

COUNCIL AGENDA ADDENDUM

ORDINARY COUNCIL MEETING

28 June 2023

ADDENDUM ITEMS

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CORP 03	Endorsement of Delivery Program 2022-2026 and Operational Plan and Budget 2023-2024, Statement of Revenue Pricing Policy (fees and charges) and Long-Term Financial Plan 2024-2033
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Strategic Objective	Visionary, Leading, Responsible Demonstrate a high standard of transparency and accountability through a comprehensive governance framework
File Ref	188560.2023
Report By	Vishwa Nadan - Chief Financial Officer
Approved By	Farooq Portelli - Director Corporate Support

EXECUTIVE SUMMARY

The purpose of this report is to seek Council adoption of the draft Delivery Program 2022-2026 and Operational Plan and Budget 2023-2024, including Statement of Revenue Pricing Policy (fees and charges), draft Long-Term Financial Plan 2024-2033 and review public submissions and any associated changes.

At the Council Extraordinary meeting on 23 May 2023, it was resolved that Council:

1. Endorses to place the draft Delivery Program 2022-2026, draft Operational Plan and Budget 2023-2024, Statement of Revenue Pricing Policy (fees and charges) and draft Long-Term Financial Plan on public exhibition for 28 days from 25 May 2023 to 21 June 2023, subject to the following amendments;

Add		
Synthetic Fields and Hammondville Oval Upgrades	\$3m	Intermodal contribution fund
Citizenship and Civic	\$100k	
SBS Attraction Strategy	\$100k	
Re-allocate		
CPAC to Michael Wenden	\$470k	General Reserve
McGirr Park and Ron Darcy to Michael Wenden Upgrade	\$2,180,000	General Reserve and contributions

Woodward Park Masterplan and Activation to Lighthorse Park and Community Activation Program and Animal Shelter Masterplan and dog parks	\$550,000	General Reserve
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2. Notes the proposed amendments to the 2022-2026 draft Delivery Program as tabled in Attachment E;
3. Receives a further report at the June 2023 Council meeting to review public submissions and any associated changes; and
4. Directs the CEO to investigate and report back to Council with funding source and costs for the following:
 - Chipping Norton Park amenity upgrades (including river walk)
 - Epsom Road resurfacing
 - Jardine Park upgrade
 - Kemps Creek Hall – repainting
 - Kayak stops - Georges River (Lighthorse to CPAC)
 - Park upgrade - Green Valley
 - Craik Park
 - Scott Memorial Park

This report provides an overview of the submissions received during the public exhibition period and proposes to adopt the draft Delivery Program 2022-2026 and Operational Plan, including Statement of Revenue Pricing Policy (fees and charges) 2022-2023 and draft Long-Term Financial Plan 2023-2032, in accordance with Sections 403, 404 and 405 of the *Local Government Act (1993)*.

Public exhibition of the draft Delivery Program 2022-2026 and Operational Plan, including Statement of Revenue Pricing Policy (fees and charges) 2023-2024 and draft Long-Term Financial Plan 2024-2033 was undertaken from 25 May until 21 June 2023.

In addition, this report presents the funding source and costs for several projects as recommended by Council at its extraordinary Council meeting on the 23 May 2023. A summary of each project, status, program and funding information is tabled on page seven (7) of this report for Council's consideration.

RECOMMENDATION

That Council:

1. Adopt the Delivery Program 2022-2026 and Operational Plan 2023-2024 including Statement of Revenue Pricing Policy (fees and charges) and Long-Term Financial Plan 2024-2033 incorporating the amendments outlined in this report;
2. Notes submissions received during the public exhibition period and associated recommendations; and
3. Notes the report to Council regarding funding source and costs for the following:
 - Chipping Norton Park amenity upgrades (including river walk)
 - Epsom Road resurfacing
 - Jardine Park upgrade
 - Kemps Creek Hall – repainting
 - Kayak stops - Georges River (Lighthouse to CPAC)
 - Park upgrade - Green Valley
 - Craik Park
 - Scott Memorial Park

REPORT

At the Extraordinary Council meeting on 23 May 2023, Council resolved that the draft Delivery Program 2022-2026 and Operational Plan 2023-2024 including Statement of Revenue Pricing Policy (fees and charges) and draft Long-Term Financial Plan 2024-2033 be placed on public exhibition, subject to the amendments with a further report to be provided to Council following public exhibition. Public exhibition was undertaken from 25 May until 21 June 2023 with a total of 481 public submissions inclusive of survey responses and a total of eight (8) internal submissions received during the period.

Delivery Program 2022-2026 and Operational Plan 2023-2024

The Delivery Program 2022-2026 is Council's statement of commitment to the community. It outlines Council's response to the Community Strategic Plan, its services to the community and how it will contribute to achieving its goals during its term of office.

The Operational Plan 2023-2024 is an annual plan that provides detailed actions for each of the services Council will undertake in the second year of the Delivery Program. The plan identifies the specific projects, programs and activities that have been scheduled for the 2023-2024 financial year.

The Delivery Program and Operational Plan address social justice principles of access, equity, participation and rights and outline how Council will engage with the community and other stakeholders to determine service level expectations and identify appropriate measures. The document also identifies major projects and addresses ongoing improvements to the efficiency, productivity, financial management and governance of Council.

The Long-Term Financial Plan (LTFP) includes both Council's 2023-2024 budget and its financial projections for Council for the next ten years. The LTFP includes projected income, expenditure (including capital), cash position, and detailed information on the planning assumptions that were applied in its development.

The Delivery Program and Operational Plan have been developed in accordance with Sections 404 and 405 of the *Local Government Act (1993)*. Council is required to review its Delivery Program and Operational Plan, Statement of Revenue Pricing Policy (Fees and Charges) and Long-Term Financial Plan by 30 June each year. Council will monitor the progress and delivery of actions and report against progress of the Delivery Program at least every six months as legislated under the *Local Government Act (1993)* through Biannual Progress Reports.

Long-Term Financial Plan (LTFP)

The LTFP is a 10-year rolling plan that informs decision-making and demonstrates how the objectives of the Community Strategic Plan and services in the Delivery Program and Operational Plan will be resourced and funded.

The LTFP includes:

- Council's 2023-2024 budget;
- Projected income and expenditure, balance sheet and cash flow statement;
- Planning assumptions and operating factors that are most likely to impact the LTFP;
- Financial modelling for different scenarios;
- Indices to monitor financial performance; and
- Major capital and operational expenditure implications.

The Statement of Revenue Pricing Policy (fees and charges) also forms part of Council's Operational Plan, including:

- Statement with respect to each ordinary rate and each special rate proposed to be levied;
- Information on each of its fees and charges proposed to be levied; and
- Council's pricing methodology for determining the prices of goods and the approved fees.

The other resourcing documents required under Integrated Planning and Reporting framework include the Asset Management Strategy and plans and Workforce Management Strategy.

Public Exhibition

The draft Delivery Program 2022-2026 and Operational Plan 2023-2024, including draft Statement of Revenue Pricing Policy (fees and charges) and draft Long-Term Financial Plan 2024-2033 were placed on public exhibition from 25 May to 21 June 2023.

Engagement methods implemented during the exhibition period include:

- Public notices were available on Council's website and engagement platform Liverpool Listens;
- All documents on public exhibition were available online and accessible for download and feedback through Council's website and Liverpool Listens;
- Hardcopies were available at Council's Customer Service Centre, CPAC and Libraries;
- A survey on Council's website;
- Community Information Session held on 15 June 2023 at Lurnea Community Hub, Phillips Park;
- Public notices were placed on Council's social media platforms including Facebook, LinkedIn and Instagram;
- Posters were displayed at key Council venues including, CPAC, Customer Service, recreational facilities and all Council libraries;
- Notice of the public exhibition was emailed to various Council databases including community forums and committees; and
- Notices featured on Council's internal communication platforms, In the Loop, Yammer and on the intranet.

Community Information Session

Council hosted a Community Information Session on 15 June 2023 where Council staff were available to answer questions relating to the draft documents. The community were invited to register their attendance via Council's website, Liverpool Listens, social media platforms and QR codes on promotional material. Council also extended the invitation to key databases including district forums and committees.

Council received a total of 27 registrations with 17 community members attending. A summary of the questions taken on notice are tabled in Attachment 4. Council will also provide individual responses to respective community members.

Have Your Say on the Future of Liverpool – Budget Survey

Council conducted a community consultation survey to gather the community's views on the proposed budget expenditure. This year, a new methodology was employed in collaboration with LeadStory and its proprietary Rapid Poll technology, which leverages the trend of consumption on social media to gather responses.

A total of 619 responses were received, and after excluding responses from outside the Liverpool Local Government area, the final sample size was 450. Survey questions and results are available in Attachment 4.

Submissions

Council received a total of 481 public submissions inclusive of survey responses and a total of eight (8) internal submissions during the exhibition period. A summary of the submissions received from the community and Council staff is tabled in Attachment 4. Public submissions have been reviewed and responses will be provided by Council Officers.

Changes made to the Delivery Program and Operational Plan as a result of the submissions include minor editorial changes, removal of duplications, financial adjustments to reflect the financial year and the incorporation of suggestions that were deemed appropriate.

FINANCIAL IMPLICATIONS

Internal submissions

A summary of Internal submissions relating to the 2023-24 budget has been tabled below for Council's consideration. Detailed information is available in Attachment 4.

Item	Additional funding required
Service Review - Childrens' Services and Libraries	\$60,000
Air conditioning - Switch Gallery	\$1,409,312 - \$1,516,450 (including contingency)
Liverpool CBD Car Parks Project	\$500,000 (including contingency)
Suburban Activations – Family Fun Days	\$100,000
West Invest and West Invest Related Projects (24/25, 25/26 and 26/27 FY)	\$600,000 (total)
Michael Wenden Upgrade	\$900,000

2023-2024 Fees and Charges Proposed Update

Item	Proposed fee
Revised fees and charges for temporary full road closure fees outside the Liverpool City Centre	\$320 (per road, per week) for road closures longer than 8 weeks

Report on funding source and costs

At the Extraordinary Council meeting on 23 May 2023, Council endorsed a motion to investigate and report funding sources and costs for several projects. A summary of each project, status, program and funding information is tabled below for Council's consideration.

Project	Program Year	Cost Indication/ Budget	Funding Status	Confirmed or Potential Funding Source	Comments
Chipping Norton amenity upgrades (Including river walk)	Not programmed	TBA	Not budgeted	General funds (Potential) Grants (Potential)	Masterplan currently under development (Georges River Spatial Framework) which will cover this location and identify works for programming and delivery. Masterplan funded through the Moorebank Intermodal Contribution Fund.
Epsom Road resurfacing	2022-23 FY	\$452,500	Budgeted	Grants (Confirmed)	Works delivered in 2022-23 FY from Childs Road to Governor Macquarie Drive under Roads to Recovery Grant.
Jardine Park upgrade	Not programmed	TBD	Unbudgeted	\$7.11 (Confirmed) Grants (Potential)	Masterplan to be developed for Jardine Park, funding identified in 2023-24 FY Program for this purpose.
Kemps Creek Hall - repainting	Not programmed	\$40,000	Unbudgeted	General funds (Potential)	Cost indication is for both internal and external painting of Kemps Creek Hall.

Kayak stops – Georges River (Lighthorse to CPAC)	Not programmed	TBA	Unbudgeted	General funds (Potential) Grants (Potential)	Further investigation is needed to determine requirements (e.g., number and type of stops, location, sizing etc.) to allow for development of cost estimates. Data continues to be collected on the Georges River to assess opportunities for activation along the upper reaches of the Georges River.
Park upgrade – Green Valley	2024-25 FY	\$120,000	Budgeted	General funds (Confirmed)	Winnal Oval - Design for new playground and picnic area in 2024-25 FY.
	2026-27 FY	\$240,000	Budgeted	General funds (Confirmed)	Winnal Reserve No.2 – Floodlight upgrade in 2026-27 FY.
Craik Park	2023-24 FY	\$8,294,000	Budgeted	S7.11 (Confirmed)	Previously programmed for delivery in 2025-26 FY. Brought forward for planning, design and delivery to commence in 2023-24 FY. Master planning to commence in first quarter of the 2023-24 FY.
Scott Memorial Park	2025-26FY	\$500,000	Budgeted	S7.11 (Confirmed) Grants (Potential)	Short-term site transition master planning to commence in 2023-24 FY to provide resident access to passive recreation and temporary facilities such as change rooms and lighting to support local soccer clubs until longer-term master

					<p>planning can be completed. Project proposed to be temporarily withdrawn pending masterplan under development for Scott Memorial Park area.</p>
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CONSIDERATIONS

Economic	Delivery Program and Operational Plan actions which address the economic aspect of the Community Strategic Plan are categorised within the Strategic Objective – Evolving, Prosperous and Engaging.
Environment	Delivery Program and Operational Plan actions which address the environmental aspect of the Community Strategic Plan are categorised within the Strategic Objective – Liveable, Sustainable and Resilient.
Social	Delivery Program and Operational Plan actions which address the social aspect of the Community Strategic Plan are categorised within the Strategic Objective – Healthy, Inclusive and Engaging.
Civic Leadership	Undertake engagement practices with the community, as well as Delivery Program and Operational Plan actions which address the civic leadership aspect of the Community Strategic Plan are categorised within the Strategic Objective – Visionary, Leading, and Responsible.
Governance	The Delivery Program and Operational Plan set the direction for Council’s strategic agenda, including all economic, environmental, social and civic leadership requirements.

<p>Legislative</p>	<p>The Delivery Program and Operational Plan have been developed in line with Section 404 and 405 of the <i>Local Government Act (1993)</i></p> <p>Section 404 of the <i>Local Government Act</i> stipulates that:</p> <ol style="list-style-type: none"> (1) A council must have a program (called its "delivery program") detailing the principal activities to be undertaken by the council to perform its functions (including implementing the strategies set out in the community strategic plan) within the resources available under the resourcing strategy. (2) The council must establish a new delivery program after each ordinary election of Councillors to cover the principal activities of the council for the 4-year period commencing on 1 July following the election. <p>Essential Element 4.13 states - Where an amendment to the Delivery Program is proposed, it must be included in a Council business paper which outlines the reasons for the amendment and be tabled and resolved to be noted at that meeting and considered by the council at its next meeting.</p> <p>Section 405 of the <i>Local Government Act (1993)</i> stipulates that:</p> <p>A council must have a plan (called its "operational plan") that is adopted before the beginning of each year and details the activities to be engaged in by the council during the year as part of the delivery program covering that year.</p> <p>Essential Element 4.25 states - The draft Operational Plan must be publicly exhibited for at least 28 days, and submissions received by the council in that period must be considered, before the final Operational Plan is adopted by the council.</p> <p>Essential Element 3.10 states - The Long-Term Financial Plan must be publicly exhibited for at least 28 days and submissions received by the council in that period must be accepted and considered before the final Long-Term Financial Plan is adopted by the council.</p>
<p>Risk</p>	<p>The risk is deemed to be High.</p> <p>Failure to prepare a draft Delivery Program, Operational Plan, Statement of Revenue and Pricing Policy and Long-Term Financial Plan and give public notice indicating that submissions may be made to Council at any time during the period would result in non-compliance.</p>

ATTACHMENTS

1. Delivery Program 2022-2026 and Operational Plan 2023-2024
2. Statement of Revenue Pricing Policy (Fees and Charges 2023-2024)
3. Long-Term Financial Plan 2024-2033
4. 2023 Submissions Register

CTTE 02

**Minutes of the Governance Committee Meeting
held on 20 June 2023**

Strategic Objective	Visionary, Leading, Responsible Demonstrate a high standard of transparency and accountability through a comprehensive governance framework
File Ref	203355.2023
Report By	Jessica Saliba - Acting Manager Council & Executive Services
Approved By	Farooq Portelli - Director Corporate Support

EXECUTIVE SUMMARY

A Governance Committee Meeting was held on 20 June 2023.

This report attaches a copy of the minutes of the meeting for Council endorsement.

RECOMMENDATION

That Council:

1. Receives and notes the Minutes of the Governance Committee meeting held on 20 June 2023; and
2. Endorse the recommendations in the Minutes.

REPORT

The Minutes of the Governance Committee meeting held on 20 June 2023 are attached to this report.

FINANCIAL IMPLICATIONS

None of the actions contained in the minutes will have a financial impact on Council.

CONSIDERATIONS

Economic	There are no economic and financial considerations.
Environment	There are no environmental and sustainability considerations.
Social	There are no social and cultural considerations.
Civic Leadership	Provide information about Council's services, roles and decision making processes. Deliver services that are customer focused. Operate a well-developed governance system that demonstrates accountability, transparency and ethical conduct.
Legislative	There are no legislative considerations relating to this report.
Risk	The risk is deemed to be low and is considered to be within Council's risk appetite.

ATTACHMENTS

1. Minutes of the Governance Committee Meeting held 20 June 2023

