

COUNCIL AGENDA

ORDINARY COUNCIL MEETING

29 March 2023



You are hereby notified that an **Ordinary Council Meeting** of Liverpool City Council will be held at the **FRANCIS GREENWAY CENTRE, 170 GEORGE STREET, LIVERPOOL** on **Wednesday, 29 March 2023** commencing at 2.00pm. Doors to the Francis Greenway Centre will open at 1.50pm.

Liverpool City Council Meetings are livestreamed onto Council's website and remain on Council's website for a period of 12 months. If you have any enquiries, please contact Council and Executive Services on 8711 7584.

A handwritten signature in black ink, appearing to read "John Ajaka".

Mr John Ajaka

CHIEF EXECUTIVE OFFICER

Statement of Ethical Obligations

Oath or Affirmation of Office

In taking the Oath or Affirmation of Office, each Councillor has made a commitment to undertake the duties of the office of councillor in the best interests of the people of Liverpool and Liverpool City Council and that they will faithfully and impartially carry out the functions, powers, authorities and discretions vested in them under the Local Government Act 1993 or any other Act to the best of their ability and judgment.

Conflicts of Interest

A councillor who has a conflict of interest in any matter with which the council is concerned, and who is present at a meeting of the council when the matter is being considered, must disclose the interest and the nature of the interest to the meeting as soon as practicable. Both the disclosure and the nature of the interest must be recorded in the minutes of the Council meeting where the conflict of interest arises. Councillors should ensure that they are familiar with Parts 4 and 5 of the Code of Conduct in relation to their obligations to declare and manage conflicts of interests.

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Presentations by Councillors

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NIL

Council in Closed Session

The following items are listed for consideration by Council in Closed Session with the public excluded, in accordance with the provisions of the Local Government Act 1993 as listed below:

CONF 01 Fire and Rescue NSW Referrals

Reason: Item CONF 01 is confidential pursuant to the provisions of s10A(2)(g) of the Local Government Act because it contains advice concerning litigation, or advice that would otherwise be privileged from production in legal proceedings on the ground of legal professional privilege.

ORDER OF BUSINESS

CONF 02 Purchase of Lot 142 DP 1265897, 95-105 Seventh Avenue, Austral

Reason: Item CONF 02 is confidential pursuant to the provisions of s10A(2)(c) of the Local Government Act because it contains information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business.

CONF 03 Proposed Granting of an Easement for Gas Main over Council Land identified as Lot 201 in DP 1194243, Kurrajong Road, Carnes Hill

Reason: Item CONF 03 is confidential pursuant to the provisions of s10A(2)(c) of the Local Government Act because it contains information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business.

CONF 04 Liverpool Local Planning Panel (LLPP) - Engagement of Additional Panel Members

Reason: Item CONF 04 is confidential pursuant to the provisions of s10A(2)(a) of the Local Government Act because it contains personal matters concerning particular individuals (other than councillors).

CONF 05 Purchase of Lots 64, 65, 66 & 67 in DP 1271974, 35-55 Tenth Avenue, Austral for RE1 Public Recreation and SP2 Local Drainage

Reason: Item CONF 05 is confidential pursuant to the provisions of s10A(2)(c) of the Local Government Act because it contains information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business.

CONF 06 Endorsement of Deed of Agreement between Liverpool City Council and Gandangara Local Aboriginal Land Council

Reason: Item CONF 06 is confidential pursuant to the provisions of s10A(2)(g) of the Local Government Act because it contains advice concerning litigation, or advice that would otherwise be privileged from production in legal proceedings on the ground of legal professional privilege.

Close



MINUTES OF THE ORDINARY MEETING HELD ON 1 MARCH 2023

PRESENT:

Mayor Ned Mannoun
 Councillor Ammoun
 Councillor Goodman
 Councillor Green
 Councillor Hadid
 Councillor Harle
 Councillor Kaliyanda (arrived at 2.17pm)
 Councillor Karnib
 Councillor Macnaught
 Councillor Rhodes
 Mr John Ajaka, Chief Executive Officer
 Mr Farooq Portelli, Acting Director Corporate Services
 Ms Tina Bono, Director Community & Culture
 Ms Lina Kakish, Acting Director Planning & Compliance
 Mr Jason Breton, Acting Director City Presentation
 Mr John Lac, Acting Director Infrastructure & Environment
 Mr John Milicic, Manager Property, Economy and Commercial Development
 Ms Jessica Saliba, Coordinator Governance
 Mr Karl Adderley, Waste Project Officer
 Mr David Galpin, General Counsel, Manager Governance, Legal and Procurement
 Mr Vishwa Nadan, Chief Financial Officer
 Mr George Georgakis, Manager Council and Executive Services
 Ms Susan Ranieri, Coordinator Council and Executive Services (minutes)

The meeting commenced at 2.00pm

STATEMENT REGARDING WEBCASTING OF MEETING

The Mayor reminded everyone that in accordance with Council's Code of Meeting Practice (other than the Public Forum Section), the meeting is being livestreamed.

The prayer of the Council was read by Pastor Claudio Alosi from Living Grace Christian Church.

NATIONAL ANTHEM

The National Anthem was played at the meeting.

COUNCILLORS ATTENDING REMOTELY

Nil.

APOLOGIES

Motion: **Moved: Mayor Mannoun** **Seconded: Cllr Rhodes**

That Councillor Hagarty be noted as an apology for this meeting and that leave of absence be granted.

On being put to the meeting the motion was declared CARRIED.

CONDOLENCES

Nil.

CONFIRMATION OF MINUTES

Motion: **Moved: Clr Hadid** **Seconded: Clr Harle**

That the minutes of the Ordinary Meeting held on 1 February 2023 be confirmed as a true record of that meeting.

On being put to the meeting the motion was declared CARRIED.

DECLARATIONS OF INTEREST

There were no declarations of interest with relation to the Council meeting however, Cllr Ammoun wanted to declare that he has been nominated for the State seat of Liverpool on behalf of the Liberal Team in the upcoming State Election.

Therefore, as a result of this, and in accordance with clauses 4.1.9 and 4.1.10 of Council's Civic Expenses and Facilities Policy (where a Councillor who is endorsed as a candidate for Federal or State election may choose to voluntarily take leave of absence and / or voluntarily donate their allowance during their candidacy), Cllr Ammoun would like to donate this month's Councillor allowance as follows:

- \$1,000 to AusRelief for the Turkey/Syria disaster;
- \$1,000 to the core community in Miller; and
- the balance of his allowance to PCYC Miller.

PUBLIC FORUM

Presentation – items not on agenda

Nil.

Representation – items on agenda

Nil.

MAYORAL MINUTE

ITEM NO: MAYOR 01
SUBJECT: Expressing Support for the Metro Liverpool to Bankstown Extension
REPORT OF: Mayor Ned Mannoun

I would like to express our full support for the proposed Metro line connecting Liverpool to Bankstown. This is an exciting project that will bring significant benefits to our local community, including improved transportation options, reduced traffic congestion, and increased economic growth.

The City of Liverpool welcomes the NSW Government's decision to progress this project, and we thank them for their commitment to improving public transport in our area. We recognise that this is a significant investment that will provide long-term benefits to our region.

However, it is disappointing to see the Opposition's resistance to this project. We urge them to reconsider their position and support this vital infrastructure development. The proposed metro line will not only provide much-needed transportation solutions but also create new job opportunities and promote economic growth across the region.

Therefore, I would like to write to the NSW Opposition leader to request that they change their position on this project and support the NSW Government's efforts to deliver better transport options for our community. Together, we can work towards building a more connected, sustainable, and prosperous region for all.

RECOMMENDATION

That Council:

1. Write to the NSW Government to thank them for the \$270 million dollar investment to complete the business cases for the Metro extension, connecting Liverpool to Bankstown.
2. Write to the NSW Opposition Leader to request that they change their position on the Metro extension project.
3. Notes that three additional stations at Austral, Kemps Creek and Rossmore could have been part of the Western Sydney Airport line to Parramatta.
4. Continue to lobby the NSW Government and the Opposition for an express service from Liverpool to Bankstown (via Cabramatta) to be established on the remainder of the T3 line when the Metro opens in 2024.

COUNCIL DECISION

Motion: **Moved: Mayor Mannoun**

That the recommendation be adopted.

On being put to the meeting the motion was declared CARRIED.

This item was recommitted later in the meeting in accordance with clause 17.14 of Council's Code of Meeting Practice (Recommitting resolutions to correct an error) in order to amend point 3 of the recommendation.

The full resolution with point 3 amended is shown below:

COUNCIL DECISION

Motion: **Moved: Mayor Mannoun**

That Council:

1. Write to the NSW Government to thank them for the \$270 million dollar investment to complete the business cases for the Metro extension, connecting Liverpool to Bankstown.
2. Write to the NSW Opposition Leader to request that they change their position on the Metro extension project.
3. **Supports the Parramatta to Western Sydney Airport line and notes that three additional stations could be part of that line running through the Liverpool LGA.**
4. Continue to lobby the NSW Government and the Opposition for an express service from Liverpool to Bankstown (via Cabramatta) to be established on the remainder of the T3 line when the Metro opens in 2024.

On being put to the meeting the motion was declared CARRIED.

Division Called:

Vote for: Mayor Mannoun, Clr Ammoun, Clr Goodman, Clr Hadid, Clr Harle, Clr Macnaught and Clr Rhodes.

Vote against: Clr Green*, Clr Kaliyanda* and Clr Karnib*.

Note: Clrs Green, Kaliyanda and Karnib did not vote for or against the motion. Therefore, in accordance with Clause 11.4 of Council's Code of Meeting Practice (as shown below), they are recorded as voting against the motion:

"A councillor who is present at a meeting of the council but who fails to vote on a motion put to the meeting is taken to have voted against the motion."

PLANNING & COMPLIANCE REPORT

ITEM NO: PLAN 01
FILE NO: 445104.2022
SUBJECT: Liverpool Local Environmental Plan Review - Post Early Engagement Report

COUNCIL DECISION

Motion: **Moved: Mayor Mannoun Seconded: Cllr Macnaught**

That Council defer this item for discussion at a workshop regarding the LEP plan review.

On being put to the meeting the motion was declared CARRIED.

Vote for: Mayor Mannoun, Cllr Ammoun, Cllr Goodman, Cllr Green, Cllr Hadid, Cllr Harle, Cllr Karnib, Cllr Macnaught and Cllr Rhodes.

Vote against: Nil.

Note: Cllr Kaliyanda was not in the Chambers when this item was voted on and Cllr Hagarty was an apology for the meeting.

Clr Kaliyanda arrived at the meeting at 2.17pm.

COMMUNITY & CULTURE REPORT

ITEM NO: COM 01

FILE NO: 013651.2023

SUBJECT: Grants Donations and Community Sponsorship Report

COUNCIL DECISION

Motion: **Moved: Mayor Mannoun** **Seconded: Clr Macnaught**

That Council:

1. Endorses the funding recommendation of **\$4890** GST exclusive) under the **Community Grant Program** for the following project; and

Applicant	Project	Recommended
Australian Arab Cultural Forum	Short Story Writing Competition	\$4890

2. Endorses the funding recommendation of **\$15,000** GST exclusive) under the **Matching Grant Program** for the following project.

Applicant	Project	Recommended
Moorebank Sports Soccer Club	Installation of Xtragrass at Hammondville Ovals	\$15,000

3. Endorse retrospective funding of \$10,000 from Council's Community Sponsorship program to SSDPSA for the "Holi Mela – Festival of Colours" event delivered on 25-26 February 2023; and
4. Amend the Grants, Donations and Community Sponsorship Policy to allow Council to assess and approve retrospective funding for community events within a one month timeframe from the date of the event.

On being put to the meeting the motion was declared CARRIED.

ITEM NO: CORP 02
FILE NO: 039342.2023
SUBJECT: Functional Design Review

COUNCIL DECISION

Motion: **Moved: Mayor Mannoun** **Seconded: Cllr Rhodes**

That Council:

1. Approves the proposed functional design and senior management structure with CEO and six director positions as outlined in Attachment 1.
2. Approves the application of the pre-31 August 2022 interim structure as provided in Attachment 2 until a final management defined organisational structure is finalised and approved by Council.

On being put to the meeting the motion was declared CARRIED.

ITEM NO: CORP 03
FILE NO: 036707.2023
SUBJECT: Governance Committees Meeting Procedure

COUNCIL DECISION

Motion: **Moved: Mayor Mannoun** **Seconded: Cllr Rhodes**

That Council:

in line with option 2, alter the resolution from February as follows;

1. Council adopts a consolidated Governance Advisory Committee Charter;
2. Council determines that the Governance Committees (except the Audit Risk and Improvement Committee which will continue to meet quarterly) will convene once a month on the third Tuesday of every month and that the minutes go to the next Council meeting;
3. Council notes that the Governance Committees will commence in April 2023;
4. The CEO is the non-voting member;
5. Council approves the deletion of the Strategic Panel and the Budget Review Panel and the recategorisation of the Audit, Risk and Improvement Committee to the "Governance Committee tier";
6. Council pilot a three-month trial to determine the effectiveness of the Governance Committees including providing data on attendance at community committees; and
7. Council notes that the remaining community committees are as follows;
 - Aboriginal Consultative
 - Community Safety and Crime Prevention Committee
 - Civic Advisory Committee
 - Companion Animal Advisory
 - Environment Advisory Committee
 - Heritage Advisory Committee
 - Intermodal Precinct Committee
 - Liverpool Access Committee
 - Liverpool Sports Committee
 - Tourism and CBD committee
 - Youth Council
 - Traffic Committee

On being put to the meeting the motion was declared CARRIED.

Councillors voted unanimously for this motion.

ITEM NO: CORP 04
FILE NO: 378921.2022
SUBJECT: Independent Professional Advice Policy

COUNCIL DECISION

Motion: **Moved: Mayor Mannoun** **Seconded: Cllr Rhodes**

That Council defer this item to the Governance Committee for discussion.

On being put to the meeting the motion was declared CARRIED.

ITEM NO: CORP 05
FILE NO: 030389.2023
SUBJECT: 2022/23 - Quarter 2, Budget Review

COUNCIL DECISION

Motion: **Moved:** Clr Hadid **Seconded:** Clr Harle

That Council approves the identified budget variations in accordance with this report.

On being put to the meeting the motion was declared CARRIED.

ITEM NO: CORP 07
FILE NO: 034056.2023
SUBJECT: Investment Report January 2023

COUNCIL DECISION

Motion: **Moved:** Clr Hadid **Seconded:** Clr Harle

That Council receive and note this report.

On being put to the meeting the motion was declared CARRIED.

Motion: **Moved: Clr Rhodes** **Seconded: Clr Macnaught**

1. Any Councillor who wishes to attend the 2023 National General Assembly of Local Government (NGA) notify the Councillor Support Officer by 16 March 2023.
2. Any Councillor who wishes to propose motion/s to be submitted to the NGA provide the proposed motion/s to the CEO with six (6) Councillor signatures by 16 March 2023.

On being put to the meeting the motion was declared CARRIED.

ITEM NO: CTTE 02
FILE NO: 029507.2023
SUBJECT: Minutes of the Liverpool Local Traffic Committee meeting held on 1 February 2023

COUNCIL DECISION

Motion: **Moved: Cllr Rhodes** **Seconded: Cllr Kaliyanda**

That Council adopts the following Committee recommendations:

Item 1 – Pearce Street, Liverpool – Proposed One Way Access into Gillespie Street

- a) For community consultation to be carried out regarding the proposed one-way arrangement from Pearce Street into Gillespie Street, as shown in Attachment 1.
- b) Subject to the outcome of the community consultation, detailed design to be prepared and presented at a future Committee meeting for further consultation.

Item 2 – Liverpool City Centre Special Event - Festival of Chariots

- a) Approves in principle this year's Festival of Chariots Street parade through the Liverpool City Centre on 24 June 2023.
- b) Classifies the event as a Class 2 Special Event with the required associated conditions.
- c) Liaises with the event organisers, Police, and local bus companies to discuss and implement measures that would minimise traffic impacts of the event. A separate meeting is to be organised before the event.
- d) Submits a Special Event Traffic Management Plan to TfNSW for endorsement.

Item 3 – Sarah Hollands Drive, Carnes Hill – Proposed Pedestrian Crossing Facility

- a) Installation of a marked pedestrian crossing across the Sarah Hollands Drive near its intersection with Strzelecki Drive.
- b) Detailed design of the marked pedestrian crossing is to be forwarded to Transport for NSW for comments prior to installation.

Item 4 – First Avenue, Hoxton Park – Proposed Traffic Management Changes

- a) Prepare detailed design for the extension of the northbound right turn lane between Twentieth Avenue and Hoxton Park Road and submit to the Committee for endorsement.

- b) Undertake design investigation including community consultation for connection of First Avenue to Nineteenth Avenue including other options, which would minimise traffic flow on First Avenue.
- c) Installation of indented parking bays along Frist Avenue, in accordance with Attachment 4.1.

Item 5 – Railway Street Shared Spaces Demonstration Project - Opening Event

- a) Road closure of Railway Street, for the opening of the Railway Street demonstration project on 18 March 2023.
- b) Classifies the road closure as a Class 2 Special Event.
- c) Liaises with the event organisers, and the Police, and implement measures to minimise traffic impacts of the event.
- d) Submits a Special Event Traffic Management Plan to TfNSW for endorsement.

Item 6 – Weir Crescent, Lurnea and Cecil Hills/Elizabeth Hills – Requests for Traffic Calming Devices and Local Area Traffic Management (LATM) Study

- a) Request the Police to continue ongoing speed enforcement along Weir Crescent and the network within Elizabeth Hills and Cecil Hills.
- b) Carry out speed classifications along the distributor, collector and critical local roads within Elizabeth Hills and Cecil Hills to identify locations where additional traffic calming devices may be required, as part of a Local Area Traffic Management Plan (LATM) and present to a future Committee meeting.

Item 7 – Regentville Drive, Elizabeth Hill – Full or Partial Road closure at Gowanlea Avenue intersection

- a) Undertakes community consultation on full or partial closure of Regentville Drive at its intersection with Gowanlea Avenue, as part of a local area traffic study, and present the outcome to a future Committee meeting.
- b) Subject to the outcome of the community consultation, prepare design and present to a future Traffic Committee meeting.

Item 8 –Approved Items Under Delegated Authority

Notes the approved items under delegated authority.

On being put to the meeting the motion was declared CARRIED.

Division called:

Vote for: Cllr Ammoun, Cllr Green, Cllr Hadid, Cllr Harle, Cllr Kaliyanda, Cllr Karnib and Cllr Macnaught.

Vote against: Mayor Mannoun*, Cllr Goodman and Cllr Rhodes

*Mayor Mannoun did not vote for or against the motion. Therefore, in accordance with Clause 11.4 of Council's Code of Meeting Practice (as shown below), he is recorded as voting against the motion:

"A councillor who is present at a meeting of the council but who fails to vote on a motion put to the meeting is taken to have voted against the motion."

RECESS

Mayor Mannoun called a recess at 3.11pm.

RESUMPTION OF MEETING

Mayor Mannoun resumed the meeting at 3.31pm in Open Session with all Councillors present.

QUESTIONS WITH NOTICE

ITEM NO: QWN 01
FILE NO: 044184.2023
SUBJECT: Question with Notice - Cllr Green - Implementation of New Public Interest Disclosures Act 2022

The new Public Interest Disclosures Act 2022 (PID) is a complete rewrite of the 1994 PID Act. The changes are intended to encourage and facilitate disclosures - in the public interest of wrongdoing in the public sector - which includes local government.

While the new PID Act 2022 is recognised as simpler to navigate, provide more comprehensive protections for witnesses and imposes a clear duty on authorities to take the appropriate steps to deal with received disclosures, the new PID Act introduces improved measures to encourage a 'speak up culture' within agencies.

The new PID Act 2022 comes into force 18 months after assent, that is October 2023.

Please address the following:

1. What steps is Council taking towards implementing the new Act?
2. Does Council have an implementation timeframe for the training of all staff in understanding their roles and responsibilities in reporting public interest disclosures under the new Act including the requirements of handling protected disclosures?
3. What measures does Council currently have in encouraging a 'speak up culture' and in what ways will this be enhanced in building and supporting staff confidence in reporting public interest disclosures?
4. Is there a timeframe in implementing new guidelines and Council policies?

Responses (provided by Corporate Services)

1. What steps is Council taking towards implementing the new Act?

The NSW Ombudsman oversees the operation of the Public Interest Disclosures Act (PID Act) across the NSW public sector.

Council's Acting Internal Ombudsman and Acting Coordinator Governance have attended a number of training and information sessions conducted by ICAC and NSW Ombudsman in relation to the new PID Act. The training has provided insight into how the new *Public Interest Disclosures Act 2022* (PID Act 2022) is different from the *Public Interest Disclosures Act 1994* (PID Act 1994). This has helped us to understand Council's obligations and what support is available from the NSW Ombudsman.

Council also subscribes to receive regular updates on the new legislation through the NSW Ombudsman e-newsletters.

In addition, Council has nominated to be on the pilot program coordinated by NSW Ombudsman to trial tools, resources, fact sheets, e-learning modules and training packages to ensure it is fit for purpose for Council.

2. Does Council have an implementation timeframe for the training of all staff in understanding their roles and responsibilities in reporting public interest disclosures under the new Act including the requirements of handling protected disclosures?

Council will work within the timeframes and guidelines provided by the NSW Ombudsman.

3. What measures does Council currently have in encouraging a 'speak up culture' and in what ways will this be enhanced in building and supporting staff confidence in reporting public interest disclosures?

Council has posters displayed at all worksites reminding staff to report corrupt conduct.

There are also alternating screen saver messages which remind staff to "speak up" when they see wrongdoing.

4. Is there a timeframe in implementing new guidelines and Council policies?

Council will work within the timeframes and guidelines provided by the NSW Ombudsman.

ITEM NO: QWN 02
FILE NO: 044196.2023
SUBJECT: Question with Notice - Clrs Green and Hagarty - Regular Maintenance Scheduling

The care of Council assets and environment are core aspects of Council functions and expectations of residents and ratepayers in providing quality services.

There are several ways residents and ratepayers might alert Council of maintenance issues in contacting Customer Services, posting the issue on Council pages on social media or making direct contact with Councillors.

One of the topics that has frequently been stated or discussed in this Council term is getting 'back to basics' in providing our residents, ratepayers and communities with timely services of a high standard.

To support Council in meeting community expectations, could Council advise:

1. How is regular maintenance of parks, hedges, roundabouts, dredging of drains, ponds and waterways scheduled?
2. How frequently is the schedule reviewed?
3. What particular challenges exist in meeting regular maintenance of our assets and environment?

Responses (provided by City Presentation)

1. How is regular maintenance of parks, hedges, roundabouts, dredging of drains, ponds and waterways scheduled?

- Parks are currently on a 3 week programmed schedule for all park maintenance.
- Hedges are only attended to when pedestrian and vehicle access is affected along identified pathways or roadways. Hedges at Liverpool Council facilities such as Childcares and Community Centres are assessed on the regular 3 weekly program.
- Roundabouts are on an 8-week programmed schedule for maintenance.
- Waterways, creeks, ponds we have no activities for cleaning.
- Gross Pollutant Traps x 200+ are cleaned quarterly by contractors.
- Street drains are generally reactive maintenance.
- Larger canals are generally on a quarterly program but we are working towards reducing the time gap.
- Smaller linear drains 6 monthly/reactive.
- Waterways and ponds are considered an asset and as such is not a maintenance issue but an asset renewal so there is no schedule.

2. How frequently is the schedule reviewed?

These schedules do not have an identified review in place.

3. What particular challenges exist in meeting regular maintenance of our assets and environment?

At present the most present challenge is resourcing.

- Suitably qualified and experienced staff to conduct the works are in high demand and recent recruitment has shown a noticeable drop in applicants for advertised positions.
- Specialised machinery is in high demand and with recent years pandemics limiting overseas production, a long waiting time exists in purchasing of the machinery required.

Combined with resourcing is the recent extreme weather events which has limited access to sites on a regular occurrence putting programs behind. With the limited access means that when access returns and programs can recommence the maintenance work can be extended in time due to the increased work involved.

ITEM NO: QWN 03
FILE NO: 044626.2023
SUBJECT: Question with Notice - Cllr Harle - Consultants

Background

Council hires external consultants for a range of matters that inhouse staff may not have the necessary overall expertise.

As a Councillor I am interested in the budgetary impact of hiring external consultants.

Please address the following:

1. How much has Council spent on external Consultants, in each of the areas below, for this financial year to date?
 - a. Finances.
 - b. Legal and Governance.
 - c. Major construction projects.
 - d. Planning.
2. Who were these consultants?
3. What projects did these consultants work on?
4. Were consultants hired for areas other than those mentioned above, if so, what are they and what were their overall costs?

Responses to these questions will be provided in the 29 March 2023 Council meeting business paper.

ITEM NO: QWN 04
FILE NO: 045816.2023
SUBJECT: Question with Notice - Clr Green & Clr Kaliyanda - Prevalence of Food Insecurity

The problem of food insecurity in South West Sydney is recognised as growing concern associated with poor health outcomes. Research shows food insecurity affects physical, mental and emotional well-being of families and individuals (Foodbank 2016).

Food insecurity is defined as not being able to afford food, worrying about food running out, cutting out meal sizes, missing meals or going without meals to ensure children or other vulnerable members of the family are fed.

A local health survey found 13% of respondents experienced food insecurity in answer to the question *'In the last 12 months, were there any times you ran out of food and could not afford to buy more?'* (South West Sydney: Our Health in 2019)

Can Council advise;

1. What does Council know about the prevalence of food insecurity in our LGA?
2. How does Council work with agencies involved in responding to and providing services to people in our community experiencing food insecurity?
3. What advocacy is Council currently engaged in concerning the growing problem of food insecurity in our community?

Responses (provided by Community and Culture)

1. What does Council know about the prevalence of food insecurity in our LGA?

Response: The significance of food insecurity across Liverpool is difficult to determine, however anecdotally, demand for free food and low-cost groceries in Liverpool is an ongoing concern, as reported by community organisations, charities, and religious groups.

Though demand for food hampers and low-cost groceries is not currently as high as it was during the height of the COVID-19 pandemic, general feedback from some local free food service providers that engage with Council suggests the demand for low-cost and free groceries is increasing due to the rising costs of living and their impact on household incomes, particularly in areas of low socioeconomic status.

2. How does Council work with agencies involved in responding to and providing services to people in our community experiencing food insecurity?

Response: Council regularly receives enquiries from charities and religious groups wanting to establish new free food services in Liverpool. Council's Community Development and Planning team works closely with community organisations, charities and religious groups to ensure vital free food services are supported to meet community need and coordinate a balanced delivery of free food services across the Liverpool community. Food services are encouraged to support one another by way of sharing space and resources, and coordinating their efforts to ensure a constant delivery of service across various days, times and locations. This ensures that free food services are consistently available to the community and manages food and material waste (such as packaging, cutlery and other material items).

Council supports the coordination and delivery of the Liverpool Uniting Church Community Hub (LUCCH) and the Liverpool Loaves and Fishes Free Restaurant (managed by the Exodus Foundation) based in the Liverpool Uniting Church at Pirie Street. The restaurant provides a twice-daily meal service on-site, as well as offering take-away meals and material goods such as clothing.

The LUCCH provides a weekly outreach program where community members can access key services such as housing and income support, mental health and homelessness services on-site to help address the social issues that may be contributing to food insecurity in Liverpool.

Council provides a schedule of known Free Food Services to community members, which is available on Council's website and is updated and shared regularly with Council's community partners for distribution to their client cohort.

3. What advocacy is Council currently engaged in concerning the growing problem of food insecurity in our community?

Response: Council has previously engaged with state and federal government representatives and community organisations in round table discussions which aim to address food insecurity from a social and economic standpoint.

Further, Council is a convening partner of the Fairfield/Liverpool Homelessness Interagency (together with Fairfield City Council). This group meets regularly to discuss homelessness and related concerns, including food insecurity, and develops strategies and programs which work to address these issues. These strategies aim to raise awareness of homelessness, poverty and food insecurity in Liverpool and Fairfield through programs which acknowledge significant government and non-government community initiatives such as Anti-Poverty Week and Homelessness Week.

Council regularly engages with community organisations to support the delivery programs in targeted areas of the LGA, such as Miller and Warwick Farm, which work to address the social and economic issues that can contribute to food insecurity such as low employment and education and the related effects on household incomes and resources.

Clr Hadid left the Chambers at 3:45pm.

Clr Hadid returned to the Chambers at 3:47pm.

ITEM NO: QWN 05

FILE NO: 045899.2023

SUBJECT: Question with Notice - Clr Kaliyanda - Supporting Local Restaurants and Cafes

Please address the following:

Council has an active role in supporting local businesses. Many of our local restaurants and cafés provide catering services. The conventional practice in providing a light, healthy meal options prior to Council meetings is a practical opportunity for Council to show support to these businesses.

Can Council

1. Invite Expressions of Interest for local restaurants or cafes in the provision of healthy, light meal options prior to Council meetings.
2. Cost of EOI must not exceed the current budget.

Response (provided by Corporate Services)

Should Council resolve to support items 1 and 2 above, staff will carry out an expression of interest and evaluation process for the purpose of awarding the catering services to one or more local restaurant/café.

Note: At the meeting on 1 March 2023, the CEO advised that staff would look into this matter and will come back to Councillors with a proposal.

ITEM NO: QWN 06
FILE NO: 045940.2023
SUBJECT: Question with Notice - Clr Kaliyanda - Phillips Park Playing Field

Please address the following:

The development of Phillips Park Hub included a sorely needed playing field meeting the needs of sporting clubs in the Lurnea community.

While there have been unanticipated problems concerning the playing field that Council is working with contractors to rectify, could Council advise;

1. When will the sporting field be available for play?
2. When will an open Expression of Interest round that is transparent enabling fair access scheduled to enable sporting clubs to book seasonal use for play and training of the playing field?
3. How will Council ensure that the space can be accessed by the broadest cross-section of our community and utilised to its full potential?

Responses (provided by Community and Culture)

Council has been notified that the playing fields at Phillips Park, Lurnea will be available for use effective from 1 March 2023.

Upon closure of Phillips Park, Council provided an undertaking to existing hirers that the (at the time) bookings would be honored upon re-opening for an initial period of two years. To this extent, South West Sydney Wanderers have a hire agreement for winter sports hire for 2023. The nature of that booking allocates field space as follows:

- a. Weekdays: 3.30-10.00pm
- b. Weekends 7.00am – 5.00pm

Outside of these times, the fields are available for community groups, schools and other hirers, some of whom have made daytime bookings.

A summer agreement is yet to be drafted, however as noted above this has been honored to Fairfield Liverpool Cricket on a limited capacity.

Council is currently undertaking a review of all sports club licenses and field hire agreements. This review will frame seasonal hire agreements and licenses and all associated hire fees to ensure, as far as reasonably possible, fair and equitable access to sporting venues.

PRESENTATIONS BY COUNCILLORS

Nil.

NOTICES OF MOTION

ITEM NO: NOM 01

FILE NO: 044968.2023

SUBJECT: Victims of the Kahramanmaras earthquake in Turkey and Syria

On 6th February, 2023 a 7.8 magnitude earthquake struck southern and central Turkey, and western Syria. It was followed by an unusually strong aftershock of 7.7 magnitude nine hours later, to the northeast of the main shock.

To date, more than 37,300 people have lost their lives, including two Australians. It is estimated that 13.5 million people have been affected in Turkey, and 10.9 million people affected in Syria – close to half of the population.

Rescue efforts have been hampered by storms and snow fall, and the estimated damage bill is upward of \$84 US Billion.

Liverpool is home to a large number of people of Turkish and Syrian ancestry, and we value the contribution these families make to our vibrant and diverse community. Many people in our LGA remain deeply distressed about the tragedy in Turkey and Syria, and its impact on such a large number of communities abroad, as well as ongoing concerns for the welfare and safety of their families and loved ones in the affected region.

Our thoughts and prayers are with these communities both locally and abroad during this most difficult time.

NOTICE OF MOTION (submitted by Cllr Macnaught)

That Council:

1. Write to the Turkish and Syrian Consulate expressing our condolences;
2. Donate \$20,000 (from general funds) to AusRelief to support the victims of the Kahramanmaras earthquake in Turkey and Syria; and
3. The \$20,000 donation to be sourced from Council's general funds.

ITEM NO: NOM 02
FILE NO: 046091.2023
SUBJECT: Notice of Motion- Cllr Rhodes - Online Confidentiality

Since all Government COVID restriction having been lifted, Council has move to hold the majority of Council Committee meetings both online and or through hybrid meetings of Council.

It is not uncommon in such meetings to discuss confidential information that is not to be shared outside the meetings.

On the Council Website there is a reminder that confidential information from Council meetings is not to be shared with Family members or other people.

However there is a growing risk increased by the number of online meetings held by Council where confidentiality could be either intentionally or unintentionally breached because attendees are joining meetings from places that might be outside even the attending members complete security control.

It is not uncommon for Councillors and Committee members to join Council online meetings from places such as their home, their car, or places of work where one would expect other people to possibly be at that location.

Council has codes of Conduct for Councillors or similar regulations within Community Committee Charters that Council relies upon for compliance enforcement should any confidentiality breach occur, but Council does not have any regulations regarding how attendance online might be better controlled that might better address the risk of confidentiality.

In saying this, no one is accusing anyone that any such breach may have occurred, it is purely to raise the risk to Council that either intentional or unintentional breach of confidentiality may occur though attending online meetings...

Council does not have any form of independent power to ensures participants at confidential online meetings are indeed alone at all times during those meetings and therefore can by no means guarantee that such online meetings are in fact confidential.

The risk issue is further hampered by the encouraged practice of online attendees in fact turn off their cameras and Mics in a bid to maintain better connections and less interference during the meetings.

The only mention in the Office of Local Government Meeting practice procedures regarding confidentiality is as below:

14. What obligations do council officials have in relation to information about matters that were considered in a part of a meeting that was closed to the public?

Under the Model Code of Conduct for Local Councils in NSW, all council officials have an obligation to maintain the integrity and security of confidential documents or information in their possession, including confidential business papers. In particular, all council officials must:

- protect confidential information
- only release confidential information if they have authority to do so
- only use confidential information for the purpose it is intended to be used
- not use confidential information for the purpose of securing a private benefit for themselves or for any other person
- not use confidential information with the intention to cause harm or detriment to the council or any other person or body
- not disclose any information discussed during a confidential session of a council meeting.

It is also an offence under section 664(1A) of the Act to disclose information about a matter that was considered in a meeting that was closed to the public under section 10A.

15. What happens if a council official inappropriately discloses information about a matter that was considered in a part of a meeting that was closed to the public?

Where a council official fails to comply with their obligations in relation to the protection of confidential information they may face disciplinary action. This might include termination of employment for council staff or suspension or disqualification from civic office for a councillor. Guidelines on the Closure of Council Meetings April 2013 13 A council official may also face prosecution under section 664 of the Act if they disclose information about a matter that was considered in a meeting that was closed to the public under section 10A. The inappropriate disclosure of such information can also have broader ramifications for the trust and constructive working relationships between staff and councillors so necessary to the effective functioning of a council.

The matter might be addressed by amendments to Council Charter rules that all online participants must attend through ear plug attachment assuring there is no sound is emitting from the connecting device and that the Camera and Mic must be left on at all times.

I acknowledge the above suggestions might add to the instability of connections and I acknowledge that Council staff may have recommendations on how this growing risk might be best addressed.

NOTICE OF MOTION (submitted by Cllr Rhodes)

That Council:

1. Write to the Office of Local Government to raise the concerns of risk regarding confidentiality and online Council Committee Meetings and inquire if they are intending to amend regulations contained in the Council Meeting Practice Procedures that might address the growing risk in holding online meetings and possible increased opportunities for breach of confidentiality.

Motion: **Moved: Clr Rhodes** **Seconded: Clr Ammoun**

1. Write to the Office of Local Government to raise the concerns of risk regarding confidentiality and online Council Committee Meetings and inquire if they are intending to amend regulations contained in the Council Meeting Practice Procedures that might address the growing risk in holding online meetings and possible increased opportunities for breach of confidentiality.
2. Upon receipt of the response from the Office of Local Government, Council investigate and report back to Council on possible procedures to improve the confidentiality assurances when holding Council Committee meetings containing confidential information online.

Minutes of the Ordinary Council Meeting held on Wednesday, 1 March 2023 and confirmed on Wednesday, 29 March 2023

Chairperson

ITEM NO: NOM 03
FILE NO: 046112.2023
SUBJECT: Notice of Motion - Clr Rhodes - RV Park

Background

A motion was first resolved by Council through the Tourism and CBD Committee to investigate the opportunity for Liverpool to engage and provide an RV Park in Liverpool LGA in 2018.

The Campervan & Motorhome Club of Australia (CMCA) who is a national organisation that establishes RV parks on Local Government land that is not being otherwise used by Council **and is predominantly in flood zones.**

The RV parks opportunity for the Liverpool LGA are for the temporary use by members of the Campervan & Motorhome Club of Australia only. They are only permitted to stay no longer than a few days. The RV Vehicles must be totally self-sufficient requiring no services such as power or toilet facilities as they must have those facilities in their RVs to be entitled to use the park.

There is no infrastructure permitted such as in hard stand buildings to be provided in the parks. There is just one access road that need not be a sealed road but perhaps a gravel road, one water supply facility (a tap) for the RV's to Fill up their onboard needs and a Dump station that enables the RV's to dispose of wastes from their vehicles into existing sewerage services close to the area. The water access, Dump stations and access road are all provided and maintained at CMCA Cost.

There is no cost to Council at all.

CMCA leases the land from Council, thus enabling at least some additional funds for Council that they would otherwise not be received from the flood prone land and such funds would contribute to the needs of our Liverpool Constituents.

There would be a one access road built and maintained by CMCA into the site that simply provides areas designated for the RVs to park on Grassed areas for their short term stay.

The Park is managed by a full time on site manager employed by CMCA whose duty is to keep the park clean at all times and manage the booking of the Club Members so that the site has only the number of permitted RVs on the site at any time and that no RV overstays the short term regulations.

Through Questions With Notice at the Council Meeting Wednesday 16th November 2022, Council provided the following advice:

2. What possible sites were looked at?

Multiple sites were explored during CMCA's visit to Liverpool in February 2021 including: - Heron Park, Chipping Norton –

Angle Park, Chipping Norton –

Casula Parklands, Casula –

Bringelly Community Centre –

Barefoot Water Ski, Moorebank - Casula Parklands

CMCA was hesitant about exploring opportunities near Western Sydney Airport due to their criteria for access to major transport infrastructure, manoeuvrability and access for RVs, proximity to shopping centres and public transport, public open space and potentially waterbased outlook sites.

CMCA identified a potentially suitable location adjacent to the NSW Barefoot Water Ski Club in Helles Park, Moorebank. Negotiations progressed with the Ski Club and CMCA. They both indicated in-principle support for the proposal.

*However, because the site is in a **high-risk flood area**, the Liverpool Development Control Plan 2008 part 1.9 (high flooding risk) prevents development of an RV park on the site. and*

4. What determined that outcome?

Because the site is in a high-risk flood area, the Liverpool Development Control Plan 2008 part 1.9 (high flooding risk) prevents development of an RV park on the site. There are also risks in electrical and sewage systems and consideration of evacuation routes for an RV Park.

Clearly the only objection to the possible RV Park was the flooding issue.

To which the following has not been fairly considered.

- 1. The CMCA RV Parks are evacuated and closed upon the first advice of POSSIBLE flooding allowing the vehicles to simply drive out in a timely manner before exit roads are cut.**
- 2. There is no electrical supply in the intended RV parks.**
- 3. There is no hard stand infrastructure in the RV park.**
- 4. The Dump facility is into existing sewerage system and poses no additional risk.**
- 5. The Georges River being down stream from the majority of catchments areas result in possible flooding warnings at Liverpool with up to 12hrs warning.**

1. If any works are proposed near a water course, the Water Management Act 2000 may apply, and you may be required to seek controlled activity approval from the NSW Office of Water. Please consult with the NSW Office of Water regarding your proposal. Section 4 Bushland and Fauna Habitat Preservation of this DCP should also be addressed when pertinent.

- 1. Increase the Visitation economy of Liverpool.**
- 2. Promote Liverpool as a destination at no cost through the CMCA Club magazine as it promotes all their RV Parks**
- 3. Increase awareness of Liverpool's visitor attractions**

1. Make all necessary arrangements in line with Council procedures to establish a CMCA RV Park in the Liverpool LGA; and
2. Provide a progress report back to the May Council meeting 2023.

On being put to the meeting the motion was declared CARRIED.

CONFIDENTIAL ITEMS

ITEM NO: CONF 01
FILE NO: 034048.2023
SUBJECT: 2024 Local Government Elections

COUNCIL DECISION

Motion: **Moved: Mayor Mannoun** **Seconded: Clr Rhodes**

That Council do not use the NSW Electoral Commission and engage a private provider.

On being put to the meeting the motion was declared CARRIED.

Vote for: Mayor Mannoun, Clr Ammoun, Clr Goodman, Clr Macnaught, Clr Rhodes and Clr Hadid.

Vote against: Clr Green, Clr Harle, Clr Kaliyanda and Clr Karnib.

Motion: **Moved: Clr Hadid** **Seconded: Clr Goodman**

1. Approves the acquisition of Lot 10 in Deposited Plan 808614, 180 Sixth Avenue, Austral within the terms outlined in this confidential report.
2. Resolves to classify Lot 10 in Deposited Plan 808614 as “Operational” land in accordance with the *Local Government Act 1993*.
3. Authorises its delegated officer/s to execute any documents, under Power of Attorney, necessary to give effect to this decision.
4. Keeps confidential this report pursuant to the provisions of Section 10(A)(2)(c) of the Local Government Act 1993 as this information would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business.

Chairperson

Motion: **Moved: Clr Hadid** **Seconded: Clr Goodman**

1. Approves the acquisition of Lot 1137 in Deposited Plan 2475, 160 Fifth Avenue, Austral within the terms outlined in this confidential report.
2. Resolves to classify Lot 1137 in Deposited Plan 2475 as “Operational” land in accordance with the *Local Government Act 1993*.
3. Authorises its delegated officer/s to execute any documents, under Power of Attorney, necessary to give effect to this decision.
4. Keeps confidential this report pursuant to the provisions of Section 10(A)(2)(c) of the *Local Government Act 1993* as this information would, if disclosed, confer a commercial advantage on a person with whom Council is conducting (or proposes to conduct) business.

Chairperson

Motion: **Moved: Clr Hadid** **Seconded: Clr Harle**

1. Notes compliance with its resolution of 23 February 2022.
2. Endorses action taken to respond to findings of the Centium report.
3. Ratifies the entry into, and execution of, the funding agreements with Westpac and National Australia Bank respectively dated 24 June 2021 and 2 November 2021, notwithstanding the terms of any prior resolution of Council, including specifically the resolution of 16 December 2020.
4. Amends clause 4 of the resolution of Council dated 16 December 2020, *nunc pro tunc*, to read: “Delegate authority to the Mayor and CEO to complete, submit, and execute any required loan application documentation to secure borrowing from National Australia Bank and Westpac in such amounts as is necessary to finance Council’s budgeted project costs in relation to Liverpool Civic Place.”

Chairperson

OPEN SESSION

Mayor Mannoun opened the meeting at 4.29pm and read the above motion that was resolved in Closed Session.

ONE MINUTE SILENCE

One minute silence was then observed for the victims of the Kahramanmaras earthquake in Turkey and Syria as resolved in Item No: NOM 01 - Victims of the Kahramanmaras earthquake in Turkey and Syria.

THE MEETING CLOSED AT 4.31pm.

<Signature>

Name: Ned Mannoun

Title: Mayor

Date: 29 March 2023

I have authorised a stamp bearing my signature to be affixed to the pages of the Minutes of the Council Meeting held on 1 March 2023. I confirm that Council has adopted these Minutes as a true and accurate record of the meeting.

PLAN 01**Draft Rural Lands Strategy**

Strategic Objective	Liveable, Sustainable, Resilient Deliver effective and efficient planning and high-quality design to provide best outcomes for a growing city
File Ref	391796.2022
Report By	Kweku Aikins - Senior Strategic Planner
Approved By	Lina Kakish - Acting Director Planning & Compliance

EXECUTIVE SUMMARY

Council has prepared the draft Liverpool Rural Lands Strategy (**Attachment 1**) as required by action 16.1 of the Local Strategic Planning Statement – Connected Liverpool 2040 (LSPS). This strategy predominantly applies to land west of Austral and aims to sustain the existing agriculture industry, protect natural landforms, and maintain rural lifestyles in the Liverpool Local Government Area (LGA).

It provides a review of the current planning and policy context applying to Liverpool's rural and scenic lands and largely relies on findings derived from the Liverpool Rural Lands Study (**Attachment 2**) to inform the management and improvement of rural lands. A strategic vision has been described for each rural precinct, supported by actions and an implementation plan to guide the application of the Liverpool Rural Lands Strategy into planning policy.

The draft Liverpool Rural Lands Strategy identifies the need to review the Liverpool Local Environmental Plan 2008 (LEP) and Development Control Plan (DCP) provisions for rural land; protect biodiversity values; protect rural heritage; and manage transition to urban land. It is recommended that Council endorse the draft Liverpool Rural Lands Strategy for public exhibition.

RECOMMENDATION

That Council:

1. Endorse the Draft Liverpool Rural Lands Strategy for public exhibition for a minimum period of 60 days; and
2. Receive a further report on the outcomes of public exhibition and community consultation.

REPORT

Background

In December 2019, Council endorsed the Local Strategic Planning Statement – Connected Liverpool 2040 (LSPS). The LSPS includes the following actions under *Planning Priority 16 – Rural Lands are Protected and Enhanced*:

1. *Action 16.1*: Develop Rural Lands Strategy and review LEP to ensure alignment.
2. *Action 16.2*: Investigate placemaking opportunities in Wallacia and Luddenham, including addressing transition of development controls from Liverpool LGA to Penrith LGA and Camden LGA.

In response to the above actions, SGS Economics and RM Consulting were engaged to prepare the Liverpool Rural Lands Study in April 2020 (**Attachment 2**). Amongst other things, the study aimed to understand the likely effects of the Western Sydney International (Nancy-Bird Walton) Airport project on local agricultural productivity. The key findings of the Rural Lands Study were:

- Liverpool's most agriculturally productive land (Kemps Creek, Badgerys Creek and Rossmore) abuts the edge of the residential growth corridor coming from the east.
- Rural land to the west (Wallacia and Greendale) is less fragmented but also less agriculturally productive.
- The Western Sydney Aerotropolis Plan emphasises that the rural land around the Agribusiness precinct should be protected for its ongoing use for industry and agriculture into the future, with uses that complement the Agribusiness precinct and/or benefit from their proximity to the airport.
- The Liverpool Local Environmental Plan 2008 allows for greater residential intensification on RU1 and RU4 zoned land. In the context of preserving rural activities in the Western Rural Lands, and managing transition to Aerotropolis uses, this flexibility may lead to greater residential and agricultural land use conflicts, against the core purpose of those zones.

The above insights have been addressed in the draft Liverpool Rural Lands Strategy.

About the Strategy

The draft Liverpool Rural Lands Strategy (**Attachment 1**) guides the retention, improvement, rezoning and development of rural lands in the Liverpool LGA. The strategy considers a variety of state, metropolitan and local level policy such as the Sydney Region Plan - A Metropolis of

Three Cites, Western City District Plan and Local Strategic Planning Statement – Connected Liverpool 2040. It also incorporates the findings of the Liverpool Rural Lands Study (2020) and its purpose is to:

- Provide a 20-year land use vision for the Liverpool LGA;
- Outline the characteristics of the rural precincts in the Liverpool LGA;
- Prioritise changes to planning rules in the Local Environmental Plan and Council's Development Control Plan;
- Provide guidance for planning proposals;
- Implement the Region and District Plans as relevant to the rural lands in the Liverpool LGA; and
- Identify where further detailed strategic planning may be needed.

Over the coming decades, the LGA is expected to undergo significant land use change and population growth. Particularly, the suburbs of Edmondson Park, Leppington and Austral have been identified as growth areas, while Badgerys Creek, Luddenham, and parts of Bringelly have been rezoned to accommodate the future Western Sydney Aerotropolis. This level of development has had a major impact on agricultural productivity, as some landowners have had to consider the implications of farming their land, or selling to investors/developers. As a result, the strategy identifies the need for agricultural lands to be recognised for their economic productivity value, as well as their intrinsic and landscape values.

The following actions of the draft strategy are based on the key findings of the Liverpool Rural Lands Study and the Department of Industries' guide for 'Planning for Agriculture in Rural Land Use Strategies':

- **Action 1:** Review existing Liverpool Local Environmental Plan (LEP) and Development Control Plan (DCP) provisions for rural land.
- **Action 2:** Encourage economic use of rural land.
- **Action 3:** Review environmental health provisions for rural land.
- **Action 4:** Ensure green and blue grid networks are supported.
- **Action 5:** Investigate appropriate land-uses in Cecil Park, including addressing transition of development controls from Liverpool LGA to Penrith LGA.
- **Action 6:** Protect rural heritage.
- **Action 7:** Identify the RU1 zone and Metropolitan Rural Area as 'prime' agricultural land.
- **Action 8:** Manage transition to urban land.
- **Action 9:** Increase resources dedicated to handling compliance matters in the rural areas.
- **Action 10:** Investigate placemaking opportunities in Wallacia and Luddenham, including addressing transition of development controls from Liverpool LGA to Penrith LGA and Camden LGA

Consultation

In preparing the draft Liverpool Rural Lands Strategy, consultation has been undertaken with Council's Strategic Planning, City Design and Public Domain; Environment Management; Environmental Health; Waste Management, and Floodplain Management units. Further detailed consultation will be undertaken to inform a final strategy for Council endorsement.

Next Steps

The next step would be to publicly exhibit the draft strategy for 60 days. During this time, members of the public will be able to view the draft strategy and make any comments. Following the public exhibition process, a report will be presented to Council detailing the public submissions and any amendments made to the draft strategy if required.

Conclusion

The draft Liverpool Rural Lands Strategy has been drafted to be consistent with the findings of the Liverpool Rural Lands Study. To ensure the action and delivery plan meets the needs of users, it is appropriate for the community to have input through a public exhibition process.

FINANCIAL IMPLICATIONS

There are no financial implications relating to this recommendation.

CONSIDERATIONS

Economic	<p>Facilitate economic development.</p> <p>Facilitate the development of new tourism based on local attractions, culture and creative industries.</p>
Environment	<p>Manage the environmental health of waterways.</p> <p>Retain viable opportunities for local food production while managing land use to meet urban growth.</p> <p>Protect, enhance and maintain areas of endangered ecological communities and high quality bushland as part of an attractive mix of land uses.</p> <p>Raise community awareness and support action in relation to environmental issues.</p>
Social	<p>Preserve and maintain heritage, both landscape and cultural as urban development takes place.</p>

Civic Leadership	<p>Act as an environmental leader in the community.</p> <p>Undertake communication practices with the community and stakeholders across a range of media.</p> <p>Foster neighbourhood pride and a sense of responsibility.</p> <p>Encourage the community to engage in Council initiatives and actions.</p> <p>Provide information about Council's services, roles and decision-making processes.</p> <p>Operate a well-developed governance system that demonstrates accountability, transparency and ethical conduct.</p> <p>Actively advocate for federal and state government support, funding and services.</p>
Legislative	There are no legislative considerations relating to this report.
Risk	There is no risk associated with this report.

ATTACHMENTS

1. Draft Liverpool Rural Lands Strategy (Under separate cover)
2. Liverpool Rural Lands Study (2020) (Under separate cover)

PLAN 02

Liverpool Local Environmental Plan 2008
Amendment: 22 Box Road, Casula

Strategic Objective	Evolving, Prosperous, Innovative Implement planning controls and best practice urban design to create high-quality, inclusive urban environments
File Ref	029731.2023
Report By	Brianna Van Zyl - Strategic Planner
Approved By	Lina Kakish - Acting Director Planning & Compliance

EXECUTIVE SUMMARY

At its Ordinary Meeting of Council on 31 August 2022, Council resolved:

“That Council:

1. *“Proceed with an amendment to Liverpool LEP 2008 to seek a rezoning for the property at Box Road, Casula (Lot 1103 DP 1051233) to R2 Low Density Residential and reclassification of the site to “operational” land for potential future sale with the proceeds from any future sale to be allocated for the embellishment of Jardine Park.*
2. *If a rezoning and reclassification process are approved as part of an amendment to the LEP, that a future report be presented to Council recommending methods of sale and establishing a reserve / minimum price for the property, prior to proceeding with any sale”*

A Council initiated planning proposal (**Attachment 1**) has been prepared to amend the *Liverpool Local Environmental Plan 2008* (LLEP 2008) at 22 Box Road, Casula (Lot 1103 DP 1051233). The amendment involves the rezoning of the Council owned site, locally known as Mimosa Park, from RE1 Public Recreation to R2 Low Density Residential, and reclassification from Community to Operational land. Development standards will be applied in accordance with adjacent R2 Low Density Residential land. A Height of Building of 8.5m, Floor Space Ratio of 0.6:1, and a minimum Lot Size of 300m².

The subject site is a vacant block of land approximately 565m² in size, sloping approximately 4m from the Box Road Street frontage to the west of the site and has a gradient of close to 1:10. Council has previously investigated options to further embellish the reserve as a local park. However, technical studies identified a number of concerns pertaining to public safety and the viability of such an endeavour.

On 28 November 2022, the Liverpool Local Planning Panel (LPP) considered the proposal as detailed in the LPP Report (**Attachment 2**). The LPP unanimously agreed that the proposal demonstrated strategic and site-specific merit and should progress to the Department of Planning and Environment (DPE) for a Gateway determination (**Attachment 3**).

It is recommended that Council endorse the planning proposal report and forwards the proposal to the DPE seeking a Gateway determination.

RECOMMENDATION

That Council:

1. Notes the advice of the Liverpool Local Planning Panel.
2. Endorses the planning proposal for 22 Box Road, Casula to amend the Land Use Zone, Floor Space Ratio, Lot Size and Height of Building development standards in the *Liverpool Local Environmental Plan 2008*.
3. Forwards the planning proposal to Department of Planning and Environment, pursuant to Section 3.34 of the *Environmental Planning and Assessment Act 1979*, seeking a Gateway Determination.
4. Reclassify 22 Box Road Casula from Community to Operational Land as per the requirements in the *Environmental Planning and Assessment Act 1979*, and *Local Government Act 1993*.
5. Subject to Gateway Determination, undertake community consultation in accordance with the conditions of the Gateway determination, the Liverpool Community Participation Plan 2022 and the *Local Government Act 1993*.
6. Receives a further report on the outcomes of public exhibition and community consultation.

REPORT

Background

At its Ordinary Meeting of Council on 27 October 2020, Council considered a report on the subject site, being Mimosa Park, 22 Box Road, Casula (Lot 1103 DP 1051233) and resolved to endorse Option 1 of the following two options:

- Option 1: Mimosa Park to be kept as a local park and embellished.
- Option 2: Reclassify, rezone, and dispose of Mimosa Park.

Following this, a feasibility study, environmental testing, and a conceptual development design was undertaken (**Attachment 4**). The studies identified several risks in the site's embellishment as a park, including the site's topography, public safety, accessibility, fall heights and maintainability.

Subsequently, at its meeting on 31 August 2022, Council resolved the following (COM01):

"That Council:

- 1. "Proceed with an amendment to Liverpool LEP 2008 to seek a rezoning for the property at Box Road, Casula (Lot 1103 DP 1051233) to R2 Low Density Residential and reclassification of the site to "operational" land for potential future sale with the proceeds from any future sale to be allocated for the embellishment of Jardine park.*
- 2. That if a rezoning and reclassification process are approved as part of an amendment to the LEP, that a future report be presented to Council recommending methods of sale and establishing a reserve / minimum price for the property, prior to proceeding with any sale"*

A draft planning proposal report was drafted (**Attachment 1**) and reported to the Local Planning Panel on 28 November 2022. The details of the planning proposal and the local planning panel advice are outlined within this report.

Site Description and Locality

The subject planning proposal relates to 22 Box Road, Casula (Lot 1103 DP1051233) (see Figure 1 below). The site is a vacant block of land owned by Council and is locally known as Mimosa Park. The site is approximately 565m² in size.

The site was dedicated as a public reserve on 14 April 2003. Council records indicate the land was dedicated in lieu of developer contributions, where the developer was credited \$102,037 for the site. This was based on the book values from the Liverpool Contribution Plan 2001 (December 2001 version).

The site is currently zoned RE1 Public Recreation under the *Liverpool Local Environmental Plan* (LLEP 2008), no development standards apply and it is classified as 'Community Land'. The site is constrained and has limited functionality due to access, gradients, safety and the adjoining residential dwellings.

The site is currently constrained by access, as the existing section of Box Road at the site's eastern frontage is closed to vehicles and only allows for walking and cycling. The intent of this was to ensure the road was not used as a bypass road from the Hume Highway to Casula Town Centre. The subject proposal was referred to Council's Traffic Management team, who

stated vehicular access to the site could be extended if the extension included traffic calming devices, and continues to permit walking and cycling. This will be investigated in further detail upon finalisation of the planning proposal.



Figure 1: Subject site at 22 Box Road, Casula (Source: Near map).

The site is approximately 1km from Casula Town Centre, containing a library, recreation facilities and shops including Coles, Aldi, and Kmart. The site is also located within 280m of the District Park, Peter Miller Reserve which is currently well-used by the community, and Jardine Park Casula, located approximately 1.5km northeast. The locality is shown in Figure 2 below.



Figure 2: The locality surrounding the subject site (Source: Geocortex).

The surrounding development is low-density residential, with the streetscape characterised by detached 2 storey dwellings. Residential land to the north, south and west is zoned R2 Low Density Residential, and land to the east is zoned R3 Medium Density Residential which is predominantly characterised by low-density development, with a small number of multi-dwelling developments.

Planning Proposal Summary

As 22 Box Road, Casula is deemed to be too constrained for its use as a quality public park, the intent of the planning proposal is to facilitate the sites sale and future development as a single dwelling within an existing low-density residential area. This involves the reclassification from Community Land to Operational Land and rezoning from RE1 Public Recreation to R2 Low Density Residential.

The planning proposal specifies the following development standards under LLEP 2008: a maximum Floor Space Ratio of 0.6:1, maximum Height of Building of 8.5m and a minimum Lot Size of 300m², commensurate with the adjoining land. This will facilitate the future development of a single dwelling house.

In relation to the reclassification of the land from Community to Operational, the requirements under Cl.29 of the *Local Government Act 1993* require a public forum to be held. This will occur during the legislated community consultation, after a Gateway determination has been received.

Upon finalisation of the planning proposal, the site will be listed for sale. Funding from the sale of the site will be allocated to the embellishment of Jardine Park in Casula, as per Council's resolution on 31 August 2022.

The Council initiated planning proposal report is contained within **Attachment 1** of this report.

Consideration of Strategic Merit

The proposed amendment is considered the best outcome for the site and the community. The site is currently under-utilised, and the risk analysis identified several safety risks if the site was to be embellished as a local park. Thus, the rezoning will generate additional funds to embellish Jardine Park and subsequently increase its functionality.

The proposal is considered consistent with the relevant Ministerial Directions and State Environmental Planning Policies, and thus to have strategic merit. A detailed assessment of the criteria is included in the planning proposal report (**Attachment 1**).

Consideration of Site-Specific Merit

The subject site is constrained in regard to access, visibility and level changes which makes it unsuitable for public open space. Given the surrounding context, the site is considered more appropriate for a low-density residential development. It is therefore considered to have site specific merit.

Ministerial direction '4.4 Remediation Contaminated land' requires consideration where residential development is to occur. Council has considered contamination risks as outlined in the planning proposal, due the nature of potential illegal dumping on a vacant site. A soil contamination assessment was conducted in July 2021. The report was conducted by Environmental Earth Science and included a soil classification assessment (**Attachment 5**). The objective of the assessment was to evaluate the site suitability for recreational open space use. The findings of the assessment are summarised below:

- *A surface inspection of the site identified domestic rubbish and minor building rubble along the western boundary well. No other signs of contamination were evident at the sites surface;*
- *Ten test pits were excavated to a maximum depth of 1.8m below ground level;*
- *No friable asbestos, asbestos fibres were identified; and*
- *No other contaminated were reported.*

The site is considered highly unlikely to be contaminated. While investigations will be ongoing, the proposal is considered to be consistent with this direction.

Local Planning Panel Advice

The planning proposal was referred to the Liverpool Local Planning Panel (LPP) on 28 November 2022 for advice as required by the 'Local Planning Panel Directions – Planning Proposals'. The full advice of the LPP is included in **Attachment 3** and summarised below.

The LPP unanimously agreed (4-0) with Council's assessment, that the planning proposal had sufficient strategic and site-specific merit to progress to the next stages of the planning proposal process.

The LPP noted Council officers should give careful consideration to any public submissions received on the proposal after the public exhibition period, which will occur after a Gateway determination is received. Adjoining neighbours will be notified during community exhibition period, in accordance with the Liverpool Community Participation Plan 2022.

The LPP noted requirements to be addressed within Cl.32 of the *Local Government Act 1993* (LG Act 1993) for reclassification of Community Land which had been dedicated under section 94 of the *Environment Planning and Assessment Act 1979*. This comment has been addressed in detail below.

Local Government Act 1993

Under Cl.27 of the LG Act 1993, there are two methods to classify or reclassify land. One being through the making of a local environmental plan (i.e., planning proposal) or secondly, by resolution of Council under Cl.31, 32 or 33 of the LG Act 1993.

The reclassification of the subject site is occurring through the making of a local environmental plan (i.e. planning proposal), as per Cl.27(1) of the LG Act 1993. A public hearing will be required as per Cl.29 of the LG Act 1993. This will occur during the public exhibition period after a Gateway determination has been received.

In addition to above, Cl.32(5) of the LG Act 1993 requires "*the net proceeds of sale by a council of any land dedicated in accordance with a condition imposed under section 94 of the Environmental Planning and Assessment Act 1979 must be dealt with under that section as if those net proceeds were a monetary contribution paid instead of the dedication.*"

As the land was dedicated as a public reserve in lieu of Developer Contributions, the proceeds of sale are to be dealt with as if they are monetary contribution paid instead of a dedication. In short, this means the money generated by the sale of this land has to be dealt with as if it were developer contributions received as part of the Development Application.

The subject Council resolution from 31 August 2022, states the proceeds from any future sale will be allocated to the embellishment of Jardine Park. This satisfies the requirements under Cl.32(5) of LG Act 1993.

Next Steps

If Council adopts the recommendations of this report, the planning proposal will be forwarded to DPE seeking a Gateway determination.

Pending a positive Gateway determination, community consultation will occur as per the conditions outlined in the Gateway determination, Council's Community Participation Plan 2022 and the LG Act 1993. Once complete, a post-exhibition report will be considered by Council.

FINANCIAL IMPLICATIONS

Costs associated with a Planning Proposal are within Council's current budget for Strategic Planning.

As per Council's resolution on 31 August 2022, upon finalisation of the Planning Proposal, a further report will be presented to Council recommending methods of sale and establishing a reserve / minimum price for the property, noting proceeds from the sale are required to be allocated to Jardine Park, Casula.

CONSIDERATIONS

Economic	There are no economic and financial considerations.
Environment	Creating quality open space for the local community.
Social	Regulate for a mix of housing types that responds to different population groups such as young families and older people.
Civic Leadership	There are no civic leadership and governance considerations.
Legislative	<p>Division 3.4 of <i>Environmental Planning and Assessment Act 1979</i> applies to making of environmental planning instruments.</p> <p>Section 27(1) of <i>Local Government Act 1993</i> allows reclassification of the site by a planning proposal.</p> <p>Section 29(1) of the <i>Local Government Act 1993</i> requires a Public Hearing, which will occur during the future exhibition period.</p>

	Section 32(5) of the <i>Local Government Act 1993</i> requires the net proceeds of any land dedicated under section 7.11 (formally section 94) of the EP&A Act 1979 to be dealt with as if those proceeds were a monetary contribution paid instead of dedication.
Risk	The risk is deemed to be low.

ATTACHMENTS

1. Attachment 1: Council prepared Planning Proposal report: 22 Box Road (Mimosa Park) (Under separate cover)
2. Attachment 2: Local Planning Panel Report 22 Box Road (Mimosa Park) (Under separate cover)
3. Attachment 3: Local Planning Panel Minutes: 22 Box Road Casula (Mimosa Park) (Under separate cover)
4. Attachment 4: Safety Design Report: 22 Box Road, Casula (Mimosa Park) (Under separate cover)
5. Attachment 5: Soil Contamination Report: 22 Box Road (Under separate cover)

PLAN 03	Kurrajong Road, Prestons - Staged Improvement Options
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Strategic Objective	Evolving, Prosperous, Innovative Continue to invest in improving and maintaining Liverpool's road networks and infrastructure
File Ref	035652.2023
Report By	Charles Wiafe - Manager Transport Management
Approved By	Lina Kakish - Acting Director Planning & Compliance

EXECUTIVE SUMMARY

At its Ordinary Meeting on 27 April 2022, Council considered a report on Kurrajong Road Upgrade staged improvement works and resolved as follows:

That Council:

- 1. Notes the staged improvement solutions as indicated in this report.*
- 2. Receives an updated report, following confirmation of funding, on the design and delivery of the two proposed short-term improvement works.*
- 3. Notes the ongoing work necessary to identify funding sources for the medium and long-term improvements, including Federal and State government grants and potential amendments to Local Infrastructure Contributions Plans; and*
- 4. Hold a briefing for Councillors on the medium- and long-term works.*

The proposed short-term improvement works to be delivered in the next 2-3 years are:

- Kurrajong Road/Lyn Parade/Beech Road Intersection Upgrade
- Kurrajong Road and Mowbray Street intersection Upgrade.

Council has sought and received \$4.49 million grant funding, which is approximately 85% of the required funding, towards delivery of the two proposed short-term improvement works estimated at a total cost of \$5.30 million.

This report provides information on the funding allocations, status of design investigations and project delivery timeframes of the two projects.

- **Kurrajong Road/Lyn Parade/Beech Road Intersection Upgrade**

Following project nominations, Council has been allocated a total grant funding of \$4.05 million made up of \$3.8 million from the Federal Government under the Western Sydney Infrastructure (WSIP) Local Roads Package Round 4 and \$250,000 under the Government's Blackspot Road Safety Improvement Program, for the intersection upgrade.

The project involves replacement of the existing roundabout with a signalised intersection, with associated road widening of the approaches along Kurrajong Road to provide four lanes of approximately 100m in each direction, signalised pedestrian crossings; and shared footpath, to increase road capacity, safe pedestrian facilities and improve traffic flow and road safety.

Transport for NSW (TfNSW) is administering the funding program on behalf of the Federal Government and expects Council to nominate a Project Interface Coordinator, engage consultant and contractors to deliver the project, submit monthly invoices and ensure that the project is completed by June 2024 or as otherwise agreed. A design is underway.

- **Kurrajong Road and Mowbray Street intersection Upgrade**

Following project nomination, Council has been allocated grant funding of \$440,000 under the Federal Government's Blackspot Road Safety Improvement Program for the intersection upgrade.

Kurrajong Road and Mowbray Street intersection is an existing "T" intersection with Mowbray Street as the terminating street and traffic movements out of Mowbray Street required to give way to traffic along Kurrajong Road.

The project involves installation of a new traffic signals at the existing "T" intersection with Give Way priority control, including localised road widening along the Kurrajong Road approaches to provide a dedicated right turn bay and two lanes in each direction along Kurrajong Road.

The funding program requires the project to be delivered by June 2024 or as otherwise agreed. A design is underway.

Project Benefits

The above-mentioned intersections have developed crash histories of three crashes in the last five years which meet the federal road safety improvement program for safety treatments.

The intersections also experience traffic delays during the morning and afternoon peak periods.

The intersection upgrades will increase road capacity, reduce traffic congestion and improve road safety. The improvements will address community concerns to improve road safety at the intersections.

Funding Allocation

The funding allocation for the Kurrajong Road/Lyn Parade/Beech Road intersection Upgrade will cover the full cost of the upgrade and Council's contribution is not required.

The funding allocation for the Kurrajong Road and Mowbray Street intersection upgrade is for part funding, as the funding allocation is to treat the intersection with the most cost-effective arrangement to improve road safety.

The intersection upgrade is estimated to cost around \$1,400,000. The intersection upgrade is listed in Council's Developer Contributions Plan for a roundabout to be installed at a cost of \$240,000. Due to increased traffic flows along Kurrajong Road and limited road reservation, a roundabout is not an appropriate intersection improvement, hence the need for traffic signals. The developer contributions money can be used towards the traffic signals as they replace the round-about envisaged under the plan.

In addition to the grant funding and available developer contribution, Council's contribution of approximately \$720,000 is required to fund the intersection upgrade.

RECOMMENDATION

That Council:

1. Notes funding has been secured for the identified short-term Kurrajong Road/Lyn Parade/Beech Road intersection upgrade.
2. Notes funding has been secured for Kurrajong Road/Mowbray Street intersection upgrade (including an allocation of approximately \$720,000 from Council's general revenue).

REPORT

Background

At its Ordinary Meeting on 27 April 2022, Council considered a report on Kurrajong Road Upgrade staged improvement works and resolved among others as indicated above, to receive an updated report, following confirmation of funding, on the design and delivery of the two proposed short-term improvement works.

The proposed short-term improvement works to be delivered in the next 2-3 years are:

- Kurrajong Road/Lyn Parade/Beech Road Intersection Upgrade
- Kurrajong Road and Mowbray Street intersection Upgrade

Council has sought and received \$4.49 million grant funding, which is approximately 85% of the required funding, towards delivery of the two proposed short-term improvement works, estimated at a total cost of \$5.24 million.

This report provides information on the funding allocations, status of design investigations and project delivery timeframes of the two projects.

- **Kurrajong Road/Lyn Parade/Beech Road Intersection Upgrade**

Following project nominations, Council has been allocated a total grant funding of \$4.05 million made up of \$3.8 million from the Federal Government under the Western Sydney Infrastructure (WSIP) Local Roads Package Round 4 and \$250,000 under the Government's Blackspot Road Safety Improvement Program, for the intersection upgrade.

The project involves replacement of an existing roundabout at the intersection, with a signalised intersection, and associated road widening of the approaches along Kurrajong Road to provide two lanes in each direction, installation of signalised pedestrian crossings and shared paths, to increase road capacity, provide safe pedestrian facilities and improve road safety.

Transport for NSW (TfNSW) is administering the funding program on behalf of the Federal Government and expects Council to nominate a Project Interface Coordinator (Transport Management Manager), engage consultants and contractors to deliver the project, submit monthly invoices and ensure that the project is completed by June 2024 or as otherwise agreed.

A concept design of the intersection upgrade has been completed. TfNSW has endorsed the concept design and associated traffic control signals. A detailed design, including utility relocations is underway and scheduled to be completed by April/May 2023.

Review of Environmental Factors and environmental approvals are scheduled to be completed in May 2023 for procurement, and for construction to commence in July/August 2023. The project could be completed in June 2024, or as alternatively agreed with TfNSW.

- **Kurrajong Road and Mowbray Street intersection Upgrade**

In addition, following project nomination, Council has been allocated a grant funding of \$440,000 under the Federal Government's Blackspot Road Safety Improvement Program for the intersection upgrade.

The Kurrajong Road and Mowbray Street intersection is an existing "T" intersection with Mowbray Street as the terminating street and traffic movements out of Mowbray Street required to give way to traffic along Kurrajong Road.

The project involves the installation of new traffic signals at the existing "T" intersection with Give Way priority control, including localised road widening along the Kurrajong Road approaches to provide a dedicated right turn bay, for turning movements into Mowbray Street and two lanes in each direction along Kurrajong Road.

TfNSW is administering the funding program on behalf of the Federal Government and expects Council to complete the project by June 2024.

A concept design of the intersection upgrade has been completed. The design has been submitted to Transport for NSW for review and endorsement. A detailed design, including utility relocations is underway and scheduled to be completed by May/June 2023.

Review of Environmental Factors and approvals are scheduled to be completed in June/July 2023 for procurement, with construction to commence in September 2023 and a project completion in June 2024.

Project Approvals

Following completion of the designs, the designs will be presented to the Liverpool Local Traffic Committee for its support and subsequently to Council for approval.

Project Benefits

The above-mentioned intersections have developed crash histories of three crashes in the last five years, which meets the federal road safety improvement program for safety

treatments. In addition, the two intersections experienced traffic delays during the morning and afternoon peak periods.

The staged improvement options will increase road capacity, reduce traffic congestion and improve road safety. The improvements will address community concerns to improve road safety at the intersections.

Funding Allocation

The upgrade of the Kurrajong Road/Lyn Parade/Beech Road roundabout to a signalised intersection is fully funded and Council's contribution is not required.

Funding allocation for the Kurrajong Road and Mowbray Street intersection upgrade is for part funding as the funding allocation is to treat the intersection with the most cost-effective arrangement to improve road safety. The intersection upgrade requires Council's part funding to carry out the required localised road widening as part of the intersection upgrade.

The intersection upgrade is estimated to cost around \$1,400,000. The intersection upgrade is listed in Council's Developer Contributions Plan for a roundabout to be installed at a cost of \$240,000.

However, due to increased traffic flows along Kurrajong Road and limited road reservation, a roundabout is not an appropriate intersection improvement, hence the need for traffic signals. In addition to the \$440,000 grant funding and available developer contribution, Council's contribution of approximately \$720,000 is required to fund the intersection upgrade. This contribution will be reallocated from Council's repair program for next financial year in the local area.

Medium and Long-Term Improvement Works

As outlined in the previous report, the medium- and long-term improvement works include the following:

Medium term improvements:

- Road widening between Lyn Parade/Beech Road and Cedar Road.
- Ban right turn movements into the Market Place Shopping Centre and increase the capacity of the right turn lanes from Kurrajong Road into Cowpasture Road as part of redevelopment of the shopping centre.
- Signalise existing pedestrian refuge across the section of Kurrajong Road between the shopping centre and Michael Clarke Recreation Centre.

- Reconfiguration to provide two lanes on the section of Kurrajong Road from the M7 Motorway past the front of Amity College and install a signalised pedestrian crossing.

Long term Improvements:

- Pedestrian bridge across the Cowpasture Road near its intersection with Kurrajong Road.

Design investigations will be carried out to prepare strategic concept designs and cost estimates for the medium- and long-term improvement works. In the next 2 years, funding submissions will be made to the State and Federal Governments where possible, and/or the improvements works to be included in the established areas developer contribution plan for project delivery over the next 5 to 10 years.

FINANCIAL IMPLICATIONS

As indicated above, Council's contribution of approximately \$720,000 is required to fund Kurrajong Road and Mowbray Street intersection upgrade. This contribution will be reallocated from its repair program for next financial year in the local area.

CONSIDERATIONS

Economic	Deliver a high-quality local road system including provision and maintenance of infrastructure and management of traffic issues.
Environment	Support the delivery of a range of transport options.
Social	There are no social and cultural considerations.
Civic Leadership	Actively advocate for federal and state government support, funding and services.
Legislative	Local Government Act 1979 Roads Act 1993, Council is responsible to provide and maintain safe and efficient local road network.
Risk	The risk is considered within Council's risk appetite.

ATTACHMENTS

Nil

PLAN 04**Display of Goods on Footpaths - Local Approvals Policy**

Strategic Objective	Healthy, Inclusive, Engaging Improve liveability and quality of life for the community by delivering vibrant parks, places and facilities
File Ref	053193.2023
Report By	Nada Mardini - Manager Community Standards
Approved By	Lina Kakish - Acting Director Planning & Compliance

EXECUTIVE SUMMARY

To actively support local businesses, Council has prepared a Display of Goods on Footpaths Local Approvals Policy. The policy sets the requirements that must be complied with when placing goods on the footpath to ensure the shared use of the public space is balanced and safe.

RECOMMENDATION

That Council endorse the draft 'Display of Goods on Footpaths Local Approvals Policy' for public exhibition for a period of not less than 28 days (Attachment 1).

REPORT

To encourage and support local businesses by displaying goods on footpath, Council has prepared a draft Local Approvals Policy (Attachment 1). The policy sets out the requirements for placement of goods on footpaths so as not to unduly obstruct pedestrian safety, encourage the fair and equitable use of Council footpaths by all members of the community and ensure that all display areas are visually acceptable. In summary, the following requirements are proposed:

- Minimum 2 metres clear and an unobstructed pedestrian corridor;
- Goods to be displayed abutting the shopfront;
- The display to be no more than 0.6 metres deep, no less than 0.5 metres high and no more than 1.2 metres high;
- Only goods sold in the shop are to be displayed; and
- Furniture, white goods and perishable foods are not permitted.

There is no application process required provided the criteria and conditions set under the policy are complied with, making it easy for businesses to display goods and for Council Officers to ensure compliance.

A display is not permitted if it does not comply with the above criteria as set out in the Policy.

Under Part 3 of Chapter 7 of the Local Government Act 1993, the Council must give public notice of a draft local policy after it is prepared. As such, the draft Display of Goods on Footpath Local Approvals Policy will be placed on public exhibition for 28 days, if endorsed by Council. This will enable the public to make submissions and understand the requirements of the proposed policy.

After the exhibition period and consideration of any submissions, the policy will brought back to Council for consideration and adoption.

Internal Consultation

The draft policy was referred to the following departments for review and comment:

- Legal Services
- Governance
- Transport Management
- Safety & Insurance Department for comment.

FINANCIAL IMPLICATIONS

There are no financial implications relating to this recommendation, as the tenants will not be charged for using the footpath for the display of goods.

CONSIDERATIONS

Economic	Facilitate economic development.
Environment	Facilitate a visually acceptable and safe environment.
Social	Promote community harmony. Support access and services for people with a disability.

Civic Leadership	<p>Foster neighbourhood pride and a sense of responsibility.</p> <p>Provide information about Council's services, roles and decision making processes.</p> <p>Deliver services that are customer focused.</p> <p>Operate a well-developed governance system that demonstrates accountability, transparency and ethical conduct.</p>
Legislative	<p>Local Government Act 1993.</p> <p>Roads Act 1993.</p>
Risk	<p>The risk is deemed to be Low.</p> <p>The risk is considered within Council's risk appetite.</p>

ATTACHMENTS

1. Draft Display of Goods on Footpaths Local Approvals Policy



DISPLAY OF GOODS ON FOOTPATHS LOCAL APPROVALS POLICY

Adopted: xx

045354.2023



DISPLAY OF GOODS ON FOOTPATHS LOCAL APPROVALS POLICY

DIRECTORATE: Planning and Compliance

BUSINESS UNIT: Community Standards

1. PURPOSE OF POLICY

The purpose of this policy is to set out of the requirements under which goods will be allowed to be displayed on footpaths.

2. AIM OF POLICY

- Ensure the safety and enjoyment of all users of public spaces;
- Ensure that access and paths of travel within designated public spaces are maintained particularly with regards to the needs of people with disabilities;
- Ensure that the impact to the environment is minimised; and
- Promote business, growth and opportunities with the local community through the activation and management of public spaces.

3. SCOPE OF POLICY

This policy applies to land covered by the *Roads Act 1993* and/or owned by Council.

4. OPERATION OF THE POLICY

This is a Local Approvals Policy under Section 158 of the *Local Government Act 1993*.

Part 1 - Exempt from Approval

Where the display of goods meets the requirements set out in this Policy, no approval is required from Council.

Part 2 - Criteria for Approvals

Where the display of goods does not meet the requirements as set out in this Policy, the display is not permitted.

Part 3 – Other Matters for Approvals

There are no other matters relating to approvals.

5. ENFORCEMENT OF THE POLICY

Where the display does not comply with the requirements of Part 1, it is not permitted. Council officers may take enforcement action including issuing of fines.

6. REVOKING OF THE POLICY

Under Section 165(4) of the *Local Government Act 1993*, this policy is revoked 12 months after New South Wales (NSW) Local Government elections unless Council resolves to do so earlier.

7. PART 1 REQUIREMENTS TO DISPLAY GOODS

Display of goods on the footpath is only permitted if it meets the following requirements:

Minimum Footpath Width

- A clear and unobstructed pedestrian corridor of 2.0 metres minimum must be maintained; and
- The display area must not extend more than 0.6 metres away from the shop front boundary of the respective business.

Location of Display

- The display of goods must be located outside the shopfront and are not permitted to be displayed away from the shop front, adjacent to the kerb/roadway at any time.
- Goods not to obstruct access into the shop;
- Goods not to obstruct access to any fire exit or fire door;
- Be one metre from any service object including fire hydrant, utility pit, public seat/bike rack, pay phones, rubbish bins and the like;
- Be two metres from the corner of building and street intersections;
- Be three metres from bus zones and taxi stands; and
- Goods are only permitted to be displayed on paved footpath.

Display Structure, Dimensions and Design

- Be no more than 0.6 metres deep;
- Be no less than 0.5 meters high;
- Be no more than 1.2 metres high (including the goods);
- Goods must be displayed on stands that are purpose built and capable of holding the items on display and are safely secured, to ensure stability in wind gusts – all display stands must be fully enclosed down to ground level on all sides to assist pedestrians who may be visually impaired and rely on the use of a walking stick;
- Cardboard, foam or polystyrene boxes, pallets, milk crates, shopping trolleys and other such articles are not deemed suitable for display purposes; and
- Premises with dual street frontages are only permitted to display goods on one street frontage.

Goods on Display

- Are to be of a kind normally found for sale in the shop;
- Not to emit noise or vibration that could cause annoyance, for example operating radios or electronic toys; and
- Are to comply with any legal requirements directed to ensuring the display of items is free from contamination, for example the *Food Act 2003* for displays containing food.

Goods that are not Permitted

- Furniture or white goods;
- Sharp, dangerous, or protruding items (for example, uncovered hardware items);
- Goods that may damage or stain the pavement (for example, oils or dyes);
- Perishable foods (including meat, fish, shellfish, poultry, dairy or cooked rice) other than fresh fruit and vegetables; and
- Goods that may not be lawfully sold or publicly exhibited or which may only be sold subject to restrictions under the Classification (Publications, Films and Computer Games) *Enforcement Act 1995* such as publications classified Category 1 restricted, Category 2 restricted or RC under that Act.

Hours Permitted for the Display

- The display must be removed from the footway outside the approved operating hours of the shop.

Use of Display

The display is not to be used for;

- Conducting sales transactions; and
- Spruiking, broadcasting or amplified sales messages on the footway.

Maintenance of the Display

The display structure:

- Must not be attached to the footway, street furniture or other infrastructure, with metal bolts, padlocks, chains or the like;
- Must not damage the surface of the footway, including when it is being moved at the start and end of trading;
- Is to be kept clean and tidy; and
- Is to be kept in good repair and free of broken elements.

Insurance

- The operator of the display must have a current public liability policy covering the display, with a minimum value of \$20 million;
- The policy must indemnify Liverpool City Council against any public liability claims within the area between the front property boundary of the shop and the kerb line for the full frontage of the shop; and
- Proof of currency must be kept on the premises and produced on demand by any authorised officer.

Removal of Display

A display is not exempt from approval and Council can request the goods display be removed if:

- The conditions of this policy are breached;
- The display is compromising public safety or public access;

- The footway area is needed for public works;
- The footway area is needed for a special event;
- The footway area is needed to manage an increase in pedestrians;
- The footway is needed for the installation of construction hoardings and scaffoldings; or
- The footway is needed to support pedestrian flow.

Attachment A provides an example of a display that meets the clear path of travel and required clearances of this policy.

8. PART 2 - CRITERIA FOR APPROVALS

If a display does not meet the requirements under Part 1, it is not permissible, and no approval will be granted.

9. PART 3 – OTHER MATTERS FOR APPROVALS

There are no other matters relating to approvals.

10. RELEVANT LEGISLATIVE REQUIREMENTS *(where applicable)*

Local Government Act 1993

RELATED POLICIES & PROCEDURE REFERENCES

Goods on Display Guidelines – Cumberland City Council

Commercial use of Footways Guidelines – Canterbury Bankstown Council

Display of Goods on Footway – City of Sydney Council

AUTHORISED BY

Council Resolution

EFFECTIVE FROM

This date is the date the policy is adopted by Council resolution.

REVIEW DATE

The policy must be reviewed every two years or more frequently depending on its category or if legislative or policy changes occur.

VERSIONS

The current and previous version of the policy should be set out in the following table.

Version	Amended by	Changes made	Date	TRIM Number
New				

THIS POLICY HAS BEEN DEVELOPED IN CONSULTATION WITH

Governance
Legal
Transport Management
Safety and Insurance

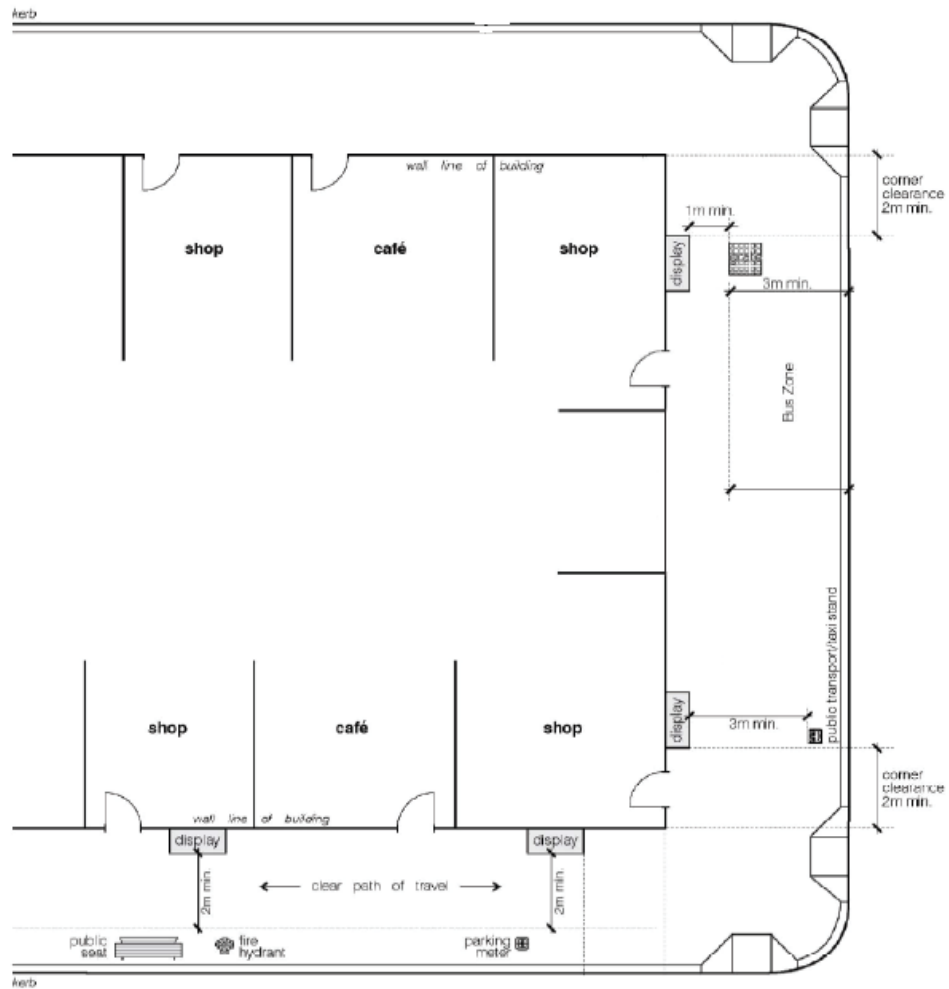
ATTACHMENTS

Appendix
Attachment A - (diagram)

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APPENDIX

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Attachment A: Example of a clear path of travel and required clearances

COM 01

**Grants Donations and Community Sponsorship
Report**

Strategic Objective	Healthy, Inclusive, Engaging Promote a harmonious community that celebrates its diversity
File Ref	059121.2023
Report By	Galavizh Ahmadi Nia - Manager Community Development and Planning
Approved By	Tina Bono - Director Community & Lifestyle

EXECUTIVE SUMMARY

Council is committed to building strong and resilient communities in the Liverpool Local Government Area (LGA) and maximising social wellbeing. Council helps achieve these goals by providing financial support through grants and sponsorships to develop leadership skills, increase participation in community activities and address identified social issues.

This report provides a recommendation for endorsement of funding totalling **\$30,050** from Community Grant Program and the Matching Grant Program.

RECOMMENDATION

That Council:

1. Endorses the funding recommendation of **\$5000** GST exclusive) under the **Community Grant Program** for the following project;

Applicant	Project	Recommended
Australian Sickle Cell Advocacy Incorporated	World Sickle Cell Day Awareness Activities	\$5000

2. Endorses the funding recommendation of **\$25,050** GST exclusive) under the **Matching Grant Program** for the following project;

Applicant	Project	Recommended
Sumer Association for Culture and Arts Incorporated	Sound of Terra 2023	\$14,050
Preston Hornets Cricket Club	Scott Park cricket pitch	\$11,000

REPORT

Community Grants Program

The Community Grant Program received one application which met the eligibility criteria and is recommended for funding as follows:

Applicant	Australian Sickle Cell Advocacy Incorporated		
Project	World Sickle Cell Day Awareness Activities in Liverpool LGA		
Amount Requested	\$5,000	Total Project Cost	\$6,411
Location	Liverpool LGA	Date	June 2023
About the Applicant	Australian Sickle Cell Advocacy Inc (ASCA) is a not-for-profit organisation supporting people living with sickle cell disease (SCD) in Australia. Established in 2014, ASCA aim to raise awareness of this condition that is considered a rare disease in Australia, identify services that will benefit affected people, ensure that universal SCD screening is available in Australia and ensure that all healthcare workers are aware of the disease, amongst others.		

Description	<p>Objective</p> <p>To celebrate SCD warriors on the annual internationally recognised World Sickle Cell Day on 19 June 2023, ASCA aims to raise awareness on SCD by organising an information dinner for SCD community in Liverpool LGA and beyond. Funding will be used to deliver an inclusive program with informative sessions covering newborn screening, blood donation, mental health and caring for a person with SCD. Resource packs and books will be given to attendees and the SCD community in local hospitals.</p> <p>Outcomes</p> <ul style="list-style-type: none"> • Encourage families to seek early intervention and support plans through services for individuals with SCD; • Improve access to SCD resources for high-risk CALD communities, migrant and refugee families with SCD or caring for an individual with SCD; and • Promote inclusivity by enabling families to build connections within the SCD community.
Beneficiaries	SCD Community, CALD Community and Health Organisations.
Assessment	<p>Recommended for Funding - \$5000</p> <p>The project aligns with the Community Strategic Plan <i>Objective 1 - Healthy, Inclusive, Engaging, Objective 3 - Evolving, Prosperous, Innovative, Objective 4 - Visionary, Leading, Responsible</i>, and meets the Community Grants Program's funding priorities.</p> <p>Expected Community Grant Program Outcomes 7.4.1 a) b) and d).</p>

Matching Grants Program

The Matching Grant Program received two applications which met the eligibility criteria and are recommended for funding as follows:

Applicant	Sumer Association for Culture and Arts Incorporated		
Project	Sound of Terra 2023		
Amount Requested	\$14,050	Total Project Cost	\$28,100
Location	Casula Powerhouse Arts Centre (CPAC)	Date	June 2023

About the Applicant	Sumer Association for Culture and Arts (SACA) is a well-established multicultural organisation that introduces and promotes the music and art of CALD communities to mainstream Australia. Over the years, SACA delivered a range of cultural activities including book fairs, cultural theatre and drama programs, and musical events. In recognition of Liverpool's rich multicultural community, this year SACA envisions to bring its annual renowned musical festival 'Sounds of Terra' to the Liverpool LGA.
Description	<p>Objective</p> <p>The Sound of Terra 2023 is a multicultural music event showcasing collective community strength with musical performances from Indigenous Aboriginal, Iraqi, Chinese, African, Moroccan, and Samoan communities. The Sound of Terra program aims to:</p> <ul style="list-style-type: none"> • Provide a platform for amateur bands to perform at a concert, build confidence and celebrate musical individuality; • Produce a playlist that is accessible post event showcasing the diversity of the performances beyond the single event; and • Deliver free professional workshops to amateur bands that develop skills and build their capacity to organise events. <p>Outcomes:</p> <ul style="list-style-type: none"> • Increased recognition and promotion of amateur bands strengthening a sense of belonging; • Increased community activity and participation of residents celebrating local events; and • Increased opportunities for community members to acquire or develop new skills and/or employment.
Beneficiaries	CALD Communities and Liverpool LGA residents.
Assessment	<p>Recommended for Funding - \$11,000</p> <p>The project aligns with the Community Strategic Plan <i>Objective 1 - Healthy, Inclusive, Engaging, Objective 3 - Evolving, Prosperous, Innovative, Objective 4 - Visionary, Leading, Responsible.</i></p> <p>Expected Matching Grant Program Outcomes 7.6.2 a),b),c),d),e), f) and g).</p>

Applicant	Preston Hornets Cricket Club		
Project	Scott Memorial Park Cricket Pitch Upgrade		
Amount Requested	\$11,000	Total Project Cost	\$22,000
Location	Scott Memorial Park, Austral 2179	Date	May 2023
About the Applicant	<p>Prestons Hornets Cricket Club (PHCC) has been one of the largest sporting organisations in the Liverpool LGA for over 50 years. The club displays a strong passion for developing junior cricket players while maintaining sportsmanship and integrity. PHCC takes pride in its distinct membership with 22 junior teams and 11 senior teams comprising of male and female players from diverse backgrounds.</p> <p>PHCC is seeking funding for upgrades at Scott Memorial Park, a Council owned sporting field located in Austral.</p>		
Description	<p>Objective PHCC caters to over 200 members utilising the sporting field at Scott Memorial Park in Austal. Funding will be used to evenly resurface the existing synthetic cricket pitch and overcome water retention due to wet weather. The pitch upgrade aims to:</p> <ul style="list-style-type: none"> • Provide a safer, more durable playing facility for members and sporting community; and • Improve club activity and continuity by reducing the number of ground closures due to extended wet weather through pitch and stump resurfacing with enhanced absorption. <p>Outcomes:</p> <ul style="list-style-type: none"> • Improve community infrastructure and beautification of sporting fields through cricket pitch surface upgrades; and • Providing greater access to sporting groups and experience social and physical wellbeing. 		
Beneficiaries	Sports players, sporting community and local residents/visitors.		
Assessment	<p>Recommended for Funding - \$11,000 The project aligns with the Community Strategic Plan <i>Objective 1 - Healthy, Inclusive, Engaging, Objective 3 - Evolving, Prosperous, Innovative, Objective 4 - Visionary, Leading, Responsible.</i> Expected Matching Grant Program Outcomes 7.6.2 e), f) and g).</p>		

FINANCIAL IMPLICATIONS

Costs associated with this recommendation have been included in Council's budget for the current year and long-term financial plan. A full breakdown of operating budget is included below.

COMMUNITY SPONSORSHIP			
Budget	Balance	<i>Recommended for funding in this report</i>	Remaining
\$100,000	\$40,000	<i>Nil</i>	\$40,000
COMMUNITY GRANTS			
Budget	Balance	<i>Recommended funding in this report</i>	Remaining
\$102,000	\$63,419	<i>\$5,000</i>	\$58,419
MATCHING GRANTS			
Budget	Balance	<i>Recommended funding in this report</i>	Remaining
\$200,000	\$131,500	<i>\$25,050</i>	\$106,450
SUSTAINABLE ENVIRONMENT GRANTS*			
Budget	Balance	<i>Recommended funding in this report</i>	Remaining
\$75,000	\$56,997.4	<i>Nil</i>	\$56,997.40
COMBINED FUNDING BALANCE			
Combined Budget	Combined Balance	<i>Total recommended funding in this report</i>	Remaining
\$477,000	\$291,916.40	<i>\$30,050</i>	\$261,866.40

CONSIDERATIONS

Economic	The financial impacts are outlined in the report above.
Environment	Raise community awareness and support action in relation to environmental issues.
Social	Support community organisations, groups and volunteers to deliver coordinated services to the community.
Civic Leadership	Foster neighbourhood pride and a sense of responsibility. Operate a well-developed governance system that demonstrates accountability, transparency and ethical conduct.
Legislative	Local Government Act 1993, including sections 24 and 356. Council may by resolution contribute money or otherwise grant financial assistance to persons for the purpose of exercising its functions. The Council's grant programs are targeted to ensure a lawful and consistent approach to its contributions and financial assistance. Key functions that are supported are Council's functions of providing goods, services and facilities, and carrying out activities, appropriate to the current and future needs within the Liverpool local community and of the wider public, subject to the Local Government Act, the regulations and any other law.
Risk	There is no risk associated with this report.

ATTACHMENTS

Nil

COM 02	Carnes Hill Recreation and Community Precinct Stage 2 - Update to Masterplan following successful WestInvest Aquatic and Leisure Centre Grant.
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Strategic Direction	Healthy, Inclusive, Engaging Improve liveability and quality of life for the community by delivering vibrant parks, places and facilities
File Ref	084226.2023
Report By	Galavizh Ahmadi Nia - Manager Community Development and Planning
Approved By	Tina Bono - Director Community & Lifestyle

EXECUTIVE SUMMARY

In November 2018, Council resolved to investigate a suitable use for the site known as Carnes Hill Recreation Precinct Stage 2 (CHRPS2). Subsequently in July 2019, Council considered an Options Report and resolved to further investigate the proposed options through a Masterplan process. In November 2020, Council endorsed the CHRPS2 Masterplan. A subsequent review of the masterplan began in 2022 following the endorsement of Council to proceed with a DA approval for the provision of a pool in Carnes Hill as part of Councils overall Aquatic Strategy and 100 day plan considerations.

Within this period Council nominated the CHRPS2 to WestInvest funding. At the time of the application, the 2022 revised Masterplan was not finalised, therefore the application was prepared based on the Council adopted Masterplan of 2020. Concurrently a spatial reframing of the site to consider the overall aquatic provision and other sporting considerations was endorsed by Council in December 2022.

As part of the review presented to Council in December 2022, a preliminary investigation into capitalisation opportunities in Stage 1 and 2 site was conducted, should Council's grant application for WestInvest be unsuccessful. This due diligence investigation identified opportunities for commercial opportunities to rationalise and repurpose spaces in existing building to generate revenue to neutralise operational cost into the future. Other sporting considerations were included in the spatial framing, including a regional level gymnastics facility and synthetic sports fields to maximize activation of the precinct and support financial sustainability.

In February 2023, Council was advised of the successful WestInvest applications totalling \$53.4 million to deliver the Carnes Hill Aquatic and Leisure Centre project, which includes a 50m pool. To support the WestInvest strict delivery timeframe and criteria, Council officers have now been investigating design options for provision of flexible aquatic facilities, to deliver the 50m pool within the adopted landscape design of 2022 Masterplan, and in line with the WestInvest funded obligations.

This report is presented seeking Council's endorsement to proceed with planning and construction of the aquatic facilities funded by WestInvest, the notable change being the inclusion of a 50m pool rather than a 25m pool.

To support the overall Precinct, Council has contributions funds set aside for sport fields, sport courts and open space. The WestInvest funds and Contributions Funds will be combined to accelerate the process in preparing a comprehensive Development Application (DA), aiming to concurrently deliver the Masterplan in its entirety.

RECOMMENDATION

That Council:

1. Receives and notes this report; and
2. Endorse the updated Carnes Hill Recreation Precinct Masterplan, to include a 50-metre pool.

REPORT

BACKGROUND

The following table provides an outline of the key project milestones:

November 2018	Carnes Hill Precinct Site Identified	In November 2018, Council resolved to investigate a suitable use for the site known as Carnes Hill Recreation Precinct Stage 2 (CHRPS2).
July 2019	Options Report Developed for Site	Subsequently in July 2019, Council considered an Options Report and resolved to further investigate the proposed options through a Masterplan process.

November 2020	CHRPS2 Masterplan	In November 2020, Council endorsed the CHRPS2 Masterplan which included an overall schematic landscape masterplan for the site with key features including an indoor 50m pool, 2 sports fields, 2 basketball courts, parking and upgrades to open spaces amenities.
Feb 2022	Internal Review of Aquatic provision LGA wide - Warren Green Report	A thorough analysis of the aquatic offerings to guide a better understanding of the strategy adopted by Council to design the aquatic and leisure offerings within the LGA in the future across the multiple projects.
July 2022	WestInvest Funding Application	In July 2022, Council nominated CHRPS2 for WestInvest funding. At the time of the application, the 2022 revised Masterplan was not finalised, therefore the application was prepared based on the Council adopted Masterplan of 2020.
July 2022	Review undertaken of CHRPS2 Masterplan, Warren Green Report & WestInvest Application for rationalization	In July 2022, Council engaged an external consultant to investigate alternative concept design scenarios, reflective of the Liverpool LGA-wide Aquatic Facilities report, WestInvest Application, and Commercialization opportunity's available within the Carnes Hill Stage 2 and 1 Precinct.
November 2022	Warren Green Aquatic Report	The Warren Green Report on the future provision of aquatic centres was adopted by Council in November 2022. The Warren Green Report supports a 25m pool, program pool, indoor water play space, and spa at Carnes Hill, highlighting that the long-term intention of a refurbished Michael Wenden Aquatic Centre (contained in the Miller Social Infrastructure Masterplan) and a future facility at Austral to act as a destination aquatic centre. The Warren Green Report presents the current and future demand for pools suitable for hydrotherapy, aqua aerobics and swim school programs and a decline in the demand for tradition 50m lap swimming facilities.

Dec 2022	Revised CHRPS2 Masterplan	Council at its meeting on 14 December 2022 adopted the revised CHRPS2 Masterplan. As part of the review presented to Council in December 2022, a preliminary investigation into capitalisation opportunities were considered, should Council's grant application for WestInvest be unsuccessful.
Feb 2023	WestInvest Funding Successful	In February 2023 Council was advised of the successful WestInvest application totaling \$53.4 million to deliver the Carnes Hill Aquatic and Leisure Centre project, inclusive of a 50m pool. In Consideration to the WestInvest strict delivery timeframe and criteria, Council officers have now investigated design options for provision of flexible aquatic facilities, to deliver the 50m pool within the adopted landscape design of 2022 Masterplan (below Figures 1 and 2) and in line with the WestInvest funded masterplan.
Feb-March 2023	Review undertaken of CHRPS2 Masterplan, Warren Green Report & WestInvest Application for rationalisation	The positive outcome of the grant funding for the Carnes Hill area has enabled Council the opportunity to deliver on the vision for a flexible 50 metre indoor pool in the facility. Whilst recognising a minor deviation to the recommendations in the Warren Green report, the Municipal approach to the provision of future aquatic Centres is preserved without compromising the immediate opportunity that this funding presents.

REVISED MASTERPLAN FOR ENDORSEMENT

Key Features 2022 Masterplan (revised)

Aquatic and Leisure Provision (WestInvest Funding)

A summary of the grant components (\$53.4M) for the aquatic and leisure centre is listed below:

- Indoor Aquatic Centre (50m indoor pool)
- program/ hydrotherapy pool
- Outdoor water play area, inclusive of waterslides, outdoor splash pads & wetlands.
- Change rooms, family and group.
- Storage and plant spaces
- Gymnastics, health and fitness provision of 800m²
- Café and outdoor seating
- Parking*

Contribution Funds and LCC Funding

- Multi-Use Sports courts
- 2 Sports Fields (with option to explore synthetic provision)
- Climbing adventure facility for 8+ and early years playground
- Parking located in edge of site locations.
- Amenities Block/ changing rooms and sports storage.
- Picnic facilities

As part of the review presented to Council in December 2022, a preliminary investigation into capitalisation opportunities in Stage 1 and 2 site was conducted, should Council's grant application for WestInvest be unsuccessful. This due diligence investigation identified opportunities for commercial opportunities to rationalise and repurpose spaces in existing building to generate revenue to neutralise operational cost into the future. Other sporting considerations were included in the spatial framing, including a regional level gymnastics facility and synthetic sports fields to maximise activation of the precinct and support financial sustainability.

In February 2023 Council was advised of the successful WestInvest application totaling \$53.4 million to deliver the Carnes Hill Aquatic and Leisure Centre project, inclusive of a 50m pool. In Consideration to the WestInvest strict delivery timeframe, Council officers have been investigating design options for provision of flexible aquatic facilities, to deliver the 50m pool within the adopted landscape design of 2022 Masterplan (below figure 1) and in line with the WestInvest funded masterplan.

To support the overall Precinct, Council has identified funds in contributions available for sport fields, sport courts and open space. The WestInvest funds and Contributions Funds will be streamlined to accelerate the process in preparing a comprehensive Development Application (DA), aiming to concurrently deliver the Masterplan.

To address the current and future demand for pools as outlined in the Warren Green Report adopted by Council in November 2022, consideration will be given to the feasibility within the detailed design stage to investigate three key design elements:

- A dynamic allocation of pool space to meet the needs of all users with hydraulic booms located at the 25m mark. This enables the pool to be utilise as both a 25m and or 50m pool and allows the pool to be configured to meet the needs of lap swimmers and competition rounds. (Refer Figure 2). The design maintains the available water space recommended in the Warren Green Report.
- 50 metre pool to support local School Carnivals to meet unmet and growing demand from local Schools that currently seek provision outside the LGA.
- In addition, the layout will continue to consider a Program/ hydrotherapy pool to meet the current and future demands.
- Investigate energy efficient power sources to reduce the substantial costs associated with heating the water.
- Ensure consideration is given to alternative pool layout designs within the built form envelope to ensure the most efficient operational outcome for Council and the community is achieved.
- Outdoor aquatic spaces waterslides, splash park, tipping buckets to establish destination based aquatic and leisure experiences.



Figure 1: Overall Masterplan Layout (see attachment for higher resolution and scale version)

Flexibility and the Future

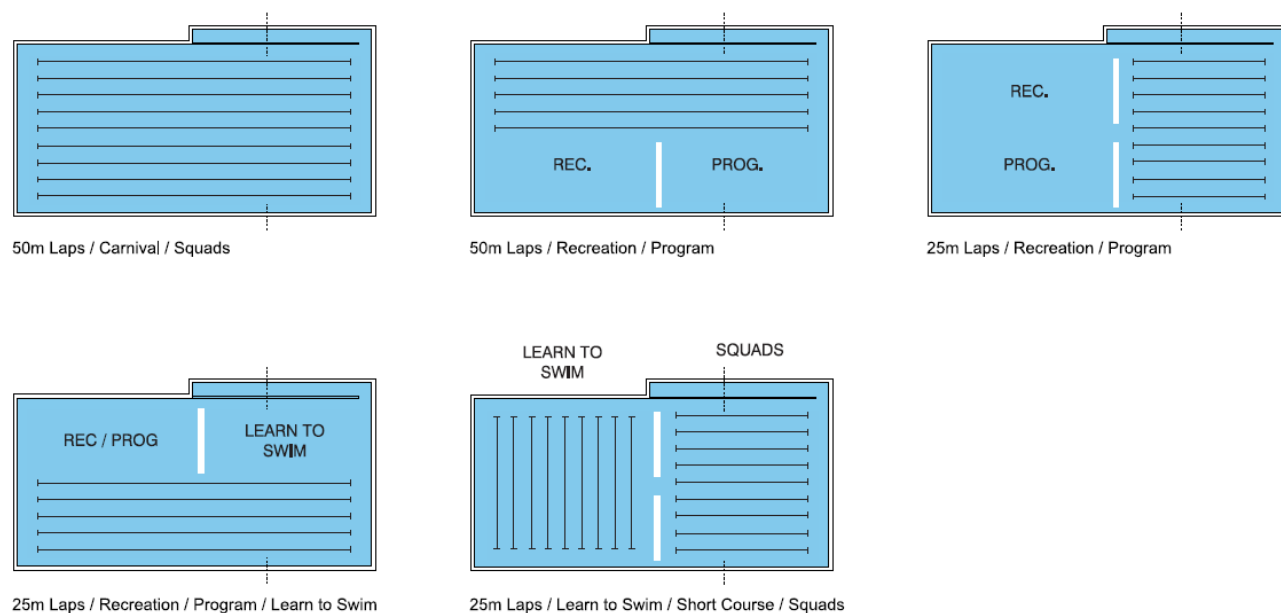


Figure 2: Aquatic Facilities 50 metre Flexible Design options (see attachment for higher resolution and scale version)



Figure 3: Artistic impression of external facade of gymnastics centre and indoor pool



Figure 4: Artistic impression of outdoor waterplay area.

FINANCIAL IMPLICATIONS

Along with the Implementation Plan, the financial implications of the revised Masterplan are outlined below.

IMPLEMENTATION PLAN AND BUDGET PHASING

Below is an outline of the staged delivery approach and strategic budget that was developed for the WestInvest funding application which will inform the detailed design.

Description	Estimated Budget	Estimated Year/s
Planning, approvals and design documentations	\$4.56 M	2023
Construction of aquatic centre	\$35.04 M	2024 - 2026
Contingency	\$10.5M	
Project management	\$3.27 M	
Total Project Cost	\$53.40 Million	

Contributions funding for overall Precinct.

Contributions and other funds that can be applied to the overall precinct include:

- The current amount available for Carnes Hill in the Contribution Plan for Playing Fields is currently \$5.6M
- Additionally, On 26 August 2019, Council resolved to dedicate funds from the disposal of Lot 88 DP1236888 \$4.6M is available from the above land disposal for the development of CHRPS2.
- Approximately \$4M identified for a local or district community facility within Cecil Hills, Hoxton Park and Carnes Hill. Further investigation is required to determine the feasibility of transferring these funds to CHRPS2 as part of the detailed design stage.

It is envisioned that works in the Masterplan that fall outside the current funding will need to be staged utilising future funding and grant applications.

CONCLUSION

The successful WestInvest funding has enabled Council to deliver on its vision for the provision of aquatic and leisure facilities in Liverpool's growth areas, to benefit residents in Carnes Hill and surrounding areas.

The funding received through the WestInvest Grant allows for the immediate delivery of a Worldclass Aquatic and Leisure Centre. Whilst recognising a minor deviation to the recommendations in the Warren Green report, the Municipal approach to the provision of future aquatic Centres is preserved without compromising the immediate opportunity that this funding presents.

It is envisaged that with the funds set aside in this grant and in Contributions, Council can proceed to prepare a comprehensive DA to deliver the aquatic and sporting facilities concurrently.

This report is presented seeking Council's endorsement to proceed to plan and construct the aquatic facilities funded by WestInvest (CHRPS2 Masterplan 2020), using the design options investigated in 2022, the notable change being inclusion of a 50m pool rather than 25m pool.

CONSIDERATIONS

Economic	The financial impacts are outlined in the report above.
Environment	Protect, enhance and maintain areas of endangered ecological communities and high-quality bushland as part of an attractive mix of land uses.
Social	Deliver high quality services for children and their families.
Civic Leadership	Foster neighborhood pride and a sense of responsibility. Deliver services that are customer focused.
Legislative	Local Government Act. 1993
Risk	The risk is deemed to be Low given grant funding. The risk is considered within Council's risk appetite.

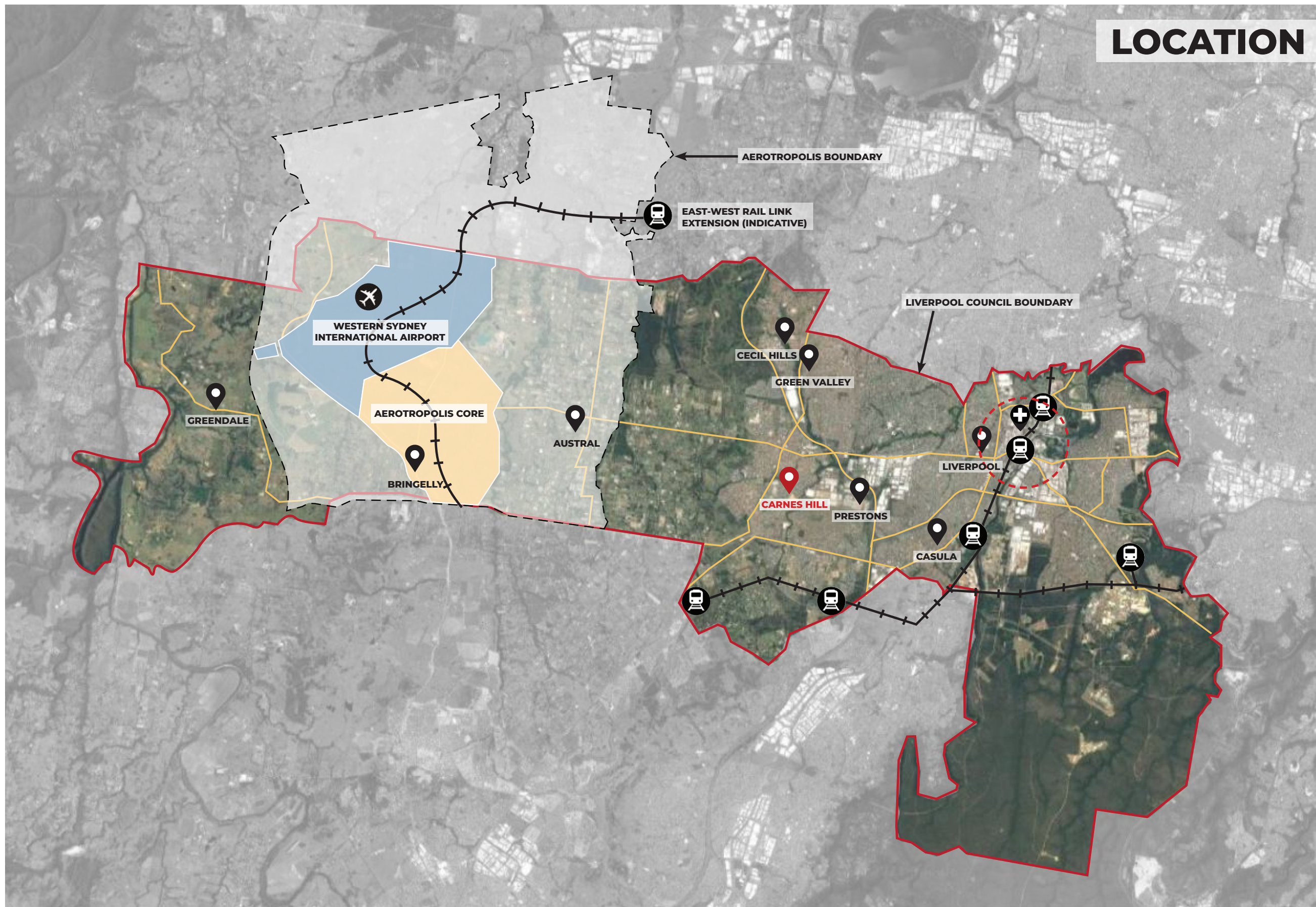
ATTACHMENTS

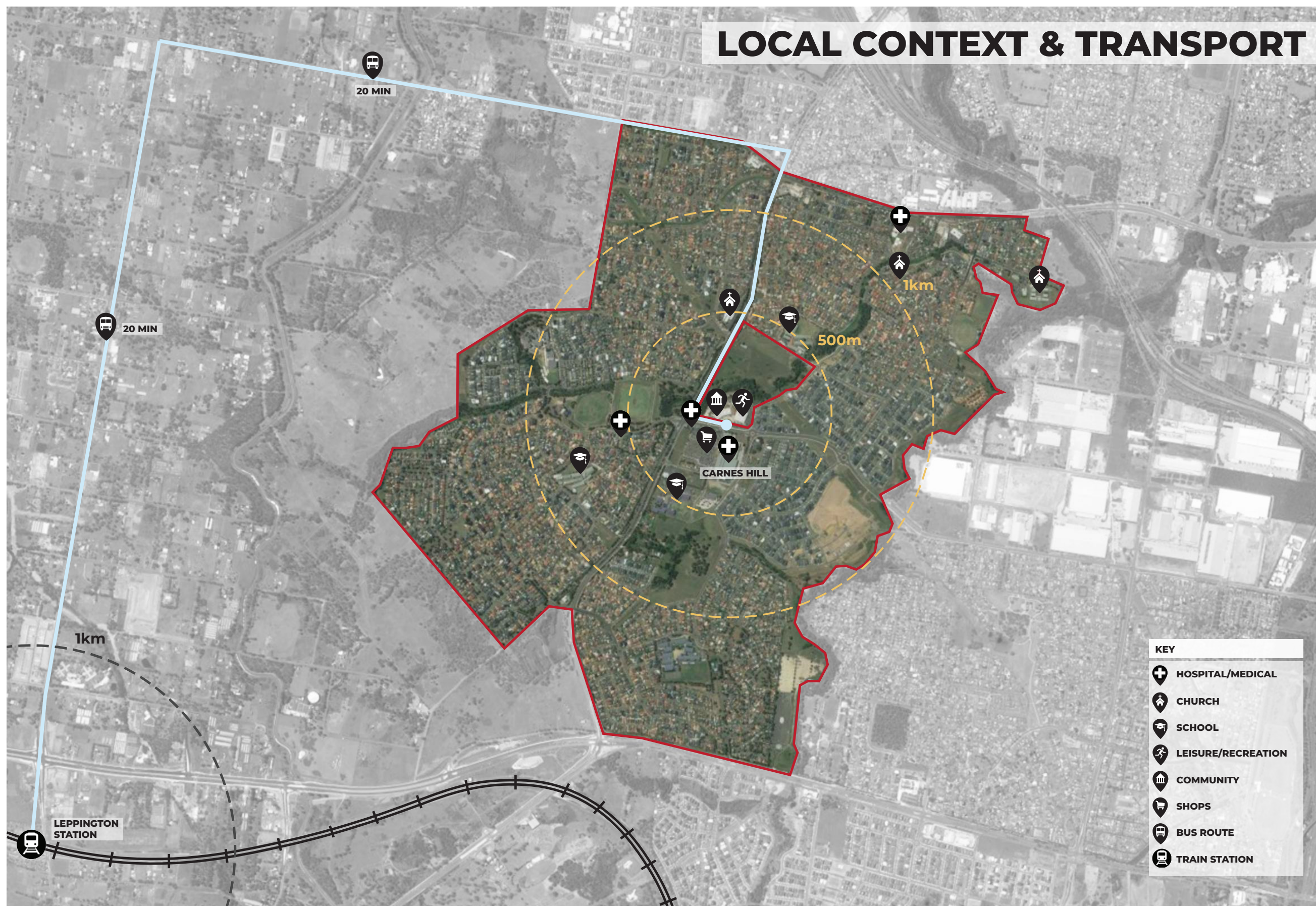
1. Attachment 1 Carnes Hill Precinct Stage 2 Masterplan with updates

CARNES HILL RECREATION & COMMUNITY PRECINCT REVISED MASTERPLAN

STAGE 2





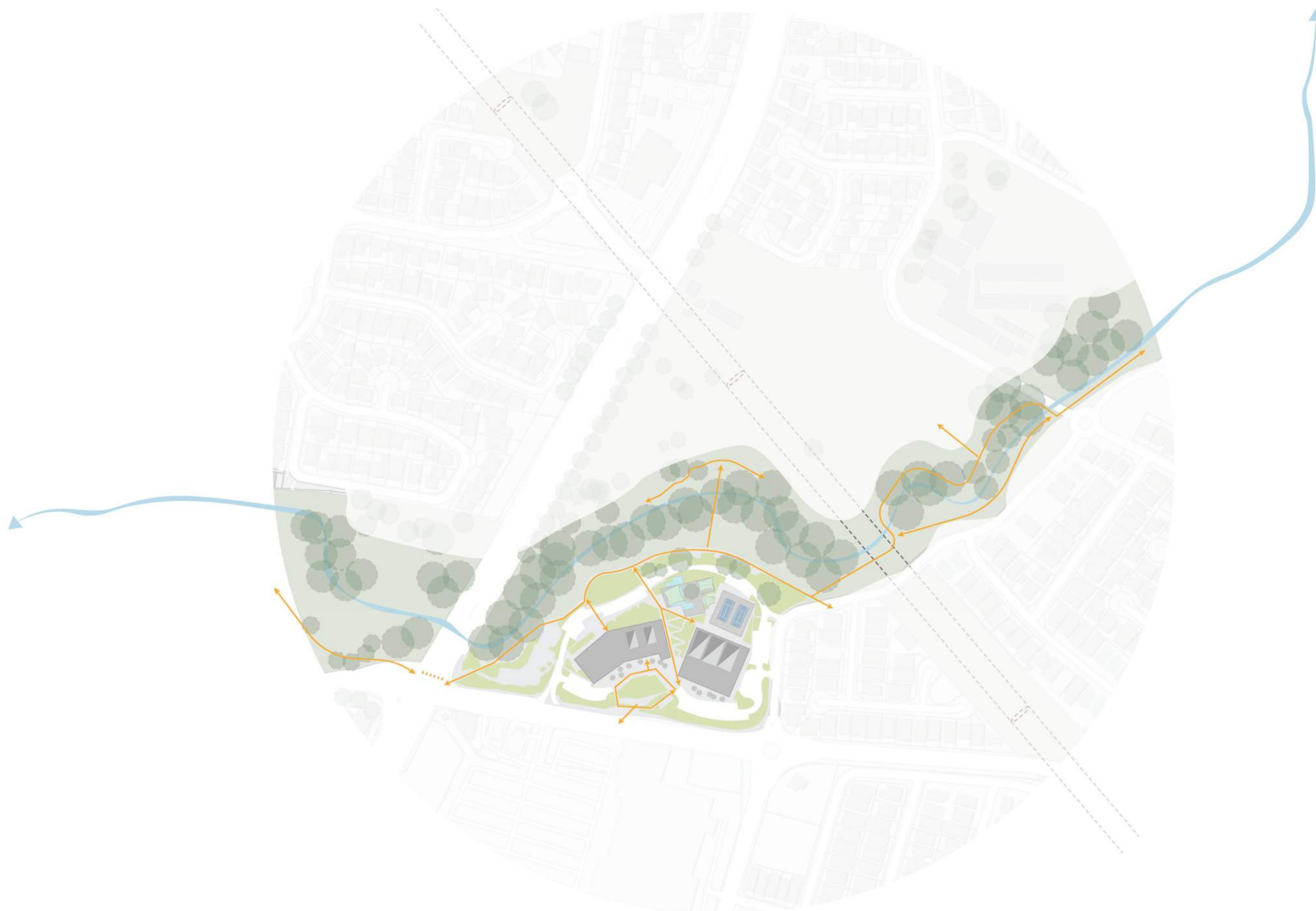




EXISTING SITE PLAN



REVITALISE GREEN & BLUE CORRIDOR



PROJECT ASPIRATIONS



PEDESTRIAN & CYCLE FRIENDLY



ACTIVE WETLAND ENVIRONMENT



ACKNOWLEDGMENT OF COUNTRY



ENVIRONMENTAL REGENERATION

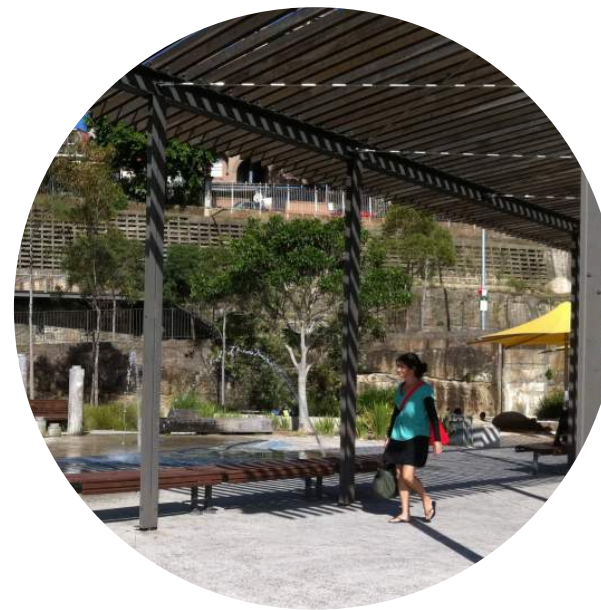
POTENTIAL INTEGRATED LANDSCAPE ACTIVITIES

HIGH ROPES TOWER
CASUAL OUTDOOR COURTS
BOULDERING
NINJA COURSE
ZIP LINE
FITNESS TRACK/EQUIPMENT
CLIMBING WALLS/FRAMES
MAZE
CABLE SKI



INTEGRATED LANDSCAPE & PUBLIC DOMAIN PRECEDENTS

Pirramma Park at Pyrmont



INTEGRATED LANDSCAPE & PUBLIC DOMAIN PRECEDENTS

Ballast Point Park in Balmain



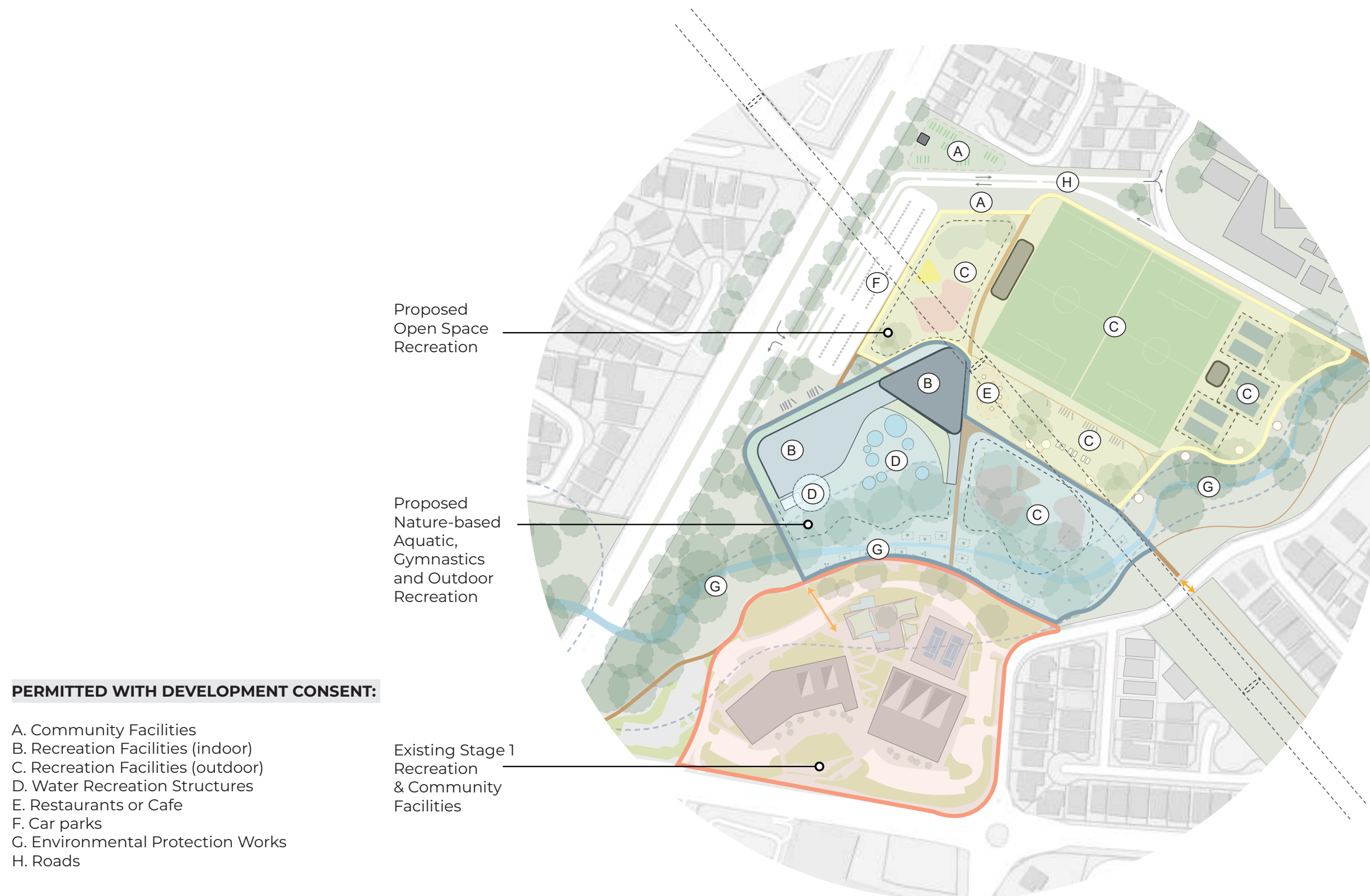
PREFERRED SITE CIRCULATION STRATEGY

PENDING TRAFFIC ENGINEERING FEEDBACK



RE1 PUBLIC RECREATION

PROPOSED LAND USES



REVISED MASTERPLAN 2022

VERSION A

NEARBY

01. Hoxton Park Public School
02. Carnes Hill Marketplace
03. Kurrajong Road
04. Cowpasture Road
05. Pacific Palms Curcuit
06. Beard Creek

STAGE 1

07. Stage 1 Recreation & Community Facilities
08. Carnes Hill Library
09. Michael Clarke Recreation Centre
10. Outdoor Sports Courts
11. Community Playground
12. Skate Park

STAGE 2

13. Gymnastics, Health & Fitness
14. Indoor Aquatics Centre
15. Outdoor Splash Pads & Wetlands
16. Water Slides
17. Climbing Adventure Facility
18. Cafe and Outdoor Seating
19. Community Exercise Equipment
20. Community Table Tennis
21. Picnic Facilities
22. Sports Courts
23. Sports Court Change and Amenities
24. 2 Synthetic Sports Fields
25. Community Playground
26. Above Ground & Basement Parking
27. Amenities Block and Sports Store
28. Community Operated Learning Garden
29. HV Power Lines moved underground



AQUATICS LAYOUT VERSION A

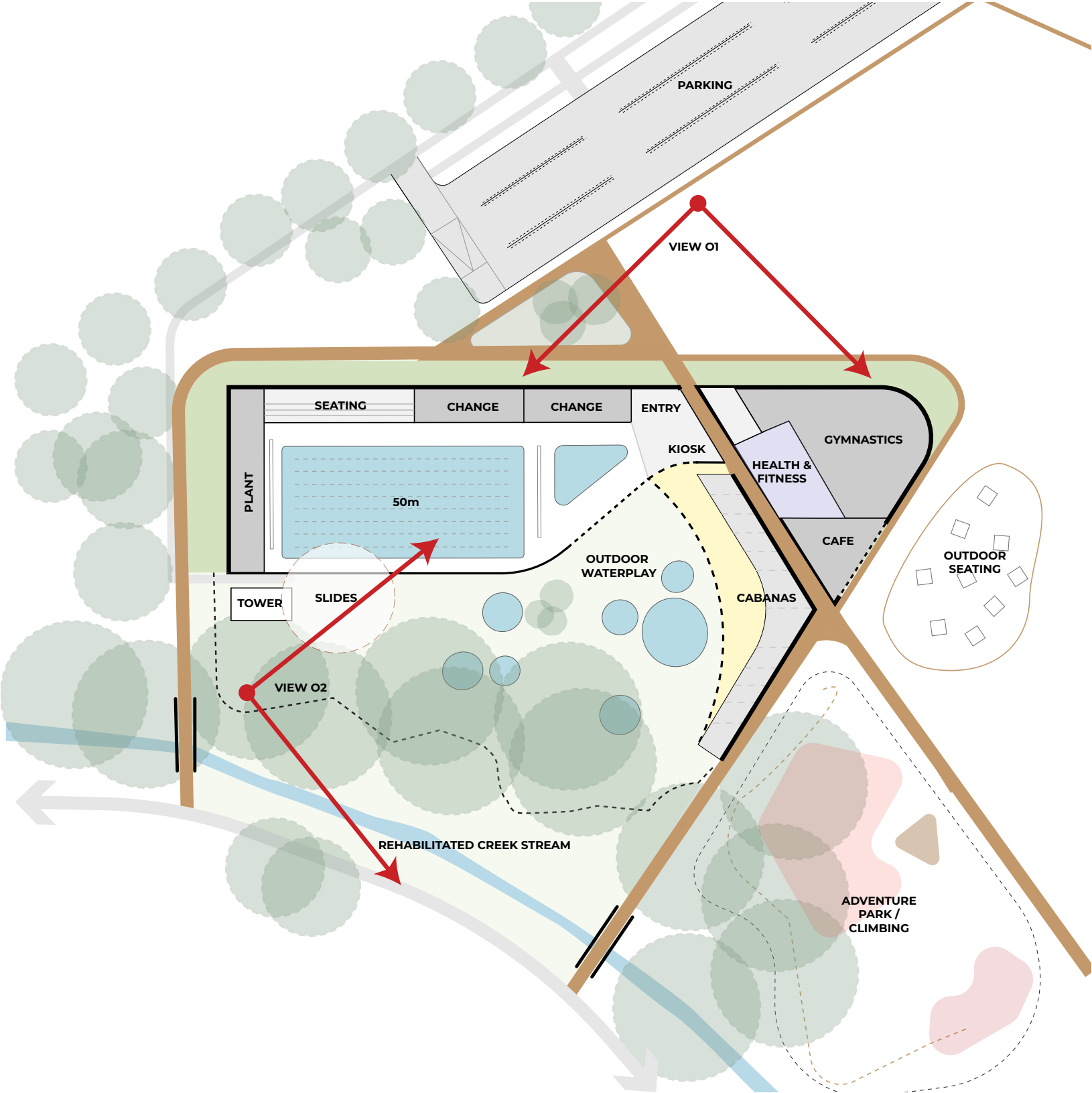
FOR DISCUSSION

CONCEPT

- 'Low Impact' aquatic facilities built into the landscape, relies on outdoor pools
- Form creates threshold and sheltered oasis screened from remainder of site by landscape mounds and built form
- Larger components such as 'Function' and 'Gymnastics' co-located, will require review of design language

FUNCTIONAL

- Aquatic components align to WestInvest application elements
- Indoor 8 lane flexible 50m pool
- Change Rooms & Amenities
- Slides and waterplay seek to connect indoor facilities and creek
- 'Cabanas' available for bookings
- Board Walk crosses creek connecting north and south
- Plant room access separate from pedestrian entry



AQUATICS LAYOUT

VERSION A

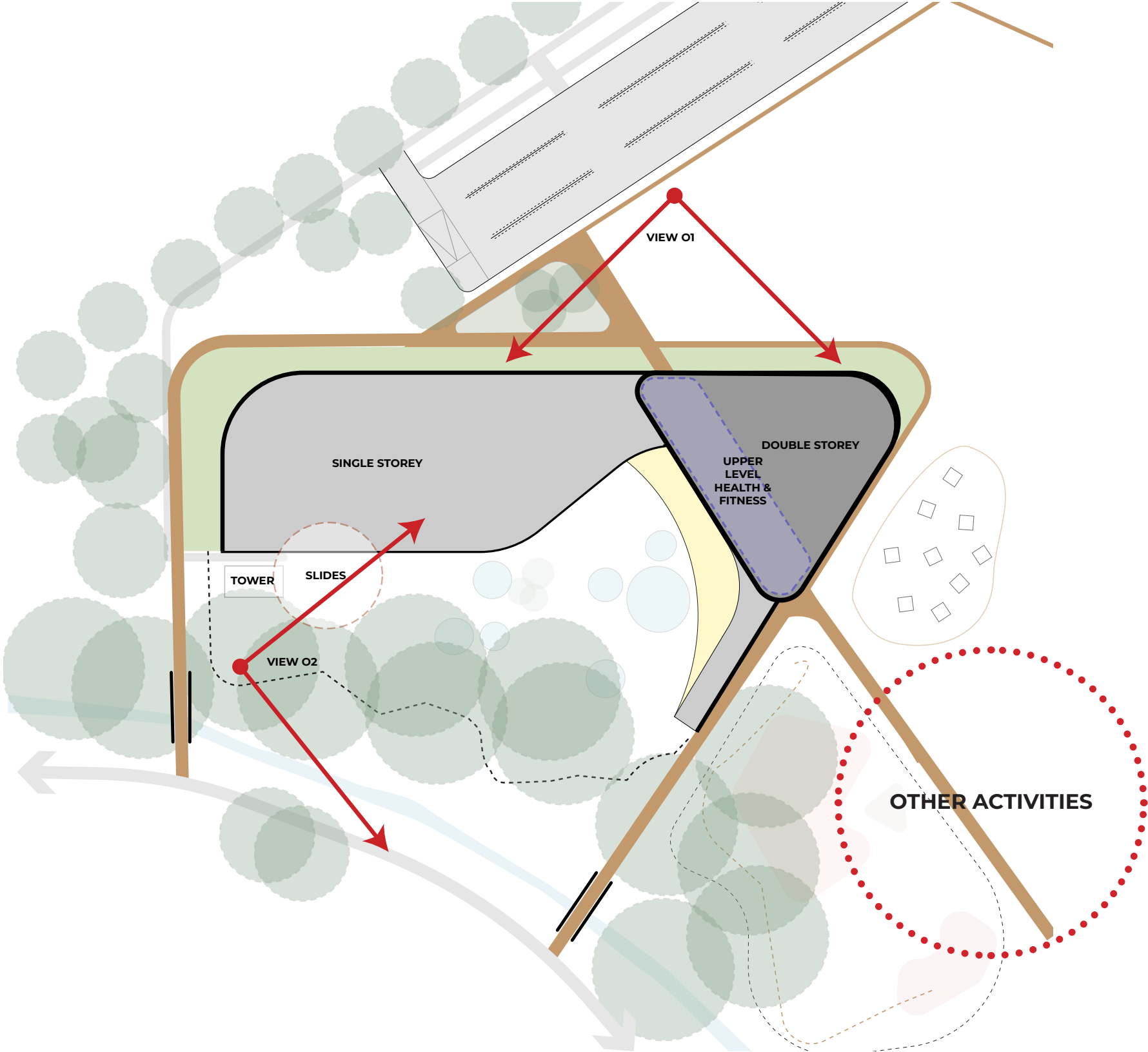
FOR DISCUSSION

CONCEPT

- 'Low Impact' aquatic facilities built into the landscape, relies on outdoor pools
- Form creates threshold and sheltered oasis screened from remainder of site by landscape mounds and built form
- Larger components such as 'Function' and 'Gymnastics' co-located, will require review of design language

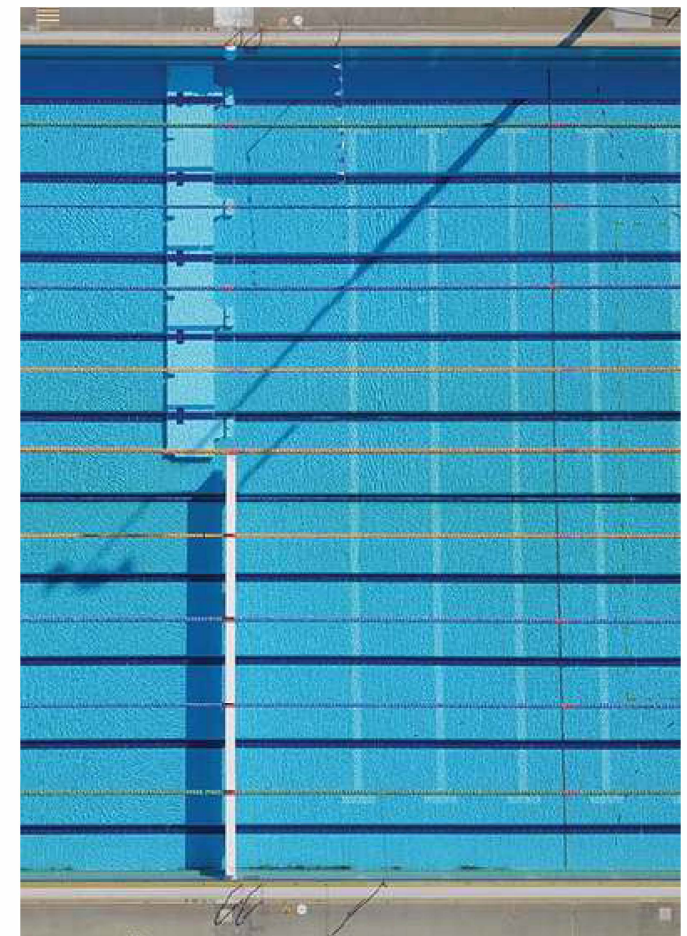
FUNCTIONAL

- Other activities discussed previously such as high ropes tower, casual outdoor courts, bouldering, ninja course, zip line, fitness track/equipment, climbing walls/frames, maze, cable ski located near larger built form



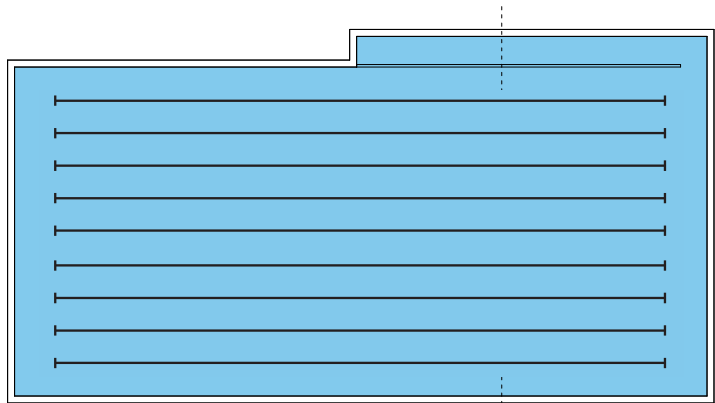
Flexibility and the Future

- **Utilising new technologies - walls/ramps etc.**
- **Optimising operations through design**
- **Ability to enclose/open spaces in the future**

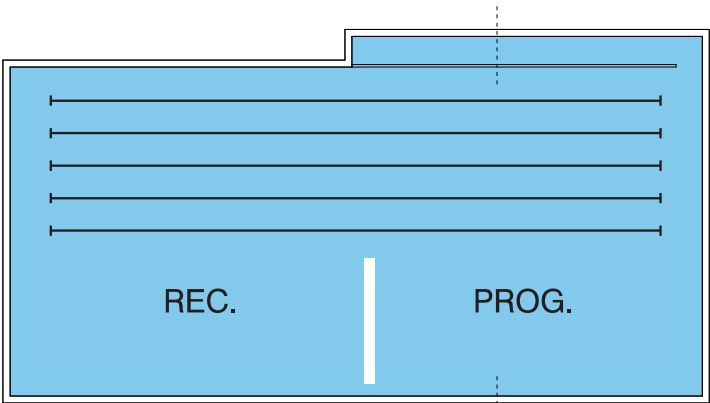


USE

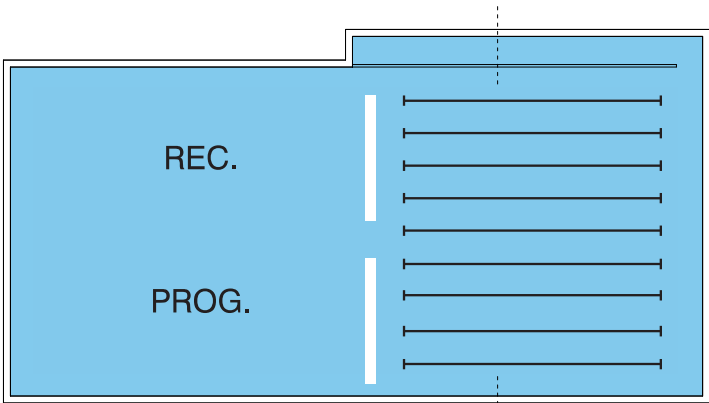
Flexibility and the Future



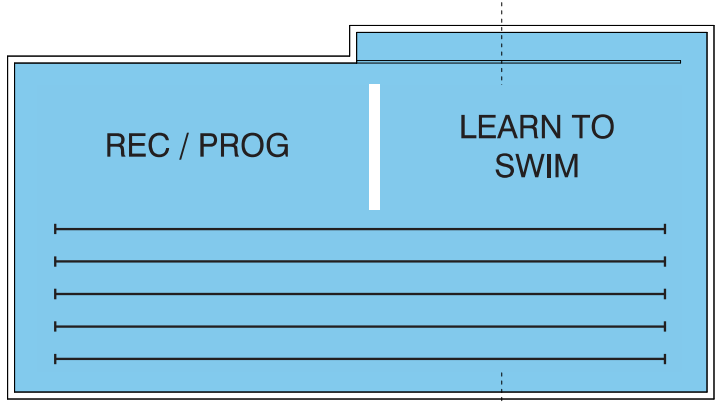
50m Laps / Carnival / Squads



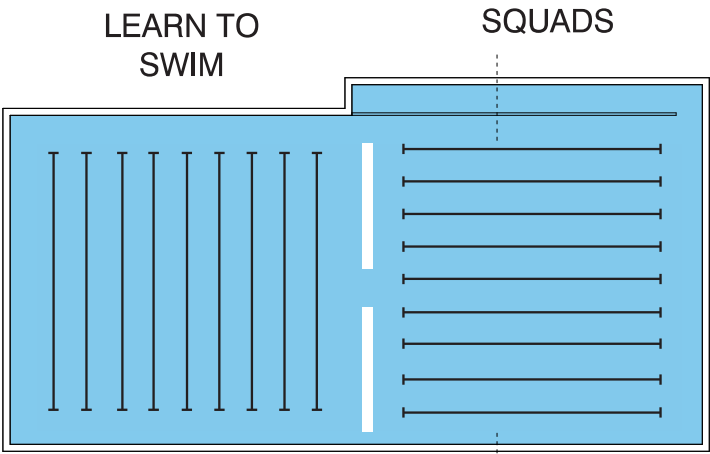
50m Laps / Recreation / Program



25m Laps / Recreation / Program



25m Laps / Recreation / Program / Learn to Swim



25m Laps / Learn to Swim / Short Course / Squads

RENDERS



RENDERS



CORP 01**Investment Report February 2023**

Strategic Objective	Visionary, Leading, Responsible Ensure Council is accountable and financially sustainable through the strategic management of assets and resources
File Ref	070874.2023
Report By	Vishwa Nadan - Chief Financial Officer
Approved By	Farooq Portelli - Acting Director Corporate Support

EXECUTIVE SUMMARY

This report details Council's investment portfolio and its performance at 28 February 2023. Key highlights include:

- Council held investments with a market value of \$446 million.
- The Reserve Bank of Australia (RBA)'s official cash rate is at 3.60 per cent.
- The portfolio yield (for the year to February 2023) was 110 basis points above the benchmark (AusBond Bank Bill Index)

	AusBond Bank Bill Index (ABBI)
Benchmark	1.76%
Portfolio yield	2.86%
Performance above benchmark	1.10%

- Year-to-date, Council's investment income was \$5.57 million higher than the original budget. This is due to a combination of increase in market interest rates and unrealised gain in fair value of Floating Rate Notes (FRNs).
- Year-to-date, Council's investment in mortgage-backed securities (MBSs) are valued at \$466 thousand below face value. Council's investment advisor (Amicus Advisory) continues to review Council's investment in MBSs and recommends Council continue to hold its investments in the Class A and both Class C securities. There is significant uncertainty associated with these investments, however presently the investment advisor believes there is, on balance, more upside opportunity than downside risk. This is subject to ongoing regular review. MBSs are no longer rated.

- Council's investments and reporting obligations fully complied with the requirements of section 625 of the *Local Government Act 1993* and section 212 of the *Local Government (General) Regulation 2021*.
- Council's portfolio also fully complied with limits set out in its current Investment Policy, noting the exception applicable to MBSs (as investment in them pre-dates the current Investment Policy).
- Council is committed to NSW TCorp's balanced investment framework and held 18.15 per cent of its portfolio in ADIs rated BBB and below.

RECOMMENDATION

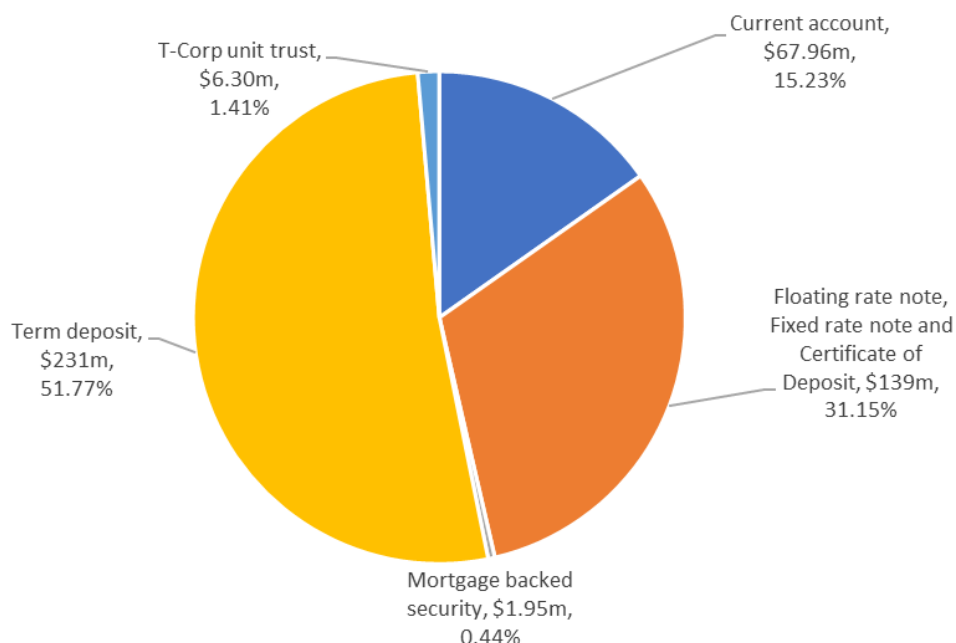
That Council receive and note this report.

REPORT

Section 212 of the *Local Government (General) Regulation 2021* requires that the Responsible Accounting Officer must provide Council with a written report setting out details of all money that Council has invested under section 625 of the *Local Government Act 1993*.

Council's portfolio

At 28 February 2023, Council held investments with a market value of \$446 million. Council's investment register detailing all its investments is provided as an attachment to this report. In summary, Council's portfolio consisted of investments in:



The ratio of market value compared to face value of various debt securities is shown in the table below.

Asset class	Feb-23	Jan-23	Jun-22
Senior debts (FRNs ,TCDs & FRBs)*	98.55%	98.75%	98.62%
MBS (Reverse mortgage-backed securities)	80.73%	80.41%	76.53%
T-Corp unit trusts	104.98%	105.64%	103.12%

***Definition of terms**

- *FRN - Floating Rate Note - returns an aggregate of a fixed margin and a variable benchmark (usually the Bank Bill Swap Rate).*
- *FRB - Fixed Rate Bond – returns a fixed coupon (interest) rate and is tradeable before maturity.*
- *TCD - Transferrable Certificate of Deposit - security issued with the same characteristics as a term deposit, however it can be sold back (transferred) into the market prior to maturity. A floating TCD pays a coupon linked to a variable benchmark (90-day Bank Bill Swap Rate).*

The economic environment globally, is suffering significantly from impacts of the Covid-19 pandemic and conflict in Ukraine. The fair value of FRNs, particularly those with fixed interest rates, have decreased significantly. This is a mark-to-market issue and will not affect the long term cashflow expectation from these investments. Council has sufficient funds in its current account and has no plans at this stage to sell any of its FRNs to meet its short-term cashflow requirements.

Council is fully compliant with the requirements of the Ministerial Investment Order including the grandfathering¹ provisions. Council continues to closely monitor the investments in its portfolio to ensure continued compliance and minimal exposure to risk.

Council is committed to NSW TCorp's balanced investment framework and held 18.15 per cent of its portfolio in ADIs rated BBB and below.

Mortgaged-backed securities

Council's investment advisor (Amicus Advisory) regularly reviews investments in grandfathered mortgage-backed securities (MBSs) and continues to recommend "hold" position on investments in Class A and both Class C securities.

There is significant uncertainty associated with these investments, however presently the investment advisors believe there is, on balance, more upside opportunity than downside risk. Notwithstanding this recommendation, Amicus has assessed that both Class C securities are likely to eventually default. However, Council will continue to receive interest up until default which is likely to be many years in the future. Fitch Rating Agency has decided to withdraw its rating on MBSs and as a result, Council's investments in these securities are now classed as non-rated. Year-to-date, Council's investment in MBSs are valued at \$466 thousand below face value.

Portfolio maturity profile

The table below shows the percentage of funds invested at different durations to maturity.

Term to maturity	Total	% Holdings	Term to maturity policy limit minimum	Term to maturity policy limit maximum	Complies to Investment policy "Yes/No"
Current account	67,964,149	15.23%			
Term deposits < 1 year	159,000,000	35.63%			
T-Corp unit trust	6,298,541	1.41%			
Tradeable securities	139,006,863	31.15%			
Portfolio % < 1 year (Short term liquidity)	372,269,553	83.43%	30%	100%	Yes
Term deposit > 1 year < 3 years	72,000,000	16.14%	0	0.7	Yes
Grand fathered securities	1,952,479	0.44%	N/A	N/A	Yes
Portfolio % (Medium term liquidity)	73,952,479	16.57%			Yes
Total portfolio	446,222,032	100.00%			

¹ Grandfathering is a provision in the Ministerial Investment Order (12 January 2011) that allows Council to hold investments which would otherwise be non-compliant with Council's new Investment Policy and the Ministerial Investment Order.

Counterparty policy limit compliance

Issuer	Security rating	Market value	% Total value	Maximum Institutional policy limit % holdings	Complies to Investment policy "Yes/No"
AMP Bank Ltd	BBB	22,058,268	4.94%	15%	Yes
ANZ Banking Group Ltd	AA-	18,061,440	4.05%	35%	Yes
Australian Unity Bank	BBB+	4,000,000	0.90%	15%	Yes
Bendigo & Adelaide Bank Ltd	BBB+	5,646,425	1.27%	15%	Yes
Bank of Nova Scotia	A+	2,506,045	0.56%	25%	Yes
Bank of Queensland Ltd	BBB+	22,166,108	4.97%	15%	Yes
Citibank Australia Ltd	A+	1,000,535	0.22%	25%	Yes
Commonwealth Bank of Australia Ltd	AA-	130,290,638	29.20%	35%	Yes
Emerald Reverse Mortgage Trust (Class A)	Unrated	822,718	0.18%	5%	Yes
Emerald Reverse Mortgage Trust (Class C)	Unrated	1,129,761	0.25%	5%	Yes
Great Southern Bank	BBB	2,505,911	0.56%	15%	Yes
HSBC Sydney Branch	AA-	5,005,166	1.12%	35%	Yes
ING Direct	A	1,582,016	0.35%	25%	Yes
Macquarie Bank	A+	18,265,458	4.09%	25%	Yes
Members Equity Bank Ltd	BBB	9,000,000	2.02%	15%	Yes
National Australia Bank Ltd	AA-	70,278,821	15.75%	35%	Yes
Northern Territory Treasury	AA-	15,000,000	3.36%	35%	Yes
NSW Treasury Corporation	AA	1,124,180	0.25%	45%	Yes
NSW Treasury Corporation	Unrated	5,174,361	1.16%	5%	Yes
Police Credit Union	Unrated	2,000,000	0.45%	5%	Yes
P&N Bank	BBB	5,000,000	1.12%	15%	Yes
Rabobank Australia Ltd	A+	4,190,947	0.94%	25%	Yes
RACQ Bank	BBB+	1,501,060	0.34%	15%	Yes
Sumitomo Mitsui Banking	A	3,971,187	0.89%	25%	Yes
Suncorp Bank	A+	9,102,872	2.04%	25%	Yes
UBS AG	A+	2,276,451	0.51%	25%	Yes
Westpac Banking Corporation Ltd	AA-	82,561,662	18.50%	35%	Yes
Portfolio Total		446,222,032	100.00%		

Credit rating policy limit compliance

Credit rating	Market value	% Portfolio	Maximum policy limit	Complies to Investment policy "Yes/No"
AA Category	323,903,925	72.59%	100%	Yes
A Category	41,313,495	9.26%	60%	Yes
BBB Category	71,877,773	16.11%	45%	Yes
Unrated	9,126,839	2.05%	10%	Yes
Total Portfolio	446,222,032	100.00%		

Compliance with Investment policy – In summary

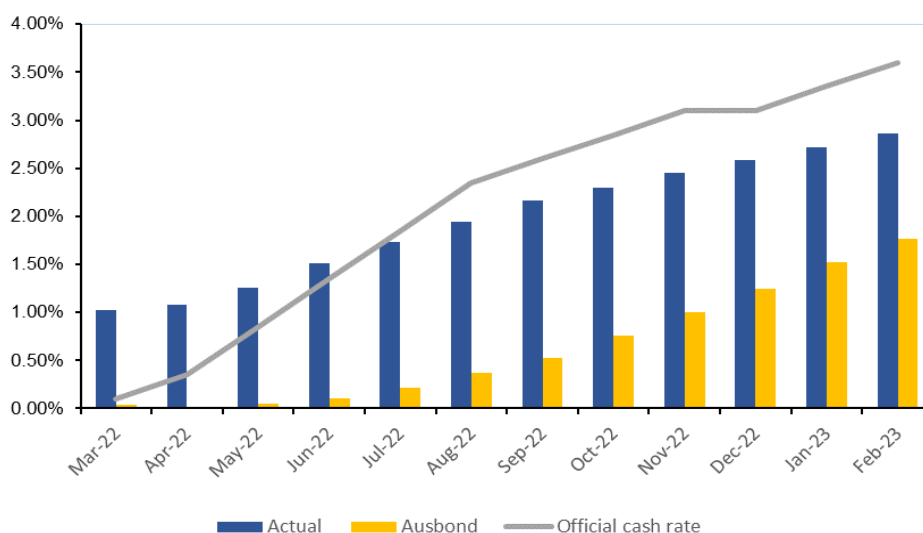
Legislative requirements	✓	Fully compliant, noting exception applicable to grandfathered mortgaged-backed investments.
Portfolio credit rating limit	✓	Fully compliant
Institutional exposure limits	✓	Fully compliant
Overall portfolio credit limits	✓	Fully compliant
Term to maturity limits	✓	Fully compliant

Portfolio performance against relevant market benchmark

Council's Investment Policy prescribes the AusBond Bank Bill Index (ABBI) as a benchmark to measure return on cash and fixed interest securities. The ABBI represents the average daily yield of a parcel of bank bills. Historically there has been a positive correlation between changes in the cash rate and the resulting impact on the ABBI benchmark.

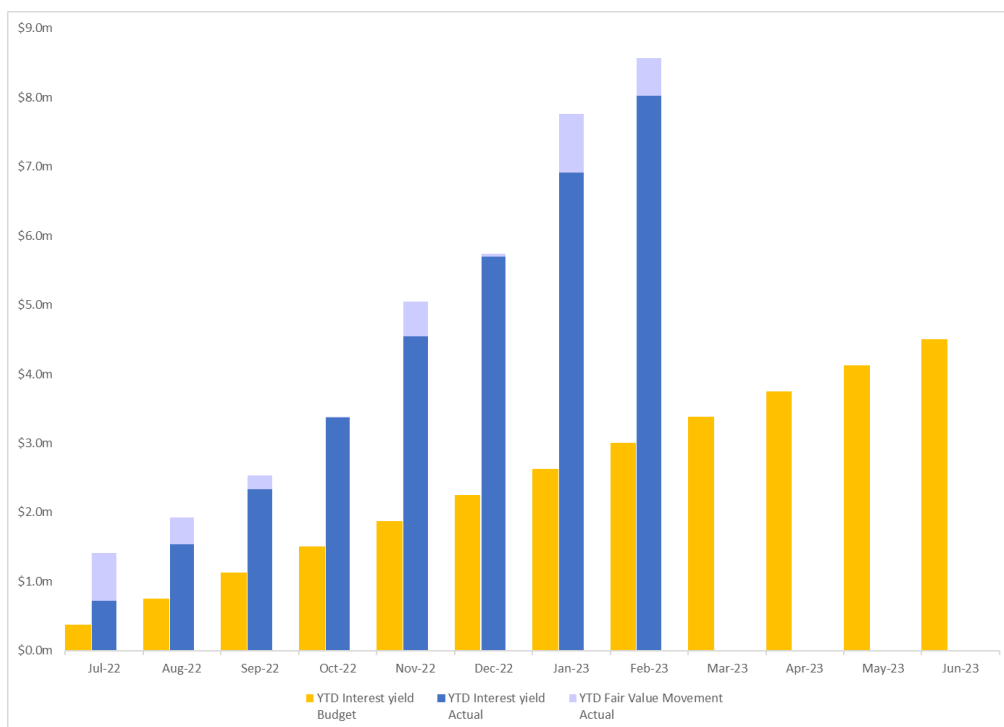
The portfolio yield for the year to February 2023 exceeded the ABBI index by 110 basis points (portfolio yield: 2.86%; ABBI: 1.76%).

Comparative yields for the previous months are charted below:

**Performance of portfolio returns against budget**

Year-to-date, Council's investment income was \$5.57 million higher than the original budget. This is due to a combination of increase in market interest rate and unrealised gain in fair value of Floating Rate Notes (FRNs).

	YTD Budget	YTD Actuals	Budget Variance
Interest yield on cash holdings	\$3.00m	\$8.03m	\$5.03m
Fair value market movement	\$0.00m	\$0.54m	\$0.54m
Total	\$3.00m	\$8.57m	\$5.57m



Economic outlook – Reserve Bank of Australia

The Reserve Bank of Australia has increased the official cash rate to 3.60 per cent in its meeting on 07 March 2023.

Certificate of Responsible Accounting Officer

The Chief Financial Officer, as Responsible Accounting Officer, certifies that the investments listed in the attached report have been made in accordance with section 625 of the *Local Government Act 1993*, section 212 of the *Local Government (General) Regulation 2021* and Council's Investment Policy at the time of their placement. The previous investments are covered by the grandfathering clauses of the current investment guidelines issued by the Minister for Local Government.

CONSIDERATIONS

Economic	Council's investment income was \$5.57 million higher than the original budget at 28 February 2023.
Environment	There are no environmental and sustainability considerations.
Social	There are no social and cultural considerations.
Civic Leadership	There are no civic leadership and governance considerations.
Legislative	<p>Local Government Act 1993, section 625</p> <p>Local Government (General) Regulation 2021, section 212</p> <p>As required by the Local Government Act, Council is fully compliant with the ministerial requirements specified in the <i>Local Government Act 1993 – Investment Order</i> (relating to investments by councils) and with reporting requirements under section 212 of the <i>Local Government (General) Regulation 2021</i>.</p>
Risk	The capital value and return-on-investment is subject to market risks. Investment limits prescribed in Council's policy framework is aimed to mitigate these risks.

ATTACHMENTS

1. Investment Portfolio February 2023



Portfolio Valuation As At 28 February 2023

Fixed Interest Security	Maturity Date	Security Rating	Face Value Current	Market Value	% Total Value	Running Yield
Current Account						
CBA Business Saver		AA-	34,271,370.90	34,271,370.90	7.68%	3.10%
CBA General Account		AA-	6,377,228.59	6,377,228.59	1.43%	0.00%
AMP Business Saver		BBB	2,372,728.14	2,372,728.14	0.53%	1.50%
AMP Notice Account		BBB	14,685,539.85	14,685,539.85	3.29%	3.80%
Macquarie Bank Accelerator Account		A+	10,257,281.89	10,257,281.89	2.30%	2.82%
			67,964,149.37	67,964,149.37	15.23%	
Fixed Rate Bond						
Commonwealth Bank	14/01/2027	AA-	5,000,000.00	4,573,130.36	1.02%	2.40%
Bank of Queensland	27/10/2026	BBB+	4,750,000.00	4,260,351.54	0.95%	2.10%
Bank of Queensland	29/10/2025	BBB+	4,000,000.00	3,905,756.36	0.88%	4.00%
Bendigo & Adelaide Bank	17/03/2025	BBB+	2,750,000.00	2,646,425.18	0.59%	3.00%
UBS AG	26/02/2026	A+	2,550,000.00	2,276,451.04	0.51%	1.10%
ING Direct	19/08/2026	A	1,800,000.00	1,582,016.49	0.35%	1.10%
NAB	25/02/2027	AA-	4,500,000.00	4,190,393.25	0.94%	2.90%
Suncorp	25/01/2027	A+	4,500,000.00	4,099,304.61	0.92%	2.50%
			29,850,000.00	27,533,828.83	6.17%	
Floating Rate Note						
ANZ Bank	09/05/2023	AA-	3,000,000.00	3,001,915.41	0.67%	4.36%
ANZ Bank	06/12/2023	AA-	7,000,000.00	7,032,952.01	1.58%	4.10%
ANZ Bank	29/08/2024	AA-	5,000,000.00	5,016,712.28	1.12%	4.33%
ANZ Bank	16/01/2025	AA-	3,000,000.00	3,009,860.77	0.67%	4.11%
Citibank, N.A.	14/11/2024	A+	1,000,000.00	1,000,535.20	0.22%	4.37%
Commonwealth Bank	25/04/2023	AA-	3,000,000.00	3,000,955.87	0.67%	4.06%
Commonwealth Bank	16/08/2023	AA-	7,500,000.00	7,511,910.13	1.68%	4.40%
Commonwealth Bank	11/01/2024	AA-	9,500,000.00	9,556,042.17	2.14%	4.47%
Credit Union Australia	24/10/2024	BBB	2,500,000.00	2,505,911.32	0.56%	4.40%
HSBC	27/09/2024	AA-	3,000,000.00	3,003,099.73	0.67%	4.08%
HSBC	27/09/2024	AA-	2,000,000.00	2,002,066.48	0.45%	4.08%
Macquarie Bank	07/08/2024	A+	4,000,000.00	4,006,848.04	0.90%	4.18%
Macquarie Bank	12/02/2025	A+	3,000,000.00	3,001,327.74	0.67%	4.34%
NAB	16/05/2023	AA-	2,000,000.00	2,001,468.97	0.45%	4.37%
NAB	26/09/2023	AA-	8,000,000.00	8,023,724.57	1.80%	4.18%
NAB	26/09/2023	AA-	4,000,000.00	4,011,862.28	0.90%	4.18%
NAB	26/02/2024	AA-	5,000,000.00	5,028,896.55	1.13%	4.59%
NAB	19/06/2024	AA-	4,000,000.00	4,022,475.72	0.90%	4.12%
Rabobank Australia Branch	27/01/2027	A+	2,700,000.00	2,678,961.14	0.60%	4.11%
Rabobank Australia Branch	19/01/2028	A+	1,500,000.00	1,511,985.74	0.34%	4.49%
RACQ Bank	24/02/2026	BBB+	1,500,000.00	1,501,060.24	0.34%	5.01%
ScotiaBank	07/09/2023	A+	2,500,000.00	2,506,045.39	0.56%	4.10%
Suncorp	30/07/2024	A+	3,000,000.00	3,002,140.13	0.67%	4.16%
Suncorp	30/07/2024	A+	2,000,000.00	2,001,426.76	0.45%	4.16%
Sumitomo Mitsui Banking	20/01/2027	A	4,000,000.00	3,971,187.41	0.89%	4.05%
Westpac	06/03/2023	AA-	5,000,000.00	4,999,178.44	1.12%	3.90%
Westpac	16/11/2023	AA-	6,000,000.00	6,021,481.42	1.35%	4.42%
Westpac	24/04/2024	AA-	4,000,000.00	4,028,820.12	0.90%	4.42%

Fixed Interest Security	Maturity Date	Security Rating	Face Value Current	Market Value	% Total Value	Running Yield
Westpac	16/08/2024	AA-	2,500,000.00	2,512,182.45	0.56%	4.35%
			111,200,000.00	111,473,034.47	24.98%	
Mortgage Backed Security						
EmeraldMBS2006-1A	21/08/2051	Unrated	918,413.67	822,717.90	0.18%	3.95%
EmeraldMBS2006-1C	21/08/2056	Unrated	1,000,000.00	777,218.68	0.17%	4.70%
EmeraldMBS2007-1C	23/07/2057	Unrated	500,000.00	352,542.19	0.08%	4.24%
			2,418,413.67	1,952,478.78	0.44%	
Term Deposit						
AMP	04/12/2023	BBB	2,000,000.00	2,000,000.00	0.45%	3.30%
AMP	17/07/2023	BBB	3,000,000.00	3,000,000.00	0.67%	4.00%
Australian Unity Bank	25/08/2023	BBB	4,000,000.00	4,000,000.00	0.90%	3.40%
Bank of Queensland	22/12/2023	BBB+	5,000,000.00	5,000,000.00	1.12%	1.20%
Bank of Queensland	28/03/2023	BBB+	3,000,000.00	3,000,000.00	0.67%	1.50%
Bank of Queensland	28/03/2024	BBB+	3,000,000.00	3,000,000.00	0.67%	2.40%
Bank of Queensland	31/05/2024	BBB+	3,000,000.00	3,000,000.00	0.67%	3.72%
Bendigo and Adelaide Bank	16/03/2023	BBB+	3,000,000.00	3,000,000.00	0.67%	1.20%
Commonwealth Bank	24/03/2023	AA-	2,000,000.00	2,000,000.00	0.45%	1.46%
Commonwealth Bank	23/06/2023	AA-	10,000,000.00	10,000,000.00	2.24%	3.94%
Commonwealth Bank	17/07/2023	AA-	10,000,000.00	10,000,000.00	2.24%	4.25%
Commonwealth Bank	28/03/2024	AA-	3,000,000.00	3,000,000.00	0.67%	2.43%
Commonwealth Bank	23/05/2023	AA-	5,000,000.00	5,000,000.00	1.12%	3.76%
Commonwealth Bank	21/04/2023	AA-	5,000,000.00	5,000,000.00	1.12%	3.81%
Commonwealth Bank	22/11/2023	AA-	5,000,000.00	5,000,000.00	1.12%	4.19%
Commonwealth Bank	12/12/2024	AA-	10,000,000.00	10,000,000.00	2.24%	4.63%
Commonwealth Bank	13/01/2025	AA-	5,000,000.00	5,000,000.00	1.12%	4.63%
Commonwealth Bank	27/11/2025	AA-	10,000,000.00	10,000,000.00	2.24%	4.60%
Macquarie Bank	03/03/2023	A+	1,000,000.00	1,000,000.00	0.22%	0.95%
Members Equity Bank	22/12/2023	BBB	5,000,000.00	5,000,000.00	1.12%	1.20%
Members Equity Bank	23/05/2023	BBB	4,000,000.00	4,000,000.00	0.90%	3.20%
NAB	16/03/2023	AA-	3,000,000.00	3,000,000.00	0.67%	1.15%
NAB	18/04/2023	AA-	5,000,000.00	5,000,000.00	1.12%	3.95%
NAB	31/05/2023	AA-	5,000,000.00	5,000,000.00	1.12%	2.90%
NAB	23/06/2023	AA-	5,000,000.00	5,000,000.00	1.12%	3.80%
NAB	14/07/2023	AA-	5,000,000.00	5,000,000.00	1.12%	4.10%
NAB	20/10/2023	AA-	5,000,000.00	5,000,000.00	1.12%	4.51%
NAB	30/05/2024	AA-	5,000,000.00	5,000,000.00	1.12%	3.49%
NAB	13/09/2024	AA-	5,000,000.00	5,000,000.00	1.12%	1.10%
NAB	08/09/2025	AA-	5,000,000.00	5,000,000.00	1.12%	0.82%
Northern Territory Treasury	16/12/2024	AA-	5,000,000.00	5,000,000.00	1.12%	1.00%
Northern Territory Treasury	15/12/2025	AA-	5,000,000.00	5,000,000.00	1.12%	1.20%
Northern Territory Treasury	15/12/2026	AA-	5,000,000.00	5,000,000.00	1.12%	1.50%
Police Credit Union SA	16/08/2023	Unrated	2,000,000.00	2,000,000.00	0.45%	0.65%
P&N Bank	22/12/2023	BBB	5,000,000.00	5,000,000.00	1.12%	1.20%
Westpac	22/12/2023	AA-	10,000,000.00	10,000,000.00	2.24%	1.25%
Westpac	16/03/2023	AA-	3,000,000.00	3,000,000.00	0.67%	1.13%
Westpac	25/03/2023	AA-	3,000,000.00	3,000,000.00	0.67%	1.48%
Westpac	31/05/2023	AA-	5,000,000.00	5,000,000.00	1.12%	2.95%
Westpac	23/06/2023	AA-	5,000,000.00	5,000,000.00	1.12%	3.80%
Westpac	03/10/2023	AA-	2,000,000.00	2,000,000.00	0.45%	4.20%
Westpac	17/10/2023	AA-	5,000,000.00	5,000,000.00	1.12%	4.44%
Westpac	20/10/2023	AA-	8,000,000.00	8,000,000.00	1.79%	4.57%
Westpac	20/11/2023	AA-	10,000,000.00	10,000,000.00	2.24%	4.60%
Westpac	25/03/2024	AA-	3,000,000.00	3,000,000.00	0.67%	2.39%
Westpac	31/05/2024	AA-	5,000,000.00	5,000,000.00	1.12%	3.54%
Westpac	21/08/2023	AA-	6,000,000.00	6,000,000.00	1.34%	3.96%
			231,000,000.00	231,000,000.00	51.77%	

Fixed Interest Security	Maturity Date	Security Rating	Face Value Current	Market Value	% Total Value	Running Yield
Total			442,432,563.04	439,923,491.45	98.59%	

T-Corp

NSWTC IM Long Term Growth Fund		Unrated	5,000,000.00	5,174,360.56	1.16%
NSWTC IM Short Term Income Fund		AA	1,000,000.00	1,124,180.18	0.25%
			6,000,000.00	6,298,540.74	1.41%
Total			442,432,563.04	439,923,491.45	98.59%
Portfolio Total			448,432,563.04	446,222,032.19	100.00%

CORP 02

**Electricity Easement Within Lot B DP 381267,
Cirillo Reserve, 43 Hall Circuit, Middleton Grange**

Strategic Objective	Healthy, Inclusive, Engaging Improve liveability and quality of life for the community by delivering vibrant parks, places and facilities
File Ref	050484.2023
Report By	Rodney MacFarlane - Senior Property Officer
Approved By	Farooq Portelli - Acting Director Corporate Support

EXECUTIVE SUMMARY

As part of the construction of Cirillo Reserve Sports Complex, Hall Circuit, Middleton Grange it was necessary to install a padmount substation and associated underground cables to facilitate sufficient electricity supply to the premises.

This report is required to facilitate formal creation of the electricity easement on the title of Lot B DP 381267, part Cirillo Reserve, 43 Hall Circuit, Middleton Grange.

RECOMMENDATION

That Council:

1. Approve creation of an easement for padmount substation 3.35m wide, restriction on the use of the land and easement for underground cables 6.1m wide within Lot B DP 381267, part Cirillo Reserve, 43 Hall Circuit, Middleton Grange on the terms outlined in this report; and
2. Authorises the CEO or delegate to execute any documents necessary to give effect to this decision.

REPORT

The construction of the Cirillo Reserve Sports Complex was completed in March 2021 which included earthworks, hydraulic and irrigation, sports field soil profile with two turf soccer fields and playground.

As part of the construction of Cirillo Reserve Sports Complex it was necessary to install a padmount substation and associated underground cables to facilitate sufficient electricity supply to the premises.

That part of Cirillo Reserve where the padmount substation and underground cables were installed is described as Lot B DP 381267, 43 Hall Circuit, Middleton Grange and is classified as “Operational Land” under the Local Government Act 1993 – see figure 1 below:



Council’s surveyor, Burton & Field Pty Ltd, has prepared the necessary Deposited Plan and associated 88B instrument, in liaison with Endeavour Energy (Epsilon Distribution Ministerial Holding Corporation), which require the following electricity easements within Lot B DP 381267:

- Easement for padmount substation 3.35m wide
- Restriction on the use of the land
- Easement for underground cables 6.1m wide

The electricity easements required are in accordance with Endeavour Energy’s standard terms and conditions for padmount substations and it is recommended that Council proceed with formal creation of the easements within Lot B DP 381267, part Cirillo Reserve, 43 Hall Circuit, Middleton Grange.

The easements and restriction on the use of the land will be created on the title of Lot B DP 381267 benefitting Epsilon Distribution Ministerial Holding Corporation for nil compensation value.

FINANCIAL IMPLICATIONS

The financial implications relating to this recommendation are minimal as costs incurred will only relate to registration of the easements at NSW Land Registry Services.

Formal creation of the electricity easements on the title of Lot B DP 381267 will facilitate return of the property tenure bond from Endeavour Energy in the amount of \$20,000 for the project (ULL 2826).

CONSIDERATIONS

Economic	There are no economic and financial considerations.
Environment	There are no environmental and sustainability considerations.
Social	There are no social and cultural considerations.
Civic Leadership	There are no civic leadership and governance considerations.
Legislative	The land is classified as "Operational Land" under the Local Government Act 1993 and there are no restrictions for formal creation of the easements.
Risk	The risk is deemed to be low as the padmount substation and underground cables are already installed and formal creation of the easement's on the title of Council's land is required for Endeavour Energy's assets.

ATTACHMENTS

Nil

BUS 01**2023 Local Government Remuneration Review-
Recategorisation of Liverpool**

Strategic Objective	Visionary, Leading, Responsible Position Council as an industry leader that plans and delivers services for a growing city
File Ref	081144.2023
Report By	George Hampouris - Head of Audit, Risk and Improvement
Approved By	Anna Rizos - Acting Director Customer & Business Performance

EXECUTIVE SUMMARY

The Local Government Remuneration Tribunal (LGRT) has commenced its review for the 2023 annual determination of Councils' categorisation.

Councils were invited to provide a submission to the LGRT in late 2022. The deadline for submission was 15 December 2022. Council finalised its submission in early December 2022, therefore making it impossible to submit it to Council for endorsement prior to the deadline. The submission was therefore lodged by staff prior to due date. Even though the LGRT had encouraged submissions to be Council endorsed, there is no legislative requirement to do so.

Council is seeking a recategorisation from "Metropolitan large" to "Major CBD" for the reasons outlined in its submission (See attachment 1). An upwards recategorising of Council will no doubt elevate Council's status. It will be an acknowledgment of Council's influence and status within the greater region.

RECOMMENDATION

That Council endorses the submission lodged with the Local Government Remuneration review on the 13 December 2022 in relation to recategorising Council to "Major CBD".

REPORT

Based on recent feedback from the LGRT, from those Councils putting in a submission, some were staff submissions and others were submissions by Council. This report recommends the attached submission is endorsed by Council on the basis that it may strengthen its case. The LGRT have confirmed Councillor endorsement of the submission lodged can be applied

retrospectively. Notification of Council endorsement (if recommendation is adopted) will be given to the LGRT subsequent to the 29 March 2023 Council meeting.

The LGRT will undertake a review of the categories, as part of the 2023 review. Section 239 of the Local Government Act 1993 (LG Act) requires the Tribunal to determine the category of councils and mayoral offices at least once every three years.

The Tribunal last undertook a review of the categories and the allocation of councils into each of these categories in 2020.

Each of the 128 councils is allocated into one of the following eleven categories:

Metropolitan

- Principal CBD
- Major CBD
- Metropolitan Large
- Metropolitan Medium
- Metropolitan Small

Non-metropolitan

- Major Regional City
- Major Strategic Area
- Regional Strategic Area
- Regional Centre
- Regional Rural
- Rural

Liverpool Council is currently categorised as a “Metropolitan large Council” along with 11 other Councils. As it stands, the only Council categorised as “Major CBD” is Parramatta Council with the City of Sydney being the only council being categorised as “Principal CBD.”

Councillor and Mayor Fees

Pursuant to s.241 of the LG Act, the Tribunal is required to make an annual determination, by no later than 1 May 2023, on the fees payable to Councillors and Mayors to take effect from 1 July 2023. Councillor maximum and minimum fees will vary dependant on a Council's category.

The Tribunal will review the minimum and maximum fee levels for each category. In accordance with section 242A of the LG Act, the Tribunal is required to apply the Government's public sector wages policy to the determination of ranges of fees for Councillors and Mayors.

FINANCIAL IMPLICATIONS

It is difficult to determine financial implication at this stage on the basis that;

- The likelihood of a categorisation change is unknown;
- If Council were recategorised, the Tribunal is required to make an annual determination of Councillor and Mayor fees, by no later than 1 May 2023, with the fees payable to Councillors and Mayors to take effect from 1 July 2023.

Therefore, fees are unknown at this stage. Based on the 2022 Councillor and Mayor fee range, there is a crossover of fees within the minimum and maximum range when comparing the “Metropolitan large” category and “Major CBD” category fees. Therefore unless there is a proportional shift on the fee structure within these two categories, Councillors can determine to maintain the same fees resulting in no financial implications.

CONSIDERATIONS

Economic	<p>Further develop a commercial centre that accommodates a variety of employment opportunities.</p> <p>Encourage and promote businesses to develop in the hospital health and medical precinct (of the City Centre).</p> <p>Provide efficient parking for the City Centre.</p> <p>Facilitate economic development.</p> <p>Facilitate the development of new tourism based on local attractions, culture and creative industries.</p>
Environment	There are no environmental and sustainability considerations.
Social	There are no social and cultural considerations.
Civic Leadership	Actively advocate for federal and state government support, funding and services.
Legislative	<p>Section 241 of the Local Government Act 1993</p> <p>Section 242A of the Local Government Act 1993</p> <p>Section 239 of the Local Government Act 1993</p>
Risk	There is no risk associated with this report.

ATTACHMENTS

1. Submission letter to the Local government Remuneration Tribunal - Recategorisation of Liverpool



Ref No.: 3896220.2022
 Contact: George Hampouris
 Ph: 8711 7776
 Date: 13 December 2022

Viv May PSM
 Local Government Remuneration Tribunal
 GPO Box 3988
 SYDNEY NSW 2001

Dear Ms May,

Re: 2023 Local Government Remuneration Review

I write in response to your correspondence informing Council of the 2023 annual review of Council categorisation.

In accordance with the Section 239 of the *Local Government Act*, Council strongly believes that the Tribunal should recategorise Liverpool City Council (LCC) into "Major CBD" for the reasons outlined in this submission. To demonstrate this justification, the submission provides an overview of the large-scale investment, growth, influence and strategic importance of the Liverpool CBD. To further demonstrate LCC's scale of asset base, revenue and investment, Council makes comparisons with Parramatta Council (where data could be sourced) who has already been classified as "Major CBD".

In 2017, Council was successful in its application to be reclassified into the *Metropolitan – Large* category. Since then, the City of Liverpool has experienced rapid growth and transformation as it becomes Sydney's third Central Business District (CBD), the capital of Sydney's South West, and the gateway city to the future Western Sydney International Airport and Aerotropolis. The continued development of Liverpool since the tribunal's review in 2017 demonstrates that Council is deserving of a higher categorisation. Below is a summary which demonstrates the way Liverpool City Council has cemented its status as Sydney's *third major city* aligning it with the *Major CBD* categorisation.

Geographic location, size, physical terrain, population and distribution of population

Liverpool is experiencing substantial growth in both urban release areas and redevelopment in established areas. The Liverpool population is forecast to grow by 59.23 per cent in the next 20 years from 242,817 to 386,646.

Liverpool City is one of the largest Local Government Areas in metropolitan Sydney, covering an area of 306 square kilometres. Liverpool City Council governs 42 suburbs from Greendale in the West to Hammondville in the East.

It is estimated that within the next five years, 20,000 tertiary students will be studying in Liverpool at the University of Wollongong, Western Sydney University, University of NSW, TAFE NSW and 35 private tertiary colleges.

Sphere of economic influence

The Liverpool Local Government Area (LGA) is a burgeoning economic powerhouse. Despite the COVID-19 crisis and its fallout, the Liverpool economy has evolved into one of the largest and most diverse economies in Sydney. Liverpool's GDP is estimated at \$13.03 billion



Customer Service Centre Ground floor, 33 Moore Street, Liverpool NSW 2170

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Web www.liverpool.nsw.gov.au **NRS** 13 36 77 **ABN** 84 181 182 471

(profile.id) with 91,000 jobs located in the city alongside three universities, two TAFE campuses and numerous private education providers. Liverpool City is home to several major projects which will significantly increase its economic footprint in the short-term future, this includes:

- Western Sydney International (Nancy-Bird Walton) Airport (WSIA): the \$5.3 billion airport located in the Liverpool LGA;
- Western Sydney Infrastructure Plan: the \$4.1 billion infrastructure package is providing better road linkages within Western Sydney and open access to the WSIA and the Western Sydney Aerotropolis, the majority of which is in Liverpool;
- Moorebank Intermodal Facility: located in Liverpool: the project consists of a nationally significant infrastructure development that has created the opportunity for significant investment into logistics and new employment opportunities cross the city;
- Liverpool Health and Academic Precinct (LHAP): Liverpool Hospital is one of the largest standalone hospitals in Australia and a major trauma centre. The hospital is currently undergoing a \$740 million redevelopment which will transform the hospital into a world-class medical, research and education precinct (creating one of the largest hospitals in the Southern Hemisphere);
- Liverpool City Centre redevelopment: The Liverpool City Centre Public Domain Master Plan is Council's 10-year vision to guide the development of public space within the CBD enabling it's transition into Sydney's third CBD creating a greener, more vibrant and active city centre while fostering an 18-hour economy;
- Major future development proposals including Liverpool Private Hospital, Leppington Town Centre, and Moore Point; and
- Liverpool CBD North precinct (along Elizabeth Street) alone is expected to inject \$1.4 billion of direct spending into the local economy, further generating 2796 local jobs on completion and an ongoing contribution of \$515 million to Liverpool's Gross Regional Product.

Beyond these major projects, recent trends demonstrate how Liverpool's economy has grown, become more diverse and sophisticated. Liverpool's rapid population growth has propelled an appetite for the construction of new residential housing, making construction the largest sector of the economy. This is followed closely by manufacturing, transport and wholesale trade. Taking advantage of Liverpool's central location and proximity to Moorebank Intermodal and WSIA (airport), more and more logistics-oriented businesses are establishing in Liverpool, investing tens of millions of dollars and creating hundreds of jobs.

Additionally, Liverpool is an integral part of the Western Sydney City Deal (City Deal), which will bring transformative change to the region over the next 20 years. The contributions that Council delivers to the commitments of the City Deal have initiated the transformation of Liverpool, creating a connected, liveable City with access to a variety of jobs, housing and services.

Liverpool is on the cusp of becoming one of the most significant economies in the Sydney region. Reclassifying Liverpool as a Major CBD will further reinforce its status as Sydney's third major city and provide Council with the elevated status that is required to actively plan for, and advocate for the region.

Nature and volume of business dealt with by Council

Liverpool City Council is a progressive Council that has been at the forefront of local government reform and transformation. In 2021/22 Council had an operating budget of \$221.5 million which is expected to exceed \$350 million in the next 10 years.

In terms of capital, Council manages approximately \$2.8 billion in infrastructure assets including transport, drainage and floodplain, buildings and parks assets. In 2022/23 Liverpool Council's

capital expenditure is budgeted as \$265 million (LCC Long Term Financial Plan 2023-32) with approximately \$1.5 billion invested in infrastructure assets in the next 10 years. This comparatively exceeds Parramatta City Council's capital works program of \$209 million (Parramatta City Council Delivery Program and Operational Plan 2022, page 4). By comparing the capital budgets of both Councils, it is evident that the capital investment in Liverpool is far larger when taking into consideration both renewal and new assets.

The table below shows development assessment by number of DAs determined and its total value. Unfortunately, the comparable figures of Parramatta Council over the last two years could not be sourced. Where comparable figures could be sourced (2018-20) it identifies that Liverpool DA value volume of development and investment is comparable in each City. This further reinforcing Liverpool's transformation into a major CBD.

		2021/22	2020/21	2019/20	2018/19
Liverpool	Total DAs determined	789	840	1169	1033
	Total Value	\$1,163,790,154	\$1,363,467,411	\$1,575,949,018	\$1,744,836,183
Parramatta	Total DAs determined	Could not be sourced	Could not be sourced	976	1009
	Total Value	Could not be sourced	Could not be sourced	\$ 1,503,121,228	\$ 1,384,490,989

Twenty billion dollars of government infrastructure investment is set to bring catalytic change to the Western Parkland City over the coming years.

Liverpool's location is key as it is within a 30-minute catchment to the Liverpool CBD for the 400,000¹ workers. This has been already identified by Government and the Private sector which further justifies the commercial and social justification to invest in Liverpool.

Liverpool's traditional role as a regional hub becomes increasingly important with the significant infrastructure being delivered on its doorstep and the population growth occurring in the region. The City is well connected and able to provide a strategic location at the intersection of two international airports, connected by road and rail to two major centres being Parramatta and Sydney as well as an established hub for the Western Sydney region.

Nature and extent of the development of areas

With a land size of 30,552 ha valued at \$44.5 billion and a population density of 7.45 persons per hectare, the nature and extent of development in Liverpool is varied and complex. The Liverpool LGA is anchored by a vibrant CBD in the East and a future 24-hour Western Sydney International Airport to the West. Recent changes to planning controls in the Liverpool City centre have spurred significant high-quality development, with a balanced mix of housing, employment, community and retail space.

The City is experiencing a commercial office space boom, with more than 100,000 sq m of commercial floor space in the pipeline and a total of \$13 billion worth of infrastructure invested.

¹ Number of workers as per 2016 Census SA2 levels as indicated on map page 7 as being able to access Liverpool CBD by the quickest route (eg car or public transport)

The table shown in the above criteria demonstrates the extent of development in Liverpool which is on par with Parramatta City and in line with the expectations for a Major CBD.

In 2018 Council undertook a historic rezoning of 25 hectares in the heart of the City to encourage new businesses and double the residential population of the CBD. The rezoning supports Council's vision in becoming Greater Sydney's third CBD. Additionally, it will foster a modern, vibrant economy and enhance Liverpool as a walkable city centre in which residents are close to work, universities and schools, shops, dining, entertainment, public transport and green space along the Georges River.

Significant development in Liverpool includes the \$400 million Liverpool Civic Place development which will anchor and activate the Southern end of the CBD. The project includes new Council offices and Chambers, a new City library and community hub, a childcare facility and civic plaza.

Other major developments which have recently been approved include the \$106 million Liverpool Quarter consisting of A-grade commercial space, retail, food and beverage and a \$93 million Westfield development.

Diversity of communities served

Liverpool is the centre of South West Sydney, a region with a rapidly growing multicultural population, a rich Aboriginal heritage, cultural diversity and language. It is home to one of the highest concentrations of Australia's recent arrivals. A culturally diverse city aiming to create opportunities which increases the community's capacity, develops community leadership and helps people become active members of society. Recent ABS (Australian Bureau of Statistics) statistics demonstrate that:

- 51.9 per cent of people in Liverpool spoke a language other than English at home; and
- More than 40 per cent of locals were born overseas, providing people-to-people links to places all over the world. This includes 150 nationalities and 140 languages spoken.

Liverpool also has a transient working population with an estimated non-resident working population of approximately 43,000 people and up to 20,000 students studying in the CBD over the next five years.

Regional, national and international significance

Liverpool is home to several internationally significant infrastructure projects. The nation's largest infrastructure project, the Western Sydney International (Nancy-Bird Walton) Airport is located entirely within the Liverpool LGA. The Western Sydney Aerotropolis is already attracting global corporations, while Liverpool's City centre continues its transformation into a vibrant, productive, mixed-use CBD.

Also, of significance is the Moorebank Intermodal, one of the most important freight infrastructure projects being developed in Australia that will include import/export terminals, warehousing and freight connections which service the entire country.

Liverpool's highly connected location by road and rail (both present and future, including the Western Sydney Airport Metro line) supports the City as a prime location for national and international trade. The delivery of rail to WSIA is a key commitment in the Western Sydney City Deal (City Deal) and ensures connectivity to the thousands of jobs that the WSIA and Aerotropolis will bring.

As part of the City Deal, Liverpool is recognised regionally as a strategic centre of employment and economic development with almost one third of South West Sydney's businesses located in Liverpool.

Over the next 10 years, a total of \$13 billion worth of major national and state significant infrastructure is being invested in infrastructure in Liverpool. This includes:

- \$5.3 billion for Western Sydney Airport;
- \$3.6 billion for Western Sydney Infrastructure plan;
- \$1.5 billion for Moorebank Intermodal;
- \$1.5 billion in Council infrastructure;
- \$870 million for Holsworthy Barracks upgrade; and
- \$740 million upgrade to Liverpool Hospital

(Invest Liverpool, 2020)

At a state level, Liverpool has a thriving health, education and research precinct. The Liverpool Innovation Precinct consists of Western Sydney University, Ingham Institute, University of NSW teaching hospital and University of Wollongong. Liverpool Hospital is one of the largest hospitals in NSW and contains one Australia's leading trauma centres. (healthmedical.com).

Culturally, Liverpool is home to Casula Powerhouse Arts Centre which is recognised as a leading cultural institution, attracting local, national and international audiences and the Whitlam Leisure Centre hosts events which have been broadcast nationally on television, showcasing Liverpool and its facilities.

Other pertinent facts

The Premier Gladys Berejiklian has recently announced that the Aerotropolis at Western Sydney Airport will be named Bradfield, referring to this as Sydney's third major city. In an ABC news article, the Premier is quoted as saying, *"When people are standing at Parramatta they won't be looking East for the best jobs in the future, they'll be looking here"*. This quote directly refers to the Liverpool LGA. (ABC news online, 16 March 2021)

The Greater Sydney Commission identified Liverpool as the location for the Western City in their regional plan for Greater Sydney, A Metropolis of Three Cities. The Western City encompasses two centres that will deliver the metropolitan functions of providing concentrations of higher order jobs and a wide range of goods and services are located within the LGA, WSIA, Badgerys Creek Aerotropolis and Liverpool CBD. These centres will realise the objective from the Greater Sydney plan to grow and strengthen the metropolitan cluster as economic catalysts for the region.

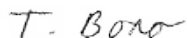
As an organisation, Council has consistently played a lead role in planning for the City, attracting investment, increasing jobs and representing the City of Liverpool. This includes successfully advocating for the Fifteenth Avenue Smart Transit (FAST) corridor which will connect the airport to the Liverpool CBD and playing a lead role in the City Deal.

Consistent media reports in relation to Liverpool have focused on the growth and development of a major city in Sydney's South West, most recently cementing Liverpool's status as the *third major city*.

In recent times, Liverpool has emerged as a key part of national plans for the development of Greater Sydney. As one of the largest and most diverse Local Government Areas in Sydney with significant and consistent growth in population, housing, investment, industry and infrastructure. Council seeks to be reclassified into the Major CBD category.

Should you require any further information on this matter, please do not hesitate to contact George Hampouris, on 8711 7776.

Yours sincerely



Tina Bono

A/Chief Executive Officer

Figure 1: Comparison Table with Parramatta City Council

	Liverpool	Parramatta
Physical Size	305Km ²	84Km ²
2022 Population (forecast)	249,311	283,339
Projected Population (2040)	386,646	487,731
Annual Income (2021/22)	\$329.0 m	\$405.7m
Operating expenditure (2021/2022)	\$221.5m	\$280.8m
Capital expenditure in 2021/22	\$158.8m	2020/21 capital expenditure \$131.5m (2021/22 was unavailable at the time of submission)
Anticipated capital expenditure in 2023/24	\$174.7m	\$208 million over the next four years (delivery program 2022-26)

If you do not understand this letter/application, please ring the Telephone Interpreter Service (131 450) and ask them to contact Council (1300 362 170). Office hours are 8.30 am to 5.00 pm, Monday to Friday.

ARABIC

إذا لم تستطع فهم هذا الطلب ، الرجاء الاتصال بخدمة الترجمة الهاتفية على رقم 131 450 واسألهم أن يتصلوا بالبلدية على رقم 1300 362 170 . دوام ساعات العمل من الساعة 8.30 صباحًا إلى 5.00 بعد الظهر من الاثنين إلى الجمعة.

CHINESE

如您看不懂此信 / 申請書，請打電話給「電話翻譯服務台」(131 450)，請他們聯絡市政廳(市政廳電話 1300 362 170)。市政廳辦公時間，星期一至星期五，上午八時三十分至下午五時。

CROATIAN

Ako ne razumijete ovo pismo/aplikaciju, molimo nazovite Službu prevodilaca i tumača (Translating and Interpreting Service - na broj 131 450) i zamolite ih da nazovu Općinu (na 1300 362 170). Radno vrijeme je od 8.30 ujutro do 5.00 popodne, od ponedjeljka do petka.

GERMAN

Wenn Sie diesen Brief/Antrag nicht verstehen können, rufen Sie bitte den Telefon Dolmetscher Dienst (Telephone Interpreter Service) (131 450) an und lassen Sie sich vom Personal mit dem Gemeinderat (Council) in Verbindung setzen (1300 362 170). Geschäftsstunden sind von 8:30 bis 17:00 Uhr, montags bis freitags.

GREEK

Αν δεν καταλαβαίνετε αυτή την επιστολή/αίτηση, σας παρακαλούμε να τηλεφωνήσετε στην Τηλεφωνική Υπηρεσία Διερμηνέων (131 450) και να τους ζητήσετε να επικοινωνήσουν με το Δημοτικό Συμβούλιο (1300 362 170). Τα γραφεία του είναι ανοιχτά από τις 8.30π.μ. μέχρι τις 5.00π.μ. από Δευτέρα μέχρι και Παρασκευή.

HINDI

अगर आप इस पत्र/आवेदन को पढ़कर समझ नहीं पा रहे हैं तो कृपया टेलीफोन संवाद-सहायक सेवा (131 450) को फोन करें और उनसे काउंसिल (1300 362 170) से संपर्क करने को कहें। कार्यालय का समय सोमवार से शुक्रवार तक प्रातः ८:३० बजे से सायं ५:०० तक है।

ITALIAN

Se non comprendi questa lettera/questo modulo di domanda, telefona al Servizio traduzioni e interpreti al numero 131 450 chiedendo di essere messo in contatto con il Comune (telefono 1300 362 170). Orario d'ufficio: ore 8.30 -17.00, dal lunedì al venerdì.

KHMER

បើលោកអ្នកមិនយល់ពីអត្ថន័យឬការប្រតិបត្តិនេះទេ សូមទូរស័ព្ទទៅសេវាបកប្រែភាសាភាសាខ្មែរ (លេខ 131 450) ហើយស្នើសុំឱ្យគេទាក់ទងសាលាក្រុង (លេខ 1300 362 170)។ ពេលម៉ោងធ្វើការគឺម៉ោង 8 កន្លះព្រឹកដល់ម៉ោង 5 ល្ងាច ពីថ្ងៃចន្ទដល់ថ្ងៃសុក្រ

MACEDONIAN

Ako ne go razbirate ova pismo/aplikacija, ve molime da se javite vo Telefonската преведувачка служба на 131 450 и замолете ги да стапат во контакт со Општината на 1300 362 170. Работното време е од 8.30 часот наутро до 5.00 часот попладне од понеделник до петок.

MALTESE

Jekk ma tifhimx din l-ittra/applikazzjoni, jekk jogħgbok ċempel lis-Servizz ta' l-Interpretu bit-Telefon (131 450) u itlobhom jikkuntattjaw il-Kunsill (1300 362 170). Il-hinijiet ta' l-Uffiċċju huma mit-8.30a.m. sal-5.00p.m., mit-Tnejn sal-Gimgha.

POLISH

Jeśli nie rozumiesz treści niniejszego pisma/podania, zadzwoń do Telefonicznego Biura Tłumaczy (Telephone Interpreter Service) pod numer 131 450 i poproś o telefoniczne skontaktowanie się z Radą Miejską pod numerem 1300 362 170. Godziny urzędowania: 08.30-17.00 od poniedziałku do piątku.

SERBIAN

Ako ne razumete ovo pismo/aplikaciju, molimo vas da nazovete Telefonску преводилачку службу (131 450) и замолите их да контактирају Општину (1300 362 170). Радно време је од 8.30 ујутро до 5.00 поподне, од понедељка до петка.

SPANISH

Si Ud. no entiende esta carta/solicitud, por favor llame al Servicio Telefónico de Intérpretes (131 450) y pídales que llamen a la Municipalidad (Council) al 1300 362 170. Las horas de oficina son de 8:30 am a 5:00 pm, de lunes a viernes.

TURKISH

Bu mektubu veya müracaatı anlayamazsanız, lütfen Telefon Tercüme Servisi'ne (131 450) telefon ederek Belediye ile (1300 362 170) ilişkiye geçmelerini isteyiniz. Çalışma saatleri Pazartesi - Cuma günleri arasında sabah saat 8:30 ile akşam 5:00 arasındır.

VIETNAMESE

Nếu không hiểu thư/dơn này, xin Quý Vị gọi cho Telephone Interpreter Service (Dịch Vụ Thông Dịch Qua Điện Thoại), số 131 450, và nhờ họ liên lạc với Council (Hội Đồng), số 1300 362 170. Giờ làm việc là 8 giờ 30 sáng đến 5 giờ 00 chiều, Thứ Hai đến Thứ Sáu.

CFD 01	Response Report - Liverpool CBD 24-Hour Economy
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Strategic Objective	Evolving, Prosperous, Innovative Develop the economic capacity of local businesses and industries
File Ref	041898.2023
Report By	Susana Freitas - Visitor Economy Officer
Approved By	Julie Scott - Acting Director City Futures

EXECUTIVE SUMMARY

At its 31 August 2022 Council meeting, Council resolved:

That Council provide a report back to the March 2023 Council meeting that includes, but is not restricted to:

- 1. Survey of business interest in the provision of 24hr commercial operations in the Liverpool CBD;*
- 2. Identifies opportunities and challenges in delivering a 24hr business operation;*
- 3. Examples of other LGAs with successful 24hr business operations;*
- 4. Strategic steps and time frame to implement a 24hr business operation if found to be feasible in Liverpool CBD; and*
- 5. Feedback from the Tourism and CBD Committee on possible 24hr CBD business operation.*

Council Officers have assessed the resolution as provided and have conducted a survey and consultations with the business community, The following includes a summary of results:

- Seventy percent of CBD businesses surveyed are considering extending their hours of trade
- Key opportunities identified in extending hours of operation include creating a more vibrant city centre and future business growth
- Key challenges highlighted in extending hours of operation include lack of customers in the city centre at night, negative perception of safety and staffing issues (i.e. obtaining staff)
- Strategic steps and timeframe to implement a night-time economy highlighted by the Committee include;
 - for Council to act as a convenor of stakeholders
 - leverage new commercial offerings to increase economic activity

- to have a staged approach over five to ten years after the new Nancy Bird Walton International Airport opens and to commence by focusing extending limited hours in the initial phase.

RECOMMENDATION

That Council receives and notes the report.

REPORT

1. Survey of business interest in the provision of 24hr commercial operations in the Liverpool CBD;

Council's City Economy Unit surveyed a variety of businesses across the CBD regarding their interest in extending their trading hours and potential opportunities and challenges in delivery of 24-hour business operations. Businesses surveyed include major retail centres such as Westfield and Liverpool Plaza, hospitality, professional services such as tax agents, entertainment, retail including pharmacies and clothing stores, gyms and leisure centres and beauty services.

Seventy percent of the businesses surveyed are exploring extending trade into at least the evening (6pm - 9pm), 40% into nighttime trade (9pm - 2am) and 20% into late night trade (2 am - 6am). The businesses currently exploring opportunities to extend to late night trade are gyms and leisure centres looking to operate on a 24-hour basis.

Thirty percent of CBD businesses surveyed plan to operate 24 hours once the new Nancy Bird Walton International Airport opens. Of those who responded that they do not plan to operate 24 hours, 20% are planning to extend trading hours beyond current operations but not to 24 hours as it does not suit their business needs.

2. Identifies opportunities and challenges in delivering a 24hr business operation;

As part of the survey, businesses were asked to highlight main opportunities and challenges regarding operating 24 hours.

Opportunities highlighted include:

- Creating a more vibrant and activated city centre
- Extra revenue and business growth
- Opportunity to reach more customers

Challenges and barriers highlighted include:

- Not enough foot traffic or customers in the CBD at night
- Need for hired security to trade at night

-
- Poor lighting and negative perception of safety in the evening
 - Staffing issues to be able to support extended hours
 - Lack of public transport and parking constraints
 - Current business model does not offer a service or product that appeals at night-time and therefore will need to change business offerings
 - Red tape including council approval processes and liquor licensing challenges
 - No night-time dining and entertainment precinct in the CBD
 - Lack of confidence from businesses to extend into the evening
 - Macquarie Mall needs a mix of vibrant, contemporary and high end hospitality providers

3. Examples of other LGAs with successful 24hr business operations;

City of Sydney

Council's focus

The focus of City of Sydney's 24-hour economy is to improve inclusivity and mobility in the city and reduce anti-social behaviour throughout the city. The City is aware residents and visitors want a city that does not shut down when the sun goes down, more exciting opportunities for events and a boosted economy. The evidence shows that more diverse options lead to increased connectivity and a resilient community. It is also vital that the nightlife in Sydney thrives as it generates \$3.64 billion in revenue annually with more than 4,600 businesses employing 32,000 people.

What they are doing

City of Sydney's 24 Hour Economy strategy provides the opportunities for business across the LGA to extend trading hours. Businesses and venues can operate up to 24 hours in the inner city and other high traffic areas, as well as 2am on village high streets and until midnight in other areas.

City of Sydney CBD night-time hubs include George Street, Oxford Street, The Rocks and Darling Harbour. Currently most venues in these hubs may operate until 5am with approval, by allowing these venues to function 24 hours, it can eliminate issues such as crowding, queuing and noise and businesses can take advantage of the hours of operation of the new metro.

For local centres, the hours of permitted operation will extend from midnight to 2am, this aligns with the NSW small bar laws and the new hours will only apply if the patrons enter and exit to and from the main street. The City of Sydney is also moving to build new areas in some of its fastest growing neighbourhoods such as Barangaroo, Green Square town centre, Walsh Bay, Danks Street in Waterloo and around the East Village shopping centre in Zetland. The trading hours will be influenced by the type, capacity and impact these new areas could provide.

Sydney is also planning to expand existing late-night trading hours and review controls in areas such as Chippendale, Redfern and Surry Hills. Additionally performance venues will be allowed up to 250 patrons and permitted one added trading hour at closing time on a trial

basis. The trial varies depending on the circumstances of each business but will still aid the growing nightlife in the city.

Unlicensed businesses (for example book and clothing shops, beauty services and gyms) will also be provided the opportunity to extend trading hours.

City of Parramatta

Council's Focus

Parramatta is the second largest night-time economy by turnover in Greater Sydney, third largest in NSW and the eighth largest night-time economy in Australia. Parramatta's rapidly growing nightlife is worth up to \$1.1 billion and is expected to grow its workforce by 100,000 in the next 20 years. Council aims to lead post-Covid economic recovery by turning the CBD into a 24-hour destination and in so doing, support local businesses.

As part of a 5-year plan, Parramatta plans to maintain its place as one of the largest hubs for nightlife in Greater Sydney.

What they are doing

The City of Parramatta's night life is heavily reliant on dining with 77% of night-time activities being food based and 85% of the community wanting to eat out during night-time hours. Followed by entertainment (56%), late night shopping (40%) and drinks with friends (28%) as well as sport and recreation (16%). Parramatta's night life has been thriving, however parking, lack of appealing activities, feeling unsafe, lack of transport and lack of diverse options are barriers to achieving this.

After the pandemic the city announced a grant of \$10,000 per business to deliver programs that will stimulate the City of Parramatta's nighttime economy and assist in the economic recovery of the city. As a result, the city has experienced an improved social and cultural environment, an atmosphere where people feel safe trying new things and improved accessibility throughout Parramatta.

4. *Strategic steps and time frame to implement a 24hr business operation if found to be feasible in Liverpool CBD;*

The updated Destination Management Plan (2023/2024 – 2028/2029) will include actions to develop a dedicated 24-hour economy strategy. The steps highlighted from the Tourism and CBD Committee workshop will be utilised to inform the strategy (see appendix – Tourism and CBD Committee Workshop Engagement Insights Report).

5. *Feedback from the Tourism and CBD Committee on possible 24hr CBD business operation.*

Astrolabe Group was appointed to conduct a workshop with the Tourism and CBD Committee in December 2022, to seek the committee's insights on how to build a 24-hour economy and support the visitor economy. Insights from the workshop will be utilised to inform the new Destination Management Plan (2023/2024 – 2028/2029) and future 24-Hour Economy strategy. Feedback from the Committee was utilised to respond to question four above (see appendix).

FINANCIAL IMPLICATIONS

There are no financial implications relating to this recommendation. This report is for information only and strategic steps highlighted in question four will be costed and utilised to inform the Destination Management Plan (2023/2024 – 2028/2029). There is no budget allocated to the delivery of the strategic steps in the report.

CONSIDERATIONS

Economic	<p>Further develop a commercial centre that accommodates a variety of employment opportunities.</p> <p>Encourage and promote businesses to develop in the hospital health and medical precinct (of the City Centre).</p> <p>Facilitate economic development.</p> <p>Facilitate the development of new tourism based on local attractions, culture and creative industries.</p>
Environment	<p>There are no environmental and sustainability considerations.</p>
Social	<p>Raise awareness in the community about the available services and facilities.</p> <p>Provide cultural centres and activities for the enjoyment of the arts.</p> <p>Support policies and plans that prevent crime.</p> <p>Preserve and maintain heritage, both landscape and cultural as urban development takes place.</p>
Civic Leadership	<p>Foster neighbourhood pride and a sense of responsibility.</p> <p>Actively advocate for federal and state government support, funding and services.</p>
Legislative	<p>There are no legislative considerations relating to this report.</p>
Risk	<p>There is no risk associated with this report.</p>

ATTACHMENTS

1. Tourism and CBD Committee Workshop engagement insights report by
Astrolabe Group

ASTROLABE GROUP REPORT

ENGAGEMENT INSIGHTS REPORT

**Tourism and CBD Committee Workshop to develop updated
Destination Management Plan**



Liverpool City Council
February 2023

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Report Purpose

Astrolabe Group was engaged by Liverpool City Council to design and deliver a workshop with the Tourism and CBD Committee to seek their insights on the updating of Council's Destination Management Plan with a focus on supporting the visitor economy and building a 24-hour economy.

This report provides the outcomes of the workshop, as well as feedback received through an online survey to the Committee.

A list of committee members who participated is included in Appendix 3.

About Astrolabe Group

Astrolabe Group are the recognised experts in urban growth and change management with a uniquely empathetic approach to client and community.

In preparing the report, Astrolabe has made every effort to ensure the information included is reliable and accurate. Astrolabe is unable to accept responsibility or liability for the use of this report by third parties.

Acknowledgement of Country

In the spirit of reconciliation, Astrolabe Group Acknowledges the Traditional Owners of Country throughout Australia and their continuing connections to land, waters and community. We show our respect to elders past and present. We acknowledge that we stand on Country which was and always will be Aboriginal Land.

Overview

Developing an updated Destination Management Plan for Liverpool City Council

Liverpool City Council (LCC) is preparing to update its *Destination Management Plan* (DMP).

The DMP is a five-year strategy that details Council's priorities and role in developing its visitor economy across the Local Government Area (LGA). Growing the visitor economy is part of Council's broader vision to stimulate the local economy through the injection of new dollars, creation of employment opportunities and increased demand for goods and services. The previous *DMP* (2018/19-2022/23), adopted in 2018, was developed prior to the Covid-19 pandemic and coincided with an upward trend for the tourism industry in Liverpool.

Emerging themes for development in updated DMP:

Council has resolved to explore the feasibility of its city centre, Liverpool, becoming a 24-hour economy.

Strategies to develop a stronger Night Time Economy (NTE) will be incorporated within the DMP as part of a holistic approach to capitalising on leisure and recreational spending by visitors and locals, acknowledging the opening of Western Sydney International (Nancy-Bird Walton) Airport as a 24-hour operation in 2026, within the term of the next DMP.

Engagement

An in-person workshop was held on 13 December 2022 at the Casula Powerhouse Arts Centre with representatives of Council's Tourism and CBD Committee to:

- hear from the Committee regarding the current DMP vision, objective and actions and their ongoing relevancy
- discuss and ideate on the challenges, opportunities, and potential actions to enhance the visitor economy including key target areas
- explore strategies and challenges of establishing a 24-hour/Night Time Economy (NTE)

The facilitated session was structured in two parts:

1. Discussion of the current DMP - exploring existing priorities for consideration in the update
2. DMP, exploration of NTE - barriers and opportunities.

The NTE session was supported with case studies of other local government jurisdictions explaining their activities undertaken to grow the NTE as well as international learnings. Key insights from these examples emphasised the importance of real and perceived safety, diversity, and scale of offering and the need for supporting infrastructure (such as parking and transport) to support the NTE.

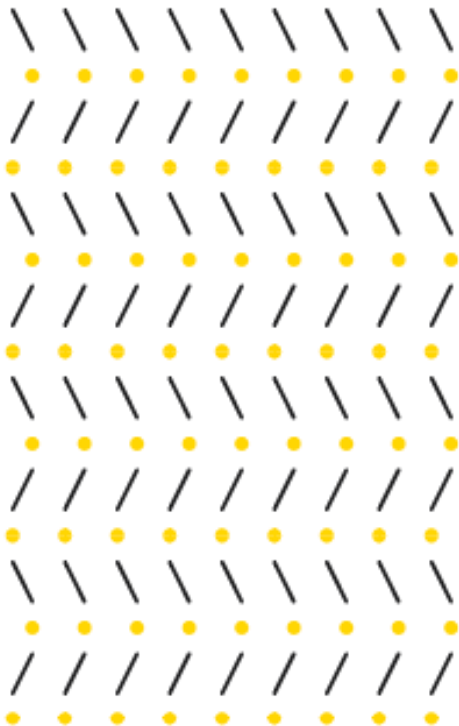
Research from other jurisdictions also showed that the evening economy cannot be limited to gaming and alcohol related venues as that does not provide a sustainable base. Transport, parking and lighting are key contributing factors to the viability of the NTE.

Insights captured through Council's business sentiment survey were also presented, illustrating a mixed appetite for expanded trading hours and low expectations about the impact the airport will have, at least in the short term, for Liverpool CBD-based operators.

Engagement Outcomes and Recommendations

The workshop session was supported by a survey issued to all members who were unable to attend on the day. The findings in this report reflect insights captured across all engagement methods.

Recommendations have been developed for consideration by Council using the insights from the Committee.



Defining the vision

What should be in the vision?

Previous DMP vision: *A place locals are proud to call home; celebrating and sharing our diversity, heritage and nature.*

Workshop participants really liked the idea of Liverpool being promoted as “welcoming” and embraced the theme “uniquely Liverpool”. The concept of welcoming resonated in terms of the diverse population, the multicultural elements of Liverpool and it’s “unassuming” nature. One participant noted that when people see others who ‘look like them’ they feel at home.

There was agreement that the vision did not capture the many great and diverse aspects of the Liverpool particularly around business, health, recreation, and education. There is an opportunity to be bold and explicit to the visitor audience emphasising the ‘welcoming community’ and that this is a place of choice to visit, study or live.

The vision should incorporate what makes Liverpool the place of choice over other areas. For example, international students may prefer Liverpool over Wollongong because the cultural spaces, events and food that resonates with the student market and makes them feel more at home.

Objectives

What outcomes are most important?

Participants were asked to rank the below options in order of what was most important to least important for the updated DMP and are presented here in ranked order:

1. Increased appeal and competitiveness of Liverpool as a destination and lifestyle choice
2. A growing visitor economy that is economically, socially and environmentally sustainable
3. Increased local knowledge of tourism experiences available in the Liverpool LGA
4. Increased local time and money spent in the area to leverage the visiting friends and relatives (VFR) market to generate new visitors
5. Increased visitor satisfaction by providing quality experiences that deliver the City’s brand promise and core values, as well as services and facilities that meet visitors’ needs and expectations
6. Increased public and private investment in appropriate and sustainable tourism products
7. Direct and indirect job creation through the growth of the visitor economy
8. Preparing Liverpool to benefit from opportunities presented by the Western Sydney Airport

Other new or potential opportunities suggested included a focus on the hospitality and tourism sector to leverage new traffic that will be brought by the new airport opening in Western Sydney.

Further developing the Casula Powerhouse Arts Centre and expanding business along the waterfront with more attractions was identified as having potential to create a destination for domestic and international visitors.

Priority areas

What new actions or focus areas should be considered in the DMP?

Building on the cultural experience

LCC boasts a multitude of cultures and already host events that celebrate diversity. Participants saw this as a key theme to improve and expand. Cultural events hosted by the Council already include:

- Starry Sari Night – celebrates South Asian culture with Saris in shopfront windows, cuisine, fashion, dance, music, art and cultural workshops
- Most Blessed Nights Street Market – takes place during Ramadan and Easter, showcasing the many flavours Liverpool has to offer.

Despite local interest in cultural events and performances, participants mentioned venues in the Council area are not fit for purpose resulting in event hosts and performers seeking spaces outside of the Liverpool area. Council could consider upgrading existing venues and facilities to help keep locals in the area and uplifting the physical appearance of the City.

There were also mixed opinions on the authenticity of events and the tension with creating inclusivity. Some participants believed cultural events should have an educational element and be genuine to the culture. Others encouraged inclusivity of other cultures to encourage more people to attend and not limit the celebration to one specific group. Finding the balance between the two will maximise the local and visitor participation while keeping true to the cultural events.

Investing in Liverpool

There was a consensus among participants regarding the importance of attracting larger corporate business to invest in Liverpool. This would attract grant funding and other financial support from State and Federal Government required to upgrade public amenities and improve the experience in the City.

Other attractions raised include events held at the Warwick Farm racecourse and the Inglis breeding festivals that bring a local, interstate and even international market during auctions. Events can be created in South-West Sydney similar to The Everest at Randwick Racecourse and Spring Carnival races held at Rosehill Racecourse. Working with the Australian Turf Club will be crucial to make this happen.

What is Liverpool's tourism market (audience)?

Participants were asked to rank the below options in order of who was most important to target to least important to target through the DMP, and are presented here in ranked order:

1. Conference and sporting event attendees
2. Cultural tourists (e.g. CPAC or events)
3. Visiting friends and relatives (VFR)
4. Holiday makers
5. Food and retail tourists
6. Business travellers
7. Educational tourists
8. Medical tourism
9. Airline or other related workers

Liverpool's core tourism industry is the VFR market. The large proportion of migrants who call Liverpool home and its diverse population means the City is already known to others around the world. It is important to ensure these visitors experience Liverpool, and spend their money, locally while they're here visiting friends and family.

Participants wanted to see a return and then increase of travel to the LGA. Prior to Covid restrictions to movement and travel, there was a very strong growth in visitation in 2019, including:

- More than tripling of business-related day trip visitors
- Increases in leisure and visiting friends and relatives (VFR) across day trip, domestic overnight and international visitor categories
- international visitors and nights (largely due to a significant increase in VFR but also an increase in leisure)
- Increases in health and education related travel.

These areas all suffered during 2020 and 2021 however, it is expected to return to this upward trajectory with Covid restrictions on travel now lifted.

They also saw the introduction of the new airport as an opportunity to bring additional visitors including airline staff flying in, staying for a night and enjoying the night life before flying out the following day. It was felt this will need a strong focus on how to effectively capture this audience.

Committee recommendations

What role should Council play in supporting the Night Time Economy?

The following insights from the Committee considered Council's role in building an NTE.

Council as a convener of stakeholders

Participants believe Council needs to lead the process and support other stakeholders active in this space. State and Federal investment is also crucial to expand the night-time activities and encourage more participation from locals.

Council should also consider the impacts a night-time economy will have on residents i.e. noise and parking to carefully manage and reduce potential conflicts that may impair the night time economy.

A key barrier raised was the lack of confidence and ideas to build the activities to support a NTE. It was identified that Macquarie Mall should have the right kind of retail and focus on restaurants and food options to create an 'eat street' precinct. Some concerns were raised about current business tenancies being non-compatible with a safe, inviting night time economy. While Council cannot control the commercial arrangements between owners and tenants, there may be opportunities for street front improvements or greater diversity of business appeal that will support market evolution.

Leverage new commercial offerings to increase economic activity

Up to six hotels are expected to open prior to the airport and have the potential to create hubs of activity. These areas will result in the critical mass needed to support the 24-hour economy. Suggestions included offering concessions to locals to attend night-time activities and concentrating the night-time economy near hotels where people are likely to stay when arriving at the airport. Participants also agreed that business owners needed to reside locally to be able to participate in these events.

Fit for purpose time frame to build a night time economy

Majority of participants felt the timeframe for a 24-hour economy should be set for 5-10 years (after the airport opens) to gauge what the market wants. They suggested a staggered approach by starting small and building up based on market demand and interest with the implementation of the night time economy being split into two phases:

Phase 1 to focus on increasing trading hours from 7pm – 2am on Thursdays through to Sunday, building from the existing Thursday late night shopping. This would target locals, corporates and international students living and studying in the region.

Creating a night life including bars and nightclubs with live music and a 'walking strip' with suitable lighting and activation will encourage more people to be out and about at night. This could organically support new business ventures and greater awareness of later trading.

Phase 2 focuses on when the airport opens and targets international visitors and corporate visitors doing business in the region. Presenting theatrical experiences at the Casula Powerhouse, such as international plays of cultural and linguistic diversity and music concerts, will attract audiences from a range of backgrounds.

Council is reliant on new hotels that become operational in the immediate future (1-3 years) to determine market needs but won't know the extent until the airport opens. Leading up to the airport opening, it was suggested that hotels begin making the necessary preparations such as considering license conditions to support 24-hour operations.

Opportunities for further investigation

Astrolabe identified the following areas of comparative advantage that could be leveraged to contribute to Liverpool's NTE. Astrolabe recommends that additional engagement be undertaken with internal and external stakeholders to quantify and qualify the opportunities that harness Council's diversity, proximity to the new airport and development of new facilities.

Leveraging Council's diversity through cultural events and experience

Liverpool has a diverse community that can be leveraged to support and build additional cultural events and experience in the local area. Council should engage with local cultural groups, particularly those who organise events in other Council areas. This support could include providing spaces where groups can organise and host events. In engaging cultural groups, Council should identify the patterns and barriers that lead to these groups travelling outside Liverpool. Council should explore whether they can match or exceed what other LGAs are providing.

Council should also seek to understand the importance of place reputation on event location selection. That is, how do locals and visitors perceive the Liverpool LGA and how place reputation better support the hosting of events and a more vibrant night time economy? As the Liverpool City grows and changes, consider how Council can position Liverpool as an alternative, affordable and more accessible option when compared to other LGAs.

Providing access to complementary airport services

Population serving services can emerge as a growing part of the NTE as more people choose to live in and around the Liverpool CBD. The potential market for these products and services can extend beyond local markets to also serve airport passengers and workers. Services that are not generally available in an airport hotel precinct should be positioned to be accessed in both the Liverpool CBD, Luddenham and Rossmore.

There is also an opportunity to collaborate with the Western Sydney Airport to explore how Council can support workers and passengers in the immediate future including through the development of services such as high-speed shuttle busses that run 24 hours to key commercial destinations.

Council should consider creating customer stories on the visitor experience and conduct research into what visitors need with a focus on goods and services that have a bias towards being consumed locally, due urgency and proximity, and market Liverpool as 'the closest city that provides' that product or service.

Facilitating the use of Council buildings as venues

Develop a new model that focuses on indoor and outdoor shared spaces to test and de-risk experiences and events that could become a part of the night-time economy.

Council could also consider using existing and underutilised Council owned spaces such as Liverpool Civic Place and the Casula Powerhouse Arts Centre as a co-share hub that can be used for community groups and organisations. This could be facilitated by the development of a booking system for various uses of the space, including access to lockers and printers, and meeting room bookings.

Appendix 1

Strategic Alignment

Sydney 24-hour Economy Strategy¹

About the Strategy

In September 2020, the NSW Government launched the 24-hour Economy Strategy, its long-term vision for Sydney.

Greater Sydney's strategy to a 24-hour economy relies on a collective effort from the NSW government, local councils, industry and community. The strategy outlines five pillars to change Greater Sydney's night life:

Provide more integrated planning and place-making which will see increased state and local government and industry collaboration to build an environment in which the 24-hour economy can thrive.

Encourage the diversification of night-time activities by supporting a wider variety of businesses at night. The most effective night-time economies around the world avoid containing themselves to a single sector, instead they offer a mix of different activities to diversify the 24-hour economy which cater for different ages, income levels and culture.

Support industry and cultural development to help businesses and cultural entrepreneurs' access and thrive in the 24-hour economy. This helps business and cultural entrepreneurs to access and thrive in the 24-hour economy acknowledging the barriers that come with establishing a new business, particularly around culture and the arts.

Explore ways to enhance mobility and improve connectivity between 24-hour hubs through safe and reliable transport. Evidence has suggested that the lack of transportation options has impacted the participation of the community in the night-time economy.

Finally Greater Sydney wants to change the narrative, bringing out the locals and the outside visitors into Sydney at night, which will encourage healthy behaviours. In 2019 the nightlife ranking of Sydney came out as *48 out of 48 global cities*. Sydney has some of the richest culture and is incredibly diverse, this ranking from the Time Out Index was predominantly made up of Sydney resident's opinions when it comes to the nightlife. As a result the strategy aims to change this opinion by communicating and promoting world-class nightlife that is safe and inclusive for all citizens and families.

¹ <https://www.investment.nsw.gov.au/assets/Uploads/files/Sydney-24-hour-Economy-Strategy.pdf>

Sydney's 24-hour Vision

There are cities and then there are cities.

Places that exist, not just on maps,

but in culture, nostalgia and in our wildest imaginations.

There are cities that never sleep but somehow keep you dreaming.

Global cities.

Sydney is one of them.

A city where our bright future and our rich past meet in a thousand different ways. Surrounded by a place like this, it might seem easy to get complacent.

But not us.

We strive to create an ever-more vibrant home — in every way, at every hour.

True cities of the world never stop.

They surprise and evolve.

They are not just open to change.
They embrace it.

Sydney does this.

And, now let us build on our 24-hour experience — and shine a spotlight on what we have to offer.

A spirit of 'welcome' that stems back to our Aboriginal heritage.

A spirit of storytelling and community building.

A place where everyone feels safe.

Where we are all able to participate.

Where we can unleash our creativity and celebrate self-expression.

Where we also value our functional amenities — late-night pharmacies, all-hour gyms and accessible public transport.

All creating a happier, more fulfilled society.

That's our night-time dream, Sydney.

It's ambitious but absolutely achievable.

Image: Sydney's 24-hour vision. Source: Sydney 24-hour Economy Strategy

Funding

In 2019, the NSW government delivered \$1.5 million in funding to stimulate the NSW night-time economy. These funds went towards payroll tax changes for business, \$500,000 in grants through the @night Program across seven bars in Sydney and \$1 million to support music and increase participation in live music events.

Other government measures have been taken such as liquor grants, club grants, interim restaurant authorisation and in response to COVID-19 in 2020 the government announced more than \$15.7 billion dollars in health and economic support measures, which included significant support for businesses and helping those effected from the pandemic.

CBDs Revitalisation Program

As part of the CBD's revitalisation program the NSW government invested \$50 million in the CBD's revitalisation program to encourage people to return to Greater Sydney to boost the state economy.

Funding was available for councils, businesses and cultural institutions to run activations and events that engage the local community and attract visitors.

Funding to Liverpool was received in round 2 and 3:

Sounds of the City at Macquarie Mall: showcasing live and local music to stimulate Liverpool CBD's centre, Macquarie Mall.

Liverpool Alive at Night: a fortnightly weekend night market, arcades and laneways all connected with light art installations and temporary dining spaces to encourage adventure and use of otherwise wasted areas.

Appendix 2

Case Studies

City of Sydney ²

Council's focus

The focus of City of Sydney's improved nightlife and 24-hour economy is to improve inclusivity and mobility and reduce anti-social behaviour, which is underpinned by the City's *Sustainable Sydney 2030-2050* plan. The City is aware of its citizens wants, which include a city that does not shut down when the sun goes down, more exciting opportunities for events and a boosted economy. The evidence shows that more diverse options lead to increased connectivity and a resilient community. It is also vital that the nightlife in Sydney thrives as it generates \$3.64 billion in revenue annually with more than 4,600 businesses employing 32,000 people.

What they are doing

City of Sydney's night-time entertainment hubs include George Street, Oxford Street, The Rocks and Darling Harbour. Due to the extra amount of people visiting these areas at night they require extra management at venues such as pubs, restaurants, clubs and bars. Most venues in the area may operate until 5am with approval, this causes issues such as crowding, queuing and noise. By allowing these venues to function 24 hours, it can eliminate these issues and businesses can take advantage of the new metro which will operate 21 hours a day and includes 4 new stops and the city centre light rail.

For local centres, the hours will be increased from midnight to 2am which is considered the beginning of late night, this aligns with NSW small bar laws and the new hours will only apply if the patrons enter and exit to and from the main street. The City of Sydney is also moving to build new areas in some of its fastest growing neighbourhoods such as Barangaroo, Green Square town centre, Walsh Bay, Danks Street in Waterloo and around the East Village shopping centre in Zetland. The trading hours will be influenced by the type, capacity and impact these new areas could have.

Sydney is also planning to expand existing late-night trading areas such as Chippendale, Redfern and west Surry Hills to include streets and businesses that have opened since the controls were last reviewed. Additionally performance venues would be allowed up to 250 patrons and permitted one added trading hour at closing time on a trial. The trial varies depending on the circumstances of each business but will still aid the growing nightlife in the CBD.

Another bonus will be the extended hours for unlicensed businesses, this means a new category of trading hours to be introduced for these venues such as bookstores and clothing shops, gyms, dry cleaners and hairdressers. Businesses and venues can function up to 24 hours in the inner city and other busy areas, as well as 2am on village high streets and until midnight in other areas.

² <https://www.cityofsydney.nsw.gov.au/business-economy/night-time-economy>

City of Parramatta³***Council Focus***

Parramatta is the second largest night-time economy by turnover in Greater Sydney, third largest in NSW and the eighth largest night-time economy in Australia. Parramatta's rapidly growing nightlife is worth up to \$1.1 billion and is expected to grow its workforce by 100,000 in the next 20 years. The City is aiming to develop into a 24-hour destination, including by supporting local businesses.

As part of a 5-year plan, Parramatta plans to maintain its place as one of the largest hubs of nightlife Greater Sydney has to offer.

What they are doing

The City of Parramatta's night life is heavily reliant on dining with 77% of night-time activities being food based and 85% of the community wanting to eat out during night-time hours. Followed by entertainment (56%), late night shopping (40%) and drinks with friends (28%) as well as sport and recreation (16%). Parramatta's night life has been thriving, however parking, lack of appealing activities, feeling unsafe, lack of transport and lack of diverse options are barriers to achieving this.

After the pandemic the city announced a grant of \$70,000 going towards eight businesses of different variety to help diversify the area. Places such as Nick and Nora's bar which includes live music, Abattoir Blues in Sydney Olympic park which is a boutique diner, sports and a pop up art event with a 5PM wake up call. One of the benefits seen is bettering the social and cultural environment, creating an atmosphere where people feel safe to try new things and to make things accessible to people throughout Parramatta.

³ <https://atparramatta.com/business/economic-insights/parramattas-night-time-economy#:~:text=Parramatta's%20night%20time%20economy%20is%20valued%20at%20%241.1%20billion..vibrant%20experiences%20all%20year%20round>

Appendix 3

Workshop and Survey Participants

Committee Members	Workshop	Survey
AyZee Consulting	Y	
Belgravia	Y	
Community Representative		Y
Deputy Mayor, Liverpool City Council	Y	
Khourys & Associates	Y	
Moorebank Sports Club	Y	
University of Wollongong	Y	
Western Sydney University	Y	
Western Sydney Airport		Y
Whitlam Leisure Centre		Y

CFD 02

Review of the Flags and Banners Policy

Strategic Objective	Evolving, Prosperous, Innovative Market Liverpool as a business destination and attract investment
File Ref	056365.2023
Report By	Susana Freitas - Visitor Economy Officer
Approved By	Julie Scott - Acting Director City Futures

EXECUTIVE SUMMARY

The current Flags and Banners Policy was adopted by Council 26 May 2015 and reviewed in 2019 and 2021.

The 2023 updates to the policy include:

- Inclusion of potential seasonal or major event banner zone exclusions
- Variation to the eligibility criteria to increase potential revenue generating opportunities for Council through campaign sales
- Inclusion of installation delay clauses including extreme weather or other causes beyond Council's reasonable control such as lockdowns
- Inclusion of a priority booking system

RECOMMENDATION

That Council adopts the revised Flags and Banner Policy

REPORT

Council's Flag and Banner Policy (Policy) provides guidelines to determine what events and activities can be promoted on Council's flags and banners poles throughout the Liverpool local government area.

The program is designed to:

- Promote significant events, including arts, cultural, business, tourism and sporting events of public significance, throughout the LGA;
- Visually enhance Liverpool LGA's streetscape;
- Create a sense of community and a sense of place for visitors and residents;
- Stimulate local economic activity

Modification to the Policy includes:

- Addition of seasonal and event site zone exclusions:
 - CBD Zone 2: Macquarie Mall – during summer months or during major events in Macquarie Mall, banner campaigns may exclude Zone 2 for the duration or part of the campaign period due to access and visibility issues caused by trees and activations around the banners.
- Variation to the eligibility criteria to increase potential revenue generating opportunities for Council through campaign sales:
 - Flags and banners may be used to promote arts and cultural activities including, events, festivals, tourism or civic programs, community messaging, education as well as major economic development and sporting events of public interest. They may also be used by government, public institutions, commercial (can be both private and publicly owned businesses), community institutions or organisations.
 - Hirers events and activities must achieve one or more of the following objectives:
 - be held within the LGA
 - increase visitation to the LGA
 - provide direct economic benefits to the LGA
 - provide community messaging of general public interest
 - be a national or international event of significant civic value
 - The banner network cannot be used as an advertising medium for commercial products or services and design must be approved by Council and meet Council's design standards.
- Inclusion of installation delay clause due to extreme weather or other causes beyond Council's reasonable control such as lockdowns.
- Inclusion of a priority booking hierarchy system:
 - Council owned events
 - Council sponsored/partnered events
 - Major civic or calendar events
 - Events or conferences that are held within the LGA which the general public can attend
 - A specific event that promotes a fundraising activity, open to the general public to attend

Fees

Flags and Banners booking fees are outlined in Council's Annual Revenue Pricing, Fees and Charges.

FINANCIAL IMPLICATIONS

Costs associated with this recommendation have been included in Council's Flags and Banners budget for the current year and long-term financial plan. Council's banner budget is supported through current banner sales as per Council's fees and chargers.

CONSIDERATIONS

Economic	Further develop a commercial centre that accommodates a variety of employment opportunities. Encourage and promote businesses to develop in the hospital health and medical precinct (of the City Centre). Facilitate economic development. Facilitate the development of new tourism based on local attractions, culture and creative industries.
Environment	There are no environmental and sustainability considerations.
Social	Raise awareness in the community about the available services and facilities. Provide cultural centres and activities for the enjoyment of the arts. Support policies and plans that prevent crime.
Civic Leadership	There are no civic leadership and governance considerations.
Legislative	There are no legislative considerations relating to this report.
Risk	There is no risk associated with this report.

ATTACHMENTS

1. Flag and Banner Policy - February 2023 update



FLAG AND BANNER POLICY

Adopted:

TRIM 048945.2023



1. LEGISLATIVE REQUIREMENTS

Local Government Act 1993

Liverpool Local Environmental Plan (LEP) 2008

2. DEFINITIONS

Council means Liverpool City Council

LGA means Liverpool Local Government Area

Policy means Flag and Banner Policy

Banner means a large, stitched cloth bearing information, strung between two brackets either in landscape or portrait orientation.

Flag means a piece of cloth attached by one edge to a rope or pole, bearing a distinctive design.

Hirer means any internal staff or external person or company seeking use of Council-owned flag and/or banner poles.

Act refers to the *Local Government Act 1993*. Campaigns are subject to Council approval, which will be guided by the Liverpool Local Environmental Plan 2008, State Environmental Planning Policy (Sydney Region Growth Centres) 2006, State Environmental Planning Policy (State Significant Precincts) 2005 and any other relevant environmental planning instrument, as well as any development control plan applying to the land on which the flag or banner is located.

3. PURPOSE/OBJECTIVES

3.1. The purpose of this Policy is to provide guidelines to determine what events and activities can be promoted on flags and banners throughout the Liverpool LGA.

3.2. The program is designed to:

- a) Promote significant events, including arts, cultural, business, tourism and sporting events of public significance, throughout the LGA;
- b) Visually enhance Liverpool LGA's streetscape;
- c) Create a sense of community and a sense of place for visitors and residents;
- d) Stimulate local economic activity.

4. SCOPE

4.1. Council flag and banner sites are available for temporary use by both Council and external organisations to publicise events and activities considered appropriate by Council. External organisations can apply to use the flag and banner poles when not in use by Council.

5. PROVISIONS

- 5.1. This Policy controls the administration of the Flag and Banner program.
- 5.2. All flags and banners must conform to the specifications outlined in the Flag and Banner Information Pack (Appendix A).
- 5.3. Unless otherwise agreed upon, a single flag and banner campaign will apply to all locations across the Liverpool LGA, as outlined in Section 6 of this Policy.

6. FLAG & BANNER LOCATIONS

The Policy refers to the below detailed locations (including but not limited to):

- 6.1. Flag locations:
 - a) Gateway 1: corner Hume Highway and Hoxton Park Road, Liverpool
 - b) Gateway 2: corner Hume Highway and Orange Grove Road, Liverpool
 - c) Gateway 3: corner Heathcote Road and Pleasure Point Road, Pleasure Point
 - d) Gateway 4: corner Hume Highway and Governor Macquarie Drive, Warwick Farm (opp. Peter Warren)
 - e) Gateway 5: corner Camden Valley Way and Beech Road, Prestons
 - f) Gateway 6: Voyager Point Community Centre
 - g) Gateway 7: Liverpool Regional Museum
- 6.2. Banner locations:
 - a) CBD Zone 1: Macquarie Street
 - b) CBD Zone 2: Macquarie Mall
 - c) CBD Zone 3: Moore Street and College Street
 - d) CBD Zone 4: Bathurst Street
 - e) CBD Zone 5: Macquarie Street (south)
 - f) CBD Zone 6: Newbridge Road bridge
- 6.3. Seasonal or event zone exclusions:
 - a) CBD Zone 2: Macquarie Mall – during summer months or during major events in Macquarie Mall, banner campaigns may exclude Zone 2 for the duration or part of the campaign period due to access and visibility issues caused by trees and activations around the banners.

7. ELIGIBILITY

- 7.1. This Policy applies to members of Council staff, public and community organisations and other Hirers who have a presence in the Liverpool LGA.
- 7.2. Use of the flags and banners for promotion of Council events/publicity will take priority over all other Hirers.
- 7.3. Flags and banners may be used to promote arts and cultural activities including, events, festivals, tourism or civic programs, community messaging, education as well as major economic development and sporting events of public interest. They may

also be used by government, public institutions, commercial (can be both private and publicly owned businesses), community institutions or organisations (see point 15).

7.4. Hirers events and activities must achieve one or more of the following objectives:

- 7.4.1. be held within the LGA
- 7.4.2. increase visitation to the LGA
- 7.4.3. provide direct economic benefits to the LGA
- 7.4.4. provide community messaging of general public interest
- 7.4.5. be a national or international event of significant civic value.

7.5. The banner network cannot be used as an advertising medium for commercial products or services and design must be approved by Council and meet council design standards.

8. ROLES AND RESPONSIBILITIES RELATING TO EXTERNAL HIRES

8.1. Council will be responsible for:

- a) Maintaining the schedule of flag and banner campaigns, including the scheduling of external campaigns by Hirers
- b) Issuing Hirers with invoices for the hire of flag and banner poles
- c) Approving all flag and banner campaign designs before production
- d) The cost and coordination of flag and banner installation and deinstallation
- e) The cost and coordination of flag and banner disposal

8.2. Hirers will be responsible for:

- a) The design of flags and banners
- b) Providing Council a minimum of seven weeks to approve designs prior to installation, and to make any reasonably requested amendments
- c) The payment of Council's hire fee before the agreed installation date
- d) The cost and coordination of flag and banner production to the specifications outlined in the Flag and Banner Information Pack
- e) The cost and coordination to wash and pack flags and banners for future re-use
- f) Details regarding the program timeline are in appendix A.

9. BOOKING APPLICATION

9.1. External parties are required to complete and submit a *Flag and Banner Application Form* (Appendix B) available on Council's website.

9.2. Applications should be submitted at least 4 months before the intended installation date to cater for production times and limited availability.

9.3. Council reserves the right to decline any application that is not consistent with this Policy and the *Flag and Banner Information Pack* specification.

10. BOOKING CONFIRMATION & CANCELLATION

- 10.1. Upon receipt of the completed application form, Council will confirm availability of hire dates.
- 10.2. Council will issue the Hirer with an invoice for the full hire fee. The invoice will be paid by the Hirer within two (2) weeks of receipt. The booking is confirmed once payment of the hire fee is paid.
- 10.3. If the Hirer cancels their booking after confirmation, Council will retain thirty percent (30%) of the hire fee, and refund the remaining amount.

11. APPROVAL

- 11.1. Flag and banner designs are subject to Council approval, which will be guided by the Liverpool LEP 2008.
- 11.2. Designs should be submitted to Council a minimum of seven (7) weeks prior to the proposed installation date.
- 11.3. Approval of designs takes approximately five (5) business days.
- 11.4. Council reserves the right to reject any flag and banner design that does not comply with this Policy, or is considered unsuitable. Council is the final arbiter of what constitutes unsuitable.
- 11.5. Council reserves the right to have any installed flags and banners that are damaged dismantled before the scheduled dismantling date.
- 11.6. Once the designs have been approved the Hirer can proceed with production.

12. FLAG AND BANNER PRODUCTION

- 12.1. All flag and banner specifications, guidelines and advice are presented in the Flag and Banner Information Pack.
- 12.2. All costs relating to the production of flags and banners are to be met by the Hirer.
- 12.3. The Hirer must coordinate the production of the correct number of flags and banners as outlined in the *Flag and Banner Information Pack*.
- 12.4. Flags and banners remain the property of the Hirer and can be re-used at a later stage, providing the artwork is re-approved and the flags and banners are deemed to be in good condition by Council.
- 12.5. Council does not take responsibility for lost, stolen or damaged flags and banners.
- 12.6. The Hirer will be required to pay any additional manufacturing costs to replace lost or damaged banners.

13. INSTALLATION, DISMANTLING AND CLEANING

- 13.1. Council's approved contractor will install and dismantle flags and banners. Installation typically occurs over three (3) nights.
- 13.2. Banner installation may be delayed by: traffic, weather conditions, the number of banners being installed, as well as other external factors. Hirers should allow up to five (5) days' variation on the installation date. Variations may increase during extreme weather events or other causes beyond Council's reasonable control.
- 13.3. Hirers are required to deliver their banners to the Council approved contractor fourteen (14) days prior to installation.
- 13.4. Hirers are responsible for collecting their banners from Council's contractor as soon as they have been removed. Council and its contractor will not be held responsible for uncollected banners. Banners not collected within one month after their dismantling date will be discarded.
- 13.5. Council will not be liable for the cost of replacing or repairing banners.

14. COST & DURATION

- 14.1. Council will publish a fee for the hire of flag and banner poles for approved external organisations in its table of fees and charges.
- 14.2. Unless otherwise agreed upon, the hire of flag and banner poles for a single campaign will be for a 5-6 week period.
- 14.3. Council may consider a fee reduction or waiver for not-for-profit organisations serving the local community.

15. PRIORITY BOOKING SYSTEM

- 15.1 In order of priority, bookings will be taken for:
- Council owned events
 - Council sponsored/partnered events
 - Major civic or calendar events
 - Events or conferences that are held within the LGA which the general public can attend
 - A specific event that promotes a fundraising activity, open to the general public to attend

AUTHORISED BY

Council

EFFECTIVE FROM

27 February 2019

DEPARTMENT RESPONSIBLE

City Economy

REVIEW DATE

The Policy will be reviewed two years after its adoption.

VERSIONS

Version	Amended by	Changes made	Date	Trim number
1	Adopted by Council	Applicable	26 May 2015	045181.2015
2	Authorised by CEO	To allow for external hirers	9 June 2017	278803.2018
3	Adopted by Council	Formatting and layout changes as part of standard 2-year review	27 February 2019	339522.2018
4	Authorised by CEO	<ul style="list-style-type: none"> • Cancellation policy added • New Gateway banners added 	16 August 2019	1906559.2019
5.	Amendment by Tourism Development Officer	<ul style="list-style-type: none"> • Removal of Luddenham location due to road works • Addition of Liverpool Regional Museum 	01 February 2021	029784.2021
6.	Amendments by Visitor Economy Officer	<ul style="list-style-type: none"> • Seasonal and major event site exclusion added • Modification to eligibility to book • Modification to potential banner installation delays • Consultation with the Urban Design and Public Domain unit 	17 February 2023	048945.2023

THIS POLICY HAS BEEN DEVELOPED IN CONSULTATION WITHCorporate Services (Governance and Legal Services)
Communications**ATTACHMENTS**

Appendix A – The Liverpool City Council Flag and Banner Information Pack.

Appendix B – Flag and Banner Application Form.

OPER 01

City Presentation Parks Review

Strategic Objective	Healthy, Inclusive, Engaging Improve liveability and quality of life for the community by delivering vibrant parks, places and facilities
File Ref	069325.2023
Report By	Jason Breton - Acting Director Operations
Approved By	Jason Breton - Acting Director Operations

EXECUTIVE SUMMARY

The purpose of this document to provide a response to a query arriving from a Question With Notice (QWN) on the 24th of February 2021, as to how Council, more particularly City Presentation (CP) manages its schedule of works across the numerous, parks, gardens, and open spaces it maintains.

The Resolution was informed by Council's Delivery Program 2022-2026 and Operational Plan 2022-2023 which undertook to conduct a review of parks operational structure and maintenance requirements.

The review focused on tangible outcomes for stakeholders including observations as to potential efficiencies within the operating framework, including but not limited to:

- Asset Registration & Development
- People & Culture
- Systems and Process Improvements
- Service Level Agreements and Work Standards
- The Industrial Landscape; and
- Resource Levelling to meet a growing LGA.
- Localisation

The Parks Review has also been linked to our industrial instrument, the City Presentation 36 Hour Week Services Staff Agreement 2019-2022 (CA) to ensure adherence to the intent of the Award as it advocates, we "embrace technology and process changes".

RECOMMENDATION

That Council acknowledge the outcomes described in this Parks Review with a further update on our progress in September 2023.

The Outcomes described in this review be presented to Council in satisfaction of the Resolution and in response to Councils Delivery Program 2022-2026 and Operational Plan 2022-2023. These are, in summary:

1. A comprehensive register developed of all Council's assets.
2. A comprehensive program of activities led by the incoming CEO.
3. Expand the use of the Asset Management Software called Brightly®
4. Prepared its Parks Maintenance Work Standards (Appendix A) which details a baseline delivery service offering.
5. A more collegiate and collaborate industrial model.
6. Modelled resource levels through to 2031.
7. Re-opening of the Western Depot; and
8. Research and develop green efficiencies.

REPORT

Attached (Parks Review 2023)

FINANCIAL IMPLICATIONS

Whilst proposed forecast do appear in the Parks Review they are reliant on a number of variables not yet in place as City Presentation merges with Infrastructure and Environment and the Operations Directorate realises its budget position and budget forecasts.

It is expected that the forecasted costings identified will be both ratified and presented on review of the progress of this document on September 2023.

CONSIDERATIONS

Economic	<p>The outcomes presented in the Parks Review will present a number of efficiencies to Council insofar as improved practices and systems that will increase performance whilst decreasing Level of Effort (LoE) ultimately saving Council time and money.</p> <p>The quantum of these saving will only be recognized after a review of the success or otherwise of the outcomes.</p>
Environment	<p>There will be a reduction in the use of paper reporting as our systems are implemented removing the requirements for paper-based reporting.</p>
Social	<p>The Parks Review identifies how Council will raise awareness in the community about how services and facilities will meet their service level requirements through a transparent and auditable methodology</p>
Civic Leadership	<p>The Parks Review provides information about Council's services, roles and decision-making processes and deliver services that are customer focused.</p>
Legislative	<p>There are no legislative considerations relating to this report.</p>
Risk	<p>There is no risk associated with this report.</p>

ATTACHMENTS

1. Parks Review Final 13 March 2023 (Under separate cover)

OPER 02

Climate Change Policy and Liverpool Climate Action Plan

Strategic Objective	Liveable, Sustainable, Resilient Deliver and advocate for a sustainable, cool and green city
File Ref	073400.2023
Report By	Michael Zengovski - Manager City Environment
Approved By	Jason Breton - Acting Director Operations

EXECUTIVE SUMMARY

The *Climate Change Policy* and *Liverpool Climate Action Plan* have been produced to set a commitment of reaching net-zero emissions and identify actions and priorities to work towards this commitment. The documents also respond to Council's 100 Day Plan, which aims to progress Council to become a net-zero organisation.

At its May 2022 meeting, Council resolved to place the draft Climate Change Policy and Liverpool Climate Action Plan on public exhibition for 28 days. Following this public exhibition, the Climate Change Policy and *Liverpool Climate Action Plan* were presented at the September 2022 Council meeting. Since September 2022, another briefing was prepared to provide additional information to Councillors on the action plan items. The additional Councillor briefing was held on 23 February 2023.

This report seeks endorsement of the *Climate Change Policy* and *Liverpool Climate Action Plan*.

RECOMMENDATION

That Council endorses the *Climate Change Policy* and *Liverpool Climate Action Plan*.

REPORT

Council, at its meeting held on 24 February 2021, resolved that Council moves towards the creation of an evolving, overarching centralised policy document styled in terms of a Climate Action Plan. Council's 100 Day Plan also includes taking all necessary steps to progress Council to become a Net Zero Council.

The *Climate Change Policy* and *Liverpool Climate Action Plan* outlines Council's commitment and actions towards achieving net-zero emissions, and provision of leadership to the Liverpool community in responding to climate change and building a sustainable city.

The *Climate Change Policy* sets out Council's commitment principles, which are to:

- Achieve net-zero carbon emissions from Council's operations.
- Provide effective and strong leadership to the Liverpool community in responding to climate change and building a sustainable city.
- Assist our community to reach the NSW target of net-zero emissions by 2050.

The *Liverpool Climate Action Plan* identifies key actions and priorities to work towards these commitments. It builds on state policy as well as Liverpool's own net zero pathways to progress climate action.

Development of the Climate Action Plan

The *Climate Change Policy* and *Liverpool Climate Action Plan* were developed collaboratively through internal workshops, a Councillor workshop (held on 21 May 2021), presentation to the Environment Advisory Committee (held on 11 April 2022) and subsequent request for their feedback, at Councillor briefings (held on 19 May 2022, February 2023) and Council meetings (held on May 2022, September 2022) as outlined below.

A summary of the consultation and engagement during the development of the Liverpool Climate Action Plan is provided below:

- 21 May 2021 - Councillor workshop to inform the development of the climate change policy and climate action plan.
- 11 April 2022 - Environment Advisory Committee (EAC) briefing on the climate change policy, draft climate action plan and request for feedback and comments.
- 11 April – 19 May 2022 – Incorporating feedback and comments received from the EAC into the climate change policy and Climate Action Plan.
- 19 May 2022 - Councillor briefing on the draft policy and climate action plan.
- 25 May 2022 Council meeting – Action plan and policy endorsed for public exhibition.
- 30 June 2022 – 28 day public exhibition period closed. The public exhibition of the documents was promoted through Council's social media, and the Youth Council were notified of the exhibition period.
- 28 September 2022 – Council meeting , Climate Action Plan endorsement deferred.
- 23 February 2023 - additional Councillor briefing focussing on the action items, including costing with case studies presented for priority action items. Key focuses included; Solar

PV on Council assets; Case studies and Cost benefit; Street light replacement; Power Purchase Agreement (PPA); efficient council assets; recycled water; electric vehicles.

The *Climate Change Policy* and *Liverpool Climate Action Plan* are attached to this report.

Next Steps

Once the *Climate Change Policy* and *Liverpool Climate Action Plan* are endorsed, Council proposes to collaborate with the community for engagement and delivery of the Climate Action Plan.

FINANCIAL IMPLICATIONS

The implementation of most of the actions included in the *Liverpool Climate Action Plan* currently have an estimated payback period of 5-7 years and will be progressively delivered as part of Council's annual Capital Works Program.

The transition to an electric fleet has a longer payback period of more than 40 years. However, the capital cost for electric vehicles is rapidly changing and expected to reach parity with petrol vehicles within 10 years. The timeframe for the transition to electric vehicles has been proposed to be longer term than other actions (10 years), which is anticipated to alleviate financial implications for this proposed action.

CONSIDERATIONS

Economic	Climate Change Policy and Action Plan implementation will focus on actions with a short payback period where possible.
Environment	The Policy and Action Plan guide the delivery of improved environmental outcomes. They identify commitments and priority actions to decrease emissions from Council and the community.
Social	The Action Plan identifies actions that guide how Council can support the community to reduce their emissions
Civic Leadership	The Policy and Action Plan respond to sustainability goals included in Council's Community Strategic Plan 2022-2032 such as increased energy efficiency. They prescribe commitments and priority actions to ensure that Council positions itself as a sustainability leader.
Legislative	<i>Local Government Act 1993</i> and the <i>Environmental Planning and Assessment Act 1979</i>

Risk	Climate change presents a significant risk to Council and the community. The development of a strategic approach to reduce emissions via the <i>Climate Change Policy</i> and <i>Liverpool Climate Action Plan</i> will help Council fulfil its responsibility to minimise climate change risks.
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ATTACHMENTS

1. Climate Change Policy (Under separate cover)
2. Climate Action Plan (Under separate cover)

CTTE 01	Minutes of the Community Safety & Crime Prevention Advisory Committee meeting held on 1 December 2022
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Strategic Objective	Healthy, Inclusive, Engaging Communicate, listen, engage and respond to the community by encouraging community participation
File Ref	449509.2022
Report By	Galavizh Ahmadi Nia - Manager Community Development and Planning
Approved By	Tina Bono - Director Community & Lifestyle

EXECUTIVE SUMMARY

This report is tabled in order to present the Minutes of the Community Safety & Crime Prevention Advisory Committee Meeting held on 1 December 2022.

RECOMMENDATION

That Council:

1. Receives and notes the Minutes of the Community Safety and Crime Prevention Advisory Committee Meeting held on 1 December 2022; and
2. Endorses the recommendations in the Minutes.

REPORT

The Minutes of the Community Safety & Crime Prevention Advisory Meeting held on 1 December 2022 are attached for the information of Council.

The minutes contain the following actions or Committee recommendations:

- Share details of the Homeward Bound: Assisted Returns Program with community services organisations and networks.

FINANCIAL IMPLICATIONS

None of the actions contained in the minutes will have a financial impact on Council.

CONSIDERATIONS

Economic	There are no financial considerations associated with this report.
Environment	There are no environmental and sustainability considerations.
Social	Raise awareness in the community about the available services and facilities. Support policies and plans that prevent crime. Support community organisations, groups and volunteers to deliver coordinated services to the community.
Civic Leadership	There are no civic leadership and governance considerations.
Legislative	There are no legislative considerations relating to this report.
Risk	There is no risk associated with this report.

ATTACHMENTS

1. Minutes of the Community Safety and Crime Prevention Advisory Committee meeting held on 1 December 2022



This meeting was recorded for minute taking purposes

MINUTES FROM THE COMMUNITY SAFETY & CRIME PREVENTION ADVISORY COMMITTEE MEETING

1 December 2022

COUNCILLORS:

Deputy Mayor Karress Rhodes
Councillor Peter Harle

Liverpool City Council (**Chairperson**)
Liverpool City Council

COMMITTEE MEMBERS:

Sarithya Tuy
Liesa Davis
Ray Jesuadian
Tim Liddiard
Peter Khamlu
Sarithya Tuy
Lia Rullis

Hume Community Housing
Wesley Mission
Liverpool City Police Area Command
Liverpool City Police Area Command
Liverpool City Police Area Command
Hume Community Housing
Lifeline

GUESTS:

Dalibor Dimovski

Assisted Returns Program – Homeward Bound

COUNCIL ATTENDEES:

Cynthia Death
(Minutes)

Community Development Worker - Safety & Wellbeing

APOLOGIES:

Mayor Ned Mannoun
Tina Bono
Andrew Miles
Jaqueline Druart

Liverpool City Council
Liverpool City Council
SWSLHD Drug Health Services
MTC Australia



OPEN

Meeting opened at 10:10 am.

1. WELCOME, ATTENDANCE AND APOLOGIES

Councillor Karress Rhodes opened the meeting and conducted the Acknowledgement of Country.

2. DECLARATIONS OF INTEREST

Nil.

3. CONFIRMATION OF PREVIOUS MINUTES

The minutes of the previous meeting held on 1 September 2022 were confirmed as a true record of that meeting.

Moved: Councillor Rhodes

Seconded: Councillor Peter Harle

4. GUEST SPEAKER

Dalibor Dimovski, Senior Case Worker – Homeward Bound: Assisted Returns Program

Dalibor presented to the Committee on Homeward Bound – Assisted Returns Program:

- The Assisted Returns Program provides non-citizens with an option to voluntarily depart Australia and return to their home country;
- Eligible participants can have expenses related to their approved travel arrangements covered;
- A Case Worker helps participants to arrange travel documents and bookings;
- The program is funded through the Department of Home Affairs; and
- For more information call 1300 094 663 or <https://www.assistedreturns.com.au>.

Action: Council to share further details of the Homeward Bound: Assisted Returns Program with community service organisations and networks.

5. BUSINESS ARISING FROM PREVIOUS MINUTES

5.1: Bigge Park update

Council's Recreation team provided an update via email, which was shared with the Committee:

- There has been no further reports of vandalism or anti-social behaviour;



- The only complaints received have been regarding the winter opening hours of the toilets, which were set to open at 11am; and
- A few bus drivers raised concerns that they needed to use the toilet facilities during their stop which were unfortunately shut when they arrived prior 11am. The opening times for the toilets are;
 - 1 September to 30 November 2022 – 11am to 6pm
 - 1 December 2022 to 28 February 2023 – 9am to 7pm.

Councillor Karress Rhodes advised that she will raise a motion at a future Council meeting for Council to consider CCTV cameras at water park facilities including Bigge Park and Miller.

6. GENERAL BUSINESS

6.1 Liverpool City Police Area Command

Det. Insp. Timothy Liddiard provided an update on crime statistics:

- Overall, there has been a steady decline of crime levels as we enter summer. Assaults and robberies are occurring but is not a matter of serious concern;
- Domestic Violence (DV) continues to be the focus especially during the Christmas period. A special DV operation will be occurring during the Christmas season;
- Overall, most of the crime (around 40-50%) is happening in the Liverpool CBD area and therefore most police resources are tasked to this area;
- Police have been recently tasked to celebration events such as the gathering by the Samoan community for the Rugby League World Cup final. No serious issues or concerns arose from the gathering;
- Police regularly patrol the Macquarie Street area and there is good CCTV to capture any anti-social behaviour in this location;
- There has been no significant increase in break and enter crimes, however there have been a few issues with offenders coming from other areas into Liverpool and breaking into houses and stealing cars; and
- Compared to neighbouring areas, Liverpool has relatively low crime rates and is generally a safe area.

6.2 Councillors Report

Councillor Peter Harle raised concerns regarding reports of anti-social behaviour in the Carnes Hill area and requested Police do the occasional patrol around the area.



The concerns include young people using scooters within the shopping areas, library and corridors which is bothering pedestrians. Further, complaints have been received from women advising they have received rude comments from males hanging around the area.

Crime Manager reported that Police can only respond to these matters if it is reported to Police directly. If reports are made consistently, police will target these areas.

Councillor Peter Harle reported concerns of rough sleepers hanging around library ramps with their trolleys and asked Police what they could do to help with the situation.

Det. Insp. Liddiard responded that Police have protocols in place to manage homelessness carefully. Police can only intervene when rough sleepers are causing safety issues for the community for example blocking fire exits.

7. INFORMATION SHARE

7.1 Be Street Wise Program

Councillor Karress Rhodes shared that a private business is undertaking a road safety project in Liverpool LGA. More information can be found at www.bestreetwise.com.

7.2 Lifeline Crisis Support Service

Liz Rullis shared Lifeline Crisis Support Suicide Aftercare Program. This program offers free short-term telephone crisis support to people over 18 years of age in South West Sydney who have attempted suicide or are experiencing suicide ideation.

Contact number for Lifeline Australia is 13 11 14 or SMS: 0477 131 114 and website www.lifeline.org.au/.

CLOSE

Meeting closed at 11:52 am

Date for the next meeting to be confirmed.

CTTE 02	Minutes of the Liverpool Youth Council meeting held 8 November 2022 and the Meeting Notes of the Liverpool Youth Council meeting held 13 December 2022
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Strategic Objective	Healthy, Inclusive, Engaging Communicate, listen, engage and respond to the community by encouraging community participation
File Ref	053179.2023
Report By	Galavizh Ahmadi Nia - Manager Community Development and Planning
Approved By	Tina Bono - Director Community & Lifestyle

EXECUTIVE SUMMARY

This report is tabled in order to present the Minutes of the Liverpool Youth Council Meeting held on 8 November 2022 and the Meeting Notes of the Liverpool Youth Council Meeting held on 13 December 2022.

RECOMMENDATION

That Council:

1. Receives and notes the Minutes of the Liverpool Youth Council Meeting held on 8 November 2022 and the Meeting Notes of the Liverpool Youth Council Meeting held on 13 December 2022; and
2. Endorse the recommendations in the Minutes.

REPORT

The Minutes of the Liverpool Youth Council held on 8 November 2022 and the Meeting Notes of the Liverpool Youth Council Meeting held on 13 December 2022 are attached for the information of Council.

The minutes contain the following actions or Committee recommendations:

8 November 2022:

- That the Community Development Worker (Youth) contact radio station 2GLF requesting training for Youth Council members interested to participate in the radio program.

FINANCIAL IMPLICATIONS

None of the actions contained in the minutes will have a financial impact on Council.

CONSIDERATIONS

Economic	There are no economic and financial considerations.
Environment	There are no environmental and sustainability considerations.
Social	Support community organisations, groups and volunteers to deliver coordinated services to the community.
Civic Leadership	Facilitate the development of community leaders. Encourage the community to engage in Council initiatives and actions. Provide information about Council's services, roles and decision making processes.
Legislative	There are no legislative considerations relating to this report.
Risk	There is no risk associated with this report.

ATTACHMENTS

1. Meeting Notes Liverpool Youth Council 13 December 2022
2. Minutes Liverpool Youth Council 8 November 2022



Meeting Notes

MEETING NOTES OF LIVERPOOL YOUTH COUNCIL MEETING

Tuesday 13 December 2022

COUNCILLORS:

Councillor Fiona Macnaught

Liverpool City Council

COMMITTEE MEMBERS:

Simbarashe Zimudzana

Nishant Goyal

Vishal Kunnathur Senthilkumar

Ella-Jay Nuttall

Sonia Sharma

President (**Chairperson**)

Treasurer

Youth Councillor

Youth Councillor

Youth Councillor

COUNCIL ATTENDEES:

Derek Tweed

Liverpool City Council

APOLOGIES:

Mikaela Jenkins

Jorja Suga

Tiaan Vamarasi

Emily D'Silva

Phillip Gigliotti

Mustafa Sawalhi

Councillor Nathan Hagarty

Councillor Charishma Kaliyanda

Secretary (Minutes)

Media Representative

Deputy Media Representative

Youth Councillor

Youth Councillor

Youth Councillor

Liverpool City Council

Liverpool City Council



Meeting Notes

1. WELCOME, ATTENDANCE AND APOLOGIES

President Simbarashe Zimudzana opened the meeting at 6.10pm and welcomed everyone to the December meeting for the Liverpool Youth Council. Simbarashe commenced the meeting with an Acknowledgement to Country.

2. DECLARATIONS OF INTEREST

Nil.

3. 2022 REVIEW AND PLANNING DAY FOR JANUARY 2023

The Community Development Worker (Youth) shared some of the highlights of Youth Council activities for 2022 including:

- The first ever Youth Council Creative Writing Competition was a huge success and was a great example of an activity that was created by young people for young people. All Youth Council members who participated are to be congratulated for a great event; and
- Youth Week 2022 was a success with many varied and interesting activities delivered for local young people in April 2022.

A planning day will be held for Youth Council activities in 2023 for the remaining six months of this Youth Council term. This planning event will include:

- Youth Week 2023 activities and programs;
- Recruitment and interviews for new Youth Council members for 2023-2026 term; and
- Planning for other potential Youth Council activities in 2023 including a creative writing competition, Youth Services Directory and re-commencing the Youth Council radio show on 2GLF.

Moved: Sonia Sharma

Seconded: Vishal Kunnathur Senthilkumar

MOTION: That the information be received and noted.

On being put to the meeting, the motion was declared carried.

4. CONFIRMATION OF PREVIOUS MINUTES

The Minutes from the meeting held on 8 November could not be confirmed as quorum was not achieved at this meeting. These minutes will be held over to the next meeting.



Meeting Notes

5. BUSINESS ARISING FROM PREVIOUS MINUTES

5.1 Contact radio station 2GLF requesting training for Youth Council members.

2GLF Radio Station Manager emailed the Community Development Worker (Youth) advising that Youth Council are welcome to apply for a radio show. Training can be organised for any new volunteers which will outline how to deliver the show, using the radio panel and programming content for the shows.

Youth Council members should advise the Community Development Worker (Youth) if they wish to participate.

Moved: Sonia Sharma

Seconded: Ella-Jay Nuttall

MOTION: That the information be received and noted.

On being put to the meeting, the motion was declared carried.

6. CORRESPONDENCE

Nil.

7. COUNCILLOR UPDATE

The following update from the Council meeting held on 16th November 2022 was provided:

- Council will provide discounted Aquatopia swim passes for all Year 6 students in the Liverpool LGA who are graduating in 2022;
- Grants totalling \$34,909 were approved for local community organisations to improve services to local community members;
- A procurement process calling for applications for the management of Council's three (3) Aquatic and Leisure Centres from 31 July 2023 has commenced; and
- Council will enter collaborative discussions with the City of Liverpool and District Historical Society Inc. with view of providing the Society with a permanent home in the near future.

Moved: Vishal Kunnathur Senthilkumar

Seconded: Ella-Jay Nuttall

MOTION: That the information be received and noted.

On being put to the meeting, the motion was declared carried.



Meeting Notes

8. YOUTH WORKER'S REPORT

8.1 School Holiday Activities

The following table outlines the school holiday activities on offer for January 2023.

Activity	Date / Time	Location	Information
Skate & Scooter Jam	16 January 4pm to 7pm	Carnes Hill	Suitable for ages 5-18.
Hoops Connect Basketball clinics	17 January 10am – 12pm	Lurnea Community Hub	Suitable for ages 5-15
Hoops Connect Basketball clinics	18 January 10am to 12pm	Abel Dunn Courts, Warwick Farm	Suitable for ages 5-15.
School Holiday Fun Day – Session 1	19 January 2pm to 5pm	Stante Reserve, Middleton Grange	Suitable for all ages and abilities
School Holiday Fun Day – Session 2	20 January 2pm to 5pm	Edwin Wheeler Reserve, Sadleir	Suitable for all ages and abilities
Skate & Scooter Jam	21 January 4pm to 7pm	Carnes Hill	Suitable for ages 5-18
Junior Chess Competition	24 January 10am to 2pm	Moorebank Library	Suitable for ages 10-18
School Holiday Fun Day – Session 3	25 January 2pm to 5pm	Australis Park, Wattle Grove	Suitable for all ages and abilities

Moved: Ella-Jay Nuttall

Seconded: Sonia Sharma

MOTION: That the information be received and noted.

On being put to the meeting, the motion was declared carried.

9. TREASURER'S REPORT

The current Youth Council budget has approximately \$9,358 remaining for this financial year.

Moved: Ella-Jay Nuttall

Seconded: Sonia Sharma



Meeting Notes

MOTION: That the information be received and noted.

On being put to the meeting, the motion was declared carried.

10. YOUTH LIAISON REPORT

Nil.

11. MEDIA REPRESENTATIVE'S REPORT

There are currently 791 followers on Instagram, and 1,400 on Facebook.

The first stories from the Creative Writing Competition have been posted onto Youth Council's social media pages with good engagement. The posts showcased the third placegetters of the competition and will be followed by the second placegetters and winners in the coming weeks.

Moved: Sonia Sharma

Seconded: Vishal Kunnathur Senthilkumar

MOTION: That the information be received and noted.

On being put to the meeting, the motion was declared carried.

12. GENERAL BUSINESS

Councillor Macnaught congratulated and thanked all members of the Liverpool Youth Council on a successful year in 2022. The Youth Council continues to provide a great process of collaboration and consultation with local young people. Councillor Macnaught wished everyone a safe and refreshing holiday period.

13. CLOSE

The meeting closed at 7:20pm.

The next Liverpool Youth Council meeting will be held on Tuesday 14 February 2023 from 6.00pm – 8.00pm.



Minutes

MINUTES OF LIVERPOOL YOUTH COUNCIL MEETING

Tuesday 8 November 2022

COUNCILLORS:

Councillor Nathan Hagarty
Councillor Charishma Kaliyanda

Liverpool City Council
Liverpool City Council

COMMITTEE MEMBERS:

Simbarashe Zimbudzana
Mikaela Jenkins
Nishant Goyal
Jorja Suga
Vishal Kunnathur Senthilkumar
Tiaan Vamarasi

President (**Chairperson**)
Secretary (Minutes)
Treasurer
Media Representative
Youth Councillor
Youth Councillor

COUNCIL ATTENDEES:

Derek Tweed
Ashlyn Narayan

Liverpool City Council
Liverpool City Council

APOLOGIES:

Mustafa Sawalhi
Emily D'Silva
Ella-Jay Nuttall
Phillip Gigliotti
Councillor Fiona Macnaught

Youth Councillor
Youth Councillor
Youth Councillor
Youth Councillor
Liverpool City Council



Minutes

1. WELCOME, ATTENDANCE AND APOLOGIES

President Simbarashe Zimudzana opened the meeting at 6.12pm and welcomed everyone to the November meeting of the Liverpool Youth Council. Simbarashe commenced the meeting with an Acknowledgement to Country.

2. DECLARATIONS OF INTEREST

Nil.

3. GUEST PRESENTER

Ashlyn Narayan – Project Officer City Design and Public Domain presented on the tactical urbanism project occurring on Railway Street, Liverpool:

- Tactical Urbanism transforms streets and increases pedestrian friendliness;
- The Railway Street project aims to create more shared public spaces;
- Council will trial different ideas in Railway Street and adapt to the project in line with feedback from the community; and
- Events will also be held in Railway Street to engage young people and the wider community.

Youth Council members provided the following feedback:

- Council should consider the use of posters with QR codes to update pedestrians on what is happening in Liverpool;
- The project could include a whiteboard/chalkboard in the space for people to write positive messages;
- Council should consider creating a mental health garden that contains painted rocks; and
- Any lights utilised as part of the project should be powered with solar energy.

Youth Council members also discussed the possibility of activating this space during Youth Week 2023.

4. CONFIRMATION OF PREVIOUS MINUTES

The Minutes from the meeting held on 11 October were confirmed as a true record of that meeting.

Moved: Mikaela Jenkins

Seconded: Jorja Suga

MOTION: That the information be received and noted.



Minutes

On being put to the meeting, the motion was declared carried.

5. BUSINESS ARISING FROM PREVIOUS MINUTES

5.1 Radio 2GLF

The Community Development Worker (Youth) has not received a response from radio station 2GLF on whether the Youth Council's radio program, 'RADAR', can recommence. Further attempts will be made to contact them through social media.

Moved: Vishal Kunnathur Senthilkumar **Seconded:** Nishant Goyal

MOTION: That the Community Development Worker (Youth) contact radio station 2GLF requesting training for Youth Council members interested to participate in the radio program.

On being put to the meeting, the motion was declared carried.

6. CORRESPONDENCE

Nil.

7. COUNCILLOR UPDATE

The following update from the Council meeting held on 26 October 2022 was provided:

- Council endorsed the updated Social Impact Assessment (SIA) Policy;
- Council's Financial Report was endorsed. An audit of council's financial position was conducted by an independent organisation. The current deficit is \$12 million, which is reasonable under the NSW Government benchmarks and Local Government legislation;
- Council is currently reviewing its committee management framework to determine how to manage committees moving forward;
- Successful West Invest funding applications have been announced by the State government. Liverpool City Council recently received \$28 million from this funding program as part of the Light Horse Park Embellishment and Upgrade project with further applications still to be announced; and
- Cricket NSW will be funding three additional cricket facilities in Liverpool.

Moved: Vishal Kunnathur Senthilkumar **Seconded:** Jorja Suga

MOTION: That the information be received and noted.



Minutes

On being put to the meeting, the motion was declared carried.

8. YOUTH WORKER'S REPORT

8.1 School Holidays Activities update

Planning is underway for school holiday activities in the December/January school holiday period. Planned activities include three-four different activities at each site to provide greater access to activities and better activation of the space. School holiday activities will be advertised through Council's social media channels and community networks.

8.2 Free Public Speaking workshop for Youth Council members

'Breathe.' are providing free public speaking workshops for young people, workplaces, and community groups across NSW (metro, regional and rural) for the rest of 2022. A session has been arranged for Youth Council members on Tuesday 15 November at 6pm. The workshops include:

- How to overcome the fear of public speaking, and become a confident speaker;
- How to pitch an idea or a business;
- How to network and communicate in professional settings;
- Public speaking training for workplaces;
- How to run effective meetings (online and in-person); and
- How to speak confidently in a job interview (tailored to any level of speaking proficiency).

8.3 Planning Day 2023

The Community Development Worker (Youth) is organising a planning day in late January, before school and university return, to plan activities for the remainder of the Youth Council term, which ends 30 June 2023.

8.4 Future Cities – Liverpool

Congratulations to Youth Council member Emily D'Silva who did a fantastic job representing Liverpool Youth Council in her presentation about the Future of Liverpool at the Future Cities – Liverpool event.

Moved: Nishant Goyal

Seconded: Vishal Kunnathur Senthilkumar

MOTION: That the information be received and noted.

On being put to the meeting, the motion was declared carried.



Minutes

9. TREASURER'S REPORT

The Youth Council budget has approximately \$9,800 available for the remainder of the 2022/23 financial year.

Moved: Jorja Suga

Seconded: Vishal Kunnathur Senthilkumar

MOTION: That the information be received and noted.

On being put to the meeting, the motion was declared carried.

10. YOUTH LIAISON REPORT

Nil.

11. MEDIA REPRESENTATIVE'S REPORT

There are currently 704 followers on Instagram, and 1,400 on Facebook.

The Youth Council will be posting the photos from the Creative Writing competition to its social media pages.

Moved: Nishant Goyal

Seconded: Vishal Kunnathur Senthilkumar

MOTION: That the information be received and noted.

On being put to the meeting, the motion was declared carried.

12. GENERAL BUSINESS

12.1 Creative Writing Competition

Certificates of participation and a gift bag of Youth Council promotional items, including a recyclable coffee mug, pen, and fluoro glow textas, were delivered to local schools for the creative writing competition participants.

Moved: Jorja Suga

Seconded: Vishal Kunnathur Senthilkumar



Minutes

MOTION: That the information be received and noted.

On being put to the meeting, the motion was declared carried.

13. CLOSE

The meeting closed at 7:39pm.

The next Liverpool Youth Council meeting will be held on Tuesday 13 December 2022 from 6.00pm – 8.00pm.

CTTE 03

**Minutes of the Aboriginal Consultative
Committee meeting held on 1 December 2022**

Strategic Objective	Healthy, Inclusive, Engaging Communicate, listen, engage and respond to the community by encouraging community participation
File Ref	053920.2023
Report By	Galavizh Ahmadi Nia - Manager Community Development and Planning
Approved By	Tina Bono - Director Community & Lifestyle

EXECUTIVE SUMMARY

This report is tabled in order to present the Minutes of the Aboriginal Consultative Committee Meeting held on 1 December 2022.

RECOMMENDATION

That Council:

1. Receives and notes the Minutes of the Aboriginal Consultative Committee Meeting held on 1 December 2023; and
2. Endorse the recommendations in the Minutes.

REPORT

The Minutes of the Aboriginal Consultative Committee meeting held on 1 December 2022 are attached for the information of Council.

The minutes contain the following actions or Committee recommendations:

- **Action:** Investigate opportunities for informal, ongoing consultation with the community on the use of the term 'First Nations';
- **Action:** Arrange a donation of \$500 to the NAIDOC Week School Initiatives 2023 program on behalf of the Committee; and

- Committee members recommended the following wording for entryway signs placed on Cabrogal land:

Welcome to the land of the Cabrogal people of the Darug nation. Please walk respectfully on these lands. Always was, always will be Aboriginal land.

FINANCIAL IMPLICATIONS

The actions contained in the minutes have a financial impact on Council and are supported for the following reasons:

- The inclusion of an appropriate acknowledgement of Liverpool's First Nations communities on gateway signage has been previously endorsed by Council;
- The acknowledgement signage demonstrates Council's respect of the local First Nations culture and heritage and its commitment to the advancement of First Nations people in Liverpool; and
- The \$500 donation to NAIDOC Week School initiatives is an annual donation to support school-based awareness raising.

The estimated costs associated with the design, production and installation of gateway signage is \$9,000. This amount is available within the current Community Development – First Nations budget for 2022/23.

The \$500 donation to the NAIDOC Week School Initiatives program is an annual donation, which will be drawn from the Community Development – First Nations budget for 2022/23.

CONSIDERATIONS

Economic	The financial considerations have been noted above.
Environment	There are no environmental and sustainability considerations.
Social	Preserve and maintain heritage, both landscape and cultural as urban development takes place. Promote community harmony and address discrimination.
Civic Leadership	Facilitate the development of community leaders.
Legislative	There are no legislative considerations relating to this report.
Risk	There is no risk associated with this report.

ATTACHMENTS

1. Minutes of the Aboriginal Consultative Committee meeting - 1 December 2022



This meeting was recorded for minute taking purposes

MINUTES FROM ABORIGINAL CONSULTATIVE COMMITTEE MEETING 1 December 2022

COUNCILLORS:

Councillor Betty Green

Liverpool City Council (**Chairperson**)

COMMITTEE MEMBERS:

Sandy Oldfield
Emma Eldridge
Auntie Gail Smith
Darrell Fabar
Judy Fabar
Kerriane Gerard
Christine Nickel
Steve Ingram
Stephen Dobell-Brown

Aboriginal Community Member
Aboriginal Community Member
Aboriginal Community Member
Aboriginal Community Member
Aboriginal Community Member
Aboriginal Community Member
Aboriginal Community Member
Aboriginal Community Member
Community Member

COUNCIL ATTENDEES:

Jacqueline Newsome
Michael Anderson
Dr Clare Cochrane
Danielle Hijazi

Coordinator Community Development
Community Development Worker (First Nations)
Public Arts Officer
Assistant Strategic Planner

GUEST SPEAKERS:

Holly Campbell
Mirelle Gosking

UAP Company
Built

APOLOGIES:

Ruth Maginness
Kathy Musico
Wendy Morgan

Aboriginal Community Member
Aboriginal Community Member
Aboriginal Community Member



OPEN

Meeting opened at 6:00 pm.

1. WELCOME, ATTENDANCE AND APOLOGIES

Councillor Green welcomed everyone and opened the meeting. Apologies were noted.

Emma Eldridge acknowledged the traditional custodians of the land, the Cabrogal Clan of the Dharug nation, and paid respects to Elders past, present, and emerging.

Michael Anderson was introduced as the new Community Development Worker (First Nations) at Council.

2. DECLARATIONS OF INTEREST

Nil.

3. GUEST SPEAKERS

3.1 Danielle Hijazi, Assistant Strategic Planner, Liverpool City Council

Danielle presented the revised Naming Conventions Policy to the Committee for feedback:

- At its meeting on 27 July 2022, Council endorsed the review of the Naming Conventions Policy to reaffirm its commitment to naming, renaming and dual naming of council's unnamed streets and places;
- The revised Policy recommends that First Nations names are preferred for unnamed streets, places and geographical locations where possible;
- The Policy was circulated to Committee members prior to the meeting and hard copies distributed at the meeting; and
- Councillor Green requested that Committee members provide their feedback to the Community Development Worker (First Nations) to be collated and shared ahead of the February Council meeting.

Committee members provided the following feedback at the meeting:

- Share of personal experiences related to the use of Aboriginal naming in other council areas;
- Outlined their support of the recommended changes; and
- Steve Ingram raised concerns that Aboriginal Land Council and Council LGA borders don't align.

Committee feedback was sought on the naming of a new street in Edmondson Park, which was previously circulated to Committee members via email. The proposed name for this street is "Nackaroos". This name was selected as it acknowledges both First Nations heritage and the military history of the area.



Committee members advised that this name related to a First Nations military unit which was based in the Northern Territory and therefore not relevant to this area. The Committee recommended Council reconsider this choice and investigate more local options, such as First Nations people who have served in the military.

3.2 Dr Clare Cochrane, Public Arts Officer and Holly Campbell, UAP Company

Clare and Holly presented the plans for public art at Council's Civic Place:

- Civic Place is being constructed at 52 Scott Street Liverpool;
- Council is investigating the installation of a range of public art works across the site;
- A First Nations art piece is planned as part of the opening of Civic Place which will include a Welcome to Country;
- UAP are curators and designers who are overseeing the delivery of the art works at Civic Place; and
- They are seeking comment and initial ideas from the committee on themes which can be incorporated into the artwork.

4. CONFIRMATION OF MEETING MINUTES

The minutes of the meeting held on 1 September 2022 were confirmed as a true record of that meeting.

5. BUSINESS ARISING FROM PREVIOUS MINUTES

5.1 Advocacy on First Nations identified positions as part of the Georges River Reactivation Committee

Committee members were advised that Council is in the process of reviewing all Council committees. As such, this Committee is yet to be reactivated. Further advice will be provided once the review is completed.

Councillor Green encouraged the Committee members to apply to other committees of Council, such as the Environment Committee to share their local knowledge and heritage expertise.

5.2 Further information on the name "Cabrogal" for a portion of Badgery's Creek

Committee members were advised that Council liaised with the Gandangara Local Aboriginal Land Council (GLALC) on the use of the name "Cabrogal" for a portion of Badgery's Creek.

Committee members again raised concerns that this is not an appropriate name for this area, as it is the land of the Murringong people.



5.3 Liverpool Environmental Plan (LEP) Review consultation and list of culturally significant sites

A LEP review consultation focus group was held at the Liverpool Regional Museum on 21 October 2022. Committee members who attended felt the session was valuable and appreciated the opportunity to have their say on this issue.

5.4 Dual naming opportunities for Civic Place building and library

Committee members were advised that Council intends to give Civic Place a dual name, incorporating the local First Nations heritage. Consultations will be occurring in the new year and all Committee members are encouraged to participate.

5.5 Consultation on the use of the term First Nations

Committee members agreed this was an ongoing conversation with the Committee and the broader community on the use of the term First Nations to describe the local community. It was noted that First Nations and Aboriginal were both used interchangeably in policy documents and across Council resources and activities.

The Committee suggested ongoing, informal consultation at suitable events and activities to ensure this term is appropriate and acceptable to the local community.

Action: Council to investigate opportunities for informal, ongoing consultation with the community on the use of the term 'First Nations'.

6. GENERAL BUSINESS

6.1 Gateway signage

Committee members were consulted on potential wording for acknowledgement of the local First Nations community on gateway signage at major entry points into the Liverpool LGA.

Committee members raised several considerations with this process, including:

- The signs should acknowledge the people first, followed by the land/country;
- Consideration should be given to having the signs written in both English and the relevant local language;
- The signs should include an acknowledgement of the land always being Aboriginal land; and
- The wording may need to be different depending on the location of the entryway as there are different traditional custodians across the Liverpool LGA.

Recommendation: Committee members recommended the following wording for entryway signs placed on Cabrogal land:

- *Welcome to the land of the Cabrogal people of the Darug nations. Please walk respectfully on these lands. Always was, always will be Aboriginal land.*



It was noted that this wording would need to be adjusted for signs which are placed on the land of other custodians or Nations.

6.2 Support for NAIDOC Week School Initiatives 2023

Committee members were advised that Council has again been approached to support the NAIDOC Week School Initiatives program. The ACC has previously endorsed a donation of \$500 to this school-based arts initiative.

Committee members agreed to support the initiative again in 2023. Council will coordinate the donation of these funds to this program.

Action: Council to arrange a donation of \$500 to the NAIDOC Week School Initiatives 2023 program on behalf of the Committee.

6.3 Memories in the Mall 2023

Committee members were informed that the annual Memories in the Mall event will be held on Friday 10 February 2023. The event will feature an Acknowledgement to Country, speeches by the Mayor and representatives of GLALC and entertainment.

6.4 Liverpool Pioneer's Memorial Park

Stephen Dobell-Brown advised that he had recently visited Pioneer's Memorial Park and noted an archaeologist conducting an inspection at the graves. There are concerns that the planned upgrades at Pioneer's Memorial Park will impact on the graves of local First Nations people who are buried there. This issue has been raised with Council's Heritage Officer.

6.5 Aboriginal Consultative Committee convenor

Committee members were informed that Michael Anderson, Community Development Worker (First Nations) will be convening the Aboriginal Consultative Committee meetings in the future. Jacqueline Newsome, Coordinator Community Development thanked the Committee for working with her during this interim period and was grateful for the opportunity to engage closely with the community.

7. COUNCILLOR'S REPORT

Councillor Green noted that relevant matters discussed at the most recent Council meetings had been addressed earlier in the agenda.

CLOSE

Meeting closed at 8:00pm.

CTTE 04

**Minutes of the Audit Risk and Improvement
Committee meeting held 20 February 2023**

Strategic Objective	Visionary, Leading, Responsible Demonstrate a high standard of transparency and accountability through a comprehensive governance framework
File Ref	073845.2023
Report By	George Hampouris - Head of Audit, Risk and Improvement
Approved By	Anna Rizos - Acting Director Customer & Business Performance

EXECUTIVE SUMMARY

This report is tabled in order to present the Minutes of the Audit, Risk and Improvement Committee (ARIC) Meeting held on 20 February 2023.

RECOMMENDATION

That Council

1. Receives and notes the Minutes of the Audit, Risk and Improvement Committee Meeting held on 20 February 2023; and
2. Endorse the recommendations in the Minutes.

REPORT

The Minutes of the Audit, Risk and Improvement Committee held on 20 February 2023 are attached for the information of Council. The Minutes identify a number of actions that require Council staff to undertake, none of which will have any financial impact on Council.

FINANCIAL IMPLICATIONS

No recommendations pertaining to these minutes will require financial resources to implement.

CONSIDERATIONS

Economic	There are no economic and financial considerations.
Environment	There are no environmental and sustainability considerations.
Social	There are no social and cultural considerations.
Civic Leadership	Provide information about Council's services, roles and decision making processes. Operate a well developed governance system that demonstrates accountability, transparency and ethical conduct.
Legislative	Local Government Act 1993, sections 8B and 23A
Risk	The risk associated with this report is low.

ATTACHMENTS

1. ARIC minutes - 20 February 2023



Audit, Risk and Improvement Committee Minutes

20 February 2023 - Level 6, 35 Scott Street, Liverpool - 12:00pm - 3:00pm

Committee Members Present:

Andrew McLeod	Chairperson, Independent Member
Sheridan Dudley	Independent Member
Robert Lagaida	Independent Member
Karress Rhodes	Councillor

Attendees:

Peter Harle	Councillor
John Ajaka	Chief Executive Officer
George Hampouris	Head of Audit, Risk and Improvement (Head of ARI)
Danny Falyon	Acting Audit & Risk Coordinator
Farooq Portelli	Acting Director Corporate Services
Kristy Ang	Acting Internal Ombudsman
Tim Gavan	Strategy Property Consultant
John Jez	Acting Strategic Procurement & Contracts Coordinator
Neeraj Kumar	Senior Project Manager
James Hoang	T Cubed Consulting
Anna Rizos	Manager Customer Experience
Tina Bono	Director Community & Culture
Jessica Saliba	Coordinator Governance
Craig Knappick	Chief People Officer
John Lac	Acting Director Environment & Infrastructure
Susie Najjar	Committee Officer

1. WELCOME / OPENING

The Chairperson welcomed attendees and opened the meeting 12:03pm.

2. APOLOGIES

Mayor Mannoun, Deputy Mayor Hadid, Vishwa Nadan.

3. DISCLOSURE OF ANY CONFLICTS OF INTEREST

NIL

Note: Sheridan Dudley declared for the record that she has been appointed to the Penrith City Council ARIC (Independent external member).

Robert Lagaida also declared for the record that he has been appointed to Wollongong City Council ARIC (Independent external member)

4. CONFIRMATION OF PREVIOUS MINUTES

Minutes of the Audit, Risk & Improvement Committee Meeting was held on 14 October and the 21 October 2022

Committee recommendation:

That the Minutes of the Audit Risk & Improvement Committee meeting held on 14 October and 21 October 2022 were accepted and endorsed without any amendments.

4. SPECIAL AGENDA ITEMS

4.1 CEO Introduction and Quarterly Update

The newly appointed CEO provided the Committee members with an organisational quarterly update. The CEO spoke about the draft structure which is still being developed and subject to Council approval will be implemented over the coming months. An update regarding Civic Place was also mentioned. It is on track and moving forward as anticipated.

Committee recommendation:

That the Audit, Risk and improvement committee receives and notes this report

5. ACTION TRACKING FROM MINUTES

5.1 Audit, Risk and Improvement Committee – Resolution Tracking

- Progress has been made with a few outstanding items. Due to recent staff changes a number of outstanding items will be resolved at the forthcoming ARIC meeting.
- 2 items were not included in the resolution tracking document based on the previous quarter minutes. The tracking document will be updated accordingly.

Committee recommendation:

That the Audit, Risk and improvement committee receives and notes this report

6. FINANCIAL PERFORMANCE MANAGEMENT

6.1 2021/22 Final Management Letter – NSW Audit Office

- The Audit office of NSW issued the management letter on the final phase of the audit for the Year ended 30 June 2022. The letter outlines; matters of identified during the current audit and unresolved matters identified during previous audits.

Committee recommendation:

That the Audit, Risk and Improvement committee receives and notes the audit observations, recommendations and management comments on matters raised.

6.2 Implementation Status of NSW Audit Office Recommendations

- The Committee noted that improvement was required in the way managers respond to the findings and provide status updates. The Acting Director Corporate Services expressed that under the new structure this will be a lot more manageable and result in a more accurate process, plan and action.

Committee recommendation:

That the Audit, Risk and improvement committee receives and notes this report

6.3 Long term Financial Plan

- Late last year the Head Audit, Risk and Improvement had a meeting with the newly formed ARIC members to discuss opportunities on how the reporting needs of the ARIC members can be better met. The Long-Term Financial Plan was requested to be tabled. It was noted that this Plan is now out of date and due to be updated before June 2023.
- The Civic Place Project is progressing well in line with the plan. Project risks and their mitigation strategies were discussed including change in the fitout design to be multipurpose for maximising their usage, and use of a Project Director. Final tranche of the loan has been completed, all commercial leasing are progressing as per plan. Overall the project is on track thus far from both milestones and budget perspectives.

Committee recommendation:

That the Audit, Risk and Improvement committee receives and notes this report

7. GOVERNANCE, COMPLIANCE AND INTERNAL CONTROL

7.1 Training Statistics Dec 2022 Report

- The training program introduced aims to support all employees of the organisation. The training provides staff and contractors with an understanding of the policies and procedures that need to be followed in terms of code of conduct, ethical conduct, work, health and safety and technology risks.

Committee recommendation:

The Audit, Risk and Improvement Committee receives and notes this report

7.2 Procurement Report

- The Procurement team have been busy with utilising and negotiating existing government panel contracts for Civic Place as well as future projects and developments. This has given some savings in some areas.
- The Committee suggested that Council could perhaps look at current spend and identify opportunities for savings via effective aggregate spend and procurement strategy and category management. The Committee also suggested any savings should be published to allow staff to be more aware of the benefits for using effective procurement strategy and panel contracts.

Committee Recommendation:

The Audit, Risk and Improvement Committee receives and notes this report

7.3 Governance Report – July 2022 – December 2022

- In future, new policy templates will be developed for every department to use. This will result in consistency of policy development across Council.

Committee recommendation:

The Audit, Risk and Improvement Committee receives and notes this report

7.4 Internal Ombudsman Activity Report – July 2022- December 2022

- Complaints coming through are mainly concerns of DA delays due to the shortage of planners.
- Feedback is provided to the appropriate business unit and consultation with the managers and directors to ensure each matter is dealt with in a timely manner.

Committee Recommendation:

That the future Ombudsman report include trend data analysis which compares complaints from previous years to determine where the dominant areas of concern are.

7.5 Review: Corporate Card Procedure

- In December 2022, the NSW Office of Local Government has released a new circular on the use of corporate cards. As part of the circular, Councils should table the OLG Guidelines and the Council own guidelines at a meeting of their audit, risk and improvement committees.
- The CEO expects the State Government will further strengthen the controls surrounding credit card usage in Local Government.
- A gap analysis should be undertaken between OLG and Council Guidelines with the view to update Council Guidelines

Committee Recommendation:

That the Audit, Risk and Improvement Committee recommends the Council Guidelines on Credit Card Usage be updated in line with OLG Circular and other NSW Government policy.

8. RISK MANAGEMENT

8.1 Liverpool Civic Place Project Update

- Construction of the Council works component is well underway. The library building structure has been topped out and is complete. The council admin building is complete to Level 5.
- 3 levels have been signed off for lease to the University. The current library is also set to be leased.
- Council staff presented to the key project risks outlined in the report with an overview on how these are being managed.

Committee recommendation:

That future Liverpool Civic Place Project reports provide concise project risk, budget and status information.

8.2 Enterprise Risk Management Report (Feb 2023) including LCC Risk Policy and Risk Strategy

- LCC is transitioning into a new risk management system. The system implementation has been slow due to the lack of resourcing in the Audit function. The risk registers have remained static during this system changeover.
- The Committee recommended to keep the strategic risk register very simple. It needs to be simple but at the same time being dynamic to reflect internal and external changes.

Committee recommendation:

That the Audit Risk and Improvement Committee;

- Receives a future report on the Liverpool Council Risk Policy, Risk Strategy and Risk appetite statement.
- Receives a report of Council's updated risks when they are finalised.
- Notes that the Committee members will be invited to a meeting where Council's strategic risks and risk appetite is presented to the elected councillors and ELT

9. INTERNAL AUDIT

9.1 Internal Audit Projects and Activities Report

- The Head of Audit, Risk & Improvement noted that there have been some challenges in the Internal Audit program due to staffing issues, but the program has progressed.
- The plan presents a forward-looking risk-based program.
- The Head of Audit, Risk & Improvement took the opportunity to respond to some of the comments made by ARIC members at this meeting relating to the content and focus of the reports in the agenda and noted that consideration of these comments would be given to future reports.

Committee recommendation:

That the Audit Risk and Improvement Committee receives and notes this report.

9.2 Guidelines for Audit and Risk OLG

- The guidelines for Risk Management and Internal Audit for Local Government in NSW are in final draft
- The changes in draft form will be considered final pending the supporting regulation amendments.

Committee recommendation:

- That the Audit, Risk and Improvement Committee receives and notes this report.
- Receives a further report providing a gap analysis against the draft guidelines.

10. SERVICE REVIEWS & IMPROVEMENT

10.1 Service Reviews

- Acting Director of Corporate Service expressed that management is working in conjunction with the CEO to enhance the service reviews function to make it more practical and well-designed.

Committee recommendation:

The Audit, Risk and Improvement Committee receives and notes this report.

10.2 Customer Service Requests

- With the new and improved ideas that will be put into place, customer requests will be dealt with in a timelier manner.
- An ongoing issue of staff turnover and requests still present in previous employee's names has been identified. These requests were either then left undealt with or perhaps were subsequently dealt with by another staff member. Management is now prioritising the review of all these overdue items.
- The Committee suggested trend data method should be used instead of a snapshot of the requests as this will show the risks and opportunities for improvement.
- That future Customer service items being tabled, report on the "median" rather than the "average" to ensure that the outliers do not misrepresent the data.

Committee recommendation:

The Audit, Risk and Improvement Committee receives and notes this report.

11. ARIC SUPPORT

2023 ARIC Meeting Dates

Meetings will occur on Friday mornings commencing at 9:30am. The proposed dates are as follows.

- 14 April 2023
- 21 July 2023
- 13 October 2023

All meetings will be held in the 35 Scott St, Level 6 Boardroom. To allow for flexibility and ease at of attendance, an opportunity to join the meeting using Microsoft Teams will be available. In the instance that there are only limited attendees joining the meeting in person, the meeting may revert to virtual only at the discretion of the CEO.

Committee recommendation:

The Audit, Risk and Improvement Committee receives and notes the 2023 meeting dates.

13. GENERAL BUSINESS (FOR INFORMATION)

- The Committee commended the depth and breadth of the knowledge of issues and understanding of business operations displayed by the A/Director Corporate Services and the CEO in relatively short time period.
- A key message from this meeting is that for future ARIC reports, the report writer needs to consider:-
 - What is the issue/topic in question?
 - What is the status of the issue/topic in question?
 - Why does the information need to be conveyed to the ARIC?

Staff should consider re-designing the template to prompt the report writer to consider these questions;

14 CLOSE

The Chairperson closed the meeting at 3:06PM

15 NEXT MEETING

Friday, 14 April 2023, Level 6 Boardroom, 35 Scott Street, Liverpool, 9:30 am – 12:30 pm

QWN 01

Question with Notice - Cllr Harle - Consultants

Strategic Objective	Visionary, Leading, Responsible Ensure Council is accountable and financially sustainable through the strategic management of assets and resources
File Ref	080194.2023

QUESTION WITH NOTICE

Background

Council hires external consultants for a range of matters that inhouse staff may not have the necessary overall expertise.

As a Councillor I am interested in the budgetary impact of hiring external consultants.

Please address the following:

1. How much has Council spent on external Consultants, in each of the areas below, for this financial year to date?
 - a. Finances.
 - b. Legal and Governance.
 - c. Major construction projects.
 - d. Planning.
2. Who were these consultants?
3. What projects did these consultants work on?
4. Were consultants hired for areas other than those mentioned above, if so, what are they and what were their overall costs?

Response (provided by Corporate Support)

Attached is a schedule of 'consultants' engaged by Council from July 2022 through to February 2023. The total overall figure is \$2,128,215.

By definition, a consultant is a person or organisation engaged under contract on a temporary basis to provide recommendations or high-level specialist or professional advice to assist decision making by management. Generally, it is the advisory nature of the work that differentiates a consultant from other contractors.

On this basis, the attached schedule excludes:

- contracted staff engaged through recruitment agencies.
- temporary staff directly appointed on vacant positions.
- representatives on design excellence and planning panels.
- legal firms engaged to provide advice and represent council on various legal matters.
- contractors engaged to work under specific direction of council staff on various projects.

ATTACHMENTS

1. Schedule of Consultants - Feb 2023 (Under separate cover) - **Confidential pursuant to the provisions of s10A(2)(d i) of the Local Government Act because it contains commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it.**

QWN 02

**Question with Notice - Clr Green - Cumberland
Plain Woodland Protection and Preservation**

Strategic Objective	Liveable, Sustainable, Resilient Deliver a beautiful, clean and inviting city for the community to enjoy
File Ref	081379.2023

QUESTION WITH NOTICE

Cumberland Plain Woodlands are considered special and unique to western Sydney and have been listed as critically endangered facing a high risk of extinction. Only 6% of Cumberland Plain Woodland remains with less than 2% protected in National Parks.

Cumberland Plains Woodlands are known to be found in a number of western and south western LGAs including Liverpool.

Ecologically Cumberland Plains Woodland is important as a vital habitat for native birds, animals and plants and as such play a critical role in the ecosystem.

Can Council provide:

1. An update on the presence and locations of unique Cumberland Plain Woodlands in Liverpool LGA.
2. The actions Council currently takes in protecting and preserving Cumberland Plains Woodlands in Liverpool including ensuring the removal of vegetation species does not occur in the context of development applications.
3. Community can play an important role in preserving and protecting Cumberland Plains Woodlands, how does Council involve the community in this activity, and what community education does Council provide and/or conduct?
4. What programs does Council actively lead and/or support community led organisations in the active regeneration of Cumberland Plains Woodlands in our LGA?

Response (provided by Operations)

1. An update on the presence and locations of unique Cumberland Plain Woodlands in Liverpool LGA.

The vegetation communities within the LGA, including Cumberland Plain Woodland, were last mapped by Council in 2019. This mapping indicates that there is approximately 3,000 ha of Cumberland Plain Woodland within the LGA. Most stands of Cumberland Plain Woodland are highly degraded and fragmented. Some stands occur within land managed by council, but a large portion is within private land.

2. The actions Council currently takes in protecting and preserving Cumberland Plains Woodlands in Liverpool including ensuring the removal of vegetation species does not occur in the context of development applications.

Development applications for land that contains native vegetation are typically referred to an internal technical officer for expert advice. Cumberland Plain Woodland is listed as a critically endangered ecological community under the *Biodiversity Conservation Act 2016*. Development applications for land that contains Cumberland Plain Woodland are assessed in accordance with the *Biodiversity Conservation Act 2016*, which sets the reporting and assessment requirements including the need to avoid certain impacts. However, large portions of the LGA have been biodiversity certified by the State Government, which limits Council's ability to consider impacts to biodiversity for development applications on that land.

3. Community can play an important role in preserving and protecting Cumberland Plains Woodlands, how does Council involve the community in this activity, and what community education does Council provide and/or conduct?

Council involves the community through the Environment Restoration Plan (ERP), which provides many opportunities to become involved in environmental activities. Typical community activities include planting native plants, weeding, restoration and litter removal. Other activities that volunteers can be involved in include water testing, bird watching and nature safari type programs. Participants don't need to have any special skills or knowledge to be involved as all sessions are guided by experienced staff members or external facilitators.

Council runs 12 active environmental volunteer groups which undertake on-ground works to help improve the health of bushland, including sites with Cumberland Plain Woodland. Council also hosts 8 community tree planting events per year to enhance public reserves and bushland areas by increasing the cover of native species.

Council produces four Sustaining Liverpool newsletters per year to showcase case studies & environmental activities, including topics related to native plant communities such as Cumberland Plain Woodland. A minimum of 10 community sustainability workshops are also held each year, which include sessions that inform the community about the species that live on the Cumberland Plain and their importance.

4. What programs does Council actively lead and/or support community led organisations in the active regeneration of Cumberland Plains Woodlands in our LGA?

Under the ERP, Council has a team of bush regenerators, including Council staff and contractors that routinely manage bushland, including Cumberland Plain Woodland, within Council Reserves. The outcomes of this program are regularly reported to Council's Environmental Advisory Committee.

The ERP also includes environmental projects, programs, and on-ground works that further help improve the natural environment of Liverpool by:

- Protecting and restoring Liverpool's threatened ecological communities and other bushland through bush regeneration activities – a minimum of eight bush regeneration projects are carried out each year.
- Building community networks and partnerships.
- Supporting environmental projects.
- Installing fencing and access paths for environment protection.

Last year, 54,000 plants were installed and maintained under the ERP.

ATTACHMENTS

Nil

QWN 03	Question with Notice - Clr Green - Heavy Vehicle Parking in LGA
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Strategic Objective	Visionary, Leading, Responsible Place customer satisfaction, innovation and best practice at the centre of all operations
File Ref	083280.2023

QUESTION WITH NOTICE

The following questions were taken on notice at the Council meeting of 1 February 2023 in relation to agenda item **Plan 02 Review of parking permit policy**;

- 1. If Council knew how many trucks were parking illegally in residential streets across Liverpool LGA and,*
- 2. Has there been an audit which looked into that?*

It is noted that between January 2022-January 2023 Council received 1012 complaints regarding illegal parking of heavy vehicles in the Liverpool Local Government Area.

The majority of these complaints related to illegal parking in residential areas and 30 complaints related to illegal parking in the CBD.

Can Council please advise:

1. Out of 1012 complaints received by Council in the stated period how many fines were issued and if not why?
2. What steps is Council taking to encourage heavy vehicles compliance to parking restrictions in residential areas?

Responses (provided by Planning and Compliance)

- 1. Out of 1012 complaints received by Council in the stated period how many fines were issued and if not why?**

Fines will always be issued by officers for illegally parked heavy vehicles if the offence is proven. From 1 January 2022 to 31 January 2023, Council officers issued 1195 fines for breaches of the Road Rules relating to heavy vehicles.

2. *What steps is Council taking to encourage heavy vehicles compliance to parking restrictions in residential areas?*

Council has published information on its Facebook page to advise the community of the NSW Road Rules, including that of heavy vehicles in residential areas not being permitted. The information advises that 15 road sections in industrial areas have been line marked and signposted to permit heavy vehicle parking after business hours. This is encouraging drivers to comply with the parking restrictions in residential areas. A link to the Facebook page is as follows:

[https://www.facebook.com/photo heavy vehicles in residential areas](https://www.facebook.com/photo?heavy-vehicles-in-residential-areas)

Arrangements will be made to also have this information posted on Council's webpage.

ATTACHMENTS

Nil

QWN 04	Question with Notice - Cllr Kaliyanda - NSW Government Core and Cluster Program: Building Refuges for Women and Children Escaping Domestic Violence
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Strategic Objective	Healthy, Inclusive, Engaging Improve liveability and quality of life for the community by delivering vibrant parks, places and facilities
File Ref	084827.2023

QUESTION WITH NOTICE

The NSW Government has committed \$426.6million to establish and commence operation of newly built (and refurbished) core and cluster refuges for women and children escaping domestic and family violence over four years from 2022-2026. This represents the most significant capital investment.

Domestic and family violence is a serious problem, the most recent crime data shows Liverpool recorded a 3.2% increase in the offence of domestic violence assault (NSW Recorded Crime Statistics 2018-2022, BOSCAR).

Currently in southwest Sydney there are 5 existing women's refuges, under the Core and Cluster Program it is anticipated between 12-15 new refuges and 1-2 Aboriginal led women and children's refuges will be established (Communities and Justice Core and Cluster Discussion Paper, May 2022).

A briefing for Local Government was delivered on-line in the latter part 2022 that included a Local Government NSW presentation to mayors, councillors, social policy and housing professionals to gain information and resources to support the Core and Cluster Program. This is because local government is recognised as having a key role to play in partnering with and supporting local organisations that apply for funding in this program.

The third and last tranche for providers to apply for funding will be opening soon.

Please address the following:

1. Since local organisation preparing to participate in the Core and Cluster Program are primarily services providing direct crisis support and accommodation to women and children escaping domestic and family violence what practical steps is Council taking in providing support and assistance?

2. Partnership and collaboration is recognised as central to the Core and Cluster Program in the delivery of these new refuges. How will Council work in partnership with local services planning to build and operate new refuges in our LGA?

Response (provided by Community & Lifestyle and Corporate Support)

1. **Since local organisation preparing to participate in the Core and Cluster Program are primarily services providing direct crisis support and accommodation to women and children escaping domestic and family violence what practical steps is Council taking in providing support and assistance?**

Response: Council became aware of the Core and Cluster Program in October 2022. In November 2022, Council officers from Planning and Compliance and Community and Culture attended a briefing meeting with Homelessness NSW who are working on the Program and a local support service intending to apply for funding to establish a women refugee in Liverpool.

From a service gap and demand analysis and increasing rates of domestic violence in Liverpool, the project was discussed as an important project to support. Council continued liaising with the local service provider during November and December to develop a project proposal, outlining the project scope and the support required from Council. A project proposal was submitted to Council on 20 December, seeking partnership with Council, whereby Council provides suitable land for this project that meeting their needs. Council's Property Services has been reviewing potential sites that would be suitable and immediately available.

2. **Partnership and collaboration is recognised as central to the Core and Cluster Program in the delivery of these new refuges. How will Council work in partnership with local services planning to build and operate new refuges in our LGA?**

Response: An opportunity exists for Council to identify and provide a suitable site for local services to build and operate new refuges in our LGA.

Council has been approached by Bonnie Support Services Ltd (BSSL) a Specialist Homelessness Service (SHS), providing support to women and their accompanying children across Liverpool and Fairfield Local Government Areas (LGA).

BSSL is seeking a partnership with Liverpool Council, whereby Council provides suitable land (ideally a site of approximately 1,000sqm zoned residential and classified as operational land) for this project to construct and operate a women's refuge. They

are seeking a site that is accessible to public transport, in a safe location, well located near schools and suitable for a build that could accommodate 6 independent units alongside the core of services.

They require identification of a site prior to the EOI for first tranche of funding on 27 April 2023.

Options for the business model, comparable to that at their location in Fairfield LGA would be for a 25–50-year lease between Liverpool Council and BSSL to provide long term security of service, as long as the property is being used for its agreed upon purpose. In a similar partnership BSSL has subsidised rent, council rates are waived and BSSL is responsible for repairs and maintenance of the property.

It should be noted that Council has previously been approached, by other Not for Profit service providers also seeking Council land for establishment of Womens refuge. The lack of suitable surplus sites has been an issue in Council providing assistance.

A site that could potentially accommodate the requirements has been identified at 75-77 Hill Road, Lurnea (comprising Lot 1 DP 513777, Lot 2 DP 513777, Lot 3 DP 513777 and Lot 4 DP51377). This is a Council owned site that is zoned R3 Medium Density and classified as operational land with a total area of 2,770 sqm situated opposite Phillips park, Lurnea. The CT Lewis Centre is identified for demolition in conjunction with the adjacent Aged Care Building currently tenanted by Afford on a month to month tenancy. This site would require a subdivision to accommodate the proposal. This property was estimated to have a value of \$2.8M



Subject site 75-77 Hill Road, Lurnea shown edged red on the above map.

It should be noted that in a Confidential report to Council on 30 June 2021 “Further investigation of Surplus Properties” dealt with this property. This report followed previous reports in respect to the identification of potential surplus Council land.

The report identified the potential to provide a funding source for the construction of the new Liverpool Animal Shelter through the investigation and sale of the following sites.

- 75-77 Hill Road, Lurnea (comprising Lot 1 DP 513777, Lot 2 DP 513777, Lot 3 DP 513777 and Lot 4 DP51377)
- 22 First Avenue, Hoxton Park (comprising Lot 1 DP 1220807, Lot 2 DP 1220807 and Lot 3 DP 1220807)
- 9 McLean St, Liverpool (Lot 7 DP 238364)

Council resolved to endorse further investigations into the suitable uses of these properties and to receive a further report upon completion of investigations.

The investigation into the suitable uses for these properties identified the following options:

1. Retain the properties unless a future alternative community need is identified or a funding source is required from these properties for the provision of new/upgraded open space/community facilities in the future.
2. Consider an EOI process for the engagement of community/cultural and Not for Profit organisations for proposals for the use of these sites for community benefit on a potential long term lease basis with a market return.
3. Consider the sale of the properties, subject to determining a Reserve Price and a further report to Council.

Upon undertaking further investigation, it was identified that all three properties may provide future benefit to Council in facilitating a potential land swap required with NSW Housing at Miller or as part of negotiations in the NSW Crown Lands, Land Negotiation Program in addition to potentially realising income from sale.

Even if disposal was an option, given the nature of the property market, it was considered that any potential surplus properties should be retained until the income is required for the provision of new/upgraded open space/community facilities in the future, to ensure that Council captures any capital gains in a rising market.

On this basis it was recommended that Council retain the properties, unless a future alternative community need is identified, or a funding source is required from these properties for the provision of new/upgraded open space/community facilities in the future.

Council resolved to endorse the recommendation to retain the following properties subject to future requirements on the terms outlined in the report.

Based on the current request from BSSL, Council would need to provide approval to proceed with an MOU with BSSL for part of the site (up to 1,000sqm) at 75-77 Hill Road, Lurnea (comprising Lot 1 DP 513777, Lot 2 DP 513777, Lot 3 DP 513777 and Lot 4 DP51377), which would involve a nominal long term lease for a women's refuge.

This would involve a direct negotiation, noting that other providers have previously approached Council and an EOI, process would not have been undertaken.

This would also result Council foregoing any potential capital value in the site estimated at \$2.8M for the term of a long term lease, which could otherwise be utilised for meeting Council's budget requirements.

Accordingly, direction is required from Council to determine if it will consider entering directly into an MOU for a long-term lease at a nominal rental to BSSL for the provision of up to 1,000sqm of land at 75-77 Hill Road, Lurnea.

ATTACHMENTS

Nil