

COUNCIL AGENDA

ORDINARY COUNCIL MEETING

7 February 2024

BOOK 1



You are hereby notified that an **Ordinary Council Meeting** of Liverpool City Council will be held at the **LIVERPOOL CIVIC PLACE COUNCIL CHAMBERS, LEVEL 1, 52 SCOTT STREET, LIVERPOOL NSW 2170** on **Wednesday, 7 February 2024** commencing at 2.00pm. Doors to the Council Chambers will open at 1.50pm.

Liverpool City Council Meetings are livestreamed onto Council's website and remain on Council's website for a period of 12 months. If you have any enquiries, please contact Council and Executive Services on 8711 7441.

A handwritten signature in black ink, appearing to read "John Ajaka".

Hon John Ajaka
CHIEF EXECUTIVE OFFICER

Statement of Ethical Obligations

Oath or Affirmation of Office

In taking the Oath or Affirmation of Office, each Councillor has made a commitment to undertake the duties of the office of councillor in the best interests of the people of Liverpool and Liverpool City Council and that they will faithfully and impartially carry out the functions, powers, authorities and discretions vested in them under the Local Government Act 1993 or any other Act to the best of their ability and judgment.

Conflicts of Interest

A councillor who has a conflict of interest in any matter with which the council is concerned, and who is present at a meeting of the council when the matter is being considered, must disclose the interest and the nature of the interest to the meeting as soon as practicable. Both the disclosure and the nature of the interest must be recorded in the minutes of the Council meeting where the conflict of interest arises. Councillors should ensure that they are familiar with Parts 4 and 5 of the Code of Conduct in relation to their obligations to declare and manage conflicts of interests.

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ORDER OF BUSINESS

Council in Closed Session

The following items are listed for consideration by Council in Closed Session with the public excluded, in accordance with the provisions of the Local Government Act 1993 as listed below:

CONF 01 Roundabout Funding Deed for the acquisition of land associated with the construction of traffic roundabouts along Fourth Avenue at the intersections of Tenth and Eleventh Avenue for the new St Anthony of Padua Catholic College, Austral

Reason: Item CONF 01 is confidential pursuant to the provisions of s10A(2)(c) of the Local Government Act because it contains information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business.

CONF 02 Revised Charter - Project Control Advisory Committee

Reason: Item CONF 02 is confidential pursuant to the provisions of s10A(2)(e) of the Local Government Act because it contains information that would, if disclosed, prejudice the maintenance of law.

CONF 03 Referral from Fire and Rescue NSW requiring tabling at Council Meeting

Reason: Item CONF 03 is confidential pursuant to the provisions of s10A(2)(g) of the Local Government Act because it contains advice concerning litigation, or advice that would otherwise be privileged from production in legal proceedings on the ground of legal professional privilege.

Close



MINUTES OF THE ORDINARY MEETING HELD ON 13 DECEMBER 2023

PRESENT:

Mayor Ned Mannoun
 Councillor Ammoun
 Councillor Goodman
 Councillor Green
 Councillor Hadid
 Councillor Hagarty
 Councillor Harle
 Councillor Kaliyanda
 Councillor Karnib (online)
 Councillor Macnaught (online)
 Councillor Rhodes
 Hon John Ajaka, Chief Executive Officer
 Ms Tina Bono, Director Community & Lifestyle
 Mr William Attard, Acting Director Planning & Compliance
 Ms Michelle Mcilvenny, Director Customer & Business Performance
 Mr Shayne Mallard, Director City Futures
 Mr Luke Oste, Coordinator Strategic Planning
 Mr Jason Breton, Director Operations
 Mr David Galpin, General Counsel, Manager Governance, Legal and Procurement
 Mr Vishwa Nadan, Acting Director Corporate Support
 Ms Susan Ranieri, Coordinator Council & Executive Services
 Ms Melissa Wray, Committees Officer

The meeting commenced at 2.05pm.

STATEMENT REGARDING WEBCASTING OF MEETING

The Mayor reminded everyone that in accordance with Council's Code of Meeting Practice (other than the Public Forum Section), the meeting is being livestreamed.

ACKNOWLEDGMENT OF COUNTRY, PRAYER OF COUNCIL AND AFFIRMATION

The prayer of the Council was read by Pastor Stephen Reddish from New Life Ministries.

COUNCILLORS ATTENDING REMOTELY

Motion: **Moved: Mayor Mannoun** **Seconded: Cllr Rhodes**

On being put to the meeting the motion was declared CARRIED.

Nil.

CONDOLENCES

ITEM NO: COND 01
SUBJECT: Salim 'Sam' Habib

It is with great sadness that I offer my deepest condolences to the family of Salim 'Sam' Habib.

Sam's journey was not just a testament to longevity, but a story of resilience, hard work, and unwavering commitment to his family.

Sam's life was a story of triumph against the odds. He was a devoted and loving person who lived for his family. He was always there for his parents and siblings. He stayed in Blouza Lebanon until he was 21 to help his mum with the younger children and came to Australia in 1959. Sam arrived in Australia with nothing but the money in his pocket and determination in his heart.

Sam worked extremely hard, from working in the family store during the day to the steel factory of an evening. He then moved into construction with his brother Herb, qualified for a builder's licence going on to build apartment blocks.

Sam met the love of his life Christine, and they were married in 1967. Together they moved to Austral in the early 70's. A short time later Sam's younger brother Harry moved in with

them and they started working on cars in the shed. This was the beginning of what is known today as Habib Bros Truck & Car Smash Repairs in Austral.

Sam built this business from the ground up starting with one small shed and expanding it to become one of the most reputable smash repairs in the state, working with the likes of Fox Trucks and Channel 7.

The addition of Carl and Joe to the team solidified Habib Bros as a family endeavour.

Habib Bros Truck & Car Smash Repairs forms part of the landscape in Austral and till today is still well known and respected.

Sam was not just a businessman, he was a gentleman, a great host and a generous soul.

He was always the life of the party and liked a good time, with some of his famous phrases being 'Be Happy' or 'Sing a Song'. He was a loyal husband of 54 years, a loving father to Charlie, Sam, Christina, Camilla and the best grandfather to his many grand children.

Sam was bid farewell at St Anthonys Austral on Friday the 2nd of December his legacy is not just in the success of his achievements, but in the values he instilled in so many around him.

A man of few words but with profound action, a beacon of hard work, and a role model to many.

May He Rest in Eternal Peace.

One minute silence was then observed for Mr Habib.

Seconded: Clr Ammoun

Subject: Conflict in the Middle East.

“Councillors voted unanimously for the motion”

On being put to the meeting the motion was declared CARRIED.

DECLARATIONS OF INTEREST

Clr Hagarty declared a non-pecuniary, less than significant interest in the following item:

Item: COM 01 - Grants Donations and Community Sponsorship Report.

Reason: Clr Hagarty has had dealings, in his capacity as a Member of Parliament, with some of the organisations listed in the report.

Clr Hagarty remained in the Chambers for the duration of the item.

Mayor Mannoun declared a non-pecuniary, less than significant interest in the following items:

Item: PLAN 01 - Planning Proposal to amend the Liverpool Local Environmental Plan at Lot 3 of 146 Newbridge Road Moorebank - Georges Cove Marina.

Item: PLAN 02 - Planning Proposal to amend the Liverpool Local Environmental Plan 2008 at Lot 2 Newbridge Road Moorebank.

Reason: Mayor Mannoun has indicated a strong position in support of both of these projects in the past and there is a potential to be perceived as bias towards them.

Mayor Mannoun left the Chambers for the duration of the items.

The Hon. John Ajaka CEO declared a non-pecuniary, but significant interest in the following items:

Item: PLAN 01 - Planning Proposal to amend the Liverpool Local Environmental Plan at Lot 3 of 146 Newbridge Road Moorebank - Georges Cove Marina.

Item: PLAN 02 - Planning Proposal to amend the Liverpool Local Environmental Plan 2008 at Lot 2 Newbridge Road Moorebank.

Reason: He has provided advice previously to the adjoining owner prior to becoming CEO of this Council.

The Hon. John Ajaka left the Chambers for the duration of the items.

PUBLIC FORUM

Presentation – items not on agenda

1. **Ms Pamela Rodoreda** addressed Council on the following item:

Planning Proposal – 93-145 Hoxton Park Road.

Motion: **Moved: Mayor Mannoun**

That a three minute extension of time be given to Ms Rodoreda.

On being put to the meeting the motion was declared CARRIED.

Representation – items on agenda

1. **Mr Robert Megarrity** addressed Council on the following item:

NOM 03 - Harris Creek Bridge.

Motion: **Moved: Mayor Mannoun**

That a three minute extension of time be given to Mr Megarrity.

On being put to the meeting the motion was declared CARRIED

Clr Hagarty then requested permission to address Council to make a statement.

Councillor Hagarty stated it has been an honour to serve on Liverpool City Council for the last 7 years.

To date he has successfully served the community as a Councillor and a Member for Leppington. However, recently he has been appointed as Government Whip and due to these additional commitments and responsibilities he will be unable to continue as a Councillor for Liverpool. He therefore has made the tough decision to resign as a Councillor.

Clr Hagarty stated that with 9 months until the next Local Government election, it is his strong expectation that Liverpool Council follows the lead of all other councils across NSW and leave the position vacant for the remainder of the term as a by-election would be an inconvenience and too expensive for ratepayers.

Clr Hagarty stated that local government works best when we pursue the interest of the local community above all else.

Clr Hagarty wishes to thank the hardworking staff, both past and present and his fellow Councillors for their contributions over the years and that It has been a pleasure to work and serve the community alongside them.

Clr Hagarty presented his resignation letter and advised his last day will be 5.00pm Friday 15th December 2023.

Mayor Mannoun, Deputy Mayor Macnaught and some Councillors then made statements congratulating Councillor Hagarty and wishing him well.

MOTION OF URGENCY

Clr Green requested the Mayor consider a motion of urgency in relation to Independent Third Party Advice into the Legal Status of the Project Control Committee

In accordance with Clause 9.3 of Council's Code of Meeting Practice, Mayor Mannoun accepted the motion as urgent and as such it was dealt with as shown below:

Item: MOU 01
Subject: Project Control Committee

The Project Control Advisory Committee was established: "to provide oversight and guidance on the design, planning, and execution of all Council infrastructure projects funded by 7.11 Developer Contributions. The committee's primary focus is to ensure that these funds are utilised effectively and efficiently, delivering high-quality infrastructure that meets the needs of our growing community."

It is imperative that independent legal advice be sought to determine and clarify a number of factors to address any possibility that the Project Control Committee could be considered as operational in nature, context, and status and further, to address any potential serious risk to Councillor involvement in operational decision-making, particularly those decisions linked to s7.11 Develop Contributions.

The next scheduled Council meeting will not occur until February 2024. Therefore legal advice is urgently required prior to any further meeting or convening of the Project Control Committee.

RECOMMENDATION

That Council direct the CEO:

1. To seek independent legal advice to determine the legality and legitimacy of the Project Committee in its Charter, purpose, function, and operation;
2. Provided advice to determine the consistency of the Project Control Committee with the *Local Government Act 1993* in terms of Councillor role, responsibilities, and functions; and
3. The advice to address the issue of risk of public perception of Councillor Conflict of Interest in Councillors being actively involved in the overseeing, monitoring and/or allocation in determining any said project or subsequent allocation of s7.11 developer contribution funds.

COUNCIL DECISION

Motion:

Moved: Cllr Green

Seconded: Cllr Kaliyanda

That Council direct the CEO:

1. To seek legal advice from General Counsel to determine the legality and legitimacy of the Project Committee in its Charter, purpose, function, and operation;
2. Provided advice to determine the consistency of the Project Control Committee with the *Local Government Act 1993* in terms of Councillor role, responsibilities, and functions; and
3. The advice to address the issue of risk of public perception of Councillor Conflict of Interest in Councillors being actively involved in the overseeing, monitoring and/or allocation in determining any said project or subsequent allocation of s7.11 developer contribution funds

On being put to the meeting the motion was declared CARRIED.

Councillors voted unanimously for this motion.

MAYORAL MINUTES

ITEM NO: MAYOR 01

FILE NO: 413503.2023

REPORT OF: Mayor Ned Mannoun

SUBJECT: Planning, Housing and Urban Development

Today, we stand at a critical juncture in the development of our community, particularly in South West Sydney. We're confronted with a myriad of challenges, including housing. The essence of the Australian dream, the aspiration for homeownership, is fading. We risk conveying to our future generations that owning a home is an unattainable dream.

The Minister for Planning recently wrote to Councils, requesting a review of local policy settings in the interests of increasing housing supply. This involved the identification of well-located areas where terraces, small unit blocks or well-designed mid-rise apartments can be permitted.

Research shows that there is an unmet demand for additional small apartment and low-rise multi-dwelling housing options as well as purpose-built rental and affordable housing.

The Minister noted that terraces, townhouses and 2 storey residential flat buildings (i.e manor houses) are only permitted in the R2 low density residential zone in 2 of 35 LEPs in Greater Sydney. This is despite 77 per cent of residential land being zoned R2. Furthermore, residential flat buildings (RFBs) are only permitted in the R3 medium density zone in 47% of LEPs.

The Liverpool LGA has a unique housing and development context in comparison to the broader Greater Sydney region. For example, whilst 77% of residential zones in Local Environmental Plans across Greater Sydney are zoned R2 Low Density Residential, this low density zone only comprises 51% of residential land under the Liverpool Local Environmental Plan 2008 (LLEP 2008). Additionally, the LLEP 2008 contains extensive R3 Medium Density land (23% of residential land, compared to 13% for Greater Sydney) and R4 High Density land (double the 3% average for Greater Sydney).

In Liverpool we face a pressing reality: 20,000 individuals are migrating to South West Sydney annually. This influx underscores the urgency of our situation, prompting us to not just address but solve these issues in a meaningful and sustainable manner. Liverpool continues to lead in approvals for dwellings, with 1,992 approvals in 2022-23, being the third highest Council in Greater Sydney and the highest in the Western Parkland City.

This is a direct result of the generous planning controls that already contain significant capacity for future housing, despite our LGA having very limited access to public transport in comparison to Central and Eastern parts of Greater Sydney.

- The Fifteenth Avenue Fast Corridor, linking the Liverpool City Centre with the suburbs, growth areas, and ultimately the future Bradfield City;
- The South West Rail Link extension connecting Leppington Station and the Aerotropolis; and
- The Hume Highway / Brickmakers Drive bypass, helping to re-direct some of the most severe traffic congestion around Liverpool rather than through it.

RECOMMENDATION

COUNCIL DECISION

That the recommendation be adopted.

On being put to the meeting the motion was declared CARRIED.

Councillors voted unanimously for this motion.

ITEM NO: MAYOR 02
SUBJECT: Community Forum
REPORT OF: Mayor Ned Mannoun

Over the course of the last two months, Council has conducted a series of community forums. These forums have been about sitting with the community and listening to their concerns, ideas, and suggestions. Being on the ground and understanding their perspectives and experiences is crucial for effective governance and decision-making.

The significance of these forums lies in their role as a platform for residents to express their thoughts directly to the Council. It's essential that this listening translates into action. Council is committed to not only hearing but also acting upon the feedback received, ensuring that the community's concerns shape policies and initiatives.

Moving forward, we will continue to value and integrate the insights gained from these forums, working collaboratively to bring about positive change that truly reflects the needs and aspirations of our community.

Green Valley – Ashcroft, Busby, Green Valley, Heckenberg, Hinchinbrook, Sadleir - 30/10/23

Issues raised:

- Gabo Road Sadleir off Bobbin Road and Spica Street, potholes on street. Jenny showed me a photo of some which were fixed but she wasn't happy with it as the asphalt (or whatever they use for the road) was not smooth it looked like it overflowed from the pothole.
- Celebration Road back of shops, is privately owned but there is graffiti. Also toilets blocks that go in and out of Sadleir Public School have graffiti and damage to toilet blocks. Can these be cleaned and fixed?
- Request from Kerry-ann for a hand rail at Michael Wendon pool – 50m outdoor as you go into it. Kerry-ann felt it was unsafe without the hand rail.
- Strickland crescent speeding – can it be referred to the traffic committee for consideration.
- No lights at Gard Park (off Maxwells Avenue) Ashcroft. Would also like an outdoor gym at this park.
- Roundabout South Liverpool Road (could be North Liverpool Road as well) and Whitfield Road, grass too long, impairs vision.

- Mannix Park basin, can Council consider funding (next year) for the basin as the flooding is causing problems to resident's house and has already spent thousands of dollars repairing her house.

Austral (done) - 2/11/23

Issues raised:

Safety and community facilities

- Public safety (follow up more info)
- No Playground/parks for children to play
- Long term plans for relocation of Austral Soccer Club from Scott Memorial Park as well as short term maintenance/upgrade requirements
- No playgrounds around 18th Ave & Absolutely no outdoor facilities for young families with children
- Fifteenth Avenue, no playground equipment for children, no local special needs school
- Better facilities at Craik Park

Traffic

- no stopping sign on the corner of Edmondson avenue & 11th avenue (opposite physiotherapy) Drivers are parking too close to the kerb.
- 15th Ave is a nightmare. Please fix it. Commute from Austral to Carnes Hill takes 40mins
- Speed bumps along fifteenth avenue
- Fifteenth Avenue needs to be wider. There are huge traffic delays every morning
- Unfinished kerbs along 28th Ave, limited parking due to single garage homes.
- dumped rubbish along 28th Avenue to be collected

Footpaths

- Footpath around Craik Park and Skate Park at Craik Park
- footpath request between Leppington Station & 11th Avenue
- No footpath from 6th avenue to Bringelly road on Kelly St
- Mow grass along 28th avenue

Edmondson park - 14/11/23**Key issues raised:**

- Parks and community placemaking urgently wanted
- Traffic and pedestrian safety and amenity and slowing down cars
- Illegal dumping causing fire and hygiene risks
- Frustration with not getting any response or resolution to issues from council
- Desire to see the 5 and 10 year plans for the area – what public spaces are planned
- Public toilets – accessible are needed
- Residents want to see resolutions to ongoing issues and expect to meet again in the new year
- disappointment that we were not better prepared to show the community current plans for the area

Middleton Grange - 15/11/23**Key issues**

- Town Centre and zoning, density and allocation to social housing
- Question about ratio of residents to roads
- Community facilities much awaited
- Traffic issues and transport infrastructure urgently needed
- More police patrols needed in the area for traffic, pedestrian safety
- A number of people didn't receive the flyers for the event – the majority saw it on the Mayor's Facebook.
- Southern Cross Drive renaming – concerns about lack of consultation about this – impact on houses being located for ambulance

Voyager Point and Pleasure Point - 20/11/23

The key issues raised include traffic and roads, parks, footpaths and trees; waste; transport and amenity; planning; and communities.

ITEM NO: PLAN 01
FILE NO: 362765.2023
SUBJECT: Planning Proposal to amend the Liverpool Local Environmental Plan at Lot 3 of 146 Newbridge Road Moorebank - Georges Cove Marina

1. Endorses in principle the planning proposal request to amend Schedule 1 of the *Liverpool Local Environmental Plan 2008* (LLEP) to permit residential accommodation within a key site map area, limit the maximum number of apartments to 319, limit the maximum commercial gross floor area for the site to 1,500m² and to amend development standards within the key site area only as follows:
 - a. Increase the floor space ratio from 0.25:1 to 0.4:1; and
 - b. Increase the maximum height of building from 21 meters to 35 meters.
2. Delegates to the CEO authority to prepare the formal planning proposal including any typographical or other minor editing amendments if required;
3. Forwards the planning proposal to the Department of Planning and Environment pursuant to Section 3.34 of the *Environmental Planning and Assessment Act 1979*, seeking a Gateway determination with a request that the Gateway determination be conditioned requiring a site specific Development Control Plan (DCP) and draft Voluntary Planning Agreement (VPA) to be prepared prior to public exhibition;
4. Subject to Gateway determination, undertake community consultation for the planning proposal, site-specific DCP and draft VPA in accordance with the conditions of the Gateway determination and the Liverpool Community Participation Plan 2022;
5. As part of the community consultation period, present the site-specific Development Control Plan to the Design Excellence Panel (DEP), in accordance with clause 15 of Environmental Planning and Assessment Regulations 2021;
6. Receives a further report on the outcomes of public exhibition and community consultation.

Chairperson

Vote for: Cllr Ammoun, Cllr Goodman, Cllr Green, Cllr Karnib, Cllr Harle, Cllr Macnaught, Cllr Rhodes and Cllr Hadid.

Vote against: Cllr Hagarty and Cllr Kaliyanda.

Mayor Mannoun was not in the Chambers when this item was voted on.

Motion: Moved: Clr Rhodes **Seconded:** Clr Ammoun

1. Notes the advice of the Liverpool Local Planning Panel;
2. Endorses in principle the planning proposal to rezone the site from C2 Environmental Conservation to C2 Environmental Conservation, E4 General Industrial and RE1 Public Recreation, introduce a 20m Height of Building for the proposed E4 General Industrial part of the site and introduce a nil Floor Space Ratio for the proposed E4 General Industrial and RE1 Public Recreation zoning parts of the site.
3. Delegates to the CEO authority to prepare the formal planning proposal including any typographical or other editing amendments if required.
4. Forwards the planning proposal to the Department of Planning and Environment pursuant to Section 3.34 of the *Environmental Planning and Assessment Act 1979*, seeking a Gateway determination with a request that the Gateway determination be conditioned requiring a site specific Development Control Plan (DCP) to be prepared and Voluntary Planning Agreement negotiated prior to public exhibition.
5. Subject to Gateway determination, undertake community consultation for the planning proposal in accordance with the conditions of the Gateway determination and the Liverpool Community Participation Plan 2022.
6. Receives a further report on the outcomes of public exhibition and community consultation.

Mayor Mannoun was not in the Chambers when this item was voted on.

**Clr Hadid returned to the Chambers at 3.08pm.
Clr Harle left the Chambers at 3.26pm.**

ITEM NO: PLAN 04
FILE NO: 377658.2023
SUBJECT: Draft Regional Affordable Housing Contribution Scheme

COUNCIL DECISION

Motion: **Moved: Mayor Mannoun** **Seconded: Clr Rhodes**

That:

1. Council notes this report and the draft Western Sydney Regional Affordable Housing Contribution Scheme prepared through the Western Sydney Planning Partnership;
2. Council defer the draft Western Sydney Regional Affordable Housing Contribution Scheme and associated attachments to a workshop so Councillors can consider the scheme in detail;
3. Cllr Rhodes and Deputy Mayor Macnaught send their questions with notice to Council staff and they are to be answered before the workshop.
4. Mayor Mannoun's question on "what the quantifiable definition of affordable housing is? What dollar figure constitutes affordable housing" also be answered before the workshop.

On being put to the meeting the motion was declared CARRIED.

Clr Harle left the Chambers at 3.17pm.

ITEM NO: PLAN 05
FILE NO: 402229.2023
SUBJECT: Post exhibition report- Renaming street sections Southern Cross Avenue/Seventeenth Avenue East and Hall Circuit, Middleton Grange

COUNCIL DECISION

Motion: **Moved: Mayor Mannoun** **Seconded: Cllr Hagarty**

That Council:

1. Defer this item to the end of February 2024 Council meeting; and
2. Direct the CEO for Council officers to conduct door knocks on homes affected, informing them of the need to change the name for essential services.

On being put to the meeting the motion was declared CARRIED.

COMMUNITY & LIFESTYLE REPORTS

ITEM NO: COM 01
FILE NO: 387420.2023
SUBJECT: Grants Donations and Community Sponsorship Report

COUNCIL DECISION

Motion: **Moved: Cllr Rhodes** **Seconded: Cllr Green**

That Council:

1. Endorses the funding recommendation of **\$5,000** (GST exclusive) under the **Community Grant Program** for the following project:

Applicant	Project	Recommended
Road Safety Education Limited	RYDA Road Safety Education for Vulnerable, High Risk Young Liverpool Drivers	\$5,000

2. Endorses the funding recommendation of **\$20,000** (GST exclusive) under the **Sustainable Environment Grant Program** for the following projects:

Applicant	Project	Recommended
Sabeen Mandaean Association of Australia	Sustainable Community Empowerment Initiative	\$5,000
Holy Spirit Catholic Primary School Carnes Hill	Living in Harmony with our Environment at Holy Spirit: Cultivating a Thriving Vegetable Garden	\$5,000
Thomas Hassall Anglican College	Waste Reduction	\$5,000
Prestons Public School	School Community Garden	\$5,000

3. Endorses the funding recommendation of **\$15,000** (GST exclusive) under the **Matching Grant Program** for the following project:

Applicant	Project	Recommended
Search Dogs Sydney Incorporated	External Learning Facilities	\$15,000

4. Endorses the funding recommendation of **\$10,000** (GST exclusive) under **Community Sponsorship Program** for the following project:

Applicant	Project	Recommended
Red Bull	Red Bull Half Court Competition	\$10,000

On being put to the meeting the motion was declared CARRIED.

SUBJECT: Council Meeting Dates - January to December 2024

Motion: **Moved: Mayor Mannoun** **Seconded:**

1. Confirms the Council meeting time as 2.00pm and Council meeting dates for the 2024 calendar year as follows:
 - 7 February 2024
 - 28 February 2024
 - 27 March 2024
 - 24 April 2024
 - 29 May 2024
 - 26 June 2024
 - 24 July 2024
 - 28 August 2024
 - 16 October 2024
 - 20 November 2024
 - 10 December 2024
2. Confirms the Governance Committee meeting time as 10am, and meeting dates for the 2024 calendar year as follows:
 - 13 February 2024
 - 12 March 2024
 - 9 April 2024
 - 14 May 2024
 - 11 June 2024
 - 9 July 2024
 - 13 August 2024
 - 8 October 2024
 - 12 November 2024
3. Advertises the Council meeting dates and commencing times of Council meetings for the 2024 calendar year.

On being put to the meeting the motion was declared CARRIED.

CITY FUTURES REPORTS

ITEM NO: CFD 01
FILE NO: 385973.2023
SUBJECT: Review of the City Development Fund Policy

COUNCIL DECISION

Motion: **Moved: Mayor Mannoun** **Seconded: Cllr Rhodes**

That Council:

1. Notes this report;
2. Endorse the updated City Development Fund Policy for 28-day public exhibition; and
3. Include street lights and CCTV cameras.

On being put to the meeting the motion was declared CARRIED.

COUNCIL DECISION

That Council adopts the following Committee recommendations:

Approves installation of the proposed raised pedestrian crossing and associated signs and line markings in General Boulevard between Macdonald Road and Soldiers Parade intersections, as shown in the Attachment Booklet.

Item 6 - Kingsford Smith Avenue Intersections with Fifteenth Avenue and Flynn Avenue, Middleton Grange – Proposed Intersection Improvements

Approves installation of two asphaltic speed humps across the Second Avenue and Kingsford Smith Avenue approaches to the Fifteenth Avenue / Kingsford Smith Avenue / Second Avenue roundabout as shown in the Attachment Booklet.

Approves installation of two asphaltic speed humps and concrete median islands across the Kingsford Smith Avenue approaches to the Flynn Avenue/ Kingsford Smith Avenue roundabout as shown in the Attachment Booklet.

Item 7 – Edmondson Avenue, Austral - Special Community Event, 2023 Eucharistic Procession

Note that the event was classified as a Class 2 Special Event with all associated conditions and held on Saturday 25 November 2023, from 4pm to 8 pm, the Police and TfNSW endorsement of the required Special Event Traffic Management Plan.

Item 8 – Sadlier Avenue, Heckenberg - Options to Address Recent Crash along Sadlier Avenue – Proposed Traffic Control measures

- Approves installation of two asphaltic speed humps outside House No. 33 /118 and 82/83 as well as installation of an advisory crest sign shown in the Attachment Booklet
- Approves replacement of the Give-Way priority intersection at the Sadlier Avenue/ Jagungal Place with “Stop” sign.

Item 9 – Committee Meetings dates for 2024

Notes the following endorsed meeting dates and be included in Council’s corporate calendar.

Meeting Number	Date
1	Wednesday 31 January 2024
2	Wednesday 20 March 2024
3	Wednesday 15 May 2024
4	Wednesday 17 July 2024
5	Wednesday 18 September 2024
6	Wednesday 06 November 2024

Item 10 – Items Approved Under Delegated Authority

Notes the traffic facilities approved under delegated authority in the period between October 2023 and November 2023.

On being put to the meeting the motion was declared CARRIED.

Motion: **Moved: Clr Harle** **Seconded: Clr Hadid**

1. Receives and notes the Minutes of the Tourism and CBD Committee Meeting held on 31 October 2023.
2. Endorse the recommendations in the Minutes.

Chairperson

QUESTIONS WITH NOTICE

ITEM NO: QWN 01

FILE NO: 410285.2023

SUBJECT: Question with Notice - Cllr Goodman - Library Books

Please address the following:

1. Do any of Liverpool City Council Libraries hold any books by the controversial Japanese author named Ken Akamatsu?
2. If so which books, where are they held and which section of the Libraries?

Response (provided by Community & Lifestyle Directorate)

Liverpool City Library Service does not hold any books by author Ken Akamatsu.

Library operations follow the Library Council of NSW guidelines for NSW public libraries under section 10(5) of the Library Act 1939

[Library Council Guidelines \(nsw.gov.au\)](https://www.librarycouncil.nsw.gov.au/)

These guidelines include access to information in NSW public libraries.

The selection of material for the library collection considers the interests of everyone in the community, aiming to provide diverse viewpoints and materials.

Liverpool City Council adhere to the restrictions of the Australian classification board, who is responsible for determining when materials are unsuitable for certain audiences.

ITEM NO: NOM 02
FILE NO: 410279.2023
SUBJECT: Traffic mitigation due to school pick-up and drop-off at Nuwarra Public School

Background

At the forum recently held at the Wattle Grove Community Hall on 27 November, the issue of deteriorating safety experienced on many of our Liverpool Local Streets that are too narrow for any practical purpose and are in fact a danger to our communities who are forced to use them.

As reported at the forum the danger to constituents particularly around our schools at drop off and pick up times can no longer be ignored.

I have previously raised this issue in the Traffic Committee and it was previously agreed that the Traffic Committee should look at our narrow streets that service as the drop-off and pickup zones around schools with the view to consider if one way vehicular movements would improve safety on the narrow streets.

The Traffic Committee having agreed that they could investigate the use of one-way streets to mitigate safety issues asked that people identify specific areas to be investigated. At the Wattle Grove Forum on the 27th November it was clearly identified that McKay and Lucas Avenues, Moorebank should be considered by Council for possible one way street mitigation.

Constituents spoke of their fear that Narrow streets exasperated by vehicles trying to find parking and the two way traffic movements on McKay Avenue needs urgent attention. The Narrow streets sometimes leaves no alternative but to break road rules and the frustration of not having the adequate fit for purpose road infrastructure in place results in Lives being put at risk.

Council cannot be present at every school in the Liverpool LGA at the same time, the police do not have the numbers to be present at every school throughout the LGA every day at the same time.

School principals can only advise and encourage people to abide by the road rules, but clearly the danger persists.

Council has written to the Department of Education and State Ministers requesting for all new and where possible in existing public schools that the pick-up and drop-off areas required by each school should be included in the confines of the individual School properties.

In other words schools should not be using our public roads for the schools requirements and for the schools use.

That Council:

- That Council:

Motion: **Moved: Clr Green** **Seconded: Clr Rhodes**

1. Reject all tenders for tender ST3279 Tendering Civic Place Facilities Management.
2. Decline to call fresh tenders as per reasons noted in the report.
3. Delegate authority to the CEO to negotiate with the existing tenders (Colliers International (NSW) Pty Limited and Spacemasters Pty Ltd).
4. Delegate authority to the CEO to enter into a contract with either Colliers International (NSW) Pty Limited or Spacemasters Pty Ltd and execute all necessary documents.
5. Keeps confidential the details supplied in this report containing information on the submissions received, pursuant to the provisions of Section 10A(2)(d)(i) of the Local Government Act 1993 as it contains commercial information of a confidential nature that would, if disclosed, prejudice the commercial position of the person who supplied it.

Chairperson

Motion: **Moved: Clr Rhodes** **Seconded: Clr Ammoun**

1. In relation to 1 Sappho Road Warwick Farm;
 - a) note the inspection report by Fire and Rescue NSW, as shown in Attachment 1; and
 - b) exercise its powers to issue a Fire Safety Order at this time to address the identified fire safety deficiencies at 1 Sappho Road Warwick Farm.
2. In relation to 26-28 Whyalla Road Prestons;
 - a) Note the inspection report by Fire and Rescue NSW, as shown in Attachment 2;
 - b) exercise its powers to issue a Fire Safety Order at this time to address the identified fire safety deficiencies at 26-28 Whyalla Road Prestons.

Chairperson

ITEM NO: CONF 05
FILE NO: 394486.2023
SUBJECT: Transfer/Dedication to Council as Public Road - Lots 60 and 61 in DP 1284972 Moorebank Avenue, Moorebank

COUNCIL DECISION

Motion: **Moved: Cllr Rhodes** **Seconded: Cllr Macnaught**

That Council:

1. Approves that Council enter into a Security of Purpose Deed with the Commonwealth of Australia associated with the proposed transfer/dedication of land being Lots 60 and 61 in DP 1284972 at Moorebank Avenue, Moorebank;
2. Authorises the CEO or his delegated officer to negotiate and execute the Security of Purpose Deed, under Power of Attorney, necessary to give effect to this decision;
3. Resolves to dedicate the land as a public road if transferred to Council;
4. Notes that if Council changes the use from Public Road, or seeks to sell the land in the future, it may need to pay compensation and/or grant a covenant in favour of the Commonwealth;
5. Council provides a report including all correspondence relating to the agreement for the funds paid in lieu of rates for the land used for the intermodal site.
6. Council provide an estimation of maintenance costs to Moorebank Avenue, Anzac Avenue, Newbridge Road, Governor Macquarie Drive once the Intermodal is in full operation.
7. Council make submission for the roads to transfer to the State Government control.
8. Council make recommendation to Commonwealth Government to formalise the current Memorandum of Agreement for payment in lieu of rates.
9. Keeps confidential this report pursuant to the provisions of Section 10A(2)(c) of the Local Government Act 1993 as this information would, if disclosed, confer a commercial advantage on a person with whom Council is conducting (or proposes to conduct) business.

On being put to the meeting the motion was declared CARRIED.

Motion: **Moved: Clr Green** **Seconded: Clr Harle**

1. Receives and notes the Minutes of the Liverpool Youth Council Meeting held on 24 October 2023; and
2. Endorse the appointment of Zeina Sawalhi from the eligibility list as a member of the Liverpool Youth Council for the remainder of the current term 2023 – 2025.

Chairperson

ITEM NO: CONF 07
FILE NO: 412808.2023
SUBJECT: Hammondville Precinct

COUNCIL DECISION

Motion: **Moved: Mayor Mannoun** **Seconded: Clr Macnaught**

That Council:

1. Agrees to sell proposed Lot 101 and proposed Lot 102 in proposed subdivision of Lot 10 in DP 1162812 to Moorebank Sports Club for the amount specified in the Confidential report provided Council retains access rights and provision of car parking as outlined in the report;
2. Authorises the CEO to complete all documentation necessary to give effect to the sale;
3. Conducts community consultation after Australia Day for three (3) weeks with the results presented back to the 28 February 2024 Council meeting;
4. Include in the report the history of this matter;
5. Create an internally restricted reserve titled the Hammondville Pool and Precinct Reserve for the funds to go into;
6. Seeks assistance from the State Government to fund this project; and
7. Keeps confidential this report pursuant to the provisions of Section 10A(2)(c) of the Local Government Act 1993 as this information would, if disclosed, confer a commercial advantage on a person with whom Council is conducting (or proposes to conduct) business.

On being put to the meeting the motion was declared CARRIED.

Division called for the motion:

Vote for: Mayor Mannoun, Clr Ammoun, Clr Goodman, Clr Hadid, Clr Karnib,
 Deputy Mayor Macnaught and Clr Rhodes.

Vote against: Clr Green, Clr Hagarty, Clr Harle and Clr Kaliyanda.

Motion: **Moved: Mayor Mannoun** **Seconded: Clr Macnaught**

1. Receives and notes this report;
2. Determines to proceed with level 6 as option 1
 - Option 1- Council Operated Childcare Centre
3. Allocate a maximum of \$1.5million for the fitout and re-scope or de-scope accordingly. The funds be allocated from General Property Reserve to the Civic Place project;
4. Allocate \$1.5million for improvements to the Whitlam Centre in next year's capital works program;
5. That all staff, where possible, be located in Civic Place and Council no longer extend any existing leases for external space.
6. Acknowledge that the advice given to Council previously and the legal advice associated with it.

Chairperson

THE MEETING CLOSED AT 5.29pm.

<Signature>

Name: Ned Mannoun

Title: Mayor

Date: 6 February 2024

I have authorised a stamp bearing my signature to be affixed to the pages of the Minutes of the Council Meeting held on 13 December 2023. I confirm that Council has adopted these Minutes as a true and accurate record of the meeting

NOMR 01**Rescission of CONF 07 - Hammondville Precinct
from the Council meeting of 13 December 2023**

Strategic Objective	Visionary, Leading, Responsible
	Demonstrate a high standard of transparency and accountability through a comprehensive governance framework
File Ref	001304.2024

NOTICE OF MOTION OF RESCISSION**(submitted by Cllrs Green, Kaliyanda and Harle)**

We the undersigned move a rescission motion to rescind item CONF 07 – Hammondville Precinct (as shown below) that was passed at the Ordinary Council Meeting held on Wednesday 13 December 2023.

That Council:

- 1. Agrees to sell proposed Lot 101 and proposed Lot 102 in proposed subdivision of Lot 10 in DP 1162812 to Moorebank Sports Club for the amount specified in the Confidential report provided Council retains access rights and provision of car parking as outlined in the report;*
- 2. Authorises the CEO to complete all documentation necessary to give effect to the sale;*
- 3. Conducts community consultation after Australia Day for three (3) weeks with the results presented back to the 28 February 2024 Council meeting;*
- 4. Include in the report the history of this matter;*
- 5. Create an internally restricted reserve titled the Hammondville Pool and Precinct Reserve for the funds to go into;*
- 6. Seeks assistance from the State Government to fund this project; and*
- 7. Keeps confidential this report pursuant to the provisions of Section 10A(2)(c) of the Local Government Act 1993 as this information would, if disclosed, confer a commercial advantage on a person with whom Council is conducting (or proposes to conduct) business.*

Should the rescission motion be adopted we give notice that it is our intention to move the following motion:

That Council:

1. *Notes the report.*
2. *Defers sale of proposed Lot 101 and proposed Lot 102 in proposed subdivision of Lot 10 in DP 1162812 until extensive community consultation has been completed.*
3. *Undertakes extensive community consultation immediately following the Australia Day public holiday, and promotes the consultation across all channels, including by:*
 - *Direct mail to residents across Liverpool LGA*
 - *Council's social media and website*
 - *Liverpool Listens*
 - *Electronic signage at key locations*

Signed:

Clr Betty Green
Clr Charishma Kaliyanda
Clr Peter Harle

ATTACHMENTS

Nil

PLAN 01**Planning Agreement (VPA-57) associated with
DA-116/2022 at 145 Mersey Road, Bringelly**

Strategic Objective	Evolving, Prosperous, Innovative Develop the economic capacity of local businesses and industries
File Ref	390223.2023
Report By	Yee Lian - Contributions Planning Officer
Approved By	Lina Kakish - Director Planning & Compliance

EXECUTIVE SUMMARY

The purpose of this report is to seek Council support for the public exhibition and execution of the Draft Planning Agreement between the parties Liverpool City Council and Tanya Borg (Developer) that applies to the land known as 145 Mersey Road, Bringelly in accordance with section 7.4 of the Environmental Planning and Assessment Act 1979 (EP&A Act).

The planning agreement is in response to a Court agreement for development application DA-116/2022 at 145 Mersey Road, Bringelly. DA-116/2022 cannot be determined unless a Contributions Plan or Planning Agreement is in force. Consequently, there is no current contributions plan that applies to the site so a planning agreement was the only option to progress the application for final determination.

RECOMMENDATION

1. Publicly exhibit the Draft Voluntary Planning Agreement and Draft Explanatory Notes for a minimum of 28 days in accordance with Section 7.5 of the Environmental Planning and Assessment Act 1979.
2. Subject to any public submissions received, a post-exhibition report is to be prepared and considered at a Council meeting after the exhibition period.
3. If no submissions are received during the exhibition period, the CEO is to execute the Planning Agreement in the form that was publicly exhibited or with minor administrative changes.

REPORT

On 3 February 2022 development application DA-116/2022 was lodged to Council proposing for the continued use and works of the site for Landscape Material Supplies, construction of a new mulching/storage shed, use of existing buildings for office space and staff amenities, use of existing truck wash, workshop and fueling shed, retention of existing signage, installation of wastewater management system, and improvements to storm water management systems at 145 Mersey Road, Bringelly.

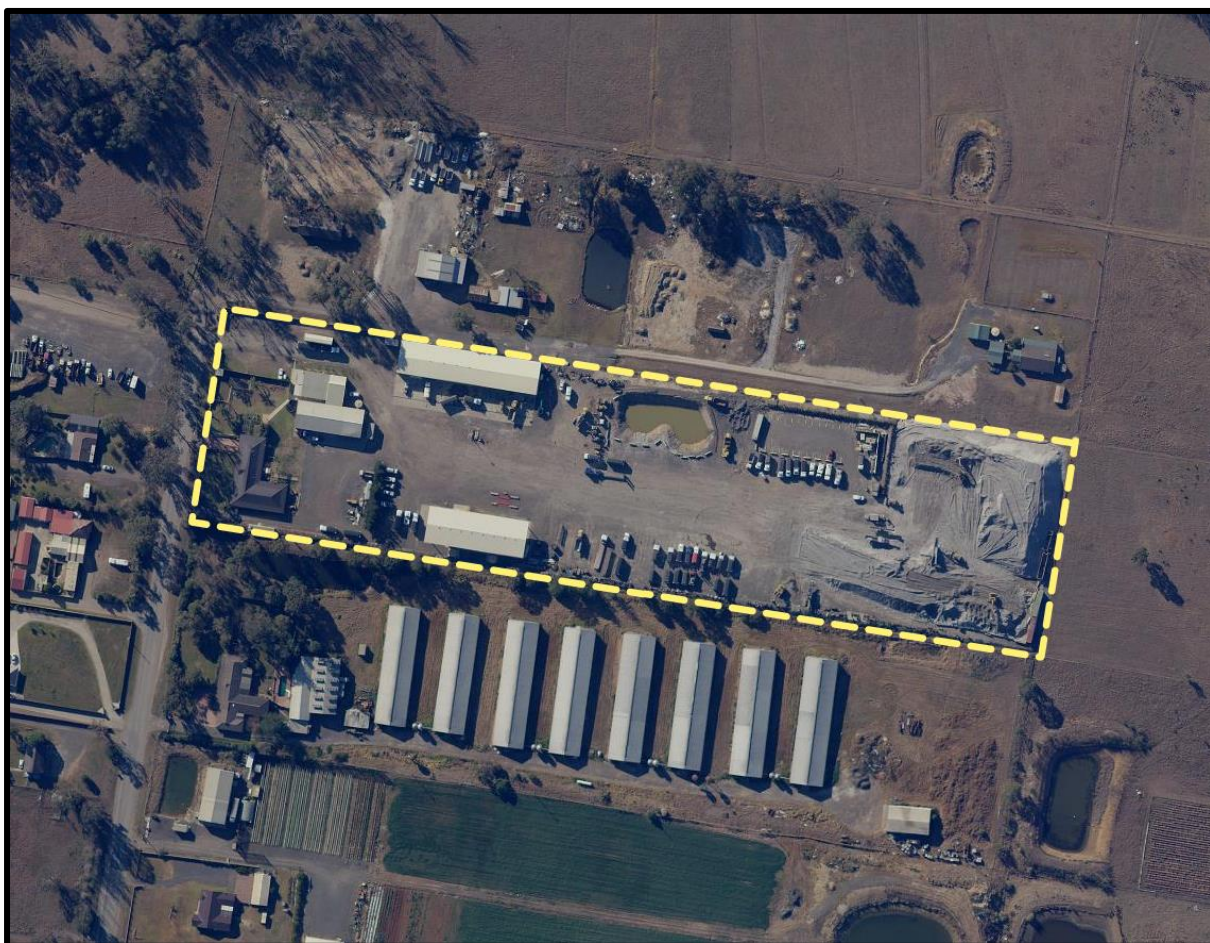


Figure 1: Aerial of 145 Mersey Road, Bringelly.

The site 145 Mersey Road, Bringelly is located on land that is identified in Chapter 4 – Western Sydney Aerotropolis of the State Environmental Planning Policy (Precincts – Western Parkland City) 2021 and the application cannot be determined because currently there is no Contributions Plan that applies to the site.

In accordance with Section 66(1c) of the EP&A Regulations a development application must not be determined unless a contributions plan applies. Until a contributions plan is in force development applications in the Western Sydney Aerotropolis are unable to be determined. Alternatively, in accordance with Section 66(2b) of the EP&A Regulations the developer can

enter into a planning agreement with Council for the application to be determined. As such, there is currently no Contributions Plan that applies to the site and the alternative to determine the application is by way of a planning agreement.

The development application is currently under appeal and being assessed by the Land and Environment Court at a conciliation conference since September 2023. After, the Court suggested to Council to enter into a Planning Agreement with the Developer by agreement under *Section 34(3) of the Land and Environment Court Act 1979* to resolve the issue. Council has responded by accepting and corroborating with the Developer to prepare a Planning Agreement and Explanatory Note towards the determination of DA-116/2022.

Please note that a Draft Section 7.12 Contributions Plan for the Aerotropolis Precinct has been supported by Council in the 25 October 2023 Council meeting for further endorsement by the Minister of Planning. Given the uncertainty of timing of the Minister's direction for the Draft Section 7.12 Aerotropolis Contributions Plan Council has decided and prepared this Planning Agreement as an alternative measure to impose a Monetary Contribution condition on development application DA-116/2022 at a rate of 4.6% of the development cost, based on the rate proposed under the current Draft Section 7.12 Contributions Plan for the Aerotropolis Precinct.

FINANCIAL IMPLICATIONS

The monetary contributions will be collected as a Section 7.4 monetary contributions and will be held in a restricted account for infrastructure provisions in the Western Sydney Aerotropolis Precincts until such time as the works are scheduled and allocated within the operational plan for delivery.

CONSIDERATIONS

Economic	Enhance the environmental performance of buildings and homes.
Environment	There are no environmental and sustainability considerations.
Social	There are no social and cultural considerations.
Civic Leadership	Provide information about Council's services, roles and decision making processes.
Legislative	Environmental Planning and Assessment Act 1979 Environmental Planning and Assessment Regulation 2021
Risk	There is no risk associated with this report.

ATTACHMENTS

1. Draft Planning Agreement - 145 Mersey Road Bringelly (Public Exhibition version) (Under separate cover)
2. Draft Explanatory Note - 145 Mersey Road, Bringelly (Public Exhibition version) (Under separate cover)

PLAN 02	Post Exhibition Report - Provisions for Electric Vehicle Infrastructure in Development Control Plan
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Strategic Objective	Liveable, Sustainable, Resilient Deliver effective and efficient planning and high-quality design to provide best outcomes for a growing city
File Ref	429949.2023
Report By	Danielle Hijazi - Strategic Planner
Approved By	Lina Kakish - Director Planning & Compliance

EXECUTIVE SUMMARY

This Report seeks to inform Council on the outcome of the public exhibition to amend various Liverpool Development Control Plans (DCPs) to incorporate requirements for electric vehicle (EV) charging infrastructure in new dwellings. As a result of exhibition, the Report seeks Council endorsement to include EV charging provisions in Part 1 of the Liverpool Development Control Plan.

The proposed DCP amendments were publicly exhibited between 9 October and 13 November 2023. At the conclusion of the public exhibition, one internal submission was received from Council staff on the proposed amendments, however no submissions were received from the general public.

The internal submission suggested staff consider a more unified approach to EV charging provisions to ensure the proposed controls apply to all new dwelling houses throughout the Local Government Area (LGA).

It is recommended that the controls and objectives for EV infrastructure be integrated into Part 1 of the Liverpool Development Control Plan. This approach ensures a uniform and consistent approach to EV charging provisions across the whole LGA, eliminates redundancy, and enhances organisation of the DCP.

If supported by Council, the proposed amendments to Part 1 of the Liverpool Development Control Plan will be made upon notification of the Meeting Minutes on Council's website.

RECOMMENDATION

That Council:

1. Receives and notes this Report;
2. Adopts changes to Liverpool Development Control Plan 2008 Part 1 General Controls for all Development as listed in the Report below.

REPORT

Background

At the 29 September 2022 Council Meeting, Council resolved to:

1. *Investigate suitable planning controls that will require new development in Liverpool to make provision for electric vehicle charging infrastructure.*

Subsequently, at the 29 March 2023 Council Meeting, Council resolved to endorse the *Climate Change Policy* and *Liverpool Climate Action Plan*. The Liverpool Climate Action Plan identifies the key actions and priorities Council must undertake to achieve emissions reduction pathways for Liverpool City Council Operations and the community.

One of the key actions detailed in the *Liverpool Climate Action Plan* is for electric vehicle planning provisions to be accommodated in all new buildings.

At the 30 August 2023 Council Meeting, a Report was prepared for Council endorsement to publicly exhibit the proposed amendments to the Liverpool Development Control Plan to incorporate requirements for EV charging infrastructure in new dwellings (**Attachment 1**). The item was deferred pending a Financial Implications Report to be prepared for Council's consideration (**Attachment 2**).

At the 27 September 2023 Council Meeting, Council received and noted the Financial Implications Report and endorsed the public exhibition of the proposed amendments to the Liverpool Development Control Plan.

Public Exhibition

The proposed amendments to the Carparking and Access section of the following Council DCP's were amended and placed on public exhibition between 9 October and 13 November 2023 for review and comment:

- Liverpool Development Control Plan 2008 Part 2.11 Land Subdivision and Development in Edmondson Park;

- Liverpool Development Control Plan 2008 Part 3.2 Dwelling houses on Lots greater than 400sqm in the R2, R3 and R4 zones;
- Liverpool Development Control Plan 2008 Part 3.3 Dwelling houses on Hatched Shaped Lots;
- Liverpool Development Control Plan 2008 Part 3.4 Semi Detached and Attached Dwellings (Duplexes and Terraces) in the R2, R3 and R4* zones;
- Liverpool Development Control Plan 2008 Part 3.5 Dwelling houses on Lots less than 400sqm in the R2, R3 and R4 Zone;
- Edmondson Park South Development Control Plan 2012 and;
- Liverpool Growth Centre Precincts Development Control Plan

The proposed amendments were as follows:

Objective added:

To ensure the adoption of sustainable transportation practices by the integration of electric vehicle charging infrastructure in all new dwellings.

Control added:

Any new dwelling shall be provided with a dedicated 32-amp circuit provided in the electricity distribution board for the purpose of vehicle charging, and:

- a. a minimum of 1, 7 kW (32 A) type 2 electric vehicle charger located in the garage, carport or other parking area, Or*
- b. That the electrical distribution board is adjacent to the garage, carport or other parking area, Or*
- c. In instances where the electrical distribution board is not on the wall adjacent to a garage, carport or other parking area, an electrical conduit, pull-string and cover-plate is provided between the electrical distribution board and the vehicle parking area in a manner which permits a vehicle charger to be installed without penetrating any wall, ceiling or floor.*

Submissions

Following the public exhibition, no submissions were received from the public and one internal submission was received from Council staff (**Attachment 3**).

The submission identified that the Development Control Plans listed in the exhibition documentation was not exhaustive and did not capture all precincts.

Revised Amendment

Taking into consideration the internal feedback received, staff have amended the proposal to ensure a uniform and consistent approach to EV charging provisions across the whole LGA.

The Liverpool Development Control Plan Part 1 contains General Controls for all Development within the LGA. The assessment of all Development Applications needs to take into consideration Part 1 of the DCP, as well as any other applicable DCP to the proposed development.

It is envisioned that the proposed controls and objectives for electric vehicle infrastructure will be better captured in Part 1 of the Liverpool Development Control Plan. The placement of the controls in Part 1 ensures the provisions are not duplicated across several DCP sections, offering a more organised and orderly approach, making any future amendments simpler, and will streamline Council's assessment of Development Applications.

The proposed amendments to the Liverpool Development Control Plan Part 1 are contained in the *Car Parking and Access section in Part 20.3 On-Site Car Parking Provision and Service Facilities by Land Use* and are highlighted in Green in **Attachment 4** of this Report.

Next Steps

If supported by Council, the proposed amendments to Part 1 of the Liverpool Development Control Plan will be made upon notification of the Meeting Minutes on Council's website.

FINANCIAL IMPLICATIONS

There are no financial implications relating to this recommendation.

CONSIDERATIONS

Economic	There are no economic and financial considerations.
Environment	Enhance the environmental performance of buildings and homes.
Social	There are no social and cultural considerations.
Civic Leadership	Act as an environmental leader in the community.
Legislative	Environmental Planning and Assessment Act 1979 Environmental Planning and Assessment Regulation 2021

Risk	<p>The risk is deemed to be low.</p> <p>There is a low risk that if not implemented, new dwellings will continue to be constructed without necessary electric vehicle charging infrastructure.</p> <p>The risk is considered within Council's risk appetite.</p>
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ATTACHMENTS

1. Council Report and Resolution - August 2023
2. Council Report - September 2023
3. Internal Submission - EV public exhibition redacted
4. LDCP 2008 Part 1 General Controls for all Development marked up EV clause

PLAN 02	Provisions for Electric Vehicle Infrastructure in various Development Control Plans
Strategic Objective	Liveable, Sustainable, Resilient Deliver effective and efficient planning and high-quality design to provide best outcomes for a growing city
File Ref	237800.2023
Report By	Danielle Hijazi - Strategic Planner
Approved By	Lina Kakish - Director Planning & Compliance

EXECUTIVE SUMMARY

This report seeks endorsement to amend relevant Development Control Plans (DCPs) to incorporate requirements for electric vehicle (EV) charging infrastructure in new dwellings. The amendments aim to align with existing state government policies, including the Electric and Hybrid Vehicle Plan and the Electric Vehicle Charging Infrastructure Guidelines, the State Environmental Planning Policy (Transport and Infrastructure) 2021 and the National Construction Code (NCC).

The State Environmental Planning Policy (Transport and Infrastructure) 2021 (Transport SEPP) and the National Construction Code (NCC) already contain provisions for EV infrastructure. The Transport SEPP categorises EV charging infrastructure as complying, exempt, or consented development based on specific criteria, while the NCC sets requirements for the construction of electrical infrastructure in various building types. At present, EV charging infrastructure is required under this legislation for Class 2-9 buildings. The attached DCP amendments seek to ensure EV charging infrastructure is also required in Class 1 buildings (low-density residential).

To ensure compliance with the NCC and Transport SEPP, the proposed amendments focus on the Carparking and Access section of relevant DCPs. The amendments include a new objective to promote sustainable transportation practices through the integration of EV charging infrastructure in all new dwellings. Additionally, a new control specifies the provision of a dedicated 32-amp circuit and a minimum 7 kW (32 A) type 2 EV charger in the garage, carport, or parking area of new dwellings.

By implementing these amendments, Council aims to support the adoption of sustainable transportation practices and contribute to the NSW government's targets of increasing the number of EVs on the road.

It is proposed that the draft DCP amendments be exhibited for a period of 28 days. If no objections are received, Council will delegate authority to the CEO to adopt the changes. If any submissions are received from the community, a report will be prepared for the next available Council meeting, with a recommendation based on the received submissions.

RECOMMENDATION

That Council:

1. Endorses the draft amendments of the Liverpool Development Control Plan 2008, Liverpool Growth Centre Precinct Development Control Plan, and Edmondson Park South Development Control Plan 2012 to include controls for EV charging stations;
2. Place the draft amendments to the Liverpool Development Control Plan 2008, Liverpool Growth Centre Precinct Development Control Plan and Edmondson Park South Development Control Plan 2012 on public exhibition for a minimum period of 28 days; and
3. Delegates to the CEO the finalisation of the draft Development Control Plans should no objections be received; or receive a report summarising the details of the submissions upon conclusion of the exhibition period.

REPORT

At the 29 September 2022 Council meeting, Council resolved to:

1. *Investigate suitable planning controls that will require new development in Liverpool to make provision for electric vehicle charging infrastructure.*

Subsequently, at the 29 March 2023 Council meeting, Council resolved to endorse the *Climate Change Policy* and *Liverpool Climate Action Plan*. The Liverpool Climate Action Plan identifies the key actions and priorities Council must undertake to achieve emissions reduction pathways for Liverpool Council Operations and the Community.

One of the key actions detailed in the *Liverpool Climate Action Plan* is for electric vehicle planning provisions to be made in all new buildings.

Action	Council Role	Detail	Feasibility Commentary	Time frame	External Stakeholders	Next Steps	Council lead agency (To be confirmed)
EV provision in all new buildings Key Move 5	Regulator	<ul style="list-style-type: none"> Future proof all new development in Liverpool to plan for community uptake of electric vehicles. 	High feasibility <ul style="list-style-type: none"> Estimated at approximately \$750 per space. Average Liverpool's household can save approximately \$1,100 per annum in fuel costs. 	Short	<ul style="list-style-type: none"> TNSW regarding NSW Electric Vehicle Strategy WSROC Endeavour Energy 	<ul style="list-style-type: none"> Amend LEP/DCP to mandate EV charging outlets and infrastructure in all new development. An example clause for provision of EV charging in new buildings is outlined in the Waverley Development Control Plan. Engage with WSROC and Endeavour to discuss the expected growth in Electric Vehicles and provision of necessary electricity infrastructure requirements. 	Planning Team Transport Team

Figure 1: Excerpt from the Liverpool City Council Climate Action Plan detailing action to amend relevant planning controls to mandate EV charging infrastructure.

Electric Vehicle State Government Policies

The NSW government has introduced several initiatives to encourage the adoption of EVs and support the development of infrastructure. One of the key initiatives is the Electric and Hybrid Vehicle Plan, which aims to increase the number of EVs on the road in NSW and support the development of charging infrastructure. The plan includes targets to increase the number of EVs on the road to 400,000 by 2025 and 1 million by 2030.

The government has also established the Electric Vehicle Charging Infrastructure Guidelines, which provide guidance on the design, installation, and operation of EV charging infrastructure. The guidelines cover various aspects of charging infrastructure, including charging station locations, charging speed, and payment methods.

State Environmental Planning Policy (Transport and Infrastructure) 2021

The State Environmental Planning Policy (Infrastructure) 2007 (the Transport SEPP) sets out the rules for the development of transport infrastructure in NSW, including EV charging infrastructure. The Transport SEPP allows for EV charging infrastructure to be developed as complying, exempt, or consented development, depending on the circumstances.

Complying development is a streamlined planning process that allows certain types of development, including EV charging infrastructure, to be approved without the need for a full planning application. To be eligible for complying development, the proposed development must meet certain criteria, such as being located in a certain zone or having a specific design.

Exempt development is development that is considered to have minimal environmental impact and can be carried out without the need for planning approval. The Transport SEPP allows for certain types of EV charging infrastructure, such as wall-mounted charging units, to be developed as exempt development.

Consented development is development that requires a development application and approval from the relevant authority. EV charging infrastructure that does not meet the criteria for complying or exempt development will require development consent.

National Construction Code

The National Construction Code (NCC) is Australia's primary set of technical design and construction provisions for buildings. As a performance-based code, it sets the minimum required level for the safety, health, amenity, accessibility and sustainability of certain buildings. Building work in Australia must conform and comply with NCC, relevant technical standards, and local laws.

The Building Code of Australia (BCA) Volume 1 and Volume 2 (of the NCC) provides technical requirements for the design and construction of buildings in Australia.

Effective from the 1 May 2023 Part J9 Energy monitoring and on-site distributed energy resource was introduced and includes provisions for EV infrastructure.

Section *JD94 Facilities for Electric Vehicle Charging Equipment* of the BCA sets out the requirements for electrical infrastructure for EV charging in new Class 2 to 9 buildings (e.g. apartments, offices, shopping centres, etc.). These requirements include provisions for electrical capacity, location and installation of EV charging stations, and the provision of adequate space for EV charging infrastructure.

All stakeholders involved in the construction or renovation of buildings must ensure that electric vehicle infrastructure is built in accordance with the BCA requirements.

Development type and Planning Policy Table

The table below details different types of development and the planning legislation that applies.

Table 1: Development type and planning policy that applies for EV infrastructure requirements.

Type of Development	Planning Policy
Residential – Dwelling/Semi-detached/Duplex	Transport SEPP (considered exempt development) <i>*If installed adjacent to property on public land development consent is required.</i>
Residential – Townhouse	NCC
Residential – Residential Flat Building	NCC

Commercial – Office Buildings	NCC
Commercial – Retail/Shopping centre	NCC
Commercial – Local Centre	NCC
Commercial - Misc	NCC
Industrial – Warehouse/Factory/Storage	NCC
Industrial - Heavy	NCC
Mixed use development	NCC
Public Buildings – Hospital, School, Sporting Facility, Places of Public Worship	Transport SEPP (considered exempt development)
Public Carpark	Transport SEPP (considered exempt development)

Both the Transport SEPP and the NCC have planning controls and requirements for electric vehicle infrastructure. Therefore, any amendments to Council's Development Control Plan (DCP) will only apply to *new dwellings* so that they are constructed to accommodate EV charging infrastructure.

At present, EV charging infrastructure is required under this legislation for Class 2-9 buildings. The attached DCP amendments seek to ensure EV charging infrastructure is also required in Class 1 buildings (low-density residential).

Proposed Amendments

Council staff have undertaken investigations into the relevant planning controls as noted above and have proposed amendments to various DCPs, ensuring the amendments made do not contradict or hinder what is already legislated by the Transport SEPP and the NCC.

The Carparking and Access section of the following Council DCP's are proposed to be amended:

- Liverpool Development Control Plan 2008 Part 2.11 Land Subdivision and Development in Edmondson Park;
- Liverpool Development Control Plan 2008 Part 3.2 Dwelling houses on Lots greater than 400sqm in the R2, R3 and R4 zones;
- Liverpool Development Control Plan 2008 Part 3.3 Dwelling houses on Hatched Shaped Lots;
- Liverpool Development Control Plan 2008 Part 3.4 Semi Detached and Attached Dwellings (Duplexes and Terraces) in the R2, R3 and R4* zones;
- Liverpool Development Control Plan 2008 Part 3.5 Dwelling houses on Lots less than 400sqm in the R2, R3 and R4 Zone;
- Edmondson Park South Development Control Plan 2012 and;

- Liverpool Growth Centre Precincts Development Control Plan

The Proposed amendments are as follows:

Objective added:

- To ensure the adoption of sustainable transportation practices by the integration of electric vehicle charging infrastructure in all new dwellings.*

Control added:

- Any new dwelling shall be provided with a dedicated 32-amp circuit provided in the electricity distribution board for the purpose of vehicle charging, and:*
 - A minimum of 1, 7 kW (32 A) type 2 electric vehicle charger located in the garage, carport or other parking area, Or*
 - That the electrical distribution board is adjacent to the garage, carport or other parking area, Or*
 - In instances where the electrical distribution board is not on the wall adjacent to a garage, carport or other parking area, an electrical conduit, pull-string and cover-plate is provided between the electrical distribution board and the vehicle parking area in a manner which permits a vehicle charger to be installed without penetrating any wall, ceiling or floor.*

All changes are shown in attachment 1 to this report, where any additions are highlighted green.

Next Steps

If supported by Council, the proposed amendments to the abovementioned Development Control Plans will be placed on public exhibition for 28 days. Council officers will consider all submissions during the public notification period and the following two potential scenarios are likely to arise:

No objections received

Council delegates authority to the CEO to adopt the changes to the abovementioned Development Control Plans as outlined in attachment 1 of this report.

Submissions received from the community

If there is community objection, or reason to reconsider the proposed amendments, a report will be prepared for the next available Council meeting outlining a recommendation based on the submissions received.

FINANCIAL IMPLICATIONS

There are no financial implications relating to this recommendation.

CONSIDERATIONS

Economic	There are no economic and financial considerations.
Environment	Enhance the environmental performance of buildings and homes.
Social	There are no social and cultural considerations.
Civic Leadership	Act as an environmental leader in the community.
Legislative	Environmental Planning and Assessment Act 1979 Environmental Planning and Assessment Regulation 2021
Risk	The risk is deemed to Low. There is a low risk that if not implemented, new dwellings will continue to be constructed without necessary electric vehicle charging infrastructure. The risk is considered within Council's risk appetite.

ATTACHMENTS

1. Draft All Council DCPs (amended EV clause included)
2. Transport SEPP Part 2.3 Development Requirements (Subdivision 3) Electric vehicle charging units requirements
3. NCC Section J9D4 Facilities for electric vehicle charging equipment requirements

Council**COUNCIL DECISION****Motion:****Moved: Cllr Macnaught****Seconded: Cllr Rhodes**

That Council defer this item and bring a report back to council with the financial implications of the infrastructure including the installation costs and operational costs.

**LIVERPOOL
CITY
COUNCIL** 

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On being put to the meeting the motion was declared CARRIED.

PLAN 07	Provisions for Electric Vehicle Infrastructure in Development Control Plans - Financial Implications Report
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Strategic Objective	Liveable, Sustainable, Resilient Deliver effective and efficient planning and high-quality design to provide best outcomes for a growing city
File Ref	304160.2023
Report By	Danielle Hijazi - Strategic Planner
Approved By	Lina Kakish - Director Planning & Compliance

EXECUTIVE SUMMARY

This report responds to a Council resolution from the 30th August 2023 meeting to defer a report seeking endorsement from Council to amend relevant Development Control Plans (DCPs) to incorporate requirements for electric vehicle (EV) charging infrastructure in new dwellings. The deferral decision was made with the intention of a report back to Council with *the financial implications of the infrastructure including the installation costs and operational costs* before a decision can be made.

RECOMMENDATION

That Council:

1. Receives and notes the financial implications including installation and operational cost associated with EV infrastructure in new dwellings;
2. Endorses the draft amendments of the Liverpool Development Control Plan 2008, Liverpool Growth Centre Precinct Development Control Plan, and Edmondson Park South Development Control Plan 2012 to include controls for EV charging stations as detailed in (**Attachment 1**);
3. Place the draft amendments to the Liverpool Development Control Plan 2008, Liverpool Growth Centre Precinct Development Control Plan and Edmondson Park South Development Control Plan 2012 on public exhibition for a minimum period of 28 days; and

4. Delegates to the CEO the finalisation of the draft Development Control Plans should no objections be received; or receive a report summarising the details of the submissions upon conclusion of the exhibition period.

REPORT

Background

At the 29 September 2022 Council meeting, Council resolved to:

1. *Investigate suitable planning controls that will require new development in Liverpool to make provision for electric vehicle charging infrastructure.*

Subsequently, at the 29 March 2023 Council meeting, Council resolved to endorse the *Climate Change Policy* and *Liverpool Climate Action Plan*. The Liverpool Climate Action Plan identifies the key actions and priorities Council must undertake to achieve emissions reduction pathways for Liverpool Council Operations and the Community.

One of the key actions detailed in the *Liverpool Climate Action Plan* is for electric vehicle planning provisions to be made in all new buildings.

At the 30 August 2023 Council meeting, a report was prepared seeking endorsement from Council to amend Council's relevant Development Control Plans (DCPs) to incorporate requirements for electric vehicle (EV) charging infrastructure in new dwellings. The amendments align with existing state government policies, including the Electric and Hybrid Vehicle Plan and the Electric Vehicle Charging Infrastructure Guidelines, the State Environmental Planning Policy (Transport and Infrastructure) 2021 and the National Construction Code (NCC).

The proposed amendments to Council's Development Control Plans will only apply to *new dwellings* ensuring the controls do not contradict or hinder what is already legislated by the Transport SEPP and the NCC.

The proposed amendments are as follows:

Objective added:

- a) *To ensure the adoption of sustainable transportation practices by the integration of electric vehicle charging infrastructure in all new dwellings.*

Control added:

1. *Any new dwelling shall be provided with a dedicated 32-amp circuit provided in the electricity distribution board for the purpose of vehicle charging, and:*

- a. *a minimum of 1, 7 kW (32 A) type 2 electric vehicle charger located in the garage, carport or other parking area, Or*
- b. *That the electrical distribution board is adjacent to the garage, carport or other parking area, Or*
- c. *In instances where the electrical distribution board is not on the wall adjacent to a garage, carport or other parking area, an electrical conduit, pull-string and cover-plate is provided between the electrical distribution board and the vehicle parking area in a manner which permits a vehicle charger to be installed without penetrating any wall, ceiling or floor.*

Council deferred the decision pending a report back to Council with the *financial implications of the infrastructure including the installation costs and operational costs.*

Financial implications of EV infrastructure

Installation Costs

The NRMA website has a dedicated Electric Vehicle Hub section which details the costs involved with installing the infrastructure required for EV charging as well as estimating the operating costs involved.

The proposed amendments to the DCP require *a minimum of 1, 7kw (32 A) type 2 electric vehicle charger*. The NRMA website states: *the cost of the charging station itself can range from \$600 to \$2,500, depending on the brand and features. The installation cost can range from \$500 to \$1,500, depending on the location of the installation and any necessary electrical upgrades.*

The proposed amendments to the DCP also state that: *In instances where the electrical distribution board is not on the wall adjacent to a garage, carport or other parking area, an electrical conduit, pull-string and cover-plate is provided between the electrical distribution board and the vehicle parking area in a manner which permits a vehicle charger to be installed without penetrating any wall, ceiling or floor.*

The projected cost analysis for the installation of an electrical conduit, pull-string, and cover-plate hinges primarily on the skilled labor expenses incurred by a certified electrician. This estimation falls within the range of \$100 to \$250.

It is important to note that the estimated installation costs outlined within this report pertain to the outfitting of existing dwellings. The contemplated amendments in the Development Control Plan (DCP) are wholly applicable to new residential dwellings only and would be incorporated into the overall cost assessment for a new home build with negligible impact on the future homeowner.

Operational costsTable 2: EV charging rates (Source: EV charging at home NRMA)

	Level 1 EV charging	Level 2 single-phase EV charging	Level 2 three-phase EV charging
Charge rate	2.4 to 3.7kW	7kW	22kW
Range added per hour of charge*	~16.9km (@ 2.4kW)	~47.7km	~154.8km
Empty to full charging time*	~18h 4m (@ 2.4kW)	~6h 12m	~1h 59m
Installation requirements	<ul style="list-style-type: none"> Standard 240-volt AC home wall socket Only requires charging cable supplied with the EV to be plugged into wall 	<ul style="list-style-type: none"> Standard single-phase AC home wiring run directly to wall charger Quote and installation by a qualified electrician required 	<ul style="list-style-type: none"> Three-phase AC wiring run from grid to wall charger Quote and installation by a qualified electrician required

*Estimate based on EV with 39kWh battery and 305km range

The NRMA website states:

The time it takes to charge an EV depends on a few factors:

- *Charge rate: The power output of a charger in kW factoring in a 10% loss in power as energy passes through an EV's onboard AC to DC inverter.*
- *Battery capacity: An EV battery's capacity, measured in kWh.*
- *Level of charge: The current charge of the EV. Batteries tend to charge fastest within the 30 to 80% capacity range.*

For instance, to calculate charging time for an EV with a 39kWh battery capacity using a Level 2 charger at a 7kW charge rate, we would use the below formula:

$$39kWh / (7kW \times 0.9) = 6 \text{ hours } 12 \text{ minutes}$$

$$\text{Battery capacity} / (\text{Charging power} \times 0.9) = \text{Total empty to full charging time}$$

Based on the above formula the operating costs are estimated to be as follows:

Level 2 EV charging = approx. 6hrs using 7kw/h

Therefore, cost would be $6 \times 7 \times 0.3424 = \text{\$14.38}$ for one charging session (approximately)

**Estimate based on EV with 39kWh battery and 305km range*

Other factors including individual electricity providers and rates would need to be considered in the operating costs.

Further costs estimates can be found on the below website:

NRMA Electric Vehicle Hub: [Electric Vehicles Australia: Driving the Future With Sustainable Mobility \(mynrma.com.au\)](https://www.mynrma.com.au/electric-vehicles-australia-driving-the-future-with-sustainable-mobility)

Next Steps

If supported by Council, the proposed amendments to the Development Control Plans (**Attachment 1**) will be placed on public exhibition for 28 days. Council officers will consider all submissions during the public notification period and the following two potential scenarios are likely to arise:

No objections received

Council delegates authority to the CEO to adopt the changes to the abovementioned Development Control Plans as outlined in attachment 1 of this report.

Submissions received from the community

If there is community objection, or reason to reconsider the proposed amendments, a report will be prepared for the next available Council meeting outlining a recommendation based on the submissions received.

FINANCIAL IMPLICATIONS

There are no financial implications relating to this recommendation.

CONSIDERATIONS

Economic	There are no economic and financial considerations.
Environment	Enhance the environmental performance of buildings and homes.
Social	There are no social and cultural considerations.

Civic Leadership	Act as an environmental leader in the community.
Legislative	Environmental Planning and Assessment Act 1979 Environmental Planning and Assessment Regulation 2021
Risk	There is no risk associated with this report. The risk is considered within Council's risk appetite.

ATTACHMENTS

1. Council Report and Resolution - 30 August 2023



Memo

To: The Assessing Officer
From: [REDACTED]
Date: Wednesday 25th October 2023
Subject: Amending various development plans to include electric vehicle infrastructure provisions for new dwellings.
Reference: 2023/1712

I write in relation to the current public exhibition closing on the 13 November 2023, to amend various Development Control Plans to include provisions for electric vehicle infrastructure for new dwellings.

It is noted the identified Development Control Plans listed in the exhibition documentation is not exhaustive. It does not capture all precincts for which a precinct specific DCP provides provisions for dwelling houses throughout the LGA.

It is suggested that staff endeavour to apply a more uniformed and equitable solution to ensure the implementation of these provisions are applied consistently throughout the whole LGA.

If you have any further enquiries in relation to the above issue, please do not hesitate to contact

[REDACTED]

20. Car Parking and Access

Applies to

This section applies to development, which generates the need to provide car parking and loading facilities, generates vehicle and pedestrian movement and potentially generates the need for public transport.

Background

Most development generates vehicle and pedestrian movements. There is a need to achieve a balance between the need to minimise adverse impacts on the immediate neighbourhood, the street network and adjoining developments. Some developments, due to their scale may require changes to the transport networks.

Good design integrates vehicle access and car parking into the development concept so that it is convenient for the users and safe for pedestrians and vehicles. Access and car parking needs to be carefully considered so that it is balanced with landscape elements and does not dominate the appearance or character of a development.

Objectives

- a) To ensure that adequate parking space and service facilities are conveniently located on site to satisfy the reasonable demand created by the development.
- b) To ensure that access is designed to accommodate the size and volume of vehicles likely to visit the site.
- c) To ensure that loading facilities are provided for vehicles likely to service the site.
- d) To ensure where appropriate that car parking and the manoeuvring of commercial vehicles are separated in the interest of safety and amenity.
- e) To ensure that adequate landscaping/tree planting is provided to improve amenity and reduce visual impact of car parking and loading areas.
- f) To ensure that car parking and driveways do not interfere unreasonably with the amenity of the neighbourhood.
- g) To ensure the provision of the appropriate car parking depending on location.
- h) To ensure that where a development generates the need to augment the local transport network that the development contributes to that work.
- i) To provide highly accessible end-of-trip facilities for bicycle riders, and to provide a network of cycleways which encourages active travel.
- j) To provide safe facilities by ensuring adequate manoeuvring space, and separation where appropriate, between bicycles and motor vehicles in parking areas.
- k) To ensure pedestrian and vehicle safety.
- l) *To ensure the adoption of sustainable transportation practices by the integration of electric vehicle charging infrastructure in all new dwellings.*

Controls

The controls for Car Parking and Access are contained within clause 20.1 through 20.7. Bicycle parking, facilities, and infrastructure requirements are contained within this section for all development.

20.1 Overall Design Considerations

The layout of a car parking area shall consider the entire facility, including car parking modules, landscaping, circulation aisles and roadways, access driveways and, if necessary,

frontage road access as an integrated coordinated design. The management of traffic within a car parking facility should take into account:

1. The need for traffic to move to and from the frontage road with minimum disruption to passing traffic and maximum pedestrian safety.
2. Provision of adequate capacity in circulation roadways and aisles to handle peak hour movements without congestion.
3. Avoid as far as practicable conflicts between intersecting streams of circulating traffic.
4. Minimum length travel paths between entry/exit points and car parking spaces.
5. Safe treatment of points of conflict with pedestrians and other road users.

20.2 Vehicular Access Arrangement and Manoeuvring Areas

Background

The location, type and design of vehicular access points to a development can have significant impacts on the streetscape, the site layout and the building façade design.

The design and location of vehicular access to developments should minimise traffic impacts, including pedestrians and vehicles conflicts, on footpaths, particularly along pedestrian priority places, and visual intrusion and disruption of streetscape continuity.

Objectives

- a) To ensure all driveways and access points are designed to Australian Standards
- b) To minimise any negative impacts of vehicular access points on the public footpath
- c) To ensure efficient traffic flow.
- d) To minimise impact of driveway crossovers on pedestrian safety and streetscape amenity.
- e) To minimise stormwater runoff from uncovered driveways and parking areas.

Controls

1. If driveways are proposed from a classified road approval is required from the Roads and Maritime Services (RMS).
2. Vehicular egress and entrances must be integrated into the building design so they are visually recessive. This can be achieved by locating the opening a small distance behind the front façade.
3. Where practicable, adjoining buildings are to share or amalgamate vehicle access points. Internal on site signal equipment is to be used to allow shared access. Where appropriate, new buildings should provide vehicular access points so that they are capable of shared access at a later date.
4. Access ways to underground parking should be sited to minimise noise impacts on adjacent habitable rooms, particularly bedrooms.
5. Vehicular access may not be required or may be denied to some heritage buildings.
6. Vehicle access ramps parallel to the street frontage will not be permitted;
7. Doors to vehicular access points are to be roller shutters or tilting doors set back from the building façade; and
8. Vehicular entries are to have high quality finishes to walls and ceilings as well as high standard detailing. No service ducts or pipes are to be visible from the street.

20.3 On-Site Car Parking Provision and Service Facilities by Land Use

Background

On-site parking includes underground (basement), surface (at grade) and above ground parking, including parking stations.

Objectives

- a) To facilitate an appropriate level of on-site parking provision to cater for a mix of development types.
- b) To minimise the visual impact of on-site parking.
- c) To provide for adequate space for parking and manoeuvring of vehicles including service vehicles and bicycles.
- d) To enable the conversion of above ground parking to other future uses.
- e) To recognise the complementary use and benefit of public transportation and non-motorised modes of transport such as bicycles and walking.

Controls

1. Where a proposed use is, in the opinion of Council, unusual and not appropriately dealt with by the parking rates, the RMS guidelines to Parking rates may be used to guide the required parking rate.
2. Basements cannot extend out of the ground more than 700mm at the street front of a site and 1200mm at the rear unless site conditions are such that minor variations are required.
3. Provide natural ventilation to underground parking areas, where possible. Ventilation grills must be:
 - integrated into the overall façade and landscape design of the development;
 - only located on the secondary streets and service lanes; and
 - oriented away from windows of habitable rooms and private open space areas.
4. Tables 11, 12 and 13 outline the number of car parking spaces and any other facilities required for the accommodation of vehicles on site for each land use type. In proposals where calculations of car parking requirements result in fractions of spaces being required, the fraction will be rounded up to the nearest whole space. Where developments comprise separately defined facilities, for example a hotel with a restaurant; the relevant requirements of each facility must be satisfied.
5. For Development Applications that propose composite developments such as shopping malls, retail plazas (and the like) the common or shared areas (e.g. toilets, corridors) are excluded from the LFA.

Car Parking Provision in Liverpool City Centre

Off-street car parking shall be provided in Liverpool City Centre in accordance with Clause 7.3 of Liverpool Local Environmental Plan (LLEP) 2008, Car parking in Liverpool city centre (where the land is zoned B3 — Commercial Core or B4 — Mixed Use) and Section 4.4.2 of Part 4 LDCP 2008.

Off-Street - Car Parking Provision other than Liverpool City Centre

Off street car parking provision and service and loading provision shall be provided in accordance with Table 11.

Table 11 Car Parking, Servicing and Loading Provision

Land Use	Minimum Number of Car Parking Spaces	Service and Loading
Boarding houses	1 space per, 2 bedrooms or 1 space per 3 beds, whichever is the greater	Servicing facilities for 1 small rigid vehicle
Bulky Goods Premises (in the B5 zone)	Developments of LFA < 600sqm: 1 space per 30sqm LFA, Developments of LFA 600 to 3,000sqm: 1 space per 90sqm LFA, Developments of LFA > 3,000sqm: 1 space per 150sqm LFA	Developments of LFA < 600sqm require occasional access for an articulated vehicle and service facilities for a heavy rigid vehicle Developments of LFA > 3,000sqm require service facilities for an occasional articulated vehicle
Caravan Parks and Camping Areas	1 space per unit/site plus 1 space per employee	Waste collection vehicle service access Loading space for a coach
Child care centres		
Residential & industrial zones	1 space per staff member and 1 space per 10 children (Stack parking of employees cars, maximum 2 deep, will be considered if there is good design for flow-through of short term car parking) Pick up and set down of children must address their safety	Service facilities for a van
Business zones	1 space per 35sqm of LFA	Service facilities for a van
Drive-in food Outlets For type definitions refer to Appendix 1 in Part 1	Type 1 - 1 space per 8sqm of LFA Type 2 - 1 space per 8sqm of LFA plus 1 space per 5 seats Type 3 - 1 space per 6 seats plus queuing area for 10 cars	Waste collection vehicle service access Service facilities for a heavy rigid vehicle
Drive-in Liquor Stores	Parking while browsing is provided for without interfering with through traffic Internal roadway: Two parallel lanes, minimum 3m wide, with queuing min. length 30m. Entry & exit driveways min 4m wide & minimum 1m apart	Waste collection vehicle service access Heavy rigid vehicle service facilities
Dwelling houses	2 spaces	
Educational establishments		
Rural, Residential & Industrial zones	1 space per 1 staff member, plus 1 space per 30 students Car parking is to be convenient to the distribution of destinations on campus A traffic and car parking report will be required, as these uses are land intensive, including student car traffic generation	Loading facilities for a coach

Land Use	Minimum Number of Car Parking Spaces	Service and Loading
Business zones	1 space per 35sqm of LFA A traffic and car parking report will be required, as these uses are land intensive, including student car traffic generation	
Entertainment facility	1 space per 10sqm LFA of audience area or per 6 seats whichever is the greater OR subject to traffic report (at the applicant's expense) if required by Council, due to the scope of a particular development	Service access for a small rigid vehicle
Exhibition home Exhibition villages	5 spaces per dwelling used for exhibition purposes Temporary car parking can use the front setback area	
Group homes - (transitional & permanent)	1 Space per employee, plus 1 space per 4 bedrooms	
Health consulting rooms & veterinary hospitals	3 spaces per consulting room or health care professional, whichever is greater, plus 1 space per person employed on the premises, plus any residential requirement	Service access for an occasional small rigid vehicle
Home business Home occupation Home industry	1 space per employee not resident on the site plus the residential requirements	Service access for an occasional small rigid vehicle
Hospitals	A traffic and car parking report will be required to define the need and demonstrate its fulfilment Car parking is to be convenient to the distribution of destinations on site	Service facilities for a heavy rigid vehicle Facilities are designed for waste collection
Hotel accommodation (Reductions available if peaks of facilities do not coincide)	1 space per room/unit plus 1 space per 2 employees engaged in accommodation For developments exceeding 200 bedrooms, provision must be made for short-term lay by for a tourist coach, couriers and taxis	Waste collection vehicle service access Loading facilities detailed in Sub Section 4
Industry	1 space per 35sqm of office LFA 1 space per 75sqm factory/warehouse LFA or 1 space per 2 employees, whichever is the greater Warehouse developments of GFA >1000sqm: 1 space per 250sqm in GFA	Developments of LFA > 1,000sqm require occasional access for an articulated vehicle Service Facilities detailed in Section 4
Landscape and garden supplies	Minimum 15 spaces plus 1 space per 200sqm of nursery site area	Service access for a heavy rigid vehicle

Land Use	Minimum Number of Car Parking Spaces	Service and Loading
Markets	2.5 spaces per stall	Occasional access for an articulated vehicle (to transport temporary structures) Loading facilities to be convenient to stalls
Materials recycling or recovery centre	Traffic Report Required	
Medical centres	1 space per 25sqm of LFA for typical situation Traffic report required where specialised services are provided	Developments > 2,000sqm LFA require waste collection vehicle service access
Multi dwelling housing and residential flat buildings		
Residential & Business zones	1 space per small dwelling (< 65sqm) or 1 bedroom 1.5 spaces per medium dwelling (65 - 110sqm) or 2 bedrooms 2 spaces per large dwelling (> 110sqm) or 3 or more bedrooms 1 visitor car space for every 4 dwellings or part thereof	Service access for removalists and garbage servicing
Office premises		
Business zones	1 space per 35sqm of LFA	Developments of LFA > 2,000sqm require waste collection vehicle service facilities
Place of Public Worship		
Rural, Residential & Recreation zones	1 space per 5sqm LFA or 1 space per 6 seats, whichever is the greater OR subject to traffic report (at the applicant's expense) if required by Council, due to the scope of a particular development	Service access for a small rigid vehicle
Business zones	1 space per 35sqm of LFA	Service access for a small rigid vehicle
Industrial zones	1 space per 70sqm of LFA	Service access for a small rigid vehicle
Recreation facilities		
Industrial & Recreation zones	Gymnasias, Fitness Centres and Indoor Cricket 1 space per 22sqm of LFA Tennis or Squash Court & Bowling Alleys - 3 spaces per court/alley Bowling Green 30 spaces for first green and 15 spaces for each additional green Other sports subject to traffic report	Service access for a small rigid vehicle

Land Use	Minimum Number of Car Parking Spaces	Service and Loading
Business zones	1 space per 20sqm of LFA For major or large recreation facilities a traffic report may be required.	Service access for a small rigid vehicle
Registered club		
All areas	1 space per 5sqm of LFA of uses under license OR a traffic report	Service access for a small rigid vehicle Waste collection vehicle service access
Restaurant		
Residential zones (where permitted)	1 space per 7sqm of LFA of uses under license OR 1 space per 3 seats, whichever is the greater	Waste collection vehicle service access
Business zones	1 space per 20sqm of LFA	Waste collection vehicle service access
Industrial zones	1 space per 7sqm of LFA of uses under license OR 1 space per 3 seats, whichever is the greater	Waste collection vehicle service access
Retail premises		
Business zones	Developments of LFA < 12,000sqm: 1 space per 20sqm LFA, Developments of LFA 12,000 to 30,000sqm: 1 space per 25sqm of LFA, Developments of LFA > 30,000sqm: 1 space per 30sqm LFA	Developments of LFA < 4,400sqm require service access for an articulated vehicle Service Facilities as per Section 4
Transport depot	Traffic Report Required	
Roadside stalls	4 spaces per stall	Occasional access for an articulated vehicle (to transport temporary structures) Loading facilities to be convenient to stalls
Service station	2 spaces per fuel outlet plus 3 spaces per service bay plus 1 space per employee 1 space per 20sqm of LFA of any convenience store	Service access for an articulated vehicle Service facilities for a heavy rigid vehicle
Serviced apartments	1 space per bedroom/suite plus 1 space per 2 employees	Service access and facilities for an occasional heavy rigid vehicle (e.g. Furniture van)
Sex service premises (in Industrial Areas)	1 space per 70sqm of LFA or 1.5 car spaces per employee, whichever is the greater	

Land Use	Minimum Number of Car Parking Spaces	Service and Loading
Vehicle Repair Station		
Business zones	1 space per 70sqm of LFA	Service access for a small rigid vehicle
Industrial zones	1 space per 70sqm of LFA	Service access for a small rigid vehicle
Vehicle showroom	1 space per 130sqm	
Veterinary hospital	1 space per 35sqm of LFA	
Business zones	1 space per 20sqm LFA	Service access for a small rigid vehicle
Warehouses	1 space per 35sqm of office LFA 1 space per 75sqm factory/warehouse LFA or 1 space per 2 employees, whichever is the greater Where it can be shown that employee numbers will be significantly less than the required car parking provision, some of the car spaces may be set aside as unformed car parking Warehouse developments of GFA >1000sqm: 1 space per 250sqm in GFA	Developments of LFA > 1,000sqm require occasional access for an articulated vehicle Service Facilities detailed in Section 4

Disabled Off-Street Car Parking

Disabled car parking shall be provided in accordance with Table 12 for car parking areas over 20 spaces:

Table 12 Disabled Car Parking Provision

No of spaces	Land Use
1 per 100 spaces	Retail, Commercial, Industry or Transport
2 per 100 spaces	Community, Recreation, Accommodation or Education
3 per 100 spaces	Entertainment or Health

Bicycle Parking and Cycling Facilities

1. Bicycle parking and cycling facilities shall be provided in accordance with Table 13 below.
2. Bicycle parking and cycling facilities shall be clearly signposted and located in an area that is convenient to access from within the building(s) and from the street/public path.
3. In multi-storey developments, bicycle parking and cycling facilities for residents and staff shall be located on the ground floor, or first basement level close to entry/exit points, to ensure they are secure and easily accessible by staff and tenants. The design of buildings must ensure:
 - areas between bicycle parking and the street have a courtesy ramp, if stairs are the primary means of access,
 - paths between the entry point and bike parking and cycling facilities shall be wide enough to accommodate a person walking a bike (particularly around corners)
 - paths adjacent to a driveway are visually or physically separated and marked,

- bike cages or lockers within basement car parks are not located in, or create, concealed spaces.
- 4. Any bicycle parking for visitors or customers shall be located adjacent to the main entry point. In developments with multiple entry/exit points, the share of bicycle parking can be divided between each entry point, as per expected demand and design of the development.
- 5. End-of-trip facilities (showers and change rooms) are to be provided at the rate of 1 per 10 employee bicycle spaces. Where less than 4 facilities are proposed, they should be unisex. End-of-trip facilities are optional for residential uses or for visitors to other developments.
- 6. Where shower facilities and change rooms are provided, they should be located adjacent to the employee bicycle parking. This may be near the main entrance/lobby of the building, or in some instances the service entry.
- 7. At least one personal locker is to be provided for each Class 1 or 2 bicycle parking space.

Note: Bicycle parking facilities have the same classification as Cycling Aspects of Austroads Guidelines and are classified as:

- Class 1. High security facilities are suitable for all-day or night parking. This includes fully enclosed individual lockers. Refer to AS 2890.2
- Class 2. Medium security facilities are appropriate for all-day parking in many areas. These facilities include a lockable shelter/enclosure fitted with Class 3 facilities. Refer to AS 2890.2
- Class 3. Low security facilities are appropriate for short-medium stay parking in highly visible areas. This includes bicycle rails/racks where the wheels and frame can be locked to the rack (traditional 'toaster' racks where the front wheel only is secured is not an appropriate facility).

Table 13 Bicycle Parking Provision

Land Use	Employee/Resident Parking Spaces (Class 1 or 2 facility)	Visitor/Customer Parking Spaces (Class 3 facilities)
Residential		
Residential Flat Buildings, Multi-Dwelling Housing	1 per 2 units, or 1 for every 4 bedrooms (whichever is greater).*	1 per 10 units.
Boarding Houses, Hostels & Group homes	1 per 10 beds.	1 per 10 units/rooms.
Seniors Housing	1 per 10 staff & 1 per 20 units	2 per centre
Caravan Parks, Tourist & Visitor Accommodation	1 per 10 staff.	1 per 20 bedrooms/sites.
Commercial		
Bulky Goods Premises, Garden Centres, Hardware and Building Supplies premises, Industrial Retail Outlets, and Rural Supplies.	1 per 1000sqm GFA or 1 per 10 staff (whichever is greater)	1 per 1000sqm GFA
Cellar Door premises, Kiosks, Roadside Stalls and Timber Yards.	Not Applicable	Not Applicable
Office Premises	1 per 200sqm of GFA.	1 per 750sqm GFA
Other Retail and Business Premises (>500sqm GFA)	1 per 10 staff or 1 per 200sqm GFA (whichever is greater)	2 plus 1 per 100sqm GFA
Shopping Centres	1 per 300sqm LFA	1 per 500sqm LFA
Industry, Depots, Warehouses & Distribution Centres	1 per 10 staff (or 1 per 10 car spaces if staff numbers are undetermined)	Nil
Rural Industry (Fixed Location)	Not Applicable	Not Applicable
Community/Other		
Medical Centres and Health Consulting Rooms	1 per 10 staff	2 per centre, plus 1 for every 5 th consulting room
Educational Facilities	1 per 10 staff	1 per 10 students
Child Care Centres	1 per 10 staff	2 per centre
Community Centre/Museums	1 per 10 staff	2, plus 1 per 1500sqm GFA
Places of Public Worship	1 per 10 staff	1 per 20 seats
Libraries	1 per 10 staff	4 plus 1 per 200sqm GFA
Registered Club & Function Centres	1 per 10 staff	1 per 140sqm GFA
Recreational Facilities		
Major Facilities	1 per 1500 spectator places	1 per 250 spectator places
Swimming Pools	1 per 10 staff	1 per 15sqm of pool
Other Indoor Facilities	1 per 10 staff	2 plus 1 per 100sqm GFA

*The storage of bicycles for a unit in a residential flat building or multi-dwelling housing may be combined with a unit's allocated basement storage area. The bicycle parking space may also be combined with a storage room within the dwelling. The area for bicycle parking must be larger than a Class 1 locker. If the storage room is in a basement it must satisfy control 3 above.

Bike Paths and Facilities

The Liverpool Bike Plan provides for new on-road and off-road bicycle routes to be provided across Liverpool. In an effort to avoid instances of providing 'tack-on' widenings or reconstruction of new footpaths, new developments must consider any proposed routes in the Bike Plan.

1. Any development which would otherwise be required to rehabilitate, or provide a new footpath, shall provide a shared-path (or other facility as specified) if it forms part of a route in the bike plan.
2. In addition to control 1 above, any developments involving more than 10 dwellings may be required to join any shared paths (or other facilities) required as part of the development with that of other nearby facilities if the paths would not meet.
3. Shared paths shall be at-least 2.5m wide, and designed in accordance with any applicable Council paving policy, the Cycling Aspects of Austroads Guidelines and NSW Bicycle Guidelines (RTA).
4. In an effort to reduce streetscape clutter, regulatory shared-path signage should not be installed until a reasonable portion of the route has been constructed (e.g. a length of approximately 50m or more, such as an uninterrupted length between two streets).

Electric Vehicle Charging Provisions for Dwelling Houses

1. Any new dwelling house shall be provided with a dedicated 32-amp circuit provided in the electricity distribution board for the purpose of vehicle charging, and:
 - a. a minimum of 1, 7 kW (32 A) type 2 electric vehicle charger located in the garage, carport or other parking area, Or
 - b. That the electrical distribution board is adjacent to the garage, carport or other parking area, Or
 - c. In instances where the electrical distribution board is not on the wall adjacent to a garage, carport or other parking area, an electrical conduit, pull-string and cover-plate is provided between the electrical distribution board and the vehicle parking area in a manner which permits a vehicle charger to be installed without penetrating any wall, ceiling or floor.

20.4 Car Parking Design

Car Space Dimensions

Table 14 Dimensions of Off-Street Car parking for bays at 90°

Land use types	Width	Length 1	Length 2	Aisle Width
Tenant, employee and commuter car parking, universities (generally all day car parking)	2.4m	5.4m	4.8m	6.2m
Long-term city and town centre car parking, sport facilities, entertainment centres, hotels, motels, airport visitors (generally medium term car parking)	2.5m	5.4m	4.8m	5.8m
Short-term city and town centre car parking, shopping centres, department stores, supermarkets, hospitals and medical centres (generally short term car parking and where children and goods can be expected to be loaded into vehicles)	2.6m	5.4m	4.8m	5.8m
Car parking for people with disabilities (see next section)	3.2m	5.4m	4.8m	5.8m

1. Length 1 - Where car parking is to a wall to high kerb not allowing any overhang.
2. Length 2 - Where car parking is controlled by wheel-stops or a kerb no higher than 100mm, which allows 600mm overhang.
3. Refer to AS 2890.1: 2004 for more details.

PLAN 03	Public Exhibition of the amended Draft Planning Agreement (VPA-49) associated with State Significant Development Application SSD-10446 at 275 Adams Road, Luddenham
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Strategic Objective	Visionary, Leading, Responsible Demonstrate a high standard of transparency and accountability through a comprehensive governance framework
File Ref	437552.2023
Report By	Yee Lian - Contributions Planning Officer
Approved By	Lina Kakish - Director Planning & Compliance

EXECUTIVE SUMMARY

The purpose of this report is to seek Council support for the exhibition of the amended Draft Planning Agreement (VPA-49) between the parties Liverpool City Council (Council) and CFT No 13 Pty Limited atf Coombes Family Trust No 13 (Developer) due to changes to the initial exhibited draft prepared in November 2022. The planning agreement is a response to enable the determination of an existing State Significant development application (SSDA) for the construction of a resource recovery centre located at 275 Adams Road, Luddenham. The SSDA cannot be determined unless a Contributions Plan or Planning Agreement is in force. Consequently there is currently no contributions plan that applies to the site so a planning agreement was the only option to progress the application for final determination.

RECOMMENDATION

That Council:

1. Publicly exhibit the amended Draft Planning Agreement and Draft Explanatory Notes for a minimum of 28 days in accordance with Section 7.5 of the Environmental Planning and Assessment Act 1979.
2. Subject to the receipt of public submissions, a further report to Council is to be prepared to consider any public submissions received in relation to the amended draft planning agreement during the exhibition period.
3. Chief Executive Officer, subject to the considerations noted in the post-exhibition report, to execute the Voluntary Planning Agreement in the form that was publicly exhibited or with minor administrative changes.

REPORT

At the Council Meeting held on 16 November 2022 Council was notified about the Draft Planning Agreement associated with the State Significant Development Application (SSD-10446) at 275 Adams Road, Luddenham with the Department of Planning and Environment (now Department of Planning, Housing and Infrastructure) being the consent authority.

The site is situated within the Western Sydney Aerotropolis and for the Department of Planning and Environment, as the consent authority, to determine a development application within the Aerotropolis, a Contribution Plan applying to the land must be in force.

In accordance with Section 66(1c) of the EP&A Regulations a development application must not be determined unless a contributions plan applies. Until a contributions plan is in force (and approved by the Minister), development applications in the Aerotropolis are unable to be determined. Alternatively, in accordance with Section 66(2b) of the EP&A Regulations a planning agreement can be entered into for the application to be determined.

Currently, no Contributions Plan applies to the site at 275 Adams Road, Luddenham and the alternative to determine the application is by way of a planning agreement. Accordingly, Council has prepared a draft planning agreement and resolved to have it exhibited for a minimum period of 28 days. The draft planning agreement was exhibited for the period between 21 November 2022 to 19 December 2022 with no submissions received for consideration.

Since the initial exhibition, ongoing discussions between Council and Developer were being held and resulted in changes to Schedule 3 of the exhibited draft. The amended draft VPA has been reviewed by Council's Legal Services team.

Given the changes to the exhibited draft planning agreement the amended draft will need to be exhibited for public consideration. As a result, this report seeks Council support for the exhibition of the amended draft planning agreement for the minimum period of 28 days under Section 7.5 of the Environmental Planning & Assessment Act 1979.

FINANCIAL IMPLICATIONS

Council will receive a monetary contributions by way of either the following:

- Monetary contributions will be calculated and paid to Council at a rate of 10% of the Capital Investment Value only if the Western Sydney Aerotropolis Contributions Plan has not been adopted after 31 December 2027; or
- Monetary contributions will be calculated and paid to Council at a rate adopted in the final Section 7.12 Western Sydney Aerotropolis Contributions Plan if adopted before 31 December 2027;

The collected funds are to be held in a restricted account until such time as the works are scheduled and allocated towards infrastructure provisions for the Western Aerotropolis Precincts within the operational plan for delivery.

CONSIDERATIONS

Economic	<p>Further develop a commercial centre that accommodates a variety of employment opportunities.</p> <p>Facilitate economic development.</p> <p>Facilitate the development of new tourism based on local attractions, culture and creative industries.</p>
Environment	There are no environmental and sustainability considerations.
Social	There are no social and cultural considerations.
Civic Leadership	<p>Provide information about Council's services, roles and decision making processes.</p> <p>Operate a well-developed governance system that demonstrates accountability, transparency and ethical conduct.</p>
Legislative	<p>Environmental Planning and Assessment Act 1979</p> <p>Environmental Planning and Assessment Regulation 2021</p>
Risk	There is no risk associated with this report.

ATTACHMENTS

1. Amended Draft Planning Agreement (VPA-49) - 275 Adams Road, Luddenham (Under separate cover)
2. Amended Draft Explanatory Note (VPA-49) - 275 Adams Road, Luddenham (Under separate cover)
3. Exhibited Draft Planning Agreement (VPA-49) - 275 Adams Road Luddenham - November 2022 (Under separate cover)

COM 01	Governance Advisory Committees - Amendment of Charter
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Strategic Objective	Visionary, Leading, Responsible Place customer satisfaction, innovation and best practice at the centre of all operations
File Ref	003603.2024
Report By	Susan Ranieri - Council & Executive Services Coordinator
Approved By	Tina Bono - Director Community & Lifestyle

EXECUTIVE SUMMARY

At the Governance Committee Meeting held on 15 November 2023, the Committee recommended:

That Council:

- 1. Amend the Governance Committee Charter to allow seven (7) committee members.*

The Committee recommended Council choose the seven (7) voting members.

- 2. Amends the Governance Committee Charter to allow quorum to be four (4) Councillors.*

The minutes of the Governance Committee Meeting held 15 November 2023 were endorsed at the 13 December 2023 Council meeting.

This report is tabled to endorse the recommended changes as noted at the December Council meeting, provide Council with the amended Charter and to nominate the seven (7) voting members.

RECOMMENDATION

That Council:

1. Endorse the recommended changes to the Governance Committee Charter;
and
2. Choose the seven voting members.

REPORT

At the Governance Committee Meeting held on 15 November 2023, the Committee recommended:

That Council:

1. *Amend the Governance Committee Charter to allow seven (7) committee members.*

The Committee recommended Council choose the seven (7) voting members.

2. *Amends the Governance Committee Charter to allow quorum to be four (4) Councillors.*

The minutes of the Governance Committee Meeting held 15 November 2023 were endorsed at the 13 December 2023 Council meeting.

This report is tabled to endorse the recommended changes as noted at the December Council meeting, provide Council with the amended Charter and to nominate the seven (7) voting members.

The recommended changes have been made to the Governance Committee Charter and is attached to this report in tracked changes.

FINANCIAL IMPLICATIONS

There are no financial implications relating to this recommendation.

CONSIDERATIONS

Economic	There are no economic and financial considerations.
Environment	Raise community awareness and support action in relation to environmental issues.
Social	Raise awareness in the community about the available services and facilities. Deliver high quality services for children and their families.
Civic Leadership	Act as an environmental leader in the community. Provide information about Council's services, roles and decision making processes. Deliver services that are customer focused. Operate a well-developed governance system that demonstrates accountability, transparency and ethical conduct.
Legislative	Code of Meeting Practice.
Risk	There is no risk associated with this report.

ATTACHMENTS

1. Amended Governance Advisory Committees Charter



GOVERNANCE ADVISORY COMMITTEES CHARTER

Adopted: ~~1 March 2023~~
7 February 2024

TRIM: 389910.2022-
00~~4~~3



Governance Advisory Committees Charter

DIRECTORATE: **Office of the CEO**

BUSINESS UNIT: **Council & Executive Services**

1. OBJECTIVES

The objective of the Governance Advisory Committees is to provide a mechanism by which Council, staff or experts can have an active role in the provision of services and overseeing the key functions of Council. This assists Council in providing governance and insights with respect to the delivery and outcomes of its functions.

2. INTERPRETATION

For the purpose of this Charter:

- a) "Act" means the *Local Government Act 1993*
- b) "Charter" means the Governance Advisory Committees Charter
- c) "Committee" means the Governance Advisory Committees
- d) "CEO" means the Chief Executive Officer
- e) "Governing Body" means the elected representatives of Council (Councillors)
- f) "Member" means a voting member of the committee
- g) Governance Committees is the collective word for all the Committees pertaining to this Charter with the exceptions of the Audit, Risk and Improvement Committee which is dealt with separately.

3. STATUS OF COMMITTEE

The Committee is an advisory body tasked with providing advice and recommendations to the Council.

4. FUNCTIONS AND PURPOSE

This Charter covers the following Committees;

Budget Committee

To coordinate the strategic financial planning of Council and to develop the long-term financial plan and operational budgets to support the delivery of infrastructure and services to the community.

Infrastructure and Planning Committee

To oversee Council's Asset and project management this includes but not limited to Councils asset management plan, asset renewals, design and upgrades, Developer contributions expenditure, Asset project and programme Governance

and monitoring of major planning projects including the development and changes to its Planning instruments.

Strategic Priorities Committee

To oversee the delivery of Council priorities and special project, areas of economic development and City revitalisation, lobbying efforts by Council, and grant funding efforts.

Strategic Performance Committee

To oversee the setting, progress and realisation of Council's long term strategic direction through KPI monitoring, service and policy review and performance data. In addition to oversee community initiatives through the monitoring of Council's major events, culture, inclusion, support and recognition programs and initiatives.

Audit, Risk and Improvement Committee

Even though the Audit, Risk and Improvement Committee (ARIC) is a Governance Committee it has its own Charter as it is governed by the Act and the model charter from the Office of Local Government.

The function for each committee is defined in their respective schedules attached to this Charter (Schedules 1- 4).

5. COMMITTEE SCHEDULING

5.1 The Committee shall meet monthly on a Tuesday. Dates of meetings will be determined annually by the Committee and referred back to Council.

5.2 Extraordinary meetings may be called by the Chairperson of the Committee in consultation with the CEO (or delegate).

5.3 The location, date and starting time for meetings will be advised on the agenda.

5.4 Committee meetings can only be held if three ordinary days' notice has been given to all members and Councillors.

Once all items of business are dealt with, the Chair will immediately commence the next Committee.

The Committees will be dealt with in the following order;

Infrastructure and Planning Committee;
Strategic Priorities;

Budget Committee; and
Strategic Performance.

6 OUTCOMES

The Committee aims to assist Council in achieving the outcomes as defined in their respective schedules attached to this Charter.

7 MEMBERSHIP

7.1 Councillor Representation:

~~The Mayor and all~~ Seven (7) Councillors are members of the Governance Advisory Committees.

7.2 Council staff representation:

The CEO (or delegate) will be a member of the committees and shall assign relevant executive and other staff to the committees in an observer / advisory capacity.

7.3 Support Staff:

Administration support is provided for the preparation of the agendas, recording of the minutes and distribution of the agenda and business papers.

7.4 Chairperson and Deputy Chairperson:

7.4.1 The Mayor or delegate is to be the chair of the Committees.

7.4.2 The role of the Chairperson is to preside at the meetings of the committees. In the absence of the Chairperson, the delegated chairperson shall preside at the meeting.

7.4.3 If the Chairperson or the delegated Chairperson is not present at the time designated for the commencement of a meeting, the first business of the meeting must be the election of an acting Chairperson to preside at the meeting.

7.4.4 The election of a chairperson, delegated chairperson or acting chairperson must be conducted;

- a) By the CEO or, in his or her absence, an employee of Council designated by the CEO to conduct such an election; or
- b) If neither of them is present at the meeting – by the person who called the meeting or a person acting on his or her behalf.

8 COMMITTEE DELEGATIONS

The Committee has no delegation of authority to make decisions in its own right.

The Committee is able to investigate any activity that is within this charter and is able to seek Council information that relates to the functions of the committees.

9 TERM OF OFFICE

~~All Councillors will be members of the Governance Advisory Committees during their term of office as Councillors.~~ Members of the Governance Advisory Committees are elected until the conclusion of the Council term.

Governance Advisory Committees will be reviewed at the beginning of a new Council term.

10 QUORUM AND RECOMMENDATIONS

10.1 The quorum for a meeting of the Governance Advisory Committees will be ~~six (6)~~ four (4) Councillors.

10.2 Observers, visitors and non-voting members at the meeting do not form part of the quorum.

10.3 In the absence of a quorum 15 minutes after the advertised start of the meeting, the panel members present may discuss the agenda items although any recommendations made will not become formalised until they have been ratified at the next panel meeting with a quorum present.

10.4 Wherever possible, recommendations of the committee will be made on the basis of consensus, that is, when all members present agree. At the discretion of the chairperson, a vote may be called to resolve a matter. This may occur when consensus cannot be reached or in relation to a matter that is more significant in nature. In such cases, the matter will be resolved by a simple majority of those at the meeting, provided that there is a quorum present. In the event of tied vote, the chairperson will exercise the deciding vote.

10.5 Committee recommendations are not binding on Council. To obtain Council endorsement, a committee recommendation must be reported to the Council for its decision.

10.6 A Committee member should notify the Committee chairperson of their planned absence from a meeting.

11 MEETINGS AND MEMBERS OF THE PUBLIC

11.1 Meetings of the Committee are normally not open to members of the public because meetings may involve information that would, if disclosed

- a) Confer a commercial advantage on a person with whom Council is conducting (or proposes to conduct) business;

- b) Reveal commercial information of a confidential nature that would, if disclosed, prejudice the commercial position of the person who supplied it, or confer a commercial advantage on a competitor of Council.

11.1 Representatives of organisations or the general community may be invited by the Chairperson to address the Committee on matters on the agenda.

11.2 Relevant experts, stakeholders and community members may be invited to participate in the Committee from time to time, as determined by the Committee.

12 MEETING PRACTICE AND PROCEDURES

12.1 Unless otherwise specified in this charter, Committee meetings must be conducted in accordance with Council's Code of Meeting Practice.

12.2 The Committee must observe the provisions of any other relevant Council policies and procedures.

12.3 Minutes of meetings must be kept in accordance with the procedures set out in Council's Code of Meeting Practice.

12.4 The minutes of each Committee meeting will be submitted to the next available meeting of Council.

12.5 The Committee agenda and minutes are to be published on the Council website.

13 OBSERVING THE CODE OF CONDUCT AND RELEVANT COUNCIL POLICIES

All members of the Committee are required to observe the provisions of Council's Code of Conduct and any other relevant Council policy applicable to the proper functioning of the Panel.

If a member of the charter breaches Council's Code of Conduct or any other relevant Council policy, the matter will be referred to the CEO to be dealt with in accordance with Council's Code of Conduct and Code of Conduct Procedures.

A Committee member has an obligation to declare any conflict of interest they have. Conflict of interests are defined in the Code of Conduct. All conflicts of interests will be dealt with in line with Council's Code of Conduct.

Committee members declaring a conflict of interest, whether pecuniary or non-pecuniary, should complete a Declaration of Interest Form (Councillor) which is to be signed by the CEO and retained by Council in accordance with Council's Code of Conduct and its Conflicts of Interest Policy.

14 CONFIDENTIALITY AND MANAGING PRIVACY

Committee members, through their involvement on the Charter, may come in contact with confidential or personal information retained by Council. Charter members are required to maintain confidentiality and security in relation to any such information and not access, use or remove that information, unless authorised to do so.

The *Privacy and Personal Information Protection Act 1998* and Council's Privacy Policy deal with the collection, holding, use, correction, disclosure and transfer of personal information.

Should a committee member become aware of any breach of security, or misuse of Council's confidential or personal information, they should inform the CEO immediately.

15 DISCIPLINARY ACTION

Should a member of the committee breach the Code of Conduct adopted by Council, the matter will be referred to Council's CEO and will be dealt with in accordance with Council's Code of Conduct and Code of Conduct Procedures.

16 MEDIA PROTOCOL

The Mayor is the only person permitted to speak to the media on behalf of the charter. No other member of the committee is permitted to speak to the media in his or her capacity as a committee member.

AUTHORISED BY

Council Resolution

EFFECTIVE FROM~~4 March 2023~~ 7 February 2024**REVIEW DATE***The charter must be reviewed every four years or more frequently depending on legislative or policy changes occur.***VERSIONS***The current and previous version of the Charter should be set out in the following table.*

Version	Amended by	Changes made	Date	TRIM Number
1	Head of Audit, Risk and Improvement	New Charter	1 February 2023	389910.2022
2	Governance	Update Charter	1 March 2023	389910.2022-001
3	Council & Executive Services	Update Charter	7 February 2024	389910.2022-003

SCHEDULE 1 - BUDGET COMMITTEE

Objective

To coordinate the strategic financial planning of Council and to develop the long-term financial plan and operational budgets to support the delivery of infrastructure and services to the community.

Functions and outcomes:

The functions of the Committee are to:

- Oversee the formulation of council's Operational Plan, Delivery Program and Long-Term Financial Plan;
- Review Council's Capital management plan including its renewal program;
- Draft the annual budget before submitting to Council;
- Monitor Council's performance against the approved annual budget;
- Review the quarterly budget;
- Review Council's Financial progress, forecasts and assumption;
- Review Council's Long Term Financial Plan;
- In relation to the Town Improvement Fund reserves;
 - Consider and approve the fund initiatives and allocations and;
 - monitor its delivery and outcomes
- Monitor the development of financial plans of Council in line with strategic directions;
- Review the optimisation of resources and the financial sustainability in the short, medium and long term;
- Accept tenders that are valued at over \$2 million. Note that any tender that is to be rejected or enter into direct negotiations will need to be recommended to Council for endorsement.

SCHEDULE 2 - INFRASTRUCTURE AND PLANNING COMMITTEE**Objective:**

To oversee Council's Asset and project management. This includes but is not limited to Councils asset management plan, asset renewals, design and upgrades, Developer contributions expenditure, Asset project and programme and monitoring of major projects. This Committee will oversee the development and changes to its Planning instruments (unless precluded under s377 of the Act). Such planning instruments and frameworks are as follows.

- Growth precinct infrastructure planning frameworks;
- Contribution plan and Voluntary Planning Agreement administration;
- Social infrastructure sport, park and facility upgrade programs; and
- Major planning projects including:
 - Strategic planning policies and plans
 - New Liverpool Environmental Plan(s), amendments to the Liverpool Local Environmental Plan, or Council initiated amendments to State Environmental Planning Policies
 - New Development Control Plans, or amendments to existing Development Control Plans
 - Council response(s) to major state planning reform (where practical)

Functions:

- Monitor the effective expenditure of Developer contributions;
- Consider and approve Council's property strategy;
- Monitor the progress of Council's property strategy;
- Oversee but not approve the delivery of significant capital projects of Council;
- Monitor the progress, delivery and prioritisation of key capital projects;
- Consider and approve the Major Capital Projects vision and delivery;
- Consider and approve Major asset design;
- Oversee but not approve major asset and land acquisition and disposal;
- Provide input into the development of programs and projects to ensure ongoing serviceability of infrastructure assets and associated services;
- Consider and approve strategies for infrastructure delivery;
- Endorse policies which support active transport infrastructure and public transport infrastructure, such as bicycle paths and bus shelters, through infrastructure plans and strategies;
- Consider and approve key policy initiatives and strategies pertaining to traffic matters;
- Monitor Council's infrastructure performance;
- Evaluate solution-based provision and management of public community infrastructure;
- Oversee and provide input into the implementation and prioritisation of the Liverpool City Centre public domain master plan;

- Consider and approve the development of planning objectives and controls for high-quality design for best outcomes of a growing city;
- Review Planning controls and best practice urban design for inclusive and sustainable, urban environments;
- Consider and approve heritage, history and culture related plans;
- Recommend new or amended Local Environmental Plans, Local Strategic Planning Statements, and Development Control Plans;
- Review policy which addresses key land, housing, employment, and environmental development challenges across the Liverpool LGA;
- Monitor Council's Environmental performance and initiative;
- Consideration and approval of Environmental Advisory Committee recommendations
- Consideration and approval of Traffic Committee recommendations
- Consideration and approval of Heritage Advisory Committee recommendations
- Consideration and approval of Intermodal precinct Committee recommendations

SCHEDULE 3: STRATEGIC PRIORITIES COMMITTEE

Objective:

To oversee the delivery of Council priorities, special projects, areas of economic development and City revitalisation, lobbying efforts by Council, and grant funding opportunities.

Functions:

- Monitor Council's approach to grants opportunities;
- Advocate for improved public transport infrastructure, including new bus routes, transit lanes, and rail-based infrastructure;
- Advocate for improved active transport infrastructure, including bicycle paths, pedestrian bridges, and improvements to road networks;
- Consider and approve Council submissions on state planning reform, state environmental planning policies, and major state determined developments, such as SSDAs, when practical;
- Promote and advocate for an integrated transport network with improved transport options and connectivity;
- Monitoring the delivery of the 100-day Plan;
- Provide input into Council's stakeholder management approach and initiatives with relation to agencies, stakeholders and businesses to achieve beneficial outcomes for the city;
- Endorse inbound Tourism strategic opportunities and initiatives;
- Monitor economic capacity and development of local businesses and industries;
- Monitor development and delivery of a range of city center revitalisation initiatives, projects and events;
- Development which impacts Liverpool city, including the proposed intermodal at Moorebank and the Badgerys Creek Airport; and
- All other matters pertaining to the strategic direction of Council.

SCHEDULE 4: Strategic Performance Committee**Objective**

To oversee the setting, progress and realisation of Council's long term strategic direction through KPI monitoring, service and policy review and performance data. In addition, to oversee community initiatives through the monitoring of Council's major events, culture, inclusion, support and recognition programs and initiatives.

Functions:

- Strategic performance data including but not limited to Integrated Planning and Reporting data;
- The development, monitoring and performance against economic and social development as articulated in Liverpool's Community Strategic Plan;
- Monitoring Council's structural and technology transformations;
- Consideration and approval of Council Policies that does not require a resolution from the full Council;
- Consideration and approval of external facing service review outcomes and/or service calibration;
- Monitoring the design, strategy and utilisation of parks, places and facilities
- Monitor initiatives and strategies to enhance access, equity, opportunity of people with a disability, and people who are socially isolated within the community
- Consider and approve relevant community grants and donations that do not require a resolution from the full Council;
- Monitor the strategic initiatives and direction of Council's art and culture assets and programs (including CPAC);
- Monitor matters pertaining to the inclusion of people across all sections of Council's diverse community;
- Monitoring the success of Council;
- Consideration and approval of Civic awards, events and recognition of Liverpool's community;
- Monitoring the scheduling, delivery and effectiveness of events and programs and approving amendments as required
- Consideration and approval of Aboriginal Consultative Committee recommendations;
- Consideration and approval of Civic Advisory Committee recommendations;
- Consideration and approval of Community Safety and Crime Prevention Committee recommendations;
- Consideration and approval of the Companion Animal Advisory Committee recommendations
- Consideration and approval of the Liverpool Access committee recommendations
- Consideration and approval of the Liverpool Sports Committee recommendations

COM 02

**Appointment of Councillors to Committees and
Affiliated Bodies**

Strategic Objective	Visionary, Leading, Responsible Demonstrate a high standard of transparency and accountability through a comprehensive governance framework
File Ref	436577.2023
Report By	Susan Ranieri - Council & Executive Services Coordinator
Approved By	Tina Bono - Director Community & Lifestyle

EXECUTIVE SUMMARY

The purpose of the report is for Council to appoint the Councillor representatives to Committees and affiliated bodies where nominations are required.

At a meeting each year, Council elects persons to all positions, including Chairpersons, delegates to all community committees and affiliated bodies. The method for election for all positions shall be determined by Council.

The report outlines the Committees and affiliated bodies previously endorsed and recommends that Council retains the current Councillor representatives for the period to September 2024, or appoint Councillors where there are exceptions.

A review of Committees is currently underway and a further report will be brought back to Council in the near term.

RECOMMENDATION

That Council:

1. Retains the current Councillors as representatives to the following Committees for the period to September 2024, or appoint Councillors where there are exceptions to any of the Committees:
 - a. Aboriginal Consultative Committee
 - b. Audit, Risk & Improvement Committee (Note, this is a mandatory Committee)
 - c. Casula Powerhouse Arts Centre Board (CPAC Advisory Committee)
 - d. Companion Animal Advisory Committee
 - e. Community & Safety Prevention Committee
 - f. Environment Advisory Committee
 - g. Heritage Advisory Committee
 - h. Intermodal Precinct Committee
 - i. Liverpool Access Committee
 - j. Liverpool Sports Committee
 - k. Tourism & CBD Committee
 - l. Youth Council
2. Endorses the current practice of all Councillors being members of the Civic Advisory Committee.
3. Retains the current Councillors as representatives to the following community committees and affiliated bodies and notifies them of their representatives for the period to September 2024, or appoint Councillors where there are exceptions:
 - a. Civic Risk Mutual Ltd Members Assembly (Note, the appointed Councillor is to be the representative for the duration of the Council term)
 - b. Georges River Combined Councils Committee
 - c. Liverpool Pedestrian, Active Transport and Traffic Committee
 - d. Macarthur Bushfire Management Committee
 - e. NSW Metropolitan Public Libraries Association
 - f. Sydney Western City Planning Panel
 - g. South West Sydney Academy of Sport (SWSAS)
 - h. Western Sydney Regional Organisation of Councils (WSROC)

REPORT

Appointment of Councillors to Council Committees

Council is required to nominate its Councillor representatives for the committees it establishes. Those nominated to be representatives for the committees must be endorsed by a resolution of Council. Council reviews the membership and elects persons to all committees annually traditionally in September.

Traditionally, representatives to Committees are appointed in September for the following 12 months.

To bring it back in line with the September schedule, it is recommended that Councillors be appointed for the period to September 2024. A further report will then be submitted to Council to appoint Councillor representatives to Committees for the October 2024 – September 2025 period.

The following information provides an outline of committees established by Council.

Note, the list in the table below also includes the Civic Advisory Committee of which all Councillors are members. As all Councillors are members, specific appointed representatives to this Committee is not required.

It should also be noted that at the 24 September 2014 Council meeting, Council resolved that “for internal Council Committees, all Councillors are entitled to attend, speak and participate in Committee deliberations”.

Aboriginal Consultative Committee	
<i>Purpose</i>	The Aboriginal Consultative Committee has been established primarily to provide an open line of communication between Council and the Aboriginal community.
<i>Meeting Information</i>	Quarterly, first Thursday, 6.00pm-8.00pm
<i>Representatives</i>	Mayor (or delegate) and one Councillor
<i>Current Representative</i>	Clr Green

Audit, Risk and Improvement Committee	
<i>Purpose</i>	The objective of the ARIC is to review the following aspects of Council's operations: compliance; risk management; fraud control; financial management; governance; implementation of Council's strategic plan, delivery program and strategies; service reviews; collection of performance measurement data by Council; provide information to Council for the purpose of improving Council's performance of its functions; and external accountability.
<i>Meeting Information</i>	Quarterly on a Friday. As at 1 July 2024 this will become a mandatory Committee. This is a result of recent amendments to the <i>Local Government (General) Regulation 2021</i> .
<i>Representatives</i>	Based on Council's ARIC Charter, Council's Committee comprises of 5 voting members. The makeup of these voting members are as follows; <ul style="list-style-type: none"> • 3 independent members and; • 2 non-independent members (the Deputy Mayor and one Councillor). The Mayor and other Councillors can attend however do not have voting rights.
<i>Current Representatives</i>	Deputy Mayor Macnaught and Cllr Rhodes

Casula Powerhouse Arts Centre (CPAC) Advisory Committee.	
<i>Purpose</i>	To oversee and guide CPAC programming and operations at a high level, providing strategic advice and support for the successful production and promotion of the artistic, cultural and entertainment offerings of the Centre. Providing an ongoing dialogue between the Centre, Liverpool City Council and the community, the Committee can also provide leadership in further developing engagement, partnerships, sponsorships and philanthropic support for the Centre and its programs.
<i>Meeting Information</i>	This is a non-active committee as the purpose is under review.

<i>Representatives</i>	Mayor (or delegate), Deputy Mayor, and one Councillor
<i>Current Representatives</i>	Clr Rhodes, Clr Goodman and Clr Kaliyanda.

Civic Advisory Committee	
<i>Purpose</i>	<p>The Civic Advisory Committee has been established:</p> <ul style="list-style-type: none"> a. to highlight the wonderful work that is being done by members of the Liverpool local government area; and b. to promote mechanisms that serve to acknowledge the contributions of members of the Liverpool local government area to the City of Liverpool and to humanity as a whole.
<i>Meeting Information</i>	Quarterly or as required
<i>Representatives</i>	Mayor and all Councillors

Companion Animal Advisory Committee	
<i>Purpose</i>	<p>This is a Council community advisory committee and reports to Council. Its purpose is to bring together interested community members to provide a consultative forum to raise issues relating to Companion Animals. To enable Council to engage with its community by listening to and responding to their needs and concerns. The group will not involve itself with individual aspects or issues of specific animal operational/regulatory matters.</p>
<i>Meeting Information</i>	Quarterly at 7.00pm on the first Tuesday of every third month
<i>Representatives</i>	Mayor (or delegate), and one Councillor
<i>Current Representative</i>	Clr Rhodes

Community Safety and Crime Prevention Advisory Committee	
<i>Purpose</i>	<p>The Community Safety and Crime Prevention Advisory Committee has been established to:</p> <ul style="list-style-type: none"> a. make relevant advice and recommendations to Council which relate to community safety and crime prevention matters in the Liverpool local government area including the Liverpool City Centre. The crime and safety matters include the improvement of perceptions of safety, drug and alcohol issues, injury prevention, implementation of recommendations through safety audits, and hotspots improvement through delivery of various projects and programs; b. improve the perception of crime and safety in the area that will have a positive impact on economic and social development; c. promote an integrated strategic approach to deal with local crime and safety issues; and d. maximise the skills and expertise that exist in the community to complement the role of Council in planning and policy-making.
<i>Meeting Information</i>	Quarterly, first Thursday, 10am – 12pm
<i>Representatives</i>	The Mayor (or delegate) and one Councilor
<i>Current Representatives</i>	Clrs Harle and Rhodes

Environment Advisory Committee	
<i>Purpose</i>	This committee has been established primarily to consider and provide input to Council's environment programs by making recommendations to Council.
<i>Meeting Information</i>	Bi-monthly, 5:30pm on a Monday.
<i>Representatives</i>	Two Councillors
<i>Current Representatives</i>	Clrs Harle and Kaliyanda

Heritage Advisory Committee	
<i>Purpose</i>	This committee has been established primarily to support the conservation and promotion of heritage within the Liverpool Local Government Area by providing relevant community based advice and assistance.
<i>Meeting Information</i>	Quarterly
<i>Representatives</i>	Two Councillors
<i>Current Representatives</i>	Clrs Harle and Rhodes

Intermodal Precinct Committee	
<i>Purpose</i>	The Intermodal Precinct Committee has been established to respond to the opportunities presented by the Moorebank Intermodal development at Moorebank and to mitigate negative impacts on the community.
<i>Meeting Information</i>	Bi-monthly, 6:00pm–7:30pm on the first Monday of each second month.
<i>Representatives</i>	Two Councillors
<i>Current Representatives</i>	Deputy Mayor Macnaught and Clr Rhodes

Liverpool Access Committee	
<i>Purpose</i>	This committee has been established primarily to provide advice to Council which will effectively improve and alleviate access difficulties experienced by people with disabilities in Liverpool.
<i>Meeting Information</i>	Quarterly, second Thursday, 1pm -3pm.
<i>Representatives</i>	Mayor (or delegate) and one Councillor
<i>Current Representatives</i>	Clrs Harle and Rhodes

Liverpool Sports Committee	
<i>Purpose</i>	<p>The committee has been established to:</p> <ul style="list-style-type: none"> a) Provide a forum for representing the views of sporting organisation members, clubs and associations to Council relating to sporting matters; and b) Assist with the promotion, coordination and growth of sporting codes within the Liverpool LGA.
<i>Meeting Information</i>	Quarterly, 7:00pm-9:00pm on the first Wednesday of the month
<i>Representatives</i>	Mayor (or delegate)
<i>Current Representatives</i>	Clrs Ammoun and Goodman

Tourism & CBD Committee	
<i>Purpose and Meeting information</i>	<p>The Committee has been established to provide relevant advice and recommendations to Council relating to:</p> <ul style="list-style-type: none"> a) The development of the visitor economy in the Liverpool LGA, including through recreation, tourism, activations and major events; b) Council initiatives to enhance tourism, encourage business growth, attract visitors and boost economic development in the Liverpool LGA; and c) Council initiatives to drive economic, social and cultural development in the CBD.
<i>Meeting Information</i>	Bi-monthly, 10:00am–12noon on a Tuesday
<i>Representatives</i>	Mayor (or delegate) and four Councillors
<i>Current Representatives</i>	Deputy Mayor Macnaught, Cllr Hadid and Cllr Rhodes

Youth Council	
<i>Purpose</i>	<p>The Liverpool Youth Council has been established primarily to provide advice to Council about issues relating to young people, to act as a consultative mechanism for young people and to promote the interests of young people in Liverpool.</p>
<i>Meeting Information</i>	Monthly, 6.00pm – 8.00pm on the second Tuesday of the month.
<i>Representatives</i>	Mayor (or delegate) and two Councillors
<i>Current Representatives</i>	Deputy Mayor Macnaught and Cllr Kaliyanda

Appointment of Councillors to Community Committees and Affiliated Bodies

Each year Council also nominates its Councillor representatives for various community committees and affiliated bodies. Those nominated to be representatives must be endorsed by a resolution of Council.

The following information provides an outline of bodies currently affiliated with Council:

Civic Risk Mutual Ltd Members Assembly	
<i>Purpose</i>	Civic Risk Mutual is a Local Government self insurance scheme established to help stabilise insurance premium costs and achieve significant cost savings and long term benefits for member Councils through effective risk management.
<i>Meeting Information</i>	Three times a year.
<i>Representatives</i>	One Councillor and a senior staff member. Note: Civic Risk Mutual encourages Councils to appoint its representative for the duration of the Council term.
<i>Current Representatives</i>	Mayor Mannoun and Cllr Rhodes

Georges River Combined Councils Committee (GRCCC)	
<i>Purpose</i>	The primary role of the Georges River Combined Councils Committee (GRCCC) is to develop programs and partnerships, and to lobby government organisations and other stakeholders in order to protect, conserve and enhance the Georges River.
<i>Meeting Information</i>	Bi-monthly, 6pm on a Thursday
<i>Representatives</i>	Two Councillors
<i>Current Representatives</i>	Deputy Mayor Macnaught and Cllr Harle

Liverpool Pedestrian, Active Transport and Traffic Committee	
<i>Purpose</i>	To provide advice on regulatory traffic facilities, line marking or signage to Council
<i>Meeting Information</i>	Bi-monthly, 9:30am-12:30pm on a Wednesday
<i>Representatives</i>	Mayor (or delegate)
<i>Current Representatives</i>	Clr Goodman and Clr Rhodes

Macarthur Bushfire Management Committee	
<i>Purpose</i>	The Bushfire Management Committee is responsible for planning for and advising in relation to bush fire prevention and coordinating firefighting.
<i>Meeting Information</i>	Quarterly, 10:00am – 12:00noon
<i>Representatives</i>	One Councillor
<i>Current Representative</i>	Clr Harle

NSW Metropolitan Public Libraries Association (NSW MPLA)	
<i>Purpose</i>	The NSW MPLA is the peak body that represents the interests and development of public libraries in metropolitan areas and is aimed at “positioning, sustaining and developing public libraries in the greater Sydney region for the social, cultural and economic benefit of their communities”.
<i>Meeting Information</i>	Quarterly
<i>Representatives</i>	Two representatives, one of whom shall be an elected Councillor and the other generally being a Library Manager.
<i>Current Representative</i>	Clr Green

Sydney Western City Planning Panel	
<i>Purpose</i>	The primary function of the Sydney Western City Planning Panel is to determine regionally significant development applications.
<i>Meeting Information</i>	Held when required on Mondays.
<i>Representatives</i>	Two council appointed members, with at least one of whom is required to have expertise in one or more of the following areas: planning, architecture, heritage, environment, urban design, land economics, traffic and transport, law, engineering or tourism. Expertise may be demonstrated by formal qualifications or relevant skills, knowledge and practical experience. <i>The Planning Panel Secretariat has recommended that Council nominate two alternate members for the Panel in the instance the delegated permanent representatives are not available.</i>
<i>Current Representatives</i>	Mayor Mannoun and Cllr Rhodes (Cllr Harle as alternate)

South West Sydney Academy of Sport (SWSAS)	
<i>Purpose</i>	The SWSAS provides talented athlete identification and development programs which assist athletes to successfully realise their sporting potential.
<i>Meeting Information</i>	Board meets six times per year, varies between 5:30 – 6:00pm, Thursday
<i>Representatives</i>	One Councillor
<i>Current Representatives</i>	Cllr Kaliyanda (Cllr Rhodes as alternate)

Western Sydney Regional Organisation of Councils (WSROC)	
<i>Purpose</i>	WSROC is run by a board that represents member councils in Sydney, and supports business improvement, research and partnerships.
<i>Meeting Information</i>	Bi monthly, on a Thursday, venues and timing vary
<i>Representatives</i>	Mayor and one Councillor
<i>Current Representatives</i>	Deputy Mayor Macnaught and Cllr Rhodes, until membership expiry.

FINANCIAL IMPLICATIONS

Costs associated with this recommendation have been included in Council's budget for the current year and long-term financial plan.

CONSIDERATIONS

Economic	There are no economic and financial considerations.
Environment	There are no environmental and sustainability considerations.
Social	There are no social and cultural considerations.
Civic Leadership	<p>Facilitate the development of community leaders.</p> <p>Encourage the community to engage in Council initiatives and actions.</p> <p>Provide information about Council's services, roles and decision making processes.</p> <p>Deliver services that are customer focused.</p> <p>Operate a well-developed governance system that demonstrates accountability, transparency and ethical conduct.</p>
Legislative	Section 355 of the Local Government Act 1993 (LGA) which provides that a Council function may be exercised by a Committee of the Council.

	<p>The Council may by resolution delegate functions to a body under Section 377 of the LGA, which would include a Committee.</p> <p>The Council must appoint an Audit, Risk and Improvement Committee under Section 428A of the LGA.</p> <p>The Council may appoint members to other bodies if that would assist the exercise of its functions (LGA, Section 23).</p>
Risk	<p>The risk is deemed to be low. The risk is considered within Council's risk appetite.</p>

ATTACHMENTS

Nil

COM 03	Resignation of Councillor Nathan Hagarty - Request to Minister of Local Government to Dispense with By-election
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Strategic Objective	Visionary, Leading, Responsible Demonstrate a high standard of transparency and accountability through a comprehensive governance framework
File Ref	000981.2024
Report By	Susan Ranieri - Council & Executive Services Coordinator
Approved By	Tina Bono - Director Community & Lifestyle

EXECUTIVE SUMMARY

At Council's Ordinary Council meeting held on 13 December 2023, Nathan Hagarty tendered his resignation from the Office of Councillor at Liverpool City Council, effective 15 December 2023.

This report seeks a resolution of Council to allow the Chief Executive Officer to request permission from the Minister of Local Government to dispense with a by-election and fill the casual vacancy left by Nathan Hagarty's resignation at the Local Government elections scheduled for 14 September 2024.

The recommendation considers that:

- a) A by election will be costly. An estimate of cost is difficult to make, but it is worthwhile noting that a by-election requires a commitment of resources that is almost as great as an ordinary election.
- b) The next local government election is due in September 2024, meaning that the utility of a by-election is limited.

RECOMMENDATION

That Council:

1. Note the resignation of Nathan Hagarty from the role of Councillor for the City of Liverpool, effective Friday, 15 December 2023;
2. Delegate authority to the Chief Executive Officer to write to the Minister for Local Government on behalf of the Council, seeking that the requirement for a by-election to fill Nathan Hagarty's seat be dispensed with under the provisions of s.294(2)(a) of the Local Government Act 1993; and
3. Notify Councillors of the Minister's response as soon as possible after it is received.

REPORT

At Council's Ordinary Council meeting held on 13 December 2023, Nathan Hagarty tendered his resignation from the Office of Councillor at Liverpool City Council, effective 15 December 2023.

Clause 294(2)(a) of the Local Government Act 1993 authorises the Minister for Local Government to grant permission to dispense with a by-election when a casual vacancy in the Office of Councillor exists within 18 months of the next ordinary election. Clause 294 of the Local Government Act 1993 is shown below:

"294 Dispensing with by-elections

- (1) This section applies if a casual vacancy occurs in the office of a councillor, including a mayor elected by the electors of an area, within 18 months before the date specified for the next ordinary election of the councillors for the area.*
- (2) If such a casual vacancy occurs in the office of a councillor (but not the office of a mayor elected by the electors), the Minister may, on the application of the council:*
 - (a) order that the vacancy not be filled, or*
 - (b) order the holding on a stated day of a by-election to fill the vacancy and revoke any earlier order made under paragraph (a).*
- (3) If such a casual vacancy occurs in the office of a mayor elected by the electors, the casual vacancy is to be filled by the Governor appointing to the vacant office a councillor nominated by the council.*
- (4) If the council does not nominate a councillor for the purposes of subsection (3), the Governor may appoint one of the councillors to the vacant office."*

It is recommended that the Chief Executive Officer be authorised by Council to seek permission from the Minister of Local Government to dispense with a by-election and to instead fill the casual vacancy left by Nathan Hagarty's resignation at the ordinary elections scheduled for 14 September 2024.

The recommendation considers that:

- a) A by election will be costly. An estimate of cost is difficult to make, but it is worthwhile noting that a by-election requires a commitment of resources that is almost as great as an ordinary election.
- b) The next local government election is due in September 2024, meaning that the utility of a by-election is limited.

FINANCIAL IMPLICATIONS

There are no financial implications relating to this recommendation.

CONSIDERATIONS

Economic	There are no economic and financial considerations.
Environment	There are no environmental and sustainability considerations.
Social	Raise awareness in the community about the available services and facilities. Deliver high quality services for children and their families.
Civic Leadership	Undertake communication practices with the community and stakeholders across a range of media. Provide information about Council's services, roles and decision making processes. Deliver services that are customer focused. Operate a well-developed governance system that demonstrates accountability, transparency and ethical conduct.
Legislative	Clause 294(2)(a) of the Local Government Act 1993.
Risk	The risk is deemed to be low. The risk is considered within Council's risk appetite.

ATTACHMENTS

Nil

COM 04

**Grants Donations and Community Sponsorship
Report**

Strategic Objective	Healthy, Inclusive, Engaging Promote a harmonious community that celebrates its diversity
File Ref	005252.2024
Report By	Jacqueline Newsome - Coordinator Community Development
Approved By	Julie Scott - Acting Director Community and Lifestyles

EXECUTIVE SUMMARY

Council is committed to building strong and resilient communities in the Liverpool Local Government Area (LGA) and maximising social wellbeing. Council helps achieve these goals by providing financial support through grants and sponsorships to develop leadership skills, increase participation in community activities and address identified social issues.

This report provides a recommendation for endorsement of funding totalling **\$17,174** from the Community Grant Program, Matching Grant Program and Community Sponsorship Program.

RECOMMENDATION

That Council:

1. Endorses the funding recommendation of **\$3,000** (GST exclusive) under the **Community Grant Program** for the following project:

Applicant	Project	Recommended
Liverpool Women's Health Centre	Fijian Women's Group	\$3,000

2. Endorses the funding recommendation of **\$4,174** (GST exclusive) under the **Matching Grant Program** for the following project:

Applicant	Project	Recommended
Miracle Babies Foundation	Home & Beyond Booklet	\$4,174

3. Endorses the funding recommendation of **\$10,000** (GST exclusive) under the **Community Sponsorship Program** for the following project:

Applicant	Project	Recommended
Shree Sanatan Dharm Pratinidhi Sabha of Australia	Deepawali Mela	\$10,000

REPORT

Community Grant Program

The Community Grant Program received one application which met the eligibility criteria and is recommended for funding as follows:

Applicant	Liverpool Women's Health Centre		
Project	Fijian Women's Group		
Amount Requested	\$3,000	Total Project Cost	\$6,078.00
Location	Liverpool CBD, NSW 2170	Date	February 2024
About the Applicant	Liverpool Women's Health Centre (LWHC) has been delivering quality health and wellbeing support and services that improve the lives of women from the Liverpool community for almost 50 years. These services are particularly focused on women experiencing disadvantage and include medical women's health clinics, counselling, case management and social connection and therapeutic groups and activities.		
Description	<p>Objectives:</p> <p>In partnership with the Fiji Diaspora Women's Alliance (FDWA), LWHC aims to deliver a 10-week group program targeting local Fijian Australian women to reconnect, build friendships and gently access assistance to recover from the isolation and trauma caused by the global pandemic. Funding is required for the successful delivery of this program that includes a weekly morning tea followed by a traditional Fijian weaving workshop.</p> <p>The program aims to</p> <ul style="list-style-type: none"> • Provide an opportunity for women to connect socially and engage in cultural activities to overcome social isolation; and 		

	<ul style="list-style-type: none"> Educate and encourage women to access services that focus on issues that specifically affect Fijian community, including health, domestic violence, and elders abuse. <p>Outcomes:</p> <ul style="list-style-type: none"> Improve social engagement and reduce social isolation amongst women in the Fijian community; and Open pathways for Fijian women to access medical and referral services that improve the quality of life.
Beneficiaries	<ul style="list-style-type: none"> Women from the Fijian Community Fiji Diaspora Women's Alliance
Assessment	<p>Recommended for Funding - \$3,000</p> <p>The project aligns with the Community Strategic Plan Objective 1 - Healthy, Inclusive, Engaging, Objective 3 – Evolving, Prosperous, Innovative, and Objective 4 - Visionary, Leading, Responsible, and meets the Matching Grants Program's funding priorities.</p> <p>Expected program outcomes 7.4.1 a), b) c), and d).</p>

Matching Grant Program

The Matching Grant Program received one application which met the eligibility criteria and is recommended for funding as follows:

Applicant	Miracle Babies Foundation		
Project	Home & Beyond Booklet		
Amount Requested	\$4,174	Total Project Cost	\$8,347
Location	Liverpool, NSW 2170	Date	December 2023
About the Applicant	<p>Miracle Babies Foundation was established in 2005 in the Liverpool community. Since then, the organisation has developed and provided services and resources to support local families with babies born premature or sick, both while they are in Liverpool Hospital's NICU and once they are at home with their baby. Miracle Babies have worked in collaboration with Liverpool Hospital since its inception to achieve their vision of better, healthier outcomes for newborns and their families challenged by prematurity or sickness.</p>		

Description	<p>Objective: In partnership with Liverpool Hospital, Miracle Babies aims to provide 4000 updated and refreshed 'Home & Beyond' booklet that will connect families, during the traumatic time of having a baby born premature or sick, with peers who can support them through this journey and provide comfort. This booklet is an essential tool given free to families leaving hospital for the first time with their baby. The information is designed by families who have been through the journey of having a premature or sick newborn themselves, with helpful information on transitioning to the community, and accessing community-based support for longer-term mental health and family wellbeing. The overall goal is to empower families to best care for their child to achieve a better, healthier outcome.</p> <p>Outcomes:</p> <ul style="list-style-type: none"> • Provide support to families experiencing the effects of premature sick babies; • Improve awareness of referral services and information for NICU families in need; and • Improve community connection for families through peer support initiatives that promote emotional wellbeing and mental health.
Beneficiaries	<ul style="list-style-type: none"> • Over 1,000 newborn babies in NICU/SCN at Liverpool Hospital. • NICU families and support communities
Assessment	<p>Recommended for Funding - \$4,174 The project aligns with the Community Strategic Plan Objective 1 - Healthy, Inclusive, Engaging, Objective 3 – Evolving, Prosperous, Innovative, and Objective 4 - Visionary, Leading, Responsible, and meets the Matching Grants Program's funding priorities. Expected program outcomes 7.6.2 a) and b).</p>

Community Sponsorship Program

The Community Sponsorship Program received one application which met the eligibility criteria and is recommended for funding as follows:

Applicant	Shree Sanatan Dharm Pratinidhi Sabha of Australia		
Project	Deepawali Mela		
Amount Requested	\$10,000	Amount Requested	\$45,000
Location	Whitlam Leisure Centre Liverpool	Date	November 2023
About the Applicant	Shree Sanatan Dharm Pratinidhi Sabha of Australia Inc (SSDPSAI) is a voluntary non-profit organisation. Their mission is to unite all walks of life; to help the community, nurture the environment, educate, and celebrate Indian culture through various inclusive community-based events.		
Description	<p>Objectives: Deepawali Mela is an Indian event celebrating the festival of lights. This multicultural occasion celebrates traditions and culture through various activities and a musical extravaganza, attracting thousands of visitors to the Liverpool LGA. The event brings together community members from all backgrounds to engage in cultural exchange.</p> <p>Outcomes:</p> <ul style="list-style-type: none"> • Celebrate diversity and promote inclusion; • Delivers economic benefit to the Liverpool LGA; • Promote tourism through regional, national, and international visitors; • Provides promotional and publicity opportunities to the Liverpool LGA; and • Promotes Liverpool's reputational as a great place to live, work, and invest. 		
Beneficiaries	10,000 residents and visitors in attendance		
Assessment	<p>Recommended for Funding - \$10,000</p> <p>The project aligns with the Community Strategic Plan Objective 1 - <i>Healthy, Inclusive, Engaging</i>, Objective 2 - <i>Livable, Sustainable, Resilient</i>, and meets the Community Sponsorship funding priorities.</p> <p>Expected program outcomes 7.7.1 a), b), c), d) and e).</p>		

FINANCIAL IMPLICATIONS

Costs associated with this recommendation have been included in Council's budget for the current year and long-term financial plan. A full breakdown of operating budget is included below.

COMMUNITY SPONSORSHIP			
Budget	Balance	<i>Recommended for funding in this report</i>	Remaining
\$100,000	10,971	\$10,000	971
COMMUNITY GRANTS			
Budget	Balance	<i>Recommended funding in this report</i>	Remaining
\$102,000	\$26,439	\$3,000	\$23,439
MATCHING GRANTS			
Budget	Balance	<i>Recommended funding in this report</i>	Remaining
\$200,000	\$164,456	\$4174	\$160,282
SUSTAINABLE ENVIRONMENT GRANTS*			
Budget	Balance	<i>Recommended funding in this report</i>	Remaining
\$75,000	\$50,000	<i>Nil</i>	\$50,000
COMBINED FUNDING BALANCE			
Combined Budget	Combined Balance	<i>Total recommended funding in this report</i>	Remaining
\$477,000	\$251,866	\$17,174	\$234,692

CONSIDERATIONS

Economic	The financial impacts are outlined in the report above.
Environment	Raise community awareness and support action in relation to environmental issues.
Social	Support community organisations, groups, and volunteers to deliver coordinated services to the community.
Civic Leadership	Foster neighborhood pride and a sense of responsibility. Operate a well-developed governance system that demonstrates accountability, transparency, and ethical conduct.

Legislative	<p>Local Government Act 1993, including sections 24 and 356.</p> <p>The council may by resolution contribute money or otherwise grant financial assistance to people for the purpose of exercising its functions. Council's grant programs are targeted to ensure a lawful and consistent approach to its contributions and financial assistance. Key functions that are supported are Council's functions of providing goods, services, and facilities, and conducting activities, appropriate to the current and future needs within the Liverpool local community and of the wider public, subject to the Local Government Act, the regulations, and any other law.</p>
Risk	There is no risk associated with this report.

ATTACHMENTS

Nil

COM 05**Final Plan of Management Phillips Park, Lurnea**

Strategic Direction	Leading through Collaboration Strive for best practice in all Council processes
File Ref	009632.2024
Report By	Jill Summers - Project Officer Iqra Hoda - Project Officer, Community Planning
Approved By	Julie Scott - Acting Director Community and Lifestyle

EXECUTIVE SUMMARY

In August 2023 Council resolved to place the Draft Phillips Park Plan of Management (PoM) on public exhibition.

Consent to exhibit and adopt the Draft Plan of Management was received from Department of Planning, Housing and Infrastructure (DPHI) on 22 November 2023 (Attachment 2). Subject to no changes following public exhibition, the Minister for Lands and Property consented to Council to adopt the PoM under clause 70B of the *Crown Land Management Regulation 2018*.

The Draft Plan of Management was placed on public exhibition from 28 November 2023 to 16 January 2024.

No formal submissions on the Draft Plan of Management were received. Five people attended the public hearing regarding the proposed re-categorisation of parts of Phillips Park, held during the public exhibition period.

As there were no submissions during the public exhibition period, the independent Chairperson has advised that no changes are required to the Draft Phillips Park PoM other than any minor grammatical or layout matters. The public hearing report is presented in full to Council for its information, along with the final PoM for endorsement.

RECOMMENDATION

That Council:

1. Notes the Phillips Park Public Hearing Report; and
2. Endorses the Phillips Park Plan of Management for the purpose of adoption and implementation, in accordance with the provisions of Section 38 of the *Local Government Act 1993 (LG Act)* and *Crown Land Act*.

REPORT

Background

All Community land managed by Council and used by the community, must have a Plan of Management (PoM), as required under the *Crown Lands Management Act 2016 (CLM Act)* and the *Local Government Act 1993 (LG Act)*. This includes Crown land reserves owned by the NSW State Government (the Crown) and managed by Liverpool City Council as Crown Land Manager under the CLM Act.

The draft PoM for Phillips Park, Lurnea reflects the proposed re-categorisation of community land due to the completed upgrades to its sporting, community and recreation facilities undertaken in 2022, including construction of the Lurnea Community Hub. Upon adoption, this PoM will supersede the Sportsgrounds, Park, and Community Facilities Generic PoM's as they apply to Phillips Park.

Phillips Park is a combination of both Crown land and Community land, approval is required from both Department of Planning, Housing and Infrastructure (DPHI) via a formal submission and Council, via Plan of Management endorsement.

Under Section 40A of the *Local Government Act 1993*, Council was required to hold a public hearing due to the proposed re-categorisation and use of the Community land in the Plan of Management. The re-categorisation is due to the construction of the new Lurnea Community Hub outside of the original Crown and Council Land boundaries, as shown in figure 1.

Land Categorisation

The Phillips Park Plan of Management outlines the categorisation, purpose and intended use of the land. The Phillips Park precinct identifies different Crown and Council land categories to support the intended use.

The LG Act specifies that all community land is required to be categorised according to the future use and management of the land. Crown land is also required to be categorised as if it is community land under the CLM Act. Use and management of Crown land must also be consistent with the purpose(s) assigned to the Crown land and express authorisations in the adopted PoM.

Under the LG Act community land is categorised as either:

- Natural Area – subcategorised as Bushland, Wetland, Watercourse, Foreshore, Escarpment
- Park
- Sportsground
- Area of Cultural Significance
- General Community Use

The guidelines for categorising community land are in Clauses 102 to 111 of the Local Government (General) Regulation 2021. Each site must be managed and maintained according to the reserve's purpose and captured in the PoM.

Council proposed to re-categorise the community land in Phillips Park as Sportsground, Park and General Community Use, as identified in figure 2. This captured the current and proposed use, and the recent improvements to Phillips Park including the construction of the Community Hub in 2022.



Figure 1 Proposed re-categorisation of Phillips Park

Descriptions of each section of the park helped to inform the categorisation:

1. Community Hub and Facilities as ‘General Community Use’

The community hub - community services to local residents and the wider community. These facilities include leased and tenanted spaces, community spaces such as halls for hire and integrated café, public amenities, and waste facilities.

2. Park Facilities as ‘Park’

The park caters for a range of unstructured recreational activities such as play, fitness, picnics and other social activities for the community supported by facilities in the community hub. Accessible all year round, the majority of park users will be local community, visitors, and spectators during sports events.

3. Sports Fields as ‘Sportsground’

The sports fields cater for summer and winter sporting codes providing year-round access to weekend local club competition, sporting programs, weekday school use and weekday evening training. The space may also be used for a range of unstructured and informal recreation or Council organised community events.

Public exhibition and hearing

As per the *Crown Land Act 2016* and *Local Government Act 1993* requirements, the following forms of engagement were conducted to inform the community of the changes in categorisation, the draft Plan of Management and public hearing:

- Draft Plan of Management placed on public exhibition on Council’s public exhibition web page from the 28 November 2023 to the 16 January 2024.
- Draft Plan of Management webpage created for Phillips Park on Council’s Liverpool Listens website on the 28 November 2023, with a project overview, information regarding the re-categorisation of land and public hearings.
- Online survey on Council’s public exhibition and Liverpool Listens web page active from 28 November 2023 to the 16 of January 2024.
- Two social media posts on Council’s Instagram page on the 28 November 2023 and the 6 December 2023.
- Two social media posts on Council’s Facebook page on the 28 November 2023 and the 6 December 2023.
- Public hearing held on 12 of December 2023.

The public hearing was conducted by an independent Chairperson regarding the proposed re-categorisation of part of the community land owned by Council. The

Chairperson presented the proposed re-categorisation of the community land in Phillips Park as Sportsground, Park and General Community Use for review and feedback.

Council received no objections to the proposed re-categorisation of community land at the public hearing or via the online survey during the public exhibition. The Chairperson's recommendations to Liverpool City Council are that Council:

1. Note the verbal submissions made at the public hearing as set out in Section 5 of the public hearing report.
2. Re-categorise parts of Phillips Park according to the proposed categorisation map which was publicly exhibited.

The Public Hearing Report, provided by the Chairperson was placed on Council's website on Monday 29th January 2024 (within four business days of receipt, as per the LG Act).

Next steps

- Re-categorisation of the Community land in Phillips Park will be established through the adoption of Phillips Park Plan of Management (PoM).
- Following endorsement, a copy of the adopted PoM will be sent to the Ministerial panel representing the Crown Land agency for NSW.
- Implementation of the Plan of Management by Council, including leasing and licensing agreements and ensuring that activities taking place in the park are consistent with the Plan of Management.

Financial Implications

There are no direct financial implications for Council in adopting the draft Plan of Management for Phillips Park. All improvements are included for consideration in the Delivery and Operational Plan and Capital Works budgets.

CONSIDERATIONS

Economic	Funds are required for development of new or (to be) updated of Plans of Management to ensure Council is compliant to LG Act and Crown Land Management Act.
Environment	Manage the environmental health of waterways. Protect, enhance and maintain areas of endangered ecological communities and high-quality bushland as part of an attractive mix of land uses.

Social	<p>Preserve and maintain heritage, both landscape and cultural as urban development takes place.</p> <p>Support community organisations, groups and volunteers to deliver coordinated services to the community.</p>
Civic Leadership	<p>Provide information about Council's services, roles and decision-making processes.</p> <p>Deliver services that are customer focused.</p> <p>Operate a well-developed governance system that demonstrates accountability, transparency and ethical conduct.</p>
Legislative	<p><i>Crown Land Management Act 2016</i> (CLM Act) which commenced on 1 July 2018.</p> <p>Division 3.4 – Crown Land managed by Councils</p> <p>Division 3.6 – Plans of Management and other plans</p> <p>Section 8.7 - When advice of Native Title Manager is required</p> <p><i>Crown Land Management Amendment</i> (Plan of Management) <i>Regulation 2021</i></p> <p><i>Local Government Act 1993</i></p> <p>Division 2 – Use and Management of Community Land</p> <p>Section 36 – Preparation of draft Plans of Management for Community Land</p> <p>Section 38 – Public notice of draft Plans of Management</p> <p>Section 40 – Adoption of Plans of Management</p> <p>Section 44 – Use of Community Land pending adoption of Plan of Management</p> <p><i>Local Government (General) Regulations 2021</i></p> <p><i>Native Title Act 1993</i> (Commonwealth)</p>

Risk	<p>Immediate risks are deemed to be medium in relation to Phillips Park, due to Council's inability to offer a long-term lease or hires until a PoM is adopted.</p> <p>Council is required to have a PoM in place over Crown Lands before it can issue any new leases of Crown Lands, for lands that were not under a lease as of 30 June 2018. Licenses longer than 12 months cannot be issued without a PoM as the transitional provisions do not apply to licenses, unless the Department has determined the license is a lease under the <i>Crown Land Act 1989</i> or the CLM Act.</p> <p>Without an adopted PoM Council is required to seek approval from DPHI for any future improvements or developments.</p>
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ATTACHMENTS

1. Phillips Park Plan of Management (Under separate cover)
2. Crown Land Letter of Consent to Exhibit Adopted Draft Plan of Management 22 November 2023 (Under separate cover)
3. Phillips Park Proposed Recategorisation Public Hearing and Submissions Report (Under separate cover)

CORP 01

Investment Report December 2023

Strategic Objective	Visionary, Leading, Responsible Ensure Council is accountable and financially sustainable through the strategic management of assets and resources
File Ref	010445.2024
Report By	Vishwa Nadan - Chief Financial Officer
Approved By	Farooq Portelli - Director Corporate Support

EXECUTIVE SUMMARY

This report details Council's investment portfolio and its performance at 31 December 2023. Key highlights include:

- Council held investments with a market value of \$375.8 million.
- The Reserve Bank of Australia (RBA)'s official cash rate remains at 4.35 per cent.
- The portfolio yield (for the year to December 2023) was 2 basis points below the benchmark (AusBond Bank Bill Index)

	AusBond Bank Bill Index (ABBI)
Benchmark	3.89%
Portfolio yield	3.87%
Performance above benchmark	-0.02%

- The current ABBI benchmark reflects RBA actions to lift the cash rate. The portfolio performance, as expected, is below ABBI benchmark and this trend will continue until such time low-yielding investments mature.
- Year-to-date, Council's investment income was \$3.8 million higher than the original budget. This is due to a combination of increase in market interest rates and unrealised gain in fair value of Floating Rate Notes (FRNs).
- Year-to-date, Council's investment in mortgage-backed securities (MBSs) is valued at \$404 thousand below face value. Council's investment advisor continues to review Council's investment in MBSs and recommends Council continue to hold its investments in the Class A and both Class C securities. There is significant uncertainty

associated with these investments, however presently the investment advisor believes there is, on balance, more upside opportunity than downside risk. This is subject to ongoing regular review. MBSs are no longer rated.

- Council's investments and reporting obligations fully complied with the requirements of section 625 of the *Local Government Act 1993* and section 212 of the *Local Government (General) Regulation 2021*.
- Council's portfolio also fully complied with limits set out in its current Investment Policy, noting the exception applicable to MBSs (as investment in them pre-dates the current Investment Policy).
- Council is committed to NSW TCorp's balanced investment framework and held 15.7 per cent of its portfolio in ADIs rated BBB and below.

RECOMMENDATION

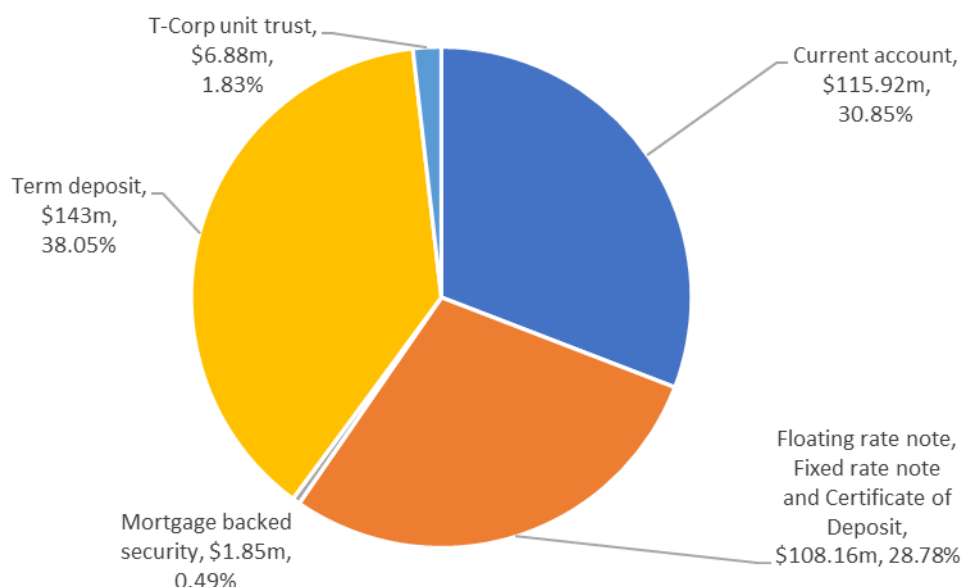
That Council receive and note this report.

REPORT

Section 212 of the *Local Government (General) Regulation 2021* requires that the Responsible Accounting Officer must provide Council with a written report setting out details of all money that Council has invested under section 625 of the *Local Government Act 1993*.

Council's portfolio

At 31 December 2023, Council held investments with a market value of \$375.8 million. Council's investment register detailing all its investments is provided as an attachment to this report. In summary, Council's portfolio consisted of investments in:



The ratio of market value compared to face value of various debt securities is shown in the table below.

Asset class	Dec-23	Nov-23	Jun-23
Senior debts (FRNs ,TCDs & FRBs)*	98.55%	98.16%	98.25%
MBS (Reverse mortgage-backed securities)	82.04%	82.54%	82.02%
T-Corp unit trusts	112.26%	108.91%	107.38%

***Definition of terms**

- *FRN - Floating Rate Note - returns an aggregate of a fixed margin and a variable benchmark (usually the Bank Bill Swap Rate).*
- *FRB - Fixed Rate Bond – returns a fixed coupon (interest) rate and is tradeable before maturity.*
- *TCD - Transferrable Certificate of Deposit - security issued with the same characteristics as a term deposit, however it can be sold back (transferred) into the market prior to maturity. A floating TCD pays a coupon linked to a variable benchmark (90-day Bank Bill Swap Rate).*

Council continues to closely monitor the investments in its portfolio to ensure continued compliance and minimal exposure to risk.

Council is committed to NSW TCorp's balanced investment framework and held 15.7 per cent of its portfolio in ADIs rated BBB and below.

Mortgaged-backed securities

Council's investment advisor regularly reviews investments in grandfathered mortgage-backed securities (MBSs) and continues to recommend "hold" position on investments in Class A and both Class C securities.

There is significant uncertainty associated with these investments, however presently the investment advisors believe there is, on balance, more upside opportunity than downside risk. Notwithstanding this recommendation, the investment advisors has assessed that both Class C securities are likely to eventually default. However, Council will continue to receive interest up until default which is likely to be many years in the future. Fitch Rating Agency has decided to withdraw its rating on MBSs and as a result, Council's investments in these securities are now classed as non-rated. Year-to-date, Council's investment in MBSs are valued at \$404 thousand below face value.

Portfolio maturity profile

The table below shows the percentage of funds invested at different durations to maturity.

Term to maturity	Total	% Holdings	Term to maturity policy limit minimum	Term to maturity policy limit maximum	Complies to Investment policy "Yes/No"
Current account	115,924,859	30.85%			
Term deposits < 1 year	67,000,000	17.83%			
T-Corp unit trust	6,876,251	1.83%			
Tradeable securities	108,162,320	28.78%			
Portfolio % < 1 year (Short term liquidity)	297,963,430	79.29%	30%	100%	Yes
Term deposit > 1 year < 3 years	76,000,000	20.22%	0%	70%	Yes
Grand fathered securities	1,847,684	0.49%	N/A	N/A	Yes
Portfolio % (Medium term liquidity)	77,847,684	20.71%			Yes
Total portfolio	375,811,114	100.00%			

Counterparty policy limit compliance

Issuer	Security rating	Market value	% Total value	Maximum Institutional policy limit % holdings	Complies to Investment policy "Yes/No"
AMP Bank Ltd	BBB	17,277,094	4.60%	15%	Yes
ANZ Banking Group Ltd	AA-	32,732,936	8.71%	35%	Yes
Auswide Bank	BBB+	3,000,000	0.80%	15%	Yes
Bendigo & Adelaide Bank Ltd	BBB+	2,686,296	0.71%	15%	Yes
Bank of Queensland Ltd	BBB+	14,304,838	3.81%	15%	Yes
Citibank Australia Ltd	A+	1,000,469	0.27%	25%	Yes
Commonwealth Bank of Australia Ltd	AA-	137,819,406	36.67%	35%	Yes *
Emerald Reverse Mortgage Trust (Class A)	Unrated	687,182	0.18%	5%	Yes
Emerald Reverse Mortgage Trust (Class C)	Unrated	1,160,502	0.31%	5%	Yes
Great Southern Bank	BBB	8,500,305	2.26%	15%	Yes
G&C Mutual Bank	BBB	3,000,000	0.80%	15%	Yes
HSBC Sydney Branch	AA-	5,008,465	1.33%	35%	Yes
ING Direct	A	22,000,000	5.85%	25%	Yes
ING Direct	AAA	1,643,582	0.44%	35%	Yes
Macquarie Bank	A+	16,066,235	4.28%	25%	Yes
National Australia Bank Ltd	AA-	38,293,489	10.19%	35%	Yes
Northern Territory Treasury	AA-	15,000,000	3.99%	35%	Yes
NSW Treasury Corporation	Unrated	6,876,251	1.83%	5%	Yes
Rabobank Australia Ltd	A+	4,193,285	1.12%	25%	Yes
RACQ Bank	BBB+	1,497,942	0.40%	15%	Yes
Sumitomo Mitsui Banking	A	8,988,615	2.39%	25%	Yes
Suncorp Bank	A+	9,203,276	2.45%	25%	Yes
UBS AG	A+	4,358,462	1.16%	25%	Yes
Westpac Banking Corporation Ltd	AA-	20,512,485	5.46%	35%	Yes
Portfolio Total		375,811,114	100.00%		

*Includes \$98,617,264 non-investment funds in current/business saver accounts

Credit rating policy limit compliance

Credit rating	Market value	% Portfolio	Maximum policy limit	Complies to Investment policy "Yes/No"
AAA Category	1,643,582	0.44%	100%	Yes
AA Category	249,366,781	66.35%	100%	Yes
A Category	65,810,342	17.51%	60%	Yes
BBB Category	50,266,475	13.38%	45%	Yes
Unrated	8,723,934	2.32%	10%	Yes
Total Portfolio	375,811,114	100.00%		

Compliance with Investment policy – In summary

Legislative requirements	✓	Fully compliant, noting exception applicable to grandfathered mortgaged-backed investments.
Portfolio credit rating limit	✓	Fully compliant
Institutional exposure limits	✓	Fully compliant
Overall portfolio credit limits	✓	Fully compliant
Term to maturity limits	✓	Fully compliant

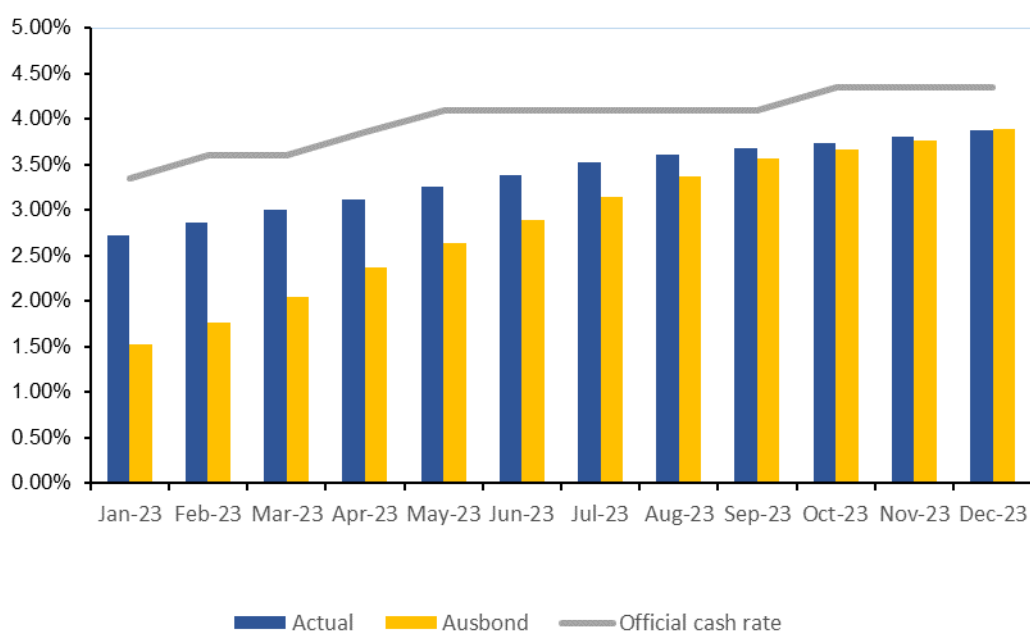
Portfolio performance against relevant market benchmark

Council's Investment Policy prescribes the AusBond Bank Bill Index (ABBI) as a benchmark to measure return on cash and fixed interest securities. The ABBI represents the average daily yield of a parcel of bank bills. Historically there has been a positive correlation between changes in the cash rate and the resulting impact on the ABBI benchmark.

The current ABBI benchmark reflects RBA actions to lift the cash rate. The portfolio performance is expected to be below ABBI benchmark in coming months and this trend will continue until such time low-yielding investments mature.

The portfolio yield for the year to December 2023 was below the ABBI index by 2 basis points (portfolio yield: 3.87%; ABBI: 3.89%).

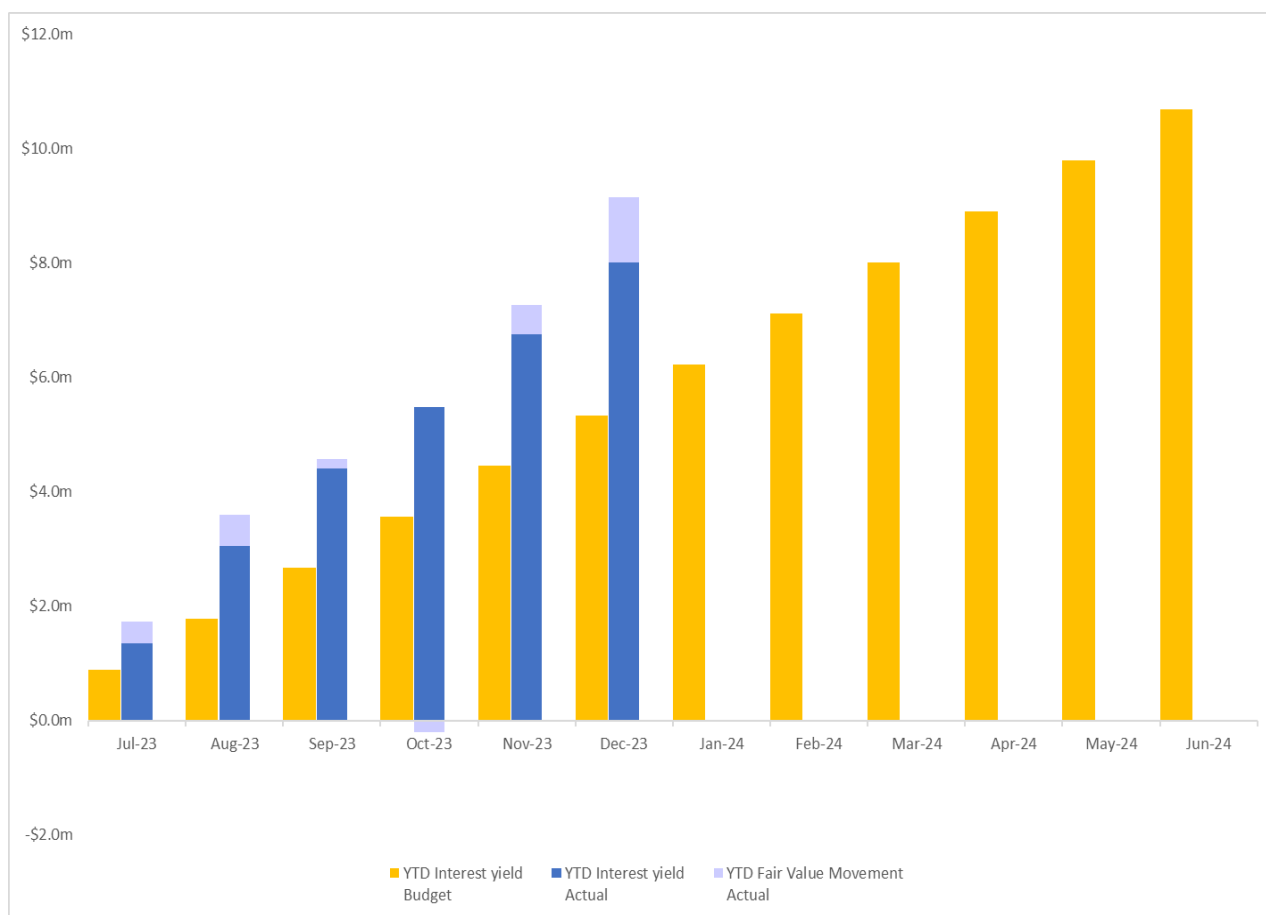
Comparative yields for the previous months are charted below:



Performance of portfolio returns against budget

Year-to-date, Council's investment income was \$3.8 million higher than the original budget. This is due to a combination of increase in market interest rate and unrealised gain in fair value of Floating Rate Notes (FRNs).

	YTD Budget	YTD Actuals	Budget Variance
Interest yield on cash holdings	\$5.34m	\$8.00m	\$2.66m
Fair value market movement	\$0.00m	\$1.14m	\$1.14m
Total	\$5.34m	\$9.14m	\$3.80m



Economic outlook – Reserve Bank of Australia

The Reserve Bank of Australia did not meet in January 2024 and the official cash rate remains at 4.35 per cent.

Certificate of Responsible Accounting Officer

The Chief Financial Officer, as Responsible Accounting Officer, certifies that the investments listed in the attached report have been made in accordance with section 625 of the *Local Government Act 1993*, section 212 of the *Local Government (General) Regulation 2021* and Council's Investment Policy at the time of their placement. The previous investments are covered by the grandfathering clauses of the current investment guidelines issued by the Minister for Local Government.

CONSIDERATIONS

Economic	Council's investment income was \$3.8 million higher than the original budget at 31 December 2023.
Environment	There are no environmental and sustainability considerations.
Social	There are no social and cultural considerations.
Civic Leadership	There are no civic leadership and governance considerations.
Legislative	Local Government Act 1993, section 625 Local Government (General) Regulation 2021, section 212 As required by the Local Government Act, Council is fully compliant with the ministerial requirements specified in the <i>Local Government Act 1993 – Investment Order</i> (relating to investments by councils) and with reporting requirements under section 212 of the <i>Local Government (General) Regulation 2021</i> .
Risk	The capital value and return-on-investment is subject to market risks. Investment limits prescribed in Council's policy framework is aimed to mitigate these risks.

ATTACHMENTS

1. Investment Portfolio December 2023



Portfolio Valuation As At 31 December 2023

Fixed Interest Security	Maturity Date	Rating	Current	Market Value	Total	Yield
Current Account						
CBA Business Saver		AA-	96,971,294.70	96,971,294.70	25.80%	4.20%
CBA General Account		AA-	1,645,970.15	1,645,970.15	0.44%	0.00%
AMP Business Saver		BBB	2,041,391.98	2,041,391.98	0.54%	3.30%
AMP Notice Account		BBB	15,235,702.14	15,235,702.14	4.05%	5.20%
Macquarie Bank Accelerator Account		A+	28,914.88	28,914.88	0.01%	3.91%
Macquarie Bank Account		A+	1,585.41	1,585.41	0.00%	3.91%
			115,924,859.26	115,924,859.26	30.85%	
Fixed Rate Bond						
Commonwealth Bank	14/01/2027	AA-	5,000,000.00	4,696,195.00	1.25%	2.40%
Bank of Queensland	29/10/2025	BBB+	4,000,000.00	3,927,328.00	1.05%	4.00%
Bank of Queensland	27/10/2026	BBB+	4,750,000.00	4,377,509.75	1.16%	2.10%
Bendigo & Adelaide Bank	17/03/2025	BBB+	2,750,000.00	2,686,296.25	0.71%	3.00%
UBS AG	26/02/2026	A+	2,550,000.00	2,348,001.75	0.62%	1.10%
ING Direct	19/08/2026	A	1,800,000.00	1,643,581.80	0.44%	1.10%
Macquarie Bank	14/09/2026	A+	4,200,000.00	4,229,135.40	1.13%	4.95%
NAB	25/02/2027	AA-	4,500,000.00	4,283,212.50	1.14%	2.90%
Suncorp	25/01/2027	A+	4,500,000.00	4,201,641.00	1.12%	2.50%
			34,050,000.00	32,392,901.45	8.62%	
Floating Rate Note						
ANZ Bank	29/08/2024	AA-	5,000,000.00	5,008,795.00	1.33%	5.16%
ANZ Bank	16/01/2025	AA-	3,000,000.00	3,006,186.00	0.80%	4.91%
ANZ Bank	31/03/2028	AA-	2,500,000.00	2,515,712.50	0.67%	5.42%
ANZ Bank	11/09/2028	AA-	4,200,000.00	4,202,242.80	1.12%	5.29%
Citibank, N.A.	14/11/2024	A+	1,000,000.00	1,000,469.00	0.27%	5.29%
Commonwealth Bank	17/08/2028	AA-	3,500,000.00	3,505,946.50	0.93%	5.33%
Credit Union Australia	24/10/2024	BBB	2,500,000.00	2,500,305.00	0.67%	5.35%
HSBC	27/09/2024	AA-	3,000,000.00	3,005,079.00	0.80%	5.20%
HSBC	27/09/2024	AA-	2,000,000.00	2,003,386.00	0.53%	5.20%
Macquarie Bank	07/08/2024	A+	4,000,000.00	4,004,184.00	1.07%	5.17%
Macquarie Bank	12/02/2025	A+	3,000,000.00	3,005,070.00	0.80%	5.26%
Macquarie Bank	14/09/2026	A+	4,800,000.00	4,797,345.60	1.28%	5.20%
NAB	26/02/2024	AA-	5,000,000.00	5,002,560.00	1.33%	5.42%
NAB	19/06/2024	AA-	4,000,000.00	4,007,716.00	1.07%	5.29%
Rabobank Australia Branch	27/01/2027	A+	2,700,000.00	2,685,239.10	0.71%	5.04%
Rabobank Australia Branch	19/01/2028	A+	1,500,000.00	1,508,046.00	0.40%	5.40%
RACQ Bank	24/02/2026	BBB+	1,500,000.00	1,497,942.00	0.40%	5.88%
Suncorp	30/07/2024	A+	3,000,000.00	3,000,981.00	0.80%	5.12%
Suncorp	30/07/2024	A+	2,000,000.00	2,000,654.00	0.53%	5.12%
Sumitomo Mitsui Banking	23/10/2026	A	5,000,000.00	5,002,955.00	1.33%	5.11%
Sumitomo Mitsui Banking	20/01/2027	A	4,000,000.00	3,985,660.00	1.06%	5.00%
UBS AG	24/11/2028	A+	2,000,000.00	2,010,460.00	0.53%	5.83%
Westpac	24/04/2024	AA-	4,000,000.00	4,006,672.00	1.07%	5.37%
Westpac	16/08/2024	AA-	2,500,000.00	2,505,812.50	0.67%	5.27%
			75,700,000.00	75,769,419.00	20.16%	

Mortgage Backed Security

EmeraldMBS2006-1A	21/08/2051	Unrated	752,048.84	687,182.37	0.18%	4.83%
EmeraldMBS2006-1C	21/08/2056	Unrated	1,000,000.00	792,286.00	0.21%	5.58%
EmeraldMBS2007-1C	23/07/2057	Unrated	500,000.00	368,215.50	0.10%	5.16%
			2,252,048.84	1,847,683.87	0.49%	

Term Deposit

ANZ	30/04/2024	AA-	5,000,000.00	5,000,000.00	1.33%	5.09%
ANZ	01/07/2024	AA-	5,000,000.00	5,000,000.00	1.33%	5.13%
ANZ	30/07/2024	AA-	5,000,000.00	5,000,000.00	1.33%	5.15%
ANZ	26/10/2026	AA-	3,000,000.00	3,000,000.00	0.80%	5.35%
Auswide Bank	07/02/2024	BBB	3,000,000.00	3,000,000.00	0.80%	5.45%
Bank of Queensland	28/03/2024	BBB+	3,000,000.00	3,000,000.00	0.80%	2.40%
Bank of Queensland	31/05/2024	BBB+	3,000,000.00	3,000,000.00	0.80%	3.72%
Commonwealth Bank	28/03/2024	AA-	3,000,000.00	3,000,000.00	0.80%	2.43%
Commonwealth Bank	15/08/2024	AA-	3,000,000.00	3,000,000.00	0.80%	5.57%
Commonwealth Bank	12/12/2024	AA-	10,000,000.00	10,000,000.00	2.66%	4.63%
Commonwealth Bank	13/01/2025	AA-	5,000,000.00	5,000,000.00	1.33%	4.63%
Commonwealth Bank	27/11/2025	AA-	10,000,000.00	10,000,000.00	2.66%	4.60%
ING Bank	05/08/2025	A	3,000,000.00	3,000,000.00	0.80%	5.30%
ING Bank	01/09/2025	A	3,000,000.00	3,000,000.00	0.80%	5.37%
ING Bank	24/09/2025	A	5,000,000.00	5,000,000.00	1.33%	5.20%
ING Bank	25/09/2026	A	5,000,000.00	5,000,000.00	1.33%	5.15%
ING Bank	10/10/2028	A	3,000,000.00	3,000,000.00	0.80%	5.30%
ING Bank	20/11/2028	A	3,000,000.00	3,000,000.00	0.80%	5.40%
G & C Mutual Bank	17/09/2025	BBB	3,000,000.00	3,000,000.00	0.80%	5.20%
Great Southern Bank	23/04/2024	BBB	3,000,000.00	3,000,000.00	0.80%	5.12%
Great Southern Bank	29/07/2024	BBB	3,000,000.00	3,000,000.00	0.80%	5.24%
NAB	30/05/2024	AA-	5,000,000.00	5,000,000.00	1.33%	5.02%
NAB	30/05/2024	AA-	5,000,000.00	5,000,000.00	1.33%	3.49%
NAB	25/06/2024	AA-	5,000,000.00	5,000,000.00	1.33%	5.20%
NAB	13/09/2024	AA-	5,000,000.00	5,000,000.00	1.33%	1.10%
NAB	08/09/2025	AA-	5,000,000.00	5,000,000.00	1.33%	0.82%
Northern Territory Treasury	16/12/2024	AA-	5,000,000.00	5,000,000.00	1.33%	1.00%
Northern Territory Treasury	15/12/2025	AA-	5,000,000.00	5,000,000.00	1.33%	1.20%
Northern Territory Treasury	15/12/2026	AA-	5,000,000.00	5,000,000.00	1.33%	1.50%
Westpac	25/03/2024	AA-	3,000,000.00	3,000,000.00	0.80%	2.39%
Westpac	31/05/2024	AA-	5,000,000.00	5,000,000.00	1.33%	3.54%
Westpac	28/10/2024	AA-	3,000,000.00	3,000,000.00	0.80%	5.42%
Westpac	27/10/2025	AA-	3,000,000.00	3,000,000.00	0.80%	5.37%
			143,000,000.00	143,000,000.00	38.05%	
Total			370,926,908.10	368,934,863.58	98.17%	

T-Corp

NSWTC IM Long Term Growth Fund	Unrated	6,125,337.88	6,876,250.57	1.83%
		6,125,337.88	6,876,250.57	1.83%
Total		370,926,908.10	368,934,863.58	98.17%
Portfolio Total		377,052,245.98	375,811,114.15	100.00%

OPER 01**New Fees and Charges - Shredding Operations**

Strategic Objective	Liveable, Sustainable, Resilient Manage waste effectively and maximise recycling opportunities
File Ref	015396.2024
Report By	Tim Pasley - Manager Resource Recovery
Approved By	Matthew Morris – Acting Director Operations

EXECUTIVE SUMMARY

On September 27, 2023, Council was presented with a report, titled CONF 07 Circular Economy Project (CEP) 1. This report unveiled Council's strategic business plan for initiating mattress shredding operations and offering fee-for-service solutions to other Councils, with the intended implementation in the upcoming financial year 2024/2025.

On October 13, 2023, Council received official approval to commence operations at the Rose Street depot. This approval grants Council the valuable opportunity to expedite its operational timeline beyond the initial expectations.

At the Council Meeting on the 22nd November 2023, Council resolved to endorse the New Fee's and Charges pending thirty day public exhibition. Following the Council resolution the new Fee's and Charges were placed on public exhibition on Council's website. (<https://www.liverpool.nsw.gov.au/council/have-your-say/public-exhibitions-and-notice>)

Within this report, two crucial fees and charges are outlined for Council's consideration. The introduction of these new charges not only facilitates the expansion of mattress processing services to other Councils but also accelerates the timeline for doing so, contingent upon Council's available capacity. This proactive approach underscores Council's commitment to sustainable waste management and the circular economy and its role as a service provider to neighbouring Councils in the region.

RECOMMENDATION

That Council endorse and implement the new Fees and Charges.

REPORT

On 27th September Council resolved under CONF 07 that fees and charges be introduced, as per resolution below,

3. Note that the agreed service charge will be included as part of the Fees and Charges setting process 2024/2025

As part of this resolution, it was agreed that the service charge would be included in the Fees and Charges setting process for the 2024/2025 fiscal year. However, due to growing interest from other Councils and the potential for an earlier start date for this mattress processing operation, there is a need to adopt these fees and charges sooner pending Public exhibition.

At the Council Meeting on the 22nd November 2023, Council resolved to endorse the New Fee's and Charges pending thirty day public exhibition.

Resolution: "That Council endorses the fees and charges in this report pending a thirty-day public exhibition period. "

Following endorsement The new fees and charges were presented to the public for thirty days. (<https://www.liverpool.nsw.gov.au/council/have-your-say/public-exhibitions-and-notice>)

The specifics of these new fees and charges are as follows:

#	Fee and Charges	Amount Including GST	Description
1	Mattress Processing Fee – Delivered at Liverpool City Council Depot	\$30	This fee structure is established on a per-mattress basis, applicable to each mattress delivered to and processed at the designated Liverpool City Council facility. This fee is charged on the basis of cost recovery.
2	Mattress Cage Collection & Processing Fee – Collected from Metro Sydney Council Depot	\$40	This fee is structured as a per-mattress rate, collected from a metropolitan Sydney Council, and subsequently processed at the designated Liverpool City Council facility. This fee is charged on the basis of cost recovery.

Community Feedback:

No feedback from the Public was received within the Public Exhibition period.

Legal Considerations: (Not advice)**Section 24, LGA 1993:**

The provision of mattress shredding services by the Council can be justified under Section 24 of the Local Government Act 1993 (LGA). Section 24 grants Council's the authority to provide goods, services, and facilities that are appropriate for the current and future needs of their local community and the wider public.

In this specific case, the Council's decision to establish a mattress shredding facility aligns with its responsibility to address environmental concerns and contribute to the circular economy. Here's how the services may fall within Section 24:

- **Environmental Stewardship:** The mattress shredding facility is a proactive measure to prevent mattresses from ending up in landfills, showcasing the council's commitment to environmental sustainability.
- **Community Wellbeing:** By providing mattress shredding services, the Council is actively addressing an environmental issue that can impact the wellbeing of the community. This aligns with the council's duty to meet the needs of its local community.
- **Regional Collaboration:** Providing services to entities outside of the Liverpool LGA indicates a regional collaboration effort. Section 24 allows Councils to extend their services to the wider public, fostering cooperation among neighboring councils and contributing to the broader regional wellbeing.
- **Circular Economy Contribution:** The mattress shredding facility contributes to the circular economy by recycling mattress materials. This aligns with the council's responsibility to address current and future needs in a sustainable manner.

Section 608 LGA 1993:

Pursuant to Section 608 of the LGA, Council can charge approved fees for various services, excluding those covered by annual charges specified in Sections 496 and 501. Section 496 mandates annual charges for domestic waste services on rateable land. These annual charges provide stable funding. Approved fees under Section 608, however, cover a broader array of services beyond routine waste management. This distinction allows Council to recover costs for specific, non-routine waste related services. Section 501 complements this

framework by authorising annual charges for non-domestic waste services, ensuring a comprehensive and distinct approach to funding essential services.

Section 610D LGA 1993:

The pricing set for the mattress shredding service aligns with the principles outlined in Section 610D of the Local Government Act. Firstly, under Section 610D(1)(a), the fees are designed for cost recovery, reflecting the Council's consideration of the actual expenses incurred in providing the mattress shredding service. This ensures transparency and financial responsibility in line with legislative requirements.

Furthermore, Section 610D(1)(c) comes into play as the Council aims to contribute to its adopted 10 year waste strategy. By setting targets to divert 80% of waste streams from landfill by 2030, the Council is addressing the importance of the service to the community and aligning with regional waste targets mandated by the NSW state government. The mattress shredding and recycling service is a strategic initiative, directly supporting the council's commitment to achieving these waste diversion goals.

Additionally, by extending the service to neighboring entities and passing on savings, the Council not only enhances regional cooperation but also contributes to the broader state-level targets. This collaborative approach ensures that the benefits of cost effective mattress shredding are shared regionally, promoting sustainable waste management practices in line with the broader waste reduction objectives set by the NSW state government.

FINANCIAL IMPLICATIONS

There are no financial implications relating to this recommendation.

CONSIDERATIONS

Economic	Facilitate economic development.
Environment	Minimise household and commercial waste.
Social	There are no social and cultural considerations.
Civic Leadership	There are no civic leadership and governance considerations.
Legislative	<ul style="list-style-type: none"> • Section 24 , LGA 1993 • Section 610D , LGA 1993 • Section 496 LGA • Section 501 LGA

Risk	There is no risk associated with this report.
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ATTACHMENTS

Nil

CTTE 01

**Minutes of the Community Safety & Crime
Prevention Advisory Committee meeting held 7
December 2023**

Strategic Objective	Healthy, Inclusive, Engaging Improve liveability and quality of life for the community by delivering vibrant parks, places and facilities
File Ref	439017.2023
Report By	Jacqueline Newsome - Coordinator Community Development
Approved By	Tina Bono - Director Community & Lifestyle

EXECUTIVE SUMMARY

This report is tabled in order to present the Minutes of the Community Safety & Crime Prevention Advisory Committee Meeting held on 7 December 2023.

RECOMMENDATION

That Council:

1. Receives and notes the Minutes of the Community Safety & Crime Prevention Advisory Committee Meeting held on 7 December 2023; and
2. Endorse the recommendations in the Minutes.

REPORT

The Minutes of the Community Safety & Crime Prevention Advisory Committee Meeting held on 7 December 2023 are attached for the information of Council.

The minutes contain the following actions or Committee recommendations:

- Councils Operation team to investigate whether A CCTV camera for Miller Square can be accommodated within the FY2023/24 Operations budget;
- Council Customer Experience and Business Performance team to attend the next meeting and address the questions raised regarding Council's CCTV network and program.
- Councils Operations team to engage with Hume Community Housing to assist with removal of dumped rubbish; and

- Community Development Worker – Safety and Wellbeing to provide information reported to Council regarding prostitution and other antisocial behaviour to Det. Insp. Liddiard.

FINANCIAL IMPLICATIONS

None of the actions contained in the minutes will have a financial impact on Council.

CONSIDERATIONS

Economic	There are no economic and financial considerations.
Environment	There are no environmental and sustainability considerations.
Social	Support policies and plans that prevent crime.
Civic Leadership	Facilitate the development of community leaders. Encourage the community to engage in Council initiatives and actions. Operate a well-developed governance system that demonstrates accountability, transparency, and ethical conduct.
Legislative	There are no legislative considerations relating to this report.
Risk	There is no risk associated with this report.

ATTACHMENTS

- Safety & Crime Prevention Advisory Committee Meeting Minutes held on 7 December 2023.



This meeting was recorded for minute taking purposes

MEETING NOTES OF THE COMMUNITY SAFETY AND CRIME PREVENTION ADVISORY COMMITTEE MEETING

7 December 2023

COUNCILLORS:

Councillor Karress Rhodes
Councillor Peter Harle

Liverpool City Council (**Chairperson**)
Liverpool City Council

COMMITTEE MEMBERS:

Det. Insp. Timothy Liddiard
Jaqueline Druart
Chantelle Woodbridge

Liverpool City Police Area Command
MTC Australia
Hume Housing

GUESTS:

Mark Loves, Procure Group Consultancy

COUNCIL ATTENDEES:

Cynthia Death
(Minutes)
Toula Athanasiou
Jason Breton

Community Development Worker - Safety & Wellbeing
Road Safety Officer
Director Operations, City Presentation

APOLOGIES:

Mayor Ned Mannoun
Councillor Betty Green
Andrew Miles
Liesa Davis
Ying Fan
Claudia Escarate

Liverpool City Council
Liverpool City Council
SWSLHD Drug Health Services
Wesley Mission
Royal Life Saving
Core Services



OPEN

Meeting opened at 10:00 am.

1. WELCOME, ATTENDANCE AND APOLOGIES

Councillor Karress Rhodes opened the meeting and conducted the Acknowledgement of Country.

2. DECLARATIONS OF INTEREST

Nil.

3. CONFIRMATION OF PREVIOUS MINUTES

Moved: Councillor Rhodes

Seconded: Toula Athanasiou

4. GUEST SPEAKER – Mark Loves – Code of Conduct training, Procure Group Consultancy

Procure Group Consultancy provides several services to Council, including procurement, integrity, service and investigation training.

The Code of Conduct sets the minimum standards for council officials and is prescribed by regulation to assist council officials to:

- Understand and comply with the standards of conduct that are expected of committee members;
- Enable committee members to fulfil their statutory duty to act honestly and exercise a reasonable degree of care and diligence (section 439);
- Act in a way that enhances public confidence in local government;
- Understand conflicts of interest, benefits, confidentiality and use of resources and how it impacts your committees;
- Understand that committees have a duty to comply with Council policies and procedures;
- Recognise that there is an expectation that all committee members will behave ethically, responsibly and with integrity in their dealings;
- Acknowledge that the Code of Conduct itself is the minimum standard conduct for all Council officials;
- Understand that Councils are required to adopt the Code of conduct which is prescribed under the Local Government Act Council staff; and



- Understand that all members of Council committees are required to observe the provisions of Council Code of conduct and any other policy applicable to the proper functioning of the committee.

5. BUSINESS ARISING FROM PREVIOUS MINUTES

5.1 Safety audit – Miller Square

Community Development Worker - Safety & Wellbeing reported that a safety audit of Miller Square was completed on 22 September 2023 by the Crime Prevention Officer from Liverpool City Police Area Command (LPAC). This audit recommended CCTV cameras be installed in the square to address anti-social behaviour and improve public perceptions of safety.

Committee members were advised that Council does not currently have sufficient financial resources within its CCTV budget to accommodate this request. However, this request can be submitted for consideration in the 2024/25 financial year budget.

Council's Director Operations advised that he will undertake further investigation to determine whether this request can be accommodated within the existing Operations budget for this financial year.

Councillor Rhodes requested that a representative from Council attend the next meeting to inform the committee on:

- The locations of CCTV cameras across the Local Government Area (LGA);
- How Council maintains the cameras;
- Which Council Directorate owns and is responsible for the physical asset;
- What are the network challenges and configuration of the system;
- Who is the custodian of the data received from CCTV;
- Which Council department owns and manages the CCTV budget;
- What is the status of the mobile CCTV cameras which Council procured in 2022; and
- Who from Council should be involved with CCTV in the West Invest Streetscapes Safer in Design process.

ACTION: Director Operations to further investigate whether A CCTV camera for Miller Square can be accommodated within the FY2023/24 Operations budget.

ACTION: A representative from Council to attend the next meeting and address the questions raised regarding Council's CCTV network and program.



6. GENERAL BUSINESS

6.1 Peter Miller Park

Committee members were informed that over 50 firecrackers were found scattered across the grounds of Peter Miller Park by a local resident, who reported it to Council. Council's Operations team cleared the mess and ensured the safety of residents.

Committee members were advised that residents should be encouraged to report any anti-social behaviour they witness on Council property and in parks and open spaces to NSW Police. Residents can make reports through several channels, including:

- NSW Police Force Community Portal – portal.police@nsw.gov.au;
- Police Assistance Line (PAL) – 131 444;
- Crime Stoppers – 1800 333 000; or
- Liverpool Police Station – 9765 9499 and Green Valley Police Station – 9607 1799.

6.2 Leacocks Regional Park

Committee members were informed that trail bikes continue to be problematic across the LGA with the two key complaints being noise impact and damage to sports playing surfaces. It was suggested that Leacocks Park has an access point behind the Casula Powerhouse Arts Centre and that this land belongs to Sydney Trains.

LPAC representatives confirmed that they are aware of this ongoing issue, which is not exclusive to Liverpool. Police do issue fines and discourage this behaviour where possible, however it can be difficult to identify offenders.

LPAC encourages community members to report illegal motorcycle activity and incidents of dangerous and noisy trail bikes directly to the Police. When reporting, residents should supply as much information as possible including the location, date and time, motorcycle colour and registration details, rider description, helmet colour, and where they may have originated from. This information supports police taskings and enforcement.

6.3 Anti-social behaviour and crime at 34 George Street

Council received an email from a resident expressing concern about ongoing anti-social behaviour and crime at the 34 George Street, including drug and alcohol abuse, acts of violence including homicide, drug dealing, and illegal rubbish dumping.

Det. Insp. Timothy Liddiard advised that:

- LPAC are aware of issues around George Street and that particular location;
- Police recently had an operation at that address with a few arrests made on Thursday and Friday. It might not be a quick response from Police which people sometimes expect, but these matters need time to investigate and find evidence to put it before the court;



- LPAC Crime Prevention Officers can do a safety audit of the location if required;
- Police also need assistance from other government departments to address these issues. The issue needs addressed collectively as a whole of government including mental health services, drug and alcohol agencies and the Department of Communities and Justice (DCJ);
- LPAC do a monthly review of all crime statistics to analyse crime trends, identify where emerging crime is occurring to determine where to deploy police resources;
- Crime statistics at crime statistics show that 30 - 40% of crime in Liverpool is occurring in the suburb of Liverpool itself, and therefore 30 – 40% of proactive resources are tasked to these areas. Police continue to prioritise responding to emerging crime trends; and
- The community is encouraged to continue reporting to Police if they witness any criminal activity.

Chantelle Woolridge, Manager, Housing & Impact - Southwest Hume Housing also shared that the housing complex next door is owned by Hume Housing and that they also have similar concerns. They regularly report any anti-social behaviour to Police and that services and support partners continue to work with customers in this mental health complex.

ACTION: Councils Director Operations to follow up with Hume Community Housing to assist with removal of dumped rubbish.

6.4 Anti-social behaviour and crime at 34 George Street

Council has received reports from residents that a brothel is operating at Goulburn Street, Warwick Farm, near the laundromat and convenience store. There are sex workers who make themselves visible in the early hours of the evening. There are many people walking home to their apartments from the train station and the streets have simply become unsafe with antisocial behaviour and drug use.

Det. Insp. Timothy Liddiard responded that the issue was also raised at the recent Community Safety Precinct Committee meeting. Police require need further information such as specific times/locations to investigate this issue.

ACTION: Council to provide information received regarding prostitution and other antisocial behaviour to Det. Insp. Liddiard.

6.5 Liverpool City Police Area Command report

Det. Insp. Timothy Liddiard provided an update on local crime statistics:

- The increase in warmer weather is attracting more activity of people being out in the street with is associated with crime trends rising;



- There is significant increase in breaking into dwellings but more specific high-rise apartments with storage;
- Police continues to educate the community regarding home security which also includes raising awareness on parcel delivery theft. Police can also offer safety audits of unit blocks;
- The Christmas period as usual will be focused on intoxicated drivers and as well as drug or alcohol related incidences and speed;
- During the Christmas period, focus will also be on licensed premises to ensure people celebrating the Christmas period are doing so an appropriate manner;
- Residents need to report any criminal activity directly to Police via Crime Stoppers, the online portal, at their local police station or call 000 in an emergency; and
- If crime is reported to Police consistently, Police will target these areas.

6.6 Councillors Report

Councillor Karress Rhodes shared the following update from the most recent Council meeting:

- A condolence motion for Dr Gorur "Harry" Harinath OAM. Harry was a former Chairman of Cricket NSW chairman and Life Member. Harry was a champion of unity in our very multicultural community and Council was saddened to hear of his passing;
- Several community members addressed Council on various issues, including the need for humanity and justice in the Gaza/Palestine conflict, a discussion regarding the future of the seniors health and wellbeing program at Lurnea Community Hub, a presentation on the Battle of Beersheba and discussion of planning and zoning matters;
- Mayor Ned Mannoun shared a Mayoral Minute outlining Councils disappointment at the recent infrastructure cuts, with emphasis on the cancellation of the \$116 million towards the M7M12 interchange; and
- Council considered a motion regarding discretions being applied on compliance issues.

7. INFORMATION SHARE

7.1 Domestic Violence awareness activities

Community Development Worker - Safety & Wellbeing shared an update on Domestic Violence (DV) events happening across the LGA:

- A contact list of DV services has been developed with copies distributed to Council's Childcare Centres, Libraries, Customer Service, Council events and community groups;



- A community coffee event was held in Bigge Park in recognition of the UN 16 Days of Activism on Friday 1 December;
- The Liverpool DV Network distributed 100 bags containing DV support information at Council's Family Fun Day at Miller on Saturday 2 December;
- Council is supporting Bonnie's Support Services who are hosting a candlelight vigil in Macquarie Mall on Thursday 14 December; and
- LPAC is hosting a community gathering at Bigge Park on Saturday 9 December to acknowledge the UN 16 Days of Activism.

7.2 Odyssey House programs

Community Development & Projects Officer (Multicultural Programs) Pacifique Ndayisaba, from Odyssey House NSW shared that the Multicultural Programs team deliver specialised Culturally and Linguistically Diverse (CALD) Alcohol and Other Drug (AOD) services in western and south-western Sydney including Liverpool. These services included AOD counselling and support for individuals from CALD backgrounds as well as community engagement, research, and resources development to support CALD individuals and families.

7.3 Road safety workshops statistics

Council's Road Safety Officer, Toulia Athanasiou shared statistics from the most recent child car seat checking event:

- The child car seat checking event was held on Friday 24 November 2023 at Liverpool Catholic Club;
- Total number of cars booked in – 34;
- Total number of child car seats checked – 50;
- 31 of the child car seats had a problem identified or required some sort of adjustment (loose seatbelts, seatbelt twisted) and 15 new child car seats were installed;
- 3 changes to current child car seats including turnarounds from rearward to forward facing;
- 97% of child car seats inspected required some sort of adjustment;
- 2 officers from the Highway Patrol unit attended and supported the event with a high level of engagement from participants;
- These events are always fully booked out and there is a waiting list of participants contacted to attend in the event of cancellations;
- Social media channels are proving to be most effective in promoting this free event to Liverpool residents;
- Next child car seat checking event is on Friday 9 February 2024;



- Bookings will open on Monday 15 January 2024 and can be booked in by contacting Council's Customer Service on 1300 36 2170; and
- Council will promote the child car seat checking event via Facebook and can be shared by other partnering agencies like Police.

CLOSE

Meeting closed at 11:55 am

Next Meeting to be held on Thursday 7 March 2023 at 35 Scott Steet, Level 6 Board Room at 10am.

CTTE 02

**Minutes of the Environment Advisory Committee
Meeting held on 9 October 2023**

Strategic Objective	Healthy, Inclusive, Engaging Communicate, listen, engage and respond to the community by encouraging community participation
File Ref	010024.2024
Report By	Karen Visman - Acting Coordinator Environment Management
Approved By	Matthew Morris - Acting Director Operations

EXECUTIVE SUMMARY

This report is tabled in order to present the Minutes of the Environment Advisory Committee Meeting held on 9 October 2023.

RECOMMENDATION

That Council receives and notes the Minutes of the Environment Advisory Committee Meeting held on 9 October 2023.

REPORT

The Minutes of the Environment Advisory Committee held on 9 October 2023 are attached for the information of Council.

FINANCIAL IMPLICATIONS

None of the actions contained in the minutes will have a financial impact on Council.

CONSIDERATIONS

Economic	There are no economic and financial considerations.
Environment	<p>Minimise household and commercial waste.</p> <p>Manage the environmental health of waterways.</p> <p>Protect, enhance and maintain areas of endangered ecological communities and high quality bushland as part of an attractive mix of land uses.</p> <p>Raise community awareness and support action in relation to environmental issues.</p>
Social	<p>Raise awareness in the community about the available services and facilities.</p> <p>Preserve and maintain heritage, both landscape and cultural as urban development takes place.</p>
Civic Leadership	<p>Act as an environmental leader in the community.</p> <p>Undertake communication practices with the community and stakeholders across a range of media.</p> <p>Foster neighbourhood pride and a sense of responsibility.</p> <p>Facilitate the development of community leaders.</p> <p>Encourage the community to engage in Council initiatives and actions.</p> <p>Provide information about Council's services, roles and decision making processes.</p> <p>Deliver services that are customer focused.</p> <p>Operate a well-developed governance system that demonstrates accountability, transparency and ethical conduct.</p> <p>Actively advocate for federal and state government support, funding and services.</p>
Legislative	There are no legislative considerations relating to this report.
Risk	There is no risk associated with this report.

ATTACHMENTS

1. EAC Minutes 9 October 2023



Minutes From Environment Advisory Committee (EAC) Meeting
9 October 2023

COUNCILLOR MEMBERS:

Councillor Harle
Councillor Rhodes

Councillor
Councillor

COMMITTEE MEMBERS:

Stephen Dobell-Brown
Ellie Robertson (online)
Robert Storey
Rosalyn Faddy
Signe Westerberg
Alan Riley
Robert Dixon (online)
George Youssef (online)

Community Member
Community Member
Community Member
Community Member
Community Member
Observer
Industry Representative – Georges Riverkeeper
Community Member

COUNCIL ATTENDEES:

Michael Zengovski
Michelle Playford
Karl Adderley (online)
Kyran Coogan (online)
Scott Sidhom (online)

Manager City Environment
Acting Environmental Restoration Plan Program Leader
Coordinator Resource Recovery
Acting Natural Areas Project Officer
Manager Infrastructure Planning

APOLOGIES:

Councillor Kaliyanda
Joseph Rover
Olusegun Samuel
Joseph Tharappel
Denise Ezzy
Strini Pillai
Kacy Vallencourt
Maruf Hossain

Councillor (Chairperson)
Community Member
Community Member
Community Member
Tharawal Aboriginal Land Council
Gandangara Aboriginal Land Council
Community Member
Coordinator Floodplain and Water Management

OPEN:

Meeting opened at 5:32pm



1. WELCOME, ATTENDANCE AND APOLOGIES

Michael Zengovski welcomed everyone and apologies were noted.

2. DECLARATIONS OF INTEREST

A declaration of interest was noted: Mr Alan Riley, an observer, has worked for a bush regeneration contractor.

3. MINUTES OF PREVIOUS MEETING

Motion: That the minutes from the previous meeting held on 14 August 2023 be adopted by the committee, noting that an audit is to be completed on the bush regeneration contract for Moore Point.

Moved: Councillor Harle

Seconded: Councillor Rhodes

4. MATTERS ARISING FROM THE PREVIOUS MEETING

4.1 Georges River Keeper (GRK) update

Mr Dixon provided the following update:

- GRK is finalising their Environmental Restoration Fund project. For Liverpool LGA, this included a school children education project focused on Wattle Grove coupled with drain art for three locations. GRK also worked with Liverpool Council to undertake the GPT audits, as discussed in a previous meeting. GRK was selected as a finalist in the Keep Australia Beautiful Awards for this project.
- GRK continues to organise collection of litter from around Liverpool utilising personnel on community service orders. From July to end of September 2023, 360 bags of litter were collected in Liverpool with Council assisting with removal of the litter bags.
- GRK is looking to work with another not for profit, Ocean Crusaders who are professional River cleaners that have previously assisted with the removal of truckloads of debris from the river including around Liverpool. He stated that GRK is looking to do a cleanup of the river in December and is assisting Ocean Crusaders in finding corporate sponsorship.
- Discussions have been held with Local Land Services and Council's Environmental Operations team about funding for bush regeneration at Riverside Park, Chipping Norton through a grant. Mr Dixon informed the committee that the grant was then withdrawn by the state government but direct funding might still be available.
- There are three estuary sites in Liverpool and that GRK is currently organising quotes for a water quality monitoring program.
- Inspections with Council's Biosecurity Officer for priority aquatic weeds were soon to commence. Mr Dixon explained that frogbit, ludwigia and salvinia had low growth in recent times but may have changed due to the warm weather. He stated that Council had used a bush regeneration contractor, Toolijooa for treating the weeds, and that they have done a good job in past years.

4.2 Bin Audit Results

Coordinator Resource Recovery provided the results from the 2023 Bin Audit. Refer to the results included as an attachment.

Ms Faddy asked if Council can do something about reducing the amount of waste that is taken to landfill over Christmas.



Response: Council will try to capture more of the recyclables that are likely to be generated over the holiday season and has arranged for an extra recycling collection to take place. The details are:

Additional recycling collections: (yellow bins):

1. Christmas week (week commencing 25/12/23) – services are to the scheduled area only
 2. The New Years week (commencing 01/01/24) – all areas will be serviced (i.e., the scheduled week plus the previous week)
 3. The week commencing 08/01/24 – again all areas will be serviced
 4. The week commencing 15/01/24 – resume normal collections for scheduled area
- The zones that have their yellow bins collected during the week commencing 25 December 2023 will have an additional collection the week after which is 1 January 2024.
 - The zones that have their yellow bins collected during the week commencing 8 January 2024 will have an additional collection the week after which is 15 January 2023.
 - This will be advertised on Council's website and through social media in the run-up to the holidays.

4.3 ERP Projects Presentation

Mr Storey asked Council about bush regeneration contracts, including engagement of contractors and the administration of the Lake Moore bush regeneration contract. Acting Natural Areas Project Officer responded to say that the contracts are lump sum and are managed through a schedule of works program per milestone. Manager City Environment stated that contractors are engaged through a tender process and tenders are evaluated based on their response to the tender documents. Manager City Environment also indicated that questions in relation to Lake Moore can be taken offline. Mr Storey will be invited to inspect the bush regeneration work at Lake Moore with Council staff to discuss and address any specific contract related questions.

Action: Council to invite Mr Storey to attend the Lake Moore site to inspect the bush regeneration work and address any specific contract related questions.

Response: Council to organise a site meeting with key parties to go over the concerns raised by Mr Storey and update the group at the next EAC meeting.

5. AGENDA ITEMS

5.1 Mattress Recycling Shredding Machine by Coordinator Resource Recovery

Coordinator Resource Recovery provided a presentation on Council's mattress shredding machine.

Council has purchased a mattress shredding machine. This was purchased with grant funding from the EPA, as well as with Council's own funds. The machine currently based at Council's Rose Street depot and will allow Council to shred all the waste mattresses that would previously be discarded by the residents of the Liverpool LGA. The shredder will divert the mattresses previously being disposed to land fill, thereby significantly reducing landfill waste, enabling recycling and reuse of the mattress materials. This includes the steel from the mattress springs and the shredded mattress flock. The shredding and recycling will deliver substantial savings over the current arrangement, which has the mattresses taken away for processing by contractor Soft Landings, at an annual cost to Council of around \$800,000 per annum.



6. General Business

Septic System inspections & overflows

Councillor Harle had concerns about the discharge of septic systems in rural areas in particular.

Action: The question is taken on notice for the environmental health team to respond.

Response: Council inspects commercial on-site wastewater systems on an annual basis, or more frequently as required. Domestic on-site wastewater systems are inspected on a complaint basis or where Council officers suspect that a system does not meet the requirements outlined in the Local Government (General) Regulation 2005. Council encourages the community to report any failing or mismanaged systems.

Manager City Environment suggested that Sydney Water provides a presentation about their assets including stormwater channels in an EAC meeting in 2024.

Intermodal

Manager City Environment suggested a request is made to the Moorebank Intermodal for a presentation on retention basins and stormwater management on their project.

Response: A senior manager from National Intermodal Corporations – Planning and Environment has responded and is happy to provide a presentation to the EAC in 2024.

Booking schedules for mattress collections

Ms Faddy was concerned that it can take some time for mattresses to be collected. Ms Faddy also mentioned that when the mattresses are collected the Council staff provided good customer service.

Action: Coordinator Resource Recovery advised he will follow up on the time taken between a customer booking a mattress collection to the mattress being collected.

Response:

The maximum amount of time a customer in the western part of the LGA would have to wait for a kerbside pick-up is currently three weeks, in most circumstances it would be less than that.

Longer mattress pick up wait times might occur during the Christmas/New Year period when Council has reduced staff availability because of holiday leave.

Illegal Tree Clearing

Mr Dobell-Brown asks whether or not the proposed zoning C2 would be appropriate for 36 Lyn Parade, Prestons as all remnant bushland has been removed from the site. He also mentioned that street trees had been recently lopped outside numbers 2&4, Twenty Second Avenue, West Hoxton.

**Response:**

Manager City Environment provided a visual representation of the site and mentioned it is already under investigation and legal action so no further update can be provided at this stage.

Indian myna birds

Manager City Environment mentioned a site at Wattle Grove where conifer trees are growing on Council land and there is a problem with large numbers of Indian myna birds roosting in the trees and causing a noise disturbance to the neighbouring property owners. The EAC discussed options for controlling myna bird numbers.

Action: Refer to this link from NSW DPI about education information around myna birds

<https://www.dpi.nsw.gov.au/biosecurity/vertebrate-pests/pest-animals-in-nsw/pest-birds/myna-birds>

<https://www.dpi.nsw.gov.au/biosecurity/vertebrate-pests/publications/standard-operating-procedures>

Coopers Paddock and river access pathways

A request was made that Council provide some information on Coopers Paddock as an EAC member missed the last meeting.

Action: The information was provided to the EAC member.

Gum trees and mistletoe

Discussion was held around sick gum trees and mistletoe. The flooding and now dry conditions has led to some trees being in a stressed state. Please refer to this link to learn more about mistletoe.

<https://www.abc.net.au/science/articles/2004/03/05/2044992.htm>

Request for a paper copy of the minutes and agenda

Printed copies of the EAC minutes and agenda can be posted out to the EAC with pre-arrangement. Hard copies of the minutes and agenda are provided in the meeting in person if required.

CLOSE:

Meeting closed at 8.00pm

**Attachment 1****Residential Bin Study 2023**

Residential Bin Study 2023

Liverpool City Council commissioned a residential bin generation and contents composition study to be completed in July 2023. The study was conducted by an approved contractor, EC Sustainable Pty Ltd, using State Government guidelines from the NSW Department of Planning and Environment (DPE).

Council conducted this study to provide a current assessment of the kerbside bin system performance, plan for future services and inform collection and processing arrangements. State Government policy requires Council to transition to a FOGO service. Council is currently aiming for FOGO commencement in 2025.

What was involved?

This study involved a random sample of 451 households' waste, recycling and organics bins from across the Liverpool City Council area.

Bin contents were collected on the regular bin day for the property, sorted, weighed and disposed or recycled as normal. Results are reported in an aggregated format as a Council-wide result and by property type.

What we found:

Compared to the previous study in 2020, the 2023 study found:

- ✓ Higher bin presentation rates but a lower generation in bins presented; waste, recycling and organics.
- ✓ Reduction in the weight and percentage of recyclables and organic material in the waste bin.
- ✓ Stable organics bin contamination rate.
- ✓ Stable kerbside diversion rate.
- ✗ Increased recycling bin contamination rate.

Section A – Bin performance comparison

2017 (April) and 2020 (May-June) compared to 2023 (July)

The **2023** results show that **30%** of waste was **diverted** from **landfill**, slightly lower than **34%** in **2020**. This reduction largely resulted from a lower recycling bin (down 1.0kg/hh/wk) and organics bin weight (down 0.5kg/hh/wk) in 2023. This result may be seasonal for winter compared to autumn.

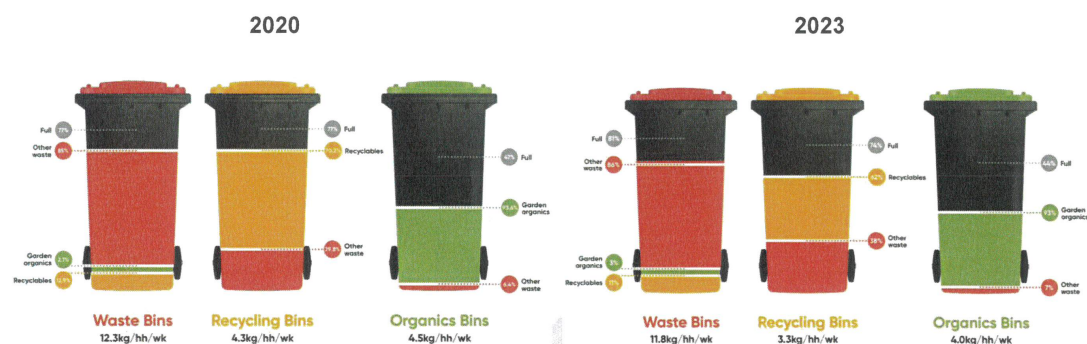
Residents recovered 93% of garden organics in the organics bin and 60% of recyclables in the recycling bin. The recovery performance was fairly consistent across the audits, which varied from 84.3% to 94.0% for garden organics and 60.3% to 64.8% for recyclables.

Contamination levels in the organics bin remained similar compared to 2020 at 6.6% in 2023, but with 2017 much lower at 0.4% to 6.6%. However, the contamination levels in the recycling bin increased to 38.4% (up



by 8.5 percentage points from 2020), although the weight of contamination remained stable at 1.3kg/hh/wk in 2023. Contamination increased because the weight of recycling reduced by 1.0kg/hh/wk.

These figures show a comparison of the results in 2023 compared to 2020.



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This table shows a comparison of the key data indicators from the 2017, 2020 and 2023 studies.

Data indicator		Unit of measurement	2017	2020	2023
Presentation rate	Percentage (%)	Waste stream	76.7	88.2	93.1
		Recycling stream	72.3	86.5	91.6
		Organics stream	70.7	67.5	48.9
Generation rate	By weight * (kg/hh/wk)	Waste stream	12.0	12.3	11.8
		Recycling stream	4.7	4.3	3.3
		Organics stream	8.1	4.5	4.0
		All streams	24.8	21.1	19.2
	By volume (bin % full)	Waste stream	80	77	81
		Recycling stream	83	77	74
		Organics stream	75	47	44
Resources in the waste stream	Percentage (% by weight)	Recyclables	15.5	12.9	11.3
		Garden organics	6.2	2.1	2.5
		Food	44.8	47.9	44.0
		Other organics	7.3	7.2	8.6
Contamination	Weight (kg/hh/wk)	Recycling stream	1.0	1.3	1.3
		Organics stream	0.05	0.3	0.3
	Rate (% by weight)	Recycling stream	24.7	29.9	38.4
		Organics stream	0.4	6.4	6.6
Resource recovery	Rate, overall * (% by weight)	Recycling stream	61.9	64.8	60.3
		Organics stream	84.3	94.0	92.5
Diversion		Current	44.4	34.3	30.1

* Weighted by number of households by dwelling type and allowing for zero organics stream generation, where the service was not provided.

**LIVERPOOL
CITY
COUNCIL**



Bin composition, 2023

Summary categories

WASTE BIN



☒ **Waste: 86%**

☒ **Recycling: 11%**

☒ **Garden organics: 3%**

RECYCLING BIN



☒ **Recycling: 62%**

- Cardboard (26%)
- Containers (24%)
- Paper (10%)
- Plastic packaging (2%)

☒ **Contamination: 38%**

ORGANICS BIN



☒ **Garden organics: 93%**

☒ **Contamination: 7%**

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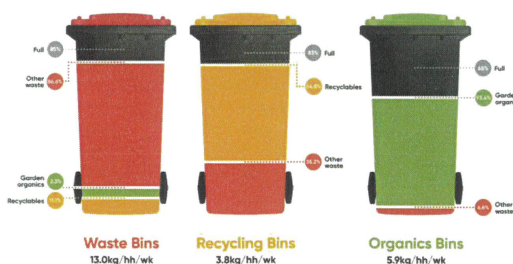
Section B – Further details of the 2023 study outcomes

Bin performance, 2023 by dwelling type

The 2023 study also assessed and compared the kerbside bin performance by dwelling type.

Urban houses achieved a higher diversion rate (35%) than **rural houses** (10%) and **units / apartment blocks** (10%). This was mainly due to the higher proportion of organics resources recovered through the kerbside organics bin collection service at urban houses.

Urban houses, 2023



Rural houses, 2023



Urban units and apartments, 2023



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Data indicator		Unit of measurement	Urban houses	Rural houses	Units / apartments
Generation rate	By weight (kg/hh/wk)	Waste stream	13.0	18.6	7.1
		Recycling stream	3.8	4.2	1.9
		Organics stream	5.9	-	-
	All streams		22.7	22.7	9.0
	By volume (bin % full)	Waste stream	85.3	82.2	69.7
		Recycling stream	83.2	81.7	47.0
Resources in the waste stream	Percentage (% by weight)	Recyclables	11.1	11.1	12.1
		Garden organics	2.3	3.8	2.8
		Food	44.0	34.9	50.2
		Other organics	8.8	12.1	4.6
		Other waste	85.3	82.2	69.7
Contamination	Weight (kg/hh/wk)	Recycling stream	1.4	1.8	1.0
		Organics stream	0.4	-	-
	Rate (% by weight)	Recycling stream	35.2	43.3	53.1
		Organics stream	6.6	-	-
Resource recovery	Rate, overall (% by weight)	Recycling stream	62.8	53.3	50.2
		Organics stream	95.0	-	-
Diversion		Current	35.1	10.4	9.7

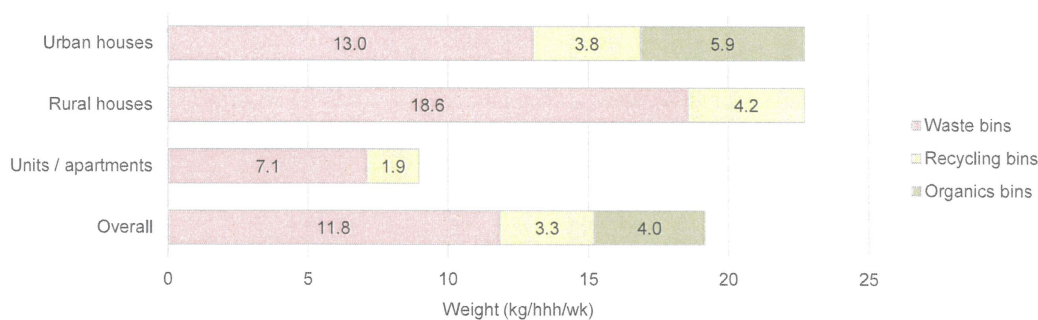


Generation rate, 2023 by dwelling type

The usage of each bin type varies by type of dwellings, with the weight of bin contents presented for collection shown below. Typically, the larger the property size, the more waste, recycling and organics bin contents presented for collection.

- Houses presented more kerbside bin contents than units and apartments.
- Rural houses and urban units were not provided with the organics bin collection service.

Generation rates by property type, 2023



Top materials in each bin type, 2023

Waste bins		Recycling bins		Organics bins	
Food	44 %	Corrugated cardboard	26 %	Garden vegetation	93 %
Nappies	9 %	Glass beverage containers	9 %	Treated wood	2 %
Contaminated soiled paper	5 %	Glass packaging	5 %	Food	1 %
Containerised food and liquid	4 %	Food	4 %	Untreated wood	1 %
Textiles	3 %	Office paper	4 %	Other putrescible	1 %
Other putrescible	3 %	Magazines / brochures	3 %	Corrugated cardboard	1 %
Plastic film	3 %	Textiles	3 %	Textiles	1 %
Garden vegetation	3 %	Newspaper	3 %	-	
Corrugated cardboard	3 %	Containerised food and liquid	3 %	-	
Plastic bags	2 %	Steel (non-packaging)	3 %	-	

CTTE 03

**Minutes of the Liverpool Youth Council meeting
held Tuesday 12 December 2023.**

Strategic Objective	Healthy, Inclusive, Engaging Communicate, listen, engage and respond to the community by encouraging community participation
File Ref	010282.2024
Report By	Jacqueline Newsome - Coordinator Community Development
Approved By	Tina Bono - Director Community & Lifestyle

EXECUTIVE SUMMARY

This report is tabled in order to present the Minutes of the Liverpool Youth Council Meeting held on 12 December 2023.

RECOMMENDATION

That Council receives and notes the Minutes of the Liverpool Youth Council Meeting held on 12 December 2023.

REPORT

The Minutes of the Liverpool Youth Council held on 12 December 2023 are attached for the information of Council.

FINANCIAL IMPLICATIONS

None of the actions contained in the minutes will have a financial impact on Council.

CONSIDERATIONS

Economic	There are no economic and financial considerations.
Environment	There are no environmental and sustainability considerations.

Social	Support community organisations, groups and volunteers to deliver coordinated services to the community.
Civic Leadership	Facilitate the development of community leaders. Encourage the community to engage in Council initiatives and actions. Provide information about Council's services, roles and decision making processes.
Legislative	There are no legislative considerations relating to this report.
Risk	There is no risk associated with this report.

ATTACHMENTS

1. Minutes of the Liverpool Youth Council meeting held 12 December 2023



Minutes

MINUTES OF LIVERPOOL YOUTH COUNCIL MEETING

12 December 2023

COUNCILLORS:

Councillor Charishma Kaliyanda

Liverpool City Council

COMMITTEE MEMBERS:

Fariha Dean
David Sweet
Tamisha Matara
Ella-Jay Nuttall
Ethan Chang
Janice Rodrigues
Faiza Alhaboub
Yohana Assi

President (**Chairperson**)
Treasurer
Youth Liaison Representative
Media Assistant
Secretary (**Minutes**)
Youth Councillor
Youth Councillor
Youth Councillor

COUNCIL ATTENDEES:

Derek Tweed

Liverpool City Council

APOLOGIES:

Deputy Mayor Fiona Macnaught
Emily Organa
Nina Stanimirovic
Tiaan Vamarasi

Liverpool City Council
Media Representative
Media Assistant
Youth Councillor

GUESTS:

Zeina Sawalhi
Claire Williams

Youth Council Nominee
Anti-Discrimination NSW



Minutes

1. **WELCOME, ATTENDANCE AND APOLOGIES**

President Fariha Dean opened the meeting at 6.10pm and welcomed everyone to the December meeting for the Liverpool Youth Council. Fariha commenced the meeting with an Acknowledgement to Country.

2. **DECLARATIONS OF INTEREST**

Nil.

3. **GUEST SPEAKER – Claire Williams, Discrimination Basics - All About Anti-Discrimination NSW.**

Claire presented to the Youth Council on the services of Anti-Discrimination NSW. Presentation topics included:

- What does Anti-Discrimination NSW do?;
- How to file a complaint;
- Types of discrimination; and
- Results of filing a complaint.

NSW operates under the NSW - Anti-Discrimination Act 1977.

Discrimination is treating someone less favourably than somebody else because of a characteristic they have, or they are assumed to have, that is protected by NSW law.

Claire highlighted the role of the Anti-Discrimination NSW is to answer enquiries, handle complaints, raise awareness about discrimination and its impacts, and manage complaints. Claire explained that the services provided by Anti-Discrimination NSW are free and available for any age. Additionally, Claire provided information on why people are discriminated against, including race, religion, sex, disability, age, marital status or gender status.

All complaints are confidential and protections are in place for any person who may feel threatened or worried about making a complaint. Anti-Discrimination NSW will assist to resolve the matter using conciliation conferences and support people are allowed to participate in this process.

Moved: Janice Rodrigues

Seconded: Ella-Jay Nuttall

MOTION: That the information be received and noted.

On being put to the meeting, the motion was declared carried.



Minutes

4. CONFIRMATION OF PREVIOUS MINUTES

The minutes from the meeting held on 24 October 2023 were confirmed as a true record of that meeting.

Moved: Faiza Alhaboub **Seconded:** Janice Rodrigues

MOTION: That the information be received and noted.

On being put to the meeting, the motion was declared carried.

5. BUSINESS ARISING FROM PREVIOUS MINUTES

8.2 Youth Week 2024

Youth Week 2024 discussion to be held during the General Business item on the agenda.

8.4 New Youth Councillor Nominee

The motion will be presented to Council for endorsement at its meeting to be held on Wednesday 13 December 2023.

12.1 Youth Council Members to Investigate Local Careers Expo's.

No Youth Council members have attended local careers expo's during this period.

Moved: David Sweet **Seconded:** Ella-Jay Nuttall

MOTION: That the information be received and noted.

On being put to the meeting, the motion was declared carried.

6. CORRESPONDENCE

The Community Development Worker (Youth) presented the following items:

NSW Youth Council Conference:

- Liverpool Youth Council are collaborating with Fairfield and Canterbury Bankstown Councils in holding the NSW Youth Council Conference in October 2024;
- There will be Youth Councils coming from across New South Wales;
- The total number of participants will be approximately 200 young people; and
- The topics that will be covered during the meeting include diversity, mental health, environment, and employment and training.



Minutes

The Youth Council Conference requires detailed planning and support to make it successful including Youth Council members input and participation. More information will be provided in the new year.

Moved: Ella-Jay Nuttall

Seconded: Faiza Alhaboub

MOTION: That the information be received and noted.

On being put to the meeting, the motion was declared carried.

7. COUNCILLOR UPDATE

Councillor Kaliyanda provided the following updates from the Council meeting held on 22 November 2023:

- Council voted to urge for a ceasefire in Gaza, and are looking at how Council can support members of our community who are distressed about family or friends in the region;
- Council has endorsed \$14,244 in funding grants to local community organisations to provide supported education programs and outreach activities;
- Council endorsed to write to both Federal and NSW State Government leaders expressing Council's opposition to significant infrastructure funding cuts in our local government area;
- Council has finalised the calendar of Council Meeting Dates for 2024; and
- Council's award winning new library "Yellamundie" was opened on Sunday 3 December. There are designated Youth and Children's spaces which include state of the art technologies, materials and study spaces.

Moved: Janice Rodrigues

Seconded: David Sweet

MOTION: That the information be received and noted.

On being put to the meeting, the motion was declared carried.

8. YOUTH WORKER'S REPORT

8.1 Summer School Holidays Activities:

Council will deliver a number of activities in the upcoming school holiday period.

The activities include Inclusive dance classes, Chess tournament, basketball, laser tag and the mobile games theatre.



Minutes

8.2 Youth Council Conference 2024

Proposed dates are Friday 11 until Sunday 13 October 2024.

The conference venues and accommodation still to be confirmed.

Potential venues include WSU Bankstown Campus and the Casula Powerhouse Arts Centre.

Once the venue is locked in, we will seek local hotels to provide discounted accommodation for those coming from rural and remote areas.

Moved: David Sweet

Seconded: Yohana Assi

MOTION: That the information be received and noted.

On being put to the meeting, the motion was declared carried.

9. TREASURER'S REPORT

The Youth Council budget for the 2023/2024 financial year is \$11,365. Current expenditure for the 2023/2024 financial year is \$767 with a remaining balance of \$10,598.

Moved: Yohana Assi

Seconded: Faiza Alhaboub

MOTION: That the information be received and noted.

On being put to the meeting, the motion was declared carried.

10. YOUTH LIAISON REPORT

Nil.

11. MEDIA REPRESENTATIVE'S REPORT

The Social Media story boards discussed at the October meeting have been delayed until early 2024. Media Representative Emily Organa will work on the infrastructure of the story boards to be ready for early 2024.

Moved: David Sweet

Seconded: Faiza Alhaboub

MOTION: That the information be received and noted.

On being put to the meeting, the motion was declared carried.



Minutes

12. GENERAL BUSINESS

Youth Week 2024

Discussion was held on Youth Week activities for 2024.

Youth Week is proposed to run from Thursday 11 – Sunday 21 April 2024.

- The Youth Council members present determined that they wanted to aim the event at children and young people of both Primary school, and High school ages.
- Discussion centred around hosting an event including Ice Skating at the Liverpool Catholic Club. This idea supported the need for a central activity that would be attractive to all ages.
- Along with the Ice Skating, there could be smaller activations that young people would participate in. Some other ideas considered include food trucks, musical performances, guest talks, and sporting events; and
- Youth Council also discussed the possibility of reaching out to organisations such as Headspace, Street University and PCYC, to ask if they wanted to host activities at Youth Week.

Moved: Ella-Jay Nuttall

Seconded: Fariha Dean

MOTION: That the information be received and noted.

On being put to the meeting, the motion was declared carried.

13. CLOSE

The meeting closed at 7:55pm.

The next Liverpool Youth Council meeting will be held on Tuesday 13 February 2024 from 6.00pm – 8.00pm.

CTTE 04

**Minutes of the Tourism and CBD Committee
meeting 12 December 2023**

Strategic Objective	Evolving, Prosperous, Innovative Maintain strong relationships with agencies, stakeholders and businesses to achieve beneficial outcomes for the city
File Ref	011157.2024
Report By	Susana Freitas - Visitor Economy Officer
Approved By	Shayne Mallard - Director City Futures

EXECUTIVE SUMMARY

This report is tabled to present the Minutes of the Tourism and CBD Committee Meeting held on 12 December 2023.

RECOMMENDATION

That Council receives and notes the Minutes of the Tourism and CBD Committee Meeting held on 12 December 2023.

REPORT

The Minutes of the Tourism and CBD Committee held on 12 December 2023 are attached for the information of Council.

The minutes contain the following actions or Committee recommendations:

- Council to book the Tourism and CBD Committee to participate in Aboriginal Cultural Site Tours by Gandangara Local Aboriginal Land Council in 2024
- Visitor Economy and Place Officer to meet with Navid Diwan regarding potential activations on George Street.

FINANCIAL IMPLICATIONS

The actions contained in the minutes may have a future financial impact on Council. The outcomes of the action will be investigated, and financial implications will be presented to Council in future minutes for adoption.

CONSIDERATIONS

Economic	Facilitate economic development. Facilitate the development of new tourism based on local attractions. Culture and creative industries.
Environment	There are no environmental and sustainability considerations.
Social	Provide cultural centres and activities for the enjoyment of the arts. Preserve and maintain heritage, both landscape and cultural as urban development takes place. Promote community harmony and address discrimination.
Civic Leadership	Foster neighbourhood pride and a sense of responsibility. Facilitate the development of community leaders. Provide information about Council's services, roles and decision making processes.
Legislative	There are no legislative considerations relating to this report.
Risk	There is no risk associated with this report.

ATTACHMENTS

1. Minutes Tourism and CBD Committee 12 December 2023



This meeting was recorded for minute taking purposes.
This meeting occurred on MS Teams.

Minutes

MINUTES OF TOURISM AND CBD COMMITTEE 12 DECEMBER 2023

COMMITTEE MEMBERS

Karress Rhodes Councillor (Chair)

COMMUNITY REPRESENTATION

Jessica Bono	Liverpool Catholic Club
Michelle Caruso	Community Representative
Navid Diwan	Diwansons Collection/ Designer Palace
George Khoury	Khourys & Associates
Maja Georgievska	Western Sydney Airport
Dr Garth Lean	Western Sydney University

COUNCIL STAFF

Christopher Guthrie	Coordinator Business Development
Susana Freitas	Visitor Economy and Place Officer
Kas Vea	Administration Assistant (minutes)

GUESTS PRESENTERS

Cherina Brown	Gandangara Local Aboriginal Land Council
Mark Spithill	Gandangara Local Aboriginal Land Council

OBSERVER

Peter Harle Councillor

APOLOGIES

Julie Scott	Manager City Economy
Marc Edwards	Club Liverpool
Jeff Gibbs	Moorebank Sports Club
June Young OAM	Community Representative
Fiona Macnaught	Deputy Mayor
Mazhar Hadid	Councillor
Fazila Farhad	South West Sydney Tourism Taskforce NSW Inc.
Belinda Thomson	The William Inglis
Nataly Rahme	Community Representative

OPEN

Meeting opened at 10:00am



This meeting was recorded for minute taking purposes.
This meeting occurred on MS Teams.

Minutes

1. WELCOME, ATTENDANCE, APOLOGIES AND OPENING

Councillor Rhodes opened the meeting and acknowledged the traditional custodians of the land.

2. DECLARATIONS OF INTEREST

NIL

3. CONFIRMATION OF PREVIOUS MINUTES

Motion: That this Committee endorse the previous minutes from the meeting held on 31 October 2023.

4. BUSINESS ARISING FROM PREVIOUS MINUTES

- 4.1 Tourism and CBD Committee be involved in a future destination branding workshop to explore opportunities for branding South West Sydney as a destination
 - 4.1.1 Workshop to occur in 2024
- 4.2 Council to consider inclusion of Casula Powerhouse Arts Centre and Liverpool Regional Museum in Liverpool Life publication. Council to promote CPAC, senior events and other activities at Major Events and neighbourhood activations
 - 4.2.1 Promotion occurring across major events
- 4.3 Councillor Rhodes requested Council staff confirm and provide an update via email on Carols at Bigge Park
 - 4.3.1 Update provided via email to the committee
- 4.4 Councillor Rhodes requested that the Tourism and CBD Committee do a site visit of Meriton Suites, Liverpool
 - 4.4.1 Site visit to occur in 2024

5. PRESENTATION

Gandangara Local Aboriginal Land Council (GLALC) presented a tourism and cultural education update to the committee.

- 5.1. GLALC presented the mission, values and objectives of the organisation.
- 5.2. GLALC are hosting tours to go out on country and connect with the local environment. The current tours are to Sandy Point which includes working with local elders to learn more about the local country. The tours are hosted for educational and healing purposes with the main market currently being corporate, government and school groups. Each tour lasts approximately two hours and are tailored for each target audience and their needs. GLALC are exploring opportunities for overnight tours.

5.2.1. The tours are receiving the highest demand to date and word of mouth is rapidly spreading. GLALC has received positive feedback from corporate, public sector and school groups who have completed the tour. Each tour is designed to be authentic and purposeful programs that aligns with the person/individual. Tours are booked via the GLALC website.



This meeting was recorded for minute taking purposes.
This meeting occurred on MS Teams.

Minutes

5.2.2. GLALC offer 21 different services including cultural education workshops, programs for schools and cultural capabilities workshop.

5.3. There are a variety of challenges to hosting the tours including the loss of heritage sites and access due to colonialisation, vandalism, safety risk at different sites, training of staff to go on country and illegal dumping at sites such as the Red Hand Cave in Menai. Some sites are sacred sites and are restricted from public access and for Elders access only.

5.4. GLALC looking at how to increase value and interest of Country to reduce vandalism and increase respect for country.

5.5. Councillor Rhodes queried if there are any virtual tours of the different sites that are not accessible to the general public.

5.5.1. GLALC advised that virtual tours can be provided with photographs and they are currently looking at every avenue to access and teaching from that space. Visual and audio learning styles in the program.

5.6. Councillor Rhodes queried if GLALC is ready for international tourism ahead of the new Western Sydney Airport.

5.6.1. GLALC stated that they are looking at expanding the cultural heritage team and expanding their transport services fleet to offer end-to-end tour programs, including hotel pick-up and drop off.

5.7. GLALC has received \$7.3 million funding from Western Sydney Infrastructure Grant Program to build a cultural connection hub at 103 Moore Street, Liverpool. GLALC are about to submit a DA to Council for the development. The development will include an education space, aboriginal artifacts display, yarning circle, natural medicine education spaces and Aboriginal roof top garden.

5.7.1. Councillor Rhodes suggested that GLALC explore opportunities for indigenous cuisine to feature at the redeveloped site.

5.6. Councillor Rhodes queried if the GLALC do cultural dance performances and teach cultural dance.

5.6.1. GLALC advised that they do cultural performances upon request for different events. GLALC advised that there is a lot of cultural red tape, protocols and practice regarding the teaching of cultural dance and need permission to teach someone a cultural dance due to being sacred. The Cultural and Heritage team is currently making boomerangs and other cultural artifacts on site and looking at how people with different needs such as hearing impairments can experience aboriginal culture.



This meeting was recorded for minute taking purposes.
This meeting occurred on MS Teams.

Minutes

5.7. Coordinator Business Development queried if there is any assistance Council can provide to GLALC

5.7.1. GLALC advised that any assistance with the DA and the approval process would be appreciated due to the tight deadlines surrounding the government funding.

Action: Council to book the Tourism and CBD Committee to participate in a Connection with Country tour in 2024.

6. PRESENTATION

CBD and Tourism update by Visitor Economy and Place Officer

6.1. Visitor Economy and Place Officer highlighted new upcoming bike paths across the LGA through grant funding:

- Project 1 Moore and George Streets, Liverpool
- Project 2 Hume Highway shared Pathway Liverpool and
- Project 3 Casula shared pathway connection Leacocks Path

6.2. Coordinator Business Development presented new economic development collateral. Collateral includes:

- Liverpool South West Sydney's Health and Education Hub – start promoting us as a University City
- Liverpool Commercial Office Prospectus – highlighting new and underdevelopment commercial space in the city centre

7. GENERAL BUSINESS

Little India Liverpool

7.1. Mr Diwan shared that George Street businesses have created an association to brand and elevate George Street Liverpool as Little India Liverpool. The businesses have met with the Mayor and several state MPs to advocate for funding and recognition of the precinct. The businesses are exploring the opportunity to hold late night markets and are seeking support from Council to help elevate the streetscape, brand and make it recognised as Little India, Liverpool. The businesses are now working in collaboration as a community rather than as individuals. Seven businesses will be applying together for Council's Vibrant Street Program.

7.2. Mr Diwan highlighted the sudden popularity of Chinatown, Burwood with its placemaking and branding as an example for Little India, Liverpool to benchmark.

7.3. The businesses are seeking Council's support for banners and branding like Little India, Singapore and Little India, Kuala Lumpur.



This meeting was recorded for minute taking purposes.

This meeting occurred on MS Teams.

Minutes

7.4. Visitor Economy and Place Officer stated that Council received funding from Western Sydney Infrastructure Program for Macquarie Street, Railway Street and Moore Street. Unfortunately the funding for George Street was not successful.

7.5. Visitor Economy and Place Officer advised that the Council has a City Development Fund which property owners across the city centre within a certain boundary, contribute towards that fund and that fund goes towards city based projects such as street upgrades and now also major events.

7.6. Coordinator Business Development congratulated Mr Diwan on the business partnership and collaboration.

7.7. Mr Diwan queried that the businesses are interested in Saturday night markets and would like understanding on what permits are required to hold market stalls on the street.

Action: Visitor Economy Officer to meet with Mr Diwan regarding the potential activations.

8. CLOSE

Meeting closed at 11:28am

CTTE 05**Minutes of the Liverpool Access Committee
Meeting held on 14 December 2023**

Strategic Objective	Healthy, Inclusive, Engaging Support an inclusive community by fostering access and equity for all
File Ref	011173.2024
Report By	Jacqueline Newsome - Coordinator Community Development
Approved By	Tina Bono - Director Community & Lifestyle

EXECUTIVE SUMMARY

This report is tabled in order to present the Minutes of the Liverpool Access Committee Meeting held on 14 December 2023.

RECOMMENDATION

That Council:

1. Receives and notes the Minutes of the Liverpool Access Committee Meeting held on 14 December 2023; and
2. Endorse the recommendations in the Minutes.

REPORT

The Minutes of the Liverpool Access Committee meeting held on 14 December 2023 are attached for the information of Council.

The minutes contain the following actions or Committee actions:

- Council's Governance and Planning team to provide response to legal obligations with development applications and for businesses in the CBD;
- Council's Planning team to advise Council's position with Accessibility Standards;
- Liverpool Access Committee to write a letter in support of the implementation of the 2022 National Construction Code minimum accessibility standards;
- Council's Infrastructure Delivery team to provide responses to questions raised for Light Horse Park upgrades; and

- Council to invite a Liverpool Hospital representative to answer accessibility concerns from members.

FINANCIAL IMPLICATIONS

There are no financial implications to this report.

CONSIDERATIONS

Economic	There are no economic and financial considerations.
Environment	There are no environmental and sustainability considerations.
Social	There are no social and cultural considerations.
Civic Leadership	There are no civic leadership and governance considerations.
Legislative	There are no legislative considerations relating to this report.
Risk	There is no risk associated with this report.

ATTACHMENTS

1. Liverpool Access Committee Meeting Minutes 14 December 2023.



MINUTES FROM THE LIVERPOOL ACCESS COMMITTEE MEETING

Thursday 14 December 2023

COUNCILLORS:

Councillor Karress Rhodes
Councillor Peter Harle

(Chairperson)

COMMITTEE MEMBERS

Grace Fava
Kaye Bruce
Ellie Robertson
Tanzeel Kamran
Shahida Abbas
Lana Zilla
Theodora Hatzihrisafis

Community Member
Community Member
Community Member
Community Member
Community Member
Community Member
Community Member

COUNCIL ATTENDEES:

Emily Timson
Damien Kiley
Tim Gavan
Bec Tran
Paola Jamett-Caru

Program Manager WSIG Program
Project Manager Light Horse Park
Strategic Property Consultant
Community Development Worker
Community Development Worker

APOLOGIES:

Amanda Roa
Christopher Bourke
Karen Pritchard
Dimitrios Mavro
Mhari Paterson

Community Member
Community Member
Community Member
Community Member
Community Member



1. WELCOME, ATTENDANCE AND APOLOGIES

Councillor Rhodes welcomed the Committee and opened the meeting with an Acknowledgment of Country.

Members were informed Theresa Tran and Shereena Townsend have resigned from the Committee membership. Tanzeel Kamran has joined the Committee.

2. DECLARATIONS OF INTEREST

Nil.

3. CONFIRMATION OF PREVIOUS MINUTES

The minutes for the 14 September 2023 Committee meeting were accepted as a true record.

Accepted: Ellie Robinson

Seconded: Lana Zilla

4. BUSINESS ARISING FROM PREVIOUS MINUTES

Woodward Park

No update yet on a response from the State Government regarding reallocation of funds to other areas.

Business on Railway Street

Council's Community Standards team provided the following response regarding ramp installation including responsibilities of building owners, tenants, and Council regarding accessibility of shops and businesses:

Regarding new buildings or alterations to existing buildings, they must comply with the Premises Standard, and this is assessed at the Construction Certificate stage. Considering many of the buildings and businesses in Railway Street would have preceded the Premises Standards 2010 (commenced 1/5/2011), Council or a Private Certifier would not have assessed these buildings under the new standards and there is no legal ability to do so unless an application for building works were lodged. The owner or tenant (i.e. business operator) could be the recipient of a claim under the Disability Discrimination Act (DDA) if a member of the public or worker felt discriminated against. Any ramps or access would need to be installed within the premises unless Council agreed to the installation on their land and accepted any liability i.e. trips hazards, inclusion as a respondent in third party matters if a DDA claim was made.

Grace reported that the shop has been operating since October and for a small cost, and to meet organisational requirements, rear accessibility has been created for people to enter and exit the shop via a small ramp in the car park area. However, it is noted this is a broader issue across the CBD that not all shops do this.

It is not yet clear of the legalities and obligations of each party. The Committee has requested Council's Governance team be invited to a meeting to explain the legal ramifications, and staff from



the Planning team to speak about Council's obligations, including development applications.

Action: Council's Governance and Planning teams to be invited to a meeting to explain the legal ramifications and obligations with development applications.

Greenway Oval

No update yet on the provision of water bottle refill facilities at local parks, including Greenway Oval.

Deceased wildlife at Middleton Grange

It was noted this is not an access matter, however Councillor Harle reported the Traffic Committee is liaising with the Western Sydney Parklands Group suggesting the installation of signs. There is difficulty with enclosing the area. Currently there is only a wire rope for a fence.

5. ACCESS NOTIFICATIONS

Nil.

6. GENERAL BUSINESS

Light Horse Park update

Emily Tinson briefly addressed the Committee with an update to the The Western Sydney Infrastructure Grants Program (WSIGP formerly known as WestInvest) for Liverpool including the Light Horse Park Embellishment and upgrade works, and streetscape upgrades to Scott Street, Railway Street and Macquarie Street.

The Committee is encouraged to provide accessibility feedback to inform the projects.

Damien Kiley provided an update to accessible features in the early works stage of Light Horse Park. The early works package will be focussed on the car park upgrade and landscape improvement between the car park and the Georges River.

Work is being done on the car park which is mostly level but with a slight incline towards the river.

There will be an accessible workout station areas and a kayak launch area, which will both be accessible. The walkway from the car park to the river has a gentle incline but will be improved to ensure compliance with accessibility requirements.

The car park will include a small bus pick up and drop off area and accessible access car spaces as well as be provisioned for Electric Vehicle charging stations. Once the early works are complete, planning and deliver of the upgrade works to LHP will continue with the program will running until December 2026 with the support of Liverpool Council and WSIGP.

In terms of the outdoor workout stations that are accessible compliant and offer a much wider range of functionality, the Royal Rehab Hospital at Ryde has been consulted. They have a similar inhouse facility that has been visited by members of the project team gathering intel and guidance. A company from the US that focuses on accessibility solutions for US veterans, has been canvassed as a supply option. Alternative suppliers have been contacted in the EU also. Connections with local NDIS providers and Liverpool Hospital related groups are envisaged as the project progresses further during the first half of 2024.

Trees will be cleared as part of the upgrades, with 2 major trees to be removed. However, 20 trees



will be planted for every tree that is removed in the park upgrade as well as noxious weeds removed from the river's edge.

Emily and Damien Kiley will be attending meetings in the new year to garner input and provide updates to the Committee.

Grace Fava will provide questions to the Light Horse Park update at the conclusion of the meeting.

Liverpool Civic Place

Tim Gavan, Strategic Property Consultant provided responses to the questions raised for Civic Place:

- Transport for NSW will not consider upgrading the streetscape to increase accessible parking spots near Civic Place. However, the Committee is encouraged to work with Emily Tinson and her team as there may be opportunity through the streetscape upgrades to Scott Street, Railway Street and Macquarie Street.

- There is no provision for additional disabled parking spaces in the car park as it is bound by the DA application of 2019. There are 82 spaces with 4 accessible spots.

- Library staff have MLAK's and can provide access to disabled toilets upon request.

Question: Can the Mobility Parking Authority be used indefinitely when registered with Council car park? How would it work if attending a long meeting and accessing the library?

Response: Taken on Notice and will refer to the Parking Services Coordinator for advice. The current 2-hour free parking in place will remain until the public become adjusted with the new building. Changes will start applying in January.

- The existing signage is compliant, however additional wayfinding signage can be added as needed.

Comment: There doesn't seem to be any signage identifying where 2 of the 4 accessible parking spaces are. Only 2 spaces were located. Also, could not locate signage to the Changing Places downstairs.

Response: Taken on Notice. For any concerns with signage in future, members are encouraged to report to Council's Facilities Management team on 1300 36 2170.

- The heights of desks and benches in the Customer Services section in the Library are adjustable upon demand.
- There are 5 accessible toilets in the library including a Changing Places, and they can only be used during the operational hours of the library. The hours are Monday to Friday, 9am to 8pm, Saturday 9am to 4pm and Sunday 12pm to 4pm.

Comment: The accessible toilets are all locked, and the Changing Places on B2 is kept open. This should be the other way around as the Changing Places tends to be a target for vandalism. Can the Changing Places be kept locked when not in use?

Response: Feedback will be given to Library staff.

- There will be no issues with the design of speed humps as the car park does not have any.

CALD Disability Reference Group

Tanzeel Kamran provided an overview of the CALD Disability Reference Group. The purpose of the



group is to provide advice and guidance to the Settlement Services International (SSI) NDIS Local Area Coordination Program on:

- How to improve access and inclusion for people with disability from culturally and linguistically diverse (CALD) backgrounds.
- Increase awareness of the information, services and issues that affect people with disability from CALD backgrounds in accessing and participating in community.
- Advise SSI on ways to improve inclusion and community participation outcomes for people with disability.

Any questions about the Reference Group can be referred to tkamran@ssi.org.au

6.4 New business

2022 National Construction Code's minimum accessibility standards

A letter was tabled urging State Government to implement the 2022 National Construction Code's minimum accessibility standards, to join the rest of Australia in building accessible homes that will benefit everyone. It was agreed that the Access Committee will write to the relevant ministers urging commitment to improving building standards for everybody.

Action: A letter to be written on behalf of the Committee in support of the implementation of the 2022 National Construction Code minimum accessibility standards.

Action: A representative from Council's Planning team to be invited to the next Committee meeting to advise Council's position with the accessibility standards.

Moved: Ellie Robertson

Seconded: Grace Fava

Events in Macquarie Mall

Suggestions were made regarding major Council events at Macquarie Mall to improve accessibility for everybody. These include informing people with disability about their parking options (very limited disability parking in the CBD) and investigate provision of a flexible bus service or a shuttle bus after 6pm so people can stay longer to enjoy the events.

Action: Feedback to be given to Major Events team and Traffic Committee for consideration.

Seniors Concert

Suggestions were made regarding the Seniors Concert, especially for people attending for the first time. These include adding wayfinding signage when entering the Club from the main entrance to minimise confusion, seating allocation to avoid doubling up on seats that are reserved and posting a map of where the event will be held in the Catholic Club on EventBrite.

Action: Feedback to be given to the Major Events team for consideration.

7. CORRESPONDENCE

7.1 Letter from Liverpool Hospital



The Liverpool Hospital has written to Council regarding accessibility concerns from the Committee. The letter was tabled and will be shared with the members via email. Councillor Rhodes stated the letter does not provide much detail in the responses and requested that a Liverpool Hospital representative be invited to the meeting in the new year to answer questions.

Action: A Liverpool Hospital representative to be invited to a meeting in the new year to answer accessibility concerns from members.

Moved: Ellie Robertson

Seconded: Grace Fava

8. CLOSE

The meeting closed at 3.00pm.

Next meeting 14 March 2024, venue to be confirmed.

CTTE 06

**Minutes of the Aboriginal Consultative
Committee meeting held on 7 December 2023**

Strategic Objective	Healthy, Inclusive, Engaging Communicate, listen, engage and respond to the community by encouraging community participation
File Ref	013867.2024
Report By	Jacqueline Newsome - Coordinator Community Development
Approved By	Tina Bono - Director Community & Lifestyle

EXECUTIVE SUMMARY

This report is tabled to present the Minutes of the Aboriginal Consultative Committee Meeting held on 7 December 2023.

RECOMMENDATION

That Council:

1. Receives and notes the Minutes of the Aboriginal Consultative Committee Meeting held on 7 December 2023.
2. Endorse the recommendations in the Minutes.

REPORT

The Minutes of the Aboriginal Consultative Committee meeting held on 7 December 2023 are attached for the information of Council.

The minutes contain the following actions or Committee recommendations:

- Community Development Worker (First Nations) to report back to the ACC regarding a timeframe for Council to endorse the RAP.
- Community Development Worker (First Nations) to finalise draft amendments to the Committee Charter for presentation at the next meeting.

FINANCIAL IMPLICATIONS

None of the actions contained in the minutes will have a financial impact on Council.

CONSIDERATIONS

Economic	There are no economic and financial considerations.
Environment	There are no environmental and sustainability considerations.
Social	Promote community harmony and address discrimination.
Civic Leadership	Facilitate the development of community leaders. Encourage the community to engage in Council initiatives and actions. Operate a well-developed governance system that demonstrates accountability, transparency, and ethical conduct.
Legislative	There are no legislative considerations relating to this report.
Risk	There is no risk associated with this report.

ATTACHMENTS

1. Minutes of the ACC Meeting held on 7 December 2023.



MINUTES FROM ABORIGINAL CONSULTATIVE COMMITTEE MEETING

7th December 2023

COUNCILLORS:

Councillor Betty Green

Liverpool City Council (Chairperson)

COMMITTEE MEMBERS:

Emma Eldridge
Darrell Fabar
Judy Fabar
Steve Ingram
Kerrienne Garland
Christine Nickel
Kathy Musico
Stephen Dobell-Brown

Aboriginal Community Member
Aboriginal Community Member
Aboriginal Community Member
Aboriginal Community Member
Aboriginal Community Member
Aboriginal Community Member
Aboriginal Community Member
Community Member

COUNCIL ATTENDEES:

Michael Anderson

First Nations Community Development Worker

APOLOGIES:

Sandy Oldfield

Aboriginal Community Member

GUEST SPEAKERS:

Joanna Saville & Georgia Withey

TOPIC:

Greater Sydney Parklands



OPEN

Meeting opened at 6:00 pm.

1. WELCOME, ACKNOWLEDGEMENT, APOLOGIES, ATTENDANCE, PREVIOUS MINUTES

Councillor Green welcomed everyone and opened the meeting.

Emma Eldridge acknowledged the traditional custodians of the land, the Cabrogal Clan of the Dharug nation, and paid respects to Elders past, present, and emerging.

Previous minutes were accepted by Emma Eldridge and seconded by Darryl Fabar.

2. DECLARATIONS OF INTEREST

Nil

3. GUEST SPEAKERS

3.1 Joanna Saville & Georgia Withey - Greater Sydney Parklands (GSP) Art Installation and Park opening.

Joanna Saville and Georgia Withey presented the committee with an update on Greater Sydney Parklands (GSP). The parklands include First Nations art installations, repurposing expired trees to create art designs that signify local animals such as the Blue Tongue Lizard, Snakes and Black Cockatoo. Opening of the parklands is scheduled 22 February 2024 with more than 60km of tracks and trails for community members to discover.

4. BUSINESS ARISING FROM PREVIOUS MINUTES

4.1 Reconciliation Action Plan (RAP) Update

The draft Reconciliation Action Plan (RAP) remains deferred for further discussions with Councillors. ACC Committee members raised questions regarding the delay in Council endorsing the RAP.

ACTION: Community Development Worker (First Nations) to report back to the ACC regarding a timeframe for Council to endorse the RAP.



5. GENERAL BUSINESS

5.1 2024 ACC Meeting Dates

Committee members endorsed the following dates for ACC Meetings in 2024:

- 7 March 2024
- 6 June 2024
- 5 September 2024
- 5 December 2024

5.2 Memories in the Mall

Community Development Worker (First Nations) discussed changes in the way Council envisions to commemorate the Apology to the Australia's Indigenous people by Kevin Rudd that took place on 13 February 2008.

Previously, in partnership with Gandangara LALC, Council delivered a community event known as Memories in the Mall. In consultation with Gandangara LALC, Council proposes to replace Memories in the Mall with a digital presentation recognising the Apology through interviews with local Indigenous Australians. Council and Gandangara are working on the online program with a vision to maximise reach through digital and social media platforms.

5.3 Changes to the Committee Charter

Draft amendments to the Committee Charter were discussed with committee members. The changes are intended to strengthen and formalise the membership procedures for this committee while aligning the charter with other similar committees of Council. Revision of a new ACC Charter was supported by committee members, with a final draft to be presented at the next committee meeting.

ACTION: Community Development Worker (First Nations) to finalise draft amendments to the Committee Charter for presentation at the next meeting.

6. COUNCILLOR'S REPORT

Councillor Green noted relevant matters discussed at recent Council meetings, and expressed concern over the debate surrounding First Nation signage at the November Council meeting, failing to consider the recommendations put forward by the ACC.

CLOSE

Meeting closed at 8:30pm.

CTTE 07

Minutes of Intermodal Committee 4 December 2023

Strategic Objective	Evolving, Prosperous, Innovative Maintain strong relationships with agencies, stakeholders and businesses to achieve beneficial outcomes for the city
File Ref	014333.2024
Report By	Chris Guthrie - Coordinator Business Development
Approved By	Shayne Mallard - Director City Futures

EXECUTIVE SUMMARY

This report is tabled to present the Minutes of the Intermodal Committee Meeting held on 4 December 2023.

RECOMMENDATION

That Council receives and notes the Minutes of the Moorebank Intermodal Precinct Committee Meeting held on 4 December 2023.

REPORT

The Minutes of the Moorebank Intermodal Precinct Committee held on 4 December 2023 are attached for the information of Council.

The minutes contain the following actions:

- National Intermodal to confirm if the Lantana cuttings can generate future growth
- National Intermodal to provide an update on the replanting works program along the M5 weave section
- LOGOS to schedule a new tour for the new committee members along the biodiversity areas
- National Intermodal to provide a high-level guide of heavy vehicle usership and/or movements within the precinct

- LOGOS to confirm QUBE's recently appointed contractor tasked with undertaking works on the interstate terminal
- LOGOS to provide an update on the final design works regarding Moorebank Avenue intersection and traffic signal conditions into Bapaume Road
- LOGOS to provide a high-level summary of transport modelling under the existing planning regime
- LOGOS to provide a presentation and demonstration of their recently updated document library

FINANCIAL IMPLICATIONS

None of the actions contained in the minutes will have a financial impact on Council.

CONSIDERATIONS

Economic	Deliver a high-quality local road system including provision and maintenance of infrastructure and management of traffic issues. Facilitate economic development.
Environment	Raise community awareness and support action in relation to environmental issues.
Social	There are no social and cultural considerations.
Civic Leadership	There are no civic leadership responsibilities.
Legislative	There are no legislative considerations relating to this report.
Risk	There is no risk associated with this report.

ATTACHMENTS

1. Minutes of Intermodal Committee 04 December 2023



Minutes

MINUTES OF INTERMODAL PRECINCT COMMITTEE MEETING 4 DECEMBER 2023

COUNCILLORS:

Karress Rhodes
Fiona Macnaught

Councillor (Chair)
Deputy Mayor

COMMITTEE MEMBERS:

Eric North
Ellie Robertson
Dianne Wills

Community representative
Community representative
Community representative

COUNCIL STAFF:

Jennifer Reynolds
Kas Veal

Senior Officer Business Development
Administration Assistant (minute taking)

GUEST ATTENDEES:

Rob Stendrup
Alison Miller Swan
Julia Lefort

LOGOS
LOGOS
National Intermodal (NI)

OBSERVERS:

Peter Harle

Councillor

APOLOGIES:

Christopher Guthrie
Carlo Di Giulio

Coordinator Business Development
Community Representative

OPEN

Meeting opened at 6:18pm

AGENDA

1. WELCOME, ATTENDANCE, APOLOGIES AND OPENING

Councillor Rhodes welcome the Committee and opened the meeting. Acknowledgements were made to the traditional custodians of the land.

2. DECLARATIONS OF INTEREST

NIL



Minutes

3. CONFIRMATION OF PREVIOUS MINUTES

Motion: That this Committee endorse the previous minutes from the meeting held on 3 October 2023.

On being put to the meeting, the motion was declared carried

4. BUSINESS ARISING FROM PREVIOUS MINUTES

Mr North pointed out that there were spelling errors that needed fixing. A couple of spelling issues – in 4.1.1 Cube is spelt Qube, 4.1.3 Fire report should be FIAB report. Advised he will put in writing the remaining issues.

Councillor Rhodes asked everyone to introduce themselves as there are currently new members who have joined the committee.

Actions from last meeting were:

- 4.1. **Action:** Mr North to put in writing questions for LOGOS to provide feedback at next meeting.
Have been circulated with the answers. No issues to raise at this time.
- 4.2. **Action:** NI to share the pictures with Coordinator Business Development to share at the next committee meeting.
- 4.3. **Action:** Mr North to provide questions regarding biodiversity in writing and NI to provide update regarding upgrades at the next meeting
- 4.3.1 Mr North stated there was a missing Biannual Trip Report which he has not been able to locate, therefore he has not been able to provide in writing and will follow up on it. And that we can expect next week or next meeting, which will be emailed.
- 4.4. **Action:** Principal Transport Manager to look further into the upgrade and provide feedback to the committee.

No response yet.



Minutes

5. NI UPDATES:

- The Moorebank Avenue realignment construction and environmental management plans have been approved by the Department of Planning and are now on the website.
- Preliminary geotechnical and contaminations investigations have commenced in relation to the Moorebank Avenue realignment, and any findings will be incorporated into the program of works
- Construction of road works is proposed to commence in the early second quarter of 2024

Councillor Rhodes asked if the recent infrastructure related budget cuts from the federal government will have any impact on the construction at the terminal and it was confirmed by NI that there will be no changes to any of the projects. A statement was released 3 weeks ago and is on the NI website.

- Biodiversity offset areas - improvement works continue on the site. Incorporating recycling and reuse of materials (eg tree stumps from development areas) where possible. Weed control of exotic with species being removed and some replanting in the "hour glass" area is taking place. Signage at the station will be used to inform the public of the activity. Aquatic weed control program utilising biological control methods will also be commencing soon. Biodiversity improvement is an important aim. (images of some of these works were shared with the meeting)
- 105 hectares of land included in the program of offset works and is a long term program

Action: Councillor Rhodes asked NI to provide confirmation that the Lantana cutting does not grow back, will come back with findings at next meeting.

- Some discussion around having a full tour of the site for new members of the Committee took place and general agreement was that early in the New Year would be good.

Action: Schedule a new tour for the new team members, to obtain an appreciation for the work that is being carried out.



Minutes

- Detailed questions around the type of replanting and weed control methods were asked and the NI rep took those questions on notice to come back with more detailed responses.

Action: LOGOS to provide more information on the heavy truck movements.

6. LOGOS update:

- General warehouse development updates at Moorebank Precinct East (MPE):: MPE6 & MPE7 warehouses on the southern side of the eastern estate have now been completed and handed over to the tenants. Mainfreight has taken 55000 square metres (Warehouse 7), Has achieved a Greenstar rating on site. Includes high levels of environmental credentials and is also harvesting rainwater to be reused on site. LOGOS is delivering 5-star and 6-star buildings across the site.
- On Warehouse 6, QUBE will take possession soon and they will then be occupying both warehouse 5 & 6 at MPE. Further supporting their business at the terminal and in total will have over 100,000 square metres.
- Interstate terminal is on track for completion Q1 next year. Qube is delivering this asset. Expect operations to commence then.
- Photos to be shared after meeting through email.
- Road works on Moorebank Ave and Anzac intersection -program of works to completed in next couple of months. This will take a lot of pressure away from the intersection and flow of vehicles will be a lot smoother.
- Until NI complete their Moorebank Avenue realignment works, the diversion (current Moorebank Avenue alignment) will remain active.
- Moorebank Precinct West (MPW) is still undergoing infrastructure development and working with NI to reutilise some of the resulting materials in offset and rehabilitation works
- State roads construction required under approvals are mainly now completed on MPW
- Commencing construction on N1 & N2 – two warehouses due for completion around March and April next year. To be occupied by Maersk and Sydney tools respectively.



Minutes

- N3 and N4 proposed warehouses between Woolworths and the new warehouses (N1 N2) - EOLs for tenants going out next year
- Woolworths is currently in commissioning mode for their warehouse. Approximately 6 months before they go operational on the distribution centre.
- MPW south - LOGOS hoping to "break ground" on 3 new warehouses in Q1 of next year. Warehouses labelled S1 & S2 & S5. 12 months construction program envisaged.

Councillor Rhodes asked how many warehouses will be on the entire site, and LOGOS advised it depends on the final site masterplan but could be 20-25 different warehouses on the site. And upwards of 40-50 tenants. As some warehouses will have different mixes of multiple tenants.

Question on Woolworths distribution centres was raised: How do goods get in and out of warehouses? LOGOS advised the national distribution centre will mainly bring goods in via the IMEX terminal and anything coming from Port of Botany will be coming by train. Majority will be for the National Distribution Centre and then will be packaged and sent to the Regional Distribution Centre for distribution. Some goods will be coming via road transport though.

Mr North asked about contractor for the delivery of the interstate terminal LOGOS- QUBE Have changed the contractor and confirmed QUBE have a general contractor undertaking the works.

Action: LOGOS and NI to confirm and advise new contractor at next meeting

Mr North asked about the alignment with timing of the Woolworths operations and Interstate terminal. And LOGOS confirmed there may be some misalignment.

Mr North asked about the right turn into Bapaume Road and timing once the realignment happens. LOGOS: there will eventually be traffic lights there to improve the traffic flow.

Councillor Rhodes advised the trucks turning into the Moorebank Ave to Anzac are an issue. LOGOS and Mr North explained that heavy vehicles are restricted along Anzac Avenue and vast majority of vehicles should be on to the M5 unless for some reason vehicles have access rights to the Moorebank Business Park along Anzac Avenue.

Councillor Rhodes asked: When will Anzac Road be repaired? Anzac Road – who is responsible for that road? There is still some confusion over who is responsible to fund this.

Councillor Rhodes asked when will construction be completed? LOGOS stated that all construction should be completed by end of 2027 but that is subject to any future planning changes. It may be longer if the market "cools down" in future.



Minutes

Clr Rhodes asked who will be monitoring traffic movements after completion? LOGOS confirmed that they will be doing that.

Mr North asked what is the status of the interchange as it dovetails into the Moorebank upgrade is the timeline dictated by transport? LOGOS stated that design for Moorebank intersection allows for the design of M5works when the Transport for NSW delivers the entry ramps and there is a slight overlap. Planning the works on site in a way that allows Transport for NSW to do their work. However everything on the M5, north of Moorebank Ave is within their scope and outside LOGOS scope.

Councillor Rhodes stated the Moorebank Newbridge Road intersection is going to be problematic, and when will this be addressed? Logos stated it is a question for Transport for NSW.

Mr North and Clr Rhodes also raised various issues relating to traffic effects outside the precinct and the difficulty in getting some solutions to the community's concerns.

LOGOS suggested the M5 upgrade works will take significant pressures of local roads. But would ask Transport for NSW if there is anything to share. LOGOS also provided a link in the chat function to the Transport for NSW website relating to the M5 upgrade.

ACTION: LOGOS to provide the high-level summary of transport modelling under the existing planning regime.

7. GENERAL BUSINESS

6.1 Bike path update

Senior Officer Business Development provided that we have confirmation that the draft Cycleway licence is with the lawyers representing Land Trust and confirmed on Monday they are reviewing it, and Council's legal team are hoping to have a meeting with them in the next week or two after Christmas.

6.2 Other

Cr Rhodes asked about the bridge proposal: LOGOS provided an update suggesting work on easing transport connectivity issues was progressing and the issue was which means is best, either a bridge or a bus service. The bridge is probably more complicated as there is a lot of stakeholders and including biodiversity matters to be dealt with. But LOGOS are still keen on both options at this stage.

Mr North asked also about the transport options and suggested it shouldn't be an either or discussion, it should be both means of additional transport options to the site should be considered and delivered. ie. bus and train connectivity.



Minutes

There was also some discussion on access to the river bank in future for members of the public and into biodiversity areas and there was some confirmation that work was continuing along the basis that tours could eventually be provided and potentially trails could be conducted.

LOGOS provided an update on the document library which was being updated on the Moorebank Intermodal website, the documents will be easier to search for, the next meeting a demo will be provided.

Action: Mr North to resend his email that he sent to previous LOGOS staff who left the business regarding the document library.

Next meeting to be confirmed in the new year.

8. CLOSE

Meeting closed at 7:59pm.

QWN 01	Question with Notice - Cllr Rhodes - Notification of subdivisions resulting in lot sizes greater than 300sqm
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Strategic Objective	Healthy, Inclusive, Engaging Communicate, listen, engage and respond to the community by encouraging community participation
File Ref	005126.2024

QUESTION WITH NOTICE

Pursuant to Council's Community Participation Plan, development applications involving dwelling houses and subdivision resulting in lots greater than 300sqm, are placed on Public Exhibition, whilst subdivision of lots less than 300sqm are not placed on public exhibition.

Please address the following:

1. What was the basis of Council's reasoning that just because the subdivision is greater than 300sqm that there was no reason to inform the community that such a development was proposed which might be right next door to them?
2. Have constituents lost all rights to raise issues of concern about any negative impacts such developments may have on them?

Response (Provided by Planning and Compliance)

Liverpool City Council's [Community Participation Plan 2022 \(CPP\)](#) adopted by Council at its meeting on December 2022 requires the public exhibition of Development Applications (DAs) for the subdivision of lots less than 300m². If a DA is lodged, the information will be placed on Council's website, and letters sent to adjoining landowners and occupiers in accordance with Figure 2 from the CPP.

Figure 2 Notification to adjoining & adjacent land



However, the CPP does not require the public exhibition of DAs for dwelling houses (including alterations and additions to an existing dwelling house), or DAs for subdivisions resulting in lots greater than 300m².

The subdivision of lots greater than 300m² typically have less of an impact on neighbouring properties compared to smaller lot subdivisions (i.e. less than 300m²). Part of the reason for this is that smaller lots typically contain development with smaller setbacks and greater potential for visual, privacy or overshadowing impacts. Conversely, larger lots typically allow for more flexibility in design, which helps address privacy and amenity concerns.

The CPP sets out the parameters for how Council will engage with the community across all planning functions. The type of engagement is dependent on the scale and impact of the proposed development.

If a development type is considered to have limited impact on local amenity, infrastructure and environmental issues (e.g. a swimming pool, dwelling house, subdivisions greater than 300m²), the proposal is not notified to neighbouring properties. Necessitating formal notification of neighbouring properties for less significant development proposals is likely to result in increased DA approval timeframes, as well as increased costs for DA assessment.

ATTACHMENTS

Nil

QWN 02

**Question with Notice - Mayor Ned Mannoun -
Council's Policy Regarding Covid Vaccination**

Strategic Objective	Healthy, Inclusive, Engaging Communicate, listen, engage and respond to the community by encouraging community participation
File Ref	007752.2024

QUESTION WITH NOTICE

Please address the following:

1. What is Council's policy regarding Covid vaccination for staff?
2. What is Council's policy regarding Covid vaccination for contractors?
3. What is Council's policy regarding Covid vaccination for people visiting council facilities?

Responses (provided by Customer Experience and Business Performance)**1. What is Council's policy regarding Covid vaccination for staff?**

Council's *Covid Safe Workplace Policy* mandates Covid-19 vaccination for all employees. This has recently been benchmarked and will remain Council's position at this point in time.

2. What is Council's policy regarding Covid vaccination for contractors?

Council's *Covid Safe Workplace Policy* mandates COVID- 19 vaccination for all contractors as they are defined as workers for the purposes of the policy as per the *Work Health and Safety Act 2011*.

3. What is Council's policy regarding Covid vaccination for people visiting council facilities?

Council provides guidance on its [website](#) related to Covid-19 and the use of its facilities. The website provides a Fact Sheet on maximum capacities and where to find additional information on the NSW Government Covid-19 website.

Council does not have a position on vaccination for people visiting Council facilities, as they are not identified as a worker for the purposes of the policy as per the *Work Health and Safety Act 2011*. They are identified Under Section 29 of the Act, *Duties of other persons at the*

workplace, which indicates they are responsible for their own health and safety, should take reasonable care that their acts or omissions do not affect the health and safety of others and must comply with any reasonable instruction's issues but the business where the workplace is.

ATTACHMENTS

Nil

QWN 03

Question with Notice - Clr Green - Protecting and Preserving Koala Habitat in Liverpool LGA

Strategic Objective	Liveable, Sustainable, Resilient Protect and enhance our natural environment and increase the city's resilience to the effects of natural hazards, shocks and stresses
File Ref	022268.2024

QUESTION WITH NOTICE

Background

Liverpool is recognised as supporting a growing koala population predominantly along the Georges River¹. Research suggests Liverpool is a focal area for koalas, with the population reportedly increasing four-fold due to environmental conditions producing suitable vegetation supporting koala habitat². Reported sightings of koalas in our urban areas such as Voyager Point where an established colony is documented, are not unusual and, in conversations with residents also report it is a delight to see koalas travelling along Sirius Road.

The growing koala population coupled with the recent uplisting of the koala from vulnerable to endangered highlights Council responsibility in taking practical steps to better protect and conserve koala colonies within the LGA. The protection and conservation of koalas has been an issue recently presented to this Council in relation to koala strikes on our roads at Heathcote and Moorebank³.

Better management and planning is required to protect and conserve the koala population of Liverpool LGA.

The *State Environment Planning Policy (Koala Protection) 2019* commenced on March 1, 2020. The Policy is aimed to address the current trend of declining koala numbers in our state. Accordingly, the Policy encourages the conservation and management of areas where natural vegetation provides a habitat for koalas including areas of land where koalas are present⁴.

A koala management plan can be prepared for whole, or part of a local government area listed in Schedule 1- Liverpool LGA is included on this list⁵.

¹ Sydney Basin Koala Network, Fact Sheet Koalas in Liverpool (Feb 2023)

² Biolink Ecological Consultants (2023) Sydney Basin Koala Assessment

³ QWN 01, October 25, 2023

⁴ State Environmental Planning Policy (Koala Habitat Protection) 2019 (pg.3)

⁵ Ibid, Schedule 1 (pg.12)

Can Council please advise

1. If a current Koala Management Plan exists in whole or part of the Voyager Point area, in particular the known koala colony of Sirius Road or;
2. In any other area of the LGA where it is known koala colonies are present.

Response (provided by Operations Directorate)

Koala Plans of Management [KPoM] can be used to guide new developments and planning proposals. Council has not developed a KPoM due to the limited potential to further develop the portion of the LGA occupied by koalas. The areas in the LGA occupied by koalas are largely in Defence owned land, previously developed land, and smaller land parcels with limited development potential due to constraints such as zoning, restrictions on title and natural features.

This does not restrict the consideration of koalas for future developments. Instead, they are considered on a case-by-case basis in accordance with the State Environmental Planning Policy (Biodiversity and Conservation) 2021 [which encompasses previously separate Koala Protection SEPPs] and the *Biodiversity Conservation Act* 2016. These give Council the framework to ensure that koalas are considered and protected when development occurs in areas that are potentially occupied.

Council is also proactively working with stakeholders such as adjacent councils and NSW Department of Climate Change, Energy, the Environment & Water to ensure that koalas are strategically managed throughout the region.

ATTACHMENTS

Nil

QWN 04

**Question with Notice - Clr Green - Shared
Pedestrian and Cycling Pathway**

Strategic Objective	Liveable, Sustainable, Resilient Deliver effective and efficient planning and high-quality design to provide best outcomes for a growing city
File Ref	022330.2024

QUESTION WITH NOTICE**Background**

The pre-Christmas period notification was sent to residents of Sirius Road Voyager Point of a proposed pedestrian and cycling shared pathway connection that is apparently part of Mayor's 100-Day Plan along the George's River.

Could Council please provide the following advice:

1. The Concept Plan for the proposed shared pathway that includes:
 - a. The location where the shared pathway commences and the location where the shared pathway terminates.
 - b. The proposed locations where the shared pathway utilises existing footpaths, and the locations where it is proposed to increase the width of an existing footpath to the standard 3 meters shared pathway width and where the shared pathway will be a new construction.
 - c. The full projected cost of the shared pathway including the proposed locations where the demolition and replacement of newly laid and/or repaired existing pathways is required/planned and the repair of otherwise of existing resident driveway are located.
 - d. How has the full projected cost of the project been budgeted e.g. from existing funds or sourced from grants.
 - e. Has the Concept Plan for this project been developed in accordance with Council's existing Bike Plan 2018-2023, where a key objective of the Plan is to provide strategic direction and serve as a *"planning tool for all bicycle related facilities and activities within the Liverpool LGA"*⁶

⁶ Liverpool Bike Plan 2018-2023 pg. 1

Responses (provided by Operations Directorate)

1. The Concept Plan for the proposed shared pathway that includes:

Please find attached a total route plan which shows constructed paths, paths to be constructed under VPA, missing links etc. Please refer to the plan, Attachment – 1.

a. The location where the shared pathway commences and the location where the shared pathway terminates.

The location plans are developed progressively as resources are available, Currently, the concept plan is developed for the proposed shared path in Pleasure Point. Currently detail design is underway. Concept has been attached which shows shared path scope of works.

b. The proposed locations where the shared pathway utilises existing footpaths, and the locations where it is proposed to increase the width of an existing footpath to the standard 3 meters shared pathway width and where the shared pathway will be a new construction.

Preliminary investigations have been undertaken which show details requested, however, the detail investigation will determine the true position. Please refer to the Attachment - 3.

c. The full projected cost of the shared pathway including the proposed locations where the demolition and replacement of newly laid and/or repaired existing pathways is required/planned and the repair of otherwise of existing resident driveway are located.

As previously mentioned, concept plans are developed progressively. Once the concept finalised, detail design will be conducted. The detail design will provide the requested details which would then enable the cost estimates. Currently we do not have these details.

d. How has the full projected cost of the project been budgeted e.g. from existing funds or sourced from grants; and

Some of the sections will be funded under VPA, Council will seek opportunities and determine sections of shared path to be constructed by the developers as part of development conditions of consent. The rest of the section will be funded under the General Fund and grant funds where opportunities exist.

e. Has the Concept Plan for this project been developed in accordance with Council's existing Bike Plan 2018-2023, where a key objective of the Plan is to provide strategic direction and serve as a *"planning tool for all bicycle related facilities and activities within the Liverpool LGA"*⁷

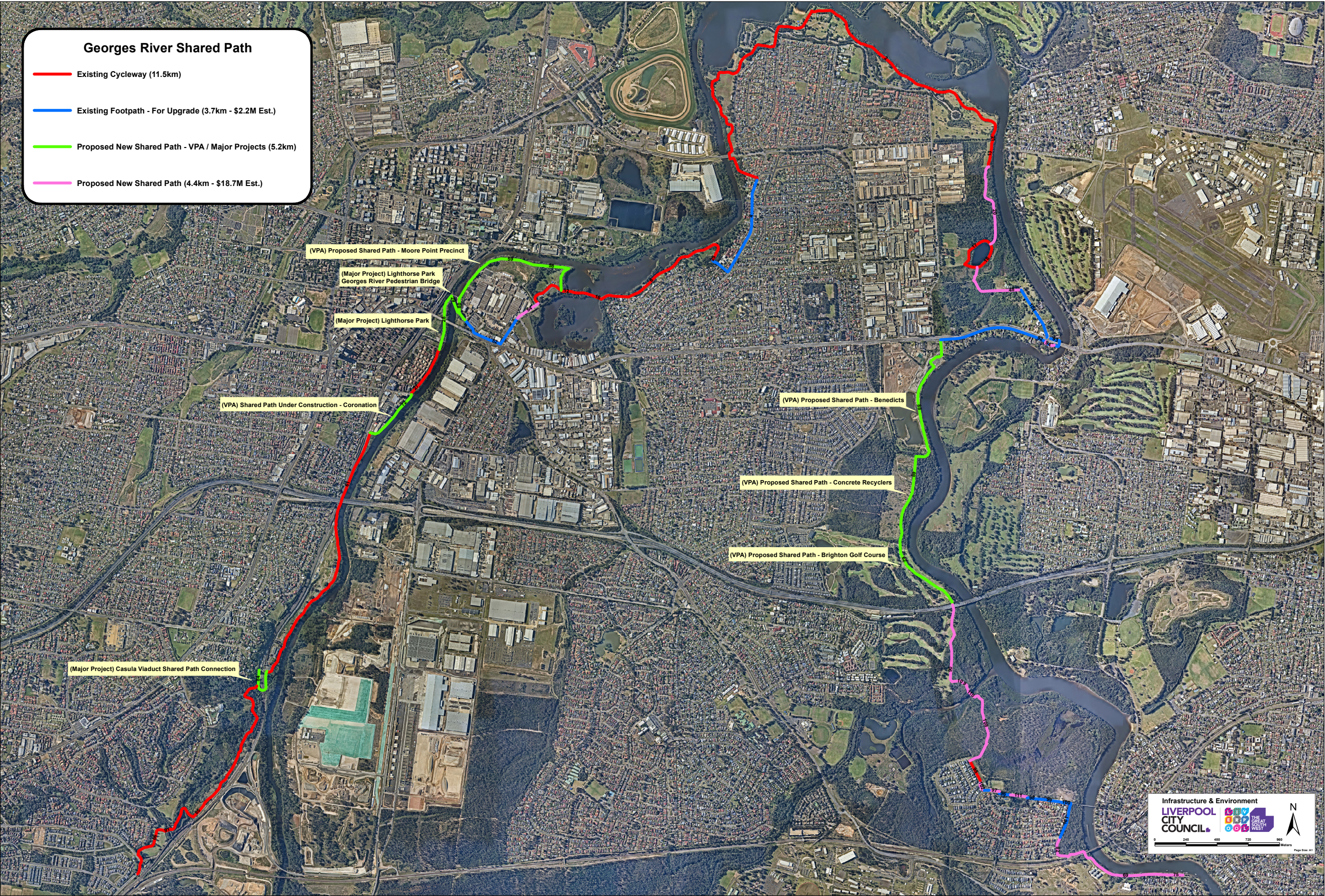
⁷ Liverpool Bike Plan 2018-2023 pg. 1

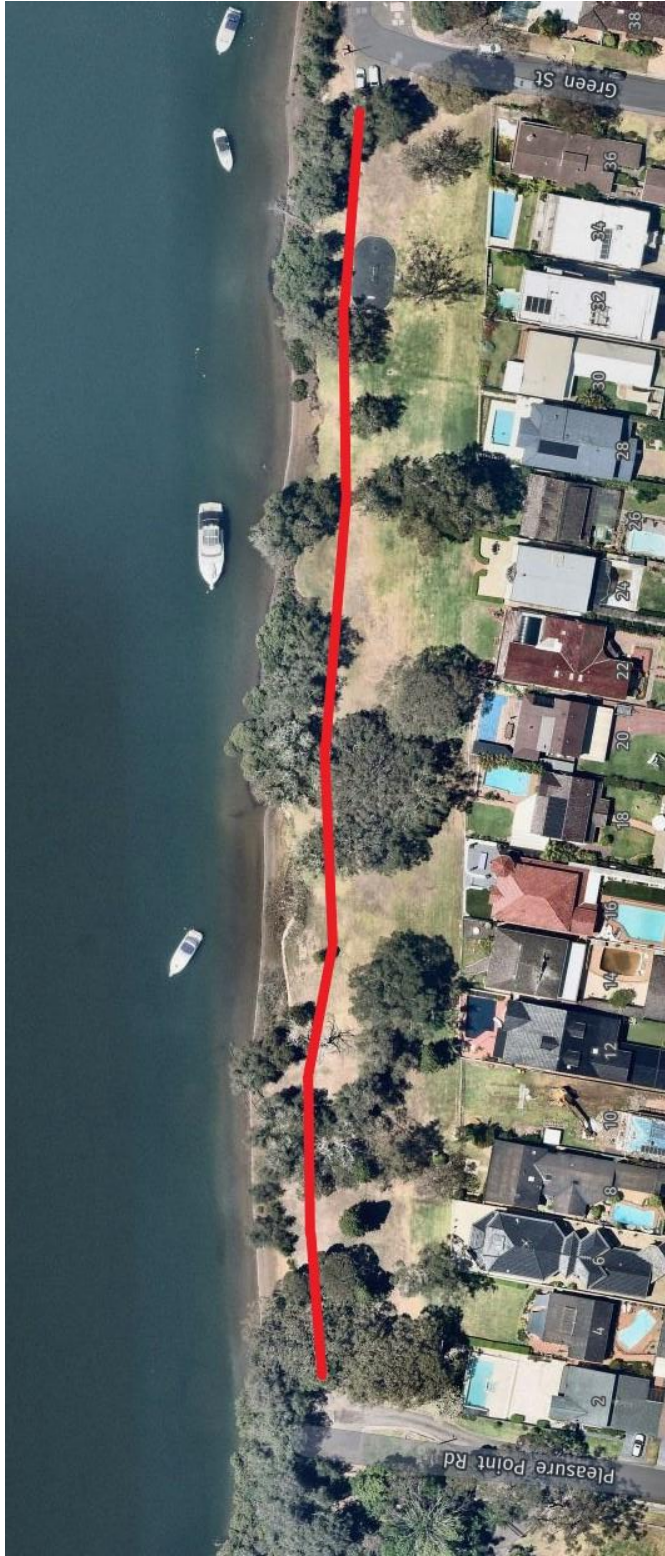
The scope and objectives outlined in the Bike Plan 2018 – 2023 have been adopted in developing the shared cycle pathway. The proposed shared pedestrian and cycling pathways will provide recreational activities for the community and bike riders whilst strategically taking into consideration that some of these routes will include shared paths as a mode of transport for the commuters.

ATTACHMENTS

1. Georges River - Shared Path Route Map
2. Concept Plan Pleasure Point
3. Preliminary Investigation - Share Path

Georges River - Proposed Continuous Shared Path





Shared Path along Georges River between Green Street and Pleasure Point Road

Ref. No from Map	Road Name	Road From	Road To	Suburb	Type	Length (m)
69-75	New Shared Path along Georges River	Pleasure Point Road	Green Street	Voyager Point	New	250
101	Boronia Drive	70 Boronia Drive	90 Boronia Drive	Voyager Point	Existing footpath	320
98-100	Sirius Road	90 Boronia Drive	2 Sirius Road	Voyager Point	Existing footpath	335
96-97	Sirius Road	Sirius Road opposite Voyager Park	111 Sirius Road	Voyager Point	Existing footpath	171
102	New Shared Path along the reserve	111 Sirius Road	Across 75 Coach Drive	Voyager Point	New	90
94	Newbridge Road	2 Newbridge Road from under bridge	14 Newbridge Road	Chipping Norton	New	65
104	Rickard Road	14 Rickard Road	5 Newbridge Road	Chipping Norton	Existing footpath	423
20	New Shared Path along Georges River	Path Near Heron Park	Existing shared path around Riverside Park	Chipping Norton	New	665
82-69	New Shared Path	70 Boronia Dr	Pleasure Point Road	Voyager Point	New	880
92	Newbridge Road	14 Newbridge Road	Davy Robinson Drive	Chipping Norton	Existing footpath	928
4	Epsom Road	Chauvel Park	7 Cosford Close	Chipping Norton	Existing footpath	1030
48	Arthur Street & along the reserve	11 Rickard Road	Existing shared path around Riverside Park	Chipping Norton	New	525
111	Sirius Road	2 Sirius Road	Sirius Rd opposite Voyager Park	Voyager Point	New	139
90-108	New Shared Path along the reserve	57 Coach Drive	Brighton Golf Course	Voyager Point	New	1500
52	Bridges Rd and Haigh Avenue	Haigh Park's Carpark	End of Haigh Ave near Georges River	Moorebank	Existing footpath	605
93	New Shared Path	5 Newbridge Road	Under Newbridge Rd bridge	Chipping Norton	Existing footpath	153

QWN 05

**Question with Notice - Cllr Kaliyanda - Business
Advisory Council / Committee for Liverpool**

Strategic Objective	Visionary, Leading, Responsible Demonstrate a high standard of transparency and accountability through a comprehensive governance framework
File Ref	022524.2024

QUESTION WITH NOTICE

Please address the following:

1. How can community members be informed about the activities of Council's Business Advisory Council / Committee for Liverpool?
2. How many meetings have taken place so far?
3. Who are the representatives/members of the Committee and what are their credentials?
4. Where are the Minutes of these meetings located, or intended to be shared for transparency with the community?

Response (provided by City Futures)

Liverpool City Council does not have a Business Advisory Council, but it has a 'Committee for Liverpool'. The inaugural meeting of the new Committee for Liverpool was on the 29th of May 2023.

Mayor Ned Mannoun and Cllr Karress Rhodes sit on the Committee. All Councillors are invited to participate as observers. The Committee for Liverpool also invites local MPs to attend meetings.

Three meetings have been held since 29 May 2023.

The Committee is comprised of a wide array of local stakeholders, including:

- Liverpool City Council
- Gandangara Local Aboriginal Land Council
- Western Sydney Leadership Dialogue
Business Western Sydney

- ANSTO
- Western Sydney Deloitte
- Hitachi Australia
- William Inglis & Son
- Logos Property
- Powerhouse Parramatta
- TAFE NSW
- University of Wollongong
- Western Sydney Leadership Dialogue's Generation West
- Head of Corporate Affairs & Government Relations, Australian Turf Club
- Institute Director, Ingham Institute of Applied Medical Research
- Head of Engagement and Corporate Partnerships, Social Ventures Australia
- Lendlease
- PwC
- UNSW
- Western Sydney Airport
- Western Sydney University
- South Western Sydney Local Health District
- Coronation Property
- Circular Australia
- Western Sydney Community Forum
- Ramsay Health Care
- National Intermodal Corporation Limited
- Goodman

The Committee shares the Minutes with Council. The minutes are available to Councillors upon request.

ATTACHMENTS

Nil

QWN 06

**Question with Notice - Cllr Kaliyanda -
Montenegro Park**

Strategic Objective	Liveable, Sustainable, Resilient Deliver a beautiful, clean and inviting city for the community to enjoy
File Ref	022525.2024

QUESTION WITH NOTICE

The plaque at Montenegro Park has been missing for a number of weeks, and other park furniture has been damaged/removed. Furthermore, a number of residents have raised issues around the upkeep and maintenance of local parks and recreational facilities within the LGA. The subsequent overgrowth of grass and shrubbery has resulted in risks relating to snakes being found in a number of parks and children's play areas.

Please address the following:

1. How long has Council known about the removal of the plaque?
2. What actions have been taken to rectify the damage to Montenegro Park and reinstate the plaque?
3. What action has been taken by Council to ensure that park equipment and facilities are proactively maintained and any damage is rectified as quickly as possible?
4. Why have previously established park maintenance timeframes (i.e. a 3 weekly cycle) not been adhered to over the last 3 months?
5. What can the community expect from Council in relation to maintenance of public green space going forward.

Response (provided by Operations Directorate)

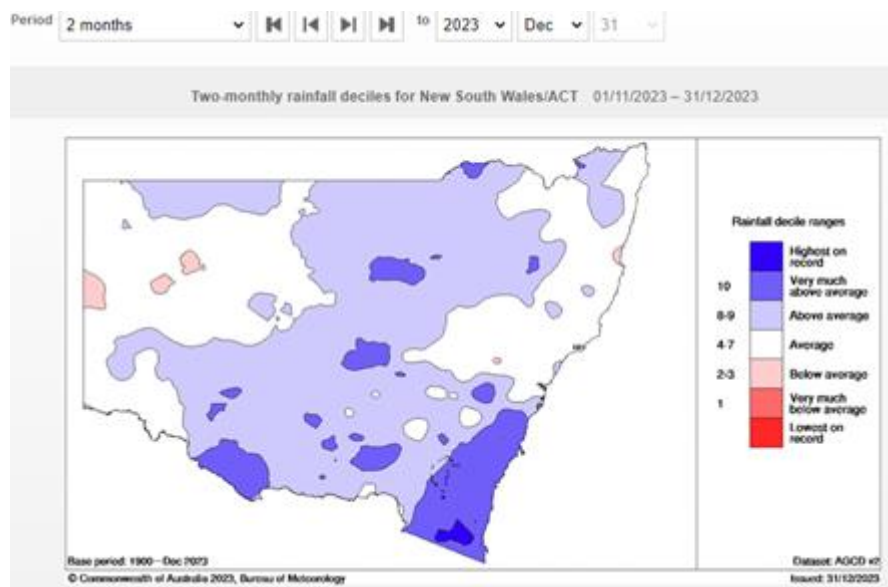
Council was made aware of the plaque being removed from a resident's email sent via Council Content Manager on January 12. The file folder with email and follow up information is located in File :- 007167.2024

Council maintenance teams attended to the repairs to the park table and park bench on January 19. The operations team is currently looking into the original plaque, the history of

and the information on the plaque – there has been a spate of recent vandalism involving plaques in parks most notable being the memorial in Bigge Park.

Council teams that maintain parks will proactively report damage internally. Residents can report damage via Customer service 24 hr on 1300 362170. When damage is reported – it is assessed and managed based on several factors. Safety related issues are rectified as quickly as possible. In this instance, our Maintenance team was able to attend Montenegro park with 48 hours of being made aware of the damaged table and seat.

Our teams conduct mowing and garden maintenance to a 3 weekly schedule where and when possible and always take weather and soil conditions into consideration to ensure we aren't damaging assets nor putting employees safety at risk – traditionally summer is a dry period. Bureau of Meteorology records show that southwestern Sydney has had above average rainfall for the 2 months to the end of December which has created unseasonal growing conditions and hampered our operations and ability to maintain our service standards. Our teams are using all available resources to catch up.



Council open spaces maintenance teams currently have a program of works that allows for a regular cycle of 3 weeks. The operations team has recently conducted a workshop to work on an electronic register called Brightly, that will list all our outdoor assets with scheduled maintenance times. The Brightly asset maintenance system, once integrated, will provide the business more precision and visibility on our maintenance service schedules.

ATTACHMENTS

Nil

NOM 01

Memorial at 8 Woodward Crescent, Miller

Strategic Objective	Healthy, Inclusive, Engaging Communicate, listen, engage and respond to the community by encouraging community participation
File Ref	020370.2024
Author	Richard Ammoun - Councillor

BACKGROUND

I submit this Notice of a Condolence Motion to propose the establishment of a memorial in honour of George Woods, a young and cherished member of our community who tragically lost his life in a violent and unprovoked attack on October 1, 2023.

If required, I am committed to providing any additional details necessary for the planning and implementation of the proposed memorial.

George Woods, 18, was left brain dead and later succumbed to his injuries after a brutal incident in Woodward Crescent, Miller. The circumstances surrounding his untimely death have deeply affected our community, and it is our responsibility to ensure that his memory is honoured in a meaningful way. I believe that this initiative will not only offer solace to the grieving family but also stand as a symbol of unity and resilience within our community. Considering the devastating circumstances surrounding George Woods' passing, I urge Councillors to consider this motion with compassion and empathy. Let us come together as a community to commemorate the life of George Woods and send a powerful message against violence.

NOTICE OF MOTION

That Liverpool City Council install a bench and memorial at 8 Woodward Crescent in Miller, the location where George Woods was attacked. This memorial will serve as a lasting tribute to his life and a reminder of the impact that senseless violence can have on individuals and communities.

CHIEF EXECUTIVE OFFICER'S COMMENT

Should this motion be supported, Council will contact the Woods family to seek permission and agree on a suitable commemorative plaque with wording.

Costing to council would be approximately \$3,000 for the Chair, installation and the plaque.

FINANCIAL IMPLICATIONS

Costs associated with this recommendation have been included in Council's budget for the current year and long-term financial plan.

ATTACHMENTS

Nil