

COUNCIL AGENDA

ORDINARY COUNCIL MEETING

1 March 2023



You are hereby notified that an **Ordinary Council Meeting** of Liverpool City Council will be held at the **FRANCIS GREENWAY CENTRE, 170 GEORGE STREET, LIVERPOOL** on **Wednesday, 1 March 2023** commencing at 2.00pm. Doors to the Francis Greenway Centre will open at 1.50pm.

Liverpool City Council Meetings are livestreamed onto Council's website and remain on Council's website for a period of 12 months. If you have any enquiries, please contact Council and Executive Services on 8711 7584.

A handwritten signature in black ink, appearing to read "John Ajaka".

Mr John Ajaka

CHIEF EXECUTIVE OFFICER

Statement of Ethical Obligations

Oath or Affirmation of Office

In taking the Oath or Affirmation of Office, each Councillor has made a commitment to undertake the duties of the office of councillor in the best interests of the people of Liverpool and Liverpool City Council and that they will faithfully and impartially carry out the functions, powers, authorities and discretions vested in them under the Local Government Act 1993 or any other Act to the best of their ability and judgment.

Conflicts of Interest

A councillor who has a conflict of interest in any matter with which the council is concerned, and who is present at a meeting of the council when the matter is being considered, must disclose the interest and the nature of the interest to the meeting as soon as practicable. Both the disclosure and the nature of the interest must be recorded in the minutes of the Council meeting where the conflict of interest arises. Councillors should ensure that they are familiar with Parts 4 and 5 of the Code of Conduct in relation to their obligations to declare and manage conflicts of interests.

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Council in Closed Session

The following items are listed for consideration by Council in Closed Session with the public excluded, in accordance with the provisions of the Local Government Act 1993 as listed below:

CONF 01 2024 Local Government Elections

Reason: Item CONF 01 is confidential pursuant to the provisions of s10A(2)(d i) of the Local Government Act because it contains commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it.

ORDER OF BUSINESS

CONF 02 Acquisition of Lot 10 in DP 808614, 180 Sixth Avenue, Austral

Reason: Item CONF 02 is confidential pursuant to the provisions of s10A(2)(c) of the Local Government Act because it contains information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business.

CONF 03 Acquisition of Lot 1173 in DP 2475, 160 Fifth Avenue, Austral

Reason: Item CONF 03 is confidential pursuant to the provisions of s10A(2)(c) of the Local Government Act because it contains information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business.

CONF 04 Liverpool Civic Place

Reason: Item CONF 04 is confidential pursuant to the provisions of s10A(2)(c) (e) (g) of the Local Government Act because it contains information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business; AND information that would, if disclosed, prejudice the maintenance of law; AND advice concerning litigation, or advice that would otherwise be privileged from production in legal proceedings on the ground of legal professional privilege.

Close



MINUTES OF THE ORDINARY MEETING HELD ON 1 FEBRUARY 2023

PRESENT:

Mayor Ned Mannoun
 Councillor Ammoun
 Councillor Goodman
 Councillor Green
 Councillor Hadid
 Councillor Hagarty
 Councillor Harle
 Councillor Kaliyanda
 Councillor Karnib
 Councillor Macnaught
 Councillor Rhodes
 Mr John Ajaka, Chief Executive Officer
 Mr Farooq Portelli, Acting Director Corporate Services
 Ms Tina Bono, Director Community & Culture
 Ms Lina Kakish, Acting Director Planning & Compliance
 Mr Jason Breton, Acting Director City Presentation
 Mr Michael Zengovski, Acting Director Economy and Commercial Development
 Mr John Lac, Acting Director Infrastructure & Environment
 Mr David Galpin, General Counsel, Manager Governance, Legal and Procurement
 Mr John Milicic, Manager Property Service
 Mr Lance Northey, Communications Lead
 Mr George Georgakis, Manager Council and Executive Services
 Ms Susan Ranieri, Coordinator Council and Executive Services (minutes)

The meeting commenced at 2.03pm.

STATEMENT REGARDING WEBCASTING OF MEETING

The Mayor reminded everyone that in accordance with Council's Code of Meeting Practice (other than the Public Forum Section), the meeting is being livestreamed.

ACKNOWLEDGMENT OF COUNTRY, PRAYER OF COUNCIL AND AFFIRMATION

The prayer of the Council was read by Reverend Bruce Hammonds from Liverpool Presbyterian Church.

COUNCILLORS ATTENDING REMOTELY

APOLOGIES

CONDOLANCES

Nil.

CONFIRMATION OF MINUTES

Motion:

Moved: Clr Rhodes

Seconded: Clr Hadid

That the minutes of the Ordinary Meeting held on 14 December 2022 be confirmed as a true record of that meeting.

On being put to the meeting the motion was declared CARRIED.

DECLARATIONS OF INTEREST

Clr Goodman declared a non-pecuniary, but significant interest in the following item;

Item: CONF 04 – Legal Affairs Report – Charles Street.

Reason: Clr Goodman is related to the owner.

Note: Clr Goodman did not receive the report in his Agenda.

Clr Goodman left the Chambers for the duration of the item.

Deputy Mayor Hadid declared a non-pecuniary, but significant interest in the following item:

Item: CONF 03 – Legal Affairs Report

Reason: Deputy Mayor Hadid is the President of the Australian Islamic House.

Deputy Mayor Hadid left the Chambers for the duration of the item.

Deputy Mayor Hadid declared a non-pecuniary, less than significant interest in the following item:

Item: CONF 04 – Legal Affairs Report – Charles Street

Reason: Deputy Mayor Hadid is friends with the applicants.

Note: Deputy Mayor Hadid did not receive the report in his Agenda.

Deputy Mayor Hadid left the Chambers for the duration of the item.

Farooq Portelli, Acting Director Corporate Services declared a non-pecuniary, less than significant interest in the following item:

Item: CONF 03 – Legal Affairs Report.

Reason: He was a Board Member for the Australian Islamic House until his resignation in September 2022.

Mayor Mannoun declared a non-pecuniary, but significant interest in the following item:

Item: CONF 04 – Legal Affairs Report – Charles Street.

Reason: Mayor Mannoun is related to the owner.

Note: Mayor Mannoun did not receive the report in his Agenda.

Mayor Mannoun left the Chambers for the duration of the item.

Clr Ammoun declared a non-pecuniary, less than significant interest in the following item:

Item: CONF 03 – Legal Affairs Report.

Reason: Clr Ammoun was the Public Officer for the Australian Islamic House.

Clr Ammoun left the Chambers for the duration of the item.

COUNCIL DECISION

That Council:

- On being put to the meeting the motion was declared CARRIED.

Motion: **Moved: Clr Rhodes** **Seconded: Clr Ammoun**

1. Council approves the revised Permit Parking Policy and Assessment Procedure;
2. Information on available truck parking in industrial areas be included on Council's website as well as the process for parking permits. Promotion and forward communication to be through different platforms for people who may not understand or respond to the letters; and
3. Council investigate potential opportunities for hardstand parking at Rossmore and surrounding rural areas including the proposed second depot site.

Chairperson

Motion: **Moved: Mayor Mannoun** **Seconded: Clr Macnaught**

1. Supports the Street name “Chinook” Street, Edmondson Park;
2. Forwards the name to the Geographical Names Board, seeking formal approval;
3. Publicly exhibits the name in accordance with Council’s Naming Convention Policy, for a period of 28 days, following formal approval from the GNB; and
4. Authorises the Chief Executive Officer to undertake the process of gazettal, if there are no objections received during public exhibition.

Chairperson

CORPORATE SERVICES REPORT

ITEM NO: CORP 01
FILE NO: 374519.2022
SUBJECT: Council Committee Governance Transformation

COUNCIL DECISION

Motion: **Moved: Mayor Mannoun** **Seconded: Cllr Goodman**

That:

1. Council adopts the consolidated Governance Committee Charter;
2. Council determines that the Governance Committees (except the Audit Risk and Improvement Committee which will continue to meet quarterly) will convene once a month on a Tuesday;
3. Council notes that the Governance Committees will commence in March 2023;
4. Council delegates authority to the Governance Committees to exercise their functions in line with section 377 of the *Local Government Act 1993*;
5. The CEO is the non-voting member until the Subject Matter Expert is recruited;
6. Council approves the changes to the reporting lines of the current Community Committees in line with table A of this report. In doing so, authorise staff to make the necessary changes to the Community Committees' respective Charters to reflect these changes;
7. Council approves the alterations of the Community Committees in line with table A overleaf i.e. the deletion of the Strategic Panel and the Budget Review Panel and the recategorisation of the Audit, Risk and Improvement Committee to the "Governance Committee tier";
8. Council notes that a further report will come to Council with the Governance committees meeting procedure and subject matter expert recommendations for each Committee for its approval;

9. Council notes that the remaining community committees are as follows;

- Aboriginal Consultative
- Community Safety and Crime Prevention Committee
- Civic Advisory Committee
- Companion Animal Advisory
- Environment Advisory Committee
- Heritage Advisory Committee
- Intermodal Precinct Committee
- Liverpool Access Committee
- Liverpool Sports Committee
- Tourism and CBD committee
- Youth Council
- Traffic Committee

10. Council pilot a three month trial to determine if successful including providing data on attendance at community committees; and

11. Should the motion be successful, that Council appoint council representatives to the community committees (as per their charters) and external committees immediately.

Foreshadowed Motion: **Motion: Cllr Harle** **Seconded: Cllr Green**

That this item be deferred for an extensive briefing session.

On being put to the meeting the motion (moved by Mayor Mannoun) was declared CARRIED and the Foreshadowed motion (moved by Cllr Harle) therefore lapsed.

Motion: **Moved: Mayor Mannoun** **Seconded: Cllr Rhodes**

That Council appoint the following Councillors to Community Committees and Affiliated Bodies:

Aboriginal Consultative Committee

2023 Representative Cllr Green

Audit, Risk and Improvement Committee

2023 Representatives Deputy Mayor Hadid and Cllr Rhodes

Civic Advisory Committee

2023 Representatives Mayor and all Councillors

Companion Animal Advisory Committee

2023 Representative Clr Rhodes

Community Safety and Crime Prevention Advisory Committee

2023 Representatives Mayor and all Councillors

District Forums

Representatives One Councillor to chair.

*2023 Rural District
Chairperson* Clr Harle

*2023 New
Release/Established
District Chairperson* Clr Hagarty (Clr Harle as alternate)

*2023 - 2168 District
Chairperson* Clr Green and Clr Ammoun

*2023 Eastern District
Chairperson* Clr Macnaught

Environment Advisory Committee

2023 Representatives Clr Rhodes, Clr Kaliyanda and Clr Harle

Heritage Advisory Committee

2023 Representatives Clr Rhodes and Clr Harle

Intermodal Precinct Committee

2023 Representatives Clr Rhodes and Clr Macnaught

Liverpool Access Committee

2023 Representatives Clr Harle and Clr Rhodes

Liverpool Sports Committee

2023 Representatives Clr Goodman and Clr Ammoun

Tourism & CBD Committee

2023 Representatives Clr Rhodes, Clr Macnaught and Clr Hadid

Youth Council

2023 Representatives Clr Macnaught Clr Kaliyanda

External Affiliated Committees

Civic Risk Mutual Ltd Members Assembly

2023 Representatives Mayor Mannoun and Clr Rhodes

Georges River Combined Councils Committee (GRCCC)

2023 Representatives Clr Macnaught and Clr Harle

Traffic Committee

2023 Representatives Clr Rhodes and Clr Goodman

Macarthur Bushfire Management Committee

2023 Representative Clr Harle

NSW Metropolitan Public Libraries Association (NSW MPLA)

2023 Representative Clr Green

Sydney Western City Planning Panel

2023 Representatives Mayor Mannoun and Clr Rhodes (Clr Harle as alternate)

South West Sydney Academy of Sport (SWSAS)

2023 Representative Clr Kaliyanda (Clr Rhodes as alternate)

Western Sydney Regional Organisation of Councils (WSROC)

2023 Representatives Clr Rhodes and Clr Macnaught

QUESTIONS WITH NOTICE

ITEM NO: QWN 01
FILE NO: 013842.2023
SUBJECT: Question with Notice - Cllr Hagarty - Senior Advisor / Policy Officer

Background

In October 2022 a question was taken on notice regarding QWN 01 (Question with Notice – Cllr Hagarty – Staff Vacancies) about a Senior Policy Officer role. The following response was provided:

The Senior Policy Officer role was advertised in April and no suitable applications were received.

The position was retitled to Senior Advisor in July at the request of the Acting CEO and readvertised. Positions are typically advertised on seek and Council's website.

A number of applications were received in the second round, and six or seven were interviewed by a panel of three staff members. A report was written with a recommendation for the A/CEO to consider.

Questions:

Please address the following:

1. Was the Senior Advisor position filled from the pool of those interviewed in the second round?
2. If not:
 - a. was a preferred candidate found for the Senior Advisor position during the second round?
 - b. is Council still seeking to fill the Senior Policy Officer / Senior Advisor role?

Response (provided by Corporate Services)

1. **Was the Senior Advisor position filled from the pool of those interviewed in the second round?**

Council has not had success securing suitable applicants, therefore the position was not filled.

2. If not:

- a. was a preferred candidate found for the Senior Advisor position during the second round?**
- b. is Council still seeking to fill the Senior Policy Officer / Senior Advisor role?**

A preferred candidate was not found for the Senior Advisor position during the second round.

Recruitment for the position is now on hold until later in the year when we are clearer about Council's position around advocacy.

ITEM NO: QWN 02
FILE NO: 013989.2023
SUBJECT: Question with Notice - Clr Green - Progress of Referred Investigation
 September 2022

Background

At the Extraordinary Council Meeting of September 15, 2022, a motion was passed to write to the relevant legislative agencies asking for an urgent and immediate investigation to take place into the ***alleged*** leaking of confidential information.

The Office of Local Government was also to be notified of this motion.

Can Council please provide:

1. An update of the progress of the investigation.
2. If the investigation has competed, has Council received an official report and if not
 - a. what is the anticipated timeline to completion

And if so,

- b. When will Councillors be informed of the investigation outcome?

Response (provided by Acting Internal Ombudsman)

Council wrote to the Office of Local Government and Minister on 17 October 2022 asking for an urgent and immediate investigation to take place into the alleged leaking of confidential information. The Minister for Local Government responded that the matter “is being reviewed by our office and we will respond to you at our earliest convenience”. No further response has been provided to Council.

In addition, Council wrote to NSW Ombudsman, ICAC, and NSW Police. The NSW Ombudsman responded that the matter is outside the jurisdiction of the NSW Ombudsman. ICAC and NSW Police requested further information.

Council is awaiting a concluded position from the Office of Local Government, ICAC and NSW Police before deciding on next steps.

ITEM NO: QWN 03
FILE NO: 015565.2023
SUBJECT: Question with Notice - Clr Kaliyanda - Council Maintenance of Sporting Venues and Facilities

Please address the following:

1. What are Council's processes for determining whether maintenance of community sporting facilities/venues is required and is included as part of the capital works plan?
2. Is this different to the processes used for addressing urgent or unexpected repairs?
3. If so, what checks and balances are used to ensure maintenance is performed in a timely manner to the standard expected of Council?
4. Is there a separate budget allocation for emergency or unexpected works/maintenance of Council sporting venues or facilities?
5. How does Council ensure that all relevant contact points of Council are across the situation where such works or maintenance occurs?

Response (provided by City Presentation)

- 1. What are Council's processes for determining whether maintenance of community sporting facilities/venues is required and is included as part of the capital works plan?**
 - Capital works planning and developing Social infrastructure is managed via LCC guidelines. These projects are delivered by Infrastructure and Environment in conjunction with Properties.
 - Final stage of the delivery process is to ensure funds are allocated for ongoing maintenance prior to handing over to City Presentation / Community and Culture
- 2. Is this different to the processes used for addressing urgent or unexpected repairs?**
 - Dependent on the extent of the urgent /unexpected repairs, it may be covered within the budget. High cost urgent and unexpected repairs may be over and above budget and it will require an application for additional funding.
- 3. If so, what checks and balances are used to ensure maintenance is performed in a timely manner to the standard expected of Council?**
 - Facilities perform maintenance to the relevant Schedule and/or AU/NZ standards. IE: Fire, HVAC, Electrical reticulation, hydraulic, HVAC, Fall arrest, HAZMAT remediation, other as required.
 - Works carried out under the contract RCL are inspected upon practical completion.

- Unforeseen breakdowns and vandalism are “made good” in the first instance then detail repairs are made as soon as practical.
- 4. Is there a separate budget allocation for emergency or unexpected works/maintenance of Council sporting venues or facilities?**
- For emergency works <\$10k facilities use the allocated “Repair and Maintenance” budget which we hold. All recurrent maintenance is provided by Community & Culture – Recreation and Community Facilities.
 - Recreation and Community Facilities also provide funding for minor capital.<\$50k
- 5. How does Council ensure that all relevant contact points of Council are across the situation where such works or maintenance occurs?**
- Facilities will provide correspondence to Recreation and Community on any scheduled or unforeseen repair works. Recreation then decipher that information to relevant parks stakeholders.

Background

All Civic functions outside of official park openings and other endorsed Civic events require a Council resolution to allocate budget and resourcing.

- commemorate the 10th anniversary of the opening of Montenegro Park with a small civic event involving the planting of a Eucalyptus and Olive tree to symbolise the bonds between Australia and Montenegro; and
- allocate \$6300 from the civic events budget for the event.

On being put to the meeting the motion was declared CARRIED.

Last December the Federal Government took the decision to slash access to psychology services for our community. This decision went directly against the recommendations of the extensive government-commissioned evaluation of Medicare psychology services, conducted by the University of Melbourne. This, at a time when interest rates and the cost of living pressures are mounting, is an abandonment of our most vulnerable people.

NOTICE OF MOTION (submitted by Cllr Macnaught)

1. Write to the Federal Health Minister, the Hon Mark Butler MP, expressing its objection in the strongest terms to the slashing of Medicare funded psychology services, and immediately call for the reinstatement of 20 Medicare funded sessions;
2. Write to local Federal MPs Ms Anne Stanley, MP and Ms Dai Le, MP to encourage their support of the reinstatement of the previous level of mental health care, 20 sessions, for our community; and
3. Write to Ms Jenny Ware, MP, to congratulate her on her advocacy petitioning the Federal Government to reverse their slashing of mental health funding, and reiterate Council's support for the reinstatement of 20 Medicare funded psychology sessions.

Motion: **Moved: Clr Macnaught** **Seconded: Clr Ammoun**

1. Write to the Federal Health Minister, the Hon Mark Butler MP, expressing its objection in the strongest terms to the slashing of Medicare funded psychology services, and immediately call for the reinstatement of 20 Medicare funded sessions;

2. Write to local Federal MPs Ms Anne Stanley, MP and Ms Dai Le, MP to encourage their support of the reinstatement of the previous level of mental health care, 20 sessions, for our community;
3. Write to Ms Jenny Ware, MP, to congratulate her on her advocacy petitioning the Federal Government to reverse their slashing of mental health funding, and reiterate Council's support for the reinstatement of 20 Medicare funded psychology sessions; and
4. Formally write to Ms Prenter, who spoke at the Council meeting earlier in the public forum section, to thank her for her continuous advocacy on this matter for our local community.

On being put to the meeting the motion was declared CARRIED.

RECESS

Mayor Mannoun called a recess at 3.21pm.

RESUMPTION OF MEETING

The meeting resumed at 3.37pm in Open Session with all Councillors present.

CONFIDENTIAL ITEMS

ITEM NO: CONF 01

FILE NO: 427918.2022

SUBJECT: Acquisition of Lot 850 in DP 2475, 235 Tenth Avenue, Austral

COUNCIL DECISION

Motion:

Moved: Clr Hadid

Seconded: Clr Ammoun

That Council:

1. Approves the acquisition of Lot 850 in DP 2475, 235 Tenth Avenue, Austral, within the terms outlined in this confidential report;
2. Resolves to classify Lot 850 in DP 2475 as "Operational" land in accordance with the *Local Government Act 1993*;
3. Authorises the CEO or his delegated officer to execute any document, under Power of Attorney, necessary to give effect to this decision; and
4. Keeps confidential this report pursuant to the provisions of Section 10A (2)(c) of the *Local Government Act 1993* as this information would, if disclosed, confer a commercial advantage on a person with whom Council is conducting (or proposes to conduct) business.

On being put to the meeting the motion was declared CARRIED.

Motion: **Moved:** Clr Hadid **Seconded:** Clr Ammoun

1. Agrees to borrow \$4 million from TCorp for the Phillips Park Redevelopment Project, Lurnea.
2. Authorises the CEO and Mayor to execute any documentation required to be signed by the CEO and Mayor to give effect to resolution 1.
3. Authorises application of the Common Seal of Council to any document required to be executed under seal to give effect to resolution 1.
4. Authorises the CEO to execute any other documents required to give effect to these resolutions.

Council then moved a motion and appointed Councillors to Community Committees and Affiliated Bodies. This is shown earlier in these minutes under item CORP 01 – Council Committee Governance Transformation.

THE MEETING CLOSED AT 3.56pm.

<Signature>

Name: Ned Mannoun

Title: Mayor

Date: 1 March 2023

I have authorised a stamp bearing my signature to be affixed to the pages of the Minutes of the Council Meeting held on 1 February 2023. I confirm that Council has adopted these Minutes as a true and accurate record of the meeting.

PLAN 01**Liverpool Local Environmental Plan Review -
Post Early Engagement Report**

Strategic Objective	Liveable, Sustainable, Resilient Deliver effective and efficient planning and high-quality design to provide best outcomes for a growing city
File Ref	445104.2022
Report By	Nancy-Leigh Norris - Executive Planner
Approved By	Lina Kakish - Acting Director Planning & Compliance

EXECUTIVE SUMMARY

At its meeting on 2 February 2022, Council endorsed the '100 Day Plan', which included the commitment to "start the process to create a new Liverpool Local Environmental Plan (LEP) as a matter of urgency".

At its meeting on 27 July 2022, Council endorsed a set of principles for how residential, commercial and industrial land is proposed to be managed under a new Liverpool LEP. Following this, on 31 August 2022, Council endorsed the LEP Review Scoping Report, which is the first stage in the creation of a new LEP.

The Scoping Report was used to facilitate initial engagement between Council, the community, the Department of Planning and Environment and other stakeholders. It was publicly exhibited from 19 September to 13 November 2022, in accordance with the *Liverpool Community Participation Plan* (Participation Plan). This was the LEP Review's 'Early Engagement' period, as further community engagement will occur during the planning proposal process.

The exhibition was promoted through various channels including a flyer with Council's yearly rates notice, district forums, website, social media, newsletters, posters and digital signage. Engagement methods included a LEP Review survey and written submissions. The exhibition also had a focus on medium density housing, with a targeted survey to certain residents, and an Industry Workshop to discuss the design and delivery of medium density housing in the LGA.

A total of 198 LEP Review surveys and 53 Medium Density Housing surveys were received. Written submissions totaled 132, comprising of 94 comments made through the LEP Review survey, 17 submissions through the LEP Review interactive webpage, 14 direct submissions to Council and 7 agency submissions.

Key themes from the Early Exhibition period include the following matters:

- Natural environment, e.g. trees, open space and sustainability;
- Traffic and transport, e.g. road widths and car parking issues;
- Opposition to proposed 12m height reduction for high density residential land;
- Requests for further reduced high density residential development;
- Medium density housing, including support, opposition, lot sizes and design; and
- Commercial land, including opposition to reduced development standards.

This report recommends the height of commercial zoned land is not reduced to a height of 12m or less, as previously resolved by Council in PLAN 02 at the OMC on 27 July 2022. Whilst the results of the LEP Review Early Exhibition demonstrate support for reduction in heights in suburban areas, this can be achieved by reviewing heights of residential zoned land. Survey results and numerous submissions were in support of the redevelopment and revitalisation of centres, and the proposed reduction in heights will not achieve this vision.

The Participation Plan and Council's resolution made on 31 August 2022 requires feedback received during the exhibition to be reported to Council. This report details the outcomes of community engagement. Additional studies to support a planning proposal will occur in early 2023, and a planning proposal will be presented to the Local Planning Panel and a future Council meeting, at this anticipated for mid-2023.

RECOMMENDATION

That Council:

1. Notes the results of public authority and community consultation from the Early Engagement period;
2. Retract Resolution 2(c), Item No. PLAN02, from 27 July 2022, "*All centres, regardless of their hierarchy, are to have a height of building development standard of 12m or less to limit the height of buildings across all centres within the LEP, with exclusions as noted within this report, such as the Liverpool City Centre centres subject to planning proposals*" and further investigates commercial land height of buildings as noted in this report.
3. Delegates to the CEO to prepare a Principal Planning Proposal for the creation of a new Liverpool Local Environmental Plan, and present the planning proposal to the Local Planning Panel and Council for endorsement; and
4. Notify submitters of Council's decision.

REPORT

Ordinary Meetings of Council & Councillor Input on the LEP Review

Previous Councillor involvement and Ordinary Meetings of Council (OMC) is noted below:

- OMC 2 February 2022: Council endorsed its '100 Day Plan', which included the commitment to create a new Liverpool LEP as a matter of urgency, and reduce the permissible height of buildings in certain suburbs to a maximum of 12m;
- May and June 2022: Four Councillor workshops and an LGA bus tour were held to determine the scope for the new Liverpool Local Environmental Plan (LEP);
- OMC 27 July 2022: Council endorsed 'Principles for the Liverpool Local Environmental Plan' which established general guidance on how residential, commercial and industrial land is to be managed under the new LEP; and
- OMC 31 August 2022: Council endorsed the LEP Review Scoping Report for engagement with the community, the Department of Planning and Environment (the Department) and relevant agencies. The Scoping Report contained detailed information on how the endorsed principles were being applied to each suburb or precinct within the Liverpool LEP application area. It was resolved to report the findings of the engagement period back to Council.

Early Engagement on the Liverpool LEP Review

The Engagement Strategy for the LEP Review project specifies two engagement periods for the LEP Review. The first was the Early Engagement period from 19 September – 13 November 2022. Refer to **Attachment 1** Early Engagement Outcomes Report, for detailed information on outcomes, responses to submissions and promotional material. A second engagement period will occur after a Gateway determination has been received from the Department.

This Early Engagement period was promoted through various channels including:

- LEP Review flyer with Councils yearly rates notice;
- Presentations at Councils District Forums and Aboriginal Consultative Committee;
- Notification emails to stakeholder lists (e.g. businesses);
- Social Media Posts – Facebook, Instagram and LinkedIn;
- Liverpool Life Newsletter;
- Mayor Media Release and Video;
- Digital advertising in Macquarie Mall and Customer Service display screens;
- Posters and printed copies at Customer Service and at each library; and
- Promotion on Councils webpage – home page banner, Liverpool Listens, ePlanning.

Engagement methods included an LEP Review survey and an interactive website. The exhibition also had a focus on medium density housing, with a targeted survey sent to certain occupants of multi dwelling housing, and an Industry Workshop held on the design and delivery of medium density housing in the LGA. The following responses were received:

- 198 LEP Review survey responses;
- 53 survey responses from targeted medium density survey; and
- 132 written comments comprising of 94 via the LEP Review survey, 17 via the interactive webpage, 14 direct to Council and 7 agency submissions.

LEP Review Survey Outcomes

The LEP Review survey contained 12 mandatory questions, and an optional question for comments. A total of 198 surveys were received, with 94 of these providing comments.

Residential Land Questions

More than 75% of survey respondents selected 'Strongly Agree' or 'Agree' in relation to the following residential questions. This demonstrates a high degree of consensus within the community on these issues. It is recommended to continue progressing matters relating to these questions.

Table 1 – Residential Survey Questions that had broad community consensus

Question	Survey Results												
Q2: New apartment buildings are located around the Liverpool City Centre, large shopping areas with public transport and services (libraries, parks etc), and along main roads and train stations.	<table border="1"> <thead> <tr> <th>Response</th> <th>Count</th> </tr> </thead> <tbody> <tr> <td>STRONGLY DISAGREE</td> <td>8</td> </tr> <tr> <td>DISAGREE</td> <td>6</td> </tr> <tr> <td>UNDECIDED</td> <td>10</td> </tr> <tr> <td>AGREE</td> <td>40</td> </tr> <tr> <td>STRONGLY AGREE</td> <td>36</td> </tr> </tbody> </table>	Response	Count	STRONGLY DISAGREE	8	DISAGREE	6	UNDECIDED	10	AGREE	40	STRONGLY AGREE	36
Response	Count												
STRONGLY DISAGREE	8												
DISAGREE	6												
UNDECIDED	10												
AGREE	40												
STRONGLY AGREE	36												
Q3: Reduce the height of buildings to a maximum of 12m in suburban areas (certain exceptions apply e.g. near the City Centre) (see below).	<table border="1"> <thead> <tr> <th>Response</th> <th>Count</th> </tr> </thead> <tbody> <tr> <td>STRONGLY DISAGREE</td> <td>9</td> </tr> <tr> <td>DISAGREE</td> <td>11</td> </tr> <tr> <td>UNDECIDED</td> <td>4</td> </tr> <tr> <td>AGREE</td> <td>22</td> </tr> <tr> <td>STRONGLY AGREE</td> <td>55</td> </tr> </tbody> </table>	Response	Count	STRONGLY DISAGREE	9	DISAGREE	11	UNDECIDED	4	AGREE	22	STRONGLY AGREE	55
Response	Count												
STRONGLY DISAGREE	9												
DISAGREE	11												
UNDECIDED	4												
AGREE	22												
STRONGLY AGREE	55												

Question	Survey Results												
Q4: Incentives to encourage town houses to be built near shops, public transport and other services (libraries, parks etc.).	<table border="1"> <thead> <tr> <th>Response</th> <th>Percentage</th> </tr> </thead> <tbody> <tr> <td>STRONGLY DISAGREE</td> <td>6</td> </tr> <tr> <td>DISAGREE</td> <td>6</td> </tr> <tr> <td>UNDECIDED</td> <td>7</td> </tr> <tr> <td>AGREE</td> <td>44</td> </tr> <tr> <td>STRONGLY AGREE</td> <td>33</td> </tr> </tbody> </table>	Response	Percentage	STRONGLY DISAGREE	6	DISAGREE	6	UNDECIDED	7	AGREE	44	STRONGLY AGREE	33
Response	Percentage												
STRONGLY DISAGREE	6												
DISAGREE	6												
UNDECIDED	7												
AGREE	44												
STRONGLY AGREE	33												
Q6: Increase the minimum lot size in low density areas from 300sqm to 400sqm, so new lots are larger and reflect the low density character of the area.	<table border="1"> <thead> <tr> <th>Response</th> <th>Percentage</th> </tr> </thead> <tbody> <tr> <td>STRONGLY DISAGREE</td> <td>7</td> </tr> <tr> <td>DISAGREE</td> <td>6</td> </tr> <tr> <td>UNDECIDED</td> <td>5</td> </tr> <tr> <td>AGREE</td> <td>24</td> </tr> <tr> <td>STRONGLY AGREE</td> <td>57</td> </tr> </tbody> </table>	Response	Percentage	STRONGLY DISAGREE	7	DISAGREE	6	UNDECIDED	5	AGREE	24	STRONGLY AGREE	57
Response	Percentage												
STRONGLY DISAGREE	7												
DISAGREE	6												
UNDECIDED	5												
AGREE	24												
STRONGLY AGREE	57												
Q7: Allowing 'neighbourhood shops' (corner shops) to be built in low density areas.	<table border="1"> <thead> <tr> <th>Response</th> <th>Percentage</th> </tr> </thead> <tbody> <tr> <td>STRONGLY DISAGREE</td> <td>3</td> </tr> <tr> <td>DISAGREE</td> <td>6</td> </tr> <tr> <td>UNDECIDED</td> <td>8</td> </tr> <tr> <td>AGREE</td> <td>38</td> </tr> <tr> <td>STRONGLY AGREE</td> <td>45</td> </tr> </tbody> </table>	Response	Percentage	STRONGLY DISAGREE	3	DISAGREE	6	UNDECIDED	8	AGREE	38	STRONGLY AGREE	45
Response	Percentage												
STRONGLY DISAGREE	3												
DISAGREE	6												
UNDECIDED	8												
AGREE	38												
STRONGLY AGREE	45												

The following two questions had varied results, with no clear consensus within the community. It is therefore recommended that these matters are considered further in design testing as part of required investigations prior to the development of the Principal Planning Proposal.

Table 2 - Residential Survey Questions that did not have clear consensus

Question	Survey Results												
Q5: Introduce planning controls which would generally require two sites to be combined for town houses (rather than development occurring on single sites).	<table border="1"> <thead> <tr> <th>Response</th> <th>Percentage</th> </tr> </thead> <tbody> <tr> <td>STRONGLY DISAGREE</td> <td>6</td> </tr> <tr> <td>DISAGREE</td> <td>11</td> </tr> <tr> <td>UNDECIDED</td> <td>14</td> </tr> <tr> <td>AGREE</td> <td>30</td> </tr> <tr> <td>STRONGLY AGREE</td> <td>38</td> </tr> </tbody> </table>	Response	Percentage	STRONGLY DISAGREE	6	DISAGREE	11	UNDECIDED	14	AGREE	30	STRONGLY AGREE	38
Response	Percentage												
STRONGLY DISAGREE	6												
DISAGREE	11												
UNDECIDED	14												
AGREE	30												
STRONGLY AGREE	38												

Question	Survey Results												
Q8: How important do you believe redevelopment potential should be in residential areas? (see below).	<table border="1"> <thead> <tr> <th>Response Category</th> <th>Count</th> </tr> </thead> <tbody> <tr> <td>VERY UNIMPORTANT</td> <td>16</td> </tr> <tr> <td>UNIMPORTANT</td> <td>17</td> </tr> <tr> <td>NEUTRAL</td> <td>27</td> </tr> <tr> <td>IMPORTANT</td> <td>20</td> </tr> <tr> <td>VERY IMPORTANT</td> <td>20</td> </tr> </tbody> </table>	Response Category	Count	VERY UNIMPORTANT	16	UNIMPORTANT	17	NEUTRAL	27	IMPORTANT	20	VERY IMPORTANT	20
Response Category	Count												
VERY UNIMPORTANT	16												
UNIMPORTANT	17												
NEUTRAL	27												
IMPORTANT	20												
VERY IMPORTANT	20												

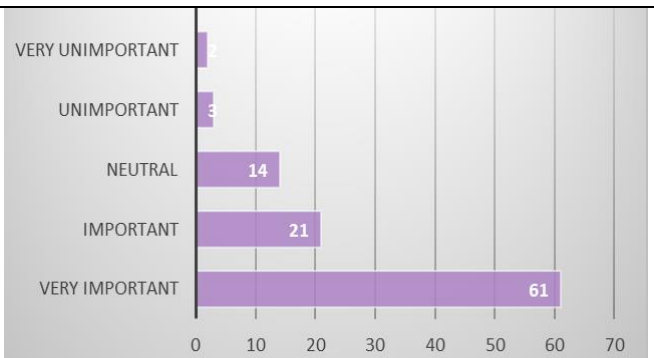
Non-Residential Land Questions

Greater than 75% of survey respondents selected 'Very Important' or 'Important' in relation to the following questions. This demonstrates a high degree of value from the community.

Table 3 - Residential Survey Questions that did not have clear consensus

Question	Survey Results												
Q9: Redevelopment of Commercial areas (e.g. revitalised shops).	<table border="1"> <thead> <tr> <th>Response Category</th> <th>Count</th> </tr> </thead> <tbody> <tr> <td>VERY UNIMPORTANT</td> <td>1</td> </tr> <tr> <td>UNIMPORTANT</td> <td>4</td> </tr> <tr> <td>NEUTRAL</td> <td>13</td> </tr> <tr> <td>IMPORTANT</td> <td>34</td> </tr> <tr> <td>VERY IMPORTANT</td> <td>48</td> </tr> </tbody> </table>	Response Category	Count	VERY UNIMPORTANT	1	UNIMPORTANT	4	NEUTRAL	13	IMPORTANT	34	VERY IMPORTANT	48
Response Category	Count												
VERY UNIMPORTANT	1												
UNIMPORTANT	4												
NEUTRAL	13												
IMPORTANT	34												
VERY IMPORTANT	48												
Q10: Redevelopment of Industrial areas (when 'Neutral' submissions are included).	<table border="1"> <thead> <tr> <th>Response Category</th> <th>Count</th> </tr> </thead> <tbody> <tr> <td>VERY UNIMPORTANT</td> <td>8</td> </tr> <tr> <td>UNIMPORTANT</td> <td>9</td> </tr> <tr> <td>NEUTRAL</td> <td>32</td> </tr> <tr> <td>IMPORTANT</td> <td>30</td> </tr> <tr> <td>VERY IMPORTANT</td> <td>21</td> </tr> </tbody> </table>	Response Category	Count	VERY UNIMPORTANT	8	UNIMPORTANT	9	NEUTRAL	32	IMPORTANT	30	VERY IMPORTANT	21
Response Category	Count												
VERY UNIMPORTANT	8												
UNIMPORTANT	9												
NEUTRAL	32												
IMPORTANT	30												
VERY IMPORTANT	21												
Q11: Protecting waterways, trees and vegetation.	<table border="1"> <thead> <tr> <th>Response Category</th> <th>Count</th> </tr> </thead> <tbody> <tr> <td>VERY UNIMPORTANT</td> <td>1</td> </tr> <tr> <td>UNIMPORTANT</td> <td>2</td> </tr> <tr> <td>NEUTRAL</td> <td>9</td> </tr> <tr> <td>IMPORTANT</td> <td>15</td> </tr> <tr> <td>VERY IMPORTANT</td> <td>73</td> </tr> </tbody> </table>	Response Category	Count	VERY UNIMPORTANT	1	UNIMPORTANT	2	NEUTRAL	9	IMPORTANT	15	VERY IMPORTANT	73
Response Category	Count												
VERY UNIMPORTANT	1												
UNIMPORTANT	2												
NEUTRAL	9												
IMPORTANT	15												
VERY IMPORTANT	73												

Q12: Managing Urban Heat.



LEP Review – Written Submissions

An overview of key matters raised, and responses to submissions is provided below. A total of 132 written submissions were received, via:

- 94 submissions by 'Optional Comments' in the LEP Review Survey;
- 17 through the LEP Review Exhibition Website;
- 14 direct submissions to Council; and
- 7 State Government and other agency comments.

A. Natural Environment

A strong message during this exhibition was the importance of trees and green space, with submissions requesting:

- increased tree canopy;
- retention of trees;
- redevelopment with mature vegetation;
- bush regeneration;
- more recreation areas/parks;
- urban heat management; and
- improved sustainability e.g. water tanks and solar panels.

Response: The LEP Review is investigating new environmental mapping, and clauses for urban heat, stormwater management and recycled water. The design of residential development is being reviewed with the intent to improve landscaping outcomes. Other Council policies manage natural areas, parks and trees, such as the Tree Management Policy, Development Control Plans (DCP), park masterplans and tree planting initiatives.

B. Traffic and Transport

The impact of new development on parking, streets and traffic was a key matter raised with comments requesting:

- wider streets in residential areas;
- provision of more car parking spaces; and
- more consideration of the impacts of increased density on local traffic.

Response: It is proposed that densities in suburban areas are reduced in comparison to what the LLEP 2008 currently allows, in consideration of the impacts of traffic on suburban areas. Other documents such as the DCP, Parking Strategy, and Bike Plan also play a role in managing these issues.

C. Opposition to proposed 12m height reduction for high density residential land

There were requests that height of buildings is not reduced, and new apartment buildings are encouraged, for the following reasons:

- delivery of affordable and diverse housing to cater for a range of people;
- delivery of units near public transport and retail;
- concerns over accessibility, e.g. requirements for lifts; and
- ability for RFBs to deliver deep soil landscaping compared to low density.

Response: When the LLEP 2008 came into effect, it proposed high density areas in the suburbs. Since this time, the LLEP 2008 was amended to promote high density in the City Centre, therefore removing the need for high density development within suburban areas. The new LEP intends to allow diverse forms of housing in suburban areas (of an appropriate scale), located around major transport corridors (roads, T-Way, train stations) as well as around retail hubs with services and transport access.

D. Request for reduced high density residential development

Certain submissions supported the proposed reduction to height of buildings, and requested further reductions were made. The submissions raised the following:

- opposition to the height of high density development within the City Centre;
- opposition to apartments located in the suburbs, with the 12m height being too high;
- preference to retain suburban character with less units and more houses;
- agreement apartments should be within the City Centre and along corridors; and
- improvements required to services, infrastructure, and the public domain.

Response: Certain land around Town Centres are to contain R4 High Density Residential land, as these areas have the highest quality retail, public transport, services and infrastructure, outside of the City Centre. These areas are highly suitable for diverse forms of housing, other than single dwelling housing, to ensure the future population has access to these services. The LEP Review has a focus on protecting suburban character where appropriate.

E. Medium Density Housing

Certain submissions focused on medium density type housing, such as town houses, dual occupancies and secondary dwellings, and raised the following:

- importance of more medium density housing for housing diversity;
- should be easy to develop, with less restrictive controls;
- support and opposition to Complying Development Certification process; and
- concerns over the impacts such as overcrowding of lots, parking, overdevelopment of single sites, and amenity concerns.

Response: The Local Housing Strategy has a focus on providing housing diversity, through quality medium density housing, and an in-depth review of medium density development is occurring as part of this LEP Review. This includes an analysis of lot sizes and widths within the R3 Medium and R2 Low Density Residential zones, to determine how Complying Development will occur. Design testing for new controls for multi dwelling housing will occur, with consideration of the matters raised by the community as part of this exhibition.

F. Commercial Land

Comments on commercial land included:

- support for development within the City Centre;
- general and site-specific opposition to proposed height reduction;
- matters regarding existing planning proposals; and
- advertising to become a permissible use in commercial zones.

Response: City Centre and other Centre controls will be reviewed with a Post-COVID lens. The proposed height of building reduction is recommended to be reconsidered in light of submissions. Existing planning proposals are being addressed through their own process and are not subject to this LEP Review.

G. Miscellaneous

Miscellaneous comments received included:

- general support or opposition for the LEP Review;
- the need to deliver infrastructure (schools, hospitals, roads, sewerage, parks etc) to support development; and
- City Presentation matters such as park maintenance etc.

Response: Infrastructure delivery is a priority for Liverpool City Council. Council will continue advocating for quality infrastructure to support development, and park maintenance matters have been forwarded to the City Presentation team.

H. Site Specific Requests

Refer to **Attachment 2** for detailed responses to all submissions. These typically requested rezoning or changes to development standards such as height of building and/or floor space ratio. In response to submissions, the following changes are recommended to be addressed in the future planning proposal:

- **Area west of T-Way in Liverpool**

The Scoping Report recommended the area marked in black below is reduced to a maximum height of building development standard of 12m, instead of its current 12-15m range. Four submissions requested the height of buildings in this area not be reduced. The image below shows Residential Flat Buildings in this area which are

existing, under construction and undergoing approvals. Given the existing and emerging high density residential development in proximity to the City Centre, the existing height of buildings is recommended to be retained where this future development is already occurring.

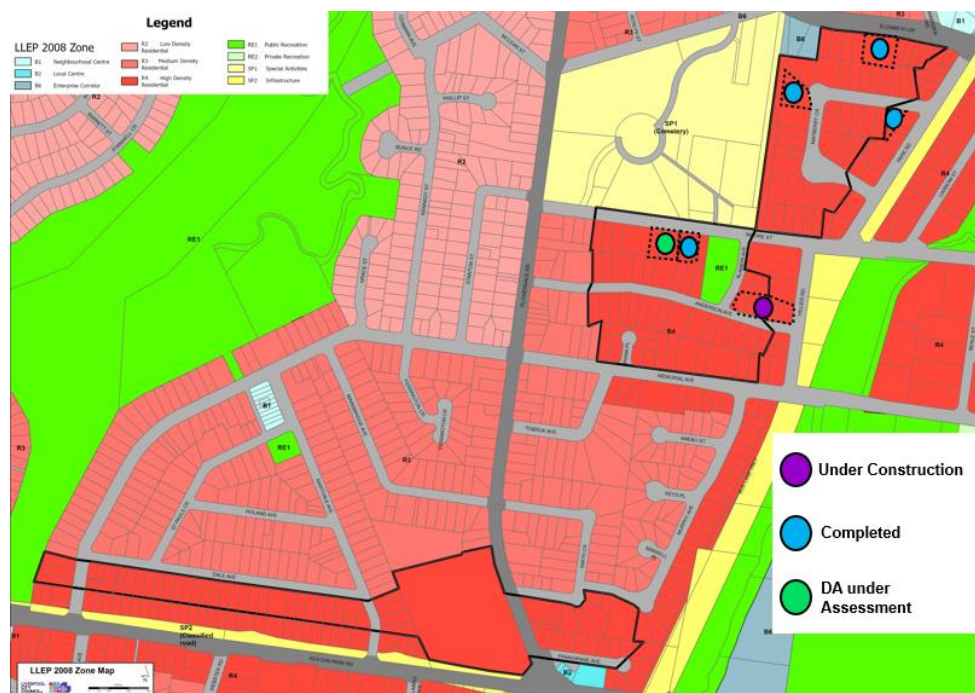


Figure 1 - Land west of T-Way in Liverpool to retain existing height limits

- **Green Valley**

Two submissions, including one from NSW Land & Housing Co, was in relation to the high density residential zone around Green Valley Town Centre. It is recommended that the R4 High Density Residential areas marked in black below are retained as per the Scoping Report, and a new area south of the Town Centre and park is investigated as part of the planning proposal.

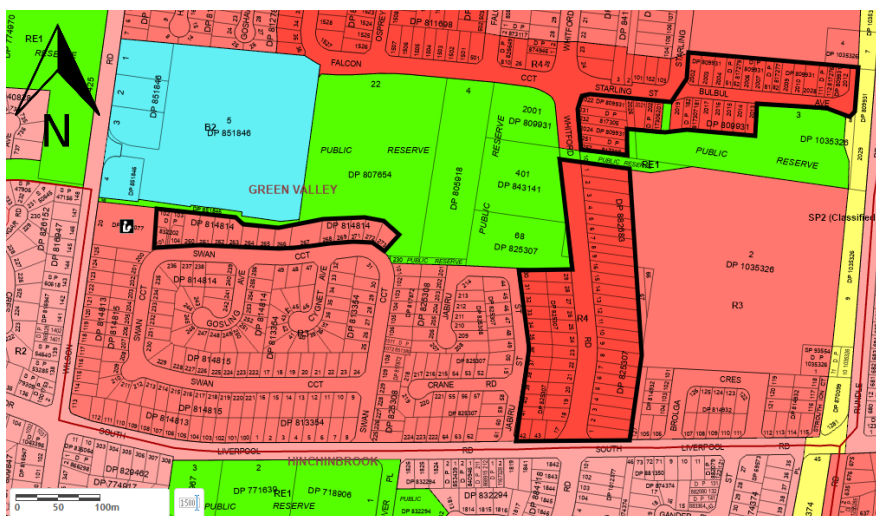


Figure 2 - Land around Green Valley Town Centre to be investigated for High Density Residential under a new LEP

- Ashcroft**

NSW Land & Housing Co has requested the R4 High Density Residential Land around Ashcroft is retained. The area marked in black below contains 18m height of building standards, and was recommended in the Scoping Report to become R3 Medium Density Residential. Following post exhibition feedback, it is recommended that investigation of retaining the R4 High Density Residential zone occurs, with reduced development standards, e.g. 9m height of buildings, as part of the planning proposal. This is to reflect the type of development built by NSW Land & Housing.

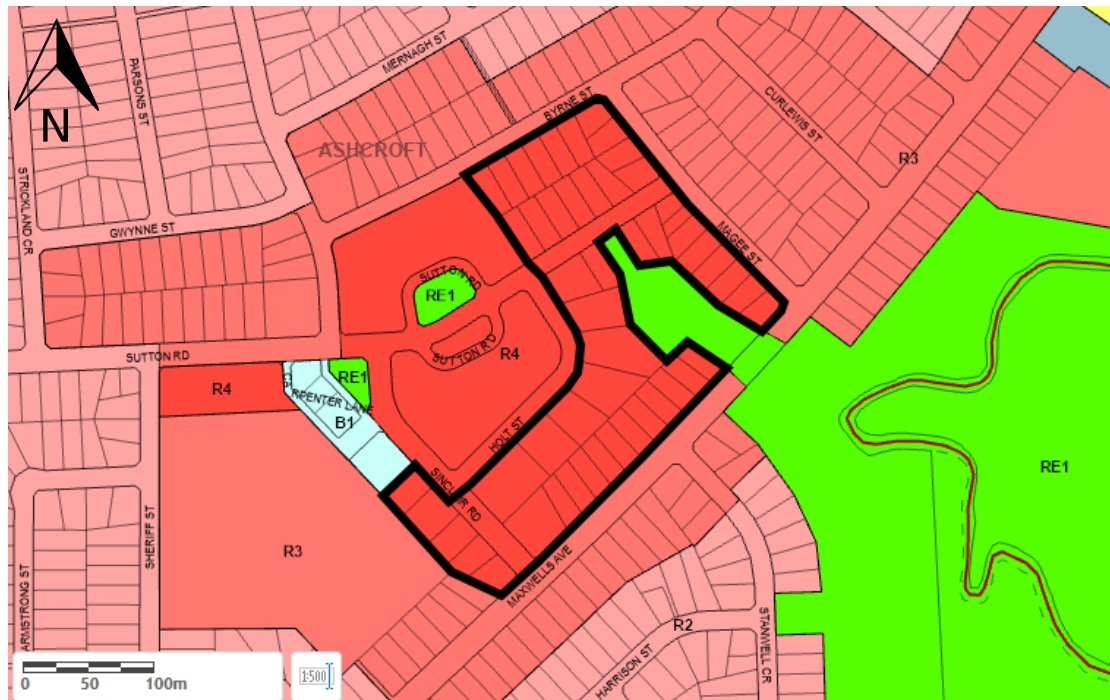


Figure 3 - Land in Ashcroft recommended to retain the R4 High Density Residential zone with reduced development standards

Reconsideration of Reduced Height of Building Controls in Commercial Areas

At its OMC on 27 July 2022, Council resolved the following:

- 2(c) *“All centres, regardless of their hierarchy, are to have a height of building development standard of 12m or less to limit the height of buildings across all centres within the LEP, with exclusions as noted within this report, such as the Liverpool City Centre centres subject to planning proposals.”*

Early Exhibition Feedback

In response to the survey question: “*How important is redevelopment of Commercial areas to you? (e.g. revitalised Town and Local Centre Shops)*”, almost half (48%) of respondents selected ‘Very Important’ and over a third (34%) selected ‘Important’.

A number of written submissions were received during the exhibition period in opposition to the proposed reduction in development standards for commercial zoned land.

These submissions raised the following issues:

- The broad application of 12m heights is inflexible and does not allow for site specific responses in relation to urban design assessment;
- The restriction of development standards will mean redevelopment opportunities are not available, and rejuvenation of sites, including for their expansion will not occur; and
- Redevelopment would provide for new retail and office opportunities, as well as shop top housing, which would support planning principles such as walkable 15-minute neighbourhoods, and support the vibrancy of suburbs.

Commercial Building Height Recommendation

There is a high risk that redevelopment of commercial areas will not occur in line with the community’s vision and landowners’ aspirations if development controls of 12m and 10m are proposed.

It is recommended that the height of buildings in Town and Local Centre commercial zoned areas are not restricted to a 12m and 10m height of building respectively, and further investigation occurs regarding the retention of existing development standards, and/or slightly revised standards in relation to creating the centres hierarchy.

Medium Density Housing Findings

Background

Following the outcomes of the Councillor Workshop in May 2022, the LEP Review Early Exhibition included the following research on Medium Density Housing:

- Targeted survey sent to approximately 800 medium density dwellings with 21 questions regarding their house design and preferences; and
- Industry Workshop with architects, developers and planners to discuss the design and delivery of Medium Density Housing across the Liverpool LGA.

Medium Density Survey

A total of 53 surveys were completed. Key findings are below, and detailed findings are within **Attachment 1** LEP Review Early Engagement Outcomes Report.

- Majority surveys responded as containing 3 bedrooms (75.5%) and the most common household composition was 'Couple with Child/Children' (58.5%).
- Dwelling Design:
 - 80% responded number of bedrooms meets the needs of the household;
 - 51% required more storage space;
 - 53% rated internal living area as adequate, and 34% required more;
 - 48% rated private open space as adequate, and 36% required more;
 - 53% rated solar access as adequate, and 19% rated as good; and
 - 38% rated acoustic privacy as poor, and 26% as adequate.
- Car Parking:
 - 76% specified 'garage attached to dwelling' as their preferred arrangement;
 - 47% required more car parking spaces, and 43% rated spaces as adequate; and
 - 74% require more visitor parking spaces.
- Positive aspects of medium density housing was primarily proximity to services, size of the dwelling, bedroom and living areas. Negative aspects were mostly in relation to car parking arrangements, including the need for more resident and visitor parking.

Medium Density Housing Workshop

An Industry Workshop was conducted on 26 October 2022, with architects, developers and planners present to discuss the design and delivery of Medium Density Housing. Several activities were conducted to determine the challenges and opportunities for medium density development and to hear ideas for innovation and potential incentives. Refer to **Attachment 5** for a summary of workshop outcomes.

Stakeholder Engagement

The following State Government submissions have been received and are summarised below. Further stakeholder engagement will continue to occur in 2023, both before and after the development of the Principal Planning Proposal.

Department of Planning and Environment

- **General Comments:** Council's proposal to establish a new LEP constitutes a comprehensive LEP amendment, however comprehensive LEP amendments are only supported in the case of Council amalgamations or de-amalgamations.
- **Housing:** Council's LEP Principles for residential land are consistent with the actions of the District and Regional plans, and Council's LSPS and LHS.
- **Centres:** An overall reduction in floorspace across multiple centres is not considered to be in alignment with the Regional and District plans, or the LSPS. It is considered that the proposed amendments may result in undue restriction on future investment and growth. It is recommended that the planning proposal be submitted with a robust feasibility assessment of the proposed control changes to affected centres.
- **Sustainability and Resilience:** ongoing discussion with the Department is required in relation to environmentally sensitive mapping. DPE Water Group provided suggestions for new LEP clauses.
- **Transport and Infrastructure:** The proposal seeks to deliver density in areas that are well serviced, thereby and optimising existing infrastructure.
- **Further consultation:** consultation and support from the following is required:
 - Greater Cities Commission
 - Transport for NSW
 - DPE Environment and Heritage
 - DPE Housing
 - Local Aboriginal Land Council
 - Relevant utility providers

Environment, Energy and Science

It was suggested that the proposed LEP clauses for Terrestrial Biodiversity and Riparian Land will have limited success in protecting biodiversity and waterway health, and further protections such as application of Conservation zones is recommended. It is noted the LEP currently contains an Environmentally Significant Land layer. The Scoping Report proposes to update this mapping and various Councils in NSW contain similar clauses. Further discussion will occur with the Department regarding their recommendations. Further studies may include a review of Conservation zones under the LEP to support the planning proposal.

Land & Housing NSW

LAHC supports the LEP Review in general and wishes to be involved throughout the process to ensure there is an increase to the supply of affordable housing, providing a diversity in housing choice, and to encourage infill housing and increased densities to facilitate a greater

housing mix across the Liverpool LGA. Site specific comments were made in relation to Liverpool, Green Valley and Ashcroft.

Endeavour Energy and Sydney Water

Supported the proposed changes to rezoning sites to SP2 Infrastructure.

Transport for New South Wales

Recommends that local centres have the capacity to evolve and provide fine grain urban form, diverse land use, high walkability and to meet future demand for services and amenities by local communities which supports the 15-minute neighbourhood and 30-minute city concept. Further consultation within TfNSW will occur in relation to specific sites within the LEP.

Next Steps

Additional investigations are required to support the Principal Planning Proposal, this includes the following:

- Impacts of proposed changes on LGA housing targets;
- Design and feasibility testing of medium density housing;
- Feasibility testing of proposed changes to development standards in centres;
- Application of *SEPP (Exempt and Complying Development Codes) 2008*;
- Changes to industrial land development standards;
- Potential conservation (environmental) zoning review; and
- City Centre viability work.

Following additional investigations, a Principal Planning Proposal will be prepared and submitted to the Local Planning Panel and Council, anticipated at this stage for early Q3 of 2023.

Conclusion

The extensive community consultation process provided detailed, valuable feedback from the community and state agencies. Findings of the Early Engagement Exhibition period will continue to inform the Principal Planning Proposal for a new LEP. Further community exhibition will occur once a Gateway determination has been received from the Department of Planning and Environment.

FINANCIAL IMPLICATIONS

Costs associated with this recommendation have been included in Council's budget for the current year and long-term financial plan.

201594 - LEP & DCP Review	Year 1 (2022-23)	Year 2 (2023-24)
Employee - LEP Review Staff	\$224,892	\$112,446
Employee – Heritage Review	\$260,000	\$0
Consultants	\$337,608	\$75,054
Total	\$822,500	\$187,500

CONSIDERATIONS

Economic	Further develop a commercial centre that accommodates a variety of employment opportunities.
Environment	Manage the environmental health of waterways.
Social	Regulate for a mix of housing types that responds to different population groups such as young families and older people.
Civic Leadership	There are no civic leadership and governance considerations.
Legislative	Division 3.2 and 3.4 of the <i>Environmental Planning and Assessment Act 1979</i> .
Risk	The risk is deemed to be Low. Changes to the Liverpool Local Environmental Plan 2008 will lead to implications for landowners in the LGA, however engagement will continue to occur, along with feasibility testing. The risk is considered within Council's risk appetite.

ATTACHMENTS

1. LEP Review Early Engagement Outcomes Report (Under separate cover)
2. Attachment A - Early Engagement Outcomes Report (Under separate cover)
3. Attachment B - Site Specific Requests (Under separate cover) - **Confidential**
4. Attachment C - Exhibition Promotional Material (Under separate cover)
5. Attachment D - Medium Density Housing Workshop Outcomes (Under separate cover)

PLAN 02**Quarterly Report - Clause 4.6 Variations to
Development Standards**

Strategic Objective	Liveable, Sustainable, Resilient Deliver a beautiful, clean and inviting city for the community to enjoy
File Ref	031432.2023
Report By	William Attard - Manager Development Assessment
Approved By	Lina Kakish - Acting Director Planning & Compliance

EXECUTIVE SUMMARY

The Department of Planning and Environment (DPE) Planning Circular PS 20-002 requires a quarterly report be tabled at a Council meeting for information only, which outlines Development Applications that have been determined by the Sydney Western City Planning, the Liverpool Local Planning Panel, or by planning officers under delegated authority; where there was a variation to a Development Standard pursuant to Clause 4.6 of the respective Environmental Planning Instrument.

Council provides the quarterly report to DPE and publishes the register on an ongoing basis on Council's website.

There were three (3) Development Applications approved in the last reporting quarter with a Clause 4.6 variation.

Separately, DPE has undertaken a periodic audit in 2022 of several NSW Council's, including Liverpool City Council, to ascertain Council's compliance with the procedural and reporting requirements associated with the use of Clause 4.6. The audit has found that Liverpool City Council has met all procedural and reporting requirements associated with the use of Clause 4.6.

RECOMMENDATION

That Council receives and notes this report.

REPORT

Reporting of Council's Use of Clause 4.6 - October to December 2022 Period

Clause 4.6 of the Standard Instrument permits a consent authority to consider Development Applications that do not comply with specified Development Standards contained within the Liverpool Local Environmental Plan 2008 (LEP) or other Environmental Planning Instruments, such as State Environmental Planning Policies. This is a common rule that applies to all Councils across NSW.

Generally, a Development Standard is a requirement of an Environmental Planning Instrument that has a numerical value. Common development standards include Height of Building, Minimum Lot Size and Floor Space Ratio. Development Control Plan numerical values are not development standards.

Clause 4.6 is common to all standard instrument LEPs across all NSW Councils. The objectives of the Clause are:

- To provide an appropriate degree of flexibility in applying certain Development Standards to development, and
- To achieve better outcomes for and from development by allowing flexibility in particular circumstances.

Planning Circular PS20-002 specifies how Councils throughout NSW can use and interpret the Clause. The Circular also contains information about reporting requirements. For example, Council is required to report its (or the Local or Regional Panel's) use of Clause 4.6 to the Department of Planning and Environment on a quarterly basis.

To ensure transparency and integrity in the planning framework, and consistency with Planning Circular PS 20-002, quarterly reporting to a Council meeting is also required.

The Clause 4.6 Variation Register for the quarter between October to December 2022 is provided within **Attachment 1** for the information of the Council and community.

Department of Planning and Environment – Audit 2022

To ensure local Council's exercise a consistent, fair, and transparent procedure in determining variation applications, DPE conducts periodic audits to check Council's compliance with the requirements of Clause 4.6 and planning circulars.

For the 2022 Audit, the DPE selected 18 Councils within NSW to be audited, inclusive of Liverpool City Council, and the audit findings for Liverpool City Council are as follows:

Audit findings – Requirements Met

The council met the following requirements:

- *Having a written delegation procedure for dealing with clause 4.6 variations.*
- *Maintaining a publicly available online register of approved variations to development standards under clause 4.6 that provides adequate information.*
- *Ensuring all variation decisions of more than 10% or non-numerical standards are made by the appropriate authority.*
- *Reporting of variations approved under delegation by staff to a meeting of the full council on a quarterly basis.*
- *Submitting to the department quarterly reports of all variation decisions within 4 weeks of the end of each quarter.*
- *Receiving proposed variations to development standards as written applications and assessing whether the applications deal with the planning matters required to be addressed by the relevant instrument.*

Audit findings – Requirements Unmet

The council did not meet the following requirements:

- *All requirements were met.*

Recommendations for Council Action

In complying with the requirements of clause 4.6 and Planning Circular PS 20-002, the council should:

- *The Council is encouraged to continue its good practices of complying with all procedural and reporting requirements of clause 4.6 and Planning Circular PS 20-002.*

FINANCIAL IMPLICATIONS

There are no financial implications relating to this recommendation.

CONSIDERATIONS

Economic	There are no economic and financial considerations.
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Environment	There are no environmental and sustainability considerations.
Social	There are no social and cultural considerations.
Civic Leadership	There are no civic leadership and governance considerations.
Legislative	This report fulfils Council's obligation with Planning Circular PS 20-002.
Risk	There is no risk associated with this report.

ATTACHMENTS

1. Clause 4.6 Variation Register

ITEM 1 – DA-1305/2021 – 2-3 Wilga Close, Casula

DA Number:	DA-1305/2021
Property Address:	2-3 Wilga Close, Casula Lots 82 & 83 DP 244786
Development Category:	Residential
Description:	Demolition of existing structures and construction of a four-storey residential flat building comprising 16 flats, with one level of basement car parking, and associated landscaping.
Environmental Planning Instrument:	Liverpool LEP 2008
Zoning of Land:	R4 – High Density Residential
Development Standard Varied:	Clause 4.3 – Height of Buildings
Justification of Variation:	<p>The proposed variation to the maximum height of buildings development standard is considered to be acceptable in this instance as strict compliance is unlikely to reduce any impacts. The height variation does not negatively impact on the local area in terms of additional overshadowing or detrimental impact to the design of the building. Further, the additional height is not contributing to any detrimental increases in bulk and scale over the site including compliance with the floor space ratio provisions for the development. Additionally, the height exceedance allows for an added amenity for the residents of the building by having a better communal open space area on the rooftop.</p> <p>The objectives of Clause 4.3 as well as the R4 High Density Residential zone would be upheld as a result of the proposed development.</p> <p>The maximum height of buildings is to be 15m. The maximum height proposed as part of this DA is 15.6m to the lift overrun. This equates to a variation of 4% to the development standard.</p>
Extent of Variation:	0.6m / 4%
Concurring Authority:	Liverpool Local Planning Panel under assumed concurrence
Date Determined:	31 October 2022

ITEM 2 – DA-1305/2021 – 2-3 Wilga Close, Casula

DA Number:	DA-1305/2021
Property Address:	2-3 Wilga Close, Casula Lots 82 & 83 DP 244786
Development Category:	Residential
Description:	Demolition of existing structures and construction of a four-storey residential flat building comprising 16 flats, with one level of basement car parking, and associated landscaping.
Environmental Planning Instrument:	Liverpool LEP 2008
Zoning of Land:	R4 – High Density Residential
Development Standard Varied:	Clause 7.14 - Minimum Building Street Frontage
Justification of Variation:	<p>The proposed variation to the minimum Building Street Frontage development standard is considered to be acceptable in this instance as strict compliance is unlikely to reduce any impacts. Given the unique shape of the site and the extent of the non-compliance within the front of the site, the site width where the building line is in excess of 24m, is 32.3m. The frontage width does not impact on the ability for the proposed development to provide a high quality of residential amenity to the future occupants of the building. The development application is still able to provide a building which portrays design excellence and the reduced frontage perimeter does not impact on the built form that can be produced.</p> <p>The objectives of Clause 7.14 as well as the R4 High Density Residential zone would be upheld as a result of the proposed development.</p> <p>The minimum Building Street Frontage is to be 24m. The minimum building street frontage proposed as part of this DA is 21.865m at the front boundary. This equates to a variation of 8.9% to the development standard.</p>
Extent of Variation:	2.135m / 8.9%
Concurring Authority:	Liverpool Local Planning Panel under assumed concurrence
Date Determined:	31 October 2022

ITEM 3 – DA-973/2022 – 87-93 Box Road, Casula

DA Number:	DA-973/2022
Property Address:	87-93 Box Road, Casula Lot 201 DP 701551, SP 83076 and Lot 21 DP 1000072
Development Category:	Residential
Description:	Demolition of existing structures and the construction of an affordable housing multi dwelling housing development consisting of nine (9) dwellings with strata title subdivision and the construction of a stormwater easement over 91 & 93 Box Road, Casula.
Environmental Planning Instrument:	Liverpool LEP 2008
Zoning of Land:	R3 – Medium Density Residential & RE1 – Public Recreation
Development Standard Varied:	Clause 18(2)(j) of State Environmental Planning Policy (Housing) 2021.
Justification of Variation:	<p>The proposed variation to the minimum dwelling size development standard as prescribed by Clause 18(2)(j) of Housing SEPP 2021 is considered to be unreasonable or unnecessary due to the circumstances of the case and that there are sufficient environmental planning grounds to justify contravening the development standard.</p> <p>The DA is fully compliant with the provisions of the relevant SEPP's and the LLEP 2008. The development proposes residential development that can accommodate dwellings that achieve appropriate amenity based on full compliance with relevant state and local policies. Separately, the smaller dwelling size is unlikely to impact on the residential amenity of for future occupants and the proposal is of an appropriate bulk and scale, density and character for the surrounding area and is considered acceptable.</p> <p>The required size of a three bedroom unit is 115sqm under the provisions of the Housing SEPP 2021 and seven of the nine dwellings do not comply. It is also noted that the previous provisions of the SEPP (Affordable Rental Housing) 2009 only specified a 90sqm requirement for a three-bedroom dwelling, in which a previous application for the site, DA-725/2021 was in compliance with. The largest non-compliance is 15.2% for two of the units which are 97.5sqm in size (17.5sqm below the requirement).</p>
Extent of Variation:	17.5sqm / 15.2%
Concurring Authority:	Liverpool Local Planning Panel under assumed concurrence
Date Determined:	28 November 2022

COM 01

**Grants Donations and Community Sponsorship
Report**

Strategic Objective	Healthy, Inclusive, Engaging Promote a harmonious community that celebrates its diversity
File Ref	013651.2023
Report By	Galavizh Ahmadi Nia - Manager Community Development and Planning
Approved By	Tina Bono - Director Community & Culture

EXECUTIVE SUMMARY

Council is committed to building strong and resilient communities in the Liverpool Local Government Area (LGA) and maximising social wellbeing. Council helps achieve these goals by providing financial support through grants and sponsorships to develop leadership skills, increase participation in community activities and address identified social issues.

This report provides a recommendation for endorsement of funding totalling **\$19,890** from Community Grant Program and the Matching Grant Program.

RECOMMENDATION

That Council:

1. Endorses the funding recommendation of **\$4890** GST exclusive) under the **Community Grant Program** for the following project; and

Applicant	Project	Recommended
Australian Arab Cultural Forum	Short Story Writing Competition	\$4890

2. Endorses the funding recommendation of **\$15,000** GST exclusive) under the **Matching Grant Program** for the following project.

Applicant	Project	Recommended
Moorebank Sports Soccer Club	Installation of Xtragrass at Hammondville Ovals	\$15,000

REPORT

Community Grants Program

The Community Grant Program received one application which met the eligibility criteria and is recommended for funding as follows:

Applicant	Australian Arab Cultural Forum		
Project	Short Story Writing Competition 2023		
Amount Requested	\$4,890	Total Project Cost	\$8,220
Location	Liverpool LGA	Date	April 2023
About the Applicant	The Australian Arab Cultural Forum (AACF) is a volunteer based not-for-profit organisation promoting Arabic culture through literature and arts. AACF recognises Liverpool's rich CALD community, and in collaboration with Migrant Recourse Centre (MRC), aims to provide opportunities to Arabic and English-speaking migrants to engage in storytelling and poetry programs. Since its establishment in 2019, AACF has delivered multiple programs improving social cohesion and cultural exchange in Southwest Sydney.		
Description	<p>Objectives:</p> <p>The Arabic and English short story writing competition is a dual effort to bring community members together. The program invites everyone to explore their literary creativity and submit a short story. AACF will work closely with MRC and local schools/ high schools to promote the competition. With a variety of categories, the program aims to:</p> <ul style="list-style-type: none"> • Encourage literary creativity, identify local talent and celebrate cultural and intellectual exchange; and • Enhance Arabic and English writing skills in youth through literary and storytelling workshops. <p>Funding will be used to:</p> <ul style="list-style-type: none"> • Compile English and Arabic short story submissions into a book to commemorate the efforts of all writers; • Deliver an awards presentation recognising the winners of the short story writing competition; and 		

	<ul style="list-style-type: none"> Partner with storytelling professionals to deliver story writing workshops to children. <p>Outcomes:</p> <ul style="list-style-type: none"> Increase number of community members participating in activities to strengthen social wellbeing while building connections through storytelling; and Increase participation and improve writing capabilities of young writers across schools in the Liverpool LGA.
Beneficiaries	<ul style="list-style-type: none"> LGA Schools, CALD and Migrant groups.
Assessment	<p>Recommended for Funding - \$4890</p> <p>The project aligns with the Community Strategic Plan <i>Objective 1 - Healthy, Inclusive, Engaging, Objective 3 - Evolving, Prosperous, Innovative, Objective 4 - Visionary, Leading, Responsible</i>, and meets the Community Grants Program's funding priorities.</p> <p>Expected program outcomes 7.4.1 a) b) and d)</p>

Matching Grants Program

The Matching Grant Program received one application which met the eligibility criteria and is recommended for funding as follows:

Applicant	Moorebank Sports Soccer Club		
Project	Installation of Xtragrass		
Amount Requested	\$15,000	Total Project Cost	\$49,277
Location	Hammondville Park Soccer Ovals	Date	March 2023

About the Applicant	<p>Moorebank Soccer Sports Club (MSSC) is one of the most recognised sporting organisations in the Liverpool LGA for over 50 years. The club provides an opportunity for the youth of Liverpool to develop sporting skills and participate in healthy and well-organised competitions. MSSC prides itself in providing sporting facilities to other clubs in the Southern District Soccer Association, schools and community groups.</p> <p>MSSC is seeking funding to upgrade high-use field areas on Hammondville Oval, a Council owned sporting field.</p>
Description	<p>Objectives:</p> <p>MSSC caters to over 800 members utilising the soccer fields at Hammondville Ovals. Funding will be used to install Xtragrass (artificial grass) on high traffic areas on field 1& 2 to improve playing surface. The installation aims to:</p> <ul style="list-style-type: none"> • Provide a safer, more durable playing facility for members and sporting community; and • Improve club activity and continuity by reducing the number of ground closures due to extended wet weather through turf coverage with enhanced absorption. <p>Outcomes:</p> <ul style="list-style-type: none"> • Improve community infrastructure and beautification of sporting fields through surface upgrades; and • Providing greater access to sporting facilities and experiencing social and physical wellbeing.
Beneficiaries	<ul style="list-style-type: none"> • Sports players, sporting community and local residents/visitors.
Assessment	<p>Recommended for Funding - \$15,000</p> <p>The project aligns with the Community Strategic Plan <i>Objective 1 - Healthy, Inclusive, Engaging, Objective 3 - Evolving, Prosperous, Innovative, Objective 4 - Visionary, Leading, Responsible.</i></p> <p>Expected program outcomes matching grant 7.6.2 e), f) and g)</p>

FINANCIAL IMPLICATIONS

Costs associated with this recommendation have been included in Council's budget for the current year and long-term financial plan. A full breakdown of operating budget is included below.

COMMUNITY SPONSORSHIP			
Budget	Balance	<i>Recommended for funding in this report</i>	Remaining
\$100,000	\$70,000	<i>Nil</i>	\$70,000
COMMUNITY GRANTS			
Budget	Balance	<i>Recommended funding in this report</i>	Remaining
\$102,000	\$78,800	<i>\$4,890</i>	\$73,910
MATCHING GRANTS			
Budget	Balance	<i>Recommended funding in this report</i>	Remaining
\$200,000	\$146,500	<i>\$15,000</i>	\$131,500
SUSTAINABLE ENVIRONMENT GRANTS*			
Budget	Balance	<i>Recommended funding in this report</i>	Remaining
\$75,000	\$56,997.4	<i>Nil</i>	\$56,997.4
COMBINED FUNDING BALANCE			
Combined Budget	Combined Balance	<i>Total recommended funding in this report</i>	Remaining
\$477,000	\$352,297.40	<i>\$19,890</i>	\$332,407.40

CONSIDERATIONS

Economic	The financial impacts are outlined in the report above.
Environment	Raise community awareness and support action in relation to environmental issues.
Social	Support community organisations, groups and volunteers to deliver coordinated services to the community.
Civic Leadership	Foster neighbourhood pride and a sense of responsibility. Operate a well-developed governance system that demonstrates accountability, transparency and ethical conduct.
Legislative	Local Government Act 1993, including sections 24 and 356. Council may by resolution contribute money or otherwise grant financial assistance to persons for the purpose of exercising its functions. The Council's grant programs are targeted to ensure a lawful and consistent approach to its contributions and financial assistance. Key functions that are supported are Council's functions of providing goods, services and facilities, and carrying out activities, appropriate to the current and future needs within the Liverpool local community and of the wider public, subject to the Local Government Act, the regulations and any other law.
Risk	There is no risk associated with this report.

ATTACHMENTS

Nil

CORP 01**Delegation for the Chief Executive Officer**

Strategic Objective	Visionary, Leading, Responsible Demonstrate a high standard of transparency and accountability through a comprehensive governance framework
File Ref	013750.2023
Report By	Jessica Saliba - Coordinator Governance
Approved By	Farooq Portelli - Acting Director Corporate Services

EXECUTIVE SUMMARY

At the meeting on 14 December 2022, Council resolved:

“That Council approve the existing delegated authority for the CEO until a further report is brought back to a 2023 Council meeting with a reviewed and updated delegation for the new Chief Executive Officer”.

A review of the Chief Executive Officers delegation was undertaken and is attached to this report.

RECOMMENDATION

That Council:

1. Delegate to the Chief Executive Officer Council’s functions as set out in the Instrument of Delegation to the Chief Executive Officer in Attachment 1 of this report; and
2. Authorise the Mayor to sign the Instrument of Delegation to the Chief Executive Officer.

REPORT

The Council may delegate its functions to its general manager, or any other person or body (not including another employee of the council), other than those listed in section 377(1) of the Act. Council’s Chief Executive Officer (the CEO) exercises the functions, role and delegations of “*general manager*” under the Act.

Section 380 of the Act allows a general manager to sub-delegate any function delegated to the general manager to any person or body, including an employee of the council.

Delegations by Council to the CEO and sub-delegations to other staff identify the positions that are empowered to make decisions and take action on behalf of Council, establishing responsibilities and accountabilities. The delegations facilitate the effective and efficient operation of Liverpool City Council by providing the Chief Executive Officer with sufficient power and authority to manage, control and administer the affairs of Council on a day-to-day basis.

A review of CEO delegations has confirmed that they operate effectively and are fit for purpose. The following changes have been made to the instrument of delegation to enhance operation of the delegations:

- A statement has been included to make explicit that delegations to section 355 committees cannot be delegated to the Chief Executive Officer;
- The formatting of the delegation has been amended to make the delegation easier to interpret and understand.

It is envisaged that once the Chief Executive Officer's delegation is endorsed a review of all the delegations will take place to ensure all positions within Council have the right delegations to undertake their functions, improve efficiencies and accountability where possible.

FINANCIAL IMPLICATIONS

There are no financial implications relating to this recommendation.

CONSIDERATIONS

Economic	There are no economic and financial considerations.
Environment	There are no environmental and sustainability considerations.
Social	There are no social and cultural considerations.
Civic Leadership	Operate a well-developed governance system that demonstrates accountability, transparency and ethical conduct.
Legislative	<i>Local Government Act 1993</i>
Risk	There is no risk associated with this report.

ATTACHMENTS

1. Draft Instrument of Delegation for the Chief Executive Officer



Liverpool City Council

**Instrument of Delegation by Liverpool City Council
to
Chief Executive Officer 1001**

PROVISIONS FOR CHIEF EXECUTIVE OFFICER 1001**INSTRUMENT OF DELEGATION BY LIVERPOOL CITY COUNCIL TO THE
CHIEF EXECUTIVE OFFICER**

Section 334 of the *Local Government Act 1993* requires that the Council's governing body appoint a person to be its general manager. At Liverpool City Council the Chief Executive Officer discharges the role of general manager.

Section 335 of the *Local Government Act 1993* provides that a council's general manager has the following functions:

- a) to conduct the day-to-day management of the council in accordance with the strategic plans, programs, strategies and policies of the council,
- b) to implement, without undue delay, lawful decisions of the council,
- c) to advise the mayor and the governing body on the development and implementation of the strategic plans, programs, strategies and policies of the council,
- d) to advise the mayor and the governing body on the appropriate form of community consultation on the strategic plans, programs, strategies and policies of the council and other matters related to the council,
- e) to prepare, in consultation with the mayor and the governing body, the council's community strategic plan, community engagement strategy, resourcing strategy, delivery program, operational plan and annual report,
- f) to ensure that the mayor and other councillors are given timely information and advice and the administrative and professional support necessary to effectively discharge their functions,
- g) to exercise any of the functions of the council that are delegated by the council to the Chief Executive Officer,
- h) to appoint staff in accordance with the organisation structure determined under this Chapter and the resources approved by the council,
- i) to direct and dismiss staff,
- j) to implement the council's workforce management strategy,
- k) any other functions that are conferred or imposed on the Chief Executive Officer by or under the *Local Government Act 1993* or any other Act.

Pursuant to section 377 (1) of the *Local Government Act 1993*, a council may, by resolution, delegate to the Chief Executive Officer any of the functions, powers, duties and authorities of the Council under the *Local Government Act 1993* or any other Act, other than the following:

- (a) the appointment of a general manager
- (b) the making of a rate
- (c) a determination under section 549 as to the levying of a rate
- (d) the making of a charge
- (e) the fixing of a fee
- (f) the borrowing of money
- (g) the voting of money for expenditure on its works, services or operations
- (h) the compulsory acquisition, purchase, sale, exchange or surrender of any land or other property (but not including the sale of items of plant or equipment)
- (i) the acceptance of tenders to provide services currently provided by members of staff of the council
- (j) the adoption of an operational plan under section 405
- (k) the adoption of a financial statement included in an annual financial report
- (l) a decision to classify or reclassify public land under Division 1 of Part 2 of Chapter 6
- (m) the fixing of an amount or rate for the carrying out by the council of work on private land
- (n) the decision to carry out work on private land for an amount that is less than the amount or rate fixed by the council for the carrying out of any such work
- (o) the review of a determination made by the council, and not by a delegate of the council, of an application for approval or an application that may be reviewed under section 82A of the *Environmental Planning and Assessment Act 1979*
- (p) the power of the council to authorise the use of reasonable force for the purpose of gaining entry to premises under section 194
- (q) a decision under section 356 to contribute money or otherwise grant financial assistance to persons
- (r) a decision under section 234 to grant leave of absence to the holder of a civic office
- (s) the making of an application, or the giving of a notice, to the Governor or Minister
- (t) this power of delegation
- (u) any function under this or any other Act that is expressly required to be exercised by resolution of the council

By resolution of the Council at its meeting held on 1 March 2023 Liverpool City Council:

1. Revokes all delegations granted to the Chief Executive Officer prior to the date of this Instrument; and
2. Delegates to the Chief Executive Officer, or to the person who acts in that position, all of the functions, powers, duties and authorities of the Council listed in the attached Schedule of Delegations:

Section	SUBDELEGATIONS APPLYING TO THE POSITION OF CHIEF EXECUTIVE OFFICER 1001
1.	INTERPRETATION OF DELEGATIONS
A.	This instrument of delegation should be construed as operating in a manner which is valid and within the powers conferred upon Liverpool City Council (the Council) under the <i>Local Government Act 1993</i> .
B.	References to the Chief Executive Officer are references to the general manager appointed by Council under the <i>Local Government Act 1993</i> .
C.	References to the decisions of the Council are references to decisions made by the Council from time to time.
D.	References to policies of the Council are references to policies adopted by the Council from time to time.
2.	DELEGATIONS
2.1	Liverpool City Council Recognises that certain functions are conferred upon the Chief Executive Officer by the <i>Local Government Act 1993</i> ; and
2.2	Liverpool City Council Delegates to the person holding the position of Chief Executive Officer its functions under the <i>Local Government Act 1993</i> and any other legislation conferring functions upon the Council.
3.	EXCEPTIONS
3.1	Powers not delegated:
3.1.1	The functions which are required by or under the <i>Local Government Act 1993</i> or by or under any other Act or instrument to be performed by the governing body of the Council;
3.1.2	The functions and authorities delegated to the Mayor, as the Council may determine from time to time or as may be functions of the Mayor under the <i>Local Government Act 1993</i> or the <i>Local Government (General) Regulation 2021</i> ;
3.1.3	Matters delegated by the Council to Council committees which have been established in line with the Code of meeting practice;
3.1.4	Matters delegated by the Council to committees which have been established under section 355 of the <i>Local Government Act 1993</i> .
3.2	Policy and Procedure
3.2.1	The power to make or to amend Council policies which have been approved by a decision of the Council, except as required by legislation or by organisational changes involving members of Council staff;
3.2.2	The release for public exhibition and comment of any plan or policy, which is required by legislation to be exhibited;
3.2.3	The power to approve all mass communications on behalf of the Council (newsletters, columns, media releases) without the approval of the Mayor before their release;

3.2.4	The exercise of authorities and functions in a manner not consistent with the policies and decisions of the Council;
3.3	Financial Matters
3.3.1	Authorising the expenditure of funds and/ or the payment of goods and services by the Council for an amount of \$5 million or more;
3.3.2	Approving expenditure which would impact unfavourably on the net operating result approved by the Council in the adopted Operational Plan;
3.3.3	The granting of financial assistance by the Council unless: <ul style="list-style-type: none"> a) The financial assistance is part of a specified program, and b) The program is included in Council's draft operational plan for the year in which the financial assistance is proposed to be given, and c) The program's proposed budget for that year does not exceed 5 per cent of Council's proposed income from the ordinary rates levied for that year, and d) The program applies uniformly to all persons within Council's area or to a significant proportion of all the persons within Council's area.
3.3.4	Writing off any bad debts for individual amounts above \$20,000 (including GST);
3.3.5	Reducing or waiving fees and charges above an individual amount above \$20,000;
3.3.6	Setting or altering the Schedule of Fees and Charges, except in accordance with the relevant categories as determined within the Revenue Policy of the Council's Operational Plan;
3.3.7	Accepting tenders by the Council for a value of \$2 million or more;
3.3.8	Calling or accepting tenders for services currently provided by members of Council staff;
3.4	Legal Proceedings
3.4.1	The giving of instructions in legal proceedings contrary to a resolution of the Council, except in planning or regulatory appeals after consultation with the Mayor;
3.5	Cultural
3.5.1	The development or formation of relationships with other cities, including sister city agreements;
3.5.2	The approval of civic and ceremonial events;
3.5.3	The granting of civic honours;
3.5.4	The approval of events sponsored by the Council, except in consultation with the Mayor and within Council's approved budget;

Signed:**Mayor****Date:**

CORP 02**Functional Design Review**

Strategic Objective	Visionary, Leading, Responsible Position Council as an industry leader that plans and delivers services for a growing city
File Ref	039342.2023
Report By	Farooq Portelli - Acting Director Corporate Services
Approved By	John Ajaka - Chief Executive Officer

EXECUTIVE SUMMARY

Council at its meeting of 31 August 2022 adopted a new organisational structure in accordance with sections 332 and 333 of the Local Government Act 1993. Following the appointment of the new CEO in December 2022, an extensive review has been undertaken with a view of providing an alternative structure to Council in two stages. Stage 1 is to determine a functional design that illustrates functional responsibility and reporting as well as the senior management structure. Stage 2 will further define management responsibility and resource requirements. This report seeks Council approval of stage 1 with a further report to come back to Council detailing and seeking approval for the stage 2 organisational structure scheduled for July 2023.

RECOMMENDATION

That Council:

1. Approves the proposed functional design and senior management structure with CEO and six director positions as outlined in Attachment 1.
2. Approves the application of the pre-31 August 2022 interim structure as provided in Attachment 2 until a final management defined organisational structure is finalised and approved by Council.

REPORT

On 30 March 2022, Council resolved to review and determine its senior management structure under sections 332 and 333 of the Local Government Act 1993. A new structure was presented to and adopted by Council on 31 August 2022. As that structure was taken at a time when the office of the CEO was vacant, and also predicated on completely new roles for its senior officers, it was determined that it would be prudent to hold on its implementation until a new CEO was appointed.

Both prior to and post the appointment of the new CEO, a detailed review of the functions of council was undertaken that incorporated analysis of the current and future challenges and opportunities that exist or likely to be faced. Council Executive officers and staff collectively mapped out the functions of Council and how they interact and interrelate. This presented the opportunity to better organize services into groups that put the customer first. In a number of instances, potential efficiencies were identified whereby functions could both be strategically refocused and/or realigned to eliminate duplication or wastage.

Strategic improvements have been incorporated in the proposed functional design which enables Council to maximize the efficiency of service delivery to our community. The proposed divisional structures have been designed to improve processes, systems, metrics, skills and the way we work. It also provides a means to transform each division to leverage new technologies and remain future focused.

In considering the new operating model and functional design, we considered:

- The regional growth of our city – City Futures
- How data and information can inform and influence the way we do business – Customer and Business Performance
- How we manage and respond to asset development, renewal and maintenance from cradle to grave – Operations
- How we respond, ignite and embrace our community – Community Lifestyles
- How we plan for city development, implement regulatory compliance and legislative requirements – Planning and Compliance
- How we can better service our internal customers so they can excel in service delivery – Corporate Support.

The functional design incorporates six broad functions as per Attachment 1.

1. City Futures

The City Futures Directorate identifies, leverages and drives unique and innovative opportunities and addresses current and future challenges across the LGA with a coordinated and holistic view of the LGA's future.

Its functions include:

- Community & Critical infrastructure Planning
- Urban Design
- Strategic Property Projects
- Commercial, Economic and Business Development
- Grants & Partnerships and
- Innovation

City Futures capitalises on State and Federal priorities and promotes Liverpool domestically and globally as a partner in these opportunities to ensure our communities benefit and remain as a central priority of our Strategic Plan. It will be a centralised design function for the future of Liverpool commercialising and monetising Council assets while considering the social imperative.

2. Operations

The Operations Directorate transforms Council's vision into reality and improves the lives of our community through the provision and maintenance of key assets, infrastructure and services to the people of Liverpool.

Its functions include:

- Infrastructure Capital Works
- Asset Management
- Engineering and Technical Services
- Infrastructure Management & Maintenance
- Environment & Contaminated Land Management
- Waste Management & Cleaning
- Resource Recovery, and
- Emergency Management

Operations will streamline the delivery, management and maintenance of Council's significant constructed and natural environment assets for the community. It will be positioned to achieve economies of scale and scope for the efficient delivery of both operational and capital works. It will serve to improve information flows and reduce communication barriers between delivery, maintenance and operational stakeholders and become a fully integrated 'one stop shop' for all things construction, maintenance and upkeep related to Council.

3. Lifestyle and Community

The Lifestyle & Community Directorate is a primary public-facing part of Liverpool City Council, where ratepayers and other residents both interact with LCC and experience the many services offered and available to them.

Its functions include:

- Children's Services
- Libraries and Museum
- Casula Powerhouse Arts Centre
- Recreation and Community Outcomes
- Community Development
- Communications, Marketing & Branding
- Major and Civic Events

The Lifestyle and Community Directorate serves to interact with our multi-cultural community and deliver a diverse range of vital community services encompassing childcare, recreation, education, cultural events, community development and the arts. It will also enhance the living and lifestyles of our culturally diverse community.

4. Planning & Compliance

The Planning & Compliance Directorate is designed to realign the City Design function with City Futures in order to centralise infrastructure design and development and provide a direct link with infrastructure delivery. It will also introduce social planning functions into strategic planning for a holistic approach to strategic policy planning and development engineering.

Its functions include:

- Strategic Planning
- Contributions Planning
- E-Planning
- Social Planning
- Development Engineering
- DA Assessments
- Transport and Floodplain Management, and
- Compliance & Standards

Planning and Compliance will thus centralise key strategic planning functions within the City Planning area by including additional strategic policy functions such as social planning and biodiversity within the department. It centralises operational and regulatory engineering functions and realigns the City Design area with City Futures to ensure strategic infrastructure planning is centralised.

5. Customer & Business Performance

The Business Performance Directorate provides a range of business and improvement metrics and analytical processes to maximise Council's performance and customer experience. It will provide superior electronic and communication services to manage business interactions and records management. And it will also manage the risk to health and safety of staff and those interacting with Council.

Its functions include:

- Customer Experience
- Information & Communication Technology
- Records Management
- Business Improvement & Performance
- Internal Auditing
- Work, Health and Safety, and
- Risk Management
- Project Management

Business Performance is designed to maximise the customer experience; minimise risk in the workplace through best practice in health & safety; enhance Council's efficiency through business improvement and performance metrics; deliver state of the art information and communication technology to our customers; incorporate a process of continual improvement in internal controls and ultimately will be a driver for a better governance framework in project delivery.

6. Corporate Support.

The Corporate Support Directorate provides a comprehensive range of internal support services to the other Council directorates so that they can best deliver external services to customers. It will also serve to coordinate the support functions of the elected body and satisfy the external reporting requirements of our customers and external agencies.

Its functions include:

- Financial Management and Reporting
- Legal Services
- Governance
- Procurement
- People & Culture / Human Resources
- Executive Services
- Corporate Reporting,
- Property Services, and
- Internal Ombudsman

The Corporate Support Directorate is redesigned to provide the highest levels of internal support to our external delivery customers; ensure governance and legal integrity of the services that Council provides; provide timely procurement of goods and services that simplifies business delivery; facilitate the financing of the extensive capital works and services program while maintaining financial viability; acquire and develop the best people to deliver first class services and be an employer of choice; ensure all corporate reporting and compliance targets are met; and efficiently manage Council's property services.

CONSULTATION

In developing and finalizing the proposed functional structure, an extensive consultation process was undertaken involving senior officers, management, coordinators, and all indoor and outdoor staff. All local government unions were also extensively consulted with and feedback from both staff and their representative unions was both positive and productive.

The senior management team led by the CEO provided face to face presentations individually and collectively with all available staff. Presentations were made at Council's Scott Street site as well as at the Rose Street depot. The former was livestreamed and recorded to enable any staff member unable or unavailable to attend in person, the opportunity to access the video stream and view the presentation at their leisure.

Staff and unions were actively encouraged to ask questions, make suggestions and be involved with the functional redesign. Facilities were provided whereby anyone could make a contribution in person, or through various other facilities including email to Human Resources, discussion with managers and directors, feedback through representative union bodies as well as anonymous feedback through a web enabled comments submission sheet. To that end we were extremely successful and received a high level of response. Moreover, it served to both improve the final product as presented to Council as well as improve the organisational culture. On behalf of the CEO and Executive Team, I take this opportunity to personally thank all those involved in attending, participating and contributing to the process.

WAY FORWARD

Subject to Council endorsing the proposed functional design, it is proposed that individual management structures and resource requirements will be developed over the next few months along with a review and improvement to many processes, systems, worker skills and ways of working.

Consultation with all staff and unions will continue throughout the process and it is planned that a Management Structure will be tabled at Council in or around July 2023.

FINANCIAL IMPLICATIONS

Costs associated with this recommendation are limited to appointment of seven (7) Senior Officers being the CEO/GM and six (6) directors who have been included in Council's budget for the current year and long-term financial plan.

CONSIDERATIONS

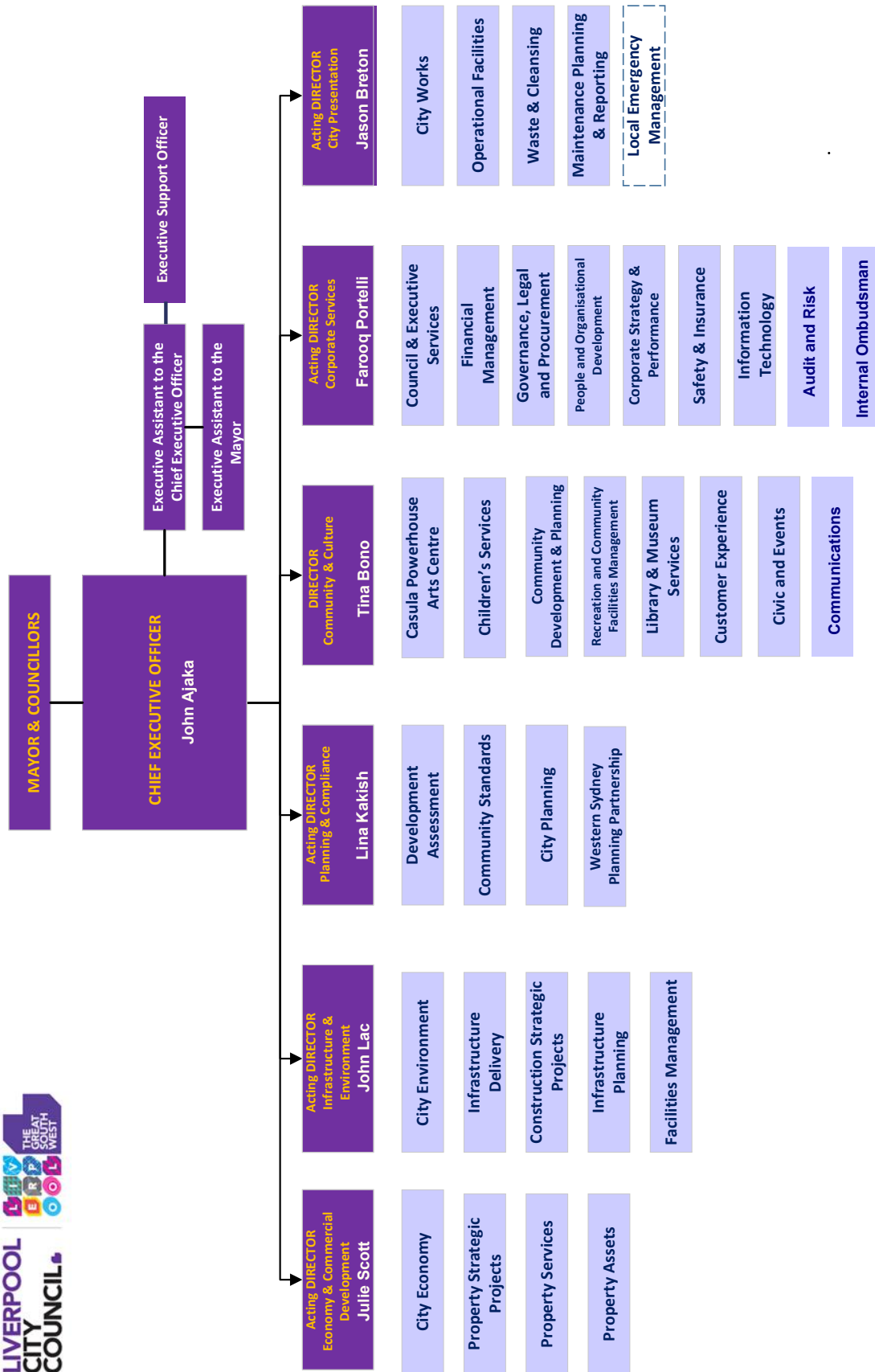
Economic	There are no economic and financial considerations other than those already provide for senior officers in the budget.
Environment	There are no environmental and sustainability considerations.
Social	There are no social and cultural considerations, however it is expected that given the new strategic focus and considerable staff and unions consultations, there will be significant improvement in community and social outcomes both internal and external.
Civic Leadership	<p>Facilitates the development of community leaders.</p> <p>Encourage the community to engage in Council initiatives and actions.</p> <p>Provide information about Council's services, roles and decision-making processes.</p> <p>Deliver services that are customer focused.</p> <p>Operate a well-developed governance system that demonstrates accountability, transparency and ethical conduct.</p> <p>Actively advocate for federal and state government support, funding and services.</p>
Legislative	Local Government Act 1993, sections 332 and 333
Risk	Given the extensive consultation and design of the proposed functional design, risk is deemed to be low.

ATTACHMENTS

1. Proposed Functional Structure
2. Pre 31 August 2022 Interim Structure

PROPOSED FUNCTIONAL STRUCTURE

CHIEF EXECUTIVE OFFICER / GENERAL MANAGER					
DIRECTOR CITY FUTURES	DIRECTOR OPERATIONS	DIRECTOR LIFESTYLE AND COMMUNITY	DIRECTOR PLANNING & COMPLIANCE	DIRECTOR CUSTOMER & BUSINESS PERFORMANCE	DIRECTOR CORPORATE SUPPORT
Community & Critical Infrastructure Planning Urban Design Strategic Property Projects Commercial, Economic & Business Development Grants & Partnerships Innovation	Infrastructure Capital Works Asset Management Engineering and Technical Services Infrastructure Management & Maintenance Environmental & Contaminated Land Management Waste Management & Cleansing Resource Recovery Emergency Management	Children's Services Libraries & Museum CPAC Recreation & Community Outcomes Community Development Comms, Marketing & Branding Major & Civic Events	Strategic Planning Contributions Planning E-Planning Social Planning Development Engineering DA Assessments Transport and Floodplain Management Compliance & Standards	Customer Experience Records Management Information & Community Technology Business Improvement & Performance Work Health & Safety Risk Management Internal Auditing Project Management	Financial Management and Reporting Property Services Governance Legal Services Procurement People & Culture Executive Services Corporate Reporting Internal Ombudsman



CORP 03**Governance Committees Meeting Procedure**

Strategic Objective	Visionary, Leading, Responsible Demonstrate a high standard of transparency and accountability through a comprehensive governance framework
File Ref	036707.2023
Report By	George Georgakis - Manager Council and Executive Services Jessica Saliba - Coordinator Governance
Approved By	Farooq Portelli - Acting Director Corporate Services

EXECUTIVE SUMMARY

Council at its meeting on 1 February 2023 adopted the Governance Committee Charter and resolved that the Governance Committees commence in March 2023.

This report recommends changes such that the four Governance Committees become advisory committees and that an updated Governance Committee Charter be approved.

RECOMMENDATION

That Council, in line with option 2, alter the resolution from February as follows;

- 1. Council adopts a consolidated Governance Advisory Committee Charter;*
- 2. Council determines that the Governance Committees (except the Audit Risk and Improvement Committee which will continue to meet quarterly) will convene once a month on the second Tuesday of every month;*
- 3. Council notes that the Governance Committees will commence in March 2023;*
- 4. The CEO is the non-voting member;*
- 5. Council approves the deletion of the Strategic Panel and the Budget Review Panel and the recategorisation of the Audit, Risk and Improvement Committee to the "Governance Committee tier";*
- 6. Council pilot a three-month trial to determine if successful including providing data on attendance at community committees; and*

7. Council notes that the remaining community committees are as follows;

- *Aboriginal Consultative*
- *Community Safety and Crime Prevention Committee*
- *Civic Advisory Committee*
- *Companion Animal Advisory*
- *Environment Advisory Committee*
- *Heritage Advisory Committee*
- *Intermodal Precinct Committee*
- *Liverpool Access Committee*
- *Liverpool Sports Committee*
- *Tourism and CBD committee*
- *Youth Council*
- *Traffic Committee*

REPORT

Council at its meeting on 1 February 2023 considered a report on the Council Committee Governance transformation and resolved:

That:

1. *Council adopts the consolidated Governance Committee Charter;*
2. *Council determines that the Governance Committees (except the Audit Risk and Improvement Committee which will continue to meet quarterly) will convene once a month on a Tuesday;*
3. *Council notes that the Governance Committees will commence in March 2023;*
4. *Council delegates authority to the Governance Committees to exercise their functions in line with section 377 of the Local Government Act 1993;*
5. *The CEO is the non-voting member until the Subject Matter Expert is recruited;*
6. *Council approves the changes to the reporting lines of the current Community Committees in line with table A of this report. In doing so, authorise staff to make the necessary changes to the Community Committees' respective Charters to reflect these changes;*
7. *Council approves the alterations of the Community Committees in line with table A of the report i.e. the deletion of the Strategic Panel and the Budget Review Panel and the recategorisation of the Audit, Risk and Improvement Committee to the "Governance Committee tier";*
8. *Council notes that a further report will come to Council with the Governance committees meeting procedure and subject matter expert recommendations for each Committee for its approval; and*

9. Council notes that the remaining community committees are as follows;
- *Aboriginal Consultative*
 - *Community Safety and Crime Prevention Committee*
 - *Civic Advisory Committee*
 - *Companion Animal Advisory*
 - *Environment Advisory Committee*
 - *Heritage Advisory Committee*
 - *Intermodal Precinct Committee*
 - *Liverpool Access Committee*
 - *Liverpool Sports Committee*
 - *Tourism and CBD committee*
 - *Youth Council*
 - *Traffic Committee*
10. Council pilot a three month trial to determine if successful including providing data on attendance at community committees; and
11. Should the motion be successful, that Council appoint council representatives to the community committees (as per their charters) and external committees immediately.

As part of the development of the meeting procedure, staff consulted the Office of Local Government (OLG) seeking their advice.

The OLG advised that on the basis that the proposed Committees operate with a full Council, those Committees should be available for the public to attend and the application of the Code of Meeting Practice. Closing those Committees to the public would be seen to be inconsistent with the objects and spirit of the *Local Government Act 1993*.

Based on the advice received from OLG, Council can maintain the Governance Committees as resolved in February and adopt the Code of Meeting Practice. In essence, this will mean that Council will continue to hold its monthly meetings and the specific purpose Committee meetings will be held once a month that will focus on specific areas within Council. Those Governance Committees would be advisory in nature as the community committees currently are. This will ensure continued transparency and accountability for the Council.

Alternately, Council may operate the Governance Committees with decision making capability, but under the auspice of the Code of Meeting Practice.

In summary, the two options available to Council are provided below.

OPTION 1:

Maintain the Governance Committees as per the resolution made in February and adopt the Code of Meeting Practice as the meeting procedure as per attachment 2.

The Governance Committee Charter has been updated to reflect the code at point 9 and 13. These changes have been made in track changes in Attachment 1.

The Governance Committees will meet on a Tuesday, two weeks prior to the Council meetings, with the first meeting of the Governance Committees to occur on Tuesday 14 March 2023.

OPTION 2:

That Council alter the resolution from February as follows;

1. *Council adopts a consolidated Governance Advisory Committee Charter;*
2. *Council determines that the Governance Advisory Committees (except the Audit Risk and Improvement Committee which will continue to meet quarterly) will convene once a month on the second Tuesday of every month;*
3. *Council notes that the Governance Advisory Committees will commence in March 2023;*
4. *The CEO is the non-voting member;*
5. *Council approves the deletion of the Strategic Panel and the Budget Review Panel and the recategorisation of the Audit, Risk and Improvement Committee to the "Governance Committee tier";*
6. *Council pilot a three month trial to determine the effectiveness of the committees including providing data on attendance at community committees; and*
7. *Council notes that the remaining community committees are as follows;*
 - *Aboriginal Consultative*
 - *Community Safety and Crime Prevention Committee*
 - *Civic Advisory Committee*
 - *Companion Animal Advisory*
 - *Environment Advisory Committee*
 - *Heritage Advisory Committee*
 - *Intermodal Precinct Committee*
 - *Liverpool Access Committee*
 - *Liverpool Sports Committee*
 - *Tourism and CBD committee*
 - *Youth Council*
 - *Traffic Committee*

Option 2 removes the delegation from the Governance Committees and changes the reporting line for community communities. Community Communities will report their recommendations to Council for endorsement.

The Governance Committees will also become advisory committees and will report their recommendations to Council for endorsement.

The Governance Advisory Committees will meet on a Tuesday, two weeks prior to the Council meetings, with the first meeting of the Governance Advisory Committees to occur on Tuesday 14 March 2023.

FINANCIAL IMPLICATIONS

There are no financial implications relating to this report.

CONSIDERATIONS

Economic	There are no economic and financial considerations.
Environment	There are no environmental and sustainability considerations.
Social	There are no social and cultural considerations.
Civic Leadership	Provide information about Council's services, roles and decision making processes. Operate a well-developed governance system that demonstrates accountability, transparency and ethical conduct.
Legislative	<i>Local Government Act 1993</i>
Risk	The risk is deemed to be low and is considered to be within Council's risk appetite.

ATTACHMENTS

1. Updated Governance Committee Charter - Option 1 (Under separate cover)
2. Code of Meeting Practice - Option 1 (Under separate cover)
3. Governance Advisory Committees Charter - Option 2 (Under separate cover)

CORP 04**Independent Professional Advice Policy**

Strategic Objective	Visionary, Leading, Responsible Demonstrate a high standard of transparency and accountability through a comprehensive governance framework
File Ref	378921.2022
Report By	Jessica Saliba - Coordinator Governance
Approved By	Farooq Portelli - Acting Director Corporate Services

EXECUTIVE SUMMARY

At its meeting on 27 July 2022, Council resolved to: *“proceed with the development of an access to independent external professional advice policy”*.

The report proposes amendments to the *Councillor Access to Information and Interaction with Staff Policy* (the Policy) to include a mechanism to enable councillors to request third-party independent professional advice. The draft policy reflects legislative constraints and advice received from the Office of Local Government (OLG). Further advice would likely be required before implementing any changes to the draft policy to ensure it remains lawful.

RECOMMENDATION

That Council:

1. Consider the amendments to the *Councillor Access to Information and Interaction with Staff Policy* and determine whether Council should proceed with these amendments;
2. If the Policy is adopted, approve a budget increase of \$50,000 for the 2022/23 financial year and make appropriate budget provisions every year thereafter in the Long-Term Financial Plan.

REPORT

The draft policy on independent external professional advice is set out in amendments in red in the attached version of the *Councillor Access to Information and Interaction with Staff Policy*. It recognises that the governing body may, by resolution, direct the Chief Executive Officer to obtain advice and that, in the absence of a resolution advice may be requested.

The policy proposes a degree of formality around requests to promote transparency and probity. It is proposed that –

- A request for advice is made in writing, identifying the item of business before the Council or civic duties to which the advice relates, why third-party advice is required and why it is considered impractical to seek a resolution.
- The request is signed by three Councillors, corresponding with the number needed for a rescission motion.
- The Chief Executive Officer retains discretion over how a request is responded to, having regard to relevant considerations.
- Advice is shared with all Councillors.
- The Chief Executive Officer keeps a register of all written requests for advice and reports biannually to the governing body on request, detailing the number of requests and providing high-level information on requests.

The draft policy has been prepared carefully within the legal framework established under the *Local Government Act 1993* and after considering advice from the Office of Local Government (OLG). It reflects the following constraints, which are further outlined under legislative implications:

- the statutory roles of the governing body, mayor, councillors and general manager;
- limits imposed by the Code of Conduct on councillors giving directions to staff; and
- restrictions on the recovery of legal expenses.

Further advice would likely be required before implementing any changes to the draft policy to ensure it remains legislatively compliant.

FINANCIAL IMPLICATIONS

The amendments to the Policy make it more likely that there will be an increase to the amount of money spent on third-party advice. These costs are outside of Council's current budget and long-term financial plan. The assumed impact on the budget and long-term financial plan are outlined in the table below.

	2022/23	2023/24	2024/25	2025/26
Operating budget / LTFP impact	\$50,000	\$100,000	\$100,000	\$100,000
Capital budget impact	-	-	-	-
Ongoing unbudgeted impact to opex from capital expenditure	-	-	-	-
Unbudgeted impact to unrestricted cash	\$50,000	\$100,000	\$100,000	\$100,000
Funding source	General funds	General funds	General funds	General funds

CONSIDERATIONS

Economic	Financial considerations in line with the table above.
Environment	There are no environmental and sustainability considerations.
Social	There are no social and cultural considerations.
Civic Leadership	There are no civic leadership and governance considerations.
Legislative	<p><i>Local Government Act 1993 (LGA)</i></p> <p><i>Local Government (General) Regulation 2021 (Regulations)</i></p> <p>Code of Conduct</p> <p><i>Guidelines for the payment of expenses and the provision of facilities for Mayors and Councillors in NSW (2009) (Guidelines)</i></p> <p>The LGA specifies the respective roles of the governing body, mayor, councillors and general manager (CEO) (sections 223, 226, 232 and 335). Direction can be given to the CEO by resolution of the governing body, or by the Mayor to the extent permitted by section 226.</p> <p>Councillors are required to comply with the Code of Conduct (LGA, section 440). The Code of Conduct provides that Councillors must not direct council staff other than by giving appropriate direction to the CEO by way of council or committee resolution, or by the mayor or administrator exercising functions under section 226 of the LGA.</p> <p>Sections 252 and 253 of the LGA and section 403 of the Regulations impose requirements for Council's expenses policy. Council's policy must comply with the Act, Regulations and Guidelines. The Guidelines specify the extent to which legal expenses can be recovered.</p>
Risk	There is no risk associated with this report.

ATTACHMENTS

1. Draft Councillor Access to Information and Interaction with Staff Policy



COUNCILLOR ACCESS TO INFORMATION AND INTERACTION WITH STAFF POLICY

Adopted: *****

TRIM: 380335.2022-008



COUNCILLOR ACCESS TO INFORMATION AND INTERACTION WITH STAFF POLICY**1. LEGISLATIVE REQUIREMENTS**

Government Information Public Access Act 2009
Government Information (Public Access) Regulation 2009
Interpretation Act 1987
Local Government Act 1993
Privacy and Personal Information Protection Act 1998

2. PURPOSE/ OBJECTIVES

2.1 The purpose of this policy is to:

- a) Provide a documented process on how the Mayor and Councillors can access Council staff, records, advice, information and buildings.
- b) Ensure the Mayor and Councillors have access to all documents and information necessary for them to exercise their statutory role as a member of the governing body of the Council.
- c) Ensure that the Mayor and Councillors receive advice to help them in the performance of their civic duty in an orderly and regulated manner.
- d) Provide a clear and consistent framework for the reporting of, and appropriate application of sanctions for, breaches of this policy.

3. DEFINITIONS

"Open access information" is information listed in Schedule 1 of the *Government Information (Public Access) Regulation 2009* that a member of the public could access by applying under Council's Agency Information Guide

"Operational advice" refers to requests regarding routine services provided by Council.

"Ordinary day" refers to the reckoning of time as set out in section 36 of the *Interpretation Act 1987*, which excludes a Saturday, a Sunday, a public holiday or a bank holiday being included in the calculation of the period of a day or number of days in relation to notice to be given under the provisions of the Code.

"Strategic advice" refers to requests regarding matters that relate to policy direction, strategic and long-term planning and significant projects.

"Response" refers to an answer to a request or a proposed course of action (not an acknowledgement) by email or letter.

"Third party advice" is written advice obtained by Council from a third party. Such advice includes legal, financial and planning advice, consultants' reports and advice from Government agencies.

"Internal Lead" a member of the Executive Leadership Team, General Counsel, Manager Governance

COUNCILLOR ACCESS TO INFORMATION AND INTERACTION WITH STAFF POLICY**4. POLICY STATEMENT**

- 4.1 Liverpool City Council acknowledges that its Mayor and Councillors require access to Council information and staff in order for them to exercise the functions of their civic office under the *Local Government Act 1993* (the Act). The Act also requires the Mayor, Councillors and staff to act honestly and responsibly when carrying out their functions, not taking advantage of their position to unduly influence other Councillors or staff in the performance of their duties or functions or use their position to obtain, either directly or indirectly, an advantage for them or any other person.
- 4.2 Councillors should exercise due care in undertaking their functions by acquainting themselves with the requirements of the *Local Government Act 1993*, Councils Code of Conduct, the details of the matters they are dealing with and any factors which may affect their involvement in decision making. If councillors are uncertain about an action or decision there are mechanisms in place to assist the councillors with seeking independent professional advice.
- 4.3 Access to a Council file, information or staff member can only be provided in accordance with this policy to ensure that access is obtained in ways that are legal and appropriate. The types of requests, authorisation requirements, and the manner of responses, restrictions and record keeping requirements are specified in Attachment A.
- 4.4 Councillors are entitled to have access to the council chamber, committee room, mayors' officer (subject to availability), councillors rooms, and public areas of councils buildings during normal business hours and for meetings. Councillors and administrators needing access to these facilities at other times must obtain authority from the CEO.
- 4.5 Councillors must not enter staff-only areas of council buildings without the approval of the CEO (or their delegate).
- 4.6 The Mayor and Councillors shall only make requests of staff that are relevant to the Mayor or Councillor's civic duties. If the Mayor or a Councillor requires information, action or advice in relation to a personal or private matter, they must follow the same process as any other member of the public. The statutory roles of the Mayor, Councillors and the Chief Executive Officer are detailed in Attachment B.
- 4.7 If a staff member receives a request from the Mayor or a Councillor which they consider may not be relevant to the Mayor or Councillor's civic duties, the staff member is entitled to require the Mayor or Councillor to demonstrate how the request relates to the Mayor or Councillor's civic duties. If the staff member is still not satisfied that the request relates to the Mayor or Councillor's civic duty, the staff member is entitled to refuse to action the request or advise the Mayor or Councillor of the normal process for members of the public to make such requests.
- 4.8 The Mayor and Councillors are entitled to access to all Council files, records or other documents where that information is identified under Schedule 1 of the *Government Information (Public Access Act) Regulation 2009* or relates to a matter currently before the Council. (Note, however, that the provision of access to legal advice will be dealt with in accordance with clause 4.7(e) of this policy and the

COUNCILLOR ACCESS TO INFORMATION AND INTERACTION WITH STAFF POLICY

provisions of Council's Legal Services Policy generally).

- 4.9 Councillors who are precluded from participating in the consideration of a matter under this code because they have a conflict of interest in the matter, are not entitled to request access to council information in relation to the matter unless the information is otherwise available to members of the public.
- 4.10 Where the Mayor or a Councillor receives an enquiry from a constituent with regard to an operational matter, the enquiry should be actioned as follows:
- a) For the Mayor, the enquiry should be made to the Executive Assistant to the Mayor to be forwarded to the relevant director for a response to be drafted in the Mayor's name within two ordinary days for signature and dispatch from the Mayor's office.
 - b) For Councillors, the enquiry should be made to the Councillor Support Officer to be forwarded to the relevant director for a response to be emailed direct to the Councillor within two ordinary days. The Councillor is then responsible for forwarding the response with any comments to the constituent.
 - c) For matters not requiring a formal written response (for example, those which require direction or a quick answer) to either the Mayor or Councillor, a telephone conversation with the Chief Executive Officer; directors, the Manager Council and Executive or a relevant manager is also acceptable.

5 THIRD PARTY ADVICE

- 5.1 Councillors may request that officers obtain third party advice relating to an item of business before the Council or relating to their Civic duties in one of two ways:

- By Council resolution directing the CEO to obtain the requested advice; or
- By request to the CEO in line with the process outlined below, if it is impracticable to seek a resolution requesting the advice.

- 5.2 A request to the CEO for third party advice should be made in writing and be signed by three councillors setting out:

- The item of business before the Council or civic duties to which the advice relates;
- Why it is considered impracticable to seek a resolution that the advice be provided; and
- Why third-party advice is required.

NOTE: In the absence of the CEO or any other reason deemed valid by the requestor the Director Corporate Services can be used as an alternate officer to receive the written notice.

- 5.3 Upon receipt of a request for third party advice, the CEO will:

- Circulate the request to all councillors;
- Appoint an internal lead to consider the request, who will be the relevant Executive Team member or General Counsel;

COUNCILLOR ACCESS TO INFORMATION AND INTERACTION WITH STAFF POLICY

- If necessary, arrange a discussion with the referring councillors; and
 - Consider whether it is reasonable to obtain the advice in the circumstances.
- 5.4 If the CEO agrees that third party advice should be obtained, the lead officer will work with the requestor to understand the scope, brief an advisor and obtain the advice. The advice will be provided to all Councillors, subject to the following principles;
- The CEO shall have discretion as to the timing of the provision of the advice to the Mayor and Councillors provided that it shall be made available within a reasonable time prior to the meeting at which the matter is to be considered;
 - Where necessary, the CEO may request follow-up advice or further investigation before the advice is provided to the Mayor and Councillors; and
 - The Mayor and Councillors acknowledge that advice may be confidential and public disclosure may be detrimental to Council's interests. Accordingly, where the advice is provided to the Mayor and Councillors on a confidential basis, the Mayor and Councillors will not disclose the advice to any other person. Failure to maintain confidentiality may constitute a breach of both Council's Code of Conduct and the Act and result in action being taken;
- 5.5 The CEO will generally not obtain third party advice without a Council resolution in relation to:
- Matters where Council staff have not yet provided advice; and
 - Advice with an estimated cost of \$10,000 or more.
- 5.6 The Chief Executive Officer will keep a register of all written requests for advice to the CEO. A report detailing the number of requests made for independent advice and high-level information will be tabled at a council meeting biannually through the quarterly budget review.
- 5.7 A budget of \$100,000 will be set for every financial year to cover requests for third party advice.

6 INAPPROPRIATE INTERACTIONS

Council's policy, based on the Code of Conduct, is that the following interactions are inappropriate:

- a) The Mayor and Councillors approaching members of staff other than those specifically identified in Attachment A
- b) Councillors approaching staff and staff organisations to discuss individual or operational staff matters (other than matters relating to broader workforce policy), grievances, workplace investigations and disciplinary matters
- c) Council staff approaching councillors to discuss individual or operational staff matters (other than matters relating to broader workforce policy), grievances, workplace investigations and disciplinary matters
- d) subject to clause 8.6, council staff refusing to give information that is available to other councillors to a particular councillor

COUNCILLOR ACCESS TO INFORMATION AND INTERACTION WITH STAFF POLICY

- e) councillors who have lodged an application with the council, discussing the matter with council staff in staff-only areas of the council
- f) councillors approaching members of local planning panels or discussing any application that is either before the panel or that will come before the panel at some future time, except during a panel meeting where the application forms part of the agenda and the councillor or administrator has a right to be heard by the panel at the meeting
- g) councillors and administrators being overbearing or threatening to council staff
- h) council staff being overbearing or threatening to councillors or administrators
- i) councillors and administrators making personal attacks on council staff or engaging in conduct towards staff that would be contrary to the general conduct provisions in Part 3 of this code in public forums including social media
- j) councillors and administrators directing or pressuring council staff in the performance of their work, or recommendations they should make
- k) council staff providing ad hoc advice to councillors and administrators without recording or documenting the interaction as they would if the advice was provided to a member of the community
- l) council staff meeting with applicants or objectors alone AND outside office hours to discuss planning applications or proposals
- m) councillors attending on-site inspection meetings with lawyers and/or consultants engaged by the council associated with current or proposed legal proceedings unless permitted to do so by the council's general manager or, in the case of the mayor or administrator, unless they are exercising their functions under section 226 of the LGA.

7 BREACHES OF THIS POLICY BY COUNCILLORS

- 7.1 A breach of this policy by the Mayor or any Councillor will be dealt with in accordance with Council's Code of Conduct and Code of Conduct Procedures.
- 7.2 If the matter tends to show or shows maladministration, corrupt conduct, serious and substantial waste, government information contravention or criminal activity, it will be referred by the Chief Executive Officer to the appropriate investigative agency.

8 BREACHES OF THIS POLICY BY MEMBERS OF COUNCIL STAFF

- 8.1 A breach of this policy by members of Council staff will be dealt with in accordance with any relevant staff agreements, awards, industrial agreements, contracts and Council policies, including the Code of Conduct and Code of Conduct Procedures.
- 8.2 If the matter tends to show or shows maladministration, corrupt conduct, serious and substantial waste, government information contravention or criminal activity, it will be referred by the Chief Executive Officer to the appropriate investigative agency.

AUTHORISED BY
Council

EFFECTIVE FROM

DEPARTMENT RESPONSIBLE

COUNCILLOR ACCESS TO INFORMATION AND INTERACTION WITH STAFF POLICY

Office of the CEO (Council and Executive Services)

REVIEW DATE

THIS POLICY HAS BEEN DEVELOPED AFTER CONSULTATION WITH

Governance
 Chief Executive Officer
 Executive Leadership Team
 Legal
 Internal Ombudsman
 Office of Local Government

VERSIONS

Version	Amended by	Date	TRIM Number
1	Council Resolution	11 June 2002	Not applicable
2	Council Resolution	15 June 2009	099865.2009
3	Council Resolution	21 June 2010	111710.2010
4	Council Resolution	25 July 2011	079519.2011
5	Council Resolution	5 November 2012	231162.2012
6	Council Resolution	26 June 2013	144367.2013
7	Council Resolution	20 June 2014	129147.2014
8	Acting CEO after review	17 June 2016	166749.2016
9	Council Resolution	6 February 2019	060558.2019
10	Council Resolution (reviewed and no changes made)	3 February 2021	060558.2019
11	Council	1 March 2023	380335.2022-008

REFERENCES

Division of Local Government in cooperation with the Local Government Association of NSW
 and the Shires Association of NSW: Councillor Handbook 2012
 Division of Local Government: Councillors' Access to Information Circular no.10 30
 December 2010
 Civic Expenses and Facilities Policy
 Code of Conduct
 Code of Conduct Procedures
 Code of Meeting Practice
 Conflicts of Interest Policy
 Ethical Governance: Internal Investigations Policy
 Legal Services Policy

ATTACHMENTS

Attachment A: Interactions between Councillors and Council staff
 Attachment B: Statutory provisions relating to the roles of Councillors and the Chief
 Executive Officer

Attachment A

COUNCILLOR ACCESS TO INFORMATION AND INTERACTION WITH STAFF POLICY**INTERACTIONS BETWEEN COUNCILLORS AND COUNCIL STAFF**

TYPE OF REQUEST	FROM WHOM TO GAIN APPROVAL	HOW INFORMATION IS TO BE REQUESTED	HOW INFORMATION IS TO BE PROVIDED	RESTRICTIONS TO INFORMATION	RECORD KEEPING REQUIREMENTS
Access to Documents	CEO, Public Officer	It is the Mayor or Councillor's choice whether a request is submitted in writing or made verbally. The CEO, Public Officer and Councillor Support Officer are required to keep a file note of verbal requests when appropriate.	Inspection of documents will only be permitted on the premises. Copies of publicly available documents will be permitted. Documents that are not publicly available can be inspected but not copied. The CEO has overriding discretion.	There are no specific restrictions. However, the CEO and the Public Officer have discretion to refuse a request on legitimate grounds. If access is refused, a notice of motion, the GIPA Act and the Agency Information Guide are the alternative forms of access.	The general principle is to keep a record of all transactions. However this is not required if it is only a routine matter.
Operational or Strategic Advice	CEO, directors, managers, Councillor Support Officer	It is the Mayor or Councillor's choice whether a request is submitted in writing or made verbally. The CEO, directors, managers and Councillor Support Officer are required to keep a file note of verbal requests when appropriate.	The response will be provided verbally, memo or email. The timeframe for a response will be two ordinary days.	There are no specific restrictions. However the CEO and directors have discretion to refuse a request on legitimate grounds. If access is refused, a notice of motion or a question with notice is the alternative forms of access.	The general principle is to keep a record of all transactions. However this is not required if it is only a routine matter.
Councillor Support and Requests	Council and Executive Services staff, Coordinator Governance managers, Councillor Support Officer, Executive Assistant to the Mayor, Executive Assistant to the CEO, IT Helpdesk	It is the Mayor or Councillor's choice whether their request is submitted in writing or made verbally. Council officers are required to keep a file note of verbal requests when appropriate.	The timeframe for a response will be two ordinary days	The administrative assistance must be in accordance with the Civic Expenses and Facilities Policy.	The general principle is to keep a record of all transactions. However, this is not required if it is only a routine matter.

COUNCILLOR ACCESS TO INFORMATION AND INTERACTION WITH STAFF POLICY**Attachment B****STATUTORY PROVISIONS RELATING TO THE ROLES OF
COUNCILLORS AND THE CHIEF EXECUTIVE OFFICER****1. The governing body (s. 222)**

The elected representatives, called "Councillors," comprise the governing body of the council.

2. Role of governing body (s. 223)

1. The role of the governing body is as follows:

- (a) to direct and control the affairs of the council in accordance with this Act,
- (b) to provide effective civic leadership to the local community,
- (c) to ensure as far as possible the financial sustainability of the council,
- (d) to ensure as far as possible that the council acts in accordance with the principles set out in Chapter 3 and the plans, programs, strategies and policies of the council,
- (e) to develop and endorse the community strategic plan, delivery program and other strategic plans, programs, strategies and policies of the council,
- (f) to determine and adopt a rating and revenue policy and operational plans that support the optimal allocation of the council's resources to implement the strategic plans (including the community strategic plan) of the council and for the benefit of the local area,
- (g) to keep under review the performance of the council, including service delivery,
- (h) to make decisions necessary for the proper exercise of the council's regulatory functions,
- (i) to determine the process for appointment of the general manager by the council and to monitor the general manager's performance,
- (j) to determine the senior staff positions within the organisation structure of the council,
- (k) to consult regularly with community organisations and other key stakeholders and keep them informed of the council's decisions and activities,
- (l) to be responsible for ensuring that the council acts honestly, efficiently and appropriately.

3. Role of mayor (s. 226)

The role of the mayor is as follows:

- (a) to be the leader of the council and a leader in the local community,
- (b) to advance community cohesion and promote civic awareness,
- (c) to be the principal member and spokesperson of the governing body, including representing the views of the council as to its local priorities,
- (d) to exercise, in cases of necessity, the policy-making functions of the governing body of the council between meetings of the council,
- (e) to preside at meetings of the council,
- (f) to ensure that meetings of the council are conducted efficiently, effectively and in accordance with this Act,
- (g) to ensure the timely development and adoption of the strategic plans, programs and policies of the council,
- (h) to promote the effective and consistent implementation of the strategic plans, programs and policies of the council,
- (i) to promote partnerships between the council and key stakeholders,
- (j) to advise, consult with and provide strategic direction to the general manager in relation to the implementation of the strategic plans and policies of the council,
- (k) in conjunction with the general manager, to ensure adequate opportunities and mechanisms for engagement between the council and the local community,
- (l) to carry out the civic and ceremonial functions of the mayoral office,
- (m) to represent the council on regional organisations and at inter-governmental forums at regional, State and Commonwealth level,
- (n) in consultation with the councillors, to lead performance appraisals of the general manager,
- (o) to exercise any other functions of the council that the council determines.

COUNCILLOR ACCESS TO INFORMATION AND INTERACTION WITH STAFF POLICY**4. The role of a Councillor (s. 232(1) and s.232(2))**

- (1) The role of a councillor is as follows:
- (a) to be an active and contributing member of the governing body,
 - (b) to make considered and well informed decisions as a member of the governing body,
 - (c) to participate in the development of the integrated planning and reporting framework,
 - (d) to represent the collective interests of residents, ratepayers and the local community,
 - (e) to facilitate communication between the local community and the governing body,
 - (f) to uphold and represent accurately the policies and decisions of the governing body,
 - (g) to make all reasonable efforts to acquire and maintain the skills necessary to perform the role of a councillor.
- (2) A councillor is accountable to the local community for the performance of the council.

5. Functions of the general manager (s. 335)

The general manager of a council has the following functions:

- (a) to conduct the day-to-day management of the council in accordance with the strategic plans, programs, strategies and policies of the council,
- (b) to implement, without undue delay, lawful decisions of the council,
- (c) to advise the mayor and the governing body on the development and implementation of the strategic plans, programs, strategies and policies of the council,
- (d) to advise the mayor and the governing body on the appropriate form of community consultation on the strategic plans, programs, strategies and policies of the council and other matters related to the council,
- (e) to prepare, in consultation with the mayor and the governing body, the council's community strategic plan, community engagement strategy, resourcing strategy, delivery program, operational plan and annual report,
- (f) to ensure that the mayor and other councillors are given timely information and advice and the administrative and professional support necessary to effectively discharge their functions,
- (g) to exercise any of the functions of the council that are delegated by the council to the general manager,
- (h) to appoint staff in accordance with the organisation structure determined under this Chapter and the resources approved by the council,
- (i) to direct and dismiss staff,
- (j) to implement the council's workforce management strategy,
- (k) any other functions that are conferred or imposed on the general manager by or under this or any other Act.

CORP 05

2022/23 - Quarter 2, Budget Review

Strategic Direction	Generating Opportunity Meet the challenges of Liverpool's growing population
File Ref	030389.2023
Report By	Vishwa Nadan - Chief Financial Officer
Approved By	Farooq Portelli - Acting Director Corporate Services

EXECUTIVE SUMMARY

Operating budget

The table below provides a summary of Council's original 2022-23 operating budget and the revised operating budget as at 31 December 2022 (Q2).

	2022-23 Original Budget (\$m)	2022-23 Revotes (\$m)	2022-23 Resolution (\$m)	2022-23 Q1 Request (\$m)	2022-23 Q2 Request (\$m)	2022-23 Revised budget (\$m)	Original - Revised Budget favourable / (unfavourable) movement (\$m)
Rates	155.4	-	-	-	0.6	156.0	0.6
Other operating revenue	63.4	-	-	3.1	0.5	67.0	3.6
Capital grants and contributions	112.7	7.2	-	4.4	(9.7)	114.6	1.9
Expenditure	(227.2)	-	(0.3)	(3.1)	(0.8)	(231.4)	(4.2)
Operating result	104.3	7.2	(0.3)	4.4	(9.4)	106.2	1.9
Less: capital grants and contributions	(112.7)	(7.2)	-	(4.4)	9.7	(114.6)	(1.9)
Net operating result excluding capital grants and contributions	(8.4)	-	(0.3)	-	0.3	(8.4)	-

In June 2022 Council adopted its 2022-23 operating budget with projected revenue of \$331.5 million and expenditure of \$227.2 million. In terms of the net operating result before grants and contributions provided for capital purposes, Council budgeted for an operating deficit of \$8.4 million.

The proposed budget changes as part of Quarter 2 review will not change the projected operating deficit before grants and contributions for capital purposes. Details of budget adjustments are provided (Refer attachments 1 and 2 – Note D).

CORPORATE SERVICES REPORT

These projections were compiled after extensive consultation with key staff across the Council and are based on business intelligence available at the time of reporting. The following significant assumptions, however, have been made:

- \$2.9 million Financial Assistance Grant for 2023/24 will be received in advance by 30 June 2023.
- Estimated value of road surfaces that will be written-off as part of renewals program will be around \$2 million.
- \$3 million gain on sale of 24 Scott Street will be realised before 30 June 2023

Any changes to these assumptions have potential to have significant impact on the projected results.

Capital budget

The table below provides a summary of Council's original 2022/23 capital budget and the new revised capital budget as at 31 December 2022 (Q2).

	2022-23 Original Budget (\$m)	2022-23 Revotes (\$m)	2022-23 Resolution (\$m)	2022-23 Q1 Request (\$m)	2022-23 Q2 Request (\$m)	2022-23 Revised budget (\$m)	Original - Revised Budget favourable / (unfavourable) movement (\$m)
Infrastructure and Environment	77.3	18.9	-	-	(19.6)	76.6	(0.7)
Economy and Commercial Development	167.6	35.3	0.1	27.5	0.3	230.8	63.2
Other	20.7	2.4	-	0.9	0.5	24.5	3.8
Capital expenditure	265.6	56.6	0.1	28.4	(18.8)	331.9	66.3

The current Q2 review has resulted in a \$18.8 million overall decrease to \$331.9 million budget inclusive of \$56.6 million carryover and resolutions (Refer attachment 3 – Note E).

Unrestricted cash

On 1 July 2022, Council had an unrestricted cash balance of \$30.1 million. This is projected to be \$37.9 million by 30 June 2023 (Refer attachment 6).

Key financial indicators (refer attachment 7)

The table below provides a summary of Council's key financial indicators.

KPI	Indicator	Comment
Operating performance ratio		No material change. Requires Council to achieve a balanced budget before capital grants and contributions
Own source operating ratio		Council's 55.5% is close to the benchmark of 60%
Debt service ratio		

RECOMMENDATION

That Council approves the identified budget variations in accordance with this report.

REPORT

Legislative requirements

Section 203(1) of the *Local Government (General) Regulation 2021* requires the Responsible Accounting Officer to provide a quarterly budget review not later than two months after each quarter's end. This report provides an overview of the results on the financial review for the quarter ended 31 December 2022 (Q2).

Operating budget

In June 2022, Council adopted its 2022/23 operating budget with projected revenue of \$331.5 million and expenditure of \$227.2 million. In terms of the net operating result before grants and contributions provided for capital purposes, Council budgeted a net operating deficit of \$8.4 million. A comprehensive budget review conducted for the quarter ending 31 December 2022 (Q2) has resulted in no change to the net operating result excluding capital grants and contributions. A summary of the required adjustments is detailed in **Attachment 2**.

As part of the budget review, managers have conducted a review of their programs with a view to providing a revised forecast for the financial year ending 30 June 2023. Managers took into consideration events that have occurred to date and/or information that has become available since the adoption of the original budget and the impact of which provides the basis for the budget adjustments.

The review has resulted in a net \$8.6 million (refer attachment 1 – Note A) decrease in total revenue, mainly attributable to the following:

Increases:

- \$1.5 million grant funding from Public Spaces Legacy program for Phillimona Gardes and Pye Hill Reserve;
- \$1.5 million higher than expected interest on investment holdings;
- \$0.8 million grant towards road rehabilitation along Gurner Avenue between Fourth Avenue and Lee and Clark road;
- \$0.6 million increase in domestic waste annual charges due to additional bin services;
- \$0.2 million transfer of grants reserve towards phase 2 of urban forest strategy;
- \$0.24 million Metropolitan Greenspace grant program to undertake planning and design works for Carnes Hill Recreation Precinct stage 2;

Decreases:

- \$7.7 million grant towards land acquisition costs for Basin 14 Edmondson Park deferred to 2023/24 program year;
- \$4.3 million grant towards construction of Governor Macquarie Drive and Hume Highway intersection deferred to 2023/24 program year;
- \$1.0 million Reversal of reimbursement of remediation costs from BMX Club;
- \$0.8 million grant towards road realignment of Greendale Road deferred to 2023/24 program year; and
- \$0.2 million reduction of childcare grants and fees due to delay in opening of Edmondson Park preschool;

Total expenditure is projected to increase by net \$0.8 million (Refer attachment 1 – Note B), mainly comprising:

Increases:

- \$1.8 million reversal of budgeted efficiency savings;
- \$0.9 million lease adjustments for right of use assets;
- \$0.7 million additional funds to complete urgent footpath, cycleways, and kerb and gutter repairs;
- \$0.3 million various grant funded expenditures;
- \$0.2 million consultancy costs towards contributions planning and VPA advice;
- \$0.5 million outsourcing of DA assessments funded by salary savings;
- \$0.4 million additional staff costs funded by salary savings;
- \$0.3 million additional legal costs funded by salary savings; and
- \$0.2 million additional materials and services funded by salary savings;

Decreases:

- \$3.0 million depreciation adjustment on buildings due to asset revaluation;
- \$0.5 million salary savings allocated to outsourcing of DA assessments;
- \$0.4 million salary savings allocated to additional staff costs;
- \$0.3 million salary savings allocated to additional legal costs;
- \$0.2 million salary savings allocated to additional materials and services; and
- \$0.2 million reduction in employee costs due to delay in opening of Edmondson Park preschool

Capital budget

As at 31 December 2022, Council has a capital expenditure program of \$331.9 million as detailed in **Attachment 3**.

The Q2 budget review has resulted in a \$18.8 million decrease to Council's capital expenditure program (Refer attachment 1 – Note E). The budget adjustments include the following:

Increases:

- \$1.5 million works on Phillimona Gardens and Pye Hill Reserve funded from Public Spaces Legacy program;
- \$0.3 million works on phase 2 of urban forest strategy;
- \$0.3 million planning and design works for Carnes Hill Recreation Precinct stage 2;
- \$0.2 million engagement of professional services to undertake a study on monetisation of City Centre carparks;
- \$0.2 million delivery of off leash dog park at Jardine Park; and
- \$0.2 million design costs relating to traffic improvement works Bernera Rd, Yarrunga Street and Yato Road Prestons.

Decreases:

- \$9.4 million Flood Detention Basin 29 Austral project deferred and anticipated to commence late 2022/23 program year;
- \$7.8 million Flood Detention Basin 14 Edmondson Park project deferred and anticipated to commence late 2022/23 program year;
- \$4.3 million Governor Macquarie Drive and Hume Highway Intersection project forecast to run over two financial years;
- \$0.4 million Erosion protection project on Harris Creek and Helles Park forecast to run over two financial years; and
- \$0.3 million works on Bridges Road project deferred to 2023/24 program year due to proposed infrastructure works by Sydney Water to commence shortly.

The year-to-date capital expenditure to 31 December 2022 was \$57.6 million.

Details of the proposed budget changes are provided in the following attachments:

- **Attachment 1 – Summary Financial Results (Consolidated) – Q2 Budget Review Summary (QBRs):** This report presents a summary of Council's budgeted financial position at end of the quarter.
- **Attachment 2 – Operating Budget Adjustments:** This report provides details of operating budget adjustments

CORPORATE SERVICES REPORT

- **Attachment 3 – Capital Budget Adjustments:** This report provides details of capital budget adjustments
- **Attachments 4 & 5 – Grants Status Reports:** This has two components: 1. listing all annual grant submissions; 2. listing all grants that have been applied for during the quarter detailing the project title, amount sought, funding body and status of the application.
- **Attachment 6 – Forecast Cash and Investments:** Providing a reconciliation of restricted and unrestricted funds held as at 31 December 2022.
- **Attachment 7 – Key Performance Indicators**
- **Attachment 8 - Consultancy and Legal Expenses**
- **Attachment 9 – Contracts:** Contracts entered into during the quarter
- **Attachment 10 - City Development Fund and Environment Levy**

This Report recommends that Council receives and notes the report and votes the budget variations in accordance with this report.

CONSIDERATIONS

Economic	The revised budget net operating result before Grants and Contributions following Quarter 1 Budget Review and Council resolutions to 31 December 2022 will be a deficit of \$8.4 million.
Environment	There are no environmental and sustainability considerations.
Social	There are no social and cultural considerations.
Civic Leadership	Deliver services that are customer focused. Operate a well-developed governance system that demonstrates accountability, transparency and ethical conduct.
Legislative	Local Government (General) Regulation 2021, section 203 Local Government Code of Accounting Practice and Financial Reporting The responsible accounting officer (RAO) is required to provide a budget review statement complying with the Code not later than two months after each quarter's end, including – <ul style="list-style-type: none"> • revised estimate of income and expenditure for the year by reference to the statement of Council's revenue policy in the operational plan;

CORPORATE SERVICES REPORT

	<ul style="list-style-type: none"> • RAO's report on whether the Council's financial position is satisfactory, having regard to the original estimate; and • remedial action if the position is not satisfactory.
Risk	<p>The risk is deemed to be low.</p> <p>The risk is considered within Council's risk appetite.</p>

ATTACHMENTS

1. QBRS - Consolidated Financial Results
2. Operating Budget Adjustments
3. Capital Budget Adjustments
4. Grant Status Report - Applications
5. Grant Status Report - Received
6. Cash and Investment Report
7. Key Performance Indicators
8. Consultancy and Legal Expenses Budget Review Statement
9. Contracts and Other Expenses Statements
10. City Development Fund and Environment Levy Reserves

Liverpool City Council
Summary Financial Results - Consolidated
For the period 1 July 2022 to 30 June 2023

Attachment 1

	2021-22 Annual Actual	2022-23 Original Budget	2022-23 Revotes	2022-23 Resolutions	2022-23 Q1 Review	2022-23 Revised Budget	2022-23 Quarter 2 Request	2022-23 Proposed Budget
Net Operating Results Before Grants & Contributions for Capital Purposes	(11,936,441)	(8,362,408)	0	(275,000)	(56,339)	(8,693,747)	339,182	(8,354,565)
Revenue								
Rates & Annual Charges	149,577,493	155,433,771	0	0	0	155,433,771	620,000	156,053,771
User Charges & Fees	19,159,490	18,870,010	0	0	(160,838)	18,709,172	(134,180)	18,574,992
Interest & Investment Revenue	3,960,785	4,936,185	0	0	500,000	5,436,185	1,500,000	6,936,185
Grants & Contributions - Operating	24,209,482	20,425,806	0	0	2,279,988	22,705,794	139,496	22,845,290
Grants & Contributions - Capital (Others) *	69,723,365	51,788,498	7,218,053	0	4,396,422	63,402,973	(9,674,705)	53,728,268
Grants & Contributions - Capital (s711) *	49,811,609	60,956,556	0	0	0	60,956,556	0	60,956,556
Other Revenues	7,957,261	12,393,895	0	0	(96,170)	12,297,725	(1,000,000)	11,297,725
Rental Income	4,684,472	4,272,374	0	0	535,806	4,808,180	(29,750)	4,778,430
Net Gain from the Disposal of Assets	0	1,900,000	0	0	0	1,900,000	0	1,900,000
Share of interests in Joint Ventures	0	600,000	0	0	0	600,000	0	600,000
Total Revenue	329,083,956	331,577,095	7,218,053	0	7,455,208	346,250,356	(8,579,139) A	337,671,217
Expenses								
Employee Costs	77,502,259	89,593,258	0	0	341,498	89,934,756	(2,041,805)	87,892,951
Borrowing Costs	1,488,372	1,103,273	0	0	0	1,103,273	0	1,103,273
Materials & Sewrvices - Tipping & Waste Services	31,812,087	34,770,689	0	0	(1,898,406)	32,872,283	100,000	32,972,283
Materials & Services - Other	47,041,425	46,546,070	0	250,000	2,404,283	49,200,353	5,075,189	54,275,542
Legal Costs	1,299,022	352,210	0	0	415,300	767,510	353,000	1,120,510
Consultants	2,601,878	1,539,706	0	0	679,000	2,218,706	270,000	2,488,706
Depreciation	49,014,475	47,962,866	0	0	1,169,338	49,132,204	(3,000,000)	46,132,204
Other Expenses	8,380,750	3,326,377	0	25,000	4,112	3,355,489	0	3,355,489
Net Loss from the Disposal of Assets	2,345,155	2,000,000	0	0	0	2,000,000	0	2,000,000
Revaluation decrement / impairment of IPP&E	0	0	0	0	0	0	0	0
Total Expenses	221,485,423	227,194,449	0	275,000	3,115,125	230,584,574	756,384 B	231,340,958
Net Operating Result	107,598,532	104,382,646	7,218,053	(275,000)	4,340,083	115,665,782	(9,335,523)	106,330,259
Less: Grants & Contributions for Capital Purposes *	119,534,973	112,745,054	7,218,053	0	4,396,422	124,359,529	(9,674,705)	114,684,824
Net Operating Results Before Grants & Contributions for Capital Purposes	(11,936,441)	(8,362,408)	0	(275,000)	(56,339)	(8,693,747)	339,182 C	(8,354,565) D
Add back: Grants & Contributions - Capital (s711)	49,811,609	60,956,556	0	0	0	60,956,556	0	60,956,556
Add back: Depreciation	49,014,475	47,962,866	0	0	1,169,338	49,132,204	(3,000,000)	46,132,204

Liverpool City Council
Summary Financial Results - Consolidated
For the period 1 July 2022 to 30 June 2023

Attachment 1

	2021-22 Annual Actual	2022-23 Original Budget	2022-23 Revotes	2022-23 Resolutions	2022-23 Q1 Review	2022-23 Revised Budget	2022-23 Quarter 2 Request	2022-23 Proposed Budget
Add back: Non-cash Borrowing Costs	0	0	0	0	0	0	0	0
Add back: Net Accrual of revenue & expenses	3,367,125	(600,000)	0	0	0	(600,000)	0	(600,000)
Add back: Asset Write-off / Revaluation decrement	3,159,362	2,000,000	0	0	0	2,000,000	0	2,000,000
Net changes in Operating Reserves	(146,481,029)	(68,608,470)	0	250,000	871,006	(67,487,464)	(3,588,297)	(71,075,761)
Surplus operating funds	(53,064,900)	33,348,544	0	(25,000)	1,984,005	35,307,549	(6,249,115)	29,058,434
Add back: Grants & Contributions - Capital (Others)	69,723,365	51,788,498	7,218,053	0	4,396,422	63,402,973	(9,674,705)	53,728,268
Net changes in Capital Reserves	24,939,747	102,107,178	42,755,651	0	23,146,696	168,009,525	(9,168,185)	158,841,340
Surplus operating and capital funds	41,598,211	187,244,220	49,973,704	(25,000)	29,527,123	266,720,047	(25,092,005)	241,628,042
Capital Expenditure								
Infrastructure & Environment	43,978,631	77,274,375	18,874,464	0	(38,728)	96,110,111	(19,613,860)	76,496,251
Planning & Compliance	17,888,285	5,026,903	76,085	0	483,314	5,586,302	341,125	5,927,427
Community & Culture	1,124,600	666,500	513,306	0	465,000	1,644,806	144,845	1,789,651
Corporate Services	37,818,236	5,229,000	620,000	0	0	5,849,000	0	5,849,000
City Presentation	5,148,829	9,808,000	1,221,420	0	0	11,029,420	0	11,029,420
Office of the CEO	59,493	0	0	0	0	0	0	0
Economy & Commercial Development	52,812,197	167,609,472	35,255,485	135,000	27,523,532	230,523,489	285,000	230,808,489
Capital Works Program	158,830,271	265,614,250	56,560,760	135,000	28,433,118	350,743,128	(18,842,890) E	331,900,238
Principal Loan Repayment	10,858,393	15,181,185	0	0	0	15,181,185	0	15,181,185
Borrowings	(96,200,000)	(60,300,000)	0	0	0	(60,300,000)	0	(60,300,000)
Book Value of Assets Disposed	(108,390)	(2,600,000)	0	0	0	(2,600,000)	0	(2,600,000)
Total Capital Expenditure	73,380,274	217,895,435	56,560,760	135,000	28,433,118	303,024,313	(18,842,890)	284,181,423
Net changes in cash reserves	(31,782,062)	(30,651,215)	(6,587,056)	(160,000)	1,094,005	(36,304,266)	(6,249,115)	(42,553,381)

Liverpool City Council
Operating Budget Adjustments
For the period 1 July 2022 to 30 June 2023

Attachment 2

Summary	Original Budget	Revised Budget	Post Budget Resolutions	New Grants Expense	New Grants Revenue	Depreciation	Transfers	New Requests	Total Request	Q2 Request	Proposed Budget
Infrastructure & Environment	5,752,761	11,287,761	5,535,000	0	2,030,280	400,000	0	(12,984,955)	(10,554,675)	(10,554,675)	733,086
Planning & Compliance	58,899,888	59,092,862	192,974	0	135,125	0	0	778,970	914,095	914,095	60,006,957
Community & Culture	84,924,089	85,487,189	563,100	0	144,845	1,700,000	54,547	(67,667)	1,831,725	1,831,725	87,318,914
Corporate Services	(9,036,592)	(7,942,824)	1,093,768	0	0	0	150,000	(423,474)	(273,474)	(273,474)	(8,216,298)
City Presentation	(36,755,028)	(37,451,792)	(696,764)	0	0	0	0	(1,436,737)	(1,436,737)	(1,436,737)	(38,888,529)
Office of the CEO	(5,269,270)	(5,266,028)	3,242	0	0	0	(280,025)	0	(280,025)	(280,025)	(5,546,053)
Economy & Commercial Development	5,866,798	10,458,614	4,591,816	0	0	900,000	75,478	(511,910)	463,568	463,568	10,922,182
										0	
Net Operating Results	104,382,646	115,665,782	11,283,136	0	2,310,250	3,000,000	0	(14,645,773)	(9,335,523)	(9,335,523)	106,330,259
Less: Grants & Contributions for Capital Purposes	112,745,054	124,359,529	11,614,475	0	2,310,250	0	0	(11,984,955)	(9,674,705)	(9,674,705)	114,684,824
Net Operating Results before Grants & Contribution for Capital Purposes	(8,362,408)	(8,693,747)	(331,339)	0	0	3,000,000	0	(2,660,818)	339,182 C	339,182	(8,354,565) D

Operating Budget Adjustments
For the period 1 July 2022 to 30 June 2023

Attachment 2

				Total Request	FUNDING				
Project	Project_Description	Comments			Grants & Contributions	External Reserves	Internal Reserves	General Fund	Total Funding
Rates & Annual Charges				620,000	0	620,000	0	0	620,000
301144	Waste Planning & Policy	Increase in domestic waste annual charges due to additional bin services		620,000	0	620,000	0	0	620,000
User Charges & Fees				(134,180)	0	0	0	(134,180)	(134,180)
301264	Edmondson Park Preschool	Reduction in childcare fees due to delay in opening of the Edmondson Park preschool		(113,150)	0	0	0	(113,150)	(113,150)
301134	Strategic Planning	Additional revenue from rezoning applications		33,070	0	0	0	33,070	33,070
301140	Traffic Planning and Policy	Reversal of revenue from trade parking permits and road closures already budgeted under Traffic Operations account		(60,000)	0	0	0	(60,000)	(60,000)
301187	Land Development	Higher than anticipated road reserve applications		5,900	0	0	0	5,900	5,900
Interest & Investment Revenue				1,500,000	0	1,000,000	0	500,000	1,500,000
301114	Revenue and Treasury Operations	Higher than expected interest on investment holding		500,000				500,000	500,000
301121	S7.11 Admin	Higher than expected interest on investment holding		1,000,000		1,000,000			1,000,000
Grants & Contributions - Operating				139,496	0	0	0	139,496	139,496
201750	Motherland African Festival	Grant funding from Multicultural NSW		133,000	0	0	0	133,000	133,000
301264	Edmondson Park Preschool	Reduction in childcare grants due to delay in opening of the Edmondson Park preschool		(136,240)	0	0	0	(136,240)	(136,240)
201756	Harris Creek Flood Study	Floodplain management program grant received from Department of Planning and Environment		80,000	0	0	0	80,000	80,000
201609	Liverpool Pioneers Memorial Park War Graves Archaeological I	Grant from the Department of Veterans' Affairs		63,636	0	0	0	63,636	63,636
201727	Healthy Streets Demonstration Program	Lower than anticipated grant funding		(900)	0	0	0	(900)	(900)
Grants & Contributions - Capital (Others)				(9,674,705)	(9,674,705)	0	0	0	(9,674,705)
102391	Chipping Norton Lakes Masterplan	Grant funding from NSW Department of Planning and Environment		37,045	37,045	0	0	0	37,045
102608	Brickmakers Creek - Corridor Masterplan	Grant funding from NSW Department of Planning and Environment		107,800	107,800	0	0	0	107,800
102468	Carnes Hill Recreation Precinct Stage2 Master Plan & Design	Grant from NSW Department of Planning and Environment under the Metropolitan Greenspace Grant Program		237,500	237,500	0	0	0	237,500
102762	Governor Macquarie Drive & Hume Highway Intersection	Deferred to 2023-24 program year. Project costs forecast to run over two financial years.		(4,284,955)	(4,284,955)	0	0	0	(4,284,955)
102785	Pye Hill Reserve - Key Suburb Park Program	Project recently approved for Public Spaces Legacy grant funding.		806,640	806,640	0	0	0	806,640
102963	Footbridge (Shared path) over Creek, 19th Ave Hoxton Park	Additional funding required to meet original project scope due to increases in manufacturing and component supply costs.		150,000	150,000	0	0	0	150,000
102973	Greenway Drive, West Hoxton - Cowpasture to Cowpasture - LRC	Works completed. Balance of funds to be transferred to CP102963		(150,000)	(150,000)	0	0	0	(150,000)
102994	Phase 2 - Urban Forest Strategy	Project approaching delivery phase. Transfer of available grant funding from Urban Forest Strategy Program grant reserve for project delivery.		256,140	256,140	0	0	0	256,140
103028	Flood Detention Basin 14 Edmondson Park - Construction	Deferred to 2023-24 program year. Due to ongoing land acquisition process and easement negotiations with landowners, construction is anticipated to commence late 22/23 program year.		(7,700,000)	(7,700,000)	0	0	0	(7,700,000)
103052	Phillimona Gardens - Public Spaces Legacy Program	Grant funding from Public Spaces Legacy Program grant reserve for project delivery.		730,000	730,000	0	0	0	730,000
103132	Greendale Road - Road Realignment	Works deferred to 2023-24 program year due to ongoing land acquisition negotiations with land owner. Allocated Roads to Recovery Grant funding to be utilised for other local road rehabilitation projects.		(750,000)	(750,000)	0	0	0	(750,000)
103274	Gurner Avenue - Fourth to Lee and Clark	Road rehabilitation along Gurner Avenue between Fourth Avenue and Lee and Clark Road.		750,000	750,000	0	0	0	750,000
103237	St Mary's to WSA Bradfield	Grant funding from Sydney Metro		25,125	25,125	0	0	0	25,125
103260	NSW Planning Portal API Development Software	Grant received from Department of Planning and Environment.		80,000	80,000	0	0	0	80,000
103270	Miller Shopping Precinct, Traffic Study & Detailed Design	Grant from Transport for NSW under the 2022-23 Safe Speeds in High Pedestrian Activity Areas Program		10,000	10,000			0	10,000
103271	Ed. Park Shopping Precinct, Traffic Study & Detailed Design	Grant from Transport for NSW under the 2022-23 Safe Speeds in High Pedestrian Activity Areas Program		10,000	10,000			0	10,000
103272	Carnes Hill ShoppingPrecinct, Traffic Study & Detailed Desig	Grant from Transport for NSW under the 2022-23 Safe Speeds in High Pedestrian Activity Areas Program		10,000	10,000			0	10,000
Grants & Contributions - Capital (s711)				0	0	0	0	0	0
Other Revenues				(1,000,000)	0	0	2,159,034	(3,159,034)	(1,000,000)

Operating Budget Adjustments
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				FUNDING				
Project	Project_Description	Comments	Total Request	Grants & Contributions	External Reserves	Internal Reserves	General Fund	Total Funding
201297	Waste Remediation	Reversal of reimbursement of remediation costs from BMX Club	(1,000,000)				(1,000,000)	(1,000,000)
301001	Accounting Administration	Funding adjustment for MIC ex-gratia payments to internal reserve.				2,159,034	(2,159,034)	0
Rental Income			(29,750)	0	0	0	(29,750)	(29,750)
201223	Courtside, 124 Bigge Street, Liverpool	Reduction of rental income due to executed lease for FY2022-23 of non commercial activity rather community lease.	(29,750)	0	0	0	(29,750)	(29,750)
Net Gain from the Disposal of Assets			0	0	0	0	0	0
Share of interests in Joint Ventures			0	0	0	0	0	0
Total Revenue			(8,579,139)	(9,674,705)	1,620,000	2,159,034	(2,683,468)	(8,579,139)
Employee Costs			(2,041,805)	0	81,737	0	(2,081,042)	(1,999,305)
301144	Waste Planning & Policy	Reinstatement of position 1151 - Administration Coordinator	81,737	0	81,737	0	0	81,737
301303	City Presentation	Salary savings to fund unbudgeted contract labour (mechanic)	(26,991)	0	0	0	(26,991)	(26,991)
301264	Edmondson Park Preschool	Reduction of associated costs due to delay in opening of the preschool	(181,723)	0	0	0	(181,723)	(181,723)
201459	Leadership Development Program	Transfer to materials & services project 301044 for LMS tender and subscription	(35,000)	0	0	0	(35,000)	(35,000)
201459	Leadership Development Program	Transfer to materials & services project 301044 for property maintenance of Learning POD writable wall	(3,000)	0	0	0	(3,000)	(3,000)
301098	Payroll	Transfer from materials & services to fund regrading of pos1101 - Senior Payroll and Benefits Advisor	8,172	0	0	0	8,172	8,172
301309	Corporate Services Office	Salary savings allocated to Legal Services for additional contract labour	(288,500)	0	0	0	(288,500)	(288,500)
301309	Corporate Services Office	Salary savings allocated to Legal Services to fund additional budget required to support expected continued requirement for external other legal services	(353,000)	0	0	0	(353,000)	(353,000)
301309	Corporate Services Office	Salary savings transferred to materials & services to fund for the licensing of TechnologyOne in cloud.	(65,000)	0	0	0	(65,000)	(65,000)
301191	City Economy	Transfer to materials & services to fund additional budget for contract staff for advocacy and stakeholder engagement.	(500,000)	0	0	0	(500,000)	(500,000)
301307	City Infrastructure and Environment	Salary savings transfer to materials & services to fund valuation of assets	(99,000)	0	0	0	(56,500)	(56,500)
201735	Transformation Change Project	Reversal of budgeted efficiency savings relating to transformation change.	500,000				500,000	500,000
301067	CEO's Office	Salary savings to fund car allowance for pos 1490 Senior Advisor (pro-rata)	(4,500)	0	0	0	(4,500)	(4,500)
201594	LEP Review and DCP Review - Phase 2	Funding for additional request for Professional Services	(75,000)	0	0	0	(75,000)	(75,000)
301052	Development Application Assessment	Salary savings transfer to materials & services to fund outsourcing of DA assessments due to multiple staff vacancies.	(500,000)	0	0	0	(500,000)	(500,000)
301052	Development Application Assessment	Salary savings transfer to materials & services to fund outsourcing of DA assessments identified and allocated in Q1 budget review.	(500,000)	0	0	0	(500,000)	(500,000)
Borrowing Costs			0	0	0	0	0	0
Materials & Services - Tipping & Waste Services			100,000	0	0	0	100,000	100,000
200560	Roads & Road Associated Structures	Funds required for ongoing tipping expenditure	100,000	0	0	0	100,000	100,000
Materials & Services - Other			5,075,189	0	0	0	5,032,689	5,032,689
200511	Parks General	Reversal of budgeted efficiency savings	300,000	0	0	0	300,000	300,000
200532	CBD Parks	Reversal of budgeted efficiency savings	125,000	0	0	0	125,000	125,000
200557	Footpath, Cycle ways and Kerb & Gutter	Reversal of budgeted efficiency savings	100,000	0	0	0	100,000	100,000
200557	Footpath, Cycle ways and Kerb & Gutter	Additional funds required to cover for ongoing traffic control services, pending repairs and urgent repairs.	325,000	0	0	0	325,000	325,000
200560	Roads & Road Associated Structures	Reversal of budgeted efficiency savings	450,000	0	0	0	450,000	450,000
200560	Roads & Road Associated Structures	Additional funds required to cover current and ongoing works.	185,000	0	0	0	185,000	185,000
200563	Drainage Systems	Reversal of budgeted efficiency savings	75,000	0	0	0	75,000	75,000
200563	Drainage Systems	Additional funds required to engage contractors to repair damaged drainage assets, ongoing GPT cleaning and to cover over expenditure and for ongoing traffic control service.	115,000	0	0	0	115,000	115,000
201678	Water Sensitive Urban Design Management	Reversal of budgeted efficiency savings	200,000	0	0	0	200,000	200,000
301303	City Presentation	Transfer from realised salary savings to fund unbudgeted contract labour (mechanic)	26,991	0	0	0	26,991	26,991
201750	Motherland African Festival	Multicultural NSW grant funding for the 'Stronger Together' Local Councils Major Festival grant,	133,000	0	0	0	133,000	133,000
200611	Council Election Expenses	Funds required for council report on possible bi-annual election	17,500	0	0	0	17,500	17,500
201626	Operating Lease Related	Rights of use asset lease adjustment for low value assets - wheeled bins	905,974	0	0	0	905,974	905,974
301044	Corporate Training	Transfer from 201459 for LMS tender and subscription	35,000	0	0	0	35,000	35,000
301044	Corporate Training	Transfer from 201459 for property maintenance of Learning POD writable wall	3,000	0	0	0	3,000	3,000
301080	Legal Services	Budget required to fund lawyer hired from agency (engaged since June 2022)	288,500	0	0	0	288,500	288,500

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				FUNDING				
Project	Project_Description	Comments	Total Request	Grants & Contributions	External Reserves	Internal Reserves	General Fund	Total Funding
301098	Payroll	Transfer to employee costs to fund regrading of pos1101 - Senior Payroll and Benefits Advisor	(8,172)	0	0	0	(8,172)	(8,172)
301309	Corporate Services Office	Transfer of salary savings from employee costs to fund for the licensing of TechnologyOne in cloud.	65,000	0	0	0	65,000	65,000
201223	Courtside, 124 Bigge Street, Liverpool	Budget not required as no work is planned.	(17,840)	0	0	0	(17,840)	(17,840)
301191	City Economy	Transfer from employee costs to fund additional budget for contract staff for advocacy and stakeholder engagement.	500,000	0	0	0	500,000	500,000
201647	Condition Assessments - Transport	Asset valuation of Council's transport assets required by 30 June 2023.	69,300	0	0	0	39,550	39,550
201648	Condition Assessments - Drainage	Asset valuation of Council's drainage assets required by 30 June 2023.	14,850	0	0	0	8,475	8,475
201649	Condition Assessments - Open Space	Asset valuation of Council's open space assets required by 30 June 2023.	14,850	0	0	0	8,475	8,475
301067	CEO's Office	Car allowance for pos 1490 Senior Advisor (pro-rata) funded by salary savings	4,500	0	0	0	4,500	4,500
201594	LEP Review and DCP Review - Phase 2	Engagement of specialists to carry out the Land Use Planning Analysis and Economic Analysis relating to the heritage component of the project.	75,000	0	0	0	75,000	75,000
201609	Liverpool Pioneers Memorial Park War Graves Archaeological I	Construction of memorial garden	63,636	0	0	0	63,636	63,636
201727	Healthy Streets Demonstration Program	Grant adjustment	(900)	0	0	0	(900)	(900)
301052	Development Application Assessment	Transfer from employee costs allocating salary savings to fund outsourcing of DA assessments due to multiple staff vacancies.	500,000	0	0	0	500,000	500,000
301052	Development Application Assessment	Transfer from employee costs allocating salary savings to fund outsourcing of DA assessments identified and allocated in Q1 budget review.	500,000	0	0	0	500,000	500,000
301134	Strategic Planning	Transfer from consultants budget to fund extraordinary Liverpool Planning Panel members' fees.	10,000	0	0	0	10,000	10,000
Legal Costs			353,000	0	0	0	353,000	353,000
301080	Legal Services	Transfer from salary savings to fund additional budget required to support expected continued requirement for external other legal services	353,000	0	0	0	353,000	353,000
Consultants			270,000	0	100,000	0	170,000	270,000
201756	Harris Creek Flood Study	Grant funding successfully obtained from DPE to undertake flood modelling of Harris Creek for floodplain mapping, risk management and development controls.	80,000	0	0	0	80,000	80,000
301051	Developer Contributions Planning and Policy	Consultancy costs towards contributions planning and VPA advice	200,000	0	100,000	0	100,000	200,000
301134	Strategic Planning	Transfer to materials & services to fund extraordinary Liverpool Planning Panel members' fees	(10,000)	0	0	0	(10,000)	(10,000)
Depreciation			(3,000,000)	0	0	0	(3,000,000)	(3,000,000)
301017	Casula Powerhouse - Admin	Depreciation adjustment on buildings due to asset revaluation	(200,000)				(200,000)	(200,000)
301081	Leisure centres - Admin	Depreciation adjustment on buildings due to asset revaluation	(700,000)				(700,000)	(700,000)
301181	Community Facilities Building Program	Depreciation adjustment on buildings due to asset revaluation	(800,000)				(800,000)	(800,000)
301107	Property Services	Depreciation adjustment on buildings due to asset revaluation	(700,000)				(700,000)	(700,000)
301194	City Centre Parking	Depreciation adjustment on buildings due to asset revaluation	(200,000)				(200,000)	(200,000)
301097	Open Space Construction	Depreciation adjustment on buildings due to asset revaluation	(400,000)				(400,000)	(400,000)
								0
Other Expenses			0	0	0	0	0	0
Net Loss from the Disposal of Assets			0	0	0	0	0	0
Revaluation Decrement / Impairment of IPP&E			0	0	0	0	0	0
Internal Charges			0	0	0	0	0	0
Total Expenses			756,384	0	181,737	0	574,647	756,384
Net Operating Results			(9,335,523)	(9,674,705)	1,438,263	2,159,034	(3,258,115)	(9,335,523)
Less: Grants & Contributions for Capital Purposes			(9,674,705)	(9,674,705)	0	0	0	(9,674,705)
Net Operating Results Before Grants & Contributions for Capital Purposes			339,182	0	1,438,263	2,159,034	(3,258,115)	339,182

Liverpool City Council
Capital Budget Adjustments
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Summary	Original Budget	Revised Budget	Post Budget Resolutions	Deferred to 2023/24	Project Brought Forward	Budget Variations	New Grants / Contribution	Transfers	New Requests	Total Request		Proposed Budget
Infrastructure & Environment	77,274,375	96,110,111	18,835,736	(22,124,700)	0	881,840	1,223,640	0	405,360	(19,613,860)		76,496,251
Planning & Compliance	5,026,903	5,586,302	559,399	0	0	0	341,125	0	0	341,125		5,927,427
Community & Culture	666,500	1,644,806	978,306	0	0	144,845	0	0	0	144,845		1,789,651
Corporate Services	5,529,000	6,415,769	886,769	0	0	0	0	0	0	0		6,415,769
City Presentation	9,808,000	11,029,420	1,221,420	0	0	0	0	0	0	0		11,029,420
Office of the CEO	0	0	0	0	0	0	0	0	0	0		0
Economy & Commercial Development	167,309,472	229,956,720	62,647,248	0	0	0	0	0	285,000	285,000		230,241,720
Capital Expenditure before Loans & Disposal of Assets	265,614,250	350,743,128	85,128,878	(22,124,700)	0	1,026,685	1,564,765	0	690,360	(18,842,890)	E	331,900,238
Loan Principal	15,181,185	15,181,185	0							0		15,181,185
Borrowings	(60,300,000)	(60,300,000)	0							0		(60,300,000)
Book Value of Assets Disposed	(2,600,000)	(2,600,000)	0							0		(2,600,000)
Total Capital Expenditure	217,895,435	303,024,313	85,128,878	(22,124,700)	0	1,026,685	1,564,765	0	690,360	(18,842,890)		284,181,423

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Summary	Project	Project Description	Comment		Requests	Transfers	FUNDING					Total Funding
							Grants & Contribution	S7.11	External Reserves	Internal Reserves	General Fund	
Budget variation	102391	Chipping Norton Lakes Masterplan	Funds towards additional economic review works.		37,045		37,045					37,045
Budget variation	102608	Brickmakers Creek - Corridor Masterplan	Funds towards additional economic review works.		107,800		107,800					107,800
New Requests	103269	Monetisation of City Centre Car Parks	Engagement of professional services to undertake a study on redevelopment options geared towards maximising value and increasing the development use of existing city centre car parks.		200,000					200,000		200,000
New Requests	103726	Pump house kiosk, Bigge Park Liverpool	Funds required towards condition improvements of Bigge Park kiosk.		85,000					85,000		85,000
Budget variation	100015	Playground Replacement program	Funds required for project delivery of local playground at Kotlash Park. Construction works to follow upcoming remediation works programmed over the school holidays due to proximity to local public school.		75,200			75,200				75,200
Transfers	100905	Water & Energy Conservation Delivery Program	Full scope of works under this project have been programmed for delivery. Balance of funds to be transferred to CP.101789 Library and Museum Rehabilitation Program.			(100,000)					(100,000)	(100,000)
Deferred Projects	101512	Erosion Protection - Harris Creek & Helles Park	Project delivery forecast to run over two financial years. Portion of funds to be deferred for inclusion and delivery in 2023-24 program year.		(384,070)				(384,070)			(384,070)
Transfers	101789	Library & Museum Rehabilitation Program	Additional funds towards consolidated delivery of full project scope - replacement of HVAC at Green Valley Community Centre. Budget transferred from CP.100905 Water & Energy Conservation Delivery.			100,000					100,000	100,000
Transfers	101789	Library & Museum Rehabilitation Program	Additional funds towards consolidated delivery of full project scope - replacement of HVAC at Green Valley Community Centre. Budget transferred from CP.103189 Carnes Hill00905 Water & Energy Conservation Delivery.			65,000					65,000	65,000
Transfers	101789	Library & Museum Rehabilitation Program	Additional funds towards consolidated delivery of full project scope - replacement of HVAC at Green Valley Community Centre. Budget transferred from CP.103195 Green Valley Community Centre.			130,000					130,000	130,000
Transfers	102326	Cycleway - Casula Powerhouse to Leacocks Regional Park	Portion of works deferred to 2023-24 program year due to ongoing land use negotiations with land owners. Planned works outside scope of land under negotiation to continue this program year. Budget transfer to CP.103175 Asset Reconstruction Works.			(200,000)					(200,000)	(200,000)
Deferred Projects	102348	Bridges Road - Newbridge to North End	Works deferred to 2023-24 program year due to proposed infrastructure works by Sydney Water due to commence shortly.		(250,000)			(250,000)				(250,000)
Transfers	102348	Bridges Road - Newbridge to North End	Works deferred to 2023-24 program year due to proposed infrastructure works by Sydney Water due to commence shortly. Budget transfer to CP.102994 Phase 2 Urban Forest Strategy.			(179,000)					(179,000)	(179,000)
Transfers	102382	Stante Reserve - Local Park Construction	Additional funds required to deliver full project scope due to increases in manufacturing and supply costs for components. Budget transfer from CP.103176 Helles Park - Site Remediation.			200,000					200,000	200,000
New Grants / Contributions	102468	Carnes Hill Recreation Precinct Stage2 Master Plan & Design	Grant funding obtained to undertake planning and design works for Carnes Hill Recreation Precinct Stage 2.		237,500		237,500					237,500
New Requests	102468	Carnes Hill Recreation Precinct Stage2 Master Plan & Design	Grant funding obtained to undertake planning and design works for Carnes Hill Recreation Precinct Stage 2.		85,360					85,360		85,360
Deferred Projects	102521	Flood Detention Basin 29 - Austral - Construction (staged)	Due to ongoing easement negotiations with landowners, anticipated project, construction is anticipated to commence late 22/23 program year.		(9,433,560)			(9,433,560)				(9,433,560)
Transfers	102602	Kingsford Smith Ave and Flynn Ave, Middleton Grange TCS	Works deferred to 2023-24 program year due to ongoing design and pending approvals from TFNSW. Budget transfer to CP.102994 Phase 2 Urban Forest Strategy.			(120,000)					(120,000)	(120,000)
Transfers	102687	Crimson Park - Park Development	Additional funds required to deliver full project scope due to increases in manufacturing and supply costs for components. Budget transfer from CP.103176 Helles Park - Site Remediation.			170,000					170,000	170,000
Deferred Projects	102762	Governor Macquarie Drive & Hume Highway Intersection	Project forecast to run over two financial years.		(4,284,955)		(4,284,955)					(4,284,955)
Budget variation	102785	Pye Hill Reserve - Key Suburb Park Program	Project recently approved for Public Spaces Legacy grant funding.		806,640		806,640					806,640

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Summary	Project	Project Description	Comment		Requests	Transfers	FUNDING					Total Funding
							Grants & Contribution	S7.11	External Reserves	Internal Reserves	General Fund	
Transfers	102963	Footbridge (Shared path) over Creek, 19th Ave Hoxton Park	Additional funding required to meet original project scope due to increases in manufacturing and component supply costs. Budget transfer from CP.102973 Greenway Drive, West Hoxton - Cowpasture to Cowpasture.			150,000	150,000					150,000
Transfers	102973	Greenway Drive, West Hoxton - Cowpasture to Cowpasture - LRC	Works complete, balance of funds transferred to CP.102963 Footbridge (Shared path) over Creek, 19th Ave Hoxton Park.			(150,000)	(150,000)					(150,000)
Transfers	102994	Phase 2 - Urban Forest Strategy	Project approaching delivery phase. Budget transferred from CP.102348 Bridges Road - Newbridge to North End.			179,000					179,000	179,000
New Grants / Contributions	102994	Phase 2 - Urban Forest Strategy	Project approaching delivery phase. Funded from Urban Forest Strategy Program grant.		256,140		256,140					256,140
Transfers	102994	Phase 2 - Urban Forest Strategy	Project approaching delivery phase. Budget transferred from CP.102602 Kingsford Smith Ave and Flynn Ave, Middleton Grange TCS.			120,000					120,000	120,000
Deferred Projects	103028	Flood Detention Basin 14 Edmondson Park - Construction	Due to ongoing land acquisition process and easement negotiations with landowners, construction is anticipated to commence late 22/23 program year. Balance of funds to be utilised during the 23/24 program year.		(7,772,115)		(7,700,000)	(72,115)				(7,772,115)
New Grants / Contributions	103052	Phillimona Gardens - Public Spaces Legacy Program	Funded from Public Spaces Legacy Program grant for project delivery.		730,000		730,000					730,000
Transfers	103126	Reilly Street - McDonald to Hill	Works complete, balance of funds transferred to CP.103273 Pavement Investigation and Design.			(170,000)					(170,000)	(170,000)
Transfers	103126	Reilly Street - McDonald to Hill	Works complete, balance of funds transferred to CP.103208 Nowra Close Footpath Works.			(30,000)					(30,000)	(30,000)
Transfers	103132	Greendale Road - Road Realignment	Works deferred to 2023-24 program year due to ongoing land acquisition negotiations with land owner. Allocated Roads to Recovery Grant funding to be utilised for other local road rehabilitation projects. Budget transfer to CP.103274 Gurner Avenue - Fourth to Lee and Clark.			(750,000)	(750,000)					(750,000)
Transfers	103175	Asset Reconstruction Works	Additional funds required to deliver full project scope due to increases in manufacturing and supply costs for components. Budget transferred from 102326 Cycleway - Casula Powerhouse to Leacocks Regional Park.			200,000					200,000	200,000
Transfers	103176	Helles Park - Site Remediation	Site remediation has been deferred to coincide with future site development works to minimise impacts and disruptions. Monitoring, maintenance and minor remediation will continue per the site Environmental Management Plan until works take place. Portion of funds to be utilised in other sections of delivery program. Budget transfer to CP.102382 Stante Reserve - Local Park Construction.			(200,000)					(200,000)	(200,000)
Transfers	103176	Helles Park - Site Remediation	Site remediation has been deferred to coincide with future site development works to minimise impacts and disruptions. Monitoring, maintenance and minor remediation will continue per the site Environmental Management Plan until works take place. Portion of funds to be utilised in other sections of delivery program. Budget transfer to CP.102687 Crimson Park - Park Development.			(170,000)					(170,000)	(170,000)
Transfers	103189	Carnes Hill Community Centre	Project has been cancelled. Transfer budget to 101789 Library & Museum Rehabilitation Program.			(65,000)					(65,000)	(65,000)
Transfers	103195	Green Valley Community Centre	Replacement of HVAC at Green Valley Community Centre to be undertaken under CP.101789 Library & Museum Rehabilitation Program.			(130,000)					(130,000)	(130,000)
Transfers	103208	Nowra Close Footpath Works	Installation of new footpath along Nowra Close. Budget transfer fromCP.103126 Reilly Street - McDonald to Hill.			30,000					30,000	30,000
Transfers	103273	Pavement Investigation and Design	Pavement investigation and design works in preparation for Council's 2023-24 road rehabilitation program. Budget transfer from 103126 Reilly Street - McDonald to Hill.			170,000					170,000	170,000
Transfers	103274	Gurner Avenue - Fourth to Lee and Clark	Road rehabilitation along Gurner Avenue between Fourth Avenue and Lee and Clark Road. Budget transfer from CP.103132 Greendale Road Realignment.			750,000	750,000					750,000
New Requests	103275	Jardine Park - Off Leash Dog Park	Delivery of off leash dog park.		200,000			200,000				200,000

Capital Budget Adjustments
For the period 1 July 2022 to 30 June 2023

Attachment 3

Summary	Project	Project Description	Comment		Requests	Transfers	FUNDING					Total Funding
							Grants & Contribution	S7.11	External Reserves	Internal Reserves	General Fund	
New Requests	103727	Cole Park - Local Park Upgrade	Installation of lighting and shade sail to enhance safety and security at the park.		120,000			120,000				120,000
New Grants / Contributions	102206	Benera Rd/Yarrunga St/Yato Rd, Prestons - Improvement works	Design costs relating to traffic improvement works.		206,000					206,000		206,000
New Grants / Contributions	103237	St Mary's to WSA Bradfield	Funds towards in-house design costs.		25,125		25,125					25,125
New Grants / Contributions	103260	NSW Planning Portal API Development Software	Software to integrate with NSW Planning portal.		80,000		80,000					80,000
New Grants / Contributions	103270	Miller Shopping Precinct, Traffic Study & Detailed Design	Traffic study and detailed design for a high pedestrian activity area at the intersections of Cartwright Avenue & Heckenberg Road, Cartwright Avenue & Busby Road and Woodward Crescent, Lady Woodward Road and Shropshire Street.		10,000		10,000					10,000
New Grants / Contributions	103271	Ed. Park Shopping Precinct, Traffic Study & Detailed Design	Traffic study and detailed design of a 40 km/h zone at Henderson Road, Sergeant Street and General Boulevarde.		10,000		10,000					10,000
New Grants / Contributions	103272	Carnes Hill ShoppingPrecinct, Traffic Study & Detailed Design	Traffic study and detailed design of a 40 km/h zone at Kurrajong Road, Sarah Hollands Drive and Main Street.		10,000		10,000					10,000
												0
Capital Expenditure before Loans & Disposal of Assets				E	(18,842,890)	0	(9,674,705)	(9,360,475)	(384,070)	576,360	0	(18,842,890)
								0	0	0		0
								0	0	0		0
Total Book Value of Assets Disposed					0	0	0	0	0	0	0	0
												0
Total Loan Borrowings & Repayments					0	0	0	0	0	0	0	0
Total Capital Expenditure					(18,842,890)	0	(9,674,705)	(9,360,475)	(384,070)	576,360	0	(18,842,890)
Summary:												
Budget variation					1,026,685	0						
Deferred Projects					(22,124,700)	0						
New Grants / Contributions					1,564,765	0						
New Requests					690,360	0						
Project brought forward					0	0						
Transfers					0	0						
Works in kind					0	0						
Total Requests					(18,842,890)	0						

Attachment 4

LIVERPOOL CITY COUNCIL GRANT / FUNDING APPLICATIONS
July 2022 - June 2023

Group	Service Delivery Unit	Project	Program	Funding Source	Funding Agency	Grant Sought (\$)	September Status	December Status
Community and Culture	Casula Powerhouse Arts Centre	Australia Day community events	Australia Day community events grants	Federal	National Australia Day Council	\$30,000		Successful
Community and Culture	Community Development and Planning	Shiozich Park and Sporting Facility, Edmondson Park	Westinvest	State	Department of Premier and Cabinet	\$31,675,634	Pending	Pending
Community and Culture	Community Development and Planning	Miller Town Centre - Social Infrastructure Renewal	Westinvest	State	Department of Premier and Cabinet	\$27,000,000	Pending	Pending
Community and Culture	Community Development and Planning	Georges River Parklands and Chipping Norton Lakes Precinct	Westinvest	State	Department of Premier and Cabinet	\$39,466,355	Pending	Pending
Community and Culture	Community Development and Planning	Austral to Western Sydney Parklands Connections	Westinvest	State	Department of Premier and Cabinet	\$15,100,000	Pending	Pending
Community and Culture	Community Development and Planning	Motherland African Cultural Festival/Pacific Summer	Stronger Together Major Festival Local Council Grants	State	Multicultural NSW	\$1,000,000	Pending	Successful
Community and Culture	Community Development and Planning	Wenden Leisure Centre (Miller) Active Kids project	Active Fest 2023	State	Office of Sport	\$15,000		Successful
Community and Culture	Community Development and Planning	Affleck Gardens Park - adventure	Open Spaces Program - Places to Play	State	Department of Planning and Environment	\$200,000		Pending
Community and Culture	Libraries and Museum	Seniors Festival: A week of Wellbeing	NSW Seniors Festival Grant 2023	State	Department of Family and Community Services	\$3,000		Successful
Community and Culture	Libraries and Museum	Civic Place	Public Library Grants	State	State Library of NSW	\$500,000		Pending
Community and Culture	Recreation Management	Carnes Hill Aquatic and Leisure Centre	Westinvest	State	Department of Premier and Cabinet	\$53,397,418	Pending	Pending
Community and Culture	Recreation Management	Carnes Hill Outdoor Sport and Recreation Precinct	Westinvest	State	Department of Premier and Cabinet	\$20,000,000	Pending	Pending
Community and Culture	Recreation Management	Lurnea's Wellbeing and Coffee Club	Reducing Social Isolation for Seniors Grant	State	Department of Family and Community Services	\$50,000	Pending	Successful
Community and Culture	Recreation Management	Ron Darcy Oval	Clubgrants Category 3 Infrastructure Grants: Sport and Recreation	State	Office of Responsible Gambling	\$300,000		Pending
Economy & Commercial Development	City Economy	George Street Upgrade and San Street Placemaking	Westinvest	State	Department of Premier and Cabinet	\$9,382,457	Pending	Pending
Economy & Commercial Development	City Economy	Macquarie Mall Revitalisation	Westinvest	State	Department of Premier and Cabinet	\$2,205,200	Pending	Pending
Economy & Commercial Development	Property Services	Brickmakers Creek - Woodward Park	Westinvest	State	Department of Premier and Cabinet	\$29,923,091	Pending	Pending
Economy & Commercial Development	Property Services	Liverpool Stadium	Westinvest	State	Department of Premier and Cabinet	\$9,891,294	Pending	Pending
Infrastructure & Environment	City Environment	Fairy Glen	Places to Roam Program - Community Garden Program	State	Department of Planning and Environment	\$75,000	Pending	Successful
Infrastructure & Environment	City Environment	Marsupial Munch - Liverpool One stop food shop for Wildlife carers	Environmental Education program	State	Department of Planning and Environment	\$60,000		Pending
Infrastructure & Environment	City Environment	Koala Roaming Conservation Project - Vehicle Strike Mitigation: 4 Vehicle Activated Signs	NSW Koala Vehicle Strike Hotspots Project	State	Department of Planning and Environment	\$101,500		Pending
Infrastructure & Environment	Infrastructure Delivery	McGill Park	Metropolitan Greenspace Program	State	Department of Planning and Environment	\$600,000	Pending	Successful

Attachment 4

LIVERPOOL CITY COUNCIL GRANT / FUNDING APPLICATIONS
July 2022 - June 2023

Group	Service Delivery Unit	Project	Program	Funding Source	Funding Agency	Grant Sought (\$)	September Status	December Status
Infrastructure & Environment	Infrastructure Delivery	Liverpool Animal Shelter - Rossmore Grange	Westinvest	State	Department of Premier and Cabinet	\$12,000,000	Pending	Pending
Infrastructure & Environment	Infrastructure Delivery	Pye Hill Reserve	Places to Roam program - Regional Trails program	State	Department of Planning and Environment	\$850,000	Pending	Successful
Infrastructure & Environment	Infrastructure Delivery	Light Horse Park upgrade - Georges River Pedestrian and Cycle-way Bridge	Westinvest	State	Department of Premier and Cabinet	\$20,000,000	Pending	Pending
Infrastructure & Environment	Infrastructure Delivery	Lighthouse Park upgrade - lift connection to railway station	Westinvest	State	Department of Premier and Cabinet	\$30,000,000	Pending	Pending
Infrastructure & Environment	Infrastructure Delivery	Moorebank Aquatic and Wellness Centre	Westinvest	State	Department of Premier and Cabinet	\$43,652,318	Pending	Pending
Infrastructure & Environment	Infrastructure Delivery	Light Horse Park embellishment and upgrades	Westinvest - Local Government Allocation	State	Department of Premier and Cabinet	\$27,743,238	Pending	Successful
Infrastructure & Environment	Infrastructure Delivery	Embankment Stabilisation and Erosion Protection Works for Georges River Embankment at Casula	Current coastal and estuary grants round	State	Department of Planning and Environment	\$5,943,337	Pending	Pending
Infrastructure & Environment	Infrastructure Delivery	Basin 14 - Camden Valley Way Shared Path	Places to Roam program - Regional Trails program	State	Department of Planning and Environment	\$300,000	Pending	Successful
Infrastructure & Environment	Infrastructure Delivery	Sinozich Park and Sporting Facility, Edmondson Park	Accelerated Infrastructure Fund	State	Department of Planning and Environment	\$25,000,000	Pending	Pending
Infrastructure & Environment	Infrastructure Delivery	Carries Hill Stage 2 Recreation and Community Precinct	Accelerated Infrastructure Fund	State	Department of Planning and Environment	\$25,000,000	Pending	Pending
Infrastructure & Environment	Infrastructure Delivery	Restoration of Powerhouse Road	Infrastructure Betterment Fund	State	Department of Regional NSW	\$7,836,637		Pending
Infrastructure & Environment	Infrastructure Delivery	Bringelly Road, Rossmore - North Avenue to Eastwood Road	Get NSW Active	State	Transport for NSW	\$1,700,660		Pending
Infrastructure & Environment	Infrastructure Delivery	Camden Valley Way, Leppington -Shared Path	Get NSW Active	State	Transport for NSW	\$664,461		Pending
Infrastructure & Environment	Infrastructure Delivery	Newbridge Road Shared Path, Chipping Norton	Get NSW Active	State	Transport for NSW	\$561,200		Pending
Infrastructure & Environment	Infrastructure Delivery	Angle Park improve foreshore access (P2SGram22-2300027)	Open Spaces Program: Places to Swim 2022/23	State	Department of Planning and Environment	\$750,000		Pending
Planning & Compliance	City Planning	Moore Street Upgrade	Westinvest	State	Department of Premier and Cabinet	\$11,100,000	Pending	Pending
Planning & Compliance	City Planning	Macquarie Street Upgrade	Westinvest	State	Department of Premier and Cabinet	\$13,450,000	Pending	Pending
Planning & Compliance	City Planning	Railway Street Upgrade	Westinvest	State	Department of Premier and Cabinet	\$7,569,719	Pending	Pending
Planning & Compliance	City Planning	Norfolk Serviceway Upgrade	Westinvest	State	Department of Premier and Cabinet	\$5,376,862	Pending	Pending
Planning & Compliance	City Planning	Scott Street Upgrade	Westinvest	State	Department of Premier and Cabinet	\$8,111,016	Pending	Pending
Planning & Compliance	City Planning	Transformation and Revitalisation of Laneway Access Routes	Westinvest	State	Department of Premier and Cabinet	\$387,400	Pending	Pending
Planning & Compliance	City Planning	Fourth Avenue upgrade between Fifth Avenue and Sixth Avenue, Austral	Accelerated Infrastructure Fund	State	Department of Planning and Environment	\$4,740,000	Pending	Pending

LIVERPOOL CITY COUNCIL GRANT / FUNDING APPLICATIONS
July 2022 - June 2023

Group	Service Delivery Unit	Project	Program	Funding Source	Funding Agency	Grant Sought (\$)	September Status	December Status
Planning & Compliance	City Planning	Intersection upgrade of Cowpasture Road/Qantas Blvd, Middleton Grange	Accelerated Infrastructure Fund	State	Department of Planning and Environment	\$5,730,000	Pending	Pending
	City Planning	Intersection upgrade of Bernera Road/Yarrunga Street/Yato Road, Prestons	Accelerated Infrastructure Fund	State	Department of Planning and Environment	\$5,980,000	Pending	Pending
Planning & Compliance	City Planning	Connecting with Country Heritage Design Guide	Local Government Heritage Grant 2023-25	State	Department of Planning and Environment	\$25,000		Successful
Planning & Compliance	City Planning	The Homestead - Stormwater and Earthworks Upgrades	Community Heritage Grants 2023-25	State	Department of Planning and Environment	\$17,049		Pending
Planning & Compliance	City Planning	Former Liverpool Courthouse heritage interpretation / exhibition	Community Heritage Grants 2023-25	State	Department of Planning and Environment	\$50,000		Pending
Planning & Compliance	City Planning	Conservation works at Former Liverpool Courthouse	Caring for State Heritage Grant 2023-25	State	Department of Planning and Environment	\$90,000		Pending
Planning & Compliance	City Planning	Conservation works at Collingwood House	Caring for State Heritage Grant 2023 - 25	State	Department of Planning and Environment	\$30,000		Pending
Planning & Compliance	City Planning	Improved lighting and public art at Bigge Park	Graffiti Management Grants	State	Department of Communities and Justice	\$100,000		Pending
Planning & Compliance	City Planning	Liverpool City Centre Cycle paths for Moore Street and George Street	Get NSW Active	State	Transport for NSW	\$677,800		Pending
					Total	\$506,612,646		

Total Grants applied for **\$506,612,646**

Grant Status:		
Successful	\$30,791,238	
Pending	\$475,821,408	
Unsuccessful	\$0	

Total Grants applied for **\$506,612,646**

Attachment 5

LIVERPOOL CITY COUNCIL GRANTS RECEIVED
July 2022 - June 2023

Group	Service Delivery Unit	Project	Program	Funding Source	Funding Agency	Received as at 31/12/2022 (\$)
City Presentation	City Works - Open Spaces	Species Hibbertia sp		State	NSW Environment Protection Authority	\$6,136
City Presentation	City Works - Open Spaces	Weed Action Program	Weed Action Program 2020-2025 Emergency Funding Skunk Vine	State	NSW Local Land Services	\$34,500
City Presentation	City Works - Open Spaces	Noxious Weeds and Waterways	Greater Sydney Wild Deer Management Program	State	Local Land Services	\$23,502
City Presentation	Local Emergency Management	Flood & Storm Response - July 2022	Flood affected councils declared as disaster areas	State	Department of Planning and Environment	\$1,000,000
City Presentation	Operational Facilities	Rural Fire Service		State	NSW Rural Fire Service	\$173,400
City Presentation	Waste and Cleansing	Education and Communication for CRC		State	NSW Environment Protection Authority	\$2,633
Community and Culture	Casula Powerhouse Arts Centre	Australia Day		Other	National Australia Day Council	\$19,700
Community and Culture	Casula Powerhouse Arts Centre	WOW Kids Festival		Federal	Department of Infrastructure, Transport, Regional Development, Communications and the Arts	\$80,000
Community and Culture	Casula Powerhouse Arts Centre	Culture Up Late		State	Department of Premier and Cabinet	\$400
Community and Culture	Casula Powerhouse Arts Centre	Refugee Curators SLM		Other	Sydney Living Museums	\$31,750
Community and Culture	Casula Powerhouse Arts Centre	Southwest Sessions	CBD Revitalisation Program	State	Department of Enterprise, Investment and Trade	\$335,973
Community and Culture	Casula Powerhouse Arts Centre	Robyn Cauglan	22/23 Local Government Authority Arts & Cultural Projects	State	Department of Premier and Cabinet Create NSW	\$17,100
Community and Culture	Casula Powerhouse Arts Centre	Flight	22/23 Local Government Authority Arts & Cultural Projects	State	Department of Premier and Cabinet Create NSW	\$108,100

LIVERPOOL CITY COUNCIL GRANTS RECEIVED
July 2022 - June 2023
Attachment 5

Group	Service Delivery Unit	Project	Program	Funding Source	Funding Agency	Received as at 31/12/2022 (\$)
Community and Culture	Casula Powerhouse Arts Centre	Creative Hybrids Lab	22/23 Local Government Authority Arts & Cultural Projects	State	Department of Premier and Cabinet Create NSW	\$46,200
Community and Culture	Casula Powerhouse Arts Centre	Artist in Residency	22/23 Local Government Authority Arts & Cultural Projects	State	Department of Premier and Cabinet Create NSW	\$18,500
Community and Culture	Casula Powerhouse Arts Centre	Artist Development - Generator	22/23 Local Government Authority Arts & Cultural Projects	State	Department of Premier and Cabinet Create NSW	\$6,000
Community and Culture	Casula Powerhouse Arts Centre	Critical Disability Aesthetics	22/23 Local Government Authority Arts & Cultural Projects	State	Department of Premier and Cabinet Create NSW	\$4,100
Community and Culture	Children's Services	Inclusion Support - Cecil Hills CCC		Federal	Department of Education, Skills and Employment	\$7,935
Community and Culture	Children's Services	Inclusion Support - Hinchinbrook CCC		Federal	Department of Education, Skills and Employment	\$9,813
Community and Culture	Children's Services	Inclusion Support - Holsworthy CCC		Federal	Department of Education, Skills and Employment	\$10,736
Community and Culture	Children's Services	Inclusion Support - Prestons CCC		Federal	Department of Education, Skills and Employment	\$11,615
Community and Culture	Children's Services	Inclusion Support - Wattle Grove CCC		Federal	Department of Education, Skills and Employment	\$9,085
Community and Culture	Children's Services	Inclusion Support - Casula Preschool		Federal	Department of Education, Skills and Employment	\$32,652
Community and Culture	Children's Services	Cecil Hills CCC	Childcare Benefit	Federal	Department of Education, Skills and Employment	\$305,442
Community and Culture	Children's Services	Cecil Hills CCC	Subsidies	State	NSW Department of Education and Training	\$13,741
Community and Culture	Children's Services	Early Childhood Management		Federal	Department of Education, Skills and Employment	-\$50,664

LIVERPOOL CITY COUNCIL GRANTS RECEIVED
July 2022 - June 2023
Attachment 5

Group	Service Delivery Unit	Project	Program	Funding Source	Funding Agency	Received as at 31/12/2022 (\$)
Community and Culture	Children's Services	Family and Children's Services Planning - salary subsidy		State	NSW Department of Education and Training	\$46,027
Community and Culture	Children's Services	Hinchinbrook CCC	Childcare Benefit	Federal	Department of Education, Skills and Employment	\$469,085
Community and Culture	Children's Services	Hinchinbrook CCC	Subsidies	State	NSW Department of Education and Training	\$12,610
Community and Culture	Children's Services	Holsworthy CCC	Childcare Benefit	Federal	Department of Education, Skills and Employment	\$310,640
Community and Culture	Children's Services	Holsworthy CCC	Subsidies	State	NSW Department of Education and Training	\$16,813
Community and Culture	Children's Services	Prestons CCC	Childcare Benefit	Federal	Department of Education, Skills and Employment	\$300,359
Community and Culture	Children's Services	Prestons CCC	Subsidies	State	NSW Department of Education and Training	\$20,279
Community and Culture	Children's Services	Warwick Farm CCC	Childcare Benefit	Federal	Department of Education, Skills and Employment	\$315,147
Community and Culture	Children's Services	Warwick Farm CCC	Subsidies	State	NSW Department of Education and Training	\$16,666
Community and Culture	Children's Services	Wattle Grove CCC	Childcare Benefit	Federal	Department of Education, Skills and Employment	\$383,014
Community and Culture	Children's Services	Wattle Grove CCC	Subsidies	State	NSW Department of Education and Training	\$16,082
Community and Culture	Children's Services	Casula Preschool	Early Childhood Educational and Care Grants Program	State	NSW Department of Education and Training	\$341,718
Community and Culture	Community and Development Planning	Chipping Norton Lakes Masterplan		State	Planning Ministerial Corporation c/o Department of Planning & Environment	\$37,045

LIVERPOOL CITY COUNCIL GRANTS RECEIVED
July 2022 - June 2023
Attachment 5

Group	Service Delivery Unit	Project	Program	Funding Source	Funding Agency	Received as at 31/12/2022 (\$)
Community and Culture	Community and Development Planning	Brickmakers Creek - Corridor Masterplan		State	Planning Ministerial Corporation c/o Department of Planning & Environment	\$9,200
Community and Culture	Community and Development Planning	2168 Strong Children and Families		Other	Mission Australia	\$83,870
Community and Culture	Community and Development Planning	Community Hubs		Other	Community Hubs Australia	\$53,814
Community and Culture	Community and Development Planning	Community Development & Planning Admin	Program funding	State	NSW Department of Family and Community Services	\$84,296
Community and Culture	Community Recreation	Whitlam Leisure Centre Accessibility Upgrade		State	NSW Office of Sport	\$49,500
Community and Culture	Libraries and Museum	Library Service Access Upgrade		State	Library Council of NSW	\$50,000
Community and Culture	Libraries and Museum	Specialty Programs	2022 National Science Week Grants program	Other	Inspiring Australia	\$3,200
Community and Culture	Libraries and Museum	Library Management Services		State	Library Council of NSW	\$678,034
Community and Culture	Libraries and Museum	Heritage Services		Federal	National Library of Australia	\$13,636
Corporate Services	Financial Services	Financial Reporting and Internal Control	Financial Assistance Grants - General purpose (80%)	Federal	Department of Premier and Cabinet, Division of Local Government	\$850,760
Corporate Services	Financial Services	Financial Reporting and Internal Control	Financial Assistance Grants - Road component (20%)	Federal	Department of Premier and Cabinet, Division of Local Government	\$391,676
Corporate Services	Financial Services	Revenue and Treasury Operations	Low Cost Loans Initiative	State	Department of Planning and Environment	\$426,368
Corporate Services	Financial Services	Accounting Administration	Local Government Infrastructure Scheme Interest subsidy	Federal	Department of Premier and Cabinet, Division of Local Government	-\$18,702

LIVERPOOL CITY COUNCIL GRANTS RECEIVED
July 2022 - June 2023
Attachment 5

Group	Service Delivery Unit	Project	Program	Funding Source	Funding Agency	Received as at 31/12/2022 (\$)
Economy and Commercial Development	City Economy	CBD Revitalisation Program		State	Department of Enterprise, Investment and Trade	\$630,368
Economy and Commercial Development	City Economy	Liverpool Innovation Precinct	Program funding	Other	Western Sydney Business Chamber	\$5
Economy and Commercial Development	City Economy	Office of West Invest		State	Crown Finance Entity, WestInvest	\$187,825
Economy and Commercial Development	City Economy	WestInvest Data Interrogation and Analysis		State	Crown Finance Entity, WestInvest	\$122,021
Economy and Commercial Development	City Economy	WestInvest Financial and Economic Assessment		State	Crown Finance Entity, WestInvest	\$87,960
Economy and Commercial Development	City Economy	WestInvest Grant funding and support		State	Crown Finance Entity, WestInvest	\$80,000
Economy and Commercial Development	City Economy	WestInvest Project Planning		State	Crown Finance Entity, WestInvest	\$73,072
Economy and Commercial Development	Property Assets	Rosebank Cottage	Stronger Communities program	Federal	Department of Infrastructure, Transport, Regional Development, Communications and the Arts	-\$273
Economy and Commercial Development	Property Services	Edmondson Park Basin 14 - Land Acquisition		State	Department of Planning and Environment	\$4,800,000
Infrastructure and Environment	City Environment	Harris Creek Reserve Fairy Glen Garden		State	Department of Planning and Environment	\$41,200
Infrastructure and Environment	Infrastructure Delivery	Sports Amenity Building Upgrade Program	Local Roads and Community Infrastructure Program Phase 3	Federal	Department of Infrastructure, Transport, Regional Development, Communications and the Arts	\$47,802
Infrastructure and Environment	Infrastructure Delivery	Commuter carpark CPAC - Design and Construction		State	Transport for NSW	\$847,950
Infrastructure and Environment	Infrastructure Delivery	Wattle Grove Drive, Wattle Grove - Heathcote to Anzac	Roads to Recovery	Federal	Department of Infrastructure, Transport, Regional Development, Communications and the Arts	\$166,700

LIVERPOOL CITY COUNCIL GRANTS RECEIVED
July 2022 - June 2023
Attachment 5

Group	Service Delivery Unit	Project	Program	Funding Source	Funding Agency	Received as at 31/12/2022 (\$)
Infrastructure and Environment	Infrastructure Delivery	Governor Macquarie Drive & Hume Highway Intersection		State	Transport for NSW	\$440,000
Infrastructure and Environment	Infrastructure Delivery	Pye Hill Reserve - Key Suburb Park Program	Local Roads and Community Infrastructure Program Phase 3	Federal	Department of Infrastructure, Transport, Regional Development, Communications and the Arts	\$44,763
Infrastructure and Environment	Infrastructure Delivery	Jacaranda Crescent, Casula - Old Kurrajong Road	Local Roads and Community Infrastructure Program Phase 2	Federal	Department of Infrastructure, Transport, Regional Development, Communications and the Arts	\$438,236
Infrastructure and Environment	Infrastructure Delivery	Old Kurrajong Road, Casula - Jacaranda to Highway (R2R)	Roads to Recovery	Federal	Department of Infrastructure, Transport, Regional Development, Communications and the Arts	\$515,341
Infrastructure and Environment	Infrastructure Delivery	Phase 2 - Urban Forest Strategy	5M Trees Program	State	Local Government NSW	\$8,061
Infrastructure and Environment	Infrastructure Delivery	Macquarie Street Streetscape Improvements - Moore to Scott	Public Spaces Legacy Program	State	Department of Planning and Environment	\$70,656
Infrastructure and Environment	Infrastructure Delivery	Phillimona Gardens - Public Spaces Legacy Program	Public Spaces Legacy Program	State	Department of Planning and Environment	\$15,890
Infrastructure and Environment	Infrastructure Delivery	Casula Performance Platform - Public Spaces Legacy Program	NSW Public Spaces Legacy Program	State	Department of Planning and Environment	\$7,480
Infrastructure and Environment	Infrastructure Delivery	Liverpool City Centre Traffic Calming Proposal		State	Transport for NSW	\$126,941
Infrastructure and Environment	Infrastructure Delivery	Greendale Road - Road Realignment	Roads to Recovery	Federal	Department of Infrastructure, Transport, Regional Development, Communications and the Arts	\$7,583
Infrastructure and Environment	Infrastructure Delivery	North Liverpool Road - Elizabeth to Meadows		State	Transport for NSW	\$171,000
Infrastructure and Environment	Infrastructure Delivery	Synthetic Cricket Wicket Construction	Australian Cricket Infrastructure Fund	Other	NSW Cricket Association	\$39,204
Infrastructure and Environment	Infrastructure Delivery	Thomas Moore Reserve Retaining Wall - Chipping Norton	Flood affected councils declared as disaster areas	State	Department of Planning and Environment	\$19,661

LIVERPOOL CITY COUNCIL GRANTS RECEIVED
July 2022 - June 2023
Attachment 5

Group	Service Delivery Unit	Project	Program	Funding Source	Funding Agency	Received as at 31/12/2022 (\$)
Infrastructure and Environment	Infrastructure Delivery	Pye Hill Reserve – Regional Trail Pathway – Design	Places to Roam Regional Trails Program	State	Department of Planning and Environment	\$539,939
Infrastructure and Environment	Infrastructure Planning	Moorebank Voluntary Acquisition Scheme		State	Department of Planning and Environment	\$10,983
Infrastructure and Environment	Infrastructure Planning	GPT Audit in the Georges River Catchment		Other	Georges Riverkeeper	\$74,000
Infrastructure and Environment	Construction Strategic Projects	Phillip Park -Redevelopment of Lurnea Community Hub		State	Department of Regional NSW	\$1
Infrastructure and Environment	Construction Strategic Projects	Lighthorse Park Redevelopment – Design		State	Department of Regional NSW	\$64,961
Infrastructure and Environment	Construction Strategic Projects	Flood Detention Basin 14 Edmondson Park - Construction	Places to Roam Regional Trails Program	State	Department of Planning and Environment	\$170,507
Infrastructure and Environment	Construction Strategic Projects	Denham Court Road Upgrade	Special Infrastructure Contribution Funding	State	Department of Planning and Environment	\$16,167
Planning and Compliance	City Planning	St Mary's to WSA Bradfield		State	Sydney Metro - Western Sydney Airport	\$25,125
Planning and Compliance	City Planning	Liverpool Pioneers Memorial Park War Graves Archaeological I		Federal	Office of Australian War Graves - Department of Veterans Affairs	\$63,636
Planning and Compliance	City Planning	Railway Street Shared Spaces Demonstration		State	Department of Planning and Environment	\$40,287
Planning and Compliance	City Planning	City Design and Public Domain	Staff funding	Other	Sydney South West Area Health Service	\$28,498
Planning and Compliance	Western Sydney Planning Partnership	Western Sydney Planning Partnership		State	Department of Planning and Environment	\$335,978
Planning and Compliance	Western Sydney Planning Partnership	Western Sydney Planning Partnership		Other	Member Councils	\$74,640

LIVERPOOL CITY COUNCIL GRANTS RECEIVED
July 2022 - June 2023

Attachment 5

Group	Service Delivery Unit	Project	Program	Funding Source	Funding Agency	Received as at 31/12/2022 (\$)
Planning and Compliance	Western Sydney Planning Partnership	Western Sydney Land Acquisition		State	Department of Planning and Environment	\$50,000
Planning and Compliance	Western Sydney Planning Partnership	Western Sydney Land Acquisition		Other	Member Councils	\$51,347
				Total Grants Received		\$16,035,812
Grants Received Add Works in Kind Grants and Contributions 31 December 2022						\$16,035,812
						\$0
						\$16,035,812

Liverpool City Council
Quarter 2 Review 2022/23
For the period 1 July 2022 to 30 June 2023
Forecast Cash and Investments

Attachment 6

	1 July 2022 Opening Balance	Projected Movements			30 June 2023 Projected Closing Balance
		Transfers IN	Transfers OUT	Net Transfers	
Externally Restricted					
S7.11 Contributions	271,308,640	66,697,675	(91,202,183)	(24,504,508)	246,804,132
City Development Fund	737,878	1,412,837	(1,636,749)	(223,912)	513,966
Domestic Waste Reserve	8,556,428	39,133,382	(45,401,233)	(6,267,851)	2,288,577
Environment Levy	5,890,028	1,985,740	(2,551,703)	(565,963)	5,324,065
Stormwater Reserve	758,948	1,693,960	(1,990,000)	(296,040)	462,908
Edmondson Park Reserve	2,770,968	34,828	0	34,828	2,805,796
Contribution Reserve	3,522,777	0	(275,745)	(275,745)	3,247,032
Grants Reserve	12,156,452	0	(650,000)	(650,000)	11,506,452
Better Waste & Recycling Reserve	484,922	217,215	(70,000)	147,215	632,137
Grants Reserve - Operating	916,487	0	(97,720)	(97,720)	818,767
Deferred Grants Reserve - Capital	38,294,117	0	(19,942,473)	(19,942,473)	18,351,644
Deferred Grants Reserve - Operating	3,132,788	0	(2,434,289)	(2,434,289)	698,499
Total Externally Restricted	348,530,433	111,175,637	(166,252,095)	(55,076,458)	293,453,975
Internally Restricted					
Employee Leave Entitlement Reserve	4,484,000	0	0	0	4,484,000
Insurance Reserve	1,796,043	0	0	0	1,796,043
Parking Strategy Reserve	1,713,848	1,577,206	(3,076,365)	(1,499,159)	214,689
Moorebank Voluntary Acquisition Reserve	83,142	0	0	0	83,142
General Property Reserve	5,054,309	7,646,030	(6,980,526)	665,504	5,719,813
Loan Reserve	66,164,440	80,300,000	(138,124,440)	(57,824,440)	8,340,000
Carnes Hill Stage 2 Precinct Development Reserve	4,586,546	0	(540,360)	(540,360)	4,046,186
Total Internally Restricted	83,882,327	89,523,236	(148,721,691)	(59,198,455)	24,683,872
Total Restricted	432,412,760	200,698,873	(314,973,786)	(114,274,913)	318,137,847
Unrestricted Cash	30,110,563			7,830,255	37,940,818
Total Cash and Investments	462,523,323				356,078,665

Attachment 7

Key Performance Indicators Budget Review Statement

Council is committed to maintaining critical financial performance indicators within acceptable benchmarks.

Current and targeted benchmarks are:

	Performance Indicator	2021/22 Actual	2022/23 Original Budget	2022/23 Budget Review Sept	2022/23 Budget Review December	Benchmark	Description
1	Operating Performance Ratio Benchmark: Greater than or equal to 0% - average over 3 years	-3.6%	-4.1%	-4.1%	-4.1%	≥0%	The Operating Performance Ratio measures Council's achievement of containing operating expenditure within operating revenue.
2	Own Source Operating Ratio Benchmark: Greater than 60% - average over 3 years	55.7%	59.5%	54.9%	55.5%	>60%	This ratio measures fiscal flexibility. It is the degree of reliance on external funding sources such as operating grants and contributions.
3	Building and Infrastructure Renewals Ratio Benchmark: Greater than 100% - average over 3 years	89.0%	94.7%	76.2%	76.2%	>100%	This indicator is used to assess the rate at which these assets are being renewed relative to the rate at which they are depreciating.

	Performance Indicator	2021/22 Actual	2022/23 Original Budget	2022/23 Budget Review Sept	2022/23 Budget Review December	Benchmark	Description
4	Infrastructure Backlog Ratio Benchmark: Less than 2%	2.6%	2.4%	0.9%	0.9%	<2%	This ratio shows what proportion the backlog is against the total value of a Council's infrastructure.
5	Asset Maintenance Ratio Benchmark: Greater than 100% - average over 3 years	96%	96%	102%	102%	>100%	This ratio compares actual against required annual asset maintenance. A ratio above 1.0 indicates Council is investing enough funds to stop the Infrastructure backlog growing.
6	Debt Service Ratio Benchmark: Greater than 0% and less than or equal to 20% - average over 3 years	4.7%	5.8%	5.8%	5.8%	>0% & ≤20%	This ratio measures the availability of operating cash to service debt including interest, principal and lease payments.
7	Real Operating Expenditure Benchmark: A decrease in Real Operating Expenditure per capita over time	\$654	\$651	\$660	\$662	Decrease per capita over time	This indicator measures productivity changes over time based on the movement in real per capita expenditure.

Liverpool City Council
Quarterly Budget Review Statement
For the period 01/10/22 to 31/12/22
Consultancy & Legal Expenses

Attachment 8

Expense	YTD Expenditure (Actual Dollars)	Budgeted (Y/N)
Consultancies	1,207,296	Y
Legal Fees	1,338,559	Y

Definition of a consultant:

A consultant is a person or organisation engaged under contract on a temporary basis to provide recommendations or high level specialist or professional advice to assist decision making by management. Generally it is the advisory nature of the work that differentiates a consultant from other contractors.

Comments

Expenditure included in the above YTD actual but not budgeted includes:

Details

Safety transformation consultation	41,924
Review and analysis of market and Council's strategies, directions and NSW EPA direction on waste, organics and bulky waste processing	34,000
Installation and operation of new mattress shredding mobile equipment at Rose Street Depot	33,800
Development of technical specifications of Ernie Smith Reserve Soccer Fields	22,308
Review of Infrastructure Contributions	11,190
Work on ALN IPART review and LCC contributions reconciliation	10,340
Review of functional briefs for social infrastructure in Edmondson Park	9,400
Liverpool Weir Fishway optimisation works review of environmental factors	9,911
Contributions Planning consulting	7,355
Bushfire assessment and acoustic services for Edmondson Park preschool	4,900
External penetration testing, reporting and debrief of LCC IT systems	3,000
Air quality monitoring at several locations in the LGA	2,200
Planning & Development legal fees	402,075
Other legal fees	164,409
Legal advice on development agreements	9,383
Title searches for abandoned vehicles	834
Advice on share the cost agreement of remediated sites with the RFS	720
Settlement fees - ACTA college P/L	361
Total	768,110

Attachment 9

Liverpool City Council

Contracts Budget Review Statement
For the period 01/10/2022 to 31/12/22

Contracts Listing - contracts entered into during the quarter

Contractor Awarded To	Contract Details and Purpose Summary	Contract Value	Start Date Awarded Date	Duration of Contract	Budgeted (Y/N)	Comments
Beripave Road Solutions Borthwick & Pengilly Asphalt Pty Ltd Colias Solutions Pty Ltd D&M Excavations and Asphalt Pty Ltd Downer EDI Works Pty Ltd J & E Asphalt & Civil Pty Ltd NSW Kerbing Pty Ltd Roadwork Group Planet Civil Pty Ltd State Asphalt Services Pty Limited Stateline Asphalt Pty Ltd Supersealing Pty Ltd	RCL3071 Road Rehabilitation and Asphalt Services	\$60,000,000	6/10/2022	3 years + 2 years	Y	Schedule of Rates Amount of Contract from RIT
Trisley's Hydraulic Services Pty Ltd - Portions A & B	ST3109 Pool Plant & Equipment Preventative Maintenance Agreement	\$380,000	4/11/2022	3 years + 2 years	Y	Portion A - Yearly \$76,516 Portion B - Schedule of Rates Amount of Contract from RIT
McGregor Coxall Australia Pty Ltd	ST3176 Collingwood Visitation Precinct Masterplan	\$278,641	28/10/2022	12 months	Y	
Australian Hammer Supplies Pty Ltd	VP3177 Supply two (2) mini Excavators, One (1) 3.5ton, & One (1) 5.0 ton	\$208,953	14/10/2022	12 months	Y	
Waratah Lawncare & Garden Management Pty Ltd	WT3187 Urban Forest Strategy - Greening City Tree Planting, Stage 2	\$505,822	2/11/2022	6 mths with 12 months defect liability period	Y	
Civil Constructions Pty Ltd	PQ3188 Construction of Nineteenth Avenue Footbridge, Hoxton Park	\$246,599	21/10/2022	12 months	Y	
Reino International Pty Ltd T/A Duncan Solutions Australia	PQ3191 Digital solution to capture real-time parking availability for all accessible parking spaces	\$87,532	26/09/2022	1 + 1 + 1 year	Y	
Toubed Consulting Pty Ltd	ST3194 Liverpool Civic Place External Project Management Specialist	\$327,250	30/11/2022	2 years	Y	
Blackadder and Associates Pty Ltd	ST3195 Recruitment Services - CEO	\$28,509	12/10/2022	6 months	Y	
Ellis and Son's Group Pty Ltd	PQ3197 Shade Structure Program - Manufacture Supply and Installation of Shade Structures at Various Sites in Liverpool LGA	\$113,949	20/10/2022	36 Weeks	Y	
PNJ Group Pty Ltd	PQ3198 Playground Replacement Program Softfall Rubber Refurbishment at Various Sites in Liverpool LGA	\$102,999	14/12/2022	36 weeks with 26 weeks defects liability period	Y	

Attachment 9

Liverpool City Council

Contracts Budget Review Statement
For the period 01/10/2022 to 31/12/22

Contracts Listing - contracts entered into during the quarter

Contractor Awarded To	Contract Details and Purpose Summary	Contract Value	Start Date Awarded Date 17/10/2022	Duration of Contract	Budgeted (Y/N)	Comments
Australian Hammer Supplies Pty Ltd	VP3200 Supply of 6 Parks Mowers	\$147,602		9 months	Y	
West Avenue Building Pty Ltd T/A DML Group	PQ3201 Roof Replacement at the Prestons Child Care Centre	\$137,390	28/10/2022	16 Weeks	Y	
Taylor Street Advisory Pty Ltd	PQ3202 Advocacy and Stakeholder Engagement	\$199,584	28/10/2022	1 year	Y	
Integral Electrical Engineering Co Pty Ltd	WT3203 Air Conditioning Replacement Works for Green Valley District Centre and Library	\$420,000	9/12/2022	8 weeks	Y	
A_Space Australia Pty Ltd	VP3209 Design and Construction of Outdoor Fitness Gym at Alamein Park	\$143,990	22/12/2022	34 Weeks	Y	
Profloor Epoxy Systems	PQ3211 Pool Concourse Resurfacing at the Whillam Leisure Centre	\$216,700	12/12/2022	16 weeks	Y	
Durkin Construction Pty Ltd	VP3212 Pavement Investigation Program	\$101,881	24/10/2022	6 months	Y	
Prolific Pty Ltd	VP3213 Manufacture, Supply and Install Pye Hill Playground Equipment	\$370,667	12/12/2022	40 Weeks	Y	
Polite Enterprises Corporation Pty Ltd	PQ3216 Supply and Deliver Six Bus Shelters	\$79,200	14/12/2022	6 months	Y	
Azbuild Pty Ltd	VP3217 Supply and Installation of GPT at Weir Crescent	\$336,479	20/12/2022	24 weeks + 52 weeks defects liability period	Y	

1. Contracts listed are those entered into during the quarter being reported.

2. Contracts for employment are not required to be included.

Attachment 10

Liverpool City Council
Quarter 2 Review 2022/23
For the period 1 July 2022 to 30 June 2023
Detail Reserve Movement

	2022-23 Original Budget	2022-23 Revised Budget	2022-23 Current Review	2022-23 Proposed Budget
City Development Fund				
Operating				
Opening Balance	737,878	737,878		737,878
Revenue	1,412,837	1,412,837	0	1,412,837
City Development Fund Receipts/Interest	1,412,837	1,412,837	-	1,412,837
Expenditure	1,636,749	1,636,749	0	1,636,749
Facade Upgrade	30,000	30,000	-	30,000
CBD Wi-Fi Data Fees	10,000	10,000	-	10,000
CBD CCTV Operation & Maintenance	100,000	100,000	-	100,000
Christmas Tree Lighting	-	70,000	-	70,000
City Activation	70,000	-	-	-
Eat Your Heart Out	100,000	-	-	-
LIRS Round2 Borrowings	1,096,749	1,096,749	-	1,096,749
Most Blessed Nights	-	100,000	-	100,000
CDF Fund Admin	230,000	230,000	-	230,000
Projected Closing Balance	513,966	513,966	0	513,966

Attachment 10

Liverpool City Council
Quarter 2 Review 2022/23
For the period 1 July 2022 to 30 June 2023
Detail Reserve Movement

	2022-23 Original Budget	2022-23 Revised Budget	2022-23 Current Review	2022-23 Proposed Budget
Environment Levy				
Opening Balance				
<i>Operating</i>	5,890,028	5,890,028		5,890,028
<i>Revenue</i>	1,985,740	1,985,740	0	1,985,740
Environment Levy Receipts/Interest	1,985,740	1,985,740	-	1,985,740
<i>Expenditure</i>	1,463,578	1,517,903	0	1,517,903
Bush Regeneration	712,824	712,824	-	712,824
Water Quality Monitoring	50,000	50,000	-	50,000
Natural Environment Implementation	593,100	647,425	-	647,425
Floodplain & Water Management	89,892	89,892	-	89,892
Environment Restoration Plan Delivery	17,762	17,762	-	17,762
<i>Capital Expenditure</i>	797,000	1,033,800	0	1,033,800
Bush Regeneration Program	797,000	797,000	-	797,000
Environment Education Centre - Design	-	236,800	-	236,800
Projected Closing Balance	5,615,190	5,324,065	0	5,324,065

CORP 06**Biannual Progress Report - December 2022**

Strategic Objective	Visionary, Leading, Responsible Demonstrate a high standard of transparency and accountability through a comprehensive governance framework
File Ref	024938.2023
Report By	George Hampouris - Head of Audit, Risk and Improvement
Approved By	Farooq Portelli - Acting Director Corporate Services

EXECUTIVE SUMMARY

The Biannual Progress Report provides an overview of Council's performance and achievements against the principal activities that were scheduled from July to December 2022. This is reported against the Delivery Program 2022-2026 and Operational Plan 2022-2023.

This is the first progress report for the 2022-2023 financial year and has been prepared in accordance with the Office of Local Government Integrated Planning and Reporting Guidelines and Section 404 of the *Local Government Act* (1993).

RECOMMENDATION

That Council notes and receives the Biannual Progress Report July to December 2022 which outlines the progress of principal activities detailed in the Delivery Program 2022-2026 and Operational Plan 2022-2023.

REPORT

On 29 June 2022, Council adopted the Community Strategic Plan 2022-2032. The Community Strategic Plan 2022-2032 outlines the community's vision and priorities for Liverpool. The Plan was developed after extensive engagement with the community and contains four strategic objectives for the future of Liverpool. The strategic objectives are underpinned by the quadruple bottom line and guide Council's operations and service delivery for the next ten years.

Council's Delivery Program 2022-2026 and Operational Plan 2022-2023 outline Council's commitment to the community. The combined document details the performance of principal activities that Council has committed to delivering.

Essential Element 4.9 of the Integrated Planning and Reporting Guidelines state the General Manager must ensure that progress reports are provided to the Council, with respect to the principal activities detailed in the Delivery Program, at least every six months.

During the July to December 2022 reporting period, Council continued to engage the community through the delivery of library services and a range of programs. Council received five grants that funded various programs including those focused on improving the technological literacy of seniors.

Council adopted the Warren Green Report that outlines a coherent approach to the provision of aquatic facilities across the Local Government Area. Funding submissions have been made for the design and construction of aquatic facilities at Carnes Hill and Hammondville.

Phillips Park was transformed into a modern recreational attraction for the community and opened for use in September 2022. The facility includes a community building powered mainly by solar energy, garden areas with solar-powered lighting and the use of other sustainable resources in the landscaping.

Council collaborated with South West Regional Emergency Services during the flood events to support and maintain Council roadways and infrastructure. Council also adopted the Small Business Strategy and Economic Development Strategy, developed to guide the growth of Liverpool's economy and create greater opportunities for the community.

By the end of December 2022, a total of 20 service areas inclusive of principal activities in the Delivery Program and Operational Plan were reported as on track and two needed attention. An overview has been included in the attached report.

FINANCIAL IMPLICATIONS

There are no financial implications relating to this recommendation.

CONSIDERATIONS

Governance	The Delivery Program and Operational Plan sets the direction for Council's strategic agenda, including all economic, environmental, social and civic leadership requirements.
Legislative	The Delivery Program and Operational Plan have been developed in line with the <i>Local Government Act 1993</i> . In particular Section 404 of the <i>Local Government Act</i> states: <i>"A council must have a Delivery Program detailing the principal activities to be undertaken by the council to perform its functions"</i>

	<p><i>(including implementing the strategies set out in the Community Strategic Plan) within the limits of the resources available under the Resourcing Strategy”.</i></p> <p>Essential Element 4.9 of the Integrated Planning and Reporting Guidelines states:</p> <p><i>“The general manager must ensure that progress reports are provided to the council, with respect to the principal activities detailed in the Delivery Program, at least every 6 months”.</i></p>
Risk	<p>The risk is deemed to be High. Failure to provide regular progress reports to the council with respect to the principal activities detailed in its delivery program at least every 6 months may result in non-compliance with the above legislation and may result in enforceable action by the Office of Local Government, Planning Policy.</p>

ATTACHMENTS

1. Biannual Progress Report July to December 2022 (Under separate cover)

CORP 07

Investment Report January 2023

Strategic Objective	Visionary, Leading, Responsible Ensure Council is accountable and financially sustainable through the strategic management of assets and resources
File Ref	034056.2023
Report By	Vishwa Nadan - Chief Financial Officer
Approved By	Farooq Portelli - Acting Director Corporate Services

EXECUTIVE SUMMARY

This report details Council's investment portfolio and its performance at 31 January 2023. Key highlights include:

- Council held investments with a market value of \$424 million.
- The Reserve Bank of Australia (RBA)'s official cash rate is at 3.35 per cent.
- The portfolio yield (for the year to January 2023) was 120 basis points above the benchmark (AusBond Bank Bill Index)

	AusBond Bank Bill Index (ABBI)
Benchmark	1.52%
Portfolio yield	2.72%
Performance above benchmark	1.20%

- Year-to-date, Council's investment income was \$5.13 million higher than the original budget. This is due to a combination of increase in market interest rates and unrealised gain in fair value of Floating Rate Notes (FRNs).
- Year-to-date, Council's investment in mortgage-backed securities (MBSs) are valued at \$478 thousand below face value. Council's investment advisor (Amicus Advisory) continues to review Council's investment in MBSs and recommends Council continue to hold its investments in the Class A and both Class C securities. There is significant uncertainty associated with these investments, however presently the investment advisor believes there is, on balance, more upside opportunity than downside risk. This is subject to ongoing regular review. MBSs are no longer rated.

CORPORATE SERVICES REPORT

- Council's investments and reporting obligations fully complied with the requirements of section 625 of the *Local Government Act 1993* and section 212 of the *Local Government (General) Regulation 2021*.
- Council's portfolio also fully complied with limits set out in its current Investment Policy, noting the exception applicable to MBSs (as investment in them pre-dates the current Investment Policy).
- Council is committed to NSW TCorp's balanced investment framework and held 19.14 per cent of its portfolio in ADIs rated BBB and below.

RECOMMENDATION

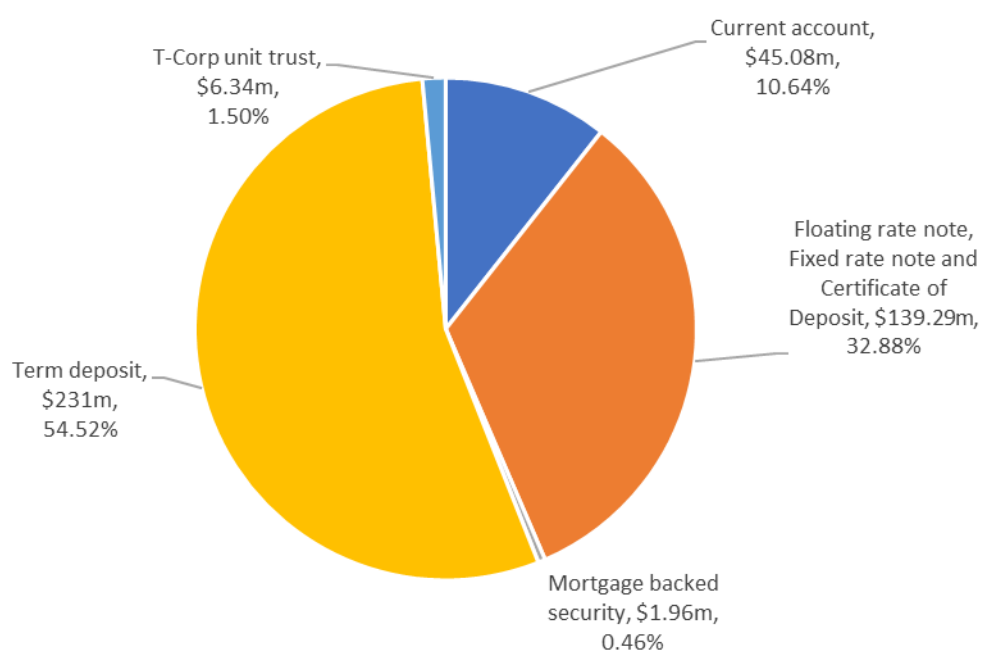
That Council receive and note this report.

REPORT

Section 212 of the *Local Government (General) Regulation 2021* requires that the Responsible Accounting Officer must provide Council with a written report setting out details of all money that Council has invested under section 625 of the *Local Government Act 1993*.

Council's portfolio

At 31 January 2023, Council held investments with a market value of \$424 million. Council's investment register detailing all its investments is provided as an attachment to this report. In summary, Council's portfolio consisted of investments in:



CORPORATE SERVICES REPORT

The ratio of market value compared to face value of various debt securities is shown in the table below.

Asset class	Jan-23	Dec-22	Jun-22
Senior debts (FRNs ,TCDs & FRBs)*	98.75%	98.30%	98.62%
MBS (Reverse mortgage-backed securities)	80.41%	80.22%	76.53%
T-Corp unit trusts	105.64%	102.43%	103.12%

***Definition of terms**

- *FRN - Floating Rate Note - returns an aggregate of a fixed margin and a variable benchmark (usually the Bank Bill Swap Rate).*
- *FRB - Fixed Rate Bond – returns a fixed coupon (interest) rate and is tradeable before maturity.*
- *TCD - Transferrable Certificate of Deposit - security issued with the same characteristics as a term deposit, however it can be sold back (transferred) into the market prior to maturity. A floating TCD pays a coupon linked to a variable benchmark (90-day Bank Bill Swap Rate).*

The economic environment globally, is suffering significantly from impacts of the Covid-19 pandemic and conflict in Ukraine. The fair value of FRNs, particularly those with fixed interest rates, have decreased significantly. This is a mark-to-market issue and will not affect the long term cashflow expectation from these investments. Council has sufficient funds in its current account and has no plans at this stage to sell any of its FRNs to meet its short-term cashflow requirements.

Council is fully compliant with the requirements of the Ministerial Investment Order including the grandfathering¹ provisions. Council continues to closely monitor the investments in its portfolio to ensure continued compliance and minimal exposure to risk.

Council is committed to NSW TCorp's balanced investment framework and held 19.14 per cent of its portfolio in ADIs rated BBB and below.

Mortgaged-backed securities

Council's investment advisor (Amicus Advisory) regularly reviews investments in grandfathered mortgage-backed securities (MBSs) and continues to recommend "hold" position on investments in Class A and both Class C securities.

There is significant uncertainty associated with these investments, however presently the investment advisors believe there is, on balance, more upside opportunity than downside risk. Notwithstanding this recommendation, Amicus has assessed that both Class C securities are likely to eventually default. However, Council will continue to receive interest up until default which is likely to be many years in the future. Fitch Rating Agency has decided to withdraw its rating on MBSs and as a result, Council's investments in these securities are now classed as non-rated. Year-to-date, Council's investment in MBSs are valued at \$478 thousand below face value.

¹ Grandfathering is a provision in the Ministerial Investment Order (12 January 2011) that allows Council to hold investments which would otherwise be non-compliant with Council's new Investment Policy and the Ministerial Investment Order.

Portfolio maturity profile

The table below shows the percentage of funds invested at different durations to maturity.

Term to maturity	Total	% Holdings	Term to maturity policy limit minimum	Term to maturity policy limit maximum	Complies to Investment policy "Yes/No"
Current account	45,079,807	10.64%			
Term deposits < 1 year	159,000,000	37.53%			
T-Corp unit trust	6,338,294	1.50%			
Tradeable securities	139,290,288	32.88%			
Portfolio % < 1 year (Short term liquidity)	349,708,389	82.54%	30%	100%	Yes
Term deposit > 1 year < 3 years	72,000,000	16.99%	0	0.7	Yes
Grand fathered securities	1,961,252	0.46%	N/A	N/A	Yes
Portfolio % (Medium term liquidity)	73,961,252	17.46%			Yes
Total portfolio	423,669,641	100.00%			

Counterparty policy limit compliance

Issuer	Security rating	Market value	% Total value	Maximum Institutional policy limit % holdings	Complies to Investment policy "Yes/No"
AMP Bank Ltd	BBB	22,011,104	5.20%	15%	Yes
ANZ Banking Group Ltd	AA-	18,055,026	4.26%	35%	Yes
Australian Unity Bank	BBB+	4,000,000	0.94%	15%	Yes
Bendigo & Adelaide Bank Ltd	BBB+	5,664,250	1.34%	15%	Yes
Bank of Nova Scotia	A+	2,506,245	0.59%	25%	Yes
Bank of Queensland Ltd	BBB+	22,253,086	5.25%	15%	Yes
Citibank Australia Ltd	A+	1,000,147	0.24%	25%	Yes
Commonwealth Bank of Australia Ltd	AA-	107,542,370	25.38%	35%	Yes
Emerald Reverse Mortgage Trust (Class A)	Unrated	838,671	0.20%	5%	Yes
Emerald Reverse Mortgage Trust (Class C)	Unrated	1,122,581	0.26%	5%	Yes
Great Southern Bank	BBB	2,502,935	0.59%	15%	Yes
HSBC Sydney Branch	AA-	5,000,719	1.18%	35%	Yes
ING Direct	A	1,598,028	0.38%	25%	Yes
Macquarie Bank	A+	18,233,185	4.30%	25%	Yes
Members Equity Bank Ltd	BBB	9,000,000	2.12%	15%	Yes
National Australia Bank Ltd	AA-	70,352,440	16.61%	35%	Yes
Newcastle Permanent Building Society Ltd	BBB	1,499,849	0.35%	15%	Yes
Northern Territory Treasury	AA-	15,000,000	3.54%	35%	Yes
NSW Treasury Corporation	AA	1,120,277	0.26%	45%	Yes
NSW Treasury Corporation	Unrated	5,218,017	1.23%	5%	Yes
Police Credit Union	Unrated	2,000,000	0.47%	5%	Yes
P&N Bank	BBB	5,000,000	1.18%	15%	Yes
Rabobank Australia Ltd	A+	4,178,700	0.99%	25%	Yes
Sumitomo Mitsui Banking	A	3,961,304	0.93%	25%	Yes
Suncorp Bank	A+	9,143,700	2.16%	25%	Yes
UBS AG	A+	2,305,860	0.54%	25%	Yes
Westpac Banking Corporation Ltd	AA-	82,561,147	19.49%	35%	Yes
Portfolio Total		423,669,641	100.00%		

Credit rating policy limit compliance

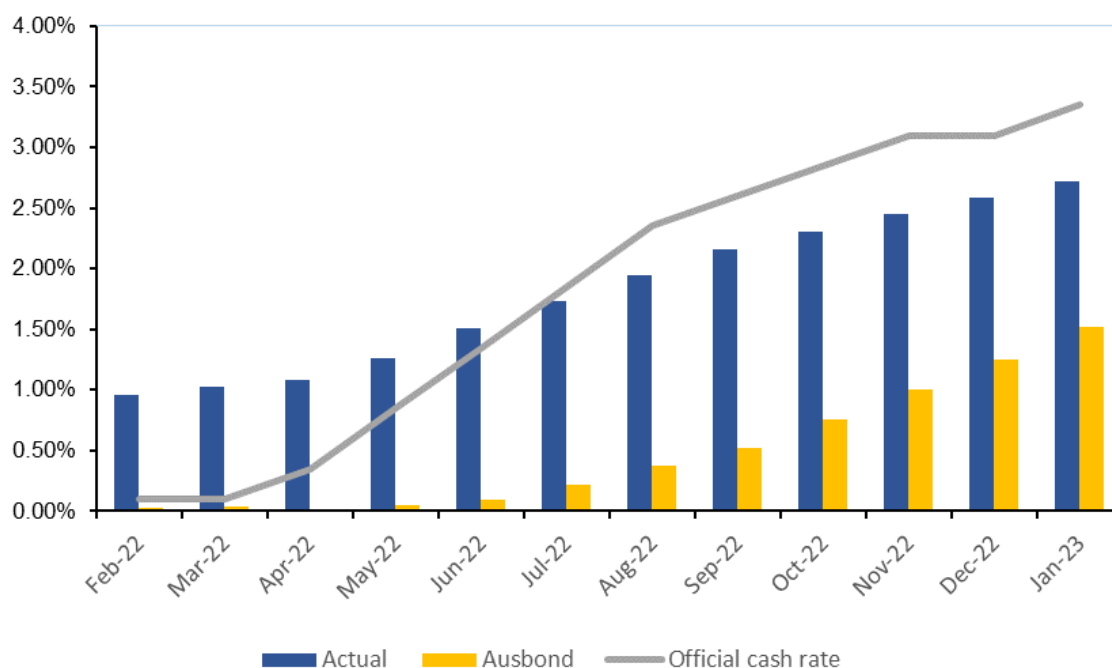
Credit rating	Market value	% Portfolio	Maximum policy limit	Complies to Investment policy "Yes/No"
AA Category	301,230,007	71.10%	100%	Yes
A Category	41,329,141	9.76%	60%	Yes
BBB Category	71,931,224	16.98%	45%	Yes
Unrated	9,179,269	2.17%	10%	Yes
Total Portfolio	423,669,641	100.00%		

Portfolio performance against relevant market benchmark

Council's Investment Policy prescribes the AusBond Bank Bill Index (ABBI) as a benchmark to measure return on cash and fixed interest securities. The ABBI represents the average daily yield of a parcel of bank bills. Historically there has been a positive correlation between changes in the cash rate and the resulting impact on the ABBI benchmark.

The portfolio yield for the year to January 2023 exceeded the ABBI index by 120 basis points (portfolio yield: 2.72%; ABBI: 1.52%).

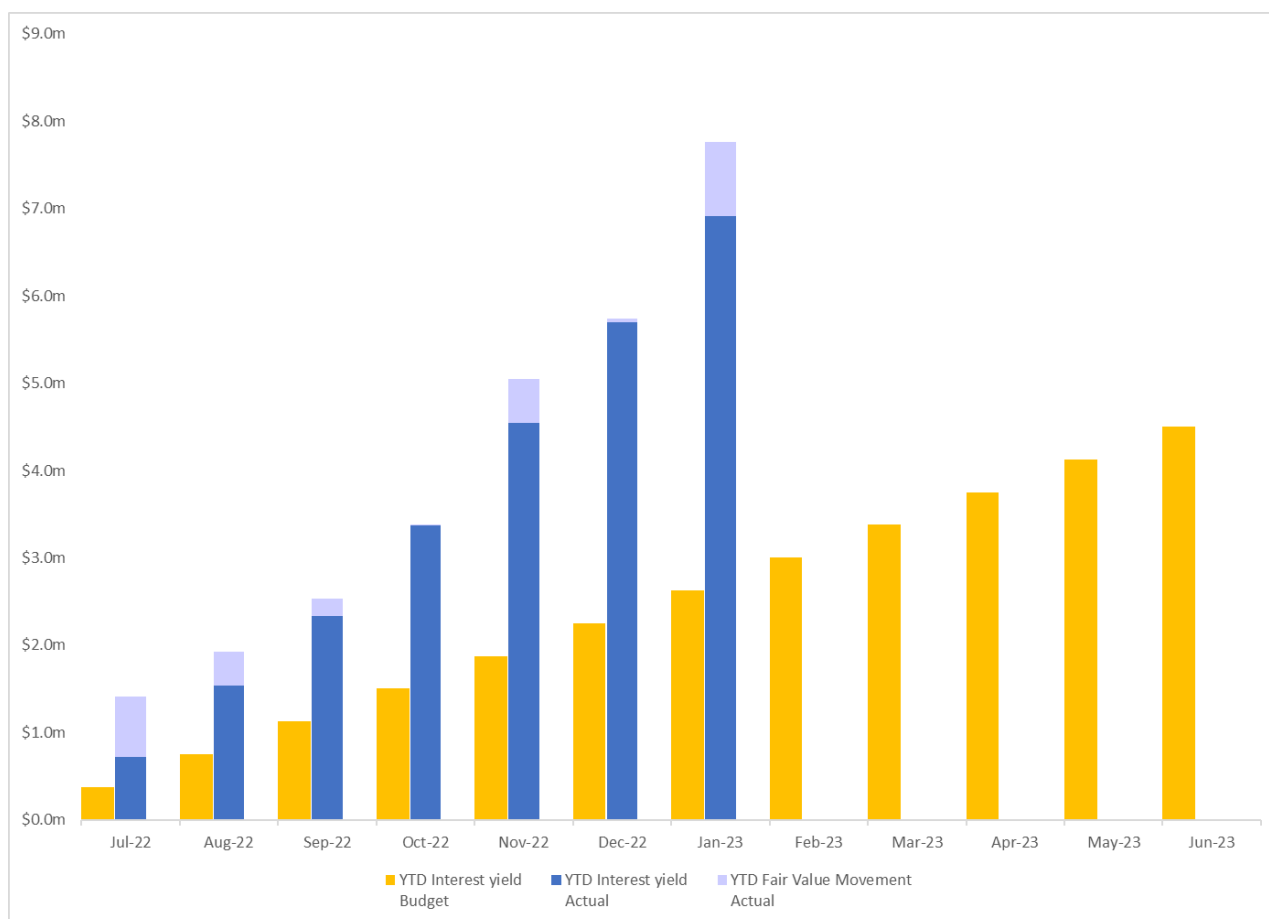
Comparative yields for the previous months are charted below:



Performance of portfolio returns against budget

Year-to-date, Council's investment income was \$5.13 million higher than the original budget. This is due to a combination of increase in market interest rate and unrealised gain in fair value of Floating Rate Notes (FRNs).

	YTD Budget	YTD Actuals	Budget Variance
Interest yield on cash holdings	\$2.63m	\$6.91m	\$4.28m
Fair value market movement	\$0.00m	\$0.85m	\$0.85m
Total	\$2.63m	\$7.76m	\$5.13m



Investment portfolio at a glance

Portfolio Performance	✓	The portfolio yield for the month of January 2023 exceeded the AusBond Bank Bill index by 120 basis points (portfolio yield: 2.72%; ABBI: 1.52%).
Annual Income vs. Budget	✓	Council's investment income was \$5.13 million higher than the original budget at 31 January 2023.

Investment policy compliance

Legislative requirements	✓	Fully compliant, noting exception applicable to grandfathered mortgaged-backed investments.
Portfolio credit rating limit	✓	Fully compliant
Institutional exposure limits	✓	Fully compliant
Overall portfolio credit limits	✓	Fully compliant
Term to maturity limits	✓	Fully compliant

Economic outlook – Reserve Bank of Australia

The Reserve Bank of Australia has increased the official cash rate to 3.35 per cent in its meeting on 07 February 2023.

Certificate of Responsible Accounting Officer

The Chief Financial Officer, as Responsible Accounting Officer, certifies that the investments listed in the attached report have been made in accordance with section 625 of the *Local Government Act 1993*, section 212 of the *Local Government (General) Regulation 2021* and Council's Investment Policy at the time of their placement. The previous investments are covered by the grandfathering clauses of the current investment guidelines issued by the Minister for Local Government.

CONSIDERATIONS

Economic	Council's investment income was \$5.13 million higher than the original budget at 31 January 2023.
Environment	There are no environmental and sustainability considerations.
Social	There are no social and cultural considerations.
Civic Leadership	There are no civic leadership and governance considerations.
Legislative	<p>Local Government Act 1993, section 625</p> <p>Local Government (General) Regulation 2021, section 212</p> <p>As required by the Local Government Act, Council is fully compliant with the ministerial requirements specified in the <i>Local Government Act 1993 – Investment Order</i> (relating to investments by councils) and with reporting requirements under section 212 of the <i>Local Government (General) Regulation 2021</i>.</p>
Risk	The capital value and return-on-investment is subject to market risks. Investment limits prescribed in Council's policy framework is aimed to mitigate these risks.

ATTACHMENTS

1. Investment Portfolio January 2023



Portfolio Valuation As At 31 January 2023

Fixed Interest Security	Maturity Date	Security Rating	Face Value Current	Market Value	% Total Value	Running Yield
Current Account						
CBA Business Saver		AA-	16,810,577.22	16,810,577.22	3.97%	3.10%
CBA General Account		AA-	1,025,484.67	1,025,484.67	0.24%	0.00%
AMP Business Saver		BBB	2,369,709.20	2,369,709.20	0.56%	1.50%
AMP Notice Account		BBB	14,641,395.04	14,641,395.04	3.46%	3.55%
Macquarie Bank Accelerator Account		A+	10,232,641.05	10,232,641.05	2.42%	2.88%
			45,079,807.18	45,079,807.18	10.64%	
Fixed Rate Bond						
Commonwealth Bank	14/01/2027	AA-	5,000,000.00	4,633,960.01	1.09%	2.40%
Bank of Queensland	27/10/2026	BBB+	4,750,000.00	4,308,350.71	1.02%	2.10%
Bank of Queensland	29/10/2025	BBB+	4,000,000.00	3,944,735.16	0.93%	4.00%
Bendigo & Adelaide Bank	17/03/2025	BBB+	2,750,000.00	2,664,249.58	0.63%	3.00%
UBS AG	26/02/2026	A+	2,550,000.00	2,305,859.85	0.54%	1.10%
ING Direct	19/08/2026	A	1,800,000.00	1,598,028.24	0.38%	1.10%
NAB	25/02/2027	AA-	4,500,000.00	4,268,550.94	1.01%	2.90%
Suncorp	25/01/2027	A+	4,500,000.00	4,140,631.45	0.98%	2.50%
			29,850,000.00	27,864,365.94	6.58%	
Floating Rate Note						
ANZ Bank	09/05/2023	AA-	3,000,000.00	3,003,607.01	0.71%	3.96%
ANZ Bank	06/12/2023	AA-	7,000,000.00	7,031,596.61	1.66%	4.10%
ANZ Bank	29/08/2024	AA-	5,000,000.00	5,013,096.63	1.18%	3.85%
ANZ Bank	16/01/2025	AA-	3,000,000.00	3,006,725.92	0.71%	4.11%
Citibank, N.A.	14/11/2024	A+	1,000,000.00	1,000,146.95	0.24%	3.91%
Commonwealth Bank	25/04/2023	AA-	3,000,000.00	3,002,477.10	0.71%	4.06%
Commonwealth Bank	16/08/2023	AA-	7,500,000.00	7,513,966.66	1.77%	3.98%
Commonwealth Bank	11/01/2024	AA-	9,500,000.00	9,555,904.16	2.26%	4.47%
Credit Union Australia	24/10/2024	BBB	2,500,000.00	2,502,934.74	0.59%	4.40%
HSBC	27/09/2024	AA-	3,000,000.00	3,000,431.37	0.71%	4.08%
HSBC	27/09/2024	AA-	2,000,000.00	2,000,287.58	0.47%	4.08%
Macquarie Bank	07/08/2024	A+	4,000,000.00	4,003,524.71	0.94%	3.86%
Macquarie Bank	12/02/2025	A+	3,000,000.00	2,997,019.12	0.71%	3.87%
NAB	16/05/2023	AA-	2,000,000.00	2,002,574.94	0.47%	3.95%
NAB	26/09/2023	AA-	8,000,000.00	8,022,886.35	1.89%	4.18%
NAB	26/09/2023	AA-	4,000,000.00	4,011,443.18	0.95%	4.18%
NAB	26/02/2024	AA-	5,000,000.00	5,028,231.66	1.19%	4.15%
NAB	19/06/2024	AA-	4,000,000.00	4,018,752.70	0.95%	4.12%
Newcastle Permanent	06/02/2023	BBB	1,500,000.00	1,499,849.41	0.35%	4.46%
Rabobank Australia Branch	27/01/2027	A+	2,700,000.00	2,672,578.31	0.63%	4.11%
Rabobank Australia Branch	19/01/2028	A+	1,500,000.00	1,506,122.11	0.36%	4.49%
ScotiaBank	07/09/2023	A+	2,500,000.00	2,506,244.59	0.59%	4.10%
Suncorp	30/07/2024	A+	3,000,000.00	3,001,841.02	0.71%	4.16%
Suncorp	30/07/2024	A+	2,000,000.00	2,001,227.35	0.47%	4.16%
Sumitomo Mitsui Banking	20/01/2027	A	4,000,000.00	3,961,304.31	0.93%	4.05%
Westpac	06/03/2023	AA-	5,000,000.00	5,000,422.98	1.18%	3.90%

Fixed Interest Security	Maturity Date	Security Rating	Face Value Current	Market Value	% Total Value	Running Yield
Westpac	16/11/2023	AA-	6,000,000.00	6,022,225.13	1.42%	4.00%
Westpac	24/04/2024	AA-	4,000,000.00	4,027,782.98	0.95%	4.42%
Westpac	16/08/2024	AA-	2,500,000.00	2,510,716.39	0.59%	3.93%
			111,200,000.00	111,425,921.94	26.30%	

Mortgage Backed Security

EmeraldMBS2006-1A	21/08/2051	Unrated	939,034.62	838,671.43	0.20%	3.52%
EmeraldMBS2006-1C	21/08/2056	Unrated	1,000,000.00	770,310.69	0.18%	4.27%
EmeraldMBS2007-1C	23/07/2057	Unrated	500,000.00	352,270.08	0.08%	4.24%
			2,439,034.62	1,961,252.20	0.46%	

Term Deposit

AMP	04/12/2023	BBB	2,000,000.00	2,000,000.00	0.47%	3.30%
AMP	17/07/2023	BBB	3,000,000.00	3,000,000.00	0.71%	4.00%
Australian Unity Bank	25/08/2023	BBB	4,000,000.00	4,000,000.00	0.94%	3.40%
Bank of Queensland	22/12/2023	BBB+	5,000,000.00	5,000,000.00	1.18%	1.20%
Bank of Queensland	28/03/2023	BBB+	3,000,000.00	3,000,000.00	0.71%	1.50%
Bank of Queensland	28/03/2024	BBB+	3,000,000.00	3,000,000.00	0.71%	2.40%
Bank of Queensland	31/05/2024	BBB+	3,000,000.00	3,000,000.00	0.71%	3.72%
Bendigo and Adelaide Bank	16/03/2023	BBB+	3,000,000.00	3,000,000.00	0.71%	1.20%
Commonwealth Bank	24/03/2023	AA-	2,000,000.00	2,000,000.00	0.47%	1.46%
Commonwealth Bank	23/06/2023	AA-	10,000,000.00	10,000,000.00	2.36%	3.94%
Commonwealth Bank	17/07/2023	AA-	10,000,000.00	10,000,000.00	2.36%	4.25%
Commonwealth Bank	28/03/2024	AA-	3,000,000.00	3,000,000.00	0.71%	2.43%
Commonwealth Bank	23/05/2023	AA-	5,000,000.00	5,000,000.00	1.18%	3.76%
Commonwealth Bank	21/04/2023	AA-	5,000,000.00	5,000,000.00	1.18%	3.81%
Commonwealth Bank	22/11/2023	AA-	5,000,000.00	5,000,000.00	1.18%	4.19%
Commonwealth Bank	12/12/2024	AA-	10,000,000.00	10,000,000.00	2.36%	4.63%
Commonwealth Bank	13/01/2025	AA-	5,000,000.00	5,000,000.00	1.18%	4.63%
Commonwealth Bank	27/11/2025	AA-	10,000,000.00	10,000,000.00	2.36%	4.60%
Macquarie Bank	03/03/2023	A+	1,000,000.00	1,000,000.00	0.24%	0.95%
Members Equity Bank	22/12/2023	BBB	5,000,000.00	5,000,000.00	1.18%	1.20%
Members Equity Bank	23/05/2023	BBB	4,000,000.00	4,000,000.00	0.94%	3.20%
NAB	16/03/2023	AA-	3,000,000.00	3,000,000.00	0.71%	1.15%
NAB	18/04/2023	AA-	5,000,000.00	5,000,000.00	1.18%	3.95%
NAB	31/05/2023	AA-	5,000,000.00	5,000,000.00	1.18%	2.90%
NAB	23/06/2023	AA-	5,000,000.00	5,000,000.00	1.18%	3.80%
NAB	14/07/2023	AA-	5,000,000.00	5,000,000.00	1.18%	4.10%
NAB	20/10/2023	AA-	5,000,000.00	5,000,000.00	1.18%	4.51%
NAB	30/05/2024	AA-	5,000,000.00	5,000,000.00	1.18%	3.49%
NAB	13/09/2024	AA-	5,000,000.00	5,000,000.00	1.18%	1.10%
NAB	08/09/2025	AA-	5,000,000.00	5,000,000.00	1.18%	0.82%
Northern Territory Treasury	16/12/2024	AA-	5,000,000.00	5,000,000.00	1.18%	1.00%
Northern Territory Treasury	15/12/2025	AA-	5,000,000.00	5,000,000.00	1.18%	1.20%
Northern Territory Treasury	15/12/2026	AA-	5,000,000.00	5,000,000.00	1.18%	1.50%
Police Credit Union SA	16/08/2023	Unrated	2,000,000.00	2,000,000.00	0.47%	0.65%
P&N Bank	22/12/2023	BBB	5,000,000.00	5,000,000.00	1.18%	1.20%
Westpac	22/12/2023	AA-	10,000,000.00	10,000,000.00	2.36%	1.25%
Westpac	16/03/2023	AA-	3,000,000.00	3,000,000.00	0.71%	1.13%
Westpac	25/03/2023	AA-	3,000,000.00	3,000,000.00	0.71%	1.48%
Westpac	31/05/2023	AA-	5,000,000.00	5,000,000.00	1.18%	2.95%
Westpac	23/06/2023	AA-	5,000,000.00	5,000,000.00	1.18%	3.80%
Westpac	03/10/2023	AA-	2,000,000.00	2,000,000.00	0.47%	4.20%
Westpac	17/10/2023	AA-	5,000,000.00	5,000,000.00	1.18%	4.44%
Westpac	20/10/2023	AA-	8,000,000.00	8,000,000.00	1.89%	4.57%
Westpac	20/11/2023	AA-	10,000,000.00	10,000,000.00	2.36%	4.60%

Fixed Interest Security	Maturity Date	Security Rating	Face Value Current	Market Value	% Total Value	Running Yield
Westpac	25/03/2024	AA-	3,000,000.00	3,000,000.00	0.71%	2.39%
Westpac	31/05/2024	AA-	5,000,000.00	5,000,000.00	1.18%	3.54%
Westpac	21/08/2023	AA-	6,000,000.00	6,000,000.00	1.42%	3.96%
			231,000,000.00	231,000,000.00	54.52%	
Total			419,568,841.80	417,331,347.27	98.50%	

T-Corp

NSWTC IM Long Term Growth Fund	Unrated	5,000,000.00	5,218,017.08	1.23%
NSWTC IM Short Term Income Fund	AA	1,000,000.00	1,120,276.79	0.26%
		6,000,000.00	6,338,293.87	1.50%
Total		419,568,841.80	417,331,347.27	98.50%
Portfolio Total		425,568,841.80	423,669,641.14	100.00%

CORP 08**2023 National General Assembly of Local Government**

Strategic Objective	Visionary, Leading, Responsible Demonstrate a high standard of transparency and accountability through a comprehensive governance framework
File Ref	003745.2023
Report By	George Georgakis - Manager Council and Executive Services
Approved By	Farooq Portelli - Acting Director Corporate Services

EXECUTIVE SUMMARY

The 2023 National General Assembly of Local Government (NGA) will be held in Canberra from Tuesday 13 June to Thursday 15 June 2023. The report seeks a resolution from Council to select the Councillors to attend and for Council to endorse any motions it may wish to submit.

RECOMMENDATION

That:

1. Any Councillor who wishes to attend the 2023 National General Assembly of Local Government notify the Councillor Support Officer by 16 March 2023; and
2. Council determines whether to submit any motions for debate at the National General Assembly.

REPORT

The National General Assembly of Local Government (NGA) is a key event on the local government calendar. It is convened by the Australian Local Government Association (ALGA) for local Councils across Australia.

The NGA provides a platform for Local Government to address national issues and advocate to the federal government on critical issues facing the sector.

As the national voice for local government, the ALGA advocates on behalf of Australia's 537 Councils for funding and policy outcomes that support local governments to deliver better results for their communities.

The 2023 NGA will be held in Canberra from Tuesday 13 June to Thursday 15 June 2023.

The program is being finalised and will be provided to Councillors upon receipt.

Council is entitled to one vote at the NGA, but is not limited to the number of Councillors who can attend. The Mayor is Council's voting delegate.

The theme for the 2023 NGA will be "Our Communities, Our Future" and the ALGA is seeking motions to guide ALGA's Board, in particular, where they identify opportunities for reforming and creating new Federal Government programs and policies that will support Councils to build stronger communities into the future.

The ALGA Discussion Paper (attached to this report) covers some of the critical national policy areas that the sector needs to consider now and into the future and will help with the preparation of any motions.

A notice of motion to this year's NGA should either:

- Focus on practical and deliverable programs and policies that the Australia Government can support and work directly with the local government sector to build our communities; or
- New program ideas that would help the local government sector to deliver national objectives.

Motions should be concise, practical and able to be implemented.

They must also meet the guidelines for motions outlined in this paper.

To be eligible for inclusion in the NGA Business Papers, and subsequent debate on the floor of the NGA, motions must meet the following criteria:

1. Be relevant to the work of local government nationally.
2. Not be focused on a specific jurisdiction, location or region – unless the project or issue has national implications.
3. Be consistent with the themes of the NGA.
4. Complement or build on the policy objectives of ALGA of their state or territory local government association.
5. Be submitted by a Council which is a financial member of their state or territory local government association.
6. Propose a clear action and outcome, that is, call on the Australia Government to act on something.

7. Not be advanced on behalf of external third parties that may seek to use the NGA to apply pressure to Bord members, or to gain national political exposure for positions that are not directly relevant to the work of, or in the national interests of, local government.
8. Address issues that will directly improve the capacity of local government to deliver services and infrastructure for the benefit of all Australian communities.
9. Not seek to advance an outcome that would result in a benefit to one group of Councils to the detriment of another.
10. Be supported by sufficient evidence to support the outcome being sought and demonstrate the relevance and significance of the matter to local government nationally.

All motions require a clear national objective, a summary of the key arguments in support of the motion, and endorsement of Council.

Motions should be received no later than the end of the day on Friday 24 March 2023.

FINANCIAL IMPLICATIONS

There will be financial costs per delegate for registration, accommodation and meals. These are outlined in the Economic considerations below.

The costs have been included in Council's budget for the current year and long-term financial plan.

CONSIDERATIONS

Economic	<p>The following costs will be incurred per delegate:</p> <p>Registration: Approximately \$1,000 per person.</p> <p>Accommodation: Approximately \$350 per night per person.</p> <p>Meals: Approximately total of \$350 for conference dinners on 13 and 14 June 2022.</p> <p><i>Note: Conference registration costs have not yet been released.</i></p> <p>Travel: Via Council vehicle (or reimbursed mileage allowance if using private vehicle).</p>
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Environment	<p>Raise community awareness and support action in relation to environmental issues.</p> <p>Promote an integrated and user friendly public transport service.</p> <p>Support the delivery of a range of transport options.</p>
Social	<p>Raise awareness in the community about the available services and facilities.</p>
Civic Leadership	<p>Act as an environmental leader in the community.</p> <p>Facilitate the development of community leaders.</p> <p>Encourage the community to engage in Council initiatives and actions.</p> <p>Provide information about Council's services, roles and decision making processes.</p> <p>Deliver services that are customer focused.</p> <p>Operate a well-developed governance system that demonstrates accountability, transparency and ethical conduct.</p> <p>Actively advocate for federal and state government support, funding and services.</p>
Legislative	<p>There are no legislative considerations relating to this report.</p>
Risk	<p>The risk is deemed to be low and is considered to be within Council's risk appetite.</p>

ATTACHMENTS

1. Correspondence from Australian Local Government Association (Under separate cover)
2. Call for Motions Discussion Paper (Under separate cover)

PRES 01

Smart Bin Trial

Strategic Objective	Liveable, Sustainable, Resilient Deliver a beautiful, clean and inviting city for the community to enjoy
File Ref	047579.2023
Report By	Tim Pasley – Manager Resource Recovery
Approved By	Jason Breton - Acting Director City Presentation

EXECUTIVE SUMMARY

On February 2nd, 2022, Liverpool City Council resolved to explore a trial program of Smart Bins in a high profile and high traffic park. The trial period ran from November 4th, 2022 and lasted for three months. The purpose of the trial was to evaluate the benefits of Smart Bin technology and to report back to Council. The trial involved the installation of two Smart Bins, which were monitored and evaluated for their effectiveness in managing waste. The trial demonstrated the many benefits of Smart Bin technology, including efficient waste collection, real-time monitoring of fill levels, automated notifications for waste collection, and valuable data insights on waste collection patterns.

RECOMMENDATION

That Council receive and note the report.

REPORT

Smart Bin technology is a waste management solution that involves the use of high-tech bins equipped with sensors, microcontrollers, and communication systems to monitor the fill level of waste containers in real-time. This technology has been widely adopted in Australia and has shown great promise in reducing waste and improving the efficiency of waste management processes.

In recent years, many local Councils (including Liverpool City Council) and private organisations have begun to adopt this technology to improve the management of their waste streams. This has led to a reduction in the amount of waste being sent to landfills, as well as improved efficiency in waste collection and transportation processes.

One of the key benefits of smart bin technology is that it allows for the optimisation of waste collection routes. By monitoring the fill level of bins in real-time, Council can ensure that they are collecting waste only when it is actually needed, reducing the number of trips required and saving time and resources. This also reduces the environmental impact of waste collection, as fewer vehicles on the road means lower emissions and reduced fuel consumption.

Another benefit of smart bin technology is that it can help to reduce the amount of waste that ends up in landfills. By providing early warning of when a bin is full, Council can schedule a collection before the bin becomes overflowing, reducing the amount of waste that is lost or sent to landfill. This can also help to reduce the amount of litter and waste in public areas, improving the appearance and cleanliness of the surrounding environment.

Smart bin technology also has the potential to improve the overall sustainability of waste management practices in Australia. By reducing waste and improving the efficiency of waste collection processes, this technology can help to reduce the environmental impact of waste management, as well as the cost of these processes. Additionally, the data generated by smart bin technology can be used to inform future waste management policies and initiatives, helping to ensure that Australia remains at the forefront of sustainable waste management practices.

Placement of Bins:

On November 4th, 2023, two Smart Bins were installed as part of a trial initiative in order to evaluate their effectiveness in waste management. The total cost of the two smart bins and their installation came to \$6,873.68, with \$6,224.68 being the cost of the smart bins and \$649.00 being the cost of installation.

1. 1st Smart Trial Bin located at George Street Liverpool



2. 2nd Smart Trial Bin located at Macquarie Mall Liverpool CBD



The Smart Bin software provides a comprehensive solution for waste management by incorporating advanced technology and sophisticated software capabilities. This software is integrated into the Smart Bins and enables real-time monitoring of the fill levels of the bins, allowing for efficient collection and reducing the number of waste collection trips required. The software also provides automated notifications when a bin is full, allowing for timely collection and reducing the risk of overflow. In addition, the software provides valuable data insights on waste collection patterns and trends, which can be used to optimise waste collection routes, reduce waste sent to landfills, and improve the sustainability of waste management practices. With its user-friendly interface and robust capabilities, the Big Belly Smart Bin software offers a cutting-edge solution for the efficient and effective management of waste in modern communities.

Known Issues:

During the trial period of Smart Bin placement, one issue was discovered regarding the difficulty faced by shop owners in placing their waste material within the bins. Despite ongoing efforts by the Council's compliance teams to educate shop owners about proper waste disposal, the issue of improper disposal has persisted. The mechanisms built into the Smart Bins to prevent waste material from entering, while positive in nature, have also created a negative image of built-up waste surrounding the bin enclosure. This has resulted in the Smart Bin being unable to detect waste material outside of the enclosure. While the Smart Bin technology reduces the frequency of waste collection, thereby improving operational efficiency, it also creates a void for dumping to occur around the bin. This, in turn, has increased complaints from the community about the build-up of waste in the surrounding areas.



In conclusion, smart bin technology has proven to be a valuable solution for waste management for Liverpool Council. With its ability to optimise waste collection routes, reduce waste sent to landfills, and improve the sustainability of waste management practices, this technology has the potential to improve waste management in the country. As smart bin technology continues to evolve and become more widespread, it is likely to play an increasingly important role in shaping the future of waste management in Australia.

Costs:

The installation of Smart Bins can be prohibitively expensive, making it challenging for many local government areas to implement this technology on a large scale. While the benefits of Smart Bins in terms of efficient waste collection and real-time monitoring of fill levels are well-established, the cost of installation can be a barrier to widespread adoption. As a result, it is likely that Smart Bins are best suited for high-profile areas within a local government area, where the benefits of their use can be highlighted and their impact can be most effectively demonstrated. This might include areas with a high volume of foot traffic or areas that are closely monitored by local authorities, such as busy shopping districts or popular tourist destinations. By prioritizing the installation of Smart Bins in high-profile areas, local government areas can showcase the benefits of this technology and potentially attract funding for wider implementation in the future.

FINANCIAL IMPLICATIONS

There are no financial implications relating to this recommendation.

CONSIDERATIONS

Economic	There are no economic and financial considerations.
Environment	There are no environmental and sustainability considerations.
Social	There are no social and cultural considerations.
Civic Leadership	There are no civic leadership and governance considerations.
Legislative	There are no legislative considerations relating to this report.
Risk	There is no risk associated with this report.

ATTACHMENTS

Nil

CTTE 01

**Minutes of the Environment Advisory Committee
held on 12 December 2022**

Strategic Objective	Liveable, Sustainable, Resilient Deliver a beautiful, clean and inviting city for the community to enjoy
File Ref	003522.2023
Report By	Michael Zengovski - Acting Director Economy and Commercial Development
Approved By	John Lac - Acting Director Infrastructure & Environment

EXECUTIVE SUMMARY

This report is tabled in order to present the Minutes of the Environment Advisory Committee Meeting held on 12 December 2022.

RECOMMENDATION

That Council receives and notes the Minutes of the Environment Advisory Committee Meeting held on 12 December 2022.

REPORT

The Minutes of the Environment Advisory Committee Meeting held on 12 December 2022 are attached for the information of Council.

FINANCIAL IMPLICATIONS

None of the actions contained in the minutes will have a financial impact on Council.

CONSIDERATIONS

Economic	There are no economic and financial considerations.
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Environment	<p>Minimise household and commercial waste.</p> <p>Manage air, water, noise and chemical pollution.</p> <p>Enhance the environmental performance of buildings and homes.</p> <p>Protect, enhance and maintain areas of endangered ecological communities and high quality bushland as part of an attractive mix of land uses.</p> <p>Raise community awareness and support action in relation to environmental issues.</p>
Social	<p>Support community organisations, groups and volunteers to deliver coordinated services to the community.</p>
Civic Leadership	<p>Act as an environmental leader in the community.</p> <p>Foster neighbourhood pride and a sense of responsibility.</p> <p>Encourage the community to engage in Council initiatives and actions.</p> <p>Provide information about Council's services, roles and decision making processes.</p> <p>Actively advocate for federal and state government support, funding and services.</p>
Legislative	<i>Biosecurity Act 2015</i>
Risk	There is no risk associated with this report.

ATTACHMENTS

1. Minutes of the Environment Advisory Committee Meeting - 12 December 2022



MINUTES FROM ENVIRONMENT ADVISORY COMMITTEE (EAC) MEETING 12 December 2022

COUNCILLOR MEMBERS:

Councillor Kaliyanda

Councillor (Chairperson)

COMMITTEE MEMBERS:

Stephen Dobell-Brown
Rosalyn Faddy
Joseph Rover
Robert Storey
Signe Westerberg
Ellie Robertson

Community Member
Community Member
Community Member
Community Member
Community Member
Community Member

COUNCIL ATTENDEES:

Raj Autar
Matthew Morris
Michael Zengovski
Lee Rennie
Claire Scott
John Lac
Jessica Kaiser

Director Infrastructure & Environment
Manager City Works
Manager City Environment
Waste Project Officer
Coordinator Contributions Planning
Manager Infrastructure Delivery
Personal Assistant (Minutes)

APOLOGIES:

Councillor Harle
Councillor Ammoun
Olusegun Samuel
Joseph Tharappel
Kacy Vallencourt
Darren Duncan
Denise Ezzy
George Youssef
Robert Dixon
Alexi Gilchrist
Steven Hodosi
Binod Parajuli

Councillor
Councillor
Community Member
Community Member
Community Member
Gandangara Aboriginal Land Council
Tharawal Aboriginal Land Council
Community Member
Industry Representative – Georges Riverkeeper
Environmental Restoration Plan (ERP) Program Leader
Coordinator Environmental Operations
Manager Infrastructure Planning

OBSERVERS:

Councillor Rhodes
Alan Riley
Matthew Dobell-Brown

Observer
Observer
Observer



1. WELCOME, ATTENDANCE AND APOLOGIES

Cllr Kaliyanda welcomed everyone to the meeting and acknowledged the traditional custodians of the land and pay respect to elders past and present. Apologies were noted.

2. DECLARATIONS OF INTEREST

No declarations of interest were noted at the meeting.

3. MINUTES FROM THE PREVIOUS MEETING

Motion: That the minutes from the previous meeting held on 10 October 2022 be adopted by the committee.

Moved: Stephen Dobell Brown

Seconded: Robert Storey

4. MATTERS ARISING FROM THE PREVIOUS MEETING

4.1 Review of Committees

Manager City Environment confirmed that an update will be provided to the committee following the report to Council in February 2023. At this stage, there are no changes proposed to the Environment Advisory Committee.

4.2 Fish Weir

Mr Dobell-Brown asked whether Council was now able to confirm ownership of the fish weir. Manager City Environment advised that Council is liaising with DPI Fisheries and the Department of Planning and Environment regarding the ownership and will update the EAC on this matter.

Action: Council to update the EAC on the ownership of the fish weir.

5. AGENDA ITEMS

5.1 Wild Deer Management Update

Manager City Environment provided an update on the Wild Deer Management.

Action: Council to provide details to the EAC on previous numbers of feral deer controlled.

5.2 VPA Matters

Coordinator Contributions Planning provided an update on Environmental Matters VPA's and advised that the status of VPA's will be reported to the committee, following the VPA updates provided to Council.

Action: Council to send the VPA report to the committee with relevant Environmental VPAs highlighted, for the committee's information.

Queries and Discussion

- i. The committee members asked how long Council will wait for the Australian Turf Club (ATC) to make contact regarding the required work at Coopers Paddock. Coordinator Contributions Planning advised that a second request has been sent to ATC and if no response is received, it will be escalated to Council's legal team for action.
- ii. Discussions were held regarding the possible use of cultural burning to clear and restore vegetation at Coopers Paddock. It was noted that the Gandangara Aboriginal Land Council (GLALC) are invited to EAC meetings but do not attend.



Action: Council to work with the Community Development Worker – First Nations to approach GLALC with regards to attending future EAC meetings to discuss relevant items (in particular cultural burning).

- iii. Cllr Rhodes asked about contaminated soil dumped at New Brighton Golf Course. Manager City Environment advised that the Golf Club is currently undertaking soil investigations and Council is waiting on these reports to understand the Club's remediation requirements on land to be dedicated.
- iv. Cllr Rhodes queried the status of the emergency evacuation works at the Marina. Coordinator Contributions Planning advised that there may have been an evacuation stairwell considered as part of the approval.
- v. Cllr Rhodes questioned the status of the Shepherd Street VPA. Coordinator Contributions Planning advised that this particular VPA is almost finalised through assistance with the I&E team and is not included in current reporting.
- vi. Cllr Rhodes noted that some VPAs are stretched out over a long period of time and this should be taken into consideration when VPAs are developed. Coordinator Contributions Planning advised that VPAs are negotiated based on contribution value and work/land value. Over the duration, the security is updated in accordance with Producer Price Index (PPI) for building materials and land is updated in accordance with land value indexation.

Motion: That Council consider the use of controlled cultural burning for ongoing rehabilitation of the Coopers Paddock Bushland area.

Moved: Stephen Dobell-Brown

Seconded: Rosalyn Faddy

5.3 2022 Floods Liverpool's Experience

Manager Infrastructure Delivery presented on Liverpool's experience with the 2022 flooding disasters.

Queries and Discussion

- i. Cllr Kaliyanda asked whether sports fields/open spaces are covered under the grant opportunities available for disaster relief. Manager Infrastructure Delivery confirmed that there are opportunities available.
- ii. Mr Riley noted that there used to be a creek as part of the original landscape at the Chipping Norton landslip location and noted that this could have contributed to the landslip. Manager Infrastructure Delivery advised that consultants are looking into subsoil drainage and water sources as part of the design for the new retaining wall, to ensure it can withstand any future flooding events.
- iii. Mr Riley asked whether Council could investigate and consider the use of fungi farms to assist with the filtration of water runoff. Manager Infrastructure Delivery advised Council installs rain gardens as part of developments to filter water runoff and that fungi farms may not be commercially available. Mr Riley asked if oil runoff from bitumen roads was being filtered, as the oil could contribute to polluting the waterways. Manager City Environment advised that Council's water quality data collected to date has not indicated excess levels of oils. Director Infrastructure and Environment advised that Council's approach to stormwater treatment involves using either raingardens to filter sediments, gross pollutants traps or biofilters.
- iv. Mr Dobell-Brown asked about the status of the Wianamatta South Creek (WSC) flood study and investigation into the illegal fill at May Avenue. Director Infrastructure and Environment advised that Council has engaged a consultant to review the flood model



and undertake the required assessments, and is currently undertaking community consultation with regards to the WSC catchment. A further briefing will be provided to the EAC in April 2023.

Motion: That the committee thank Manager Infrastructure Delivery for the presentation and note the information provided.

Moved: Stephen Dobell-Brown

Seconded: Rosalyn Faddy

6. GENERAL BUSINESS

6.1 Voyager Point Bridge

Mr Dobell-Brown commended Council and the contractor for the Voyager Point footbridge works and Cllr Kaliyanda thanked the team responsible for fixing the footpath that was damaged as part of these works.

6.2 African Olive

Mr Dobell-Brown advised that African Olive has been used to feed zoo animals. Manager City Works confirmed that Council has started a program with Taronga Zoo, who have already picked up some of the weeds Council has pruned.

Action: Manager City Works to confirm details and provide further information to the committee.

6.3 Illegal dumping

Cllr Rhodes asked about the status of use of drones to detect illegal dumping.

Action: An update to be provided to the committee with regards to how Council will be using drones to manage illegal dumping.

6.4 1290 Greendale Road

Ms Faddy raised concerns with works being undertaken at 1290 Greendale Road. Ms Faddy to provide details to Manager City Environment for referring to EPA for investigation.

6.5 Alison Megarrity

The committee noted the passing of Alison Megarrity and offered their condolences.

Motion: That the committee write to the family of Alison Megarrity and express its condolence and appreciation of her contribution to Liverpool over many years.

Moved: Councillor Kaliyanda

Seconded: Stephen Dobell Brown

CTTE 02

Minutes of the Liverpool Local Traffic Committee meeting held on 1 February 2023

Strategic Direction	Visionary, Leading, Responsible Position Council as an industry leader that plans and delivers services for a growing city
File Ref	029507.2023
Report By	Charles Wiafe - Manager Transport Management
Approved By	Lina Kakish - Acting Director Planning & Compliance

EXECUTIVE SUMMARY

This report presents recommendations from the Liverpool Local Traffic Committee meeting held on 1 February 2023. At the meeting, the Committee considered seven (7) agenda, two (2) technical discussion, and six (6) general business items.

A copy of the meeting minutes with the Committee's recommendations is included in **Attachment 1**.

RECOMMENDATION

That Council adopts the following Committee recommendations:

Item 1 – Pearce Street, Liverpool – Proposed One Way Access into Gillespie Street

- a) For community consultation to be carried out regarding the proposed one-way arrangement from Pearce Street into Gillespie Street, as shown in Attachment 1.
- b) Subject to the outcome of the community consultation, detailed design to be prepared and presented at a future Committee meeting for further consultation.

Item 2 – Liverpool City Centre Special Event - Festival of Chariots

- a) Approves in principle this year's Festival of Chariots Street parade through the Liverpool City Centre on 24 June 2023.
- b) Classifies the event as a Class 2 Special Event with the required associated conditions.

- c) Liaises with the event organisers, Police, and local bus companies to discuss and implement measures that would minimise traffic impacts of the event. A separate meeting is to be organised before the event.
- d) Submits a Special Event Traffic Management Plan to TfNSW for endorsement.

Item 3 – Sarah Hollands Drive, Carnes Hill – Proposed Pedestrian Crossing Facility

- a) Installation of a marked pedestrian crossing across the Sarah Hollands Drive near its intersection with Strzelecki Drive.
- b) Detailed design of the marked pedestrian crossing is to be forwarded to Transport for NSW for comments prior to installation.

Item 4 – First Avenue, Hoxton Park – Proposed Traffic Management Changes

- a) Prepare detailed design for the extension of the northbound right turn lane between Twentieth Avenue and Hoxton Park Road and submit to the Committee for endorsement.
- b) Undertake design investigation including community consultation for connection of First Avenue to Nineteenth Avenue including other options, which would minimise traffic flow on First Avenue.
- c) Installation of indented parking bays along First Avenue, in accordance with Attachment 4.1.

Item 5 – Railway Street Shared Spaces Demonstration Project - Opening Event

- a) Road closure of Railway Street, for the opening of the Railway Street demonstration project on 18 March 2023.
- b) Classifies the road closure as a Class 2 Special Event.
- c) Liaises with the event organisers, and the Police, and implement measures to minimise traffic impacts of the event.
- d) Submits a Special Event Traffic Management Plan to TfNSW for endorsement.

Item 6 – Weir Crescent, Lurnea and Cecil Hills/Elizabeth Hills – Requests for Traffic Calming Devices and Local Area Traffic Management (LATM) Study

- a) Request the Police to continue ongoing speed enforcement along Weir Crescent and the network within Elizabeth Hills and Cecil Hills.
- b) Carry out speed classifications along the distributor, collector and critical local

roads within Elizabeth Hills and Cecil Hills to identify locations where additional traffic calming devices may be required, as part of a Local Area Traffic Management Plan (LATM) and present to a future Committee meeting.

Item 7 – Regentville Drive, Elizabeth Hill – Full or Partial Road closure at Gowanlea Avenue intersection

- a) Undertakes community consultation on full or partial closure of Regentville Drive at its intersection with Gowanlea Avenue, as part of a local area traffic study, and present the outcome to a future Committee meeting.
- b) Subject to the outcome of the community consultation, prepare design and present to a future Traffic Committee meeting.

Item 8 –Approved Items Under Delegated Authority

Notes the approved items under delegated authority.

REPORT

This report presents recommendations of the Liverpool Local Traffic Committee meeting held on 1 February 2023. At the meeting, the Committee considered seven (7) agenda, two (2) technical discussion, and six (6) general business items.

A copy of the meeting minutes with the Committee's recommendations along with an Attachment Booklet containing design layouts is included in **Attachment 1**. It is recommended that Council adopts the Committee's recommendations on the agenda items and note the advice and proposed actions on the technical discussion and general business items.

A portion of Item 6 relates to Elizabeth Hills and Cecil Hills residents' speeding concerns with request to the Mayor at a public meeting, for investigation and options to reduce speeding in the local area.

In response, the Traffic Committee has endorsed that Council undertake speed classifications along the distributor, collector and critical local roads within Elizabeth Hills and Cecil Hills, to identify locations where additional traffic calming devices may be required, as part of a Local Area Traffic Management Plan (LATM) and present to a future Committee Meeting. The speed classifications will be carried out over the next three months and presented to the Traffic Committee meeting for further consideration.

Outcome of the discussions on the technical discussion and general business items are as follows:

Technical Discussion (TD) Items**TD1 – Liverpool City Centre High Pedestrian Activity Area – Proposed Additional Pedestrian Safety Measures**

Following Mayoral representations, the Minister for Metropolitan Roads has approved replacement of the 30km/h speed limit, to previous 40km/h speed limit, except Macquarie Road, between Scott Street and Moore Street, which is to remain at 30km/h.

Transport for NSW (TfNSW) is responsible for speed management and installed the 30km/hr speed limit signs and associated pavement markings, as part of its speed limit trial, in the Liverpool city centre, high pedestrian activity area (HPAA). Hence, the agency has engaged a contractor to carry out the required speed limit replacements.

The replacements involving changes to speed limit signs, pavement markings and associated school zone signs commenced in mid-January 2023 and have now been completed.

The Minister's approval to replace the 30km/h speed limit, requires Council to investigate and implement further safety measures in the HPAA to maintain pedestrian safety.

The extent of the investigation and further pedestrian safety measures has been discussed with the relevant TfNSW Senior Network and Safety Manager. The Manager has advised that, taking into consideration, the agency has allocated \$1.3 million to Council to install traffic calming devices in the city centre high pedestrian activity area, and installations are almost completed, additional measures are not required.

The Committee noted the speed limit signs replacements. In response, to a concern about jay walking at signalised intersections, particularly at Elizabeth Street and Northumberland Street intersection, on the Committee's recommendation, Council is to install pedestrian advisory safety signs and request the police to enforce and discourage jaywalking, and remind pedestrians to cross the city centre streets safely.

TD2 - Camden Valley Way and Guild Avenue Intersection, Leppington – Request for Right Turn Movements at the intersection

Camden Valley Way and Guild Avenue intersection is currently restricted to a left in/left out. Council has received representations that a number of motorists are ignoring the right turn restriction.

Transport for NSW (TfNSW) have advised that right turn movements cannot be permitted at the intersection due to its proximity to the existing signalised intersection at the Camden Valley Way/Cowpasture Road/Bringelly Road intersection. The agency has secured funding for physical barrier to be installed in the median island opposite Guild Avenue to reinforce the left in/left out arrangement and prevent illegal right turn movements.

General Business (GB) Items

GB1 - Wilson Road, Hinchinbrook – Access from Hoxton Park Reserve

Council has received representations on the existing right turn restriction of the driveway providing access to the Hoxton Park Reserve, with a request for the restriction to be reviewed.

The existing right turn restriction was installed as part of the access arrangement for the 'place of worship' opposite the reserve.

The road network in the local area includes a roundabout on Wilson Road, which permits northbound traffic to make U-Turn movement and enter the reserve safely.

The right turn movements out of the reserve is possible via Wilson Road, Hoxton Park Road and Whitford Road.

The Committee discussed and outlined that removing the right turn restriction would require the central median island to be removed. This will result in conflicting traffic movements which will be unacceptable, particularly during peak use of the place of worship. Hence the existing access arrangement and right restriction is to be retained.

GB2 - 24 Bathurst Street, Liverpool – Disabled Parking

Council has received representations that two disabled parking spaces, in front of the surgery at 24 Bathurst Street, is adjacent to the surgery driveway.

The two spaces has a length of approximately 11.4m long and tends to be occupied during business hours. This affects sight distance for exit movements from the Surgery.

The spaces were signposted to be used by visitors to Women's Health Clinic on the opposite of Bathurst Street.

A possible solution is to signpost one of spaces as 30 minutes parking. This requires consultation with the adjoining Women's Health Clinic and the Access Committee. Subject to the outcome of the discussions, approval can be obtained under delegated authority to change the signposting of one of the parking spaces.

GB3 - Wellwood Crescent, Moorebank – Timed Parking

Council has received representations about on-street on both sides of the street which restricts traffic movements including emergency vehicles.

No Parking restriction along one side of the street, as an interim solution, is to be considered, in consultation with the residents that would be affected. Subject to the outcome of the consultation, approval is to be obtained under delegated authority for the parking restriction to be installed.

The street has also been included in the Indented “Parking Bay” priority list, for design investigation and to be prioritised for installation of bays, in future.

GB4 - 307 Wilson Road – Removal of Bus Zone/Bus Stop

Council has received representation for a bus at 307 Wilson Road to be removed. The property owner has expressed concerns that the bus stop has restricted on street parking. Her son has received a parking infringement, bus passengers sometimes trespass onto the private property to sit on the resident’s stairs, and rubbish is being left behind by the patrons. Hence the resident is requesting the bus stop to be removed.

The Committee discussed and noted that the Transits System, the local bus company will prefer the bus stop to be retained at the location.

However, it would review bus patronage information on the number of passengers that join/alight from the bus stop and provide further advice on whether the bus stop can be relocated.

GB5 - Buchan Avenue & Faulkner Way, Edmondson Park – Request for Changes to Timed Parking restrictions outside of new Edmondson Park Public

The Committee previously approved the signs and linemarking for new Edmondson Park Public School with timed No Parking signs approved for the standard school zone times (8-9:30am, 2:30-4pm).

The school has been approved with differing school bell times and school finishes at 2:10pm. In order for the No Parking (kiss and drop) to work properly in the afternoons, Council has received a request that the No Parking signage times be changed to 1:30- 3:00pm.

The Committee discussed and supported No Parking signs between 1:30-3:00pm, on school days.

GB6 - Meehan Avenue, Hammondville- Traffic Speeding

Council has received a representation from Councillor Macnaught that the Member of Holsworthy has requested that speeding along Meehan Avenue is to be assessed and if required, addressed.

Council to undertake speed classification at two road sections and report the findings to a future meeting.

GB7- Hoxton Park Road, Liverpool – Right turn movements at Gillespie Street Intersection

Council has received concerns about representations about right turn movements into developments along the section of Hoxton Park Road, between Hume Highway and Gill Avenue, including at the Hoxton Park Road and Gillespie Street intersection.

The Committee noted that the Hoxton Park Road and Gillespie Street intersection has a triangular concrete island and signs to restrict turning movements to left in/left out.

The Committee discussed and agreed that as TfNSW manages Hoxton Park Road, Council is to request the agency to investigate installation of a central median to ban right movements across Hoxton Park Road including right turn movements into and out of Gillespie Street.

FINANCIAL IMPLICATIONS

The actions contained in the minutes are funded as outlined in the table below:

Item	Description	Funding, Indicative Cost and Timing
1	Pearce Street, Liverpool – Proposed One Way Access into Gillespie Street	Funding – Council. No financial implication to Council at this stage. If the proposed one-way arrangement is supported, funding will need to be considered in next financial year's budget.
2	Liverpool City Centre Special Event - Festival of Chariots	Funding – Event Organisers. No financial implication to Council.
3	Sarah Hollands Drive, Carnes Hill – Proposed Pedestrian Crossing Facility	Funding – Council's minor Traffic Facilities Program Indicative Cost – \$70,000 Timing – September/October 2023
4	First Avenue, Hoxton Park – Proposed Traffic Management Changes	Funding – Council's indented parking along narrow streets, and Council's minor Traffic Facilities Program. Indicative Cost - To be estimated after detailed designs. Timing – Indented bays - Next financial year. If supported, the other traffic management changes will be considered in future budgets.
5	Railway Street Shared Spaces Demonstration Project - Opening Event	Funding – TfNSW Grant funding for the project. Indicative Cost – \$25,000 Timing – March 2023
6	Weir Crescent, Lurnea and Cecil Hills/ Elizabeth Hills – Local Area Traffic Management (LATM) Study	Funding – Council's Traffic Management Operating budget. Indicative Cost - To be estimated after detailed designs. Timing – Implementation to be considered after community consultation.
7	Regentville Drive, Elizabeth Hill - Full or Partial Road closure at Gowanlea Avenue intersection	Funding – Council's minor Traffic Facilities Program Indicative Cost - To be estimated after detailed designs. Timing – Implementation to be considered after community consultation.

CONSIDERATIONS

Economic	Provide efficient parking for the City Centre. Deliver a high-quality local road system including provision and maintenance of infrastructure and management of traffic issues.
Environment	Promote an integrated and user-friendly public transport service. Support the delivery of a range of transport options.
Social	Support access and services for people with a disability. Improve road and pedestrian safety.
Civic Leadership	Actively advocate for federal and state government support, funding and services.
Legislative	Roads Act 1993.
Risk	The risk is deemed to be low. The risk is considered within Council's risk appetite

ATTACHMENTS

1. Liverpool Traffic Committee Minutes - 1 February 2023 (Under separate cover)

QWN 01	Question with Notice - Cllr Green - Implementation of New Public Interest Disclosures Act 2022
Strategic Objective	Visionary, Leading, Responsible Demonstrate a high standard of transparency and accountability through a comprehensive governance framework
File Ref	044184.2023

QUESTION WITH NOTICE

The new Public Interest Disclosures Act 2022 (PID) is a complete rewrite of the 1994 PID Act. The changes are intended to encourage and facilitate disclosures - in the public interest of wrongdoing in the public sector - which includes local government.

While the new PID Act 2022 is recognised as simpler to navigate, provide more comprehensive protections for witnesses and imposes a clear duty on authorities to take the appropriate steps to deal with received disclosures, the new PID Act introduces improved measures to encourage a 'speak up culture' within agencies.

The new PID Act 2022 comes into force 18 months after assent, that is October 2023.

Please address the following:

1. What steps is Council taking towards implementing the new Act?
2. Does Council have an implementation timeframe for the training of all staff in understanding their roles and responsibilities in reporting public interest disclosures under the new Act including the requirements of handling protected disclosures?
3. What measures does Council currently have in encouraging a 'speak up culture' and in what ways will this be enhanced in building and supporting staff confidence in reporting public interest disclosures?
4. Is there a timeframe in implementing new guidelines and Council policies?

Responses (provided by Corporate Services)

1. What steps is Council taking towards implementing the new Act?

The NSW Ombudsman oversees the operation of the Public Interest Disclosures Act (PID Act) across the NSW public sector.

Council's Acting Internal Ombudsman and Acting Coordinator Governance have attended a number of training and information sessions conducted by ICAC and NSW Ombudsman in relation to the new PID Act. The training has provided insight into how the new *Public Interest Disclosures Act 2022* (PID Act 2022) is different from the *Public Interest Disclosures Act 1994* (PID Act 1994). This has helped us to understand Council's obligations and what support is available from the NSW Ombudsman.

Council also subscribes to receive regular updates on the new legislation through the NSW Ombudsman e-newsletters.

In addition, Council has nominated to be on the pilot program coordinated by NSW Ombudsman to trial tools, resources, fact sheets, e-learning modules and training packages to ensure it is fit for purpose for Council.

2. Does Council have an implementation timeframe for the training of all staff in understanding their roles and responsibilities in reporting public interest disclosures under the new Act including the requirements of handling protected disclosures?

Council will work within the timeframes and guidelines provided by the NSW Ombudsman.

3. What measures does Council currently have in encouraging a 'speak up culture' and in what ways will this be enhanced in building and supporting staff confidence in reporting public interest disclosures?

Council has posters displayed at all worksites reminding staff to report corrupt conduct.

There are also alternating screen saver messages which remind staff to "speak up" when they see wrongdoing.

4. Is there a timeframe in implementing new guidelines and Council policies?

Council will work within the timeframes and guidelines provided by the NSW Ombudsman.

ATTACHMENTS

Nil

QWN 02

**Question with Notice - Cllrs Green and Hagarty -
Regular Maintenance Scheduling**

Strategic Objective	Liveable, Sustainable, Resilient Deliver a beautiful, clean and inviting city for the community to enjoy
File Ref	044196.2023

QUESTION WITH NOTICE

The care of Council assets and environment are core aspects of Council functions and expectations of residents and ratepayers in providing quality services.

There are several ways residents and ratepayers might alert Council of maintenance issues in contacting Customer Services, posting the issue on Council pages on social media or making direct contact with Councillors.

One of the topics that has frequently been stated or discussed in this Council term is getting 'back to basics' in providing our residents, ratepayers and communities with timely services of a high standard.

To support Council in meeting community expectations, could Council advise:

1. How is regular maintenance of parks, hedges, roundabouts, dredging of drains, ponds and waterways scheduled?
2. How frequently is the schedule reviewed?
3. What particular challenges exist in meeting regular maintenance of our assets and environment?

Responses (provided by City Presentation)

1. **How is regular maintenance of parks, hedges, roundabouts, dredging of drains, ponds and waterways scheduled?**
 - Parks are currently on a 3 week programmed schedule for all park maintenance.
 - Hedges are only attended to when pedestrian and vehicle access is affected along identified pathways or roadways. Hedges at Liverpool Council facilities such as Childcares and Community Centres are assessed on the regular 3 weekly program.
 - Roundabouts are on an 8-week programmed schedule for maintenance.

- Waterways, creeks, ponds we have no activities for cleaning.
- Gross Pollutant Traps x 200+ are cleaned quarterly by contractors.
- Street drains are generally reactive maintenance.
- Larger canals are generally on a quarterly program but we are working towards reducing the time gap.
- Smaller linear drains 6 monthly/reactive.
- Waterways and ponds are considered an asset and as such is not a maintenance issue but an asset renewal so there is no schedule.

2. How frequently is the schedule reviewed?

These schedules do not have an identified review in place.

3. What particular challenges exist in meeting regular maintenance of our assets and environment?

At present the most present challenge is resourcing.

- Suitably qualified and experienced staff to conduct the works are in high demand and recent recruitment has shown a noticeable drop in applicants for advertised positions.
- Specialised machinery is in high demand and with recent years pandemics limiting overseas production, a long waiting time exists in purchasing of the machinery required.

Combined with resourcing is the recent extreme weather events which has limited access to sites on a regular occurrence putting programs behind. With the limited access means that when access returns and programs can recommence the maintenance work can be extended in time due to the increased work involved.

ATTACHMENTS

Nil

QWN 03

Question with Notice - Cllr Harle - Consultants

Strategic Objective	Visionary, Leading, Responsible Ensure Council is accountable and financially sustainable through the strategic management of assets and resources
File Ref	044626.2023

QUESTION WITH NOTICE

Background

Council hires external consultants for a range of matters that inhouse staff may not have the necessary overall expertise.

As a Councillor I am interested in the budgetary impact of hiring external consultants.

Please address the following:

1. How much has Council spent on external Consultants, in each of the areas below, for this financial year to date?
 - a. Finances.
 - b. Legal and Governance.
 - c. Major construction projects.
 - d. Planning.
2. Who were these consultants?
3. What projects did these consultants work on?
4. Were consultants hired for areas other than those mentioned above, if so, what are they and what were their overall costs?

Responses to these questions will be provided in the 29 March 2023 Council meeting business paper.

ATTACHMENTS

Nil

QWN 04

**Question with Notice - Cllr Green & Cllr Kaliyanda
- Prevalence of Food Insecurity**

Strategic Objective	Healthy, Inclusive, Engaging Support active and healthy lifestyles by improving footpaths, cycleways and walkways and other infrastructure that promotes and supports active transport
File Ref	045816.2023

QUESTION WITH NOTICE

The problem of food insecurity in South West Sydney is recognised as growing concern associated with poor health outcomes. Research shows food insecurity affects physical, mental and emotional well-being of families and individuals (Foodbank 2016).

Food insecurity is defined as not being able to afford food, worrying about food running out, cutting out meal sizes, missing meals or going without meals to ensure children or other vulnerable members of the family are fed.

A local health survey found 13% of respondents experienced food insecurity in answer to the question *'In the last 12 months, were there any times you ran out of food and could not afford to buy more?'* (South West Sydney: Our Health in 2019)

Can Council advise;

1. What does Council know about the prevalence of food insecurity in our LGA?
2. How does Council work with agencies involved in responding to and providing services to people in our community experiencing food insecurity?
3. What advocacy is Council currently engaged in concerning the growing problem of food insecurity in our community?

Responses (provided by Community and Culture)

1. What does Council know about the prevalence of food insecurity in our LGA?

Response: The significance of food insecurity across Liverpool is difficult to determine, however anecdotally, demand for free food and low-cost groceries in Liverpool is an ongoing concern, as reported by community organisations, charities, and religious groups.

Though demand for food hampers and low-cost groceries is not currently as high as it was during the height of the COVID-19 pandemic, general feedback from some local free food service providers that engage with Council suggests the demand for low-cost and free groceries is increasing due to the rising costs of living and their impact on household incomes, particularly in areas of low socioeconomic status.

2. How does Council work with agencies involved in responding to and providing services to people in our community experiencing food insecurity?

Response: Council regularly receives enquiries from charities and religious groups wanting to establish new free food services in Liverpool. Council's Community Development and Planning team works closely with community organisations, charities and religious groups to ensure vital free food services are supported to meet community need and coordinate a balanced delivery of free food services across the Liverpool community. Food services are encouraged to support one another by way of sharing space and resources, and coordinating their efforts to ensure a constant delivery of service across various days, times and locations. This ensures that free food services are consistently available to the community and manages food and material waste (such as packaging, cutlery and other material items).

Council supports the coordination and delivery of the Liverpool Uniting Church Community Hub (LUCCH) and the Liverpool Loaves and Fishes Free Restaurant (managed by the Exodus Foundation) based in the Liverpool Uniting Church at Pirie Street. The restaurant provides a twice-daily meal service on-site, as well as offering take-away meals and material goods such as clothing.

The LUCCH provides a weekly outreach program where community members can access key services such as housing and income support, mental health and homelessness services on-site to help address the social issues that may be contributing to food insecurity in Liverpool.

Council provides a schedule of known Free Food Services to community members, which is available on Council's website and is updated and shared regularly with Council's community partners for distribution to their client cohort.

3. What advocacy is Council currently engaged in concerning the growing problem of food insecurity in our community?

Response: Council has previously engaged with state and federal government representatives and community organisations in round table discussions which aim to address food insecurity from a social and economic standpoint.

Further, Council is a convening partner of the Fairfield/Liverpool Homelessness Interagency (together with Fairfield City Council). This group meets regularly to discuss homelessness and related concerns, including food insecurity, and develops strategies and programs which work to address these issues. These strategies aim to raise awareness of homelessness, poverty and food insecurity in Liverpool and Fairfield through programs which acknowledge significant government and non-government community initiatives such as Anti-Poverty Week and Homelessness Week.

Council regularly engages with community organisations to support the delivery programs in targeted areas of the LGA, such as Miller and Warwick Farm, which work to address the social and economic issues that can contribute to food insecurity such as low employment and education and the related effects on household incomes and resources.

ATTACHMENTS

Nil

QWN 05

**Question with Notice - Cllr Kaliyanda - Supporting
Local Restaurants and Cafes**

Strategic Objective	Healthy, Inclusive, Engaging Support an inclusive community by fostering access and equity for all
File Ref	045899.2023

QUESTION WITH NOTICE

Please address the following:

Council has an active role in supporting local businesses. Many of our local restaurants and cafés provide catering services. The conventional practice in providing a light, healthy meal options prior to Council meetings is a practical opportunity for Council to show support to these businesses.

Can Council

1. Invite Expressions of Interest for local restaurants or cafes in the provision of healthy, light meal options prior to Council meetings.
2. Cost of EOI must not exceed the current budget.

Response (provided by Corporate Services)

Should Council resolve to support items 1 and 2 above, staff will carry out an expression of interest and evaluation process for the purpose of awarding the catering services to one or more local restaurant/café.

ATTACHMENTS

Nil

QWN 06**Question with Notice - Cllr Kaliyanda - Phillips
Park Playing Field**

Strategic Objective	Healthy, Inclusive, Engaging Improve liveability and quality of life for the community by delivering vibrant parks, places and facilities
File Ref	045940.2023

QUESTION WITH NOTICE

Please address the following:

The development of Phillips Park Hub included a sorely needed playing field meeting the needs of sporting clubs in the Lurnea community.

While there have been unanticipated problems concerning the playing field that Council is working with contractors to rectify, could Council advise;

1. When will the sporting field be available for play?
2. When will an open Expression of Interest round that is transparent enabling fair access scheduled to enable sporting clubs to book seasonal use for play and training of the playing field?
3. How will Council ensure that the space can be accessed by the broadest cross-section of our community and utilised to its full potential?

Responses (provided by Community and Culture)

Council has been notified that the playing fields at Phillips Park, Lurnea will be available for use effective from 1 March 2023.

Upon closure of Phillips Park, Council provided an undertaking to existing hirers that the (at the time) bookings would be honored upon re-opening for an initial period of two years. To this extent, South West Sydney Wanderers have a hire agreement for winter sports hire for 2023. The nature of that booking allocates field space as follows:

- a. Weekdays: 3.30-10.00pm
- b. Weekends 7.00am – 5.00pm

Outside of these times, the fields are available for community groups, schools and other hirers, some of whom have made daytime bookings.

A summer agreement is yet to be drafted, however as noted above this has been honored to Fairfield Liverpool Cricket on a limited capacity.

Council is currently undertaking a review of all sports club licenses and field hire agreements. This review will frame seasonal hire agreements and licenses and all associated hire fees to ensure, as far as reasonably possible, fair and equitable access to sporting venues.

ATTACHMENTS

Nil

NOM 01

Victims of the Kahramanmaras earthquake in Turkey and Syria

Strategic Objective	Visionary, Leading, Responsible Ensure Council is accountable and financially sustainable through the strategic management of assets and resources
File Ref	044968.2023
Author	Fiona Macnaught - Councillor

BACKGROUND

On 6th February, 2023 a 7.8 magnitude earthquake struck southern and central Turkey, and western Syria. It was followed by an unusually strong aftershock of 7.7 magnitude nine hours later, to the northeast of the main shock.

To date, more than 37,300 people have lost their lives, including two Australians. It is estimated that 13.5 million people have been affected in Turkey, and 10.9 million people affected in Syria – close to half of the population.

Rescue efforts have been hampered by storms and snow fall, and the estimated damage bill is upward of \$84 US Billion.

Liverpool is home to a large number of people of Turkish and Syrian ancestry, and we value the contribution these families make to our vibrant and diverse community. Many people in our LGA remain deeply distressed about the tragedy in Turkey and Syria, and its impact on such a large number of communities abroad, as well as ongoing concerns for the welfare and safety of their families and loved ones in the affected region.

Our thoughts and prayers are with these communities both locally and abroad during this most difficult time.

NOTICE OF MOTION

That Council:

1. Write to the Turkish and Syrian Consulate expressing our condolences;
2. Donate \$20,000 (from general funds) to AusRelief to support the victims of the Kahramanmaras earthquake in Turkey and Syria; and
3. The \$20,000 donation to be sourced from Council's general funds.

CEO COMMENT

Should this motion be endorsed, Council will write a letter to AusRelief, enclosing Council's donation, in support of the victims of the Kahramanmaras earthquake in Turkey and Syria.

ATTACHMENTS

Nil

NOM 02

Online Confidentiality

Strategic Objective	Visionary, Leading, Responsible Place customer satisfaction, innovation and best practice at the centre of all operations
File Ref	046091.2023
Author	Karress Rhodes - Councillor

BACKGROUND

Since all Government COVID restriction having been lifted, Council has move to hold the majority of Council Committee meetings both online and or through hybrid meetings of Council.

It is not uncommon in such meetings to discuss confidential information that is not to be shared outside the meetings.

On the Council Website there is a reminder that confidential information from Council meetings is not to be shared with Family members or other people.

However there is a growing risk increased by the number of online meetings held by Council where confidentiality could be either intentionally or unintentionally breached because attendees are joining meetings from places that might be outside even the attending members complete security control.

It is not uncommon for Councillors and Committee members to join Council online meetings from places such as their home, their car, or places of work where one would expect other people to possibly be at that location.

Council has codes of Conduct for Councillors or similar regulations within Community Committee Charters that Council relies upon for compliance enforcement should any confidentiality breach occur, but Council does not have any regulations regarding how attendance online might be better controlled that might better address the risk of confidentiality.

In saying this, no one is accusing anyone that any such breach may have occurred, it is purely to raise the risk to Council that either intentional or unintentional breach of confidentiality may occur though attending online meetings...

Council does not have any form of independent power to ensure participants at confidential online meetings are indeed alone at all times during those meetings and therefore can by no means guarantee that such online meetings are in fact confidential.

The risk issue is further hampered by the encouraged practice of online attendees in fact turn off their cameras and Mics in a bid to maintain better connections and less interference during the meetings.

The only mention in the Office of Local Government Meeting practice procedures regarding confidentiality is as below:

14. What obligations do council officials have in relation to information about matters that were considered in a part of a meeting that was closed to the public?

Under the Model Code of Conduct for Local Councils in NSW, all council officials have an obligation to maintain the integrity and security of confidential documents or information in their possession, including confidential business papers. In particular, all council officials must:

- protect confidential information
- only release confidential information if they have authority to do so
- only use confidential information for the purpose it is intended to be used
- not use confidential information for the purpose of securing a private benefit for themselves or for any other person
- not use confidential information with the intention to cause harm or detriment to the council or any other person or body
- not disclose any information discussed during a confidential session of a council meeting.

It is also an offence under section 664(1A) of the Act to disclose information about a matter that was considered in a meeting that was closed to the public under section 10A.

15. What happens if a council official inappropriately discloses information about a matter that was considered in a part of a meeting that was closed to the public?

Where a council official fails to comply with their obligations in relation to the protection of confidential information they may face disciplinary action. This might include termination of employment for council staff or suspension or disqualification from civic office for a councillor. Guidelines on the Closure of Council Meetings April 2013 13 A council official may also face prosecution under section 664 of the Act if they disclose information about a matter that was considered in a meeting that was closed to the public under section 10A. The inappropriate disclosure of such information can also have broader ramifications for the trust and constructive working relationships between staff and councillors so necessary to the effective functioning of a council.

The matter might be addressed by amendments to Council Charter rules that all on line participants must attend through ear plug attachment assuring there is no sound is emitting from the connecting device and that the Camera and Mic must be left on at all times.

I acknowledge the above suggestions might add to the instability of connections and I acknowledge that Council staff may have recommendations on how this growing risk might be best addressed.

NOTICE OF MOTION

That Council:

1. Write to the Office of Local Government to raise the concerns of risk regarding confidentiality and online Council Committee Meetings and inquire if they are intending to amend regulations contained in the Council Meeting Practice Procedures that might address the growing risk in holding online meetings and possible increased opportunities for breach of confidentiality.
2. Council investigate and report back to the April Council meetings 2023 on possible procedures to improve the confidentiality assurances when holding Council Committee meetings containing confidential information online.

CHIEF EXECUTIVE OFFICER'S COMMENT

Council's Code of Meeting Practice (which includes the clauses below from the Office of Local Government's Model Code) provides for the following in relation to attendance by Councillors at meetings by audio-visual link:

Attendance by councillors at meetings by audio-visual link

5.18 Councillors may attend and participate in meetings of the council and committees of the council by audio-visual link with the approval of the council or the relevant committee.

5.19 A request by a councillor for approval to attend a meeting by audio-visual link must be made in writing to the CEO prior to the meeting in question and must provide reasons why the councillor will be prevented from attending the meeting in person.

5.20 Councillors may request approval to attend more than one meeting by audiovisual link. Where a councillor requests approval to attend more than one meeting by audio-visual link, the request must specify the meetings the request relates to in addition to the information required under clause 5.19.

5.21 The council must comply with the Health Privacy Principles prescribed under the Health Records and Information Privacy Act 2002 when collecting, holding, using and disclosing health information in connection with a request by a councillor to attend a meeting by audio-visual link.

5.22 A councillor who has requested approval to attend a meeting of the council or a committee of the council by audio-visual link may participate in the meeting by audio-visual link until the council or committee determines whether to approve their request and is to be taken as present at the meeting. The councillor may participate in a decision in relation to their request to attend the meeting by audio-visual link.

5.23 A decision whether to approve a request by a councillor to attend a meeting of the council or a committee of the council by audio-visual link must be made by a resolution of the council or the committee concerned. The resolution must state:

(a) the meetings the resolution applies to, and (b) the reason why the councillor is being permitted to attend the meetings by audio-visual link where it is on grounds other than illness, disability, or caring responsibilities.

5.24 If the council or committee refuses a councillor's request to attend a meeting by audio-visual link, their link to the meeting is to be terminated.

5.25 A decision whether to approve a councillor's request to attend a meeting by audio-visual link is at the council's or the relevant committee's discretion.

The council and committees of the council must act reasonably when considering requests by councillors to attend meetings by audio-visual link. However, the council and committees of the council are under no obligation to approve a councillor's request to attend a meeting by audio-visual link where the technical capacity does not exist to allow the councillor to attend the meeting by these means.

5.26 The council and committees of the council may refuse a councillor's request to attend a meeting by audio-visual link where the council or committee is satisfied that the councillor has failed to appropriately declare and manage conflicts of interest, observe confidentiality or to comply with this code on one or more previous occasions they have attended a meeting of the council or a committee of the council by audio-visual link.

5.27 This code applies to a councillor attending a meeting by audio-visual link in the same way it would if the councillor was attending the meeting in person. Where a councillor is permitted to attend a meeting by audio-visual link under this code, they are to be taken as attending the meeting in person for the purposes of the code and will have the same voting rights as if they were attending the meeting in person.

5.28 A councillor must give their full attention to the business and proceedings of the meeting when attending a meeting by audio-visual link. The councillor's camera must be on at all times during the meeting except as may be otherwise provided for under this code.

5.29 A councillor must be appropriately dressed when attending a meeting by audio-visual link and must ensure that no items are within sight of the meeting that are inconsistent with the maintenance of order at the meeting or that are likely to bring the council or the committee into disrepute.

Staff can incorporate the above clauses into Committee Charters to further control attendance by Committee members at meetings by audio-visual link. Further, if the Notice of Motion is adopted by Council, staff can liaise with the Office of Local Government regarding possible improvements to the confidentiality assurances for those participating online when discussing information of a confidential nature and report back to the April 2023 Council meeting.

FINANCIAL IMPLICATIONS

There are no financial implications relating to this recommendation.

ATTACHMENTS

Nil

NOM 03**RV Park**

Strategic Objective	Liveable, Sustainable, Resilient Deliver a beautiful, clean and inviting city for the community to enjoy
File Ref	046112.2023
Author	Karress Rhodes - Councillor

BACKGROUND

A motion was first resolved by Council through the Tourism and CBD Committee to investigate the opportunity for Liverpool to engage and provide an RV Park in Liverpool LGA in 2018.

The Campervan & Motorhome Club of Australia (CMCA) who is a national organisation that establishes RV parks on Local Government land that is not being otherwise used by Council **and is predominantly in flood zones.**

The RV parks opportunity for the Liverpool LGA are for the temporary use by members of the Campervan & Motorhome Club of Australia only. They are only permitted to stay no longer than a few days. The RV Vehicles must be totally self sufficient requiring no services such as power or toilet facilities as they must have those facilities in their RVs to be entitled to use the park.

There is no infrastructure permitted such as in hard stand buildings to be provided in the parks. There is just one access road that need not be a sealed road but perhaps a gravel road, one water supply facility (a tap) for the RV's to Fill up their onboard needs and a Dump station that enables the RV's to dispose of wastes from their vehicles into existing sewerage services close to the area. The water access, Dump stations and access road are all provided and maintained at CMCA Cost.

There is no cost to Council at all.

CMCA leases the land from Council, thus enabling at least some additional funds for Council that they would otherwise not be received from the flood prone land and such funds would contribute to the needs of our Liverpool Constituents.

There would be a one access road built and maintained by CMCA into the site that simply provides areas designated for the RVs to park on Grassed areas for their short term stay.

The Park is managed by a full time on site manager employed by CMCA whose duty is to keep the park clean at all times and manage the booking of the Club Members so that the site has only the number of permitted RVs on the site at any time and that no RV overstays the short term regulations.

Through Questions With Notice at the Council Meeting Wednesday 16th November 2022, Council provided the following advice:

2. What possible sites were looked at?

Multiple sites were explored during CMCA's visit to Liverpool in February 2021 including: - Heron Park, Chipping Norton –

Angle Park, Chipping Norton –

Casula Parklands, Casula –

Bringelly Community Centre –

Barefoot Water Ski, Moorebank - Casula Parklands

CMCA was hesitant about exploring opportunities near Western Sydney Airport due to their criteria for access to major transport infrastructure, manoeuvrability and access for RVs, proximity to shopping centres and public transport, public open space and potentially waterbased outlook sites.

CMCA identified a potentially suitable location adjacent to the NSW Barefoot Water Ski Club in Helles Park, Moorebank. Negotiations progressed with the Ski Club and CMCA. They both indicated in-principle support for the proposal.

*However, because the site is in a **high-risk flood area**, the Liverpool Development Control Plan 2008 part 1.9 (high flooding risk) prevents development of an RV park on the site.
and*

4. What determined that outcome?

Because the site is in a high-risk flood area, the Liverpool Development Control Plan 2008 part 1.9 (high flooding risk) prevents development of an RV park on the site. There are also risks in electrical and sewage systems and consideration of evacuation routes for an RV Park.

Clearly the only objection to the possible RV Park was the flooding issue.

To which the following has not been fairly considered.

1. The CMCA RV Parks are evacuated and closed upon the first advice of POSSIBLE flooding allowing the vehicles to simply drive out in a timely manner before exit roads are cut.
2. There is no electrical supply in the intended RV parks.
3. There is no hard stand infrastructure in the RV park.
4. The Dump facility is into existing sewerage system and poses no additional risk.
5. The Georges River being down stream from the majority of catchments areas result in possible flooding warnings at Liverpool with up to 12hrs warning.
6. Liverpool Development Control Plan 2008 Part 9.1 Development near a Watercourse does not necessarily negate the possibility of an RV Park and would be addressed through the DA Process and in relation to the proposed site.

Liverpool Development Control Plan 2008 Part 9.1 Development near a Watercourse Controls

1. If any works are proposed near a water course, the Water Management Act 2000 may apply, and you may be required to seek controlled activity approval from the NSW Office of Water. Please consult with the NSW Office of Water regarding your proposal. Section 4 Bushland and Fauna Habitat Preservation of this DCP should also be addressed when pertinent.

An RV Park through CMCA provides Liverpool the opportunity to

1. Increase the Visitation economy of Liverpool.
2. Promote Liverpool as a destination at no cost through the CMCA Club magazine as it promotes all their RV Parks
3. Increase awareness of Liverpool's visitor attractions

NOTICE OF MOTION

That Council:

1. Make all necessary arrangements in line with Council procedures to establish a CMCA RV Park in the Liverpool LGA; and
2. Provide a progress report back to the May Council meeting 2023.

CHIEF EXECUTIVE OFFICER'S COMMENT

A progress report will be provided back to the May Council meeting as requested in the Notice of Motion.

FINANCIAL IMPLICATIONS

Financial implications, if any, will be reported in the May Council report.

ATTACHMENTS

Nil