



## MINUTES OF THE GOVERNANCE COMMITTEE MEETING HELD ON 14 MAY 2024

---

**PRESENT:**

Councillor Macnaught (arrived at 11am, became chairperson at 11.15am)  
Councillor Hadid OAM (Chairperson, retired as chair at 11.15am)  
Councillor Ammoun  
Councillor Harle  
Councillor Rhodes  
Councillor Dr Green  
Ms Tina Bono, Director Community & Lifestyle  
Ms Lina Kakish, Director Planning & Compliance (Online)  
Ms Michelle Mcilvenny, Director Customer Experience & Business Performance  
Mr Shayne Mallard, Director City Futures  
Mr Farooq Portelli, Director Corporate Support (arrived at 10.35am)  
Mr Mark Hannan, Manager City Planning  
Mr William Attard, Manager Development Assessment  
Mr Ariz Ashraf, Coordinator City Design and Public Domain  
Mr Joshua Walters, Acting Senior Urban Designer  
Mr Thomas Wheeler, Acting Senior Project Manager  
Mr John Hanlon, Chief Information Officer  
Ms Anna Rizos, Manager Customer Experience  
Mr David Galpin, General Counsel  
Mr David Day, Head of Governance  
Mr George Hampouris, Head of Audit, Risk and Improvement  
Mr Luke Oste, Coordinator Strategic Planning  
Mr Craig Lambeth, Manager Community Recreation  
Ms Emma Brady, Acting Key Venues Coordinator  
Ms Betty Boustani, Senior Advisor  
Ms M'Leigh Brunetta, Manager Civic and Executive Services  
Ms Melissa Wray, Councillor Executive and Support Officer

The meeting commenced at 10.19am

---

**APOLOGIES**

Mayor Ned Mannoun  
Councillor Kaliyanda  
Councillor Karnib  
Councillor Goodman  
Mr Jason Breton, Acting Chief Executive Officer  
Mr Peter Scicluna, Acting Director Operations

**DECLARATIONS OF INTEREST**

Nil.

**INFRASTRUCTURE AND PLANNING COMMITTEE**

**ITEM NO:** ITEM 01

**FILE NO:** 128468.2024

**SUBJECT:** Voluntary Planning Agreement Status Report - April 2024

**COMMITTEE DECISION**

**Motion:**

**Moved: Cllr Hadid OAM**

**Seconded: Cllr Ammoun**

That the Governance Committee receives and notes this Report.

On being put to the meeting the motion was declared CARRIED.

**ITEM NO:** ITEM 02  
**FILE NO:** 129008.2024  
**SUBJECT:** Development Assessment

**COMMITTEE DECISION**

**Motion:**                      **Moved: Cllr Hadid OAM**                      **Seconded: Cllr Ammoun**

That the Governance Committee receives and notes the Development Assessment report.

On being put to the meeting the motion was declared CARRIED.

**ITEM NO:** ITEM 03  
**FILE NO:** 132419.2024  
**SUBJECT:** Draft Tree Management Framework (Tree Policy, Tree Management Strategy, and Tree Management Technical Guidelines)

**COMMITTEE DECISION**

**Motion:**                      **Moved: Cllr Hadid OAM**                      **Seconded: Cllr Dr Green**

That the Governance Committee:

1. Notes and receives this Report;
2. Endorses the Draft Tree Management Framework documents (Tree Policy, Tree Management Strategy and Tree Management Technical Guidelines) for public exhibition for a minimum period of 28 days in line with the Liverpool Community Participation Plan.
3. Notes that a Final Report will be brought back to Council post-public exhibition summarising submissions received, and seeking Council endorsement on a Final Tree Management Framework.

On being put to the meeting the motion was declared CARRIED.

**Action Item:**

Internal staff and Councillor Workshop to further explore this matter.

**ITEM NO:** ITEM 04  
**FILE NO:** 134645.2024  
**SUBJECT:** Liverpool Heritage Advisory Committee of 17 July 2023

**COMMITTEE DECISION**

**Motion:**                      **Moved: Clr Macnaught**                      **Seconded: Clr Rhodes**

That the Governance Committee receives and notes the Meeting Minutes of the Liverpool Heritage Advisory Committee Meeting of 17 July 2023.

On being put to the meeting the motion was declared CARRIED.

Clr Macnaught became chairperson at 11.15am  
Clr Hadid OAM, retired as chairperson at 11.15am.  
Clr Ammoun left the meeting at 11.15am  
Clr Ammoun returned at 11.20am

**STRATEGIC PRIORITIES COMMITTEE**

**ITEM NO:** ITEM 05  
**FILE NO:** 131113.2024  
**SUBJECT:** IT Strategy Development

**COMMITTEE DECISION**

**Motion:**                      **Moved:**                      **Clr Dr Green**                      **Seconded: Clr Rhodes**

That the Governance Committee receives and notes this report.

On being put to the meeting the motion was declared CARRIED.

**ITEM NO:** ITEM 06  
**FILE NO:** 137266.2024  
**SUBJECT:** Customer Experience Framework and Program Update

**COMMITTEE DECISION**

**Motion:**                      **Moved: Clr Rhodes**                      **Seconded: Clr Dr Green**

That the Governance Committee receives and notes this report.

On being put to the meeting the motion was declared CARRIED.

**Action Item:**

To provide a breakdown report of all the following:

1. Compliance matters requests.
2. Development application requests.



Clr Macnaught left the meeting at 11.43am  
 Clr Macnaught returned to the meeting at 11.45am.

**ITEM NO:** ITEM 07  
**FILE NO:** 140692.2024  
**SUBJECT:** NOM 01/NOM02 - 24 APRIL 2024 - Mayoral and Elected Officials Photos  
 Display & WW1 and WW2 Honour Boards

## **COMMITTEE DECISION**

**Motion:**                      **Moved:** **Clr Hadid OAM**                      **Seconded:** **Clr Harle**

That the Governance Committee:

1. Receives and notes the report for the Mayoral and Elected Officials Photo Display and WW1 and WW2 Honour Boards.
2. Notes the presentation on Mayoral and elected official photo display and requests the following:
  - a) The Mayoral photo to progress to be established in Civic Tower, Level 11 wall near the Mayoral Office; and
  - b) A joining wall to feature a series of photos that depict the history and development of Liverpool CBD over the decades.
  - c) To provide an alternate option for the elected officials Councillor Group photo in the Civic Town Concierge/ground level.
3. Notes the presentation on WW1 and WW2 Honour Boards requests the following;
  - a) Option 2 as detailed in the presentation as a temporary solution only. To hang WW1 and WW2 Honour Boards in Hilda M Davis Community Centre rear wall at a maximum cost of \$2000 to reenforce the wall to ensure WHS and safety due to the weight of the boards.

Notes this is a temporarily solution only until the Memorial School of Arts is reopened /resolved with as intent to return and hang the boards in this location to consolidate Liverpool military historical items.

On being put to the meeting the motion was declared CARRIED.

### **Action Items**

1. To provide an alternate option for all current elected officials Councillor group photo in the Civic Town Concierge/ground level.
2. To confirm if displaying the Councillor group photo in the Civic Tower Concierge/ground level will have any impact to leasing perspective and potential commercial clients.
3. To provide an alternate option for all current elected officials photo to be displayed at the entry of the Yellamundie Library and at the Yellamundie Customer Service Desk.
4. To use the Councillor group photo with former Councillor Nathan Hagarty to acknowledge service time before resignation. To note in naming references that he is now a retired Councillor.

Clr Hadid OAM left the meeting at 11.58am.  
Clr Hadid OAM returned to the meeting at 12noon.

**STRATEGIC PERFORMANCE COMMITTEE**

**ITEM NO:** ITEM 08  
**FILE NO:** 108790.2024  
**SUBJECT:** Legal Services Policy

**COMMITTEE DECISION**

**Motion:**                      **Moved:** Clr Dr Green              **Seconded:** Clr Harle

That the Governance Committee receives and notes the Legal Services Policy Report and the Civic Expenses and Facilities Policy presentation.

On being put to the meeting the motion was declared CARRIED.

**Action Item:**

That the General Counsel to liaise with the Sydney Western City Planning Panel secretariat in relation to the following:

1. To invite the understudies and/or observers to all the meetings;
2. To encourage open communication with the councillors and to embrace our policy;  
and
3. To investigate detailed information about the changes in relation to the carers transportation.

**ITEM NO:** ITEM 09  
**FILE NO:** 131927.2024  
**SUBJECT:** Service review program

**COMMITTEE DECISION**

**Motion:**                      **Moved:**        **Clr Hadid OAM**                      **Seconded: Clr Dr Green**

That the Governance Committee receives an update on its Service Review Program.

On being put to the meeting the motion was declared CARRIED.

.....

**ITEM NO:** ITEM 10  
**FILE NO:** 147991.2024  
**SUBJECT:** Amendments to Mobile Food Vending Vehicles Policy

**COMMITTEE DECISION**

**Motion:**                      **Moved:**        **Clr Rhodes**                      **Seconded:** **Clr Ammoun**

That the Governance Committee:

1. Recommends the amendments to the Mobile Food Vending Vehicles Policy be adopted by Council; and
2. Proceed to 28 days public exhibition.

On being put to the meeting the motion was declared CARRIED.

**ITEM NO:** ITEM 11 / General Business  
**SUBJECT:** LEP Review

**COMMITTEE DECISION**

**Motion:**                                      **Moved: Cllr Hadid OAM**                                      **Seconded: Cllr Dr Green**

That the Governance Committee notes that,

1. That the LEP Review presentation update was a matter of urgency item due to ongoing deferrals and is scheduled for consideration at the 29 May Council Meeting, and not compiled as an agenda item.
2. Council staff presented an update on the matter, and raised potential risks and time constraints, and the need for Liverpool to have a strong position on the matter.
3. It was advised that proceeding will not be perceived as political due to delivery timelines detailed in the presentation, and the forecast earliest public exhibition period to take place in Q4 2024, post-election local government elections.
4. Any further delay, and further deferrals from Council could result in the State Government imposing decisions and proceeding with the reforms as a blanket approach.
5. The PPT presentation is included in these minutes for reference and transparency purposes due to no report being compiled in the agenda.

That the Governance Committee receives and notes the presentation.

On being put to the meeting the motion was declared CARRIED.

.....

**THE MEETING CLOSED AT 1.10pm**

<Signature>

Name: Ned Mannoun

Title: Mayor

Date: 11 June 2024

I have authorised a stamp bearing my signature to be affixed to the pages of the Minutes of the Council Meeting held on 14 May 2024. I confirm that Council has adopted these Minutes as a true and accurate record of the meeting.

.....

Chairperson