

ATTACHMENT BOOKLET

ORDINARY COUNCIL MEETING
29 MAY 2019

CONTENTS

PAGE

EGROW 02	PROPOSED AMENDMENT TO SCHEDULE 1 LIVERPOOL LOCAL ENVIRONMENTAL PLAN 2008 - ADDITIONAL PERMITTED USE FOR VEHICLE SALES OR HIRE PREMISES AT LOT A AND LOT B KOOKABURRA RD, PRESTONS	
<i>Attachment 1</i>	<i>Planning Proposal Justification Report</i>	<i>308</i>
<i>Attachment 2</i>	<i>Planning Assessment Report</i>	<i>342</i>
<i>Attachment 3</i>	<i>Liverpool Local Planning Panel Advice.....</i>	<i>354</i>
<i>Attachment 4</i>	<i>Modification to Planning Proposal following LPP Advice</i>	<i>356</i>
EGROW 03	ADOPTION OF INTERNATIONAL TRADE ENGAGEMENT STRATEGY	
<i>Attachment 1</i>	<i>International Trade Engagement Strategy</i>	<i>358</i>
<i>Attachment 2</i>	<i>Liverpool Listens Detailed Report.....</i>	<i>402</i>
CEO 02	ENDORSEMENT OF DELIVERY PROGRAM 2017-2021 AND OPERATIONAL PLAN AND BUDGET 2019-20 (INCLUDING STATEMENT OF REVENUE POLICY)	
<i>Attachment 1</i>	<i>Delivery Program 2017-2021 and 2019-20 Operational Plan and Budget.....</i>	<i>411</i>
<i>Attachment 2</i>	<i>Statement of Revenue Policy (Fees and Charges) 2019-2020</i>	<i>529</i>
<i>Attachment 3</i>	<i>Attachment A - Draft Delivery Program 2017-2021 and Operational Plan 2019-2020 - Public Submissions via Liverpool Listens</i>	<i>656</i>
<i>Attachment 4</i>	<i>Attachment B - Draft Delivery Program 2017-2021 and Operational Plan 2019-20 Facebook Livestream Submissions and Responses</i>	<i>658</i>
<i>Attachment 5</i>	<i>Attachment C - Draft Delivery Program 2017-2021 and 2019-20 Operational Plan - Staff Submissions</i>	<i>668</i>
CEO 03	CODE OF MEETING PRACTICE - POST EXHIBITION REPORT	
<i>Attachment 1</i>	<i>Draft Code of Meeting Practice - As exhibited</i>	<i>673</i>
COM 02	GRANTS, DONATIONS AND CORPORATE SPONSORSHIP	
<i>Attachment 1</i>	<i>Corporate Sponsorship (Outgoing) Policy</i>	<i>713</i>
<i>Attachment 2</i>	<i>Grants and Donations Policy</i>	<i>719</i>



URBIS STAFF RESPONSIBLE FOR THIS REPORT WERE:

Director	Jennifer Cooper
Senior Consultant	Ryan Macindoe
Project Code	SA7442
Report Number	SA7442_Planning Proposal

TABLE OF CONTENTS

1.	Introduction	1
1.1.	Project Background.....	1
1.2.	Council Consultation	1
1.3.	Report Structure.....	3
2.	Site Description.....	4
2.1.	Site	4
2.2.	Context.....	5
3.	Statutory Planning Framework	10
3.1.	Liverpool Local Environmental Plan 2008	10
4.	Part 1 – Objective & Intended Outcome	12
4.1.	Objective	12
4.2.	Intended Outcome	12
5.	Part 2 – Explanation of the Provisions.....	13
6.	Part 3 – Justification.....	14
6.3.	Environmental, Social and Economic Impact	23
6.4.	State and Commonwealth Interests.....	24
7.	Part 4 – Mapping.....	25
8.	Part 5 – Community Consultation	26
9.	Part 6 – Project Timeline.....	27
10.	Conclusion	28
	Disclaimer	30

Appendix A Pre-Planning Proposal Meeting Minutes (PPL-7/2018)

Appendix B Traffic Statement

FIGURES:

Figure 1 – Site Location.....	4
Figure 2 – Regional Context.....	5
Figure 3 – Development to the North	6
Figure 4 – Development to the South.....	7
Figure 5 – Development to the East.....	8
Figure 6 – Development to the West.....	9
Figure 7 – Zoning Map.....	10

PICTURES:

Picture 1 – Residential Property to the North on Yurrunga Street	6
Picture 2 – Development site to the North on Yurrunga Street	6
Picture 3 – Residential Properties to the South on Kurrajong Road	7
Picture 4 – Development at the Corner of Kurrajong Road and Bernera Road	7
Picture 5 – Industrial Development to the East on Bernera Road (adjacent to site).....	8
Picture 6 – Vacant Lot to the East at Corner of Bernera Road and Kurrajong Road	8
Picture 7 – Vacant lot on the corner of Kookaburra Road North and Kurrajong Road – looking North-East.....	9
Picture 8 – Kookaburra Road North and lots adjacent to Volvo site – looking North.....	9

TABLES:

Table 1 – Strategic Plan Merit Test	15
Table 2 – Site Specific Merit Test	17
Table 5 – Consistency with State Environmental Planning Policies	18
Table 6 – Consistency with Regional Environmental Plans	20

1. INTRODUCTION

This report has prepared on behalf on Logos Property (the Proponent) to initiate an amendment to the *Liverpool Local Environmental Plan 2008* (LLEP 2008). The planning proposal request is to make the necessary amendments to Schedule 1 to include *vehicle sales and hire premises* as an additional permitted use on the site (Lots A & B Kookaburra Road, Prestons). This will allow Volvo Commercial Vehicle Facility (Volvo) to provide retail services to local and regional industrial businesses to boost the commercial success of the Prestons Industrial Estate and encourage employment opportunities.

The main function of the site is for the repair and servicing of vehicles as well as ancillary vehicle parts storage and distribution, and ancillary office. The vehicle sales component is subordinate to those land uses.

The site is located in proximity to the M5 and M7 Motorways providing excellent access for the distribution of vehicles and movement of employees. The Prestons Industrial Estate accommodates approximately one third of Liverpool Local Government Areas (LGA) industrial employment land with the majority of the jobs in manufacturing, construction, transport, distribution, warehousing and wholesaling sectors. The planning proposal seeks to leverage the precinct's economic and locational characteristics and support its regional role as an economic and employment hub by providing a facility to service the surrounding industrial businesses. The planning proposal also accords with Department of Planning and Environment (DPE) strategic directions to facilitate employment generating development and economic activities near major transport corridors.

1.1. PROJECT BACKGROUND

On 13 February 2018 DPE approved SSD 7155 MOD 3 which involved the construction of a warehouse building to be used for the Volvo operation. The use of the Volvo facility will be used as part warehouse and distribution and part vehicle servicing both of which are permitted with consent in the sites IN3 Heavy Industrial zoning.

There is also a small component of Volvo's operation that involves activities that are considered to be defined as a type of 'vehicle sales and hire premises' under LLEP 2008, a land use currently prohibited on site. SSD 7155 approved the construction of the warehouse building and associated works and the warehouse and distribution component of the operation.

The Volvo facility building is complete and Volvo have lodged a temporary use of land development application (DA) to permit vehicle sales and hire premises use temporarily (52 days in a year), whilst the planning proposal is being considered by Council and the Department of Planning and Environment (DPE).

1.2. COUNCIL CONSULTATION

The Proponent and representatives of Volvo met with Senior Strategic and Statutory Planning Officers on 27 August 2018 regarding the planning proposal and the temporary use of land DA. The following provides a summary of the issues:

Table 1 – Response to Issues (27 August 2018 meeting)

Issues	Response
Generally, there is a need to clearly identify the long term future uses within the industrial precinct and how any proposed use would be compatible with the objectives of the IN3 zone, which include offensive uses (and vice versa).	<p>As stated in Section 3.1.1, the proposed 'vehicle sales and hire premises' use is compatible with the objectives of the IN3 Heavy Industrial zone for the following reasons:</p> <ul style="list-style-type: none"> The proposed vehicle sales activities will encourage employment opportunities for sale staff on site. The use also supports the vehicle servicing component to ensure the commercial success of the business and ongoing employment of service and administrative employees.

Issues	Response
	<ul style="list-style-type: none"> • The predominant land use is industrial (vehicle servicing and repair) supported by minor vehicle sale activities. Permitting the minor retail use would not reduce the land available for industrial development in the area given the site is predominantly used for industrial related activities. • In most cases, sales staff will deliver vehicles to customers. The site is ideal for this service and will support surrounding uses (manufacturing, construction, transport, distribution, warehousing and wholesaling) in the Prestons Industrial Estate to maintain its regional employment role. • Given the minor nature and frequency of the sales activities, the typical adverse impacts of a vehicle and sales premises are unlikely to be experienced to the same degree. • The proposed approach to include a Schedule 1 amendment ensures that the permissibility is site-specific, allowing for other IN3 zoned sites to be developed in accordance with the land use table.
<p>Any justification should include evidence that there is a need within the greater area for the proposed use (catchment analysis), that there are no suitably zoned lands within the broader catchment to support the proposed uses, and explain how the subject site meets that need without creating adverse impacts, anomalies or conflict with other land uses within the precinct.</p>	<p>Given the predominant land use of the facility is industrial (vehicle servicing and repair) supported by the proposed minor retail activities, permitting the minor retail use would not reduce the land available for industrial development in the area. The minor nature of the retail activities also reduces the potential land use conflict between the site and surrounding uses. As noted in Council's draft industrial land study, Prestons primarily involves <i>transport and logistics, and manufacturing businesses</i>. These land uses would not create environmental impacts beyond what is acceptable for the Volvo operation as the business is largely industrial.</p> <p>As detailed in Section 6.3.3, the introduction of the vehicle sales uses will not erode the industrial and economic function of the Prestons Industrial Estate nor will it result in land use conflict. The land uses which immediately surround the site are either light industry or warehouse and distribution and accordingly do not generate unacceptable impacts (noise, odour etc) above what is ordinarily anticipated in a light industrial precinct.</p> <p>As detailed in the catchment analysis at Section 6.1.2, there is limited land within the Prestons Industrial Estate which permits vehicle sales. The only land use zones which permit vehicle sales and hire premises under LLEP 2008 is B5 Business</p>

Issues	Response
	Development and IN2 Light Industrial zones. There are no B5 zones and all of the IN2 zoned land in the Estate has been developed meaning there is limited sites left that could accommodate the proposed use.
It is requested that the planning proposal for the additional use (vehicle sales or hire premises) be accompanied by the concurrent submission of a DA.	A DA for the temporary use of the site as a vehicle sales and hire premise was lodged with Council in October 2018.
Submission requirements Council would expect the following documents to be submitted as part of any application for a planning proposal: <ul style="list-style-type: none"> • Planning proposal, written in accordance with the NSW Department of Planning and Environment's 'A guide to preparing planning proposals' • Written statements expressing consistency with all relevant Section 9.1 directions (Environmental Planning and Assessment Act 1979) 	This planning proposal is prepared in accordance with DPE's 'A guide to preparing planning proposals'. Refer to Section 6.2.4 for an assessment of the planning proposal against section 9.1 directions.

1.3. REPORT STRUCTURE

This Planning proposal has been prepared in accordance with Section 3.33 of the EP&A with consideration of DPE's *A guide to preparing Planning proposals* (August 2016). Accordingly, the proposal is discussed in the following parts:

- Site Description
- Statutory Planning Framework Overview
- Part 1 – A statement of the objectives and intended outcomes
- Part 2 – An explanation of the provisions that are to be included in the proposed LEP
- Part 3 – The justification for the planning proposal and the process for the implementation
- Part 4 – Mapping
- Part 5 – Details of community consultation that is to be undertaken for the planning proposal
- Part 6 – Project timeline

2. SITE DESCRIPTION

2.1. SITE

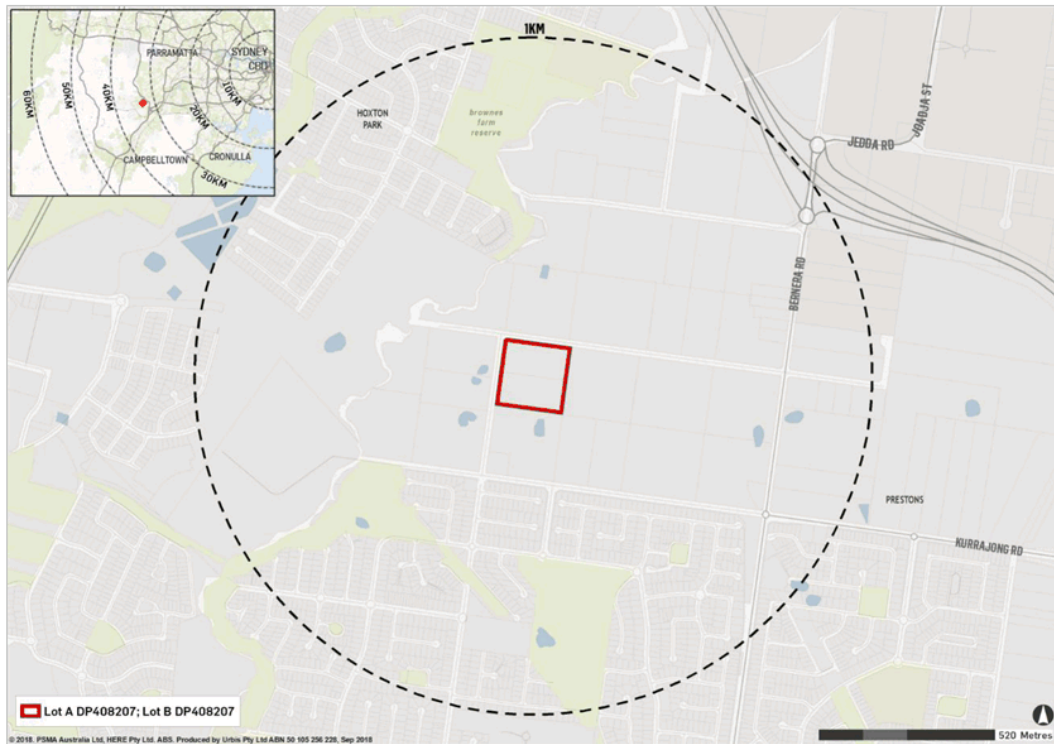
- **Address:** 36-36A Kookaburra Road, Prestons
- **Legal description:** Lot A DP408207; Lot B DP408207
- **Site area:** Lot A: 2.022ha; Lot B: 2.023ha
- **Road network:** bound by Yarrunga Street to the north, Bernera Road to the east, Kurrajong Road to the south, and Walbunga Street.

Figure 1 – Site Location



Source: Urbis GIS

Figure 2 – Regional Context



Source: Urbis GIS

2.2. CONTEXT

The following properties and development surround the site.

Table 2 – Surrounding Development

Direction	Surrounding Development
North	Yarrunga Street, Favelle Favco Cranes Pty Ltd. Large industrial warehouse and storage yards. Directly opposite the access driveway for Warehouse 1, 2 and 5 is a site currently under construction. One residential property is located to the north however the site zoned industrial and surrounded by industrial land uses. Each site is being developed for industrial uses.
South	Warehousing and distribution centres located directly to the south of site and the opposite side of Walbunga Street. Kurrajong Road, low density residential development ranging from one to two storey detached houses. The majority of the residential properties are orientated away from the subject site.
East	Bernera Road and the LDN Distribution Centre are located directly to the east. There is also significant quantum's of vacant land towards to the east of site.
West	Directly to the west beyond the Logos Industrial Estate sits vacant land and small industrial uses. Further west is Cabramatta Creek and the suburb of Hoxton Park.

The following photos illustrate the development surrounding the site.

Figure 3 – Development to the North



Picture 1 – Residential Property to the North on Yurrunga Street



Picture 2 – Development site to the North on Yurrunga Street

Source: Google Maps

Figure 4 – Development to the South



Picture 3 – Residential Properties to the South on Kurrajong Road



Picture 4 – Development at the Corner of Kurrajong Road and Bernera Road

Source: Google Maps

Figure 5 – Development to the East



Picture 5 – Industrial Development to the East on Bernera Road (adjacent to site)



Picture 6 – Vacant Lot to the East at Corner of Bernera Road and Kurrajong Road

Source: Google Maps

Figure 6 – Development to the West



Picture 7 – Vacant lot on the corner of Kookaburra Road North and Kurrajong Road – looking North-East



Picture 8 – Kookaburra Road North and lots adjacent to Volvo site – looking North

Source: Google Maps

3. STATUTORY PLANNING FRAMEWORK

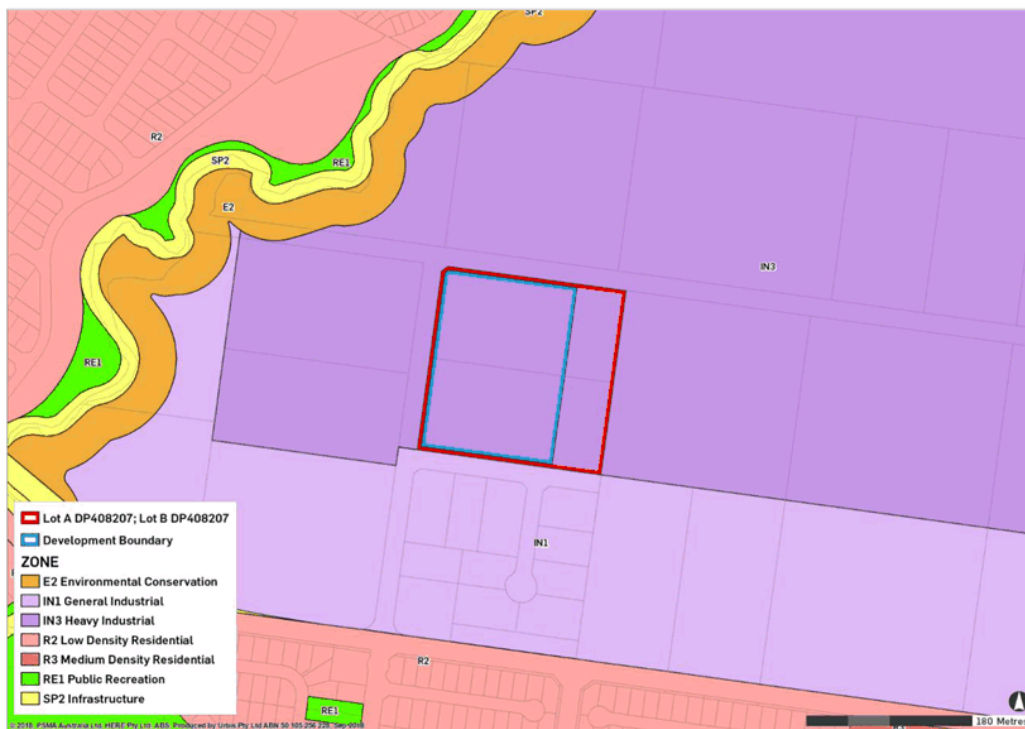
3.1. LIVERPOOL LOCAL ENVIRONMENTAL PLAN 2008

The principal statutory planning instrument applying to the site is the *Liverpool Local Environmental Plan 2008* (LLEP 2008).

3.1.1. Zoning and Permissibility

The site is zoned IN3 Heavy Industrial under LLEP 2008 as illustrated in Figure 7.

Figure 7 – Zoning Map



Source: NSW Legislation

The existing zoning controls applying to the site are summarised in Table 2 below.

Table 3 – Summary of Zoning Provisions

Provisions	IN3 Heavy Industrial
Zone Objectives	<ul style="list-style-type: none"> To provide suitable areas for those industries that need to be separated from other land uses. To encourage employment opportunities. To minimise any adverse effect of heavy industry on other land uses. To support and protect industrial land for industrial uses. To preserve opportunities for a wide range of industries and similar land uses by prohibiting land uses that detract from or undermine such opportunities.

Provisions	IN3 Heavy Industrial
Permitted without consent	<i>Nil</i>
Permitted with consent	<i>Boat building and repair facilities; Boat sheds; Building identification signs; Business identification signs; Cemeteries; Crematoria; Depots; Environmental facilities; Environmental protection works; Flood mitigation works; Freight transport facilities; General industries; Hazardous storage establishments; Heavy industrial storage establishments; Heavy industries; Helipads; Horticulture; Kiosks; Light industries; Mortuaries; Offensive storage establishments; Passenger transport facilities; Recreation areas; Recreation facilities (outdoor); Resource recovery facilities; Roads; Rural industries; Sex services premises; Storage premises; Transport depots; Truck depots; Vehicle body repair workshops; Vehicle repair stations; Warehouse or distribution centres</i>
Prohibited	<i>Any development not specified above</i>

vehicle sales or hire premises means a building or place used for the display, sale or hire of motor vehicles, caravans, boats, trailers, agricultural machinery and the like, whether or not accessories are sold or displayed there.

The proposed 'vehicle sales and hire premises' use is compatible with the objectives of the IN3 Heavy Industrial zone for the following reasons:

- The proposed vehicle sales activities will encourage employment opportunities for sale staff on site. The use also supports the vehicle servicing component to ensure the commercial success of the business and ongoing employment of service and administrative employees.
- The predominant land use is industrial (vehicle servicing and repair) supported by minor vehicle sale activities. Permitting the minor retail use would not reduce the land available for industrial development in the area given the site is predominantly used for industrial related activities.
- In most cases, sales staff will deliver vehicles to customers. The site is ideal for this service and will support surrounding uses (manufacturing, construction, transport, distribution, warehousing and wholesaling) in the Prestons Industrial Estate to maintain its regional employment role.
- Given the minor nature and frequency of the sales activities, the typical adverse impacts of a vehicle and sales premises are unlikely to be experienced to the same degree.
- The proposed approach to include a Schedule 1 amendment ensures that the permissibility is site-specific, allowing for other IN3 zoned sites to be developed in accordance with the land use table.

4. PART 1 – OBJECTIVE & INTENDED OUTCOME

4.1. OBJECTIVE

The key objective of the Planning proposal is to obtain the necessary amendments to Schedule 1 of *Liverpool Local Environmental Plan 2008* to:

- Include *vehicle sales and hire premises* as an additional permitted use on the site in order to enable retail activities to occur on site.

4.2. INTENDED OUTCOME

The intended outcomes of this planning proposal are to:

- Enable vehicle sale activities to occur on site to support the dominant use of the site (vehicle servicing and repair).
- Deliver opportunities for employment growth to support the overall growth of the precinct and district, including the achievement of identified job targets.

5. PART 2 – EXPLANATION OF THE PROVISIONS

The objectives of this planning proposal can be achieved through the inclusion of the following amendments to LLEP 2008:

- Addition to 'Schedule 1 Additional Permitted Uses':

Use of certain land at Prestons in Zone IN3

(1) This clause applies to Lot A and B, DP 408207 in Zone Heavy Industrial at Lot A and B Kookaburra Road, Prestons.

(2) Development for the purposes of a Vehicle Sales or Hire Premises is permitted with consent as an ancillary component to the dominant industrial use of the site.

(3) The proposed additional permitted use of vehicle sales or hire premises is to be confined to within the existing warehouse building and limited to 500 square metres of the hardstand area;

(4) The external storage area shall not be used for the display of vehicles for sales and no sales of vehicles is allowed to be conducted from the site other than from the inside of the warehouse building and within the nominated 500 square metres of the hardstand area.

Vehicle sales or hire premises is a defined term within LLEP 2008. Its definition is extracted below:

vehicle sales or hire premises means a building or place used for the display, sale or hire of motor vehicles, caravans, boats, trailers, agricultural machinery and the like, whether or not accessories are sold or displayed there.

6. PART 3 – JUSTIFICATION

6.1. NEED FOR THE PLANNING PROPOSAL

6.1.1. Q1 - Is the planning proposal a result of any strategic study or report?

The planning proposal is not the direct result of a strategic study or report. The planning proposal aligns with state and regional strategic documents that set out goals seeking to protect, increase and enhance industrial and urban services land. These documents include the following:

- A Metropolis of Three Cities
- Western Sydney District Plan
- Draft industrial land study

Further detail in respect of the alignment with these documents is set out in Section 6.2.

6.1.2. Q2 - Is the planning proposal the best means of achieving the objectives or intended outcomes, or is there a better way?

A planning proposal is the only means of achieving the objectives and intended outcomes for the site as the proposed vehicle sale use is prohibited within the existing IN3 zone and there is limited land within the Prestons catchment which permits vehicle sales.

The only land use zones which permit vehicle sales and hire premises is B5 Business Development and IN2 Light Industrial zones. As shown in Figure 8, there is limited land within the Prestons Industrial Estate which is zoned to permit vehicle sales and hire premises. Accordingly, there are no B5 zones and all IN2 zoned land has been developed. There are not sites left that could accommodate the proposed use.

Without an amendment to the planning controls, the opportunity to provide a supporting sale use to the surrounding industrial uses (the sale of heavy vehicles) within the precinct would be lost.

Figure 8 – Land in the Prestons Industrial Estate permitting vehicle sales and hire premise



Source: GIS Urbis

6.2. RELATIONSHIP TO STRATEGIC PLANNING FRAMEWORK

DPE's Planning Circular (PS 16-004) notes that a key factor in determining whether a proposal should proceed to Gateway determination should be its strategic merit and site specific merit. It is considered that the planning proposal meets these tests as outlined in the following sections.

6.2.1. Q3 - Is the planning proposal consistent with the objectives and actions of the applicable regional or sub-regional strategy (including the Sydney Metropolitan Strategy and exhibited draft strategies)?

a) Does the proposal have strategic merit?

The strengthened strategic merit test criteria require that a planning proposal demonstrate strategic merit against (at least one of) the following three criteria:

1. *Consistent with the relevant district plan, or corridor/precinct plans applying to the site, including any draft regional, district or corridor/precinct plans released for public comment.*
2. *Consistent with a relevant local council strategy that has been endorsed by the Department.*
3. *Responding to a change in circumstances, such as the investment in new infrastructure or changing demographic trends that have not been recognised by existing planning controls.*

The planning proposal demonstrates strategic merit in relation to Criteria 1 above as set out below.

Table 4 – Strategic Plan Merit Test

Criteria	Planning Proposal Response
Regional / District Plan	<p>The proposal will respond to the key priorities and directions which underpin the following strategic planning documents:</p> <ul style="list-style-type: none"> • Greater Sydney Region Plan (GSRP) • Western Sydney District Plan <p>The key Priorities of relevance to the Planning proposal are outlined below:</p> <p>Greater Sydney Region Plan (2018)</p> <p>Objective 23 Industrial and urban services land is planned, protected and managed</p> <p>The GSRP provides principles for managing industrial land, including the retention and management of industrial land to safeguard it from competing pressures, especially residential and mixed-use zones. The principle maintains that the approach retains industrial land for economic activities for Greater Sydney's operation. Further, GSRP states, <i>specifically these industrial lands are required for economic and employment purposes. Therefore, the number of jobs should not be the primary objective – rather a mix of economic outcomes that support the city and population.</i></p> <p>The planning proposal is highly consistent with this principle for the following reasons:</p> <ul style="list-style-type: none"> • The overall use of the site provides a range of different land uses (vehicle servicing and repair, parts warehousing and distribution and vehicle sales) and as such will provide a mix of economic outcomes. • The planning proposal supports the Volvo business and encourages employment opportunities.

Criteria	Planning Proposal Response
	<ul style="list-style-type: none"> The planning proposal will not impact on IN3 land as the introduction of the vehicle sales uses will not erode the industrial and economic function of the Prestons Industrial Estate nor will it result in land use conflict. The land uses which immediately surround the site are either light industry or warehouse and distribution and accordingly do not generate unacceptable impacts (noise, odour etc) above what is ordinarily anticipated in a light industrial precinct. <p>Objective 24 Economic sectors are targeted for success</p> <p>All three levels of government in Australia are working together to create a highly skilled workforce that has access to high quality local jobs. The NSW Department of Industry is leading the development and coordination of sector-specific industry development strategies to grow and globally position key sectors of the economy.</p> <p>This planning proposal encourages a diverse range of employment opportunities on land already adequately serviced, and therefore meets this objective.</p> <p>Western Sydney District Plan (2018)</p> <p>As per Objective 23 and 24, the Planning proposal will enable employment opportunities, encourage positive economic outcomes for the District, and will not erode the industrial nature of the Prestons Industrial Estate.</p>
Local Plan	<p>Draft Liverpool Industrial Land Study (2018)</p> <p>SGS Economics and Planning was engaged by Council to investigate Liverpool LGA's industrial land and to provide various recommendations to ensure the sufficient supply of industrial land; to effectively manage existing industrial precincts; and to encourage economic development initiatives. Relevant findings of the draft study include:</p> <ul style="list-style-type: none"> The Prestons industrial estate accounts for almost a third of the Liverpool LGA's employment within industrial lands. The majority of jobs within the estate are in manufacturing, construction, transport, postal and warehousing and wholesaling sectors. The estate is a large precinct which is developing a strong cluster of transport and logistics, and manufacturing businesses. The precinct plays a significant regional role and scores above average across a number of economic indicators including investment, site range, and rental yields. <p>The planning proposal, albeit a minor amendment to the LEP, leverages the characteristics of the site and Estate as follows::</p> <ul style="list-style-type: none"> The proposed vehicle sales use supports the Volvo business by diversifying the range of commercial services on site. The vehicle sales use will encourage employment opportunities for sale staff on site. The use also supports the vehicle servicing land use to ensure the commercial success of the business and ongoing employment of service and administrative employees.

Criteria	Planning Proposal Response
	<ul style="list-style-type: none"> The predominant land use of the facility is industrial (vehicle servicing and repair) supported by minor vehicle sales activities. Permitting the minor vehicle sales use would not reduce the land available for industrial development in the area given the site is predominantly used for industrial related uses. The vehicle sales activities support surrounding industrial businesses by providing an opportunity to purchase trucks in a convenient and accessible location. Generally, sales staff will deliver vehicles to customers. The location of the site is ideal for this service and it will support surrounding uses (manufacturing, construction, transport, distribution, warehousing and wholesaling) in the Prestons Industrial Estate to maintain its regional employment role.
Change in circumstances	Not applicable.

b) Does the proposal have site-specific merit?

In addition to meeting at least one of the strategic merit criteria, a Planning proposal is required to demonstrate site-specific merit against the following criteria:

Table 5 – Site Specific Merit Test

Criteria	Planning Proposal Response
<p><i>Does the planning proposal have site specific merit with regard to:</i></p> <p><i>the natural environment (including known significant environmental values, resources or hazards)?</i></p>	<p>The biodiversity and environmental values of the site were assessed in detail during the assessment of SSD 7155 MOD 3. All relevant management and biodiversity offsets were conditioned as part of the approval and subsequent modifications.</p>
<p><i>the existing uses, approved uses and likely future uses of land in the vicinity of the land subject to a proposal?</i></p>	<p>The planning proposal is consistent with this criterion because it proposed to permit minor retail activities on site to support the primary use of the site (vehicle servicing and repair), which is consistent with the prevailing industrial character of the locality and the objectives of various strategic documents, as outlined above.</p>
<p><i>the services and infrastructure that are or will be available to meet the demands arising from the proposal and any proposed financial arrangements for infrastructure provision?</i></p>	<p>A full review of available services infrastructure was undertaken during SSD 7155 (as modified) and concluded all utilities are available at the site. The Traffic Impact Statement submitted with this planning proposal finds that the traffic impacts associated with the retail component of the development were assessed during SSD 7155 (MOD 3) and <i>there were no resultant adverse traffic implications for the site accesses or the surrounding road network.</i></p>

6.2.2. Q4 - Is the planning proposal consistent with a council's local strategy or other local strategic plan?

As noted in the pre-planning proposal meeting minutes (Appendix A), an industrial land study was commissioned by Liverpool Council. Whilst the study has only recently been completed and is still in draft, some of the findings from that investigation which are relevant for any consideration of a proposal to amend the LEP are outlined here:

- *The Prestons industrial estate accounts for almost a third of the Liverpool LGA's employment within industrial lands.*

The Planning proposal encourages employment opportunities for sale staff on site.

- *The majority of jobs within the estate are in manufacturing, construction, transport, postal and warehousing, wholesaling sectors.*

The use also supports the vehicle servicing land use to ensure the commercial success of the business and ongoing employment of service and administrative employees.

- *The estate is a large precinct which is developing a strong cluster of transport and logistics, and manufacturing businesses.*

Although the vehicle sales use is subordinate to the vehicle servicing use, the proposed use provides a facility for surrounding transport, logistics and industrial businesses to purchase heavy vehicles in a convenient location. As shown in the catchment analysis, there are no sites available in the Estate for this use and industrial businesses in the Estate need to travel further to purchase heavy vehicles.

- *The precinct plays a significant regional role and scores above average across a number of economic indicators including investment, site range, and rental yields.*

The Planning proposal supports the regional role of the Prestons Industrial Estate.

- *The employment precinct incorporates on its northern boundary, land that is zoned IN2 Light Industrial and ~~B6 Enterprise Corridor~~ [B5 Business Development] to accommodate lighter uses, including retail.*

The only land use zones which permit vehicle sales and hire premises is B5 Business Development and IN2 Light Industrial zones. As shown in Figure 8 earlier in this report, there is limited land within the Prestons Industrial Estate which is zoned to permit vehicle sales and hire premises. There are no B5 zoned sites in the Estate and all IN2 zoned land in the Estate has been developed meaning there are no sites left that could accommodate the proposed use.

The Planning proposal is highly consistent with the draft industrial land study.

6.2.3. Q5 - Is the planning proposal consistent with applicable State Environmental Planning Policies?

The relevant of the current State Environmental Planning Policies (SEPPs) are Regional Environmental Plans (REPs) for the Sydney and Greater Metropolitan Regions, which are deemed SEPPs, is summarised in Table 6 and Table 7.

Table 6 – Consistency with State Environmental Planning Policies

State Environmental Planning Policy	Comment / Consistency
SEPP (Educational Establishments and Child Care Facilities) 2017	Not applicable.
SEPP Amendment (Child Care) 2017	Not applicable.
SEPP (State and Regional Development) 2011	Not applicable.
SEPP (Sydney Drinking Water Catchment) 2011	Not applicable.

State Environmental Planning Policy	Comment / Consistency
<i>SEPP (Urban Renewal) 2010</i>	Not applicable.
<i>SEPP (Affordable Rental Housing) 2009</i>	Not applicable.
<i>SEPP (Western Sydney Parklands) 2009</i>	Not applicable.
<i>SEPP (Exempt and Complying Development Codes) 2008</i>	Not applicable.
<i>SEPP (Western Sydney Employment Area) 2009</i>	Not applicable.
<i>SEPP (Rural Lands) 2008</i>	Not applicable.
<i>SEPP (Kosciuszko National Park – Alpine Resorts) 2007</i>	Not applicable.
<i>SEPP (Infrastructure) 2007</i>	Not applicable.
<i>SEPP (Miscellaneous Consent Provisions) 2007</i>	Not applicable.
<i>SEPP (Mining, Petroleum Production and Extractive Industries) 2007</i>	Not applicable.
<i>SEPP (Sydney Region Growth Centres) 2006</i>	Not applicable.
<i>SEPP (State Significant Precincts) 2005</i>	Not applicable.
<i>SEPP (Building Sustainability Index: BASIX) 2004</i>	Not applicable.
<i>SEPP (Housing for Seniors or People with a Disability) 2004</i>	Not applicable.
<i>SEPP (Penrith Lakes Scheme) 1989</i>	Not applicable.
<i>SEPP (Kurnell Peninsula) 1989</i>	Not applicable.
<i>SEPP No. 1 Development Standards</i>	Not applicable.
<i>SEPP No. 14 Coastal Wetlands</i>	Not applicable.
<i>SEPP No. 19 Bushland in Urban Areas</i>	Not applicable.
<i>SEPP No. 21 Caravan Parks</i>	Not applicable.
<i>SEPP No. 26 Littoral Rainforests</i>	Not applicable.
<i>SEPP No. 30 Intensive Agriculture</i>	Not applicable.
<i>SEPP No. 33 Hazardous and Offensive Development</i>	The land uses which immediately surround the site are either light industry or warehouse and distribution and accordingly do not generate unacceptable impacts (noise, odour etc) above what is ordinarily anticipated in a light industrial precinct.
<i>SEPP No. 36 Manufactured Home Estates</i>	Not applicable.

State Environmental Planning Policy	Comment / Consistency
<i>SEPP No. 44 Koala Habitat Protection</i>	Not applicable.
<i>SEPP No. 47 Moore Park Showgrounds</i>	Not applicable.
<i>SEPP No. 50 Canal Estate Development</i>	Not applicable.
<i>SEPP No. 52 Farm Dams and Other Works in Land and Water Management Plan Areas</i>	Not applicable.
<i>SEPP No. 55 Remediation of Land</i>	All contamination was assessed in detail during the assessment of SSD 7155 (as modified).
<i>SEPP No. 62 Sustainable Aquaculture</i>	Not applicable.
<i>SEPP No. 64 Advertising and Signage</i>	Not applicable.
<i>SEPP No. 65 Design Quality of Residential Apartment Development</i>	Not applicable.
<i>SEPP No. 70 Affordable Housing (Revised Schemes)</i>	Not applicable.
<i>SEPP No. 71 Coastal Protection</i>	Not applicable.

Table 7 – Consistency with Regional Environmental Plans

Regional Environmental Plan	Comment
<i>Sydney REP No. 8 – Central Coast Plateau Areas</i>	Not applicable.
<i>Sydney REP No. 9 – Extractive Industry</i>	Not applicable.
<i>SREP No. 16 – Walsh Bay</i>	Not applicable.
<i>SREP No. 20 – Hawkesbury-Nepean River</i>	Not applicable.
<i>SREP No. 24 – Homebush Bay Area</i>	Not applicable.
<i>SREP No. 26 – City West</i>	Not applicable.
<i>SREP No. 30 - St Marys</i>	Not applicable.
<i>SREP No. 33 – Cooks Cove</i>	Not applicable.
<i>Sydney (SREP) (Sydney Harbour Catchment) 2005</i>	Not applicable.
<i>Greater Metropolitan REP No. 2 – Georges River Catchment</i>	Not applicable.
<i>Willandra Lakes REP No. 1 – World Heritage Property</i>	Not applicable.
<i>Murray REP No. 2 – Riverine Land</i>	Not applicable.

6.2.4. Q6 - Is the planning proposal consistent with applicable Ministerial Directions?

The planning proposal's consistency with applicable section 9.1 Ministerial Directions is outlined in Table 8.

Table 8 – Section 9.1 Compliance Table

Ministerial Direction	Comment
1. Employment and Resources	
1.1 Business and Industrial Zones	The planning proposal is consistent with the Direction as it will facilitate employment generating development and economic activities near major transport corridors. Further, the proposal will strengthen and enhance the existing cluster of industrial land within the Prestons Industrial Estate and Liverpool LGA.
1.2 Rural Zones	Not applicable.
1.3 Mining, Petroleum Production and Extractive Industries	Not applicable.
1.4 Oyster Aquaculture	Not applicable.
1.5 Rural Lands	Not applicable.
2. Environment and Heritage	
2.1 Environmental Protection Zones	Not applicable.
2.2 Coastal Protection	Not applicable.
2.3 Heritage Conservation	Not applicable.
2.4 Recreation Vehicle Areas	Not applicable.
2.5 Application of E2 and E3 Zones and Environmental Overlays in Far North Coast LEPs	Not applicable.
3. Housing, Infrastructure and Urban Development	
3.1 Residential Zones	Not applicable.
3.2 Caravan Parks and Manufactured Home Estates	Not applicable.
3.3 Home Occupations	Not applicable.
3.4 Integrating Land Use and Transport	Yes – as discussed in this report, the colocation of vehicle sales close to Sydney's main freight corridors will provide for efficient integration of land use and transport infrastructure.
3.5 Development Near Licensed Aerodromes	Not applicable.
3.6 Shooting Ranges	Not applicable.

Ministerial Direction	Comment
4. Hazard and Risk	
4.1 Acid Sulphate Soils	All contamination was assessed in detail during the assessment of SSD 7155 (as modified).
4.2 Mine Subsidence and Unstable Land	Not applicable.
4.3 Flood Prone Lane	All flooding impacts were assessed in detail during the assessment of SSD 7155 (as modified).
4.4 Planning for Bushfire Protection	Not applicable.
5. Regional Planning	
5.2 Sydney Drinking Water Catchments	Not applicable.
5.3 Farm Land of State and Regional Significance on the NSW Far North Coast	Not applicable.
5.4 Commercial and Retail Development along the Pacific Highway, North Coast	Not applicable.
5.8 Second Sydney Airport: Badgerys Creek	Not applicable.
5.9 North West Rail Link Corridor Strategy	Not applicable.
5.10 Implementation of Regional Plans	<p>Refer to Section 6.2.1, in summary:</p> <ul style="list-style-type: none"> The overall use of the site provides a mix of economic outcomes. The planning proposal supports the Volvo business and encourages employment opportunities. The planning proposal will not impact on IN3 land as the introduction of the vehicle sales uses will not erode the industrial and economic function of the Prestons Industrial Estate nor will it result in land use conflict.
6. Local Plan Making	
6.1 Approval and Referral Requirements	Noted.
6.2 Reserving Land for Public Purposes	Not applicable.
6.3 Site Specific Provisions	The planning proposal will be consistent with this direction by allowing the <i>land use on the relevant land without imposing any development standards or requirements in addition to those already contained in the principal environmental planning instrument being amended.</i>

Ministerial Direction	Comment
7. Metropolitan Planning	
7.1 Implementation of A Plan for Growing Sydney	The planning proposal is highly consistent with the relevant objectives of the Greater Sydney Region Plan and the Western Sydney District Plan, as outlined in Section 6.2.1.
7.2 Implementation of Greater Macarthur Land Release Investigation	Not applicable.

6.3. ENVIRONMENTAL, SOCIAL AND ECONOMIC IMPACT

6.3.1. Q7 - Is there any likelihood that critical habitat or threatened species, populations or ecological communities, or their habitats will be adversely affected as a result of the proposal?

The biodiversity and environmental values of the site were assessed in detail during the assessment of SSD 7155. All relevant management and biodiversity offsets were conditioned as part of the approval and subsequent modifications.

6.3.2. Q8 - Are there any other likely environmental effects as a result of the planning proposal and how are they proposed to be managed?

A range of detailed environmental matters were assessed during SSD 7155 (as modified), including soil management (salinity) and water management (quantity and quality). Those assessments found that the site was suitable for the Volvo operation and relevant ongoing environmental management measures have been implemented.

6.3.3. Q9 - Has the planning proposal adequately addressed any social and economic effects?

The Volvo operations will support the Prestons Industrial Estate and contribute to the growth of the industrial sector in the Western Sydney region. The overall development is expected to generate 100 operational jobs and significant full time equivalent jobs during construction. The vehicle sales component is expected to employ seven staff.

The vehicle sales use supports the vehicle servicing land use to ensure the commercial success of the business and ongoing employment of service and administrative employees. The proposed use provides a facility for surrounding transport, logistics and industrial businesses to purchase heavy vehicles in a convenient location. Therefore, the proposal has positive economic benefits for the Prestons Industrial Estate and Liverpool LGA.

The introduction of the vehicle sales uses will not erode the industrial and economic function of the Prestons Industrial Estate. As shown in Figure 9, the land uses which immediately surround the site are either light industry or warehouse and distribution and accordingly will not generate unacceptable impacts (noise, odour etc) that will conflict with the vehicle sales uses of the Volvo operation.

Figure 9 – Immediately surrounding land uses



Source: Near Map

6.4. STATE AND COMMONWEALTH INTERESTS

6.4.1. Q10 - Is there adequate public infrastructure for the planning proposal?

The infrastructure investigations completed within SSD 7155 (as modified) have demonstrated that adequate public infrastructure is either available or capable of being provided in order to support the industrial development of the subject area.

TTPA assessed the overall operation during the preparation of SSD 7155 (MOD 3). The Traffic Impact Statement (Appendix B) finds there is *no resultant adverse traffic implications for the site accesses or the surrounding road network*.

Accordingly, there is adequate public infrastructure for the planning proposal.

6.4.2. Q11 - What are the views of state and Commonwealth public authorities consulted in accordance with the Gateway determination?

The Gateway Determination will advise the public authorities to be consulted as part of the planning proposal process. Any issues raised will be incorporated into this planning proposal following consultation in the public exhibition period.

7. PART 4 – MAPPING

No amendment is required to the LEP maps.

8. PART 5 – COMMUNITY CONSULTATION

Schedule 1, Clause 4 of the EP&A Act requires the relevant planning authority to consult with the community in accordance with the Gateway determination. The planning proposal will be publicly exhibited for at least 28 days in accordance with DP&E's A Guide to Preparing Local Environmental Plans.

At a minimum, the notification of the public exhibition of the Planning proposal is expected to involve:

- A public notice in local newspaper(s),
- Notification on the Liverpool City Council website, and
- Written correspondence to owners and occupiers of adjoining and nearby properties and relevant community groups.

9. PART 6 – PROJECT TIMELINE

It is anticipated that the LEP amendment will be completed within 9-12 months. An indicative project timeframe is provided below.

Table 9 – Indicative Project Timeline

Stage	Anticipated timeframes
Consideration by Liverpool City Council	October to December 2018
Planning proposal referred to DPE for Gateway Determination	Early-2018
Gateway Determination by DPE	Early-2018
Commencement and completion of public exhibition period	Dates are dependent on Gateway determination. Anticipated timeframe for public exhibition is 28 days.
Consideration of submissions	6 weeks
Consideration of the Planning proposal post-exhibition	6 weeks
Submission to DPE to finalise the LEP	To be determined
Gazettal of LEP Amendment	To be determined

10. CONCLUSION

The objective of the planning proposal is to make the necessary amendments to Schedule 1 of LLEP 2008 to include *vehicle sales and hire premises* as an additional permitted use on the site.

This will allow Volvo to provide vehicle sales services to local and regional industrial businesses to boost the commercial success of the Prestons Industrial Estate and encourage employment opportunities.

The planning proposal has strategic merit because it:

- Contributes to the economic success of the Prestons Industrial Estate by supporting the Volvo business.
- The site strategically located in an accessible location relative to Sydney's key freight routes and the Greater Parramatta area.
- Delivers opportunities for employment growth.
- Provides an opportunity to deliver an industrial development that is responsive to developing trends in transport and logistics within the Prestons Industrial Estate.
- The proposed use will complement the primary existing operations on and surrounding the site.
- The investigations have demonstrated both the capability of the land to be used for minor retail purposes without constraint or adverse impact.

The planning proposal has been prepared in accordance with the Department's Guidelines for the Preparation of Planning Proposals.

It is recommended that the planning proposal is supported by Liverpool Council for advancement to Gateway Determination, allowing to progress statutory process and stakeholder engagement, including public notification and referral to relevant agencies.

DISCLAIMER

This report is dated 27 September 2018 and incorporates information and events up to that date only and excludes any information arising, or event occurring, after that date which may affect the validity of Urbis Pty Ltd's (**Urbis**) opinion in this report. Urbis prepared this report on the instructions, and for the benefit only, of Logos Property (**Instructing Party**) for the purpose of Planning Proposal (**Purpose**) and not for any other purpose or use. To the extent permitted by applicable law, Urbis expressly disclaims all liability, whether direct or indirect, to the Instructing Party which relies or purports to rely on this report for any purpose other than the Purpose, and to any other person which relies or purports to rely on this report for any purpose whatsoever (including the Purpose).

In preparing this report, Urbis was required to make judgements which may be affected by unforeseen future events, the likelihood and effects of which are not capable of precise assessment.

All surveys, forecasts, projections and recommendations contained in or associated with this report are made in good faith and on the basis of information supplied to Urbis at the date of this report, and upon which Urbis relied. Achievement of the projections and budgets set out in this report will depend, among other things, on the actions of others over which Urbis has no control.

In preparing this report, Urbis may rely on or refer to documents in a language other than English, which Urbis may arrange to be translated. Urbis is not responsible for the accuracy or completeness of such translations and disclaims any liability for any statement or opinion made in this report being inaccurate or incomplete arising from such translations.

Whilst Urbis has made all reasonable inquiries it believes necessary in preparing this report, it is not responsible for determining the completeness or accuracy of information provided to it. Urbis (including its officers and personnel) is not liable for any errors or omissions, including in information provided by the Instructing Party or another person or upon which Urbis relies, provided that such errors or omissions are not made by Urbis recklessly or in bad faith.

This report has been prepared with due care and diligence by Urbis and the statements and opinions given by Urbis in this report are given in good faith and in the reasonable belief that they are correct and not misleading, subject to the limitations above.

**BRISBANE**

Level 7, 123 Albert Street
Brisbane QLD 4000
Australia
T +61 7 3007 3800

GOLD COAST

45 Nerang Street,
Southport QLD 4215
Australia
T +61 7 5600 4900

MELBOURNE

Level 12, 120 Collins Street
Melbourne VIC 3000
Australia
T +61 3 8663 4888

PERTH

Level 14, The Quadrant
1 William Street
Perth WA 6000
Australia
T +61 8 9346 0500

SYDNEY

Tower 2, Level 23, Darling Park
201 Sussex Street
Sydney NSW 2000
Australia
T +61 2 8233 9900

CISTRI – SINGAPORE

An Urbis Australia company
#12 Marina View
21 Asia Square, Tower 2
Singapore 018961
T +65 6653 3424
W cistri.com

LIVERPOOL CITY COUNCIL

INDEPENDENT HEARING & ASSESSMENT PANEL REPORT

25 March 2019

Item no:	(leave blank)
Application Number:	RZ-10/2018
Proposed Development:	Planning proposal to amend Schedule 1 of the Liverpool Local Environmental Plan 2008 (LLEP 2008) to include a vehicle sales or hire premises as an additional permitted land use at 36-36A Kookaburra Rd, Prestons (Lot A and B DP 408207).
Property Address	36-36A Kookaburra Rd, Prestons
Legal Description:	Lot A and B DP 408207
Applicant:	Craig Thomas, Logos Property
Land Owner:	Perpetual Corporate Trust Limited ATF LALV Prestons Trust
Recommendation	Proceed to Gateway determination
Assessing Officer:	Luke Oste – Strategic Planner

1. EXECUTIVE SUMMARY

Council has received a planning proposal (**Attachment 1**) to amend Schedule 1 of the Liverpool Local Environmental Plan 2008 (LLEP) to include a *vehicle sales or hire premises* as an *additional permitted land use* at Lot A and B Kookaburra Road, Prestons (Lot A and B DP 408207). The site is currently zoned IN3 Heavy Industrial and the proposed land use (*vehicle sales or hire premises*) is prohibited under the LLEP 2008.

The proposal has been submitted pursuant to Section 3.33 of the *Environmental Planning and Assessment Act (EPAA) 1979* and the proposal is referred to the Liverpool Local Planning Panel in accordance with Section 2.19 of the *EP&A Act 1979* for advice.

Council also received a Development Application (DA-802/2018) for the temporary use of the site for minor retail activities to occur for a maximum of 52 days in any given period of 12 months. The DA was approved by Council on 20 February 2019.

The planning proposal has strategic and site specific merit. The proposal to amend the LLEP 2008 is consistent with *Section 9.1 Directions* and other relevant regional and local plans as identified in this report.

2. SITE DESCRIPTION AND LOCALITY

The Site

This planning proposal is site specific and relates to land at Lot A and Lot B DP 408207 known as Lot A and B Kookaburra Road, Prestons. The site is approximately 1.2km south-west of the M7 connection in the centre of the Prestons Industrial Estate. The site is surrounded by IN3 zoned land to the north, and IN1 zoned land to the south. The nearest residential development is located approximately 235m south of the site, with additional dwellings located approximately 325m to the north-west of the site. Cabramatta Creek and associated bushland is located to the west of the site, forming a border between the Prestons Industrial Estate and the surrounding residential area.

LIVERPOOL CITY COUNCIL**INDEPENDENT HEARING & ASSESSMENT PANEL REPORT****25 March 2019**

Figure 1 Aerial photograph of subject site (Source: Nearmap)



Figure 2 View of the existing warehouse from Kookaburra Rd

LIVERPOOL CITY COUNCIL

INDEPENDENT HEARING & ASSESSMENT PANEL REPORT

25 March 2019

History

- Lots A and B DP 408207 were previously used for agricultural purposes. In 2017 native vegetation was cleared, with the exception of a small portion along the north western corner of the site. The stripping, including the removal of the remaining vegetation, remediation and the capping of Lots A and B was approved under a Complying Development Certificate CDC-1227/2017 and works were carried out accordingly.
- On 13th February 2017 approval was sought to modify consent SSD 7155. The modification included the following which was relevant to the subject site:
 - Reconfigure the layout of the industrial estate to incorporate additional lots. These lots consisted of the subject site (Lots A and B DP 408207).
 - Construction of a new Warehouse 6 on new lots (Lots A and B DP 408207).
 - Warehouse 6 to be used for the storage and distribution (and ancillary retail sale) of vehicle parts.
- The servicing of vehicles use proposed could not be approved as part of SSD_7155 (MOD 3), as the Department of Planning and Environment (DPE) determined that the proposed use would be outside the scope of a Section 4.55(2) application (formerly section 96(2)).
- A complying development certificate was issued on the 8th of August 2018 for the change of use of Warehouse 6 from warehouse and distribution to light industry to allow a vehicle repair station.
- A pre-planning proposal meeting was held to discuss the possibility of enabling an additional permitted on the site to permit Vehicle sales and hire.
- Council received a Development Application (DA-802/2018) on 23 October 2018 for the temporary use of the site for minor retail activities to occur for a maximum of 52 days in any given period of 12 months. This DA was approved by Council on 20 February 2019.

3. DETAILS OF THE PROPOSAL

The proposal seeks to amend the Liverpool Local Environmental Plan (LLEP) 2008 as follows:

Schedule 1 is proposed to be amended by adding the following:

24 Use of certain land at Prestons Industrial Estate

(1) This clause applies to Lot A DP408207; Lot B DP408207 at 36-36A Kookaburra Road, Prestons.

(2) Development for the purposes of a vehicle sale and hire premises is permitted with development consent.

The LLEP 2008 Key Sites Map will need to be amended.

Key features of the temporary use consent under DA-802/2018 are defined below:

LIVERPOOL CITY COUNCIL

INDEPENDENT HEARING & ASSESSMENT PANEL REPORT

25 March 2019

Office	The first-floor administration office includes an open-plan desk area to accommodate seven (7) retail staff associated with the proposed temporary retail use.
Customer Car Parking	17 parking spaces including an accessible parking space are located alongside the ground floor office that have been allocated as customer parking.
Staff Car Parking	7 parking spaces within the existing staff carpark have been allocated as retail staff parking.
Hours of Operation	The temporary use of the site for retail operations is to operate from 9am to 5pm every Friday.
Number of Employees	A maximum of seven (7) staff will be employed as part of the temporary retail component of the warehouse.

4. CONSIDERATIONS FOR STRATEGIC MERIT

The Department's *A guide to preparing planning proposals* includes the following questions to justify the proposal (Section A, Q1 and Q2).

1. *Is the planning proposal a result of any strategic study or report?*
2. *Is the planning proposal the best means of achieving the objectives or intended outcomes, or is there a better way?*

The Planning Proposal seeks to amend Schedule 1 of the LLEP 2008. Although the proposal has not been made as a result of any strategic study or report, it is considered to be the best means of facilitating the intended outcome.

The proponent provides justification as to why the planning proposal is the best means of achieving the intended outcome as follows:

"A planning proposal is the only means of achieving the objectives and intended outcomes for the site as the proposed vehicle sale use is prohibited within the existing IN3 zone and there is limited land within the Prestons catchment which permits vehicle sales."

"Without an amendment to the planning controls, the opportunity to provide a supporting sale use to the surrounding industrial uses (the sale of heavy vehicles) within the precinct would be lost."

The Department's *A guide to preparing planning proposals* includes the following question to delineate consistency with the NSW strategic planning framework (Section B, Q3).

3. *Is the planning proposal consistent with the objectives and actions of the applicable regional, sub-regional or district plan or strategy (including any exhibited draft plans or strategies)?*

The Department includes 'assessment criteria' which provide guidance on assessing a proposal's consistency with matters raised in Question 3. The following table summarises the assessment criteria (Part A of the Assessment Criteria).

LIVERPOOL CITY COUNCIL

INDEPENDENT HEARING & ASSESSMENT PANEL REPORT

25 March 2019

Guideline Assessment Question	Response
<i>Consistent with the relevant regional plan outside of the Greater Sydney Region, the relevant district plan within the Greater Sydney Region, or corridor/precinct plans applying to the site, including any draft regional, district or corridor/precinct plans released for public comment; or</i>	This question is addressed in detail below.
<i>Consistent with a relevant local council strategy that has been endorsed by the Department; or</i>	There are no relevant local Council strategies that have been endorsed by the Department to consider.
<i>Responding to a change in circumstances, such as the investment in new infrastructure or changing demographic trends that have not been recognised by existing planning controls.</i>	There are no notable changes in circumstances that have not been recognised by existing planning controls.

A Plan for Growing Sydney

A Plan for growing Sydney has now been superseded by a Metropolis of Three Cities Regional Plan. Note, the Ministerial direction has not been updated to reflect this.

A *Plan for Growing Sydney* (Metro Plan) is a NSW Government regional strategy for the Sydney area which replaced the Metropolitan Plan for Sydney 2036. It includes general goals and directions applicable across the Greater Sydney area and more localised sub regional strategies. The proponent didn't provide an assessment, nonetheless the proposal generally aligns with key strategic directions defined in the strategy. Council's assessment responses to key strategic directions are provided below.

Item	Assessment Response
1.9 Support Priority Economic Sectors	The proposal supports Action 1.9.2 as the IN3 zone will not be altered and the proposal will not impact on the industrial land stocks of Liverpool.
Action 1.9.2 Support key industrial precincts with appropriate planning controls	
South West Subregion	The proposal supports the subregional priority to 'identify and protect strategically important industrial-zoned land'.
▪ A competitive economy	
▪ Priorities for strategic centres	

A Metropolis of Three Cities (Greater Sydney Region Plan 2018)

Objective 23 of The Greater Sydney Region Plan 2018 focuses on retention and management of existing industrial and urban services land and to ensure it is *safeguarded from competing pressures, especially residential and mixed-use zones*. The proposal is consistent with this objective in that the land remains serviceable for existing and future industrial purposes. This objective is reiterated as Action 51 in the Western City District Plan.

Objective 24 of The Greater Sydney Region Plan 2018 aims to ensure that competing opportunities are managed and land values for industries that are fundamental to the overall economy are protected. The planning proposal justification report states that the proposal "encourages a diverse range of employment opportunities on land already adequately serviced, and therefore meets this objective".

LIVERPOOL CITY COUNCIL

INDEPENDENT HEARING & ASSESSMENT PANEL REPORT

25 March 2019

Western City District Plan

Planning Priority W10 of the Western City District Plan focuses on managing and retaining the industrial precincts of Western Sydney as these areas will be the major long-term industrial/employment land for Greater Sydney. The proposal is consistent with this priority as it will not impact on the zoning or potential future use of land which has been identified as important to protect for industrial employment.

The Department's *A Guide to Preparing Planning Proposals* includes the following question (Section B, Q4)

4. *Is the planning proposal consistent with Council's local strategy or other local strategic plan?*

Draft Liverpool Industrial Land Study (2018)

SGS Economics and Planning was engaged by Council to investigate Liverpool LGA's industrial land and to provide various recommendations to ensure the sufficient supply of industrial land; to effectively manage existing industrial precincts; and to encourage economic development initiatives. Despite this draft report not being finalised and endorsed by the Department, it has been considered as part of the subject planning proposal.

The planning proposal is consistent with the findings and recommendations of the Draft Liverpool Industrial Land Study (2018) in leveraging the characteristics of the site and wider Prestons Industrial Estate appropriately.

Our Home, Liverpool 2027

Council's *Our Home, Liverpool 2027* is a Community Strategic Plan (CSP) and provides strategic directions that have been identified by the community and the measures that will allow Council to determine progress towards achieving them. The four key directions are: creating connection, strengthening and protecting our environment, generating opportunity and leading through collaboration. The proposal aligns with the third direction (generating opportunity) which states:

Liverpool Council will

- *Attract businesses for economic growth and employment opportunities*
- *Create an attractive environment for investment*

The planning proposal justification report lodged did not address this local plan. Nonetheless, the proposal will support an expanded use of the site and promote employment generating activities in alignment with this plan.

Section 9.1 Directions by the Minister (previously Section 117)

The planning proposal addresses the following directions, pursuant to Section 9.1 of the EP&A Act 1979:

LIVERPOOL CITY COUNCIL

INDEPENDENT HEARING & ASSESSMENT PANEL REPORT

25 March 2019

Direction	Objectives	Council officer comments
9.1 DIRECTIONS		
1.1 Business and Industrial Zones	<i>To encourage employment growth in suitable locations.</i>	Consistent. The proposal is generally consistent with this direction and will provide for employment growth in Prestons.
	<i>To protect employment land in business and industrial zones.</i>	Consistent. The proposal will retain existing IN3 zoned land for employment uses.
	<i>To support the viability of identified strategic centres.</i>	N/A
3.4 Integrating Land Use and Transport	<i>improving access to housing, jobs and services by walking, cycling and public transport</i>	Not consistent. A lack of public transport is present within the area. This inconsistency is of minor significance.
	<i>increasing the choice of available transport and reducing dependence on cars</i>	N/A
	<i>reducing travel demand including the number of trips generated by development and the distances travelled, especially by car</i>	N/A
	<i>supporting the efficient and viable operation of public transport services</i>	N/A
	<i>providing for the efficient movement of freight</i>	Consistent, the proposal will facilitate the colocation of vehicle sales close to Sydney's main freight corridors which will provide for efficient integration of land use and transport infrastructure.
4.3 Flood Prone Land	<i>To ensure that development of flood prone land is consistent with the NSW Government's Flood Prone Land Policy and the principles of the Floodplain Development Manual 2005.</i>	Consistent. The north-western portion of the site is identified as a flood planning area and containing low and medium flood risk. The proponent has identified that the proposed use would be taking place within the existing building on the site.
	<i>To ensure that the provisions of an LEP on flood prone land is commensurate with flood hazard and includes consideration of the potential flood impacts both on and off the subject land.</i>	Council's Flooding Section have reviewed the proposal and provide support noting that the site is affected by the 1% AEP flooding from Cabramatta Creek. The proposal will not have any adverse impact on flooding and there is no objection to the proposal from a flooding perspective given that the issue of flooding has been resolved during the construction of the warehouse building and associated

LIVERPOOL CITY COUNCIL

INDEPENDENT HEARING & ASSESSMENT PANEL REPORT

25 March 2019

		parking areas.
5.10 Implementation of Regional Plans	<i>The objective of this direction is to give legal effect to the vision, land use strategy, goals, directions and actions contained in Regional Plans.</i>	Consistent, as discussed within this report.
6.3 Site Specific Provisions	<i>The objective of this direction is to discourage unnecessarily restrictive site specific planning controls.</i>	Consistent. The planning proposal will allow the vehicle sales and hire premises land use to be carried out in the zone the land is situated on (IN3).

Liverpool Local Environmental Plan 2008

(a) Zoning

The site is zoned IN3 – Heavy Industrial. An extract of the zoning map is provided below.

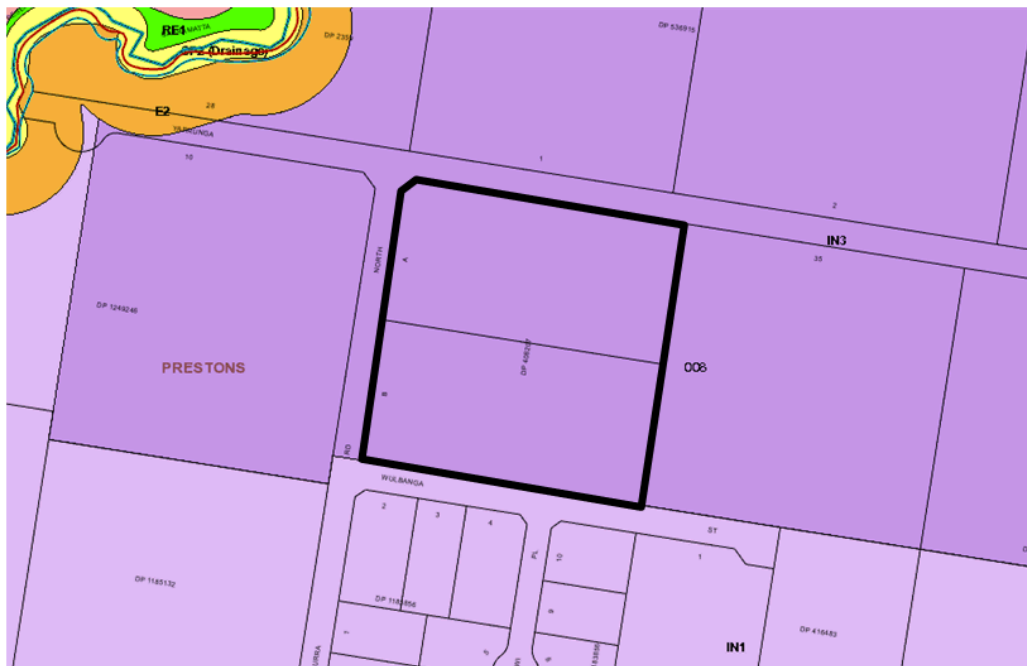


Figure 2 – Extract of LLEP 2008 zoning map

(b) Permissibility

The site is zoned IN3 – Heavy Industrial under Liverpool LEP 2008, within which Vehicle Sales or Hire Premises are identified as a prohibited land use.

Vehicle sales or hire premises are defined by the LLEP 2008 as follows:

LIVERPOOL CITY COUNCIL

INDEPENDENT HEARING & ASSESSMENT PANEL REPORT

25 March 2019

vehicle sales or hire premises means a building or place used for the display, sale or hire of motor vehicles, caravans, boats, trailers, agricultural machinery and the like, whether or not accessories are sold or displayed there.

The current use of the site is a vehicle repair station which is permissible in the IN3 zone.

(c) Objectives

The objectives of the IN3 zone are:

- *To provide suitable areas for those industries that need to be separated from other land uses.*
- *To encourage employment opportunities.*
- *To minimise any adverse effect of heavy industry on other land uses.*
- *To support and protect industrial land for industrial uses.*
- *To preserve opportunities for a wide range of industries and similar land uses by prohibiting land uses that detract from or undermine such opportunities.*

The creation of *vehicle sales or hire premises* as an additional permitted use under Schedule 1 of the LLEP is considered consistent with the objectives of the zone. This amendment will support an additional use within an existing warehouse facility which will provide further employment while having minimal impacts on existing and future industrial land uses in the vicinity of the site.

Liverpool Development Control Plan 2008

A Traffic Statement was provided with the planning proposal that was prepared for DA-802/2018 by Transport and Traffic Planning Associates (TTPA). This statement referenced the previous Traffic and Parking Assessment undertaken for the Volvo development TTPA S96 (2) Application (MOD 3) June 2017 (Rev C) which took into account the existing Volvo facility located on the Hume Highway at Chullora. The assessment demonstrates that the Prestons facility will be able to accommodate the limited needs of the proposed retail element.

The parking provisions proposed have been assessed with reference to the Liverpool Development Control Plan 2008 and are supported by Council's Traffic and Transport Section.

5. CONSIDERATIONS FOR SITE-SPECIFIC MERIT

The Department's planning proposal guide includes the following site-specific 'assessment criteria' (Section B, Q3b).

Does the proposal have site-specific merit, having regard to the following:

1. *the natural environment (including known significant environmental values, resources or hazards) and*
2. *the existing uses, approved uses, and likely future uses of land in the vicinity of the proposal and*
3. *the services and infrastructure that are or will be available to meet the demands arising from the proposal and any proposed financial arrangements for infrastructure provision.*

LIVERPOOL CITY COUNCIL**INDEPENDENT HEARING & ASSESSMENT PANEL REPORT****25 March 2019**

Natural environment

The proposal is unlikely to have any measurable impact on the natural environment. The site is industrial and there is no direct connectivity to any natural environmental areas.

Existing and future uses

Vehicle sales on the site would support the existing truck repair operations and would provide a compatible mix of land uses which would not negatively impact land use in the vicinity. The significant scale of the broader Prestons industrial estate, and the nature of these warehouse and distribution uses will benefit from the conveniently collocated retail portion of the site as facilitated by this proposal.

Services and infrastructure

The planning proposal highlights that a full review of available services infrastructure was undertaken during SSD 7155 (as modified) which concluded that all utilities are available at the site. It is noted that the closest bus stop is located over 800m walking distance from the site along Braidwood Drive. It is noted that the Prestons industrial area as a whole is poorly serviced by public transport. The proposed retail use will be capable of operating acceptably despite poor public transport access to the subject site. This issue is considered to be of minor significance.

The minor nature of the additional proposed retail component will not place unacceptable strain on the existing service provision to the overall development. It is noted that a DA consent is in place that permits the temporary use of this retail element currently, with service and infrastructure provision being satisfactory at present.

Flooding

The north-western portion of the site is identified as a flood planning area and containing low and medium flood risk. The proponent has identified that the proposed use would be taking place within the existing building on the site.

Council's Flooding Section have reviewed the proposal and provide support noting that the site is affected by the 1% AEP flooding from Cabramatta Creek. The proposal will not have any adverse impact on flooding and there is no objection to the proposal from a flooding perspective given that the issue of flooding has been resolved during the construction of the warehouse building and associated parking areas.

Statutory considerations / Conditions

A number of conditions would need to be stipulated should the planning proposal be supported in order to maintain the objectives of the IN3 zone. The following points are to be addressed:

- The proposed additional permitted use of vehicle sales or hire premises be confined to within the existing warehouse building only;
- The additional vehicle sales and hire premise use be limited to an ancillary use that is subservient and supportive to the primary vehicle repair station (industrial) use of the site; and
- The external storage area and parking areas are not to be used for the display of vehicles for sales.

LIVERPOOL CITY COUNCIL

INDEPENDENT HEARING & ASSESSMENT PANEL REPORT

25 March 2019

The Department's *A guide to preparing planning proposals* includes the following questions regarding State Environmental Planning Policies (Section B).

Q5 PPG – Is the planning proposal consistent with applicable State Environmental Planning Policies (SEPP)?

The proponent provides a review of the relevant SEPPs as provided below.

Policy	Comments
SEPP No. 33 - Hazardous and Offensive Development	The land uses which immediately surround the site are either light industry or warehouse and distribution and accordingly do not generate unacceptable impacts (noise, odour etc) above what is ordinarily anticipated in an industrial precinct.
SEPP 55 – Remediation of Land	All contamination was assessed in detail during the assessment of SSD 7155 (as modified).

It is noted that the site falls within the Georges River Catchments, with the *Greater Metropolitan REP No. 2 – Georges River Catchment* being applicable as a result. The planning proposal is consistent with this REP, given the minor nature of the proposal and the lack of physical works to occur.

Q7 PPG - Is there any likelihood that critical habitat or threatened species, populations or ecological communities, or their habitats, will be adversely affected as a result of the proposal?

The proposed use will be contained within the existing warehouse and therefore there is a very low likelihood of any adverse impacts on ecological communities or their habitats. It is noted that biodiversity and environmental values to the site were assessed in detail during the assessment of SSD 7155 and conditioned accordingly.

Q8 PPG - Are there any other likely environmental effects as a result of the planning proposal and how are they proposed to be managed?

Environmental effects were assessed as part of SSD 7155 (as modified), including soil management (salinity) and water management (quantity and quality). Those assessments found the site was suitable for the Volvo operation and relevant ongoing environmental management measures have been implemented.

Q9 PPG - Has the planning proposal adequately addressed any social and economic effects?

Council's City Economy section raised no concerns regarding the proposed amendment to permit a minor retail use within the existing warehouse.

There are no notable social implications for the proposal.

Q10 PPG - Is there adequate public infrastructure for the planning proposal?

This question has been addressed in Part 6 (site-specific merit 'assessment criteria') of this report. To reiterate, the site is sufficiently serviced to enable the proposed retail use.

Q11 PPG - What are the views of state and Commonwealth public authorities consulted in accordance with the Gateway determination?

LIVERPOOL CITY COUNCIL

INDEPENDENT HEARING & ASSESSMENT PANEL REPORT

25 March 2019

A Gateway determination will identify which authorities should be consulted.

6. PROPOSED LEP AMENDMENT

In consideration of the amendment sought by the applicant and Council's internal referral responses, the following LLEP amendment is proposed:

Schedule 1 is proposed to be amended as follows:

Use of certain land at Prestons in Zone IN3

- (1) *This clause applies to Lot A and B, DP 408207 in Zone Heavy Industrial at Lot A and B Kookaburra Road, Prestons.*
- (2) *Development for the purposes of a Vehicle Sales or Hire Premises is permitted with consent as an ancillary component to the dominant industrial use of the site.*
- (3) *The proposed additional permitted use of vehicle sales or hire premises is to be confined to within the existing warehouse building only;*
- (4) *The external storage area shall not be used for the display of vehicles for sales and no sales of vehicles is allowed to be conducted from the site other than from the inside of the warehouse building.*

Next Steps

The usual process for planning proposal applications, following a review of the application, is for Council officers to finalise the proposal detailing the proposed changes to LLEP 2008 (this report). The Planning Proposal would then be reported to Council for endorsement and subsequently forwarded to the Department of Planning and Environment seeking a Gateway determination.

Following a Gateway determination in support of the Planning Proposal, there will be public authority and community consultations, a public exhibition period and a further report to Council prior to proceeding with the making of any amendment to LLEP 2008.

7. CONCLUSION AND RECOMMENDATION

This report has been prepared following consultation with Council's City Economy, Traffic and Transport, Flooding and Development Assessment sections. Comments provided by Council departments indicate support for the proposal for the reasons outlined in this report.

The above assessment has shown that the proposal is consistent with State and local strategies. There is strategic merit to support the proposal. The proposal also demonstrates site specific merit in that the additional permitted use can support the existing operations while not negatively impacting on current or future land uses in the vicinity.

It is recommended that the planning proposal to allow the additional permitted use for a *vehicle sales or hire premises* on the subject site proceed and that a report be drafted detailing a decision to support the proposal for consideration by Council.

8. ATTACHMENTS

1. Applicant's Planning Proposal



MINUTES AND DETERMINATION OF THE LIVERPOOL LOCAL PLANNING PANEL MEETING

Monday 25th March 2019

Held at the
'Gold Room, Liverpool Library'
170 George Street
LIVERPOOL

Panel: Michael Mantei - Chair
Grant Christmas - Expert
Jason Perica - Expert
Carl Hadfield - Community Rep

There were no conflicts of interest declared by any panel members in relation to any items on the agenda.

LIVERPOOL CITY COUNCIL

LIVERPOOL LOCAL PLANNING PANEL MINUTES AND DETERMINATION

25th March 2019

ITEM No:	1
APPLICATION NUMBER:	RZ-10/2018
SUBJECT:	Planning proposal to amend Schedule 1 of the Liverpool Local Environmental Plan 2008 (LLEP 2008) to include a vehicle sales or hire premises as an additional permitted land use at 36-36A Kookaburra Rd, Prestons (Lot A and B DP 408207).
LOCATION:	Lot A and B DP 408207 36-36A Kookaburra Rd, Prestons
OWNER:	PERPETUAL CORPORATE TRUST LTD
APPLICANT:	MR T CRAIG
AUTHOR:	Luke Oste – Strategic Planner

ISSUES RELATED TO THE PLANNING PROPOSAL

The Panel has inspected the site and read the Council officer's report.

The Panel agrees with the Council officer's assessment that the planning proposal request has strategic and site specific merit, provided the schedule amendment contains criteria designed to limit the size and scale of any future vehicle sales or hire premises on the site. This criteria could be as proposed by Council officers as outlined in the Council officer's report or other suitable means agreed by Council officers.

VOTING NUMBERS:

4-Nil

ADVICE OF PANEL:

The Panel supports the planning proposal proceeding to gateway determination as outlined in the Council officer's report.



ANGEL PLACE
LEVEL 8, 123 PITT STREET
SYDNEY NSW 2000

URBIS.COM.AU
 Urbis Pty Ltd
 ABN 50 105 256 228

18 April 2019

Mr Luke Oste
 Liverpool City Council
 33 Moore Street
 Liverpool NSW 2170

Dear Luke,

PLANNING PROPOSAL - REQUEST FOR MODIFIED SCHEDULE 1 LLEP2008

This letter prepared on behalf of Logos Property seeks to request for a modified Schedule 1 of the *Liverpool Local Environmental Plan 2008* (LLEP 2008) with respect to the Planning Proposal (RZ-10/2018) currently being considered by Council. On 25 March 2019, the Liverpool Local Planning Panel (the Panel) resolved to support the Planning Proposal.

Logos Property seek to negotiate the terms of the proposed amendment to Schedule 1, notably the proposed Clause 3 and 4. Logos Property seek the following amendment:

Use of certain land at Prestons in Zone IN3

(1) This clause applies to Lot A and B, DP 408207 in Zone Heavy Industrial at Lot A and B Kookaburra Road, Prestons.

(2) Development for the purposes of a Vehicle Sales or Hire Premises is permitted with consent as an ancillary component to the dominant industrial use of the site.

(3) The proposed additional permitted use of vehicle sales or hire premises is to be confined to within the existing warehouse building only and limited to 500 square metres of the hardstand area;

(4) The external storage area shall not be used for the display of vehicles for sales and no sales of vehicles is allowed to be conducted from the site other than from the inside of the warehouse building and within the nominated 500 square metres of the hardstand area.

The following table provides a response to the issues raised by Council.

Table 1 – Response to Council issues

Matter	Response
The site is located within the IN3 Heavy Industrial zone, with land uses surrounding the site (and including it) being inappropriate for public patronage. Council do not support car-yard type uses within the IN3 zone.	It is proposed to limit retail sales in the external area of the site to 500sqm. This allows flexibility for some retail activities to occur on the hardstand area while ensuring that the site does not become a typical car sales yard, now and into the future.

Request for additional amendments_17 April 2019



Matter	Response
The planning proposal justification report indicated that the vast majority of sales occur off-site. Furthermore, informal conversations had with Volvo staff at the LPP site visit indicated that "99% of sales occur off-site". The need therefore to permit an area for the purposes of outdoor sales remains to be seen.	<p>The area restriction allows for trucks associated with the retail functions to be located on the hardstand area and for retail sales to be made if the typical off-site sales cannot occur.</p> <p>A development application will be required to formalise the retail use at which time Council will have the ability to restrict the external retail functions.</p>
We are concerned over the future of the site, if ownership changes or redevelopment occurs. We are therefore eager to ensure the ancillary additional permitted retail use is restricted not only for the current use, but for the indefinite future of the subject site.	<p>The requested amendment to Schedule 1 (particularly the restriction of the area of external sales) allows flexibility for some retail activities to occur on the hardstand area while ensuring that the site does not become a typical car sales yard, now and into the future.</p> <p>The site area is approximately 30,380sqm. Restricting the external sales to 500sqm of the site means that only 1.6% of the site could be used for external retail functions.</p>

Yours sincerely,

Ryan Macindoe
Senior Consultant

The logo for Liverpool City Council, featuring the words "LIVERPOOL CITY COUNCIL" in a bold, sans-serif font, with a small purple square icon to the right of the word "COUNCIL".

**LIVERPOOL
CITY
COUNCIL**

JANUARY 2019

The cover image features a low-angle, upward-looking perspective of a modern glass skyscraper against a bright blue sky filled with soft, white clouds. The building's glass facade reflects the sky and clouds, creating a sense of height and modernity. The title text is centered over a semi-transparent white rectangular area in the middle of the image.

Liverpool City Council International Trade Engagement Strategy



LIVERPOOL CITY COUNCIL

Contents

4	Executive Summary
5	Introduction
7	Consultation and Research
8	Top 10 Survey Findings
10	Current landscape
12	Barriers to growth
14	Key strengths of region
16	Australia's largest trading markets
19	Recommended Markets
20	New zealand
24	China
28	USA
32	Japan
36	Tier Two Markets
38	International trade
	Engagement Strategies

INTERNATIONAL TRADE ENGAGEMENT STRATEGY

Executive Summary

Liverpool City Council (LCC) represents a diverse and inclusive community on the precipice of vast institutional change.

The skills and assets of the Local Government Area are all in place to take advantage of these changes. With the development of world class expertise in the medical research, accident and emergency, a burgeoning tertiary education sector and a supportive environment for new industries to flourish within, Liverpool is a city poised to be discovered.

Liverpool's goal is to create a domestically thriving, globally known business landscape that prioritises the expansion and innovation of industry to promote its identity to the world. In order to do so, Liverpool must expand the region's internationally competitive capabilities. Aligning economic priorities and identifying chosen regional markets must be supported by development of export skills within the business community and relationship building at an international and institutional level.

In this report, the opportunities and challenges presented from within Liverpool's business profile are examined, as well as the compatibility and difficulties of entering new international markets in a sustained and considered manner across private and public industry. International markets are prioritised based on their greatest potential to suit Liverpool's strengths. The regulatory and diplomatic ties of Australia to each nation is considered, along with the intersection of each industry sector with Liverpool's ambitions.

Based on this analysis, four strategies have been developed to assist in building momentum within LCC:

- Development of economic strengths in the region
- Building of a regional identity to inspire local business action
- Development of capacity building programs
- Creation of international connections for the local community

Sustainable and consistent development, aligned to take advantage of unique opportunities presented by the Western Sydney Airport, are critical across all sectors. This means investing into the growth of long-term assets, as well as being open and eager for external investment and interest. The city's global significance relies on the identity and abilities of Liverpool being coordinated. Through local government efforts, the strengths of the region can be highlighted, supported and developed.

This report presents a framework through which LCC can assess the options and opportunities for government to direct efforts internally and towards international markets.

LIVERPOOL CITY COUNCIL



Introduction

Australian Business Consulting & Solutions (ABCS), a division of NSW Business Chamber has been engaged to assist Liverpool City Council (LCC) to develop an International Engagement Strategy that will enhance its international competitiveness and stimulate growth of its region in preparation for the launch of the Western Sydney Airport (WSA) in 2026.

The development of the WSA has triggered an unprecedented change in the regional economy.

From the growth of new industry to the expansion of existing industry, the implications to sector development in the region, stimulated by ongoing economic and infrastructure investments are positive and long term.

Healthy global cities have visible models for business growth. They enjoy recognition for an easy place to do business, provide talent pathways, offer an attractive live, work and

play quotient and are recognised for sector excellence. Underpinned by LCCs economic strategy to address transport, social liveability, housing, services, health and education, the Liverpool Region is rapidly developing the foundations of a global city.

Existing business tenure is stable, the 'Start-up' ecosystem is growing, flagship organisations in education, health and innovation are providing anchors for emerging creative supply chains and living areas that are transforming to meet the needs of a growing and diverse population.

The timing for LCC to build a platform for international growth is immediate. The export landscape is immature and LCC has a unique opportunity to develop trade support pillars which will attract business to the region, create momentum for international market expansion and brand the region as a global destination.

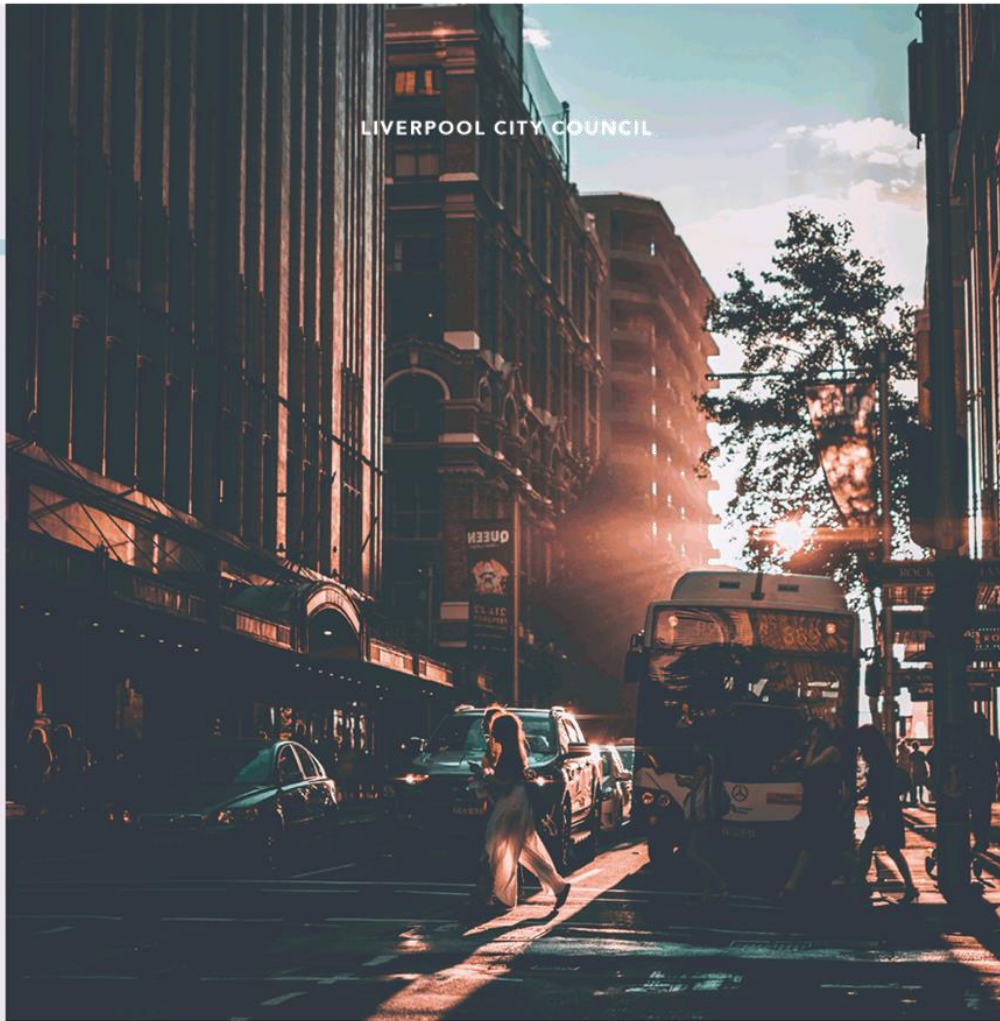
This report will include:

- A Statement of Ambition for Council's vision to be a competitive global location
- Key capability areas of the Liverpool economy
- Strategic recommendations to achieve Council's vision for international engagement
- Identification of priority offshore markets that correlate to Liverpool's key capability areas
- Long and short term actions as they relate to capacity development of local businesses, trade delegations and strategic partnership development
- Linkages to Council's Economic Development Strategy 2019-2029 and Community Strategic Plan, Our Home Liverpool 2027.

INTERNATIONAL TRADE ENGAGEMENT STRATEGY

**Liverpool City Council
will create a domestically
thriving, globally known
business landscape that
prioritises the expansion
and innovation of industry
through an alignment
to economic priorities;
promotion of regional identity
in chosen markets; export
skill development and
trade connections for
accelerated business
and investment success.**

STATEMENT OF AMBITION



Consultation and Research

In preparation for the report, a strategic workshop, local business interviews and a scan of international markets was conducted to determine findings.

The strategic workshop was held with Liverpool Hospital, Ingham Institute of Applied Medical Research, Western Sydney University, University of Wollongong, Southern Strength Advanced Manufacturing Network, Liverpool Chamber of Commerce, South West Sydney Local Health District and Regional Development Australia.

Contributors represented their business cohorts and identified the strengths and weaknesses of the region and the

elements required to build an appropriate trade ecosystem.

41 local businesses were interviewed to analyse their export capability, trade strengths and weaknesses and support infrastructure required to be global companies in the future. Thirty-nine businesses were established entities greater than 3 years and one Start-up was in its inaugural year.

International market research was conducted using a Success Probability Matrix to analyse the maturity of the sector, complexity of the business environment, competitiveness of the sector and cultural ease of engagement.

INTERNATIONAL TRADE ENGAGEMENT STRATEGY

Top 10 Survey Findings

1 Business cohort are primarily importers vs exporters. 60% of companies interviewed were not exporting and 40% exported to limited markets (NZ, USA, China and SE Asia). 86% of companies imported componentry, systems or widgets for repurposing or resale in their domestic markets.

2 Businesses owners consider exporting a longer term strategy, preferring to focus investments on domestic markets. 46% of companies were not considering plans to expand internationally with 80% of current exporters planning to continue global expansion. Finding the time to develop new markets and ability to meet competitive pricing offered by their global competitors were cited as major impediments for international growth.

3 Exporting is unplanned but sustainable. Of those businesses exporting, their journey was 'accidental' and not part of their business plan. All exporters operate an agent or reseller arrangement and have exported for greater than 5 years. A 'lack of confidence' or 'resources' to set up their own operation in market were cited as major barriers. 'Quality of product' however were cited as the main reason for their export longevity reinforcing Australia's global reputation for provision of high quality, clean and safe goods and services.

4 Asian markets most attractive. Companies looking to expand globally are most interested in possible export opportunities within the Asia Pacific region including in China, New Zealand, South Korea, Japan, Malaysia, Vietnam and India. Proximity, scale of market and consumer trends were cited as primary reasons.

5 Exporters went it alone. None of the companies surveyed cited the assistance of a third party to export. Start-up companies explored international markets using their own online connections and resources. Exporting success was gained through personal trial and error costing some businesses more than they anticipated.

6 Attraction of skilled talent to the region a major barrier to growth. Whilst mid to low skill jobs are filled by a local workforce, those businesses requiring technical, skill based talent had difficulty sourcing locally citing attraction of the CBD as a major barrier. Highly skilled employees and senior management travelled over 40 minutes from the northern and eastern suburbs of Sydney.


7 Live, work and play efforts welcomed but has a way to go. Businesses welcomed Councils efforts to modernise the region. The development of the intermodal

hub, freeway upgrades, land availability, housing and retail precinct modernisation were cited as positive building blocks for a growing and global city. However, changing the region's social perception to be safe, vibrant and an interesting place to 'play' outside work hours was cited as a vital element in attracting global companies, highly skilled people, Start-up communities and extended tourism time in the region.

8 Council's role was unknown. The role of Council to step up and take a leadership position in establishing a regional global identity; promoting industry excellence; facilitating pathways to export and connecting business to in market opportunities were cited as activities that would add value to business.

9 Lack of State and Federal support. Nearly all interviewees cited an absence of trade programs and support by federal, state and local government to help them export. Only one company used federal government assistance.

10 Practical connections to business were most valuable. Industry focused business delegations led by the Council were cited as the most preferred way to start business on their trade journey. Access to funding, training and business matching were cited as the most important elements in their intent to export in the future.



**What will it
take to make
Liverpool
a known
global city?**

INTERNATIONAL TRADE ENGAGEMENT STRATEGY

Current landscape

Economic priorities

The Liverpool Local Government Area takes in a diverse economy with recent growth in population-driven industries as well as core strength in the manufacturing sector.

It is the 7th largest LGA in NSW and has a projected population growth of 2.04% p.a. over the next 20 years. This is above the projected growth rates for Sydney and NSW as a whole.

This major expansion is attributed to the planned growth of South Western Sydney, prompted by investment into large-scale infrastructure projects like the WSA.

Additionally, the population in Liverpool is relatively young and diverse with a lower median age than the state average and half the population speaking languages other than English at home.

The total Regional Gross Product of Liverpool sits at \$11.26 billion as of June 2018. Current infrastructure priorities are: the construction of Western Sydney Airport and surrounding mixed-use business precinct, the Aerotropolis development, the South-West Rail extension, a rapid transit corridor between WSA and Liverpool, upgrades to Liverpool Hospital, new university campuses, health and education precincts and the Moorebank Intermodal.

Domestic market

Liverpool catchment houses 15,538 businesses of which 6,999 are employing businesses. Industry growth in the region is coming from health, transport and construction. Manufacturing is still the largest employer in the LGA, despite downturns prompted by the global financial crisis of 2007-08 and parity with the US dollar.

Health is currently the second largest employer, but planned expansions to Liverpool Hospital and the creation of the Liverpool Innovation Precinct will likely see this sector gain on manufacturing.

Spurred by the impending aerotropolis, housing demand and rezoning for mixed use commercial buildings in the CBD; construction is a prominent industry, from the residential through to commercial scale.

As of the 2016 census only 30.5% of locals stayed in the LGA to work, with employment self-containment in Liverpool up from the previous census (28.7% as at 2011). Liverpool LGA's actual workforce is made of 37.8% of workers who live in the LGA, while 62.2% of workers live outside of the LGA.

Global relevance

According to ABS 2017, NSW has a total of 14,697 exporters with an export value of \$2.9 billion. The



Liverpool region accounts for an estimated 300 exporters, and the total export value is unknown.

The creation of the Western Sydney Airport provides Liverpool an opportunity to transform itself into a global city strategically elevating Liverpool as an important edge city which provides a concentration of commerce, entertainment and shopping.

As other edge cities emerge over time along major transport routes, Liverpool can play an active role in positioning itself as the leading edge city in the region, connecting Sydney with Greater Western NSW and forging its own identity through the economic growth promoted by ongoing infrastructure and industry revitalisation.

Liverpool's development of key assets and the implementation of public works strategies are the foundations from which this recognition can develop. Assets such as the Liverpool Hospital upgrade, the WSA and the Moorebank Intermodal provide improvements in core capability areas that allow for an expansion of processes to build global significance.

The Liverpool Hospital is the largest free-standing hospital in Australia, and represents the anchor of a robust and growing health sector in Liverpool. Additionally, the Ingham Institute of Applied Medical Research and the South Western Sydney Private Hospital

LIVERPOOL CITY COUNCIL



are all within the Liverpool CBD, and form the core of a growing innovation precinct supported by significant medical practices.

Mixed-use high rises can be constructed to attract new business to the area, and provide residential property within the CBD.

Projects like the Georges River upgrade and changing restrictions on businesses allow for a true 18-hour economy to develop, with a vibrant and accessible CBD. All of these already ongoing projects are also designed to change the perception of the area nationally, and funnel high value business into the region, to continue to develop the components necessary for a global city.

Current skill set

Liverpool has a strong residential population working in the manufacturing sector that has remained in the region despite challenges brought on by the global financial crisis and parity with the US dollar.

Due to its position as an 'edge city' for Sydney CBD, Liverpool's logistics and transport industry is well developed. Direct access to three arterial roads and the commencement of operations at the Moorebank Intermodal in 2018 take advantage of this geography. Moorebank, rail

linkages and the Western Sydney Airport build on it's position as the gateway between Sydney and NSW as a whole.

Tertiary education has increasingly become a sector of strength for Liverpool, with STEM specific campuses from a number of regional universities opening or expanding over the next few years. The University of Western Sydney, University of Wollongong and University of New South Wales already have a presence in the area. While the proposed 'Multiversity' area in the Western Sydney Aerotropolis including engineering and aerospace will bring the University of Newcastle (UON) to the region as well, it is estimated that these campuses will bring 10,000 students to the Liverpool CBD area once at capacity.

Priority sectors

Based on current skills and developing projects within Liverpool, there are a number of priority sectors to focus investment.

Aerospace, Agribusiness, Education, Health, Logistics and Transport are the most internationally relevant sectors.

While construction is an important aspect of the development of the city, Liverpool's current environment is directing construction towards expanding the city, rather than positioning itself as a construction business hub for the export of skills. Likewise, developments in public works and community projects highlight the vibrancy and commitment of the city to long-term success, but from an international perspective, support the commercial sectors rather than providing opportunities by themselves. Each sector was chosen based on the following:

- Liverpool's current strength in the sector.
- Planned developments that will affect the sector within Liverpool.
- International appetite for the skills or products created by that sector:

Aerospace: the WSA represents a once in a generation opportunity, as new large-scale commercial and freight international airports are exceedingly rare.

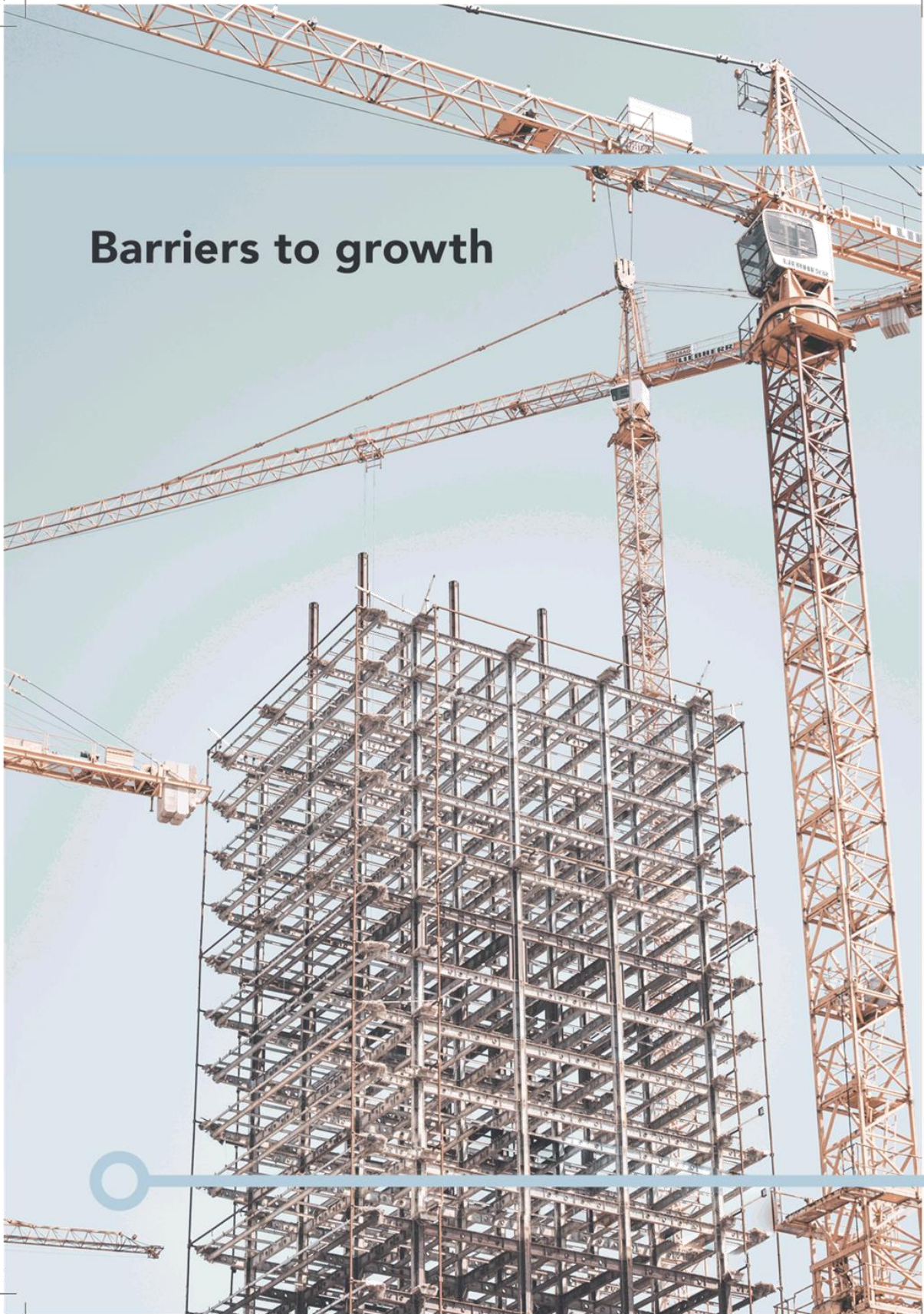
Agribusiness: Liverpool's existing manufacturing sector has a strong focus on food and groceries. A proposed Fresh Food Precinct within the aerotropolis area would support international expansion for production and development. Existing logistics connections between Liverpool and rural agribusiness also provides an area for development in conjunction with WSA.

Education: Three universities currently have campuses within the Liverpool LGA. These three plus University of Newcastle will launch a STEM campus as part of the aerotropolis. This sector is an importer of international students, and continues to grow as these campuses mature.

Health: Liverpool Hospital is the largest free-standing hospital in Australia. A promised \$740 million upgrade will increase the ability of the hospital to research and develop medical technologies and skills. Liverpool Hospital will also serve as the anchor institute for a planned innovation precinct, including the Ingham Institute of Applied Medical Research, South Western Sydney Private Hospital and the region's universities. The innovation precinct allows for a supportive Start-up environment to expand the LGA health and technology profile.

Logistics and Transport: Liverpool has direct access to the Southern Sydney Freight Line, the M5 and M7 motorways and the Hume Highway, and is within 30 minutes by road to Sydney Kingsford Smith Airport and Port Botany. Rail and Air asset development mean the region can develop a 'hub and spoke' model of logistical support between rural NSW and the world. This is supported by the continued development of the Moorebank Intermodal, which increases containerised trade from the region.

Barriers to growth



LIVERPOOL CITY COUNCIL

While the WSA offers a link between Liverpool and the world, businesses in the area must be ready to take advantage of this unique opportunity. For Liverpool to grow as an internationally recognised city, several important barriers need to be addressed at fundamental levels. Without this, the expansion of the region's capabilities will not align with the potential of the WSA and other major infrastructure upgrades.

Immature export sector

Liverpool is home to an established business community with a low percentage of export representing an opportunity to encourage global expansion.

Businesses lack awareness of the support and education offered by government on how to achieve export success. Current perception remains within local business communities that the domestic market continues to be the safest and most viable area for expansion.

Additionally, businesses within Liverpool are much more likely to be importers than exporters. Businesses who are exporting tend to do so through individual connections, rather than sustained and deliberate expansion. Changing the perception of the value exporting can bring to a business requires a change in mindset that time and labour required to build an export capable company is outweighed by the opportunities available domestically.

Major barriers to exporting for the region's businesses include lack of knowledge about export regulations, foreign markets, and logistics/transportation. Financial barriers such as insufficient working capital and labour resources, prohibitive administration costs, regulatory and infrastructure barriers and excessive financial risk delay movement forward.

These barriers to growth have formed the platform for the development of the regional exporting strategies described in this paper.

Live, work and play

Liverpool City Council has developed numerous public works plans designed to transform the city into one that is interconnected, walkable and possess an 18-hour economy. These have all been identified as the requirements of a globally accessible city. The concept of these plans is to redress the image of Liverpool, to redefine the perception of the region as being a family-friendly, vibrant alternative or complementary location to Sydney and Parramatta. These projects, many of which have already created change in the city, take time to change external perception.

For management and technically skilled workers, the value of leisure and cultural activities within Sydney present a superior proposition to those offered in Liverpool. For less technical workers, the lifestyle of the area continues to improve, however the options for work are not as diverse as what can be found in the Greater Sydney Area.

While changes to local zoning laws and major projects will expand options for a local workforce, tailored initiatives to encourage highly skilled workers who exit the region to work in the CBD would assist with the skills shortage of highly skilled workers within the Liverpool region.

Global relevance

There is not a single formula that defines what makes a successful global city, but there are common factors that can be observed.

Global cities are places that have an attractive business environment, providing employment and investment opportunities; they have diverse economies and a supportive regulatory environment for construction and business growth.

To build a reputation as a global city, the city must also possess a cultural environment that is inclusive, welcoming and accessible to newcomers. The city

must have a defined identity, and a unique selling point within the region it is located.

Generally, cities will focus in two major areas for their unique selling point. Either, they will have foundational cultural artefacts that draw tourists and money to the region (canals of Venice, the Eiffel Tower in Paris) or they have a specialist business environment that brings in not just businesses in that sector, but associated companies to support the sector (Hamburg as an export hub, Silicon Valley as a technology Start-up incubator).

As with the 'Live, Work, Play' question, the creation of a global city takes time. Importantly, it also takes a strong and focused definition of what the city will be. The reliance on existing strength, such as Liverpool's logistics history, or redefinition via new opportunities (aerospace and defence through WSA) depends on the local government's understanding of the potential of the region, and how best to market that.

Appropriate land use

The ability for manufacturing businesses to grow is dependent on their access to the leasing of specialised or appropriately sized site. Work has been done to improve the commercial capabilities of the CBD and continual improvements need to be a priority for the local industrial sector. One respondent to the Chamber's interview questions noted that they were currently using three warehouses across the region because they lacked access to a single space large enough.

Land use must also be considered carefully. Liverpool City Council has proposed and researched the potential for a rapid transit corridor between the WSA and Liverpool CBD. Projects like this must be undertaken to link the city as closely and efficiently to the airport as possible, or risk that the airport will underperform until supported correctly.

INTERNATIONAL TRADE ENGAGEMENT STRATEGY



Key Strengths of Region

The pace of change within Liverpool has increased exponentially since the inception of the WSA. While the export market is underdeveloped in the region, the strength and assets of both business and government present opportunities for the city to achieve the goal of being internationally known and valued.

Infrastructure

The creation of an international Liverpool, to be a third CBD of the Greater Sydney Area, relies on its transport. If a city does not provide residents the ability to access every aspect of their lives within 30 minutes of their homes, talent retention remains a challenge.

Liverpool maintains much of the city structure laid down at its inception, in the Hoddle Grid. This grid gives the city simple building blocks from which ambitious projects can be launched, and is a design principle that can be emulated in developing the city and aerotropolis.

Projects like the M12 Motorway and South West Sydney Rail Extension highlight the ongoing development of Liverpool's transportation capabilities. Council's efforts to look ahead and address the future of transport with a proposed Rapid Transit Corridor from WSA to Liverpool demonstrates the principle of new infrastructure being addressed as a continuous program of improvements.

Sectors

AEROSPACE

The Western Sydney Airport is a defining piece of infrastructure of the region, that will change how and who

it does business with. It also presents the greatest potential for expansion. Liverpool's current aerospace industry is non-existent, but as the airport and aerotropolis begin to be built, the sector will develop. Already Northrup Grumman have agreed to take a \$54 million facility within the airport. Four universities have collaborated to announce a 'multiversity' campus within the aerotropolis with a focus on STEM, aerospace engineering and associated fields. A centrepiece of the Aerotropolis will be a STEM focused high school.

All of the components of a competitive and engaging environment are beginning to come together for the Aerospace sector. Liverpool's support of Start-up's combined with these cornerstones allows for the development of long-term education and career prospects within the region.

AGRIBUSINESS

The Liverpool LGA is not only suburban and metropolitan areas; it also includes a portion of the agricultural producers of the Sydney Basin. These producers, along with Liverpool's manufacturing sector represent a skilled and capable asset. It is via the addition of a Fresh Food Precinct within the Aerotropolis that this sector will be elevated.

Proposed by the NSW Farmers Association and supported by local government, the precinct would create a custom-built export facility for fresh foods and pre-packaged products. The Precinct is expected to create 12,000 jobs across a variety of fields, not just within Liverpool but among the wider agricultural industry.

Taking advantages of planned infrastructure upgrades and the

opportunity to plan consolidated industry groupings, the Fresh Food Precinct, can create a hub for domestic and international food processing and exporting.

EDUCATION

Liverpool's educational assets are new, but have already benefited the region. Western Sydney University, University of Wollongong, University of New South Wales all currently have campuses within the CBD. The addition of the 'multiversity', with the UON diversifies the education portfolio further.

Vocational education is also expanding, with two TAFE institutes in the area and a proposed agricultural high school as part of the Fresh Food Precinct.

Specialised departments such as the MARC's Institute offer the chance for unique, internationally significant work within the region, the close connections of organisations around the Innovation Precinct keep talent in Liverpool.

HEALTH

Liverpool Hospital, the Ingham Institute of Applied Medical Research and local universities allow for an innovative precinct that is engaging with some of Australia's most pressing health problems.

The cooperative nature that is core to the identity of Liverpool city is reflected in the innovation precinct. An area of the CBD in which stellar organisations support education and employment opportunities. The success of these larger organisations help to bring in smaller supporting businesses and Start-ups. The precinct concept is testament to the principles that push Liverpool towards international success.

LIVERPOOL CITY COUNCIL

LOGISTICS AND TRANSPORT

Whilst the Airport is a key driver it is the support of the current industry that will build sector success. Containerised trade moving through the Moorebank Intermodal, the new road and rail upgrades and the geographic position of Liverpool all show a region in which transport is a specialised and critical field.

New technologies and ideas, such as autonomous vehicles for the Rapid Transit Corridor, demonstrate Liverpool's willingness to adapt sectors to maintain advantages.

Cooperation of public and private industry

The strongest value to Liverpool is the manner in which commercial assets are created and being implemented.

LCC has embraced the opportunities offered by changes in the region, and in doing so has sought to develop and deepen the relationship between public and private works.

The health innovation precinct in the CBD and the proposed multiversity in the aerotropolis are evidence of a holistic view of city and regional development. The consideration of education and private business in how the city moves from its current state and perception into a new identity is key.

An area for opportunity associated with the new areas of WSA and the aerotropolis is for businesses to collocate and collaborate to improve the value chain and offer a competitive advantage to other areas in NSW. For example, advanced manufacturing businesses can collocate and collaborate with public institutions, to conceptualise, prototype and develop products all within one region.



INTERNATIONAL TRADE ENGAGEMENT STRATEGY

Australia's largest trading markets

Country	FTA?	Ease of doing business	Inbound Investment, 2017 (A\$m)	Outbound Investment, 2017 (A\$m)	Import of Goods into Australia, 2017 (A\$m)	Export of Goods out of Australia, 2017 (A\$m)
New Zealand	✓	1	45,059	103,040	7,812	9,100
China	✓	78	64,954	77,099	64,524	100,184
United States	✓	6	896,850	664,512	31,313	12,269
Japan	✓	34	219,236	125,122	21,098	44,981
Taiwan	None	15	14,829	8,194	4,377	8,969
Canada	✓	18	47,335	46,888	2,146	1,618
Germany	Under Negotiation	20	47,153	73,643	13,731	2,403
Singapore	✓	2	82,038	59,418	8,272	6,628
South Korea	✓	4	26,310	19,890	30,859	21,209
Malaysia	✓	24	21,331	9,597	11,026	5,959
India	In Progress	100	15,494	13,957	5,109	15,748
Thailand	✓	26	3,120	4,453	14,394	4,476
Vietnam	✓	68	735	2,335	5,094	4,628
Indonesia	✓	72	1,044	10,734	4,212	7,030
Hong Kong	In Progress	5	116,602	47,402	755	12,035
Luxembourg	Under Negotiation	63	80,985	18,014	32,929	3,022
Switzerland	None	33	53,693	35,889	3,038	1,440
Norway	None	8	19,856	Nil	399	85
Belgium	Under Negotiation	52	305,323	4,486	1,984	1,256
France	Under Negotiation	31	24,793	50,983	4,901	1,416
Netherlands	Under Negotiation	32	79,025	43,555	2,328	3,078
Ireland	Under Negotiation	17	23,799	17,037	1,819	98
United Kingdom	None	7	481,387	333,117	6,876	6,114

LIVERPOOL CITY COUNCIL

a. Countries where Australia receives significant investment into Australia include Bermuda \$28.9bn, Virgin Islands (British) \$24.3bn.
b. Countries listed are World Trade Organisation (WTO) members and so offer trading terms via the WTO (and those that are party to any WTO plurilateral arrangements). Also a number nation's offer special economic zones which also are a pathway for market entry that may offer benefits Australian firms should consider (India, UK, USA, Thailand, Malaysia, Japan, S Korea, China)

ia,	Import of Services Into Australia, 2017 (A\$m)	Export of Services out of Australia, 2017 (A\$m)	Two-Way Trade, 2017 (A\$m)	Number of visitors of Australia 2017 (by '000)	Total visitor spend in Australia 2017 (\$'000)	Source of international students ('000)	rank of international students
	5,584	4,936	27,432	1,231,089	1,652,041		
	2,873	15,812	183,393	1,251,095	8,284,648	192.1	1
	16,178	8,703	68,463	728,983	1,733,446	7.8	17
	3,514	2,259	71,852	397,888	1,008,867	11	14
	329	1,430	15,105	167,192	715,156	12.7	12
	2,115	1,025	6,904	157,886	446,552	3.9	25
	2,963	1,643	20,740	200,415	710,292	3.3	28
	5,141	5,333	25,374	381,979	1,067,848	7.2	18
	1,071	2,157	55,296	276,837	1,049,021	21.4	7
	957	2,613	20,555	352,960	1,107,165	25.5	5
	2,167	4,412	27,436	282,981	101,5523	73	2
	2,844	1,305	23,019	90,153	403,550	19.7	8
	1,524	1,541	12,787	505,555*	1,853,137*	23.1	6
	3,696	1,601	16,539	173,295	563,723	15.2	10
	2,976	2,993	18,759	258,266	988,188	13.6	11
	113	44	36,108	231,522*	850,948*		
	706	1,025	6,209	53,006	217,498	0.9	47
	417	277	1,178	105,490	392,554	1.4	38
	138	180	3,558	231,522	850,948	0.4	67
	2,127	928	9,372	121,517	504,117	4	24
	1,119	495	7,020	52,834	181,250	0.8	49
	1,067	504	3,488	231,522*	850,948*	0.7	55
	8,216	5,422	26,628	689,133	2,021,989	5.3	21



LIVERPOOL CITY COUNCIL

Recommended Markets

The following markets have been identified as the primary focus areas for LCC to develop activities that will accelerate trade success for the business community.

Markets have been categorised as Tier one and Tier two, with Tier one markets presenting a greater strategic fit against the region's assets and business strengths.

Tier one markets were assessed using the following criteria:

- Sector maturity
- Business complexity
- Sector competition
- Regulation
- Current diplomatic ties
- Cultural fit
- Financial ease
- Current national engagement

It is recommended that LCC focus on Tier 1 markets within the next 1-3 years.

Tier two markets were assessed using the same criteria as Tier 1, but are considered a longer term focus for LCC as the priority sectors within these countries are evolving and the strategic fit not as high as Tier 1 countries. LCC should review Tier 2 countries annually and adopt a more long term

planning approach of 3-10 years.

Tier one markets, priority sectors and actions recommended in this report complement and support those outlined in the NSW Trade and Investment Action plan. Strong collaboration with NSW Trade and Investment to invest in funding and programs to improve the awareness and uptake of international trade is critical to LCC's success.

	Tier one market					Tier two market				
	1-3 YEAR HORIZON					3-10 YEAR HORIZON				
	New Zealand	China	USA	Japan	Taiwan	Canada	Germany	ASEAN Nations	South Korea	India
Aerospace	✓		✓	✓			✓			
Defence	✓		✓	✓			✓		✓	
Medical	✓	✓	✓		✓			✓		✓
Advanced manufacturing		✓	✓			✓				
Agribusiness		✓		✓				✓		✓
Transport and logistics				✓			✓			
Education	✓	✓	✓	✓		✓		✓	✓	

INTERNATIONAL TRADE ENGAGEMENT STRATEGY

New Zealand

New Zealand is currently ranked as the number one country for ease of doing business globally.

Over 650,000 New Zealand (NZ) nationals currently live in Australia (15% of total NZ Population).

NZ is a signatory party to hundreds of treaties and agreements with Australia, the most significant being the Australian and New Zealand Free Trade Agreement and the Australia New Zealand Economic Relations Trade Agreement.

Whilst the following sectors are recommended as immediate areas of focus for LCC development, primary and food processing industries will benefit from a no-curfew WSA and expand logistical supply chains. The planned inclusion of an Agribusiness Export Hub will provide NZ's businesses with multiple pathways to engage with Liverpool business.

Aerospace and Defence OPPORTUNITIES

NZ's defence capabilities are currently in review. In May of 2018, the federal government issued a Strategic Defence Policy Statement outlining a number of ongoing projects and new developments. The close military ties between Australia and NZ through the ANZAC alliance and membership to numerous multilateral organisations and treaties (such as NATO and the Five Eyes surveillance group) make Liverpool's design for an Aerospace and Defence precinct a natural export partner.

On a federal level, at the start of 2018, then Prime Minister Malcolm Turnbull called for Australia to upscale its defence exports, identifying NZ as a priority market.

\$20 million per annum is budgeted to identify and assist with export readiness in the sector and LCC can collaborate with Federal Government to build and expand defence contractors located within the WSA Precinct.

CHALLENGES

NZ relies heavily on multi-national corporations and national defence departments overseas for the supply of their military equipment and upgrades. Tenders take a long time to secure and businesses like Lewis Machine & Tools or foreign government departments like the United States Department of Defence carry higher probabilities for winning large-scale projects. Smaller pieces of total projects are often absorbed by these same organisations. Defence developers would need to work with hyper-specialised supporting components, often in partnership with existing multi-nationals in order to have their business recognised for export.

The lack of an established defence manufacturing and innovation sector in Liverpool means that currently all goals in this sector depend on successful execution of broader planned developments. While the

WSA and a move towards advanced manufacturing are highlighted in Liverpool's Community Strategic Plan (2027), both sectors are not significant or competitive currently. Investment in the aerospace and defence sectors within Liverpool must be a priority to maintain relevance with NZ's industry.

Medical OPPORTUNITIES

In February of 2017, a treaty-level agreement was signed between NZ and Australia, referred to as the Science, Research and Innovation Cooperation Agreement. The agreement addresses chronic diseases, advance general healthcare and improve the accuracy of GPS signals. This, on top of the existing reciprocal health agreement between Australia and NZ provide an open environment for medical innovation across the Tasman Sea.

NZ currently has the highest rate of skin cancer in the world, and a national obesity related health crisis. The geographic proximity and shared colonial history between our countries means that population-wide health issues are often similar. Research and execution of health policy allows for a cooperative response to these issues. The Ingham Institute of Applied Medical Research, Liverpool's premier medical research organisation, has undertaken a number of studies around mental

An aerial photograph of a coastal town, likely Whistler, British Columbia. The town is nestled in a valley, surrounded by dense evergreen forests. In the background, majestic mountains rise, some with patches of snow or light-colored rock. A large body of water, likely Whistler Lake, is visible to the right of the town. The sky is overcast with grey clouds. A large, semi-transparent white circle is overlaid on the center of the image, containing text.

LIVERPOOL CITY COUNCIL

**Two way trade
is estimated
at \$26.8 billion.**



health and is a world leader in prostate cancer research. The University of Otago in Christchurch has a similar program studying bowel cancer, its causes and the relationship to gut flora. The Auckland Medical Research Foundation has a similar focus on gastro-intestinal cancer through their association with the Auckland Bioengineering Institute. The University of Auckland's school of population health is leading research into global obesity statistics.

While there are complementary medical research and innovation sectors across NZ, there is also a focus on various forms of mental health, pharmacology, developmental and paediatric medical care. Branding Liverpool's medical precinct with attributes of cohesion and collaboration from which creative, sustainable medical solutions evolve will attract cooperative works with NZ's institutes.

CHALLENGES

NZ's small population limits the size

of its research sector, talent pool and funding. Leading innovative organisations are based in Christchurch and Auckland. The lack of geographic diversity, population density and depth of the industry should be considered. The industry's contribution to the local economy which was estimated at \$1.3 billion in 2015 and Australia and the United States are consistent partners in trade within the industry.

The G20 group of nations exemplify the competitive nature of the medical innovation field. All G20 countries feature medical innovation as a priority with larger economies such as Germany, France and the United States outweighing the field in funding and resources to outpace NZ's sector. As a result of this NZ is frequently dependent upon multi-nationals and external business to fund and resource innovation in their medical practices. The specialisation of the NZ medical research community reflects niches not already filled by larger bodies but can be internationally irrelevant.

Liverpool's expanding health sector has an opportunity to deliver benefits from association with NZ but should monitor possible inequity in sector exchange as the sector develops.

Education OPPORTUNITIES

Like Australia, the university system in NZ is undergoing disruption. Flexible and multi-mode education is part of the discussion at a national policy level challenging traditional institutions.

NZ's education industry enjoys high participation rates despite a small international market. Mature age education is on the rise with 50% of people over 15 maintaining a tertiary qualification.

The Universities of Auckland and Otago both hold rankings in the top 200 universities globally, and the Victoria University of Wellington is nationally ranked the highest for research quality across a number of disciplines. A mutual recognition

LIVERPOOL CITY COUNCIL

scheme between NZ and Australia allows for easy transfer of students compared to other nations. As of 2018, NZ is trialling a 'free first year' of university with an intent to go to a three year free program by 2024. Australian citizens residing for at least three years in NZ can participate.

NZ's tertiary rate of completion from its indigenous population remains low, with the metro location of major universities a barrier.

Institutes of Technology and Polytechnics are underfunded and face student shortages. Australian universities and private vocational bodies are well-positioned to assist in building a NZ vocational framework that is competitive and efficient.

While Liverpool's tertiary education community is still in a building period, new ideas offered by the NZ system should be explored. The construction of an industry specialist high school and the universities allows for cohesive education structures that play to the intended strengths of the region. Concepts being trialled in Liverpool provide an exportable service for NZ, while the innovative campuses throughout the CBD provide attractive opportunities for

international students looking to experience work placement and practical studies.

CHALLENGES

In 2017, the Australian government proposed to increase international student fees for NZ students. While the policy was not enacted, the divergent philosophies of Australia's price rises in HECS and NZ trialling free tertiary education need to be considered for international initiatives.

Liverpool currently has three university campuses in the area, with a fourth scheduled to join the 'multiversity' STEM campus in the Aerotropolis. The region already houses half the amount of universities throughout all of NZ. Construction skills shortages in NZ are challenging Polytechnic Institutes while Liverpool possesses a strong vocational workforce and expanding TAFE facilities. The export of vocational education or the migration of students looking to learn vocational skills into Liverpool may prove counterproductive to the short term export aims.

RECOMMENDATIONS

Aerospace/Defence	Medical	Education
<ul style="list-style-type: none"> Commission research into skills shortages in defence manufacturing in Australia Attract Australian defence Start-ups to the aerospace hub around WSA. Market WSA no-curfew commercial airport to local producers with NZ import orders. 	<ul style="list-style-type: none"> Invite leading researchers for exchanges at Liverpool Hospital and medical precinct tours. Encourage cross-border collaboration on data gathering and research into shared problems (obesity, gastrointestinal cancers) 	<ul style="list-style-type: none"> Build relationships/ programs with leading NZ universities in growth fields (medical, engineering) Lobby for increasing mutual recognition of TAFE qualifications Invite senior administrative members of major NZ cities to tour and view the aerospace or medical precinct concepts.

Two way trade is estimated at

\$26.8 BN

GDP:

\$201 BN
(NZD)

GDP Growth Rate:

3.1%

Per Capita GDP:

\$38,500
(NZD)

Major Exports:

Dairy, Meat, Logs, Fruit, Crude Oil, Wine

Major Imports:

Petroleum, Mechanical Machinery, Vehicles, Electrical Machinery, Textiles

Value of Imports into Australia:

\$11.8 BN

Value of Exports out of Australia:

\$13 BN

Value of Two-Way Trade:

\$27.4 BN

YOY Percentage Growth of Two-Way Trade:

7.0%

Visitors per Year to Australia:

1.3 MN

Visitors Spending Per Year:

\$2.6 BN

A photograph of the Shanghai skyline, featuring the Oriental Pearl Tower on the left and several other skyscrapers on the right. The buildings are reflected in the water in the foreground. A large, semi-transparent white circle is overlaid on the image, containing text.

**Two way trade is
estimated at \$183.4 billion
and Australia relies
heavily on China for
export and import.**

LIVERPOOL CITY COUNCIL

China

China is currently Australia's largest trading partner accounting for 24% of total trade and ranked 78 for ease of doing business.

Two way trade is estimated at \$183.4 billion and Australia relies heavily on China for export and import. There are over 192,100 international students in Australia, making it our number 1 market for students. China is Signatory to Australia's most profitable Free Trade Agreement, the China Australia Free Trade Agreement. Over 1.2 Million Chinese nationals live in Australia.

The following sectors have been identified as immediate areas of greatest opportunity for LCC to focus regional development.

Agribusiness OPPORTUNITIES

China is the second largest importer of agricultural products in the world. While there has been a domestic focus on developing smart agricultural practices, the growth of the middle-class and the challenges of modernising a vast system mean importation remains critical for the continued growth of the nation. US protectionism has resulted in tariffs hikes between the two nations opening opportunities for Australian agribusiness exporters to fill gaps.

Recommended in the Western Sydney City Deal and supported by the NSW Farmers Association, A Fresh Food Precinct within the Aerotropolis would allow for the integration of new technologies into the processed food-manufacturing sector. Agri-tech is a key area of investment for China as it seeks to shift towards a sustainable and competitive industry.

The goal of the precinct, to provide ready-to-eat meals across the globe within 36 hours of an order being placed is ambitious, but aligns with the expectations and demands of Chinese consumers. Combining this convenience with Australia's perception as a 'clean, green and safe' ecology with well-regulated food processing safety protocols is a unique competitive advantage in the China market.

The existing Liverpool manufacturing sector and the Moorebank Intermodal mean that both freight and manufacturing are positioned to expand into China before the airport scheduled opening in 2026.

CHALLENGES

The Agriculture Sustainable Development Plan (2015-2025) is the centrepiece of China's agricultural policy and drives significant changes in the local sector. China continues to develop technology for self-sufficiency so that trade shifts do not affect its ability to feed its population. For example, it is estimated that should China stop sourcing US soybeans, it would take the entire world supply of soy to fill the void.

China's investment into Australian agribusiness has dropped by 8% in 2018, prompted by tightening rules on overseas investment. In conjunction with the Chinese policy change, Australia has increased the regulation of foreign investment into strategic infrastructure assets. Australia remains the second largest recipient of Chinese investment

across all sectors. The challenge for the Fresh Food Precinct is in securing capital for the proposed integration of cutting-edge technologies like the Internet of Things and Blockchain providence software and to remain ahead of the ongoing developments around FDI and agricultural trade pressures in China.

Medical Innovation OPPORTUNITIES

The maturation and expansion of the Chinese middle class is triggering fundamental societal shifts away from three-generation households. China's ageing population (250 million people over 60 by 2020) and an underdeveloped aged-care infrastructure presents Liverpool service providers and 'teach the teacher' programs opportunities in nursing and aged care. Western Sydney University's Liverpool campus, with its focus on nursing can explore advanced training across a range of disciplines.

Made in China 2025 is the most influential piece of policy in the healthcare sector in China. The policy aims to push innovation across pharmacy, medical technology and healthcare delivery. While the goal of the paper is to promote Chinese innovation in these areas, the implementation of systemic changes leaves opportunities for foreign niche industry to fill skills gaps in the short term. Additionally, collaboration and education that can be provided by Liverpool Hospital, the various university departments and the

INTERNATIONAL TRADE ENGAGEMENT STRATEGY

GDP:
\$11.2 TN
(USD)

GDP Growth Rate:
6.7%

Per Capita GDP:
\$8,123.18
(USD)

Major Exports:
Electronics, Machinery,
Computers, Furniture,
Clothing, Medical
equipment, Plastics and
Vehicles

Major Imports:
Electronic equipment,
Mineral fuels, Ores, Medical
equipment, Vehicles,
Plastics, Organic Chemicals,
Oil seeds, Copper.

Value of Imports
into Australia:
\$64 BN
(AUD)

Value of Exports
out of Australia:
\$100 BN
(AUD)

Value of Two-Way Trade:
\$183.4 BN
(AUD)

YOY Percentage Growth
of Two-Way Trade:
16.1%

Visitors per Year
to Australia:
1.2 MN

Visitors Spending Per Year:
\$9.78 BN
(AUD)

Ingham Institute of Medical Research represent high value export and relationship building opportunities.

The sale and development of Intellectual Property in the pharmaceutical space presents a possibility for the research based groups within Liverpool's Innovation precinct. China will be the world's second largest pharmaceutical market by 2020. Exponential consumer growth and the Made in China 2025 policy paves the way for healthcare solutions to be marketed.

CHALLENGES

While the Made in China 2025 policy represents an opportunity for trade in services, it can also be viewed as an inherently protectionist, which over time may replace foreign businesses with Chinese ones. Filling specialised roles within the medical technology sector relies on relevant agents in the LGA having funding and resources to outpace China's expanding industry. Made in China 2025 rules that only the final processing of a good needs take place in China so foreign businesses seeking incentives from this policy may need to cede control of their product for market opportunities.

'Teach the Teacher' programs rely on the mutual recognition of qualifications for service providers and courses being run in a foreign market. While mutual recognition is an aspect of the China Australia Free Trade Agreement, it is one that is being gradually accepted as each nation looks to protect nationally significant industries from influxes of talent and shore up national skills shortages.

**Education
OPPORTUNITIES**

China is the largest supplier of international students to Australia, with 103,000 enrolments in 2018, and 8% increase on 2017. As wealthier Chinese study internationally, the opportunity for universities to offer unique value propositions are paramount. Liverpool's multicultural demographic and modern campuses provide a new option for students beyond the traditionally areas

of Sydney, Melbourne and Brisbane. Liverpool's focus on healthcare education, through the Western Sydney University Nursing campus and teaching wing of Liverpool Hospital provide services which are gaps in China.

As China's population grows, educational technologies which tailor teaching methods to large groups of students at a time are in demand. In particular, technologies catering to the challenging Gaokao exam and assisting students to gain a high mark are a huge area of growth.

China and its centralised government is well placed to make education a holistic and economic enterprise. In the past, the emphasis on wider educational access and development of vocational skills in the 1990s and 2000s focused on building domestic infrastructure, expanding exports and foundational works in logistics and engineering.

Now, China is building a smart workforce that innovates and adapts ahead of Western counterparts. Technology and the shift from government means that foreign education facilities and general innovative tools are increasingly welcomed.

The relative youth and innovation of Liverpool's tertiary education system places institutions in a good position to develop flexible and agile international models that meet the needs of the Chinese market.

CHALLENGES

Exporting education, be it technology or services, requires cooperation with existing entities for new products to be viewed as credible. Relationships with educational institutions in China are a competitive commodity, as organisations from other developed nations seek to find a foothold in the sector. As China develops its modern education system, the sheer scale and speed of development may position China as a leading education industry. This means western industries looking to export their education services to China have a short term timeframe to collaborate with like-minded institutions and position their products as part of an overall Chinese reform.

LIVERPOOL CITY COUNCIL

The perception of China as the testing grounds for innovative educational delivery techniques means that institutes looking to engage in China must provide unique, futureproof methodologies tailored to Chinese students needs. Emphasis should be placed on requirements of future employment opportunities and a supply pipeline of educated students.

Liverpool's tertiary education sector is relatively new and decentralised with flagship campuses located in other areas, so Liverpool will need to offer unique value propositions for favourable relationships with China.

Advanced manufacturing OPPORTUNITIES

The Chinese government is focused on technological advancements in agriculture, education, health and research as the new pillars of the economy; advanced manufacturing remains a strength in all of these areas. As an example, in 2013 only one of the top ten global solar cell manufacturers was Chinese, now four of the top five are. However, as the advanced manufacturing sector continues to grow, centralised around the city of Shenzhen, the cost of manufacturing rises. Many businesses have solved this

by outsourcing their manufacturing to contractors, or into developing nations. However, products are still administered and branded through China.

The West has long had a scepticism for the quality of Chinese made goods. While innovative products exist, achieving sales remains a challenge. The attraction of regional offices based in Liverpool, with all of its comparative transport and logistics advantages, is increased by the reputation of Australian goods and services. Corporate offices in Liverpool can market and brand products Australian, while the robust manufacturing economy of the region can be utilised for the final processing of goods.

A shared interest in autonomous manufacturing and artificial intelligence may also offer Liverpool's educational institutes avenues to build relationships with Chinese universities and urban developers. Liverpool can benefit from the skills and research present in China in the development of advanced infrastructure systems.

CHALLENGES

The advanced manufacturing sector in Liverpool is developing. While the aerotropolis and the concept of a regionally contained product

development cycle are being developed, Liverpool's advanced manufacturing capabilities need aggressive growth. The global recognition of areas like Silicon Valley are dependent on the presence of innovators to bring in international acclaim. Currently, Liverpool faces a skills drainage caused by Sydney's diverse job market.

Australia's relative high labour costs make further challenges for Liverpool as an outsourcing location. Chinese advanced manufacturers may have the ability to shape the aerotropolis around their factories and offices, but Liverpool's advantages are not economically competitive with developing markets.

As part of the move from a 'made in China' mentality to an 'innovated in China' one, companies are more interested in acquiring foreign companies instead of direct investment. As foreign direct investment decreases, so does the ability for Start-ups to rely on the interest and wealth of China to fund their initial capital costs. China has set the goal of importing less than 5% of their technology by 2045, the window into which Australian advanced manufacturers can find a market is finite.

RECOMMENDATIONS

Agribusiness	Medical	Education	Advanced Manufacturing
<ul style="list-style-type: none"> • Develop and shift the current manufacturing sector in Liverpool further towards processing food. • Present a marketing package on the WSA to Chinese investors/importers (based on fresh-food precinct and commercial manufacturing). • Focus expansion on Moorebank Intermodal around 'last stop before port' commodity shipping 	<ul style="list-style-type: none"> • Continue to encourage Allied Health courses in university precinct. • Connect via delegation visits private medical research groups with Chinese investors. 	<ul style="list-style-type: none"> • Promote Liverpool's education precinct as an international alternative to Sydney City. • Encourage private education sector in Liverpool to internationalise services 	<ul style="list-style-type: none"> • Present new A-Grade commercial buildings as potential field offices for Chinese companies • Conduct business delegations specific to the continuation of relationship building on cutting-edge infrastructure projects

INTERNATIONAL TRADE ENGAGEMENT STRATEGY

United States of America

*The United States of America (USA)
is ranked 6 for ease of doing business.*

Despite recent protectionist moves within America's political landscape, Australia remains a key ally in the Pacific region. Currently the USA is Australia's 3rd largest trading partner with two way trade rising 5% in 2017 estimated at \$68.5 billion. The USA continues to be Australia's largest two way services trading partner.

The following sectors have been identified as immediate areas of greatest opportunity for LCC to focus regional development.

Aerospace and Defence OPPORTUNITIES

With one of the most expensive and well-resourced standing armies, the largest space exploration program and some of the world's busiest airports, the USA presents a diverse range of opportunities for Liverpool. Agreements between Australia and the USA are varied and significant, as one of the key allies for the US Pacific Strategy.

In the middle of 2017, Boeing signed a \$35 million contract with the CSIRO to create their largest research and development facility outside of the USA. The creation of the WSA as curfew free, 7-days a week airport, Northrop Grumman building a \$54M facility at the precinct has already garnered US attention. The scale of operations for this facility inevitably create an environment

for supporting businesses to grow. The airport also brings Holsworthy Army Base closer to the world and the potential for shared military exercises or secondments is increased with the airport's presence.

The USA is the second largest source of visitors to the country, and the presence of a second airport in the Greater Sydney Region has the potential to increase tourism to the west. As Liverpool remodels its city centre, ability to draw business and leisure international visitors increases.

CHALLENGES

The USA's increasingly aggressive foreign policy bolsters the risk of Australia being drawn into conflicts and operations that run counter to the interests of our largest economic partner China, whose aggressive movements in the South China Sea are a cause for concern for nations with shared economic and political interest in the two Great Powers. The ability to maintain complex business relationships with the two nations may well be compromised by the other.

The privatisation of the US space industry makes it more likely that cheaper countries, instead of diplomatically close countries may benefit from outsourcing programs. While Australia has a historic supporting

role for many NASA missions, our space agency and the private industry programs do not share the same legacy.

The success of the WSA is dependent entirely on the ability to plan and build adequate connections between the airport itself and the surrounding cities. While LCC and state government are currently committed to a planned series of developments, that plan must remain in place for the airport to gain full utility. Once the airport is operational, Liverpool faces a further challenge of presenting and marketing a brand that draws tourists and businesses to the area. Without the development of unique city characteristics, even business visitors are not guaranteed.

Medical Innovation OPPORTUNITIES

Commitments were made in the first half of 2018 to create a new body, The Australian Advisory on Technology and Health Competitiveness, which has formed an alliance with a comparable body in the United States. This alliance promotes shared health technology developments. Further, CSIRO and Swinburne University have co-located close to Silicon Valley, widely considered the most significant global innovation hub.

American health research into obesity, gastro-intestinal cancers and



LIVERPOOL CITY COUNCIL

**The USA is
Australia's most
significant alliance
partner accounting
for 9% of total trade**

INTERNATIONAL TRADE ENGAGEMENT STRATEGY

The combination of government support, educational commitment and private industry drive is building an ecosystem of amalgamated businesses that take advantage of the strengths of each sector.

afflictions corresponds with the priorities pursued by Liverpool Hospital and the Ingham Institute of Applied Medical Research. The collaboration fostered by CSIRO and others paves way for other institutes to follow suit.

Student exchange programs provide an opportunity for shared experiences that frequently have a net positive influence on local perception of other nations. Marketing the Liverpool campuses of WSU, UoW and UNSW for semesters abroad, or post-graduate research positions is an important component of extending the relationship between US and Australian institutes.

The Texas Medical Centre has already accepted bids from a pair of Australian companies in September of 2018 to work for a number of months with the centre via an Austrade Bio-bridge program. Programs such as this can be used for the funding and education of Start-ups and to incentivise skilled graduates to stay in the Liverpool region.

CHALLENGES

The USA leads the world in the Start-up arena. For Liverpool to compete in this sector a Start-up environment should be considered to foster Australian and USA collaborations. While the USA has a market for medical research into disease and

cancer, medical technology is a favoured commercially viable route. Disruptive businesses are a hallmark of the American medical technology sector. Liverpool should work with The MARCs institute at Western Sydney and the Ingham Institute of Applied Medical Research as well as private starts-ups to maintain agile and globally innovative programs to attract US interest and investment.

Education OPPORTUNITIES

Australia's education exports reached \$20 billion in 2016 with the USA being the most popular destination for Australian's studying abroad. Soft power ties, built by cultural and personal connections students make are invaluable.

Mutual recognition programs and post-graduate research grants are a continual source of development and collaboration for US and Australian students and educators. Liverpool's development of an innovation precinct that encompasses the local universities allows for the potential importation of skills via these programs.

CHALLENGES

Despite the international reputation of American Universities, their primary

GDP:
\$20.4 TN
(USD)

GDP Growth Rate:
2.9%

Per Capita GDP:
\$62,152.10
(USD)

Major Exports:
Motor vehicles, aircrafts,
medical instruments,
telecom equipment

Major Imports:
beef, meat, aircraft and
parts, pharmaceutical
products

Value of Imports
into Australia:
\$31.3 BN
(AUD)

Value of Exports
out of Australia:
\$12.2 BN
(AUD)

Value of Two-Way Trade:
\$68.5 BN
(AUD)

YOY Percentage Growth
of Two-Way Trade:
9%

Visitors per Year
to Australia:
759,000

Visitors Spending
Per Year:
\$3.7 BN
(AUD)

LIVERPOOL CITY COUNCIL

and secondary schooling is suffering from critical shortages in funding and staffing. The USA is ranked 17th for international students studying in Australia. The priority of our education markets do not necessarily align. The Liverpool region will face a significant investment of marketing to find synergy with American universities. Regional and community colleges are more likely to support exchange programs.

The USA does not have an established and centralised qualification recognition system, meaning that fulfilling entire degrees in Australia is a risk for American citizens and transporting Australian educated students to the US for work is dependent on the discretion of their employer. Barriers for entry such as these make drawing the two educational systems as close as the NZ-Australia relationship a challenge.

Advanced Manufacturing OPPORTUNITIES

Start-up culture can be said to have been born in the USA with the dot com boom, and matured through it's subsequent crash. While Europe, Korea and Japan are competitive advanced manufacturers, the US maintains a position as a world leader in innovative

technologies.

The combination of government support, educational commitment and private industry drive is building an ecosystem of amalgamated businesses that take advantage of the strengths of each sector.

3D printing is at the forefront of the advanced manufacturing sector. The Department of Defence in the US has recently built a concrete 3D printer for the construction of outposts and bases. Multiple developments in 3D printing have come from the USA. However in Australia, a local company collaborated with a European business to develop a 3D printed jet engine. Liverpool's ability to draw companies from around Australia into design and innovation hubs must be developed. The skill sets for innovative product design exist, they only need an industry environment that supports them.

The concept of a single region providing the talent for conceptualising, prototyping, manufacturing and shipping a product is a possibility with the design and direction of the Aerotropolis. Focusing on unique projects and Start-ups that develop from university research can allow Liverpool to fill a complementary niche to America's maturing advanced manufacturers.


CHALLENGES

Through the 20th century, the USA was the manufacturing leader of the world. Today, outsourcing and economic expansion in Asia has moved business out of the USA. The global financial crisis also impacted the US manufacturing industry. While advanced manufacturing is being invested into, the USA is no longer standing at the summit of this profitable sector. India, South Korea, the European Union, Japan and China have staked claims to leading in various parts of this industry.

Advanced manufacturing is referred to as a sector, but it contains a multitude of different industries within it. As Liverpool develops innovation hubs around the medical and aerospace industries and seeks to make the Western Sydney Airport a success, focus on these sectors must remain consistent. Encouraging Start-ups that have direct relationship with Liverpool's core capabilities further develop the reputation of those skills, and to stand out against the mature market of the US, hyper-specialisation and unique product offerings must be a priority.

RECOMMENDATIONS

Aerospace/Defence	Medical	Education	Advanced Manufacturing
<ul style="list-style-type: none"> • Market Western Sydney Airport as an alternate personal flight destination • Promote other spaces in aerospace precinct to American businesses looking for Australian bases • Continue modernising urban spaces to build tourism profile 	<ul style="list-style-type: none"> • As with New Zealand, promote collaborative data gathering and research on shared medical issues. • Encourage and potentially provide funds for medical Start-ups in the region. • Develop domestic relationship further with CSIRO to build overseas relationship. 	<ul style="list-style-type: none"> • Look to build specific ties and supportive schemes between Campuses and US universities. • Create marketing plan for US students to come to the area's universities (look to engineering sector) 	<ul style="list-style-type: none"> • Focus on developing a Start-up environment that encourages agile and hyper specialised advanced manufacturing • Develop the 'one region, one product' model for competitive difference. • Build career pathway support for graduates in the area to keep them in Liverpool and mature their talents

An aerial photograph of a densely populated urban area, likely in Japan, showing a high concentration of multi-story buildings and residential structures. A large, semi-transparent white circle is centered over the middle of the image, containing bold black text. The text states that Australia is the largest supplier of raw materials to Japan and provides an estimate of the two-way trade value.

**Australia is the
biggest supplier
of raw materials
to Japan. Two way
trade is estimated
at \$72 BN.**

LIVERPOOL CITY COUNCIL

Japan

Japan overtook the USA as Australia's second largest trading partner and accounts for 9.4% of total trade.

Japan is ranked 34 for ease of doing business. Japan is a signatory to a bilateral agreement (JAEPA) and two multilateral agreements that are in negotiation or coming into force (TPP-11 and RCEP).

Around 430,000 Japanese students study in Australia currently and Japan is the most studied language in Australian schools. Japan has 102 sister city relationships and 6 state to state relationships. Currently LCC has a Cultural Sister City relationship with Toda.

The following sectors have been identified as immediate areas of greatest opportunity for LCC to focus regional development.

Aerospace and Defence OPPORTUNITIES

In 2015, Japan changed the laws that surrounded the abilities of the Japan Self Defence Force (JSDF) to wage wars of self-defence in connection with allies. Australia does not possess a formal alliance with Japan. However a number of close agreements between the Australian Defence Force (ADF) and JSDF has seen us working together on humanitarian aid missions and shared military practice exercises. As the ADF looks to build those ties and expand Australia's defence relationship, Liverpool may benefit from the proximity to Holsworthy Army Base. Shared exercises in the region would expand the tourism economy through visiting Japanese service-people and allow for word of mouth marketing of the region to Japanese citizens.

As with other nations, the aerotropolis and airport provide an opportunity for Japanese investment and tourism. Already two Japanese financial companies have agreed to take offices in the aerotropolis. Corporate marketing of the area as a southern hemisphere base may also assist Liverpool's issues of management level skill drain from the region.

CHALLENGES

Currently Australia and Japan are in a 'quasi-alliance', both are formal allies with the US, but do not possess a bilateral alliance. The recent changes in US foreign policy may expand to effect the ability of Japan and Australia to engage with one another, particularly as Japan faces sovereignty encroachment from China in the South China Sea. If called to assist in the region, Australia's economic and political ties to larger powers may cause distance with Japan.

Agribusiness OPPORTUNITIES

Japan relies on Australian agricultural commodities as the country is far from self-sufficiency. Providence and sustainability are key to this market and new technologies that can be deployed via a Fresh Food Precinct allow for unique competitive advantages in Liverpool.

One of Australia's greatest strength is the ability to grow counter-seasonal

INTERNATIONAL TRADE ENGAGEMENT STRATEGY

GDP:
\$5.1 TN
(USD)

GDP Growth Rate:
1.0%

Per Capita GDP:
\$40,849.20
(USD)

Major Exports:
Vehicles, Electronics,
Computers,
Medical apparatus,
iron, plastics,
chemicals,
gems, fuels.

Major Imports: Mineral
fuels, electronics, vehicles,
ores, organic chemicals,
plastics and clothing.

Value of Imports
into Australia:
\$21 BN
(AUD)

Value of Exports
out of Australia:
\$44.9 BN
(AUD)

Value of Two-Way Trade:
\$72 BN
(AUD)

YOY Percentage Growth
of Two-Way Trade:
9.3%

Visitors per Year
to Australia:
429,000

Visitors Spending
Per Year:
\$1.7 BN
(AUD)

crops. With the creation of the Fresh Food Precinct, closing the gap between harvest and supply of pre-packaged foods (international farm to table thinking), Liverpool can position itself as the connective line between the Sydney Basin and the world. Beyond the ability of the region to produce raw produce, the presence of the Western Sydney Airport and Moorebank Intermodal allow the area to become a key exporter for the high-protein grains of rural NSW, as well as short shelf-life foodstuffs of the area.

Natural foods and organic products are in high demand and Australia is well placed with our 'clean and fresh' reputation. Tariff reductions under the Japan Australia Economic Partnership Agreement are opening new Australian markets e.g., Australian nuts and dried fruits sales have grown year on year as tariffs reduce and consumer awareness grows.

Japan faces one of the most severe ageing population demographic shifts of any nation and the pre-packaged food market is in high demand. The manufacturing base in Liverpool already has strong capabilities in food processing, which along with the Fresh Food Precinct, can be utilised to test and develop innovative food solutions marketed in Japan.

CHALLENGES

Processed food is a creative and sophisticated market in Japan, one in which quality and price consciousness are extremely mature. Products must be unique and innovative to capture attention. In such a competitive market, Japanese made products have the edge on marketing and brand recognition.

Competition is not confined to the processed food sector. Canada and the United States are two of the largest agricultural importers to Japan and remain a major competitor, even with the counter-seasonal advantage. The size and scale of their export market, as well as the sophistication of logistics networks, means Liverpool's developing agribusiness export hub must aim to be cutting edge to remain competitive.

Education OPPORTUNITIES

Japan and Australia have a wide range of links between schools, research organisations and universities, including the recognition of Australian bachelor degrees in 2016 by Japan. Beyond this, Japan is a global leader in research, education, science and innovation. Hundreds of formal partnerships already exist between Australian and Japanese universities. Shifting to more strategic partnerships, including developing double and joint degree programs would allow for increased collaborative learning. This has already been shown to benefit both sides, with the quality of collaborative research proven to be much higher when compared to both countries individually. The international reputation of Japan as a leading science and technology innovator remains true despite challenges from other developed nations. Government programs like the New Colombo Plan support the ability of Liverpool's STEM focused universities to continue or build collaborative relationships with Japan.

CHALLENGES

Japan's total Research and Development expenditure is seven times that of Australia. Liverpool's ability to be equal partners in any collaborative educational pursuit is compromised by the extent to which funds are accessible and directed to education. Liverpool's relatively new campuses may have innovative programs, but the ability to publish and display them on the same scale needs to be developed.

Trends in education across both groups may not align either, as Japan's institutes continue to push the limits of AI capabilities and robotics, Liverpool's current educational persona is heavily medically focused. It is not a case of these focuses being exclusive, but rather that funding and interest may not be funnelled into like-minded programs that would allow for extensive and costly collaborative research or grants.

LIVERPOOL CITY COUNCIL

Around 430,000 Japanese students study in Australia currently and Japan is the most studied language in Australian schools.

Transport and Logistics OPPORTUNITIES

Japan's transport capabilities are legendary across the world. An absolute world leader in passenger transportation, Japan has consistently pursued dramatic innovations like MagLev railways and less substantial but consistent upgrades to their planning and IT infrastructure. Disaster mitigation for logistical assets is also something in which Japan excels, due to external crises and natural disasters throughout centuries.

Liverpool, with the expansion of the Moorebank Intermodal and numerous road and rail upgrades should look to Japan for how to upgrade the LGA's transport capabilities.

The 30-minute city is an ambition for The Greater Sydney Area, something that Liverpool must succeed at to position themselves as the 3rd CBD and the corridor between the WSA and Sydney Harbour. Rapid transit corridors and autonomous vehicles need to be considered but implementing upgrades and rethinking existing transportation norms in Australia relies on experienced information and education, an area of expertise in Japan. It is important that local government's planning department, as well as Federal and State Government and private industries work together to build this vision.

CHALLENGES

Liverpool's transport and logistics

network is not competitive with Japanese systems. The benefits of long-term cooperation for Japanese businesses must be clearly expressed. The potential for the Liverpool area to serve as a testing ground and provide space for the development of unique solutions has to be marketed correctly.

Additionally, the close links to Sydney, Penrith, Campbelltown and regional areas may not be compatible with innovative solutions brought into the region. Long-term projects like the Leppington train line extension are already underway, using the railway technology that is standard for the region. The ability of trackless trams, or other new developments to seamlessly link with older systems may complicate any potential interest in the area.

RECOMMENDATIONS

Aerospace/Defence	Agribusiness	Education	Transport/Logistics
<ul style="list-style-type: none"> • Increase collaboration with RAAF or Holsworthy Army base for shared exercises • Create campaign for financial services companies to locate in the CBD which will build business tourists. 	<ul style="list-style-type: none"> • Develop manufacturing sector expertise in processed foods. • Target Australian short-shelf life produce suppliers for WSA commercial shipment flights. • Prioritise research and product development for highly competitive products. 	<ul style="list-style-type: none"> • Develop joint and double degrees between existing partnerships and new Liverpool campuses. • Market the area as an alternative to Sydney CBD for international students. • Build the profile of world-leading work being conducted by the region's institutes. 	<ul style="list-style-type: none"> • Delegation visits to Tokyo and other transport hubs by stakeholders in new infrastructure developments around Western Sydney Airport. • Push for secondary logistics focus to be developed as part of the engineering multiversity concept

INTERNATIONAL TRADE ENGAGEMENT STRATEGY



Tier Two Markets

Secondary markets present a longer term opportunity for businesses in the region where unprecedented growth is expected in the next 20 years.

ASEAN Nations

New Zealand, USA and China are Australia's closest allies and economic partners, however the future of ASEAN to our nation's economy cannot be understated. The ASEAN nations are party to a number of bilateral and multi-lateral free trade agreements with Australia, a number that increases with the Comprehensive and Progressive Agreement for Trans-Pacific Partnership and Regional Comprehensive Economic Partnership. As a bloc, ASEAN's import and export market value is larger than China's. An important part of these new agreements will be trade in services, with education and health as top priorities. The expansion of these fields in Liverpool provides opportunities for shared educational programs and internships within the healthcare sector. ASEAN also represents an agribusiness market that is more diverse in its demands than China, but less matured than Japan, particularly around horticulture and seafood. Vietnam, Thailand and Indonesia in particular have strong economies and government commitment to become globally competitive. Liverpool can use the existing close relations between ASEAN and Australia to focus on the region as a secondary agricultural market, to support and potentially exceed ties to China's uncertain market.



LIVERPOOL CITY COUNCIL

Taiwan

One of Asia's largest traders, Taiwan has developed an economy of services, some of which may benefit Liverpool. Taiwan is a world leader in ICT products and innovation, with a healthcare system whose structure is based on Britain's (a structure that Australia's system is also based upon). The shared British heritage also brings shared challenges and with the focus on medical technology identified as part of the 5+2 initiatives, the planned upgrades to Liverpool Hospital could benefit from association with Taiwan on their medical IT infrastructure and bio/medtech.

Canada

Canada and Australia have frequently been classified as part of the same band of "middle power" nations, who benefit and are challenged by the great powers of China, Russia and the US. While we are competitors in many agricultural markets, there are complementary services and education fields where Canada and Australia could cooperate. Additionally, the Canadian cities of Toronto and Montreal are tech hubs boasting robust Start-up cultures and dedicated government funding for entrepreneur programs. Information sharing on smart cities and cutting-edge technologies that can work to modernise Liverpool's identity as a self-contained city should be considered for the longer term.

Germany

The leading economic nation of the European Union, Germany continues to be a force for defence manufacturing, transport and logistics. Hamburg is the 3rd largest container port in Europe and the export capital of Germany, where autonomous vehicles for logistical purposes and sophisticated logistic support IT is in place. Linking the WSA with Europe as flight paths develop means that Germany is an important country to market the benefits of WSA to. Germany is also the base for a number of defence companies that may benefit from facilities similar to Northrup Grumman's already proposed WSA space.

South Korea

South Korea is a historical ally, with shared strategic interests in the Pacific region, solidified by years of mutual security cooperation. So close are these ties that outside of the United States, Australia is the only nation that has held a 2+2 ministerial meeting with Korea (defence and foreign affairs ministers shared strategic meeting). The Korea-Australia Free Trade Agreement (signed in 2014) positioned Korea as the fourth largest two-way trading partner, and one of the primary exports from Australia to Korea is education services. The development of Liverpool's educational infrastructure is key to expanding its international presence. The good relations between Australia and Korea allow for this outreach to take place and for mutual recognition of qualifications for skill exchanges.

India

Positioned as the next rising giant, after China's ascent in the 2000's, India's economy is being reshaped by its growing and younger middle class. Estimated to surpass China's 250 million middle class by 2030, India is an important longer term trading partner for Australia. Current regulation and ethical business challenges make the market less accessible for foreign entities with a degree of difficulty greater than Tier One market recommendations however India's hunger for agricultural products and services remains undiminished and will grow. The proposed 'pre-check' ability of the Fresh Food Precinct, to allow goods to be checked against the destination's regulatory requirements provides an attractive market for Liverpool to grow relationships that will result in Indian investment and relationship building in the longer term.



INTERNATIONAL TRADE ENGAGEMENT STRATEGY

Building a robust export community

LCC is well placed to champion and collaborate with partners to develop a successful trade ecosystem.

LCC has strong relationships in the region and more broadly across the State with the prime players required to build a robust export community including government, industry, universities and businesses in the export supply chain.

Ultimately an effective trade ecosystem will not only drive export excellence from the region but also attract investment into the region. An example of a potential trade ecosystem for LCC is illustrated in here:

The immaturity of the export market in the Liverpool region means that LCC has a clean slate for the development of its international trade engagement strategy.

LCC require foundational strategies in place to develop a robust trade ecosystem which will be necessary for an effective trade narrative in 2025. Investment by LCC will be required to achieve trade engagement outcomes and should be considered in forward budgets.

- Business set up
- Staff recruitment
- In-market representation
- Investments support
- Regulation management
- Product registrations
- Compliance management
- Contracts
- Sales growth

In Market Support

In Market Intelligence

- Overseas partner intelligence Austrade, State Government Chamber networks
- Sector Intelligence
- Sector Regulation
- Case Studies

Export Trade

- Business matching
- Buyer identification
 - Sale Negotiation
 - Export
- Business Delegations
- Growth Centre support packages

Diagram 1: Potential Liverpool City Council International Trade Ecosystem



INTERNATIONAL TRADE ENGAGEMENT STRATEGY

Intended Outcomes



Development of a brand identity that connects the city to an easy place to do business



Achievement of economic growth targets that result in GDP increase



Harnessing existing sector excellence in health and transportation for global recognition



Attraction of businesses that are innovative including advanced manufacturing, research and education



Facilitating stimulating career pathways from study to work



Development of transport and logistics sector to support a green and sustainable airport

Strategies

The following strategies will kick start the journey towards increasing businesses to export in Tier one markets. The scope of the suggested actions is not exhaustive and LCC in collaboration with stakeholders should review actions regularly to identify further regional export market development initiatives.

Strategy 1

Develop Economic strengths of the region

Alignment of economic development, investment and marketing teams along with key stakeholders will ensure that LCC achieves its objective of becoming a global city.

RECOMMENDED ACTIONS

1.1: Map out a potential trade ecosystem for 2025

- Identify regional assets, collaborative partners, trade supply chain, capacity building requirements
- Establish trade networks in Tier one markets using collaborative partnerships
- Conduct business delegations to Tier one markets to promote the identity of the region, the business landscape and inbound and outbound trade opportunities

1.2: Develop business attraction strategies for companies to set up in the region

- Develop a Trade and Investment Pack 2025 to promote pathways into the region for international trade engagement; economic development priorities, investment objectives, contact points
- Identify existing exporters from priority sectors located in NSW and broader Australia for relocation/ expansion into the Region
- Focus Start-up programs/ hubs on high tech in the health, education and advanced manufacturing sectors
- Develop incentives (financial and non-financial) to reward business for exploring new markets eg, first time exporters; and established business

Strategy 2

Build a regional identity to inspire local business action

It is recommended that LCC infuse international content to all of its current marketing mediums and begin the journey towards recognition of the region as a global city.

RECOMMENDED ACTIONS

2.1: Develop an international marketing strategy

- Develop business personas for better campaign segmentation
- Articulate the region's key value proposition and differentiation to competing regions
- Allocate funding and resources to execution of marketing priorities

2.2: Promote a regional identity in Tier one and Tier two markets

- Review regional assets in priority sectors, live work and play initiatives and optimise branding and content for international trade attraction
- Upgrade website with international engagement content and resources
- Promote international activity

and results domestically to demonstrate international trade engagement in action. Use NSW Government and Austrade marketing including overseas posts to promote international success stories.

2.3: Develop a live, work and play narrative to support business attraction

- Map out export narratives against different business personas identified for growth in the region
- Review all marketing content and highlight the strengths of the region across all marketing mediums
- Create social momentum using case studies, social media and sharing within existing business community

INTERNATIONAL TRADE ENGAGEMENT STRATEGY

Strategy 3

Develop Capacity Building Program

The immaturity of international trade conducted by business in the region means that LCC can build a program of awareness, education, do it yourself resources and connections from the ground up. Program priorities should align with identified business personas and priority sectors.

RECOMMENDED ACTIONS

3.1: Foster a community of trade experts

- Invite contributors to LCC programme of works with competencies including Tier one priority market knowledge; export readiness development; strategy; access to finance; regulatory and government understanding; mentoring and coaching
- Introduce an 'ask an expert' service fulfilled by trade experts (private and government)
- Collaborate with NSW Government Trade and Investment Concierge service to offer localised 'triage' service for the region

3.2: Create an online export hub

- Use hub to engage community, trigger push notifications on LCC activity including content, ask and expert, DIY tools and resources
- Monetise hub with sponsorship and content advertising

3.3: Launch an events program

- Connect business online (webinars) and face to face to build capability for non-exporting through to experienced exporting.
- Topics should include: international trade as a viable commercial opportunity; trade readiness, access to finance, investment readiness and investment business models, global opportunities in priority sectors and priority markets
- Host regular strategic roundtable discussions to understand live issues

3.4: Identify and target born global companies

- Review existing Start-up programmes to align international engagement strategies in priority markets
- Create a Mentorship programme

Strategy 4

Build practical connections for trade success

Authentic connections are key to successful international engagement. LCC is in a unique position through its government and private enterprise to build connections in priority markets as it shapes the business landscape and prepares for the creation of a global city.

RECOMMENDED ACTIONS

4.1: Build and maintain strong collaborative relationships with nominated Tier one markets

- Allocate a dedicated LCC international trade team to deliver activity
- Collaborate with NSW Government and Austrade overseas posts, as well as Business Chambers to conduct LCC led outbound sector delegations and invite inbound sector delegations to the Liverpool region

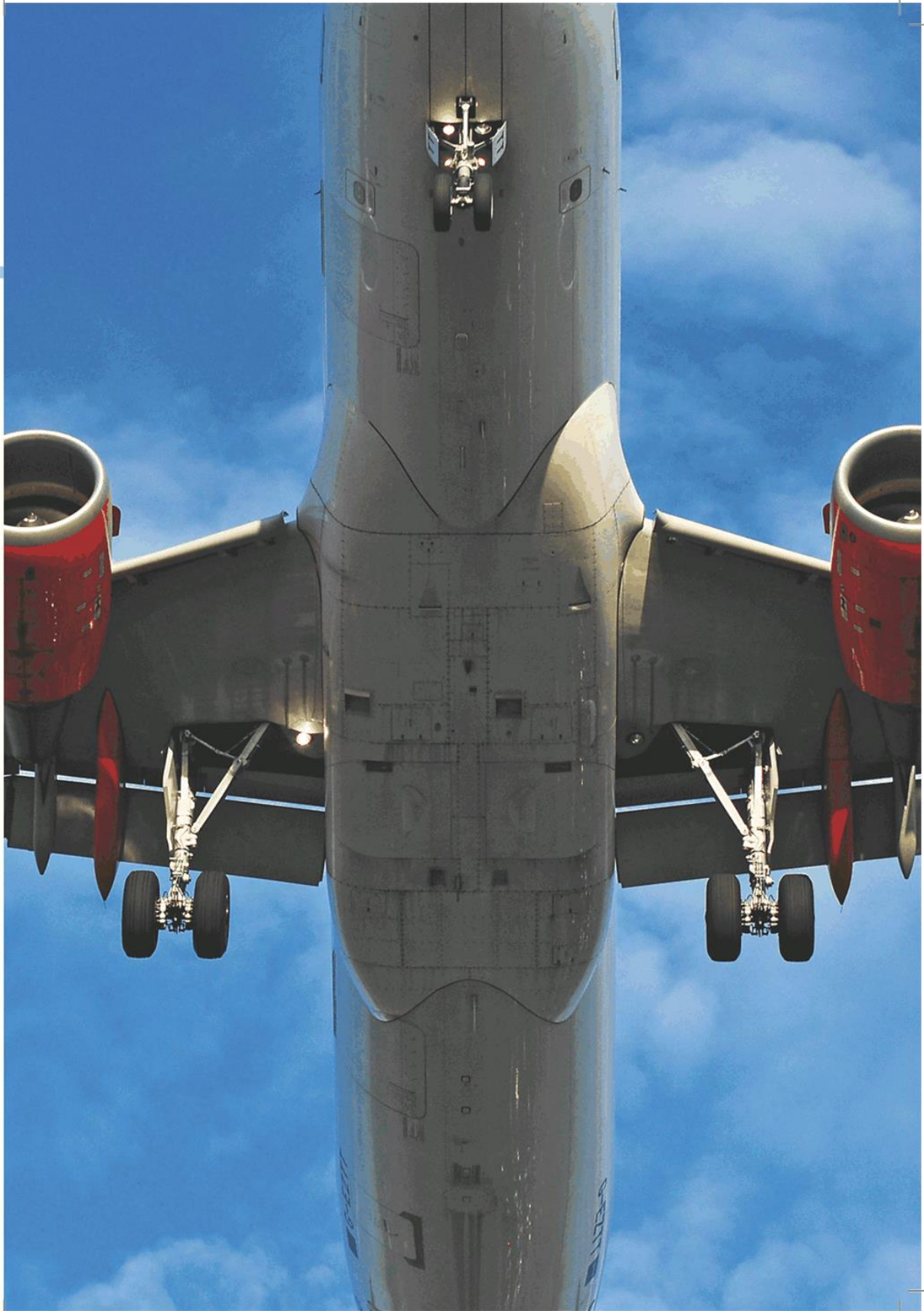
4.2: Provide practical connections to potential buyers in Tier one countries

- Create a formal strategic alliance program with groups who offer business matching and connection services in priority sectors and markets

- Facilitate and take a leadership position in both attending and driving attendance by business and stakeholders at relevant business expos in priority sectors
- Establish in market representation with trusted partners for accelerated results for business in the region

4.3: Collaborate with other Western Sydney Councils for a broader global reach

- Review neighbouring international trade strategies for synergies and possible funding or programs which may be more successful through collaboration.



**AUSTRALIAN BUSINESS**
Consulting & Solutions

Australian Business Consulting & Solutions (ABCS) is a division of NSW Business Chamber. ABCS has been helping Australian business for over 30 years to expand their exports and viability in international markets while advocating for policy changes that benefit all Australians.

Our services include international strategy development, market assessment, market research, partnership opportunities, international agreements and export sale and shipment.

This report has been prepared by:

Paula Martin, General Manager
paula.martin@australianbusiness.com.au

Nicholas Linsley, International Trade Adviser
nicholas.linsley@australianbusiness.com.au

Project Report

07 April 2019 - 06 May 2019

Liverpool Listens

International Trade Engagement Strategy



Visitors Summary

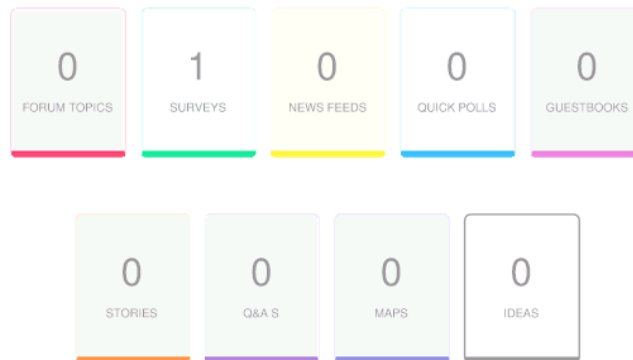


Highlights

TOTAL VISITS	69	MAX VISITORS PER DAY	13
NEW REGISTRATIONS	0		
ENGAGED VISITORS	2	INFORMED VISITORS	19
		AWARE VISITORS	51

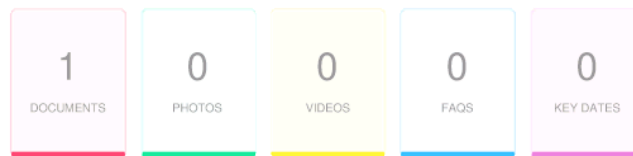
Aware Participants		Engaged Participants			
51		2			
Aware Actions Performed		Participants			
Visited a Project or Tool Page		51			
Informed Participants		19			
Informed Actions Performed		Participants			
Viewed a video		0			
Viewed a photo		0			
Downloaded a document		16			
Visited the Key Dates page		0			
Visited an FAQ list Page		0			
Visited Instagram Page		0			
Visited Multiple Project Pages		14			
Contributed to a tool (engaged)		2			

Liverpool Listens : Summary Report for 07 April 2019 to 06 May 2019

ENGAGEMENT TOOLS SUMMARY

Tool Type	Engagement Tool Name	Tool Status	Visitors	Contributors		
				Registered	Unverified	Anonymous
Survey Tool	Draft International Trade Engagement Strategy	Published	3	0	0	2

Liverpool Listens : Summary Report for 07 April 2019 to 06 May 2019

INFORMATION WIDGET SUMMARY

Widget Type	Engagement Tool Name	Visitors	Views/Downloads
Document	Liverpool City Council International Trade Engagement Strategy	16	24

Liverpool Listens : Summary Report for 07 April 2019 to 06 May 2019

ENGAGEMENT TOOL: SURVEY TOOL

Draft International Trade Engagement Strategy

VISITORS	3	CONTRIBUTORS	2	CONTRIBUTIONS	2
----------	---	--------------	---	---------------	---

The draft strategy proposes a statement of ambition for Liverpool: "Liverpool City Council will create a domestically thri...

**Question options**

● Strongly support ● Support

(2 responses, 0 skipped)

The following areas have been identified as barriers to growth in the region: immature export sector, shortage of highly sk...

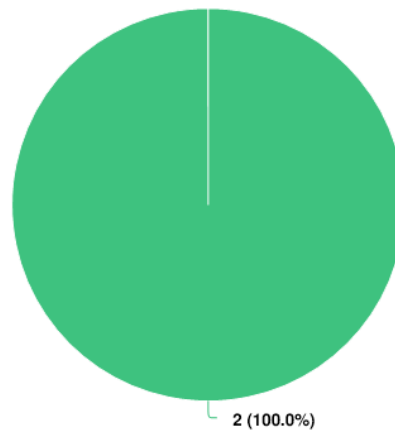
**Question options**

● Strongly agree ● Agree

(2 responses, 0 skipped)

Liverpool Listens : Summary Report for 07 April 2019 to 06 May 2019

The following have been identified as key strengths in the region: ongoing infrastructure development, developing aerospace...

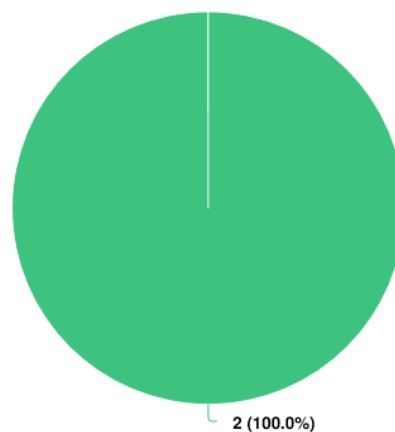


Question options

● Strongly agree

(2 responses, 0 skipped)

Based on current skills and developing projects within Liverpool, there are a number of priority sectors identified as most...



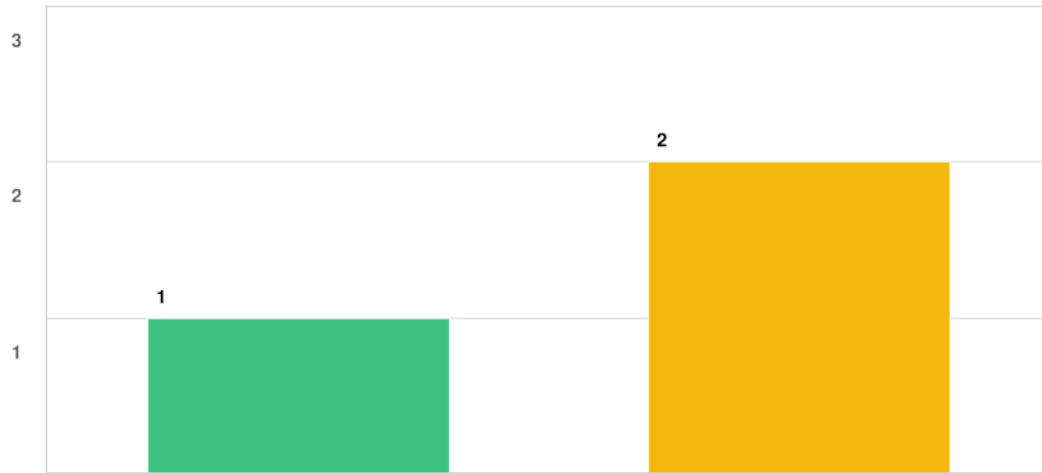
Question options

● Strongly agree

(2 responses, 0 skipped)

Liverpool Listens : Summary Report for 07 April 2019 to 06 May 2019

Please mark the recommended actions you support:

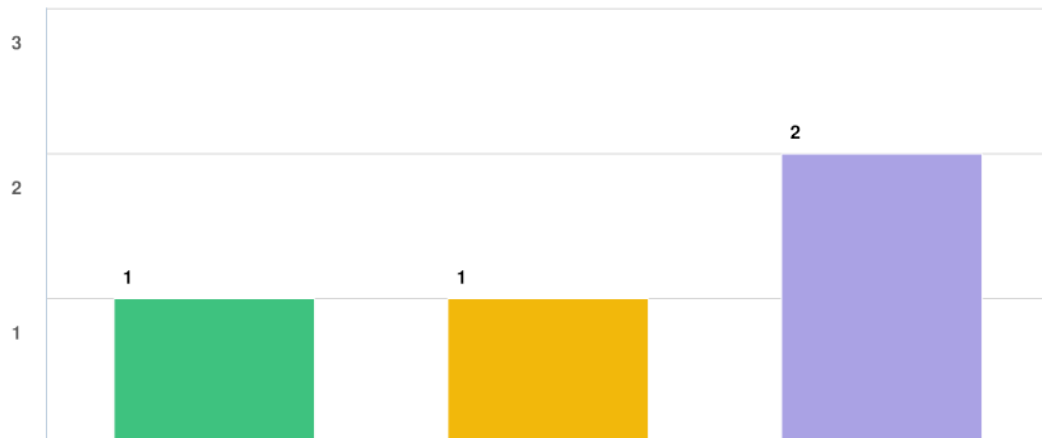
**Question options**

● Map out a potential trade ecosystem for 2025

● Develop business attraction strategies for companies to set up in the region

(2 responses, 0 skipped)

Please mark the recommended actions you support:

**Question options**

● Develop an international marketing strategy

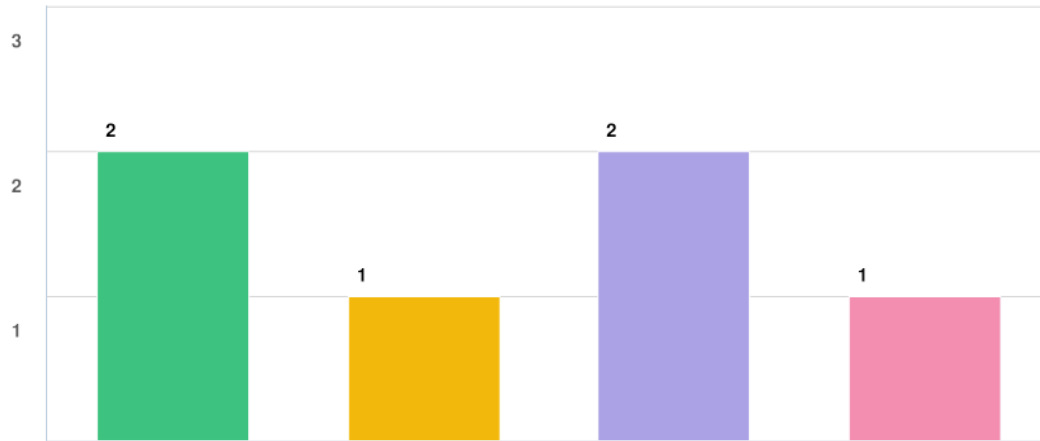
● Promote a regional identity in identified overseas markets

● Develop a live, work and play narrative to support business attraction

(2 responses, 0 skipped)

Liverpool Listens : Summary Report for 07 April 2019 to 06 May 2019

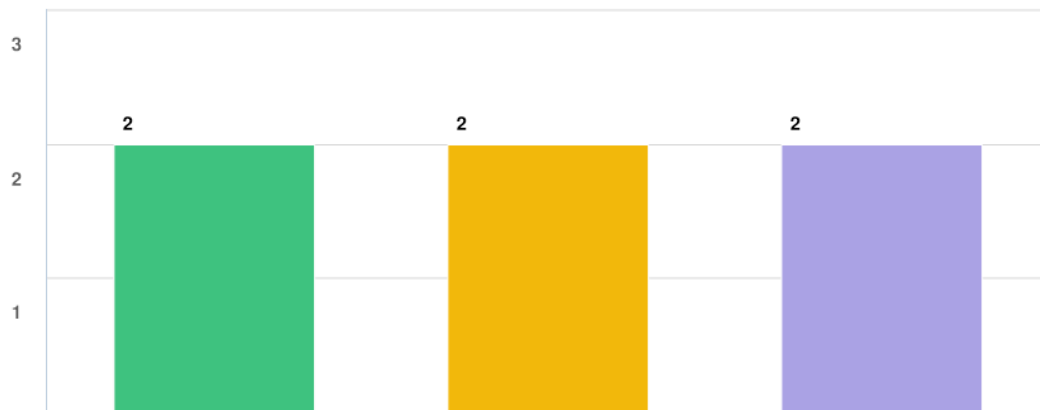
Please mark the recommended actions you support:

**Question options**

- Foster a community of trade experts
- Create an online export hub
- Launch an events program
- Identify and target born global companies (businesses specifically created to go international)

(2 responses, 0 skipped)

Please mark the recommended actions you support:

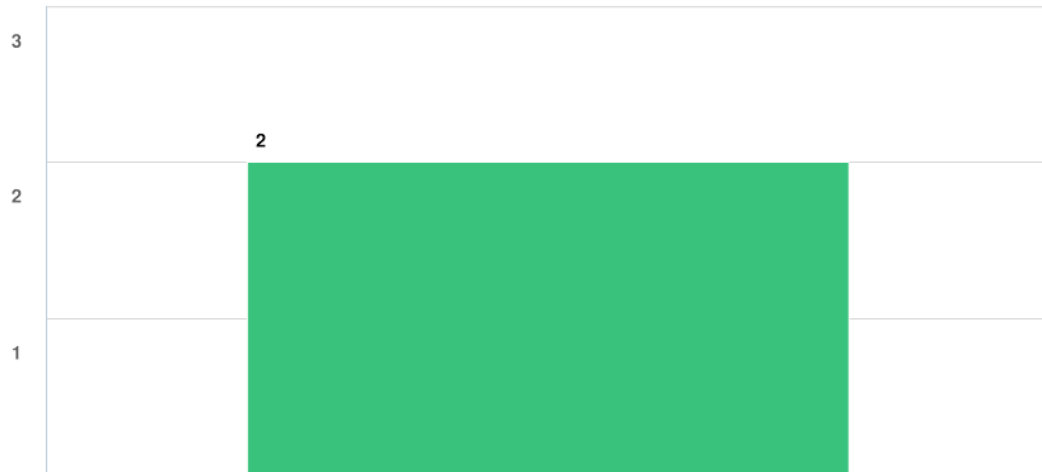
**Question options**

- Build and maintain strong collaborative relationships with identified overseas markets
- Provide practical connections to potential buyers in identified overseas markets
- Collaborate with other Western Sydney Councils for a broader global reach

(2 responses, 0 skipped)

Liverpool Listens : Summary Report for 07 April 2019 to 06 May 2019

How would you describe yourself in relation to the Liverpool local government area?

**Question options**

● Visitor (from another local government area/interstate/overseas)

Optional question (2 responses, 0 skipped)

Gender**Question options**

● Male ● Other

(2 responses, 0 skipped)

Liverpool Listens : Summary Report for 07 April 2019 to 06 May 2019

Age Group



Question options

● 45 - 54 ● 55 - 64

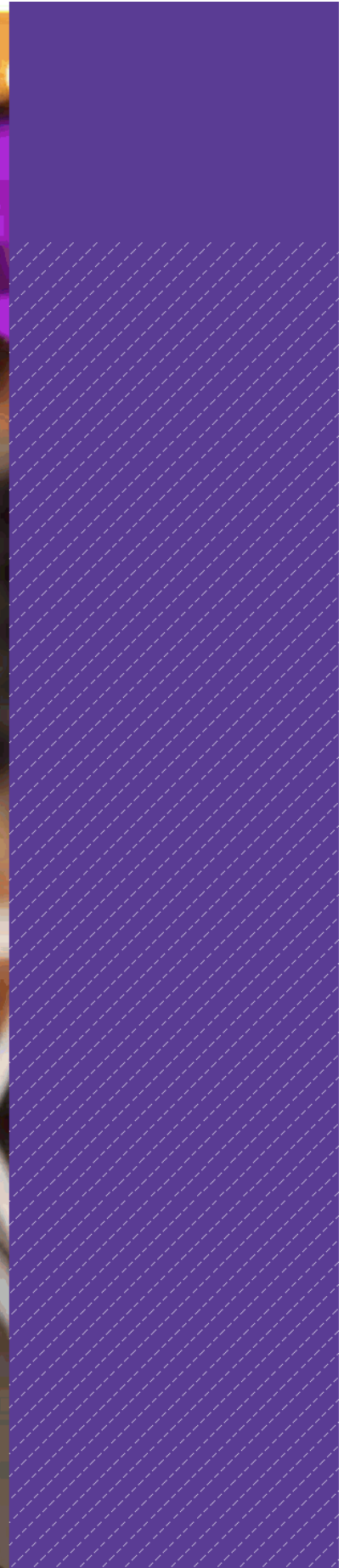
(2 responses, 0 skipped)

DELIVERY PROGRAM 2017 – 2021 & OPERATIONAL PLAN 2019 – 2020.



**LIVERPOOL
CITY
COUNCIL**





CONTENTS.

Mayor's Message	4
CEO's Message	5
Your Council	6
Your Mayor and Councillors	6
Council roles and responsibilities	6
About Liverpool	8
Addressing our challenges and priorities	10
Our Plan	13
About this plan	14
Integrated Planning Framework	14
Monitoring and Reporting	15
Our Directions	16
How to read the plan	18
Delivery Program and Operational Plan	18
Direction 1: Goals 1-4	21
Direction 2: Goals 1-5	37
Direction 3: Goals 1-4	53
Direction 4: Goals 1-4	65
Financial Information	87
Summary of Council's 2019-20 Operating Budget	98
Capital Works	102

MAYOR'S MESSAGE



Last year we made some big and exciting changes that will reshape our city and enable it to thrive for many years to come.

One of the major achievements was the rezoning of the Liverpool City Centre (*under Local Environmental Plan Amendment 2008*) which allows the heart of Liverpool to develop

into a vibrant destination with an 18-hour economy and most importantly become Sydney's third CBD.

This change will allow the construction of multi-purpose buildings that can include cafes, services and retail, while accommodating new businesses with office space and providing homes for people who want an inner-city lifestyle.

It's important to showcase our vibrant city by encouraging visitors to share in the experience of our lively walkable CBD and the unique profile it has to offer.

I am excited to work with the community and local businesses as our city transitions into a modern, sustainable and connected city.

Council's continuous advocacy for improvements to public transport, education, skills and jobs led to the signing of the Western Sydney City Deal.

I am honoured to be a part of this 20-year partnership with all levels of government which aims to strengthen the position of Western Sydney and support the future of Liverpool and its local community.

These changes will have a positive impact on local residents and our thriving city and I look forward to sharing impending key milestones with you as they evolve.

I had the pleasure of welcoming the turning of the first sod at Badgers Creek. This momentous occasion marked the start of work on Australia's biggest infrastructure project, Western Sydney International (Nancy-Bird Walton) Airport and the surrounding Aerotropolis.

Nancy-Bird Walton was a pioneering Australian aviator, and the first woman in Australia to be licensed to carry passengers. The airport's name will ensure her contribution to aviation is remembered for generations to come.

Council supports this prosperous venture and will continue to inform and seek the community's input and advocate for local employment, education and business opportunities.

Construction of the Airport is well underway and on track to open in 2026. It's going to have great benefits to the community during construction and operation phases.

Another project that will deliver on our promises to improve community leisure facilities is the redevelopment of Phillips Park in Lurnea. I would like to thank all residents who have participated in community consultations for Phillips Park.

Your input was of great value and we have taken suggestions into consideration to prepare a draft masterplan.

I am pleased to advise that the vision for the park is to become a focal point for community life with new sporting and recreational facilities and a community hub, including a café, function rooms and after-school care.

Thank you for your ongoing support, enthusiasm and assistance in developing a vibrant interactive recreation space tailored to suit our growing community's needs. Construction will begin this year and I will continue to keep the community engaged and informed with upcoming developments.

In addition to the city's major developments, Council will continue to deliver community-focused initiatives, contribute to the city's economic growth and further promote Liverpool. I encourage you to attend our community venues, participate in social events and, most importantly, continue to share ideas and have your say in shaping our future city.

MAYOR WENDY WALLER

CEO'S MESSAGE



Liverpool is undergoing an exciting period of growth, transformation and change. With the nation's largest infrastructure project, Western Sydney International (Nancy-Bird Walton) Airport, as well as the Aerotropolis and the collaborative initiative of the City Deal, Liverpool is settling into its position as Sydney's third CBD.

Council recognises that great change is ahead and that community consultation is crucial to delivering on the priorities for the future. Liverpool's Community Strategic Plan, *Our Home, Liverpool 2027*, is the basis for all operations, ensuring that Council is working to meet the community's needs.

The third instalment of this Delivery Program includes exciting initiatives in our Capital Works and Operational Programs.

This year, we are investing in community facilities with the redevelopment of Phillips Park, the construction of a sporting facility at Cirillo Reserve and a passive recreation facility at Stante Reserve, in addition to our annual upgrade and renewal program.

More than 21 kilometres of Council roads will be rehabilitated and resurfaced, and more than 11 kilometres of new footpaths will be created to improve accessibility and mobility throughout Liverpool. College Street in Liverpool's CBD will also receive a paving and street-lighting upgrade.

Council will continue to deliver strategies that benefit the city socially and economically. The City Activation Strategy will encourage a thriving 18-hour economy in collaboration with local businesses, government agencies and building owners and residents, further generating awareness of Liverpool's culturally diverse and dynamic city centre.

The Destination Management Plan will focus on the development of Liverpool's visitor economy. It aims to promote Liverpool as a core visitor destination with support from local residents who will further

promote our beautiful city and share its diversity, heritage and nature.

I invite you to help build a flourishing visitor economy and increase the economic benefits that flow from tourism to local business and communities by sharing Liverpool's unique experiences.

The Innovation Strategy will make Liverpool an innovation leader locally, nationally and globally. This critical strategy will assist the city in its navigation of rapid growth.

I would like to acknowledge and thank the community for their support and feedback on these strategies.

In addition, I present the Delivery Program 2017 – 2021 and Operational Plan 2019 – 2020 which focuses on continuing to deliver high-quality services to our residents, workers and visitors and facilitate our growing city.

I encourage you to read and provide feedback on the draft plan to assist us in our continuous improvement.

I look forward to the delivery of this plan and the progression of the city as we realise our full potential.

CEO, KIERSTEN FISHBURN

YOUR COUNCIL

Your Mayor and Councillors

Liverpool City Council comprises a popularly elected Mayor and 10 Councillors who are directly elected to represent each of the two wards in Liverpool.

Council elections are held every four years. The last election was held in September 2016 with the next election scheduled for September 2020.

Council roles and responsibilities

Council operates under the *Local Government Act 1993* (the Act) which establishes the governing body.

The role of the governing body, among other matters, is to direct and control the affairs of the Council, provide effective civic leadership to the local community and ensure the financial sustainability of the Council. In undertaking this role, the legislation includes several general, financial, and Integrated Planning and Reporting guiding principles for Council to follow.

General principles include that Councils should recognise diverse local community needs and interests, consider social justice principles, the long-term and cumulative effects of actions on future generations and ecologically sustainable development. A main financial principle is that Council spending should be responsible and sustainable, aligning general revenue with expenses. In regard to Integrated Planning, Councils are to identify and prioritise key local community needs and aspirations, consider regional priorities and identify strategic goals.

The Act identifies certain core functions and regulatory functions.

Core functions include:

- Managing community and operational public land;
- Providing goods, services and facilities; and
- Carrying out activities that are appropriate to the current and future needs of the community and the wider community.

Specific regulatory functions include:

- Use of community land;
- Responsibility of water supply;
- Sewerage and drainage activities;
- Providing public car parks;
- Operating a caravan park or camping ground; and
- Management of waste.

Council has several other functions conferred on it by other legislation including planning functions as consent authority, environmental planning, companion animal registration and control, roads, preventing unsafe access to swimming pools and inspection of food and food premises.

Mayor

The Mayor is the leader of the Council and the local community and represents the views of the Council in decision-making. The Mayor also presides at the meetings of Council, exercises policy-making decisions between Council meetings and carries out civic and ceremonial functions of the Mayoral office.

Councillors

Councillors make considered and well-informed decisions as a member of the governing body. They represent the collective interests of residents, ratepayers and the local community.



From left: Cllr Gus Balloot, Cllr Tina Ayyad, Cllr Nathan Hagarty, Deputy Mayor Ali Karnib, Cllr Tony Hadchiti, Mayor Wendy Waller, Cllr Peter Harle, Cllr Mazhar Hadid, Cllr Geoff Shelton, Cllr Charishma Kaliyanda, Cllr Karress Rhodes.

■ ABOUT LIVERPOOL

Liverpool stands on the lands of the Darug and Dhurawal Nations.

Liverpool City Council acknowledges all ancestors and descendants of the Darug and Dhurawal Nations.

Our Home

Liverpool is in the heart of South West Sydney comprising 42 city, suburban and rural suburbs in a large area of 305 square kilometres. The Darug and Dhurawal nations are the traditional Aboriginal custodians of the land which forms the City of Liverpool and is now home to more than 223,300 people from more than 140 different backgrounds, making it one of the most diverse areas in Sydney. This diverse population means that Council provides a variety of services to ensure that all cultures are welcomed.

Liverpool is part of the South West Sydney Priority Growth Area and expects to significantly increase its population to more than 300,000 people over the next 20 years, putting considerable pressure on the city's infrastructure to support its rapid growth. To manage this population increase and provide high-quality services to the community, Council is continually investigating innovative methods to improve operations.

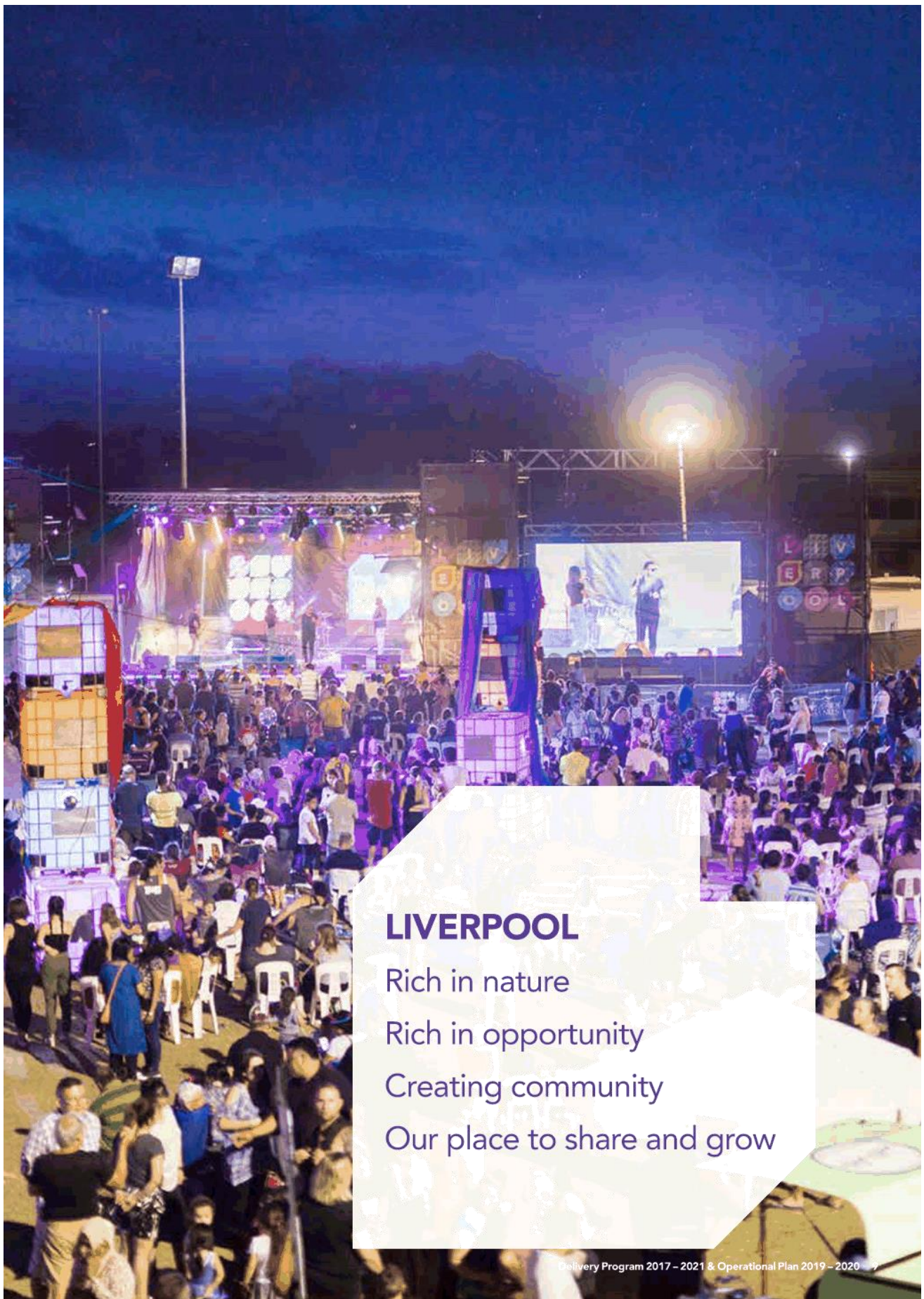
Ensuring a strong local economy will enable the community to capitalise on opportunities for employment, connections and industry. With the development of Western Sydney International (Nancy-Bird Walton) Airport, Liverpool will become a major strategic centre for business, education and health. Opportunities for education and employment are growing at present with the construction of the airport, three university campuses and the largest stand-alone hospital precinct in Australia.

Liverpool prides itself on offering a range of facilities to the community. Council aims to accommodate the needs of the growing population by building facilities and infrastructure and lobbying State and Federal governments for assistance.

Council operates seven childcare centres, six libraries and four recreation centres to support the community. There are also 36 community centres available for use and more than 500 open spaces, parks and reserves, which include part of the Western Sydney Parklands and Council's four off-leash dog parks, including a new facility at Casula Parklands.

Liverpool's heritage is a strong part of the community with historic buildings and places throughout the area, including Collingwood House, Rosebank Cottage and Liverpool Pioneers' Memorial Park.





LIVERPOOL

Rich in nature

Rich in opportunity

Creating community

Our place to share and grow

■ ADDRESSING OUR CHALLENGES AND PRIORITIES

Five key challenges and priorities were identified in our Community Strategic Plan (CSP). These areas are broad-reaching and require Council and community to collaborate with external stakeholders to ensure the best outcome.

Community Pride and Heritage

Heritage is an important part of the story of Liverpool with some historical sites dating back more than 200 years, including St Luke's Church built in 1819. These sites are costly to maintain and are subject to grant funding schemes from State and Federal governments. In this plan Council has included several actions which directly relate to heritage, such as 'Promote and manage heritage' (C.1.01). This action includes a range of activities relating to the advocacy and preservation of heritage in Liverpool. Another action relating to both Liverpool's heritage and community pride is the events schedule that includes an Anzac Day service and a Remembrance Day service (C.2.03 and C.2.02).

Social Connection

Creating a unified community was identified as a priority in the CSP. Residents want to feel connected to the people and place in which they live, but many people feel increasingly time-poor. Adapting and reviewing Council's engagement methods is critically important to promoting social inclusion. This plan contains several actions which respond to this, including: 'Deliver events schedule' (C.2.01), 'Strengthen social inclusion in new developments' (C.3.03) and, 'Encourage community participation in programs and decision-making processes' (L.3.01).

Economic Development

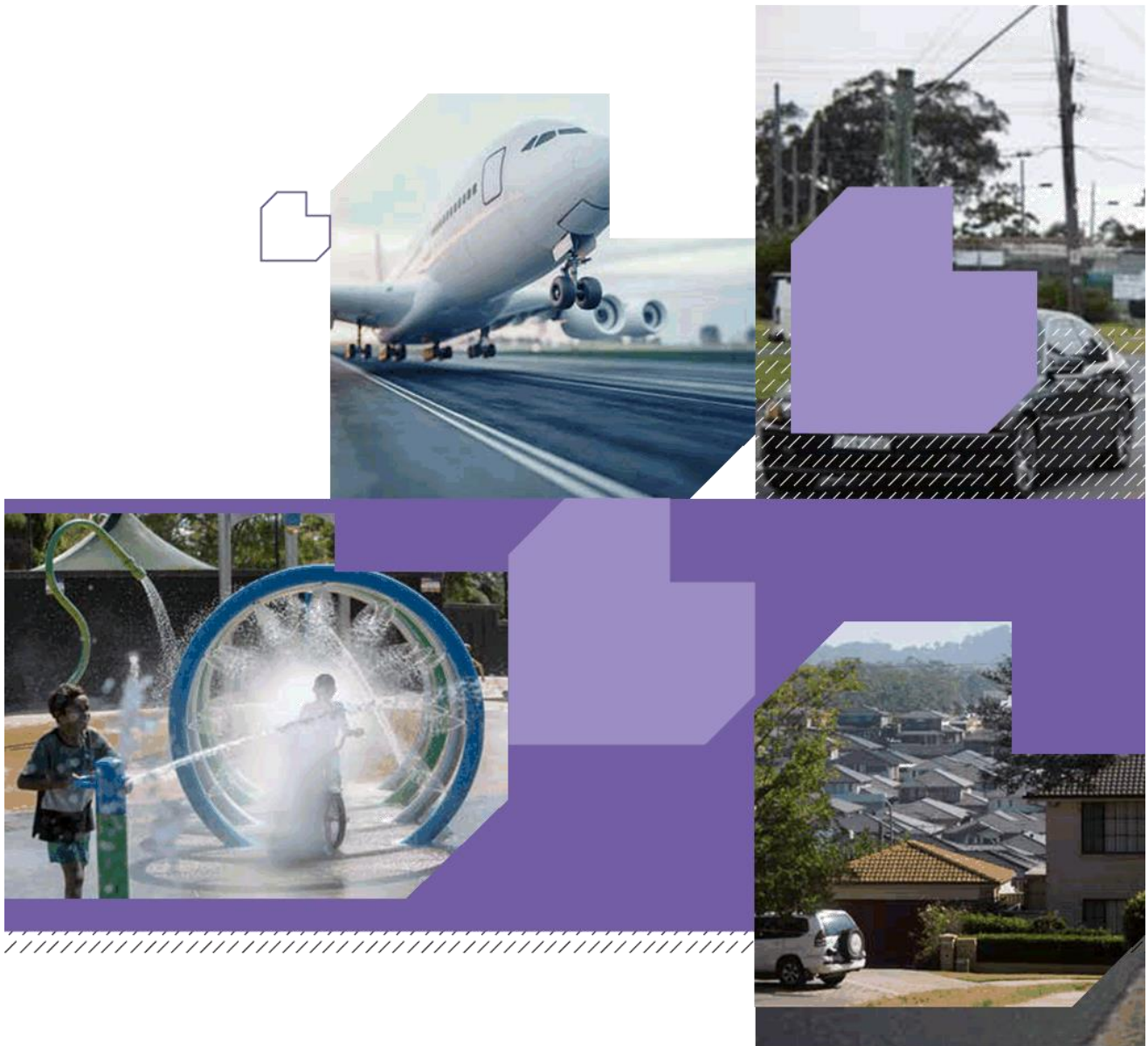
Liverpool is an area of rapid commercial and industrial growth, with heightened development in the South West Sydney Priority Growth Area and expected growth around Western Sydney International (Nancy-Bird Walton) Airport. This growth presents opportunities and challenges and it is important to identify and focus on the best outcomes for the community. In this plan there are a number of actions that relate to economic development including: 'Attract new jobs within Liverpool's industry focus areas' (G.2.01) and 'Develop the economic capacity of local businesses and residents' (G.2.03).

Environmental Sustainability

Liverpool is an expanding urban epicentre, which places pressure on the natural environment, from bushland to rivers. The community has identified a lack of green space and access to the river as a challenge both now and into the future. To address this, several actions have been included in this plan which relate to environmental sustainability including: 'Develop and implement strategies, policies and programs for the management of stormwater' (S.2.02), 'Promote local and sustainable food sources' (S.3.04) and 'Upgrade Council properties to increase sustainability' (S.3.05).

Transport Accessibility

Traffic congestion, access to public transport, parking and maintenance of the road system have been identified as key priorities for the community. In order to address this, Council will work with external stakeholders such as Roads and Maritime Services, and State and Federal governments. Council will also continue to advocate for improved transport networks including public transport for Liverpool's residents. A full list of the infrastructure works scheduled for 2019-20 can be found in the Capital Works section in the back section of this document. In addition to Capital Works, actions that relate to transportation networks include: 'Plan and deliver Council's adopted program of upgrades and renewals program for roads and transport related assets' (G.4.01) and 'Manage traffic and transport for Liverpool' (G.4.02).





■ ABOUT THIS PLAN

Integrated Planning and Reporting Framework

Council's reporting structure is governed by the Integrated Planning and Reporting Framework (IP&R). The IP&R Framework recognises that Council plans and policies should be interconnected and not exist in isolation.

Council's IP&R includes a suite of key documents that work together to set the future directions for Liverpool and show how this will be achieved.

TEN-YEAR COMMUNITY STRATEGIC PLAN, OUR HOME, LIVERPOOL 2027

Our Home, Liverpool 2027 is Council's 10-year Community Strategic Plan (CSP). It is the highest level plan that shows where the community wants to be in 10 years' time, what needs to be done to achieve this, and how Council and the community will know when this has been achieved.

This document was created in consultation with the community of Liverpool and sets four key directions that address the quadruple bottom line. *Our Home, Liverpool 2027* is used by Council and other agencies and stakeholders to guide future direction, policy and service delivery.

FOUR-YEAR DELIVERY PROGRAM 2017-2021

The Delivery Program translates the directions of the CSP into strategies that will guide Council for the next four years. It is the statement of commitment to the community

for each newly elected term of office. The Delivery Program cascades down from the Community Strategic Plan to guide Council's progress.

ONE-YEAR OPERATIONAL PLAN 2018/19

The Operational Plan is reviewed annually and details the actions that Council will undertake within that Financial Year. It is directly influenced by the Community Strategic Plan and Delivery Program to realise the community's prospects for the future. It also includes a detailed budget and Capital Works Program for the year.

Resourcing Strategy

Council's Resourcing Strategy comprises the key resources that are needed to deliver the above plans. These include:

LONG-TERM FINANCIAL PLAN

The 10-year Long-Term Financial Plan (LTFP) ensures that Council stays financially sustainable and that resources can be allocated to deliver on the Delivery Program and Operational Plan.

WORKFORCE MANAGEMENT PLAN

Council's Workforce Management Plan is a four-year document that outlines the skills, staffing and human resources required to achieve the actions detailed in the Delivery Program and Operational Plan.

ASSET MANAGEMENT PLAN

The 10-year Asset Management Plan ensures that Council's assets are well managed and maintained to meet the needs of the current community and support future growth.

MONITORING AND REPORTING

In the coming year, Council will deliver 105 actions which will work towards accomplishing the directions in the Community Strategic Plan. Council will keep track of progress in the Delivery Program and Operational Plan through:

- Six-monthly reports to Council and the community which detail program and budget progress;
- An Annual Report at the end of each financial year which includes a thorough financial report and overview of all Council's spending and operations. This will be published in a full report format as well as a short community snapshot; and
- A cumulative report at the end of Council's four-year term which details Council's financial position and progress against all the activities outlined in the Delivery Program.

Measuring Progress: Performance Measures

Council plans to use two types of indicators. These are:

Community Indicators and Targets

To track trends in quality of life for people in Liverpool.

These are included in the Community Strategic Plan and will be reported in the Annual Report and the End of Term Report. Community indicators and targets are not intended to measure Council's performance as Council does not control all of the elements which may contribute towards it.

Key Performance Indicators

Measures which indicate whether a service is working well or is improving.

Collectively, these indicators assist Council, all levels of government, business, community organisations and other stakeholders to have an understanding of conditions, experiences and priorities in Liverpool.

OUR DIRECTIONS

Delivery Program and Operational Plan actions have been divided into four directions: Creating Connection, Strengthening and Protecting our Environment, Generating Opportunity, and Leading through Collaboration. These directions align with the quadruple bottom line and were developed for Liverpool's Community Strategic Plan (CSP) to define and categorise the community's priorities. Each direction in the CSP has four to five community goals, which further categorise Council's actions.

CREATING CONNECTION

This direction is based on the social aspect of the quadruple bottom line and covers actions that include cultural activities, recreation and active living, access and equity, and community facilities. The five goals within this direction are:

- Celebrate diversity and promote inclusion;
- Deliver a range of community events and activities;
- Implement access and equity for all members of the community;
- Provide community facilities which are accessible to all; and
- Create a dynamic, inclusive environment, including programs to support healthy living.

STRENGTHENING AND PROTECTING OUR ENVIRONMENT

This direction is based on the environmental (natural and built) aspect of the quadruple bottom line and covers actions that include waste management, urban design, planning and protecting of specific environmental features. The five goals that are within this direction are:

- Manage the community's disposal of rubbish;
- Protect and enhance bushland, rivers and visual landscape;
- Encourage sustainability, energy efficiency and the use of renewable energy;
- Exercise planning controls to create high-quality, inclusive urban environments; and
- Develop, and advocate for, plans that support safe and friendly communities.

GENERATING OPPORTUNITY

This direction is based on the economic aspect of the quadruple bottom line and covers actions that include small business strategies, economic sustainability strategies, internal and external transport links and the financial sustainability of Council. The four goals within this direction are:

- Meet the challenges of Liverpool's growing population;
- Attract businesses or economic growth and employment opportunities;
- Create an attractive environment for investment; and
- Advocate for, and develop, transport networks to create an accessible city.

LEADING THROUGH COLLABORATION

This direction is based on the civic leadership aspect of the quadruple bottom line and covers actions that include leadership and representation, consultation and community participation in decision-making, policy frameworks and ethical practices. The four goals within this direction are:

- Seek efficient and innovative methods to manage our resources;
- Increase community engagement;
- Encourage community participation in decision-making; and
- Strive for best practice in all Council processes.

DELIVERY PROGRAM AND OPERATIONAL PLAN

How to read the plan

	Community Strategic Plan code	Community Strategic Plan goal	Year of completion				Council department responsible for action
Delivery Program code and action	C.1						
	Celebrate diversity, promote inclusion and recognise heritage						
How the Delivery Program action will be measured	C.1.01 Promote and manage heritage						
	Ongoing Measures 2017-2021		17/18	18/19	19/20	20/21	Responsibility
	<ul style="list-style-type: none"> Assess 100% of Development Application and Pre-lodgement referrals for heritage within 14 business days Respond to 100% of enquiries for heritage within 14 business days Comment on 100% of heritage matters relating to development applications and their impact on built, natural or indigenous heritage Provide 100% of minor works heritage exemptions to eligible proposals within 14 business days of submission 						City Design and Public Domain
Actions completed in specific timeframe	To be completed in 2019-2020		17/18	18/19	19/20	20/21	
	<ul style="list-style-type: none"> Complete Collingwood Conservation Management Plan project by June 2020 Complete Former Liverpool Courthouse Conservation Management Plan project by June 2020 Develop the Heritage Tourism Plan to investigate opportunities for showcasing Liverpool's history and heritage assets for domestic tourism by June 2020 Undertake an Aboriginal Cultural Values Assessment (Ochre Grid) across the whole Local Government Area by June 2020 						
	To be completed in 2020-2021		17/18	18/19	19/20	20/21	
	<ul style="list-style-type: none"> Implement the Liverpool Archaeological Management plan by June 2021 						



CREATING CONNECTION





CREATING CONNECTION

C.1

2019-20 Operating Expenditure
for actions C.1.01 to C.1.04*

\$1,105,041

*See page 117

Celebrate diversity, promote inclusion and recognise heritage

C.1.01 Promote and manage heritage

Ongoing Measures 2017-2021	17/18	18/19	19/20	20/21	Responsibility
<ul style="list-style-type: none"> Assess 100% of Development Application and Pre-lodgement referrals for heritage within 14 business days Respond to 100% of enquiries for heritage within 14 business days Comment on 100% of heritage matters relating to development applications and their impact on built, natural or indigenous heritage Provide 100% of minor works heritage exemptions to eligible proposals within 14 business days of submission 					City Design and Public Domain
To be completed in 2019-2020	17/18	18/19	19/20	20/21	
<ul style="list-style-type: none"> Complete Collingwood Conservation Management Plan project by June 2020 Complete Former Liverpool Courthouse Conservation Management Plan project by June 2020 Develop the Heritage Tourism Plan to investigate opportunities for showcasing Liverpool's history and heritage assets for domestic tourism by June 2020 Undertake an Aboriginal Cultural Values Assessment (Ochre Grid) across the whole Local Government Area by June 2020 					
To be completed in 2020-2021	17/18	18/19	19/20	20/21	
<ul style="list-style-type: none"> Implement the Liverpool Archaeological Management plan by June 2021 					

C.1 Continued

Celebrate diversity, promote inclusion and recognise heritage

C.1.02 Manage Liverpool Regional Museum to attract visitors

Ongoing Measures 2017-2021	17/18	18/19	19/20	20/21	Responsibility
<ul style="list-style-type: none"> Increase visitors to Museum by 10% from previous year Deliver four exhibitions in partnership with local groups 					Libraries and Museum

C.1.03 Deliver citizenship ceremonies

Ongoing Measures 2017-2021	17/18	18/19	19/20	20/21	Responsibility
<ul style="list-style-type: none"> Deliver 13 citizenship ceremony programs Ensure less than 150 community members are on the citizenship waiting list 					Civic Events

C.1.04 Implement actions from the Reconciliation Action Plan

Ongoing Measures 2017-2021	17/18	18/19	19/20	20/21	Responsibility
<ul style="list-style-type: none"> Deliver 25% of actions from the Reconciliation Action Plan 					Community Development
To be completed in 2019-2020	17/18	18/19	19/20	20/21	
<ul style="list-style-type: none"> Complete actions within the Reconciliation Action Plan which relate to tourism by June 2020 Collaborate with the Liverpool Opportunities Hub to support development, training and employment options by June 2020 					



**2019-20 Operating Expenditure
for actions C.2.01 to C.2.05***

\$6,593,652

*See page 117

Deliver a range of community events and activities

C.2.01 Deliver events schedule

Ongoing measures 2017-2021	17/18	18/19	19/20	20/21	Responsibility
<ul style="list-style-type: none"> Deliver NAIDOC week by July 2019 Deliver 'Gift of Time' Volunteers Dinner by August 2019 Deliver Liverpool Charity Ball by September 2019 Deliver Council's New Year's Eve event by December 2019 Deliver Council's Australia Day event by January 2020 Deliver Liverpool on a Roll by March 2020 Deliver two Seniors Concerts by November 2019 and April 2020 Process 95% of external event approvals within five business days, subject to the provision of correct documentation Obtain a minimum of \$50,000 in sponsorships for Council's major events program 					Events

C.2.02 Manage civic events calendar

Ongoing measures 2017-2021	17/18	18/19	19/20	20/21	Responsibility
<ul style="list-style-type: none"> Deliver one Council park opening as required Deliver one additional Civic event Hold four Civic Advisory Committee meetings Action 80% of items from Civic Advisory meetings within timeframes Deliver seven Toda information sessions with local schools Organise Sister City inbound delegation by July 2019 Deliver Sister City outbound student exchange by September 2019 Deliver Remembrance Day by November 2019 					Civic Events

C.2 Continued

Deliver a range of community events and activities

C.2.02 Manage civic events calendar (continued)

Ongoing measures 2017-2021	17/18	18/19	19/20	20/21	Responsibility
<ul style="list-style-type: none"> Deliver Liverpool's Birthday by November 2019 Deliver Order of Liverpool Awards by November 2019 Organise Community Christmas Lunch by December 2019 Organise Mayor and Councillors VIP Christmas function by December 2019 Deliver Australia Day awards by January 2020 Organise Quota Public Speaking Event by May 2020 Deliver South West Sydney Academy of Sport Civic Reception by June 2020 Deliver Heroes of Liverpool Awards by June 2020 					Civic Events

C.2.03 Manage Anzac Day Dawn Service ceremony

Ongoing measures 2017-2021	17/18	18/19	19/20	20/21	Responsibility
<ul style="list-style-type: none"> Increase attendees by 5% at the ANZAC Dawn Service by April 2020 					Civic Events

C.2.04 Deliver engaging library programs

Ongoing measures 2017-2021	17/18	18/19	19/20	20/21	Responsibility
<ul style="list-style-type: none"> Ensure that 80% of available places in programs are filled Deliver 10 individual youth programs Deliver 12 individual seniors programs Deliver five individual children's programs Deliver six individual culturally and linguistically diverse programs Establish four new partnerships to deliver programs Deliver HSC program by November 2019 					Libraries and Museum

C.2 Continued

Deliver a range of community events and activities

C.2.05 Deliver Casula Powerhouse Arts Centre (CPAC) programs

Ongoing measures 2017-2021	17/18	18/19	19/20	20/21	Responsibility
<ul style="list-style-type: none"> • Host 22 exhibitions at CPAC • Engage local artists for 30% of exhibitions • Increase student attendance to music, film, theatre and events by 10% from previous year • Deliver 25 music events • Deliver 100 school education programs • Deliver 23 theatre productions • Deliver 150 arts and health programs • Deliver 200 educational programs for children, youth, senior, access, culturally and linguistically diverse audiences • Apply for three grants and/or sponsorships • Deliver Way Out West (WOW) Children's Festival by July 2019 					Casula Powerhouse Arts Centre
To be completed in 2019-2020	17/18	18/19	19/20	20/21	
<ul style="list-style-type: none"> • Deliver One Giant Leap – Moon landing celebration by September 2019 • Host CPAC's 25th Birthday celebration in October 2019 • Complete feasibility study for artist residency program for Sculpture By The River by November 2019 • Deliver Georges River, Casula Parklands Sculpture Walk in December 2019 • Meet 80% of the objectives for key focus areas from the South Western Sydney Health and Arts Strategic Plan 2018-2023 by June 2020 					



**2019-20 Operating Expenditure
for actions C.3.01 to C.3.06***

\$10,625,774

*See page 117

CREATING CONNECTION

Implement access and equity for all members of the community

C.3.01 Deliver high-quality childcare services

Ongoing measures 2017-2021	17/18	18/19	19/20	20/21	Responsibility
<ul style="list-style-type: none"> Achieve an 80% satisfaction rate in the annual children's services survey Meet or exceed National Quality Standard ratings in 100% of Council's Early Education and Care Centres Deliver 100% of the Transition to School Program Deliver 100% of supported playgroup program 					Children's Services
To be completed in 2019-2020	17/18	18/19	19/20	20/21	
<ul style="list-style-type: none"> Establish Out of School Hours Care (OSHC) Program by December 2019 					

C.3.02 Provide well-used and appropriate resources at Liverpool libraries

Ongoing measures 2017-2021	17/18	18/19	19/20	20/21	Responsibility
<ul style="list-style-type: none"> Complete 90% of customer collection requests within 14 days Ensure that 90% of technology is available for public use Ensure 80% of collection is less than five years old Increase access to the e-collection by 10% from previous year 					Libraries and Museum

C.3 Continued

Implement access and equity for all members of the community

C.3.03 Strengthen social inclusion in new developments

Ongoing measures 2017-2021	17/18	18/19	19/20	20/21	Responsibility
<ul style="list-style-type: none"> Review and complete 70% of Social Impact Assessments within 28 business days 					Community Planning
To be completed in 2019-2020	17/18	18/19	19/20	20/21	
<ul style="list-style-type: none"> Implement four place activation programs and initiatives in new growth areas by June 2020 					

C.3.04 Implement actions from the Disability Inclusion Action Plan (DIAP)

Ongoing measures 2017-2021	17/18	18/19	19/20	20/21	Responsibility
<ul style="list-style-type: none"> Implement 25% of actions from the Disability Inclusion Action Plan 					Community Development
To be completed in 2019-2020	17/18	18/19	19/20	20/21	
<ul style="list-style-type: none"> Promote two outdoor fitness gyms in a range of accessible formats by June 2020 					

C.3 Continued

Implement access and equity for all members of the community

C.3.05 Deliver Council-led programs that strengthen social inclusion and build community capacity

Ongoing measures 2017-2021	17/18	18/19	19/20	20/21	Responsibility
<ul style="list-style-type: none"> Administer the Liverpool ClubGRANTS Program Administer nine Council grant programs Apply for two external community capacity-building grants Hold four interagency meetings to coordinate programs for emerging community needs Implement 25% of White Ribbon Workplace Accreditation Program Conduct two safety audits and ensure that 80% of safety issues reported are actioned Convene four local partnerships to undertake programs for young people Deliver four initiatives in partnership with local stakeholders for Liverpool's culturally diverse community Deliver Youth Week in partnership with the Liverpool Youth Council and local youth services by June 2020 					Community Development
To be completed in 2019-2020	17/18	18/19	19/20	20/21	
<ul style="list-style-type: none"> Work in collaboration with local agencies to develop the Liverpool Drug and Alcohol Strategy by June 2020 Implement four initiatives for Liverpool's accreditation as a Pan Pacific Safe Community by June 2020 Implement six initiatives for the National Community Hubs Program (NCHP) in partnership with local schools and Community Hubs Australia by June 2020 					

C.3 Continued

Implement access and equity for all members of the community

C.3.06 Deliver the 2168 Children's Parliament in partnership with Department of Social Services and Mission Australia

Ongoing measures 2017-2021	17/18	18/19	19/20	20/21	Responsibility
<ul style="list-style-type: none"> Support four agency and community groups in the 2168 postcode to deliver community engagement activities Advocate for two community priority needs Deliver six workshops and activities addressing issues identified by 2168 Children's Parliament Action 80% of issues identified Deliver two sittings of the 2168 Children's Parliament 					Community Development and Planning



**2019-20 Operating Expenditure
for actions C.4.01 to C.4.06***

\$13,392,898

*See page 117

CREATING CONNECTION

Provide community facilities which are accessible to all

C.4.01 Meet demands for community-connected spaces

Ongoing measures 2017-2021	17/18	18/19	19/20	20/21	Responsibility
<ul style="list-style-type: none"> Achieve 95% utilisation of licensed community venues Achieve 432,000 community venue visits Increase Council website visits for community venues by 5% from previous year Increase the number of groups utilising community venues by 5% from previous year Achieve an 85% satisfaction rating by users of community venues Provide updated facility information in accessible formats by August 2019 Update and advertise availability for community buses and venues by September 2019 Evaluate and approve expressions of interest for hire of permanent and licenced venues by November 2019 Apply for two grants for upgrades to community venues by June 2020 					Community Facilities
To be completed in 2019-2020	17/18	18/19	19/20	20/21	
<ul style="list-style-type: none"> Introduce new bookings software, including online bookings by June 2020 Explore new approaches to market community venues and buses by June 2020 Manage the upgrade of three community venues by June 2020 					

C.4 Continued

Provide community facilities which are accessible to all

C.4.02 Deliver Council's adopted upgrade and renewals program for Council's building assets

To be completed in 2019-2020*	17/18	18/19	19/20	20/21	Responsibility
<ul style="list-style-type: none"> • Deliver two building access improvement projects by June 2020 • Deliver six building renewal projects by June 2020 • Deliver three lift renewal projects by June 2020 • Deliver two heritage building conservation projects by June 2020 • Deliver four sports amenity building projects by June 2020 • Deliver two library and museum rehabilitation projects by June 2020 • Deliver nine community and childcare buildings projects by June 2020 • Deliver three leisure centre rehabilitation projects by June 2020 • Deliver truck wash at Rose Street Depot by June 2020 <p><small>* refer to Capital Expenditure Program on page 106 for further information on these projects</small></p>					Infrastructure Delivery

C.4.03 Facilitate use of Council sporting venues and leisure centres

Ongoing measures 2017-2021	17/18	18/19	19/20	20/21	Responsibility
<ul style="list-style-type: none"> • Achieve a 95% utilisation rate at Council sporting venues during the summer season • Achieve a 95% utilisation rate at Council sporting venues during the winter season 					Recreation Services

C.4 Continued

Provide community facilities which are accessible to all

C.4.04 Enhance access to facilities and resources through place-based planning initiatives

Ongoing measures 2017-2021	17/18	18/19	19/20	20/21	Responsibility
<ul style="list-style-type: none"> • Increase registrations to the Live Life, Get Active program by 5% from previous year • Undertake integrated planning for community hubs in growth areas • Undertake planning for recreation and open space in growth areas • Deliver 25% of actions from the Community Facilities Strategy • Deliver 25% of actions from the Recreation, Open Space and Sports Strategy 					Community Planning
To be completed in 2019-2020	17/18	18/19	19/20	20/21	
<ul style="list-style-type: none"> • Develop functional briefs for social infrastructure in Austral by December 2019 • Deliver River Connections Project Masterplan for Chipping Norton Lakes, Lake Moore and Riverside Park by June 2020 • Undertake audits of 50% of Council facilities to prioritise upgrades as required by June 2020 • Undertake community consultation and needs analysis for new facilities in growth areas by June 2020 • Explore partnership opportunities with the Western Sydney Parklands by June 2020 					

C.4 Continued

Provide community facilities which are accessible to all

C.4.05 Manage library spaces to attract and inspire visitors

Ongoing measures 2017-2021	17/18	18/19	19/20	20/21	Responsibility
<ul style="list-style-type: none"> • Increase number of visitors to libraries by 5% from previous year • Deliver 100% of Home Library Services • Increase library membership by 5% from previous year • Promote 30 programs via the library Facebook page 					Libraries and Museum

C.4.06 Manage the Liverpool Animal Shelter

Ongoing measures 2017-2021	17/18	18/19	19/20	20/21	Responsibility
<ul style="list-style-type: none"> • Assist owners to reclaim animals • Rehome 65% of homeable dogs within two months • Rehome 40% of homeable cats within two months 					Community Standards



**2019-20 Operating Expenditure
for action C.5.01***

\$5,386,122

*See page 117

CREATING CONNECTION

Create a dynamic, inclusive environment, including programs to support healthy living

C.5.01 Deliver Council's adopted upgrade, renewal and conservation program for recreation and green assets

To be completed in 2019-2020*	17/18	18/19	19/20	20/21	Responsibility
<ul style="list-style-type: none"> Deliver 10 playground infrastructure renewal and upgrade projects by June 2020 Deliver three outdoor gym projects by June 2020 Deliver four sun shade structure projects by June 2020 Deliver seven solar light projects by June 2020 Deliver three open space and landscape renewal and improvement projects by June 2020 Deliver one sports ground renewal and upgrade project Complete redevelopment of Phillips Park, Lurnea by June 2020 Complete construction of Cirillo Reserve, Middleton Grange sporting facility by June 2020 Complete passive recreation space at Stante Reserve by June 2020 					Infrastructure Delivery
* refer to Capital Expenditure Program on page 110 for further information on these projects					

STRENGTHENING AND
PROTECTING OUR ENVIRONMENT





STRENGTHENING AND PROTECTING OUR ENVIRONMENT

STRENGTHENING AND PROTECTING OUR ENVIRONMENT

S.1

2019-20 Operating Expenditure for actions S.1.01 to S.1.04*

\$36,528,855

*See page 117

Manage the community's disposal of rubbish

S.1.01 Provide waste disposal services to the community to maximise recovery of materials

Ongoing measures 2017-2021	17/18	18/19	19/20	20/21	Responsibility
<ul style="list-style-type: none"> Divert 30% of off-kerbside bin waste from landfill Divert 20% of kerbside bulk waste from landfill Convene four meetings with neighbouring councils on Project 24 joint tender for future disposal of waste 					Waste and Cleansing
To be completed in 2019-2020	17/18	18/19	19/20	20/21	
<ul style="list-style-type: none"> Commence Project 24 industry consultation process and tender documents for future waste disposal by June 2020 					

S.1.02 Manage the Community Recycling Centre and household problem waste

Ongoing measures 2017-2021	17/18	18/19	19/20	20/21	Responsibility
<ul style="list-style-type: none"> Increase number of vehicles visiting the Community Recycling Centre by 5% from previous year 					Waste and Cleansing

S.1 Continued

Manage the community's disposal of rubbish

S.1.03 Maintain the cleanliness of public spaces

Ongoing measures 2019-2021	17/18	18/19	19/20	20/21	Responsibility
<ul style="list-style-type: none"> Decrease in number of illegal dumping requests on previous year Maintain 95% of street sweeping program within schedule Maintain 95% of public bin servicing and CBD cleaning program within schedule 					Waste and Cleansing

S.1.04 Manage the design of public spaces

Ongoing measures 2017-2021	17/18	18/19	19/20	20/21	Responsibility
<ul style="list-style-type: none"> Assess traffic impact on 100% of Development Applications and provide Pre-Development Application advice within 14 business days Assess design impacts on 100% of city design referrals within 14 business days 					City Design and Public Domain
To be completed in 2019-2020	17/18	18/19	19/20	20/21	
To be completed in 2019-20 <ul style="list-style-type: none"> Complete City Centre Public Domain Masterplan by December 2019 					

S.2

2019-20 Operating Expenditure
for actions S.2.01 to S.2.06*

\$16,844,903

*See page 117

Protect and enhance bushland, rivers and the visual landscape

S.2.01 Manage Council's park maintenance program

Ongoing measures 2017-2021	17/18	18/19	19/20	20/21	Responsibility
<ul style="list-style-type: none"> Action customer requests for park mowing within timeframe Action customer requests for tree maintenance within timeframes Complete 100% maintenance works within timeframes Plant 1000 trees annually Deliver Bushland Environmental Restoration Plan Program 					City Works

S.2.02 Develop and implement improvement strategies, policies and programs for the management of stormwater

Ongoing measures 2017-2021	17/18	18/19	19/20	20/21	Responsibility
<ul style="list-style-type: none"> Obtain monthly water quality monitoring data from monitoring sites along Georges River, Kemps Creek, Bonds Creek and the tributaries of Kemps Creek Implement improvement actions identified in the Water Quality Improvement Action Plan Develop and implement the Georges River Activation Action Plan 					Technical Support
To be completed in 2019-2020	17/18	18/19	19/20	20/21	
<ul style="list-style-type: none"> Undertake a vegetation condition assessment of riparian zones and develop Riparian Zone Management Plan by June 2020 Undertake design of Gross Pollutant Traps (GPT) in Georges River catchment by June 2020 Develop the Georges River Activation Action Plan by June 2020 					

S.2 Continued

Protect and enhance bushland, rivers and the visual landscape

S.2.03 Make informed environmental decisions through the development of strategy, education and engagement

Ongoing measures 2017-2021	17/18	18/19	19/20	20/21	Responsibility
<ul style="list-style-type: none"> Review and update Ecological and Environmental Sustainability strategies and plans as required Provide responses to requests on ecological-related advice from key service areas Apply an evidence-based approach to the prioritisation of ecological restoration works 					City Environment
To be completed in 2019-2020	17/18	18/19	19/20	20/21	
<ul style="list-style-type: none"> Update biodiversity mapping and provide a report to assist the Local Environmental Plan review by September 2019 					

S.2.04 Assess applications to prune or remove trees

Ongoing measures 2017-2021	17/18	18/19	19/20	20/21	Responsibility
<ul style="list-style-type: none"> Process applications to prune or remove trees on private property 					City Environment

S.2.05 Manage contaminated lands under Council control

Ongoing measures 2017-2021	17/18	18/19	19/20	20/21	Responsibility
<ul style="list-style-type: none"> Develop remediation action plans for contaminated lands Maintain the Asbestos and Waste Management System Action illegal dumping requests at various sites within specified timeframes 					City Environment
To be completed in 2019-2020	17/18	18/19	19/20	20/21	
<ul style="list-style-type: none"> Manage contaminated BMX tracks at Powell Park, Cartwright by December 2019 Manage contaminated site at Kurrajong Road, Prestons by December 2019 					

S.2 Continued

Protect and enhance bushland, rivers and the visual landscape

S.2.06 Engage the community in protection of natural areas

Ongoing measures 2017-2021	17/18	18/19	19/20	20/21	Responsibility
<ul style="list-style-type: none"> Deliver a calendar of eight Community Tree Planting activities Facilitate 10 groups through the Environment Volunteer Program 					City Environment

S.3

2019-20 Operating Expenditure
for actions S.3.01 to S.3.05*

\$1,190,984

*See page 117

STRENGTHENING AND
PROTECTING OUR ENVIRONMENT

Encourage sustainability, energy efficiency and the use of renewable energy

S.3.01 Develop and implement environmental education for the community

Ongoing measures 2017-2021	17/18	18/19	19/20	20/21	Responsibility
<ul style="list-style-type: none"> Conduct nine Community Environmental Education Workshops including energy efficiency, water conservation and biodiversity themes Distribute quarterly editions of the Sustaining Liverpool Newsletter, including promotion of energy efficiency, biodiversity initiatives and water conservation, particularly in the warmer months 					City Environment

S.3.02 Educate the community in waste disposal

Ongoing measures 2017-2021	17/18	18/19	19/20	20/21	Responsibility
<ul style="list-style-type: none"> Increase number of participants at events and educational programs to 1500 annually Participate in two regional waste and recovery projects Participate in five education initiatives for Council events and projects 					Waste and Cleansing

S.3.03 Develop and implement energy efficiency program

Ongoing measures 2017-2021	17/18	18/19	19/20	20/21	Responsibility
<ul style="list-style-type: none"> Actively promote State Government initiatives on energy efficiency and use of renewable energy 					City Environment
To be completed in 2019-2020*	17/18	18/19	19/20	20/21	Responsibility
<ul style="list-style-type: none"> Deliver two water and energy conservation projects <p>* Refer to Capital Expenditure Program on page 106 for further information on these projects</p>					Infrastructure Delivery

S.3

Continued

Encourage sustainability, energy efficiency and the use of renewable energy

S.3.04 Promote local and sustainable food sources

Ongoing measures 2017-2021	17/18	18/19	19/20	20/21	Responsibility
<ul style="list-style-type: none"> Engage in four partnerships with local sustainable growers to source food for Bellbird Dining & Bar Promote the use of local healthy and sustainable food sources through six interactive workshops Source 50% of the Bellbird Dining & Bar menu from the onsite organic kitchen garden Increase followers on the Bellbird Dining & Bar Facebook page by 10% from previous year 					Casula Powerhouse Arts Centre
To be completed in 2019-2020	17/18	18/19	19/20	20/21	
<ul style="list-style-type: none"> Develop Garden Tour programs and workshops by end July 2019 					

S.3.05 Upgrade Council properties to increase sustainability

Ongoing measures 2017-2021	17/18	18/19	19/20	20/21	Responsibility
<ul style="list-style-type: none"> Complete at least 90% of scheduled National Australian Built Environment Rating System (NABERS) assessments 					Property

S.4

2019-20 Operating Expenditure for actions S.4.01 to S.4.06*

\$21,172,930

*See page 117

STRENGTHENING AND
PROTECTING OUR ENVIRONMENT

Exercise planning controls to create high-quality, inclusive, urban environments

S.4.01 Provide development assessment services

Ongoing measures 2017-2021	17/18	18/19	19/20	20/21	Responsibility
<ul style="list-style-type: none"> Determine 50% of Development Applications within 40 business days Determine 100% of Fast Track Development Applications within 10 business days Provide advice to 85% of applicants within 14 business days of Pre-Development Application meeting 					Development Assessment

S.4.02 Facilitate floodplain management strategies, policies, systems and programs for the controlled occupation of flood-prone land

Ongoing measures 2017-2021	17/18	18/19	19/20	20/21	Responsibility
<ul style="list-style-type: none"> Provide specialist technical advice on floodplain and water quality matters to key service areas Complete assessment of Development Applications on flood-prone land Undertake flood studies and design of flood control and water quality management devices 					Technical Support
To be completed in 2019-2020	17/18	18/19	19/20	20/21	
<ul style="list-style-type: none"> Undertake Overland Flow Path Study of South Creek, Badgerys Creek and Upper Nepean River catchments within Liverpool by June 2020 Undertake flood study risk management for collaboration area by June 2020 Undertake design of flood detention basin and creek modification works in East Leppington by June 2020 Undertake a review of the Cabramatta Creek Flood Study by June 2020 Undertake a review of the Nepean River Flood Study – Wallacia Catchment by June 2020 					

S.4

Continued

Exercise planning controls to create high-quality, inclusive, urban environments

S.4.03 Manage and maintain public health and safety compliance

Ongoing measures 2017-2021	17/18	18/19	19/20	20/21	Responsibility
<ul style="list-style-type: none"> Action 98% of residential swimming pool barrier requests and complaints within timeframes Action 70% of parking requests and complaints within set timeframes Finalise 70% of customer requests within the set timeframes Determine 60% of Construction Certificates within 40 business days Determine 100% of assigned Fast Track applications within 10 business days Complete 90% of scheduled primary regulatory inspections (food premises, beauty salons, swimming pool, onsite detention systems, hairdressers and skin penetration) Ensure that at least 70% of certificates within the Essential Services Register are current 					Community Standards

S.4

Continued

Exercise planning controls to create high-quality, inclusive, urban environments

S.4.04 Develop planning strategies

Ongoing measures 2019-2021	17/18	18/19	19/20	20/21	Responsibility
<ul style="list-style-type: none"> Undertake planning strategies for preparation of the Local Strategic Planning Statement Prepare planning proposal to implement the Local Strategic Planning Statement 					Planning and Transport Strategy
To be completed in 2019-2020	17/18	18/19	19/20	20/21	
<ul style="list-style-type: none"> Adopt and exhibit draft Local Strategic Planning Statement (LSPS) by July 2019 Lodge draft Planning Proposal with the Department of Planning and Environment amending the Local Environmental Plan to give effect to the LSPS by September 2019 Lodge final LSPS with Department of Planning and Environment for endorsement by November 2019 Finalise new Local Environmental Plan with Department of Planning and Environment for approval by June 2020 					

S.4**Continued****Exercise planning controls to create high-quality, inclusive, urban environments****S.4.05 Manage land development engineering**

Ongoing measures 2017-2021	17/18	18/19	19/20	20/21	Responsibility
<ul style="list-style-type: none"> Complete 90% of engineering advice for Development Applications within 14 days Complete 90% of Construction Certificates for engineering relating to development/subdivisions within 14 days Process and release 90% of Subdivision Certificate Applications within 14 days 					Development Assessment

S.4.06 Manage building maintenance including fire safety

Ongoing measures 2017-2021	17/18	18/19	19/20	20/21	Responsibility
<ul style="list-style-type: none"> Action 85% of building maintenance customer requests within timeframes Inspect 100% of building sites for fire safety certification (85 sites) Complete 100% of building inspection action items within required timeframes Complete 100% of annual refurbishment program in consultation with community facilities 					Operational Facilities

S.5

2019-20 Operating Expenditure for actions S.5.01 to S.5.04*

\$2,678,612

*See page 117

STRENGTHENING AND
PROTECTING OUR ENVIRONMENT

Develop and advocate for plans that support safe and friendly communities

S.5.01 Undertake a program of upgrades and renewals for drainage infrastructure

To be completed in 2019-2020*	17/18	18/19	19/20	20/21	Responsibility
<ul style="list-style-type: none"> Restore 1.2km of piped drainage systems Reline 1.2km of piped drainage systems Deliver two stormwater quality improvement projects, including the provision of one gross pollutant trap <p>* refer to Capital Expenditure Program on page 107 for further information on these projects</p>					Infrastructure Delivery

S.5.02 Investigate, survey, design and estimate cost of Council's strategic infrastructure projects

Ongoing measures 2017-2021	17/18	18/19	19/20	20/21	Responsibility
<ul style="list-style-type: none"> Complete Detailed Design of Capital Works Program 					Technical Support
To be completed in 2019-2020	17/18	18/19	19/20	20/21	
<ul style="list-style-type: none"> Complete Strategic Concept Design of Fifteenth Avenue by November 2019 Complete Detailed Design of Edmondson Avenue by March 2020 Complete Concept Design of Pedestrian Overpass at Liverpool station by June 2020 Complete Detailed Design of Governor Macquarie Drive/Hume Highway and Governor Macquarie Drive/Newbridge Road Intersection by June 2020 Complete Detailed Design of the realignment of pedestrian/cycleway shared path along M7 and extension of Middleton Drive by June 2020 Complete Concept and Detailed Design of Bathurst Street Extension, Liverpool by June 2020 					

S.5

Continued

Develop and advocate for plans that support safe and friendly communities

S.5.03 Provide assistance and support to the Rural Fire Service and State Emergency Service

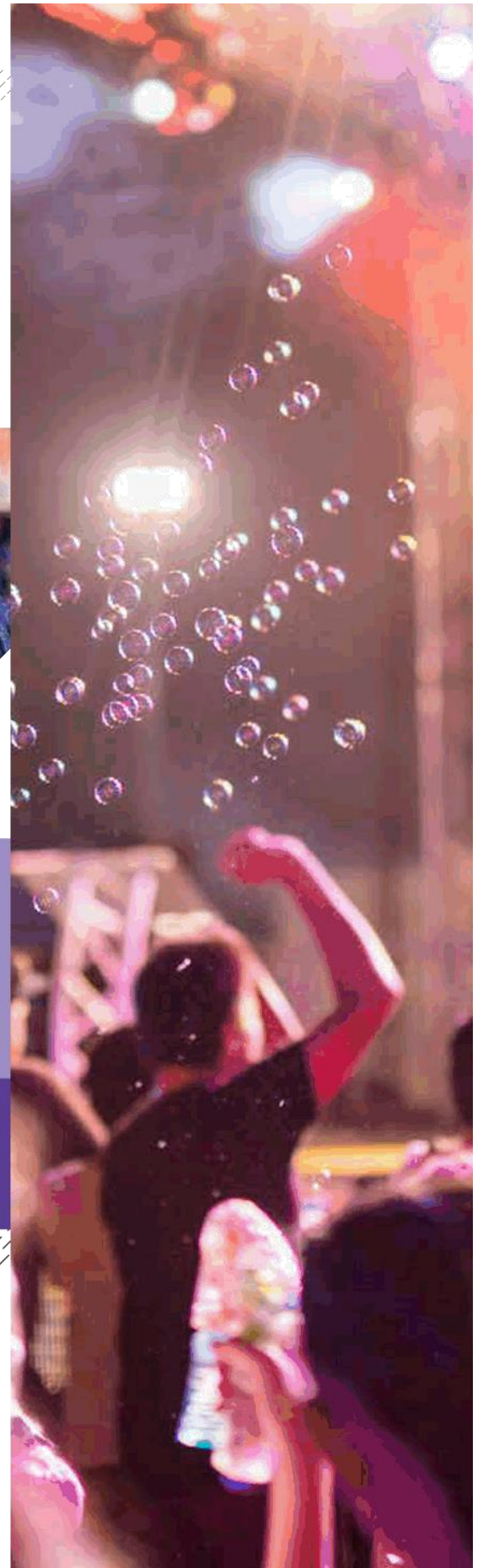
Ongoing measures 2017-2021	17/18	18/19	19/20	20/21	Responsibility
<ul style="list-style-type: none"> Expend budget allocation 					City Works

S.5.04 Develop plans to support community wellbeing

To be completed in 2019-2020	17/18	18/19	19/20	20/21	Responsibility
<ul style="list-style-type: none"> Develop a Mosquito Management Plan by September 2019 					City Works



GENERATING OPPORTUNITY



G

GENERATING
OPPORTUNITY

GENERATING OPPORTUNITY

GENERATING OPPORTUNITY



**2019-20 Operating Expenditure
for actions G.1.01 to G.1.04***

\$8,969,371

*See page 117

Meet the challenges of Liverpool's growing population

G.1.01 Demonstrate financial sustainability

Ongoing measures 2017-2021	17/18	18/19	19/20	20/21	Responsibility
<ul style="list-style-type: none"> • Manage Operating Performance Ratio to greater than 0% (as an average over three years) • Manage Own Source Operating Revenue Ratio to greater than 60% (as an average over three years) • Manage Debt Service Ratio to less than 20% (as an average over three years) • Manage Real Operating Expenditure to decrease per capita over time • Manage accounts payable to debts outstanding less than 5% • Manage accounts receivable to debts outstanding less than 5% • Manage return on investments to higher than the Bank Bill Swap Rates and AusBond Bill Rate Index benchmarks 					Financial Services

G.1.02 Manage Council's childcare centres sustainably

Ongoing measures 2017-2021	17/18	18/19	19/20	20/21	Responsibility
<ul style="list-style-type: none"> • Maintain a 98% centre utilisation rate • Ensure that the net cost of service to Council is zero or below 					Children's Services

Meet the challenges of Liverpool's growing population

G.1.03 Deliver strategic property projects

To be completed in 2019-2020	17/18	18/19	19/20	20/21	Responsibility
<ul style="list-style-type: none"> Resubmit Liverpool Civic Place Masterplan by July 2019 Confirm delivery model for major projects by July 2019 Finalise Moorebank Sports Club Project Concept Plan by December 2019 Complete Woodward Place Masterplan by December 2019 Commence works on Liverpool Civic Place by March 2020 					Property

G.1.04 Build effective relationships with State and Federal departments and governments

Ongoing measures 2017-2021	17/18	18/19	19/20	20/21	Responsibility
<ul style="list-style-type: none"> Hold meetings with State and Federal MPs Hold meetings with State and Federal departments Ensure a weekly presence of 95% at the Western Sydney Investment Attraction Office (WSIAO) Attend monthly briefings and engagements with agribusinesses to identify funding opportunities Attend or present at ten strategic partners events and forums Partner with the Greater Sydney Commission on resolving 100% of planning and infrastructure issues for the Liverpool Collaboration Area as required 					Office of the CEO
To be completed in 2019-2020	17/18	18/19	19/20	20/21	
<ul style="list-style-type: none"> Investigate, utilise and leverage the potential of the City Deal to provide additional income streams by December 2019 Complete Fifteenth Avenue strategy by June 2020 Review the potential of all Council assets and other resources for opportunities to supplement Council's revenue by June 2020 					



**2019-20 Operating Expenditure
for actions G.2.01 to G.2.06***

\$1,456,137

*See page 117

Attract businesses for economic growth and employment options

G.2.01 Attract new jobs within Liverpool's industry focus areas

Ongoing measures 2017-2021	17/18	18/19	19/20	20/21	Responsibility
<ul style="list-style-type: none"> Facilitate four major employment-generating projects Facilitate 20 solutions on major projects Facilitate the creation of 2500 new jobs Advocate for 10% of new jobs created for local residents Facilitate 4000 new businesses to be opened/registered in Liverpool Complete bi-annual business survey of local businesses by February 2020 					City Economy

G.2.02 Market Liverpool as a business destination

Ongoing measures 2017-2021	17/18	18/19	19/20	20/21	Responsibility
<ul style="list-style-type: none"> Engage in 20 new and ongoing partnerships Engage in three partnerships with local cultural tourism enterprises Facilitate 12 briefs to significant stakeholders and businesses to market Liverpool as a business destination Facilitate or partner with eight major events Deliver 10 smaller industry-focused events Distribute six business e-newsletters Increase subscription to e-newsletter by 10% from previous year Increase e-newsletter open rate to more than 30% Generate an additional 30 leads and contacts from attendance at conferences and events Generate 52 leads in relation to the Western Sydney International Airport Generate 100 leads and opportunities generated from all sources 					City Economy

G.2 Continued

Attract businesses for economic growth and employment opportunities

G.2.03 Develop the economic capacity of local businesses and residents

Ongoing measures 2017-2021	17/18	18/19	19/20	20/21	Responsibility
<ul style="list-style-type: none"> Gather 50 referrals to State/Federal initiatives (incl. Business Connect) Support six businesses via Council's Pop Up Program 					City Economy
To be completed in 2019-2020	17/18	18/19	19/20	20/21	
<ul style="list-style-type: none"> Develop and plan a framework to deliver the Liverpool Skills Exchange by June 2020 					

G.2.04 Develop Liverpool as an Innovation City

Ongoing measures 2017-2021	17/18	18/19	19/20	20/21	Responsibility
<ul style="list-style-type: none"> Generate 20 new leads for the Liverpool Innovation Precinct Investment Framework Support the establishment of the Liverpool Innovation Precinct 					City Economy
To be completed in 2019-2020	17/18	18/19	19/20	20/21	
<ul style="list-style-type: none"> Implement the Western Sydney Sensor Project by June 2020 Develop an open data policy and platform by June 2020 Trial an internal user-centred design project by December 2019 Develop a project list for grant and research opportunities by December 2019 Facilitate and launch an innovation hub by June 2020 					

G.2**Continued****Attract businesses for economic growth and employment opportunities****G.2.05 Monitor and advise Council on matters relating to the development of Western Sydney International Airport**

Ongoing measures 2017-2021	17/18	18/19	19/20	20/21	Responsibility
<ul style="list-style-type: none"> Collaborate and liaise in 100% of meetings with stakeholders, Federal and State agencies and Western Sydney Airport Corporation on delivery of the airport Participate proactively in 100% of all scheduled airport steering group meetings Provide an internal briefing on the progress of the Western Sydney International Airport 					Aerotropolis and City Planning

G.2 Continued

Attract businesses for economic growth and employment opportunities

G.2.06 Promote Liverpool as a visitor destination

Ongoing Measures 2019-2021	17/18	18/19	19/20	20/21	Responsibility
<ul style="list-style-type: none"> Compare Liverpool visitation figures with the previous year Engage in partnership opportunities with cultural tourism enterprises 					City Economy
To be completed in 2019-2020	17/18	18/19	19/20	20/21	
<ul style="list-style-type: none"> Create a Liverpool Visitor Guide by June 2020 Place Liverpool 2019/2020 Visitor Guides in at least two visitor centres in Sydney by June 2020 Create a tourism visitor map by June 2020 Develop a business and events guide by June 2020 Create a group visitor guide by June 2020 Conduct a visitor economy workshop with local businesses by June 2020 Develop a tourism e-kit for local businesses by June 2020 Investigate operator requirements for guided holidays and tours by June 2020 Develop Liverpool experience trails by June 2020 Complete holiday park benefits study by June 2020 					
To be completed in 2020-2021	17/18	18/19	19/20	20/21	
<ul style="list-style-type: none"> Promote Liverpool's diverse specialty shopping precinct by June 2021 					

G.3

2019-20 Operating Expenditure
for actions G.3.01 to G.3.03*

\$14,087,590

*See page 117

Create an attractive environment for investment**G.3.01 Activate and develop vibrant places that attract residents, visitors and workers to Liverpool**

Ongoing measures 2017-2021	17/18	18/19	19/20	20/21	Responsibility
<ul style="list-style-type: none"> Undertake four activation projects/events across the CBD Deliver eight Banner and Flag Campaigns Commit \$55,000 to Shopfront Facade Upgrade Program Deliver Easter in the Mall in April 2019 Deliver 'Eat Your Heart Out' event in August 2019 Deliver Christmas in the Mall in December 2019 					City Economy
To be completed in 2019-20	17/18	18/19	19/20	20/21	
<ul style="list-style-type: none"> Implement 60% of short-term actions in the City Activation Strategy by June 2020 					

G.3.02 Manage maintenance and repair program

Ongoing measures 2017-2021	17/18	18/19	19/20	20/21	Responsibility
<ul style="list-style-type: none"> Complete 90% of road repair and road infrastructure works within timeframes Complete 90% of kerb and gutter, footpath and cycleway works within timeframes Complete 90% of street furniture, traffic facilities and line marking works within timeframes Complete 90% of stormwater drainage infrastructure and detention basin works within timeframes Complete 90% of restoration of Council's assets affected by external works within timeframes Action 90% customer requests within timeframes 					City Works

G.3 Continued

Create an attractive environment for investment

G.3.03 Deliver property services

Ongoing measures 2017-2021	17/18	18/19	19/20	20/21	Responsibility
<ul style="list-style-type: none"> Progress with Property Acquisition Strategy (as required) Complete and implement 90% of permanent easement and road closing negotiations (as required) Assess and respond to 90% of outdoor dining applications within 14 business days Respond to 90% of requests concerning city centre car parks within 14 business days Complete Annual Fire Safety Statement (AFSS) by June 2020 					Property
To be completed in 2019-20	17/18	18/19	19/20	20/21	
<ul style="list-style-type: none"> Finalise internal Property Asset Management agreement by December 2019 Prepare a strategy to develop alternative income streams based on the Council's property portfolio by December 2019 					

G.4**2019-20 Operating Expenditure
for actions G.4.01 to G.4.06*****\$22,532,927**

*See page 117

Advocate for, and develop, transport networks to create an accessible city**G.4.01 Deliver Council's adopted upgrade and renewals program for roads and transport related assets**

To be completed in 2019-2020*	17/18	18/19	19/20	20/21	Responsibility
<ul style="list-style-type: none"> Rehabilitate and resurface 19km of sections of council roads Resurface pavement and administer preventative treatments for 15km of local roads Pave 11.5km of new footpaths to improve accessibility and mobility Pave 0.6km of new cycleways to improve accessibility and mobility Upgrade 20 existing bus stops for compliance with disability standards Provide six new bus shelters Upgrade paving and street lighting along College Street by June 2020 <p>* refer to Capital Expenditure Program on page 111 for further information on these projects</p>					Infrastructure Delivery

G.4.02 Manage traffic and transport for Liverpool

Ongoing measures 2017-2021	17/18	18/19	19/20	20/21	Responsibility
<ul style="list-style-type: none"> Hold six Pedestrian, Active Transport and Traffic Committee Meetings Provide comments on 100% of Roads and Maritime Services and Transport for NSW major transport infrastructure projects 					Planning and Transport Strategy
To be completed in 2019-2020	17/18	18/19	19/20	20/21	
<ul style="list-style-type: none"> Complete review of Parking Strategy by December 2019 					

G.4 Continued

Advocate for, and develop, transport networks to create an accessible city

G.4.03 Manage traffic and road safety on the local road network

Ongoing measures 2017-2021	17/18	18/19	19/20	20/21	Responsibility
<ul style="list-style-type: none"> Hold three sessions of the learner driver program Hold six child restraint (Buckle Up) sessions Review and approve 100% of new street light designs within 14 business days 					Planning and Transport Strategy

G.4.04 Assess impact of traffic and transport conditions and services

Ongoing measures 2017-2021	17/18	18/19	19/20	20/21	Responsibility
<ul style="list-style-type: none"> Provide advice on 100% of Moorebank Intermodal traffic impacts within 14 days of request Make representations to Roads and Maritime Services and Transport for NSW to improve traffic and transport conditions and services including upgrades to state road network within 14 days of the request 					Planning and Transport Strategy

G.4.05 Advise on regional traffic and transport planning

Ongoing measures 2019-2021	17/18	18/19	19/20	20/21	Responsibility
<ul style="list-style-type: none"> Implement part one of the Bike Plan strategy in accordance with the adopted plan by June 2021 					Planning and Transport Strategy

G.4.06 Inspect driveway constructions and manage road opening applications

Ongoing measures 2017-2021	17/18	18/19	19/20	20/21	Responsibility
<ul style="list-style-type: none"> Process 90% of applications within timeframes Complete 90% of inspections within timeframes 					City Works





LEADING THROUGH
COLLABORATION

LEADING THROUGH COLLABORATION



**2019-20 Operating Expenditure
for actions L.1.01 to L.1.14***

\$16,321,528

*See page 117

Seek efficient and innovative methods to manage our resources
L.1.01 Provide support to Councillors and Executive Team

Ongoing measures 2017-2021	17/18	18/19	19/20	20/21	Responsibility
<ul style="list-style-type: none"> • Manage Councillor requests • Complete 60% of Councillor requests within two working days • Provide 12 Councillor request reports • Hold 11 Councillor briefing sessions • Hold six Mayor and Councillor mobile offices • Action requests received at mobile office 					Council and Executive Services

L.1.02 Deliver Council meeting Secretariat

Ongoing measures 2017-2021	17/18	18/19	19/20	20/21	Responsibility
<ul style="list-style-type: none"> • Prepare 12 Council meeting agendas • Post 100% of Council meeting agendas on Council's website and Councillor system at least three ordinary days prior to meeting • Post 100% of Council meeting minutes on Council's website within 48 hours of meeting • Assign 100% of Council resolutions to relevant staff within 48 hours of meeting • Manage assigned Council resolutions to ensure timely action • Complete 100% of outstanding resolutions reports • Complete 75% of resolutions within timeframes • Provide Auslan interpreters for Council meetings as required 					Council and Executive Services

**Continued****Seek efficient and innovative methods to manage our resources****L.1.03 Monitor and improve Council's processes for enterprise risk management**

Ongoing measures 2017-2021	17/18	18/19	19/20	20/21	Responsibility
<ul style="list-style-type: none"> Complete quarterly enterprise risk management reports Develop an annual risk management work plan by May 2019 					Audit, Risk and Improvement

L.1.04 Deliver professional, timely and authoritative governance services for Council

Ongoing measures 2017-2021	17/18	18/19	19/20	20/21	Responsibility
<ul style="list-style-type: none"> Achieve 100% reporting compliance with the Office of Local Government Provide quarterly reports on ongoing policy review activities Complete probity reviews for Council's tender process Provide biannual reports on probity reviews to the Audit, Risk and Improvement Committee Provide biannual reports on Government Information Public Access statistics to the Audit, Risk and Improvement Committee Complete referred investigations 					Governance, Legal and Procurement

L.1

Continued

Seek efficient and innovative methods to manage our resources

L.1.05 Manage recruitment framework to attract and engage diversity in our new employees

Ongoing measures 2017-2021	17/18	18/19	19/20	20/21	Responsibility
<ul style="list-style-type: none"> • Increase job application rate by 20% • Decrease first-year turnover rate for ongoing employees to 15% • Compare Council's diversity profile with Liverpool's profile for gender, disability, age and indigenous groups • Compare job application diversity profile with employed diversity profile for gender, disability, age and indigenous groups 					People and Organisational Development
To be completed in 2019-20	17/18	18/19	19/20	20/21	
<ul style="list-style-type: none"> • Develop a social media strategy for marketing, promoting and advertising career opportunities and vacant positions by July 2019 • Implement a Workplace Diversity Inclusion Network by December 2019 • Develop an external labour hire policy by December 2019 • Explore and enable Council placements for trainees, graduates and students by December 2019 • Undertake a review of all the risks associated with recruitment and employment of staff by December 2019 • Put in place strategies and processes to manage and minimise identified risks by December 2019 • Introduce pre-employment aptitude assessments plus criminal checks issue by December 2020 					

**Continued****Seek efficient and innovative methods to manage our resources****L.1.06 Manage IT Business Strategy**

Ongoing measures 2017-2021	17/18	18/19	19/20	20/21	Responsibility
<ul style="list-style-type: none"> Complete biannual testing Achieve 75% of internal customer satisfaction rating with help desk services Complete 80% of help desk requests within timeframes 					Information Technology
To be completed in 2019-2020	17/18	18/19	19/20	20/21	
<ul style="list-style-type: none"> Implement Citrix Corporate Applications by September 2019 Complete Pathway system upgrade by October 2019 Deliver My Liverpool Application by December 2019 Complete Technology One system upgrade by October 2019 Complete GIS 3D modelling of Central Business District for developers and rate payers by December 2019 					

L.1.07 Manage computer/infrastructure hardware administration program

Ongoing measures 2017-2021	17/18	18/19	19/20	20/21	Responsibility
<ul style="list-style-type: none"> Ensure server availability is 99% Ensure network availability is 99% Ensure 95% of computers are less than three years old 					Information Technology

L.1

Continued

Seek efficient and innovative methods to manage our resources

L.1.08 Conduct, review and improve Council's internal audit activities

Ongoing measures 2017-2021	17/18	18/19	19/20	20/21	Responsibility
<ul style="list-style-type: none"> Complete eight audit reports Review Audit Charters by October 2019 Complete Audit, Risk and Improvement Committee tasks within specified timeframe Complete Audit, Risk and Improvement Committee Annual Report Complete 80% of outstanding audit findings by due date 					Audit, Risk and Improvement
To be completed in 2019-2020	17/18	18/19	19/20	20/21	
<ul style="list-style-type: none"> Complete Strategic Internal Audit Plan by August 2019 					

L.1.09 Manage Council Properties

To be completed in 2019-2020	17/18	18/19	19/20	20/21	Responsibility
<ul style="list-style-type: none"> Integrate all properties in Property Asset Management system by December 2019 					Property

L.1.10 Coordinate the development of award submissions and industry recognition

Ongoing measures 2017-2021	17/18	18/19	19/20	20/21	Responsibility
<ul style="list-style-type: none"> Assist with six award submissions Ensure 60% of award submissions are successful as finalist, highly commended or winner 					Corporate Strategy

L.1

Continued

Seek efficient and innovative methods to manage our resources

L.1.11 Provide support to various Council committees

Ongoing measures 2017-2021	17/18	18/19	19/20	20/21	Responsibility
<ul style="list-style-type: none"> Prepare agenda and minutes for various Council committee meetings Coordinate Order of Liverpool Awards by November 2019 Coordinate Australia Day Awards by January 2020 					Council and Executive Services

L.1.12 Manage the delivery of high-quality, cost-effective legal services

Ongoing measures 2017-2021	17/18	18/19	19/20	20/21	Responsibility
<ul style="list-style-type: none"> Deliver quarterly Legal Services Reports Deliver up to 6463 hours of internal legal services 					Governance, Legal and Procurement

L.1.13 Engage employees to manage performance achievement and development planning

Ongoing measures 2017-2021	17/18	18/19	19/20	20/21	Responsibility
<ul style="list-style-type: none"> Encourage People Achievement and Development Plans to be set for 70% of staff 					People and Organisational Development
To be completed in 2019-2020	17/18	18/19	19/20	20/21	
<ul style="list-style-type: none"> Review new starter and exit survey results by March 2020 Develop and implement disability and inclusion training by April 2020 					

L.1

Continued

Seek efficient and innovative methods to manage our resources

L.1.14 Prepare asset-related Statutory Reports in a timely manner to meet regulatory requirements

Ongoing measures 2017-2021	17/18	18/19	19/20	20/21	Responsibility
<ul style="list-style-type: none"> • Submit Condition of public infrastructure report including Special Schedule 7 (SS7) by September 2019 • Submit Grants Commission Annual Return of Information for Local Roads and Bridges by September 2019 • Submit Grants Commission Annual Return of National Local Roads Data System Survey by October 2019 • Submit ALGA National State of the Assets Report by November 2019 • Submit NSW Road Asset Benchmarking Report by January 2020 					Technical Support



**2019-20 Operating Expenditure
for actions L.2.01 to L.2.06***

\$3,639,489

*See page 117

LEADING THROUGH
COLLABORATION

Increase community engagement

L.2.01 Promote Liverpool through marketing and communications

Ongoing measures 2017-2021	17/18	18/19	19/20	20/21	Responsibility
<ul style="list-style-type: none"> • Increase Facebook followers by 10% compared with 2018/19 result • Increase Instagram followers by 40% compared with 2018/19 result • Produce 600 pieces of design collateral for projects and campaigns • Send out 200 media releases as required • Provide 100% of media responses within timeframe • Provide 150 speeches for Mayor and CEO • Increase number of visitors on Liverpool Listens by 5% compared with the previous quarter • Increase the number of community projects undertaken on Liverpool Listens by 5% compared with the same quarter last year • Complete quarterly distribution of Liverpool Life newsletter • Increase email database by 10% • Action 100% of website updates within two working days 					Communications
To be completed in 2019-2020	17/18	18/19	19/20	20/21	
<ul style="list-style-type: none"> • Deliver Local Love tourism campaign by end July 2019 					

L.2

Continued

Increase community engagement**L.2.02 Increase attendance at Council events through marketing**

Ongoing measures 2017-2021	17/18	18/19	19/20	20/21	Responsibility
<ul style="list-style-type: none"> Increase attendance at Eat Your Heart Out Event by 5% from previous year Increase attendance at Liverpool on a Roll event by 5% from previous year Increase attendance at New Year's Eve event by 5% from previous year Increase attendance at Australia Day event by 5% from previous year 					Communications

L.2.03 Manage community events to increase community engagement

Ongoing measures 2017-2021	17/18	18/19	19/20	20/21	Responsibility
<ul style="list-style-type: none"> Host 900 attendees across two Council Seniors Concerts Host 170 attendees at Council's Gift of Time event 					Events
To be completed in 2019-2020	17/18	18/19	19/20	20/21	
<ul style="list-style-type: none"> Complete Events Strategy by June 2020 					

L.2.04 Assist with the promotion, coordination and growth of sporting codes

Ongoing measures 2017-2021	17/18	18/19	19/20	20/21	Responsibility
<ul style="list-style-type: none"> Deliver Liverpool Sporting Donations Program Deliver Liverpool Sporting Club Grants Program Convene four meetings of the Liverpool Sports Committee 					Recreation Services

L.2

Continued

Increase community engagement

L.2.05 Partner with organisations to increase Casula Powerhouse Arts Centre (CPAC) audience reach

Ongoing measures 2017-2021	17/18	18/19	19/20	20/21	Responsibility
<ul style="list-style-type: none"> Encourage 20 external parties to utilise CPAC facilities for their events Deliver six youth programs in conjunction with the Casula Powerhouse Arts Centre Youth Committee Develop three new partnerships with galleries, museums, art centres and producers to cross-promote and co-produce events 					Casula Powerhouse Arts Centre
To be completed in 2019-2020	17/18	18/19	19/20	20/21	
<ul style="list-style-type: none"> Deliver Raspberry Pi Project with UNSW Art & Design by September 2019 					

L.2.06 Promote Casula Powerhouse Arts Centre (CPAC) through marketing and communications

Ongoing measures 2017-2021	17/18	18/19	19/20	20/21	Responsibility
<ul style="list-style-type: none"> Increase CPAC Facebook followers by 8% from previous year Increase annual visitation by 6% from previous year 					Casula Powerhouse Arts Centre

L.3**2019-20 Operating Expenditure
for action L.3.01*****\$162,141**

*See page 117

Encourage community participation in decision-making**L.3.01 Encourage community participation in programs and decision-making processes**

Ongoing measures 2017-2021	17/18	18/19	19/20	20/21	Responsibility
<ul style="list-style-type: none"> • Convene four Aboriginal Consultative Committee meetings • Convene four Liverpool Access Committee meetings • Convene four Community Safety and Crime Prevention Advisory Committee meetings • Convene 11 Youth Council meetings • Convene 25 Liverpool District Forums 					Community Development


**2019-20 Operating Expenditure
for actions L.4.01 to L.4.20***
\$22,118,795

*See page 117

 LEADING THROUGH
COLLABORATION

Strive for best practice in all Council processes
L.4.01 Manage Council's customer service operations

Ongoing measures 2017-2021	17/18	18/19	19/20	20/21	Responsibility
<ul style="list-style-type: none"> Assign 95% of online customer queries within 24 hours Ensure call centre holding time is less than three minutes for 90% of calls during Council business hours from 8.30am to 5.00pm Resolve 85% of calls within an average of four minutes during Council business hours from 8.30am to 5.00pm Increase mystery shopper call centre and front counter results to more than 85% Increase residents receiving rates and instalment notices via email by more than 10% from previous year 					Customer Experience
To be completed in 2019-2020	17/18	18/19	19/20	20/21	
<ul style="list-style-type: none"> Explore system capabilities for online customer services by December 2019 					

L.4.02 Manage and expand ePlanning Portal

Ongoing measures 2017-2021	17/18	18/19	19/20	20/21	Responsibility
<ul style="list-style-type: none"> Ensure 90% of Section 10.7 certificates are lodged online Ensure the availability of applications for lodgement is 95% 					eBusiness and Planning Reform
To be completed in 2019-2020	17/18	18/19	19/20	20/21	
<ul style="list-style-type: none"> Manage the deployment of online site inspections by September 2019 Deploy online system for assessment of applications by June 2020 					

L.4

Continued

Strive for best practice in all Council processes

L.4.03 Manage and complete Integrated Planning and Reporting requirements

Ongoing measures 2017-2021	17/18	18/19	19/20	20/21	Responsibility
<ul style="list-style-type: none"> Update integrated planning and reporting website page by July 2019 Produce four internal quarterly updates Produce Council's Annual Report by November 2019 Produce Council's Annual Report video by November 2019 Produce Biannual Report (January to June 2019) by August 2019 Produce Biannual Report (July to December 2019) by February 2020 Complete revision of Delivery Program and Operational Plan by June 2020 					Corporate Strategy

L.4.04 Comply with financial legislative requirements

Ongoing measures 2017-2021	17/18	18/19	19/20	20/21	Responsibility
<ul style="list-style-type: none"> Lodge Business Activity Statement Returns monthly Lodge Fringe Benefits Tax Return by May 2019 Complete Unqualified Audit of Financial Statements report by October 2019 Lodge Audit of Financial Statements with Office of Local Government by October 2019 					Financial Services

L.4

Continued

Strive for best practice in all Council processes

L.4.05 Manage the delivery of monitored, transparent and accountable procurement services

To be completed in 2019-2020	17/18	18/19	19/20	20/21	Responsibility
<ul style="list-style-type: none"> Develop a risk-based performance measurement framework to deliver optimal value for ratepayers by June 2020 Develop an ethical and sustainable procurement policy to address strategic objectives by June 2020 					Governance, Legal and Procurement

L.4.06 Identify and report hazards to promote a safe workplace

Ongoing measures 2017-2021	17/18	18/19	19/20	20/21	Responsibility
<ul style="list-style-type: none"> Respond to and raise corrective actions for 85% of hazards within the required timeframe Increase hazard reporting by 30% Complete 90% of scheduled workplace inspections Complete 90% of scheduled Work Health and Safety (WHS) site inspections pertaining to City Infrastructure and Environment and City Presentation 					Work Health and Safety
To be completed in 2019-2020	17/18	18/19	19/20	20/21	
<ul style="list-style-type: none"> Conduct hazard and near miss identification and reporting workshop program by July 2019 					

L.4**Continued****Strive for best practice in all Council processes****L.4.07 Manage and report on workplace Work Health and Safety (WHS) risks through injury management and proactive engagement with staff and stakeholders**

Ongoing measures 2017-2021	17/18	18/19	19/20	20/21	Responsibility
<ul style="list-style-type: none"> Ensure 80% of incidents are reported within 24 hours Utilise injury management processes to reduce lost-time injuries by 5% from previous year Convene monthly Work Health and Safety (WHS) Committee meetings Deliver Safe Work Month program by October 2019 					Work Health and Safety
To be completed in 2019-2020	17/18	18/19	19/20	20/21	
<ul style="list-style-type: none"> Coordinate Work Health and Safety management system update by September 2019 Conduct Recover at Work workshop program for key stakeholders by December 2019 					

L.4

Continued

Strive for best practice in all Council processes

L.4.08 Manage staff Health and Wellbeing Program (HWB)

Ongoing measures 2017-2021	17/18	18/19	19/20	20/21	Responsibility
<ul style="list-style-type: none"> Increase staff participation in the immunisation program by 5% Increase staff utilisation of the Health and Wellbeing (HWB) program by 5% 					Work Health and Safety
To be completed in 2019-2020	17/18	18/19	19/20	20/21	
<ul style="list-style-type: none"> Develop an online claims process for the HWB program by July 2019 Update WHS hub on the staff intranet by December 2019 Design a HWB page on the staff intranet by December 2019 					

L.4.09 Manage and deliver strategic initiatives

To be completed in 2019-2020	17/18	18/19	19/20	20/21	Responsibility
<ul style="list-style-type: none"> Assist with delivery of LGNSW Conference by October 2019 Complete Pathway Customer Request Process Project by June 2020 Complete Annual Report audit by June 2020 					Corporate Strategy
To be completed in 2020-2021	17/18	18/19	19/20	20/21	
<ul style="list-style-type: none"> Review Council's services by June 2021 					

L.4**Continued****Strive for best practice in all Council processes****L.4.10 Manage Council's Process Mapping System**

Ongoing measures 2017-2021	17/18	18/19	19/20	20/21	Responsibility
<ul style="list-style-type: none"> Complete 100% of training as requested Coordinate 100% of scheduled process mapping meetings 					Audit Risk and Improvement

L.4.11 Utilise an effective resolutions model, to promote a bullying and harassment-free workplace

Ongoing measures 2017-2021	17/18	18/19	19/20	20/21	Responsibility
<ul style="list-style-type: none"> Ensure at least 90% employee attendance to Dignity and Respect program within 12 months of commencing employment 					People and Organisational Development

L.4.12 Manage fleet and outdoor machinery and equipment

Ongoing measures 2017-2021	17/18	18/19	19/20	20/21	Responsibility
<ul style="list-style-type: none"> Meet 90% of workshop indicators within service times Replace 95% of projected plant equipment within budget period Manage fleet and plant equipment to support utilisation rate of 70% 					Operational Facilities
To be completed in 2019-2020	17/18	18/19	19/20	20/21	
<ul style="list-style-type: none"> Explore new technology and capabilities within vehicle management systems with Information Technology by June 2020 					

L.4

Continued

Strive for best practice in all Council processes

L.4.13 Engage employees through internal communication

Ongoing measures 2017-2021	17/18	18/19	19/20	20/21	Responsibility
<ul style="list-style-type: none"> Hold 100% of scheduled CEO presentations Hold 100% of scheduled Leadership Forums Produce 100% of fortnightly staff newsletter editions (24 editions) Increase staff newsletter open rate to 30% Achieve a 60% staff registration rate to Yammer (Council's internal communication platform) 					Communications
To be completed in 2019-2020	17/18	18/19	19/20	20/21	
<ul style="list-style-type: none"> Upgrade Intranet by February 2020 					

L.4.14 Coordinate code of conduct and privacy complaints and public interest disclosures

Ongoing measures 2017-2021	17/18	18/19	19/20	20/21	Responsibility
<ul style="list-style-type: none"> Assess complaints Finalise complaints Submit 100% of statutory reports on time Review Council privacy policy and privacy requirements for Council forms, processes and statements every two years (as required) Provide ongoing training and resources on internal reporting (PIDs) for Council staff 					Internal Ombudsman

L.4**Continued****Strive for best practice in all Council processes****L.4.15 Develop, review and update asset management plans for Council's infrastructure and building assets**

Ongoing measures 2017-2021	17/18	18/19	19/20	20/21	Responsibility
<ul style="list-style-type: none"> Update Asset Management Plans to meet the requirements of the Integrated Planning and Reporting Framework Undertake condition assessment of Council assets to monitor asset performance 					Technical Support
To be completed in 2019-2020	17/18	18/19	19/20	20/21	
<ul style="list-style-type: none"> Update Asset Management Plan for Council's transport portfolio by June 2020 Update Asset Management Plan for Council's floodplain and water management portfolio by June 2020 Undertake condition assessment of Council's childcare and park amenity building assets by June 2020 Undertake inventory verification and condition assessment of Council's detention basins and wetlands by June 2020 					

L.4**Continued****Strive for best practice in all Council processes****L.4.16 Manage Council's insurance-related matters**

Ongoing measures 2017-2021	17/18	18/19	19/20	20/21	Responsibility
<ul style="list-style-type: none"> Process and communicate 100% of workers compensation claims within timeframes Submit monthly data reports to State Insurance Regulatory Authority Submit 100% of annual reporting information at periodic intervals within seven days of receipt to State Insurance Regulatory Authority 					Risk Management

L.4.17 Manage Council's equipment stores

Ongoing measures 2017-2021	17/18	18/19	19/20	20/21	Responsibility
<ul style="list-style-type: none"> Conduct two completion of cycle counts Manage outdated stock to less than 20% 					Operational Facilities

L.4.18 Manage the review of developer contributions systems and policies

To be completed in 2019-2020	17/18	18/19	19/20	20/21	Responsibility
<ul style="list-style-type: none"> Establish an infrastructure committee for development contribution-funded projects by July 2019 Develop specifications for a new developer contributions system by December 2019 Commence review of existing developer contribution plans by December 2019 Process map Infrastructure Planning-related processes by January 2020 Develop a new approach to managing developer contributions by June 2020 					Infrastructure Planning

L.4**Continued****Strive for best practice in all Council processes****L.4.19 Manage Council projects effectively**

To be completed in 2019-2020	17/18	18/19	19/20	20/21	Responsibility
<ul style="list-style-type: none"> Develop and implement Council-wide Project Management Framework by June 2020 					Technical Support

L.4.20 Maintain Council's Asset Management System

Ongoing measures 2017-2021	17/18	18/19	19/20	20/21	Responsibility
<ul style="list-style-type: none"> Implement Strategic Maintenance Planning (SMP) module of Assetic Asset Management System Develop and implement predictive modelling for various asset classes for asset renewal and maintenance planning 					Technical Support
To be completed in 2019-2020	17/18	18/19	19/20	20/21	
<ul style="list-style-type: none"> Implement Strategic Maintenance Planning (SMP) for footpath assets by June 2020 Develop and update predictive modelling for stormwater pits, bridges and building assets by June 2020 					



FINANCIAL INFORMATION

COUNCIL'S BUDGET AT A GLANCE

Council's 2019-20 budget assumes continuation of Council services at current levels consistent with the Community Strategic Plan. In compiling the budget particular consideration was given to:

- Service demands that must be satisfied in the course of the budget cycle;
- New initiatives to improve service delivery and capitalise on growth opportunities;
- Statutory obligations that may be applicable (such as in the pricing policy); and
- Asset and resource management requirements that satisfy service delivery demands, including investments in new infrastructure.

	2018-19 Forecast	2019-20 Budget	2020-21 Projections	2021-22 Projections	2022-23 Projections
Population Forecast	228,887	234,609	240,474	246,486	252,648
Number of Ratepayers	71,169	72,569	73,969	75,369	76,769
Consumer Price Index	1.8%	1.9%	1.9%	1.9%	1.9%
IPART Rate Peg	2.3%	2.7%	2.7%	2.7%	2.7%
Local Government Award	2.5%	2.5%	2.5%	2.5%	2.5%

Table 1 – key parameters used to formulate the budget

In 2019-20, Council's net operating result before grants and contributions for capital purposes is budgeted at \$0.3 million surplus. From cash perspective, the budget has resulted in some \$37.2 million of operational funds being available for use towards financing loan principal repayments (\$6.7 million) and the Capital Works Program (\$30.5 million).

	2018-19 Forecast	2019-20 Budget	2020-21 Projections	2021-22 Projections	2022-23 Projections
Operating Revenue	\$190.4m	\$205.1m	\$220.0m	\$205.8m	\$208.0m
Capital Revenue	\$110.7m	\$102.6m	\$112.4m	\$80.6m	\$69.0m
Operating Expenses	\$188.9m	\$204.8m	\$208.5m	\$212.5m	\$217.6m
Net Operating Result	\$112.2m	\$102.9m	\$123.9m	\$73.9m	\$59.4m
Net Operating Result before capital grants & contributions	\$1.5m	\$0.3m	\$11.5	(\$6.7m)	(\$9.6m)

Table 2 – Operating budget aggregates

Council is mindful of its obligation to demonstrate financial sustainability and will continue to measure and report on its financial performance using Fit for the Future benchmarks.

	2018-19 Forecast	2019-20 Budget	2020-21 Projections	2021-22 Projections	2022-23 Projections
Operating Performance Ratio Benchmark: $\geq 0\%$ (Average over 3 years)	3.4%	1.6%	0.4%	-1.1%	-1.2%
Own Source Operating Revenue Ratio Benchmark: $\geq 60\%$ (Average over 3 years)	55.5%	57.2%	58.7%	61.6%	64.9%
Debt Service Ratio Benchmark: $>0\%$ and $\leq 20\%$ (Average over 3 years)	4.4%	4.2%	4.1%	4.5%	5.4%
Real Operating Expenditure Benchmark: Decrease per capita over time	\$643	\$664	\$643	\$624	\$608

Table 3 – Key operating financial performance measures

Council will continue to monitor operations to ensure they are performed efficiently, on time and within budget. All revenue and expenditure items will be analysed monthly and reported to Council at least quarterly with a view to improving services and reducing net cost of services.

MAJOR INCOME AND EXPENDITURE

RATES

Increases in rates and annual charges are subject to rate pegging limits determined annually by the NSW Independent Pricing and Regulatory Tribunal (IPART). Rate pegging limits the amount that Council can increase its rate revenue. For 2019-20, IPART has varied Council rates income by 2.7% and this has been factored in the budget.

In addition, provisions under the NSW *Local Government Act 1993* allow councils to make special rate variations, subject to IPART approval, to meet the cost of any works, facilities or services it provides. No such special rate variation has been factored in Council's 2019-20 and forward year budget estimates.

DOMESTIC WASTE MANAGEMENT CHARGE

The Domestic Waste Management (DWM) charge will increase to \$456 in 2019-20, representing a 2.5% increase from the current rate of \$444. IPART does not specify a percentage by which annual charges for DWM may be varied for the rating year. However, in accordance with the Act all charges must be calculated so as not to exceed the 'reasonable cost' to Council of providing those services.

ENVIRONMENT LEVY

The Environment Levy was introduced in 2006-07 following a successful application to the Minister for Local Government for a special rate variation. The money collected from the levy is used to fund works identified in the Environment Restoration Plan and in particular to strategically address environmental issues in rural and urban areas of the City, and support local environmental groups in restoring sites around Liverpool.

CITY DEVELOPMENT FUND (EX TOWN IMPROVEMENT FUND)

The City Development Fund (CDF) is a special levy based on the rateable land value of all commercially zoned properties within an agreed boundary containing the Liverpool City Centre and collected for the purpose of improvements to the amenity and enhancement of the City Centre. The CDF is to be spent only on projects within that boundary which improve all or any of the following aspects of the City Centre including image, role, urban design, safety, recreation, public art, heritage, economic development and general amenity. In 2019-20 Council has allocated \$2.1 million from the City Development Fund Reserve mainly to repay the loan taken out for City Revitalisation Projects.

STORM WATER MANAGEMENT SERVICE CHARGE

Council first introduced the Storm Water Management Service Charge for residential and business properties in 2008-09. This charge is intended to ensure that maintenance, renewal and improvements to Liverpool's storm water system are adequately funded. The 2019-20 budget estimates assume no increases.

The estimated \$137.6 million revenue from rates and annual charges for 2019-20 includes:

	\$
Ordinary Rates	99,851,392
Domestic Waste Management Services	32,604,355
Environment Levy	1,778,000
City Development Fund (ex Town Improvement Fund)	1,527,500
Stormwater Management Services	1,549,400
Miscellaneous - On Site Sewerage Management	260,000
	137,570,647

USER CHARGES AND FEES

Council's user charges are categorized into two groups:

- Regulated fees – These are prescribed and charged by Council under relevant NSW State Acts and Regulations. The 2019-20 budget estimates is based on current rates.
- Non-regulated fees – These "user pays" fees are set by Council and applied on partial or full cost recovery basis. An increase of 2.5% is generally included in the 2019-20 budget estimates.

The estimated \$19.9 million revenue from user charges & fees for 2019-20 includes:

	\$
Planning & Building Regulation Fees	9,232,777
Parking Fees	3,464,931
Child Care Fees	3,725,049
Community and Recreational Facilities hire	1,469,108
Other Statutory Regulatory Fees	872,625
Other fees & charges	1,156,825
	19,921,315

INTEREST AND INVESTMENT REVENUE

Council has an investment portfolio comprising a diversified mix of bank term deposits and Floating Rate Notes (FRNs) so as to achieve its policy objective of maximising returns from authorised investments. Council also uses independent professional investment advisory services in the management of its investment assets. Council's investment policy is in accordance with the current Ministerial Investment Order and the Investment Guidelines issued by the State Government. Income from interest and investments is projected at \$7.7 million for 2019-20. This estimate is based on the current lower market cash rate and expected investment holdings.

GRANTS & CONTRIBUTIONS

OPERATING GRANTS

This includes Federal Government Financial Assistance (FAG) and various specific purpose grants from NSW State Government agencies. The FAG program consists of two components:

- A general purpose component which is distributed by the NSW Grants Commissions on a per capita basis; and
- An identified local road component which is distributed according to fixed historical shares.

Both components of the grant are not tied, allowing Council to spend the grants according to local priorities. The 2019-20 budget estimates assume no indexation.

CAPITAL GRANTS

This includes specific purpose grants from NSW State Government agencies and developer contributions. The budget estimates are based on the projected level of development in Liverpool LGA.

DEVELOPER CONTRIBUTIONS

The Environmental Planning and Assessment Act 1979 gives Council the power to levy contributions from developers for public services and amenities required as a consequence of their development. For Council to levy contributions there must be a clear nexus between the proposed development and the need for the public service or amenity for which the levy is required. These funds are held separately to Council's general income and can only be applied to the provision of services and amenities identified in Council's Developer Contributions Plan. The delivery of works funded by developer contributions is subject to the timing of receipts

At the reporting period ending 30 June 2018, Council held \$145.7 million of developer contributions for the provision of infrastructure. Approximately \$52.9 million of developer contributions have been allocated in the 2019-20 Capital Works Program.

OTHER REVENUE

Income from Council's non-core activities are included in the budget estimates as other revenue and based on the current level of activities:

	\$
Rental: Investment & Other Properties	3,514,941
Parking & Other Fines	2,924,882
Restoration Works - Cost Recovery	1,348,804
Sales General (CPAC/Recycled Material/Cafés/Events)	514,692
Miscellaneous	4,055,947
	12,359,266

EMPLOYEE-RELATED COSTS

Council employed the equivalent of 743 full-time staff at the end of June 2018. That number fluctuates and consists of part-time as well as full-time officers who work directly in providing Council services in Liverpool and indirectly through the provision of corporate support services.

Estimated employee-related costs in 2019-20 will be approximately \$78.4 million. This represents an overall increase of 9.5% compared to original estimates for 2018-19. Employee-related costs include expenses for salaries, superannuation, workers compensation, staff training and welfare, and uniforms.

The estimates include a provision for a 2.5% general award increase and incremental progression through Council's salary system for eligible employees.

In 2019-20, Council will continue to make additional superannuation contributions on behalf of employees in the defined benefits scheme Division B as a result of investment losses within the fund. The basis for the calculation for future additional contributions was reviewed in November 2017 and the additional contributions will continue for the foreseeable future.

BORROWING COSTS

At 30 June 2018, Council had an outstanding loan liability of \$32.7 million.

The budget assumes Council will borrow an additional \$184 million over the next four years, mainly to build the new Liverpool Civic Place and infrastructure required to achieve Fit for the Future indices. Interest on borrowing for Liverpool Civic Place whilst under construction will be added to the project costs as permitted by the Accounting Standards.

MATERIAL & CONTRACTS

- **TIPPING & WASTE SERVICES** – Includes contractor cost for domestic waste collection, tipping, and hazardous waste remediation. The budget estimates have also been indexed for expected increases in residential properties and general changes to contract price.
- **OTHERS** – Includes general maintenance cost of Council's infrastructure, buildings and community facilities. The budget estimates represent a 1.9% general increase and specific adjustments to reflect program of works.

DEPRECIATION

Depreciation costs relate to apportionment of an asset's capital value as an expense over its estimated useful life to take account of normal usage, obsolescence, or the passage of time. The budget estimates represent Council's significant investment in capital assets.

OTHER EXPENSES

Other expenses include provision for utilities, contribution to State Emergency Services, insurance and other miscellaneous costs. The budget estimates represent a 1.9% general increase and specific adjustments for known price increases.

The estimated \$13.5 million includes:

	\$
Electricity Charges including Street Lighting	4,667,670
Insurance	2,192,062
Emergency Services Contributions (NSW Fire / SES / RFS)	2,155,534
Water, Gas and Other Utilities	1,438,743
Grants, Contributions, Donations, Subsidies and Sponsorships	747,266
Councillors' Expenses, including Allowances	522,988
Advertising (Non-employment)	390,961
Databases and eBooks	315,601
Telephone Rentals, Calls, Data Lines and Website Licence	294,699
Publications and Subscriptions	208,258
Other Statutory Charges	148,037
Miscellaneous	385,428
	13,467,247



SUMMARY - 2019-20 OPERATING BUDGET

As in previous years, the 2019-20 budget has been prepared on a full accrual accounting basis. Information is collated from Council's controlled entities, business activities and special purpose funds, and incorporates non-cash transactions to present a complete picture of Council's operations.

	2017-18 Annual Actual	2018-19 Year End Forecast	2019-20 Draft Budget	2020-21 Draft Forecast	2021-22 Draft Forecast	2022-23 Draft Forecast
Net Operating Results Before Grants & Contributions for Capital Purposes	778,343	1,549,234	298,199	11,562,347	(6,724,779)	(9,622,495)
Revenue						
Rates & Annual Charges	124,705,841	133,157,073	137,570,647	143,410,347	149,001,751	154,767,071
User Charges & Fees	22,027,144	19,916,946	19,921,315	20,140,726	20,387,539	20,629,422
Interest & Investment Revenue	6,453,204	7,961,256	7,748,038	7,828,670	8,051,649	5,662,230
Grants & Contributions - Operating	18,012,312	18,477,564	18,153,681	16,964,387	16,840,560	16,263,157
Grants & Contributions - Capital (Others) *	58,309,475	56,881,741	37,927,411	49,889,731	18,056,168	16,410,414
Grants & Contributions - Capital (Developer) *	57,824,772	53,857,385	64,711,075	62,518,683	62,588,517	52,563,408
Other Revenues	11,570,940	10,099,916	12,359,266	20,105,806	9,852,296	10,105,253
Net Gain from the Disposal of Assets	0	510,000	8,753,000	11,000,000	1,000,000	0
Share of Interests in Joint Ventures	646,546	325,000	600,000	600,000	600,000	600,000
Total Revenue	299,550,232	301,186,881	307,744,433	332,458,350	286,378,480	277,000,955
Expenses						
Employee Costs	63,913,661	71,562,859	78,379,724	80,322,016	82,837,413	85,597,487
Borrowing Costs	1,613,291	1,510,528	1,424,494	1,217,016	1,311,059	1,369,438
Materials & Contracts - Tipping & Waste Services	24,937,346	24,868,904	31,219,967	30,931,844	32,040,659	33,232,040
Materials & Contracts - Other	29,717,378	32,002,549	31,982,220	32,465,578	32,918,505	33,534,709
Legal Costs	1,449,077	905,480	921,919	939,437	957,285	975,474
Consultants	1,741,207	3,222,171	3,039,938	1,393,800	1,403,272	926,272
Depreciation	37,572,533	38,134,366	40,622,239	42,880,995	43,268,726	44,027,520
Other Expenses	12,071,289	13,041,664	13,467,247	14,586,903	13,971,655	14,236,688
Net Loss from the Disposal of Assets	6,404,746	0	0	0	0	0
Revaluation decrement/impairment of IPP&E*	3,217,115	3,650,000	3,750,000	3,750,000	3,750,000	3,750,000
Internal Charges	0	0	0	0	0	0
Total Expenses	182,637,643	188,898,521	204,807,748	208,487,589	212,458,574	217,649,628

*Infrastructure, Property, Plant and Equipment

	2017-18 Annual Actual	2018-19 Year End Forecast	2019-20 Draft Budget	2020-21 Draft Forecast	2021-22 Draft Forecast	2022-23 Draft Forecast
Net Operating Result	116,912,589	112,288,360	102,936,685	123,970,761	73,919,906	59,351,327
Less: Grants & Contributions for Capital Purposes *	116,134,246	110,739,126	102,638,486	112,408,414	80,644,685	68,973,822
Net Operating Results Before Grants & Contributions for Capital Purposes	778,343	1,549,234	298,199	11,562,347	(6,724,779)	(9,622,495)
Add back: Depreciation	37,572,533	38,134,366	40,622,239	42,880,995	43,268,726	44,027,520
Add back: Non-Cash Borrowing Costs	299,947	214,693	115,081	0	0	0
Add back: Net Accrual of Revenue & Expenses	(2,747,069)	(406,000)	(681,000)	(681,000)	(681,000)	(681,000)
Add back: Asset Write-Off/Revaluation Decrement	4,002,068	3,650,000	3,750,000	3,750,000	3,750,000	3,750,000
Add back: Grants & Contributions for Capital Purpose	116,134,246	110,739,126	102,638,486	112,408,414	80,644,685	68,973,822
Net changes in Reserves	(76,293,117)	15,141,301	(26,112,237)	(19,088,196)	862,581	8,553,121
Funds Available for Capital Expenditure	79,746,950	169,022,720	120,630,768	150,832,560	121,120,213	115,000,968
Capital Expenditure						
City Infrastructure & Environment	45,528,510	103,698,866	86,242,670	48,868,404	48,036,937	48,591,258
City Economy & Growth	6,877,561	61,810,987	44,979,189	78,388,811	72,806,447	65,357,663
City Community & Culture	1,850,875	2,116,312	1,719,500	1,075,000	1,083,500	1,106,500
City Corporate	37,968,152	26,519,544	15,420,000	91,600,875	81,756,318	42,572,780
City Presentation	1,791,960	3,687,000	6,131,500	2,760,000	2,485,000	2,356,000
Office of the CEO	236,370	75,000	575,000	10,000	0	0
Capital Works Program	94,253,428	197,907,709	155,067,859	222,703,090	206,168,202	159,984,201
Principal Loan Repayment	5,739,495	6,885,881	6,657,028	6,729,098	10,147,707	12,445,492
Borrowings	(6,000,000)	(19,500,000)	0	(69,500,000)	(68,500,000)	(46,000,000)
Book Value of Assets Disposed	(10,998,442)	(833,600)	(8,478,500)	(6,842,500)	(859,500)	(260,000)
Total Capital Expenditure	82,994,481	184,459,990	153,246,387	153,089,688	146,956,409	126,169,693
Net Change in General Fund	(3,247,531)	(15,437,270)	(32,615,619)	(2,257,128)	(25,836,196)	(11,168,725)

FINANCIAL INFORMATION

LIVERPOOL CITY COUNCIL

SUMMARY FINANCIAL RESULTS -

CONSOLIDATED

	City Infrastructure & Environment	City Economy & Growth	City Community & Culture	City Corporate	City Presentation	Office of the CEO	2019-20 Draft Budget
Revenue							
Rates & Annual Charges	3,327,400	260,000	0	102,035,665	31,947,582	0	137,570,647
User Charges & Fees	13,439	10,145,254	5,310,501	3,714,931	737,190	0	19,921,315
Interest & Investment Revenue	139,181	5,333,890	0	1,627,836	647,131	0	7,748,038
Grants & Contributions - Operating	153,332	2,132,500	4,158,598	10,248,001	1,161,250	300,000	18,153,681
Grants & Contributions - Capital (Others) *	22,496,073	15,381,338	50,000	0	0	0	37,927,411
Grants & Contributions - Capital (Developer) *	0	64,711,075	0	0	0	0	64,711,075
Other Revenues	1,818,404	3,096,194	1,336,926	4,666,089	1,441,653	0	12,359,266
Net Gain from the Disposal of Assets	0	0	0	8,753,000	0	0	8,753,000
Share of Interests in Joint Ventures	0	0	0	600,000	0	0	600,000
Total Revenue	27,947,829	101,060,251	10,856,025	131,645,522	35,934,806	300,000	307,744,433
Expenses							
Employee Costs	2,841,013	15,548,998	19,075,398	16,278,038	20,189,833	4,446,444	78,379,724
Borrowing Costs	0	0	0	1,424,494	0	0	1,424,494
Materials & Contracts - Tipping & Waste Services	2,272,535	10,000	0	32,660	28,904,772	0	31,219,967
Materials & Contracts - Other	786,917	2,441,592	7,184,742	8,720,590	11,745,392	1,102,987	31,982,220
Legal Costs	0	4,000	0	917,619	0	300	921,919
Consultants	555,000	1,869,466	18,000	20,000	200,000	377,472	3,039,938
Depreciation	27,359,153	19,571	6,619,950	4,044,280	2,520,811	58,474	40,622,239
Other Expenses	112,619	3,548,081	3,521,188	2,646,851	2,648,183	990,325	13,467,247
Net Loss from the Disposal of Assets	0	0	0	0	0	0	0
Revaluation Decrement/Impairment of IPP&E*	0	0	0	3,750,000	0	0	3,750,000
Internal Charges	35,278	40,141	115,669	(838,900)	685,712	(37,900)	0
Total Expenses	33,962,515	23,481,849	36,534,947	36,995,632	66,894,703	6,938,102	204,807,748

*Infrastructure, Property, Plant and Equipment

	City Infrastructure & Environment	City Economy & Growth	City Community & Culture	City Corporate	City Presentation	Office of the CEO	2019-20 Draft Budget
Net Operating Result	(6,014,686)	77,578,402	(25,678,922)	94,649,890	(30,959,897)	(6,638,102)	102,936,685
Less: Grants & Contributions for Capital Purposes *	22,496,073	80,092,413	50,000	0	0	0	102,638,486
Net Operating Results Before Grants & Contributions for Capital Purposes	(28,510,759)	(2,514,011)	(25,728,922)	94,649,890	(30,959,897)	(6,638,102)	298,199
Add back: Depreciation	27,359,153	19,571	6,619,950	4,044,280	2,520,811	58,474	40,622,239
Add back: Non-Cash Borrowing Costs	0	0	0	115,081	0	0	115,081
Add back: Net Accrual of Revenue & Expenses	0	0	0	(681,000)	0	0	(681,000)
Add back: Asset Write-Off/Revaluation Decrement	0	0	0	3,750,000	0	0	3,750,000
Add back: Grants & Contributions for Capital Purpose	22,496,073	80,092,413	50,000	0	0	0	102,638,486
Net Changes in Reserves	19,045,337	(39,221,503)	(39,500)	(7,503,415)	1,446,286	160,558	(26,112,237)
Funds available for Capital Expenditure	40,389,804	38,376,470	(19,098,472)	94,374,836	(26,992,800)	(6,419,070)	120,630,768
Capital Expenditure							
Capital Works Program	86,242,670	44,979,189	1,719,500	15,420,000	6,131,500	575,000	155,067,859
Loan Principal Repayment	0	0	0	6,657,028	0	0	6,657,028
Borrowings	0	0	0	0	0	0	0
Book Value of Assets Sold	0	0	0	(8,478,500)	0	0	(8,478,500)
Total Capital Expenditure	86,242,670	44,979,189	1,719,500	13,598,528	6,131,500	575,000	153,246,387
Net Change in General Fund	(45,852,866)	(6,602,719)	(20,817,972)	80,776,308	(33,124,300)	(6,994,070)	(32,615,619)

CAPITAL WORKS

INVESTMENT IN COUNCIL INFRASTRUCTURE

Council has stewardship of infrastructure assets valued in excess of \$1.8 billion (excludes land). Council recognises asset maintenance and renewal as a fundamental aspect of a responsible government. It reflects our commitment to providing quality services and facilities in line with the expectations of our community, and financial sustainability over the medium- to long-term. Council adopted an Asset Management Policy that sets the guidelines for undertaking asset management in a structured and coordinated way throughout Liverpool. The Capital Works Program details proposed capital works for the 2019-20 year. The Capital Works Program represents net expenditure of some \$155 million.

	2018-19 Forecast \$'000	2019-20 Budget \$'000	2020-21	2021-22	2022-23
			Projections \$'000		
Total Capital Expenditure	197,908	155,068	222,703	206,168	159,984
Comprising of:					
Buildings	24,469	18,874	100,329	87,987	48,936
Drainage	25,133	14,011	18,968	16,729	16,384
Floodplain	20,679	20,984	19,387	11,872	9,975
Information Technology	3,227	2,925	1,610	630	590
Land	7,085	3,590	2,573	6,295	21,757
Land Improvements	65	110	50	65	10
Library Materials	784	796	642	649	672
Office Equipment, Furniture and Fittings	1,744	10	0	0	0
Parks and Recreation	39,633	45,849	27,045	47,956	27,982
Plant and Fleet	2,822	5,233	1,918	1,625	1,549
Bridges	3,183	5,283	83	83	83
Footpaths	5,448	2,859	3,833	2,756	2,853
Roads	63,636	34,544	46,265	29,521	29,193
Grouped into:					
New Assets	132,287	112,677	188,509	172,887	125,571
Renewal Assets	65,621	42,391	34,194	33,281	34,413
Funded by:					
Developer Contributions (including In-Kind Works)	60,347	65,941	91,317	84,823	77,115
General Fund	98,199	57,304	54,304	47,087	39,485
External Borrowings	25,389	0	65,500	68,500	36,000
Grants and Contributions	5,103	22,496	8,793	3,356	4,447
General Property Reserve	4,698	4,210	0	0	170
Stormwater Reserve	1,552	1,624	1,547	1,607	1,570
Parking Strategy Reserve	0	1,500	0	0	0
Domestic Waste Reserve	1,100	800	450	0	400
Environment Levy	1,020	789	792	795	797
Moorebank Acquisition Reserve	500	404	0	0	0

The effectiveness of Council's infrastructure asset management plan is measured by indicators prescribed by the Office of Local Government (OLG). Based on 2019-20 and the forward year's budget, Council's performance against OLG benchmarks will be as follows:

	2018-19 Forecast	2019-20 Budget	2020-21	2021-22	2022-23
			Projections		
Building & Infrastructure Renewals Ratio Benchmark: >100% (Average over 3 years)	106.9%	101.6%	98.7%	97.5%	95.0%
Infrastructure Backlog Ratio Benchmark: <2%	2.0%	1.5%	1.1%	0.8%	0.6%
Asset Maintenance Ratio Benchmark: >100% (Average over 3 years)	113%	119%	118%	118%	116%

WORKS FUNDED BY STORM WATER MANAGEMENT SERVICE CHARGE

As part of the IPART conditions, Council is required to budget and report actual capital expenditure funded by the additional income from Storm Water Management Levy approved in 2008-09. The works that will be funded in 2019-20 include:

PROGRAM/PROJECT DESCRIPTION	\$'000
Flood Mitigation Works	193,800
Prescribed Basins - Restoration & Renewal	82,000
Wetlands	61,800
Telemetry System Maintenance	50,000
New Drainage Infrastructure	75,000
Design of Gross Pollutant Traps	75,000
Stormwater Drainage Renewal	1,200,970
Programmed Drainage Renewal	118,770
Stormwater Pipe Inspection, Assessment & Ancillary Works	154,200
Stormwater Pipe Relining	490,000
Stormwater Pipe Structural Patches	388,000
Flood Mitigation - Open Channel Design	50,000
Stormwater Quality	154,400
Erosion protection	154,400
Total	1,624,170

SPECIAL RATE VARIATION

As part of the IPART conditions, Council is required to budget and report actual capital expenditure funded by the additional income from Special Rate Variation approved in 2009-10. The works that will be funded in 2019-20 include:

PROGRAM/PROJECT DESCRIPTION	SRV \$ Value	Project \$ Value
Buildings	2,501,000	2,627,000
Leisure Centre Upgrade Program - Whitlam Leisure Centre	524,000	650,000
Building Renewal Program	355,000	355,000
Warren Serviceway Car Park Lift Replacement	800,000	800,000
Community Centre Rehabilitation Program	472,000	472,000
City Library Lift Replacement	350,000	350,000
Parks and Recreation	1,000,000	2,641,000
Playground Replacement Program	100,000	420,000
Sports Courts/Facilities	75,000	75,000
Outdoor Fitness Gym Program	100,000	385,000
Shade Structure Program	100,000	136,000
Lieutenant Cantello Reserve - Regional Playground	100,000	400,000
Judy Pack Park - Local Park Upgrade	100,000	200,000
Australis Oval - Basketball Court Floodlight Upgrade	125,000	125,000
Schoeffel Park - Key Suburb Park Program	300,000	900,000

PROGRAM/PROJECT DESCRIPTION	SRV \$ Value	Project \$ Value
Footpaths	589,200	589,200
Cartwright Laneway Renewal - Various Locations	100,000	100,000
South Liverpool Road, Hinchinbrook & Finlay Avenue, Mount Pritchard	42,200	42,200
Williamson Crescent, Warwick Farm - 31 Williamson Crescent to Lawrence Hargrave Road	29,700	29,700
Exhibition Parade, Mount Pritchard - 1 Exhibition Parade to 43 Reservoir Road	47,400	47,400
South Pacific Avenue, Mount Pritchard - 2 South Pacific Ave to 64 South Pacific Avenue	66,800	66,800
Busby Road, Busby - Cartwright Road to Oakwood Place	68,200	68,200
Dampier Place and Weld Strett, Prestons	33,400	33,400
Whyalla Place, Prestons - 9 Whyalla Place to Cul-de-sac	46,300	46,300
Lucas Avenue, Moorebank - Dredge Avenue and Lusty Place	69,900	69,900
Kennedy Street and Stanton Street, Liverpool	85,300	85,300
Roads	3,706,230	4,439,910
Bus Shelter Installations	100,000	125,200
Fifteenth Avenue, West Hoxton - Second Avenue to Herley Avenue	330,000	330,000
Carpark Construction at Woodward Park	200,000	875,000
Bigge Street, Liverpool - Scott Street to Moore Street	234,020	267,500
Beatrice Street, Cecil Hills - Edinburgh Circuit to Anne Place	117,760	117,760
Horningsea Park Drive, Horningsea Park - Leichhardt Street to Joshua Moore Drive	101,850	101,850
Hill Road, Lurnea - Hillview Parade to Wheeler Avenue	158,600	158,600
Central Avenue, Chipping Norton - Haddenham Street to Central Avenue	276,300	276,300
Acacia Avenue, Prestons - East End to Cedar Road	273,650	273,650
Greendale Road, Greendale - Chainage 5280 to Chainage 6140	827,400	827,400
St Johns Road, Busby - Matthew Avenue to North Liverpool Road	836,650	836,650
Bird Walton Avenue, Middleton Grange	250,000	250,000
Total Capital Expenditure	7,796,430	10,297,110

DETAILED 2019-20 CAPITAL EXPENDITURE PROGRAM BY ASSET TYPE & FUNDING SOURCE

Program	Funding Source			
	Total Expenditure	Grants	Developer Contributions	Consolidated Funds
Buildings	18,874,200	300,000	0	18,574,200
Implementation of Disability Inclusion Action Plan	129,000	0	0	129,000
Liverpool Central Library	52,500	0	0	52,500
Child Care Centre Rehabilitation/ Renovation	210,000	0	0	210,000
Casula Powerhouse Arts Centre Building Upgrades	195,000	0	0	195,000
Warren Serviceway Carpark Renewal	50,000	0	0	50,000
Heritage Conservation Program	180,000	0	0	180,000
Protection & Security to Council's Remote Assets Program	200,000	0	0	200,000
Sports Amenity Building Upgrade Program	180,000	0	0	180,000
Leisure Centre Upgrade Program - Michael Wenden Leisure	150,000	0	0	150,000
Michael Wenden Leisure Centre Restoration	80,000	0	0	80,000
Whitlam Leisure Centre Restoration	241,000	0	0	241,000
Leisure Centre Upgrade Program - Whitlam Leisure Centre	650,000	0	0	650,000
Leisure Centre Upgrade Program - Holsworthy Pool	75,000	0	0	75,000
Design and Documentation Stage of Liverpool Civic Place	1,890,000	0	0	1,890,000
Construction of Liverpool Civic Place	5,500,000	0	0	5,500,000
Library & Museum Rehabilitation Program	300,000	0	0	300,000
Building Renewal Program	355,000	0	0	355,000
Depot - New Truck Wash Bay	1,546,700	0	0	1,546,700
Kokoda Oval Amenity Building Services	250,000	0	0	250,000
Warren Serviceway Car Park Lift Replacement	800,000	0	0	800,000
Casula Mall Masterplan	50,000	0	0	50,000
Miller Masterplan	50,000	0	0	50,000
LCC Development Corp	250,000	0	0	250,000
Koori Floor Restoration	295,000	0	0	295,000
33 Moore Street Fire Services Upgrade	650,000	0	0	650,000
Community Centre Rehabilitation Program	472,000	0	0	472,000

Program	Funding Source			
	Total Expenditure	Grants	Developer Contributions	Consolidated Funds
Australis Park Community Centre Upgrade	65,000	0	0	65,000
Liverpool Respite Community Centre	100,000	0	0	100,000
Brass and Pipe Band Hall	115,000	0	0	115,000
Boating Facilities Program	150,000	0	0	150,000
Heritage Conservation Program Collingwood House Upgrade	640,000	300,000	0	340,000
Casula Powerhouse Arts Centre Lift Replacement	470,000	0	0	470,000
Hoxton Park Road Office New Lifts	565,000	0	0	565,000
Carnes Hill Community Centre Upgrades	110,000	0	0	110,000
City Library Lift Replacement	350,000	0	0	350,000
Carnes Hill New Bin Enclosure	250,000	0	0	250,000
Emergency Warning Intercommunication System - 33 Moore Street	150,000	0	0	150,000
Building Works – Courtside Café Bigge Park	80,000	0	0	80,000
Building Works – Shed Café Bigge Park	50,000	0	0	50,000
Building Works – Former Courthouse	100,000	0	0	100,000
Waterproofing – Northumberland Arcade	30,000	0	0	30,000
Air Conditioning replacement – Oscarinos Café	15,000	0	0	15,000
Casula Powerhouse Arts Centre Studio Upgrade	165,000	0	0	165,000
Casula Powerhouse Arts Centre Chani Hoist Replacement	70,000	0	0	70,000
Casula Powerhouse Arts Centre Building Management System Replacement	108,000	0	0	108,000
Casula Powerhouse Arts Centre Air Conditioning Upgrade	240,000	0	0	240,000
Casula Powerhouse Arts Centre Roof Upgrade	250,000	0	0	250,000
Drainage and Floodplain	34,995,265	1,243,500	30,692,595	3,059,170
Moorebank Voluntary Acquisition Scheme	1,450,000	1,000,000	0	450,000
Programmed Drainage Renewal	118,770	0	0	118,770
Stormwater Pipe Inspection, Assessment & Ancillary Works	154,200	0	0	154,200
Stormwater Pipe Relining	490,000	0	0	490,000
Stormwater Pipe Structural Patches	388,000	0	0	388,000
Flood Mitigations - Overland Flows	243,500	243,500	0	0
Erosion protection	154,400	0	0	154,400
Prescribed Basins - Restoration & Renewal	82,000	0	0	82,000

Program	Funding Source			
	Total Expenditure	Grants	Developer Contributions	Consolidated Funds
Telemetry System Maintenance	50,000	0	0	50,000
Raingarden (9) - Maxwells Creek - Edmondson Park	1,362,184	0	1,362,184	0
Trunk Drainage Basin B5 – Austral	4,859,424	0	4,859,424	0
Trunk Drainage Basin B29 – Austral	4,925,691	0	4,925,691	0
Drainage Lands RC1-East Leppington	3,191,071	0	3,191,071	0
Trunk Drainage Channel DC16A-Austral	541,646	0	541,646	0
DC41 -Trunk Drainage Channel - Austral	568,805	0	568,805	0
DC46 -Trunk Drainage Channel - Austral	1,244,456	0	1,244,456	0
CLB2 - Bio - Retention Basin - East Leppington	1,201,527	0	1,201,527	0
Construction of Basin 14	6,516,800	0	6,516,800	0
Prestons Industrial Local Drainage - Catchment C-West of M7	117,736	0	117,736	0
Prestons Industrial Local Drainage - Catchment F-West of M7	2,851,709	0	2,851,709	0
Raingarden (1) - Western Area Cabramatta Creek - Edmondson Park	435,006	0	435,006	0
Trunk Drainage Channel DC38 - Austral	1,753,184	0	1,753,184	0
Bio-Retention Basin BR13 - East Leppington	823,356	0	823,356	0
Austral/Leppington North Flood Detention Basin 6,9 and 12	150,000	0	150,000	0
East Leppington Stormwater Infrastructure	150,000	0	150,000	0
Cubit Drive, Denham Court - Culvert Extension and Safety Rail	50,000	0	0	50,000
Retaining wall - Wattle Grove - 16 -26 Torrens Crescent & 8 Corrin Crescent	135,000	0	0	135,000
Gross Pollutant Trap - Pearce Park, Liverpool	275,000	0	0	275,000
Gross Pollutant Trap - Anzac Creek, Moorebank	525,000	0	0	525,000
Design of Gross Pollutant Traps	75,000	0	0	75,000
Flood Mitigation - Open Channel Design	50,000	0	0	50,000
Information Technology	2,925,000	0	0	2,925,000
Council Website Modernisation	500,000	0	0	500,000
CCTV Centralisation	100,000	0	0	100,000
Corporate Systems Upgrade - Pathway	70,000	0	0	70,000
Corporate Systems Upgrade - Aurion	35,000	0	0	35,000
Corporate Systems Upgrade - TRIM	75,000	0	0	75,000
Corporate Systems Upgrade - Technology One	50,000	0	0	50,000
Infrastructure Upgrade - Mobility	40,000	0	0	40,000

Program	Funding Source			
	Total Expenditure	Grants	Developer Contributions	Consolidated Funds
Automation - User and Software	80,000	0	0	80,000
Infrastructure Upgrade - Surveillance Program	60,000	0	0	60,000
Digital Transformation - Systems Integration Program	250,000	0	0	250,000
Business Continuity Program - Software	60,000	0	0	60,000
Minor Systems Upgrade Program - Software	60,000	0	0	60,000
Infrastructure Upgrade - Wi-Fi Program - Reporting	90,000	0	0	90,000
Business Continuity Program - Hardware	80,000	0	0	80,000
Specialised Computer Replacement Program	20,000	0	0	20,000
Corporate System Upgrade - Geocortex Web Servers	20,000	0	0	20,000
Infrastructure Upgrade - Audio Visual Upgrade	150,000	0	0	150,000
Infrastructure Upgrade - BCP - Second VDC	60,000	0	0	60,000
Infrastructure Switch Upgrade - Switch Replacement	250,000	0	0	250,000
Intranet Upgrade	75,000	0	0	75,000
Corporate Systems Upgrade - Pinforce	35,000	0	0	35,000
Council Meeting Webcasting	40,000	0	0	40,000
City 3D Modelling	70,000	0	0	70,000
Online Booking System - One Council Application	200,000	0	0	200,000
Corporate Application Strategy	250,000	0	0	250,000
Cyber Security	40,000	0	0	40,000
Property Software System	70,000	0	0	70,000
Grant Making System	95,000	0	0	95,000
Land	3,590,000	0	1,190,000	2,400,000
Remediation Costs – Lot 88 Kurrajong Road, Prestons	1,000,000	0	1,000,000	0
Road Closure - 24 Scott Street, Liverpool	2,400,000	0	0	2,400,000
Prestons Industrial Local Drainage - Land - M7 to Lot 2 DP1051510	190,000	0	190,000	0
Land Improvements	110,000	0	110,000	0
Tree Planting - Plan 6 (Developer)	10,000	0	10,000	0
Tree Planting - Established Area	100,000	0	100,000	0

Program	Funding Source			
	Total Expenditure	Grants	Developer Contributions	Consolidated Funds
Library Materials	796,000	0	0	796,000
Adult Fiction	64,000	0	0	64,000
Adult Non-Fiction	55,000	0	0	55,000
Audio-Visual Resources	126,000	0	0	126,000
Children's Resources Fiction	64,500	0	0	64,500
Foreign Language	79,500	0	0	79,500
Large Print Books	37,000	0	0	37,000
Legal Access Information Centre	4,000	0	0	4,000
Liverpool Heritage Library	6,500	0	0	6,500
Reference	24,500	0	0	24,500
Special Resources	22,000	0	0	22,000
Young Adult Resources	21,000	0	0	21,000
Carnes Hill Library - Book Acquisition	168,000	0	0	168,000
Junior Audio Visual Resources	41,000	0	0	41,000
HSC Collection	27,500	0	0	27,500
Children's Resources Non-Fiction	26,500	0	0	26,500
School Collection	29,000	0	0	29,000
Office Equipment, Furniture and Fittings	10,000	0	0	10,000
Casula Powerhouse Arts Centre Technical Equipment	10,000	0	0	10,000
Parks and Recreation	45,848,894	12,500,000	24,253,284	9,095,610
Playground Replacement program	420,000	0	0	420,000
Bush Regeneration Program* (Refer to Note (a))	788,500	0	0	788,500
Sports Courts/Facilities	75,000	0	0	75,000
Cabramatta Creek West Arm (2) - Passive Area - Edmondson Park	3,003,933	0	3,003,933	0
Woodward Park Masterplan	400,000	0	0	400,000
Outdoor Fitness Gym Program	385,000	0	130,000	255,000
Solar Light Program	56,000	0	0	56,000
Shade Structure Program	136,000	0	0	136,000
Cirillo Reserve - Design and Construction of Sports Field	8,000,000	0	8,000,000	0
Open Space (OS2)- Edmondson Park	3,560,781	0	3,560,781	0
Local Open space Local Park - OSa5 East Leppington	534,840	0	534,840	0
LP46-Local Passive Open Space - Austral	507,305	0	507,305	0
LP51-Local Passive Open Space - Austral	869,381	0	869,381	0
LP52-Local Passive Open Space - Austral	408,383	0	408,383	0

Program	Funding Source			
	Total Expenditure	Grants	Developer Contributions	Consolidated Funds
OSa1-Passive Open Space - East Leppington	871,877	0	871,877	0
OSa2-Passive Open Space - East Leppington	914,527	0	914,527	0
Phillip Park - Redevelopment of Lurnea Community Hub	16,410,110	12,000,000	0	4,410,110
Lieutenant Cantello Reserve - Regional Playground	400,000	0	300,000	100,000
Hammondville Park Masterplan	50,000	0	0	50,000
RLR45 Main St Town Centre (park frontage)	1,831,257	0	1,831,257	0
Judy Pack Park - Local Park Upgrade	200,000	0	0	200,000
Australis Oval - Basketball Court Floodlight Upgrade	125,000	0	0	125,000
Schoeffel Park - Key Suburb Park Program	900,000	0	0	900,000
Stante Reserve - Local Park Construction	2,000,000	0	2,000,000	0
Langhof Park - Local Park Upgrade	115,000	0	115,000	0
Basin 14 - Local Park Design	110,000	0	110,000	0
Chipping Norton Lakes Masterplan	150,000	0	0	150,000
Woodward Park Activation	500,000	0	0	500,000
McGirr Park - Tennis Court Facility	1,280,000	0	750,000	530,000
Croatia Avenue - Local Park Construction	346,000	0	346,000	0
Lighthorse Park Redevelopment – Design	500,000	500,000	0	0
Plant and Fleet	5,233,000	0	0	5,233,000
Major Plant	4,433,000	0	0	4,433,000
Replacement of Trucks for Household Cleanup Service* (Refer to Note (b))	800,000	0	0	800,000
Roads, Bridges and Footpaths	42,685,500	8,452,573	9,695,010	24,537,917
Bus Shelter Installations	125,200	0	25,200	100,000
Bridge Rehabilitation & Renewal	83,000	0	0	83,000
Fifteenth Avenue, West Hoxton - Second Avenue to Herley Avenue	330,000	0	0	330,000
Kerb & Gutter Replacement	80,000	0	0	80,000
Bus Stops	42,000	0	0	42,000
Road Resurfacing Program - Rejuvenation	500,000	0	0	500,000
Road Resurfacing Program - Programmed Patching	1,650,000	0	0	1,650,000
RLR18a - Local Road (Park Frontage) - Edmondson Park	419,429	0	419,429	0
RMN6-Main Neighbourhood - Edmondson Park	1,162,859	0	1,162,859	0

Program	Funding Source			
	Total Expenditure	Grants	Developer Contributions	Consolidated Funds
RMN7-Main Neighbourhood - Edmondson Park	1,090,371	0	1,090,371	0
Stanwell Oval - 147 to 153 Cartwright Avenue, Sadler	60,700	0	0	60,700
RLR35a - local road (Park Frontage) - Edmondson Park	366,635	0	366,635	0
Safety Barrier Installation	66,000	0	0	66,000
Georges River Foot Bridge Voyager Point	5,200,000	2,600,000	0	2,600,000
RLR18b - Local Road (School Frontage) - Edmondson Park	723,407	0	723,407	0
RLR23 - Local Road (Park Frontage) - Edmondson Park	237,745	0	237,745	0
RLR26 - Local Road (Park Frontage) - Edmondson Park	447,490	0	447,490	0
Edmondson Ave Detailed Design	900,000	900,000	0	0
Fifteenth Ave Strategic and Concept Design	1,500,000	1,500,000	0	0
Jindabyne Street, Heckenberg - South Liverpool Road to St Johns Road	737,250	0	0	737,250
Nuwarra Road, Moorebank - Malinya Crescent to Junction Road	587,000	526,000	0	61,000
Whitford Road, Hinchinbrook - Partridge Avenue to Robin Street	562,250	0	0	562,250
Middleton Drive Underpass at M7 - Detailed Design	350,000	0	350,000	0
Pleasure Point R5 Local Access Street Adjacent to Georges River	49,748	0	49,748	0
RC11-Neighbourhood Connector (Rail Frontage) - Edmondson Park	361,302	0	361,302	0
RC37-Main Street Town Centre (Park Frontage) - Edmondson Park	3,157,802	0	3,157,802	0
RLR27 - Local Road (Park Frontage) - Edmondson Park	394,322	0	394,322	0
Extension of Bathurst Street Concept and Detailed Design	200,000	0	0	200,000
Intersection Upgrade of Governor Macquarie Drive and Hume Highway	225,000	225,000	0	0
Intersection Upgrade of Governor Macquarie Drive and Newbridge Road	75,000	75,000	0	0
Liverpool CBD Traffic Improvement Design	40,000	0	0	40,000
Braidwood Drive, Prestons - Corfield Road to Minnamurra Crescent	38,300	0	0	38,300
Dalmeny Drive, Prestons - Moy Close to Ash Road & Bomaderry Drive	63,000	0	0	63,000
Venezia Street, Manildra Street and Progress Crescent, Prestons	73,000	0	0	73,000

Program	Funding Source			
	Total Expenditure	Grants	Developer Contributions	Consolidated Funds
Enterprise Crescent, Prestons - Lynn Parade to 24 & 30 Enterprise Crescent	45,900	0	41,900	4,000
Lyn Parade, Prestons - 25 Lyn Parade to 41 Lyn Parade	53,300	0	48,800	4,500
Dredge Avenue and Regent Crescent, Moorebank	58,350	0	0	58,350
Wildman Avenue, Liverpool - 66 Wildman Avenue to 4 Wildman Avenue	66,250	0	0	66,250
Medley Avenue, Liverpool - 9 O'Brien Parade to 99 O'Brien Parade	93,900	0	0	93,900
Cartwright Laneway Renewal - Various Locations	100,000	0	0	100,000
South Liverpool Road, Hinchinbrook & Finlay Avenue, Mt Pritchard	42,200	0	0	42,200
Williamson Crescent, Warwick Farm - 31 Williamson Crescent to Lawrence Hargraves Road	29,700	0	0	29,700
Exhibition Parade, Mt Pritchard - 1 Exhibition Parade to 43 Reservoir Road	47,400	0	0	47,400
South Pacific Avenue, Mt Pritchard - 2 South Pacific Ave to 64 South Pacific Avenue	66,800	0	0	66,800
Busby Road, Busby - Cartwright Road to Oakwood Place	68,200	0	0	68,200
Dampier Place and Weld Street, Prestons	33,400	0	0	33,400
Whyalla Place, Prestons - 9 Whyalla Place to Cul-de-sac	46,300	0	0	46,300
Lucas Avenue, Moorebank - Dredge Avenue and Lusty Place	69,900	0	0	69,900
Kennedy Street and Stanton Street, Liverpool	85,300	0	0	85,300
Church Road, Moorebank - Greenhills Avenue to Heathcote Road	38,900	0	0	38,900
Lucille Crescent, Casula - Reserve Road to 17 Lucille Crescent	15,900	0	0	15,900
Falcon Crescent, Green Valley - Harrier Avenue to 90 Falcon Crescent	56,450	0	0	56,450
Marie Street, Lurnea - Graham Avenue to Hull Avenue	39,200	0	0	39,200
Bardia Parade, Holsworthy - Satelberg Street to Labuan Road	116,850	0	0	116,850
Lae Road, Holsworthy - Satelberg Street to Mubo Crescent	70,900	0	0	70,900
Gunners Mews and Miri Crescent, Holsworthy	51,700	0	0	51,700
Newbridge Road, Chipping Norton - Nuwarra Road to Holly Avenue	531,000	531,000	0	0

Program	Funding Source			
	Total Expenditure	Grants	Developer Contributions	Consolidated Funds
Hume Highway, Casula - De Meyrick Avenue to M5	225,000	0	0	225,000
Casula Rail Trial - Casula Powerhouse to Leacocks Regional Park	950,000	0	0	950,000
Bill Anderson Park - 1662 Elizabeth Drive, Kemps Creek	88,900	0	0	88,900
Boundary Road Carpark - Boundary Road, Liverpool	19,200	0	0	19,200
Carpark Construction at Woodward Park	875,000	0	675,000	200,000
Lee & Clarke Road, Kemps Creek - Start Seal to Herbert Street	376,400	0	0	376,400
Thirteenth Avenue, Austral - Twenty Eighth Avenue to Fourth Avenue	305,000	0	0	305,000
Willowdene Avenue, Luddenham - Silverwood Avenue to New Work	199,000	0	0	199,000
Church Street, Rossmore - Bringelly Road to Rossmore Avenue West	43,000	0	0	43,000
Rossmore Avenue West, Rossmore - North Avenue to Church Street	441,000	0	0	441,000
Rossmore Avenue West, Rossmore - Church Street to May Avenue	131,000	0	0	131,000
Fifteenth Avenue, Rossmore - Devonshire Road to Ramsay Road	410,000	0	0	410,000
Thirteenth Avenue, Austral - Fourth Avenue to West End	301,000	0	0	301,000
Twenty Eighth Avenue, Austral - Fifteenth Avenue to Eighteenth Avenue	186,000	0	0	186,000
Mersey Road, Bringelly - Northern to East End	262,000	0	0	262,000
Fox Valley Road, Denham Court - Chainage 00 to Start New Seal	138,000	0	0	138,000
Zouch Road, Denham Court - End Kerb to Culverston Avenue	173,000	0	0	173,000
Fifth Avenue, Austral - Edmondson Avenue to Fourth Avenue	130,000	0	0	130,000
Bigge Street, Liverpool - Scott Street to Moore Street	267,500	0	0	267,500
Cedar Road, Casula - Wattle Road to Pine Road	158,500	0	0	158,500
Flowerdale Rd, Liverpool - Mclean to Elizabeth	494,900	100,000	0	394,900
Gangurlin Street, Heckenberg - South Liverpool Road to Batlow Street	183,900	0	0	183,900
Ingham Drive, Casula - Myall Road to Kurrajong Road	1,736,700	0	0	1,736,700
Bridges Road, Moorebank - Newbridge Road to North End	470,700	0	0	470,700

Program	Funding Source			
	Total Expenditure	Grants	Developer Contributions	Consolidated Funds
Western Road, Kemps Creek - Fifteenth Avenue to Victor Avenue	1,067,900	0	0	1,067,900
Lancaster Avenue, Cecil Hills - Richard (North) Crescent to Albermarle Place	329,600	0	0	329,600
Beatrice Street, Cecil Hills - Edinburgh Circuit to Anne Place	117,760	0	0	117,760
Wool Place, Miller - Miller Road to Willandra Street	12,200	0	0	12,200
Joshua Moore Drive, Horningsea Park - Horningsea Park Road to Sunrise Place	38,700	0	0	38,700
Dalmeny Drive, Prestons - Tuross Close to Pambula Avenue	126,300	0	0	126,300
Horningsea Park Drive, Horningsea Park - Leichhardt Street to Joshua Moore Drive	101,850	0	0	101,850
Alfred Road, Chipping Norton - Governor Macquarie Drive to Wendlebury Road	770,630	700,573	0	70,057
Hill Road, Lurnea - Hillview Parade to Wheeler Avenue	158,600	0	0	158,600
Central Avenue, Chipping Norton - Haddenham Street to Central Avenue	276,300	0	0	276,300
Acacia Avenue, Prestons - East End to Cedar Road	273,650	0	0	273,650
Broughton Street, Hinchinbrook - Hinchinbrook Road to Bennison Road	169,650	0	0	169,650
Greendale Road, Greendale - Chainage 5280 to Chainage 6140	827,400	0	0	827,400
St Johns Road, Busby - Matthew Road to North Liverpool Road	836,650	0	0	836,650
Guernsey Street, Busby - Busby Road to South Liverpool Road	500,000	500,000	0	0
Dunrossil Avenue, Casula - Reserve Road to McKell Avenue	210,000	0	0	210,000
Reilly Street, Liverpool - Raised Wombat Pedestrian Crossing	55,000	0	0	55,000
Wilson Road, Hinchinbrook - Median Island	12,000	0	0	12,000
Bird Walton Avenue, Middleton Grange - Speed Cushion	15,000	0	0	15,000
George Street and Lachlan Street, Liverpool - Roundabout Construction	170,000	0	0	170,000
Kingsford Smith Avenue & Southern Cross Road, Middleton Grange	350,000	0	143,000	207,000
Blackspot - Maxwells Avenue & Cartwright Avenue, Sadleir MIST	140,000	140,000	0	0
Blackspot - Cartwright Avenue, Miller - Raised Threshold	300,000	300,000	0	0
Blackspot - Wilson Road, Green Valley - Wombat Crossing	135,000	135,000	0	0

Program	Funding Source			
	Total Expenditure	Grants	Developer Contributions	Consolidated Funds
Blackspot - North Liverpool Road & Montgomery Road, Green Valley	110,000	110,000	0	0
Scott Street and Terminus Street Road Realignment - Services Relocation	400,500	0	0	400,500
College Street - Granite Paving and Street Lighting (MFP)	1,600,000	0	0	1,600,000
Qantas Boulevard and Sixteenth Avenue Intersection Treatment	540,000	0	0	540,000
Bird Walton Avenue, Middleton Grange	250,000	0	0	250,000
Investigation Railway Overpass - Liverpool Station	200,000	0	0	200,000
Lurnea Shopping Centre Carpark	159,000	0	0	159,000
Stuart Road, West Hoxton - Bedwell Park to 18 Stuart Road	29,500	0	0	29,500
Blackspot - Cartwright Avenue, Miller Central Shopping Centre	110,000	110,000	0	0
Total Capital Expenditure	155,067,859	22,496,073	65,940,889	66,630,897

Notes:

(a) Project is funded from Environment Levy

(b) Project is funded from Domestic Waste Reserve

FINANCIAL YEAR 2019-20

BUDGET BASED ON

COMMUNITY STRATEGIC PLAN

FINANCIAL INFORMATION

CSP		Total Revenue	Operating Expenditure	Net Operating Result	Less: Grants & Contributions for Capital Purposes	Net Operating Results Before Grants & Contributions for Capital Purposes
Creating Connection						
C1	Celebrate diversity, promote inclusion and recognise heritage	0	1,105,041	(1,105,041)	0	(1,105,041)
C2	Deliver a range of community events and activities	717,496	6,593,652	(5,876,156)	0	(5,876,156)
C3	Implement access and equity for all members of the community	3,843,443	10,625,774	(6,782,331)	0	(6,782,331)
C4	Provide community facilities which are accessible to all	2,194,576	13,392,898	(11,198,322)	50,000	(11,248,322)
C5	Create a dynamic inclusive environment, including programs to support healthy living	12,500,000	5,386,122	7,113,878	12,500,000	(5,386,122)
Strengthening and protecting our environment						
S1	Manage the community's disposal of rubbish	33,218,644	36,528,855	(3,310,211)	0	(3,310,211)
S2	Protect and enhance bushland, river and the visual landscape	2,612,059	16,844,903	(14,232,815)	0	(14,232,815)
S3	Encourage sustainability, energy efficiency and use of renewable energy	2,510,311	1,190,984	1,319,327	0	1,319,327
S4	Exercise planning controls to create high-quality, inclusive urban environments	96,675,691	21,172,930	75,502,761	81,092,413	(5,589,652)
S5	Develop and advocate for plans that support safe and friendly communities	3,152,480	2,678,612	473,868	2,943,500	(2,469,632)
Generating Opportunity						
G1	Meet the challenges of Liverpool's growing population	5,850,251	8,969,371	(3,119,120)	0	(3,119,120)
G2	Attract business for economic growth and employment opportunities	50,000	1,456,137	(1,406,137)	0	(1,406,137)
G3	Create an attractive environment for investment	5,339,772	14,087,590	(8,747,819)	0	(8,747,819)
G4	Advocate for, and develop, transport networks to create an accessible city	9,245,885	22,532,927	(13,287,042)	6,052,573	(19,339,615)
Leading through collaboration						
L1	Seek effective and innovative methods to manage our resources	1,716,929	16,321,528	(14,604,600)	0	(14,604,600)
L2	Increase community engagement	132,227	3,639,489	(3,507,262)	0	(3,507,262)
L3	Encourage community participation in decision-making processes	0	162,141	(162,141)	0	(162,141)
L4	Strive for best practice in all Council processes	127,984,642	22,118,795	105,865,847	0	105,865,847
Total		307,744,433	204,807,748	102,936,685	102,638,486	298,199

**LIVERPOOL
CITY
COUNCIL**



For further information



Visit Us

Customer Service Centre
Ground Floor, 33 Moore Street, Liverpool, NSW 2170
Open Monday - Friday, 8.30am - 5pm



Phone

1300 36 2170
Calling from interstate: (02) 8711 7000
National Relay Service (NRS): 133 677
(for hearing and speech impaired customers)



Email

lcc@liverpool.nsw.gov.au



Post

Locked Bag 7064, Liverpool BC, NSW 1871



Website

www.liverpool.nsw.gov.au

Revenue Pricing Policy Fees and Charges FY 2019 - 2020

CEO 02 Endorsement of Delivery Program 2017-2021 and Operational Plan and Budget 2019-20 (including
Statement of Revenue Policy)
Attachment 2 Statement of Revenue Policy (Fees and Charges) 2019-2020

Table Of Contents

Liverpool City Council.....	18
City Community and Culture.....	18
Casula Powerhouse Arts Centre.....	18
Bond.....	18
Equipment services.....	18
DCP Projection.....	19
Projector loan.....	19
Marketing.....	19
Staffing (Hourly rates).....	20
Venue Hire.....	20
Security – per guard.....	21
Miscellaneous.....	21
Children’s Services.....	23
Fees for Holsworthy, Wattle Grove, Hinchinbrook, Prestons, Warwick Farm and Cecil Hills.....	23
Fees – Casula Pre-school.....	23
Security Bonds.....	23
Casula Pre-School.....	23
Cecil Hills Early Education and Care Centre.....	24
Hinchinbrook Early Education and Care Centre.....	24
Holsworthy Early Education and Care Centre.....	24
Prestons Early Education and Care Centre.....	24
Warwick Farm Early Education and Care Centre.....	24
Wattle Grove Early Education and Care Centre.....	24
Training Charge.....	25
Late Collection.....	25
Community and Development Planning.....	25
Fete Stall Hire for community events.....	25
Training workshops for community organisations.....	25
Events.....	25
External Events Applications.....	25
Fees for Holding Markets.....	26
Application Fee.....	26
\$68 Application Fees and Charges for Global DA sites.....	26
Bonds and Other Fees for Designated Market locations.....	26
Stallholders.....	26
Major Event (Including Australia Day and New Year’s Eve).....	26
Medium Scale Event.....	27
Small Scale Event.....	27
Pop Up Activation.....	28
Additional Fees for all Events.....	28
Filming.....	29
Filming.....	29
Application Fee.....	29
Miscellaneous.....	29
Damage Deposit.....	29
Other Fees.....	29
Events.....	29
Stallholders.....	29
Library and Museum Services.....	30
Liverpool City Library Wide Fees.....	30
Lost and Irreparable Items.....	30
Information Service Charges.....	30
Photographic Prints/CD photo format.....	30

Printing from computers.....	30
Programs and Outreach.....	30
Miscellaneous.....	31
Libraries – Carnes Hill, Casula, Green Valley, Liverpool, Miller and Moorebank.....	31
Overdue Items.....	31
Photocopying.....	31
Inter-library loans (ILL).....	31
Microfilm Printout.....	31
Library Bags.....	32
AV Equipment Fees.....	32
Additional Charges.....	32
City Library Meeting Rooms.....	32
REFUNDABLE DAMAGE DEPOSIT.....	33
Additional Charges (as applicable).....	33
Meeting Rooms.....	33
Recreation and Community Outcomes.....	36
Facilities Management.....	36
Community Bus.....	36
Community Facilities.....	39
Recreation Management.....	55
Sporting Fields – Standard Fees.....	55
Sporting Fields – Base Fees.....	57
Casual Hire – Passive Recreation Areas and Sporting Fields.....	60
Tennis Courts.....	61
Circus, Festivals, Major Events.....	62
Holsworthy Swimming Centre (Note: Centre is externally managed and applicable fees are supplied by external contractor).....	62
Michael Clarke Recreation Centre (Note: Centre is externally managed and applicable fees are supplied by external contractor).....	63
Michael Wenden Aquatic and Recreation Centre (Note: Centre is externally managed and applicable fees are supplied by external contractor).....	65
Whitlam Leisure Centre (Note: Centre is externally managed and applicable fees are supplied by external contractor).....	69
City Corporate.....	73
Customer Experience.....	73
603 Certificates (LGA).....	73
Rates.....	73
Financial Management.....	73
Returned Cheque, Direct Debit or unpaid Credit Cards.....	73
Merchant Surcharge Fee / Transaction Fee (excluding Bellbird Cafe and CPAC Bar).....	73
Governance and Legal Services.....	74
Corporate Governance.....	74
Formal Access Application for Information.....	74
Informal Requests for Information.....	74
Photocopying (General Documents).....	74
Legal Services.....	75
Subpoenas.....	75
In-house Lawyers.....	75
Subpoenas (In accordance with Court rules).....	75
Procurement.....	75
Information and Technology Support.....	75
Specific Design Maps.....	75
Others.....	76
Property Services.....	76
Property.....	76
Property Information.....	76
Application.....	77
Rental.....	77
Signage.....	77
Permit of Entry / Deed of Access.....	77
Easements.....	78

Road Closure Application.....	78
Telecommunications Infrastructure Facilities on Council owned / managed land per provider.....	79
Outdoor Cafe Permit (excluding Macquarie Mall).....	79
Charges under Section 611 (LGA).....	79
Car Park.....	79
33 Moore Street Car Park.....	79
Corporate Car Parking.....	80
Bathurst Street Car Park – pay and display.....	80
Northumberland Street Car Park – pay and display.....	81
Northumberland Serviceway.....	81
On-street parking meters – pay and display.....	81
Any activity that occupies metered parking areas.....	81
Warren Service Way Car Park.....	81
Parking Permits.....	83
Hire of Car park Grounds.....	83
Bathurst Street Car park.....	83
Northumberland Street Car park.....	84
City Economy and Growth.....	85
City Design and Public Domain.....	85
Heritage.....	85
City Economy.....	85
Flags and Banners.....	85
Community Standards.....	85
Animal Management.....	85
Animals Impounding.....	85
Development Applications and Construction Certificates.....	88
Development Applications and Construction Certificates (includes Fast Track applications).....	88
Environmental Health.....	98
Health inspection & service fees – All re-inspections will be charged at the original inspection rates unless specified.....	98
On Site Sewage Management Systems (OSMS).....	100
Environmental Enforcement.....	101
Impounding of Articles.....	102
IMPOUNDING FEES.....	102
Development Assessment.....	102
Development Applications.....	102
Subdivisions.....	102
All development (includes Planning Reform fee).....	103
Modification.....	103
Submission of Amended Plans – Prior to determination of DA.....	105
Fee for Review of Modification Application.....	105
Fee for review of a determination of DA.....	106
Fee for Review of Decision to Reject a Development Application.....	106
Advertising Fee.....	107
Demolition of a building.....	107
Pre DA Application Meeting.....	107
Design Excellence Panel.....	107
Master Plan Development.....	108
Category 2 Miscellaneous.....	108
3D Imaging Fees.....	108
Land Development.....	109
Engineering Compliance Certificates.....	109
Permits.....	109
Construction Certificate / Engineering Plan Approval.....	109
Subdivision Certificates (Linen Plan Release).....	110
Other Applications / Certificates.....	110
Supervision of Civil Engineering works.....	111
Subdivision Guidelines.....	111
Engineering Information / Design.....	111
Application to Bond Engineering Works (Non-refundable).....	111

Concrete Footpath Construction.....	111
Refundable bonds.....	111
Release of Bonds for Engineering Works.....	112
Planning and Transport Strategy.....	112
Strategic Planning.....	112
Rezoning.....	112
Local Environmental Plan Amendments.....	112
Pre-Planning Proposal Meeting Fees.....	113
Minor Planning Proposals (Proposals with a CIV < \$1.5m).....	113
Major Planning Proposals (Proposals with a CIV > \$1.5m).....	113
Development Control Plan Amendments.....	113
Development Control Plans – copies.....	113
\$10.7 Certificates Administration.....	114
Planning Certificates.....	114
Street Naming Fee.....	114
Miscellaneous.....	114
Traffic and Transport.....	115
Road Closure, Road Occupancy Permit, Directional and Regulatory Signage.....	115
City Infrastructure and Environment.....	117
Natural Environment.....	117
Noxious Weeds.....	117
Noxious Weeds Penalties.....	117
Environmental Investigation / Inspection.....	117
Technical Support.....	117
Floodplain.....	117
FLOODPLAIN DRAINAGE.....	117
Tree Removal Fees.....	118
City Presentation.....	119
City Works.....	119
Maintenance Planning.....	119
Restorations, Roads and Footpaths.....	119
Waste and Cleansing.....	125
Domestic Waste Management.....	125
Office of the CEO.....	126
Council and Executive Services.....	126
Business Paper.....	126
Strategic Communications and Research.....	126
External Printing Services.....	126
Black Printing per 1,000 sheets.....	126
Coloured Printing per sheet.....	126

INTRODUCTION

Local Government is the third tier of government and is closest to the people. Liverpool City Council exists to provide a wide range of services for the benefit of its local community. In doing so, Council operates in a complex, legislative, economic and social framework. With the participation of the community, Council strives to provide services and facilities in an efficient, effective and professional manner.

In providing these services and facilities, there are a number of considerations, including:

- A large part of Council's revenue comes from ratepayers who expect a certain level and quality of service for their contribution of rates
- Council receives grants from other spheres of Government that may prescribe policies and pricing practices
- Commonwealth and State legislation are often prescriptive in relation to certain areas of Local Government.

The traditional role of councils has changed in recent times and councils now provide a wide range of physical, social and recreational services and facilities. Communities are demanding both a wider range and higher quality of services. Operating in an economic environment of tight fiscal constraint, the availability of additional funds from other levels of government has been restricted.

It is within this context that the Revenue Pricing Policy is formulated to form part of the draft Delivery Program and Operational Plan for the 2019-2020 financial year.

TYPES OF REVENUE

The funds to enable Council to carry out its works and services and provide facilities come from the following revenue categories:

- Rates
- Annual charges for services
- Fees for services
- Federal and State Government grants
- Borrowings
- Earnings from investments and entrepreneurial activities
- Other revenues, including income from the sale of assets.

In financing its works and services Council also draws on accumulated reserves.

Ordinary rates continue to be the major source of revenue for local government. The graph on the following page indicates the various sources of operating revenue received in 2017-2018 (excluding profit from sale of assets and capital grants and contributions).

Principles of efficiency, effectiveness and equity are critical to the development of the Revenue Pricing Policy.

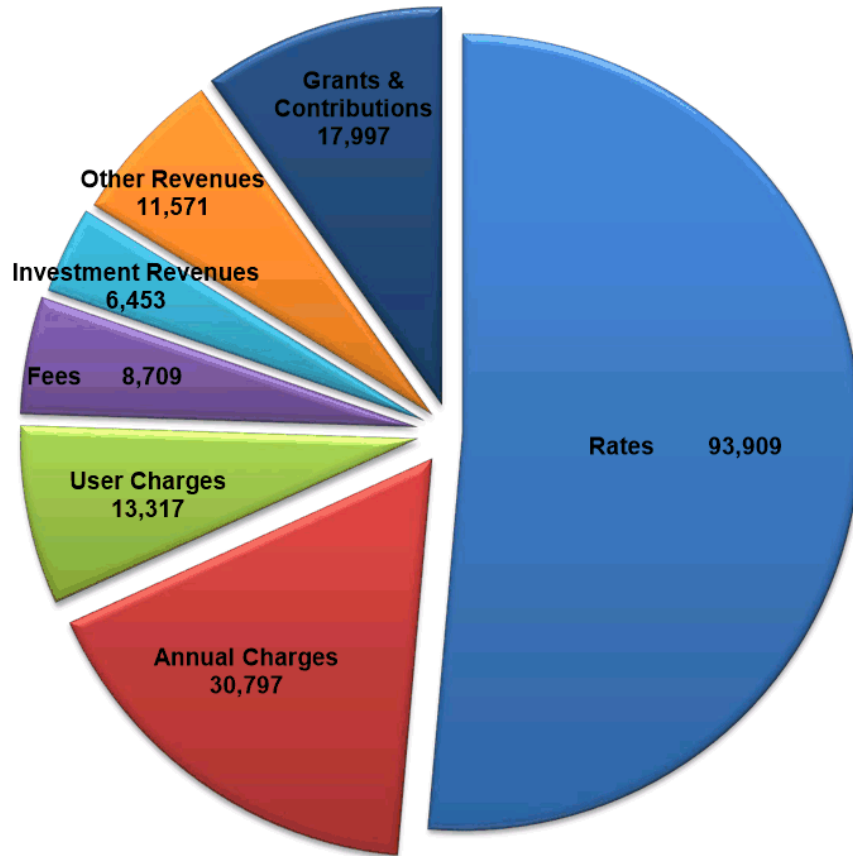
Efficiency generally means ensuring that resources are devoted to the most valuable ends as determined by Council, whilst using as few resources as possible. It generally relates to the cost at which services and facilities desired by the community are delivered or provided.

Effectiveness relates to the satisfaction of stated objectives so that outcomes of decisions and the needs and demands of consumers are taken into consideration. Achievement is demonstrated by the provision of service standards that meet the needs of Council's customers.

Equity refers to ensuring that services are provided to those who need them, even though they may be unable to pay for the particular service.

This document provides pricing policies for rates, annual charges and fees for specific services provided by Council

Source of Operating Income in \$'000



Source: Liverpool City Council 2017-2018 audited Financial Reports

Rating Categories and Structure

Categories

Council's current rating structure adheres to the requirements of the *Local Government Act 1993* which provides for all rateable properties to be categorised into one of four categories of ordinary rates as follows:

- Residential Category
- Farmland Category
- Mining Category
- Business Category

For 2019-2020 the farmland category is assessed at approximately 85 per cent of the residential rate.

The criteria in determining the categorisation of land is as follows:

Residential – includes any rateable parcel of land valued as one assessment and,

- The dominant use is for residential accommodation, or
- If vacant land, is zoned or otherwise designated for use for residential purposes under an environmental planning instrument, or
- Is rural residential land.

Farmland – includes any parcel of rateable land valued as one assessment and the dominant use of the land is for farming. The farming activity must have a significant and substantial commercial purpose or character and must be engaged in for the purpose of profit on a continuous or repetitive basis (whether or not a profit is actually made).

Properties which meet this criteria are categorised as Farmland and are levied a lower rate in the dollar.

Mining – includes any rateable parcel of land valued as one assessment with the dominant use being for a coal

mine or a metals mine. There are no properties currently categorised as Mining.

Business – is rateable land that cannot be classified as farmland, residential or mining.

Land that is categorised as Business is levied at the business rate. For 2019-2020, the business rates applicable are listed in the 2019-2020 Schedules of Rates and Charges.

Additionally, each of these categories can be divided into sub-categories that are determined on the basis of:

- For the farmland category, according to the *intensity of land use or economic factors* affecting the land
- For the residential category, whether the land is *rural residential* land or within a *centre of population*
- For the business category, whether the land is located within a *centre of activity*.

Liverpool City Council has 15 sub-categories of Business. Those categories are detailed in the 2019-2020 schedules of rates and charges.

Structure

Ordinary rates may consist of:

1. Ad valorem rates (a rate per dollar of land value) subject to a minimum charge.
2. Base amount to which an ad valorem is added.

Liverpool City Council uses base amounts for its Residential and Farmland categories and minimums for Business.

Base amounts allow councils to charge all properties a fixed charge or levy to cover the cost of common services, as well as the basic general administration costs of council from which all properties benefit regardless of their rateable value. Base amounts are also used to “flatten” the large discrepancies of rates paid due to varying land values in a local government area. In Liverpool the current base charge is \$558 per property irrespective of its size or land value. The proposed base rate will be increased to \$575 in 2019-2020. The remaining portion of the rate is determined by the land value (ad valorem). Council may generate up to a maximum of 50 per cent of the particular rating category from base amounts. Liverpool City Council will receive approximately 49.74 per cent of its residential rates from base amounts in 2019-2020. Thus the use of base amounts gives Council greater control of its rating structure and limits the effects of rate variation from outside influences such as fluctuating land values etc.

For Business properties, rates rely purely on the land value of the property multiplied by an ad valorem amount. However, if the calculated amount is less than \$625 (the minimum amount being determined by the Department of Local Government, plus variations), Council can charge this amount in lieu of the lower amount.

Rate Pegging

The NSW Government introduced rate pegging in 1977. Rate pegging limits the amount that Council can increase its rate revenue from one year to the next by a specified figure determined by the Independent Pricing and Regulatory Tribunal (IPART).

For 2019-2020, IPART has announced the limit by which Council's general income may be varied as 2.7 per cent.

General income comprises income from ordinary rates and special rates. It does not include income from the Domestic Waste Management (DWM) charge. It is proposed to increase the DWM charge by 2.70 per cent from \$444 to \$456 in 2019-2020 due to increased costs associated with the provision of this service.

Valuations

Rates are assessed on a rate in the dollar as a product of the land value supplied by the Valuer General. The Valuation of Land Act requires Council to assess the rates on the most recent values provided by the Valuer General. Council will use valuations as at base date 1 July 2016 to assess the 2019-2020 rates. The total land value in the Liverpool Local Government Area as at March 2018 is \$35,155,623,410.

How your rates are calculated

In determining rates payable by landowners, Council is mindful of setting rates which are as fair and equitable as possible, whilst complying with the relevant State Government legislation. With residential rates, Council uses a base amount to help even out rate increases in areas where there have been extreme variations in land values. In other words, not all your rate amount is tied to the land value of your property. As previously indicated, the base amount proposed for 2019-2020 is \$575 per property.

Your residential rate is calculated in two parts using:

1. Your land value
2. A base charge.

Here is an example of how a residential rate would be calculated in 2019-2020 for an average land value of \$429,000 at 2.7 per cent permissible increase.

Land Value	\$429,000 X 0.001355	\$581.30
Base Amount		\$575.00
Environment Levy	\$429,000 X 0.0000538	\$ 23.08
Domestic Waste Management Annual Charge		\$456.00
Stormwater Management Annual Charge		\$ 25.00
Total Rates Payable		\$1,660.38

Annual Charges (section 501)

In addition to ordinary rates and special rates, Councils may levy an annual charge for any of the following services:

- Water supply services
- Sewerage services,
- Drainage services,
- Waste management services (excluding domestic waste services)
- Any other services prescribed by the regulations

Liverpool City Council utilised annual charges for its domestic waste management service and its stormwater management service.

Special Rates

In addition to the ordinary rates, the Local Government Act makes provision for a special rate. Council may consider special rates if it wishes to finance a project that will benefit either the whole of the City or part of the City. A project may be comprised of works, services, facilities or activities.

A special rate can be levied on any rateable land that, in the Council's opinion, benefits or will benefit from the project in question, or contributes to the need for the project, or has access to the project. Council is free to levy different special rates for various projects or for similar projects in different parts of the Local Government Area.

When setting special rates for land, it is important that Council is able to define with some precision how the project will affect that land. The rate must then be applied consistently to the affected assessments. All land which benefits from the project subjected to the special rate.

A special rate may be made for, or towards meeting the cost of any existing or proposed project within any part or the whole of the Council's area. The amount of the special rate is determined according to the assessment of the relationship between the estimated cost of the activity and the degree of benefit afforded to the ratepayer by providing the activity.

Like an ordinary rate, a special rate is based on the land value of rateable properties and may consist of an ad valorem rate (which may be subject to a minimum rate) or a base amount to which an ad valorem rate is added.

If the purpose of any income to be levied by a special rate is not for water supply, sewerage charges or domestic waste management services, then the income raised will form part of Council's general income. This income will need to form part of Council's permissible general income or require IPART approval if the income exceeds the permissible limit.

RATES IN THE DOLLAR 2019-2020

IPART has determined the general rate increase for 2019-2020 at 2.7 per cent. The rate to be applied to the value of land is provided in the fourth column of the table on the following page.

The estimated permissible rating revenue for 2019-2020 is as follows:

Description	2019-2020 Rate Income Estimate
Permissible rating income from 2017 – 2018	\$100,340,485
Adjustments (LV objections, catch up)	(\$ 204,503)
2.7 per cent rate pegging increase	\$ 2,703,672
Subtotal	\$102,839,654

The above estimate of rate revenue for 2019-2020 complies with Council permissible rate yield as approved by the Division of Local Government.

Variations will occur throughout the budget year between the estimated rate revenue indicated above and the actual income received. Reasons for variations between estimated income and actual income received include:

- Previously non-rateable properties becoming rateable during the year.
- Properties being withheld from rating, pending revised valuation particulars from the Valuer General's Office. This occurs when properties are subdivided and new valuation particulars are requested for the newly created lots. This usually results in an increase in the valuation base for the following year.
- Properties being rated for previous years upon receipt of new valuation particulars. There is a time delay associated with requesting new valuation particulars. This may result in some properties not being rated for a particular year until subsequent rating periods. This artificially inflates the rating revenue received for the year the rates are actually levied.

2019-2020 RATES AND CHARGES

	Land Value	No of Properties	Rates in \$ (cents in \$)	Minimum (M)/Base Charge(B)	Approx. Gross Yield (\$)
RESIDENTIAL					
Residential	28,889,991,946	67,381	0.001355	575.00(B)	77,889,401
BUSINESS					
Prestons Industrial	813,078,750	655	0.003560	625.00(M)	2,929,309
Warwick Farm Sports	56,528,000	48	0.005554	625.00(M)	313,957
Moorebank Military Park	100,000,000	1	0.010850	625.00(M)	1,085,000
Moorebank/Liverpool Ind	582,601,100	535	0.005485	625.00(M)	3,217,920
Miller Business	7,701,866	13	0.015700	625.00(M)	121,848
Chipping Norton Industrial	314,491,903	568	0.004970	625.00(M)	1,616,320
Moorebank Business	19,170,000	50	0.008935	625.00(M)	173,897
Warwick Farm Industrial South	84,492,834	62	0.006005	625.00(M)	512,631
Casula Business	15,500,000	1	0.010015	625.00(M)	155,233
Warwick Farm Industrial North	55,300,000	7	0.006010	625.00(M)	332,353
Liverpool CBD	437,721,360	581	0.009600	625.00(M)	4,222,792
Warwick Farm Industrial West	121,616,228	118	0.004785	625.00(M)	588,970
CBD Central	79,679,000	4	0.028740	625.00(M)	2,289,974
Business General	796,530,153	607	0.004215	625.00(M)	3,389,345
Liverpool Business	27,379,000	25	0.010750	625.00(M)	294,324
FARMLAND					
Farmland	312,520,100	132	0.001155	575.00(B)	436,861
CITY DEVELOPMENT FUND					
City Development Fund	517,400,360	585	0.002915	2.00 (M)	1,508,222
ENVIRONMENT LEVY					
Environment Levy	32,708,993,240	70,783	0.0000538	2.00 (M)	1,760,336
DOMESTIC WASTE MANAGEMENT CHARGE					
Domestic Waste Management Charge		69,861	456.00		31,856,616
Domestic Vacant Land Charge			74.00		

STORMWATER MANAGEMENT CHARGE

RESIDENTIAL

\$12.50 per residential strata lot

\$25.00 per residential property

BUSINESS

\$12.50 per business strata lot

\$25.00 per business property less than 1,500sq.m

\$100.00 per business property between 1,500sq.m and less than 6,500sq.m

\$250.00 per business property between 6,500sq.m and less than 21,000sq.m

\$1,300.00 per business property greater than 21,000sq.m

STATUTORY INTEREST CHARGES ON OVERDUE RATES

Interest Rate: 7.50% pa

Definition of categories for the 2019-2020 rating year

1I PRESTONS INDUSTRIAL

This area is commonly known as the Prestons Industrial Area. The area is generally bounded by Hoxton Park Road, Joadja Road, Jedda Road, Bernera Road, Kurrajong Road and Wonga Road.

1B MOOREBANK MILITARY PARK

This is the area commonly known as Moorebank Military Camp. This area is bounded by the M5 motorway and Holsworthy Military Reserve.

2B WARWICK FARM SPORTS

This area commonly known as the Warwick Farm Racecourse area and includes the horse training facilities at Warwick Farm, South of the Hume Highway.

2I MOOREBANK/LIVERPOOL INDUSTRIAL

This is the area commonly known as the Moorebank Liverpool Industrial area. This area is generally bounded by the Railway Line, Shepherd Street, Atkinson Street, the Georges River, the Western extremity of Quota Park and McMillan Park, the Western extremity of Kelso Park and Ernie Smith Recreation area, Junction Road, Heathcote Road, South Western Freeway and includes the industrial area off Bapaume Road.

3B MILLER BUSINESS

This is the area commonly known as Miller Shopping Centre. This area is bounded by Woodward Crescent and Cartwright Avenue.

3I CHIPPING NORTON INDUSTRIAL

This area is commonly known as the Chipping Norton Industrial area.

4B MOOREBANK BUSINESS

This area is commonly known as the Moorebank Shopping Centre. This area is bounded by Stockton Avenue, Dredge Avenue, McKay Avenue and Maddecks Avenue.

4I WARWICK FARM INDUSTRIAL SOUTH

This is known as Scrivener Street Industrial area.

5B CASULA BUSINESS

This is the area commonly known as Casula Mall Shopping Centre. This area is bounded by Ingham Drive, Kurrajong Road and the eastern extremity of Duruk Park.

5I WARWICK FARM INDUSTRIAL NORTH

This is the area commonly known as the Sapho Road Industrial Area. This area is bounded by Station Street, Jacqui Osmond Reserve and the Hume Highway, Warwick Farm.

6B LIVERPOOL CBD

This area is commonly known as the Liverpool CBD City Centre.

6I ORANGE GROVE BUSINESS

Industrial area bounded by Orange Grove Road, Sydney Road, Homepride Avenue, the western extremity of Dwyer Oval and Cabramatta Creek.

7B CBD CENTRAL

Area commonly known as Westfield Liverpool.

8B BUSINESS GENERAL

Any non-residential property which does not fall into any of the listed categories will be categorised as Business General.

9B LIVERPOOL BUSINESS

Non-residential properties south of the Liverpool CBD along the Hume Hwy to Atkinson Ave.

RD RESIDENTIAL

All properties categorised as 'residential' under Section 516 of the Local Government Act.

FD FARMLAND

All properties categorised as 'farmland' under Section 515 of the Local Government Act.

EL ENVIRONMENT LEVY

Applicable to all rateable properties within the Liverpool Local Government Area.

Environment Restoration Plan

In the 2006-2007 rating year, an application was made to and approved by the Minister for Local Government, for a special variation to general income to allow for an Environment Charge to be applied to all rateable assessments. The variation was sought to fund the Environment Restoration Plan and in particular to:

- Strategically address environmental issues in rural and urban areas of the City
- Support the local environment groups in restoring sites around the Liverpool Local Government Area

The key deliverables of the Environment Restoration Plan include:

- Protecting and restoring Liverpool's local endangered ecological communities and other bush land
- Building community networks and partnerships
- Delivering environment education to the Liverpool community
- Supporting environmental projects across Liverpool
- Erection of fences and access paths for protection of bush land
- Improving the City's image
- Cleaner waterways

The general income to be raised by the Environment Charge for 2019-2020 is approximately \$1,760,335.

Waste Management

The Local Government Act contains provisions that encourage user pays revenue raising, particularly in relation to waste management services. These provisions work in conjunction with the State Government's objective of reducing the levels of waste output. The Local Government Act defines the following categories of waste management:

- Domestic waste management services
- Waste management services
- Domestic recycling services
- Other waste management services

Domestic waste management services generally relates to domestic garbage. Waste management services relate to trade waste, business waste or direct disposal of waste at Council's waste depot. Domestic recycling services relates to recycling from the domestic stream.

Domestic garbage and domestic recycling are currently carried out by contractors as part of the collection service.

The provisions of the Act and the guideline from the Division of Local Government encourage the user pays revenue raising methods. It also requires that councils

separately account for each of the waste collection and disposal methods with appropriate revenue sources being charged in accordance with the costs relating to that service. In the past, Council has separately accounted for the income and expenditure for both the collection and disposal of garbage.

There are two methods of charging for waste management services: an annual charge or a user charge based upon the volume of waste disposed of or collected. Council's experience in relation to the waste management services indicates that charging by volume does not support an effective waste management service. The Revenue Pricing Policy for waste management services is therefore based upon the setting of annual charges for each service.

Accountability for revenue raising for the waste management service provided by Council is set down in the Local Government Act, limiting revenue to reasonable costs which are required to provide the service.

Council expects to provide domestic waste services to 67,381 households within its Local Government Area next financial year. In 2009, Council introduced a new collection and disposal system which provides the following services:

- Single Unit Dwellings - a weekly collection of a 140 litre bin for garbage and an alternate week collection of a 240 litre bin for recyclables and a 240 litre bin for garden waste.
- Rural area with lot sizes greater than a hectare – a weekly collection of 240 litre bin for garbage and a fortnightly collection of 240 litre bin for recycling.
- Multi-Unit Dwelling – A combination of shared 240 litre garbage and 240 litre recycling bins collected once, twice or three times a week depending on the number of bins at particular unit blocks. Also, optional 240 litre bin for garden waste provided on request.

As in previous years, and since the introduction of the Local Government Act 1993, Council is required to levy a waste management availability charge on properties that do not utilise the service but are located within the service area, to reflect the cost of making the service available to those properties. Council has determined that for vacant land availability charge of \$70 will apply. For all other properties, the proposed waste management charge will be \$456 (\$444 – 2018/2019).

Under the Local Government Act, properties identified as being used predominantly for business purposes, are required to be levied a waste management charge as distinct from the domestic waste service. Council does not provide waste management services for non-domestic properties.

Stormwater Management Service Charge

In April 2006 the State Government approved the introduction of a package of sustainable stormwater funding and related arrangements to support councils in undertaking stormwater management. An amendment in 2005 to the Local Government Act 1993 allows councils the option to make a charge outside their capped rate arrangements for the provision of stormwater management services.

Council first introduced the stormwater management service charge for residential and business properties in 2008-2009. This charge is intended to ensure that maintenance, renewal and improvements to the Liverpool's stormwater system are adequately funded.

Much of Council's stormwater system was constructed more than 40 years ago and will require increasing maintenance and repair in the next few years. In addition, increasing urbanisation and intensification of land uses has increased stormwater flows and the stormwater system requires upgrading to control the flows. In newer areas, contemporary stormwater management systems include detention basins and wetlands. These systems also require enhanced maintenance to function safely and effectively.

The charges for 2019-2020 are:

- \$12.50 p.a. for each rateable residential strata lot
- \$25.00 p.a. for each rateable residential lot
- \$12.50 p.a. for each rateable business strata lot
- \$25.00 p.a. per business property less than 1,500sq.m
- \$100.00 p.a. per business property between 1,500sq.m and less than 6,500sq.m
- \$250.00 p.a. per business property between 6,500sq.m and less than 21,000sq.m
- \$1,300.00 p.a. per business property greater than 21,000sq.m

It is anticipated the charge will raise approximately \$1.543 million in 2019-2020. All funds collected must be applied to stormwater management in accordance with the regulations. Funds will be accounted for separately and an annual report outlining the works undertaken during the year will be compiled at year end.

Pensioner Concessions

Concession on the rates and charges levied are available to eligible pensioners. In excess of 8,000 eligible pensioners receive concessions on their annual rates and charges. There are two forms of pensioner concessions – those that are mandatory and those that are voluntary. The former is available to eligible pensioners to a maximum of \$250 and is funded by the State Government. The latter is available to eligible pensioners for the amount of \$100 and is funded by Council.

Liverpool City Council is proposing to continue to provide the additional rebate to all eligible pensioners as at 30 June 2005. However, from 1 July 2005, no additional rebates are being provided to new eligible pensioners.

The budget provision for concessions for the 2019-2020 year is \$1,900,000 (State Government funded rebates) and \$290,000 (Council funded rebates). The latter is expected to reduce over time by approximately \$25,000 pa.

The Local Government Act provides for pension rebates of up to 50 per cent of the aggregated ordinary rates and domestic waste management service charges, to a maximum of \$250. Under the State's mandatory Pensioner Concession Scheme, the State Government reimburses Council 55 per cent (up to \$137.50 per property) of the rates and charges written off under the provisions of the Act. Council funds the remaining 45 per cent (up to \$112.50).

FEES AND CHARGES – PRICING POLICY

The following pages make up the schedule of Statement of Revenue Policy for Council products and services.

Goods and Services Tax (GST) of 10 per cent will be payable on some services provided by the Council. In general, GST will not be payable on regulated Statement of Revenue Policy, unless contestable. Statement of Revenue Policy regulated under the Local Government Act include planning and development fees, zoning, development application fees and dog registration fees. GST will be generally payable on non-regulated fees unless a specific exemption applies. This document highlights where GST is payable, exempt or is not applicable.

Non-regulated, all Statement of Revenue Policy have been determined in accordance with the Pricing Policy (refer overleaf) adopted by Council and are subject to review. Costing reviews will be conducted throughout 2019-2020 for all Council services and the Statement of Revenue Policy will be amended in light of the results. This policy recognises that a variety of pricing structures are appropriate for the products and services provided by Council which will result in Statement of Revenue Policy either recovering the full cost of providing the service or may contain an element of community service obligation.

The fees detailed in the Schedule are effective from 1 July 2019.

****Note: GST treatment and associated tax codes are subject to change pending receipt of Tax ruling for Council's Statement of Revenue Policy.**

Pricing Policy 2019-2020

Liverpool City Council has adopted six categories of pricing ranges in order to reflect the cost of providing each service.

Below are the listed categories with a brief description of each one.

Pricing Policy	Code	Description
Regulated	R	These fees are charged by Council under relevant Acts and Regulations. Some of these fees have a prescribed maximum amount.
Zero Cost Recovery	O	Community benefit which is minor and any cost recovery would be impractical as revenue collected for this service would be minimal.
Partial Cost Recovery	P	Price set is to make a minimal contribution towards the cost of providing the service. This pricing policy takes into consideration social, economic and community welfare issues in providing the service.
Direct Cost Recovery	D	Fee set to recover the direct cost associated with providing the service.
Full Cost Recovery	F	Fee set is to recover the full cost of providing the service including contributions towards the replacement of the assets which are used in providing this service
Market Pricing	M	Fee set to attract usage in order to cover costs but also with a view to generating additional funds. Pricing is structured around market forces.

GST Disclaimer

Liverpool City Council reserves the right to amend any Statement of Revenue Policy without readvertising with regard to any changes in the GST Legislation. All efforts have been made to adhere to GST legislation; however, in the event that GST has been applied incorrectly the relevant fee or charge will be changed by the appropriate amount.

'GST' entries in the following tables reflect whether or not the applicable fee is subject to GST or not. Items may be taxable and subject to GST. Items with status other than taxable are exempt under various Divisions of the GST Act 1999, for example Division 81 (D81) and other determinations issued by the Treasurer.

Liverpool City Council

City Community and Culture

Casula Powerhouse Arts Centre

- All fees and charges should be paid in full one (1) month prior to the first date of occupancy.
- All theatre and large event bookings are confirmed upon payment of cleaning / damages bond to Casula Powerhouse Arts Centre.
- Fees and charges are payable to Casula Powerhouse Arts Centre (Liverpool City Council), Locked Bag 7064 Liverpool BC NSW 1871. Cheques should be marked payable to Liverpool City Council.
- Refund of bond will be made within 30 days of vacation of premises following final occupation and inspection.

Rental Categories

A) Community: Non-profit community organisations, groups or individuals without the ability to pay full rental, i.e. without grants, sponsorship or proven ability to pay, including students currently undertaking study or those receiving government benefits. Non-profit organisations with means, i.e. government grants, sponsorship or other funding sources or revenue including participant charges.

B) Commercial: Self-employed persons / groups providing community arts activities for profit, Government organisations, Business groups, commercial organisations and promotional events.

C) Others: Self-employed persons / groups providing community arts activities for profit. Government organisations, business groups, commercial organisations and promotional events.

Bond

Bonds are refundable and must be paid for a minimum of one (1) month prior to occupancy. All costs for damages will be deducted from the bond, and it may be forfeited if the venue has been abused, neglected and/or not left as found. Bookings are not confirmed until payment of bond is made.

Name	Year 18/19 Fee (incl. GST)	Year 19/20 Fee (excl. GST)	Year 19/20 GST	Year 19/20 Fee (incl. GST)	Unit
Cleaning / damages for Tier 1 Functions / Events	\$600.00	\$600.00	\$0.00	\$600.00	
Cleaning / Damages for Tier 2 Functions / Events.	\$60.00	\$60.00	\$0.00	\$60.00	
Cleaning / damages for Tier 3 Functions / Events	\$0.00	\$1,500.00	\$0.00	\$1,500.00	
Keys or swipe card (per set)	\$125.00	\$125.00	\$0.00	\$125.00	per set

Equipment services

NB: all damages to Casula Powerhouse equipment must be paid for and will be deducted from the bond.

Name	Year 18/19 Fee (incl. GST)	Year 19/20 Fee (excl. GST)	Year 19/20 GST	Year 19/20 Fee (incl. GST)	Unit
Data projector (Commercial)	\$60.00	\$54.55	\$5.45	\$60.00	per use
Data Projector (Community)	\$40.00	\$36.36	\$3.64	\$40.00	per use
Portable Stage Installation Cost			\$150.00 - \$300.00		Per installation
			Last YR Fee \$150.00 - \$300.00		
PA (Turbine Hall only)	\$431.00	\$391.82	\$39.18	\$431.00	Per day
Lighting			\$100.00 - \$300.00		
			Last YR Fee \$100.00 - \$300.00		

Equipment services [continued]

Name	Year 18/19 Fee (incl. GST)	Year 19/20 Fee (excl. GST)	Year 19/20 GST	Fee (incl. GST)	Unit
Tables, Chairs, Linen (includes staff set up and pack down)				\$50.00 - \$250.00	
				Last YR Fee \$50.00 - \$250.00	
Wired Microphone	\$15.00	\$13.64	\$1.36	\$15.00	Per day
Instrument Microphone	\$15.00	\$13.64	\$1.36	\$15.00	Per day
Drum Kit Microphone	\$30.00	\$27.27	\$2.73	\$30.00	Per day
Mirror Ball	\$21.00	\$19.09	\$1.91	\$21.00	Per day
Self-powered Foldback	\$52.00	\$47.27	\$4.73	\$52.00	Per day
Cyclorama	\$154.00	\$140.00	\$14.00	\$154.00	per use
Wireless Microphone (Commercial) – Per use	\$60.00	\$54.55	\$5.45	\$60.00	Per use
Wireless Microphone (Community) – Per use	\$20.00	\$18.18	\$1.82	\$20.00	Per use
Projector Screen – Per use	\$150.00	\$136.36	\$13.64	\$150.00	Per use
Turbine Hall Projector (Commercial)	\$0.00	\$181.82	\$18.18	\$200.00	
Turbine Hall Projector (Community)	\$0.00	\$68.18	\$6.82	\$75.00	

DCP Projection

Name	Year 18/19 Fee (incl. GST)	Year 19/20 Fee (excl. GST)	Year 19/20 GST	Fee (incl. GST)	Unit
DCP Projector (Includes set up time)	\$600.00	\$545.45	\$54.55	\$600.00	

Projector loan**Projector loan**

Name	Year 18/19 Fee (incl. GST)	Year 19/20 Fee (excl. GST)	Year 19/20 GST	Fee (incl. GST)	Unit
Commercial / Business – Daily Rate	\$25.00	\$22.73	\$2.27	\$25.00	Per day
Community – Daily Rate	\$5.00	\$4.55	\$0.45	\$5.00	per day.

Marketing

All marketing collateral bearing the logo of Casula Powerhouse Arts Centre and Liverpool City Council must be submitted for approval. Please see the guidelines listed in the document "Marketing Opportunities for Venue Hirers".

Name	Year 18/19 Fee (incl. GST)	Year 19/20 Fee (excl. GST)	Year 19/20 GST	Fee (incl. GST)	Unit
Photography for event				Varies cost	
				Last YR Fee Varies cost	
Filming of event plus editing fee				Varies cost	
				Last YR Fee Varies cost	

Marketing [continued]

Name	Year 18/19 Fee (incl. GST)	Year 19/20 Fee (excl. GST)	Year 19/20 GST	Fee (incl. GST)	Unit
Live social media streaming of event (intermittent, not continuous)				Varies cost	
				Last YR Fee Varies cost	

Staffing (Hourly rates)

Name	Year 18/19 Fee (incl. GST)	Year 19/20 Fee (excl. GST)	Year 19/20 GST	Fee (incl. GST)	Unit
Technical officers – Weekdays – between 9.00am and 11.00pm.	\$60.00	\$54.55	\$5.45	\$60.00	per hour
Technical officers – Weekdays and Saturdays – after 11.00pm	\$110.00	\$100.00	\$10.00	\$110.00	per hour
Technical officers – Weekday – 7 hour day rate	\$350.00	\$318.18	\$31.82	\$350.00	per day
Technical Officers – Sundays	\$100.00	\$90.91	\$9.09	\$100.00	per hour
Technical Officers – Public Holidays	\$150.00	\$136.36	\$13.64	\$150.00	per hour
Technical officers – Saturdays – between 9.00am and 11.00pm	\$0.00	\$72.73	\$7.27	\$80.00	
Front of House Staff (Bar staff, Box Office, Ushers, Waitstaff) – Weekdays – between 9.00 am and 11.00 pm.	\$50.00	\$45.45	\$4.55	\$50.00	per hour
Front of House Staff (Bar staff, Box Office, Ushers, Waitstaff) – Weekdays and Saturdays – after 11.00pm.	\$80.00	\$72.73	\$7.27	\$80.00	per hour
Front of House Staff (Bar staff, Box Office, Ushers, Waitstaff) – Sundays	\$75.00	\$68.18	\$6.82	\$75.00	per hour
Front of House Staff (Bar staff, Box Office, Ushers, Waitstaff) – Public Holidays	\$90.00	\$81.82	\$8.18	\$90.00	per hour
Front of House Staff (Bar staff, Box Office, Ushers, Waitstaff) – Saturdays – between 9.00am and 11.00pm	\$0.00	\$54.55	\$5.45	\$60.00	
Bellbird Staff – Weekdays – after 2.30pm	\$0.00	\$45.45	\$4.55	\$50.00	
Bellbird Staff – Saturdays – after 2.30pm	\$0.00	\$54.55	\$5.45	\$60.00	
Bellbird Staff – Sundays – after 2.30pm	\$0.00	\$68.18	\$6.82	\$75.00	
Cleaner for Additional Cleaning – per hour (after hours or weekends)	\$65.00	\$59.09	\$5.91	\$65.00	per hour

Venue Hire

Please note that Full Venue Hire must be approved by the Director.

Name	Year 18/19 Fee (incl. GST)	Year 19/20 Fee (excl. GST)	Year 19/20 GST	Fee (incl. GST)	Unit
Performance Space: Full Package – Hourly rate – (Commercial)	\$81.00	\$73.64	\$7.36	\$81.00	per hour
Performance Space: Full Package – Hourly rate – (Community)	\$57.00	\$51.82	\$5.18	\$57.00	per hour
Performance space: Bare Walls – Hourly rate – (Commercial)	\$45.00	\$40.91	\$4.09	\$45.00	per hour
Performance space: Bare Walls – Hourly rate – (Community)	\$35.00	\$31.82	\$3.18	\$35.00	per hour

continued on next page ...

Page 20 of 127

Venue Hire [continued]

Name	Year 18/19 Fee (incl. GST)	Year 19/20 Fee (excl. GST)	Year 19/20 GST	Fee (incl. GST)	Unit
Turbine Hall (daily hourly rate – Commercial)	\$101.00	\$91.82	\$9.18	\$101.00	per hour
Turbine Hall (daily hourly rate – Community)	\$70.00	\$63.64	\$6.36	\$70.00	per hour
Turbine Hall (evening hourly rate – Commercial)	\$200.00	\$181.82	\$18.18	\$200.00	per hour
Turbine Hall (evening hourly rate – Community)	\$150.00	\$136.36	\$13.64	\$150.00	per hour
Studio – Level 1 – Hourly rate – (Commercial)	\$30.00	\$27.27	\$2.73	\$30.00	per hour
Studio – Level 1 – Hourly rate – (Community)	\$20.00	\$18.18	\$1.82	\$20.00	per hour
Theatre – Hourly rate – Weekday (Commercial)	\$175.00	\$159.09	\$15.91	\$175.00	per hour
Theatre – Hourly rate – Weekday (Community)	\$125.00	\$113.64	\$11.36	\$125.00	per hour
Theatre – Hourly rate – Weekend (Commercial)	\$250.00	\$227.27	\$22.73	\$250.00	Per hour.
Theatre – Hourly rate – Weekend (Community)	\$175.00	\$159.09	\$15.91	\$175.00	Per hour.
Special Functions – Full Venue Hire Fee	\$10,000 to \$25,000				
	Last YR Fee \$10,000 to \$25,000				
Outdoor Venue Hire	\$500 to \$10,000				Per day
	Last YR Fee \$0 to \$10,000				
Hiring of an outdoor space on the grounds of Casula Powerhouse Arts Centre. The fee is dependent on the size and location of the space.					

Security – per guard

Please note that the venue cannot be accessed without two Casula Powerhouse Arts Centre staff on site

Name	Year 18/19 Fee (incl. GST)	Year 19/20 Fee (excl. GST)	Year 19/20 GST	Year 19/20 Fee (incl. GST)	Unit
Security – Per guard per hour				Varies	
				Last YR Fee -	
Additional Patrol – Late lock up fee				Varies	
				Last YR Fee Varies	

Miscellaneous

Name	Year 18/19 Fee (incl. GST)	Year 19/20 Fee (excl. GST)	Year 19/20 GST	Year 19/20 Fee (incl. GST)	Unit
Tickets: Guided Tours and Workshops				\$2.20 - \$220.00	Per ticket
				Last YR Fee \$2.20 - \$220.00	
Cleaning Fee				Varies	
				Last YR Fee -	

Miscellaneous [continued]

Name	Year 18/19 Fee (incl. GST)	Year 19/20 Fee (excl. GST)	Year 19/20 GST	Fee (incl. GST)	Unit
Improper use of safety equipment				Varies cost	
				Last YR Fee Varies cost	
Failure to secure facility				Varies cost	
				Last YR Fee Varies cost	
Damage and/or repairs				Varies cost	
				Last YR Fee Varies cost	
Additional hire time surcharge – per hour	\$300.00	\$272.73	\$27.27	\$300.00	Per hour
Party Surcharge – Please note that unless the venue is completely empty (ie: no exhibitions) parties will be held in the performance space. All parties are subject to the approval of the Director.				\$500.00 – \$1,000.00	Price per range
				Last YR Fee \$500.00 – \$1,000.00	
Public Holiday Surcharge	\$700.00	\$700.00	\$70.00	\$770.00	Per day
Box Office – House of Tickets printed for an event	\$150.00	\$136.36	\$13.64	\$150.00	Per unit
Administration/Late Fee for Provision of Technical and Venue Requirements	\$200.00	\$181.82	\$18.18	\$200.00	Per hire
Exhibition Loan Fee				\$1,650 - \$6,600	Per loan
				Last YR Fee \$1,650 - \$6,600	
Tickets: Theatre and Events				\$2.20 - \$220.00	Per ticket
				Last YR Fee \$2.20 - \$220.00	
Arty Party – Per head				\$25.00 - \$200.00	Per head
				Last YR Fee \$25.00 - \$200.00	
Art Prize Entry Fee				\$30.00 - \$100.00	Per entry
				Last YR Fee \$30.00 - \$100.00	
Storage fee				Range is \$10.00 - \$25.00 per day inc. gst.	
				Last YR Fee Range is \$8.00 - \$20.00 per day inc. gst.	
Ticket transaction fee	\$2.00	\$1.82	\$0.18	\$2.00	Per ticket
Sale of publications				\$2.20 - \$165.00	
				Last YR Fee \$2.20 - \$165.00	
Education Program				\$2.20 - \$220.00 per person.	
				Last YR Fee \$2.20 - \$220.00 per person.	

Miscellaneous [continued]

Outgoing Loan Administration fee – Per artwork	\$100.00 - \$1,000.00	
	Last YR Fee \$100.00 - \$1,000.00	
Rigging Fee	\$100.00 - \$300.00	
	Last YR Fee -	

Children's Services

Cancellation Fees

Full fee of the booked hours will be charged for regular bookings cancelled less than 2 weeks prior or for occasional bookings cancelled less than 24 hours prior.

Cancellations due to illness must be notified by 9am on the booked day. Fees will not be charged provided a doctor's certificate is submitted. Failure to take these steps will incur full fees.

Fees for Holsworthy, Wattle Grove, Hinchinbrook, Prestons, Warwick Farm and Cecil Hills

Name	Year 18/19 Fee (incl. GST)	Year 19/20 Fee (excl. GST)	Year 19/20 GST	Year 19/20 Fee (incl. GST)	Unit
0-3yrs (up to 36 months)	\$90.00	\$93.00	\$0.00	\$93.00	Per day
3-5yrs	\$86.00	\$89.00	\$0.00	\$89.00	Per day

Fees – Casula Pre-school

Name	Year 18/19 Fee (incl. GST)	Year 19/20 Fee (excl. GST)	Year 19/20 GST	Year 19/20 Fee (incl. GST)	Unit
Standard non-equity rate	\$48.00	\$50.00	\$0.00	\$50.00	Per day
Not from an Aboriginal family or are not Commonwealth Health Care Card Holders and 4 and 5 year old children and attend less than 2 days per week.					
4 and 5 year old rate	\$34.00	\$35.00	\$0.00	\$35.00	Per day
Children who attend for more than 2 days per week. This rate is only allocated to the first two days of attendance per week. Should the child attend for more than 2 days per week, all other days will be charged at the standard non-equity rate.					
Equity Rate	\$16.00	\$17.00	\$0.00	\$17.00	Per day
Children who are from an Aboriginal family or are Commonwealth Health Care Card holders.					

Security Bonds

Casula Pre-School

Name	Year 18/19 Fee (incl. GST)	Year 19/20 Fee (excl. GST)	Year 19/20 GST	Year 19/20 Fee (incl. GST)	Unit
3-5 yrs. – per day for each day of booked attendance x 2 weeks	\$96.00	\$100.00	\$0.00	\$100.00	per day

Cecil Hills Early Education and Care Centre

Name	Year 18/19 Fee (incl. GST)	Year 19/20			Unit
		Fee (excl. GST)	GST	Fee (incl. GST)	
0-3 yrs (up to 36 months) – per day of each booked attendance X 2 weeks	\$180.00	\$186.00	\$0.00	\$186.00	Per day
3-5 yrs. – per day for each day of booked attendance x 2 weeks	\$172.00	\$178.00	\$0.00	\$178.00	Per day

Hinchinbrook Early Education and Care Centre

Name	Year 18/19 Fee (incl. GST)	Year 19/20			Unit
		Fee (excl. GST)	GST	Fee (incl. GST)	
0-3 yrs (up to 36 months) – per day of each booked attendance X 2 weeks	\$180.00	\$186.00	\$0.00	\$186.00	Per day
3-5 yrs. – per day for each day of booked attendance x 2 weeks	\$172.00	\$178.00	\$0.00	\$178.00	Per day

Holsworthy Early Education and Care Centre

Name	Year 18/19 Fee (incl. GST)	Year 19/20			Unit
		Fee (excl. GST)	GST	Fee (incl. GST)	
0-3 yrs (up to 36 months) – per day of each booked attendance X 2 weeks	\$180.00	\$186.00	\$0.00	\$186.00	Per day
3-5 yrs. – per day for each day of booked attendance x 2 weeks	\$172.00	\$178.00	\$0.00	\$178.00	Per day

Prestons Early Education and Care Centre

Name	Year 18/19 Fee (incl. GST)	Year 19/20			Unit
		Fee (excl. GST)	GST	Fee (incl. GST)	
0-3 yrs (up to 36 months) – per day of each booked attendance X 2 weeks	\$180.00	\$186.00	\$0.00	\$186.00	Per day
3-5 yrs. – per day for each day of booked attendance x 2 weeks	\$172.00	\$178.00	\$0.00	\$178.00	per day

Warwick Farm Early Education and Care Centre

Name	Year 18/19 Fee (incl. GST)	Year 19/20			Unit
		Fee (excl. GST)	GST	Fee (incl. GST)	
0-3 yrs (up to 36 months) – per day of each booked attendance X 2 weeks	\$180.00	\$186.00	\$0.00	\$186.00	
3-5 yrs. – per day for each day of booked attendance x 2 weeks	\$172.00	\$178.00	\$0.00	\$178.00	per day

Wattle Grove Early Education and Care Centre

Name	Year 18/19 Fee (incl. GST)	Year 19/20			Unit
		Fee (excl. GST)	GST	Fee (incl. GST)	
0-3 yrs (up to 36 months) – per day of each booked attendance X 2 weeks	\$180.00	\$186.00	\$0.00	\$186.00	Per day

Wattle Grove Early Education and Care Centre [continued]

Name	Year 18/19 Fee (incl. GST)	Year 19/20 Fee (excl. GST)	Year 19/20 GST	Year 19/20 Fee (incl. GST)	Unit
3-5 yrs. – per day for each day of booked attendance x 2 weeks	\$172.00	\$178.00	\$0.00	\$178.00	per day

Training Charge

Name	Year 18/19 Fee (incl. GST)	Year 19/20 Fee (excl. GST)	Year 19/20 GST	Year 19/20 Fee (incl. GST)	Unit
Training charge for external services to visit and attend an on-location training session/workshop about Liverpool City Council Children's Services	\$52.00	\$50.00	\$5.00	\$55.00	Per person/per hour
Training 2-hour Consultation Session	\$1,100.00	\$1,000.00	\$100.00	\$1,100.00	Per 2-hour Session

Late Collection

Name	Year 18/19 Fee (incl. GST)	Year 19/20 Fee (excl. GST)	Year 19/20 GST	Year 19/20 Fee (incl. GST)	Unit
Late collection of Children Fee – for the first 10 minutes or part thereof	\$20.00	\$20.00	\$0.00	\$20.00	
Late collection of Children Fee – per minute after the first 10 minutes	\$1.00	\$1.00	\$0.00	\$1.00	

Community and Development Planning

Fete Stall Hire for community events

Name	Year 18/19 Fee (incl. GST)	Year 19/20 Fee (excl. GST)	Year 19/20 GST	Year 19/20 Fee (incl. GST)	Unit
Charitable or not-for-profit organisations	\$39.00	\$36.36	\$3.64	\$40.00	Per Stall
Businesses and organisations operating for profit	\$129.50	\$120.91	\$12.09	\$133.00	Per Stall

Training workshops for community organisations

Name	Year 18/19 Fee (incl. GST)	Year 19/20 Fee (excl. GST)	Year 19/20 GST	Year 19/20 Fee (incl. GST)	Unit
Full day or over three hours	\$22.50	\$20.91	\$2.09	\$23.00	Per Workshop
Half day or three hours or less	\$12.00	\$11.18	\$1.12	\$12.30	Per Workshop

Events

External Events Applications

Name	Year 18/19 Fee (incl. GST)	Year 19/20 Fee (excl. GST)	Year 19/20 GST	Year 19/20 Fee (incl. GST)	Unit
Event Applications	\$210.00	\$215.00	\$0.00	\$215.00	

continued on next page ...

Page 25 of 127

External Events Applications [continued]

Name	Year 18/19 Fee (incl. GST)	Year 19/20 Fee (excl. GST)	Year 19/20 GST	Year 19/20 Fee (incl. GST)	Unit
Global Section 68 Temporary Structures and Mechanical Devices	\$235.00	\$241.00	\$0.00	\$241.00	
Mobile food vehicle (per vehicle) – Permit Approval Fee	\$720.00	\$738.00	\$0.00	\$738.00	Per vehicle

Fees for Holding Markets

Application Fee

Name	Year 18/19 Fee (incl. GST)	Year 19/20 Fee (excl. GST)	Year 19/20 GST	Year 19/20 Fee (incl. GST)	Unit
One-off Compulsory Market Application fee	\$200.00	\$205.00	\$0.00	\$205.00	Per application

S68 Application Fees and Charges for Global DA sites

Name	Year 18/19 Fee (incl. GST)	Year 19/20 Fee (excl. GST)	Year 19/20 GST	Year 19/20 Fee (incl. GST)	Unit
1 – 20 Stalls per Market/s	\$675.00	\$629.09	\$62.91	\$692.00	Per market
21 – 30 Stalls per Market/s	\$1,015.00	\$945.45	\$94.55	\$1,040.00	Per market
31 – 40 Stalls per Market/s	\$1,353.00	\$1,260.91	\$126.09	\$1,387.00	Per market
41 – 50 Stalls per Market/s	\$1,690.00	\$1,574.55	\$157.45	\$1,732.00	Per market
51+ Stalls per Market/s	\$2,030.00	\$1,891.82	\$189.18	\$2,081.00	Per market

Bonds and Other Fees for Designated Market locations

Name	Year 18/19 Fee (incl. GST)	Year 19/20 Fee (excl. GST)	Year 19/20 GST	Year 19/20 Fee (incl. GST)	Unit
Utilities Electricity (Commercial and Community)				As per Meter	
				Last YR Fee	
				As per Meter	
Utilities Water (Commercial and Community)				As per Meter	
				Last YR Fee	
				As per Meter	
Markets Damage Bond per Event	\$4,300.00	\$4,408.00	\$0.00	\$4,408.00	Per event
Markets Cleaning Bond per Event	\$1,608.00	\$1,648.00	\$0.00	\$1,648.00	Per event

Stallholders

Major Event (Including Australia Day and New Year's Eve)

Name	Year 18/19 Fee (incl. GST)	Year 19/20 Fee (excl. GST)	Year 19/20 GST	Year 19/20 Fee (incl. GST)	Unit
Food Vehicle Space Only 3m X 6m	\$0.00	\$272.73	\$27.27	\$300.00	

continued on next page ...

Major Event (Including Australia Day and New Year's Eve) [continued]

Name	Year 18/19 Fee (incl. GST)	Year 19/20 Fee (excl. GST)	Year 19/20 GST	Year 19/20 Fee (incl. GST)	Unit
Food Vehicle Space Only (>3m X 6m)	\$0.00	\$318.18	\$31.82	\$350.00	
Food Stall Hire up to 3m x 6m (includes 2x10amp, 3 tables, flooring, sneeze guards, light, marquee structure, signage)	\$0.00	\$318.18	\$31.82	\$350.00	
Food Stall Hire 6m x 6m (includes 2x10amp, 3 tables, flooring, sneeze guards, light, marquee structure, signage)	\$0.00	\$363.64	\$36.36	\$400.00	
Commercial Market Goods and Services Vendor Space (3m x 3m)	\$0.00	\$136.36	\$13.64	\$150.00	
Commercial Market Goods and Services Vendor Space (Up to 3m x 9m)	\$0.00	\$181.82	\$18.18	\$200.00	
Community Information Vendor Space Only	\$0.00	\$90.91	\$9.09	\$100.00	

Medium Scale Event

"Subject to Event Requirements" means that some events may require stallholders to operate out of Council provided structures. Therefore, this "Space Only" fee is not applicable.

Name	Year 18/19 Fee (incl. GST)	Year 19/20 Fee (excl. GST)	Year 19/20 GST	Year 19/20 Fee (incl. GST)	Unit
Food Vehicle Space Only 3m X 6m	\$0.00	\$181.82	\$18.18	\$200.00	
Food Vehicle Space Only (>3m X 6m)	\$0.00	\$227.27	\$22.73	\$250.00	
Food Stall Space Only 3m x 3m (Subject to Event Requirements)	\$0.00	\$136.36	\$13.64	\$150.00	
Food Stall Space Only 3m x 6m (Subject to Event Requirements)	\$0.00	\$181.82	\$18.18	\$200.00	
Food Stall Hire up to 3m x 6m (includes 2x10amp, 3 tables, flooring, sneeze guards, light, marquee structure, signage)	\$0.00	\$227.27	\$22.73	\$250.00	
Food Stall Hire 6m x 6m (includes 2x10amp, 3 tables, flooring, sneeze guards, light, marquee structure, signage)	\$0.00	\$272.73	\$27.27	\$300.00	
Commercial Market Goods and Services Vendor Space (3m x 3m)	\$0.00	\$90.91	\$9.09	\$100.00	
Commercial Market Goods and Services Vendor Space (Up to 3m x 9m)	\$0.00	\$136.36	\$13.64	\$150.00	
Community Information Vendor Space Only	\$0.00	\$68.18	\$6.82	\$75.00	

Small Scale Event

"Subject to Event Requirements" means that some events may require stallholders to operate out of Council provided structures. Therefore, this "Space Only" fee is not applicable.

Name	Year 18/19 Fee (incl. GST)	Year 19/20 Fee (excl. GST)	Year 19/20 GST	Year 19/20 Fee (incl. GST)	Unit
Food Vehicle Space Only 3m X 6m	\$0.00	\$90.91	\$9.09	\$100.00	
Food Vehicle Space Only (>3m X 6m)	\$0.00	\$136.36	\$13.64	\$150.00	
Food Stall Space Only 3m x 3m (Subject to Event Requirements)	\$0.00	\$45.45	\$4.55	\$50.00	
Food Stall Space Only 3m x 6m (Subject to Event Requirements)	\$0.00	\$90.91	\$9.09	\$100.00	

Small Scale Event [continued]

Name	Year 18/19 Fee (incl. GST)	Year 19/20 Fee (excl. GST)	Year 19/20 GST	Fee (incl. GST)	Unit
Food Stall Hire up to 3m x 6m (includes 2x10amp, 3 tables, flooring, sneeze guards, light, marquee structure, signage)	\$0.00	\$136.36	\$13.64	\$150.00	
Food Stall Hire 6m x 6m (includes 2x10amp, 3 tables, flooring, sneeze guards, light, marquee structure, signage)	\$0.00	\$181.82	\$18.18	\$200.00	
Commercial Market Goods and Services Vendor Space (3m x 3m)	\$0.00	\$68.18	\$6.82	\$75.00	
Commercial Market Goods and Services Vendor Space (Up to 3m x 9m)	\$0.00	\$90.91	\$9.09	\$100.00	
Community Information Vendor Space Only	\$0.00	\$45.45	\$4.55	\$50.00	

Pop Up Activation

Applicable only to vendors registered to the Liverpool City Council stallholder database.

Name	Year 18/19 Fee (incl. GST)	Year 19/20 Fee (excl. GST)	Year 19/20 GST	Fee (incl. GST)	Unit
Mobile Food Vehicle Application Fee	\$0.00	\$45.45	\$4.55	\$50.00	
Market Stallholder Application Fee	\$0.00	\$22.73	\$2.27	\$25.00	

Additional Fees for all Events

Name	Year 18/19 Fee (incl. GST)	Year 19/20 Fee (excl. GST)	Year 19/20 GST	Fee (incl. GST)	Unit
Additional Fete Stall Hire (2.4m x 2.4m)	\$0.00	\$90.91	\$9.09	\$100.00	
1x10amp Power Hire (up to 3x10amp)	\$0.00	\$18.18	\$1.82	\$20.00	
1x15amp Power Hire (up to 3x15amp)	\$0.00	\$22.73	\$2.27	\$25.00	
20KVA Generator	\$0.00	\$136.36	\$13.64	\$150.00	
Charity Organisations Discount				40%	
				Last YR Fee 40% Discount	
Liverpool Local Government Area business discount				15%	
				Last YR Fee 15%	
Food Inspection		As per Council's Health Inspection Fees under Community Standards			
		Last YR Fee As per Council's Health Inspection Fees under Community Standards			

Filming

Filming

Name	Year 18/19 Fee (incl. GST)	Year 19/20		Unit
		Fee (excl. GST)	GST Fee (incl. GST)	
Filming in areas controlled by Liverpool City Council will attract a fee under Chapter 7 Div 4 of the Local Government Act 1993		Fee under Chapter 7 Div 4 LGA 1993		
		Last YR Fee Fee under Chapter 7 Div 4 LGA 1993		

Application Fee

Name	Year 18/19 Fee (incl. GST)	Year 19/20		Unit
		Fee (excl. GST)	GST Fee (incl. GST)	
Filming Processing application fee – external companies or individuals	\$110.00	\$113.00	\$0.00 \$113.00	
Filming Processing application fee – students	\$25.00	\$26.00	\$0.00 \$26.00	Per Application

Miscellaneous

Damage Deposit

Name	Year 18/19 Fee (incl. GST)	Year 19/20		Unit
		Fee (excl. GST)	GST Fee (incl. GST)	
Damage Deposit		\$560.00 – \$4,000.00		Per event
		Last YR Fee \$560.00 – \$4,000.00		

Other Fees

Name	Year 18/19 Fee (incl. GST)	Year 19/20		Unit
		Fee (excl. GST)	GST Fee (incl. GST)	
Events may incur other fees		Cost + GST		Per event
		Last YR Fee Cost + GST		

Events

Stallholders

Library and Museum Services

Liverpool City Library Wide Fees

Lost and Irreparable Items

Name	Year 18/19 Fee (incl. GST)	Year 19/20 Fee (excl. GST)	Year 19/20 GST	Fee (incl. GST)	Unit
Replacement Cost			Replacement Cost		
			Last YR Fee Replacement Cost		
Processing fee	\$15.00	\$15.00	\$0.00	\$15.00	

Information Service Charges

Name	Year 18/19 Fee (incl. GST)	Year 19/20 Fee (excl. GST)	Year 19/20 GST	Fee (incl. GST)	Unit
Direct charges at cost			Direct charges at cost + GST		
			Last YR Fee Direct charges at cost + GST		

Photographic Prints/CD photo format

Name	Year 18/19 Fee (incl. GST)	Year 19/20 Fee (excl. GST)	Year 19/20 GST	Fee (incl. GST)	Unit
5" x 7" (13cm x 18cm)	\$20.00	\$18.64	\$1.86	\$20.50	Per print
8" x 10" or A4	\$30.00	\$27.27	\$2.73	\$30.00	Per print
12" x 16" (30cm x 40cm)	\$47.00	\$43.82	\$4.38	\$48.20	Per print
16" x 20" (40cm x 50cm)	\$62.00	\$58.18	\$5.82	\$64.00	Per print

Printing from computers

Name	Year 18/19 Fee (incl. GST)	Year 19/20 Fee (excl. GST)	Year 19/20 GST	Fee (incl. GST)	Unit
Black and white	\$0.25	\$0.23	\$0.02	\$0.25	Per page
Colour	\$0.50	\$0.45	\$0.05	\$0.50	Per page

Programs and Outreach

Name	Year 18/19 Fee (incl. GST)	Year 19/20 Fee (excl. GST)	Year 19/20 GST	Fee (incl. GST)	Unit
Ticket Sales / Entry Fees to Library events and workshops				\$0 - \$50.00	Per ticket
				Last YR Fee \$0 - \$50.00	

Miscellaneous

Name	Year 18/19 Fee (incl. GST)	Year 19/20 Fee (excl. GST)	Year 19/20 GST	Year 19/20 Fee (incl. GST)	Unit
Sale of USB and Headphones	\$5.00	\$4.55	\$0.45	\$5.00	Per unit
Damaged Barcodes	\$4.00	\$3.64	\$0.36	\$4.00	
Damaged CD and DVD cases	\$4.00	\$3.64	\$0.36	\$4.00	
Damaged Security and RFID Tags	\$4.00	\$3.64	\$0.36	\$4.00	
Lost membership card	\$2.50	\$2.50	\$0.00	\$2.50	

Libraries – Carnes Hill, Casula, Green Valley, Liverpool, Miller and Moorebank

Overdue Items

Borrowing rights conditional on full payment of fines.

Overdue fees are capped to \$10 per customer per transaction.

Name	Year 18/19 Fee (incl. GST)	Year 19/20 Fee (excl. GST)	Year 19/20 GST	Year 19/20 Fee (incl. GST)	Unit
Adult and junior items	\$0.30	\$0.30	\$0.00	\$0.30	Per day

Photocopying

Name	Year 18/19 Fee (incl. GST)	Year 19/20 Fee (excl. GST)	Year 19/20 GST	Year 19/20 Fee (incl. GST)	Unit
Black and white – A4	\$0.25	\$0.23	\$0.02	\$0.25	
Black and white – A3	\$0.50	\$0.45	\$0.05	\$0.50	
Colour – A4	\$0.50	\$0.45	\$0.05	\$0.50	
Colour – A3	\$1.00	\$0.91	\$0.09	\$1.00	

Inter-library loans (ILL)

Name	Year 18/19 Fee (incl. GST)	Year 19/20 Fee (excl. GST)	Year 19/20 GST	Year 19/20 Fee (incl. GST)	Unit
Inter-library loans (ILL)				\$3 plus ILL charges	
				Last YR Fee Not Applicable	

Microfilm Printout

Name	Year 18/19 Fee (incl. GST)	Year 19/20 Fee (excl. GST)	Year 19/20 GST	Year 19/20 Fee (incl. GST)	Unit
Microfilm Printout	\$0.25	\$0.23	\$0.02	\$0.25	

Library Bags

Name	Year 18/19 Fee (incl. GST)	Year 19/20		Unit
		Fee (excl. GST)	GST (incl. GST)	
Library bags	\$4.00	\$3.64	\$0.36	\$4.00

AV Equipment Fees

Fee Structure Descriptions

Category A

- Commercial business organisations e.g. sales promotions, promotions, product launches, luncheons, etc.
- Self-employed persons for the purpose of providing services to the public for personal profit.
- Individual, social groups or special interest groups for social functions.
- State / Federal and Local Government, except Liverpool City Council.

Category B

- Self-employed persons for the purpose of providing services to the community on a cost recovery basis only.
- Community bodies with means.

Category C

- Liverpool Local Government Area community bodies without means. Supportive documentation to be presented.

Additional Charges

- A screen is available for use with projectors if required at no extra charge.
- Equipment is available for use only to hirers of library meeting rooms as specified in the Conditions of Use of Hire of AV Equipment.
- Per day hire rate is based on an eight-hour day. For lesser periods divide by 8 and multiply to the nearest hour. A minimum of two hours is charged per booking.

Name	Year 18/19 Fee (incl. GST)	Year 19/20		Unit
		Fee (excl. GST)	GST (incl. GST)	
Additional Charged for any damage to equipment		Any damage to equipment will be charged at repair/replacement cost		
		Last YR Fee Any damage to equipment will be charged at repair/replacement cost		

City Library Meeting Rooms

Fee Structure Descriptions

Category A

- Commercial business organisations.
- Self-employed persons for the purpose of providing services for personal profit.
- Individual, social groups or special interest groups for social functions.
- State, Federal and Local Government organisations / departments, except Liverpool City Council.

Category B

City Library Meeting Rooms [continued]

- Self-employed persons for the purpose of providing services on a cost recovery basis only.
- Community bodies with means.

Category C

- Liverpool Local Government Area community bodies without means, including political parties. Supportive documentation to be presented.

REFUNDABLE DAMAGE DEPOSIT

Forfeited Damage Deposit will attract GST.

Additional Charges (as applicable)

Name	Year 18/19 Fee (incl. GST)	Year 19/20			Unit
		Fee (excl. GST)	GST	Fee (incl. GST)	
Changes to permanent bookings administrative fee (note up to two changes are allowed at no cost)	\$28.00	\$27.27	\$2.73	\$30.00	
Extra cleaning per hour (or part thereof).	\$101.00	\$94.18	\$9.42	\$103.60	
Improper use of safety equipment (per item)	\$240.00	\$223.64	\$22.36	\$246.00	
Any damage to building, fixtures, fittings and equipment will be charged at replacement cost Plus GST.			Quote plus GST		
			Last YR Fee Quote plus GST		
Early Access Fee	\$28.00	\$27.27	\$2.73	\$30.00	
Cancellation fee (the hirer must cancel booking in writing to the library).	\$28.00	\$27.27	\$2.73	\$30.00	

Meeting Rooms

Flat rate for any block of time booked between 5:00 to 7:45 pm.

All hire fees must be paid 28 days from the date of the invoice or before the booking day whichever is the lesser.

CATEGORY A

Purple or Pink Rooms (Separate Hire)

Name	Year 18/19 Fee (incl. GST)	Year 19/20			Unit
		Fee (excl. GST)	GST	Fee (incl. GST)	
½ day	\$83.00	\$86.36	\$8.64	\$95.00	
Full day	\$136.00	\$136.36	\$13.64	\$150.00	
Per hour (minimum 2 hrs)	\$30.00	\$36.36	\$3.64	\$40.00	
NIGHT USE (Mon – Fri only)	\$83.00	\$86.36	\$8.64	\$95.00	
5.00 pm-7.45 pm close					

Purple and Pink Rooms (Combined Hire)

Name	Year 18/19 Fee (incl. GST)	Year 19/20 Fee (excl. GST)	Year 19/20 GST	Year 19/20 Fee (incl. GST)	Unit
½ day	\$144.00	\$145.45	\$14.55	\$160.00	
Full day	\$240.00	\$236.36	\$23.64	\$260.00	
Per hour (minimum 2 hrs)	\$41.00	\$45.45	\$4.55	\$50.00	
NIGHT USE (Mon – Fri only)	\$144.00	\$140.91	\$14.09	\$155.00	
5.00 pm-7.45 pm close					

Gold Room

Name	Year 18/19 Fee (incl. GST)	Year 19/20 Fee (excl. GST)	Year 19/20 GST	Year 19/20 Fee (incl. GST)	Unit
½ day	\$144.00	\$145.45	\$14.55	\$160.00	
Full day	\$240.00	\$236.36	\$23.64	\$260.00	
Per hour (minimum 2 hrs)	\$41.00	\$45.45	\$4.55	\$50.00	
NIGHT USE (Mon – Fri only)	\$144.00	\$140.91	\$14.09	\$155.00	
5.00 pm-7.45 pm close					

Orange Rooms or Silver Rooms

Name	Year 18/19 Fee (incl. GST)	Year 19/20 Fee (excl. GST)	Year 19/20 GST	Year 19/20 Fee (incl. GST)	Unit
½ day	\$77.00	\$72.73	\$7.27	\$80.00	
Full day	\$127.00	\$131.82	\$13.18	\$145.00	
Per hour (minimum 2 hrs)	\$28.00	\$31.82	\$3.18	\$35.00	
NIGHT USE (Mon – Fri only)	\$77.00	\$72.73	\$7.27	\$80.00	
5.00 pm-7.45 pm close					

CATEGORY B

Purple or Pink Rooms (Separate Hire)

Name	Year 18/19 Fee (incl. GST)	Year 19/20 Fee (excl. GST)	Year 19/20 GST	Year 19/20 Fee (incl. GST)	Unit
½ day	\$41.00	\$45.45	\$4.55	\$50.00	
Full day	\$67.00	\$72.73	\$7.27	\$80.00	
Per hour (minimum 2 hrs)	\$17.00	\$22.73	\$2.27	\$25.00	
NIGHT USE (Mon – Fri only)	\$41.00	\$45.45	\$4.55	\$50.00	
5.00 pm-7.45 pm close					

Purple and Pink Rooms (Combined Hire)

Name	Year 18/19 Fee (incl. GST)	Year 19/20 Fee (excl. GST)	Year 19/20 GST	Year 19/20 Fee (incl. GST)	Unit
½ day	\$72.00	\$77.27	\$7.73	\$85.00	
Full day	\$121.00	\$113.64	\$11.36	\$125.00	
Per hour (minimum 2 hrs)	\$26.00	\$31.82	\$3.18	\$35.00	
NIGHT USE (Mon – Fri only)	\$72.00	\$77.27	\$7.73	\$85.00	
5.00 pm-7.45 pm close					

Gold Room

Name	Year 18/19 Fee (incl. GST)	Year 19/20 Fee (excl. GST)	Year 19/20 GST	Year 19/20 Fee (incl. GST)	Unit
½ day	\$72.00	\$78.18	\$7.82	\$86.00	
Full day	\$121.00	\$113.64	\$11.36	\$125.00	
Per hour (minimum 2 hrs)	\$26.00	\$31.82	\$3.18	\$35.00	
NIGHT USE (Mon – Fri only)	\$72.00	\$68.18	\$6.82	\$75.00	
5.00 pm-7.45 pm close					

Orange Rooms or Silver Rooms

Name	Year 18/19 Fee (incl. GST)	Year 19/20 Fee (excl. GST)	Year 19/20 GST	Year 19/20 Fee (incl. GST)	Unit
½ day	\$38.00	\$45.45	\$4.55	\$50.00	
Full day	\$64.00	\$72.73	\$7.27	\$80.00	
Per hour (minimum 2 hrs)	\$17.00	\$22.73	\$2.27	\$25.00	
NIGHT USE (Mon – Fri only)	\$38.00	\$45.45	\$4.55	\$50.00	
5.00 pm-7.45 pm close					

CATEGORY C

Purple or Pink Rooms (Separate Hire)

Name	Year 18/19 Fee (incl. GST)	Year 19/20 Fee (excl. GST)	Year 19/20 GST	Year 19/20 Fee (incl. GST)	Unit
½ day	\$21.00	\$27.27	\$2.73	\$30.00	
Full day	\$35.00	\$36.36	\$3.64	\$40.00	
Per hour (minimum 2 hrs)	\$11.00	\$13.64	\$1.36	\$15.00	
NIGHT USE (Mon – Fri only)	\$21.00	\$27.27	\$2.73	\$30.00	
5.00 pm-7.45 pm close					

Purple and Pink Rooms (Combined Hire)

Name	Year 18/19 Fee (incl. GST)	Year 19/20 Fee (excl. GST)	Year 19/20 GST	Year 19/20 Fee (incl. GST)	Unit
½ day	\$35.00	\$36.36	\$3.64	\$40.00	
Full day	\$59.00	\$59.09	\$5.91	\$65.00	
Per hour (minimum 2 hrs)	\$15.00	\$18.18	\$1.82	\$20.00	
NIGHT USE (Mon – Fri only)	\$35.00	\$36.36	\$3.64	\$40.00	
5.00 pm-7.45 pm close					

Gold Room

Name	Year 18/19 Fee (incl. GST)	Year 19/20 Fee (excl. GST)	Year 19/20 GST	Year 19/20 Fee (incl. GST)	Unit
½ day	\$35.00	\$36.36	\$3.64	\$40.00	
Full day	\$59.00	\$59.09	\$5.91	\$65.00	
Per hour (minimum 2 hrs)	\$15.00	\$18.18	\$1.82	\$20.00	
NIGHT USE (Mon – Fri only)	\$35.00	\$36.36	\$3.64	\$40.00	
5.00 pm-7.45 pm close					

Orange Rooms or Silver Rooms

Name	Year 18/19 Fee (incl. GST)	Year 19/20 Fee (excl. GST)	Year 19/20 GST	Year 19/20 Fee (incl. GST)	Unit
½ day	\$21.00	\$22.73	\$2.27	\$25.00	
Full day	\$34.00	\$36.36	\$3.64	\$40.00	
Per hour (minimum 2 hrs)	\$11.00	\$13.64	\$1.36	\$15.00	
NIGHT USE (Mon – Fri only)	\$21.00	\$22.73	\$2.27	\$25.00	
5.00 pm-7.45 pm close					

Recreation and Community Outcomes

Facilities Management

Community Bus

Fee Structure Descriptions

Category A

- Registered Clubs, government bodies, sporting bodies. All groups and clubs must be based in the Liverpool LGA with supportive documentation presented upon request.
- Use by schools is to those representing Liverpool at special functions with supportive documentation presented upon request.
- General school excursions permitted. All schools must be based in the Liverpool LGA benefitting students and with supportive documentation presented upon request.

Category B

- Community groups, i.e. non-funded community groups, Church groups, etc.

continued on next page ...

Community Bus [continued]

- Schools within Liverpool catering to children with special needs.

Category C

- Pensioner groups, nursing home groups, senior citizen groups. All groups must be based in the Liverpool LGA with supportive documentation presented upon request.
- Liverpool City Council

STANDARD FEE CATEGORY A, B & C USERS

Name	Year 18/19 Fee (incl. GST)	Year 19/20 Fee (excl. GST)	Year 19/20 GST	Year 19/20 Fee (incl. GST)	Unit
All hirers in category A & B pay a refundable damage deposit	\$300.00	\$300.00	\$0.00	\$300.00	
All hirers in Category C pay a refundable damage deposit	\$250.00	\$250.00	\$0.00	\$250.00	

ADDITIONAL CHARGES (as applicable)

Name	Year 18/19 Fee (incl. GST)	Year 19/20 Fee (excl. GST)	Year 19/20 GST	Year 19/20 Fee (incl. GST)	Unit
Cancellation fee – greater than 28 days notice (cost of the community bus hire)	\$33.40	\$31.09	\$3.11	\$34.20	For each instance
Cancellation fee – less than 28 days notice (whichever is lesser)				Bond or Hire fee	For each instance
				Last YR Fee Bond or Hire fee	
Full cost of all damage and repairs for improper use, neglect or vandalism caused by hirers.				Full Cost	
				Last YR Fee Full Cost	
Failure to return bus in a clean condition (charge per hour)	\$100.00	\$92.73	\$9.27	\$102.00	Per hour
Failure to return bus on time	\$100.00	\$92.73	\$9.27	\$102.00	Per hire block or part thereof
Driver testing recharge (First driver per organisation tested free of charge, second driver tested onwards will be recharged)	\$134.00	\$124.55	\$12.45	\$137.00	per test
Failure to refuel bus (buses are to be returned with a full tank)				Full cost	
				Last YR Fee Full cost	

14 SEATER

Name	Year 18/19 Fee (incl. GST)	Year 19/20 Fee (excl. GST)	Year 19/20 GST	Year 19/20 Fee (incl. GST)	Unit
Public Holidays are charged				Standard Community Bus Fees	
				Last YR Fee Standard Community Bus Fees	

Category A

Name	Year 18/19 Fee (incl. GST)	Year 19/20 Fee (excl. GST)	Year 19/20 GST	Year 19/20 Fee (incl. GST)	Unit
PER DAY (Monday – Friday)	\$116.80	\$108.82	\$10.88	\$119.70	
Collect bus 8.00 am and return 4.00 pm same day or collect bus 4.00 pm and return 8.00 am the following morning					
DAY & OVERNIGHT (Monday – Thursday)	\$153.70	\$143.18	\$14.32	\$157.50	
Collect bus 8.00 am and return 8.00 am the following morning or collect bus 4.00 pm and return 4.00 pm the following afternoon					
WEEKEND (Friday– Saturday, Sunday– Monday)	\$395.00	\$367.27	\$36.73	\$404.00	
Collect bus 4.00 pm Friday and return 8.00 am Monday					

Category B

Name	Year 18/19 Fee (incl. GST)	Year 19/20 Fee (excl. GST)	Year 19/20 GST	Year 19/20 Fee (incl. GST)	Unit
PER DAY (Monday – Friday)	\$85.00	\$79.09	\$7.91	\$87.00	
Collect bus 8.00 am and return 4.00 pm same day or collect bus 4.00 pm and return 8.00 am the following morning					
DAY & OVERNIGHT (Monday – Thursday)	\$116.80	\$108.82	\$10.88	\$119.70	
Collect bus 8.00 am and return 8.00 am the following morning or collect bus 4.00 pm and return 4.00 pm the following afternoon					
WEEKEND (Friday– Saturday, Sunday– Monday)	\$295.00	\$274.55	\$27.45	\$302.00	
Collect bus 4.00 pm Friday and return 8.00 am Monday					

Category C

Name	Year 18/19 Fee (incl. GST)	Year 19/20 Fee (excl. GST)	Year 19/20 GST	Year 19/20 Fee (incl. GST)	Unit
PER DAY (Monday – Friday)	\$58.40	\$54.36	\$5.44	\$59.80	
Collect bus 8.00 am and return 4.00 pm same day or collect bus 4.00 pm and return 8.00 am the following morning					
DAY & OVERNIGHT (Monday – Thursday)	\$74.80	\$69.64	\$6.96	\$76.60	
Collect bus 8.00 am and return 8.00 am the following morning or collect bus 4.00 pm and return 4.00 pm the following afternoon					
WEEKEND (Friday– Saturday, Sunday– Monday)	\$197.00	\$183.64	\$18.36	\$202.00	
Collect bus 4.00 pm Friday and return 8.00 am Monday					

23 & 25 SEATER

Name	Year 18/19 Fee (incl. GST)	Year 19/20 Fee (excl. GST)	Year 19/20 GST	Year 19/20 Fee (incl. GST)	Unit
Public Holidays are charged		Standard Community Bus Fees			
		Last YR Fee			
		Standard Community Bus Fees			
Public Holidays are charged					

Category A

Name	Year 18/19 Fee (incl. GST)	Year 19/20 Fee (excl. GST)	Year 19/20 GST	Year 19/20 Fee (incl. GST)	Unit
PER DAY (Monday – Friday)	\$165.00	\$153.64	\$15.36	\$169.00	
Collect bus 8.00 am and return 4.00 pm same day or collect bus 4.00 pm and return 8.00 am the following morning					
DAY & OVERNIGHT (Monday – Thursday)	\$230.00	\$213.64	\$21.36	\$235.00	
Collect bus 8.00 am and return 8.00 am the following morning or collect bus 4.00 pm and return 4.00 pm the following afternoon					
WEEKEND (Friday– Saturday, Sunday– Monday)	\$598.00	\$556.36	\$55.64	\$612.00	
Collect bus 4.00 pm Friday and return 8.00 am Monday					

Category B

Name	Year 18/19 Fee (incl. GST)	Year 19/20 Fee (excl. GST)	Year 19/20 GST	Year 19/20 Fee (incl. GST)	Unit
PER DAY (Monday – Friday)	\$128.00	\$119.27	\$11.93	\$131.20	
Collect bus 8.00 am and return 4.00 pm same day or collect bus 4.00 pm and return 8.00 am the following morning					
DAY & OVERNIGHT (Monday – Thursday)	\$170.00	\$158.18	\$15.82	\$174.00	
Collect bus 8.00 am and return 8.00 am the following morning or collect bus 4.00 pm and return 4.00 pm the following afternoon					
WEEKEND (Friday– Saturday, Sunday– Monday)	\$449.00	\$418.18	\$41.82	\$460.00	
Collect bus 4.00 pm Friday and return 8.00 am Monday					

Category C

Name	Year 18/19 Fee (incl. GST)	Year 19/20 Fee (excl. GST)	Year 19/20 GST	Year 19/20 Fee (incl. GST)	Unit
PER DAY (Monday – Friday)	\$85.00	\$79.18	\$7.92	\$87.10	
Collect bus 8.00 am and return 4.00 pm same day or collect bus 4.00 pm and return 8.00 am the following morning					
DAY & OVERNIGHT (Monday – Thursday)	\$114.80	\$106.91	\$10.69	\$117.60	
Collect bus 8.00 am and return 8.00 am the following morning or collect bus 4.00 pm and return 4.00 pm the following afternoon					
WEEKEND (Friday– Saturday, Sunday– Monday)	\$296.00	\$275.45	\$27.55	\$303.00	
Collect bus 4.00 pm Friday and return 8.00 am Monday					

Community Facilities

Fee Structure Descriptions

Note: Whilst application and additional information is under review by Council the group/organisation can book as a casual hirer (maximum 2 bookings at each occurrence) at Category A.

Category A

- Social functions, i.e. birthday parties, christenings, weddings, communions, family gatherings, celebrations, wakes, etc.
- State and Federal government organisations, i.e. Electoral Office, RMS, etc.
- Commercial businesses

Community Facilities [continued]

- Self-employed or small businesses operating for personal profit.

Category B

- Community business / self-employed persons who can provide evidence that they are providing social and community programs with aims linking to Council's Management Plan, Partnership Programs and Social Plans.

Category C

- Funded community programs
- Local Government programs, Liverpool City Council
- Schools (Primary, Secondary and Tertiary)
- Registered charities not for fundraising purposes
- Religious: Defined as - Committee meetings, services, prayer meetings, programs, consultations/meeting, counselling and youth groups Sunday Groups - block rates on Sundays only am and/or pm Mondays to Saturdays - Monday to Thursday till 11.00 pm, and Friday and Saturday till 3.00 pm (hourly rate applies) . Bookings that fall during end of year Council closure period will be considered a casual booking wherein bond, hire fees and charges for contract cleaning will apply. Applicable to Permanent Hirers ONLY.
- Local Government programs

Category D

- Political Parties
- Self-funded Community Group - is funded through participant payments
- Senior Groups self-funded through participant payments for programs specifically designed for Seniors
- Playgroups self-funded through participant payments for programs specifically designed for families with children 0-5yrs.
- Liverpool City Council (Internal stakeholders, special events, projects, meetings, workshops, presentations and other events as determined by Community Facilities Management)

Category E

- Shaping and Supporting New Programs Pilot Program - Disadvantaged, refugees, newly arrived groups, organisations or individuals in Liverpool LGA (for a period of 12 months to establish).

STANDARD CHARGES

DAMAGE DEPOSIT BOND

Name	Year 18/19 Fee (incl. GST)	Year 19/20			Unit
		Fee (excl. GST)	GST	Fee (incl. GST)	
Category A hirers – casual and permanent pays a refundable damage deposit.	\$500.00	\$500.00	\$0.00	\$500.00	
Category B, C & D for permanent hirers only, pay a refundable damage deposit.	\$400.00	\$400.00	\$0.00	\$400.00	

ADDITIONAL BOND: HIGH RISK EVENTS

Name	Year 18/19 Fee (incl. GST)	Year 19/20			Unit
		Fee (excl. GST)	GST	Fee (incl. GST)	
Additional Bond: High Risk Events	\$500.00	\$500.00	\$0.00	\$500.00	

ADDITIONAL BOND: HIGH RISK EVENTS [continued]

Name	Year 18/19 Fee (incl. GST)	Year 19/20 Fee (excl. GST)	Year 19/20 GST	Year 19/20 Fee (incl. GST)	Unit
Additional Bond: High Risk Events	\$500.00	\$500.00	\$0.00	\$500.00	
Birthday functions, 15 to 40th birthday's inclusive, engagements, weddings, receptions and any pre- or post-wedding celebrations or ceremonies, 1st to 10th wedding anniversaries, Christmas parties (before 23rd December - no facilities opened during Council closure period) and any other function that Community Facilities Management determines as a high risk. Refundable bond to customer pending no breaches occurred from event. This fee is in addition to the standard bond of \$500.00					

ADDITIONAL CHARGES (as applicable)

Name	Year 18/19 Fee (incl. GST)	Year 19/20 Fee (excl. GST)	Year 19/20 GST	Year 19/20 Fee (incl. GST)	Unit
Locker Storage (per unit) fee per month – applicable to permanent hirers only	\$6.50	\$5.91	\$0.59	\$6.50	Per month or part thereof
Cupboard Storeroom (per unit) fee per month – applicable to permanent hirers only	\$20.00	\$18.18	\$1.82	\$20.00	Per month or part thereof
Late Payment Fee Administration Charge	\$16.20	\$15.09	\$1.51	\$16.60	
Cancellation fee – greater than 28 days notice (whichever is the lesser)	\$66.60	\$62.00	\$6.20	\$68.20	
First occurrence: rescheduling within (5) working days per booking will be free of charge. Second occurrence: cancellation fee applies.					
Cancellation fee – less than 28 days notice (whichever is the lesser)		Bond or Hire fee			
		Last YR Fee Bond or Hire fee			
Additional key sets on request permanent and licensed clients only	\$44.90	\$41.82	\$4.18	\$46.00	
Storeroom Scaling Fee – Permanent Hirers	From \$50 to \$200 per unit per month based on the size of the storeroom				Per unit per month
	Last YR Fee From \$50 to \$200 per unit per month based on the size of the storeroom				
Hourly rate for setup/clean up outside of weekend block rate (applies to Category A, B, C, D) for Carnes Hill Community Centre Function Rooms 1 and 2	\$95.00	\$88.18	\$8.82	\$97.00	
<ul style="list-style-type: none"> • Applies on the day of booking only • Can only be requested from Thursday or the second last working day prior to the weekend booking • Does not apply before 8.00 am or after 11.00 pm/12.00 midnight/1.00 am (depending on the block time finish for the particular facility) • Minimum 1 hour maximum 2 hours - if more time requested then block times and fees apply • Community Facilities only to manage this request 					
Council Closure contract cleaning charges for permanent hirers with bookings	\$65.60	\$61.09	\$6.11	\$67.20	

SECURITY

Name	Year 18/19 Fee (incl. GST)	Year 19/20 Fee (excl. GST)	Year 19/20 GST	Year 19/20 Fee (incl. GST)	Unit
Compulsory Facility Static Guard for the last 4 hours of function at Chipping Norton Recreation Centre (The Boatshed), Cecil Hills Community Centre and Wattle Grove Community Centre in the evenings	\$224.00	\$208.18	\$20.82	\$229.00	
Compulsory Facility Static Guard for the last 4 hours of function at Chipping Norton Recreation Centre (The Boatshed), Cecil Hills Community Centre and Wattle Grove Community Centre in the evenings. Static guard is not for personal security. Full payment required at the time of booking. Non-refundable and non-negotiable					
Compulsory Facility Static Guard for last 4 hours of functions that Community Facilities Management determines as a high risk event (refer to High Risk Events).	\$224.00	\$208.18	\$20.82	\$229.00	
Compulsory Facility Static Guard for the last 4 hours of function for high risk events for all community centres in the evenings. Static guard is not for personal security. Full payment required at the time of booking. Non-refundable and non-negotiable					

BREACHES: CASUALS, PERMANENT & LICENCE

Cleaning

Name	Year 18/19 Fee (incl. GST)	Year 19/20 Fee (excl. GST)	Year 19/20 GST	Year 19/20 Fee (incl. GST)	Unit
Extra cleaning per hour (or part thereof)	\$98.40	\$91.64	\$9.16	\$100.80	Per hour
Excess rubbish left outside of bin capacity	\$56.40	\$52.55	\$5.25	\$57.80	
Damage caused to paintwork or any other surface by the use of confetti, glitters, sprays, poppers, streamers, rice, balloons, sticky tape, masking tape, or any kind remaining on walls or any other area in the facility – as per hire terms and conditions	Forfeit of bond & any other additional costs per quote for works to be undertaken				
	Last YR Fee Forfeit of bond & any other additional costs per quote for works to be undertaken				

Equipment

Name	Year 18/19 Fee (incl. GST)	Year 19/20 Fee (excl. GST)	Year 19/20 GST	Year 19/20 Fee (incl. GST)	Unit
Failure to store equipment (e.g.: tables & chairs) and to turn off any electricals (e.g. lights, fans) at the end of the function	\$40.70	\$37.91	\$3.79	\$41.70	
All goods/equipment brought into the facility by hirer must be removed no later than the booked times of hiring agreement	\$271.00	\$251.82	\$25.18	\$277.00	
No connection or interference with the electrical installation, lighting effects or other properties, (Note: call out fees including cost of repairs to equipment) In addition to any other costs as per quote for works to be undertaken	\$271.00	\$251.82	\$25.18	\$277.00	
Improper use of fire safety equipment (per item)	\$153.70	\$143.18	\$14.32	\$157.50	

Equipment [continued]

Name	Year 18/19 Fee (incl. GST)	Year 19/20 Fee (excl. GST)	Year 19/20 GST	Year 19/20 Fee (incl. GST)	Unit
Use of prohibited items: fireworks, barbeques, other articles deemed to be objectionable and disposing of flammable items. In addition to any other costs as per quote for works to be undertaken	\$271.00	\$251.82	\$25.18	\$277.00	

Security

Name	Year 18/19 Fee (incl. GST)	Year 19/20 Fee (excl. GST)	Year 19/20 GST	Year 19/20 Fee (incl. GST)	Unit
Failure to secure facility (including alarm/security response/securing premises) Scaling fee from \$36.00-\$111.70 dependent on type of security matter	\$111.70	\$104.00	\$10.40	\$114.40	

Keys

Name	Year 18/19 Fee (incl. GST)	Year 19/20 Fee (excl. GST)	Year 19/20 GST	Year 19/20 Fee (incl. GST)	Unit
Loss of keys (including replacement) – applies to casual, permanent and licensed clients	\$121.00	\$112.73	\$11.27	\$124.00	
Failure to pick up keys (causing an after– hours service)	\$133.00	\$123.64	\$12.36	\$136.00	For each instance
Note: After hours callout charge applies for each instance, e.g. to open and disarm the facility and to arm and secure facility following the function. No call out service permitted if fees and charges have not been paid in full prior to the event date					
Failure to return keys by following business day or specified time as approved by Community Facilities Management. Charge applies per day maximum 7 days, afterwards forfeit of bond	\$121.00	\$112.73	\$11.27	\$124.00	Per day

Disturbance to the Peace

Name	Year 18/19 Fee (incl. GST)	Year 19/20 Fee (excl. GST)	Year 19/20 GST	Year 19/20 Fee (incl. GST)	Unit
Disturbance to the Peace: goodwill; noise pollution, residents' complaints (Written complaints to be provided)	\$70.70	\$65.82	\$6.58	\$72.40	
Damage to building, fixtures, fittings & equipment will be charged at replacement cost.				Cost plus GST	
				Last YR Fee Cost plus GST	
Misrepresentation and/or failure to disclose correct or all information pertaining to the booking				Forfeit of bond and any other additional costs per quote for works to be undertaken	
				Last YR Fee Forfeit of bond and any other additional costs per quote for works to be undertaken	
Including but not limited to: nature of the function, identity of person making the booking (bookings can only be made by persons aged 21 and over), exceeding the capacity of the centre, and consumption of alcohol on the premises without Council and NSW Police approval.					
Where breaches occur that require extra costs to					

continued on next page ...

Disturbance to the Peace [continued]

Name	Year 18/19 Fee (incl. GST)	Year 19/20 GST	Fee (incl. GST)	Unit
Where breaches occur that require extra costs to Council – including but not limited to: staff, services and equipment			any other additional costs per quote for works to be undertaken	
			Last YR Fee any other additional costs per quote for works to be undertaken	

Entry / Exit to Premises

Name	Year 18/19 Fee (incl. GST)	Year 19/20 GST	Fee (incl. GST)	Unit
Entry/Exit to Premises: outside hiring agreement hours (without Council consent) – \$32.00 penalty fee plus Category A hourly rate			32.00 + Category A hourly rate/Category A weekend block rate	
			Last YR Fee 32.00 + Category A hourly rate/Category A weekend block rate	
• For weekend bookings, penalty fee and hourly rate applies for maximum two hours; exceeding hours will incur penalty fee and Category A weekend block rate				

CATEGORY A

Capacity 120 – 180

Name	Year 18/19 Fee (incl. GST)	Year 19/20 GST	Fee (incl. GST)	Unit	
Monday – Thursday 9:00 am - 11:00 pm per hour	\$76.90	\$71.64	\$7.16	\$78.80	Per hour
Friday 8:00 am - 3:00 pm per hour	\$76.90	\$71.64	\$7.16	\$78.80	Per hour
Saturday 8:00 am - 3:00 pm per hour (Permanent Hirer only)	\$76.90	\$71.64	\$7.16	\$78.80	Per hour
Saturday – Sunday 8:00 am - 3:00 pm BLOCK RATE ONLY	\$474.00	\$440.91	\$44.09	\$485.00	
Sunday 4:00 pm - 11:00 pm BLOCK RATE ONLY	\$474.00	\$440.91	\$44.09	\$485.00	
Friday – Saturday (set rate for all hirers) or Part Thereof 4:00 pm - 1:00 am	\$816.00	\$760.00	\$76.00	\$836.00	

Capacity 100 – 120

Name	Year 18/19 Fee (incl. GST)	Year 19/20 Fee (excl. GST)	Year 19/20 GST	Year 19/20 Fee (incl. GST)	Unit
Monday – Thursday 9am - 11.00pm Per hour	\$52.30	\$48.73	\$4.87	\$53.60	Per hour
Friday 8am – 3pm Per hour	\$52.30	\$48.73	\$4.87	\$53.60	Per hour
Saturday 8am – 3pm (permanent hirer only)	\$52.30	\$48.73	\$4.87	\$53.60	Per hour
Saturday – Sunday Full day 8am - 3pm BLOCK RATE ONLY	\$323.00	\$300.91	\$30.09	\$331.00	
Sunday 4pm – 11pm BLOCK RATE ONLY	\$323.00	\$300.91	\$30.09	\$331.00	
Friday – Saturday (Set rate for all hirers) OR PART THEREOF 4pm - 1am	\$554.00	\$515.45	\$51.55	\$567.00	

Capacity 60 – 80

Name	Year 18/19 Fee (incl. GST)	Year 19/20 Fee (excl. GST)	Year 19/20 GST	Year 19/20 Fee (incl. GST)	Unit
Monday – Thursday 9am - 11.00pm Per hour	\$40.70	\$37.91	\$3.79	\$41.70	Per hour
Friday 8am – 3pm Per hour	\$40.70	\$37.91	\$3.79	\$41.70	Per hour
Saturday 8am – 3pm (permanent hirer only)	\$40.70	\$37.91	\$3.79	\$41.70	Per hour
Saturday – Sunday Full day 8am - 3pm BLOCK RATE ONLY	\$277.00	\$257.27	\$25.73	\$283.00	
Sunday 4pm – 11pm BLOCK RATE ONLY	\$277.00	\$257.27	\$25.73	\$283.00	
Friday – Saturday (Set rate for all hirers) OR PART THEREOF 4pm - 1am	\$431.00	\$400.91	\$40.09	\$441.00	

Capacity 50

Name	Year 18/19 Fee (incl. GST)	Year 19/20 Fee (excl. GST)	Year 19/20 GST	Year 19/20 Fee (incl. GST)	Unit
Monday – Thursday 9am - 11.00pm Per hour	\$35.40	\$32.91	\$3.29	\$36.20	Per hour
Friday	\$35.40	\$32.91	\$3.29	\$36.20	Per hour

Capacity 50 [continued]

Name	Year 18/19 Fee (incl. GST)	Year 19/20 Fee (excl. GST)	Year 19/20 GST	Year 19/20 Fee (incl. GST)	Unit
Friday	\$35.40	\$32.91	\$3.29	\$36.20	Per hour
8am – 3pm Per hour					
Saturday	\$35.40	\$32.91	\$3.29	\$36.20	Per hour
9am – 2pm (permanent hirer only)					
Saturday – Sunday	\$230.00	\$213.64	\$21.36	\$235.00	
Full day 8am - 3pm BLOCK RATE ONLY					
Sunday	\$230.00	\$213.64	\$21.36	\$235.00	
4pm – 11pm BLOCK RATE ONLY					
Friday – Saturday (Set rate for all hirers) OR PART THEREOF	\$370.00	\$344.55	\$34.45	\$379.00	
4pm - 1am					

Capacity up to 20

Name	Year 18/19 Fee (incl. GST)	Year 19/20 Fee (excl. GST)	Year 19/20 GST	Year 19/20 Fee (incl. GST)	Unit
Monday – Thursday	\$30.20	\$28.09	\$2.81	\$30.90	Per hour
9am - 11.00pm Per hour					
Friday	\$30.20	\$28.09	\$2.81	\$30.90	Per hour
8am – 3pm Per hour					
Saturday	\$30.20	\$28.09	\$2.81	\$30.90	Per hour
8am – 3pm (permanent hirer only)					
Saturday – Sunday	\$185.00	\$171.82	\$17.18	\$189.00	
Full day 8am - 3pm BLOCK RATE ONLY					
Sunday	\$185.00	\$171.82	\$17.18	\$189.00	
4pm – 11pm BLOCK RATE ONLY					
Friday – Saturday (Set rate for all hirers) OR PART THEREOF	\$309.00	\$287.27	\$28.73	\$316.00	
4pm - 1am					
Friday and Saturday 4:00pm – 11:00pm, and Sunday 8:00am – 11:00pm (Per hour for permanent hirers at the Dr James Pirie Centre ONLY)	\$30.20	\$28.09	\$2.81	\$30.90	Per hour

CATEGORY B

Capacity 120 – 180

Name	Year 18/19 Fee (incl. GST)	Year 19/20 Fee (excl. GST)	Year 19/20 GST	Year 19/20 Fee (incl. GST)	Unit
Monday – Thursday	\$50.20	\$46.73	\$4.67	\$51.40	Per hour
9:00 am - 11:00 pm per hour					

continued on next page ...

Capacity 120 – 180 [continued]

Name	Year 18/19 Fee (incl. GST)	Year 19/20 Fee (excl. GST)	Year 19/20 GST	Year 19/20 Fee (incl. GST)	Unit
Friday	\$50.20	\$46.73	\$4.67	\$51.40	Per hour
8:00 am - 3:00 pm per hour					
Saturday	\$50.20	\$46.73	\$4.67	\$51.40	Per hour
8:00 am - 3:00 pm per hour (Permanent Hirer only)					
Saturday – Sunday	\$324.00	\$301.82	\$30.18	\$332.00	
8:00 am - 3:00 pm BLOCK RATE ONLY					
Sunday	\$324.00	\$301.82	\$30.18	\$332.00	
4:00 pm - 11:00 pm BLOCK RATE ONLY					
Friday – Saturday (Set rate for all hirers) or Part Thereof	\$816.00	\$760.00	\$76.00	\$836.00	
4:00 pm - 1:00 am					

Capacity 100 – 120

Name	Year 18/19 Fee (incl. GST)	Year 19/20 Fee (excl. GST)	Year 19/20 GST	Year 19/20 Fee (incl. GST)	Unit
Monday – Thursday	\$34.40	\$32.00	\$3.20	\$35.20	Per hour
9am - 11.00pm Per hour					
Friday	\$34.40	\$32.00	\$3.20	\$35.20	Per hour
8am – 3pm Per hour					
Saturday	\$34.40	\$32.00	\$3.20	\$35.20	Per hour
9am – 2pm (permanent hirer only)					
Saturday – Sunday	\$220.00	\$204.55	\$20.45	\$225.00	
Full day 8am - 3pm BLOCK RATE ONLY					
Sunday	\$220.00	\$204.55	\$20.45	\$225.00	
4pm – 11pm BLOCK RATE ONLY					
Friday – Saturday (Set rate for all hirers) OR PART THEREOF	\$554.00	\$515.45	\$51.55	\$567.00	
4pm - 1am					

Capacity 60 – 80

Name	Year 18/19 Fee (incl. GST)	Year 19/20 Fee (excl. GST)	Year 19/20 GST	Year 19/20 Fee (incl. GST)	Unit
Monday – Thursday	\$31.30	\$29.09	\$2.91	\$32.00	Per hour
9am - 11.00pm Per hour					
Friday	\$31.30	\$29.09	\$2.91	\$32.00	Per hour
8am – 3pm Per hour					
Saturday	\$31.30	\$29.09	\$2.91	\$32.00	Per hour
8am – 3pm (permanent hirer only)					

continued on next page ...

Capacity 60 – 80 [continued]

Name	Year 18/19 Fee (incl. GST)	Year 19/20 Fee (excl. GST)	Year 19/20 GST	Year 19/20 Fee (incl. GST)	Unit
Saturday – Sunday	\$190.00	\$176.36	\$17.64	\$194.00	
Full day 8am - 3pm BLOCK RATE ONLY					
Sunday	\$190.00	\$176.36	\$17.64	\$194.00	
4pm – 11pm BLOCK RATE ONLY					
Friday – Saturday (Set rate for all hirers) OR PART THEREOF	\$431.00	\$400.91	\$40.09	\$441.00	
4pm - 1am					

Capacity 50

Name	Year 18/19 Fee (incl. GST)	Year 19/20 Fee (excl. GST)	Year 19/20 GST	Year 19/20 Fee (incl. GST)	Unit
Monday – Thursday	\$26.10	\$24.27	\$2.43	\$26.70	Per hour
9am - 11.00pm Per hour					
Friday	\$26.10	\$24.27	\$2.43	\$26.70	Per hour
8am – 3pm Per hour					
Saturday	\$26.10	\$24.27	\$2.43	\$26.70	Per hour
8am – 3pm (permanent hirer only)					
Saturday – Sunday	\$154.00	\$142.73	\$14.27	\$157.00	
Full day 8am - 3pm BLOCK RATE ONLY					
Sunday	\$154.00	\$142.73	\$14.27	\$157.00	
4pm – 11pm BLOCK RATE ONLY					
Friday – Saturday (Set rate for all hirers) OR PART THEREOF	\$370.00	\$344.55	\$34.45	\$379.00	
4pm - 1am					

Capacity up to 20

Name	Year 18/19 Fee (incl. GST)	Year 19/20 Fee (excl. GST)	Year 19/20 GST	Year 19/20 Fee (incl. GST)	Unit
Monday – Thursday	\$21.90	\$20.36	\$2.04	\$22.40	Per hour
9am - 11.00pm Per hour					
Friday	\$21.90	\$20.36	\$2.04	\$22.40	Per hour
8am – 3pm Per hour					
Saturday	\$21.90	\$20.36	\$2.04	\$22.40	Per hour
8am – 3pm (permanent hirer only)					
Saturday – Sunday	\$123.00	\$114.55	\$11.45	\$126.00	
Full day 8am - 3pm BLOCK RATE ONLY					
Sunday	\$123.00	\$114.55	\$11.45	\$126.00	

continued on next page ...

Capacity up to 20 [continued]

Name	Year 18/19 Fee (incl. GST)	Year 19/20 Fee (excl. GST)	Year 19/20 GST	Year 19/20 Fee (incl. GST)	Unit
Sunday	\$123.00	\$114.55	\$11.45	\$126.00	
4pm – 11pm BLOCK RATE ONLY					
Friday – Saturday (Set rate for all hirers) OR PART THEREOF	\$309.00	\$287.27	\$28.73	\$316.00	
4pm - 1am					
Friday and Saturday 4:00pm – 11:00pm, and Sunday 8:00am – 11:00pm (Per hour for permanent hirers at the Dr James Pirie Centre ONLY)	\$21.90	\$20.36	\$2.04	\$22.40	

CATEGORY C

Capacity 120 – 180

Name	Year 18/19 Fee (incl. GST)	Year 19/20 Fee (excl. GST)	Year 19/20 GST	Year 19/20 Fee (incl. GST)	Unit
Monday – Thursday	\$46.10	\$42.91	\$4.29	\$47.20	Per hour
9:00 am -11:00 pm per hour					
Friday	\$46.10	\$42.91	\$4.29	\$47.20	Per hour
8:00 am - 3:00 pm per hour					
Saturday	\$46.10	\$42.91	\$4.29	\$47.20	Per hour
8:00 am - 3:00 pm (Permanent hirer only)					
Saturday – Sunday	\$283.00	\$263.64	\$26.36	\$290.00	
8:00 am - 3:00 pm BLOCK RATE ONLY					
Sunday	\$283.00	\$263.64	\$26.36	\$290.00	
4:00 pm - 11:00 pm BLOCK RATE ONLY					
Friday – Saturday (Set rate for all hirers) or Part Thereof	\$816.00	\$760.00	\$76.00	\$836.00	
4:00 pm - 1:00 am					

Capacity 100 – 120

Name	Year 18/19 Fee (incl. GST)	Year 19/20 Fee (excl. GST)	Year 19/20 GST	Year 19/20 Fee (incl. GST)	Unit
Monday – Thursday	\$31.30	\$29.18	\$2.92	\$32.10	Per hour
9am - 11.00pm Per hour					
Friday	\$31.30	\$29.18	\$2.92	\$32.10	Per hour
8am – 3pm Per hour					
Saturday	\$31.30	\$29.18	\$2.92	\$32.10	Per hour
8am – 3pm (permanent hirer only)					
Saturday – Sunday	\$192.00	\$178.18	\$17.82	\$196.00	
Full day 8am - 3pm BLOCK RATE ONLY					

continued on next page ...

Capacity 100 – 120 [continued]

Name	Year 18/19 Fee (incl. GST)	Year 19/20 Fee (excl. GST)	Year 19/20 GST	Year 19/20 Fee (incl. GST)	Unit
Sunday	\$192.00	\$178.18	\$17.82	\$196.00	
4pm – 11pm BLOCK RATE ONLY					
Friday – Saturday (Set rate for all hirers) OR PART THEREOF	\$554.00	\$515.45	\$51.55	\$567.00	
4pm - 1am					

Capacity 60 – 80

Name	Year 18/19 Fee (incl. GST)	Year 19/20 Fee (excl. GST)	Year 19/20 GST	Year 19/20 Fee (incl. GST)	Unit
Monday – Thursday	\$28.20	\$26.27	\$2.63	\$28.90	Per hour
9am - 11.00pm Per hour					
Friday	\$28.20	\$26.27	\$2.63	\$28.90	Per hour
8am – 3pm Per hour					
Saturday	\$28.20	\$26.27	\$2.63	\$28.90	Per hour
8am – 3pm (permanent hirer only)					
Saturday – Sunday	\$165.00	\$153.64	\$15.36	\$169.00	
Full day 8am - 3pm BLOCK RATE ONLY					
Sunday	\$165.00	\$153.64	\$15.36	\$169.00	
4pm – 11pm BLOCK RATE ONLY					
Friday – Saturday (Set rate for all hirers) OR PART THEREOF	\$431.00	\$400.91	\$40.09	\$441.00	
4pm - 1am					

Capacity 50

Name	Year 18/19 Fee (incl. GST)	Year 19/20 Fee (excl. GST)	Year 19/20 GST	Year 19/20 Fee (incl. GST)	Unit
Monday – Thursday	\$24.00	\$22.36	\$2.24	\$24.60	Per hour
9am - 11.00pm Per hour					
Friday	\$24.00	\$22.36	\$2.24	\$24.60	Per hour
8am – 3pm Per hour					
Saturday	\$24.00	\$22.36	\$2.24	\$24.60	Per hour
8am – 3pm (permanent hirer only)					
Saturday – Sunday	\$133.00	\$123.64	\$12.36	\$136.00	
Full day 8am - 3pm BLOCK RATE ONLY					
Sunday	\$133.00	\$123.64	\$12.36	\$136.00	
4pm – 11pm BLOCK RATE ONLY					

Capacity 50 [continued]

Name	Year 18/19 Fee (incl. GST)	Year 19/20 Fee (excl. GST)	Year 19/20 GST	Year 19/20 Fee (incl. GST)	Unit
Friday – Saturday (Set rate for all hirers) OR PART THEREOF	\$370.00	\$344.55	\$34.45	\$379.00	
4pm - 1am					

Capacity up to 20

Name	Year 18/19 Fee (incl. GST)	Year 19/20 Fee (excl. GST)	Year 19/20 GST	Year 19/20 Fee (incl. GST)	Unit
Monday – Thursday	\$19.70	\$18.36	\$1.84	\$20.20	Per hour
9am - 11.00pm Per hour					
Friday	\$19.70	\$18.36	\$1.84	\$20.20	Per hour
8am – 3pm Per hour					
Saturday	\$19.70	\$18.36	\$1.84	\$20.20	Per hour
8am – 3pm (permanent hirer only)					
Saturday – Sunday	\$107.60	\$100.27	\$10.03	\$110.30	
Full day 8am - 3pm BLOCK RATE ONLY					
Sunday	\$107.60	\$100.27	\$10.03	\$110.30	
4pm – 11pm BLOCK RATE ONLY					
Friday – Saturday (Set rate for all hirers) OR PART THEREOF	\$309.00	\$287.27	\$28.73	\$316.00	
4pm - 1am					
Friday and Saturday 4:00pm – 11:00pm, and Sunday 8:00am – 11:00pm (Per hour for permanent hirers at the Dr James Pirie Centre ONLY)	\$19.70	\$18.36	\$1.84	\$20.20	Per hour

CATEGORY D

Capacity 120 – 180

Name	Year 18/19 Fee (incl. GST)	Year 19/20 Fee (excl. GST)	Year 19/20 GST	Year 19/20 Fee (incl. GST)	Unit
Monday – Thursday	\$21.50	\$20.00	\$2.00	\$22.00	Per hour
9:00 am - 11:00 pm per hour					
Friday	\$21.50	\$20.00	\$2.00	\$22.00	Per hour
8:00 am - 3:00 pm per hour					
Saturday	\$21.50	\$20.00	\$2.00	\$22.00	Per hour
8:00 am - 3:00 pm per hour (Permanent Hirer only)					
Saturday – Sunday	\$117.80	\$109.73	\$10.97	\$120.70	
8:00 am - 3:00 pm BLOCK RATE ONLY					
Sunday	\$117.80	\$109.73	\$10.97	\$120.70	
4:00 pm - 11:00 pm BLOCK RATE ONLY					

continued on next page ...

Capacity 120 – 180 [continued]

Name	Year 18/19 Fee (incl. GST)	Year 19/20 Fee (excl. GST)	Year 19/20 GST	Year 19/20 Fee (incl. GST)	Unit
Friday – Saturday (Set rate for all hirers) or Part Thereof	\$816.00	\$760.00	\$76.00	\$836.00	
4:00 pm - 1:00 am					

Capacity 100 – 120

Name	Year 18/19 Fee (incl. GST)	Year 19/20 Fee (excl. GST)	Year 19/20 GST	Year 19/20 Fee (incl. GST)	Unit
Monday – Thursday	\$14.50	\$13.45	\$1.35	\$14.80	Per hour
9am - 11.00pm Per hour					
Friday	\$14.50	\$13.45	\$1.35	\$14.80	Per hour
8am – 3pm Per hour					
Saturday	\$14.50	\$13.45	\$1.35	\$14.80	Per hour
8am – 3pm (permanent hirer only)					
Saturday – Sunday	\$80.00	\$74.55	\$7.45	\$82.00	
Full day 8am - 3pm BLOCK RATE ONLY					
Sunday	\$80.00	\$74.55	\$7.45	\$82.00	
4pm – 11pm BLOCK RATE ONLY					
Friday – Saturday (Set rate for all hirers) OR PART THEREOF	\$554.00	\$515.45	\$51.55	\$567.00	
4pm - 1am					

Capacity 60 – 80

Name	Year 18/19 Fee (incl. GST)	Year 19/20 Fee (excl. GST)	Year 19/20 GST	Year 19/20 Fee (incl. GST)	Unit
Monday – Thursday	\$12.90	\$12.00	\$1.20	\$13.20	Per hour
9am - 11.00pm Per hour					
Friday	\$12.90	\$12.00	\$1.20	\$13.20	Per hour
8am – 3pm Per hour					
Saturday	\$12.90	\$12.00	\$1.20	\$13.20	Per hour
8am – 3pm (permanent hirer only)					
Saturday – Sunday	\$70.70	\$65.91	\$6.59	\$72.50	
Full day 8am - 3pm BLOCK RATE ONLY					
Sunday	\$70.70	\$65.91	\$6.59	\$72.50	
4pm – 11pm BLOCK RATE ONLY					
Friday – Saturday (Set rate for all hirers) OR PART THEREOF	\$431.00	\$400.91	\$40.09	\$441.00	
4pm - 1am					

Capacity 50

Name	Year 18/19 Fee (incl. GST)	Year 19/20 Fee (excl. GST)	Year 19/20 GST	Year 19/20 Fee (incl. GST)	Unit
Monday – Thursday	\$11.90	\$11.09	\$1.11	\$12.20	Per hour
9am - 11.00pm Per hour					
Friday	\$11.90	\$11.09	\$1.11	\$12.20	Per hour
8am – 3pm Per hour					
Saturday	\$11.90	\$11.09	\$1.11	\$12.20	Per hour
8am – 3pm (permanent hirer only)					
Saturday – Sunday	\$64.60	\$60.18	\$6.02	\$66.20	
Full day 8am - 3pm BLOCK RATE ONLY					
Sunday	\$64.60	\$60.18	\$6.02	\$66.20	
4pm – 11pm BLOCK RATE ONLY					
Friday – Saturday (Set rate for all hirers) OR PART THEREOF	\$370.00	\$344.55	\$34.45	\$379.00	
4pm - 1am					

Capacity up to 20

Name	Year 18/19 Fee (incl. GST)	Year 19/20 Fee (excl. GST)	Year 19/20 GST	Year 19/20 Fee (incl. GST)	Unit
Monday – Thursday	\$9.70	\$9.00	\$0.90	\$9.90	Per hour
9am - 11.00pm Per hour					
Friday	\$9.70	\$9.00	\$0.90	\$9.90	Per hour
8am – 3pm Per hour					
Saturday	\$9.70	\$9.00	\$0.90	\$9.90	Per hour
8am – 3pm (permanent hirer only)					
Saturday – Sunday	\$41.80	\$38.91	\$3.89	\$42.80	
Full day 8am - 3pm BLOCK RATE ONLY					
Sunday	\$41.80	\$38.91	\$3.89	\$42.80	
4pm – 11pm BLOCK RATE ONLY					
Friday – Saturday (Set rate for all hirers) OR PART THEREOF	\$309.00	\$287.27	\$28.73	\$316.00	
4pm - 1am					
Friday evening, Saturday evening and Sunday (Per hour for permanent hirers at the Dr James Pirie Centre ONLY)	\$9.70	\$9.00	\$0.90	\$9.90	Per hour

CATEGORY E**Capacity 120 – 180**

Name	Year 18/19 Fee (incl. GST)	Year 19/20 Fee (excl. GST)	Year 19/20 GST	Fee (incl. GST)	Unit
Monday – Thursday				Price on Application	Per Hour
				Last YR Fee	
				-	
9.00am - 11.00pm					

Capacity 100 – 120

Name	Year 18/19 Fee (incl. GST)	Year 19/20 Fee (excl. GST)	Year 19/20 GST	Fee (incl. GST)	Unit
Monday – Thursday				Price on Application	Per hour
				Last YR Fee	
				-	

Capacity 60 – 80

Name	Year 18/19 Fee (incl. GST)	Year 19/20 Fee (excl. GST)	Year 19/20 GST	Fee (incl. GST)	Unit
Monday – Thursday				Price on Application	Per hour
				Last YR Fee	
				-	

Capacity 50

Name	Year 18/19 Fee (incl. GST)	Year 19/20 Fee (excl. GST)	Year 19/20 GST	Fee (incl. GST)	Unit
Monday – Thursday				Price on Application	
				Last YR Fee	
				-	

Capacity up to 20

Name	Year 18/19 Fee (incl. GST)	Year 19/20 Fee (excl. GST)	Year 19/20 GST	Fee (incl. GST)	Unit
Monday – Thursday				Price on Application	Per hour
				Last YR Fee	
				-	

Recreation Management

Sporting Fields – Standard Fees

ADDITIONAL CHARGES *Applicable to all hirers unless otherwise specified*

DAMAGE DEPOSITS *(Forfeited deposit will attract GST)*

Name	Year 18/19 Fee (incl. GST)	Year 19/20 Fee (excl. GST)	Year 19/20 GST	Year 19/20 Fee (incl. GST)	Unit
Low Risk – up to 100 people (refundable upon satisfactory inspection)	\$277.00	\$284.00	\$0.00	\$284.00	Per Event
School Damage Deposit	\$277.00	\$284.00	\$0.00	\$284.00	
Higher Risk – Over 100 people (refundable upon satisfactory inspection)	\$1,132.00	\$1,160.00	\$0.00	\$1,160.00	

VEHICLE ACCESS

For the purposes of fence replacement, pool construction etc, residents sometimes requires access through parks. A hire fee will not be charged, but damage and key deposits will be applicable.

Name	Year 18/19 Fee (incl. GST)	Year 19/20 Fee (excl. GST)	Year 19/20 GST	Year 19/20 Fee (incl. GST)	Unit
BOND – Lower Risk (Vehicles under 1 tonne)	\$1,133.00	\$1,161.00	\$0.00	\$1,161.00	
BOND – Medium Risk (Vehicles under 1 tonne to 4 tonne)	\$1,698.00	\$1,740.50	\$0.00	\$1,740.50	
BOND – Higher Risk (Vehicles over 4 tonne)	\$2,264.00	\$2,320.50	\$0.00	\$2,320.50	

UTILITIES FEES AND CHARGES

Sole hirers of sporting facilities to pay electricity bills directly to supplier.

Name	Year 18/19 Fee (incl. GST)	Year 19/20 Fee (excl. GST)	Year 19/20 GST	Year 19/20 Fee (incl. GST)	Unit
Casual Hirers – per hour	\$65.00	\$60.45	\$6.05	\$66.50	
Seasonal Fee – Sporting Field Utilities, per sporting field.	\$1,435.00	\$1,337.27	\$133.73	\$1,471.00	
Part Season Sporting Fields Utilities – per week (13 weeks or less)	\$55.00	\$51.36	\$5.14	\$56.50	
This fee applies to those sports that do not match up with Council's designated Summer and Winter seasons. Where a sport uses 13 weeks or more of a designated season, the full seasonal fee will apply.					
Sole Hirers of sporting facilities to pay electricity bills directly to supplier or via recharge to Council	Pay electricity bills directly to supplier				
	Last YR Fee Pay electricity bills directly to supplier				

KEYS

Name	Year 18/19 Fee (incl. GST)	Year 19/20 Fee (excl. GST)	Year 19/20 GST	Fee (incl. GST)	Unit
Lost Keys – replacement (per set)				Full Cost Recovery	Full Cost Recovery
				Last YR Fee Full Cost Recovery	
Key Cutting – provision of additional keys as per Hire of Playing Fields Policy (per set)	\$57.00	\$53.18	\$5.32	\$58.50	
Key Bond – Refundable (Note forfeited deposits attract GST)	\$111.00	\$114.00	\$0.00	\$114.00	
Key Bond – Schools Refundable (Note forfeited deposits attract GST)	\$55.00	\$56.50	\$0.00	\$56.50	

CLEANING

Name	Year 18/19 Fee (incl. GST)	Year 19/20 Fee (excl. GST)	Year 19/20 GST	Fee (incl. GST)	Unit
Extra cleaning per hour / cleaning required due to breach in hiring procedures (per hr)	\$88.00	\$81.82	\$8.18	\$90.00	
Unscheduled cleaning charge at hirers request (per hour)	\$64.00	\$59.55	\$5.95	\$65.50	

SECURITY

Name	Year 18/19 Fee (incl. GST)	Year 19/20 Fee (excl. GST)	Year 19/20 GST	Fee (incl. GST)	Unit
Failure to secure facility including amenity building, alarm and access gates (each occurrence)	\$105.00	\$97.73	\$9.77	\$107.50	

MISCELLANEOUS

Name	Year 18/19 Fee (incl. GST)	Year 19/20 Fee (excl. GST)	Year 19/20 GST	Fee (incl. GST)	Unit
Failure to turn flood lights off by specified time (each occurrence)	\$70.00	\$65.45	\$6.55	\$72.00	
Request to turn floodlights on/off outside of office hours	\$55.00	\$51.36	\$5.14	\$56.50	
Damage to property, fixtures and fitting and equipment – Quotation necessary + GST				Quote	Quote
				Last YR Fee Quote	
Entry to premises outside specified hiring time– per hourly casual rate +GST				Casual Rate	per hour
				Last YR Fee Casual Rate	
Improper use of safety equipment (per item)	\$145.00	\$135.00	\$13.50	\$148.50	per item
Sydney Water Fines– Fines as specified by Sydney Water				As Specified by Sydney Water	
				Last YR Fee As Specified by Sydney Water	

continued on next page ...

Page 56 of 127

Capacity 60 – 80 [continued]

Name	Year 18/19 Fee (incl. GST)	Year 19/20 Fee (excl. GST)	Year 19/20 GST	Fee (incl. GST)	Unit
Additional irrigation outside of normal programming (per 1000 litres)	\$4.50	\$4.50	\$0.00	\$4.50	
Maintenance Charge – Performance of Licencee's licence agreement commitments by Council				Quote	Per Occurrence
				Last YR Fee Quote	

Sporting Fields – Base Fees

Private sports providers (sports academies and commercial sporting competitions) with less than 50 participants will be charged 150% of the base fees.

Private sports providers with 50 or more participants will be charged 200% of the base fees.

Private sports providers may be required to share a field with another sporting user.

Sport – Field & Amenity Building Hire (CHARGES ARE SEASONAL)

Australian Rules, Rugby League, Rugby Union, Soccer, Gridiron

Name	Year 18/19 Fee (incl. GST)	Year 19/20 Fee (excl. GST)	Year 19/20 GST	Fee (incl. GST)	Unit
Weekday Hire	\$275.00	\$256.36	\$25.64	\$282.00	Per field per day
Weekend Day Hire	\$380.00	\$354.09	\$35.41	\$389.50	Per field per day
Seven Day Hire	\$1,520.00	\$1,416.36	\$141.64	\$1,558.00	Per field

Cricket

Name	Year 18/19 Fee (incl. GST)	Year 19/20 Fee (excl. GST)	Year 19/20 GST	Fee (incl. GST)	Unit
Weekday Hire	\$265.00	\$246.82	\$24.68	\$271.50	Per field per day
Weekend Hire	\$375.00	\$349.55	\$34.95	\$384.50	Per field per day
Seven Day Hire	\$1,430.00	\$1,332.73	\$133.27	\$1,466.00	Per field

Turf Wicket – Rosedale Oval

Name	Year 18/19 Fee (incl. GST)	Year 19/20 Fee (excl. GST)	Year 19/20 GST	Fee (incl. GST)	Unit
Weekday Hire	\$1,334.00	\$1,242.73	\$124.27	\$1,367.00	Per field per day
Weekend Hire	\$1,334.00	\$1,243.18	\$124.32	\$1,367.50	Per field per day
Seven Day Hire	\$6,670.00	\$6,215.45	\$621.55	\$6,837.00	Per field
Seasonal Hirer – Additional Centre Wicket preparation	\$425.00	\$395.91	\$39.59	\$435.50	Per Wicket per day

Turf Wicket – Greenway Park

Name	Year 18/19 Fee (incl. GST)	Fee (excl. GST)	Year 19/20 GST	Fee (incl. GST)	Unit
Weekday Hire	\$1,000.00	\$931.82	\$93.18	\$1,025.00	Per field per day
Weekend Hire	\$1,269.00	\$1,181.82	\$118.18	\$1,300.00	Per field per day
Seven Day Hire	\$5,335.00	\$4,971.36	\$497.14	\$5,468.50	Per field

Turf Nets – Rosedale Oval

Name	Year 18/19 Fee (incl. GST)	Fee (excl. GST)	Year 19/20 GST	Fee (incl. GST)	Unit
Weekday Hire	\$280.00	\$260.91	\$26.09	\$287.00	per day
Weekend Hire	\$355.00	\$330.91	\$33.09	\$364.00	Per day
Seven Day Hire	\$1,560.00	\$1,454.55	\$145.45	\$1,600.00	

Athletics

Name	Year 18/19 Fee (incl. GST)	Fee (excl. GST)	Year 19/20 GST	Fee (incl. GST)	Unit
Weekday Hire (per day)	\$268.00	\$249.55	\$24.95	\$274.50	Per field per day
Weekend Hire (per day)	\$375.00	\$349.55	\$34.95	\$384.50	Per field per day
Seven Day Hire	\$1,430.00	\$1,332.73	\$133.27	\$1,466.00	Per field

Touch Football, Mini-League, Mini-Soccer, Oztag

Name	Year 18/19 Fee (incl. GST)	Fee (excl. GST)	Year 19/20 GST	Fee (incl. GST)	Unit
Weekday Hire (per day)	\$198.00	\$184.55	\$18.45	\$203.00	Per field per day
Weekend Hire (per day)	\$285.00	\$265.45	\$26.55	\$292.00	Per field per day
Seven Day Hire	\$1,090.00	\$1,015.45	\$101.55	\$1,117.00	Per field

Softball

Name	Year 18/19 Fee (incl. GST)	Fee (excl. GST)	Year 19/20 GST	Fee (incl. GST)	Unit
Weekday Hire (per day)	\$75.00	\$70.00	\$7.00	\$77.00	Per diamond per day
Weekend Hire (per day)	\$85.00	\$79.09	\$7.91	\$87.00	Per diamond per day
Seven Day Hire	\$375.00	\$349.55	\$34.95	\$384.50	Per diamond

Baseball

Name	Year 18/19 Fee (incl. GST)	Year 19/20 Fee (excl. GST)	Year 19/20 GST	Year 19/20 Fee (incl. GST)	Unit
Weekday Hire (per day)	\$75.00	\$70.00	\$7.00	\$77.00	Per diamond per day
Weekend Hire (per day)	\$85.00	\$79.09	\$7.91	\$87.00	Per diamond per day
Seven Day Hire	\$375.00	\$349.55	\$34.95	\$384.50	Per diamond

Netball, Basketball (Outdoor)

Name	Year 18/19 Fee (incl. GST)	Year 19/20 Fee (excl. GST)	Year 19/20 GST	Year 19/20 Fee (incl. GST)	Unit
Weekday Hire (per day)	\$35.00	\$32.73	\$3.27	\$36.00	Per court per day
Weekend Hire (per day)	\$40.00	\$37.27	\$3.73	\$41.00	Per court per day
Seven Day Hire	\$150.00	\$140.00	\$14.00	\$154.00	Per court

Other Miscellaneous Sports e.g. Remote Control Cars, Marching etc.

Name	Year 18/19 Fee (incl. GST)	Year 19/20 Fee (excl. GST)	Year 19/20 GST	Year 19/20 Fee (incl. GST)	Unit
Weekday Hire (per day)	\$254.00	\$236.82	\$23.68	\$260.50	Per facilityper day
Weekend Hire (per day)	\$355.00	\$330.91	\$33.09	\$364.00	Per facilityper day
Seven Day Hire	\$1,390.00	\$1,295.45	\$129.55	\$1,425.00	Per facility

Fitness Groups

Name	Year 18/19 Fee (incl. GST)	Year 19/20 Fee (excl. GST)	Year 19/20 GST	Year 19/20 Fee (incl. GST)	Unit
One off seasonal rate per site (Sporting and Passive Parks)	\$210.00	\$195.45	\$19.55	\$215.00	Per site per season

School Hire – Sporting Fields

Schools located in the LGA have preference in hiring fields over those schools located outside the LGA.

Fees include access to toilets where available.

Sporting fields standard fees and charges apply for any additional fees.

WEEKDAY HIRE

Schools located in Liverpool LGA

Name	Year 18/19 Fee (incl. GST)	Year 19/20		Unit
		Fee (excl. GST)	GST (incl. GST)	
Field Hire (including access to toilets where available) – Individual School Carnivals	\$90.00	\$84.09	\$8.41	Per Venue Per Day
Field Hire (including access to toilets where available) – Zone Carnivals	\$400.00	\$372.73	\$37.27	Per Venue Per day

Schools located outside the Liverpool LGA

Name	Year 18/19 Fee (incl. GST)	Year 19/20		Unit
		Fee (excl. GST)	GST (incl. GST)	
Field Hire (including access to toilets where available) – Individual School Carnivals	\$90.00	\$84.09	\$8.41	Per Field Per Day
Field Hire (including access to toilets where available) – Zone Carnivals	\$135.00	\$125.91	\$12.59	Per Field Per Day

Regional & State Carnivals / Events

Name	Year 18/19 Fee (incl. GST)	Year 19/20		Unit
		Fee (excl. GST)	GST (incl. GST)	
Field Hire (including access to toilets where available)	\$645.00	\$600.91	\$60.09	Per Field Per Day

Casual Hire – Passive Recreation Areas and Sporting Fields

Hourly rate includes the use of toilets where available.

Sporting fields standard fees and charges apply for any additional fees.

Nights with lights not available.

Day / Night

Passive Recreation Areas

Name	Year 18/19 Fee (incl. GST)	Year 19/20		Unit
		Fee (excl. GST)	GST (incl. GST)	
Commercial organisation Minor event in a passive park (Less than 100 people, Non-Revenue raising)	\$145.00	\$135.00	\$13.50	Per Park Per day
Commercial organisation Major event a passive park (More than 100 people Non-Revenue raising)	\$291.00	\$271.36	\$27.14	Per Park Per day
Commercial organisation minor event a passive park (less than 100 people, Revenue raising)	\$291.00	\$271.36	\$27.14	Per Park Per day
Commercial organisation major event a passive park (More than 100 people, Revenue raising)	\$480.00	\$447.27	\$44.73	Per Park Per day

Sporting Grounds

Name	Year 18/19 Fee (incl. GST)	Year 19/20 Fee (excl. GST)	Year 19/20 GST	Year 19/20 Fee (incl. GST)	Unit
Community & Private citizens minor event on sporting ground less than 100 people (reservation fee – flat rate)	\$145.00	\$135.00	\$13.50	\$148.50	Per Field Per day
Community & private citizen major event on sporting ground more than 100 people. (reservation fee – flat rate)	\$291.00	\$271.36	\$27.14	\$298.50	Per Field Per day
Commercial organisation Minor event on sportsfield (Less than 100 people, Non-Revenue raising) (Initial five hour block)	\$291.00	\$271.36	\$27.14	\$298.50	Initial 5 Hour period
Commercial organisation Major event on sportsfield (More than 100 people Non-Revenue raising) (Initial five hour block)	\$385.00	\$358.64	\$35.86	\$394.50	Initial 5 Hour period
Commercial organisation minor event on sportsfield (Less than 100 people, Revenue raising) (Initial five hour block)	\$385.00	\$358.64	\$35.86	\$394.50	Initial 5 Hour period
Commercial organisation major event on sportsfield (More than 100 people, Revenue raising) (Initial five hour block)	\$480.00	\$447.27	\$44.73	\$492.00	Initial 5 Hour period
Commercial organisation events (per hour after the initial five hour block)	\$85.00	\$79.09	\$7.91	\$87.00	Per hour

Tennis Courts

Casual Hire

Name	Year 18/19 Fee (incl. GST)	Year 19/20 Fee (excl. GST)	Year 19/20 GST	Year 19/20 Fee (incl. GST)	Unit
Per hour – Day Light Use	\$17.00	\$15.91	\$1.59	\$17.50	
Per hour – Floodlighting Use	\$21.00	\$19.55	\$1.95	\$21.50	

Permanent Hire

Name	Year 18/19 Fee (incl. GST)	Year 19/20 Fee (excl. GST)	Year 19/20 GST	Year 19/20 Fee (incl. GST)	Unit
Per hour – Daylight Use	\$14.00	\$13.18	\$1.32	\$14.50	
Per hour – Floodlighting Use	\$20.00	\$18.64	\$1.86	\$20.50	

Schools (1.30pm – 3.30pm or part thereof)

Name	Year 18/19 Fee (incl. GST)	Year 19/20 Fee (excl. GST)	Year 19/20 GST	Year 19/20 Fee (incl. GST)	Unit
Schools located in LGA	\$15.00	\$14.09	\$1.41	\$15.50	
School located outside LGA				Casual Rates apply	
				Last YR Fee Casual Rates apply	

Phillip Park Tennis Courts (Under Contract Management)

Name	Year 18/19 Fee (incl. GST)	Year 19/20 Fee (excl. GST)	Year 19/20 GST	Fee (incl. GST)	Unit
Per hour – Day	\$12.00	\$11.36	\$1.14	\$12.50	
Per hour – Night	\$16.00	\$15.00	\$1.50	\$16.50	
Tennis Coaching – 30 Minutes	\$33.00	\$30.91	\$3.09	\$34.00	
Tennis Coaching – 1 Hour	\$60.00	\$55.91	\$5.59	\$61.50	

Circus, Festivals, Major Events

Other applicable charges from Council units:

- Food Safety Administration Fee
- Food Safety Fee
- Ride and Amusement Inspections

Council clean up of litter will be deducted from the bond at the rate of \$120 per hour.

Sports field ground hire fees will apply to events on sports fields.

Hire of Designated Circus /Carnivals / Festivals / Major Events Venue

Name	Year 18/19 Fee (incl. GST)	Year 19/20 Fee (excl. GST)	Year 19/20 GST	Fee (incl. GST)	Unit
Field Hire Fee (commercial events)	\$480.00	\$447.27	\$44.73	\$492.00	Per field per day
Utilities Bond (Commercial & Community)	\$325.00	\$333.00	\$0.00	\$333.00	Per Site Per Day
Utilities Electricity (Commercial & Community)				As per Meter	
				Last YR Fee	
				As per Meter	
Utilities Water (Commercial & Community)				As per Meter	
				Last YR Fee	
				As per Meter	
Commercial -Circus/ Carnivals / Major Events Field Damage Bond	\$4,287.00	\$4,394.00	\$0.00	\$4,394.00	Per Event
Cleaning Bond (all events)	\$1,610.00	\$1,650.00	\$0.00	\$1,650.00	Per event

Holsworthy Swimming Centre (Note: Centre is externally managed and applicable fees are supplied by external contractor)

Pool Entry Fees

Name	Year 18/19 Fee (incl. GST)	Year 19/20 Fee (excl. GST)	Year 19/20 GST	Fee (incl. GST)	Unit
Adult	\$6.80	\$5.91	\$0.59	\$6.50	
Child (16 & Under)	\$5.50	\$5.00	\$0.50	\$5.50	
Pensioner	\$4.60	\$4.09	\$0.41	\$4.50	
Under 2 years old				FREE	
				Last YR Fee	
				FREE	
Family (2 adults, 2 children)	\$20.30	\$18.18	\$1.82	\$20.00	

Lane Hire

Name	Year 18/19 Fee (incl. GST)	Year 19/20 Fee (excl. GST)	Year 19/20 GST	Year 19/20 Fee (incl. GST)	Unit
Lane Hire – per hour	\$80.00	\$72.73	\$7.27	\$80.00	
Pool Hire – (5 lanes) – per hour	\$300.00	\$272.73	\$27.27	\$300.00	

Season Passes / Concession Entry

Name	Year 18/19 Fee (incl. GST)	Year 19/20 Fee (excl. GST)	Year 19/20 GST	Year 19/20 Fee (incl. GST)	Unit
15 Visit Swim Card – Adult	\$85.00	\$77.27	\$7.73	\$85.00	
15 Visit Swim Card – Child (16 & Under)	\$70.00	\$63.64	\$6.36	\$70.00	
3 Month Pass – Adult	\$275.00	\$250.00	\$25.00	\$275.00	
3 Month Pass – Child	\$200.00	\$181.82	\$18.18	\$200.00	
6 Month Pass – Adult	\$451.00	\$409.09	\$40.91	\$450.00	
6 Month Pass – Child	\$300.00	\$272.73	\$27.27	\$300.00	

Michael Clarke Recreation Centre (Note: Centre is externally managed and applicable fees are supplied by external contractor)

Centre Memberships

Name	Year 18/19 Fee (incl. GST)	Year 19/20 Fee (excl. GST)	Year 19/20 GST	Year 19/20 Fee (incl. GST)	Unit
Centre Joining Fee	\$40.00	\$36.36	\$3.64	\$40.00	
Direct Debit Administration Fee	\$65.00	\$59.09	\$5.91	\$65.00	
12 months upfront	\$931.60	\$863.64	\$86.36	\$950.00	
Direct debit Fitness fortnightly	\$38.00	\$35.45	\$3.55	\$39.00	
Direct Debit Fitness Concession fortnightly	\$27.80	\$25.91	\$2.59	\$28.50	
Direct Debit Corporate fortnightly	\$27.80	\$25.91	\$2.59	\$28.50	
12 months Direct Debit	\$33.90	\$31.36	\$3.14	\$34.50	
HIIT Zone Membership (Group personal training) fortnightly	\$82.00	\$76.36	\$7.64	\$84.00	
3 months upfront – Rehab only	\$451.20	\$418.27	\$41.83	\$460.10	
12 months Corporate upfront	\$772.80	\$722.73	\$72.27	\$795.00	
12 months Teen Gym upfront	\$592.90	\$554.55	\$55.45	\$610.00	
Teen Gym Fortnightly DD	\$27.80	\$25.91	\$2.59	\$28.50	
Council Corporate 12 months upfront	\$649.20	\$604.55	\$60.45	\$665.00	
Council Corporate Direct Debit Fortnightly	\$24.60	\$22.73	\$2.27	\$25.00	
Replacement Card	\$5.50	\$5.09	\$0.51	\$5.60	
Liverpool Active F/N	\$50.00	\$46.36	\$4.64	\$51.00	

Creche

Name	Year 18/19 Fee (incl. GST)	Year 19/20 Fee (excl. GST)	Year 19/20 GST	Year 19/20 Fee (incl. GST)	Unit
Creche per child	\$4.30	\$4.00	\$0.40	\$4.40	Per child
Creche Member 10 Visit Pass	\$42.90	\$40.00	\$4.00	\$44.00	

Health Club

Name	Year 18/19 Fee (incl. GST)	Fee (excl. GST)	Year 19/20 GST	Fee (incl. GST)	Unit
Adult Casual gym / Aerobics class	\$17.70	\$16.55	\$1.65	\$18.20	
Adult Casual gym / Aerobics class 10 Visit Pass	\$158.80	\$148.18	\$14.82	\$163.00	
Concession Casual gym / Aerobics class (Student, Pensioner)	\$14.40	\$13.45	\$1.35	\$14.80	
Concession Casual gym / Aerobics class (Student, Pensioner) 10 Visit Pass	\$109.50	\$101.82	\$10.18	\$112.00	
School PE Gym Entry per student – Instructor Hire also required	\$7.20	\$6.73	\$0.67	\$7.40	
School PE Instructor Hire per hour	\$56.30	\$52.55	\$5.25	\$57.80	Per hour
Personal training starter pack (3 X 30 minutes)	\$99.00	\$90.00	\$9.00	\$99.00	
Personal Training 45 minute member DD	\$50.00	\$45.45	\$4.55	\$50.00	
Personal training 1 hour member DD	\$65.00	\$60.45	\$6.05	\$66.50	
60 minute session – 5 minimum people group session	\$15.50	\$14.55	\$1.45	\$16.00	
Challenge Fitness Camp – Member	\$250.00	\$227.27	\$22.73	\$250.00	
Challenge Fitness Camp – Non-member	\$300.00	\$272.73	\$27.27	\$300.00	
Coaching Zone (Per Week)	\$49.95	\$45.45	\$4.55	\$50.00	

Programs

Name	Year 18/19 Fee (incl. GST)	Fee (excl. GST)	Year 19/20 GST	Fee (incl. GST)	Unit
MCRC Soccer Kids (Per session)	\$20.50	\$19.09	\$1.91	\$21.00	Per Session
MCRC Soccer Kids Registration Fee	\$65.00	\$60.91	\$6.09	\$67.00	
MCRC Basketball Kids (Per Session)	\$20.50	\$19.09	\$1.91	\$21.00	Per session
MCRC Basketball Kids Registration Fee	\$65.00	\$60.91	\$6.09	\$67.00	
School Holiday Program (Per day per child)	\$50.00	\$46.36	\$4.64	\$51.00	Per day per child
3X3 Basketball Competition Team Registration – Per player	\$16.00	\$14.82	\$1.48	\$16.30	Per player
3X3 Basketball (Per game per team)	\$20.00	\$18.64	\$1.86	\$20.50	
Kids Gymnastics – 18 months to 2 1/2 years	\$15.50	\$14.55	\$1.45	\$16.00	
Kids Gymnastics – 2 1/2 years to 5 years	\$15.50	\$14.45	\$1.45	\$15.90	
Kids Gymnastics – Junior Rec by Selection	\$15.50	\$14.45	\$1.45	\$15.90	
Learn to Play per session	\$18.00	\$16.36	\$1.64	\$18.00	Per Session
Learn to Play – term fee	\$150.00	\$136.36	\$13.64	\$150.00	

Venue / Stadium

Name	Year 18/19 Fee (incl. GST)	Fee (excl. GST)	Year 19/20 GST	Fee (incl. GST)	Unit
Court hire adult sport	\$72.00	\$67.27	\$6.73	\$74.00	
Sports Competition Team Fees Adults per game	\$70.00	\$65.00	\$6.50	\$71.50	
Sports Competition Team Fees Juniors per game	\$55.00	\$50.91	\$5.09	\$56.00	
Sports Competition Team Registration	\$17.40	\$16.18	\$1.62	\$17.80	
Badminton (per hour)	\$29.30	\$27.27	\$2.73	\$30.00	Per hour

continued on next page ...

Page 64 of 127

Capacity 60 – 80 [continued]

Name	Year 18/19 Fee (incl. GST)	Year 19/20 Fee (excl. GST)	Year 19/20 GST	Year 19/20 Fee (incl. GST)	Unit
Tennis (per hour)	\$18.50	\$17.27	\$1.73	\$19.00	Per hour
Casual Shooting – Basketball and Soccer (per hour)	\$7.00	\$6.36	\$0.64	\$7.00	Per hour
Multi purpose rooms (per hour)	\$55.30	\$51.36	\$5.14	\$56.50	Per hour
Birthday parties (per child)	\$25.00	\$23.18	\$2.32	\$25.50	Per child
School sports – stadium	\$5.60	\$5.18	\$0.52	\$5.70	
Corporate 5-10 Direct Debit Fortnightly	\$35.10	\$32.73	\$3.27	\$36.00	
Corporate 11-20 Direct Debit Fortnightly	\$31.20	\$29.09	\$2.91	\$32.00	
Corporate 21-40 Direct Debit Fortnightly	\$27.30	\$25.45	\$2.55	\$28.00	
Corporate 40+ Direct Debit Fortnightly	\$23.40	\$21.82	\$2.18	\$24.00	
Registration Fee Rec	\$55.00	\$50.91	\$5.09	\$56.00	
Registration Fee Kinder	\$50.00	\$46.36	\$4.64	\$51.00	
Registration Fee Levels	\$90.00	\$83.64	\$8.36	\$92.00	

Michael Wenden Aquatic and Recreation Centre (Note: Centre is externally managed and applicable fees are supplied by external contractor)

Aquatics

Name	Year 18/19 Fee (incl. GST)	Year 19/20 Fee (excl. GST)	Year 19/20 GST	Year 19/20 Fee (incl. GST)	Unit
Under 2 years old				FREE	
				Last YR Fee FREE	
Casual Swim Adult	\$6.00	\$5.64	\$0.56	\$6.20	
Casual Swim Concession (Child U16, Student, Pensioner)	\$4.50	\$4.18	\$0.42	\$4.60	
Casual Swim Family Access (Up to five participants)	\$19.40	\$18.18	\$1.82	\$20.00	
Casual Swim – Non Swimmer/Spectator	\$2.40	\$2.27	\$0.23	\$2.50	
Casual Swim Adult 10 Visit Swim Pass	\$53.70	\$50.00	\$5.00	\$55.00	
Casual Swim Concession 10 Visit Pass (Child U16, Student, Pensioner)	\$40.40	\$37.64	\$3.76	\$41.40	
School Swim Entry inc Carnivals – Lane Hire also required	\$4.60	\$4.27	\$0.43	\$4.70	
School Swim Lesson with Centre Instructor 30 Minutes 1:10	\$7.90	\$7.36	\$0.74	\$8.10	
School Swim Lesson with Centre Instructors – 30 minutes – 1:6	\$9.20	\$8.55	\$0.85	\$9.40	
School Swim Lesson with Centre Instructors – 30 Minutes – 1:2	\$13.20	\$12.27	\$1.23	\$13.50	
School Swim Lesson with Centre Instructors – 60 Minutes – 1:10	\$12.60	\$11.73	\$1.17	\$12.90	
School Swim Lesson with Centre Instructors – 60 minutes – 1:6	\$14.70	\$13.73	\$1.37	\$15.10	
School Swim Lesson with Centre Instructors – 60 Minutes – 1:2	\$20.70	\$19.27	\$1.93	\$21.20	
Lane Hire – Outdoor Pool – per hour (Subject to availability)	\$38.80	\$36.18	\$3.62	\$39.80	

continued on next page ...

Page 65 of 127

Capacity 60 – 80 [continued]

Name	Year 18/19 Fee (incl. GST)	Year 19/20			Unit
		Fee (excl. GST)	GST	Fee (incl. GST)	
Lane Hire Indoor – Subject to availability per hour	\$27.20	\$25.36	\$2.54	\$27.90	
Lane Hire – Outdoor – School & Community group Per Hour	\$17.30	\$16.09	\$1.61	\$17.70	
Lane Hire Indoor School & Community group Per Lane per Hour	\$13.10	\$12.18	\$1.22	\$13.40	
Swim club	\$4.60	\$4.27	\$0.43	\$4.70	
Swimming Lessons – Adult/Child – per lesson	\$15.30	\$14.27	\$1.43	\$15.70	
Swimming Lessons – Water Babies – Per Lesson	\$15.30	\$14.27	\$1.43	\$15.70	
Swimming Lessons – Private – 1 Child/Adult – 30 Minutes	\$48.20	\$44.91	\$4.49	\$49.40	
Swimming Lessons – Private – 2 Children/Adults – 30 Minutes	\$54.40	\$50.73	\$5.07	\$55.80	
Swimming Lessons – Holiday – 30 Minutes – Per Lesson	\$15.30	\$14.27	\$1.43	\$15.70	

Aquatic Memberships

Name	Year 18/19 Fee (incl. GST)	Year 19/20			Unit
		Fee (excl. GST)	GST	Fee (incl. GST)	
Pool Membership – Adult – 8 Months (Seasonal) – Upfront	\$307.50	\$286.55	\$28.65	\$315.20	
Pool Membership – Concession – Seasonal (8 Months) – Upfront	\$233.70	\$217.82	\$21.78	\$239.60	
Pool Membership – Adult – 12 months – Upfront	\$415.10	\$386.82	\$38.68	\$425.50	
Pool Membership – Concession – 12 Months – Upfront	\$292.20	\$268.18	\$26.82	\$295.00	
Pool Membership – Adult – 12 Months – Direct Debit – Fortnightly	\$18.50	\$17.27	\$1.73	\$19.00	
Pool Membership – Concession – 12 Months – Direct Debit – Fortnightly	\$13.60	\$12.73	\$1.27	\$14.00	

Centre Memberships

Name	Year 18/19 Fee (incl. GST)	Year 19/20			Unit
		Fee (excl. GST)	GST	Fee (incl. GST)	
Centre Membership – Adult – 12 Months – Upfront	\$789.70	\$735.82	\$73.58	\$809.40	
Centre Membership – Adult – 12 Months – Renewal Price within 7 days of expiry	\$712.40	\$663.82	\$66.38	\$730.20	
Centre Membership – 12 Month – Concession (Student, Pensioner) Upfront	\$671.60	\$625.82	\$62.58	\$688.40	
Centre Membership – Concession – 12 Months – Renewal Price within 7 days of expiry	\$604.80	\$562.73	\$56.27	\$619.00	
Centre Membership – Council – 12 Months – Upfront	\$543.20	\$506.18	\$50.62	\$556.80	
Centre Membership – Corporate – 12 Months – Upfront	\$625.30	\$582.64	\$58.26	\$640.90	
Centre Membership – Adult 12 months – Off Peak – Upfront	\$584.30	\$544.45	\$54.45	\$598.90	
Centre Membership – Teen Gym – 12 months – upfront	\$456.20	\$425.09	\$42.51	\$467.60	

continued on next page ...

Page 66 of 127

Capacity 60 – 80 [continued]

Name	Year 18/19 Fee (incl. GST)	Year 19/20 Fee (excl. GST)	Year 19/20 GST	Year 19/20 Fee (incl. GST)	Unit
Centre Membership – Work cover – 3 Months – Upfront	\$410.00	\$382.09	\$38.21	\$420.30	
Centre Membership – Direct debit – Joining fee	\$42.00	\$39.09	\$3.91	\$43.00	
Centre Membership – Adult – Direct Debit – Fortnightly	\$31.80	\$29.64	\$2.96	\$32.60	
Centre Membership -Direct Debit – Concession – Fortnightly	\$27.20	\$25.36	\$2.54	\$27.90	
Centre Membership – Direct Debit – Off Peak – Fortnightly	\$23.80	\$22.18	\$2.22	\$24.40	
Centre Membership – Direct Debit – Corporate – fortnightly	\$25.40	\$23.64	\$2.36	\$26.00	
Centre Membership – Direct Debit – Teen Gym – Fortnightly	\$18.50	\$17.27	\$1.73	\$19.00	
Centre Membership – Direct Debit – Council – fortnightly	\$22.00	\$20.55	\$2.05	\$22.60	
Centre Membership – Replacement card	\$7.00	\$6.55	\$0.65	\$7.20	
Liverpool Active F/N	\$50.00	\$46.55	\$4.65	\$51.20	

Fitness

Name	Year 18/19 Fee (incl. GST)	Year 19/20 Fee (excl. GST)	Year 19/20 GST	Year 19/20 Fee (incl. GST)	Unit
Aqua aerobics – Casual Visit – Adult	\$16.00	\$14.91	\$1.49	\$16.40	
Aqua aerobics Casual Visit Concession (Student, Pensioner)	\$9.30	\$8.64	\$0.86	\$9.50	
Aqua aerobics – Adult – 10 Visit Pass	\$128.00	\$119.27	\$11.93	\$131.20	
Aqua aerobics 10 Visit Pass Concession (Student, Pensioner)	\$71.90	\$67.00	\$6.70	\$73.70	
Health Club – Casual Visit Adult	\$16.00	\$14.73	\$1.47	\$16.20	
Health Club – Casual Visit – Concession (Student, Pensioner)	\$9.10	\$8.45	\$0.85	\$9.30	
Health Club – 10 Visit Pass – Adult	\$128.20	\$119.45	\$11.95	\$131.40	
Health Club – 10 Visit Pass – Concession (Student, Pensioner)	\$71.80	\$66.91	\$6.69	\$73.60	
Health Club – School PE – per student – Instructor Hire required also	\$7.50	\$7.00	\$0.70	\$7.70	
Health Club – School PE – Instructor Hire per hour	\$69.20	\$64.45	\$6.45	\$70.90	
Health Club – Personal training starter pack (3 X 30 minutes)	\$113.80	\$105.45	\$10.55	\$116.00	
Health Club – Personal training – 45 minutes – member	\$59.90	\$55.82	\$5.58	\$61.40	
Health Club – Personal Training – 1 Hour	\$75.00	\$69.91	\$6.99	\$76.90	
Health Club – Challenge Fitness Camp – Member	\$288.10	\$268.45	\$26.85	\$295.30	
Health Club – Challenge Fitness Camp – Non-Member	\$345.50	\$321.91	\$32.19	\$354.10	

Miscellaneous

Name	Year 18/19 Fee (incl. GST)	Year 19/20 Fee (excl. GST)	Year 19/20 GST	Year 19/20 Fee (incl. GST)	Unit
Birthday Parties – Per Child – Including Food & Instructor	\$25.00	\$23.27	\$2.33	\$25.60	
BBQ Package	\$87.20	\$81.27	\$8.13	\$89.40	
Outdoor Shade Structure Hire – Per Hour	\$10.00	\$13.64	\$1.36	\$15.00	
Kids Holiday Fun Days	\$26.80	\$25.00	\$2.50	\$27.50	

Stroke Correction (formerly Squad)

Name	Year 18/19 Fee (incl. GST)	Year 19/20 Fee (excl. GST)	Year 19/20 GST	Year 19/20 Fee (incl. GST)	Unit
Stroke Correction – Gold – Direct Debit – Fortnightly	\$60.50	\$56.36	\$5.64	\$62.00	
Stroke Correction – Silver – Direct Debit – Fortnightly	\$56.40	\$52.55	\$5.25	\$57.80	
Stroke Correction – Direct Debit – Bronze – Fortnightly	\$52.90	\$49.27	\$4.93	\$54.20	
Stroke Correction – Casual – Adult – 10 Visit Pass	\$72.10	\$67.18	\$6.72	\$73.90	
Stroke Correction – Casual – Child – 10 Visit Pass	\$56.80	\$52.91	\$5.29	\$58.20	
Stroke Correction – Casual – Adult	\$7.60	\$7.09	\$0.71	\$7.80	
Stroke Correction – Casual – Child	\$6.10	\$5.64	\$0.56	\$6.20	

Venue / Stadium

Name	Year 18/19 Fee (incl. GST)	Year 19/20 Fee (excl. GST)	Year 19/20 GST	Year 19/20 Fee (incl. GST)	Unit
Court Hire – Per Court – Per Hour	\$72.80	\$67.82	\$6.78	\$74.60	
Court Hire – Per Court – Per Hour – Not for Profit	\$62.60	\$58.36	\$5.84	\$64.20	
Court Hire – Per Court – Per Hour – After Hours	\$93.30	\$86.91	\$8.69	\$95.60	
Court Hire – Casual Use – Per Person – Per Hour	\$8.20	\$7.64	\$0.76	\$8.40	
Badminton – Per Court – Per Hour	\$18.50	\$17.27	\$1.73	\$19.00	
Venue Hire – Exclusive Use	\$162.00	\$150.91	\$15.09	\$166.00	
Venue Hire – Exclusive Use – After Hours	\$230.70	\$215.00	\$21.50	\$236.50	
Venue Hire – Exclusive Use – Commercial Kitchen	\$483.90	\$450.91	\$45.09	\$496.00	
Venue Hire – Exclusive Use – Cleaning Fee	\$296.30	\$276.09	\$27.61	\$303.70	
Sports Competition – Team Fees Adults – Per Game	\$76.90	\$71.55	\$7.15	\$78.70	
Sports Competition – Team Fees Juniors – Per Game	\$55.10	\$51.36	\$5.14	\$56.50	
Sports Competition – Team Registration	\$19.50	\$18.18	\$1.82	\$20.00	
Learn to play / kids sports activity (based on 1 hour class)	\$15.50	\$14.45	\$1.45	\$15.90	Per class
Holiday sports days per day (MCRC \$50)	\$50.00	\$46.55	\$4.65	\$51.20	Per day
School Sport – Per Student	\$6.40	\$6.00	\$0.60	\$6.60	
Corporate 5-10 Direct Debit Fortnightly	\$35.10	\$32.73	\$3.27	\$36.00	
Corporate 11-20 Direct Debit Fortnightly	\$31.20	\$29.09	\$2.91	\$32.00	
Corporate 21-40 Direct Debit Fortnightly	\$27.30	\$25.45	\$2.55	\$28.00	

continued on next page ...

Capacity 60 – 80 [continued]

Name	Year 18/19 Fee (incl. GST)	Year 19/20 Fee (excl. GST)	Year 19/20 GST	Year 19/20 Fee (incl. GST)	Unit
Corporate 40+ Direct Debit Fortnightly	\$23.40	\$21.82	\$2.18	\$24.00	
Registration Fee Rec	\$55.00	\$51.27	\$5.13	\$56.40	
Registration Fee Kinder	\$50.00	\$46.55	\$4.65	\$51.20	
Registration Fee Levels	\$90.00	\$83.64	\$8.36	\$92.00	
Learn to Play/Kids Sport Activity 1 hour	\$15.50	\$14.09	\$1.41	\$15.50	Per hour
Holiday Sports Program Per Day	\$50.00	\$46.36	\$4.64	\$51.00	Per day

Whitlam Leisure Centre (Note: Centre is externally managed and applicable fees are supplied by external contractor)

Aquatics

Name	Year 18/19 Fee (incl. GST)	Year 19/20 Fee (excl. GST)	Year 19/20 GST	Year 19/20 Fee (incl. GST)	Unit
Adult casual swim	\$7.60	\$7.09	\$0.71	\$7.80	
Concession Casual Swim (Child U16, Student, Pensioner)	\$5.80	\$5.36	\$0.54	\$5.90	
Non swimmer/spectator	\$3.80	\$3.18	\$0.32	\$3.50	
Adult 10 Visit Swim Pass	\$61.00	\$56.82	\$5.68	\$62.50	
Concession 10 Visit Swim Pass (Child U16, Student, Pensioner)	\$47.00	\$43.64	\$4.36	\$48.00	
Family casual swim	\$22.90	\$21.36	\$2.14	\$23.50	
School Swim Entry inc Carnivals – Lane Hire Required	\$4.50	\$4.18	\$0.42	\$4.60	
School Lesson Swim with Centre Instructors	\$9.20	\$8.55	\$0.85	\$9.40	
Lane Hire (Indoor & Outdoor) subject to availability	\$48.70	\$45.36	\$4.54	\$49.90	
Lane Hire School & Community Per Lane per Hour	\$18.50	\$17.27	\$1.73	\$19.00	
Swim club	\$4.20	\$3.91	\$0.39	\$4.30	
Swim school 1 child/adult per lesson	\$17.70	\$18.20	\$0.00	\$18.20	
Water babies	\$17.70	\$18.20	\$0.00	\$18.20	
Private lesson	\$51.30	\$52.60	\$0.00	\$52.60	
Private Lesson – 2 Children	\$57.00	\$58.40	\$0.00	\$58.40	
Private lesson – 3 Children	\$62.00	\$63.60	\$0.00	\$63.60	
Holiday program per lesson	\$17.70	\$18.20	\$0.00	\$18.20	
Spa/sauna casual	\$14.10	\$13.18	\$1.32	\$14.50	
Concession Spa/Sauna (Student, Pensioner)	\$12.10	\$11.36	\$1.14	\$12.50	

Aquatic Memberships

Name	Year 18/19 Fee (incl. GST)	Year 19/20 Fee (excl. GST)	Year 19/20 GST	Year 19/20 Fee (incl. GST)	Unit
Pool Membership Adult 12 months Upfront	\$596.60	\$555.91	\$55.59	\$611.50	
Pool Membership Adult DD Fortnightly	\$23.10	\$21.55	\$2.15	\$23.70	
Pool Membership Concession (Student & Pensioner) 12 months Upfront	\$370.00	\$345.45	\$34.55	\$380.00	

continued on next page ...

Page 69 of 127

Capacity 60 – 80 [continued]

Name	Year 18/19 Fee (incl. GST)	Year 19/20 Fee (excl. GST)	Year 19/20 GST	Year 19/20 Fee (incl. GST)	Unit
Pool Membership Concession (Student & Pensioner) DD Fortnightly	\$18.00	\$16.73	\$1.67	\$18.40	
Season Pass – Adult (Pool Access Only – January to March)	\$250.00	\$232.91	\$23.29	\$256.20	Season pass
Season Pass – Concession/Child (Pool Access Only – January to March)	\$180.00	\$167.73	\$16.77	\$184.50	Season pass

Centre Memberships

Name	Year 18/19 Fee (incl. GST)	Year 19/20 Fee (excl. GST)	Year 19/20 GST	Year 19/20 Fee (incl. GST)	Unit
Direct debit joining fee	\$42.00	\$39.09	\$3.91	\$43.00	
12 month upfront	\$1,076.30	\$1,004.55	\$100.45	\$1,105.00	
Direct debit Fortnightly Platinum (fitness, pools, classes, free creche, free friend access on weekends)	\$42.50	\$39.64	\$3.96	\$43.60	
Direct Debit Fortnightly Gold (fitness, pools, classes)	\$35.40	\$33.00	\$3.30	\$36.30	
Direct debit Fortnightly Fitness (fitness only)	\$28.40	\$26.45	\$2.65	\$29.10	
Direct debit Fortnightly Platinum Concession	\$31.90	\$31.82	\$3.18	\$35.00	
Direct debit Fortnightly Gold Concession	\$30.20	\$28.18	\$2.82	\$31.00	
Direct debit Fortnightly Fitness Concession	\$26.10	\$24.32	\$2.43	\$26.75	
3 month upfront – rehab only	\$493.00	\$459.36	\$45.94	\$505.30	
12 Month Off peak upfront	\$809.80	\$754.55	\$75.45	\$830.00	
Off Peak direct debit Fortnightly	\$29.70	\$27.64	\$2.76	\$30.40	
12 month corporate upfront	\$861.20	\$803.64	\$80.36	\$884.00	
12 month Concession (Student, Pensioner) Gold Upfront – 12 month corporate upfront	\$803.90	\$749.09	\$74.91	\$824.00	
Concession (Student, Pensioner) Gold Direct Debit Fortnightly – Seniors/juniors upfront (12 months)	\$29.70	\$27.64	\$2.76	\$30.40	
12 month Teen Gym upfront – Seniors/juniors direct debit (12 months)	\$684.70	\$636.36	\$63.64	\$700.00	
Teen Gym Fortnightly DD – 12 month Concession (Student, Pensioner) Gold Direct Debit Fortnightly	\$24.00	\$22.45	\$2.25	\$24.70	
Council Corporate 12 Months Upfront	\$751.30	\$700.00	\$70.00	\$770.00	
PrYme Membership (Over 50's) – For holders of a Seniors or DVA card	\$10.70	\$10.00	\$1.00	\$11.00	Per week
Council Corporate Direct Debit Fortnightly	\$20.00	\$18.64	\$1.86	\$20.50	
Cancellation Fee	\$160.90	\$150.00	\$15.00	\$165.00	
Replacement Card	\$6.20	\$5.91	\$0.59	\$6.50	
Debit Success Admin Fee	\$66.70	\$62.73	\$6.27	\$69.00	
Corporate 5-10 Direct Debit Fortnightly	\$35.10	\$32.73	\$3.27	\$36.00	
Corporate 11-20 Direct Debit Fortnightly	\$31.20	\$29.09	\$2.91	\$32.00	
Corporate 21-40 Direct Debit Fortnightly	\$27.30	\$25.45	\$2.55	\$28.00	
Corporate 40+ Direct Debit Fortnightly	\$23.40	\$21.82	\$2.18	\$24.00	
Debit Success Admin Fee	\$66.30	\$62.73	\$6.27	\$69.00	

Creche

Name	Year 18/19 Fee (incl. GST)	Year 19/20 Fee (excl. GST)	Year 19/20 GST	Year 19/20 Fee (incl. GST)	Unit
Creche per child	\$4.90	\$4.55	\$0.45	\$5.00	
Creche Member 20 Visit Pass (\$2.50 per visit)	\$67.00	\$63.64	\$6.36	\$70.00	

Health Club

Name	Year 18/19 Fee (incl. GST)	Year 19/20 Fee (excl. GST)	Year 19/20 GST	Year 19/20 Fee (incl. GST)	Unit
Aquarobics	\$14.20	\$13.18	\$1.32	\$14.50	
Aquarobics Adult 10 Visit Pass	\$134.30	\$124.55	\$12.45	\$137.00	
Aquarobics Concession (Student & Pensioner)	\$9.60	\$9.09	\$0.91	\$10.00	
Aquarobics Concession (Student & Pensioner) 10 Visit Pass	\$90.30	\$81.82	\$8.18	\$90.00	
Adult Casual gym/aerobics class	\$20.50	\$19.09	\$1.91	\$21.00	
Adult Casual gym/aerobics class 10 Visit Pass	\$176.30	\$163.64	\$16.36	\$180.00	
Concession Casual gym/aerobics class (Student, Pensioner)	\$11.00	\$10.27	\$1.03	\$11.30	
Concession Casual gym/aerobics class (Student, Pensioner) 10 Visit Pass	\$101.00	\$90.91	\$9.09	\$100.00	
School PE Gym Entry per student – Instructor Hire required also	\$8.00	\$7.45	\$0.75	\$8.20	
School PE Instructor Hire per hour	\$65.10	\$60.64	\$6.06	\$66.70	
Personal training starter pack (3 X 30 minutes)	\$111.00	\$100.00	\$10.00	\$110.00	
Personal training 45 minute member	\$58.50	\$54.55	\$5.45	\$60.00	
Personal training 1 hour member	\$69.80	\$65.00	\$6.50	\$71.50	
Challenge Fitness Camp – Member	\$280.00	\$260.91	\$26.09	\$287.00	
Challenge Fitness Camp – Non-member	\$335.00	\$312.18	\$31.22	\$343.40	
Coaching Zone (Per Week)	\$49.95	\$46.55	\$4.65	\$51.20	Weekly charge

Miscellaneous

Name	Year 18/19 Fee (incl. GST)	Year 19/20 Fee (excl. GST)	Year 19/20 GST	Year 19/20 Fee (incl. GST)	Unit
Play Centre Casual visit – per child	\$3.50	\$3.18	\$0.32	\$3.50	

Venue / Stadium

Name	Year 18/19 Fee (incl. GST)	Year 19/20 Fee (excl. GST)	Year 19/20 GST	Year 19/20 Fee (incl. GST)	Unit
Court hire adult sport	\$78.50	\$73.64	\$7.36	\$81.00	
Sports Competition Team Fees Adults per game	\$74.00	\$69.09	\$6.91	\$76.00	
Sports Competition Team Fees Juniors per game	\$58.00	\$54.55	\$5.45	\$60.00	
Sports Competition Team Registration	\$19.50	\$18.18	\$1.82	\$20.00	
Badminton	\$30.00	\$28.18	\$2.82	\$31.00	
Table Tennis	\$22.50	\$20.91	\$2.09	\$23.00	Per hour
Frank Oliveri room (per hour)	\$86.70	\$80.91	\$8.09	\$89.00	

continued on next page ...

Page 71 of 127

Capacity 60 – 80 [continued]

Name	Year 18/19 Fee (incl. GST)	Year 19/20			Unit
		Fee (excl. GST)	GST	Fee (incl. GST)	
Multi purpose room (per hour)	\$92.20	\$86.27	\$8.63	\$94.90	
Birthday parties (per child)	\$23.50	\$21.82	\$2.18	\$24.00	
Schools sport – stadium	\$6.10	\$5.64	\$0.56	\$6.20	
Gymnastics Direct Debit weekly – 30 minutes	\$11.30	\$10.55	\$1.05	\$11.60	
Gymnastics Direct Debit weekly – 45 minutes	\$12.30	\$11.45	\$1.15	\$12.60	
Gymnastics Direct Debit weekly – 1 hour	\$12.80	\$11.91	\$1.19	\$13.10	
Gymnastics Direct Debit weekly – 1.5 hours	\$17.50	\$16.27	\$1.63	\$17.90	
Gymnastics Direct Debit weekly – 2 hours	\$21.90	\$20.36	\$2.04	\$22.40	
Gymnastics Direct Debit weekly – 3 hours	\$28.60	\$26.64	\$2.66	\$29.30	
Gymnastics Direct Debit weekly – 4 hours	\$34.60	\$32.27	\$3.23	\$35.50	
Gymnastics Direct Debit weekly – 5 hours	\$42.90	\$40.00	\$4.00	\$44.00	
Gymnastics Direct Debit weekly – 6 hours	\$48.90	\$45.64	\$4.56	\$50.20	
Gymnastics Direct Debit weekly – 7 hours	\$55.20	\$51.45	\$5.15	\$56.60	
Gymnastics Direct Debit weekly – 8 hours	\$60.80	\$56.64	\$5.66	\$62.30	
Gymnastics Direct Debit weekly – 9 hours	\$66.40	\$61.91	\$6.19	\$68.10	
Gymnastics Direct Debit weekly – 10 hours	\$71.70	\$66.82	\$6.68	\$73.50	
Baby Gym	\$11.30	\$10.55	\$1.05	\$11.60	
Learn to Play 45 minutes per week	\$17.50	\$16.27	\$1.63	\$17.90	
Registration Fee Rec	\$55.00	\$50.00	\$5.00	\$55.00	
Recreation Fee Kinder	\$50.00	\$46.36	\$4.64	\$51.00	
Registration Fee Levels	\$90.00	\$83.64	\$8.36	\$92.00	
Casual shooter	\$6.80	\$6.36	\$0.64	\$7.00	
Court hire sport – Business / Association	\$90.00	\$83.64	\$8.36	\$92.00	
Baby Gym	\$11.20	\$10.45	\$1.05	\$11.50	Per child per visit
Learn to Play 45 minutes per week	\$17.30	\$16.18	\$1.62	\$17.80	Per child per session
School Holiday Program – Per Day	\$50.00	\$46.82	\$4.68	\$51.50	Per day

City Corporate

Customer Experience

603 Certificates (LGA)

Name	Year 18/19 Fee (incl. GST)	Year 19/20			Unit
		Fee (excl. GST)	GST	Fee (incl. GST)	
Two Working Days – Subject to determination from the OLG	\$80.00	\$85.00	\$0.00	\$85.00	
Urgency Fee for 603 Certificate (Priority Fee) – Applications in by 11am – Certificates ready by 3pm	\$41.00	\$42.00	\$0.00	\$42.00	

Rates

Free enquiries for Government departments.

Name	Year 18/19 Fee (incl. GST)	Year 19/20			Unit
		Fee (excl. GST)	GST	Fee (incl. GST)	
General Rates Enquiries	\$39.00	\$40.00	\$0.00	\$40.00	Per Enquiry, per year
Interest on Overdue Rates and Charges – Subject to determination from the OLG				7.50%	
				Last YR Fee 7.50%	

Financial Management

Returned Cheque, Direct Debit or unpaid Credit Cards

Name	Year 18/19 Fee (incl. GST)	Year 19/20			Unit
		Fee (excl. GST)	GST	Fee (incl. GST)	
Administration Fee	\$47.00	\$48.00	\$0.00	\$48.00	per unit

Merchant Surcharge Fee / Transaction Fee (excluding Bellbird Cafe and CPAC Bar)

Name	Year 18/19 Fee (incl. GST)	Year 19/20			Unit
		Fee (excl. GST)	GST	Fee (incl. GST)	
i) Taxable Supply				0.55%	per transaction
				Last YR Fee 0.55%	
ii) Non-Taxable Supply				0.50%	per transaction
				Last YR Fee 0.50%	

Governance and Legal Services

Management Plans and Annual Report Plans available for downloading from Council's website free of charge.

Corporate Governance

Formal Access Application for Information

Name	Year 18/19 Fee (incl. GST)	Year 19/20 Fee (excl. GST)	Year 19/20 GST	Year 19/20 Fee (incl. GST)	Unit
Application Fee	\$30.00	\$31.00	\$0.00	\$31.00	
Processing Fee (where request is not personal) per hour	\$30.00	\$31.00	\$0.00	\$31.00	Per hour
Internal Review Application	\$40.00	\$41.00	\$0.00	\$41.00	

Informal Requests for Information

Name	Year 18/19 Fee (incl. GST)	Year 19/20 Fee (excl. GST)	Year 19/20 GST	Year 19/20 Fee (incl. GST)	Unit
Application Fee				Free	Free
				Last YR Fee Free	
Photocopy – up to A3 (for the first 10 pages) per copy	\$3.50	\$4.00	\$0.00	\$4.00	Per copy
Photocopy – up to A3 (for subsequent pages after first 10 pages) per copy	\$1.00	\$1.00	\$0.00	\$1.00	Per copy
Photocopy – larger than A3 per copy	\$12.00	\$13.00	\$0.00	\$13.00	Per copy

Photocopying (General Documents)

Name	Year 18/19 Fee (incl. GST)	Year 19/20 Fee (excl. GST)	Year 19/20 GST	Year 19/20 Fee (incl. GST)	Unit
Photocopy – COLOUR – up to A3 (for the first 10 pages) per copy	\$3.50	\$4.00	\$0.00	\$4.00	Per copy
Photocopy – COLOUR – up to A3 (for subsequent pages after first 10 pages) per copy	\$2.00	\$2.00	\$0.00	\$2.00	Per copy
Photocopy – COLOUR – A4 (for the first 10 pages) per copy	\$2.00	\$2.00	\$0.00	\$2.00	Per copy
Photocopy – COLOUR – A4 (for subsequent pages after first 10 pages) per copy	\$1.00	\$1.00	\$0.00	\$1.00	Per copy
Photocopy – BLACK & WHITE – up to A3 (for the first 10 pages) per copy	\$2.00	\$2.00	\$0.00	\$2.00	Per copy
Photocopy – BLACK & WHITE – up to A3 (for subsequent pages after first 10 pages) per copy	\$1.00	\$1.00	\$0.00	\$1.00	Per copy
Photocopy – BLACK & WHITE – A4 (for the first 10 pages) per copy	\$1.00	\$1.00	\$0.00	\$1.00	Per copy
Photocopy – BLACK & WHITE – A4 (for subsequent pages after first 10 pages) per copy	\$1.00	\$1.00	\$0.00	\$1.00	Per copy
Photocopy – COLOUR – larger than A3 per copy	\$15.00	\$16.00	\$0.00	\$16.00	Per copy
Photocopy – BLACK & WHITE – larger than A3 per copy	\$15.00	\$16.00	\$0.00	\$16.00	Per copy

Legal Services

Subpoenas

In-house Lawyers

Name	Year 18/19	Year 19/20			Unit
	Fee (incl. GST)	Fee (excl. GST)	GST	Fee (incl. GST)	
Legal Costs – In-house lawyers (per hour)	\$310.00	\$290.91	\$29.09	\$320.00	Per hour

Subpoenas (In accordance with Court rules)

Name	Year 18/19	Year 19/20			Unit
	Fee (incl. GST)	Fee (excl. GST)	GST	Fee (incl. GST)	
Initial Conduct Money	\$55.00	\$57.00	\$0.00	\$57.00	
Production of Documents – Per hour of time or part thereof in retrieving and checking files for production	\$55.00	\$57.00	\$0.00	\$57.00	
Production of Documents – Photocopying Charges	Per Council's standard photocopying fees and charges				
	Last YR Fee Per Council's standard photocopying fees and charges				
Cost of Witness to attend Court – Calculated on a minimum of 4 hours (including 2 hours in travelling time to and from Sydney CBD)	At hourly rate of pay for Council staff plus fares or actual petrol costs plus parking fees				
	Last YR Fee At hourly rate of pay for Council staff plus fares or actual petrol costs plus parking fees				
Cost of Witness to attend Liverpool Court	Calculated on an hourly basis of the hourly rate of pay for the Council staff member				
	Last YR Fee Calculated on an hourly basis of the hourly rate of pay for the Council staff member				

Procurement

Name	Year 18/19	Year 19/20			Unit
	Fee (incl. GST)	Fee (excl. GST)	GST	Fee (incl. GST)	
Tender Fee				Varies	
				Last YR Fee Varies	
Fees depend on complexity and volume of the documentation of the tender					

Information and Technology Support

Specific Design Maps

Name	Year 18/19	Year 19/20			Unit
	Fee (incl. GST)	Fee (excl. GST)	GST	Fee (incl. GST)	
A0 or A1 Specific Design Maps	\$135.00	\$138.50	\$0.00	\$138.50	per A0/A1 sheet

continued on next page ...

Capacity 60 – 80 [continued]

Name	Year 18/19 Fee (incl. GST)	Year 19/20			Unit
		Fee (excl. GST)	GST	Fee (incl. GST)	
A3 or A4 Specific Design Maps	\$33.50	\$34.50	\$0.00	\$34.50	per A4/A3 sheet
A2 Specific Design Map	\$66.50	\$68.50	\$0.00	\$68.50	per A2 sheet
GIS/Mapping labour extraction costs per hr	\$48.50	\$50.00	\$0.00	\$50.00	Per hour

Others

Name	Year 18/19 Fee (incl. GST)	Year 19/20			Unit
		Fee (excl. GST)	GST	Fee (incl. GST)	
A1 Size Maps	\$28.00	\$29.00	\$0.00	\$29.00	per A1 page
A1 Zoning map – Coloured– Each	\$66.50	\$68.50	\$0.00	\$68.50	per A1 page
A0 LEP – Coloured	\$88.00	\$90.00	\$0.00	\$90.00	per A0 page
LLEP Written and set of coloured maps – A3	\$363.50	\$372.50	\$0.00	\$372.50	set of LEP maps(A3 page size) and written instrument
LLEP Set of coloured maps only – A3	\$330.00	\$338.00	\$0.00	\$338.00	set of LEP maps (A3 page size)
Photocopy – up to A3 (for the first 10 pages) per copy	\$2.50	\$2.60	\$0.00	\$2.60	per A4/A3 page
Photocopy – up to A3 (for subsequent pages after first 10 pages) per copy	\$0.50	\$0.60	\$0.00	\$0.60	per A4/A3 page
A0 Aerial Map	\$209.00	\$214.00	\$0.00	\$214.00	per A0 page
A1 Aerial Map	\$132.00	\$135.00	\$0.00	\$135.00	per A1 page
A4 Aerial Map	\$33.50	\$34.50	\$0.00	\$34.50	per A4 page
A3 Aerial Map	\$66.50	\$68.50	\$0.00	\$68.50	per A3 page
A2 Aerial Map	\$66.50	\$68.50	\$0.00	\$68.50	per A2 page
Graphics File (e.g. JPEG / EPS/ PPF – CD to be supplied /purchased with hard copy map or emailed).	\$22.50	\$23.00	\$0.00	\$23.00	per electronic file
A3 LLEP08 Zoning map – each	\$21.50	\$22.00	\$0.00	\$22.00	per A3 page

Property Services**Property****Property Information**

Name	Year 18/19 Fee (incl. GST)	Year 19/20			Unit
		Fee (excl. GST)	GST	Fee (incl. GST)	
General Advertising Fee – Property Matters	\$540.00	\$509.09	\$50.91	\$560.00	per property

Application

Name	Year 18/19 Fee (incl. GST)	Year 19/20 Fee (excl. GST)	Year 19/20 GST	Fee (incl. GST)	Unit
Fee to enquire to acquire Council land, an easement over Council land or a lease/licence/deed over Council land and or road matters	\$605.00	\$590.91	\$59.09	\$650.00	per lot

Rental

Name	Year 18/19 Fee (incl. GST)	Year 19/20 Fee (excl. GST)	Year 19/20 GST	Fee (incl. GST)	Unit
Rental of Road Reserves			Assessed Rental		per annum
			Last YR Fee Assessed Rental		
Rental for occupation of Council Land – (fee per square metre per annum) or based on a valuation undertaken by Council Valuer with occupant to pay the valuation fee upfront).		Minimum fee of \$33/sqm per annum for occupation of Council land or assessed fee			psmpa
			Last YR Fee Not Applicable		
Rental of Council Land/Property (lease, licence, deed, etc)			Assessed Rental		
			Last YR Fee Assessed Rental		
Engagement of Council Valuer to determine assessment of rental			Price on Application		
			Last YR Fee Price on Application		

Signage

Name	Year 18/19 Fee (incl. GST)	Year 19/20 Fee (excl. GST)	Year 19/20 GST	Fee (incl. GST)	Unit
Advertising on Council Land – fee per sign per month (category 1 – small signs 1mx1m or less) Fee to be negotiated for 2 or more signs	\$305.00	\$286.36	\$28.64	\$315.00	
Advertising on Council Land – fee per sign per month (category 2 – billboards, vehicles and advertising hoarding) Fee to be negotiated for 2 or more signs	\$2,050.00	\$1,909.09	\$190.91	\$2,100.00	per sign

Permit of Entry / Deed of Access

Name	Year 18/19 Fee (incl. GST)	Year 19/20 Fee (excl. GST)	Year 19/20 GST	Fee (incl. GST)	Unit
Application Fee for Permit of Entry / Deed of Access	\$1,100.00	\$1,045.45	\$104.55	\$1,150.00	Per property
Bond for Permit of Entry / Deed of Access			Price on Application		Per application
			Last YR Fee Price on Application		

continued on next page ...

Capacity 60 – 80 [continued]

Name	Year 18/19 Fee (incl. GST)	Year 19/20 Fee (excl. GST)	Year 19/20 GST	Fee (incl. GST)	Unit
Occupation fee per month for Permit of Entry / Deed of Access (up to 500sqm)	\$1,500.00	\$1,590.91	\$159.09	\$1,750.00	Per site
Permit of Entry / Deed of Access (above 500sqm)	Minimum \$1,750 per month or \$33/sqm p.a. plus GST				
				Last YR Fee -	
Permit of Entry / Deed of Access Legal Fees	Minimum \$2,500 plus costs				
				Last YR Fee -	

Easements

Name	Year 18/19 Fee (incl. GST)	Year 19/20 Fee (excl. GST)	Year 19/20 GST	Fee (incl. GST)	Unit
Application fee for Easement over Council land	\$1,500.00	\$2,000.00	\$200.00	\$2,200.00	
Application Fee for Easements Legal Fees	Minimum \$2,500 plus costs				
				Last YR Fee -	
Compensation for Easements – based on Current Market Value determined by Valuation	Current Market Value Determined by Council Valuation				Per easement
				Last YR Fee Current Market Value Determined by Valuation	

Road Closure Application

Name	Year 18/19 Fee (incl. GST)	Year 19/20 Fee (excl. GST)	Year 19/20 GST	Fee (incl. GST)	Unit
Application Fee for Permanent road closure	\$1,500.00	\$2,500.00	\$0.00	\$2,500.00	Per application
Application Fee for Temporary road closure	\$1,100.00	\$1,500.00	\$0.00	\$1,500.00	Per application
Road Closure Application Legal Fees	Minimum \$2,500 plus costs				
				Last YR Fee -	
Valuation Costs	Price on Application				
				Last YR Fee -	
Survey costs – All survey/lodgement and registration costs	Price on Application				
				Last YR Fee -	

Telecommunications Infrastructure Facilities on Council owned / managed land per provider

Name	Year 18/19 Fee (incl. GST)	Year 19/20 Fee (excl. GST)	Year 19/20 GST	Year 19/20 Fee (incl. GST)	Unit
Telecommunication Site Application fee per site	\$0.00	\$500.00	\$50.00	\$550.00	
New site Minimum Annual fee (Council pole, shelter hut and access)	\$0.00	\$32,600.00	\$3,260.00	\$35,860.00	
New Site Minimum Annual Fee (Shelter hut and access only)	\$0.00	\$16,000.00	\$1,600.00	\$17,600.00	
New site Minimum Annual Fee (Access across Council land only)	\$0.00	\$10,000.00	\$1,000.00	\$11,000.00	
Telecommunications Co-location user Fee (existing and new sites)	\$0.00	\$16,000.00	\$1,600.00	\$17,600.00	

Outdoor Cafe Permit (excluding Macquarie Mall)

Name	Year 18/19 Fee (incl. GST)	Year 19/20 Fee (excl. GST)	Year 19/20 GST	Year 19/20 Fee (incl. GST)	Unit
Application Fee – Traffic Assessment for Outdoor Dining (Non-refundable fee payable for all applications)	\$180.00	\$185.00	\$0.00	\$185.00	Per application
Tactile Indicators (Applicable to new applications only)	\$100.00	\$105.00	\$0.00	\$105.00	Per application
Annual Permit Fee (Applicable for establishments with 5 or less chairs only)	\$270.00	\$280.00	\$0.00	\$280.00	Per application
Annual Permit Fee (Applicable for establishments with 6 or more chairs) – Payable per chair	\$50.00	\$55.00	\$0.00	\$55.00	Per chair

Charges under Section 611 (LGA)

Australian Gas Light Company

Name	Year 18/19 Fee (incl. GST)	Year 19/20 Fee (excl. GST)	Year 19/20 GST	Year 19/20 Fee (incl. GST)	Unit
An annual charge will be levied on the Australian Gas Light Company (AGL) as assessed through the Office of Local Government				Annual Charge per OLG	per annum
				Last YR Fee Annual Charge per OLG	

Car Park

33 Moore Street Car Park

Standard Car Park Rates – Monday to Friday

Name	Year 18/19 Fee (incl. GST)	Year 19/20 Fee (excl. GST)	Year 19/20 GST	Year 19/20 Fee (incl. GST)	Unit
0 HR – 0.5 HR	\$2.00	\$1.82	\$0.18	\$2.00	
0.5 HR – 1 HR	\$4.00	\$3.73	\$0.37	\$4.10	
1 HR – 2 HRS	\$6.00	\$5.64	\$0.56	\$6.20	
2 HRS – 3 HRS	\$8.00	\$7.45	\$0.75	\$8.20	

continued on next page ...

Capacity 60 – 80 [continued]

Name	Year 18/19 Fee (incl. GST)	Fee (excl. GST)	Year 19/20 GST	Fee (incl. GST)	Unit
3 HRS – 4 HRS	\$12.00	\$11.18	\$1.12	\$12.30	
4 HRS – 5 HRS	\$15.00	\$14.00	\$1.40	\$15.40	
5 HRS – 6 HRS	\$17.00	\$15.82	\$1.58	\$17.40	

Early Bird Parking – Monday to Friday

Name	Year 18/19 Fee (incl. GST)	Fee (excl. GST)	Year 19/20 GST	Fee (incl. GST)	Unit
Flat Rate – Enter between 7:00AM – 9:30AM, Exit between 4:00PM – 7:00PM	\$10.00	\$9.36	\$0.94	\$10.30	

Overnight Rate

Name	Year 18/19 Fee (incl. GST)	Fee (excl. GST)	Year 19/20 GST	Fee (incl. GST)	Unit
Overnight Rate	\$20.00	\$18.64	\$1.86	\$20.50	

Monthly Rate

Name	Year 18/19 Fee (incl. GST)	Fee (excl. GST)	Year 19/20 GST	Fee (incl. GST)	Unit
Monthly Rate	\$250.00	\$227.27	\$22.73	\$250.00	

Corporate Car Parking

Name	Year 18/19 Fee (incl. GST)	Fee (excl. GST)	Year 19/20 GST	Fee (incl. GST)	Unit
CORPORATE CAR PARKING – Bathurst Street, Northumberland Street and Warren Service Way Car Parks		Corporate Rate to be negotiated with applicant			
		Last YR Fee Corporate Rate to be negotiated with applicant			

Bathurst Street Car Park – pay and display

Casual use

Name	Year 18/19 Fee (incl. GST)	Fee (excl. GST)	Year 19/20 GST	Fee (incl. GST)	Unit
Parking Fees per hour	\$2.00	\$2.00	\$0.20	\$2.20	Per Hour

Northumberland Street Car Park – pay and display

Casual use

Name	Year 18/19 Fee (incl. GST)	Fee (excl. GST)	Year 19/20 GST	Fee (incl. GST)	Unit
Ground floor only – Parking fees per Hour	\$2.00	\$2.00	\$0.20	\$2.20	Per Hour
Levels 1 and 2 only – All day parking	\$10.00	\$11.36	\$1.14	\$12.50	

Levels 3 and 4

Name	Year 18/19 Fee (incl. GST)	Fee (excl. GST)	Year 19/20 GST	Fee (incl. GST)	Unit
Up to 3 hours				Free	
				Last YR Fee Free	
All day parking	\$10.00	\$11.36	\$1.14	\$12.50	

Northumberland Serviceway

Name	Year 18/19 Fee (incl. GST)	Fee (excl. GST)	Year 19/20 GST	Fee (incl. GST)	Unit
Half-hour On-street Parking Fee	\$0.00	\$1.27	\$0.13	\$1.40	

On-street parking meters – pay and display

Name	Year 18/19 Fee (incl. GST)	Fee (excl. GST)	Year 19/20 GST	Fee (incl. GST)	Unit
On-street parking meters – pay and display	\$2.50	\$2.45	\$0.25	\$2.70	Per Hour

Any activity that occupies metered parking areas

Name	Year 18/19 Fee (incl. GST)	Fee (excl. GST)	Year 19/20 GST	Fee (incl. GST)	Unit
Cost per metered parking space occupancy	\$2.50	\$2.45	\$0.25	\$2.70	Per Space per hour

Warren Service Way Car Park

Casual use

Name	Year 18/19 Fee (incl. GST)	Fee (excl. GST)	Year 19/20 GST	Fee (incl. GST)	Unit
From 0 to 1 hour	\$3.00	\$2.73	\$0.27	\$3.00	
From 1 to 2 hours	\$5.00	\$5.45	\$0.55	\$6.00	
From 2 to 3 hours	\$7.00	\$7.27	\$0.73	\$8.00	
From 3 to 4 hours	\$10.00	\$9.09	\$0.91	\$10.00	
From 4 to 5 hours	\$12.00	\$11.82	\$1.18	\$13.00	

continued on next page ...

Capacity 60 – 80 [continued]

Name	Year 18/19 Fee (incl. GST)	Fee (excl. GST)	Year 19/20 GST	Fee (incl. GST)	Unit
From 5 and over	\$15.00	\$14.55	\$1.45	\$16.00	
Maximum charge per day	\$15.00	\$14.55	\$1.45	\$16.00	
Lost ticket	\$25.00	\$22.73	\$2.27	\$25.00	
Lost ticket					

Permanent Parking Space

Levels 1, 2 and 3 only

Name	Year 18/19 Fee (incl. GST)	Fee (excl. GST)	Year 19/20 GST	Fee (incl. GST)	Unit
Weekly Parking Space	\$50.00	\$50.00	\$5.00	\$55.00	Per week

Levels 4, 5 and 6 only

Name	Year 18/19 Fee (incl. GST)	Fee (excl. GST)	Year 19/20 GST	Fee (incl. GST)	Unit
Per month	\$120.00	\$118.18	\$11.82	\$130.00	

Reserved Parking

Name	Year 18/19 Fee (incl. GST)	Fee (excl. GST)	Year 19/20 GST	Fee (incl. GST)	Unit
Reserved Parking Space	\$220.00	\$227.27	\$22.73	\$250.00	Per month

Miscellaneous

Name	Year 18/19 Fee (incl. GST)	Fee (excl. GST)	Year 19/20 GST	Fee (incl. GST)	Unit
Pass Card fee (non-refundable) and Pass Card Replacement fee	\$10.10	\$9.09	\$0.91	\$10.00	
Refund of Pre-paid parking fees – Annual Pass Cards only	Initial amount paid less period of usage to the nearest full month (calculated at the monthly parking rate) plus administration fee of \$50.00.				Per pass card
	Last YR Fee Initial amount paid less period of usage to the nearest full month (calculated at the monthly parking rate) plus administration fee of \$50.00.				

Parking Permits

Name	Year 18/19 Fee (incl. GST)	Year 19/20 Fee (excl. GST)	Year 19/20 GST	Year 19/20 Fee (incl. GST)	Unit
Temporary Parking Permit for community organisations – western side of Macquarie Street only between Campbell Street and Lachlan Street, Liverpool	\$50.00	\$51.00	\$0.00	\$51.00	Per vehicle per year
Parking permit for Community Transport / Health Nurse vehicles	\$40.00	\$41.00	\$0.00	\$41.00	Per vehicle per year
Temporary Parking Permit for non-community organisations – Annual Fee	\$1,100.00	\$1,128.00	\$0.00	\$1,128.00	per vehicle
Business Parking Permit Ticketed areas – Annual Fee	\$2,767.50	\$2,837.00	\$0.00	\$2,837.00	Per vehicle
Business Parking Permit Ticketed areas – Half-yearly Fee	\$1,400.00	\$1,435.00	\$0.00	\$1,435.00	Per vehicle
Temporary permit for trades / service contractors visiting Liverpool City Centre only – Daily rate	\$37.00	\$38.00	\$0.00	\$38.00	Per Vehicle
Temporary permit for trades / service contractors visiting Liverpool City Centre only – Weekly rate	\$105.00	\$108.00	\$0.00	\$108.00	
Resident Parking Permit – First Permit				Free	
				Last YR Fee Free	
Resident Parking Permit – Second permit if applicable	\$21.00	\$22.00	\$0.00	\$22.00	Per permit
Permit for Pensioner or Student, Concession Cardholders per year	\$10.50	\$11.00	\$0.00	\$11.00	Per permit
Replacement of Permit	\$26.00	\$27.00	\$0.00	\$27.00	

Hire of Car park Grounds

Bathurst Street Car park

- Applicant to arrange and pay for the installation and removal of barricades to cordon off the area within the car park.
- The applicant is responsible for notifying all businesses within a radius of 150m of the car park of the upcoming event.
- The notification must be in the form of a leaflet / letter providing a contact name and telephone number and hand delivered to each business 7 clear business days before the event.
- All costs associated with the notification shall be borne by the applicant.
- Applicant must provide evidence (GPS tracking record or similar) to Liverpool City Council that the notification was completed within the prescribed time frame prior to holding the event.

Application Fee

Name	Year 18/19 Fee (incl. GST)	Year 19/20 Fee (excl. GST)	Year 19/20 GST	Year 19/20 Fee (incl. GST)	Unit
Application Fee	\$345.00	\$321.45	\$32.15	\$353.60	Per Application

Ground hire

Name	Year 18/19 Fee (incl. GST)	Year 19/20			Unit
		Fee (excl. GST)	GST	Fee (incl. GST)	
Hire of up to a maximum of 80 parking spaces in the car park for any event	\$460.00	\$428.64	\$42.86	\$471.50	Per Day

Northumberland Street Car park

- The applicant is responsible for notifying all businesses within a radius of 150m of the car park of the upcoming event.
- The notification must be in the form of a leaflet / letter providing a contact name and telephone number and hand delivered to each business 7 clear business days before the event.
- All costs associated with the notification shall be borne by the applicant.
- Applicant must provide evidence (GPS tracking record or similar) to Liverpool City Council that the notification was completed within the prescribed time prior to holding the event.

Application Fee

Name	Year 18/19 Fee (incl. GST)	Year 19/20			Unit
		Fee (excl. GST)	GST	Fee (incl. GST)	
Application Fee	\$345.00	\$321.45	\$32.15	\$353.60	Per Application

Ground hire

Name	Year 18/19 Fee (incl. GST)	Year 19/20			Unit
		Fee (excl. GST)	GST	Fee (incl. GST)	
Hire of car park ground floor for any event	\$460.00	\$428.64	\$42.86	\$471.50	Per Day

City Economy and Growth

City Design and Public Domain

Heritage

Name	Year 18/19 Fee (incl. GST)	Year 19/20			Unit
		Fee (excl. GST)	GST	Fee (incl. GST)	
Liverpool Heritage Study	\$33.50	\$34.50	\$0.00	\$34.50	
Heritage Certificate of Exemption	\$110.50	\$113.50	\$0.00	\$113.50	

City Economy

Flags and Banners

Rental, installation and removal of banners from Council poles (Minimum 4 weeks)

Name	Year 18/19 Fee (incl. GST)	Year 19/20			Unit
		Fee (excl. GST)	GST	Fee (incl. GST)	
Community Not-for-Profit Organisations	\$51.50	\$52.80	\$0.00	\$52.80	
Other Institutions	\$123.00	\$126.00	\$0.00	\$126.00	

Community Standards

Animal Management

Animals Impounding

Dogs – Fees per dog

Name	Year 18/19 Fee (incl. GST)	Year 19/20			Unit
		Fee (excl. GST)	GST	Fee (incl. GST)	
Release fees	\$32.50	\$33.30	\$0.00	\$33.30	
Second Time Release Fee	\$44.00	\$45.10	\$0.00	\$45.10	
Sustenance fee per day	\$24.00	\$24.60	\$0.00	\$24.60	per day
Surrender fee	\$256.50	\$263.00	\$0.00	\$263.00	Pound fee

Hire of anti-bark collars

Name	Year 18/19 Fee (incl. GST)	Year 19/20			Unit
		Fee (excl. GST)	GST	Fee (incl. GST)	
Refundable deposit (Forfeited deposit attracts GST)	\$108.00	\$110.70	\$0.00	\$110.70	
Hire fee (per week)	\$24.01	\$22.73	\$2.27	\$25.00	per week

Purchase of Impounded Dog

Name	Year 18/19 Fee (incl. GST)	Year 19/20 Fee (excl. GST)	Year 19/20 GST	Year 19/20 Fee (incl. GST)	Unit
Purchase of impounded dog including vaccination, heart worm, life time registration and veterinarian check-up	\$368.00	\$342.91	\$34.29	\$377.20	Pound fee
Dogs for under 6 months of age	\$326.00	\$303.77	\$30.38	\$334.15	Pound fee
Purchase by Rescue groups of impounded dog including vaccination, heartworm, veterinarian check	\$40.00	\$36.36	\$3.64	\$40.00	Per dog
Purchase by Rescue groups of impounded dog including vaccination, heartworm, veterinarian check and desexed	\$150.00	\$136.36	\$13.64	\$150.00	Per dog
Pet of the week	\$0.00	\$136.36	\$13.64	\$150.00	

Sale of Restricted / Dangerous Dog Collars & Signage

Name	Year 18/19 Fee (incl. GST)	Year 19/20 Fee (excl. GST)	Year 19/20 GST	Year 19/20 Fee (incl. GST)	Unit
55 cm collar – Restricted / Dangerous	\$41.01	\$38.18	\$3.82	\$42.00	
60 cm collar – Restricted / Dangerous	\$46.00	\$42.91	\$4.29	\$47.20	
65 cm collar – Restricted / Dangerous	\$51.50	\$48.00	\$4.80	\$52.80	
84 cm collar – Restricted / Dangerous	\$60.49	\$56.36	\$5.64	\$62.00	
Sign – Restricted / Dangerous Dog	\$35.49	\$33.09	\$3.31	\$36.40	

Cats – fees per cat

Name	Year 18/19 Fee (incl. GST)	Year 19/20 Fee (excl. GST)	Year 19/20 GST	Year 19/20 Fee (incl. GST)	Unit
Impounding fees per cat	\$35.50	\$36.40	\$0.00	\$36.40	per cat
Second Time Release Fee	\$48.50	\$49.70	\$0.00	\$49.70	per cat
Sustenance fee (per day)	\$20.00	\$20.50	\$0.00	\$20.50	per day
Surrender fee (per cat)	\$256.50	\$262.90	\$0.00	\$262.90	Pound fee per cat
Purchase of impounded/ surrendered cat (includes desexing, registration, micro chipping, vaccinations, worming and frontline treatment)	\$263.50	\$245.55	\$24.55	\$270.10	Pound fee
Kittens (includes desexing voucher, micro chipping, vaccinations, worming and frontline treatment)	\$216.50	\$201.73	\$20.17	\$221.90	per cat
Purchase by Rescue groups of cat / kitten including vaccination, worming and veterinarian health check	\$40.00	\$36.36	\$3.64	\$40.00	Per cat / kitten
Purchase by Rescue groups of cat / kitten including vaccination, worming, veterinarian health check and desexed	\$110.00	\$100.00	\$10.00	\$110.00	Per cat / kitten

Registration Fees (per animal) – subject to OLG determination

Life time registration fee for Dogs and Cats. Registration fee payable for the registration of companion animals.

Capacity 60 – 80 [continued]

Name	Year 18/19 Fee (incl. GST)	Year 19/20 Fee (excl. GST)	Year 19/20 GST	Year 19/20 Fee (incl. GST)	Unit
Fee for Desexed animal (except one owned by an eligible pensioner)	\$57.00	\$57.00	\$0.00	\$57.00	
For a Desexed animal owned by an eligible pensioner	\$24.00	\$24.00	\$0.00	\$24.00	
For an animal that is not Desexed (except for those kept by a recognised breeder for breeding purposes)	\$207.00	\$207.00	\$0.00	\$207.00	
For an animal that is not Desexed and is kept by a recognised breeder for breeding purposes (including animal under 6 months not desexed)	\$57.00	\$57.00	\$0.00	\$57.00	
Pound/Shelter animal 50% discount (desexed)	\$28.50	\$28.50	\$0.00	\$28.50	

POUND FEES– Per animal

Name	Year 18/19 Fee (incl. GST)	Year 19/20 Fee (excl. GST)	Year 19/20 GST	Year 19/20 Fee (incl. GST)	Unit
Release Fee (each)	\$43.00	\$44.10	\$0.00	\$44.10	Per lot

Handling/Sustenance Fees – Per Animal, Per Day**Horse**

Name	Year 18/19 Fee (incl. GST)	Year 19/20 Fee (excl. GST)	Year 19/20 GST	Year 19/20 Fee (incl. GST)	Unit
Stallion	\$32.00	\$32.80	\$0.00	\$32.80	
Mare/Gelding	\$22.00	\$22.55	\$0.00	\$22.55	
Pony	\$22.00	\$22.55	\$0.00	\$22.55	

Others

Name	Year 18/19 Fee (incl. GST)	Year 19/20 Fee (excl. GST)	Year 19/20 GST	Year 19/20 Fee (incl. GST)	Unit
Cow	\$22.00	\$22.55	\$0.00	\$22.55	
Bull	\$32.00	\$32.80	\$0.00	\$32.80	
Calf	\$22.00	\$22.55	\$0.00	\$22.55	
Pig	\$21.00	\$21.50	\$0.00	\$21.50	
Sheep	\$15.00	\$15.40	\$0.00	\$15.40	
Goat	\$15.00	\$15.40	\$0.00	\$15.40	
Purchase of Impounded Sheep	\$41.00	\$18.18	\$1.82	\$20.00	Per sheep
Purchase of Impounded Goat	\$30.00	\$18.18	\$1.82	\$20.00	Per goat
Purchase of Birds	\$10.00	\$9.32	\$0.93	\$10.25	
Purchase of Horses (small)	\$50.00	\$46.59	\$4.66	\$51.25	
Purchase of Horses (Large)	\$100.00	\$93.18	\$9.32	\$102.50	
Purchase of Cattle	\$150.00	\$139.77	\$13.98	\$153.75	
Purchase of Pig	\$50.00	\$46.59	\$4.66	\$51.25	

Floatage

Name	Year 18/19 Fee (incl. GST)	Year 19/20 Fee (excl. GST)	Year 19/20 GST	Fee (incl. GST)	Unit
Damages as per actual costs, if any				Actual cost	
				Last YR Fee Actual cost	

Miscellaneous

Name	Year 18/19 Fee (incl. GST)	Year 19/20 Fee (excl. GST)	Year 19/20 GST	Fee (incl. GST)	Unit
Cat Trap Hire	\$21.00	\$19.55	\$1.95	\$21.50	Per Week
Compliance Certificate for Dog Enclosure	\$150.00	\$153.75	\$0.00	\$153.75	

Development Applications and Construction Certificates**Development Applications and Construction Certificates (includes Fast Track applications)****All types of development \$5,000 or less****a) Class 1A (dwelling and dwelling additions)**

Name	Year 18/19 Fee (incl. GST)	Year 19/20 Fee (excl. GST)	Year 19/20 GST	Fee (incl. GST)	Unit
-DA	\$110.00	\$110.00	\$0.00	\$110.00	
-CC	\$138.50	\$129.09	\$12.91	\$142.00	
-Rego	\$36.00	\$36.00	\$0.00	\$36.00	

b) Class 10A (outbuildings)

Name	Year 18/19 Fee (incl. GST)	Year 19/20 Fee (excl. GST)	Year 19/20 GST	Fee (incl. GST)	Unit
-DA	\$110.00	\$110.00	\$0.00	\$110.00	
-CC	\$120.50	\$112.27	\$11.23	\$123.50	
-Rego	\$36.00	\$36.00	\$0.00	\$36.00	

c) Class 2-9 (Commercial / Industrial) If lodged as a combined DA & CC including registration

Name	Year 18/19 Fee (incl. GST)	Year 19/20 Fee (excl. GST)	Year 19/20 GST	Fee (incl. GST)	Unit
-DA	\$110.00	\$110.00	\$0.00	\$110.00	
- CC under \$50,000		Full Application Fee per CC Scale Table			
		Last YR Fee Full Application Fee per CC Scale Table			

Capacity 60 – 80 [continued]

Name	Year 18/19 Fee (incl. GST)	Year 19/20 Fee (excl. GST)	Year 19/20 GST	Year 19/20 Fee (incl. GST)	Unit
– CC over \$50,001		Full Application Fee per CC Scale Table less \$150 discount with minimum fee \$450			
		Last YR Fee Full Application Fee per CC Scale Table less \$150 discount with minimum fee \$450			
-Rego	\$36.00	\$36.00	\$0.00	\$36.00	
If CC is lodged separately (include registration)		CC Scale + GST + Rego			
		Last YR Fee CC Scale + GST + Rego			

Class 1A Dwelling additions over \$5,000 (residential)**a) If lodged as combined DA & CC (including registration)**

Name	Year 18/19 Fee (incl. GST)	Year 19/20 Fee (excl. GST)	Year 19/20 GST	Year 19/20 Fee (incl. GST)	Unit
– DA		DA Scale			
		Last YR Fee DA Scale			
– CC under \$50,000		Full Application Fee per CC Scale Table			
		Last YR Fee Full Application Fee per CC Scale Table			
– CC over \$50,001		Full Application Fee per CC Scale Table less \$150 discount with minimum fee \$450			
		Last YR Fee Full Application Fee per CC Scale Table less \$150 discount with minimum fee \$450			
– Rego	\$36.00	\$36.00	\$0.00	\$36.00	

b) If CC is lodged separately (include registration)

Name	Year 18/19 Fee (incl. GST)	Year 19/20 Fee (excl. GST)	Year 19/20 GST	Year 19/20 Fee (incl. GST)	Unit
– CC		CC Scale + GST			
		Last YR Fee CC Scale + GST			
– Rego	\$36.00	\$36.00	\$0.00	\$36.00	

New Single Class 1A Dwelling (residential) including registration

Name	Year 18/19 Fee (incl. GST)	Year 19/20 Fee (excl. GST)	Year 19/20 GST	Year 19/20 Fee (incl. GST)	Unit
CC, PCA, OC and Registration	\$1,250.00	\$1,136.36	\$113.64	\$1,250.00	

New Granny flat (residential) including registration

Name	Year 18/19 Fee (incl. GST)	Year 19/20 Fee (excl. GST)	Year 19/20 GST	Year 19/20 Fee (incl. GST)	Unit
CC, PCA, OC and Registration	\$1,250.00	\$1,136.36	\$113.64	\$1,250.00	

Combined New Granny flat and New Class 1 Dwelling (residential) including registration

Name	Year 18/19 Fee (incl. GST)	Year 19/20 Fee (excl. GST)	Year 19/20 GST	Year 19/20 Fee (incl. GST)	Unit
CC, PCA, OC and Registration	\$1,800.00	\$1,636.36	\$163.64	\$1,800.00	

Class 10A Outbuildings over \$5,000 (residential)

a) If lodged as a combined DA & CC (including registration)

Name	Year 18/19 Fee (incl. GST)	Year 19/20 Fee (excl. GST)	Year 19/20 GST	Year 19/20 Fee (incl. GST)	Unit
- DA				DA Scale	
				Last YR Fee DA Scale	
- CC under \$50,000				Full Application Fee per CC Scale Table	
				Last YR Fee Full Application Fee per CC Scale Table	
- CC over \$50,001				Full Application Fee per CC Scale Table less \$150 discount with minimum fee \$450	
				Last YR Fee Full Application Fee per CC Scale Table less \$150 discount with minimum fee \$450	
- Rego	\$36.00	\$36.00	\$0.00	\$36.00	

b) If CC is lodged separately (include registration)

Name	Year 18/19 Fee (incl. GST)	Year 19/20 Fee (excl. GST)	Year 19/20 GST	Year 19/20 Fee (incl. GST)	Unit
- CC				CC Scale + GST	
				Last YR Fee CC Scale + GST	
-Rego	\$36.00	\$36.00	\$0.00	\$36.00	

Class 2-9 +10A commercial over \$5,000

a) If lodged as combined DA & CC (including registration)

Name	Year 18/19 Fee (incl. GST)	Year 19/20 Fee (excl. GST)	Year 19/20 GST	Fee (incl. GST)	Unit
-DA				DA Scale	
				Last YR Fee DA Scale	
- CC under \$50,000		Full Application Fee per CC Scale Table			
				Last YR Fee Full Application Fee per CC Scale Table	
- CC over \$50,001		Full Application Fee per CC Scale Table less \$150 discount with minimum fee \$450			
				Last YR Fee Full Application Fee per CC Scale Table less \$150 discount with minimum fee \$450	
-Rego	\$36.00	\$36.00	\$0.00	\$36.00	

b) If CC is lodged separately (include registration)

Name	Year 18/19 Fee (incl. GST)	Year 19/20 Fee (excl. GST)	Year 19/20 GST	Fee (incl. GST)	Unit
- CC				CC Scale * + GST	
				Last YR Fee CC Scale * + GST	
- Rego	\$36.00	\$36.00	\$0.00	\$36.00	

Construction Certificate (CC) Scale Table

Name	Year 18/19 Fee (incl. GST)	Year 19/20 Fee (excl. GST)	Year 19/20 GST	Fee (incl. GST)	Unit
Construction up to \$50,000	\$282.00	\$262.73	\$26.27	\$289.00	
Construction between \$50,001 – \$150,000	\$564.00	\$525.45	\$52.55	\$578.00	
Construction between \$150,001 – \$250,000	\$846.00	\$788.18	\$78.82	\$867.00	
Construction between \$250,001 – \$350,000	\$1,128.00	\$1,050.91	\$105.09	\$1,156.00	
Construction between \$350,001 – \$450,000	\$1,410.00	\$1,313.64	\$131.36	\$1,445.00	
Construction between \$450,001 – \$550,000	\$1,917.00	\$1,786.36	\$178.64	\$1,965.00	
Construction between \$550,001 – \$700,000	\$2,255.00	\$2,100.91	\$210.09	\$2,311.00	
Construction between \$700,001 – \$850,000	\$2,819.00	\$2,627.27	\$262.73	\$2,890.00	
Construction over \$850,001				POA	
				Last YR Fee POA	

Compliance Certificates

Residential premises (per inspection) plus registration fee

Name	Year 18/19 Fee (incl. GST)	Year 19/20 Fee (excl. GST)	Year 19/20 GST	Year 19/20 Fee (incl. GST)	Unit
-CC	\$193.00	\$180.00	\$18.00	\$198.00	

Commercial / industrial premises (per inspection) plus registration fee

Name	Year 18/19 Fee (incl. GST)	Year 19/20 Fee (excl. GST)	Year 19/20 GST	Year 19/20 Fee (incl. GST)	Unit
-CC	\$216.50	\$201.82	\$20.18	\$222.00	

Long Service Levy State Government

Name	Year 18/19 Fee (incl. GST)	Year 19/20 Fee (excl. GST)	Year 19/20 GST	Year 19/20 Fee (incl. GST)	Unit
Long Service Levy	0.35% of Total Cost of work valued at \$25,000 or more				
	Last YR Fee 0.35% of Total Cost of work valued at \$25,000 or more				

Complying Development

Erection / Use / Demolition

Erection of New Dwelling including registration

Name	Year 18/19 Fee (incl. GST)	Year 19/20 Fee (excl. GST)	Year 19/20 GST	Year 19/20 Fee (incl. GST)	Unit
CDC, PCA, OC and Registration	\$1,800.00	\$1,636.36	\$163.64	\$1,800.00	

Erection of New Granny Flat including registration

Name	Year 18/19 Fee (incl. GST)	Year 19/20 Fee (excl. GST)	Year 19/20 GST	Year 19/20 Fee (incl. GST)	Unit
CDC, PCA, OC and Registration	\$1,500.00	\$1,363.64	\$136.36	\$1,500.00	

Erection of Combined Dwelling and Granny Flat including registration

Name	Year 18/19 Fee (incl. GST)	Year 19/20 Fee (excl. GST)	Year 19/20 GST	Year 19/20 Fee (incl. GST)	Unit
CDC, PCA, OC and Registration	\$2,200.00	\$2,000.00	\$200.00	\$2,200.00	

Swimming Pools

Name	Year 18/19 Fee (incl. GST)	Year 19/20 Fee (excl. GST)	Year 19/20 GST	Year 19/20 Fee (incl. GST)	Unit
CDC, PCA, OC and Registration	\$1,000.00	\$909.09	\$90.91	\$1,000.00	

Outbuildings / Alterations / Additions less than \$20,000

Name	Year 18/19 Fee (incl. GST)	Year 19/20 Fee (excl. GST)	Year 19/20 GST	Year 19/20 Fee (incl. GST)	Unit
Outbuildings/Alterations/Additions less than \$20,000	\$410.00	\$381.82	\$38.18	\$420.00	
Registration Fee	\$36.00	\$36.00	\$0.00	\$36.00	

Outbuildings / Alterations / Additions between \$20,001 to \$60,000

Name	Year 18/19 Fee (incl. GST)	Year 19/20 Fee (excl. GST)	Year 19/20 GST	Year 19/20 Fee (incl. GST)	Unit
Outbuildings/Alterations/Additions between \$20,001 to \$60,000	\$638.00	\$594.55	\$59.45	\$654.00	
Registration Fee	\$36.00	\$36.00	\$0.00	\$36.00	

Outbuildings / Alterations / Additions more than \$60,000

Name	Year 18/19 Fee (incl. GST)	Year 19/20 Fee (excl. GST)	Year 19/20 GST	Year 19/20 Fee (incl. GST)	Unit
Outbuildings/Alterations/Additions more than \$60,000	\$926.50	\$863.64	\$86.36	\$950.00	
Registration Fee	\$36.00	\$36.00	\$0.00	\$36.00	

Class 2-9 less than \$100,000

Name	Year 18/19 Fee (incl. GST)	Year 19/20 Fee (excl. GST)	Year 19/20 GST	Year 19/20 Fee (incl. GST)	Unit
Class 2-9 less than \$100,000	\$695.50	\$648.18	\$64.82	\$713.00	
Registration Fee	\$36.00	\$36.00	\$0.00	\$36.00	

Class 2-9 between \$100,001 to \$500,000

Name	Year 18/19 Fee (incl. GST)	Year 19/20 Fee (excl. GST)	Year 19/20 GST	Year 19/20 Fee (incl. GST)	Unit
Class 2-9 between \$100,001 to \$500,000	\$1,393.50	\$1,298.64	\$129.86	\$1,428.50	
Registration Fee	\$36.00	\$36.00	\$0.00	\$36.00	

Class 2-9 \$500,001 and over

Name	Year 18/19 Fee (incl. GST)	Year 19/20 Fee (excl. GST)	Year 19/20 GST	Year 19/20 Fee (incl. GST)	Unit
Class 2-9 \$500,001 and over	\$2,550.00	\$2,376.36	\$237.64	\$2,614.00	

continued on next page ...

Class 2-9 \$500,001 and over [continued]

Name	Year 18/19 Fee (incl. GST)	Year 19/20 Fee (excl. GST)	Year 19/20 GST	Fee (incl. GST)	Unit
Registration Fee	\$36.00	\$36.00	\$0.00	\$36.00	

Demolition

Name	Year 18/19 Fee (incl. GST)	Year 19/20 Fee (excl. GST)	Year 19/20 GST	Fee (incl. GST)	Unit
Demolition	\$350.01	\$326.14	\$32.61	\$358.75	
Registration Fee	\$36.00	\$36.00	\$0.00	\$36.00	

Subdivision

Name	Year 18/19 Fee (incl. GST)	Year 19/20 Fee (excl. GST)	Year 19/20 GST	Fee (incl. GST)	Unit
Fee	\$296.00	\$275.82	\$27.58	\$303.40	
Registration Fee	\$36.00	\$36.00	\$0.00	\$36.00	

Modification of Complying Development Certificate

Name	Year 18/19 Fee (incl. GST)	Year 19/20 Fee (excl. GST)	Year 19/20 GST	Fee (incl. GST)	Unit
Modification of Complying Development Certificate (CDC)			50% of Original Fee		Per application
			Last YR Fee 50% of Original Fee		

Fee for Review of Modification Application

Name	Year 18/19 Fee (incl. GST)	Year 19/20 Fee (excl. GST)	Year 19/20 GST	Fee (incl. GST)	Unit
Construction Certificate – Commercial / Industrial Major Modification			20% of original fee plus GST		
			Last YR Fee 20% of original fee plus GST		
Construction Certificate – Residential Modification	\$64.00	\$60.00	\$6.00	\$66.00	

All other modifications Section 4.55(2) or Section 4.56(1) EPA Act

Minor modifications to combined DA/ Construction Certificates and complying development (for residential only up to but not including dual occupancy). Changes to windows at ground floor or fenestration details of external façade.

Principal Certifying Authority

Appointment of Council as principal certifier for the erection of a building (including final inspection, occupation certificate and registration)

Name	Year 18/19 Fee (incl. GST)	Year 19/20			Unit
		Fee (excl. GST)	GST	Fee (incl. GST)	
Registration Fee	\$36.00	\$36.00	\$0.00	\$36.00	
a) Residential premises (including Occupation Certificate)	\$426.51	\$397.27	\$39.73	\$437.00	
b) Commercial / industrial premises	001 x (estimated cost with a minimum fee of \$400 incl. GST)				
	Last YR Fee 001 x (estimated cost with a minimum fee of \$400 incl. GST)				
Applications in excess of \$2m subject to Manager's quote	POA				
	Last YR Fee POA				

Additional Fee for Transfer of PCA

Name	Year 18/19 Fee (incl. GST)	Year 19/20			Unit
		Fee (excl. GST)	GST	Fee (incl. GST)	
Additional Fee for Transfer of PCA	\$3,300.00	\$3,075.00	\$307.50	\$3,382.50	
Registration of privately issued certificates (per certificate)	\$36.00	\$36.00	\$0.00	\$36.00	per certificate

Demolition Inspection Fee

Name	Year 18/19 Fee (incl. GST)	Year 19/20			Unit
		Fee (excl. GST)	GST	Fee (incl. GST)	
Demolition Inspection Fee	\$200.00	\$205.00	\$0.00	\$205.00	Per inspection

Other Applications

Building Information Certificates Class 1 and 10

Name	Year 18/19 Fee (incl. GST)	Year 19/20			Unit
		Fee (excl. GST)	GST	Fee (incl. GST)	
Class 1 and 10 (min)	\$250.00	\$250.00	\$0.00	\$250.00	
Class 1 and 10 with exclusion of floor area	\$250.00	\$250.00	\$0.00	\$250.00	
Building certificate re-inspection fee	\$90.00	\$90.00	\$0.00	\$90.00	
Copy of Building certificate	\$13.00	\$13.00	\$0.00	\$13.00	
Unauthorised works where the building has been completed without Council approval	Standard fee + additional fee payable for unauthorised works same as the initial DA/CC application fee				
	Last YR Fee Standard fee + additional fee payable for unauthorised works same as the initial DA/CC application fee				

Building Information Certificates Class 2 – Class 9

Name	Year 18/19 Fee (incl. GST)	Year 19/20 Fee (excl. GST)	Year 19/20 GST	Fee (incl. GST)	Unit
Class 2– Class 9 with exclusion of floor area	\$250.00	\$250.00	\$0.00	\$250.00	
Under 200 sq metres	\$250.00	\$250.00	\$0.00	\$250.00	
200 sq metres to 2,000 sq metres	\$250.00 + \$0.50 per sq metre over 200 sq metres				Per sq mtrs
	Last YR Fee \$250.00 + \$0.50 per sq metre over 200 sq metres				
Over 2000 sq metres	\$1,165.00 + 7.5c per sq metre over 2000 sq metres				Per sq mtrs
	Last YR Fee \$1,165.00 + 7.5c per sq metre over 2000 sq metres				

Hoardings

Name	Year 18/19 Fee (incl. GST)	Year 19/20 Fee (excl. GST)	Year 19/20 GST	Fee (incl. GST)	Unit
"A" Class Hoarding Application Fee	\$314.00	\$322.00	\$0.00	\$322.00	
"A" Class hoarding per metre per month	\$63.00	\$65.00	\$0.00	\$65.00	per metre
"B" Class Hoarding Application fee	\$585.50	\$600.00	\$0.00	\$600.00	
B and C class hoarding per metre per month	\$136.00	\$139.50	\$0.00	\$139.50	per metre

Activity Applications

Name	Year 18/19 Fee (incl. GST)	Year 19/20 Fee (excl. GST)	Year 19/20 GST	Fee (incl. GST)	Unit
Tower Crane (per month) with work zone	\$824.00	\$845.00	\$0.00	\$845.00	
Tower Crane (per month) without work zone	\$3,845.00	\$3,941.00	\$0.00	\$3,941.00	
Solid Fuel Heating Appliances without prior development consent	\$385.00	\$395.00	\$0.00	\$395.00	
Install or operate Amusement Devices	\$237.50	\$243.50	\$0.00	\$243.50	
Installation of Manufactured Home – Moveable Dwelling	\$242.50	\$249.00	\$0.00	\$249.00	
Operate a Caravan Park	\$500 plus \$15 per caravan site				
	Last YR Fee \$500 plus \$15 per caravan site				
Temporary Structure	\$237.50	\$243.50	\$0.00	\$243.50	
Other Applications under s68 LGA 1993	Fee estimates based on activity				
	Last YR Fee Fee estimates based on activity				
Swimming pool inspection fee	\$150.00	\$136.36	\$13.64	\$150.00	
Swimming Pool Re-inspection Fee	\$100.00	\$90.91	\$9.09	\$100.00	
Swimming Pool Exemption	\$70.00	\$70.00	\$0.00	\$70.00	
Tower Crane – Application Fee – swing or hoist goods across/over public road	\$300.00	\$307.50	\$0.00	\$307.50	

Annual Fire Safety Administration Fee per submission

Name	Year 18/19 Fee (incl. GST)	Year 19/20 Fee (excl. GST)	Year 19/20 GST	Year 19/20 Fee (incl. GST)	Unit
Resubmission Fee (Fire Safety Statement)	\$44.00	\$40.91	\$4.09	\$45.00	
Annual Fire Safety Statement Administration	\$250.00	\$227.27	\$22.73	\$250.00	
Additional Fee for Inaccurate Annual Fire Safety Statement	\$250.00	\$227.27	\$22.73	\$250.00	

Fire Safety Audit Inspections

Class 1 – 9

Name	Year 18/19 Fee (incl. GST)	Year 19/20 Fee (excl. GST)	Year 19/20 GST	Year 19/20 Fee (incl. GST)	Unit
up to 200sq mtrs	\$187.50	\$174.55	\$17.45	\$192.00	Per sq metre
200 sq mtrs to 2000 sq mtrs	\$170 + \$0.15 (+GST) per sq mts over 200 sq mts (+GST)				Per sq metre
	Last YR Fee \$170 + \$0.15 (+GST) per sq mts over 200 sq mts (+GST)				
In excess of 2000 sq mtrs	\$450 + \$0.10 (+GST) per sq mts over 2000 sq mts(+GST)				Per sq metre
	Last YR Fee \$450 + \$0.10 (+GST) per sq mts over 2000 sq mts(+GST)				

Cottage Removal Fee

Name	Year 18/19 Fee (incl. GST)	Year 19/20 Fee (excl. GST)	Year 19/20 GST	Year 19/20 Fee (incl. GST)	Unit
Cottage removal fee – per property	\$550.00	\$563.75	\$0.00	\$563.75	per property
Cottage removal fee – per kilometre	\$10.00	\$10.25	\$0.00	\$10.25	per km

Other Government Charges

Name	Year 18/19 Fee (incl. GST)	Year 19/20 Fee (excl. GST)	Year 19/20 GST	Year 19/20 Fee (incl. GST)	Unit
Environmental Impact Statement	\$25.00	\$25.60	\$0.00	\$25.60	
Compliance Reinspection + follow up	Officer's hourly rate				
	Last YR Fee Officer's hourly rate				

Other Fees

Archive Fees – Payable at time of Development

a) Residential Properties

Name	Year 18/19 Fee (incl. GST)	Year 19/20 Fee (excl. GST)	Year 19/20 GST	Year 19/20 Fee (incl. GST)	Unit
(a) Residential Properties (Dual Occupancy, Single Dwellings)	\$41.00	\$42.00	\$0.00	\$42.00	

b) Commercial, Industrial, Medium Density Properties

Name	Year 18/19 Fee (incl. GST)	Year 19/20 Fee (excl. GST)	Year 19/20 GST	Year 19/20 Fee (incl. GST)	Unit
less than \$50,000	\$41.00	\$42.00	\$0.00	\$42.00	
greater than \$50,000	\$148.00	\$151.70	\$0.00	\$151.70	

Miscellaneous

Name	Year 18/19 Fee (incl. GST)	Year 19/20 Fee (excl. GST)	Year 19/20 GST	Year 19/20 Fee (incl. GST)	Unit
CPR Charts	\$22.50	\$20.91	\$2.09	\$23.00	
Building Specifications	\$21.00	\$21.50	\$0.00	\$21.50	
Work Cover Inspections	\$165.00	\$169.00	\$0.00	\$169.00	

Withdrawal of Fees

Name	Year 18/19 Fee (incl. GST)	Year 19/20 Fee (excl. GST)	Year 19/20 GST	Year 19/20 Fee (incl. GST)	Unit
Prior to Assessment			90% of Original Fee		
			Last YR Fee 90% of Original Fee		
After commencement of Assessment			50% of Original Fee		
			Last YR Fee 50% of Original Fee		

Environmental Health

Health inspection & service fees – All re-inspections will be charged at the original inspection rates unless specified.

Administration Charge

Name	Year 18/19 Fee (incl. GST)	Year 19/20 Fee (excl. GST)	Year 19/20 GST	Year 19/20 Fee (incl. GST)	Unit
Up to 5 full time equivalent food handlers	\$270.00	\$275.00	\$0.00	\$275.00	
Between 6 to 50 full time equivalent food handlers	\$535.00	\$550.00	\$0.00	\$550.00	

Administration Charge [continued]

Name	Year 18/19 Fee (incl. GST)	Year 19/20 Fee (excl. GST)	Year 19/20 GST	Year 19/20 Fee (incl. GST)	Unit
51 or more full time equivalent food handlers	\$3,500.00	\$3,500.00	\$0.00	\$3,500.00	

Inspection Fees

Name	Year 18/19 Fee (incl. GST)	Year 19/20 Fee (excl. GST)	Year 19/20 GST	Year 19/20 Fee (incl. GST)	Unit
Food premises Inspection Fee (minimum charge up to half hour) – for premises with up to 5 full time equivalent food handlers	\$165.00	\$169.00	\$0.00	\$169.00	
Food premises Inspection Fee (minimum charge up to half hour) – for premises with 6 or more full time equivalent food handlers	\$170.00	\$174.25	\$0.00	\$174.25	
Maximum fee per half hour after initial half hour (per hour)	\$290.00	\$297.20	\$0.00	\$297.20	Max per hour
Improvement Notice (under Section 11 of the Food Regulation 2015)	\$330.00	\$330.00	\$0.00	\$330.00	
Temporary Food Outlets (per inspection of each outlet – Event organiser to pay fee)	\$110.00	\$112.75	\$0.00	\$112.75	
Reinspections premises up to 5 full time equivalent food handlers	\$130.00	\$133.20	\$0.00	\$133.20	

Regulatory Premises and Activities

Public Health

Name	Year 18/19 Fee (incl. GST)	Year 19/20 Fee (excl. GST)	Year 19/20 GST	Year 19/20 Fee (incl. GST)	Unit
Hairdresser/ Beauty Salon Premises	\$175.00	\$179.50	\$0.00	\$179.50	
Skin penetration premises	\$175.00	\$179.50	\$0.00	\$179.50	
Improvement Notice/Prohibition Order for beauty salon & skin penetration premises – (under Clause 97 of the Public Health Regulation 2012)	\$270.00	\$270.00	\$0.00	\$270.00	
Re-inspection of Premises subject to the prohibition order	\$250.00	\$250.00	\$0.00	\$250.00	
Funeral Industry premises	\$175.00	\$179.50	\$0.00	\$179.50	
Places of Shared Accommodation (Boarding House, Backpackers, etc)	\$175.00	\$179.50	\$0.00	\$179.50	
Brothel / Sex on Premises	\$600.00	\$615.00	\$0.00	\$615.00	
Caravan / Tourist Park	\$195.00	\$200.00	\$0.00	\$200.00	
Plus Per site (No of caravan / relocatable homes)	\$10.00	\$10.20	\$0.00	\$10.20	per site
Other	\$175.00	\$179.50	\$0.00	\$179.50	

Legionella Control

Name	Year 18/19 Fee (incl. GST)	Year 19/20 Fee (excl. GST)	Year 19/20 GST	Year 19/20 Fee (incl. GST)	Unit
Notification of installation of warm water and cooling water system-13G & 13T Public Health Reg 2012	\$100.00	\$115.00	\$0.00	\$115.00	

continued on next page ...

Legionella Control [continued]

Name	Year 18/19 Fee (incl. GST)	Year 19/20 Fee (excl. GST)	Year 19/20 GST	Year 19/20 Fee (incl. GST)	Unit
Notification of reportable test results (per system)	\$0.00	\$275.00	\$0.00	\$275.00	
Certificates of Risk Management Plan (per system)	\$0.00	\$150.00	\$0.00	\$150.00	
Annual Audit Certificates (per system)	\$0.00	\$150.00	\$0.00	\$150.00	
Cooling water System Inspection fee (First System)	\$250.00	\$275.00	\$0.00	\$275.00	per system
-fee per system thereafter (Cooling Towers)	\$125.00	\$150.00	\$0.00	\$150.00	per system
Re-inspection fee per system (Due to previous non-compliance inspection)	\$250.00	\$275.00	\$0.00	\$275.00	
Laboratory Microbial Analysis (Water Sample for Legionnaires – taken due to non-compliance of standard)				Cost plus GST	
				Last YR Fee Cost plus GST	
Improvement notice / prohibition order (under clause 97 of the Public Health Regulation 2012)	\$560.00	\$560.00	\$0.00	\$560.00	
Reinspection of premises subject to prohibition order	\$250.00	\$250.00	\$0.00	\$250.00	

Swimming Pools & Spas

Name	Year 18/19 Fee (incl. GST)	Year 19/20 Fee (excl. GST)	Year 19/20 GST	Year 19/20 Fee (incl. GST)	Unit
Inspection fee (First Pool / Spa)	\$175.00	\$179.50	\$0.00	\$179.50	
Fee per pool / spa thereafter	\$72.00	\$73.80	\$0.00	\$73.80	
Re-inspection fee – per pool / spa (Due to previous non-compliance inspection)	\$175.00	\$179.40	\$0.00	\$179.40	
Improvement notice / prohibition order (under clause 97 of the Public Health Regulation 2012)	\$270.00	\$270.00	\$0.00	\$270.00	
Reinspection of premises subject to prohibition order	\$250.00	\$250.00	\$0.00	\$250.00	

On Site Sewage Management Systems (OSMS)

Name	Year 18/19 Fee (incl. GST)	Year 19/20 Fee (excl. GST)	Year 19/20 GST	Year 19/20 Fee (incl. GST)	Unit
Annual Approval to Operate Charge (Residential) – Per tank / system	\$85.00	\$85.00	\$0.00	\$85.00	
Annual Approval to Operate Charge (Commercial) – per tank / system	\$210.00	\$210.00	\$0.00	\$210.00	per tank/system
Re-inspection fee per system (Due to previous non-compliance inspection)	\$130.00	\$133.20	\$0.00	\$133.20	
Domestic Onsite sewage management system installation package (includes assessment, inspections and 1 year approval to operate)	\$880.00	\$902.00	\$0.00	\$902.00	
Domestic grey water system installation package (includes assessment, inspections and 1 year approval to operate)	\$1,200.00	\$1,230.00	\$0.00	\$1,230.00	
Commercial On site sewage management system / grey water reuse system installation package (includes assessment, inspections and 1 year approval to operate) for infrastructure cost less than \$20,000	\$1,200.00	\$1,230.00	\$0.00	\$1,230.00	

continued on next page ...

Page 100 of 127

On Site Sewage Management Systems (OSMS) [continued]

Name	Year 18/19 Fee (incl. GST)	Year 19/20 Fee (excl. GST)	Year 19/20 GST	Year 19/20 Fee (incl. GST)	Unit
Commercial On site sewage management system / grey water reuse system installation package (includes assessment, inspections and 1 year approval to operate) for infrastructure cost greater than \$20,000	\$2,200.00	\$2,255.00	\$0.00	\$2,255.00	
Application to alter an onsite Domestic sewage management system / grey water system package (includes assessment, inspections and 1 year approval to operate)	\$440.00	\$451.00	\$0.00	\$451.00	
Application to alter an onsite sewage management system (Commercial System) / grey water system package (includes assessment and inspections and 1 year approval to operate)	\$1,200.00	\$1,230.00	\$0.00	\$1,230.00	

Environmental Enforcement**Pollution Control Enforcement / Investigations**

Name	Year 18/19 Fee (incl. GST)	Year 19/20 Fee (excl. GST)	Year 19/20 GST	Year 19/20 Fee (incl. GST)	Unit
Clean Up, Prevention and Noise Control Notices (under clause 99 of the Protection of the Environment Operations (General) Regulation 2009)	\$550.00	\$550.00	\$0.00	\$550.00	
Environmental Investigation / inspection/ associated monitoring and administration work conducted during normal hours 8am to 5pm (minimum half hour)	\$180.00	\$184.50	\$0.00	\$184.50	per 1/2hr
After initial half hour (per half hour)	\$60.00	\$61.50	\$0.00	\$61.50	per 1/2hr
Environmental Investigation / inspection/ associated monitoring and administration work conducted during outside normal working hours & weekends (first hour)	\$338.50	\$347.00	\$0.00	\$347.00	per hour
After initial hour – per hour	\$90.00	\$92.20	\$0.00	\$92.20	per hour

Miscellaneous fees & charges

Name	Year 18/19	Year 19/20		Unit
	Fee (incl. GST)	Fee (excl. GST)	Fee GST (incl. GST)	
Compliance Levy	0.25% of Capital Investment Value (CIV) of proposed development, minimum levy of \$75<			Per application
	Last YR Fee 0.25% of Capital Investment Value (CIV) of proposed development, minimum levy of \$75			
Fee on development applications to support environmental compliance management				
Inspection enquiry fee of regulatory premises (available to current proprietor only)	As per Fees and Charges			
	Last YR Fee As per Fees and Charges			

Impounding of Articles

IMPOUNDING FEES

Release and handling

Abandoned motor vehicles

Name	Year 18/19 Fee (incl. GST)	Year 19/20 Fee (excl. GST)	Year 19/20 GST	Year 19/20 Fee (incl. GST)	Unit
Impounding Fee (Towing)		Per External Contractor tender			
		Last YR Fee Per External Contractor tender			
Storage per Day	\$20.00	\$20.00	\$0.00	\$20.00	Per item
Administration Fee	\$20.00	\$20.00	\$0.00	\$20.00	Per item

Others

Name	Year 18/19 Fee (incl. GST)	Year 19/20 Fee (excl. GST)	Year 19/20 GST	Year 19/20 Fee (incl. GST)	Unit
Abandoned / unattended articles	\$250.00	\$250.00	\$0.00	\$250.00	Per item
Illegal signs	\$250.00	\$256.20	\$0.00	\$256.20	Per item
Illegal clothing bins	\$400.00	\$410.00	\$0.00	\$410.00	Per item
Recreational Equipment	\$250.00	\$256.20	\$0.00	\$256.20	Per item
Abandoned Trolleys	\$22.00	\$22.60	\$0.00	\$22.60	Per item

Development Assessment

Development Applications

Subdivisions

Name	Year 18/19 Fee (incl. GST)	Year 19/20 Fee (excl. GST)	Year 19/20 GST	Year 19/20 Fee (incl. GST)	Unit
New road		\$665.00 plus \$65.00 per lot			
		Last YR Fee \$665.00 plus \$65.00 per lot			
No new road		\$330.00 plus \$53.00 per lot			
		Last YR Fee \$330.00 plus \$53.00 per lot			
Strata		\$330.00 plus \$65.00 per lot			
		Last YR Fee \$330.00 plus \$65.00 per lot			
Development involving the erection of a dwelling house with an estimated construction cost of \$100,000 or less (incl. Planning Reform fee)	\$455.00	\$455.00	\$0.00	\$455.00	

All development (includes Planning Reform fee)

Name	Year 18/19 Fee (incl. GST)	Year 19/20 Fee (excl. GST)	Year 19/20 GST	Fee (incl. GST)	Unit
All development up to \$5,000	\$110.00	\$110.00	\$0.00	\$110.00	
All development with a value of \$5,001 – \$50,000	\$170.00 + \$3.00 per \$1,000 (or part of \$1,000) of the estimated cost				
	Last YR Fee \$170.00 + \$3.00 per \$1,000 (or part of \$1,000) of the estimated cost				
All development with a value of \$50,001 – \$250,000	\$352.00 + \$3.64 per \$1,000 (or part of \$1,000) By which the estimated cost exceeds \$50,000				
	Last YR Fee \$352.00 + \$3.64 per \$1,000 (or part of \$1,000) By which the estimated cost exceeds \$50,000				
All development with a value of \$250,001 – \$500,000	\$1,160.00 + \$2.34 per \$1,000 (or part of \$1,000) by which the estimated cost exceeds \$250,000				
	Last YR Fee \$1,160.00 + \$2.34 per \$1,000 (or part of \$1,000) by which the estimated cost exceeds \$250,000				
All development with a value of \$500,001 – \$1,000,000	\$1,745.00 + \$1.64 per \$1,000 (or part of \$1,000) by which the estimated cost exceeds \$500,000				
	Last YR Fee \$1,745.00 + \$1.64 per \$1,000 (or part of \$1,000) by which the estimated cost exceeds \$500,000				
All development with a value of \$1,000,001 – \$10,000,000	\$2,615.00 + \$1.44 per \$1,000 (or part of \$1,000) by which the estimated cost exceeds \$1,000,000				
	Last YR Fee \$2,615.00 + \$1.44 per \$1,000 (or part of \$1,000) by which the estimated cost exceeds \$1,000,000				
All development exceeding \$10,000,000	\$15,875.00 + \$1.19 per \$1,000 (or part of \$1,000) by which the estimated cost exceeds \$10,000,000				
	Last YR Fee \$15,875.00 + \$1.19 per \$1,000 (or part of \$1,000) by which the estimated cost exceeds \$10,000,000				

Modification

Name	Year 18/19 Fee (incl. GST)	Year 19/20 Fee (excl. GST)	Year 19/20 GST	Fee (incl. GST)	Unit
Minor modifications (s96(1) EP&A Act) – Misdescription/calculation of fees etc.	\$71.00	\$71.00	\$0.00	\$71.00	

Modifications Section 4.55(2) or Section 4.56(1) EPA Act – Minimal Impact

Name	Year 18/19 Fee (incl. GST)	Year 19/20 Fee (excl. GST)	Year 19/20 GST	Fee (incl. GST)	Unit
a) 50% of the original fee or \$645.00, whichever is less	50% of the original fee or \$645.00, whichever is less				
	Last YR Fee 50% of the original fee or \$645.00, whichever is less				

Modifications Section 4.55(2) or Section 4.56(1) EPA Act – Minimal Impact [continued]

Name	Year 18/19 Fee (incl. GST)	Year 19/20 Fee (excl. GST)	Year 19/20 GST	Fee (incl. GST)	Unit
Plus advertising costs (up to max \$665.00)		* plus advertising costs (up to max \$665.00)			
				Last YR Fee * plus advertising costs (up to max \$665.00)	

All other modifications Section 4.55(2) or Section 4.56(1) EPA Act – Minor modifications to combined DA/ Construction Certificates and complying development (for residential only up to but not including dual occupancy).

Changes to windows at ground floor or fenestration details of external facade.

Name	Year 18/19 Fee (incl. GST)	Year 19/20 Fee (excl. GST)	Year 19/20 GST	Fee (incl. GST)	Unit
a) if the original fee is less than \$100				50% of the fee	
				Last YR Fee 50% of the fee	

b) if original application fee was \$100 or more:-

Name	Year 18/19 Fee (incl. GST)	Year 19/20 Fee (excl. GST)	Year 19/20 GST	Fee (incl. GST)	Unit
i) Except for the erection of a building, carrying out of work or demolition of work or building				50% of the original fee	
				Last YR Fee 50% of the original fee	
ii) Erection of a dwelling with estimated cost of \$100,000 or less	\$190.00	\$190.00	\$0.00	\$190.00	
iii) Erection of a dwelling with estimated cost over \$100,000				Fee as listed in TABLE 1	
				Last YR Fee Fee as listed in TABLE 1	
iv) For any other development				fee as listed in TABLE 1 (Below)	
				Last YR Fee fee as listed in TABLE 1 (Below)	

TABLE 1**Estimated Cost**

Name	Year 18/19 Fee (incl. GST)	Year 19/20 Fee (excl. GST)	Year 19/20 GST	Fee (incl. GST)	Unit
Up to \$5,000	\$55.00	\$55.00	\$0.00	\$55.00	
\$5,001 to \$250,000				\$85 plus an additional \$1.50 for each \$1,000 (or part of \$1,000) of the estimated cost	
				Last YR Fee \$85 plus an additional \$1.50 for each \$1,000 (or part of \$1,000) of the estimated cost	

Estimated Cost [continued]

Name	Year 18/19 Fee (incl. GST)	Year 19/20 Fee (excl. GST)	Year 19/20 GST	Fee (incl. GST)	Unit
\$250,001 to \$500,000		\$500 + \$0.85 for each \$1,000 (or part) of Est Cost above \$250,000			
		Last YR Fee \$500 + \$0.85 for each \$1,000 (or part) of Est Cost above \$250,000			
\$500,001 to \$1,000,000		\$712 + \$0.50 for each \$1,000 (or part) of Est Cost above \$500,000			
		Last YR Fee \$712 + \$0.50 for each \$1,000 (or part) of Est Cost above \$500,000			
\$1,000,001 to \$10,000,000		\$987+ \$0.40 for each \$1,000 (or part) of Est Cost above \$1,000,000			
		Last YR Fee \$987+ \$0.40 for each \$1,000 (or part) of Est Cost above \$1,000,000			
More than \$10,000,000		\$4,737+ \$0.27 for each \$1,000 (or part) of Est Cost above \$10,000,000			
		Last YR Fee \$4,737+ \$0.27 for each \$1,000 (or part) of Est Cost above \$10,000,000			
Plus advertising costs (up to max \$665.00)		* plus advertising costs (up to max \$665.00)			
		Last YR Fee * plus advertising costs (up to max \$665.00)			

Submission of Amended Plans – Prior to determination of DA

Name	Year 18/19 Fee (incl. GST)	Year 19/20 Fee (excl. GST)	Year 19/20 GST	Fee (incl. GST)	Unit
Estimated value of works \$100,000 – \$1m	\$150.00	\$153.75	\$0.00	\$153.75	Per Application
Estimated values of works > \$1m to \$5m	\$250.00	\$256.25	\$0.00	\$256.25	Per Application
Estimated values of works > \$5m to \$10m	\$500.00	\$512.50	\$0.00	\$512.50	
Estimated values of works > \$10m	\$1,000.00	\$1,025.00	\$0.00	\$1,025.00	

Fee for Review of Modification Application

Name	Year 18/19 Fee (incl. GST)	Year 19/20 Fee (excl. GST)	Year 19/20 GST	Fee (incl. GST)	Unit
Fee for an application under section 96AB for a review of decision		50% of the original fee			
		Last YR Fee 50% of the original fee			

Fee for review of a determination of DA

Name	Year 18/19 Fee (incl. GST)	Year 19/20 Fee (excl. GST)	Year 19/20 GST	Fee (incl. GST)	Unit
(i) Except for the erection of a building, carrying out of work or demolition of work or building			50% of the original fee		
			Last YR Fee 50% of the original fee		
(ii) Erection of a dwelling with estimated cost of \$100,000 or less	\$190.00	\$190.00	\$0.00	\$190.00	
(iii) Erection of a dwelling with estimated cost over \$100,000	Fee as set out in TABLE contained within Clause 257 of the Environmental Planning and Assessment Regulation 2000				
			Last YR Fee Fee as set in TABLE 1		
(iv) For any other development	Fee as set out in TABLE contained within Clause 257 of the Environmental Planning and Assessment Regulation 2000				
			Last YR Fee Fee as set in TABLE 1		
Plus advertising costs (up to max \$620.00)		* plus advertising costs (up to max \$620.00)			
			Last YR Fee * plus advertising costs (up to max \$620.00)		

Fee for Review of Decision to Reject a Development Application

Fee for an application under Section 8.2 for a review of a decision

Name	Year 18/19 Fee (incl. GST)	Year 19/20 Fee (excl. GST)	Year 19/20 GST	Fee (incl. GST)	Unit
(a) If estimated cost of development is less than \$100,000	\$55.00	\$55.00	\$0.00	\$55.00	
(b) If estimated cost of development is \$100,000 or more but less than or equal to \$1,000,000	\$150.00	\$150.00	\$0.00	\$150.00	
(c) If estimated cost of development is more than \$1,000,000	\$250.00	\$250.00	\$0.00	\$250.00	
Designated Development	\$920 plus standard DA fee schedule and advertising fee of \$2,220				
			Last YR Fee \$920 plus standard DA fee schedule and advertising fee of \$2,220		
Development not involving the erection of a building, the carrying out of work, or the subdivision of land (change of use)	\$285.00	\$285.00	\$0.00	\$285.00	
Development for the purpose of an advertising sign or structure	\$285.00 plus \$93.00 for every additional sign or structure Or The fee calculated in accordance with the fee for DA costings, whichever is the greater				
			Last YR Fee \$285.00 plus \$93.00 for every additional sign or structure Or The fee calculated in accordance with the fee for DA costings, whichever is the greater		
Planning Reform Fee – State Government	0.064 cents for every dollar of the estimated cost for developments, which are valued at over \$50,000				
			Last YR Fee 0.064 cents for every dollar of the estimated cost for developments, which are valued at over \$50,000		

continued on next page ...

Page 106 of 127

Fee for Review of Decision to Reject a Development Application [continued]

Name	Year 18/19 Fee (incl. GST)	Year 19/20 Fee (excl. GST)	Year 19/20 GST	Year 19/20 Fee (incl. GST)	Unit
Integrated Development Council Processing Fee	\$140.00	\$140.00	\$0.00	\$140.00	
Concurrence Council Processing Fee	\$140.00	\$140.00	\$0.00	\$140.00	
Liverpool Design Excellence Panel (Section 96 Applications)	\$1,537.50	\$1,575.90	\$0.00	\$1,575.90	

Advertising Fee

Name	Year 18/19 Fee (incl. GST)	Year 19/20 Fee (excl. GST)	Year 19/20 GST	Year 19/20 Fee (incl. GST)	Unit
Non designated developments	\$1,105.00	\$1,105.00	\$0.00	\$1,105.00	
Designated developments	\$2,220.00	\$2,220.00	\$0.00	\$2,220.00	
Notification per application	\$144.50	\$148.10	\$0.00	\$148.10	

Demolition of a building

Name	Year 18/19 Fee (incl. GST)	Year 19/20 Fee (excl. GST)	Year 19/20 GST	Year 19/20 Fee (incl. GST)	Unit
a) As per DA fees				a) As per DA fees	
				Last YR Fee	
				a) As per DA fees	
b) Except for Class 1 & 10 building when combined with a proposed development		\$100.00 plus any other relevant DA Fees			
				Last YR Fee	
		\$100.00 plus any other relevant DA Fees			
Extension of time application	\$340.00	\$348.50	\$0.00	\$348.50	

Pre DA Application Meeting

Name	Year 18/19 Fee (incl. GST)	Year 19/20 Fee (excl. GST)	Year 19/20 GST	Year 19/20 Fee (incl. GST)	Unit
Pre-DA lodgement / application / set up Advice Fee – per hour (minimum 1 hour)	\$205.00	\$190.91	\$19.09	\$210.00	per hour
Pre DA Application Meeting	\$779.00	\$725.91	\$72.59	\$798.50	
Pre DA Application Meeting in excess of the initial meeting	\$779.00	\$725.91	\$72.59	\$798.50	
Pre DA Application Meeting for any development over \$1.5m Capital Investments Value	\$1,537.50	\$1,432.64	\$143.26	\$1,575.90	
Pre DA Application Meeting for Design Excellence Panel	\$1,537.50	\$1,432.64	\$143.26	\$1,575.90	

Design Excellence Panel

Name	Year 18/19 Fee (incl. GST)	Year 19/20 Fee (excl. GST)	Year 19/20 GST	Year 19/20 Fee (incl. GST)	Unit
Design Excellence Panel – Referral for all applications	\$1,537.50	\$2,576.00	\$0.00	\$2,576.00	

Master Plan Development

Name	Year 18/19 Fee (incl. GST)	Year 19/20 Fee (excl. GST)	Year 19/20 GST	Fee (incl. GST)	Unit
Master Plan Development Application Fee	\$12,546.00	\$12,860.00	\$0.00	\$12,860.00	Per Application
Fee for Modification to a Master Plan Development Application	50% of the Master Plan Development Application Fee				Per Application
	Last YR Fee 50% of the Master Plan Development Application Fee				

Category 2 Miscellaneous

Name	Year 18/19 Fee (incl. GST)	Year 19/20 Fee (excl. GST)	Year 19/20 GST	Fee (incl. GST)	Unit
Written enquiry fee – base charge	\$205.00	\$210.10	\$0.00	\$210.10	
If enquiry involves more than 1 hour	an additional fee of \$100.00 per hour will be charged				
	Last YR Fee an additional fee of \$100.00 per hour will be charged				
Consultancy fee (per hour)	\$153.50	\$157.50	\$0.00	\$157.50	per hour
Consultancy fee for significant development applications involving complex technical issues or where peer review of technical reports is required	Full Cost Recovery				
	Last YR Fee Cost				

3D Imaging Fees

Name	Year 18/19 Fee (incl. GST)	Year 19/20 Fee (excl. GST)	Year 19/20 GST	Fee (incl. GST)	Unit
Less than \$1m development value	\$2,300.00	\$2,357.50	\$0.00	\$2,357.50	Per application
Greater than \$1m and less than \$3m development value	\$3,450.00	\$3,536.25	\$0.00	\$3,536.25	Per application
Greater than \$3m development value	\$6,900.00	\$7,072.50	\$0.00	\$7,072.50	Per application
New modelling fee if a design is amended and a new 3D image is submitted for modelling	a) If the changes are minor, an hourly rate can be charged (full cost recovery) b) If the changes are substantial, a new modelling fee may apply.				Per application
	Last YR Fee a) If the changes are minor, an hourly rate can be charged. b) If the changes are substantial, a new modelling fee may apply.				

Land Development

Engineering Compliance Certificates

Name	Year 18/19 Fee (incl. GST)	Year 19/20			Unit
		Fee (excl. GST)	GST	Fee (incl. GST)	
Individual compliance certificates	\$154.00	\$140.00	\$14.00	\$154.00	
Contamination compliance certificate	\$224.00	\$203.64	\$20.36	\$224.00	
General compliance certificate	\$522.00	\$474.55	\$47.45	\$522.00	

Permits

Section 68 Local Government Act Approvals

Name	Year 18/19 Fee (incl. GST)	Year 19/20			Unit
		Fee (excl. GST)	GST	Fee (incl. GST)	
Base Fee	\$700.00	\$710.00	\$0.00	\$710.00	
per Lin metre of service to be provided	\$18.00	\$18.00	\$0.00	\$18.00	

Section 138 Roads Act Approvals

Name	Year 18/19 Fee (incl. GST)	Year 19/20			Unit
		Fee (excl. GST)	GST	Fee (incl. GST)	
Base Fee	\$700.00	\$710.00	\$0.00	\$710.00	
per Lin metre of service to be provided	\$18.00	\$18.00	\$0.00	\$18.00	

Construction Certificate / Engineering Plan Approval

Amendments to Approved Engineering Plans

Name	Year 18/19 Fee (incl. GST)	Year 19/20			Unit
		Fee (excl. GST)	GST	Fee (incl. GST)	
Amendments to approved engineering plans	The greater of 30% of original fee or \$400.00 plus GST				
	Last YR Fee The greater of 30% of original fee or \$200.00 plus GST				

Erosion Control Plan

Name	Year 18/19 Fee (incl. GST)	Year 19/20			Unit
		Fee (excl. GST)	GST	Fee (incl. GST)	
Erosion control plan	\$460.00	\$427.27	\$42.73	\$470.00	

Industrial / Residential – per linear metre of road and/or trunk drainage

Name	Year 18/19 Fee (incl. GST)	Year 19/20			Unit
		Fee (excl. GST)	GST	Fee (incl. GST)	
Base Fee	\$700.00	\$645.45	\$64.55	\$710.00	
per Lin metre of road/trunk drainage	\$18.00	\$16.36	\$1.64	\$18.00	

Intrallotment Drainage Plan only

Name	Year 18/19 Fee (incl. GST)	Fee (excl. GST)	Year 19/20 GST	Fee (incl. GST)	Unit
Base Fee	\$580.00	\$536.36	\$53.64	\$590.00	
per Lin metre of drainage	\$8.00	\$9.09	\$0.91	\$10.00	

Traffic Control Plan

Name	Year 18/19 Fee (incl. GST)	Fee (excl. GST)	Year 19/20 GST	Fee (incl. GST)	Unit
Traffic control plan	\$460.00	\$422.73	\$42.27	\$465.00	

Subdivision Certificates (Linen Plan Release)

Torrens Title

Name	Year 18/19 Fee (incl. GST)	Fee (excl. GST)	Year 19/20 GST	Fee (incl. GST)	Unit
Base Fee	\$520.00	\$530.00	\$0.00	\$530.00	
Per lot	\$110.00	\$112.00	\$0.00	\$112.00	

Strata Title

Name	Year 18/19 Fee (incl. GST)	Fee (excl. GST)	Year 19/20 GST	Fee (incl. GST)	Unit
Base Fee	\$520.00	\$530.00	\$0.00	\$530.00	
Per lot	\$110.00	\$112.00	\$0.00	\$112.00	

88b Checking Fee

Name	Year 18/19 Fee (incl. GST)	Fee (excl. GST)	Year 19/20 GST	Fee (incl. GST)	Unit
88b and 88e checking fee	\$320.00	\$350.00	\$0.00	\$350.00	

Re-certification of Plan

Name	Year 18/19 Fee (incl. GST)	Fee (excl. GST)	Year 19/20 GST	Fee (incl. GST)	Unit
Re-certification of plan	\$575.00	\$590.00	\$0.00	\$590.00	

Other Applications / Certificates

Name	Year 18/19 Fee (incl. GST)	Fee (excl. GST)	Year 19/20 GST	Fee (incl. GST)	Unit
Copy of 88G certificate	\$45.00	\$46.00	\$0.00	\$46.00	

Supervision of Civil Engineering works

Name	Year 18/19 Fee (incl. GST)	Fee (excl. GST)	Year 19/20 GST	Fee (incl. GST)	Unit
Base Fee – Road construction and drainage	\$0.00	\$500.00	\$0.00	\$500.00	
Road construction and drainage (per metre of roadway)	\$41.00	\$42.00	\$0.00	\$42.00	
Base Fee – Drainage construction only	\$0.00	\$200.00	\$0.00	\$200.00	
Drainage construction only (per metre of drainage)	\$17.00	\$18.00	\$0.00	\$18.00	
Base Fee – Footpath Construction	\$0.00	\$200.00	\$0.00	\$200.00	
Footpath Construction (per linear metre of footpath)	\$17.00	\$18.00	\$0.00	\$18.00	
General Certificate	\$112.00	\$115.00	\$0.00	\$115.00	

Subdivision Guidelines

Engineering Information / Design

Name	Year 18/19 Fee (incl. GST)	Fee (excl. GST)	Year 19/20 GST	Fee (incl. GST)	Unit
Engineering consultation (per hour or part thereof)	\$200.00	\$186.36	\$18.64	\$205.00	
Plan copying (per sheet)	\$11.00	\$12.00	\$0.00	\$12.00	

Application to Bond Engineering Works (Non-refundable)

Name	Year 18/19 Fee (incl. GST)	Fee (excl. GST)	Year 19/20 GST	Fee (incl. GST)	Unit
Where required by council policy, eg. Final AC and maintenance			Final AC, maintenance, etc.		
			Last YR Fee Final AC, maintenance, etc.		
Where requested by applicant	\$513.00	\$525.00	\$0.00	\$525.00	

Concrete Footpath Construction

Refundable bonds

Concrete Footpath Construction

Name	Year 18/19 Fee (incl. GST)	Fee (excl. GST)	Year 19/20 GST	Fee (incl. GST)	Unit
– 1.2m wide (per linear metre of pathway)	\$235.00	\$250.00	\$0.00	\$250.00	
– 1.5m wide (per linear metre of pathway)	\$280.00	\$300.00	\$0.00	\$300.00	
– 2.5m wide Cycleway (per linear metre of pathway)	\$680.00	\$700.00	\$0.00	\$700.00	

Maintenance Bond

Name	Year 18/19 Fee (incl. GST)	Year 19/20 Fee (excl. GST)	Year 19/20 GST	Year 19/20 Fee (incl. GST)	Unit
Maintenance Bond per linear metre of roadway	\$110.00	\$120.00	\$0.00	\$120.00	

Final Seal AC

Name	Year 18/19 Fee (incl. GST)	Year 19/20 Fee (excl. GST)	Year 19/20 GST	Year 19/20 Fee (incl. GST)	Unit
- 25mm AC	\$30.00	\$35.00	\$0.00	\$35.00	per linear metre
- 40mm AC	\$36.00	\$40.00	\$0.00	\$40.00	per linear metre
- 50mm AC	\$44.00	\$50.00	\$0.00	\$50.00	per linear metre

Release of Bonds for Engineering Works

Name	Year 18/19 Fee (incl. GST)	Year 19/20 Fee (excl. GST)	Year 19/20 GST	Year 19/20 Fee (incl. GST)	Unit
Part release per application	\$490.00	\$500.00	\$0.00	\$500.00	

Planning and Transport Strategy

Strategic Planning

Rezoning

Local Environmental Plan Amendments

Name	Year 18/19 Fee (incl. GST)	Year 19/20 Fee (excl. GST)	Year 19/20 GST	Year 19/20 Fee (incl. GST)	Unit
Written planning enquiry relating to either Development Control Plans or Local Environmental Plans	\$200.00	\$205.00	\$0.00	\$205.00	Per hour
Advertising				Cost plus GST	Per Application
				Last YR Fee Cost plus GST	
Costs associated with Public hearings				Cost plus GST	Per Application
				Last YR Fee Cost plus GST	
Small scale (<\$20m), site specific planning proposal	\$30,000.00	\$30,750.00	\$0.00	\$30,750.00	
Large scale (>\$20m) rezoning or LEP Amendment where local environmental studies are required	\$70,000.00	\$71,750.00	\$0.00	\$71,750.00	
Significant and highly complex planning proposals involving consideration of precinct wide planning outcomes	\$140,000.00	\$143,500.00	\$0.00	\$143,500.00	

continued on next page ...

Local Environmental Plan Amendments [continued]

Name	Year 18/19 Fee (incl. GST)	Year 19/20 Fee (excl. GST)	Year 19/20 GST	Fee (incl. GST)	Unit
Cost Recovery – For independent assessment of relevant planning proposals, including peer reviews of specialist reports				Cost plus GST	
				Last YR Fee Cost plus GST	

Pre-Planning Proposal Meeting Fees

Minor Planning Proposals (Proposals with a CIV < \$1.5m)

Name	Year 18/19 Fee (incl. GST)	Year 19/20 Fee (excl. GST)	Year 19/20 GST	Fee (incl. GST)	Unit
First Meeting	\$779.00	\$727.27	\$72.73	\$800.00	Per meeting
Second and subsequent meetings	\$256.50	\$240.91	\$24.09	\$265.00	Per meeting

Major Planning Proposals (Proposals with a CIV > \$1.5m)

Name	Year 18/19 Fee (incl. GST)	Year 19/20 Fee (excl. GST)	Year 19/20 GST	Fee (incl. GST)	Unit
First Meeting	\$1,537.50	\$1,436.36	\$143.64	\$1,580.00	Per meeting
Second and subsequent meetings	\$465.00	\$427.27	\$42.73	\$470.00	Per meeting

Development Control Plan Amendments

Name	Year 18/19 Fee (incl. GST)	Year 19/20 Fee (excl. GST)	Year 19/20 GST	Fee (incl. GST)	Unit
DCP amendments of minor nature (involving amendment of existing planning provisions for up to two lots)	\$7,145.00	\$7,300.00	\$0.00	\$7,300.00	
DCP amendments (involving amendment of existing planning provisions for more than two lots)	\$13,845.00	\$14,200.00	\$0.00	\$14,200.00	

Development Control Plans – copies

Name	Year 18/19 Fee (incl. GST)	Year 19/20 Fee (excl. GST)	Year 19/20 GST	Fee (incl. GST)	Unit
Development Control Plans – Part 1	\$19.50	\$20.00	\$0.00	\$20.00	
Development Control Plans – All Documents	\$198.50	\$203.50	\$0.00	\$203.50	

S10.7 Certificates Administration

Planning Certificates

Name	Year 18/19 Fee (incl. GST)	Year 19/20			Unit
		Fee (excl. GST)	GST	Fee (incl. GST)	
Planning Certificate – Section 10.7(2) (fee per certificate)	\$53.00	\$53.00	\$0.00	\$53.00	Per certificate
Planning Certificate – Section 10.7(5) (fee per certificate)	\$133.00	\$133.00	\$0.00	\$133.00	Per certificate
Outstanding Notices issued under LG Act 735/608	\$110.00	\$113.00	\$0.00	\$113.00	
Outstanding Notices issued under Environment Planning Assessment Act 10.2	\$110.00	\$113.00	\$0.00	\$113.00	
Colour map – Zoning Extract– A4 size	\$36.50	\$37.50	\$0.00	\$37.50	
Reprint of Planning Certificate, s735A and s10.2 Certificates	\$28.00	\$29.00	\$0.00	\$29.00	

Street Naming Fee

Name	Year 18/19 Fee (incl. GST)	Year 19/20			Unit
		Fee (excl. GST)	GST	Fee (incl. GST)	
Application Fee – Base Fee (up to 10 names)	\$143.00	\$146.60	\$0.00	\$146.60	Per application
Additional fee per name (in excess of 10 names)	\$11.00	\$11.30	\$0.00	\$11.30	
Newspaper and Gazettal Fee	\$485.00	\$497.10	\$0.00	\$497.10	
Re-advertising (Erratum Notice)	\$155.00	\$158.90	\$0.00	\$158.90	

Miscellaneous

Name	Year 18/19 Fee (incl. GST)	Year 19/20			Unit
		Fee (excl. GST)	GST	Fee (incl. GST)	
Consolidating Liverpool Plan (S7.11) – all areas	\$40.00	\$41.00	\$0.00	\$41.00	
Consolidating Liverpool Plan (S7.11) A3 Maps	\$10.00	\$10.25	\$0.00	\$10.25	
Edmondson Park – S7.11	\$19.50	\$20.00	\$0.00	\$20.00	
Liverpool City Centre Civic Improvement Plan (Incl S7.11)	\$19.50	\$20.00	\$0.00	\$20.00	
LEP 1997	\$28.00	\$28.70	\$0.00	\$28.70	
LLEP 2008	\$33.50	\$34.50	\$0.00	\$34.50	
IDO 74	\$19.50	\$20.00	\$0.00	\$20.00	
LPSO	\$19.50	\$20.00	\$0.00	\$20.00	
Liverpool City Centre Vision	\$28.00	\$28.70	\$0.00	\$28.70	
Strategy For The Protection Of Trees	\$19.50	\$20.00	\$0.00	\$20.00	
Rural Land Study	\$33.50	\$34.50	\$0.00	\$34.50	
Liverpool Housing Study	\$28.00	\$28.70	\$0.00	\$28.70	

Traffic and Transport

Road Closure, Road Occupancy Permit, Directional and Regulatory Signage

ROAD CLOSURE APPLICATION

Permits must be authorised by Council's Manager Transport and Traffic and the local Police prior to approval.

Name	Year 18/19 Fee (incl. GST)	Year 19/20 Fee (excl. GST)	Year 19/20 GST	Fee (incl. GST)	Unit
Application Cost for Permanent road closure	\$1,265.00	\$1,300.00	\$0.00	\$1,300.00	per application
Application Cost for Temporary full road closure with TMP assessment	\$1,100.00	\$1,130.00	\$0.00	\$1,130.00	per application
Advertising for the closure of the road	\$574.00	\$590.00	\$0.00	\$590.00	
Land and Property Management Authority for permanent road closure. Applicants should note these fees do not include legal or survey costs.	\$1,965.00	\$2,015.00	\$0.00	\$2,015.00	

ROAD OCCUPANCY APPLICATION

Permits must be authorised by Council's Manager Transport and Traffic and the local Police prior to approval.

Road Occupancy Charge – Partial Road Closure

Name	Year 18/19 Fee (incl. GST)	Year 19/20 Fee (excl. GST)	Year 19/20 GST	Fee (incl. GST)	Unit
Road and Footpath Occupancy Fee (Per lane per 100 m per day) – Liverpool City Centre	\$430.00	\$440.00	\$0.00	\$440.00	Per lane per day
Road and Footpath Occupancy fee (Per lane per week) – Outside Liverpool City Centre	\$150.00	\$155.00	\$0.00	\$155.00	Per lane per week
Footpath Occupancy Permit Fee – Liverpool City Centre (per 100 metres per day)	\$250.00	\$257.00	\$0.00	\$257.00	
Fee includes notification to surrounding residents of footpath occupancy					
Temporary half road closure outside Liverpool City Centre (Per week)	\$165.00	\$170.00	\$0.00	\$170.00	

Road Occupancy Charge – Full Road Closure

Name	Year 18/19 Fee (incl. GST)	Year 19/20 Fee (excl. GST)	Year 19/20 GST	Fee (incl. GST)	Unit
Temporary Full Road Closure (per road per week) – Liverpool City Centre	\$1,915.00	\$1,965.00	\$0.00	\$1,965.00	Per road per week
Temporary Full Road Closure (per road per week) – outside Liverpool City centre for all reconstruction works	\$330.00	\$340.00	\$0.00	\$340.00	Per road per week

Works Zone Application (formerly Construction Zone Application)

Name	Year 18/19 Fee (incl. GST)	Year 19/20 Fee (excl. GST)	Year 19/20 GST	Fee (incl. GST)	Unit
Application fee for Works Zone	\$600.00	\$615.00	\$0.00	\$615.00	per application

Works Zone Application (formerly Construction Zone Application) [continued]

Name	Year 18/19 Fee (incl. GST)	Year 19/20			Unit
		Fee (excl. GST)	GST	Fee (incl. GST)	
Works Zone rental /m/week (unmetered locations only)	\$7.00	\$7.20	\$0.00	\$7.20	Per metre per week
Works Zone rental /m/week (metered locations)	\$9.00	\$9.25	\$0.00	\$9.25	Per metre per week

TRAFFIC COUNT DATA (where available)

Name	Year 18/19 Fee (incl. GST)	Year 19/20			Unit
		Fee (excl. GST)	GST	Fee (incl. GST)	
Volume of traffic only	\$100.00	\$93.18	\$9.32	\$102.50	Per location
Speed of traffic only	\$100.00	\$93.18	\$9.32	\$102.50	Per location
Vehicle Classification only	\$100.00	\$93.18	\$9.32	\$102.50	Per location
Volume, speed and classification of traffic	\$129.00	\$120.45	\$12.05	\$132.50	Per location

DIRECTIONAL SIGNAGE

Name	Year 18/19 Fee (incl. GST)	Year 19/20			Unit
		Fee (excl. GST)	GST	Fee (incl. GST)	
Installation of directional signs for community facilities – signs supplied by Council	\$380.00	\$354.09	\$35.41	\$389.50	Per sign
Installation of directional signs for community facilities – signs supplied by applicant	\$175.00	\$163.64	\$16.36	\$180.00	per sign
Installation of sign on existing posts	\$235.00	\$218.18	\$21.82	\$240.00	per sign

MISCELLANEOUS

Name	Year 18/19 Fee (incl. GST)	Year 19/20			Unit
		Fee (excl. GST)	GST	Fee (incl. GST)	
Staff time for clarification of traffic and parking related issues	\$95.00	\$98.00	\$0.00	\$98.00	Per hour
Assessment of Construction Traffic Management Plan	\$0.00	\$110.00	\$0.00	\$110.00	Per plan
Heavy Vehicles Local Roads Permit	\$72.00	\$75.00	\$0.00	\$75.00	Per Vehicle
Installation of Traffic Regulatory Signs / Children's crossing flags (set of 2)	\$143.50	\$147.00	\$0.00	\$147.00	Per Sign
Driveway Line marking	\$205.00	\$210.00	\$0.00	\$210.00	2 Lines per Driveway
Repairs to powdered coated street poles	\$50.00	\$46.82	\$4.68	\$51.50	

City Infrastructure and Environment

Natural Environment

Noxious Weeds

Noxious Weeds Penalties

Name	Year 18/19 Fee (incl. GST)	Year 19/20			Unit
		Fee (excl. GST)	GST	Fee (incl. GST)	
Fines associated with breaches of the Biosecurity Act as advertised by the State Debt Recovery Office		As per State Debt Recovery Office			
		Last YR Fee As per State Debt Recovery Office			

Environmental Investigation / Inspection

Name	Year 18/19 Fee (incl. GST)	Year 19/20			Unit
		Fee (excl. GST)	GST	Fee (incl. GST)	
Environmental Investigation/inspection/associated monitoring and administration work conducted during normal hours 8am to 5pm (minimum half hour)	\$203.00	\$208.00	\$0.00	\$208.00	Per ½ hour
After initial half hour (per half hour)	\$39.00	\$40.00	\$0.00	\$40.00	Per ½ hour
Environmental Investigation/inspection/associated monitoring and administration work conducted during outside normal working hours & weekends(first hour)	\$385.00	\$395.00	\$0.00	\$395.00	Per hour
After initial hour (per hour)	\$90.00	\$92.25	\$0.00	\$92.25	Per hour

Technical Support

Floodplain

FLOODPLAIN DRAINAGE

Name	Year 18/19 Fee (incl. GST)	Year 19/20			Unit
		Fee (excl. GST)	GST	Fee (incl. GST)	
Flood Map Request (up to A3)	\$66.50	\$68.00	\$0.00	\$68.00	
Stormwater Location Reports (\$160 for up to 2hrs and \$80 per hour or part thereof) and stormwater related investigations	\$175.50	\$180.00	\$0.00	\$180.00	
Provision of flood risk maps in electronic form	\$550.00	\$564.00	\$0.00	\$564.00	

Electronic copy of the hydraulic or hydrologic model

Name	Year 18/19 Fee (incl. GST)	Year 19/20			Unit
		Fee (excl. GST)	GST	Fee (incl. GST)	
1 to 5 lot (including units and townhouses) development	\$1,098.00	\$1,125.00	\$0.00	\$1,125.00	

Electronic copy of the hydraulic or hydrologic model [continued]

Name	Year 18/19 Fee (incl. GST)	Year 19/20 Fee (excl. GST)	Year 19/20 GST	Fee (incl. GST)	Unit
6 to 20 lot (including units and townhouses)			\$1,092 plus \$250/lot or unit		Per lot
			Last YR Fee \$1,092 plus \$250/lot or unit		
Electronic copy of the hydraulic or hydrologic model for over 20 lots (including units and townhouses).	\$5,492.00	\$5,630.00	\$0.00	\$5,630.00	
Electronic copy of the hydraulic or hydrologic model for Commercial development or Re-zoning up to 1ha	\$2,197.00	\$2,252.00	\$0.00	\$2,252.00	
Electronic copy of the hydraulic or hydrologic model for Commercial development or Re-zoning from 1ha to 5 ha	\$3,295.00	\$3,377.00	\$0.00	\$3,377.00	
Electronic copy of the hydraulic or hydrologic model for Commercial development or Re-zoning over 5ha	\$5,492.00	\$5,630.00	\$0.00	\$5,630.00	

Property Flood Affection Information

Name	Year 18/19 Fee (incl. GST)	Year 19/20 Fee (excl. GST)	Year 19/20 GST	Fee (incl. GST)	Unit
Provision of property flood affection information to private developers and property valuers	\$33.00	\$34.00	\$0.00	\$34.00	per property

Tree Removal Fees

Name	Year 18/19 Fee (incl. GST)	Year 19/20 Fee (excl. GST)	Year 19/20 GST	Fee (incl. GST)	Unit
Tree Removal Permit (Including pruning)	\$44.00	\$45.10	\$0.00	\$45.10	Per application for tree removal
Tree Removal fee (for any additional tree removal permit)	\$17.50	\$18.00	\$0.00	\$18.00	Per tree, in addition to Tree Removal Permit

City Presentation

City Works

Maintenance Planning

Restorations, Roads and Footpaths

- All fees are payable in advance. Dilapidation / Damage Inspection Fees are to be paid at the time building plans are submitted, i.e. at the same time the building fee is paid.
- In the case of road openings where no building plans are submitted, the fees are to be paid prior to any road openings being made.
- The fee payable will be assessed by the City Maintenance and / or Transport Department according to the Schedule of Fees.
- The road opening application fee payable is for the issue of a Road Opening Permit and usually will not cover the cost of restoration. Restorations will be assessed by Council prior to commencement of work according to Council's schedule of restoration rates and paid prior to issue of road opening permit. Additional charges for restoration will be measured on completion.
- No bitumen sealed, concrete or asphalt pavements shall be opened without first obtaining written approval from Council. Wherever possible, all pipes are to be placed under pavements by boring or trench less technology.

APPLICATION FOR ROAD OPENING PERMIT FEES

Name	Year 18/19 Fee (incl. GST)	Year 19/20			Unit
		Fee (excl. GST)	GST	Fee (incl. GST)	
Application Fee	\$140.00	\$145.00	\$0.00	\$145.00	Each

VEHICULAR CROSSING FEES

Private Vehicular Crossing Construction Inspection Fees (For work carried out by owner/contractor):

Name	Year 18/19 Fee (incl. GST)	Year 19/20			Unit
		Fee (excl. GST)	GST	Fee (incl. GST)	
(a) Residential – Inspection fee	\$145.00	\$150.00	\$0.00	\$150.00	Each
(b) Medium Density or Commercial or Industrial – Inspection fee	\$180.00	\$185.00	\$0.00	\$185.00	Each

Vehicular crossing construction in conjunction with Council's road or footpath works

Name	Year 18/19 Fee (incl. GST)	Year 19/20			Unit
		Fee (excl. GST)	GST	Fee (incl. GST)	
Residential crossing per sqm	\$145.00	\$136.36	\$13.64	\$150.00	Each

DAMAGE INSPECTIONS FEES

Name	Year 18/19 Fee (incl. GST)	Year 19/20			Unit
		Fee (excl. GST)	GST	Fee (incl. GST)	
(a) Residential Buildings / Below Ground Swimming Pools -	\$155.00	\$160.00	\$0.00	\$160.00	Each

DAMAGE INSPECTIONS FEES [continued]

Name	Year 18/19 Fee (incl. GST)	Year 19/20 Fee (excl. GST)	Year 19/20 GST	Year 19/20 Fee (incl. GST)	Unit
(b) Commercial and Industrial Buildings -	\$185.00	\$190.00	\$0.00	\$190.00	Each

RESTORATIONS

Roads

Full depth Asphalt Road per sq.m per location

Name	Year 18/19 Fee (incl. GST)	Year 19/20 Fee (excl. GST)	Year 19/20 GST	Year 19/20 Fee (incl. GST)	Unit
Establishment Fee	\$70.00	\$70.00	\$0.00	\$70.00	Per Application
a) 1 - 10 sq.m	\$328.00	\$335.00	\$0.00	\$335.00	Sqm
b) 11 - 25 sq.m	\$305.00	\$310.00	\$0.00	\$310.00	Sqm
c) 26 - 50 sq.m	\$270.00	\$275.00	\$0.00	\$275.00	Sqm
d) 51 - 100 sq.m	\$235.00	\$240.00	\$0.00	\$240.00	Sqm
e) 101 - 250 sq.m	\$190.00	\$195.00	\$0.00	\$195.00	Sqm

Sheet Asphalt Road per sq.m per location

Name	Year 18/19 Fee (incl. GST)	Year 19/20 Fee (excl. GST)	Year 19/20 GST	Year 19/20 Fee (incl. GST)	Unit
Establishment Fee	\$70.00	\$70.00	\$0.00	\$70.00	Per Location
a) 1 - 10 sq.m	\$255.00	\$260.00	\$0.00	\$260.00	Sqm
b) 11 - 25 sq.m	\$220.00	\$225.00	\$0.00	\$225.00	Sqm
c) 26 - 50 sq.m	\$190.00	\$195.00	\$0.00	\$195.00	Sqm
d) 51 - 100 sq.m	\$170.00	\$175.00	\$0.00	\$175.00	Sqm
e) 101 - 250 sq.m	\$145.00	\$150.00	\$0.00	\$150.00	Sqm

Bitumen sealed road per sq.m per location

Name	Year 18/19 Fee (incl. GST)	Year 19/20 Fee (excl. GST)	Year 19/20 GST	Year 19/20 Fee (incl. GST)	Unit
Establishment Fee	\$70.00	\$70.00	\$0.00	\$70.00	Per Location
a) 1 - 10 sq.m	\$165.00	\$170.00	\$0.00	\$170.00	Sqm
b) 11 - 25 sq.m	\$150.00	\$155.00	\$0.00	\$155.00	Sqm
c) 26 - 50 sq.m	\$130.00	\$135.00	\$0.00	\$135.00	Sqm
d) 51 - 100 sq.m	\$115.00	\$120.00	\$0.00	\$120.00	Sqm
e) 101 - 250 sq.m	\$95.00	\$100.00	\$0.00	\$100.00	Sqm

Unsealed road per sq.m per location

Name	Year 18/19 Fee (incl. GST)	Year 19/20 Fee (excl. GST)	Year 19/20 GST	Year 19/20 Fee (incl. GST)	Unit
Establishment Fee	\$70.00	\$70.00	\$0.00	\$70.00	Per Location
a) 1 – 10 sq.m	\$110.00	\$110.00	\$0.00	\$110.00	Sqm
b) 11 – 25 sq.m	\$100.00	\$100.00	\$0.00	\$100.00	Sqm
c) 26 – 50 sq.m	\$85.00	\$85.00	\$0.00	\$85.00	Sqm
d) 51 – 100 sq.m	\$75.00	\$75.00	\$0.00	\$75.00	Sqm
e) 101 – 250 sq.m	\$60.00	\$60.00	\$0.00	\$60.00	Sqm

Road – other

Name	Year 18/19 Fee (incl. GST)	Year 19/20 Fee (excl. GST)	Year 19/20 GST	Year 19/20 Fee (incl. GST)	Unit
Establishment Fee	\$70.00	\$70.00	\$0.00	\$70.00	Per Location
Cement Concrete road per sq.m	\$697.00	\$715.00	\$0.00	\$715.00	Sqm
Asphalt surface on cement concrete road per sq.m	\$750.00	\$770.00	\$0.00	\$770.00	Sqm
Road Restoration cost for area over 250 sq. m per location				POA	Sqm
				Last YR Fee POA	

Cement concrete footpath areas per sq.m; Full panel replacement per location

Name	Year 18/19 Fee (incl. GST)	Year 19/20 Fee (excl. GST)	Year 19/20 GST	Year 19/20 Fee (incl. GST)	Unit
Establishment Fee	\$70.00	\$70.00	\$0.00	\$70.00	Per Location
a) 1 – 10 sq.m	\$235.00	\$240.00	\$0.00	\$240.00	Sqm
b) 11 – 50 sq.m	\$205.00	\$210.00	\$0.00	\$210.00	Sqm
c) Above 51 sq.m	\$185.00	\$190.00	\$0.00	\$190.00	Sqm
Where Council requires more than two traffic controllers to facilitate works, additional cost will be charged.				P.O.A	
				Last YR Fee P.O.A	

Cement concrete cycle way areas per sq.m; Full panel replacement per location

Name	Year 18/19 Fee (incl. GST)	Year 19/20 Fee (excl. GST)	Year 19/20 GST	Year 19/20 Fee (incl. GST)	Unit
Establishment Fee	\$70.00	\$70.00	\$0.00	\$70.00	Per Location
a) 1 – 10 sq.m	\$275.00	\$280.00	\$0.00	\$280.00	Sqm
b) 11 – 50 sq.m	\$250.00	\$255.00	\$0.00	\$255.00	Sqm
c) Above 51 sq.m	\$215.00	\$220.00	\$0.00	\$220.00	Sqm

Cement concrete cycle way areas per sq m; Full panel replacement per location [continued]

Name	Year 18/19 Fee (incl. GST)	Year 19/20 Fee (excl. GST)	Year 19/20 GST	Fee (incl. GST)	Unit
Where Council requires more than two traffic controllers to facilitate works, additional cost will be charged.				P.O.A	
				Last YR Fee P.O.A	

Footpath – Other

Name	Year 18/19 Fee (incl. GST)	Year 19/20 Fee (excl. GST)	Year 19/20 GST	Fee (incl. GST)	Unit
Establishment Fee	\$70.00	\$70.00	\$0.00	\$70.00	Per Location
Footpath Area (Nature Strip) – Earth/ Gravel/ Turf per sq.m	\$95.00	\$100.00	\$0.00	\$100.00	Sqm
Asphalt footpath per sq.m	\$165.00	\$170.00	\$0.00	\$170.00	Sqm
Clay segmental paver footpath restoration on concrete sub base per sq.m	\$380.00	\$390.00	\$0.00	\$390.00	Sqm
Clay segmental paver footpath restoration on road base per sq.m	\$250.00	\$255.00	\$0.00	\$255.00	Sqm
Footpath and Cycle way Restoration cost for area over 100 sq. m per location may be assessed on an individual basis				POA	Sqm
				Last YR Fee POA	
Concrete segmental paver footpath restoration on concrete sub base per sq.m	\$470.00	\$480.00	\$0.00	\$480.00	Sqm
Granite paver footpath restoration on concrete sub base per sq.m	\$750.00	\$770.00	\$0.00	\$770.00	per sq. m
Granite Kerb and Gutter	\$0.00	\$770.00	\$0.00	\$770.00	
Stencil, Colour concrete and decorative footpath additional 20 % to standard rates applied				Standard footpath fee + 20%	Sqm
				Last YR Fee Standard footpath fee + 20%	
Periphery paving footpath within the CBD area				Standard footpath fee + 40%	Sqm
				Last YR Fee Standard footpath fee + 40%	
Where Council requires more than two traffic controllers to facilitate works, additional cost will be charged.				P.O.A	
				Last YR Fee P.O.A	

Pram Crossing

Name	Year 18/19 Fee (incl. GST)	Year 19/20 Fee (excl. GST)	Year 19/20 GST	Fee (incl. GST)	Unit
Establishment Fee	\$70.00	\$70.00	\$0.00	\$70.00	Per Location
Reinstatement of Concrete pram crossing including bitumen restoration	\$1,307.00	\$1,350.00	\$0.00	\$1,350.00	Each

Driveways

- Patterned vehicular crossing require replacement from layback to property boundary.
- Other driveways require replacement from property boundary to the front of footpath or from layback to the front of footpath.
- Concrete vehicular crossing (225mm) restoration may require full driveway and layback restoration.

Name	Year 18/19 Fee (incl. GST)	Year 19/20 Fee (excl. GST)	Year 19/20 GST	Year 19/20 Fee (incl. GST)	Unit
Establishment Fee	\$70.00	\$70.00	\$0.00	\$70.00	Per Location
Concrete vehicular crossing (125mm) per sq.m; Full panel replacement	\$285.00	\$290.00	\$0.00	\$290.00	Sqm
Concrete vehicular crossing (150mm) per sq.m; Full panel replacement	\$330.00	\$335.00	\$0.00	\$335.00	Sqm
Concrete vehicular crossing (225mm) per sq.m; Full panel replacement	\$385.00	\$395.00	\$0.00	\$395.00	Sqm
Concrete dish crossing per sq.m; Full dish crossing replacement	\$270.00	\$275.00	\$0.00	\$275.00	Sqm
Stencil & Colour vehicular crossing additional 15% to standard rates				Standard fee + 15%	Sqm
				Last YR Fee Standard fee + 15%	
Decorative vehicular crossing additional 35% to standard rates				Standard fee + 40%	Sqm
				Last YR Fee Standard fee + 35%	
All driveways over 20 sq. m will have a 10% discount applied				POA	Sqm
				Last YR Fee POA	
Where Council requires more than two traffic controllers to facilitate works, additional cost will be charged.				P.O.A	
				Last YR Fee P.O.A	

Kerb and Gutter

Name	Year 18/19 Fee (incl. GST)	Year 19/20 Fee (excl. GST)	Year 19/20 GST	Year 19/20 Fee (incl. GST)	Unit
Establishment Fee	\$70.00	\$70.00	\$0.00	\$70.00	Per Location
Layback; Full layback replacement per metre	\$275.00	\$280.00	\$0.00	\$280.00	Metre
Kerb and gutter per metre; Full panel replacement	\$275.00	\$280.00	\$0.00	\$280.00	Metre
Kerb and gutter 200mm per metre; Full panel replacement	\$290.00	\$295.00	\$0.00	\$295.00	Metre

Drainage structures**Concrete Kerb inlet lintels (including saw cutting and reinstatement of adjacent Kerb and gutter 0.5 metre each end)**

Name	Year 18/19 Fee (incl. GST)	Year 19/20			Unit
		Fee (excl. GST)	GST	Fee (incl. GST)	
Establishment Fee	\$70.00	\$70.00	\$0.00	\$70.00	Per Location
(a) Opening size 0.9m to 1.2m each	\$1,640.00	\$1,680.00	\$0.00	\$1,680.00	Each
(b) Opening size 1.8m each	\$1,717.00	\$1,760.00	\$0.00	\$1,760.00	Each
(c) Opening size 2.4m each	\$1,769.00	\$1,815.00	\$0.00	\$1,815.00	Each
(d) Opening size 3.0m each	\$1,794.00	\$1,840.00	\$0.00	\$1,840.00	Each
(e) Greater than 3.0m				POA	Each
				Last YR Fee POA	

Saw Cutting

Name	Year 18/19 Fee (incl. GST)	Year 19/20			Unit
		Fee (excl. GST)	GST	Fee (incl. GST)	
Saw cutting establishment fee	\$140.00	\$140.00	\$0.00	\$140.00	Per Location
Minimum saw cutting charge (incl. estab. fee)	\$290.00	\$300.00	\$0.00	\$300.00	Each
Saw cutting up to 100mm depth per metre + estb. fee	\$30.00	\$30.00	\$0.00	\$30.00	Metre
Additional for Saw cutting over 100mm depth metre per 25mm depth	\$25.00	\$25.00	\$0.00	\$25.00	Metre
Saw cutting Kerb & Gutter per cut + establishment Fee	\$50.00	\$50.00	\$0.00	\$50.00	Metre

MISCELLANEOUS ITEMS

Additional costs to be negotiated for restorations outside normal working hours.

Name	Year 18/19 Fee (incl. GST)	Year 19/20			Unit
		Fee (excl. GST)	GST	Fee (incl. GST)	
Reinstatement of Line Markings and Traffic signs				POA	Metre
				Last YR Fee POA	
Reinstatement of Traffic Sensor				POA	Each
				Last YR Fee POA	
Reinstatement of Median Island, Roundabout etc				POA	Sqm
				Last YR Fee POA	

Waste and Cleansing

Domestic Waste Management

Name	Year 18/19	Year 19/20			Unit
	Fee (incl. GST)	Fee (excl. GST)	GST	Fee (incl. GST)	
Domestic waste management charge per service per annum	\$444.00	\$456.00	\$0.00	\$456.00	Per property
Additional Domestic waste management service.	\$444.00	\$456.00	\$0.00	\$456.00	Per service per annum
Domestic waste management charge – vacant blocks of land per annum	\$72.00	\$74.00	\$0.00	\$74.00	Per property
Domestic waste management charge – bin replacement charge for 240L red lid, green lid or yellow lid bins	\$85.00	\$87.00	\$0.00	\$87.00	Per bin
Domestic waste management charge – bin replacement charge for 140L red lid	\$73.50	\$75.50	\$0.00	\$75.50	Per bin
Domestic Waste Management Charge – Bin replacement charge for 660L red lid or yellow lid bins	\$0.00	\$252.00	\$0.00	\$252.00	Per bin
Domestic Waste Management Charge – Additional 660L red lid bin for residual waste.	\$0.00	\$655.00	\$0.00	\$655.00	Per bin per service
Domestic Waste Management Charge – Additional 660L yellow lid bin for recycling.	\$0.00	\$308.00	\$0.00	\$308.00	Per bin per service
Domestic waste management charge – upgrade from 140L red lid bin to 240L red lid bin for residual waste	\$160.00	\$164.00	\$0.00	\$164.00	Per bin per annum
Domestic waste management charge – additional 240L red lid bin for residual waste	\$231.50	\$237.50	\$0.00	\$237.50	Per bin per annum
Domestic waste management charge – additional 140L red lid bin for residual waste	\$200.00	\$205.00	\$0.00	\$205.00	Per bin per annum
Domestic waste management charge – Additional 240L yellow lid bin for recycling	\$20.50	\$21.00	\$0.00	\$21.00	Per bin per annum
Domestic waste management charge – additional 240L green lid bin for garden waste.	\$31.00	\$32.00	\$0.00	\$32.00	Per bin per annum
Domestic waste management charge – the Wheel Out and Wheel Back service for multi-unit dwellings	\$92.00	\$94.30	\$0.00	\$94.30	Per bin per annum
Domestic waste management charge – collection and disposal of contaminated 240L garden waste bin	\$55.50	\$57.00	\$0.00	\$57.00	Per bin
Domestic waste management charge – collection and disposal of contaminated 240L recycling bin	\$55.50	\$57.00	\$0.00	\$57.00	Per bin
Domestic waste management charge – additional household waste collection service over and above the 2 pickups allowed per year per household	\$84.50	\$86.60	\$0.00	\$86.60	Per Pick-up Service

Office of the CEO

Council and Executive Services

Business Paper

Name	Year 18/19 Fee (incl. GST)	Year 19/20			Unit
		Fee (excl. GST)	GST	Fee (incl. GST)	
Annual (Commercial subscribers only)	\$286.50	\$293.70	\$0.00	\$293.70	
Single Copy of Agenda and / or corresponding Minutes and / or IHAP reports (Commercial Customers only)	\$22.50	\$23.00	\$0.00	\$23.00	Per copy

Strategic Communications and Research

External Printing Services

Management Plans and Annual Report Plans available for downloading from Council's website free of charge.

Black Printing per 1,000 sheets

Name	Year 18/19 Fee (incl. GST)	Year 19/20			Unit
		Fee (excl. GST)	GST	Fee (incl. GST)	
A4 White – Single Sided	\$82.00	\$76.36	\$7.64	\$84.00	Per 1,000 Sheets
A4 White – Double sided	\$147.50	\$137.45	\$13.75	\$151.20	Per 1,000 Sheets
A4 Tints – Single Sided	\$100.00	\$93.18	\$9.32	\$102.50	Per 1,000 Sheets
A4 Tints – Double sided	\$165.00	\$153.73	\$15.37	\$169.10	Per 1,000 Sheets
A4 Coloured (optix) – Single Sided	\$130.00	\$121.14	\$12.11	\$133.25	Per 1,000 Sheets
A4 Coloured (optix) – Double sided	\$195.50	\$182.18	\$18.22	\$200.40	Per 1,000 Sheets
A3 White – Single Sided	\$110.00	\$102.50	\$10.25	\$112.75	Per 1,000 Sheets
A3 White – Double sided	\$181.00	\$168.64	\$16.86	\$185.50	Per 1,000 Sheets
A4 Card White – Single Sided	\$115.00	\$107.18	\$10.72	\$117.90	Per 1,000 Sheets
A4 Card White – Double sided	\$182.00	\$169.64	\$16.96	\$186.60	Per 1,000 Sheets
A4 Card Coloured – Single Sided	\$125.50	\$116.95	\$11.70	\$128.65	Per 1,000 Sheets
A4 Card Coloured – Double sided	\$191.50	\$178.45	\$17.85	\$196.30	Per 1,000 Sheets

Coloured Printing per sheet

Name	Year 18/19 Fee (incl. GST)	Year 19/20			Unit
		Fee (excl. GST)	GST	Fee (incl. GST)	
A4 White – Single Sided	\$1.00	\$0.91	\$0.09	\$1.00	Per sheet
A4 White – Double sided	\$1.50	\$1.41	\$0.14	\$1.55	Per sheet

continued on next page ...

Page 126 of 127

Coloured Printing per sheet [continued]

Name	Year 18/19 Fee (incl. GST)	Year 19/20			Unit
		Fee (excl. GST)	GST	Fee (incl. GST)	
A3 White – Single Sided	\$1.00	\$0.95	\$0.10	\$1.05	Per sheet
A3 White – Double sided	\$2.00	\$1.82	\$0.18	\$2.00	Per sheet
Binding – per copy	\$1.50	\$1.41	\$0.14	\$1.55	Per copy

**Draft Delivery Program 2017-2021 and Operational Plan 2019-2020
Public Submissions via Liverpool Listens and Responses
Attachment A**

The Delivery Program 2017-2021 and Operational Plan 2019-20 and Budget, and Statement of Revenue Policy (fees and charges) received two public submissions via Liverpool Listens included in the table below. These submission were sent to respective Council staff for their response as outlined below.

Submission	Liverpool City Council Response
<p>Hi there, My Husband and I have purchased a house in Middleton Grange as it is close to family. But have found that the suburb is highly lacking in parks/playgrounds for children to release energy and enjoy nature. Whilst the Parkbridge Estate has 2 beautiful parks, tennis courts and pools.</p> <p>I am aware that they pay strata for this luxury, but I'm hoping you could accommodate a little for the rest of the ever developing Middleton Grange. On council plans of the suburb it shows areas which are classified as parks, but it is no place for children to be able to engage in any activities as current.</p> <p>It seems that Middleton Grange has been forgotten about when looking at other suburbs within Liverpool Council area... Please help!!</p>	<ul style="list-style-type: none"> • Council will commence work on the Cirillo Reserve Sport Complex and the Stante Reserve Water Play Park, Middleton Grange in 2019/20.
<p>Edmondson park is most neglected suburb under Liverpool council.</p> <p>There are no public schools, no parks, no parking, limited traffic signals/arrangements (putting life at risk on daily basis).</p> <p>It would have been good if 0.6m profit would have been used to provide basic facilities in Edmondson park. Highly disappointed with lackluster approach of Council.</p>	<ul style="list-style-type: none"> • To Liverpool City Council's knowledge as of today, no land has been acquired in Edmondson Park to build a public school as yet. <p>You will need to contact the Department of Education to find further information regarding any future developments for public schools in Edmondson Park.</p> <ul style="list-style-type: none"> • Council will open Bernera Road from Camden Valley Way to Edmondson Park station on 25 May 2019. This road is four lanes wide with shared path on one side and footpath on other side as well as two signalised intersections. This will address traffic issues once this road is open.

	<ul style="list-style-type: none"> • Council has developed a detailed functional brief for embellishment of open spaces for recreational use by the community. This includes a total of 11 sites for development into inclusive and vibrant active and passive open spaces and sportsgrounds. The plan includes a priority program which will see the development of two sites (Phase 1 of 95 Croatia Avenue and Trail Park along Cabramatta Creek/ Jardine Drive Basin) in 2019/2020 financial year. <p>The embellishment works will include a children's playground, walkways and shared pathways, landscaping and picnic areas.</p> <ul style="list-style-type: none"> • A community consultation program to inform and consult residents on the proposed plans is scheduled as following: <ul style="list-style-type: none"> - Edmondson Park and Middleton Grange Community Forum - 20 May, 7pm at Thomas Hassall Anglican College (125 Kingsford Smith Ave, Middleton Grange - Community BBQ – Saturday 1 June 2019 from 11am at Clermont Park, Edmondson Park - Liverpool Listens (www.listens.liverpool.nsw.gov.au) • Landcom has delivered Clermont Park which has been open to the public since 2018. The park features include a children's playground, pathways and shared ways, and soft landscaping.
--	---

**Draft Delivery Program 2017-2021 and Operational Plan 2019-20
Facebook Livestream Submissions and Responses
Attachment B**

The Delivery Program 2017-2021 and Operational Plan 2019-20 and Budget, and Statement of Revenue Policy (fees and charges) received public Facebook livestream submissions included in the table below. These submission were answered during the livestream or sent to respective Council staff for their response as outlined below.

No	Facebook Comment	Council's Response
1	MTB trail need to be added near Chipping Norton Baseball courts. Great for family's and friend to ride somewhere safe and enjoyable, Helensburg has a awesome MTB trail, would be nice for Chipping Norton to have one.	In 2020 Council will undertake the River Connections Project Masterplan for Chipping Norton lakes, Lake Moore and Riverside Park. As the project develops Council will undertake extensive community consultation and we look forward to considering your ideas.
2	<p>1. Track linking powerhouse to Leacock regional park. 6 years of promises and not a sod turned. Only bike track in Australia that has an elevator as part of the journey.</p> <p>2. All weather athletic track. Countless schools in LGA. 4 little a's in LGA. Population bursting at seams. No all weather track. Kids have to travel to Campbelltown. Even Camden LGA has beat you to it and have plans at their sporting hub for track.</p> <p>Can your speakers please prepare accordingly for these q's.</p>	<p>1. Council has been negotiating with both City Rail and the Moorebank Intermodal Company over the track's proposed route under a railway viaduct. Detailed plans for the track are expected to be completed by late June, subject to approval by City Rail and Moorebank Intermodal.</p> <p>2. Council has had approaches from local athletics groups requesting a regional facility. Council will continue to work with local organisations to cater for future needs.</p>
3	<p>Regarding athletic track - thanks for responding.</p> <p>1. 6yrs so far since original idea floated by council. I hope it happens but won't hold breath.</p> <p>2. An answer with no substance. You have the fastest growing LGA in Aus from memory. 4 little As in LGA. thousands of kids that could benefit. You have millions in sect94 contributions in bank. This would be a community asset for years to come. You could develop Woodward pk area into multi use sport hub. What more 'future needs' are required? It is not like you are meeting current needs with my kids having to travel 20km to Campbelltown LGA for school athletic carnival.</p>	Noted

4	<p>What a crap answer q1 why has intermodal got anything to do with planning, they have and are doing as they please, q2 how long does it take to make a decision at get funding from both state and federal levels.</p>	The land in question is owned by the Moorebank Intermodal Company.
5	<p>It was federal / army land when council raised proposal.</p> <p>The land has no value to intermodal. With all the community backlash to intermodal a smart negotiation would have incorporated the track into the approval process.</p>	Noted
6	Intermodal own no land it is still owned by the Fed Government	Noted
7	<p>When determining where footpaths go is any consideration given to the older estates e. g Orange Grove Estate where the only footpaths appear to be on the 2 main roads and on one side. Residents in the area are generally elderly and require public transport it is sad and unsafe to see them walking down streets with their groceries and walkers because the council strips are unstable. It appears that the newer areas are where the footpaths end up and 11.5 kms isn't much.</p>	Council plans to build new footpaths in Wildman Ave and Medley Ave in the next financial year, 2019/20. The majority of streets in Orange Grove Estate (south of O'Brien Parade) have a footpath on at least one side. Council has identified missing footpath links in the estate and these will be built progressively according to the footpath priority program.
8	<p>Any chance you can make changes to the way residents can book council pickups? Currently residents need to call and book a pick up during council hours. I think that an email booking would make it easier for those of us that work and can be sent out of hours. In this day and age there must be a more contemporary way of making a booking</p> <p>e.g. an electronic calendar on your web site with a series of available dates for each area and we can just key in our details and request.</p>	Council is currently working on ways to improve the booking system for Council pickups.
9	<p>Feel so sorry for the people who have nothing better to do than scour Liverpool taking photos of peoples hard earned worldly possessions on the sidewalks of their own homes due to the horrific hailstorm in December as the insurance companies have only commenced works on our homes nearly 5 months later, have a heart people most of us cannot even live in our own Mortgaged homes. Whilst working, looking after kids, living out of</p>	Noted

	<p>home in temporary accommodation and still trying to manage insurance co, tradies and self cleaning up. Think about it, have a heart and some compassion!!!</p> <p>Us people who have lost a lot of hard earned irreplaceable possessions are saddened at our losses, embarrassed and hurt that we have to put them out on our own home frontages. Liverpool Council are doing their best to assist us all in removing the destruction!!</p> <p>Perhaps some people need to get a job or hobby to occupy all their spare time instead of trolling neighbourhoods causing families more grief!</p>	
10	I noted no mention of a Mosquito Management Plan. Should this be included within "manage & maintain public health & safety compliance" ?	We will include it as a specific action within the Delivery Program. Council is working with NSW Health, neighbouring councils and other stakeholders to develop a Mosquito Management Plan for the future.
11	When will the traffic lights at Flowerdale Road and memorial avenue be finished? they are up but still not working, has been like this for a long time and it is very dangerous, specially for school children and pedestrians to cross the road there now.	The traffic lights should be operational by late May.
12	With the weather seemingly warming up is it possible to open and close the pools in summer from 6-6 instead of 7-7. Ty	Council's leisure centres are managed by Belgravia Leisure. We are happy to raise this comment with them. Council's waterplay features in our parks already have extended operating hours during summer months.
13	I have raised this with there management and they state that it is up to council on operating hours?	Our hours are set in our contract. We would have to discuss any changes with Belgravia. Thanks for the comments.
14	<p>Please install more signs showing 5 tonne limit on ANZAC Rd and Delfin Dr Wattle Grove.</p> <p>Council has previously advised me that the signs "imply" that trucks shouldn't be on Delfin Dr. Please make it clear and not subject to interpretation.</p> <p>We need signage at the entrance to Delfin Dr at Wattle Grove Dr at the lake.</p> <p>There are many 5 tonne+ trucks parked in streets off Delfin Dr.</p>	We are happy to refer your feedback to the Pedestrian, Active Transport and Traffic Committee.
15	Please review the current design of the intersections of Bardia Parade with Huon Crescent and Village Way.	This is also a matter for the Pedestrian, Active Transport and Traffic Committee. We will also raise this issue with the Service Manager Traffic and Transport so it can get immediate attention.

	<p>Traffic travelling on Bardia Pde towards Heathcote Rd used to have to give way to other traffic.</p> <p>When the road was re-surfaced the give way lines were removed meaning the T-intersection rule applies.</p> <p>Removing the give way lines has impacted heavily on the bus services, on school traffic leaving Huon Cres and trying to access Village Way, as well as traffic on Village Way trying to turn into Bardia Parade.</p>	
16	<p>When is Carnes Hill marketplace entry/exit traffic going to be addressed? Lots accidents at those traffic lights</p> <p>Cowpasture road cnr?</p>	<p>We are aware of the complexity of traffic in this area. There are plans for intersection works (subject to RMS approval) within the next 12 months. However this is quite a complex matter, and we will get a more detailed response for you from the Service Manager Traffic and Transport. Can you direct message us an email address for a response?</p>
17	<p>1 Is lcc currently looking at putting a set of traffic lights at the intersection of Karrajong Road and Beech road?</p> <p>2. A foot path all the way down lynn parade..please pm me as i have a complaint to make</p> <p>3. Whats with the speed humps on beech road at Barcelona drive stupid and useless and dangerous</p>	<p>1. Council agrees the Kurrajong Rd/Beech Rd intersection requires traffic signals. Council will be undertaking design work and seeking funding to upgrade the intersection</p> <p>2. Please send a PM re this.</p> <p>3. Council was requested by Roads and Maritime Services to nominate this roundabout for safety improvements after three crashes involving injury. The speed humps were installed under the Federal Black Spot Program to reduce traffic speed and improve road safety.</p>
18	<p>Hi LCC, are there any plans to alleviate traffic congestion around westfield- esp Bathurst Street entrances?</p>	<p>Council is aware of the traffic situation on Bathurst Street and is working constructively with Westfield to try and find a solution.</p>
19	<p>All weather athletics track</p>	<p>CEO will arrange a meeting with NSW athletics to discuss options</p>
20	<p>Liverpool Art Society is a thriving well attended community we would appreciate an opportunity to share thoughts with LCC on a home base.</p>	<p>The CEO is happy to meet and discuss this.</p>
21	<p>At LCC info sessions, residents were promised that the intersection of Kurrajong Rd and Cowpasture Rd would be changed outside the Michael Clarke Recreation Centre to two right hand turn lanes (from</p>	<p>We are aware of the complexity of traffic in this area. There are plans for intersection works (subject to RMS approval) within the next 12 months. However this is quite a complex matter,</p>

	Carnes Hill Shops into Cowpasture Rd) before the MCRC opened. Nearly two years later still nothing has been done, but daily there are near misses and regular serious accidents at this intersection. When will this intersection be upgraded?	and we will get a more detailed response for you from the Service Manager Traffic and Transport. Can you direct message us an email address for a response? Thanks
22	Who is responsible for maintaining the Michael Clarke Recreation Centre and addressing safety issues? Belgravia staff say Council are what holds things up being addressed promptly.	If you have a specific issue, you can contact Council using our feedback form https://epathway.liverpool.nsw.gov.au/..../city.../index.html . Council is currently addressing some lighting and pavement issues.
23	Another suggestion for Liverpool Council is an electronic app similar to the one Fairfield has for reporting graffiti. It could be used for reporting rubbish dumping, fallen trees, park mowing etc	The best way to report illegal dumping or graffiti that needs to be removed is by completing a Customer Request Form https://epathway.liverpool.nsw.gov.au/..../city.../index.html
24	I noticed that for actioning requests for park mowing, road repairs etc it says "within timeframe". What are the timeframes e.g 90% within 24 hrs etc Other councils have 4 pickups per year and large red bins picked up weekly. Any chance that Liverpool could do the same? I think that level of detail should be documented here so residents know whether the performance is met and what the expectation is. Thanks	Timeframes vary depending on the type of maintenance requested. For example mowing should be completed within 5 business days. Footpath maintenance is also 5 business days, however requests for new trees are 10 days. Generally most requests have a 5 day timeframe. We are also currently reviewing our waste services including red bin pickup. We are happy to take this comment into consideration.
25	What about park quality of mowing. I invite council to check mow efforts in public lands in Glen regent estate. The pride in work is questionable. Tucker rd casual would be a good spot to check yesterday's mowing effort.	We will pass on your comments to the City Presentation team.
26	Hello, any plans to fix Homepride Ave road that leads to fashion spree - its full of deep potholes and causes a lot of damage to cars. thanks	The section of Homepride Avenue leading to Fashion Spree is owned and maintained by private owners. Council has written to the owners in response to complaints about potholes but is not able to legally enforce the road's maintenance.
27	Hi, is there any plans to reopen the cafe at Bigge Park or build a new large cafe with outdoor seating? itl benefit people visiting the park to work out, water play area, or the hospital.	Yes, we all loved the cafe at Bigge Park. We look forward to one opening soon. We will go forward with expressions of interests for an operator within coming months.
28	Hello again, any plans to fix the heritage building at 13 Bigge St, Liverpool that was burnt down in 2017?	We expect to be able to announce a resolution to this matter shortly.
29	Pipeline and railway line bike tracks/ cycleways would be a smart idea too.	Council has developed a bike plan and identified high-priority routes. Council is

	(in relation to Chipping Norton Lakes)	committed to building the missing links to connect bikeways to all regional routes and neighbouring cities. Council is currently building a shared path (bike path) on Newbridge Rd in Chipping Norton, connecting Liverpool and Bankstown.
30	Are there any plans for Middleton grange?	Council will start work on the Cirillo Reserve Sport Complex and the Stante Reserve Water Play Park in Middleton Grange in the new financial year, 2019-20. Council will also be undertaking major road improvements at the intersection of Kingsford Smith Avenue and Southern Cross Avenue, and at the intersection of Qantas Blvd and Sixteenth Ave. Road reconstruction is scheduled for Bird Walton Ave. Council has recently built footpaths in Hall Circuit, Bird Walton Ave, Stanley Ave, Flynn Ave, Affleck Gardens North, Affleck Gardens South, Hitchens St, Kingsford Smith Ave, Starfire Ave, Robey Ave, Brinsmead Ave, Sierra Ave, Bluey St and Hemsworth Ave.
31	Yes! Fix Middleton Grange. The traffic congestion is worsening, the roads are terrible with uneven surfaces and potholes, no buses come near Parkbridge Estate, I have to drive my kids to a bus stop, we need a shopping centre. Heaps of private development going on to sell land and houses but nothing for the residents as a whole. You're making so much money out of these developers and from our rates, start focusing on the residents and our basic entitlements. We are entitled to decent roads, a shopping centre, public transport and better traffic flow to get to work and school on time.	Council will start work on the Cirillo Reserve Sport Complex and the Stante Reserve Water Play Park in Middleton Grange in the new financial year, 2019/20. Council will also be undertaking major road improvements at the intersection of Kingsford Smith Avenue and Southern Cross Avenue, and at the intersection of Qantas Blvd and Sixteenth Ave. Road reconstruction is scheduled for Bird Walton Ave. Council has recently built footpaths in Hall Circuit, Bird Walton Ave, Stanley Ave, Flynn Ave, Affleck Gardens North, Affleck Gardens South, Hitchens St, Kingsford Smith Ave, Starfire Ave, Robey Ave, Brinsmead Ave, Sierra Ave, Bluey St and Hemsworth Ave.
32	Can u put some money aside to revamp greenway park kids playground attached to community centre. Boring for kids take leaf out Parramatta council playgrounds.	The playground at Greenway Park is independently ranked as being in good condition. Due to competing priorities, Council has no plans to replace it in the near future.
33	It would be so good to see more mountain bike tracks in the area lots of space down at Moorebank sports grounds the area has	Council recently upgraded the skate park in Kelso Park, Moorebank. We are happy to look at options to increase

	nothing like this for kids to go and skate bike or scooter that is local	MTB in the Liverpool area. There is a great MTB facility in the Western Sydney Parklands.
34	I think that level of detail should be documented here so residents know whether the performance is met and what the expectation is. Thanks	We are also currently reviewing our waste services including red bin pickup. We are happy to take this comment into consideration.
35	The M12 motorway starting next year will remove/close some of the Wylde MTB track in the Western Sydney Parklands.	We are aware of this issue. We have been actively working with Western Sydney Parklands planning for a new MTB opportunity when this occurs.
36	Here is a question it is a bit long „2 months ago i called Liverpool council about the state of the roads and foot paths around Heathcote and Nenwarra rd ask to have it cleans and the lawns mowed and weeds spray (i thought as a rate payer it would of been easy to have this job). Council switch told me it wasn't a councils road so they didn't look after it . They gave me a number to cal ,which i called ,a nice lady on the phone said no problem i will have the person in charge of that road call me . the next day they called me but couldn't help as it wasn't they rd . now they gave me another company to call which i did .they also told me not they road ...so 4 days later and 4 hours of phone calls and 4 emails to Liverpool council, they could not tell me who even looks after that road .so i then asked if perhaps the parks and garden manager of the council might call the people in charge of the roads and make them clean the area up ! now 2 months later it is still the same a disgrace . the people of Moorebank and wattle grove are proud of where they live as one of the main entrances to Moorebank this intersection and road ways should be a show piece and kepted like a garden not a garbage tip! question when will the people in the ivory tower clean our streets and road ways up and give us a place to be proud of ??????????????or if you not going to clean it because its a main road how about make them do ,or charge them to do it when they fail to keep in good order.	Please provide more information on the exact location of these areas and we will investigate.
37	Hi Can I ask in short what plans do Council have re the Georges River. I ask as I see Liverpool a better port than Parramatta. Ty	Council is currently working on the River Connections Masterplan for Chipping Norton lakes, Lake Moore and Riverside Park – for the creation of a true river city that has a vibrant mix of uses and activities and proposes a

		long-term framework for the urban renewal of the Georges River Parklands Chipping Norton Lake Precinct. We have just completed a major upgrade of Casula Parklands open from this weekend.
38	<p>Any plans to upgrade Warwick Farm station in any way? Like more parking, or opening new access roads? Munday St is so narrow, I've seen trucks smashing the windows off the cars parked on the street.</p> <p>If there was access to National/Shore St from Gov Macq Dr, that would go a long way to dealing with the traffic buildup at the Munday St turn.</p> <p>What about the roads around Warwick Farm station? Is state or local?</p> <p>Sweet. If there was access to National/Shore St from Gov Macq Dr, that would go a long way to dealing with the traffic buildup at the Munday St turn.</p>	<p>Warwick Farm station is managed by Transport for NSW. Council staff are in regular conversations with Transport for NSW about commuter parking and train services.</p> <p>They are local roads, we are happy to pass on your feedback to the Pedestrian, Active Transport and Traffic Committee.</p>
39	<p>I was down the new off leash dog area at casual parkland on weekend. Some user feedback</p> <p>No plastic bag dispenser or bins for dog poo.</p> <p>Automatic gate spring stretched. This resulted in gate staying open and dog escape.</p> <p>No variety in dog obstacles. You have installed sandstone blocks only. No tunnels. No balance beams. No jumps. It is devoid of variety.</p>	<p>Just to clarify, the dog parks are still being completed. Signs, bins, bag dispensers, shelters and trees are all being installed before the Parklands open on Saturday.</p>
40	Any upgrade plan for light horse park ? It has more potentiality of attracting people by installing open gym area plus BBQ and picnic spot next to George river . Plus there should be an easy access to Liverpool train station via light horse park	We've got big plans for Lighthorse Park. We agree that the park can be a real asset to the community. We are completing a masterplan now and have budgeted for detailed design and commencement of some work in the next financial year.
41	Are there any plans to upgrade Nuwarra road?	Yes, there are future plans to upgrade Nuwarra Road. The section that will be completed in 2020 is between Malinya Road and Junction Road, Moorebank
42	Hi, I would like to ask if the council has any plans to help stray cats in the area. Your shelter for animals, accepts dogs only, you do not provide vouchers for desexing (like other councils), there is no pound facilities (like in other councils). You do have an online run program that helps	Council is working on a desexing program to be carried out before the end of the financial year. Cats are permitted to stray under existing legislation and can only be impounded under limited circumstances.

	<p>train people on how to be a responsible pet owner. Now, whilst that is a good initiative, it simply is not enough. Street after street in our city, you can find animals that live in dreadful conditions, sick, injured and hungry. Liverpool residents, myself inclusive, spend their own money to desex, feed and try to rehome these animals, but the gravity of this situation is so big that we just cant keep up.</p> <p>What, if anything, the council intends to do related to this issue?</p> <p>Thank you</p>	
43	<p>There are so many kids in the area and there's not really anything for kids here to do. A basketball court on the other side and that's it. Holsworthy, Hammondville and wattle grove don't seem to get much in terms of facilities to attract children over 4. The focus seems to be from Liverpool and west from there. Every time I've gone to Moorebank skate park there's rarely anyone there. Imagine somewhere similar that has a MTB track, picnic table facilities and a skate park of some sort for the Holsworthy, Hammondville wattle grove and voyager point areas. Imagine if there was a foot path that connected voyager to the station and those park areas.</p> <p>My kids hang out at Coles park off Bardia pde. A young kids park and gym equipment which they won't use. Soon enough they will be older and harassed out by annoyed parents wanting the area for the small kids which is fair enough.</p>	<p>Thank you for your feedback. We are currently undertaking our LEP review which will look at matter just like you've raised. We will pass this on to the LEP team, you may also wish to leave comments at Liverpool Listens. https://listens.liverpool.nsw.gov.au/shape-your-future</p>
44	<p>Why the council gives approve to some developers 14 Storeys high In Areas and Streets where most of the building 8 and 9 storeys high ...It looks very unorganised</p>	<p>Every development application is assessed on its own merit. If you have a specific application you are referring to please let us know and we can provide further information.</p>
45	<p>As per the paper is the old Peter Warren and cnr fruit n veg to be turned into a 28 story development that would totally put Bigge Park in the Dark. Ty</p>	<p>Council always considers solar and shadow in the assessment of development applications.</p>
46	<p>What about park quality of mowing. I invite council to check mow efforts in public lands in Glen regent estate. The pride in work is questionable. Tucker rd casual would be a good spot to check yesterday's mowing effort.</p>	<p>We will pass on your comments to the City Presentation team.</p>
47	<p>Hi,</p>	<p>The missing path on the north-eastern side of Governor Macquarie Drive</p>

	Is there any further upgrade to the walking path on Governor Macquarie drive? Once past the race track entrance the path suddenly stops- but there is a half complete tar surface on the other side- but coming to the highway you need to be back on the track side. It seems the path is only important for those that access William Inglis rather than residents.	opposite Munday Street will be constructed together with a pedestrian bridge over the underpass. This project will be undertaken in conjunction with the developers. At present timing for this is unknown. Council is also in the design phase of an upgrade to the Shore Street/Governor Macquarie Drive intersection that will link the footpath on the southwestern side of Governor Macquarie Drive to Munday Street
48	Hammondville needs a lot of work roads parks Cantello reserved	Council has recently completed improvements at Lt Cantello Reserve, with new picnic facilities, paths and car parking. Council plans to build a regional-size, inclusive playground in the next financial year, 2019/20.
49	I have moved up from Wollongong where the council there had a strict policy on abandoned shopping trolleys resulting in fines levied on the companies owning the trolleys. I have noticed around the Marsden Rd area for example, trolleys that have been sitting out for a week or more. Does the council have a policy on trolley returns and abandonment?	Council wants to put the onus on retailers to deal with their abandoned trolleys. Find out more here www.liverpool.nsw.gov.au/report-a-trolley

Staff Submissions Draft Delivery Program 2017-2021 and Operational Plan 2019-2020 Attachment C

The Delivery Program 2017-2021 and Operational Plan 2019-20 and Budget, and Statement of Revenue Policy (fees and charges) received 16 staff submissions included in the table below.

Page	KPI	Department	Change	Comments
29	C.3.05	Community Development	Current: <ul style="list-style-type: none"> Administer six Council grant programs Change To: <ul style="list-style-type: none"> Administer nine Council grant programs 	An additional three Council grant programs will be available in 2019-20.
30	C.3.06	Community Development & Planning	Current: <ul style="list-style-type: none"> Deliver four workshops and activities addressing issues identified by 2168 Children's Parliament program Change To: <ul style="list-style-type: none"> Deliver six workshops and activities addressing issues identified by 2168 Children's Parliament 	The word 'Program' has been removed from 2168 Children's Parliament and an additional two workshops will be available in 2019-20.
33	C.4.04	Community Planning	Current: <ul style="list-style-type: none"> Undertake audits of 50% of Council facilities by June 2020 Change To: <ul style="list-style-type: none"> Undertake audits of 50% of Council facilities to prioritise upgrades as required by June 2020 	The word 'upgrades' has been included to define what the audits entail.
33	C.4.04	Community Planning	Remove: <ul style="list-style-type: none"> Review generic plans of management for parks sports fields and community facilities by June 2020 	This action will not be delivered by Community Planning.

47	S.4.04	Planning Transport & Strategy	<p>Current:</p> <ul style="list-style-type: none"> • Undertake planning strategies for preparation of Local Strategic Planning Statement • Prepare planning proposal to implement the Local Strategic Planning Statement <p>Change to:</p> <ul style="list-style-type: none"> • Adopt and exhibit draft Local Strategic Planning Statement (LSPS) by July 2019 • Lodge draft Planning Proposal with the Department of Planning and Environment amending the Local Environmental Plan to give effect to the LSPS by September 2019 • Lodge final LSPS with Department of Planning and Environment for endorsement by November 2019 • Finalise new Local Environmental Plan with Department of Planning and Environment approval by June. 	Content was revised to provide a better understanding of the process of the preparation and submission of the LSPS.
48	S.4.05	Development Assessment	<p>Current:</p> <ul style="list-style-type: none"> • Land Engineering <p>Change To:</p> <ul style="list-style-type: none"> • Development Assessment 	With the organisational restructure, Land Engineering is now a part of the Development Assessment Unit.
49	S.5.01	Infrastructure Delivery	<p>Current:</p> <ul style="list-style-type: none"> • Deliver two stormwater quality improvement projects, including the provision of gross pollutant traps 	Council has committed to the provision of one gross pollutant trap which has been included in the budget and revised action.

			Change To: <ul style="list-style-type: none"> • Deliver two stormwater quality improvement projects, including the provision of one gross pollutant trap 	
50	S.5.04	City Works	Create a new action <i>Develop plans to support community wellbeing</i> To be completed in 2019-2020 <ul style="list-style-type: none"> • Develop a Mosquito Management Plan by September 2019 	A new action was included in response to a request from a resident during Council's Facebook Livestream session on 1 May 2019, and a resolution of Council in April 2019.
55	G.1.03	Property	Current: <ul style="list-style-type: none"> • Commence works on Liverpool Civic Place by December 2019 Change to: <ul style="list-style-type: none"> • Commence works on Liverpool Civic Place by March 2020 Add new content: <ul style="list-style-type: none"> • Support the establishment of the Liverpool Innovation Precinct 	Delay due to re-forecast of planning approvals.
57	G.2.04	City Economy	Add new content: <ul style="list-style-type: none"> • Support the establishment of the Liverpool Innovation Precinct 	New ongoing measure included.
59	G.2.06	City Economy	<ul style="list-style-type: none"> • Remove Develop Taste Tours by June 2020 	Taste Tours have been removed as these will be delivered externally.
62	G.4.01	Infrastructure Delivery	Current: <ul style="list-style-type: none"> • Rehabilitate and resurface 21.7km of sections of council roads • Resurface pavement and administer preventative treatments for 19.9km of local roads • Pave 11.5km of new footpaths to improve accessibility and mobility • Pave 1.2km of new cycleways to improve accessibility and mobility 	The paving of 0.6km of new cycleways is subject to funding. Council will reapply for funding for the remaining 0.6km.

			Change To: <ul style="list-style-type: none"> • Rehabilitate and resurface 19km of sections of council roads • Resurface pavement and administer preventative treatments for 15km of local roads • Pave 11.5km of new footpaths to improve accessibility and mobility • Pave 0.6km of new cycleways to improve accessibility and mobility 	
71	L.1.13	People Organisational Development	Remove <ul style="list-style-type: none"> • Develop mentoring framework by March 2020 • Develop coaching framework by March 2020 	As part of the recent budget review for 2019-20, funding has been cut for both the proposed coaching and mentoring framework development.
77	L.4.01	Customer Experience	Current: <ul style="list-style-type: none"> • Ensure call centre holding time is less than three minutes for 90% of calls • Ensure call centre holding time is less than three minutes for 90% of calls during Council business hours from 8.30am to 5.00pm Change to: <ul style="list-style-type: none"> • Resolve 85% of calls within an average of four minutes • Resolve 85% of calls within an average of four minutes during Council business hours from 8.30am to 5.00pm 	Content was revised to inform and educate the community of the Council's business operating hours, thus providing a true indication of the KPI's met. After hour calls are diverted to an external agency and relayed to Council for action.
86,87 94,96 97,98 99	N/A	Financial Information	<ul style="list-style-type: none"> • Page 86 – Table 2 and accompanying text updated • Page 87 – Table 3 updated 	Revenue NSW has advised that Council's contribution for emergency services will increase by \$292k for FY 2019-20.

			<ul style="list-style-type: none"> • Page 94 – Other Expenses text and table updated • Page 96 – Table updated in rows: Net Operating Results Before Grants and Contributions for Capital Purposes, Other Expenses and Total Expenses • Page 97 – Table updated in rows: Net Operating Result, Net Operating Results Before Grants and Contributions for Capital Purposes, Funds Available for Capital Expenditure and Net Change in General Fund • Page 98 – Table updated in rows: Other Expenses and Total Expenses • Page 99 – Table updates in rows: Net Operating Result, Net Operating Results Before Grants and Contributions for Capital Purposes, Funds Available for Capital Expenditure and Net Change in General Fund 	<p>The increase will assist in funding the NSW Government's new measures to provide better workers' compensation coverage for volunteer and career firefighters.</p> <p>Consequently, this will result to a reduction in Council's proposed FY 2019-20 net operating surplus before Grants & Contributions for Capital Purposes from \$590,199 to \$298,199.</p> <p>Minor non-significant amendments have also been made.</p>
125	N/A	Finance	<ul style="list-style-type: none"> • Revenue Pricing Policy Fees and Charges FY 2019 - 2020 	<p>The Unit name has been changed to reflect the current structure. City Works has been changed to Waste and Cleansing.</p> <p>'Per bin service' has been added to column four, lines seven and eight.</p>



DRAFT CODE OF MEETING PRACTICE

2019

(On public exhibition until 1 May 2019)

Table of Contents

1	INTRODUCTION	3
2	MEETING PRINCIPLES	3
3	BEFORE THE MEETING.....	4
4	PUBLIC FORUMS.....	7
5	COMING TOGETHER.....	9
6	THE CHAIRPERSON.....	12
7	ORDER OF BUSINESS FOR ORDINARY COUNCIL MEETINGS	13
8	CONSIDERATION OF BUSINESS AT COUNCIL MEETINGS.....	13
9	RULES OF DEBATE.....	15
10	VOTING.....	18
11	COMMITTEE OF THE WHOLE.....	19
12	CLOSURE OF COUNCIL MEETINGS TO THE PUBLIC	20
13	KEEPING ORDER AT MEETINGS.....	24
14	CONFLICTS OF INTEREST.....	26
15	DECISIONS OF THE COUNCIL	27
16	TIME LIMITS ON COUNCIL MEETINGS	29
17	AFTER THE MEETING.....	30
18	COUNCIL COMMITTEES.....	31
19	IRREGULARITIES	34
20	DEFINITIONS	35
21	REQUEST TO ADDRESS A COUNCIL MEETING FORM	37

1 INTRODUCTION

This Code of Meeting Practice is made under section 360 of the *Local Government Act 1993* (the Act) and the *Local Government (General) Regulation 2005* (the Regulation).

This code applies to all meetings of councils and committees of councils of which all the members are councillors (committees of council). Council committees whose members include persons other than councillors may adopt their own rules for meetings unless the council determines otherwise.

Councils must adopt a code of meeting practice that incorporates the mandatory provisions of the Model Meeting Code.

A council's adopted code of meeting practice may also incorporate the non-mandatory provisions of the Model Meeting Code and other supplementary provisions. However, a code of meeting practice adopted by a council must not contain provisions that are inconsistent with the mandatory provisions of this Model Meeting Code.

A council and a committee of the council of which all the members are councillors must conduct its meetings in accordance with the code of meeting practice adopted by the council.

2 MEETING PRINCIPLES

2.1 Council and committee meetings should be:

Transparent: Decisions are made in a way that is open and accountable.

Informed: Decisions are made based on relevant, quality information.

Inclusive: Decisions respect the diverse needs and interests of the local community.

Principled: Decisions are informed by the principles prescribed under Chapter 3 of the Act.

Trusted: The community has confidence that councillors and staff act ethically and make decisions in the interests of the whole community.

Respectful: Councillors, staff and meeting attendees treat each other with respect.

Effective: Meetings are well organised, effectively run and skilfully chaired.

Orderly: Councillors, staff and meeting attendees behave in a way that contributes to the orderly conduct of the meeting.

3 BEFORE THE MEETING

Timing of ordinary council meetings

- 3.1 The council shall, by resolution, set the frequency, time, date and place of its ordinary meetings.

Note: Under section 365 of the Act, councils are required to meet at least ten (10) times each year, each time in a different month unless the Minister for Local Government has approved a reduction in the number of times that a council is required to meet each year under section 365A.

Extraordinary meetings

- 3.2 If the mayor receives a request in writing, signed by at least two (2) councillors, the mayor must call an extraordinary meeting of the council to be held as soon as practicable, but in any event, no more than fourteen (14) days after receipt of the request. The mayor can be one of the two councillors requesting the meeting.

Note: Clause 3.2 reflects section 366 of the Act.

Notice to the public of council meetings

- 3.3 The council must give notice to the public of the time, date and place of each of its meetings, including extraordinary meetings and of each meeting of committees of the council.

Note: Clause 3.3 reflects section 9(1) of the Act.

- 3.4 For the purposes of clause 3.3, notice of a meeting of the council and of a committee of council is to be published before the meeting takes place. The notice must be published on the council's website, and in such other manner that the council is satisfied is likely to bring notice of the meeting to the attention of as many people as possible.
- 3.5 For the purposes of clause 3.3, notice of more than one (1) meeting may be given in the same notice.

Notice to councillors of ordinary council meetings

- 3.6 The CEO must send to each councillor, at least three (3) days before each meeting of the council, a notice specifying the time, date and place at which the meeting is to be held, and the business proposed to be considered at the meeting.

Note: Clause 3.7 reflects section 367(1) of the Act.

- 3.7 The notice and the agenda for, and the business papers relating to, the meeting may be given to councillors in electronic form, but only if all councillors have facilities to access the notice, agenda and business papers in that form.

Note: Clause 3.7 reflects section 367(3) of the Act.

Notice to councillors of extraordinary meetings

- 3.8 Notice of less than three (3) days may be given to councillors of an extraordinary meeting of the council in cases of emergency.

Note: Clause 3.8 reflects section 367(2) of the Act.

Giving notice of business to be considered at council meetings

- 3.9 A councillor may give notice of any business they wish to be considered by the council at its next ordinary meeting by way of a notice of motion. To be included on the agenda of the meeting, the notice of motion must be in writing and must be submitted seven (7) business days before the meeting is to be held.
- 3.10 A councillor may, in writing to the CEO, request the withdrawal of a notice of motion submitted by them prior to its inclusion in the agenda and business paper for the meeting at which it is to be considered.
- 3.11 A CEO comment will be provided to each Notice of Motion and provided to Councillors before the meeting.

Questions with notice

- 3.12 A councillor may, by way of a notice submitted under clause 3.9, ask a question for response by the CEO about the performance or operations of the council.
- 3.13 A councillor is not permitted to ask a question with notice under clause 3.12 that comprises a complaint against the CEO or a member of staff of the council, or a question that implies wrongdoing by the CEO or a member of staff of the council.
- 3.14 The CEO or their nominee may respond to a question with notice submitted under clause 3.12 by way of a report included in the business papers for the relevant meeting of the council or orally at the meeting.

Agenda and business papers for ordinary meetings

- 3.15 The CEO must cause the agenda for a meeting of the council or a committee of the council to be prepared as soon as practicable before the meeting.
- 3.16 The CEO must ensure that the agenda for an ordinary meeting of the council states:
- (a) all matters to be dealt with arising out of the proceedings of previous meetings of the council, and
 - (b) if the mayor is the chairperson – any matter or topic that the chairperson proposes, at the time when the agenda is prepared, to put to the meeting, and
 - (c) all matters, including matters that are the subject of staff reports and reports of committees, to be considered at the meeting, and
 - (d) any business of which due notice has been given under clause 3.9.

- 3.17 Nothing in clause 3.16 limits the powers of the mayor to put a mayoral minute to a meeting under clause 8.6.
- 3.18 The CEO must not include in the agenda for a meeting of the council any business of which due notice has been given if, in the opinion of the CEO, the business is, or the implementation of the business would be, unlawful. The CEO must report, without giving details of the item of business, any such exclusion to the next meeting of the council.
- 3.19 Where the agenda includes the receipt of information or discussion of other matters that, in the opinion of the CEO, is likely to take place when the meeting is closed to the public, the CEO must ensure that the agenda of the meeting:
- (a) identifies the relevant item of business and indicates that it is of such a nature (without disclosing details of the information to be considered when the meeting is closed to the public), and
 - (b) states the grounds under section 10A(2) of the Act relevant to the item of business.

Note: Clause 3.19 reflects section 9(2A)(a) of the Act.

- 3.20 The CEO must ensure that the details of any item of business which, in the opinion of the CEO, is likely to be considered when the meeting is closed to the public, are included in a business paper provided to councillors for the meeting concerned. Such details must not be included in the business papers made available to the public, and must not be disclosed by a councillor or by any other person to another person who is not authorised to have that information.

Availability of the agenda and business papers to the public

- 3.21 Copies of the agenda and the associated business papers, such as correspondence and reports for meetings of the council and committees of council, are to be published on the council's website, and must be made available to the public for inspection, or for taking away by any person free of charge at the offices of the council, at the relevant meeting and at such other venues determined by the council.

Note: Clause 3.21 reflects section 9(2) and (4) of the Act.

- 3.22 Clause 3.23 does not apply to the business papers for items of business that the CEO has identified under clause 3.21 as being likely to be considered when the meeting is closed to the public.

Note: Clause 3.22 reflects section 9(2A)(b) of the Act.

- 3.23 For the purposes of clause 3.23, copies of agendas and business papers must be published on the council's website and made available to the public at a time that is as close as possible to the time they are available to councillors.

Note: Clause 3.23 reflects section 9(3) of the Act.

- 3.24 A copy of an agenda, or of an associated business paper made available under clause 3.21, may in addition be given or made available in electronic form.

Note: Clause 3.24 reflects section 9(5) of the Act.

Agenda and business papers for extraordinary meetings

- 3.25 The CEO must ensure that the agenda for an extraordinary meeting of the council deals only with the matters stated in the notice of the meeting.
- 3.26 Despite clause 3.26, business may be considered at an extraordinary meeting of the council, even though due notice of the business has not been given, if:
- (a) a motion is passed to have the business considered at the meeting, and
 - (b) the business to be considered is ruled by the chairperson to be of great urgency on the grounds that it requires a decision by the council before the next scheduled ordinary meeting of the council.
- 3.27 A motion moved under clause 3.26(a) can be moved without notice but only after the business notified in the agenda for the extraordinary meeting has been dealt with.
- 3.28 Despite clauses 9.19–9.29, only the mover of a motion moved under clause 3.28(a) can speak to the motion before it is put.
- 3.29 A motion of dissent cannot be moved against a ruling of the chairperson under clause 3.26(b) on whether a matter is of great urgency.

4 PUBLIC FORUMS

Presentations: Items not on agenda

- 4.1 Any resident or ratepayer of Liverpool Local Government Area or any authorised representative may request to make a presentation to Council.
- 4.2 Prior notice in writing (by letter, email or hand delivered) of the representation on matters not included on the agenda, using the required Request To Address Council form (found on page 37 of this Code), needs to be provided to Council, no later than 5.00pm one ordinary day prior to the Council meeting, unless the Chairperson determines that circumstances justify otherwise.
- 4.3 Presentations must be limited to matters which in the opinion of the Chairperson are under the jurisdiction or influence of Council.

Representations: Items on agenda

- 4.4 Prior notice (by letter, email or hand delivered) of the representation on matters included on the agenda, using the required Request to Address Council form (found on page 37 of this Code), must be provided to Council, no later than 5.00pm one ordinary day prior to the Council meeting, unless the Chairperson determines that circumstances justify otherwise.

Presentations and representations

- 4.5 A presentation or representation shall not exceed three minutes in duration. At the expiration of two minutes, the speaker will be given a warning that one minute of time remains to conclude his or her presentation or representation. Council may resolve to allow one three minute extension to the speaker.
- 4.6 Representations shall be limited to three representations for and three representations against any one item listed on the agenda.
- 4.7 So as to improve transparency and accountability to the public, each speaker must provide the following details:
 - i. His or her name;
 - ii. The organisation or group that he or she is representing (if applicable);
 - iii. Details of the issue addressed and the item number of the report in the Business Paper;
 - iv. Whether he or she is opposing or supporting the issue or matter (if applicable); and
 - v. The interest of the speaker (for example, affected person, neighbour, applicant, applicant's spokesperson, interested citizen etc.).
- 4.8 Speakers shall observe proper meeting procedure and be subject to the same rules of decorum and order as the Councillors. In this regard personal allegations against Councillors, the Mayor, Council staff or any other persons shall not be made. It should be noted that speakers at Council meetings do not enjoy absolute legal protection (parliamentary-style privilege) and that any offensive or defamatory remarks about any other person may render him or her liable to legal action.
- 4.9 The Chairperson may, at any time in the Chairperson's absolute discretion, withdraw the permission to speak of any member of the public if the Chairperson considers that the conduct of that member of the public disrupts the meeting or is inconsistent with the good order of the meeting or is in breach of Council's Code of Meeting Practice.
- 4.10 Upon withdrawal by the Chairperson of the permission to speak of a member of the public the Chairperson may direct the member of the public to cease speaking and resume his or her position in the public gallery.
- 4.11 The failure of a member of the public to comply with the Chairperson's direction shall constitute disorderly conduct.
- 4.12 The notification to Council, using the required Request to Address Council form, must be delivered either by:

- i. Hand to the Liverpool Council Customer Service Centre, Ground Floor, 33 Moore Street Liverpool;
- ii. Post to Locked Bag 7064, Liverpool BC NSW 1871; or

Email to speakerrequests@liverpool.nsw.gov.au

5 COMING TOGETHER

Attendance by councillors at meetings

- 5.1 All councillors must make reasonable efforts to attend meetings of the council and of committees of the council of which they are members.

Note: A councillor may not attend a meeting as a councillor (other than the first meeting of the council after the councillor is elected or a meeting at which the councillor takes an oath or makes an affirmation of office) until they have taken an oath or made an affirmation of office in the form prescribed under section 233A of the Act.

- 5.2 A councillor cannot participate in a meeting of the council or of a committee of the council unless personally present at the meeting.
- 5.3 Where a councillor is unable to attend one or more ordinary meetings of the council, the councillor should request that the council grant them a leave of absence from those meetings. This clause does not prevent a councillor from making an apology if they are unable to attend a meeting. However the acceptance of such an apology does not constitute the granting of a leave of absence for the purposes of this code and the Act.
- 5.4 A councillor's request for leave of absence from council meetings should, if practicable, identify (by date) the meetings from which the councillor intends to be absent and the grounds upon which the leave of absence is being sought.
- 5.5 The council must act reasonably when considering whether to grant a councillor's request for a leave of absence.
- 5.6 A councillor's civic office will become vacant if the councillor is absent from three (3) consecutive ordinary meetings of the council without prior leave of the council, or leave granted by the council at any of the meetings concerned, unless the holder is absent because they have been suspended from office under the Act, or because the council has been suspended under the Act, or as a consequence of a compliance order under section 438HA.

Note: Clause 5.6 reflects section 234(1)(d) of the Act.

- 5.7 A councillor who intends to attend a meeting of the council despite having been granted a leave of absence should, if practicable, give the CEO at least two (2) days' notice of their intention to attend.

The quorum for a meeting

- 5.8 The quorum for a meeting of the council is a majority of the councillors of the council who hold office at that time and are not suspended from office.

Note: Clause 5.8 reflects section 368(1) of the Act.

- 5.9 Clause 5.9 does not apply if the quorum is required to be determined in accordance with directions of the Minister in a performance improvement order issued in respect of the council.

Note: Clause 5.10 reflects section 368(2) of the Act.

- 5.10 A meeting of the council must be adjourned if a quorum is not present:
- (a) at the commencement of the meeting where the number of apologies received for the meeting indicates that there will not be a quorum for the meeting, or
 - (b) within half an hour after the time designated for the holding of the meeting, or
 - (c) at any time during the meeting.
- 5.11 In either case, the meeting must be adjourned to a time, date and place fixed:
- (a) by the chairperson, or
 - (b) in the chairperson's absence, by the majority of the councillors present, or
 - (c) failing that, by the CEO.
- 5.12 The CEO must record in the council's minutes the circumstances relating to the absence of a quorum (including the reasons for the absence of a quorum) at or arising during a meeting of the council, together with the names of the councillors present.

Entitlement of the public to attend council meetings

- 5.13 Everyone is entitled to attend a meeting of the council and committees of the council. The council must ensure that all meetings of the council and committees of the council are open to the public.

Note: Clause 5.13 reflects section 10(1) of the Act.

- 5.14 Clause 5.13 does not apply to parts of meetings that have been closed to the public under section 10A of the Act.
- 5.15 A person (whether a councillor or another person) is not entitled to be present at a meeting of the council or a committee of the council if expelled from the meeting:
- (a) by a resolution of the meeting; or
 - (b) by the person presiding at the meeting if the council has, by resolution, authorised the person presiding to exercise the power of expulsion.

Note: Clause 5.15 reflects section 10(2) of the Act.

Clause 13.14 authorises chairpersons to expel persons other than councillors from a council or committee meeting.

Webcasting of meetings

- 5.16 All meetings of the council and committees of the council are to be webcast on the council's website. The webcast of the meeting will be livestreamed by way of audio visual recording.
- 5.17 Clause 5.16 does not apply to parts of a meeting that have been closed to the public under section 10A of the Act.
- 5.18 At the start of each meeting the chairperson is to make a statement informing those in attendance that the meeting is being webcast and that those in attendance should refrain from making any defamatory statements.
- 5.19 A recording of each meeting of the council and committee of the council is to be retained on the council's website for the duration of the meeting. Council meetings will be livestreamed and then removed from the website at the conclusion of the meeting. Recordings of meetings may be disposed of in accordance with the *State Records Act 1998*.

Attendance of the general manager and other staff at meetings

- 5.20 The CEO is entitled to attend, but not to vote at, a meeting of the council or a meeting of a committee of the council of which all of the members are councillors.

Note: Clause 5.20 reflects section 376(1) of the Act.

- 5.21 The CEO is entitled to attend a meeting of any other committee of the council and may, if a member of the committee, exercise a vote. The CEO (and any staff member) is not a voting member of any Committee of Council, in accordance with the resolution of Council from 30 August 2017.

Note: Clause 5.21 reflects section 376(2) of the Act.

- 5.22 The CEO may be excluded from a meeting of the council or a committee while the council or committee deals with a matter relating to the standard of performance of the CEO or the terms of employment of the CEO.

Note: Clause 5.22 reflects section 376(3) of the Act.

- 5.23 The attendance of other council staff at a meeting, (other than as members of the public) shall be with the approval of the CEO.

6 THE CHAIRPERSON

The chairperson at meetings

- 6.1 The mayor, or at the request of or in the absence of the mayor, the deputy mayor (if any) presides at meetings of the council.

Note: Clause 6.1 reflects section 369(1) of the Act.

- 6.2 If the mayor and the deputy mayor (if any) are absent, a councillor elected to chair the meeting by the councillors present presides at a meeting of the council.

Note: Clause 6.2 reflects section 369(2) of the Act.

Election of the chairperson in the absence of the mayor and deputy mayor

- 6.3 If no chairperson is present at a meeting of the council at the time designated for the holding of the meeting, the first business of the meeting must be the election of a chairperson to preside at the meeting.
- 6.4 The election of a chairperson must be conducted:
- (a) by the CEO or, in their absence, an employee of the council designated by the CEO to conduct the election,
or
 - (b) by the person who called the meeting or a person acting on their behalf if neither the CEO nor a designated employee is present at the meeting, or if there is no CEO or designated employee.
- 6.5 If, at an election of a chairperson, two (2) or more candidates receive the same number of votes and no other candidate receives a greater number of votes, the chairperson is to be the candidate whose name is chosen by lot.
- 6.6 For the purposes of clause 6.5, the person conducting the election must:
- (a) arrange for the names of the candidates who have equal numbers of votes to be written on similar slips, and
 - (b) then fold the slips so as to prevent the names from being seen, mix the slips and draw one of the slips at random.
- 6.7 The candidate whose name is on the drawn slip is the candidate who is to be the chairperson.
- 6.8 Any election conducted under clause 6.3, and the outcome of the vote, are to be recorded in the minutes of the meeting.

Chairperson to have precedence

- 6.9 When the chairperson rises or speaks during a meeting of the council:
- (a) any councillor then speaking or seeking to speak must cease speaking and, if standing, immediately resume their seat, and

- (b) every councillor present must be silent to enable the chairperson to be heard without interruption.

7 ORDER OF BUSINESS FOR ORDINARY COUNCIL MEETINGS

- 7.1 The general order of business for an ordinary meeting of the council shall be:

- 01 Opening of meeting
- 02 Acknowledgement of country, Prayer of Council and Affirmation
- 03 National Anthem
- 04 Apologies and applications for a leave of absence by councillors
- 05 Condolences
- 06 Confirmation of Minutes of previous meeting
- 07 Declarations of Interests
- 08 Public Forum
- 09 Mayoral minute(s)
- 10 Notices of Motion of Rescission
- 11 Office of CEO Reports
- 12 Reports to Council from Directorates
- 13 Committee Reports
- 14 Questions with notice
- 15 Presentations by Councillors
- 16 Notices of motion
- 17 Confidential matters
- 18 Conclusion of the meeting

- 7.2 The order of business as fixed under clause 7.1 may be altered for a particular meeting of the council if a motion to that effect is passed at that meeting. Such a motion can be moved without notice.
- 7.3 Despite clauses 9.19–9.29, only the mover of a motion referred to in clause 7.2 may speak to the motion before it is put.

8 CONSIDERATION OF BUSINESS AT COUNCIL MEETINGS

Business that can be dealt with at a council meeting

- 8.1 The council must not consider business at a meeting of the council:
- (a) unless a councillor has given notice of the business, as required by clause 3.9, and
 - (b) unless notice of the business has been sent to the councillors in accordance with clause 3.6 in the case of an ordinary meeting or clause 3.8 in the case of an extraordinary meeting called in an emergency.
- 8.2 Clause 8.1 does not apply to the consideration of business at a meeting, if the business:
- (a) is already before, or directly relates to, a matter that is already before the council, or
 - (b) is the election of a chairperson to preside at the meeting, or

- (c) subject to clause 8.9, is a matter or topic put to the meeting by way of a mayoral minute, or
 - (d) is a motion for the adoption of recommendations of a committee, including, but not limited to, a committee of the council.
- 8.3 Despite clause 8.1, business may be considered at a meeting of the council even though due notice of the business has not been given to the councillors if:
- (a) a motion is passed to have the business considered at the meeting, and
 - (b) the business to be considered is ruled by the chairperson to be of great urgency on the grounds that it requires a decision by the council before the next scheduled ordinary meeting of the council.
- 8.4 A motion moved under clause 8.3(a) can be moved without notice. Despite clauses 9.19–9.29, only the mover of a motion referred to in clause 8.3(a) can speak to the motion before it is put.
- 8.5 A motion of dissent cannot be moved against a ruling by the chairperson under clause 8.3(b).

Mayoral minutes

- 8.6 Subject to clause 8.9, if the mayor is the chairperson at a meeting of the council, the mayor may, by minute signed by the mayor, put to the meeting without notice any matter or topic that is within the jurisdiction of the council, or of which the council has official knowledge.
- 8.7 A mayoral minute, when put to a meeting, takes precedence over all business on the council's agenda for the meeting. The chairperson (but only if the chairperson is the mayor) may move the adoption of a mayoral minute without the motion being seconded.
- 8.8 A recommendation made in a mayoral minute put by the mayor is, so far as it is adopted by the council, a resolution of the council.
- 8.9 A mayoral minute must not be used to put without notice matters that are routine and not urgent, or matters for which proper notice should be given because of their complexity. For the purpose of this clause, a matter will be urgent where it requires a decision by the council before the next scheduled ordinary meeting of the council.

Staff reports

- 8.10 A recommendation made in a staff report is, so far as it is adopted by the council, a resolution of the council.

Reports of committees of council

- 8.11 The recommendations of a committee of the council are, so far as they are adopted by the council, resolutions of the council.

- 8.12 If in a report of a committee of the council distinct recommendations are made, the council may make separate decisions on each recommendation.

Questions

- 8.13 A question must not be asked at a meeting of the council unless it concerns a matter on the agenda of the meeting or notice has been given of the question in accordance with clauses 3.9 and 3.12.
- 8.14 A councillor may, through the chairperson, put a question to another councillor about a matter on the agenda.
- 8.15 A councillor may, through the CEO, put a question to a council employee about a matter on the agenda. Council employees are only obliged to answer a question put to them through the CEO at the direction of the CEO.
- 8.16 A councillor or council employee to whom a question is put is entitled to be given reasonable notice of the question and, in particular, sufficient notice to enable reference to be made to other persons or to documents. Where a council employee to whom a question is put is unable to respond to the question at the meeting at which it is put, they may take it on notice and the response to questions taken on notice at a Council meeting will be provided to Councillors via the CEO update before the next Council meeting.
- 8.17 Councillors must put questions directly, succinctly, respectfully and without argument.
- 8.18 The chairperson must not permit discussion on any reply to, or refusal to reply to, a question put to a councillor or council employee.

9 RULES OF DEBATE

Motions to be seconded

- 9.1 Unless otherwise specified in this code, a motion or an amendment cannot be debated unless or until it has been seconded.

Notices of motion

- 9.2 A councillor who has submitted a notice of motion under clause 3.10 is to move the motion the subject of the notice of motion at the meeting at which it is to be considered.
- 9.3 If a councillor who has submitted a notice of motion under clause 3.10 wishes to withdraw it after the agenda and business paper for the meeting at which it is to be considered have been sent to councillors, the councillor may request the withdrawal of the motion when it is before the council.
- 9.4 In the absence of a councillor who has placed a notice of motion on the agenda for a meeting of the council:

- (a) any other councillor may, with the leave of the chairperson, move the motion at the meeting, or
- (b) the chairperson may defer consideration of the motion until the next meeting of the council.

Chairperson's duties with respect to motions

- 9.5 It is the duty of the chairperson at a meeting of the council to receive and put to the meeting any lawful motion that is brought before the meeting.
- 9.6 The chairperson must rule out of order any motion or amendment to a motion that is unlawful or the implementation of which would be unlawful.
- 9.7 Before ruling out of order a motion or an amendment to a motion under clause 9.6, the chairperson is to give the mover an opportunity to clarify or amend the motion or amendment.
- 9.8 Any motion, amendment or other matter that the chairperson has ruled out of order is taken to have been lost.

Amendments to motions

- 9.9 An amendment to a motion must be moved and seconded before it can be debated.
- 9.10 An amendment to a motion must relate to the matter being dealt with in the original motion before the council and must not be a direct negative of the original motion. An amendment to a motion which does not relate to the matter being dealt with in the original motion, or which is a direct negative of the original motion, must be ruled out of order by the chairperson.
- 9.11 The mover of an amendment is to be given the opportunity to explain any uncertainties in the proposed amendment before a seconder is called for.
- 9.12 If an amendment has been lost, a further amendment can be moved to the motion to which the lost amendment was moved, and so on, but no more than one (1) motion and one (1) proposed amendment can be before council at any one time.
- 9.13 While an amendment is being considered, debate must only occur in relation to the amendment and not the original motion. Debate on the original motion is to be suspended while the amendment to the original motion is being debated.
- 9.14 If the amendment is carried, it becomes the motion and is to be debated. If the amendment is lost, debate is to resume on the original motion.
- 9.15 An amendment may become the motion without debate or a vote where it is accepted by the councillor who moved the original motion.

Foreshadowed motions

- 9.16 A councillor may propose a foreshadowed motion in relation to the matter the subject of the original motion before the council, without a seconder during debate on the original motion. The foreshadowed motion is only to be considered if the original motion is lost or withdrawn and the foreshadowed motion is then moved and seconded. If the original motion is carried, the foreshadowed motion lapses.
- 9.17 Where an amendment has been moved and seconded, a councillor may, without a seconder, foreshadow a further amendment that they propose to move after the first amendment has been dealt with. There is no limit to the number of foreshadowed amendments that may be put before the council at any time. However, no discussion can take place on foreshadowed amendments until the previous amendment has been dealt with and the foreshadowed amendment has been moved and seconded.
- 9.18 Foreshadowed motions and foreshadowed amendments are to be considered in the order in which they are proposed. However, foreshadowed motions cannot be considered until all foreshadowed amendments have been dealt with.

Limitations on the number and duration of speeches

- 9.19 A councillor who, during a debate at a meeting of the council, moves an original motion, has the right to speak on each amendment to the motion and a right of general reply to all observations that are made during the debate in relation to the motion, and any amendment to it at the conclusion of the debate before the motion (whether amended or not) is finally put.
- 9.20 A councillor, other than the mover of an original motion, has the right to speak once on the motion and once on each amendment to it.
- 9.21 A councillor must not, without the consent of the council, speak more than once on a motion or an amendment, or for longer than five (5) minutes at any one time.
- 9.22 Despite clause 9.21, the chairperson may permit a councillor who claims to have been misrepresented or misunderstood to speak more than once on a motion or an amendment, and for longer than five (5) minutes on that motion or amendment to enable the councillor to make a statement limited to explaining the misrepresentation or misunderstanding.
- 9.23 Despite clause 9.21, the council may resolve to shorten the duration of speeches to expedite the consideration of business at a meeting.
- 9.24 Despite clauses 9.19 and 9.29, a councillor may move that a motion or an amendment be now put:
- (a) if the mover of the motion or amendment has spoken in favour of it and no councillor expresses an intention to speak against it, or

- (b) if at least two (2) councillors have spoken in favour of the motion or amendment and at least two (2) councillors have spoken against it.
- 9.25 The chairperson must immediately put to the vote, without debate, a motion moved under clause 9.24. A seconder is not required for such a motion.
- 9.26 If a motion that the original motion or an amendment be now put is passed, the chairperson must, without further debate, put the original motion or amendment to the vote immediately after the mover of the original motion has exercised their right of reply under clause 9.1.9.
- 9.27 If a motion that the original motion or an amendment be now put is lost, the chairperson must allow the debate on the original motion or the amendment to be resumed.
- 9.28 All councillors must be heard without interruption and all other councillors must, unless otherwise permitted under this code, remain silent while another councillor is speaking.
- 9.29 Once the debate on a matter has concluded and a matter has been dealt with, the chairperson must not allow further debate on the matter.

10 VOTING

Voting entitlements of councillors

- 10.1 Each councillor is entitled to one (1) vote.

Note: Clause 10.1 reflects section 370(1) of the Act.

- 10.2 The person presiding at a meeting of the council has, in the event of an equality of votes, a second or casting vote.

Note: Clause 10.2 reflects section 370(2) of the Act.

- 10.3 Where the chairperson declines to exercise, or fails to exercise, their second or casting vote, in the event of an equality of votes, the motion being voted upon is lost.

Voting at council meetings

- 10.4 A councillor who is present at a meeting of the council but who fails to vote on a motion put to the meeting is taken to have voted against the motion.
- 10.5 If a councillor who has voted against a motion put at a council meeting so requests, the CEO must ensure that the councillor's dissenting vote is recorded in the council's minutes.
- 10.6 The decision of the chairperson as to the result of a vote is final, unless the decision is immediately challenged and not fewer than two (two) councillors rise and call for a division.

- 10.7 When a division on a motion is called, the chairperson must ensure that the division takes place immediately. The CEO must ensure that the names of those who vote for the motion and those who vote against it are recorded in the council's minutes for the meeting.
- 10.8 When a division on a motion is called, any councillor who fails to vote will be recorded as having voted against the motion in accordance with clause 10.4 of this code.
- 10.9 Voting at a meeting, including voting in an election at a meeting, is to be by open means (such as on the voices, by show of hands or by a visible electronic voting system). However, the council may resolve that the voting in any election by councillors for deputy mayor is to be by secret ballot.

Voting on planning decisions

- 10.10 The CEO must keep a register containing, for each planning decision made at a meeting of the council or a council committee (including, but not limited to a committee of the council), the names of the councillors who supported the decision and the names of any councillors who opposed (or are taken to have opposed) the decision.
- 10.11 Each decision recorded in the register is to be described in the register or identified in a manner that enables the description to be obtained from another publicly available document.
- 10.12 Clauses 10.10 and 10.11 apply also to meetings that are closed to the public.

Note: Clauses 10.10–11.12 reflect section 375A of the Act.

Note: The requirements of clause 10.10 may be satisfied by maintaining a register of the minutes of each planning decision.

11 COMMITTEE OF THE WHOLE

- 11.1 The council may resolve itself into a committee to consider any matter before the council.

Note: Clause 11.1 reflects section 373 of the Act.

- 11.2 All the provisions of this code relating to meetings of the council, so far as they are applicable, extend to and govern the proceedings of the council when in committee of the whole, except the provisions limiting the number and duration of speeches.

Note: Clauses 9.1.9–9.2.9 limit the number and duration of speeches.

- 11.3 The CEO or, in the absence of the CEO, an employee of the council designated by the CEO, is responsible for reporting to the council the proceedings of the committee of the whole. It is not necessary to report the proceedings in full but any recommendations of the committee must be reported.

- 11.4 The council must ensure that a report of the proceedings (including any recommendations of the committee) is recorded in the council's minutes. However, the council is not taken to have adopted the report until a motion for adoption has been made and passed.

12 CLOSURE OF COUNCIL MEETINGS TO THE PUBLIC

Grounds on which meetings can be closed to the public

- 12.1 The council or a committee of the council may close to the public so much of its meeting as comprises the discussion or the receipt of any of the following types of matters:
- (a) personnel matters concerning particular individuals (other than councillors),
 - (b) the personal hardship of any resident or ratepayer,
 - (c) information that would, if disclosed, confer a commercial advantage on a person with whom the council is conducting (or proposes to conduct) business,
 - (d) commercial information of a confidential nature that would, if disclosed:
 - (i) prejudice the commercial position of the person who supplied it, or
 - (ii) confer a commercial advantage on a competitor of the council, or
 - (iii) reveal a trade secret,
 - (e) information that would, if disclosed, prejudice the maintenance of law,
 - (f) matters affecting the security of the council, councillors, council staff or council property,
 - (g) advice concerning litigation, or advice that would otherwise be privileged from production in legal proceedings on the ground of legal professional privilege,
 - (h) information concerning the nature and location of a place or an item of Aboriginal significance on community land,
 - (i) alleged contraventions of the council's code of conduct.

Note: Clause 12.1 reflects section 10A(1) and (2) of the Act.

- 12.2 The council or a committee of the council may also close to the public so much of its meeting as comprises a motion to close another part of the meeting to the public.

Note: Clause 12.2 reflects section 10A(3) of the Act.

Matters to be considered when closing meetings to the public

- 12.3 A meeting is not to remain closed during the discussion of anything referred to in clause 12.1:
- (a) except for so much of the discussion as is necessary to preserve the relevant confidentiality, privilege or security, and
 - (b) if the matter concerned is a matter other than a personnel matter concerning particular individuals, the personal hardship of a resident or ratepayer or a trade secret – unless the council or committee concerned

is satisfied that discussion of the matter in an open meeting would, on balance, be contrary to the public interest.

Note: Clause 12.3 reflects section 10B(1) of the Act.

12.4 A meeting is not to be closed during the receipt and consideration of information or advice referred to in clause 12.1(g) unless the advice concerns legal matters that:

- (a) are substantial issues relating to a matter in which the council or committee is involved, and
- (b) are clearly identified in the advice, and
- (c) are fully discussed in that advice.

Note: Clause 12.4 reflects section 10B(2) of the Act.

12.5 If a meeting is closed during the discussion of a motion to close another part of the meeting to the public (as referred to in clause 12.2), the consideration of the motion must not include any consideration of the matter or information to be discussed in that other part of the meeting other than consideration of whether the matter concerned is a matter referred to in clause 12.1.

Note: Clause 12.5 reflects section 10B(3) of the Act.

12.6 For the purpose of determining whether the discussion of a matter in an open meeting would be contrary to the public interest, it is irrelevant that:

- (a) a person may misinterpret or misunderstand the discussion, or
- (b) the discussion of the matter may:
 - (i) cause embarrassment to the council or committee concerned, or to councillors or to employees of the council, or
 - (ii) cause a loss of confidence in the council or committee.

Note: Clause 12.6 reflects section 10B(4) of the Act.

12.7 In deciding whether part of a meeting is to be closed to the public, the council or committee concerned must consider any relevant guidelines issued by the Chief Executive of the Office of Local Government.

Note: Clause 12.7 reflects section 10B(5) of the Act.

Notice of likelihood of closure not required in urgent cases

12.8 Part of a meeting of the council, or of a committee of the council, may be closed to the public while the council or committee considers a matter that has not been identified in the agenda for the meeting under clause 3.19 as a matter that is likely to be considered when the meeting is closed, but only if:

- (a) it becomes apparent during the discussion of a particular matter that the matter is a matter referred to in clause 12.1, and
- (b) the council or committee, after considering any representations made under clause 12.9, resolves that further discussion of the matter:
 - (i) should not be deferred (because of the urgency of the matter), and

- (ii) should take place in a part of the meeting that is closed to the public.

Note: Clause 12.8 reflects section 10C of the Act.

Representations by members of the public

- 12.9 The council, or a committee of the council, may allow members of the public to make representations to or at a meeting, before any part of the meeting is closed to the public, as to whether that part of the meeting should be closed.

Note: Clause 12.9 reflects section 10A(4) of the Act.

- 12.10 A representation under clause 12.9 is to be made after the motion to close the part of the meeting is moved and seconded.
- 12.11 Where the matter has been identified in the agenda of the meeting under clause 3.19 as a matter that is likely to be considered when the meeting is closed to the public, in order to make representations under clause 12.9, members of the public must first make an application to the council in the approved form. Applications must be received by 5.00pm the day preceding the meeting at which the matter is to be considered.
- 12.12 The CEO (or their delegate) may refuse an application made under clause 12.11. The CEO or their delegate must give reasons in writing for a decision to refuse an application.
- 12.13 No more than two (2) speakers are to be permitted to make representations under clause 12.9.
- 12.14 If more than the permitted number of speakers apply to make representations under clause 12.9, the CEO or their delegate may request the speakers to nominate from among themselves the persons who are to make representations to the council. If the speakers are not able to agree on whom to nominate to make representations under clause 12.9, the CEO or their delegate is to determine who will make representations to the council.
- 12.15 The CEO (or their delegate) is to determine the order of speakers.
- 12.16 Where the council or a committee of the council proposes to close a meeting or part of a meeting to the public in circumstances where the matter has not been identified in the agenda for the meeting under clause 3.19 as a matter that is likely to be considered when the meeting is closed to the public, the chairperson is to invite representations from the public under clause 12.9 after the motion to close the part of the meeting is moved and seconded. The chairperson is to permit no more than two (one for and one against) speakers to make representations in such order as determined by the chairperson.
- 12.17 Each speaker will be allowed three (3) minutes to make representations, and this time limit is to be strictly enforced by the chairperson. An extension of time will be provided if resolved to do so by Council at the meeting. Speakers must confine their representations to whether the meeting should be closed to the public. If a speaker digresses to irrelevant matters, the chairperson is to direct

the speaker not to do so. If a speaker fails to observe a direction from the chairperson, the speaker will not be further heard.

Expulsion of non-councillors from meetings closed to the public

- 12.18 If a meeting or part of a meeting of the council or a committee of the council is closed to the public in accordance with section 10A of the Act and this code, any person who is not a councillor and who fails to leave the meeting when requested, may be expelled from the meeting as provided by section 10(2)(a) or (b) of the Act.
- 12.19 If any such person, after being notified of a resolution or direction expelling them from the meeting, fails to leave the place where the meeting is being held, a police officer, or any person authorised for the purpose by the council or person presiding, may, by using only such force as is necessary, remove the first-mentioned person from that place and, if necessary restrain that person from re-entering that place for the remainder of the meeting.

Information to be disclosed in resolutions closing meetings to the public

- 12.20 The grounds on which part of a meeting is closed must be stated in the decision to close that part of the meeting and must be recorded in the minutes of the meeting. The grounds must specify the following:
- (a) the relevant provision of section 10A(2) of the Act,
 - (b) the matter that is to be discussed during the closed part of the meeting,
 - (c) the reasons why the part of the meeting is being closed, including (if the matter concerned is a matter other than a personnel matter concerning particular individuals, the personal hardship of a resident or ratepayer or a trade secret) an explanation of the way in which discussion of the matter in an open meeting would be, on balance, contrary to the public interest.

Note: Clause 12.20 reflects section 10D of the Act.

Resolutions passed at closed meetings to be made public

- 14.21 If the council passes a resolution during a meeting, or a part of a meeting, that is closed to the public, the chairperson must make the resolution public as soon as practicable after the meeting, or the relevant part of the meeting, has ended, and the resolution must be recorded in the publicly available minutes of the meeting.
- 14.22 Resolutions passed during a meeting, or a part of a meeting, that is closed to the public must be made public by the chairperson under clause 12.21 during a part of the meeting that is webcast.

13 KEEPING ORDER AT MEETINGS

Points of order

- 13.1 A councillor may draw the attention of the chairperson to an alleged breach of this code by raising a point of order. A point of order does not require a seconder.
- 13.2 A point of order cannot be made with respect to adherence to the principles contained in clause 2.1.
- 13.3 A point of order must be taken immediately it is raised. The chairperson must suspend the business before the meeting and permit the councillor raising the point of order to state the provision of this code they believe has been breached. The chairperson must then rule on the point of order – either by upholding it or by overruling it.

Questions of order

- 13.4 The chairperson, without the intervention of any other councillor, may call any councillor to order whenever, in the opinion of the chairperson, it is necessary to do so.
- 13.5 A councillor who claims that another councillor has committed an act of disorder, or is out of order, may call the attention of the chairperson to the matter.
- 13.6 The chairperson must rule on a question of order immediately after it is raised but, before doing so, may invite the opinion of the council.
- 13.7 The chairperson's ruling must be obeyed unless a motion dissenting from the ruling is passed.

Motions of dissent

- 13.8 A councillor can, without notice, move to dissent from a ruling of the chairperson on a point of order or a question of order. If that happens, the chairperson must suspend the business before the meeting until a decision is made on the motion of dissent.
- 13.9 If a motion of dissent is passed, the chairperson must proceed with the suspended business as though the ruling dissented from had not been given. If, as a result of the ruling, any motion or business has been rejected as out of order, the chairperson must restore the motion or business to the agenda and proceed with it in due course.
- 13.10 Despite any other provision of this code, only the mover of a motion of dissent and the chairperson can speak to the motion before it is put. The mover of the motion does not have a right of general reply.

Acts of disorder

- 13.11 A councillor commits an act of disorder if the councillor, at a meeting of the council or a committee of the council:
- (a) contravenes the Act or any regulation in force under the Act or this code, or
 - (b) assaults or threatens to assault another councillor or person present at the meeting, or
 - (c) moves or attempts to move a motion or an amendment that has an unlawful purpose or that deals with a matter that is outside the jurisdiction of the council or the committee, or addresses or attempts to address the council or the committee on such a motion, amendment or matter, or
 - (d) insults or makes personal reflections on or imputes improper motives to any other council official, or alleges a breach of the council's code of conduct, or
 - (e) says or does anything that is inconsistent with maintaining order at the meeting or is likely to bring the council or the committee into disrepute.
- 13.12 The chairperson may require a councillor:
- (a) to apologise without reservation for an act of disorder referred to in clauses 13.11(a) or (b), or
 - (b) to withdraw a motion or an amendment referred to in clause 13.11(c) and, where appropriate, to apologise without reservation, or
 - (c) to retract and apologise without reservation for an act of disorder referred to in clauses 13.11(d) and (e).

How disorder at a meeting may be dealt with

- 13.13 If disorder occurs at a meeting of the council, the chairperson may adjourn the meeting for a period of not more than fifteen (15) minutes and leave the chair. The council, on reassembling, must, on a question put from the chairperson, decide without debate whether the business is to be proceeded with or not. This clause applies to disorder arising from the conduct of members of the public as well as disorder arising from the conduct of councillors.

Expulsion from meetings

- 13.14 All chairpersons of meetings of the council and committees of the council are authorised under this code to expel any person other than a councillor, from a council or committee meeting, for the purposes of section 10(2)(b) of the Act. Councillors may only be expelled by resolution of the council or the committee of the council.
- 13.15 Clause 13.14 does not limit the ability of the council or a committee of the council to resolve to expel a person, including a councillor, from a council or committee meeting, under section 10(2)(a) of the Act.
- 13.16 A councillor may, as provided by section 10(2)(a) or (b) of the Act, be expelled from a meeting of the council for having failed to comply with a requirement under clause 13.12. The expulsion of a councillor from the meeting for that

reason does not prevent any other action from being taken against the councillor for the act of disorder concerned.

- 13.17 A member of the public may, as provided by section 10(2)(a) or (b) of the Act, be expelled from a meeting of the council for engaging in or having engaged in disorderly conduct at the meeting.
- 13.18 Where a councillor or a member of the public is expelled from a meeting, the expulsion and the name of the person expelled, if known, are to be recorded in the minutes of the meeting.
- 13.19 If a councillor or a member of the public fails to leave the place where a meeting of the council is being held immediately after they have been expelled, a police officer, or any person authorised for the purpose by the council or person presiding, may, by using only such force as is necessary, remove the councillor or member of the public from that place and, if necessary, restrain the councillor or member of the public from re-entering that place for the remainder of the meeting.

Use of mobile phones and the unauthorised recording of meetings

- 13.20 Councillors, council staff and members of the public must ensure that mobile phones are turned to silent during meetings of the council and committees of the council.
- 13.21 A person must not live stream or use an audio recorder, video camera, mobile phone or any other device to make a recording of the proceedings of a meeting of the council or a committee of the council without the prior authorisation of the council or the committee.
- 13.22 Any person who contravenes or attempts to contravene clause 13.1, may be expelled from the meeting as provided for under section 10(2) of the Act.
- 13.23 If any such person, after being notified of a resolution or direction expelling them from the meeting, fails to leave the place where the meeting is being held, a police officer, or any person authorised for the purpose by the council or person presiding, may, by using only such force as is necessary, remove the first-mentioned person from that place and, if necessary, restrain that person from re-entering that place for the remainder of the meeting.

14 CONFLICTS OF INTEREST

- 14.1 All councillors and, where applicable, all other persons, must declare and manage any conflicts of interest they may have in matters being considered at meetings of the council and committees of the council in accordance with the council's code of conduct. All declarations of conflicts of interest and how the conflict of interest was managed by the person who made the declaration must be recorded in the minutes of the meeting at which the declaration was made.

15 DECISIONS OF THE COUNCIL

Council decisions

- 15.1 A decision supported by a majority of the votes at a meeting of the council at which a quorum is present is a decision of the council.

Note: Clause 15.1 reflects section 371 of the Act in the case of councils and section 400T(8) in the case of joint organisations.

- 15.2 Decisions made by the council must be accurately recorded in the minutes of the meeting at which the decision is made.

Rescinding or altering council decisions

- 15.3 A resolution passed by the council may not be altered or rescinded except by a motion to that effect of which notice has been given under clause 3.10.

Note: Clause 15.3 reflects section 372(1) of the Act.

- 15.4 If a notice of motion to rescind a resolution is given at the meeting at which the resolution is carried, the resolution must not be carried into effect until the motion of rescission has been dealt with.

Note: Clause 15.4 reflects section 372(2) of the Act.

Where a rescission motion is not handed in at a Council meeting, the written notice, signed by three Councillors, must be received by the CEO no later than 9.30am eight business days prior to the next Council meeting and must be dealt with at the next Council meeting after it is lodged.

- 15.5 If a motion has been lost, a motion having the same effect must not be considered unless notice of it has been duly given in accordance with clause 3.9.

Note: Clause 15.5 reflects section 372(3) of the Act.

- 15.6 A notice of motion to alter or rescind a resolution, and a notice of motion which has the same effect as a motion which has been lost, must be signed by three (3) councillors if less than three (3) months has elapsed since the resolution was passed, or the motion was lost.

Note: Clause 15.6 reflects section 372(4) of the Act.

- 15.7 If a motion to alter or rescind a resolution has been lost, or if a motion which has the same effect as a previously lost motion is lost, no similar motion may be brought forward within three (3) months of the meeting at which it was lost. This clause may not be evaded by substituting a motion differently worded, but in principle the same.

Note: Clause 15.7 reflects section 372(5) of the Act.

- 15.8 The provisions of clauses 15.5–15.7 concerning lost motions do not apply to motions of adjournment.

Note: Clause 15.8 reflects section 372(7) of the Act.

- 15.9 A notice of motion submitted in accordance with clause 15.6 may only be withdrawn under clause 3.10 with the consent of all signatories to the notice of motion.
- 15.10 A motion to alter or rescind a resolution of the council may be moved on the report of a committee of the council and any such report must be recorded in the minutes of the meeting of the council.

Note: Clause 15.10 reflects section 372(6) of the Act.

- 15.11 A rescission motion may be given during the meeting at which the resolution to which it relates is made. Where the notice is given (30 minutes) and duly signed by three Councillors, the motion to rescind the resolution may be put to that meeting in order to expedite the business of Council.

The following also applies:

Subject to clause 15.7, in cases of urgency, a motion to alter or rescind a resolution of the council may be moved at the same meeting at which the resolution was adopted, where:

- (a) a notice of motion signed by three councillors is submitted to the chairperson, and
 - (b) a motion to have the motion considered at the meeting is passed, and
 - (c) the chairperson rules the business that is the subject of the motion is of great urgency on the grounds that it requires a decision by the council before the next scheduled ordinary meeting of the council.
- 15.12 A motion moved under clause 15.12(b) can be moved without notice. Despite clauses 9.10–9.29, only the mover of a motion referred to in clause 15.12(b) can speak to the motion before it is put.
- 15.13 A motion of dissent cannot be moved against a ruling by the chairperson under clause 15.12(c).

Recommitting resolutions to correct an error

- 15.14 Despite the provisions of this Part, a councillor may, with the leave of the chairperson, move to recommit a resolution adopted at the same meeting:
- (a) to correct any error, ambiguity or imprecision in the council's resolution, or
 - (b) to confirm the voting on the resolution.
- 15.15 In seeking the leave of the chairperson to move to recommit a resolution for the purposes of clause 15.14(a), the councillor is to propose alternative wording for the resolution.
- 15.16 The chairperson must not grant leave to recommit a resolution for the purposes of clause 15.14(a), unless they are satisfied that the proposed alternative

wording of the resolution would not alter the substance of the resolution previously adopted at the meeting.

- 15.17 A motion moved under clause 15.14 can be moved without notice. Despite clauses 9.19–9.29, only the mover of a motion referred to in clause 15.14 can speak to the motion before it is put.
- 15.18 A motion of dissent cannot be moved against a ruling by the chairperson under clause 15.14.
- 15.19 A motion moved under clause 15.14 with the leave of the chairperson cannot be voted on unless or until it has been seconded.

16 TIME LIMITS ON COUNCIL MEETINGS

- 16.1 Ordinary meetings of Council shall be held according to a schedule approved by the Council each year. Meetings will commence at 6.00pm and conclude by 11.00pm without an extension.

Note: *Staff required to attend Council meetings will be instructed by their immediate supervisor to commence work on the day of the scheduled Council meeting at a time that will ensure that their ordinary hours of work shall not exceed 12 hours in any one day exclusive of unpaid meal breaks. The affected staff should not resume duty without receiving 10 consecutive hours off duty.*

- 16.2 If the business of the meeting is unfinished at 11.00pm, the chairperson must either:
 - (a) defer consideration of the remaining items of business on the agenda to the next ordinary meeting of the council, or
 - (b) adjourn the meeting to a time, date and place fixed by the chairperson.
- 16.3 Clause 16.2 does not limit the ability of the council or a committee of the council to resolve to adjourn a meeting at any time. The resolution adjourning the meeting must fix the time, date and place that the meeting is to be adjourned to.
- 16.4 Where a meeting is adjourned under clause 16.2 or 16.3, the CEO must:
 - (a) individually notify each councillor of the time, date and place at which the meeting will reconvene, and
 - (b) publish the time, date and place at which the meeting will reconvene on the council's website and in such other manner that the CEO is satisfied is likely to bring notice of the time, date and place of the reconvened meeting to the attention of as many people as possible.

17 AFTER THE MEETING

Minutes of meetings

- 17.1 The council is to keep full and accurate minutes of the proceedings of meetings of the council.

Note: Clause 17.1 reflects section 375(1) of the Act.

- 17.2 At a minimum, the CEO must ensure that the following matters are recorded in the council's minutes:

- (a) details of each motion moved at a council meeting and of any amendments moved to it,
- (b) the names of the mover and seconder of the motion or amendment,
- (c) whether the motion or amendment was passed or lost, and
- (d) such other matters specifically required under this code.

- 17.3 The minutes of a council meeting must be confirmed at a subsequent meeting of the council.

Note: Clause 17.3 reflects section 375(2) of the Act.

- 17.4 Any debate on the confirmation of the minutes is to be confined to whether the minutes are a full and accurate record of the meeting they relate to.

- 17.5 When the minutes have been confirmed, they are to be signed by the person presiding at the subsequent meeting.

Note: Clause 17.5 reflects section 375(2) of the Act.

- 17.6 The confirmed minutes of a meeting may be amended to correct typographical or administrative errors after they have been confirmed. Any amendment made under this clause must not alter the substance of any decision made at the meeting.

- 17.7 The confirmed minutes of a council meeting must be published on the council's website. This clause does not prevent the council from also publishing unconfirmed minutes of its meetings on its website prior to their confirmation.

Access to correspondence and reports laid on the table at, or submitted to, a meeting

- 17.8 The council and committees of the council must, during or at the close of a meeting, or during the business day following the meeting, give reasonable access to any person to inspect correspondence and reports laid on the table at, or submitted to, the meeting.

Note: Clause 17.8 reflects section 11(1) of the Act.

- 17.9 Clause 19.8 does not apply if the correspondence or reports relate to a matter that was received or discussed or laid on the table at, or submitted to, the meeting when the meeting was closed to the public.

Note: Clause 17.9 reflects section 11(2) of the Act.

- 17.10 Clause 17.8 does not apply if the council or the committee resolves at the meeting, when open to the public, that the correspondence or reports are to be treated as confidential because they relate to a matter specified in section 10A(2) of the Act.

Note: Clause 17.10 reflects section 11(3) of the Act.

- 17.11 Correspondence or reports to which clauses 17.9 and 17.10 apply are to be marked with the relevant provision of section 10A(2) of the Act that applies to the correspondence or report.

Implementation of decisions of the council

- 17.12 The CEO is to implement, without undue delay, lawful decisions of the council.

Note: Clause 17.12 reflects section 335(b) of the Act.

18 COUNCIL COMMITTEES

Application of this Part

- 18.1 This Part only applies to committees of the council whose members are all councillors.

Council committees whose members are all councillors

- 18.2 The council may, by resolution, establish such committees as it considers necessary.
- 18.3 A committee of the council is to consist of the mayor and such other councillors as are elected by the councillors or appointed by the council.
- 18.4 The quorum for a meeting of a committee of the council is to be:
- (a) such number of members as the council decides, or
 - (b) if the council has not decided a number – a majority of the members of the committee.

Functions of committees

- 18.5 The council must specify the functions of each of its committees when the committee is established, but may from time to time amend those functions.

Notice of committee meetings

- 18.6 The CEO must send to each councillor, regardless of whether they are a committee member, at least three (3) days before each meeting of the committee, a notice specifying:
- (a) the time, date and place of the meeting, and
 - (b) the business proposed to be considered at the meeting.

- 18.7 Notice of less than three (3) days may be given of a committee meeting called in an emergency.

Attendance at committee meetings

- 18.8 A committee member (other than the mayor) ceases to be a member of a committee if the committee member:
- (a) has been absent from three (3) consecutive meetings of the committee without having given reasons acceptable to the committee for the member's absences, or
 - (b) has been absent from at least half of the meetings of the committee held during the immediately preceding year without having given to the committee acceptable reasons for the member's absences.
- 18.9 Clause 18.8 does not apply if all of the members of the council are members of the committee.

Non-members entitled to attend committee meetings

- 18.10 A councillor who is not a member of a committee of the council is entitled to attend, and to speak at a meeting of the committee. However, the councillor is not entitled:
- (a) to give notice of business for inclusion in the agenda for the meeting, or
 - (b) to move or second a motion at the meeting, or
 - (c) to vote at the meeting.

Chairperson and deputy chairperson of council committees

- 18.11 The chairperson of each committee of the council must be:
- (a) the mayor, or
 - (b) if the mayor does not wish to be the chairperson of a committee, a member of the committee elected by the council, or
 - (c) if the council does not elect such a member, a member of the committee elected by the committee.
- 18.12 The council may elect a member of a committee of the council as deputy chairperson of the committee. If the council does not elect a deputy chairperson of such a committee, the committee may elect a deputy chairperson.
- 18.13 If neither the chairperson nor the deputy chairperson of a committee of the council is able or willing to preside at a meeting of the committee, the committee must elect a member of the committee to be acting chairperson of the committee.
- 18.14 The chairperson is to preside at a meeting of a committee of the council. If the chairperson is unable or unwilling to preside, the deputy chairperson (if any) is to preside at the meeting, but if neither the chairperson nor the deputy chairperson is able or willing to preside, the acting chairperson is to preside at the meeting.

Procedure in committee meetings

- 18.15 Subject to any specific requirements of this code, each committee of the council may regulate its own procedure. The provisions of this code are to be taken to apply to all committees of the council unless the council or the committee determines otherwise in accordance with this clause.
- 18.16 Whenever the voting on a motion put to a meeting of the committee is equal, the chairperson of the committee is to have a casting vote as well as an original vote unless the council or the committee determines otherwise in accordance with clause 18.15.
- 18.17 Voting at a council committee meeting is to be by open means (such as on the voices, by show of hands or by a visible electronic voting system).

Closure of committee meetings to the public

- 18.18 The provisions of the Act and Part 15 of this code apply to the closure of meetings of committees of the council to the public in the same way they apply to the closure of meetings of the council to the public.
- 18.19 If a committee of the council passes a resolution, or makes a recommendation, during a meeting, or a part of a meeting that is closed to the public, the chairperson must make the resolution or recommendation public as soon as practicable after the meeting or part of the meeting has ended, and report the resolution or recommendation to the next meeting of the council. The resolution or recommendation must also be recorded in the publicly available minutes of the meeting.
- 18.20 Resolutions passed during a meeting, or a part of a meeting that is closed to the public must be made public by the chairperson under clause 20.20 during a part of the meeting that is webcast.

Disorder in committee meetings

- 18.21 The provisions of the Act and this code relating to the maintenance of order in council meetings apply to meetings of committees of the council in the same way as they apply to meetings of the council.

Minutes of council committee meetings

- 18.22 Each committee of the council is to keep full and accurate minutes of the proceedings of its meetings. At a minimum, a committee must ensure that the following matters are recorded in the committee's minutes:
- (a) details of each motion moved at a meeting and of any amendments moved to it,
 - (b) the names of the mover and seconder of the motion or amendment,
 - (c) whether the motion or amendment was passed or lost, and
 - (d) such other matters specifically required under this code.

- 18.23 The minutes of meetings of each committee of the council must be confirmed at a subsequent meeting of the committee.
- 18.24 Any debate on the confirmation of the minutes is to be confined to whether the minutes are a full and accurate record of the meeting they relate to.
- 18.25 When the minutes have been confirmed, they are to be signed by the person presiding at that subsequent meeting.
- 18.26 The confirmed minutes of a meeting may be amended to correct typographical or administrative errors after they have been confirmed. Any amendment made under this clause must not alter the substance of any decision made at the meeting.
- 18.27 The confirmed minutes of a meeting of a committee of the council must be published on the council's website. This clause does not prevent the council from also publishing unconfirmed minutes of meetings of committees of the council on its website prior to their confirmation.

19 IRREGULARITIES

- 19.1 Proceedings at a meeting of a council or a council committee are not invalidated because of:
- (a) a vacancy in a civic office, or
 - (b) a failure to give notice of the meeting to any councillor or committee member, or
 - (c) any defect in the election or appointment of a councillor or committee member, or
 - (d) a failure of a councillor or a committee member to declare a conflict of interest, or to refrain from the consideration or discussion of, or vote on, the relevant matter, at a council or committee meeting in accordance with the council's code of conduct, or
 - (e) a failure to comply with this code.

Note: Clause 19.1 reflects section 374 of the Act.

20 DEFINITIONS

the Act	means the <i>Local Government Act 1993</i>
act of disorder	means an act of disorder as defined in clause 13.11 of this code
amendment	in relation to an original motion, means a motion moving an amendment to that motion
audio recorder	any device capable of recording speech
business day	means any day except Saturday or Sunday or any other day the whole or part of which is observed as a public holiday throughout New South Wales
chairperson	in relation to a meeting of the council – means the person presiding at the meeting as provided by section 369 of the Act and clauses 6.1 and 6.2 of this code, and in relation to a meeting of a committee – means the person presiding at the meeting as provided by clause 18.11 of this code
this code	means the council's adopted code of meeting practice
committee of the council	means a committee established by the council in accordance with clause 18.2 of this code (being a committee consisting only of councillors) or the council when it has resolved itself into committee of the whole under clause 11.1
council official	has the same meaning it has in the Model Code of Conduct for Local Councils in NSW
day	means calendar day
division	means a request by two councillors under clause 10.6 of this code requiring the recording of the names of the councillors who voted both for and against a motion
foreshadowed amendment	means a proposed amendment foreshadowed by a councillor under clause 9.17 of this code during debate on the first amendment
foreshadowed motion	means a motion foreshadowed by a councillor under clause 9.16 of this code during debate on an original motion
open voting	means voting on the voices or by a show of hands or by a visible electronic voting system or similar means
planning decision	means a decision made in the exercise of a function of a council under the <i>Environmental Planning and Assessment Act 1979</i> including any decision relating to a development application, an environmental planning instrument, a development control plan or a development contribution plan under that Act, but not including the making of an order under Division 9.3 of Part 9 of that Act
performance improvement order	means an order issued under section 438A of the Act

quorum	means the minimum number of councillors or committee members necessary to conduct a meeting
the Regulation	means the <i>Local Government (General) Regulation 2005</i>
webcast	a video or audio broadcast of a meeting transmitted across the internet either concurrently with the meeting or at a later time
year	means the period beginning 1 July and ending the following 30 June

21 REQUEST TO ADDRESS A COUNCIL MEETING FORM

TRIM 016107.2014

Meeting Date: _____

Complete the fields below if you wish to address Council on an item listed on the Council Agenda:

Agenda Item Number: _____

Item Name/ Subject: _____

*Or, complete the field below if you wish to address Council on a matter **not** listed as an item in the Council Agenda:*

Subject matter of address to Council: _____

If you are seeking permission to Address Council on an Agenda Item, please indicate whether you support or oppose the recommendation: _____

Speaker's Name (*please print*): _____Address (Please provide the details of your residential address, including street number, street name, suburb and postcode):

Telephone (home/work): _____

Mobile: _____

Email: _____

If I am permitted to speak at a Council meeting, I acknowledge that my name will be recorded in the minutes of that meeting. I have read the attached Procedure. I agree to abide by Council's Code of Meeting Practice and to comply with the directions of the Mayor/Chairperson about addressing Council at the meeting at which I have asked to speak.

(Signature)_____
(Date of this Request)**FOR COUNCIL USE ONLY:**

Date and Time of Receipt of Request:

By (print name) _____

Signature _____

Please forward this form immediately to the Manager Council and Executive

REQUEST TO ADDRESS A COUNCIL MEETING PROCEDURE

Information for Speakers at Council Meetings

HOW TO SUBMIT YOUR FORM

Please post your completed Request to Address a Council Meeting Form to Liverpool City Council, PO 7064 Liverpool BC NSW 1871 or hand it in at Council's Customer Service Centre located at the Ground Floor 33 Moore Street Liverpool. Completed forms can also be submitted by fax to 02 9821 9333 or by email to speakerrequests@liverpool.nsw.gov.au

Your form must be received at Council by 5.00 pm on the day prior to the Council meeting. Upon receipt of your Request to Address a Council Meeting Form by Council, a member of Council staff will contact you regarding your Request.

HOW SHOULD A SPEAKER ADDRESS A COUNCIL MEETING?

The way in which speakers should address Liverpool City Council meetings is found in the Liverpool City Council Code of Meeting Practice. A full copy of the Code of Meeting Practice is available for viewing or downloading on the Council website www.liverpool.nsw.gov.au and also is available to view at Council's Customer Service Centre. The Code of Meeting Practice is made under *Local Government Act 1993* and in accordance with the *Local Government (General) Regulation 2005*.

Please note that each member of the public who addresses a Council meeting is entitled to speak for three minutes.

Each speaker is reminded that he or she must avoid any defamatory or derogatory remarks during any address to Council and that he or she must respect the intervention of, and abide by, any ruling of the Mayor or Chairperson at any time during his or her address to Council. All proceedings and resolutions at Council meetings are recorded in the minutes of the meeting. It is prohibited to privately record, by visual and audio recording devices, Council or Committee meetings without permission of the Council.

WHO CAN SPEAK AT A COUNCIL MEETING?

Members of the public are invited to attend Council meetings and may seek permission to speak on matters that are included in the agenda of the meeting or on matters not on the agenda (provided that presentations on items not on the agenda must be limited to matters which in the opinion of the Chairperson are under the jurisdiction or influence of Council).

Requests to address a Council meeting are made by submitting the completed Request to Address a Council Meeting Form to Council by 5.00 pm the day prior to the Council meeting.

Speakers must arrive for the Council meeting which is held at the Francis Greenway

Centre 170 George Street Liverpool prior to 6.00 pm (the starting time of Council meetings). It may be helpful to confirm your request to address the Council with a senior member of Council staff who is present and who is seated behind the Councillors.

Each speaker must provide their name and must acknowledge that their name will be recorded in the minutes of the Council meeting. Speakers are not permitted to ask questions of the Councillors or members of the Council staff.

ARE THERE RESTRICTIONS ON WHAT A SPEAKER CAN SAY AT A COUNCIL MEETING?

In accordance with Council's Code of Meeting Practice, the following restrictions apply:

- The subject matter only is to be discussed.
- Debate will not be permitted.
- A speaker cannot speak more than once on the subject, without the consent of Council.
- Each speaker must respect the maximum time limit of three minutes per speaker.

CONDUCT OF MEETINGS

Each Council meeting is conducted in accordance with Council's Code of Meeting Practice. All participants at Council meetings including Councillors, Council staff and members of the public are expected not to make personal comments concerning Councillors, staff or other members of the public or engage in disorderly conduct at a meeting. Acts of disorder are outlined in Part 4 of the Code. Penalties for disorder may include rescinding speaking rights or expulsion from the meeting.

PRIVACY

The purpose of the collection of information is for public access to Council's documents under the *Government Information (Public Access) Act 2009*. The attached Request to Address a Council Meeting Form will be placed in a relevant file and the details on the form may be accessed through a request for information under the *Government Information (Public Access) Act 2009*.

The personal information contained on your Request to Address a Council Meeting Form is being collected by the Council for the purposes of enabling you to speak at a Council meeting. The personal information will be used by Council for this purpose or directly related purposes. Each applicant understands that the personal information provided in the Request to Address a Council Meeting Form is for these purposes and that the applicant may apply to the Council for access and/or amendment of the information.

Should a member of the public address a Council meeting, it is acknowledged that his or her name will be recorded in the minutes of the meeting.

FURTHER INFORMATION

For further information please phone Council's Customer Contact Centre on 1300 36 2170.





**LIVERPOOL CITY COUNCIL CORPORATE
SPONSORSHIP (OUTGOING) POLICY**

Adopted: May 2017

TRIM 078043.2017

LIVERPOOL CITY COUNCIL CORPORATE SPONSORSHIP (OUTGOING) POLICY**1 LEGISLATIVE REQUIREMENTS**

Local Government Act 1993 section 356

2 PURPOSE/OBJECTIVES

- 2.1 Corporate sponsorships are financial contributions to organisations, groups or individuals for programs that can build or enhance the reputation and brand of Liverpool City Council in accordance with Council's Community Strategic Plan.
- 2.2 This policy aims to establish a single, coordinated and transparent approach to the way Council allocates corporate sponsorship to organisations and groups.
- 2.3 This policy does not cover grants or donations. Refer to Council's Grants and Donations Policy for information on those programs.

3 DEFINITIONS

Community benefit: The benefit to the community as a result of Council's corporate sponsorship support.

Corporate Sponsorship: A contribution made by Council to an organisation, group, or individual for a specific community purpose in return for tangible benefits to Council, the community or the Liverpool Local Government Area (LGA).

Council: Liverpool City Council

4 POLICY STATEMENT

- 4.1 Council may provide financial contributions of up to \$10,000 through its Corporate Sponsorship Program to organisations, groups, or individuals for programs that can build or enhance Council's reputation. These include but are not limited to providing appropriate branding benefits and opportunities for Council, and/or providing cross-promotional opportunities for Council's services or facilities
- 4.2 Applications to Council for sponsorship must address at least one of the following Corporate Sponsorship Program priorities:
 - 4.2.1 Economic benefit:
 - a) Delivers significant economic benefit to the Liverpool LGA
 - b) Delivers benefit to tourism, hospitality and retail sectors through the attendance of regional, national, or international delegates at events
 - c) Provides a platform for research, trade, and/or investment opportunities
 - d) Attracts national or international attention to Liverpool as a place to reside, visit, work and/or invest
 - e) Creates employment opportunities within the Liverpool LGA
 - 4.2.2 Community, cultural, and social benefit:
 - a) Provides an innovative opportunity to meet community needs and promote Liverpool's cultural diversity and celebrate our City's uniqueness
 - b) Enhances Liverpool's profile and reputation as an outward looking, creative and connected city
 - c) Creates opportunities for education and information exchange between Council, the community and the sector
 - d) To support the organisation and activation of a charity event with the Liverpool LGA. Sponsorship funds are not eligible to be used for direct fundraising, including but not limited to the purchase of tickets or tables at a fundraising event

LIVERPOOL CITY COUNCIL CORPORATE SPONSORSHIP (OUTGOING) POLICY

- e) Attracts a major program to Liverpool that has South West-Sydney region, state or national significance

4.2.3 Environmental benefit:

- a) Enhances Liverpool's reputation as a sustainable city through leadership in waste and environment management

5 EXPECTED PROGRAM OUTCOMES

5.1 Sponsorship from this program can contribute to one or more of the following outcomes:

- a) Provide an opportunity for measurable economic, social, environmental and/or cultural benefits to Council and the Liverpool LGA
- b) Provide opportunities for the community to participate and contribute in activities/events in the Liverpool LGA
- c) Create a valuable strategic alliance for Council
- d) Provide extensive coverage and promotional/publicity opportunities across a range of media outlets
- e) Promote Council's reputation as a great place to live, visit, work, and invest

6 PROGRAM TIMEFRAME

6.1 Council will accept applications throughout the financial year as promoted on Council's website.

6.2 Applicants are required to submit their application at least three months prior to the event taking place.

6.3 Activities should take place within 12 months of successful sponsorship funding being received.

7 PROGRAM ELIGIBILITY AND CONDITIONS

7.1 To be eligible applicants:

- a) May be either a not-for-profit or for-profit organisation
- b) Must be a registered business or incorporated association, and hold a current ABN
- c) Must apply for corporate sponsorship towards an event or activity in the Liverpool LGA that attracts a significantly high level of attendance from the community and provides direct benefits for Liverpool based organisations and/ or Liverpool residents
- d) Must have public liability insurance of at least \$10 million and maintain this during the agreed funding period
- e) Must ensure that attendance and participation is free where corporate sponsorship is sought for a community event
- f) Must be registered with the Australian Charities and Not-for-profits Commission if an application is for a local charity event

7.2 Funding will not be provided to:

- a) Projects or programs that duplicate existing Council services or programs
- b) Projects or programs that directly contravene existing Council policy
- c) Projects that do not address the identified directions of the Liverpool LGA as set out in Council's Community Strategic Plan or do not address or comply with clause 4.2
- d) Government departments, political parties, groups or projects that are overtly political in nature

LIVERPOOL CITY COUNCIL CORPORATE SPONSORSHIP (OUTGOING) POLICY

- e) Charities for general donations including the purchase of tickets or fundraising tables at an event
- f) Cover general operational expenditure (e.g. administration, insurance), shortfalls in funding by government departments or completed/retrospective projects
- g) Projects that will rely on recurrent funding from Council
- h) More than one event within the Liverpool area in a two month period that celebrates or marks a specific occasion or activity
- i) Organisations whose activities are not aligned with the City's ethical framework (see 7.3)
- j) Previous recipients who have not fulfilled the conditions of a particular sponsorship
- k) Organisations that are not registered in Australia
- l) Activities or events that do not benefit the Liverpool LGA or its residents
- m) Projects where funding sought is retrospective in nature
- n) Underwrite events, programs or projects

7.3 Ethics Framework

Council will not support any applications that:

- a) Pollute land, air or water
- b) Destroy or waste non-recurring resources
- c) Promotes or encourages violence or hatred
- d) Market or promote products/services in a misleading or deceitful manner
- e) Produce, promote or distribute products/services likely to be harmful to the community
- f) Acquire land or commodities primarily for the purpose of speculative gain
- g) Create, encourage or perpetuate militarism or engage in the manufacture of armaments
- h) Entice people into financial over-commitment
- i) Exploit people through the payment of below award wages or poor working conditions
- j) Discriminate by way of race, religion, or gender
- k) Contribute to the inhibition of human rights generally

8 CONFLICTS OF INTEREST

Members of Council staff, and Councillors assessing and determining applications for sponsorship should identify and manage any potential conflicts of interest in accordance with Council's Code of Conduct and Ethical Governance: Conflicts of Interest Policy. In particular, members of Council staff and Councillors need to ensure that any affiliation between them and the applicant is appropriately managed when assessing and determining applications for sponsorship.

9 CORPORATE SPONSORSHIP MANAGEMENT PROCESS**9.1 Applications**

- 9.1.1 All applicants must register to use Council's online grants management system, SmartyGrants, before submitting an application. All applications must be submitted online using the approved application form within the required timeframe. Incomplete applications, or applications submitted outside of this system will not be accepted.
- 9.1.2 Applications for events must show evidence that they have prior approval from Council's Events team prior to any sponsorship application being made. The events team can be contacted via 1300 362 170 or by emailing events@liverpool.nsw.gov.au.

9.2 Assessment and recommendations

- 9.2.1 All corporate sponsorship applications received by Council are assessed by an assessment panel consisting of Council staff members.

LIVERPOOL CITY COUNCIL CORPORATE SPONSORSHIP (OUTGOING) POLICY

9.2.2 Applications recommended for sponsorship will be submitted to Council for endorsement in accordance with section 356 of the *Local Government Act 1993*.

9.2.3 Unsuccessful applicants are encouraged to seek feedback from Council staff on their application. The Corporate Sponsorship Program is highly competitive and Council will only support applications that will provide significant tangible benefits to Council and the community in accordance with this policy.

9.3 Approval

9.3.1 Only Council has authority to approve Corporate Sponsorship requests. No organisation or individual is to seek approval for corporate sponsorship funding prior to a Council resolution unless Council has resolved for the respective application to be placed in a standing sponsorship list.

9.3.2 Council's current standing sponsorship resolutions are:

Sponsorship Activity	Amount	Council Resolution
ANZAC Day Commemorative Service	\$5,500	27/02/2012
Police Officer of the Year	\$1,000	27/06/2011

9.3.3 Approval of corporate sponsorship does not imply that Council has given any other consent. Applicants should note that aspects of many festivals and events require approvals and consents from Council, NSW Police and other NSW Government agencies. For guidelines on applying to host an event in Liverpool, please visit www.liverpool.nsw.gov.au/whats-on/events/event-organisers-information-kit-guidelines

9.4 Sponsorship agreements

All successful applicants are required to enter into a funding agreement before funds are released. The agreement needs to be finalised before the project can commence. Terms and conditions of the agreement must be clearly and transparently documented.

9.5 Reporting

All corporate sponsorship recipients are required to report on and acquit their project as detailed in their funding agreement. Reports are to be submitted using Council's online grants management system. Reports provide feedback on the success of the project in terms of the agreed outputs and outcomes, relevant data and any lessons learnt.

For charity events, Council will require proof of funds raised and provided to each charitable recipient to ensure consistency with the application and funding agreement.

9.6 Evaluation and review

9.6.1 This policy will be reviewed every two years. It will be evaluated to assess:

- a) Its effectiveness in enhancing Council's reputation and brand;
- b) The benefits to Council are commensurate with the level of sponsorship provided;
- c) Its eligibility and assessment criteria are consistent with Council's identified priorities and strategic directions;
- d) The manner in which Council manages its sponsorship arrangements are professional and the process for providing sponsorships is transparent and accountable; and

LIVERPOOL CITY COUNCIL CORPORATE SPONSORSHIP (OUTGOING) POLICY

- e) Conflicts of interest are identified and agreements terminated should a conflict of interest arise during the term of the agreement that cannot be resolved.

10 ASSESSMENT CRITERIA

The provision of corporate sponsorship is at the sole discretion of Council. Meeting Council's eligibility criteria does not guarantee corporate sponsorship, given that Council will need to prioritise sponsorship within its available budget. The following criteria will be used when considering sponsorship applications:

Demonstrated significant benefits to Council and the community
Range of media and publicity opportunities for Council including opportunity for exclusive naming rights
Uniqueness to the Liverpool area (i.e. City marketing benefits)
Event will be held in Liverpool LGA and/or provides benefits to the Liverpool community
Expected number of attendees at event
Intention to attract a large cross-section of the community (i.e. not just one particular community group)
Use of local resources (e.g. local businesses providing services, local venues)
Proportion of sponsorship sought relative to the event or program's budget
Opportunity for strategic partnership / alliance for Council

AUTHORISED BY

Council Resolution

EFFECTIVE FROM

31 May 2017

DEPARTMENT

Community Development and Planning

REVIEW DATE

Two years after the adoption of this policy

Version	Amended by	Changes made	Date	TRIM Number
1	Council	Not applicable	26 August 2002	117339.2007
2	Council	Complete review	28 August 2013	156923.2013
3	Council	Complete review	14 March 2016	094654.2015-005
4	Council	Complete review	31 May 2017	078043.2017

THIS POLICY WAS DEVELOPED AFTER CONSULTATION WITH

Corporate Services (Governance, Legal, and Procurement)

Economic Development

Community and Culture (Events)

REFERENCES

Auditor General NSW: Performance Audit on Grants Administration in NSW

Australian Institute of Grants Management: Grant making Manifesto (2011)

Liverpool City Council: Council's Community Strategic Plan

Liverpool City Council: Code of Conduct Procedures

Liverpool City Council: Social Justice Policy

Liverpool City Council: Ethical Governance, Conflicts of Interest Policy

Liverpool City Council: Grants and Donations Policy

NSW Premier and Cabinet: Good Practice Guide to Grants Administration (2006)

NSW Family and Community Services: Community Builders Program Guideline (2012)



GRANTS AND DONATIONS POLICY

Adopted: 26 April 2017

TRIM: 133826.2017



GRANTS AND DONATIONS POLICY**1. LEGISLATIVE REQUIREMENTS***Local Government Act 1993***2. PURPOSE/OBJECTIVES**

Council is committed to building strong and resilient communities within the Liverpool Local Government Area (LGA) and to maximising social wellbeing for all residents. One way of achieving these goals is to provide financial assistance in the form of grants, donations, and sponsorships to individuals and groups to develop leadership skills, increase participation in community life and address identified social issues.

3. DEFINITIONS

Acquittal	Reporting on the activities of a project as set out in the funding agreement. This could take the form of providing financial reports, written reports, evidence of activity performance and where funding was spent
Auspice	An agreement where an incorporated organisation agrees to apply for funding or resources on behalf of an applicant that is not incorporated. If the application is successful, the auspicing organisation then administers the resources on behalf of the applicant, and is legally responsible for ensuring that the terms of the agreement are met
CEO	Chief Executive Officer of Council
Charity	Listed on the Australian Charities and Not-for-profit Commission (ACNC) website as a registered charity
Community Capacity Building	Aims to strengthen communities through building the capacity of and providing opportunities for people to actively engage with their community. Community capacity building involves the provision of community activities that contribute to people developing their own capacity and resilience to maintain and build on their own resources and to manage future challenges
Council	Liverpool City Council
Donation	Financial support by Council to an individual, team or school
Governance	A clear process by which decisions can be made
Grant	Funding for a specified purpose directed at achieving goals and objectives consistent with government policy
Incorporated Association	A legal entity (organisation) that provides legal protection to its members in legal transactions
Matched Contribution	A financial or in-kind contribution made to match an equal financial or in-kind contribution up to a certain value. Refer to specific information on what Council accepts as in-kind contributions under each grant program in section 9
Not for Profit	An organisation that does not operate for the profit, personal gain or other benefit of particular people
Reduction	A proportion of the hire fee for community centres, buses, parks and sports fields approved to be deducted from the full applicable hire fee
Young People	Individuals aged between 12 and 24 years

4. POLICY STATEMENT

- 4.1 Council grants, donations and sponsorships are provided to individuals who reside in the LGA, or to community based groups, organisations and services that operate within the Liverpool LGA and/or for the benefit of Liverpool residents. Council provides nine means for the allocation of grants and donations. These are a combination of closed round programs, for which applications are accepted once or twice per year and open programs which can be applied for at any time of the year. These programs are:

1. Kick-Starter Grants
2. Quick Response Grants

GRANTS AND DONATIONS POLICY

3. Community Grants
4. Sustainable Environment Grants
5. Sporting Grants
6. Sporting Donations
7. Matching Grants
8. Community Facilities Fee Reductions
9. Disaster Relief Donations

5. GRANT PRIORITIES

- 5.1 Council seeks to enhance the use of public funds through effective and efficient grant processes. Clear grant program objectives are linked to the organisation's strategic goals, outlined in Council's Community Strategic Plan. Council's grants and sponsorship programs provide a coordinated and integrated approach to growing Liverpool socially, culturally, economically and environmentally.
- 5.2 Council may approve grants outside this policy as it deems fit, for example Council may provide occasional small gifts to organisations for civic functions or one-off events in accordance with relevant legislation.

5.3 Grant making principles

The key principles that inform grant making by Council are:

- a) Delivering Council's Community Strategic Plan
All grants, donations, sponsorship and in-kind value support are aligned with Council's Community Strategic Plan, and other social, economic and environmental policies and plans.
- b) Partnerships and collaboration
Develop and maintain partnerships between Council and the community to achieve Council's strategic directions based on mutual respect and transparency.
- c) Capacity building
Support community groups and organisations to function positively, develop skills and increase community participation.
- d) Social inclusion
Liverpool is a diverse community comprising people from 150 different countries where our distinct skills, characteristics and cultures are valued and used to build a healthy inclusive community. Our grant making process encourages direct resource to both emerging and specific needs of disadvantaged groups.
- e) Leveraging value
Council seeks to leverage community expertise, capacity, networks and resources to provide the best suite of grants programs to meet the needs of and maximise positive outcomes for the community and business. Council supports projects that represent good value for the level of cash or in-kind support requested. Through effective and efficient grant management processes Council seeks to ensure costs for administration by the Council and grant applicants are minimised.
- f) Good governance
Council is committed to demonstrating integrity, professionalism and transparency in our decision making and have strong governance structures in place to support this. Council will ensure that grant processes are transparent and fair. Applications are assessed objectively against the assessment criteria. All conflicts of interests are addressed and declared as part of this process.

GRANTS AND DONATIONS POLICYg) Reflection and learning

As part of Council's commitment to continuous improvement, Council will ensure there are evaluation mechanisms in place and opportunities for feedback on grant processes.

6. GENERAL ELIGIBILITY AND EXCLUSIONS**6.1 General eligibility**

To be eligible for funding an applicant must:

- a) Acquit previous Council grants/donations and have no outstanding debts to Council;
- b) Be a resident of, or located in the Liverpool Local Government Area and/or principally providing services to the residents of Liverpool; and
- c) Include all required supporting documentation with their application.

6.2 Applications that are ineligible for funding are:

- a) Projects that duplicate existing Council services or programs
- b) Projects that directly contravene existing Council policy
- c) Projects that do not meet the identified priority needs of the Liverpool LGA as set out in Council's Community Strategic Plan
- d) From government departments, commercial/profit-making enterprises or political parties
- e) From charities for general donations (however, Council may provide grants to specific projects run by charities where they meet the criteria)
- f) For general fundraising activities, general operational expenditure (e.g. administration, insurance, office equipment), shortfalls in funding by government departments or completed/retrospective projects
- g) Projects that will rely on recurrent funding from Council
- h) Identical projects that have previously been funded by Council

6.3 Further conditions

Council will not:

- a) Provide in-house design, printing and distribution services (organisations may apply for funding to undertake these activities themselves)
- b) Provide cleansing and waste services for events (organisations may apply for cash funding to undertake these activities themselves)
- c) Support overtly political activities or activities that could be perceived as benefiting a political party or political campaign
- d) Support overtly religious activities that could be perceived as divisive within the community

For specific eligibility requirements and exclusions for each program, please refer to Section 9 of this policy.

6.4 Ethics framework

Council will not support any activities or entities that:

- a) Pollute land, air or water
- b) Destroy or waste non-recurring resources
- c) Market or promote products/services in a misleading or deceitful manner
- d) Produce, promote or distribute products/services likely to be harmful to the community
- e) Acquire land or commodities primarily for the purpose of speculative gain
- f) Create, encourage, or perpetuate militarism or engage in the manufacture of armaments
- g) Entice people into financial over-commitment

GRANTS AND DONATIONS POLICY

- h) Exploit people through the payment of below award wages or poor working conditions
- i) Discriminate by way of race, religion, or sex in employment, marketing or advertising practices
- j) Contribute to the inhibition of human rights generally

6.5 CONFLICTS OF INTEREST

- 6.5.1 Council staff or Councillors assessing and determining applications for grants and donations should identify and manage any potential conflicts of interest in accordance with Council's Code of Conduct and Ethical Governance: Conflicts of Interest Policy.
- 6.5.2 In particular, members of Council staff and Councillors need to ensure that any affiliation between them and the applicant is appropriately managed when assessing and determining applications for grants and donations.

7. GRANTS AND DONATIONS MANAGEMENT PROCESS**7.1 Applications**

All applicants must register to use the approved online grants management system before submitting an application. All grant and donation applications must be submitted using the approved online application form on Council's online grants management system. Council will not accept any hard copy or emailed submissions or any submissions after any applicable closing date or time.

7.2 Assessment and recommendations

- 7.2.1 All grant and donation applications received by Council will be assessed by an internal working group, comprising of Council staff members or independent assessors as required. Sporting Grants and Donations will be sent to the Sports Committee for review.

Recommendations for funding of \$1,000 or less may be approved by the CEO or their delegate, provided the financial assistance is in accordance with sections 356(3), 377(1A), and 378 of the *Local Government Act 1993*. Council will be notified of funded projects by a report to Council as soon as appropriately possible.

Recommendations for funding over \$1,000 will be made to Council for endorsement in accordance with Section 356 of the *Local Government Act 1993*.

- 7.2.2 For grants programs that are open, recommendations will be made on a quarterly basis. For grants programs with specific funding rounds, recommendations will be made within three months of the closing date.
- 7.2.3 Unsuccessful applicants are encouraged to seek feedback from relevant Council staff on their application. Some grant programs are highly competitive and even though an application may meet the program criteria it may not be competitive against other applications.

7.3 Approval

- 7.3.1 The elected Council has authority to approve grants or other financial assistance. In some circumstances, specific delegation for this purpose is given to the CEO. The reduction of fees or charges will be reviewed in accordance with categories set out in this policy and the Statement of Revenue Policy

GRANTS AND DONATIONS POLICY

- 7.3.2 Approval of a grant or donation does not imply that Council has given any other consent. Applicants should note that events or any capital works (infrastructure) require approvals and consents from Council, NSW Police and other state government agencies.

7.4 Funding agreements

All successful applicants are required to enter into a funding agreement before funds are released and before a project can commence. The agreement is negotiated with the grantee and details may include, but are not limited to:

- a) The description of the project/activity for which funding is being provided;
- b) The amount of funding to be received and details of any value-in-kind support;
- c) Specific performance criteria for each project – these should be provided when applying and can be negotiated when finalising the agreement;
- d) A payment schedule; and
- e) The deadline for submission of the project acquittal.

7.5 Applicant financial or in-kind contribution

Council values and recognises the importance of an applicant's financial and in-kind contributions. Applicants that demonstrate a commitment to the project through either financial or volunteer support are considered favourably. Such contributions could include:

- a) In-kind contributions such as donated supplies, materials or services
- b) Volunteering time such as labour, set up and pack down, and meeting time to identify, plan and implement projects
- c) Direct cash input to the project through donations or income generated
- d) Funds raised through crowd funding platforms

7.6 Reporting

All grant recipients are required to report on and acquit their project as detailed in their funding agreement. Reports are to be submitted using the approved online grants management system. Reports provide feedback on the success of the project in terms of the agreed outputs and outcomes, relevant data, and any lessons learnt. Grant recipients are required to submit detailed financial reports and may be requested to provide further documentation and evidence of expenditure. Council may audit grant recipients at any time.

7.7 Evaluation and review

This policy will be reviewed every two years. It will be evaluated to assess:

- a) The cost effectiveness of implementing and managing the grants programs;
- b) The sustainability of resources to manage the grants programs;
- c) Mechanisms to collect feedback from applicants on program improvements;
- d) Grants programs and their eligibility and assessment criteria is consistent with Council's identified priorities and strategic directions;
- e) The manner in which Council manages its funding arrangements are professional and the process for providing grants and donations is transparent and accountable; and
- f) Conflicts of interest are identified and agreements terminated should a conflict of interest arise during the term of the agreement that cannot be resolved.

GRANTS AND DONATIONS POLICY**8. INFORMATION AND CONTACT DETAILS****8.1 Information**

- 8.1.1 Information about Council's grants and donations programs will be made available on the Council's website at www.liverpool.nsw.gov.au
- 8.1.2 Information on the grants and donations programs will be promoted on the Council website, local newspapers, on social media, through schools and community networks and email groups.
- 8.1.3 Information sessions and workshops will be held as required to raise awareness of the grants and donations programs and to assist potential applicants with the application process and transitioning to the online grants management system.
- 8.1.4 Further information about any of Council's grants and donations programs may be obtained by emailing grants@liverpool.nsw.gov.au or phoning 1300 362 170.

GRANTS AND DONATIONS POLICY

8.2 Grants and donations programs funding and frequency

Program	Funding available	Frequency
Kick-Starter Grant	Up to \$500	Open all year
Quick Response Grants	Up to \$1,000	Open all year
Community Grants	Up to \$5,000	Two rounds per financial year
Sustainable Environment Grants	Up to \$5,000	One round per financial year
Sporting Donations	Competitor only \$100 for regional representation or for Coach/Referee/Umpire/Official representation (at a regional, state or national event more than 100km from Liverpool) \$200 for state representation \$300 for Australian national representation at an event within New South Wales, Australian Capital Territory, Queensland and Victoria \$400 for Australian national representation at an event within Tasmania, South Australia, Northern Territory and Western Australia \$500 for Australian national representation at an overseas event or for team representation	Open all year
Sporting Grants	Up to \$5,000 per Junior Sporting Club (clubs catering for members under 16 years old) Up to \$5,000 for Junior Disability Sports	One round per financial year
Matching Grants	Matched funding up to \$15,000	Two rounds per financial year
Community Facilities Fee Reduction	One-off (casual) applications for reduced rate of hire for Council community facilities in accordance with Council's Statement of Revenue Policy	Open all year
	Two year permanent or three year licencing applications for reduced rate of hire for Council community facilities in accordance with Council's Statement of Revenue Policy	Two rounds per financial year
Disaster Relief Donations	Up to \$5,000 for national and international events including disasters and wars	By Council resolution
ClubGRANTS scheme	Council administers this in Liverpool on behalf of participating local clubs. <i>Refer to ClubsNSW's Application Guide for ClubGRANTS.</i>	

GRANTS AND DONATIONS POLICY**9 GRANTS AND DONATIONS PROGRAMS****9.1 Kick-Starter Grants****9.1.1 Overview**

This program supports individuals or unincorporated community groups to establish a social enterprise aimed at addressing strategic priorities in Council's Community Strategic Plan or a project/event which promotes social inclusion and increased community participation.

9.1.2 Funding priorities and expected outcomes

The Kick-Starter Grants program will support the development of social enterprise projects or small scale community initiatives that:

- a) Improve connections and social networks within the community
- b) Increase participation in community activities, including by those experiencing social disadvantage
- c) Facilitate access to education, training, or employment opportunities
- d) Improve collaboration and coordination of community support and services
- e) Improve social and physical wellbeing through a prevention and early intervention approach

9.1.3 Available funding

Applications can be made for funding of up to \$500 per financial year.

9.1.4 Program timeframe

This program accepts applications all year. Grants must be spent within 12 months of receiving them.

9.1.5 Conditions for program eligibility

To be eligible for funding through the Kick-Starter Program applicants must:

- a) Be an individual resident or unincorporated community group based within the Liverpool LGA;
- b) Be 100% volunteer run; and
- c) Must work closely with Council's Community Development Worker to deliver the project or initiative.

9.1.6 Assessment criteria

To be considered for a grant, applicants should clearly describe the proposed project and how it will meet the following criteria:

Evidence provided to support the need for the project, including addressing at least one of the strategic directions in Council's Community Strategic Plan
The anticipated number of individuals that will benefit from the proposed project
Timeframe and budget are realistic and align with project objectives
Evidence of collaboration and partnership to maximise the use of existing community resources and to avoid duplication
Evidence that project strategies are innovative or practical to meeting the project need
Appropriate project evaluation method
Sustainability of project after funding ceases

GRANTS AND DONATIONS POLICY**9.2 Quick Response Grants****9.2.1 Overview**

This program supports a range of small-scale initiatives for local residents and organisations. This program is for community groups who may not have experience with grants programs. It aims to provide more intensive support and build the capacity of less established groups to familiarise themselves with grants programs and Council processes. Applicants are eligible to receive one grant per year.

9.2.2 Funding priorities

The Quick Response Grants program will support:

- a) Seed funding for strategic priorities in Council's policies and action plans
- b) Donations to young people to participate in events and experiences in the academic, cultural or environmental fields for the purposes of developing leadership skills and encouraging active community participation
- c) Essential emergency support for community, cultural or sustainability projects – strictly for situations that could not be foreseen
- d) Donations to schools to be given as a prize to a student who has excelled in citizenship, academic studies, artistic endeavours or sporting proficiency

9.2.3 Expected program outcomes

Initiatives and projects can contribute to one or more of the following outcomes:

- a) Increased engagement of individuals and teams in academic, cultural, and environmental fields
- b) Improved relative equality, resilience and adaptive capacity of Liverpool's diverse communities
- c) Enhanced positive social, cultural, or sustainability outcomes for local communities related to Council's strategic priorities

9.2.4 Available funding

Applications can be made for funding of up to \$1,000, once per financial year with the exception of the following:

- Donations to young people are limited to:
 - \$100 for regional level activities (taking place within NSW);
 - \$200 for national level activities (taking place within Australia other than in NSW); and
 - \$500 for international level activities (taking place outside Australia).
- Donations to schools are limited to \$100 per year per school

9.2.5 Program timeframe

This program accepts applications all year. Grants must be spent within 12 months of receiving them.

9.2.6 Conditions for program eligibility

To be eligible for funding through the Quick Response Grants Program applicants must:

- a) Be incorporated or auspiced, a non-profit community service organisation, or group providing programs/services to the residents of Liverpool;
- b) Be 100% volunteer run; and
- c) Supply a copy of most recent annual report and/or financial statements.

For the donations to individuals, information must be provided on costs associated with conferences or events which foster local community leadership and participation.

GRANTS AND DONATIONS POLICY

For grants towards community events, Council's support must be acknowledged on all promotional material. The Council logo should be used with the text "proudly supported by Liverpool City Council". All promotional material must be approved by Council prior to publication. Council also reserves the right to receive the following:

- a) Joint media release opportunities
- b) Opportunity for Mayor to speak at the event or occasion
- c) Space at event (table or marquee stall)
- d) Tickets to attend the event or occasion

9.2.7 Further conditions

- a) Applicants are encouraged to seek alternative funding sources for subsequent periods. Multi-year agreements will not be supported. The Quick Response Grants program will not be considered as a recurrent funding source
- b) For annual events, separate applications should be made each year. Applications must demonstrate how the event is enhanced from previous events

For more information on eligibility and exclusions please refer to Clause 6: General Eligibility and Exclusions.

9.2.8 Assessment criteria

To be considered for a grant, applicants should clearly describe the proposed project and how it will meet the following criteria:

Evidence that the organisation has capacity to deliver the project
Evidence provided to support the need for the project, including addressing at least one of the strategic directions in Council's Community Strategic Plan
The anticipated number of individuals that will participate in and benefit from the proposed project
Timeframe and budget are realistic and align with project objectives
Evidence of collaboration and partnership to maximise the use of existing community resources and to avoid duplication
Evidence that project strategies are innovative or practical to meeting the project need
Appropriate project evaluation method
Sustainability of project after funding ceases

GRANTS AND DONATIONS POLICY**9.3 Community Grants Program****9.3.1 Overview**

This program provides financial assistance to community groups, organisations and services for projects that foster partnerships and collaboration, build capacity, promote social inclusion and increase community participation. The program assists in developing pilot or trialling innovative services or programs that address the needs of residents, workers and visitors.

9.3.2 Funding priorities

The Community Grants program will support projects that:

- a) Improve connections and build social networks within the community
- b) Increase participation of people in community activities and programs, including members of the community who are experiencing social disadvantage
- c) Facilitate access to education, training and employment opportunities
- d) Improve opportunities for people to build confidence and develop their skills
- e) Facilitate inclusion and equitable access to facilities, services, open spaces and activities
- f) Improve collaboration and coordination of community support and services
- g) Improve social and physical wellbeing through a prevention and early intervention approach
- h) Strengthen governance and accountability in community organisations

9.3.3 Expected program outcomes

Initiatives and projects can contribute to one or more of the following outcomes:

- a) Increased involvement and engagement by communities in social activities
- b) Increased number of people feeling a strong sense of social wellbeing
- c) Strengthened maintenance, management or improvement of physical and mental health and wellbeing
- d) Improved access to information and development of new skills
- e) Increased numbers of people undertaking educational courses and gaining sustainable employment
- f) Reduced financial hardship and social disadvantage, including food insecurity and homelessness

9.3.4 Available funding

Applications can be made for funding of up to \$5,000 per year. Applicants are eligible to receive one grant per financial year. High priority areas for funding will be identified by Council for each funding round.

9.3.5 Program timeframe

This grants program has two funding rounds per year. Round dates will be advised on Council's website. Grants must be spent within 12 months of receiving them.

9.3.6 Program eligibility and exclusions

To be eligible for funding through the Community Grants Program applicants must:

- a) Be incorporated or auspiced, a non-profit community service organisation, or group providing programs/services to the residents of Liverpool;
- b) Have public liability insurance of at least \$10 million; and
- c) Supply a copy of most recent annual report and/or financial statements.

For more information on eligibility and exclusions please refer to Clause 6: General Eligibility and Conditions.

GRANTS AND DONATIONS POLICY

- 9.3.7 For grants towards community events, Council must be acknowledged on all promotional material. The Council logo should be used with the text "proudly supported by Liverpool City Council". All promotional materials must be approved by Council prior to publication. Additionally, Council reserves the right to receive the following:

- a) Joint media release opportunities
- b) Opportunity for Mayor to speak at the event or occasion
- c) Space at event (table or marquee stall)
- d) Tickets to attend the event / occasion

9.3.8 Assessment criteria

To be considered for a grant, applicants should clearly describe the proposed project and how it will meet the following criteria:

Evidence that the organisation has capacity to deliver the project
Evidence provided to support the need for the project, including addressing at least one of the strategic directions in Council's Community Strategic Plan
The anticipated number of individuals that will participate in and benefit from the proposed project
Timeframe and budget are realistic and align with project objectives
Evidence of collaboration and partnership to maximise the use of existing community resources and to avoid duplication
Evidence that project strategies are innovative or practical to meeting the project need
Appropriate project evaluation method
Sustainability of project after funding ceases

GRANTS AND DONATIONS POLICY

9.4 Sustainable Environment Grants**9.4.1 Overview**

The Sustainable Environment Grants program provides financial assistance to support schools and community groups to play an active role in reducing their impact on the environment and implementing environmentally sustainable actions.

9.4.2 Funding priorities

Funding will support community initiatives that address environmental issues such as:

- a) **Waste minimisation or recycling** – including reuse, recycling, litter, composting and worm farming, waste education projects
- b) **Sustainable water use** – including water reuse and stormwater harvesting projects, installation of rainwater tanks, sustainable water use education programs
- c) **Natural Environment** – including improving local biodiversity, establishment of native gardens for the purpose of habitat creation and protection, and natural environment education programs. Sustainable grounds maintenance including planting, revegetation, propagation and weed control activities on local reserves, schools or on other land used by the community (Please note: Any work on land not owned by the applicant will require approval from the landowner)
- d) **Sustainable gardening** – including establishment of vegetable and/or kitchen gardens, native gardens, indigenous gardens or community gardens

9.4.3 Expected program outcomes

Grants from this program can contribute to one or more of the following outcomes:

- a) Enable schools and community groups to promote more efficient resource use and improve the quality of the local environment
- b) Engage and encourage community members to take initiative in improving their behaviours for a more sustainable future
- c) Encourage schools and community groups to identify and implement programs that protect and enhance Liverpool's unique natural environment
- d) Improve the health of vegetation, water quality and healthy ecosystems contributing to cleaner waterways, air and healthier native vegetation
- e) Promote ongoing learning and raise awareness in the community about environmentally sustainable practices including actively participating in Council's environmental programs and activities

9.4.4 Available funding

Applications can be made for funding of up to \$5,000 per year per school or community group.

Council values and recognises the importance of applicant financial and in-kind contributions. Applicants that demonstrate a commitment to the project through either financial or volunteer support are considered favourably. Such contributions could include:

- a) In-kind contributions such as donated supplies, materials or services
- b) Volunteering time such as labour, set up and pack down, and meeting time to identify, plan and implement projects
- c) Direct cash input to the project through donations or income generated

9.4.5 Program timeframe

This program accepts applications once per year. Grants must be spent within 12 months of receiving them.

GRANTS AND DONATIONS POLICY**9.4.6 Program eligibility and exclusions**

To be eligible for the Sustainable Environment Grants program applicants must have not received funding under this or another program for the same project (separate and additional stages of a previous project are eligible), and:

- a) Be a registered NSW school, not-for profit pre-school or child care centre; or
- b) An incorporated, non-profit, community service, welfare or charitable organisation or group providing programs or services to the residents of Liverpool; or
- c) Community group auspiced by an incorporated organisation.

Applications will not be accepted for:

- a) For profit organisations
- b) Overall project coordination (including salaries)
- c) Capital works for major infrastructure or construction of buildings

For more information on eligibility and exclusions please refer to Clause 6: General Eligibility and Exclusions.

9.4.7 Assessment criteria

To be considered for a grant, applicants should clearly describe the proposed project and how it will meet the following criteria:

Demonstrate the capacity to deliver the project or activity
Evidence provided to support the need for the project, including addressing at least one of the strategic directions in Council's Community Strategic Plan
Demonstrate tangible and measurable environmental outcomes
The anticipated number of individuals that will participate in and benefit from the proposed project
Demonstrate measurable student learning and/or increase teacher capacity to deliver environmental education
Value for money

GRANTS AND DONATIONS POLICY**9.5 Sporting Donations****9.5.1 Overview**

This program enables Council to provide small amounts of funding to assist community members in their efforts to achieve excellence in sport at a regional, state or national representative level. Individuals and teams based in the Liverpool LGA are eligible to apply for donations towards the cost of participating in representative sporting events for which they have qualified.

9.5.2 Funding priorities

Small donations are made to individuals or teams based in Liverpool to assist with participation in regional, state or national representative sporting events. Donations are based on the level of representation achieved and where events will be held. Participation at school sport events is also eligible for consideration.

9.5.3 Expected program outcomes

Donations from this program can contribute to one or more of the following outcomes:

- a) Increased engagement of individuals and teams participating in representative sporting events
- b) Improved accessibility to participation in representative sporting events
- c) Improved confidence and capacity of local individuals and teams by acknowledging and supporting participation at a representative level
- d) Enhanced positive social outcomes and opportunities for local communities

9.5.4 Available funding

Donations are available for the following amounts:

- a) \$100 for regional representation (competitor only), or for Coach/Referee/Umpire/Official representation at a regional, state or national event more than 100km from Liverpool
- b) \$200 for State representation (competitor only)
- c) \$300 for Australian national representation at an event within New South Wales, Australian Capital Territory, Queensland and Victoria (competitor only)
- d) \$400 for Australian National representation at an event within Tasmania, South Australia, Northern Territory and Western Australia (competitor only)
- e) \$500 for Australian national representation at an overseas event (competitor only)
- f) \$500 for team representation

9.5.5 Program timeframe

This program accepts applications all year and applicants are required to submit their application prior to the event taking place. Activities must take place within 12 months from when the application was submitted. Information must be provided on the costs associated with participating in the representative events.

9.5.6 Program eligibility and exclusions

To be eligible for funding through the Sporting Donations Program the following criteria applies:

- a) Individual applicants must be a resident of the Liverpool LGA;
- b) Applicants must provide proof of selection for the event;
- c) Applications from students at state, private or independent schools or for participation at school sport events, are eligible for consideration;
- d) Team applications – must have a minimum of 75% of the team residing in the Liverpool LGA, club must be based in the Liverpool LGA, and a maximum of three teams per club can be funded in a financial year

GRANTS AND DONATIONS POLICY

For more information on eligibility and exclusions please refer to Clause 6: General Eligibility and Exclusions.

9.5.7 Assessment criteria

To be considered for a grant, applicants should meet the following criteria:

Evidence the individual/team qualified for a representative sporting event
Information provided on costs associated with participating in the representative event
Evidence that the individual or 75% of the team resides in the Liverpool LGA

9.6 Sporting Grants**9.6.1 Overview**

This program offers funding to sporting clubs and junior disability sporting clubs to assist with the development of young people and encourage participation of the broader community in local sporting and recreational activities. Grants can also be used towards the purchase or maintenance of sporting equipment.

9.6.2 Funding priorities

Funding will support applications by recreation and sporting organisations/clubs under one of six categories:

- a) **Sports development** – Coaching clinics, sports camps, or training/development
- b) **Ground development** – Minor capital improvements
- c) **Maintenance Equipment** – Line marking equipment or ground maintenance equipment (equipment must remain the property of the club to be eligible)
- d) **Sporting Equipment** – Kits, bags, first aid supplies, safety equipment (equipment must remain the property of the club to be eligible)
- e) **Education** – First aid training, coaching programs or safe play
- f) **Club diversity** – Introduction of additional sports or expansion of club to encourage greater community involvement

9.6.3 Expected program outcomes

Donations from this program can contribute to one or more of the following outcomes:

- a) Increased opportunities for participation of the broader community in sporting and recreational activities
- b) Improved condition and functionality of sporting equipment
- c) Enhanced awareness of emerging trends in sports development and demonstrated best practice
- d) Strengthened maintenance, management or improvement of physical and mental health and wellbeing by improving opportunities for physical activity

9.6.4 Available funding

Grants of up to \$5,000 per sporting club are available. Clubs may submit applications for more than one project. Within the funding pool, \$5,000 is reserved to fund applications that support participants with a disability.

9.6.5 Program timeframe

This program accepts applications once per year. Grants must be spent within 12 months of receiving them.

9.6.6 Program eligibility and exclusions

To be eligible for the Sporting Grants Program applicants must:

GRANTS AND DONATIONS POLICY

- a) Be incorporated or auspiced, a non-profit recreation or sporting organisation/club in the Liverpool LGA and provide activities for Liverpool residents;
- b) Have public liability insurance of up to \$10 million;
- c) Supply a copy of most recent annual report and/or financial statements; and
- d) Have not received funds from the Sporting Grants program in the previous year.

For more information on eligibility and exclusions please refer to Clause 6: General Eligibility and Exclusions.

9.6.7 Assessment criteria

An independent panel consisting of members from the Liverpool Sports Committee will assess applications based on set criteria. To be considered for a grant, applicants should clearly describe the proposed project and how it will meet the following criteria:

Application received prior to the closing date
Proof of costs provided
Grant able to be spent within 12 months
Applications signed by Club Office bearers
Project meets Council's construction and safety standards
Demonstrate improvements to the delivery of junior sport in Liverpool
Demonstrate meeting an identified community need including access opportunities for specific special needs groups or individuals
Timeframe and budget are realistic and align with project objectives
Contribution from club (financial or in-kind)
Demonstrate benefit to the broader community
Proposed project evaluation method including sustainability of project

GRANTS AND DONATIONS POLICY**9.7 Matching Grants****9.7.1 Overview**

This program is designed to provide financial support to projects and activities that build or strengthen communities within Liverpool. These projects will focus on supporting the development and implementation of community capacity building activities, maintaining and conserving the community's assets, and provide opportunities for a broader cross section of the community to be involved in community and recreational activities. Applicants are first required to contact the Grants team to discuss their project prior to submitting an application.

9.7.2 Funding priorities

Funding will support projects that address one of the following categories:

Arts	Projects that contribute community art to a neighbourhood, or works to increase the participation of residents within art based programs/projects
Social/community capacity building	Projects that bring residents together and enhance participation in the community, including those who are experiencing social disadvantage, or that provide benefits to address an identified community need. This could be in the form of a community event or community-based capacity building project. Please note that social projects will only be funded as one off projects unless it can be demonstrated that the event/project is built upon/different to what was previously funded
Youth engagement	Projects that focus on increasing the ability of young people to obtain skills and qualifications, or increase their active participation within the community
Accessibility	Projects that enhance and improve access options for the community, either through education, transport, disability access or connectivity
Infrastructure	Projects that aim to upgrade, develop or improve community infrastructure such as community centres, amenities buildings or other sporting infrastructure. Please note these projects cannot fund the improvement of privately owned facilities
Environmental	Projects that address environmental issues and concerns or contribute to environmental education and awareness
Community safety/public space activation	Projects that address community safety and security issues such as activities that activate or diversify the night time economy including pop up entertainment and night time performances in public spaces. These projects can also include addressing perceptions of community safety
Sports development	Projects that contribute to the development of sporting groups or are designed to enhance participation in sporting and recreational activities

9.7.3 Expected program outcomes

Grants from this program can contribute to one or more of the following outcomes:

- Newly formed social connections and partnerships within communities, or reinforcement of those that already exist
- Increased participation in community activities and organisations by improving collaboration and coordination of community support and services
- Strengthened opportunities for community members and others to build personal creativity and self-expression
- Increased opportunities for community members to acquire or develop new skills and/or employment
- Create, renew or revitalise places and spaces within the community

GRANTS AND DONATIONS POLICY

- f) Strengthened community members' feelings of safety and sense of belonging within public spaces
- g) Improved condition and accessibility of community infrastructure

9.7.4 Available funding

The matching grants program recognises community contribution towards a project and can offer up to \$15,000 support to match this contribution. The program supports projects that involve genuine community participation. By 'matching' what the community contributes, Council is building a sense of community and strengthening partnerships as people work together on the project. Contributions from the community or Council can be made in cash or value-in-kind. Recognised in-kind community contributions include:

- a) In-kind contributions such as design services, professional services, trade services (such as plumbing), provision of trucks and plant, concreting and painting, donated supplies, materials or venues
- b) Volunteer time such as labour, set up and pack down, and meeting time to identify, plan and implement projects. The rate of volunteer time is calculated as \$20 per hour. For professional or contracted services the rate is \$75 per hour
- c) Direct cash input to the project through donations or income generated
- d) Funds raised through crowd funding platforms. Applicants will have three months to raise the funds after receiving the notice of grant approval. A funding agreement will only be finalised after the funds have been raised. If the funds are not raised within three months, Council will reallocate funds to the respective grants and donations program budgets

Any in-kind contributions will need to meet Council's Work, Health, and Safety and insurance requirements as well as any relevant legislative requirements such as the Building Code of Australia and Building Sustainability Index. The value of in-kind contributions should be verified by an independent quote, and where the value is in question, Council's assessment of the value of in-kind contributions will take precedence in the assessment of the matching grant given. The costs of Council and other approvals required by government agencies/authorities must also be considered when applying under this grants program. Please note that Development Application costs can be included in the application.

9.7.5 Program timeframe

This program accepts applications twice per year. Grants must be spent within 12 months of receiving them.

9.7.6 Program eligibility and conditions

To be eligible for the Matching Grants program applicants must:

1. Be incorporated or auspiced, non-profit organisation in the Liverpool LGA and provide activities for Liverpool residents;
 2. Have public liability insurance of \$20 million (\$10 million for sporting clubs); and
 3. Supply a copy of most recent annual report and/or financial statements.
- a) Organisations are only eligible to receive funding through this program once each financial year
 - b) Organisations who have received funds under this program in the previous financial year will be given lower priority
 - c) Organisations need to have acquitted previous grants under this program
 - d) Council reserves the right to defer consideration of a Matching Grant application where planning, leasing or ownership, statutory approvals, or appropriate development issues are raised by a project

GRANTS AND DONATIONS POLICY

- e) Recipients of successfully funded projects will be expected to work with Council staff to deliver the project

For more information on eligibility and exclusions please refer to Clause 6: General Eligibility and Exclusions.

9.7.7 Assessment criteria

Matched contribution (financial or in-kind)
Consulted with Council staff prior to submitting application
Project is considered an appropriate development on the proposed site
Project meets Council's construction and safety standards
Evidence that the organisation has capacity to deliver the project
Evidence provided to support the need for the project, including the degree to which the project addresses at least one of the strategic directions in Council's Community Strategic Plan, Community Strategic Plan
The anticipated number of individuals that will participate in and benefit from the proposed project
Timeframe and budget are realistic and align with project objectives
Evidence of collaboration and partnership to maximise the use of existing community resources and to avoid duplication
Proposed project evaluation method including sustainability of project

GRANTS AND DONATIONS POLICY**9.8 Community Facilities Fee Reduction Program****9.8.1 Overview**

Council owns a number of facilities available for hire including community centres, meeting rooms, event/function venues, parks, sports fields, and buses. To make these facilities as accessible to as many members of the community as possible the Community Facilities Fee Reduction Program provides assistance to community groups and organisations delivering community support services, events, meetings and community gatherings by reducing the hiring costs of Council's facilities.

9.8.2 Funding priorities

This grants program will support organisations and individuals that:

- a) Facilitate inclusive support services to the community
- b) Can demonstrate they are meeting an identified community need as set out in Council's Community Strategic Plan and/or other relevant policies
- c) Meets the General Priorities and General Eligibility requirements as listed in this policy
- d) Are hiring Council's community centres, buses, meeting rooms, event/function venues, parks, and sports fields only

9.8.3 Expected program outcomes

Initiatives and projects can contribute to one or more of the following outcomes:

- a) Increased numbers of organisations providing programs, events and activities that contribute to community capacity building, social wellbeing, reduced isolation and increased participation in community activities
- b) Increased services and initiatives provided by community and cultural organisations to residents, workers and visitors that contribute to the social, cultural, economic and environmental health of the Liverpool LGA
- c) Enhanced financial sustainability for local organisations with limited funding sources providing support services to the community

9.8.4 Available funding

Applications can be made for reductions of up to \$7,000 in one of the two categories below:

- 1) Up to 50% reduction of the applicable fee (first application only) for applicants receiving ongoing funding from state or federal government, sponsors or membership/attendance fees. *Note: Any subsequent applications will be eligible to receive a 25% reduction of the applicable fee; or*
- 2) Up to 20% reduction of the applicable fee for applicants that do not receive ongoing funding from state or federal government, sponsors or membership/ attendance fees

Fee reductions of up to 100% may be granted occasionally to funded/non-funded, not-for-profit organisations, community groups or individuals where Council considers the project or activity to be a high priority for the community. This will be determined on an individual basis and will take into account other eligibility requirements, the nature of the project, program, event or activity, and the benefits to the local community.

All reduced rates are based on the published rate of hire set out in the Statement of Revenue Policy available on Council's website. Council has the discretion to provide a further reduction of the applicable fee to applicants where Council considers the project or activity to be a high priority and benefits the broader community.

All approved applications granted a fee reduction will be liable to pay costs associated with their bookings such as bonds, key deposits and security call outs.

GRANTS AND DONATIONS POLICY**9.8.5 Program timeframe**

Casual Bookings	For one-off bookings such as functions or events. Applications accepted all year, applicants must allow 4 to 6 weeks prior to the function date for fee reductions of \$2,000 or less in value
Permanent Hirers and Licensed Tenants	2 year Permanent Hirers or 3 year Licence Tenants who have entered into an agreement with Liverpool City Council. Applications must be made 6 to 8 weeks prior to agreed commencement date

9.8.6 Program eligibility and conditions

To be eligible for the Community Facilities Fee Reduction program applicants must be:

- Based in Liverpool and/or servicing the local government area;
- Incorporated and not-for-profit or auspiced by an incorporated organisation and not for profit organisation; and
- A non-funded community group or a registered charity or a local resident 18 years or older who is a permanent resident of Australia.

Applications will not be accepted for fee waivers for:

- Regular sporting activities carried out by sporting clubs or associations
- Religious services or activities
- Commercial, sole traders, and profit making organisations
- Fundraising events, however, they may be supported if they are considered of a high priority for the community. This will be determined on an individual basis and will take into account other eligibility requirements, the nature of the project, program, event or activity, and the benefits to the local community
- Political parties
- Schools and tertiary institutions
- State or Federal government agencies and departments, excluding applications from NSW Police or Fire & Rescue NSW for emergency situations
- Retrospective applications including any application for a refund of any fee or charge
- To recover cost of utilities and services not limited to electricity, water, gas, waste and cleaning

Approval to waive Council fees does not imply Council's endorsement of the applicant's event or project or the applicant's philosophy or objectives. For more information on eligibility and exclusions please refer to Clause 6: General Eligibility and Exclusions.

9.8.7 Assessment criteria

To be considered for a fee reduction, applicants should clearly describe the proposed project and how it will meet the following criteria:

Provide evidence of current Public Liability Insurance, Certificate of Incorporation, not-for-profit, non-funded charity incorporation and authentication of organisation
Facility is available and has been booked prior to submission of fee reduction application
Application received within program timeframe
Demonstrate the capacity to deliver the project or activity
Evidence provided to support the need for the project, including addressing at least one of the strategic directions in Council's Community Strategic Plan
The anticipated number of individuals that will participate in and benefit from the proposed project
Demonstrate Program/Project benefit to the broader community
Evidence of financial hardship
Evidence of collaborations and partnership to maximise the use of existing community resources and to avoid duplication

GRANTS AND DONATIONS POLICY**9.9 Disaster Relief Donations Program****9.9.1 Overview**

Council may determine to provide financial or in-kind donations to help address the needs of those affected by major disasters/humanitarian crises within Australia or overseas. Council can play a role in supplementing assistance provided by the Australian and NSW Governments. A financial or in-kind contribution from Council increases the total overall aid effort and also sends a very important message of solidarity and goodwill from the City of Liverpool to those affected.

9.9.2 Funding priorities

Funding will support:

- a) Donations for relief in disaster stricken areas, locally, nationally and internationally
- b) Disasters/crises that have a direct impact on our immediate region and community
- c) Donations made to community groups that have cultural connections with the affected areas and have capacity to provide direct relief to the disaster stricken areas. Donations to individuals will not be provided
- d) Financial donations for national or international disasters. Based on advice from government departments, financial donations are considered the most immediate and effective way of offering assistance to those affected by disaster
- e) In-kind donations for disasters that have occurred in NSW and may include time, personal or organisational expertise, advice or other organisational resources

9.9.3 Expected program outcomes

Donations can contribute to one or more of the following outcomes:

- a) Timely and effective disaster relief provided to assist people affected in disaster stricken areas
- b) Increase to the total overall aid effort made by governments and community
- c) Demonstrates the Liverpool community's generosity and willingness to support others in difficult situations
- d) Provides opportunity to assist with building community capacity and improving social wellbeing following the initial crises

9.9.4 Available funding

Amounts will be decided by Council resolution on a case by case basis, including identification of the source of funds.

9.9.5 Program timeframe

By Council resolution within the immediate stages following the disaster to assist with rescue efforts and minimise human loss.

9.9.6 Program eligibility and exclusions

The following eligibility criteria apply for donations under this program:

- a) Natural disasters recognised by state and federal government;
- b) Donations made to government or aid agencies accredited by the Australian Agency for International Development (AusAID) or the Australian Council for International Development (ACFID) or an equivalent accrediting agency; or
- c) In some instances donations may be made to community groups that have cultural connections with the affected areas and have capacity to provide direct relief to the disaster stricken areas.

The following exclusions apply:

GRANTS AND DONATIONS POLICY

- a) Material aid such as non-perishable food items, clothing, and medical supplies will not be donated as they are often found impractical or inappropriate for the climate and culture and do not meet the priority needs of those affected. Research shows that material aid, unless specifically requested, has proven costly in time, money and labour as it requires sorting, storing and transporting
- b) Donations to individuals will not be provided

9.9.7 Assessment criteria

Following immediate occurrence of a natural disaster or humanitarian crisis, the Mayor and Chief Executive Officer will make a decision as to whether the event meets the criteria for this program. Where it is determined that the nature of event meets the criteria, a discussion item will be brought before the next Council meeting for consideration. The following criteria will be used to assess a potential donation under this program:

Scale of the disaster
Capacity of other government agencies/organisations to respond to the disaster
Need for ongoing support, that is, rebuilding disaster stricken areas once the initial crises has been dealt with
Impact of any such crises on our immediate region and community
Connection of affected areas to the cultural origin of residents of Liverpool

9.10 ClubGRANTS

- 9.10.1 Council administers this program in Liverpool on behalf of participating local clubs. Please refer to ClubsNSW's ClubGRANTS Application Guide for information.

9.11 Minor Changes to this Policy

Council authorises the CEO to make minor changes to this policy to reflect changes in legislation, expiry of or changes to grant programs, and changes in Council structure.

GRANTS AND DONATIONS POLICY

AUTHORISED BY

Council Resolution

EFFECTIVE FROM

XXXX 2017

DEPARTMENT RESPONSIBLE

Community and Culture (Community Development and Planning)

REVIEW DATE

The policy will be reviewed by Council every two years.

VERSION	AMENDED BY	DATE	TRIM NUMBER
1	Council Resolution	18 October 2010	158320.2014
2	Council Resolution	29 May 2013	097264.2013
3	Council Resolution	31 July 2013	150967.2014
4	Council Resolution	25 February 2014	026269.2014
5	Council Resolution	28 May 2014	126057.2014
6	Council Resolution	30 September 2015	227843.2015
7	Minor changes approved by CEO	12 July 2016	185151.2016
8	Council Resolution	26 April 2017	026648.2017

THIS POLICY WAS DEVELOPED AFTER CONSULTATION WITH

Community and Culture, Sports and Recreation, Community Facilities, Corporate Services (Governance, Legal and Procurement), Infrastructure and Environment

REFERENCES

Auditor General NSW: Performance Audit on Grants Administration in NSW
 Australian Institute of Grants Management: Grant making Manifesto (2011)
 Liverpool City Council: Council's Community Strategic Plan
 Liverpool City Council: Code of Conduct Procedures
 Liverpool City Council: Social Justice Policy
 Liverpool City Council: Ethical Governance, Conflicts of Interest Policy
 Liverpool City Council: Corporate Sponsorship (Outgoing) Policy
 NSW Premier and Cabinet: Good Practice Guide to Grants Administration (2006)
 NSW Family and Community Services: Community Builders Program Guideline (2012)