Act 1993**

Strategic Direction	Leading through Collaboration Strive for best practice in all Council processes
File Ref	300677.2020
Report By	George Georgakis - Manager Council and Executive Services
Approved By	George Hampouris - Acting Director City Corporate

EXECUTIVE SUMMARY

To report to Council on one instance where the Mayor pursuant to Section 226(d) of the *Local Government Act 1993* exercised in cases of necessity, the policy-making functions of the governing body of the Council between meetings of the Council.

RECOMMENDATION

That Council note and endorse the Mayoral Direction dated 5 November 2020 attached to the report.

REPORT

Section 226 of the *Local Government Act 1993* outlines the role of the Mayor and Section 226(d) states that the role includes the following:

“To exercise, in cases of necessity, the policy-making functions of the governing body of the Council between meetings of the Council”.

On 5 November 2020, the Mayor made a determination/direction pursuant to the policy-making responsibilities under s.226(d) of the Act.

The Mayoral Direction relates to directing the Acting CEO to amend the wording of two of the motions (on the issues of *“Fast track major rail projects”* and *“Tolls in NSW”*) to be submitted to the NSW Local Government Conference to be held on Monday 23 November 2020. The reason for this is because the Acting CEO received correspondence from LGNSW advising that to be accepted for debate at the conference, motions need to be sufficiently broad enough to apply to local government as a sector and can’t favour individual councils or projects. The

email to the Acting CEO which outlines the wording adopted by Council and the amended new wording which was approved by the Mayor is attached to the Mayoral Direction.

The determination/direction was necessary and could not be delayed until the next Ordinary Meeting of Council for the following reason:

The NSW Local Government Conference is being held on 23 November 2020 which is prior to the November Council meeting.

The Mayoral Direction is attached to the report. Also attached is the email received by the Acting CEO from LGNSW in relation to this matter.

CONSIDERATIONS

Economic	There are no economic and financial considerations.
Environment	Raise community awareness and support action in relation to environmental issues. Support the delivery of a range of transport options.
Social	There are no social and cultural considerations.
Civic Leadership	Act as an environmental leader in the community. Provide information about Council's services, roles and decision making processes. Operate a well-developed governance system that demonstrates accountability, transparency and ethical conduct. Actively advocate for federal and state government support, funding and services.
Legislative	Section 226(d) of the Local Government Act 1993.
Risk	The risk is deemed to be low and is considered within Council's risk appetite.

ATTACHMENTS

1. Mayoral Direction dated 5 November 2020
2. Email from LGNSW to the Acting CEO



MAYORAL DIRECTION

Pursuant to s.226(d) of the *Local Government Act 1993*

(TRIM 300914.2020)

On 5 November 2020, I, Wendy Waller, being the elected Mayor of Liverpool City Council, make the following determination/direction pursuant to my policy-making responsibilities under Section 226(d) of the *Local Government Act 1993*:

1. Direct the Acting CEO to amend the wording of two of the motions (on the issues of "*Fast track major rail projects*" and "*Tolls in NSW*") to be submitted to the NSW Local Government Conference to be held on Monday 23 November 2020. The reason for this is because the Acting CEO received correspondence from LGNSW advising that to be accepted for debate at the conference, motions need to be sufficiently broad enough to apply to local government as a sector and can't favour individual councils or projects. The email to the Acting CEO which outlines the wording adopted by Council and the amended new wording is attached to this Mayoral Direction.

This determination/direction is necessary and cannot be delayed until the next Ordinary Meeting of Council for the following reason:

The NSW Local Government Conference is being held on 23 November 2020 which is prior to the November Council meeting.

The A/Chief Executive Officer will report this determination/direction to the next Ordinary Meeting of Council, scheduled for 25 November 2020.

Date of determination/direction:

A stylized signature of Wendy Waller in blue ink.

Wendy Waller
Mayor
Liverpool City Council

A stylized signature of Eddie Jackson in blue ink.

Eddie Jackson
A/Chief Executive Officer
Liverpool City Council

From: Kelly Kwan <Kelly.Kwan@lgnsw.org.au>
Sent: Thursday, 5 November 2020 11:14 AM
To: Dr Eddie Jackson <JacksonE@liverpool.nsw.gov.au>
Cc: George Georgakis <GeorgakisG@liverpool.nsw.gov.au>
Subject: RE: Liverpool City Council - LGNSW motions

Hi Eddie,

Thanks for the confirmation.

Regards
Kelly

From: Dr Eddie Jackson <JacksonE@liverpool.nsw.gov.au>
Sent: Thursday, 5 November 2020 10:33 AM
To: Kelly Kwan <Kelly.Kwan@lgnsw.org.au>
Cc: George Georgakis <GeorgakisG@liverpool.nsw.gov.au>
Subject: RE: Liverpool City Council - LGNSW motions

Hi Kelly,

I can confirm that the Mayor is content with the rewording and will exercise her Mayoral Direction to that effect.

I have copied in George Georgakis, who is Council's Manager of Council and Executive Services.

Thank you again for your assistance.

Regards,

Eddie

Dr Eddie Jackson
Acting CEO

LIVERPOOL CITY COUNCIL 02 8711 7666 | 0439 212 204 | JacksonE@liverpool.nsw.gov.au
Customer Service: 1300 36 2170 | 35 Scott Street Liverpool, NSW 2170, Australia
   www.liverpool.nsw.gov.au



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From: Kelly Kwan <Kelly.Kwan@lgnsw.org.au>
Sent: Wednesday, 4 November 2020 5:15 PM
To: Dr Eddie Jackson <JacksonE@liverpool.nsw.gov.au>
Subject: Liverpool City Council - LGNSW motions

Hi Eddie,

Further to your discussion with LGNSW CE Scott Phillips, I have drafted suggested new wording for the two Liverpool City Council motions for the LGNSW Annual Conference.

As Scott may have advised, to be accepted for debate at conference, motions need to be sufficiently broad enough to apply to local government as a sector, and can't favour individual councils or projects.

Please let me know if your council is ok with this suggested wording, or if you have any amendments. I will need advice no later than **COB this Friday 6 November** as we will be publishing our conference business paper with all accepted motions next Monday, and I will need to run the revised motions past our Board Committee as well.

Motion Title	Motion Category	Motion Wording	Motion Background
<p>Existing wording Fast track Western City Rail transportation network</p> <p>Suggested new wording Fast track major rail projects</p>	Infrastructure and planning policy	<p>Existing wording That the NSW Conference call on the State Government to provide funding to fast track the Leppington to Western Sydney Airport rail link extension and the Sydney Metro City and South West project from Bankstown to Liverpool as well as funding for the Fifteenth Avenue Rapid Transit Corridor project from Liverpool to Western Sydney Airport.</p> <p>Suggested new wording That LGNSW advocate to the State Government to provide funding and fast track major rail projects to support job creation, economic growth and stimulate urban renewal in key areas across the state.</p>	<p>Existing wording The motion is targeted to key transport initiatives that will have a significant positive benefit for the entire Western Parkland City region and beyond.</p> <p>Suggested new wording Funding for and fast tracking of major rail projects such as the Leppington to Western Sydney Airport rail link extension, Sydney Metro City and South West project from Bankstown to Liverpool and Fifteenth Avenue Rapid Transit Corridor project from Liverpool to Western Sydney Airport will have a significant positive benefit for the entire Western Parkland City region and beyond.</p>
Tolls in NSW	Infrastructure and planning policy	<p>Existing wording That the NSW Conference request: i. A toll-free period on the M8; and ii. The removal of the toll, or a cash back scheme, or other measures to alleviate the financial burden on residents on the old M5 East.</p> <p>Suggested new wording That LGNSW advocate to the State Government for a toll-free period on all new toll roads, and the removal of tolls, or a cash back scheme or other measures on other key toll roads such as the M5 East, to alleviate the financial burden on residents and other road users that use these roads.</p>	<p>Existing wording In July 2020, a new toll was imposed on the previously untolled old M5 East. These tolls do not just impact residents who travel for work, but also impact small business, many who are not just tolled once, but multiple times per day.</p> <p>There was no grace period and the M5 Cashback scheme will not apply. Previous toll roads had grace periods to allow drivers to adjust to the roads. Prior to July 2020, it had been free since its opening in 2001.</p> <p>Suggested new wording In July 2020, a new toll was imposed on the previously untolled old M5 East. There was no grace period and the M5 Cashback scheme will not apply. Previous toll roads had grace periods to allow drivers to adjust to the roads. Prior to July 2020, it had been free since its opening in 2001.</p> <p>Toll roads do not just impact residents who travel for work, but also impact small business, many who are not just tolled once, but multiple times per day. Tolls also impact road users from across NSW who may be visiting NSW and need to travel on these roads.</p>

Regards
Kelly

Kelly Kwan
Executive Manager, Advocacy
T 02 9242 4038 | M 0404 071 593
kelly.kwan@lgnsw.org.au
lgnsw.org.au



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INF 01	Revision and Update of the Environment Advisory Committee Charter
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Strategic Direction	Leading through Collaboration Encourage community participation in decision-making
File Ref	283016.2020
Report By	Michael Zengovski - Manager City Environment
Approved By	Raj Autar - Director City Infrastructure and Environment

EXECUTIVE SUMMARY

The Environment Advisory Committee (EAC) was established by Liverpool City Council in 2012 to consider environmental issues and provide input into Council's environmental programs. In December 2016, Council resolved to dissolve the Floodplain Management Committee with its functions absorbed by the EAC.

The current two-year membership term of the EAC expires in December 2020. A review of the current Charter (version 7, 21 November 2018) has been undertaken before calling for expressions of interest for new membership.

This report seeks Council's endorsement to the proposed changes made to the Charter and to seek expressions of interest for the next term of EAC membership. The changes involve correction of typographical errors, clarification around the scope of the Committee and clarifying the role of Councillors and staff in the EAC.

RECOMMENDATION

That Council:

1. Endorses the minor amendments to the Environment Advisory Committee Charter; and
2. Calls for expressions of interest for the next term of the Environment Advisory Committee membership.

REPORT

Background

The EAC Charter was last reviewed at the end of the previous term of membership, in November 2018. The amended Charter was adopted at the 21 November 2018 ordinary Council Meeting in conjunction with the appointment of the current term's EAC membership.

The EAC consists of Councillors, community members, industry representatives and the local Land Councils.

The purpose of the EAC is to provide an opportunity for community participation in decision making on environmental matters, including floodplain and water management.

Charter Review

A review of the Charter commenced in July 2020, to clarify the functions of the committee, address outstanding changes, correct errors with version numbering, and apply consistent formatting.

At the 17 August 2020 meeting of the EAC, the proposed changes were tabled for the EAC members to provide their comments on the Charter.

The EAC sought clarification regarding the full scope of environmental issues addressed by the Committee and recommended inclusion of references to waste and sustainability as specific environmental issues.

The EAC valued a diversity of opinion amongst its membership. As such, the EAC recommended that a reduction in membership numbers was not desirable.

Committee members were provided a copy of the revised Charter on 23 September 2020 for their review and comment. Feedback has been received and incorporated into the amended Charter.

Proposed Changes to the Charter

The key proposed changes to the Charter are:

General

- Language of the Charter has been updated to align with the statutory functions of Council Committees.
- Version history has been corrected to address discrepancy introduced in the November 2018 version.
- Typographic errors have been addressed.

Scope

- Under the 'Functions' and 'Outcomes', the broader 'environmental' discipline has been broken down to include specific reference to 'sustainability' and 'waste'.

Membership

- Council officers have been removed from the membership table and their role in Committee meetings has been clarified under 'Support Staff'.
- Language regarding the appointment of Councillors to the Committee and their function as Chairperson has been updated.

CONCLUSION

The attached EAC Charter improves clarity in the scope and functions of the Committee. This will provide prospective members a better understanding of how they may contribute to addressing environmental issues in the Liverpool LGA.

CONSIDERATIONS

Economic	There are no economic and financial considerations.
Environment	Raise community awareness and support action in relation to environmental issues.
Social	Support community organisations, groups and volunteers to deliver coordinated services to the community.
Civic Leadership	Act as an environmental leader in the community. Encourage the community to engage in Council initiatives and actions.
Legislative	There are no legislative considerations relating to this report.
Risk	There is no risk associated with this report.

ATTACHMENTS

1. DRAFT Environment Advisory Committee Charter



ENVIRONMENT ADVISORY COMMITTEE CHARTER

Adopted: xx xxxx 2020

TRIM: XXXXXX.2020

ENVIRONMENT ADVISORY COMMITTEE CHARTER**1. NAME**

Environment Advisory Committee Charter

2. INTERPRETATION

For the purpose of this charter:

- a) "*CEO*" means Chief Executive Officer
- b) "*Council*" means the Liverpool City Council
- c) "*Member*" means a member of the Committee
- d) "*Committee*" means the Environment Advisory Committee

3. STATUS OF COMMITTEE

Advisory Committee of Council

4. PURPOSE

This committee has been established primarily to consider and provide input to Council's environment, floodplain and water management programs by making recommendations to Council.

5. FUNCTIONS

The purpose of the Environment Advisory Committee is to:

- a) Consider key environmental issues facing Liverpool and make recommendations to Council;
- b) Consider key floodplain and stormwater management issues facing Liverpool and make recommendations to Council;
- c) Consider key sustainability and waste management issues facing Liverpool and make recommendations to Council;
- d) Provide input into the development and implementation of the Environment Restoration Plan program, and other such Council programs relevant to environment, sustainability, waste and water management; and
- e) Work in partnership with Council in terms of various environmental and floodplain management initiatives, providing opportunities for meaningful community participation.

ENVIRONMENT ADVISORY COMMITTEE CHARTER**6. OUTCOMES**

The Committee aims to achieve the following:

- a) Provide input into the implementation of current programs as part of the ongoing implementation of Council's environmental, floodplain and waste management programs;
- b) Provide input into the development of future programs as part of the ongoing implementation of Council's environmental, floodplain and waste management programs;
- c) Provide input to Council with respect to the development of environmental, floodplain and waste management related policies for Liverpool; and
- d) Allow the dissemination of information to the community on Council's environmental improvement programs.

7. COMMITTEE DELEGATIONS

- 7.1 The committee has no delegation of Authority. Its role is to make recommendations to Council as specified in clause 5 'Functions'.
- 7.2 The committee does not have the power to incur expenditure.
- 7.3 The committee does not have the power to bind the Council to any action or expenditure.
- 7.4 The committee can make recommendations to the Council or another committee of the Council on all relevant business presented before it. Recommendations of the Committee will generally be presented to the Council in written form, accompanied by a report from relevant Council officers. Recommendations made by the Council committee may or may not be adopted by Council.
- 7.5 If the CEO determines that any recommendations made by the Committee substantially operational in nature, then that recommendation will be referred to the relevant Director. Any consequent action or decision not to act will be reported to the Committee on a regular basis.

8. MEMBERSHIP

The committee does not have the authority to co-opt anyone to its membership.

The committee shall consist of the members outlined in Table 1.

Members	Number	Term	Method of Appointment
Councillors	2	2 years	Resolution of Council

ENVIRONMENT ADVISORY COMMITTEE CHARTER

Community	10	2 years	Expression of interest
Gandangara Aboriginal Lands Council	1	Ongoing	Nominated by the Land Council
Tharawal Aboriginal Lands Council	1	Ongoing	Nominated by the Land Council
Industry	1	2 years	Expression of Interest
Greater Sydney Local Land Services (LLS)	1	Ongoing	Nominated by Greater Sydney LLS
Environment Volunteer	2	2 years	Expression of Interest
Total members	18		

Table 1: Environment Advisory Committee (EAC) membership

8.1 Council representatives

Two (2) Councillors approved by Council, one to act as Chairperson.

All Councillors are entitled to attend, speak and participate in Committee deliberations.

8.2 Community membership

The criteria for membership of the Committee as a community member are:

- Demonstrated interest in conserving, maintaining and protecting the natural environment;
- Demonstrated experience/knowledge in environmental, floodplain and waste management issues;
- Ability to achieve objectives in a team environment;
- Willingness to participate in community capacity building to achieve broad environmental, floodplain and waste management outcomes; and
- Commitment to represent the interest of the community in environment, water and floodplain management issues.

8.3 Industry membership

Industry membership is available to professional organisations in the fields of environmental, floodplain or waste management. Industry members will appoint a suitably qualified representative to participate in meetings.

The criteria for membership of the Committee as an industry member are:

- Professional background

ENVIRONMENT ADVISORY COMMITTEE CHARTER

- b) Demonstrated genuine interest in the community and natural environment of Liverpool;
- c) Willingness to add value to programs and initiatives.

8.4 Method of Appointment for Community & Industry Members

Community and industry members shall be elected as follows:

- a) Advertisements for nominations to the Committee as a community member or industry member shall be advertised for at least one month in relevant print and digital media prior to the expiry of the term of the incumbent Committee members;
- b) In the case of a vacancy created by a community or industry member resignation or removal, an advertisement for nominations must be placed in the Liverpool local newspaper as soon as practical following the finalisation of the resignation or removal. The term of the appointment for the vacant position shall be the same as the remaining term of that position;
- c) Only persons who works or resides in Liverpool LGA is eligible for Committee membership as a 'Community' member;
- d) Only persons who is a professional person within the environmental, floodplain or waste management sectors is eligible for Committee membership as an industry member;
- e) Nominations shall be made in writing to the CEO;
- f) A report will be submitted to Council after the closing date for nominations assessing each of the nominees against the selection criteria and making recommendation; and
- g) The final decision in relation to appointment to the Committee as a community or industry member shall be made by Council.

8.5 Method of Appointment for Environment Volunteer Member

Environment Volunteer members shall be elected as follows:

- a) Council will invite all active Environment Volunteer Program volunteers to make an application to be part of the Environment Advisory Committee;
- b) A report will be submitted to Council after the closing date for nominations assessing each of the nominees against the selection criteria and making recommendation; and
- c) The final decision in relation to appointment to the Committee as an Environment Volunteer member shall be made by Council.

8.6 Support Staff

- a) Administrative Support - A Council officer will attend committee meetings to provide administrative and other support to the Committee. Additional administrative support will be provided for the preparation of the agenda, recording of the minutes and distribution of the agenda and business papers.
- b) Subject Matter Experts –Council officers representing the relevant business unit or discipline will attend committee meetings to provide expertise when reporting and deliberating agenda items.

ENVIRONMENT ADVISORY COMMITTEE CHARTER

- c) CEO – The CEO, or an employee of Council delegated by the CEO, will execute functions as identified in the Charter.

8.7 Chairperson & Deputy Chairperson

- a) The election of the Chairperson or Deputy Chairperson should occur at the first meeting of the new committee.
- b) The role of the Chairperson is to preside at a meeting of the committee. The Chairperson requires the skills to be able to facilitate the effective functioning of the committee. In the absence of the Chairperson, the Deputy Chairperson shall preside at the meeting.
- c) If the Chairperson or the Deputy Chairperson of a committee is not able or willing to preside at a meeting of the committee, the committee will elect a member of the committee to be Acting Chairperson for that meeting.
- d) If the Chairperson (or the Deputy Chairperson) of a committee is not present at the time designated for the commencement of a meeting, the first business of the meeting must be election of an Acting Chairperson to preside at the meeting.
- e) The election of a Chairperson, Deputy Chairperson or Acting Chairperson must be conducted:
- i) By the CEO or, in his or her absence, an employee of Council designated by the CEO to conduct such an election; or
 - ii) If neither of them is present at the meeting – by the person who called the meeting or a person acting on his or her behalf.
- f) The Chairperson may invite external subject matter experts to participate in meetings from time to time as non-voting members depending upon any specific agenda item covered in a meeting. This includes but is not limited to:
- Representatives from neighbouring councils
 - NSW Department of Planning Industry & Environment (DPIE)
 - State Emergency Services (SES)

8.8 Other Office Bearers and staff

There are no other office bearers.

9 TERM OF OFFICE

The term of office for each member is stated in Table 1: Environment Advisory Committee (EAC) membership.

ENVIRONMENT ADVISORY COMMITTEE CHARTER**9.1 Casual Vacancy**

Should a vacancy occur during the term of appointment it will be filled by following the normal process for appointments (refer section 8 Membership).

9.2 Non-Attendance at Meetings

- a) Ongoing membership of the committee is subject to regular attendance and reasonable apologies. A committee member should notify the committee Chairperson of their planned absence from a meeting.
- b) Any committee member knowing that they will be absent for three or more consecutive meetings should notify the committee Chairperson in writing of the planned absence.
- c) Any member of the Committee may appoint another suitably qualified person as an alternate to attend and vote at a meeting of the Committee. The Chairperson shall be notified of any alternate member attending the meeting. Only when genuinely unable to attend a meeting may a member appoint an alternative member.
- d) In the event of a member being absent for three or more consecutive meetings without apology, an alternate, or the approval of the committee, the Committee can vote on whether to declare that member's position vacant, and inform the member of the outcome and fill the position as a casual vacancy.

9.3 Removal of Committee Members

The Committee may, by resolution of Council, recommend to Council the removal of any member of the Committee before the expiration of the member's term of office. The decision of Council is final.

9.4 Resignation from Committee

Any Committee Member wishing to resign from the Committee shall do so in writing to the committee Chairperson.

10. QUORUM AND RECOMMENDATIONS

- a) The quorum required to enable business to be transacted at meetings is:
 - i) One Councillor; and
 - ii) Three committee members (which can belong to any of the categories identified in 'Table 1').
- b) Staff members, observers or visitors at the meeting do not form part of the quorum.
- c) In the absence of a quorum 15 minutes after the advertised start of the meeting, the committee members present may discuss the agenda items although any

ENVIRONMENT ADVISORY COMMITTEE CHARTER

recommendation made will not become formalised until it has been ratified at the next committee meeting with a quorum present.

- d) Wherever possible, decisions of the committee will be made on the basis of consensus, that is, where all committee members present agree.
- e) At the discretion of the Chairperson, a vote may be called to resolve a matter. This may occur when consensus cannot be reached or in relation to a matter that is more significant in nature. In such cases, the matter will be resolved by a simple majority of those committee members present at the meeting, provided that there is a quorum present. In the event of a tied vote, the Chairperson will exercise the deciding vote. Only committee members may vote
- f) Committee recommendations are not binding on Council. To obtain endorsement a committee recommendation must be reported to the Council for its decision.

11. MEETINGS AND MEMBERS OF THE PUBLIC

- a) Meetings of the committee are open to members of the public.
- b) Representatives of organisations, other Council staff or the general community may be invited to address the committee on matters on the agenda in accordance with the provisions of Council's Code of Meeting Practice.

12. TIMETABLE FOR MEETINGS

- a) Meetings will be held bimonthly, subject to confirmation two weeks prior to each meeting of agenda items requiring Committee discussion.
- b) A meeting will be limited to a maximum of two hours duration unless the committee resolves to extend the length of the meeting to a particular time or the completion of business.
- c) Extraordinary meetings may be called by the Chairperson of the committee in consultation with the CEO (or delegate).
- d) The location, date and starting time for meetings will be advised on the agenda.
- e) Committee meetings can only be held if five working days' notice has been given to all members.

13. MEETING PRACTICE AND PROCEDURES

- a) Unless otherwise specified in this Charter, Committee meetings must be conducted in accordance with Council's Code of Meeting Practice.

ENVIRONMENT ADVISORY COMMITTEE CHARTER

- b) The Committee must observe the provisions of any other relevant Council policies and procedures.
- c) Minutes of meetings must be kept in accordance with the procedures set out in Council's Code of Meeting Practice.
- d) The minutes of each Committee meeting will be submitted to the next available meeting of Council.

14. INSURANCE COVER

Committee members are covered by Council's personal accident insurance only for attendance at meetings and other activities formally endorsed by the committee.

15. OBSERVING THE CODE OF CONDUCT AND RELEVANT COUNCIL POLICIES

- a) All members of the Committee are required to observe the provisions of Council's Code of Conduct and any other relevant Council policy applicable to the proper functioning of the Committee.
- b) Should a member of the Committee breach Council's Code of Conduct or any other relevant Council policy, the matter will be referred to the CEO to be dealt with in accordance with Council's Code of Conduct Procedures.
- c) A breach of the Code of Conduct may result in the particular Committee member concerned being excluded from membership of the Committee.
- d) If a Committee member has a pecuniary interest in any matter with which the Committee is concerned, and is present at a meeting of the Committee at which the matter is being considered, they must disclose the interest to the meeting and must not be present during any discussion or decision making relating to that matter. Leaving the room is necessary because to remain in the presence of the meeting but refrain from voting is taken to be a vote against the motion.
- e) A member of the Committee who has a non-pecuniary conflict of interest in any matter with which the Committee is concerned and is present at a meeting of the Committee at which the matter is being considered must disclose the interest to the meeting as soon as practicable. If a member of the Committee has declared a non-pecuniary conflict of interest, there exists a range of options for managing the conflict of interest. The option chosen will depend on an assessment of the circumstances of the matter, the nature of the interest and the significance of the issue being dealt with.
- f) A Committee member will deal with a non-pecuniary conflict of interest in at least one of these ways:

ENVIRONMENT ADVISORY COMMITTEE CHARTER

- i) Where the potential for conflict is deemed minimal, take no action. However, the Councillor or Committee member should consider providing an explanation as to why it is considered that only a minimal or non-existent conflict exists.
 - ii) Where the potential for conflict is more significant, take no part in the matter by leaving the room in which the meeting is taking place and take no part in any debate or vote on the issue, as if the provisions in section 451(2) of the Act applied.
- a) Committee members declaring a conflict of interest, whether pecuniary or non-pecuniary, should complete a Declaration of Interest Form which is to be signed by the CEO and retained by Council in accordance with Council's Code of Conduct and its Ethical Governance: Conflicts of Interest Policy.

15 CONFIDENTIALITY AND MANAGING PRIVACY

- a) Committee members, through their involvement on the Committee, may come in contact with confidential or personal information retained by Council. Committee members are required to maintain confidentiality and security in relation to any such information and not access, use or remove that information, unless authorised to do so.
- b) The *Privacy and Personal Information Protection Act 1998* and Council's Privacy Management Plan deal with the collection, holding, use, correction, disclosure and transfer of personal information.
- c) Should a Committee member become aware of any breach of security, or misuse of Council's confidential or personal information, they should inform the CEO immediately.

16 MEDIA PROTOCOL

- a) The Mayor is the only person permitted to speak to the media on behalf of the Committee.
- b) No other member of the Committee is permitted to speak to the media in their capacity as a Committee member.

18. REVIEW OF THE COMMITTEE AND THIS CHARTER

The committee and its charter will be reviewed as a minimum at the commencement of each term of Council. The charter may only be amended by resolution of Council.

ENVIRONMENT ADVISORY COMMITTEE CHARTER**AUTHORISED BY**

Council Resolution

EFFECTIVE FROM

XX October 2020

DEPARTMENT RESPONSIBLE

City Infrastructure and Environment (City Environment)

REVIEW DATE

01 June 2022

VERSION

Version	Amended by	Date	TRIM Number
1	Council Resolution	28 November 2012	217040.2013
2	Council Resolution	30 October 2013	266097.2013-001
3	Council Resolution	24 September 2014	247574.2014-001
4	Council Resolution	17 June 2015	177898.2015
5	Council Resolution	14 December 2016	324562.2016
6	Council Resolution	30 August 2017	005920.2018
7	Council Resolution	21 November 2018	300992.2018-001
8	Council Resolution	XX XXXXXX 2020	XXXXXX.2020

REFERENCES

Liverpool City Council: Code of Conduct

Liverpool City Council: Code of Conduct Procedures

Liverpool City Council: Code of Meeting Practice

Liverpool City Council: Councillor Access to Information and Interaction with Staff Policy

Liverpool City Council: Ethical Governance: Conflicts of Interest Policy

Liverpool City Council: Privacy Policy

Liverpool City Council: Procurement Manual and Procedures

Liverpool City Council: Procurement Policy

INF 02

Management of Contaminated Lands

Strategic Direction	Strengthening and Protecting our Environment Develop, and advocate for, plans that support safe and friendly communities
File Ref	292432.2020
Report By	Michael Zengovski - Manager City Environment
Approved By	Raj Autar - Director City Infrastructure and Environment

EXECUTIVE SUMMARY

This report provides an update on the various remediation works and associated activities that are currently underway to manage a range of contamination issues affecting Council owned lands, predominantly comprising asbestos contamination.

Council's task of managing its contaminated lands effectively and safely continues to intensify, mainly due to the nature and extent of contamination affecting Council owned lands, which includes:

- asbestos containing materials either from legacy insitu asbestos or illegal waste dumping;
- contaminated solid waste, contaminated groundwater, heavy metals and hydrocarbons arising from former landfills;
- hydrocarbons arising from a former gas works site; and
- PFAS (per- and poly-fluorinated alkyl substances) ground contamination arising from historic use of firefighting foams.

Council has a substantial portfolio of open space and community facilities that may be impacted by some form of contamination, and while it is impossible to know the condition of all sites, Council's Asbestos and Waste Management System (AWMS) provides a systematic process for the identification, investigation and remediation of contaminated sites to ensure they continue to remain fit for their intended purpose.

Best practice asbestos and contaminated waste management is now a key function of Council, with a clear management structure and corresponding budget to enable delivery of identified remediation works. Ongoing improvements are also being made to continue to build technical capacity in this important area of Council's operation.

RECOMMENDATION

That Council receives and notes this report.

REPORT

1. Background

Council conducted an Environmental Waste Audit in 2015 to review and improve its practices in the management of asbestos, and construction and demolition waste generated from its ongoing activities. The findings of this Audit became the impetus for a range of vital changes to the management of Council's contaminated lands. One of the most significant outcomes of the Audit was the development of Council's own Asbestos and Waste Management System. Council continues to make significant progress in its management of contamination issues affecting council owned lands. This report provides an update on management of contaminated lands.

2. Management of Council's contaminated lands

Council has identified 158 sites across the LGA that have been impacted by a range of contamination from illegal dumping to insitu contamination from various sources. Of these 158 sites, 66 sites do not require further work or monitoring following site inspections and removal of contamination. The remaining 92 sites are impacted by contamination from asbestos containing materials, glass containing envirosoils used for top dressing, legacy waste from former gasworks, landfill related contamination and PFAS and require ongoing investigations and/or remediation. The following provides a summary of progress to date on these sites with details presented later in this report.

Nature of contamination:

- 81 sites have been found to contain asbestos containing materials, mostly within the subsurface soils, however with some surface contamination as well.
- 3 sites are impacted by a range of contamination relating to the historic use of these sites as landfills.
- 4 sites have PFAS contamination due to previous uses for firefighting training purposes by RFS.
- 3 sites had Envirosoils applied for landscaping purposes, which were later found to contain glass. These sites have now been remediated.
- 1 site in Liverpool housed a gas manufacturing plant, known as gasworks, which was used to produce town gas for heating, lighting and cooking. The operation of gasworks has left a legacy of soil and groundwater contamination. The main contaminants include tars, oils and hydrocarbon sludges. While many of these materials were recycled or reused, some remain buried at the gasworks site.

Status of investigation and remediation works:

- 57 sites - preliminary visual inspections completed and detailed subsurface investigations will be undertaken progressively over the next 3-5 years.
- 12 sites - necessary investigations have been completed and a range of remediation works will be programmed over the next 2 years.
- 5 sites - are currently being remediated. Examples include BMX Tracks at Powell Park, and McGirr Park.
- 9 sites - have been remediated and will be managed in accordance with site specific Environmental Management Plans to ensure ongoing integrity of the remediation works.
- 9 sites - have been investigated and fully remediated.

3. PFAS contamination

As part of due diligence undertaken by the Rural Fire Service (RFS) on sites they have occupied in the LGA for operational purposes, they identified several Council owned sites where historically PFAS containing firefighting foams were used for fire training/operations. PFAS is an acronym for per- and poly-fluorinated alkyl substances. These are manufactured chemicals that have been used for more than 50 years to make a range of products. Foam containing PFAS has been used in firefighting activities, such as fuel type fires and training by some Rural Fire Brigades since 1975 for the protection of people and property.

The release of PFAS into the environment is an emerging concern because these chemicals are highly persistent, have been shown to be toxic to fish and some animals, and can accumulate in the bodies of fish, animals and people who come into contact with them. However, there is currently no consistent evidence that exposure to PFAS causes adverse human health effects.

The RFS, NSW Environment Protection Authority (EPA) and Council are working to investigate the presence of PFAS at Council owned former RFS training facilities and fire stations across the LGA. There are currently four former RFS sites known to be contaminated with PFAS and subject to ongoing investigations and remediation, these are:

- Western Depot, 245 Devonshire Road, Kemps Creek former RFS training facility.
- 1662 Elizabeth Drive, Kemps Creek former RFS training facility.
- 59 Ninth Avenue, Austral former fire brigade station.
- 8-10 First Avenue, Hoxton Park former fire brigade station.

The Department of Defence (Defence) is also investigating Council owned land near Holsworthy Barracks and the Liverpool Fire Station (former Defence fire station, owned by Fire and Rescue NSW) located on Anzac Road, Moorebank to determine the nature and extent of PFAS. These investigations are due to start in late November 2020.

The current status of investigations and remediation planning at these sites are summarised below in Section 7.

4. Management of Council's buildings with asbestos

Council has care and control of numerous buildings and facilities that were built around the middle to late twentieth century when asbestos containing materials were considered a viable choice for construction. Consequently, parts of Council's building portfolio have asbestos containing materials in areas such as electrical switchboards, eaves and ceilings.

In accordance with SafeWork NSW requirements for ongoing monitoring of asbestos containing buildings and facilities, Council undertook a comprehensive review and inspection of all its buildings in 2018 and subsequently updated all asbestos registers.

Further, Council continues to undertake asbestos remediation works in buildings when required. Since May 2020, Council has completed asbestos remediation work in four of its buildings, ranging from kiosks in parks to a storeroom at the Rose Street depot. In all cases, asbestos containing materials were removed and managed in accordance with relevant procedures.

5. Asbestos and Waste Management System (AWMS)

The magnitude, complexity and the importance of appropriately managing contamination risks requires a systematic and a whole-of-council approach. Council's overarching Asbestos and Waste Management System together with the underlying guidelines and procedures provides that structured framework. These guidelines are continually being reviewed and updated to ensure it is current and relevant to Council's operations. Detailed procedures are also being developed to better guide building, grounds maintenance and waste handling areas, which are anticipated to be completed by December 2020.

Further, an Asbestos Working Group (AWG) has been formed to facilitate improved levels of awareness and communication between the various areas of Council involved in managing asbestos and construction waste. The AWG, comprising members from Work Health and Safety, City Presentation and Infrastructure Directorates, has proven effective in strengthening the oversight of asbestos and contaminated waste management across Council with improved communication and collaboration between key areas and departments of Council.

6. Waste Tracking System

Council continues to ensure that illegally dumped waste as well as waste arising from Council's own construction operations are appropriately tracked, waste classified as per NSW EPA requirements and transported to a facility licensed to receive the waste.

The following table presents an update of illegally dumped asbestos waste removed and disposed with its corresponding costs since November 2018.

Period	Volume (tonnes)	Total disposal cost	Amount recovered from EPA
Nov - Dec 2018	301	\$134,107	Nil
2019	1,575	\$691,409	\$35,150
2020	438	\$192,401	Nil

The low recovery from the EPA is due to stringent requirements the EPA has in place regarding making claims. Claims can only be made if the illegally dumped asbestos is regarded as high risk i.e. friable or dumped in a sensitive area. Council's illegally dumped asbestos waste typically consists of bonded asbestos and does not meet the EPA's requirements for cost recovery.

As shown above, there has been a general decline in the volume of illegally dumped asbestos waste. Although still in its early days, it is considered that increased surveillance by Council and the numerous initiatives by the NSW Government may be having a favorable impact. The removal of the levy on asbestos waste weighing up to quarter of a tonne (250 kg), and the doubling of penalties to \$2 million for corporations and \$500,000 for individuals caught dumping illegally are considered likely drivers for the decline in illegal dumping of asbestos waste.

7. Key highlights and achievements

Council's efforts in the area of asbestos management recently received major recognition when Liverpool Council won the 2020 LGNSW Excellence in Environment Awards in Asbestos Management. The collaborative efforts of the Asbestos Working Group were cited as a factor in receiving this recognition. The LGNSW has shared Council's AWG initiative with the EPA and Public Works Advisory as a great example of communication and education.

Further, Council's Asbestos and Contaminated Waste Management framework was audited in September 2020 in accordance with LCC's Strategic and Annual Internal Audit Plan 2019 to 2022. The audit report highlighted a number of positive findings and acknowledged that Council has established an appropriate and fit for purpose framework for managing key risks involved with asbestos and contaminated waste.

In accordance with the AWMS, Council is currently rolling out asbestos awareness training to all departments. Since May 2020, 58 training sessions have been provided to 192 staff. Asbestos awareness training sessions will also be provided for new staff, where required.

8. Status of major investigation and remediation works

The following table provides the current status of Council's major investigation and remediation projects.

CITY INFRASTRUCTURE AND ENVIRONMENT REPORT

Site name and location	Type of contamination	Status of investigation/remediation works
PFAS Contaminated sites (in conjunction with RFS)		
1. Western Depot, 245 Devonshire Rd, Kemps Creek	PFAS in soil and stormwater	<ul style="list-style-type: none"> • All investigation works have been completed and a remediation action plan has been prepared. • Council is working with the RFS on remediation planning. • The existing concrete stormwater drainage system is to be removed and replaced. The design for the new stormwater drainage will be completed by late Dec. Construction of the new stormwater system will be completed by June 2021. • Approximately 7 tonnes of soil and 700 tonnes of concrete will require removal and offsite disposal to a licensed landfill. • Up to approximately 135,000 litres of dam water, 400 tonnes of sediment from the dam and 3000 tonnes of soil in the adjoining property at 95 Lee and Clark Road and drainage lines will require removal and disposal to a licensed facility. • Remediation works are estimated to cost \$400,000. • Anticipated remediation completion date: September 2021.
2. 59 Ninth Avenue, Austral	PFAS in soil, stormwater and groundwater	<ul style="list-style-type: none"> • Preliminary investigations have been completed at the site and within Austral Public School grounds located to the north. • PFAS was detected at the site in soil and groundwater and within Austral Public School grounds adjacent to the site. • Additional investigations will be undertaken by December 2020 to determine the extent of PFAS contamination in the school adjacent to the site. • Remediation cost estimates will be determined following completion of the additional investigations and preparation of a remediation action plan.
3. 8-10 First Avenue, Hoxton Park	PFAS in soil	<ul style="list-style-type: none"> • All investigations have been completed. • A remediation action plan has been prepared. Remediation planning is currently underway. • Remediation will require excavation and offsite disposal to a licensed landfill of approximately 1800 tonnes of soil from the site and approximately 115 tonnes of soil from the neighbouring residential property located at 12 First Avenue. • Remediation works are estimated to cost \$450,000.

CITY INFRASTRUCTURE AND ENVIRONMENT REPORT

Site name and location	Type of contamination	Status of investigation/remediation works
		<ul style="list-style-type: none"> Anticipated remediation completion date: June 2021.
4. Holsworthy Barracks and Liverpool Fire Station	Potential PFAS in soil and groundwater	<ul style="list-style-type: none"> Defence has requested permission to access Council property near Liverpool Fire Station to install groundwater monitoring wells to investigate the nature and extent of PFAS in the environment. The Defence investigations on Council land will start in late November 2020.
5. 1662 Elizabeth Drive, Kemps Creek	PFAS in soil and groundwater	<ul style="list-style-type: none"> Detailed site investigations were completed in September 2020. PFAS contamination was identified in shallow soils at the site up to 300 mm depth. A remediation action plan will be prepared, this will include removal and disposal of soil up to a depth of 300 mm to a licensed landfill, removal and replacement of the concrete driveway. The estimated volume of soil to be excavated and disposed is 1100 tonnes. Remediation works are estimated to cost \$350,000 Anticipated remediation completion date: Dec 2021.
Former landfills		
6. Helles Park, Helles Avenue, Moorebank	Former landfill - asbestos in soil, landfill gas, hydrocarbons and heavy metals in groundwater	<ul style="list-style-type: none"> Soil investigations have been completed with significant contamination from former landfill identified, including putrescible waste. Landfill gas monitoring continuing. Investigation report and remediation action plan preparation is underway.
7. Lighthorse Park, Liverpool	Former landfill - asbestos in soil, landfill gas, hydrocarbons and heavy metals in groundwater.	<ul style="list-style-type: none"> Preliminary investigations have been completed. Additional soil and groundwater investigations completed in October 2020. Investigation report and remediation action plan preparation is underway. Required remediation works will be undertaken in conjunction with Lighthorse Park redevelopment works.
8. Angle Park, Chipping Norton	Former landfill - asbestos in soil.	<ul style="list-style-type: none"> Additional investigations have been completed with significant asbestos contamination from the former landfill identified. During the historical sand mining operations and subsequent backfilling, the land was owned by the Public Works Department. Following completion of sand mining operations, backfilling and restoration of the site surface into a park, the ownership of the land was transferred to LCC (around the early 1990s).

CITY INFRASTRUCTURE AND ENVIRONMENT REPORT

Site name and location	Type of contamination	Status of investigation/remediation works
		<ul style="list-style-type: none"> Asbestos contamination has been found to be confined to the park, and additional testing has confirmed that contamination does not extend to the adjacent streets. The impacted area is 36,500 m². Remediation works are estimated to cost \$500,000. Anticipated remediation completion date: June 2022.
Other sites		
9. BMX Tracks, Powell Park, Cartwright	Asbestos in imported soil.	<ul style="list-style-type: none"> Remediation works commenced in October 2020. Site has been cleared and construction of the retaining wall has started to allow onsite encapsulation of contaminated materials. Remediation works are estimated to cost \$990,000 (excluding historical costs). Anticipated remediation completion date: Dec 2020.
10. Former gas works site, 68 Speed Street	Hydrocarbon compounds in soil and groundwater	<ul style="list-style-type: none"> The site was notified to the NSW EPA in Feb 2019 under Section 60 of the Contaminated Land Management Act 1997. Site has been capped and is now an at-grade car park. Offsite soil and groundwater investigations continuing. Long term groundwater monitoring up to 5 years will likely be required.

9. Remediation expenditures

Activity	Annual Expenditure						Total \$000
	2015/16 \$000	2016/17 \$000	2017/18 \$000	2018/19 \$000	2019/20 \$000	2020/21 \$000	
1. Investigation and remediation of contaminated lands	\$6,536	\$2,591	\$3,741	\$950	\$2,924	\$631	\$17,373
2. Asbestos Registers and Management Plan	-	-	-	\$72	\$162	\$45	\$279
3. Illegal dumping	\$4	\$692	\$1,201	\$738	\$806	\$62	\$3,503
4. Asbestos and Waste	\$195	\$245	\$183	\$15	\$52	\$3	\$693

CITY INFRASTRUCTURE AND ENVIRONMENT REPORT

Activity	Annual Expenditure						Total \$000
	2015/16 \$000	2016/17 \$000	2017/18 \$000	2018/19 \$000	2019/20 \$000	2020/21 \$000	
Management System							
Total	\$6,735	\$3,528	\$5,125	\$1,775	\$3,944	\$741	\$21,848

As can be seen, the highest expenditure continues to be costs incurred on remediating contaminated sites and removal and disposal of illegally dumped asbestos waste. This level of expenditure is anticipated to continue until all the major contaminated sites identified in Section 8 above have been remediated. The total budget provision for the current program year is \$5.3M.

10. Conclusion

Council continues to manage its asbestos task effectively, with Council's Asbestos and Waste Management System providing the necessary framework to drive required change management processes. While the full extent of the asbestos task is unable to be quantified, Council's systems and processes now provide a range of effective tools to identify and manage asbestos and other contamination risks in a systematic way.

CONSIDERATIONS

Economic	Maintain a range of building related infrastructure. Enhance the environmental performance of buildings.
Environment	Manage air, water, noise and land pollution. Raise community awareness and support action in relation to environmental issues. Manage the environmental health of waterways.
Social	Maintain public health and safety
Civic Leadership	Act as an environmental leader in the community. Provide information about Council's services, roles and decision making processes. Encourage the community to engage in Council's initiatives and actions.
Legislative	Compliance with the Contaminated Land Management Act 1997 and the Protection of the Environment Operations Act 1997
Risk	The risk is deemed to be low

ATTACHMENTS

Nil

CTTE 01

**Minutes of the Liverpool Heritage Advisory
Committee meeting held on 18 August 2020**

Strategic Direction	Creating Connection Celebrate diversity, promote inclusion and recognise heritage
File Ref	274456.2020
Report By	Thomas Wheeler - Heritage Officer
Approved By	David Smith - Acting Director City Economy and Growth

EXECUTIVE SUMMARY

This report is tabled in order to present the minutes of the Liverpool Heritage Advisory Committee meeting held on 18 August 2020.

RECOMMENDATION

That Council receives and notes the minutes of the Liverpool Heritage Advisory Committee meeting held on 18 August 2020.

REPORT

The minutes of the Liverpool Heritage Advisory Committee meeting held on 18 August 2020 are attached for the information of Council.

Following the August meeting of the Committee, Council staff have had further discussions with the Cemetery Committee of the National Trust of Australia (NSW) in relation to the remaining headstones that are currently located at Council's Rose Street Depot.

An offer has been made for the Cemetery Committee members to visit the depot and inspect the remaining headstones. The purpose of the visit is to obtain assistance from the committee members in determining the final direction as to what to do with the headstones, which cannot be matched with a burial due to a deterioration of the headstones.

The visit will have no financial impact.

CONSIDERATIONS

Economic	There are no economic and financial considerations.
Environment	There are no environmental and sustainability considerations.
Social	There are no social and cultural considerations.
Civic Leadership	There are no civic leadership and governance considerations.
Legislative	There are no legislative considerations relating to this report.
Risk	There is no risk associated with this report.

ATTACHMENTS

1. Minutes of the Heritage Advisory Committee meeting held on 18 August 2020.



This meeting was recorded for minute taking purposes
This meeting occurred via MS Teams

MINUTES FROM HERITAGE ADVISORY COMMITTEE MEETING

18 August 2020

COUNCILLORS:

Wendy Waller
Peter Harle
Karress Rhodes
Geoff Shelton

Mayor
Chairperson

COMMITTEE REPRESENTATION:

Vicki Andrews
Dr Jennifer Shearer French
Alison Cukic
Ruth Grimson
Gary Estcourt
Robert Brown
David Key
(entered item 3)

Community Representative (entered at Item 3)
Community Representative
Community Representative
Community Representative
Heritage Expert - Community Representative
Heritage Expert - Community Representative
Heritage Expert - Community Representative

COUNCIL ATTENDEES:

David Petrie
Thomas Wheeler
Madhu Pudasaini
Adam McInnes
Rose Koch

Manager City Design & Public Domain
Heritage Officer
Manager Technical Support
Manager Strategic Projects Construction
Committees Officer (Minutes)

APOLOGIES:

Josh Madden

Heritage Expert - Community Representative



OPEN

Meeting opened at 6:00 pm.

1. WELCOME, ATTENDANCE AND APOLOGIES

Cllr Harle opened the meeting and acknowledged the traditional custodians of the land. Apologies were noted.

2. DECLARATIONS OF INTEREST

Nil

3. BUSINESS ARISING FROM PREVIOUS MINUTES

Alison Cukic referred to the previous minutes for the meeting held on 19 May 2020, under item 5.1 Collingwood House. It was requested that the Liverpool Regional Museum and Collingwood House be added as stakeholders to the conservation policy.

The Heritage Officer advised that the recent version of the CMP includes this, and it is ensured the relevant stakeholders are documented.

4. GEORGES RIVER PEDESTRIAN BRIDGE

Manager Strategic Projects Construction delivered a presentation on the proposed George's River Pedestrian Bridge adjacent to Liverpool Railway Station.

The previous Liverpool Railway Bridge was built to completion in January 1918, to serve the army camps at Holsworthy. It was decommissioned in 1960, and it is unknown where the superstructure is located. Pylons are now remaining in place as heritage significant and have been assessed to be in satisfactory condition. It is believed they can be reused as a functional and iconic pedestrian bridge. The adaptive reuse will allow ongoing acknowledgement and celebration of Liverpool's history.

Queries & Discussion

- i. Mayor Waller queried the timeframe for this project.
Manager Strategic Projects Construction confirmed that the expected design completion date is April 2021, with the procurement process to follow.
Mayor Waller confirmed that the pylons remained due to a contractual error at the time of removal.
- ii. Manager Technical Support added that the funding for construction had not been finalised yet. Submissions will be made where opportunities arise.
- iii. Mayor Waller queried the cost of this project.
Manager Strategic Projects Construction confirmed that this is likely to cost between \$8 to \$13 million.
- iv. The Heritage Officer added that this bridge is located at the curtilage of the weir (State Heritage Listed), and the Heritage Division will be interested in observing the location and providing commentary.



- v. Cllr Shelton queried whether there will be provisions for a cycleway as the bridge does not appear to be sufficiently wide enough to accommodate shared use with pedestrians.
Manager Strategic Projects Construction advised there would be scope to allocate one side of the bridge for cyclists.
- vi. Cllr Rhodes queried where the lift access to the bridge will be located.
Manager Technical Support confirmed it would be located on Council land at Lighthorse Park.
- vii. Dr French queried how the balustrade will be designed to prevent people from diving into the river, but also be sympathetic to the pylons.
Manager Strategic Projects Construction advised that the design team will consider this.
Action: Manager Technical Support to investigate the depth of George's River at the location of the bridge and report back to the Committee.

UPDATE: The depth of the water at the Georges River immediately upstream of the Liverpool Weir (at the location of the proposed pedestrian/cycleway bridge) under the normal flow situation is approximately 6.5m. The water depth downstream of the weir is approximately 4.5m.

Action: Manager Technical Support to investigate the material to be used for the balustrade.

UPDATE: The balustrade design of the Georges River pedestrian/cycleway bridge is compliant to the relevant Australian Standards. The design includes stainless steel handrails bolted on galvanised mild steel Stanchions with stainless steel mesh frame panel and bike rail on top.

Motion: That this Committee supports the concept of the George's River Pedestrian Bridge.

Moved: Gary Estcourt

Seconded: Mayor Waller

On being put to the meeting, the motion was declared carried.

5. LIVERPOOL PIONEERS MEMORIAL PARK ROSE STREET DEPOT HEADSTONES

The Heritage Officer reported that in 2010, revitalisation works commenced for Liverpool Pioneers Memorial Park. Four hundred headstones that were removed from the park during the 1950s and 60s were reinstated. Close to 50 headstones and plaques remain at Council's Rose Street Depot and are currently unable to be reinstated as either the plaques are shattered and cannot be reconstructed or the headstones have lost all details of the associated person.

The committee was advised that the recognised approach by the National Trust to deteriorated headstones is for them to be buried on sacred ground. However, ground penetration survey results indicate many graves at the park, and there is insufficient space to place the remaining headstones.

Queries & Discussion

- i. Mayor Waller suggested obtaining guidance from the Stonemasonry Group at Miller TAFE.



The Heritage Officer had made contact. The issue remains of shipping the stones to Miller TAFE.

Mayor Waller added the headstones could be utilised in workshops with staff at Miller TAFE who have the correct skills and handle the stones with respect and reverence. It was suggested that a priority be to obtain shipping costs.

UPDATE: Contact has been made again with Miller TAFE and due to current COVID restrictions there are no opportunities for workshops or for the cohort at the TAFE to be involved in any restoration projects.

Council is currently investigating other options. A business case has been prepared seeking funds to undertake detailed investigations on at least two monuments which are showing signs of ongoing deterioration and one area of subsidence which potentially indicates a collapsing vault.

In addition, investigations are underway to determine the location of Martha Morton. Council holds a headstone for Ms Morton but her name does not appear on the burial register and any other record for burials at LPMP.

- ii. Dr French queried whether Council has a landscaping option for a meditation garden that would be cost-effective.

The Heritage Officer noted the possibility of existing graves underneath the park and advised that he was reluctant to do this. There are approximately 30 headstones.

Mayor Waller reiterated for Council to partner with the Stone Masonry Group to restore the headstones. The project relates to heritage in Liverpool, and respect should be maintained at all times.

- iii. Robert Brown queried a method to preserve the headstones that are legible and place them into museum facilities in Liverpool where they can be accessed for educational purposes. It could become a feature of the park if this is an option.

The Heritage Officer noted of the Liverpool Regional Museum to place the shattered plaques. However, it has limited climate-controlled storage.

Mr Brown queried if the headstones have been photographed and archived as artefacts.

It was advised they were catalogued and numbered. However, the headstones do not correspond with the names.

Mr Brown suggested to work with the photographs for identification and discover a place for the headstones that is useful and can be seen as they are still a memorial.

6. APEX PARK AND LIVERPOOL PIONEERS MEMORIAL PARK ARCHAEOLOGICAL INVESTIGATIONS

The Heritage Officer provided the below updates.

6.1 Apex Park

Works are being undertaken at Apex Park as part of a revitalisation strategy. This area is under constant surveillance by Austral Archaeology. It is estimated the park contains over 2000 graves. There are more asylum burials than initially thought.

Early investigations determined that the likelihood of indigenous artefacts on this site was very slim. The archaeological works indicated that the original top soil level no longer remains and the site is heavily impacted by extensive earthworks since the 1800s.



Further works are commencing on the western side of the park for the installation of an irrigation system. This will be heavily monitored as this area has previously been unexplored. It is anticipated based on early testing that more graves will be identified.

The archaeologist is keen to host a workshop on the history of Apex Park and approval is pending from OpenSpace Construction.

6.2 Liverpool Pioneers Memorial Park (LPMP)

There are approximately 40 unmarked military graves from WW1 at LPMP. Office of Australian War Graves has upgraded five existing graves which were identified as military graves. These now feature official Office of Australian War Graves headstones and new graveslabs.

Austral Archaeology has been engaged to prepare an archaeological assessment for LPMP to investigate locations where it is believed other military graves exist. Possible locations have been flagged on site. They are developing a research design which will outline the methodology of how they propose to do these works. Heritage NSW will be consulted for a permit due to the involvement of digging the archaeological site.

7. GENERAL BUSINESS

7.1 Upper Canal

The Heritage Officer reported he was contacted by a planner at Cumberland Council stating that their Heritage Advisory Committee resolved to nominate the canal for national heritage listing. The Heritage Officer noted that on its own, the canal is unlikely to have national significance, however if it is combined with the remaining elements of the Upper Nepean Dam system, including Nepean, Cataract, Avon and Cordeaux Dams, then national significance may be possible.

The matter has been raised with the committee as a matter for its consideration and awareness as a request may come through in the future seeking Council's support.

Queries & Discussion

- i. Dr French added that the registration would protect the canal.
- ii. Cllr Harle advised that he had spoken with a contractor who worked on the canal. Concerns were expressed of their usage of modern techniques compared to those during the original construction. It was noted that protection is required.

The Heritage Officer explained that he had spoken with the Heritage Team at Water NSW who advised that it is becoming harder to source the materials needed to patch the canal walls.

7.2 Names for the Aerotropolis

Council's Acting CEO had asked the Heritage Officer to formulate a list of names for the surrounding suburbs within the aerotropolis, representing the location's history, concerning environmental, sustainability and technological advancement ideas. Potential names were discussed with the Committee and Indigenous names were supported.

7.3 Collingwood House

A significant restoration project will commence for Collingwood House. Building and construction have engaged with a contractor to begin the works within the upcoming month.

UPDATE: A presentation will be made at the next meeting of the Heritage Advisory Committee to present some of the discoveries during the initial phases of the restoration works.



CLOSE

Meeting closed at 7:33 pm.

CTTE 02	Minutes of the Liverpool Access Committee meeting held 8 October 2020
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Strategic Direction	Creating Connection Implement access and equity for all members of the community
File Ref	279577.2020
Report By	Galavizh Ahmadi Nia - Manager Community Development and Planning
Approved By	Tina Sangiuliano - Acting Director City Community and Culture

EXECUTIVE SUMMARY

This report is tabled in order to present the Minutes of the Liverpool Access Committee Meeting held on 8 October 2020.

RECOMMENDATION

That Council receives and notes the Minutes of the Liverpool Access Committee Meeting held on 8 October 2020.

REPORT

The Minutes of the Liverpool Access Committee held on 8 October 2020 are attached for the information of Council.

The Minutes identify a number of actions for Council staff to undertake, none of which will have any financial impact on Council.

CONSIDERATIONS

Economic	There are no economic and financial considerations.
Environment	There are no environmental and sustainability considerations.

Social	Raise awareness in the community about the available services and facilities. Support access and services for people with a disability.
Civic Leadership	Facilitate the development of community leaders. Encourage the community to engage in Council initiatives and actions.
Legislative	There are no legislative considerations relating to this report.
Risk	There is no risk associated with this report.

ATTACHMENTS

1. Minutes Access Committee 8 October 2020
2. Accessible playground and toilet mapping in Liverpool LGA.



This meeting was recorded for minute taking purposes
This meeting occurred via MS Teams

MINUTES FROM THE LIVERPOOL ACCESS COMMITTEE 8 October 2020

COUNCILLORS:

Mayor Wendy Waller
Councillor Geoff Shelton
Councillor Karress Rhodes

Liverpool City Council (**Chairperson**)
Liverpool City Council
Liverpool City Council

COMMITTEE REPRESENTATION:

Jim Simpson
Ellie Robertson
Toby Pitt
Theresa Tran
Najla Turk
Leanne Park
Kaye Bruce
Grace Fava

Community Representative
Community Representative
Community Representative
Community Representative
Community Representative
Community Representative
Community Representative
Community Representative

COMMUNITY MEMBERS:

Craig Simpson

Community Representative

COUNCIL ATTENDEES:

Josephine Zappia

Community Development Worker (**Minutes**)

APOLOGIES:

Christine O'Neill

Community Representative



OPEN

Meeting opened at 1:10 pm.

1. WELCOME, ATTENDANCE AND APOLOGIES

Mayor Wendy Waller opened the meeting and noted apologies.

As this was the first meeting of the new Committee, members introduced themselves and provided information into their backgrounds and motivation for joining the Committee.

2. DECLARATIONS OF INTEREST

Grace Fava acted in a consultancy role with Liverpool City Council on the development on accessible signage in playgrounds. The Mayor declared that this is a non-pecuniary and non-significant interest.

3. CONFIRMATION OF PREVIOUS MINUTES

The meeting notes from the previous meeting held on 13 August 2020 were confirmed as a true record of that meeting.

Moved: Ellie Robertson

Seconded: Councillor Geoff Shelton

4. GUEST SPEAKER

John Morgan, Director Property and Commercial Development and Chris Bridge, Architect Consultant provided an update on the Liverpool Civic Place development:

- Phase A of the Master Plan Concept (MPC) was lodged for DA approval on 8/10/20. Phase B and C are subject to a separate detailed Development Application. Phase A includes:
 - Commercial Tower:
 - 17,000sqm gross floor area (GFA)
 - 12 levels of office space
 - 90-place childcare centre
 - Council program includes customer service centre, council chambers and council offices
 - 5-level basement
 - Public Domain:
 - New 1000sqm Civic Plaza and public square
 - Shared zone off Scott Street
 - Through site links to Augusta Cullen Plaza and Terminus Street
 - Pocket park to Terminus Street
 - Liverpool City Library
 - 5000 sqm Gross Floor Area (GFA)
 - 6 levels with a mezzanine (meeting rooms), courtyard (staff and meeting rooms), children and youth space
 - Accessible toilets on each level
 - Changing Places facility:
 - 12 sqm (compliant with Changing Places Standard)



- Automatic controller door
- Basin and shelf
- Accessible loo
- Hoist
- Changing and grab rails where required
- Adjustable height change table
- Parking
 - 150 public car spaces with access off Terminus Street
 - 340 car spaces will be open to the public on weekends
 - 7 accessible car spots

Committee members were encouraged to provide comments and feedback on the proposed plans for the Civic Place development.

Queries and Discussion

Question: Will there be parking for mobility scooters?

Response: There is a motorbike provision in the plan, which can accommodate mobility scooters.

Comment: Mayor Waller noted that people in mobility scooters often stay in them, so they need ease of access around the Liverpool Civic Place more than parking.

Question: What are the provisions for accessible toilets?

Response: There are accessible toilets on every level of the library and office building. These provisions exceed the minimum standards required under the building code.

Question: Why is a shower not included in the Changing Places facility?

Response: This is up for discussion. It requires an addition of 400 ml to the depth of the room. It will come down to a question of library fit out and budget. It was noted there are accessible showers in the lower levels, however they do not have a hoist and therefore a shower is needed in the Changing Places toilet.

Question: Can the Changing Places facility be accessed 24/7?

Response: The access to the Changing Places facility will be subject to the hours of operation of the library. Council is investigating whether the Changing Places facility is best located within the library or put it into the public space like a carpark. There are complications from a safety and environmental design perspective for having a public toilet accessed from a 24-hour public space.

Comment: It is a Council responsibility to make a Changing Places facility accessible to everyone 24 hours a day.

Response: All toilets will only be open during certain hours. They can't be open without supervision due to the risk of anti-social behaviour. Most can be opened and closed remotely by a computer.

Question: Are there drop off areas for a bus, minibus or large van?

Response: Minibus arrivals have a dedicated car bay on basement level 3, with direct library lift access. There is a limit to the size of the vehicle that the carpark can accommodate. There is also a drop off area on Scott Street at the entrance near the Civic Plaza at the front of the Council building and library.

Question: Can high top vans fit in the carpark of the library?



Response: There is no dedicated accessible parking in the library. There are designated access car spaces which have additional height above them.

Question: Will there be reasonable access from the sides and rear of the vehicles to allow people on wheelchairs to exit vehicles?

Response: Accessible car parks have been designed within all codes and standards. On basement level 3, there are three accessible car spots with a circulation zone. There are small posts to prevent anyone from parking within that circulation zone.

Question: How many car spaces are designated to people with disability?

Response: There are 7 spaces plus one spot for a library shuttle and minivan.

Question: Are people able to access the Changing Places facility when there is an after-hours function?

Response: The Changing Places facility is located within the library, which is a separate building to where the function rooms are located. For after hours events held at the library, there will be access to the Changing Places facility.

Question: Are 7 accessible car spots enough? In the NDIS space, there are more carers taking people with disability out and there is a need for more flexible car spots, especially during peak times.

Response: Council will take this feedback on board. There are 150 car spaces and therefore it is possible to create more flexible parking options.

Comment: The minimum standard is 1 in 50 or 1 in 100 accessible parking spaces. The current number meets the minimum standards.

Question: Is there any other access in or out of the building, as the gradient of the switch back ramps can make it difficult for people in wheelchairs or scooters.

Response: There are accessible lifts that are available 24/7, which take people to the lower ground floor. There is access to the street from the lower ground floor.

Action: Council to investigate the concerns raised by the Committee and provide an update to the next meeting on the following:

- Metrics and standards on car parking allowances for mobility scooters;
- Options for including a shower in the Changing Places facility;
- Options for a 24/7 Changing Places facility within Liverpool Civic Place; and
- Increasing the number of accessible parking spaces.

5. BUSINESS ARISING FROM PREVIOUS MINUTES

Responses to actions from the previous meeting are included in the attached table at the end of the meeting notes. Further discussion regarding these items are included under General Business.

6. ACCESS NOTIFICATIONS

Nil



7. GENERAL BUSINESS

7.1 Mapping of playground equipment and accessible toilets

Council's Accessible Playground and Toilet Map was tabled for consideration and comment by the Committee.

Action: Council to investigate how many of the inclusive playgrounds are securely fenced.

7.2 Footpath repairs

Council repaired broken footpath at Hume Highway and Copeland Street rather than at Hume Highway and Cumberland Highway.

Action: Council to repair the broken footpath at Hume Highway and Cumberland Highway.

7.3 Illegal dumping on Memorial Avenue.

Tim Pasley, Manager Waste and Cleansing and Anna Kypriotis, Acting Coordinator Cleansing, provided the following updates:

- Council have conducted a letter box drop of flyers containing information on the Free Household Collection Service and the Community Recycling Centre located at 99 Rose Street Liverpool;
- Council will be contacting Strata Management services to reinforce the Waste Collection Options that Council offers;
- Council will be conducting face-to-face education with residents at apartment complexes;
- Shopping trolleys are the responsibility of the retailer. There is a link on the Liverpool City Council Website homepage that assists any resident to report abandoned trolleys; and
- Council has dedicated staff to address the cleansing of Bus Stops. If residents witness any illegal dumping occurring on these sites to please report these matters to the customer service team.

7.4 Changing Places Facility

The Access Committee expressed disappointment at the lack of response from Liverpool Westfield.

Action: Mayor Waller to send a letter to Liverpool Westfield in support for a Changing Places toilet.

7.5 Priority Issues for 2020/2021

Committee members identified a number of priorities for the Committee to focus on in 2020/2021. These include:

- Poor accessibility to access many shops in Liverpool. One suggestion is for Council to provide a subsidy to local businesses for a portable ramp or to build ramps in front of shops;
- Crime and safety near Liverpool Train Station. Members reported feeling unsafe in this area. Mayor Waller noted that upcoming developments to the hotel on Scott Street may improve the perception of safety in the area. New construction is also planned for Railway lane which will reduce illegal activity in this area; and
- Advocating to Transport NSW for trains and buses to include automatic ramps to support access and inclusion for people with disability.

Action: Council to investigate options for improving the accessibility of local businesses in Liverpool.



Action: Crime and safety matters concerning Railway Parade and Scott Street Liverpool to be raised at the next Community Safety and Crime Prevention Advisory Committee meeting.

CORRESPONDENCE

Nil.

CLOSE

Meeting closed at 2:45 pm.

Next meeting will be held 9 December 1:00pm-3:00pm. Location to be confirmed.



RESPONSES TO ACTIONS FROM PREVIOUS MINUTES

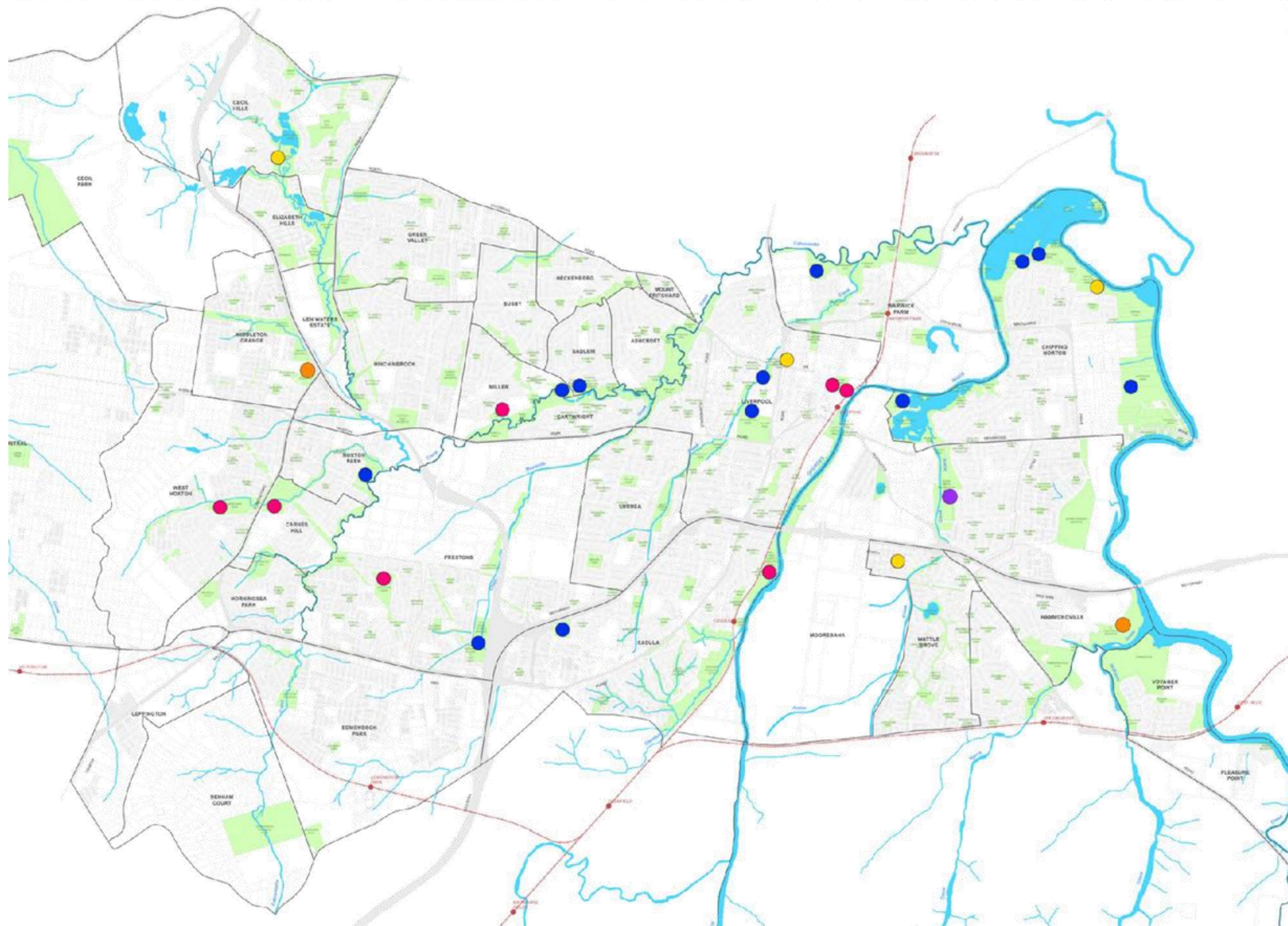
Action	Response
Mayoral request for mapping of playground equipment and accessible toilets in Liverpool.	Mapping of the inclusive playground and accessible toilets in Liverpool is attached to the Minutes. These will be put on Council's webpage and distributed in the Liverpool disability network.
Council to facilitate Your Story Disability Legal Support information share	The Community Development Worker (Aboriginal/Torres Strait Islander) connected Your Story Disability Legal Support the with Liverpool Elders network.
Council to investigate repairing the footpaths at the following locations: •Moore Street and Brickmakers Creek – broken concrete and investigate options to expand the walkway; •Moore Street and Flowerdale Road – hole in the footpath next to access opening; and •Hume Highway and Cumberland Street – broken footpath.	<ul style="list-style-type: none"> • Moore Street and Brickmakers Creek - the footpath has been repaired on both sides of bridge. Coordinator Civil Construction has provided the following advice regarding the expansion of the walkway at Brickmakers Creek: the length of the footpath is 16.5m over the culvert opening. The footpath over the bridge culvert is 1.1 m wide. In order to increase the width of this footpath, the culverts need to be extended into the creek so that footpath can be built over it. This is not an easy-fix issue and requires considerable planning, investigation and design. In response, this work will be included in future capital works program as part of an annual review that prioritizes projects for completion in the next financial year. Alternatively, and for now, there is a wide footpath on the other side of the bridge which can be used for accessibility. • Moore Street and Flowerdale Road - the City Works team has repaired the hole in the footpath next to the access opening, which has been filled and made safe. • Hume Highway and Cumberland Street - the City works team attended to Hume Highway and Copeland Street as Cumberland Street does not exist. Several locations along this route have been re-concreted and made safe.
Council to install signage and further investigate options for community education in various languages around illegal dumping.	Tim Pasley and Anna Kypriotis from the Waste Team gave a report back on this issue at the meeting.
Community Development Worker to request an update for the speed humps in the	Community Development Worker followed up with Brett Leonard, Centre Manager of Westfield Liverpool to query whether a similar approach to the Liverpool Catholic Club



Liverpool Westfield carpark and invite the Westfield manager to an Access Committee meeting.	can be taken at Westfield, and to clarify that the speed humps meet the Australian standards. No response has been received.
Community Development Worker to investigate whether a Changing Places facility can be included in the Liverpool Civic Place design and Liverpool Westfield.	A Changing Places facility has been included in the designs for Liverpool Civic Place. Community Development Worker followed up with Brett Leonard, Centre Manager Westfield Liverpool on whether a Changing Places facility could be included in the new plans for the Westfield redevelopment. No response has been received.

ACCESSIBLE PLAYGROUND & TOILET MAPPING FOR COMMUNITY MEMBERS

Mapping area 1: Liverpool LGA



LEGEND

Accessible Playgrounds with Accessible Toilet and Car Park

- 1 | Bigge Park Playground, Liverpool
- 2 | Bigge Park Waterplay Park, Liverpool
- 3 | Carnes Hill Community Centre, Carnes Hill
- 4 | Casula Parklands, Casula
- 5 | Greenway Park, West Hoxton
- 6 | Macleod Park, Prestons
- 6 | Miller Park, Miller

Accessible Playgrounds

- 1 | Apex Park, Liverpool
- 2 | Black Muscat Park, Chipping Norton
- 3 | Gough Park, Cecil Hills
- 4 | Orara Park, Wattle Grove

Accessible Toilets

- 1 | Angle Park, Chipping Norton
- 2 | Ash Road Sporting Complex, Prestons
- 3 | Brownes Farm Reserve, Hoxton Park
- 4 | Collimore Park, Liverpool
- 5 | Dwyer Oval, Warwick Farm
- 6 | Edwin Wheeler Reserve, Sadleir
- 7 | Haigh Park, Chipping Norton
- 8 | McGirr Park, Miller
- 9 | Miller Park, Miller
- 10 | Peter Miller Reserve, Casula
- 11 | Riverside Park, Chipping Norton
- 12 | Woodward Park, Liverpool

Future Accessible Playgrounds with Accessible Toilet and Car Park

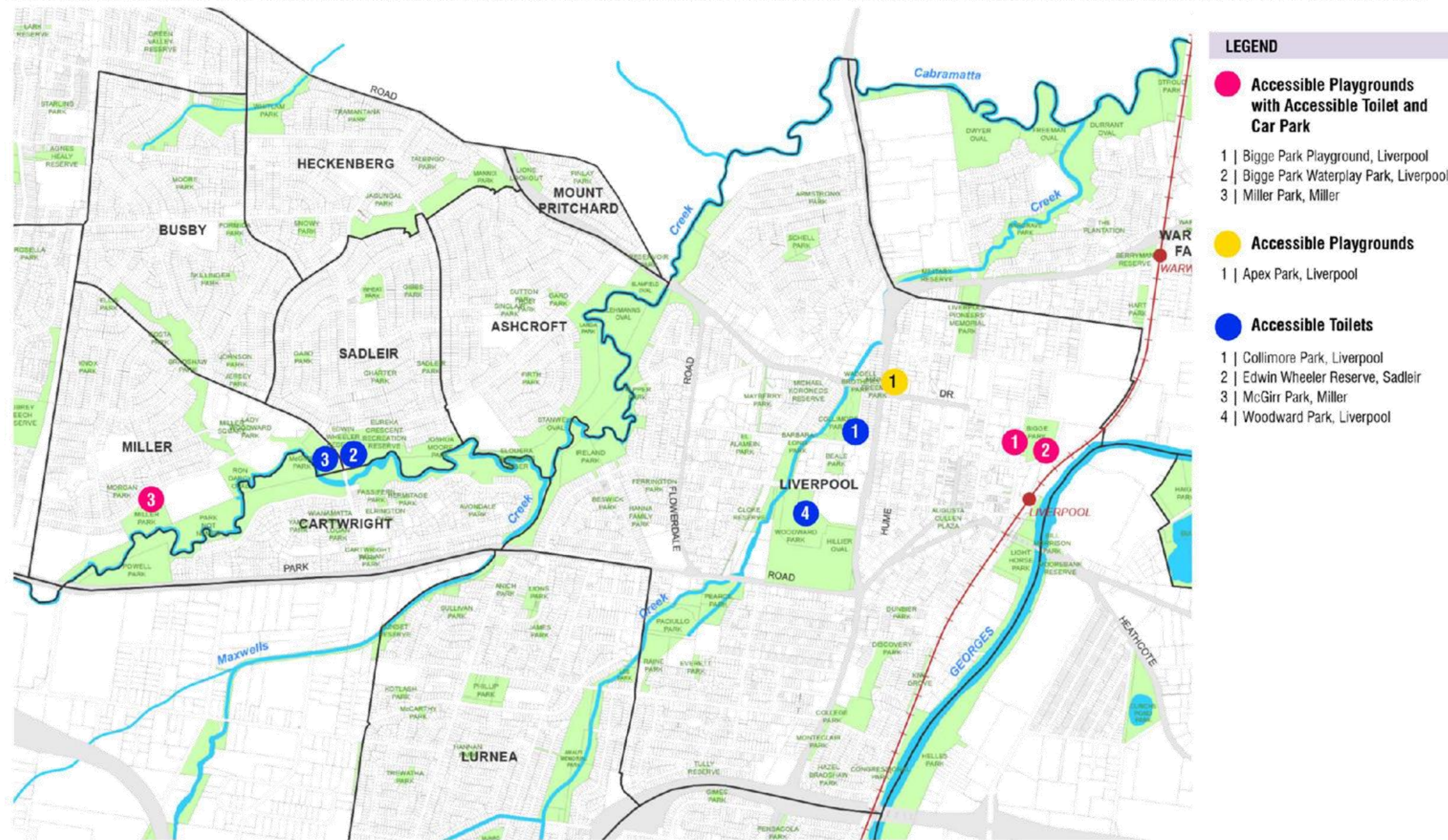
- 1 | Lt Cantello Reserve, Hammondville
- 2 | Stante Reserve Waterplay Park, Middleton Grange

Future Accessible Toilet

- 1 | Ernie Smith Reserve, Moorebank

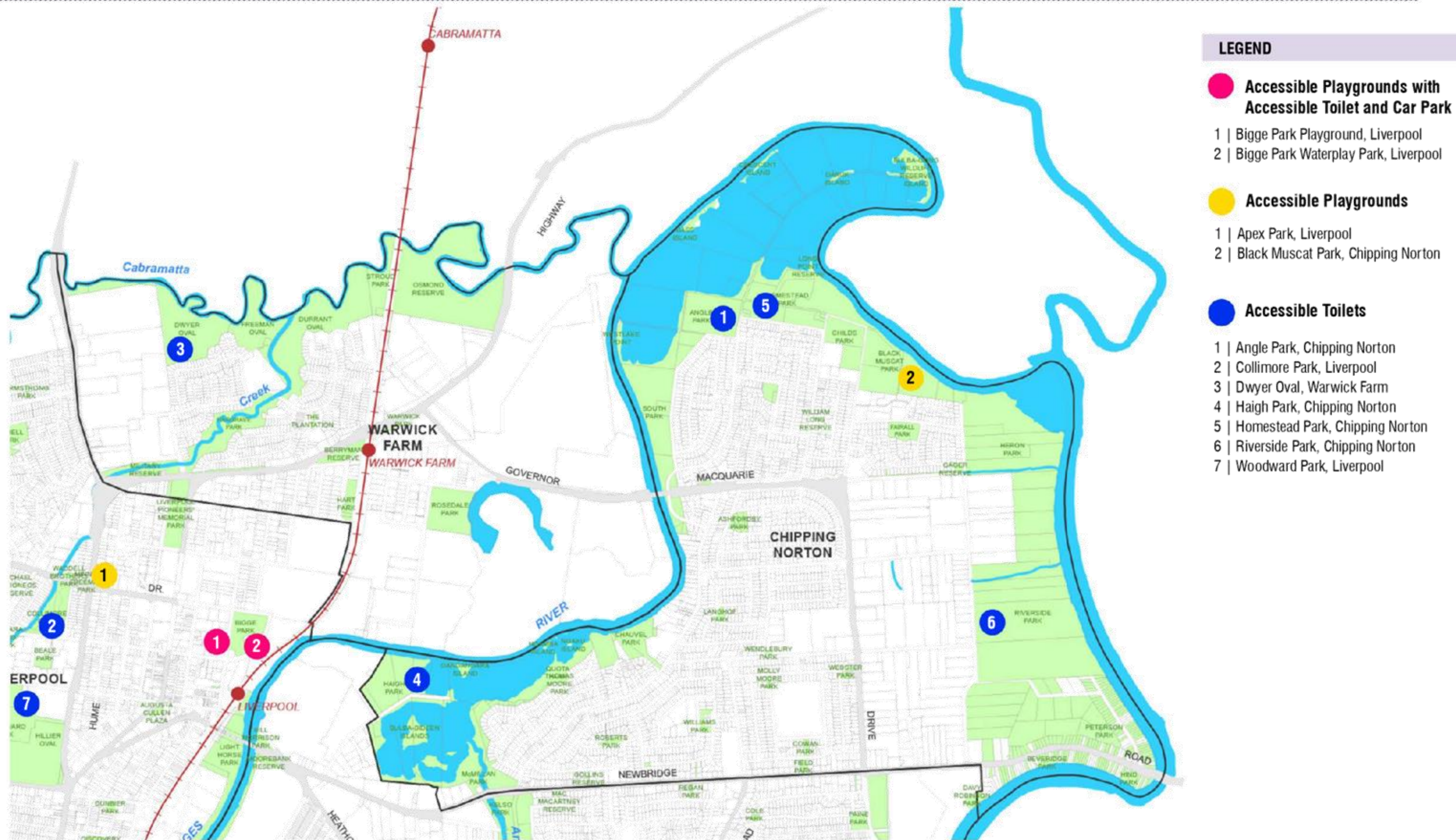
ACCESSIBLE PLAYGROUND & TOILET MAPPING FOR COMMUNITY MEMBERS

Mapping suburbs 2: Liverpool, Miller & Sadleir



ACCESSIBLE PLAYGROUND & TOILET MAPPING FOR COMMUNITY MEMBERS

Mapping suburbs 3: Warwick Farm, Chipping Norton & Liverpool



LEGEND

Accessible Playgrounds with Accessible Toilet and Car Park

- 1 | Bigge Park Playground, Liverpool
- 2 | Bigge Park Waterplay Park, Liverpool

Accessible Playgrounds

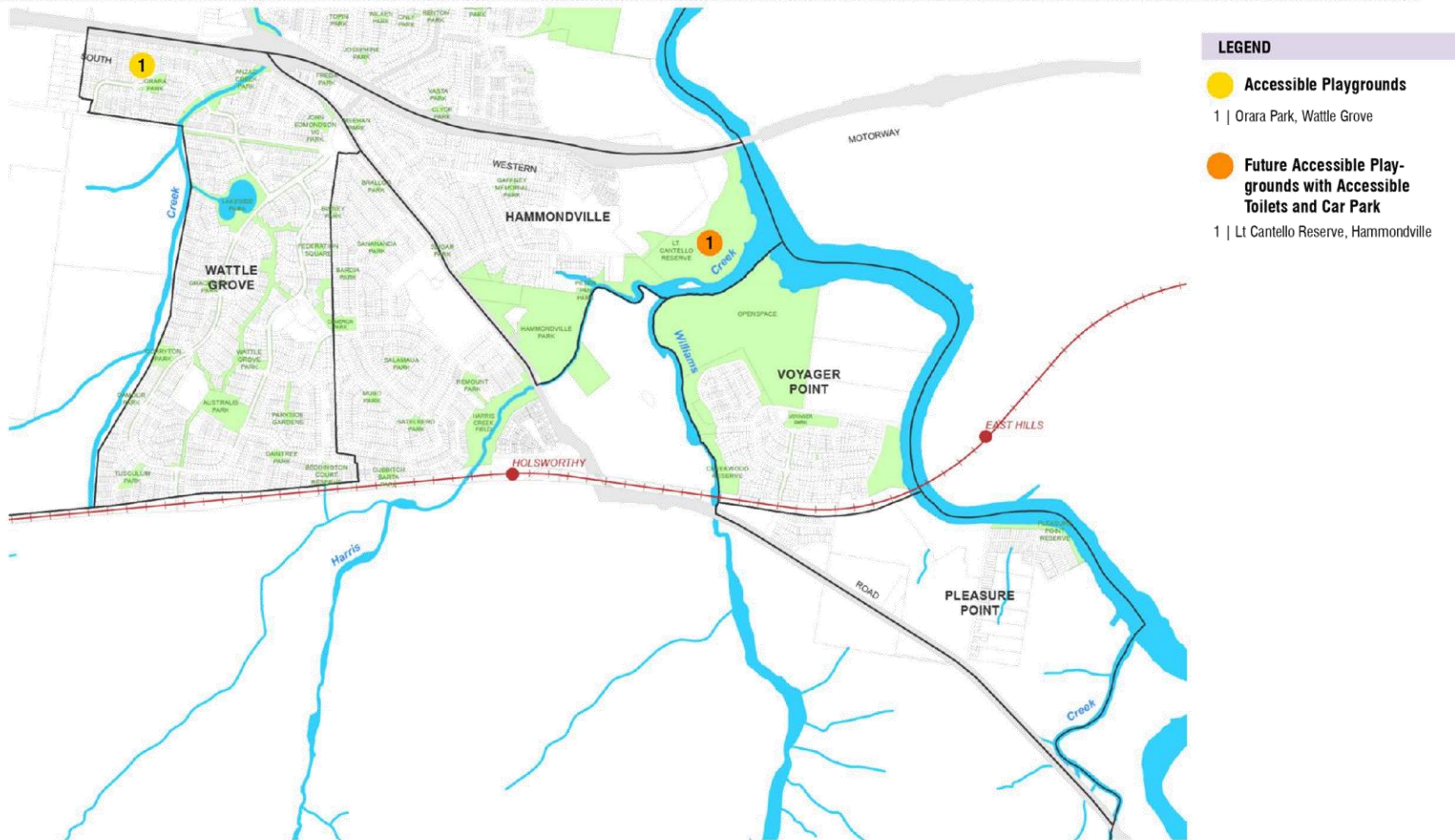
- 1 | Apex Park, Liverpool
- 2 | Black Muscat Park, Chipping Norton

Accessible Toilets

- 1 | Angle Park, Chipping Norton
- 2 | Collimore Park, Liverpool
- 3 | Dwyer Oval, Warwick Farm
- 4 | Haigh Park, Chipping Norton
- 5 | Homestead Park, Chipping Norton
- 6 | Riverside Park, Chipping Norton
- 7 | Woodward Park, Liverpool

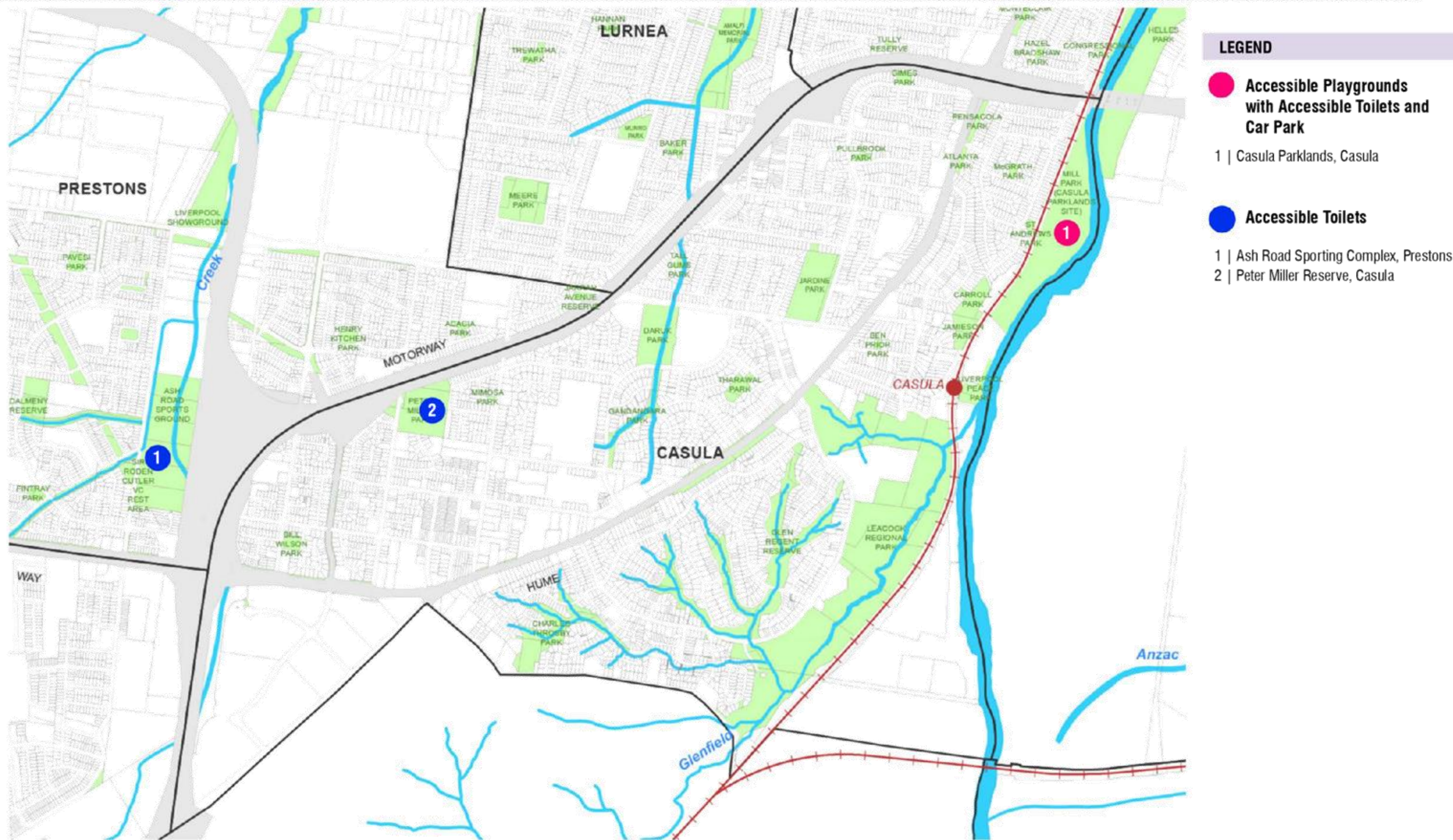
ACCESSIBLE PLAYGROUND & TOILET MAPPING FOR COMMUNITY MEMBERS

Mapping suburbs 5: Wattle Grove, Hammondville



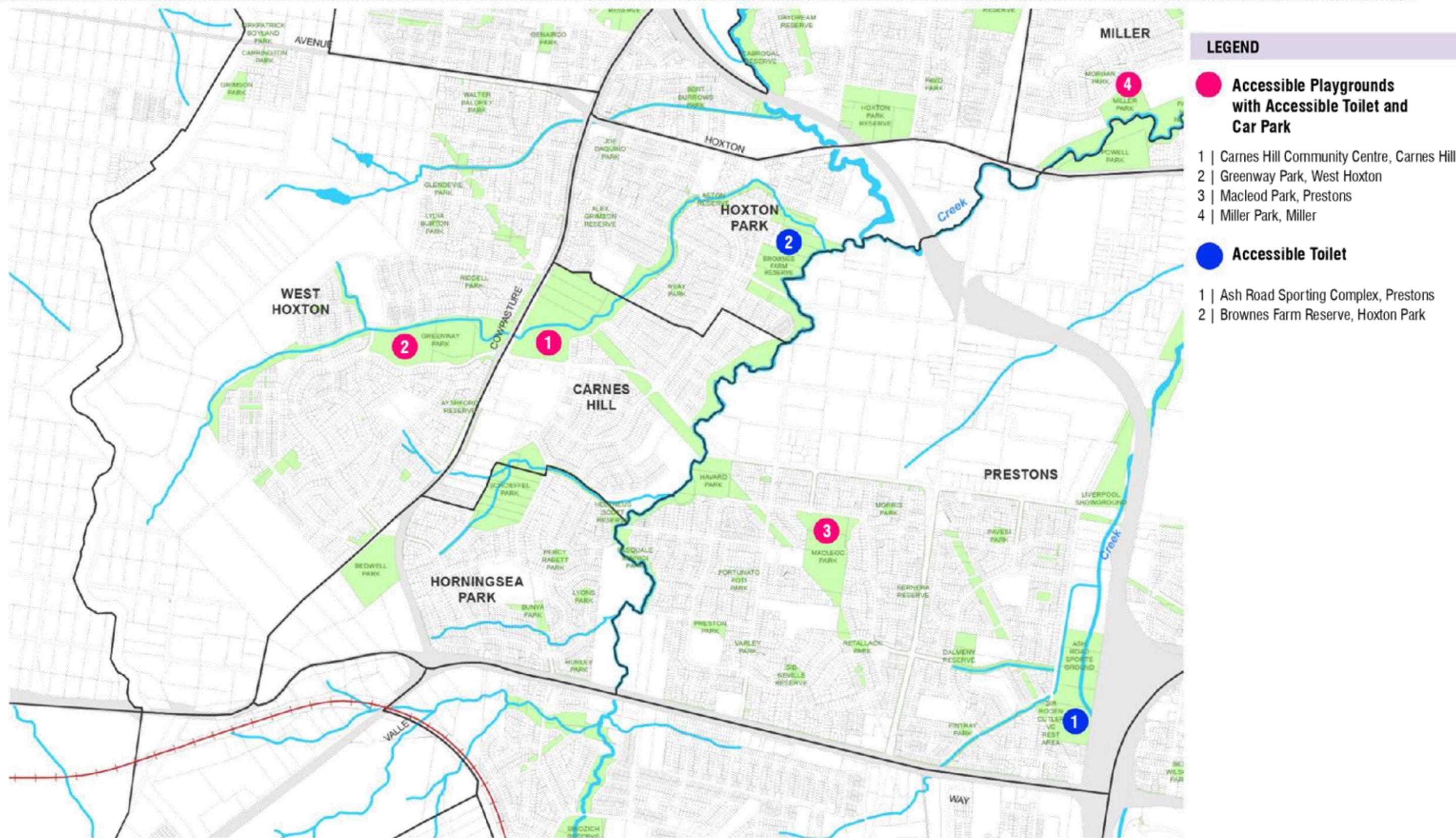
ACCESSIBLE PLAYGROUND & TOILET MAPPING FOR COMMUNITY MEMBERS

Mapping suburbs 6: Casula & Prestons



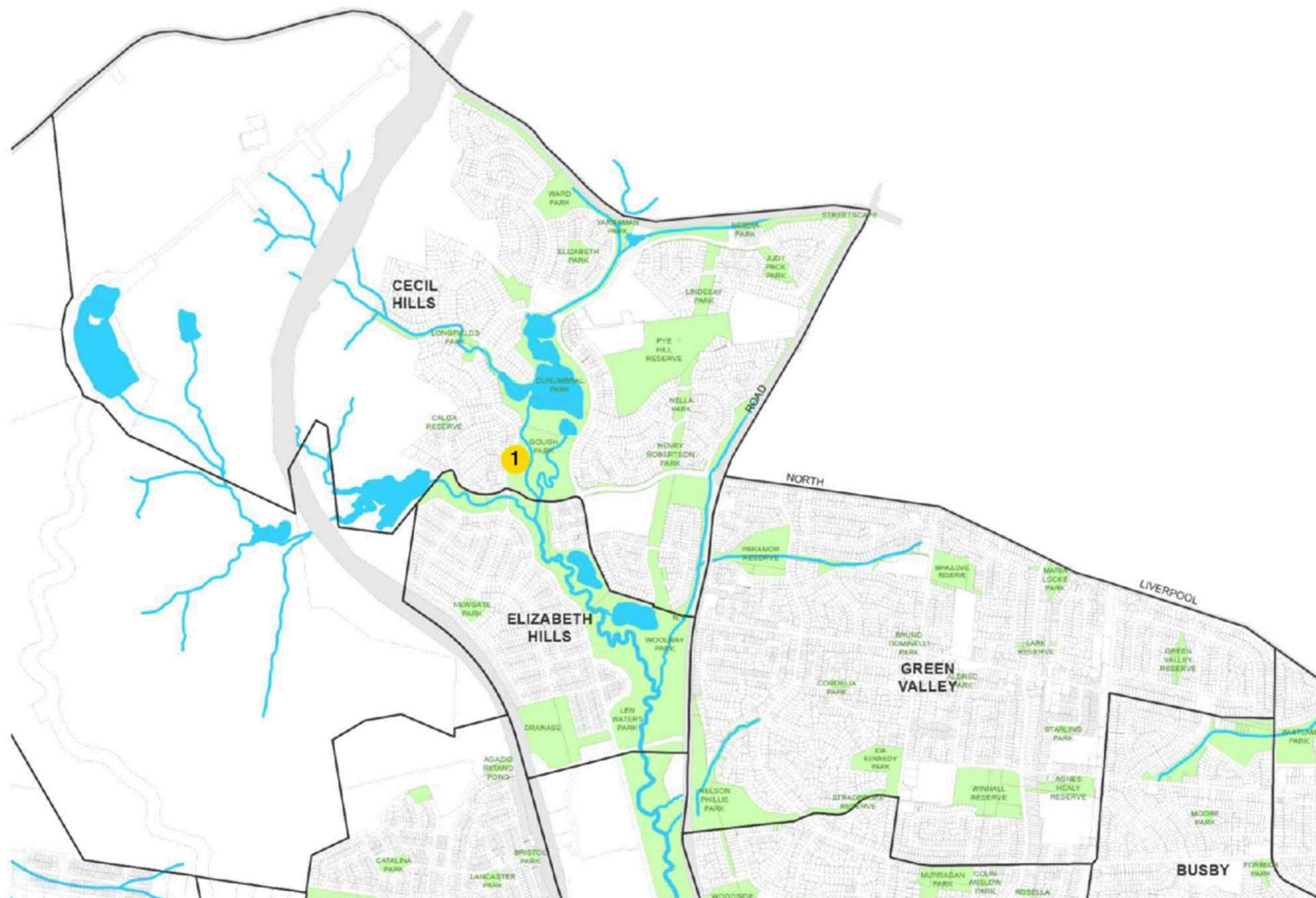
ACCESSIBLE PLAYGROUND & TOILET MAPPING FOR COMMUNITY MEMBERS

Mapping suburbs 8: West Hoxton, Hoxton Park & Prestons



ACCESSIBLE PLAYGROUND & TOILET MAPPING FOR COMMUNITY MEMBERS

Mapping suburbs 11: Cecil Hills



LEGEND

 Accessible Playgrounds

1 | Gough Park, Cecil Hills

CTTE 03

Minutes of Strategic Panel Meeting held on 12 October 2020

Strategic Direction	Leading through Collaboration Strive for best practice in all Council processes
File Ref	296847.2020
Report By	George Georgakis - Manager Council and Executive Services
Approved By	George Hampouris - Acting Director City Corporate

EXECUTIVE SUMMARY

This report is tabled in order to present the Minutes of the Strategic Panel Meeting held on 12 October 2020.

RECOMMENDATION

That Council receive and note the Minutes of the Strategic Panel Meeting held on 12 October 2020.

REPORT

The Minutes of the Strategic Panel Meeting held on 12 October 2020 are attached for the information of Council.

The Minutes identify a number of actions that require Council staff to undertake, none of which will have any financial impact on Council.

CONSIDERATIONS

Economic	There are no economic and financial considerations.
Environment	Raise community awareness and support action in relation to environmental issues. Support the delivery of a range of transport options.

Social	<p>Raise awareness in the community about the available services and facilities.</p> <p>Preserve and maintain heritage, both landscape and cultural as urban development takes place.</p> <p>Regulate for a mix of housing types that responds to different population groups such as young families and older people.</p> <p>Support community organisations, groups and volunteers to deliver coordinated services to the community.</p>
Civic Leadership	<p>Encourage the community to engage in Council initiatives and actions.</p> <p>Provide information about Council's services, roles and decision making processes.</p> <p>Operate a well developed governance system that demonstrates accountability, transparency and ethical conduct.</p> <p>Actively advocate for federal and state government support, funding and services.</p>
Legislative	<p>There are no legislative considerations relating to this report.</p>
Risk	<p>The risk is deemed to be low and is considered to be within Council's risk appetite. There is no risk associated with this report.</p>

ATTACHMENTS

1. Minutes of Strategic Panel Meeting of 12 October 2020



This meeting was recorded for minute taking purposes
This meeting occurred on MS Teams

MINUTES FROM STRATEGIC PANEL MEETING 12 October 2020

COUNCILLORS:

Mazhar Hadid
Geoff Shelton
Peter Harle
Karress Rhodes
Nathan Hagarty
Gus Balloot

Deputy Mayor (**Chairperson**)

(left at 11:07am)
(entered at 10:38am and exited at 11:30am)

COUNCIL ATTENDEES:

Dr Eddie Jackson
David Smith
George Hampouris
Tina Sangiuliano
Raj Autar
Peter Patterson
John Morgan
John Milicic
Lina Kakish
Shaun Beckley
Adrian Nesbitt
George Georgakis
Chris Guthrie
Craig Lambeth
Rose Koch

Acting CEO
Acting Director City Economy & Growth
Acting Director City Corporate
Acting Director City Community & Culture
Director City Infrastructure & Environment
Director City Presentation
Director Property & Commercial Development
Manager Property
Manager Development Assessment
Manager Infrastructure Planning
Manager Communications
Manager Council & Executive Services
Coordinator Business Development
Coordinator Sports & Recreation
Committees Officer (**Minutes**)

INVITEES:

Dan Blyde
Michael Yiend

Senior Corporate Affairs, Qube Holdings Ltd
Director Property Development, Qube Holdings Ltd

APOLOGIES:

Wendy Waller

Mayor



OPEN

Meeting opened at 10:05 am.

1. WELCOME, ATTENDANCE AND APOLOGIES

Clr Hadid opened the meeting and welcomed the Panel. Apologies were acknowledged.

2. DECLARATIONS OF INTEREST

Nil

3. AGENDA ITEMS

3.1 Applications to be lodged via DPIE Portal – 1 January 2021

Manager Infrastructure Planning provided an overview on the changes to the lodgement process with the Department of Planning, Industry & Environment (DPIE). As of 31 December 2020, all applications relating to land will be made via the DPIE online lodgement portal. There will be an adoption and reliance of online systems for planning that will provide more information to the community.

The current methods of application with Council include the DPIE online portal, Council's ePlanning portal and over the counter at Council's Customer Service Centre.

From October 2019 and into the COVID-19 period, over the counter lodgements have decreased, indicating a shift in lodgement methods. Ninety applications were lodged through the DPIE portal for the September 2020 quarter. Information brochures will be available to customers to guide the online lodgement process.

Queries & Discussion

Manager Infrastructure & Planning addressed the following queries raised by the Councillors.

- i. Clr Shelton queried to what extent will Council be involved in maintaining the DPIE portal software.
Council does not financially contribute to DPIE for the system, however it is involved in identifying issues with the software. These are reported and communicated to the DPIE helpdesk department.
- ii. Clr Shelton noted that the lodgement process was privatised several years ago at the Land Titles Office. It was queried whether a similar outcome could occur with DPIE.
Based on discussions made with DPIE, this function will sit with the ePlanning team at the department. At present, no mention was made for a new entity. Consistent messaging has been made that no charge will be made to Councils.
- iii. Clr Shelton queried to what extent the information on DA's will remain current on Council's system where DAs can be searched and be accessible.
Delays could surface if DPIE are aware of an application that has not reached Council's internal system, as it moves through integration. This should be addressed by the end of 2020. Once an applicant submits their application through the DPIE portal, it will be in Council's Pathway system within seconds. DPIE are only interested in the lodgement and for Council to advise them when certain stages are occurring on that application.



- iv. Cllr Rhodes queried why lodgements are required to be centrally made through DPIE.
DPIE and the Minister for Planning have mandated online lodgements. It was a decision made at the state level.
Council have clarified their position to not make it mandatory for customers to use the DPIE portal, as customers may prefer to deal directly with Council. DPIE have determined for a single approach, as they are conscious on the flow of information.
- v. Cllr Rhodes queried whether the state government is assuming responsibility for lodgements from private certifiers, as Council is not involved in this line of work.
Every construction certificate for approval requires an application through the DPIE portal. The state government is not assuming responsibility, it will solely mean there is transparency in the industry. Once a private certifier approves an application, they must submit all approval documentation to Council within two days. This is archived in Council's document management system. These are not looked into by Council, unless there are issues relating to compliance requiring investigation. The state may assume responsibility on this process in future, however it is not certain.
- vi. Cllr Rhodes queried how residents can object to online DA's.
The only changes for customers is how the application is made. Council will still process every other application in the same manner with the existing systems in place.

3.2 Update and Demonstration of Online Booking System

Acting Director City Community & Culture reported that Council recently identified the benefits of an online system allowing customers to book Council waste services and facilities. In 2019, Council entered into an agreement with Zipporrah Ltd to deliver the system.

Coordinator Sports & Recreation provided an onscreen demonstration on the usage of the system. It will go live from 1 January 2021.

Queries & Discussion

- i. Cllr Shelton queried whether the system calculates efficient routes for pickup services.
It was advised that the software will not allow to plot efficient routes for waste collection vehicles. The software allows for locations to be identified with scope for the drivers to use GPS integration. Upgrades in future for the system to allow this can be explored.
Action: City Presentation staff to provide details on the current process for truck route efficiency when delivering Council services.
- ii. Cllr Shelton noted occurrences of residents dumping their waste onto the property of others, where additional counts of waste collection are unfairly used up. It was queried whether the system can accommodate for this.
The system allows for a specified number of collections. It is currently earmarked as two per year and where such incidents occur, there is the option of overriding the data where needed should a resident report a complaint.

3.3 Moorebank Intermodal Company

Dan Blyde delivered a presentation on the Masterplan, sustainability achievements, local investments and community initiatives for the Moorebank Intermodal Company (MIC).

The Moorebank Logistics Park (MLP) is the largest logistics precinct in Australia, consisting of a domestic terminal and an import/export terminal for overseas freight. The MIC was identified as an



ideal location near the M5, M7 and the Southern Sydney freight line. It consists of 243 hectares in a developed area, which was available by the Department of Defence.

The federal government is keen installing further intermodal terminals due to the projected population growth for NSW, particularly in South West Sydney. The location will alleviate road congestion by removing existing container trucks from the road network between Port Botany and Western Sydney. By 2030, the new intermodal facility at MLP is expected to significantly reduce the distance travelled by container trucks and interstate freight trucks and deliver carbon emissions savings.

Queries & Discussion

Mr Blyde and Mr Yiend addressed the below following raised by Councillors.

- i. Cllr Shelton requested for numerical targets of employment arising from the Intermodal project.
Detailed studies undertaken by Deloitte was commissioned by the MIC. This is available to view on the MIC website. The creation of 6800 jobs is estimated. Much of the employment will be determined by tenants who choose to establish operations at the intermodal. Qube contractors are providing employment in construction and many will relate to the tenants.
- ii. Cllr Shelton requested an update on the prospect of land subdivision and sale allotments.
Qube is undergoing a monetisation process involving investments into the development. The site is being subdivided and investments from real estate trusts and industrial property owners are being made. This said, it is irrelevant to how the precinct is being developed or used for the purpose of distributing goods. It is purely for investment purposes and changing ownership of the underlying assets.
- iii. Cllr Rhodes questioned whether the claim of 11,000 vehicles off the road is negated as these vehicles would need return to the road for distribution.
All containers have a minimum of seven trips between the port and hub where the transport group divides the containers into trips. Containers are transported through the M5 to the destination warehouse. For large importers, empty containers are brought back and return to a transport hub. At the end of the process empty containers are transported by truck to an empty container park and remain until the shipping line needs them again at Port Botany. Some of these truck movements affect South West Sydney.
Containers are sent to South West Sydney if containing goods for that area. Currently they are going to distribution centres away from the intermodal and are delivering goods to warehouses in industrial regions of South West Sydney. The intermodal terminal will serve to eliminate some truck movements from Port Botany to Moorebank, for warehouses that are on site at the intermodal.
- iv. Cllr Rhodes noted that the national distributors will be transporting goods from Liverpool and this will place additional traffic on roads.
An interstate terminal is attractive for businesses such as Woolworths, as in land rail is being developed. The intention is to run their Sydney to Brisbane and Sydney to Melbourne goods by train. It will remove their east coast haulage and use rail which is more efficient.
- v. Cllr Shelton noted previous discussions in relation to an unlegislated container cap for movements through the port of Newcastle, that has the effect of diverting containers to Moorebank that would otherwise not be travelling to Moorebank. It was queried where the company stands on this matter.



Mr Yiend indicated he remembered the question being previously asked of their Managing Director, and added he recollected the Managing Director had stated he did not have any particular view or knowledge of the contractual arrangements the state government has in place with Newcastle. He added it was a very controversial area, and that there is no view on it at their level of the business.

Mr Blyde added that they had not seen any containers attracted through Moorebank destined for the Hunter region.

3.4 Moorebank Fires

Director City Presentation delivered a presentation on this item.

A fire had occurred on 10 September 2019 at Baker & Co in Moorebank, located next to the M5. The key burning source was stored lavender oil. As a member of the Local Emergency Service Committee (LEMO), Council was requested by the Regional Emergency Management Officer (REMO) to provide on ground assistance. The building was destroyed as a result of the fire and left some heat and water damage to surrounding businesses. Impacts of the fire were deemed urgent and significant to human health and Council issued a clean-up notice.

Another fire had occurred at Sphere Healthcare located at 12 Church Road, Moorebank, on 9 July 2020. The company had started supplying hand sanitiser and has stored ethanol onsite. REMO contacted LEMO requesting assistance from Council to provide traffic control in the area. Firefighting water and liquids from the premises entered the stormwater network and reached Clinches Pond which also caught fire. The main office of the building was not damaged, and no surrounding businesses sustained significant damage.

4. STANDING AGENDA ITEMS

4.1 COVID-19 Update

Manager Property reported that Council has offered rebates for a period of five months to small retailers and tenants, valued at \$164,000. Invoices have commenced from 1 September 2020 for full rental. As per a previous resolution, Council will assist small businesses by providing rent relief if they qualify. A recommendation will be reported to Council relating to rent abatement and parking fees. Warren Serviceway parking provisions have been offered to essential workers until the end of October 2020.

4.2 Update on Planning Proposals

Acting Director City Economy & Growth advised that the Strategic Projects list has been circulated to the Councillors. Queries and comments were encouraged for submission. Significant progress has been made over the last six months in reducing the number of planning proposals.

CLOSE

Meeting moved into confidential session.

Strategic Panel closed at 11:50 am.

CTTE 04

**Minutes of the Audit, Risk and Improvement
Committee Meeting held on 23 October 2020**

Strategic Direction	Leading through Collaboration Strive for best practice in all Council processes
File Ref	297514.2020
Report By	Chris Van Zyl - Acting Head of Audit, Risk and Improvement
Approved By	Dr Eddie Jackson - Acting Chief Executive Officer

EXECUTIVE SUMMARY

This report is tabled in order to present the Minutes of the Audit, Risk and Improvement Committee Meeting held on 23 October 2020.

RECOMMENDATION

That Council receives and notes the Minutes of the Audit, Risk and Improvement Committee Meeting held on 23 October 2020.

REPORT

The Minutes of the Audit, Risk and Improvement Committee held on 23 October 2020 are attached for the information of Council. The Minutes identify a number of actions that require Council staff to undertake, none of which will have any financial impact on Council.

CONSIDERATIONS

Economic	There are no economic and financial considerations.
Environment	There are no environmental and sustainability considerations.
Social	There are no social and cultural considerations.
Civic Leadership	Provide information about Council's services, roles and decision making processes. Operate a well developed governance system that demonstrates accountability, transparency and ethical conduct.

Legislative	<i>Local Government Act 1993, sections 8B and 23A</i>
Risk	<i>The committee reviewed several reports, including Council's Top 20 strategic risks, management actions to address the NSW Audit Office findings on Developer Contributions, Liverpool civic Place, & COVID-19 financial sustainability impacts on Council's budget.</i>

ATTACHMENTS

1. ARIC Minutes - 23 October 2020



Audit, Risk and Improvement Committee Minutes

23 October 2020 – Microsoft Teams - 9:30am - 12:30pm

Committee Members Present:

Andrew McLeod	Chairperson, Independent Member
Stephen Horne	Independent Member
John Gordon	Independent Member
Mazhar Hadid	Deputy Mayor
Geoff Shelton	Councillor

Observers:

Wendy Waller	Mayor
Peter Harle	Councillor
Karress Rhodes	Councillor
Dr Eddie Jackson	A/Chief Executive Officer (CEO)
George Hampouris	A/ Director City Corporate
Chris Van Zyl	A/Head of Audit, Risk and Improvement (Head of ARI)
Vishwa Nadan	Chief Financial Officer
John Morgan	Director Property & Commercial Development (Item 9.2)
Mark Brookfield	Operational Risk & Insurance Coordinator
Shaun Beckley	Manager Infrastructure Planning (Item 7.1)
Hiba Soueid	Manager Corporate Strategy (Item 11.2)
Rose Koch	Committees Officer (Minutes)

1. WELCOME / OPENING

The Chairperson welcomed attendees and opened the meeting at 9:33am.

2. APOLOGIES

The Director and Audit Leader from the NSW Audit Office were acknowledged as apologies.

3. DECLARATIONS OF INTEREST

Independent Gordon declared a non-pecuniary interest later in the meeting as being a member of the South West Sydney Local Health District board.

4. CONFIRMATION OF PREVIOUS MINUTES

That the minutes of the Audit, Risk & Improvement Committee Meeting held on 7 August 2020 be confirmed as a true record of that meeting.

Motion

Moved: Clr Shelton

Seconded: Independent Gordon

5. ACTION TRACKING FROM MINUTES

5.1 Audit, Risk and Improvement Committee - Resolution Tracking

A/Head of ARI advised that the resolutions are on track. Updating of Council's policies remain an issue. Council recently implemented the new reliance system to assist in monitoring and reviewing policies across the organisation. Progress on this will be reported at the next ARIC meeting.

Queries & Discussion

- a) Independent Gordon referred to the Legal Affairs Report in the ARIC Resolution Progress Document and acknowledged that the report was a summary of significant matters and noted that it would not be practical to receive a separate report to the one currently presented to Council. Independent Gordon indicated if it pleased the Committee that he was happy to continue receiving the quarterly Legal Affairs report for the information of the Committee. The Committee agreed to continue receiving this report.

RECOMMENDATION

That the Audit, Risk & Improvement Committee note the progress made on the implementation of resolutions.

Motion

Moved: Independent Gordon

Seconded: Cllr Shelton

6. SPECIAL AGENDA ITEMS

Nil.

7. EXTERNAL AUDIT

7.1 Annual Financial Statements (Late Paper)

This item has been deferred to the next ARIC meeting scheduled for 11 November 2020.

7.2 Governance and internal controls over local infrastructure contributions

A/Director City Corporate advised Liverpool City Council was one of four Councils selected for the performance audit. The NSW Audit Office had selected Council based on having one of the highest contribution balances, as a high growth Council. A Contributions Steering Committee is now in place to ensure Council has visibility over projects and infrastructure within the contributions space. Risks relating to developer contributions has been recorded in the Risk Register. Recommendations have been accepted in full and the outcome is satisfactory overall.

Manager Infrastructure Planning added that the Auditor General's report acknowledged that Council had recently undergone an internal audit and were partway through implementing the findings. A/Director City Corporate, the ARIC and the EMT were congratulated on their efforts for addressing the initial findings.

A/Director City Corporate advised that Council received legal advice on borrowing from S7.11 which was favourable. Good credential arrangements were in place to ensure it is risk free and this was a better outcome for the community. This was tabled to Council and it was resolved that Council seek Ministerial approval. The NSW Audit Office had sought the Crown

Solicitor's advice and was found to be unfavourable. Therefore, Council decided to cease this initiative. Independent Horne requested for staff to reassess the legal opinion of the Crown Solicitor, with those received by the local Legal team and ascertain reasons for the differences.

Manager Infrastructure Planning highlighted the general audit findings and recommendations for Council in a presentation. These included the following:

- Regularly report to senior management on the projected financial status of contributions plans;
- Deploy works in kind (WIK) as an application type in the application management system and improve consistency on land valuations;
- Opportunity to align WIK policy with the broader probity framework;
- Improve public reporting relating to expenditure of cash collected under voluntary planning agreements (VPAs); and
- Implement security measures over critical or private information.

Queries & Discussion

- a) The Committee agreed that the response from the NSW Audit Office was positive.
- b) Independent Gordon noted of a developer in the past who questioned an NSW council in court on why they had not spent the contributions given. It was queried if Council can provide a plan of expenditure run-off for existing contributions for transparency.

Manager Infrastructure Planning assured that this matter had been discussed at Contribution Working Groups across Western Sydney Councils that signed up for the City Deal. Currently there is the forward work program. A consultant is being liaised with to map every contributions project and establish a works program. Certain projects have a 20 to 30 year horizon, therefore community transparency will be the goal as to when the contributions will be used.

RECOMMENDATION

That the Audit, Risk & Improvement Committee:

1. Receive and note the Audit Office of NSW report on local infrastructure contributions.
2. Receive and note the Manager Infrastructure Planning's proposed actions to address the issues raised in the audit report.

Motion **Moved:** Independent Gordon

Seconded: Independent Horne

8. INTERNAL AUDIT

8.1 4 Year Strategic Internal Audit Plan 2020-24

A/Head of ARI reported that the 4-year Strategic Internal Audit Plan was recently updated. Council currently has almost 200 risks in the Risk Register and were all taken into consideration while drafting this plan. Discussions were held with the EMT to discuss main points and determine tasks to prioritise in the audit plan. It has a lot more space for contingencies, emerging issues and management requests. It aims to give assurance that controls are operating efficiently and effectively for the inherent high and extreme risks. The controls ensure to reduce them to low or medium levels effectively. The topics presented in the audit plan were sent to the EMT to endorse in principle.

Queries & Discussion

- a) Independent Horne clarified that the audit plan does not just focus on residual risks and was satisfied with the A/Head of ARI's explanation that the plan addresses control effectiveness for inherently high-risk items.
- b) Independent Gordon noted that the draft document had been reviewed out of session and praised A/Head of ARI and the team for their efforts on this plan.

"Project 24" was questioned as this is a significant project.

A/Head of ARI advised that this is not currently in the audit plan as it is an emerging area of focus. A waste management audit is forthcoming.

A/Director City Corporate agreed that the decision to pursue this project solo or in conjunction with 5 other Councils, bearing in mind financial, environmental and delivery implications is a significant risk. It was noted this should be included in the Risk Register.

Independent Gordon suggested that this be monitored and for an update to be made to the ARIC in future.

A/Director City Corporate added that missed opportunities is also a risk and that this also be considered.

- c) A/CEO added that a report on Project 24, based on an independent review, will be tabled to the October Council meeting.
- d) Chairperson suggested for community grants management and the way they are allocated to be included in the plan. Additionally, it was added for a benefits realisation audit to be included, where the EMT tracks whether proposals and business cases have yielded aimed targets.

A/Director City Corporate advised that the position of Business Analyst is being considered for benefits realisation.

RECOMMENDATION

That the Audit, Risk & Improvement Committee:

1. Endorse the 4 Year Strategic Internal Audit Plan 2020-14.
2. Receive and note the Internal Audit Business Plan.
3. That Project 24 be included in the Risk Register, and that the committee receive a future update on this project.

Motion

Moved: Independent Gordon

Seconded: Independent Horne

8.2 Internal Audit Projects and Activities - 1 July to 30 September 2020

A/Head of ARI reported that a few projects are in field work and some are on the verge of finalisation. Draft reports are with management and action plans will be provided in response. Further information will be reported at the next ARIC meeting. It was highlighted that positive findings were found for the asbestos and waste contamination audit. Council had recently received an award on asbestos management. The team was thanked for their efforts in this space.

Queries & Discussion

- a) Independent Horne questioned of significant findings in the asbestos and waste contamination audit. It was requested that this be detailed in a presentation at a future

ARIC meeting.

- b) Independent Gordon queried if there is indication of the risk rating on outstanding items.

A/Head of ARI advised there is an attachment summary report of the outstanding risks over 90 days. Nothing of concern is existent. One of the items was assigned to Governance for a conflict of interest project, as there is insufficient skill in this area. The risk rating is on page 199 of the attachment booklet, showing 2 medium risks.

Independent Gordon clarified that a risk rating would be useful for inclusion in the dashboard.

- c) The Chairperson encouraged data analytics in the fraud prevention space as it will enhance community confidence.
- d) Cllr Shelton expressed concern that Council's failure to implement policies and guidelines underpinning asbestos management seems to contribute to the result of a large swinging item in the budget. The unknown quantity has become a feature.

A/Head of ARI added that no extreme or high-risk findings were identified, and they are usually low. Key policies not implemented refers to the quarterly audits needed to be reported back to the Director. Staff have committed to implementing those audits. From an audit perspective, this was not a significant issue. The team had indicated that a new methodology will be implemented to prioritise sites and estimate the remediation cost. The external auditors are also currently looking at this area and questioning long term budgeting methodologies. Any additional findings and recommendations made in this space will be monitored and reported to the Committee.

RECOMMENDATION

That the Audit, Risk & Improvement Committee;

1. Receives and notes The Internal Audit Projects and Activities Report.

Motion

Moved: Independent Gordon

Seconded: Cllr Shelton

8.3 Quality Assurance & Improvement Program (QAIP)

A/Head of ARI reported that the QAIP was implemented as per requirements by the Institute of Internal Auditors, and this measures Council's compliance with the standards of the new framework for audit and risk implemented in NSW. It is ensured that these requirements and standards are adhered to. Council is compliant with most items outlined in this report.

In the last financial year, Council received an average of 4.5/5 rating for the client satisfaction questionnaires from various stakeholders after audits have been completed.

Queries & Discussion

- a) Chairperson added that these results are testament to a continuous improvement culture at Council and the Audit team were praised for their efforts.
- b) Independent Horne recommended for the team to discuss the implications of the target measures and how it impacts the audit process. Continuous feedback to the ARIC was requested.

RECOMMENDATION

That the Audit, Risk & Improvement Committee:

1. Receive and note Internal Audits Annual Quality Assurance and Improvement Program update.

Motion

Moved: Cllr Shelton

Seconded: Independent Gordon

9. RISK MANAGEMENT**9.1 Enterprise Risk Management Report - September 2020**

A/Head of ARI reported that good progress is being made on this item. In the recent quarter, one new risk involving the transition of the CEO had surfaced. Work has been made in this space to update controls and ratings. Quarterly reporting to the Councillors is also being made, and top 10 risks are reported to the EMT.

Queries & Discussion

- a) Independent Gordon queried whether the culture has shifted in the approach of managing daily risk.

A/Head of ARI advised that the feedback illustrates that staff are enjoying the eLearning online training and there has been a cultural shift. Issues of staff locked out training is being investigated. Staff are contacted via email for updates.

Mayor Waller and Deputy Mayor Hadid exited the meeting.

RECOMMENDATION

That the Audit, Risk & Improvement Committee

1. Receive and note the Enterprise Risk Management report and Top 20 Strategic Risks of Council.

Motion

Moved: Independent Gordon

Seconded: Cllr Shelton

9.2 Liverpool Civic Place Project Update

Director Property & Commercial Development delivered a presentation on this item. The Council works DA was lodged on 8 October 2020 and is expected for approval in Q2 2021. The Masterplan was approved in September 2020. Built Holdings will be lodging their DA in December 2020. Correspondence has been received from Office of Local Government (OLG), advising that Council be requested to notify OLG on the approved funding sources and amounts once finalised. Council should have a position on the funding sources in the near future. The early works for demolition is underway.

Queries & Discussion

- a) Independent Horne queried whether Council is controlling misinformation regarding the Civic Place project in the community.

Director Property & Commercial Development advised that Councillors were updated on the University of Wollongong's (UoW) position. This has not been formally identified with

the community. The University is currently reassessing their position in the market and whether they will assume tenancy at Liverpool Civic Place.

Mayor Waller returned to the meeting.

Mayor Waller advised that Council is considering listing the facts of the project on Council's website as a method to control misinformation.

Independent Gordon stressed the importance of clear communication re the Civic Place Project relative to the health, innovation precinct being developed near Liverpool Hospital and the Ingham Institute.

- b) A/CEO assured that the South West Sydney Local Health District, the universities, Council and the Ingham Institute were all part of the innovation precinct, with a joint communication strategy. Communications regarding this development will be made.

RECOMMENDATION

That the Audit, Risk & Improvement Committee:

1. Receive and note the LCP project update.

Motion

Moved: Independent Gordon

Seconded: Independent Horne

9.3 Business Continuity Planning

Councils Operational Risk & Insurance Coordinator reported that a business continuity test was undertaken earlier in the year. With COVID-19, the Critical Incident Response teams met weekly and now meet fortnightly, therefore the BCP and resilience has been well tested. A review of the management plan contact information and the services to be provided in local and wide area emergency situations for fire, floods, storms and other events are being reviewed. As a result, there is a clear understanding between Council and other agencies on the services Council can provide in house when required.

Queries & Discussion

- a) Independent Gordon noted of inconsistencies across various Councils with advice relating to smoke hazards during recent bushfires and queried who is responsible for advising the community on smoke levels and whether it is safe to work outdoors.

Operational Risk & Insurance Coordinator advised that Council relies on the EPA and NSW Health to monitor sites in the LGA. This matter is addressed as work health and safety.

RECOMMENDATION

That the Audit, Risk & Improvement Committee:

1. Receive a further report on the implementation progress of the recommendations made in the BCP exercise document.
2. Receive the updated BCP prior to finalising.

Motion

Moved: Cllr Shelton

Seconded: Independent Horne

9.4 COVID19 Financial Sustainability Impacts

Chief Financial Officer reported that the most significant risk involves the collection of rates. A report between 1 and 19 October indicated a collection of 84% of rates, a satisfactory result under the circumstances.

Council's operating revenue declined by \$1.7 million in the quarter ending 30 June 2020, with a projected downturn in operating revenue of \$1.2 for the 2021 financial year.

Queries & Discussion

Chief Financial Officer addressed the below queries.

- a) The Chairperson queried how rate collections compared to a pre-COVID year.
Outstanding rates are 1% higher compared to 2019.
- b) Cllr Shelton noted that the capital works programs of those funded from general reserves to be rationalised should be outlined. The methodology used to determine projects that do and do not get rationalised was requested be clarified.
CFO added that these will be outlined as part of the budgeting process. Councillors will have an opportunity to assess the projects they can support.
A/CEO added that political oversight is vital. Community and Planning teams are bringing forward various Masterplans and Council will collate all of this and work through the PCG and Strategic Projects Committee.
- c) Cllr Shelton queried the information received on shovel ready projects to boost the local economy, while certain other projects are delayed and rolled over. Further clarity was requested in this area.

RECOMMENDATION

That the Audit, Risk & Improvement Committee:

1. Receives and notes this report;
2. That a six-monthly report is made to the ARIC.
3. Receive clarification and additional information on shovel ready projects when there is a rollover of capital projects.

Motion

Moved: Cllr Shelton

Seconded: Independent Gordon

10. GOVERNANCE, COMPLIANCE & FRAUD

10.1 Procurement Statistical Trend Analysis

A/Director City Corporate reported that Procurement are invested in becoming more strategic and adopt a continuous improvement culture. A high levelled road map has been tabled, showing how Council can improve the maturity of Procurement. The team is looking to move toward a category management model to better understand the contract and Procurement spend of the organisation and achieve economies of scale. Council is now pushing for local preferencing and looking to include partners in the LGA to take this further. This should also enable improved Indigenous outcomes.

Queries & Discussion

- a) Independent Gordon requested details of Council's plan in improving indigenous outcomes.

A/CEO advised there has been criticism in the past where a 3% target of Indigenous contractors has been placed, yet not achieved. This requires a local solution, and this is Council's direction.

- b) The Chairperson added that if Council prefers to locally procure, quotes from local businesses are needed. The internal culture of the organisation would need to change to buy local.

RECOMMENDATION

That the Audit, Risk & Improvement Committee receive and note the procurement statistical & trend analysis report.

Motion**Moved:** Independent Gordon**Seconded:** Independent Horne**10.2 Legal Affairs Report**

Independent Horne and Independent Gordon queried whether Council was able to recover costs associated with the cases found in favour of Council. A/Director City Corporate advised that the cost recovery details will be investigated and reported back to the Independents.

RECOMMENDATION

That the Audit, Risk & Improvement Committee:

1. Receive and note the report containing the legal affairs of Liverpool City Council.
2. Receive a future report detailing the cost recovery of cases found in favor of Council.

Motion**Moved:** Independent Horne**Seconded:** Independent Gordon**10.3 Zero-based Accounting Policy / Council Resolution**

The Chief Financial Officer discussed the process of this policy. The services that Council provides under the Local Government Act are divided into core and noncore services. It is expected that Council will reassess what services fall under each category and determining whether they are required or not. The EMT will determine how this process will be implemented and this information will formulate the budget in 2021.

A/CEO advised the feedback from Councillors at a recent Briefing on this item was positive.

Clr Shelton suggested for strengths, weaknesses and risks to be added to the planned approach of zero-based accounting, listed in points 1 to 5 in the Agenda of this item. Concerns were expressed that this method of accounting undervalues fields of endeavour such as research and development, where investments can take years before results surface. It tends to favour the short term rather than the long term.

The Chairperson added that one of the nuances of applying zero based budgeting in a government context is the cost of governance, and nobody reconciles the cost. This should be treated as a separate category.

A/Director City Corporate added that the opportunities of zero-based budgeting cannot be quantified, therefore it is ideal to have clear discussions, governance and consultation to understand the longer-term implications of this.

The Chairperson agreed that it is reasonable to understand this method has limitations and encouraged Council to pursue this with an approach of exploration and decide the elements to adopt.

Clr Shelton requested to be noted as voting against the motion of zero-based costing. The item was brought to the Committee for information purposes. No formal vote occurred on this item by the Committee.

RECOMMENDATION

That the Audit, Risk & Improvement Committee:

1. Notes Council's approach to Zero Based Costing and review of services.

Motion

Moved: Independent Gordon

Seconded: Independent Horne

11. SERVICE REVIEW & IMPROVEMENT

11.1 Business & Process Improvements

A/Head of ARI advised that the team is working with the organisation of mapping business processes. Recently 57 non-core processes were removed.

Queries & Discussion

- a) The Chairperson queried whether the measurement of processes provided any value rather than the improvement to processes themselves. The Chairperson requested to see the material outcomes of the process reviews, relating to efficiency, less red tape and community satisfaction. Independent Horne agreed with this.

A/Director City Corporate advised that previous concerns of the Committee have been taken on board and that the improvement processes are being discussed to provide better value to the organisation. This will be proposed to a future ARIC meeting.

RECOMMENDATION

That the Audit, Risk & Improvement Committee:

1. Receive and note the Business and Process Improvement update.
2. Receive future updates on the outcomes of process reviews.

Motion

Moved: Independent Horne

Seconded: Clr Shelton

11.2 Biannual Performance Report

Manager Corporate Strategy advised that the report for the previous 6 months had captured the impact of natural disasters on Council's operations such as flooding, bushfires and COVID-19. The findings indicated that 69% of principle activities were on track and continued to be delivered, however 39% were affected by these impacts.

While Council transformed in delivering its services and used online alternatives, facilities were opened to ensure products such as wipes, and sanitisers were delivered to vulnerable community members. More than \$170,000 were donated to small businesses to assist them in adapting with the pandemic. Attendance rates had decreased as certain recreational and community facilities had ceased operating.

The number of KPIs are high at present, however it is aimed that they will be more streamlined in the next cycle.

Queries & Discussion

- a) The Chairperson added that the benefits of having certain KPIs should be reviewed and the role the data captured plays in the decision-making process should be understood.

A/CEO added there is a gap between the measurement of KPIs and the decision-making process. This will need to be better aligned.

Manager Corporate Strategy advised that Council is currently developing business plans for all business areas that will have more appropriate KPI's for reporting to the community. Individual and detailed KPI's will be included as part of the individual's own performance measures, and these should align to the overall KPI's reported to the community.

Manager Corporate Strategy exited the meeting.

RECOMMENDATION

That the Audit, Risk & Improvement Committee:

1. Notes and receives the Biannual Performance Report.

Motion

Moved: Independent Horne

Seconded: Independent Gordon

12. ARIC SUPPORT

12.1 2021 ARIC Meeting Dates

The Chairperson suggested that an additional tentative meeting for the financials to be allocated in 2021.

RECOMMENDATION

That the Audit, Risk & Improvement Committee:

1. Note and endorse the 2021 ARIC meeting dates.

Motion

Moved: Cllr Shelton

Seconded: Independent Gordon

12.2 Audit, Risk and Improvement Committee Performance

Cllr Rhodes advised that the information provided by ARIC offers value and provides assurance relating to Council's decisions.

A/Head of ARI advised of a request made by management to determine whether advice can be obtained directly from the ARIC outside of the meetings when matters emerge. A query

was raised in relation to unresolved Councillor participation in meetings. Councillors have been welcomed to attend the meetings, however only members can vote.

Mayor Waller advised that previously she was not permitted to attend ARIC meetings.

Independent Gordon added that currently the draft Internal Audit & Risk Management requirements indicate that Councillors will not be voting members of these Committees. Whether they can observe and participate is yet to be determined.

RECOMMENDATION

That the Audit, Risk & Improvement Committee receive and note the overall effectiveness as outlined in the 2019/20 ARIC Self-Assessment.

Motion **Moved:** Independent Gordon **Seconded:** Clr Shelton

13. GENERAL BUSINESS (FOR INFORMATION)

13.1 Auditor-General Performance Report - Purchase of the 'Leppington Triangle' Land for the Future Development of Western Sydney Airport

A/Head of ARI reported that a presentation will be delivered on Council's approach on this matter at the next ARIC meeting.

RECOMMENDATION

That the Audit, Risk & Improvement Committee:

1. Receive a briefing on Council's land acquisition processes, spending decisions, managing probity risks and the approach to obtaining land valuations.

Motion **Moved:** Independent Gordon **Seconded:** Independent Horne

13.2 Dealing with Corruption, Fraud and the ICAC: the role of public sector Audit and Risk Committees

Independent Horne advised he will be speaking on this item at the Local Government Forum in November 2020.

RECOMMENDATION

That the Audit, Risk & Improvement Committee:

1. Receive and note the ICAC guidance on safeguard integrity and control fraud and corruption through monitoring, reviewing and providing advice.

Motion **Moved:** Independent Gordon **Seconded:** Independent Horne

13.3 NSW Audit Office - Credit card management in Local Government

A/Head of ARI reported that the Finance Team have conducted solid effort in preparing the GAP analysis on credit card management. Internal audits action certain periodic credit card reviews, and management will conduct frequent evaluations in this space from an operational perspective moving forward.

RECOMMENDATION

That the Audit, Risk & Improvement Committee:

1. Receive and note Council's gap analysis against the recommendations of the NSW Audit Office.

Motion

Moved: Independent Gordon

Seconded: Independent Horne

14 CLOSE

The Chairperson closed the meeting at 12:20 pm.

15 NEXT MEETING

Friday, 5 February 2021, Microsoft Teams, 9:30 am – 12:30 pm

CTTE 05

**Minutes of the Civic Advisory Committee
meeting held on Friday 30 October 2020**

Strategic Direction	Leading through Collaboration Strive for best practice in all Council processes
File Ref	298642.2020
Report By	George Georgakis - Manager Council and Executive Services
Approved By	George Hampouris - Acting Director City Corporate

EXECUTIVE SUMMARY

This report is tabled in order to present the Minutes of the Civic Advisory Committee Meeting held on 30 October 2020.

RECOMMENDATION

That Council receive and notes the Minutes of the Civic Advisory Committee Meeting held on 30 October 2020.

REPORT

The Minutes of the Civic Advisory Committee meeting held on 30 October 2020 are attached for the information of Council.

The Minutes identify a number of actions that require Council staff to undertake, none of which will have any financial impact on Council.

The meeting also considered the nominations and made recommendations for people to receive the Australia Day Awards. As this information contains personal information, that part of the minutes has been included in a separate report in the Confidential Section of this meeting agenda.

CONSIDERATIONS

Economic	There are no economic and financial considerations.
Environment	There are no environmental and sustainability considerations.
Social	There are no social and cultural considerations.

Civic Leadership	<p>Encourage the community to engage in Council initiatives and actions.</p> <p>Provide information about Council's services, roles and decision making processes.</p> <p>Deliver services that are customer focused.</p> <p>Operate a well developed governance system that demonstrates accountability, transparency and ethical conduct.</p>
Legislative	<p>There are no legislative considerations relating to this report.</p>
Risk	<p>The risk is deemed to be low and is considered to be within Council's risk appetite.</p>

ATTACHMENTS

1. Civic Advisory Committee Minutes from 30 October 2020 - Excluding Item 4



This meeting was recorded for minute taking purposes
This meeting occurred on MS Teams

MINUTES FROM CIVIC ADVISORY COMMITTEE MEETING 30 October 2020

COUNCILLORS:

Ali Karnib
Geoff Shelton
Peter Harle
Karress Rhodes

Chairperson

COMMITTEE REPRESENTATION:

Colin Harrington
Stephen Dobell-Brown
Antonio Pascal
Robert Brassell
Margaret Favelle
June Young
Beryl Lucas

Former Mayor
Former Councillor
Former Councillor
Former Council Civic Officer
Rotary International
Community Member
Community Member

COUNCIL ATTENDEES:

Alyson Infanti
Thomas Wheeler
Dr Clare Cochrane
George Georgakis
Rose Koch

Civic Citizenship Coordinator
Heritage Officer
Public Arts Officer (item 4 only)
Manager Council & Executive Services
Committees Officer (Minutes)

APOLOGIES:

Wendy Waller
Alf Vella
Dan Hunnisett
Ellie Robertson

Mayor
Former Councillor
Holsworthy Army Barracks (Defence)
Community Member



OPEN

Meeting opened at 10:31am.

1. WELCOME, ATTENDANCE AND APOLOGIES

Cllr Karnib opened the meeting. Apologies were acknowledged.

2. DECLARATIONS OF INTEREST

Nil

3. UPDATE ON STATUS RESOLUTIONS FROM PREVIOUS MEETING

3.1 ANZAC Public Art Memorial Project

Public Arts Officer provided an overview on the current status of the ANZAC Public Art Memorial project.

This will progress in early 2021. A site scope survey is being undertaken and staff are working with the Environmental Education Centre design brief, to ensure the artwork sits with the landscape respectfully. The artist has been updated and is satisfied with the proceedings. The Holsworthy Military Base and the Department of Veteran Affairs have been updated regarding the project status, in line with the grant delivery.

Queries & Discussion

- i. Stephen Dobell-Brown queried whether the sculpture will be involved within the Environmental Education Centre.

Public Arts Officer informed that staff are working to ensure the sculpture is placed within the landscape of the centre.

3.2 Order of Liverpool Awards and Remembrance Day

Civic Citizenship Coordinator reported that due to COVID-19, staff are organising a filmed ceremony to be streamed online via social media, for the Order of Liverpool Awards on 7 November 2020, at 11:00am.

The awardees will have their photo taken and a USB package of the ceremony will be provided to both the awardees and their nominators. They have been advised that this information is confidential.

Council staff have been working with the Liverpool RSL and the Cabra-Vale Diggers Club on film footage for Remembrance Day. This will be screened on 11 November 2020, at 10:30am, leading into the 11:00am silence. It will be screened at Macquarie Mall and streamed on Council's Facebook page.

Action: Citizenship Coordinator to circulate an email to the Committee members on the information above relating to the Remembrance Day event.

4. AUSTRALIA DAY AWARDS

As this part of the minutes contains personal information regarding recommended recipients to receive a 2021 Australia Day Award, it has been excluded from these minutes. A separate report is on the Agenda for the 25 November 2020 Council meeting under confidential cover regarding the Australia Day Awards, which contains this section of the minutes.



5. GENERAL BUSINESS

5.1 Demolition of Heritage Building – 170 Edmondson Ave, Austral

Mr Dobell Brown queried whether the demolition of the heritage building at this location was legal or whether a breach occurred.

The Heritage Officer advised that he was aware of a previous approval of a subdivision relating to the development. It was confirmed that this was not listed under the State Environmental Planning Policy (SEPP). There are multiple lots with this listing, therefore this query was taken on notice.

Action: Heritage Officer to investigate the above.

5.2 2021 Australia Day Awards event

Ms Young queried whether the 2021 Australia Day Awards event will be held physically.

Civic Citizenship Coordinator confirmed that it will not be held physically at present. The 2020 Order of Liverpool Award event to be held online will be trialled first, in order to consider how the Australia Day event will be held.

CLOSE

Meeting closed at 11:21 am.

CTTE 06

**Minutes of the Tourism and CBD Committee
meeting held on 20 October 2020**

Strategic Direction	Generating Opportunity Create an attractive environment for investment
File Ref	299652.2020
Report By	Susana Freitas - Tourism Development Officer
Approved By	David Smith - Acting Director City Economy and Growth

EXECUTIVE SUMMARY

This report is tabled in order to present the minutes of the Tourism and CBD Committee meeting held on 20 October 2020.

RECOMMENDATION

That Council:

1. Receives and notes the minutes of the Tourism and CBD Committee meeting held on 20 October 2020; and
2. Endorse the recommendations in the minutes.

REPORT

The minutes of the Tourism and CBD Committee meeting held on 20 October 2020 are attached for the information of Council.

The minutes identify a number of actions that Council staff will be required to undertake, none of which will have any financial impact on Council.

CONSIDERATIONS

Economic	<p>Further develop a commercial centre that accommodates a variety of employment opportunities.</p> <p>Encourage and promote businesses to develop in the hospital health and medical precinct (of the City Centre).</p> <p>Facilitate economic development.</p> <p>Facilitate the development of new tourism based on local attractions.</p>
Environment	<p>There are no environmental and sustainability considerations.</p>
Social	<p>Raise awareness in the community about the available services and facilities.</p> <p>Provide cultural centres and activities for the enjoyment of the arts.</p> <p>Preserve and maintain heritage, both landscape and cultural as urban development takes place.</p> <p>Deliver high quality services for children and their families.</p>
Civic Leadership	<p>Foster neighbourhood pride and a sense of responsibility.</p> <p>Deliver services that are customer focused.</p>
Legislative	<p>There are no legislative considerations relating to this report.</p>
Risk	<p>There is no risk associated with this report.</p>

ATTACHMENTS

1. Tourism and CBD Committee meeting minutes of 20 October 2020



This meeting was recorded for minute taking purposes
This meeting occurred on MS Teams

MINUTES FROM TOURISM & CBD MEETING 20 October 2020

COUNCILLORS:

Wendy Waller
Mazhar Hadid
Geoff Shelton
Nathan Hagarty
Peter Harle
Karress Rhodes

Mayor
Deputy Mayor

COMMUNITY REPRESENTATIVES:

Jason Aquilina
Michelle Caruso
Christopher Donovan
Garth Lean
Carol Christine North-Samardzic
June Young

University of Wollongong
IAP2
Mercure Liverpool
Western Sydney University
Radio 2GLF
Community Representative

COUNCIL STAFF:

Julie Scott
Craig Donarski
Clara McGuirk
Scott Sidhom
Tracy Lee
Nikki Akbar
Susana Freitas
Rose Koch

Manager City Economy
Director Casula Powerhouse Arts Centre
Strategic Events Lead
A / Manager City Design & Public Domain
A / Senior Officer City Precinct
Major Events Producer
Tourism Development Officer
Committees Officer

EXTERNAL INVITEES:

Michael Campbell

Lucid Economics (**item 5.1 only**)

APOLOGIES:

Ian Bailey
Marc Edwards

Winedge
Club Liverpool



OPEN

Meeting opened at 10:00 am.

1. WELCOME, ATTENDANCE AND APOLOGIES

Mayor Waller opened the meeting and welcomed the Committee. Apologies were acknowledged.

2. DECLARATIONS OF INTEREST

Nil

3. ACKNOWLEDGEMENT OF PREVIOUS MINUTES

Motion: That the previous minutes from the Tourism & CBD meeting held on 18 August 2020 be endorsed by the Committee.

Moved: June Young

Seconded: Jason Aquilina

On being put to the meeting, the motion was declared carried.

4. BUSINESS ARISING FROM PREVIOUS MINUTES

4.2 Casula Powerhouse Arts Centre (CPAC) Update

The Tourism Development Officer addressed Cllr Shelton's query from the previous meeting relating to the number of repeat visitors to CPAC. It was reported that 20.3% are returning visitors.

5. PRESENTATION

5.1 Holiday Park Study

Michael Campbell delivered a presentation on the destination holiday park research, an action that was identified in Council's 2019 Destination Management Plan. The project consists of potential to develop local assets and amenity, as well as contributing to community benefits and increasing the number of visitors to Liverpool. Modern destination holiday parks often target families.

The Aerotropolis Core was the only identified potential site, however a caravan park is not a permissible land use at present.

Alternatives to other destination attractions to capture increasing number of visitors were discussed, including traditional hotel investment, themed hotel/destination attractions, sports stadium and event/conference venues that can have greater economic benefits than a destination holiday park.

It was recommended for Council to acknowledge the report in this presentation, consider various recreational park locations and work with other agencies on tourism development.

Queries & Discussion

- i. Cllr Rhodes queried whether potential sites along the Georges River are possible for a caravan park, such as behind the Casula Powerhouse Arts Centre.
Mr Campbell advised that the Georges River was considered, and it was found they are heavily flood impacted. It is difficult for investors to consider this location.
- ii. Cllr Rhodes noted of the CMCA's promotion at various LGNSW Tourism Conferences of a project involving collaboration with LGAs in establishing low impact, environmentally friendly



tourism facilities at no cost to Council's via RV Parks. Mr Campbell was encouraged to investigate potential opportunities.

5.2 Railway Street Serviceway Project

A / Manager City Design & Public Domain delivered a presentation on the Railway Serviceway Tactical Urbanism Demonstration Project. The project is a partnership between Council and the NSW Department of Planning, Industry & Environment (DPIE), aimed at activating Railway Serviceway with temporary interventions, as part of DPIE's 'Places to Love' program.

Imagery showing the long-term vision for the Serviceway, that was established within the Liverpool City Centre Public Domain Master Plan, was presented to the Committee, to provide background and context. Imagery from the Detailed Design documentation package was also presented to the Committee.

The Detailed Design was presented to Council's Pedestrian, Active Transport & Traffic Committee, a Committee representative from Transport for NSW (TfNSW) requested that the design be submitted to TfNSW for assessment as a shared zone. As such, Council's Investigations and Design team has undertaken a traffic engineering analysis, which will result in some modifications to the design. The modified design and supporting traffic engineering analysis will be submitted to TfNSW, for assessment and approval.

Queries & Discussion

A / Manager City Design & Public Domain addressed the below queries.

- i. Cllr Shelton queried the feedback received from landowners at Railway Street Serviceway, specifically regarding dual frontage.

Feedback has been positive to date and is indicative of support by nearby landowners regarding this project. Whilst the project works are focused on short-term interventions within the public domain, there is potential for interested landowners to compliment these with additional interventions within the private domain.

- ii. Cllr Shelton queried to what extent the requested amendments to the shared traffic zone will impact on seating and food carts.

Council's Investigations and Design team has prepared the traffic engineering assessment, and the City Design and Public Domain team will liaise with Council's Investigations & Design team and Traffic & Transport team to determine what modifications need to be made. From an initial review, it appears that a mid-block threshold and signage at key locations along the Serviceway may need to be included.

- iii. Mayor Waller requested a timeframe for completion.

Approval is required from Transport for NSW to proceed with the project. An anticipated timeframe of 3-5 weeks was noted to obtain approval, following Council's submission to TfNSW. It is anticipated that TfNSW will support the project, given it is related to Council's and DPIE's response to COVID-19.

5.3 Events Update

Major Events Producer delivered a presentation on Council events that will be hosted in November and December 2020. These include the NAIDOC Week Digital Program, Great Southern Nights to be held at CPAC, CBD Christmas activation and Christmas Matinee Live Stream. Due to COVID-19, the events team have pivoted to online events. With the easing of restrictions in NSW, a hybrid delivery of events will be made, with safe crowd numbers for physical events.



Christmas activations will take place at unannounced locations to mitigate congregation. The Christmas tree will be installed at Macquarie Mall, with virtual lighting and a Mayoral message accompanying the urban screen.

5.4 City Centre Update

A / Senior Officer City Precinct delivered a presentation on the city activation strategy for the Liverpool city centre. It is currently being reviewed.

Survey results from the City Economy unit have indicated that:

- In May 2020, 69% of businesses were operating to some extent, 8% were hibernating and 2% had closed;
- In August and September 2020:
 - 89% were open and 8% had closed;
 - 38% of businesses were confident in surviving over the coming 3-6 months, 32% had negative views while 30% were neutral;
 - 95% of businesses were pivoting to new methods of operating in response to the pandemic; and
- Foot traffic in the CBD had significantly declined in the past 12 months, however increased in Macquarie Mall.

A three month activation delivery plan for the October to December 2020 period will be made. Initiatives from the Rebuilding Liverpool's Economy Program will be delivered, that involves the 'Buy Local' campaign and utilising business resilience grants.

Queries & Discussion

- i. Cllr Shelton queried the possibility of conflict of messaging, where online delivery may pivot away from the traditional shopfront offering, given business grants will be utilised for city activation.
A / Senior Officer City Precinct assured the messaging is centred on business resilience and shows flexibility in response to the current climate. These alternatives serve as a backup in case of a future outbreak.
- ii. Cllr Shelton queried if there is scope for comparing foot traffic figures in the CBD with other locations within the LGA such as Carnes Hill and Casula, as it's likely foot traffic has increased in these areas.
Action: A / Senior Officer City Precinct to investigate the above.
- iii. Cllr Rhodes queried the type of businesses surveyed in the Liverpool CBD.
A / Senior Officer City Precinct advised the businesses surveyed were predominantly the retail, health, professional services, travel and hospitality sectors that are operating in the CBD.

5.5 City Economy Update

The Tourism Development Officer delivered this update.

Existing content on the Love Liverpool website is being updated with visual enhancements and more engaging content.

With restrictions easing, Visitor Information Centres are reopening in NSW. The Liverpool display guide is now visible at the centres in Parramatta, Southern Highlands, Camden and Campbelltown.



The "Support Local" campaign is currently being held that aligns with the "Love Liverpool" campaign, where it aims to increase local pride of residents in Liverpool and encouraging friends and relatives to visit and support local businesses. Upcoming campaigns include "Around the World in Liverpool" and "Love Liverpool – Summer Break", with hope to attract external communities across Sydney to try offerings of Liverpool, while overseas travel is not an option.

The National Economic Development Conference will be held online in November 2020. Hamper packages will be provided to attending members to encourage visitations to Liverpool.

Small business month was held in October 2020 with the themes including but not limited to building brands on social media and futureproofing businesses. Council has developed a series of videos of small businesses that participated in this program. The videos will be showcased across social media and the screen at Macquarie Mall.

Clr Shelton praised the Digital Services team on their work in developing the videos for the National Economic Development Conference.

CLOSE

Meeting closed at 11:25 am.

QWN 01	Question with Notice - Cllr Balloot - Mental Health Issues
Strategic Direction	Creating Connection Create a dynamic, inclusive environment, including programs to support healthy living
File Ref	287587.2020

QUESTION WITH NOTICE

2020 has been an extremely stressful year for many; fire, floods and now COVID. Many in our community continue to suffer with mental health issues. Adolescence and young individuals are particularly vulnerable to external pressures of every life.

Please address the following:

With the added unprecedented pressures:

1. What initiatives/programs has Council supported to assist the community and particularly adolescence and young person's when dealing with mental health issues?
2. Has Council conducted a review of services available to the local community?
3. What initiatives has Council implemented to support the mental health of staff during this unprecedented time?

Responses

- 1. What initiatives/programs has council supported to assist the community and particularly adolescence and young person's when dealing with mental health issues?**

Primary responsibility for mental health rests with Federal and State agencies. However, Council plays an important role in support of statutory services through advocacy, representation and the provision of preventive and supportive programs and projects, some of which are highlighted below.

Council is committed to supporting community members experiencing mental health concerns. In a broader sense, the work of Council's Community Development team addresses mental health concerns by all community groups through supporting the delivery of programs and

initiatives that aim to increase social cohesion, reduce isolation and build community capacity. To support residents to access programs and activities, Council advocates and makes representation on mental health issues with and on behalf of the community to relevant government agencies, including SWSLHD, Headspace, and NSW Refugee Health Services directly or indirectly at forums and networks .

Council's Community and Culture directorate supports a number of community-based initiatives which work to address mental health, raise awareness and reduce the stigma surrounding mental health issues in the community. These include:

Community Development

- Supporting the delivery of the 2018 “Mental Health in CALD Communities” Symposium, which discussed mental health, wellbeing and recovery for CALD communities in partnership with a number of South West/Western Sydney Councils and Local Health Districts;
- Participating in the planning and delivery of “Tackling the Challenge: Talking Men’s Health” in partnership with SWSLHD. This project aims to identify the factors and experiences influencing men’s mental wellbeing across South West Sydney by interviewing men who have experienced trauma, addiction, homelessness or other life-changing circumstances and exploring how they successfully navigated their issues by seeking support from appropriate services. This project will raise awareness of men’s health issues and works to reduce the stigma associated with mental health particularly in young men;
- Council is a leading partner, alongside Fairfield City Council, in convening the Fairfield/Liverpool Homelessness Interagency, which brings together government and non-government organisations who work to support people who are experiencing or are at risk of homelessness, including providing access and connection to mental health services;
- Council is a leading partner, alongside Fairfield, Campbelltown and Canterbury-Bankstown City Councils, Macarthur Disability Services and The Multicultural Network in convening the Sydney South West Aged and Disability Forum, which brings together government and non-government organisations who work with community members living with disability, including mental health issues;
- Supporting Community STaR, an outreach service of the Centre for Health Equity, Training, Research and Evaluation (CHETRE). This program focusses on a range of community issues including men’s mental health and gambling in locational disadvantage areas;
- Taking a convening role in the Liverpool Community Kitchen and Hub (LCK&H) Strategic Committee, which provides direction and support to the LCK&H, particularly regarding access to services and supports for community members experiencing or at risk of homelessness, food insecurity and financial disadvantage as a result of mental health issues, substance use or other social concerns;

- Providing information through networks and interagencies on mental health programs and projects throughout the LGA;
- Council is supporting the Gambling Treatment and Research Clinic at the University of Sydney – establishment of a clinic in SWS to provide counselling services; and
- Providing essential funding through the Grants, Donations and Corporate Sponsorship program to mental health focussed activities. Examples of recent funded programs include:
 - “Junior Top Blokes” by Liverpool Neighbourhood Connections (LNC), funded in March 2019. This project designed and delivered social education and mentoring programs to boys and young men between 10-24 years old. It aimed to improve mental health and social wellbeing for at-risk young men by fostering inclusion and building resilience; and
 - “Youth Clicks” by The Junction Works, funded in July 2020. This project delivers online workshops to young people aged 12 -18 years on topics such as bullying, mental health, drugs and alcohol and leadership. Workshops are focussed on reducing isolation and disengagement by addressing productive ways to manage mental health concerns in young people.

The Liverpool Youth Council recently participated in a session called “Burning Issues for Liverpool” which aimed to identify the key concerns and issues for young people in Liverpool. The Youth Councillors consulted with their families, friends and peers to determine their top three priorities to be the focus of their work during the Youth Council’s current term (2020 – 2023). These priorities are:

- Mental Health / Loneliness;
- Youth Unemployment/ Career Pathways; and
- Making Mental Health Support Services Known.

All Youth Council events, activities and projects will have these priorities at the forefront of planning and implementation to support positive mental wellbeing and connectedness for young people in Liverpool.

Library

- Participating in the planning and delivery of the Mental Health Month “Living Library” project, a collaborative project delivered in partnership with South Western Sydney Local Health District Mental Health Unit and local service providers including Neami National, STARTTS, SSI and Headspace. The project sought stories from communities members whose lives have been touched by mental health concerns. This resulted in four live events across October of community members telling their stories and answering questions to help others, raise awareness of mental health issues and

highlight service providers. The stories included lived experience of Bipolar, caring for a loved one with Schizoaffective Disorder and PTSD, lived experience of mental health recovery and stigma and a clinician's perspective. The Living Library was delivered across the SWS Wellbeing Facebook page and shared to Liverpool City Library Facebook page to increase access to the stories and reach a youth demographic. Past videos are also available through the Library website and have been used in the tertiary education sector to give students real life insight and value to their learning; and

- Liverpool City Library is a registered venue as part of the Welcome Here project <https://www.welcomehere.org.au/>. Finding acceptance and safe spaces within the community contribute to positive mental health, particularly of adolescents. To support this initiative Library staff also undertook PRIDE awareness eLearning between March and May 2020 to develop a better understanding of diversity in the community. The Welcome Here pinpoint can be seen in the Youth space in the library and acts as a marker to young people that the library is a safe space.

Recreation

- Youth Take Charge – a free 60-day mental health and wellbeing program for people who have been referred by a medical or allied health professional. This program supports people experiencing mental health concerns by providing additional social and wellness support through fitness programs at Council's Leisure Centres. This program includes both youth and adult specific program streams.

Casula Powerhouse Arts Centre

- Creative Spark Access Incursions;
- Forever Young Seniors Street Art Class;
- Creative Connection Art class;
- International People with Disability Day including an online exhibition;
- Bravery Unmasked;
- Creativity Packs for Seniors in Isolation; and
- Creativity Packs for Young Migrants and Refugees.

South Western Sydney Health and Arts Coordinator (partnership project with SWSLHD)

- Domestic Violence Survivors Wellbeing Workshops;
- The Healing Hospital Arts Project – Creating Wellbeing Environments. This project aims to reduce social isolation, increased self-esteem, resilience, relaxation and self-expression; and
- Art at the Heart of Healthcare – creating better healing environments by providing innovative arts programs that address mental health and wellbeing at Liverpool Hospital.

It has been reported that instances of suicide are predicted to increase in Australia in light of the coronavirus pandemic. Of particular concern is young people aged 12-25, many of whom are facing the additional pressure of end of school exams, increased social isolation and loss of employment and income, particularly for those engaged in part-time and casual work. Council is committed to pursuing further opportunities for implementing mental health recovery and wellbeing initiatives in Liverpool, including supporting local suicide prevention initiatives through various means. This support could include the provision of funding for programs and activities and the sharing of information and resources with various networks. Furthermore, Council will continue to act as an advocate to relevant state and federal government bodies to raise awareness and encourage funding and resources be allocated to the provision of mental health and suicide prevention services in Liverpool and South Western Sydney.

2. Has Council conducted a review of services available to the local community?

Council's convening role in the community services sector includes the ongoing collection of accurate and up to date information on relevant community services and initiatives in the Liverpool area, including mental health services. Council takes a lead role in the facilitation of the following networks and interagenices:

- The Liverpool Youth Workers Network;
- The Liverpool Refugee and Migrant Interagency;
- Fairfield/Liverpool Homelessness Interagency;
- The South West Sydney Ageing and Disability Forum; and
- The Liverpool Community Safety and Crime Prevention Advisory Committee.

These networks, comprised of service providers and community organisations in the relevant sector, provide an opportunity for services and organisations to network and connect, facilitate partnerships for specific projects and initiatives and provide up to date and relevant information regarding programs, training opportunities and partnership projects.

As part of Council's response to the COVID-19 pandemic, the Community Development team undertook a service mapping project whereby information was gathered on the community services sector, including their responses to COVID-19, changes to service provision as result of the pandemic and challenges to service delivery presented by COVID-19. This exercise supported Council's understanding of the provision of services to vulnerable community groups during COVID-19 and presented opportunities for Council to offer assistance through funding or other in-kind support activities. The information gained through this project has also allowed Council to identify gaps in service provision. The Community Development team are reviewing these findings in more detail to pursue opportunities to advocate for adequate services in a particular area.

3. *What initiatives has Council implemented to support the mental health of staff during this unprecedented time?*

Council's People and Organisational Development (POD), Risk Management and Work Health and Safety departments have been instrumental in ensuring the ongoing mental wellbeing of staff during the COVID-19 pandemic. A number of initiatives were implemented during the pandemic. These include:

- Weekly CEO updates to provides updates to staff on Council's response to the pandemic, working remotely and mental health;
- Inviting a psychologist to participate in one of these weekly conferences to discuss mental health and wellbeing with staff;
- Actively encouraging teams to stay connected and engaged with one another through regular catch ups via Microsoft Teams;
- Reminding staff of their ability to access the services of Council's Employee Assistance Program (EAP) Counselling Service;
- Developing of "Working from Home" resources to assist staff to access the necessary programs and functions remotely. These resources included tips on wellbeing and self-care when working remotely;
- Providing staff with details of "Mental Health Check Ins" and meetings with Council's EAP provider;
- Periodically posting information on Yammer, Council's internal social media tool, including tips and reminders on looking after one's own mental health and wellbeing, reducing social isolation during social distancing restrictions, and sharing experiences of working remotely amongst staff; and
- As part of Mental Health Month (October), Council has been sharing additional information regarding general mental wellbeing and supporting mental health during COVID-19.

ATTACHMENTS

Nil

QWN 02	Question with Notice - Cllr Hagarty - Schoeffel Park
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Strategic Direction	Strengthening and Protecting our Environment Exercise planning controls to create high-quality, inclusive urban environments
File Ref	287588.2020

QUESTION WITH NOTICE

Background

Since it recently opened, Schoeffel Park has been a big success. Many families are using the park and enjoying its facilities.

The demand has placed increased pressure on the surrounding road network.

There has been at least one accident and a number of near misses involving both cars and pedestrians.

Questions

Please address the following:

1. Do subsequent phases of the development of Schoeffel Park include car parking?
2. If so, how many spots and where will they be located?
3. What traffic treatments are being considered to the surrounding road network, in particular Strzlecki Drive?
4. When are these traffic treatments expected to be delivered?
5. What consideration is given to the impact of the surrounding road and path networks when planning and funding work to parks?

Response

The development of Schoeffel Park into a multi-purpose recreational facility and open space will ultimately cost an estimated \$2.5M. In view of the available annual funding levels, the Project was originally staged over 3 years, with Stage 1 to be completed in 2019/20 (this is now complete), Stage 2 planned for completion in 2020/21 followed by Stage 3 in 2021/22.

In May 2020, the Australian Government announced a \$500M Road and Community Infrastructure Program with \$1.4M allocated to Liverpool. This additional funding enabled

Council to call tenders for Stages 2 and 3 as a single package enabling entire works to be brought forward and completed by June 2021.

1. Schoeffel Park - staging and scope of works

Stages 2 and 3 of the Schoeffel Park Project will commence in early 2021 and will include the provision of:

- solar lighting along the internal pathways;
- a bike pump track;
- outdoor gym;
- amenities building;
- children's playground; and
- indented parking bays along Strzlecki Drive and Singleton Street providing 50 car spaces.

It is anticipated that these works will be completed by the end of June 2021.

2. Proposed Traffic Treatments and Delivery Timeframe

The road network close to the park includes Strzlecki Drive, Schoeffel Grove, Singleton Street and Rosedale Circuit. These streets are all local residential streets with the default urban residential speed limit of 50km/h. A speed classification carried out along Strzlecki Drive indicated that the 85th percentile speed was 58km/h.

Council recently inspected the road network close to the park and identified the need for pedestrian crossing facilities at the Strzlecki Drive/Schoeffel Grove and Rosedale Circuit/Strzlecki Drive intersections.

Council is also investigating appropriate traffic calming devices to address the identified traffic and pedestrian safety issues. The traffic calming devices would include speed humps whilst the pedestrian facilities would include road narrowing or a pedestrian refuge at Strzlecki Drive /Schoeffel Grove and Strzlecki Drive / Singleton Street intersections.

A design layout of these facilities will be presented to the November 2020 meeting of the Liverpool Pedestrian, Active Transport and Traffic Committee for consideration.

The proposed traffic calming device and pedestrian crossing facilities will be installed during construction of the indented car parking bays.

3. Planning for broader impacts arising from open space development works

Council's infrastructure development activities are driven by the Delivery Program and the long-term Capital Works Program. The scope of identified open space development projects are first determined using Council's relevant strategies, relevant standards and guidelines, which

are translated into preliminary concept designs. Relevant areas of Council also provide input into the design to ensure broader connectivity and access issues are properly considered. These designs are then presented to the community as part of a broader community consultation process, which seeks to obtain community feedback and input into the preliminary designs.

With regards to Schoeffel Park, the community consultation process identified the following issues:

- the current traffic speeding issues along Strzlecki Drive and the potential for this issue to be exacerbated following completion of the Park;
- the need for off-street car parking; and
- amenities.

While Council's original plan was to progressively deliver the various elements of the Project over a 3-year program, the program is now being accelerated to enable full completion by June 2021.

ATTACHMENTS

Nil

QWN 03	Question with Notice - Cllr Hadchiti - Board walk / bank stabilisation in the Shepherd Street Precinct
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Strategic Direction	Generating Opportunity Advocate for, and develop, transport networks to create an accessible city
File Ref	287589.2020

QUESTION WITH NOTICE

Please address the following:

- 1. Can an update please be provided on the delivery of the board walk / bank stabilisation which formed part of a VPA in the Shepherd Street precinct?**

Response

A Voluntary Planning Agreement (VPA) has been executed between Council and the following parties:

- Shepherd Street Developments Pty Ltd
- Coronation (33 Shepherd St) Pty Ltd
- Coronation (28 Shepherd St) Pty Ltd
- Coronation (26 Shepherd St) Pty Ltd
- Shepherd Property Nominee Pty Limited

The purpose of the VPA is to deliver infrastructure and for the payment of financial contributions to support the redevelopment of the Shepherd Street precinct in Liverpool.

Council currently holds a bank guarantee in excess of \$12m for the works identified in the VPA.

Council has been working with Coronation in relation to the delivery of the infrastructure items identified in the VPA. To date, a number of items have been delivered, however the riverbank works (bank stabilisation and shared path) have not been completed.

On 25 February 2020, Coronation submitted design drawings for the riverbank works for Council's review. Following a review of the design drawings, Council identified a number of issues that needed to be addressed in the design, with advice being provided to Coronation to that effect on 17 March 2020.

In September 2020, Council received revised engineering plans for the riverbank works. As of 3 November 2020, Council has accepted the design as complete, subject to an independent peer review (as required by the VPA). Agreement on the design does not represent an approval to undertake the works.

Now that the design is agreed, Council has commenced assessment of the Review of Environmental Factors (REF) submitted by Coronation. The REF forms the basis for Council assessment and approval of the works under Part 5 of the Environmental Planning and Assessment Act, 1979. Council has requested Coronation update the REF to reflect the updated design drawings and other matters within 28 days. This will enable council to finalise assessment and issue the approval this year.

Council will continue to work with Coronation to ensure the earliest delivery timeframe for the works identified in the VPA.

ATTACHMENTS

Nil

QWN 04**Question with Notice - Cllr Hagarty - Amazon**

Strategic Direction	Generating Opportunity Attract businesses for economic growth and employment opportunities
File Ref	287590.2020

QUESTION WITH NOTICE**Background**

Amazon has now been operating in Liverpool for several years.

In late 2018, I asked the following questions on notice.

Two years on from those questions, Amazon has been one of the few businesses to benefit from the COVID-19 pandemic.

Hopefully Liverpool Amazon's employees and its subcontracted employees are also benefiting.

Questions

Please address the following:

What percentage of workers based at the Amazon Moorebank fulfilment centre are:

- from the Liverpool LGA?
- directly employed by Amazon?
- employed by a labour hire company?
- in insecure casual employment?

Response

No direct response to the above questions were provided by Amazon but the following statement has been issued by the company in response:



Councillor Wendy Waller
Mayor of Liverpool City Council
Locked Bag 7064, Liverpool BC, NSW 1871

5 November 2020

Via email: YoungL@liverpool.nsw.gov.au

Dear Mayor

There's no denying 2020 has been a challenging year for all Australians. At Amazon, we are committed to supporting the community, agencies and local government close to our fulfilment centres and delivery stations, particularly in challenging times. This means finding meaningful ways to help people in the the Liverpool City area. During the COVID-19 pandemic, we have prioritised donations to support the vulnerable groups that have been impacted significantly, requiring assistance with education, housing, food and basic needs.

Lending a hand during COVID-19

We have partnered with agencies such as the Foodbank, Australian Red Cross, the Salvation Army Australia as well as Liverpool City Council directly to support many vulnerable members within the community. We have sought out opportunities to donate funding as well as sourcing and donating products to Liverpool City including hundreds of bottles of hand sanitizer, 1,000 face masks, pantry staples, hygiene staples and household staples.

We donated \$30,000 to support Kids Helpline expand their services during COVID-19 to include young people aged 18 to 25 years old who are facing challenging circumstances and need additional support.

Supporting education and Science, Technology, Engineering & Mathematics ("STEM")

We have worked closely with local schools and families in Sydney's South West to advocate for STEM participation in school aged children. In 2019, Amazon Australia launched Camp Amazon – a two-year STEM program aimed at developing skills for children in coding and robotics. While we couldn't host Camp Amazon in person this year, after our last face-to-face workshop in January, we were pleased to offer Camp Amazon students and primary school children free access to an Amazon-sponsored virtual robotics and coding program called [CoderZ](#) so they could continue to build important computer literacy skills from home in the June school holidays.

In the October school holidays 150 students participated in a virtual Camp Amazon program over a series of three sessions. Another way we have supported primary school children around our Moorebank fulfilment centre is by supporting The Smith Family's [Learning For Life](#) program, supporting 24 students and their families in the local area. The program supports young children experiencing disadvantage with financial assistance for education essentials, access to targeted learning, mentoring and personal support through their learning journey.



Supporting Australian kids with Cancer

In September, our Moorebank team and Regents Park Delivery Station team took part in our annual global Amazon initiative 'Amazon Goes Gold for Childhood Cancer', wearing their pyjamas to work to raise awareness and funds for children with cancer. As part of this Amazon matched the donations made by the team and donated a further \$15,000 to support cancer programs at the Sydney Children's Hospital Network. We also continued our partnership with the Starlight Children's Foundation, donating toys, books and activities so that up to 2,000 kids received individual packages, bringing smiles to these kids during these difficult times.

Proud local workforce

Amazon's Moorebank fulfillment centre jobs have provided an opportunity to learn skills and develop careers. Amazon is committed to being a great employer in Australia and creating permanent employment opportunities for Associates within our Fulfilment Centres and broader operations business. We are pleased to confirm we have more than 500 Associates in permanent full time roles across Australia. Amazon continues to employ a mixture of permanent and agency staff to enable us to move quickly, access talent and manage variation in customer demand.

Amazon's Career Choice Program

Amazon believes everyone should have the opportunity to learn new skills and build their career. Career Choice is an innovative Amazon program uniquely designed to upskill our employees who are interested in pursuing a future outside of Amazon.

Launched in Australia on 1 June 2020, we are funding education in areas that are in high demand according to local labour market analysis, regardless of whether those skills are relevant to a career at Amazon. By delivering training in high-demand career paths, we are proud to give eligible employees the tools they need to make a move and pursue their career aspirations beyond Amazon. Amazon will pre-pay 95% of tuition, books and fees up to a yearly and lifetime maximum.

Our associates who have been employed as a full-time for one continuous year are eligible to participate in this program. This includes all Fulfilment Centres, Customer Service and Corporate (including AWS).

Keeping safe during COVID-19

At Amazon, safety is our top priority and we work hard to provide a safe work environment for the many hundreds of associates in our facilities across Australia. In light of the COVID-19 pandemic, we have invested more than US\$4 billion dollars globally on COVID-related initiatives, getting products to customers and keeping employees safe. We have implemented more than 150 significant process changes around the world, including Australia, to support our teams. Some of these measures include:

- Enhanced cleaning protocols and social distancing measures of 2 metres at our sites
- Distribution of personal protective gear, such as masks and hand sanitiser
- Implemented disinfectant spraying and daily temperature screening checks across our operations worldwide



- Taped markings on the floor to provide visual aids to limit congestion
- Installed Plexiglass for added protection at our HR and operational desks
- Stopped stand-up meetings during shifts – all business essential information is shared via televisions near main areas
- Staggered shift start times and break times
- Added additional breakrooms and changed breakroom configuration.

These measures have been necessary to ensure that all individuals working at Amazon sites are adhering to the critical safety measures we have adopted as well as those required by state and federal governments.

While there have been no confirmed cases of COVID-19 at any of our Australian facilities, were an employee to be diagnosed with COVID-19, they would receive up to two weeks of paid time off—this is in addition to their other paid and unpaid time off options. We also established The Amazon Relief Fund, with a \$25 million USD contribution, to help support our Amazon Flex delivery partners and agency associates under financial distress as a result of COVID-19. We are offering all of these groups the ability to apply for a grant if diagnosed with COVID-19 or placed into quarantine by the government or Amazon.

If you have further questions contact Ryan Smith, Manager of Public Policy. Ryan can be contacted at ryesmith@amazon.com

Yours faithfully,

A handwritten signature in black ink, which appears to read "Craig Fuller".

Craig Fuller
Director, Amazon Australia Operations

ATTACHMENTS

Nil

QWN 05	Question with Notice - Cllr Rhodes - Valuation of Property Surrounding Western Sydney Airport
Strategic Direction	Leading through Collaboration Strive for best practice in all Council processes
File Ref	293427.2020

QUESTION WITH NOTICE

With reference to Council report EGROW 01 Draft Western Sydney Aerotropolis Joint Contributions Plan 2020 from the Council meeting of 27 October 2020, please address the following:

The statement below is an extract from the report:

“Penrith and Liverpool Councils have engaged with both DPIE and the WSPP throughout the preparation of the background report and contributions plan. The Councils have liaised with consultants working on behalf of the WSPP on feasibility testing within the Aerotropolis in order to understand land values.”

1. With reference to the above statement, has Council used an assumed land value in order to determine the value of the land necessary for Council to acquire for community provisions included in the contributions plan?
2. The rates for the land affected by the new Airport have increased based on averaged sales in the area. If sales in the area were recorded at approximately \$1m per acre similar to the price paid for the Leppington Triangle being approximately 30 acres and other known sales of similar price and considering the controversy surrounding claiming that price paid for the Leppington Triangle was way above the Governments perceived real value of the land and that the reported revised more realistic value of the triangle was more likely \$3million:
 - a) How was the \$3m re-evaluation figure derived? Was that figure based on recent sales within the area?
 - b) Did the Valuer General’s Department average the sales that included properties sold at \$1m per acre in their figures to increase the rates in the area?
 - c) And, if the averaged sales for the area that included the \$1m per acre price tag is now considered by the Federal Government to be unreasonable are our constituents in the affected areas of the Aerotropolis being charged too much in rates?

3. What land value per acre will or has Council considered in order to acquire the land it needs to be able to provide community facilities that it includes in the Contributions Plan and has that value taken into consideration the market price of \$1m per acre that more than just the Leppington Triangle have been sold for?

Response

1. Land values listed in the draft Aerotropolis Contributions Plan are generic estimates based on anticipated land use. They are not intended to be specific to any site. The schedule of generic land values is prepared from research of superlot development sites in Western Sydney. Generic rates are developed from analysed sale rates of development sites by their proposed use. They are intended to represent developable land that is not flood affected.
2. a) There are many factors that the NSW Valuer General uses in determining the value of land. It is not clear from the information available what specific factors were used in deriving the value of this property.

b) The values that are currently being used to assess Council rates are as at 1 July 2019 and would reflect conditions, zonings and comparable sales data for the years 2016 to 2019. Only the Valuer General could advise how the impact of one sale amongst many would affect the surrounding areas or whether it was viewed as an exception to the overall data used to value the area as a whole.

c) Council must use the values as supplied by the Valuer General to determine rates. If landowners believe that the land value of their property is not correct or inflated due to any particular sale or exceptional circumstance, they have the ability to lodge an objection with the Valuer General.
3. The Aerotropolis Contributions Plan Background Report (Table 29) identifies acquisition rates for community infrastructure. These values have been factored into the total acquisition cost for land in the Contributions Plan.

Land type	Acquisition rate (\$/m ²)	Acquisition rate (\$/acre)	Acquisition rate (\$/hectare)
Passive open space	\$85	\$343,983	\$850,000
Active open space	\$400	\$1,618,744	\$4,000,000
Social infrastructure	\$400	\$1,618,744	\$4,000,000

ATTACHMENTS

Nil

QWN 06	Question with Notice - Cllr Rhodes - Delivering a Multicultural Park for Liverpool
Strategic Direction	Creating Connection Celebrate diversity, promote inclusion and recognise heritage
File Ref	308851.2020

QUESTION WITH NOTICE

Can Council please address the concerns of members of the Public that might be outlined in Council's intended methodology to progress the delivery of a Multicultural Park as moved at the September Council meeting including questions below:

1. Will the Park will be an equal and inclusive opportunity for all diverse nationalities that make up Liverpool's multicultural community?
2. Will all initiatives be in accordance with Council's Multicultural Policies, and Procedures?
3. How do all interested nationalities make application for expressions of interest?
4. Will there be Community consultation?
5. What will be the likely time frame for the expressions of interest and delivery process to follow?
6. Will there be open and transparent communication with the Public as the plans for the Park develop on Council Website and through Social Media?

Background

There has been considerable public Interest in the Motion moved at the September Council meeting 2020 that will deliver a Multicultural Park in Liverpool.

Many constituents have expressed their confusion in regards to the motion.

Some community members who may be unaware of Council's Policies, Procedures and Regulations governing Multiculturalism may be taking the opportunity to unnecessarily spread fear and anxiety in the Liverpool LGA.

In the interest of quelling any further unnecessary fear and anxiety in the Community the above questions have been submitted to me for Council to address.

Response**1. Will the Park be an equal and inclusive opportunity for all diverse nationalities that make up Liverpool's multicultural community?**

Liverpool is one of Australia's most culturally diverse cities and this diversity is our strength. Residents from 150 nationalities, speaking 140 languages, call Liverpool home. This means over 40% of Liverpool residents are born overseas, and about 60% speak a language other than English.

The development of the Liverpool Multicultural Park is to celebrate and reflect this significant cultural diversity, and the social cohesion and community harmony enjoyed by our community. The Park will be an inclusive space for all residents to celebrate the many cultures and contributions they make to Liverpool.

2. Will all initiatives be in accordance with Council's Multicultural Policies, and Procedures?

Yes. The development of the Park will be informed and guided by various policies and strategies of Council. They will include, but not limited to:

- Recreation, Open Space and Sports Strategy;
- Community Facilities Strategy;
- Cultural Strategy;
- Reconciliation Action Plan;
- Disability Inclusion Action Plan;
- Economic Development Strategy;
- City Activation Plan;
- Communications Strategy;
- Destination Management Plan; and
- Relevant environmental, planning and control plans.

3. How do all interested nationalities make application for expressions of interest?

Planning for this project will commence soon. Council staff are currently investigating the feasibility of suitable sites. A Project Plan is being developed; and it will be inclusive of a Comprehensive Community Consultation Plan; and methodologies to submit expressions of interests and ideas by community. The process for participation and opportunities for contribution will be promoted widely to all residents of Liverpool, using the many communication channels of Council. The interpretation and incorporation process of ideas will be analysed and further consultation with community will be facilitated.

4. Will there be Community consultation?

Yes, as stated above, the Project Plan will be inclusive of a Comprehensive Community Consultation Plan. The community consultation will commence at the planning stage and will continue throughout the project.

5. What will be the likely time frame for the expressions of interest and delivery process to follow?

The timeframes for community participation will be built into the Project Plan and they will be promoted through Council's diverse communication channels. The delivery timeframe will be investigated through the planning process. Preliminary discussion with key internal stakeholders has commenced and will inform future public consultation.

6. Will there be open and transparent communication with the Public as the plans for the Park develop on Council Website and through Social Media?

The success of the Multicultural Park is dependent on inclusive and active participation of all community groups. To achieve this, a communication strategy will form part of the Comprehensive Community Consultation Plan, which will detail the process for community participation and to ensure all residents can have a say.

ATTACHMENTS

Nil

QWN 07

Question with Notice - Cllr Ayyad - Civic Place

Strategic Direction	Leading through Collaboration Increase community engagement
File Ref	309644.2020

QUESTION WITH NOTICE

How many people were in favour of Civic Place following our last round of community consultation?

How many people were against Civic Place following our last round of community consultation?

What does that equate to in percentages?

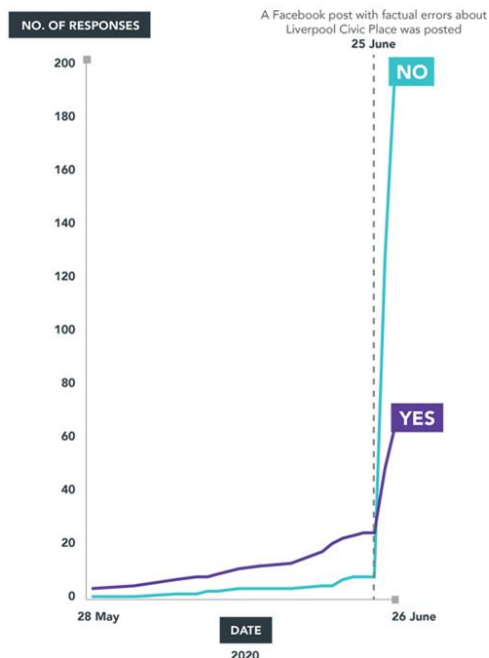
New information regarding Liverpool Civic Place has now been placed on Council's website since its last meeting. In the section titled 'Response to Community Consultation', Council makes the following comment on its graph (see graph below):

"A Facebook post with factual errors about Liverpool Civic Place was posted (25 June)."

Please answer the following questions:

- What was said in that Facebook post?
- What are the 'factual errors' contained in that post?
- Who posted it?
- Please provide a copy of that post.

Based on the above do you still support Council's vision of a new Liverpool Civic Place including the above Council facilities in Scott St?



A response to these questions will be provided in the 16 December 2020 Council meeting business papers.

ATTACHMENTS

Nil

QWN 08

**Question with Notice - Cllr Kaliyanda - Liverpool
Bike Plan: Implementation Status**

Strategic Direction	Creating Connection Create a dynamic, inclusive environment, including programs to support healthy living
File Ref	310051.2020

QUESTION WITH NOTICE

Please address the following:

1. What is the current status of the Liverpool Bike Plan 2018-2023? What measures or aspects of the Bike Plan have been implemented to date?
2. What impact has COVID-19 had on the usage of the existing bike network/infrastructure?
3. How have we engaged with the State or Federal Governments to acquire available data in relation to this?
4. A core element of the Bike Plan was the development and implementation of wayfinding signage in relation to the bike paths and infrastructure. What is the status of the implementation of this? What discussions have taken place with other organisations, i.e. Western Sydney Parklands, in relation to this?
5. How has Council sought partnerships and worked with other organisations in order to address this issue?

A response to these questions will be provided in the 16 December 2020 Council meeting business papers.

ATTACHMENTS

Nil

QWN 09	Question with Notice - Cllr Kaliyanda - Green Star Rating Scheme Changes
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Strategic Direction	Creating Connection Celebrate diversity, promote inclusion and recognise heritage
File Ref	310057.2020

QUESTION WITH NOTICE

Please address the following:

1. Given the significant changes to the benchmarks used to determine Green Star Ratings, how do current and future council buildings perform against the new benchmarks?
2. What impact will this have on other significant developments in the Liverpool LGA?
3. How will this impact the assessment process of such developments, especially when they are considered by the Design Excellence Panel (DEP)?
4. What other impacts will the changes to these benchmarks have in the Liverpool LGA?

A response to these questions will be provided in the 16 December 2020 Council meeting business papers.

ATTACHMENTS

Nil

NOM 01**Council leading in good governance practices**

Strategic Direction	Leading through Collaboration Strive for best practice in all Council processes
File Ref	309977.2020
Author	Tina Ayyad - Councillor

BACKGROUND

Councillors deal with complex matters and have significant fiduciary responsibilities in their roles.

This is similar to being a company director. Some would argue being a councillor is more complex than being a company director.

From time to time, independent advice may be required to allow the director or councillor to perform their functions. It is good governance practice.

Attached is a briefing note from the Institute of Company Directors outlining the importance of this and sets out policy and procedures of how independent advice can be accessed.

This motion calls upon council to create a policy that allows councillors to seek independent advice.

NOTICE OF MOTION

That Council create a policy that enables Councillors to access independent professional advice and that policy be reported to the next meeting of council.

ATTACHMENTS

1. Briefing Note from the Institute of Company Directors

Directors' right to seek external professional advice

Governance relations

Generally, boards make decisions on behalf of organisations by resolutions passed at duly convened meetings of the board or by circular unanimous resolutions in writing of all directors.

Also generally, individual non-executive directors do not have legislative or constitutional authority on their own initiative to commit the organisation to a contract, including one to provide professional advice to the director on matters relating to their board service.

Organisations, whether on the initiative of management or by board resolution, often take external professional or consultancy advice on matters under consideration by the organisation and/or its board. That advice may be for the benefit of the organisation generally, or even only for the benefit of the board discretely from management; for example, in the performance of its oversight role of management, the board may need advice independent of any affiliation with management.

In terms of seeking external professional advice, the following good governance practice is recognised:

- On occasions, an individual director or directors may wish to obtain external professional advice discretely from the organisation and the board on matters relating to their duties and responsibilities as a director(s);
- Provided they are acting in good faith, it is reasonable for them to do so at the expense of the organisation and accordingly:
 - they should be entitled to reimbursement of expenses for the external professional advice taken;

- they should not risk breaching confidentiality obligations owed to the organisation by taking that advice.

- In such a case, an authority to do so should be given by the organisation or the board on behalf of the organisation;
- Commonly such an authority is found in one or more of the following instruments which have contractual status between the organisation and the director:
 - Organisation's constitution;
 - Organisation's governance or board charter;
 - Letter of appointment by which the director was appointed to office;
 - Deed of access, indemnity and insurance between the organisation and the director.

As board members act in a collective capacity where trust and confidence is valued and consensus decision making is favoured, directors should exercise any right to take individual expert professional advice sparingly and only in circumstances where the director has a legitimate and significant reservation as to the matter upon which the advice is sought, and which reservation the board and its professional advisers (as appropriate) are not able or are not willing to address to the reasonable satisfaction of the director.

DIRECTOR TOOLS: GOVERNANCE RELATIONS – DIRECTORS RIGHT TO SEEK EXTERNAL PROFESSIONAL ADVICE

2

Directors are appointed to govern organisations. Occasionally, an individual director or group of directors may need to consider seeking professional advice independently of the board and the organisation in order to effectively deal with an issue. It is considered good practice to have policies and procedures in place to allow for this. Such policies and procedures on seeking external professional advice at the organisation's expense are often documented in the organisation's board or governance charter.

What legislative provisions are relevant?

Although *replaceable rule* s 202A (2)(c) of the *Corporations Act 2001* ('Act') states that a company may pay the directors' travelling and other expenses that are properly incurred in connection with the company's business, even if the section did apply, without further authorisation it is unlikely to extend to a director obtaining external professional advice for themselves.

No other section of the Act expressly addresses a director's right to assistance from external advisers (Austin and Ramsay, *Ford, Austin and Ramsay's Principles of Corporations Law*, 16e, 2014, p 198), nor is this a matter commonly covered in other legislation under which an incorporated entity may be registered.

Importantly, individual directors do not have the authority to bind the company in a contract (ibid, p 201).

Case law is also yet to recognise any general right for individuals to seek external advice (ibid, p 203).

What is good corporate governance practice?

Guidance has been provided by the ASX Corporate Governance Council *Corporate Governance Principles and Recommendations 3e* (2014). The commentary to Recommendation 1.3 states:

[a director's agreement or letter of appointment should include a statement of] "... the entity's policy on when directors may seek independent professional advice at the expense of the entity (which generally should be whenever directors, especially non-executive directors judge such advice necessary for them to discharge their responsibilities as directors)"

Organisations often include a statement of policy in their board or governance charter as to the right of a director to seek external professional advice. A sample of such a statement follows:

Statement of Policy: Independent Professional Advice

A board member is entitled to seek independent professional advice (including but not limited to legal, accounting and financial advice) at the Company's expense on any matter connected with the discharge of his or her responsibilities, in accordance with the procedures and subject to the conditions set out below:

1. The board member must seek the prior approval of the chair (or deputy chair/senior independent director as appropriate having regard to the relevant circumstances);
2. In seeking such prior approval, the board member must provide details of:
 - the nature of and reasons for the independent professional advice to be sought;
 - the likely cost of obtaining the independent professional advice; and
 - details of the independent adviser the board member proposes to instruct.
3. The approval of the chair (or deputy chair/senior independent director as appropriate) must not be unreasonably withheld.

This is designed to maintain a level of managed control over the process and to guard against directors taking excessive, and perhaps unnecessary, costly advantage of the policy.

Some boards may decide to have a recommended panel of expert advisers from which to choose when independent advice is sought.

Where advice is received individually by a director at the company's expense, provided that any privilege attaching to the advice is not comprised and the other directors request the advice, the advice might also be shared with other board members for information purposes.

DIRECTOR TOOLS: GOVERNANCE RELATIONS – DIRECTORS RIGHT TO SEEK EXTERNAL PROFESSIONAL ADVICE

3

When is advice ‘independent’?

Generally speaking, directors should consider whether they ought to have the advantage of independent advice from advisers not otherwise employed by the organisation or the board as a whole).

“For clarity of advice and possible future evidentiary purposes, it is preferable that advisers provide the director with written advice.”

In the US, the Security Exchange Commission’s view is that the use of truly independent counsel is also a factor looked upon favourably by the courts and may help to shield directors from assertions of breach of duty in certain circumstances. The presence of independent advice, particularly in related party transactions, may assist directors in marshalling arguments to counter assertions that may be made that the director has failed in his/her duties and responsibilities. Independent counsel will also assist the directors to evaluate issues with an independent and critical eye.

However, there are a number of cases which suggest that, in relation to directors’ core duties, there will be limitations on the extent to which reliance can be placed on information or advice from experts or professional advisers. For example in the Healey case (ASIC v Healey (2011) FCA 717), the court accepted that errors in relation to financial reporting had been made by the company’s auditors and management. The directors argued that they had not breached their duty in signing off on the financial reports because they had relied on the advice of the auditors and management. However, the Federal Court rejected this argument, saying:

“Directors cannot substitute reliance upon the advice of management for their own attention and examination of an important matter that falls specifically within the Board’s responsibilities as with the reporting obligations. The Act places upon the Board and each director the specific task of approving the financial statements. Consequently, each member of the board was charged with the responsibility of attending to and focusing on these accounts and, under these circumstances, could not delegate or ‘abdicate’ that responsibility to others.”

To what extent can the advice be relied on as a defence?

Section 189 of the Act provides that a director’s reliance on information or advice is taken to be reasonable (unless the contrary is proved) if:

(a) The director relies on information, or professional or expert advice, given or prepared by ... a professional adviser or expert in relation to matters that the director believes on reasonable grounds to be within the person’s professional or expert competence;

(b) The reliance was made in good faith and after making an independent assessment of the information or advice, having regard to the director’s knowledge of the corporation and the complexity of the structure and operations of the corporation; and

(c) The reasonableness of the director’s reliance on the information or advice arises in proceedings brought to determine whether a director has performed a duty under this Part or an equivalent general law duty.’

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