

COUNCIL AGENDA

ORDINARY COUNCIL MEETING

28 July 2021



You are hereby notified that an **Ordinary Council Meeting** of Liverpool City Council will be held **ONLINE** on **Wednesday, 28 July 2021** commencing at 6.00pm.

Liverpool City Council Meetings are livestreamed onto Council's website and remain on Council's website for a period of 12 months. If you have any enquiries, please contact Council and Executive Services on 8711 7584.

A handwritten signature in blue ink that reads "E Jackson".

Dr Eddie Jackson

CHIEF EXECUTIVE OFFICER

ORDER OF BUSINESS

PAGE TAB

Opening

Acknowledgment of Country and Prayer

Apologies

Condolences

Confirmation of Minutes

Ordinary Council Meeting held on 30 June 20216

Declarations of Interest

Public Forum

Mayoral Report

NIL

Notices of Motion Of Rescission

NIL

Chief Executive Officer Report

CEO 01 Annual Report to Council by the Internal Ombudsman61 1

Planning & Compliance Report

PLAN 01 Planning Proposal to amend the Liverpool Local Environmental Plan
2008 to realign Liverpool Hospital's Helicopter Flight Paths67 2

PLAN 02 Post-exhibition report - Liverpool Local Environmental Plan 2008
Amendment 79 - rezoning land and amending development standards at
4-8 Hoxton Park Road, Liverpool.....75 3

PLAN 03 Issues and Options Report - Permitting Dual Occupancies in the R2 and
R3 zones of the Liverpool Local Environmental Plan 200882 4

Community & Culture Report

COM 01 Grants, Donations and Corporate Sponsorship92 5

COM 02 Review of the Grants, Donations and Corporate Sponsorship Policy98 6

Corporate Services Report

CORP 01 Investment Report June 2021122 7

CORP 02 Western Sydney City Deal - Participation Evaluation.....131 8

City Presentation Report

NIL

Infrastructure & Environment Report

NIL

Economy & Commercial Development Report

NIL

ORDER OF BUSINESS

	PAGE	TAB
Committee Reports		
CTTE 01 Minutes of the Liverpool Youth Council meeting held Tuesday 8 June 2021	156	9
CTTE 02 Liverpool Sports Committee Minutes of meeting held 27 May 2021	165	10
CTTE 03 Minutes of the Companion Animals Advisory Committee meeting held on 1 June 2021	178	11
CTTE 04 Meeting notes of the Liverpool Access Committee meeting held on 15 April 2021 and minutes of the Liverpool Access Committee meeting held on 10 June 2021	185	12
CTTE 05 Minutes of the Tourism and CBD Committee Meeting held 29 June 2021	197	13
CTTE 06 Minutes of Strategic Panel meeting held on 15 June 2021	204	14
CTTE 07 Minutes of the Environment Advisory Committee Meeting held on 15 June 2021	212	15
CTTE 08 Intermodal Precinct Committee 7th June 2021	221	16

Questions with Notice

QWN 01 Question with Notice - Clr Hagarty - Animal Welfare	228	17
QWN 02 Question with Notice - Clr Kaliyanda - Digitisation of Services	232	18
QWN 03 Question with Notice - Clr Rhodes - Provision of "Off the Leash Dog Parks" throughout the Liverpool LGA	236	19
QWN 04 Question with Notice - Clr Rhodes - Council submission on Moorebank Intermodal State Significant Development.....	237	20
QWN 05 Question with Notice - Clr Rhodes - Legal Reports and records	238	21

Presentations by Councillors

Notices of Motion

NOM 01 Proposed Changes to Developer Levies	239	22
NOM 02 COVID Support	241	23

Council in Closed Session

The following items are listed for consideration by Council in Closed Session with the public excluded, in accordance with the provisions of the Local Government Act 1993 as listed below:

CONF 01 Tender WT3013 - Construction of Stormwater Basin 6 in Austral

Reason: Item CONF 01 is confidential pursuant to the provisions of s10(A)(2)(d i) of the Local Government Act because it contains commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it.

CONF 02 Fire and Rescue NSW Referrals

Reason: Item CONF 02 is confidential pursuant to the provisions of s10(A)(2)(g) of the Local Government Act because it contains advice concerning litigation, or advice that would otherwise be privileged from production in legal proceedings on the ground of legal professional privilege.

ORDER OF BUSINESS

CONF 03 Legal Affairs Report - 1 April 2021 - 30 June 2021

Reason: Item CONF 03 is confidential pursuant to the provisions of s10(A)(2)(g) of the Local Government Act because it contains advice concerning litigation, or advice that would otherwise be privileged from production in legal proceedings on the ground of legal professional privilege.

CONF 04 Report back on CONF 04 - NOM from Cllr Rhodes - Moorebank Intermodal Development possible negative impact on Liverpool residents from 26 May 2021 Council meeting

Reason: Item CONF 04 is confidential pursuant to the provisions of s10(A)(2)(g) of the Local Government Act because it contains advice concerning litigation, or advice that would otherwise be privileged from production in legal proceedings on the ground of legal professional privilege.

CONF 05 Question with Notice - Cllr Rhodes - Liverpool Animal Shelter

Reason: Item CONF 05 is confidential pursuant to the provisions of s10(A)(2)(d i) of the Local Government Act because it contains commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it.

CONF 06 Consideration of an Application for the acquisition of land on the grounds of hardship - 46 Boyd Street, Austral identified as Lot 122 in DP 738282.

Reason: Item CONF 06 is confidential pursuant to the provisions of s10(A)(2)(c) of the Local Government Act because it contains information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business.

Close



MINUTES OF THE ORDINARY MEETING HELD ON 30 JUNE 2021

PRESENT VIA VIDEO CONFERENCING:

Mayor Wendy Waller
 Councillor Ayyad
 Councillor Balloot
 Councillor Hadid
 Councillor Hagarty
 Councillor Harle
 Councillor Kaliyanda
 Councillor Karnib
 Councillor Rhodes
 Councillor Shelton
 Dr Eddie Jackson, Chief Executive Officer
 Mr George Hampouris, Acting Director Corporate Services
 Ms Tina Bono, Acting Director Community and Culture
 Mr David Smith, Acting Director Planning & Compliance
 Mr Peter Diplas, Acting Director City Presentation
 Mr Raj Autar, Director Infrastructure and Environment
 Mr John Morgan, Director Economy and Commercial Development
 Mr John Milicic, Manager Property
 Mr Thomas Wheeler, Heritage Officer
 Ms Jennifer Chenhall, General Counsel, Manager Governance, Legal and Procurement
 Ms Ellen Whittingstall, Internal Ombudsman
 Mr Vishwa Nadan, Chief Financial Officer
 Mr George Georgakis, Manager Council and Executive Services
 Ms Susan Ranieri, Coordinator Council and Executive Services (minutes)

The meeting commenced at 6.00pm.

STATEMENT REGARDING WEBCASTING OF MEETING

The Mayor reminded everyone that in accordance with Council's Code of Meeting Practice, the meeting is being livestreamed.

ACKNOWLEDGMENT OF COUNTRY, PRAYER OF COUNCIL AND AFFIRMATION TO BE READ BY

The prayer of the Council was read by the Chief Executive Officer, Dr Eddie Jackson.

APOLOGIES

Nil.

CONDOLENCES

Nil.

CONFIRMATION OF MINUTES

Motion: **Moved: Clr Shelton** **Seconded: Clr Hadid**

That the minutes of the Ordinary Meeting held on 26 May 2021 be confirmed as a true record of that meeting.

On being put to the meeting the motion was declared CARRIED.

DECLARATIONS OF INTEREST

Clr Hadid declared a non-pecuniary, but significant interest in the following item:

Item PLAN 01: Properties subject to acquisition in Liverpool LGA.

Reason: Clr Hadid is a President of an Association that own property that is subject to acquisition.

Clr Hadid left the virtual meeting for the duration of this item.

Mayor Waller declared a pecuniary interest in the following item:

Item CORP 03: Local Government Remuneration Tribunal Annual Report and Determination under sections 239 and 241 of the Local Government Act 1993.

Reason: Mayor Waller is a member of the Sydney Western City Planning Panel.

Mayor Waller left the virtual meeting for this item and Deputy Mayor Hadid became the Chair of the meeting.

Clr Harle declared a pecuniary interest in the following item:

Item CORP 03: Local Government Remuneration Tribunal Annual Report and Determination under sections 239 and 241 of the Local Government Act 1993.

Reason: Clr Harle is a member of the Sydney Western City Planning Panel and is paid an allowance.

Clr Harle left the virtual meeting for this item.

Clr Hagarty declared a pecuniary interest in the following item:

Item CORP 03: Local Government Remuneration Tribunal Annual Report and Determination under sections 239 and 241 of the Local Government Act 1993.

Reason: During consideration of the item, an amendment was moved which proposed Panel members for the Sydney Western City Planning Panel be paid an increased allowance.

As Clr Hagarty is an alternate member of the Panel, he potentially stood to gain financially, and declared a Pecuniary Interest and left the virtual meeting.

The amendment was withdrawn and not voted on.

Clr Hagarty left the virtual meeting for this item.

Clr Rhodes declared a pecuniary interest in the following item:

Item CORP 03: Local Government Remuneration Tribunal Annual Report and Determination under sections 239 and 241 of the Local Government Act 1993.

Reason: During consideration of the item, Clr Rhodes seconded an amendment which proposed Panel members for the Sydney Western City Planning Panel be paid an increased allowance before realising she had a pecuniary interest as she's an alternate member, despite not having served on the panel for over 5 years. She then withdrew her support for the motion and the motion was withdrawn and not voted on.

Clr Rhodes left the virtual meeting for this item.

PUBLIC SUBMISSIONS

Written submissions for items not on agenda

Nil.

Written submissions for items on agenda

Nil.

MAYORAL MINUTE

ITEM: MAYOR 01
FILE REF: 208357.2021
SUBJECT: Retirement of Reverend Stuart Pearson

Today we acknowledge Reverend Stuart Pearson of St Luke's Anglican Church, Liverpool on the occasion of his retirement. Reverend Pearson officially ends his tenure at St Luke's today, 30 June.

Reverend Pearson has served as a minister at St Luke's for 25 years, with 20 of those years as Senior Minister.

During his time at St Luke's, Reverend Pearson presided over many important occasions as Minister. One of the most notable occasions was in 2019, the 200-year anniversary of St Luke's, at which I was privileged to be present. Reflecting Liverpool's multicultural heritage, Bible passages in more than 20 languages were read at the event.

Also, during Reverend Pearson's tenure, a Nepalese congregation was welcomed into St Luke's in 2010. Reverend Pearson made a trip to Nepal a few years ago visiting with people associated with the Liverpool Nepalese congregation.

Reverend Pearson has also generously given his time to support several Council events over the years, including most recently through his participation at this year's Liverpool ANZAC Day Commemoration.

Friends since Year 7 with the newly elected Anglican Archbishop of Sydney, Kanishka Raffel, Reverend Pearson led prayers for Archbishop Raffel at his election on May 6 this year. Reverend Pearson and Archbishop Raffel also attended Theological College together.

Reverend Pearson will continue to reside in the area following his retirement and attend St Luke's as a parishioner.

I, along with many working at Liverpool City Council, have had a privilege of knowing Reverend Pearson over his years at St Luke's and I sincerely thank him for his service to his Church and the Liverpool Community. I wish him all the best for his retirement.

COUNCIL DECISION:

Motion: **Moved: Mayor Waller**

That Council:

1. Acknowledge the service of Reverend Stuart Pearson to St Luke's Anglican Church, Liverpool and the support he has given to the wider Liverpool community and Liverpool City Council.
2. Write to Reverend Stuart Pearson on the occasion of his retirement, acknowledging his service to St Luke's, the Anglican church and the Liverpool community, enclosing a copy of this Mayoral Minute.

On being put to the meeting the motion was declared CARRIED.

Councillors voted unanimously for this motion.

Subject: Real Estate Agents and Property Developers banned from being on Liverpool Council

In accordance with Clause 8.3 of Council's Code of Meeting Practice, the Chairperson, Mayor Waller, ruled the following motion as urgent, and as such it was dealt with at this meeting.

Motion: **Moved: Clr Balloot** **Seconded: Clr Kaliyanda**

That Council supports the recent amendment that passed in the NSW Upper House to ban property developers (and real estate agents) from being candidates at the Liverpool local government elections.

On being put to the meeting the motion was declared CARRIED.

Subject: Candidates on Liverpool Council

In accordance with Clause 8.3 of Council's Code of Meeting Practice, the Chairperson, Mayor Waller, ruled the following motion as urgent, and as such it was dealt with at this meeting.

Motion: **Moved: Cllr Ayyad** **Seconded Cllr Rhodes**

That Council endorses the sentiment that professional staff involved in the construction industry be banned from running as a candidate at the Liverpool local government elections.

On being put to the meeting the motion was declared CARRIED.

Clr Hadid left the meeting at 6.38pm

PLANNING & COMPLIANCE REPORT

ITEM NO: PLAN 01

FILE NO: 095857.2021

SUBJECT: Properties subject to acquisition in Liverpool LGA

COUNCIL DECISION

Motion:

Moved: Clr Harle

Seconded: Clr Rhodes

That Council receive and note this report.

On being put to the meeting the motion was declared CARRIED.

Vote for: Mayor Waller, Clr Ayyad, Clr Balloot, Clr Hagarty, Clr Harle, Clr Kaliyanda, Clr Karnib, Clr Rhodes and Clr Shelton.

Vote against: Nil.

Note: Clr Hadid was absent from the meeting when this item was voted on and Clr Hadchiti was not at the meeting.

Clr Hadid returned to the meeting at 6.44pm.

ITEM NO: PLAN 02

FILE NO: 114340.2021

SUBJECT: Draft Liverpool Contributions Plan 2021 - East Leppington

COUNCIL DECISION

Motion:

Moved: Clr Harle

Seconded: Clr Rhodes

That Council:

1. Endorses draft Liverpool Contributions Plan 2021 – East Leppington for public exhibition in accordance with Clause 28 of the *Environmental Planning and Assessment Regulation 2000*;
2. Delegates to the CEO the authority to make any typographical and other minor amendments to the draft Contributions Plan following exhibition and submit the draft Plan to the Independent Pricing and Regulatory Tribunal (IPART) for assessment followed by consideration of IPART's assessment by the Minister for Planning and Public Spaces (or nominee); and
3. Receives a further report following IPART's assessment and the Minister's advice for adoption of Liverpool Contributions Plan 2021 – East Leppington as an 'IPART Reviewed Contributions Plan.'

On being put to the meeting the motion was declared CARRIED.

Councillors voted unanimously for this motion.

Note: Clr Hadchiti was not at this meeting.

Motion: **Moved: Clr Ayyad** **Seconded: Clr Hadid**

1. Notes the Gateway determination for Liverpool Local Environmental Plan 2008 (Amendment 83) and the results of the public authority consultation and community consultation;
2. Endorses Draft Amendment 3 to Liverpool Development Contributions Plan 2009 for public exhibition in accordance with Clause 28 of the *Environmental Planning and Assessment Regulation 2000*;
3. Delegates to the CEO the authority to adopt Amendment 3 to the Liverpool Development Contributions Plan 2009 following public exhibition;
4. Proceeds with Amendment 83 to the Liverpool Local Environmental Plan 2008, following adoption of Amendment 3 to Liverpool Development Contributions Plan 2009;
5. Delegates authority to the CEO to liaise with the Department of Planning, Industry and Environment and the Parliamentary Counsel's Office to finalise Amendment 83 to the Liverpool Local Environmental Plan; and
6. Delegates to the CEO to further negotiate the proposed Planning Agreement with the proponent.

Councillors voted unanimously for this motion.
Note: Cllr Hadchiti was not at this meeting.

ITEM NO: PLAN 04
FILE NO: 173471.2021
SUBJECT: Companion Animals

COUNCIL DECISION

Motion: **Moved: Cllr Kaliyanda** **Seconded: Cllr Harle**

That Council receive and note this report.

On being put to the meeting the motion was declared CARRIED.

ITEM NO: PLAN 05
FILE NO: 183574.2021
SUBJECT: Development and Subdivision of Land Policy

COUNCIL DECISION

Motion: **Moved: Clr Hadid** **Seconded: Clr Harle**

That Council adopt the updated Development and Subdivision of Land Policy.

On being put to the meeting the motion was declared CARRIED.

Councillors voted unanimously for this motion.

Note: Clr Hadchiti was not at this meeting.

COMMUNITY & CULTURE REPORT

ITEM NO: COM 01
FILE NO: 126985.2021
SUBJECT: Grants, Donations and Corporate Sponsorship

COUNCIL DECISION

Motion: **Moved: Cllr Balloot** **Seconded: Cllr Shelton**

That Council endorses the recommendation of **\$10,000** (GST exclusive) under the **Corporate Sponsorship Program** for the following project:

Applicant	Project	Recommended*
Turbans 4 Australia Inc.	Unity Walk Liverpool Birth of Guru Nanak	\$10,000

That Council endorses the recommendation of **\$15,000** (GST exclusive) under the **Matching Grant Program** for the following project:

Applicant	Project	Recommended*
Royal Life Saving NSW	Diverse Community Adult Swim Safety and Swimming Lessons Liverpool	\$15,000

That Council endorses the recommendation of **\$9,410** (GST exclusive) under the **Sustainable Environment Grant Program** for the following projects:

Applicant	Project	Recommended
Liverpool Neighbourhood Connections	Our Garden	\$4,410
Georges River Environmental Education Centre	Science in a box	\$5,000

On being put to the meeting the motion was declared CARRIED.

ITEM NO: CORP 02
FILE NO: 075940.2021
SUBJECT: Community Strategic Plan 2022-2032 - Community Engagement Strategy
2021-2022

COUNCIL DECISION

Motion: **Moved: Clr Rhodes** **Seconded: Clr Harle**

That Council endorses the Community Engagement Strategy 2021 – 2022.

On being put to the meeting the motion was declared CARRIED.

Clr Hagarty and Clr Rhodes (who are alternates on the Sydney Western City Planning Panel) and Clr Harle (who attends Sydney Western City Planning Panel meetings) also declared a pecuniary interest during discussion on the item and left the meeting and did not vote on this item.

Motion: **Moved: Clr Balloot** **Seconded: Clr Kaliyanda**

1. Receives and notes the 2021 Annual Report and Determination – LGRT;
2. Resolves to set the fees payable to the Mayor and Councillors for the period 1 July 2021 to 30 June 2022 to an amount equal to the maximum allowable under the determination of the Local Government Remuneration Tribunal, dated 23 April 2021; and
3. Endorse the updated Civic Expenses and Facilities Policy.

Councillors voted unanimously for this motion.

Note: Mayor Waller, Clr Hagarty and Clr Harle had left the meeting during the above item and did not vote on this item.

Mayor Waller returned to the meeting at 7.08pm and resumed as Chairperson. Cllr Hagarty and Cllr Harle also returned to the meeting at 7.08pm.

ITEM NO: CORP 04

FILE NO: 191082.2021

SUBJECT: Mayoral Direction pursuant to Section 226(d) of the Local Government Act 1993

COUNCIL DECISION

Motion:

Moved: Clr Rhodes

Seconded: Clr Harle

That Council note and endorse the Mayoral Direction dated 9 June 2021 attached to the report.

On being put to the meeting the motion was declared CARRIED.

ITEM NO: INF 02
FILE NO: 167850.2021
SUBJECT: Feasibility of Establishing a Koala Hospital and Sanctuary

COUNCIL DECISION

Motion: **Moved: Clr Rhodes** **Seconded: Clr Hadid**

That Council:

1. Receives and notes this report;
2. Notes the recommendation not to pursue the establishment of a koala hospital or sanctuary in the LGA;
3. Explores opportunities to attract wildlife park to the Liverpool LGA; and
4. Explores ways to support the existing veterinary care network for wildlife including exploring a mobile veterinary service.

On being put to the meeting the motion was declared CARRIED.

COMMITTEE REPORTS

ITEM NO: CTTE 01

FILE NO: 132141.2021

SUBJECT: Minutes of the Environment Advisory Committee held on 12 April 2021

COUNCIL DECISION

Motion:

Moved: Cllr Hadid

Seconded: Cllr Rhodes

That Council receives and notes the Minutes of the Environment Advisory Committee Meeting held on 12 April 2021.

On being put to the meeting the motion was declared CARRIED.

Motion: **Moved: Clr Hadid** **Seconded: Clr Rhodes**

1. Receives and notes the Minutes of the Audit, Risk and Improvement Committee Meeting held on 30 April 2021;
2. Adopt the revised draft Audit, Risk and Improvement Committee Charter; and
3. Adopt the revised draft Internal Audit Charter.

Chairperson

ITEM NO: CTTE 04
FILE NO: 105592.2021
SUBJECT: Minutes of the Liverpool Pedestrian, Active Transport and Traffic Committee meeting held on 19 May 2021

COUNCIL DECISION

Motion: **Moved: Cllr Hadid** **Seconded: Cllr Rhodes**

That Council adopts the following recommendations of the Committee:

Item 1 - Adams Road, Luddenham – Proposed Traffic Calming Devices.

- Approves the proposed raised threshold, pedestrian refuge, and associated signs and linemarking scheme along Adams Road, Luddenham.
- Detailed design of the pedestrian refuge be forwarded to TfNSW and Police for review and endorsement prior to installation.
- Council undertakes consultation with affected residents prior to installation.

Item 2 - Adams Roads Luddenham – Proposed Traffic Management Plan for road reconstruction.

- Approves full road closure of the affected road sections of Adams Road and Anton Road during the six months construction period, with conditions including signposted detour route and placement of variable message signboards at both ends of the roads.

Item 3 - Nuwarra Road and Balanada Avenue, Moorebank – Proposed intersection treatment

- Approves the proposed changes to the Nuwarra Road/Balanada Avenue intersection and associated signs and linemarking scheme.
- Council undertakes consultation with affected residents prior to installation.
- Monitor traffic conditions following implementation of the proposed changes.

Item 4 - Charlton Avenue, Chipping Norton – Request for a pedestrian refuge.

- Approves the proposed pedestrian refuge in Charlton Avenue, Chipping Norton, at the front of House No. 289.
- Detailed design of the pedestrian refuge be forwarded to TfNSW for review and endorsement prior to installation.
- Council undertakes consultation with affected residents prior to installation.

Item 5 - Skyline Crescent, Horningsea Park - Proposed on-street heavy vehicle parking.

- Approves the signs and linemarking scheme to permit heavy vehicle parking after business hours along Skyline Crescent.

Item 6 - Vinny Road, Edmondson Park – Proposed traffic calming facilities.

- Approves installation of splitter islands to provide pedestrian refuges on all approaches to the existing Vinny Road/Dalmatia Avenue intersection roundabout; and two midblock raised thresholds across sections of Vinny Road.
- Detailed design of the pedestrian refuge be forwarded to TfNSW for review and endorsement prior to installation.
- Council undertakes consultation with adjoining residents who could be affected by the proposed facilities, prior to installation.

Item 7 - Delfin Drive, Wattle Grove – Proposed pedestrian refuge.

- Approves the proposed pedestrian refuge in Delfin Drive between Cola Court and Tweed Court, Wattle Grove.

Item 8 - Ironbark Avenue, Casula - Proposed Signs and Line Marking Scheme.

- Approves the proposed signs and line marking scheme.
- Council undertakes consultation with adjoining residents who could be affected by the proposed signs and line marking scheme, prior to installation.

Item 9 - Elizabeth Street, Liverpool – Request for a Works Zone and associated relocation of existing Bus Zone into Works Zone in Elizabeth Street at the front of Westfields.

- Approves the proposed Works Zone approximately 70m long along the section of Elizabeth Street on the eastbound approach to the signalised pedestrian crossing adjacent to Macquarie Mall and associated reconfiguration of the existing Bus Zone, for approximately 12 months.
- The bus zone east of Macquarie Mall be extended by approximately 14m.

Item 10 - Items Approved Under Delegated Authority.

- Notes the approved items under Delegated Authority.

On being put to the meeting the motion was declared CARRIED.

ITEM NO: CTTE 05
FILE NO: 179992.2021
SUBJECT: Minutes of Budget Review Panel 20 May 2021

COUNCIL DECISION

Motion: **Moved: Clr Hadid** **Seconded: Clr Rhodes**

That Council adopts the minutes of the Budget Review Panel meeting held on 20 May 2021.

On being put to the meeting the motion was declared CARRIED.

QUESTIONS WITH NOTICE

ITEM NO: QWN 01

FILE NO: 158976.2021

SUBJECT: Question with Notice - Cllr Kaliyanda - Well-being at Liverpool Council

The mental health and well-being impacts of COVID-19 and other natural disasters in the last 18 months have been highlighted in the media and other places. The NSW Government is due to release an updated version of its Mentally Healthy Workplaces Strategy this month.

Please address the following:

1. What measures has Council undertaken to track the mental health and well-being on staff over this period?
2. How does Council plan to implement the updated Strategy?
3. Has well-being had an effect on staff retention or turnover in the last 18mths?
4. What strategies are in place to manage workload to ensure sustainability?

Response

- 1. What measures has Council undertaken to track the mental health and well-being on staff over this period?**

During the last 18 months there have been a number of measures put in place to manage the health and wellbeing of staff during various shock events that have occurred. Key initiatives and practices are outlined below;

- Council, via the CEO all staff update and other communication channels, has had mental health messaging as a core focus area throughout 2020 and early 2021. This is during the time where working from home, social distancing, mask wearing and issues around social isolation were prevalent;
- Quotes were also obtained from external providers for staff mental health awareness sessions and staff resilience skills workshop for inclusion in the 2021-2022 training budget;
- Council has programs and participates in providing information access to webinars and other resources via Safework NSW Safety Month <https://www.safework.nsw.gov.au/advice-and-resources/campaigns/Safe-Work-Month/mentally-healthy-workplaces>. Mental Health Month occurs in October each year in NSW in which Council actively partakes in and promotes;

- Council also has free and confidential counselling that staff and their family can access through its Employee Assistance Program. This external provider reports on service usage and this data is reviewed monthly for any identified issues;
- During the start of COVID, a timeslot was allocated for a psychologist to participate in the “CEO all staff presentation”. The psychologist provided advice and tips, and fielded questions from staff on all facets of mental health. The session was extremely well received by all participants;
- Council arranges for trained Counsellors to make themselves available for staff following specific incidents (e.g. following the death of an employee/colleague) and at other important times.

2. How does Council plan to implement the updated Strategy?

The NSW Government Mentally Healthy Workplaces Strategy is predominately designed for the small business sector. Notwithstanding this, in the most part Council already has in place a number of key areas identified in the strategy. Council is always seeking for opportunities to improve the way it extracts data and draws insights in regards to Health and Safety. Quality data provides improved justification to drive prioritisation and early intervention strategies. Council will seek to conduct a gap analysis and where applicable operationalise any opportunities that stem from this strategy.

3. Has well-being had an effect on staff retention or turnover in the last 18mths?

Whilst Council undertakes exit surveys for staff leaving the organisation, there are no specific indicators of any work related factors or personal well-being stated as a specific reasons for resignation. Lifestyle choices including working closer to home or career moves for personal reasons can be a factor in many decisions. Covid-19 and the broader uncertainty in the marketplace has not resulted in any significant differences in staff turnover compared to previous years (in fact there has been a slight turnover decrease in the 2020 calendar year compared to the 2019 equivalent period).

4. What strategies are in place to manage workload to ensure sustainability?

Council through its flexible arrangements policy offers a range of benefits including flexible working hours. As such excess hours worked by an employee during a spike in workload can be offset (hour for hour) with flex leave at a future date. It is acknowledged that limitations on funding and resourcing does affect the workload in some areas which has to be monitored and managed by the applicable area Managers as best they can. Council has procedures in place through HR people assessment tools, achievement planning and development plans to assist in monitoring workload and performance.

ITEM NO: QWN 02
FILE NO: 158981.2021
SUBJECT: Question with Notice - Cllr Kaliyanda - Study Tours

Please address the following:

1. What study tours have been undertaken in this term of Council?
2. What outcomes/benefits have they delivered to Council and ratepayers?
3. What has been the financial cost of these?
4. How does this compare to the number, cost and outcomes/benefits to ratepayers undertaken in previous terms of Council?

Response

1. What study tours have been undertaken in this term of Council?

Travel undertaken by Council Staff and Councillors internationally is declared publicly in the Annual Report each year. Please refer to the attached table for a breakdown of these overseas study tours.

2. What outcomes/benefits have they delivered to Council and ratepayers?

The outcomes of the overseas study tours have been identified in the attached table. In relation to interstate and intrastate study tours for Council staff, the *Local Government (State) Award 2020* (Section 32) requires Council to develop a training plan and budget for such activities. The CEO, (under Section 335 of the Local Government Act – Functions of the General Manager) has endorsed a ‘Developing Talented People Policy’ to satisfy the requirements of the award. Any training and development matters for staff are therefore an operational issue.

3. What has been the financial cost of these?

As to the financial costs of International Travel, refer to Attachment A and the Annual Reports. As to the costs of Interstate and Intrastate travel, the training and development budget is part of the overall yearly budget approved by Council each year.

4. How does this compare to the number, cost and outcomes/benefits to ratepayers undertaken in previous terms of Council?

Cost comparisons of overseas study tours compared to the preceding term of Council have been outlined in the attached table. In addition, a brief overview of the

benefits/outcomes have been outlined against each study tour. Council staff are unable to comment on the outcomes/benefits of the study tours undertaken in this Council term compared to the previous term of Council as this is subjective.

ITEM NO: QWN 03
FILE NO: 158985.2021
SUBJECT: Question with Notice - Cllr Hagarty - City Presentation

Please address the following:

1. How many vacancies are there in City Presentation?
2. When are these expected to be filled?

Response

In the past 6 months, City Presentation has dealt with a number of challenges such as COVID restrictions, industrial disputes, emergency response (flooding), changes to senior management, as well as, an increase in the number of Councillor and customer requests.

1. How many vacancies are there in City Presentation?

There are currently 17 vacancies in City Presentation.

2. When are these expected to be filled?

Along with delivering services to our residents, the recruitment of the vacant positions continues to be a priority. The merit-based recruitment process takes time and management are working through each of these vacancies methodically to meet the organisation's expectations.

ITEM NO: QWN 04
FILE NO: 158988.2021
SUBJECT: Question with Notice - Cllr Hagarty - Compliance Discretion

Please address the following:

1. Are compliance officers legally allowed to apply discretion?
2. Is it Council policy to apply discretion?
3. Does Council keep track of when discretion is applied?
4. What training is given on the application of discretion?
5. What checks and balances are in place for when discretion is applied?

Response

1. Are compliance officers legally allowed to apply discretion?

Section 9.34 of the Environment Planning and Assessment Act relating to development control orders, states that:

1. *The development control orders that **may** be given under the Act are as follows:*
 - (a) *general orders in accordance with the table to Part 1 of Schedule 5,*
 - (b) *fire safety orders in accordance with the table to Part 2 of Schedule 5,*
 - (c) *brothel closure orders in accordance with the table to Part 3 of Schedule 5.*

The use of the term 'may' rather than 'must' implies a level of discretion.

This wording is also contained in Section 124 of the Local Government Act which states that a Council:

*"**may** order a person to do or to refrain from doing a thing specified in Column 1 of the following Table if the circumstances specified opposite it in Column 2 of the Table exist and the person comes within the description opposite it in Column 3 of the Table".*

However, Council's Enforcement Standard states that:

"all complaints regarding unlawful activities and uses will be investigated by Council unless:

- a) *The matter has been actioned and resolved, or*
- b) *A Principal Certifier is responsible for monitoring compliance with the conditions of development consent where a construction certificate has been issued for works to be carried out (i.e. construction of a building).*

2. Is it Council policy to apply discretion?

It is not Council policy to apply discretion when dealing with unlawful activity which is defined under the Enforcement Standard as:

- a) *Contrary to the terms or conditions of a development consent, construction certificate, approval, or licence;*
- b) *Contrary to an environmental planning instrument that regulates the activities or work that can be carried out on particular land;*
- c) *Without a required development consent, approval, or licence; and*
- d) *Contrary to a legislative provision regulating a particular activity or work.*

Clause 4.3.3 of Council's Enforcement Standard states:

4.3.3 All complaints regarding unlawful activities and uses will be investigated by Council unless:

- c) *The matter has been actioned and resolved, or*
- d) *A Principal Certifier is responsible for monitoring compliance with the conditions of development consent where a construction certificate has been issued for works to be carried out (i.e. construction of a building).*

Council conducts its compliance activities in accordance with the Enforcement Standard, and by staff following detailed documented procedures and processes. The compliance process involves issuing of notices/orders and follow up action including legal action if required. This provides for a consistent, fair, and transparent process for all compliance matters.

3. Does Council keep track of when discretion is applied?

As outlined above, Council conducts its compliance activities in accordance with the Enforcement Standard, which states that "*all complaints regarding unlawful activities and uses will be investigated by Council*". This provides for a consistent, fair, and transparent process for all compliance matters.

4. What training is given on the application of discretion?

All compliance staff are trained in the application of the Enforcement Standard and the detailed documented procedures and processes to follow when unlawful activities are established.

5. What checks and balances are in place for when discretion is applied?

As outlined above, all compliance staff are trained in the application of the Enforcement Standard and the detailed documented procedures and processes to follow when unlawful activities are established. Notices and Orders are reviewed and co-signed by a senior member of the compliance team.

ITEM NO: QWN 05
FILE NO: 159001.2021
SUBJECT: Question with Notice - Cllr Ayyad - Staff Payouts

Please address the following:

1. In this term of Council, how much has been spent to pay out staff through terminating their contracts (please provide as a total number)?

Response

Termination payments for Key Management Personnel (KMP) are included as an aggregate amount in the Annual Report under the section 'related party disclosures', as required by the Local Government Code of Accounting and Financial Reporting. Please refer to the Annual Reports, which are publicly available on the Council's internet pages.

KMP includes:

- The Mayor;
- Councillors;
- Chief Executive Officer;
- Directors; and
- The Responsible Accounting Officer.

Under Section 337 of the Local Government Act 1993 (the Act), the CEO may appoint or dismiss senior staff only after consultation with Council. This provision only applies to senior staff.

Staff other than those listed as KMP, are employed under an award, not employed under contract. Any terminations or redundancies of these staff are managed as per the Award. Therefore the decision to terminate a non KMP is an operational decision, not a decision of Council.

Under section 335 of the Act (Functions of General Manager), the general manager of Council has been delegated responsibility for such functions.

ITEM NO: QWN 06
FILE NO: 159007.2021
SUBJECT: Question with Notice - Clr Ayyad - Travel

Please address the following:

1. In this term of Council, how many flights has Council booked (both interstate and international)?
2. How many hotel room nights have been booked in this term of Council?

Response

Travel undertaken by Council Staff and Councillors Internationally is declared publicly in the Annual Report each year. In relation to interstate and intrastate travel and accommodation, the *Local Government (State) Award 2020* (Section 32) requires Council to develop a training plan and budget for such activities. The CEO, (under Section 335 of the Local Government Act – Functions of the General Manager) has endorsed a “Developing Talented People Policy’ to satisfy the requirements of the award. Any training and development matters for staff are therefore an operational decision, with the training and development budget being included in the budget approved by Council each year.

A detailed breakdown of information relating to Study Tours is included in response to a Question with Notice within this month’s Council papers.

ITEM NO: QWN 07
FILE NO: 196274.2021
SUBJECT: Question with Notice - Clr Hagarty - Animal Welfare

1. What is the process from when rangers attend to a found pet?
2. What is the average time between an animal being taken to the shelter and appearing on:
 - Council's website?
 - the facilities Facebook page?
3. What other channels are used?
4. What details are posted?
5. Are there KPIs for this?
6. Are Council meeting these KPIs?
7. Are there KPIs in place for rehoming animals?
8. Are Council meeting these KPIs?
9. How much time each day are dogs given out of their kennels?
10. What enrichment are they provided each day?
11. What strategies are in place to prevent dogs from suffering significant kennel stress such as aggressive behaviour, barking and lunging at people?
12. What training and information do rangers and rehoming officers undertake and have access to in relation to:
 - animal handling, enrichment and recognising body language?
 - the latest methods in animal rehoming?
 - dangerous dog handling?

A response to these questions with notice will be provided in the 28 July 2021 Council Meeting Business Papers.

ITEM NO: QWN 08
FILE NO: 196313.2021
SUBJECT: Question with Notice - Cllr Kaliyanda - Digitisation of Services

Please address the following:

1. What Council services or functions have been digitised (partially or completely) as a response to the impacts of COVID-19?
2. Has follow up been conducted as to which of these were successful and which were not?
3. If so, what factors have been identified in the successful digitisation of a service or function?
4. What factors have been identified in the unsuccessful digitisation of a service or function?
5. Please outline what aspects of Council's functions or services have explored, or are currently exploring, digital transformation to improve resident experience, effectiveness or efficiency.

A response to these questions with notice will be provided in the 28 July 2021 Council Meeting Business Papers.

NOTICES OF MOTION

ITEM NO: NOM 01
FILE NO: 196292.2021
SUBJECT: Bring the ABC to Liverpool

BACKGROUND

The ABC recently announced the relocation of 300 staff from inner-city Ultimo to new facilities in Western Sydney.

Instead of the planned move to Parramatta, the national broadcaster should look to Liverpool for its new headquarters.

Earlier this year, the national broadcaster was based in Liverpool for a month with a pop up news room and programs being hosted here.

The initiative was immensely successful and showed Liverpool was a more than worthy permanent home for our national broadcaster.

NOTICE OF MOTION (Submitted by Cllr Hagarty)

That Council:

1. Approach the ABC about the viability of Liverpool being the new location of their headquarters in Sydney; and
2. Work with local stakeholders, property managers and other interested parties on a proposal should Liverpool be a viable option.

COUNCIL DECISION

Motion: **Moved: Cllr Hagarty** **Seconded: Cllr Hadid**

That Council:

1. Approach the ABC and SBS about the viability of Liverpool being the new location of their headquarters in Sydney;
2. Work with local stakeholders, property managers and other interested parties on a proposal should Liverpool be a viable option; and

3. Acknowledge the work of former Councillors and staff on working on bringing SBS to Liverpool.

On being put to the meeting the motion was declared CARRIED.

Councillors voted unanimously for this motion.

ITEM NO: NOM 02
FILE NO: 196304.2021
SUBJECT: Use of 'environmentally sensitive' artificial turf

BACKGROUND

Recently, Lane Cove Council on Sydney's North Shore advised that it would install what it says will be Australia's first 'environmentally sensitive' artificial turf football field.

The project proposes that the synthetic field be constructed without any performance infill made of micro plastics.

The Council advises that artificial turf surfaces play a crucial role in accommodating the high demand and use of sporting fields across metropolitan Sydney. A synthetic surface can be played on intensively and extensively throughout all weather conditions.

The synthetic surface proposed is a fully woven product made of one polymer family (polyolefin). The woven construction results in the grass fibres and backing structure being produced as one combined product, with superior tuft lock and filament bind to traditional tufted grass. This will significantly reduce the likelihood of lost fibres migrating into the environment.

Critics say synthetic fields cause rubber and microplastics to leach into waterways; reduce the amenity for families and dog owners; potentially increase cancer risk through the chemicals used to make them; and cause unsustainably high temperatures near and on these fields on hot days.

New research by the Australian Microplastic Assessment Project (AUSMAP) with Northern Beaches Council, funded by NSW's Environment Protection Authority, has found 80 per cent of the waste entering stormwater drains was black crumb (recycled tyres used for the base of these fields) and microplastics from astroturf – compared to 5 per cent in areas without these playing fields.

Earlier this year, campaigns by community groups objecting to synthetic grass installations at sportsfields led NSW Minister for Planning and Public Spaces Rob Stokes to prompt his department to investigate sustainable alternatives to synthetic grass.

This study is understood to be ongoing with no results yet released.

Mayor Waller advised that Council would now move into Closed Session to deal with Items CONF 01 to CONF 10 because:

CONF 01, CONF 02, CONF 04 and CONF 05 are confidential pursuant to the provisions of s10A(2)(d)(i) of the Local Government Act 1993 because they contain commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it.

CONF 03, CONF 07, CONF 08 and CONF 09 are confidential pursuant to the provisions of s10A(2)(c) of the Local Government Act 1993 because it contains information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business.

CONF 06 is confidential pursuant to the provisions of s10A(2)(a) of the Local Government Act 1993 because it contains personal matters concerning particular individuals (other than councillors).

CONF 10 is confidential pursuant to the provisions of s10A(2)(a) (b) of the Local Government Act because it contains personal matters concerning particular individuals (other than councillors); AND matters concerning the personal hardship of any resident or ratepayer.

Council moved into Closed Session at 7.58pm.

COUNCIL IN CLOSED SESSION

CONFIDENTIAL ITEMS

ITEM NO: CONF 01
FILE NO: 149889.2021
SUBJECT: Question with Notice - Clr Rhodes - Moorebank Intermodal Development Special Levy

Responses to the questions asked (and provided in Confidential Book) were sent to Councillors via a separate confidential memo in accordance with S10A(2)(d)(i) of the Local Government Act 1993 because it contains commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it.

A motion was moved during Closed Session, however it was lost and as such, is not shown in the Minutes.

ITEM NO: CONF 02
FILE NO: 158994.2021
SUBJECT: Question with Notice - Cllr Ayyad - Childcare in Civic Place

Please address the following:

1. What is the cost of the childcare component proposed in Civic Place?
2. How many children is it going to cater for?
3. Who is going to run it?
4. Did the original concept for Civic Place, as resolved in 2016, have a childcare centre?
5. If no, why did this change?
6. Who initiated this change?
7. Who completed the business case to justify this change?
8. How was the organisation that completed the business case chosen?
9. What date was the business case completed?
10. Who has seen the business case?
11. Does the business case contain a feasibility study?
12. Was any elected official consulted about a childcare in Civic Place before it was resolved by Council?
13. How much extra is it going to cost to build this childcare centre? This figure is to include fit out and any parking requirements that need to be built for this childcare.

Responses to questions on this item were sent to Councillors via a separate confidential report in accordance with S10A(2)(d)(i) of the Local Government Act 1993 because it contains commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it.

ITEM NO: CONF 03
FILE NO: 158999.2021
SUBJECT: Question with Notice - Cllr Ayyad - 33 Moore Street, Liverpool

Please address the following:

1. In this term of Council, how much has been spent on 33 Moore Street?
2. Can you please provide a breakdown of the costs? That is to include which levels the monies were spent on and for what purpose (as a minimum).

Responses to the above questions were sent to Councillors via a separate confidential report in accordance with S10A(2)(c) of the Local Government Act 1993 because it contains information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business.

Motion: **Moved:** Clr Harle **Seconded:** Clr Rhodes

1. Defer the public contesting of the provision for maintenance of Off-Street and On-Street Parking Machines for a period of four (4) months, ending 30 November 2021; and
2. Approves Reino International to continue delivering the current maintenance of Off-Street and On-Street Parking Machines services during this period.

Councillors voted unanimously for this motion.
Note: Cllr Hadchiti was not at this meeting.

ITEM NO: CONF 05
FILE NO: 180452.2021
SUBJECT: ST2956 - Receival, Processing and Recycling of Civil Construction and Maintenance Waste

COUNCIL DECISION

Motion: **Moved: Cllr Harle** **Seconded: Cllr Hadid**

That Council:

1. Accept the Tender submissions from the following suppliers under the new tender ST2956 – Receival, Processing and Recycling of Civil Construction and Maintenance Waste for an initial two (2) years with an additional two (2) 12-month options (maximum 24 months) to extend.
 - Benedict Recycling Pty Ltd
 - Bingo Waste Services Pty Ltd
 - The Trustee for Eco Resource Recovery unit trust
 - G.P.P. Excavation & Demolition Contractors Pty Ltd
 - Hi-Quality Recycling Services Pty Ltd
 - Total Drain Cleaning Services Pty Ltd
2. Makes public its decision regarding tender ST2956 - Receival, Processing and Recycling of Civil Construction and Maintenance Waste.
3. Notes that the Chief Executive Officer will finalise all details and sign the Letter of Acceptance following publication of draft Minutes on Council website for the tender, giving it contractual effect, in accordance with delegated authority.
4. Keeps confidential the details supplied in this report containing information on the submissions received, pursuant to the provisions of Section 10A(2)(d)(i) of the *Local Government Act 1993* as it contains commercial information of a confidential nature that would, if disclosed, prejudice the commercial position of the person who supplied it.

On being put to the meeting the motion was declared CARRIED.

Councillors voted unanimously for this motion.

Note: Cllr Hadchiti was not at this meeting.

Motion: **Moved: Clr Hadid** **Seconded: Clr Rhodes**

1. Endorse the finding of the independent assessment of heritage significance prepared by Edwards Heritage for 124 Moore Street, Liverpool;
2. Direct the CEO to prepare a planning proposal to amend the Liverpool Local Environmental Plan 2008 to include 124 Moore Street, Liverpool in Schedule 5 – Environmental Heritage;
3. Note the planning proposal is required to be considered by the Liverpool Local Planning Panel pursuant to the *Local Planning Panels Direction – Planning Proposals* dated 27 September 2018; and for the Panel’s advice to be considered by Council prior to Council making a decision to forward the planning proposal to the Department of Planning, Industry & Environment for a Gateway determination; and
4. Notify the landowner of Council’s decision.

Chairperson

Motion: **Moved: Clr Hagarty** **Seconded: Clr Harle**

1. Approves the transfer of Lot 50 DP 1261083 at Edmondson Avenue, Austral to Council, at nil value, for dedication as a public road, as part of the proposed Edmondson Avenue road widening, on the terms outlined in this report;
2. Authorises the CEO or his delegated officer to execute any document, under Power of Attorney, necessary to give effect to this decision;
3. Resolves to classify Lot 50 DP 1261083 as “operational” land in accordance with the Local Government Act, 1993;
4. Also resolves to dedicate the land as public road upon completion of transfer; and
5. Keeps confidential this report pursuant to the provisions of Section 10A(2)(c) of the Local Government Act 1993 as this information would, if disclosed, confer a commercial advantage on a person with whom Council is conducting (or proposes to conduct) business.

On being put to the meeting the motion was declared CARRIED.

ITEM NO: CONF 08
FILE NO: 187108.2021
SUBJECT: Transfer/Dedication as Public Road of Lot 1 DP129675, Lot 1 DP996420, Lot 2 DP996420 and Lot 1 DP1230172 Elizabeth Drive, Badgerys Creek to Council

COUNCIL DECISION

Motion: **Moved: Cllr Hagarty** **Seconded: Cllr Harle**

That Council:

1. Provides approval to enter into a Security of Purpose Deed with the Commonwealth of Australia associated with the proposed transfer/dedication of land being Lot 1 DP 129675, Lot 1 DP 996420, Lot 2 DP 996420 and Lot 1 DP 1230172 at Elizabeth Drive, Badgerys Creek as public road on the terms outlined in this report;
2. Authorises the CEO or his delegated officer to execute the Security of Purpose Deed, under power of Attorney, necessary to give effect to this decision;
3. Resolves to classify the land being Lot 1 DP 129675, Lot 1 DP 996420, Lot 2 DP 996420 and Lot 1 DP 1230172 as "operational" land in accordance with the Local Government Act 1993, if the land is transferred prior to dedication as public road;
4. Also resolves to dedicate the land as public road if transferred to Council;
5. Notes that if Council changes the use from Public Road, or seeks to sell the land in the future, it may need to pay compensation and or grant a covenant in favour of the Commonwealth; and
6. Keeps confidential this report pursuant to the provisions of Section 10A(2)(c) of the Local Government Act 1993 as this information would, if disclosed, confer a commercial advantage on a person with whom Council is conducting (or proposes to conduct) business.

On being put to the meeting the motion was declared CARRIED.

ITEM NO: CONF 09
FILE NO: 187934.2021
SUBJECT: Further investigation of potential Surplus Properties

COUNCIL DECISION

Motion: **Moved: Clr Harle** **Seconded: Clr Hagarty**

That Council:

1. Endorse the recommendation to retain the following properties subject to future requirements on the terms outlined in this report:
 - 75-77 Hill Road, Lurnea (comprising Lot 1 DP 513777, Lot 2 DP 513777, Lot 3 DP 513777 and Lot 4 DP513777);
 - 22 First Avenue, Hoxton Park (comprising Lot 1 DP 1220807, Lot 2 DP 1220807 and Lot 3 DP 1220807); and
 - 9 McLean St, Liverpool (Lot 7 DP 238364).

On being put to the meeting the motion was declared CARRIED.

Motion: Moved: Clr Rhodes **Seconded:** Clr Harle

1. Issue an Interim Heritage Order on 10 Hoxton Park Road, Liverpool and for appropriate funds to be allocated to engage an Independent Heritage Consultant to undertake a Heritage Significance Assessment;
2. Notify the landowner and real estate agent of Council's decision; and
3. Receive a further report in October 2021 on the findings of the Independent Heritage Significance Assessment and for a decision by Council on whether to list the property in Schedule 5 Environmental Heritage of the Liverpool Local Environmental Plan 2008.

On being put to the meeting the motion was declared CARRIED.

Council moved back into Open Session at 8.33pm. Mayor Waller read out the resolutions that were passed in Closed Session (as shown on the previous pages) and also advised that there was a lost motion for CONF 01.

THE MEETING CLOSED AT 8.39pm

<Signature>

Name: Wendy Waller

Title: Mayor

Date: 28 July 2021

I have authorised a stamp bearing my signature to be affixed to the pages of the Minutes of the Council Meeting held on 30 June 2021. I confirm that Council has adopted these Minutes as a true and accurate record of the meeting.

CEO 01

**Annual Report to Council by the Internal
Ombudsman**

Strategic Direction	Leading through Collaboration Strive for best practice in all Council processes
File Ref	222812.2021
Report By	Ellen Whittingstall - Acting Internal Ombudsman
Approved By	Dr Eddie Jackson - Chief Executive Officer

EXECUTIVE SUMMARY

Council's Internal Ombudsman Policy requires that the Internal Ombudsman (IO) must submit an annual report to Council. The annual report for 2020-2021 is set out below.

RECOMMENDATION

That Council receive and note the annual report presented by the Internal Ombudsman.

REPORT**1. Reporting requirements**

Clause 4.15.1 of Council's Internal Ombudsman Policy requires that the IO shall provide *"an annual report to Council on the performance of the functions and duties of the IO under this policy. The report to Council shall include a summary of matters dealt with by the IO in the previous 12 months"*.

The IO is also required to submit biannual reports to the Audit, Risk and Improvement Committee, biannual reports on public interest disclosures (PIDs) to the NSW Ombudsman and an annual report on Code of Conduct complaints statistics to the Office of Local Government (the OLG) and to Council.

2. The role of the IO

In addition to the complaint handling role under the Internal Ombudsman Policy, the IO acts as Council's Code of Conduct Complaints Coordinator, Disclosures Coordinator and Privacy Contact Officer.

CHIEF EXECUTIVE OFFICER REPORT

As the appointed Code of Conduct Complaints Coordinator the IO role is to:

- a) Coordinate the management of complaints made under the council's code of conduct;
- b) Liaise with and provide administrative support to a conduct reviewer;
- c) Liaise with the Office; and
- d) Arrange the annual reporting of code of conduct complaints statistics.

The IO as the Disclosures Coordinator (DC) has a central role in the Council's internal reporting system. The DC is responsible for receiving, assessing, and managing reports, and is the primary point of contact in Council for a PID reporter. In addition, the DC is responsible for 6 monthly reporting to the NSW Ombudsman.

As the appointed Privacy Contact Officer, the IO is responsible for managing issues at Council relating to privacy and information releases. The IO is the point of contact for staff with queries about privacy matters and enquiries are frequently received from community members in relation to what information can and cannot be accessed from Council.

The IO also provides advice to the CEO on possible referrals to ICAC under section 11 of the *Independent Commission Against Corruption Act 1988* as well as advice to Council staff in regard to matters associated with these roles.

Further to the statutory obligations detailed above, the IO makes recommendations to identify areas for improvement in Council's administrative conduct and decision-making processes to support development and achievement of high standards of probity and governance within Council's area of operation.

This involves ensuring the community receives effective service delivery by way of managing and investigating internal complaints and complaints received from the community, and providing Council with recommendations for improvement, policy review and development. The Internal Ombudsman role supports the governance, probity and anti-corruption culture at Council by providing specialist written and/or ad hoc advice, education and training to Council employees.

3. Review of Council policies and processes

During the past 12 months, the IO has reviewed and received approval for the following Council policies:

- Code of Conduct Procedures
- Ethical Governance Investigations Policy

During the past 12 months, the IO has reviewed, provided advice on the following policy and/or procedures:

- Advertising Policy wording template

- Conflict of Interest Policy
- Design Competition Jury
- Gifts and Benefits Policy
- Secondary Employment Policy
- Advertising Policy Template
- Works in Kind document Template
- Access to Information Policy
- Process review Council charges CPAC
- CCTV Policy and Procedures

In terms of Council processes, during the past 12 months, the IO has:

- Requested various Council business units to update information on their work and responsibilities on Council's website;
- Drafted privacy information statements;
- Provided advice to Council staff and government agencies on requests for landowner details by Commonwealth and NSW agencies; and
- Provided advice relating to the disclosure of personal information and the avoidance of data breaches for Council's Data Management Strategy Project.

4. Complaints statistics

The table below summarizes complaints received and dealt with by the IO for the period from 1 July 2020 to 30 June 2021 (the numbers in brackets refer to the previous 12 months):

Type of complaints referred to IO	Number referred	Number completed
NSW Ombudsman/ other agencies	8 (8)	8 (7)
Mayor, Councillors and the CEO	4 (40)	4 (41)
Code of Conduct complaints and queries	9 (21)	8 (21)
Members of public – general complaints	147 (244)	145 (240)
Public interest disclosures	3 (7)	3 (13)
Privacy complaints	2 (3)	1 (3)
Total	173 (323)	169 (325)

CHIEF EXECUTIVE OFFICER REPORT

When comparing 2020/2021 to the 2019/2020 reporting year, there has been a marked reduction in the number of complaints received by and or escalated to the IO. Whilst this is a pleasing trend, caution should be applied with any analysis or comparison of these figures; as the complexity of and the resourcing required to deal with these complaints has not been measured. In addition, the number of complaints received by the IO and referred to management for follow-up action, have not been included in the 2020/2021 reporting period.

5. Public interest disclosures (PIDs)

Below is a summary of the two biannual reports submitted to the NSW Ombudsman by the IO (as Disclosures Coordinator) for the reporting period 1 July 2020 – 30 June 2021 as required by section 6C of the *Public Interest Disclosures Act 1994*:

Number of public officials who made PIDs to Council	3
For PIDs received, how many were primarily about:	
Corrupt conduct:	3
Serious and substantial waste:	0
Maladministration:	0
Government information contravention:	0
Local government pecuniary interest contravention:	0
Number of PIDs received since 1 July 2020:	3
Number of PIDs finalised since 1 July 2020:	3
Allegations of corrupt conduct substantiated:	0
Allegations of local government pecuniary interest contravention substantiated:	0

It should be noted that the two PIDs alleging corrupt conduct were referred, to external Code of Conduct reviewers who found no evidence in any case to substantiate the PID allegations.

6. Written advices and meetings attended

The table below sets out the number of written advices provided to the CEO and members of Council staff, in relation to the roles and responsibilities of the IO for the period from 1 July 2020 to 30 June 2021 (The numbers in brackets refer to the previous 12 months.):

CHIEF EXECUTIVE OFFICER REPORT

Types of written advice	Number provided
General advices (excluding privacy)	130 (129)
Privacy and data breach advices	56 (47)
TOTAL	186 (176)
Meetings attended	102 (data not collected for 2019/2020)

7. Training provided

Over the past 12 months the IO has provided code of conduct training to the following committees:

- Intermodal Precinct Committee
- Environmental Advisory Committee

8. Ongoing learning and development

During the past 12 months, the IO attended two meetings (one online) of the NSW GIPA and Privacy Practitioners Network, three online meetings of the Internal Ombudsman Network and 4 meetings of the Corruption Prevention Network. In addition, The IO has completed training sessions with ICAC, as well as training in Mediation and Privacy.

CONSIDERATIONS

Economic	There are no economic and financial considerations.
Environment	There are no environmental and sustainability considerations.
Social	There are no social and cultural considerations.
Civic Leadership	Provide information about Council's services, roles and decision making processes. Deliver services that are customer focused. Operate a well-developed governance system that demonstrates accountability, transparency and ethical conduct.
Legislative	<i>Public Interest Disclosures Act 1994 (PID Act) s.6(c)(a) and 6(d)</i> <i>Independent Commission Against Corruption Act 1998 (ICAC Act) s.10 and s.11</i> <i>Privacy and Personal Information Protection Act 1998 s.33 and s.53</i>

CHIEF EXECUTIVE OFFICER REPORT

	<i>Health Records and Information Privacy Act 2002 s.67</i> <i>Government Information (Public Access) Act 2009 (GIPA Act)</i> <i>Local Government Act 1993 s.8A(2)(e) and s.440AA</i> Local Government (State) Award 2020
Risk	There is no risk associated with this report.

ATTACHMENTS

Nil

PLAN 01**Planning Proposal to amend the Liverpool Local Environmental Plan 2008 to realign Liverpool Hospital's Helicopter Flight Paths**

Strategic Direction	Strengthening and Protecting our Environment Exercise planning controls to create high-quality, inclusive urban environments
File Ref	174998.2021
Report By	Murray Wilson - Executive Planner
Approved By	David Smith - Acting Director Planning & Compliance

EXECUTIVE SUMMARY

Council resolved at the 28 April 2021 meeting to prepare a planning proposal (**Attachment 1**) to update the relevant Key Site Maps in the Liverpool Local Environmental Plan 2008 (LEP) relating to hospital helicopter airspace in accordance with the updated helicopter flight paths (HFPs). Council also resolved to forward the planning proposal once drafted to the Liverpool Local Planning Panel (LPP) for advice.

The planning proposal was considered by the LPP on 31 May 2021. The LPP advised that the planning proposal should proceed to the Department of Planning, Industry and Environment (DPIE) for a Gateway determination (**Attachment 2**).

This report recommends that Council endorses the planning proposal and to forward it to DPIE seeking a Gateway determination.

RECOMMENDATION

That Council:

1. Notes the advice of the Liverpool Local Planning Panel;
2. Endorses the planning proposal to amend the relevant Key Site Maps in the Liverpool Local Environmental Plan 2008 relating to hospital helicopter airspace in accordance with the updated helicopter flight paths;
3. Delegates to the CEO to make any typographical or other editing amendments to the planning proposal if required;

4. Forwards the planning proposal to the Department of Planning, Industry and Environment pursuant to Section 3.34 of the *Environmental Planning and Assessment Act 1979*, seeking a Gateway determination, with a request that Council be authorised as the local plan making authority;
5. Subject to Gateway determination, undertake public exhibition and community consultation in accordance with the conditions of the Gateway determination and the Liverpool Community Participation Plan; and
6. Receive a further report on the outcomes of public exhibition and community consultation.

REPORT

Site Description and Locality

This planning proposal applies to numerous lots (Figure 1) within the suburbs of Ashcroft, Heckenberg, Liverpool, Mount Pritchard, Warwick Farm and Chipping Norton.

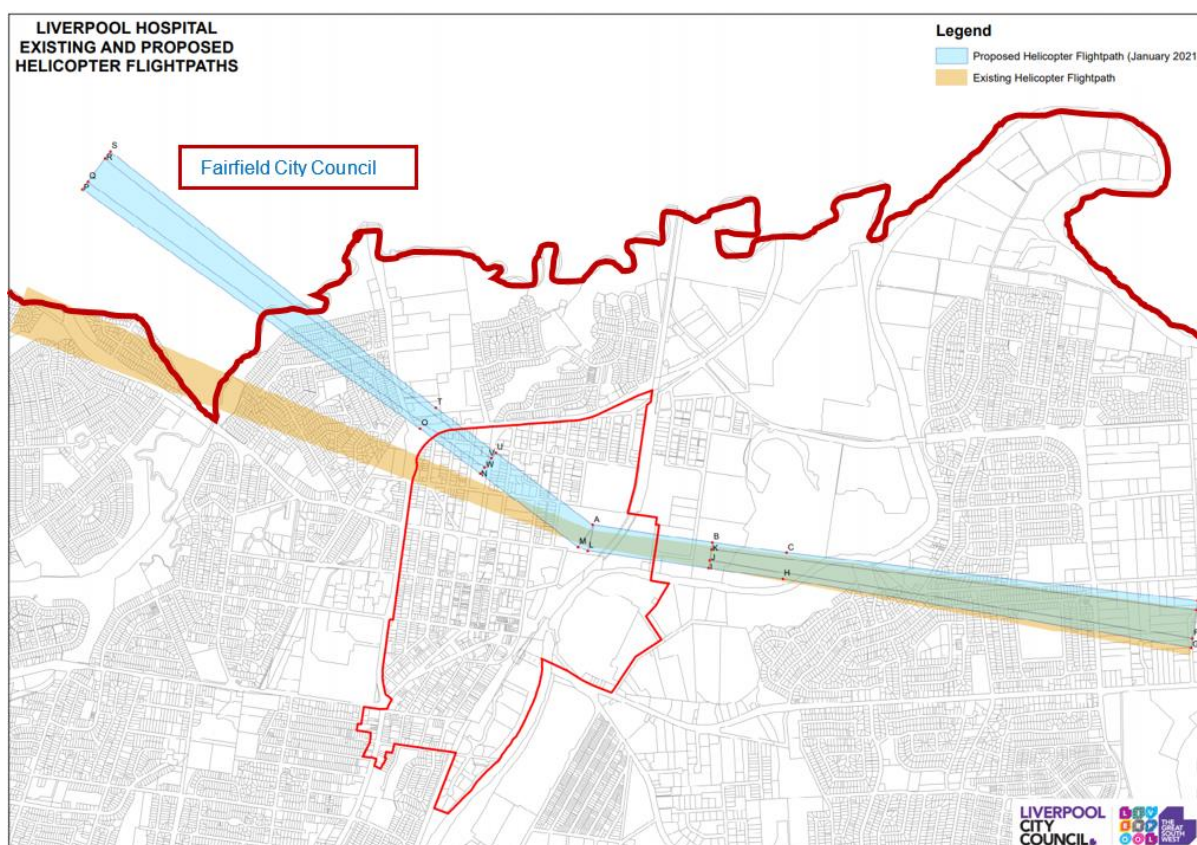


Figure 1: Location of existing and proposed Helicopter Flights Paths (rising from Liverpool Hospital's HLS)

Background

In late 2020, Council received correspondence from Liverpool Hospital advising that the Helicopter Flight Paths (HFPs) for their main Helicopter Landing Site (HLS) had been reviewed and realigned. Consequently, it was identified that the Key Site Maps in the Liverpool Local Environmental Plan 2008 (LEP) that identify the hospital helicopter airspace should be amended through the preparation of a planning proposal. The effect of such a planning proposal was to ensure the ongoing effective and safe operation of hospital helicopter airspace.

At its ordinary meeting of 28 April 2021, Council considered a report outlining the need to amend the LEP to realign Liverpool Hospital's HFPs. At this meeting, it was resolved that Council:

1. *Direct the CEO to prepare a planning proposal to update the relevant Key Site Maps in the Liverpool Local Environmental Plan relating to hospital helicopter airspace in accordance with the updated helicopter flight paths.*
2. *Forwards the planning proposal to the Liverpool Local Planning Panel for advice in accordance with Local Planning Panel Direction – Planning Proposals dated 23 February 2018.*
3. *Receives a further report, following the advice of the Liverpool Local Planning Panel on whether the planning proposal should be referred to the Department of Planning, Industry and Environment for a Gateway determination.*

Since the Council resolution, a planning proposal has been drafted (**Attachment 1**).

Considerations for Strategic Merit and Site-Specific Merit

As outlined in the planning proposal, the proposed LEP amendment has both strategic and site-specific merit. The planning proposal will continue to protect the strategically important HFPs of Liverpool Hospital, an essential health infrastructure facility for Western Sydney.

Liverpool Local Planning Panel

The planning proposal was considered by the Liverpool Local Planning Panel (LPP) on 31 May 2021 for their advice (**Attachment 2**). The LPP supported the planning proposal proceeding to DPIE for a Gateway determination.

A summary of the LPP advice and Council officer's responses are provided in **Table 1**.

Table 1 - LPP Advice and Council Staff Response

LPP Advice	Council Staff Response
<i>Clause 7.17A of LLEP 2008 need only apply to the helicopter flight path as it affects land within the City Centre to the west and to the outer edge of the 40 metre [Height of Building] HOB area to the east (as beyond this there is no likely impacts due to the existing height limits).</i>	<p>Council officers support the LPP's recommendation. However, Council officers recommend the map extend further to the western boundary of land owned by Sydney Water (known as 32 Scrivener Street Warwick Farm).</p> <p>The relevant key sites maps have been amended in accordance with the realigned helicopter flight paths shaded blue in Figure 2.</p>
<i>If the map is amended in the manner described above, there is no need to amend the words of clause 7.17A of LLEP 2008 as it currently exists.</i>	Noted.
<i>Council officers should consult with NSW Health including NSW Health Infrastructure to ensure that the amended flight path takes into account likely future development within the Liverpool Hospital precinct.</i>	Council officers will consult with State agencies at the post-Gateway stage as required by DPIE.
<i>Council officers should consider whether complying development should be excluded on land affected by the flight path, and if so whether any associated amendments are desirable or necessary to State Environmental Planning Policy (Exempt and Complying Development Codes) 2008.</i>	<p>Council officers support the LPP's recommendation. Further discussions will need to occur with DPIE given that the State Environmental Planning Policy (Exempt and Complying Development Codes) 2008 is state legislation applying to all of NSW.</p> <p>These discussions will occur at the Gateway assessment stage with DPIE.</p>

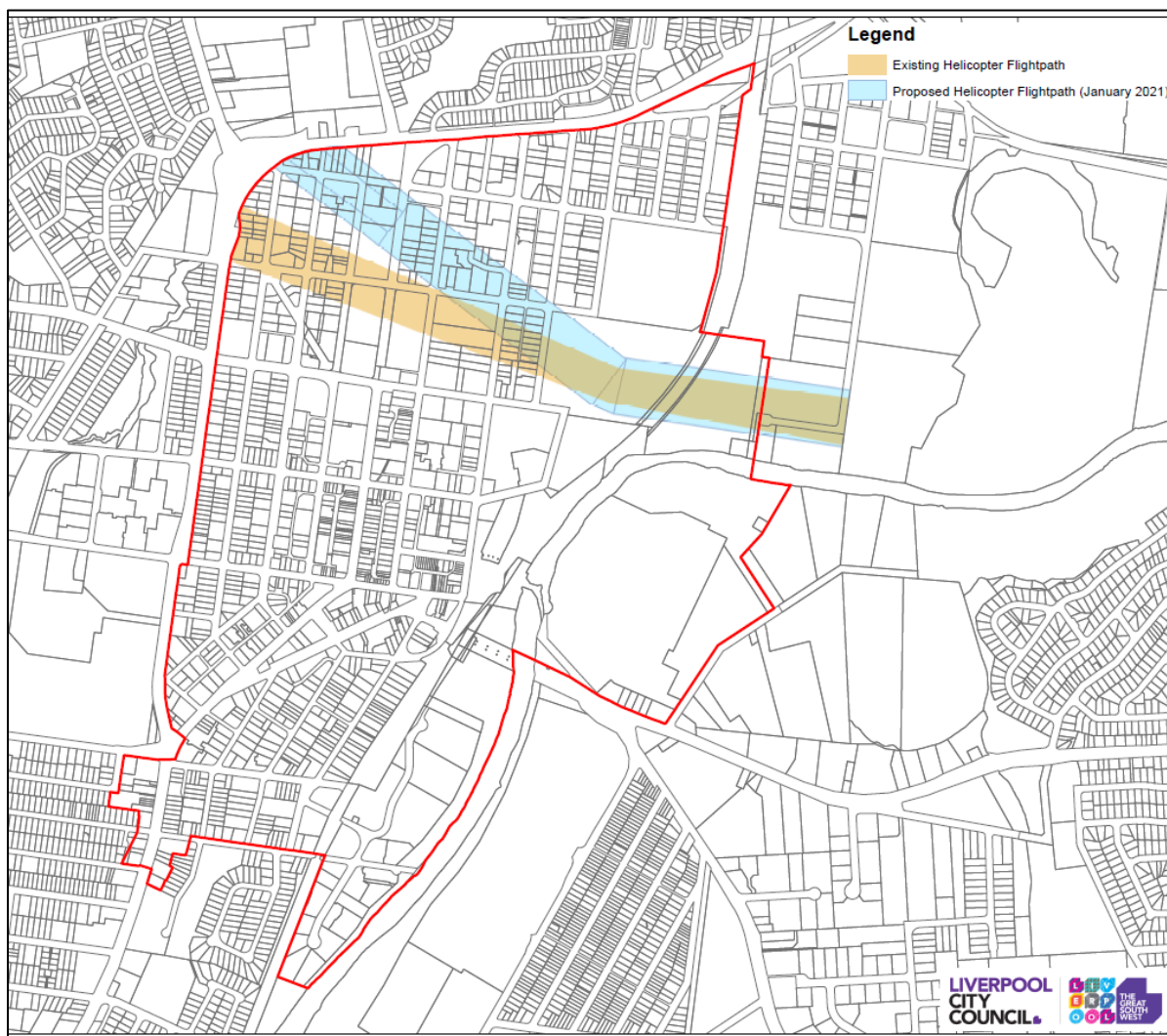


Figure 2: Key sits map as amended as per the LPP advice

As discussed in Table 1, the planning proposal has been amended to apply to the area identified in Figure 2 in response to the LPP advice.

Conclusion

It is recommended that the planning proposal be forwarded to DPIE for a Gateway determination. This is supported by the advice of the LPP, and Council's assessment that the proposal has both strategic and site-specific merit.

Upon receipt of a Gateway determination, public exhibition and community consultation will be undertaken. Council will then receive a post-exhibition report for a final decision on the proposal including any possible amendments resulting from the consultation process.

CONSIDERATIONS

Economic	Encourage and promote businesses to develop in the hospital health and medical precinct (of the City Centre).
Environment	There are no environmental and sustainability considerations.
Social	There are no social and cultural considerations.
Civic Leadership	Encourage the community to engage in Council initiatives and actions.
Legislative	Environmental Planning and Assessment Act 1979
Risk	<p>Council has identified a strategic risk relating to outdated planning instruments (LEP). This report recommends the LEP is updated to reflect the recent review of Liverpool Hospital Emergency Helicopter Flight Paths.</p> <p>The risk is deemed to be low if the recommendations of this report are adopted.</p>

ATTACHMENTS

1. Planning Proposal (Under separate cover)
2. Local Planning Panel Advice



ADVICE ON PLANNING PROPOSALS LIVERPOOL LOCAL PLANNING PANEL

31 May 2021

Held online via MS Teams

Panel: Michael Mantei (Chair)
Jason Perica Expert
Fiona Gainsford Expert
Daryl Hawker Community Rep

There were no conflicts of interest declared by any panel members in relation to any items on the agenda.



ITEM No:	1
APPLICATION NUMBER:	RZ-3/2021
SUBJECT:	Planning proposal to amend Clause 7.17A of the Liverpool Local Environmental Plan 2008. Including updating the Key Sites Map in accordance with Liverpool Hospital submitted maps.
LOCATION:	Various
OWNER:	Various
RECOMMENDATION:	Proceed to Gateway
AUTHOR:	Murray Wilson, Principal Strategic Planner

ADVICE OF THE PANEL

The Panel has reviewed the Council officers' report on the proposal to amend clause 7.17A and update the Key Sites Map of the *Liverpool Local Environmental Plan 2008* ("LLEP2008"), as outlined in the Planning Proposal justification report dated 21 May 2021. The Panel was assisted in its review of the proposal by Luke Oste and Murray Wilson from Council's strategic planning department.

The panel provides the following advice on the Planning Proposal:

- a. Clause 7.17A of LLEP 2008 need only apply to the helicopter flight path as it affects land within the City Centre to the west and to the outer edge of the 40 metre HOB area to the east (as beyond this there is no likely impacts due to the existing height limits).
- b. If the map is amended in the manner described above, there is no need to amend the words of clause 7.17A of LLEP 2008 as it currently exists.
- c. Council officers should consult with the NSW Health including NSW Health Infrastructure to ensure that the amended flight path takes into account likely future development within the Liverpool Hospital precinct.
- d. Council officers should consider whether complying development should be excluded on land affected by the flight path, and if so whether any associated amendments are desirable or necessary to *State Environmental Planning Policy (Exempt and Complying Development Codes) 2008*.

The panel otherwise supports the planning proposal proceeding to gateway for the reasons outlined in the Council officers report.

VOTING NUMBERS:

4 – 0 in favour

PLAN 02	Post-exhibition report - Liverpool Local Environmental Plan 2008 Amendment 79 - rezoning land and amending development standards at 4-8 Hoxton Park Road, Liverpool
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Strategic Direction	Strengthening and Protecting our Environment Exercise planning controls to create high-quality, inclusive urban environments
File Ref	195713.2021
Report By	Cameron Jewell - Senior Strategic Planner
Approved By	David Smith - Acting Director Planning & Compliance

EXECUTIVE SUMMARY

At the Council meeting of 27 February 2019 (EGROW 06), Council resolved to support a planning proposal request to rezone 4-8 Hoxton Park Road, Liverpool (Lot 1 DP 860799) from B6 Enterprise Corridor to B4 Mixed Use, to enable the development of 90 residential units and 790m² of commercial floorspace. A planning proposal, Draft Amendment 79 to the LEP was prepared in accordance with this resolution (**Attachment 1**). The planning proposal was then submitted to the Department of Planning, Industry and Environment (DPIE) for a Gateway determination in accordance with Council's resolution.

A Gateway determination was issued by DPIE on 15 January 2020 (**Attachment 2**). The planning proposal was publicly exhibited from 17 February 2021 until 17 March 2021 in accordance with the conditions of the Gateway determination and Council's Community Participation Plan. No community submissions were received.

At the 27 February 2019 meeting, Council also resolved:

- 2. Noting the additional demands for community facilities and infrastructure arising from the increased density proposed, it is Council's expectation that the LEP amendment would not proceed unless there are satisfactory arrangements to address these additional demands with appropriate public benefits.*

As part of meeting this resolution, the proponent agreed to enter into a planning agreement with Council. A draft planning agreement was prepared, which included a monetary contribution to Council (in addition to development contributions) of \$77,750 to complete public domain improvements close to the site and the provision of 5% affordable rental housing to be managed by a Community Housing Provider (CHP).

PLANNING & COMPLIANCE REPORT

The terms of the planning agreement were reported to Council at its meeting of 28 April 2021 (EGROW 05), where Council resolved to endorse the planning agreement and place it on public exhibition for a minimum of 28 days. No submissions were received, and the CEO has delegation to execute the planning agreement.

This report updates Council on the outcomes of public consultation of the planning proposal and recommends that Council proceed with Amendment 79 to the Liverpool Local Environmental Plan 2008 and delegates authority to the CEO to liaise with DPIE and the Parliamentary Counsel's Office to finalise the amendment

RECOMMENDATION

That Council:

1. Notes the Gateway determination for Liverpool Local Environmental Plan 2008 (Amendment 79) and the results of the public authority consultation and community consultation; and
2. Subject to the execution of the planning agreement, proceeds with Amendment 79 to the Liverpool Local Environmental Plan 2008 and delegates authority to the CEO (or his delegate) to liaise with the Parliamentary Counsel's Office and the Department of Planning, Industry and Environment to finalise the amendment.

REPORT

Background

Council received a planning proposal request for 4-8 Hoxton Park Road, Liverpool (Lot 1 DP 860799) on 29 March 2018. The proposal, which was refined following a Gateway determination, seeks to rezone land from B6 Enterprise Corridor to B4 Mixed Use. The planning proposal further seeks to amend the applicable development standards as follows:

- Amend the maximum height of buildings development standard from 24m to 50m;
- Amend the maximum floor space ratio development standard from 2.5:1 to 5:1;
- Apply Clause 6.4A of the LLEP 2008 to the site and amend the floor space ratio map to identify the site as Area 12; and
- Removal of the site from the 'Key Site' on Key Sites Map KYS 10.

The proposal aims to facilitate the development of approximately 90 dwellings and 790m² of commercial floor space.

At its meeting of 27 February 2019, Council considered the planning proposal request and resolved that Council:

1. *Endorse the planning proposal to rezone 4-8 Hoxton Park Road, Liverpool from B6 – Enterprise Corridor to B4 – Mixed Use, subject to a detailed site contamination investigation being prepared;*

2. *Noting the additional demands for community facilities and infrastructure arising from the increased density proposed, it is Council's expectation that the LEP amendment would not proceed unless there are satisfactory arrangements to address these additional demands with appropriate public benefits;*
3. *Forwards the planning proposal to the Department of Planning and Environment, pursuant to Section 3.34 of the Environmental Planning and Assessment Act 1979, seeking a Gateway determination;*
4. *Subject to Gateway determination, undertake public exhibition and community consultation in accordance with the conditions of the Gateway determination;*
5. *Receive a further report on the outcomes of public exhibition and community consultation; and*
6. *Notify the applicant of Council's decision.*

The proposal was sent to the Department of Planning, Industry and Environment (DPIE) on 22 August 2019 requesting a Gateway determination.

Gateway Determination

DPIE issued a Gateway determination on 15 January 2020, which included several conditions that were to be satisfied.

Council implemented all conditions of the Gateway determination. Due to the time taken to negotiate a planning agreement, Council sought two extensions to the Gateway determination. The current deadline to complete the LEP amendment is 13 September 2021.

Community Consultation

The planning proposal and relevant documentation was placed on public exhibition between 17 February 2021 until 17 March 2021. No submissions were received and, as such, no changes to the planning proposal are proposed as a result of the public exhibition.

Public Authority Consultation

Letters were sent to Transport for NSW (TfNSW), Sydney Water and Endeavour Energy as part of the public agency consultation on 27 October 2020, as required by the Gateway determination, with a deadline for response of 27 November 2020. No objections were raised in relation to the planning proposal; however, several issues were raised that were to be addressed at the development application (DA) stage.

A summary of each submission received during public authority consultation is provided in **Table 1**, and original copies included in **Attachment 3**.

Table 1: Summary of public authority consultation comments

PLANNING & COMPLIANCE REPORT

Public Authority	Comment	Officer's response
Transport for NSW (TfNSW)	No infrastructure integral to redevelopment to be located in existing TfNSW reservations and easements.	Noted. Can be addressed at DA stage.
	All future vehicular access will need to be obtained via Gillespie Street only	Noted. Can be addressed at DA stage.
	All vehicular movements at the intersection of Gillespie Street and Hoxton Park Road will need to be restricted to left turn movements only.	Noted. Can be addressed at DA stage.
	TfNSW requests further justification for a marked pedestrian crossing at Gillespie Road near Hoxton Park Road, as numerical warrants need to be demonstrated, and there are efficiency and safety issues.	Noted. Can be addressed at DA stage.
	Appropriate setbacks and improvements to active transport links should be provided on the site frontages to enhance pedestrian connectivity and amenity and promote the use of sustainable modes of transport.	Noted. Can be addressed at DA stage.
	In any future Part 4 DA, the applicant will need to undertake noise attenuation assessment and associated architectural remedial measures to mitigate noise impacts from Hume Highway and Hoxton Park Road.	Noted. Can be addressed at DA stage.
Sydney Water	Preliminary investigation undertaken in 2015 for the adjacent upstream site (CN150455) has flagged downstream constraints within the network. Wastewater amplification will be required to service this increase in development density permissible under the proposed zoning. The downstream sewer mains are located within existing developed areas and amplification/deviation options will need to be considered. A feasibility application is recommended prior to a Section 73 application to facilitate wastewater servicing investigation for the site.	Noted. Proponent will be informed to address these concerns at DA stage.
	If any proposed development is going to generate trade wastewater, the developer must submit an application requesting permission to discharge trade wastewater to Sydney Water's wastewater system.	Noted.
	The developer will need to engage a Water Servicing Coordinator (WSC). The WSC will be the applicant's point of contact with Sydney Water.	Noted.

PLANNING & COMPLIANCE REPORT

Public Authority	Comment	Officer's response
Endeavour Energy	Subject to the satisfactory resolution of issues relating to electrical infrastructure at the DA stage, Endeavour Energy raised no objection to the Planning Proposal.	Noted.

As there were no objections raised, or issues that must be addressed at the planning proposal stage, no changes to the planning proposal are recommended as a result of public authority consultation.

Voluntary Planning Agreement

In support of the planning proposal and to comply with Council's resolution that satisfactory arrangements are made to address additional demand with appropriate benefits, the proponent provided a letter of offer dated 9 August 2019, to enter into a Planning Agreement with Council. A copy of the letter of offer is provided as **Attachment 4**. Development contributions would also continue to apply, in addition to the planning agreement items.

The proponent was advised that Council would be amenable to the provision of a monetary contribution for specific public domain improvements and for 5% of units to be set aside as affordable rental housing and managed by a community housing provider.

The proponent, their legal representatives and Council negotiated appropriate terms and finalised a draft planning agreement for public exhibition. In addition, an explanatory note for public exhibition was prepared, as required by the *Environmental Planning and Assessment Regulation 2000*.

Table 2 shows the list of items proposed to be delivered under the planning agreement.

Table 2: Proposed works under the PA

Item	Specification	Time for Completion
Affordable Housing	<p>The aggregate Gross Floor Area of the Affordable Housing Lots must be no less than five per cent (5%) of the Gross Floor Area of all residential lots within the Development and must comprise at a minimum the following composition of Affordable Housing Lots:</p> <p>(1) 1 x 1 Bedroom Affordable Housing Lot.</p> <p>(2) 2 x 2 Bedroom Affordable Housing Lot.</p> <p>(3) 1 x 3 Bedroom Affordable Housing Lot.</p> <p>The Affordable Housing Lots must be to a similar and comparable standard to all other residential lots within the Development.</p>	Upon the registration of any strata plan of subdivision with respect to the Development.
Monetary Contributions	\$77,750 for public domain improvements, such as the planting of mature trees in the vicinity of the	Within sixty (60) days of the Instrument Change being made.

PLANNING & COMPLIANCE REPORT

	Hume Highway, Hoxton Park Road and Macquarie Street intersection.	
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A copy of the planning agreement and explanatory note is attached as **Attachment 5 and 6**. The planning agreement was placed on public exhibition between 10 May 2021 until 7 June 2021. No submissions were received.

Council resolved at its meeting of 28 April 2021 to:

Delegate authority to the CEO, subject to consideration of any changes following public exhibition, to execute the planning agreement in the form that is publicly exhibited or with minor modifications.

As no submissions were received, the CEO will execute the planning agreement.

Next Steps

If Council resolves to finalise Amendment 79 as recommended, the planning agreement will be executed by the CEO and staff will liaise with the NSW Parliamentary Counsel's Office and DPIE to begin the legal drafting of the amendment to the LEP. Once finalised, Liverpool LEP 2008 Amendment 79 will be notified in the NSW Government Gazette.

Conclusion

The Gateway determination requirements for Amendment 79 have been satisfied and matters raised by public authority agencies will be appropriately considered as part of a future DA process.

It is recommended that, subject to execution of the Planning Agreement, Council finalises Amendment 79 to the LLEP 2008 and delegates authority to the CEO (or his delegate) to liaise with the Parliamentary Counsel's Office and DPIE to finalise Amendment 79.

CONSIDERATIONS

Economic	Facilitate economic development.
Environment	There are no environmental and sustainability considerations.
Social	Regulate for a mix of housing types that responds to different population groups such as young families and older people.
Civic Leadership	There are no civic leadership and governance considerations.
Legislative	<i>Environmental Planning and Assessment Act 1979</i>

PLANNING & COMPLIANCE REPORT

Risk	<p>The risk is deemed to be Low.</p> <p>There is a risk that the gazettal of the planning proposal before executing the associated planning agreement may result in the planning agreement not being signed by the proponent. This risk has been minimised by the recommendation that Amendment 79 only be finalised once the planning agreement has been executed by the CEO.</p> <p>The risk is considered within Council's risk appetite.</p>
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ATTACHMENTS

1. Planning Proposal (Under separate cover)
2. Signed letter and Gateway determination (Under separate cover)
3. Public authority submissions (Under separate cover)
4. Planning Agreement Letter of Offer (Under separate cover)
5. Planning Agreement (Under separate cover)
6. Explanatory Note to Planning Agreement (Under separate cover)
7. ASIC - Current Extract - ZHC INVESTMENTS PTY LTD (Under separate cover)

PLAN 03**Issues and Options Report - Permitting Dual Occupancies in the R2 and R3 zones of the Liverpool Local Environmental Plan 2008**

Strategic Direction	Strengthening and Protecting our Environment Exercise planning controls to create high-quality, inclusive urban environments
File Ref	201856.2021
Report By	Kweku Aikins - Strategic Planner
Approved By	David Smith - Acting Director Planning & Compliance

EXECUTIVE SUMMARY

At the meeting held on 26 May 2021, Council resolved to:

Direct the CEO to provide a further report to Council on the opportunity of including dual occupancy with development consent in R2 and R3 zones, including the pros and cons, and that the report be brought back in July 2021.

Dual occupancies are currently prohibited in the R2 Low Density Residential and R3 Medium Density Residential zones of Liverpool Local Environmental Plan (LEP) 2008, however they are permitted in the R2 and R3 zones in State Environmental Planning Policy (Sydney Region Growth Centres) 2006 (Growth Centres SEPP); and were permitted in the equivalent 2(a) – Residential zone of the now repealed Liverpool LEP 1997.

The main implication of permitting dual occupancies in the LEP 2008 is that it will trigger the provisions of the Low-Rise Housing Diversity Code which allows for a complying development certificate for dual occupancy development to be issued without Council assessment.

The Liverpool Local Housing Strategy 2020 was adopted by Council in August 2020. The Housing Strategy has received conditional endorsement from the Department of Planning, Industry and Environment (DPIE) and contains actions for reviewing housing diversity (including the permissibility of dual occupancies) throughout the Liverpool local government area (LGA). In particular, the Housing Strategy suggests that any reviews are undertaken during Phase 2 of the LEP Review, commencing in late 2021 (subject to Council endorsement).

It is therefore recommended that Council investigates including 'Dual Occupancies' as a land use permitted with development consent in the R2 Low Density Residential and R3 Medium

Density Residential zones of the Liverpool LEP as part of Phase 2 of the LEP Review, commencing in late 2021 (subject to Council endorsement).

RECOMMENDATION

That Council:

1. Receive and note this report; and
2. Investigates including 'Dual Occupancies' as a land use permitted with development consent in the R2 Low Density Residential and R3 Medium Density Residential zones of the Liverpool Local Environmental Plan as part of Phase 2 of the LEP Review.

REPORT

Background

Dual occupancies were permitted in the former 2(a) - Residential zone (equivalent of current R2 and R3 zones) of Liverpool Local Environmental Plan (LEP) 1997, if developed on land with a minimum lot size of 600sqm and a minimum lot width of 24m. LEP 1997 defined 'Dual occupancy housing' as follows:

Dual occupancy housing means two dwellings (whether attached or detached) on a single allotment of land (or which would be on a single allotment were it not for the fact that the allotment is to be subdivided when the development is carried out resulting in erection of the dwellings).

Similarly, attached and detached dual occupancies are defined separately under the LEP 2008 as follows (emphasis added):

Dual occupancy (attached) means 2 dwellings on one lot of land that are attached to each other, but does not include a secondary dwelling.

Dual occupancy (detached) means 2 detached dwellings on one lot of land, but does not include a secondary dwelling.

In simple terms, dual occupancy development involves 2 dwellings (attached or detached) on a single lot and may be Strata-titled.

Dual Occupancies are distinct from similar land uses such as detached, attached and semi-detached dwellings as these are dwellings are all on separate Torrens-title lots. Attached and semi-detached dwellings are defined as follows (emphasis added):

Attached dwelling means a building containing 3 or more dwellings, where—

- (a) Each dwelling is attached to another dwelling by a common wall, and
- (b) Each of the dwellings is on its own lot of land, and
- (c) None of the dwellings is located above any part of another dwelling.

Semi-detached dwelling means a dwelling that is on its own lot of land and is attached to only one other dwelling.

Dual occupancies are currently permitted in the Rural and R5 Large Lot Residential zones of the LEP 2008; however, they are prohibited in the R2 Low Density Residential and R3 Medium Density Residential zones.

Standard Instrument – LEP 2008

The Standard Instrument – Principal Local Environmental Plan (SI PLEP) was introduced on 31 March 2006 to set mandatory parameters for all LEPs in NSW. The accompanying Standard Instrument (Local Environmental Plans) Order 2006 was also gazetted on 31 March 2006, requiring each Council to create a consolidated LEP containing provisions consistent with those outlined in the SI PLEP. Councils were also given the opportunity to incorporate additional land uses that were otherwise excluded from the relevant land use tables in the SI PLEP.

In response to the Order, Council prepared the LEP 2008. Dual occupancies were not mandatory for inclusion in the R2 Low Density Residential and R3 Medium Density Residential zones under the SI PLEP and they were omitted from the R2 and R3 zones of the LEP 2008 as the LEP 2008 allowed Torrens title subdivision of land down to 300m².

Detached and semi-detached dwellings are required by the LEP 2008 to have a minimum lot size of 300sqm. This requirement in practical terms is equivalent to the 600sqm lot size requirement within the previous LEP 1997 for dual occupancy developments. In both instances, two separate dwellings are permitted within a 600sqm development site.

Low-Rise Housing Diversity Code

The Low-Rise Housing Diversity Code (the Code), previously known as the Low-Rise Medium Density Housing Code, permits development of manor homes, dual occupancies and terrace housing (multi dwelling housing) as complying development, where the use is permitted in the relevant environmental planning instrument. It applies to R1 General Residential, R2 Low Density Residential and R3 Medium Density Residential zoned lands. The controls have been in effect across the State since July 2020.

The Code controls allow for complying development of the above uses in Liverpool's R1 General Residential and R3 Medium Density Residential as multi dwelling housing is

permissible in those zones under LLEP 2008. Currently, the complying development eligible uses include:

- Manor houses on lot sizes of 600sqm
- Multi dwelling housing (terrace) on lot sizes of 1,000sqm (as per LEP 2008 controls).

Multi dwelling housing (terrace) relates to development where all dwellings address the street, as opposed to LLEP 2008 multi dwelling housing, which allows for dwellings that do not address the street.

The effect of the Code is that these types of dwellings may be assessed as complying development and would not be required to address Council's Development Control Plan (DCP). Further, manor houses would be permitted on smaller lots than typically allowed for multi dwelling house development.

Should dual occupancies be permitted in the R3 and R2 zones, then the Code would also apply to this land use. The Code would substantially reduce the minimum lot size and frontage for dual occupancy development as landowners would be able to provide dual occupancies on allotments with a minimum lot size of 400sqm and lot width of 15m (or 12m if the parking space on the parent can only be accessed via a laneway, secondary road or parallel road), should an alternative minimum lot size not be specified in the LEP.

As a result, approximately 16,000 properties could be developed for the purposes of a dual occupancy without amalgamating with adjoining properties (unless Council imposes a higher minimum lot size for dual occupancies in the LEP).

The pros and cons of permitting dual occupancy development in the R2 and R3 zones are identified in Table 1 below:

Table 1 - Advantages and disadvantages of permitting dual occupancies in the R2 and R3 zones

<i>Advantages</i>	<i>Disadvantages</i>
Increased dwelling diversity could occur.	Council oversight of infill development would be limited as private certifiers would be able to issue a Complying Development Certificate (CDC) under the Low-Rise Housing Diversity Code.
Could encourage development in areas with smaller lot sizes in which it would be otherwise unlikely to occur.	Neighbours and other stakeholders are not consulted and cannot make submissions on CDCs.
Would potentially reduce the difficulty of obtaining approval for infill development	Council would not be able to use DA assessment as a means of ensuring that design responses

PLANNING & COMPLIANCE REPORT

for proponents by allowing complying development dual occupancies.	have been provided for site specific development constraints.
	Complying development in Cartwright could lead to inappropriate designs which do not address the unique internal path network and lot arrangements of that area.
	Council cannot revise the development standards in the Code should they be found to be inappropriate for the local context.
	Infrastructure provision would need to be reviewed and revised to accommodate additional dwelling yields 'activated' by the Code.

As evident in Table 1, there are potential risks associated with permitting dual occupancies in the R2 and R3 zones. Notably, once the Code is 'activated' for dual occupancies there will be reduced Council oversight and no opportunity for the public to comment on any CDC application.

Local Housing Strategy

In 2018, Council conducted an accelerated review of the LEP 2008, including the development of associated studies. The studies were then used to inform the Local Strategic Planning Statement (LSPS) - Connected Liverpool 2040, the Liverpool Centres and Corridors Strategy, the Industrial and Employment Lands Strategy and the Liverpool Local Housing Strategy.

Development of the Liverpool Local Housing Strategy was informed by the Liverpool Housing Study prepared by SGS. The Housing Study found that permitting dual occupancies in the R2 and R3 zones would enable the Low-Rise Housing Diversity Code to apply to such land uses, thereby ensuring that complying development consent for dual occupancies can be granted.

The Liverpool Local Housing Strategy 2020 builds upon the findings of the Housing Study and has recently been endorsed by DPIE. The Housing Strategy recommends the following relevant actions:

Table 2 – Relevant Housing Strategy Actions

Action	Rationale	Implementation	LSPS Alignment	Timeframe
7. Review land use and development controls in R1, R2 and R3 zones to encourage greater	The Housing Strategy has indicated a lack of housing diversity is	LEP Phase 2 DCP Review	Planning Priority 7 - <i>Housing choice for different needs, with</i>	Short Term (2020/2021)

PLANNING & COMPLIANCE REPORT

Action	Rationale	Implementation	LSPS Alignment	Timeframe
<p>medium density and housing diversity without adversely impacting neighbourhood amenity.</p> <p>Review of permissibility and controls for the following land uses should be considered:</p> <ul style="list-style-type: none"> • Dual occupancies • Multi-dwelling housing • Manor homes 	<p>evident in the Liverpool LGA and greater availability of medium- density product and larger apartments is necessary.</p>		<p><i>density focused in the City Centre and centres well serviced by public transport</i></p>	
<p>8. Review controls for R3 zone to improve feasibility, having consideration to appropriate built form outcomes.</p>	<p>There has been limited uptake of medium density housing in much of the R3-zoned land in the Liverpool LGA. Improving the feasibility of developing this product while ensuring good built form outcomes is necessary.</p>	<p>LEP Phase 2 DCP Review</p>	<p>Planning Priority 7</p>	<p>Short Term (2020/2021)</p>
<p>9. Review controls for medium density having regard to the Low Rise Housing Diversity Code to facilitate more diverse housing types in</p>	<p>The Low Rise Housing Diversity Code came into effect in July 2020. Council will be better able to control development</p>	<p>LEP Phase 2 DCP Review</p>	<p>Planning Priority 7</p>	<p>Short Term (2020/2021)</p>

PLANNING & COMPLIANCE REPORT

Action	Rationale	Implementation	LSPS Alignment	Timeframe
the LGA whilst still maintaining local character.	outcomes by placing some controls, such as minimum lot size for multi dwelling houses, within the LEP, instead of the DCP where it currently resides.			

Given the above, the Housing Strategy recommends that any improvements to housing diversity are addressed as part of the LEP Review Phase 2 process. This will ensure that Council will be better able to control development through the Code by reviewing and revising the minimum lot size and lot width controls within the LEP. This is especially true for lot width controls which are currently addressed within the DCP and therefore would not guide development (such as dual occupancies) sought through the Complying Development Code.

Options regarding permitting Dual Occupancies in the R2 - Low Density Residential and R3 - Medium Density zones

Option 1 – Maintain Current Situation

Maintaining the current situation will mean dual occupancies remain prohibited in the R2 and R3 zones and that the Low-Rise Housing Diversity Code would not apply to this land use. The advantage of this option is that Council can continue to limit the potential overdevelopment of small sites by ensuring that secondary dwellings are still discouraged on the same site as 'dual occupancy or duplex style' developments (via the DCP). Any application for dual occupancies under the Code would not be subject to Council's DCP, thereby enabling landowners to lodge multiple CDCs for dual occupancies and secondary dwellings(studios) on the same lot of land.

Maintaining the status quo would also ensure that developers are encouraged to undertake Torrens-title subdivision, thereby reducing potential conflicts between adjacent landowners with regards to maintenance and repair of common areas, as each dwelling would be on a separate lot.

Option 2 – Prepare a planning proposal to amend the LEP

An alternative option is to prepare a planning proposal to amend the R2 and/or R3 land use table(s) of the LEP 2008 by adding 'Dual Occupancies' to the list of land uses permitted with consent in either zone. This will then permit the use on all sites within the R2 and/or R3 zones

PLANNING & COMPLIANCE REPORT

in the established areas of the LGA, subject to future development consent and compliance with appropriate development standards in the LEP and new controls in the DCP.

Table 3 identifies a selected range of Councils that permit 'Dual Occupancies' with development consent in either the R2 or R3 zone in their LEPs.

Table 3 – Permissibility of the 'Dual Occupancy' land use in the R2 and R3 zones

LGA	Dual Occupancy Permissibility	
	R2 Zone	R3 Zone
Blacktown City Council	Yes	No
Camden Council	No	No
Campbelltown City Council	Yes	Yes
Fairfield City Council	Yes	No
Hawkesbury City Council	No	Yes
Penrith City Council	Yes	Yes
Wingecarribee Shire Council	Yes	No
Wollondilly Shire Council	No	No

Given the above, there is limited consistency when it comes to permitting this land use in the R2 and R3 zones. Most Councils permit dual occupancies in the R2 zone instead of the R3 zone. Accordingly, there may be scope to permit dual occupancies in the R2 zone. The Liverpool LEP already permits detached and semi-detached dwellings on 300sqm Torrens-title allotments. This then having the effect of allowing for 'dual occupancy or duplex style' developments within the R2 zone.

Option 2 will also require the incorporation of minimum lot size and lot width provisions in the LEP and an amendment to the Liverpool Development Control Plan 2008 (DCP). This would be to provide further guidance for the development of dual occupancies in the R2 Low Density Residential and/or R3 Medium Density Residential zones through a DA process.

The advantage of Option 2 is that it will expedite the process of permitting dual occupancies in the R2 and R3 zones. However, the key disadvantage of this approach is that it prevents Council from taking a holistic approach to reviewing the suitability of this land use in the R2 and R3 zones. Particularly, the Housing Strategy identifies that consideration should be given to aligning lot size controls for medium density housing across both the Growth Centres and established areas of the local government area (LGA), to ensure that a consistent built form and subdivision pattern is developed across the LGA.

Figure 1 below identifies properties in the established areas of the Liverpool LGA which are zoned R2, R3 or R4 with a site area of at least 450sqm and a frontage of at least 12m which if this option is pursued, would allow dual occupancies to be approved under a complying development certificate under the Codes SEPP.

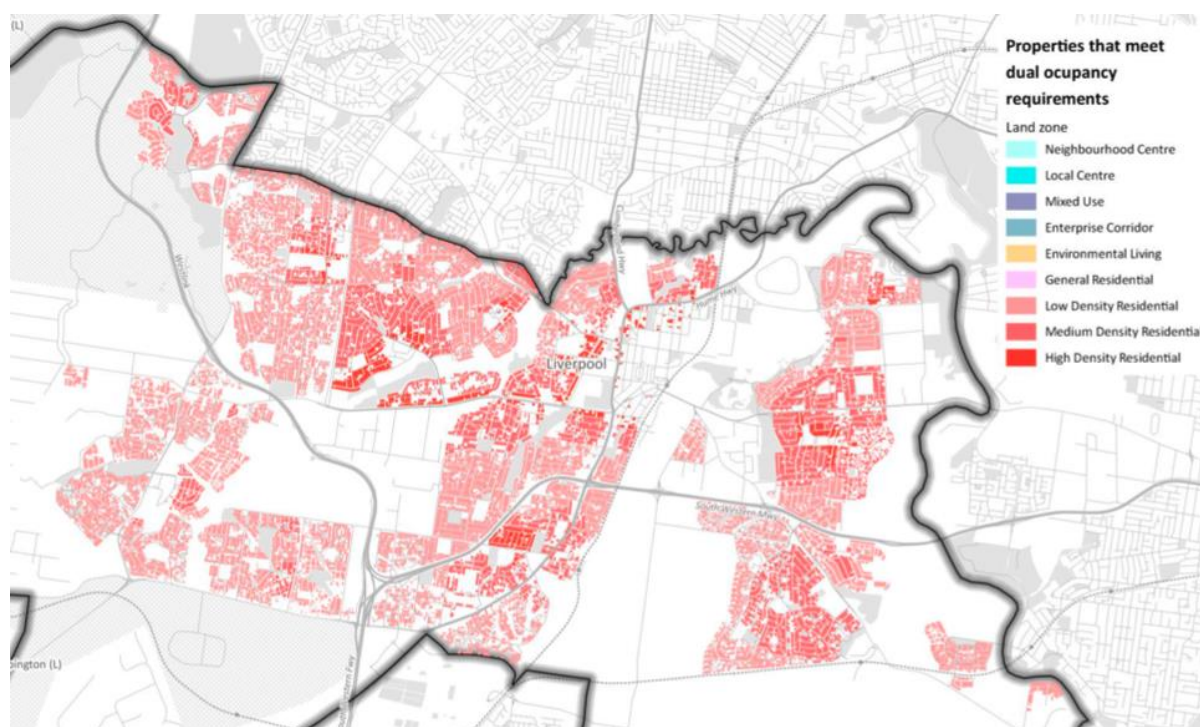


Figure 1: Location of R2, R3 and R4 zoned land in the established areas of the Liverpool LGA

Most sites zoned R2, R3 or R4 in the established parts of Liverpool LGA meet these minimum area and frontage requirements, with applicable sites being spread across the established suburbs of the LGA. However, as discussed earlier, this would result in dual occupancies being developed using a complying development pathway, thus giving Council less control over the built form outcomes of this land use.

Option 3 – Review permissibility of dual occupancy through the Phase 2 LEP Review

The recommended option is to consider investigating any changes to the LEP and DCP as part of the LEP Review Phase 2 process as foreshadowed in the LSPS and Local Housing Strategy. This approach aligns with Actions 7, 8 and 9 of the Housing Strategy (see Table 2 above) and ensures that a holistic approach is taken.

Conclusion

It is recommended that Council supports Option 3 and considers investigating the merits of including 'Dual Occupancies' as a permitted land use in the R2 Low Density Residential and R3 Medium Density Residential zones as part of Phase 2 of the LEP Review, commencing in late 2021 (subject to Council endorsement).

CONSIDERATIONS

Economic	Enhance the environmental performance of buildings and homes. Facilitate economic development.
Environment	Enhance the environmental performance of buildings and homes.
Social	Regulate for a mix of housing types that responds to different population groups such as young families and older people.
Civic Leadership	Encourage the community to engage in Council initiatives and actions. Operate a well-developed governance system that demonstrates accountability, transparency and ethical conduct.
Legislative	Environmental Planning and Assessment Act 1979
Risk	There is no risk associated with this report

ATTACHMENTS

Nil

COM 01

Grants, Donations and Corporate Sponsorship

Strategic Direction	Creating Connection Implement access and equity for all members of the community
File Ref	196466.2021
Report By	Galavizh Ahmadi Nia - Manager Community Development and Planning
Approved By	Tina Bono - Acting Director Community & Culture

EXECUTIVE SUMMARY

Council is committed to building strong and resilient communities in the Liverpool Local Government Area (LGA) and to maximising social wellbeing. Council helps achieve these goals by providing financial support through grants and sponsorships to develop leadership skills, increase participation in community activities and address identified social issues.

Impacts from COVID-19 and respective social distancing requirements continue to limit the capacity and eligibility of programs, projects, or events. To ascertain community safety, demonstrate compliance with NSW Health guidelines, and demonstrate evidence of proactive and measurable program governance, all applicants have been requested to provide information on their compliance with COVID-19 safety guidelines.

RECOMMENDATION

That Council endorses the recommendation of **\$28,950** (GST exclusive) under the **Corporate Sponsorship Program** for the following projects:

Applicant	Project	Recommended
Friends of India Australia Incorporated	Ganeshotsava	\$10,000
Southern Districts Soccer Football Association	Annual Liverpool Knockout Competition (Soccer)	\$8,950
Ingham Institute for Applied Medical Research	Robotics, Health Technology & Industry Symposium	\$10,000

REPORT

Corporate Sponsorship

The Corporate Sponsorship Program received three applications which met the eligibility criteria and are recommended for funding as follows:

Applicant	Friends of India Australia Incorporated		
Project	Ganeshotsava		
Amount Requested	\$10,000	Total Project Cost	\$21,800
Location	Whitlam Leisure Centre, Liverpool	Date	18 September 2021
About the Applicant	Friends of India Australia Incorporated is a voluntary, not for-profit, social and cultural organization that has been operating since 1995. Friends of India Australia Incorporated aims to preserve, practice and promote ideals and values such as self-discipline, self-confidence and the spirit of selfless service through structured programs and activities.		
Description	<p>Objectives: Delivery of a three-day festival style event celebrating culture and diversity. The event will consist of traditional pooja, various activities for children, Rangoli decorations, dancing followed by Visarjan and are delivered in line with a COVID Safe Plan consistent with the NSW Health Guidelines. Council has supported this event for over 10 years.</p> <p>Outcomes:</p> <ul style="list-style-type: none"> • Increased economic, visitation and tourism opportunities for local businesses and venues leading up to and during the event; and • Increased knowledge and awareness of Liverpool's diversity through sharing and promoting cultural dialogue. 		
COVID-19 Safety Plan	Friends of India Australia Incorporated will cooperate and adhere to the COVID Safe requirements outlined by the Whitlam Leisure Centre. A risk assessment outlining additional precautions and adjustments to the planned programming has been submitted as part of the funding application.		
Beneficiaries	<ul style="list-style-type: none"> • 2,000 community members; • 300 local volunteers; and • Liverpool business groups, hotels, food venues and shops in the Liverpool CBD. 		

Assessment	<p>Recommended for Funding - \$10,000</p> <p>The project aligns with the Community Strategic Plan <i>Direction 1 Creating Connection</i> and meets the Corporate Sponsorship Program's funding priorities.</p> <p>Expected program outcomes 7.7.1 a); b); d); and e).</p>
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Applicant	Southern Districts Soccer Football Association Inc.		
Project	Liverpool Knockout Competition		
Amount Requested	\$10,000	Total Project Cost	\$11,570
Location	Ernie Smith Reserve, Moorebank	Date	4 September 2021
About the Applicant	Southern Districts Soccer Football Association is the governing body for Football (Soccer) Since 1946 in the Liverpool Area. The organisation currently run the winter and summer competitions in the local area in addition to the annual Liverpool Knockout Competition.		
Description	<p>Objectives:</p> <p>To host a football knockout competition over a two-day event. Participants will compete in two major divisions; the Liverpool Cup and the Liverpool Shield. Soccer is embraced by many community groups in Liverpool, promoting positive connections with culturally diverse communities.</p> <p>Funding will be used to produce participant medals and plaques. They will feature Liverpool City Council as the event sponsor, generating a branding opportunity for Council.</p> <p>Outcomes:</p> <ul style="list-style-type: none"> • Attracts teams from the Southern District area to participate in the champions knockout activity; • Promotes Liverpool as a strong and skilful football base in the wider Australian community; and • Strengthens community pride, encourages community participation and promotes healthy lifestyles. 		
COVID-19 Safety Plan	Southern Districts Soccer Football Association will be applying necessary participant and spectator restrictions as outlined by NSW Health Guidelines. COVID Safe QR check-in signs will be posted at the venue to capture and monitor attendance. A COVID Safe Plan has also been submitted as part of the funding application.		

Beneficiaries	<ul style="list-style-type: none"> 2,000 attendees over the two-day event.
Assessment	<p>Recommended for Funding - \$8,950</p> <p>The recommended amount is less than requested as:</p> <ul style="list-style-type: none"> The funding requested is for the purchase of trophies and medallions for participants. The quotes provided are below the amount of the funding requested. The recommendation for funding has been adjusted accordingly. <p>The project aligns with the Community Strategic Plan <i>Direction 1 Creating Connection</i> and meets the Corporate Sponsorship Program's funding priorities.</p> <p>Expected program outcomes 7.7.1 a); b); and e).</p>

Applicant	Ingham Institute for Applied Medical Research		
Project	Robotics, Health Technology & Industry Symposium		
Amount Requested	\$10,000	Total Project Cost	\$12,000
Location	Liverpool Catholic Club, Prestons	Date	2 September 2021
About the Applicant	The Ingham Institute for Applied Medical Research conducts world-class medical research in Liverpool. The Institute's medical research programs have a translational focus, with results from medical research transformed into direct health benefits. Research is applied in the form of new medical treatments and therapies in hospitals and health programs for the community.		
Description	<p>Objectives:</p> <p>Host a learning and networking opportunity for researchers, clinicians, and industry representatives to showcase new health technologies and developments in remote technology, connectivity, robotics and artificial intelligence in Liverpool.</p> <p>Outcomes:</p> <ul style="list-style-type: none"> Forge connections between researchers and health industries to bring new technologies to patients and the community; Highlight the work being produced in the medical fields in Liverpool and encourage big industry representatives to seek partnership and collaboration with our local scientists; and 		

	<ul style="list-style-type: none"> • Draw national and international interest and investment to Liverpool as a city on the forefront of medical research, training, and development.
COVID-19 Safety Plan	The applicant has supplied information on the necessary and recommended practices that will be adhered to as outlined by NSW Health. This includes sanitisation, physical distance and venue capacity restrictions, and ability to revert elements of the program to online or virtual platforms.
Beneficiaries	<ul style="list-style-type: none"> • 100 attendees; • 350 clinicians and researchers; and • 2,500 patients benefiting from over 500 clinical trials.
Assessment	<p>Recommended for Funding - \$10,000</p> <p>The project aligns with the Community Strategic Plan <i>Direction 1 Creating Connection, Direction 3 Generating Opportunity, and Direction 4 Leading through Collaboration</i> and meets the Corporate Sponsorship Program's funding priorities.</p> <p>Expected program outcomes 7.7.1 a); c); and e).</p>

CONSIDERATIONS

Economic	CORPORATE SPONSORSHIP			
	Budget	Balance	<i>Recommended funding in this report</i>	Remaining
	\$100,000	\$100,000	\$28,950	\$71,050
	COMMUNITY GRANTS			
	Budget	Balance	<i>Recommended funding in this report</i>	Remaining
	\$102,000	\$102,000	<i>Nil</i>	\$102,000
	MATCHING GRANTS			
	Budget	Balance	<i>Recommended funding in this report</i>	Remaining
	\$200,000	\$200,000	<i>Nil</i>	\$200,000
	SUSTAINABLE ENVIRONMENT GRANTS*			
	Budget	Balance	<i>Recommended funding in this report</i>	Remaining
	\$75,000	\$75,000	<i>Nil</i>	\$75,000
	COMBINED FUNDING BALANCE			
	Combined Budget	Combined Balance	<i>Total recommended funding in this report</i>	Remaining
	\$477,000	\$477,000	\$28,950	\$448,050
* Sustainable Environment Grants funding is via a rate levy and is only eligible to be used for the Sustainable Environment Grants Program.				

Environment	Support schools and community groups to play an active role in reducing their impact on the environment and implementing environmentally sustainable actions.
Social	Support community organisations and groups to deliver services.
Civic Leadership	Role model to applicants, residents, and general public COVID-19 safe practices and procedures when supporting funding requests.
Legislative	Local Government Act 1993 - s356.
Risk	Risk of supporting these activities is considered low. Applicants have provided information on their compliance with COVID-19 safety guidelines published by NSW Health.

ATTACHMENTS

1. Grants, Donations and Corporate Sponsorship Policy (Under separate cover)

COM 02**Review of the Grants, Donations and Corporate Sponsorship Policy**

Strategic Direction	Creating Connection Implement access and equity for all members of the community
Key Policy	Donations Policy
File Ref	198692.2021
Report By	Galavizh Ahmadi Nia - Manager Community Development and Planning
Approved By	Tina Bono - Acting Director Community & Culture

EXECUTIVE SUMMARY

Council is committed to building strong and resilient communities in Liverpool and to maximising social wellbeing for all residents. One way of achieving this is to provide financial and in-kind assistance to individuals and groups to develop leadership skills, increase participation in community life and address identified local needs.

The Grants, Donations, and Corporate Sponsorship Policy provides the framework for delivering Council's grants programs to the Liverpool community. The Policy has been reviewed in accordance with the two-year revision timeframe. This review has been completed with reference to the best practice principles of grant making and grants administration as outlined by the Australian Institute of Grants Management and the NSW Government.

The review of the Grants, Donations, and Corporate Sponsorship Policy recommends three key changes:

1. Adjust the opening period for the Community Grant Program from two rounds per year to open all year.
2. Adjust the opening period for the Matching Grant Program from two rounds per year to open all year.
3. Rename Corporate Sponsorship to Community Sponsorship; and
4. Change of the title to Grants, Donations and Community Sponsorship Policy.

This report recommends Council endorse the draft Grants, Donations, and Community Sponsorship Policy.

RECOMMENDATION

That Council endorse the Grants, Donations, and Community Sponsorship Policy and place it on public exhibition for a period of 28 days.

REPORT

The current Grants, Donations and Corporate Sponsorship (Outgoing) Policy has been reviewed in line with the two-year revision timeframe. The review of the Grants, Donations, and Corporate Sponsorship Policy recommends three key changes:

1. Adjust the opening period for the Community Grant Program from two rounds per year to open all year.
2. Adjust the opening period for the Matching Grant Program from two rounds per year to open all year.
3. Rename Corporate Sponsorship to Community Sponsorship; and
4. Change of the title to Grants, Donations and Community Sponsorship Policy.

Changes to the Community Grant and Matching Grant Program Rounds

The current Grants, Donations and Corporate Sponsorship Policy outlines that the Community Grant and Matching Grant Program accept submissions at two prescribed periods across the year. These periods form the timeframe that applicants can draft and lodge an application in either the Community Grant or Matching Grant rounds.

Feedback from community groups and organizations indicates that these rounds, which are typically open for five-week intervals, limit the opportunity and quality of a submission. Additionally, the timing of the two rounds per year potentially reduces the ability for new and previously successful applicants to reapply.

Points 1 and 2 of the recommendation aim to address the availability of the Community Grant and Matching Grant Program, provide greater flexibility for applicants to design, draft and submit their applications to Council, and reduce congestion of submitted applications within designated timeframes. Council's grant management systems were upgraded in 2020 to facilitate a more efficient and effective processing of the grants program. This upgrade does allow Council to manage the changes without impact on resources.

The open round model currently applies to the Kick-Starter Grant, Small Grant and Corporate Sponsorship programs. Overlaying this approach to the Community Grant and Matching Grant Programs will provide a streamlined practice and maximize funding opportunities for applicants across the Grants and Donations landscape with Liverpool City Council.

Renaming Corporate Sponsorship to Community Sponsorship

To provide clear messaging and prioritize Council's focus on supporting community-based events, projects and/or activities, it is recommended that Corporate Sponsorship is renamed Community Sponsorship.

The Corporate Sponsorship Program seeks to support incorporated, non-profit community service organizations to deliver economic, community and/or environmental benefits using Council Sponsorship. Community groups or organizations that otherwise meet the eligibility criteria may be discouraged from applying for Corporate Sponsorship based on the naming convention.

In line with the program guidelines, this change is recommended to assist in the perception and application of funding to better support community-based and community-focused outcomes.

Should Council endorse this change, the policy title will change to Grants, Donations and Community Sponsorship Policy.

General formatting revisions

In addition to the above changes, several content formatting revisions have been applied throughout the document to enable it to be more easily read and understood by the community.

Consultation

Relevant departments across Council were consulted during the review of this Policy, including Community and Culture, Governance, Legal and Procurement, and Infrastructure and Environment to ensure correct compliance.

This report recommends that Council endorses the Grants, Donations, and Community Sponsorship Policy. A report will be brought back to Council with the outcomes of the public exhibition process.

CONSIDERATIONS

Economic	Programs operating under the Grants and Donations Policy (excluding the Sustainable Environment Grant and Sporting Grants) will be available all year, allowing for greater flexibility and application uptake across the financial year.
Environment	Provide financial assistance to schools and community groups to play a role in reducing their impact on the environment and implementing sustainable programs.

Social	Support community organizations, groups, and volunteers to deliver coordinated services to the community.
Civic Leadership	Encourage the community to engage in Council initiatives and actions. Operate a well-developed governance system that demonstrates accountability, transparency, and ethical conduct.
Legislative	Local Government Act 1993, Section 356
Risk	The risk associated with this report is deemed low.

ATTACHMENTS

1. Grants Donations and Community Sponsorship Policy



GRANTS, DONATIONS, AND CORPORATE SPONSORSHIP POLICY

Adopted: --July.2021

TRIM: 2016/2682, 091748.2019



GRANTS, DONATIONS, AND CORPORATE SPONSORSHIP POLICY**1. LEGISLATIVE REQUIREMENTS**

Local Government Act 1993, Section 356

2. OBJECTIVE

Council is committed to building strong and resilient communities within the Liverpool Local Government Area (LGA) and to increase social wellbeing for all residents. One way of achieving these goals is to provide financial assistance in the form of grants, donations, and sponsorships to individuals and groups to develop leadership skills, increase participation in community life and address identified social issues. Council seeks to support programs that can build or enhance the reputation and brand of Liverpool City in accordance with Council's Community Strategic Plan.

3. DEFINITIONS

Acquittal	Reporting on the activities of a project as set out in the funding agreement. This could take the form of providing financial reports, written reports, evidence of activity performance and where funding was spent
Auspice	An agreement where an incorporated organisation agrees to apply for funding or resources on behalf of an applicant that is not incorporated. If the application is successful, the auspicating organisation then administers the resources on behalf of the applicant, and is legally responsible for ensuring that the terms of the agreement are met
Charity	Listed on the Australian Charities and Not-for-profit Commission (ACNC) website as a registered charity
Community Capacity Building	Involves the provision of community activities that contribute to people developing their own capacity and resilience to maintain and build on their own resources and to manage future challenges
Incorporated Association	A legal entity (organisation) that provides legal protection to its members in legal transactions. Council verifies this using the ABN register and ASIC databases.

4. GRANTS OVERVIEW

Council seeks to enhance the use of public funds through effective grant processes. Clear grant program objectives are linked to the organisation's strategic goals, outlined in Council's Community Strategic Plan. Council's grant programs provide a coordinated and integrated approach to growing Liverpool socially, culturally, economically, and environmentally. Grants may be provided to individuals who reside in the LGA, or to community-based groups, organisations and services that operate within the Liverpool LGA and/or for the benefit of Liverpool residents. Council administers nine programs for the allocation of grants:

1. Kick-Starter Grants
2. Small Grants
3. Liverpool Young Achievers Awards
4. Community Grants
5. Sustainable Environment Grants
6. Matching Grants
7. Community Sponsorship
8. Sporting Grants
9. Sporting Donations

GRANTS, DONATIONS, AND CORPORATE SPONSORSHIP POLICY**4.1 Strategic Outcomes**

- **Community Strategic Plan.** Grant programs align with Council's Community Strategic Plan, and other social, economic, and environmental policies and plans.
- **Partnerships and collaboration.** Develop and maintain partnerships between Council and the community to achieve Council's strategic directions.
- **Capacity building.** Support community groups and organisations to function positively, develop skills and increase participation.
- **Social inclusion.** Liverpool is a diverse community and the grant programs facilitate provision of financial support to community groups in need.
- **Leveraging value.** Leverage community expertise, capacity, networks and resources to provide the best suite of grant programs.
- **Good governance.** Demonstrate integrity, professionalism and transparency in decision making and have strong governance structures in place to support this.
- **Reflection and learning.** Commitment to continuous improvement, Council will ensure there are evaluation mechanisms in place and opportunities for feedback on grant processes.

5. GENERAL CONDITIONS**5.1 General Eligibility**

To be eligible for funding an applicant must:

- a) Acquit previous Council grants, donations or sponsorship and have no outstanding debts to Council;
- b) Be a resident of the LGA, or an organisation located in the LGA and/or principally providing services to the residents of Liverpool;
- c) Include all required supporting documentation with an application; and
- d) Meet all eligibility criteria specified for a specific grant program.

5.2 Applications that are ineligible for funding include:

- a) Projects that have already commenced or have been completed;
- b) Projects that directly contravene existing Council policies;
- c) Projects that duplicate existing Council services or programs or identical projects previously funded by Council;
- d) Projects that do not meet the identified priority needs of Liverpool in Council's Community Strategic Plan;
- e) Applications from government departments, political parties, or commercial/profit-making/private organisations (excluding Sponsorship which accepts applications from private organisations);
- f) Applications from charities for general donations;
- g) Application for funding to cover shortfalls from other government departments;
- h) Applications for general fundraising activities;
- i) Requests for funding general operational expenditure – which includes but is not limited to administration, insurance, office equipment, car parking, transport costs/petrol, or IT costs/equipment;
- j) Requests for funding employee salaries/wages or any direct employment costs;
- k) Projects that will rely on recurrent funding from Council; and
- l) Projects that charge people for participation, including charges to participants through an individual's NDIS funding plan.

GRANTS, DONATIONS, AND CORPORATE SPONSORSHIP POLICY**5.3 Further Conditions****5.3.1 Council will not:**

- a) Provide in-house design, printing, or distribution services;
- b) Provide cleansing and waste services for events;
- c) Support political activities or activities that could be perceived as benefiting a political party or political campaign;
- d) Support religious activities or projects exclusive to religious based groups that could be perceived as divisive within the community; or
- e) Support activities that deliberately exclude any individuals or groups from participating or attending.

5.3.2 For specific eligibility requirements and exclusions for each program, refer to Section 7 of this policy.**5.4 Ethics Framework**

Council will not support any activities or entities that:

- a) Pollute land, air or water, or destroy or waste non-recurring resources;
- b) Market or promote products/services in a misleading or deceitful manner;
- c) Produce, promote, or distribute products/services likely to be harmful to the community;
- d) Acquire land or commodities primarily for speculative gain;
- e) Create or encourage militarism or engage in the manufacture of armaments;
- f) Entice people into financial over-commitment;
- g) Exploit people through the payment of below award wages or poor working conditions;
- h) Discriminate by way of race, religion, or sex in employment, marketing, or advertising; or
- i) Contribute to the inhibition of human rights generally.

5.5 Conflicts of Interest**5.5.1 Council staff assessing applications should identify and manage any potential conflicts of interest in accordance with Council's Code of Conduct and Ethical Governance: Conflicts of Interest Policy.****5.5.2 Council staff and Councillors must ensure that any affiliation between them and the applicant is appropriately managed when assessing applications for funding.****6. GRANTS MANAGEMENT PROCESS****6.1 Applications**

All applicants must register with Council's online grants management system before applying. Applications must be submitted using the approved online application form on Council's online grants management system. Council will not accept any hard copy or emailed submissions, or any submissions after any applicable closing date or time.

6.2 Assessment and Recommendations**6.2.1 All applications received by Council will be assessed by designated Council staff.****6.2.2 Sporting Grants and Donations will be sent to the Sports Committee for review.****6.2.3 Recommendations for funding of \$1,000 or less may be approved by the CEO or their delegate, provided the funding is in accordance with sections 356(3), 377(1A), and 378 of**

GRANTS, DONATIONS, AND CORPORATE SPONSORSHIP POLICY

the Local Government Act 1993. Council will be notified of funded projects by Council report.

- 6.2.4 Recommendations for funding over \$1,000 will be made to Council for endorsement in accordance with Section 356 of the Local Government Act 1993.
- 6.2.5 For grant programs that are open for applications all year, recommendations will be made to the next available Council Meeting. For grant programs with specific funding rounds, recommendations will be made within three months of the closing date.
- 6.2.6 Unsuccessful applicants are encouraged to seek feedback from relevant Council staff on their application. Programs are highly competitive and even though an application may meet the program criteria it may not be competitive against other applications.
- 6.2.7 Council uses the Australian Business Register (ABN) as its sole source of truth to confirm an applicant's operating status as an incorporated not-for-profit or charitable organisation <http://www.abr.business.gov.au/>.
- 6.2.8 Council recognises the importance of financial and in-kind contributions. Applicants that demonstrate a commitment to the project through either financial or in-kind support are considered favourably.
- 6.2.9 For all applications, council will consider the criteria of: sustainability, value for money, appropriate project and evaluation process, evidence of a need for the project, the number of individuals participating in or benefiting from, and that the organisation has the capacity to deliver the project.

6.3 Approval

- 6.3.1 The elected Council has authority to approve grants, donations, and sponsorship. In some circumstances, specific delegation for this purpose is given to the CEO.
- 6.3.2 Approval of a grant, donation or sponsorship does not imply that Council has given any other consent. Applicants should note that events or any capital works require approvals and consents from Council, NSW Police, and other state government agencies.

6.4 Funding Agreements

- 6.4.1 All successful applicants are required to enter into a funding agreement before funds are released and before a project can commence.
- 6.4.2 Council's support must be acknowledged on all promotional material. The Council logo should be used with the text "proudly supported by Liverpool City Council". All promotional material must be approved by Council prior to publication. Council also reserves the right to receive the following: joint media release opportunities, opportunity for Mayor to speak at the event or occasion, space at the event (table/stall), and tickets to attend the event or occasion.

6.5 Reporting

All grant recipients are required to acquit their project as detailed in their funding agreement. Reports are to be submitted using the approved online grants management system. Reports provide feedback on the success of the project in terms of the agreed outputs and outcomes, relevant data, and any lessons learnt. Funding recipients are required to submit detailed financial reports and may be requested to provide further documentation and evidence of expenditure. Council may audit recipients at any time.

GRANTS, DONATIONS, AND CORPORATE SPONSORSHIP POLICY

Previously funded applicants must receive an acknowledgement of a successful acquittal prior to applying for further funding. No further funding will be granted to any organisation who has failed to submit an acquittal report for previous funding from Council.

6.6 Minor changes to this policy

Council authorises the CEO to make minor changes to this policy to reflect changes in legislation, expiry of or changes to grant programs, and changes in Council structure.

GRANTS, DONATIONS, AND CORPORATE SPONSORSHIP POLICY**7. FUNDING PROGRAMS****7.1 KICK-STARTER GRANTS | UP TO \$500 | OPEN ALL YEAR**

This program supports individuals or unincorporated community groups to establish a social enterprise aimed at addressing priorities in Council's Community Strategic Plan or a project which promotes social inclusion and increased community participation. Applications can be made for funding of up to \$500 per financial year. Repeated applications of the same project in subsequent years will not be accepted.

- 7.1.1 Project outcomes must meet at least one of the below priorities:
- a) Improve connections and social networks within the community;
 - b) Increase participation in community activities, including by those experiencing social disadvantage;
 - c) Facilitate access to education, training, or employment opportunities;
 - d) Improve collaboration and coordination of community support and services; and/or
 - e) Improve social and physical wellbeing through prevention and early intervention approaches.

- 7.1.2 Program timeframe
Applications can be made all year. Grants must be spent within 12 months of receiving them.

- 7.1.3 Eligibility
To be eligible for funding applicants must:
- a) Be an individual resident or unincorporated community group based within the Liverpool LGA;
 - b) Be 100% volunteer run or operate as a not-for-profit; and
 - c) Work with Council's Community Development Worker (Funding and Support) during the project or initiative.

For more information on eligibility and exclusions refer to Section 5: General Eligibility and Exclusions.

GRANTS, DONATIONS, AND CORPORATE SPONSORSHIP POLICY**7.2 SMALL GRANTS | UP TO \$1,000 | OPEN ALL YEAR**

This program supports a range of small-scale community initiatives.

7.2.1 Initiatives and projects can contribute to one or more of the following outcomes:

- a) Develop trial community capacity building programs or facilitate small-scale community awareness events;
- b) Increase engagement of individuals in academic, cultural, and environmental fields;
- c) Improve relative equality, resilience, and capacity of Liverpool's diverse communities; and/or;
- d) Enhance positive social, cultural, or sustainability outcomes for local communities related to Council's strategic priorities.

7.2.2 Available funding

Applications can be made for funding of up to \$1,000 per project. Repeated applications of the same project or initiative in subsequent years will not be accepted.

7.2.3 Program timeframe

Applications can be made all year. Grants must be spent within 12 months of receiving them.

7.2.4 Eligibility

To be eligible for funding applicants must:

- a) Be incorporated or auspiced by an incorporated organisation;
- b) Be a non-profit community service organisation or group providing programs to the residents of Liverpool; and
- c) Supply a copy of their most recent financial statements.

For more information on eligibility and exclusions refer to Section 5: General Eligibility and Exclusions.

GRANTS, DONATIONS, AND CORPORATE SPONSORSHIP POLICY**7.3 LIVERPOOL YOUNG ACHIEVER AWARDS | OPEN ALL YEAR**

The Liverpool Young Achiever Awards are prizes to students who have excelled in citizenship, academic studies, artistic endeavors, or sporting proficiency.

7.3.1 Available funding

Under each applicable category there will be two prizes as follows:

<u>Citizenship:</u>	<u>Artistic Endeavours:</u>
1x \$1,000 for a high school student	1x \$1,000 for a high school student
1x \$500 for a primary school student	1x \$500 for a primary school student
<u>Academic Studies:</u>	<u>Sporting Proficiency:</u>
1x \$1,000 for a high school student	1x \$1,000 for a high school student
1x \$500 for a primary school student	1x \$500 for a primary school student

7.3.2 Highly Commended

All eligible nominees who are not selected for the major prize will be awarded a \$200 student donation.

7.3.3 Program timeframe

Applications will be accepted from the beginning of school Term 2 until the end of Term 3. A presentation ceremony will be held during Term 4.

7.3.4 Eligibility

To be eligible for this award applicants must:

- Be a high school or primary school based in the Liverpool LGA;
- Be nominating a student attending either a high school or primary school based in the Liverpool LGA; and
- Supply a letter of support from the principal of the applying school for the nominated student.

- Each high school and primary school are only eligible to submit one student nomination per year. For more information on eligibility and exclusions refer to Section 5: General Eligibility and Exclusions.

GRANTS, DONATIONS, AND CORPORATE SPONSORSHIP POLICY**7.4 COMMUNITY GRANTS | UP TO \$5,000 | OPEN ALL YEAR**

This program provides financial assistance to community groups and organisations for projects that foster partnerships and collaboration, build capacity, promote social inclusion, and increase community participation. The program will support projects that:

- a) Improve connections and build social networks within the community;
- b) Increase participation of people in community activities and programs, including members of the community who are experiencing social disadvantage;
- c) Facilitate access to education, training, and employment opportunities;
- d) Improve opportunities for people to build confidence and develop their skills;
- e) Facilitate inclusion and access to facilities, services, open spaces, and activities;
- f) Improve collaboration and coordination of community support and services;
- g) Improve social or physical wellbeing through prevention and early intervention; and
- h) Strengthen governance and accountability in community organisations.

7.4.1 Expected program outcomes

Initiatives and projects can contribute to one or more of the following outcomes:

- a) Increased involvement and engagement by communities in social activities;
- b) Increased number of people feeling a strong sense of social wellbeing;
- c) Strengthened maintenance, management or improvement of physical and mental health and wellbeing;
- d) Improved access to information and development of new skills;
- e) Increased numbers of people undertaking educational courses and gaining sustainable employment; and/o;
- f) Reduced financial hardship and social disadvantage, including food insecurity and homelessness.

7.4.2 Available funding

Applications can be made for funding of up to \$5,000.

7.4.3 Program timeframe

This program accepts applications all year. Applications must be submitted at least three months prior to the commencement of a project. Grants must be spent within 12 months of receiving them.

7.4.4 Program eligibility and exclusions

To be eligible for funding through the Community Grants Program applicants must:

- a) Be incorporated or auspiced by an incorporated organisation;
- b) Be a non-profit community service organisation or group providing programs/services to the residents of Liverpool;
- c) Have public liability insurance of at least \$10 million (must be active during the period of funding); and/or
- d) Supply a copy of their most recent annual report and/or financial statements.

For more information on eligibility and exclusions refer to Section 5: General Eligibility and Conditions.

GRANTS, DONATIONS, AND CORPORATE SPONSORSHIP POLICY**7.5 SUSTAINABLE ENVIRONMENT GRANTS | UP TO \$5,000 | TWO ROUNDS PER YEAR**

The Sustainable Environment Grants program provides financial assistance to support schools and community groups to play an active role in reducing their impact on the environment. Council invites projects focused on environmental improvement, sustainability education, and the promotion of sustainable living as a way of life that provides benefit to the natural environment and local community. Projects can include:

- **Waste Minimisation** – including reuse, recycling, litter reduction, composting and worm farming, waste education projects;
- **Sustainable Water Use** – including water efficiency, stormwater harvesting and water reuse, rain gardens, water quality improvements, and sustainable water use education programs;
- **Environmental Improvement** – including protection and enhancement of natural areas, habitat creation for native fauna, and natural environment education programs; and/or
- **Sustainable Living** – including establishment of vegetable or native display gardens, bush tucker or community gardens, and the keeping of chickens or native bees.

7.5.1 Expected program outcomes

Projects can contribute to one or more of the following outcomes:

- a) Build the capacity of schools and community groups to promote efficient resource use and improve the quality of the local environment;
- b) Encourage community members to become involved and take initiative in improving their behaviours for a more sustainable future;
- c) Encourage schools and community groups to identify and implement innovative approaches and positive solutions that protect and enhance Liverpool's unique natural environment;
- d) Improve the health of vegetation, water quality and healthy ecosystems contributing to cleaner waterways, air, and healthier native vegetation;
- e) Raise awareness and promote sustainable living as a way of life, including actively participating in Council's environmental programs and activities; and/or
- f) Generate positive community engagement (e.g. involvement of local businesses, environmental education centres or botanic gardens).

7.5.2 Available funding

Applications can be made for funding of up to \$5,000 per year by a school or an incorporated community group.

7.5.3 Program timeframe

This grants program has two rounds per year. Grants must be spent within 12 months of receiving them.

7.5.4 Program eligibility and exclusions

To be eligible applicants must have not received funding under this or another program for the same project (separate and additional stages of a previous project are eligible), must operate in the Liverpool LGA and:

- a) Be a registered NSW school, not-for profit pre-school or childcare centre; or
- b) An incorporated non-profit community organisation providing programs or services to residents of Liverpool; or
- c) A community group auspiced by an incorporated organisation.

GRANTS, DONATIONS, AND CORPORATE SPONSORSHIP POLICY

Applications will not be accepted by for profit organisations.

Funding cannot be used for overall project administration, capital works for major infrastructure or construction of buildings, or work being completed on land not owned by the applicant without evidence of approval from the landowner.

For more information on eligibility and exclusions refer to Section 5: General Eligibility and Conditions.

GRANTS, DONATIONS, AND CORPORATE SPONSORSHIP POLICY**7.6 MATCHING GRANTS | UP TO \$15,000 | OPEN ALL YEAR**

This program provides financial support to projects that build or strengthen communities within Liverpool. These projects should focus on supporting the development and implementation of community capacity building activities and providing opportunities for a broader cross section of the community to be involved in community and recreational activities.

7.6.1 Funding will support projects that address one of the following categories:

Arts	Contribute community art to a neighbourhood or work to increase the participation of residents within art-based programs/projects.
Capacity Building	Bring residents together and enhance participation in the community, including those who are experiencing social disadvantage, or provide benefits to address an identified community need.
Domestic Violence (DV)	Projects that increase awareness of DV, focus on prevention of DV or provide support to victims of DV in Liverpool.
Youth Engagement	Focus on increasing the ability of young people to obtain skills and qualifications or increase their active participation within the community.
Accessibility	Enhance and improve access options for the community, either through education, transport, disability access or connectivity.
Environment	Address environmental issues and concerns or contribute to environmental education and awareness.
Community Safety	Address community safety and security issues. These projects can also include addressing perceptions of community safety.
Public Space Activation	Community activities that activate or diversify the night-time economy including pop up entertainment and night-time performances in public spaces.
Sport Development	Contribute to the development of sporting groups or enhance participation in sporting and recreational activities.

7.6.2 Expected program outcomes

Grants from this program can contribute to one or more of the following outcomes:

- Develop social connections and partnerships within communities, or reinforcement of those that already exist;
- Increased participation in community activities and organisations by improving collaboration and coordination of community support and services;
- Strengthened opportunities for community members and others to build personal creativity and self-expression;
- Increased opportunities for community members to acquire or develop new skills and/or employment;
- Create, renew or revitalise places and spaces within the community; and/or
- Strengthened community members' feelings of safety and sense of belonging within public spaces.

7.6.3 Available funding

The matching grants program recognises community contribution towards a project and can offer up to \$15,000 support to match this contribution. Contributions from the community can be made in cash or value-in-kind. Recognised in-kind community contributions include:

GRANTS, DONATIONS, AND CORPORATE SPONSORSHIP POLICY

- a) Design services, professional services, trade services (such as plumbing), provision of trucks and plant, concreting and painting, donated supplies, materials, or venues; and/or
- b) Volunteer time such as labour, set up and pack down, and meeting time to identify, plan and implement projects. The rate of volunteer time is calculated as \$25 per hour. For professional or contracted services, the rate is \$75 per hour.

The value of in-kind contributions should be verified by an independent quote, and where the value is in question, Council's assessment of the value of in-kind contributions will take precedence in the assessment of the matching grant given. The costs of Council and other approvals required by government agencies/authorities must also be considered when applying under this grants program.

7.6.4 Program timeframe

This program accepts applications all year. Applications must be submitted at least three months prior to a project commencing. Grants must be spent within 12 months of receiving them.

7.6.5 Program eligibility and conditions

To be eligible for the Matching Grants program applicants must:

- a) Be incorporated or auspiced by an incorporated organisation;
- b) A non-profit community service organisation or group providing programs/services to the residents of Liverpool;
- c) Have public liability insurance of at least \$20 million (must be active during the period of funding); and
- d) Supply a copy of their most recent annual report and/or financial statements.

Council reserves the right to defer consideration of a Matching Grant application where planning, leasing or ownership, statutory approvals, or appropriate development issues are raised by a project.

For more information on eligibility and exclusions refer to Section 5: General Eligibility and Exclusions.

GRANTS, DONATIONS, AND CORPORATE SPONSORSHIP POLICY**7.7 COMMUNITY SPONSORSHIP | UP TO \$10,000 | OPEN ALL YEAR**

Council may provide financial contributions of up to \$10,000 through Community Sponsorship to organisations that can support growth of the Liverpool community and enhance Council's reputation. Applications to Council for sponsorship must address at least one of the following:

1. Economic benefit

- a) Delivers significant economic benefit to the Liverpool LGA;
- b) Delivers benefit to tourism, hospitality, and retail sectors through the attendance of regional, national, or international delegates at events;
- c) Provides a platform for research, trade, and/or investment opportunities;
- d) Attracts national or international attention to Liverpool as a place to reside, visit, work and/or invest; and/or
- e) Creates employment opportunities within the Liverpool LGA.

2. Community, cultural, and social benefit

- a) Provides an innovative opportunity to meet community needs and promote Liverpool's cultural diversity and celebrate its uniqueness;
- b) Enhances Liverpool's profile and reputation as an outward looking, creative, and connected city;
- c) Creates opportunities for education and information exchange between Council, the community, and the sector;
- d) Supports the organisation and activation of a charity event with the Liverpool LGA. Sponsorship funds are not to be used for direct fundraising, including but not limited to the purchase of tickets or tables at a fundraising event; and/or
- e) Attracts a major program to Liverpool that has South West Sydney region, state, or national significance.

3. Environmental benefit

- a) Enhances Liverpool's reputation as a sustainable city through leadership in waste and environment management.

7.7.1 Expected program outcomes

Projects must contribute to one or more of the following outcomes:

- a) Provide an opportunity for measurable economic, social, environmental, or cultural benefit to Council and the Liverpool LGA;
- b) Provide opportunities for the community to participate and contribute to activities/events in the Liverpool LGA;
- c) Create a valuable strategic alliance for Council;
- d) Provide promotional/publicity opportunities across a range of media outlets; and
- e) Promote Liverpool's reputation as a great place to live, visit, work, and invest.

7.7.2 Program timeframe

- This program accepts applications all year;
- Applications for events must be submitted at least three months prior to an event taking place. Applications submitted with less than three months lead time will be deemed ineligible; and
- Activities must take place within 12 months of sponsorship funding being received.

GRANTS, DONATIONS, AND CORPORATE SPONSORSHIP POLICY**7.7.3 Program eligibility and conditions:**

To be eligible for the Corporate Sponsorship program applicants must:

- a) Be incorporated (or auspiced by an incorporated organisation) and hold a current ABN;
- b) Be a non-profit community service organisation or group providing programs/services to the residents of Liverpool;
- c) Have public liability insurance of at least \$10 million (must be current during the period of funding);
- d) Supply a copy of their most recent annual report and/or financial statements;
- e) Apply for sponsorship towards an event or activity in the Liverpool LGA that attracts a significantly high level of attendance from the community and provides direct benefits for Liverpool based organisations and/ or Liverpool residents;
- f) Ensure that attendance and participation is free for Liverpool residents; and
- g) Must be registered with the Australian Charities and Not-for-profits Commission if an application is for a local charity event.

7.7.4 Funding will not be provided to:

- a) Projects that do not address the identified directions of the Liverpool LGA as set out in Council's Community Strategic Plan;
- b) Charities for general donations including the purchase of tickets or fundraising tables at an event;
- c) More than one event within the Liverpool area in a two-month period that celebrates or marks a specific occasion or activity;
- d) Organisations whose activities are not aligned with the City's ethical framework;
- e) Previous recipients who have not fulfilled the conditions of a sponsorship;
- f) Organisations that are not registered in Australia;
- g) Activities or events that do not benefit the Liverpool LGA or its residents; and/or
- h) Underwrite events, programs or projects.

For more information on eligibility and exclusions refer to Section 5: General Eligibility and Exclusions.

7.7.5 Council's current standing sponsorship resolution:

Sponsorship Activity	Amount	Council Resolution
Police Officer of the Year	\$1,000	27/06/2011

7.7.6 Approval of sponsorship does not imply that Council has given any other consent. Applicants should note that many festivals and events require approvals and consents from Council, NSW Police, and other NSW Government agencies. For guidelines on applying to host an event in Liverpool, visit www.liverpool.nsw.gov.au/whats-on/events/event-organisers-information-kit-guidelines

GRANTS, DONATIONS, AND CORPORATE SPONSORSHIP POLICY**7.8 SPORTING GRANTS | UP TO \$5,000 | ONE ROUND PER YEAR**

This program offers funding to sporting clubs and junior disability sporting clubs to assist with the development of young people and encourage participation of the broader community in local sporting and recreational activities. Grants can also be used towards the purchase or maintenance of sporting equipment.

Funding will support applications by recreation and sporting organisations/clubs under one of six categories:

Sports development	Coaching clinics, sports camps or training/development
Ground development	Minor capital improvements
Maintenance equipment	Line marking equipment or ground maintenance equipment (to be eligible, equipment must remain the property of the club)
Sporting equipment	Kits, bags, first aid supplies, safety equipment (to be eligible, equipment must remain the property of the club)
Education	First aid training, coaching programs or safe play
Club diversity	Introduction of additional sports or expansion of club to encourage greater community involvement

7.8.1 Expected program outcomes

Projects must contribute to one or more of the following outcomes:

- a) Increased opportunities for participation of the broader community in sporting and recreational activities;
- b) Improved condition and functionality of sporting equipment;
- c) Enhanced awareness of emerging trends in sports development and demonstrated best practice; and/or
- d) Strengthened maintenance, management or improvement of physical and mental health and wellbeing by improving opportunities for physical activity.

7.8.2 Available funding

Grants of up to \$5,000 per sporting club are available. Clubs may submit applications for more than one project. Within the funding pool, \$5,000 is reserved to fund applications that support participants with a disability. Where eligible applications that support participants with a disability are less than \$5,000 the remaining funds are returned to the main pool of funding for distribution.

7.8.3 Program timeframe

This program accepts applications once per year. Grants must be spent within 12 months of receiving them.

7.8.4 Program eligibility and exclusions

To be eligible for the Sporting Grants Program applicants must:

- a) Be incorporated or auspiced, a non-profit recreation or sporting organisation/club, providing programs/services to the residents of Liverpool;

GRANTS, DONATIONS, AND CORPORATE SPONSORSHIP POLICY

- b) Have public liability insurance of up to \$10 million;
- c) Supply a copy of most recent annual report and/or financial statements; and/or
- d) Have not received funds from the Sporting Grants program in the previous year.

For more information on eligibility and exclusions refer to Section 5: General Eligibility and Exclusions.

GRANTS, DONATIONS, AND CORPORATE SPONSORSHIP POLICY**7.9 SPORTING DONATIONS | UP TO \$500 | OPEN ALL YEAR**

This program enables Council to provide small amounts of funding to assist community members in their efforts to achieve excellence in sport at a regional, state or national representative level. Individuals and teams based in the Liverpool LGA are eligible to apply for donations towards the cost of participating in representative sporting events for which they have qualified. Donations are based on the level of representation achieved and where events will be held. Participation at school sport events is also eligible for consideration.

7.9.1 Expected program outcomes

Donations from this program can contribute to one or more of the following outcomes:

- a) Increased participation of individuals/teams in representative sporting events;
- b) Improved accessibility to participation in representative sporting events;
- c) Improved confidence and capacity of local individuals and teams by acknowledging and supporting participation at a representative level; and/or
- d) Enhanced positive social outcomes and opportunities for local communities.

7.9.2 Available funding

Donations are available for the following amounts:

- a) \$100 for regional representation (competitor only), or for coach/referee/umpire/official representation at a regional, state or national event more than 100km from Liverpool;
- b) \$200 for state representation (competitor only);
- c) \$300 for Australian national representation at an event within New South Wales, Australian Capital Territory, Queensland and Victoria (competitor only);
- d) \$400 for Australian national representation at an event within Tasmania, South Australia, Northern Territory and Western Australia (competitor only);
- e) \$500 for Australian national representation at an overseas event (competitor only); and
- f) \$500 for team representation.

7.9.3 Program timeframe

This program accepts applications all year and applicants are required to submit their application prior to the event taking place. Activities must take place within 12 months from when the application was submitted. Information must be provided on the costs associated with participating in the representative events.

7.9.4 Program eligibility and exclusions

To be eligible for funding through the Sporting Donations Program the following criteria applies:

- a) Individual applicants must be a resident of the Liverpool LGA;
- b) Applicants must provide proof of selection for the event;
- c) Applications from students at state, private or independent schools or for participation at school sport events, are eligible for consideration; and/or
- d) Team applications – must have a minimum of 75% of the team residing in the Liverpool LGA, club must be based in the Liverpool LGA, and a maximum of three teams per club can be funded in a financial year.

For more information on eligibility and exclusions refer to Section 5: General Eligibility and Exclusions.

GRANTS, DONATIONS, AND CORPORATE SPONSORSHIP POLICY**AUTHORISED BY**

Council Resolution

EFFECTIVE FROM

2021

DEPARTMENT RESPONSIBLE

City Community and Culture (Community Development and Planning)

REVIEW DATE

The policy will be reviewed every two years.

VERSION	AMENDED BY	DATE	TRIM NUMBER
1	Council Resolution	18 October 2010	158320.2014
2	Council Resolution	29 May 2013	097264.2013
3	Council Resolution	31 July 2013	150967.2014
4	Council Resolution	25 February 2014	026269.2014
5	Council Resolution	28 May 2014	126057.2014
6	Council Resolution	30 September 2015	227843.2015
7	Minor changes approved by CEO	12 July 2016	185151.2016
8	Council Resolution	26 April 2017	026648.2017
9	Council Resolution	29 May 2019	022779.2019
10	Council Resolution	XX July 2021	

THIS POLICY WAS DEVELOPED AFTER CONSULTATION WITH

Community and Culture, Governance, Legal and Procurement, and Infrastructure and Environment.

REFERENCES

Australian Institute of Grants Management: Grant making Manifesto (2011)

Liverpool City Council: Council's Community Strategic Plan

Liverpool City Council: Code of Conduct Procedures

Liverpool City Council: Social Justice Policy and Ethical Governance, Conflicts of Interest Policy

CORP 01

Investment Report June 2021

Strategic Direction	Leading through Collaboration Seek efficient and innovative methods to manage our resources
File Ref	176706.2021
Report By	Chi Nguyen - Accountant - Investments & Treasury Management
Approved By	Vishwa Nadan - Chief Financial Officer

EXECUTIVE SUMMARY

This report details Council's investment portfolio and its performance for the month ended 30th June 2021:

- Council held investments with a market value of \$350 million.
- The economic environment globally, including Australia, suffered significantly from the start of the COVID-19 pandemic in March 2020. The market value of Council's investment in Floating Rate Notes (FRN) has since improved;
- RBA has decided to leave the cash rate unchanged at 0.10% with an indication to keep it at this level for next three years. This is having a significant impact on Council's interest earnings;
- The portfolio yield was 112 basis points above the AusBond Bank Bill index;

	AusBond Bank Bill Index (BBI)
Benchmark	0.06%
Portfolio yield	1.18%
Performance above benchmarks	1.12%

- Return on investment was \$2.7m lower than the original budget. This does not take into account \$1.2m capital gain on FRN's;
- Council's investment advisor, Amicus Advisory, has completed its review of Emerald Mortgage Backed Securities and recommends Council continue to hold its investments in the "Class A" and both "Class C" securities given current poor market pricing. MBS Securities are now not rated;
- Council's investments and reporting obligations fully complied with the requirements of section 625 of the *Local Government Act 1993* and clause 212 of the *Local Government (General) Regulation 2005*;
- Council's portfolio also fully complied with limits set out in its current Investment Policy; and

- Council is committed to NSW TCorp's balanced investment framework and held 17.11% of its portfolio in ADI's rated BBB and below.

RECOMMENDATION

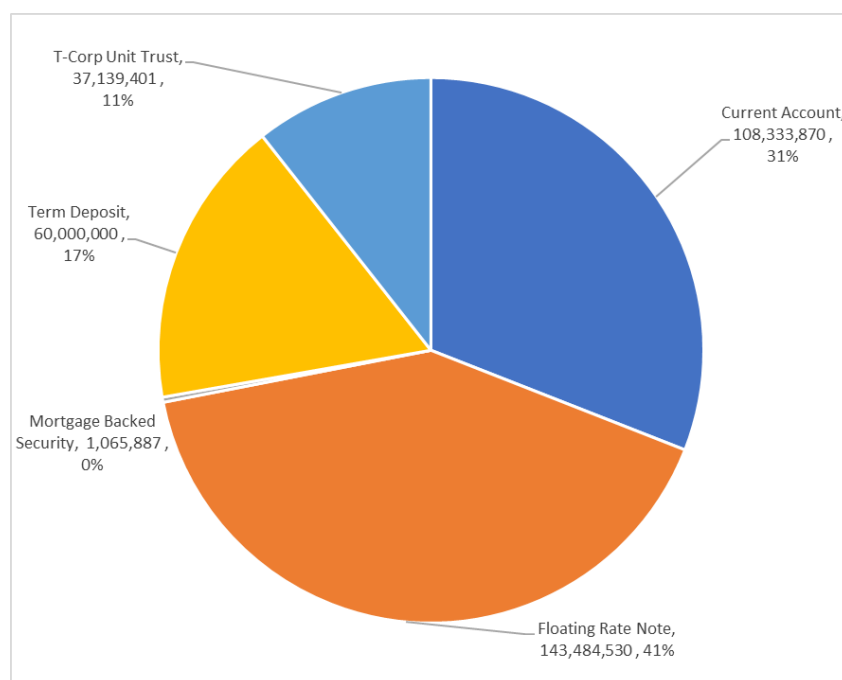
That Council receives and notes this report.

REPORT

Clause 212 of the *Local Government (General) Regulation 2005* requires that the Responsible Accounting Officer must provide Council with a written report setting out details of all money that Council has invested under section 625 of the *Local Government Act 1993*.

Council's Portfolio

At 30th June 2021, Council held investments with a market value of \$350 million. Council's investment register detailing all its investments is provided as an attachment to this report. In summary, Council's portfolio consisted of investments in:



The ratio of market value compared to face value of various debt securities is shown in the table below.

Asset Class	Jun-21	Jun-20
Senior Debts (FRN's ,TCD's & FRB)*	101.27%	100.75%
MBS (Reverse Mortgage Backed Securities)	71.06%	62.11%

CORPORATE SERVICES REPORT

T-Corp Unit Trusts	103.17%	102.81%
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***Definition of terms**

- *Transferrable Certificate of Deposit (TCD) - security issued with the same characteristics as a Term Deposit however it can be sold back (transferred) into the market prior to maturity. A floating TCD pays a coupon linked to a variable benchmark (90 days BBSW).*
- *Fixed Rate Bond (FRB) – returns Fixed Coupon (interest) Rate and is tradeable before maturity.*
- *Floating Rate Note (FRN) - returns an aggregate of a fixed margin and a variable benchmark (usually BBSW).*

The economic environment globally, including Australia, suffered significantly from the start of the COVID-19 pandemic in March 2020. The market value of Council's investment in FRN's has since improved. Council has sufficient funds in its current account and has no plans at this stage to sell off any of its FRN's to meet its short-term cashflow requirements.

Council is fully compliant with the requirements of the Ministerial Investment Order including the grandfathering provisions. The grandfathering provisions state that Council may continue to hold to maturity, redeem or sell investments that comply with previous Ministerial Investment Orders. Any new investments must comply with the most recent Order. Council continues to closely monitor the investments in its portfolio to ensure continued compliance and minimal exposure to risk.

Council is committed to NSW TCorp's balanced investment framework and held 17.11% of its portfolio in ADI's rated BBB and below.

Emerald – Mortgaged Backed Securities

Council's new investment advisor, Amicus Advisory, was asked on appointment to review Council's investments in "grandfathered" mortgage backed securities. Amicus has completed its review and recommends Council continue to hold its investments in the "Class A" and both "Class C" securities given current poor market pricing. Notwithstanding this recommendation, Amicus has assessed that both "Class C" securities are likely to eventually default. However, Council will continue to receive interest up until default which is likely to be many years away. Fitch Rating Agency has decided to withdraw its rating on mortgage backed securities and as a result, Council investments in these securities are now classed non-rated.

Portfolio Maturity Profile

The table below shows the percentage of funds invested at different durations to maturity.

Term to Maturity	Total	% Holdings	Term to Maturity Policy Limit Minimum	Term to Maturity Policy Limit Maximum	Complies to Investment Policy' "Yes/No"
Current Account	108,333,870	30.95%			
Term Deposits < 1 Yr	50,000,000	14.28%			
T-Corp Unit Trust	37,139,401	10.61%			
Tradeable securities	143,484,530	40.99%			
Portfolio % < 1 Yr - (Short term liquidity)	338,957,800	96.84%	30%	100%	Yes
Term Deposit > 1 Yr < 3Yrs	10,000,000	2.86%	0%	70%	Yes
Grand Fathered Securities	1,065,887	0.30%	N/A	N/A	Yes
Portfolio % Medium term liquidity)	11,065,887	3.16%			Yes
Total Portfolio	350,023,687	100.00%			

Market Value by Issuer and Institution Policy limit as per Investment Policy

Issuer	Security Rating	Market Value	% Total Value	Maximum Institutional Policy Limit % holdings	Complies to Investment Policy' "Yes/No"
AMP Bank Ltd	BBB	23,688,445	6.77%	15%	Yes
ANZ Banking Group Ltd	AA-	18,312,534	5.23%	35%	Yes
Auswide Bank Ltd	BBB	3,000,000	0.86%	15%	Yes
Bank Australia Ltd	BBB	3,517,251	1.00%	15%	Yes
Bank of Communications Co. Ltd/Sydney	A-	3,021,360	0.86%	25%	Yes
Bendigo & Adelaide Bank Ltd	BBB+	506,322	0.14%	15%	Yes
Bank of Nova Scotia	A+	5,567,323	1.59%	25%	Yes
Bank of Queensland Ltd	BBB+	2,000,000	0.57%	15%	Yes
Citibank Australia Ltd	A+	1,015,596	0.29%	25%	Yes
Commonwealth Bank of Australia Ltd	AA-	111,987,829	31.99%	35%	Yes
Credit Union Australia Ltd	BBB	4,550,361	1.30%	15%	Yes
Emerald Reverse Mortgage Trust (Class A)	Unrated	901,539	0.26%	5%	Yes
Emerald Reverse Mortgage Trust (Class C)	Unrated	1,065,887	0.30%	5%	Yes
HSBC Sydney Branch	AA-	8,091,329	2.31%	35%	Yes
Macquarie Bank	A+	19,142,860	5.47%	25%	Yes
Members Banking Group Ltd t/a RACQ Bank	BBB+	1,509,996	0.43%	15%	Yes
Members Equity Bank Ltd	BBB	7,000,000	2.00%	15%	Yes
National Australia Bank Ltd	AA-	38,417,799	10.98%	35%	Yes
Newcastle Permanent Building Society Ltd	BBB	3,538,134	1.01%	15%	Yes
Northern Territory Treasury	AA-	4,000,000	1.14%	35%	Yes
NSW Treasury Corporation	AA	37,139,401	10.61%	45%	Yes
Police Credit Union	Unrated	2,000,000	0.57%	5%	Yes
Qbank	BBB-	4,514,257	1.29%	15%	Yes
Rabobank Australia Ltd	A+	4,013,206	1.15%	25%	Yes
Suncorp Bank	A+	6,074,783	1.74%	25%	Yes
Teachers Mutual Bank Ltd	BBB	2,100,076	0.60%	15%	Yes
UBS AG	A+	2,527,484	0.72%	25%	Yes
Westpac Banking Corporation Ltd	AA-	30,819,918	8.81%	35%	Yes
Portfolio Total		\$350,023,687	100.00%		

Overall Portfolio Credit Framework compliance to Investment Policy

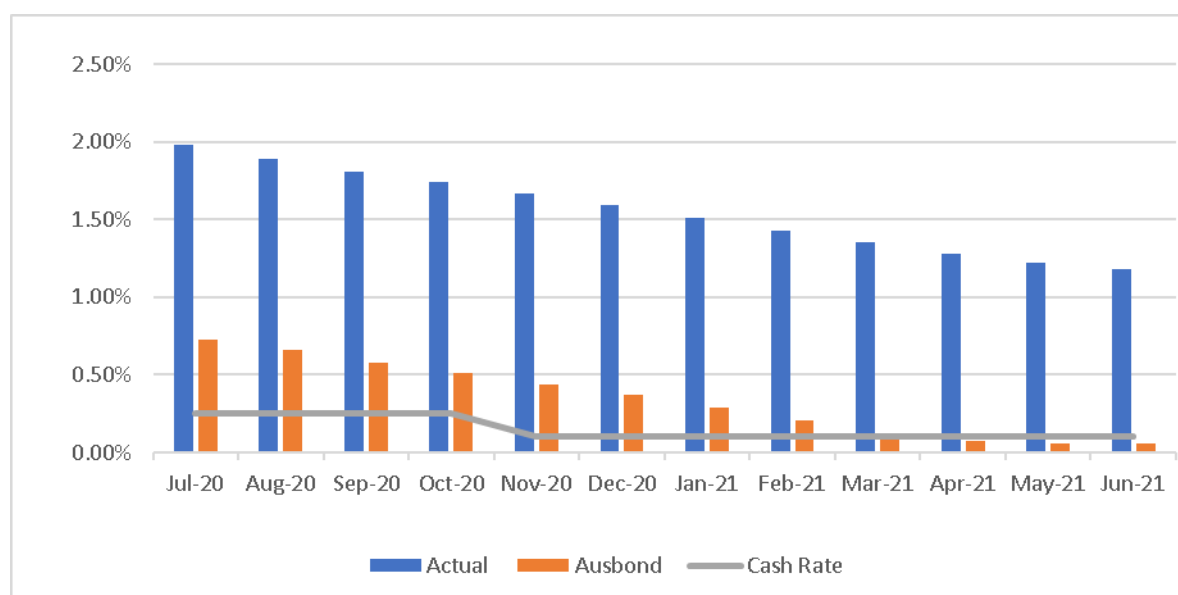
Credit Rating	Market Value	%Portfolio	Maximum Policy Limit	Complies to Investment Policy' "Yes/No"
AA Category	248,768,810	71.07%	100%	Yes
A Category	41,362,612	11.82%	60%	Yes
BBB Category	55,924,840	15.98%	45%	Yes
Unrated	3,967,425	1.13%	10%	Yes
Total Portfolio	350,023,687	100.00%		

Portfolio performance against relevant market benchmark.

Council's Investment Policy prescribes the AusBond Bank Bill Index (ABBI) as a benchmark to measure return on cash and fixed interest securities. The ABBI represents the average daily yield of a parcel of bank bills. Historically there has been a positive correlation between changes in the cash rate and the resulting impact on the ABBI benchmark.

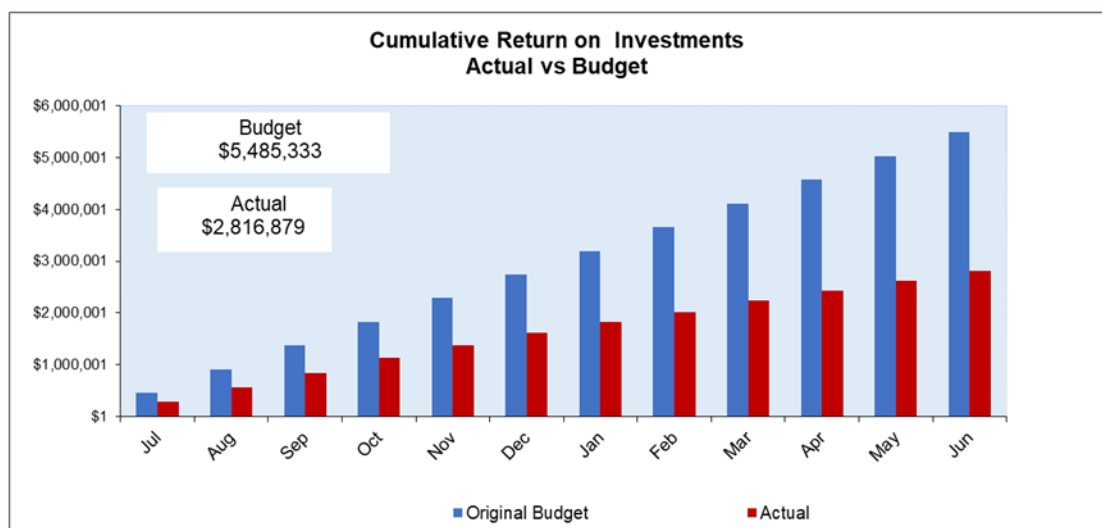
The portfolio yield to 30th June 2021 exceeded the AusBond Bank Bill index by 112 basis points (1.18% against 0.06%)

Council portfolio continues to perform at above benchmark rates despite ongoing margin contraction and significantly lower market term deposit yields. Comparative yields for the previous months are charted below:



Performance of Portfolio Returns against Budget

Council's investment income for June 2021 is lower than the original budget by \$2.6m. This does not take into account \$1.2m capital gain on FRN's.



Investment Portfolio at a Glance

Portfolio Performance	✓	The portfolio yield to 30 th June 2021 exceeded the AusBond Bank Bill index by 112 basis points (1.18% against 0.06%).
Annual Income vs. Budget	✓	Council's investment interest income is lower than the original budget by \$2.6m as at 30 th June 2021 and will be closely monitored.

Investment Policy Compliance

Legislative Requirements	✓	Fully Compliant
Portfolio Credit Rating Limit	✓	Fully Compliant
Institutional Exposure Limits	✓	Fully Compliant
Overall Portfolio Credit Limits	✓	Fully Compliant
Term to Maturity Limits	✓	Fully Compliant

Economic Outlook – Reserve Bank of Australia

The Reserve Bank has left the official cash rate on hold at 0.10 per cent in its meeting on 6th July 2021. The current 0.10 per cent cash rate is at a historically low level and impacts returns on investment.

Certificate of Responsible Accounting Officer

The Chief Financial Officer, as Responsible Accounting Officer, certifies that the investments listed in the attached report have been made in accordance with section 625 of the *Local Government Act 1993*, clause 212 of the *Local Government (General) Regulation 2005* and Council's Investment Policy at the time of their placement. The previous investments are covered by the grandfathering clauses of the current investment guidelines issued by the Minister for Local Government.

CONSIDERATIONS

Economic	Council's investment interest income is lower than the original budget by \$2.6m as at 30 th June 2021 and will be closely monitored.
Environment	There are no environmental and sustainability considerations.
Social	There are no social and cultural considerations.
Civic Leadership	There are no civic leadership and governance considerations.
Legislative	Council is fully compliant with the requirements of the <i>Local Government Act 1993</i> – Investment Order (authorized investments) and with reporting requirements under clause 212 of the <i>Local Government (General) Regulation 2005</i> .
Risk	<p>The capital value and return on investment is subject to market risks. Investment limits prescribed in Council's policy framework is aimed to mitigate these risks.</p> <p>Market interest is expected to stay at its lowest rate for a long period and will continue to put pressure on Council's budget.</p>

ATTACHMENTS

1. Investment Report June 2021



Portfolio Valuation As At 30 June 2021

Fixed Interest Security	Maturity Date	Security Rating	Face Value Current	Market Value	% Total Value	Running Yield
Current Account						
CBA Business Saver		AA-	77,407,039.33	77,407,039.33	22.11%	0.15%
CBA General Account		AA-	2,196,666.04	2,196,666.04	0.63%	0.00%
AMP Business Saver		BBB	4,334,208.28	4,334,208.28	1.24%	0.50%
AMP Notice Account		BBB	14,350,571.65	14,350,571.65	4.10%	0.80%
Macquarie Bank Accelerator Account		A+	10,045,384.42	10,045,384.42	2.87%	0.40%
			108,333,869.72	108,333,869.72	30.95%	
Fixed Rate Bond						
Northern Territory Treasury	15/12/2021	AA-	4,000,000.00	4,000,000.00	1.14%	0.60%
UBS AG	26/02/2026	A+	2,550,000.00	2,527,483.50	0.72%	1.10%
			6,550,000.00	6,527,483.50	1.86%	
Floating Rate Deposit						
Westpac	18/08/2022	AA-	6,000,000.00	6,000,000.00	1.71%	1.09%
			6,000,000.00	6,000,000.00	1.71%	
Floating Rate Note						
AMP Bank	10/09/2021	BBB	5,000,000.00	5,003,665.00	1.43%	1.10%
ANZ Bank	09/05/2023	AA-	3,000,000.00	3,041,634.00	0.87%	0.94%
ANZ Bank	06/12/2023	AA-	7,000,000.00	7,143,689.00	2.04%	1.06%
ANZ Bank	29/08/2024	AA-	5,000,000.00	5,081,260.00	1.45%	0.81%
ANZ Bank	16/01/2025	AA-	3,000,000.00	3,045,951.00	0.87%	0.80%
Bank Australia	30/08/2021	BBB	1,500,000.00	1,502,536.50	0.43%	1.34%
Bank Australia	02/12/2022	BBB	2,000,000.00	2,014,714.00	0.58%	0.93%
Bendigo and Adelaide	25/01/2023	BBB+	500,000.00	506,321.50	0.14%	1.09%
Citibank, N.A.	14/11/2024	A+	1,000,000.00	1,015,596.00	0.29%	0.92%
Commonwealth Bank	25/04/2023	AA-	3,000,000.00	3,036,396.00	0.87%	0.84%
Commonwealth Bank	16/08/2023	AA-	7,500,000.00	7,623,765.00	2.18%	0.97%
Commonwealth Bank	11/01/2024	AA-	9,500,000.00	9,723,962.50	2.78%	1.17%
Credit Union Australia	06/09/2021	BBB	2,000,000.00	2,004,026.00	0.57%	1.28%
Credit Union Australia	24/10/2024	BBB	2,500,000.00	2,546,335.00	0.73%	1.16%
HSBC	27/09/2024	AA-	3,000,000.00	3,040,131.00	0.87%	0.86%
HSBC	27/09/2024	AA-	2,000,000.00	2,026,754.00	0.58%	0.86%
HSBC Bank Australia	07/12/2022	AA-	3,000,000.00	3,024,444.00	0.86%	0.83%
Macquarie Bank	21/06/2022	A+	2,000,000.00	2,011,456.00	0.57%	0.78%
Macquarie Bank	07/08/2024	A+	4,000,000.00	4,047,740.00	1.16%	0.84%
Macquarie Bank	12/02/2025	A+	3,000,000.00	3,038,280.00	0.87%	0.88%
NAB	16/05/2023	AA-	2,000,000.00	2,028,432.00	0.58%	0.94%
NAB	26/09/2023	AA-	8,000,000.00	8,133,504.00	2.32%	0.96%
NAB	26/09/2023	AA-	4,000,000.00	4,066,752.00	1.16%	0.96%
NAB	26/02/2024	AA-	5,000,000.00	5,109,235.00	1.46%	1.08%
NAB	19/06/2024	AA-	4,000,000.00	4,079,876.00	1.17%	0.95%
Newcastle Permanent	24/01/2022	BBB	2,000,000.00	2,016,744.00	0.58%	1.69%
Newcastle Permanent	06/02/2023	BBB	1,500,000.00	1,521,390.00	0.43%	1.44%
QBANK	14/12/2021	BBB-	1,000,000.00	1,003,414.00	0.29%	1.52%
QBANK	25/03/2022	BBB-	1,500,000.00	1,506,136.50	0.43%	1.43%
QBANK	06/12/2022	BBB-	2,000,000.00	2,004,706.00	0.57%	1.17%
Rabobank Australia Branch	03/03/2022	A+	2,000,000.00	2,013,206.00	0.58%	1.11%
RACQ Bank	23/05/2022	BBB+	1,500,000.00	1,509,996.00	0.43%	1.09%
ScotiaBank	08/09/2022	A+	3,000,000.00	3,027,723.00	0.87%	0.94%

Fixed Interest Security	Maturity Date	Security Rating	Face Value Current	Market Value	% Total Value	Running Yield
ScotiaBank	07/09/2023	A+	2,500,000.00	2,539,600.00	0.73%	1.01%
Suncorp	16/08/2022	A+	1,000,000.00	1,009,443.00	0.29%	1.01%
Suncorp	30/07/2024	A+	3,000,000.00	3,039,204.00	0.87%	0.82%
Suncorp	30/07/2024	A+	2,000,000.00	2,026,136.00	0.58%	0.82%
Teachers Mutual Bank	02/07/2021	BBB	2,100,000.00	2,100,075.60	0.60%	1.41%
Westpac	06/03/2023	AA-	5,000,000.00	5,058,705.00	1.45%	0.86%
Westpac	16/11/2023	AA-	6,000,000.00	6,109,104.00	1.75%	0.99%
Westpac	24/04/2024	AA-	4,000,000.00	4,102,684.00	1.17%	1.18%
Westpac	16/08/2024	AA-	2,500,000.00	2,549,425.00	0.73%	0.92%
			135,100,000.00	137,034,147.60	39.15%	

Floating Rate TCD

Bank of Communications	28/10/2022	A-	3,000,000.00	3,021,360.00	0.86%	0.93%
			3,000,000.00	3,021,360.00	0.86%	

Mortgage Backed Security

EmeraldMBS2006-1A	21/08/2051	Unrated	1,033,041.87	901,538.74	0.26%	0.49%
EmeraldMBS2006-1C	21/08/2056	Unrated	1,000,000.00	707,474.00	0.20%	1.24%
EmeraldMBS2007-1C	23/07/2057	Unrated	500,000.00	358,412.50	0.10%	0.99%
			2,533,041.87	1,967,425.24	0.56%	

Term Deposit

Auswide Bank	06/09/2021	BBB	3,000,000.00	3,000,000.00	0.86%	1.80%
BOQ	07/02/2022	BBB+	2,000,000.00	2,000,000.00	0.57%	3.75%
Commonwealth Bank	01/10/2021	AA-	3,000,000.00	3,000,000.00	0.86%	0.75%
Commonwealth Bank	25/02/2022	AA-	4,000,000.00	4,000,000.00	1.14%	0.73%
Commonwealth Bank	06/10/2021	AA-	3,000,000.00	3,000,000.00	0.86%	0.73%
Commonwealth Bank	28/01/2022	AA-	2,000,000.00	2,000,000.00	0.57%	0.43%
Members Equity Bank	23/05/2022	BBB	4,000,000.00	4,000,000.00	1.14%	0.50%
Members Equity Bank	12/07/2021	BBB	3,000,000.00	3,000,000.00	0.86%	0.45%
NAB	22/07/2021	AA-	5,000,000.00	5,000,000.00	1.43%	0.32%
NAB	08/09/2021	AA-	5,000,000.00	5,000,000.00	1.43%	0.80%
NAB	26/11/2021	AA-	5,000,000.00	5,000,000.00	1.43%	0.57%
Police Credit Union SA	16/08/2021	Unrated	2,000,000.00	2,000,000.00	0.57%	3.20%
Rabobank Australia Branch	29/08/2022	A+	2,000,000.00	2,000,000.00	0.57%	3.38%
Westpac	31/08/2022	AA-	2,000,000.00	2,000,000.00	0.57%	3.32%
Westpac	14/09/2021	AA-	5,000,000.00	5,000,000.00	1.43%	0.77%
			50,000,000.00	50,000,000.00	14.28%	
Total			311,516,911.59	312,884,286.06	89.39%	

Security Type		Face Value Current	Market Value	
NSWTC IM Cash Fund	AA	35,000,000.00	36,034,049.17	10.29%
NSWTC IM Short Term Income Fund	AA	1,000,000.00	1,105,351.63	0.32%
		36,000,000.00	37,139,400.80	10.61%
Total		311,516,911.59	312,884,286.06	89.39%
Portfolio Total		347,516,911.59	350,023,686.86	100.00%

CORP 02**Western Sydney City Deal - Participation
Evaluation**

Strategic Direction	Leading through Collaboration Seek efficient and innovative methods to manage our resources
File Ref	206185.2021
Report By	Claudia Novek - Senior Policy Officer City Deal
Approved By	George Hampouris - Acting Director Corporate Services

EXECUTIVE SUMMARY

At its meeting on 31 March 2021, Council resolved to:

“Develop a periodic written evaluation of its involvement in the Western Sydney City Deal (WSCD).”

Council has a rigorous monitoring and reporting system in place for City Deal commitments that Liverpool is involved in. This includes regular reports to the Executive Team, Audit and Risk and Improvement Committee, Delivery Office and Western Parkland Councils. Western Sydney City Deal updates are also a standing item on the Strategic Panel agenda.

In addition to the above mechanisms, Council has undertaken a detailed cost benefit analysis against the 38 commitments of the WSCD. This analysis can be found for review in Attachment A.

Attachment A is a point-in-time view of the current costs and benefits that are involved with the WSCD during its first three years in operation.

In addition, the WSCD is currently undergoing an independent review that is due to conclude at the end of 2021. Following the conclusion of this review, the results will be circulated to Council.

The WSCD has a focus on the Bradfield Aerotropolis, which is within the confines of the Liverpool local government area. In broad terms, sustaining an active involvement in the WSCD allows Council to participate in early discussions and play a lead role in planning for the precinct.

RECOMMENDATION

That Council notes the attached report which provides an overview of Council’s costs and benefits associated with the Western Sydney City Deal to date.

REPORT

At its meeting on 31 March 2021, Council resolved through a Notice of Motion (NOM03) to develop a formal system for the periodic written evaluation of its involvement in the Western Sydney City Deal.

Liverpool City Council signed the Western Sydney City Deal (WSCD) in March 2018 along with the NSW and Australian governments and the seven councils of the following local government areas: Blue Mountains, Camden, Campbelltown, Fairfield, Hawkesbury, Penrith and Wollondilly.

The vision of the WSCD is to create a thriving future-focused city that is highly connected, innovative and liveable. The WSCD comprises 38 commitments, each led by a nominated entity. These commitments are divided into six themes including Connectivity, Jobs for the Future, Skills and Education, Planning and Housing, Liveability and Environment, and Implementation and Governance.

Attachment A separates each of the 38 commitments into direct costs, indirect costs and benefits. It also includes information on the overall expenditure to the City Deal from 2017-18 until present.

The WSCD is a long-term agreement with the Memorandum of Understanding agreeing to create transformative change over the next 20 years. As such, many commitments and associated projects have not yet been completed and thus benefits have not been realised.

In addition, the failure to take advantage of Western Sydney City Deal commitments has been classified as a key strategic risk in Council's risk register due to the potential for lost opportunities such as:

- Realising the 30 minute city by realising the Sydney Metro – Western Sydney Airport Project;
- Creating jobs and supercharging the Aerotropolis and Agribusiness precinct as catalyst;
- Skilling residents and initiating an aerospace institute;
- Coordination and innovation through participation in a planning partnership; and
- Delivering the Western Parkland City with enduring tri-level governance.

(Source: Liverpool City Council, Risk Register, 2021)

Attachment A is a snapshot of current costs and benefits and does not deep dive into the long-term benefits that may be realised from each commitment. It also does not include the opportunities of not being involved in the WSCD/ ceasing participation, as this would be difficult to measure and draw assumptions based on too many unknowns.

The WSCD is currently undergoing an independent review that is due to conclude at the end of 2021. Following the conclusion of this review the outcomes will be circulated to Councillors.

CONSIDERATIONS

Economic	<p>Utilise the Western Sydney City Deal Agreement to create Jobs for the Future.</p> <p>Utilise the Western Sydney City Deal agreement to provide opportunities for residents in the LGA to enhance skills and education.</p>
Environment	<p>Utilise the Western Sydney City Deal agreement to enhance liveability and environment of the LGA.</p> <p>Utilise the Western Sydney City Deal agreement to facilitate Planning and Housing in the LGA.</p>
Social	<p>Utilise the Western Sydney City Deal agreement to provide connectivity across the LGA through infrastructure and social initiatives.</p>
Civic Leadership	<p>Implementation and Governance of the Western Sydney City Deal agreement.</p>
Legislative	<p>There are no legislative considerations relating to this report.</p>
Risk	<p>The risk is deemed to be Medium. More consideration of risks associated with participation or non-participation in the Western Sydney City Deal need to be assessed before Council can evaluate its involvement in the partnership.</p>

ATTACHMENTS

1. City Deal Cost-Benefit Analysis - July 2021

Western Sydney City Deal – Cost Benefit Analysis, July 2021

Executive Summary

The Western Sydney City Deal (WSCD) is the partnership between the Australian and NSW governments and the eight local government areas of the Western Parkland City, including: Blue Mountains, Campbelltown, Camden, Fairfield, Hawkesbury, Liverpool, Penrith and Wollondilly. The WSCD aims to ensure the three levels of government are working collaboratively and contributing resources to deliver the 38 commitments outlined in the deal to realise the vision to transform the Western Parkland City into a highly-connected, innovative and liveable city with a strong economy.

At its meeting on 31 March 2021, Council resolved to:

“Develop a formal system for the periodical written evaluation of its part in the Western Sydney City Deal.” (Notice of Motion 03).

Of the 38 commitments, local government was nominated as the lead entity on five commitments, playing a supportive, collaborative, cooperative or partnership role in the remaining commitments.

This report provides a comprehensive cost/benefit analysis for Council’s review. To determine the costs of the City Deal, Council undertook a systematic evaluation of each of the commitments, collating detailed information on the costs and resources associated with each activity as well as any tangible or intangible benefits to the community.

The Implementation and Governance project within the WSCD also includes a commitment to an independent evaluation following the third anniversary of the partnership. The review is due to begin in July 2021 and conclude in December 2021. Once completed, this review will be circulated to Councillors.

Due to the nature and complexity of the City Deal and the multiple governance structures which are in place, it was difficult to estimate some of the costs or benefits with precision. Additionally, the quantification of all impacts is not yet possible. Whereas all care has been undertaken to gather as much information as possible, the financial costs are not conclusive and only provide an indicative overview of the costs to Council.

The Western Sydney City Deal is a twenty-year partnership with many of the benefits yet to be realised. When assessing the benefits of projects such as this, the impacts should be quantified for each time period over the life of the proposed commitment. This report provides a point-in-time view of the first three years of the City Deal’s operation. Due to the uncertainty involved in forecasting costs and benefits over such a long period of time, caution has been exercised when assessing future impacts and a more conservative approach has been undertaken. Notwithstanding this, it is evident that the benefits to Council of being involved with the City Deal outweigh the costs involved, with the city of Liverpool realising many short and long-term benefits as a result of its involvement in the partnership.

In addition, the failure to take advantage of Western Sydney City Deal commitments has been classified as a key strategic risk in Council’s risk register due to the potential for lost opportunities such as:

- Realising the 30-minute city by realising the Sydney Metro – Western Sydney Airport Project;
- Creating jobs and supercharging the Aerotropolis and Agribusiness precinct as catalyst;
- Skilling residents and initiating an aerospace institute;

- Coordination and innovation through participation in a planning partnership; and
- Delivering the Western Parkland City with enduring tri-level governance.

(Source: Liverpool City Council, Risk Register, 2021)

Costs

The commitments in the Western Sydney City Deal (WSCD) have required resources to ensure Liverpool City Council is securing the maximum benefits from this partnership. The most extensive resource committed to the WSCD is staff time which has been used to ensure Liverpool's priorities were represented in the WSCD implementation plan and governance structure from its inception.

When it was incepted, Council created the temporary positions of Director City Deal, Manager City Deal and an administration assistant to oversee the City Deal. These were replaced by the Chief of Strategy and Engagement until September 2020. Currently activities for the Western Sydney City Deal are coordinated by the Senior Policy Officer City Deal which is contracted until January 2022.

Costs associated with staffing the City Deal include¹:

2017-18	2018-19	2019-20	2020-21	Total
\$150,407	\$607,866	\$293,044	\$52,000	\$1,103,317

The annual participation fees for groups involved in the Western Sydney City Deal are outlined below:

Group	Annual Fee
Western Parkland Councils	\$40,000
Western Sydney Planning Partnership	\$100,000
Western Sydney Health Alliance	\$10,000
Future Foods Systems Project	\$60,000
Total Annual Fees	\$210,000

Travel costs associated with the City Deal include:

Details:	Cost:
Council's Director Infrastructure and Environment, Manager City Economy and Service Manager, Transport Management attended a trip on a smart city solution for rapid transport in Shenzhen, Shanghai and Beijing, China.	Financial cost of \$8,647. Remaining costs were covered by Council's credit card points.
Council's Project Lead – Fifteenth Avenue Smart Transit Corridor and Chief Strategy and Engagement Officer undertook a study tour to China, Germany, Sweden, and Copenhagen to observe best practise in transit orientated and transit led development.	Most costs associated with this trip (\$35,614) were covered using AMEX points

Council's Director City Deal attended a study tour to Silicon Valley in San Francisco on global trends relating to cyber security, AI/Blockchain and smart city digitisation.	The cost of the tour was \$6,600. The cost of flights and accommodation (\$2,974 in total) were covered by Council's credit card points.
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Other costs which Council has incurred include:

Professional Services:	\$26,000 assist in creating the City Deal implementation plan
	\$20,000 to assist in the production of the Digital Action Plan
	\$6,650 for the Smart Cities and Suburbs Program
	\$10,000 for the Better Buses Report
Capital Works	Approximately \$7 million towards the development of a community hub at Phillips Park, Lurnea and works at Lighthorse Park, Liverpool. Council received an additional \$15 million in funding through the City Deal for these projects.
Open Data Platform	\$40,000 in costs incurred, of which \$18,000 will be reimbursed through the Smart Places Acceleration Program.
The Growback project – dynamic tree register	\$3,000
The Vapar project - to record five kilometres of storm pipe	\$5,000

Benefits

The Western Sydney City Deal is a long-term 20-year plan with many benefits not coming to realisation for several years. Benefits can include immediate tangible benefits, such as funding to complete a project, or intangible benefits which are difficult to measure, such as improvements to the quality of life for people in Liverpool.

An overview of the benefits received in the last three years include:

- The funding of several initiatives, including:
 - Approximately \$15 million received through the Western Parkland City Liveability Program for the community hub at Phillips Park, Lurnea and the detailed design of Light Horse Park, Liverpool.
 - Approximately \$2.4 million in funding to complete the Local Strategic Planning Statement and Local Environmental Plan review and associated documents including, the Liverpool Housing Strategy, Industrial and Employment Lands Strategy and Centres and Corridors Strategy.
 - Approximately \$170,000 in value through the Smart Places Acceleration Fund to partner with Transport for NSW for the Digital Smart Kerbs pilot, which will investigate smarter kerb management, preparing the city for future data-driven mobility and place planning.
- A commitment to the creation of an integrated transport network through the development of rapid bus services for the Western Parkland City by 2026. The business case is in the process of completion with predicted routes mapped and service levels nominated for implementation.
- The establishment of several key organisations in Liverpool such as:

- The Western Sydney Investment Attraction Office (WSIAO) to support investment attraction and economic development activities while coordinating a response to emerging issues such as the bushfire recovery and COVID-19 recovery.
 - The Yarpa Indigenous Business and Employment Hub that supports Indigenous businesses and jobseekers with resources, training and opportunities.
 - The Liverpool Opportunities Hub that offers opportunities for learning and capacity building to local Aboriginal students.
- Participation in the Western Sydney Planning Partnership and the development of key planning instruments including Uniform Engineering and Design Standards, the Aerotropolis Precinct Plan and Contribution Planning Toolkit.
- The commitment for a new primary and high school in Edmondson Park.
- The installation of sensors in Liverpool to measure air quality, people counting, smart device counting and understanding pedestrian activity to inform better decision making.
- Involvement in the Future Foods System Cooperative Research Centre, an organisation that works with government and industry stakeholders to co-design environmentally efficient farm-to-consumer production systems.

Conclusion

Due to the uncertainty involved in forecasting costs and benefits over such a long period of time, caution has been exercised when assessing future impacts and a more conservative approach has been undertaken. Notwithstanding this, it is evident in the table below that the benefits to Council of being involved with the City Deal outweigh the costs involved, with the city of Liverpool realising many short and long-term benefits due to its involvement in the partnership.

The below table contains a comprehensive overview of each of the commitments, the financial and indirect costs to Liverpool and the benefits received due to Liverpool's involvement in the City Deal.

The table also provides a point-in-time overview for the first three years of the Western Sydney City Deal. As the City Deal is a twenty-year partnership, many of the benefits have yet to be realised.

Commitment	Financial Costs	Indirect Costs	Benefits
Connectivity			
C1 – Rail for Western City	Nil.	<p>The NSW and Australian governments have made a shared contribution for the development of the business case of \$100 million dollars, prioritising rail connection for the Western City and the Western Sydney International Airport.</p> <p>Staff time has been involved in this project and absorbed into existing workplans.</p>	<p>The commitment of rail for the Western City has initiated the Sydney Metro – Western Sydney Airport project, connecting travellers and workers from the Aerotropolis and the airport to the greater Sydney region. The 23 kilometres of rail between St Marys and the Aerotropolis is in early works and is due for completion in 2026, in line with the opening of Western Sydney International Airport. In addition, the project will support approximately 14,000 jobs during construction, including more than 250 new apprenticeships.</p> <p>The delivery of stage one of the North-South Rail Link will improve connections in the Western Parkland City, further providing opportunities for work, learning and recreation.</p>
C2 – Rapid Bus service for Western City	<p>Council commissioned ARUP to undertake a 'Better Buses' report for the Western Parkland Councils' and Blacktown City Council. The report incurred costs of \$10,000 and is in the final stages.</p> <p>Council's Director Infrastructure and Environment,</p>	<p>Staff time has been used in planning of this commitment with a Council representative on the Rapid Bus Steering Committee. Time spent collaborating with Transport for NSW forms part of existing workplans.</p>	<p>The development of rapid bus services for the Western Parkland City by 2026 creates an integrated transport network for the Liverpool community. The completion of the business case for rapid bus services from Campbelltown, Liverpool and Penrith will be complete by June 2021, with predicted routes mapped and service levels nominated for implementation.</p> <p>This commitment, as part of the Western Sydney City Deal, has allowed Council to be involved in the planning of this project and to advocate for the best options for Liverpool's residents.</p>

Commitment	Financial Costs	Indirect Costs	Benefits
	<p>Manager City Economy and Service Manager, Transport Management attended a smart city solution for rapid transport in Shenzhen, Shanghai and Beijing, China. The trip incurred costs of \$8647. Remaining costs were covered by Council's credit card points.</p> <p>In 2019, Council's Project Lead – Fifteenth Avenue Smart Transit Corridor and Chief Strategy and Engagement Officer undertook a study tour to China, Germany, Sweden and Copenhagen to observe best practise in transit orientated and transit led development. The majority of costs associated with this trip (\$35,614) were covered using AMEX points.</p>		

Commitment	Financial Costs	Indirect Costs	Benefits
C3 - Western City Digital Action Plan	<p>Council along with the other councils in the Western Sydney City Deal, contributed \$20,000 to engage a consultant to assist in the production of the Digital Action Plan Implementation Plan. Council contributed a further \$6,650 for the initiation, grant signing and due diligence for the Smart Cities and Suburbs grant submission.</p>	<p>Council's Senior Officer City Innovation has committed time to this plan with projects absorbed into the officer's workplan.</p>	<p>The Western City Digital Action Plan and Implementation Plan provides a road map to realising the connective and digital potential of the Western Parkland City. Under the Implementation Plan the Western Parkland City will be an inclusive, productive and digitally capable region that uses technology for fast, reliable and affordable digital connectivity and efficient management of resources, including air and water quality.</p> <p>Currently, the Digital Action Plan has brought Western Parkland Councils together to analyse cyber security risks and will work with the Cybersecurity Working Group to review and implement recommendations.</p> <p>Other projects relating to digital equity are underway, including guidelines for smart infrastructure and infrastructure data management. These projects will provide benefits to businesses to create better connectivity and safeguarding information.</p>
C4 – Smart Western City Program	<p>Following the City Deal Pitchfest, Council incurred costs on two digital projects:</p> <ul style="list-style-type: none"> • The Growback project – a dynamic tree register for ten significant trees – incurred costs of \$3000. • The Vapor project to record five kilometres of storm pipe using an 	<p>Staff time has been used to create expressions of interest for funding opportunities and projects that have been successful (such as the Digital Smart Kerbs pilot in partnership with Transport for NSW), these have been absorbed into the workplan of the Senior Officer City Innovation.</p>	<p>Council secured \$170,000 in value through the Smart Places Acceleration Fund for the Digital Smart Kerbs pilot, which will investigate smarter kerb management to prepare for future data-driven mobility, place planning, and enable better informed decision-making.</p>

Commitment	Financial Costs	Indirect Costs	Benefits
C5 - 5G Strategy	<p>inspection camera which incurred costs of \$5000.</p> <p>Council's Director City Deal joined senior delegates from the Australian and State governments in a KPMG study tour to Silicon Valley, San Francisco in 2018.</p> <p>The purpose of the tour was to develop a deeper understanding of global trends in cyber security, AI/Blockchain and smart city digitalisation. The cost of the tour was \$6600.</p> <p>The cost of flights and accommodation (\$2974 in total) were covered by Council's credit card points.</p> <p>Council spent \$1,200 to develop the Memorandum of Understanding for the Digital Smart Kerbs Project.</p>	<p>Staff time has been used on this commitment as the Senior Officer City Innovation is Liverpool's</p>	<p>It is important to ensure that the infrastructure that is in place supports new and future initiatives in technology such as 5G.</p>

Commitment	Financial Costs	Indirect Costs	Benefits
		<p>representative on the Digital Enabling Infrastructure Group. This commitment will require additional staff time in the near future as the Council's Assets team begin to catalogue eligible assets which could be used for 5G connectivity.</p>	<p>While 5G is not currently being trialled in Liverpool, trials in Penrith, Campbelltown and Wollondilly (Wilton) will be used to inform the planning for 5G in Bradfield and the surrounding Aerotropolis.</p>
C6 – Openly available datasets	<p>Council's open data platform has incurred introductory costs of \$40,000 (\$18,000 of which will be reimbursed through the Smart Places Acceleration Program to deploy a shared digital sensing and data sharing network across the Western Parkland City. Council installed sensors in the city centre that connect to an online platform. Other incidental expenses incurred by the sensors are due to maintenance.</p>	<p>Following the conclusion of the Smart Pedestrians project in 2019, Council continued data collection from the network of sensors in the city centre to fulfil the commitment to the use of open data in the Western Sydney City Deal. The management of these sensors has been absorbed into the workplan of the Senior Officer City Innovation.</p>	<p>The open data platform brings together several projects that use technology to inform decision-making. Sensors include air quality, people counting, smart device counting and understanding pedestrian activity.</p> <p>The project will be combined with information from the seven Western Parkland Councils to drive informed decision-making at a regional level, allowing for collaborative planning that will benefit the community.</p>

Commitment	Financial Costs	Indirect Costs	Benefits
Jobs for the Future			
J1 – Badgerys Creek Aerotropolis		<p>The Manager City Deal was an integral member of the inception of the Western Sydney Planning Partnership.</p> <p>Staff time has been dedicated to the Western Sydney Planning Partnership (WSPP) in the development of the Aerotropolis Precinct Plan. Additionally, a Strategic Planner was seconded to the (WSPP) for 12 months at a cost of \$114,724. Senior staff from the Planning department were also involved in monthly Project Control Group and Project Working Group meetings.</p>	<p>The decision to work with three levels of government in planning for the Aerotropolis has resulted in a collaborative approach to precinct planning.</p> <p>The Aerotropolis, including Bradfield, is within the confines of the Liverpool LGA. Council has been involved in the planning process through the Western Sydney Planning Partnership.</p> <p>There is significant interest in developing the Aerotropolis with 18 Memorandums of Understanding signed with NSW government.</p> <p>While there are challenges in planning for such significant urban development, being actively involved during the process is beneficial for regional planning and ensuring Liverpool's views are being considered.</p>
J2 – Western Sydney Development Authority		<p>This commitment is led by the NSW and Australian governments.</p>	<p>The Western Parkland City Authority (WPCA) is the NSW Government agency responsible for delivering, coordinating, and attracting investment to the Western Parkland City. A key component of this work is the delivery of Bradfield City Centre along with more strategic work such as the preparation of a Blueprint and Economic Development Strategy for the Western Parkland City.</p>

Commitment	Financial Costs	Indirect Costs	Benefits
J3 – Western Sydney Investment Attraction Office		This commitment is led by the NSW and Australian governments. Council has committed staff time to working with the Western Sydney Investment Attraction Office as part of the City Economy team's core business.	The Western Sydney Investment Attraction Office (WSIAO) was established in Liverpool in 2018. Since its inception, it has worked closely with the eight Western Parkland Councils and other key stakeholders to support investment attraction and business activities while coordinating the effort around emerging issues, such as bushfire recovery and the COVID-19 recovery. The WSIAO facilitates the investment of businesses into the Western Parkland City such as the Amazon advanced storage and distribution centre in Kemps Creek that will create 1500 jobs in addition to the 700 created during construction.
J4 – Investment Attraction Fund		This commitment is led by the NSW Government.	The NSW government has allocated \$5 million in funding to super-charge fast-growing small to medium-sized enterprises to drive jobs in the Western Parkland City. This fund will provide local jobs in the region and boost the economy. The Investment Attraction Fund is currently undergoing a review to assess how best to proceed.
J5 – Establish jobs in the region		This commitment is led by the Australian Government's Local Jobs Program. Liverpool City Council's Employment Officer is a member of the Sydney South West Employment Region Taskforce.	This commitment delivers economic benefits to the region by providing employment opportunities within the Western Parkland City that are close to home. This Western Sydney City Deal commitment is specific to the establishment of a National Disability Insurance Scheme Quality and Safeguards Commission in Penrith.
J6 – High-value employment precincts		This commitment is led by the NSW Government.	The development of the planning framework for the Aerotropolis and Western Sydney International Airport growth area is almost complete and will provide a

Commitment	Financial Costs	Indirect Costs	Benefits
		<p>Staff time has been invested into this commitment.</p> <p>It should be noted that while the land has undergone rezoning, the sequencing of utilities has not been prioritised. Much of the commercial land is currently un-serviced which has led to missing investment opportunities of up to \$1.5 billion dollars and 6500 jobs from being unable to progress with leads.</p>	<p>stimulus for employment growth if infrastructure is delivered in a timely manner. Liverpool has been consulted on all aspects of the planning package, which was released in September 2020.</p> <p>This plan cements the operations of the airport, delivering benefits for Liverpool and the new city of Bradfield, such as a boosted economy, opportunities for trade, learning, travel and jobs closer to home.</p> <p>While there are still challenges to be addressed, such as the sequencing of land production, ensuring Council is actively involved during the process is beneficial for regional planning and ensuring Liverpool's priorities are being considered upfront.</p>
J7A – Surplus government land to drive jobs growth – process		This commitment is led by the NSW Government.	While this commitment provides direct benefits to Campbelltown City Council with the investigation into a South West Sydney Community and Justice Precinct, all councils in the Western Parkland City benefit from investment in jobs and growth that is closer to home.
J7B – Surplus government land to drive jobs growth – multi-user depot		This commitment is led by the Australian Government.	While this commitment provides direct benefits to Penrith City Council, all councils in the Western Parkland City benefit from investment in jobs and growth that is closer to home.
J8 – Agribusiness precinct	Council has committed \$60,000 annually for ten years to partner in the Future Foods Systems.	<p>This commitment is led by the NSW Government. Staff time contributed to the development of the feasibility study and the Manager City Deal role was heavily involved in the initiation of this commitment. At the conclusion of this position, the Manager City Economy has continued involvement.</p>	<p>The Agribusiness Precinct Plan was included in the Aerotropolis Precinct Plan.</p> <p>Council is also part of the Future Foods System Cooperative Research Centre. The organisation works with government and industry stakeholders to co-design environmentally efficient farm-to-consumer production systems. This partnership allows Council to participate in data mapping and the capacity building of local growers that will enhance business and export opportunities.</p>

Commitment	Financial Costs	Indirect Costs	Benefits
J9 – Indigenous Business Hub		This commitment is led by the Australian Government. Staff time has been spent engaging with the Yarpa Indigenous Business and Employment Hub to develop relationships and collaborate on projects.	<p>The Yarpa Indigenous Business and Employment Hub was officially established in Liverpool in October 2020. The Hub supports Indigenous businesses and jobseekers with resources, training and opportunities. While the Hub operates state-wide support, its strategic location in Liverpool ensures it is in an opportune location to capitalise on the Western Sydney International Airport and the Aerotropolis.</p> <p>Council is currently working with Yarpa on several initiatives, including procurement information sessions and a social procurement strategy that supports the NSW Procurement Board's adoption of a 2.4 per cent target for Indigenous employment on projects.</p>
J10 – Indigenous small business and skills package		This commitment is led by the NSW Government. Staff time has been used to liaise with the Opportunities Hub to create skills development opportunities.	<p>As part of this commitment, the Liverpool Opportunity Hub, which is operated by Souths Cares, was opened in March 2020. The Liverpool Opportunities Hub offers opportunities for learning and capacity building to local Aboriginal students from Year 5 through to the transition period between high school and higher learning.</p> <p>The new Liverpool Opportunities Hub and expanded Campbelltown Opportunities Hub are engaged with 65 schools and 665 Aboriginal students. Both Hubs have a waiting list of students wanting to participate in programs.</p>
J11A – Indigenous, social and local participation targets – employment and procurement for construction projects		This commitment is led by the NSW Government. Staff time has been used to engage with Local Aboriginal Land Councils and organisations, such as the Yarpa	The NSW Government Procurement Board has agreed to the adoption of a target of 2.4 per cent Indigenous employment and 3 per cent Indigenous procurement targets for Western Sydney City Deal construction

Commitment	Financial Costs	Indirect Costs	Benefits
		Indigenous Business and Employment Hub.	<p>projects. These targets are beneficial for initiating a precedent in construction projects.</p> <p>While the NSW Government is leading this commitment, Council is planning its procurement strategy to offer opportunities to First Nations suppliers.</p>
J11B - Indigenous, social and local participation targets –apprenticeships, traineeships and pre-vocational qualifications		This commitment is led by the NSW Government. Activities for this commitment such as the development of a Diversity and Inclusion Framework, have been absorbed into staff workplans.	<p>While this commitment is led by the NSW Government, Council has been implementing complementary initiatives for Indigenous, social and local participation targets including an agreement with TAFE NSW Liverpool to fund 20 scholarships for Indigenous students. This is in addition to the six university scholarships for students attending the Liverpool campuses of the University of Wollongong and Western Sydney University which are aimed at improving equitable access to Education.</p> <p>The NSW Government has created fee-free apprenticeships and traineeships to major contractors and subcontractors to encourage an increase in uptake of these courses.</p>
Skills and Education			
S1 – TAFE skills exchange near Western Sydney Airport		This commitment is led by the NSW Government. Staff time spent on this commitment has been absorbed into existing workplans.	<p>The TAFE Skills Exchange at Western Sydney Airport provides locals with the opportunity to gain practical experience on one of the country's biggest infrastructure projects.</p> <p>While Council acknowledges the benefits this brings to the local community, it continues to advocate for an active onsite practical skill-based training facility that will</p>

Commitment	Financial Costs	Indirect Costs	Benefits
S2 – Education partnership		<p>This commitment is led by the NSW Government.</p> <p>This commitment has incurred some in-kind costs, including venue hire of Casula Powerhouse Arts Centre and program catering. This commitment has been absorbed into staff workplans. Staff have participated in the local Careers Immersion Team which is a NSW Government initiative to create meaningful career opportunities.</p>	<p>assist both pre-apprenticeship training and skills and job seekers in search of a career change.</p> <p>The NSW Government has confirmed a commitment for a new primary school and high school in Edmondson Park.</p> <p>The NSW Government has also established Careers NSW to work with all tiers of government to target location specific industries. Liverpool's target industries include construction, infrastructure, aged and disability care, and health.</p> <p>While this commitment is led by the NSW Government, Council has formed strong partnerships with Defence Force Recruitment, MIT, Qube, and the Careers Immersion Team to showcase trades, professions and career paths to high school and adult job seekers.</p>
S3 – STEM university		<p>This commitment is led by the NSW Government.</p>	<p>This commitment is about developing a STEM-based multiversity to provide local higher-education opportunities, in collaboration with the New Education and Training Model.</p> <p>This commitment is still in planning and benefits are yet to be realised.</p>
S4 – VET facility in Aerotropolis		<p>This commitment is led by TAFE NSW.</p>	<p>TAFE NSW are developing a strategic business case for a Specialist Advanced Training Centre at the Aerotropolis Core Precinct. This commitment is still in the planning phase and benefits are yet to be realised.</p>
S5 – New public school focused on the aerospace and aviation industries		<p>This commitment is led by the NSW Government.</p>	<p>This commitment is likely to be realised in the long term as the population grows. In the interim, Cecil Hills High School will be expanded to include a STEM focus on aeronautics and associated industries.</p>

Commitment	Financial Costs	Indirect Costs	Benefits
Liveability and Environment			
L1 – Western Parkland City Liveability Program	The projects funded under the Liveability Program were already identified in Council's Capital Works program. These projects were able to be expedited due to the availability of funding. Council has contributed more than \$7 million for both projects.	The management of these projects has been expedited and absorbed into Council's workplan.	The Western Parkland City Liveability Program has provided \$15 million in direct funding to Liverpool City Council. The funding has been used for the community hub at Phillips Park, Lurnea and for the development of the detailed design of Light Horse Park, Liverpool. These projects provide updated community facilities and green space. The projects also created employment through construction jobs and opportunities for apprenticeships.
L2 – Centre of innovation in plant sciences		This commitment is led by the NSW Government.	While this commitment does not directly benefit Liverpool, innovative industries within the Western Parkland City provide indirect benefits to all Western Parkland Councils by increasing access to jobs and learning opportunities.
L3 – Restore and protect South Creek		This commitment is led by the NSW Government. Council has provided staff time towards consultation on this project.	This commitment is still undergoing strategic planning. Benefits are yet to be realised.
L4 – Strategic assessment under the Environment Protection and Biodiversity Conservation (EPBC) Act		This commitment is led by the Australian and NSW governments. Senior staff have committed time to this.	This commitment will provide a streamlined approvals process for urban development and infrastructure as biodiversity assessments are undertaken at a strategic level. This commitment applies broadly and is not solely focused on the Aerotropolis area.
L5 – Western Sydney Health Alliance	Council has contributed a membership amount	In addition to membership costs, Council has provided staff time including representation at the	Through the Western Sydney Health Alliance, Council has created relationships with local health districts and population health networks. Involvement in this group

Commitment	Financial Costs	Indirect Costs	Benefits
	of \$10,000 annually for the three-year agreement to participate in the Western Sydney Health Alliance.	Western Sydney Health Alliance monthly Steering Committee meetings and the four regular working group meetings.	has allowed council input on regional health initiatives, such as the <i>Increasing Resilience to Climate Change</i> project, which will be useful in the development of the Climate Action Plan and in Council's commitment to participating in Resilient Sydney.
Planning and Housing			
P1 – Housing targets for Western Parkland City	Costs for these projects were covered by \$2.4m in funding to Council from the NSW and Australian governments. Council expended \$1.8 million of the funds.	Council employed a team to undertake this project.	<p>Council received up to \$2.4 million in funding to complete the Local Strategic Planning Statement and Local Environmental Plan review, which covered costs of staff, engagement activities and fast-tracking the documents to completion. This allowed Liverpool to develop these documents, along with a Housing Strategy, Industrial and Employment Lands Strategy and Centres and Corridors Strategy. These documents have been adopted by Council but are awaiting approval by the Department of Planning, Industry and Environment.</p> <p>This commitment has allowed Council to fast track its strategic planning framework to guide future development of Liverpool, including appropriate locations for dwellings and new employment. This will assist Council and the community in planning for appropriate development and will streamline the planning process.</p> <p>The benefits to the previous commitment also apply.</p> <p>This commitment allows Council to prioritise for critical infrastructure, such as open space and drainage, in new housing areas. This strategic and coordinated approach to housing areas also allows Council to ensure work programs and policies are aligned as much as possible to deliver on these plans.</p>
P2 – Fast-track local housing strategies	The financial costs of this commitment are as outlined above.	The indirect costs of this commitment are as outlined above.	

Commitment	Financial Costs	Indirect Costs	Benefits
P3 – New growth area for the Greater Penrith to Eastern Creek corridor		This commitment is led by the Department of Planning, Industry and Environment.	This approach creates a baseline for existing capacity and monitors development trends to allow Council to make informed rezoning decisions when needed. This commitment relates to planning for Penrith City Council.
P4 – Uniform local government engineering and design standards		This commitment is led by local councils via the Western Sydney Planning Partnership (WSPP). Staff from across Council, particularly Technical Support and the City Design and Public Domain teams have provided time to engage with the WSPP on this project	The Uniform Engineering and Design Standards have been created by the Western Sydney Planning Partnership (WSPP). Council has actively contributed to this project through membership on the WSPP and engagement with relevant business units. These standards have been created and distributed across the Western Parkland Councils as guidelines to implement should they be adopted. If Western Parkland Councils adopt the standards, it will create a consistency in engineering and design across the region and streamline processes for developers and councils alike. The standards consider modern urban design, amenity and urban heat principles.
P5 – Pilot growth infrastructure compacts		This commitment is led by the NSW Government. Significant staff time has been involved in reviewing the Place-based Infrastructure Compact.	The Place-based Infrastructure Compact (PIC) aims to identify infrastructure and sequencing to properly plan for growth and identify investment decisions and funding responsibility. Council endorsed a detailed submission on the PIC at its meeting on 24 February 2021. The submission was sent to the Greater Sydney Commission. Benefits of this commitment are yet to be realised as Council awaits the next steps.

Commitment	Financial Costs	Indirect Costs	Benefits
P6 – Western Sydney Planning Partnership	<p>Council contributes \$100,000 annually for the Western Sydney Planning Partnership (WSPP).</p> <p>The remaining costs of the WSPP are covered by membership fees of other partners and sponsorship from the Department of Planning, Industry and Environment.</p>	<p>As the host for the Western Sydney Planning Partnership (WSPP), Council is the custodian of funds.</p> <p>Council's Finance team provide budget support, grants reconciliation and monthly reporting to the WSPP.</p> <p>Council staff from across business units have contributed time to be engaged on relevant projects.</p>	<p>Liverpool is the host Council for the Western Sydney Planning Partnership, allowing a close relationship between Council's Planning department and the Director of the Western Sydney Planning Partnership (WSPP).</p> <p>The WSPP has allowed Council to build relationships between planning directors and managers across the Western Parkland Councils and Blacktown City Council. This has allowed local councils to influence change and have their needs addressed in the Western Sydney City Deal context.</p> <p>The WSPP has also been active in community engagement in the Aerotropolis region. This is beneficial for both Council and the community to distribute accurate information and acknowledge issues and concerns from residents.</p> <p>During its tenure, the WSPP has produced projects for the region such as the Aerotropolis Precinct Plan, the Contribution Planning Toolkit, the Uniform Engineering and Design Standards and the Affordable Housing Standards. These projects have provided significant benefits to Liverpool and its place within the Western Parkland City.</p>
P7 – Transport and water infrastructure models		This commitment is led by the NSW Government.	The results of the Transport and Water Infrastructure Modelling have been absorbed into the Place Infrastructure Compact (P5).
Implementation and Governance			
I1 – Long Term Governance	The temporary positions of Manager City Deal, Director City Deal and an	Liverpool City Council has been involved in the Western Sydney City Deal from its inception to present. This has been important	Representation in as many possible aspects of the Western Sydney City Deal (WSCD) is beneficial to Council. It allows Council to actively participate in and

Commitment	Financial Costs	Indirect Costs	Benefits
	<p>administration position were created for the period of 2018-19 to cement Council's participation in the Western Sydney City Deal (WSCD) and lend expertise to the establishment of a governance structure. The temporary position of Senior Policy Officer City Deal was created to coordinate Council's WSCD initiatives. This position is due for review in January 2022.</p>	<p>in ensuring the commitments that were developed are in line with Council's strategic direction. After the conclusion of the temporary positions, commitments from the Western Sydney City Deal have been absorbed into existing roles within Council, including the Chief Strategy and Engagement Officer taking on Lead Officer responsibilities. Staff from all levels are involved in working groups of the WSCD including the Chief Executive Officer and the Mayor. Staff represent Council on various committees and working groups such as the Communications and Engagement Group, the Digital Steering Committee, the Cyber Security Group and the Community Development Officers Group.</p>	<p>Keep abreast of current projects, issues, initiatives, and planning.</p>
<p>I2 – Western Sydney City Deal Implementation Plan</p>	<p>Council contributes \$40,000 annually to the Western Parkland Councils' organisation that convenes the Lead Officers' and General Managers' meetings. The organisation also represents the</p>	<p>The Director City Deal and Manager City Deal positions were involved with the creation of the implementation plan. This ensured Liverpool maximised the benefits from being involved in the Western Sydney City Deal.</p>	<p>By heavily engaging in the design of the implementation plan, Council ensured the commitments centred around the development of Bradfield and the aerotropolis, bringing many short and long-term benefits to the city of Liverpool.</p>

Commitment	Financial Costs	Indirect Costs	Benefits
	<p>interests of the eight councils in other forums.</p> <p>Council also contributed \$26,000 for consultant services that were used to assist in creating the implementation plan.</p>		
I3 – Key performance metrics	<p>The Director City Deal and Manager City Deal positions were involved in the process of devising key performance metrics for the implementation plan.</p>		<p>This commitment ensures that the Western Sydney City Deal can undergo an evaluation to assess the effectiveness and appropriateness of the commitments after three years. This gives Council an opportunity to oversee a review of the City Deal and to hold the NSW and Australian governments to account on the delivery of the commitments.</p>
I4 – Work with Indigenous organisations to maximise opportunities		<p>Initiatives under this commitment have been absorbed into staff workplans through the implementation of the internal First Nations Working Group and associated action plan.</p>	<p>The recent review of this commitment focuses on engaging with Indigenous organisations, especially in relation to large projects. Council is currently working on a partnership agreement with Gandangara Local Aboriginal Land Council which will further strengthen the relationship and create an integrated process for project management.</p>

ⁱ These costs are indicative as Officer's employed were also working across multiple portfolios

CTTE 01

**Minutes of the Liverpool Youth Council meeting
held Tuesday 8 June 2021**

Strategic Direction	Leading through Collaboration Encourage community participation in decision-making
File Ref	170965.2021
Report By	Galavizh Ahmadi Nia - Manager Community Development and Planning
Approved By	Tina Bono - Acting Director Community & Culture

EXECUTIVE SUMMARY

This report is tabled to present the Minutes of the Liverpool Youth Council Meeting held on Tuesday 8 June 2021.

RECOMMENDATION

That Council:

1. Receives and notes the Minutes of the Liverpool Youth Council Meeting held on Tuesday 8 June 2021; and
2. Endorse the recommendations in the Minutes.

REPORT

The Minutes of the Liverpool Youth Council held on Tuesday 8 June 2021 are attached for the information of Council.

The minutes contain the following actions for Council staff:

- The Community Development Worker (Youth) to investigate training providers and report back to the July Youth Council meeting with training options for Youth Councillors.

CONSIDERATIONS

Economic	There are no economic and financial considerations.
Environment	There are no environmental and sustainability considerations.

Social	Support community organisations, groups and volunteers to deliver coordinated services to the community.
Civic Leadership	Facilitate the development of community leaders. Encourage the community to engage in Council initiatives and actions.
Legislative	There are no legislative considerations relating to this report.
Risk	There is no risk associated with this report.

ATTACHMENTS

1. Minutes of the Liverpool Youth Council meeting held on 8 June 2021



Minutes

MINUTES OF LIVERPOOL YOUTH COUNCIL MEETING 8 June 2021

COUNCILLORS:

Mayor Wendy Waller
Councillor Charishma Kaliyanda
Councillor Geoff Shelton

Liverpool City Council
Liverpool City Council
Liverpool City Council

COMMITTEE MEMBERS:

Phillip Gigliotti
Simbarashe Zimbudzana
Sonia Sharma
Adrian Lal
Ella-Jay Nuttall
Jorja Suga
Mikaela Jenkins
Natasha Ferrer

President (**Chairperson**)
Youth Liaison Representative
Media Representative
Youth Councillor
Youth Councillor
Youth Councillor
Youth Councillor
Youth Councillor

COUNCIL ATTENDEES:

Derek Tweed

Liverpool City Council

APOLOGIES:

Councillor Nathan Hagarty
Emily D'Silva
Vishal Kunnathur Senthilkumar
Mustafa Sawalhi
Alyssia Dower

Liverpool City Council
Deputy President
Secretary (**Minutes**)
Treasurer
Media Assistant



Minutes

1. WELCOME, ATTENDANCE AND APOLOGIES

Youth Council President Phillip Gigliotti opened the meeting at 6.10pm and conducted the Acknowledgement to Country.

2. DECLARATIONS OF INTEREST

Nil.

3. CONFIRMATION OF PREVIOUS MINUTES

The minutes from the meeting held on 11 May 2021 were confirmed as a true record of that meeting.

Moved: Simbarashe Zimbudzana **Seconded:** Sonia Sharma

MOTION: That the information be received and noted.

On being put to the meeting, the motion was declared carried.

4. BUSINESS ARISING FROM PREVIOUS MINUTES

4.1 Headspace co-branding opportunity

Youth Liaison Simbarashe Zimbudzana has not been able to make contact with the Manager of Headspace. The Community Development Worker (Youth) has reached out to contacts within Headspace requesting their consent for co-branding opportunities. A response has not been forthcoming at this stage.

4.2 Mental Health First Aid Training

The Community Development Worker (Youth) has confirmed Youth Mental Health First Aid Training to take place on 26, 28 and 29 June 2021.

Moved: Ella-Jay Nuttall **Seconded:** Jorja Suga

MOTION: That the information be received and noted.

On being put to the meeting, the motion was declared carried.



Minutes

5. CORRESPONDENCE

Youth Councillor Jorja Suga tabled the following email correspondence:

The Multicultural Youth Affairs Network NSW in partnership with Western Sydney Community Forum and Blacktown Youth Services Association has just launched the "Codebreakers" project, funded by Multicultural NSW.

"Codebreakers" engages young people from Western Sydney in conversations about race, identity and belonging on social media. The program creates a space where young people can build skills and strong networks across the community, using their experiences, energy and collective power to make change.

The Community Development Worker (Youth) will forward the email to the Youth Council members for further review and feedback.

Moved: Mikaela Jenkins

Seconded: Sonia Sharma

MOTION: That the information be received and noted.

On being put to the meeting, the motion was declared carried.

6. COUNCILLOR UPDATE

The following update from the Council meeting held on 26 May 2021 was provided:

- The Draft Delivery Program 2017-2022 and Operational Plan and Budget 2021-2022, including Revenue Pricing Policy, Fees and Charges will be placed on public exhibition for 28 days. This provides a great opportunity for the community to make comment on Council's finances, plans and programs;
- The Western Sydney International (WSI) Airport Experience Centre is now open on Saturdays. The WSI allows community members to investigate the progress and plans for the Western Sydney Airport at Badgerys Creek;
- The redevelopment of Phillips Park, Lurnea is nearing completion. The project was delayed due to flooding experienced by the turf supplier in March;
- The Local Government elections will be held on Saturday 4 September. All Liverpool residents aged 18 years and older must enrol and vote as part of these elections;
- The Ed. Square Town Centre recently opened its new shopping centre and eateries. The precinct includes residential, retail and the Edmondson Park train station;
- Council will construct an enclosure at Rossmore Vet for an animal shelter at a cost of \$10,000. Council will seek an amendment to the Liverpool Local



Minutes

Environment Plan to ensure an animal boarding shelter can be built at 40 Ramsay Road, Rossmore;

- Council adopted the Urban Cat Management Plan and Action Plan 2021;
- The Heritage Council of NSW has given notice of its intention to consider listing the Harris Creek Rail Bridge on the State Heritage Register. The Harris Creek Rail Bridge has a strong connection to local military history, in particular, the movement of troops and equipment in support of the military operations in the Liverpool area from WWI. Council supports the submission;
- Transport for NSW is continuing the pilot the change to the speed limit in the Liverpool CBD with a 30km/h speed limit. This pilot program began on 17 July 2020. Should residents have concerns or comments they are advised to contact Transport for NSW with to provide their feedback; and
- Council's Business Resilience Grants supported 49 local businesses to encourage businesses to innovate and use the funding available to maintain and build their business during the COVID pandemic.

Queries and discussion

Youth Councillors raised the following queries in response to the Councillor update:

1. Development around Liverpool has led to destruction of biodiversity in the Prestons area. How does Council intend to address the declining biodiversity with further construction planned?

Mayor Waller advised that developers are required to investigate potential damage to land and waterways around development sites and propose mitigation measures as part of their Development Application.

Councillor Kaliyanda further advised that Council does not always have carriage of development decisions.

2. How will Council ensure that community land is kept and are enhanced with exponential development in commercial and business areas?

Mayor Waller advised that the planning instrument process outlines the amount of land that can be utilised for commercial development.

Council also works to attract businesses large and small to relocate to Liverpool to support job creation and encourage residents to work in Liverpool. This approach encourages a better work/life balance for residents and promotes local economic growth.

3. Will rail links to the Western Sydney Airport be available?

Mayor Waller advised that there is a 40-year plan to install a new rail network. Creating a link from Leppington Railway Station to the Western Sydney Airport would be a good



Minutes

outcome. There have been discussions on whether the new Metro system might include a link to the airport, however, there has been no announcement to date. The north/south rail link appears to be less popular amid concerns of it not being financially viable.

Moved: Simbarashe Zimbudzana

Seconded: Sonia Sharma

MOTION: That the information be received and noted.

On being put to the meeting, the motion was declared carried.

7. YOUTH WORKER'S REPORT

- Council has a number of programs and activities planned for the upcoming June/July school holidays. The main attraction will be a large-scale fun day sports activation at Edwin Wheeler Reserve in Sadleir (near the Liverpool PCYC) that will include Football NSW, Sydney Thunder Cricket, NRL, pop up skate park and other sports and recreational activities on Monday 28 June 2021;
- A final calendar of school holiday programs and activities will be available shortly and promoted through Council's social media channels;
- The 2168 Children's Parliament will be held on Wednesday 9 June at 10am in the Council Chambers. Youth Councillors are encouraged to attend to hear from local school children advocating to local, state and federal government representatives and ambassadors on issues of concern to them; and
- Thank you Youth Councillors Simbarashe Zimbudzana and Emily D'Silva who attended the practice run of the 2168 Children's Parliament sitting on 2 June to talk about Liverpool Youth Council and motivate the parliamentarians ahead of the sitting.

Moved: Sonia Sharma

Seconded: Mikaela Jenkins

MOTION: That the information be received and noted.

On being put to the meeting, the motion was declared carried.

8. TREASURER'S REPORT

The Treasures report was presented by Youth Councillor Ella-Jay Nuttall. The Youth Council budget expenditure for the 2020/2021 financial year is \$2,829 with a remaining balance of \$7,701.

Moved: Simbarashe Zimbudzana

Seconded: Sonia Sharma



Minutes

MOTION: That the information be received and noted.

On being put to the meeting, the motion was declared carried.

9. YOUTH LIAISON REPORT

Youth Liaison Representative Simbarashe Zimbudzana reported that Headspace Liverpool Youth Reference Group members are unable to attend the planned Youth Mental Health training, however they are interested in future collaborations with the Liverpool Youth Council.

Moved: Sonia Sharma **Seconded:** Jorja Suga

MOTION: That the information be received and noted.

On being put to the meeting, the motion was declared carried.

10. MEDIA REPRESENTATIVE'S REPORT

Media Representative Sonia Sharma has created a Google Form for Youth Councillors to submit entries for the Youth Council biographies. Youth Councillors should include a photo to accompany their story. Youth Councillors are reminded that parental consent to share this information is required for those members under 18 years old.

Moved: Simbarashe Zimbudzana **Seconded:** Ella-Jay Nuttall

MOTION: That the information be received and noted.

On being put to the meeting, the motion was declared carried.

11. GENERAL BUSINESS

11.1 Training Options

Youth Mental Health First Aid course dates are confirmed for Saturday 26 June, Monday 28 June and Tuesday 29 June. This training will be delivered online.

Suggestions for other training is media training with an external facilitator; and leadership and presentation skills.



Minutes

11.2 Team Building Options

Youth Councillors discussed holding a team building activity at the conclusion of the above Mental Health training on Tuesday 28 June.

Suggested venues included the new iPlay Centre at Ed. Square – Edmondson Park. The Community Development Worker (Youth) will liaise further with Youth Councillors via email to confirm their preferences and book in a time and location.

Moved: Simbarashe Zimbudzana **Seconded:** Sonia Sharma

MOTION: The Community Development Worker (Youth) to investigate training providers and report back to July Youth Council meeting with training options.

MOTION: That the information be received and noted.

On being put to the meeting, the motion was declared carried.

12. CLOSE

The meeting closed at 7:45pm.

The next Liverpool Youth Council meeting will be held on Tuesday 13 July 2021 from 6.00pm – 8.00pm.

CTTE 02

**Liverpool Sports Committee Minutes of meeting
held 27 May 2021**

Strategic Direction	Creating Connection Celebrate diversity, promote inclusion and recognise heritage
File Ref	191038.2021
Report By	Craig Lambeth - Coordinator Sports and Recreation
Approved By	Tina Bono - Acting Director Community & Culture

EXECUTIVE SUMMARY

This report is tabled to present the Minutes of the Liverpool Sports Committee meeting held on 27 May 2021.

RECOMMENDATION

That Council:

1. Receives and notes the Minutes of the Liverpool Sports Committee meeting held on 27 May 2021; and
2. Endorse the recommendation in the minutes.

REPORT

The Minutes of the Liverpool Sports Committee meeting held on 27 May 2021 are attached for the information of Council.

The Minutes contain the following action for Council staff:

1. Facilitation of all Sports Donations as recommended by the Sports Committee; and
2. Council Recreation Department to follow up on operational matters raised.

CONSIDERATIONS

Economic	There are no economic or financial considerations.
Environment	There are no environmental and sustainability considerations.

Social	Support community organizations, groups and volunteers to deliver coordinated services to the community.
Civic Leadership	There are no civic leadership and governance considerations.
Legislative	Sections 356(3), 377(1), and 378 of the Local Government Act 1993.
Risk	There are no risk considerations.

ATTACHMENTS

1. Liverpool Sports Committee Minutes of meeting held 27 May 2021



Minutes

MINUTES OF THE LIVERPOOL SPORTS COMMITTEE MEETING HELD ON 27 MAY 2021

COMMITTEE MEMBERS:

Monica Anastasi	Werriwa All Breeds Dog Training
Daniel Di Lucca	Tennis
Nathan Gilbert	Hockey
Avi Charan	Cricket
Fiona Heath	Baseball
Janette Bartram	PSSA and Schools
Phil Sampson	Football
Craig Hardman	Athletics
Alistair Dobson	Archery

COUNCIL ATTENDEES:

Clr Charishma Kaliyanda	Liverpool City Council (Chairperson)
Chris Corby	Liverpool City Council

APOLOGIES:

Adrian Rumiz	Remote Control Car Racing
Greg Blaxland	Basketball
Danielle Ayrton	Rugby League
Craig Lambeth	Liverpool City Council
Mark Westley	Liverpool City Council
Anna Talese	Swimming
Brian Martin	Sports less than 100 Participants delegate NSW Barefoot Water
	Skiing Club
Melissa King	Netball
Tony Jackson	Softball



Minutes

AGENDA:

1. WELCOME, ATTENDANCE AND APOLOGIES

Clr Charishma Kaliyanda advised that she is delayed. Janette Bartram has been nominated as the Acting Chairperson.

Moved: Monica Anastasi **Seconded:** Phil Sampson

Motion: To confirm the appointment of Janette Bartram as Acting Chairperson.

On being put to the meeting, the motion was declared carried.

Janette Bartram welcomed everyone and opened the meeting at 7.05pm

2. DECLARATIONS OF INTEREST

Nil.

3. CONFIRMATION OF PREVIOUS MINUTES

The minutes from the meeting held on 25 February 2021 were confirmed as a true record of that meeting.

Moved: Daniel Di Lucca **Seconded:** Janette Bartram

Motion: To confirm the minutes from the Liverpool Sports Committee meeting held on 25 February 2021.

On being put to the meeting, the motion was declared carried.

4. CONFIRMATION OF QUORUM PRESENT

At any committee meeting the presence of 30% of delegates constitutes a quorum. If no quorum is present within 20 minutes of the advertised time of the meeting, the meeting must be postponed. 30% of delegates were present and formal decisions may be ratified.

Moved: Nathan Gilbert **Seconded:** Craig Hardman

Motion: That the information be received and noted.

On being put to the meeting, the motion was declared carried.



Minutes

5. APPOINTMENT OF CHAIRPERSON

Clr Charishma Kaliyanda arrived at the Sports Committee Meeting at 7.09pm and resumed the role of Chairperson. Janette Bartram was thanked for her service as Acting Chairperson.

Moved: Alistair Dobson **Seconded:** Fiona Heath

Motion: That the information be received and noted.

On being put to the meeting, the motion was declared carried.

6. LIVERPOOL SPORTING DONATIONS

The following applications for Sporting Donations have been received by Council since the last Sports Committee meeting in February 2021, and were presented to the Committee for discussion and recommendation for funding.

Applicant Details	Eligibility	Sports Committee Recommendation for funding
Kye Costa	Local Resident – West Hoxton Representing NSW at the 2021 Australian Gymnastics Championships held in Gold Coast, Queensland on 12 to 17 May 2021	\$200 Letter confirming selection from Governing Body (Gymnastics NSW)
Amelia Trainor	Local Resident – Wattle Grove Representing NSW at the 2021 Judo Australia National Titles held in Gold Coast, Queensland on 10 to 14 June 2021	\$200 Letter confirming selection from Governing Body (Judo NSW)
Thomas Trainor	Local Resident – Wattle Grove Representing NSW at the 2021 Judo Australia National Titles held in Gold Coast, Queensland on 10 to 14 June 2021	\$200 Letter confirming selection from Governing Body (Judo NSW)



Minutes

Kody Franks	Local Resident – Horningsea Park Representing NSW at the 2021 Australian Senior League Championship (Baseball) held in Lismore, NSW on 8 to 12 May 2021	\$200 Letter confirming selection from Governing Body (Baseball Australia)
Ryan Hurst	Local Resident – Casula Representing NSW at the 2021 Australian Junior League Championship (Baseball) held in Adelaide, SA on 16 to 20 May 2021	\$200 Letter confirming selection from Governing Body (Baseball Australia)
Blake Gooding	Local Resident – Wattle Grove Representing NSW at the 2021 Australian Senior League Championship (Baseball) held in Lismore, NSW on 8 to 12 May 2021	\$200 Letter confirming selection from Governing Body (Baseball Australia)
Miles Gooding	Local Resident – Wattle Grove Representing NSW as a Coach at the 2021 Australian Senior League Championship (Baseball) held in Lismore, NSW on 8 to 12 May 2021	\$100 Letter confirming selection from Governing Body (Baseball Australia)

Totals

Number of requests received:	7
Number of requests recommended for funding by Sports Committee:	7
Number of requests approved pending further information:	0
Amount of funding recommended by Sports Committee:	\$1,300
Additional donations approved pending supply of further information:	\$0
Amount of funding required:	\$1,300
Current funds in budget:	\$15,000

Moved: Monica Anastasi

Seconded: Daniel Di Lucca

Motion: That the convenor organise the approval of the payment of Sporting Donations as recommended by the Sports Committee in line with Council policy.

On being put to the meeting, the motion was declared carried.



Minutes

7. AUGUST 2021 SPORTS COMMITTEE MEETING VENUE

As per Council resolution the Liverpool Sports Committee will now meet four times per year. The next meeting will occur at Ernie Smith Reserve Football Clubhouse in Moorebank. If the COVID-19 pandemic continues and we are unable to meet in person, we will conduct a teleconference over the Microsoft Teams platform.

Moved: Janette Bartram

Seconded: Monica Anastasi

Motion: That the information be received and noted.

On being put to the meeting, the motion was declared carried.

8. LIVERPOOL SPORTING GRANTS PROGRAM 2021

Chris Corby (Liverpool City Council) provided an update to all Sports Committee Members on the Liverpool Sporting Grants Program 2021.

This program offers funding to sporting clubs and junior disability sporting clubs to assist with the development of young people and encourage participation of the broader community in local sporting and recreational activities. Grants can also be used towards the purchase or maintenance of sporting equipment.

All sports Committee members present were provided with an update that the funding recommendations had been passed unanimously by Council on 26 May 2021 and that The below clubs would receive funding:

Club	Project Description	Grant Amount Recommended
Austral City Bears Incorporated	Purchase of playing equipment (Tackle bags, pads and cones)	\$5,000.00
Fiji Football Australia Pty Ltd	Purchase of equipment (kits, marquees)	\$5,000.00
Hinchinbrook Hornets JRLFC	Purchase of playing equipment (Tackle bags, tackle rings, speed sleds, speed chute)	\$2,570.00
Kemps Creek United Soccer Club	Costs associated with the start-up of a Walking Football Program	\$5,000.00
Southern Districts Soccer Football Association Inc	Purchase and installation of VEO Sports Cameras to aid coaching and high-performance feedback	\$2,430.00
Liverpool District Touch Association	Purchase of playing equipment and volunteer training (balls, kits, training courses)	\$5,000.00
Moorebank Liverpool District Hockey Club	Purchase of playing equipment (cones, training singlets, coach white boards, helmets)	\$5,000.00



Minutes

Moved: Avi Charan **Seconded:** Phil Sampson

Motion: That the information be received and noted.

On being put to the meeting, the motion was declared carried.

9. ORDER OF LIVERPOOL AWARDS 2020

Chris Corby (Liverpool City Council) provided an update to all sports committee members on the Order of Liverpool Awards 2020.

The Order of Liverpool Awards are presented annually to citizens who have made outstanding contributions to the Liverpool community. We recognise the achievement of excellence in and/or contributions to all forms of human endeavour which have enhanced the quality of life in the City of Liverpool.

Awards are presented on 7 November each year, the date Liverpool was founded. Information on how to apply has been sent to all sporting club contacts and committee members.

Moved: Fiona Heath **Seconded:** Avi Charan

Motion: That the information be received and noted.

On being put to the meeting, the motion was declared carried.

10. VALE ESTELLE LAWLER

A couple of weeks ago Council received the news that Estelle Lawler passed away.

Estelle has been involved in the Liverpool City Netball Association (LCNA) for over 40 years as well as serving as LCNA Secretary for 20 years. Estelle joined LCNA after enrolling her seven-year-old daughter and watching her play. She subsequently took up umpiring and coaching before eventually playing netball herself. Estelle has also worked closely with Council staff for a number of years to help with the continuing growth of the sport in our LGA.

Moved: Fiona Heath **Seconded:** Monica Anastasi

Motion: That the information be received and noted.

On being put to the meeting, the motion was declared carried.



Minutes

11. WELL WISHES

Council has received notice that two long serving sports committee members, Peter Moore and Ron Hughes have been unwell. We wish them a speedy recovery and that they both feel better soon.

Moved: Avi Charan

Seconded: Fiona Heath

Motion: That the information be received and noted.

On being put to the meeting, the motion was declared carried.

12. INDIVIDUAL SPORTS UPDATES

Athletics

Athletics is currently in the winter 'off season' however the clubs continue to work and operate. The Annual General Meeting of Athletics is scheduled to occur on 28 May 2021 with plans for trophy presentations still to come. Since the last Sports Committee meeting the state championships were held at Homebush. Fifty six local children competed at the state championships in various events. From these participants eight gold medals, five silver medal and three bronze medals were awarded to local athletes. Off season, no off season. Presentation and AGM. School athletics carnivals are currently in season and the clubs are involved in these operations. The fence around the playing surface at Ash Prad Sporting Complex has begun and will hopefully be completed over the following weeks.

Cricket

Cricket is currently in the winter season with most participants in off season. The summer cricket season was largely uninterrupted with only a handful of games lost to rain and wet weather. Unfortunately the rain that did occur in the summer season occurred during the finals series with Semi-Finals and some Grand Finals washed out. Cricket is currently planning for the Summer 2021/2022 season with club AGM's and Presentation nights currently occurring.

Archery

Archery currently is experiencing an influx of members with lots of 'Come and Try' participants coming to the club. The Liverpool archers Club recently ran their 'Black Snake Tournament' where the field course is used. The upcoming open is scheduled to occur at Sydney Olympic Park. The scheduled indoor tournament scheduled to occur at Whitlam Leisure Centre has been delayed and will most likely occur later in the year. Currently the Committee is carrying extra load as the club look to appoint a new President and Treasurer.



Minutes

Hockey

Hockey are currently in the middle of their winter competitions and are progressing well. Hockey opened their new viewing platform in March 2021 at Ernie Smith Hockey Complex that was paid for by the club. Participation numbers are steady after COVID and a number of athletes have already been selected this year in state teams. Carpark constriction by Council continues at Ernie Smith Reserve as the club continues to work with Council in order to manage its usage while competitions occur. In July 2021 Ernie Smith Reserve will host the U21 State Championships for the first time, thanks to the spectator shelter that was installed to provide shelter and a viewing platform.

Baseball

Baseball is currently operating in its winter season. All three clubs are operating in winter season however summer is the main Baseball season. Baseball NSW are currently operating a High Performance clinic at Hammondville Baseball fields for local youth girls. Some local youth girls recently represented NSW at the State Championship titles in Adelaide. The AGM for the Moorebank Royals is on 15 July 2021.

Football

Football is underway for the 2021 winter season with 10,000 participants competing in the SDSFA Competition over 36 clubs. 26% of these participants are female football players.

Cirillo Reserve in Middleton Grange is nearing completion after it was officially opened in March 2021. This ground is a female high performance base and will play a crucial role in promoting female football growth in winter, summer and gala days and competitions.

Grant work for the upgrade to the Ernie Smith Reserve Soccer complex is ongoing as Council and SDSFA look to further upgrade this football hub.

PSSA and Schools

PSSA and school sport has been operating across the Liverpool LGA since the previous Sports Committee meeting with minimal disruption. Unfortunately PSSA hockey didn't get up in 2021 after the schools were unable to organise a time for a hockey gala day to help drive participation. The Liverpool U11s won the zone championships with many local AFL Regional Championship teams also representing strongly.



Minutes

Tennis

Tennis in the LGA is running as per normal winter programs. Some finishing touches on the surrounds at McGirr Park Tennis Courts have occurred over the past couple of months with new turf being restored to the surrounding construction areas. A local tennis player is currently impressing in the state tennis scene being ranked fourth in the state. Work is continuing in regards to the keyless entry system for McGirr Park with Tennis First looking into grants to help install the system.

Dog Training

Dog training in the LGA is progressing well with the Werriwa Dog Club getting an influx of new members every fortnight. The club is still managing some COVID protocols with its members to keep everyone safe. Currently training is being run to train up local members who have expressed interest in becoming instructors.

Clr Charishma Kaliyanda

Clr Charishma Kaliyanda advised the sports committee that she has been recently having conversations with residents from Edmondson Park in relation to a shortage of sporting grounds. The Councillor asked for feedback or ideas from the Sports committee on what could be done to address this problem.

Moved: Janette Bartram

Seconded: Daniel Di Lucca

Motion: That the information be received and noted.

On being put to the meeting, the motion was declared carried.

13. GENERAL BUSINESS WITHOUT NOTICE

Alistair Dobson has reported that dumped soil and building material has been dumped at Helles Park this afternoon.

Action: Council's Recreation Department to follow up with the relevant area of Council to report and remove the illegal waste.

Alistair Dobson has asked for an update on the noxious weed removal planned for Helles Park.

Action: Council's Recreation Department to follow up with the relevant area of Council and provide Alistair Dobson an update.



Minutes

Nathan Gilbert has reported that the Hockey Club would like a meeting on site at Helles Park to discuss concerns in regards to carpark construction works being conducted by Council.

Action: Council's Recreation Department to follow up with the relevant area of Council to organise an onsite meeting to discuss the issues outlined.

Nathan Gilbert has asked if Council can assist the Hockey club with the removal of a soil stockpile at Ernie Smith Reserve created by the construction of the viewing platform.

Action: Council's Recreation Department to follow up with Council's City Presentation Department to request assistance.

Fiona Heath has asked that Recreation Services follow up Council's City Presentation Department so that Hammondville Baseball fields get a delivery of Dolerite and Brickies Sand.

Action: Council's Recreation Department to follow up with Council's City Presentation Department to action.

Fiona Heath has asked that Recreation Services follow up Council's City Presentation Department in regards to outstanding fence repairs at Hammondville Reserve Baseball.

Action: Council's Recreation Department to follow up with Council's City Presentation Department to action.

Phil Sampson has asked if Council can provide an update on the repairs to the damaged sky light at Durrant Oval Soccer fields.

Action: Council's Recreation Department to follow up with Council's City Presentation Department to action.

Phil Sampson has asked if Council can meet with Southern Districts Soccer Football Association and the relevant Football Clubs at Whitlam Park #2 and #3 to discuss turf issues.

Action: Council's Recreation Department to follow up with the relevant area of Council to organise an onsite meeting to discuss the issues outlined.

Daniel Di Lucca has asked Council for an update on the Bigge Park Tennis Centre renewal works scheduled.

Action: Council's Recreation Department to follow up with the relevant area of Council and provide Daniel an update.

Avi Charan has asked Council for an update on the FLCA Cricket proposal to install Cricket wickets between the playing fields at Ireland Park.

Action: Council's Recreation Department to follow up with the relevant area of Council and provide an update.

Craig Hardman has asked Council for an update on the COVID Clinic at Ash road Sporting Complex.

Action: Council's Recreation Department to follow up and provide an update.



Minutes

Craig Hardman has asked Council for the restoration of the sandstone boulders around the overflow carpark at Ash Road Sporting Complex to be restored. These were removed without notice in January 2021.

Action: Council's Recreation Department to raise a request with Council's City Presentation Department for action.

Moved: Daniel Di Lucca

Seconded: Monica Anastasi

Motion: That the information be received and noted.

On being put to the meeting, the motion was declared carried.

14. CLOSE

There being no further business, the meeting closed at 8:43pm

CTTE 03

**Minutes of the Companion Animals Advisory
Committee meeting held on 1 June 2021**

Strategic Direction	Leading through Collaboration Encourage community participation in decision-making
File Ref	200415.2021
Report By	Nada Mardini - Manager Community Standards
Approved By	David Smith - Acting Director Planning & Compliance

EXECUTIVE SUMMARY

This report is tabled to present the minutes of the Companion Animals Advisory Committee meeting held on 1 June 2021.

RECOMMENDATION

That Council receive and note the minutes of the Companion Animals Advisory Committee meeting held on 1 June 2021.

REPORT

The minutes of the Companion Animals Advisory Committee meeting held on 1 June 2021 are attached for the information of Council.

The minutes contain several actions for Council to undertake, none of which will have a financial impact.

The minutes also contain the following recommendation for Council's consideration:

Motion: That Council look at alternative ways such as solar cat repeller concepts and using ultraviolet light to deter animals moving into private property.

Moved: Stephen Dobell-Brown

Seconded: Cllr Rhodes

On being put to the meeting, the motion was declared carried.

After further discussion at the Committee meeting, it was agreed by the Committee that they be provided with a copy of the previous Council report regarding the ultraviolet light deterrence system for information instead.

CONSIDERATIONS

Economic	There are no economic and financial considerations.
Environment	There are no environmental and sustainability considerations.
Social	Support community organisations, groups and volunteers to deliver coordinated services to the community.
Civic Leadership	Facilitate the development of community leaders. Encourage the community to engage in Council initiatives and actions. Provide information about Council's services, roles and decision making processes.
Legislative	There are no legislative considerations relating to this report.
Risk	There is no risk associated with this report.

ATTACHMENTS

1. Companion Animal Advisory Committee Meeting Minutes 1 June 2021



This meeting was recorded for minute taking purposes

MINUTES FROM COMPANION ANIMALS ADVISORY COMMITTEE MEETING 1 June 2021

COUNCILLORS:

Wendy Waller
Karress Rhodes
Nathan Hagarty
Geoff Shelton

Mayor (**Chairperson**)

COMMITTEE REPRESENTATION:

Ted Humphries
Jacqueline Harborne
Stephen Dobell-Brown

Rossmore Vet, Vet
Community Member
Community Member

COUNCIL ATTENDEES:

Nada Mardini
Ben Krkach
Luke Oste
Leanne Bourne

Manager Community Standards
Coordinator Regulatory Services
Coordinator Strategic Planning
Business Support Officer (**Minutes**)

APOLOGIES:

Nathan McCredie
Claudia Jones

Dog Gone Mad, Behavioural & Training Specialist
RSPCA, Welfare



OPEN

Meeting opened at 4:30 pm.

1. WELCOME, ATTENDANCE AND APOLOGIES

Mayor Waller participated remotely for this meeting.

Councillor Hagarty participated remotely for this meeting.

Mayor Waller opened the meeting and welcomed all attendees. Apologies were noted.

2. CONFIRMATION OF PREVIOUS MINUTES

The minutes from the meeting held on 30 March 2021 were confirmed as a true record of that meeting.

Moved: Stephen Dobell-Brown

Seconded: Jacqueline Harborne

On being put to the meeting, the motion was declared carried.

3. ACTIONS FROM PREVIOUS MINUTES

3.1 That Council write to the NSW Premier, state and federal MPs, local Council and the Western Sydney Regional Organisation of Councils (WSROC) in relation to the required changes in the state legislation for managing stray cats.

This was noted in the Council Meeting Report Minutes that we will not be actioning this item at this stage due to the recent communication received from the Office of Local Government (OLG) in regards to cats. Council is waiting for a response from OLG before further lobbying regarding the cat legislation. Councillor Rhodes stated she mentioned it at the WSROC meeting.

Action: Follow up response from OLG and then write to the NSW Premier state and federal MPs, local Council and the Western Sydney Regional Organisation of Councils (WSROC) in relation to the required changes in the state legislation for managing stray cats.

Stephen Dobell-Brown stated all these steps help and we should advise the OLG that Council has formed a Companion Animals Committee and the Committee recommends the changes in the legislation for managing stray cats. We need to show the initiative to the OLG by forming the Committee and actioning the items agreed.

Manager Community Standards advised that Council did include all past correspondence in its response to the OLG and are waiting a response before writing further correspondence.

Action: Manager Community Standards to liaise with Mayor's office to ensure that the correspondence is written as per the Committee's action item from meeting of 31 March 2021. Councillor Hagarty asked if we have provided the correspondence to the OLG available to this Committee.

Action: All correspondence sent to the OLG to be included with the minutes from this meeting.



4. SUNSHINE COUNCIL CAT MANAGEMENT

A local policy has been created to prohibit cats from roaming. Council can make Local Laws. However, this is not available under NSW legislation, unless there is changes to the legislation.

Action: Email policy to Committee Members.

5. NEW POUND FACILITY AT ROSSMORE GRANGE

Council resolved in October last year to endorse Rossmore Grange as the preferred site for the new Animal Shelter. Therefore, we need to prepare a planning proposal to enable this use. As it stands now this is not permissible under the current zoning on this site. Staff have prepared a planning proposal and reported to the local planning panel. Basically, there are two tests that a planning proposal must pass in order to progress ie. a strategic merit test and a site-specific test. The Local Planning Panel had concerns regarding both of those tests because Rossmore Grange is zoned as Public Open Space and a possible future animal shelter could compromise that valuable community land. Council believes with further studies we could justify a future use of an animal shelter on that site.

As a result, we reported to Council at the 26 May 2021 meeting to forward to the Department of Planning for their in principal support, as the Local Planning Panel provides advice only. Council voted unanimously to send to the Department of Planning for a gateway decision.

Coordinator Strategic Planning addressed the following queries.

Queries & Discussions

- i. Cllr Rhodes queried how did Council address the site-specific nature and the other site issue.

We try not to do all the studies first up as there is a risk of the Department of Planning, Industry and Environment (DPIE) rejecting the proposal at the Gateway stage. The site is a very large site and there is some significant bushland and threatened species on the site but equally a lot of invasive grasslands that can be cleared. We believe that the constraints on the site can be addressed with a well-located animal shelter as justified by further studies. We need to get the gateway determination first to determine what further studies are needed to be completed.
- ii. Cllr Rhodes queried this is what Council has been told previously and thought that Council was going to address those concerns raised by the Planning Panel first and then send it to Gateway.

The concerns have been addressed as best as we can acknowledging the risk of DPIE potentially rejecting the proposal at the Gateway stage. In the Council report we outlined several points advising we can still comfortably locate an animal shelter and avoid the site-specific constraints.
- iii. Cllr Rhodes queried if a gateway decision can be given on the understanding that we will do those studies.

DPIE will commonly condition their gateway determinations and give in principal support.
- iv. Cllr Rhodes queried is there an estimation of the timeframe before receiving the gateway.

The Department of Planning have improved their turnaround times and have given a commitment of approximately one month.



- v. Ms Harborne queried what happens if they do not approve it.

We would then have meetings with them and prepare another report to Council to determine what to do next.

- vi. Cllr Shelton queried if the site-specific issues or strategic merit issues are a more significant hurdle for Council to overcome.

This is difficult question to answer. The Minister for Planning has been very clear about having as much open space to be retained and this is a large amount of open space we are asking to put something else on the site but we believe it is justified given the size of the site.

- vii. Stephen Dobell-Brown queried that Council bought land adjacent to the Council depot at Kemps Creek and wondered if that land would be more suitable and worth considering.

Council outlined several potential sites and Rossmore Grange was chosen. Will take on notice and check with the Property team if this was a potential site.

Action: Check with property if this was a potential site (Devonshire Road near Council's western depot).

6. DRAFT URBAN CAT MANAGEMENT PLAN

Manager Community Standards reported that the Urban Cat Management Plan was endorsed at the 26 May 2021 Council Meeting and we will now work through the Action Plan which is very extensive.

7. GENERAL BUSINESS

7.1 Solar Cat Repeller Concept

Stephen Dobell-Brown discussed an advertisement regarding a device that gave out ultrasonic pulses and is \$49.95.

Ted Humphries stated that he had tried a number of different devices with little success.

Cllr Rhodes advised that Council investigated a product from Tasmania, Sonar and Light, to deter wildlife from crossing roads but was found not to work in Sydney.

Motion: That Council look at alternative ways such as solar cat repeller concepts and using ultraviolet light to deter animals moving into private property.

Moved: Stephen Dobell-Brown

Seconded: Cllr Rhodes

On being put to the meeting, the motion was declared carried.

Following discussion it was agreed that the information regarding the ultraviolet light deterrence system previously brought to Council be obtained and forwarded for information.



7.2 Healthy Pet Day

It was advised by Manager Community Standards that Council vaccinated 47 dogs and 34 cats and microchipped 24 dogs and 36 cats during the Healthy Pet Day. Also, in conjunction with the Department of Housing day Council microchipped 2 dogs and 3 cats.

Queries & Discussions

- viii. Stephen Dobell-Brown queried how was this managed and advertised.

Manager Community Standards advised staff worked with Council's Communications team who prepared flyers and it was advertised on Council's website and social media.

- ix. Cllr Rhodes queried if microchipping can be increased and extended to all residents and could we make it known.

Council's Animal Rangers provide this service to residents all the time and this will be communicated as part of the Action Plan under Council's Urban Cat Management Plan.

- x. Stephen Dobell-Brown queried about the fencing approved by Council for Rossmore Vet.

It was approved by Council and Council is paying for this to be used by LCC only. Ted Humphries also stated that this would be removed once LCC vacated the premises as it is needed for LCC use at present. Bankstown have already constructed their own facilities for their use and do not share with LCC.

- xi. Mr Dobell-Brown queried the number of animals using the shelter and a proportion of native wildlife as well.

Ted Humphries advised that Liverpool has the largest number of animals in comparison to the other Councils using the site. There is a small number of native wildlife, but we do our best to get other wildlife organisations to take these animals.

Please note the next meeting has been changed to Tuesday 31 August at 4.30 due to the Council elections on 7 September 2021.

CLOSE

Meeting closed at 5:10 pm.

CTTE 04	Meeting notes of the Liverpool Access Committee meeting held on 15 April 2021 and minutes of the Liverpool Access Committee meeting held on 10 June 2021
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Strategic Direction	Creating Connection Implement access and equity for all members of the community
File Ref	201301.2021
Report By	Galavizh Ahmadi Nia - Manager Community Development and Planning
Approved By	Tina Bono - Acting Director Community & Culture

EXECUTIVE SUMMARY

This report is tabled in order to present the meeting notes of the Liverpool Access Committee meeting held on 15 April 2021 and the minutes of the Liverpool Access Committee Meeting held on 10 June 2021.

RECOMMENDATION

That Council:

1. Receives and notes the meeting notes of the Liverpool Access Committee meeting held on 15 April 2021;
2. Receives and notes the minutes of the Liverpool Access Committee Meeting held on 10 June 2021; and
3. Endorses the recommendations in the notes and minutes.

REPORT

The meeting notes of the Liverpool Access Committee meeting held on 15 April 2021 and the minutes of the Liverpool Access Committee meeting held on 10 June 2021 are attached for the information of Council.

The meeting notes and minutes contain the following actions or Committee recommendations:

15 April 2021:

- Councillor Harle suggested members think about matters raised at this meeting further and that a written document be formulated at the next meeting to send to the Department; and
- Community Development Worker to report these notifications for footpath repairs to the relevant Council departments for attention.

10 June 2021

- Council to request a report from Westfield Liverpool on the progress of the redevelopment;
- Council to provide an update at the next Access Committee meeting for after-hours access to the toilets at Liverpool Civic Place;
- Council to provide further information regarding the application for an MLAK to the culturally and linguistically diverse community via relevant networks;
- Council to provide an update to the next meeting on footpath repairs to Macquarie Street Liverpool and Australis Avenue Wattle Grove;
- Council to circulate the final submission to the Committee for further feedback on whether a separate letter to the Department is necessary;
- Council to provide a report on the options available for the removal of bollards at the Cartwright underpass while managing traffic flow; and
- Council to investigate the location of the power pole at the corner of Northumberland and Campbell Streets and provide a report back to the Committee.

None of the actions contained in the minutes will have a financial impact on Council.

CONSIDERATIONS

Economic	There are no economic and financial considerations.
Environment	There are no environmental and sustainability considerations.
Social	Support community organisations, groups and volunteers to deliver coordinated services to the community. Support access and services for people with a disability.
Civic Leadership	Encourage the community to engage in Council initiatives and actions.
Legislative	There are no legislative considerations relating to this report.
Risk	There is no risk associated with this report.

ATTACHMENTS

1. Meeting notes of the Liverpool Access Committee meeting held on 15 April 2021
2. Minutes of the Liverpool Access Committee meeting held on 10 June 2021



MEETING NOTES FROM THE LIVERPOOL ACCESS COMMITTEE MEETING

15 April 2021

COUNCILLORS:

Councillor Peter Harle
Councillor Geoff Shelton

Liverpool City Council (**Chairperson**)
Liverpool City Council

COMMITTEE MEMBERS

Grace Fava
Peter Fraser
Theresa Tran
Ellie Robertson
Najla Turk

Community Member
Community Member
Community Member
Community Member
Community Member

COUNCIL ATTENDEES:

Jacqueline Newsome
Themie Bekiaris
Rumana Akhter

Coordinator Community Development
Community Development Worker (**Meeting Notes**)
Community Planning Policy Officer Social Planning

APOLOGIES:

Wendy Waller
Karress Rhodes
Quang Nguyen
Christine O'Neill
Leanne Park

Mayor
Councillor
Community Member
Community Member
Community Member



OPEN

Meeting opened at 1:00 pm.

1. WELCOME, ATTENDANCE AND APOLOGIES

Councillor Harle welcomed the committee and opened the meeting with an acknowledgment of the country. Apologies were noted.

It was noted that this is the first face-to-face meeting in approximately one year due to COVID-19 restrictions. Subsequent meetings will be delivered in a hybrid model of both online via Microsoft Teams and face-to-face.

2. DECLARATIONS OF INTEREST

Nil

3. CONFIRMATION OF PREVIOUS MINUTES

A quorum was not achieved, therefore the previous minutes from 11 February 2021 could not be endorsed at this meeting.

4. GUEST SPEAKER

4.1 'Premises Standard-Access to Building' Feedback for Submission

Council's Community Planning Policy Officer – Social Planning presented on this item:

- The 'Premises Standard – Access to Building 2010' is part of the Building Code of Australia and National Construction Code;
- The Disability Discrimination Act 1992 outlines compliance to providing people with disability access to all buildings, except private dwellings; and
- The Standard is reviewed every five years. this being the second review.

Prior to the meeting, members were sent the 'Premises Standard – Access to Building' document for their review. Feedback on the document was sought from the Committee for inclusion in the submission.

The submission was initially due on 16 April 2021, however it has been extended by the Department of Industry, Science, Energy and Resources to 30 April 2021. Committee members were encouraged to provide their feedback in the meeting and email any further feedback to the Committee convenor before the deadline.

Queries & Discussion

- i. Grace Fava queried whether this submission is inclusive of hospitals. It was confirmed that the 'Premises Standard-Access to Building' submission is inclusive of all buildings, except private dwellings.



- ii. Grace Fava added that she can provide numerous points for feedback and will contact Community Planning Policy Officer Social Planning directly via email to submit. Some points for feedback include environmental sensitivities. These can include difficulties faced by people with epilepsy and their response to lighting in certain spaces.
- iii. Peter Fraser added that this document appears to be of value. He noted that some indoor spaces can pose a challenge for people with hearing impairments, where the acoustics of the room can create an echo.
- iv. Najla Turk added that there is a need to support those with a disability which may not be visible. She also highlighted the need for people from culturally and linguistically diverse backgrounds to have access to important signs and communications with clear visuals and simplified English.
- v. Councillor Harle queried whether the Community Planning Policy Officer Social Planning uses Social Impact Assessments. It was confirmed that Social Impact Assessments are prepared and submitted with Development Applications for Council to review. Liquor License submissions are also submitted for Council's review, however, gambling is not covered by the Local Government Act, and therefore comments are only able to be made for liquor licensing issues.
- vi. Councillor Harle further affirmed the significance of the Community Planning Policy Officer Social Planning role, as social issues such as liquor licensing and gambling are critical to the community's social fabric.
- vii. Ellie Robertson commented that generally new buildings are satisfactory when it comes to accessibility, however more accessible toilets are required. Many toilets are small, provide no hooks or shelving to rest belongings on, and have no hoist provisions. She added that many accessible toilets are only open during business hours. It was suggested that there should be more toilets equipped with 'Lift and Change' facilities.
- viii. Jacqueline Newsome commented that the Community Development and Planning team have advocated to Westfield Liverpool to have include 'Lift and Change' facilities in their toilets in the new development of the centre. Further, Westfield have indicated they would come and present at a future Access Committee meeting once the plans have progressed. She further added that the new Liverpool Civic Place development will include a 'Lift and Change' facility.
- ix. Peter Fraser added that the toilet downstairs of the Liverpool City Council library does not have a handrail accessible to people using a scooter.
- x. Grace Fava queried how community members and organisations are informed of these types of submissions. It was noted that submissions of this scale are required to be placed on public exhibition. The website of relevant government departments would list submissions open for public comment.
- xi. Councillor Shelton commented that since the last review in 2016 it appears to have been little change made to the Standards as a result. He further suggested that a progress report from the previous review be made by the Department so community members would be able to note changes implemented since then.



ACTION: Councillor Harle suggested Committee members consider matters raised at this meeting further and that a written document be formulated at the next meeting .

5. BUSINESS ARISING FROM PREVIOUS MINUTES

Community Development Worker addressed the following items.

5.1 Footpath Repairs at Dale Avenue

Contractors engaged by Council had installed a concrete footpath on Dale Avenue. Two openings in the footpath had not been closed by Telstra and was posing a hazard for people in mobility devices. Telstra were informed and have now completed their works. The footpath has been repaired.

5.2 ZERO Barriers project update

Community Development Worker Aged & Disability recently attended a meeting regarding the Zero Barriers project with The Multicultural Network (TMN), Canterbury – Bankstown City Council and other organisations to discuss the future of the project. It was previously an Information Linkage and Capacity Building (ILC) program as funded by the National Disability Insurance Scheme (NDIS), however this has now finalised.

TMN and the Zero Barriers Project are moving towards a more cost effective and equitable offer, such as an Annual Subscription to provide the resources for TMN to continue this work and to employ a Project Officer to sustain the project. The possibility of subscribing to this project is currently being investigated by Council's Community Development and City Economy teams.

Queries & Discussion

- i. Najla Turk added that education and communication is vital, as much of the general public are unfamiliar with how to be around a person with a disability.

6. ACCESS NOTIFICATIONS

6.1 Corner Moore Street and Park Street

Peter Fraser provided an access notification.

At the corner of Moore Street and Park Street (near Fern Valley Day Care Centre and Mavaron Park) there is no street signage.

6.2 Macquarie Street

Peter Fraser provided an access notification.

The surface of the footpath in Macquarie Street has lifted and is unsteady.

6.3 Australis Avenue

Ellie Robertson provided an access notification.

The footpath at the pedestrian crossing at the roundabout near the Wattle Grove shops on Australis



Avenue is uneven and requires repair.

ACTION: Community Development Worker to report these notifications to relevant Council departments for attention.

7. GENERAL BUSINESS

7.1 Marveloo Central Victoria Community Standard Terms and Conditions

The Marveloo Central Victoria Community Standard Terms and Conditions were brought to the attention of the Committee by Peter Fraser.

7.2 Civic Place Development

The Community Planning Policy Officer Social Planning noted the Access Committee support for the Liverpool Civic Place development and whether a presentation on the development to the Committee is of value.

ACTION: A Council representative to be invited to attend next Access Committee meeting to provide an update on the Liverpool Civic Place development.

7.3 Illegal Parking

Committee members queried on responsible department for monitoring illegal parking, including parking in allocated Australian Disability Parking Permit spaces. It was confirmed that Council rangers patrol public streets and Council owned car parks. Illegal parking on commercial property falls under the jurisdiction of local Police.

Grace Fava noted that at times people who require accessible parking spaces and cannot walk long distances, have a disability which may not be visible, such as children with autism.

CLOSE

Meeting closed at 3:00 pm.



This meeting was recorded for minute taking purposes
This meeting partially occurred on MS Teams

MINUTES FROM THE LIVERPOOL ACCESS COMMITTEE MEETING

10 June 2021

COUNCILLORS:

Councillor Karress Rhodes
Councillor Geoff Shelton
Councillor Peter Harle

Liverpool City Council (**Chairperson**)
Liverpool City Council (entered at 1:44 pm)
Liverpool City Council

COMMITTEE MEMBERS:

Ellie Robertson
Najla Turk
Jim Simpson
Christine O'Neill
Teresa Tran
Leanne Park
Kay Bruce

Community Representative
Sunnyfield Cultural Ambassador
Community Representative
Northcott
Skilled Health
Local Area Coordinator, NDIS
Service provider & carer

COUNCIL ATTENDEES:

Jacqueline Newsome
Cynthia Death
Rose Koch

Coordinator Community Development
Community Development Worker
Committees Officer (**Minutes**)

GUESTS:

Craig Simpson

Community Representative

APOLOGIES:

Mayor Wendy Waller
Peter Fraser

Liverpool City Council
Community Representative



OPEN

Meeting opened at 1:05 pm.

1. WELCOME, ATTENDANCE AND APOLOGIES

Councillor Karress Rhodes opened the meeting with the acknowledgment of the traditional custodians of the land. Apologies were acknowledged.

2. DECLARATIONS OF INTEREST

Nil

3. CONFIRMATION OF PREVIOUS MEETING NOTES

The previous Access Committee meeting held on 15 April did not reach quorum. The Committee acknowledged the meeting notes.

3.1 Liverpool Westfield Redevelopment

Ellie Robertson requested an update on the Liverpool Westfield redevelopment.

Queries & Discussion - It was discussed that follow ups have been made with Liverpool Westfield on numerous occasions.

Action: That Council request a report from Westfield Liverpool on the progress of the redevelopment.

3.2 Lift & Change facilities in Liverpool Civic Place

Ms Robertson raised item 4, viii from the previous minutes in relation to the 'Lift and Change' facilities in the toilets at the new Liverpool Civic Place (LCP). Issues were discussed regarding the hours of operation and it was queried if an outcome was reached.

Queries & Discussion - It was suggested for access to the Master Locksmith's Association Key (MLAK) for people with disability would resolve issues of security after hours.

The Committee discussed the potential language barriers for the community in obtaining an MLAK, such as access to online application form on Council's website.

Christine O'Neill suggested sharing the MLAK information amongst Council networks for wider awareness raising, particularly among communities who might experience language barriers.

Action: Council to provide information on after-hours access to the toilets at the new Liverpool Civic Place.

Action: Council to share the MLAK information to the culturally and linguistically diverse background community via relevant networks.



4. BUSINESS ARISING FROM PREVIOUS MEETING NOTES

4.1 Footpath Repairs

Committee members inquired on footpath repairs to Macquarie Street Liverpool and Australis Avenue Wattle Grove.

Action: Council to provide an update to the next meeting on footpath repairs to Macquarie Street Liverpool and Australis Avenue Wattle Grove.

4.2 Premises Standards Access Letter to Department of Industry, Science, Energy & Resources (the Department)

Coordinator Community Development reported that Council had provided an extensive submission for the Premises Standards update. The Committee was asked to provide feedback as to whether a separate letter was needed for the Department.

Committee members were advised that a copy of the submission would be shared alongside the minutes of this meeting.

Action: Council to circulate a copy of the submission to the Committee for further feedback on whether a separate letter to the Department would be necessary.

5. ACCESS NOTIFICATIONS

5.1 Phoenix Plaza Entrance

Peter Fraser raised an Access Notification prior to the meeting to be discussed by the Committee. It was noted that Phoenix Plaza entrance footpaths had lifted and become unsteady along the driveway on Macquarie Street.

Community Development Worker reported that a quote was obtained from a contractor and a commencement date for works is forthcoming.

5.2 Bollards at Cartwright Underpass

Community Development Worker reported that a request to remove bollards at Cartwright underpasses was received at the 2168 District Forum that was held on 2 June 2021.

Concerns were raised from the community about the bollards located at the entries and exits of pedestrian laneways and the underpass in Cartwright. The intention of these bollards is to deter bike and motorcycle riders from speeding through these areas. However, these bollards are problematic for people with mobility aids and equipment. It was requested that these bollards be assessed for removal. This request was referred to the Access Committee for discussion.

Councillor Harle noted that the bollards should be removed with policing efforts and other measures to stop the vehicles travelling through the underpass.

Action: Council to provide a report on the options available for the removal of bollards at the Cartwright underpass while limiting vehicle flow.



6. GENERAL BUSINESS

6.1 Shrub blocking footpath - 1 Hoxton Park Road

Councillor Harle advised that vegetation blocking footpath at Hoxton Park Road was reported to Director City Presentation. This is located on state government property at the front of the Ambulance Station.

Action: Council staff to investigate and provide an update to the Committee.

6.2 Bus Services to Liverpool Civic Place (LCP)

Craig Simpson alerted the Committee that no new bus services will be available for LCP, apart from a few daily free shuttle services.

Councillor Rhodes clarified that other bus services will be available once LCP is operational. This matter is being addressed by the Pedestrian, Active Transport & Traffic Committee.

Action: Council to clarify the above with the Pedestrian, Active Transport & Traffic Committee and report back to the Committee.

6.2 Toilet Facilities at Liverpool Railway Station

Craig Simpson requested after-hours access to toilets for people with disability at Liverpool Railway Station, either facilitated by the state government or Council on nearby land.

Councillor Shelton noted that an Opal card can be used to go into and out of the station to use the toilet facilities at no charge.

Action: That Council staff to investigate and provide an update on the above.

6.3 Power Pole on Footpath near Pioneers Memorial Park

Craig Simpson raised the issue of a power pole in the middle of the ramp at the corner of Northumberland and Campbell Streets, near Pioneers Memorial Park.

Action: Council to investigate the location of this pole and provide a report back to the Committee.

CLOSE

Meeting closed at 2:15 pm.

CTTE 05

**Minutes of the Tourism and CBD Committee
Meeting held 29 June 2021**

Strategic Direction	Generating Opportunity Create an attractive environment for investment
File Ref	214065.2021
Report By	Susana Caldas-Freitas - Tourism Development Officer
Approved By	John F Morgan - Director Economy & Commercial Development

EXECUTIVE SUMMARY

This report is tabled in order to present the Minutes of the Tourism and CBD Committee Meeting held on 29 June 2021.

RECOMMENDATION

That Council:

1. Receives and notes the Minutes of the Tourism and CBD Meeting held on 29 June 2021; and
2. Endorse the recommendations in the Minutes.

REPORT

The Minutes of the Tourism and CBD Committee meeting held on 29 June 2021 are attached for the information of Council.

The minutes contain the following actions or Committee recommendations:

- A workshop was held recently in conjunction with Astrolabe Group and Committee members to identify shared objectives and priorities for the Committee. A two-year roadmap was developed to guide the committee. The recommendations from the Roadmap are to be included as an agenda item at the next Committee meeting for endorsement;
- Council staff presented the revised Shopfront Façade Upgrade Program. The amended program was provided to committee for review prior to the meeting. The committee was in favour of the façade program changes;
- The committee queried how the Liverpool brand name can be intertwined with Collingwood House. Council staff to invite the Communications team to present ideas to the committee;

- The committee queried about the timeline of planned works at Railway Street and Railway Serviceway. Council staff to investigate and report back to the Committee;
- The committee requested an update on a park that was to replace a building that was demolished in the CBD. Council staff to investigate and report back to the Committee;
- The committee queried whether Council has plans for heritage trail bus tours for seniors and tourists around Liverpool. Council staff to investigate and report back to the Committee; and
- The committee suggested for Council to release social media posts of participating local businesses in the Dine and Discover program to raise community awareness. Council staff to determine the feasibility of an EOI to be developed on this action.

None of the actions contained in the minutes will have a financial impact on Council.

CONSIDERATIONS

Economic	Further develop a commercial centre that accommodates a variety of employment opportunities. Facilitate economic development. Facilitate the development of new tourism based on local attractions, Culture and creative industries.
Environment	There are no environmental and sustainability considerations.
Social	Provide cultural centres and activities for the enjoyment of the arts. Preserve and maintain heritage, both landscape and cultural as urban development takes place. Deliver high quality services for children and their families.
Civic Leadership	Foster neighbourhood pride and a sense of responsibility.
Legislative	There are no legislative considerations relating to this report.
Risk	There is no risk associated with this report.

ATTACHMENTS

1. Tourism and CBD Committee minutes June 2021



This meeting was recorded for minute taking purposes
This meeting partially occurred on MS Teams

MINUTES FROM TOURISM & CBD MEETING 29 June 2021

COUNCILLORS:

Wendy Waller
Mazhar Hadid
Geoff Shelton
Nathan Hagarty
Peter Harle
Karress Rhodes

Mayor (**Chairperson**)
Deputy Mayor

COMMITTEE MEMBERS:

Alli Abdurahman
Belinda Thomson
Carol North-Samardzic
George Khoury
Gordon Faumui
Jason Aquilina
June Young OAM
Michelle Caruso
Nataly Rahme
Stevan Sipka
Navid Diwan

AyZee Consulting
The William Inglis
2GLF
Khourys & Associates
Belgravia Leisure
University of Wollongong
Community Representative
Community Representative
Community Representative
Western Sydney Airport
Diwansons Collection

COUNCIL STAFF:

Julie Scott
Tracy Lee
Rose Koch
Thomas Wheeler

Manager City Economy
Business Programs Officer
Committees Officer (**Minutes**)
Heritage Officer

GUESTS:

Rachel Pagitz

Astrolabe Group

APOLOGIES:

Adrian Lal
Dr Garth Lean
Maria Nguyen
Harry Hunt OAM
Susana Freitas

Community Representative
Western Sydney University
Comai
Hunts Hotel
A/Senior Officer City Placemaking



OPEN

Meeting opened at 10:00 am.

1. WELCOME, ATTENDANCE AND APOLOGIES

Mayor Waller welcomed the Committee and declared the meeting open.

Committees Officer noted of all apologies.

Motion: That the Committee adopt the apologies noted on page one of these minutes.

Moved: Cllr Hadid

Seconded: June Young

On being put to the meeting, the motion was declared carried.

2. DECLARATIONS OF INTEREST

Nil

3. ACKNOWLEDGEMENT OF PREVIOUS MINUTES

The minutes from the previous meeting were endorsed at the 26 May 2021 Council meeting.

Motion: That the endorsement of the minutes from the previous Tourism & CBD Committee meeting held on 27 April 2021 be acknowledged by the Committee.

Moved: Cllr Rhodes

Seconded: Carol North-Samardzic

On being put to the meeting, the motion was declared carried.

4. BUSINESS ARISING FROM PREVIOUS MINUTES

Responses to queries and action items were reported to the Committee. No further discussion was made.

5. PRESNETATION - PRIORITY SETTING & ROADMAP

Astrolabe Group delivered a presentation on the Priority Setting & Roadmap Project for Liverpool.

A workshop was recently held in conjunction with Astrolabe Group and Committee members to identify shared objectives and priorities for the Committee,. A two year road map was developed to guide the Committee to work more effectively and meaningfully.

The Roadmap recommendations were summarised and presented to the Committee.

Action: That the recommendations from the Roadmap documentation be included as an agenda item for the next Tourism & CBD Committee meeting, including recommendations from Council staff.

6. PRESENTAION - COLLINGWOOD HOUSE ACTIVATION & ATTRACTION

The Heritage Officer delivered a presentation on the future direction of Collingwood House. The proposed future uses of the property as a boutique events and functions venue was endorsed. It



was noted that there are opportunities for activation beyond this scope within the tourism and events sector in Liverpool.

Restoration works have been completed and garden works are in progress. The grand ballroom in the house will have a permanent interpretive display on the history of the house and the colonial history of Liverpool.

Numerous social events have been identified for the house and would require Council management or partnerships with local operators. Hiring opportunities are proposed at the house for weddings, corporate functions, birthday parties, commercial filming and photography sessions.

Expressions of Interest (EOI) to the community would be needed to determine potential partners for these projects.

Queries & Discussion

The Heritage Officer addressed the below queries.

- i. Mr Aquilina queried if a strategy is considered to connect Collingwood House to other heritage sites in Liverpool, including day trips between each site.

The Heritage of Western Sydney phone app lists approximately 20 heritage properties in Liverpool. Once the works are completed for Collingwood House, it will be open to the public for access and this will be reflected in the app. Overall, this is a work in progress. No direct strategy documents are currently available due to resource limitations.

Clr Rhodes added that Council is considering bus tours for significant sites in the LGA such as the Liverpool Courthouse and Casula Powerhouse Arts Centre (CPAC).

- ii. Clr Shelton queried the longevity of repair works and whether they have warranty of soundness and integrity.

Cosmetic cracks will always occur. Structural cracks are being monitored. It is estimated that major works will not be required for 20 to 30 years. The house is covered by the standard building insurance building warranty for twelve months.

- iii. Clr Rhodes praised the Heritage Officer for his work on this project.

- iv. Ms North-Samardzic queried whether Council will be using volunteers or paid staff for conducting tours at Collingwood House. It was also questioned who will be designing the tour program.

The Heritage and Museum team at Liverpool City Library have discussed forming a Council managed heritage volunteer group which will facilitate numerous heritage properties. Western Sydney University are in the process of developing a public program for Collingwood House and the Liverpool Court House. Development of this program would require Council consideration.

- v. Mr Sipka queried how the Liverpool brand name can be intertwined with Collingwood House.

There is no connection of Liverpool's heritage and history at present to its brand name. This is largely handled by Council's Communications Team and is also directed by the elected Councillors.

Action: To invite the Communications team to present ideas to the Committee on the above.

- vi. Mr Diwan queried if lighting and signage is considered for night time attraction.

Lights have been ordered to highlight the gates and provide ambient lighting across the garden. Discussions are being made with other companies for opportunities to highlight the architect



of the house and facilitate night-time use.

7. PRESENTATION – TOURISM & CBD UPDATE

Business Programs Officer delivered a presentation on this item.

Council's events over the coming fortnight have been postponed due to COVID19 lockdown restrictions. These include NAIDOC week and events for school holidays. New dates to be confirmed.

The City Economy team in liaison with the Communications team have delivered a Dine & Discover campaign for Liverpool. The community was encouraged to use their vouchers locally to support businesses. 46 662 vouchers were redeemed in the Liverpool area as of 25 May 2021, equalling \$1.65 million spent in the local economy.

Liverpool has been featured in the Western Sydney campaign for Destination NSW.

The Business Programs Officer presented on the revised Shopfront Façade Upgrade Program. The amended program was provided to Committee members for review prior to the meeting. The revised program includes; renaming the program to the Vibrant Street Programs to align with the vision set out in the Liverpool City Centre Public Domain Masterplan and the City Activation Strategy, amendments to the funding model and increased scope for the program.

The Committee was encouraged to provide feedback on the revised program. No feedback or objections were made. Committee members were in support of the revised program.

Queries & Discussion

- i. Mr Khoury queried the timeline for planned works at Railway Street and Railway Serviceway.
Action: Business Programs Officer to investigate the above.

- ii. Cllr Harle requested an update on a park that was to replace a building that was demolished in the CBD.
Action: Heritage Officer to investigate the above.

- iii. Cllr Rhodes advised that lobbying efforts to the State Government should be made to extend job keeper payments for businesses in Liverpool due to its severely impacted tourism space on account of COVID19.
Mayor Waller added that Council is obtaining representation from the Australian Local Government Association to achieve this as a matter of urgency.

- iv. Ms Young queried whether Council has plans for heritage trail bus tours for seniors and tourists around Liverpool.
Action: Tourism Development Officer to investigate the above and report back to the next meeting as an agenda item.

- v. Ms Young suggested for Big Bus Tours to travel into Liverpool. The Committee was encouraged to express their thoughts to further establish tourism connections into Liverpool before the opening of Western Sydney Airport (WSA). Concerns were expressed that any attempts afterward may lead tourists to continue travelling away from Liverpool.

Business Programs Officer advised that the majority of the tourism cohort in Liverpool consist of visiting family and friends.



Action: Tourism Development Officer to provide further information on the above at the next meeting as an agenda item.

- vi. Mr Aquilina queried if a targeted campaign for students can be developed to encourage them to redeem their Dine & Discover vouchers in local trendy establishments.

Business Programs Officer advised that the campaign requires marketing of all businesses. References have been made to the Dine & Discover website for the community to search and select their favoured participating businesses.

- vii. Mr Khoury suggested for Council to release social media posts of participating local businesses in the Dine & Discover program to raise community awareness.

Action: Council Officers to determine the feasibility for an EOI to be developed on the above for the business community in relations to the Dine and Discover campaign.

8. GENERAL BUSINESS

8.1 Western Sydney Airport (WSA) update

Mr Sipka advised that WSA had recently attended the Australian Tourism Expo which was hosted by Tourism Australia.

WSA had the opportunity to deliver presentations to airlines both Australian and international . Liverpool was an area of focus of the presentations in particular for the transport opportunities connecting to the airport. Positive feedback was received, particularly by the General Manager of South African Airways, who noted of Liverpool's diverse population and potential opportunities for the airline.

Other updates include; Muiptex being awarded the tender for building the Terminal and a registration of interest for the Cargo precinct.

Mr Sipka also made note that there is a need for greater alignment of branding between Liverpool City Council and WSA in respect to promotional signage for the airport. Mr Sipka advised that WSA and Council's Communications team already have a good working relationship, however reinforced the need to work closer on these branding opportunities.

CLOSE

Meeting closed at 11:15 am.

CTTE 06

Minutes of Strategic Panel meeting held on 15 June 2021

Strategic Direction	Leading through Collaboration Strive for best practice in all Council processes
File Ref	214288.2021
Report By	George Georgakis - Manager Council and Executive Services
Approved By	George Hampouris - Acting Director Corporate Services

EXECUTIVE SUMMARY

This report is tabled in order to present the Minutes of the Strategic Panel Meeting held on 15 June 2021.

RECOMMENDATION

That Council receives and notes the Minutes of the Strategic Panel Meeting held on 15 June 2021.

REPORT

The Minutes of the Strategic Panel meeting held on 15 June 2021 are attached for the information of Council.

There are no outstanding actions contained in the minutes.

CONSIDERATIONS

Economic	There are no economic and financial considerations.
Environment	Promote an integrated and user friendly public transport service. Support the delivery of a range of transport options.
Social	There are no social and cultural considerations.

Civic Leadership	<p>Provide information about Council's services, roles and decision making processes.</p> <p>Operate a well developed governance system that demonstrates accountability, transparency and ethical conduct.</p> <p>Actively advocate for federal and state government support, funding and services.</p>
Legislative	<p>There are no legislative considerations relating to this report.</p>
Risk	<p>The risk is deemed to be low and is considered to be within Council's risk appetite.</p>

ATTACHMENTS

1. Minutes of the Strategic Panel meeting held on 15 June 2021



This meeting was recorded for minute taking purposes
This meeting partially occurred on MS Teams

MINUTES FROM STRATEGIC PANEL MEETING

15 June 2021

COUNCILLORS:

Wendy Waller	Mayor (Chairperson)
Karress Rhodes	
Nathan Hagarty	
Peter Harle	
Tony Hadchiti	
Geoff Shelton	(entered 10:15 am)

COUNCIL ATTENDEES:

Dr Eddie Jackson	A/CEO
George Hampouris	A/Director City Corporate
Tina Bono	A/Director City Community & Culture
Peter Diplas	Director City Presentation
John Morgan	Director Economy & Commercial Development
Jennifer Chenhall	General Counsel Manager Governance Legal & Procurement
Charles Wiafe	Service Manager Transport Management
Galavizh Ahmadi Nia	Manager Community Development & Planning
Lina Kakish	Manager City Planning
Julie Scott	Manager City Economy
George Georgakis	Manager Council & Executive Services
George Nehme	A/Manager Development Assessment
Cameron Jewell	A/Senior Strategic Planner
Aditi Karande	Recreation & Open Space Planner
Claudia Novek	Senior Policy Officer City Deal
Liz Young	Employment Officer
Shaieste Heidari	Project Officer Strong Children & Communities

EXTERNAL INVITEES:

Yan Xing	Associate Urban Designer, Tract Consultants
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APOLOGIES:

Charishma Kaliyanda	Councillor
Rose Koch	Committees Officer (Minutes)



OPEN

Meeting opened at 10:00 am.

1. WELCOME, ATTENDANCE AND APOLOGIES

Mayor Waller welcomed the Panel and opened the meeting. Apologies were acknowledged.

2. DECLARATIONS OF INTEREST

Nil

3. AGENDA ITEMS

3.1 Design & Place SEPP Briefing

A/Senior Strategic Planner delivered a presentation on this item.

An Explanation of Intended Effect (EIE) for the proposed new Design & Place SEPP was released on 26 February 2021. The EIE proposed a consolidation of SEPPs relating to the design of residential apartments and building sustainability. Council provided a submission on 28 April 2021 based on internal consultation and Council resolutions.

Council supports the five design principles, however it cautioned that sufficient guidance needs to be provided so they are consistently applied. Diversity of panel members was noted as important for the development of guidance on design excellence panels. Council also supports increases in green space, deep soil planting, building separation and improved acoustic separation.

Some areas of concern for Council include the interaction with the Codes SEPP, which has led to poor design outcomes, urban heat and the potential for Land and Environment Court disputes. Council does not support reductions of car parking until public transport improvements are made.

Queries & Discussion

A/Senior Strategic Planner addressed the below queries.

- i. Cllr Harle raised issues on the use of black cladding and roofs in building developments that contribute to heating. Issues were also raised on the lack of parking amongst affordable housing developments.
- ii. Cllr Rhodes questioned the possibility of having greater parking allowances in buildings that are further away from a railway station.

The affordable housing SEPP allows for lesser parking requirements for any development within 800m from a railway station. It can be raised in Council's submission to increase parking provisions for distant buildings more broadly.
- iii. Mayor Waller queried when this SEPP will be finalised.

This is estimated for completion at the end of 2021 or early 2022.

3.2 Georges River Parklands and Chipping Norton Lakes Spatial Framework

Manager Community Development & Planning reported that Council received a grant from the Department of Planning, Industry & Environment's Metropolitan Green Grid Program in 2020. Tract Consultants have been contracted by Council to develop a Spatial Framework for the precinct.



Yan Xing from Tract Consultants delivered a presentation on this item.

The Precinct along the Georges River Parklands and Chipping Norton lakes consist of existing recreational and community facilities such as playgrounds, sports fields and water skiing facilities. European and Indigenous heritage were identified on the site and they provide a cultural layer for any development at the precinct.

Tract Consultants have proposed a design vision and principles to activate, revitalise and improve access to the river front. The vision and principles have been shown to key internal and external stakeholders and further consultation is planned for July. The Spatial Framework will be further developed for Council's consideration for public exhibition, intended for October 2021.

Feedback for the project was encouraged from the Panel.

Queries & Discussion

- i. Cllr Hagarty queried how much this project will cost and how it will be funded.
 Ms Xing advised that the dollar values have not yet been determined. Preliminary costs estimates will be made for priority works. The Consultancy will work with Council on any available cost programs.
 Manager Community Development & Planning added that part of this work will include an Implementation Strategy, that will consist of funding options.
- ii. Cllr Rhodes questioned whether a long term strategy is in place for the Georges River for the overall Liverpool LGA.
 Recreation & Open Space Planner advised the Spatial Framework will be a long term strategy, developed in collaboration with other LGAs sharing the Georges River boundaries and have also received funding for similar works. Council is attempting to partner with Campbelltown and Fairfield City Councils as well as the City of Canterbury Bankstown in developing this long term framework.
- iii. Cllr Shelton noted the lack of statements and recommendations relating to the intensification of urban development along the Georges River. Concerns were expressed that the recommendations will be unachievable due to the privatisation of land along the frontage of the Georges River. A recommendation to address this concern was requested to be explored.
 Ms Xing advised that difficulties in having the developers align their activity with the recommendations are a potential setback.
 Manager Community Development & Planning acknowledged the concerns and added that these concerns will be further investigated and explored through the site and contextual analysis.
- iv. Cllr Harle expressed concern of riparian zones along the corridor, which will block the view of the river and commented that these be minimised.
 Mayor Waller added that removal of the riparian zones will cause impact of bank erosion, and they serve to protect the river. If done well, riparian zones can be used for public access.

4. STANDING AGENDA ITEMS

4.1 COVID19 Update

Mayor Waller reported that she had raised the issue of vaccination access to NSW Health, who



had advised that the information is available on their website. It was suggested to NSW Health that they adopt additional methods of disseminating this information to the public. Liverpool being highly multicultural, it was suggested for information to be available in multiple languages and platforms, given not all members of the public use web technology.

The CEO added that Council had worked with the Migrant Resource Centre to determine how information can be circulated in conjunction with NSW Health through existing networks.

4.2 City Deal

Senior Policy Officer City Deal provided an update on the Western Sydney City Deal. It was reported that TfNSW has drafted a report on the Western Parkland City Future Rail Interchanges. It explores options to connect the Sydney Metro – Western Sydney Airport with existing rail infrastructure in the south west. It also outlines that in the medium to long-term, the south west rail link will be extended from Leppington to the Aerotropolis. More information will be provided when the report has been finalised.

Internal working groups have been established to support the work of the Western Sydney City Deal concerning health, digital strategies as well as initiatives for First Nations people.

The CEO noted that the Western Parkland City Authority is working in conjunction with the eight councils on the Blueprint which will outline delivery of utilities and transport in the Western Parkland City.

Queries & Discussion

Service Manager Transport Management addressed the below queries.

- i. Cllr Shelton questioned the timeframe on the release of the report on the Western Parkland City Future Rail Interchanges.

The report will need to go through the Transport Minister's office for approval and endorsement before it is released. The finalised version of the report has been requested by Council for some time.
- ii. Cllr Hagarty sought to ascertain announcements to convert the south west rail to a metro.

The options of a metro extension or the connection between Leppington and Bradfield Railway stations are being considered. It would be cost effective to extend the railway as a heavy line, and Council has been advocating this option for years.

4.3 City Economy

Employment Officer delivered a presentation on the Local Jobs for Local people project.

Despite impacts from COVID19, 2020 was about introductions, gathering knowledge and discussing skills gaps, opportunities and career events that will prepare local youth and adult job seekers.

The Liverpool Innovation Precinct sub committee for education in collaboration with TAFE is focusing on health services, nursing, medical and business administration, clinical coding, building construction supervision, engineering, cybersecurity and ICT, languages, arts and creative industry.

The skills required will be identified for companies that aim to establish operations within the aerotropolis.



The Careers Immersion Team is a state government initiative. It was established for lower socio economic schools to provide greater assistance for career opportunities in aviation, defence force, stem as well as options for career dating.

4.4 Liverpool Civic Place

Director Economy & Commercial Development delivered an update on this item. Construction updates were provided on the project.

Council is continuing to negotiate with the commercial banks for the project loan. The loans negotiated are in four tranches. The TCorp involvement is estimated to be in the final tranche of the loan, with more focus on an asset loan as opposed to involvement in the actual delivery.

Office of Local Government has requested an update on the finalisation of the loan.

The South West Sydney Planning Panel are looking for a determination for the developer works development assessment (DA) in Q3 2021.

Queries & Discussion

- i. Cllr Shelton questioned TCorp's change of position for an asset loan instead of construction finance.

Director Economy & Commercial Development advised that TCorp do not believe they have the skills to facilitate the construction loan. Council had presented this project to the agency on numerous occasions, and their change of stance occurred later in the process.

- ii. Cllr Hadchiti questioned the financial implications for TCorp's later involvement in the loan.

The CEO advised that TCorp had liaised with Council very closely. They informed Council that with the current interest rates, their role is not to compete with the commercial banks and refined their role as a last resort lender.

TCorp had advised that they were unable to match the commercial rate.

- iii. On account of queries from businesses in the community, Cllr Hadchiti questioned whether the DA for the site at 40 Scott Street was approved.

Action: Director Economy & Commercial Development to investigate the above.

UPDATE

An email response on 30 June 2021 was provided to Councillors as below:

The advice received from BUILT's Principal Certifying Authority is that the site office is permissible under the temporary works clause of the approved Early Works DA.

4.5 Development Assessments Update

A/Manager Development Assessment delivered a presentation on this item.

The DA for the Liverpool Megacentre at 10 Orange Grove Road and 5 Viscount Place, Warwick Farm is yet to be determined by the Planning Panel for partial demolition, alterations and additions of commercial space.

The construction of a new external covered seating and new children's play area is proposed for the Kemp's Creek Bowling Club at 1490 Elizabeth Drive, Cecil Park.

A DA is under assessment for 3 Secant Street Liverpool to be converted into a place of public



worship with associated signage.

Between the period of 1 April to 31 May 2021, 89% of DAs had taken less than 200 days to be approved, while 11% of complex DAs had taken longer. The average approval times for all DAs was 103 days.

Queries & Discussion

- i. Cllr Shelton questioned how Council compares with others in regard to the DA approval times.

Action: A/Manager Development Assessment to investigate the above.

UPDATE

An email response on 30 June 2021 was provided to Councillors on this request.

4.6 Update on Planning Proposals

Manager City Planning encouraged the Mayor and Councillors to raise any queries on the Strategic Planning Work Program.

Queries & Discussion

- i. Cllr Hagarty requested an update on the Middleton Grange Town Centre planning proposal.

The planning agreement is slowing down the advancement of the planning proposal process. Significant progress has been made in negotiations over the last fortnight.

A cash contribution payable figure has been determined on the agreed works for the town centre and areas surrounding. Council's positioning has been made clear to the proponent that this will be the final follow up request on the advancement of negotiations. If an agreement is not achieved, Council will be proceeding with a contributions plan amendment. A response is expected over the coming weeks.

- ii. Cllr Harle queried whether the Canterbury Bulldogs site at 84 Memorial Avenue, Liverpool will need Council consideration for rezoning.

The current aim is to place an additional permitted use in the Local Environment Plan. It would be a locality specific rezone.

Director Economy & Commercial Development added that rezoning efforts are on hold, as these negotiations will continue as per the Woodward Place Masterplan.

- iii. Cllr Hadchiti queried how Council plans to clear the backlog of DAs that have exceeded 200 days.

Additional resourcing is being provided within the planning team to address this issue.

CLOSE

Meeting closed at 12:15 pm.

CTTE 07

**Minutes of the Environment Advisory Committee
Meeting held on 15 June 2021**

Strategic Direction	Strengthening and Protecting our Environment Develop, and advocate for, plans that support safe and friendly communities
File Ref	216781.2021
Report By	Michael Zengovski - Manager City Environment
Approved By	Raj Autar - Director Infrastructure & Environment

EXECUTIVE SUMMARY

This report is tabled in order to present the Minutes of the Environment Advisory Committee Meeting held on 15 June 2021.

RECOMMENDATION

That Council:

1. Receives and notes the Minutes of the Environment Advisory Committee Meeting held on 15 June 2021.
2. Endorse the recommendations in the Minutes.

REPORT

The Minutes of the Environment Advisory Committee Meeting held on 15 June 2021 are attached for the information of Council.

The minutes contain the following key action:

- ERP Bush Regeneration Update - Council staff to provide a report on the potential impacts of pesticides used in bush regeneration on other flora and fauna including the waterways to a future meeting.

CONSIDERATIONS

Economic	Enhance the environmental performance of buildings and homes.
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Environment	<p>Minimise household and commercial waste.</p> <p>Manage the environmental health of waterways.</p> <p>Manage air, water, noise and chemical pollution.</p> <p>Enhance the environmental performance of buildings and homes.</p> <p>Protect, enhance and maintain areas of endangered ecological communities and high quality bushland as part of an attractive mix of land uses.</p> <p>Raise community awareness and support action in relation to environmental issues.</p>
Social	<p>Preserve and maintain heritage, both landscape and cultural as urban development takes place.</p> <p>Support community organisations, groups and volunteers to deliver coordinated services to the community.</p>
Civic Leadership	<p>Act as an environmental leader in the community.</p> <p>Undertake communication practices with the community and stakeholders across a range of media.</p> <p>Foster neighbourhood pride and a sense of responsibility.</p> <p>Facilitate the development of community leaders.</p> <p>Encourage the community to engage in Council initiatives and actions.</p> <p>Provide information about Council's services, roles and decision making processes.</p> <p>Actively advocate for federal and state government support, funding and services.</p>
Legislative	There are no legislative considerations relating to this report.
Risk	There is no risk associated with this report.

ATTACHMENTS

1. Minutes of the Environment Advisory Committee Meeting held on 15 June 2021



Minutes

ENVIRONMENT ADVISORY COMMITTEE 15 JUNE 2021

COUNCILLORS

Geoff Shelton	(Chairperson)
Karress Rhodes	Councillor
Peter Harle	Councillor
Wendy Waller	Mayor

COMMITTEE MEMBERS:

Ellie Robertson	Community Member
Signe Westerberg	Community Member
Stephen Dobell-Brown	Community Member (Joined at 6:10pm)
Olusegun Samuel	Community Member
Joseph Tharappel	Community Member
Robert Dixon	Industry Representative
Joseph Rover	Community Member
Robert Storey	Community Member

COUNCIL ATTENDEES:

Raj Autar	Director Infrastructure and Environment
Michael Zengovski	Manager City Environment
Rinas Cook	Manager Technical Support
Alexi Gilchrist	ERP Program Leader
Shaun Beckley	Coordinator Contributions Planning
Maruf Hossain	Coordinator Drainage and Floodplain
Steven Hodosi	Coordinator Environmental Operations
Kyran Coogan	ERP Bushland Project Officer
Jessica Kaiser	Personal Assistant (Minutes)

APOLOGIES:

Peter Diplas	A/Director City Presentation
Damien Curtis	Parks Coordinator East
Kacy Benfield	Community Member
Rosalyn Faddy	Community Member
George Youssef	Community Member
Darren Duncan	Gandangara Aboriginal Land Council
Denise Ezzy	Tharawal Aboriginal Land Council
Peter Ridgeway	Greater Sydney Local Land Services



Minutes

OPEN

Meeting opened at 5:34pm

1. WELCOME, ATTENDANCE, APOLOGIES AND OPENING

Clr Shelton opened the meeting and acknowledged the traditional custodians of the land.

Motion: That this committee formally note the apologies as recorded in these minutes.

Moved: Cllr Harle

Seconded: Robert Storey

2. DECLARATIONS OF INTEREST

Nil

3. MINUTES FROM THE PREVIOUS MEETING

Motion: That the minutes from the EAC meeting held on 12 April 2021 be endorsed by the Committee.

Moved: Robert Storey

Seconded: Cllr Harle

4. MATTERS ARISING FROM PREVIOUS MEETINGS

4.1 Responsible Pet Ownership

ERP Program Leader provided an update on the Companion Animal Advisory Committee (CAAC). The CAAC discussed the matter of responsible pet ownership at its first meeting held on 30 March 2021. The CAAC endorsed the Draft Cat Management Plan which was endorsed by Council at its 28 May 2021 Council meeting. A copy of the Plan will be provided to the Committee with these minutes.

4.2 Casula Station Commuter Carpark

ERP Program Leader provided an update on Casula Carpark and Woodbrook Road underpass and advised that Council is still in negotiations with TfNSW.

Mr Dobell-Brown queried whether the proposed plans would have any impact on the Environment Education Centre (EEC), to which it was confirmed there will be no impacts on the EEC.



Minutes

5. PRESENTATIONS

5.1 Voluntary Planning Agreement (VPA) Update

Coordinator Contributions Planning provided an update on the VPAs for Coopers Paddock and New Brighton Golf Club.

a) Coopers Paddock

Council has now approved the construction of the shared path through Coopers Paddock, however there are some outstanding matters which need to be finalised before construction of the shared path can commence. It is anticipated that construction will begin by September 2021. Once the footpath is constructed, the works identified in the Vegetation Management Plan will be implemented.

b) New Brighton Golf Club

A shared path is also planned to be constructed at New Brighton Golf Club along the existing golf course boundary. The land transfer to Council is to be finalised before works can be programmed. Following construction of the shared path, bank restoration works and riparian planting will be undertaken.

Action: Coordinator Contributions Planning to provide an update to the Committee once a start date for New Brighton Golf Club works is confirmed.

Queries and Discussion

- i. Ms Westerberg asked whether there is an existing fence at New Brighton Golf Course and Coopers Paddock, as pedestrians could shortcut across the riparian areas if there are no fences.

Coordinator Contributions Planning could not confirm if a fence is already existing to delineate public land from the Golf Club land and advised that he would investigate the fencing as a part of the VPA. At Coopers Paddock, there is an existing boundary fence at the industrial precinct which is the only fence present.

ERP Program Leader advised that the Coopers Paddock proposed shared path alignment is along an existing access track to minimise disturbance to established bushland areas.

Action: Coordinator Contributions Planning to confirm fence location for New Brighton Golf Club works.

- ii. Mr Dixon queried whether the VPA for New Brighton Golf Club included improving the bank stabilisation at the M5 bridge.



Minutes

Coordinator Contributions Planning confirmed that this particular VPA does not include the bank stabilisation.

Coordinator Drainage and Floodplain advised that Council is not responsible for undertaking any major erosion protection as part of bank stabilisation works.

- iii. Mr Storey noted the proposed shared path location at New Brighton Golf Club could raise safety issues as it is very close to the golf course.

Coordinator Contributions Planning advised the redesign of the Golf Course took the location of the shared path into account.

5.2 ERP Bush Regeneration Project Update

ERP Bushland Project Officer provided an update on ERP Projects for Quarter 2, 2021.

ERP Program Leader advised that, as part of the development of the bush regeneration scope of works for Rossmore Grange, the environmental assessment completed deemed the works were permissible. A subsequent archaeological investigation as part of an environmental assessment undertaken by Sydney Water for their works near the Rossmore Grange site resulted in the area being registered as having potential (Aboriginal) archaeological deposits. As a result, the scope of the Rossmore project has been altered to eliminate activities which would disturb the soil. Council still retains the full value of the contract, with appropriate measures to be taken by the contractor to ensure the project outcomes are still met.

Queries and Discussion

- i. Mr Dobell-Brown questioned the significance of the wombat print at Rossmore Grange.

ERP Program Leader advised contractors are required to take note of any significant flora or fauna sightings as part of their works. This was a significant sighting because there had been no previous record of wombats in the area.

- ii. Cllr Rhodes queried whether the Lantana was removed from the Casula Parklands site.

ERP Program Leader advised that any weed materials removed and stockpiled on site are not to be left in any area that is visible to the public, as doing so could attract illegal dumping. Small piles of Lantana can provide habitat opportunities for wildlife.

- iii. Cllr Rhodes queried whether any weeds stockpiled have the ability to grow back.

ERP Program Leader advised that the bush regeneration contracts include provisions for weed propagules to be removed from site. Coordinator Environmental Operations added that contractors utilise a technique called 'rafting' to lift stockpiled weeds off the ground to prevent regrowth from occurring.



Minutes

- iv. Mr Dobell-Brown queried whether alligator weed is sprayed or manually removed.

ERP Bushland Project Officer confirmed that this weed is treated on site with herbicide and contractors need to obtain a permit to spray near a watercourse.

- v. Ms Robertson asked whether a report can be brought back to the committee as to whether herbicides in the water have negative impacts on wildlife in waterways.

Action: Council staff to provide a report on the potential impacts of pesticides used in bush regeneration on other flora and fauna including the waterways to a future meeting.

5.3 Management of Naturalised Drainage Channels

Coordinator Drainage and Floodplain provided an update on Council's Management of Naturalised Drainage Channels. The presentation covered the different approaches used by Council for drainage solutions across the LGA, lessons learned, and a way forward.

Queries and Discussion

- i. Mr Rover queried how the water quality is being improved as part of the drainage works.

Coordinator Drainage and Floodplain advised that stormwater runoff is treated through filter media of raingardens located within the basins before being discharged into natural waterways. The rain gardens are designed using water quality modelling to ensure adequate water quality treatment is achieved.

- ii. Mr Rover asked whether the trunk drainage management guidelines undergo review on a regular basis.

Coordinator Floodplain and Drainage confirmed the guideline is a live document which will be reviewed and updated on an ongoing basis.

Director Infrastructure and Environment advised that Council also has an ongoing program of water quality monitoring to evaluate and adjust current strategies, and the information is available on Council's website.

- iii. Mr Dobell-Brown asked how the design ensures the drainage channels do not become breeding grounds for mosquitos.

Director Infrastructure and Environment confirmed that this is managed through appropriate designs which prevent ponding opportunities that breed mosquitos.

- iv. Mr Dobell-Brown queried the funding sources for future drainage channel works.

Director Infrastructure and Environment advised that Council has access to multiple funding opportunities which will need to be explored once a design solution is developed.



Minutes

- v. Cllr Harle advised he did not agree with some of the information provided in the presentation, particularly in relation to Tributary C, and would like to provide a presentation at the next EAC meeting on this.

Director Infrastructure and Environment advised that opportunities to provide feedback will also be available as part of the community engagement process.

6. AGENDA ITEMS

6.1 Environment Levy Snapshot

ERP Program Leader provided a snapshot of the Environment Levy for the period 1 July 2020 – 31 March 2021. The closing balance of the reserve at 31 March 2021 is \$6,165,577.

6.2 Environment Education Centre (EEC) Update

Manager City Environment provided an update on the progress of the EEC and some background for new Committee members.

The EAC will be kept informed of the progress of the EEC.

7. GENERAL BUSINESS

7.1 Council Bins

Ms Robertson questioned why bins are being replaced across the Liverpool LGA.

Mayor Waller advised that Council is now with a new waste contractor and the old bins were reaching end of life. In addition, it was advised that the old bins are being recycled to make new bins.

Mr Dobell-Brown requested a status update on the bin replacement program. Mayor Waller advised that bin replacement in some rural areas is still to be completed.

7.2 Voyager Point

Mr Dobell-Brown commended the contractors working on the bridge repairs at Voyager Point, with regards to the protection of the surrounding environment.

Action: Director Infrastructure and Environment to arrange a briefing at a future meeting regarding the environmental protection works and practices as part of this project.

7.3 Cane Toads

Cllr Shelton asked if any cane toads have been found in the Liverpool area.



Minutes

ERP Program Leader advised that a cane toad was recently found in the Moorebank industrial area. There have been no other reports of cane toads in the LGA.

Meeting closed at 7:48pm

CTTE 08

Intermodal Precinct Committee 7th June 2021

Strategic Direction	Generating Opportunity Attract businesses for economic growth and employment opportunities
File Ref	220289.2021
Report By	Kerrie Elliott - Business Liaison Officer
Approved By	John F Morgan - Director Economy & Commercial Development

EXECUTIVE SUMMARY

This report is tabled to present the Minutes of the Intermodal Precinct Committee meeting held on 7 June 2021.

RECOMMENDATION

That Council receives and notes the Minutes of the Intermodal Precinct Committee Meeting held on 7th June 2021 and considers the following recommendations.

1. That the Committee write to Woolworths to seek an ongoing scholarship program for:
 - a. at least one local student from the Liverpool LGA to study an engineering or advanced technologies undergraduate program at a local university, and
 - b. at least one scholarship for a local student to attend TAFE to study in an emerging field such as electrotechnology.
2. Council to consider engagement with the NSW and Federal governments as well as relevant parties to retain the current Moorebank Avenue upgrade and seek alternative solutions to the realignment such as overpass bridges.
3. Council consider engagement with the NSW and Federal governments as well as relevant parties to construct an eastbound M5 weave upgrade at the same time as the Moorebank Ave Interchanges and westbound weave projects are undertaken, and to place appropriate transparent noise walls in both directions, similar to those on the M7.
4. Council to write to the NSW government and EPA NSW to advise that Council is no longer the authorised regulatory authority for air and noise pollution, that this role is assumed by the EPA NSW and that Council provide a list of location metrics for air and noise pollution enforcement to the Committee.
5. That Council consider engaging with NSW and Federal government to redesign the Moorebank Precinct West Masterplan to be consistent with concept approvals at 300,000 square metres of warehousing.

REPORT

The Minutes of the Intermodal Precinct Committee held on 7 June 2021 are attached for the information of Council.

CONSIDERATIONS

Economic	Facilitate economic development.
Environment	There are no environmental and sustainability considerations.
Social	Raise awareness in the community about the available services and facilities.
Civic Leadership	Encourage the community to engage in Council initiatives and actions. Provide information about Council's services, roles and decision making processes. Deliver services that are customer focused.
Legislative	There are no legislative considerations relating to this report.
Risk	There is no risk associated with this report.

ATTACHMENTS

1. Intermodal Precinct Committee Minutes 7.6.2021



This meeting was recorded for minute taking purposes
This meeting occurred on MS Teams

MINUTES FROM INTERMODAL PRECINCT COMMITTEE MEETING 7 June 2021

COUNCILLORS:

Karress Rhodes
Tony Hadchiti
Peter Harle

Chairperson

COMMITTEE MEMBERS:

Fiona McNaught
Carlo Di Giulio
Erik Rakowski

Community Representative
Community Representative
Community Representative

COUNCIL ATTENDEES:

Kerrie Elliott
Jennifer Chenhall
Aditi Karande
Luke Oste
Rose Koch

A/Coordinator Business Development
General Counsel, Manager Governance Legal & Procurement
Recreation & Open Space Planner
Coordinator Strategic Planning
Committees Officer (**Minutes**)

APOLOGIES:

Darren Foxe
Chris Guthrie

Community Representative
Coordinator Business Development



OPEN

Meeting opened at 6:05 pm.

1. WELCOME, ATTENDANCE AND APOLOGIES

Clr Rhodes welcomed the Committee and acknowledged the traditional custodians of the land.

A/Coordinator Business Development informed that the Woolworth representatives were an apology for this meeting. Their item for presentation has been delayed to a future meeting.

2. DECLARATIONS OF INTEREST

Nil

3. MINUTES FROM THE PRVIOUS MEETING

The previous minutes from the 1 March 2021 Committee meeting was received and noted at the Council meeting held on 31 March 2021.

4. COMMUNICATIONS PLAN UPDATE

A/Coordinator Business Development advised that two media releases were recently made to the local media. One was in relation to the "Live Life Get Active" program and the second was in relation to the new Woolworths distribution centres.

The media releases are attached to these minutes.

5. GEORGES RIVER INTERFACE PLANNING & CASULA STATION

Recreation & Open Space Planner delivered a presentation on the Georges River Parklands and Chipping Norton Lakes Spatial Framework. This is a masterplan for the regional open space funded through Department of Planning, Industry and Environment's (DPIE's) Metropolitan Greenspace Program in the round of 2018/19.

The first round of consultation has been made with internal and external stakeholders. A broader level of community stakeholder engagement will commence in mid-July.

A number of contaminated sites have been identified along the Georges River corridor, specifically south of M5. Further assessment and potential remediation works are scheduled by Council.

Appropriate locations are being identified as key priority areas to establish a connection between Leacock Regional Park, Casula Powerhouse Arts Centre (CPAC) and the entire corridor for Georges River Parklands (i.e. the west side of Georges River and the eastern side of Georges River Parklands).

Queries & Discussion

Recreation & Open Space Planner addressed the below queries.

- i. Clr Rhodes queried whether any activity will occur opposite CPAC.



A number of contamination assessments are being made along the corridor which is opposite Casula Railway Station and Casula Parklands. Currently, this area is not included within the framework.

Action: Recreation & Open Space Planner to provide the asbestos contamination report relating to the corridor in question to the Committee.

- ii. Erik Rakowski queried whether Council will rely upon third parties for the contamination studies, and whether the assessed contaminated sites will be included in the framework once treated.

Council will be conducting its own contamination assessments. Helles Park has been flagged for asbestos contamination.

The intention of the spatial framework for the Georges River is to establish river connections from the Casula Parklands in the west to the Georges River corridor on the west. Additionally, this would serve to connect Casula Parklands to Helles Park.

- iii. Clr Rhodes queried when the cost and timeframe information will be available for this project.
This will be available in the October to November period.

6. TRAFFIC RELATED ISSUES

Coordinator Strategic Planning provided an overview on the Moorebank Avenue realignment, recent state significant development applications pertaining to the area and modifications to existing consents.

A minor modification was made to Moorebank Precinct East (MPE) Stage 2, involving changes to landscaping in a warehouse carpark.

Council objected to the Moorebank Precinct West (MPW) Stage 3 application, given the non-compliance with the minimum lot size control within the Local Environment Plan (LEP) 2008 and the impacts that would arise because of this. This was determined by the Independent Planning Commission (IPC), where they approved the proposal with a number of conditions to address the concerns raised by Council.

A detailed submission was made for the Moorebank Avenue realignment project and was reported to the 28 April Council meeting. Council has a variety of concerns, some of which relate to noise impacts, flooding, environmental impacts, and traffic concerns. The proponent has recently completed a response to the submissions received and it is understood that Council will be consulted on this soon.

Queries & Discussion

Coordinator Strategic Planning addressed the below queries.

- i. Mr Rakowski raised the issue of cumulative noise impacts of the entire Intermodal development and the Moorebank Ave Realignment proposal not being considered for nearby residents.
Council identified this issue in the submission and is aware of these impacts.
- ii. Mr Rakowski questioned whether Council considers MPW Stage 3 as a non-compliant project, given they exceed the cap for building size which would lead to the breach of conditions.



Council's concern was in relation to the variation of the minimum lot size control within the LEP. The Moorebank Intermodal had submitted a clause 4.6 variation as a legal mechanism to exhibit flexibility. This has now been approved by the IPC. Broader non-compliance issues are a matter for DPIE as the planning authority for this project.

- iii. Cllr Rhodes questioned the length and cost of a sound wall around the site, given it is deemed necessary for placement.

The size would be determined through the assessment process with costs covered by the developer. These details have not yet been determined at this stage in the process.

7. GENERAL BUSINESS

7.1 Communications Strategy

Carlo Di Giulio questioned the progress of the communications strategy relating to jobs from the Moorebank Intermodal.

A/Coordinator Business Development reported that the media release consisted of information of jobs created through the Woolworths Distribution centres. 1300 jobs will be created during construction and 680 jobs will arise when complete. Overall, the Moorebank Intermodal will provide approximately 3000 jobs.

Action: A/Coordinator Business Development to provide a timeframe estimate on the above.

7.2 Motions

Committee members tabled the below motions for discussion. Cllr Rhodes advised that these items will be considered at Council.

Motion: That the Committee write to Woolworths to seek an ongoing scholarship program, for at least one local student from the Liverpool LGA, to study an engineering or advanced technologies undergraduate program at a local university, and at least one scholarship for a local student to attend TAFE to study in a similar such emerging field such as electrotechnology.

Moved: Fiona McNaught

Seconded: Cllr Hadchiti

On being put to the meeting, the motion was declared carried.

Motion: Council to consider engagement with the state and federal governments as well as relevant parties to retain the current Moorebank Avenue upgrade and seek alternative solutions to the realignment such as overpass bridges.

Moved: Erik Rakowski

Seconded: Fiona McNaught

On being put to the meeting, the motion was declared carried.

Motion: Council consider engagement with the state and federal governments as well as relevant parties to construct an eastbound M5 weave upgrade at the same time as the Moorebank Ave Interchanges and westbound weave projects are undertaken, and to place appropriate transparent noise walls in both directions, similar to those on the M7.

Moved: Erik Rakowski

Seconded: Cllr Hadchiti

On being put to the meeting, the motion was declared carried.



Motion: Council to write to the state government and EPA NSW to advise that Council is no longer the authorised regulatory authority for air and noise pollution, that this role is assumed by the EPA NSW and that Council provide a list of location metrics for air and noise pollution enforcement to the Committee.

Moved: Erik Rakowski

Seconded: Clr Rhodes

On being put to the meeting, the motion was declared carried.

The below motion was taken as a query for consideration.

Motion: That Council consider engaging with state and federal government to redesign the Moorebank Precinct West Masterplan and to be consistent with concept approvals at 300,000 square metres of warehousing.

Action: Recreation & Open Space Planner to investigate the above.

7.3 Consideration for motions

Ms McNaught added that additional time be provided before the meeting for motions to be considered by the Committee.

Committees Officer clarified that it is the usual protocol for Committee members to send through their items for consideration prior to the meeting and at the time the agenda is being prepared.

For future meetings, it is highly encouraged that items be sent through to staff once they prompt Committee members via emails during agenda preparation, as per this usual procedure.

CLOSE

Meeting closed at 7:15 pm.

QWN 01	Question with Notice - Cllr Hagarty - Animal Welfare
Strategic Direction	Leading through Collaboration Strive for best practice in all Council processes
File Ref	196276.2021

QUESTION WITH NOTICE

Please address the following:

1. What is the process from when rangers attend to a found pet?
2. What is the average time between an animal being taken to the shelter and appearing on:
 - Council's website?
 - The facilities Facebook page?
3. What other channels are used?
4. What details are posted?
5. Are there KPIs for this?
6. Are Council meeting these KPIs?
7. Are there KPIs in place for rehoming animals?
8. Are Council meeting these KPIs?
9. How much time each day are dogs given out of their kennels?
10. What enrichment are they provided each day?
11. What strategies are in place to prevent dogs from suffering significant kennel stress such as aggressive behaviour, barking and lunging at people?.
12. What training and information do rangers and rehoming officers undertake and have access to in relation to:
 - Animal handling, enrichment and recognising body language?

- The latest methods in animal rehoming?
- Dangerous dog handling?

Response

1. What is the process from when rangers attend to a found pet?

Council officers will scan the animal, and if microchipped, will contact the owner and return the animal home within 2 hours and update Council's records. If the animal is not identified, then the animal is taken to the Liverpool Animal Shelter at Rossmore Vet.

Under the Companion Animals Act, a companion animal must be identified (microchipped) from 12 weeks of age and it is an offence not to do so and is subject to an on the spot fine. In addition, the Act requires a dog to wear a collar which shows the name of the dog and the address or phone number of the owner. It is also an offence for a dog not to have a collar.

2. What is the average time between an animal being taken to the shelter and appearing on:

- Council's website?
- the facilities Facebook page?

Lost animals that are not identified are posted on both pages within 24 hours of entering the shelter on a Monday to Friday. If an animal enters the animal shelter on the weekend, details are posted on Monday. However, the shelter can be contacted 7 days a week for residents to enquire about lost animals or to pick up lost animals.

3. What other channels are used?

Council monitors local lost & found Facebook pages. Where an owner has posted details regarding their lost pet, Council officers will contact them directly. Staff also circulate Lost Pet Alerts amongst the team, so officers are aware of missing animals in the area.

Council also keeps a log of all calls made to the shelter regarding lost pets in the Liverpool LGA and surrounding areas which is referred to when an animal is impounded, to reunite the pet and owner sooner.

4. What details are posted?

Species, breed, gender, name (if known), suburb found, and a photo.

5. Are there KPIs for this?

As identified above, lost animals that are not identified are posted on both pages within 24 hours of entering the shelter on a Monday to Friday. If an animal enters the animal shelter on

the weekend, details are posted on Monday. However, the shelter can be contacted 7 days a week for residents to enquire about lost animals or to pick up lost animals.

6. Are Council meeting these KPIs?

Yes.

7. Are there KPIs in place for rehoming animals?

The Delivery Program and Operational Plan (DPOP) (C.4.06) target is 65% of dogs to be rehomed within two months and 40% of cats to be rehomed within two months.

8. Are Council meeting these KPIs?

Council reports on how it is meeting targets in the DPOP through the biannual report. Council is currently exceeding this target. In the January to June 2021 period, 94% of dogs were rehomed and 100% of cats were rehomed within 2 months.

9. How much time each day are dogs given out of their kennels?

Dogs are out of their kennels all day. Dogs are taken out of their night kennels and taken to their outdoor runs every morning. Dogs are also walked by staff and have one on one training and enrichment time in Council's off-leash area.

10. What enrichment are they provided each day?

As outlined above, dogs are taken to their outdoor runs every morning, walked by staff, have one on one time with staff, provided with toys, kongs with food / treats, and training with treats for mental stimulation.

11. What strategies are in place to prevent dogs from suffering significant kennel stress such as aggressive behaviour, barking and lunging at people?

As outlined above, dogs are out of their kennels all day. Dogs are taken out of their night kennels and taken to their outdoor runs every morning. Dogs are also walked by staff and have one on one training and enrichment time in Council's off-leash area.

The welfare and enrichment of animals is Council's priority. Staff spend time with each animal to build a relationship with them and gain their trust. Keeping the dogs mentally stimulated and physically active along with one on one training time helps ensure dogs are happy while at the shelter. Council officers are at the facility Monday to Friday to work with and monitor the welfare of each animal. Animals are cared for by Rossmore Vet staff on the weekends.

12. What training and information do rangers and rehoming officers undertake and have access to in relation to:

- **animal handling, enrichment and recognising body language?**

Formal training sessions have been held at the Liverpool Animal Shelter and included all shelter staff. The training was carried out by an Animal Behaviourist. There is also ongoing training on a one to one basis when a particular dog is identified that requires assessment to deal with a behavioral issue.

- **the latest methods in animal rehoming?**

Council's officers have access to online information, communication with other shelter rehoming officers and connection with rescue groups.

- **dangerous dog handling?**

Dangerous dog training has been conducted for Rangers and Shelter staff by an external trainer. Ongoing training and development is available to Council staff and forms part of Council's continuous learning and development program.

ATTACHMENTS

Nil

QWN 02**Question with Notice - Cllr Kaliyanda -
Digitisation of Services**

Strategic Direction	Leading through Collaboration Strive for best practice in all Council processes
File Ref	196334.2021

QUESTION WITH NOTICE

Please address the following:

- 1. What Council services or functions have been digitised (partially or completely) as a response to the impacts of COVID-19?**

Since the commencement of the pandemic, Council has re-prioritised some of its IT projects to better enable the way both its staff operate whilst working from home and the Community engages with Council. Some examples are the upgrade of Council's security infrastructure which has allowed for remote working without compromising on security. Council's full suite of corporate software has been made accessible both to corporate and personal devices. Other implementations have been the Online booking management system, the digitisation of GIPA lodgements and the expansion of virtual and hybrid meetings throughout our Community Engagement. This includes the Liverpool District Forums, Council Committees and consultation methodologies.

In regards to CPAC, a series of digital initiatives have been implemented and are available in the below links;

<https://www.casulapowerhouse.com/visit/cpac-digital-program>

<https://www.casulapowerhouse.com/visit/cpac-digital-program/art-activities>

CPAC was the first NSW Arts Centre to do so during the initial 2020 lockdown. The Digital Program is still ongoing during the 2021 lockdown period with more activities coming online each week. These include virtual tours, online film screenings, online exhibitions, artist talks, activities for kids and families, music, cooking lessons and gardening tips.

In the Events space, NAIDOC Week 2021 was heavily impacted by Covid restrictions and has transitioned partially to the digital realm. Some examples of video contents and activities are included in the below links.

<https://www.facebook.com/watch/?v=907245306472147>

<https://www.casulapowerhouse.com/visit/naidoc-week>

2. Has follow up been conducted as to which of these were successful and which were not?

As Council continues to navigate through the challenges of the pandemic delivery of some services in alternative formats have been assessed for their effectiveness. For example, the review of Liverpool District Forums identified some challenges and opportunities when they are delivered solely online. The alternative method of hybrid is currently being investigated to allow residents' participation in-person and or online. Other services such as library and CPAC have been innovative in their approach to communicate information and engage service users through virtual sessions.

What Council has learnt though, is that large sections of the community are happy to be engaged in a virtual environment. This has in some areas increased participation due to the ease of accessibility, resolves the problem for those whom lack the transport means and enhances flexibility. Notwithstanding this, Council is acutely aware that a section of the community still prefers face to face interaction.

During government stay at home orders periods, Council has no option but to rely on online channels to inform and consult with the community. As the pandemic continue, for all other times outside the lockdown, in accordance to NSW Health advice and through a COVID Safe Plan, Council will adopt innovative and flexible arrangements to maximise engagement and interaction with residents.

Council will review the Community Engagement Plan to provide overarching framework and guidelines for diverse and flexible community engagement methods during the pandemic.

For CPAC, Google Analytics and Social Media metrics are analysed regularly to ensure content is being used by as many as possible. Encouragingly, total virtual visitation to the centre has at least matched and often exceeded usual attendance figures.

3. If so, what factors have been identified in the successful digitisation of a service or function?

While Council certainly couldn't have predicted the COVID-19 pandemic, this event has acted as a catalyst for the shift in community engagement by accelerating the speed at which local governments are adapting to meet the community's changing needs. As a case in point, preliminary data from the online booking system shows that the community's utilisation of the online bookings portal is increasing steadily month to month.

Based on the "Building stronger communities in an increasingly digital post pandemic society" report (a community focused research assessment co-published by CIVICA

and UTS in May 2021), 79% of citizens expect the main interactions with their council to be through self-service technologies in the next five years. In addition, 47% of citizens agree they will primarily use social media to connect with their local council in the future. This broad appetite for digital engagement is consistent with Council's own observation of its community and business. Council is acutely aware that there are sub-groups in the community who might miss out where digital engagement is the predominate approach and this needs to be catered for.

In the arts and culture space, some of the most successful digitised services have been in the film screening, virtual exhibitions/tours and kids/family areas. The latter being especially so when the online activity is paired with downloadable activity sheets/instructions for parents.

4. What factors have been identified in the unsuccessful digitisation of a service or function?

Council recognises that there are sub-groups in the community (seniors, people with a disability or socio-economic disadvantage groups) which lack the technological skills or equipment to connect via digital engagement. Council has also recognised that there is a large part of the community which prefers engagement of services when they are digitised.

Council's Library Services and Community Development teams have existing strategies and programs that are currently being explored to provide training and assistance to the residents who lack the access to technology and/or require upskilling in the utilisation of technology. It is envisaged that the staff will host and facilitate these sessions when the state's lockdown eases.

At CPAC, music performances have been identified by the measurement mechanisms mentioned above to be the least successful digitised translation of service, so they have been discontinued in response. This has probably been as a result of the increased volume of digitised concert experiences made available to people during the pandemic from across Australia and around the world.

5. Please outline what aspects of Council's functions or services have explored, or are currently exploring, digital transformation to improve resident experience, effectiveness or efficiency.

Council has been working on a digital transformation strategy which will position Council to future proof itself as a "connected Council". In other words, digitising its community, service and back office functions in a seamless and integrated way to both improve organisational efficiency, community engagement and the overall customer experience. This will also form the foundation to leverage off the technological future which includes Smart Cities, open data, IoT and 5G. This is expected to be presented to Council later in the calendar year.

ATTACHMENTS

Nil

QWN 03	Question with Notice - Cllr Rhodes - Provision of “Off the Leash Dog Parks” throughout the Liverpool LGA
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Strategic Direction	Strengthening and Protecting our Environment Develop, and advocate for, plans that support safe and friendly communities
File Ref	234116.2021

QUESTION WITH NOTICE

Can Council explain what process does Liverpool Council use when determining:

- a) Where “off the leash dog parks” are situated throughout the Liverpool LGA?
- b) How many “off the leash Dog Parks” should be provided in Liverpool LGA?

A response to these Questions with Notice will be provided in the 25 August 2021 Council Meeting Business Papers.

ATTACHMENTS

Nil

QWN 04	Question with Notice - Cllr Rhodes - Council submission on Moorebank Intermodal State Significant Development
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Strategic Direction	Strengthening and Protecting our Environment Exercise planning controls to create high-quality, inclusive urban environments
File Ref	234120.2021

QUESTION WITH NOTICE

Can Council answer the following:

1. Did Liverpool Council submit an objection to NSW Government Planning – Major Projects – Project 271156 submissions – 13111 – 3251
2. Can Council confirm if they received a Notice of Determination of Application Moorebank Intermodal Precinct West - Stage 3 (SSD-10431), from the Department of Planning Industry and Environment that they would have received on or around 18 June 2021, like the other Objectors within our community?
3. Can Council provide a copy of the letter if received, to all Councillors?
4. Can Council confirm that as an Objector; as is listed on the DPIE major projects portal; that Liverpool City Council has until August 13th [56 days from June 18th] to exercise its right as an Objector as per s8.8 and s8.10 of **the Act** (Environmental Planning and Assessment Act 1979 No 203)?

A response to these Questions with Notice will be provided in the 25 August 2021 Council Meeting Business Papers.

ATTACHMENTS

Nil

QWN 05	Question with Notice - Cllr Rhodes - Legal Reports and records
Strategic Direction	Leading through Collaboration Strive for best practice in all Council processes
File Ref	234143.2021

QUESTION WITH NOTICE

Does Council:

1. Make available on the Councillor intranet, Liverpool Council's Legal reports of all legal engagements on an Annual Basis listed first under:
 - a) The years of a Council elected term, and also
 - b) Year that the Council engagement was first initiated, eg: 2016 – 2021/ 2016 – 2017 etc

That can be accessed by Councillors at any time, and also provide the use of a historic record for the transition of different elected members onto Council per term?

2. Would it be possible for all past legal report records to be filed and made available in a similar fashion on the Councillor intranet for Councillors referral?

A response to these Questions with Notice will be provided in the 25 August 2021 Council Meeting Business Papers.

ATTACHMENTS

Nil

NOM 01

Proposed Changes to Developer Levies

Strategic Direction	Leading through Collaboration Increase community engagement
File Ref	236016.2021
Author	Charishma Kaliyanda - Councillor

BACKGROUND

Recently the NSW Government released draft legislation that proposed changes to reduce the type of community projects that could be eligible for funding from developer contributions. This is one component of an overhaul of NSW's infrastructure contributions system, which is due to come into force by July 2022.

However, these changes, if adopted, could shift more of the cost of infrastructure from developers onto ratepayers. It also means there is no guarantees that the money collected as part of these developments would be directed back into projects in the local areas that these levies had been collected.

Liverpool, as part of the south-west growth corridor, is already under significant pressure to meet the infrastructure needs of our fast-growing community. We need to juggle the responsibilities associated with developing infrastructure from scratch in many of the new release areas of our LGA. Furthermore, there is a risk that these changes could result in the NSW Planning Minister having discretion over what these developer contributions are spent on, rather than having extensive input and determination by the local communities that would need and use this infrastructure.

NOTICE OF MOTION

That Council:

1. Write to the NSW Government expressing our concern over the impact of these proposed changes to the legislation on our local community;
2. Seek a guarantee from the NSW Government that contributions levied in a local area will be spent on that community; and
3. Seek a guarantee from the NSW Government that community consultation and voices of the local community will be given specific importance in the determination of infrastructure spending and delivery.

ATTACHMENTS

Nil

NOM 02	COVID Support
Strategic Direction	Leading through Collaboration Strive for best practice in all Council processes
File Ref	236043.2021
Author	Nathan Hagarty - Councillor Charishma Kaliyanda - Councillor

NOTICE OF MOTION

1. Testing and Vaccination

That Council lobby for:

- a. More locations and resources to conduct testing; and
- b. A mass vaccination hub in a highly accessible location in Liverpool.

2. Parking for essential workers

That Council provides parking for essential workers including health care providers.

3. Vulnerable community groups

That Council:

- a. Re-establish the 'COVID-19 Emergency Response Program' to support critical and essential services for vulnerable community groups in Liverpool.
- b. Lobby the State and Federal Government for long term funding and resources in local targeted services, including but not limited to:
 - mental health support for communities from non-English speaking backgrounds; and
 - youth unemployment.

4. Rate relief

That Council extend hardship provisions for rates implemented at 16 April 2020 Council meeting.

5. Community facilities and sporting fields

That Council provide a full refund for hirers/licence holders of any parks, sporting fields and other community facilities where a fee has been paid and the use of that facility is not possible due to restrictions being put into place for the duration of those restrictions.

6. Animal Shelter

That Council direct the CEO to keep the Liverpool Animal Shelter open with restricted access and in line with relevant public health orders.

7. Local Business

That Council:

- a. Support businesses to facilitate effective pivots of their existing business models;
- b. Promote successful examples of local business pivots since the beginning of the pandemic; and
- c. provide ongoing information and support to local businesses about relevant State and Federal business relief and support services.

8. Retail tenants

That Council provide rent abatement for all existing retail and small tenants/licence holders for the duration of the lockdown.

9. Outdoor dining

That Council waive all out-door dining fees for the duration of the lockdown.

10. Supplier payments

That Council ensure all payments that can be made to suppliers where the goods/services have been delivered in full (noting some may be staged payments) be made immediately and not wait until the due date should that be a period of less than 2 months.

11. Planning and Development

That Council commit to drive down the outstanding Development Applications and Planning Proposals.

12. Staff

That Council direct the CEO to, where practical, retain staff during the lockdown, through meaningful means such as redeployment to other duties.

13. Stimulus

That Council seek funding from the State and Federal Government for accelerated capital works projects that can be delivered in the Liverpool LGA within a short timeframe.

ATTACHMENTS

Nil