

# COUNCIL AGENDA

EXTRAORDINARY COUNCIL MEETING

23 May 2023

You are hereby notified that an **Extraordinary Council Meeting** of Liverpool City Council will be held at the **FRANCIS GREENWAY CENTRE, 170 GEORGE STREET, LIVERPOOL** on **Tuesday, 23 May 2023** commencing at 4.30pm. Doors to the Francis Greenway Centre will open at 4.20pm.

Liverpool City Council Meetings are livestreamed onto Council's website and remain on Council's website for a period of 12 months. If you have any enquiries, please contact Council and Executive Services on 8711 7584.



**Hon John Ajaka**  
CHIEF EXECUTIVE OFFICER

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<b>CORP 01</b>	<b>For Public Exhibition - Draft Delivery Program 2022-2026 and Operational Plan and Budget 2023-2024, including Revenue Pricing Policy, (fees and charges) and Draft Long-Term Financial Plan</b>
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<b>Strategic Objective</b>	Visionary, Leading, Responsible Demonstrate a high standard of transparency and accountability through a comprehensive governance framework
<b>File Ref</b>	145180.2023
<b>Report By</b>	Vishwa Nadan - Chief Financial Officer
<b>Approved By</b>	Farooq Portelli - Acting Director Corporate Support

## **EXECUTIVE SUMMARY**

The purpose of this report is to seek Council endorsement to place the draft Delivery Program 2022-2026 and Operational Plan and Budget 2023-2024, including Statement of Revenue Pricing Policy (fees and charges) and draft Long Term Financial Plan on public exhibition to allow for community comments and submissions.

The draft Delivery Program 2022-2026 is Council's statement of commitment to the community. It outlines Council's response to the Community Strategic Plan, its services to the community and how it will contribute to achieving its goals during its term of office.

The draft Operational Plan 2023-2024 is an annual plan that provides detailed actions for each of the services Council will undertake in the second year of the Delivery Program. The plan identifies the specific projects, programs and activities that have been scheduled for the 2023-2024 financial year.

The Long-Term Financial Plan (LTFP) includes both Council's 2023-2024 budget and its financial projections for Council for the next ten years. The LTFP includes projected income, expenditure (including capital), cash position, and detailed information on the planning assumptions that were applied in its development.

The draft Delivery Program and Operational Plan have been developed in accordance with Sections 404 and 405 of the *Local Government Act (1993)*. Council is required to review its Delivery Program and Operational Plan, Statement of Revenue Pricing Policy (Fees and Charges) and Long-Term Financial Plan by 30 June each year and exhibit the documents for public comment and submissions for a minimum of 28 days.

Where an amendment to the Delivery Program is proposed, it must be included in a council business paper which outlines the reasons for the amendment and be tabled and resolved to be noted at that meeting and considered by the council at its next meeting.

## **RECOMMENDATION**

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That Council:

1. Endorses to place the draft Delivery Program 2022-2026, draft Operational Plan and Budget 2023-2024, Statement of Revenue Pricing Policy (fees and charges) and draft Long-Term Financial Plan on public exhibition for 28 days from 25 May 2023 to 21 June 2023;
2. Notes the proposed amendments to the 2022-2026 draft Delivery Program as tabled in Attachment E; and
3. Receives a further report at the June 2023 Council meeting to review public submissions and any associated changes.

## **REPORT**

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### **Delivery Program 2022-2026 and Operational Plan 2023-2024**

The *Local Government Act 1993* and the *Local Government (General) Regulation 2021* requires Council to adopt a 10-year Community Strategic Plan, Delivery Program and Operational Plan by 30 June in the year following a Council election. The Operational Plan is a sub-plan of the Delivery Program and must be reviewed, placed on public exhibition for 28 days and adopted before the beginning of the financial year.

The Community Strategic Plan is the highest-level plan for the community. It identifies the community's main priorities and aspirations for the future and the strategies for achieving those priorities. The plan must address the social, economic, environmental, and civic leadership issues in an integrated manner. It must also be based on the social justice principles of equity, access, participation and rights.

The Delivery Program cascades down from the Community Strategic Plan and identifies actions that Council must undertake to deliver the vision and aspirations of the Community.

The Operational Plan is Council's annual action plan for each of the services outlined in the Delivery Program.

Council has a custodial role in initiating, preparing and maintaining the Delivery Program and Operational Plan on behalf of the community. Council will monitor the progress and delivery of actions, and report against progress of the Delivery Program at least every six months as legislated under the *Local Government Act (1993)* through Biannual Progress Reports.

The draft Delivery Program 2022-2026 and Operational Plan 2023-2024 have been reviewed in consultation with Council staff. During the consultation period minor amendments to the Delivery Program were proposed for the Recreational and Community Facilities service area to accurately reflect continuous business improvement in line with Council's plans and strategies and to the Financial Management service area to align performance indicators to the reported audited financial statements. Proposed amendments to the draft 2022-2026 Delivery Program are tabled in Attachment E.

The proposed amendments have been made in accordance with the Integrated Planning and Reporting Guidelines for local Councils NSW, Essential Element 4.13, which stipulates - *'Where an amendment to the Delivery Program is proposed, it must be included in a council business paper which outlines the reasons for the amendment. The matter must be tabled and resolved to be noted at that meeting and must be and considered by the council at its next meeting.'*

Additional amendments to the document includes;

- Updates to service area responsibility in line with Council's Functional Design;
- Addition of major projects including; Brickmakers Creek revitalisation, Carnes Hill Aquatic and Recreational Centre, Carnes Hill Sporting Centre, Basin 29 Austral, Middleton Drive extension/M7 underpass and cycling bridge construction, Railway and Scott Street streetscape improvements; and
- Updates to related documents and stakeholder relationships where required.

In accordance with the Integrated Planning and Reporting guidelines, Council is required to identify service areas it will review during its term of office. Council will review Children's Services and Council Libraries to determine service level expectations, sustainability, relevance and appropriate performance measures in the 2023-2024 period. This has been included as a detailed action in the draft Operational Plan.

### **Long-Term Financial Plan (LTFP)**

The LTFP is a 10-year rolling plan that informs decision-making and demonstrates how the objectives of the Community Strategic Plan and services in the Delivery Program and Operational Plan will be resourced and funded.

The LTFP includes:

- Council's 2023-2024 budget;
- Projected income and expenditure, balance sheet and cash flow statement;
- Planning assumptions and operating factors that are most likely to impact the LTFP;
- Financial modelling for different scenarios;
- Indices to monitor financial performance; and
- Major capital and operational expenditure implications.

The Statement of Revenue Pricing Policy (fees and charges) also forms part of Council's Operational Plan, including:

- Statement with respect to each ordinary rate and each special rate proposed to be levied;
- Information on each of its fees and charges proposed to be levied; and
- Council's pricing methodology for determining the prices of goods and the approved fees.

The other resourcing documents required under Integrated Planning and Reporting framework include the Asset Management Strategy and plans and Workforce Management Strategy. These plans are not required to be placed on public exhibition.

### **Public Exhibition**

The draft documents will be placed on public exhibition for feedback from 25 May 2023 to 21 June 2023.

Public notices will be available on Council's website and social media platforms. Council will also host a face-to-face community information session on 15 June 2023, where Council staff will be available to answer questions relating to the draft documents.

The community will be invited to register their attendance via Council's website, Liverpool Listens, social media platforms and promotional material. Council will also extend the invitation to key databases including district forums and committees.

All documents on public exhibition will be available online and will be accessible for download and feedback through Council's website and Liverpool Listens. Hardcopies will also be available at Council's Customer Service Centre and Libraries. All submissions and comments will be reported back to Council at its meeting in June 2023.

**CONSIDERATIONS**

<p><b>Governance</b></p>	<p>The Delivery Program and Operational Plan set the direction for Council's strategic agenda, including all economic, environmental, social and civic leadership requirements.</p>
<p><b>Legislative</b></p>	<p>The Delivery Program and Operational Plan have been developed in line with Section 404 and 405 of the <i>Local Government Act (1993)</i></p> <p>Section 404 of the <i>Local Government Act</i> stipulates that:</p> <ol style="list-style-type: none"> <li>(1) A council must have a program (called its "<b>delivery program</b>") detailing the principal activities to be undertaken by the council to perform its functions (including implementing the strategies set out in the community strategic plan) within the resources available under the resourcing strategy.</li> <li>(2) The council must establish a new delivery program after each ordinary election of Councillors to cover the principal activities of the council for the 4-year period commencing on 1 July following the election.</li> </ol> <p>Essential Element 4.13 states - Where an amendment to the Delivery Program is proposed, it must be included in a Council business paper which outlines the reasons for the amendment and be tabled and resolved to be noted at that meeting and considered by the council at its next meeting.</p> <p>Section 405 of the <i>Local Government Act (1993)</i> stipulates that:</p> <p>A council must have a plan (called its "operational plan") that is adopted before the beginning of each year and details the activities to be engaged in by the council during the year as part of the delivery program covering that year.</p> <p>Essential Element 4.25 states - The draft Operational Plan must be publicly exhibited for at least 28 days, and submissions received by the council in that period must be considered, before the final Operational Plan is adopted by the council.</p> <p>Essential Element 3.10 states - The Long-Term Financial Plan must be publicly exhibited for at least 28 days and submissions received by the council in that period must be accepted and considered before the final Long-Term Financial Plan is adopted by the council.</p>
<p><b>Risk</b></p>	<p>The risk is deemed to be High.</p> <p>Failure to prepare a draft Delivery Program, Operational Plan and Long-Term Financial Plan, and give public notice indicating that submissions may be made to Council at any time during the period</p>



	(not less than 28 days) that the draft is on public exhibition may result in enforceable action by the Office of Local Government.
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## **ATTACHMENTS**

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1. Attachment A - Draft Delivery Program 2022-2026 and Operational Plan 2023-2024
2. Attachment B - Draft Budget and Long-Term Financial Plan
3. Attachment C - Draft Fees and Charges 2023-2024
4. Attachment D - Draft Fees and Charges Variance Report 2023-2024
5. Attachment E - Proposed amendment to Draft Delivery Program 2022-2026



















































































































































































































































































































































































































































































































































































































































































































































