

ATTACHMENT BOOKLET

ORDINARY COUNCIL MEETING
1 MARCH 2023

LIVERPOOL
CITY
COUNCIL



FRANCIS GREENWAY CENTRE,
170 GEORGE STREET, LIVERPOOL

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LEP Review Early Engagement Exhibition Outcomes

Community Exhibition
19 Sept – 13 Nov 2022

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Executive Summary

Community engagement for the Liverpool Local Environmental Plan Review (LEP Review) was conducted from 19 September to 13 November 2022. This exhibition period was the first stage of community engagement on the LEP Review, and exhibited the LEP Review Scoping Report which was endorsed by Council on 31 August 2022.

The exhibition period was run in accordance with Council's Community Participation Plan, which requires the exhibition of large proposals prior to Council determining whether to submit the proposal to the Department of Planning and Environment (the Department) for a Gateway determination.

A range of engagement methods were used, primarily an LEP Review survey which addressed the main issues being targeted by the LEP Review, and allowed for general comments to be submitted. An interactive website was also created, which allowed comments to be directly made regarding the specific aspects of the LEP Review, (e.g. their suburb). The exhibition also had a focus on Medium Density Housing, with a targeted survey to residents of multi dwelling housing, and an industry workshop on medium density housing design and delivery.

A number of advertising methods were used to promote the exhibition, including social media, emails from Council's distribution lists, a Mayoral promotional video, digital advertising and the distribution of flyers and documents at Customer Service and at all Liverpool Libraries. Presentations were made at the various District Forums, as well as the Aboriginal Consultative Committee. It is noted that further engagement on the LEP Review will be conducted after a Gateway determination has been issued by the Department, anticipated at this stage for late 2023.

Summary of Key Findings

A total of 198 LEP Review surveys and 53 Medium Density Housing surveys were submitted. Written submissions totaled 132, comprising of 94 comments made through the LEP Review survey, 17 submissions through the LEP Review interactive webpage, 14 direct submissions to Council and 7 agency submissions.

Key themes from the Early Exhibition include:

- Natural environment matters, e.g. trees, open space and sustainability;
- Transport matters, e.g. road widths and car parking issues;
- Opposition to proposed 12m height reduction for high density residential land;
- Requests for further reductions in high density residential development;
- Medium density housing matters, including support, opposition, lot size and design improvement suggestions; and
- Commercial land matters including in relation to the City Centre, Town Centres, other suburban centres and opposition to reduced development standards.

This report summarises outcomes of the exhibition results, including survey results and written submissions. Detailed submissions and responses to submissions are available at Attachment A and B. Attachment C contains the promotional material that was used for the exhibition. Attachment D details outcomes of the Medium Density Design Workshop.

1. Background

On 2 February 2022, Council endorsed their 100 Day Plan which included the commitment to prepare a new Liverpool Local Environmental Plan, and to lower heights of buildings in a number of suburbs to 12m. Four workshops and an LGA bus tour was conducted with Councillors during May and June 2022 to determine the scope of the Liverpool Local Environmental Plan Review (LEP Review). Principles for the new LEP were endorsed by Council at its meeting on 27 July 2022.

At its meeting on 31 August 2022, Council resolved to endorse the Scoping Report for the LEP Review, in order to conduct community engagement, including engagement with the Department. It was also resolved to report back on the outcomes of the community and stakeholder engagement.

The Community Engagement Action Plan for the LEP Review contains the 'engagement touchpoints' throughout the LEP Review project as noted in Figure 1 below.

This report details the outcomes of the 'Stage 1: Early Engagement' conducted 19 September to 13 November 2022. This stage exhibited the LEP Review Scoping Report, with the aim of informing the community on how Council is implementing their ideas for future strategic planning (captured in the previous engagement stage), and to gather feedback for the principal planning proposal.

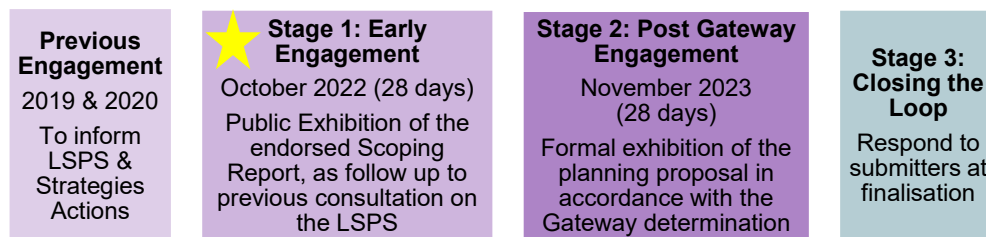


Figure 1: Engagement Touchpoints (star is engagement for this report)

A variety of methods were used to engage with the community during this period, as detailed in this report. In summary, the following was received:

- 198 LEP Review survey responses
- 94 comments made through the LEP Review survey
- 17 submissions via the LEP Review interactive webpage
- 14 direct submissions to Council
- 53 survey responses from targeted medium density housing mail out
- 7 State Gov and Agency submissions

2. Engagement Methods

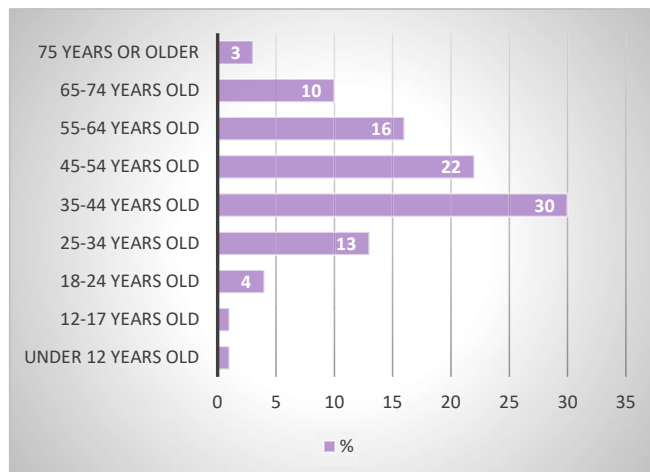
The following methods were used to engage with the community and stakeholders during the Early Engagement period. Refer to Attachment C for a summary of promotional material.

- LEP Review flyer with Councils yearly rates notice
- Presentations at Councils District Forums:
 - Eastern – 23 August 22 & 25 October 22
 - 2168 – 7 September 22
 - New and Established – 20 September 22
 - Rural – 13 October 22
- Presentation at Aboriginal Consultative Committee – 20 October 2022
- Notification emails to:
 - Email addresses registered for LEP Review updates
 - City Economy stakeholder contact list (e.g. local businesses)
 - District Forum contact list
- Social Media Posts – Facebook, Instagram and LinkedIn
- Liverpool Life Newsletter – September 2022 edition
- Mayor Media Release
- Mayoral Promotional Video
- Interactive Exhibition Webpage (click and comment on your suburb)
- General LEP Review Survey
- Targeted Medium Density Housing Survey
- Industry Workshop on the future of Medium Density Housing in Liverpool
- Digital advertising in Macquarie Mall and Customer Service display screens
- Posters in Customer Service window display
- Posters and printed copies of exhibition material at each Council library
- Promotion on Councils webpage – home page banner, Liverpool Listens, ePlanning
- Flyers (Customer Service and Libraries) with QR code linking to the exhibition webpage
- Letters sent to:
 - Department of Planning and Environment
 - Essential Energy
 - Sydney Water
 - NSW Land and Housing Co
 - Transport for NSW
- Responses to phone calls and emails through the exhibition period
- Internal Council promotion – ‘In the Loop’ Newsletter and Yammer

3. General LEP Review Survey Results

A total of 198 surveys were completed, with results and analysis as follows:

Q1: What is your age?



Results

Most participants were 35-44 years, followed by 45-54 years.

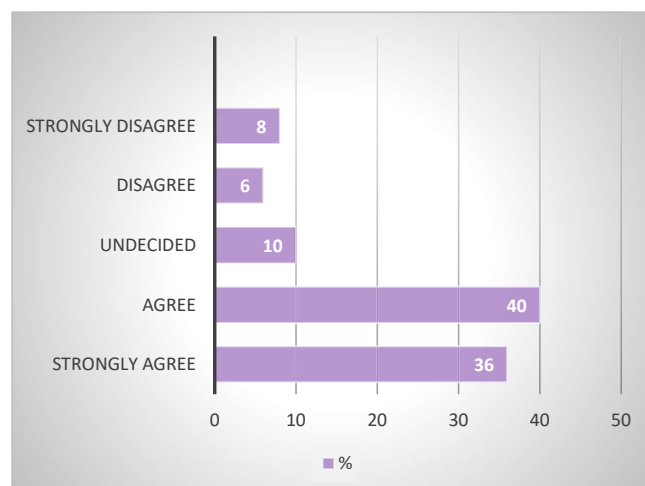
Analysis

The age breakdown is generally reflective of the overall Liverpool LGA population, except for people aged 0-19 years which were under-represented in the survey results.

Q2: WE HAVE HEARD: 64% of people surveyed agree that “*New apartment buildings should be built in the Liverpool City Centre and other areas close to public transport and services*” (2019 Strategic Planning Community Exhibition).

WE PROPOSE: New apartment buildings are located around:

- The Liverpool City Centre
- Large shopping areas with public transport and services (libraries, parks etc)
- Along main roads and train stations



Results

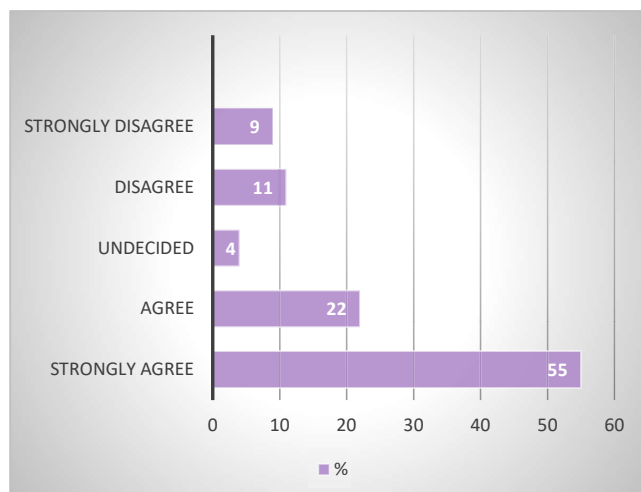
36% Strongly agree
40% Agree
10% Undecided
6% Disagree
8% Strongly disagree

Analysis

These results are stronger than the previous LSPS survey and show the communities support for densities in the right location and around services. This approach is to be continued into the Principal LEP Planning Proposal.

Q3: WE HAVE HEARD: Heights of new apartment buildings in suburban areas are too high and don't reflect the suburban character of these places.

WE PROPOSE: Reduce the height of buildings to a maximum of 12m (example in picture) in suburban areas (certain exceptions apply e.g. near the City Centre).



Results

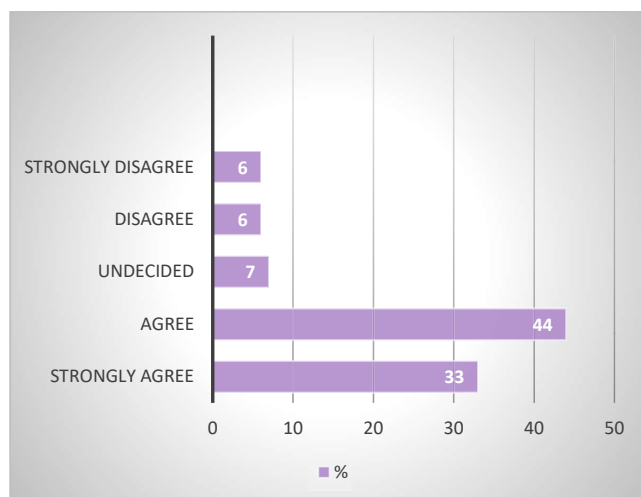
55% Strongly agree
22% Agree
4% Undecided
11% Disagree
9% Strongly disagree

Analysis

There is strong community support for the proposed reductions in height in R4 zones, which is an outcome of Councils 100 Day Plan. This is to be continued within the Principal LEP Planning Proposal.

Q4: WE HAVE HEARD: 68.8% of people surveyed agree "There should be a greater variety of housing options in the Liverpool LGA" (2019 Strategic Planning Community Exhibition).

WE PROPOSE: Incentives to encourage town houses to be built near shops, public transport and other services (libraries, parks etc.)



Results

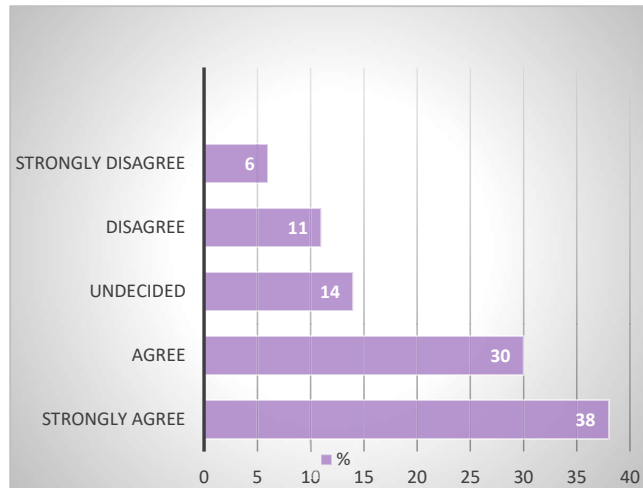
33% Strongly agree
44% Agree
7% Undecided
6% Disagree
6% Strongly disagree

Analysis

Strong results demonstrate the community's willingness to have housing diversity around centres. The encouragement of medium density housing in the vicinity of centres is to be continued in the Principal LEP Planning Proposal. The nature of medium density controls and potential incentives require further investigation.

Q5: WE HAVE SEEN: An emerging trend of single sites being redeveloped into town houses.

WE PROPOSE: To introduce planning controls which would generally require two sites to be combined for town houses (rather than on single sites).



Results

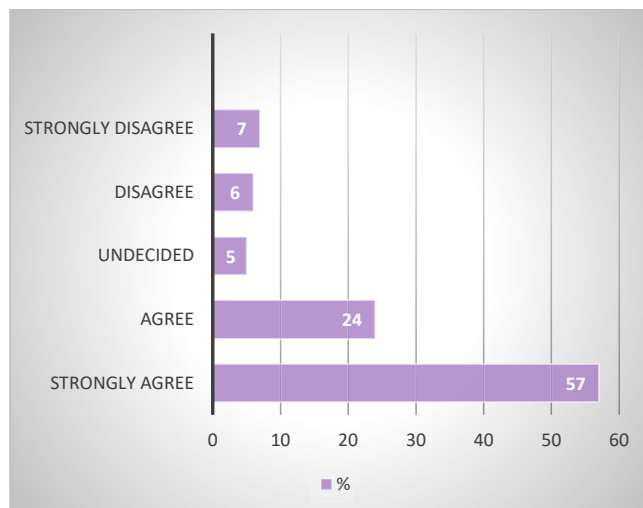
38% Strongly agree
30% Agree
14% Undecided
11% Disagree
6% Strongly disagree

Analysis

Whilst majority selected strongly agree or agree, there is more of a range of undecided/disagree results in this question. Further investigation will occur on medium density residential development to inform the Planning Proposal, as the extent of development which can occur on single sites is to be design tested taking these results into consideration.

Q6: WE HAVE HEARD: 68% surveyed agree "The local character of our suburbs should be protected" (2019 Strategic Planning Community Exhibition).

WE PROPOSE: To increase the minimum lot size in low density areas from 300sqm to 400sqm, so new lots are larger and reflect the low density character of the area.



Results

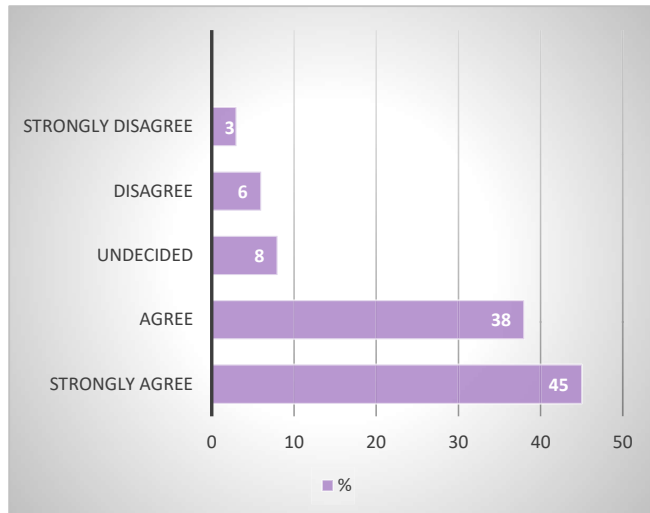
57% Strongly agree
24% Agree
5% Undecided
6% Disagree
7% Strongly disagree

Analysis

This had the highest strongly agree answer of all residential related questions, which shows a priority for protecting the low density suburban areas. The Principal LEP Planning Proposal is to prioritise controls which protect the suburbs.

Q7: WE HAVE SEEN: Low Density Residential areas have poor access to retail.

WE PROPOSE: Allowing 'neighbourhood shops' (corner shops) to be built in low density suburban areas.



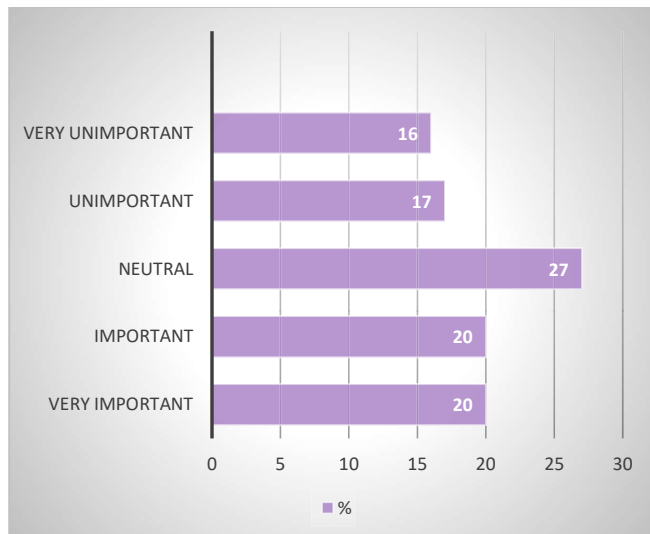
Results

45% Strongly agree
38% Agree
8% Undecided
6% Disagree
3% Strongly disagree

Analysis

Majority of respondents have strongly agreed or agreed. This shows interest in provision of retail within 'retail cold spots', and this proposal is to be continued within the Principal LEP Planning Proposal.

Q8: How important do you believe redevelopment potential should be in residential areas? (e.g. knock down a single dwelling and build additional dwellings on a single site)

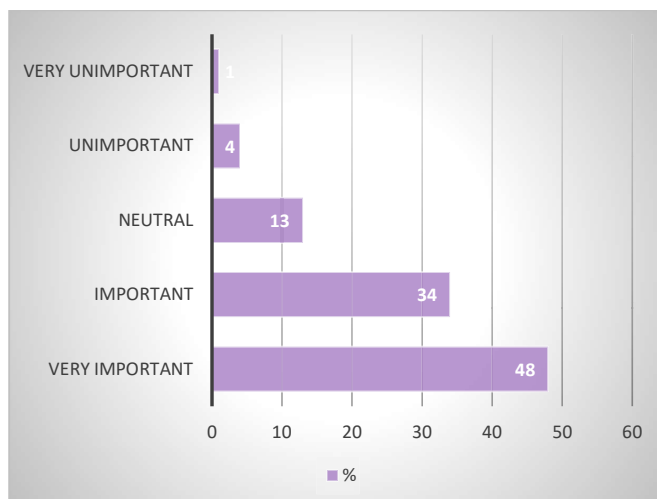


Results

20% Very important
20% Important
27% Neutral
17% Unimportant
16% Very unimportant

Analysis

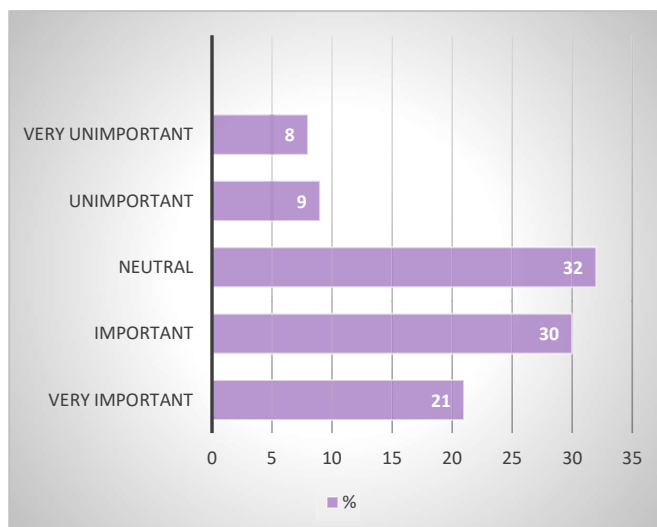
This question had the most variation across all answers, with important and unimportant sides being very similar, and neutral being the most common. This indicates mixed views in the community about how land should be developed. The Principal LEP Planning Proposal is to allow single sites to be redeveloped in an appropriate manner suited to the area. Further design testing will occur to determine controls.

Q9: How important is redevelopment of Commercial areas to you? (e.g. revitalised Town and Local Centre Shops)**Results**

48% Very important
34% Important
13% Neutral
4% Unimportant
1% Very unimportant

Analysis

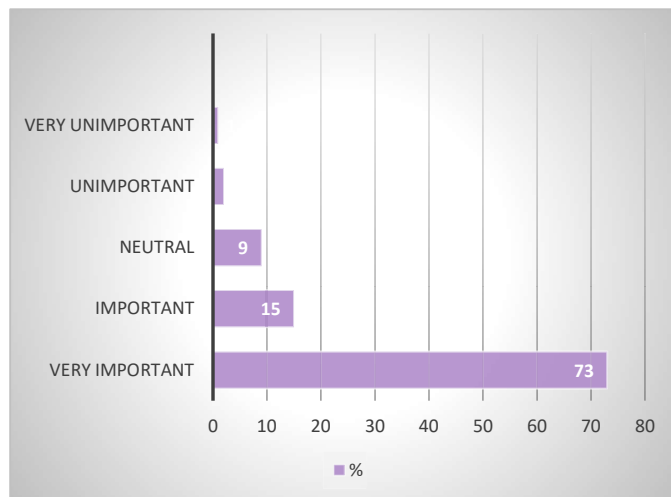
There was generally strong opinion to the redevelopment of centred being 'important' and 'very important'. This would require reconsideration of the proposed reduced height controls for this to occur, in order to allow redevelopment of commercial areas.

Q10: How important is redevelopment of Industrial areas to you?**Results**

21% Very important
30% Important
32% Neutral
9% Unimportant
8% Very unimportant

Analysis

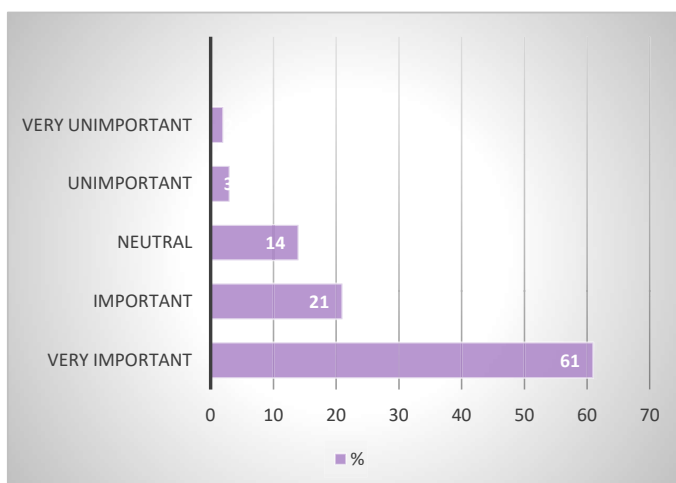
Whilst majority of respondents were neutral or above, this response is to be expected, as redevelopment of industrial areas may not be seen as a community priority but should still be pursued as part of the Principal LEP Planning Proposal.

Q11: How important is protecting waterways, trees and vegetation to you?**Results**

73% Very important
15% Important
9% Neutral
2% Unimportant
1% Very unimportant

Analysis

This question had the highest 'very important' response from all questions. This shows the communities priority for protection of the natural environment. The Principal LEP Planning Proposal is to ensure the new LEP protects the natural environment and encourages green space within developments.

Q12: How important is managing Urban Heat to you?**Results**

61% Very important
21% Important
14% Neutral
3% Unimportant
2% Very unimportant

Analysis

This had a high response showing support for the management of urban heat. The Principal LEP Planning Proposal is to implement ways to ensure urban heat is managed and future development incorporates green space.

4. Written Submissions

A total of 132 written submissions were received during the exhibition period. These came through the following channels:

- 94 submissions via 'Optional Comments' in the LEP Review Survey
- 17 via the LEP Review Exhibition Website
- 14 via direct submissions to Council
- 7 State Government and other agency comments

Attachment A categorises and responds to each submission, with a summary provided below.

a) Natural Environment Matters (trees, open space & sustainability)

Submission Summary

A strong message received during this exhibition period was the importance of trees and green space across the LGA. This was also seen in the strongest survey question response being in relation to protection of the natural environment. These submissions requested the following:

- Increased tree canopy
- Retention of trees
- Redevelopment containing mature vegetation
- Bush regeneration
- More recreation areas/parks
- Urban heat management
- Improved sustainability e.g. water tanks and solar panels

Response to Submissions

- The new environmental mapping is being investigated, as well as the introduction of an urban heat clause. The design of residential development is being reviewed with the intent to improve landscaping outcomes.
- Whilst the LEP does contain areas for recreation land, other Council documentation also manages the protection of natural areas, parks and trees. For example, Council's Development Control Plans contain landscaping controls for new development, the Tree Management Policy establishes the process for tree removal, and masterplans across the LGA are planning for improved parks, access to open space and tree canopy cover in the LGA (e.g. Brickmakers Creek, Lighthouse Park, and City Centre Public Domain masterplan).
- Council is currently reviewing the Tree Management Policy, which will support expanding tree canopy cover across the LGA.
- Council has undertaken several initiatives to plant trees within the LGA and will continue to expand the overall canopy cover as part of annual tree planting. Recently Council installed more than 335 trees in ground and planter boxes throughout the City Centre as part of various State Government grant programs and will be installing an additional 232 trees within the peripheral areas of the City Centre to increase overall canopy cover.

b) Transport Matters (Road widths & car parking issues)

Submissions Summary

The impact of new development on parking, streets and traffic was a key matter raised during the exhibition. Numerous comments below requested the following:

- Wider streets in residential areas
- Provision of car parking spaces with new developments
- Increased car parking spaces for new residential developments
- More consideration of the impacts of increased density on local traffic

Response to Submissions

- As part of the Liverpool LEP Review, it is proposed that residential densities within suburban areas are reduced in comparison to what the LLEP 2008 currently allows for, which is in consideration on the impacts of traffic on suburban areas. This includes proposing:
 - o certain high density residential zones to become medium density residential;
 - o certain medium density residential zones to become low density residential zones;
 - o lowering the maximum heights of buildings down to a maximum of 12m in certain high density areas; and
 - o larger lot sizes (reducing small lot subdivision) in low density areas.
- The design of medium density housing is being reviewed in early 2023, which will also consider the design and extent of car parking for this type of development.
- Council has endorsed a Liverpool Bike Plan 2018-2023 to improve active transport network within the LGA and continuously advocates for improves public transport networks within the Liverpool LGA.
- The following upgrades are occurring to ensure roads can cater for increased growth: Governor Macquarie Drive, Edmondson Avenue, and the completion of Middleton Drive under the M7. Council has also been working with TfNSW to upgrade some major roads including Fifteenth Avenue and Hoxton Park Road connection, Heathcote Road (between Infantry Parade and The Avenue), the M5 Motorway westbound improvement works (between Heathcote Road and Hume Highway), and the M7 Motorway upgrade.
- Council manages roads, parking and traffic through other documents in addition to the LEP. For example, car parking requirements and street widths are addressed in Development Control Plans, and Councils Parking Strategy provides actions for improving car parking within the City Centre. Whilst there are no broad plans to widen existing local roads, Council has endorsed Guidelines for *Assessment of Parking Spaces along Narrow Streets* in order to assess and provide additional parking spaces along some narrow streets. Local residents are able to apply to Council to fund the construction of on-street parking along their street frontage, subject to the design being approved by Council.

c) High Density Residential – Opposition to 12m height reduction

Submissions Summary

Various submissions requested the height of buildings are not reduced, and the development of apartment buildings are encouraged. The reasons provided include:

- Concerns over the delivery of affordable and diverse housing forms to cater for a range of people within the community
- The importance of delivering units near public transport stops (train stations, T-Way, major bus corridors etc.)
- Importance of delivering units around retail to create 'density hubs' around centres
- Provision of accessible dwellings (installation of lifts)
- Ability for apartments to deliver deep soil landscaping due to its vertical design

Response to Submissions

- When the LLEP 2008 came into effect, it proposed high density residential areas within the suburbs. Since this time, Amendment 52 was finalised, which rezoned the City Centre to B4 Mixed Use, allowing for the development of Sydney's '3rd CBD' in Liverpool. This created a high capacity for housing growth in the form of apartments within the Liverpool City Centre, removing the need for high density development within suburban areas.
- Previous engagement with the community during exhibitions, at forums, and via other interactions e.g. representations at Council meetings, Planning Panels etc, Council has heard the development of tall apartment buildings in suburban areas are not supported by the community. As part of Council's 100 Day Plan, and through subsequent Councillor workshops, it was decided to reduce the height of buildings to a maximum of 12m in suburban areas (with certain exceptions).
- The new LEP intends to ensure there is diverse and affordable housing forms across the City Centre and also in suburban areas (of an appropriate scale). The location of R4 High Density Residential Land under the new LEP is to be focused around major transport corridors (roads, T-Way, train stations) as well as around retail hubs with services and infrastructure (Town Centres such as Moorebank, Casula, Edmondson Park, Miller, Green Valley). This is to ensure there is housing diversity to provide for more affordable types of dwellings in areas outside of the City Centre. However, they are generally not required to a scale of greater than 12m in suburban areas (Moorebank, Casula, Green Valley etc.) as their development is for the purposes of providing diversity.
- Comments were made regarding the need for heights of greater than 12m to ensure all new housing is accessible (e.g., lifts) to the community (elderly, disabled families etc). The Building Code of Australia only requires residential buildings over 25m to have a lift for emergency purposes. Despite this, all Class 2 (e.g. certain town house and apartment) development is still required to be deemed to meet accessibility requirements under the BCA, which may require the need for a lift and/or ramps.
- In relation to comments regarding design and ability for deep soil landscaping, Residential Flat buildings will still be a permissible use within the R4 High Density Residential zone and can still be delivered in certain areas outside of the City Centre. It is recognised that this housing form can be designed to add value to the streetscape in terms of deep soil landscaping. These submissions will be considered under the comprehensive DCP review which will follow and complement the new LEP.

d) High Density Residential – Requests for reduced high density

Submissions Summary

Numerous submissions were in support of the proposed changes to limit the development of tall apartment buildings within suburban areas, and certain submissions opposing this type of development generally. The submissions raised the following:

- Opposition to the height of high density development within the Liverpool City Centre, (e.g. new developments along the Hume Highway)
- Opposition to apartments being developed within the suburbs, with the 12m height reduction still being too high
- A preference for the suburban character of Liverpool to be retained with less apartments and more houses
- Agreement with location of apartments within the City Centre and along corridors
- Requirement to improvements to services, infrastructure, and the public domain to cater for new development

Response to Submissions

- As noted in the section above, the new LEP intends to ensure there is diverse and affordable housing forms across the City Centre and also in suburban areas, of an appropriate scale. Whilst the delivery of high density residential land in suburban areas is no longer deemed to be required for delivering housing targets (due to City Centre rezoning for Am. 52 in 2018), it is still important to deliver housing diversity broadly within the LGA.
- The areas around Town Centres have been selected to contain future R4 High Density Residential land, as they are the areas outside of the City Centre with the highest quality retail, public transport services, services and infrastructure such as recreation areas, community centres and libraries etc. These areas are highly suitable for diverse forms of housing, other than single dwelling housing, to ensure the future population has access to these services.
- In relation to development in the City Centre, the height of apartment buildings have been recently implemented under Am. 52. This extent of development is catering for the delivery of a large extent of housing targets within the Liverpool LGA. This development means that the suburban areas of the LGA can be protected from overdevelopment. It also meets the vision of Liverpool City Centre becoming Sydney's 3rd CBD is achieved, by providing population to support the City Centre economy and future development.
- The new LEP has a focus on protecting the character of suburban areas, which was a theme presented in these submissions. In addition to the reduction in height to a maximum of 12m in certain high density areas, it includes the rezoning from high to medium density residential, and from medium to low density residential, as well as increased minimum lot size requirements in low density areas. This will mean the new LEP has lower densities in residential areas in comparison to the LLEP 2008, whilst still allowing redevelopment for diverse housing forms, of an appropriate scale for the suburb.
- As previously noted in Council's responses, there are also other methods for managing development, such as the Development Control Plan, the City Centre Public Domain Masterplan, masterplans for parks etc.

e) Medium Density Housing – Support/opposition, lot size and design

Submissions Summary

Numerous submissions had a focus on the development and design of medium density type housing forms, such as town houses, dual occupancies and secondary dwellings. Submissions included the following matters:

- The need for and importance of more medium density housing within the Liverpool LGA, for housing diversity, to suit a variety of needs, including downsizing
- Medium density housing should be attractive and easy to develop, with less restrictive controls, including ability to develop as Complying Development, and incentives under the LEP to develop single sites
- Certain submissions raised concerns with Complying Development, with concerns that private certification is changing the shape of suburbs
- Support for granny flats (secondary dwellings) as well as duplexes (dual occupancies) being developed for housing diversity
- Concerns over the impacts of emerging medium density housing forms, including:
 - o overcrowding of lots
 - o new lots being too small
 - o not enough room for car parking onsite
 - o opposition to knocking a single house down and redevelop two or more dwellings
 - o overshadowing
 - o amenity and privacy concerns
- Comments were also made regarding the emerging large two storey single dwellings which are changing traditional suburbs

Response to Submissions

- This matter is a significant issue raised in the LEP Scoping Report, as the design and delivery of medium density housing is to be addressed within a new LEP.
- The Liverpool Local Housing Strategy has a focus on providing for housing diversity, through the development of quality medium density housing, and as part of the LEP Review, an in-depth review of medium density development is occurring. This includes an analysis of lot sizes and widths within the R3 Medium Density and R2 Low Density Residential zones, to determine how to apply *SEPP (Exempt and Complying Development Codes) 2008* (i.e. Complying Development for multi dwellings, manor houses and dual occupancies).
- Design testing for Councils controls for multi dwelling housing will occur, with consideration of the matters raised by the community as part of this exhibition.
- It is noted certain R3 Medium Density Residential areas under the LLEP 2008 are proposed to be R2 Low Density Residential, to reflect the existing low density nature of these areas.

f) Commercial Land – City Centre, Town Centres, and other retail

Submissions Summary

A number of submissions were made in relation to the development of commercial land, both within the City Centre and in suburban areas.

- Submissions in relation to the City Centre were in support of providing employment opportunities to attract a future population, as well as a request to review opportunity sites for future mixed use development
- Site specific comments were received in relation to a number of centres, and the proposed height reduction
- Other comments mentioned existing planning proposals for the proposed Holsworthy and Middleton Grange centres
- Request for advertising to become a permissible use within commercial zones

Response to Submissions

In early 2023, a review of the City Centre controls will be undertaken as part of the LEP Review. The proposed height of building reduction for commercial land will be reconsidered in the Post Exhibition Council Report, and feasibility testing will be required if a height reduction is proposed. Sites relating to planning proposals (Holsworthy/Middleton Grange) are being separately addressed through their own planning proposal process, with targeted engagement within their communities. Land Use Tables specifying permissible uses under the new LEP will be prepared and will enable advertising within the B2 Local Centre zone, and reviewed in other zones.

g) Miscellaneous

Submission Summary

A number of submissions included miscellaneous comments received through the exhibition period. Some indicated support for the LEP Review, whilst other comments criticised the review. A number of submissions stated the need to deliver infrastructure (schools, hospitals, roads, sewerage, parks etc) to support development.

Response to Submissions

Infrastructure delivery is a priority for Liverpool City Council. Council will continue advocating for quality infrastructure to support development. The Liverpool Hospital Precinct is being redeveloped, and plans are being considered for a private hospital in Liverpool. Council has a number of masterplans for parklands and open space, as well as for upgraded roads and community facilities.

5. Site Specific Submissions & Rezoning Requests

Attachment B (confidential) provides additional analysis of Site Specific Requests, where further justification on the recommendation is required for clarity. They are summarised below.

| Submission Summary | | Officer Comment |
|--------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Liverpool | | |
| A | Owner of [REDACTED] Liverpool requested extension of the R4 High Density Residential Zone, to include all of the lots in Maryvale Avenue Liverpool. | Retain the existing R3 Medium Density zone along Maryvale Avenue, as there is redevelopment potential within the current zone, delivery of medium density housing is important for housing diversity, and the introduction of the R4 zone will result in interface issues with adjoining lots. |
| B | Various requests for the proposed 12m heights reduction in R4 High Density Residential areas west of the T-Way in Liverpool to not occur, given existing and future redevelopment of this area. | Recommended not to proceed with 12m height of building reduction in the R4 High Density Area west of the T-Way, as noted in the Scoping Report, and retain existing permissible heights. |
| C | [REDACTED] is exploring a re-development opportunity at [REDACTED] Liverpool, for a mixed-use commercial building, which will deliver jobs within the City Centre, achieve Design Excellence and contributes to City Centre activation. The current controls under the LLEP 2008 are restrictive for a commercial mixed use building, and do not maximise the planning benefits the site can deliver. Request to amend controls to provide for increased development potential. | No change to height and FSR required, as this site has the maximum allowable development standards (10:1 FSR and unlimited height of building) under the LLEP 2008. A review of City Centre controls, such as the commercial floorspace requirements is being conducted as part of the LEP Review. Phone call with submitter occurred for clarification on submission, and they do not have preferred controls for the site as of yet. |
| D | [REDACTED] on behalf of [REDACTED] requesting increased development standards at [REDACTED] Increased height of approx. 25% (+16.1m) and 41.6% (+32m) for each building, and increase in FSR by 25%. A planning agreement has been offered to [REDACTED] within the extent of the site, with footpaths, tree planting and a public car park, and provide passive recreation opportunities through the embellishment of [REDACTED] | No change to the LEP is recommended. Slight variations to development standards can occur through the Development Application process, alternatively a separate planning proposal can be lodged if the changes require an amendment to the LEP. |
| E | Submission by [REDACTED] [REDACTED] [REDACTED] [REDACTED] [REDACTED] [REDACTED] [REDACTED] [REDACTED] [REDACTED] [REDACTED] [REDACTED] | It is recommended that a separate planning proposal is prepared so targeted community engagement and assessment can occur given the scale of this project and the strategic significance of such a proposal. |

| Submission Summary | | Officer Comment |
|---------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Warwick Farm | | |
| F | Request for densification around Warwick Farm Station. The submission requested 'up-zoning' to mixed use buildings with tall building heights on the western side of the station (not the racing precinct). It noted that certain new development in the City Centre is 100m tall over 1km from Liverpool Train Station, however a building 200m from Warwick Farm Station is limited to 35m. | No change recommended. Retain the existing height of building and floor space ratio. It is noted the site is located within the Liverpool Place Strategy Collaboration Area, as the 'Liverpool City Centre - Frame' which intends to contain high density residential land. Significant residential capacity for development exists already within the CBD. |
| G | Request to review the R4 High Density Residential zone to the north of the Hume Highway in Warwick Farm, to align it with the R3 Medium or R2 Low Density Residential zones in the area, or alternatively heights be limited to 2 - 3 storeys. This is to prevent development damaging the character of the area with high rise buildings. NSW Land & Housing Co. should redevelop as townhouse/villa housing, as there are few shops and services in Warwick Farm. Raised an interface issue between R3/R4 land. | No changes are recommended to planning controls in Hargrave Park prior to additional precinct planning being undertaken to determine the future development in this area in collaboration with NSW Land and Housing Co. |
| H | Request for certain land in Hargrave Park, to be rezoned from R3 Medium to R4 High Density Residential. The land is within 150m of Warwick Farm railway station, at least 30% is owned by NSW Land & Housing Co. The LEP Review provides an ideal opportunity to look at the bigger picture and align planning decisions that support an increase in social affordable housing for the greater community good. | No changes are recommended to planning controls in Hargrave Park, prior to additional precinct planning being undertaken to determine the future development in this area. |
| Cartwright | | |
| I | Submission supporting the retention of existing planning controls in Cartwright, and requesting increased density along Hoxton Park Road, as it is a future transit link to the airport. Requested 18-21m height of buildings, as certain developments have surpassed the existing 15metre height limit. | Retain the existing height of buildings in Cartwright along Hoxton Park Road. The ability for additional floorspace can still be achieved through the <i>SEPP (Housing) 2021</i> . |
| Casula | | |
| J | Submission prepared by [REDACTED] on behalf of [REDACTED] detailing the significance and success of the Casula Town Centre. The proposed reduced height of the Town Centre to 12m, will impact upon the future potential for Casula Mall to continue to meet the retail and local employment needs of the local community. Recommend retention of existing LLEP 2008 controls, | It is recommended that reconsideration of the height reduction for commercial land is considered prior to the development of a new LEP. It is recommended continue with the proposed 12m heights for high density residential land surrounding the Town Centre. |

| Submission Summary | | Officer Comment |
|-----------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| | exemption of Town Centres from height reductions (same as exemptions to planning proposal sites), and retention of R4 High Density Residential and existing heights around the Town Centre. | |
| K | Support the limiting of height of buildings within the R4 zone in Casula, however request to rezone away from R4 High Density Residential. Reasons provided include there are better places to put these buildings, suburban privacy with overlooking, and development occurring in cul-de-sacs. | It is recommended continue with the proposed 12m heights for high density residential land, and reduction of R4 High Density Residential land in Casula where interface issues arise. |
| L | ██████ prepared the submission on behalf of ████████████████████ regarding ██████████ at ██████████. The ██████████ site can readily support a mixed-use precinct with greater density than the current controls, delivering diverse housing, employment and a bespoke retail experience, without impacting the amenity and character of surrounding low-density housing. Ingham House site is ideally suited to development to offset the reduced density if the proposed downzoning of land surrounding Casula Mall. | A separate planning proposal is to be submitted to Council, with details of the proposed changes to development standards (height, FSR etc) and relevant supporting documents. Any significant planning proposal will be publicly exhibited for community feedback prior to being presented to Council. |
| Carnes Hill | | |
| M | Request for increased height limits and density in the immediate vicinity of the Carnes Hill B2 Local Centre zone (Carnes Hill Shopping Centre), for residential development. Carnes Hill is a commercial hub, and improved infrastructure will support its capacity to increase density. | Due to recent development, there is limited opportunity to increase height limits in Carnes Hill. No increase to heights of buildings around Carnes Hill Town Centre is recommended. |
| Green Valley | | |
| N | Remove R4 High Density Residential and change to the R3 Medium Density in Green Valley. It would be more beneficial if the R4 zoned land around Whitford Rd was made R3 to support the redevelopment of land, and R4 zoning for Falcon Cct is not suitable for the low density nature of the area. | Green Valley is a Town Centre and is supported by associated infrastructure including the T-Way. It is recommended to retain the R4 High Density zone along Whitford Rd and Bulbul Ave, limited to a height of 12m, and investigate the area south of the Town Centre for R4 High Density Residential zoning. |
| Edmondson Park | | |
| O | Supports rezoning from R3 to R4 to pockets of land in Edmondson Park for the creation of Village Centres ██████████. The eastern part provides opportunities for an increased development yield given its surrounded by public open space on 3 sides. Focus some of its possibilities | Note support for proposed amendments and proceed with the application of the R4 High Density Residential Land and additional permitted uses for these sites. |

| Submission Summary | | Officer Comment |
|--------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| | around educational, community, medical land uses at the lower levels, with residential/seniors housing above taking advantage of the surrounding open space. | |
| Moorebank | | |
| P | Support of the Moore Point development, and requests that industrial land to the south of Liverpool is similarly proposed to become residential land, via urban renewal such as Barangaroo and Camelia developments. Submission queries why industrial land is retained near the City Centre, when instead urban renewal should be occurring, as there is other industrial land to service the population, and this land could be redeveloped for housing. | No change is required, as Industrial Land in Moorebank should be retained, and not transition to residential uses. The Moore Point planning proposal is progressing separately to the LEP review given the scale and complexity of this precinct. |
| Q | ██████████ are supportive of the proposed relaxation of the height/FSR controls for industrial zoned land, allowing flexibility for multi storey warehouses, which is an efficient land use. Request rezoning of ██████████ sites along Moorebank Avenue for mixed use rather than the current large format warehouse and distributions use. | Support is noted for flexible industrial development standards, this will be investigated further as part of the LEP Review. No change is recommended to land use zones, as Industrial Land in Moorebank should be retained, and not transition to residential or mixed use type uses. |
| Cecil Park | | |
| R | Industrial Land at ██████████ The primary focus of changes is to add retail and takeaway food and drink premises to the site to serve people working and/or visiting the site or using the major roads. This will reinforce the vitality and appeal of the precinct, ensuring the community has access to services in a convenient location. | It is noted a take away food and drink premises component is being progressed through a separate planning proposal ██████████ Any envisioned changes to the site are to be addressed by the existing planning proposal under assessment. |
| Holsworthy | | |
| S | Owners of ██████████ requested rezoning from R3 Medium Density Residential to R4 High Density Residential. | Retain existing R3 Medium Density Residential Zone, as there is sufficient medium density development potential on these sites, and along Heathcote Road, which is in line with the future character of the area. |
| T | Submission regarding the ██████████ site, supporting recommendations for no change to the development standards as it is subject to a separate planning proposal. | Notes support for the Scoping Report. The planning proposal for ██████████ will continue through its separate process, and correction of map errors can occur during this process. No change required. |
| Prestons | | |
| U | Submission regarding ██████████ Requesting the maximum height of buildings control of 15m be retained with no other changes to planning controls applying | It is recommended that reconsideration of the height reduction for commercial land is considered prior to the development of a planning proposal for the LEP Review. |

| Submission Summary | | Officer Comment |
|---------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| | to the centre. The proposed reduction will prevent feasible redevelopment of the site. | |
| Hoxton Park | | |
| V | Submission regarding [REDACTED], which is part of a 'stand-alone centre'. This submission requests that the current maximum height of buildings control of 21m be retained as part of the LEP review, with no other changes to planning controls applying to the centre. It was also requested that this be reclassified as either a local centre or town centre, not as a stand-alone centre. | No changes to the existing height of building standard are being proposed as part of this LEP Review, as the site is leading into the City Centre and the height can be retained. The classification under Centres & Corridors Strategy as a standalone centre is due to the sites lack of pedestrian connectivity and social infrastructure in proximity to the site. |
| Wattle Grove | | |
| W | Submission regarding mostly vacant B1 Neighbourhood Centre site at [REDACTED]. The submission does not support a rezoning to B6 Enterprise Corridor, and requests the site retains its existing development standards (18m height and 1:1 FSR) in order to deliver a mixed-use development. | Recommended to retain the site as a business zone in the LEP Review, and apply development standards in accordance with other centres in the LEP Review. It is recommended that the reduction to heights for commercial areas is reconsidered prior to the preparation of the LEP Review Planning Proposal. |
| Bringelly | | |
| W | Submission regarding [REDACTED] requesting the site be rezoned from RU4 Primary Production Small Lots to employment generating uses. The concept plan envisions a full-line Service Station including food and drink premises, and 19 light industrial units, and 120 full-time employees. | No change proposed. Rezoning to industrial uses is not recommended, as the site is located within the non-initial precinct of Dwyer Road. |
| Other | | |
| X | Submission from [REDACTED] recommending numerous changes, including rezoning around Casula, retention of commercial and business zoned heights, and wholistic review of residential land instead of 12m height reduction. | Support for retention of City Centre controls is noted. Reduction in building heights in the suburbs has community support, as confirmed through this exhibition. A number of exceptions to 12m building heights have been made in certain areas. Land for new centres is available, for example the new Middleton Grange and Holsworthy Centres, as well as land in Wattle Grove not yet developed. It is recommended that development standard changes are reconsidered carefully for commercial centres. |
| Y | Submission from [REDACTED] regarding land in Ashcroft, Liverpool and Green Valley. Support no changes to Miller and Warwick Farm until collaboration can occur. Request flexible land use zone in the R3 Medium Density Residential zone, to encourage a range of development to occur. | Comments regarding Dual Occupancies in Low Density Areas will be taken into consideration. The planning proposal will investigate retaining the R4 High Density Residential land with reduced development standards from 18m height, (e.g. 9m) in line with future development vision of Land & Housing. Dwelling diversity in land use tables will be considered as part of the LEP Review. |

6. Forums and Committees

District Forums

The Liverpool LEP Review was presented at the following Councils District Forums during the exhibition period:

- Eastern District – 23 August 22 & 25 October 22
- 2168 District – 7 September 22
- New and Established District – 20 September 22
- Rural District – 13 October 22

The main aspects of the LEP Review and links to the LEP Review Survey was shared. There was general support for the proposed amendments during the District Forums, particularly in relation to the proposed height reduction in residential areas. Matters raised included requests for improved design of medium density housing, where town houses are not overdeveloped on single sites, the relationship between the LEP and *SEPP (Exempt and Complying Development Codes) 2008* and other legislation, the need for increased landscaping and accessible dwellings for all people in the community.



Figure 2: Hybrid Presentation at Eastern District Forum August 2022

Aboriginal Consultative Committee

A presentation of the LEP Review was made at the Extraordinary Aboriginal Committee Meeting on 20 October 2022. The following matters were raised:

- Significant areas, parks and views to be protected, including:
 - o Georges River
 - o Collingwood Place
 - o Old Liverpool showground
 - o Lurnea Radio Towers
 - o Elizabeth Road Water Tower (noted that height reduction in Ashcroft will not disturb views)
- Support the proposed reduction to building heights in the suburbs, and large heights should not be supported elsewhere, e.g. Papermill heights are too high
- More green space is required in all developments
- Support for the reintroduction of neighbourhood shops
- Need for more Affordable and Social Housing
- Need to address parking concerns

Aboriginal Consultative Committee (Continued)

A number of significant sites and views were discussed at the workshop. A number of these areas currently have an RE1 Public Recreation zone applied under the LLEP 2008. The site at 245 Wonga Road Prestons, currently containing private radio towers (see below) was noted as significant. It is recommended engagement with landowners occurs prior to the planning proposal, to understand the future intent for the site.



Figure 3: 245 Wonga Road, Prestons

7. Medium Density Housing Survey

Background

At the Phase 2 LEP Review Councillor Workshop held on 30 May 2022, it was suggested that data be collected on medium density housing design preferences. A survey comprising 21 questions was prepared for people living in medium density developments, specifically multi dwelling housing (3 or more dwellings). The intent of the survey is to understand occupant preferences, with a particular focus on dwelling design and car parking. To inform the questions in the survey, background research was undertaken using the HillPDA Medium Density Review 2021, as well as external resources.

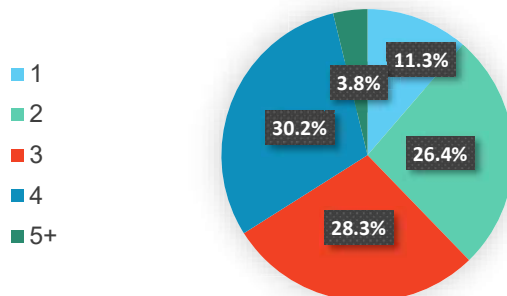
Approximately 800 letters were mailed out to medium density properties across the Liverpool LGA. Recipients of the letters were asked to complete an online survey, with the opportunity to go in the running to win a \$250 voucher. The survey was publicly accessible between 19 September 2022 to 1 November 2022. During this period a total of 53 submissions were received.

Introductory Questions

Q1. What is your address?

(Requested to ensure respondents resided in medium density housing and to provide context for the data where useful).

Q2. How many people live in the dwelling?

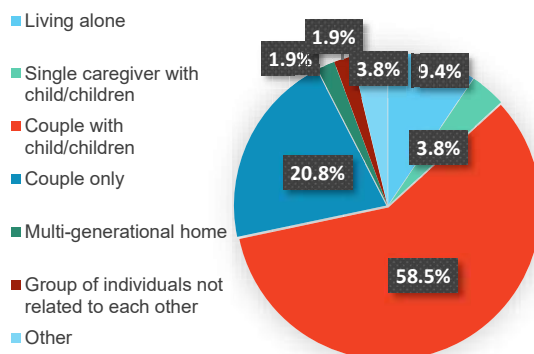


Analysis

Most people surveyed (30.2%) are living in a 4 person household. This is closely followed however by 3 person (28.3%) and 2 person (26.4%) households.

The majority of new medium housing development should be designed with consideration to a 2-4 person household.

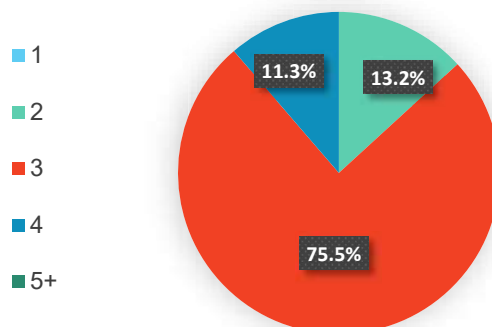
Q3. Which of the below options best describes your dwelling composition?



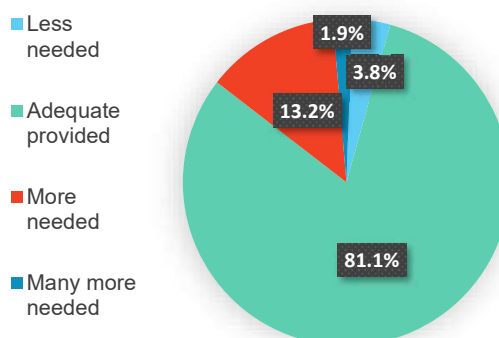
s

alf (58.5%) of respondents were with a child/children. The second mmon response was couple only . This is consistent with the of Q2 which found most olds are comprised of 2 - 4 people.

ajority of new medium housing ment should be designed with ration to couples and couples with children.

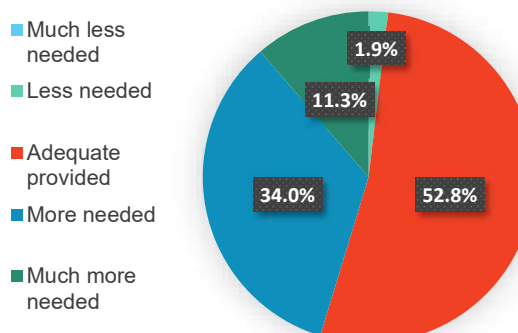
Q4. How many bedrooms does your dwelling have?**Analysis**

The large majority (75.5%) of dwellings contain 3 bedrooms. No respondents selected one bedroom or five+ bedrooms.

Dwelling Design**Q5. How well does the number of bedrooms meet the needs of the household?****Analysis**

A large majority (81.1%) of people surveyed are satisfied with the number of bedrooms provided. Seven respondents (13.2%) said more bedrooms are needed and one (1.9%) said much more is needed.

This suggests that the number of bedrooms provided is generally responsive to the dominant family size and composition living in medium density. New medium density housing should continue to reflect this.

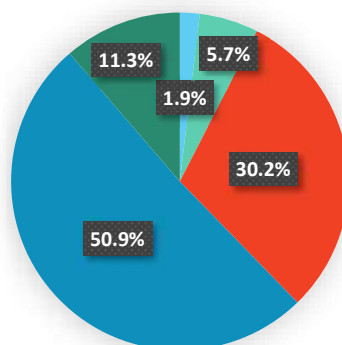
Q6. How well does the amount of internal space (living, dining, kitchen areas, bathroom etc but not bedrooms) meet the needs of the household?**Analysis**

Over half (52.8%) of the respondents said there is adequate internal space. However, 45.3% respondents either said more (34%) or much more (11.3%) space was needed.

New medium density housing therefore should not seek to reduce internal space.

Q7. How well does the amount of storage space meet the needs of the household?

- Much less needed
- Less storage needed
- Adequate provided
- More needed
- Much more needed

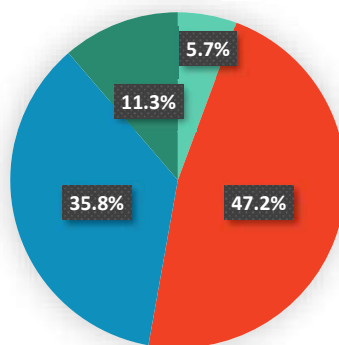
**Analysis**

Over half (50.9%) of the people surveyed need more storage space and 11.3% need much more space. 30.2% said the amount of storage space provided is adequate.

New medium density housing should therefore not seek to reduce storage space and this should be a key focus for improvement.

Q8. How well does the size of private open space (e.g. private garden located at the side or rear of the dwelling) meet the needs of the household?

- Much less needed
- Less needed
- Adequate provided
- More needed
- Much needed

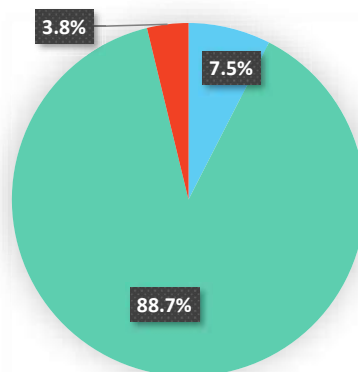
**Analysis**

Of the people surveyed, most (47.2%) are satisfied with the size of their private open space (POS) area. However, 47.1% respondents said either more (35.8%) or much more (11.3%) POS space is needed.

New medium density housing should therefore not seek to reduce POS area.

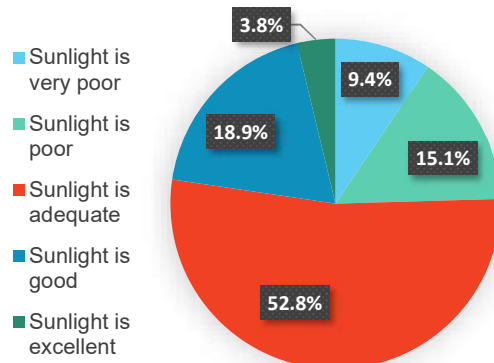
Q9. Does the number of storeys (levels) of your dwelling meet the needs of the household?

- Less needed
- Adequate provided
- More needed

**Analysis**

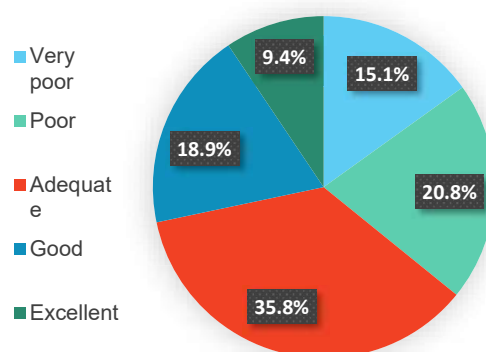
A large majority (88.7%) of respondents were satisfied with number of levels, and 7.5% preferred their dwelling have less levels. A search of the addresses entered by respondents revealed that most people surveyed are living in two storey developments.

This indicates there is potentially some preference for single storey development, however not to the same extent as two storey development. New medium density housing stock should reflect this split.

Q10. Does your dwelling receive quality natural sunlight?**Analysis**

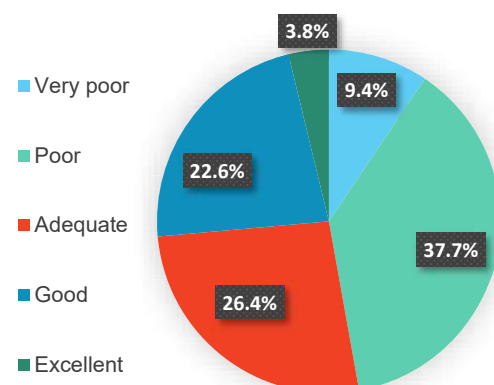
Over half (52.8%) surveyed said the amount of natural sunlight their dwelling receives is adequate. Second to this, 24.5% of respondents said they receive poor (15.1%) or very poor sunlight (9.4%) and 22.7% said sunlight is good (18.9%) or excellent (3.8%).

A reduction in solar access would not be supported for new medium density dwelling type buildings.

Q11. How well does the dwelling provide visual privacy from neighbouring dwellings?**Analysis**

The majority (35.8%) of respondents believe visual privacy is adequate. Overall, 35.9% people said it is poor (9.4%) or very poor (15.1%) and 28.3% saying it is good (18.9%) or excellent (9.4%).

Given the mixed responses, further consideration is required on preferences for medium density housing.

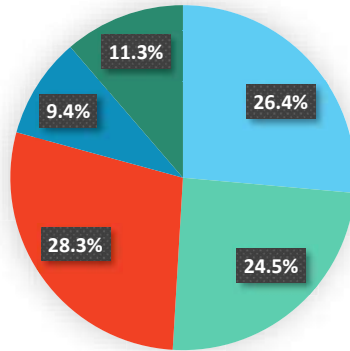
Q12. How well does the dwelling provide acoustic (noise) privacy from neighbouring dwellings?**Analysis**

Most of the people surveyed noted acoustic privacy to be poor (37.7%). The second most common response was adequate (26.4%).

Medium density housing should not seek to reduce acoustic mitigation measures / design solutions and this should be a focus for improvement.

Q13. How important is it to you that your dwelling faces the street?

- Not important
- Somewhat important
- Neutral
- Quite important
- Very important

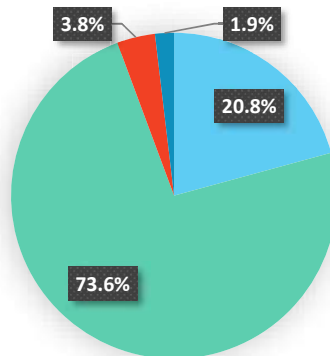
**Analysis**

When asked about the importance of a street facing property, the most common response was neutral (28.3%), followed by not important (26.4%) and somewhat important (24.5%).

This suggests that street facing dwellings may not be a key consideration for majority of medium density occupants. Where a site is constrained and good design outcomes may still be achieved, medium density housing should reflect this consideration.

Car Parking**Q14 Which of the following best describes your car parking arrangement?**

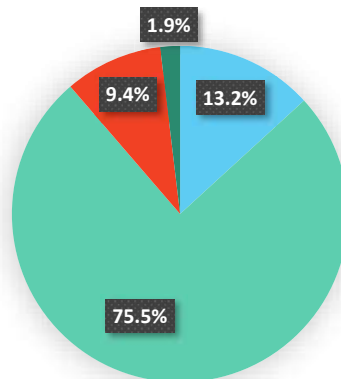
- Basement carpark
- Garage attached to dwelling
- Off-street car parking space/s
- No parking provided
- Other

**Analysis**

The majority of respondents (73.6%) are living in dwellings with an attached garage. The second most common arrangement was basement parking (20.8%).

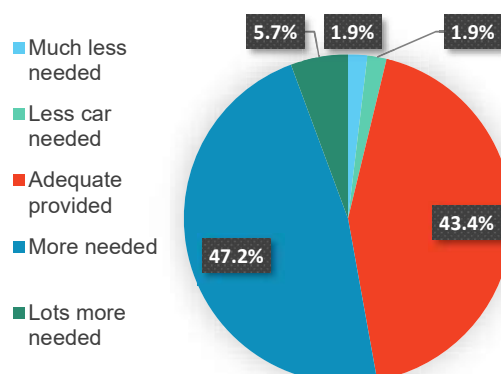
Q15 Which of the following would be your preferred parking arrangement?

- Basement carpark
- Garage attached to dwelling
- Off-street car parking space/s
- No parking provided
- Other

**Analysis**

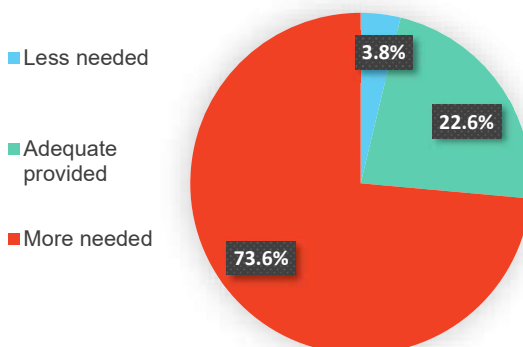
The most preferred parking arrangement is an attached garage (75.5%), followed by basement parking (13.2%).

Together with Q14, this suggests that the provision of developments with an attached garage is relatively balanced with the demand for this arrangement.

Q16. How well does the amount of car parking spaces meet the needs of the household?**Analysis**

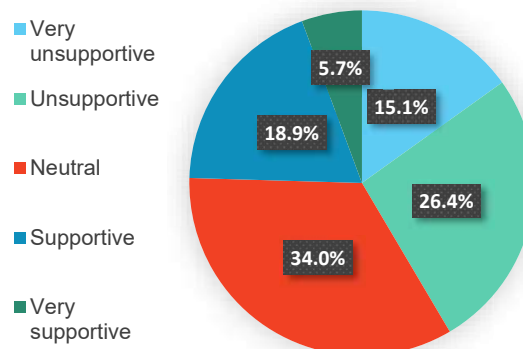
Most respondents (52.9%) expressed an overall need for more parking. 43.4% of people surveyed said the provided car parking is satisfactory and 3.8% preferred less parking be provided.

Parking spaces in new medium density housing should therefore not be reduced and where possible increased.

Q17. How well does the amount of visitor car parking spaces meet the needs of the household?**Analysis**

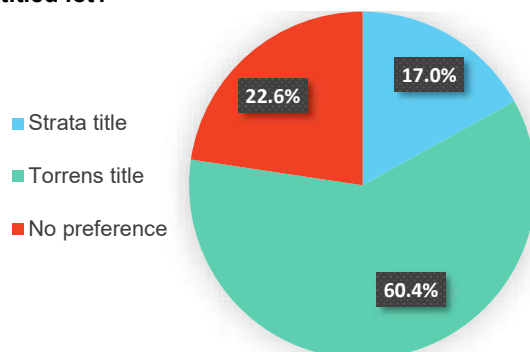
A notable majority (73.6%) indicated the need for more visitor parking. 22.6% were satisfied with the provision of visitor parking and 3.8% would prefer less.

Visitor parking requirements should therefore not be reduced, and this should be a key area for improvement.

Q18. Would you support car parking being centralised in a nearby location to your home, if it meant you were able to have more space for other uses at your home?**Analysis**

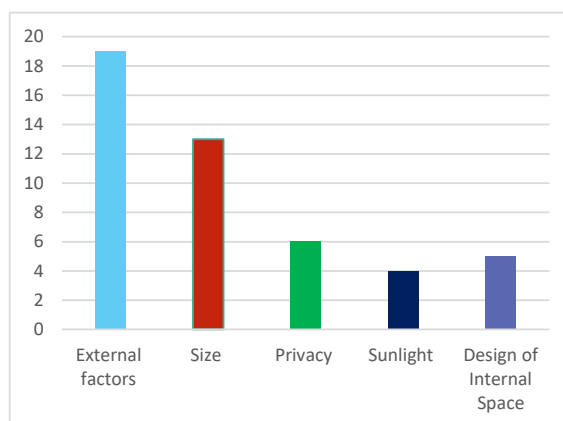
Of the people surveyed, many did not favour this scenario of centralised car parking, with 41.5% either unsupportive (26.4%) or very unsupportive (15.1%) and 34% neutral.

This suggests there is lesser preference for this alternative solution. However, the extent of people noting neutral may indicate a lack of knowledge in this area, to make an informed decision and at least 20% of residents are open to centralised parking which is a future opportunity.

Concluding Questions**Q19. Would you prefer your dwelling to be located on a Strata titled lot or a Torrens titled lot?**

Over half (60.4%) of respondents preferred a dwelling located on a Torrens titled lot, 22.6% had no preference and 17.0% preferred Strata title.

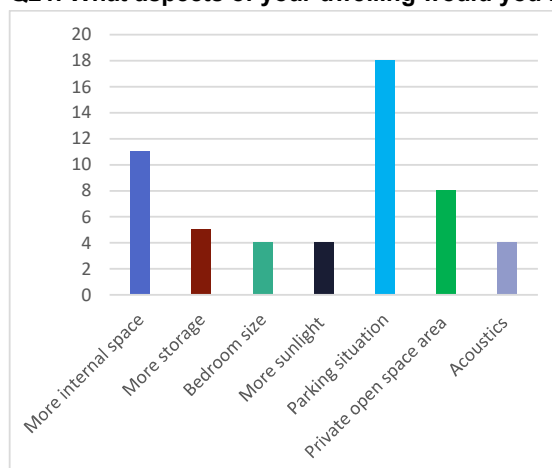
Options regarding Torrens and Strata subdivision of medium density housing will be reviewed.

Q20. What aspects of your dwelling do you like the most?**Analysis**

A wide range of responses were received, including design, affordability and structural integrity.

The most common theme was external factors to the house, includes proximity / location of the dwelling near key services, good neighbours and / or neighbourhood.

The second most common theme was size of the dwelling, including the size of internal spaces e.g. living areas and bedrooms. The third most common response was privacy, which is assumed to mean visual privacy.

Q21. What aspects of your dwelling would you like to change?**Analysis**

The most commonly cited issue was the parking situation, including need for more resident parking, visitor parking or an alternative parking arrangement.

Second to parking was more internal space, such as the size of the kitchen, bathroom and lack of study.

The third and fourth most common themes were more private open space area and storage space.

8. Stakeholder Engagement

Table 1: Summary of Government/Agency Stakeholder Engagement

| State Government | |
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| Department of Planning & Environment | <p>General: Council's proposal to establish a new LEP constitutes a comprehensive LEP amendment, however comprehensive LEP amendments are only supported in the case of Council amalgamations or de-amalgamations.</p> <p>Housing: Council's LEP principles to encourage high density around town centres and transport corridors, and promote high quality medium density near centres are considered generally consistent with the strategies and actions of the District and Regional plans, and Council's LSPS and LHS.</p> <p>Centres: An overall reduction in floorspace across multiple centres is not considered to be in alignment with the Regional and District plans, or the LSPS. It is considered that the proposed amendments may result in undue restriction on future investment and growth. It is recommended that the planning proposal be submitted with a robust feasibility assessment of the proposed control changes to affected centres.</p> <p>Industrial and Employment Lands: It is recommended that the planning proposal provide further justification for the proposed control amendments, including consideration of appropriate zoning for industrial lands given the future employment opportunities in the Liverpool Collaboration Area and the Innovation Precinct.</p> <p>Sustainability and Resilience: further discussion with the Department is required in relation to environmentally sensitive mapping. DPE Water Group provided suggestions for new LEP clauses.</p> <p>Transport and Infrastructure: The proposal meets the objectives and actions of the Region and District plans as the proposal seeks to deliver increased density in areas that are well serviced, thereby and optimising existing infrastructure. Development is also identified for areas that are close to existing centres, which helps to achieve 30-minute cities.</p> <p>Further consultation: consultation and support from the following is required from Greater Cities Commission, Transport for NSW, DPE Environment and Heritage, DPE Housing, Local Aboriginal Land Council and Relevant utility providers.</p> |
| Environment and Heritage Group (DPE) | <p>Submission received. Numerous comments including that the proposed LEP clauses for Terrestrial Biodiversity and Riparian Land will have limited success in protecting biodiversity and waterway health, and further protections such as application of Conservation zones is required. It is noted the LLEP 2008 currently contains an Environmentally Significant Land layer, which the Scoping Report intended to update, and various Councils in NSW contain similar clauses as was proposed. It is recommended further discussion occur with the Department regarding their recommendations. Further studies may include a review of Conservation zones under the LEP to support the planning proposal.</p> |
| Endeavour Energy | <p>Submission received. Supported proposed changes to rezoning Endeavour Energy sites to SP2 Infrastructure, with update to property details noted for one site.</p> |

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| Sydney Water | Submission received. Request for liason regarding population forecasts within the LGA to assist with future servicing and upgrades, and support for rezoning a Sydney Water asset to SP2 Infrastrucutre, as requested. |
| Land & Housing NSW | Submission received. Refer to Attachment B. |
| Department of Education | Submission received. Refer to Attachment B. |
| Transport for NSW | Recommends that local centres have the capacity to evolve and provide fine grain urban form, diverse land use, high walkability and to meet future demand for services and amenities by local communities which supports the 15-minute neighbourhood and 30-minute city concept. Further consultation within TfNSW will occur in relation to specific sites within the LEP. |
| Greater Cities Commission | No submission received at the time of exhibition close. Further consultation will occur prior to planning proposal. |

9. Conclusion

Next Steps

The results of the Liverpool LEP Review Early Exhibition will be reported to Council, and submitters will be notified. Following this, additional investigation and development of the Liverpool LEP Planning Proposal will occur. The Planning Proposal will be submitted to the Liverpool Local Planning Panel and Council, then to the Department of Planning for a Gateway determination.

Future Engagement

Additional engagement will occur after a Gateway determination has been received, allowing the Planning Proposal to undergo community engagement.

Attachment A: Response to Submissions

| Early Exhibition – LEP Review – Submission | | Officer Comment |
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| Environmental Matters – Trees, Water, Heat, Sustainability etc. | | |
| 1. (Survey) It is essential to preserve large trees as it is simply not effective to replace them with seedlings which take 20 years or more to reach maturity. We need those trees to help control pollution as well as urban heat and the wildlife needs them too. | | Council is currently developing a tree management framework that directly supports expanding tree canopy cover across the LGA. The framework will recommend targets for canopy cover, identify areas with deficits in canopy cover, establish framework for protecting, removing, replacing, planting trees, and provide guidance to council staff on how to manage trees. |
| 2. (Survey) Planting of vegetation and trees should be a requirement under the LLEP. In addition, a percentage of trees should be retained when redeveloping the site. | | The New LEP proposes to include an Urban Heat clause to ensure the mitigation of the urban heat island effect is considered. Council is currently developing a tree management framework that directly supports expanding tree canopy cover across the LGA. |
| 3. (Survey) More bush land to maintain that rural country look rather than a concrete jungle. Parklands and in suburbs median strips and roundabouts to be maintained properly with bushes and flowers gardens all over Liverpool to be maintained regularly. Liverpool is looking very scruffy right now especially the strips in the middle of the road and nature strips. | | The New LEP proposes to include a Vegetation clause and mapping to protect significant land from development. Maintenance comments will be passed on to City Presentation. |
| 4. (Survey) Please have more parks and playgrounds In Edmondson Park. For such a large suburb there is very few parks. | | There are approx. 13 planned parks in the Edmondson Park catchment area. Comment passed to Community Planning for consideration in their future planning for recreation areas. |
| 5. (Survey) More open space, more trees less concrete means a lot of heat reduction. Stop approving building on flood plain areas. | | The New LEP proposes to include an Urban Heat clause to ensure the mitigation of the urban heat island effect is considered. Council is currently developing a tree management framework that directly supports expanding tree canopy cover across the LGA. |
| | | The Liverpool LGA is located on a number of floodplains, with many areas subject to flooding. Council has adopted plans to safeguard flood-prone areas in the Liverpool LGA in accordance with the NSW Government's Flood Prone Land Policy. |

| Early Exhibition – LEP Review – Submission | Officer Comment |
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| 6. (Survey) Stop cutting down what little tree areas there are left around Preston's and Casula. | As noted above, Council is currently developing a tree management framework that directly supports expanding tree canopy cover across the LGA. |
| 7. (Survey) We have to do more to protect the environment. More trees to reduce heat. Every time they knock down an existing home to build townhouses it means more people with more cars, who have to park on the already packed street. This affects garbage collection etc. We cannot let Liverpool become a ghetto. | The New LEP proposes to include an Urban Heat clause to ensure the mitigation of the urban heat island effect is considered. Council is currently developing a tree management framework that directly supports expanding tree canopy cover across the LGA. Council's Development Control Plan 2008 (DCP) contains detailed controls and guidelines, which includes the desired objectives for parking rates. The design for medium density development will be reviewed in early 2023, which will consider the design and extent of car parking for this type of development. |
| 8. (Survey) Urban Heat is one the great risks to our local area in Western Sydney. Council needs to take this issue very seriously. Urban Heat is one the great risks to our local area in Western Sydney. Council needs to take this issue very seriously. Urban Heat is a risk similar to Flooding and Bushfire risk. Please consider a Urban Heat Clause in the LEP and the DCP. | The New LEP proposes to include an Urban Heat clause to ensure the mitigation of the urban heat island effect is considered. Council is currently developing a tree management framework that directly supports expanding tree canopy cover across the LGA. |
| 9. (Survey) Pls increase tree cover in Liverpool LGA. Currently the tree covers in Liverpool LGA is appalling. Look to Inner-West Council areas like Marrickville and Stanmore for inspiration. | Council is currently developing a tree management framework that directly supports expanding tree canopy cover across the LGA. |
| 10. (Survey) All trees should be kept healthy and inspected for disease and planted wisely, trees can be planted into outdoor car parking spaces, to provide needed shade and assisting cooling the area. Please provide undercover car parking to give protection from weather. Make sure guttering in car parks facilitate easy parking not get in the road of the vehicle parking. Thanks. | Council is currently developing a tree management framework that directly supports expanding tree canopy cover across the LGA. The framework will establish legislation for protecting, removing, replacing, planting trees, and provide guidance to council staff on how to manage trees. Council's Development Control Plan 2008 (DCP) contains the detailed controls and guidelines, which includes the desired objectives for car parking. The current car parking objectives will be reviewed as after the completion of the LEP review Phase 2 project. |

| Early Exhibition – LEP Review – Submission | Officer Comment |
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| 11. (Survey) Bush regeneration is going backwards. Do more, or you'll lose what you already have, and any future "Pocket Parks", to invasive species like African Olive. | The Environment Volunteer Program (EVP) is a part of the Council's Environment Restoration Plan (ERP) which provides an opportunity for community members to be directly involved in restoring Liverpool's natural environment. |
| 12. (Survey) All new dwellings should have water tanks and solar panels this includes houses townhouses factories and high-rise. | Council's Development Control Plan 2008 (DCP) contains detailed controls, which includes the desired design objectives for new dwellings. The current DCP will be reviewed after the completion of the LEP Review 2 project. The Basix Certificate aims to accommodate for more resilient dwellings this includes requiring water tanks etc. This is State controlled therefore Council has limited control over these standards. |
| 13. (Survey) Liverpool and specifically new/recent developments (e.g. Middleton Grange) needs more and better trees and landscaping. For example: 1. Developers must be required to plant suitably sized nature strip shrubs (suggest avoid trees as they will be problematic in long run and residents generally do not want a large tree in front of their house) 2. A scheme allows existing residents to request a nature strip tree/shrub that Council will plant 3. Tree planting along canals 4. Tree planting on nature strips outside commercial buildings/shops etc 5. More trees on Council lands where appropriate I live in Middleton Grange. The area is devoid of trees and shrubs as there are very few nature strip trees and no room on residential blocks to plant sizeable shrubs. Anything to soften the look of the suburb and provide some cooling in summer would be good. The new park on Affleck Gardens is excellent. | Council is currently developing a tree management framework that directly supports expanding tree canopy cover across the LGA. Council's Development Control Plan 2008 (DCP) contains the detailed controls and guidelines, which includes the desired objectives for landscaping. Developers are required to plant street trees as part of new development. The DCP will be reviewed after the completion of the LEP Review. |
| 14. (Survey) The block sizes are too small and there is no room to plant trees. The council should be mandating tree plantings and do more for street trees. Parks should have more trees planted in them. | The new LEP is also proposing larger lot sizes in low density areas, to ensure future lots have sufficient room for landscaping. Council is currently developing a tree management framework that directly supports expanding tree canopy cover across the LGA. |

| Early Exhibition – LEP Review – Submission | | Officer Comment |
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| 15. (Survey) This project sound like a vanity one. A pat on the back for yourselves, so remember you are being watched and judged. We want our green spaces, council housing and LESS town crap. A lot of us will never use it, we don't have the money or the access. We would love to see some healthy takeaways in suburb areas and much stricter hygiene regulation. Overall, making building smaller has no effect on the buildings impact on green spaces though. So you are wasting money doing that. Implement more green spaces in general though, that would help. More flower beds and lamppost baskets etc. Use light colour tarmac/building materials instead of black. There is alot you can do if you just listen to us. | | Maintenance comments passed on to City Presentation team. |
| Transport Matters – Parking, Roads etc | | |
| 16. (Survey) Building must come with parking spaces. | | Council's Development Control Plan 2008 (DCP) contains detailed controls, which include the desired objectives for parking rates. The design for medium density development will be reviewed in early 2023, which will consider the design and extent of car parking for this type of development. |
| 17. (Survey) Car parking should be given greater importance to any developments. 4 car spaces for every new dwelling minimum. Streets are becoming too crowded with parked cars. | | When considering car parking rates there is a need to achieve a balance between the need to minimise adverse impacts on the immediate neighbourhood, the street network and adjoining developments. The current car parking design for multi dwelling development will be reviewed as part of the LEP Review, followed by a wider DCP Review. |
| 18. (Survey) Build more roads on Badgerys Creek airport before it's too late. | | Road provision and general alignment as part of the development of the Western Sydney Aerotropolis (which includes Badgerys Creek) is regulated under State Government controls such as the Western Sydney Aerotropolis Precinct Plan. The LEP does not apply to the Western Sydney Aerotropolis and as such the review of the Liverpool LEP will not impact on road provision and alignment within Badgerys Creek and the Western Sydney Aerotropolis. |

| Early Exhibition – LEP Review – Submission | Officer Comment |
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| <p>19. (Survey) Before building and approving subdivision of land please fix the current roads. Plz expand the current roads look at the traffic congestion in the city and main road of Liverpool and how people use back roads and clog them up to avoid traffic. Please look at the city's infrastructure and expansion of roads before approving any further residential buildings of any size either in the city or suburban area. Please ensure the roads and paths are wide enough and clean. Please ensure before any buildings and built and population increase in the area that our roads are also upgrade and under and over passed built to assist with the traffic flow.</p> | <p>Council has prepared a Liverpool City Centre Transport Strategy, which identifies a list of road improvement works and upgrades in and around the Liverpool CBD.</p> <p>Council in conjunction with TfNSW continue to improve public and active transport infrastructure and services to and from the Liverpool CBD and its connections to the wider LGA.</p> |
| <p>20. (Survey) Before council can approve these multi story apartments on main roads it should be a requirement that they give up frontage of a few metres so that roads can be widen in the future for increased traffic caused by having so many people in the same space.</p> | <p>The design of medium density housing is being reviewed in early 2023, which will consider the design objectives and frontage requirements for this type of development.</p> |
| <p>21. (Survey) Ensure off street parking and allow cars to park halfway off the road to allow narrow roads to be safer. Under existing laws, two cars parked legally are blocking narrow roads making it unsafe to drive through!</p> | <p>The LEP is a planning instrument, which does not have jurisdictions over the <i>Roads Act 1993</i> and the <i>NSW Road Rules</i>. The NSW Road Rule No. 197 prohibits parking on footpaths and nature strips.</p> <p>Council has endorsed a policy <i>Guidelines for Assessment of Parking Spaces along Narrow Streets</i> in order to assess and provide additional parking spaces along some narrow streets. Local residents are able to apply to Council to fund the construction of on-street parking along their street frontage, subject to the design being approved by Council.</p> |
| <p>22. (Survey) Please make roads in residential area wider too many cars park and sometimes no access.</p> | <p>Currently Council does not have plans to widen existing local roads with the exception of installing parking treatments, upon a request as noted above.</p> |
| <p>23. (Survey) Wider roads!!</p> | <p>Currently Council does not have plans to widen existing local roads with the exception of installing parking treatments, upon a request as noted above.</p> |

| Early Exhibition – LEP Review – Submission | Officer Comment |
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| 24. (Survey) Look at the overall climate, air quality and density in Liverpool. Smaller lots are also contributing to increased parked traffic on suburban streets. Residents are parking their cars on driveways as there isn't ample space to park on their roads due to lots being too narrow and not accommodating cars. Transport is still an ongoing issue within the area. Wider roads and increased lane space would be great. | The LEP review is protecting character of low density areas by proposing to increase the minimum lot size for subdivisions, in low density areas this will assist by reducing small lot subdivisions, which have a negative impact on streetscape and parking in low density areas. |
| 25. (Survey) In reviewing and approving large property developments, please consider the road infrastructure and lack of transport. Such as Middleton Grange, yes we need a town centre desperately but cannot cope with 400+ units being built here. It is already difficult enough getting out to Cowpasture road during peak times. | Council has developed the Liverpool City Centre Transport Strategy to ease traffic congestions within and around the Liverpool CBD as well as improve public transport services to connect the Liverpool CBD and surrounding suburbs within the LGA. Council has also endorsed a Liverpool Bike Plan 2018-2023 to improve active transport network within the LGA. Council in conjunction with TfNSW is currently in process of upgrading some major regional roads including but not limited to Governor Macquarie Drive, Edmondson Avenue and the extension of Middleton Drive Fifteenth Avenue and Hoxton Park Road. This is anticipated to mitigate some traffic congestion. Refer to comment above. |
| 26. (Survey) Please consider the road impacts as sort of this - no public transport bigger issues with more cars on the road getting from A to Z. We require better access to motorways & expanding artery & main roads within the Liverpool LGA. | |

| Early Exhibition – LEP Review – Submission | | Officer Comment |
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| 27. (Website Submission) Lurnea - If your going to re-zone areas, its important to fix traffic situations for proper traffic flow and widen the roads so that when cars are parked its easy to pass, see webster road is a perfect example, when there are cars parked on both sides of the road, traffic is impacted, I expressed my concerns to <i>redacted name</i> and they ignored my request to only allow parking on one side of the road, in addition to this, there should be proposed works to widen the road so that parking is allowed on both sides.. additional development in the area should not be allowed until traffic flow is addressed and fixed beforehand. Hume highway is gridlock at peak times, do you actually enjoy sitting in traffic? | | Refer to comment above. Currently Council does not have plans to widen existing local roads with the exception of installing parking treatments, upon a request as noted further above. |
| 28. (Survey) Ensure adequate parking spaces for each dwelling | | The DCP sets car parking rates for new development. |
| 29. (Survey) Town houses cause parking issues on the road | | The DCP sets car parking rates for new development. |
| 30. (Survey) You must take into account how street parking affects garbage collection and access through narrow streets in older suburbs | | The DCP sets car parking rates and design for new development. |
| High Density Residential – Submissions not supporting the 12m height reduction | | |
| 31. (Survey) 12m is too low, and should be capped at 15metres instead in r4 zoned areas. Moreover suburban areas such as Liverpool (west) lead onto the cbd yet have a proposed 12metre height which doesn't make sense considering existing built developments (of 5 storeys) and neighbouring suburbs retaining the 15 metre limit. Character should be considered in certain areas, however some areas proposed in the downzoning/ reduced height benefit from nearby public transport (TWAY) and it would be negligible to reduce housing supply there. Overall, reduced height, and downzoning near public transport stops/ tway/trains is a bad idea that should be deterred for transit accessible areas. Liverpool should be thinking more progressively to house more people due to increased population growth and move away from an outdated urban sprawl/ low density unwalkable/unsustainable model of planning. - Young, concerned resident | | Several submissions were received in relation to Liverpool West. Please refer to Attachment B for the response. |

| Early Exhibition – LEP Review – Submission | Officer Comment |
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| 32. (Survey) There should not be a 12m height restriction as this restricts new housing development which we desperately need in greater Sydney. Essential workers are currently priced out of the market in many suburbs and this will exacerbate the shortage of housing. | New housing can occur under 12m height, or higher in the CBD and some town centres. The LEP is promoting delivery of medium density dwellings to deliver housing diversity around shops in suburban areas, and high density development in the Liverpool CBD close to transport. |
| 33. (Survey) Do not reduce the maximum building height. We need more housing and affordable housing. Apartments provide for greater deep soil and landscaping as opposed to townhouse development that will create increased urban heat island effect | New housing can occur under 12m height, or higher in the CBD. The LEP is promoting delivery of medium density dwellings to deliver housing diversity around shops in suburban areas, and high density development in the Liverpool CBD close to transport. Council is currently developing a tree management framework that directly supports expanding tree canopy cover across the LGA. |
| 34. (Survey) Liverpool City Council Australia the right development should NOT be limited to 12 meter - 3 story walk up unit blocks in the suburbs while all the high rise units are limited to the Liverpool CBD. The Mayor of Liverpool is wrong and there should be a Five Story limit in the Suburbs to ensure Unit blocks have lift access rather than stairs. This will allow older tenants, single parent families and disabled people to have access to a wider range of units via a lift where they would be limited by the stair access in a walk up building. | The development controls within DCP will be reviewed after the LEP Review. The Building code of Australia, The Nation Construction Code and The Disability Discrimination Act all government access requirements. Specifically, The BCA specifies access controls for Class 2 buildings. Given both a 12m and a 15m Residential Flat Building are categorised as Class 2 building, the requirements are the same. Therefore, the reduction of height will not result in less accessible building requirements. The comprehensive DCP review will investigate more options for adaptable housing design. |
| 35. (Website Submission) There should not be reductions in building heights, especially at a time when supply needs to increase. Increases in building heights where appropriate should occur. If council is worried about over development, that can be addressed at the DA stage. There needs to be increased density along train corridors, major bus corridors and around retail centres to ensure 15 minute, walkable neighbourhoods. | The LEP review focuses on protecting low scale residential character, and encourage high density residential in the City Centre. The City Centre has been identified as a good place for density given it has good access to transport and services. It is not practical to assess overdevelopment at a DA stage, this must be addressed through the LEP controls. |
| 36. (Survey) Ensure that down zoning doesn't occur and Council is stuck paying for developers compensation on unrealised | Similar amendment around Moorebank Town Centre, as part of Phase #1 LEP Review where certain land was rezoned from R4 High Density to R3 Medium Density. This change was to ensure |

| Early Exhibition – LEP Review – Submission | Officer Comment |
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| development opportunity. That would be a terrible waste of ratepayers money. | residential flat buildings were only developed in appropriate locations. The same is occurring through this LEP review at a wider scale. |
| 37. (Survey) Need to allow for up to five storey apartments 400 metres around neighbourhood centres with access to a 5,000sqm neighbourhood park. Density hubs need to be located throughout the City to offer people housing choice. The apartments on Hoxton Park Road along Tway is what future form should look like on these transport corridors. Apartments need to be set back from main roads by 7.5 to allow public shared paths and a boulevard of trees to be formed. | The CBD will continue to offer high density options greater than 12m. High Density Development is still being retained along the T-way. However, the LEP will try to limit high density development in low residential context where public transport options are limited. |
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| 43. (Survey) Apartment buildings should continue to be built in the city centers & near public transport lines. We need to leave the suburbs free from low rise or high rise apartments. Shopping centers & town centers should be no more than 2 levels & positioned away from schools, parks etc. Medical & Hospital buildings also should be located in & around city centers. | The LEP review aims to balance the need for housing, whilst protecting low density character. The implementation of a 12m height limit will encourage development of appropriate scale. The height and FSR is not proposed to change in R2 Low Density Areas. |
| 44. (Survey) Limit high rise apartments in residential suburbs, in particular cul de sacs | A key priority for the LEP Review is retaining the suburban character of low density areas. |
| 45. (Survey) Please also consider reducing the number of units in unit blocks. The large unit developments around the southern end of Liverpool has made that area feel similar to Green Square, Zetland and Wolli Creek. We have to remember that we are not an inner-city local government area and we should try and preserve the feeling of a suburban government area. Liverpool's focus should be on revitalising the Liverpool CBD area. The whole cbd looks tired and run down and not appealing. If we are to compete with areas such as Paramatta we should be investing in what is on offer in our shopping and restaurant districts. Right now what is on offer is very unappealing | The LEP review has a focus on protecting suburban character of the R2 Low Density Zone. It will limit high density development to the Liverpool CBD, and around Town Centres (to a lesser scale). This is expected to balance the delivery of additional housing whilst still protecting low scale residential areas. Development of units are important to deliver housing diversity. The city centre offers high amenity with a variety of retail options, accessible transport and community facilities. |
| 46. (Survey) The height of some apartment living in Liverpool makes the area look unattractive. The amount of space Australia (Liverpool) has, it is ridiculous how small some houses/dwellings are. Along with all this apartment living, there does not seem to be an improvement on the roads or even street parking. All new areas seem to not be wide enough for more than 2 cars (1 parked, 1 passing). There needs to be better consideration on the roads/traffic/parking to support all these apartments/dwellings. Ed Square is a great example of how busy Soldiers parade is to enter/exit the car part, especially during peak hours. | The LEP review has a focus on protecting suburban character of the R2 Low Density Zone. A large proportion of Liverpool's growth is anticipated to occur in and around the city centre. This will mean suburban character can be protected. Council will continue to work with TfNSW and other state agencies to advocate for infrastructure delivery. |
| 47. (Survey) I strongly agree high density housing should be built in Liverpool City Centre and near public transport. Disagree that it should be built on main roads as this is a poor outcome for residents. The large towers near the Hume Highway are terrible | The endorsed principles of the LEP Review encourage this outcome. Further consideration will be given to design controls during the comprehensive DCP review. |

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| and I can't imagine living near the Hume Highway and the difficulty of being able to access green space. | | |
| 48. (Survey) I believe that Liverpool Council has lost it's way. Over development, traffic nightmares, too many poorly built units which will become dilapidated, run down and bring the value of surrounding properties down. Important things like lack of parking (especially for elderly) and hospital facilities in Liverpool are overlooked. | | The LEP has a focus of protecting low density residential character, whilst still encouraging high density development in the City Centre. The DCP contains detailed controls and guidelines for urban design and parking, which will be considered during the DCP review. |
| 49. (Survey) There are too many flats and townhouses already. Too many flats and townhouses scrap the CBD, build council headquarters and Westfield's type centres in the suburbs. | | The Liverpool CBD will continue to cater for a large proportion of Liverpool's housing. This will ensure development is concentrated close to jobs, open space and transport. The Civic place development is currently progressing, and under construction in the Liverpool City Centre. |
| 50. (Survey) Reduce high density living and increase spending on infrastructure | | It is important a diverse mix of housing is delivered to cater for all households. Under this LEP, high density will be limited to the CBD and low density residential character will be protected. Council will continue to work with state agencies to advocate for infrastructure delivery. |
| 51. (Survey) High density residential buildings | | High density development will continue to be delivered in the Liverpool City Centre. |
| 52. (Survey) If we can stop building the high rise buildings would be great, how many homeless people live in them, we need to work from the bottom fix the creeks and more housing for homelessness. | | The LEP review aims to balance the need for housing, whilst protecting low density character The Liverpool CBD will continue to delivery a large extent of the housing target for the LGA. This will ensure that the suburban areas of the LGA can be protected from overdevelopment. |
| Medium Density Housing – Support & Opposition, lot size and design considerations | | |
| 53. (Survey) There is a housing crisis. we need more medium density housing. Building heights are far too high in the main CBD and need to be reduced. | | The new LEP is seeking to improve the design and delivery of medium density housing within the Liverpool LGA. |
| 54. (Survey) Greater variety of housing in low density areas will help people stay close to families i.e. low rise 2 storey apartments (manor homes), shop-top housing in local neighbourhood centres, etc. This will provide greater opportunity for people to downsize | | The new LEP has a focus on the importance of more medium density housing and housing diversity within Liverpool. Secondary Dwellings are currently permissible in R3 and R2 zones and will continue to be in the new LEP. |

| Early Exhibition – LEP Review – Submission | Officer Comment |
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| <p>their existing large home to a small dwelling close to their family in the low density areas rather than living a significant distance away in areas where smaller dwellings are permitted. Granny flats aren't an option for many as they wish to live independently and continue to own their own home.</p> <p>55. (Survey) There generally needs to be a change to allow townhouse style development within more areas of the Liverpool LGA. One of the biggest issues in Sydney Metro in general is that nearly all Councils rushed and removed medium density housing after the Low-Rise Housing Diversity Code was introduced to "protect" their suburbs. This, in my opinion, has been one of the biggest contributors to Sydney's housing shortage and price rises. Diverse medium density housing is a stepping stone for many living in apartments who cannot or do not want to make the move to a single detached home or duplex. There should be variety in the type of medium density housing able to be developed, particularly row housing or terrace style housing which can already be done under the code. Council needs to offer an incentive for those wanting to do smaller scale triplexes for example which will drive interest in the LGA and attract development. This needs to be balanced with the low density options, for example, 200sqm lot sizes of even slightly smaller since you can build a detached house on 300sqm and duplex on 2x250sqm lots elsewhere in the LGA (Austral for example) and neighbouring LGAs. This is the general missing development opportunity which if planned right, can succeed. The DCP controls however cannot be too limiting. They need to make development easy to attract people to want to build these housing types, not be over prescriptive and kill of innovation and creativity. The less prescriptive the DCP is, the faster assessments can also be turned around.</p> <p>56. (Survey) Reduce density. No more clearing a block and putting 2 town houses on it. No more flats they are future slums. fix up access around Liverpool. A bypass was planned 40 years ago.</p> | <p>As noted above, the Liverpool Local Housing Strategy has a focus on providing for housing diversity, through the development of quality medium density housing, and as part of the LEP Review, an in-depth review of medium density development is occurring. An analysis of lot sizes and widths within the R3 Medium Density and R2 Low Density Residential zones is being undertaken to determine how to apply the Codes SEPP (i.e. Complying Development for multi dwellings, manor houses and dual occupancies).</p> <p>The ability for single site development in new LEP is being reviewed, as well as appropriate lot sizes and DCP controls. Design matters raised will be taken into consideration as part of design testing and other investigations raised by the community as part of this exhibition.</p> |
| | <p>Comments regarding single site redevelopment will be taken into consideration when investigating medium density controls under the new LEP.</p> |

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| 57. (Survey) Replacing single dwellings with duplexes, etc, is not just about visual amenity or housing density - it is about impact on traffic, parking and capacity of local services. | Comments regarding dual occupancy will be taken into consideration as part of ongoing reviews into medium density housing controls. |
| 58. (Survey) Stop the building of granny flats in already developed areas or on lots smaller than 600 sqmtrs | Council has limited control over the development of secondary dwellings as they permissible under the Housing SEPP 2021. No changes are proposed under the LEP review to secondary dwelling controls. |
| 59. (Survey) ...I don't consider it a good thing to knock down a single house and develop multi-dwellings on itit is important that he DOES NOT happen | The new LEP is seeking to protect the character of low density residential areas, whilst allowing quality medium density development near centres. Design of medium density housing is also being reviewed. Council is seeking to increase the minimum lot size to prompt better design outcomes. |
| 60. (Survey) If this is about turning industrial complexes into town houses then that would be accepted. It is clear where new multi-family dwellings are located. The streets are crowded with cars, they are unfriendly for kids and teenagers and poses a risk to local residents. This does not reflect the character of the local suburbs which was quiet and family friendly. I see many older neighbours being forced out by having these unsightly buildings constructed right next to them. The town houses not only crowd the street and risk unsafe traffic conditions, but provides no privacy for their existing neighbours with multiple dwellings looking straight into their homes. What was once a suburb that you couldn't wait to move into is slowly becoming a suburb that you can't move out of fast enough. | The new LEP is seeking to protect the character of low density residential areas, whilst allowing quality medium density development near centres. The design of medium density housing is also being reviewed. |
| 61. (Survey) Please consider the impacts that allowing strata subdivision on existing low density residential areas. Canterbury Bankstown allows this where as The Hills does not, dual occupancies should be allowed however they should be maintained under the existing title subdivision should be allowed in B3 zones that have wider streets or existing townhouses. I have found that this subdivision on lower order streets leads to clogged roads that are only wide enough to fit one way | The application of the Codes SEPP is being reviewed as part of the LEP Review, including how the character of low and medium density areas will be impacted by the Codes SEPP (e.g. dual occupancies). |

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| <p>62. (Survey) We should also consider the proximity of medium density dwellings (apartment complex) to low density dwelling areas also. Close proximity dilutes the neighbourhood feel and with the smaller streets, increases the safety risk to children. These apartment blocks aren't smaller blocks but rather look to be built with multiple buildings within the same complex.</p> | <p>Comments regarding design of multi dwelling housing being crowded will be taken into consideration.</p> |
| <p>63. (Survey) Stop making houses so tiny and trying to cram many people in smaller blocks without providing enough community services, green spaces, safe roads and footpaths. While there are a lot of sub-division and redevelopment across Liverpool, more pressure should be placed in ensuring these areas are livable. Building thousands of houses in areas with single lane entry and exits caused more congestion, allowing the roads to be destroyed and poor water management for flooding is ridiculous. Not providing enough safe walking paths, green spaces or lighting on roads during the night is dangerous consisting Liverpool has a lower than average median age population with higher numbers of families moving to the area there should be safe spaces allocated and prioritised in the building process. Also the idea of making land sales so small that majority of houses can only have a single car garage is idiotic. Liverpool is not an inner city LGA where walkability and public transport is easily available and reliable. Majority of households have at LEAST 2 cars, so by allowing companies and developers to sell and approve priorities so tiny that it forces more cars to park in residential streets that are barely wide enough for 2 cars to drive past each other without cars parked in the shoulder which causes further traffic congestion and potential damage to property. Liverpool needs to take responsibility and ensure that greedy developers aren't allowing our population to be stacked together like sardines and then not provided with any local parks, services and basic safe spaces to have a GOOD quality of life. Collaboration with health services have shown that green spaces and walkability are essential in</p> | <p>Liveability is a key priority for Council, and the LEP Review is reviewing development to ensure it is of an appropriate scale. The new LEP is seeking to protect the character of low density residential areas. The design of medium density housing is also being reviewed and Council is seeking to increase the minimum lot size to prompt better design outcomes.</p> <p>Council's Development Control Plan 2008 (DCP) contains the detailed controls, which includes the desired objectives for parking rates. The design for medium density development will be reviewed in early 2023, which will consider the design and extent of car parking for this type of development.</p> |

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| preventative care, so it is up to councils to prioritise health over profits or developers | |
| 64. (Survey) Large houses (double story) are changing traditional suburbs for the worse. Eyesores. We need control over what type of house is allowed | As noted above, the LEP Review is proposing to increase lot sizes in low density areas and consider permissibility of medium housing dwelling types. |
| 65. (Website Submission) Wattle Grove - The change back to R2 is very much welcomed and will be a good policy, Wattle Grove has narrow streets and small block sizes often with existing parking constraints, a minimum subdivision block size of 400sqm per subdivision is appropriate to match existing lot sizes and keep the character of the area. Dual occupancy should also follow the same principals with a large minimum lot size at 400sqm per duplex side, there are streets with many 300sqm blocks directly opposite the large blocks so in those locations parking is already at a premium, street widths across wattle grove are incredibly narrow so this needs to also be taken into consideration. | Council acknowledges the support for proposed R2 zoning in Wattle Grove. The LEP review has a focus on protecting suburban character of the R2 Low Density Zone and dual occupancy controls will be reviewed as part of the process. |
| 66. (Website Submission) Hi, the issue of private certifiers I have not been able to find. These PC s approve buildings that are totally out of character for the street and suburb. Some comments by council staff I find hard to swallow "these new designs are a transition to newer type of homes" meaning they are out of character, but no one wants to or can say NO to the proposed development approved by a PC prior to its approval. These PC s get away with murdering our status Quo just to help the developers make better profits at the expense of existing residents' peaceful enjoyment of their amenities. What's being approved recently I can't see as having any pleasing aesthetic benefits, the townhouses are downright ugly without any sense of style and some single homes have frontages that put "Mark Foy's" to shame! | Private certifiers are governed by NSW Fair Trading. Council notes the concern raised, however complaints regarding individual certifiers should be directed to NSW Fair Trading. |
| (Direct Submission) <ul style="list-style-type: none"> 11m Height Incentive: <ul style="list-style-type: none"> In terms of the 11m height, a NCC compliant residential building only requires 2.4m floor-to-ceiling height and a 2.7m floor-to-floor height within habitable areas. | Matters raised will be taken into consideration when design testing. |

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| <ul style="list-style-type: none"> ○ It means that an 11m height limit would allow 3 or possibly 4 residential floors within the building typology. ○ The concern is such height will create a 'residential flat building' as defined by the SEPP 65 Apartment Design Guide. As defined in the ADG on Page 9 - "development that has 3 or more storeys and 4 or more dwellings. ○ Introduction of 'residential flat buildings' on R3 zones may be contrary to the medium density zone objectives which will need to be checked. <ul style="list-style-type: none"> • 1:1 FSR Incentive: <ul style="list-style-type: none"> ○ The 1:1 FSR incentive seems to be quite a huge number and can be problematic. A 1:1 FSR typically equates to a 4 storey residential building, considering there are setbacks, building separations and open spaces. ○ The residential walk-ups in the inner city areas built during the interwar period and also post ww2 are mostly 2-3 storeys, sometimes with a carpark underneath. These have a FSR around 0.8:1 and work quite well with 3 to 4.5m side setbacks. And the medium density zones should really limit the FSR to 0.9:1. • Design Testing for Planning Controls: It would be best if Council tests different design scenarios before formalising their medium density residential - LEP and DCP controls. Typical sites -e.g. 600m, 1,200m, 15m or 18m frontages, etc should be tested and then the controls be formulated, so it allows a design-led planning outcome. Solar access, natural cross ventilation, residential amenity, car parking and other parameters should also be tested by Council in such scenarios. | |

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| <ul style="list-style-type: none"> Developer Incentives: Council should also seek public benefits from developers and applicants, while offering any FSR and height incentives. E.g. public domain upgrades, street trees, street furniture, pocket parks, signage, street lighting | |
| 67. (Survey) In regards to height of buildings- I think that high rise apartments are OK in Liverpool City Central but Not elsewhere in the surrounding suburbs. Town house or duplex buildings are acceptable but Not triplex! they are squished together on a small block & parking becomes a problem especially if there is more than one car. There is hardly enough room for traffic to pass when cars are forced to park on the street because there is not enough space in their driveways. | The areas around Town Centres have been selected to contain future R4 High Density Residential land, as they are the areas outside of the City Centre with the highest quality retail, public transport services, services and infrastructure such as recreation areas, community centres and libraries etc. These areas are highly suitable for diverse forms of housing, other than single dwelling housing, to ensure the future population has access to these areas. |
| 68. (Survey) Get rid of private certified development. It's just corrupt and everyone knows it. Development of multiple townhouses on one property is ruining the area. And somehow Mirvac get to develop whole community in a flood zone area on Newbridge rd.! | Private certifiers are governed by NSW Fair Trading. The Liverpool LGA is located on a number of floodplains, with many areas subject to flooding. Council has adopted plans to safeguard flood-prone areas in the Liverpool LGA in accordance with the NSW Government's Flood Prone Land Policy. |
| 69. (Survey) Stop the building of granny flats in already developed areas or on lots smaller than 600 sqmtrs | Comments regarding lot size and development will be taken into consideration as part of the LEP Review. |
| 70. (Survey) Replacing single dwellings with duplexes, etc, is not just about visual amenity or housing density - it is about impact on traffic, parking and capacity of local services. | Comments regarding redevelopment potential will be taken into consideration as part of the LEP Review. |
| Commercial Matters – Liverpool City Centres, Town Centres, and other retail | |
| 71. (Survey) Liverpool CBD needs lots of employment opportunities to attract people to live here | Inline with LEP Review. A further investigation will occur in relation to appropriate controls in the City Centre as part of the LEP Review. |
| 72. (Survey) Allow mixed use sites with more favourable outcomes for CBD sites classified as opportunity sites currently over 15,000 sqm | Further investigation will occur in relation to appropriate controls in the City Centre as part of the LEP Review. |
| 73. (Survey) Would love to see the Holsworthy Town Centre development proceed. This is much needed!! | The Holsworthy Town Centre Planning Proposal is undergoing a separate process to the LEP Review. |
| 74. (Survey) We need retail shops near Holsworthy station and Probably a 4-storey residential building is enough for the space and roads we have. Already got a lot of traffic around especially | The Holsworthy Town Centre Planning Proposal is undergoing a separate process to the LEP Review. |

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| <p>during peak hours. Having one passage/road going to the retail shops/apartment (as proposed), train station and Mornington estate will add more stress and inconvenience to the commuters and residents around the area. In addition, adding building will affect the water level and affect the flooding issue in Harris Creek. The road widening is still to be tested once finished.</p> | | |
| 75. (Survey) what is happening to empty monstrosity at Lurnea shops what a eyesore | | The Lurnea shops are low scale neighbourhood shops with key features including an independent supermarket, butchers and take away food and drink premises. It is acknowledged that the building stock within the neighbourhood zone is old. Council has limited scope to encourage redevelopment besides zoning and floor space provisions. The zoning currently permits a range of commercial and business uses including: food and drink premises, neighbourhood supermarket, office premises, and shop top housing. This is considered appropriate given the character of the neighbourhood. |
| 76. (Survey) Stop allowing greedy developers to bypass laws and build monstrosities that lead to an increase in crime and illegal dumping. No to the proposed town centre in Middleton Grange, create more green space on that land for families to enjoy and a single level retail space with a dining precinct. | | The Middleton Grange Town Centre Planning Proposal has undergone a separate process to the LEP Review. No additional changes to the Middleton Grange Town Centre are proposed, given the recent approvals. |
| 77. (Website Submission) Business Corridors - Part of the B6 corridor at the corner of Camden Valley Way and Bernera Road allows for a building height of 15m not 8.5m as stated in the table under Business Corridors. | | The B6 Enterprise Zoned land at Camden Valley Way has a permissible building height of 8.5m, floor space ratio of 0.6:1 and minimum lot size of 200sqm. It is noted no. 5 Camden Valley Way Edmondson Park does have 15m height and floor space ratio of 1:1. |
| 78. (Website Submission) Neighbourhood Centres - For almost 50 years we had advertising signage on our corner shops and up until last year, when we asked a new sign business to take over, it was never an issue. We found out that B2 Zoning didn't allow for advertising signage. I see signage all over Liverpool on buildings the same height and I don't understand the ruling. It does not affect anyone or anything. Signage should be allowed on B2 zoned buildings. | | LEP Review will review land use tables to ensure signage is permissible in the B2 Local Centre zones. |
| Miscellaneous Comments – Complying Development, Infrastructure Delivery | | |

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| 79. (Survey) Redeveloped land e.g. Austral is the most disgraceful development to date. How can council allow this to happen. Infrastructure a mess, how can a community be built on this. | Austral is not part of the Liverpool LEP Planning area, as it is falls under the <i>State Environmental Planning Policy (Precincts - Western Parkland City) 2021</i> , which is not the focus of this review. |
| 80. (Survey) Council need to pay attention to not just developments but services the suburbs waterways also! Liverpool sewerage treatment plant is swapped and required major upgrade before any further development occurs. Bridges across either side of the George's river also require immediate attention | Infrastructure delivery is a priority for Liverpool City Council. Council will continue advocating for quality infrastructure to support development. |
| 81. (Survey) Too many overdeveloped housing options in overpopulated areas. No infrastructure to cope with extra people. Roads, shopping centres and schools should be the priority, NOT overdeveloped density housing. | The LEP Review intends to locate density around infrastructure, and reduce density where it is not appropriate for it to be located. |
| 82. (Survey) Common sense should be applied to any redevelopment and how it will affect the local neighbours and infrastructure. | As above, the LEP Review has looked at existing services, and appropriate location of redevelopment. |
| 83. (Survey) We need more schools and medical facilities, parks and play areas ... all these estates are being developed and our local schools are overcrowded and our local hospital can't cope. We don't have enough outside activity places with these young families coming into our areas | Upgrades to the Liverpool Hospital Precinct are underway, and plans are being considered for a private hospital in Liverpool. Masterplans for recreation areas are being made by Council. |
| 84. (Survey) The most important matter to be attended to by Liverpool council is the DA process. It is taking too long for simple DA's to be assessed and determined. | This comment will be considered when reviewing LEP and DCP controls. |
| 85. (Survey) Stop people being allowed to just put up another building on their property close too and on top of another persons property line | Setbacks for dwellings are within Councils DCP, but most dwellings are approved by complying development, which uses State Government setbacks within <i>SEPP (Exempt and Complying Development Codes) 2008</i> . |
| 86. (Survey) Liverpool Council should educate its own planning staff to its own policy. Liverpool Council planning is so out of touch that it creates problems between neighbours and bend to developers demands and over looking at its own planning faults | This comment will be considered when reviewing LEP and DCP controls. |
| 87. (Survey) Stop the state government having more control on planning the mess they created in Sydney centre is now being replicated out west | A review of Complying Development (State Government planning controls) and its impact on the LEP area is being reviewed as part of this process. |

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| 88. (Survey) Its disappointing the focus is clearly about building the CBD. I thought Liverpool LGA extends outside the CBD!!! What is being done for outside this area to help develop the area which in turn will raise necessary revenue for the Liverpool LGA as a whole. However, there is little faith by many residents who reside outside the CBD our views will be taken into account and our area outside the CBD included into future strategic planning and development. Very little. | | The LEP Review extends beyond the areas of the CBD, with a significant focus on planning for appropriate development within the established suburbs in the Liverpool LGA. |
| 89. (Survey) I am happy with all the questions | | Support for LEP Review will be taken into consideration. |
| 90. (Survey) The review should be evidence based and not based 'on what we have been hearing'. | | The LEP Review is based on Liverpool's endorsed Land Use Strategies (LSPS, Housing, Centres, Industrial etc). |
| 91. (Website Submission) Please provide the evidence, background studies/ data, to support the matters taken into account in the review. | | Links to information have been provided to submitter. |
| 92. (Survey) Please clean up stairs and pathways along Lighthouse park | | Request passed onto City Presentation team. |
| 93. (Survey) The Introduction of FOGO and more recycling bin checks before collection. Have noticed there are lots of people contaminating with non recyclables in houses. | | Request passed onto City Presentation team. |
| 94. (Survey) Thanks for taking care of Liverpool and its residents. It's a vibrant and beautiful suburb. | | Noted. |
| 95. (Survey) It's a bit late to introduce restrictions Liverpool is already an eyesore | | Periodic reviews of LEPs are required, and this LEP is being reviewed to implement Local Land Use Strategies, such as the Local Housing Strategy. |
| 96. (Survey) Too many people are being crammed in to suburbs without the infrastructure to support it | | This matter has been considered through the LEP Review process. |
| 97. I think it comes down to common sense in a lot of these strategies. We need more schools with these growing areas. More green spaces for our families eg bbq areas, walking and nature areas. We can truly make Liverpool and beautiful green sustainable area with smart planning. Ask parents what they would like to see for their families in there areas. Ask the older generation (like me) what we need, as in a man's shed and the craft shed etc. We can | | The matters raised have been considered through the LEP Review process, houses near services/parks etc, as well as engagement with people and families who live in medium density housing, to ensure future development can cater to the needs of families. |

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| do this as a collective community. Use our multiculturalism to its utmost. | | |
| 98. (Survey) Kick out Ned Mannoun | | Mayor Mannoun was the popularly elected Mayor. This comment is not relevant to the LEP Review. |
| Site Specific & Other Submissions | | |
| 99. (Direct Submission) [REDACTED] modelling indicates that Council will need more than 150 public fast public EV chargers by 2030. Accordingly, the LEP should be drafted to ensure the roll out of this critical community infrastructure is not restricted by planning law. We encourage Liverpool Council to include new exemptions in Schedule 2 for both EV charging infrastructure where deployed on, on behalf or in collaboration with Council, and signage, where attached to EV chargers (including illumination and design requirements in accordance with Council requirements). It is noted Ryde Council are implementing these controls. [REDACTED] EV chargers operate using an advertising funded model, which means the permissibility of third-party advertising is critical. | | Investigation into exempt signage will occur as part of the LEP Review, and this matter will be considered in the drafting of the Principal Planning Proposal. |
| 100. (Website Submission) Owner of [REDACTED] requested extension of the R4 High Density Residential Zone, to include all of the lots in [REDACTED] Liverpool. | | Retain the existing R3 Medium Density zone along Maryvale Avenue, as there is redevelopment potential within the current zone, delivery of medium density housing is important for housing diversity, and the introduction of the R4 zone will result in interface issues with adjoining lots. |
| 101. (Survey) We should be looking at extending the R4 envelope around the Maryvale avenue area. | | As above. |
| 102. (Survey) Densities/heights increases should be considered in the case of the future Fifteenth Avenue smart transit (Cartwright, Lurnea (Hoxton Park Rd etc..)) and potential metro for housing along transit stops/corridors. Also helps commensurate for the height reduction and downzoning proposed for many other suburbs. Considering this would help deliver more dwellings near public transport, work. etc... Also, the areas west of the t-way in Liverpool should keep its current height due to its proximity to the t-way and Liverpool cbd. (Multiple apartment buildings over the proposed 12m height limit have already been built. | | A few submissions were received in relation to R4 High Density Residential land in Liverpool, west of the T-Way. Recommended not to proceed with 12m height of building reduction in the R4 High Density Area west of the T-Way, as noted in the Scoping Report, and retain existing permissible heights. |

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| <p>103. (Survey) One thing to consider when downzoning is the existing built developments which will stick out. Eg. Flowerdale road 5 storey apartment block etc... Also, street tree plantings should especially be focused within high and medium density areas which are impacted by the urban heat island effect.</p> | <p>A few submissions were received in relation to R4 High Density Residential land in Liverpool, west of the T-Way. Recommended not to proceed with 12m height of building reduction in the R4 High Density Area west of the T-Way, as noted in the Scoping Report, and retain existing permissible heights.</p> |
| <p>104. (Direct Submission) [redacted] is exploring a re-development opportunity at [redacted], for a mixed-use commercial building, which will deliver jobs within the City Centre, achieve Design Excellence and contributes to City Centre activation. The current controls under the LLEP 2008 are restrictive for a commercial mixed use building, and do not maximise the planning benefits the site can deliver. Request to amend controls to provide for increased development potential.</p> | <p>No change to height and FSR required, as this site has the maximum allowable development standards (10:1 FSR and unlimited height of building) under the LLEP 2008. A review of City Centre controls, such as the commercial floorspace requirements is being conducted as part of the LEP Review.</p> |
| <p>105. (Direct Submission) [redacted] on behalf of [redacted] requesting increased development standards at [redacted] Increased height of approx. 25% (+16.1m) and 41.6% (+32m) for each building, and increase in FSR by 25%. A planning agreement has been offered to upgrade [redacted] within the extent of the site, with footpaths, tree planting and a public car park, and provide passive recreation opportunities through the embellishment of [redacted]</p> | <p>Phone call with submitter occurred for clarification on submission, and they do not have preferred controls for the site as of yet.</p> <p>No change to the LEP is recommended. Slight variations to development standards can occur through the Development Application process, alternatively a separate planning proposal can be lodged if the changes require an amendment to the LEP.</p> |
| <p>106. (Agency Submission) Submission by [redacted] [redacted] [redacted] [redacted] [redacted]</p> | <p>It is recommended that a separate planning proposal is prepared so targeted community engagement and assessment can occur given the scale of this project and the strategic significance of such a proposal.</p> |
| <p>107. (Website Submission) Request for densification around Warwick Farm Station. The submission requested 'up-zoning' to mixed use buildings with tall building heights on the western side of the station (not the racing precinct). It noted that certain new development in the City Centre is 100m tall, yet over 1km from</p> | <p>No change recommended. Retain the existing height of building and floor space ratio. It is noted the site is located within the Liverpool Place Strategy Collaboration Area, as the 'Liverpool City Centre - Frame' which intends to contain high density residential land. Significant residential capacity for development exists already within the CBD.</p> |

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| <p>Liverpool Train Station, however a building 200m from Warwick Farm Station is limited to 35m.</p> <p>108. (Website Submission) Request to review the R4 High Density Residential zone to the north of the Hume Highway in Warwick Farm, to align it with the R3 Medium or R2 Low Density Residential zones in the area, or alternatively heights be limited to 2 - 3 storeys. This is to prevent development damaging the character of the area with high rise buildings. NSW Land & Housing Co. should redevelop as townhouse/villa housing, as there are few shops and services in Warwick Farm. Raised an interface issue between R3/R4 land.</p> <p>109. (Website Submission) Request for certain land in Hargrave Park, to be rezoned from R3 Medium to R4 High Density Residential. The land is within 150m of Warwick Farm railway station, at least 30% is owned by NSW Land & Housing Co. The LEP Review provides an ideal opportunity to look at the bigger picture and align planning decisions that support an increase in social affordable housing for the greater community good.</p> <p>110. (Website Submission) Submission supporting the retention of existing planning controls in Cartwright, and requesting increased density along Hoxton Park Road, as it is a future transit link to the airport. Requested 18-21m height of buildings, as certain developments have surpassed the existing 15metre height limit.</p> <p>111. (Direct Submission) Submission prepared by [redacted] on behalf of [redacted] detailing the significance and success of the Casula Town Centre. The proposed reduced height of the Town Centre to 12m, will impact upon the future potential for Casula Mall to continue to meet the retail and local employment needs of the local community. Recommend retention of existing LLEP 2008 controls, exemption of Town Centres from height reductions (same as exemptions to planning proposal sites), and retention of R4 High Density Residential and existing heights around the Town Centre.</p> | <p>No changes are recommended to planning controls in Hargrave Park prior to additional precinct planning being undertaken to determine the future development in this area in collaboration with NSW Land and Housing Co.</p> <p>No changes are recommended to planning controls in Hargrave Park, prior to additional precinct planning being undertaken to determine the future development in this area.</p> <p>Retain the existing height of buildings in Cartwright along Hoxton Park Road. The ability for additional floorspace can still be achieved through the <i>SEPP (Housing) 2021</i>.</p> <p>It is recommended that reconsideration of the height reduction for commercial land is considered prior to the development of a new LEP. It is recommended continue with the proposed 12m heights for high density residential land surrounding the Town Centre.</p> |

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| 112. (Website Submission) Support the limiting of height of buildings within the R4 zone in Casula, however request to rezone away from R4 High Density Residential. Reasons provided include there are better places to put these buildings, suburban privacy with overlooking, and development occurring in cul-de-sacs. | It is recommended continue with the proposed 12m heights for high density residential land, and reduction of R4 High Density Residential land in Casula where interface issues arise |
| 113. (Direct Submission) [redacted] prepared the submission on behalf of [redacted]. The [redacted] site can readily support a mixed-use precinct with greater density than the current controls, delivering diverse housing, employment and a bespoke retail experience, without impacting the amenity and character of surrounding low-density housing. Ingham House site is ideally suited to development to offset the reduced density if the proposed downzoning of land surrounding Casula Mall. | A separate planning proposal is to be submitted to Council, with details of the proposed changes to development standards (height, FSR etc) and relevant supporting documents. Any significant planning proposal will be publicly exhibited for community feedback prior to being presented to Council. |
| 114. (Website Submission) Request for increased height limits and density in the immediate vicinity of the Carnes Hill B2 Local Centre zone (Carnes Hill Shopping Centre), for residential development. Carnes Hill is a commercial hub, and improved infrastructure will support its capacity to increase density. | Due to recent development, there is limited opportunity to increase height limits in Carnes Hill. No increase to heights of buildings around Carnes Hill Town Centre is recommended. |
| 115. (Survey) Remove R4 High Density Residential and change to the R3 Medium Density in Green Valley. It would be more beneficial if the R4 zoned land around Whitford Rd was made R3 to support the redevelopment of land, and R4 zoning for Falcon Cct is not suitable for the low density nature of the area. | Green Valley is a Town Centre and is supported by associated infrastructure including the T-Way. It is recommended to retain the R4 High Density zone along Whitford Rd and Bulbul Ave, limited to a height of 12m, and investigate the area south of the Town Centre for R4 High Density Residential zoning. |
| 116. (Website Submission) Supports rezoning from R3 to R4 to pockets of land in Edmondson Park for the creation of Village Centres [redacted]. The eastern part provides opportunities for an increased development yield given its surrounded by public open space on 3 sides. Focus some of its possibilities around educational, community, medical/land uses at the lower levels, with residential/seniors housing above taking advantage of the surrounding open space. | Note support for proposed amendments and proceed with the application of the R4 High Density Residential Land and additional permitted uses for these sites. |
| 117. (Website Submission) Support of the Moore Point development, and requests that industrial land to the south of | No change is required, as Industrial Land in Moorebank should be retained, and not transition to residential uses. The Moore Point |

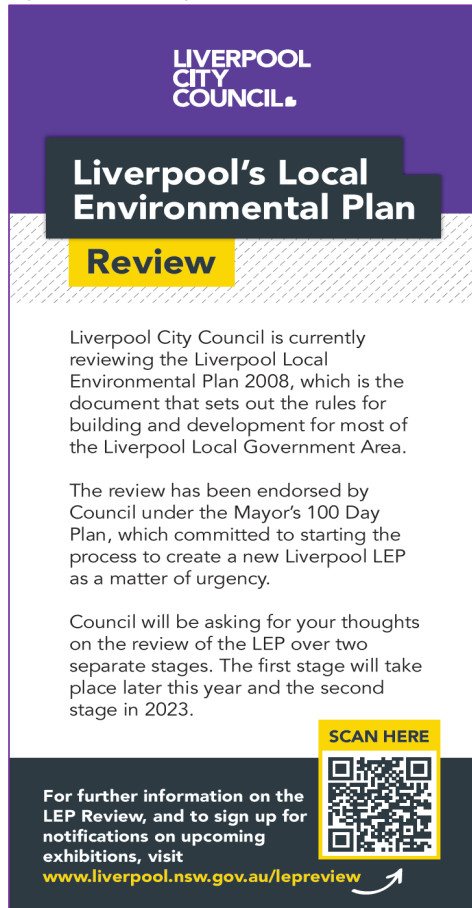
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| <p>Liverpool is similarly proposed to become residential land, via urban renewal such as Barangaroo and Camelia developments. Submission queries why industrial land is retained near the City Centre, when instead urban renewal should be occurring, as there is other industrial land to service the population, and this land could be redeveloped for housing.</p> | <p>planning proposal is progressing separately to the LEP review given the scale and complexity of this precinct.</p> |
| <p>118. (Website Submission) [redacted] are supportive of the proposed relaxation of the height/FSR controls for industrial zoned land, allowing flexibility for multi storey warehouses, which is an efficient land use. Request rezoning of [redacted] sites along [redacted] for mixed use rather than the current large format warehouse and distributions use.</p> | <p>Support is noted for flexible industrial development standards, this will be investigated further as part of the LEP Review. No change is recommended to land use zones, as Industrial Land in Moorebank should be retained, and not transition to residential or mixed use type uses.</p> |
| <p>119. (Direct Submission) [redacted]. The primary focus of changes is to add retail and takeaway food and drink premises to the site to serve people working and/or visiting the site or using the major roads. This will reinforce the vitality and appeal of the precinct, ensuring the community has access to services in a convenient location.</p> | <p>It is noted a take away food and drink premises component is being progressed through a separate planning proposal [redacted] Any envisioned changes to the site are to be addressed by the existing planning proposal under assessment.</p> |
| <p>120. (Direct Submission) Owners of [redacted] requested rezoning from R3 Medium Density Residential to R4 High Density Residential.</p> | <p>Retain existing R3 Medium Density Residential Zone, as there is sufficient medium density development potential on these sites, and along Heathcote Road, which is in line with the future character of the area.</p> |
| <p>121. (Direct Submission) Submission regarding the [redacted] site, supporting recommendations for no change to the development standards as it is subject to a separate planning proposal.</p> | <p>Notes support for the Scoping Report. The planning proposal for [redacted] will continue through its separate process, and correction of map errors can occur during this process. No change required.</p> |
| <p>122. (Direct Submission) Submission regarding [redacted] Requesting the maximum height of buildings control of 15m be retained with no other changes to planning controls applying to the centre. The proposed reduction will prevent feasible redevelopment of the site.</p> | <p>It is recommended that reconsideration of the height reduction for commercial land is considered prior to the development of a planning proposal for the LEP Review.</p> |
| <p>123. (Direct Submission) Submission regarding [redacted] which is part of a 'stand-alone centre'. This submission requests that the current maximum height of buildings</p> | <p>No changes to the existing height of building standard are being proposed as part of this LEP Review, as the site is leading into the City Centre and the height can be retained. The classification under</p> |

| Early Exhibition – LEP Review – Submission | | Officer Comment |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| control of 21m be retained as part of the LEP review, with no other changes to planning controls applying to the centre. It was also requested that this be reclassified as either a local centre or town centre, not as a stand-alone centre. | | Centres & Corridors Strategy as a standalone centre is due to the sites lack of pedestrian connectivity and social infrastructure in proximity to the site. |
| 124. (Direct Submission) Submission regarding mostly [REDACTED] | The submission does not support a rezoning to B6 Enterprise Corridor, and requests the site retains its existing development standards (18m height and 1:1 FSR) in order to deliver a mixed-use development. | Recommended to retain the site as a business zone in the LEP Review, and apply development standards in accordance with other centres in the LEP Review. It is recommended that the reduction to heights for commercial areas is reconsidered prior to the preparation of the LEP Review Planning Proposal. |
| 125. (Direct Submission) Submission regarding [REDACTED] requesting the site be rezoned from KU4 Primary Production Small Lots to employment generating uses. The concept plan envisions a full-line Service Station including food and drink premises, and 19 light industrial units, and 120 full-time employees. | | No change proposed. Rezoning to industrial uses is not recommended, as the site is located within the non-initial precinct of Dwyer Road. |
| 126. (Direct Submission) Submission from [REDACTED] recommending numerous changes, including rezoning around Casula, retention of commercial and business zoned heights, and wholistic review of residential land instead of 12m height reduction. | | Support for retention of City Centre controls is noted. Reduction in building heights in the suburbs has community support, as confirmed through this exhibition. A number of exceptions to 12m building heights have been made in certain areas. Land for new centres is available, for example the new Middleton Grange and Holsworthy Centres, as well as land in Wattle Grove not yet developed. It is recommended that development standard changes are reconsidered carefully for commercial centres. |
| 127. (Agency Submission) Submission from [REDACTED] regarding land in Ashcroft, Liverpool and Green Valley. Support no changes to Miller and Warwick Farm until collaboration can occur. Request flexible land use zone in the R3 Medium Density Residential zone, to encourage a range of development to occur. | | Comments regarding Dual Occupancies in Low Density Areas will be taken into consideration. The planning proposal will investigate retaining the R4 High Density Residential land with reduced development standards from 18m height, (e.g. 9m) in line with future development vision of Land & Housing. Dwelling diversity in land use tables will be considered as part of the LEP Review. |
| 128. (Agency Submission) Endeavour Energy | | Refer to Consultation Report |
| 129. (Agency Submission) Department of Planning and Environment – Environment and Heritage Group | | Refer to Consultation Report |

| Early Exhibition – LEP Review – Submission | | Officer Comment |
|-----------------------------------------------------------------|--|------------------------------|
| 130. (Agency Submission) Department of Planning and Environment | | Refer to Consultation Report |
| 131. (Agency Submission) Sydney Water | | Refer to Consultation Report |
| 132. (Agency Submission) Transport for NSW | | Refer to Consultation Report |

Attachment C: Exhibition Promotional material

Flyer with Yearly Rates Notice



LIVERPOOL CITY COUNCIL

Liverpool's Local Environmental Plan Review

Liverpool City Council is currently reviewing the Liverpool Local Environmental Plan 2008, which is the document that sets out the rules for building and development for most of the Liverpool Local Government Area.

The review has been endorsed by Council under the Mayor's 100 Day Plan, which committed to starting the process to create a new Liverpool LEP as a matter of urgency.

Council will be asking for your thoughts on the review of the LEP over two separate stages. The first stage will take place later this year and the second stage in 2023.

SCAN HERE

For further information on the LEP Review, and to sign up for notifications on upcoming exhibitions, visit www.liverpool.nsw.gov.au/lepreview

Flyer at Customer Service & Libraries



LIVERPOOL CITY COUNCIL

HAVE YOUR SAY

Liverpool Local Environment Plan (LEP) Review

Tell us what you think about the *Liverpool Local Environmental Plan Review* to help us plan for the future of our great city!

We have heard that protecting local character, providing a variety of housing options, creating local jobs and protecting the environment are important to our community.

A number of draft changes to local planning rules are being investigated to address these priorities. This is your chance to tell us what you think about these draft changes.

Submissions close 31 October 2022.

Complete our two-minute survey and submit your comments online by 31 October.

SCAN HERE

lepreview2022.liverpool.nsw.gov.au

Customer Service and Macquarie Mall Digital Carousel



LIVERPOOL CITY COUNCIL

HAVE YOUR SAY

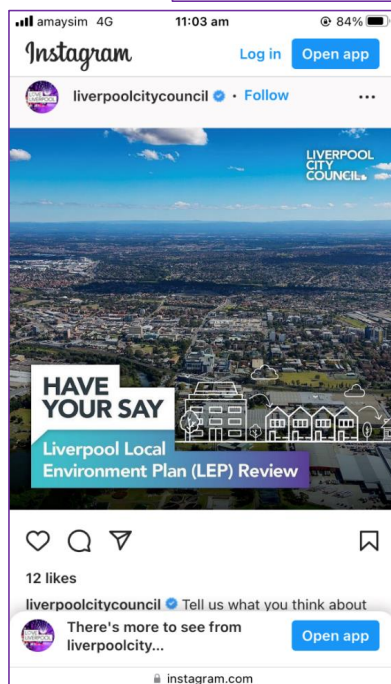
Liverpool Local Environment Plan (LEP) Review

Tell us what you think about the *Liverpool Local Environmental Plan Review* to help us plan for the future of our great city!

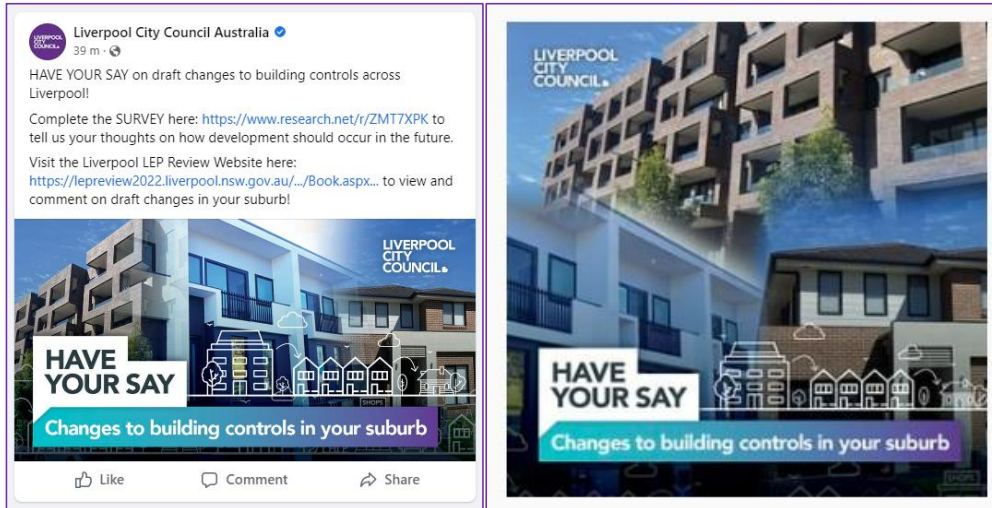
Complete our two-minute survey and submit your comments online by 31 October

SCAN HERE

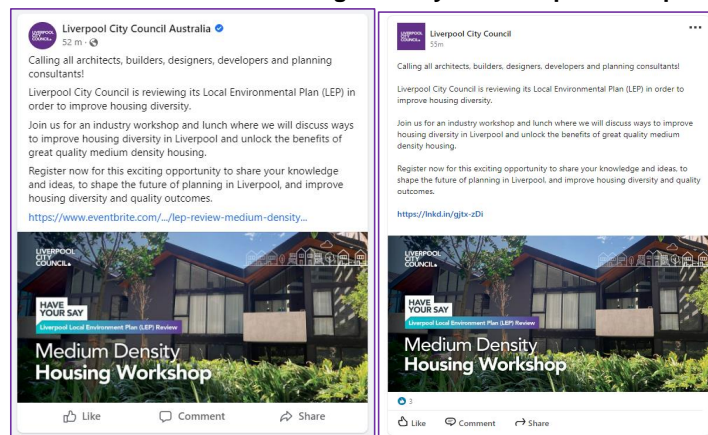
lepreview2022.liverpool.nsw.gov.au

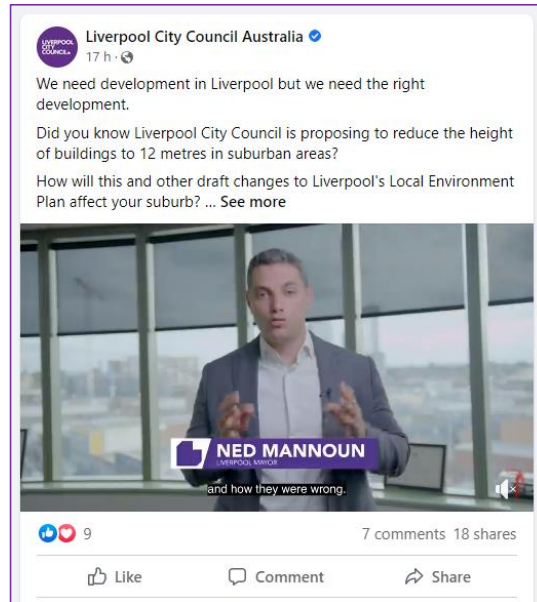
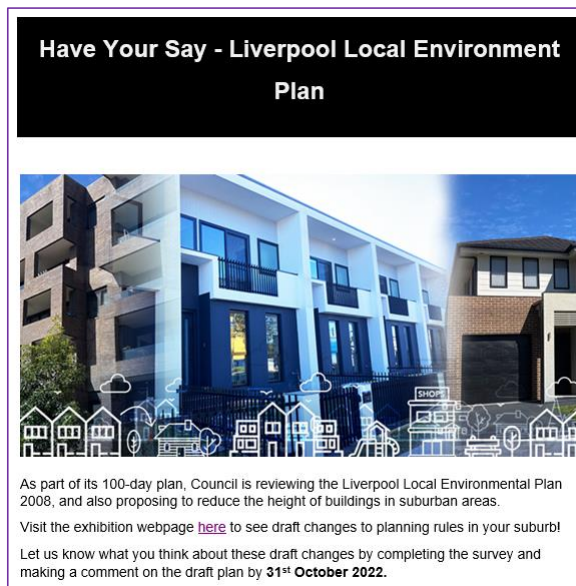
Facebook and Instagram Posts - 19th September 2022

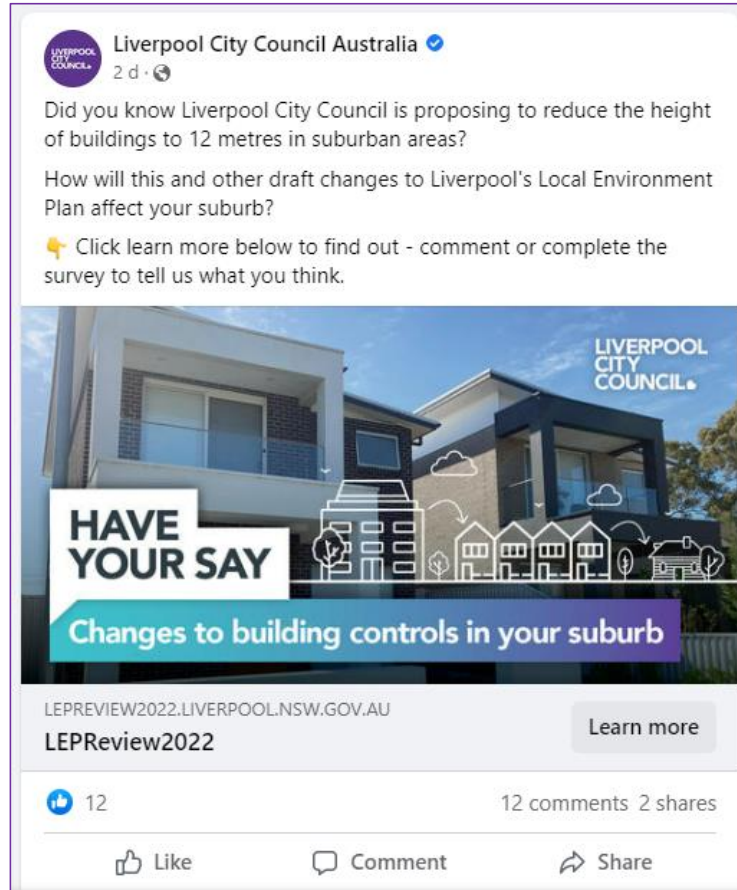
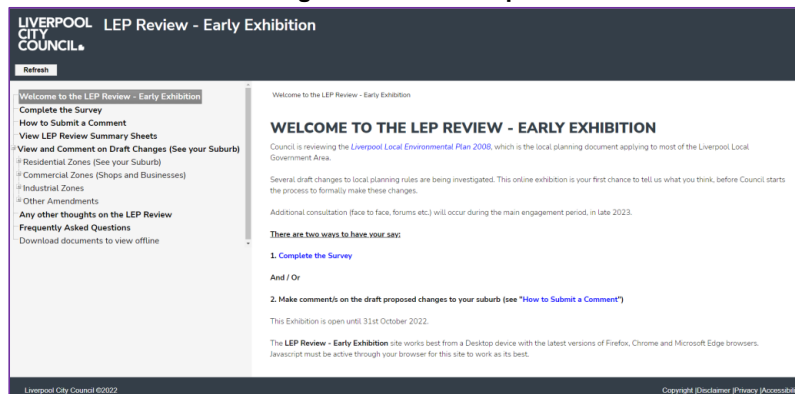
Facebook, Instagram and LinkedIn Posts – 4 October 2022



Website Banner – throughout the exhibition period

Facebook and LinkedIn Posts - Advertising Industry Workshop - 21st September 2022

Mayor Video – Posted to Facebook, Instagram and LinkedIn on 17 October 2022**Liverpool Life September 2022 Edition**

Facebook Post (boosted) – 31 October 2022**Interactive Council Website – during entire exhibition period**

Workshop Summary

Medium Density Housing Workshop by Liverpool City Council
Casula Powerhouse Arts Centre on 26 October 2022



Participants

Facilitator: Scott Newton, Gauge Consulting

Liverpool City Council

- Mayor Ned Mannoun
- Councillor Peter Harle
- Councillor Fiona Macnaught
- Councillor Karess Rhodes
- Councillor Richard Ammoun
- David Smith, Director Planning & Compliance
- Luke Oste (LO), Coordinator Strategic Planning
- Nancy-Leigh Norris (NN), Executive Planner
- Tim Hayes, Healthy Planner
- Brianna van Zyl, Strategic Planner
- Lilyan Abosh, Strategic Planner

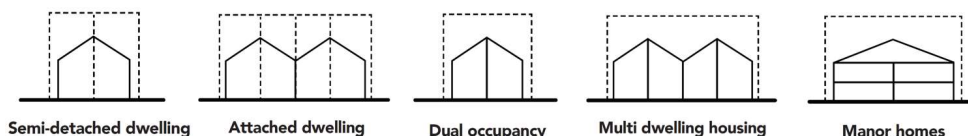
Workshop Participants

Approximately 20 workshop participants, across architecture, landscape architecture, planning, development industry and government backgrounds.

Welcome and Introduction

Mayor Mannoun: Acknowledgement of Country and welcome participants to the workshop.

NN: Introduced the Question of the Day: *“How might we all encourage development of great quality medium-density housing typologies in the Liverpool LGA?”*



NN & LO: Brief context of the Workshop in relation to the Liverpool context, including the Local Strategic Planning Statement, Local Housing Study and Strategy, Local Environmental Plan Review, the extent of R3 Medium Density Zoned land across the LGA, and the HillPDA study on Medium Density Housing within the Liverpool LGA.

Activity 1 - Defining the Challenge & Outcome

Task: Write down 'good outcomes' and 'greatest challenges' for design and delivery of medium density housing on post-it notes (individually and then discuss in partners). In groups of four discuss the priority outcomes and challenges. Followed by discussion across the room.

Summary of Good Outcomes for Medium Density Housing

- Establishing a positive identity of Liverpool, with community pride in built form, the streetscape, and their choice to live in LGA as a place where they want to be.
- Creation of places which deliver all types of housing for all life stages, as local connections are created when there are diverse designs which accommodate the whole of the community.
- A cohesive neighbourhood where most residents are pleased with the mix and ensure medium density is accepted.
- Diversity of product to meet diversity of demand, including lots of terrace homes to suit the older, younger, people with/without kids, people with pets, disabled, single parent families etc.
- Accessibility in new housing enables us to care for those less able, such as ground floor options and use of ramps.
- Great streets and streetscapes with trees, people, and environmental comfort.
- Ground floor garages can use modern design and technology to create great visual outcomes for the street.
- Consistency in application of controls and assessment process for Development Applications.
- Prescriptive controls can be difficult to change, and flexible controls are needed so each development can suit the site.
- Complying Development Certificates are easier and faster than Development Applications.
- Greater flexibility in design (e.g. relax the 80sqm and carport requirement, articulation of wall length and rear single storey requirement).
- Provision for different forms such as 3-bedroom dual occupancies.
- Cost efficient development with Floor Space Ratio incentives for density, which reflects the highest and best use of land.
- Sustainable outcomes such as low carbon materials.

Summary of Greatest Challenges for Medium Density Housing

- Lot widths of development sites in Liverpool means that amalgamation is usually needed.
- Basements are limiting and there is little incentive to build due to being a Class 2 development and expensive/complex. There are also safety and accessibility concerns relating to basements. It was noted that new modern design products and finishes allow ground floor garages to still look good from the street.
- Slow approval times for Development Applications with Council.
- The R2 Low Density Residential zone and minimum lot sizes are stopping diversity, as there is competition with big houses over the development of medium density. There are social expectations with the size of what a house should be.
- Single dwellings are already valuable, so the commercial viability of development within the R3 Medium Density Residential zone is reduced by the existing single dwellings in the zone being expensive.
- Challenges with Class 2 development, as home owners warranty makes development too hard (e.g. Manor Homes).
- Car dependency & lack of public transport investment.
- Failure of local facilities to expand when older neighbourhoods transform to medium density.

Activity 2 - Proposing Solutions

Task: Group discussions to propose design solutions for medium density housing, to answer the question of - *"How might we overcome our challenges to deliver our outcomes?"*. Followed by sharing ideas in a broader discussion with the room.

Community Education on Value of Medium Density

- It is important to educate and/or re-educate the community on what can be a good outcome, and the value of medium density housing types, so they are more empathetic to the delivery of medium density housing. The community should be informed about what they have to gain from this type of development.
- Belief that 'dodgy developers' create bad publicity, and concern that being next to a town house devalues their property. Reframing perspectives that this type of housing is not just for 'other people', but is suitable for most in the community, and that a big house and backyard is not always ideal for everyone.
- Embrace the cycle of medium density housing, allowing for your house to change as you move through different periods of life. Include design features which benefit the community:
 - Improving accessibility (lifts, ability to retrospectively add in lifts for longevity of the house and ageing in place)
 - Adaptable dwellings for elderly, downsizers, less mobile
 - Cater for work from home, need to have a formal study room
- Show the community example projects, precincts, design testing or open houses, to take the community on a journey. Examples for inspiration - Edmondson Park, Anglicare etc.

Medium Density Streetscape

- The current streetscape is low density residential despite the R3 Medium Density Residential zone. There is a need to cater for future character and establish what a medium density streetscape should look like.
- Height:
 - There should be a higher height limit
 - ~11m is an appropriate height in an R3 Medium Density zone
 - 3 storey built forms are deemed appropriate
 - Instead of the LEP specifying a height limit, impose a storey limit (i.e. 2 or 3 storeys)
- Bulk, Scale & Setbacks:
 - Current assessment is too harsh
 - Reassess setbacks in line with the future character
 - Less setback required to achieve better outcome (i.e. front/side setbacks)
- Façade:
 - Not a bad outcome to have the same façade along the development, it is also cost effective, as additional articulation and material adds to cost.
 - Fashion on facades changes every 6 months, so a control on a certain façade is restrictive.
 - Street facing development is preferred by the market.

Aligning Liverpool LEP & DCP with the Codes SEPP

- The current Complying Development Certificate (CDC) controls are more reflective of current market, and DCP controls should be aligned with the SEPP.
- Solar Access:
 - People should expect less amenity in a medium density zone, and solar access shouldn't be a consideration for townhouses.
 - The SEPP measures solar access to Private Open Space, rather than 2 hours per dwelling. This should be implemented in the DCP.

Activity 2 - Proposing Solutions (Continued)**Car Parking**

- Parking rates in Council DCP are too high. People don't use their basement, as its easier just to park on the street. No one uses their garage for their car, and it often gets turned into a child playroom or storage.
- Reduce car parking, or provide flexibility in controls, such as specifying a maximum instead of a minimum, or introduce trade offs (e.g. provide 2 car spaces or alternatively 1 car space and increase POS).
- Use of laneways to encourage rear loaded development (instead of basements):
 - See developments in Middleton Grange, Austral, Edmondson Park etc.
 - Safer outcome as cars away from pedestrian activity and enough casual surveillance to not present a CPTED concern
 - Front facades are better with laneways
 - Note: Council should have responsibility of maintaining rear lane
- Electric charging facilities is the future.
- Decentralised parking is not practical for certain dwelling compositions (e.g. family with kids), and is likely to be met with community backlash as it seeks to shift ways of life.

Flexibility in Controls

- "FLEXIBILITY, FLEXIBILITY, FLEXIBILITY".
- DCP could be more objective based rather than control base, to suit different sites.
- However also need certainty in what will be approved by Council.
- Flexibility in ranges of controls, such as:
 - 2 car spaces or 1 car space, or other alternative solutions to parking
 - Scale of landscaping to provide more or less in different areas
 - Scale for a range of allotment size
 - Dwelling size - the 80sqm DCP control is too small, as it is a two bed unit and not creating diversity. A 95 or 100sqm control, or a scale of ranges could work better.
- Floor Space Ratio:
 - Needs to be reassessed, as it is too restrictive and puts pressure on design outcomes.
 - Less focus on floorspace will improve flexibility in the DA pathway, and allows for greater ability to focus on amenity.
 - Remove FSR and rely on strict envelopes (height, setbacks, POS, parking etc) to control bulk and scale but still shift away from floor space numbers. However, this puts pressure on design outcomes, becomes a merit exercise and therefore can lead to lengthier assessment times. Developers may revert to the same numbers as previous approvals to make the assessment faster.
 - Changes to FSR should be design tested to determine appropriate numbers.

Feasibility

- Requiring a 1,000sqm minimum lot size would be an issue, and would stop medium density housing delivery. Merging two 600sqm sites to create a 1200sqm site would need more than 8 town houses to make it feasible.
- Negotiation with neighbours is costly, and difficult. Once they see a developer coming they double their expectations.
- Subdivision Torrens Title can be more cost effective.
- Make sure DCP controls allow for full FSR to be achieved.
- Society wanted bigger homes – with new Work From Home challenges, everyone needs home offices etc, and want larger footprints.
- Manor Homes aren't being delivered due to them being a Class 2 building. Needs reform to National Construction Code for this type of housing to be feasibly delivered.

Activity 3 - Incentives & Innovation

Task: Review the example of a potential medium density development incentive by HillPDA (increased heights and FSR for amalgamation of multiple sites), and as a table decide as a table how satisfied you are along the L-Scale (Love, Like, Live with, Lament, Loathe). Propose up to three additional incentives.

Comments on HillPDA Medium Density Incentive

| Love | Like | Live With | Lament | Loathe |
|------|------|-----------|--------|--------|
| | *** | *** | **** | ***** |

- Lot Sizes: The proposed lot sizes needed to meet the example incentive are too large. Consolidation will not occur to meet the required size as it is too expensive. The incentive will not deliver dwellings, but will continue to encourage single site development as it is easier and land costs are cheaper. Preference is for redevelopment of single sites.
- Frontages: Agree that street orientation is good, and gun barrel design is not a preferred outcome. The frontages listed in the incentives are too large, and not required if there is a percentage required for street orientation. The long frontages can be difficult to make active, and some streets aren't long enough to meet the incentive requirement (e.g. 90m).
- Centre: An incentive would need to be more specific regarding definition of centre and where the incentive applies. The example of 200m or 400m distance from a centre should be increased.
- Other: Requiring a basement changes the building class. Need to accommodate more height to accommodate lift overruns. Needs to be accompanied by quicker approval times. Needs to be tested with designs.

Alternative Incentives for Medium Density Housing

- Provide a higher height limit.
- If consolidating two blocks and providing more diversity, provide three storeys instead of current height limit.
- Provide service/parking on ground floor, two floors on top and an apartment on ground floor for elderly.
- Faster assessment turnarounds for diverse housing types.
- Promoting development of types other than Class 2 buildings.
- Increased Floor Space Ratio if providing shop/mixed uses.
- Reduce amount of Private Open Space because it is a medium density area and it is to be expected to have less than a single dwelling.
- Appropriate controls to facilitate the redevelopment of an existing site, rather than additional incentives.
- Higher FSR for larger sites.

Next Steps

The consultation work from this workshop will help to inform the details of the LEP review going forward. This will be combined with the feedback provided by the community and state agencies.

In early 2023 Council will be undertaking further design testing of Medium Density Housing as part of the Liverpool LEP Review.

A Principal Planning Proposal for a new Liverpool LEP will be prepared and an exhibition will occur post-Gateway. To sign up for updates on the LEP Review process, please visit the following link – [Liverpool's Local Environmental Plan Review | Liverpool City Council \(nsw.gov.au\)](https://liverpoolcitycouncil.nsw.gov.au/liverpools-local-environmental-plan-review)

If you have questions regarding the Liverpool LEP Review, please contact Nancy-Leigh Norris, Executive Planner on 8711 7794, or email the team at lepreview@liverpool.nsw.gov.au.

Thank you for your contribution to Liverpool City Council's Medium Density Housing Workshop.





GOVERNANCE COMMITTEES CHARTER

Adopted: *****

TRIM: 389910.2022-001



Governance Committees Charter

DIRECTORATE: Office of the CEO

BUSINESS UNIT: Council & Executive Services

1. PURPOSE/ OBJECTIVES

The objective of the Governance Committees is to provide a mechanism by which Council, staff or experts can have an active role in the provision of services and overseeing the key functions of Council. This assists Council in providing governance and insights with respect to the delivery and outcomes of its functions.

2. INTERPRETATION

For the purpose of this Charter:

- a) "Act" means the *Local Government Act 1993*
- b) "Charter" means the Governance Committees Charter
- c) "Committee" means the Governance Committees
- d) "CEO" means the Chief Executive Officer
- e) "Governing Body" means the elected representatives of Council (Councillors)
- f) "Independent Expert Member" means an external independent subject matter expert who attends the meeting but has no voting rights
- g) "Member" means a voting member of the committee
- h) Governance Committees is the collective word for all the Committees pertaining to this Charter with the exceptions of the Audit, Risk and Improvement Committee which is dealt with separately.

3. FUNCTIONS AND PURPOSE

This Charter covers the following Committees;

Budget Committee

To coordinate the strategic financial planning of Council and to develop the long-term financial plan and operational budgets to support the delivery of infrastructure and services to the community.

Infrastructure and Planning Committee

To oversee Council's Asset and project management this includes but not limited to Councils asset management plan, asset renewals, design and

upgrades, Developer contributions expenditure, Asset project and programme Governance and monitoring of major planning projects including the development and changes to its Planning instruments.

Strategic Priorities Committee

To oversee the delivery of Council priorities and special project, areas of economic development and City revitalisation, lobbying efforts by Council, and grant funding efforts.

Strategic Performance Committee

To oversee the setting, progress and realisation of Council's long term strategic direction through KPI monitoring, service and policy review and performance data. In addition to oversee community initiatives through the monitoring of Council's major events, culture, inclusion, support and recognition programs and initiatives.

Audit, Risk and Improvement Committee

Even though the Audit, Risk and Improvement Committee (ARIC) is a Governance Committee it has its own Charter as it is governed by the Act and the model charter from the Office of Local Government.

The function for each committee is defined in their respective schedules attached to this Charter (Schedules 1-4).

4. COMMITTEE SCHEDULING

Governance Committees will be held at the Council Chamber. Hybrid meeting options will be available for those that cannot attend in person. The Chair can approve the conduct of a particular meeting to be held in an alternative venue or virtually only with two (2) business day notice.

Meetings of the Governance Committee will be held at 9am monthly. Once all items of business are dealt with, the Chair will immediately commence the next Committee.

The Committees will be dealt with in the following order;

Infrastructure and Planning Committee (Independent expert member);
Strategic Priorities (Independent expert member);
Budget Committee (Independent expert member); and
Strategic Performance (Independent expert member).

5. REFERRING ITEMS OF BUSINESS TO FULL COUNCIL

The Governance Committee can by resolution refer any item of business to a full Council meeting for final determination. This will then form part of the following month's Council agenda.

6. NOTICE OF BUSINESS

The CEO must send to each councillor, at least three (3) days before each meeting of the committee, a notice specifying the time, date and place at which the meeting is to be held, and the business proposed to be considered at the meeting.

7. OUTCOMES

The outcome for each committee is defined in their respective schedules attached to this Charter.

8. MEMBERSHIP**8.1 Councillor Representation:**

The Mayor and all Councillors are members of the Governance Committees.

8.2 Council staff representation:

The CEO (or delegate) will be a member of the committees and shall assign relevant executive and other staff to the committees in an observer / advisory capacity.

8.3 External Representation:

An independent expert will be a non-voting member as required by the respective committees.

The governing body of Council will appoint the independent expert of the committees on recommendation by staff. The term of the appointment will be a Council term. Council can through resolution renew the contract or resolve to appoint a new subject matter expert.

8.4 Support Staff:

Administration support is provided for the preparation of the agendas, recording of the minutes and distribution of the agenda and business papers.

8.5 Chairperson and Deputy Chairperson:

8.5.1 The Mayor or delegate is to be the chair of the Committees.

8.5.2 The role of the Chairperson is to preside at the meetings of the committees. In the absence of the Chairperson, the delegated chairperson shall preside at the meeting.

8.5.3 If the Chairperson or the delegated Chairperson is not present at the time designated for the commencement of a meeting, the first business of the

meeting must be the election of an acting Chairperson to preside at the meeting.

8.5.4 The election of a chairperson, delegated chairperson or acting chairperson must be conducted;

- a) By the CEO or, in his or her absence, an employee of Council designated by the CEO to conduct such an election; or
- b) If neither of them is present at the meeting – by the person who called the meeting or a person acting on his or her behalf.

9. PUBLIC FORUM

Public forum will be conducted in line with Council's Code of Meeting Practice.

- Any resident or ratepayer of the Liverpool Local Government Area or any authorised representative may request to make a presentation to a Committee;
- Prior notice (by letter, email or hand delivered) of the representation on matters included on the agenda is required to be submitted to Council;
- The Request to Address Committee form, must be provided to Council, no later than 5.00pm two ordinary day prior to the Committee meeting, unless the Chairperson determines that circumstances justify otherwise;
- The presentations should be directly relevant to an item on the Governance Committee agenda;
- Presentations and representations shall not exceed three minutes in duration. At the expiration of two minutes, the speaker will be given a notification that one minute of time remains to conclude his or her presentation or representation;
- The Chairperson of the meeting may resolve to grant an extension of time to the speaker. A maximum of three minute extension of time may be granted;
- Representations shall be limited to three representations against any one item listed on the agenda of any Governance Committee pertaining to this Charter;
- Failure of a member of the public to comply with the chairperson's direction shall constitute disorderly conduct; and
- The Presentations and/or speaker requests from members of the public will occur at the beginning of the first Committee meeting of the day irrespective of which Governance Committee item the presentation relates to.

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10. DELEGATIONS

The Committees below have delegated authority under section 377 of the *Local Government Act 1993* to exercise the functions of Council specified in Schedule 1-4 below.

11. TERM OF OFFICE

All Councillors will be members of the Governance Committees during their term of office as Councillors.

Governance Committees will be reviewed at the beginning of a new Council term.

12. QUORUM AND RECOMMENDATIONS

12.1 The quorum for a meeting of the Governance Committees will be six (6) Councillors.

12.2 Observers, visitors and non-voting members at the meeting do not form part of the quorum.

13. MEETINGS PRACTICE AND PROCEDURES

Governance Committees will need to adhere to Council's Code of Meeting Practice:

- ~~Publish an agenda at least three (3) business days before the committee meeting;~~
- ~~Publish the minutes of the committee meeting four (4) business days after the meetings; and~~
- ~~Invite members of the public to speak if there is a matter of concern that the public needs to address.~~

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14. OBSERVING THE CODE OF CONDUCT AND RELEVANT COUNCIL POLICIES

All members of the Committee are required to observe the provisions of Council's Code of Conduct and any other relevant Council policy applicable to the proper functioning of the Panel.

If a member of the charter breaches Council's Code of Conduct or any other relevant Council policy, the matter will be referred to the CEO to be dealt with in accordance with Council's Code of Conduct and Code of Conduct Procedures.

A Committee member has an obligation to declare any conflict of interest they have. Conflict of interests are defined in the Code of Conduct. All conflicts of interests will be dealt with in line with Council's Code of Conduct.

Committee members declaring a conflict of interest, whether pecuniary or non-pecuniary, should complete a Declaration of Interest Form (Councillor) which is to be signed by the CEO and retained by Council in accordance with Council's Code of Conduct and its Conflicts of Interest Policy.

15. CONFIDENTIALITY AND MANAGING PRIVACY

Committee members, through their involvement on the Charter, may come in contact with confidential or personal information retained by Council. Charter members are required to maintain confidentiality and security in relation to any such information and not access, use or remove that information, unless authorised to do so.

The *Privacy and Personal Information Protection Act 1998* and Council's Privacy Policy deal with the collection, holding, use, correction, disclosure and transfer of personal information.

Should a committee member become aware of any breach of security, or misuse of Council's confidential or personal information, they should inform the CEO immediately.

16. DISCIPLINARY ACTION

Should a member of the committee breach the Code of Conduct adopted by Council, the matter will be referred to Council's CEO and will be dealt with in accordance with Council's Code of Conduct and Code of Conduct Procedures.

17. MEDIA PROTOCOL

The Mayor is the only person permitted to speak to the media on behalf of the charter. No other member of the committee is permitted to speak to the media in his or her capacity as a committee member.

DRAFT

AUTHORISED BY

Council Resolution

EFFECTIVE FROM~~This date is the date the charter was approved by the Council: 1 March 2023~~

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REVIEW DATE

The charter must be reviewed every four years or more frequently depending on legislative or policy changes occur.

VERSIONS

The current and previous version of the Charter should be set out in the following table.

| Version | Amended by | Changes made | Date | TRIM Number |
|----------|--------------------------------------------|-----------------------|------------------------|------------------------|
| 1 | Head of Audit, Risk and Improvement | New Charter | <u>1 February 2023</u> | 389910.2022 |
| <u>2</u> | <u>Head of Audit, Risk and Improvement</u> | <u>Update Charter</u> | <u>1 March 2023</u> | <u>389910.2022-001</u> |

SCHEDULE 1 - BUDGET COMMITTEE

Objective

To coordinate the strategic financial planning of Council and to develop the long-term financial plan and operational budgets to support the delivery of infrastructure and services to the community.

Functions and outcomes:

The functions of the Committee are to:

- Oversee the formulation of council's Operational Plan, Delivery Program and Long-Term Financial Plan;
- Review Council's Capital management plan including its renewal program;
- Draft the annual budget before submitting to Council;
- Monitor Council's performance against the approved annual budget;
- Review the quarterly budget;
- Review Council's Financial progress, forecasts and assumption;
- Review Council's Long Term Financial Plan;
- In relation to the Town Improvement Fund reserves;
 - Consider and approve the fund initiatives and allocations and;
 - monitor its delivery and outcomes
- Monitor the development of financial plans of Council in line with strategic directions;
- Review the optimisation of resources and the financial sustainability in the short, medium and long term;
- Accept tenders that are valued at over \$2 million. Note that any tender that is to be rejected or enter into direct negotiations will need to be recommended to Council for endorsement.

Delegations:

The Budget Committee is delegated authority under section 377 of the *Local Government Act 1993* to exercise the functions of Council specified within the functions above.

SCHEDULE 2 - INFRASTRUCTURE AND PLANNING COMMITTEE**Objective:**

To oversee Council's Asset and project management. This includes but is not limited to Council's asset management plan, asset renewals, design and upgrades, Developer contributions expenditure, Asset project and programme and monitoring of major projects. This Committee will oversee the development and changes to its Planning instruments (unless precluded under s377 of the Act). Such planning instruments and frameworks are as follows.

- Growth precinct infrastructure planning frameworks;
- Contribution plan and Voluntary Planning Agreement administration;
- Social infrastructure sport, park and facility upgrade programs; and
- Major planning projects including:
 - Strategic planning policies and plans
 - New Liverpool Environmental Plan(s), amendments to the Liverpool Local Environmental Plan, or Council initiated amendments to State Environmental Planning Policies
 - New Development Control Plans, or amendments to existing Development Control Plans
 - Council response(s) to major state planning reform (where practical)

Functions:

- Monitor the effective expenditure of Developer contributions;
- Consider and approve Council's property strategy;
- Monitor the progress of Council's property strategy;
- Oversee but not approve the delivery of significant capital projects of Council;
- Monitor the progress, delivery and prioritisation of key capital projects;
- Consider and approve the Major Capital Projects vision and delivery;
- Consider and approve Major asset design;
- Oversee but not approve major asset and land acquisition and disposal;
- Provide input into the development of programs and projects to ensure ongoing serviceability of infrastructure assets and associated services;
- Consider and approve strategies for infrastructure delivery;
- Endorse policies which support active transport infrastructure and public transport infrastructure, such as bicycle paths and bus shelters, through infrastructure plans and strategies;
- Consider and approve key policy initiatives and strategies pertaining to traffic matters;
- Monitor Council's infrastructure performance;
- Evaluate solution-based provision and management of public community infrastructure;

- Oversee and provide input into the implementation and prioritisation of the Liverpool City Centre public domain master plan;
- Consider and approve the development of planning objectives and controls for high-quality design for best outcomes of a growing city;
- Review Planning controls and best practice urban design for inclusive and sustainable, urban environments;
- Consider and approve heritage, history and culture related plans;
- Recommend new or amended Local Environmental Plans, Local Strategic Planning Statements, and Development Control Plans;
- Review policy which addresses key land, housing, employment, and environmental development challenges across the Liverpool LGA;
- Monitor Council's Environmental performance and initiative;
- Consideration and approval of Environmental Advisory Committee recommendations
- Consideration and approval of Traffic Committee recommendations
- Consideration and approval of Heritage Advisory Committee recommendations
- Consideration and approval of Intermodal precinct Committee recommendations

Delegations

The Infrastructure and Planning Committee is delegated authority under section 377 of the *Local Government Act 1993* to exercise the functions of Council specified within the functions above.

SCHEDULE 3: STRATEGIC PRIORITIES COMMITTEE**Objective:**

To oversee the delivery of Council priorities, special projects, areas of economic development and City revitalisation, lobbying efforts by Council, and grant funding opportunities.

Functions:

- Monitor Council's approach to grants opportunities;
- Advocate for improved public transport infrastructure, including new bus routes, transit lanes, and rail-based infrastructure;
- Advocate for improved active transport infrastructure, including bicycle paths, pedestrian bridges, and improvements to road networks;
- Consider and approve Council submissions on state planning reform, state environmental planning policies, and major state determined developments, such as SSDAs, when practical;
- Promote and advocate for an integrated transport network with improved transport options and connectivity;
- Monitoring the delivery of the 100-day Plan;
- Provide input into Council's stakeholder management approach and initiatives with relation to agencies, stakeholders and businesses to achieve beneficial outcomes for the city;
- Endorse inbound Tourism strategic opportunities and initiatives;
- Monitor economic capacity and development of local businesses and industries;
- Monitor development and delivery of a range of city center revitalisation initiatives, projects and events;
- Development which impacts Liverpool city, including the proposed intermodal at Moorebank and the Badgerys Creek Airport; and
- All other matters pertaining to the strategic direction of Council.

Delegations:

The Strategic Priorities Committee is delegated authority under section 377 of the *Local Government Act 1993* to exercise the functions of Council specified within the functions above.

SCHEDULE 4: Strategic Performance Committee**Objective**

To oversee the setting, progress and realisation of Council's long term strategic direction through KPI monitoring, service and policy review and performance data. In addition, to oversee community initiatives through the monitoring of Council's major events, culture, inclusion, support and recognition programs and initiatives.

Functions:

- Strategic performance data including but not limited to Integrated Planning and Reporting data;
- The development, monitoring and performance against economic and social development as articulated in Liverpool's Community Strategic Plan;
- Monitoring Council's structural and technology transformations;
- Consideration and approval of Council Policies that does not require a resolution from the full Council;
- Consideration and approval of external facing service review outcomes and/or service calibration;
- Monitoring the design, strategy and utilisation of parks, places and facilities
- Monitor initiatives and strategies to enhance access, equity, opportunity of people with a disability, and people who are socially isolated within the community
- Consider and approve relevant community grants and donations that do not require a resolution from the full Council;
- Monitor the strategic initiatives and direction of Council's art and culture assets and programs (including CPAC);
- Monitor matters pertaining to the inclusion of people across all sections of Council's diverse community;
- Monitoring the success of Council;
- Consideration and approval of Civic awards, events and recognition of Liverpool's community;
- Monitoring the scheduling, delivery and effectiveness of events and programs and approving amendments as required
- Consideration and approval of Aboriginal Consultative Committee recommendations;
- Consideration and approval of Civic Advisory Committee recommendations;
- Consideration and approval of Community Safety and Crime Prevention Committee recommendations;
- Consideration and approval of the Companion Animal Advisory Committee recommendations
- Consideration and approval of the Liverpool Access committee recommendations
- Consideration and approval of the Liverpool Sports Committee recommendations

Delegations:

This Strategic Performance Committee is delegated authority under section 377 of the *Local Government Act 1993* to exercise the functions of Council specified within the functions above.

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Appendix A – A Guide of items that cannot be delegated to the above Governance Committees

| Section 377 of the Local Government Act | Examples of Liverpool Council Reports pertaining to S377 particular |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| the appointment of a general manager | New Chief Executive Officer |
| the making of a rate | Rates and Charges Special Rate Variation (SRV) Heritage Rate rebate |
| determination under Section 549 as to the levying of a rate | |
| the making of a charge | Pricing Policy and Fees and Charges |
| the fixing of a fee | Mayor/Councillor Fees and Allowances Development Contribution Review Waiving of Fees Pricing Policy and Fees and Charges |
| the borrowing of money | |
| the voting of money for expenditure on its works, services or operations | Budget adjustments (changes to Council's approved Budget) Closure of a Council Service Voting on new item of expenditure eg. new fund, grant, program, activity not included in original Budget approval Receive/expend funds from a different source or purpose of the Budget Any new projects that are to be added into the Operational Plan even if the funds have already been voted in |
| the compulsory acquisition, purchase, sale, exchange or surrender of any land or other property (but not including the sale of items of plant or equipment) | Lease Lease renewal |
| the acceptance of tenders to provide services currently provided by members of staff of the council | Tenders |

| Section 377 of the Local Government Act | Examples of Liverpool Council Reports pertaining to S377 particular |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| the adoption of an operational plan under Section 405 | Community Strategic Plan Delivery Program – adoption or modification Operational Plan – adoption or modification |
| the adoption of a financial statement included in an annual financial report | Financial Statement Adoption of Financial Plan |
| a decision to classify or reclassify public land under Division 1 of Part 2 of Chapter 6 | Rezoning land for use as Open Space |
| the fixing of an amount or rate for the carrying out by the council of work on private land | Easements |
| the decision to carry out work on private land for an amount that is less than the amount or rate fixed by the council for the carrying out of any such work | |
| the review of a determination made by council, and not by a delegate of the council, of an application for approval or an application that may be reviewed under Section 82A of the Environmental Planning and Assessment Act 1979 | A review under determination under Section 82A of the EP&A Act |
| Other Planning matters (as per Planning Circular 12-006 issued 29 October 2012) | |
| the power of the council to authorise the use of reasonable force for the purpose of gaining entry to premises under Section 194 | |
| a decision under Section 356 to contribute money or otherwise grant financial assistance to persons | Donation to any charity or charity event Financial assistance or grant that does not have a specific character and is not part of a plan or policy that needs to be followed (program) |
| a decision under Section 234 to grant leave of absence to the holder of a civic office | Mayor/Councillor taking leave or illness |

| Section 377 of the Local Government Act | Examples of Liverpool Council Reports pertaining to S377 particular |
|-------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| the making of an application, or the giving of a notice, to the Governor or Minister | Retirement of Mayor/Councillor Resignation of Mayor/Councillor |
| this power of delegation | Delegation of Authority to Chief Executive Officer |
| any function under this or any other Act that is expressly required to be exercised by resolution of the council. | <ul style="list-style-type: none"> • Local Government Elections • Disclosure of Interests (Code of Conduct) – new Council • Council/Committee membership, Deputy Mayor • Governance Committee Charter or Community Committee Charter • Affixing of Council Seal • Endorse policies that require a Council resolution |



CODE OF MEETING PRACTICE

Adopted: 26 October 2022

Trim 178933.2022



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1 INTRODUCTION

This Code of Meeting Practice is made under section 360 of the *Local Government Act 1993* (the Act) and the *Local Government (General) Regulation 2021* (the Regulation).

The code applies to all meetings of councils and committees of councils of which all the members are councillors (committees of council). Council committees whose members include persons other than councillors may adopt their own rules for meetings unless the council determines otherwise.

Councils must adopt a code of meeting practice that incorporates the mandatory provisions of the Model Meeting Code.

A council's adopted code of meeting practice may also incorporate the non-mandatory provisions of the Model Meeting Code and other supplementary provisions. However, a code of meeting practice adopted by a council must not contain provisions that are inconsistent with the mandatory provisions of this Model Meeting Code.

A council and a committee of the council of which all the members are councillors must conduct its meetings in accordance with the code of meeting practice adopted by the council.

2 MEETING PRINCIPLES

2.1 Council and committee meetings should be:

Transparent: Decisions are made in a way that is open and accountable.

Informed: Decisions are made based on relevant, quality information.

Inclusive: Decisions respect the diverse needs and interests of the local community.

Principled: Decisions are informed by the principles prescribed under Chapter 3 of the Act.

Trusted: The community has confidence that councillors and staff act ethically and make decisions in the interests of the whole community.

Respectful: Councillors, staff and meeting attendees treat each other with respect.

Effective: Meetings are well organised, effectively run and skilfully chaired.

Orderly: Councillors, staff and meeting attendees behave in a way that contributes to the orderly conduct of the meeting.

3 BEFORE THE MEETING

Timing of ordinary council meetings

- 3.1 The council shall, by resolution, set the frequency, time, date and place of its ordinary meetings.
Council to trial day-time Council meetings for a period of three months from June 2022 with the meetings to start at 2.00pm. Meetings are to be a maximum duration of 5 hours.

Note: Under section 365 of the Act, councils are required to meet at least ten (10) times each year, each time in a different month unless the Minister for Local Government has approved a reduction in the number of times that a council is required to meet each year under section 365A.

Extraordinary meetings

- 3.2 If the Mayor receives a request in writing, signed by at least two (2) councillors, the Mayor must call an extraordinary meeting of the council to be held as soon as practicable, but in any event, no more than fourteen (14) days after receipt of the request. The Mayor can be one of the two councillors requesting the meeting.

Note: Clause 3.2 reflects section 366 of the Act.

Notice to the public of council meetings

- 3.3 The council must give notice to the public of the time, date and place of each of its meetings, including extraordinary meetings and of each meeting of committees of the council.

Note: Clause 3.3 reflects section 9(1) of the Act.

- 3.4 For the purposes of clause 3.3, notice of a meeting of the council and of a committee of council is to be published before the meeting takes place. The notice must be published on the council's website, and in such other manner that the council is satisfied is likely to bring notice of the meeting to the attention of as many people as possible.

- 3.5 For the purposes of clause 3.3, notice of more than one (1) meeting may be given in the same notice.

Notice to councillors of ordinary council meetings

- 3.6 The CEO must send to each councillor, at least three (3) days before each meeting of the council, a notice specifying the time, date and place at which the meeting is to be held, and the business proposed to be considered at the meeting.

Note: Clause 3.6 reflects section 367(1) of the Act.

- 3.7 The notice and the agenda for, and the business papers relating to, the meeting may be given to councillors in electronic form, but only if all councillors have facilities to access the notice, agenda and business papers in that form.

Note: Clause 3.7 reflects section 367(3) of the Act.

Notice to councillors of extraordinary meetings

- 3.8 Notice of less than three (3) days may be given to councillors of an extraordinary meeting of the council in cases of emergency.

Note: Clause 3.8 reflects section 367(2) of the Act.

Giving notice of business to be considered at council meetings

- 3.9 A councillor may give notice of any business they wish to be considered by the council at its next ordinary meeting by way of a Notice of Motion (NoM). To be included on the agenda of the meeting, the NoM must be in writing and must be submitted by close of business nine (9) business days (not including the day of the meeting) before the meeting is to be held. Where a NoM is received after the nine 9 day cut-off date, the NoM will be put forward to the next ordinary meeting.
- 3.10 A councillor may, in writing to the CEO, request the withdrawal of a NoM submitted by them prior to its inclusion in the agenda and business paper for the meeting at which it is to be considered.
- 3.11 If the CEO considers that a NoM submitted by a councillor for consideration at an ordinary meeting of the council has legal, strategic, financial or policy implications which should be taken into consideration by the meeting, the CEO may prepare a report in relation to the NoM for inclusion with the business papers for the meeting at which the NoM is to be considered by the council.
- 3.12 A NoM for the expenditure of funds on works and/or services other than those already provided for in the council's current adopted operational plan must identify the source of funding for the expenditure that is the subject of the NoM. If the NoM does not identify a funding source, the CEO must either:
- (a) prepare a report on the availability of funds for implementing the motion if adopted for inclusion in the business papers for the meeting at which the NoM is to be considered by the council, or
 - (b) by written notice sent to all councillors with the business papers for the meeting for which the NoM has been submitted, defer consideration of the matter by the council to such a date specified in the notice, pending the preparation of such a report.
- 3.13 A CEO comment will be provided to each NoM and provided to Councillors before the meeting. The NoM template which outlines the information to be included in the CEO comment is included in part 24 of this code on page 48.

Questions with Notice

- 3.14 A councillor may, by way of a notice submitted under clause 3.9, ask a question for response by the CEO about the performance or operations of the council. The Question with Notice (QWN) must be in writing and must be submitted by close of business nine (9) business days (not including the day of the meeting) before the meeting is to be held. Where a QWN is received after the nine 9 day cut-off date, the QWN will be put forward to the next ordinary meeting.
- 3.15 A councillor is not permitted to ask a QWN under clause 3.14 that comprises a complaint against the CEO or a member of staff of the council, or a question that implies wrongdoing by the CEO or a member of staff of the council.
- 3.16 The CEO or their nominee may respond to a QWN submitted under clause 3.14 by way of a report included in the business papers for the relevant meeting of the council or orally at the meeting. Where a QWN cannot be addressed at the forthcoming meeting, the QWN will be addressed at the next ordinary meeting.

Agenda and business papers for ordinary meetings

- 3.17 The CEO must cause the agenda for a meeting of the council or a committee of the council to be prepared as soon as practicable before the meeting.
- 3.18 The CEO must ensure that the agenda for an ordinary meeting of the council states:
- (a) all matters to be dealt with arising out of the proceedings of previous meetings of the council, and
 - (b) if the Mayor is the chairperson – any matter or topic that the Mayor proposes, at the time when the agenda is prepared, to put to the meeting, and
 - (c) all matters, including matters that are the subject of staff reports and reports of committees, to be considered at the meeting, and
 - (d) any business of which due notice has been given under clause 3.9.
- 3.19 Nothing in clause 3.18 limits the powers of the Mayor to put a Mayoral minute to a meeting under clause 9.6.
- 3.20 The CEO must not include in the agenda for a meeting of the council any business of which due notice has been given if, in the opinion of the CEO, the business is, or the implementation of the business would be, unlawful. The CEO must report, without giving details of the item of business, any such exclusion to the next meeting of the council.
- 3.21 Where the agenda includes the receipt of information or discussion of other matters that, in the opinion of the CEO, is likely to take place when the meeting is closed to the public, the CEO must ensure that the agenda of the meeting:
- (a) identifies the relevant item of business and indicates that it is of such a nature (without disclosing details of the information to be considered when the meeting is closed to the public), and

- (b) states the grounds under section 10A(2) of the Act relevant to the item of business.

Note: Clause 3.21 reflects section 9(2A)(a) of the Act.

- 3.22 The CEO must ensure that the details of any item of business which, in the opinion of the CEO, is likely to be considered when the meeting is closed to the public, are included in a business paper provided to councillors for the meeting concerned. Such details must not be included in the business papers made available to the public, and must not be disclosed by a councillor or by any other person to another person who is not authorised to have that information.

Statement of ethical obligations

- 3.23 Business papers for all ordinary and extraordinary meetings of the council and committees of the council must contain a statement reminding councillors of their oath or affirmation of office made under section 233A of the Act and their obligations under the council's code of conduct to disclose and appropriately manage conflicts of interest.

Availability of the agenda and business papers to the public

- 3.24 Copies of the agenda and the associated business papers, such as correspondence and reports for meetings of the council and committees of council, are to be published on the council's website, and must be made available to the public for inspection, or for taking away by any person free of charge at the offices of the council, at the relevant meeting and at such other venues determined by the council.

Note: Clause 3.24 reflects section 9(2) and (4) of the Act.

- 3.25 Clause 3.24 does not apply to the business papers for items of business that the CEO has identified under clause 3.21 as being likely to be considered when the meeting is closed to the public.

Note: Clause 3.25 reflects section 9(2A)(b) of the Act.

- 3.26 For the purposes of clause 3.24, copies of agendas and business papers must be published on the council's website and made available to the public at a time that is as close as possible to the time they are available to councillors.

Note: Clause 3.26 reflects section 9(3) of the Act.

- 3.27 A copy of an agenda, or of an associated business paper made available under clause 3.24, may in addition be given or made available in electronic form.

Note: Clause 3.27 reflects section 9(5) of the Act.

Agenda and business papers for extraordinary meetings

- 3.28 The CEO must ensure that the agenda for an extraordinary meeting of the council deals only with the matters stated in the notice of the meeting.
- 3.29 Despite clause 3.28, business may be considered at an extraordinary meeting of the council, even though due notice of the business has not been given, if:
- (a) a motion is passed to have the business considered at the meeting, and
 - (b) the business to be considered is ruled by the chairperson to be of great urgency on the grounds that it requires a decision by the council before the next scheduled ordinary meeting of the council.
- 3.30 A motion moved under clause 3.29(a) can be moved without notice but only after the business notified in the agenda for the extraordinary meeting has been dealt with.
- 3.31 Despite clauses 10.20–10.30, only the mover of a motion moved under clause 3.29(a) can speak to the motion before it is put.
- 3.32 A motion of dissent cannot be moved against a ruling of the chairperson under clause 3.29(b) on whether a matter is of great urgency.

Pre-meeting briefing sessions

- 3.33 Prior to each ordinary meeting of the council, the CEO may arrange a pre-meeting briefing session to brief councillors on business to be considered at the meeting. Pre-meeting briefing sessions may also be held for extraordinary meetings of the council and meetings of committees of the council.
- 3.34 Pre-meeting briefing sessions are to be held in the absence of the public.
- 3.35 Pre-meeting briefing sessions may be held by audio-visual link.
- 3.36 The CEO or a member of staff nominated by the CEO is to preside at pre-meeting briefing sessions.
- 3.37 Councillors must not use pre-meeting briefing sessions to debate or make preliminary decisions on items of business they are being briefed on, and any debate and decision-making must be left to the formal council or committee meeting at which the item of business is to be considered.
- 3.38 Councillors (including the Mayor) must declare and manage any conflicts of interest they may have in relation to any item of business that is the subject of a briefing at a pre-meeting briefing session, in the same way that they are required to do so at a council or committee meeting. The council is to maintain a written record of all conflict of interest declarations made at pre-meeting briefing sessions and how the conflict of interest was managed by the councillor who made the declaration.

4 PUBLIC FORUMS

Presentations: Items not on agenda

- 4.1 Any resident or ratepayer of Liverpool Local Government Area or any authorised representative may request to make a presentation to Council.
- 4.2 Prior notice in writing (by letter, email or hand delivered) of the representation on matters not included on the agenda, using the required Request to Address Council form (found on page 46 of this Code), needs to be provided to Council, no later than 5.00pm one ordinary day prior to the Council meeting, unless the Chairperson determines that circumstances justify otherwise.
- 4.3 Presentations must be limited to matters which in the opinion of the Chairperson are under the jurisdiction or influence of Council.

Representations: Items on agenda

- 4.4 Prior notice (by letter, email or hand delivered) of the representation on matters included on the agenda, using the required Request to Address Council form (found on page 46 of this Code), must be provided to Council, no later than 5.00pm one ordinary day prior to the Council meeting, unless the Chairperson determines that circumstances justify otherwise.

Presentations and representations

- 4.5 A presentation or representation shall not exceed three minutes in duration. At the expiration of two minutes, the speaker will be given a warning that one minute of time remains to conclude his or her presentation or representation. The Chairperson of the meeting, may resolve to grant an extension of time to the speaker. A maximum of three minute extension of time may be granted.
- 4.6 Representations shall be limited to three representations for the three representations against any one item listed on the agenda.
- 4.7 So as to improve transparency and accountability to the public, each speaker must provide the following details:

His or her name;

The organisation or group that he or she is representing (if applicable);

Details of the issue addressed and the item number of the report in the Business Paper;

Whether he or she is opposing or supporting the issue or matter (if applicable); and

The interest of the speaker (for example, affected person, neighbour, applicant, applicant's spokesperson, interested citizen etc.).

- 4.8 Speakers shall observe proper meeting procedure and be subject to the same rules of decorum and order as the Councillors. In this regard personal allegations against Councillors, the Mayor, Council staff or any other persons shall not be made. It should be noted that speakers at Council meetings do not enjoy absolute legal protection (parliamentary-style privilege) and that any offensive or defamatory remarks about any other person may render him or her liable to legal action.
- 4.9 The Chairperson may, at any time in the Chairperson's absolute discretion, withdraw the permission to speak of any member of the public if the Chairperson considers that the conduct of that member of the public disrupts the meeting or is inconsistent with the good order of the meeting or is in breach of Council's Code of Meeting Practice.
- 4.10 Upon withdrawal by the Chairperson of the permission to speak of a member of the public the Chairperson may direct the member of the public to cease speaking and resume his or her position in the public gallery.
- 4.11 The failure of a member of the public to comply with the Chairperson's direction shall constitute disorderly conduct.
- 4.12 The notification to Council, using the required Request to Address Council form, must be delivered either by:

Hand delivered to the Liverpool Council Customer Service Centre, Ground Floor, 33 Moore Street Liverpool;

Post to Locked Bag 7064, Liverpool BC NSW 1871; or

Email to speakerrequests@liverpool.nsw.gov.au

5 COMING TOGETHER

Attendance by councillors at meetings

- 5.1 All councillors must make reasonable efforts to attend meetings of the council and of committees of the council of which they are members.

Note: A councillor may not attend a meeting as a councillor (other than the first meeting of the council after the councillor is elected or a meeting at which the councillor takes an oath or makes an affirmation of office) until they have taken an oath or made an affirmation of office in the form prescribed under section 233A of the Act.

- 5.2 A councillor cannot participate in a meeting of the council or of a committee of the council unless personally present at the meeting, unless permitted to attend the meeting by audio-visual link under this code.
- 5.3 Where a councillor is unable to attend one or more ordinary meetings of the council, the councillor should request that the council grant them a leave of

absence from those meetings. This clause does not prevent a councillor from making an apology if they are unable to attend a meeting. However the acceptance of such an apology does not constitute the granting of a leave of absence for the purposes of this code and the Act.

- 5.4 A councillor's request for leave of absence from council meetings should, if practicable, identify (by date) the meetings from which the councillor intends to be absent and the grounds upon which the leave of absence is being sought.
- 5.5 The council must act reasonably when considering whether to grant a councillor's request for a leave of absence.
- 5.6 A councillor's civic office will become vacant if the councillor is absent from three (3) consecutive ordinary meetings of the council without prior leave of the council, or leave granted by the council at any of the meetings concerned, unless the holder is absent because they have been suspended from office under the Act, or because the council has been suspended under the Act, or as a consequence of a compliance order under section 438HA.

Note: Clause 5.6 reflects section 234(1)(d) of the Act.

- 5.7 A councillor who intends to attend a meeting of the council despite having been granted a leave of absence should, if practicable, give the CEO at least two (2) days' notice of their intention to attend.

The quorum for a meeting

- 5.8 The quorum for a meeting of the council is a majority of the councillors of the council who hold office at that time and are not suspended from office.

Note: Clause 5.8 reflects section 368(1) of the Act.

- 5.9 Clause 5.8 does not apply if the quorum is required to be determined in accordance with directions of the Minister in a performance improvement order issued in respect of the council.

Note: Clause 5.9 reflects section 368(2) of the Act.

- 5.10 A meeting of the council must be adjourned if a quorum is not present:
 - (a) at the commencement of the meeting where the number of apologies received for the meeting indicates that there will not be a quorum for the meeting, or
 - (b) within half an hour after the time designated for the holding of the meeting, or
 - (c) at any time during the meeting.
- 5.11 In either case, the meeting must be adjourned to a time, date and place fixed:
 - (a) by the chairperson, or
 - (b) in the chairperson's absence, by the majority of the councillors present, or
 - (c) failing that, by the CEO.

- 5.12 The CEO must record in the council's minutes the circumstances relating to the absence of a quorum (including the reasons for the absence of a quorum) at or arising during a meeting of the council, together with the names of the councillors present.
- 5.13 Where, prior to the commencement of a meeting, it becomes apparent that a quorum may not be present at the meeting, or that the health, safety or welfare of councillors, council staff and members of the public may be put at risk by attending the meeting because of a natural disaster or a public health emergency, the Mayor may, in consultation with the CEO and, as far as is practicable, with each councillor, cancel the meeting. Where a meeting is cancelled, notice of the cancellation must be published on the council's website and in such other manner that the council is satisfied is likely to bring notice of the cancellation to the attention of as many people as possible.
- 5.14 Where a meeting is cancelled under clause 5.13, the business to be considered at the meeting may instead be considered, where practicable, at the next ordinary meeting of the council or at an extraordinary meeting called under clause 3.3.

Meetings held by audio-visual link

- 5.15 A meeting of the council or a committee of the council may be held by audio-visual link where the Mayor determines that the meeting should be held by audio-visual link because of a natural disaster or a public health emergency. The Mayor may only make a determination under this clause where they are satisfied that attendance at the meeting may put the health and safety of councillors and staff at risk. The Mayor must make a determination under this clause in consultation with the CEO and, as far as is practicable, with each councillor.
- 5.16 Where the Mayor determines under clause 5.15 that a meeting is to be held by audio-visual link, the CEO must:
- (a) give written notice to all councillors that the meeting is to be held by audio-visual link, and
 - (b) take all reasonable steps to ensure that all councillors can participate in the meeting by audio-visual link, and
 - (c) cause a notice to be published on the council's website and in such other manner the CEO is satisfied will bring it to the attention of as many people as possible, advising that the meeting is to be held by audio-visual link and providing information about where members of the public may view the meeting.
- 5.17 This code applies to a meeting held by audio-visual link under clause 5.15 in the same way it would if the meeting was held in person.

Attendance by councillors at meetings by audio-visual link

- 5.18 Councillors may attend and participate in meetings of the council and committees of the council by audio-visual link with the approval of the council or the relevant committee.
- 5.19 A request by a councillor for approval to attend a meeting by audio-visual link must be made in writing to the CEO prior to the meeting in question and must provide reasons why the councillor will be prevented from attending the meeting in person.
- 5.20 Councillors may request approval to attend more than one meeting by audio-visual link. Where a councillor requests approval to attend more than one meeting by audio-visual link, the request must specify the meetings the request relates to in addition to the information required under clause 5.19.
- 5.21 The council must comply with the Health Privacy Principles prescribed under the Health Records and Information Privacy Act 2002 when collecting, holding, using and disclosing health information in connection with a request by a councillor to attend a meeting by audio-visual link.
- 5.22 A councillor who has requested approval to attend a meeting of the council or a committee of the council by audio-visual link may participate in the meeting by audio-visual link until the council or committee determines whether to approve their request and is to be taken as present at the meeting. The councillor may participate in a decision in relation to their request to attend the meeting by audio-visual link.
- 5.23 A decision whether to approve a request by a councillor to attend a meeting of the council or a committee of the council by audio-visual link must be made by a resolution of the council or the committee concerned. The resolution must state:
- (a) the meetings the resolution applies to, and
 - (b) the reason why the councillor is being permitted to attend the meetings by audio-visual link where it is on grounds other than illness, disability, or caring responsibilities.
- 5.24 If the council or committee refuses a councillor's request to attend a meeting by audio-visual link, their link to the meeting is to be terminated.
- 5.25 A decision whether to approve a councillor's request to attend a meeting by audio-visual link is at the council's or the relevant committee's discretion. The council and committees of the council must act reasonably when considering requests by councillors to attend meetings by audio-visual link. However, the council and committees of the council are under no obligation to approve a councillor's request to attend a meeting by audio-visual link where the technical capacity does not exist to allow the councillor to attend the meeting by these means.
- 5.26 The council and committees of the council may refuse a councillor's request to attend a meeting by audio-visual link where the council or committee is satisfied that the councillor has failed to appropriately declare and manage

conflicts of interest, observe confidentiality or to comply with this code on one or more previous occasions they have attended a meeting of the council or a committee of the council by audio-visual link.

- 5.27 This code applies to a councillor attending a meeting by audio-visual link in the same way it would if the councillor was attending the meeting in person. Where a councillor is permitted to attend a meeting by audio-visual link under this code, they are to be taken as attending the meeting in person for the purposes of the code and will have the same voting rights as if they were attending the meeting in person.
- 5.28 A councillor must give their full attention to the business and proceedings of the meeting when attending a meeting by audio-visual link. The councillor's camera must be on at all times during the meeting except as may be otherwise provided for under this code.
- 5.29 A councillor must be appropriately dressed when attending a meeting by audio-visual link and must ensure that no items are within sight of the meeting that are inconsistent with the maintenance of order at the meeting or that are likely to bring the council or the committee into disrepute.

Entitlement of the public to attend council meetings

- 5.30 Everyone is entitled to attend a meeting of the council and committees of the council. The council must ensure that all meetings of the council and committees of the council are open to the public. Meetings should be part of Council's commitment to open government and maximise the access and participation available to the City's residents.

Note: Clause 5.30 reflects section 10(1) of the Act.

- 5.31 Clause 5.30 does not apply to parts of meetings that have been closed to the public under section 10A of the Act.
- 5.32 A person (whether a councillor or another person) is not entitled to be present at a meeting of the council or a committee of the council if expelled from the meeting:
- (a) by a resolution of the meeting; or
 - (b) by the person presiding at the meeting if the council has, by resolution, authorised the person presiding to exercise the power of expulsion.

Note: Clause 5.32 reflects section 10(2) of the Act.

Clause 15.14 authorises chairpersons to expel persons other than councillors from a council or committee meeting.

Webcasting of meetings

- 5.33 Each meeting of the council or a committee of the council is to be recorded by means of an audio or audio-visual device.
- 5.34 At the start of each meeting of the council or a committee of the council, the chairperson must inform the persons attending the meeting that:
- (a) the meeting is being recorded and made publicly available on the council's website, and
 - (b) persons attending the meeting should refrain from making any defamatory statements.
- 5.35 The recording of a meeting is to be made publicly available on the council's website:
- (a) at the same time as the meeting is taking place, or
 - (b) as soon as practicable after the meeting.
- 5.36 The recording of a meeting is to be made publicly available on the council's website for at least 12 months after the meeting.
- 5.37 Clauses 5.35 and 5.36 do not apply to any part of a meeting that has been closed to the public in accordance with section 10A of the Act.
- Note: Clauses 5.33 – 5.37 reflect section 236 of the Regulation.
- 5.38 Recordings of meetings may be disposed of in accordance with the State Records Act 1998.

Attendance of the CEO and other staff at meetings

- 5.39 The CEO is entitled to attend, but not to vote at, a meeting of the council or a meeting of a committee of the council of which all of the members are councillors.

Note: Clause 5.39 reflects section 376(1) of the Act.

- 5.40 The CEO is entitled to attend a meeting of any other committee of the council and may, if a member of the committee, exercise a vote. The CEO (and any staff member) is not a voting member of any Committee of Council, in accordance with the resolution of Council from 30 August 2017.

Note: Clause 5.40 reflects section 376(2) of the Act.

- 5.41 The CEO may be excluded from a meeting of the council or a committee while the council or committee deals with a matter relating to the standard of performance of the CEO or the terms of employment of the CEO.

Note: Clause 5.41 reflects section 376(3) of the Act.

- 5.42 The attendance of other council staff at a meeting, (other than as members of the public) shall be with the approval of the CEO.
- 5.43 The CEO and other council staff may attend meetings of the council and committees of the council by audio-visual-link. Attendance by council staff at meetings by audio-visual link (other than as members of the public) shall be with the approval of the CEO.

6 THE CHAIRPERSON

The chairperson at meetings

- 6.1 The Mayor, or at the request of or in the absence of the Mayor, the deputy Mayor (if any) presides at meetings of the council.

Note: Clause 6.1 reflects section 369(1) of the Act.

- 6.2 If the Mayor and the deputy Mayor (if any) are absent, a councillor elected to chair the meeting by the councillors present presides at a meeting of the council.

Note: Clause 6.2 reflects section 369(2) of the Act.

Election of the chairperson in the absence of the Mayor and deputy Mayor

- 6.3 If no chairperson is present at a meeting of the council at the time designated for the holding of the meeting, the first business of the meeting must be the election of a chairperson to preside at the meeting.
- 6.4 The election of a chairperson must be conducted:
- (a) by the CEO or, in their absence, an employee of the council designated by the CEO to conduct the election,
 - or
 - (b) by the person who called the meeting or a person acting on their behalf if neither the CEO nor a designated employee is present at the meeting, or if there is no CEO or designated employee.
- 6.5 If, at an election of a chairperson, two (2) or more candidates receive the same number of votes and no other candidate receives a greater number of votes, the chairperson is to be the candidate whose name is chosen by lot.
- 6.6 For the purposes of clause 6.5, the person conducting the election must:
- (a) arrange for the names of the candidates who have equal numbers of votes to be written on similar slips, and
 - (b) then fold the slips so as to prevent the names from being seen, mix the slips and draw one of the slips at random.

- 6.7 The candidate whose name is on the drawn slip is the candidate who is to be the chairperson.
- 6.8 Any election conducted under clause 6.3, and the outcome of the vote, are to be recorded in the minutes of the meeting.

Chairperson to have precedence

- 6.9 When the chairperson rises or speaks during a meeting of the council:
- (a) any councillor then speaking or seeking to speak must cease speaking and, if standing, immediately resume their seat, and
 - (b) every councillor present must be silent to enable the chairperson to be heard without interruption.

7 MODES OF ADDRESS

- 7.1 If the chairperson is the Mayor, they are to be addressed as 'Mr Mayor' or 'Madam Mayor'.
- 7.2 Where the chairperson is not the Mayor, they are to be addressed as either 'Mr Chairperson' or 'Madam Chairperson'.
- 7.3 A councillor is to be addressed as 'Councillor [surname]'.
- 7.4 A council officer is to be addressed by their official designation or as Mr/Ms [surname].

8 ORDER OF BUSINESS FOR ORDINARY COUNCIL MEETINGS

- 8.1 The general order of business for an ordinary meeting of the council shall be:
- 01 Opening of meeting
 - 02 Acknowledgement of country, Prayer of Council and Affirmation
 - 03 National Anthem
 - 04 Apologies and applications for a leave of absence by councillors
 - 05 Condolences
 - 06 Confirmation of Minutes of previous meeting
 - 07 Declarations of Interests
 - 08 Public Forum
 - 09 Mayoral minute(s)
 - 10 Notices of Motion of Rescission
 - 11 Office of CEO Reports
 - 12 Reports to Council from Directorates
 - 13 Committee Reports
 - 14 Questions with notice
 - 15 Presentations by Councillors
 - 16 Notices of motion
 - 17 Confidential matters
 - 18 Conclusion of the meeting

- 8.2 The order of business under clause 8.1 may be altered for a particular meeting of the council if a motion to that effect is passed at that meeting. Such a motion can be moved without notice.
- 8.3 Despite clauses 10.20–10.30, only the mover of a motion referred to in clause 8.2 may speak to the motion before it is put.

9 CONSIDERATION OF BUSINESS AT COUNCIL MEETINGS

Business that can be dealt with at a council meeting

- 9.1 The council must not consider business at a meeting of the council:
- (a) unless a councillor has given notice of the business, as required by clause 3.9, and
 - (b) unless notice of the business has been sent to the councillors in accordance with clause 3.6 in the case of an ordinary meeting or clause 3.8 in the case of an extraordinary meeting called in an emergency.
- 9.2 Clause 9.1 does not apply to the consideration of business at a meeting, if the business:
- (a) is already before, or directly relates to, a matter that is already before the council, or
 - (b) is the election of a chairperson to preside at the meeting, or
 - (c) subject to clause 9.1, is a matter or topic put to the meeting by way of a Mayoral minute, or
 - (d) is a motion for the adoption of recommendations of a committee, including, but not limited to, a committee of the council.
- 9.3 Despite clause 9.1, business may be considered at a meeting of the council even though due notice of the business has not been given to the councillors if:
- (a) a motion is passed to have the business considered at the meeting, and
 - (b) the business to be considered is ruled by the chairperson to be of great urgency on the grounds that it requires a decision by the council before the next scheduled ordinary meeting of the council.
- 9.4 A motion moved under clause 9.3(a) can be moved without notice. Despite clauses 10.20–10.30, only the mover of a motion referred to in clause 9.3(a) can speak to the motion before it is put.
- 9.5 A motion of dissent cannot be moved against a ruling by the chairperson under clause 9.3(b).

Mayoral minutes

- 9.6 Subject to clause 9.9, if the Mayor is the chairperson at a meeting of the council, the Mayor may, by minute signed by the Mayor, put to the meeting

without notice any matter or topic that is within the jurisdiction of the council, or of which the council has official knowledge.

- 9.7 A Mayoral minute, when put to a meeting, takes precedence over all business on the council's agenda for the meeting. The chairperson (but only if the chairperson is the Mayor) may move the adoption of a Mayoral minute without the motion being seconded.
- 9.8 A recommendation made in a Mayoral minute put by the Mayor is, so far as it is adopted by the council, a resolution of the council.
- 9.9 A Mayoral minute must not be used to put without notice matters that are routine and not urgent or matters for which proper notice should be given because of their complexity. For the purpose of this clause, a matter will be urgent where it requires a decision by the council before the next scheduled ordinary meeting of the council.
- 9.10 Where a Mayoral minute makes a recommendation which, if adopted, would require the expenditure of funds on works and/or services other than those already provided for in the council's current adopted operational plan, it must identify the source of funding for the expenditure that is the subject of the recommendation. If the Mayoral minute does not identify a funding source, the council must defer consideration of the matter, pending a report from the CEO on the availability of funds for implementing the recommendation if adopted.

Staff reports

- 9.11 A recommendation made in a staff report is, so far as it is adopted by the council, a resolution of the council.

Reports of committees of council

- 9.12 The recommendations of a committee of the council are, so far as they are adopted by the council, resolutions of the council.
- 9.13 If in a report of a committee of the council distinct recommendations are made, the council may make separate decisions on each recommendation.

Questions

- 9.14 A question must not be asked at a meeting of the council unless it concerns a matter on the agenda of the meeting or notice has been given of the question in accordance with clauses 3.9 and 3.14.
- 9.15 A councillor may, through the chairperson, put a question to another councillor about a matter on the agenda.
- 9.16 A councillor may, through the CEO, put a question to a council employee about a matter on the agenda. Council employees are only obliged to answer a question put to them through the CEO at the direction of the CEO.
- 9.17 A councillor or council employee to whom a question is put is entitled to be given reasonable notice of the question and, in particular, sufficient notice to

enable reference to be made to other persons or to documents. Where a council employee to whom a question is put is unable to respond to the question at the meeting at which it is put, they may take it on notice and the response to questions taken on notice at a Council meeting will be provided to Councillors before the next meeting of the council.

- 9.18 Councillors must put questions directly, succinctly, respectfully and without argument.
- 9.19 The chairperson must not permit discussion on any reply to, or refusal to reply to, a question put to a councillor or council employee.
- 9.20 Where the question will utilise more than **four** hours of staff time or incur in excess of \$500 in external costs, the Councillor will be invited to submit the matter to Council for determination, in the form of a notice of motion. The Councillor is to be advised if such a question falls within these categories as soon as practicable after the meeting, to allow them the opportunity to submit a Notice of Motion on the matter to the next meeting should they wish.

The exception to this is if the question relates to an item that Council subsequently resolves to defer and that question taken on notice directly will assist Council forming a view or determination when that item is re-considered.

10 RULES OF DEBATE

Motions to be seconded

- 10.1 Unless otherwise specified in this code, a motion or an amendment cannot be debated unless or until it has been seconded.

Notices of motion

- 10.2 A councillor who has submitted a NoM under clause 3.9 is to move the motion the subject of the NoM at the meeting at which it is to be considered.
- 10.3 If a councillor who has submitted a NoM under clause 3.9 wishes to withdraw it after the agenda and business paper for the meeting at which it is to be considered have been sent to councillors, the councillor may request the withdrawal of the motion when it is before the council.
- 10.4 In the absence of a councillor who has placed a NoM on the agenda for a meeting of the council:
 - (a) any other councillor may, with the leave of the chairperson, move the motion at the meeting, or
 - (b) the chairperson may defer consideration of the motion until the next meeting of the council.

Chairperson's duties with respect to motions

- 10.5 It is the duty of the chairperson at a meeting of the council to receive and put to the meeting any lawful motion that is brought before the meeting.
- 10.6 The chairperson must rule out of order any motion or amendment to a motion that is unlawful or the implementation of which would be unlawful.
- 10.7 Before ruling out of order a motion or an amendment to a motion under clause 10.6, the chairperson is to give the mover an opportunity to clarify or amend the motion or amendment.
- 10.8 Any motion, amendment or other matter that the chairperson has ruled out of order is taken to have been lost.

Motions requiring the expenditure of funds

- 10.9 A motion or an amendment to a motion which if passed would require the expenditure of funds on works and/or services other than those already provided for in the council's current adopted operational plan must identify the source of funding for the expenditure that is the subject of the motion. If the motion does not identify a funding source, the council must defer consideration of the matter, pending a report from the CEO on the availability of funds for implementing the motion if adopted.

Amendments to motions

- 10.10 An amendment to a motion must be moved and seconded before it can be debated.
- 10.11 An amendment to a motion must relate to the matter being dealt with in the original motion before the council and must not be a direct negative of the original motion. An amendment to a motion which does not relate to the matter being dealt with in the original motion, or which is a direct negative of the original motion, must be ruled out of order by the chairperson.
- 10.12 The mover of an amendment is to be given the opportunity to explain any uncertainties in the proposed amendment before a seconder is called for.
- 10.13 If an amendment has been lost, a further amendment can be moved to the motion to which the lost amendment was moved, and so on, but no more than one (1) motion and one (1) proposed amendment can be before council at any one time.
- 10.14 While an amendment is being considered, debate must only occur in relation to the amendment and not the original motion. Debate on the original motion is to be suspended while the amendment to the original motion is being debated.

- 10.15 If the amendment is carried, it becomes the motion and is to be debated. If the amendment is lost, debate is to resume on the original motion.
- 10.16 An amendment may become the motion without debate or a vote where it is accepted by the councillor who moved the original motion.

Foreshadowed motions

- 10.17 A councillor may propose a foreshadowed motion in relation to the matter the subject of the original motion before the council, without a seconder during debate on the original motion. The foreshadowed motion is only to be considered if the original motion is lost or withdrawn and the foreshadowed motion is then moved and seconded. If the original motion is carried, the foreshadowed motion lapses.
- 10.18 Where an amendment has been moved and seconded, a councillor may, without a seconder, foreshadow a further amendment that they propose to move after the first amendment has been dealt with. There is no limit to the number of foreshadowed amendments that may be put before the council at any time. However, no discussion can take place on foreshadowed amendments until the previous amendment has been dealt with and the foreshadowed amendment has been moved and seconded.
- 10.19 Foreshadowed motions and foreshadowed amendments are to be considered in the order in which they are proposed. However, foreshadowed motions cannot be considered until all foreshadowed amendments have been dealt with.

Limitations on the number and duration of speeches

- 10.20 A councillor who, during a debate at a meeting of the council, moves an original motion, has the right to speak on each amendment to the motion and a right of general reply to all observations that are made during the debate in relation to the motion, and any amendment to it at the conclusion of the debate before the motion (whether amended or not) is finally put.
- 10.21 A councillor, other than the mover of an original motion, has the right to speak once on the motion and once on each amendment to it.
- 10.22 A councillor must not, without the consent of the council, speak more than once on a motion or an amendment, or for longer than five (5) minutes at any one time.
- 10.23 Despite clause 10.22, the chairperson may permit a councillor who claims to have been misrepresented or misunderstood to speak more than once on a motion or an amendment, and for longer than five (5) minutes on that motion or amendment to enable the councillor to make a statement limited to explaining the misrepresentation or misunderstanding.
- 10.24 Despite clause 10.22, the council may resolve to shorten the duration of speeches to expedite the consideration of business at a meeting.

- 10.25 Despite clauses 10.20 and 10.21, a councillor may move that a motion or an amendment be now put:
- (a) if the mover of the motion or amendment has spoken in favour of it and no councillor expresses an intention to speak against it, or
 - (b) if at least two (2) councillors have spoken in favour of the motion or amendment and at least two (2) councillors have spoken against it.
- 10.26 The chairperson must immediately put to the vote, without debate, a motion moved under clause 10.25. A seconder is not required for such a motion.
- 10.27 If a motion that the original motion or an amendment be now put is passed, the chairperson must, without further debate, put the original motion or amendment to the vote immediately after the mover of the original motion has exercised their right of reply under clause 10.20.
- 10.28 If a motion that the original motion or an amendment be now put is lost, the chairperson must allow the debate on the original motion or the amendment to be resumed.
- 10.29 All councillors must be heard without interruption and all other councillors must, unless otherwise permitted under this code, remain silent while another councillor is speaking.
- 10.30 Once the debate on a matter has concluded and a matter has been dealt with, the chairperson must not allow further debate on the matter.

11 VOTING

Voting entitlements of councillors

- 11.1 Each councillor is entitled to one (1) vote.

Note: Clause 11.1 reflects section 370(1) of the Act.

- 11.2 The person presiding at a meeting of the council has, in the event of an equality of votes, a second or casting vote.

Note: Clause 11.2 reflects section 370(2) of the Act.

- 11.3 Where the chairperson declines to exercise, or fails to exercise, their second or casting vote, in the event of an equality of votes, the motion being voted upon is lost.

Voting at council meetings

- 11.4 A councillor who is present at a meeting of the council but who fails to vote on a motion put to the meeting is taken to have voted against the motion.

- 11.5 If a councillor who has voted against a motion put at a council meeting so requests, the CEO must ensure that the councillor's dissenting vote is recorded in the council's minutes.
- 11.6 The decision of the chairperson as to the result of a vote is final, unless the decision is immediately challenged and not fewer than two (2) councillors rise and call for a division.
- 11.7 When a division on a motion is called, the chairperson must ensure that the division takes place immediately. The CEO must ensure that the names of those who vote for the motion and those who vote against it are recorded in the council's minutes for the meeting.
- 11.8 When a division on a motion is called, any councillor who fails to vote will be recorded as having voted against the motion in accordance with clause 11.4 of this code.
- 11.9 Voting at a meeting, including voting in an election at a meeting, is to be by open means (such as on the voices, by show of hands or by a visible electronic voting system). However, the council may resolve that the voting in any election by councillors for deputy Mayor is to be by secret ballot.

Voting on planning decisions

- 11.10 The CEO must keep a register containing, for each planning decision made at a meeting of the council or a council committee (including, but not limited to a committee of the council), the names of the councillors who supported the decision and the names of any councillors who opposed (or are taken to have opposed) the decision.
- 11.11 For the purpose of maintaining the register, a division is taken to have been called whenever a motion for a planning decision is put at a meeting of the council or a council committee.
- 11.12 Each decision recorded in the register is to be described in the register or identified in a manner that enables the description to be obtained from another publicly available document.
- 11.13 Clauses 11.10 and 11.12 apply also to meetings that are closed to the public.

Note: Clauses 11.10–11.12 reflect section 375A of the Act.

Note: The requirements of clause 11.10 may be satisfied by maintaining a register of the minutes of each planning decision.

12 COMMITTEE OF THE WHOLE

- 12.1 The council may resolve itself into a committee to consider any matter before the council.

Note: Clause 12.1 reflects section 373 of the Act.

- 12.2 All the provisions of this code relating to meetings of the council, so far as they are applicable, extend to and govern the proceedings of the council when in committee of the whole, except the provisions limiting the number and duration of speeches.

Note: Clauses 10.20–10.30 limit the number and duration of speeches.

- 12.3 The CEO or, in the absence of the CEO, an employee of the council designated by the CEO, is responsible for reporting to the council the proceedings of the committee of the whole. It is not necessary to report the proceedings in full but any recommendations of the committee must be reported.
- 12.4 The council must ensure that a report of the proceedings (including any recommendations of the committee) is recorded in the council's minutes. However, the council is not taken to have adopted the report until a motion for adoption has been made and passed.

13 DEALING WITH ITEMS BY EXCEPTION

- 13.1 The council or a committee of council may, at any time, resolve to adopt multiple items of business on the agenda together by way of a single resolution.
- 13.2 Before the council or committee resolves to adopt multiple items of business on the agenda together under clause 13.1, the chairperson must list the items of business to be adopted and ask councillors to identify any individual items of business listed by the chairperson that they intend to vote against the recommendation made in the business paper or that they wish to speak on.
- 13.3 The council or committee must not resolve to adopt any item of business under clause 13.1 that a councillor has identified as being one they intend to vote against the recommendation made in the business paper or to speak on.
- 13.4 Where the consideration of multiple items of business together under clause 13.1 involves a variation to the order of business for the meeting, the council or committee must resolve to alter the order of business in accordance with clause 8.2.
- 13.5 A motion to adopt multiple items of business together under clause 13.1 must identify each of the items of business to be adopted and state that they are to be adopted as recommended in the business paper.
- 13.6 Items of business adopted under clause 13.1 are to be taken to have been adopted unanimously.
- 13.7 Councillors must ensure that they declare and manage any conflicts of interest they may have in relation to items of business considered together under clause 13.1 in accordance with the requirements of the council's code of conduct.

14 CLOSURE OF COUNCIL MEETINGS TO THE PUBLIC

Grounds on which meetings can be closed to the public

14.1 The council or a committee of the council may close to the public so much of its meeting as comprises the discussion or the receipt of any of the following types of matters:

- (a) personnel matters concerning particular individuals (other than councillors),
- (b) the personal hardship of any resident or ratepayer,
- (c) information that would, if disclosed, confer a commercial advantage on a person with whom the council is conducting (or proposes to conduct) business,
- (d) commercial information of a confidential nature that would, if disclosed:
 - (i) prejudice the commercial position of the person who supplied it, or
 - (ii) confer a commercial advantage on a competitor of the council, or
 - (iii) reveal a trade secret,
- (e) information that would, if disclosed, prejudice the maintenance of law,
- (f) matters affecting the security of the council, councillors, council staff or council property,
- (g) advice concerning litigation, or advice that would otherwise be privileged from production in legal proceedings on the ground of legal professional privilege,
- (h) information concerning the nature and location of a place or an item of Aboriginal significance on community land,
- (i) alleged contraventions of the council's code of conduct.

Note: Clause 14.1 reflects section 10A(1) and (2) of the Act.

14.2 The council or a committee of the council may also close to the public so much of its meeting as comprises a motion to close another part of the meeting to the public.

Note: Clause 14.2 reflects section 10A(3) of the Act.

Matters to be considered when closing meetings to the public

14.3 A meeting is not to remain closed during the discussion of anything referred to in clause 14.1:

- (a) except for so much of the discussion as is necessary to preserve the relevant confidentiality, privilege or security, and
- (b) if the matter concerned is a matter other than a personnel matter concerning particular individuals, the personal hardship of a resident or ratepayer or a trade secret – unless the council or committee concerned is satisfied that discussion of the matter in an open meeting would, on balance, be contrary to the public interest.

Note: Clause 14.3 reflects section 10B(1) of the Act.

- 14.4 A meeting is not to be closed during the receipt and consideration of information or advice referred to in clause 12.1(g) unless the advice concerns legal matters that:

- (a) are substantial issues relating to a matter in which the council or committee is involved, and
- (b) are clearly identified in the advice, and
- (c) are fully discussed in that advice.

Note: Clause 14.4 reflects section 10B(2) of the Act.

- 14.5 If a meeting is closed during the discussion of a motion to close another part of the meeting to the public (as referred to in clause 14.2), the consideration of the motion must not include any consideration of the matter or information to be discussed in that other part of the meeting other than consideration of whether the matter concerned is a matter referred to in clause 14.1.

Note: Clause 14.5 reflects section 10B(3) of the Act.

- 14.6 For the purpose of determining whether the discussion of a matter in an open meeting would be contrary to the public interest, it is irrelevant that:

- (a) a person may misinterpret or misunderstand the discussion, or
- (b) the discussion of the matter may:
 - (i) cause embarrassment to the council or committee concerned, or to councillors or to employees of the council, or
 - (ii) cause a loss of confidence in the council or committee.

Note: Clause 14.6 reflects section 10B(4) of the Act.

- 14.7 In deciding whether part of a meeting is to be closed to the public, the council or committee concerned must consider any relevant guidelines issued by the Chief Executive of the Office of Local Government.

Note: Clause 14.7 reflects section 10B(5) of the Act.

Notice of likelihood of closure not required in urgent cases

- 14.8 Part of a meeting of the council, or of a committee of the council, may be closed to the public while the council or committee considers a matter that has not been identified in the agenda for the meeting under clause 3.21 as a matter that is likely to be considered when the meeting is closed, but only if:

- (a) it becomes apparent during the discussion of a particular matter that the matter is a matter referred to in clause 14.1, and
- (b) the council or committee, after considering any representations made under clause 14.9, resolves that further discussion of the matter:
 - (i) should not be deferred (because of the urgency of the matter), and
 - (ii) should take place in a part of the meeting that is closed to the public.

Note: Clause 14.8 reflects section 10C of the Act.

Representations by members of the public

- 14.9 The council, or a committee of the council, may allow members of the public to make representations to or at a meeting, before any part of the meeting is closed to the public, as to whether that part of the meeting should be closed.

Note: Clause 14.9 reflects section 10A(4) of the Act.

- 14.10 A representation under clause 14.9 is to be made after the motion to close the part of the meeting is moved and seconded.
- 14.11 Where the matter has been identified in the agenda of the meeting under clause 3.21 as a matter that is likely to be considered when the meeting is closed to the public, in order to make representations under clause 14.9, members of the public must first make an application to the council in the approved form. Applications must be received by 5.00pm the day preceding the meeting at which the matter is to be considered.
- 14.12 The CEO (or their delegate) may refuse an application made under clause 14.11. The CEO or their delegate must give reasons in writing for a decision to refuse an application.
- 14.13 No more than two (2) speakers are to be permitted to make representations under clause 14.9.
- 14.14 If more than the permitted number of speakers apply to make representations under clause 14.9, the CEO or their delegate may request the speakers to nominate from among themselves the persons who are to make representations to the council. If the speakers are not able to agree on whom to nominate to make representations under clause 14.9, the CEO or their delegate is to determine who will make representations to the council.
- 14.15 The CEO (or their delegate) is to determine the order of speakers.
- 14.16 Where the council or a committee of the council proposes to close a meeting or part of a meeting to the public in circumstances where the matter has not been identified in the agenda for the meeting under clause 3.21 as a matter that is likely to be considered when the meeting is closed to the public, the Mayor is to invite representations from the public under clause 14.9 after the motion to close the part of the meeting is moved and seconded. The chairperson is to permit no more than two (one for and one against) speakers to make representations in such order as determined by the chairperson.
- 14.17 Each speaker will be allowed three (3) minutes to make representations, and this time limit is to be strictly enforced by the chairperson. An extension of time will be provided if resolved to do so by Council at the meeting. Speakers must confine their representations to whether the meeting should be closed to the public. If a speaker digresses to irrelevant matters, the chairperson is to direct the speaker not to do so. If a speaker fails to observe a direction from the chairperson, the speaker will not be further heard.

Expulsion of non-councillors from meetings closed to the public

- 14.18 If a meeting or part of a meeting of the council or a committee of the council is closed to the public in accordance with section 10A of the Act and this code, any person who is not a councillor and who fails to leave the meeting when requested, may be expelled from the meeting as provided by section 10(2)(a) or (b) of the Act.
- 14.19 If any such person, after being notified of a resolution or direction expelling them from the meeting, fails to leave the place where the meeting is being held, a police officer, or any person authorised for the purpose by the council or person presiding, may, by using only such force as is necessary, remove the first-mentioned person from that place and, if necessary restrain that person from re-entering that place for the remainder of the meeting.

Obligations of councillors attending meetings by audio-visual link

- 14.20 Councillors attending a meeting by audio-visual link must ensure that no other person is within sight or hearing of the meeting at any time that the meeting is closed to the public under section 10A of the Act.

Information to be disclosed in resolutions closing meetings to the public

- 14.21 The grounds on which part of a meeting is closed must be stated in the decision to close that part of the meeting and must be recorded in the minutes of the meeting. The grounds must specify the following:
- (a) the relevant provision of section 10A(2) of the Act,
 - (b) the matter that is to be discussed during the closed part of the meeting,
 - (c) the reasons why the part of the meeting is being closed, including (if the matter concerned is a matter other than a personnel matter concerning particular individuals, the personal hardship of a resident or ratepayer or a trade secret) an explanation of the way in which discussion of the matter in an open meeting would be, on balance, contrary to the public interest.

Note: Clause 14.21 reflects section 10D of the Act.

Resolutions passed at closed meetings to be made public

- 14.22 If the council passes a resolution during a meeting, or a part of a meeting, that is closed to the public, the chairperson must make the resolution public as soon as practicable after the meeting, or the relevant part of the meeting, has ended, and the resolution must be recorded in the publicly available minutes of the meeting.
- 14.23 Resolutions passed during a meeting, or a part of a meeting, that is closed to the public must be made public by the chairperson under clause 14.22 during a part of the meeting that is webcast.

15 KEEPING ORDER AT MEETINGS

Points of order

- 15.1 A councillor may draw the attention of the chairperson to an alleged breach of this code by raising a point of order. A point of order does not require a seconder.
- 15.2 A point of order cannot be made with respect to adherence to the principles contained in clause 2.1.
- 15.3 A point of order must be taken immediately it is raised. The chairperson must suspend the business before the meeting and permit the councillor raising the point of order to state the provision of this code they believe has been breached. The chairperson must then rule on the point of order – either by upholding it or by overruling it.

Questions of order

- 15.4 The chairperson, without the intervention of any other councillor, may call any councillor to order whenever, in the opinion of the chairperson, it is necessary to do so.
- 15.5 A councillor who claims that another councillor has committed an act of disorder, or is out of order, may call the attention of the chairperson to the matter.
- 15.6 The chairperson must rule on a question of order immediately after it is raised but, before doing so, may invite the opinion of the council.
- 15.7 The chairperson's ruling must be obeyed unless a motion dissenting from the ruling is passed.

Motions of dissent

- 15.8 A councillor can, without notice, move to dissent from a ruling of the chairperson on a point of order or a question of order. If that happens, the chairperson must suspend the business before the meeting until a decision is made on the motion of dissent.
- 15.9 If a motion of dissent is passed, the chairperson must proceed with the suspended business as though the ruling dissented from had not been given. If, as a result of the ruling, any motion or business has been rejected as out of order, the chairperson must restore the motion or business to the agenda and proceed with it in due course.
- 15.10 Despite any other provision of this code, only the mover of a motion of dissent and the chairperson can speak to the motion before it is put. The mover of the motion does not have a right of general reply.

Acts of disorder

15.11 A councillor commits an act of disorder if the councillor, at a meeting of the council or a committee of the council:

- (a) contravenes the Act or any regulation in force under the Act or this code, or
- (b) assaults or threatens to assault another councillor or person present at the meeting, or
- (c) moves or attempts to move a motion or an amendment that has an unlawful purpose or that deals with a matter that is outside the jurisdiction of the council or the committee, or addresses or attempts to address the council or the committee on such a motion, amendment or matter, or
- (d) insults or makes personal reflections on or imputes improper motives to any other council official, or alleges a breach of the council's code of conduct, or
- (e) says or does anything that is inconsistent with maintaining order at the meeting or is likely to bring the council or the committee into disrepute.

Note: Clause 15.11 reflects section 182 of the Regulation.

15.12 The chairperson may require a councillor:

- (a) to apologise without reservation for an act of disorder referred to in clauses 15.11(a) or (b), or (e), or
- (b) to withdraw a motion or an amendment referred to in clause 15.11(c) and, where appropriate, to apologise without reservation, or
- (c) to retract and apologise without reservation for an act of disorder referred to in clauses 15.11(d) and (e).

Note: Clause 15.12 reflects section 233 of the Regulation.

How disorder at a meeting may be dealt with

15.13 If disorder occurs at a meeting of the council, the chairperson may adjourn the meeting for a period of not more than fifteen (15) minutes and leave the chair. The council, on reassembling, must, on a question put from the chairperson, decide without debate whether the business is to be proceeded with or not. This clause applies to disorder arising from the conduct of members of the public as well as disorder arising from the conduct of councillors.

Expulsion from meetings

15.14 All chairpersons of meetings of the council and committees of the council are authorised under this code to expel any person other than a councillor, from a council or committee meeting, for the purposes of section 10(2)(b) of the Act. Councillors may only be expelled by resolution of the council or the committee of the council.

15.15 Clause 15.14 does not limit the ability of the council or a committee of the council to resolve to expel a person, including a councillor, from a council or committee meeting, under section 10(2)(a) of the Act.

15.16 A councillor may, as provided by section 10(2)(a) or (b) of the Act, be expelled from a meeting of the council for having failed to comply with a requirement under clause 15.12. The expulsion of a councillor from the meeting for that reason does not prevent any other action from being taken against the councillor for the act of disorder concerned.

Note: Clause 15.17 reflects section 233(2) of the Regulation.

15.17 A member of the public may, as provided by section 10(2)(a) or (b) of the Act, be expelled from a meeting of the council for engaging in or having engaged in disorderly conduct at the meeting.

15.18 Where a councillor or a member of the public is expelled from a meeting, the expulsion and the name of the person expelled, if known, are to be recorded in the minutes of the meeting.

15.19 If a councillor or a member of the public fails to leave the place where a meeting of the council is being held immediately after they have been expelled, a police officer, or any person authorised for the purpose by the council or person presiding, may, by using only such force as is necessary, remove the councillor or member of the public from that place and, if necessary, restrain the councillor or member of the public from re-entering that place for the remainder of the meeting.

How disorder by councillors attending meetings by audio-visual link may be dealt with

15.20 Where a councillor is attending a meeting by audio-visual link, the chairperson or a person authorised by the chairperson may mute the councillor's audio link to the meeting for the purposes of enforcing compliance with this code.

15.21 If a councillor attending a meeting by audio-visual link is expelled from a meeting for an act of disorder, the chairperson of the meeting or a person authorised by the chairperson, may terminate the councillor's audio-visual link to the meeting.

Use of mobile phones and the unauthorised recording of meetings

15.22 Councillors, council staff and members of the public must ensure that mobile phones are turned to silent during meetings of the council and committees of the council.

15.23 A person must not live stream or use an audio recorder, video camera, mobile phone or any other device to make a recording of the proceedings of a meeting

of the council or a committee of the council without the prior authorisation of the council or the committee.

- 15.24 Without limiting clause 15.18, a contravention of clause 15.24 or an attempt to contravene that clause, constitutes disorderly conduct for the purposes of clause 15.18. Any person who contravenes or attempts to contravene clause 15.24, may be expelled from the meeting as provided for under section 10(2) of the Act.
- 15.25 If any such person, after being notified of a resolution or direction expelling them from the meeting, fails to leave the place where the meeting is being held, a police officer, or any person authorised for the purpose by the council or person presiding, may, by using only such force as is necessary, remove the first-mentioned person from that place and, if necessary, restrain that person from re-entering that place for the remainder of the meeting.

16 CONFLICTS OF INTEREST

- 16.1 All councillors and, where applicable, all other persons, must declare and manage any conflicts of interest they may have in matters being considered at meetings of the council and committees of the council in accordance with the council's code of conduct. All declarations of conflicts of interest and how the conflict of interest was managed by the person who made the declaration must be recorded in the minutes of the meeting at which the declaration was made.
- 16.2 Councillors attending a meeting by audio-visual link must declare and manage any conflicts of interest they may have in matters being considered at the meeting in accordance with the council's code of conduct. Where a councillor has declared a pecuniary or significant non-pecuniary conflict of interest in a matter being discussed at the meeting, the councillor's audio-visual link to the meeting must be suspended or terminated and the councillor must not be in sight or hearing of the meeting at any time during which the matter is being considered or discussed by the council or committee, or at any time during which the council or committee is voting on the matter.

17 DECISIONS OF THE COUNCIL

Council decisions

- 17.1 A decision supported by a majority of the votes at a meeting of the council at which a quorum is present is a decision of the council.

Note: Clause 17.1 reflects section 371 of the Act.

- 17.2 Decisions made by the council must be accurately recorded in the minutes of the meeting at which the decision is made.

Rescinding or altering council decisions

- 17.3 A resolution passed by the council may not be altered or rescinded except by a motion to that effect of which notice has been given under clause 3.9.

Note: Clause 17.3 reflects section 372(1) of the Act.

- 17.4 If a NoM to rescind a resolution is given at the meeting at which the resolution is carried, the resolution must not be carried into effect until the motion of rescission has been dealt with.

Note: Clause 17.4 reflects section 372(2) of the Act.

Where a rescission motion is not handed in at a Council meeting, the written notice, signed by three Councillors, must be received by the CEO no later than 9.30am eight (8) business days prior to the next Council meeting and must be dealt with at the next Council meeting after it is lodged.

- 17.5 If a motion has been lost, a motion having the same effect must not be considered unless notice of it has been duly given in accordance with clause 3.9.

Note: Clause 17.5 reflects section 372(3) of the Act.

- 17.6 A NoM to alter or rescind a resolution, and a NoM which has the same effect as a motion which has been lost, must be signed by three (3) councillors if less than three (3) months has elapsed since the resolution was passed, or the motion was lost.

Note: Clause 17.6 reflects section 372(4) of the Act.

- 17.7 If a motion to alter or rescind a resolution has been lost, or if a motion which has the same effect as a previously lost motion is lost, no similar motion may be brought forward within three (3) months of the meeting at which it was lost. This clause may not be evaded by substituting a motion differently worded, but in principle the same.

Note: Clause 17.7 reflects section 372(5) of the Act.

- 17.8 The provisions of clauses 17.5–17.7 concerning lost motions do not apply to motions of adjournment.

Note: Clause 17.8 reflects section 372(7) of the Act.

- 17.9 A NoM submitted in accordance with clause 17.6 may only be withdrawn under clause 3.10 with the consent of all signatories to the NoM.

- 17.10 A motion to alter or rescind a resolution of the council may be moved on the report of a committee of the council and any such report must be recorded in the minutes of the meeting of the council.

Note: Clause 17.10 reflects section 372(6) of the Act.

- 17.11 Subject to clause 17.7, in cases of urgency, a motion to alter or rescind a resolution of the council may be moved at the same meeting at which the resolution was adopted, where:
- (a) a NoM signed by three councillors is submitted to the chairperson, and
 - (b) a motion to have the motion considered at the meeting is passed, and
 - (c) the chairperson rules the business that is the subject of the motion is of great urgency on the grounds that it requires a decision by the council before the next scheduled ordinary meeting of the council.
- 17.12 A motion moved under clause 17.11(b) can be moved without notice. Despite clauses 10.20–10.30, only the mover of a motion referred to in clause 17.11(b) can speak to the motion before it is put.
- 17.13 A motion of dissent cannot be moved against a ruling by the chairperson under clause 17.11(c).

Recommitting resolutions to correct an error

- 17.14 Despite the provisions of this Part, a councillor may, with the leave of the chairperson, move to recommit a resolution adopted at the same meeting:
- (a) to correct any error, ambiguity or imprecision in the council's resolution, or
 - (b) to confirm the voting on the resolution.
- 17.15 In seeking the leave of the chairperson to move to recommit a resolution for the purposes of clause 17.14(a), the councillor is to propose alternative wording for the resolution.
- 17.16 The chairperson must not grant leave to recommit a resolution for the purposes of clause 17.14(a), unless they are satisfied that the proposed alternative wording of the resolution would not alter the substance of the resolution previously adopted at the meeting.
- 17.17 A motion moved under clause 17.14 can be moved without notice. Despite clauses 10.20–10.30, only the mover of a motion referred to in clause 17.14 can speak to the motion before it is put.
- 17.18 A motion of dissent cannot be moved against a ruling by the chairperson under clause 17.14.
- 17.19 A motion moved under clause 17.14 with the leave of the chairperson cannot be voted on unless or until it has been seconded.

18 TIME LIMITS ON COUNCIL MEETINGS

- 18.1 Meetings of the council and committees of the council are to conclude no later than 11.00pm without an extension for meetings which commence at 6.00pm. Meetings are to be a maximum duration of 5 hours.

Note: *Staff required to attend Council meetings will be instructed by their immediate supervisor to commence work on the day of the scheduled Council meeting at a time that will ensure that their ordinary hours of work shall not exceed 12 hours in any one day exclusive of unpaid meal breaks, The affected staff should not resume duty without receiving 10 consecutive hours off duty.*

- 18.2 If the business of the meeting is unfinished after five hours since its commencement, the chairperson must either:
- (a) defer consideration of the remaining items of business on the agenda to the next ordinary meeting of the council, or
 - (b) adjourn the meeting to a time, date and place fixed by the chairperson prior to the meeting being declared closed.
- 18.3 Clause 18.3 does not limit the ability of the council or a committee of the council to resolve to adjourn a meeting at any time. The resolution adjourning the meeting must fix the time, date and place that the meeting is to be adjourned to.
- 18.4 Where a meeting is adjourned under clause 18.3 or 18.4, the CEO must:
- (a) individually notify each councillor of the time, date and place at which the meeting will reconvene, and
 - (b) publish the time, date and place at which the meeting will reconvene on the council's website and in such other manner that the general manager is satisfied is likely to bring notice of the time, date and place of the reconvened meeting to the attention of as many people as possible.

19 AFTER THE MEETING

Minutes of meetings

- 19.1 The council is to keep full and accurate minutes of the proceedings of meetings of the council.

Note: Clause 19.1 reflects section 375(1) of the Act.

- 19.2 At a minimum, the CEO must ensure that the following matters are recorded in the council's minutes:
- (a) the names of councillors attending a council meeting and whether they attended the meeting in person or by audio-visual link,
 - (b) details of each motion moved at a council meeting and of any

- (c) amendments moved to it, including any foreshadowed motions, the names of the mover and seconder of the motion or amendment, or foreshadowed motion,
- (d) whether the motion or amendment was passed or lost, and whether the foreshadowed motion was voted on (and if so, if it was passed or lost), and
- (e) such other matters specifically required under this code.

NOTE: Notwithstanding the above in 19.2, foreshadowed motions **during the Closed Session of Council meetings** (which are not voted on, or are voted and lost) are not included in the Council minutes.

- 19.3 The minutes of a council meeting must be confirmed at a subsequent meeting of the council.

Note: Clause 19.3 reflects section 375(2) of the Act.

- 19.4 Any debate on the confirmation of the minutes is to be confined to whether the minutes are a full and accurate record of the meeting they relate to.

- 19.5 When the minutes have been confirmed, they are to be signed by the person presiding at the subsequent meeting.

Note: Clause 19.5 reflects section 375(2) of the Act.

- 19.6 The confirmed minutes of a meeting may be amended to correct typographical or administrative errors after they have been confirmed. Any amendment made under this clause must not alter the substance of any decision made at the meeting.

- 19.7 The confirmed minutes of a council meeting must be published on the council's website. This clause does not prevent the council from also publishing unconfirmed minutes of its meetings on its website prior to their confirmation.

Access to correspondence and reports laid on the table at, or submitted to, a meeting

- 19.8 The council and committees of the council must, during or at the close of a meeting, or during the business day following the meeting, give reasonable access to any person to inspect correspondence and reports laid on the table at, or submitted to, the meeting.

Note: Clause 19.8 reflects section 11(1) of the Act.

- 19.9 Clause 19.8 does not apply if the correspondence or reports relate to a matter that was received or discussed or laid on the table at, or submitted to, the meeting when the meeting was closed to the public.

Note: Clause 19.9 reflects section 11(2) of the Act.

- 19.10 Clause 19.8 does not apply if the council or the committee resolves at the meeting, when open to the public, that the correspondence or reports are to be treated as confidential because they relate to a matter specified in section 10A(2) of the Act.

Note: Clause 19.10 reflects section 11(3) of the Act.

- 19.11 Correspondence or reports to which clauses 19.9 and 19.10 apply are to be marked with the relevant provision of section 10A(2) of the Act that applies to the correspondence or report.

Implementation of decisions of the council

- 19.12 The CEO is to implement, without undue delay, lawful decisions of the council.

Note: Clause 19.12 reflects section 335(b) of the Act.

20 COUNCIL COMMITTEES

Application of this Part

- 20.1 This Part only applies to committees of the council whose members are all councillors.

Council committees whose members are all councillors

- 20.2 The council may, by resolution, establish such committees as it considers necessary.
- 20.3 A committee of the council is to consist of the Mayor and such other councillors as are elected by the councillors or appointed by the council.
- 20.4 The quorum for a meeting of a committee of the council is to be:
- (a) such number of members as the council decides, or
 - (b) if the council has not decided a number – a majority of the members of the committee.

Functions of committees

- 20.5 The council must specify the functions of each of its committees when the committee is established, but may from time to time amend those functions.

Notice of committee meetings

- 20.6 The CEO must send to each councillor, regardless of whether they are a committee member, at least three (3) days before each meeting of the committee, a notice specifying:

- (a) the time, date and place of the meeting, and
- (b) the business proposed to be considered at the meeting.

- 20.7 Notice of less than three (3) days may be given of a committee meeting called in an emergency.

Attendance at committee meetings

- 20.8 A committee member (other than the Mayor) ceases to be a member of a committee if the committee member:

- (a) has been absent from three (3) consecutive meetings of the committee without having given reasons acceptable to the committee for the member's absences, or
- (b) has been absent from at least half of the meetings of the committee held during the immediately preceding year without having given to the committee acceptable reasons for the member's absences.

- 20.9 Clause 20.8 does not apply if all of the members of the council are members of the committee.

Non-members entitled to attend committee meetings

- 20.10 A councillor who is not a member of a committee of the council is entitled to attend, and to speak at a meeting of the committee. However, the councillor is not entitled:

- (a) to give notice of business for inclusion in the agenda for the meeting, or
- (b) to move or second a motion at the meeting, or
- (c) to vote at the meeting.

Chairperson and deputy chairperson of council committees

- 20.11 The chairperson of each committee of the council must be:

- (a) the Mayor, or
- (b) if the Mayor does not wish to be the chairperson of a committee, a member of the committee elected by the council, or
- (c) if the council does not elect such a member, a member of the committee elected by the committee.

- 20.12 The council may elect a member of a committee of the council as deputy chairperson of the committee. If the council does not elect a deputy chairperson of such a committee, the committee may elect a deputy chairperson.
- 20.13 If neither the chairperson nor the deputy chairperson of a committee of the council is able or willing to preside at a meeting of the committee, the committee must elect a member of the committee to be acting chairperson of the committee.
- 20.14 The chairperson is to preside at a meeting of a committee of the council. If the chairperson is unable or unwilling to preside, the deputy chairperson (if any) is to preside at the meeting, but if neither the chairperson nor the deputy chairperson is able or willing to preside, the acting Mayor is to preside at the meeting.

Procedure in committee meetings

- 20.15 Subject to any specific requirements of this code, each committee of the council may regulate its own procedure. The provisions of this code are to be taken to apply to all committees of the council unless the council or the committee determines otherwise in accordance with this clause.
- 20.16 Whenever the voting on a motion put to a meeting of the committee is equal, the chairperson of the committee is to have a casting vote as well as an original vote unless the council or the committee determines otherwise in accordance with clause 20.15.
- 20.17 Voting at a council committee meeting is to be by open means (such as on the voices, by show of hands or by a visible electronic voting system).

Closure of committee meetings to the public

- 20.18 The provisions of the Act and Part 14 of this code apply to the closure of meetings of committees of the council to the public in the same way they apply to the closure of meetings of the council to the public.
- 20.19 If a committee of the council passes a resolution, or makes a recommendation, during a meeting, or a part of a meeting that is closed to the public, the chairperson must make the resolution or recommendation public as soon as practicable after the meeting or part of the meeting has ended, and report the resolution or recommendation to the next meeting of the council. The

resolution or recommendation must also be recorded in the publicly available minutes of the meeting.

- 20.20 Resolutions passed during a meeting, or a part of a meeting that is closed to the public must be made public by the chairperson under clause 20.19 during a part of the meeting that is webcast.

Disorder in committee meetings

- 20.21 The provisions of the Act and this code relating to the maintenance of order in council meetings apply to meetings of committees of the council in the same way as they apply to meetings of the council.

Minutes of council committee meetings

- 20.22 Each committee of the council is to keep full and accurate minutes of the proceedings of its meetings. At a minimum, a committee must ensure that the following matters are recorded in the committee's minutes:
- (a) the names of councillors attending a meeting and whether they attended the meeting in person or by audio-visual link,
 - (b) details of each motion moved at a meeting and of any amendments moved to it,
 - (c) the names of the mover and seconder of the motion or amendment,
 - (d) whether the motion or amendment was passed or lost, and
 - (e) such other matters specifically required under this code.
- 20.23 The minutes of meetings of each committee of the council must be confirmed at a subsequent meeting of the committee.
- 20.24 Any debate on the confirmation of the minutes is to be confined to whether the minutes are a full and accurate record of the meeting they relate to.
- 20.25 When the minutes have been confirmed, they are to be signed by the person presiding at that subsequent meeting.
- 20.26 The confirmed minutes of a meeting may be amended to correct typographical or administrative errors after they have been confirmed. Any amendment made under this clause must not alter the substance of any decision made at the meeting.
- 20.27 The confirmed minutes of a meeting of a committee of the council must be published on the council's website. This clause does not prevent the council from also publishing unconfirmed minutes of meetings of committees of the council on its website prior to their confirmation.

21 IRREGULARITIES

21.1 Proceedings at a meeting of a council or a council committee are not invalidated because of:

- (a) a vacancy in a civic office, or
- (b) a failure to give notice of the meeting to any councillor or committee member, or
- (c) any defect in the election or appointment of a councillor or committee member, or
- (d) a failure of a councillor or a committee member to declare a conflict of interest, or to refrain from the consideration or discussion of, or vote on, the relevant matter, at a council or committee meeting in accordance with the council's code of conduct, or
- (e) a failure to comply with this code.

Note: Clause 21.1 reflects section 374 of the Act.

22 DEFINITIONS

| | |
|-------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| the Act | means the <i>Local Government Act 1993</i> |
| act of disorder | means an act of disorder as defined in clause 15.11 of this code |
| amendment | in relation to an original motion, means a motion moving an amendment to that motion |
| audio recorder | any device capable of recording speech |
| business day | means any day except Saturday or Sunday or any other day the whole or part of which is observed as a public holiday throughout New South Wales |
| chairperson | in relation to a meeting of the council – means the person presiding at the meeting as provided by section 369 of the Act and clauses 6.1 and 6.2 of this code, and in relation to a meeting of a committee – means the person presiding at the meeting as provided by clause 20.11 of this code |
| this code | means the council's adopted code of meeting practice |
| committee of the council | means a committee established by the council in accordance with clause 20.2 of this code (being a committee consisting only of councillors) or the council when it has resolved itself into committee of the whole under clause 12.1 |
| council official | has the same meaning it has in the Model Code of Conduct for Local Councils in NSW |
| day | means calendar day |
| division | means a request by two councillors under clause 11.6 of this code requiring the recording of the names of the councillors who voted both for and against a motion |
| foreshadowed amendment | means a proposed amendment foreshadowed by a councillor under clause 10.18 of this code during debate on the first amendment |
| foreshadowed motion | means a motion foreshadowed by a councillor under clause 10.17 of this code during debate on an original motion |
| open voting | means voting on the voices or by a show of hands or by a visible electronic voting system or similar means |
| planning decision | means a decision made in the exercise of a function of a council under the <i>Environmental Planning and Assessment Act 1979</i> including any decision relating to a development application, an environmental planning instrument, a development control plan or a development contribution plan under that Act, but not including the making of an order under Division 9.3 of Part 9 of that Act |
| performance improvement order | means an order issued under section 438A of the Act |

| | |
|----------------|---------------------------------------------------------------------------------------------------------------------------------|
| quorum | means the minimum number of councillors or committee members necessary to conduct a meeting |
| the Regulation | means the <i>Local Government (General) Regulation 2021</i> |
| webcast | a video or audio broadcast of a meeting transmitted across the internet either concurrently with the meeting or at a later time |
| year | means the period beginning 1 July and ending the following 30 June |

23 REQUEST TO ADDRESS A COUNCIL MEETING FORM

TRIM 016107.2014

Meeting Date: _____

Complete the fields below if you wish to address Council on an item listed on the Council Agenda:

Agenda Item Number: _____

Item Name/ Subject: _____

*Or, complete the field below if you wish to address Council on a matter **not** listed as an item in the Council Agenda:*

Subject matter of address to Council: _____

If you are seeking permission to Address Council on an Agenda Item, please indicate whether you support or oppose the recommendation: _____

Speaker's Name (*please print*): _____Address (Please provide the details of your residential address, including street number, street name, suburb and postcode):

Telephone (home/work): _____

Mobile: _____

Email: _____

If I am permitted to speak at a Council meeting, I acknowledge that my name will be recorded in the minutes of that meeting. I have read the attached Procedure. I agree to abide by Council's Code of Meeting Practice and to comply with the directions of the Mayor/Mayor about addressing Council at the meeting at which I have asked to speak.

(Signature)_____
(Date of this Request)**FOR COUNCIL USE ONLY:**

Date and Time of Receipt of Request:

By (print name) _____

Signature _____

Please forward this form immediately to the Manager Council and Executive

REQUEST TO ADDRESS A COUNCIL MEETING PROCEDURE

Information for Speakers at Council Meetings

HOW TO SUBMIT YOUR FORM

Please post your completed Request to Address a Council Meeting Form to Liverpool City Council, PO 7064 Liverpool BC NSW 1871 or hand it in at Council's Customer Service Centre located at the Ground Floor 33 Moore Street Liverpool. Completed forms can also be submitted by email to speakerrequests@liverpool.nsw.gov.au

Your form must be received at Council by 5.00 pm on the day prior to the Council meeting. Upon receipt of your Request to Address a Council Meeting Form by Council, a member of Council staff will contact you regarding your Request.

HOW SHOULD A SPEAKER ADDRESS A COUNCIL MEETING?

The way in which speakers should address Liverpool City Council meetings is found in the Liverpool City Council Code of Meeting Practice. A full copy of the Code of Meeting Practice is available for viewing or downloading on the Council website www.liverpool.nsw.gov.au and also is available to view at Council's Customer Service Centre. The Code of Meeting Practice is made under *Local Government Act 1993* and in accordance with the *Local Government (General) Regulation 2021*.

Please note that each member of the public who addresses a Council meeting is entitled to speak for three minutes.

Each speaker is reminded that he or she must avoid any defamatory or derogatory remarks during any address to Council and that he or she must respect the intervention of, and abides by, any ruling of the Mayor or Mayor at any time during his or her address to Council. All proceedings and resolutions at Council meetings are recorded in the minutes of the meeting. It is prohibited to privately record, by visual and audio recording devices, Council or Committee meetings without permission of the Council.

WHO CAN SPEAK AT A COUNCIL MEETING?

Members of the public are invited to attend Council meetings and may seek permission to speak on matters that are included in the agenda of the meeting or on matters not on the agenda (provided that presentations on items not on the agenda must be limited to matters which in the opinion of the Mayor are under the jurisdiction or influence of Council).

Requests to address a Council meeting are made by submitting the completed Request to Address a Council Meeting Form to Council by 5.00 pm the day prior to the Council meeting.

Speakers are to arrive for the Council meeting which is held at the Francis Greenway Centre 170 George Street Liverpool 10 minutes prior to the starting time of Council meetings. It may be helpful to confirm your request to address the Council with a senior

member of Council staff who is present and who is seated behind the Councillors.

Each speaker must provide their name and must acknowledge that their name will be recorded in the minutes of the Council meeting. Speakers are not permitted to ask questions of the Councillors or members of the Council staff.

ARE THERE RESTRICTIONS ON WHAT A SPEAKER CAN SAY AT A COUNCIL MEETING?

In accordance with Council's Code of Meeting Practice, the following restrictions apply:

- The subject matter only is to be discussed.
- Debate will not be permitted.
- A speaker cannot speak more than once on the subject, without the consent of Council.
- Each speaker must respect the maximum time limit of three minutes per speaker.

CONDUCT OF MEETINGS

Each Council meeting is conducted in accordance with Council's Code of Meeting Practice. All participants at Council meetings including Councillors, Council staff and members of the public are expected not to make personal comments concerning Councillors, staff or other members of the public or engage in disorderly conduct at a meeting. Acts of disorder are outlined in Parts 4 and 15 of the Code. Penalties for disorder may include rescinding speaking rights or expulsion from the meeting.

PRIVACY

The purpose of the collection of information is for public access to Council's documents under the *Government Information (Public Access) Act 2009*. The attached Request to Address a Council Meeting Form will be placed in a relevant file and the details on the form may be accessed through a request for information under the *Government Information (Public Access) Act 2009*.

The personal information contained on your Request to Address a Council Meeting Form is being collected by the Council for the purposes of enabling you to speak at a Council meeting. The personal information will be used by Council for this purpose or directly related purposes. Each applicant understands that the personal information provided in the Request to Address a Council Meeting Form is for these purposes and that the applicant may apply to the Council for access and/or amendment of the information.

Should a member of the public address a Council meeting, it is acknowledged that his or her name will be recorded in the minutes of the meeting.

FURTHER INFORMATION

For further information please phone Council's Customer Contact Centre on 1300 36 2170.





24 NOM TEMPLATE

| | |
|----------|-------------------------------------------|
| 0 | Example for Financial Implications |
|----------|-------------------------------------------|

| | |
|----------------------------|------------------------------------------------------------------------------------|
| Strategic Direction | Leading through Collaboration Strive for best practice in all Council processes |
| File Ref | |
| Author | Betty Green - Councillor |

BACKGROUND

Enter Background Information.

NOM

That Council:

1. Enter Notice of Motion (do not delete numbering) .

CHIEF EXECUTIVE OFFICER'S COMMENT

FINANCIAL IMPLICATIONS

There are no financial implications relating to this recommendation.

or

Costs associated with this recommendation have been included in Council's budget for the current year and long-term financial plan.

or

Costs associated with this recommendation are outside of Council's current budget and long-term financial plan. The impact on the budget and long-term financial plan are outlined in the table below.



| | 2021/22 | 2022/23 | 2023/24 | 2024/25 | 2025/26 |
|------------------------------------------------------------|---------|---------|---------|---------|---------|
| Operating budget / LTFP impact | | | | | |
| Capital budget impact | | | | | |
| Ongoing unbudgeted impact to opex from capital expenditure | | | | | |
| Unbudgeted impact to unrestricted cash | | | | | |
| Funding source | | | | | |

ATTACHMENTS

Nil



TABLE OF AMENDMENTS

| Date | Version | Key Changes | Approved by: |
|-------------------|---------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------|
| 27 October 1993 | 1 | | Council |
| 8 August 1994 | 2 | Following amendments to the <i>Local Government Act & Regulations</i> on 1 July 1994 | Council |
| 22 January 1996 | 3 | Following amendments to the <i>Local Government Act and Regulations</i> on 10 November 1995 | Council |
| 10 March 1997 | 4 | Following amendment to the <i>Local (Meetings) Regulation</i> on 6 December 1996 | Council |
| 13 December 1997 | 5 | Following a review of the Code, and in anticipation of the <i>Local Government (Open Meetings) Act</i> 1998 | Council |
| 14 September 1998 | 6 | Following a review of the Code and in line with amendments to the <i>Local Government (Open Meetings) Act</i> 1998 and <i>Local Government (Meetings) Regulation</i> 1993 | Council |
| 16 November 2000 | 7 | Following a review of the entire Code | Council |
| 12 February 2001 | 8 | Question without Notice by Councillor Waller | Council |
| 9 April 2001 | 9 | <i>Local Government Amendment Act</i> 2000 | Council |
| 9 September 2002 | 10 | In accordance with the <i>Local Government (Miscellaneous) Act</i> No 40 | Council |
| 25 August 2003 | 11 | Following a review of the Code | Council |
| 26 September 2005 | 12 | Following a review of the Code | Council |
| 16 July 2007 | 13 | Following a review of the Code | Council |
| 07 October 2008 | 14 | Following a review of the Code | Council |
| 23 February 2009 | 15 | Specifically to Clause 26 (2)(b) to reflect the increases to the notice period for making representations on Council agenda items by one hour; and to confirm the starting times and dates for Council meetings for the remainder of the 2009 calendar year | Council |
| 14 September 2009 | 16 | To reflect a Council decision to remove reference to WSROC and WESTPOOL from Clause 69 | Council |
| 15 February 2010 | 17 | Following a review of the Code in accordance with Meetings Practice Note No 16 issued by the Division of Local Government in August 2009 | Council |
| 27 June 2011 | 18 | Following a review of the Code | Council |
| 19 December 2011 | 19 | Reflecting a Council decision to extend time limits for speakers in the Public Forum of Council | Council |
| 28 November 2012 | 20 | Following a review of the Code | Council |
| 6 February 2013 | 21 | Following a review of the Code | Council |
| 7 May 2013 | 22 | The CEO pursuant to clause 75 of the Code regarding Division of Local Government Circular, The Closure of Council Meetings to the Public, April 2013 | CEO |
| 29 May 2013 | 23 | Following a review of the Code | Council |
| 9 July 2013 | 24 | Chief Executive Officer pursuant to clause 75 of the Code to reflect changes in Council's organisational structure | Chief Executive Officer |
| 31 July 2013 | 25 | Following a review of the Code | Council |
| 12 March 2014 | 26 | Reflecting a Council decision on 26 February 2014 to clarify notice periods within the Code and | Council & Group Manager |



| | | | |
|-------------------|----|----------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------|
| | | to note minor changes in administrative procedures for handling speaker requests and in the definitions provided in the Code | Governance as delegated by the Chief Executive Officer |
| 20 June 2014 | 27 | Following a review of the Code and a minor amendment to Clause 21.7 by Council resolution | Council |
| 26 May 2015 | 28 | Following a review of the Code and a minor amendment to Clause 5.2 by Council resolution | Council |
| 25 November 2015 | 29 | Minor amendment – note added to clause 5.2 | Council |
| 29 June 2016 | 30 | Amendments to clause 18 - Mayoral minutes | Council |
| 23 November 2016 | 31 | Minor amendment to clause 20 – Order of Business | Council |
| 27 September 2017 | 32 | Minor amendment to clause 20- Order of Business | Council |
| 30 May 2018 | 33 | Minor amendment – addition of clause 77 | Council |
| 29 May 2019 | 34 | Following a review of the entire Code | Council |
| 25 September 2019 | 35 | Amendment made following a NoM which was adopted, regarding webcasting of Council meetings being made available on Council's website for one year. | Council |
| 25 May 2022 | 36 | Following a review of the Code. | Council |
| 26 October 2022 | 37 | Minor amendments – Clause 9.20 added and a note added to the end of Clause 19.2 | Council |



GOVERNANCE ADVISORY COMMITTEES CHARTER

Adopted: *****

TRIM: 389910.2022-001



Governance Advisory Committees Charter

DIRECTORATE: Office of the CEO

BUSINESS UNIT: Council & Executive Services

1. OBJECTIVES

The objective of the Governance Advisory Committees is to provide a mechanism by which Council, staff or experts can have an active role in the provision of services and overseeing the key functions of Council. This assists Council in providing governance and insights with respect to the delivery and outcomes of its functions.

2. INTERPRETATION

For the purpose of this Charter:

- a) "Act" means the *Local Government Act 1993*
- b) "Charter" means the Governance Advisory Committees Charter
- c) "Committee" means the Governance Advisory Committees
- d) "CEO" means the Chief Executive Officer
- e) "Governing Body" means the elected representatives of Council (Councillors)
- f) "Member" means a voting member of the committee
- g) Governance Committees is the collective word for all the Committees pertaining to this Charter with the exceptions of the Audit, Risk and Improvement Committee which is dealt with separately.

3. STATUS OF COMMITTEE

The Committee is an advisory body tasked with providing advice and recommendations to the Council.

4. FUNCTIONS AND PURPOSE

This Charter covers the following Committees;

Budget Committee

To coordinate the strategic financial planning of Council and to develop the long-term financial plan and operational budgets to support the delivery of infrastructure and services to the community.

Infrastructure and Planning Committee

To oversee Council's Asset and project management this includes but not limited to Councils asset management plan, asset renewals, design and upgrades, Developer contributions expenditure, Asset project and programme Governance and monitoring of major planning projects including the development and changes to its Planning instruments.

Strategic Priorities Committee

To oversee the delivery of Council priorities and special project, areas of economic development and City revitalisation, lobbying efforts by Council, and grant funding efforts.

Strategic Performance Committee

To oversee the setting, progress and realisation of Council's long term strategic direction through KPI monitoring, service and policy review and performance data. In addition to oversee community initiatives through the monitoring of Council's major events, culture, inclusion, support and recognition programs and initiatives.

Audit, Risk and Improvement Committee

Even though the Audit, Risk and Improvement Committee (ARIC) is a Governance Committee it has its own Charter as it is governed by the Act and the model charter from the Office of Local Government.

The function for each committee is defined in their respective schedules attached to this Charter (Schedules 1-4).

5. COMMITTEE SCHEDULING

- 5.1 The Committee shall meet monthly on a Tuesday. Dates of meetings will be determined annually by the Committee and referred back to Council.
- 5.2 Extraordinary meetings may be called by the Chairperson of the Committee in consultation with the CEO (or delegate).
- 5.3 The location, date and starting time for meetings will be advised on the agenda.
- 5.4 Committee meetings can only be held if three ordinary days' notice has been given to all members and Councillors.

Once all items of business are dealt with, the Chair will immediately commence the next Committee.

The Committees will be dealt with in the following order;

Infrastructure and Planning Committee;
Strategic Priorities;

Budget Committee; and
Strategic Performance.

6 OUTCOMES

The Committee aims to assist Council in achieving the outcomes as defined in their respective schedules attached to this Charter.

7 MEMBERSHIP

7.1 Councillor Representation:

The Mayor and all Councillors are members of the Governance Advisory Committees.

7.2 Council staff representation:

The CEO (or delegate) will be a member of the committees and shall assign relevant executive and other staff to the committees in an observer / advisory capacity.

7.3 Support Staff:

Administration support is provided for the preparation of the agendas, recording of the minutes and distribution of the agenda and business papers.

7.4 Chairperson and Deputy Chairperson:

7.4.1 The Mayor or delegate is to be the chair of the Committees.

7.4.2 The role of the Chairperson is to preside at the meetings of the committees. In the absence of the Chairperson, the delegated chairperson shall preside at the meeting.

7.4.3 If the Chairperson or the delegated Chairperson is not present at the time designated for the commencement of a meeting, the first business of the meeting must be the election of an acting Chairperson to preside at the meeting.

7.4.4 The election of a chairperson, delegated chairperson or acting chairperson must be conducted;

- a) By the CEO or, in his or her absence, an employee of Council designated by the CEO to conduct such an election; or
- b) If neither of them is present at the meeting – by the person who called the meeting or a person acting on his or her behalf.

8 COMMITTEE DELEGATIONS

The Committee has no delegation of authority to make decisions in its own right.

The Committee is able to investigate any activity that is within this charter and is able to seek Council information that relates to the functions of the committees.

9 TERM OF OFFICE

All Councillors will be members of the Governance Advisory Committees during their term of office as Councillors.

Governance Advisory Committees will be reviewed at the beginning of a new Council term.

10 QUORUM AND RECOMMENDATIONS

10.1 The quorum for a meeting of the Governance Advisory Committees will be six (6) Councillors.

10.2 Observers, visitors and non-voting members at the meeting do not form part of the quorum.

10.3 In the absence of a quorum 15 minutes after the advertised start of the meeting, the panel members present may discuss the agenda items although any recommendations made will not become formalised until they have been ratified at the next panel meeting with a quorum present.

10.4 Wherever possible, recommendations of the committee will be made on the basis of consensus, that is, when all members present agree. At the discretion of the chairperson, a vote may be called to resolve a matter. This may occur when consensus cannot be reached or in relation to a matter that is more significant in nature. In such cases, the matter will be resolved by a simple majority of those at the meeting, provided that there is a quorum present. In the event of a tied vote, the chairperson will exercise the deciding vote.

10.5 Committee recommendations are not binding on Council. To obtain Council endorsement, a committee recommendation must be reported to the Council for its decision.

10.6 A Committee member should notify the Committee chairperson of their planned absence from a meeting.

11 MEETINGS AND MEMBERS OF THE PUBLIC

11.1 Meetings of the Committee are normally not open to members of the public because meetings may involve information that would, if disclosed

- a) Confer a commercial advantage on a person with whom Council is conducting (or proposes to conduct) business;

- b) Reveal commercial information of a confidential nature that would, if disclosed, prejudice the commercial position of the person who supplied it, or confer a commercial advantage on a competitor of Council.

11.1 Representatives of organisations or the general community may be invited by the Chairperson to address the Committee on matters on the agenda.

11.2 Relevant experts, stakeholders and community members may be invited to participate in the Committee from time to time, as determined by the Committee.

12 MEETING PRACTICE AND PROCEDURES

12.1 Unless otherwise specified in this charter, Committee meetings must be conducted in accordance with Council's Code of Meeting Practice.

12.2 The Committee must observe the provisions of any other relevant Council policies and procedures.

12.3 Minutes of meetings must be kept in accordance with the procedures set out in Council's Code of Meeting Practice.

12.4 The minutes of each Committee meeting will be submitted to the next available meeting of Council.

12.5 The Committee agenda and minutes are to be published on the Council website.

13 OBSERVING THE CODE OF CONDUCT AND RELEVANT COUNCIL POLICIES

All members of the Committee are required to observe the provisions of Council's Code of Conduct and any other relevant Council policy applicable to the proper functioning of the Panel.

If a member of the charter breaches Council's Code of Conduct or any other relevant Council policy, the matter will be referred to the CEO to be dealt with in accordance with Council's Code of Conduct and Code of Conduct Procedures.

A Committee member has an obligation to declare any conflict of interest they have. Conflict of interests are defined in the Code of Conduct. All conflicts of interests will be dealt with in line with Council's Code of Conduct.

Committee members declaring a conflict of interest, whether pecuniary or non-pecuniary, should complete a Declaration of Interest Form (Councillor) which is to be signed by the CEO and retained by Council in accordance with Council's Code of Conduct and its Conflicts of Interest Policy.

14 CONFIDENTIALITY AND MANAGING PRIVACY

Committee members, through their involvement on the Charter, may come in contact with confidential or personal information retained by Council. Charter members are required to maintain confidentiality and security in relation to any such information and not access, use or remove that information, unless authorised to do so.

The *Privacy and Personal Information Protection Act 1998* and Council's Privacy Policy deal with the collection, holding, use, correction, disclosure and transfer of personal information.

Should a committee member become aware of any breach of security, or misuse of Council's confidential or personal information, they should inform the CEO immediately.

15 DISCIPLINARY ACTION

Should a member of the committee breach the Code of Conduct adopted by Council, the matter will be referred to Council's CEO and will be dealt with in accordance with Council's Code of Conduct and Code of Conduct Procedures.

16 MEDIA PROTOCOL

The Mayor is the only person permitted to speak to the media on behalf of the charter. No other member of the committee is permitted to speak to the media in his or her capacity as a committee member.

AUTHORISED BY

Council Resolution

EFFECTIVE FROM

1 March 2023

REVIEW DATE*The charter must be reviewed every four years or more frequently depending on legislative or policy changes occur.***VERSIONS***The current and previous version of the Charter should be set out in the following table.*

| Version | Amended by | Changes made | Date | TRIM Number |
|---------|-------------------------------------|----------------|-----------------|-----------------|
| 1 | Head of Audit, Risk and Improvement | New Charter | 1 February 2023 | 389910.2022 |
| 2 | Governance | Update Charter | 1 March 2023 | 389910.2022-001 |

SCHEDULE 1 - BUDGET COMMITTEE

Objective

To coordinate the strategic financial planning of Council and to develop the long-term financial plan and operational budgets to support the delivery of infrastructure and services to the community.

Functions and outcomes:

The functions of the Committee are to:

- Oversee the formulation of council's Operational Plan, Delivery Program and Long-Term Financial Plan;
- Review Council's Capital management plan including its renewal program;
- Draft the annual budget before submitting to Council;
- Monitor Council's performance against the approved annual budget;
- Review the quarterly budget;
- Review Council's Financial progress, forecasts and assumption;
- Review Council's Long Term Financial Plan;
- In relation to the Town Improvement Fund reserves;
 - Consider and approve the fund initiatives and allocations and;
 - monitor its delivery and outcomes
- Monitor the development of financial plans of Council in line with strategic directions;
- Review the optimisation of resources and the financial sustainability in the short, medium and long term;
- Accept tenders that are valued at over \$2 million. Note that any tender that is to be rejected or enter into direct negotiations will need to be recommended to Council for endorsement.

SCHEDULE 2 - INFRASTRUCTURE AND PLANNING COMMITTEE

Objective:

To oversee Council's Asset and project management. This includes but is not limited to Councils asset management plan, asset renewals, design and upgrades, Developer contributions expenditure, Asset project and programme and monitoring of major projects. This Committee will oversee the development and changes to its Planning instruments (unless precluded under s377 of the Act). Such planning instruments and frameworks are as follows.

- Growth precinct infrastructure planning frameworks;
- Contribution plan and Voluntary Planning Agreement administration;
- Social infrastructure sport, park and facility upgrade programs; and
- Major planning projects including:
 - Strategic planning policies and plans
 - New Liverpool Environmental Plan(s), amendments to the Liverpool Local Environmental Plan, or Council initiated amendments to State Environmental Planning Policies
 - New Development Control Plans, or amendments to existing Development Control Plans
 - Council response(s) to major state planning reform (where practical)

Functions:

- Monitor the effective expenditure of Developer contributions;
- Consider and approve Council's property strategy;
- Monitor the progress of Council's property strategy;
- Oversee but not approve the delivery of significant capital projects of Council;
- Monitor the progress, delivery and prioritisation of key capital projects;
- Consider and approve the Major Capital Projects vision and delivery;
- Consider and approve Major asset design;
- Oversee but not approve major asset and land acquisition and disposal;
- Provide input into the development of programs and projects to ensure ongoing serviceability of infrastructure assets and associated services;
- Consider and approve strategies for infrastructure delivery;
- Endorse policies which support active transport infrastructure and public transport infrastructure, such as bicycle paths and bus shelters, through infrastructure plans and strategies;
- Consider and approve key policy initiatives and strategies pertaining to traffic matters;
- Monitor Council's infrastructure performance;
- Evaluate solution-based provision and management of public community infrastructure;
- Oversee and provide input into the implementation and prioritisation of the Liverpool City Centre public domain master plan;

- Consider and approve the development of planning objectives and controls for high-quality design for best outcomes of a growing city;
- Review Planning controls and best practice urban design for inclusive and sustainable, urban environments;
- Consider and approve heritage, history and culture related plans;
- Recommend new or amended Local Environmental Plans, Local Strategic Planning Statements, and Development Control Plans;
- Review policy which addresses key land, housing, employment, and environmental development challenges across the Liverpool LGA;
- Monitor Council's Environmental performance and initiative;
- Consideration and approval of Environmental Advisory Committee recommendations
- Consideration and approval of Traffic Committee recommendations
- Consideration and approval of Heritage Advisory Committee recommendations
- Consideration and approval of Intermodal precinct Committee recommendations

SCHEDULE 3: STRATEGIC PRIORITIES COMMITTEE

Objective:

To oversee the delivery of Council priorities, special projects, areas of economic development and City revitalisation, lobbying efforts by Council, and grant funding opportunities.

Functions:

- Monitor Council's approach to grants opportunities;
- Advocate for improved public transport infrastructure, including new bus routes, transit lanes, and rail-based infrastructure;
- Advocate for improved active transport infrastructure, including bicycle paths, pedestrian bridges, and improvements to road networks;
- Consider and approve Council submissions on state planning reform, state environmental planning policies, and major state determined developments, such as SSDAs, when practical;
- Promote and advocate for an integrated transport network with improved transport options and connectivity;
- Monitoring the delivery of the 100-day Plan;
- Provide input into Council's stakeholder management approach and initiatives with relation to agencies, stakeholders and businesses to achieve beneficial outcomes for the city;
- Endorse inbound Tourism strategic opportunities and initiatives;
- Monitor economic capacity and development of local businesses and industries;
- Monitor development and delivery of a range of city center revitalisation initiatives, projects and events;
- Development which impacts Liverpool city, including the proposed intermodal at Moorebank and the Badgerys Creek Airport; and
- All other matters pertaining to the strategic direction of Council.

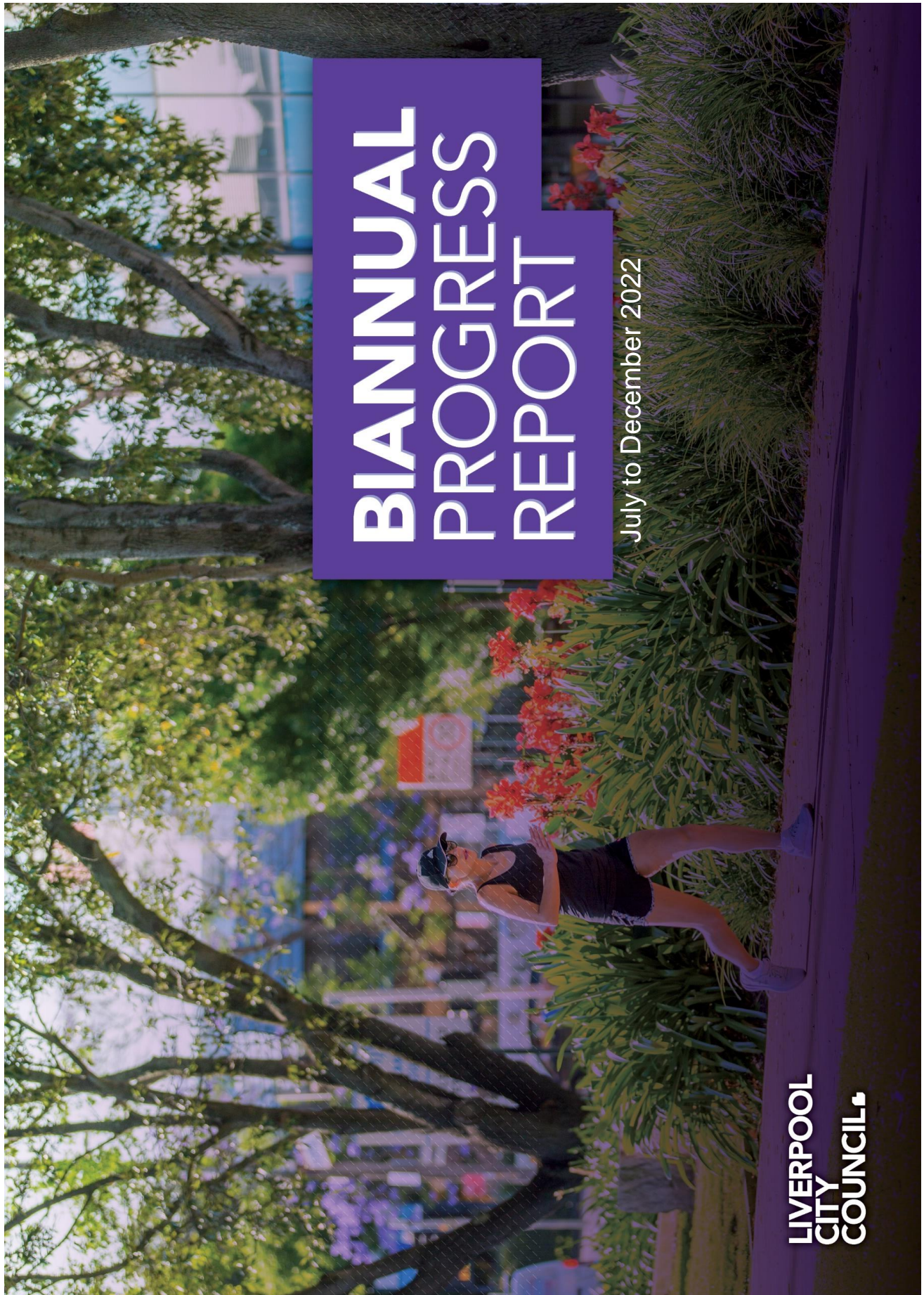
SCHEDULE 4: Strategic Performance Committee

Objective

To oversee the setting, progress and realisation of Council's long term strategic direction through KPI monitoring, service and policy review and performance data. In addition, to oversee community initiatives through the monitoring of Council's major events, culture, inclusion, support and recognition programs and initiatives.

Functions:

- Strategic performance data including but not limited to Integrated Planning and Reporting data;
- The development, monitoring and performance against economic and social development as articulated in Liverpool's Community Strategic Plan;
- Monitoring Council's structural and technology transformations;
- Consideration and approval of Council Policies that does not require a resolution from the full Council;
- Consideration and approval of external facing service review outcomes and/or service calibration;
- Monitoring the design, strategy and utilisation of parks, places and facilities
- Monitor initiatives and strategies to enhance access, equity, opportunity of people with a disability, and people who are socially isolated within the community
- Consider and approve relevant community grants and donations that do not require a resolution from the full Council;
- Monitor the strategic initiatives and direction of Council's art and culture assets and programs (including CPAC);
- Monitor matters pertaining to the inclusion of people across all sections of Council's diverse community;
- Monitoring the success of Council;
- Consideration and approval of Civic awards, events and recognition of Liverpool's community;
- Monitoring the scheduling, delivery and effectiveness of events and programs and approving amendments as required
- Consideration and approval of Aboriginal Consultative Committee recommendations;
- Consideration and approval of Civic Advisory Committee recommendations;
- Consideration and approval of Community Safety and Crime Prevention Committee recommendations;
- Consideration and approval of the Companion Animal Advisory Committee recommendations
- Consideration and approval of the Liverpool Access committee recommendations
- Consideration and approval of the Liverpool Sports Committee recommendations





Introduction




Section 404 of the *Local Government Act 1993* requires every council to report on progress with respect to the principal activities detailed in its Delivery Program. This report outlines Council’s progress for the period of 1 July to 31 December 2022.

A Snapshot of Integrated Planning and Reporting Documents

Liverpool City Council has prepared a suite of Integrated Planning and Reporting documents in accordance with Sections 402-405 of the *Local Government Act 1993*. These documents include the 10-year Community Strategic Plan, Community Engagement Strategy, Resourcing Strategy, Delivery Program, annual Operational Plans, the Workforce Management Plan, Asset Management Plan, and the Long-Term Financial Plan.

The Delivery Program activates the Community Strategic Plan, which has been developed in consultation with the Liverpool community. The Community Strategic Plan outlines the long-term vision for Liverpool by identifying four key directions that relate to the quadruple bottom line. The combined Delivery Program and Operational Plan details Council’s projects, programs, and activities including key performance indicators (KPIs) and milestones that have been developed to measure the overall progress in achieving the vision outlined in the Community Strategic Plan.

By the end of December 2022, Council reported on 22 service areas. A total of 20 service areas were reported as on track, and two (2) needed attention.

| | |
|-------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------|
|  | Action on Track Overall measures and projects are being delivered |
|  | Action needs attention Not all measures and projects are being met or reaching satisfactory levels |
|  | Action not met Measures are not being met and completion dates are unclear |

Highlights July - December 2022

Redevelopment of Phillips Park

Mayor Ned Mannoun opened the \$16.5 million community and recreational hub at Phillips Park, Lurnea in September 2022. The NSW Government invested \$6.5 million to assist in creating the state-of-the-art precinct, which provides vital community infrastructure.

The park has transformed into a modern recreational attraction for the community to enjoy, including a new playground, outdoor fitness equipment, a community hub and café as well as grounds for soccer and cricket, a half basketball court, and First Nation art murals. The venue is available for residents and community groups and has already taken more than 100 bookings and attracted more than 7000 visitations.

The facility includes a community building powered mainly by solar energy, garden areas with solar-powered lighting and the use of other sustainable resources in the landscaping.

Pump track in Schoeffel Park

Council opened one of the biggest pump tracks in Australia at Schoeffel Park, Horningsea Park. The initiative is part of the \$2.2 million project to modernise the park.

Pump tracks enable wheeled sports equipment like BMX and mountain bikes to be used without pedalling or pushing and are an innovative and inclusive amenity in modern parks.

The high-quality recreational venue received \$1.4 million in funding under the Australian Government's Local Roads and Community Infrastructure (LRCI) Program to fast-track its delivery.



Phillips Park, Lurnea.



Mayor Ned Mannoun and former Deputy Mayor Karress Rhodes cutting the ribbon at the pump track opening in Schoeffel Park.

Austral Delivery Unit

Council established the Austral Delivery Unit in December 2022 to perform daily patrols of the Austral area with the aim of addressing road problems, construction management and illegal dumping.

A dedicated council ranger will drive around Austral to enforce safety and cleanliness of the streets to ensure issues such as overgrown grass and potholes are addressed in a timely and effective manner.



Image of a street located in Austral.

Rapid response flood support

Council, in collaboration with the NSW State Emergency Services (SES) Liverpool Unit, responded to a high volume of calls during the severe weather conditions and flooding in July 2022.

More than 70 Council staff and contractors assisted the NSW SES with road closure monitoring and management, traffic control and emergency road and infrastructure repairs.

More than 20,000 kilograms of sand was used during emergency and more than 100 potholes were resurfaced.



Council staff member assisting in flood recovery efforts.

Local resident commemorated at Lieutenant Cantello Reserve

Council commemorated John Jewell with a plaque unveiling at Lieutenant Cantello Reserve, Hammondville in August 2022.

The late Mr Jewell was instrumental in drawing attention to the story of 1st Lieutenant (Leo) Cantello, the only American serviceman to lose his life on Australian soil defending Australia in World War II.

Mr Jewell's contributions were celebrated at the plaque unveiling including his strong advocacy for the City of Liverpool and involvement in the District Historical Society.

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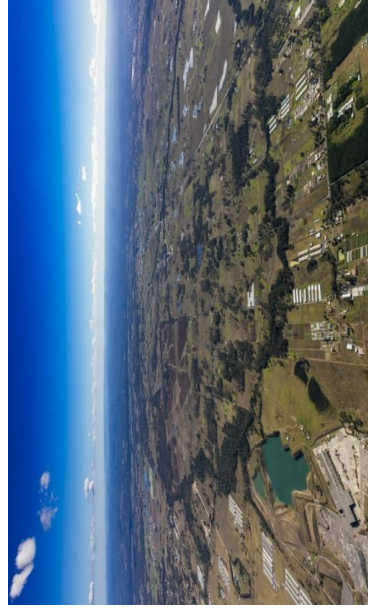


Mayor Ned Mannoun unveiling the plaque dedicated to John Jewell.

Renaming Badgerys Creek

Council at its meeting in July 2022 endorsed renaming Badgerys Creek in recognition of the original occupants, the Cabrogal clan.

Acknowledging the First Nation heritage of the land is an opportunity to educate international and domestic visitors, raise awareness and promote Australia's First Nation people, the oldest known living culture in the world.



Aerial view of Badgerys Creek.

Local Business Award Winners

Mayor Ned Mannoun congratulated 28 winners of the 2022 Liverpool City Local Business Awards for their commitment to business excellence. The event was attended by more than 300 people.



Winners of the 2022 Local Business Awards.

CALD community women graduate from swim and CPR class

More than 60 women from Culturally and Linguistically Diverse (CALD) communities across Sydney's Greater West graduated from the Royal Life Saving NSW (RLS NSW) swimming and CPR training program.

Council, in collaboration with the Belgravia Leisure Group and Liverpool Neighbourhood Connections, developed a comprehensive 10-week program to teach participants the fundamentals of swimming and water safety.

The program was funded by Council and Royal Lifesaving NSW.



RLS NSW Western Sydney swimming and CPR program graduates.

Light Horse Park upgrade

NSW Treasurer The Hon. Matt Kean MP and Mayor Ned Mannoun announced a \$27.7 million upgrade to Light Horse Park and the construction of a new community hub. The \$36.7 million Light Horse Park Embellishment and Upgrade project is funded by WestInvest and Liverpool City Council and is expected to begin in 2023.

The project aims to significantly improve amenity and safety for locals and visitors as well as redevelop the foreshore to create an accessible, safe and welcoming park.

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Design Concept of Light Horse Park by Gallagher Studio.

\$800,000 funding secured for Council cultural festivals

The NSW Government has invested \$800,000 in Council's major cultural festivals in 2023/24. Liverpool City Council was one of the top three of 15 councils across the state to receive the highest funding.

The funding was awarded to three Council's events including Motherland African Cultural Festival, Pacific Summer Festival and Primavera Latin American Festival. The new celebrations join Liverpool's already established festivals to deliver unique experiences for the local community.



Starry Sari Night event.

Liverpool Council libraries offer STEM programs to the youth

There has been an increase in STEM offerings within youth programs, with a particular focus on coding, electronics, and robotics.

Council's program content diversified into electronics, evident through two new programs, 'Introduction to Electronics' and 'Python and Microbits'.

These programs provide continued learning paths for young people who have already participated in beginners coding classes and are looking to develop and expand knowledge in STEM areas.

Attendance and demand have significantly increased for the STEM programs and are now offered at Council's six library branches.

Way Out West (WOW) Festival

Council delivered the Way Out West (WOW) Festival at the Casula Powerhouse Arts Centre in September 2022. More than 7690 people attended across the seven days of the festival, with the first six days aimed at children and the final day aimed at teens and youth.

Exhibition highlights included the Liverpool Art Society Prize, The MIL-PRA Aboriginal Education Consultative Group Prize and the Robyn Caughlan solo exhibition, a showcase of the 40-year art and design career of one of Australia's most significant yet under-recognised First Nation artists.

Liverpool City Council

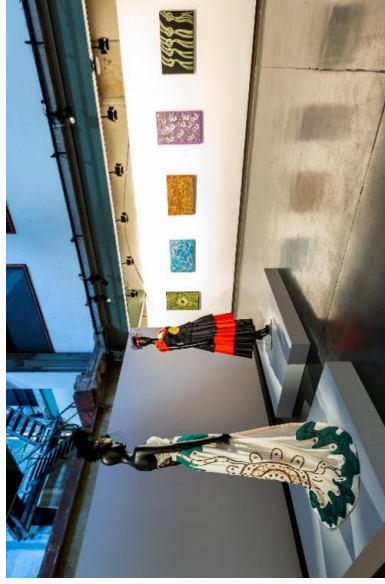
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School holiday coding event held at Carnes Hill Library.



Robyn Caughlan Exhibition: Installation View. Photography by Chantel Barn.

1.1 Libraries and Museum


| Strategic Objective | Service Area Description | Overall Status |
|------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------|
| Healthy, Inclusive, Engaging | Council's Library service area provides recreational and educational services and activities including a wide range of collections and delivery programs, events and exhibitions for children, youth and adults. The Liverpool Regional Museum provides exhibitions and events that showcase the heritage and history of the area. The Museum also collects, organises, preserves and makes available materials of local historical and cultural significance. |  On track |

| Comment |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <ul style="list-style-type: none">• Council libraries continued to deliver services to the community during the reporting period:<ul style="list-style-type: none">- More than 69,523 people visited a library and 221,476 used online services via the library website or App;- More than 353,615 items were borrowed including digital loans, physical loans, and loan extensions; and- More than 14,285 people attended 921 programs run across the service area.• Council received five grants that funded programs and activities including:<ul style="list-style-type: none">- Tech Savvy Seniors (CALD);- Tech Savvy Seniors Elders Pilot to provide computer classes in community languages and for First Nations Seniors;- NSW Seniors Festival and National Science Week activities; and- NSW public libraries Local Priority grant to install technology to extend service outside of opening hours.• Pilot programs commenced in the growing suburb of Edmondson Park, partnering with Ed. Square Shopping Centre developer Frasier Developments to offer a bedtime Storytime initiative for young families.• There has been an increase in STEM offerings within youth programs, with a particular focus on coding, electronics, and robotics. Total program attendees were 282 in the 2021/22 reporting period and has increased to 957 during this period. Total program events increased from 16 to 64, with increased programming spread across six library branches. This has increased access and participation in technology programs across the Local Government Area (LGA).• Council delivered library information sessions to high school groups. |




- A total of 1,589 people attended museum programs during the period.
- Council increased public access to its Heritage collection with 40 items photographically digitised, 238 oral histories digitised with selected oral histories published online via Council's website, 20 miscellaneous collection items accessioned, and 40 local newspapers digitised.

1.2 Events

| Strategic Objective | Service Area Description | Overall Status |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------|
| Healthy, Inclusive, Engaging | The Events service area delivers Council's community and civic events program with the aim to deliver activities that will showcase Liverpool as a vibrant global city for major events, tourism and social interaction whilst promoting local businesses, artisans, talent, facilities, and recreation spaces. |  On track |
| Comment <ul style="list-style-type: none"> Council delivered major events and activations to support Council's objective to activate key precincts and assets, support the local economy, facilitate CBD revitalisation, and promote overall visitation. During the reporting period more than 35,000 people visited a Council major event within the Liverpool CBD. Council will continue to deliver major events including Most Blessed Nights and Starry Sari Night, to showcase Liverpool's multicultural identity and diversity. | | |


1.3 Recreation and Community Facilities

| Strategic Objective | Service Area Description | Overall Status |
|------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------|
| Healthy, Inclusive, Engaging | Council's Recreation and Community Facilities service area provides access to sporting, recreation and leisure services. The service area also supports the development of a dynamic, healthy and liveable city through the effective, innovative and sustainable management of community facilities and recreation services for more than 1.5 million residents and visitors annually. |  On track |

Comment

- Council's recreational and community spaces continue to recover from the impact of COVID-19 with a progressive increase in casual and permanent facility bookings noted in the reporting period. Collectively, Council sport, recreation and community venues accommodated for more than 4000 individual bookings, reflecting peak period occupancy of 65 per cent in Community Facilities and 95 per cent for Sporting venues.
- The future provision of aquatic and leisure centres has progressed. Council adopted the Warren Green Report that outlines a coherent approach to the provision of aquatic facilities across the LGA. Funding submissions have been made through the West Invest program for the design and construction of aquatic facilities at Carnes Hill and Hammondville. Council further endorsed to continue to operate its major aquatic centres via contract management to commence in July 2023.
- Council introduced the Zipporah booking system for all sport, recreation, and community facilities. Online bookings will open in January 2023 and will allow for a Customer Service Net promoter survey to be implemented in April 2023 to monitor community satisfaction.
- Council received six applications for funding, which met the specified criteria and were approved for the maximum financial support of \$2100. The number of applications received this reporting period has been lower than pre-COVID-19 levels, this reflects the national trends in sports participations following the impact of COVID-19.
- Council opened the Lurnea Community Hub. The venue has accommodated more than 100 bookings from residents and community groups, attracting more than 7000 visitations.


1.4 Community Development and Planning

| Strategic Objective | Service Area Description | Overall Status |
|------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------|
| Healthy, Inclusive, Engaging | Council's Community Development and Planning service area oversees development and implementation of a range of policies and strategies across Council to ensure services, programs and facilities are responding to the current and emerging needs, interests and aspirations of Liverpool residents. In addition, the service area delivers planning for social infrastructure including community facilities, sporting, recreational and open spaces for Liverpool's existing and growing community. |  On track |

| Comment |
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| <ul style="list-style-type: none"> Council delivered several diverse and exciting community building initiatives and implemented new and innovative measures to continue delivering key programs to the Liverpool community services sector. Highlights during the period include: <ul style="list-style-type: none"> - Delivery of school holiday activities to support and encourage participation in physical activity for children in July and September/October; - Grants, donations, and community sponsorship programs supported 22 projects, programs, and events, totalling \$116,702 in contributions to the Liverpool community; - Delivery of community safety programs including <i>Coffee with a Cop</i> in partnership with Liverpool City Police Area Command (LPAC); - Convening and co-convening Liverpool interagency and networks including the Liverpool Youth Workers Network, Fairfield/Liverpool Homelessness Interagency, Liverpool Refugee and Migrant Interagency, and the South West Sydney Ageing and Disability Network; - Facilitating four Council community committees including the Liverpool Youth Council, Liverpool Access Committee, Aboriginal Consultative Committee and, the Liverpool Community Safety and Crime Prevention Advisory Committee; |


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| <ul style="list-style-type: none"> - Facilitation of Community Hubs Australia program in three local schools providing education, employment, and social support to refugee and migrant women with pre-school aged children. This included the CALD women's swimming program supporting local women from Culturally and Linguistically Diverse backgrounds to learn vital swimming and water safety skills. - Support Liverpool Uniting Church Community Hub and Loves and Fishers Restaurant to provide food and community assistance to vulnerable members of the Liverpool community; - Council's support of NAIDOC Week initiatives at Miller Square; - Delivery of community activation and engagement initiatives across the LGA in collaboration with the community services sector; - Collaboration with Play For All Australia (PFAA) via the Play It Forward program, delivering the installation of inclusive swing seats for children with disabilities in 11 parks across the Liverpool LGA; and - Delivery of the 2168 Children's Parliament program in partnership with Mission Australia and 11 local schools in the 2168 postcode area. | <ul style="list-style-type: none"> • Social Impact Assessment comments were provided for approximately 60 referrals across Liverpool in the reporting period; • Planning for social infrastructure in new and growth areas continues. • Key planning outcomes for this period includes; <ul style="list-style-type: none"> - Supporting the NSW Government plans for open space and recreational facilities in South Western Sydney; - Developing the Cabramatta Creek and Brickmakers Creek Masterplan; - Categorisations for Crown Land were identified in line with NSW Crown Land Management legislation; - Review of Council's Social Impact Assessment Policy and Guidelines; - Review of the adopted Masterplan for Carnes Hill Recreation and Community Precinct Stage 2; - Developing a Masterplan for Collingwood Precinct; and - Developing a social infrastructure needs and functional brief for Edmondson Park. |
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1.5 Children's Services

| Strategic Objective | Service Area Description | Overall Status |
|------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------|
| Healthy, Inclusive, Engaging | Council's Children's Services area is responsible for the direct provision of six early education and care services and one preschool service, catering for a total of 260 long day care places and 27 preschool places. Council is committed to providing the highest quality care and education for children and support for families. |  On track |


| Comment |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <ul style="list-style-type: none">• Council's Early Childhood Programs continue to be a benchmark for quality service provision within the Liverpool Local Government Area (LGA). Recent data shows Liverpool City Council's Early Childhood Services provide 27 per cent of education and care centres in the LGA and received a rating of 'Exceeding National Quality Standards'.• Council has entered a joint partnership with Schools Infrastructure NSW to deliver a new preschool on the grounds of Edmondson Park Public School. The preschool will be operated by Council and is due to open by June 2023.• Face-to-face playgroups recommenced with the aim to support socially isolated families and children, and to assist connections with others in the community.• Transition to school programs were delivered through Carnes Hill, Casula, and Moorebank libraries. The transition to school program aims to support children aged four to five within the community who may not have access to quality Early Childhood Education. The program is designed and delivered by Council's Early Childhood Teachers, strengthening the social and academic skills of children prior to heading to school.• Council's Early Education and Care Centres have partnered with Western Sydney University and Wollongong University in various research projects including "Talk with Me", "LEEEP and the Aboriginal Early Literacy program". Research projects provide mutual benefits to both the universities and council centres allowing Council staff to gain valuable knowledge in a broad range of research subjects. This year studies have focus on the acquisition of language in a literacy rich environment. |

1.6 Arts and Culture

| Strategic Objective | Service Area Description | Overall Status |
|------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------|
| Healthy, Inclusive, Engaging | The Casula Powerhouse Arts Centre is a cultural facility that contributes to an inclusive and creative community through engaging presentation and production. The Centre provides a platform to highlight the skills and creativity of local artists through music, exhibitions, performances and programs that are relevant and engaging to Liverpool and South West Sydney communities. |  On track |

| Comment |
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| <ul style="list-style-type: none"> Council delivered a range of exhibitions and public programs engaging the community of Liverpool, Western Sydney and beyond. The Centre's exhibition program highlights the diversity of the Liverpool community through creative expression. Exhibitions included the 24th Liverpool Arts Society, Mil-Pra AECG, Looking At Gold, Robyn Caughlan Solo Exhibition, and an exhibition in partnership with Sydney Living Museums (Museum of History) which explores refugee experiences in South Asia - the Middle East and Global South (with an emphasis on Sri Lanka). The prizes each launched with their own awards ceremony, celebrating achievements of both adults and local school students. The launches were attended by over 500 people. Council also delivered a diverse Theatre, Music, Matinee and Entertainment Program including Michael Bubl  Christmas in July, Club Havana, Elton and Rod, Casula Comedy Club program, Italian Film Screening series, Comedy Showcase in conjunction with Sydney Comedy Festival, I Was There - Tree of Life (in collaboration with local community companies), and Romeo and Juliet with the Liverpool Performing Arts Ensemble. Council continued to promote the Casula Powerhouse Arts Centre as the venue of choice for venue hire and delivered a tailored prospectus to generate new business from hiring activities and partnership events. |


1.7 City Planning and Urban Design

| Strategic Objective | Service Area Description | Overall Status |
|------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------|
| Healthy, Inclusive, Engaging | The City Planning and Urban Design service area provides specialist advice to Council, the community, developers, the NSW Government and other organisations to guide the design of the built environment in Liverpool. This service area also provides specialist heritage related advice. |  On track |

Comment


- Council met its ongoing measures within the required timeframes, including the provision of Urban Design, Public Domain, Heritage and Public Art advice for development occurring across the Liverpool Local Government Area (LGA), including through the completion of development application referrals.
- Specialist Urban Design Heritage and Public Art advice continued to be provided on major Federal, NSW Government, and Council-led planning and infrastructure projects occurring within and/or impacting the Liverpool LGA.
- Design Excellence Panel (DEP) and Heritage Advisory Committee meetings were held in accordance with adopted Charters and Procedures. Extraordinary meetings were held as required.
- Urban Design, Heritage, and Public Art projects and initiatives progressed to schedule. Work on the development of the Liverpool City Centre Public Domain Technical Manual continues, with the project receiving an extended deadline.
- Council submitted grant applications for various Urban Design, Heritage and Public Art related projects and initiatives. Successful grant applications resulted in new projects, some of which will continue to assist with the post COVID-19 recovery through design and activation of the public domain.
- Council continued its regular work on application lodgements, planning certificates and legislative amendments to planning rules.
- The progressive rollout of Council's internal online system for assessment of applications is on track and has contributed to work efficiencies across Council.
- Council continued to develop and enhance integration components of its lodgement portal with the Department of Planning and Environment.

1.8 Animal Management

| Strategic Objective | Service Area Description | Overall Status |
|------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------|
| Healthy, Inclusive, Engaging | Council's Animal Management service area manages the Liverpool Animal Shelter and provides the community with an accessible facility that meets legislative requirements under the Companion Animals Act 1998. |  On track |

| Comment |
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| <ul style="list-style-type: none"> Council experienced an increase of animals entering the shelter during the reporting period. Council exceeded the expected KPIs for rehoming dogs and cats and united 100 per cent of animals with their owners. |

1.9 City Infrastructure Delivery and Construction


| Strategic Objective | Service Area Description | Overall Status |
|------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------|
| Healthy, Inclusive, Engaging Evolving, Prosperous, Innovative | The Infrastructure Delivery and Construction service area undertakes the planning and delivery of Council's asset renewal and replacement programs to ensure ongoing asset serviceability and continuity, to provide best value investment in community infrastructure. This service area is also responsible for planning and delivering Council's major and strategic community infrastructure projects to meet demand from growth and to improve the amenity and liveability across the LGA. |  On track |

| Comment |
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| <ul style="list-style-type: none"> Delivery of Council's approved annual program of asset renewal works is well underway despite recent extended periods of wet weather. Significant preparatory works have been completed for works to be delivered in the second half of the 2022-2023 program year. Delivery of Council's annual strategic projects program of works continues with significant progress of preparatory works including planning, design, approvals and land acquisitions to allow for the delivery of Council's key strategic projects. Light Horse Park - Major Park Redevelopment – A Development Application has been submitted and Transport for NSW approval processes have commenced, with construction proposed to commence by end of 2023. Light Horse Park – Lift Connection and Pedestrian Overpass to Railway Station Detail Design – Approval processes with Sydney Trains have commenced, with design and approval finalisation anticipated by end of 2024 financial year. Sinozich Park – Major Sporting Facility – Pre-design planning and investigations are currently on-going, with detailed design to commence upon completion of Master planning, anticipated by mid-2023. Liverpool Animal Shelter – Preliminary investigation and planning have commenced. Edmondson Avenue Upgrade – Design is 80 per cent complete. Land acquisition planning processes have commenced, with detail design completion anticipated by the end of 2023. Basin 14, Edmondson Park – Land acquisition process is 85 per cent complete, with procurement of construction activities to commence upon completion of land acquisition processes. |




- Middleton Drive extension / M7 underpass and Cycling Bridge – Design is approximately 80 per cent complete. Approval processes with M7 authority have commenced, with project commencement subject to broader M7 motorway widening works by the NSW Government.
- Governor Macquarie Drive (GMD) and Hume Highway Intersection Upgrade – Land acquisition process with Australian Turf Club in final stages of completion. Contract for works awarded, with construction proposed to commence in February 2023.
- Macquarie Street, Liverpool – Streetscape improvements – Detail design is complete, with procurement process for works commenced.
- McGirr Park, Miller – Green Space and Park Development – Community Consultation complete, with detail design currently underway.
- Pye Hill Reserve, Cecil Hills – District Park Development - Community Consultation complete, with detail design currently underway.

2.1 City Waste and Recycling

| Strategic Objective | Service Area Description | Overall Status |
|----------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------|
| Liveable, Sustainable, Resilient | The City Waste and Recycling service area maintains and improves the amenity of the Liverpool area through action, education, and enforcement. It provides domestic waste services for Liverpool residents including the collection and processing of recycling, green waste, bulk waste and various problem waste streams. |  On track |

| Comment |
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| <ul style="list-style-type: none"> Council continues to aim for 80 per cent diversion from landfill across waste streams. |


2.2 City Maintenance

| Strategic Objective | Service Area Description | Overall Status |
|----------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------|
| Liveable, Sustainable, Resilient | This City Maintenance service area is responsible for maintaining and repairing Council's footpaths and road assets, managing CBD maintenance and Council's park maintenance program, including proactive inspections, cleansing, sanitising playgrounds and picnic areas. This service area also assists and responds to emergencies in the LGA to ensure that Council services remain operational in an emergency. |  On track |

Comment


- Council collaborated with South West Regional Emergency Services during the flood events to support and maintain Council roadways and infrastructure.
- Civil operation services were severely affected by unforeseen weather conditions, impacting Council's ability to maintain a full range of services and maintenance during the reporting period. Council has made request for up to \$1.3 million in additional funding to assist with the re-assessment of service levels and to address the backlog of maintenance requests.
- Buildings and structures, plant, and equipment are continuously maintained and supported to ensure legislated requirements are implemented. Council is exceeding minimum standards.
- Maintenance of Council Park assets continued, including playgrounds, park areas, bushland, creeks, rivers, roads, footpaths, and sports fields.
- Environmental Restoration Plan maintenance and project works were delivered. Plans and projects included management of water sensitive urban design assets, natural areas, fires and their mitigation, waterway pollution events, biosecurity, internal environmental compliance, mosquito populations and native fauna, and threatened species management.
- Council continued to maintain tree assets and focused on increasing tree canopy within the Local Government Area.
- More than 170 active tree assessments were completed monthly, and 1050 customer requests were received.
- Recommended tree replacement planting during the period was not completed due disturbance caused by flood events and unseasonable weather. Council expects to complete the planting by June 2023.

2.3 Strategic Town Planning

| Strategic Objective | Service Area Description | Overall Status |
|----------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------|
| Liveable, Sustainable, Resilient | The Strategic Town Planning service area guides, orders and regulates land use and infrastructure in an efficient, equitable, ethical and effective way. Through collaboration with experts from a variety of disciplines, strategic planning seeks to realise the vision established within Connected Liverpool 2040, Council's LSPS. Strategic Planning relates to the management of land use plans, land release, renewal of established areas, rezoning, the formulation of Development Control Plans, Development Contributions Plans and associated policy. |  On track |


| Comment |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <ul style="list-style-type: none"> Planning proposals which demonstrated merit were supported in less than 90 days and submitted for gateway determination within a few weeks of Council endorsement to lodge. The majority of Planning Proposals were completed within gateway determination timeframes (subject to extensions for some complex proposals). Council continues work on the review of the Local Environmental Plan (LEP). The document was on public exhibition from 19 September to 13 November 2022, and feedback received during the period is scheduled to be reported to Council in March 2023. Feedback gathered during the public exhibition of the LEP, in addition to research planned in early 2023 will inform a Principal Planning Proposal. The planning proposal is anticipated to be presented to the Local Planning Panel and Council in late 2023. Further consultation will occur after the Department of Planning and Environment has provided a Gateway determination. A draft Rural Lands Strategy was prepared for internal review during the reporting period. The plan will be presented to Council and the community following internal reviews. |

2.4 Regulatory Compliance

| Strategic Objective | Service Area Description | Overall Status |
|----------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------|
| Liveable, Sustainable, Resilient | The Regulatory Compliance service area is responsible for Council's enforcement processes, managing and maintaining public health compliance, approval and monitoring of building construction work and the issuing of licences and other approvals required under legislation to maintain a healthy and safe city. |  On track |


| Comment |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <ul style="list-style-type: none"> Council exceeded performance targets in most areas including the actioning of customer requests. Determination times of construction certificate applications were delayed largely due to a lack of required information. |

2.5 Development Assessment

| Strategic Objective | | Overall Status |
|----------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------|
| Liveable, Sustainable, Resilient Evolving, Prosperous, Innovative | The Development Assessment service area delivers statutory planning and engineering services to the community. It is responsible for assessing and determining various applications in a robust manner in order to enable the creation of liveable communities and environments while also providing development related advice to key stakeholders. |  Needs Attention |

| Comment |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <ul style="list-style-type: none"> • Council continued to work towards improving Development Application determination times, processing Subdivision Works Certificates and Subdivision Certificates, whilst ensuring best practice planning and high-quality urban design outcomes were achieved for the benefit of the wider Local Government Area (LGA). • Maintaining performance measures during the period proved to be challenging due to the increased number of Development Applications lodged, along with staff movements and recruitment challenges. • Council made effort to reduce the backlog of long-standing applications, through a combination of process improvements as well as targeted assessments and determinations of the applications in question. |


2.6 Environmental Planning and Management

| Strategic Objective | Service Area Description | Overall Status |
|----------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------|
| Liveable, Sustainable, Resilient | Council's Environmental Planning and Management service area manages Council's natural environment to meet legislative requirements and improve Council's Environmental sustainability performance. |  On track |

Comment


- Endorsement of the Climate Change Policy and Liverpool Climate Action Plan was deferred at the Council meeting held on 28 September 2022. Council will be briefed in early 2023 to provide additional information on the Policy and Action Plan prior to seeking endorsement.
- Council revised the Integrated Pest Management Strategy based on submissions received during the public exhibition period (June 2022). A revised Strategy will be presented to Council in early 2023 to seek endorsement.
- Council continues to actively manage legacy contamination arising from historic asbestos use and dumping across the Liverpool Local Government Area.
- Several remediation projects were conducted during this period including Rosedale Oval in Warwick Farm, Rose Street, Speed Street and Lighthorse Park in Liverpool.

2.7 Infrastructure and Floodplain Planning and Management

| Strategic Objective | Service Area Description | Overall Status |
|-------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------|
| Liveable, Sustainable, Resilient | <p>The Infrastructure and Floodplain Planning and Management service area includes the provision of:</p> <ol style="list-style-type: none"> 1. Asset Management strategies, policies, systems and programs for Council-owned infrastructure assets to continue to deliver the required levels of service over time; 2. Floodplain Management strategies, policies, systems and programs to enable controlled occupation of flood prone land and to reduce the impact of flooding and flood liability; 3. Strategies, policies and programs for the conveyance of stormwater as well as management of stormwater to improve the health and quality of our waterways; and 4. Technical Support to Council, it's management units and other stakeholders involved in the planning, delivery and ongoing management of infrastructure related services. |  On track |


| Comment |
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| <ul style="list-style-type: none"> • An opportunity was identified for the purchase of two flood affected properties adjacent the Georges River under the State Floodplain Management Program, with settlement of these properties expected by June 2023. • Investigation and design services continue to be provided to support delivery of capital works projects including natural water way improvement works at Hopkins Creek, with concept design anticipated for completion by end of February 2023. • Development of key guidelines are in progress for the long-term management of Council's natural waterways. • Asset related statutory reports have been successfully delivered, with road condition surveys currently underway to inform the next iteration of Council's statutory reporting obligations. • Data collection for the investigation of historical flood events of Wianamatta South Creek is underway. The flood study is expected to be completed by June 2023. |

3.1 Economic and Commercial Development

| Strategic Objective | Service Area Description | Overall Status |
|----------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------|
| Evolving, Prosperous, Innovative | The Economic and Commercial Development service area is committed to working with businesses and stakeholders to provide an environment that supports sustainable economic growth and business opportunities. This assists Council in developing projects which include commercial components, development and master planning and manages Council's owned and managed commercial properties. This service area also manages Council's key parking assets including on-street parking, car parks, parking equipment, parking permit schemes and is responsible for acquisitions, grants for easements, road and laneway closures, access agreements for service authorities and sales/review of any surplus Council land. |  On track |

| Comment |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <ul style="list-style-type: none"> Council adopted the Economic Development Strategy and Small Business Strategy. Major job creation projects facilitated within the CBD include three new mixed-use towers along Elizabeth Street, and the expansion of the Liverpool Health and Academic Precinct which includes a proposed private hospital. Council has progressed with the widening of Governor Macquarie Drive and various major developments at Austral and the Aerotropolis. During the period Council submitted 46 grant applications of which 15 grants were successful securing \$30,807,620 in funding. The value of acquisitions is approximately \$10 million. |

3.2 Traffic and Transport Planning


| Strategic Objective | Service Area Description | Overall Status |
|----------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------|
| Evolving, Prosperous, Innovative Liveable, Sustainable, Resilient | Council's Transport Management service area plans for the safe and efficient movement of traffic on Council's local road network. The service area works in collaboration with Transport for NSW (TfNSW) to improve regional transport infrastructure and services in the LGA. |  On track |

| Comment |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <ul style="list-style-type: none"> Council continued to manage traffic on the local road network in consultation with Transport for NSW, the Police, and the Liverpool Local Traffic Committee. Responses have been provided to all traffic related inquiries/requests within scheduled timeframes. The Kurrajong Road Staged Improvement Strategy was presented to Council for endorsement. The endorsed strategy includes the following short and medium-term improvement works: <ul style="list-style-type: none"> Kurrajong Road/Lyn Parade/Beech Road intersection and Kurrajong Road/Mowbray Street intersection upgrades to signalised intersections Modification to the Kurrajong Road/Cowpasture Road intersection to provide an additional lane on the departure side at the signalised intersection. Federal Government funding was secured for the Kurrajong Road/Lyn Parade/Beech Road intersection upgrade. In addition, State Government funding was also secured for the Kurrajong Road/Mowbray Street intersection upgrade. Online workshops, child restraint checking events and Liverpool Local Traffic Committee meetings were held during the reporting period. Design investigation for a staged upgrade of a two-lane road to change to four lanes commenced for the sections between Governor Macquarie Drive and Munday Street to the Australian Turf Club Access, and Alfred Road to Child Road. Federal Government funding was secured for the upgrade of road sections over the next two years. On completion of the upgrade works nearly 75 per cent of Governor Macquarie Drive would be upgraded to a four-lane divided road. |




- Detailed design of the proposed Bernera Road, Yarrunga Street and Yato Road intersection upgrade continued during the period. The civil design is approximately 90 per cent complete and funding including developer contributions is being sought for the project delivery.
- As a related project, Federal Government funding was sought and secured for road widening of the section of Bernera Road, north of the intersection with Yarrunga Street, Yato Road intersection to the M7 Motorway off-ramp, and Yarrowa Street intersection.

4.1 Customer Experience

| Strategic Objective | Service Area Description | Overall Status |
|---------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------|
| Visionary, Leading, Responsible | Council's Customer Service team provide support services to the community and aims to deliver quality customer service by resolving enquires, processing applications, submissions, bookings and payments relevant to all of Council services in an efficient and effective manner. |  On track |

| Comment |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <ul style="list-style-type: none"> Council continues to assist the community with enquiries via Council's customer portal. All customer requests are reviewed and allocated according to request type and escalated to a technical officer as required. The Call Centre received more than 83,709 phone calls during the period. In December 2022, Council launched a satellite service at Carnes Hill Library during the hours of 9.30am to 4.30pm with the aim to provide a face-to-face customer service opportunity for the local community. |

4.2 Governance and Corporate Management

| Strategic Objective | Service Area Description | Overall Status |
|---------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------|
| Visionary, Leading, Responsible | Council's Governance and Corporate Management service area plans and co-ordinates Council's internal operations to ensure that Council is transparent in its decision making, efficiently delivers services to the community and meets legal and legislative requirements. This service area also enables the ongoing improvement and development in the safe, lawful, sustainable and optimal management of Council's people and resources aligned to the Community Strategic Plan, Delivery Program and Operational Plan. |  On track |

Comment

- Council is meeting its Integrated Planning and Reporting requirements. The Annual Report 2021/22 was completed in November 2022 and the Community Engagement Strategy and accompanying Community Participation Plan were endorsed by Council in December 2022.
- Council is preparing the Biannual Report for July-December 2022 and will be presented to Council at its meeting in February 2023. In addition, Council is reviewing the Delivery Program 2022/26 and Operational Plan 2022/23 and continues to progress its service review of nominated service areas identified in the Delivery Program.
- Workforce Management Strategy initiatives and key result areas continue to progress, including advancing the inclusion and belonging agenda, refreshing Council's onboarding experience and designing a leadership development, talent, and succession framework.
- Nine Council agenda and minutes were prepared for the July to December 2022 period and resolutions were assigned to relevant officers for response.
- Councillor Requests were received and allocated to relevant staff for response and reported to the Executive Team each month.
- Two Community Forums were held at Cecil Hills and Austral in December 2022.
- Support was provided to various Committee meetings during the period.




- Council commenced projects to upgrade two primary corporate applications which are scheduled to be completed between April – June 2023. In addition to aligning with vendor roadmaps, upgrades will introduce web-based (access anywhere, anytime) and cloud capabilities providing better flexibility to staff.
- Council has researched a variety of options in relation to cost, logistics and technology to ensure the most suitable solution is implemented. A proof of concept has been implemented at a Council site which has identified further opportunities. Once the system is updated it will be deployed to relevant locations in the Local Government Area for testing. Appropriate signage has been installed at relevant locations.
- Council is continuously reviewing and improving all areas of services. Best practice controls and processes including request management, change procedures, preventative tasks, and automated systems are utilised enabling efficient, robust, and secure services to both staff and the community.
- Council continues to provide legal services in line with the Legal Services Policy.
- Council has delivered its KPIs for the period and has progressed implementation of a new audit and risk software solution.
- The Office of Internal Ombudsman assessed and responded to 80 complaints received from members of the public in the reporting period.
- Council is currently achieving the benchmark on best practice privacy management.
- Council rates notices were issued as scheduled during the period.

4.3 Financial Management

| Strategic Objective | Service Area Description | Overall Status |
|---------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------|
| Visionary, Leading, Responsible | The Financial Management service area provides Council financial accounting and support services relating to the development and implementation of financial policies and procedures, statutory reporting, budgeting and management reporting, Goods and Services Tax (GST) and Fringe Benefits Tax (FBT) accounting and reporting, banking, investments, debt collection, accounts payable and financial systems. |  Needs Attention |

| Comment |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <ul style="list-style-type: none"> • Council did not breach any legislative obligations in the reporting period. • Performance actuals in relation to the operating performance ratio and real operating expenditure are in line with the budget adopted by Council. • The performance of the own source operating revenue ratio is below target due to a high level of developer contributions associated with growth activities of the Liverpool Local Government Area. • COVID-19 has increased the cost of living, which has subsequently developed a trend in the increase of outstanding debts. |

4.4 Communications

| Strategic Objective | Service Area Description | Overall Status |
|---------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------|
| Visionary, Leading, Responsible | The Communications service area delivers promotional and communication strategies to support Council's projects, events, initiatives and strategies through media releases, commissions, video, photographic, print, online and other promotional material. This service area is also responsible for Council's social media accounts, undertaking research functions, overseeing internal communications to staff and actively supporting the Mayor as the official spokesperson for Council and the Chief Executive Officer as the operational spokesperson. |  On track |

| Comment |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <ul style="list-style-type: none"> Council engaged with the community through its social media campaigns. Highlights for the period include; <ul style="list-style-type: none"> Christmas Lights competition posts with a combined Facebook reach of 170,000 views; July road closures due to flooding reaching 60,000 views; Council's post featuring the Channel 9 News coverage of the opening of the Wylde MBT and BMX facility reaching 43,545 views on Facebook. This was Council's highest reaching post on LinkedIn; and The opening of Schoeffel Park pump track reached an average audience of 43,000 on Facebook. Council's Instagram reels continue to consistently engage the community with an average of 2,500 plays during the reporting period Council in collaboration with mainstream media including Channel 7 News, Channel 9 News and Channel 10 News featured key events and milestones including the Mayor's 30km/h zone removal, cost of pothole repair for Liverpool City and partnership with Royal Life Saving NSW which saw 60 women from CALD communities graduate from a vital swimming and CPR course. Council's engagement across social media platforms has increased from the previous reporting period including: <ul style="list-style-type: none"> Facebook followers increased 5.4 per cent, and reach increased by 30 per cent; Instagram by 15.2 per cent; and LinkedIn 11.9 per cent. |



19 December 2022

Cr Ned Mannoun
Liverpool City Council
Locked Bag 7064 LIVERPOOL BC NSW 1871
lcc@liverpool.nsw.gov.au

ENTERED

23 DEC 2022

BY:

To the Mayor, Councillors and CEO (please distribute accordingly).

2023 National General Assembly Call for Motions

We're excited to let you know that in preparation for our 2023 National General Assembly of Local Government (NGA), your Australian Local Government Association (ALGA) is now calling for councils to submit motions.

The theme of our 2023 NGA will be "Our Communities, Our Future", and it will be held at the National Convention Centre in Canberra next June. We are seeking your motions to guide ALGA's Board, in particular, where they identify opportunities for reforming and creating new Federal Government programs and policies that will support councils to build stronger communities into the future.

We heard and responded to your feedback and, as a result, the ALGA Board has ensured we will allocate additional time for debate on motions in 2023 and made improvements to the criteria to support more focused discussion.

We have also heard from some of you that you prefer presentations and panels to debate on motions, so we will be running concurrent sessions as another option for non-voting delegates during these sessions. The attached discussion paper will help you prepare your council's motions, which can be submitted online at www.alga.com.au until **Friday 24 March**.

Next year's NGA is shaping up to be even bigger than 2022, and we are working with the Prime Minister and Federal Government towards incorporating the return of the Australian Council of Local Government (ACLG).

The ACLG was originally established by the Federal Government in 2007 as an opportunity for councils to engage directly with the Government and key Ministers. We are thrilled that the Albanese Government has committed to re-establishing this forum, and we look forward to working with them to make it a success, and a key part of our NGA.

We are currently finalising the dates for the 2023 NGA and ACLG and will confirm these dates prior to the opening of registrations early next year.

We look forward to receiving your 2023 NGA motions and welcoming you to Canberra next June.

Thank you all for your dedication to your council and community! I wish you all the best for a wonderful holiday season and a happy and healthy 2023.

Yours sincerely,

A handwritten signature in black ink that reads "Linda Scott".

Cr Linda Scott
ALGA President



AUSTRALIAN
LOCAL GOVERNMENT
ASSOCIATION

2023 NGA

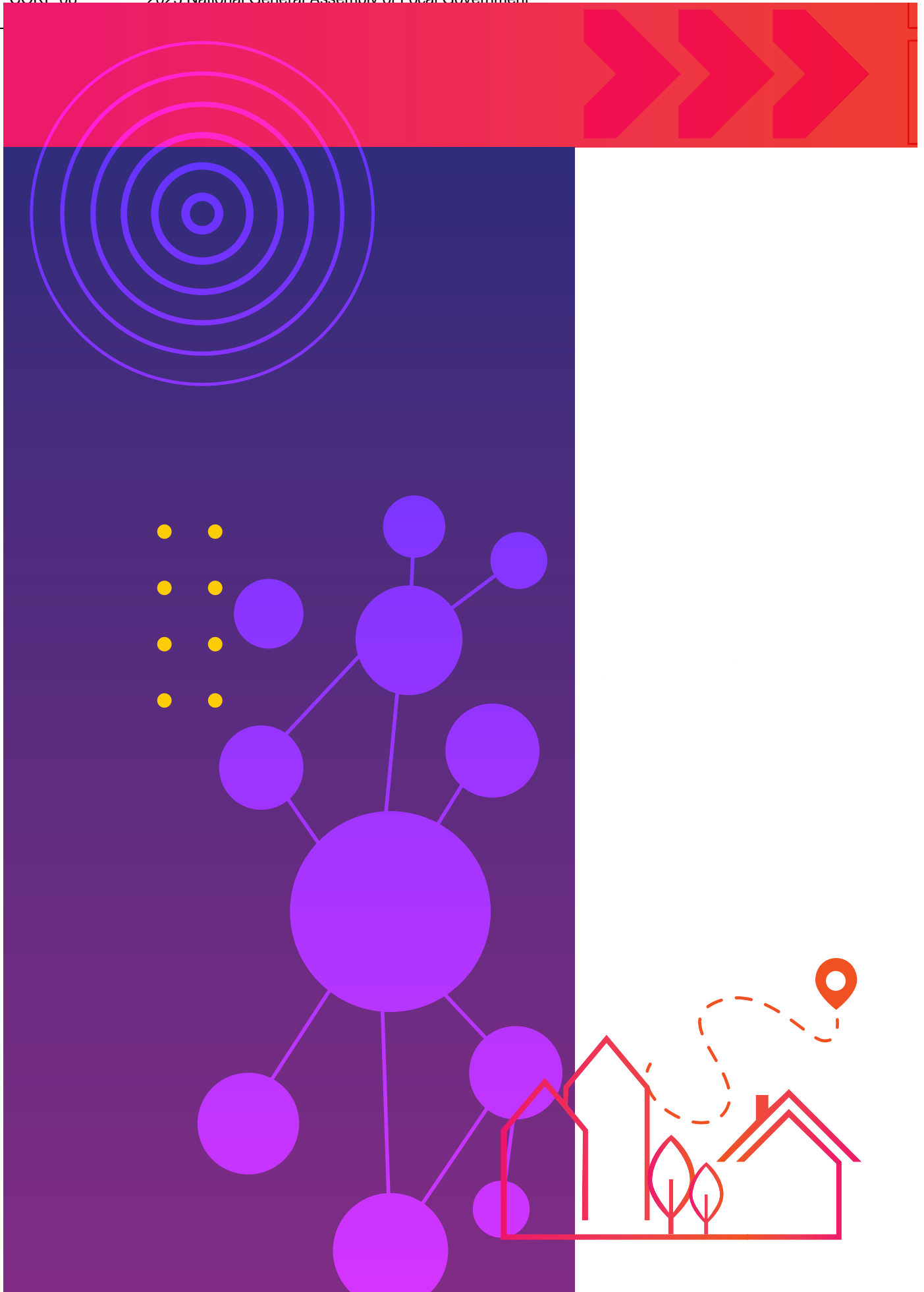
OUR COMMUNITIES
OUR FUTURE ▶▶▶

DISCUSSION PAPER
Call for Motions

JUNE 2023

NATIONAL CONVENTION CENTRE
CANBERRA







The Australian Local Government Association (ALGA) is pleased to convene the 29th National General Assembly of Local Government (NGA), to be held in Canberra mid June 2023.

This discussion paper contains essential information for Australian councils considering submitting motions for debate at the 2023 NGA.

It is recommended that all councils and delegates intending to attend this event familiarise themselves with the guidelines for motions contained in this paper.

Key Dates

| December 2022 | 24 March 2023 | June 2023 * | June 2023 * |
|-----------------------------|-----------------------|------------------------------------------|---------------------------|
| Opening of Call for Motions | Acceptance of Motions | Regional Cooperation & Development Forum | National General Assembly |

* Dates are subject to change depending on timing of Australian Council of Local Government

**To submit your motion,
visit: alga.com.au**

Background to ALGA and the NGA

ALGA was established in 1947, and its structure is a federation of member state and territory local government associations.

Its mission is to champion and strengthen Australian councils by representing the agreed position of ALGA members, the seven local government associations from around Australia, who represent 537 Australian councils.

In 1994, the ALGA Board, in consultation with its member associations, established the NGA as a unique forum to engage with councils directly at the national level.

The purpose of the NGA was to build the profile of local government on the national stage and demonstrate to the Australian Government the strength and value of working with local government nationally.

As part of the NGA, debate on motions was introduced as a vehicle for councils from across the nation to canvas ideas, and solutions to the challenges facing Australia's councils and communities.

Outcomes of debate on motions (NGA Resolutions) could then be used by participating councils to inform their own policies and priorities, as well as their own advocacy to the Federal Government and Federal MPs.

At the same time, they assist ALGA, and its member state and territory associations to gain valuable insight into council priorities, emerging national issues, and gauge the level of need and support for emerging policy and program initiatives and advocacy.

Changes for 2023

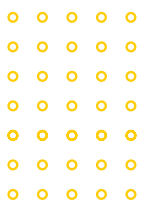
The ALGA Board has undertaken a comprehensive review of the motions process.

As a result, ALGA has allocated additional time for debate on motions at the 2023 NGA and amended the criteria with a view to improving the quality and relevance of motions included in the Business Papers.

The updated criteria for motions is listed on page 6.

ALGA's policies and priorities will continue to be informed by motions and determined by the ALGA Board and based on the positions of its member associations.

ALGA's Board thanks all councils for attending the NGA, and those that will take the time to submit motions for debate at this event.





Submitting Motions

The theme of the 2023 NGA: Our Communities, Our Future.

This theme conveys the critical importance of our communities, how they are the focus of our attention, and how they are at the centre of all our work.

Our communities are the reason that local governments exist, and it is the health and wellbeing of our communities that will shape Australia's future.

This discussion paper is a call for councils to submit motions for debate at the 2023 NGA, to be held in Canberra mid June 2023.

A notice of motion to this year's NGA should either:

- Focus on practical and deliverable programs and policies that the Australian Government can support and work directly with the local government sector to build our communities; or
- New program ideas that would help the local government sector to deliver national objectives.

Motions should be concise, practical and able to be implemented.

They must also meet the guidelines for motions outlined in this paper.

You are encouraged to read all the sections of the paper but are not expected to respond to every issue or question. Your council's motion/s should address one or more of the issues identified in the discussion paper.

Motions must be lodged electronically using the online form available at www.alga.com.au and be received no later than 11:59pm on Friday 24 March 2023.

All notices of motions will be reviewed by the NGA Subcommittee to ensure that they meet the criteria included in this paper.

The Subcommittee reserves the right to select, edit or amend notices of motions to facilitate the efficient and effective management of debate on motions at the NGA.

All NGA resolutions will be published on www.nationalgeneralassembly.com.au.

As the convener of the NGA, the ALGA Board will communicate resolutions to the relevant Australian Government Minister and publish Ministerial responses as they are received on this website.

If your council does submit a motion, there is an expectation that a council representative will be present at the NGA to move and speak to that motion if required.

We look forward to hearing from you and seeing you at the 2023 NGA.



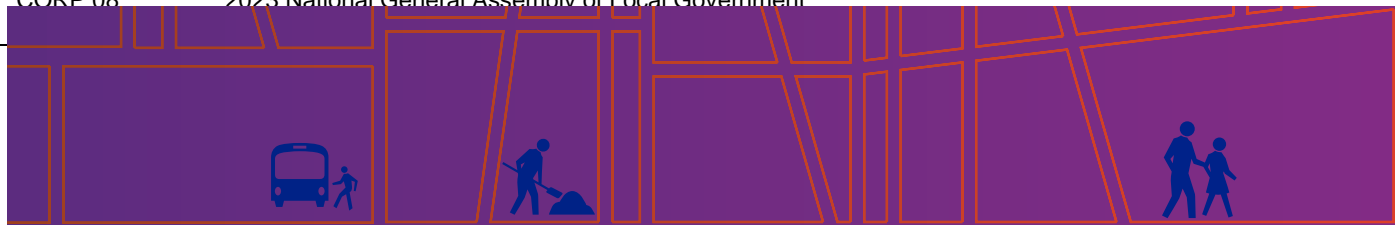
Criteria for motions

To be eligible for inclusion in the NGA Business Papers, and subsequent debate on the floor of the NGA, motions must meet the following criteria:

1. Be relevant to the work of local government nationally.
2. Not be focused on a specific jurisdiction, location or region – unless the project or issue has national implications.
3. Be consistent with the themes of the NGA.
4. Complement or build on the policy objectives of ALGA and your state or territory local government association.
5. Be submitted by a council which is a financial member of their state or territory local government association.
6. Propose a clear action and outcome ie call on the Australian Government to act on something.
7. Not be advanced on behalf of external third parties that may seek to use the NGA to apply pressure to Board members, or to gain national political exposure for positions that are not directly relevant to the work of, or in the national interests of, local government.
8. Address issues that will directly improve the capacity of local government to deliver services and infrastructure for the benefit of all Australian communities.
9. Not seek to advance an outcome that would result in a benefit to one group of councils to the detriment of another.
10. Be supported by sufficient evidence to support the outcome being sought and demonstrate the relevance and significance of the matter to local government nationally.

Motions must commence with the following wording:

This National General Assembly calls on the Australian Government to ...



Other things to consider

Please note that it is important to complete the background section on the form. Submitters of motions should not assume that NGA delegates will have background knowledge of the proposal.

The background section helps all delegates, including those with no previous knowledge of the issue, in their consideration of the motion.

Motions should not be prescriptive in directing how the matter should be pursued.

Try to keep motions practical, focussed, relatively simple and capable of being implemented to ensure that relevant Australian Government Ministers provide considered, thoughtful and timely responses.

Multi-point motions that require cross portfolio coordination have not historically received meaningful responses from the Government.

All motions submitted will be reviewed by the NGA Subcommittee, in consultation with state and territory local government associations, to determine their eligibility for inclusion in the NGA Business Papers.

When reviewing motions, the Subcommittee will consider the motions criteria, clarity of the motion and the importance and relevance of the issue to local government.

If there are any questions about the substance or intent of a motion, ALGA will raise these with the nominated contact officer. With the agreement of the submitting council, these motions may be edited before inclusion in the NGA Business Papers.

To ensure an efficient and effective debate where there are numerous motions on a similar issue, the Subcommittee will group motions together under an overarching strategic motion.

The strategic motions will have either been drafted by ALGA or will be based on a motion submitted by a council which best summarises the subject matter.

Debate will occur in accordance with the rules for debate on motions published in the Business Papers and will focus on the strategic motions.

Associated sub-motions will be debated by exception only or in accordance with the debating rules.

Any motion deemed to be primarily concerned with local or state issues will be referred to the relevant state or territory local government association and will not be included in the NGA Business Papers.

Motions should be lodged electronically using the online form available on the NGA website at: www.alga.com.au.

All motions require, among other things, a contact officer, a clear national objective, a summary of the key arguments in support of the motion, and endorsement of your council.

> **Motions should be received no later than 11:59pm on Friday 24 March 2023.**

Setting the scene

'Through a devastating pandemic, through a succession of dangerous and damaging natural disasters, through global uncertainty and painful price rises – The Australian people have demonstrated the best of our national character. Resolute and resilient in hard times. Practical and pragmatic about the challenges we confront. Optimistic and confident in a better future. And ready to work together to build it.'

The Hon Jim Chalmer MP, Federal Treasurer Budget Speech 2022-23

The opening statement of the Federal Treasurer's first Budget Speech describes the backdrop against which the 2023 NGA will be held.

The 2022 NGA was held just weeks after the change in the Federal Government on 21 May 2022. On 25 October 2022, the new Government handed down its first Budget which updated the economic outlook, realigned priorities and outlined how the Government was to meet its election promises.

The Budget update foreshadows deteriorating economic conditions, citing global challenges, slowing growth, high inflation and higher interest rates, and acknowledges the mounting cost of living pressures on individuals, families and communities.

Key updates include:

- The economy is expected to grow solidly this financial year, by 3 ¼ percent – before slowing to 1 ½ percent growth for 2023/24, a full percentage point lower than what was forecast in March;
- That slowing growth will have an effect on employment, but jobs will continue to be created, and unemployment is expected to stay low by historical standards – at 4 ½ percent in 2023/24 and 2024/25;
- Inflation is expected to peak at 7 ¾ percent late in 2022, before moderating over time to 3 ½ percent through 2023/24, and returning to the Reserve Bank's target range in 2024/25; and that
- When that inflation moderates, real wages are expected to start growing again in 2024.



The Government is also committed to repairing the Budget in a ‘measured and responsible’ manner consistent with the objective of maintaining full employment and the delivery of essential services. It foreshadows that this will be achieved through spending restraint, with new spending focused on high-quality and targeted investments and building on the capability of the Australian people, expanding the productive capacity of the economy, and supporting action on climate change.

The Budget also included a focus on measuring and improving community wellbeing.

By the time of the 2023 NGA, the Government will have delivered its second Budget, which will provide further updates to the economic outlook and also refine its economic strategy going forward.

The 2023 NGA provides you – the elected representatives of Australia’s local councils and communities – with the opportunity to engage with the Federal Government and key Ministers.

Further, it is your opportunity to advocate for new or extended programs and policy initiatives that could strengthen local governments’ capacity to deliver services and infrastructure to communities across the nation.

This year’s call for motions focusses on eight priority areas:

- Productivity;
- Local Government Infrastructure;
- Community Wellbeing;
- Local Government Workforce;
- Data, Digital Technology and Cyber Security;
- Climate Change and Renewable Energy;
- Natural Disasters; and
- Housing.



1. Productivity

In February 2022, the then Federal Treasurer asked the Productivity Commission to undertake an inquiry into Australia's productivity performance and provide recommendations on productivity enhancing reform.

This inquiry was the second of a regular series, undertaken at five-yearly intervals, and recognises that productivity growth is vital for Australia's future. Drawing on the Intergenerational Report the Treasurer notes that '... future growth in income and living standards will be driven from productivity growth as the participation effects of young migration are offset by an ageing population.'

ALGA engaged SGS Economics and Planning to undertake research to support its submissions to this inquiry.

SGS Principal and Partner Dr Marcus Spiller presented on some of the findings of this research at the 2022 NGA. In his presentation he identified that local governments generate local economic activity through employment, payment of wages and expenditure on goods and services in the local economy. In addition, SGS identified nine ways local government supports the productive capacity of the broader economy.

Figure 1 – Nine ways local governments contribute to the productive capacity of the broader economy:



Sources: Adapted from SGS Research for ALGA's Submission to Productivity Commission (2022)

Are there programs and initiatives that the Commonwealth Government could implement to improve local government's capacity to support productivity growth?

Are there programs that could support one, or all of the identified ways local government contributes to productivity in the broader economy?



2. Local Government Infrastructure

The 2021 National State of the Assets Report (NSoA) shone a spotlight on local government infrastructure assets. While the technical report shows that local government assets such as roads, bridges, buildings, parks and recreation, stormwater, water and wastewater and airports and aerodromes are generally in good to very good condition, around 10 percent are not fit for purpose, and around 20 – 25 percent are only fair and over time will need attention.

Over the past 12 months this situation has further deteriorated as a result of natural disasters, and particularly flooding across the eastern seaboard.

The technical report shows that in 2019/20 non-financial infrastructure assets were valued at \$342 billion and were depreciating at \$7.7 billion per year. Replacement costs of these infrastructure assets were in the order of \$533 billion.

While 86 percent of councils have adopted long term financial plans, one third of councils do not have asset management plans for their major assets, or if they do, they are out-of-date. Of the councils that do have asset management plans only 66 percent included financial projections in their financial plan.

Asset management and long-term financial planning are essential tools for councils to manage community assets now and into the future.

Are there programs or initiatives that the Commonwealth Government could adopt to improve the long-term sustainability of council's infrastructure?

Are there programs or initiatives that the Commonwealth Government could provide to improve the sector's capacity to manage local government infrastructure and to integrate these plans into long-term financial plans?



3. Community Wellbeing

While the NSoA focuses attention on physical assets, local governments also provide a wide range of important community services that improve local wellbeing. These services are provided at the discretion of councils based on local characteristics, needs, priorities and resources of the local community.

Australian Bureau of Statistics (ABS) data shows that local government annual expenditure in 2020/21 was \$43 billion. It is important to note that nationally local government is 83 percent self-sufficient. That is, the vast majority of local government services and infrastructure are funded at the local level either through rates, fees and charges, sale of goods and services, and interest, and only 17 percent comes from grants and subsidies from other levels of government. Unfortunately, many of these grants and subsidies are tied, and often require matching funding which restricts the ability to address local priorities in the way the council and community might like.

Local government community services are broadly defined and may include but not limited to:

- environmental health including food safety;
- childcare, early childhood education;
- aged care, senior citizens;
- services to the disabled;
- programs to address disadvantage, to reduce poverty and homelessness;
- sporting and recreational programs;
- arts and cultural activities, program and festivals;
- tourism and economic development activities; and
- library services.

Councils also play a key role making places that are attractive and liveable for current and future workers, and closing the gap between Indigenous and non-Indigenous Australians.

ALGA's research shows that almost one in four councils are heavily reliant on federal Financial Assistance Grants, which make up at least 20 percent of their annual operating revenue. Financial sustainability of local governments remains an ongoing issue which threatens local service provision and community wellbeing.

Noting the funding arrangements for the provision of local government community services in your area and across the country, are there programs and initiatives that the Commonwealth Government could implement to improve the delivery of these services?

Are there changes to existing programs, including to administrative arrangements, that would significantly improve local government human service planning and provision of services and infrastructure across Australia?

Are there new programs the Australian Government could develop that would support councils to close the gap between Indigenous and non-Indigenous Australians?

What are the actions the Australian Government could take to support councils to improve their ongoing financial sustainability, and their capacity to deliver the services their communities need?



4. Local Government Workforce

Local government is a major employer in Australia providing employment, career advancement and training opportunities for more than 190,800 Australians, across an estimated 400 occupations. In many communities, the council is one of the largest employers.

There are 537 local councils in Australia. Importantly, they are geographically dispersed and provide essential public administration to every corner of the nation.

According to the 2022 National Local Government Workforce Skills and Capability Survey, more than 90 percent of local governments are experiencing skills shortages, resulting in around two thirds of councils having their projects impacted or delayed.

Skills shortages occur for a variety of reasons including an inability to compete against the private sector, worker accommodation, support services for families, ageing of the workforce and geographic isolation. The attrition rate (or rate of turnover) of local government staff is estimated to be between 15 – 20 percent per annum.

The most cited skills shortages include engineers, urban planners, building surveyors, environmental officers and human resources professionals.

ALGA's submission to the Productivity Commission's Productivity Inquiry called on all levels of government to work together to improve training pathways and address skills and labour shortages for the benefit of councils, communities, and businesses right across Australia.

While local government must face its immediate workforce challenges, it must also anticipate the changing nature of work, and future skills needed to meet the changing needs of our communities.

Are there programs or initiatives that the Commonwealth Government could implement that would enhance local government's capacity to attract and retain appropriately skilled staff now and into the future?

Are there programs or changes to existing programs that would increase local government's ability to employ apprentices and trainees?

Are there other initiatives that the Commonwealth Government could provide to improve the sector's ability to plan and develop skills fit for the future?

5. Data, Digital Technology and Cyber Security

Provision of information technology to all Australians is vital for innovation, economic growth and social equity. However, it is potentially even more important to regional Australia where the tyranny of distance increases the inequity of services available – including education, health, economic and social.

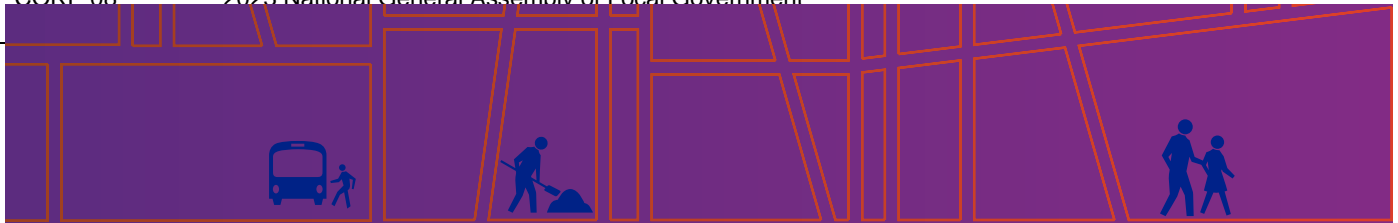
Innovative technology is becoming more broadly available and has the ability to boost productivity and economic growth.

Councils around Australia continue to embrace new technologies to improve their service delivery standards and broaden consultation and engagement with their local communities. However, many councils lack basic technological infrastructure and have a shortage of necessary skills and resources.

In October 2022, cyber-attacks on major Australian corporate organisations including Optus and Medibank Private highlighted the critical importance of cyber security. It is a timely reminder as digital information, services and products become an increasing feature of modern business operation including in local government.

Like all risks, local government must manage the risk of cyber-attack and address cyber security. At a national level, there is a poor understanding of local government's vulnerability to cyber-attacks and a lack or inadequacy of risk management strategies and business continuity planning within the sector. While this is primarily a responsibility of the sector itself, governments at all levels must work together to ensure that the public have confidence in government information management systems and its security.

Drawing upon your own council experience, and your knowledge of other councils within your state, or territory, are there programs and initiatives that the Commonwealth Government could implement to help local government develop its digital technology services and infrastructure and/or to improve cyber security within the sector?



6. Climate Change and Renewable Energy

Local governments are playing an important leadership role in addressing climate change, supporting a wide range of programs to lower the carbon footprint of their own business operations and in their local communities.

As a sector, local government is leading the debate for lowering carbon emissions, sourcing renewable energy, responding creatively to reduce greenhouse gas emissions from landfills, and facilitating the construction of green buildings and water sensitive design of cities and towns.

Councils also have a role to play supporting communities in transition, moving away from fossil fuels to new industries.

Pragmatically, local government has been at the forefront of addressing the impacts of climate change and adapting to reduce its environmental footprint. These impacts include an increased number of days with high temperatures, less rainfall and more droughts in southern Australia, less snow, more intense rainfall and fire weather, stronger cyclones, and sea level rise. These changes will increase stress on Australia's infrastructure and physical assets and natural ecosystems that are already threatened, and significantly affect agriculture, forestry, fisheries, transport, health, tourism, finance and disaster risk management.

At the 2022 NGA, there were five Strategic Motions and 15 associated motions debated concerning this issue. Councils are encouraged to review these motions on ALGA's website prior to developing new motions for debate at the 2023 NGA.

Noting the Government's commitment to reducing emissions, are there programs and initiatives that the Commonwealth Government could develop to assist councils in their work to address climate change and reduce emissions?



7. Natural Disasters

Over the past five years, Australian communities have experienced unprecedented natural disasters. At the time of writing, almost every community in Australia, particularly those on the East Coast, had been adversely affected by wet weather conditions associated with the La Nina weather pattern.

Councils in Western Australia are still recovering from a cyclone in 2021, and the Black Summer bushfires in 2019/20 burned approximately 250,000 square kilometres across the country.

The impacts of heavy rainfall, record breaking floods and associated social disruption and damage to infrastructure have exposed weaknesses as well as the strength of current emergency management systems.

There have been numerous NGA motions in the past regarding natural disasters. This year, councils are encouraged to draw on their practical experience of the improvements that could be made to managing emergencies.

Please note, however, that many aspects of emergency management are state or territory responsibilities, and your motions should focus on how the Commonwealth Government could assist.

What new programs could the Australian Government develop to partner with local government to improve the current natural disaster management systems to further assist in recovery and build resilience?





8. Housing

A lack of affordable housing remains one of the biggest issues for Australian councils and communities.

There is less social and affordable housing stock available than there was a decade ago, and more low-income Australians are experiencing housing stress.

The shortage and rising costs of rental properties and affordable home ownership are having significant social and economic impacts in cities and towns across Australia, including rural and regional communities.

This is due to a range of factors including changes to recent migration patterns, cheap finance and labour and material shortages in the construction sector.

While the provision of affordable housing is not a local government responsibility, councils often facilitate affordable housing within their communities, operating within state/territory planning, financial and other legislation requirements.

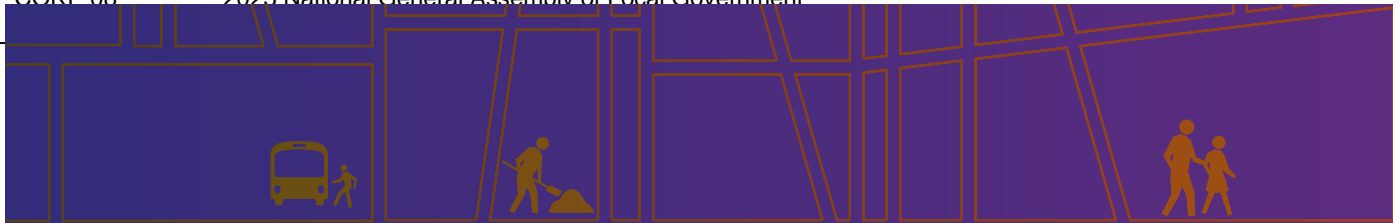
Some councils are going further, addressing thin markets and developing land and housing themselves, delivering local solutions to meet the needs of their communities.

Local government also plays an important role addressing some of the causes of homelessness, including social inclusion programs that can assist mental health and family violence issues, as well as providing support for people currently experiencing homelessness.

What new programs and policies could the Australian Government develop to partner with local government to support the provision of more affordable housing?

How can the Australian Government work with councils to address the causes and impacts of homelessness?





Conclusion

Thank you for taking the time to read this discussion paper and your support for the 2023 National General Assembly of Local Government.

A FINAL REMINDER:

- » Motions should be lodged electronically at www.alga.com.au and received no later than 11.59pm on Friday 24 March 2023.
- » Motions must meet the criteria published in this paper.
- » Motions should commence with the following wording: 'This National General Assembly calls on the Australian Government to...'
- » Motions should not be prescriptive in directing how the matter should be pursued
- » Motions should be practical, focussed and relatively simple.
- » It is important to complete the background section on the form.
- » Motions must not seek to advance an outcome that would result in a benefit to one group of councils to the detriment of another.
- » When your council submits a motion there is an expectation that a council representative will be present at the 2023 National General Assembly to move and speak to that motion if required.

We look forward to hearing from you and seeing you at the 2023 National General Assembly in Canberra.







AUSTRALIAN
LOCAL GOVERNMENT
ASSOCIATION

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MINUTES OF LIVERPOOL LOCAL TRAFFIC COMMITTEE MEETING

1 February 2023

COMMITTEE MEMBERS

| | |
|---------------------------|---------------------------------------------------|
| Councillor Karress Rhodes | Deputy Mayor, LCC - Acting Chairperson |
| Ken Hind | Transport for NSW (TfNSW) |
| Wayne Prior | Representative of the Member for Macquarie Fields |
| Councillor Betty Green | Representative of the Member for Liverpool |

COMMITTEE TECHNICAL ADVISORS

| | |
|--------------------|-----------------------------------|
| Charles Wiafe (CW) | Manager Transport Management, LCC |
| Patrick Bastawrous | Leader, Transport Management |
| Mahavir Arya (MA) | Transport Engineer, LCC |
| Rajendra Kumar | Transport Engineer, LCC |
| Rachel Palermo | Road Safety Officer, LCC |
| Hannah Shilling | Representative of Transit System |
| Toula Athanasiou | Road Safety Officer, LCC |

OBSERVERS

| | |
|----------------------------|-----|
| Councillor Peter Harle | LCC |
| Councillor Fiona Macnaught | LCC |

APOLOGIES

| | |
|---------------------------|-------------------------------------------------------------|
| Councillor Ned Mannoun | Mayor - Chairperson |
| Councillor Nathan Hagarty | LCC |
| Tanya Davies | Member for Mulgoa |
| Sally Betzer | Network Support Coordinator, Transdev |
| Joanna Lonsdale | Acting Traffic Sergeant, Liverpool City Police Area Command |

ABSENT

| | |
|-----------------|---------------------------------------------|
| Daniel Nicholls | Representative of the Member for Holsworthy |
| Michael Pruss | Representative of Interline Bus Services |

| WELCOME, ATTENDANCE, APOLOGIES AND OPENING | |
|---------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------|
| Councillor Rhodes opened the meeting at 9.40 am and acknowledged the traditional custodians of the land. | |
| DECLARATIONS OF INTEREST | |
| Nil | |
| CONFIRMATION OF PREVIOUS MINUTES | |
| MA advised that the minutes of the 9 November 2022 Committee Meeting was adopted by Council at its meeting on 14 December 2022. | |
| AGENDA ITEMS | |
| ITEM | SUBJECT |
| 1 | Pearce Street, Liverpool – Proposed One Way Access into Gillespie Street |
| 2 | Liverpool City Centre Special Event - Festival of Chariots |
| 3 | Sarah Hollands Drive, Carnes Hill – Proposed Pedestrian Crossing Facility |
| 4 | First Avenue, Hoxton Park – Proposed Traffic Management Changes |
| 5 | Railway Street Shared Spaces Demonstration Project - Opening Event |
| 6 | Weir Crescent, Lurnea and Cecil Hills/ Elizabeth Hills – Request for Traffic Calming Devices and Local Area Traffic Management (LATM) Study |
| 7 | Regentville Drive, Elizabeth Hill - Full or Partial Road closure at Gowanlea Avenue intersection |
| 8 | Approved Items Under Delegated Authority |
| TECHNICAL DISCUSSION | |
| ITEM | SUBJECT |
| TD1 | First Avenue and Twentieth Avenue, Hoxton Park – Options to Reduce Traffic Delay |
| TD2 | Liverpool City Centre High Pedestrian Activity Area – Proposed Additional Pedestrian Safety Measures |
| GENERAL BUSINESS ITEMS | |
| ITEM | SUBJECT |
| GB1 | Wilson Road, Hinchinbrook – Access from Hoxton Park Reserve |
| GB2 | 24 Bathurst Street, Liverpool – Disabled Parking |
| GB3 | Wellwood Crescent, Moorebank – Timed Parking |
| GB4 | 307 Wilson Road, - Removal of Bus Zone/Bus Stop |
| GB5 | Buchan Avenue, Edmondson Park – Parking restriction at the front of new primary school |

Close – Meeting closed at 11:35am

| | |
|---------------|--------------------------------------------------------------------------|
| ITEM 1 | Pearce Street, Liverpool – Proposed One Way into Gillespie Street |
|---------------|--------------------------------------------------------------------------|

INTRODUCTION

At its February 2022 meeting, the Committee considered and supported to restrict right-turn movements at the Hoxton Park Road and Gillespie Street intersection to left in/left out, with recommendation for Council to investigate road opening of Gillespie Street at its intersection with Pearce Street, Liverpool.

The required investigation has been carried out with a recommendation for a proposed one-way arrangement from Pearce Street into Gillespie Street.

The Committee is requested to support the proposal, as shown in Attachment 1, for community consultation to be carried out.

ASSESSMENT

At this meeting on 3rd February 2022, the Committee supported construction of a median island in Gillespie Street at its intersection with Hoxton Park Road, to restrict turning movements to left in-left out.

The restriction is a development consent on a mixed-use high-rise development, at 311 Hume Highway, south of Hoxton Park Road with a driveway off Gillespie Street.

The approved median island restricting right-turn movements at the intersection has been installed. The right turn restriction has affected access to properties along Gillespie Street and movements to the Collingwood Hotel.

As an additional issue, Council's garbage collection contractor has expressed concern about the inability of the garbage collection vehicles to make U-turns at the closed section Pearce Street, at the Gillespie Street end.

Gillespie Street and Pearce Street intersection is a 'T' intersection, with Gillespie Street as the north-south road and Pearce Street, as the east-west, with the eastern section providing access to Collingwood Hotel and the other adjacent properties.

The intersection was closed over 20 years ago to prevent through traffic, including access from Pearce Street to the adjacent properties east of Gillespie Street, such as Collingwood Hotel.

As indicated above, at its February meeting, the Committee recommended that Council investigate opening Pearce Street at Gillespie Street intersection to allow access to Gillespie St via right turn movements from Hoxton Park Road and then Gill Avenue and Pearce Street.

In response, Council has investigated and prepared concept design of an arrangement that would permit through traffic to the properties east of Gillespie Street. To minimise through traffic, the proposal is to permit one-way eastbound movement along Pearce Street into Gillespie Street, but not the westbound.

This would enable traffic that is restricted from the right turn movement from Hoxton Park Road, into Gillespie Street, to enter via Gill Street and Pearce Street.

The committee is requested to consider the proposed one-way arrangement for community consultation with residents along particularly along Gillespie Street and Pearce Street.

Subject to the resident's support, detailed design will be carried out for the one-way configuration to be presented a future Committee meeting for further consultation.

RECOMMENDATIONS

That:

1. The Committee supports the proposed one-way arrangement from Pearce Street into Gillespie Street, as shown in Attachment 1, for community consultation to be carried out.
2. Subject to resident's comments detailed design to be prepared and presented at a future meeting for further consideration.

COMMITTEE DISCUSSION

The Committee discussed, noted the following comments and supported the above recommendations.

The TfNSW representative outlined that the owners/occupants of No. 6 Pearce Street are to be consulted to ensure that the proposed road opening will minimise impact on their existing driveway.

In response, the Committee was advised that the residents of Pearce Street and Gillespie Street would be consulted.

The Committee was also advised that the Collingwood Hotel carpark has potholes that need to be repaired. Whilst not part of the project, Council will request the hotel to fix the potholes in their carpark.

COMMITTEE RECOMMENDATION

That:

- a) The Committee supports the proposed one-way arrangement from Pearce Street into Gillespie Street, as shown in Attachment 1, for community consultation to be carried out.
- b) Subject to residents' detailed design to be prepared and presented a future Committee meeting for further consultation.

| | |
|---------------|-------------------------------------------------------------------|
| ITEM 2 | Liverpool City Centre Special Event - Festival of Chariots |
|---------------|-------------------------------------------------------------------|

INTRODUCTION

Council has received an application from Vedic Festival Incorporation to hold their annual Festival of Chariots community event on Saturday, 24 June 2023 in the Liverpool City Centre.

The event includes a street parade with rolling road closures along the following road sections:
- College Street, Moore Street, George Street, Scott Street, Memorial Avenue and Northumberland Street, as shown below.

The rolling road closures is a Class 2 Special Event in accordance with Transport for NSW (TfNSW) Special Event Planning & Resource Matrix Guide.

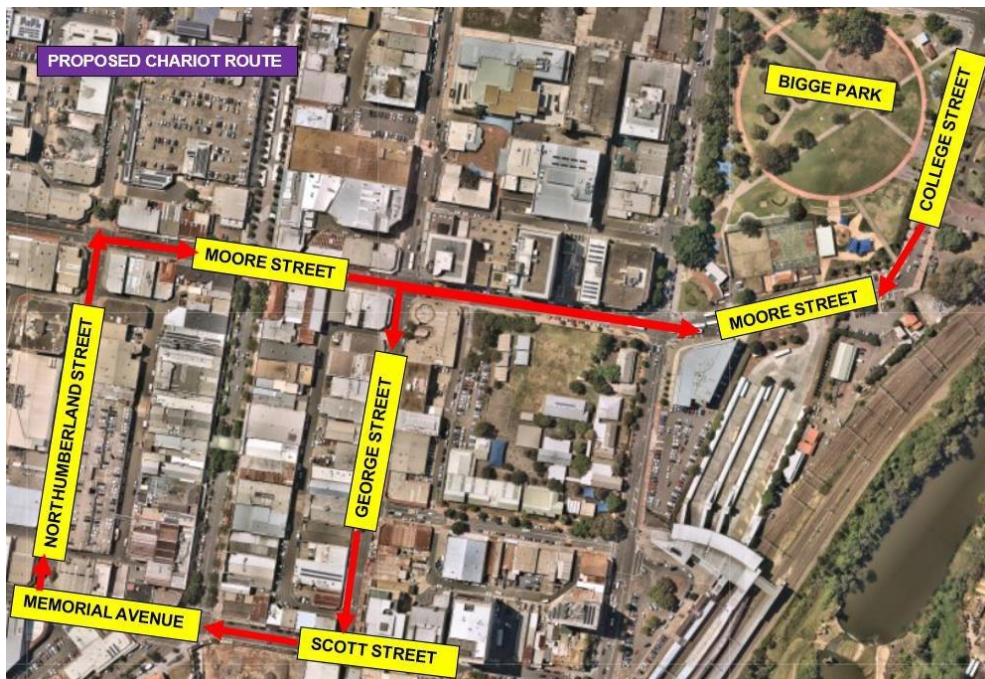
The Committee is requested to support the rolling road closures and classify the event as a Class 2 Special Event.

ASSESSMENT

The Festival of Chariots is an annual community event, involving a street parade requiring rolling road closures. The event has been held over the last thirteen years and has wide community support. Council also supports the event. This year the event is scheduled for 24 June 2023.

Proposed Rolling Street Parade Route

The event will be held in Bigge Park. The associated street parade and rolling road closures would also start and finish in the park. The street parade would take approximately an hour. The street parade would follow the same route as in previous years as shown below:



Details of the route is as follows:

- a) Right turn from Bigge Park into College Street.
- b) Continue along College Street and Moore Street.
- c) Continue along College Street and Moore Street.
- d) Left turn into George Street.
- e) Right turn into Scott Street, straight through along Memorial Avenue.
- f) Right turn into Northumberland Street.
- g) Right turn into Moore Street, straight through along College Street.
- h) Turn left and terminate into Bigge Park.

Expected Numbers and Durations

The organisers have advised that approximately 750 people are expected to take part in the parade. The parade is scheduled to commence at 11:30am and will end by 12:30pm. The parade will consist of marching units and band, a chariot to be pulled by devotees, and other control vehicles in the parade.

Expected Traffic Impact

The proposed event is being organised in Bigge Park, which is close to Liverpool Hospital and Liverpool Bus Interchange. In addition, sections of the street parade would affect impact on bus services and emergency service, as well as general traffic.

The event organisers are yet to confirm how the rolling road closures would be managed. A combination of traffic controllers and police management is required. A confirmation of the NSW Police Force management is required prior to Council's approval.

To minimise possible impacts, the event organisers would be working with Council, local bus companies and Police to minimise traffic impacts. A separate meeting is to be organised with the Police and the local bus companies.

Event Classification

This year's event is expected to be of a similar scale as last year's and rolling road closures are expected to be managed by the NSW Police Force and certified traffic controllers. A confirmation from the NSW Police Force is required.

Due to the scale and nature of the street parade the Committee is requested to classify the event as Class 2, Special Event, as in previous years, in accordance with the TfNSW Special Event Guidelines, which requires submission of special event traffic management plan to the TfNSW for endorsement.

Required Conditions

Required conditions for the class 2 event includes the following:

- Submission of a Special Event Transport Management Plan Traffic Management Plan to the TfNSW for endorsement.
- Police approval for the management of the associated rolling road closures.
- Road Occupancy License is to be obtained from the Transport Management Centre (TMC).
- The organisers must obtain relevant approval from NSW Department of Health.

The Committee is requested to support in principle the route and classify the event as Class 2. The event organisers are to work with Council and the Police in a lead up to the event to address concerns of local community and bus companies.

RECOMMENDATION

That:

1. The Committee supports in principle this year Festival of Chariots Street parade through the Liverpool City Centre on 24 June 2023.
2. The Committee classifies the event as a Class 2 Special Event with the required associated conditions
3. Council liaises with the event organisers, Police, and local bus companies to minimise traffic impacts of the event. A separate meeting is to be organised during the month or early April.
4. Council submits Special Event Traffic Management Plan to TfNSW for endorsement.

COMMITTEE DISCUSSION

The Committee discussed, noted the following comments, and supported the special event, provided the organisers obtain support from the Police and the bus companies.

- The TfNSW representative expressed concern that the proposed event route will have an impact on the railway interchange and suggested alternative route away from the railway interchange.

In response, the Committee was advised that when the event commenced the route was via Elizabeth Street and Bigge Street, in previous years, and was changed following reconstruction of Bigge Park, on the police suggestion to minimise impact on emergency services along Elizabeth Street to the Liverpool Hospital.

- The representative of Transit System advised that impact on the bus service would be less if the event is held on Sunday. Moving the event to Sunday, 25 June 2023, would be discussed with the organisers at a proposed pre-event meeting in April 2023.

COMMITTEE RECOMMENDATION

That the Committee:

- a) Supports in principle this year's Festival of Chariots Street parade through the Liverpool City Centre on 24 June 2023. The Committee is to be advised of the date of the event, at its May 2023 meeting following a discussion with the organisers, police and bus companies in April 2023.
- b) Classifies the event as a Class 2 Special Event with the required associated conditions.
- c) Liaise with the event organisers, Police, and local bus companies to minimise traffic impacts of the event. A separate meeting is to be organised during the month or early April.
- d) Submits a Special Event Traffic Management Plan to TfNSW for endorsement.

| | |
|---------------|---------------------------------------------------------------------|
| ITEM 3 | Sarah Hollands Drive – Proposed Pedestrian Crossing Facility |
|---------------|---------------------------------------------------------------------|

INTRODUCTION

Council has received representations for a pedestrian crossing facility across the section of Sarah Hollands Drive, at the back of the Aldi Store, Carnes Hill Marketplace.

The road section attracts significant pedestrian activity including students from John Edmondson High School and Holy Spirit Catholic School.

Pedestrian and traffic counts indicate that there is a pedestrian desire line which meets Australian Standards warrant for a marked pedestrian crossing on Sarah Hollands Drive at the road section near Strzelecki Drive and the driveway to Aldi.

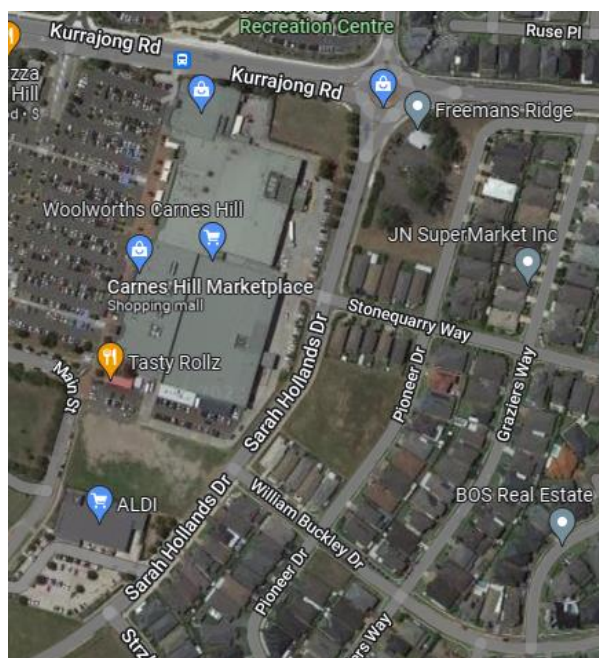
The Committee is requested, to consider and support the proposed marked pedestrian crossing at the road section near Strzelecki Drive.

ASSESSMENT

Sarah Hollands Drive is local north-south residential street planned to connect Kurrajong Road and Joshua Moore Drive. Currently, the road has been constructed in two sections: northern and southern sections, with the middle section yet to be constructed as part of the adjoining land subdivision.

The request is for a pedestrian crossing facility across the northern section between Kurrajong Road and Strzelecki Drive. The road section provides access to residential properties along the eastern side and Carnes Hill Marketplace shopping centre and Aldi Store on the western side of the street.

A locality map of the network and land uses is as shown below



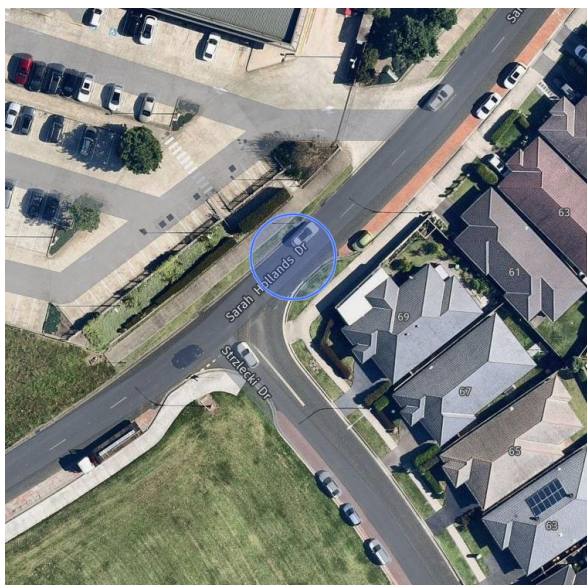
The road section of Sarah Holland Drive at its intersection with Strzelecki Drive, attracts significant pedestrian activity including students from John Edmondson High School and Holy Spirit Catholic School. Council also regularly receive requests from the local community for a pedestrian facility in this location to enable safer walking options to local schools and shops.

Results of the pedestrian and traffic counts, across the section of Sarah Holland Drive at its intersection with Strzelecki Drive is as indicated below:

| | Vehicular Traffic | Pedestrians | PV |
|---------|--------------------------------------|--------------------|-----------|
| AM Peak | Northbound – 414 Southbound - 398 | 35 | 28,420 |
| PM Peak | Northbound – 281 Southbound - 286 | 58 | 32,886 |

The results indicates that the road section attracts pedestrian and traffic volumes that meets Australian Standards reduced warrant for a marked pedestrian crossing. Council has secured funding as part of the High Pedestrian Activity Area (HPAA) Program for an investigation study and design around Carnes Hill market place including Sarah Holland Drive.

Proposed location for crossing is shown below:



RECOMMENDATION

That the Traffic Committee supports:

1. Proposed marked pedestrian crossing across the road section near its intersection with Strzelecki Drive.
2. Detailed design of the pedestrian crossing is to be forwarded to TfNSW for comments prior to installation.

COMMITTEE DISCUSSION

Committee discussed and supported the recommendations as presented.

COMMITTEE RECOMMENDATION

That:

- a) The Committee supports installation of a marked pedestrian crossing across Sarah Hollands Drive north of its intersection with Strzelecki Drive, Carnes Hill.
- b) Detailed design of the pedestrian crossing is to be forwarded to TfNSW for comments prior to installation.

| | |
|---------------|------------------------------------------------------------------------|
| ITEM 4 | First Avenue, Hoxton Park – Proposed Traffic Management Changes |
|---------------|------------------------------------------------------------------------|

INTRODUCTION

Council has received concerns from Lismore Street about significant through traffic and speeding, and local residents a need to extend the right turn bay at the First Avenue/Hoxton Park Road intersection,

To address these existing concerns Council is proposing traffic management changes including:

- Extension of First Avenue to Nineteenth Avenue to allow southbound movements only.
- Extension of the northbound right turn lane between Twentieth Avenue and Hoxton Park Road.
- Installation of indented parking bays six indented parking spaces

The Committee is requested to support in-principle proposed changes for design to be prepared for further consideration.

ASSESSMENT

Background information and reasons for the 3 proposed traffic management changes are as follows:

- Extension of the northbound right turn lane between Twentieth Avenue and Hoxton Park Road.

First Avenue, Hoxton Park, is a north-south local collector road, between Hoxton Park Road and Brownes Farm Reserve.

The road has a signalised intersection with Hoxton Park Road and a cul-de-sac adjoining the reserve. The signalised intersection has 2 lanes on the First Avenue approach, line marked with a dedicate right turn lane and a through/left kerbside lane.

The Committee has previously discussed traffic delays of right turn movements from First Avenue into Hoxton Park Road.

Traffic investigations have identified that the right turn movement from First Avenue exceeds the capacity of the existing right turn bay.

A solution is to extend the length of the right turn bay. This requires removal of a kerb blister which provides a narrow road section for pedestrians to cross via a pedestrian refuge. Removal of the blister will allow two northbound lanes in the section between Twentieth Avenue and Hoxton Park Road.

A design of these changes will be prepared and presented to a future Traffic Committee Meeting.

- Extension of First Avenue to Nineteenth Avenue to allow southbound movements only.

Council has been receiving representations from Lismore Street Residents about excessive through traffic and associated speeding.

Traffic counts have confirmed that Lismore Street is carrying a traffic volume of approximately 3000 vehicles per day. This is because the street is being used by through traffic to travel to First Avenue and connect to Hoxton Park and beyond.

A locality map showing the existing road network is below.



As shown in the locality map above, First Avenue is not currently connected to Nineteenth Avenue. However, there is adequate road reserve that would permit the 2 closed road sections to be connected.

A portion of the through traffic (along Lismore Street) is contributed to by northbound vehicles along Pacific Palms Circuit. This traffic volume could be reduced if First Avenue is connected to Nineteenth Avenue.

Council will investigate such a link, carry out community consultation and, if supported, prepare design which will be presented at a future Committee Meeting for consideration.

- Installation of indented parking bays six indented parking spaces

Council has been receiving representations from residents of a medium density development along the east side of First Avenue, just north of Lismore Street.

The section of First Avenue between Windle Avenue and Hoxton Park Road has a carriageway width of approximately 11.2m. South of Windle Avenue, the carriageway reduces to approximately 6.2m.

This road space does not permit on-street parking and 2-way traffic.

Hence the residents are requesting Council to consider and install indented parking along the section between Lismore Street and Windle Avenue.

The existing road reserve would permit indented parking bays to be installed along both sides of this road section.

A design layout of the indented bays are shown in Attachment 4.

RECOMMENDATION

That the Committee Supports:

1. The design investigation of the extension of the northbound right turn lane between Twentieth Avenue and Hoxton Park Road.
2. In principle, the design investigation for the connection of First Avenue to Nineteenth Avenue.
3. Installation of indented parking bays in accordance with Attachment 4.

COMMITTEE DISCUSSION

CW provided an overview of the above three traffic management changes. He outlined that:

- Detailed design of the extension of the northbound right turn lane between Twentieth Avenue and Hoxton Park Road, and outcome of community consultation on extension of First Avenue to Nineteenth Avenue, would be presented to the Committee at the May/July 2023 meeting.
- Design of the proposed indented parking bays, as shown in Attachment 4, is presented for the Committee to endorse. The bays will permit on street parking in front of group of townhouses.
- With regards, design investigation for the connection of First Avenue to Nineteenth Avenue, Councillor Harle, advised that the connection to Nineteenth Avenue was closed to minimise and reduced through traffic along First Avenue. The Committee was advised that connect to Nineteenth Avenue would be southbound only. In addition, it was discussed and agreed that feasibility of other options such as construction of a bridge and road extension to Yarrowa Road should be investigated.

COMMITTEE RECOMMENDATION

That:

- a) Council prepares detailed design of the extension of the northbound right turn lane between Twentieth Avenue and Hoxton Park Road and submit to the Committee for endorsement.
- b) Council undertakes detailed design investigation for the connection of First Avenue to Nineteenth Avenue including other options, which would minimise traffic flow on First Avenue.
- c) The Committee Supports Installation of indented of indented parking bays in accordance with Attachment 4.1.

| | |
|---------------|---------------------------------------------------------------------------|
| ITEM 5 | Railway Street Shared Spaces Demonstration Project - Opening Event |
|---------------|---------------------------------------------------------------------------|

INTRODUCTION

Council has received grant funding from Transport for NSW (under its Streets as Shared Spaces (Round 2) grant program, to implement a six-month trial shared space demonstration project in Railway Street.

At its November 2022 meeting, the Committee supported the shared space project. Construction is under way and the installations will be completed for an opening event on Saturday 18 March 2023.

The event involves a road closure in Railway St from 10:00am to 2:00 pm. The event organiser has applied for Council's classification and approval. Due to its scale the road closure is considered a Class 3 Special Event in accordance with Transport for NSW (TfNSW) Special Event Planning & Resource Matrix Guide.

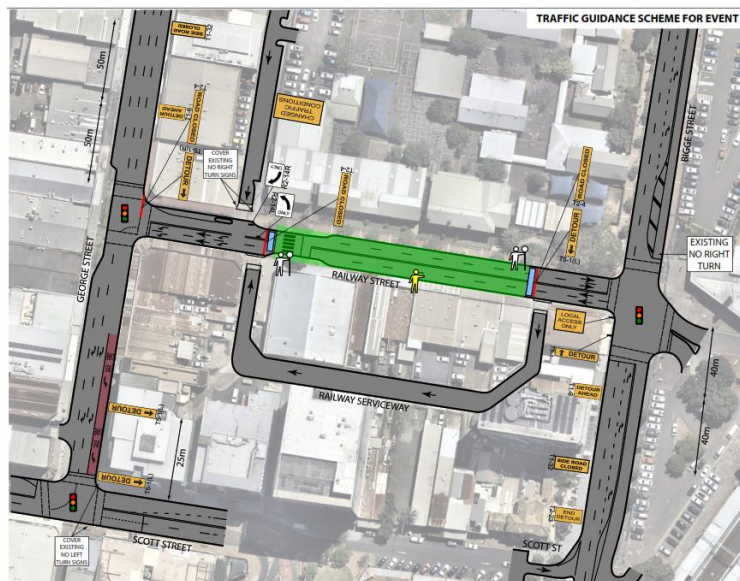
The Committee is requested to support the road closure and classify the event as a Class 3 Special Event.

ASSESSMENT

At its November 2022 meeting, the Committee supported the shared space project. The project through temporary installation of vibrant parklets to accommodate outdoor dining spaces and pavement markings would deliver revitalisation of Railway Street to encourage improvements to the existing road reserve, encourage existing pedestrian connections and improve user amenity.

As indicated above, installations of the share space demonstration project has commenced, and installations will be completed for an opening event on Saturday 18 March 2023.

The event will be held in Railway Street between George Street and Bigge Street. Approximately 150m of on-street parking along Railway Street between George Street and Bigge Street is to be temporarily removed during the closure hours. A locality plan of the road section to be closed is as indicated below.



During the road closure, there will be alternate road sections that can be used as detour routes, including Scott Street, Moore Street and George Street. In addition, the existing westbound movement along Railway Serviceway will be maintained. The detour routes have capacity to accommodate the temporary additional traffic associated with the event.

The event organisers have advised that between 1500 - 3000 people will attend. Details of the road closure includes the following:

- a) Bump-in and Traffic Closure Start: 10:00PM Friday 17 March 2023
- b) Event: 18 March 2023 from 10:00 AM – 2:00 PM
- c) Bump-out Finishes: 5:00PM Saturday 18 March 2023

Due to the scaling impact of the event, it is considered the event is Class 3 special event requiring a traffic management plan to be submitted and classification and submission of the Special Traffic management Plan for TfNSW endorsement, prior to the event.

The event organisers are to work with Council and the Police in a lead up to the event to address concerns of local community and bus companies.

In accordance with the Guide to Traffic and transport Management for Special Events guidelines, an event that impacts local traffic and transport systems and there is low scale disruption to the non-event community. For example: an event that blocks off the main street of a town or shopping centre but does not impact a principal transport route or a highway is classified as a Class 2 event.

Hence, the Committee is requested to classify the event, as a Class 3 special event with the required associated conditions including the following:

- Submission of a Special Event Transport Management Plan Traffic Management Plan to the TfNSW for endorsement.
- Road Occupancy License from the Transport Management Centre (TMC).

The event is being managed by Council Event Team and has advised local businesses and emergency services. In addition, variable message boards will be placed on the approaches to Railway Street, before the event to advice motorists of the road closure.

RECOMMENDATION

That:

1. The Committee supports the road closure of Railway Street, for the Special Event on 18 March 2023.
2. The Committee classifies the event as a Class 3 Special Event
3. The organisers is to seek police support for the event.
4. The organisers to obtain relevant approval from NSW Department of Health.
5. Council submits Special Event Traffic Management Plan to TfNSW for information.

COMMITTEE DISCUSSION

CW outlined that Council has received funding from Transport for NSW, under its Streets as a Shared Space program to trial a shared space demonstration project in Railway Street,

Liverpool. The constriction is scheduled to be completed for an opening event on 18 March 2023. The opening event includes closing the section of Railway Street, at its intersection with between Railway Serviceway (east and west). The road closure is considered a Class 3 Special Event in accordance with Transport for NSW (TfNSW) Special Event Planning & Resource Matrix Guide, with associated conditions.

COMMITTEE RECOMMENDATION

That:

- a) The Committee supports road closure of Railway Street, for the opening of demonstration project on 18 March 2023.
- b) Council classifies the road closure as a Class 3 Special Event.
- c) Council liaises with the event organisers, Police, and local bus companies to minimise traffic impacts of the event.
- d) Council submits a Special Event Traffic Management Plan to TfNSW for information.

ITEM 6**Weir Crescent, Lurnea and Cecil Hills/ Elizabeth Hills – Requests for Traffic Calming Devices and Local Area Traffic Management (LATM) Study****INTRODUCTION**

In the last two months, Council has received representations concerning traffic speed with request for traffic calming devices along Weir Crescent. In addition, at a recent public meeting, residents of Elizabeth Hills and Cecil hills raised concerns about speeding and the Mayor responded that assessment would be carried out to identify locations where traffic counts are needed to quantify the speeding concerns and identify possible solutions.

In response, investigation including previous speed classifications have been carried out along Weir Crescent. The results indicate that the 85th percentile speeds are lower than the posted 55km/h.

Speed classifications are yet to be carried out on the critical streets in Elizabeth Hills and Cecil hills.

The Committee is requested to discuss speeding along Weir Crescent and suggest streets that require assessment in Elizabeth Hills and Cecil Hills.

ASSESSMENT

Weir Crescent – Weir Crescent is a north/south road between Webster Road and Graham Avenue. The road is approximately 570m long and has a carriageway width of approximately 7.8m.

Previous traffic counts approximately 3 years ago, indicated an 85th percentile speed of less than 55km/h. With this speed profile, it is not considered that traffic calming devices are required.

The Police have previously been requested to monitor the road in their highway patrol and speed enforcement activities, and it is requested that the Police continue this activity.

If required, additional speed classifications will be carried out for further consideration.

Elizabeth Hills and Cecil Hills – At the well-attended, mobile Mayoral Meeting held in December 2022, Elizabeth Hills and Cecil Hills residents raised concerns about speeding and requested additional traffic devices and Police Speed enforcement.

The Mayor provided advice that Council would investigate and carry out an assessment to identify locations where traffic counts are needed to quantify the speeding concerns and identify possible solutions.

Traffic investigations will be carried out over the next 2 to 3 months to quantify the speeding concerns, identify possible locations for additional devices, prepare design layouts and summarised in Local Area Traffic Management Plan (LATM). This will be presented to a future Traffic Committee Meeting for further consideration.

The 2 suburbs have existing traffic calming devices along a number of the distributor, collector and local roads. The assessment would concentrate on these relatively higher order roads.

In the meantime, the Committee Members are requested to nominate streets or road sections that should be considered in the above suburbs.

RECOMMENDATION

That the Committee:

1. Supports ongoing Police Speed enforcement along Weir Crescent and roads within Elizabeth Hills and Cecil Hills.
2. Notes Council will carry out speed classifications along the critical distributor, collector and local roads within Elizabeth Hills and Cecil Hills to identify locations where additional traffic calming devices may be required and present these in the form of a Local Area Traffic Management Plan (LATM) to a future Committee Meeting.

COMMITTEE DISCUSSION

Weir Crescent, Speeding Concern - CW advised that the Committee at its January 2020 received a report on speeding along Weir Crescent, Lurnea. The Committee endorsed signs and linemarking at a 90⁰ bend in the road alignment, as the 85th percentile speed of 53km/hr did not require installation of traffic calming device/s.

The Committee discussed and supported requesting the police continue to enforce speeding in Weir Crescent and to present their findings to the Committee at a future meeting.

Elizabeth Hills and Cecil Hills Speeding Concerns - CW outlined that at a December 2022 mayoral mobile office meeting, in response to residents speeding concerns, the Mayor advised residents that Council will carry out speed classification to identify locations where additional traffic calming devices may be required and present these in the form of a Local Area Traffic Management Plan (LATM) to a future Committee Meeting. The Committee noted and supported the local area traffic study.

COMMITTEE RECOMMENDATION

That:

- a) Council requests the Police to undertake ongoing speed enforcement along Weir Crescent and roads within Elizabeth Hills and Cecil Hills.
- b) Council undertakes speed classifications along the critical distributor, collector and local roads within Elizabeth Hills and Cecil Hills, to identify locations where additional traffic calming devices may be required as part of Local Area Traffic Management Plan (LATM) and present the plan to a future Committee Meeting.

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| ITEM 7 | Regentville Drive, Elizabeth Hill - Full or Partial Road closure at Gowanlea Avenue intersection |
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INTRODUCTION

At the November 2022 meeting, the Committee considered representations from residents and the Local Member of Parliament for Mulgoa concerning ongoing traffic conditions along Regentville Drive. The Committee resolved that community consultation be carried out and the outcome of the consultation be presented to the Committee at a future meeting.

The committee noted possible options to reduce the extensive through traffic including either full road closure or allow one-way southbound movements in Regentville Drive at its intersection with Gowanlea Avenue, Elizabeth Hill.

These options have been investigated and layouts as shown in Attachments 7.1 and 7.2.

The Committee is requested to support in principle the traffic changes for community consultation to be carried out.

ASSESSMENT

Regentville Drive is a north-south classified collector road and is approximately 980m in length. The 470m southern section of approximately 470m is part with bus route. The street has variable carriageway widths between 6.5m to 9m and the default 50 km/h urban residential speed limit.

During community consultation the members attending the online meeting requested Council to consider full Regentville Drive closure at its intersection with Gowanlea Avenue. Therefore, traffic is to be rerouted through Wixstead Avenue, Rosebank Avenue and Gowanlea Avenue. Carriageway widths Wixstead Avenue, Rosebank Avenue is approximately 10.5m and approximately 9.2m in Gowanlea Avenue. Carriageway widths of the detour routes is higher than the Regentville Drive.

Considering the existing traffic volume and road configuration of the proposed reroute, Council is proposing half road closure, for the northbound traffic, at the Regentville Drive and Gowanlea Avenue intersection.

Council has investigated and prepared concept designs of both the options and are attached as Attachment 7.1 and 7.2.

This also require changes to the existing give-way intersection priority control across Gowanlea Avenue at the existing intersection with Rosebank Avenue to provide free flow between Rosebank Avenue north section and Gowanlea Avenue east section. The proposed changes to the priority control at the Rosebank Avenue and Gowanlea Avenue is shown in the Attachment 7.3.

In addition, increased traffic through sections of Wixstead Avenue, Rosebank Avenue and Gowanlea Avenue may require traffic calming devices to reduce speeding and maintaining resident amenities in these streets.

The Committee is requested to consider the proposed full or partial Regentville Drive road closure at the Regentville Drive and Gowanlea Avenue intersection for community consultation with the affected residents.

Results of the community consultation would be presented to the Committee at a future meeting if affecting the Committee's determination.

RECOMMENDATIONS

That:

- a) Council undertakes community consultation for traffic management changes involving full or partial closure of Regentville Drive at its intersection with Gowanlea Avenue and associated review of the Rosebank Avenue and Gowanlea Avenue intersection priority control as shown in Attachments 7.1, 7.2 and 7.3.
- b) Council undertakes detailed design subject to the outcome of the community consultation and present to a future Traffic Committee meeting.
- c) Council undertakes traffic study which identifies a need or otherwise traffic calming devices, along affected sections of Wixstead Avenue, Rosebank Avenue and Gowanlea Avenue, present the study findings to a future Traffic Committee meeting.

COMMITTEE DISCUSSION

CW provided overview of community consultation with two residents in November 2022. The residents are more concerned of traffic volume using Regentville Drive and have requested for road closure of Regentville Drive at its intersection with Gowanlea Avenue.

Residents will be consulted on the requested road closure on tow option – full or partial road closure, which would permit southbound movement, Regentville Drive at its intersection with Gowanlea Avenue.

Outcome of the community consultation would be presented to the Committee at a future meeting.

The TfNSW representative requested that the existing priority intersection control at the Rosebank Avenue and Gowanlea Avenue intersection, may need to be maintained, and should be review as part of the traffic review and community consultation.

COMMITTEE RECOMMENDATION

That:

- a) Council undertakes community consultation on full or partial closure of Regentville Drive at its intersection with Gowanlea Avenue, as part of a local area traffic study, and present the outcome to a future Committee meeting.
- b) Council undertakes detailed design subject to the outcome of the community consultation and present to a future Traffic Committee meeting.

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| ITEM 8 | Approved Items Under Delegated Authority |
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INTRODUCTION

This item provides a summary of minor traffic facilities that have been approved under the Liverpool Local Traffic Committee Delegated Authority by TfNSW and Police representatives over the two-month period, between November 2022 and January 2023.

| Delegated Authority No. | Location | Description of Proposal |
|-------------------------|-------------------------------------------|------------------------------------------|
| 2022.065 | 65 Edmondson Ave, Austral | Installation of No Stopping restrictions |
| 2022.066 | Yarran Court & Booree Court, Wattle Grove | Installing of No Stopping restrictions |
| 2022.067 | Lachlan St, Liverpool | Installation of No Stopping restrictions |
| 2022.068 | Quadrat Lane, Sadleir | Installation of No Stopping restrictions |
| 2022.069 | Moondarra Drive, West Hoxton | Installation of No Stopping restrictions |
| 2022.070 | Kelly St & Boyd St, Austral | Subdivision signs and linemarking |
| 2022.071 | Fifteenth Ave, West Hoxton | Compression Braking signs |
| 2022.072 | 75 Green Valley Rd, Busby | Installation of Bus Stop |

RECOMMENDATION

That the Committee notes the above Delegated Authority applications approved by the NSW Police Force and TfNSW representatives over the two-month period between November 2022 and January 2023.

COMMITTEE RECOMMENDATION

The Committee noted the above Delegated Authority applications approved by the NSW Police Force and TfNSW representatives over the two-month period between November 2022 and January 2023.

TECHNICAL DISCUSSION

TD1

Liverpool City Centre High Pedestrian Activity Area – Proposed Additional Pedestrian Safety Measures

INTRODUCTION

Following Mayoral representations, the Minister for Metropolitan Roads in a letter dated 25 November 2022 has approved for the 30km/h speed limit, installed in the High Pedestrian Activity Area (HPAA) in the Liverpool CBD, to be replaced with the previous 40km/h speed limit. The Macquarie Road section between Scott Street and Moore Street is to remain at 30km/h.

The minister approval requires Council to implement further pedestrian safety measures for this area to maintain pedestrian safety.

A locality map of the City Centre HPAA and relevant affected street is shown below.



Figure 1: The changes to the 30km/h speed limits in Liverpool City Centre

The replacement of the speed limit signage has commenced and are scheduled to be completed by early February 2023.

In response to the request for implementation of additional pedestrian safety measures, Council will engage a qualified road safety auditor to undertake a road safety audit, review crash data, identify any road safety deficiencies including pedestrian and cyclist safety issues, and recommend additional pedestrian safety measures within the area.

Recommendation

1. The Committee is to identify some pedestrian safety issues within the City Centre for them to be included in the audit.
2. The Committee to note the above investigation and that a report will be presented at a future meeting for further consideration.

COMMITTEE DISCUSSION

The Committee discussed and noted the following:

Replacements of the 30km/h speed limit, installed in the High Pedestrian Activity Area (HPAA) in the Liverpool CBD, with the previous 40km/h speed limit, except the section of Macquarie Street between Memorial Avenue/Scott Street and Moore Street, have been completed.

The TfNSW Senior Manager, Network Safety advice that after installations of the agency's funded traffic calming devices in the City Centre, implementation of additional pedestrian safety measures are not required.

To reduce jaywalking in the city centre particularly at the Elizabeth Street and Northumberland Street intersection, Council is to install pedestrian advisory safety signs and request the police to enforce and discourage jaywalking.

COMMITTEE RECOMMENDATION

- a. After installations of the agency's funded traffic calming devices in the City Centre, implementation of additional pedestrian safety measures are not required.
- b. To reduce jaywalking in the city centre particularly at the Elizabeth Street and Northumberland Street intersection, Council is to install pedestrian advisory safety signs and request the police to enforce and discourage jaywalking.

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| TD2 | Camden Valley Way and Guild Avenue Intersection, Leppington – Request for Right Turn Movements at the intersection |
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INTRODUCTION

Camden Valley Way and Guild Avenue intersection is currently restricted to a left-in and left-out arrangement.

Council has received representations that a number of motorists are ignoring the right turn restriction.

Council has therefore been requested to install a physical device in the median island to prevent the illegal right turn movement, or for Transport for NSW (TfNSW) to consider permitting the right turn as an interim arrangement until the road link via a signalised intersection at the Camden Valley Way and Campbelltown Road is constructed.



RECOMMENDATIONS

That TfNSW investigate either to install a physical device in the median island to prevent the illegal right turn movements, or permit the right turn movements as an interim arrangement till internal road link and access from the signalised intersection are completed.

COMMITTEE DISCUSSION

The TfNSW representatives advised that as previously advised the agency does not permitting right turn movements at the Camden Valley Way and Guild Avenue intersection, due to its proximity to the existing major signalised Camden Valley Way/Cowpasture Road intersection.

Therefore the existing the current restricted to a left-in and left-out arrangement will be maintained. The agency has allocated funding for physical barriers to be installed in the existing central median island to prevent illegal right movements. The installation will be carried out in the next four months, ie during this financial year.

COMMITTEE RECOMMENDATION

- a. TfNSW will not permit right turn movements at the Camden Valley Way and Guild Avenue intersection, due to its proximity to the existing major signalised Camden Valley Way/Cowpasture Road intersection.
- b. The existing left-in and left-out arrangement will be maintained.
- c. TfNSW will install physical barriers in the existing central median island to prevent illegal right movements in the next four months, ie during this financial year.

GENERAL BUSINESS ITEMS

| ITEM | LOCATION/ISSUE | COMMENTS | COMMITTEE RECOMMENDATION |
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| GB1 | Wilson Road, Hinchinbrook – Access from Hoxton Park Reserve | <p>Council has received representation on the existing right turn restriction of the driveway providing access to the Hoxton Park Reserve.</p> <p>The existing right turn restriction is part of the access arrangement for the 'place of Worship' opposite the reserve.</p> <p>The road network in the area includes a RAB which permits northbound traffic to make a U-Turn and enter the reserve safely.</p> <p>The right turn movement out of the reserve is possible via Wilson Road, Hoxton Park Road and Whitford Road.</p> <p>Removing the right turn restriction would require the central median island to be removed. This will result in conflicting traffic movements which will be unacceptable, particularly during peak use of the Place of Worship.</p> | The Committee recommends that the existing driveway arrangement to be maintained. |
| GB2 | Disabled Parking Spaces in front of 24 Bathurst Street, Liverpool – Request for Change to improve sight distance for exit movements. | <p>Council has received representations that the two disabled parking spaces is adjacent to the driveway of the doctor's surgery at 24 Bathurst Street.</p> <p>The two spaces have a length of approximately 11.4m long and tends to be occupied during business hours. This affects sight distance for exit movements from the Surgery.</p> <p>The spaces were signposted to be used by visitors to Women's Health Clinic on the opposite of Bathurst Street.</p> | The Committee recommends that one of the spaces to be timed parking, subject to consultation with the adjoining Women's Health Clinic and the Access Committee. |
| GB3 | Wellwood Crescent, Moorebank – Timed Parking | There has been an incident where parking of vehicles on both sides of the road has prevented an ambulance from approaching the property where a noted emergency was occurring. Accordingly, the ambulance driver parked in the closest available driveway and walked their equipment to the residence of concern. | <p>The Committee recommends that 'No Parking' restriction be installed along one side of the road, in consultation with the local residents.</p> <p>This is to be a temporary solution until such time as the street can be reviewed for feasibility as part of the 'Indented Parking Bay' priority list.</p> |

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| GB4 | 307 Wilson Road, - Removal of Bus Zone/ Bus Stop | <p>Bus Stop at this location is causing number of issues for the resident directly adjoining.</p> <p>Patrons of the Bus Stop are trespassing onto private property to sit on the stairs whilst they wait.</p> <p>The resident has notified that rubbish is being left behind by the patrons.</p> <p>Parking and access concerns with regard to parking vehicles in close proximity to the house and also being unable to access their driveway whilst the bus waits for the passengers for 'extended' periods of time.</p> <p>The bus stop could potentially be removed as there are two bus stops within approximately 200m both to the north and south. The distance between the alternate stops is 370m, which is within the 400m maximum identified in the Bus Infrastructure Guidelines.</p> | Transit Systems is to investigate and advise whether the bus stop can be removed. |
| GB5 | Buchan Avenue, Edmondson Park – Parking restrictions at the front of new public school. | <p>The Committee previously approved signs and linemarking for the new public school. The No Parking signs were approved with standard school zone times (8-9:30am, 2:30-4pm).</p> <p>However, the new school has been approved with differing school bell times and the school finishes at 2:10pm. In order for the No Parking (kiss and drop) to work properly in the afternoons, Council has been requested to change the No Parking signage times to 1:30-3:00pm.</p> <p>The Committee discussed and supported the requested change.</p> | The existing 'No Parking' restrictions along Buchan Avenue and Faulkner Avenue is to be changed to 1.30pm-3.00pm on school days. |
| GB6 | Meehan Avenue, Hammondville - Speeding | Council has received a representation from Councillor Macnaught that the Member of Holsworthy has requested that speeding along Meehan Avenue is to be assessed and if require addressed. | Council to undertake speed classification at two road sections and report the findings to a future meeting. |

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| GB7 | Hoxton Park Road, Liverpool – Right turn movements at Gillespie Street intersection | <p>The Committee discussed and agreed that Council undertakes speed classification at two road sections and report the findings to a future meeting.</p> <p>Council has received concerns about representations about right turn movements into developments along the section of Hoxton Park Road, between Hume Highway and Gill Avenue, including at the Hoxton Park Road and Gillespie Street intersection.</p> <p>The Committee noted that the Hoxton Park Road and Gillespie Street intersection has a triangular concrete island and signs to restrict turning movements to left in/left out.</p> <p>The Committee discussed and agreed that as TfNSW manages Hoxton Park Road, Council is to request the agency to investigate installation of a central median to ban right turn movements across Hoxton Park Road including into right turn movements into and out of Gillespie Street.</p> | <p>Council is to request TfNSW to investigate installation of a central median to ban right movements across Hoxton Park Road including into right turn movements into and out of Gillespie Street.</p> |
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