

# ATTACHMENT BOOKLET

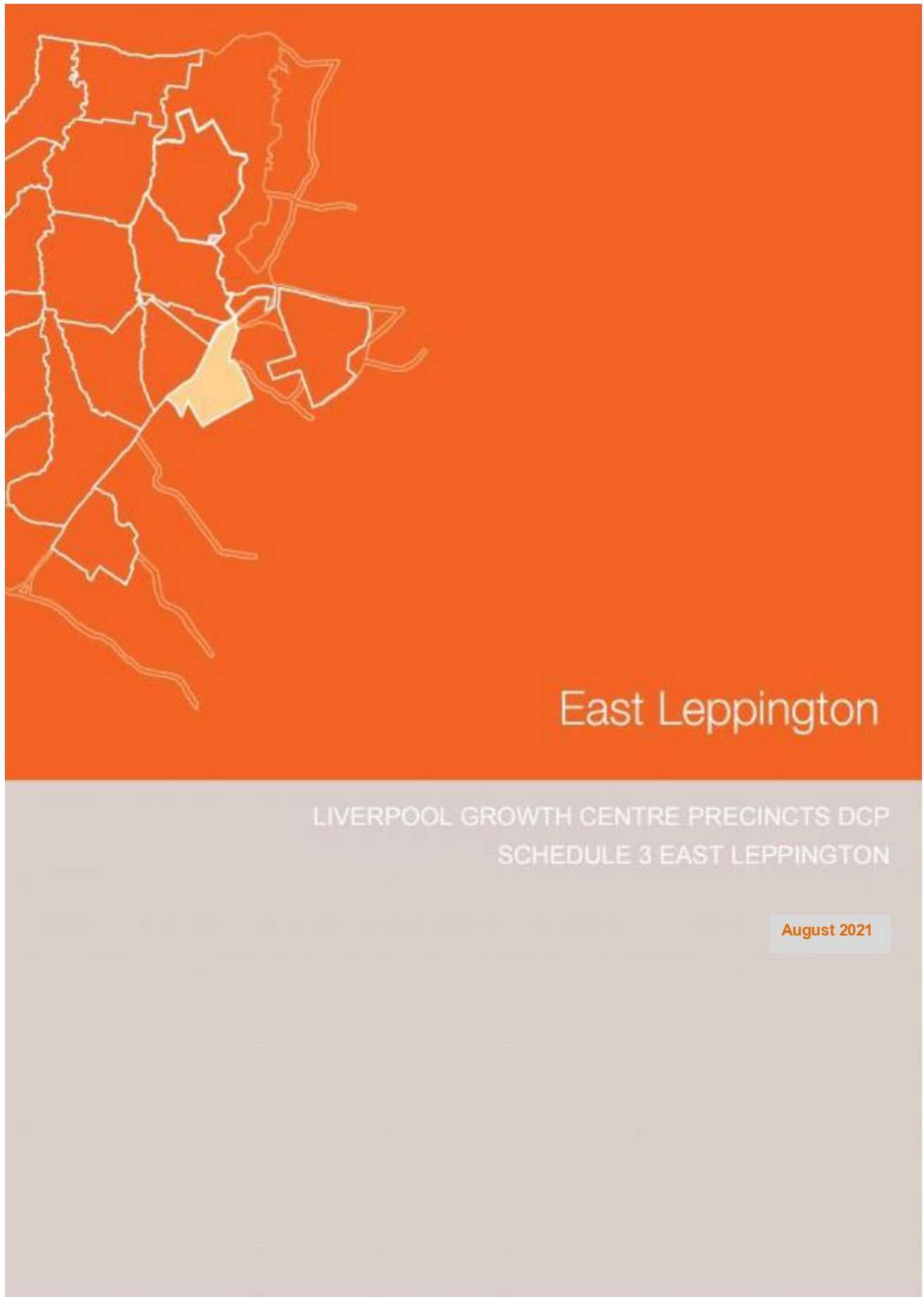
ORDINARY COUNCIL MEETING  
25 AUGUST 2021

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Note that text which is to be inserted is shown in green and underlined, text which is to be deleted is shown in ~~red with strikethrough~~ and explanatory notes are shown in *blue italics*.

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## Tables

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## 1 Introduction

### 1.1 Name and application of this Schedule

This schedule forms part of the Liverpool Growth Centre Precincts Development Control Plan (also referred to as the 'Main DCP').

This schedule applies to all development on the land shown in **Figure 1-1** being that portion of the East Leppington Precinct located within the Liverpool Local Government Area (LGA). This schedule and related amendments to the Main DCP give effect to the provisions of the DCP for land within the East Leppington Precinct as shown on the Land Application Map.

### 1.2 Structure of this Schedule

This schedule should be read in conjunction with the Main DCP and is in addition to the Main DCP. In the event of an inconsistency between this Schedule and the Main DCP, this Schedule prevails.

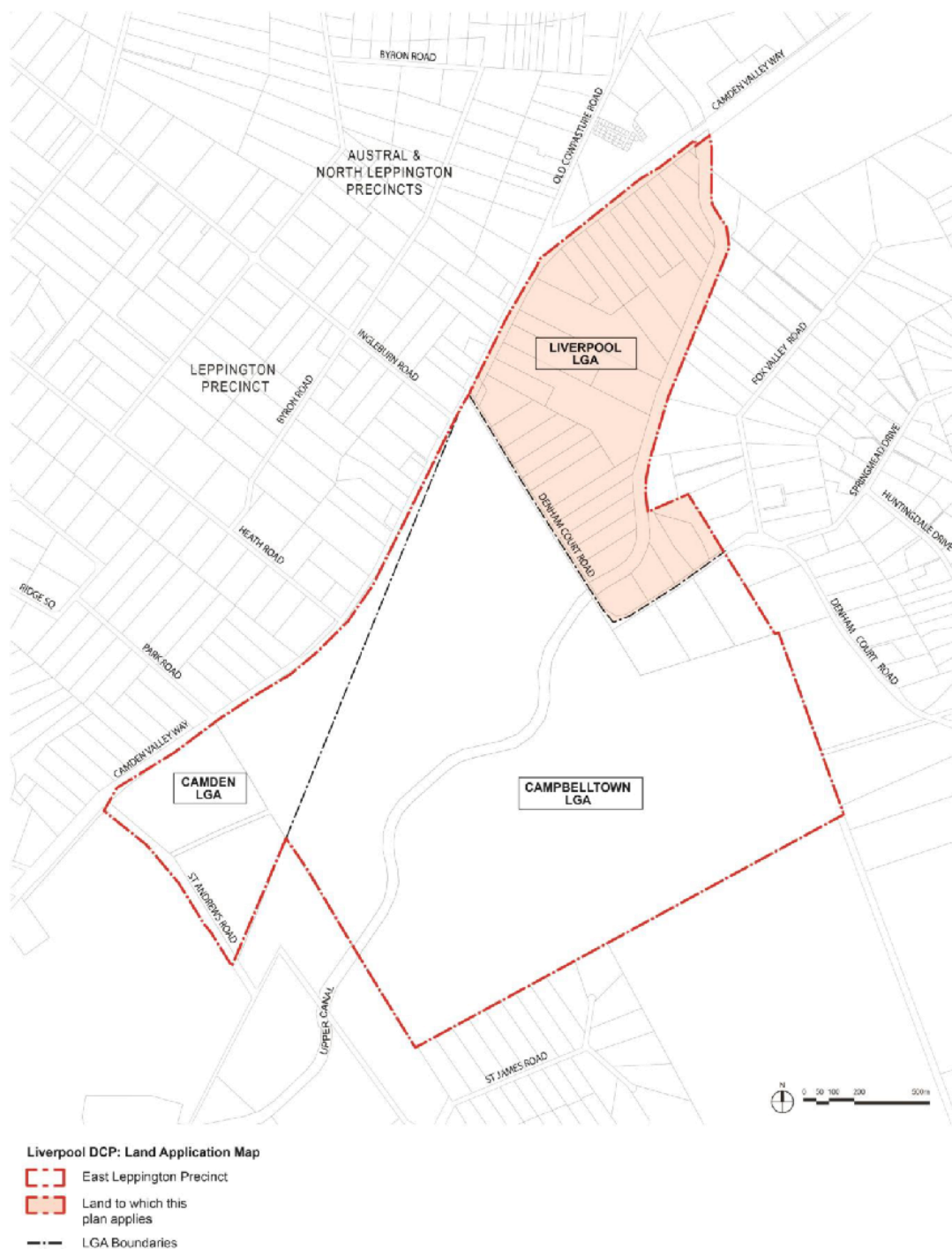
**Table 1-1** summarises the structure of this Schedule – East Leppington Precinct.

**Table 1-1:** Structure of this Schedule

Part	Summary
1 – Introduction	Identifies the land to which the Schedule applies.
2 – Subdivision Planning and Design	Establishes an overall vision and Indicative Layout Plan (ILP) for the East Leppington Precinct and supports the development controls in <b>Parts 2, 3 and 4</b> of the Main DCP.
3 – Centres Development Controls	Provides specific objectives and controls that apply to land within the East Leppington neighbourhood centre, identified on the Indicative Layout Plan for the East Leppington Precinct. These controls are in addition to those in <b>Part 5</b> of the Main DCP.
4 – Site Specific Controls	Outlines specific objectives and controls for development in certain parts of the Precinct, including land affected by electricity and gas easements, heritage, and land adjacent to the Upper Canal, Denham Court Road, Camden Valley Way and <a href="#">open space</a> .

Additional notes to readers are provided throughout this document. These notes are not part of the formal provisions of the DCP, but are intended to provide additional guidance and explanation of the provisions.

If further guidance is required on the interpretation of provisions in the Main DCP, readers should refer to the definitions within the Main DCP and State Environmental Planning Policy (Sydney Growth Centres) (also referred to as the Growth Centres SEPP).



**Figure 1-1: Land Application Map**



## 2 Subdivision Planning and Design

### 2.1 East Leppington Precinct Vision

The vision for East Leppington Precinct is to develop a series of new walkable residential neighbourhoods supported by local retail, community and recreation facilities in an environmentally sustainable manner.

The Precinct as a whole will provide for:

- A range of residential densities, housing types and affordability options to meet the needs of a diverse and growing community.
- Detached housing comprising the majority of residential development, with medium density development located close to the Centres and along bus routes with areas of higher amenity with larger lots on the periphery of the Precinct.
- A Local Centre in the south providing a mix of retail, commercial and community services to cater for the needs of local residents in the Campbelltown part of the precinct. Located off Camden Valley Way it will be highly accessible and surrounded by medium density residential and mixed use development.
- A Neighbourhood Centre to the north serve the daily needs of the local community in the Liverpool part of the Precinct.
- A public domain that will include for the Liverpool part precinct:
  - passive recreation opportunities maximised along the Bonds Creek riparian corridor;
  - where possible, remnant vegetation retained in public parks; and
  - open space close to medium density housing and the neighbourhood centre.
- For the Campbelltown part precinct a public domain that will include:
  - conservation of areas containing endangered ecological communities;
  - special places focused on important landscape and cultural features including the Leppington House archaeological site;
  - sporting fields for active recreation opportunities; and
  - protection of the visual and landscape quality of the Scenic Hills.
- The incorporation of principles of ecological sustainability and measures to ensure that the important historic, environmental and visual elements of the Precinct are recognised and protected for future generations.

## 2.2 Referenced Figures

The figures included in this section are those referenced in the following parts of the Main DCP:

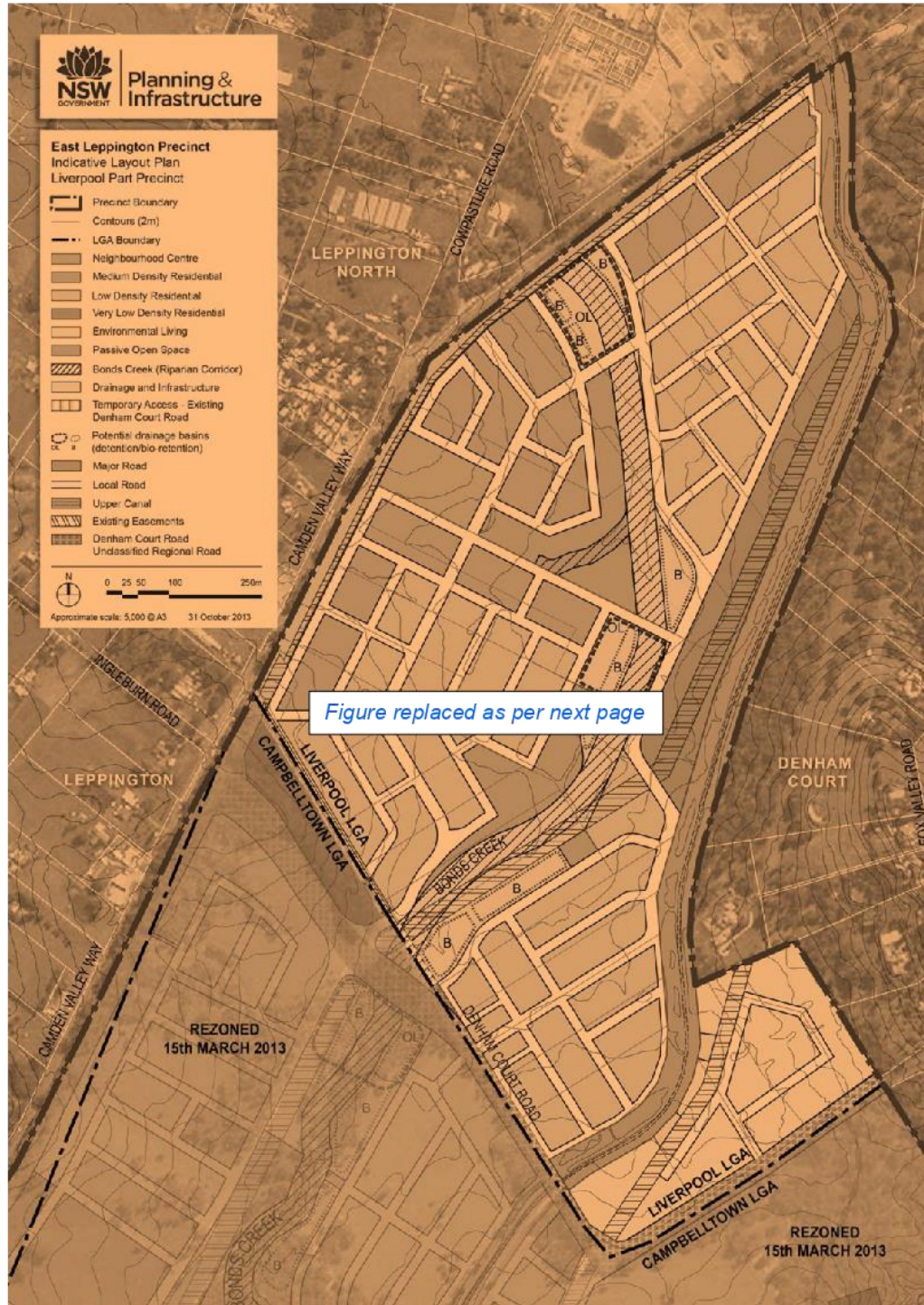
- Part 2 Precinct Planning Outcomes;
- Part 3 Neighbourhood and Subdivision Design;
- Part 4 Development in the Residential Zones; and
- Part 5 Centres Development Controls.

## 2.3 Cross references between Schedule and Main DCP

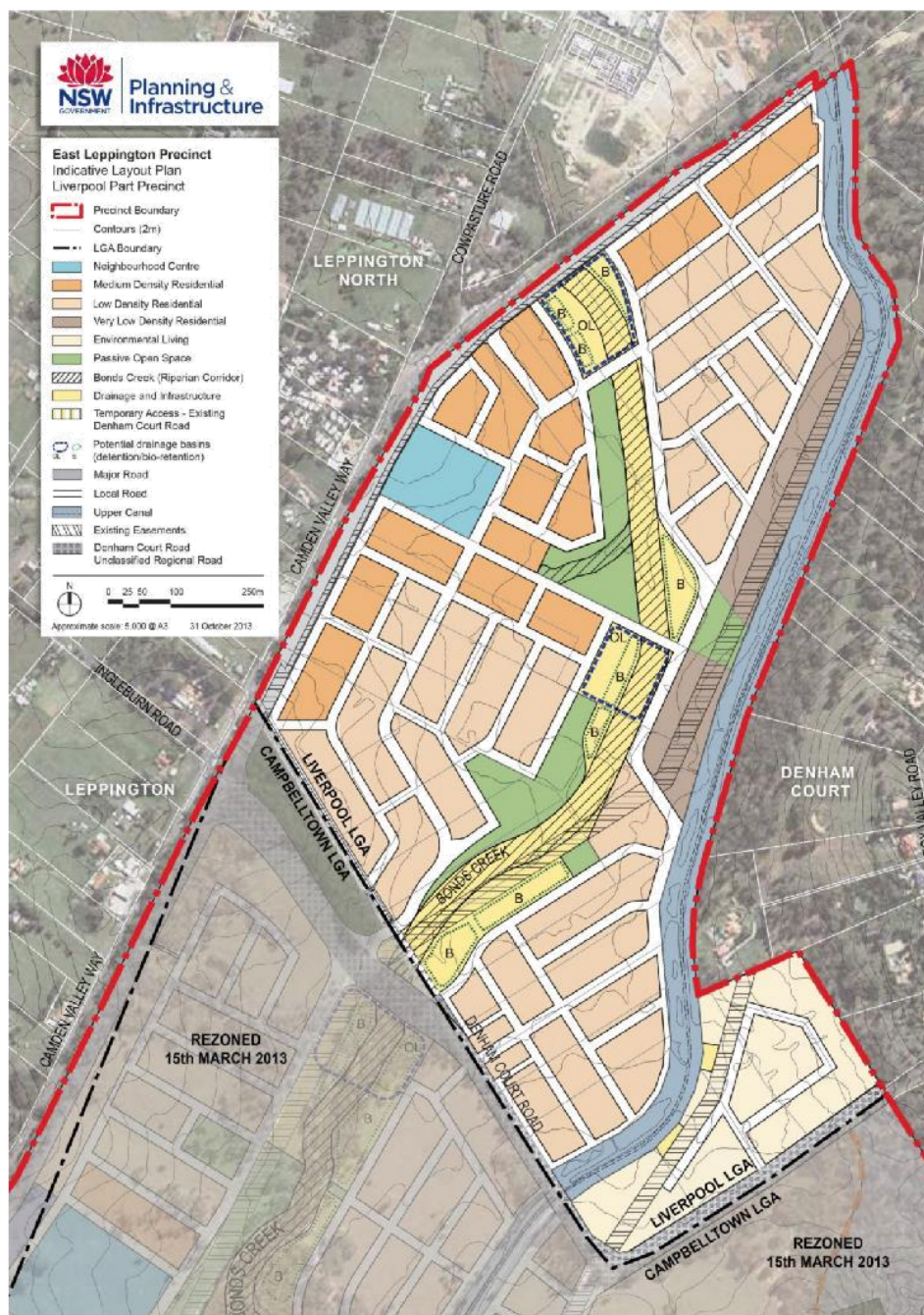
For ease of reference the following table identifies the figures in this Schedule with the Main DCP. Both the Main DCP and this Schedule apply to the development of land and need to be read together.

**Table 2-2:** Cross References

Referenced Figures in this Schedule	Related Section in Liverpool Growth Centres DCP (Main DCP)
Figure 2-1 – Indicative Layout Plan	Section 2.2 of Main DCP
Figure 2-2 – Flood Prone Land	Section 2.3.1 of Main DCP
Figure 2-3 – Key Elements of Water Cycle Management and Ecology Strategy	Section 2.3.2 of Main DCP
Figure 2-4 – Areas of Potential Salinity Risk	Section 2.3.3 of Main DCP
Figure 2-5 – Aboriginal cultural heritage	Section 2.3.4 of Main DCP and Section 4.1 of this Schedule
Figure 2-6 – European cultural heritage	Section 2.3.4 of Main DCP
Figure 2-7 – Bushfire Risk and Asset Protection Zone Requirements	Sections 2.3.5 and 2.3.6 of Main DCP
Figure 2-8 – Location of easements (electricity & gas)	Section 2.3.8 of Main DCP
Figure 2-9 – Odour	Section 2.3.10 of Main DCP
Figure 2-10 – Potential noise attenuation measures	Section 2.3.9 of Main DCP
Figure 2-11 – Residential Structure	<a href="#">Section 3.1</a> of Main DCP
Figure 2-12 – Precinct Road Hierarchy	<a href="#">Section 3.3.1</a> of Main DCP
Figure 2-13 – Pedestrian and Cycleway Network	<a href="#">Section 3.3.5</a> of Main DCP
Figure 3-2 – Desired Future Layout of the Centre	Section 5.3.1 of Main DCP







**Figure 2-1:** Indicative Layout Plan *This figure has been amended to reflect the revised footprint of the Neighbourhood Centre, passive open space area and the revised road layout, as detailed in Council report dated 25 August 2021.*

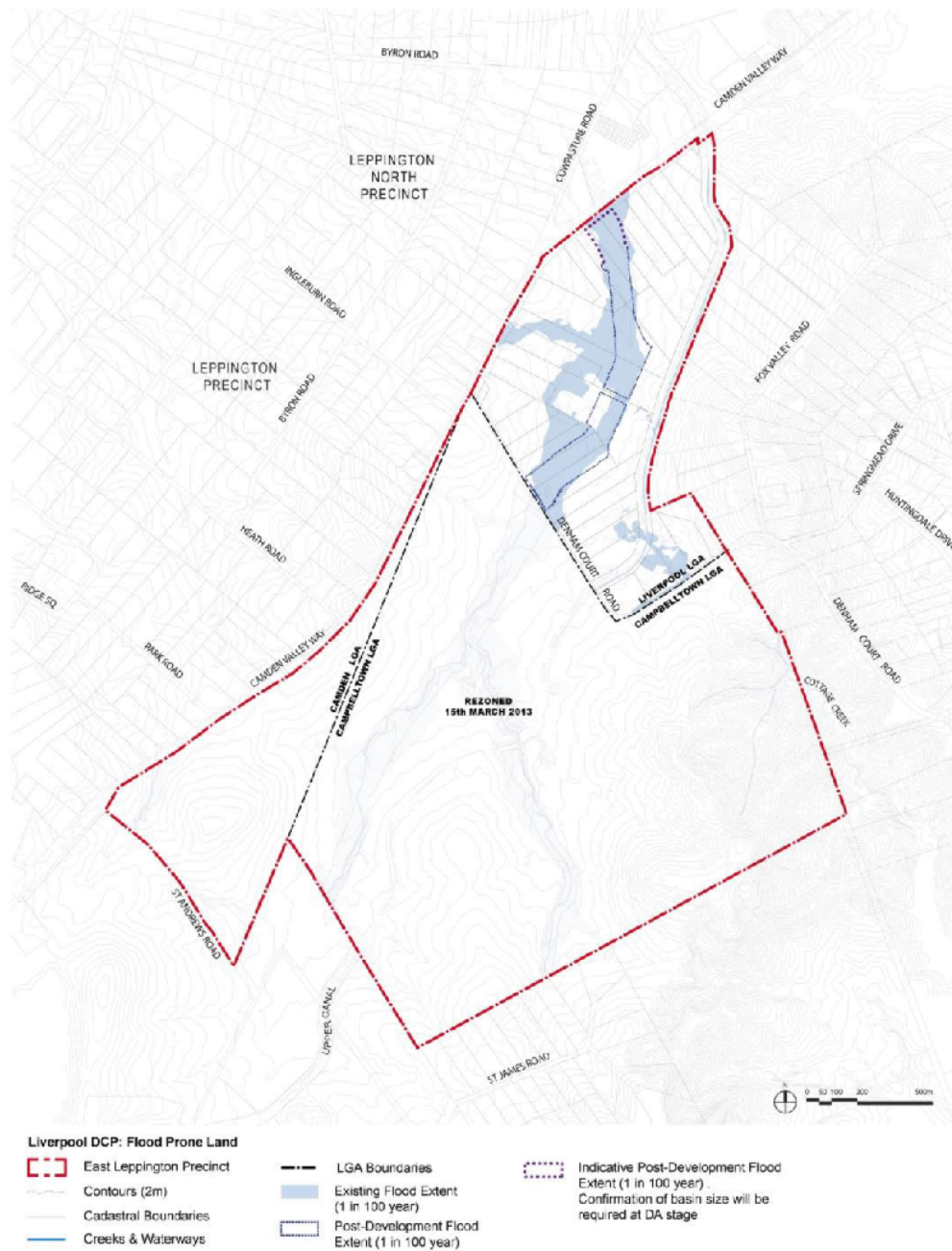
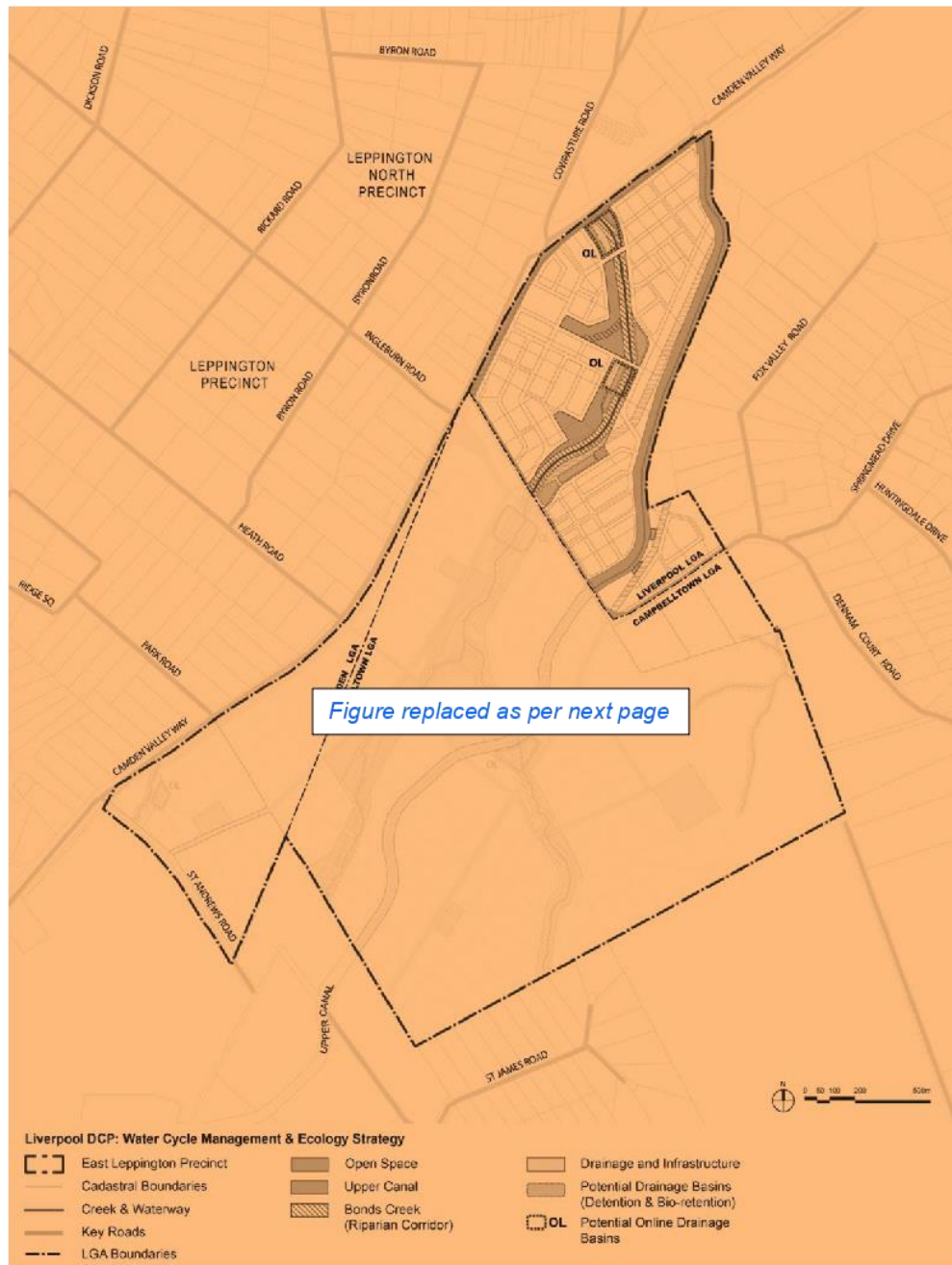


Figure 2-2: Flood prone land

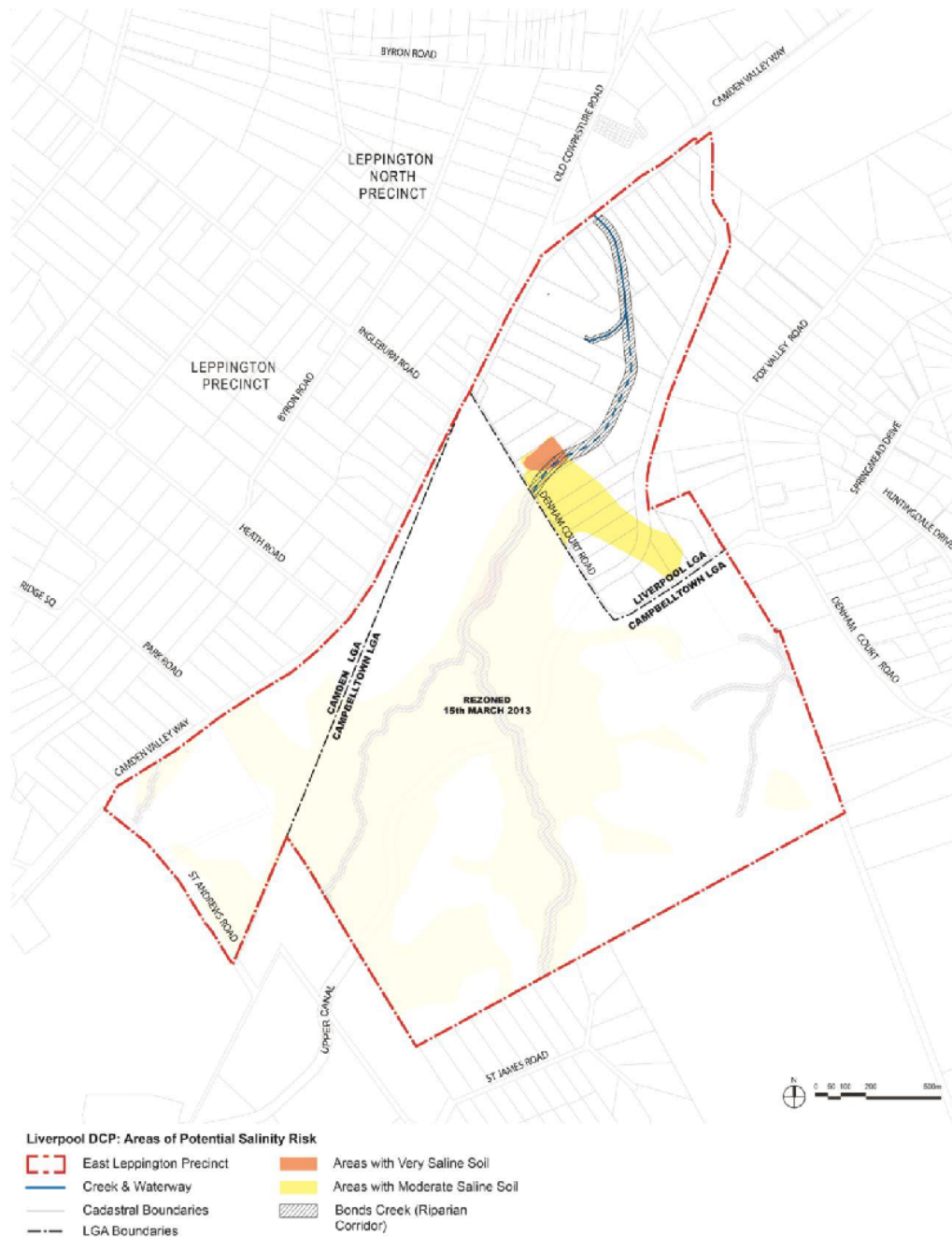






**Figure 2-3:** Key elements of water cycle management and ecology strategy *This figure has been amended to reflect the revised open space area (Public Recreation zone) and the changed road layout, as detailed in Council report dated 25 August 2021.*

**Note:** Refer to the Water Cycle Management Report for East Leppington June 2013.



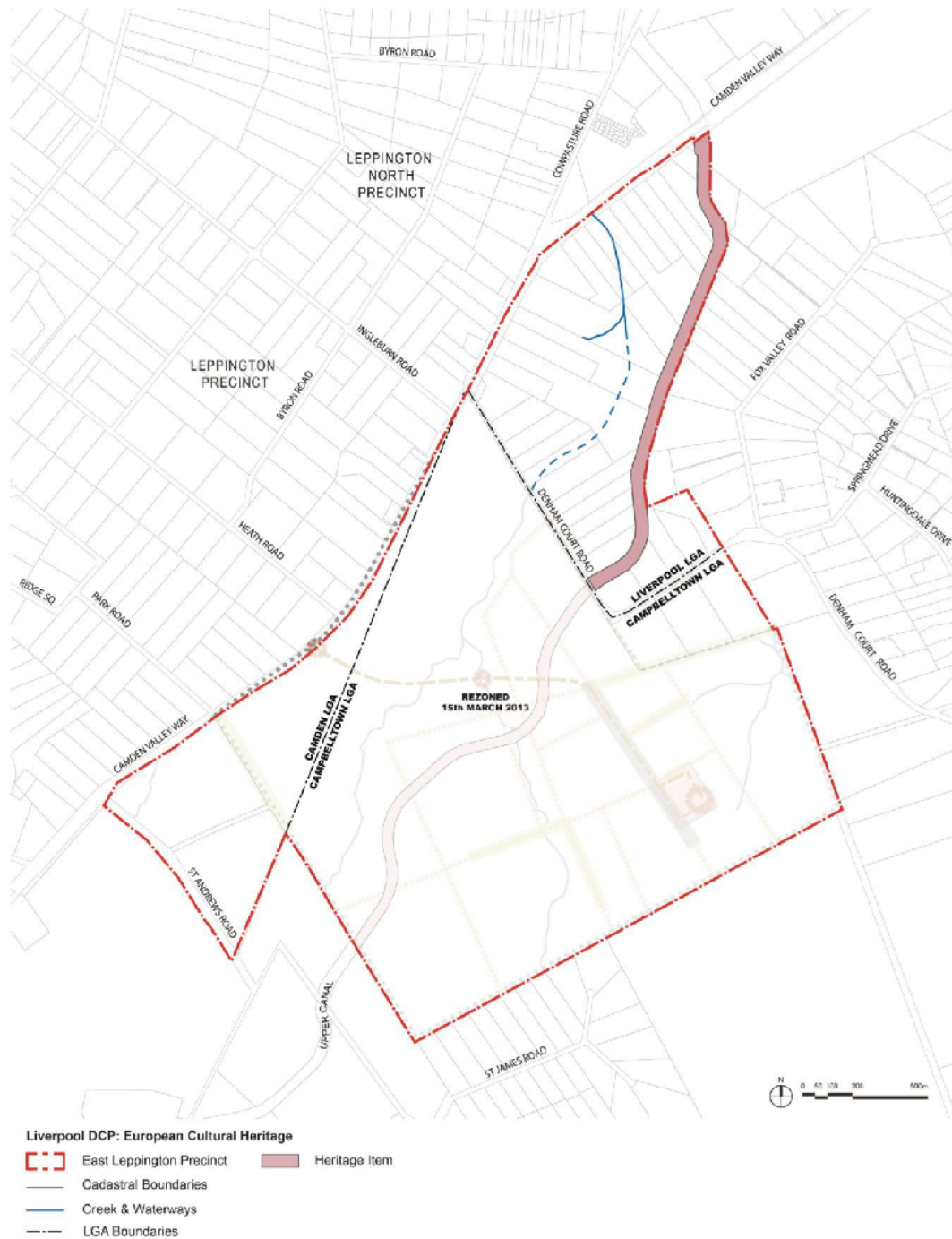
**Figure 2-4:** Areas of potential salinity risk

**Note:** Refer also to the *East Leppington Preliminary Environmental Site Assessment 2012* by JBS for additional information on salinity and potential contamination risk ranking figure.

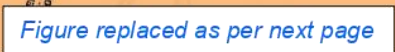




*Note: Refer to East Leppington Precinct Planning Indigenous and Non-Indigenous Heritage Assessment report dated June 2012. Specifically to Appendix D East Leppington Lands North of Denham Court Road – Aboriginal Archaeological Technical Report.*



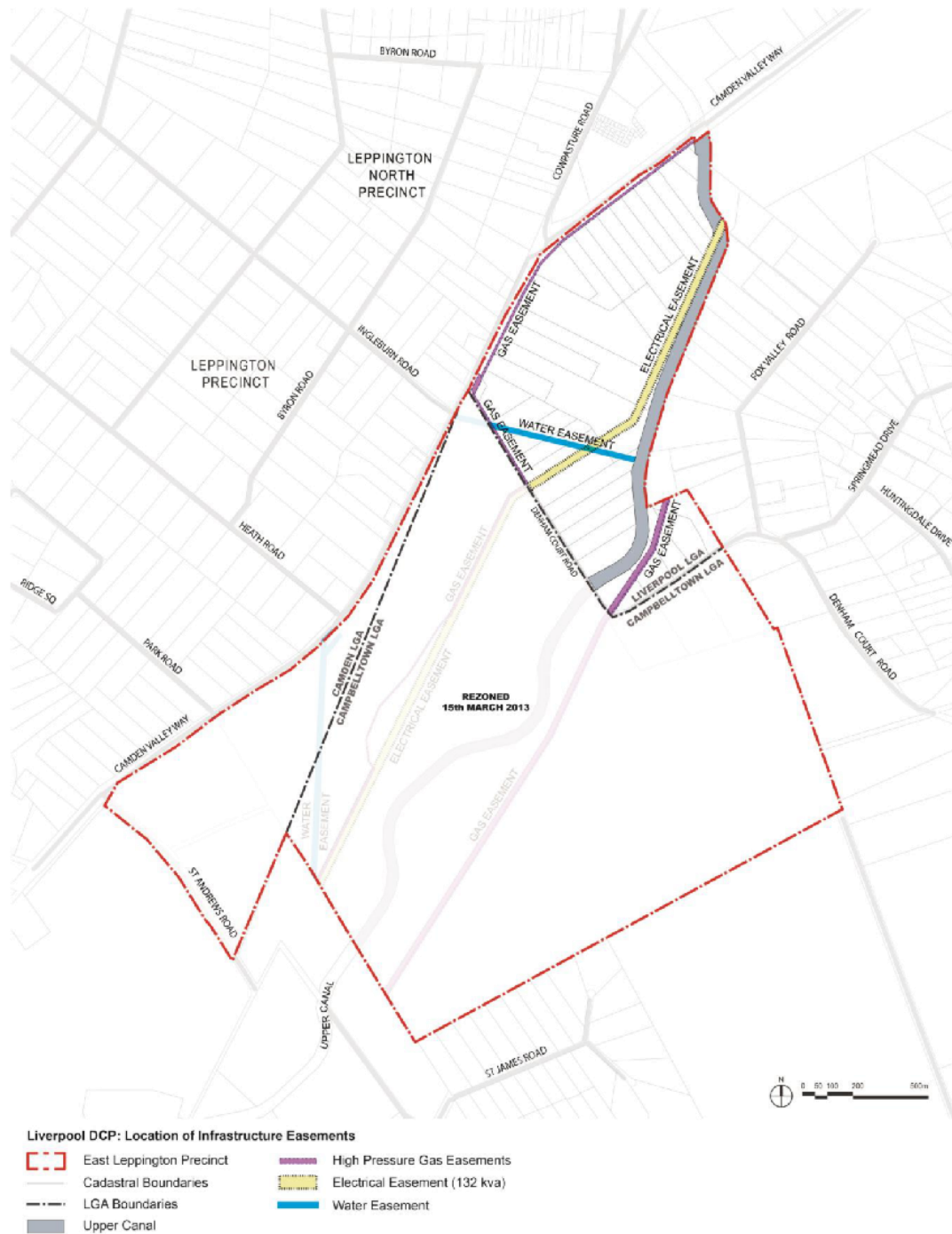
**Figure 2-6:** European cultural heritage



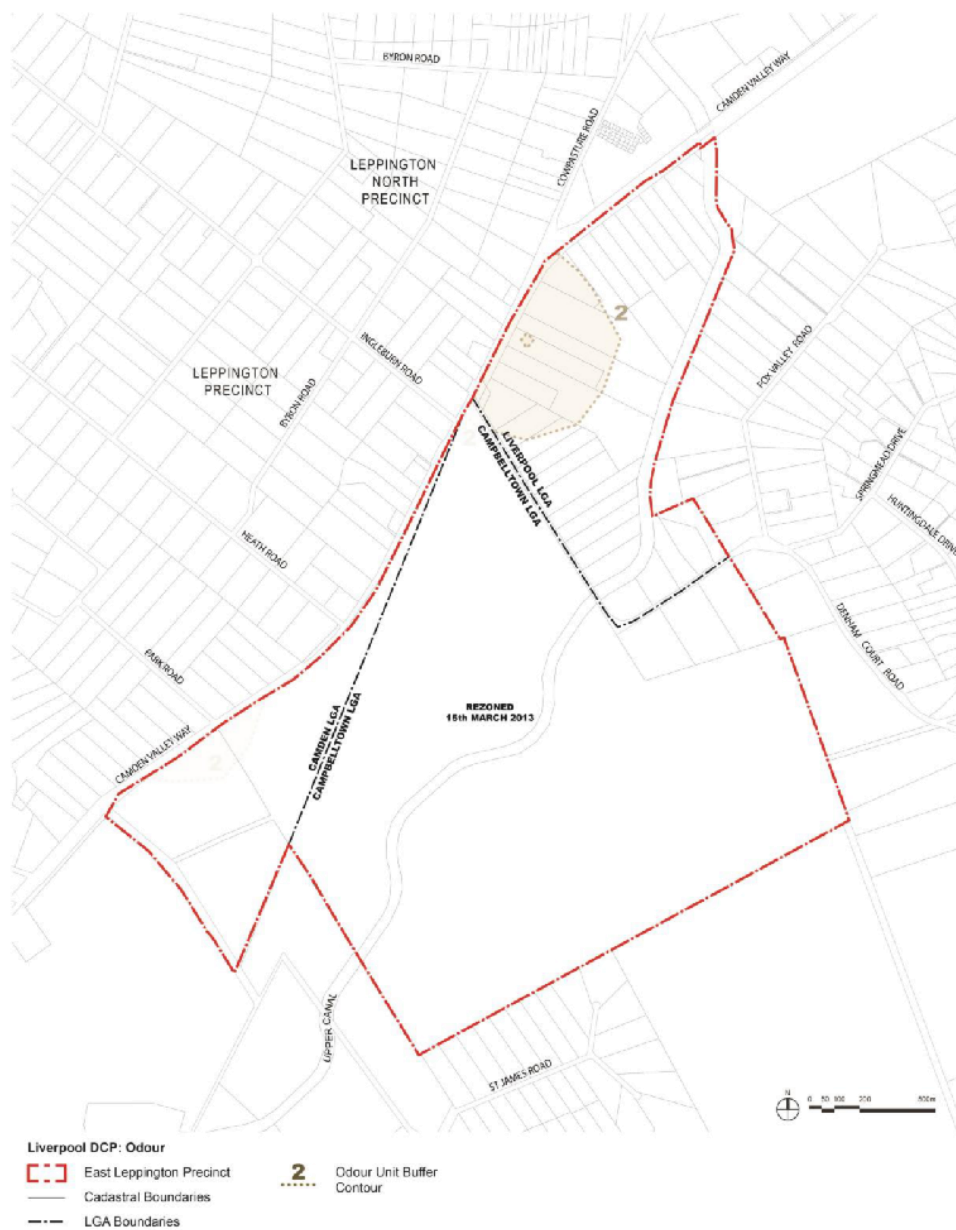


**Figure 2-7: Bushfire Risk and Asset Protection Zone Requirements** *This figure has been amended to reflect the changed road layout, as detailed in Council report dated 25 August 2021.*





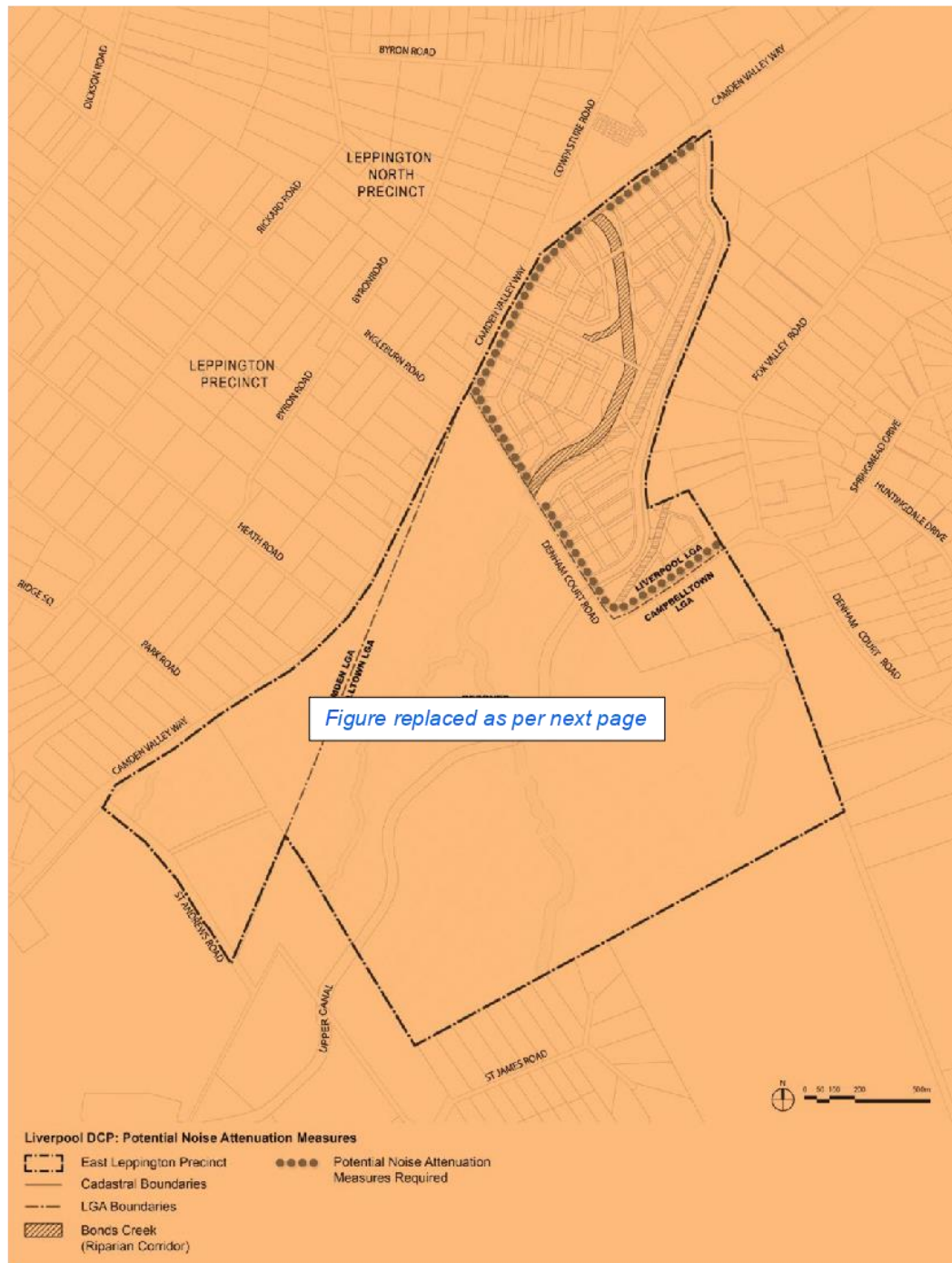
**Figure 2-8:** Location of easements (electricity, gas and water)

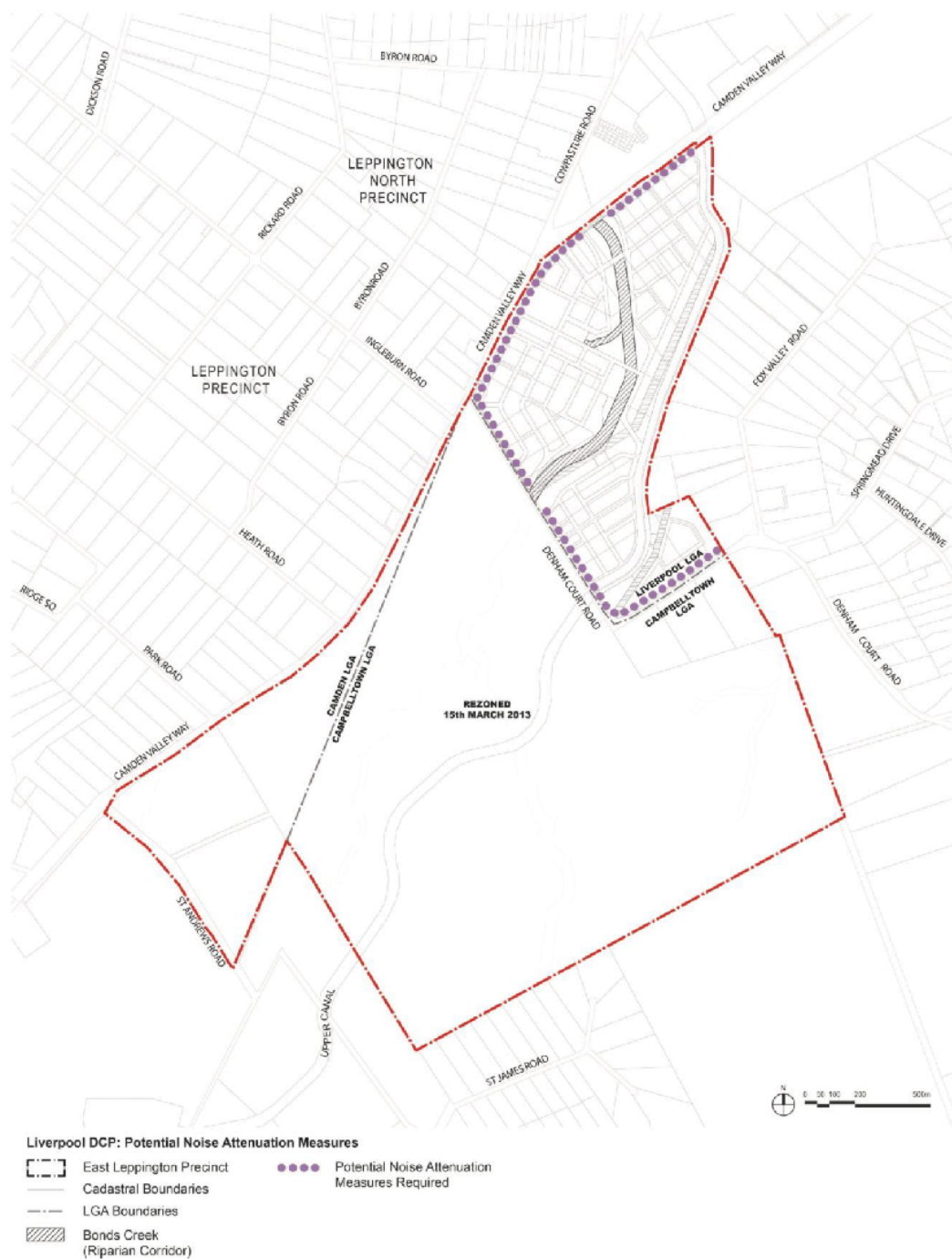


**Figure 2-9: Odour**

**Note:** The odour performance criteria for proposed development is 2 OU(odour threshold) which requires that odour levels be complied with 99% of the time, meaning that odour levels can only be exceeded for a time equivalent to 1% of the year.

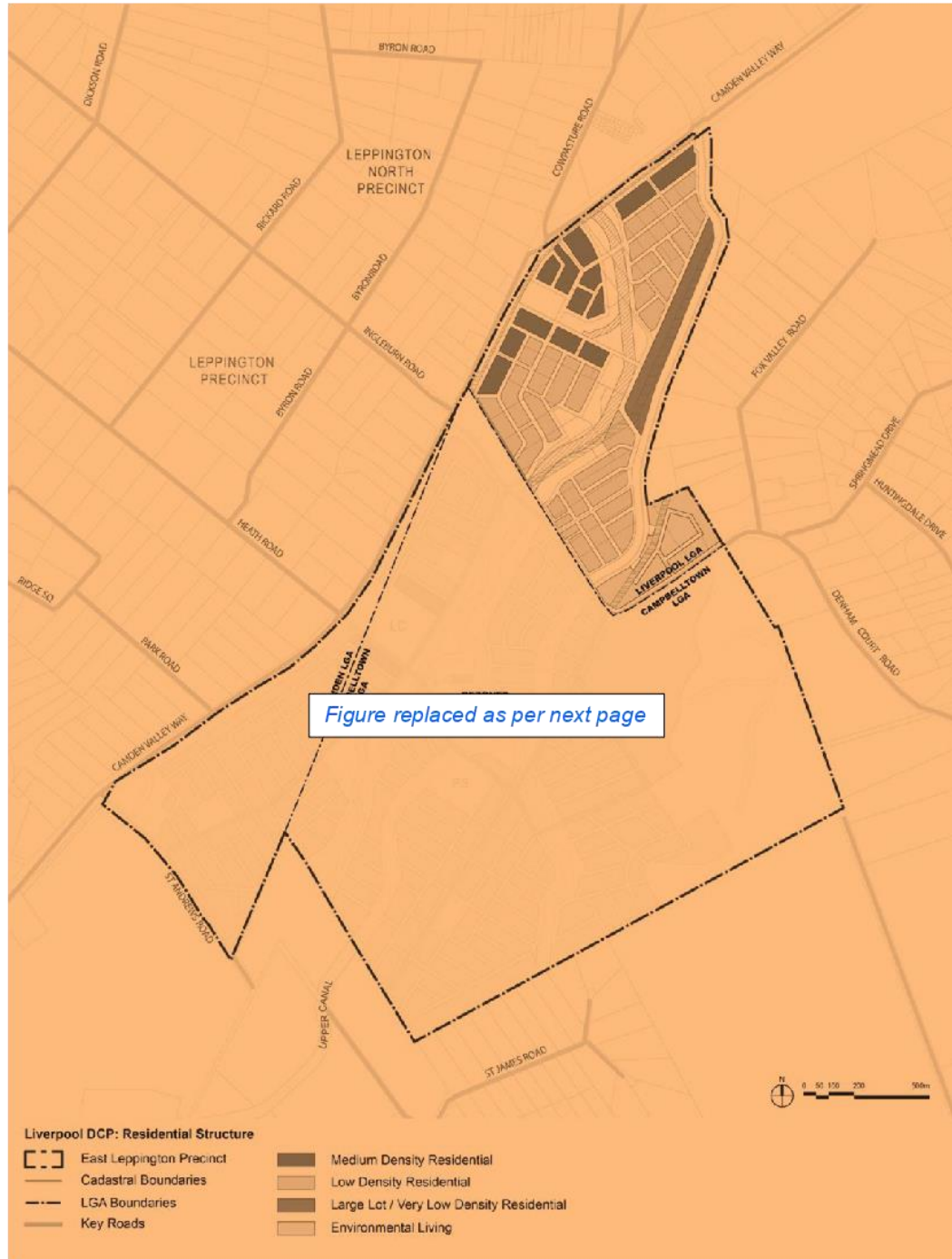
The 2 odour unit assessment criterion should be applied to a residential development in the Precinct. Refer to the technical study Preliminary Odour Impact Assessment by JBS 2011.





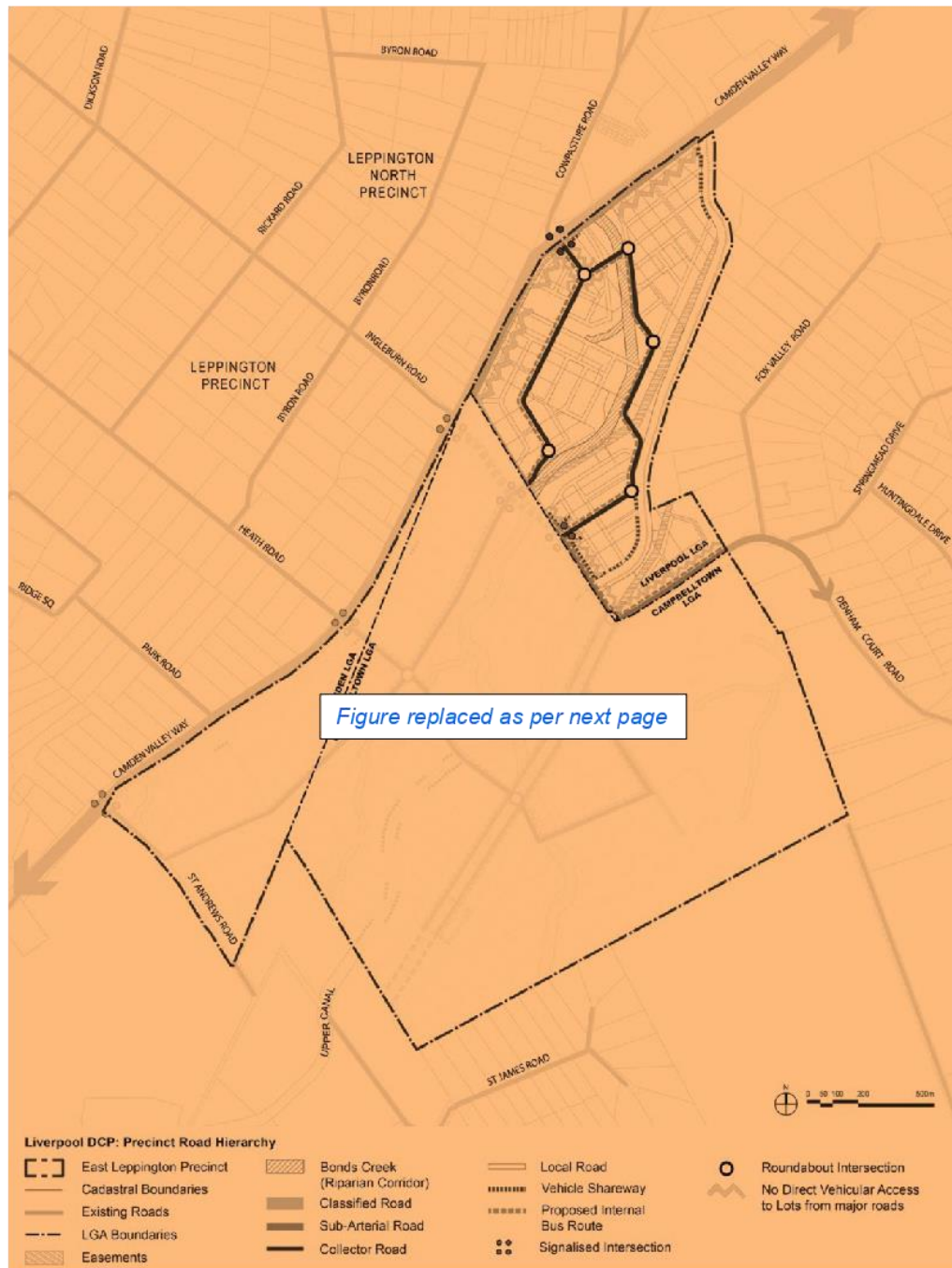
**Figure 2-10: Potential noise attenuation measures** *This figure has been amended to reflect the changed road layout, as detailed in Council report dated 25 August 2021.*

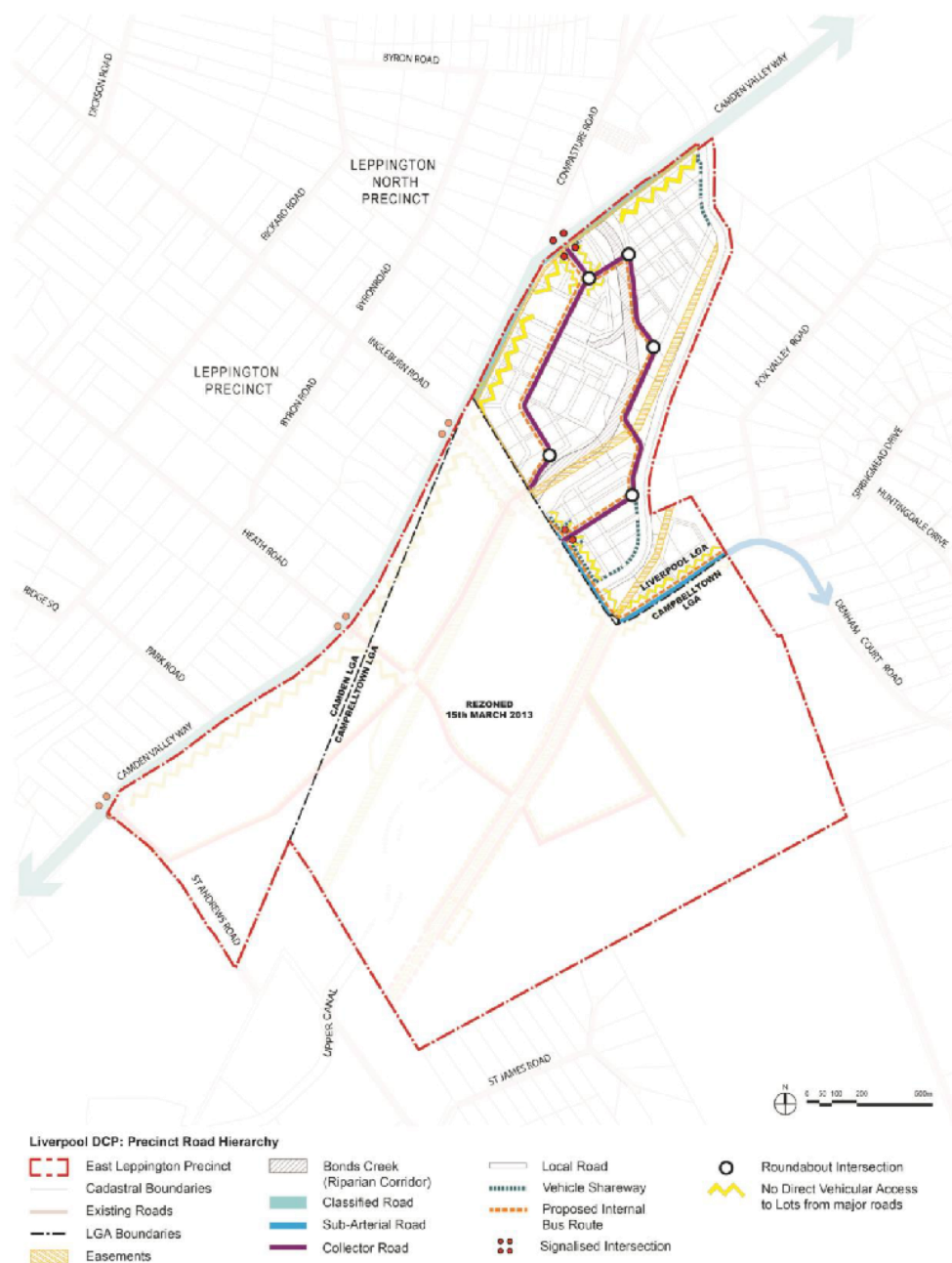






**Figure 2-11: Residential structure** *This figure has been amended to reflect the revised Medium Density Residential area, Low Density Residential area and the changed road layout, as detailed in Council report dated 25 August 2021.*

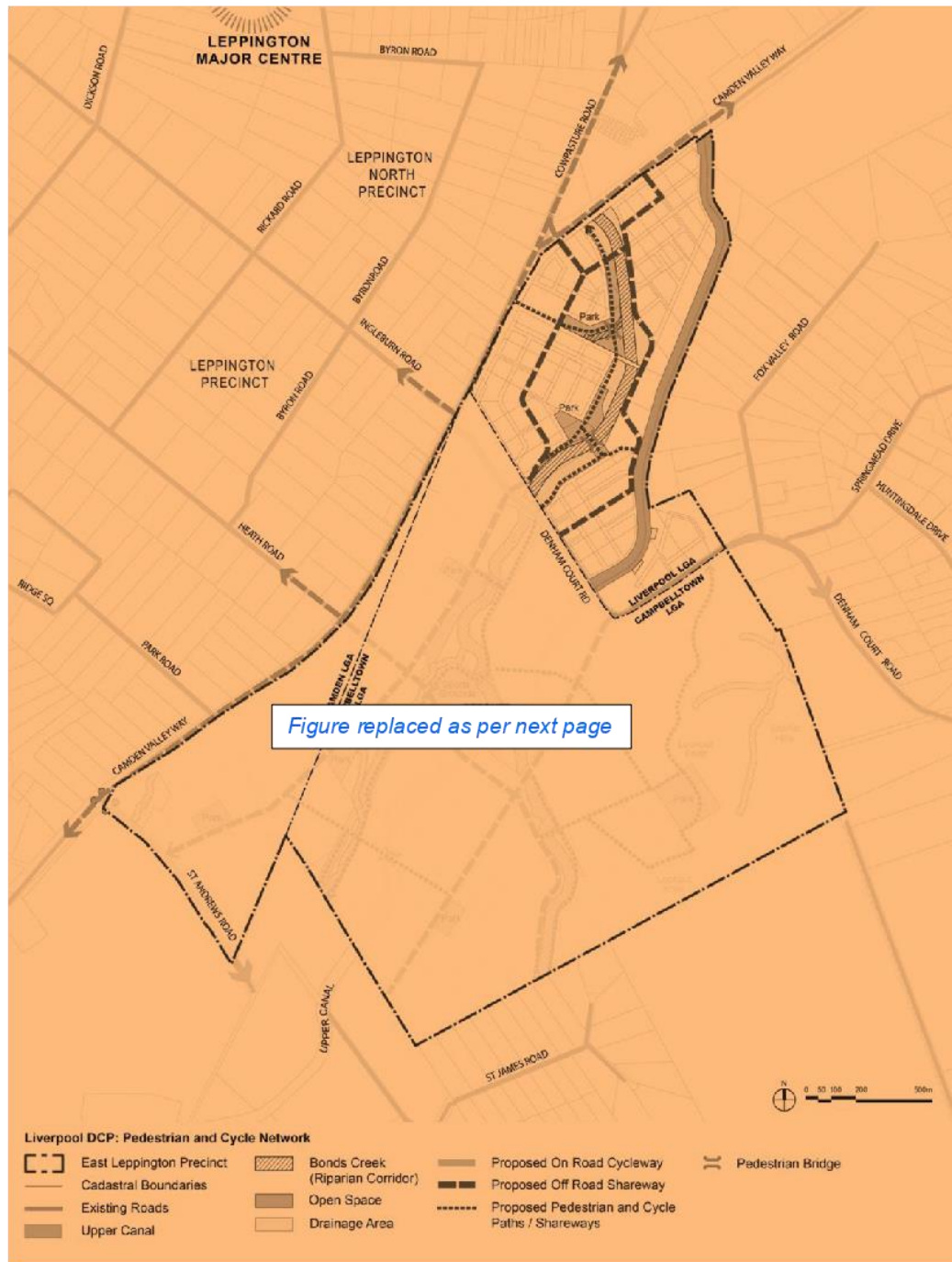




**Figure 2-12:** Precinct road hierarchy *This figure has been amended to reflect the changed road layout, as detailed in Council report dated 25 August 2021.*

**Note 1:** The proposed bus routes in Figure 2-12 are indicative only. Bus routes will be determined as development proceeds based on the Precinct road hierarchy and demand.







**Figure 2-13: Pedestrian and cycleway network** *This figure has been amended to reflect the revised Open Space area, changed road layout and the amended Pedestrian and Cycleway network, as detailed in Council report dated 25 August 2021.*

## 2.4 Street Network and Design

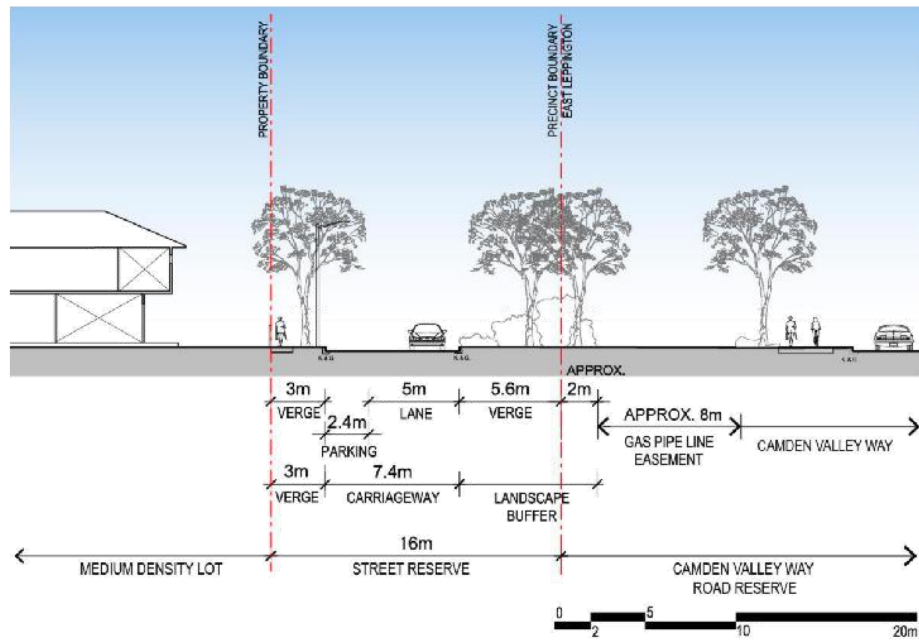
**Note:** The objectives and controls of this section must be read in conjunction with Section 3.2.3 of the Main DCP.

### Objectives

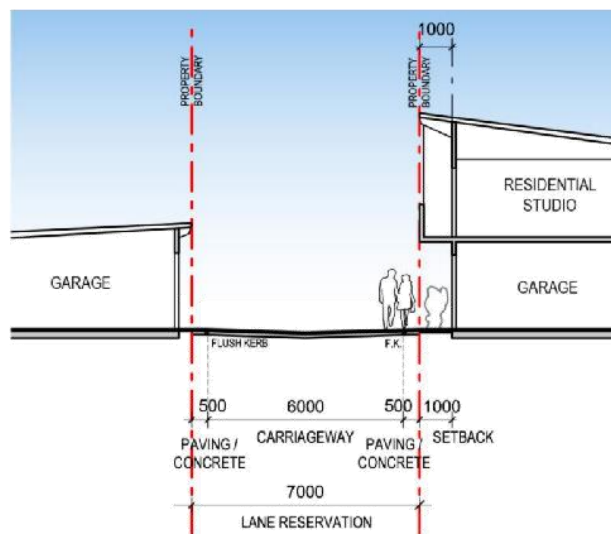
- a. To ensure the street network in the East Leppington Precinct provides clear, safe and convenient access within and beyond the Precinct.
- b. To enable road design and construction to respond to particular site constraints or opportunities.
- c. To ensure that road construction on land adjoining gas easements or that may cross the easement considers potential impacts on the integrity and safety of the gas pipeline.
- d. To ensure reasonable standards of public amenity and a high quality public domain in the Precinct.
- e. To support a hierarchy for the road system and identified connections to Camden Valley Way and Denham Court Road.

### Controls

1. The design and construction of streets is to be consistent with the road layout in **Figure 2-12**, the relevant typical designs in the Main DCP, and Council's Engineering Design Guide.
2. The locations of road intersections connecting to Camden Valley Way and Denham Court Road are to be consistent with the ILP and the Precinct road hierarchy **Figure 2-12** and are to include relative provision for turning lanes on these roads.
3. A local street or accessway is to separate residential development from Camden Valley Way and Denham Court Road. Typically these streets run parallel and adjacent to Camden Valley Way and Denham Court Road as indicated on the ILP.
4. The local street or accessway separating development and Camden Valley Way is to be designed in accordance with **Figure 2-14** which encourages a wider landscape buffer (providing for tiering of vegetation) to improve visual amenity for residential lots facing Camden Valley Way. The dimensions within this street corridor are flexible and can be varied to respond to localised conditions to the satisfaction of Council.
5. The design and location of the roads and of the acoustic or landscape treatment adjacent to Camden Valley Way and parts of Denham Court Road are to take into account the existing underground gas pipelines and easement. Refer to Section 4.3 of this DCP Schedule.
6. Where rear lane access is provided it is to be in accordance with the minimum dimensions of **Figure 2-15**.
7. Significant individual trees may be incorporated within appropriate setbacks on individual lots.
8. The upgrading and re-alignment of Denham Court Road must consider the Water Cycle Management Report East Leppington June 2013 and manage drainage impacts.



**Figure 2-14:** Street reserve to Camden Valley Way



**Figure 2-15:** Indicative rear laneway



## 2.5 Noise attenuation measures

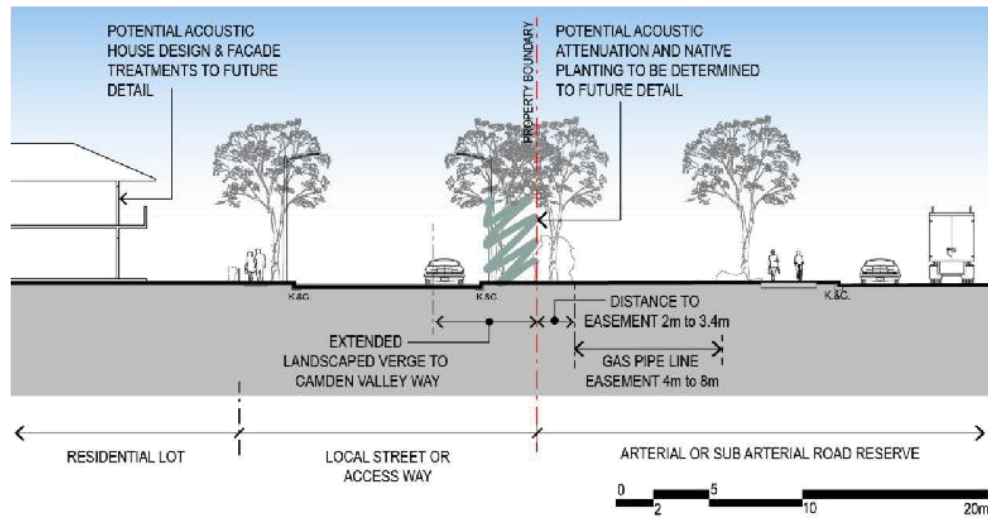
This section supplements Section 2.3.9 Noise and 3.2.3 Street network and design of the Main DCP and sets out controls for particular streets as shown in **Figure 2-10**. Future collector roads may carry larger volumes of traffic thereby requiring noise attenuation measures. The Main DCP requires an acoustic report where traffic volumes are predicted to exceed (or currently exceed) 6,000 vehicles per day.

### Objectives

- a. To enable road design and construction to respond to particular site constraints or opportunities.
- b. To ensure reasonable standards of public amenity and a high quality public domain in the Precinct.

### Controls

1. Noise attenuation measures are to incorporate a suite of measures such as subdivision layout, road layout, dwelling density, location and design, facade treatment etc as noise walls are not preferred. Refer to **Figure 2-16** for how these indicative measures can be applied.
2. In extenuating circumstances, where noise attenuation includes a structure, in addition to screening with vegetation, the use of natural materials including gabions, stone, timber or similar is preferred. See **Figure 2-17**.
3. Noise attenuation structures are to be appropriately screened by native, low maintenance, landscape planting and are to be maintained for a period of time following construction as specified by Council.
4. The design of any noise wall should consider scale, rhythm, proportion in collaboration with urban designers, noise consultants and engineers. Refer to the 'Noise wall design guideline' prepared by RMS (formerly RTA) dated February 2007 for detailed consideration.
5. Noise levels within the development are to comply with the Noise Criteria in Table 3.1 of *Development Near Rail Corridors and Busy Roads – Interim Guideline (Department of Planning 2008)*. Possible design solutions to minimise the impact of traffic noise for dwellings include:
  - i) Locating noise sensitive areas such as bedrooms and living rooms away from the noise source and less sensitive areas such as bathrooms, laundries, kitchens and storage closest to the noise source.
  - ii) Providing mechanical air ventilation to eliminate the need for opening windows to achieve adequate ventilation.
  - iii) Providing laminated or double-glazed windows with acoustic seals.
  - iv) Minimising the number of doors and windows on the noisy side of the dwelling.
6. Noise attenuation measures, where required, shall be in place prior to the occupation of the dwelling affected by the noise.
7. Alternative noise attenuation options based on Acoustic Consultant recommendations may be considered by Council provided that they meet the noise criteria objectives.



**Figure 2-16:** Noise attenuation measures Camden Valley Way & Denham Court Road.

Refer also to Section 4.4 for specific controls relating to Camden Valley Way and Denham Court Road.



**Figure 2-17:** Indicative rock gabion and timber acoustic wall.

## 2.6 Existing Native Vegetation and Open Space Network

This section is supplementary to Section 2.3.5 of the Main DCP and provides further guidance for the retention of areas of native vegetation within East Leppington Precinct.

### Objectives

- a. To incorporate the retention of areas of native vegetation within the urban layout and the open space network to improve amenity and urban development outcomes.
- b. To facilitate the integration of native vegetation with the urban fabric for the Precinct.
- c. To establish an open space network focused on the Bonds Creek corridor that provides for the recreation needs of the local community and encourages informal physical activities to promote an active lifestyle.
- d. To establish a public domain that responds to key environmental features of the Precinct.
- e. To establish a public domain that respects and interprets Aboriginal cultural heritage and European cultural heritage of the Precinct.

### Controls

1. Areas of native vegetation should be considered for retention by:
  - i) Adopting larger lot sizes, to allow trees to be retained within larger setbacks.
  - ii) Retaining trees within open spaces where good quality vegetation exists. Refer **Figure 2-18**.
  - iii) Retaining large trees within the verges of new roadways.



**Figure 2-18:** Example of the retention of trees in a local park

2. Within land that is shown as either Open Space or Riparian Corridor in **Figure 2-13**:
  - all existing native vegetation is to be retained and rehabilitated, except where clearing is required for essential infrastructure such as roads, footpaths, cycleways and drainage; and
  - native vegetation is to be conserved and managed in accordance with the Guidelines for Riparian Corridors 2012 prepared by the NSW Office of Water.
3. Development within the open space network shown in **Figure 2-13** shall be connected via a network of pedestrian, jogging and cycle links to encourage active play and optimise opportunities for public recreation.
4. The design of parks are to be consistent with the following:
  - i) All new plantings shall be in accordance with Council's Prescribed Trees and Preferred Species list contained in Appendix C of this DCP, except where remnant native vegetation may require indigenous plant stock.
  - ii) Landscape materials and design should respond to an identified landscaping schedule as specified and approved by Council.
  - iii) Street furniture, lighting, paving etc. should be contemporary and reflect the local environmental character of the Precinct as well as interpretation initiatives (where appropriate).
  - iv) Where Aboriginal objects or places of heritage significance or European heritage items, conservation areas or archaeological sites are associated with the open spaces their appropriate interpretation and management is required.

**Note:** Refer to the *Water Cycle Management Report East Leppington June 2013* for details relevant to the provision of drainage and open space lands.

## 2.7 Residential Density – Areas of very low density

This section applies to all new development in areas of Very Low Density Residential and Environmental Living in the East Leppington Precinct (Liverpool part) as shown on the ILP. These areas adjoin the Sydney Catchment Authority's heritage-listed Upper Canal and include easements for electricity or gas. A sensitive development response to these easements and the adjoining Upper Canal is required. To respond to these parameters and provide for the future desired character, minimum lot sizes are specified under the Growth Centres SEPP.

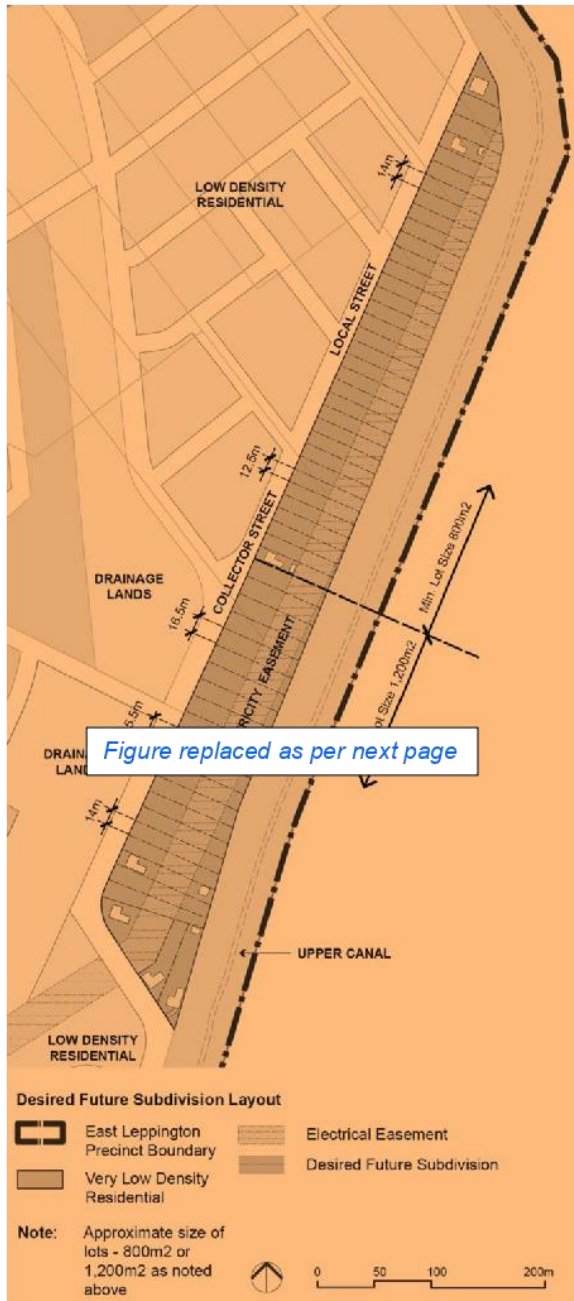
### Objectives

- a. To provide for housing within a very low density residential environment.
- b. To encourage residential housing on large lots within a landscape setting while preserving heritage and minimising impacts on nearby infrastructure resources (gas, electricity and water supply).
- c. To ensure suitable lot configurations for development while minimising impacts on adjoining and nearby infrastructure.
- d. To provide a streetscape character that is suited to and fits with the locality, surrounding built environment and open space/drainage corridors.
- e. To provide a transition from adjoining rural residential land to a more dense urban development.

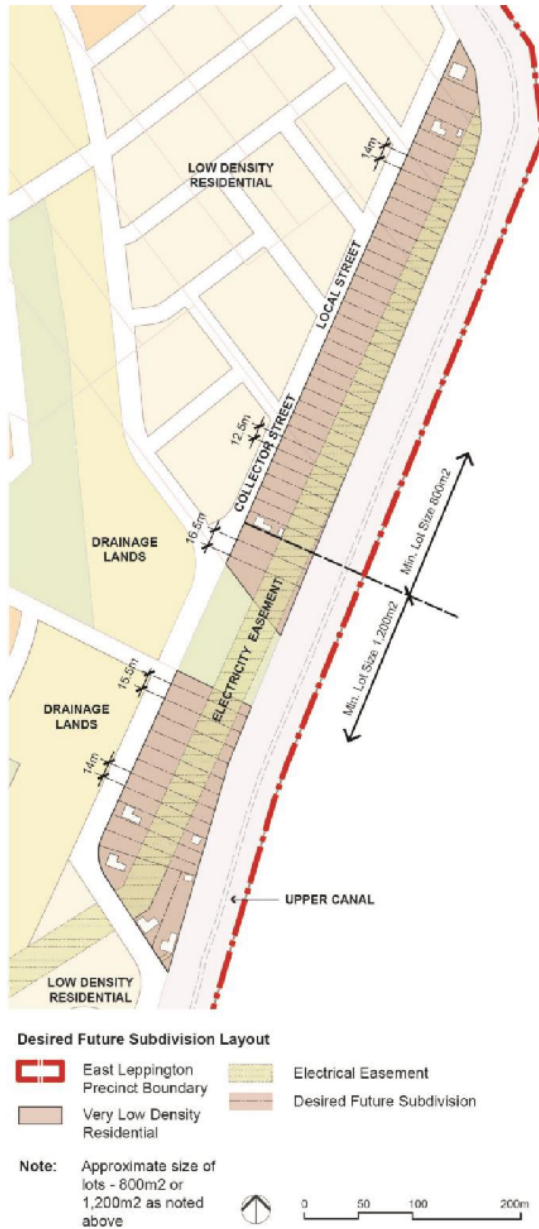
### Controls

1. Subdivision design and housing location are to consider the environmental and infrastructure constraints of the locality while providing an efficient road and pedestrian network. The capability of the land to accommodate housing and the safe and efficient operation of infrastructure resources is to be demonstrated in the subdivision development application.
2. Restrictions apply to development within or adjoining gas and electricity easements and the water supply canal and the written approval of the relevant infrastructure agency is required. Refer to sections 4.2, 4.3 and 4.5 of this Schedule for more detail.
3. Wherever possible driveways are not to cross over easements.
4. Development in the E4 Environmental Living zone, and the R2 Low Density Residential zone on land identified as very low density residential on the Residential structure **Figure 2-11**, shall consider the following matters:
  - i. building location, design and response to constraints from infrastructure corridors such as electricity lines, gas easements and the Sydney Catchment Authority's Upper Canal.
  - ii. the relationship of the development to adjoining land uses including public open space and drainage infrastructure.
  - iii. avoiding impacts on Existing Native Vegetation and other remnant native vegetation.

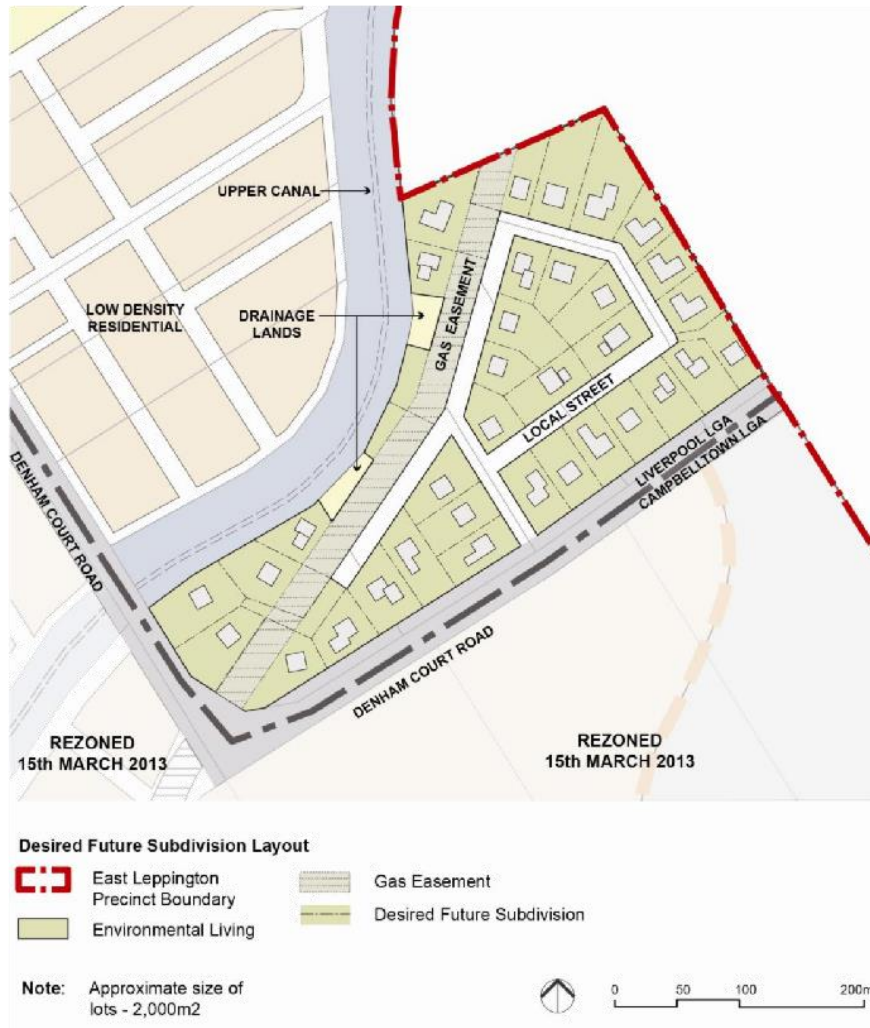
5. Development is to be generally consistent with **Figures 2-19** and **2-20** which provide a desired future subdivision layout for development. These are indicative layouts – refer to control 2 above.







**Figure 2-19:** Desired future subdivision layout – Very Low Density Residential – Upper Canal *This figure has been amended to reflect the revised Very Low Density Residential area and the desired future subdivision layout, as detailed in Council report dated 25 August 2021.*



**Figure 2-20:** Desired future subdivision layout – Environmental Living – Denham Court Road

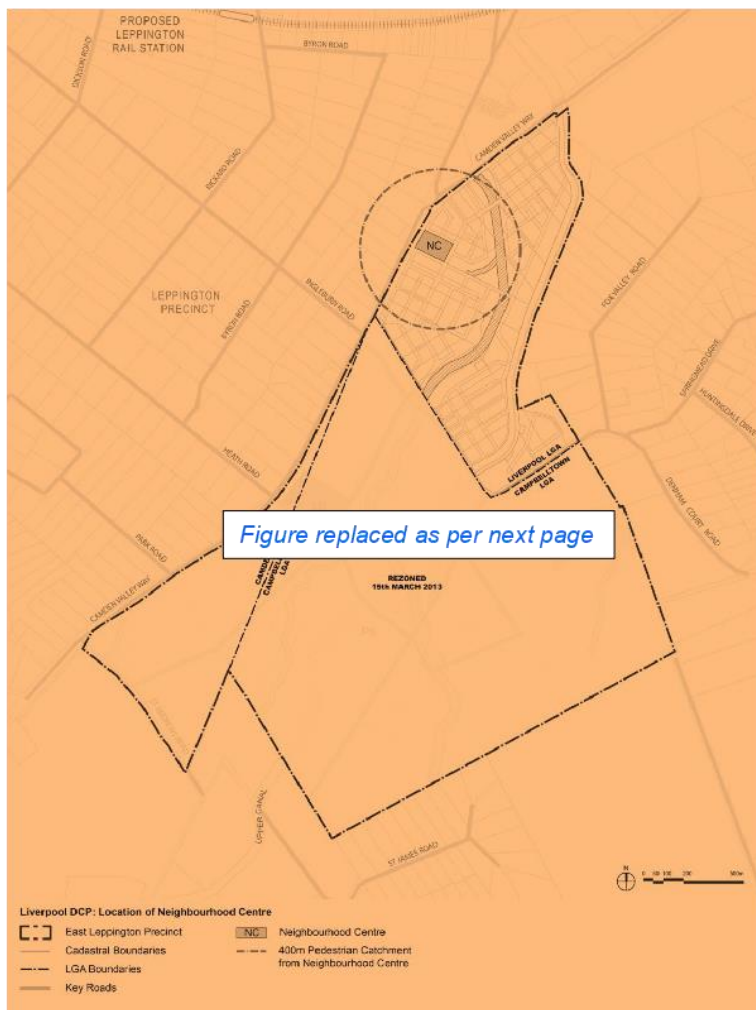


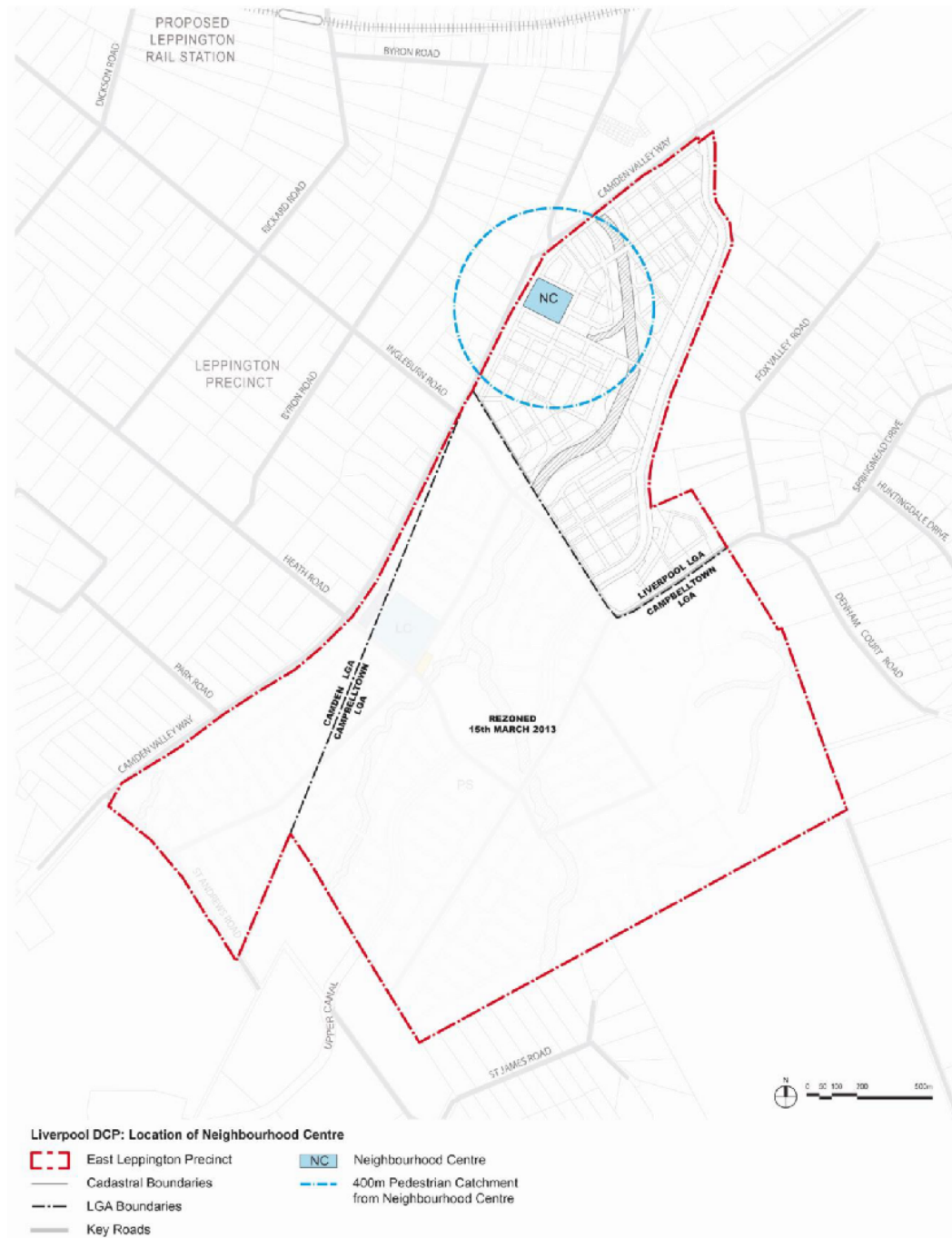
### 3 Centre Development Controls

#### 3.1 East Leppington Neighbourhood Centre

This section outlines specific development objectives and controls relating to the design, development and operation of the Neighbourhood Centre identified in the Indicative Layout Plan at **Figure 2-1**.

This section provides specific controls which are additional to the Centre controls in Section 5 of the Main DCP. Under the Liverpool Growth Centre Precinct Plan a maximum gross floor area of ~~2,500m<sup>2</sup>~~ 4,800m<sup>2</sup> applies to retail premises within the Neighbourhood Centre. The location of the Neighbourhood Centre is shown in **Figure 3-1**.





**Figure 3-1: Location of Neighbourhood Centre** *This figure has been amended to reflect the revised footprint of the Neighbourhood Centre area and the changed road layout, as detailed in Council report dated 25 August 2021.*

**Objectives**

- a. To create a vibrant, mixed use Neighbourhood Centre with a range of small-scale retail, commercial and community uses for convenience shopping, employment and services for people living and working in the surrounding neighbourhood.
- b. To encourage a high standard of development and an attractive environment within the Neighbourhood Centre.
- c. To ensure active street frontages and a centre connected to public transport, walking and cycling routes.
- d. To encourage centre design that responds to and addresses the open space adjacent to the east of the Neighbourhood Centre.
- e. To promote a sense of place and focal point for the local community.

**Controls**

**Note:** Refer to Section 5.3.1 of the Main DCP. A Masterplan is required for all development in the centre.

1. Development is to be consistent with the Desired future layout of the Neighbourhood Centre as shown in **Figure 3.2**. **Note:** This is an indicative scheme for the site based on urban design principles to achieve a high level of amenity, public domain and quality design outcomes.
2. Where proposed development varies from the Desired future layout, the applicant is to demonstrate consistency with the development principles in clause 5.2 of the Main DCP and the following controls and design principles for this Precinct.
3. The masterplan for the centre is to include a public domain landscape and urban design plan which establishes:
  - i. Preferred materials, colours and finishes for paving and footpaths and other public spaces;
  - ii. Preferred street tree species;
  - iii. Specifications for street furniture including seating, lighting, signage, bike facilities; and
  - iv. Public art.
4. Subsequent development will need to accord with the public domain landscape and urban design plan unless it is a significant advancement of the plan and fulfils the development principles of the DCP.

**Built Form and Land Use**

5. In addition to providing active frontages along local streets (**Figure 3-2**), provide active frontages to the local square and other suitable areas within the centre to create a lively, safe and attractive environment.

6. Provide a safe and attractive “green” link for pedestrians, cyclists and users of the centre between Camden Valley Way, the retail centre, the local park and the Bonds Creek corridor.
7. Despite section 3.3.1 of the Main DCP, the design and construction of the street (tree lined boulevard) that connects the Neighbourhood Centre with the local park and Bonds Creek corridor, are to be consistent with Figure 3-3, Council's Engineering Design Guide and Austroads.
8. Weather protection via awnings or verandahs is required to retail frontages, together with sunshading to the east facing facades toward the collector road.
9. Design quality is encouraged via the use of quality, durable and sustainable external materials.

#### **Transport, Access and Parking**

10. Loading bays/areas are to be located behind buildings and not be visible from parks, wherever possible.
11. Loading areas that are adjacent to land zoned for residential uses are to include visual and acoustic screening to protect the amenity of residents.
12. Vehicular access into and out of the Highway Service Centre on Camden Valley Way is to be left in and left out only.
13. Vehicular access from the Highway Service Centre on Camden Valley Way into the retail centre<sup>1</sup> is permitted in one direction only. All traffic into and out of the retail centre is to be via local streets and the collector road. Vehicular access back onto Camden Valley Way is via the traffic lights at the intersection with Camden Valley Way, the new collector road and Cowpasture Road.
14. No vehicular access is permitted from the retail centre back into the Highway Service Centre and onto Camden Valley Way.
15. Site service areas and car parking viewed from public streets and residential areas are to be effectively screened with landscaping or other measures while still enabling reasonable surveillance of these spaces.

#### **Public Domain**

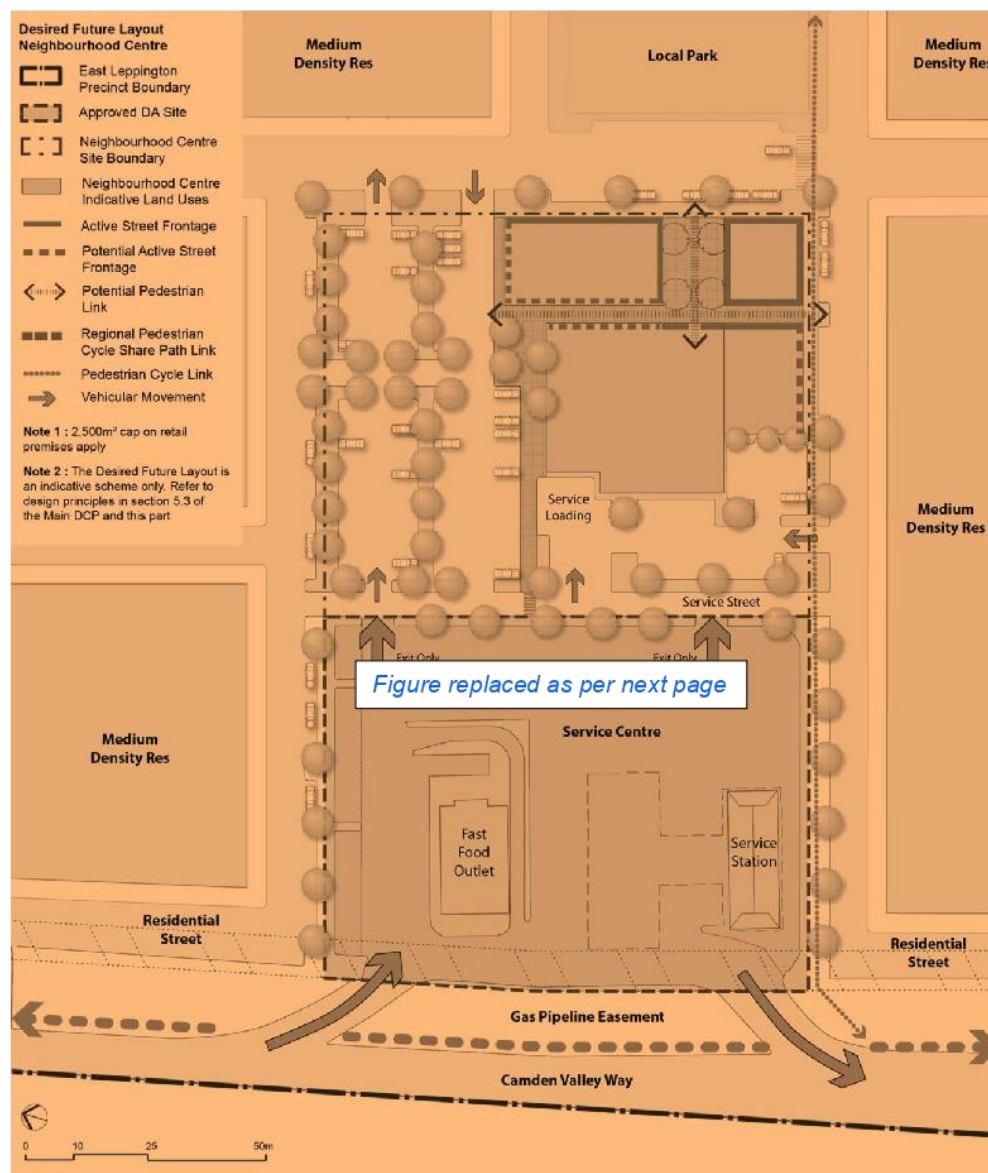
16. Provide a small local square (minimum of 200m<sup>2</sup>) as the focus for retail activity with active edges and access to sunlight and views across the Main Street to open space and the Bonds Creek corridor.
17. North facing footpaths are to allow for widening or increased building setbacks, to maximise solar access and opportunities for outdoor retail activities (such as outdoor cafes and dining).
18. Street tree planting may include appropriate use of exotic species in key locations (e.g. local square) to provide contrast to the native tree character established elsewhere throughout the Precinct and to allow for sunlight access in winter and shade in summer.

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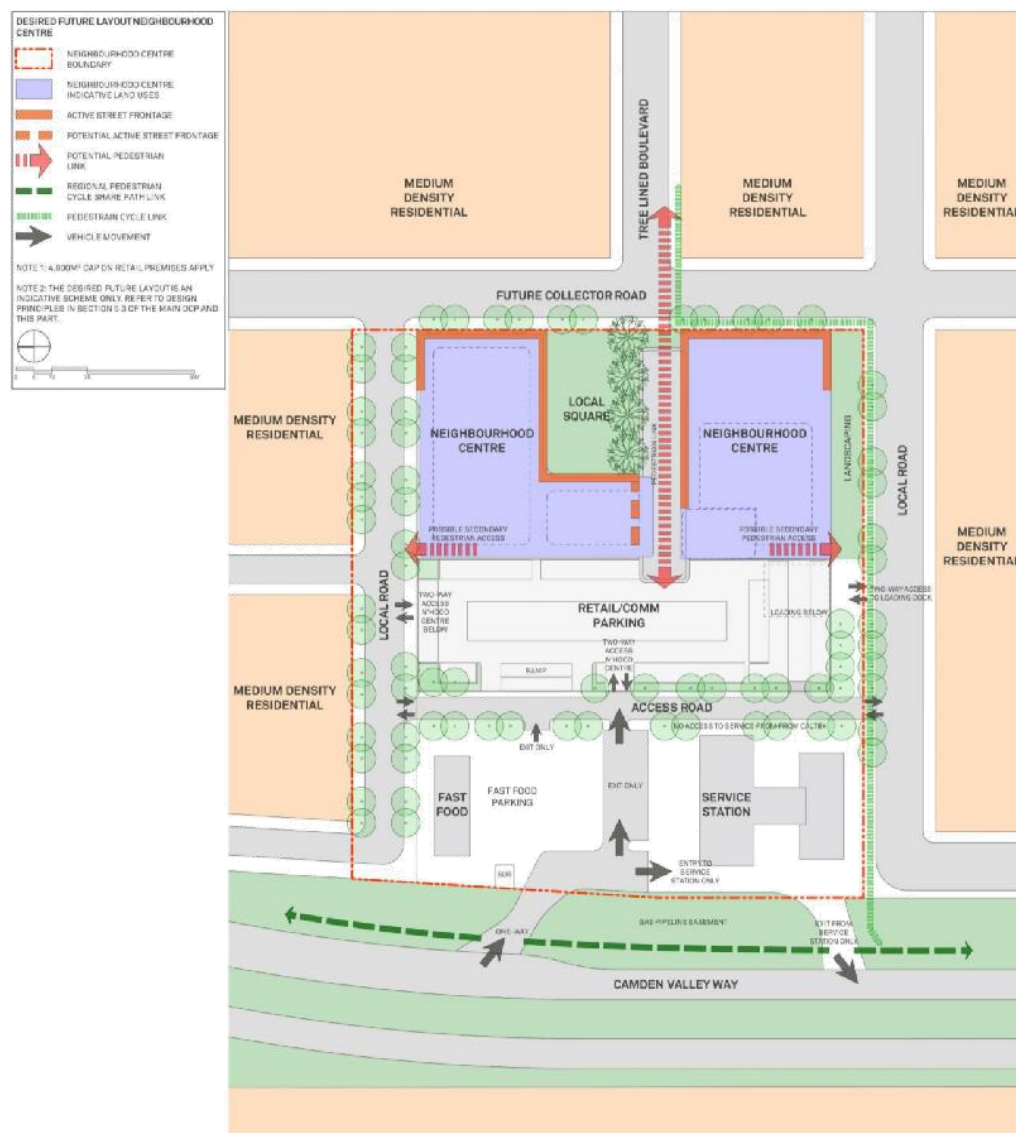
<sup>1</sup>The consent of the Roads and Maritime Service (RMS) is required for vehicular access to Camden Valley Way.

19. Street furniture, lighting, paving, planting and the like is to be provided in the public domain in accordance with Council's "Streetscape and Parking Guideline".

**Note:** The desired future layout for the Neighbourhood Centre is provided in Figure 3-2. Refer also to Section 5.3 of the Main DCP.

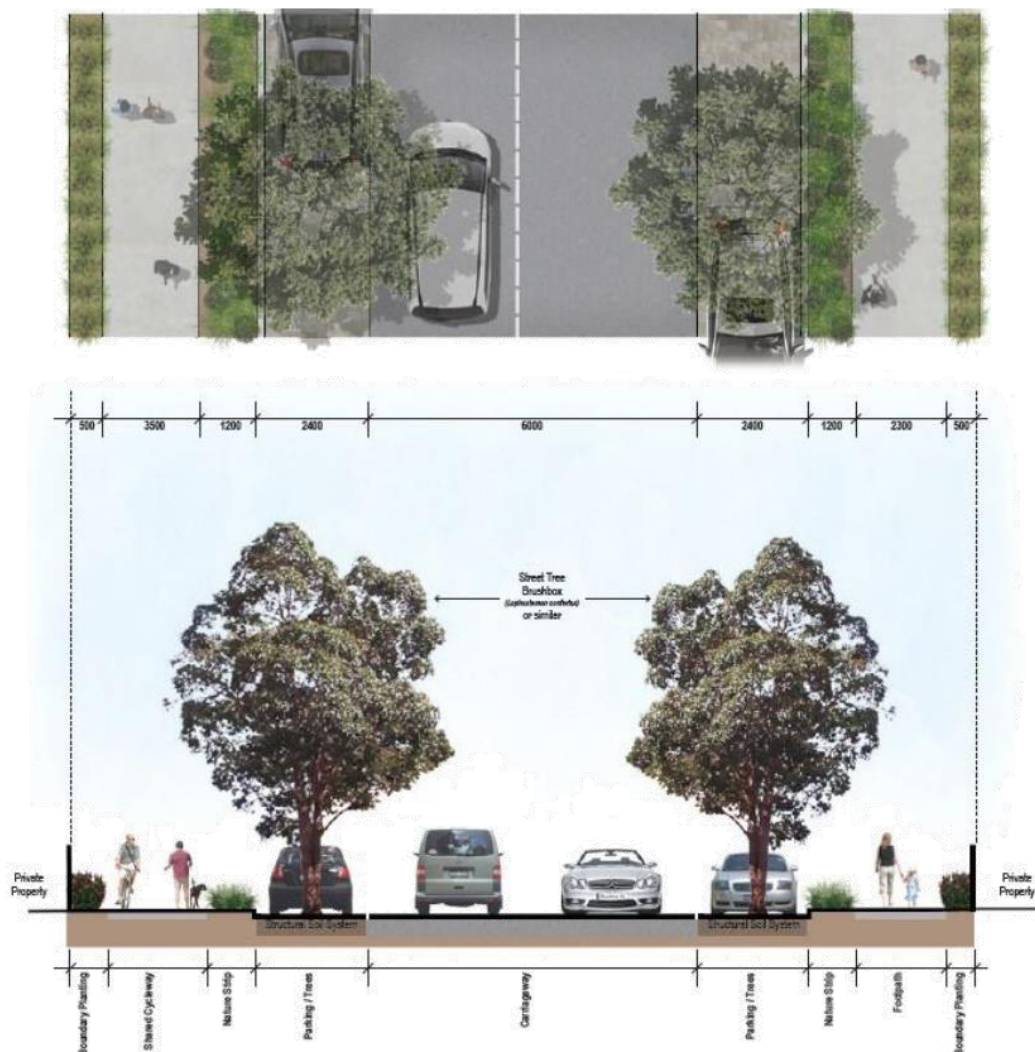






**Figure 3-2:** Desired future layout of the Neighbourhood Centre *This figure has been amended to reflect the amended future layout of the Neighbourhood Centre, as detailed in Council report dated 25 August 2021.*

**Note:** The definition of 'Food and drink premises' includes fast food outlets.



**Figure 3- 3:** Layout of the street (tree lined boulevard) connecting the Neighbourhood Centre with the local park and Bonds Creek corridor. This figure has been added to reflect the desired layout and cross-section of the street that connects the Neighbourhood Centre with the local park and Bonds Creek corridor, as detailed in Council report dated 25 August 2021.

### 3.2 Neighbourhood shops in residential areas

Neighbourhood shops are permitted under the Growth Centres SEPP in residential zones. These shops are typically to serve the needs of local residents and are restricted to a gross floor area of 100m<sup>2</sup>.

Development should be consistent with the controls stipulated in either the Low Density Residential or Medium Density Residential sections of the Main DCP, and should also consider controls, as relevant in the Commercial Centres Section of the Main DCP.

The following are additional design controls for these uses.

#### Objective

- a. To support neighbourhood shops in suitable locations and where they contribute to a walkable neighbourhood.
- b. To ensure that development provides for the amenity of residents living in the surrounding locality.

#### Controls

1. Small neighbourhood shops (eg corner shops), located outside the nominated Neighbourhood Centre, are encouraged where they serve a particular market need and can be integrated with surrounding land uses.
2. Developments are to:
  - i. demonstrate how the location contributes to walkability and provides for a particular market need;
  - ii. examine its relationship to existing neighbourhood shops, open space networks and the nominated Neighbourhood Centre;
  - iii. minimise noise transmission, loss of privacy and provide adequate sunlight access to neighbouring dwellings;
  - iv. provide details of delivery of goods and management of any waste; and
  - v. ensure any signage does not impact on residential occupants in terms of illumination and visual impacts.

**Note:** The general requirements of section 4.7.1 of the Main DCP deal with the clustering of non-residential uses in residential areas where the cumulative impact on residential amenity may be unacceptable.

## 4 Site Specific Controls

### 4.1 Aboriginal Cultural Heritage

Any one proposing to carry out an activity that may harm an Aboriginal object or a declared Aboriginal place must investigate, assess and report on the harm (being to destroy, deface, damage or move an object from the land) that maybe caused by the activity proposed.

Within the Liverpool Part of the Precinct, certain land has been surveyed and reported<sup>2</sup> upon as part of Precinct Planning work. These surveyed properties can rely upon the Aboriginal Cultural Heritage Impact Assessment Report prepared by Godden Mackay Logan dated June 2012 and titled East Leppington Precinct Planning Indigenous and Non-Indigenous Heritage Assessment and Appendix D Lands North of Denham Court Road - Aboriginal Archaeological Technical Report to consult with OEH and finalise relevant matters regarding Aboriginal cultural heritage prior to subdivision or development.

**Note:** *Additional studies may be required as part of a Development Assessment process.*

Refer to **Figure 2.5** for those properties which have been surveyed and those that still require an archaeological survey for Aboriginal cultural heritage.

The provisions of this Schedule and Section 2.3.4 of the Main DCP apply.

#### Objectives

- a. To ensure future development does not adversely impact Aboriginal cultural heritage conservation areas or sites of Aboriginal heritage value.
- b. To ensure appropriate management and mitigation measures are implemented for identified Aboriginal conservation areas and Aboriginal heritage sites.

#### Controls

1. An Aboriginal archaeological survey is required for those lands identified in **Figure 2.5**. This survey is to be undertaken by a suitably qualified professional in consultation with the Office of Environment and Heritage NSW. Reference should be made to the relevant Office of Environment and Heritage (OEH) guidelines.
2. For land where an Aboriginal archaeological survey has been undertaken and a report prepared (as identified in footnote 2) consultation is required with OEH to finalise the process steps and approvals prior to development of the land. Note: This could be undertaken as a group of landowners or singularly.

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<sup>2</sup> An Aboriginal Cultural Heritage Impact Assessment Report has been prepared by Godden Mackay Logan dated June 2012 and titled East Leppington Precinct Planning Indigenous and Non-Indigenous Heritage Assessment. Appendix D Lands North of Denham Court Road - Aboriginal Archaeological Technical Report applies specifically to those lands surveyed in the Liverpool LGA.

3. Mitigation measures for Aboriginal heritage sites are to be identified and implemented in consultation with the OEH as part of the Development Application.
4. For land in Management Area K1 (**Figure 2.5**) a recommended mitigation strategy have been identified in Appendix D to the East Leppington Precinct Planning Indigenous and Non-Indigenous Heritage Assessment 2012 requiring consultation with OEH to determine how this may be correctly undertaken.
5. Where impacted to heritage sites can be avoided then appropriate measures (consistent with relevant guidelines) and/or avoidance strategies should be employed.
6. If impacts cannot be avoided then the relevant Aboriginal Heritage Impact Permit (AHIP) under the National Parks and Wildlife Act 1974 should be sought from the OEH.
7. Where an Aboriginal Heritage Impact Permit (AHIP) has been granted by the OEH the conditions of the AHIP consent must be complied with prior to development proceeding.

**Note:** *Should any previous unrecorded Aboriginal heritage sites or objects be uncovered during the course of future development that are not covered under an existing AHIP, then work in the vicinity of the item should cease and the site be reported to the OEH in order to determine the appropriate course of action.*



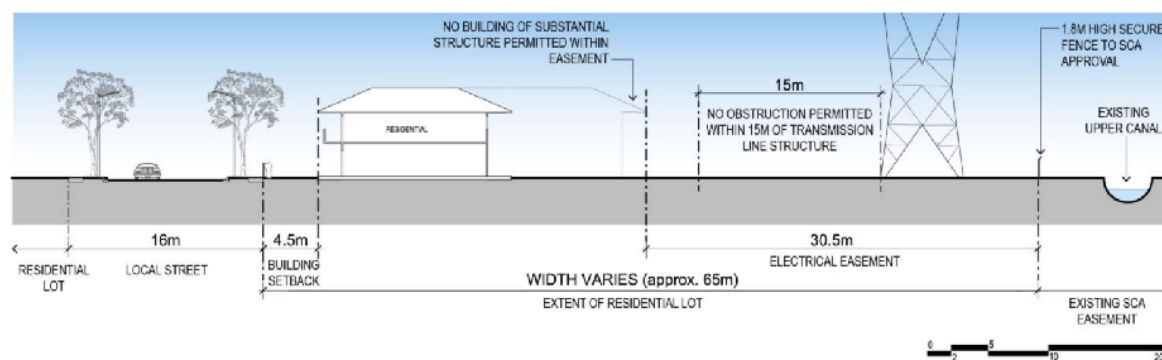
## 4.2 Lands adjacent to or within an Electricity Easement

### Objectives

- To ensure that development on land near or within electricity easements considers potential impacts on the integrity and safety of electricity infrastructure.
- To ensure reasonable standards of public amenity and a high quality public domain in the vicinity of electricity easements.

### Controls

- Restrictions apply to planting and erection of raised public domain elements (such as lightpoles) and are identified in the *Mains Maintenance Instruction MMI 0015 - Management of Endeavour Energy's electrical easements* (Endeavour Energy, 2011) or as revised, for design requirements.
- All proposed activities within electricity easements require approval from the relevant infrastructure agency. Applicant should consult with these agencies and obtain the relevant approvals prior to submitting a Development Application to Council. Evidence of approval is to be submitted with the Development Application.
- Subdivision of residential land containing easements is to be generally consistent with the desired future subdivision layout in **Figure 2-19** and **Figure 2-20**.
- Within land shown as Very Low Density Residential on the ILP, the location of dwellings and substantial structures (as defined by Endeavour Energy) is to be consistent with **Figure 4-1** and the following design principles:
  - Dwellings and substantial structures are to be located outside the easement.
  - Access to the easement for inspections and maintenance is not to be unduly restricted, therefore in certain circumstance where an easement is located within backyards or at the side of dwellings it is to be consistent with the requirements of the infrastructure agency.



**Figure 4-1:** Location of dwellings - land affected by Endeavour Energy electricity easement

5. Any proposed ground level changes and or road crossings within the easement may require the transmission line to be reconstructed or modified to provide the requirement clearance. All costs associated with any reconstruction or modifications are the responsibility of the applicant.

### **4.3 Land adjacent to or affected by a Gas Easement**

#### **Objectives**

- a. To ensure development on land near or within gas easements considers potential impacts on the integrity and safety of the gas pipeline.
- b. To ensure reasonable standards of residential amenity, safety and a high quality residential environment in the vicinity of high pressure gas easements.

#### **Controls**

1. Development and use of land within the easement is restricted by the conditions of the easement and applicants should demonstrate compliance with any restrictions imposed by the easement when submitting applications for development.
2. The following development within the easement must be referred to the relevant infrastructure agency for approval prior to any works being commenced, and evidence of the infrastructure agency's agreement must be submitted with the Development Application:
  - i) Excavation, blasting or other earthworks.
  - ii) Any improvements or installations (e.g. Buildings, roads, footpaths fencing or other structures).
  - iii) Transport or parking of heavy vehicles.
  - iv) Planting or cultivating trees within five metres of the pipeline.
3. Dwellings and other buildings are to be located outside the gas easement.
4. Subdivision of land containing easements should be minimal, however battle-axe lots and differently configured lots may be appropriate in some locations to maximise the development potential of land while avoiding impacts on the easement. Refer to **Figures 2.19** and **2.20** for an indicative lot layout.
5. Reference should be made to AS2885 in relation to sensitive land uses that may be restricted within a certain distance (referred to as the Zone of Influence) of the gas pipeline. Sensitive land uses include (but are not limited to) schools, hospitals, aged care facilities and community facilities. Applicants should consult with the organisation responsible for the gas pipeline to determine specific requirements.
6. To the satisfaction of the infrastructure agency, landscaping (including tree planting), other than groundcover, is not permitted within 5m of the pipelines.

#### 4.4 Lands adjacent to Camden Valley Way & Denham Court Road

Refer also to Section 2.3.9 and Section 4 of the Main DCP.

##### Objectives

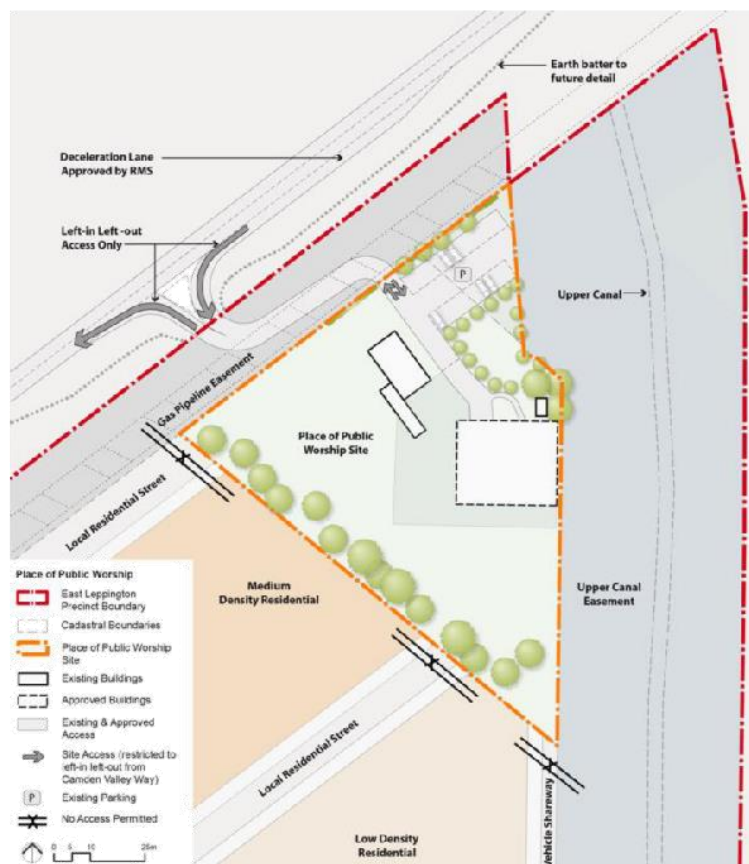
- a. To ensure appropriate access to residential lands located next to Camden Valley Way and Denham Court Road.
- b. To ensure reasonable standards of residential amenity and a high quality residential environment in the vicinity of Camden Valley Way and Denham Court Road.
- c. To ensure residential dwellings are not adversely impacted by traffic noise through appropriate setbacks and noise attenuation measures.

##### Controls

1. Residential development should be configured and designed to comply with the Indicative Layout Plan at **Figure 2-1**.
2. Land adjoining Camden Valley Way and Denham Court Road<sup>3</sup> shall be accessed by vehicles via adjacent local streets within the Precinct.
3. Vehicular access to properties fronting Camden Valley Way provided by Roads and Maritime Services (RMS) as part of the upgrade of Camden Valley Way will be closed when alternative access is provided within the Precinct. Alternative access must be provided for any development on the land that includes a change of use from that lawfully commenced when alternative access was provided by RMS.
4. Where temporary access may be required for construction purposes to land along Camden Valley Way which entails crossing the gas easement, the temporary crossing is to be undertaken by the builder/developer to the satisfaction of the gas provider and with the approval of the RMS.
5. Vehicular access to Camden Valley Way into and out of the place of public worship on the property shown in **Figure 4-2** is to be in accordance with RMS approval.
6. No vehicular access is permitted from the place of public worship into the precinct while access is maintained to Camden Valley Way. See **Figure 4-2** below.

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<sup>3</sup> The northern part of Denham Court Road, to be replaced by the re-alignment and upgrade of Denham Court Road with Ingleburn Road, is to be retained as a local street as indicated on the ILP. Access to residential lots is permitted for this portion providing for a loop road with access denied to Camden Valley Way and the main collector road to the south.

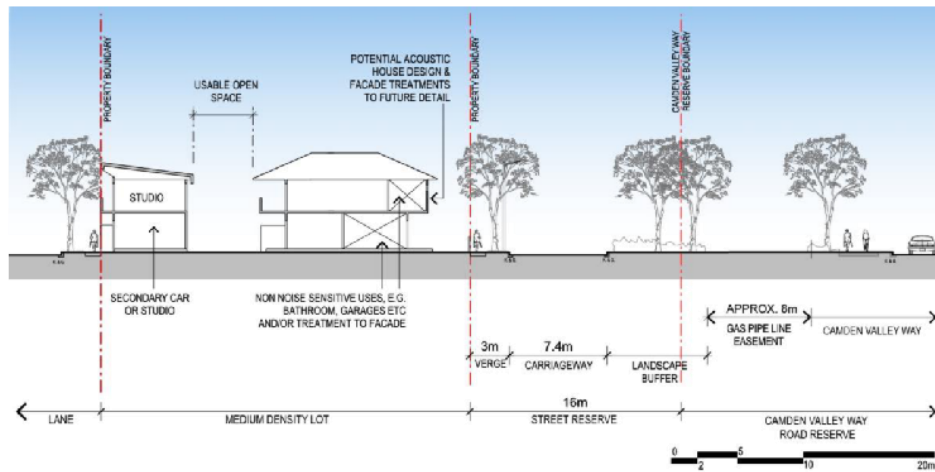


**Figure 4-2:** Access to Camden Valley Way and Place of Public Worship

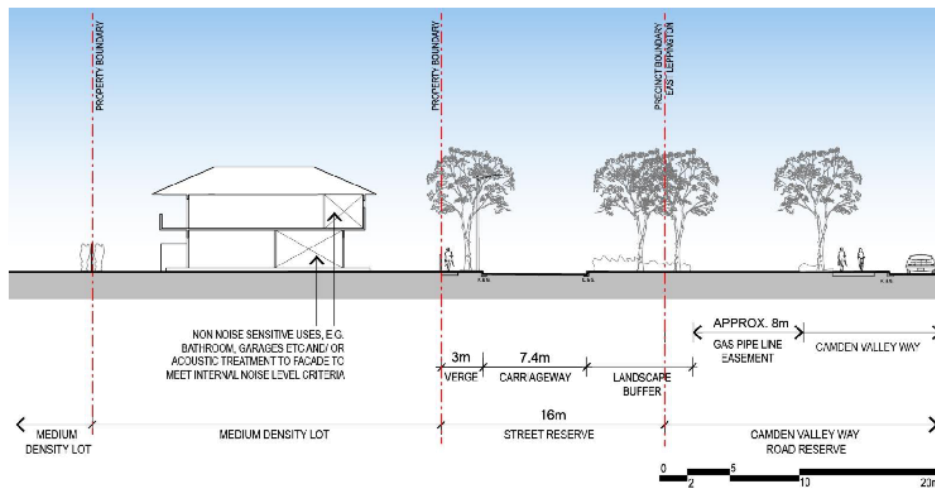
7. Depending on the subdivision design the siting of dwellings relative to Camden Valley Way shall be consistent with **Figure 4-3** or **Figure 4-4** and the following controls:
  - i) Dwellings must address the local street, running parallel to Camden Valley Way;
  - ii) Principal private open space must be located to the rear of dwellings so that the buildings provide acoustic shielding, with consideration given to the levels of solar access and amenity as required elsewhere in the Main DCP; and
  - iii) Suitable noise control treatments are provided for dwellings and noise sensitive uses. See section 2.3.9 of the Main DCP and section 2.5 of this Schedule.
8. Prior to undertaking any work at the existing Denham Court Road overbridge, the Heritage Branch should be contacted to determine if the stone abutments are relics or works as defined in the Heritage Act and whether a permit under section 139 of the Heritage Act is required.

**Note 1:** Development is to take into account the location of the gas pipeline to Camden Valley Way and Denham Court Road and the requirements of the infrastructure agency.

**Note 2:** Development should also refer to the relevant Australian Standard, for example AS2107.



**Figure 4-3:** Camden Valley Way Section – medium density lot with studio/dwelling and rear lane access



**Figure 4-4:** Camden Valley Way Section – medium density lot with single dwelling and no rear lane access



## 4.5 Land adjacent to the Sydney Catchment Authority Upper Canal

### Objectives

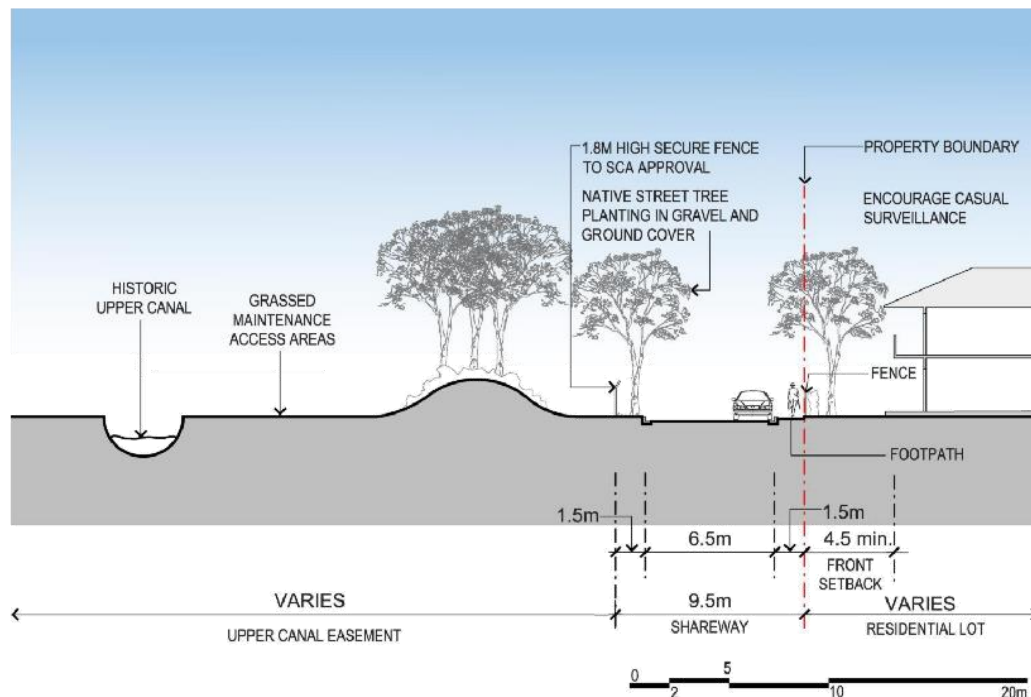
- a. To ensure that the Upper Canal is taken into account in siting, designing and constructing any proposed development adjoining or in the vicinity of the Canal.
- b. To ensure that development adjacent to the Upper Canal corridor does not impact on the continued operation of the Canal infrastructure.
- c. To provide for the safety and amenity of the public living or visiting areas adjacent to the Upper Canal.
- d. To protect water quality by preventing stormwater or other pollutants entering the Upper Canal system.

### Controls

1. Where development (including subdivision) is proposed adjacent to the Upper Canal corridor, applicants shall consult with the Sydney Catchment Authority (SCA) as part of the process of preparing the Development Application. Development is to be consistent with the SCA publication "*Guidelines for development adjacent to the Upper Canal and Warragamba Pipelines*". Any written requirements of the SCA shall be submitted with the DA and the DA documentation shall show how the requirements have been addressed.
2. Prior written approval shall be obtained from the SCA for any access that may be required to the Upper Canal corridor during the investigation and construction phases.
3. Access points to the Upper Canal for SCA staff and contractors to carry out inspections and maintenance shall be retained or provided in accordance with SCA requirements.
4. Earthworks (excavation or filling) and landscape works carried out adjacent to or crossing the Upper Canal shall avoid impacting on water quality and damaging the Canal infrastructure, in accordance with SCA requirements.
5. Stormwater systems serving development adjacent to the Upper Canal shall be designed to ensure that stormwater does not enter the Canal. Stormwater management measures shall accommodate and not impede upstream flows from any systems that convey stormwater across, along or under the Upper Canal. Detailed plans showing the proposed stormwater management and runoff from development are to be submitted with the Development Application. The plans must demonstrate that stormwater will be managed up to the 1 in 100 year flood event to prevent runoff from within the Precinct entering the Canal.
6. Shareways may be located to the front or side boundary of a lot. Where shareways are to the side boundary, fences are to be maximum 1.8m high to the rear yard only. Side fences are to be 1.2m to corners.
7. Appropriate security fencing shall be provided, or existing fencing retained along the length of development boundaries that directly adjoin the Upper Canal corridor, in accordance with SCA requirements.

8. Where indicated on the ILP, a local road, shareway or pedestrian/ cycle way is to be provided, between development and the Upper Canal corridor. Refer to **Figure 4-5**. Wherever possible a road is to contain a landscaped verge between the carriageway and Upper Canal corridor. A footpath is not required to be constructed on the Canal side road verge as part of subdivision of adjoining land.
9. The State Heritage status of the Upper Canal (**Figure 2-6**) should be taken into account when designing development adjacent to the Canal corridor. Refer to Section 2.3.4 of the Main DCP.

**Note:** The Upper Canal is owned and managed by the Sydney Catchment Authority and is located on land classified as a controlled area under the Sydney Water Catchment Management Act 1998. The Canal begins at Pheasants Nest Weir on the Nepean River and transfers water from the Upper Nepean dams to the Prospect Water Filtration Plant to supply a significant part of Sydney's drinking water. The Upper Canal is historically significant having functioned as part of Sydney's main water supply system for more than 120 years and is listed on the State Heritage Register. The Upper Canal is also an aesthetically significant landscape element within the Greater Sydney Metropolitan region.



**Figure 4-5:** Typical access shareway - Sydney Catchment Authority Upper Canal

#### 4.6 Land adjacent to Open Space – 1370 Camden Valley Way Leppington (Lot E in DP28997)



**Figure 4-6:** Land to which section 4.6 of this Schedule applies. *This figure has been added to identify the land to which the section 4.6 of this Schedule will apply, as per the Council report dated 25 August 2021.*

##### Objectives

- a. To provide personal and property security for residents and visitors.
- b. To enhance community safety.
- c. To provide pedestrians with safe, unobstructed and direct routes of travel.

##### Controls

1. Address 'Safer-by-Design' principles in the design of public and private domain, and in all developments including the NSW Police 'Safer by Design' Crime Prevention Through Environmental Design (CPTED) principles.
2. The residential subdivision should be orientated towards the open space.
3. All public spaces including streets, parks, squares and plazas must be directly overlooked by adjacent development.



## **GRANTS, DONATIONS, AND CORPORATE SPONSORSHIP POLICY**

Adopted: 29 May 2019

TRIM: 2016/2682, 091748.2019



## GRANTS, DONATIONS, AND CORPORATE SPONSORSHIP POLICY

### 1. LEGISLATIVE REQUIREMENTS

*Local Government Act 1993, Section 356*

### 2. OBJECTIVE

Council is committed to building strong and resilient communities within the Liverpool Local Government Area (LGA) and to increase social wellbeing for all residents. One way of achieving these goals is to provide financial assistance in the form of grants, donations, and sponsorships to individuals and groups to develop leadership skills, increase participation in community life and address identified social issues. Council seeks to support programs that can build or enhance the reputation and brand of Liverpool City in accordance with Council's Community Strategic Plan.

### 3. DEFINITIONS

<b>Acquittal</b>	Reporting on the activities of a project as set out in the funding agreement. This could take the form of providing financial reports, written reports, evidence of activity performance and where funding was spent
<b>Auspice</b>	An agreement where an incorporated organisation agrees to apply for funding or resources on behalf of an applicant that is not incorporated. If the application is successful, the auspicating organisation then administers the resources on behalf of the applicant, and is legally responsible for ensuring that the terms of the agreement are met
<b>Charity</b>	Listed on the Australian Charities and Not-for-profit Commission (ACNC) website as a registered charity
<b>Community Capacity Building</b>	Involves the provision of community activities that contribute to people developing their own capacity and resilience to maintain and build on their own resources and to manage future challenges
<b>Incorporated Association</b>	A legal entity (organisation) that provides legal protection to its members in legal transactions

### 4. GRANT PRIORITIES

#### 4.1 Council seeks to enhance the use of public funds through effective and efficient grant processes. Clear grant program objectives are linked to the organisation's strategic goals, outlined in Council's Community Strategic Plan. Council's grants and sponsorship programs provide a coordinated and integrated approach to growing Liverpool socially, culturally, economically and environmentally.

Council grants, donations and sponsorships may be provided to individuals who reside in the LGA, or to community-based groups, organisations and services that operate within the Liverpool LGA and/or for the benefit of Liverpool residents. Council facilitates nine programs for the allocation of grants, donations, and sponsorship:

1. Kick-Starter Grants
2. Small Grants
3. Liverpool Young Achievers Awards
4. Community Grants
5. Sustainable Environment Grants
6. Matching Grants
7. Corporate Sponsorship
8. Sporting Grants
9. Sporting Donations



**GRANTS, DONATIONS, AND CORPORATE SPONSORSHIP POLICY****4.2 GRANT MAKING PRINCIPLES**

The key principles that inform grant making by Council are:

- Council's Community Strategic Plan. All grants align with Council's Community Strategic Plan, and other social, economic and environmental policies and plans;
- Partnerships and collaboration. Develop and maintain partnerships between Council and the community to achieve Council's strategic directions based on mutual respect and transparency;
- Capacity building. Support community groups and organisations to function positively, develop skills and increase community participation;
- Social inclusion. Liverpool is a diverse community and our grant making process encourages directing resources to specific needs of disadvantaged groups;
- Leveraging value. Council seeks to leverage community expertise, capacity, networks and resources to provide the best suite of grant programs to meet the needs of and maximise positive outcomes for the community and business. Council supports projects that represent good value for the level of cash or in-kind support requested. Through effective and efficient grant management processes, Council seeks to ensure costs for administration by the Council and grant applicants are minimised;
- Good governance. Council is committed to demonstrating integrity, professionalism and transparency in our decision making and have strong governance structures in place to support this. Council will ensure that grant processes are transparent and fair. Applications are assessed objectively against the assessment criteria. All conflicts of interests are addressed and declared as part of this process; and
- Reflection and learning. As part of Council's commitment to continuous improvement, Council will ensure there are evaluation mechanisms in place and opportunities for feedback on grant processes.

**5. GENERAL ELIGIBILITY AND EXCLUSIONS****5.1 GENERAL ELIGIBILITY**

To be eligible for funding an applicant must:

- a) Acquit previous Council grants, donations or sponsorship and have no outstanding debts to Council;
- b) Be a resident of the LGA, or an organisation located in the LGA and/or principally providing services to the residents of Liverpool; and
- c) Include all required supporting documentation with their application.

**5.2 APPLICATIONS THAT ARE INELIGIBLE FOR FUNDING INCLUDE:**

- a) Projects that duplicate existing Council services or programs.
- b) Projects that directly contravene existing Council policy.
- c) Projects that do not meet the identified priority needs of Liverpool as set out in Council's Community Strategic Plan.
- d) Applications from government departments, political parties, or commercial/profit-making/private organisations (excluding Corporate Sponsorship which accepts applications from private organisations).
- e) Applications from charities for general donations.
- f) Applications for general fundraising activities, general operational expenditure (e.g. administration, insurance, office equipment, car parking, IT costs/equipment), shortfalls in funding by government departments, or completed/retrospective projects.
- g) For employee salaries/wages or any direct employment costs.
- h) Projects that will rely on recurrent funding from Council.

**GRANTS, DONATIONS, AND CORPORATE SPONSORSHIP POLICY**

- i) Identical projects that have previously been funded by Council (excluding Corporate Sponsorship).
- j) Projects or programs that charge people for participation, including charges to participants through an individual's NDIS funding plan.

**5.3 FURTHER CONDITIONS****5.3.1 Council will not:**

- a) Provide in-house design, printing and distribution services (organisations may apply for funding to undertake these activities themselves).
- b) Provide cleansing and waste services for events (organisations may apply for cash funding to undertake these activities themselves).
- c) Support political activities or activities that could be perceived as benefiting a political party or political campaign.
- d) Support religious activities that could be perceived as divisive within the community.
- e) Support activities that deliberately exclude any individuals or groups from participating or attending.
- f) Provide in-kind support of any nature (eg: the provision of chairs or portable toilets for events).

**5.3.2 For specific eligibility requirements and exclusions for each program, refer to Section 7 of this policy.****5.4 ETHICS FRAMEWORK**

Council will not support any activities or entities that:

- a) Pollute land, air or water, or destroy or waste non-recurring resources.
- b) Market or promote products/services in a misleading or deceitful manner.
- c) Produce, promote or distribute products/services likely to be harmful to the community.
- d) Acquire land or commodities primarily for speculative gain.
- e) Create or encourage militarism or engage in the manufacture of armaments.
- f) Entice people into financial over-commitment
- g) Exploit people through the payment of below award wages or poor working conditions.
- h) Discriminate by way of race, religion, or sex in employment, marketing or advertising.
- i) Contribute to the inhibition of human rights generally.

**5.5 CONFLICTS OF INTEREST****5.5.1 Council staff assessing and determining applications should identify and manage any potential conflicts of interest in accordance with Council's Code of Conduct and Ethical Governance: Conflicts of Interest Policy.****5.5.2 Members of Council staff and Councillors must ensure that any affiliation between them and the applicant is appropriately managed when assessing and determining applications for grants and donations.****6. GRANTS MANAGEMENT PROCESS****6.1 APPLICATIONS**

All applicants must register with Council's online grants management system before applying. Applications must be submitted using the approved online application form on Council's online grants management system. Council will not accept any hard copy or emailed submissions, or any submissions after any applicable closing date or time.

**GRANTS, DONATIONS, AND CORPORATE SPONSORSHIP POLICY****6.2 ASSESSMENT AND RECOMMENDATIONS**

- 6.2.1 All applications received by Council will be assessed by relevant Council staff members. Sporting Grants and Donations will be sent to the Sports Committee for review. Recommendations for funding of \$1,000 or less may be approved by the CEO or their delegate, provided the funding is in accordance with sections 356(3), 377(1A), and 378 of the Local Government Act 1993. Council will be notified of funded projects by Council report as soon as appropriately possible. Recommendations for funding over \$1,000 will be made to Council for endorsement in accordance with Section 356 of the Local Government Act 1993.
- 6.2.2 For grant programs that are open for applications all year, recommendations will be made to the next available Council Meeting. For grant programs with specific funding rounds, recommendations will be made within three months of the closing date.
- 6.2.3 Unsuccessful applicants are encouraged to seek feedback from relevant Council staff on their application. Programs are highly competitive and even though an application may meet the program criteria it may not be competitive against other applications.
- 6.2.4 Council uses the Australian Business Register (ABN) as its sole source of truth to confirm an applicant's operating status as an incorporated not-for-profit or charitable organisation <http://www.abr.business.gov.au/>.
- 6.2.5 Council values and recognises the importance of applicant financial and in-kind contributions. Applicants that demonstrate a commitment to the project through either financial or volunteer support are considered favourably.

**6.3 APPROVAL**

- 6.3.1 The elected Council has authority to approve grants, donations, and sponsorship. In some circumstances, specific delegation for this purpose is given to the CEO.
- 6.3.2 Approval of a grant, donation or sponsorship does not imply that Council has given any other consent. Applicants should note that events or any capital works require approvals and consents from Council, NSW Police and other state government agencies.

**6.4 FUNDING AGREEMENTS**

All successful applicants are required to enter into a funding agreement before funds are released and before a project can commence.

Council's support must be acknowledged on all promotional material. The Council logo should be used with the text "proudly supported by Liverpool City Council". All promotional material must be approved by Council prior to publication. Council also reserves the right to receive the following: joint media release opportunities, opportunity for Mayor to speak at the event or occasion, space at the event (table or marquee stall), and tickets to attend the event or occasion.

**6.5 REPORTING**

All grant recipients are required to acquit their project as detailed in their funding agreement. Reports are to be submitted using the approved online grants management system. Reports provide feedback on the success of the project in terms of the agreed outputs and outcomes, relevant data, and any lessons learnt. Funding recipients are required to submit detailed financial reports and may be requested to provide further documentation and evidence of expenditure. Council may audit recipients at any time. Previously funded applicants must receive an acknowledgement of a successful acquittal.

#### **GRANTS, DONATIONS, AND CORPORATE SPONSORSHIP POLICY**

prior to applying for further funding. No further funding will be granted to any organisation who has failed to submit an acquittal report for previous funding from Council.

##### **6.6 MINOR CHANGES TO THIS POLICY**

Council authorises the CEO to make minor changes to this policy to reflect changes in legislation, expiry of or changes to grant programs, and changes in Council structure.

## GRANTS, DONATIONS, AND CORPORATE SPONSORSHIP POLICY

### 7. FUNDING PROGRAMS

#### 7.1 KICK-STARTER GRANTS | UP TO \$500 | OPEN ALL YEAR

This program supports individuals or unincorporated community groups to establish a social enterprise aimed at addressing priorities in Council's Community Strategic Plan or a project which promotes social inclusion and increased community participation. Applications can be made for funding of up to \$500 per financial year. Repeated applications of the same project in subsequent years will not be accepted. Applications for events are not eligible under this program.

Project outcomes must meet at least one of the below priorities:

- Improve connections and social networks within the community.
- Increase participation in community activities, including by those experiencing social disadvantage.
- Facilitate access to education, training, or employment opportunities.
- Improve collaboration and coordination of community support and services.
- Improve social and physical wellbeing through prevention and early intervention approaches.

##### 7.1.1 Program timeframe

Applications can be made all year. Grants must be spent within 12 months of receiving them.

##### 7.1.2 Eligibility

To be eligible for funding applicants must:

- Be an individual resident or unincorporated community group based within the Liverpool LGA.
- Be 100% volunteer run or operate as a not-for-profit.
- Must update Council's Community Development Worker (Funding and Support) during the delivery of the project or initiative.

For more information on eligibility and exclusions refer to Section 5: General Eligibility and Exclusions.

##### Assessment criteria

To be considered for a grant, applicants should clearly describe the proposed project and how it will meet the following criteria:

Evidence provided to support the need for the project, including addressing at least one of the strategic directions in Council's Community Strategic Plan
The anticipated number of individuals that will benefit from the proposed project
Timeframe and budget are realistic and align with project objectives
Evidence of collaboration and partnership to maximise the use of existing community resources and to avoid duplication
Evidence that project strategies are innovative or practical to meeting the project need
Appropriate project evaluation method
Sustainability of project post funding



**GRANTS, DONATIONS, AND CORPORATE SPONSORSHIP POLICY****7.2 SMALL GRANTS | UP TO \$1,000 | OPEN ALL YEAR**

This program supports a range of small-scale community initiatives and is for community groups who may not have experience with grants programs. It aims to provide more intensive support and build the capacity of less established groups to familiarise themselves with grants programs and Council processes.

**7.2.1 Expected program outcomes**

Initiatives and projects can contribute to one or more of the following outcomes:

- a) Develop trial community capacity building programs or facilitate small-scale community awareness events.
- b) Increase engagement of individuals in academic, cultural, and environmental fields.
- c) Improve relative equality, resilience and adaptive capacity of Liverpool's diverse communities.
- d) Enhance positive social, cultural, or sustainability outcomes for local communities related to Council's strategic priorities.

**7.2.2 Available funding**

Applications can be made for funding of up to \$1,000 per project. Repeated applications of the same project or initiative in subsequent years will not be accepted.

**7.2.3 Program timeframe**

Grants must be spent within 12 months of receiving them.

**7.2.4 Eligibility**

To be eligible for funding applicants must:

- a) Be incorporated or auspiced by an incorporated organisation;
- b) A non-profit community service organisation or group providing programs/services to the residents of Liverpool; and
- c) Supply a copy of their most recent annual report and/or financial statements.

For more information on eligibility and exclusions refer to Section 5: General Eligibility and Exclusions.

**7.2.5 Assessment criteria**

To be considered for a grant, applicants should clearly describe the proposed project and how it will meet the following criteria:

Evidence that the organisation has capacity to deliver the project
Evidence provided to support the need for the project, including addressing at least one of the strategic directions in Council's Community Strategic Plan
The anticipated number of individuals that will participate in and benefit from the proposed project
Timeframe and budget are realistic and align with project objectives
Evidence of collaboration and partnership to maximise the use of existing community resources and to avoid duplication
Evidence that project strategies are innovative or practical to meeting the project need
Appropriate project evaluation method
Sustainability of project after funding ceases

**GRANTS, DONATIONS, AND CORPORATE SPONSORSHIP POLICY****7.3 LIVERPOOL YOUNG ACHIEVERS AWARDS | OPEN ALL YEAR**

The Liverpool Young Achiever Awards are given as a prize to a student who has excelled in citizenship, academic studies, artistic endeavors, or sporting proficiency.

**7.3.1 Available funding**

Under each applicable category there will be two prizes as follows:

<b><u>Citizenship:</u></b>	<b><u>Artistic Endeavours:</u></b>
1x \$1,000 for a high school student	1x \$1,000 for a high school student
1x \$500 for a primary school student	1x \$500 for a primary school student
<b><u>Academic Studies:</u></b>	<b><u>Sporting Proficiency:</u></b>
1x \$1,000 for a high school student	1x \$1,000 for a high school student
1x \$500 for a primary school student	1x \$500 for a primary school student

**Highly Commended:**

All eligible nominees who are not selected for the major prize will be awarded a \$200 student donation.

Each high school and primary school are only eligible to submit one student nomination per year.

**7.3.2 Program timeframe**

Applications will be accepted from the beginning of school Term 1 until the end of Term 3. A presentation ceremony will be held during Term 4.

**7.3.3 Eligibility**

To be eligible for this award applicants must:

- Be a high school or primary school based in the Liverpool Local Government Area (LGA);
- Be nominating a student attending either a high school or primary school based in the Liverpool LGA; and
- Supply a letter of support from the principal of the applying school for the nominated student.

For more information on eligibility and exclusions refer to Section 5: General Eligibility and Exclusions.

**GRANTS, DONATIONS, AND CORPORATE SPONSORSHIP POLICY****7.4 COMMUNITY GRANTS | UP TO \$5,000 | TWO ROUNDS PER YEAR**

This program provides financial assistance to community groups, organisations and services for projects that foster partnerships and collaboration, build capacity, promote social inclusion and increase community participation. The program assists in developing pilot or trialling innovative services or programs that address the needs of residents, workers and visitors. The program will support projects that:

- a) Improve connections and build social networks within the community.
- b) Increase participation of people in community activities and programs, including members of the community who are experiencing social disadvantage.
- c) Facilitate access to education, training and employment opportunities.
- d) Improve opportunities for people to build confidence and develop their skills.
- e) Facilitate inclusion and access to facilities, services, open spaces and activities.
- f) Improve collaboration and coordination of community support and services.
- g) Improve social or physical wellbeing through prevention and early intervention.
- h) Strengthen governance and accountability in community organisations.

**7.4.1 Expected program outcomes**

Initiatives and projects can contribute to one or more of the following outcomes:

- a) Increased involvement and engagement by communities in social activities.
- b) Increased number of people feeling a strong sense of social wellbeing.
- c) Strengthened maintenance, management or improvement of physical and mental health and wellbeing.
- d) Improved access to information and development of new skills.
- e) Increased numbers of people undertaking educational courses and gaining sustainable employment.
- f) Reduced financial hardship and social disadvantage, including food insecurity and homelessness.

**7.4.2 Available funding**

Applications can be made for funding of up to \$5,000 per year.

**7.4.3 Program timeframe**

This grant program has two rounds per year. Round dates will be advised on Council's website. Grants must be spent within 12 months of receiving them.

**7.4.4 Program eligibility and exclusions**

To be eligible for funding through the Community Grants Program applicants must:

- a) Be incorporated or auspiced by an incorporated organisation.
- b) A non-profit community service organisation or group providing programs/services to the residents of Liverpool.
- c) Have public liability insurance of at least \$10 million (must be active during the period of funding).
- d) Supply a copy of their most recent annual report and/or financial statements.

For more information on eligibility and exclusions refer to Section 5: General Eligibility and Conditions.

**7.4.5 Assessment criteria**

To be considered for a grant, applicants should clearly describe the proposed project and how it will meet the following criteria:

**GRANTS, DONATIONS, AND CORPORATE SPONSORSHIP POLICY**

Evidence that the organisation has capacity to deliver the project
Evidence provided to support the need for the project, including addressing at least one of the strategic directions in Council's Community Strategic Plan
Anticipated number of individuals participating in and benefiting from the proposed project
Timeframe and budget are realistic and align with project objectives
Evidence of collaboration and partnership to maximise the use of existing community resources and to avoid duplication
Evidence that project strategies are innovative or practical to meeting the project need
Appropriate project evaluation method
Sustainability of project after funding ceases

**GRANTS, DONATIONS, AND CORPORATE SPONSORSHIP POLICY****7.5 SUSTAINABLE ENVIRONMENT GRANTS | UP TO \$5,000 | TWO ROUNDS PER YEAR**

The Sustainable Environment Grants program provides financial assistance to support schools and community groups to play an active role in reducing their impact on the environment and implementing environmentally sustainable actions. The program seeks projects focused on environmental improvement, sustainability education, awareness-raising and the promotion of sustainable living as a way of life that provide benefit to the natural environment and local community. Projects can include:

- **Waste Minimisation** – including reuse, recycling, litter reduction, composting and worm farming, waste education projects.
- **Sustainable Water Use** – including water efficiency, stormwater harvesting and water reuse, rain gardens and water quality improvements, and sustainable water use education programs.
- **Environmental Improvement** – including protection and enhancement of natural areas, habitat creation for native fauna, and natural environment education programs.
- **Sustainable Living** – including establishment of vegetable or native display gardens, bush tucker or community gardens, and the keeping of chickens or native bees.

**7.5.1 Expected program outcomes**

Grants from this program can contribute to one or more of the following outcomes:

- a) Build the capacity of schools and community groups to promote efficient resource use and improve the quality of the local environment.
- b) Encourage community members to become involved and take initiative in improving their behaviours for a more sustainable future.
- c) Encourage schools and community groups to identify and implement innovative approaches and positive solutions that protect and enhance Liverpool's unique natural environment.
- d) Improve the health of vegetation, water quality and healthy ecosystems contributing to cleaner waterways, air and healthier native vegetation.
- e) Raise awareness and promote sustainable living as a way of life, including actively participating in Council's environmental programs and activities.
- f) Generate positive community engagement (e.g. involvement of local businesses, environmental education centres or botanic gardens).

**7.5.2 Available funding**

Applications can be made for funding of up to \$5,000 per year by a school or an incorporated community group.

**7.5.3 Program timeframe**

This grants program has two rounds per year. Round dates will be advised on Council's website. Grants must be spent within 12 months of receiving them.

**7.5.4 Program eligibility and exclusions**

To be eligible for the Sustainable Environment Grants program applicants must have not received funding under this or another program for the same project (separate and additional stages of a previous project are eligible), and:

- a) Be a registered NSW school, not-for profit pre-school or child care centre; or
- b) An incorporated, non-profit, community service, welfare or charitable organisation or group providing programs or services to the residents of Liverpool; or
- c) Community group auspiced by an incorporated organisation.



**GRANTS, DONATIONS, AND CORPORATE SPONSORSHIP POLICY**

Applications will not be accepted for:

- a) For profit organisations
- b) Overall project coordination
- c) Capital works for major infrastructure or construction of buildings
- d) Work being completed on land not owned by the applicant without evidence of approval from the landowner.

For more information on eligibility and exclusions refer to Section 5: General Eligibility and Conditions.

7.5.5 Assessment criteria

To be considered for a grant, applicants should clearly describe the proposed project and how it will meet the following criteria:

Demonstrate the capacity to deliver the project or activity and subsequent sustainability of the project beyond initial funding
Evidence provided to support the need for the project, including addressing at least one of the strategic directions in Council's Community Strategic Plan
Demonstrate tangible and measurable environmental outcomes
The anticipated number of individuals that will participate in and benefit from the project
Demonstrate measurable student learning and/or increase teacher capacity to deliver environmental education
Value for money

**GRANTS, DONATIONS, AND CORPORATE SPONSORSHIP POLICY****7.6 MATCHING GRANTS | UP TO \$20,000 | TWO ROUNDS PER YEAR**

This program is designed to provide financial support to projects and activities that build or strengthen communities within Liverpool. These projects will focus on supporting the development and implementation of community capacity building activities and providing opportunities for a broader cross section of the community to be involved in community and recreational activities. Funding will support projects that address one of the following categories:

<b>Arts</b>	Contribute community art to a neighbourhood or work to increase the participation of residents within art-based programs/projects.
<b>Community capacity building</b>	Bring residents together and enhance participation in the community, including those who are experiencing social disadvantage, or provide benefits to address an identified community need. This could be a community event or community-based capacity building project.
<b>Youth engagement</b>	Focus on increasing the ability of young people to obtain skills and qualifications or increase their active participation within the community.
<b>Accessibility</b>	Enhance and improve access options for the community, either through education, transport, disability access or connectivity.
<b>Environmental</b>	Address environmental issues and concerns or contribute to environmental education and awareness.
<b>Community safety/public space activation</b>	Address community safety and security issues such as activities that activate or diversify the night time economy including pop up entertainment and night time performances in public spaces. These projects can also include addressing perceptions of community safety.
<b>Sports development</b>	Contribute to the development of sporting groups or enhance participation in sporting and recreational activities.

**7.6.1 Expected program outcomes**

Grants from this program can contribute to one or more of the following outcomes:

- Develop social connections and partnerships within communities, or reinforcement of those that already exist.
- Increased participation in community activities and organisations by improving collaboration and coordination of community support and services.
- Strengthened opportunities for community members and others to build personal creativity and self-expression.
- Increased opportunities for community members to acquire or develop new skills and/or employment.
- Create, renew or revitalise places and spaces within the community.
- Strengthened community members' feelings of safety and sense of belonging within public spaces.

**7.6.2 Available funding**

The matching grants program recognises community contribution towards a project and can offer up to \$20,000 support to match this contribution. The program supports projects that involve genuine community participation. By 'matching' what the community contributes, Council is building a sense of community and strengthening partnerships as people work together on the project. Contributions from the community or Council can be made in cash or value-in-kind. Recognised in-kind community contributions include:

- Design services, professional services, trade services (such as plumbing), provision of trucks and plant, concreting and painting, donated supplies, materials or venues.
- Volunteer time such as labour, set up and pack down, and meeting time to identify, plan and implement projects. The rate of volunteer time is calculated as \$20 per hour. For professional or contracted services, the rate is \$75 per hour.
- Direct cash input to the project through donations or income generated.

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The value of in-kind contributions should be verified by an independent quote, and where the value is in question, Council's assessment of the value of in-kind contributions will take precedence in the assessment of the matching grant given. The costs of Council and other approvals required by government agencies/authorities must also be considered when applying under this grants program.

### 7.6.3 Program timeframe

This program accepts applications twice per year. Grants must be spent within 12 months of receiving them.

### 7.6.4 Program eligibility and conditions

To be eligible for the Matching Grants program applicants must:

- a) Be incorporated or auspiced by an incorporated organisation.
- b) A non-profit community service organisation or group providing programs/services to the residents of Liverpool.
- c) Have public liability insurance of at least \$20 million (must be active during the period of funding).
- d) Supply a copy of their most recent annual report and/or financial statements.

Organisations are only eligible to receive funding through this program once each financial year. Council reserves the right to defer consideration of a Matching Grant application where planning, leasing or ownership, statutory approvals, or appropriate development issues are raised by a project.

For more information on eligibility and exclusions refer to Section 5: General Eligibility and Exclusions.

### 7.6.5 Assessment criteria

Matched contribution (financial or in-kind)
Consulted with Council staff prior to submitting application
Project is considered an appropriate development on the proposed site
Project meets Council's construction and safety standards
Evidence that the organisation has capacity to deliver the project
Evidence provided to support the need for the project, including the degree to which the project addresses at least one of the strategic directions in Council's Community Strategic Plan
The anticipated number of individuals that will participate in and benefit from the proposed project
Timeframe and budget are realistic and align with project objectives
Evidence of collaboration and partnership to maximise the use of existing community resources and to avoid duplication
Proposed project evaluation method including sustainability of project

**GRANTS, DONATIONS, AND CORPORATE SPONSORSHIP POLICY****7.7 CORPORATE SPONSORSHIP | UP TO \$10,000 | OPEN ALL YEAR**

Council may provide financial contributions of up to \$10,000 through its Corporate Sponsorship Program to organisations, groups, or individuals for programs that can build or enhance Council's reputation. These include but are not limited to providing appropriate branding benefits and opportunities for Council, and/or providing cross-promotional opportunities for Council's services or facilities.

Applications to Council for sponsorship must address at least one of the following:

**1. Economic benefit**

- a) Delivers significant economic benefit to the Liverpool LGA.
- b) Delivers benefit to tourism, hospitality and retail sectors through the attendance of regional, national, or international delegates at events.
- c) Provides a platform for research, trade, and/or investment opportunities.
- d) Attracts national or international attention to Liverpool as a place to reside, visit, work and/or invest.
- e) Creates employment opportunities within the Liverpool LGA.

**2. Community, cultural, and social benefit**

- a) Provides an innovative opportunity to meet community needs and promote Liverpool's cultural diversity and celebrate our City's uniqueness.
- b) Enhances Liverpool's profile and reputation as an outward looking, creative and connected city.
- c) Creates opportunities for education and information exchange between Council, the community and the sector.
- d) To support the organisation and activation of a charity event with the Liverpool LGA. Sponsorship funds are not to be used for direct fundraising, including but not limited to the purchase of tickets or tables at a fundraising event.
- e) Attracts a major program to Liverpool that has South West-Sydney region, state or national significance.

**3. Environmental benefit**

- a) Enhances Liverpool's reputation as a sustainable city through leadership in waste and environment management.

**7.7.1 Expected program outcomes**

Projects must contribute to one or more of the following outcomes:

- a) Provide an opportunity for measurable economic, social, environmental and/or cultural benefits to Council and the Liverpool LGA.
- b) Provide opportunities for the community to participate and contribute in activities/events in the Liverpool LGA.
- c) Create a valuable strategic alliance for Council.
- d) Provide extensive coverage and promotional/publicity opportunities across a range of media outlets.
- e) Promote Liverpool's reputation as a great place to live, visit, work, and invest.

**7.7.2 Program timeframe**

- This program accepts applications all year.
- Applications must be submitted at least three months prior to an event taking place. Applications submitted with less than three months lead time will be deemed ineligible.

**GRANTS, DONATIONS, AND CORPORATE SPONSORSHIP POLICY**

- Activities should take place within 12 months of successful sponsorship funding being received.

**7.7.3 Program eligibility and conditions:**

To be eligible for the Corporate Sponsorship program applicants must:

- a) Be incorporated or auspiced by an incorporated organisation and hold a current ABN.
- b) A non-profit community service organisation or group providing programs/services to the residents of Liverpool.
- c) Have public liability insurance of at least \$10 million (must be current during the period of funding).
- d) Supply a copy of their most recent annual report and/or financial statements.
- e) Must apply for sponsorship towards an event or activity in the Liverpool LGA that attracts a significantly high level of attendance from the community and provides direct benefits for Liverpool based organisations and/ or Liverpool residents.
- f) Must ensure that attendance and participation is free where sponsorship is sought for a community event.
- g) Must be registered with the Australian Charities and Not-for-profits Commission if an application is for a local charity event.

**7.7.4 Funding will not be provided to:**

- a) Projects that do not address the identified directions of the Liverpool LGA as set out in Council's Community Strategic Plan.
- b) Charities for general donations including the purchase of tickets or fundraising tables at an event.
- c) Projects that will rely on recurrent funding from Council.
- d) More than one event within the Liverpool area in a two-month period that celebrates or marks a specific occasion or activity.
- e) Organisations whose activities are not aligned with the City's ethical framework.
- f) Previous recipients who have not fulfilled the conditions of a sponsorship.
- g) Organisations that are not registered in Australia.
- h) Activities or events that do not benefit the Liverpool LGA or its residents.
- i) Underwrite events, programs or projects.

For more information on eligibility and exclusions refer to Section 5: General Eligibility and Exclusions.

**7.7.5 Council's current standing sponsorship resolution:**

Sponsorship Activity	Amount	Council Resolution
Police Officer of the Year	\$1,000	27/06/2011

- 7.7.6 Approval of sponsorship does not imply that Council has given any other consent. Applicants should note that many festivals and events require approvals and consents from Council, NSW Police and other NSW Government agencies. For guidelines on applying to host an event in Liverpool, visit [www.liverpool.nsw.gov.au/whats-on/events/event-organisers-information-kit-guidelines](http://www.liverpool.nsw.gov.au/whats-on/events/event-organisers-information-kit-guidelines)



**GRANTS, DONATIONS, AND CORPORATE SPONSORSHIP POLICY****7.8 SPORTING GRANTS | UP TO \$5,000 | ONE ROUND PER YEAR**

This program offers funding to sporting clubs and junior disability sporting clubs to assist with the development of young people and encourage participation of the broader community in local sporting and recreational activities. Grants can also be used towards the purchase or maintenance of sporting equipment.

Funding will support applications by recreation and sporting organisations/clubs under one of six categories:

- a) **Sports development** – Coaching clinics, sports camps, or training/development
- b) **Ground development** – Minor capital improvements
- c) **Maintenance Equipment** – Line marking equipment or ground maintenance equipment (to be eligible, equipment must remain the property of the club)
- d) **Sporting Equipment** – Kits, bags, first aid supplies, safety equipment (to be eligible, equipment must remain the property of the club)
- e) **Education** – First aid training, coaching programs or safe play
- f) **Club diversity** – Introduction of additional sports or expansion of club to encourage greater community involvement

**7.8.1 Expected program outcomes**

Projects must contribute to one or more of the following outcomes:

- a) Increased opportunities for participation of the broader community in sporting and recreational activities.
- b) Improved condition and functionality of sporting equipment.
- c) Enhanced awareness of emerging trends in sports development and demonstrated best practice.
- d) Strengthened maintenance, management or improvement of physical and mental health and wellbeing by improving opportunities for physical activity.

**7.8.2 Available funding**

Grants of up to \$5,000 per sporting club are available. Clubs may submit applications for more than one project. Within the funding pool, \$5,000 is reserved to fund applications that support participants with a disability. Where eligible applications that support participants with a disability are less than \$5,000 the remaining funds are returned to the main pool of funding for distribution.

**7.8.3 Program timeframe**

This program accepts applications once per year. Grants must be spent within 12 months of receiving them.

**7.8.4 Program eligibility and exclusions**

To be eligible for the Sporting Grants Program applicants must:

- a) Be incorporated or auspiced, a non-profit recreation or sporting organisation/club, providing programs/services to the residents of Liverpool.
- b) Have public liability insurance of up to \$10 million.
- c) Supply a copy of most recent annual report and/or financial statements.
- d) Have not received funds from the Sporting Grants program in the previous year.

For more information on eligibility and exclusions refer to Section 5: General Eligibility and Exclusions.

## GRANTS, DONATIONS, AND CORPORATE SPONSORSHIP POLICY

### 7.8.5 Assessment criteria

An independent panel consisting of members from the Liverpool Sports Committee will assess applications based on set criteria. To be considered for a grant, applicants should clearly describe the proposed project and how it will meet the following criteria:

Application received prior to the closing date
Proof of costs provided
Grant able to be spent within 12 months
Applications signed by Club Office bearers
Project meets Council's construction and safety standards
Demonstrate improvements to the delivery of junior sport in Liverpool
Demonstrate meeting an identified community need including access opportunities for specific special needs groups or individuals
Timeframe and budget are realistic and align with project objectives
Contribution from club (financial or in-kind)
Demonstrate benefit to the broader community
Proposed project evaluation method including sustainability of project

## 7.9 SPORTING DONATIONS | UP TO \$500 | OPEN ALL YEAR

This program enables Council to provide small amounts of funding to assist community members in their efforts to achieve excellence in sport at a regional, state or national representative level. Individuals and teams based in the Liverpool LGA are eligible to apply for donations towards the cost of participating in representative sporting events for which they have qualified. Donations are based on the level of representation achieved and where events will be held. Participation at school sport events is also eligible for consideration.

### 7.9.1 Expected program outcomes

Donations from this program can contribute to one or more of the following outcomes:

- Increased participation of individuals/teams in representative sporting events.
- Improved accessibility to participation in representative sporting events.
- Improved confidence and capacity of local individuals and teams by acknowledging and supporting participation at a representative level.
- Enhanced positive social outcomes and opportunities for local communities.

### 7.9.2 Available funding

Donations are available for the following amounts:

- \$100 for regional representation (competitor only), or for coach/referee/umpire/official representation at a regional, state or national event more than 100km from Liverpool.
- \$200 for state representation (competitor only).
- \$300 for Australian national representation at an event within New South Wales, Australian Capital Territory, Queensland and Victoria (competitor only).
- \$400 for Australian national representation at an event within Tasmania, South Australia, Northern Territory and Western Australia (competitor only).
- \$500 for Australian national representation at an overseas event (competitor only).
- \$500 for team representation.

### 7.9.3 Program timeframe

This program accepts applications all year and applicants are required to submit their application prior to the event taking place. Activities must take place within 12 months from when the application was submitted. Information must be provided on the costs associated with participating in the representative events.

**GRANTS, DONATIONS, AND CORPORATE SPONSORSHIP POLICY****7.9.4 Program eligibility and exclusions**

To be eligible for funding through the Sporting Donations Program the following criteria applies:

- a) Individual applicants must be a resident of the Liverpool LGA.
- b) Applicants must provide proof of selection for the event.
- c) Applications from students at state, private or independent schools or for participation at school sport events, are eligible for consideration.
- d) Team applications – must have a minimum of 75% of the team residing in the Liverpool LGA, club must be based in the Liverpool LGA, and a maximum of three teams per club can be funded in a financial year.

For more information on eligibility and exclusions refer to Section 5: General Eligibility and Exclusions.

**7.9.5 Assessment criteria**

To be considered for a grant, applicants should meet the following criteria:

Evidence the individual/team qualified for a representative sporting event
Information provided on costs associated with participating in the representative event
Evidence that the individual or 75% of the team resides in the Liverpool LGA

**AUTHORISED BY**

Council Resolution

**EFFECTIVE FROM**

XXXX 2019

**DEPARTMENT RESPONSIBLE**

City Community and Culture (Community Development and Planning)

**REVIEW DATE**

The policy will be reviewed every two years.

VERSION	AMENDED BY	DATE	TRIM NUMBER
1	Council Resolution	18 October 2010	158320.2014
2	Council Resolution	29 May 2013	097264.2013
3	Council Resolution	31 July 2013	150967.2014
4	Council Resolution	25 February 2014	026269.2014
5	Council Resolution	28 May 2014	126057.2014
6	Council Resolution	30 September 2015	227843.2015
7	Minor changes approved by CEO	12 July 2016	185151.2016
8	Council Resolution	26 April 2017	026648.2017
9	Council Resolution	26 April 2019	

**THIS POLICY WAS DEVELOPED AFTER CONSULTATION WITH**

City Community and Culture, Corporate Services (Governance, Legal and Procurement), Infrastructure and Environment.

**REFERENCES**

Australian Institute of Grants Management: Grant making Manifesto (2011)  
 Liverpool City Council: Council's Community Strategic Plan  
 Liverpool City Council: Code of Conduct Procedures  
 Liverpool City Council: Social Justice Policy and Ethical Governance, Conflicts of Interest Policy  
 Services: Community Builders Program Guideline (2012)

# BIANNUAL PROGRESS REPORT.



January – June  
2021

**LIVERPOOL  
CITY  
COUNCIL**



## Introduction

Section 404(5) of the *Local Government Act 1993* requires every council to report on progress with respect to the principal activities detailed in its Delivery Program. This report outlines Council's progress for the period of 1 January to 30 June 2021.

## A Snapshot of Integrated Planning and Reporting Documents

Liverpool City Council has prepared a suite of Integrated Planning and Reporting documents in accordance with Sections 402-405 of the *Local Government Act 1993*. These documents include the 10-year Community Strategic Plan *Our Home Liverpool 2027*, the Delivery Program, annual Operational Plans, the Workforce Management Plan, Asset Management Plan and the Long-Term Financial Plan.

The Delivery Program activates the Community Strategic Plan, which has been developed in consultation with the Liverpool community. *Our Home Liverpool 2027* outlines the long-term vision for Liverpool by identifying four key directions that relate to the quadruple bottom line. The combined Delivery Program and Operational Plan details Council's Principal Activities including key performance indicators (KPIs) and milestones that have been developed to measure the overall progress in achieving the vision outlined in the Community Strategic Plan.




## Summary of the Biannual Report January to June 2021

The Delivery Program 2017-2022 and Operational Plan 2020-2021 includes 103 Principal Activities that measure Council's progress in achieving the vision outlined in the Community Strategic Plan.

During this period, Council has focused on assisting local businesses to mitigate the impact of the COVID-19 pandemic, as well as continuing to engage with the community. The Business Resilience Grants program initiative endorsed by Council as part of its COVID-19 support package received a positive response, with a total of 50 Liverpool businesses receiving a grant valued up to \$5,000 and an overall \$172,000 provided in financial support. Council also welcomed the Australian Broadcasting Corporation to operate a pop-up newsroom in the city for a month. The ABC uncovered stories and showcased the community's diverse backgrounds, viewpoints, and experience.

During this period, Council modified service delivery through hosting civic events virtually, including the ANZAC Day commemoration and a digital NAIDOC event. With the ease of restrictions Council reintroduced face-to-face community events in the form of the 'Love Summer' series of activations, Liverpool On a Roll, and the Seniors Week concert. Council also continued to deliver major infrastructure works including the official opening of Cirillo Reserve, which is a world-class sports complex and recreational space in Middleton Grange.

By the end of June 2021, 95 per cent of the 103 Principal Activities in the Delivery Program were reported as on track.

- 
**Action on track**  
 Measures are being met and work is delivered to schedule
- 
**Action needs attention**  
 Not all measures are being met or reaching satisfactory levels; work is ongoing and under review
- 
**Action not met**  
 Measures are not being met and completion dates are unclear

### Highlights





### Australia Day Awards Ceremony

Council hosted its first online Australia Day Awards Ceremony as part of its Australia Day celebrations due to COVID-19 restrictions. The event was hosted by radio presenter of Saturday Night Live Pete Graham and the ceremony was streamed on Facebook and Youtube.

Mayor Wendy Waller alongside Liverpool's 2021 Australia Day Ambassador, Olympic rower James Chapman, presented 10 Australia Day Awards to individuals to recognise their outstanding contributions made to the broader Liverpool community.



### Liverpool Civic Place

Excavation and early works are underway with the main Council Works component to commence in the second half of 2021 and estimated to be complete in early 2023.

Delivered in partnership with Built Development, the mixed-use development will anchor and activate the southern end of Liverpool's CBD, providing new public spaces, community facilities and job opportunities for Liverpool's growing city. It has also been designed to achieve a five-star Green Star rating.



### Love Summer

Council delivered 'Love Summer', a COVID-19 safe picnic-style evening festival series that was held on Friday and Saturday nights across three weekends in February and March. The event was held at Macleod Park in Prestons, Bigge Park in Liverpool's CBD and Lakeside Park in Wattle Grove.

More than 3200 people attended the event to enjoy local food trucks, performers, garden games, a beer garden and an open-air cinema. The events were well received and enjoyed by patrons in attendance.

### ABC pop-up newsroom

Liverpool welcomed the Australian Broadcasting Corporation to operate a pop-up newsroom in the city for a month.

ABC Radio Sydney's number one *Drive* host Richard Glover broadcast his weekly comedy show *Thank God It's Friday!* from the Casula Powerhouse Arts Centre and Cassie McCullagh's morning program *Focus* broadcast from Liverpool City Library during the Easter holidays.

The ABC uncovered stories and showcased the community's diverse backgrounds, viewpoints, and experience. A feature on the stories of immigrants in Liverpool attracted 350,000-page impressions.

### Memories in the Mall

Council celebrated Memories in the Mall event in Macquarie Mall. The annual event marked the anniversary of the National Apology to Australia's First Nations People, particularly to the Stolen Generations, by former prime minister Kevin Rudd in 2008.

The event was supported by Council's Aboriginal Consultative Committee, comprised of members of the Aboriginal community, non-Aboriginal people and Council Officers.

### Council assistance during floods

Council in collaboration with The State Emergency Service (SES) provided vital assistance to the community during the floods that heavily affected parts of Liverpool in the months of March and April.

Supported by the Local Emergency Management Committee, Council's City Presentation Team worked alongside the State Emergency Services to attend to numerous emergency call-outs, managing flash flooding locations, clearing blocked drainage channels, redirecting rapids away from homes, clearing debris to make roads safe, and executing traffic control management plans with road closures and detours. Council's recovery efforts ensured minimal



disruption to the residents affected and allowed essential services to remain operational.

### Online Waste Collection

Council launched its online waste collection booking platform for household clean-up in February. This positive initiative has increased the efficiency of bookings and has had a great community response with an average of 27 per cent of bookings from residents now completed via the online platform.

Payments can be taken online, and an auto-text feature allows for texts to be sent to residents to confirm their booking as well as send a reminder leading up to collection.



### Seniors Concert

Council's Mayoral Seniors Concert was held in April at the Liverpool Catholic Club during NSW Seniors Festival week. A total of 525 seniors attended the concert across two days and were treated to a high-tea and entertained with an appearance by Kamal, one of Australia's most recognised voices for more than 60 years. In addition, Council engaged 15 local businesses and service providers to showcase their products and services at the event.



Council also distributed 200 'At-Home packs' to larger Nursing Homes for residents that were unable to attend the event due to COVID restrictions. The At-Home packs included an activity book, promotional material from Casula Powerhouse and local businesses, and a jar of honey from local supplier Maya Sunny Honey.





### Infrastructure Works

Cirillo Reserve was officially opened and delivered to the community. The world-class sports complex and recreational space in Middleton Grange will feature two soccer fields, one cricket pitch, a children's playground, off-leash dog park, outdoor gym, amenities block terraced seating and picnic facilities. The recreational facility will also serve as a regional centre for women's soccer and will be occupied by the local Southern Districts Soccer Football Association (SDSFA).

Works also continue to progress at neighbouring Stante Reserve to develop a \$2 million water play park which will include an amenity building and picnic facilities.

Council's redevelopment of the \$16.2 million community and recreational hub in Phillips Park, Lurnea is on track and has created 50 full-time jobs during construction with up to 20 people working at the community hub and sporting facilities.



### Business Resilience Grants

The Business Resilience Grants program endorsed by Council as part of its COVID-19 support package received a positive response with the majority of recipients indicating the changes they made to their business as a result of Council's grant were sustainable.

A total of 50 Liverpool businesses received up to \$5,000 in funding, with Council providing \$172,000 in financial support. Local businesses were able to use the funding to change their business models, for advertising campaigns, business rebranding and setting up an online presence.

The grants program also created 42 new jobs, including two apprenticeships giving young people an opportunity to start a new career in hairdressing and manufacturing.

### **Council receives prestigious architecture award**

Council's Liverpool City Centre Public Domain Master Plan was announced the winner of the prestigious Landscape Architecture Award for Urban Design at the 2021 Australian Institute of Landscape Architects (AILA) Awards.

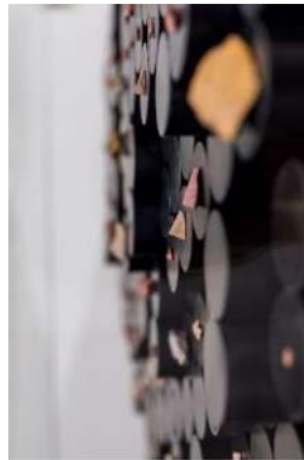
The annual awards recognise excellence in Urban Design and its role in improving wellbeing through social interaction, economic activity, liveability, accessibility, and safety. The Liverpool City Centre Public Domain Master Plan provides a 10-year vision to guide the development of public space and paves the way to a greener, vibrant and active city centre while fostering an 18-hour economy.

### **Pride of Place Project Winner at Zest Awards**

Council's Pride of Place project was awarded winner in the Partnering for Impact category at the annual ZEST Awards.

The Award recognises the ongoing collaboration between Council and the local First Nations community throughout the construction of the Carnes Hill Recreation and Community Precinct, which opened in August 2016.

The objects are on display in a permanent exhibition at Carnes Hill Library dedicated to telling the story of 4,500 years of Aboriginal culture and heritage within the region.



### Installation of solar panels at Council's Depot

As part of Council's commitment to reduce energy costs and improve efficiency, Council installed a 42kW solar system, comprising 80 panels at its Council depot on Rose Street, Liverpool.

The project aligns with Council's strategic direction to provide facilities that are energy-efficient as well as enhancing sustainability for the long-term. The \$50,000 investment into the solar system will lead to up to \$17,000 a year in cost savings for Council after the four-year payback period.

Solar panels have now been installed at 13 other Council-owned sites, including: Liverpool City Library, all of Council's Childcare Centres, Council Community Centres at Green Valley, Moorebank, Wattle Grove, Chipping Norton, Prestons, amenities buildings at Casula Parklands and Cirillo Reserve.

### Family live experience - Bluey and Bingo

The popular animated television series Bluey was welcomed to Carnes Hill Precinct in May. Families enjoyed three interactive experiences with the main characters from the show. The fun and vibrant event attracted more than 600 people for the Interactive Experience and 150 families for the Meet and Greet post show. The event showcased the facilities in Carnes Hill Community Precinct, including a popular pop-up activity station in the library.

### Mapping Liverpool's tree health

Council in collaboration with the Australian Federal Government, the Australian Space Agency and Surveying and Spatial Sciences Institute will continue its evaluation of the Canopy Mapper technology, an innovative





satellite-based mechanism to help sustainably manage and expand the city's tree canopy.

The prototype machine learning-based process is designed to generate highly detailed representations of green tree canopy coverage in urban areas from satellite images. It has the potential to assist Liverpool to meet its commitment to optimal environmental management, with an emphasis on reducing the urban heat island effect.



### Snapshot January–June 2021

Council delivered a range of initiatives aimed at creating connection and supporting programs which celebrate diversity and inclusion in Liverpool.

Council continued to deliver high quality childcare services, and early education and care centres exceeded National Quality Standards.

Council's early childhood transition to school program was implemented in libraries across the local government area. The program supports children in the local community to access high quality early childhood programs before their transition to school. In addition, Council's Early Childhood Programs has partnered with School Infrastructure NSW to support a growth agenda in response to Liverpool's growing population and community demands for places within council operated services.

Council delivered 13 Citizenship Ceremonies in the reporting period and welcomed 1357 new Australian citizens to the Liverpool local government area.


Council celebrated art month in Liverpool, with four temporary, interactive, art installations added to the CBD's outdoor canvas. The colourful works were displayed in Railway Lane and Northumberland Street for the month of April. Northumberland Serviceway featured a maze design inviting passers-by to complete the puzzle by tracing with their fingers and Railway Lane showcased three murals inviting passers-by to stop and interact. The trail outlined 13 major works with the option to scan a QR code alongside each piece for more information about the artist and creation.


The use of Council's library resources including e-collections, e-audio, e-books, online magazines, and newspapers increased dramatically during the period with e-audio book collections in high demand. Online collections continue to increase providing a 24/7, portable option, making library services more accessible for the community.



Council conducted an extensive community consultation with local seniors to develop a Positive Ageing Plan which includes targets and measures for creating a more welcoming and age-friendly city. Council also conducted an access audit on several Council facilities and spaces to ensure they are compliant with access standards and legislation, including Council libraries, community facilities, and childcare centres.

Of the 22 Principal Activities for this direction, all were on track.

## Celebrate diversity, promote inclusion and recognise heritage

Action	Description	Comment	Status
C.1.01	Promote and manage heritage	<ul style="list-style-type: none"> <li>Ongoing measures continue to be met within the required timeframes, including the provision of heritage advice and completion of minor works exemptions and Development Application referrals for State Significant Developments, Pre-Planning Proposals, Planning Proposals, Pre-Development Applications, and Development Applications.</li> <li>During the period, Conservation Management Plans for Collingwood House and the Casula Powerhouse Arts Centre have been finalised, and detailed Maintenance Plans have been prepared for both properties, as well as for the Rosebank Cottage and the Former Liverpool Courthouse. These documents will guide the future use and management of these four properties into the future and lay the foundations for future work to be undertaken at Chipping Norton Homestead, Dr Pirie Centre, and the Former Memorial School of Arts building.</li> <li>Progress has been made on the preparation of Detailed Design plans and specifications for the new Phillimona Gardens, located at 2 Lachlan Street, Liverpool. Council is currently working with the Strata Body Corporation in relation to the project and is aiming to submit a Development Application for the proposed new community garden by September 2021.</li> <li>Work has recently commenced on the first stage of works as a part of the complete restoration of former Liverpool Courthouse. Plans and specifications are currently being prepared for this work, which will inform grant funding applications and future tendering for contractors to undertake works on site. The aim of the project is to restore the courthouse buildings as well as provide upgraded amenities so the property can be used in the future by schools and the community.</li> <li>Work has continued to progress on the Interim Heritage Orders for the properties located at 122 Atkinson Street and 124 Moore Street, Liverpool, with the heritage significance assessments completed and the preparation of a planning proposal to list the property located at 122 Atkinson Street, Liverpool underway. This will be the first consideration of an addition to the Liverpool Heritage Register since 2006.</li> </ul>	 <p>On track</p>





Action	Description	Comment	Status
		<p>Furthermore, a detailed scope of works is currently being finalised to engage a consultant to prepare a Comprehensive Heritage Study, which aims to update the existing register in order to capture any other potential heritage properties within the Local Government Area. The project is expected to commence in September 2021.</p> <ul style="list-style-type: none"> <li>The delivery plan for 2020/2021 identified the undertaking of conservation works for monuments at Liverpool Pioneers Memorial Park. Due to COVID, funding was not available to commence this work, however preliminary investigations were able to be undertaken internally and subject to funding next financial year, Council will be able to engage a contractor to undertake the required works. The Concept and Detailed Design for the Liverpool Pioneers Memorial Park Military War Memorial is completed, and construction will commence shortly.</li> </ul>	
C.1.02	Manage Liverpool Regional Museum to attract visitors	<ul style="list-style-type: none"> <li>The Museum has focused on increasing programs and events with broad appeal. Programs include a new monthly Saturday children's workshop. The development of a school program that aligns to the NSW curriculum is underway, as well as a pilot program for pre-schools. Other activities included: <ul style="list-style-type: none"> <li>Framing workshop;</li> <li>Author talk for "Gough and Me";</li> <li>Seniors Festival high tea and tours;</li> <li>Visits by tour groups from outside the Liverpool LGA; and</li> <li>Hosting Council's Sorry Day Event.</li> </ul> </li> <li>The well received <i>Ray Hely: An Engineer's Eye 1971-1993</i> exhibition finished its extended run in June 2021. The exhibition providing the community with a nostalgic view of Liverpool in the 1970's and 80's, and the opportunity to look back and consider Liverpool's progress. Improvements were made to Council's First Nations exhibition, as part of ongoing efforts to better represent First Nations history in Liverpool.</li> <li>The museum continued to work collaboratively with the City of Liverpool Historical Society, Moorebank Heritage Group, and the Liverpool Genealogy society with</li> </ul>	 <p>On track</p>


Action	Description	Comment	Status
		<p>research currently being undertaken for the upcoming exhibition on Liverpool Memorial Park</p> <ul style="list-style-type: none"> <li>Work has also begun to make the newly restored Collingwood house accessible to the community. In collaboration with Council's Heritage Officer.</li> </ul>	
C.1.03	Deliver citizenship ceremonies	<ul style="list-style-type: none"> <li>Council delivered 13 Citizenship Ceremonies during the period and welcomed 1357 new Australian citizens in Liverpool.</li> </ul>	 On track
C.1.04	Implement actions from the Reconciliation Action Plan	<ul style="list-style-type: none"> <li>Council continues to work closely with Liverpool's Aboriginal community to ensure they are consulted on key Council projects and developments. Council's Aboriginal Consultative Committee continued to provide input and feedback on matters of importance, and Council's programs and services. Further, Council works alongside both Gandangara and Tharawal Local Aboriginal Land Council's which has continued to ensure Council projects and initiatives are inclusive and considerate of First Nations communities and culture.</li> <li>Although the COVID-19 pandemic led to the cancellation of several significant community events, Council has continued to engage with the local Aboriginal community in a meaningful way. They include engagement relating to employment and training, planning for social infrastructure, co-creations, and public art works. This ongoing relationship with key community members and organisations ensures that Council projects are carried out in consideration of Liverpool's rich Aboriginal heritage.</li> <li>Summary of key projects and consultations include:             <ul style="list-style-type: none"> <li>Council finalised the Maria Locke Memorial Restoration Project in March 2021. This project highlights the significance of Maria Locke to the local First Nations community and acknowledges her contribution to Liverpool;</li> <li>Facilitate consultation and community engagement on social infrastructure projects;</li> <li>Signing of a Deed of Agreement with Gandangara Aboriginal Land Council;</li> </ul> </li> </ul>	 On track

Action	Description	Comment	Status
		<ul style="list-style-type: none"> <li>- Council has initiated an internal project working group to coordinate our commitments and collaboration with our external stakeholders; and</li> <li>- Delivered the annual 'Memories in the Mal' and the 'National Sorry Day events' in February and May respectively.</li> </ul>	






**Deliver a range of community events and activities**


Action	Description	Comment	Status
C.2.01	Deliver events schedule	<ul style="list-style-type: none"> <li>The 2020/21 financial year event schedule was altered in response to the COVID-19 restrictions. Despite the challenges, Council was able to deliver a wide range of positive community experiences to promote a unified, positive community during a tumultuous time.</li> <li>Council delivered a digital NAIDOC week event. With the ease of restrictions Council reintroduced face-to-face community events in the form of the 'Love Summer' series of activations, Liverpool On a Roll, and Council's Seniors Week concert.</li> </ul>	 On track
C.2.02	Manage civic events calendar	<ul style="list-style-type: none"> <li>Council coordinated and delivered nine civic events during the reporting period.</li> <li>Council filmed a virtual Australia Day Awards ceremony with more than 6500 views on social media. Additional civic events included Civic Place Sod turning, Cirillo Reserve opening, and Lioness High Tea.</li> <li>A civic ceremony was held for the 200<sup>th</sup> year anniversary of Liverpool Pioneers' Park, and Sydney South West Academy of Sport for athletes in the Liverpool LGA.</li> </ul>	 On track
C.2.03	Manage Anzac Day Dawn Service ceremony	<ul style="list-style-type: none"> <li>Council delivered a virtual ANZAC Day commemoration for the community with 1200 views on social media.</li> </ul>	 On track
C.2.04	Deliver engaging library programs	<ul style="list-style-type: none"> <li>Regular programs for children, adults and seniors resumed in person throughout the period, and Council continued to run online Storytime.</li> <li>Ongoing COVID-19 restrictions reduced the library's capacity in each program, however demand remained high for children's programs. Youth programs also increased, with the addition of a regular coding club teaching children aged eight to twelve how to code.</li> <li>The Youth and adult programs were adversely impacted by COVID-19 and have been slower to recover.</li> </ul>	 On track

Action	Description	Comment	Status
		<ul style="list-style-type: none"> <li>An increase in community partnerships has diversified Liverpool library's programs. Partnership programs include: <ul style="list-style-type: none"> <li>Statement in Education and Employment Pathways – TAFE NSW;</li> <li>Tech Savvy Seniors – State Library of NSW;</li> <li>Living Stories Western Sydney Writing Prize – WestWords;</li> <li>African Literacy Writing Group – WestWords;</li> <li>Law Week – South West Sydney Legal Centre;</li> <li>Fight Fake News – local High Schools;</li> <li>Digital literacy program - Heckenberg Community Hub;</li> <li>Online Storytime – ALIA; and</li> <li>Adorned exhibition – Adorned Collective</li> </ul> </li> </ul>	
C.2.05	Deliver Casula Powerhouse Arts Centre (CPAC) programs	<ul style="list-style-type: none"> <li>The COVID-19 pandemic has caused a shift in the way the Casula Powerhouse Arts Centre (CPAC) delivers its public and education programs. The Centre now also delivers programs digitally, as well as providing incursions for education programs. This change meant the Centre continued to deliver programs throughout 2020 until the lockdown in late June 2021. In 2021, Council is providing schools with options for incursions, with scheduled activities and excursions continuing.</li> <li>CPAC's exhibition program has curated and showcased 14 artists. Of these artists, nine are local to Western Sydney. In addition, 86 artists were exhibited for the Blake Prize. Casula Powerhouse also presented 3 major exhibitions of work from the Liverpool City Council Collection. Each exhibition has included multiple public programs and events inviting local audiences to participate in exhibitions, and to engage with the themes and ideas through informative, fun, and engaging activities.</li> <li>Since January 2021, Casula Powerhouse has delivered 10 new exhibitions across six galleries. Of these exhibitions, significant ones have included: <ul style="list-style-type: none"> <li><b>The 66<sup>th</sup> Blake Prize</b> – which featured 86 works from artists from each state and territory. Finalists were selected from a record-breaking 1200 entries. The prize was launched on 13 February 2021, simultaneously in person (CPAC Theatre) and livestreamed online during COVID-19 restrictions. The event was a success owing to the close collaboration across all CPAC teams. The three prizes were announced by the Hon. Don Harwin Minister for the Arts, with the</li> </ul> </li> </ul>	 On track


Action	Description	Comment	Status
		<p>\$35,000 major prize awarded to Leyla Stevens. The Blake Prize received significant media coverage including interviews with the winner and Curatorial on Radio National. The announcement also received coverage in the Sydney Morning Herald, and local media celebrated local artist Tom Yousef (Green Valley);</p> <ul style="list-style-type: none"> <li>- <b>Bush Country Voices:</b> an exhibition developed in partnership between Casula Powerhouse, Western Sydney Parklands, and City People;</li> <li>- <b>George Gittoes On Being There:</b> a solo exhibition by celebrated senior Australian Artist George Gittoes who travels to areas during war and conflict. The exhibition attracted significant media coverage including ABC News, Radio National and exhibition reviews in multiple publications;</li> <li>- <b>GINA:</b> a posthumous survey of nationally celebrated Casula-based artist Gina Sinozich. The exhibition features artworks from her 20-year art practice. The exhibition was featured in the Sydney Morning Herald and ABC.net.au;</li> <li>- <b>LOSS:</b> the exhibition featured five local artists who shared their own experiences of leaving a homeland and making a home for themselves in Western Sydney; and</li> <li>- <b>Kerry Toomey: Munduhii</b> – inaugural exhibition of Casula Powerhouse Aboriginal Scholarship Award. The exhibition was provided with philanthropic support through the Dharug Strategic Management Group and an anonymous sponsor.</li> </ul>	

## Implement access and equity for all members of the community


Action	Description	Comment	Status
C.3.01	Deliver high-quality childcare services	<ul style="list-style-type: none"> <li>The community transition program recommenced face-to-face delivery and was implemented in libraries across the Liverpool local government area. These programs were run by Council's Early Childhood teachers and supported children in the local community to access high quality early childhood programs before their transition to school. Council's playgroups at Carnes Hill and Liverpool have been successful in providing parenting support to families within the Liverpool LGA and assisted them in accessing high quality early childhood programs.</li> <li>Council's Early Childhood Programs continue to be a benchmark for quality service provision within the Liverpool Local Government Area. Recent data depicts that Liverpool City Council's Early Childhood Services make up 27 per cent of education and care centres in the LGA that have received a rating of Exceeding National Quality Standards.</li> <li>Early Childhood Programs has secured a partnership with School Infrastructure NSW to support a growth agenda in response to Liverpool's growing population and community demands for places within council operated services.</li> </ul>	 On track
C.3.02	Provide well-used and appropriate resources at Liverpool libraries	<ul style="list-style-type: none"> <li>The use of e-collections, including e-audio, e-books, online magazines, and newspapers has increased dramatically during the period. Online collections provide a 24/7, portable option, making library services more accessible to the community.</li> <li>The most popular resources provided were graded readers to support children's literacy. These graded readers are the same as those used in schools, directly supporting literacy education for local students.</li> <li>Library resources have also been used to support programs outside the library, with resources provided to Speech Pathology programs in Miller and Liverpool Health services.</li> </ul>	 On track
C.3.03	Strengthen social inclusion in new developments	<ul style="list-style-type: none"> <li>Social Planning is an important part of Council's Community Planning Team's work. This includes review of Pre-Development Applications, comments on Development Applications, making submissions on State Significant Developments, assessment of applications for Liquor and Gaming licences, and review of policies and legislative changes. The number of social impact assessments during this period were above the set targets. Social Impact Assessment submissions for 63 referrals were made</li> </ul>	 On track

Action	Description	Comment	Status
		<p>including on development applications, state significant developments, rezoning applications and liquor and gaming applications across Liverpool.</p> <ul style="list-style-type: none"> <li>Despite COVID-19 physical distancing requirements earlier in the year and recent stay at home orders, place activation programs at the Carnes Hill Recreation and Community Precinct resulted in various programs being delivered. They included school holiday activities in January and April, a monthly food trucks event and National Families Week in May.</li> <li>Community and stakeholder engagement are an important component in the preparation of social infrastructure plans. While COVID-19 impacted some aspects of engagement and consultation activities, Council continued delivering its commitments to engage and consult the community during planning for social infrastructure in new and growth areas. Key planning outcomes for this period include: <ul style="list-style-type: none"> <li>Master planning for renewal and redevelopment of Council owned social infrastructure at Miller and commencement of an Implementation Strategy;</li> <li>Supporting State Government planning for recreational and open space facilities in Western Sydney; and</li> <li>Development of Georges River and Chipping Norton Lakes Precinct Spatial Framework.</li> </ul> </li> </ul>	 <p>On track</p>
C.3.04	Implement actions from the Disability Inclusion Action Plan (DIAP)	<ul style="list-style-type: none"> <li>The COVID-19 pandemic led to planned community initiatives being postponed or cancelled. However, Council continued to work with both internal and external stakeholders to ensure access and inclusion in Liverpool for seniors, people with disabilities, and their carers' and families. Council conducted an extensive community consultation with local seniors to develop a Positive Ageing Plan which include targets and measure for creating a more welcoming and age-friendly city. The plan will be ready to publish in the first half of the 2021/22 financial year.</li> <li>The Liverpool Access Committee continues to meet regularly to provide advice and guidance to Council on access and inclusion in Liverpool. This group provides vital advice to Council on access and inclusion on Council developments and initiatives.,</li> <li>Council has conducted an access audit on several Council facilities and spaces to ensure they are compliant with access standards and legislation, including Council libraries, community facilities, and childcare centres.</li> <li>Other highlights of outcomes under the DIAP include:</li> </ul>	







Action	Description	Comment	Status
		<ul style="list-style-type: none"> <li>- Expansion of DIAP Working Group membership to ensure key representation across the community and sector;</li> <li>- Consultations on access and inclusion for major projects including the new Civic Place;</li> <li>- Participation on local inter-agencies including South West Sydney Ageing and Disability Forum as co-convenor; and</li> <li>- Provision of MLAK keys to residents needing to access local amenities.</li> </ul>	
C.3.05	Deliver Council-led programs that strengthen social inclusion and build community capacity	<ul style="list-style-type: none"> <li>• Council has delivered several community capacity building initiatives and implemented new and innovative measures to continue delivering programs to the Liverpool community services sector. Network, interagency, and committee meetings have begun to return to face-to-face, supporting greater connection and collaboration across the community services sector.</li> <li>• Highlights during this period include: <ul style="list-style-type: none"> <li>- Working closely with the Department of Communities and Justice Assertive Outreach team to coordinate a response to reports of rough sleepers in the Liverpool CBD;</li> <li>- Implementation of the 'Community and Coffee' networking program, which supports community organisations to come together and collaborate on initiatives and programs which meet key community outcomes;</li> <li>- A High Tea for International Women's Day which celebrated local women from disadvantaged backgrounds to share their stories and inspire others;</li> <li>- Grants, donations, and corporate sponsorship programs have supported 27 projects, programs, and events in the 2020/2021 financial year reporting period, totaling a \$148,030 contribution to the Liverpool community;</li> <li>- Delivered Youth Week activities in April, including the provision of small grants to community service providers to support the delivery of Youth Week activities;</li> <li>- Managed the installation of a Harmony Tree mural at Liverpool City Library to acknowledge Harmony Day in March;</li> <li>- Delivered three workshops through the Pan Pacific Safe Communities Program;</li> <li>- Delivered the 'Refugee Week – A Day of Celebrations' event at Casula Powerhouse Arts Centre which celebrated local artists from a refugee background;</li> </ul> </li> </ul>	 On track





Action	Description	Comment	Status
		<ul style="list-style-type: none"> <li>Continued to facilitate the Community Hubs Australia program in three local schools, providing education, employment, and social support to refugee and migrant women with pre-school aged children;</li> <li>Convening and co-convening of Liverpool inter-agencies and networks;</li> <li>Supported community gardens program; and</li> <li>Continued coordination of support and resources among local agencies providing emergency relief services.</li> </ul>	
C.3.06	Deliver the 2168 Children's Parliament in partnership with Department of Social Services and Mission Australia	<ul style="list-style-type: none"> <li>Council has continued to work with Mission Australian and 11 primary schools. The project has successfully delivered outcomes for children, schools, and the broader community. To ensure children have a voice on matters of importance to them at home, school, and the broader community, the project delivered several capacity workshops and consultations. Key activities included: <ul style="list-style-type: none"> <li>Six face to face workshops with members of the Children's Parliament attended by 44 children from grade five to six, representing 11 primary schools;</li> <li>An online school survey to understand important matters to children. More than 786 students from grades five to six across the 2168 postcode area and Lurnea Public School participated in the survey;</li> <li>The 2168 Children's Parliament sitting was held on 9 June 2021, attended by more than 100 people including Parliamentarians, teachers, principals, government and non-government representatives, children, and their families. The sitting included a report back from the Ambassadors Panel on their advocacy and actions taken relating to the 'issue of poverty' discussed at the previous sitting in November 2020 and presentations and debating on issues relating to 'unfair treatment of children by adults'; and</li> <li>The 2168 Children's Parliament participated in the national consultation process for the successor plan to the National Framework for Protection of Australia's Children 2009-2020.</li> </ul> </li> </ul>	 On track


## Provide community facilities which are accessible to all

Action	Description	Comment	Status
C.4.01	Meet demands for community-connected spaces	<ul style="list-style-type: none"> <li>Council's community centres provide important opportunities for the community to be physically, socially and mentally active and to connect with other community members.</li> <li>In the 2020/2021 financial year, Council executed a significant capital upgrade plan to high-traffic venues. With the objective of ensuring that all community venues are safe, inviting, aesthetically pleasing, modern and functional, Council delivered on substantial upgrades to Bringley, Hinchinbrook, Hilda M Davis, Casula, Liverpool, and Miller Community Centres.</li> <li>Utilisation of Community facilities grew progressively throughout the financial year demonstrating a return in community confidence following a significant period of closure in response to COVID-19 restrictions. While the uptake of community facilities from casual hires is yet to reach pre-COVID-19 levels, the recommencement of operations from the majority of permanent hirers and licence holders is pleasing. Hire of community buses has also recommenced.</li> <li>The Expression of Interest for Microbusinesses was launched in May 2021. Council is anticipating start-up businesses will take advantage of this opportunity by applying through the EOI process. This initiative is a pilot program which ensures that there is an opportunity for micro businesses (individuals or groups) to access venues</li> </ul>	 On track
C.4.02	Deliver Council's adopted upgrade and renewals program for Council's building assets	<ul style="list-style-type: none"> <li>Council allocated \$8.5 million towards renewing, refurbishing and improving many of its existing properties as well as creating new facilities.</li> <li>Works completed are as follows:               <ul style="list-style-type: none"> <li>New lifts at Warren Serviceway Carpark, Casula Powerhouse, Hoxton Park Road Council Office and Liverpool City Library;</li> <li>New amenity building at McGirr Park;</li> <li>Landscape upgrades at the City Library;</li> <li>Refurbishment of the Bringley, Hilda Davis, Hinchinbrook, Casula and Liverpool community centres;</li> <li>Warwick Farm Childcare roof replacement and refurbishment works;</li> <li>Cecil Hills Childcare refurbishment works;</li> <li>Provision of a new bin enclosure at Carnes Hill Community Centre;</li> <li>Whitlam Centre switchboard upgrade and refurbishment works;</li> </ul> </li> </ul>	 On track

Action	Description	Comment	Status
		<ul style="list-style-type: none"> <li>- Bringelly Reserve building refurbishment works;</li> <li>- Heritage conservation works at Collingwood House and the Old Court House;</li> <li>- Accessible bathroom upgrades at Casula, Hinchinbrook and Liverpool community centres; and</li> <li>- Floor renewal and play equipment upgrades at Casula and Green Valley libraries.</li> </ul> <ul style="list-style-type: none"> <li>• Major projects currently in construction include a new amenity building at Stante Reserve.</li> </ul>	
C.4.03	Facilitate use of Council sporting venues and leisure centres	<ul style="list-style-type: none"> <li>• Council sporting facilities maintain high levels of utilisation with more than 95 per cent. Sport Club's report a progressive recovery of participation numbers from the corresponding period last year. Council notes the stretch on sporting resources in some sports that will guide further infrastructure development in the coming years.</li> <li>• Council's Leisure Centres have achieved approximately 428,000 attendances to date in the 2020/2021 financial year. This represents a substantial post COVID-19 recovery from the corresponding period last year. The leisure centres are reporting an increase in performance in some areas compared with pre-COVID levels of 2019.</li> <li>• Council is pleased to note the success of funding submissions at the end of the financial year that, along with major beautification works that have been completed, will enhance accessibility at the Whitlam Leisure Centre. The installation of a changeroom and mobility access ramp to the 25-metre pool will assist in achieving this.</li> </ul>	 On track
C.4.04	Enhance access to facilities and resources through place-based planning initiatives	<ul style="list-style-type: none"> <li>• Social infrastructure planning continues in Liverpool's growth areas and established areas. Planning in the growth areas includes planning for Austral, Edmondson Park, and Carnes Hill. The next stage of planning for the Carnes Hill Recreation Precinct will include a detailed design stage.</li> <li>• Council has commenced the strategic planning for the Georges River Parklands and Chipping Norton Lakes (GRP and CNL). The GRP and CNL Spatial Framework will provide an overall vision for the creation of a true river city that has a vibrant mix of uses and activities, and proposes a long-term framework for the urban renewal of the Georges River Parklands and Chipping Norton Lakes Precinct.</li> </ul>	 On track

Action	Description	Comment	Status
		<ul style="list-style-type: none"> <li>The Miller Social Infrastructure Masterplan has been adopted and an Implementation Strategy is being prepared in consultation with stakeholders.</li> <li>Council is working with Frasers Property for the development of a community hub inclusive of community facilities and a library, to be delivered in the second stage of the Edmondson Park Town Centre.</li> <li>The development of Austral will see a population increase to 70,000 residents by 2041. Council has continued with the planning for provision of community facilities in the future town Centre and the recreation, open space, and sporting facilities. Further Council is planning for interim facilities for residents moving into the area and ways to maximise the use of existing parks and open spaces.</li> <li>Council provided information and updates to the community on social infrastructure developments through district forums, Council's website, committees, and local networks.</li> </ul>	
C.4.05	Manage library spaces to attract and inspire visitors	<ul style="list-style-type: none"> <li>Membership of Council's libraries continues to be high, with a total of 64,625 active members. While visits to the library have decreased, this was expected due to the impacts of COVID-19. Online visits to the library have continued to increase.</li> <li>Casula library has been the focus for improvements and renovations. Replacement of the roof and construction of a new outdoor library courtyard commenced in June 2021. Both projects are due for completion in August 2021. The outdoor courtyard will provide the community with new ways to enjoy the library, and improve accessibility.</li> </ul>	 On track
C.4.06	Manage the Liverpool Animal Shelter	<ul style="list-style-type: none"> <li>Liverpool Animal Shelter has been successful in rehoming animals.</li> <li>During the period, 94 per cent of dogs were rehomed. This is greater than the annual target</li> </ul>	 On track

## Create a dynamic, inclusive environment, including programs to support healthy living

Action	Description	Comment	Status
C.5.01	Deliver Council's adopted upgrade, renewal and conservation program for recreation and green assets	<ul style="list-style-type: none"> <li>Council has allocated more than \$7.1 million this financial year to renew and improve its existing passive open spaces and sporting ovals.</li> <li>Projects commenced and under staged construction include: <ul style="list-style-type: none"> <li>The development of Stante Reserve, Middleton Grange, including new shaded water play, picnic facilities, changerooms and amenities, children's playground and landscaping works to the value of \$1.8 million;</li> <li>The development of Croatia Park, Edmondson Park which includes a new shaded children's playground, footpaths, outdoor gym and landscaping works to the value of \$830,000; and</li> <li>The development of Schoeffel Park, Horningsea Park which includes a bike pump track, children's playground, outdoor fitness gym, toilet block and carparks to the value of \$1.4 million.</li> </ul> </li> <li>Projects completed include: <ul style="list-style-type: none"> <li>Provision of new playgrounds at Lyons Park, Horningsea Park and Pavese Parks, Prestons. Replacement and upgrade of the playground rubber softfall surfaces at various sites to the value of \$375,000;</li> <li>Provision of new outdoor fitness gyms at Gard Park, Ashcroft and Ashfordby Park, Chipping Norton to the value of \$200,000;</li> <li>Improvement to lighting at key suburb parks with the installation of new solar lights at Ida Kennedy Reserve, Hinchinbrook and Havad Park, Prestons to the value of \$106,000; and</li> <li>Installation of new playground shade structures at Judy Pack Park in Cecil Hills, Catalina Park, Middleton Grange, Sid Neville Reserve, Prestons and CPAC Café Playground in Casula to the value of \$125,000.</li> </ul> </li> </ul>	 On track





### **Snapshot January-June 2021**

Council implemented a range of initiatives which were aimed at strengthening and protecting Liverpool's environment and planning a high quality, sustainable urban city.

During the period, Council experienced a rise in kerbside waste collection and recycling with the Community Recycling Centre experiencing a 42 per cent increase in visits. The Community Recycling Centre provides the community with a free and convenient way of dropping off waste for environmentally friendly disposal and recycling.

New household bins were delivered to residents as part of Council's new waste collection contract. Educational material to support this initiative included online videos, website content, social media posts, pop up displays, and a new waste services guide.




Council installed a 42-kilowatt solar system at the Council Depot at Rose Street. This \$50,000 investment will lead to a saving of up to \$17,000 a year (after the four-year payback period). In addition, design documentation for the Casula Powerhouse Arts Centre solar panel project has been prepared for lodgement.

Council continued to work to improve Development Application determination times, while ensuring best practice planning and high-quality urban design outcomes are achieved for the benefit of the wider local government area (LGA). During the reporting period, Council approved 605 development applications which exceed the last reporting period of 2020 by 18 per cent.




Council continued to deliver online and face-to-face environmental education programs and workshops for the community including the nocturnal fauna spotlighting activity that received a positive response from the community and was held a second time.



Of the 24 Principal Activities for this Direction, 23 were on track.






Manage the community's disposal of rubbish			
Action	Description	Comment	Status
S.1.01	Provide waste disposal services to the community to maximise recovery of materials	<ul style="list-style-type: none"> <li>Council diverted 37.67 per cent of kerbside bin waste and 64.45 per cent of kerbside bulk waste from landfill from January 2021 to May 2021. The increased kerbside bulk waste diversion is a result of Council's new bulky waste processing and disposal contract.</li> <li>Council is also currently working on a 10 Year Waste Strategy which will reflect the recently released State Government 20 Year Waste Strategy.</li> </ul>	 On track
S.1.02	Manage the Community Recycling Centre and household problem waste	<ul style="list-style-type: none"> <li>More than 17,763 vehicles visited Council's Community Recycling Centre between January 2021 to June 2021. This is an increase of 42 per cent when compared to the same period last year.</li> <li>The Community Recycling Centre has collected more than 105 tonnes of cardboard, 88 tonnes of e-waste and 23 tonnes of oil. Council hosted a Chemical Cleanout event for residents to dispose of problem waste.</li> </ul>	 On track
S.1.03	Maintain the cleanliness of public spaces	<ul style="list-style-type: none"> <li>A total of 1537 Illegal dumping incidents were reported to Council between during the period.</li> <li>A total of 98 per cent of the public bin servicing program and CBD cleaning program was completed within schedule.</li> </ul>	 On track



## Protect and enhance bushland, rivers and the visual landscape

Action	Description	Comment	Status
S.2.01	Manage Council's park maintenance program	<ul style="list-style-type: none"> <li>Council continues to deliver the agreed maintenance service program including the delivery of a tree management program. Council actioned all tree related customer requests and programmed relevant actions according to the risk assessment during the period.</li> <li>Due to extreme climatic conditions and the COVID-19 pandemic, limitations were placed on the planting program. The bushland restoration program re-commenced in late 2020 and the delivery of this service is on track.</li> </ul>	 Needs Attention
S.2.02	Develop and implement improvement strategies, policies and programs for the management of stormwater	<ul style="list-style-type: none"> <li>A range of water quality improvements programs have been developed and are being implemented across the Liverpool local government area.</li> <li>Detailed design of flood detention basins and stormwater quality improvement structures, including raingardens and gross pollutants traps (GPT) are complete and will be delivered progressively.</li> <li>Ongoing water quality monitoring at strategic locations along natural waterways and creeks, including the Georges River and South Creek, have been completed.</li> <li>The riparian corridor management strategy and the Georges River Activation Action Plan are currently being finalised.</li> </ul>	 On track
S.2.03	Assess applications to prune or remove trees	<ul style="list-style-type: none"> <li>Council completed 95 per cent of applications to prune or remove trees on private property within the required timeframe of 10 business days.</li> </ul>	 On track




Action	Description	Comment	Status
S.2.04	Manage contaminated lands under Council control	<ul style="list-style-type: none"> <li>Council continues to actively manage the legacy contamination. Several remediation projects were completed during the period including the former BMX Park, McGirr Park, Cirillo Park and Phillips Park.</li> <li>Procedures and policies have been updated and implemented throughout Council including the Asbestos Policy, the Procedure for Mowing and Grounds Maintenance, and the Asbestos Training Plan.</li> </ul>	 On track
S.2.05	Engage the community in protection of natural areas	<ul style="list-style-type: none"> <li>Council's Community Tree Planting activities resumed following the ease of COVID-19 restrictions in April 2021. These activities have been well attended.</li> <li>Interest in the Environment Volunteer Program is high following the initial COVID-19 lockdown period.</li> </ul>	 On track

**Encourage sustainability, energy efficiency and the use of renewable energy**





Action	Description	Comment	Status
S.3.01	Develop and implement environmental education for the community	<ul style="list-style-type: none"> <li>Council has adopted a hybrid approach to the delivery of workshops, delivering workshops both online, and face-to-face whereby hands-on learning is required.</li> <li>Council held a nocturnal fauna spotlighting activity that proved so popular, it was held again.</li> <li>A draft Integrated Pest Management Policy was presented to Council for adoption.</li> <li>The development of a Climate Action Plan has commenced, informed by a Councillor workshop in May 2021.</li> </ul>	 On track
S.3.02	Educate the community in waste disposal	<ul style="list-style-type: none"> <li>Council re-commenced face-to-face educational activities following the ease of COVID 19 restrictions. The activities included:               <ul style="list-style-type: none"> <li>- Recycling Bin Feedback Program;</li> <li>- Preschool Program;</li> <li>- Love Food Hate Waste Workshop; and</li> <li>- Worm Farming and Composting Workshop.</li> </ul> </li> <li>As part of the new waste collection contract, new household bins were delivered to all residents. Educational material to support the rollout of new bins included online videos, website content, social media posts, pop up displays, and a new waste services guide.</li> <li>Council also participated in two regional projects; social research into residential waste behaviours and a study to evaluate food waste options for multi-unit dwellings.</li> </ul>	 On track
S.3.03	Develop and implement energy efficiency program	<ul style="list-style-type: none"> <li>The installation of a 42-kilowatt solar system was completed at the Council Depot at Rose Street in May 2021. This \$50,000 investment will lead to a saving of up to \$17,000 a year (after the four-year payback period). Council's depot was prioritised for an energy conservation project, as it was identified as one of Council's top consuming sites in a strategic energy audit completed in 2020.</li> <li>Design documentation for the Casula Powerhouse Arts Centre solar panel project has been prepared. It is anticipated that a development application for the project will be lodged within the next month.</li> </ul>	 On track

Action	Description	Comment	Status
S.3.04	Promote local and sustainable food sources	<ul style="list-style-type: none"> <li>Bellbird Dining &amp; Bar engages with many local suppliers to source produce for its menu. The restaurant also continues to bring patrons and visitors to the Casula Powerhouse Arts Centre by providing an innovative dining experience – the Centre is now also open for dinner service on Friday and Saturday evenings and the restaurant provides a fine dining experience at affordable prices, while catering for all tastes.</li> </ul>	 On track
S.3.05	Upgrade Council properties to increase sustainability	<ul style="list-style-type: none"> <li>The annual NABERS rating assessment has been completed for Council's administration centre located at 33 Moore Street, Liverpool.</li> <li>All water and energy saving initiatives outlined in the previous energy efficiency report have been completed for the building at 33 Moore Street, Liverpool.</li> </ul>	 On track

**Exercise planning controls to create high-quality, inclusive, urban environments**



Action	Description	Comment	Status
S.4.01	Provide development assessment services	<ul style="list-style-type: none"> <li>Council continues to work to improve Development Application determination times, while ensuring best practice planning and high-quality urban design outcomes are achieved for the benefit of the wider local government area (LGA).</li> <li>Maintaining key performance indicators during the period proved to be challenging due to the COVID-19 pandemic and Council has taken a proactive approach in adapting to the changing climate.</li> <li>Council has made a conscious effort to reduce the backlog of long-standing applications, by prioritising local and regionally significant applications in line with Council and State Government initiatives to assist in stimulating the economy and providing for additional housing in the LGA, including affordable housing.</li> <li>During the reporting period, Council approved 605 development applications which exceed the last reporting period of 2020 by 18 per cent.</li> </ul>	 On track
S.4.02	Facilitate floodplain management strategies, policies, systems and programs for the controlled occupation of flood-prone land	<ul style="list-style-type: none"> <li>Council's assessment of the impacts of flooding for major planning proposals and development applications are being evaluated, and advice is being provided to ensure the sustainable occupation of flood prone lands.</li> <li>The flood constraint study for the Liverpool Collaboration Area has been completed and the development of the Regional Flood Evacuation Study has made substantial progress.</li> <li>An Overland Flow Path Study on Liverpool's rural catchment area has been completed and the review of Cabramatta Creek Flood Study is currently underway.</li> </ul>	 On track
S.4.03	Manage and maintain public health and safety compliance	<ul style="list-style-type: none"> <li>The outcome for Health and Safety Compliance substantially exceeds the targets set in most areas.</li> </ul>	 On track





Action	Description	Comment	Status
S.4.04	Develop planning strategies	<ul style="list-style-type: none"> <li>The Liverpool Local Housing Strategy has been endorsed by the Department of Planning, Industry and Environment (DPIE).</li> <li>The Local Environmental Plan (LEP) Review Planning Proposal has also been completed and was gazetted on 26 March 2021.</li> </ul>	 On track
S.4.05	Manage land development engineering	<ul style="list-style-type: none"> <li>Council continues to provide engineering advice and process Subdivision Works Certificates (formerly Construction Certificates – Engineering) and Subdivision Certificates with a focus on expediting the backlog of development assessment referrals in the Land Development Team.</li> </ul>	 On track
S.4.06	Manage building maintenance including fire safety	<ul style="list-style-type: none"> <li>Council responds daily to the reactive works generated internally and through customer requests.</li> <li>Fire protection assessments were undertaken and satisfied at all community, leisure and childcare centres, with an Annual Fire Safety Statement displayed at each centre. Maintenance works are carried out to ensure the safety and enjoyment for the Community.</li> </ul>	 On track
S.4.07	Manage the design of public spaces	<ul style="list-style-type: none"> <li>Ongoing measures continue to be met within the required timeframes, including the provision of specialist advice and completion of Development Application referrals for State Significant Developments, Pre-Planning Proposals, Planning Proposals, Pre-Development Applications, Development Applications, Voluntary Planning Agreements, and Road Reserve applications. Council's on-going services continue to be provided, including convening the Liverpool Design Excellence Panel, and providing on-going review, specialist advice and input into major planning and infrastructure projects.</li> <li>The Concept and Detailed Design packages for the Liverpool City Centre Urban Forest Strategy (Stage 1) is complete and the works are currently being delivered. The Concept and Detailed Design packages for the Railway Serviceway Tactical Urbanism Demonstration project are complete and the works will be delivered shortly. Work has commenced on the Liverpool City Centre Public Domain Technical Manual, along with other new Urban Design, Public Domain and Public Art-related initiatives.</li> </ul>	 On track

Action	Description	Comment	Status
		<ul style="list-style-type: none"> <li>Due to the impacts of the COVID-19 pandemic, the Liverpool Signage and Wayfinding Manual, Liverpool Suburbs Character and Public Domain Study, Railway Street Detailed Design, and Public Domain and Urban Design Development Application Manual projects have been deferred and will be re-assessed and considered for delivery in future financial years. Successful NSW Government grant applications has resulted in new projects arising, including those that will assist with the post COVID-19 economic recovery, which have taken priority. Other major strategic and infrastructure projects have arisen which has resulted in a reallocation of time and resources.</li> </ul>	

**Develop and advocate for plans that support safe and friendly communities**

Action	Description	Comment	Status
S.5.01	Undertake a program of upgrades and renewals for drainage infrastructure	<ul style="list-style-type: none"> <li>Drainage and Floodplain initiatives - \$18.5 million to continue initiatives for the effective and efficient management of stormwater.</li> <li>Flood mitigation - \$16 million for land and works for detention basins in Austral and Edmondson Park to facilitate housing development. They are all multi-year projects.               <ul style="list-style-type: none"> <li>Flood Detention Basin 6 - Austral – Construction due to commence September 2021;</li> <li>Flood Detention Basin 29 - Austral – Construction due to be tendered August 2021;</li> <li>Flood Detention Basin 14 Edmondson Park – Construction due to be tendered August 2021;</li> <li>Stormwater Infrastructure East Leppington - Land Acquisition is underway;</li> <li>Flood Detention Basin 29 - Austral - Land Acquisition is underway; and</li> <li>Flood Detention Basin 14 Edmondson Park – Land Acquisition is underway.</li> </ul> </li> <li>Asset renewal - \$1 million for ongoing relining and repairs of drainage assets. Works were undertaken at Green Valley and Hinchinbrook.</li> <li>Water quality - \$1.5 million for initiatives to manage the quality of water reaching creeks and rivers e.g. GPTs and Erosion Protection works.</li> </ul>	 On track
S.5.02	Investigate, survey, design and estimate cost of Council's strategic infrastructure projects	<ul style="list-style-type: none"> <li>Despite the challenges presented by COVID 19 restrictions, investigations and design works for Council's annual Capital Works Program have been completed and are ongoing.</li> <li>Concept and detailed design for the following projects is ongoing:               <ul style="list-style-type: none"> <li>Fifteenth Avenue;</li> <li>Pedestrian overpass at Liverpool Station;</li> <li>Governor Macquarie Drive/Hume Highway Intersection; and</li> <li>Realignment of shared path at along M7 cycleway and extension of Middleton Drive.</li> </ul> </li> </ul>	 On track

Action	Description	Comment	Status
S.5.03	Provide assistance and support to the Rural Fire Service and State Emergency Service	<ul style="list-style-type: none"> <li>Council continues to provide support to the Rural Fire Service and State Emergency Services.</li> <li>Council facilitates all Local Emergency Management Committee meetings with additional time and resources dedicated for the COVID-19 outbreak and critical incident events within the Liverpool local government area.</li> </ul>	 On track
S.5.04	Develop plans to support community wellbeing	<ul style="list-style-type: none"> <li>Council has continued to maintain sanitisation of all playgrounds during the pandemic.</li> <li>Council also relaunched the mosquito management campaign to remind residents about mosquito management at home</li> </ul>	 On track



### Snapshot January-June 2021

Council continued to build partnerships to develop the economic capacity of local businesses and residents.

The demolition of Liverpool Civic Place was completed and excavation is underway. The Council Works building component will commence in September and is expected to be complete by the end of 2022 or early 2023. The Woodward Place masterplan has been endorsed by Council with community and stakeholder engagement to recommence. Hammondville Oval concept planning continues, with the Casula Mall Town Centre and Rossmore Grange master planning ongoing.

Council continues to advocate for the upgrade of Fifteenth Avenue and Edmondson Avenue and successfully received approximately \$58 million in funding for the Edmondson Avenue Stage 1 upgrade (Bringelly Road to Seventh Avenue) and \$1.1 million for the Denham Court Road design investigation.




Council worked with major developers to develop training and skills for local people. New career pathways and training opportunities were developed with TAFE NSW, CSIRO and local universities including the YES Program in aviation for school students. Council facilitated connections between social enterprises to create career pathways to retain locally trained hospitality workers and assist with their transition to permanent local jobs. A total of 2079 new ABN's were registered in the period in sectors ranging from education, food and manufacturing.

Carshare bays have been installed across the Liverpool city centre as part of a 12-month trial, and demand is growing for the service. Council was successful in an Expression of Interest to Transport for NSW for a trial to use sensors in the city centre to understand parking capacity and test digital signage for parking to alleviate congestion. The project will be implemented in the next two years.

Council continued to deliver maintenance works and repaired and resurfaced approximately 14,000 square metres of road pavement and 19 kilometres of road shoulder areas across various locations in the Liverpool local government area. Approximately 1900 linear metres of concrete footpath and 365 linear metres of kerb and guttering and 750 square metres of paved footpath were reconstructed.

Of the 19 Principal Activities for this Direction, all were on track.




## Meet the challenges of Liverpool's growing population




Action	Description	Comment	Status
G.1.01	Demonstrate financial sustainability	<ul style="list-style-type: none"> <li>On a 3-year average, Council achieved its key financial performance targets. However, COVID-19 had a significant financial impact in the 2019/20 financial year, which will affect key performance indicators in forward years.</li> </ul>	 On track
G.1.02	Manage Council's childcare centres sustainably	<ul style="list-style-type: none"> <li>Liverpool City Council's Early Education and Care Centres have maintained a utilisation rate of 98.7 per cent throughout the year reflecting the high-quality programs that are offered within each of our services. Services have remained highly utilised throughout the COVID-19 pandemic. Families have highlighted the importance of having access to services to meet their changing work commitments this year.</li> <li>Current wait list figures highlight the significant demand of childcare services within the community with more than 1200 children waiting to gain a place at Council's services.</li> <li>Early Childhood Programs introduced several business improvement initiatives within the 2020/2021 financial year to ensure a cost neutral financial position is reported.</li> <li>Policies and practices are regularly reviewed in line with quality improvement plans. These are developed in a way that supports continual improvement across each of our services, ensuring that our programs are reflective of current practices in Early Education and Care.</li> </ul>	 On track
G.1.03	Deliver strategic property projects	<ul style="list-style-type: none"> <li>Delivery of Liverpool Civic Place has commenced with demolition complete and excavation underway. The council works building component will commence in September, with these expected to be completed by the end of 2022 or early 2023.</li> <li>Woodward Place masterplan has been endorsed by Council, with community and stakeholder engagement to recommence.</li> <li>Hammondville Oval is in the concept planning stage, with Casula Mall Town Centre and Rossmore Grange master planning ongoing.</li> </ul>	 On track





Action	Description	Comment	Status
G.1.04	Build effective relationships with State and Federal departments and governments	<p>The Chief Executive attended the following meetings with key stakeholders, state and federal:</p> <ul style="list-style-type: none"> <li>7 February 2021 – Luncheon with Irish General Consul;</li> <li>15 February 2021 – WPCA Leadership Planning;</li> <li>17 February 2021 – WPC Coordination Committee;</li> <li>1 March 2021 – WPCA Strategic Planning;</li> <li>10 March 2021 – Luncheon Meeting – Gabrielle Upton;</li> <li>12 March 2021 – WPC Implementation Board;</li> <li>4 May 2021 – Meeting Senator Fierravanti-Wells;</li> <li>28 May 2021 – FOWSA Meeting (Forum on Western Sydney Airport);</li> <li>31 May 2021 – Meeting – Member for Camden, Mr Peter Sidgreaves; and</li> <li>2 June 2021 – WPC Coordination Committee</li> </ul> <ul style="list-style-type: none"> <li>Speaking Events/Forums which the CEO attended: <ul style="list-style-type: none"> <li>10 February 2021 – SPEAKER - Western Sydney Business Connection – Executive Luncheon – Western Sydney Airport Planning Future;</li> <li>3 March 2021 – SPEAKER – Engaging with Private Capital – Developing Western Sydney;</li> <li>23 March 2021 – SPEAKER – Roundtable – Advanced Manufacturing Growth Potential in Liverpool;</li> <li>12 May 2021 – SPEAKER – Western Sydney Business Connection Luncheon;</li> <li>17 June 2021 – GUEST – UDIA Winter Lunch – The Hon Rob Stokes, MP, Planning Minister;</li> <li>20-23 June 2021 – National General Assembly – Canberra; and</li> <li>22 June – GUEST – National Press Club – Linda Scott guest speaker.</li> </ul> </li> </ul> <p>Council continues to build relationships with State and Federal departments and agencies to discuss topics including the Western Sydney International Airport, economic opportunities, planning proposals, road upgrades and public transport. Council attended monthly briefings, strategic partner events and forums with agribusiness to identify funding opportunities and the key issues impacting growth of the sector. Council's collaboration with the Future Foods CRC continues with regular briefings on identifying agribusiness producers and research with UNSW continues to progress on data mapping of the local ecosystem. Funding to be identified and sought in line with research outcomes. Council continues to review its assets and other resources to identify opportunities to supplement Council's revenue</p>	 <p>On track</p>


## Attract businesses for economic growth and employment options

Action	Description	Comment	Status
G.2.01	Attract new jobs within Liverpool's industry focus areas	<ul style="list-style-type: none"> <li>Council worked with major developers to develop training and skills for local people. New career pathways and training opportunities were developed with TAFE NSW, CSIRO and local universities including the YES Program in aviation for school students.</li> <li>Council facilitated connections between social enterprises to create career pathways to retain locally trained hospitality workers and assist with their transition to permanent local jobs.</li> <li>A total of 2079 new ABN's were registered in the period in sectors ranging from education, food and manufacturing.</li> </ul>	 On track
G.2.02	Market Liverpool as a business destination	<ul style="list-style-type: none"> <li>The temporary location of the ABC newsroom on Council premises provided an opportunity to showcase Liverpool's capability and potential.</li> <li>As interest in investment returns following the COVID-19 lockdown, Council is returning to more business facilitation activities particularly in the CBD and other high value employment areas.</li> <li>The establishment of the Advanced Manufacturing Research Facility in Bringley provides the opportunity to further develop capability in a key sector of the Liverpool economy.</li> <li>Council will continue to market Liverpool as a business destination with a revised business prospectus demonstrating current and future opportunities for A-grade office space in the city centre.</li> </ul>	 On track
G.2.03	Develop the economic capacity of local businesses and residents	<ul style="list-style-type: none"> <li>As the Liverpool economy recovers from the forced slow down as a result of the COVID-19 pandemic, support for local businesses has been ongoing. Additionally, Council's City Economy team continues to support businesses through collaborative projects such as the Spark Purpose Day (an opportunity to develop a new business idea) which will be implemented throughout the region in coming months</li> </ul>	 On track


Action	Description	Comment	Status
G.2.04	Develop Liverpool as an Innovation City	<ul style="list-style-type: none"> <li>Carshare bays have been implemented across the Liverpool city centre as part of a 12-month trial, and demand is growing for the service.</li> <li>Council was successful in an Expression of Interest to Transport for NSW, for a trial to use sensors in the city centre to understand parking capacity and test digital signage for parking to alleviate congestion. The project will be implemented in the next two years.</li> <li>The Liverpool Innovation Precinct continues to progress, developing partnerships with a range of firms including venture capitalists and commercialisation programs. Marketing and investment materials will be developed in the coming months to inform and attract investment to the precinct</li> </ul>	 On track
G.2.05	Monitor and advise Council on matters relating to the development of Western Sydney International Airport	<ul style="list-style-type: none"> <li>Council continues to work with the Western Sydney Airport and the Western City and Aerotropolis Authority on progress of the airport and planning for the Aerotropolis through the Western Sydney Planning Partnership.</li> </ul>	 On track
G.2.06	Promote Liverpool as a visitor destination	<ul style="list-style-type: none"> <li>The reach of the Visitor Guide continues to grow with 30 hotels, visitor information centres, recreational facilities and real estate agents throughout NSW promoting the guide. It has been distributed to more than 7000 people.</li> <li>Council's City Economy team collaborated with Destination NSW to include Liverpool on their most recent Love Sydney campaign. The campaign focused on art in the city center and Casula Powerhouse Arts Centre.</li> <li>Council partnered with the Western Sydney Business Chamber and Western Sydney Business Connection to deliver events focusing on strategic priorities including the opportunities for Western Sydney Airport and how local government can support economic growth.</li> </ul>	 On track

## Create an attractive environment for investment





Action	Description	Comment	Status
G.3.01	Activate and develop vibrant places that attract residents, visitors and workers to Liverpool	<ul style="list-style-type: none"> <li>Street art has been integral to activating the city centre and promoting Liverpool as a visitor destination.</li> <li>Council successfully delivered the project funded by Department of Planning, Industry and Environment's Summer Fund. Council installed temporary COVID-19 Safe interactive artworks encouraging people to spend more time and explore new parts.</li> <li>To encourage people to explore the city centre, all artwork in the City Centre now has a QR code which allows people to get more information on the artwork, download a map of CBD art, and explore the CBD.</li> <li>As part of the build of Liverpool Civic Place, a temporary street art piece has been installed at Augusta Cullen Place on the structure around the build site.</li> </ul>	 On track
G.3.02	Manage maintenance and repair program	<ul style="list-style-type: none"> <li>Council delivered its maintenance and repair program during the reporting period, as follows:               <ul style="list-style-type: none"> <li>Repaired and resurfaced approximately 14,000 square metres of road pavement at various locations and 19 kilometres of road shoulder areas have been regraded and maintained;</li> <li>Approximately 1,900 linear metres of concrete footpaths, 365 linear metres of kerb and guttering and 750 square metres of paved footpaths have been reconstructed at several locations;</li> <li>Faded and missing line markings were reinstated on various streets including replacements and new installations of traffic signs and street furniture valued at approximately \$190,000; and</li> <li>All 115 gross pollutants traps were cleaned twice as per the cleaning schedule, including repairs of damaged drainage structures and waterways weed removal. In addition, several street drainage pits were checked and cleaned.</li> </ul> </li> <li>A total of 1,450 customer requests were received for various maintenance works and necessary actions were undertaken within the required timeframe.</li> </ul>	 On track


Action	Description	Comment	Status
G.3.03	Deliver property services	<ul style="list-style-type: none"> <li>The remaining properties required for Basin 14 at Edmondson Park have been compulsory acquired and Council is awaiting Valuer General determination of the value of compensation.</li> <li>Council has also acquired and made offers for the acquisition of priority detention basin sites within the Austral release area.</li> <li>The Property section also continues to process easements and road closure requests.</li> </ul>	 On track

## Advocate for, and develop, transport networks to create an accessible city

Action	Description	Comment	Status
G.4.01	Deliver Council's adopted upgrade and renewals program for roads and transport related assets	<ul style="list-style-type: none"> <li>Roads and transport improvements – Approximately \$33 million was allocated towards upgrades and improvements to road infrastructure in the 2020/21 program year.</li> <li>Projects commenced include: <ul style="list-style-type: none"> <li>Western Sydney Infrastructure Plan – More than \$10 million funded by the State Government for major intersection capacity and safety upgrades at the following locations. These are multi-year projects. <ul style="list-style-type: none"> <li>Governor Macquarie Drive and Newbridge Road, Moorebank - construction underway.</li> <li>Governor Macquarie Drive and Hume Highway, Warwick Farm - design in progress.</li> <li>Heathcote Road and Bardia Parade, Moorebank - construction underway.</li> </ul> </li> <li>Local Roads and Community Infrastructure (LRCI) Program - Recently announced by the Federal Government, which supports local councils to deliver priority local road and community infrastructure projects, supporting jobs and the resilience of local economies. Council has been allocated a funding amount of \$6.9 million, which is to be spent by December 2021. Council intends to spend these funds for the major upgrading of local roads, libraries, and Community Centres. Delivery is well underway.</li> </ul> </li> <li>Projects completed include: <ul style="list-style-type: none"> <li>Pavement renewal and resurfacing – In 2020/21, and in addition to the LRCI Program, Council allocated \$16 million for pavement reconstruction and resurfacing for 41 roads, covering more than 14 kms local and regional roads plus 7 kilometres of rural roads;</li> <li>Access improvements – in 2020/21, Council allocated \$4.5 million for the construction of 9.5 kilometres of footpaths and shared paths to improve accessibility and mobility covering 34 sites; and</li> <li>Traffic control facilities and devices – in 2020/21, Council allocated \$2 million for a range of traffic facilities to improve pedestrian and motorist safety, including major intersections along Governor Macquarie Drive as listed in the Western Sydney Infrastructure Plan.</li> </ul> </li> </ul>	 On track



Action	Description	Comment	Status
G.4.02	Manage traffic and transport for Liverpool	<ul style="list-style-type: none"> <li>Traffic and Transport on the local road network in the Liverpool LGA is being managed in consultation with the Liverpool Pedestrian, Active Transport and Traffic Committee (PATT), Transport for NSW (TfNSW), the Police and local bus companies.</li> <li>The planned PATT meetings have been held bi-monthly to discuss and endorse traffic facilities on the local road network. To improve road safety on road sections fronting schools, Council was granted \$1.05 million to upgrade pedestrian crossings in front of seven schools.</li> <li>Council continues to work with TfNSW on major projects including the M12 and M5 Motorways, St Mary's to Airport Metro, The Northern Road and Heathcote Road upgrades.</li> </ul>	 On track
G.4.03	Manage traffic and road safety on the local road network	<ul style="list-style-type: none"> <li>Council continues to manage traffic and road safety on the local road network in consultation with the Police and Transport for NSW. This includes implementation of regional road safety initiatives, local road safety programs, learner driver workshops and child restraint checking events. The workshops and child restraint checking events were well attended.</li> </ul>	 On track
G.4.04	Assess impact of traffic and transport conditions and services	<ul style="list-style-type: none"> <li>Traffic impacts of state significant development applications including the proposed Moorebank Avenue Realignment project, Cambridge Avenue upgrade project and Resource Recovery Centre at Kemps Creek were undertaken. In addition, traffic advice was provided for a proposed school at Edmondson Park, Liverpool Primary School and St Anthony of Padua school expansions.</li> <li>In addition, transport assessments were undertaken for rezoning proposals including the Liverpool Collaboration Area, Range Road and Warwick Farm structure plan.</li> </ul>	 On track
G.4.05	Advise on regional traffic and transport planning	<ul style="list-style-type: none"> <li>Council provided advice on regional traffic and transport planning including input on the following projects:               <ul style="list-style-type: none"> <li>Master Planning for the Bradfield City Centre, Airport Ground Transport Plan, Sydney Metro transport planning strategies, detailed design investigation for the M12 Motorway, M5 Motorway upgrade, Western</li> </ul> </li> </ul>	 On track

Action	Description	Comment	Status
		<p>Sydney Rapid Bus Project, Moorebank Avenue – Hume Highway and Western Parkland City future rail interchanges.</p> <ul style="list-style-type: none"> <li>Other projects include ongoing advocacy for the upgrade of Fifteenth Avenue and Edmondson Avenue. Council successfully made a funding submission and received approximately \$58 million for Edmondson Avenue Stage 1 upgrade (Bringelly Road to Seventh Avenue) and \$1.1 million for the Denham Court Road design investigation.</li> </ul>	
G.4.06	Inspect driveway constructions and manage road opening applications	<ul style="list-style-type: none"> <li>Council completed and approved 920 driveway inspections for construction.</li> <li>Council received and processed a total of 640 road opening applications and issued permits in a timely manner within the reporting period.</li> </ul>	 On track



### Snapshot January – June 2021

Council continued to deliver a range of initiatives aimed at leading through collaboration and ensuring best practice processes across the organisation.

Council won two awards during the period including the 2021 AILA (Australian Institute of Landscape Architects) NSW Landscape Architecture Award in the category of Urban Design, awarded for the Liverpool City Centre Public Domain Master Plan and the 2021 ZEST Awards in the Partnering for Impact category, for the now multi-award winning Pride of Place project.





Liverpool Council welcomed the Australian Broadcasting Corporation (ABC), hosting the network in their month-long pop-up newsroom. ABC engaged with local audiences through hosting live broadcasts, digital stories, radio segments and news broadcasts. As a result, the Liverpool social takeover drove 300 per cent more new followers to Council's Facebook page than the month before, with a snapshot showing high take-up in West and South-West Sydney





Council's annual NAIDOC event was moved to a digital format making the event available to a broader audience. The 'NAIDOC Voices' video project (a curated film allowing Elders to voice their perspectives and wisdom on the NAIDOC 2020 theme, grant funded through Aboriginal Affairs NSW) was circulated on social media and broadcast in Macquarie Mall for public viewing. The project attracted new partners and community collaborators.




Council's Asset Management System (Assetic) now operates in the cloud environment. This has helped Council continue to enhance the standard of asset management practices in various aspects including asset accounting, data accessibility, data security, and integration with the Geographic Information System (GIS) and Customer Request Management System (CRMS).

Of the 38 Principal Activities for this Direction, 34 were on track.



## Seek efficient and innovative methods to manage our resources

Action	Description	Comment	Status
L.1.01	Provide support to Councillors and Executive Team	<ul style="list-style-type: none"> <li>There were 697 Councillor requests received and actioned in the reporting period, with 73 per cent responded to within the two-day timeframe.</li> <li>A Councillor Briefing Session was held each month from January – June 2021. A Councillor Mobile Office was held in May 2021.</li> </ul>	 On track
L.1.02	Deliver Council meeting Secretariat	<ul style="list-style-type: none"> <li>Six Council Agendas and minutes of Council meetings were prepared in the reporting period and posted on Council's website within the required timeframes.</li> <li>All resolutions from Council meetings were assigned to relevant officers within 48 hours of the meeting with 152 resolutions assigned in the third and fourth quarter.</li> <li>A total of 86 per cent of resolutions were completed within timeframes.</li> <li>Council meetings returned to being held in person in the Council Chambers in the third and fourth quarter.</li> </ul>	 On track
L.1.03	Monitor and improve Council's processes for enterprise risk management	<ul style="list-style-type: none"> <li>Council has an established Enterprise Risk Management Framework (ERM) that includes strategic, compliance and operational risks.</li> <li>Risk Owners continuously monitor and assess the control effectiveness of risks through Council's ERM system.</li> <li>Processes are in place to report on Council's risk management processes to Council's Audit, Risk and Improvement Committee and Council's Governing Body.</li> <li>Council has an established Annual Risk Management Plan to improve risk maturity across the organisation and drive a program of continuous improvement.</li> </ul>	 On track
L.1.04	Deliver professional, timely and authoritative governance services for Council	<ul style="list-style-type: none"> <li>Governance continues to update policies and procedures to ensure best practice standards. Governance continues to release information in line with statutory requirements. All forms have now been digitised.</li> </ul>	 On track



Action	Description	Comment	Status
L.1.05	Manage recruitment framework to attract and engage diversity in our new employees	<ul style="list-style-type: none"> <li>Liverpool City Council has undertaken an extensive review of the Recruitment and Selection policy and procedure and in doing so have referenced all state and national legislation pertaining to non-discriminatory practices, as well as emphasising merit-based selection requirements throughout.</li> <li>Furthermore, the Executive Management Team has endorsed a new Diversity and Inclusion plan that includes improving representation within Council of under-represented groups, and the establishment of a Diversity and Inclusion Working Group that will provide Council with advice and recommendations with respect to improving diversity and inclusion within the workplace.</li> </ul>	 Needs Attention
L.1.06	Manage IT Business Strategy	<ul style="list-style-type: none"> <li>Council continues to enhance its systems and day-to-day operations with the implementation of best practice and procedures for Council's infrastructure and security.</li> <li>During the reporting period, Information Technology commenced development of a digital strategy that will deliver improved services through technology.</li> </ul>	 On track
L.1.07	Manage computer/infrastructure hardware administration program	<ul style="list-style-type: none"> <li>Council's IT infrastructure is up to date and within the designated timeline of technology refresh. Investment in the maintenance of systems and their security and performance continues.</li> </ul>	 On track
L.1.08	Conduct, review and improve Council's internal audit activities	<ul style="list-style-type: none"> <li>Council's Audit, Risk and Improvement Committee endorsed a four-year Strategic Internal Audit Plan for the period 1 July 2020 to 30 June 2024 and Annual Internal Audit Plan 2020/21.</li> <li>The Annual Internal Audit Plan guides the internal audit activities of Council through a risk-based approach.</li> <li>Progress against the Strategic and Internal Audit Plans are reported quarterly to Council's Audit, Risk and Improvement Committee.</li> </ul>	 On track



Action	Description	Comment	Status
L.1.09	Manage Council properties	<ul style="list-style-type: none"> <li>Council continues to manage its tenancy portfolio which includes the award of tenders for the licensing and leasing of the Courthouse Café and the Pumphouse café in Bigge Park, Liverpool.</li> </ul>	 On track
L.1.10	Coordinate the development of award submissions and industry recognition	<ul style="list-style-type: none"> <li>Council submitted entries in eight categories within seven award programs during the reporting period, including the NSW Local Government Excellence Awards, Local Government NSW - RH Dougherty Awards, and Greater Sydney Commission - Greater Sydney Planning Awards.</li> <li>Council won the 2021 AILA (Australian Institute of Landscape Architects) NSW Landscape Architecture Award in the category of Urban Design. Council was also awarded for the Liverpool City Centre Public Domain Master Plan.</li> <li>Council was a finalist in the 2021 NSW Local Government Excellence awards for the Koori Floor Upgrade for projects under 1.5 million in the asset category, as well as the Liverpool Business Resilience Program in the Supporting Local Enterprise category.</li> </ul>	 On track
L.1.11	Provide support to various Council committees	<ul style="list-style-type: none"> <li>Council provided support to 30 Committee meetings in the third and fourth quarter.</li> </ul>	 On track





Action	Description	Comment	Status
L.1.12	Manage the delivery of high-quality, cost-effective legal services	<ul style="list-style-type: none"> <li>Council's in-house legal team are committed to providing legal advice and support to all areas of Council and ensuring that the legal service needs of Council are met in a timely and cost-effective manner which facilitates outcomes in the best interests of Council and the community.</li> <li>There has been a rapid influx of Class 1 development appeals which the legal and planning team have worked together to uphold decisions made by Council and otherwise achieve the best possible outcome for Council and the community.</li> <li>The in-house legal team also have a voluminous and busy practice advising on building and compliance matters, several of which have led to both criminal and civil proceedings, with the objective of deterring future non-compliances or otherwise enforcing compliance.</li> </ul>	 On track
L.1.13	Engage employees to manage performance achievement and development planning	<ul style="list-style-type: none"> <li>Council employees complete a People Achieving Plan that translates strategic goals outlined in the Community Strategic Plan, and Delivery Program and Operational Plan into individual goals and actions.</li> <li>People Achieving is the practice which facilitates regular meaningful feedback between an employee and their People Leader. In 2020/2021 80 per cent of People Achieving Plans that were raised were completed.</li> </ul>	 On track


## Increase community engagement

Action	Description	Comment	Status
L.2.01	Promote Liverpool through marketing and communications	<ul style="list-style-type: none"> <li>The Communications team secured a month-long pop up newsroom by the Australian Broadcasting Corporation which led to the following coverage: <ul style="list-style-type: none"> <li>Radio Sydney produced 21 segments across breakfast, drive, and afternoons in addition to the three OBs (Focus/TGIF);</li> <li>The flagship 7p.m. news ran 13 Liverpool packages across the month (average audience of around 180,000);</li> <li>Twelve Liverpool digital stories featured on the NSW ABC homepage delivered circa 700,000 page views and 1.5 million engaged minutes (strong average engaged time); and</li> <li>Additional content on the Aerotropolis (technically already under production so not part of the popup) delivered a further 700,000 views.</li> </ul> </li> <li>The Liverpool social takeover drove 300 per cent more new followers to Council's Facebook page than the month before, with a snapshot showing high take-up in West and South-West Sydney.</li> <li>The Communications team has promoted a range of Council initiatives and programs in the period including Liverpool On A Roll, Love Summer and comprehensive programs at Casula Powerhouse Arts Centre, libraries, and Liverpool Regional Museum. Council completes several media releases per week and has secured positive media coverage in the period. Council has also prepared media response material as well as speeches and correspondence.</li> </ul>	 On track
L.2.02	Increase attendance at Council events through marketing	<ul style="list-style-type: none"> <li>Council has completed successful campaigns for Liverpool On A Roll, Love Summer and the Thank You Gala Dinner, all of which were either sell-out events or close to capacity. Ideas 2170 is on hold due to COVID-19 restrictions.</li> </ul>	 On track






Action	Description	Comment	Status
L.2.03	Manage community events to increase community engagement	<ul style="list-style-type: none"> <li>Council's events underwent changes in the 2020/21 financial year to encourage an increase in community engagement, taking into consideration COVID-19 restrictions and limitations placed on face-to-face events.</li> <li>Council's annual NAIDOC event was moved to a digital format which made the event available to a broader audience. The 'NAIDOC Voices' video project (a curated film allowing Elders to voice their perspectives and wisdom on the NAIDOC 2021 theme, grant funded through Aboriginal Affairs NSW) was circulated on social media and broadcast in Macquarie Mall for public viewing. The project attracted new partners and community collaborators.</li> <li>The new Love Summer series delivered events in Prestons and Wattle Grove and received positive feedback from the community.</li> <li>The Liverpool On a Roll signature food festival also attracted audiences from the surrounding region as well as a strong local audience with the event selling out on the Saturday. Council's Seniors Week concert (part NSW Seniors Festival grant funded) introduced a new exhibition component which allowed attendees to connect with local service providers to promote social cohesion.</li> </ul>	 On track
L.2.04	Assist with the promotion, coordination and growth of sporting codes	<ul style="list-style-type: none"> <li>Council submitted entries in eight categories within nine award programs during the reporting period, including the NSW Local Government Excellence Awards, Local Government NSW - RH Dougherty Awards, Greater Sydney Commission - Greater Sydney Planning Awards.</li> <li>Council won the 2021 AILA (Australian Institute of Landscape Architects) NSW Landscape Architecture Award in the category of Urban Design, awarded for the Liverpool City Centre Public Domain Master Plan. Additionally, Council's Pride of Place project is now multi-award winning, announced as a winner in the Partnering for Impact category.</li> <li>Council was a finalist in the 2021 NSW Local Government Excellence awards in two categories. Council was announced a finalist for the Koori Floor Upgrade for projects under 1.5 million in the asset category, as well as for Councils Liverpool Business Resilience Program in the Supporting Local Enterprise category.</li> </ul>	 On track

Action	Description	Comment	Status
L.2.05	Partner with organisations to increase Casula Powerhouse Arts Centre (CPAC) audience reach	<ul style="list-style-type: none"> <li>Casula Powerhouse has entered into partnership and sponsorship agreements with various organisations that have fuelled an increase in audience catchment and broadened our program of events.</li> <li>Notable examples include our recent delivery of a live iteration of ABC Sydney's TGIF radio program which was a great success for the Centre. CPAC's partnership with Black List Comedy delivers the new Casula Comedy Club monthly stand-up show, which has experienced growth in its short term. CPAC's acquisition of Catholic Healthcare as its matinee program sponsor has also resulted in an increase in new audiences experiencing the matinee program.</li> <li>Another significant new partnership is with Western Sydney University, exposing their large student and staff audience to CPAC for promotion of activities, internships, and collaborative projects.</li> </ul>	 On track
L.2.06	Promote Casula Powerhouse Arts Centre (CPAC) through marketing and communications	<ul style="list-style-type: none"> <li>Publicity reach has been extensive with a total media reach of 329,456,088 for Casula Powerhouse Arts Centre from 1 January – 30 June 2021 including major pieces on ABC radio, for George Gittoes and Gina Sinozich. In addition, extensive coverage of the Blake Prize including features in the Sydney Morning Herald and Liverpool Champion. Social Media growth has continued during this period, with Instagram followers increasing from 6,188 to 6,682 and Facebook growth has also been steady increasing from 15,816 to 16,524.</li> </ul>	 On track





**Encourage community participation in decision-making**






Action	Description	Comment	Status
L.3.01	Encourage community participation in programs and decision-making processes	<ul style="list-style-type: none"> <li>The Liverpool District Forums were attended by a diverse and large number of residents. The COVID-19 social distancing measures presented a challenge to continue to engage with the community and deliver these forums. Forums held in the period January – June 2021 were delivered online through Microsoft Teams meetings where community members were still able to receive updates from Council and provide feedback on matters of concern. A total of 10 forums were convened.</li> <li>Council's Liverpool Youth Council Committee, Aboriginal Consultative Committee, Access Committee and Community Safety and Crime Prevention Advisory Committee all met in the period January – June 2021. Meetings were held in person or in a hybrid model due to COVID-19 social distancing restrictions.</li> </ul>	 On track




**Strive for best practice in all Council processes**


Action	Description	Comment	Status
L.4.01	Manage Council's customer service operations	<ul style="list-style-type: none"> <li>Council registered more than 65,000 customer requests.</li> <li>The Customer Service Centre continued to deliver services face to face.</li> <li>The Call Centre remained active with an average of 655 phone calls per day.</li> <li>Council continued to offer hardship provisions due to the COVID-19 pandemic and reviewed this on a case by case basis.</li> </ul>	 On track
L.4.02	Manage and expand Council's ePlanning Portal	<ul style="list-style-type: none"> <li>Council continues to invest in developing and implementing online systems to support improved customer transactions and streamlined internal processes. These initiatives result in broader benefits to customers and Council.</li> </ul>	 On track
L.4.03	Manage and complete Integrated Planning and Reporting requirements	<ul style="list-style-type: none"> <li>Council approved the Community Engagement Strategy 2021-2022 detailing how Council will involve the community in planning for the future of Liverpool, as well as the Delivery Program 2017-2022, Operational Plan 2021-2022, and Budget, including Revenue Pricing Policy, Fees and Charges at the June 2021 Council meeting.</li> </ul>	 On track
L.4.04	Comply with financial legislative requirements	<ul style="list-style-type: none"> <li>Council has complied with all legislative financial obligations in the reporting period.</li> </ul>	 On track
L.4.05	Manage the delivery of monitored, transparent and accountable procurement services	<ul style="list-style-type: none"> <li>Council promotes sustainable, social, environmental, and local business procurement initiatives and investments, while simultaneously improving the technical infrastructure required to deliver services to the community.</li> </ul>	 On track



Action	Description	Comment	Status
L.4.06	Identify and report hazards to promote a safe workplace	<ul style="list-style-type: none"> <li>During the first half of 2021, there was an increase in hazard reporting. COVID-19 restrictions and changes to workplace arrangements for staff affected some target measures.</li> </ul>	 On track
L.4.07	Manage and report on workplace Work Health and Safety (WHS) risks through injury management and proactive engagement with staff and stakeholders	<ul style="list-style-type: none"> <li>Injury management has remained focused on the injured worker's recovery at work. COVID-19 restrictions and changes to workplace arrangements for staff affected some target measures. Proactive engagement is difficult during COVID due to most staff working from home.</li> </ul>	 On track
L.4.08	Manage and deliver strategic initiatives	<ul style="list-style-type: none"> <li>Business plan templates for the 2021/22 financial year has been introduced, and plans are currently being finalised for implementation on 1 August 2021. Business plans have been revised to include a reporting mechanism, that allows business units to develop and assess key performance indicators, streamlining targets into individual workplans.</li> <li>Business plans are guided by the Community Strategic Plan, and Delivery Program 2017-2022, Operational Plan 2021-2022, ensuring activities and projects are informed by Council's integrated planning and reporting documents.</li> <li>The Western Sydney City Deal continues to work towards its 20-year vision to become a full-realised 22nd century city. Council continues its involvement in the partnership that has delivered benefits for Liverpool, including the opening of the Yarpa Indigenous Business and Employment Hub and the Liverpool Opportunities Hub within the local government area. The three-year review of the Western Sydney City Deal has commenced and is due to conclude in December 2021.</li> </ul>	 On track
L.4.09	Manage Council's Process Mapping System	<ul style="list-style-type: none"> <li>In February 2021, Council agreed in principal to phase out process mapping using the Nintex Promapp platform. Council is currently in the process of finalising a high-level review of all processes against existing policies, standards and procedures.</li> </ul>	 Needs attention

Action	Description	Comment	Status
L.4.10	Utilise an effective resolutions model to promote a bullying and harassment-free workplace	<ul style="list-style-type: none"> <li>Council's Dignity and Respect in the Workplace training was placed on hold during the reporting period due to the COVID-19 restrictions.</li> <li>Council has designed an interactive Dignity and Respect in the Workplace training eLearning module and a 'Respectful Conversations' workshop that incorporates Council's values and assists in fostering a positive workplace culture. This learning is being piloted within Council for feedback prior to implementation across Council.</li> </ul>	 Needs Attention
L.4.11	Manage fleet and outdoor machinery and equipment	<ul style="list-style-type: none"> <li>Council's Fleet and Workshop Team has serviced machinery and equipment on a regular basis to ensure Council's outdoor operations run efficiently with minimal downtime.</li> </ul>	 On track
L.4.12	Engage employees through internal communication	<ul style="list-style-type: none"> <li>The Communications team reintroduced the CEO all-staff live addresses online. There have been four addresses by the CEO to the organisation in the period.</li> <li>Communications continues to prepare regular all-staff emails from the CEO and executive management team and encourages employees to use Yammer as its primary work social media platform. In The Loop continues to be a trusted source of information for employees.</li> </ul>	 On track
L.4.13	Coordinate code of conduct and privacy complaints and public interest disclosures	<ul style="list-style-type: none"> <li>The Office of the Internal Ombudsman assessed and finalised most complaints received during the reporting period.</li> </ul>	 On track
L.4.14	Develop, review and update asset management plans for Council's infrastructure and building assets	<ul style="list-style-type: none"> <li>The review and update of asset management plans for Council's transport and building portfolio is nearing completion. Condition assessments of Council's aquatic centres, libraries, museum and SES buildings are complete.</li> </ul>	 On track

Action	Description	Comment	Status
L.4.15	Manage Council's insurance-related matters	<ul style="list-style-type: none"> <li>Claims have been processed in accordance with legislative requirements.</li> </ul>	 On track
L.4.16	Manage Council's equipment stores	<ul style="list-style-type: none"> <li>Council continues to undertake monthly cycle counts on all groups of items and recently completed an annual stock take.</li> </ul>	 On track
L.4.17	Manage the review of developer contributions systems and policies	<ul style="list-style-type: none"> <li>Since January 2021, Council has been actively reviewing various aspects of the contributions system, including capped contribution plans and the Planning Agreements Policy.</li> <li>Council submitted the Liverpool Contributions Plan 2021 – Austral and Leppington North to the Independent Pricing and Regulatory Tribunal (IPART) for review and subsequently for the Minister for Planning and Public Spaces approval. This is a key step in removing the current cap on contributions.</li> <li>Council has prepared an amendment to the Liverpool Contributions Plan 2014 – East Leppington. This Contributions Plan was reported to Council on 30 June 2021. The purpose of this update is to enable a review of the plan by IPART and for the removal of the current cap on contributions.</li> <li>Council is currently finalising a review of the Planning Agreements policy to improve the legitimacy of the Policy and ensure probity considerations are consistent with Council's Probity Framework.</li> </ul>	 On track

Action	Description	Comment	Status
L.4.18	Maintain Council's Asset Management System	<ul style="list-style-type: none"> <li>Council's Asset Management System (Assetic) now operates in the cloud environment. This has helped Council continue to enhance the standard of asset management practices in various aspects including asset accounting, data accessibility, data security, and integration with the Geographic Information System (GIS) and Customer Request Management System (CRMS). This has enabled Council to maintain an asset management system which is a single source of truth for asset information.</li> </ul>	 On track



## INVESTMENT POLICY

Adopted: (25 August 2021)

TRIM (255741.2021)



## INVESTMENT POLICY

**DIRECTORATE:** City Corporate

Commented [VN1]: Change to "Corporate Services" to align with organisation structure

**BUSINESS UNIT:** Financial Management

### 1. PURPOSE/ OBJECTIVES

- 1.1 Council will seek to maximise earnings from authorised investments within agreed levels of risk, return and exposure.
- 1.2 This policy establishes the framework within which investment principles are to apply to the investment of Council funds at the most favourable term available to Council at the time, to maximise returns, while paying due consideration to matters of risk, liquidity and security for its investments.
- 1.3 This policy sets out:
  - a) Council's objectives for its investment portfolio;
  - b) How investments are to be undertaken;
  - c) The applicable risks to be managed;
  - d) Any constraints and other prudential requirements to apply to the investments of funds, having regard to the applicable legislation and regulations governing Council investments;
  - e) The manner in which compliance with the policy and strategy will be monitored and reported;
  - f) Appropriate benchmarks for each category of investments.
- 1.4 While exercising the power to invest, consideration needs to be given to preservation of capital, liquidity and the return on investments. Council, therefore, has several primary objectives for its investment portfolio:
  - a) Compliance with legislation, regulations, the prudent person tests of the *Trustee Act* and best practice guidelines;
  - b) The preservation of the amount invested;
  - c) Ensuring that there are sufficient liquid funds to meet all reasonably anticipated cash flow requirements; and



- d) Generating income from investments that exceeds the performance benchmarks mentioned later in this document.

## 2. DEFINITIONS ~~(where applicable)~~

Commented [VN2]: Delete: redundant text

### Authorised Deposit Taking Institutions

ADIs (Authorised Deposit-taking Institutions) are financial institutions which are authorised under the *Banking Act 1959* and are subject to the prudential standards set out in the Act and regulated by APRA.

### Australian Prudential Regulation Authority

APRA (Australian Prudential Regulation Authority) is the prudential regulator of the Australian financial services industry. APRA enforces prudential standards and practices (e.g. capital adequacy and other risk management issues) of banks, credit unions, building societies, insurance companies and friendly societies.

### ~~Austraclear~~

~~Austraclear is a clearing and settlement facility, licensed by the Australian Securities and Investments Commission and subject to certain financial stability standards administered by the Reserve Bank of Australia.~~

Commented [VN3]: Delete: Council does not use Austraclear clearing house

### Bill of Exchange

A bill of exchange is an unconditional order in writing, addressed by one person to another, signed by the person giving it, requiring the person to whom it is addressed to pay on demand, or at a fixed or determinable future time, a sum certain in money to or to the order of the specified person, or to the bearer. These can be underwritten by banks, to become "bank bills" on which the benchmark return is calculated.

### Bloomberg UBS Bank Bill Index

UBS Australia calculated a daily Bank Bill Index representing the performance of a notional rolling parcel of bills averaging 45 days. This is the main performance benchmark that is widely used in the local government industry. The UBS Australia index family has been acquired by Bloomberg from Q3 2014, and while branding changed the benchmark is unaltered.

### Code

Code means the *Local Government Code of Accounting Practice and Financial Reporting* published by the Office of Local Government (as in force from time to time).

### **Credit Rating**

Credit Rating refers to a short- or long-term summary assessment of the credit worthiness of a debt issuer or of a specific issue.

### **Credit Risk**

Credit risk is the risk that a party or guarantor to a transaction will fail to fulfil its obligations. In the context of this document it relates to the risk of loss due to the failure of an institution/entity with which an investment is held to pay the interest and/or repay the principal of an investment.

### **Direct Deposits**

Direct deposits refer to investments made by Council (or on behalf of Council) directly with financial institutions.

### **Fitch Ratings**

Fitch Ratings is a credit rating agency that assigns credit ratings to corporate issues based on the prospects of default.

### **Investment Portfolio**

The total pool of Council's investments.

### **Minister's Order**

Minister's Order refers to the Order of the Minister for Local Government relating to Investments made by Councils dated 12 January 2011, and its successors.

### **Moody's Investor Services**

Moody's Investor Services is a credit rating agency that assigns credit ratings to corporate issues based on the prospects of default.

### **Prudent Person Standard**

Council's investments will be managed with the care, diligence and skill that a prudent person would exercise. As trustees of public monies, officers are to manage Council's investment portfolio to safeguard the portfolio in accordance with the spirit of this Investment Policy, and not for speculative purposes.

### **Responsible Accounting Officer**

Responsible Accounting Officer (RAO) of a council means a member of the staff of the council designated by the Chief Executive Officer, ~~or if no such member has been designated, then the Chief Executive Officer~~

**Commented [VN4]:** Delete and insert:  
 Liverpool City Council's designated RAO is the Chief Financial Officer (CFO)

#### **Standard & Poor's**

Standard & Poor's is a credit rating agency that assigns credit ratings to corporate issues based on the prospects of default.

#### **Surplus Funds**

Surplus Funds refers to money that is not, for the time being, required by the council for any other purpose.

#### **Current Account**

Cash invested on an overnight basis. Funds can be recalled or re-invested any time on the following business day.

#### **Term Deposit**

Funds invested with a financial institution at a predetermined rate that applies to the duration of the deposit. The principal is held on deposit for a fixed term with interest payable at set periods during the term and/or on maturity. It is not a tradeable security - the investor may well be penalised if funds are prepaid; increasingly, term deposits are declared "non-breakable" instruments.

#### **Bank Bill**

Bank-accepted bills are bills of exchange drawn by a company or individual (borrower) usually for periods between 30 and 180 days. The bill is accepted by the bank, which in turn accepts the liability for payment at maturity. It is a short-term investment issued at a discount to the face value and is of a very high credit standing, consequently trades at the lowest yields of all commercially issued bills.

#### **Negotiable Certificate of Deposit (NCD)**

These are short-term bearer securities issued by banks, usually for up to 180 days although they can be for longer terms. They are often sold at a discount to face value and are highly liquid securities; representing the bank's debt. Creditworthiness of the bank will determine where the bank's NCD trades, relative to the BBSW. Also "Transferable Certificate of Deposit" (TCD).

#### **Floating Rate Note/Bond (FRN)**

The FRN is a longer-term debt security issued for a fixed period of time but has a variable (floating) coupon on a monthly or quarterly basis. The coupon reflects current interest rates, which is determined as a margin over the BBSW rate set. FRNs appeal to investors who are reluctant to commit funds to fixed rates for longer periods in times of fluctuating interest rates. Typical issuers are banks, corporates, financial institutions and securitised vehicles. Only Senior FRNs issued by an Australian Authorised

Deposit Taking Institution such as a bank, credit union or building society are an eligible form of FRN investment.

#### **Fixed Interest Securities (Bonds)**

Securities issued by Commonwealth, State, trusts or corporate institutions that pay a fixed rate of interest (coupon) and mature at a fixed point in time. The interest (coupon) is paid at regular intervals (semi-annually, but can be paid monthly, quarterly, or annually). These securities are generally issued for a period of greater than one year. Currently, only the senior bonds issued by an Australian Authorised Deposit Taking Institution such as a bank, credit union or building society are an eligible form of FRN investment.

#### **Covered Bonds and FRNs**

In some cases, bank securities are secured by an external pool of assets. They are senior obligations of the bank, and therefore compliant with the Order, but command a higher credit rating – potentially AAA – due to the additional credit support.

#### **Pooled Managed Funds**

- **Sector Specific Funds**

These funds invest in one particular asset sector. A Cash Management Fund is an example of Sector Specific Funds as they predominately invest in the single asset sector of fixed/floating income securities with the aim of outperforming the Bloomberg AusBond Bank Bill Index benchmark. They are designed to enhance returns on short-term holdings as an alternative to short-dated bank bill and term deposit portfolios. They provide easy access to holdings and are usually redeemable within 24 to 48 hours.

These types of funds tend to have no fixed maturity date. Only funds managed by NSW Treasury Corporation are currently eligible pooled managed fund investments.

- **Diversified Funds**

These funds invest in a pre-determined range of asset classes including one or more of cash, fixed interest, property, and Australian & international shares. The weighting among the various asset classes will differ depending upon the type of diversified fund chosen, e.g. Conservative Funds (TCorpIM's Medium Term Growth) have a higher weighting in cash and fixed interest than Balanced Funds (TCorpIM's Long Term Growth) that have higher weightings in growth assets such as property and shares. These types of funds tend to have no fixed maturity date. These types of Funds are however eligible investments under the Ministerial Order.

### 3. POLICY STATEMENT *(where applicable)*

#### 3.1. Authorised Investments

3.1.1 All of Council's investments must be denominated in Australian dollars. Council may only invest money in the following forms of investment, as taken directly from the *Local Government Act 1993* – Order (of the Minister) Circular No: 11/01, gazetted on 11 February 2011, and its successors. *(The complete document is included in Schedule 3.)*:

- a) Any public funds or securities issued by or guaranteed by, the Commonwealth, any State or Territory of the Commonwealth
- b) Any debentures or securities issued by a council (within the meaning of the *Local Government Act 1993* (NSW));
- c) Interest bearing deposits with, or any debentures or bonds issued by, an authorised deposit-taking institution (as defined in the *Banking Act 1959* (Cth), but excluding subordinated debt obligations;
- d) Any bill of exchange which has a maturity date of not more than 200 days, and if purchased for value confers on the holder in due course a right of recourse against a bank which has been designated as an authorised deposit-taking institution by the Australian Prudential Regulation Authority;
- e) A deposit with the New South Wales Treasury Corporation (NSW TCorp) or investments in NSW TCorpIM funds;
- f) Existing investments "grandfathered" under the Ministerial Investment Order.

3.1.2 All investment instruments (excluding short term discount instruments) referred to above include both principal and investment income.

#### 3.2 Transitional Arrangements

3.2.1 Subject to clause 3.2.2 of this policy, nothing in the Order affects any investment made before the date of the Order which was made in compliance with the previous Ministerial Order dated 31 July 2008 and such investments are taken to be in compliance with the Order.

3.2.2 Clause 3.2.1 only applies to those investments made before the date of this Order and does not apply to any restructuring or switching of investments or any re-investment of proceeds received on disposal or maturity of such investments, which for the avoidance of doubt must comply with the Order.

### 3.3 Risk Management: Credit and Maturity Guidelines

3.3.1 Investments are to comply with three key criteria relating to:

- a) Overall Portfolio Credit Framework: Limit overall credit exposure of the portfolio;
- b) Institutional Credit Framework: Limit exposure to individual ADIs, based on their credit ratings; and
- c) Term to Maturity Framework: Limits based upon maturity of securities.

3.3.2 All references to credit ratings refer by default to that applied by ratings agency Standard and Poor's (S&P) or in the absence of an S&P rating, the lower of any rating assigned to the entity by either Moody's or Fitch ratings agencies.

#### 3.3.3 Overall Portfolio Credit Framework

To control the credit quality on the entire portfolio, the following credit framework limits the percentage of the portfolio exposed to any credit rating category. (Refer to Appendix F for Standard and Poor's ratings definitions).

Overall Portfolio Credit Limits	
Long-term Credit Ratings	Direct Investments Maximum
AAA Category	100%
AA Category / Major Bank Category	100%
A Category or below	60%
BBB Category or below	45%
Unrated	10%
Specific Ministerial Approved Forms of Investment	
NSW TCorp Deposits and TCorpIM Funds	100%



For the purpose of this Policy, "Major Banks" are currently defined as the deposits or senior guaranteed principal and interest securities issued by the major Australian banking groups being:

- Australia and New Zealand Banking Group Limited
- Commonwealth Bank of Australia
- National Australia Bank Limited
- Westpac Banking Corporation

including any ADI subsidiaries which are both wholly owned and explicitly guaranteed (e.g. St George Bank).

#### 3.3.4 Institutional Credit Framework

Exposure to an individual institution will be restricted by their credit rating so that single entity exposure is limited, as set out in the table below:

Long-term Credit Ratings	Direct Investments Maximum
AAA Category	45%
AA Category/ Major Bank Category	35%
A Category or below	25%
BBB Category	15%
Unrated	5%
Council Approved NSW Treasury Corporation Deposits and TCorpIM Funds	
Cash Fund	45%
Strategic Cash Fund	45%
Medium Term Growth Fund	20%
Long Term Growth Fund	20%

- 3.3.5 The investment portfolio is to be invested within the following maturity constraints:

Overall Portfolio Term to Maturity Profile		
Portfolio % <1 year	Min 30%	Max 100%
Portfolio % >1 year	Min 0%	Max 70%
Portfolio % >3 years	Min 0%	Max 35%

- 3.3.6 Council's risk profile for the purposes of investing surplus cash funds can generally be described as *conservative, risk averse and defensive*, and has the following characteristics:

- a) A requirement for a secure income stream, and
- b) A requirement for capital protection.

- 3.3.7 Section 14C of the *Trustee Act 1925* sets out requirements for trustees to have regard to, when exercising the power of investments. These guidelines (Attachment D) are considered appropriate for Council and underpin the formulation of this investment policy and are in accordance with legislative requirements.

#### 3.4 Risk Management – Additional Guidelines

- 3.4.1 Investments obtained are to be considered in light of the following key criteria:

- a) **Preservation of Capital:** The requirement for preventing losses in an investment portfolio's total value.
- b) **Credit Risk:** The risk that a party or guarantor to a transaction will fail to fulfil its obligations. In the context of this policy, it relates to the risk of loss due to the failure of an institution/ entity with which an investment is held

to pay the interest and/or to repay the principal of an investment when due;

- c) **Diversification:** The requirement to place investments in a broad range of products and issuers so as not to be overly exposed to a particular entity or sector of the investment market
- d) **Liquidity Risk:** The risk that a tradable security cannot be sold in a timely manner for a fair market price due to a lack of buyers
- e) **Market Risk:** The risk that fair value or future cash flows will fluctuate due to changes in market prices, or that benchmark returns will unexpectedly overtake the investment's return;
- f) **Maturity Risk:** The risk relating to the length of term to maturity of the investment. The longer the term, the greater is the length of exposure and risk to market volatilities and eventual default
- g) **Rollover Risk:** The risk future income will not meet expectations or budgeted requirements because monies available at maturity of an investment must be re-invested at a lower interest rate due to market movements.

3.4.2 The following Risk Management Strategies will apply, where appropriate:

- a) Investment credit rating and maturity percentage limits will be applicable as at the time of making the specific investment, and retested for compliance at least annually, taking into consideration reasonable cash flow expectations;
- b) Investments that fall outside of the above eligibility rules post initial investment shall be divested as soon as practicable whilst being cognisant of prevailing market conditions;
- c) This policy does not mandate a minimum credit rating for any single investment. If the credit ratings profile in aggregate falls outside the credit rating limits, as set within this policy, Council will review investments of the non-complying category. Divestment of some investments to conform to this policy should be evaluated, while Council should be cognisant of transaction costs, any extenuating circumstances and the time taken to rebalance through scheduled maturities.

### 3.5 Liquidity

- 3.5.1 Cash flows must be monitored daily and Council will ensure that it maintains a minimum level of liquid funds available to finance day-to-day requirements.

### 3.6 Performance Benchmarks

3.6.1 ~~The performance of each investment will be assessed against the benchmarks listed in the table below.~~

3.6.2 It is Council's expectation that the performance of each investment will be equivalent to the applicable benchmark to justify the investment, taking into account its risks, liquidity and other benefits of the investment.

3.6.3 It is also expected that Council will take due steps to ensure that any investment is executed at the best pricing reasonably possible.

**Commented [VN5]:** Delete and insert:  
The performance of Council's investment will be assessed against the Bloomberg Ausbond Bank Bill Index (BAUBIL)

Delete table below - repetition

Investment	Performance Benchmark	Time Horizon
<del>Current Account including TCorpIM Cash Fund, short dated bills, deposits issued by financial institutions of appropriate term.</del>	Bloomberg Bank Bill Index (baubil)	3 months or less
<del>Term Deposits of appropriate remaining term, FRNs nearing maturity, TCorpIM Strategic Cash.</del>	Bloomberg Bank Bill Index (baubil)	3 months to 12 months
<del>Term Deposits with a maturity date between 1 and 2 Years, FRNs.</del>	Bloomberg Bank Bill Index (baubil)	1 to 2 years
<del>FRNs, Bonds, Term deposits with a maturity date between 2 and 5 Years.</del>	Bloomberg Bank Bill Index (baubil)	2 to 5 Years
TCorpIM Managed Funds (Diversified or Growth Asset Sectors)	Bloomberg Bank Bill Index (baubil)	3-7 Years (M/T Growth) 7+ Years (L/T Growth)

- 3.6.4 "Grandfathered" investments are allocated to the appropriate horizon based on expected or average maturity date and should be considered when allocating the rest of the portfolio.
- 3.6.5 The decision on when to exit "grandfathered" investments is based on a range of criteria specific to the investments, including but not limited to factors such as:
- a) Returns expected over the remaining term;
  - b) Fair values;
  - c) Competing investment opportunities;
  - d) Costs of holding;
  - e) Liquidity and transaction costs;
  - f) Outlook for future investment values, and
  - g) Risk of defaulting payment
- 3.6.6 In general, it is expected that professional advice will be sought before transacting in any investments that become "grandfathered" by regulatory or policy changes.

### **3.7 Investment Strategy**

- 3.7.1 Council's Investment Strategy will run in conjunction with its Investment Policy and will set out:
- a) Council's current cash flow expectations and the implications for deviations from a long-term liquidity profile;
  - b) Diversification: allocation of investment type, credit quality, counterparty exposure and term to maturity profile;
  - c) Market conditions and the appropriate responses, particularly relative positioning within the limits outlined in this policy;
  - d) Relative return outlook, risk-reward considerations, assessment of the market cycle and hence constraints on risk; and
  - e) Appropriateness of overall investment types for Council's portfolio.

- 3.7.2 The Investment Strategy will fully comply with legislative requirements and the investment policy. The strategy will operate within the investment policy limits such that there are sufficient "buffers" to minimise the possibility of a breach of any policy limits. Any investment strategy will operate conservatively within policy limits which are to be viewed as maximum rather than target exposures.

### **3.8 Direct Investments**

#### **3.8.1 Third Party Suppliers and Dealers**

Council will structure its affairs in order to be economical in its investment management costs, favouring dealing direct in its fixed interest (or, where intermediated, arrangements that result in a rebate of brokerage) where possible.

When dealing with third party suppliers of investment product, Council will have regard to the:

- a) Administrative cost savings;
- b) Ability to access higher (retail) rates where these exceed the direct transaction costs;
- c) Access to ADIs that would not normally have an institutional direct channel;
- d) Limited access or other secondary market opportunities that are only available from specific sources; and
- e) The costs of other distribution channels that do not involve transaction remuneration.

Council will take steps to ensure that:

- a) Any suppliers used are appropriately licensed, reputable and capable;
- b) Funds and identification data are sufficiently secured;
- c) Third party arrangements do not materially worsen Council's credit risks by creating exposure to the dealer as counterparty; and
- d) Remuneration arrangements are reasonable and transparent, whether paid by Council or by the issuer directly.



### 3.8.2 Minimum Investments

Face value of individual investments should generally be a minimum of \$500,000, but typically a larger parcel should be purchased.

### 3.9 **Environmental, Social and Governance (ESG) Investing**

- 3.9.1 Where financial institutions are offering equivalent investment returns with the same credit rating and assessed financial risk and the investment fits within the provisions of this Investment Policy, consideration will be given to placing funds with institutions identified as having the higher ESG standards, which may include but not limited to, investing with institutions not financing fossil fuel companies.

### 3.10 **Trading Policy**

- 3.10.1 It is not Council's intention to trade instruments within the portfolio to seek capital gains, rather Council will be a hold to maturity investor, excepting for circumstances where monies are held in tradable securities for the purposes of providing a contingent liquidity buffer as an alternative to using the overdraft facility or where monies have been invested as part of a long term liability defeasance strategy and a rebalancing is necessary due to changes in the assessed value of either the liabilities or the investments used to hedge those liabilities
- 3.10.2 For the avoidance of doubt this is not a restrictive clause that prevents Council from trading securities rather it outlines an aim that in the first instance investments are purchased with the intention of holding them to maturity unless other circumstances dictate it would be more favourable to sell them prior to maturity

### 3.11 **Long Term Liability Defeasance**

- 3.11.1 Council may seek to invest monies in the appropriate TCorp funds in line with the restrictions outlined in the Diversification section of this policy for the purpose of defeasing long term liabilities held by Council. Council may have long term liabilities which may be better matched (the risks hedged) by longer term investments which contain a capital growth as well as an income component. ~~Council will only purchase assets with a growth component as part of a long term liability defeasance strategy and will not purchase assets with a growth component for the prospect of short term speculative gains.~~

Commented [VN6]: Delete: Deemed too restrictive

### 3.12 Independent Investment Advisors

- 3.12.1 Council will appoint an independent investment advisor and obtain advice as may be required.
- 3.12.2 Council's investment advisor is appointed by the Chief Executive Officer and must be licensed by the Australian Securities and Investment Commission. The advisor must be independent and must confirm in writing that they have no actual or potential conflict of interest in relation to investment products being recommended and is free to choose the most appropriate product within the terms and conditions of the investment policy. Independence includes receiving no commissions or other benefits in relation to the investments being recommended or reviewed, except as fully rebated to Council.
- 3.12.3 In making an appointment, Council shall give regard to selection criteria provided in the Office of Local Government Investment Guidelines.
- 3.12.4 The above shall not prevent Council from seeking investment advice from NSW TCorp.

### 3.13 Responsibility for implementing this policy and reporting obligations

- 3.13.1 The Chief Financial Officer is responsible for implementing this policy and providing the following reports:
  - a) A monthly report to Council showing:
    - 1) Confirmation of compliance with legislation and policy limits;
    - 2) The market value of investments, as provided by Council's designated third party reporting provider;
    - 3) Investment portfolio performance; and
    - 4) Monthly investment income earned versus budget.
  - b) For audit purposes, certificates must be obtained from ~~Austraclear (if used)~~ and financial institutions, confirming the amounts of investment held on Council's behalf at 30 June each year.
  - c) The current month Investment Register, which must be published on Council's website.

Commented [VN7]: Delete – redundant inclusion

### 3.14 Delegation of authority

- 3.14.1 The Chief Executive Officer is delegated by Council to invest surplus funds and may sub-delegate this function to appropriately qualified and experienced members of Council staff, subject to financial limits and statutory restrictions, as set out in this policy and in Council's delegations.
- 3.14.2 This policy is subject to any revision of the Minister's Order.

## 4. RELEVANT LEGISLATIVE REQUIREMENTS *(where applicable)*

All Council investments are to be made in accordance with:

- a) *Local Government Act 1993*: Section 412 and 625 (Attachment A)
- b) *Local Government Act 1993*: Prevailing Order of the Minister (Attachment B)
- c) *Local Government (General) Regulation 2005*: Clause 212 (Attachment C)
- d) *Trustee Act 1995*: Sections 14A(2) and 14C(1) and (2) (Attachment D)
- e) ~~Australian Accounting Standards~~
- f) ~~Office of Local Government Investment Policy Guidelines.~~

Commented [VN8]: Delete and include below

## RELATED POLICIES & PROCEDURE REFERENCES

- a) Australian Accounting Standards
- b) Office of Local Government Investment Policy Guidelines.

## AUTHORISED BY

Council Resolution

## EFFECTIVE FROM

*This date is the date the policy is adopted by Council resolution.*

## REVIEW DATE

*The policy must be reviewed every two years or more frequently depending on its category or if legislative or policy changes occur.*

Commented [VN9]: Frequency of review changed to "every two years"

## VERSIONS

Version	Amended by	Changes made	Date	TRIM Number
1	Adopted by Council	Not applicable	5 September 2005	036623.2005
2	Council resolution	Minor amendments	6 November 2006	113456.2006
3	Council resolution	Complete review	19 April 2010	071463.2010
4	Council resolution	Complete review	28 September 2011	162083.2011
5	Council resolution	Complete review	25 February 2015	028348.2015
6	Council resolution	Minor amendment	26 May 2015	132894.2015
7	Council resolution	Minor amendments plus eligibility of TCorpIM Growth	25 October 2017	356625.2017
8	Council resolution	Minor amendment	25 March 2020	313307.2020
9	Council resolution	Minor amendments and change to new policy template	25 August 2021	255741.2021

**THIS POLICY HAS BEEN DEVELOPED IN CONSULTATION WITH**

Council's Investment Advisor

Internal Audit unit

Governance Unit

**ATTACHMENTS****Attachment A*****Local Government Act 1993 – Section 625*****625 How may councils invest?**

- (1) A council may invest money that is not, for the time being, required by the council for any other purpose.
- (2) Money may be invested only in a form of investment notified by order of the Minister published in the Gazette.

**Editorial note:** See Gazettes No 152 of 24.11.2000, p 12041; No 94 of 29.7.2005, p 3977 and No 97 of 15.8.2008, p 7638.

- (3) An order of the Minister notifying a form of investment for the purposes of this section must not be made without the approval of the Treasurer.
- (4) The acquisition, in accordance with section 358, of a controlling interest in a corporation or an entity within the meaning of that section is not an investment for the purposes of this section.

## Attachment B - Investment Order

**LOCAL GOVERNMENT ACT 1993 – INVESTMENT ORDER**  
(Relating to investments by councils)

I, the Hon. Barbara Perry MP, Minister for Local Government, in pursuance of section 625(2) of the *Local Government Act 1993* and with the approval of the Treasurer, do, by this my Order, notify for the purposes of section 625 of that Act that a council or county council may only invest money (on the basis that all investments must be denominated in Australian Dollars) in the following forms of investment:

- (a) any public funds or securities issued by or guaranteed by, the Commonwealth, any State of the Commonwealth or a Territory;
- (b) any debentures or securities issued by a council (within the meaning of the *Local Government Act 1993* (NSW));
- (c) interest bearing deposits with, or any debentures or bonds issued by, an authorised deposit-taking institution (as defined in the *Banking Act 1959* (Cwth)), but excluding subordinated debt obligations;
- (d) any bill of exchange which has a maturity date of not more than 200 days and if purchased for value confers on the holder in due course a right of recourse against a bank which has been designated as an authorised deposit-taking institution by the Australian Prudential Regulation Authority;
- (e) a deposit with the New South Wales Treasury Corporation or investments in an Hour Glass investment facility of the New South Wales Treasury Corporation;

All investment instruments (excluding short term discount instruments) referred to above include both principal and investment income.

**Transitional Arrangements**

- (i) Subject to paragraph (ii) nothing in this Order affects any investment made before the date of this Order which was made in compliance with the previous Ministerial Orders, and such investments are taken to be in compliance with this Order.
- (ii) Paragraph (i) only applies to those investments made before the date of this Order and does not apply to any restructuring or switching of investments or any re-investment of proceeds received on disposal or maturity of such investments, which for the avoidance of doubt must comply with this Order.

**Key Considerations**

An investment is not in a form of investment notified by this order unless it also complies with an investment policy of council adopted by a resolution of council.

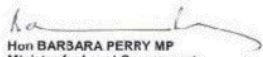
All councils should by resolution adopt an investment policy that is consistent with this Order and any guidelines issued by the Chief Executive (Local Government), Department of Premier and Cabinet, from time to time.

The General Manager, or any other staff member, with delegated authority by a council to invest funds on behalf of a council must do so in accordance with the council's adopted investment policy.

Councils have a fiduciary responsibility when investing. Councils should exercise the care, diligence and skill that a prudent person would exercise in managing the affairs of other persons.

When exercising the power of investment councils should consider, but not be limited by, the risk of capital or income loss or depreciation, the likely income return and the timing of income return, the length of the term of the proposed investment, the liquidity and marketability of the proposed investment, the likelihood of inflation affecting the value of the proposed investment and the costs (including commissions, fees, charges and duties payable) of making the proposed investment.

Dated this 2<sup>nd</sup> day of January 2011

  
Hon BARBARA PERRY MP  
Minister for Local Government



### **Attachment C**

#### ***Local Government (General) Regulation 2005 – Clause 212***

#### **212 Reports on council investments**

(1) The responsible accounting officer of a council:

(a) must provide the council with a written report (setting out details of all money that the council has invested under section 625 of the Act) to be presented:

- (i) if only one ordinary meeting of the council is held in a month, at that meeting, or
- (ii) if more than one such meeting is held in a month, at whichever of those meetings the council by resolution determines, and

(b) must include in the report a certificate as to whether or not the investment has been made in accordance with the Act, the regulations and the council's investment policies.

(2) The report must be made up to the last day of the month immediately preceding the meeting.

**Note.** Section 625 of the Act specifies the way in which a council may invest its surplus funds.

#### **Attachment D**

#### **The *Trustee Act 1925* Sections 14A (2), 14C (1) & (2)**

#### **14 Powers of investment**

A trustee may, unless expressly forbidden by the instrument (if any) creating the trust:

- (a) Invest trust funds in any form of investment, and
- (b) At any time vary any investment.

#### **14A Duties of trustee in respect of power of investment**

(1) This section has effect subject to the instrument (if any) creating the trust.

(2) A trustee must, in exercising a power of investment:

- a) if the trustee's profession, business or employment is or includes acting as a trustee or investing money on behalf of other persons, exercise the care, diligence and skill that a prudent person engaged in that profession, business or employment would exercise in managing the affairs of other persons, or
- b) If the trustee is not engaged in such a profession, business or employment, exercise the care, diligence and skill that a prudent person would exercise in managing the affairs of other persons.

Some Acts deem investments under the Acts to be investments that satisfy the prudent person test. See, for example, section 39 of the *Public Authorities (Financial Arrangements) Act 1987*.

(3) A trustee must exercise a power of investment in accordance with any provision of the instrument (if any) creating the trust that is binding on the trustee and requires the obtaining of any consent or approval with respect to trust investments.

(4) A trustee must, at least once in each year, review the performance (individually and as a whole) of trust investments.

**14C Matters to which trustee is to have regard when exercising power of investment**

(1) Without limiting the matters that a trustee may take into account when exercising a power of investment, a trustee must, so far as they are appropriate to the circumstances of the trust, if any, have regard to the following matters:

- (a) the purposes of the trust and the needs and circumstances of the beneficiaries.
- (b) the desirability of diversifying trust investments,
- (c) the nature of, and the risk associated with, existing trust investments and other trust property,
- (d) the need to maintain the real value of the capital or income of the trust,
- (e) the risk of capital or income loss or depreciation,
- (f) the potential for capital appreciation,
- (g) the likely income return and the timing of income return,
- (h) the length of the term of the proposed investment,
- (i) the probable duration of the trust,
- (j) the liquidity and marketability of the proposed investment during, and on the determination of, the term of the proposed investment,
- (k) the aggregate value of the trust estate,
- (l) the effect of the proposed investment in relation to the tax liability of the trust,
- (m) the likelihood of inflation affecting the value of the proposed investment or other trust property,
- (n) the costs (including commissions, fees, charges and duties payable) of making the proposed investment,
- (o) the results of a review of existing trust investments in accordance with section 14A(4).

(2) A trustee may, having regard to the size and nature of the trust, do either or both of the following:

- (a) obtain and consider independent and impartial advice reasonably required for the investment of trust funds or the management of the investment from a person whom the trustee reasonably believes to be competent to give the advice,

(b) pay out of trust funds the reasonable costs of obtaining the advice.

(3) A trustee is to comply with this section unless expressly forbidden by the instrument (if any) creating the trust.

#### Attachment F – Standard & Poor's Ratings Description

##### Credit Ratings

Standard & Poor's (S&P) is a *Nationally Recognized Statistical Rating Organization (NRSRO)* as defined by the US SEC; it provides analytical services. An S&P rating is an opinion of the general creditworthiness of an obligor with respect to particular debt security or other financial obligation — based on relevant risk factors.

Credit ratings are based, in varying degrees, on the following considerations:

- a) Likelihood of payment.
- b) Nature and provisions of the obligation.
- c) Protection afforded by, and relative position of, the obligation in the event of bankruptcy, reorganisation or other laws affecting creditors' rights.

The issue rating definitions are expressed in terms of default risk.

##### **Long-Term Investment-Grade Obligations Ratings are:**

**AAA:** An obligation/obligor rated AAA has the highest rating assigned by S&P. The obligor's capacity to meet its financial commitment on the obligation is extremely strong.

**AA:** An obligation/obligor rated AA differs from the highest rated obligations only in a small degree. The obligor's capacity to meet its financial commitment on the obligations is very strong.

**A:** An obligation/obligor rated A is somewhat more susceptible to the adverse effects of changes in circumstances and economic conditions than obligations/obligor in higher rated categories. However, the obligor's capacity to meet its financial commitment on the obligation is still strong.

**BBB:** An obligation/obligor rated BBB exhibits adequate protection parameters. However, adverse economic conditions or changing circumstances are more likely to lead to a weakened capacity to the obligor to meet its financial commitment on the obligation.

**Speculative Grade:** Lower long-term rating bands exist, from BB down to C; these are considered "speculative-grade," to varying degrees, more vulnerable to default than the "investment-grade" ratings above. Likewise, there are lower short-term ratings. Obligations in default are rated D.

**Unrated:** Financial institutions do not necessarily require a credit rating from the various ratings agencies such as Standard and Poor's and these institutions are classed as "Unrated". Most Credit Unions and Building Societies fall into this category. These institutions nonetheless must adhere to the capital maintenance requirements of the Australian Prudential Regulatory Authority (APRA) in line with all Authorised Deposit Taking Institutions (Banks, Building Societies and Credit Unions).

**Plus (+) or Minus (-):** The ratings from "AA" to "CCC" may be modified by the addition of a plus or minus sign to show relative standing within the major rating categories.

**CreditWatch** highlights an emerging situation, which may materially affect the profile of a rated corporation and can be designed as positive, developing or negative. Following a full review, the rating may either be affirmed or changed in the direction indicated.

**A Rating Outlook** assesses the potential direction of an issuer's long-term debt rating over the intermediate-to-long term. In determining a Rating Outlook, consideration is given to possible changes in the economic and/or fundamental business conditions. An outlook is not necessarily a precursor of a ratings change or future CreditWatch action. A "Rating Outlook – Positive" indicates that rating may be raised. "Negative" means a rating may be lowered. "Stable" indicates that ratings are not likely to change. "Developing" means ratings may be raised or lowered.

Other NRSROs have comparable rating bands and definitions.





**MINUTES OF LIVERPOOL PEDESTRIAN,  
ACTIVE TRANSPORT & TRAFFIC COMMITTEE MEETING  
21 July 2021**

**COMMITTEE FORMAL MEMBERS**

Nathan Hagarty	Councillor, Liverpool City Council (Chair)
Damien Leemon	Police, Local Area Command
Bikram Singh	Transport for NSW (TfNSW)
Daniel Nicholls	Office of Melanie Gibbons MP

**COMMITTEE TECHNICAL ADVISORS & INFORMAL MEMBERS**

Charles Wiafe (CW)	Service Manager Transport Management
Mahavir Arya	Transport Engineer
Stella Qu	Transport Planner
Rajenda Kumar	Transport Engineer
Rachel Palermo	Road Safety Officer
Toula Athanasiou	Road Safety Officer
Parth Tiwari	Graduate Civil Design Engineer
Jeya	
Darrell B	

Karress Rhodes	Councillor
Peter Harle	Councillor

**COUNCIL ADMINISTRATIVE SUPPORT**

Christopher Jattan	
Rose Koch	(Minutes Taker)

**GUESTS**

Emily Tinson	Senior Officer City Innovation
Grace Jeong	Customer Strategy & Technology, TfNSW
David Martinez	SAGE
Joanna Lonsdale	TfNSW
Sally Betzer	TfNSW
Max Goldstein	Sydney Metro
Alan Massoud	Sydney Metro
Mark Rivet	Sydney Metro
Rory Blakey	Sydney Metro
Toufique Rasul	Sydney Metro
William Hilary	Sydney Metro

**APOLOGIES**

<b>WELCOME, ATTENDANCE, APOLOGIES AND OPENING</b>	
Clr Hagarty opened the meeting at 9:33 am and acknowledged the traditional custodians of the land.	
<b>DECLARATIONS OF INTEREST</b>	
Nil	
<b>CONFIRMATION OF PREVIOUS MINUTES</b>	
CW advised that, the recommendations from the minutes of the previous meeting held on 19 May 2021, was adopted by Council for implementation.	
<b>AGENDA ITEMS</b>	
<b>ITEM</b>	<b>SUBJECT</b>
1	Campbell Street, Liverpool – Proposed Raised Threshold
2	88 Kurrajong Road, Prestons- Proposed Traffic Facilities and Signs and Line marking Scheme
3	Fourteenth Avenue, Austral - Proposed Traffic Facilities and Signs and Line marking Scheme
4	Moorebank East, Moorebank – Proposed Traffic Facilities and Signs and Line marking Scheme
5	Flynn Avenue, Middleton Grange – Speed Concerns and Proposed Raised Threshold in front of Thomas Hassell College
6	Flynn Avenue, Middleton Grange - Proposed Traffic Restrictions through the Western Sydney Parklands
7	Talana Hill Drive, Edmondson Park - Request for Raised Thresholds
8	Stanton Street, Liverpool - Request for AM and PM peak 'No Left Turn' and 'No Right Turn' restrictions at its intersection with Memorial Avenue and Flowerdale Road
9	Manning Street, Warwick Farm – Proposed Traffic Calming Scheme
10	Barry Road, Chipping Norton – Proposed Pedestrian Refuge
11	Fifteenth Avenue, Austral – Proposed 'No Right Turn' restrictions at Craik Avenue intersection
12	Transport for NSW Digital Smart Kerb Pilot Scheme – Update and Second Street
13	Badgerys Creek Road, Badgerys Creek – Access to the metro station proposed roundabout
14	Ardennes Avenue, Edmondson Park - Request for Traffic Calming Devices
15	Items Approved Under Delegated Authority
<b>TECHNICAL DISCUSSION ITEMS</b>	
<b>ITEM</b>	<b>SUBJECT</b>
TD1	Kurrajong Road, Prestons – Noise Impact of an existing Raised Threshold
TD2	Kingsford Smith Avenue, Middleton Grange – Revised Bus Route
TD3	Lord Howe Drive, Hinchinbrook – Request for Bus Stop relocation
<b>GENERAL BUSINESS ITEMS</b>	
<b>ITEM</b>	<b>SUBJECT</b>
GB1	Second Avenue, West Hoxton – Proposed Road Extension
GB2	5 McGirr Parade, Warwick Farm – Request for parking restriction signs
GB3	Graham Avenue, Casula - Request for traffic calming devices
GB4	Wilson Road/Hinchinbrook Drive/Partridge Avenue, Hinchinbrook – Request for additional speed hump
GB5	Cressbrook Drive, Wattle Grove - Request for installation of a "No Stopping" zone
GB6	Fifteenth Avenue, Austral – Request for improvements at the Fifteenth Avenue/Twenty Second Avenue intersection
GB7	Dalmatia Avenue/Vinny Road, Edmondson Park - Request for traffic calming devices
GB8	Keato Avenue, Hammondville – Speeding
GB9	Orange Grove, Warwick Farm – Speeding
GB10	Harraden Drive, West Hoxton - Request for traffic calming devices
GB11	Lethbridge Road, Austral – Request for installation of a speed hump
GB12	Ashcroft Avenue, Casula - Speeding
GB13	238 and 240 Epsom Road, Chipping Norton - Request for Parking Restrictions
GB14	Tulloch Close, Casula – 2P parking restriction
GB15	Cartwright Avenue and Willan Drive, Cartwright - Line marking roundabout
<b>Close</b> – meeting closed at 12:00pm	

## ITEM 1 Campbell Street, Liverpool – Proposed Raised Threshold

### INTRODUCTION

Liverpool Westfield Shopping Centre has rear access from Campbell Street. The section of Campbell Street between Macquarie Street and George Street has an existing marked pedestrian crossing. Council has identified a need for the crossing to be upgraded to a raised threshold to improve pedestrian safety.

Design of the raised threshold has been prepared and the Committee is requested to support such a treatment as shown in Attachments 1.1-1.2.

### ASSESSMENT

As indicated above, Campbell Street has an existing marked pedestrian crossing providing access to the Westfield Shopping Centre. The crossing attracts significant pedestrian movements and with increasing traffic and pedestrian movements, there have been two pedestrian crashes at the existing crossing in the five-year period ending June 2019. In 2020, Council has nominated this location for funding under the Federal Blackspot program to upgrade the existing crossing to a raised threshold to ensure that, the approaches have a slow speed environment.

In addition, the Committee at its meeting of 16 May 2018 supported upgrade of the existing pedestrian crossing to a raised threshold. A locality map of the existing crossing is as shown below.



The raised threshold has been discussed and supported by Transport for NSW (TfNSW). TfNSW has allocated funding the NSW Safer Roads Program for the upgrade to be carried out. The raised threshold has been designed in accordance with TfNSW road design guide as shown in Attachments 1.1-1.2.

### RECOMMENDATION

That:

- The Committee supports the raised threshold as shown in Attachment 1.1-1.2.

### COMMITTEE DISCUSSION

The Committee was advised that the proposed raised threshold would ensure slow speed on the approaches to the marked pedestrian crossing. In addition, the Committee was advised that this upgrade is funded by the State Government (under its Safer Roads program) and construction is scheduled to be carried out in this financial year.

The Committee supported the facility as presented in the attachments. Detailed design will be submitted to TfNSW for a final review prior to construction.

#### **COMMITTEE RECOMMENDATION**

The Committee supports:

- The raised threshold as shown in Attachment 1.1-1.2.

<b>ITEM 2</b>	<b>88 Kurrajong Road, Prestons, DA-593/2019 - Proposed Traffic Facilities and Sign and Line marking Scheme</b>
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## **INTRODUCTION**

The development consent of 88 Kurrajong Road, Prestons, DA-593/2019, (RR-27/2021) for the construction of two warehouses require installation of two central median islands in Kurrajong Road across two proposed driveways.

The developer has submitted design drawings of the proposed median islands along with associated signs and linemarking scheme for Council's approval.

The Committee is requested to support the proposed median islands and associated signs and linemarking scheme as shown in Attachments 2.1-2.5.

## **ASSESSMENT**

This development is in the Prestons Industrial Area. The site is located at the north-west corner of Kurrajong Road and Kookaburra Road (North).

The proposed development involves construction of two warehouses. The proposed development would have heavy vehicle access from Kookaburra Road (North). In addition, parking for light vehicles will be separated from heavy vehicle movements with two driveways off Kurrajong Road, Prestons. The driveways along Kurrajong Road will have approximately 220m separation.

The development consent requires right turn movements from the car park to be restricted as the driveways would be located on both sides of a sweeping bend which will impact on sight distances. Right turning vehicles queuing in Kurrajong Road may result in rear-end collisions adjacent to the proposed driveways.

The section of Kurrajong Road fronting the development site is a collector road with four traffic lanes. Opposing traffic are separated by BB lines. Kurrajong Road has sign posted speed limit of 60km/h. A recent traffic counts indicate 85th percentile speed above 70km/h with mean speed as 63km/h. The counts have also indicated that few vehicles were travelling at high speeds.

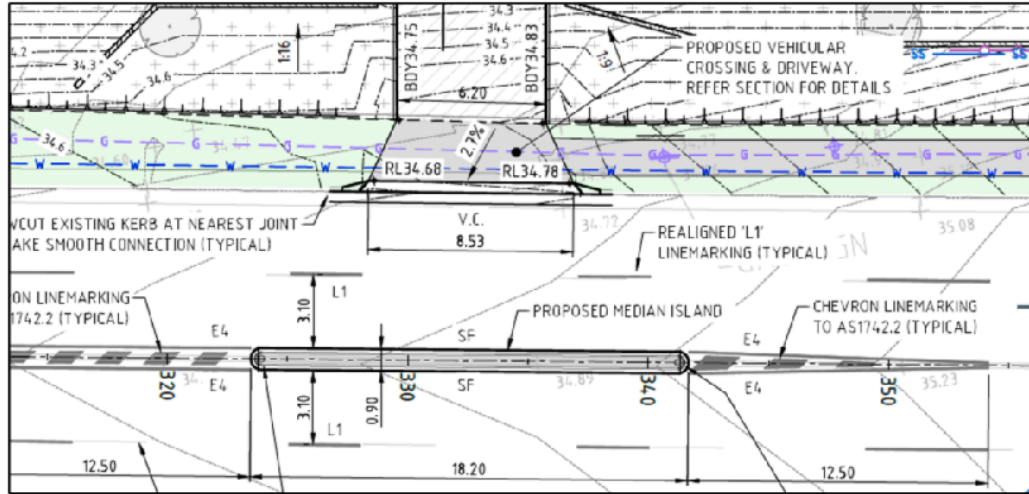
Keeping in view of existing traffic speed environment and road safety concerns of future rear-end crashes and sight distances at the driveways, median islands have been imposed on the development to restrict right turn movements.

The developer has submitted design drawings with 18.2m long and 0.9m wide central median islands across both driveways. In addition, 0.9m painted median is proposed between the two driveways.

The central median islands will reduce carriageway widths from the existing 3.55m to 3.1m. This is considered adequate for an urban collector road. The plan also indicates 'Keep Left' signs on both approaches and chevron linemarking in accordance with Australian Standards.



The typical design is as shown below:



## RECOMMENDATION

That:

- The Committee supports the proposed median islands and associated signs and linemarking scheme in Kurrajong Road, west of Kookaburra Road (North) and as shown in Attachments 2.1 - 2.5.

## COMMITTEE DISCUSSION

The Committee was advised that the section of Kurrajong Road fronting the development site is a four lane road. The proposed driveways are on either side of a curved section and permitting right turn movements could result in cause vehicular conflicts and road safety concerns.

The proposed banning of right turn movements at the driveway will limit rear-end collisions along the section of Kurrajong Road fronting the development site. The right turn restrictions involves installation of median islands across the driveways along with chevron linemarking between the driveways to maintain driver discipline.

### COMMITTEE RECOMMENDATION

The Committee supports:

- The proposed median islands and associated signs and linemarking scheme in Kurrajong Road, west of Kookaburra Road (North) and as shown in Attachments 2.1 - 2.5.



**ITEM 3****10 Fourteenth Avenue, Austral - Proposed Traffic Facility and Sign and Line marking Scheme****INTRODUCTION**

The development consent of 23 residential lot subdivision at 10 Fourteen Avenue, Austral, DA-593/2019, (SWC-27/2021) requires construction of new roads and upgrade to existing adjoining roads to current standards.

The developer has submitted design drawings of the proposed new roads that requires installation of traffic facilities along with associated signs and linemarking scheme for Council's approval.

The Committee is requested to support the proposed traffic facilities, signs and linemarking schemes as shown in Attachments 3.1-3.3.

**ASSESSMENT**

The above-mentioned residential subdivision requires the construction of a new road Yawa Street and the existing Salvatore Street to be extended and sections of Twenty Eighth Avenue and Fourteenth Avenue close to the development site to be upgraded. Road design of these works have been carried out in accordance with TfNSW and AustRoads Guidelines.

The proposed road network involves the construction of two new 'T' intersections (with Salvatore Street and Yawa Street) and upgrade of the existing Fourteenth Avenue and Twenty Eighth Avenue intersection.

The developer is proposing the following treatment:

- 'BB' and yellow 'No Stopping' edge-line marking with 'No Stopping' parking restrictions.
- 'Give-way' intersection controls at two 'T' intersections to emphasise road conditions or change in road hierarchy.
- A short median at Twenty Eighth Avenue and Fourteenth Avenue intersection.

The proposed signs and linemarking scheme is as show in Attachments 3.1-3.3.

**RECOMMENDATION**

That:

- The Committee supports the proposed traffic facilities as shown in Attachment 3.1-3.3.

**COMMITTEE DISCUSSION**

The Committee was advised that the above-mentioned subdivision would result in the construction of two T-intersections and upgrade of sections of Fourteenth Avenue and Twenty-Eighth Avenue along the development site.

The Committee discussed and supported the signs and linemarking scheme.

**COMMITTEE RECOMMENDATION**

The Committee supports:

- The signs and linemarking scheme as presented as shown in Attachment 3.1-3.3.

**ITEM 4****Moorebank East Subdivision – Proposed Traffic Facility and Sign and Line marking Scheme****INTRODUCTION**

The development consent of Moorebank East subdivision, DA-24/2017, requires installation of a roundabout as well as signs and linemarking scheme within the proposed subdivision.

The developer has submitted design drawings of a proposed mountable roundabout along with signs and linemarking scheme of the entire subdivision for Council's approval.

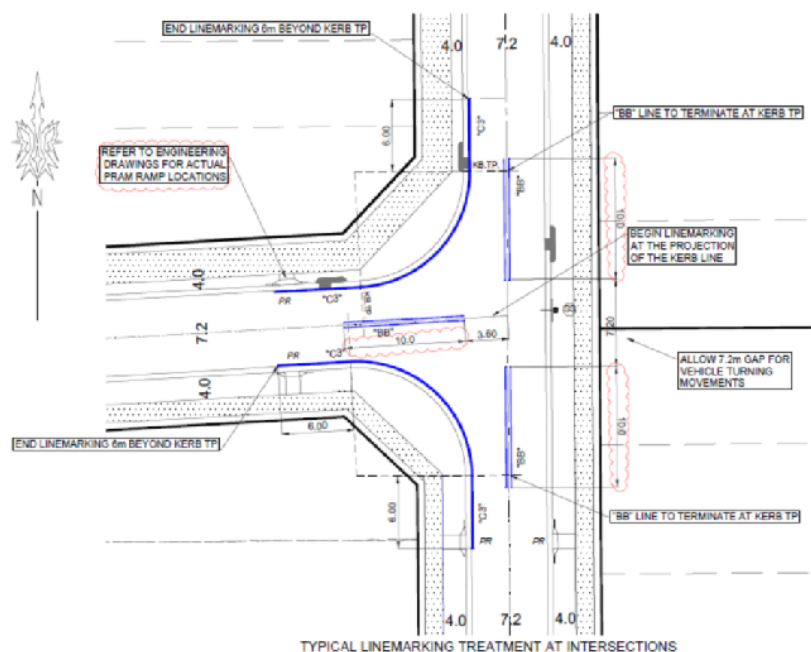
The Committee is requested to support the proposed roundabout as well as the signs and linemarking scheme as shown in Attachment 4.1.

**ASSESSMENT**

This development is located east of Brickmakers Drive and adjacent to the proposed marina adjoining Georges River. Access to the subdivision will be via Brickmakers Drive which requires new intersection to be constructed at the Brickmakers Drive and access road into this subdivision. The Committee has previously reviewed and approved traffic arrangement at the Brickmakers Drive intersection.

The proposed subdivision roads will have carriageway width of 7.2m with 4m wide footpath reserve on both sides. The carriageway width is sufficient for two-way movement with staggered parking on one side of the street. Off-street parking spaces needs to be in accordance with RMS Technical Direction TTD 2014/004.

The proposed road network involves the construction of a mountable roundabout on the access road from Brickmakers Drive along with number of new roads and laneways. The road network will form a number of 'T' intersections. A typical signs and linemarkings arrangement at a 'T' intersection is shown below.



The proposed pram ramps would be installed within 10m of the kerb extension to ensure a minimum 6m no stopping restrictions on approach or departure sides of the pram ramps. This would improve

pedestrian safety with minimum parking loss in the residential area. The connecting footpath would be 1.5m minimum.

The proposed mountable roundabout has been designed to cater for 9m service vehicles and 12.5m trucks. Pedestrian crossing is proposed only along northern side as the access from Brickmakers Drive is via a bridge over the creek and a private road which would have a shared path on the north side only.

To accommodate the shared path through the splitter island, a gap of 3.6m and 2m is proposed. All pram ramps would be in accordance with TfNSW Road Design Guidelines. In addition, the submitted drawings also propose 'BB' lines at the bends and indented parking bays to accommodate on-street parking where possible.

The detailed roundabout design, signs and linemarking scheme of the proposed subdivision are as shown in the Attachments.

### **RECOMMENDATION**

That:

- The Committee supports the proposed roundabout, signs and linemarking scheme as shown in Attachments 4.1.

### **COMMITTEE DISCUSSION**

CW advised that the development would include traffic facilities in the new subdivision including a proposed roundabout and signs and linemarking scheme. The proposed roundabout has constraints but has been designed in accordance with TfNSW guidelines.

Clr Hagarty noted of previous traffic reports have not considered possible additional redevelopments in the Local Area including the concrete batching site. He outlined that, a cumulative traffic impact assessment is required to ensure that, the additional developments do not result in traffic delays for the Georges Fair residents particularly along Brickmakers Drive.

CW advised that the rezoning applications in the Moorebank East Precinct have included traffic reports and the developers have been requested to carry out appropriate cumulative impact assessment for further review.

An option that has been proposed to minimise traffic impacts along Brickmakers Drive involves the installation of new traffic signals on Newbridge Road to provide alternate access through the former Flower power site. The proposed traffic signals requires TfNSW approval, and the agency is yet to provide its approval.

The marina development was approved with a conditional development consent for a signalised intersection off Brickmakers Drive. Council and TfNSW are yet to approve the design layout of the required signalised intersection.

With regards to the submitted signs and linemarking scheme, the Committee discussed and supported the scheme.

### **COMMITTEE RECOMMENDATION**

The Committee supports:

- The signs and linemarking scheme as presented.

## ITEM 5 Flynn Avenue – Speed Concerns and Proposed Raised Threshold (in front of College)

### INTRODUCTION

Council has been receiving representations about traffic speed along the section of Flynn Avenue west of Kingsford Smith Avenue with request for traffic calming devices to be installed. The request has been considered, and as part of expansion of the Thomas Hassall Anglican College, a condition has been imposed for a raised threshold to be installed across the section of the road along the college.

The Committee is requested to consider and support the raised threshold as shown in Attachment 5.1.

### ASSESSMENT

Flynn Avenue is one of the collector roads through Middleton Grange. Is it an east-west road between Cowpasture Road and the Western Sydney Parklands (WSP). The eastern section between Cowpasture Road and Kingsford Smith Avenue is being treated to reduce traffic speed. Two speed humps have been approved for installation across this road section, and the first one has been installed.

The second one is scheduled to be installed during the year. Residents on the western side between Kingsford Smith Avenue and the WSP, have been expressing concerns including representations to the Local Member of Parliament for Mulgoa for similar treatments to be installed to reduce traffic speed.

This road section provides the secondary access to the college as well as residential developments either side of the road and to the WSP. A resident on the street has complained about a recent crash whilst other residents have also been complaining about speeding. To address these concerns and to ensure a slow speed environment along the college as indicated above, a raised threshold is considered appropriate and is proposed to be installed in front of House Nos. 111-113 Flynn Avenue. A locality area of the sketch is as shown below.



Design of the raised threshold has been carried out in accordance with TfNSW Road Design Guidelines as shown in Attachment 5.1.

### RECOMMENDATION

That:

- The Committee supports the raised threshold as shown in Attachment 5.1.

### COMMITTEE DISCUSSION

The Committee discussed and supported the proposed raised threshold in Flynn Avenue as shown in the attachment.

### COMMITTEE RECOMMENDATION

The Committee supports:

- The proposed traffic facilities as shown in Attachment 5.1.



## ITEM 6 Flynn Avenue - Proposed Traffic Restrictions through the Western Sydney Parklands

### INTRODUCTION

Council has been receiving representations including from the Local Member of Parliament of Mulgoa for a solution to reduce the impact on residential amenity of traffic travelling through the WSP along Flynn Avenue.

To address this concern, Council and the Greater Sydney Parklands under Section 38B of *Roads Act 1993*, to restrict traffic through the Western Sydney Parklands by closing the following road sections in Middleton Grange, indefinitely:

- Flynn Avenue, Percival Avenue to Twenty Seventh Avenue.
- Southern Cross Avenue, 90m west of Percival Avenue to Twenty Seventh Avenue; and
- McIver Avenue, Gate within the Parkland to Twenty Seventh Avenue.

The Committee is requested to support the proposal.

### ASSESSMENT

The WSP contains sections of the above three-mentioned roads. A map showing these road sections is as shown below.



These road sections are west of the existing zoned Middleton Grange Urban Precinct and only provides access to the Parklands. The Parklands have alternate access and these roads are attracting speeding

through traffic and permitting illegal dumping within the Parklands. To address these concerns, Council and the Parklands as indicated above, are proposing to restrict vehicular access indefinitely. Being through the Western Sydney Parklands, Council will work with the Greater Sydney Parklands to make decisions about the future use of the road sections after the proposed closures.

In accordance with the Roads Act, the roads sections to be closed were advertised on Council's website and in the Liverpool Champion newspaper for 28 days closing on 18 July 2021. During the consultation period, Council received two letters supporting the proposed road closures. The road closures would significantly improve residential amenity of the adjoining residents, significantly reduce speeding, discourage illegal dumping and would not affect accessibility to the Parklands.

#### **RECOMMENDATION**

That:

- The Committee supports the proposed road closures.
- All stakeholders to be advised of the road closures.

#### **COMMITTEE DISCUSSION**

The Chairperson expressed concern that, the section of Flynn Avenue through the park could provide a relief for through traffic along Fifteenth Avenue and is not to be closed until the Fifteenth Avenue upgrade.

The Police and TfNSW representatives on the other hand outlined that, the road closure would address illegal dumping and speeding along Flynn Avenue and is supported. Councillor Rhodes outlined that, the Parklands should be requested to maintain the road sections through the park. CW advised that, the section of Flynn Avenue to be closed does not carry significant through traffic, has poor road condition and does not provide an efficient alternate road to Fifteenth Avenue.

Following Council's community consultation Council has received four responses from local residents supporting the road closures with advice that, the closures would address speeding concerns, illegal dumping and improve residential amenity.

The Western Sydney Parklands also supports the road closures. In that regard, the Committee supported the proposed road closures.

#### **COMMITTEE RECOMMENDATION**

That the Committee supports:

- The proposed road closures.
- All stakeholders to be advised of the road closures.



## ITEM 7 Talana Hill Drive, Edmondson Park - Request for Raised Thresholds

### INTRODUCTION

Council has been receiving representations about traffic speed along Talana Hill Drive. Council previously linemarked sections of Talana Hill Drive with separation and edgeline to demarcate traffic movements. Following a recent crash, local residents have again requested that, additional measures such as installation of traffic calming devices be carried out to reduce traffic speed along this street.

To address this speeding concern, two raised thresholds have been suggested and are presented for the Committee's consideration.

### ASSESSMENT

Talana Hill Drive is one of the north/south collector roads in Edmondson Park. It has a carriageway with approximately 11m wide. Following previous concerns about traffic speeds, road sections of the street including the middle portion between Bergendal Drive and Mustard Circuit have been linemarked with separation and edgelines.

The residents have expressed concerns that the linemarking has not significantly reduced speed and that installation of traffic calming devices are required to improve residential amenity. This concern has been highlighted due to a recent crash in front House No 42.

To address the concern the speeding concern, Council has identified the following two road sections for speed humps to be installed:

- Under the electricity transmission wire between Kimberly Drive and Ladysmith Drive; and
- At the creek crossing south of Sunday Circuit.

These locations were selected to reduce direct impact on adjoining residents. However, the residents that have been making representations to Council have suggested installation of speed humps in front of House No's. 32/37 and 54/57.

These locations would result in the speed humps being located approximately 150m. However, traffic noise from the speed humps could affect residential amenity and stakeholder consultation is required. The speed humps in the form of asphaltic concrete humps, would reduce traffic speed and is recommended subject to the outcome consultation with the residents who would be directly affected.

### RECOMMENDATION

That:

- The Committee supports installation of asphalt concrete speed humps in front of House No's. 32/37 and 54/57.

### COMMITTEE DISCUSSION

The Committee was advised of community's speeding concerns about speeding. The concerns has increased since a recent crash.

The Police representative advised that highway patrol has been tasking the street however, the proposed traffic calming devices would address community concerns.

TfNSW representative expressed concern that proposed installation may create a precedent but as the proposed traffic calming devices would address the community concern, they are supported.

The Committee supported two raised thresholds across sections of Talana Hill Drive subject to the outcome of community consultation.

**COMMITTEE RECOMMENDATION**

The Committee supports:

- Installation of two raised thresholds across Talana Hill Drive Section. Community consultation is to be carried out with residents close to the proposed raised threshold location to confirm the locations.
- Detailed design of the raised thresholds be submitted to the TfNSW and Police for review prior to installation.

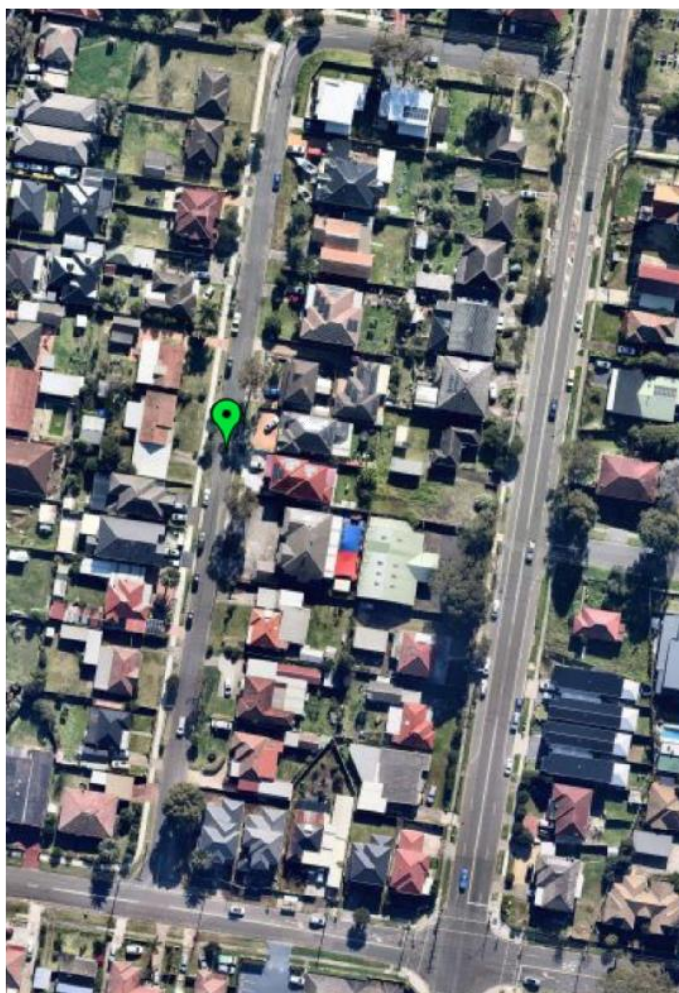
**ITEM 8****Stanton Street, Liverpool - Request for No Left Turn from Flowerdale Road in the AM Peak****INTRODUCTION**

Council has been receiving Mayoral representations from a resident of Stanton Street, concerning traffic speed and increasing traffic movements along the street with recommended changes to restrictions traffic movements, at the northern and southern ends of the street, i.e. Flowerdale Road/Stanton Street and Memorial Road/Stanton Street intersections, during the morning and afternoon commuter peak hours between 6.30am and 10am and 2.30pm and 6pm.

The Committee is requested to discuss whether the requested changes can be supported.

**ASSESSMENT**

Stanton Street is a local street between Flowerdale Road and Memorial Avenue. It provides direct access to residential properties along both sides of the road and a childcare centre at House No.16. A map showing the road layout is as shown below.



Representations Council has been receiving indicates that, since a roundabout at the Flowerdale Road and Memorial Avenue intersection was replaced with traffic signals about three years ago, there has been increased traffic through Stanton Street.

The resident has outlined that the increasing traffic is due to traffic along Memorial Avenue turning left into Stanton Street and speed to beat vehicles at the traffic signals and in the reverse in the afternoon.

Hence, he has suggested that, 'No Left Turn' at the Memorial Avenue/Stanton Street intersection, between 6.30am - 10am and 'No Right Turn' at the Flowerdale Road/Stanton Street intersection, between 2.30pm – 6pm.

Speed classification has been carried out earlier this year which identified that the 85th percentile speed is approximately 55km/h (within the applicable 50km/h speed limit).

The Police has also been requested to include the street in their speed enforcement and at this stage, traffic calming is not required. Traffic counts have also identified that, the road is carrying a traffic volume of approximately 600 vehicles during the morning peak and 300 vehicles during the afternoon peak.

These volumes indicate that, the road is attracting through traffic but not at speed an unacceptable speed. Community consultation has been carried to seek feedback on whether local residents would support the suggested changes at the northern and southern ends of the street. To date, only one response has been received with a comment that, any changes should not affect local residents.

The suggested changes are normally implemented along major roads such as Hoxton Park Road/Memorial Avenue to ban or minimise rat running. Such changes are not normally implemented along local streets. However, Council would appreciate comments from the Police on whether the suggested changes can be enforced and from TfNSW whether such an arrangement can be supported subject to the submission of a Traffic Management Plan.

#### **RECOMMENDATION**

That:

- The Committee discuss and advise whether the suggested 'No Left Turn' Memorial Avenue/Stanton Street intersection, between 6.30am - 10am and 'No Right Turn' at the Flowerdale Road/Stanton Street intersection, between 2.30pm – 6pm is supported.

#### **COMMITTEE DISCUSSION**

The Committee noted that the proposed timed 'No Left Turn' and 'No Right Turn' restrictions will also impact on local residents.

The Police representative advised that there are not many crashes in the street but acknowledged that the street could be impacted with through traffic. The proposed access restrictions can be enforced.

TfNSW advised that the proposed access restrictions will require submission of traffic management plan to TfNSW. In addition, any access restrictions in this street will adversely impact on efficiency of the existing traffic signals at Flowerdale Road and Memorial Avenue intersection.

#### **COMMITTEE RECOMMENDATION**

The Committee supports:

- The requested 'No Left Turn' and 'No Right Turn' access restrictions through Stanton Street be deferred.
- Community consultation be carried out with local residents to consider treatment options including 'No Left Turn' at the Stanton Street and Flowerdale Road intersection, installation of traffic calming devices including rumble bars in the curved road section.

- The outcome of the community consultation be presented to the September traffic committee meeting.



**ITEM 9     Manning Street, Liverpool – Proposed Traffic Treatments****INTRODUCTION**

Council has been receiving representations for safety of horse and trainers crossing Manning Street to the adjoining racecourse to be improved. The safety concerns have been highlighted with a recent crash into a horse in May and a recent near miss.

A number of options have been discussed with the Police and TfNSW to improve road safety (for horses and the trainers). The preferred options have been drawn up as shown in Attachment 9.1. The Committee is requested to consider and support these improvement options.

**ASSESSMENT**

The Warwick Farm Horse Training Precinct between Governor Macquarie Drive (GMD) and the industrial area south of Priddle Street is as shown below.



Munday Street, Manning Street and Priddle Street forms the collector roads through the precinct and provides access to the industrial area to the south. In addition, horse stabling yards west of Manning Street requires horses to be taken across the road to the adjoining racecourse north of Munday Street.

This arrangement results in vehicle and horse conflicts across sections of Manning Street. There have been ongoing discussion for a long-term project to construct a road that would bypass the horse training precinct along Shore Street and for sections of the existing collector road through the precinct to have



a load limit. Prior to such construction, there is a need to consider other arrangements that would improve safety for horse and trainers in crossing Manning Street. To date, improvement signs including horse flashing lights have been installed. The horse flashing light has been faulty and is being repaired.

A recent horse and vehicle crash occurred in May, and the Police have provided the following details:

- Early this morning a strapper was crossing Manning Street with a horse from the western side near its intersection with National Street.
- Traffic stopped in one direction so the strapper and horse could cross the road.
- However, a vehicle travelling in the opposite direction did not stop and collided with the rear of the horse causing the horse to roll up onto the bonnet of the vehicle.
- The driver and strapper were not injured due to the crash.

The Police has advised that, since the crash did not meet their major crash definition, they did not investigate and have no information to indicate if the vehicle was towed from the scene. The collision caused large lacerations to the rear hind quarters of the horse, and was stitched up and will be sent to a paddock to recover.

Previously, installation of raised thresholds but were discussed but were not supported by the horse trainers. To improve safety, the following additional treatments are proposed:

- Improved signage.
- Improved pavement markings.
- Improved streetlighting.
- Reduced speed limit to 40km/h.

TfNSW has advised that, at this stage such a reduced speed cannot be supported unless additional traffic calming devices are implemented. In addition, any signage and pavement markings needs to be in accordance with TfNSW signs and linemarking guidelines. Taking these comments into consideration, a drawing a revised treatment as shown in Attachment 9.1 is presented for discussion.

## **RECOMMENDATION**

That:

The Committee supports the interim treatments along Manning Street involving improved signage, pavement marking and street lighting as shown in Attachment 9.1.

## **COMMITTEE DISCUSSION**

The Police representative advised outlined that since the crash involving the horse and a car in the street, the Police have advised the trainers to wear visible vests while crossing Manning Street and not to assume they have right of way.

The representative supported the traffic management options proposed to improve safety of the trainers and reduce the horse and vehicular conflicts. The police representative supported the proposal, however, he supports Council's proposal for a bypass road to be constructed in the long-term around the horse training precinct.

The Committee was advised that a design layout of the bypass road has previously been prepared with a provision of an intersection off Governor Macquarie Drive. This layout may need to be changed.

TfNSW representative advised that the suggested speed limit of 40km/h from the existing 50km/h is unlikely to be supported by the TfNSW without traffic study and additional traffic calming measures to ensure slow speed environment.

CW advised that, the required information for speed reduction would be provided to TfNSW for further consideration. The Committee discussed and supported the pavement markings and improved streetlighting as presented.

## **COMMITTEE RECOMMENDATION**

The Committee supports:

- the interim treatments along Manning Street involving improved signage, pavement marking and street lighting as shown in Attachment 9.1.

**ITEM 10****Barry Road, Chipping Norton – Proposed Pedestrian Refuge****INTRODUCTION**

Council has received representations for the provision of safe crossing facility across Barry Road at its intersection with Ernest Avenue, Chipping Norton.

The request has been investigated and identified that a safe pedestrian crossing safe is required. However, the location would not meet Australian Standards warrant for a marked pedestrian crossing. Hence, a pedestrian refuge is proposed, and design has been prepared.

The Committee is requested to consider and a pedestrian refuge, as shown in Attachment 10.1.

**ASSESSMENT**

Barry Road is a collector road between Governor Macquarie Drive and Riverside Road, carrying moderate traffic volume. It provides access to residential, retail and industrial precincts, and side streets in Chipping Norton.

Chipping Norton Market Plaza is at north-eastern corner of Barry Road and Ernest Avenue intersection, as shown below.

Insert a locality map.

Chipping Norton Market Plaza and a Dance studio on southern side of Barry Road attract pedestrians including shoppers, the elderly, and children across the section of the Barry Road at its intersection with Ernest Avenue (where a crossing facility is requested).

The section of Barry Road has a carriageway width of approximately 10.5m. Currently there is no traffic calming device or pedestrian crossing facility across this section of Barry Road. This configuration increases vehicular and pedestrian conflicts.

As indicated above, current pedestrian and traffic volumes across the relevant section of Barry Road do not meet the Australian Standard warrant for a marked pedestrian crossing. Hence, a pedestrian refuge is proposed as the most appropriate safe crossing facility. A pedestrian refuge would enable pedestrians to the road in two stages, and reduce the currently vehicular and pedestrian conflicts.

Design of the pedestrian refuge, has been carried out in accordance with Austroads Design Guidelines, and is as shown in Attachment 10.1.

**RECOMMENDATION**

That:

- The Committee supports a pedestrian refuge in Barry Street, Chipping Norton, as shown in Attachment 10.1.

**COMMITTEE DISCUSSION**

The Committee was advised that whilst there is a pedestrian desire line across the section of Barry Road, the existing pedestrian and traffic volumes do not meet the warrant for a marked pedestrian crossing, hence the proposal to install a pedestrian refuge.

TfNSW representative outlined that, as Barry Road carries heavy vehicles, the design needs to accommodate heavy vehicle movement.

Council has previously received a request for a pedestrian crossing facility across the section of Ernest Street in front of the shopping centre. Detailed design of the pedestrian refuge would include design investigation of the requested pedestrian crossing facility across Ernest Street and would be presented to the committee at a future meeting.

#### **COMMITTEE RECOMMENDATION**

The Committee supports:

- Installation of pedestrian refuge in Barry Road at Ernest Avenue intersection, Chipping Norton, as shown in Attachment 10.1.
- Detailed design of the pedestrian refuge to include design of a crossing facility across Ernest Street, to be presented at a future meeting.

**ITEM 11****Fifteenth Avenue, Austral - Proposed 'No Right Turn' at Fifteenth Avenue and Craik Avenue Intersection****INTRODUCTION**

Council has been receiving representations about safety of right turn movements at the Fifteenth Avenue/Craik Avenue intersection. In particular, the representations have expressed concerns about inadequate sight distance for right turn movements into Craik Avenue due to an existing crest west of Craik Avenue.

Fifteenth Avenue is proposed to be upgraded to a divided road. In the meantime, increasing traffic movements along the road and the inadequate sight distance at the above-mentioned intersection is such that, the right turn movements need to be banned to maintain road safety.

The Committee is requested to support the proposed 'No Right Turn' at Fifteenth Avenue into Craik Avenue.

**ASSESSMENT**

Fifteenth Avenue is currently a sub-arterial road under the care and control of Council. It provides main access for the residential precincts within Austral/Leppington North Precinct, Middleton Grange, West Hoxton and Rossmore. It is part of the road corridor between Liverpool City Centre and the Western Sydney Airport.

Council is working with TfNSW and Department of Planning towards the future upgrade of the road. As part of this road upgrade the intersection of Fifteenth Avenue and Craik Avenue would be upgraded. However, at this stage the intersection treatment has not been confirmed.

In the meantime, with increasing urban development in the Austral/Leppington North Precinct, traffic volumes are increasing along Fifteenth Avenue. The increasing traffic is increasing vehicular conflicts at the intersections along the road including at the Fifteenth Avenue/Craik Avenue intersection.

The section of Fifteenth Avenue close to Craik Avenue has an existing signposted 60km/h speed limit and side road junction advisory sign along Fifteenth Avenue approximately 100m west of Craik Avenue.

Craik Avenue is a local road with the default residential designated speed limit of 50 km/h. Craik Avenue between Fifteenth Avenue and Sixteenth Avenue is 320m long and 6m wide and forms T-Junction with Fifteenth Avenue. The existing traffic movements on Craik Avenue at its intersection with Fifteenth Avenue is regulated by a STOP sign with associated pavement markings.

TfNSW crash database for the five-year period ending 2020 indicates that there was one crash (Rum 32) at this intersection.

The concerns about vehicular traffic conflicts and road safety of the right turn movements from Fifteenth Avenue into Craik Avenue has been investigated, and at this stage the cost effective treatment is to ban the right turn movements. With the right turn ban, there would be alternate intersection at the Fifteenth Avenue/Fourth Avenue intersection that would provide access to the subdivision that Craik Avenue provides access to.

To improve traffic conditions and road safety 'No Right Turn' at the Fifteenth Avenue/Craik Avenue intersection is recommended.

**RECOMMENDATION:**

That:

- The Committee supports the installation of the proposed No Right Turn movements into and out of Craik Avenue subject to TfNSW approval.
- All stakeholders be advised accordingly of Council's decision.

### **COMMITTEE DISCUSSION**

The Committee was advised that a crest in Fifteenth Avenue limits sight distance for right turn movements in and out of Craik Avenue. Residents have expressed concerns about safety at this intersection. The intersection would be treated as part of the Fifteenth Avenue upgrade project.

In the meantime, to address safety at the intersection, it is appropriate to ban right-turn movements. TfNSW representative advised that, in accordance with its traffic management practices, a traffic management plan needs to be prepared and submitted to the agency for endorsement prior to implementation.

### **COMMITTEE RECOMMENDATION**

The Committee supports:

- Installation of the proposed No Right Turn movements into and out of Craik Avenue subject to TfNSW approval.
- A traffic management plan (on the proposed right turn movements) be prepared and submitted to TfNSW endorsement prior to implementation.



<b>ITEM 12</b>	<b>Transport for NSW Digital Smart Kerb Pilot Scheme – Update and Second Street</b>
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### INTRODUCTION

TfNSW project managers presented to the Committee at its meeting on 19 May 2021 on the Digital Smart Kerbs Pilot.

The pilot will use real-time sensor information to understand parking capacity and transmit information to signs which change based on parking availability. The pilot meets actions of Liverpool's Parking Strategy to use technology to address parking congestion. Lessons learned from the trial will inform TfNSW work across the state. The trial will continue for two years.

The trial will install technology in two streets/areas in the city centre. At the May meeting, the Committee recommended starting the trial in Macquarie Street before going ahead with the second street selection. However, due to anticipated import delays, a second street needs to be selected sooner to ensure acquisition of sensors from overseas. A number of streets along Bigge Street, College Street and Moore Street has now been selected.

The Committee is requested to discuss and support these streets as part of the Smart Kerb Pilot.

### ASSESSMENT

The Digital Smart Kerbs Pilot is progressing well.

- Council and TfNSW were due to sign a Memorandum of Understanding (MOU) for the project to ensure clarity of costs and responsibilities.
- Sage Automation (TfNSW contractor) has visited Macquarie Street and identified (and received permission from) Endeavour Energy poles to mount a solar cabinet and relay nodes to power and transmit sensor information.
- Following the MOU, Council had received all technical information and was ready to approve the Road Occupancy Permit to allow the first phase of work to install four sensors at the southern end of Macquarie Street in mid-July.
- Council sent letters to nearby businesses about the installation work.
- A preliminary meeting was held between Council staff (traffic, public domain, community development, parking, maintenance planning and reporting, city placemaking), Sage and TfNSW to discuss digital signage design and installation.

### Second street selection

Due to anticipated delays in acquiring sensors from The Netherlands, the project team needs to select the second street in the trial so it can order the correct number of sensors for the project.

The project team has identified the streets surrounding Bigge Park: Elizabeth, College, Bigge, and Moore Streets are suitable because they have multi-function poles owned by Council. The manufacturer states the poles are able to host solar-powered units required for the project.

This is also a high-demand area for parking, with cars circumnavigating the park. Real-time parking information could potentially save drivers time if they know in advance there is no parking available. Council's pavement engineering team is planning to resurface Bigge Street in this financial year. Therefore, sensors installed in this section will happen at a later stage, following that work.

### RECOMMENDATION

That:

- The Committee supports the streets around Bigge Park sections of: Elizabeth, College, Bigge, and Moore Streets as part of the Smart Kerb Pilot.

**COMMITTEE DISCUSSION**

The Committee received a presentation by TfNSW and its consultants working on the Digital Smart Kerb Pilot Scheme.

The consultants outlined that, the parking sensors could be installed along the road sections fronting Bigge Park.

The Committee discussed and endorsed the proposal, but noted that installation along Bigge Street would need to be delayed due to Council's planned resurfacing.

**COMMITTEE RECOMMENDATION**

The Committee supports:

- Installation of parking sensors in the parking spaces along sections of: Elizabeth Street, College Street, Bigge Street, and Moore Street as part of the Smart Kerb Pilot.

**ITEM 13****Badgerys Creek Road, Badgerys Creek – Access to the metro station proposed roundabout****INTRODUCTION**

Transport for NSW (TfNSW) is proposing to construct a temporary roundabout at the intersection of Badgerys Creek Road and a the proposed Aerotropolis Metro station access road as part of the enabling works packages for the Sydney Metro Western Sydney Airport (SMWSA). The proposed temporary roundabout is used for construction access only.

The strategic design of the roundabout was presented and endorsed by the Committee at its meeting on 17 March 2021 with resolutions for detailed design and signage linemarking plans being submitted to the Committee for review.

Hence, TfNSW has prepared and submitted detailed design and revised signage and linemarking plans of the proposed roundabout. The Committee is requested to support the proposed roundabout as shown in Attachments 13.1 – 13.3.

**ASSESSMENT**

Sydney Metro – Western Sydney Airport (SMWSA) will deliver a new 23 km metro rail link from St Marys to the new Western Sydney International (Nancy-Bird Walton) Airport and the proposed Western Sydney Aerotropolis.

As part of SMWSA's delivery strategy, enabling works packages will be carried out to prepare various sites to be ready for the construction of the proposed metro line and precinct developments. One of the projects is to design and construct a temporary intersection along Badgerys Creek Road in order to provide formalised access to the proposed Aerotropolis Station.

Badgerys Creek Road is currently a local road and under the care and control of Council. It has a speed limit of 80 km/h. The existing access to the future Aerotropolis Station is via a residential driveway.

As indicated above, as part of the enabling works for the metro project, intersection treatment is required at the access road to the station. TfNSW consultants have carried out detailed investigation of appropriate intersection treatment and has advised that traffic signals is not likely to be supported under the current traffic conditions and that the most appropriate intersection treatment is a single lane roundabout at the T-intersection.

TfNSW consultants have advised that the only constraint is through traffic along Badgerys Creek Road which may exceed capacity of the single lane roundabout at the peak of the construction activities in the local area namely, metro, the airport and urban development around the station.

TfNSW consultants have also advised that due to constraints on land acquisition, the roundabout would not include any pedestrian crossing facilities. The proposed roundabout will be removed once the construction work for the Metro project is completed.

**RECOMMENDATION**

That:

- That the Committee supports the submitted detailed design and signage and linemarking plans of the proposed roundabout.
- Council is to enter an agreement with Sydney Metro for removal of this temporary roundabout once the construction work is complete. Alternative access will be identified and established to access the Metro station and future Bradfield City Centre.

**COMMITTEE DISCUSSION**

The Committee discussed and supported the signs and linemarking plan of the proposed temporary roundabout. Ardennes Avenue, Edmondson Park - Request for Traffic Calming Devices

**COMMITTEE RECOMMENDATION**

The Committee supports:

- The submitted detailed design and signage and linemarking plans of the proposed roundabout.
- Council is to enter an agreement with Sydney Metro for removal of this temporary roundabout once the construction work is complete. Alternative access is to be identified and established to access the Metro station and future Bradfield City Centre.

**ITEM 14****Ardennes Avenue, Edmondson Park - Request for Traffic Calming Devices****INTRODUCTION**

Council has been receiving representations including from the Local Member for Macquarie Fields concerning speeding along Ardennes Avenue with a request for traffic calming devices.

The street has a carriageway width of 11.2m and has been linemarked with separation and edgelines. Speed enforcement has been carried out, but the speeding concern has not been addressed. However, the local residents are still complaining about traffic speed.

To address the ongoing speeding concern, two raised thresholds are proposed and the committee is requested to consider and support these proposals.

**ASSESSMENT**

Speed classification has been carried out previously and the results indicated that, 85<sup>th</sup> percentile speed was 60km/h within the applicable 50km/h speed zone. The results has provided to Police to include the street in their speed enforcement.

However, the residents have continued to request for traffic calming devices. Taking the continued representations into considerations, two raised thresholds are proposed as shown in attachment 14.1.

Design of the threshold have been carried out in accordance with TfNSW design guidelines.

**RECOMMENDATION**

The Committee supports:

- The Committee supports installation of asphalt concrete speed humps in front of House No's 113-115 and between Darwin Road/Normandy Road.

**Committee Discussion**

The Committee was advised about continuing speeding concerns along sections of Ardennes Avenue with continued request for traffic calming devices. The Committee discussed and supported the proposed raised thresholds as presented, subject to community consultation to confirm the locations.

**Committee Recommendation**

The Committee supports:

- Installation of asphalt concrete speed humps in front of House No's 113-115 and between Darwin Road/Normandy Road.

<b>ITEM 15</b>	<b>ITEMS APPROVED UNDER DELEGATED AUTHORITY</b>
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### INTRODUCTION

This item provides a summary of minor traffic facilities that have been approved under the Liverpool Pedestrian, Active Transport and Traffic Committee Delegated Authority by TfNSW and Police representatives over the two-month period, between 11 May 2021 – 15 July 2021.

<b>Delegated Authority No.</b>	<b>Location</b>	<b>Description of Proposal</b>
2021.020	Marsh Parade, Casula	Installation of BB & C3 linemarking
2021.021	Ironbark Ave & adjacent streets, Casula	Installation of No Stopping and associated linemarking
2021.022	Goulburn St, Liverpool	Installation of Works Zone
2021.023	225 & 235 Eighth Ave, Austral	Installation of signage and linemarking for subdivision
2021.025	Balanada Ave, Chipping Norton	Installation of 40km pavement marking and signage
2021.026	330 Sixth Ave, Austral	Installation of signage and linemarking for subdivision
2021.027	Lot 977 & 978 Seventh Ave, Austral	Installation of signage and linemarking for subdivision
2021.028	Marion St, Cecil Hills	Installation of Timed No Stopping
2021.029	Flynn Ave, Middleton Grange	Installation of Concrete Raised Threshold
2021.030	Elizabeth St, Liverpool	Installation of Works Zone
2021.031	South Liverpool Rd, Busby	Installation of Raised Threshold Pedestrian Crossing fronting Busby Public School
2021.032	South Liverpool Rd, Busby	Demolition of existing crossing fronting Busby Public School
2021.033	Skyline Crescent, Horningsea Park	Installation of on street heavy vehicle parking restriction signs
2021.034	Rossmore Ave West, Rossmore	Installation of Bus Zone
2021.035	Edinburgh Circuit, Cecil Hills	Removal of BB lines, Installation of S1, E4 linemarking and signage
2021.036	Vic Reeves Serviceway, Liverpool	Installation of No Right Turn sign
2021.038	Delfin Drive, Wattle Grove	Installation of Pedestrian Refuge and associated signs and linemarking
2021.039	Nuwarra Rd, Chipping Norton	Installation of Seagull Island and Raised Threshold with associated signs and linemarking
2021.040	Nuwarra Rd, Chipping Norton	Demolition of existing Raised Threshold Crossing and associated signs and linemarking
2021.041	Seventeenth Ave, Austral	Installation of Children's Crossing signage and linemarking
2021.042	30 Castlereagh St, Liverpool	Installation of Works Zone
2021.043	Bumbera St, Prestons	Removal of Timed No Stopping and Installation of No Stopping

### RECOMMENDATION

That:

The Committee notes the above Delegated Authority applications approved by the NSW Police Force and Transport for NSW (TfNSW) representatives over the two-month period between 11 May 2021 – 15 July 2021.



**COMMITTEE DISCUSSION**

The Committee noted the approval obtained through the delegated approval process

**COMMITTEE RECOMMENDATION**

The Committee supports:

- The works approved under the delegated approval process.

ITEM	LOCATION/ISSUE	REMARK	RECOMMENDATION
TD1	Kurrajong Road – Noise Impact of the Raided Threshold	Council has received representation concerning traffic noise from the speed hump across Kurrajong Road in front of the Amity College and for noise assessment to determine if this noise exceeds EPA noise guidelines. The Committee is to discuss if treatments are required.	CW advised that the resident has been informed that due to COVID lockdown, noise assessments cannot be carried out at this stage.  This item is deferred and to be discussed at the September or at a future meeting after completion of the requested noise assessment.  Council will write to the two local bus companies that services the local area that the revised bus route is now via Kingsford Smith Avenue and Southern Cross Avenue.
TD2	Kingsford Smith Avenue - School Bus Route	School bus services that service Thomas Hassall College used to turn into Kelsey Street and Monkton Avenue. These streets are narrow, and residents have been complaining that the streets are not suitable for buses.  A roundabout has now been constructed at the Kingsford Smith Avenue and Southern Cross Avenue. The roundabout can accommodate U-turn bus movements. Council requests that the bus route be revised to now include turning movements at Southern Cross Avenue rather than into the side streets.	In addition, Thomas Hassall College is to be advised not to use the side streets off Kingsford Smith Avenue as a bus route.  No representative of the local bus company was present at the meeting.
TD3	Lord Howe Drive – Request for Relocation of a Bus Stop	Council has a proposal to install a bus shelter at the existing bus stop in front of House No. 113 Lord Howe Drive. In response to community consultation, the resident has strongly object and organise a petition against installation of the shelter.  The bus stop is about 40m northwest of the Lord Howe Drive/Wilson Road roundabout intersection. The resident has complained that the bus stop location is not safe for a bus shelter to be installed and it would affect his property value.  Council has engaged an independent road safety auditor to assess safety of the bus stop location. The safety audit report has outlined that the bus service frequency is low, traffic movements from the individual detach property is also low and with some modification including installation of kerb blisters the location can be made safe.	A previous email from the local bus company representative indicated that if a shelter were to be installed, it would be non-compliant with the TfNSW bus stop layout requirements.  A design was sent through as guidance for when installing new stops and undertaking auditing. There is a requirement of 1.5m clear space around the bus stop.  CW advised the bus stops in the area are already less than 400m apart. Locations can be assessed to move the bus stops.  The local resident has expressed concern about the proposed bus shelter and Council has received a petition objection to the installation. The Committee

discussed and endorsed a position that, investigation be carried out to identify an alternate suitable location for the bus shelter to be installed.			
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## GENERAL BUSINESS ITEMS

ITEM	LOCATION/ISSUE	REMARK	RECOMMENDATION
GB1	Second Avenue – Proposed Extension	<p>Council has received representation to investigate whether Second Avenue can be extended to connect Carmichael Avenue. The Development Control Plan for the local area does not show such a road connection. However, there is an existing road reserve. The release of West Hoxton did not require Second Avenue be constructed as part the development.</p> <p>A design is to be presented at the meeting to identify whether such a road link can be constructed. There are four properties south of the existing cul-de-sac and the property owners may express concern about the road link.</p>	<p>Clr Hagarty reported that he has received objections for the proposed extension. Hence, the Committee endorsed that the proposed extension is not to proceed.</p>
GB2	5 McGirr Parade, Warwick Farm – Request for parking restriction signs	<p>Council has received representation from the Member of Liverpool requesting relocation of "No Stopping Signs" close 5 McGirr Parade and installation of parking restriction signs along sections of Hinkler Avenue and McGirr Parade.</p> <p>Council has moved the sign slightly to improve access to the property. The Committee is to discuss on whether additional parking restrictions are required to maintain safe traffic movements.</p>	<p>This will be submitted under delegated authority.</p>
GB3	Graham Avenue, Casula - Request for traffic calming devices	<p>Council has received representation from the Federal Member for Werriwa concerning speeding along Graham Avenue with a request for traffic calming devices.</p> <p>Graham Avenue is an east/west road with a road length of approximately 748m and a carriageway width of 8m. It has two roundabouts along its western side, with its eastern end as a terminating street.</p> <p>Council has requested NSW Police include Graham Avenue in their highway patrol and speed enforcement activities and present</p>	<p>The Police reported that enforcement is regularly undertaken at this location, but an engineering solution would not be objected to.</p> <p>Council will make investigate to determine whether an engineering solution is needed along the road. This will be reported to the November meeting.</p>

		an update to the Committee at its July meeting to determine whether treatments are required.	
<b>GB4</b>	Wilson Road/Hinchinbrook Drive/Partridge Avenue, Hinchinbrook – Request for additional speed hump	<p>Council has received representation from the Mayor for an additional speed hump to be installed on Wilson Road on the approach to the Wilson Road/Hinchinbrook Drive/Partridge Avenue roundabout.</p> <p>Council has requested the Police to include the road in its highway patrol and speed enforcement. Council has also carried out speed classification to assess whether an additional speed hump is required.</p>	CW advised that investigation will be carried out and if additional speed humps are required, design layouts will be prepared and presented to the November meeting.
<b>GB5</b>	Cressbrook Drive, Wattle Grove - Request for installation of a "No Stopping" zone	<p>Council has received representation from the Member of Holsworthy for installation of a "No Stopping" zone from 1 Cressbrook Drive to 19 Cressbrook Drive during school pick up and drop off times.</p> <p>Council has investigated parking restrictions on the school side of the street. The options considers includes parking restriction during the pick-up and set-down period and S1 linemarking.</p> <p>Consultation will be carried out and approval will be sought under delegated authority.</p>	Approval for the parking restriction will be sought under delegated authority.
<b>GB6</b>	Fifteenth Avenue, Austral – Traffic movements	<p>Council has received a request from the Federal Member for Werriwa concerning road safety at the Fifteenth Avenue and Twenty Second Avenue intersection with an enquiry on whether any works are planned for this intersection.</p> <p>The Committee is to discuss whether intersection treatments such as localised road widening with associated signage could be implemented to improve road safety.</p>	Design investigation will be carried out and if required, presented to the Committee at this November meeting for further discussion.
<b>GB7</b>	Dalmatia Avenue/Vinny Road - Request for traffic calming treatment	Council has received representation for traffic calming treatment at the Dalmatia Avenue/Vinny Road roundabout.	Design investigation will be carried out and if required, presented to the Committee at this November meeting for further discussion.

		<p>A design investigation would be undertaken to consider concrete splitter islands at the existing roundabout.</p> <p>In addition, speed classification will be carried out along the road section between Hartlepool Road and Dalmatia Drive, and the results along with suggested traffic calming treatments if required will be presented at the meeting for discussion.</p>		
<b>GB8</b>	Keato Avenue, Hammondville – Speeding	<p>Council has received representation from the Member of Holsworthy regarding speeding vehicles along Keato Avenue, Hammondville with a request for a pedestrian crossing facility or speed humps to be considered to improve pedestrian safety.</p> <p>NSW Police have advised that the pedestrian crash was not reported to them and has not been recorded for further action. The current pedestrian and traffic volumes do not meet the warrant for a pedestrian crossing to be installed.</p> <p>However, as speeding is a Police enforcement issue, The Police has been requested to include Keato Avenue in their highway patrol and speed enforcement activities and present an update to the Committee at its July meeting to determine whether treatments are required.</p>	<p>The Committee endorsed a position that the Police is to continue speed enforcement.</p>	
<b>GB9</b>	Orange Grove, Warwick Farm – Speeding	<p>Council has received representation concerning complaints about car noise and dangerous driving at Orange Grove, particularly between Thursdays and Sunday nights.</p> <p>The Police has been requested to continue with their monitoring and enforcement to address the complaints and present an update to the Committee at its July meeting to determine whether treatments are required.</p>	<p>The Committee endorsed a position that the Police is to continue speed enforcement.</p>	
<b>GB10</b>	Harraden Drive, West Hoxton - Request for traffic calming devices	<p>Council has received representation from the Federal Member for Werriwa concerning speeding and parking and various traffic concerns along Harraden Drive, West Hoxton.</p>	<p>The Committee endorsed a position that the Police is to continue speed enforcement.</p>	



		<p>The speeding concern raised is anti-social driving behaviour and as a result, Council has requested the Police to continue its speed enforcement on Harraden Drive and other adjoining streets.</p> <p>Council will carry out speed classification assessment for the results to be presented at the meeting for discussion as well as if there is a need for a pedestrian refuge near Wainwright Avenue.</p>	
<b>GB11</b>	Lethbridge Road, Austral – Request for installation of a speed hump	<p>Council has received representation from the Mayor regarding speeding and a request for a speed hump on Lethbridge Road.</p> <p>Lethbridge Road is a local residential street approximately 300m in length with a give way intersection treatment at its intersection with Welara Avenue. This road configuration reduces the opportunity for speeding vehicles.</p> <p>However, the Police has been requested to include the street in their highway patrol and speed enforcement activities and present an update to the Committee at its July meeting.</p>	<p>The Committee endorsed a position that the Police is to continue speed enforcement</p>
<b>GB12</b>	Ashcroft Avenue, Casula - Speeding	<p>Council has received representation concerning speeding traffic along Ashcroft Avenue. As speeding is regarded as anti-social driving behaviour, the Police has been requested to ongoing highway patrol and speed enforcement and present an update to the Committee at its July meeting.</p>	<p>The Committee endorsed a position that the Police is to continue speed enforcement</p>
<b>GB13</b>	238 and 240 Epsom Road, Chipping Norton - Request for Parking Restrictions	<p>Two adjoining neighbours House Nos. 238 and 240 have requested 'No Parking' restrictions along their property frontages to improve exit movements from the properties as adjoining neighbours have been parking close to their driveways.</p> <p>Transverse lines have been marked close to the driveway of No. 238, but the resident has written two letters to the Local Member of Parliament for parking restrictions.</p> <p>Whilst such parking would not normally be recommended in residential areas to ensure streets are not cluttered with parking restriction signs, it is presented to the Committee for consideration.</p>	<p>CW advised that normally in residential areas parking restrictions are not placed. However the Committee was requested to discuss and recommend whether the requested parking restrictions should be installed.</p> <p>Clr Rhodes outlined that, if parking restrictions would address the residents concern, it could be considered. Council is to ensure that appropriate parking is provided with additional residential developments.</p>

			<p>The Committee endorsed a position that parking restrictions is not supported but Community Standards team should be requested to enforce any illegal parking across the driveways and the driveways can be highlighted with transvers lines.</p>
<b>GB 14</b>	Tulloch Close, Casula Shopping Centre, parking	<p>Clr Harle raised this item</p>	<p>CW advised that since 4P was introduced at the nearby shopping centre, the medical centre at the corner approached Council and complained of increased parking in front of property and asked for parking restrictions in the street. It was found many residents do not support it.</p> <p>Parking restrictions can be considered in front of house numbers 2 and 4 but not the entire street. The affected residents will be consulted for their feedback before any implementation.</p>
<b>GB 15</b>	Line marking around the roundabout at Cartwright Avenue and Willan Drive.	<p>The Police raised this item</p>	<p>This was reported to not be line marked for a single lane, however there is capacity for 2 lanes.</p> <p>There are issues with the operation of the roundabout, with some motorists thinking there are two lanes.</p> <p>The Police requested investigation to identify whether the linemarking needs to be changed to improve lane discipline at the roundabout.</p>