

# COUNCIL AGENDA

## ORDINARY COUNCIL MEETING

28 June 2023

BOOK 1



You are hereby notified that an **Ordinary Council Meeting** of Liverpool City Council will be held at the **FRANCIS GREENWAY CENTRE, 170 GEORGE STREET, LIVERPOOL** on **Wednesday, 28 June 2023** commencing at 2.00pm. Doors to the Francis Greenway Centre will open at 1.50pm.

Liverpool City Council Meetings are livestreamed onto Council's website and remain on Council's website for a period of 12 months. If you have any enquiries, please contact Council and Executive Services on 8711 7584.

A handwritten signature in black ink, appearing to read "John Ajaka".

**Hon John Ajaka**  
CHIEF EXECUTIVE OFFICER

## **Statement of Ethical Obligations**

### **Oath or Affirmation of Office**

In taking the Oath or Affirmation of Office, each Councillor has made a commitment to undertake the duties of the office of councillor in the best interests of the people of Liverpool and Liverpool City Council and that they will faithfully and impartially carry out the functions, powers, authorities and discretions vested in them under the Local Government Act 1993 or any other Act to the best of their ability and judgment.

### **Conflicts of Interest**

A councillor who has a conflict of interest in any matter with which the council is concerned, and who is present at a meeting of the council when the matter is being considered, must disclose the interest and the nature of the interest to the meeting as soon as practicable. Both the disclosure and the nature of the interest must be recorded in the minutes of the Council meeting where the conflict of interest arises. Councillors should ensure that they are familiar with Parts 4 and 5 of the Code of Conduct in relation to their obligations to declare and manage conflicts of interests.

## ORDER OF BUSINESS

PAGE TAB

### Opening

### Acknowledgment of Country and Prayer

### National Anthem

### Apologies

### Condolences

Aunty Maggie Neale

### Confirmation of Minutes

Ordinary Council Meeting held on 31 May 2023.....7

### Declarations of Interest

### Public Forum

### Mayoral Report

### Notices of Motion Of Rescission

NIL

### Chief Executive Officer Reports

NIL

### Planning & Compliance Reports

PLAN 01	Austral Progress Report .....	54	1
PLAN 02	Planning Proposal request to amend development standards in the Liverpool Local Environmental Plan 2008 at 368-370 Cowpasture Road, Middleton Grange.....	67	2

### Community & Lifestyle Reports

COM 01	Grants Donations and Community Sponsorship Report .....	78	3
COM 02	Report back to Council - expansion of the 2168 Children's Parliament.....	99	4
COM 03	Report back on amendment of the Grants, Donations and Community Sponsorship Policy.....	108	5
COM 04	Proposed redesign of Liverpool District Forums .....	135	6
COM 05	Draft Hammondville Park Leisure Precinct Masterplan Community Consultation & next steps.....	141	7

### Corporate Support Reports

CORP 01	Investment Report May 2023 .....	165	8
CORP 02	Warren Serviceway Car Park - Provision of Free Parking.....	175	9
CORP 03	Endorsement of draft Delivery Program 2022-2026 and Operational Plan and Budget 2023-2024, Statement of Revenue Pricing Policy (fees and charges) and draft Long-Term Financial Plan		

(To be provided in the Addendum Book later in the week)



## ORDER OF BUSINESS

PAGE TAB

### Customer & Business Performance Reports

NIL

### City Futures Reports

NIL

### Operations Reports

OPER 01	Smart Bin Trial .....	181	10
OPER 02	Integrated Pest Management Policy and Strategy .....	184	11

### Committee Reports

CTTE 01	Liverpool Local Traffic meeting held on 17 May 2023.....	187	12
CTTE 02	Minutes of the Governance Committee Meeting held on 20 June 2023		

**(to be provided in the Addendum Book later in the week)**

### Questions with Notice

NIL

### Presentations by Councillors

### Notices of Motion

NOM 01	Citizenship Ceremonies .....	195	13
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### Council in Closed Session

The following items are listed for consideration by Council in Closed Session with the public excluded, in accordance with the provisions of the Local Government Act 1993 as listed below:

CONF 01 Liverpool Local Planning Panel (LLPP) - Engagement of Additional Panel Members

*Reason: Item CONF 01 is confidential pursuant to the provisions of s10A(2)(a) of the Local Government Act because it contains personal matters concerning particular individuals (other than councillors).*

CONF 02 Proposed Granting of an Easement to Drain Water over Council's land known as Elouera Bushland Reserve, Lot 1 DP 1050030 Cartwright Avenue, Sadleir

*Reason: Item CONF 02 is confidential pursuant to the provisions of s10A(2)(c) of the Local Government Act because it contains information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business.*

## ORDER OF BUSINESS

CONF 03 Proposed Road Closure and Sale/Land Swap of part of Hanwell Serviceway and part of Elizabeth Street, Liverpool

*Reason: Item CONF 03 is confidential pursuant to the provisions of s10A(2)(c) of the Local Government Act because it contains information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business.*

CONF 04 Purchase of Lot 18 in Plan of Acquisition DP 1291309 (Part Lot 15 DP 1061935), 41-51 Lyn Parade, Prestons for road widening

*Reason: Item CONF 04 is confidential pursuant to the provisions of s10A(2)(c) of the Local Government Act because it contains information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business.*

CONF 05 Liverpool Youth Council Member Nominations 2023 and amendments to the Liverpool Youth Council Charter

*Reason: Item CONF 05 is confidential pursuant to the provisions of s10A(2)(a) of the Local Government Act because it contains personal matters concerning particular individuals (other than councillors).*

**Close**



## MINUTES OF THE ORDINARY MEETING HELD ON 31 MAY 2023

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### **PRESENT:**

Mayor Ned Mannoun  
 Councillor Ammoun (online)  
 Councillor Goodman  
 Councillor Green (online)  
 Councillor Hadid  
 Councillor Hagarty (online)  
 Councillor Harle  
 Councillor Kaliyanda (online)  
 Councillor Karnib  
 Councillor Macnaught  
 Councillor Rhodes  
 Hon John Ajaka, Chief Executive Officer  
 Mr Farooq Portelli, Director Corporate Support  
 Ms Tina Bono, Director Community & Lifestyle  
 Ms Lina Kakish, Acting Director Planning & Compliance  
 Ms Anna Rizos, Acting Director Customer & Business Performance  
 Ms Julie Scott, Acting Director City Futures  
 Mr Jason Breton, Acting Director Operations  
 Mr David Galpin, General Counsel, Manager Governance, Legal and Procurement  
 Mr Vishwa Nadan, Chief Financial Officer  
 Mr John Milicic, Manager Property Service  
 Ms Jessica Saliba, Acting Manager Council and Executive Services  
 Ms Melissa Wray, Committees Officer  
 Ms Susan Ranieri, Coordinator Council and Executive Services (minutes)

The meeting commenced at 2.00pm.

### **STATEMENT REGARDING WEBCASTING OF MEETING**

The Mayor reminded everyone that in accordance with Council's Code of Meeting Practice (other than the Public Forum Section), the meeting is being livestreamed.

### **ACKNOWLEDGMENT OF COUNTRY, PRAYER OF COUNCIL AND AFFIRMATION**

The prayer of the Council was read by Reverend Tim Booker from St Lukes Anglican Church.

## NATIONAL ANTHEM

The National Anthem was played at the meeting.

### COUNCILLORS ATTENDING REMOTELY

Clrs Ammoun, Green, Hagarty and Kaliyanda have requested permission to attend this meeting via MS Teams.

**Motion:**                      **Moved: Mayor Mannoun**      **Seconded: Clr Macnaught**

That Clrs Ammoun, Green, Hagarty and Kaliyanda be granted permission to attend the meeting via MS Teams.

On being put to the meeting the motion was declared CARRIED.

## APOLOGIES

Nil.

## CONDOLENCES

Nil.

## CONFIRMATION OF MINUTES

**Motion:**                      **Moved: Clr Macnaught**                      **Seconded: Clr Rhodes**

That the minutes of the Ordinary Meeting held on 26 April 2023 and Extraordinary Meeting held on 23 May 2023 be confirmed as a true record of that meeting.

On being put to the meeting the motion was declared CARRIED.

## DECLARATIONS OF INTEREST

Nil.



## NOTICES OF MOTION

**ITEM NO:** NOM 02  
**FILE NO:** 159746.2023  
**SUBJECT:** Liverpool LGA Safety

### BACKGROUND

Constituents have identified the need for Liverpool to improve lighting and camera surveillance throughout the Liverpool LGA.

One of the areas identified being in desperate need of lighting for safety reasons is Lt Cantello Reserve.

**Lt. Cantello Reserve, Hammondville**, is a beautiful public space that is used by many people for various activities. However, although a gate stops vehicular access down the un-lit isolated access road, it is still being used by pedestrian residents who still need to use the reserve for personal exercise or for their dogs during limited day light hours in Winter. It is for this reason constituents have expressed a need for solar lighting and cameras to be installed in the:

- a) Dog Park
- b) In the toilets.

The gates to the road is currently shut at sunset to vehicular access and walking the uneven potholed ridden road in the dark is not easy even with the assistance of a torch.

For dog owners who are still tasked with exercising their dogs at the off leash dog area within the park after work which during Autumn and Winter falls into a time slot after sunset and when it is dark they have asked that the access road be lit and until it is lit that the gate be left open to 8pm to enable residents using the park to access the park in the safety of their cars.

I am therefore heartened that Council will be providing Photovoltaic lighting for the access road in the forward budget 24/25.

I am also being informed that it would be possible for solar lighting that can be installed within the existing budget already allocated and without further funding required for solar lights and cameras to be installed in the Dog Park and in the toilets in the current Budget so that the area is functional to members of the public, so they can still exercise their dogs after sunset and after they have finished work.

By installing motion activated solar lighting, we can ensure that the reserve is well-lit at all times and that people can use the park and its facilities safely. The installation of more Cameras in the Park will act as a deterrent and capture evidence of undesirable activities in this isolated Liverpool Council facility.

Areas identified by Liverpool constituents that are of safety concern not is not restricted to Lt. Cantello Reserve.

The Liverpool CBD is another area that would benefit from low cost string solar lighting and deliver maximum benefit to the Liverpool CBD

It is acknowledged by Council that the Liverpool CBD suffers from a long time perception of Safety Concerns.

By taking action to address this perception now will assist to encourage much needed business back into the CBD. It would assist in promoting new business into possible lease agreements into Liverpool CBD Office space.

Improved lighting through string solar lights that would greatly benefit the Liverpool CBD was on display at the Railway Street Opening event to the appreciation of our constituents. The lighting of Railway Street instantly improved the perception of safety in that area as well as making visiting Liverpool more inviting and welcoming.

Liverpool needs to address the perceptions of safety concerns in the CBD and the installation of low cost string solar lighting wrapped around existing trees or Council infrastructure is a low cost improvement that would have a huge benefit in addressing the perception of Safety in our CBD.

We need to remember that the safety of our community should be a top priority. By investing in solar lighting and cameras, we can make both Lt. Cantello Reserve and the Liverpool CBD safer places for our constituents.

We need to create a safer and more secure community for ourselves and future generations.

### **NOTICE OF MOTION (submitted by Cllr Rhodes)**

That Council:

1. Include in the Lt Cantello Reserve Project identified in the 2023|24 Budget, that is providing lighting to the access Road at Lt. Cantello Reserve, the purchase and installation of motion activated solar lights and cameras to also be installed at Lt Cantello Reserve toilets and off leash dog park within the identified existing allocation to the Budget.
2. That Council leave the Lt Cantello Access Road Gate open to 8pm to allow safe vehicular access along the road until the lights are installed.
3. A report to be presented to the June Council Meeting 2023 on the intended plans for CDB Lighting that informs:

- a) The lighting strategy including an activation design plan and intended application of Lighting Solutions for the CBD that may facilitate also Pop-up Activation options and other measures of benefit to the CBD.
- b) A Cost/Benefit Analysis of Purchase vs Lease of solar strings lights that might be used as an immediate solution during the longer rollout of the permanent solution outlined in the CBD Lighting Strategy Report.
- c) A timeframe for inclusion in the budget and the rolling anticipated delivery times to ensure the Liverpool CBD is well lit and provides the perception of a warm welcoming and safe CBD.

## COUNCIL DECISION

**Motion**

**Moved: Cllr Rhodes**

**Seconded: Cllr Macnaught**

That:

1. Council include in the Lt Cantello Reserve Project identified in the 2023|24 Budget, that is providing lighting to the access road at Lt. Cantello Reserve, the purchase and installation of motion activated solar lights and cameras to also be installed at Lt Cantello Reserve toilets and off leash dog park within the identified existing allocation to the Budget.
2. Council leave the Lt Cantello Access Road Gate open to 8pm to allow safe vehicular access along the road until the lights are installed.
3. Council direct the CEO to bring a report to be presented to the June Council Meeting 2023 on the intended plans for CBD lighting that informs:
  - a) The lighting strategy including an activation design plan and intended application of Lighting Solutions for the CBD that may facilitate also Pop-up Activation options and other measures of benefit to the CBD.
  - b) A Cost/Benefit Analysis of Purchase vs Lease of solar strings lights that might be used as an immediate solution during the longer rollout of the permanent solution outlined in the CBD Lighting Strategy Report.
  - c) A timeframe for inclusion in the budget and the rolling anticipated delivery times to ensure the Liverpool CBD is well lit and provides the perception of a warm welcoming and safe CBD.
4. Appropriate signage be installed at Lt Cantello Reserve to advise that it's a shared zone with vehicles and pedestrians in the area.

On being put to the meeting the motion was declared CARRIED.

Cllr Harle asked that his name be recorded as having voted against the motion.



**Motion**                      **Moved: Clr Macnaught**                      **Seconded: Clr Rhodes**

On being put to the meeting the motion was declared CARRIED.

**Vote against:** Nil.

Note: Cllr Hagarty was absent from the meeting when this item was voted on.

Clr Macnaught left the Chambers at 2:51pm.

## **MAYORAL MINUTES**

**ITEM NO: MAYOR 01**

**SUBJECT: Major Events**

**REPORT: Mayor Mannoun**

Today I would like to recognise the tremendous success of three recent events that brought our community together: Most Blessed Nights, ANZAC Day and Motherland African Festival. All three events were executed with great care and detail by council staff.

Most Blessed Nights and the Motherland African Festival were cultural festivals that showcased the diversity of our community through food and entertainment. These events attracted tens of thousands of visitors and provided a platform for local businesses and community groups to connect and engage with each other. Both events were a fantastic celebration of the multicultural fabric that makes Liverpool a vibrant and inclusive city.

ANZAC Day was also very successful, with a moving Dawn Service March and Commemoration, and a community event, that paid tribute to the sacrifices of our brave servicemen and women. The event was attended by many residents and visitors, who came together to honour the ANZAC spirit and reflect on the importance of remembrance.

I want to express my heartfelt gratitude to all the council staff who worked tirelessly to make these events a success. Their hard work, dedication and commitment to our community have been truly exceptional.

Further to the above, I propose that we make Warren Serviceway Carpark parking free on public holidays and weekends to encourage greater community participation in events such as these, and visitation to businesses in the CBD. This will not only promote accessibility but also alleviate any potential financial barriers that may prevent some residents from attending these community events and spending more time in the CBD.

I urge my fellow council members to support this motion, as it would be a significant step towards promoting community engagement and fostering a strong sense of unity within our city.

## **RECOMMENDATION:**

That Council:

1. Recognises and celebrates the outstanding success of the Most Blessed Nights, ANZAC Day and Motherland events and commends the council staff for their efforts in organising and delivering these events.

2. Write to all the local businesses, vendors, performers, and collaborators involved in the 2023 Most Blessed Nights Street Food Market, Anzac Day community event and the Motherland African Festival to thank them for their participation.
3. Propose to make the Warren Serviceway Carpark free on public holidays and weekends to encourage greater community participation in community events and activate Liverpool's CBD.
4. Request a report is brought back to the June Council Meeting on the current usage of the Warren Serviceway carpark and the financial implications of providing free parking in the carpark on public holidays and weekends

**Motion:** **Moved: Mayor Mannoun** **Seconded Cllr Rhodes**

That Council:

1. Recognises and celebrates the outstanding success of the Most Blessed Nights, ANZAC Day and Motherland events and commends the council staff for their efforts in organising and delivering these events;
2. Write to all the local businesses, vendors, performers, and collaborators involved in the 2023 Most Blessed Nights Street Food Market, Anzac Day community event and the Motherland African Festival to thank them for their participation;
3. Propose to make the Warren Serviceway Carpark free on public holidays and weekends to encourage greater community participation in community events and activate Liverpool's CBD;
4. Request a report is brought back to the June Council Meeting on the current usage of the Warren Serviceway carpark and the financial implications of providing free parking in the carpark on public holidays and weekends; and
5. Investigate implementing a permit system for local not for profit and community groups and a report to come back to Council.

On being put to the meeting the motion was declared CARRIED.

Clr Macnaught returned to the Chambers at 2.53pm.

## **MAYORAL MINUTE**

**ITEM NO: MAYOR 02**

**SUBJECT: Naming the Lurnea Community Hub**

**REPORT: Mayor Mannoun**

I would like to put forth a motion to name the building at Phillips Park after the distinguished and highly esteemed Harry Hunt OAM.

The Lurnea Community Hub is an integral part of our city's social fabric, providing essential services, fostering community connections, and serving as a gathering place for residents.

Harry Hunt is an individual that embodied the values and spirit of our city. His unwavering dedication, outstanding achievements, and tireless commitment to the betterment of our community make him an exemplary choice for this honour.

For over four decades, Harry Hunt was a prominent figure in our community, devoting himself to numerous philanthropic initiatives and making a lasting impact in the lives of countless individuals. His selfless service, strong leadership, and unwavering advocacy for education, healthcare, and social welfare have had far-reaching effects, transforming our community for the better.

His tireless efforts have provided countless opportunities for growth, learning, and development, shaping the future of our community for generations to come.

Not only has Harry Hunt contributed to the infrastructure and services of our community, but he has also been a steadfast supporter of the arts, culture, and sports. His belief in the power of these endeavours to bring people together and foster unity has inspired countless individuals to pursue their passions and achieve their dreams.

By naming the new building at Phillips Park after Harry Hunt OAM, we would not only honour an extraordinary individual, but we would also celebrate the values of generosity, compassion, and dedication that he has consistently exemplified. The Harry Hunt OAM Building would stand as a beacon of inspiration, reminding future generations of the profound impact one person can have on a community.

I urge my fellow council members to support this proposal and acknowledge the invaluable contributions of Harry Hunt to our community. Let us commemorate his exceptional achievements by naming the new building at Phillips Park in his honour, ensuring that his legacy endures for years to come.



**MAYORAL MINUTE****ITEM NO: MAYOR 03****SUBJECT: Federal Budget****REPORT: Mayor Mannoun**

The recent Federal Budget was centred around the crucial theme of 'cost of living relief' and prioritising those who are most in need. I am pleased to share with you some of the key positive initiatives that I believe are relevant to the plight of Liverpool's citizens.

- On the outset it is important to acknowledge the Albanese governments' two-year plan to allocate \$1.5 billion to electricity bill relief, helping more than 5 million households and 1 million small businesses. Eligible households will receive up to \$500 and small businesses up to \$650. That's approximately between one-quarter to one-third of a household's average annual spending on electricity bills – a welcomed announcement for the people of Liverpool.
- Further to this, \$1.9bn over five years will be provided to financially support single parents. Around 57,000 single parents are expected to benefit.
- The Child Care Subsidy announced in October's 2022 Budget begins 1 July. Families earning up to \$530,000 per annum will be eligible, with the subsidy rate tapering down as family income increases. Around 1.2 million families will see childcare costs fall.
- Previously announced changes to the Paid Parental Leave Scheme will give a \$0.5bn boost for families. Around 180,000 families across Australia will benefit.
- JobSeeker payments, Austudy and Youth Allowance will increase by \$40 per fortnight. Eligibility for a higher JobSeeker base rate will expand to people over 55 years old who have received the payment for more than nine consecutive months. Those eligible will get an extra \$92.10 a fortnight.

Commentary on the Federal budget regarding increased immigration numbers over the next two years is of some concern to the Council.

As reported in the press the respected AMP Chief Economist Shane Oliver warned that the projected immigration increases along with the rapid rebound in immigration over the last 18 months after the pandemic roughly equates to demand for more than 200,000 additional dwellings at the same time as supply of new dwellings has significantly slowed with labour shortages, cost blow outs and supply chain disruptions.

Indeed, we are witnessing the collapse of a few building and development companies in this market. The budget forecasts nearly a doubling of migration this year to 400,000 and 715,000 over the two years. Liverpool is a proud migration success story, and we warmly

I welcome the announcement by Ms Anne Stanley MP Member for Werriwa of Federal Government funding for the region including over \$2 million for road infrastructure in Liverpool.

This council hopes it is only the start of stronger support for Councils in the growth belt of Southwest Sydney who must bear the economic burdens of the increased migration numbers over the next two years.

That Council:

- COUNCIL DECISION:**

**Motion:** **Moved: Mayor Mannoun** **Seconded: Clr Hadid**

That the recommendation be adopted.

On being put to the meeting the motion was declared CARRIED.

**MOTION OF URGENCY****ITEM: URG 01****SUBJECT: 600 Cowpasture Road, Len Water Estate****Motion: Moved: Mayor Mannoun Seconded: Cllr Rhodes**

Mayor Mannoun requested Council accept a Motion of Urgency relating to 600 Cowpasture Road, Len Water Estate.

On being put to the meeting the motion was declared CARRIED.

In accordance with Clause 9.3 of Council's Code of Meeting Practice, the Chairperson Mayor Mannoun, ruled the above matter as urgent and as such it was dealt with at the meeting as shown below.

**Motion: Moved: Cllr Rhodes Seconded: Cllr Macnaught**

That Council approves borrowing of funds up to \$32.7 million from Commonwealth Bank of Australia in accordance with the facility outlined in the report.

On being put to the meeting the motion was declared CARRIED.



## PLANNING & COMPLIANCE REPORTS

**ITEM NO:** PLAN 02  
**FILE NO:** 149538.2023  
**SUBJECT:** Draft Aerotropolis Contribution 7.12 Plan - Liverpool City Council - Public Exhibition

### COUNCIL DECISION

**Motion**

**Moved: Cllr Harle**

**Seconded: Cllr Hadid**

That Council:

1. Exhibit the draft Liverpool City Council Aerotropolis 7.12 Contributions Plan (2023) and background report (Attachment 1) for a minimum of 28 days, in accordance with the provisions of the Environmental Planning and Assessment Act 1979 and the Environmental Planning and Assessment Regulations 2000;
2. Provide a further report to Council, on completion of the public exhibition period; and
3. That the three levels of government work together to forward fund the infrastructure delivery as part of the contributions plan.

On being put to the meeting the motion was declared CARRIED.

**Vote for:** Mayor Mannoun, Cllr Ammoun, Cllr Goodman, Cllr Green, Cllr Harle, Cllr Kaliyanda, Cllr Karnib, Cllr Macnaught, Cllr Rhodes and Cllr Hadid.

**Vote against:** Nil.

Note: Cllr Hagarty was absent from the chambers when this item was voted on.

## COMMUNITY & LIFESTYLE REPORTS

**ITEM NO:** COM 01

**FILE NO:** 118120.2023

**SUBJECT:** Grants Donations and Community Sponsorship Report

### COUNCIL DECISION

**Motion**

**Moved: Cllr Hadid**

**Seconded: Cllr Harle**

That Council:

1. Endorses the funding recommendation of **\$5,000** (GST exclusive) under the **Community Grant Program** for the following project.

Applicant	Project	Recommended
Shining Stars Foundation	Liverpool Homeless Outreach	\$5,000

2. Endorses the funding recommendation of **\$19,950** (GST exclusive) under the **Sustainable Environment Grant Program** for the following project.

Applicant	Project	Recommended
Wattle Grove Public School	Water Wise Wattees	\$5,000
St Catherine of Siena Primary School	Waste Separation System	\$5,000
Good Samaritan Catholic College	Think Global Eat Local	\$5,000
Outer Liverpool Community Services Inc	Garden of the Senses	\$4,950

3. Endorses the funding recommendation of **\$9,870** (GST exclusive) under the **Community Sponsorship Program** for the following projects.

Applicant	Project	Recommended
The Business Concierge	Survivor Life Skills	\$9,870

On being put to the meeting the motion was declared CARRIED.



## **CORPORATE SUPPORT REPORTS**

**ITEM NO:** CORP 01  
**FILE NO:** 137245.2023  
**SUBJECT:** 2022/23 - Quarter 3, Budget Review

### **COUNCIL DECISION**

**Motion**                                      **Moved: Cllr Harle**                                      **Seconded: Cllr Hadid**

That Council approves the identified budget variations in accordance with this report.

On being put to the meeting the motion was declared CARRIED.

**ITEM NO:** CORP 02  
**FILE NO:** 143480.2023  
**SUBJECT:** Investment Report April 2023

## COUNCIL DECISION

**Motion**                      **Moved: Clr Harle**                      **Seconded: Clr Hadid**

That Council receive and note this report.

On being put to the meeting the motion was declared CARRIED.

**ITEM NO:** CORP 03  
**FILE NO:** 144790.2023  
**SUBJECT:** Online Confidentiality

**COUNCIL DECISION**

**Motion**                                      **Moved: Cllr Harle**                                      **Seconded: Cllr Hadid**

That Council receive and note the information from the Office of Local Government.

On being put to the meeting the motion was declared CARRIED.

**ITEM NO:** CORP 04  
**FILE NO:** 149407.2023  
**SUBJECT:** Local Government Remuneration Tribunal 2023

### **COUNCIL DECISION**

**Motion**                                      **Moved: Cllr Hadid**                                      **Seconded: Cllr Harle**

That Council:

1. Receives and notes the 2023 Annual Report and Determination – LGRT;
2. Resolves to set the fees payable to the Mayor and Councillors for the period 1 July 2023 to 30 June 2024 to an amount equal to the maximum allowable under the determination of the Local Government Remuneration Tribunal, dated 27 April 2023;
3. Direct the CEO to write to the appropriate authority asking them to review the Tribunal's legislative remit to include anticipated growth; and
4. Direct the CEO to put in a submission for re-categorisation in 2024.

On being put to the meeting the motion was declared CARRIED.

Clr Kaliyanda left the meeting online at 3:10pm.

Mayor Mannoun left the Chambers at 3:12pm and Clr Hadid, the Deputy Mayor became the Chairperson.

## **CITY FUTURES REPORTS**

**ITEM NO:** CFD 01  
**FILE NO:** 080442.2023  
**SUBJECT:** Response Report - RV Park

## **COUNCIL DECISION**

**Motion**                                      **Moved: Clr Rhodes**                                      **Seconded: Clr Macnaught**

That:

1. Council refer the RV Park to the Governance Committee so that it can be discussed fully so that other Councillors can be brought up to speed about what an RV park is; and
2. A representative from CMCA be invited to attend the meeting, online or in person, to explain what a RV Park is and what it will mean for Council.

On being put to the meeting the motion was declared CARRIED.



## COMMITTEE REPORTS

**ITEM NO:** CTTE 01

**FILE NO:** 131277.2023

**SUBJECT:** Minutes of the Liverpool Youth Council meeting held Tuesday 21 March 2023  
and Minutes of the Liverpool Youth Council meeting held 18 April 2023

## COUNCIL DECISION

**Motion**

**Moved: Cllr Rhodes**

**Seconded: Cllr Harle**

That Council receives and notes the Minutes of the Liverpool Youth Council Meeting held on Tuesday 21 March 2023 and the Minutes of the Liverpool Youth Council Meeting held on Tuesday 18 April 2023.

On being put to the meeting the motion was declared CARRIED.



**ITEM NO:** CTTE 03  
**FILE NO:** 147626.2023  
**SUBJECT:** Minutes of the Audit, Risk and Improvement Committee meeting held on 14 April 2023

**COUNCIL DECISION**

**Motion**                                      **Moved: Cllr Rhodes**                                      **Seconded: Cllr Harle**

That Council:

1. Receives and notes the Minutes of the Audit, Risk and Improvement Committee Meeting held on 14 April 2023; and
2. Endorse the recommendations in the Minutes.

On being put to the meeting the motion was declared CARRIED.

**ITEM NO:** CTTE 04  
**FILE NO:** 148467.2023  
**SUBJECT:** Minutes of the Tourism and CBD Committee meeting held 19 April 2023

**COUNCIL DECISION**

**Motion**                                      **Moved: Cllr Rhodes**                                      **Seconded: Cllr Harle**

That Council:

1. Receives and notes the Minutes of the Tourism and CBD Committee Meeting held on 19 April 2023.
2. Endorse the recommendations in the Minutes.

On being put to the meeting the motion was declared CARRIED.

**ITEM NO:** CTTE 05  
**FILE NO:** 151511.2023  
**SUBJECT:** Minutes of Intermodal Committee 3 April

### **COUNCIL DECISION**

**Motion**                                      **Moved: Cllr Rhodes**                      **Seconded: Cllr Harle**

That Council:

1. Receives and notes the minutes of the Intermodal Precinct Committee
2. Endorses the following actions arising from the Committee meeting:
  - The Application form for vacancies on the Committee be circulated to the Committee and the Council website be updated with the form and vacancies
  - Coordinator Business Development to investigate this matter (regarding letter sent to DPIE and TfNSW on potential noise wall at MPE and to share with National Intermodal)
  - Coordinator Business Development to include the questions and responses Mr Rakowski provided to DPIE as an attachment to the minutes (attached)
  - LOGOS representative advised that they will forward the traffic plans (for Moorebank Avenue realignment) to the committee when they are available

On being put to the meeting the motion was declared CARRIED.

Mayor Mannoun returned to the Chambers at 3:15pm and became Chairperson.

## QUESTIONS WITH NOTICE

**ITEM NO:** QWN 01  
**FILE NO:** 157855.2023  
**SUBJECT:** Question with Notice - Cllr Hagarty - Update on Warwick Farm Precinct Structure Plan

Please address the following:

1. Can an update be provided on the Warwick Farm Precinct Structure Plan?
2. What updates have and will be provided to the landowners and residents of Warwick Farm on the Update on Warwick Farm Precinct Structure Plan?

### Responses (provided by Planning and Compliance)

At the 24 November 2021 Council meeting, PLAN 05 was considered. This report detailed the submissions from the public exhibition of the Warwick Farm Racing Precinct, draft Structure Plan, draft Planning Proposal and draft Contributions Plan.

It was resolved unanimously that:

*“That Council defer this matter until Council is provided with information that allows Council to make fully informed and fully educated decisions on this matter, including the finalised Regional Flood Evacuation Study.”*

Since this time the Georges River Regional Flood Evacuation Study was finalised. This technical study modelled 3,700 vehicles needing to evacuate from the precinct in a flood event based on the future development facilitated by the draft controls. A high-level calculation demonstrates that the road network has theoretical capacity to evacuate approximately 860 vehicles. The study did not recommend a shelter in place approach due to the amount of time that hazardous flood waters would surround the precinct.

Since this time, the State Government has also released the Flood Inquiry in response to the 2022 floods. The Inquiry recommends that the State Government start a process of revising all flood planning level calculations in the state’s high-risk catchments, of which the Georges River is one. While this Inquiry has been completed, implementation of the various recommendations has not yet occurred. As a result, clarity in relation to land use planning on flood prone land is yet to be established by the State Government.

It is noted that Moore Point has progressed past the Gateway stage which would suggest that planning proposals can again be assessed by DPE. However, significant technical

analysis and consultation with state agencies is required prior to this project progressing further. Given the significant cost involved with this and uncertainty present at a policy level, Council has deferred further analysis for the Warwick Farm Racing Precinct to await further clarification from DPE and state agencies. This will ensure that once clarification is received, Council can once again consider the proposal with all relevant information in accordance with the November 2021 resolution.

Council has provided updates to all landowners and interested parties who have requested an update in the last 18 months. The consistent advice has been that Council needs clarity in relation to flood planning from state agencies prior to further work occurring.

**ITEM NO:** QWN 02  
**FILE NO:** 158837.2023  
**SUBJECT:** Question with Notice - Clr Green - Road Classification, Responsibility and Maintenance

Council is largely responsible for the maintenance and care of the road network across the LGA. Recognised as critical infrastructure, various published Council reports acknowledge the particular challenges in the maintenance of the network of roads to an expected standard capable of handling increased traffic linked to population growth and transport movement such as Moorebank Intermodal, the ongoing development in designated growth areas of our LGA, the ongoing construction of Western Sydney International Airport and Aerotropolis.

Road management is a shared responsibility between Transport for New South Wales and local Council based on road classification system.

Could Council advise:

1. What is the cost in maintaining road network of LGA?
2. How many roads is Council currently maintaining that meet the requirements for classification as a state road and are the responsibility of Transport for New South Wales?
3. What is the administrative process for arrangement of road classification?
4. As a growth Council what additional funding has State and Federal governments allocated to ensure the road network of Liverpool is sufficient to meet the transport demands and safety requirements?
5. Given the Roads and Transport Directorate annual *Local Roads Congress of New South Wales* will be held at NSW Parliament House on Monday June 5, 2023, Mayors, councillors and Council executives attend to discuss road and transport policy issues. The theme this year is Sustainable Investment covering topics including Natural Disaster Recovery Funding and Road Asset Benchmarking.
  - a. Will Council be represented and participate in the Congress?

#### **Responses (provided by Operations and Planning and Compliance)**

##### **1. What is the cost in maintaining road network of LGA?**

It is very hard to put a figure on it as we are reactive. We will get a clear indication in the net financial year after the extreme weather conditions we have endured and with the assistance of the grant.



**2. How many roads is Council currently maintaining that meet the requirements for classification as a state road and are the responsibility of Transport for New South Wales?**

Council is currently maintaining the following regional and local roads, with increasing traffic volumes and characteristics that are approaching the requirements outlined in the TfNSW administrative road classification framework, for transfer to state or regional roads. Hence, Council has made submissions to a Road Classification Panel, established by the State Government to reclassify under a current road classification review, for the following reclassifications:

No	Road Name	Current Classification	Requested Classification
1	Edmondson Avenue, Bringelly Road to Fifteenth Avenue, Austral	Local	Regional – Accepted by the Review Panel and being recalculated
1	Governor Macquarie Drive, Chipping Norton	Regional	State
2	Moorebank Avenue, Moorebank	Local	State
3	Fifteenth Avenue, Austral	Local	State
4	Kings Street/Devonshire Road, Kemps Creek	Regional	State
5	Badgerys Creek Road, Bringelly	Regional	State
6	Kurrajong Road between Bernera Road and Cowpasture Road, Prestons	Local	Regional
7	Bernera Road between Yarrawa Road to Kurrajong Road, Prestons	Local	State

Council is yet to receive the outcomes of the reclassification review.

**3. What is the administrative process for arrangement of road classification?**

Transport for NSW, as the peak state road organisation, has published a framework for administrative road classification.

The administrative framework has grouped the public road network into a three-tier administrative classification system of State, Regional and Local Roads.

In general, state roads are managed by Transport for NSW whilst regional and local roads, within local government areas, are managed and financed by the relevant Councils.

Some regional roads perform an intermediate function between the state and local roads, are either classified or unclassified regional roads. Due to their network significance, TfNSW provides maintenance grants to Councils for maintenance of some regional roads.

The current schedule of roads classified under the Roads Act 1993 can be found via the following link:

<https://www.transport.nsw.gov.au/system/files/media/documents/2023/classified-roads-schedule-1.pdf>

TfNSW has identified an initiative to undertake a regular review of NSW Road Classification Review under its Future Transport 2056 Strategy.

A regular review of NSW road classification reflects a dynamic road management system which enables both the state government and local governments to adjust their roles and responsibilities in managing and maintaining state public road network.

The process involves Councils and TfNSW making submission for a Road Classification Review panel. The panel prepares recommendations to the Minister for Regional Roads, to review and approve the roads to be reclassified.

The current review of the road classification commenced in 2019 and is yet to be completed.

**4. As a growth Council what additional funding has State and Federal governments allocated to ensure the road network of Liverpool is sufficient to meet the transport demands and safety requirements?**

TfNSW provides financial assistance (i.e., maintenance grants) to Councils for management of classified regional roads.

Over the last approximately 10 years, Council has been receiving financial assistance under two programs: block grant and repair program, to maintain regional roads. The current annual allocation is \$328,000.

In addition, Council has received funding on a dollar-for-dollar basis, under the repair program. This financial year, Council has been successful in securing the \$300,000 funding maximum allocation, under the program and it was matched with the block grant to undertake regional road maintenance.

5. Given the Roads and Transport Directorate annual *Local Roads Congress of New South Wales* will be held at NSW Parliament House on Monday June 5, 2023, Mayors, councillors and Council executives attend to discuss road and transport policy issues. The theme this year is Sustainable Investment covering topics including Natural Disaster Recovery Funding and Road Asset Benchmarking.

**Will Council be represented and participate in the Congress?**

Acting Director, Operations will be attending the Local Roads Congress of NSW on behalf of LCC.

Clr Kaliyanda returned to the meeting online at 3.16pm

**ITEM NO:** QWN 03

**FILE NO:** 159766.2023

**SUBJECT:** Question with Notice - Clr Kaliyanda - Resident Request Follow Up

Can Council Officers:

1. Please advise what is the current system in place when residents call the Council Customer Service Centre to notify Council of issues to be followed up?
2. What measures currently exist to make sure that issues do not fall through the cracks and are followed up to ensure completion?

**Responses (provided by Customer and Business Improvement)**

- 1. Please advise what is the current system in place when residents call the Council Customer Service Centre to notify Council of issues to be followed up?**

The current system uses a unique customer reference number to enable the customer service team to follow up any enquiry when a resident calls the Customer Service Centre. Customer requests are updated by Council Officers when progress has occurred with a request. Issues are escalated via an internal process when required.

- 2. What measures currently exist to make sure that issues do not fall through the cracks and are followed up to ensure completion?**

Reports are generated identifying outstanding requests and internal escalations are activated when required.

**ITEM NO:** QWN 04  
**FILE NO:** 159767.2023  
**SUBJECT:** Question with Notice - Clr Kaliyanda - Street Landscaping Consultation

Please address the following:

1. Please advise where street landscaping works have recently taken place, including but not limited to, the installation of plants/trees along verges?
2. What community consultation has taken place with local residents or businesses in relation to these?
3. What the approach to engagement with the local community is in relation to street landscaping is?

#### **Responses (provided by Operations)**

**1. Please advise where street landscaping works have recently taken place, including but not limited to, the installation of plants/trees along verges?**

Council undertakes general streetscaping works on a regular basis as part of infrastructure projects along verges and nature strips; examples include footpath, streetscape and open space projects, both capital and operational in nature. Street tree plantings may take place for several reasons including as offset plantings for trees removed to facilitate installation, or new tree plantings by design. The most recent examples of street tree plantings can be seen through the implementation of Council's Urban Forest Strategy program which saw over 230 trees planted in the Liverpool CBD in April and May this year, significantly enhancing natural shade, cooling and aesthetics in and around the city.

Please see the below table (or attachment) for a list of locations where street tree plantings were recently undertaken as part of Council's Urban Forest Strategy:

Hart Street	Drummond Street	Forbes Street
Goulburn Street	Bigge Street	George Street
Tindall Avenue	Castlereagh Street	Lachlan Street
Bathurst Street	Northumberland Street	Campbell Street
Secant Street	Memorial Avenue	Norfolk Street
Macquarie Street	Terminus Street	Pirie Street
Charles Street	Speed Street	

**2. What community consultation has taken place with local residents or businesses in relation to these?**

The level and type of community consultation undertaken is dependent on the scope and scale of street tree plantings proposed to take place. As a minimum, impacted residents and businesses are notified via letter ahead of any impending works. For works of a greater scale or impact, a more comprehensive consultation process is typically carried out with community members and stakeholders to seek feedback regarding tree species, planting locations etc to ensure the best overall outcome; this also serves to educate the community about the benefits, and obtain stakeholder buy in, for any proposed works. This level of comprehensive consultation was undertaken by Council's Urban Design Team to guide development of the Liverpool City Centre Public Domain Master Plan and aforementioned Urban Forest Strategy.

**3. What the approach to engagement with the local community is in relation to street landscaping is?**

As per the response for point 2.

**Motion**                      **Moved: Clr Rhodes**                      **Seconded: Clr Hadid**

*That a report be brought to the Governance Meeting and for that report to include information regarding the Masterplan for the visitation precinct and to also include the envisage options for the Liverpool Museum that is strategic in terms of the resolved motion for that area as a visitation precinct.*

**Motion**                      **Moved: Clr Rhodes**                      **Seconded: Clr Goodman**

1. Receives and notes the Minutes of the Governance Committee meetings held on 18 April 2023 and 23 May 2023; and
2. Endorse the recommendations in the Minutes.

Chairperson

## NOTICES OF MOTION

**ITEM NO:** NOM 01  
**FILE NO:** 157748.2023  
**SUBJECT:** Family Friendly Apartments in Liverpool CBD

### BACKGROUND

#### **Despite a surge in development in Liverpool, most apartments are one or two bedrooms and not family-friendly**

Recent study conducted by the University of Wollongong interviewed residents living in the Liverpool CBD about their preferences for apartment living and shows a mismatch between demand for larger, family-friendly apartments (i.e. 3-bedrooms) and what is currently being delivered which is – mostly 1-2 bedroom apartments.

<https://www.uow.edu.au/media/2023/wanted-family-friendly-apartments-but-what-do-families-want-fromapartments.php>

The UOW Study found in the Liverpool CBD in Sydney, half the apartments are occupied by families with children and that is twice the average for metropolitan Sydney.

This high proportion of families living in apartments challenges the assumptions Apartments are often seen as “stepping stones” for singles and couples on their way to detached houses, or a convenient lifestyle option for downsizers and empty-nesters.

The UOW Study found that families prioritise large, centrally located apartments over detached car-dependent dwellings.

The Study also found there’s a lack of larger apartments designed to meet families’ needs in Liverpool.

Despite half of all apartment occupiers having children, the proportion of family-sized apartments hasn’t increased. In recent years, it actually fell.

Just over 15% of the high-rise housing stock in the CBD comprised three bedrooms or more at the 2011 and 2016 censuses. By 2021, it had fallen below 14%.

Without planning controls, the supply of large, family-friendly apartments is unlikely to increase. Developers, juggling their own material and credit costs, will always seek to maximise the number of dwellings they can build on their lots.

Meeting demand for high-rise housing in town centres requires a triple-barrelled approach. Construction quality, planning control and reconfigured financial incentives are all needed to encourage family-friendly products.



There is little doubt high-rise needs a more central place at the national urban policy table. And, at a more local level, there are steps councils can take. These include introducing minimum requirements for three-bedroom apartments in development control plans and negotiating density bonuses for developers that deliver such apartments.

Council needs to address the Council Planning regulations to encourage a greater proportion of Family friendly apartments are built in Liverpool to meet the Market needs.

### **NOTICE OF MOTION (submitted by Cllr Rhodes)**

That Council:

1. Investigate amendments to the Liverpool Development Control Plan 2008 for the Liverpool CBD to better encourage the development of larger, family friendly apartments.
2. Investigate improved quality and design requirements that matches the specific needs of families living in apartments in the Liverpool CBD.
3. Write to Federal and State Planning Ministers calling for incentives to encourage family friendly apartments.

### **COUNCIL DECISION**

**Motion**

**Moved: Cllr Rhodes**

**Seconded: Cllr Macnaught**

That Council:

1. Investigate amendments to the Liverpool Development Control Plan 2008 for the Liverpool CBD to better encourage the development of larger, family friendly apartments.
2. Investigate improved quality and design requirements that matches the specific needs of families living in apartments in the Liverpool CBD.
3. Write to Federal and State Planning Ministers calling for incentives to encourage family friendly apartments.
4. That the report be brought to the Governance Committee which further investigates the needs of families with children.

On being put to the meeting the motion was declared CARRIED.

**SUBJECT:** Liverpool Youth Council

I'd like to take a moment to recognise the amazing efforts of the Liverpool Youth Council, particularly with reference to recent Youth Week festivities.

Youth Week ran from April 20<sup>th</sup> to April 30<sup>th</sup> 2023, with activities throughout the CBD and Carnes Hill, celebrating the theme 'Connect. Participate. Celebrate.'

Activities included First Nations Art Workshops, skate coaching and workshops, hexagonal football and wonderful food offerings from the Humanity Matters Food Truck.

An event which was scheduled to take place at Ed Square during Youth Week has been postponed until Friday, 9<sup>th</sup> June from 5pm-8pm, so don't miss the opportunity to check out the music performances and table sports organised by these incredible young people.

As this Youth Council is coming to the end of their three-year term, I'd like to congratulate them on their achievements, and thank Derek Tweed for his guidance to the Youth Council. I have recently been involved with the interviews for potential Youth Councillors for the next term, and I take great comfort in knowing the passion and drive our young people have for making Liverpool the best it can be.

## COUNCIL DECISION

**Motion:**                      **Moved: Clr Macnaught**                      **Seconded Clr Rhodes**

That Council hold a civic ceremony to thank the outgoing Youth Council on their term and to congratulate them on their achievements.

On being put to the meeting the motion was declared CARRIED.

**CONFIDENTIAL ITEMS****ITEM NO:** CONF 01**FILE NO:** 111719.2023**SUBJECT:** Purchase of Lot 161 in Plan of Acquisition DP 1287280 being part Lot 1116 DP 2475, 195 Fifth Avenue, Austral for SP2 Local Drainage**COUNCIL DECISION****Motion****Moved: Cllr Rhodes****Seconded: Cllr Macnaught**

That Council:

1. Purchases Lot 161 in Plan of Acquisition DP 1287280 being part Lot 1116 DP 2475 at 195 Fifth Avenue Austral for the price and terms as outlined in this report.
2. Upon settlement classifies Lot 161 in Plan of Acquisition DP 1287280 (Part Lot 1116 DP 2475) as "Operational Land".
3. Keeps confidential this report pursuant to the provisions of Section 10A(2)(c) of the Local Government Act 1993 as this information would, if disclosed confer a commercial advantage on a person with whom Council is conducting (or proposes to conduct) business; and
4. Authorises the CEO or delegate to execute any documents necessary to give effect to this decision.

On being put to the meeting the motion was declared CARRIED.

**ITEM NO:** CONF 02  
**FILE NO:** 120199.2023  
**SUBJECT:** Purchase of Lot 2 in Plan of Acquisition DP 1292702 being part Lot 92 DP 1266891, 195 Jardine Drive, Edmondson Park for RE1 Public Recreation

### **COUNCIL DECISION**

**Motion**                                      **Moved: Cllr Rhodes**                                      **Seconded: Cllr Macnaught**

That Council:

1. Purchase Lot 2 in Plan of Acquisition DP 1292702 (Part Lot 92 DP 1266891), 195 Jardine Drive, Edmondson Park for the price and terms as outlined in this report.
2. Upon settlement classify Lot 2 in Plan of Acquisition DP 1292702 (Part Lot 92 DP 1266891) as "Community Land".
3. Authorises the CEO or delegate to execute any documents necessary to give effect to this decision.
4. Keeps confidential this report pursuant to the provisions of Section 10A(2)(c) of the Local Government Act 1993 as this information would, if disclosed confer a commercial advantage on a person with whom Council is conducting (or proposes to conduct) business.

On being put to the meeting the motion was declared CARRIED.

**Motion**                      **Moved: Clr Macnaught**                      **Seconded: Clr Rhodes**

1. Approves to enter into a Security of Purpose Deed with the Commonwealth of Australia associated with the proposed transfer/dedication of land being Lot 2 DP 1233751, Lot 7 DP 1233751, Lot 10 DP 1233751 The Northern Road, Luddenham and Lot 100 DP1236319, Lot 102 DP1236319, Lot 103 DP 1236319, Lot 104 DP 1233751 and Lot 9 DP 250961 at The Northern Road, Bringelly as a public road, noting the potential cost liability as outlined in this report;
2. Authorises the CEO or his delegated officer to execute the Security of Purpose Deed, under Power of Attorney, necessary to give effect to this decision;
3. Resolves to dedicate the land as a public road if transferred to Council;
4. Notes that if Council changes the use from Public Road, or seeks to sell the land in the future, it may need to pay compensation and/or grant a covenant in favour of the Commonwealth;
5. Direct the CEO to go back to the Commonwealth and TfNSW to identify a provision for an inspection of the road to be carried out prior to the transfer/dedication to Council as Public Road; and
6. Keeps confidential this report pursuant to the provisions of Section 10A(2)(c) of the Local Government Act 1993 as this information would, if disclosed, confer a commercial advantage on a person with whom Council is conducting (or proposes to conduct) business.

Chairperson

**Motion**                      **Moved: Clr Rhodes**                      **Seconded: Clr Harle**

1. Approves the acquisition and/or dedication of Pt Lot 101 in DP 1285180, 35 Eighth Avenue, Austral, within the terms outlined in this confidential report;
2. Resolves to classify Pt Lot 101 in DP 1285180, 35 Eighth Avenue, Austral as “Operational” land in accordance with the *Local Government Act* 1993;
3. Authorises the CEO or his delegated officer to execute any document, under Power of Attorney, necessary to give effect to this decision; and
4. Keeps confidential this report pursuant to the provisions of Section 10A(2)(c) of the *Local Government Act* 1993 as this information would, if disclosed, confer a commercial advantage on a person with whom Council is conducting (or proposes to conduct) business.

Minutes of the Ordinary Council Meeting held on Wednesday, 31 May 2023 and confirmed on Wednesday, 28 June 2023

Chairperson

**ITEM NO:** CONF 05  
**FILE NO:** 148163.2023  
**SUBJECT:** Tourism and CBD Committee - New Community Representatives

**COUNCIL DECISION**

**Motion**                                      **Moved: Cllr Rhodes**                      **Seconded: Cllr Ammoun**

That:

1. Council appoint the community representatives to join the Tourism and CBD Committee for a two-year term; and
2. Applications may be received on a continuing rollout for committee members for community committee meetings, which enables replacements to be made if people are unable to continue.

On being put to the meeting the motion was declared CARRIED.

**Motion**                      **Moved: Mayor Mannoun**      **Seconded: Clr Macnaught**

1. \$6,717,890 from the Liverpool Contributions Plan – Liverpool City Centre for the Lighthorse Park Embellishment Project;
2. \$1,000,000 from the former Liverpool CBD S.711 Contributions Plan for the Civic Place Library and cultural facilities; and
3. That the Contribution Funds are transferred to the Civic Place and Lighthorse Park Project accounts for the 2023/24 financial year.

Chairperson



**THE MEETING CLOSED AT 3.49pm.**

<Signature>

Name: Ned Mannoun

Title: Mayor

Date: 28 June 2023

I have authorised a stamp bearing my signature to be affixed to the pages of the Minutes of the Council Meeting held on 31 May 2023. I confirm that Council has adopted these Minutes as a true and accurate record of the meeting.

<b>PLAN 01</b>	<b>Austral Progress Report</b>
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<b>Strategic Objective</b>	Liveable, Sustainable, Resilient Deliver a beautiful, clean and inviting city for the community to enjoy
<b>File Ref</b>	158900.2023
<b>Report By</b>	Anthony Hadchiti - Austral Delivery Coordinator
<b>Approved By</b>	Lina Kakish - Acting Director Planning & Compliance

## **EXECUTIVE SUMMARY**

On 17 February 2023, the Mayor organised a bus tour of the Austral Precinct to inspect and discuss possible solutions to address ongoing community concerns about the condition of roads and inadequate infrastructure in the area. The tour was attended by several Councillors, the CEO, Directors and other Council officers.

Prior to the tour taking place, the Mayor notified residents via a social media post, and requested that residents put forward issues that need to be inspected and addressed by Council.

In response, residents outlined several concerns including road conditions and intersections that needed to be improved, road upgrades, traffic conditions around schools, filling of potholes, timing for the construction of stormwater detention basins and generally, a need for community updates on the provision of infrastructure and services.

A meeting has also taken place with the local member, Nathan Hagarty MP, to request support for several projects by the State Government.

This report provides a progress update in relation to the issues raised by the community.

## **RECOMMENDATION**

That Council receive and note the report.

**REPORT**

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The following issues were identified on the bus tour:

**ROADS & INTERSECTION TREATMENTS****Road Upgrades**

Residents raised concerns and a need for the following three road upgrades:

- Fifteenth Avenue Upgrade, between Cowpasture Road and Devonshire Road
- Edmondson Avenue Upgrade, Bringelly Road to Fifteenth Avenue
- Fourth Avenue Upgrade

Updates on these road upgrades are as follows:

**Fifteenth Avenue Upgrade**

The section of Fifteenth Avenue, between Cowpasture Road and Devonshire Road, is being funded under the State Government's Southwest Growth Centre Special Infrastructure Contribution Plan, managed by the Department of Planning & Environment (DPE).

Council has completed a preliminary strategic concept for the road upgrade. While the road is still a local road under Council's care and control, Council, Transport for NSW (TfNSW) and DPE have negotiated and agreed to handover the project to TfNSW to complete concept/detailed designs and seek funding for the road upgrade.

The upgrade is to be delivered as a continuation of the Hoxton Park Road, Banks Road to Cowpasture Road upgrade, that TfNSW has a proposal to upgrade at about the same time.

TfNSW Project Managers, have advised that:

- It will complete strategic/concept designs over the next 18-24 months.
- Carry out land acquisitions.
- Seek community input and required environmental approvals.
- Seek funding and undertake the upgrade in stages, with allocated State Government funding (starting with \$50 million current State Government promised funding, subject to confirmation of the funding).

TfNSW is carrying out a design investigation for the remaining section west of Devonshire Road. However, the timing for the completion of the design investigation and future planning for delivery is unknown at this stage.

### **Edmondson Avenue Upgrade**

Edmondson Avenue upgrade is being delivered in two sections. The section from Bringelly Road to Fifteenth Avenue, as an existing sub-arterial road, is being funded under the State government's Southwest Growth Centre Special Infrastructure Contribution Plan, managed by DPE.

Following a funding submission, the State Government has allocated approximately \$71 million to Council to complete detailed design, carry out land acquisition and upgrade the Stage 1 road section, between Bringelly Road and Seventh Avenue.

Status of the design is as follow:

- Draft 80% design is completed. The design is scheduled to be completed in December 2023.
- This will be followed by land acquisition over the next 18 to 24 months.
- Detailed design would be finalised for delivery of the stage 1 road section, between Bringelly Road and Sixth/Seventh Avenue, from late 2024 or early 2025.
- Upgrade of the section north of Sixth/Seventh Avenue is not yet funded. Upgrade will depend on when funding is secured.

Upgrade of the section north of Fifteenth Avenue is being funded and delivered by adjoining private developers as part of adjoining subdivisions.

### **Fourth Avenue Upgrade**

Fourth Avenue upgrade between Bringelly Road and Sixth Avenue, is being delivered by Council, and the remaining road sections by adjoining developers, including the section between Tenth Avenue and Eleventh Avenue by the adjoining Catholic School, as a consent condition for the school expansion.

The school has obtained the required approval and engaged a contractor to undertake the upgrade, between Tenth Avenue and Eleventh Avenue, to a four-lane road over the next 12 months.

The State Government has allocated approximately \$4.7 million to Council to upgrade the section between Fifth Avenue and Sixth Avenue. Council will engage a consulting firm to undertake a traffic study to recommend intersection treatments over the next four months.

This will be followed by strategic concept, concept and detailed designs over the next 12 months, for tendering for construction from September 2024 for the upgrade to be completed by December 2025.

### **Intersection Treatments**

Residents have raised concerns that the following intersections need to be treated to improve traffic flow and road safety:

- Fifteenth Avenue and Edmondson Avenue Intersection
- Fifteenth Avenue and Craik Avenue Intersection
- Elizabeth Drive and Devonshire Road Intersection

Updates on these intersection upgrades are as follows:

#### **Fifteenth Avenue and Edmondson Avenue Intersection**

Fifteenth Avenue and Edmondson Avenue Intersection is currently a "T" intersection with traffic into and out of Edmondson Avenue having to give way to traffic along Fifteenth Avenue.

Increasing traffic flow along the two roads is leading to traffic delays and hence the community representations for the intersection to be upgraded.

As part of the Austral Leppington North Release Area, DPE, on behalf of the State Government, identified a need for Edmondson Avenue and Fifteenth Avenue to be widened to facilitate urban development.

As part of the road widening of the two roads, traffic signals will be installed at the Edmondson Avenue and Fifteenth Avenue Intersection. However, timing is subject to completion of designs and State Government funding allocation and therefore the traffic signals are not likely to be installed in the short-term.

An interim roundabout is to be installed at the intersection. At its ordinary meeting of April 2023, Council adopted recommendations of the Local Traffic Committee March 2023 minutes which included a Technical Discussion Item 1 – Fifteenth Avenue and Edmondson Avenue Intersection, Austral – Request for Temporary Roundabout.

The design of the temporary roundabout will be presented to the July Traffic Committee meeting, and subsequently to Council's August ordinary meeting. Subject to approval, budget allocation will be requested for the installation as soon as possible.

**Fifteenth Avenue and Craik Avenue Intersection**

Fifteenth Avenue and Craik Avenue Intersection is currently a "T" intersection with traffic into and out of Craik Avenue having to give way to traffic along Fifteenth Avenue.

Increasing traffic flow along the two roads is increasing traffic conflicts, and hence the community representations for intersection to be upgraded. The Local Traffic Committee has considered the existing intersection layout and supported restricting turning movements to left in/left out to improve road safety.

Community consultation is scheduled to take place in June 2023 for community responses to be presented to the LTC July 2023 meeting and subsequently to Council's August meeting. Subject to approval, the intersection could be restricted to left in/left out towards the end of the year.

**Elizabeth Drive and Devonshire Road Intersection**

Elizabeth Drive and Devonshire Road Intersection is currently a "T" intersection with traffic into and out of Devonshire Road having to give way to traffic along Elizabeth Drive.

Increasing traffic flow along the two roads including heavy vehicles and construction traffic along Elizabeth Drive is increasing traffic conflicts, and hence community representations for the intersection to be upgraded.

As Elizabeth Drive is a classified road, TfNSW is responsible for the intersection upgrade. Council has made representations and TfNSW has agreed to upgrade the intersection.

TfNSW has a project to upgrade the section of Elizabeth Drive, between the M7 Motorway and The Northern Road. As part of the upgrade, traffic signals will be installed at the Elizabeth Drive and Devonshire Road Intersection. However, funding has not yet been allotted for the upgrade.

TfNSW has advised that it would install an interim roundabout at the intersection. The installation is scheduled to be completed by December 2023.

**Sixth Avenue and Thirtieth Avenue Bridge**

The bridge is one way bridge with a load limit and stop signs on its approaches over a Water NSW canal along Sixth Avenue just west of its intersection with Thirtieth Avenue.

The bridge provides access to rural properties along Sixth Avenue east of Thirtieth Avenue and along Thirtieth Avenue. Traffic movements over the bridge is increasing with urban development in Austral. The bridge is outside the Austral Leppington North Release Area and is not planned to be upgraded.

Water NSW owns the bridge. In response to Council's enquiry about possible future upgrade, the agency has advised that it has no plans for its upgrade but would have no objection if Council funds the upgrade, at its cost.

Officers will continue to advocate for Water NSW to upgrade their asset at no cost to Council.

### **Traffic Conditions Around Schools in Austral**

Currently there are five (5) schools within Austral, namely St Anthony of Padua, Austral Public School, Unity Grammar, Al-Faisal College and Arraham College. The schools are all planning to expand with student population increases.

The road network around the schools is incomplete and still undergoing road upgrades. This incomplete road network is leading to traffic and parking concerns around the schools. Council is working with the schools to complete approved road works including road reconstructions and widening of sections of Fourth Avenue, Tenth Avenue and Eleventh Avenue.

In addition to road works, to ensure efficient and safe traffic movements, Council has implemented a school patrol roster (the roster is compiled by the Road Safety Officer) for the Rangers to patrol around schools to minimise illegal parking and regulate traffic movements.

When required, the roster is changed to respond to resident complaints.

A related issue is the adequacy of bus services to the schools in Austral. Council has requested TNSW fund and provide adequate bus services to the schools. In addition, Council is writing to the schools to discuss whether hired or school owned buses could pick up and drop off students at other Austral schools.

### **Potholes**

A grant of \$10.4m was received from the State Government's Pothole Repair Fund.

To date \$2.1m has been expended with that expected to be \$3m by end June 2023. Another \$5m is expected to be expended by December 2023.

Proactive and reactive patrols are currently occurring across the LGA. Where multiple potholes in proximity are identified, road repair is carried out.

### **WATER DETENTION BASINS**

The property & operations teams are currently working on basins 5, 8, 11, 13 & 29.

Due to the sensitive nature of the information, a verbal update will be given at a Councillor briefing session or in closed Council session under section 10A2(a) of the Local Government Act 1993.

The State Government gazetted Austral/Leppington North in 2013 without classifying some lands (earmarked for acquisition for the purpose of regional basins) as Biodiversity certified. Council is currently working with DPIE to overcome Biodiversity credits on these lands.

## **PARKS**

Delivery of parks in Austral are progressing at different levels of planning, land acquisition and delivery.

### **Planning Phase**

- Mapping of open space priorities that is aligned to current land releases is completed.
- Local Park acquisition priorities (5 Local Parks) are targeted in the development catchment areas.
- Tender briefs for renewal work at Scott Memorial and Craik Park intended to go out and scope of works will include:
  - Preparation of Masterplans, Plan of Management (for Craik Park) and Implementation Strategy.
  - Community consultation.

### **Delivery - Capital Works Scheduling**

- Austral Local Parks are being scheduled in the Capital Works Program and 10-year capital work program based on the above planned acquisition program.
- Scott Memorial Park funding for the demolition and improvements because of the recently acquired property.
  - 2023/24 Scott Memorial Park – Park Development (S7:11) – Design
  - 2024/25 Scott Memorial Park – Park Development (S7:11) – Delivery
- The following is currently being planned for Craik Park
  - 2023/24 Craik Park – Park Development (S7:11) – Design
  - 2023/24 Craik Park – Park Development (S7:11) – Construction



**Partnerships**

To respond to demand for open space needs, Council has been working closely with Department of Education around shared space initiatives. This includes use of school open space and recreational facilities during school holidays. School Infrastructure NSW and Council have also been working collectively on planning for adjoining open space and community facilities for potential joint/share use facilities.

**GENERAL MAINTENANCE**

Crews monitor the area daily performing maintenance tasks on both a proactive and reactive basis.

**DPIE & LIVERPOOL CITY COUNCIL – AUSTRAL WORKING GROUP**

Council previously resolved to 'Write to the Department of Planning and Environment NSW to assist Council in coordinating an Austral delivery unit'.

A meeting with the Deputy Secretary and senior staff of DPIE took place on the 15th of February 2023 to request the establishment of an Austral Delivery Unit.

A working group has been established with senior DPIE staff. The working group met on the 20th of March 2023 and a tour of Austral took place.

Next meeting of the working group is scheduled to take place in mid July.

Main issues the group are working through include;

- Property acquisitions
- Fifteenth Ave upgrade
- Infrastructure delivery
- Biodiversity credits
- Fast track DA process

**WESTERN SYDNEY PLANNING PARTNERSHIP & LIVERPOOL CITY COUNCIL – EARLY LAND ACQUISITION SCHEME PILOT**

A discussion paper is being prepared that demonstrates the gap between funding from S7:11 and the actual costs of land acquisition.

This paper will make a series of recommendations for action by Council and State Government to address the contributions versus the cost of land acquisition.

The aim is to progress early land acquisition.

This paper is in very early stages and will be presented to Council in due course.

## **FINANCIAL IMPLICATIONS**

There are no costs associated with this report.

## **CONSIDERATIONS**

<b>Economic</b>	<p>Deliver and maintain a range of transport related infrastructure such as footpaths, bus shelters and bikeways.</p> <p>Enhance the environmental performance of buildings and homes.</p> <p>Deliver a high quality local road system including provision and maintenance of infrastructure and management of traffic issues.</p> <p>Facilitate economic development.</p>
<b>Environment</b>	<p>Manage the environmental health of waterways.</p> <p>Manage air, water, noise and chemical pollution.</p> <p>Protect, enhance and maintain areas of endangered ecological communities and high-quality bushland as part of an attractive mix of land uses.</p> <p>Raise community awareness and support action in relation to environmental issues.</p>
<b>Social</b>	<p>Raise awareness in the community about the available services and facilities.</p> <p>Regulate for a mix of housing types that responds to different population groups such as young families and older people.</p> <p>Deliver high quality services for children and their families.</p>
<b>Civic Leadership</b>	<p>Act as an environmental leader in the community.</p> <p>Foster neighborhood pride and a sense of responsibility.</p> <p>Provide information about Council's services, roles and decision making processes.</p> <p>Deliver services that are customer focused.</p> <p>Actively advocate for federal and state government support, funding and services.</p>

<b>Legislative</b>	Environmental Planning and Assessment Act 1979 Local Government Act 1993
<b>Risk</b>	The risk is deemed to be Medium.

**ATTACHMENTS**

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1. DPE-Liverpool Council Working Group Terms of Reference

## DPE and Liverpool Council Working Group



### Terms of Reference

## DPE and Liverpool Council Working Group

### Terms of Reference

#### 1. Purpose

The Department of Planning & Environment (DPE) and Liverpool City Council (Council) Working Group (the Liverpool Strategic Planning Working Group) has been formed to focus efforts on addressing the following key planning and development issues identified by Liverpool City Council:

- Planning Portal issues
- Lack of resources
- Expediting minor development applications
- Grants
- Contributions
- Housing targets for Liverpool LGA

This list should be reviewed in 3 months.

The Group will:

- Bring Council and DPE together to collaboratively address planning and infrastructure challenges and priorities.
- Identify DPE actions to address issues or improve planning and development operations.
- Identify Council actions to address issues or improve planning and development operations.
- Serve as a point of contact for each organisation for identifying issues and projects.

#### 2. Governance

The Group will make recommendations for action and decision-making by Council and DPE. All matters requiring decision will be escalated to the relevant decision-making body or persons. Once confirmed, all such decisions and outcomes shall be reported back to the Group at the next available meeting.

#### 3. Membership

The Group will comprise of the following:

Group Members	
Monica Gibson (Chair)	A/Deputy Secretary, Planning & Land Use Strategy, DPE
Felicity No	Director, Case Management, PDU, DPE
Tony Hadchiti	Liverpool City Council
Lina Kakish	Director of Planning, Liverpool City Council

## DPE and Liverpool Council Working Group



### Terms of Reference

#### Subject matter experts – as required

Catherine Van Laeren and Jane Grose	Executive Director, Metro West, DPE – job share
Kate Speare	Director State Infrastructure Policy & Agreements, DPE
Katrine O'Flaherty	Director Infrastructure Funding Policy, DPE
Robert Hodgkins	A/Director, Central West, DPE
Jason Breton	Director Operations
Charles Wiafe	Manager Transport Management
William Attard	Manager Development Assessment
Terry Bilal	Manager City Works Civil Operations
John Milicic	Manager Property Service
Nada Mardini	Manager Community Standards
Jennifer Reynolds	Senior Officer Business Development, City Economy
Chantelle Chow	Secretariat

Other stakeholders will be invited to participate as required.

## 4. Responsibilities

All members of the Group are to ensure they are prepared to contribute to meetings, have completed any identified actions, provide any relevant information or feedback from their organisation for discussion and support efficient and effective decision making by the Group.

If a member is unable to attend, a nominated representative can act on their behalf subject to approval by the Chair.

Group members may invite, with the approval of the Chair, other officers or officers of related entities to attend meetings as observers or for specific meetings or specific agenda items.

## 5. Meetings

The Group will meet every month or as otherwise agreed by the Chair.

An agenda and any supporting papers submitted will be reviewed at each meeting. Papers should be provided to the Secretariat 7 days prior to the meeting. The final papers will be circulated to the Group 5 days prior to the scheduled meeting date. Late agenda items and papers will be circulated at the discretion of the Chair.

Papers should be no more than two pages, with supporting information appended if required. The paper must clearly identify the issue to be resolved, key background information and emerging ideas on actions / next steps for further discussion by the group. The author of the paper is responsible for

## DPE and Liverpool Council Working Group



### Terms of Reference

ensuring the papers and attachments include the appropriate security notations or acknowledgements (e.g., cabinet sensitive material).

Members are encouraged to seek relevant information or feedback from their organisations on matters raised in the papers, prior to the meeting at which the paper is presented.

## 6. Secretariat

DPE will be the Secretariat for the meeting and will be responsible for:

- Organising the meeting location.
- Preparing the agenda at the direction of the Chair.
- Collating and quality control of papers.
- Preparing and circulating the meeting agenda and submitted papers.
- Preparing and circulating meeting minutes and status of actions.

The Secretariat will issue a 'request for agenda items' 14 days prior to each meeting.

Meeting minutes, including the status of actions, will be provided by the Secretariat within 7 days after the meeting (subject to approval of the Chair).

The Secretariat will ensure that electronic copies of all relevant documents presented to the Group (including agendas, papers and minutes) are securely stored and available to members on request.

<b>PLAN 02</b>	<b>Planning Proposal request to amend development standards in the Liverpool Local Environmental Plan 2008 at 368-370 Cowpasture Road, Middleton Grange</b>
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<b>Strategic Objective</b>	Liveable, Sustainable, Resilient Deliver effective and efficient planning and high-quality design to provide best outcomes for a growing city
<b>File Ref</b>	161949.2023
<b>Report By</b>	Brianna Van Zyl – Senior Strategic Planner
<b>Approved By</b>	Lina Kakish - Acting Director Planning & Compliance

## EXECUTIVE SUMMARY

Council is in receipt of a planning proposal request for land at 368-370 Cowpasture Road, Middleton Grange (Lot 4 DP 1052704) (**Attachment 1**).

The subject site is zoned R1 General Residential, and approximately 4,500m<sup>2</sup> in size with an 80m primary road frontage to Cowpasture Road. It presently comprises of two take away food and drink premises and a service station with an associated convenience store.

The planning proposal seeks to amend the land use zoning, floor space ratio (FSR), and height of building (HOB) development standards to the *Liverpool Local Environmental Plan 2008* (LLEP 2008). Specifically, the planning proposal proposes:

- Land Use Zoning: from R1 General Residential to E3 Productivity Support (Previously known as B6 Enterprise Corridor);
- Floor Space Ratio (FSR): from 0.65:1 to 0.75:1; and
- Height of Building (HOB): from 8.5m to 15m.

The proponent initially sought a HOB of 15m, and FSR of 1:1 during the pre-lodgement phase. Council staff did not consider this appropriate given the adjoining residential context. As a result, the planning proposal was revised by the proponent to have a HOB to 15m and FSR of 0.75:1. Staff are recommending a further reduction to a 12m HOB, which is discussed within this report. A minimum lot size of 2000sqm will also be applied to the site. This will align with other sites zoned E3 Productivity zone throughout the LGA.

The site is currently identified under Schedule 1, Clause 9 of the LLEP 2008, which allows for the additional permitted use of service stations and take away food and drink premises. If the

site is rezoned, it is recommended the additional permitted use no longer applies to the site and is removed from the Key Site Map provision, as it will no longer be required.

The rezoning of the site from R1 General Residential to E3 Productivity Support will ensure the zoning accurately reflects the approved land-uses on site and will enable development of land uses which are currently prohibited under R1 General Residential Zone. The indicative future development noted within the planning proposal shows the site could be used as a 3,375m<sup>2</sup> specialised retail premises. Under this indicative proposal, the existing service station, convenience store and two fast-food premises would be demolished.

The planning proposal was considered by the Local Planning Panel (LPP) on 14 November 2022. The panel unanimously agreed with the staff recommendation that the planning proposal demonstrated sufficient strategic and site-specific merit and should progress to the Department of Planning and Environment (DPE) for a Gateway determination. The panel also supported the reduction of the proposed 15m height limit down to 12m in accordance with the Council staff assessment report.

The planning proposal was reported to Council on 26 April 2023, where it was unanimously resolved *“that Council defer this item for a site visit”*. The site visit occurred on 16 May 2023. Therefore, the item is being re-referred for a Council decision.

It is recommended that Council endorse the planning proposal (**Attachment 1**) request in principle and forward the proposal to the Department of Planning and Environment seeking a Gateway determination.

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## RECOMMENDATION

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That Council:

1. Notes this report, and the advice of the Local Planning Panel;
2. Endorses in principle the planning proposal request to amend the land use zoning to E3 Productivity Support, Floor Space Ratio to 0.75:1; Height of Building development standards to 12m and Minimum lot size of 2000sqm in the *Liverpool Local Environmental Plan 2008* at 368-370 Cowpasture Road, Middleton Grange;
3. Delegates the CEO (or delegate) to prepare the formal planning proposal, including any typographical or editing amendments if required;
4. Forwards the planning proposal to Department of Planning and Environment pursuant to Section 3.34 of the *Environmental Planning and Assessment Act 1979*, seeking a Gateway determination;
5. Subject to Gateway Determination, undertake community consultation in accordance with the conditions of the Gateway determination and the Liverpool Community Participation Plan 2022; and
6. Receives a further report on the outcomes of public exhibition and community consultation.



## REPORT

### Background Information

#### The Site

The planning proposal relates to 368-370 Cowpasture Road, Middleton Grange (Lot 4 DP 1052704). The site has a total area of approximately 4,500m<sup>2</sup>, and a 4m slope from the north-western corner down to the south-eastern corner. The site has a primary road frontage of approximately 80m to Cowpasture Road which is a Classified Road and contains TransGrid Infrastructure.

The site is currently zoned R1 General Residential under the *Liverpool Local Environmental Plan 2008* (LLEP 2008), with a specified Floor Space Ratio of 0.65:1, and Height of Building of 8.5m. The site is also identified under Clause 9, Schedule 1 Additional Permitted Uses of the LLEP 2008, which allows for additional permitted uses of service stations and take away food and drink premises on the site, subject to a size restriction of 300m<sup>2</sup>. The site presently comprises of two take-way food and drink premises and a service station with an associated convenience store. The subject site can be seen in Figure 1 below:

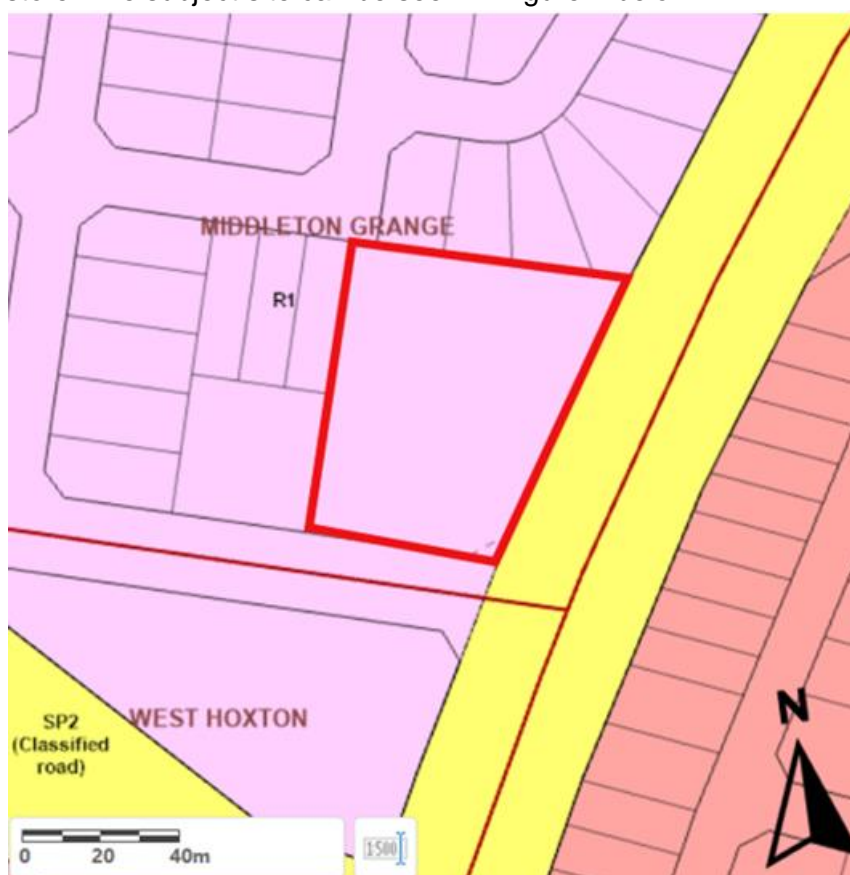


Figure 1: Subject Site Outlined in red (Source: Nearmap)

## Locality

The site is located approximately 7.5km west of the Liverpool City Centre, and approximately 1.5km north of Carnes Hill Market Place. It also benefits from being located 200m from Fifteenth Avenue, a future transit corridor.

To the west of the subject site, the land is zoned R1 General Residential, with the sites on the eastern side of Cowpasture Road zoned R2 Low Density Residential. Development within these residential zones is predominantly low scale detached dwellings, except for 20 Mustang Close, which is operating as a gym.

The context of the locality is shown below on Figure 2:



Figure 2: Locality Plan Outlined in red (Source: Nearmap)

## Planning Proposal Summary

The planning proposal seeks to amend the land use zone, height of building (HOB) and floor space ratio (FSR) development standards applying to the site. A summary of the proposed amendments and the existing planning controls are outlined below:

*Table 1: Current and Proposed Development Standards at 368-370 Cowpasture*

	Existing Standards	Planning Proposal	Staff Recommendation
<b>Zone</b>	R1 General Residential	B6 Enterprise Corridor	B6 Enterprise Corridor
<b>FSR</b>	0.65:1	0.75:1	0.75:1
<b>Height</b>	8.5m	15m	12m
<b>Lot Size</b>	400m <sup>2</sup>	N/A	2000m <sup>2</sup>

## Conceptual Development

The indicative concept plan for the proposal as shown in Figure 3, provides for a 3,375m<sup>2</sup> two story specialised retail premise in the north-west corner of the site, including 23 parking spaces. The proposed scheme includes a 3m landscape setback. Under these conceptual plans, the existing service station and convenience store, and two take away food and drink premises would be demolished and replaced by a specialised retail premises. The revised plans would require a future Development Application. It is noted that the planning proposal primarily relates to the rezoning of the site to reflect its current uses.



*Figure 3: Conceptual Plan (Source MPA Architects)*



**Application Timeline**17 December 2021

The planning proposal was submitted via the NSW planning portal, however, was not lodged. Council requested several outstanding items, including a site plan and concept plan, Preliminary Site Investigation Report, Traffic Report, and Economic Impact Study.

17 January 2022

The planning proposal was re-submitted, but not lodged. A Preliminary Site Investigation Report was still required to be submitted, and Council raised concerns that the proposed development standards (1:1 FSR and 15m HOB) were significantly greater in scale than the development envisioned and additional justification was required.

8 March 2022

The planning proposal was resubmitted, and officially lodged with Council. The proposal sought rezoning from R1 General Residential to B6 Enterprise Corridor, HOB from 8.5 to 15m and FSR from 0.65:1 to 0.75:1. On 30 March 2022, Council staff requested that supporting documents were updated to reflect the development standards within the planning proposal.

14 September 2022

The planning proposal and supporting documents were resubmitted, and staff assessment of the planning proposal continued.

4 November 2022

Prior to the LPP Meeting, Council sent the proponent the LPP assessment report, with a letter outlining outstanding issues, including the need for a Preliminary Site Investigation.

14 November 2022

The proposal was referred to the Liverpool Local Planning Panel, as outlined in this report. On 16 November 2022, the LPP Minutes were shared with the proponent, re-instating the requirement for a Preliminary Site Investigation.

3 February 2023

The proponent submitted a Preliminary Site Investigation to address Ministerial Direction 4.4 'Remediation of Land'. On 17 February 2023, Council sent correspondence to the proponent explaining the submitted Preliminary Site Investigation did not meet Council lodgement requirements as it wasn't prepared or reviewed by a suitably qualified person. Council requested a peer review of the Preliminary Site Investigation be conducted by a suitably qualified person and be resubmitted to Council.

9 March 2023

The proponent resubmitted a peer reviewed Preliminary Site Investigation which was considered satisfactory by Council's Environmental Health Team.

26 April 2023

The planning proposal was reported to Council, where the item was deferred for a site visit.

16 May 2023

A site visit occurred on the site with Council staff and Councillors.

### **Planning Assessment**

#### **Consideration of Strategic Merit**

The rezoning will ensure the site is zoned appropriately and will increase the range of permissible commercial and light industrial uses on the site. The rezoning is considered to have strategic merit, as it will ensure the zoning accurately reflect the existing and intended land uses on site.

The proposal is considered consistent with the relevant Ministerial Directions and State Environmental Planning Policies, and thus demonstrate strategic merit. The Ministerial Direction of specific relevance are outlined below. A detailed assessment of the criteria is included in the Council Local Planning Panel report (**Attachment 1**).

Specifically, Ministerial Direction '4.4 Remediation of Contaminated Land' aims to reduce the risk of harm to human health and the environment by ensuring that contamination and remediation is considered by planning proposal authorities. Service Stations are considered a high-risk land use. Given the existing and proposed zones both permit residential development, Ministerial Direction 4.4 is required to be addressed.

Ministerial Direction 4.4. requires Preliminary Site Investigation (PSI) to demonstrate consistency with the direction. On 3 February 2023 the proponent submitted a Preliminary Site Investigation. A peer reviewed version was resubmitted on the 9 March 2023 (**Attachment 6**) which made the following conclusion, which can be addressed at the DA stage:

*"The contaminants that may be present were considered to be of low and moderate significance in terms of risk to the human and environmental receptors identified. As the site is proposed to change to a less sensitive land use, the site is considered suitable for a commercial land use. However, if the site is redeveloped and sealed surfaces removed, a further supplementary DSI is recommended."*

In addition, the PSI states 1 of the 3 groundwater monitoring wells have not been installed in accordance with the Underground Petroleum Storage Systems (UPSS) Guidelines. As such, the report recommends monitoring to take place at regular intervals (every 6 months).

The subject peer reviewed PSI was referred to Council's Environmental Health team who was satisfied the proposal demonstrated consistency with Ministerial Direction 4.4.

Given the site is being rezoned to a less sensitive land use (from residential to a business use), and it will ensure the site is protected for commercial / light industrial uses which reflect the current use of the land, the rezoning is considered to have Strategic Merit.

### **Consideration of Site-Specific Merit**

The proposed amendment was assessed against the site-specific merit test outlined in the 'Local Environmental Plan Making Guideline'. Given the site is already occupied by a service station and two take-away food and drink premises, the site is considered to have site specific merit to be rezoned to the B6 Enterprise Corridor zone. The considerations of note are outlined below.

#### Development Standards

The planning proposal seeks an increase in allowable HOB from 8.5m to 15m. Whilst there is strategic merit in rezoning the site to B6 Enterprise Corridor, the proposed height of building standard of 15m will result in unreasonable amenity and overlooking impacts on the adjoining residential lots.

In addition, on 2 February 2022, Council endorsed the "Mayors 100 Day Revitalisation Action Plan" which included:

*Prepare a planning proposal to lower the height of building development standards in the Liverpool Local Environmental Plan 2008 down to 12m in the following suburbs:*

- *Chipping Norton*
- *Wattle Grove*
- *Hammondville*
- *Casula*
- *Prestons*
- *Carnes Hill*
- *Cecil Hill*
- *Green Valley*

Following this, on 27 July 2022, Council endorsed the following principles for the Local Environmental Plan Review:

- "2. Adopt the following principles for managing commercial land under the new LEP:"*
- c. All centres, regardless of their hierarchy are to have a height of building development standards of 12m or less to limit the height of buildings across all centres within the LEP, with exclusions as noted within this report, such as the Liverpool City Centre centres subject to planning proposal."*

The proposed 15m HOB does not align with the above principles endorsed by Council for the new LEP. Given the low density, residential context directly adjacent, and the endorsed

principles of the LEP review, it is recommended that a 12m HOB is more suitable. This will allow for additional design flexibility, while still managing the sensitive interface.

#### Visual Impact / Zone Transition

There is a 4m slope across the site from the residential properties on the adjoining western boundary, and the proposed 15m HOB control would have a moderate to high impact on the low scale residential properties adjoining the site. As stated above, a 12m HOB standard on site is recommended, as a 15m height would result in an unreasonable impact on adjoining neighbours.

At the design stage of any future Development Application, measures to reduce the bulk and visual impacts including landscape setbacks, planting of mature trees and facades and articulation design elements should be incorporated.

#### Traffic and Parking

The planning proposal is accompanied by a Traffic Report (**Attachment 2**) that analyses the traffic implication of the additional floor space and building heights. The traffic report considered both the existing and future development on site, stating the existing uses on site generated 85 vehicles per hour during the weekday morning peak hour, and 175 vehicles per hour during the weekend afternoon peak.

In addition, the traffic report states that the conceptual plans provide a 3375m<sup>2</sup> specialised retail premises with the provisions of 23 parking space. As per Transport for NSW guidelines, the conceptual development would generate some 35 to 85 vehicles per hour. It concludes the proposed development facilitated by this planning proposal would generate less traffic than the existing uses on site.

Council's assessment of the traffic report indicated in the last 10 years, three car crashes occurred in front of the subject site due to the existing site access arrangements. Council staff also identified discrepancies between the proponent's traffic report and their assessment. As per Council's assessment, if the concept plans were to be developed, it would generate an additional 10 vehicles trips per hour. This traffic increase is minor and not expected to have a noticeable impact on the operation of the adjacent road work. In addition, the proposed development will be required to provide 36 parking spaces as per the Liverpool Development Control Plan (DCP).

Council staff have raised no objection to the planning proposal subject to any future Development Application providing a safety gap analysis for the existing entry and exit access arrangements. Furthermore, a referral of the planning proposal to TfNSW will occur during the legislated public exhibition stage.

#### **Local Planning Panel Advice**

The Planning proposal was referred to the Liverpool Local Planning Panel for advice as required by the Local Planning Panel Direction - Planning Proposals. The advice of the LPP is included as **Attachment 8**.

The panel unanimously agreed with the Council staff recommendation, that the planning proposal to amend the Land Use Zoning (B6 Enterprise Corridor), HOB (12m), and FSR (0.75:1) demonstrated site and strategic merit.

The panel supported the amendment to proceed to a Gateway determination subject to the proponent providing Council with a Preliminary Site Investigation as required by Local Planning Direction 4.4 'Remediation of Contaminated Land. This outcome has been resolved and is detailed in the 'Consideration of Strategic Merit' section of this report.

### **Site Visit**

The planning proposal was reported to Council on 26 April 2023, where it was unanimously resolved:

*"That Council defer this item for a site visit"*

The site visit occurred on 16 May 2023. Therefore, the item is being re-referred for Council's consideration.

### **NEXT STEPS**

If Council adopts the recommendation of this report, the planning proposal will be forwarded to DPE seeking a Gateway determination. Pending a successful Gateway determination, community consultation will occur as per the conditions outlined in the Gateway determination and Council's Community Participation Plan 2022. Results of the exhibition will be reported to Council.

### **FINANCIAL IMPLICATIONS**

There are no financial implications relating to this recommendation. Costs associated with a planning proposal are within Council's current budget of Strategic Planning.

### **CONSIDERATIONS**

<b>Economic</b>	Further develop a commercial centre that accommodates a variety of employment opportunities.
<b>Environment</b>	There are no environmental and sustainability considerations.
<b>Social</b>	There are no social and cultural considerations.
<b>Civic Leadership</b>	There are no civic leadership and governance considerations.



<b>Legislative</b>	Division 3.4 of the Environmental Planning and Assessment Act 1979
<b>Risk</b>	The risk is deemed to be Low. There is a low risk that unintended outcomes will occur because of the changes facilitated by the planning proposal. The risk of this is reduced through community consultation, referrals to state agencies, and the consideration of the advice from the Local Planning Panel. The risk is considered within Council's risk appetite

## **ATTACHMENTS**

1. Attachment 1: Applicant Prepared Planning Proposal Report 368-370 Cowpasture (Under separate cover)
2. Attachment 2: Traffic Report September 2022 (Under separate cover)
3. Attachment 3: Economic Report (Under separate cover)
4. Attachment 4: Conceptual Plans (Under separate cover)
5. Attachment 5: Existing Site Plan (Under separate cover)
6. Attachment 6: Peer Reviewed Preliminary Site Investigation (Under separate cover)
7. Attachment 7: Local Planning Panel Report 368-370 Cowpasture Road (Under separate cover)
8. Attachment 8: Local Planning Panel Minutes (Under separate cover)
9. Attachment 9: Asic Extract (Under separate cover) - **Confidential**

## COM 01

**Grants Donations and Community Sponsorship  
Report**

<b>Strategic Objective</b>	Healthy, Inclusive, Engaging Promote a harmonious community that celebrates its diversity
<b>File Ref</b>	151523.2023
<b>Report By</b>	Jacqueline Newsome - Coordinator Community Development
<b>Approved By</b>	Tina Bono - Director Community & Lifestyle

**EXECUTIVE SUMMARY**

Council is committed to building strong and resilient communities in the Liverpool Local Government Area (LGA) and maximising social wellbeing. Council helps achieve these goals by providing financial support through grants and sponsorships to develop leadership skills, increase participation in community activities and address identified social issues.

This report provides a recommendation for endorsement of funding totalling **\$118,896** from the Community Grants Program and Community Sponsorship Program.

**RECOMMENDATION**

That Council:

1. Endorses the funding recommendation of **\$42,896** (GST exclusive) under the **Community Grant Program** for the following projects.

<b>Applicant</b>	<b>Project</b>	<b>Recommended</b>
Lifeline Macarthur and Western Sydney	Lifeline Macarthur & Western Sydney 60th Anniversary Diamond Ball	\$5,000
The Liverpool Meals on Wheels	Oliver 1308 Sealing Machine	\$4,500
Holsworthy Preschool	Indigenous Mural	\$3,500

**COMMUNITY & LIFESTYLE REPORT**

Usman Khawaja Foundation	Chance to Shine Education and Cricket Program	\$5,000
Liverpool City Robins Football Club	Coaching Clinic	\$5,000
Newbridge Heights Public School Parents and Citizens Association	Breakfast Club	\$4,896
Miracle Babies Foundation	Peer-developed resources for families of premature and sick babies in Liverpool NICU	\$5,000
Canterbury Bankstown Chamber of Commerce Inc.	CEO for a Day!	\$5,000
CORE Community Services	Domestic and Family violence Conference	\$5,000

2. Endorses the funding recommendation of **\$15,000 (GST exclusive)** under the **Matching Grants Program** for the following project.

	<b>Project</b>	<b>Recommended</b>
The Salvation Army, Greater Liverpool	The Salvation Army Liverpool Corps Community Meal Program	\$15,000

3. Endorses the funding recommendation of **\$60,000 (GST exclusive)** under the **Community Sponsorship Program** for the following projects.

<b>Applicant</b>	<b>Project</b>	<b>Recommended</b>
Western Sydney Community Forum	2023 ZEST Community Awards	\$10,000
Sydney Malayalee Association Inc	SydMal Carnival 2023	\$10,000
Little Wings Limited	Return and Earn for Aircraft Fuel	\$10,000
Friends of India Australia Incorporated	Ganeshotsava	\$10,000
Thomas Hassall Anglican College	Southwest Festival	\$10,000
Turbans 4 Australia Inc.	Unity Walk Liverpool Birth of Guru Nanak	\$10,000

## **REPORT**

### **Community Grant Program**

The Community Grant Program received nine applications which met the eligibility criteria and are recommended for funding as follows:

<b>Applicant</b>	Lifeline Macarthur and Western Sydney		
<b>Project</b>	Lifeline Macarthur & Western Sydney 60th Anniversary Diamond Ball		
<b>Amount Requested</b>	\$5000	<b>Total Project Cost</b>	\$25,0000
<b>Location</b>	Liverpool, 2170	<b>Date</b>	June 2023
<b>About the Applicant</b>	Lifeline Macarthur & Western Sydney (LMWS) is a not-for-profit leading charity that has been saving lives since 1978 and an integral part of the National Lifeline network. LMWS purpose is to support Australians in times of crisis with access to 24-hour, 7 days a week through crisis support and suicide prevention services. LMWS aims to reduce services across the Liverpool LGA through capacity building programs.		
<b>Description</b>	<p><b>Objective:</b> Lifeline Macarthur Western Sydney aims to raise funds that will enable the organisation to deliver suicide prevention programs and support services to the Liverpool LGA - a population experiencing mental health issues, rising costs of living, homelessness, and domestic violence. LMWS will continue to work alongside local complementary support services to build and promote self-resilience through counselling and connections to support services.</p> <p><b>Outcomes:</b></p> <ul style="list-style-type: none"> <li>• Extend counselling services to greater Western Sydney including Liverpool and introduce a professional counsellor training program to the community;</li> <li>• Promote awareness and access to support services that target suicide prevention; and</li> <li>• Reduced number of people experiencing suicidal tendencies in the Liverpool LGA through support services and connections to programs that build capacity and enable self-resilience.</li> </ul>		

<b>Beneficiaries</b>	Vulnerable youth, people in the Liverpool LGA experiencing mental, emotional, and financial strains, local suicide prevention support groups.
<b>Assessment</b>	<p><b>Recommended for Funding - \$5000</b></p> <p>The project aligns with the Community Strategic Plan <i>Objective 1 - Healthy, Inclusive, Engaging, Objective 3 - Evolving, Prosperous, Innovative, Objective 4 - Visionary, Leading, Responsible</i>, and meets the Community Grant Program funding priorities.</p> <p><b>Expected program outcomes 7.4.1 a), b), c) e) and f)</b></p>

<b>Applicant</b>	City of Liverpool Meals on Wheels Inc.		
<b>Project</b>	Oliver 1308 Sealing Machine		
<b>Amount Requested</b>	\$4,500	<b>Total Project Cost</b>	\$4,500
<b>Location</b>	Liverpool, 2170	<b>Date</b>	June 2023
<b>About the Applicant</b>	Meals on Wheels is a not-for-profit charitable organisation which seeks to actively educate clients and reduce the risk of malnutrition in older people, provide nutritionally balanced meals to frail, aged people, people with disabilities, and their carers.		
<b>Description</b>	<p><b>Objective:</b> The funding would provide 1 x Oliver 1308 Sealing Machine plus 1 x Tray carrier. The machine will be used daily in the kitchen by volunteers who give up their time to give back to the Liverpool community to enable them to seal our meals locking in nutrition.</p> <p><b>Outcomes:</b></p> <ul style="list-style-type: none"> <li>• Improve nutrition to reduce falls and other associated health risk in older people.</li> <li>• Provide and deliver free meals to Liverpool's vulnerable communities; and</li> <li>• Enable people to maintain independence and remain in their own homes for longer.</li> </ul>		
<b>Beneficiaries</b>	Vulnerable communities, residents isolated in their homes, frail, aged, people with disability, and their carers in the Liverpool LGA unable to access healthy nutritious meals.		
<b>Assessment</b>	<p><b>Recommended for Funding - \$4,500</b> The project aligns with the Community Strategic Plan <i>Objective 1 - Healthy, Inclusive, Engaging, Objective 3 - Evolving, Prosperous, Innovative, Objective 4 - Visionary, Leading, Responsible</i>, and meets the Community Grant Program funding priorities.</p> <p><b>Expected program outcomes 7.4.1 b), c) e) and f)</b></p>		

<b>Applicant</b>	Holsworthy Preschool		
<b>Project</b>	Indigenous Mural		
<b>Amount Requested</b>	\$3,500	<b>Total Project Cost</b>	\$3,500
<b>Location</b>	Holsworthy, 2170	<b>Date</b>	June 2023
<b>About the Applicant</b>	Holsworthy Preschool is a not-for-profit provider of early childhood education. Parental participation is at the heart of everything they do, with the pre-school being managed by a Parent Management Committee.		
<b>Description</b>	<p><b>Objective:</b> The preschool plan to have an indigenous mural painted on the main wall of the preschool to represent the community of the Dharawal country.</p> <p><b>Outcomes:</b></p> <ul style="list-style-type: none"> <li>• Increase the community and children knowledge to the indigenous culture;</li> <li>• Support local Aboriginal artist to complete the works; and</li> <li>• Connect with the 1,534 Aboriginal and/or Torres Strait Islander who reside in Holsworthy.</li> </ul>		
<b>Beneficiaries</b>	Holsworthy community, family members accessing the Centre (approx. ninety families) and First Nations residents in the Holsworthy and broader community.		
<b>Assessment</b>	<p><b>Recommended for Funding - \$5,000</b> The project aligns with the Community Strategic Plan <i>Objective 1 - Healthy, Inclusive, Engaging, Objective 3 - Evolving, Prosperous, Innovative, Objective 4 - Visionary, Leading, Responsible</i>, and meets the Community Grant Program funding priorities.</p> <p><b>Expected program outcomes 7.4.1 a), b), d) and e).</b></p>		

<b>Applicant</b>	Usman Khawaja Foundation		
<b>Project</b>	Chance to Shine Education and Cricket Program		
<b>Amount Requested</b>	\$5,000	<b>Total Project Cost</b>	\$8,000
<b>Location</b>	Rosedale Oval, Warwick Farm, 2170	<b>Date</b>	June 2023
<b>About the Applicant</b>	The Usman Khawaja Foundation - Chance to Shine Cricket Program is a free introductory cricket program for those new to the game featuring developmental hubs. The program intends to reach and engage primary school aged girls and boys those from non-traditional cricketing communities.		
<b>Description</b>	<p><b>Objective:</b> The Chance to Shine Cricket program have partnered with Fairfield/Liverpool Cricket Association to provide free introductory cricket programs to both girls and boys, between the ages of 6 to 12yrs across Liverpool. The program will foster a pathway for families and participants to engage in the sport of cricket.</p> <p><b>Outcomes:</b></p> <ul style="list-style-type: none"> <li>• Foster pathways for children to represent their local community in cricket;</li> <li>• Provide education support to primary schools in the skill of cricket; and</li> <li>• Provide a culturally appropriate program with integrating unique cultural needs into local sports.</li> </ul>		
<b>Beneficiaries</b>	CALD community, primary school aged and families in the Liverpool LGA.		
<b>Assessment</b>	<p><b>Recommended for Funding - \$5000</b> The project aligns with the Community Strategic Plan <i>Objective 1 - Healthy, Inclusive, Engaging, Objective 3 - Evolving, Prosperous, Innovative, Objective 4 - Visionary, Leading, Responsible</i>, and meets the Community Grant Program funding priorities.</p> <p><b>Expected program outcomes 7.4.1 a), b), c), d), e) and f)</b></p>		



<b>Applicant</b>	Liverpool City Robins Football Club		
<b>Project</b>	Coaching Clinic		
<b>Amount Requested</b>	\$5,000	<b>Total Project Cost</b>	\$9,900
<b>Location</b>	Prestons, 2170	<b>Date</b>	June 2023
<b>About the Applicant</b>	<p>Liverpool City Robins Football Club is a not-for-profit sporting club with a strong family-oriented community. The club welcomes everyone to come and have a great time out on the field.</p> <p>Football is more than a game; it is something much deeper than a sport. It is a community that allows people to be active, make friends and support each other both on and off the field</p>		
<b>Description</b>	<p><b>Objective:</b> Liverpool City Robins Football Club is seeking support to subsidise 45 spots for a coaching training clinic. The positions will go to the socio-economic disadvantaged members who would not be able to take part in the program.</p> <p><b>Outcomes:</b></p> <ul style="list-style-type: none"> <li>• Encourage and promote physical activity for local children;</li> <li>• Provides opportunities to develop skills to achieve sporting proficiency; and</li> <li>• Encourages the youth from socioeconomically disadvantaged families to access a specialised sporting clinic.</li> </ul>		
<b>Beneficiaries</b>	Socioeconomically disadvantaged communities in the Liverpool LGA		
<b>Assessment</b>	<p><b>Recommended for Funding - \$5000</b> The project aligns with the Community Strategic Plan <i>Objective 1 - Healthy, Inclusive, Engaging, Objective 3 - Evolving, Prosperous, Innovative, Objective 4 - Visionary, Leading, Responsible</i>, and meets the Community Grant Program funding priorities.</p> <p><b>Expected program outcomes 7.4.1 a), b), c), d), e) and f)</b></p>		

<b>Applicant</b>	Newbridge Heights Public School Parents and Citizens Association		
<b>Project</b>	Breakfast Club		
<b>Amount Requested</b>	\$4,896	<b>Total Project Cost</b>	\$4,896
<b>Location</b>	Chipping Norton, 2170	<b>Date</b>	June 2023
<b>About the Applicant</b>	Newbridge Heights Parent and Citizens (P&C) Committee collaborate closely with the school to support the growing needs within the school community. The group is made up of volunteers, usually parents of students at the school, to help facilitate projects and programs within the school. The P&C collaborates closely with staff of the school to fundraise, promote, and engage opportunities to strengthen the school environment for our students.		
<b>Description</b>	<p><b>Objective:</b> Newbridge Heights P&amp;C and volunteers will deliver a free breakfast club to provide to the students.</p> <p><b>Outcomes:</b></p> <ul style="list-style-type: none"> <li>• Provides social equity to all students;</li> <li>• Increase civic participation with students volunteering their time to help deliver the program; and</li> <li>• Supports the needs of the school community experiencing hardships through unemployment and the rising cost of living.</li> </ul>		
<b>Beneficiaries</b>	Vulnerable children and young people and their families in the Liverpool LGA experiencing financial strain and food insecurity, (1200 students and their families)		
<b>Assessment</b>	<p><b>Recommended for Funding - \$5000</b> The project aligns with the Community Strategic Plan <i>Objective 1 - Healthy, Inclusive, Engaging, Objective 3 - Evolving, Prosperous, Innovative, Objective 4 - Visionary, Leading, Responsible</i>, and meets the Community Grant Program funding priorities.</p> <p><b>Expected program outcomes 7.4.1 a), b), c) and f)</b></p>		

<b>Applicant</b>	Miracle Babies Foundation		
<b>Project</b>	Peer-developed resources for families of premature and sick babies in Liverpool NICU.		
<b>Amount Requested</b>	\$5,000	<b>Total Project Cost</b>	\$7,173
<b>Location</b>	Liverpool, 2170	<b>Date</b>	July 2023
<b>About the Applicant</b>	<p>Miracle Babies Foundation was established in 2005 in the Liverpool community. Since then, the organisation have developed and provided services and resources to support local families with babies born premature or sick, both while they are in Liverpool Hospital's NICU and once they are at home with their baby. Miracle Babies have worked in collaboration with Liverpool Hospital since its inception to achieve their vision of better, healthier outcomes for newborns and their families challenged by prematurity or sickness.</p>		
<b>Description</b>	<p><b>Objective:</b> The funding will provide 150 NICU Survival Packs to families with premature or sick babies in the NICU at Liverpool Hospital, designed by families who have been through the journey of having a premature or sick newborn themselves.</p> <p><b>Outcomes:</b></p> <ul style="list-style-type: none"> <li>• Provides support to families experiencing the effects of premature sick babies;</li> <li>• Provides awareness and information to referral services for families in need; and</li> <li>• Connections communities with peer support for emotional wellbeing and mental health.</li> </ul>		
<b>Beneficiaries</b>	Over 1,000 newborn babies each year are admitted into the NICU/SCN at Liverpool Hospital.		
<b>Assessment</b>	<p><b>Recommended for Funding - \$5000</b> The project aligns with the Community Strategic Plan <i>Objective 1 - Healthy, Inclusive, Engaging, Objective 3 - Evolving, Prosperous, Innovative, Objective 4 - Visionary, Leading, Responsible</i>, and meets the Community Grant Program funding priorities.</p> <p><b>Expected program outcomes 7.4.1 a), b), c) and e).</b></p>		

<b>Applicant</b>	Canterbury Bankstown Chamber of Commerce Inc.		
<b>Project</b>	CEO for a Day!		
<b>Amount Requested</b>	\$5,000	<b>Total Project Cost</b>	\$26,600
<b>Location</b>	Liverpool, 2170	<b>Date</b>	September 2023
<b>About the Applicant</b>	<p>The Canterbury Bankstown Chamber of Commerce (CBCC) is a dynamic not-for-profit organisation driven by an enthusiastic and expert board of volunteers. The board is comprised of industry leaders from various fields, generously offer their time and expertise to support and empower businesses in the region. Their mission is to serve the community while providing valuable support to local businesses.</p>		
<b>Description</b>	<p><b>Objective:</b> The CEO for a Day is a transformative leadership program that aims to empower and inspire young people from Liverpool schools and youth groups. By connecting them with influential business leaders and community leaders, the program provides a unique opportunity for mentorship and personal development.</p> <p><b>Outcomes:</b></p> <ul style="list-style-type: none"> <li>• Fosters connections by bringing together young participants and local business leaders;</li> <li>• Generates opportunities providing youth access to industry insights; and</li> <li>• Promotes partnerships with local community leaders, educational institutions, and businesses.</li> </ul>		
<b>Beneficiaries</b>	Local Businesses, young people and community leaders in the Liverpool LGA.		
<b>Assessment</b>	<p><b>Recommended for Funding - \$5000</b> The project aligns with the Community Strategic Plan <i>Objective 1 - Healthy, Inclusive, Engaging, Objective 3 - Evolving, Prosperous, Innovative, Objective 4 - Visionary, Leading, Responsible</i>, and meets the Community Grant Program funding priorities. <b>Expected program outcomes 7.4.1 a), b), d) and e).</b></p>		

<b>Applicant</b>	CORE Community Services		
<b>Project</b>	Domestic and Family Violence Conference		
<b>Amount Requested</b>	\$5,000	<b>Total Project Cost</b>	\$31,000
<b>Location</b>	Liverpool, 2170	<b>Date</b>	December 2023
<b>About the Applicant</b>	CORE Community Services is a not-for-profit organisation has been running for over 40 years and collaborates with community members in different areas including: domestic violence, settlement, multicultural communities, youth, aged care and disability, community engagement, and children's services.		
<b>Description</b>	<p><b>Objective:</b> Every year CORE Community Services collaborates with other government and non-government services to host the annual DFV Conference as part of the 16 days action known as the Southwest Sydney Domestic Violence Committee (SWSDVC). The event will be hosted in the Liverpool LGA in 2023.</p> <p><b>Outcomes:</b></p> <ul style="list-style-type: none"> <li>• Provides opportunity for frontline service providers with further education, best practices, new research to support affected community members;</li> <li>• Highlights and address issues of gender-based violence; and</li> <li>• Promotes awareness on DV services provided</li> </ul>		
<b>Beneficiaries</b>	All frontline staff, Nationwide, DV service provider who support people experiencing domestic and family violence, will includes 250 participants.		
<b>Assessment</b>	<p><b>Recommended for Funding - \$5000</b> The project aligns with the Community Strategic Plan <i>Objective 1 - Healthy, Inclusive, Engaging, Objective 3 - Evolving, Prosperous, Innovative, Objective 4 - Visionary, Leading, Responsible</i>, and meets the Community Grant Program funding priorities.</p> <p><b>Expected program outcomes 7.4.1 a), b), c), d) and e).</b></p>		

### Matching Grant Program

The Matching Grant Program received one application which met the eligibility criteria and is recommended for funding as follows:

<b>Applicant</b>	The Salvation Army, Greater Liverpool		
<b>Project</b>	Salvation Army Liverpool Corps Community Meal Program		
<b>Amount Requested</b>	\$15,000	<b>Total Project Cost</b>	\$45,000
<b>Location</b>	Liverpool Community Welfare Centre	<b>Date</b>	June 2023
<b>About the Applicant</b>	The Salvation Army Australia is an international Christian movement, giving hope where it is needed most. Their work touches every demographic and age group bringing hope to people who may be experiencing hardship or injustice.		
<b>Description</b>	<p><b>Objectives:</b> The Salvation Army Greater Liverpool serves over 450 meals per week. This funding will help provide meals to those within the community who are homeless, struggling financially, who have severe mental health issues and those who are lonely and isolated.</p> <p><b>Outcomes:</b></p> <ul style="list-style-type: none"> <li>• Provide referral opportunity to access other free health services;</li> <li>• Provides counselling and emergency relief;</li> <li>• Empower individuals offering upskilling in food safety training courses; and</li> <li>• Encourages a pathway and support to become a volunteer.</li> </ul>		
<b>Beneficiaries</b>	Socio economic disadvantage communities of Liverpool LGA		
<b>Assessment</b>	<p>The project aligns with the Community Strategic Plan Objective 1 - <i>Healthy, Inclusive, Engaging</i>, and meets the Matching Grants funding priorities.</p> <p><b>Expected program outcomes 7.6.2</b> a), b), c), and d).</p>		

### **Community Sponsorship Program**

The Community Sponsorship Program received six applications which met the eligibility criteria and is recommended for funding as follows:

<b>Applicant</b>	Western Sydney Community Forum		
<b>Project</b>	2023 ZEST Community Awards		
<b>Amount Requested</b>	\$10,000	<b>Total Project Cost</b>	\$15,000
<b>Location</b>	ANZ Stadium Olympic Park, 2127 NSW	<b>Date</b>	June 2023
<b>About the Applicant</b>	Western Sydney Community Forum strives to be a voice for the communities of Western Sydney, to work to create a community service industry that is flexible and innovative in service, and to create a resilient and sustainable organisation that practices business excellence.		
<b>Description</b>	<p><b>Objectives:</b> The ZEST Awards celebrate and promote life in Western Sydney and the great work being done by community service sector organisations and community volunteers.</p> <p><b>Outcomes:</b></p> <ul style="list-style-type: none"> <li>• Raises awareness of services within Liverpool while promoting a positive image of the Greater Western Sydney region by highlighting assets, diversity, and creativity across a range of services within the district; and</li> <li>• Acknowledgement of over 70 Liverpool organisations supporting Liverpool residents with previous award winners from Liverpool organisations.</li> </ul>		
<b>Beneficiaries</b>	<ul style="list-style-type: none"> <li>• Liverpool's service providers, community organisations, and volunteers;</li> <li>• Liverpool's residents and the broader Greater Western Sydney region; and Liverpool City Council.</li> </ul>		
<b>Assessment</b>	<p>The project aligns with the Community Strategic Plan Objective 1 - <i>Healthy, Inclusive, Engaging</i>, and meets the Community Sponsorship funding priorities.</p> <p><b>Expected program outcomes 7.7.1</b> a), b), c), d) and e).</p>		

<b>Applicant</b>	Sydney Malayalee Association Inc		
<b>Project</b>	SydMal Carnival 2023		
<b>Amount Requested</b>	\$10,000	<b>Total Project Cost</b>	\$33,400
<b>Location</b>	Whitlam Leisure Centre, Liverpool 2170	<b>Date</b>	May 2023
<b>About the Applicant</b>	Sydney Malayalee Association Inc (SMAI) is a not-for-profit organisation engaging the broader community through Indian cultural experiences. The group works closely with Liverpool's large Malayalee community and aims to promote Indian culture and art through accessible community carnivals that encourage cultural connections through music, dance, art, and food.		
<b>Description</b>	<p><b>Objectives:</b> SydMal Carnival 2023 is a free community event at Whitlam Leisure Centre that attracts visitors to the Liverpool LGA. This multicultural event aims to celebrate Malayalee culture through displays of various art forms including renowned 'Mega Dances' and musical performances encouraging a vibrant cultural exchange. The event envisions to invite the broader community to share a cultural experience celebrating Malayalee art and food.</p> <p><b>Outcomes:</b></p> <ul style="list-style-type: none"> <li>• Celebrate diversity and strengthen community cohesion;</li> <li>• Increase broader community participation and social wellbeing through cultural events;</li> <li>• Promote tourism through regional, national, and international visitors; and provide economic benefit to the Liverpool LGA;</li> <li>• Provides promotional and publicity opportunities to the Liverpool LGA; and</li> <li>• Promotes Liverpool's reputational as a great place to live, work, and invest.</li> </ul>		
<b>Beneficiaries</b>	CALD residents and the broader Liverpool community (approx. three thousand people)		
<b>Assessment</b>	<p>The project aligns with the Community Strategic Plan Objective 1 - <i>Healthy, Inclusive, Engaging</i>, Objective 2 - <i>Livable, Sustainable, Resilient</i>, and meets the Community Sponsorship funding priorities.</p> <p><b>Expected program outcomes 7.7.1</b> a), b), c), d) and e).</p>		



<b>Applicant</b>	Little Wings Limited		
<b>Project</b>	Return and Earn for Aircraft Fuel		
<b>Amount Requested</b>	\$10,000	<b>Total Project Cost</b>	\$11,000
<b>Location</b>	Liverpool LGA Schools	<b>Date</b>	June 2023
<b>About the Applicant</b>	<p>Little Wings is a non-profit organisation that provides free, professional, safe flight and ground transport services for seriously ill children in rural and regional NSW and the ACT. The organisations does everything we can to support families by easing the financial burden, emotional strain, and travel fatigue that they experience due to the long-distance travel associated with receiving vital medical treatment.</p>		
<b>Description</b>	<p><b>Objectives:</b></p> <p>Little Wings aim is to engage Liverpool Schools to join its Return and Earn for Fuel program. Fifteen schools will participate in the project providing three short workshops:</p> <ul style="list-style-type: none"> <li>• Introduce Little Wings;</li> <li>• Introduce the Return and Earn for Fuel Program;</li> <li>• Kickstart their participation by presenting them with a dedicated Return and Earn bin.</li> </ul> <p>Students will partake in learnings around social issues, health education, recycling, and the small things Little Wings do to make an impact.</p> <p><b>Outcomes:</b></p> <ul style="list-style-type: none"> <li>• Raises awareness of services available to rural and regional NSW;</li> <li>• Education on the importance of recycling, social issues, and health education;</li> <li>• Encourage students to support by giving funds raised to charitable organisations; and</li> <li>• Recycle 100,000 bottles and cans in the Liverpool LGA.</li> </ul>		
<b>Beneficiaries</b>	Students and their families in the Liverpool LGA and support to families living in the Rural and Regional NSW.		
<b>Assessment</b>	<p>The project aligns with the Community Strategic Plan Objective 1 - <i>Healthy, Inclusive, Engaging</i>, and meets the Community Sponsorship funding priorities.</p> <p><b>Expected program outcomes 7.7.2 b), c), d) and 7.7.3 a).</b></p>		

<b>Applicant</b>	Friends of India Australia Incorporated		
<b>Project</b>	Ganeshotsava		
<b>Amount Requested</b>	\$10,000	<b>Amount Requested</b>	\$37,000
<b>Location</b>	Whitlam Leisure Centre Liverpool	<b>Date</b>	01/10/2023
<b>About the Applicant</b>	<b>Friends of India Australia (FOIA)</b> is a voluntary non-profit organisation established in 1996. Their mission is to unite all walks of life; to help the community, nurture the environment, educate, and celebrate Indian culture through various inclusive community-based events.		
<b>Description</b>	<p><b>Objectives:</b></p> <p>Ganeshotsava is a large event that attracts visitors to the Liverpool LGA. This multicultural event celebrates traditions and culture through various activities and a musical extravaganza over two days in October. The event brings together community members from all backgrounds to share knowledge and culture.</p> <p><b>Outcomes:</b></p> <ul style="list-style-type: none"> <li>• Celebrate diversity and promote inclusion;</li> <li>• Delivers economic benefit to the Liverpool LGA;</li> <li>• Promote tourism through regional, national, and international visitors;</li> <li>• Provides promotional and publicity opportunities to the Liverpool LGA; and</li> <li>• Promotes Liverpool's reputational as a great place to live, work, and invest.</li> </ul>		
<b>Beneficiaries</b>	7,000 residents and visitors to Liverpool.		
<b>Assessment</b>	<p><b>Recommended for Funding - \$10,000</b></p> <p>The project aligns with the Community Strategic Plan Objective 1 - <i>Healthy, Inclusive, Engaging</i>, Objective 2 - <i>Livable, Sustainable, Resilient</i>, and meets the Community Sponsorship funding priorities.</p> <p><b>Expected program outcomes 7.7.1 a), b), c), d) and e).</b></p>		

<b>Applicant</b>	Thomas Hassall Anglican College		
<b>Project</b>	Southwest Festival		
<b>Amount Requested</b>	\$10,000	<b>Total Project Cost</b>	\$50,700
<b>Location</b>	Thomas Hassall Anglican College Middleton Grange	<b>Date</b>	August 2023
<b>About the Applicant</b>	Thomas Hassall Anglican College is a prep to year 12 school located in the Liverpool region. Our mission is to provide quality education and foster a supportive learning environment for students of all ages. As part of their commitment to community engagement and cultural diversity, THAC organise an annual event called the Southwest Festival.		
<b>Description</b>	<p><b>Objectives:</b> The 'Southwest Festival' is a community event that brings together residents and visitors from the Liverpool region for a day of celebration and entertainment. The festival offers a diverse range of activities and attractions to cater to various interests and age groups.</p> <p><b>Outcomes:</b></p> <ul style="list-style-type: none"> <li>• Fosters community engagement, celebrates and promotes cultural diversity in the Liverpool LGA;</li> <li>• Stimulates economic activity, provides a platform for local vendors, entrepreneurs and supports local businesses; and</li> <li>• Promotes Liverpool as a vibrant city and a desirable place to visit.</li> </ul>		
<b>Beneficiaries</b>	Small Businesses, Artisans, local vendors, and families and visitors to the Liverpool LGA (approx. 12,000)		
<b>Assessment</b>	<p>The project aligns with the Community Strategic Plan Objective 1 - <i>Healthy, Inclusive, Engaging</i>, and meets the Community Sponsorship funding priorities.</p> <p><b>Expected program outcomes 7.7.1</b> a), b), c), d) and e).</p>		

<b>Applicant</b>	Turbans 4 Australia Inc.		
<b>Project</b>	Unity Walk Liverpool Birth of Guru Nanak		
<b>Amount Requested</b>	\$10,000	<b>Total Project Cost</b>	\$40,500
<b>Location</b>	Liverpool CBD	<b>Date</b>	November 2023
<b>About the Applicant</b>	Turbans 4 Australia is a non-for-profit organisation aiding a vast range of the Australian population from victims of natural disasters to people from various cultural backgrounds, whilst simultaneously teaching the public of Sikhism to promote religious tolerance and multiculturalism.		
<b>Description</b>	<p><b>Objectives:</b> Unity Walk Liverpool is a multicultural event held in Liverpool. The day celebration is free and welcomes the Liverpool community to enjoy performances, food, music, stall holders including the Council's free plant give away and information on recycling.</p> <p><b>Outcomes:</b></p> <ul style="list-style-type: none"> <li>• Fosters community engagement, celebrates and promotes cultural diversity in the Liverpool LGA;</li> <li>• Stimulates economic activity, provides a platform for local vendors, entrepreneurships and supports local businesses; and</li> <li>• Promotes Liverpool as a vibrant city and a desirable place to visit,</li> </ul>		
<b>Beneficiaries</b>	Liverpool CBD, Small Businesses, Artisans, local vendors, and families and visitors to the Liverpool LGA		
<b>Assessment</b>	<p>The project aligns with the Community Strategic Plan Objective 1 - <i>Healthy, Inclusive, Engaging</i>, and meets the Community Sponsorship funding priorities.</p> <p><b>Expected program outcomes 7.7.1</b> a), b), c), d) and e).</p>		

## **FINANCIAL IMPLICATIONS**

Costs associated with this recommendation have been included in Council's budget for the current year and long-term financial plan. A full breakdown of operating budget is included below.

<b>COMMUNITY SPONSORSHIP</b>			
Budget	Balance	<i>Recommended for funding in this report</i>	<b>Remaining</b>
\$100,000	<b>\$10,130</b>	<i>\$60,000</i>	<b>-\$49,870</b>
<b>COMMUNITY GRANTS</b>			
Budget	Balance	<i>Recommended funding in this report and \$1,000 in small grants program</i>	<b>Remaining</b>
\$102,000	<b>\$50,419</b>	<i>\$43,896</i>	<b>\$6,523</b>
<b>MATCHING GRANTS</b>			
Budget	Balance	<i>Recommended funding in this report</i>	<b>Remaining</b>
\$200,000	<b>\$106,450</b>	<i>\$15,000</i>	<b>\$91,450</b>
<b>SUSTAINABLE ENVIRONMENT GRANTS*</b>			
Budget	Balance	<i>Recommended funding in this report</i>	<b>Remaining</b>
\$75,000	<b>\$32,047.40</b>	<i>Nil</i>	<b>\$32,047.40</b>
<b>COMBINED FUNDING BALANCE</b>			
Combined Budget	Combined Balance	<i>Total recommended funding in this report</i>	<b>Remaining</b>
\$477,000	<b>\$199,046.40</b>	<i>\$118,896</i>	<b>\$80,150.40</b>

## **CONSIDERATIONS**

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<b>Economic</b>	The financial impacts are outlined in the report above.
<b>Environment</b>	Raise community awareness and support action in relation to environmental issues.
<b>Social</b>	Support community organisations, groups, and volunteers to deliver coordinated services to the community.
<b>Civic Leadership</b>	Foster neighborhood pride and a sense of responsibility. Operate a well-developed governance system that demonstrates accountability, transparency, and ethical conduct.
<b>Legislative</b>	Local Government Act 1993, including sections 24 and 356.  The council may by resolution contribute money or otherwise grant financial assistance to people for the purpose of exercising its functions. The Council's grant programs are targeted to ensure a lawful and consistent approach to its contributions and financial assistance. Key functions that are supported are Council's functions of providing goods, services, and facilities, and conducting activities, appropriate to the current and future needs within the Liverpool local community and of the wider public, subject to the Local Government Act, the regulations, and any other law.
<b>Risk</b>	There is no risk associated with this report.

## **ATTACHMENTS**

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Nil

<b>COM 02</b>	<b>Report back to Council - expansion of the 2168 Children's Parliament</b>
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<b>Strategic Objective</b>	Healthy, Inclusive, Engaging Communicate, listen, engage and respond to the community by encouraging community participation
<b>File Ref</b>	181112.2023
<b>Report By</b>	Jacqueline Newsome - Coordinator Community Development
<b>Approved By</b>	Tina Bono - Director Community & Lifestyle

## **EXECUTIVE SUMMARY**

The 2168 Children's Parliament (the Parliament) is a unique child-centered initiative delivered through child friendly engagement platforms. Established in 2016 (the first of its kind in Australia), it aims to raise children's awareness and understanding of their rights and to encourage civic participation by providing a platform for children to develop and voice their opinions and ideas on matters that are important to them. The Parliament is a core activity of the Strong Children, Strong Communities Project (SCCP), funded by the Commonwealth Government's Communities 4 Children (C4C) program and administered by Mission Australia - Miller Pathways (Mission Australia).

At its meeting on 28 September 2022, Council received a report which provided an overview of the Parliament and highlighted the achievements and outcomes of the Parliament to date. At the meeting, Council resolved that:

- *A report be provided on the cost and logistics of expanding the program across the LGA into at least a North and South Ward type situation as an example and include potential funding sources.*

This report is presented to provide the outcome of research relating to the logistics of expanding the program across the Liverpool LGA, the associated costs and potential funding sources. The preliminary investigation proposes a phased geographical expansion of the Parliament commencing with up to a further ten (10) schools from across the Liverpool Local Government Area (LGA).

**RECOMMENDATION**

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That Council:

1. Receives and notes this report;
2. Recognises the significance of the 2168 Children's Parliament as a key mechanism for Council to build positive community outcomes for children and young people in the Liverpool LGA; and
3. Subject to availability of funding, begins implementation of the expansion of the 2168 Children's Parliament program in up to a further ten (10) schools across Liverpool.

**REPORT**

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**Background**

The 2168 Children's Parliament (the Parliament) is a unique child-centered deliberative democracy initiative. Established in 2016, it aims to raise children's awareness and understanding of their rights and to encourage civic participation by providing a platform for children to develop and voice their opinions and ideas on matters that are important to them. The Parliament is a core activity of the Strong Children, Strong Communities Project (SCCP), funded by the Commonwealth Government's Communities 4 Children (C4C) program and administered by Mission Australia - Miller Pathways (Mission Australia).

The Parliament is made up of children 9-12 years of age from eleven (11) primary schools in the 2168 postcode area and Lurnea Primary School. Located in one of one of Liverpool's most socioeconomically disadvantaged and culturally diverse postcodes, the Parliament works with children and families in the targeted areas to actively participate in their community and decision-making processes.

The Parliament does this through a formalised, age-appropriate platform that enables participants to:

- Develop the skills and competencies to participate in deliberative processes;
- Participate in decision and policy-making forums;
- Facilitate dialogue between children and people of influence and authority (Ambassadors and government agencies); and
- Task adult advocates with taking meaningful action on children's behalf and reporting back to the Parliament on the outcomes of these actions.



Since its inception, the Parliament has contributed to key state and federal government initiatives, including making submissions to parliamentary enquiries and providing feedback on the accessibility of programs such as the Active/Creative Kids voucher scheme. Further, the Parliament has been a key consultative mechanism of Council for programming, planning and delivery of parks, open spaces, and facilities in Liverpool.

### **Five Year Evaluation and Future Directions**

From December 2019 to March 2021, the Young and Resilient Research Centre at Western Sydney University conducted an evaluation of the Parliament. The aim of the evaluation was to assess the impacts of the Parliament and its accompanying training program on individual participants, schools and other participating organisations, and to examine the effectiveness of its processes. The evaluation also sought to identify key learnings generated through the implementation of the Parliament to strengthen future implementation and thereby maximise its potential, as well as to share the learnings with other similar ventures.

Participants in the evaluation reported that the impact of the Parliament on Parliamentarians, their families, and their schools was overwhelmingly positive. Child Parliamentarians explained how, at the beginning of their term, they experience self-doubt, shyness, fear and nervousness. However, with the support of the Project Officer, their school and their families, through their exposure to new experiences, they gradually overcome these challenges. Participants in the evaluation described significant positive changes in Parliamentarian's knowledge, skills, behaviour and values, including:

- Increased knowledge of children's rights, as stipulated in the Convention on the Rights of the Child, as well as an awareness of differentials in children's capacities to access those rights due to socio-structural disadvantage;
- A greatly enhanced awareness and understanding of local and global issues, including environmental sustainability, poverty, food security, mental health, gender equality, multiculturalism, domestic violence and discrimination;
- A stronger understanding of democracy, government and civic participation, including knowledge of the democratic processes of local, state and federal levels of government, and the differences between policy and law;
- Substantial improvements in their existing skills and the development of new skills, including in the design, implementation and analysis of research; speech writing; public speaking; communication; critical thinking; teamwork; and collaboration;
- Increased confidence in expressing themselves; articulating their emotions and ideas; and communicating with adults;
- Stronger leadership qualities, including taking initiative, supporting others, confidently speaking up to demand change in accordance with their rights, and adopting a sense of responsibility for their schools and communities – all of which translate beyond the Parliament setting into their schools and wider communities;

- Parliamentarians develop a deep sense of responsibility towards their communities; become more engaged and proactive citizens; and feel more empowered to effect change in their communities; and
- Parliamentarians develop strong, new friendships, as well as networks that include teaching staff at other schools, Council employees, politicians and others in position of influence, which both enhances their sense of being able to effect change and inspires them to think about what they will do in their futures.

The evaluation also considered the Parliament's impact on families, participating schools and Council. Key findings are summarised below:

- **Impacts on Families** - Positive impacts on parent's knowledge and understanding of both children's rights and their capabilities, with parents reporting that they were surprised by the degree to which participation in the Parliament boosted their children's levels of confidence, concern regarding community and global issues, and ability to express their thoughts. Parents also reported having an increased sense of community and feeling of belonging.
- **Impacts on Participating Schools** – Two thirds of teachers and 100% of principals said that they felt that their school has gained a lot from their participation, highlighting that networking between local schools is a key benefit. Participation in the Parliament have resulted in a series of innovations, including the provision of new canteens promoting healthy eating; the introduction of the school-based Breakfast Club Program; and the strengthening of safety and anti-bullying programs in some schools, including teacher training on this issue. The Parliament has also demonstrably enhanced collaboration between schools, encouraged cohesion and reduced competition. The Parliament has been a key catalyst in a cultural shift in some schools towards listening and responding to children's views and perspectives, particularly those from disadvantaged communities.
- **Impacts on Council** - The Parliament has played a key role in strengthening the Liverpool City Council's understanding of children in their community and their needs. Parliamentarian's deliberations in the Parliament have impacted Council's policies and procedures including the development of a Child Safe Policy and input into planning for recreation and open space, and child and age-appropriate playgrounds and facilities, both of which are grounded in the UN Child Safety Framework guidelines. The Parliament has evolved to become a formal platform for engagement, participation, and consultation for the Council outside of the bi-annual sittings.

- **Other impacts** – Empowering children to effect change: For many participating children, the Parliament is the first opportunity they have had to speak on important issues and to have their opinions taken seriously. This is particularly significant for children living in a LGA that experiences socioeconomic disadvantage, which can limit opportunities to participate in advocacy and policy-making. Through the Parliament, Parliamentarians are connected to politicians and Ambassadors in positions of influence. This has the dual function of connecting them directly to channels of influence; and inspiring them to aspire to hold these positions themselves one day.

The evaluation report makes several recommendations around program improvements, partnership and collaborations, and sustainability. One of the recommendations relevant to this report include additional administrative and project support for the parliament:

- Consider investing in an additional position to assist the Project Officer with administration, communication, coordination, data collection and continuous improvement. This will be vital if the Parliament is to expand to other schools and/or increase its engagement with the local community.

### **Program Expansion Options**

In considering the opportunity to expand the Parliament program, two options have been identified. These are:

- Geographical expansion to include up to a further ten schools within the Liverpool LGA; or
- Program expansion within the participating schools to broaden the outcome areas.

With consideration to significant positive outcomes for children, schools and the broader communities, geographical expansion to include up to a further ten schools in the program is proposed as the preferred option. This option would see the Program engage up to a further ten (10) schools in the Liverpool LGA, as a standalone parliament, replicating the 2168 Children's Parliament framework.

The new Parliament will offer the same opportunities for learning and development to participating students. The new Parliament will utilise the same Ambassadors Panel and focus areas for advocacy. The two Parliaments will come together at Parliament sittings and other key stages throughout the program to support children to connect with their peers from other schools and encourage greater collaboration on the key issues identified by Parliamentarians for advocacy.

The proposed Children's Parliament, in conjunction with the existing 2168-based program, will enable children to contribute to planning and decision making on children's needs and aspirations, relevant to Council and other government agencies. They include, but are not limited to children:

- Becoming active citizens who are aware of their rights and have confidence, with a deeply rooted motivation to actively do good in Australia and the world;

- Building capacity to have a voice and take pride in their community;
- Providing input and contribute to decisions on services, programs and infrastructure in their area;
- Researching, developing and delivering presentations on key community issues and their impact on children such as poverty, mental health, community safety, equity and participation; and
- Conducting advocacy and representing their community at state and national levels on matters important to children at home, school and community.

The new schools who form the new Parliament will be identified through an Expression of Interest (EOI) process. The EOI would be shared across all schools in the LGA to encourage participation and representation from children of varied backgrounds and experiences.

To best manage the logistics of coordinating two Parliament programs in Liverpool, it is recommended that the current operational requirements of the program be duplicated. This will require staffing resources towards coordinated planning and delivery of the second Parliament.

#### **Consultation with key stakeholders**

Council have consulted the Facilitating Partner of the existing Parliament, Mission Australia (MA), and the NSW Department of Education (DET) on the proposed expansion of this project. Both MA and DET have indicated their in-principle support for expansion of the Parliament into up to a further 10 schools.

#### **Expansion Cost and Funding Sources**

The estimated cost of expanding the Parliament across up to another ten schools is based on the existing program costs. The annual cost to deliver the Parliament in its current format, inclusive of staff and operational costs, is \$130,000. This estimate is based on the current external funding received from Mission Australia and Council's \$10,000 cash contributions.

It should be noted that these costs do not include the value of in-kind support offered by Council, such as marketing and communications, administration overheads, equipment, and IT resources. Further, the cost does not include the in-kind support provided by participating schools including teacher's time and transport.

To aid in the expansion of the Parliament, Council officers have conducted extensive research into potential funding sources for the expansion of the Parliament. This has included enquiries into state and federal government funding programs, establishing relationships with mainstream programs for partial or full funding. This research identified that:

- Many state and federal government grants are insufficient to adequately fund a program of this size and scale;
- Existing state and federal government programs are no longer accepting new applications for funding of new programs; and

- External grants are generally targeted at short term, one-off programs and do not offer recurrent funding.

Council have written to the Department of Social Services (DSS) to understand if there is scope for further funding of this project. A response from DSS has not yet been received. At this stage, based on the findings presented here, there are no current external funding opportunities available to facilitate the expansion of the Parliament.

### **Conclusion and Recommendation**

The first of its kind in Australia, the Parliament is a unique platform to build children's civic engagement and knowledge of their rights and responsibilities through a structured program of capacity building activities and formal parliament sittings. The Parliament delivers a range of significant positive impacts and outcomes for individual participants, participating institutions and the broader community.

Additionally, the Parliament represents a unique opportunity for Council to gain an understanding on the needs of children and young people to ensure their community is safe, accessible, and relevant to their needs. By utilising the Parliament as a key platform of engagement and consultation with children and young people, Council can ensure that the perspectives of all community members are considered in decision-making processes.

In recognition of the importance of the Parliament to Council's own strategic goals and its proven track record of enhancing community outcomes for children and young people in Liverpool, and subject to funding being available from an appropriate source, it is recommended that Council begin the implementation of the expansion of the Children's Parliament across up to a further ten (10) schools in Liverpool.

In addition to the proposed expansion of the Parliament, Council officers are exploring other mechanisms to enhance school participation and children's voice within Council and the broader community.

## **FINANCIAL IMPLICATIONS**

Costs associated with this recommendation are outside of Council's current budget and long-term financial plan. The impact on the budget and long-term financial plan are outlined in the table below.

	2022/23	2023/24	2024/25	2025/26
<b>Operating budget / LTFP impact</b>	\$130,000	\$130,000	\$130,000	\$130,000
<b>Capital budget impact</b>				
<b>Ongoing unbudgeted impact to opex from capital expenditure</b>				
<b>Unbudgeted impact to unrestricted cash</b>	\$130,000	\$130,000	\$130,000	\$130,000
<b>Funding source</b>	Potential external grants or/and Council reserve	Potential external grants or/and Council reserve	Potential external grants or/and Council reserve	Potential external grants or/and Council reserve

## **CONSIDERATIONS**

<b>Economic</b>	There are no economic and financial considerations.
<b>Environment</b>	There are no environmental and sustainability considerations.
<b>Social</b>	<p>Raise awareness in the community about the available services and facilities.</p> <p>Promote community harmony and address discrimination.</p> <p>Deliver high quality services for children and their families.</p>

<b>Civic Leadership</b>	<p>Undertake communication practices with the community and stakeholders across a range of media.</p> <p>Foster neighbourhood pride and a sense of responsibility.</p> <p>Facilitate the development of community leaders.</p> <p>Encourage the community to engage in Council initiatives and actions.</p> <p>Deliver services that are customer focused.</p> <p>Actively advocate for federal and state government support, funding and services.</p>
<b>Legislative</b>	There are no legislative considerations relating to this report.
<b>Risk</b>	There is no risk associated with this report.

## **ATTACHMENTS**

Nil

**COM 03**

**Report back on amendment of the Grants,  
Donations and Community Sponsorship Policy**

<b>Strategic Direction</b>	Visionary, Leading, Responsible Demonstrate a high standard of transparency and accountability through a comprehensive governance framework
<b>File Ref</b>	184056.2023
<b>Report By</b>	Jacqueline Newsome - Coordinator Community Development
<b>Approved By</b>	Tina Bono - Director Community & Lifestyle

**EXECUTIVE SUMMARY**

At its meeting on 1 March 2023, Council resolved to:

- *Amend the Grants, Donations and Community Sponsorship Policy to allow Council to assess and approve retrospective funding for community events within a one month timeframe from the date of the event.*

In consultation with Council's Legal Services, the Community Development team have interrogated the current Grants, Donations and Community Sponsorship Policy (the Policy) to ascertain whether such provisions would be permissible within the existing policy structure; or whether amendments would be required. Importantly, staff have sought clarification whether this provision is an approved use of public funds under section 356 of the Local Government Act (the Act), which outlines Council's role and responsibilities in administering public funds for the purposes of exercising its functions.

This report is submitted to present the findings of the investigation into Council resolution from 1 March 2023 and outline the proposed amendments to the Policy.

**RECOMMENDATION**

That Council:

1. Receives and notes this report;
2. Amend the Grants, Donations and Community Sponsorship Policy to allow Council to assess and approve retrospective funding within a one month timeframe of the event;
3. Place the amended Policy on public exhibition for a period of 28 days; and
4. If no significant feedback is received, direct the CEO to adopt the amended Policy on behalf of Council.



**REPORT**

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**Background**

At its meeting on 1 March 2023, Council discussed amendments to the Grants, Donations and Community Sponsorship Policy (the Policy) to enable Council to assess and approve retrospective funding for events within one month of the event delivery. This discussion was taken in response to an application for funding which was assessed as eligible, however fell just outside the usual Council reporting cycle.

**Considerations**

Council's current process for the assessment and recommendation of applications for community grants and sponsorships has been refined over time to ensure that all applications not only meet the Policy criteria but also represent value for money and align with Council's strategic directions. This process includes a thorough assessment of the applicant organisations to ensure they meet the eligibility criteria and are not operating in such a way as could bring Council into disrepute by association.

The key processes for grant application and assessment includes:

- Organisations discuss and submit their application through Council's online grants management portal, Fluxx;
- Applications undergo an initial assessment by Council's Grants team to ensure all relevant criteria has been addressed and the organisation meets the initial eligibility requirements for the program;
- Once eligibility is confirmed, an assessment panel of three Council officers is formed to undertake a comprehensive assessment of each application, including assessing the alignment with the Policy and the priorities and requirements of each specific grant program;
- Each panel member will then make an independent recommendation to approve or decline funding for each application; and
- All assessed applications (recommended for funding or not) are then submitted to Council through a Council report for endorsement.

Typically, this process from application to endorsement requires a time frame of 8 – 12 weeks. This process, while lengthy; ensures probity, transparency, fairness, and accountability in grant-making processes; and compliance with both Council policy and legislative requirements. As such, it is not feasible for applications received after an event has taken place to be assessed and endorsed within a one month time frame.

For this reason, it is recommended that retrospective funding only be permissible in those instances where an applicant has submitted their application and been assessed as eligible for funding prior to their event taking place.

### **Policy amendment**

To reflect Council's capacity to endorse retrospective funding recommendations within one month of an event taking place and to ensure Council's support of an event is adequately acknowledged by funding recipients, the following clauses have been incorporated into the Policy:

- *6.2.10: Under exceptional circumstances, an organisation that is partnering with Council may receive funding up to one (1) month after the delivery of an event or program, provided that the application for funding has been commenced prior to the delivery of the event;*
- *6.4.3: In exceptional circumstances as outlined in 6.2.10, any organisation that receives grant funding in retrospect/after the delivery of the event or program must communicate with Council how it plans to promote Council's endorsement/partnership.*

### **Conclusion and recommendation**

The Grants, Donations and Community Sponsorship Policy represents a robust and comprehensive process to ensure funding not only meets the Policy criteria but also represents value for money and aligns with Council's strategic directions. This stringent Policy ensures that Council conducts its due diligence in relation to the provision of funding to community organisations and groups and ensures Council does not fall into legal error and/or inadvertently breach Section 356 of the Local Government Act.

It is recommended that Council endorse the proposed amendments to the Grants, Donations and Community Sponsorship Policy as outlined in this report and place the amended Policy on public exhibition for a period of 28 days.

Further, if no significant feedback is received through the public exhibition process, Council should direct the CEO to adopt the amended Policy on behalf of Council.

### **FINANCIAL IMPLICATIONS**

There are no further financial implications associated with this report.

### **CONSIDERATIONS**

<b>Economic</b>	There are no economic and financial considerations.
<b>Environment</b>	There are no environmental and sustainability considerations.
<b>Social</b>	Support community organisations, groups and volunteers to deliver coordinated services to the community.

<b>Civic Leadership</b>	<p>Foster neighbourhood pride and a sense of responsibility.</p> <p>Encourage the community to engage in Council initiatives and actions.</p> <p>Deliver services that are customer focused.</p> <p>Operate a well-developed governance system that demonstrates accountability, transparency and ethical conduct.</p>
<b>Legislative</b>	Local Government Act – Section 356
<b>Risk</b>	<p>The risk is deemed to be low.</p> <p>There is a risk that Council could inadvertently fall into legal error without the proper scrutiny of grant applications under the Grants, Donations and Community Sponsorship Policy.</p> <p>The risk is considered within Council's risk appetite.</p>

## **ATTACHMENTS**

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1. Amended Grants, Donations and Community Sponsorship Policy



## GRANTS, DONATIONS, AND COMMUNITY SPONSORSHIP POLICY

Adopted xx xx xxxx

TRIM: 2016/2682, 304915.2022-001



**GRANTS, DONATIONS, AND COMMUNITY SPONSORSHIP POLICY****1. LEGISLATIVE REQUIREMENTS**

Local Government Act 1993, Section 356

**2. OBJECTIVE**

Council is committed to building strong and resilient communities within the Liverpool Local Government Area (LGA) and to increase social wellbeing for all residents. One way of achieving these goals is to provide financial assistance in the form of grants, donations, and sponsorships to individuals and groups to develop leadership skills, increase participation in community life and address identified social issues. Council seeks to support programs that can build or enhance the reputation and brand of Liverpool City in accordance with Council's Community Strategic Plan.

**3. DEFINITIONS**

<b>Acquittal</b>	Reporting on the activities of a project as set out in the funding agreement. This could take the form of providing financial reports, written reports, evidence of activity performance and where funding was spent
<b>Auspice</b>	An agreement where an incorporated organisation agrees to apply for funding or resources on behalf of an applicant that is not incorporated. If the application is successful, the auspicing organisation then administers the resources on behalf of the applicant, and is legally responsible for ensuring that the terms of the agreement are met
<b>Charity</b>	Listed on the Australian Charities and Not-for-profit Commission (ACNC) website as a registered charity
<b>Community Capacity Building</b>	Involves the provision of community activities that contribute to people developing their own capacity and resilience to maintain and build on their own resources and to manage future challenges
<b>Incorporated Association</b>	A legal entity (organisation) that provides legal protection to its members in legal transactions. Council verifies this using the ABN register and ASIC databases.

**4. GRANTS OVERVIEW**

Council seeks to enhance the use of public funds through effective grant processes. Clear grant program objectives are linked to the organisation's strategic goals, outlined in Council's Community Strategic Plan. Council's grant programs provide a coordinated and integrated approach to growing Liverpool socially, culturally, economically, and environmentally. Grants may be provided to individuals who reside in the LGA, or to community-based groups, organisations and services that operate within the Liverpool LGA and/or for the benefit of Liverpool residents. Council administers nine programs for the allocation of grants:

1. Kick-Starter Grants
2. Small Grants
3. Liverpool Young Achievers Awards
4. Community Grants
5. Sustainable Environment Grants
6. Matching Grants
7. Community Sponsorship
8. Sporting Grants
9. Sporting Donations

## GRANTS, DONATIONS, AND COMMUNITY SPONSORSHIP POLICY

### 4.1 Strategic Outcomes

- **Community Strategic Plan.** Grant programs align with Council's Community Strategic Plan, and other social, economic, and environmental policies and plans.
- **Partnerships and collaboration.** Develop and maintain partnerships between Council and the community to achieve Council's strategic directions.
- **Capacity building.** Support community groups and organisations to function positively, develop skills and increase participation.
- **Social inclusion.** Liverpool is a diverse community and the grant programs facilitate provision of financial support to community groups in need.
- **Leveraging value.** Leverage community expertise, capacity, networks and resources to provide the best suite of grant programs.
- **Good governance.** Demonstrate integrity, professionalism and transparency in decision making and have strong governance structures in place to support this.
- **Reflection and learning.** Commitment to continuous improvement, Council will ensure there are evaluation mechanisms in place and opportunities for feedback on grant processes.

## 5. GENERAL CONDITIONS

### 5.1 General Eligibility

To be eligible for funding an applicant must:

- a) Acquit previous Council grants, donations or sponsorship and have no outstanding debts to Council;
- b) Be a resident of the LGA, or an organisation located in the LGA and/or principally providing services to the residents of Liverpool;
- c) Include all required supporting documentation with an application; and
- d) Meet all eligibility criteria specified for a specific grant program.

### 5.2 Applications that are ineligible for funding include:

- a) Projects that have already commenced or have been completed, except under circumstances where Council is in agreement with an organisation to deliver a community event or program as outlined in 6.2.10;
- b) Projects that directly contravene existing Council policies;
- c) Projects that duplicate existing Council services or programs or identical projects previously funded by Council;
- d) Projects that do not meet the identified priority needs of Liverpool in Council's Community Strategic Plan;
- e) Applications from government departments, political parties, or commercial/profit-making/private organisations (excluding Sponsorship which accepts applications from private organisations);
- f) Applications from charities for general donations;
- g) Application for funding to cover shortfalls from other government departments;
- h) Applications for general fundraising activities;
- i) Requests for funding general operational expenditure – which includes but is not limited to administration, insurance, office equipment, car parking, transport costs/petrol, or IT costs/equipment;
- j) Requests for funding employee salaries/wages or any direct employment costs;
- k) Projects that will rely on recurrent funding from Council; and
- l) Projects that charge people for participation, including charges to participants through an individual's NDIS funding plan.

**GRANTS, DONATIONS, AND COMMUNITY SPONSORSHIP POLICY****5.3 Further Conditions**

- 5.3.1 Council will not:
- a) Provide in-house design, printing, or distribution services;
  - b) Provide cleansing and waste services for events;
  - c) Support political activities or activities that could be perceived as benefiting a political party or political campaign;
  - d) Support religious activities or projects exclusive to religious based groups that could be perceived as divisive within the community; or
  - e) Support activities that deliberately exclude any individuals or groups from participating or attending.
- 5.3.2 For specific eligibility requirements and exclusions for each program, refer to Section 7 of this policy.

**5.4 Ethics Framework**

Council will not support any activities or entities that:

- a) Pollute land, air or water, or destroy or waste non-recurring resources;
- b) Market or promote products/services in a misleading or deceitful manner;
- c) Produce, promote, or distribute products/services likely to be harmful to the community;
- d) Acquire land or commodities primarily for speculative gain;
- e) Create or encourage militarism or engage in the manufacture of armaments;
- f) Entice people into financial over-commitment;
- g) Exploit people through the payment of below award wages or poor working conditions;
- h) Discriminate by way of race, religion, or sex in employment, marketing, or advertising; or
- i) Contribute to the inhibition of human rights generally.

**5.5 Conflicts of Interest**

- 5.5.1 Council staff assessing applications should identify and manage any potential conflicts of interest in accordance with Council's Code of Conduct and Ethical Governance: Conflicts of Interest Policy.
- 5.5.2 Council staff and Councillors must ensure that any affiliation between them and the applicant is appropriately managed when assessing applications for funding.

**6. GRANTS MANAGEMENT PROCESS****6.1 Applications**

All applicants must register with Council's online grants management system before applying. Applications must be submitted using the approved online application form on Council's online grants management system. Council will not accept any hard copy or emailed submissions, or any submissions after any applicable closing date or time.

**6.2 Assessment and Recommendations**

- 6.2.1 All applications received by Council will be assessed by designated Council staff.
- 6.2.2 Sporting Grants and Donations will be sent to the Sports Committee for review.

**GRANTS, DONATIONS, AND COMMUNITY SPONSORSHIP POLICY**

- 6.2.3 Recommendations for funding of \$1,000 or less may be approved by the CEO or their delegate, provided the funding is in accordance with sections 356(3), 377(1A), and 378 of the Local Government Act 1993. Council will be notified of funded projects by Council report.
- 6.2.4 Recommendations for funding over \$1,000 will be made to Council for endorsement in accordance with Section 356 of the Local Government Act 1993.
- 6.2.5 For grant programs that are open for applications all year, recommendations will be made to the next available Council Meeting. For grant programs with specific funding rounds, recommendations will be made within three months of the closing date.
- 6.2.6 Unsuccessful applicants are encouraged to seek feedback from relevant Council staff on their application. Programs are highly competitive and even though an application may meet the program criteria it may not be competitive against other applications.
- 6.2.7 Council uses the Australian Business Register (ABN) as its sole source of truth to confirm an applicant's operating status as an incorporated not-for-profit or charitable organisation <http://www.abr.business.gov.au/>.
- 6.2.8 Council recognises the importance of financial and in-kind contributions. Applicants that demonstrate a commitment to the project through either financial or in-kind support are considered favourably.
- 6.2.9 For all applications, council will consider the criteria of: sustainability, value for money, appropriate project and evaluation process, evidence of a need for the project, the number of individuals participating in or benefiting from, and that the organisation has the capacity to deliver the project.

**6.2.10 Under exceptional circumstances, an organisation that is partnering with Council may receive funding up to one (1) month after the delivery of an event or program, provided that the application for funding has been commenced prior to the delivery of the event.**

**6.3 Approval**

- 6.3.1 The elected Council has authority to approve grants, donations, and sponsorship. In some circumstances, specific delegation for this purpose is given to the CEO.
- 6.3.2 Approval of a grant, donation or sponsorship does not imply that Council has given any other consent. Applicants should note that events or any capital works require approvals and consents from Council, NSW Police, and other state government agencies.

**6.4 Funding Agreements**

- 6.4.1 All successful applicants are required to enter into a funding agreement before funds are released and before a project can commence.
- 6.4.2 Council's support must be acknowledged on all promotional material. The Council logo should be used with the text "proudly supported by Liverpool City Council". All promotional material must be approved by Council prior to publication. Council also reserves the right to receive the following: joint media release opportunities, opportunity for Mayor to speak at the event or occasion, space at the event (table/stall), and tickets to attend the event or occasion.

**6.4.3 In exceptional circumstances as outlined in 6.2.10, any organisation that receives grant funding in retrospect/after the delivery of the event or program, must**



**GRANTS, DONATIONS, AND COMMUNITY SPONSORSHIP POLICY**

[communicate with Council how it plans to promote Council's endorsement/partnership.](#)

**6.5 Reporting**

All grant recipients are required to acquit their project as detailed in their funding agreement. Reports are to be submitted using the approved online grants management system. Reports provide feedback on the success of the project in terms of the agreed outputs and outcomes, relevant data, and any lessons learnt. Funding recipients are required to submit detailed financial reports and may be requested to provide further documentation and evidence of expenditure. Council may audit recipients at any time. Previously funded applicants must receive an acknowledgement of a successful acquittal prior to applying for further funding. No further funding will be granted to any organisation who has failed to submit an acquittal report for previous funding from Council.

**6.6 Minor changes to this policy**

Council authorises the CEO to make minor changes to this policy to reflect changes in legislation, expiry of or changes to grant programs, and changes in Council structure.

**GRANTS, DONATIONS, AND COMMUNITY SPONSORSHIP POLICY****7. FUNDING PROGRAMS****7.1 KICK-STARTER GRANTS | UP TO \$500 | OPEN ALL YEAR**

This program supports individuals or unincorporated community groups to establish a social enterprise aimed at addressing priorities in Council's Community Strategic Plan or a project which promotes social inclusion and increased community participation. Applications can be made for funding of up to \$500 per financial year. Repeated applications of the same project in subsequent years will not be accepted.

- 7.1.1 Project outcomes must meet at least one of the below priorities:
- a) Improve connections and social networks within the community;
  - b) Increase participation in community activities, including by those experiencing social disadvantage;
  - c) Facilitate access to education, training, or employment opportunities;
  - d) Improve collaboration and coordination of community support and services; and/or
  - e) Improve social and physical wellbeing through prevention and early intervention approaches.

- 7.1.2 Program timeframe  
Applications can be made all year. Grants must be spent within 12 months of receiving them.

- 7.1.3 Eligibility  
To be eligible for funding applicants must:
- a) Be an individual resident or unincorporated community group based within the Liverpool LGA;
  - b) Be 100% volunteer run or operate as a not-for-profit; and
  - c) Work with Council's Community Development Worker (Funding and Support) during the project or initiative.

For more information on eligibility and exclusions refer to Section 5: General Eligibility and Exclusions.

**GRANTS, DONATIONS, AND COMMUNITY SPONSORSHIP POLICY****7.2 SMALL GRANTS | UP TO \$1,000 | OPEN ALL YEAR**

This program supports a range of small-scale community initiatives.

7.2.1 Initiatives and projects can contribute to one or more of the following outcomes:

- a) Develop trial community capacity building programs or facilitate small-scale community awareness events;
- b) Increase engagement of individuals in academic, cultural, and environmental fields;
- c) Improve relative equality, resilience, and capacity of Liverpool's diverse communities; and/or;
- d) Enhance positive social, cultural, or sustainability outcomes for local communities related to Council's strategic priorities.

7.2.2 Available funding

Applications can be made for funding of up to \$1,000 per project. Repeated applications of the same project or initiative in subsequent years will not be accepted.

7.2.3 Program timeframe

Applications can be made all year. Grants must be spent within 12 months of receiving them.

7.2.4 Eligibility

To be eligible for funding applicants must:

- a) Be incorporated or auspiced by an incorporated organisation;
- b) Be a non-profit community service organisation or group providing programs to the residents of Liverpool; and
- c) Supply a copy of their most recent financial statements.

For more information on eligibility and exclusions refer to Section 5: General Eligibility and Exclusions.

**GRANTS, DONATIONS, AND COMMUNITY SPONSORSHIP POLICY****7.3 LIVERPOOL YOUNG ACHIEVER AWARDS | OPEN ALL YEAR**

The Liverpool Young Achiever Awards are prizes to students who have excelled in citizenship, academic studies, artistic endeavors, or sporting proficiency.

**7.3.1 Available funding**

Under each applicable category there will be two prizes as follows:

<b><u>Citizenship:</u></b>  1x \$1,000 for a high school student  1x \$500 for a primary school student	<b><u>Artistic Endeavours:</u></b>  1x \$1,000 for a high school student  1x \$500 for a primary school student
<b><u>Academic Studies:</u></b>  1x \$1,000 for a high school student  1x \$500 for a primary school student	<b><u>Sporting Proficiency:</u></b>  1x \$1,000 for a high school student  1x \$500 for a primary school student

**7.3.2 Highly Commended**

All eligible nominees who are not selected for the major prize will be awarded a \$200 student donation.

**7.3.3 Program timeframe**

Applications will be accepted from the beginning of school Term 2 until the end of Term 3. A presentation ceremony will be held during Term 4.

**7.3.4 Eligibility**

To be eligible for this award applicants must:

- Be a high school or primary school based in the Liverpool LGA;
- Be nominating a student attending either a high school or primary school based in the Liverpool LGA; and
- Supply a letter of support from the principal of the applying school for the nominated student.

- 7.3.5 Each high school and primary school are only eligible to submit one student nomination per year. For more information on eligibility and exclusions refer to Section 5: General Eligibility and Exclusions.

**GRANTS, DONATIONS, AND COMMUNITY SPONSORSHIP POLICY**

<b>Partnership and Collaboration</b>	<ul style="list-style-type: none"> <li>a) Improve connections and build social networks within the community;</li> <li>b) Improve collaboration and coordination of community support and services; and</li> <li>c) Strengthen governance and accountability in community organisations.</li> </ul>
<b>Inclusion and Wellbeing</b>	<ul style="list-style-type: none"> <li>d) Improve social or physical wellbeing through prevention and early intervention;</li> <li>e) Increase participation of people in community activities and programs, including members of the community who are experiencing social disadvantage; and</li> <li>f) Facilitate inclusion and access to facilities, services, open spaces, and activities.</li> </ul>
<b>Education &amp; skills development</b>	<ul style="list-style-type: none"> <li>g) Facilitate access to education, training, and employment opportunities; and</li> <li>h) Improve opportunities for people to build confidence and develop their skills.</li> </ul>
<b>Connection to local heritage</b>	<ul style="list-style-type: none"> <li>i) Strengthen, promote and preserve community connection to local heritage .</li> </ul>

**7.4 COMMUNITY GRANTS | UP TO \$5,000 | OPEN ALL YEAR**

This program provides financial assistance to community groups and organisations for projects that foster partnerships and collaboration, build capacity, promote social inclusion, and increase community participation. Funding will support projects that address one of the following categories:

**7.4.1 Expected program outcomes**

Initiatives and projects can contribute to one or more of the following outcomes:

- a) Increased involvement and engagement by communities in social activities;
- b) Increased number of people feeling a strong sense of social wellbeing;

**GRANTS, DONATIONS, AND COMMUNITY SPONSORSHIP POLICY**

- c) Strengthened maintenance, management or improvement of physical and mental health and wellbeing;
- d) Improved access to information and development of new skills;
- e) Increased numbers of people undertaking educational courses and gaining sustainable employment;
- f) Reduced financial hardship and social disadvantage, including food insecurity and homelessness; and/or
- g) Increased numbers of people connecting to local heritage through publications.

**7.4.2 Available funding**

Applications can be made for funding of up to \$5,000.

**7.4.3 Program timeframe**

This program accepts applications all year. Applications must be submitted at least three months prior to the commencement of a project. [In exceptional circumstances, an organisation that is partnering with Council may receive retrospect funding up to one \(1\) month after the delivery of an event or program.](#) Grants must be spent within 12 months of receiving them.

**7.4.4 Program eligibility and exclusions**

To be eligible for funding through the Community Grants Program applicants must:

- a) Be incorporated or auspiced by an incorporated organisation;
- b) Be a non-profit community service organisation or group providing programs/services to the residents of Liverpool;
- c) Have public liability insurance of at least \$10 million (must be active during the period of funding); and/or
- d) Supply a copy of their most recent annual report and/or financial statements.

For more information on eligibility and exclusions refer to Section 5: General Eligibility and Conditions.

**GRANTS, DONATIONS, AND COMMUNITY SPONSORSHIP POLICY****7.5 SUSTAINABLE ENVIRONMENT GRANTS | UP TO \$5,000 | TWO ROUNDS PER YEAR**

The Sustainable Environment Grants program provides financial assistance to support schools and community groups to play an active role in reducing their impact on the environment. Council invites projects focused on environmental improvement, sustainability education, and the promotion of sustainable living as a way of life that provides benefit to the natural environment and local community. Projects can include:

- **Waste Minimisation** – including reuse, recycling, litter reduction, composting and worm farming, waste education projects;
- **Sustainable Water Use** – including water efficiency, stormwater harvesting and water reuse, rain gardens, water quality improvements, and sustainable water use education programs;
- **Environmental Improvement** – including protection and enhancement of natural areas, habitat creation for native fauna, and natural environment education programs; and/or
- **Sustainable Living** – including establishment of vegetable or native display gardens, bush tucker or community gardens, and the keeping of chickens or native bees.

**7.5.1 Expected program outcomes**

Projects can contribute to one or more of the following outcomes:

- a) Build the capacity of schools and community groups to promote efficient resource use and improve the quality of the local environment;
- b) Encourage community members to become involved and take initiative in improving their behaviours for a more sustainable future;
- c) Encourage schools and community groups to identify and implement innovative approaches and positive solutions that protect and enhance Liverpool's unique natural environment;
- d) Improve the health of vegetation, water quality and healthy ecosystems contributing to cleaner waterways, air, and healthier native vegetation;
- e) Raise awareness and promote sustainable living as a way of life, including actively participating in Council's environmental programs and activities; and/or
- f) Generate positive community engagement (e.g. involvement of local businesses, environmental education centres or botanic gardens).

**7.5.2 Available funding**

**GRANTS, DONATIONS, AND COMMUNITY SPONSORSHIP POLICY**

Applications can be made for funding of up to \$5,000 per year by a school or an incorporated community group.

**7.5.3 Program timeframe**

This grants program has two rounds per year. Grants must be spent within 12 months of receiving them.

**7.5.4 Program eligibility and exclusions**

To be eligible applicants must have not received funding under this or another program for the same project (separate and additional stages of a previous project are eligible), must operate in the Liverpool LGA and:

- a) Be a registered NSW school, not-for profit pre-school or childcare centre; or
- b) An incorporated non-profit community organisation providing programs or services to residents of Liverpool; or
- c) A community group auspiced by an incorporated organisation.

Applications will not be accepted by for profit organisations.

Funding cannot be used for overall project administration, capital works for major infrastructure or construction of buildings, or work being completed on land not owned by the applicant without evidence of approval from the landowner.

For more information on eligibility and exclusions refer to Section 5: General Eligibility and Conditions.



**GRANTS, DONATIONS, AND COMMUNITY SPONSORSHIP POLICY****7.6 MATCHING GRANTS | UP TO \$15,000 | OPEN ALL YEAR**

This program provides financial support to projects that build or strengthen communities within Liverpool. These projects should focus on supporting the development and implementation of community capacity building activities, , maintaining and conserving community assets, and providing opportunities for a broader cross section of the community to be involved in community and recreational activities.

7.6.1 Funding will support projects that address one of the following categories:

<b>Arts</b>	Contribute community art to a neighbourhood or work to increase the participation of residents within art-based programs/projects.
<b>Capacity Building</b>	Bring residents together and enhance participation in the community, including those who are experiencing social disadvantage, or provide benefits to address an identified community need.
<b>Domestic Violence (DV)</b>	Projects that increase awareness of DV, focus on prevention of DV or provide support to victims of DV in Liverpool.
<b>Youth Engagement</b>	Focus on increasing the ability of young people to obtain skills and qualifications or increase their active participation within the community.
<b>Accessibility</b>	Enhance and improve access options for the community, either through education, transport, disability access or connectivity.
<b>Environment</b>	Address environmental issues and concerns or contribute to environmental education and awareness.
<b>Infrastructure</b>	Projects that aim to upgrade, develop, or improve community infrastructure such as community centres, amenities buildings or sporting infrastructure. Note these grants cannot fund the improvement of privately owned facilities
<b>Community Safety</b>	Address community safety and security issues. These projects can also include addressing perceptions of community safety.
<b>Public Space Activation</b>	Community activities that activate or diversify the night-time economy including pop up entertainment and night-time performances in public spaces.
<b>Sport Development</b>	Contribute to the development of sporting groups or enhance participation in sporting and recreational activities.

7.6.2 Expected program outcomes

Grants from this program can contribute to one or more of the following outcomes:

**GRANTS, DONATIONS, AND COMMUNITY SPONSORSHIP POLICY**

- a) Develop social connections and partnerships within communities, or reinforcement of those that already exist;
- b) Increased participation in community activities and organisations by improving collaboration and coordination of community support and services;
- c) Strengthened opportunities for community members and others to build personal creativity and self-expression;
- d) Increased opportunities for community members to acquire or develop new skills and/or employment;
- e) Create, renew or revitalise places and spaces within the community;
- f) Strengthened community members' feelings of safety and sense of belonging within public spaces; and/or
- g) Improved condition and accessibility of community infrastructure

**7.6.3 Available funding**

The matching grants program recognises community contribution towards a project and can offer up to \$15,000 support to match this contribution. Contributions from the community can be made in cash or value-in-kind. Recognised in-kind community contributions include:

- a) Design services, professional services, trade services (such as plumbing), provision of trucks and plant, concreting and painting, donated supplies, materials, or venues;
- b) Volunteer time such as labour, set up and pack down, and meeting time to identify, plan and implement projects. The rate of volunteer time is calculated as \$25 per hour. For professional or contracted services, the rate is \$75 per hour' and/or
- c) Direct cash input to the project through donations or income generated.

The value of in-kind contributions should be verified by an independent quote, and where the value is in question, Council's assessment of the value of in-kind contributions will take precedence in the assessment of the matching grant given. The costs of Council and other approvals required by government agencies/authorities must also be considered when applying under this grants program.

**Infrastructure and Capital Works**

The matching grants program accepts applications from eligible community groups and organisations for Infrastructure upgrades and minor Capital Works towards maintaining, repairing, and improving community assets. In line with the grant assessment process, applicants must:

- a) Provide written consent from the landowner approving the capital works and/or infrastructure improvement in accordance with landowners' licence agreement;
- b) No part of funds can be used for improvements to privately owned facilities; and
- c) Where relevant, submit an approved Development Application (DA) with the applications.

Any in-kind contributions will need to meet Council's Work, Health, and Safety and insurance requirements as well as any relevant legislative requirements such as the Building Code of Australia and Building Sustainability Index. The value of in-kind contributions should be verified by an independent quote, and where the value is in question, Council's assessment of the value of in-kind contributions will take precedence in the assessment of the matching grant given. The costs of Council and other approvals required by government agencies/authorities must also be considered when applying under this grants program. Please note that Development Application costs can be included in the application.

**7.6.4 Program timeframe**

**GRANTS, DONATIONS, AND COMMUNITY SPONSORSHIP POLICY**

This program accepts applications all year. Applications must be submitted at least three months prior to a project commencing. Grants must be spent within 12 months of receiving them.

**7.6.5 Program eligibility and conditions**

To be eligible for the Matching Grants program applicants must:

- a) Be incorporated or auspiced by an incorporated organisation;
- b) A non-profit community service organisation or group providing programs/services to the residents of Liverpool;
- c) Have public liability insurance of at least \$20 million (must be active during the period of funding); and
- d) Supply a copy of their most recent annual report and/or financial statements.

Council reserves the right to defer consideration of a Matching Grant application where planning, leasing or ownership, statutory approvals, or appropriate development issues are raised by a project.

For more information on eligibility and exclusions refer to Section 5: General Eligibility and Exclusions.

**GRANTS, DONATIONS, AND COMMUNITY SPONSORSHIP POLICY****7.7 COMMUNITY SPONSORSHIP | UP TO \$10,000 | OPEN ALL YEAR**

Council may provide financial contributions of up to \$10,000 through Community Sponsorship to organisations that can support growth of the Liverpool community and enhance Council's reputation. Applications to Council for sponsorship must address at least one of the following:

**1. Economic benefit**

- a) Delivers significant economic benefit to the Liverpool LGA;
- b) Delivers benefit to tourism, hospitality, and retail sectors through the attendance of regional, national, or international delegates at events;
- c) Provides a platform for research, trade, and/or investment opportunities;
- d) Attracts national or international attention to Liverpool as a place to reside, visit, work and/or invest; and/or
- e) Creates employment opportunities within the Liverpool LGA.

**2. Community, cultural, and social benefit**

- a) Provides an innovative opportunity to meet community needs and promote Liverpool's cultural diversity and celebrate its uniqueness;
- b) Enhances Liverpool's profile and reputation as an outward looking, creative, and connected city;
- c) Creates opportunities for education and information exchange between Council, the community, and the sector;
- d) Supports the organisation and activation of a charity event with the Liverpool LGA. Sponsorship funds are not to be used for direct fundraising, including but not limited to the purchase of tickets or tables at a fundraising event; and/or
- e) Attracts a major program to Liverpool that has South West Sydney region, state, or national significance.

**3. Environmental benefit**

- a) Enhances Liverpool's reputation as a sustainable city through leadership in waste and environment management.

**7.7.1 Expected program outcomes**

Projects must contribute to one or more of the following outcomes:

**GRANTS, DONATIONS, AND COMMUNITY SPONSORSHIP POLICY**

- a) Provide an opportunity for measurable economic, social, environmental, or cultural benefit to Council and the Liverpool LGA;
- b) Provide opportunities for the community to participate and contribute to activities/events in the Liverpool LGA;
- c) Create a valuable strategic alliance for Council;
- d) Provide promotional/publicity opportunities across a range of media outlets; and
- e) Promote Liverpool's reputation as a great place to live, visit, work, and invest.

**7.7.2 Program timeframe**

- This program accepts applications all year;
- Applications for events must be submitted at least three months prior to an event taking place. Applications submitted with less than three months lead time will be deemed ineligible. In Under exceptional circumstances, an organisation that is partnering with Council may receive retrospect funding up to one (1) month after the delivery of an event or program; and; and
- Activities must take place within 12 months of sponsorship funding being received.

**7.7.3 Program eligibility and conditions:**

To be eligible for the Community Sponsorship program applicants must:

- a) Be incorporated (or auspiced by an incorporated organisation) and hold a current ABN;
- b) Be a non-profit community service organisation or group providing programs/services to the residents of Liverpool;
- c) Have public liability insurance of at least \$10 million (must be current during the period of funding);
- d) Supply a copy of their most recent annual report and/or financial statements;
- e) Apply for sponsorship towards an event or activity in the Liverpool LGA that attracts a significantly high level of attendance from the community and provides direct benefits for Liverpool based organisations and/ or Liverpool residents;
- f) Ensure that attendance and participation is free for Liverpool residents; and
- g) Must be registered with the Australian Charities and Not-for-profits Commission if an application is for a local charity event.

**7.7.4 Funding will not be provided to:**

- a) Projects that do not address the identified directions of the Liverpool LGA as set out in Council's Community Strategic Plan;
- b) Charities for general donations including the purchase of tickets or fundraising tables at an event;
- c) More than one event within the Liverpool area in a two-month period that celebrates or marks a specific occasion or activity;
- d) Organisations whose activities are not aligned with the City's ethical framework;
- e) Previous recipients who have not fulfilled the conditions of a sponsorship;
- f) Organisations that are not registered in Australia;
- g) Activities or events that do not benefit the Liverpool LGA or its residents; and/or
- h) Underwrite events, programs or projects.

For more information on eligibility and exclusions refer to Section 5: General Eligibility and Exclusions.

**7.7.5 Council's current standing sponsorship resolution:**

**GRANTS, DONATIONS, AND COMMUNITY SPONSORSHIP POLICY**

<b>Sponsorship Activity</b>	<b>Amount</b>	<b>Council Resolution</b>
Police Officer of the Year	\$1,000	27/06/2011

- 7.7.6 Approval of sponsorship does not imply that Council has given any other consent. Applicants should note that many festivals and events require approvals and consents from Council, NSW Police, and other NSW Government agencies. For guidelines on applying to host an event in Liverpool, visit [www.liverpool.nsw.gov.au/whats-on/events/event-organisers-information-kit-guidelines](http://www.liverpool.nsw.gov.au/whats-on/events/event-organisers-information-kit-guidelines)

**7.8 SPORTING GRANTS | UP TO \$5,000 | ONE ROUND PER YEAR**

This program offers funding to sporting clubs and junior disability sporting clubs to assist with the development of young people and encourage participation of the broader community in local sporting and recreational activities. Grants can also be used towards the purchase or maintenance of sporting equipment.

Funding will support applications by recreation and sporting organisations/clubs under one of six categories:

Sports development	Coaching clinics, sports camps or training/development
Ground development	Minor capital improvements
Maintenance equipment	Line marking equipment or ground maintenance equipment (to be eligible, equipment must remain the property of the club)
Sporting equipment	Kits, bags, first aid supplies, safety equipment (to be eligible, equipment must remain the property of the club)
Education	First aid training, coaching programs or safe play
Club diversity	Introduction of additional sports or expansion of club to encourage greater community involvement

**7.8.1 Expected program outcomes**

Projects must contribute to one or more of the following outcomes:

- Increased opportunities for participation of the broader community in sporting and recreational activities;
- Improved condition and functionality of sporting equipment;

**GRANTS, DONATIONS, AND COMMUNITY SPONSORSHIP POLICY**

- c) Enhanced awareness of emerging trends in sports development and demonstrated best practice; and/or
- d) Strengthened maintenance, management or improvement of physical and mental health and wellbeing by improving opportunities for physical activity.

**7.8.2 Available funding**

Grants of up to \$5,000 per sporting club are available. Clubs may submit applications for more than one project. Within the funding pool, \$5,000 is reserved to fund applications that support participants with a disability. Where eligible applications that support participants with a disability are less than \$5,000 the remaining funds are returned to the main pool of funding for distribution.

**7.8.3 Program timeframe**

This program accepts applications once per year. Grants must be spent within 12 months of receiving them.

**7.8.4 Program eligibility and exclusions**

To be eligible for the Sporting Grants Program applicants must:

- a) Be incorporated or auspiced, a non-profit recreation or sporting organisation/club, providing programs/services to the residents of Liverpool;
- b) Have public liability insurance of up to \$10 million;
- c) Supply a copy of most recent annual report and/or financial statements; and/or
- d) Have not received funds from the Sporting Grants program in the previous year.

For more information on eligibility and exclusions refer to Section 5: General Eligibility and Exclusions.

**GRANTS, DONATIONS, AND COMMUNITY SPONSORSHIP POLICY****7.9 SPORTING DONATIONS | UP TO \$500 | OPEN ALL YEAR**

This program enables Council to provide small amounts of funding to assist community members in their efforts to achieve excellence in sport at a regional, state or national representative level. Individuals and teams based in the Liverpool LGA are eligible to apply for donations towards the cost of participating in representative sporting events for which they have qualified. Donations are based on the level of representation achieved and where events will be held. Participation at school sport events is also eligible for consideration.

**7.9.1 Expected program outcomes**

Donations from this program can contribute to one or more of the following outcomes:

- a) Increased participation of individuals/teams in representative sporting events;
- b) Improved accessibility to participation in representative sporting events;
- c) Improved confidence and capacity of local individuals and teams by acknowledging and supporting participation at a representative level; and/or
- d) Enhanced positive social outcomes and opportunities for local communities.

**7.9.2 Available funding**

Donations are available for the following amounts:

- a) \$100 for regional representation (competitor only), or for coach/referee/umpire/official representation at a regional, state or national event more than 100km from Liverpool;
- b) \$200 for state representation (competitor only);
- c) \$300 for Australian national representation at an event within New South Wales, Australian Capital Territory, Queensland and Victoria (competitor only);
- d) \$400 for Australian national representation at an event within Tasmania, South Australia, Northern Territory and Western Australia (competitor only);
- e) \$500 for Australian national representation at an overseas event (competitor only); and
- f) \$500 for team representation.

**7.9.3 Program timeframe**



**GRANTS, DONATIONS, AND COMMUNITY SPONSORSHIP POLICY**

This program accepts applications all year and applicants are required to submit their application prior to the event taking place. Activities must take place within 12 months from when the application was submitted. Information must be provided on the costs associated with participating in the representative events.

**7.9.4 Program eligibility and exclusions**

To be eligible for funding through the Sporting Donations Program the following criteria applies:

- a) Individual applicants must be a resident of the Liverpool LGA;
- b) Applicants must provide proof of selection for the event;
- c) Applications from students at state, private or independent schools or for participation at school sport events, are eligible for consideration; and/or
- d) Team applications – must have a minimum of 75% of the team residing in the Liverpool LGA, club must be based in the Liverpool LGA, and a maximum of three teams per club can be funded in a financial year.

For more information on eligibility and exclusions refer to Section 5: General Eligibility and Exclusions.

**AUTHORISED BY**  
Council Resolution

**EFFECTIVE FROM**  
2021

**DEPARTMENT RESPONSIBLE**  
[City](#) Community and [Lifestyle Culture](#) (Community Development [and Planning](#))

**REVIEW DATE**  
The policy will be reviewed every two years.

VERSION	AMENDED BY	DATE	TRIM NUMBER
1	Council Resolution	18 October 2010	158320.2014
2	Council Resolution	29 May 2013	097264.2013
3	Council Resolution	31 July 2013	150967.2014
4	Council Resolution	25 February 2014	026269.2014
5	Council Resolution	28 May 2014	126057.2014
6	Council Resolution	30 September 2015	227843.2015
7	Minor changes approved by CEO	12 July 2016	185151.2016
8	Council Resolution	26 April 2017	026648.2017
9	Council Resolution	29 May 2019	022779.2019
10	Council Resolution	28 July 2021	2016/2682
11	Council Resolution	16 November 2022	304915.2022-001
12	<a href="#">Council Resolution</a>	<a href="#">XX-May28 June 2023</a>	

**THIS POLICY WAS DEVELOPED AFTER CONSULTATION WITH**  
Community and Culture, Governance, Legal and Procurement, and Infrastructure and Environment.

**REFERENCES**  
Australian Institute of Grants Management: Grant making Manifesto (2011)  
Liverpool City Council: Council's Community Strategic Plan  
Liverpool City Council: Code of Conduct Procedures

**GRANTS, DONATIONS, AND COMMUNITY SPONSORSHIP POLICY**

Liverpool City Council: Social Justice Policy and Ethical Governance, Conflicts of Interest Policy

**COM 04**

**Proposed redesign of Liverpool District Forums**

<b>Strategic Objective</b>	Healthy, Inclusive, Engaging Communicate, listen, engage and respond to the community by encouraging community participation
<b>File Ref</b>	187285.2023
<b>Report By</b>	Jacqueline Newsome - Coordinator Community Development
<b>Approved By</b>	Tina Bono - Director Community & Lifestyle

**EXECUTIVE SUMMARY**

The Liverpool District Forums (the Forums) are a key consultative mechanism for Council. Currently divided into four districts – 2168, Eastern, New Release/Established and Rural – the forums are intended to provide an opportunity for community members to engage with Council on issues that concern them. Each forum is chaired by a designated Councillor and is attended by relevant Council personnel including Council officers, Managers and Executive staff.

The regular forums in their current format have not been presenting a reasonable return on investment for some time. Forums held between 2021 – 2023 have not been effective in achieving Councillor, Council and resident goals and have not been well attended, either in person or online. For the period February 2021 – present, the regular forums have attracted a total attendance of 343 residents across 41 forums. Moreover, in most cases the same handful of residents are attending each forum, suggesting that the number of actual individual engagements across this period is much lower.

This report outlines a proposed redesign of the Liverpool District Forums to better reflect Council's ongoing commitment to flexible, responsive, and meaningful community engagement.

**RECOMMENDATION**

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That Council:

1. Receive and note this report;
2. Cease the current model of delivery of the Liverpool District Forums at the end of the current cycle in June 2023; and
3. Endorse the proposed redesign of the Liverpool District Forums as outlined in this report to better reflect Council's ongoing commitment to flexible, responsive, and meaningful engagement with the Liverpool community.

**REPORT**

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**Background**

The Liverpool District Forums (the forums) are a key consultative mechanism for Council. Currently divided into four districts – 2168, Eastern, New Release/Established and Rural – the forums are intended to provide an opportunity for community members to engage with Council on issues that concern them. Each forum is chaired by a designated Councillor and is attended by relevant Council personnel including Council officers, Managers and Executive staff.

The forums were established to provide a consultative mechanism where Council could engage with the community on key issues and matters which affect them such as local planning decisions and Council programs, initiatives, and services. They also provided an opportunity for external bodies, including state and federal government agencies, to engage with the Liverpool community. Several exemplar forums have been delivered through this process, including:

- Middleton Grange Town Centre planning proposal in 2019 – approximately 600 attendees;
- Aerotropolis planning in the Rural District in 2019 – approximately 400 attendees;
- Edmondson Park information session in 2019 – approximately 300 attendees;
- Moorebank planning in 2020 – approximately 200 attendees; and
- Cecil Hills and Austral Community Forums held in December 2022 that were chaired by the Mayor – approximately 50-70 attendees at each session.

These forums were all driven by community feedback and requests for information about specific issues. They addressed known “hot button” topics for residents based on previous conversations, social media posts and correspondence with Council. As a result, community engagement in these forums was high, which represented an excellent return on investment.

### **Internal review and evaluation of efficacy**

As noted above, the regular forums in their current format have not been presenting a reasonable return on investment for some time. Forums held between February 2021 – present have not been effective in achieving Councillor, Council and resident goals and have not been well attended either in person or online. In contrast to the more specific, exemplar forums noted above, the regular forums have attracted a total attendance of 343 residents across 41 forums. Moreover, in most cases the same handful of residents are attending each forum, suggesting that the number of actual individual engagements across this period is much lower.

An internal review of the current format of the District Forums, conducted by Community Development and Communications, has found that:

- Forums are not well attended, with as few as two and a maximum of 18 resident attendees on each occasion.
- On many occasions, Councillors and Council staff outnumber residents in terms of attendees.
- The forums lack diverse representation, often seeing the same handful of residents attending each forum and failing to attract and represent a broad cross section of the community.
- Forum agendas are often overridden by resolvable issues – potholes, general maintenance and amenity, illegal dumping – which are more attuned to general customer service requests; and
- When considering financial cost factors such as staff time and resources (including the accrual of Time in Lieu/flex leave and/or paid overtime), coordination of venues and catering, and pre- and post-meeting business paper preparation, each forum attracts an average cost of \$3,000 - \$4,000 to deliver.

This review indicates that the current model of delivery for the forums does not represent value for money for Council and is a source of frustration for Councillors, staff and residents who are not achieving their goals of engagement.

### **Proposed redesign of Forums**

Well-designed forums present an opportunity for meaningful and successful engagement with residents in the community. When effective, they can provide valuable intelligence on community concerns and deliver practical solutions.

It is proposed that the Forums be redesigned in a manner that better reflects the purpose of the engagement – to seek input from residents about community concerns. The objectives of the redesigned forums include:

- Purposeful in meeting the engagement needs of the community and Council.
- Mindful of the diverse stakeholders in Liverpool and the need to reflect that in attendance.

- Accountable in providing genuine feedback to the community on issues raised at forums; and
- Incorporate feedback forms capturing resident concerns and ideas on how to continuously improve the forums and Council engagement more broadly.

To achieve these objectives, the proposed model of delivery includes:

- A shift away from the current, formal model of delivery of forums to a more flexible and responsive engagement opportunity for residents and Councillors, incorporating pop up stalls and a “Mobile Office” style format where community members can raise their concerns;
- Utilising upcoming community activations within parks and community events to deliver meaningful community engagement;
- Specific, issues-based forums occur as required – less frequent but more impactful and discussing topics identified through the Mobile Office and other informal consultation mechanisms; and
- Utilising the intelligence gathered at these informal engagement opportunities throughout the year to deliver an annual or bi-annual “community summit” with key findings and actions from smaller forums. These would be LGA-wide and delivered by Council once or twice a year to focus on LGA-wide issues and solutions.

An example of the format for these redesigned forums is:

- Two hours, 4-6 forums per year spread out across various locations in the LGA.
- A rotating, “quick conversation” opportunity between Council Directors and community stakeholders – 5 minutes per individual for a 30-minute period.
- Presentations by Council and/or other relevant stakeholders (such as Police, planning authorities, development updates) on “hot topics” within the community.
- “Q&A” session with Councillors, Directors, and relevant stakeholders; and
- Networking between community, Councillors and Directors.

### **Business unit delivery options**

It is anticipated that responsibility for the delivery of Forums would sit with Council’s Communications team under a newly designed engagement team, with support from various other departments including Councillor and Executive Services and Community Development. This redesign has been completed as part of phase two of the organisational restructure.

### **Conclusion**

The Liverpool District Forums are designed to reflect the Council’s commitment to engaging with residents to understand their issues and concerns and build a better Liverpool for all

community members. However, the current format of the Forums is failing to achieve the desired outcomes and meet this commitment.

By redesigning the forums in a manner that is more flexible, responsive, and meaningful, the Council can be assured that its engagement with the community is effective, represents good value and is supporting continuous improvement. These flexible and dynamic forums would form part of Council's broad community engagement program, which includes social media and other channels (print and digital media, radio and television), community consultation on specific plans and activities (such as the recent consultation on the Delivery Program and Operational Plan), public exhibition processes and surveys, major public events, smaller scale activations such as the upcoming Food Truck Weekends, community events which acknowledge dates of significance such as Sorry Day and International Day of People with Disability, sector-specific inter-agencies and networks, and ad hoc pop up engagement opportunities.

### **Recommendation**

It is recommended that the Council cease the current model of District Forum delivery at the end of the current cycle (June 2023) and endorse the proposed redesigned model of Forum delivery as outlined in this report. Should Council endorse this position, it is envisaged that the redesigned Forums would commence in August/September 2023.

As part of this redesigned model of forum delivery, specific forums and engagement opportunities can be delivered at the request of Councillors.

## **FINANCIAL IMPLICATIONS**

Costs associated with this recommendation have been included in Council's budget for the current year and long-term financial plan.

## **CONSIDERATIONS**

<b>Economic</b>	There are no economic and financial considerations.
<b>Environment</b>	There are no environmental and sustainability considerations.
<b>Social</b>	There are no social and cultural considerations.

<b>Civic Leadership</b>	<p>Undertake communication practices with the community and stakeholders across a range of media.</p> <p>Foster neighborhood pride and a sense of responsibility.</p> <p>Encourage the community to engage in Council initiatives and actions.</p> <p>Provide information about Council's services, roles and decision-making processes.</p> <p>Deliver services that are customer focused.</p>
<b>Legislative</b>	There are no legislative considerations relating to this report.
<b>Risk</b>	There is no risk associated with this report.

## **ATTACHMENTS**

Nil



<b>COM 05</b>	<b>Draft Hammondville Park Leisure Precinct Masterplan Community Consultation &amp; next steps</b>
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<b>Strategic Objective</b>	Healthy, Inclusive, Engaging Improve liveability and quality of life for the community by delivering vibrant parks, places and facilities
<b>File Ref</b>	192745.2023
<b>Report By</b>	Mark Taylor - Social Infrastructure Planner Craig Lambeth - Acting Manager Community Recreation
<b>Approved By</b>	Tina Bono - Director Community & Lifestyle

## **EXECUTIVE SUMMARY**

Council is committed to providing quality Community, Recreation and Aquatic facilities that meet the diverse and growing needs of Community. In planning for these needs it is essential to prepare updated Masterplans to guide the staged development of recreation facilities and services.

Liverpool City Council last developed a Masterplan for Hammondville Park in 1998. The masterplan was developed following consultation with Moorebank Sports Club and outlined a series of changes to improve the functionality of the sporting facilities that included the upgrade to lighting, realignment of playing fields and upgrades to the carpark and traffic flows.

Hammondville Leisure Precinct is a significant regional sporting precinct with a large community sporting club presence located on Heathcote Road, Hammondville. The sporting facilities and clubs located at Hammondville Park are significant in serving the surrounding communities. The precinct is zoned RE2 allowing for commercial recreation services. The sporting precinct is home to a variety of local sports that includes Moorebank Rams Rugby League Football Club, Moorebank Netball Club, Moorebank Soccer Club, Moorebank Baseball-Softball Club, Moorebank Cricket Club.

Council has developed some draft concept plans that will inform the development of an updated masterplan that seeks to ensure that current and future needs of the community and adequately provided for.

Council is now seeking to commence consultation with key internal and external stakeholders to validate the broad masterplan inclusions. It is proposed that the initial consultation phase will commence in July 2023, and will involve gathering feedback and reviews from the community and key stakeholders.

## **RECOMMENDATION**

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That Council recommends:

1. Receives and notes the report.
2. Supports the masterplan concepts and spatial framing; and
3. Proceeds to a stakeholder consultation including public exhibition roadshow for community information and feedback to inform the development of the overall precinct masterplan.

## **REPORT**

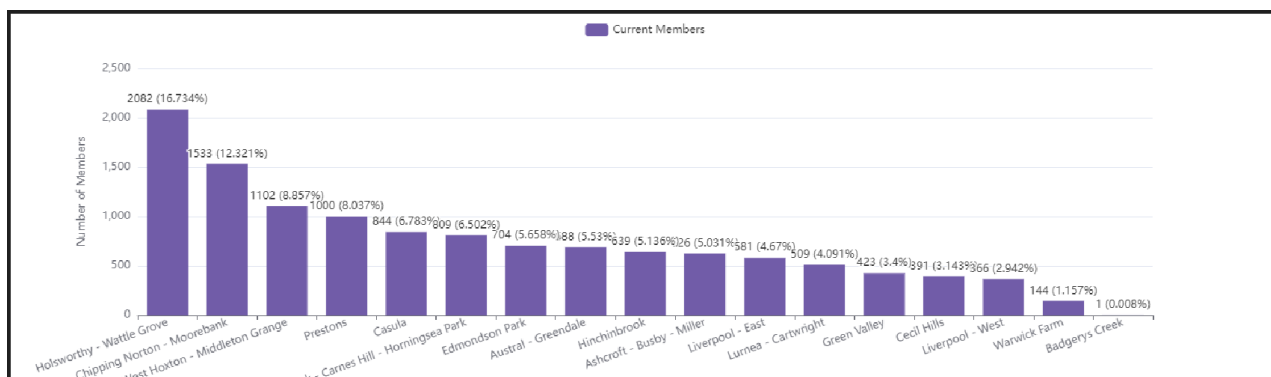
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### **BACKGROUND:**

Hammondville Leisure Precinct is a significant regional sporting precinct with a large community sporting club presence located on Heathcote Road, Hammondville. The precinct is zoned RE2 allowing for commercial recreation services. The sporting precinct is home to a variety of local sports that includes Moorebank Rams Rugby League Football Club, Moorebank Netball Club, Moorebank Soccer Club, Moorebank Baseball-Softball Club and Moorebank Cricket Club, and also accommodates Moorebank Sports Club.

Liverpool City Council last developed a Masterplan for Hammondville Park in 1998. The masterplan was developed following consultation with Moorebank Sports Club and their affiliated sporting clubs, and outlined a series of changes to improve the functionality of the sporting facilities that included the upgrade to lighting, realignment of playing fields and upgrades to the carpark and traffic flows. These items were supported through a Plan of Management adopted by Council in 2003, that further outlined infrastructure upgrades. The current layout of Hammondville Oval reflects the 1998 Masterplan.

The sporting facilities and clubs located at Hammondville Park remain significant in serving the surrounding communities. Based on 2023 SportsEye data, there are approximately 4,000 registered sports participants living within the surrounding suburbs that play various sports clubs within the Hammondville Park precinct, representing almost a third of Liverpool's total sports participation base. Significantly, Liverpool's two (2) largest sporting clubs, Moorebank Soccer Club, and Moorebank Rams RLFC are located at Hammondville Park.



To respond to the growing demand and Council's endorsement of the Mayors 100-day plan, Council has developed early draft concept plans to inform the development of a masterplan of the Hammondville Park precinct. The masterplan is intended to support the current and future needs of the surrounding suburbs, considers the local, national, and global trends in sport and recreation participation and seeks to establish a visionary and contemporary community sporting precinct.

At a high level, the masterplan proposes:

- The construction of a new aquatic and leisure centre, including integrated spectator and pavilion spaces overlooking the Rugby League Oval;
- Tests the viability of additional Council services that may include Library, Childcare and Community facilities in an integrated Community Hub model;
- Installation of synthetic/hybrid soccer fields;
- Upgrades to sports club facilities including changeroom upgrades;
- Sports field lighting upgrades.

Importantly, the new Hammondville Aquatic and Leisure Centre has been identified as a major component to the proposed concepts. As a centerpiece to the plan, the Aquatic and Leisure Centre is proposed to integrate seamlessly with the surrounding sporting facilities and maximise connections with the sporting recreation and open spaces. It is proposed that Council further explores the integration of other services that may include Library, Childcare and community facilities services to establish an integrated community hub defined in Councils Community Facilities Strategy.

The Masterplan recognises the value of Moorebank Sports Club (Sporties), registered licensed premises located central to the precinct, on and within the wider Hammondville Park Leisure Precinct. Moorebank Sports Club represents a key stakeholder in the development of the masterplan. The club holds a current membership of approximately 29,500 members, and provides high levels of administrative and financial support, along with representation and advocacy for the sports clubs.

The Masterplan concepts also considers the broader vision of the clubs located at the site and seeks to support their objectives for improved infrastructure and support for their growing membership.

## **Strategic Considerations**

In 2021 Council conducted a review of the provision of aquatic and leisure projects across the LGA and in the report dated 27 April 2022 Council resolved in part to

- “2. Adopts the guiding principles contained in the Warren Green Report for the development of future Aquatic Centres;*
- 3. Direct the Acting CEO, or an authorised officer to develop an implementation plan for Aquatic Centre Development based on the recommendations contained in the Warren Green Report with further reports on the provision of each facility to be brought to Council for further consideration;*

The report, presented by Warren Green Consultancy supported the principles of Council's plans for Aquatic Centre development. The report notes the current and significant community demand and benefit that will increase exponentially as the population grows and supports the further development of Aquatic Centres across the LGA. The report guides the Council to re-frame the current capital outlay to better consider a joint and coherent municipal approach to facility development that better aligns with the demands of the community.

The recommendations consider the strategic principles as being:

- 1. Population Growth – the ability to meet the future demands of Liverpool's population growth by ensuring the locations of the sites are in areas where catchment and demand are justified;
- 2. Affordability – the ability to deliver all aspects of a long-term Aquatic Centres growth plan to ensure coherency in facility provision and service delivery across the LGA;
- 3. Demand Driven – Facilities that reflect community demand and that are designed to provide access to all. This is based on the following guiding principles:
  - i. Healthy Communities – Encourage participation and foster a healthy community by creating pathways that cater for diverse backgrounds and health status.
  - ii. Inclusiveness – Maximise opportunities, access and equity through the provision of a broad range of affordable programs and services.
  - iii. Connectiveness – Facilitate social connections and a sense of belonging through the provision of a safe, secure and non-intimidating environment.
  - iv. Place Making – Create a sense of place and enhance livability by reducing traditional barriers and welcoming the whole community.
  - v. Capability – Maximise community benefit, including areas and groups with a low propensity to participate, through partnerships, collaboration and general capability; and
  - vi. Affordable – Provide leadership through a sustainable and deliverable infrastructure plan that is innovative and affordable;
- 4. Financial Sustainable – Facilities that represent operational sustainability for council.

The proposal to include integrated community facilities within the Hammondville precinct masterplan supports the strategic objectives adopted by Council in 2017. Council's Community Facilities Strategy outlines Council's vision to transform its community venues to a "world-class network of community facilities." The Strategy recognises the important role that high-quality multi-purpose facilities play as a focal point for community groups and organisations in delivering community driven social, mental and physical well-being programs. The masterplan will seek to incorporate the broad principles of the Community Facility Strategy into the spatial framing and design concepts.

### **Current Context**

Work commenced on the revised strategic future of the precinct in 2022 with initial investigations seeking to assess the capability of the existing facilities, as well as the Holsworthy Swimming Centre to meet the current and future demand for sporting and recreational infrastructure.

Notably, analysis of the ability of Holsworthy Pool's ability to meet the future needs of the community has been considered unfavorable. While the delivery of the swimming programs is considered good quality, the venue is limited in its ability to offer diversity in facilities or programs that meet the current or future demands of the community. Importantly, future demand analysis undertaken by Active Xchange in 2021 identified that, considering the growth in population, the increase in demand for Aquatic Centre services, and global trends in facility and service provision, Holsworthy Swim Centre does not meet the current or future requirements of the community.

As an additional consideration, Holsworthy Swimming Centre is nearing the end of its life cycle. The facility was built in the 1970s and handed to the Council in 1993. Asset Condition reports indicate that the venue has a maximum usable life of 20 years. Investment into infrastructure upgrades to meet the future consumer demands is likely not financially viable.

Along with the Aquatic Centre included in the Carnes Hill Stage 2 Masterplan, an application for funding of Hammondville Aquatic and Leisure Centre was submitted as part of the competitive funding program for the WestInvest Program. While Carnes Hill was successful in WestInvest funding of \$54.3 Million, Hammondville at an approximate cost of \$50 Million was unsuccessful.

However given Council's February endorsement to continue to investigate suitable solutions for the provision of Aquatic Centres across the Liverpool LGA, both the Carnes Hill and Hammondville Aquatic Centre projects have been identified as future social infrastructure planning priorities of Council. Given to the project's similarities, it is intended to progress both projects through the design and planning phase in parallel. In doing so Council will maximise opportunities for project efficiencies and to gain streamlined coordination in procurement of

similar services, along with ensuring a municipal approach to community infrastructure and service provision is achieved.

It is intended that the spatial framework for the broader Hammondville Park Masterplan will be finalised for the development of the Regionally Significant Development Application, which is expected to be lodged in the third quarter of 2023, alongside the Carnes Hill Stage 2 development.

The concepts within Hammondville Park Masterplan proposes a coherent mix of sporting, aquatic, social, cultural, and recreational facilities. The design concepts will explore the capacity to include library and childcare services incorporated in an integrated community hub model.

The principles for the Hammondville Park Masterplan focus on:

1. Regeneration of the blue-green grid: Promoting the revitalization and enhancement of natural environments, including water bodies and green spaces, to create a sustainable and interconnected ecosystem;
2. Local landscape: Considering the unique characteristics and features of the local landscape, incorporating them into the design and development of the park to preserve and showcase the natural beauty of the area;
3. Local community stories: Valuing and incorporating the cultural heritage and narratives of the local community, ensuring that the park design reflects and celebrates the community's identity and history;
4. Operational and economic sustainability: Prioritizing efficient and sustainable management of the park's operations, including energy and resource usage, to reduce environmental impact and ensure long-term economic viability; and
5. Building technologies: Integrating innovative and environmentally friendly building technologies into the park's infrastructure, such as energy-efficient systems and materials, to enhance sustainability and minimize environmental footprint.





*Fig 1: Wider Context Analysis: Hammondville Park*

## **Project Program**

The initial concept design of the Hammondville Leisure and Aquatic Centre Phase 1 - has been completed and is attached.

The concept allows for:

- 25m Indoor Lap swimming pools;
- Program Pool for learn to swim, hydrotherapy and war water exercise;
- Spa, Sauna and Steamroom;
- Fitness Centre, including weight training, wellness studio, group fitness studio;
- Community Facilities suitable for diverse programs;
- Café and food services ;
- Outdoor Pavilion and spectator viewing area; and
- Additional Council services such as Childcare and Library provision in an integrated hub model.

Concurrently, the program for the Hammondville Aquatic and Leisure Masterplan includes ongoing activities such as specialist technical teams ensuring site suitability and includes site surveys and geotechnical studies, development of a Functional Brief for Community Facilities, site capacity testing, feasibility studies, and the development of a Development Assessment Framework.



Fig 2: Visualisation - View looking east - Aquatic & Leisure Centre Frontage

### **Community and Stakeholder Consultation**

In order to seek community feedback, initial consultation is scheduled to start in July 2023 with a consultation roadshow.

The initial consultation phase will involve gathering feedback and reviews from the community and key stakeholders. Council will utilise a range of consultation processes including:

- Project Roadshow- with opportunity to provide thoughts, feedback and comments
- Online information - Liverpool Council website Have your say page, with a survey and FAQs
- Facebook posts directing to surveys.

Key component of the consultation will include:

- Notification to adjoining residents
- Wider resident consultation.
- Sessions with current users and sporting clubs and groups
- Sessions with potential future user groups, community groups.



**Funding**

Preliminary funding options associated with the Hammondville Infrastructure have been explored. It is anticipated that the delivery of the masterplan will be conducted in a staged process. Explored funding options include:

1. Developer contributions: Money collected from new developments in the area;
2. Ex gratia payments from Moorebank intermodal;
3. Proceeds from the sale of assets: Funds obtained by reviewing and rationalising under-utilized or surplus community assets;
4. Debt/loan borrowings: Using loans to finance capital expenses that provide economic, social, or environmental benefits without affecting existing operations or cash flows;
5. Forward borrowing from reserves: Setting aside cash surpluses for strategic priorities;
6. Other general income sources: Exploring and generating additional revenue streams;
7. Grants and contributions: Actively seeking funding from grants and other sources to support service and facility delivery;
8. Staged delivery of facilities: Building facilities in phases based on available funding; and
9. Potential philanthropic and corporate investment: Exploring opportunities to attract investment from philanthropic and corporate sectors interested in community health and wellbeing initiatives.

To secure funding, it is crucial to develop a feasibility study or business case that highlights the benefits, operational model, and financial performance. The benefits may include general participation, alignment with health and wellbeing goals, or support for marginalised and disconnected communities. This will be completed following community consultation and finalisation of the masterplan.



Fig 3: View looking north - Hammondville Oval

## **FINANCIAL IMPLICATIONS**

Costs associated with this recommendation have been included in Council’s budget for the current year and are inclusive of the completion of the masterplan for the Hammondville Aquatic and Leisure Centre and the surrounding sports precinct.

At Councils Extraordinary Meeting on the 23 May 2023 the Delivery and Operational Plan for 2023/24 includes \$3 Million from the Intermodal contribution fund to develop “Synthetic Fields and Hammondville Oval Upgrades.

## **CONSIDERATIONS**

<b>Economic</b>	Facilitate the development of new tourism based on local attractions, culture, and creative industries.
<b>Environment</b>	<p>Manage the environmental health of waterways.</p> <p>Enhance the environmental performance of buildings and homes.</p> <p>Protect, enhance, and maintain areas of endangered ecological communities and high-quality bushland as part of an attractive mix of land uses.</p>

<b>Social</b>	<p>Utilise the Western Sydney City Deal agreement to provide connectivity across the LGA through infrastructure and social initiatives.</p> <p>Raise awareness in the community about the available services and facilities.</p> <p>Provide cultural centres and activities for the enjoyment of the arts.</p> <p>Support community organisations, groups, and volunteers to deliver coordinated services to the community.</p> <p>Promote community harmony and address discrimination.</p> <p>Support access and services for people with a disability.</p> <p>Deliver high quality services for children and their families.</p>
<b>Civic Leadership</b>	<p>Undertake communication practices with the community and stakeholders across a range of media.</p> <p>Encourage the community to engage in Council initiatives and actions.</p> <p>Provide information about Council's services, roles, and decision-making processes.</p> <p>Deliver services that are customer focused.</p> <p>Operate a well-developed governance system that demonstrates accountability, transparency, and ethical conduct.</p> <p>Actively advocate for federal and state government support, funding, and services.</p>
<b>Legislative</b>	There are no legislative considerations relating to this report.
<b>Risk</b>	The risk is deemed to be low.

## **ATTACHMENTS**

1. Hammondville Park Leisure Precinct Draft Masterplan

# Hammondville Park Leisure Precinct Masterplan

Preliminary Concept Design

June 2023



## 1.1 Character & Identity

The Moorebank Sports Precinct is an isolated green space that offers a number of sporting facilities and activities collected around the Sports Club at its geographical centre. These functions have overlapping intensities of use but do not offer a site wide activation and community integration opportunity.

The surrounding suburban context of Hammondville and Holsworthy house a diverse community ranging from schools to the south west, retirement living to the north east, single dwelling house to the north and south as well as the Holsworthy Army Barracks directly to the south past the Holsworthy train station.

To the east lies Harris creek that connects into the George's River system, a key natural system in the regeneration potential of the western Sydney suburbs.



Hammondville Park Leisure Precinct Masterplan  
Preliminary Concept Design



Recreation, Open Space and Sports Strategy, Liverpool City Council



Recreation, Open Space and Sports Strategy, Liverpool City Council



Sporties



Recreation, Open Space and Sports Strategy, Liverpool City Council



Recreation, Open Space and Sports Strategy, Liverpool City Council



Recreation, Open Space and Sports Strategy, Liverpool City Council



1.2 Liverpool Local Environmental Plan

Planning proposal submission Feb 2019 approval 2021

“Delegate authority to the CEO to take any and all steps necessary to modify Draft Liverpool Local Environmental Plan 2008 Amendment 54 in the manner proposed by this report, and forward the revised planning proposal to the Department of Planning and Environment seeking a Gateway Alteration”

However, as a result of community consultation, Council at its meeting of 27 February 2019 resolved to:

“Support the making of Amendment 54, with the B6 zone removed and replaced in its entirety with a RE2 zone and incorporate this change in a revised planning proposal and forward to the Department of Planning and Environment for finalisation.”

**RE1:**  
Aquaculture; Boat sheds; Building identification signs; Business identification signs; Camping grounds; Caravan parks; Centre-based child care facilities; Charter and tourism boating facilities; Community facilities; Entertainment facilities; Environmental facilities; Flood mitigation works; Information and education facilities; Kiosks; Marinas; Mooring pens; Places of public worship; Recreation areas; Recreation facilities (indoor); Recreation facilities (major); Recreation facilities (outdoor); Respite day care centres; Roads; Water recreation structures

**RE2:**  
Animal boarding or training establishments; Aquaculture; Boat sheds; Building identification signs; Business identification signs; Camping grounds; Car parks; Caravan parks; Centre-based child care facilities; Charter and tourism boating facilities; Community facilities; Entertainment facilities; Environmental facilities; Flood mitigation works; Function centres; Hotel or motel accommodation; Information and education facilities; Kiosks; Landscaping material supplies; Marinas; Mooring pens; Places of public worship; Plant nurseries; Recreation areas; Recreation facilities (indoor); Recreation facilities (major); Recreation facilities (outdoor); Registered clubs; Respite day care centres; Roads; Stock and sale yards; Veterinary hospitals; Water recreation structures





### 1.3 Sustainability












**Regeneration of the blue green grid**  
Local landscape  
**Local community stories**  
Operational and economic sustainability  
**Building technologies**



## 1.4 Wider Context Analysis

The sporting facilities of the precinct are defined and constrained by Heathcote road to the west, Harris Creek to the east and the suburb of Hammondville to the north. Currently these are physical barriers to the movement of people.

Movement to and from Moorebank Sports is dominated by road access with limited connectivity into adjacent suburbs or green spaces

-  Wider Hammondville Park Site Boundary
-  Hammondville Aquatic Centre Boundary
-  Train Line
-  State Road
-  Local Road
-  Signalised Intersections
-  400m and 800m Radius
-  Medical Centre/ Clinic
-  Retail





1.5 Existing Site Analysis

- ① Moorebank Sports Club / Bar
- ② Hammondville Oval Grandstand (RAMS)
- ③ Pop up Coffee Shop
- ④ Cricket Facilities
- ⑤ Moorebank Baseball and Softball Club
- ⑥ Moorebank Sports Soccer Club
- ⑦ Outdoor Gym
- ⑧ Netball Facilities

**Key:**

- Wider Hammondville Park Site Boundary
- ➔ Existing Vehicle & Pedestrian Entry / Exit
- ➔ Existing Informal Vehicle Access
- Existing Pedestrian Footpath / Connection
- Ⓑ Bus Stop
- Signalised Intersection
- ⬡ Bushfire Prone Land - Vegetation buffer 100m
- ⬡ Bushfire Prone Land - Vegetation Category 1
- ▒ Flood Planning Area (1% AEP flood plus 0.5m freeboard)
- ▒ Areas with Medium Flood Risk
- Ⓟ Existing Gravel Parking
- Ⓟ Existing Asphalt Parking
- Existing Buildings
- ▒ Recreational Areas
- ▒ Green Space



1.6 Wider Aspirational Moves

- Implement now:**
- 1 Provide access to Harris creek for Walking with Country, trail, walking and cycling.
  - 2 Link into train station pedestrian and cycling planned routes
  - 3 Provide DDA access from northern retirement living areas into the site (including Sporties and important local community gathering place)
  - 4 Provide access to Kakoda Oval
  - 5 Landscape regeneration and Connecting to Country through engagement with the local indigenous community.

- Future Destinalional Opportunities:**
- A Building on the existing sports club & grandstand
  - B Aquatic hub
  - C Future expansion area
  - Gateway? to active community facilities
  - Aquatic Facilities
  - Wellness and recovery
  - Community amenities / Gathering place
  - Moorebank Sports Club / Bar
  - Reactivating the Liverpool Marathon with Hammondville as the start and finish line

- Key:**
- Connectivity
  - Sports/Recreation areas
  - Vegetated areas



1.7 Option One

The Hammondville Aquatic and Leisure centre functional brief aligns to the Warren green report. In reviewing the optimal arrangement of these functions relative to the Hammondville oval and each other there is also an opportunity to provide an additional second level of community driven functions that can assist to further commercialise the operational business plan of the facility.

- ① Existing Moorebank Sports Club / Bar
- ② Existing carparking area
- ③ Existing grandstand
- ④ Proposed new parking area
- ⑤ Dry Area - Wellness & Recreation
- ⑥ Wet Area - Aquatic Centre

**Key:**

- Site Boundary
- - -> Connections
- - -> Visual connection
- Blue Aquatic / Wet Space
- Orange Community / Dry Space
- Yellow Entry Lobby
- P Parking
- Existing Buildings
- Oval
- Green Space





1.8 Option Two

- ① Existing Moorebank Sports Club / Bar
- ② Existing carparking area
- ③ Existing grandstand
- ④ Proposed new parking area
- ⑤ Dry Area - Wellness & Recreation
- ⑥ Wet Area - Aquatic Centre

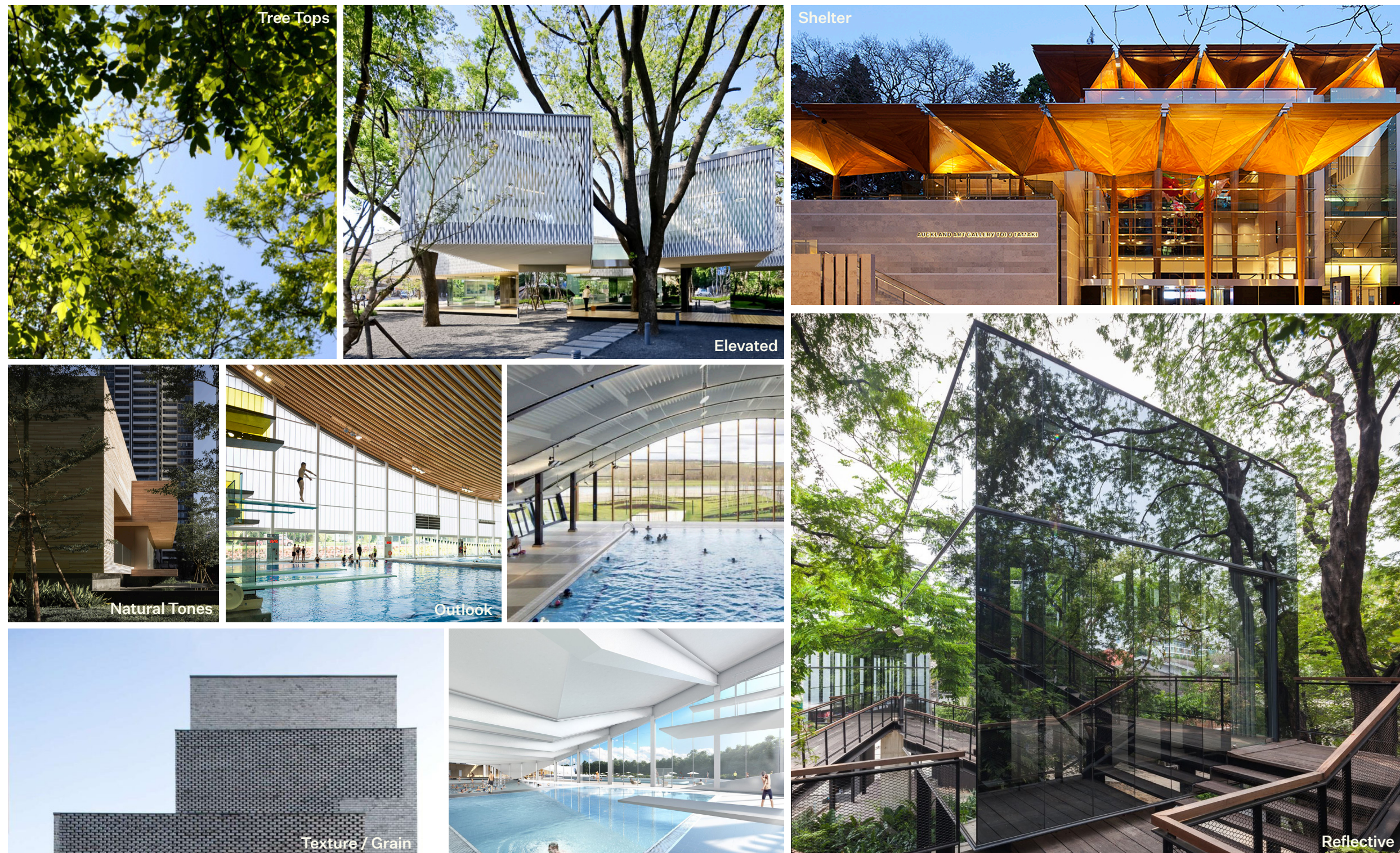
**Key:**

- Site Boundary
- Connections
- Visual connection
- Aquatic / Wet Space
- Community / Dry Space
- Entry Lobby
- P Parking
- Existing Buildings
- Oval
- Green Space





## 1.9 Precedent Images





## 1.10 Visualisations



Hammondville Park Leisure Precinct Masterplan  
Preliminary Concept Design

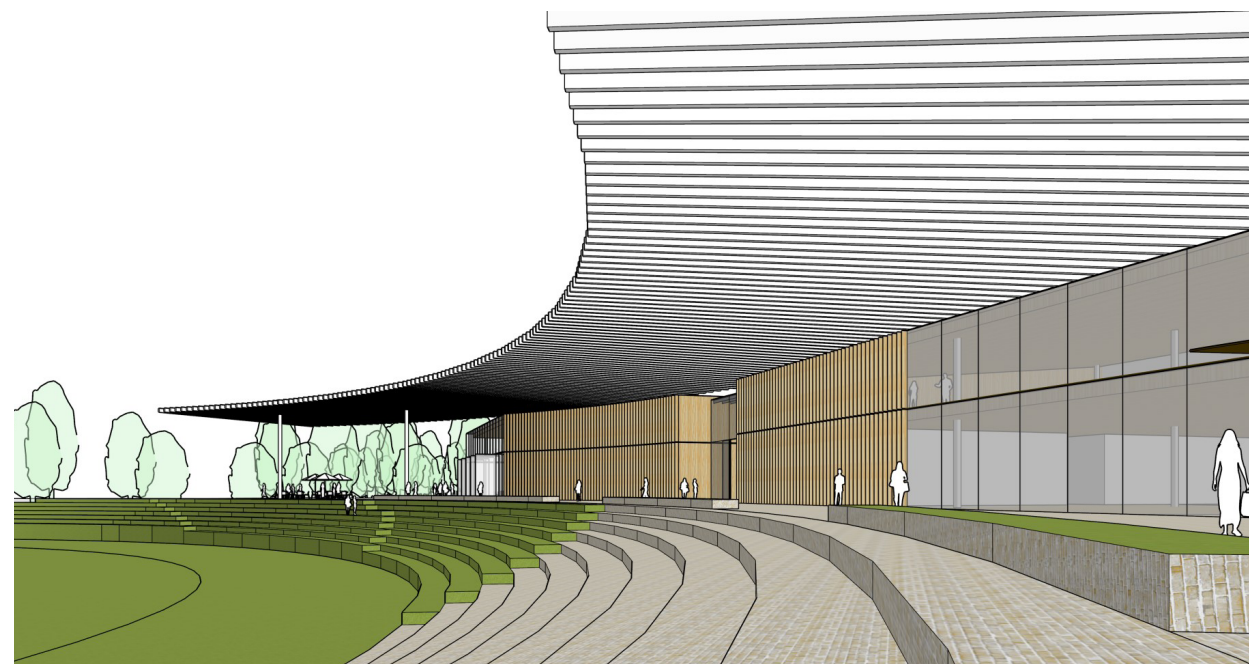
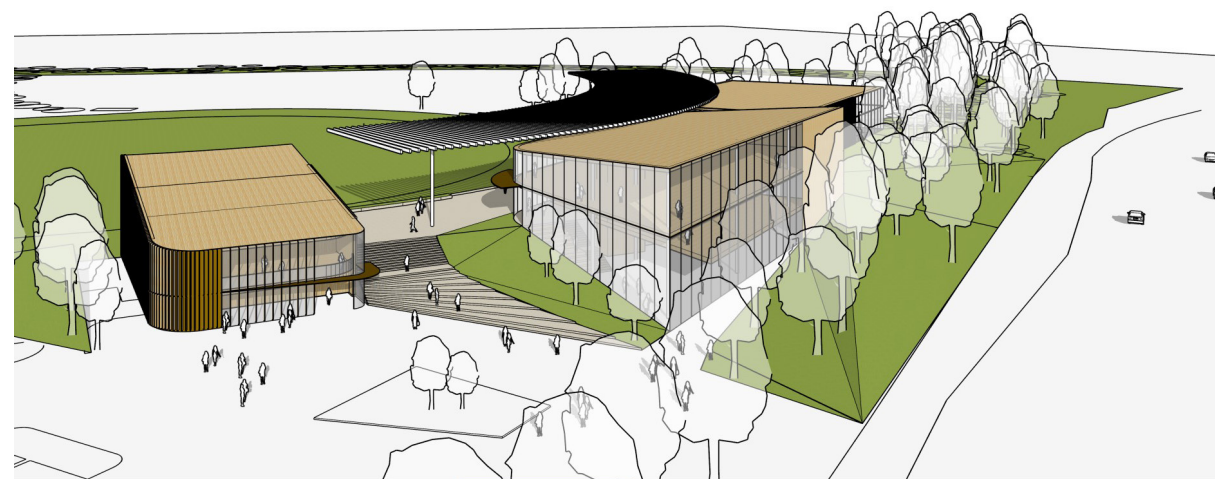




Hammondville Park Leisure Precinct Masterplan  
Preliminary Concept Design



## 1.11 Site Massing Diagrams





**CORP 01****Investment Report May 2023**

<b>Strategic Objective</b>	Visionary, Leading, Responsible Ensure Council is accountable and financially sustainable through the strategic management of assets and resources
<b>File Ref</b>	182289.2023
<b>Report By</b>	Vishwa Nadan - Chief Financial Officer
<b>Approved By</b>	Farooq Portelli - Director Corporate Support

**EXECUTIVE SUMMARY**

This report details Council's investment portfolio and its performance at 31 May 2023. Key highlights include:

- Council held investments with a market value of \$404 million.
- The Reserve Bank of Australia (RBA)'s official cash rate is at 4.10 per cent.
- The portfolio yield (for the year to May 2023) was 62 basis points above the benchmark (AusBond Bank Bill Index)

	AusBond Bank Bill Index (ABBI)
Benchmark	2.64%
Portfolio yield	3.26%
<b>Performance above benchmark</b>	<b>0.62%</b>

- Year-to-date, Council's investment income was \$8.75 million higher than the original budget. This is due to a combination of increase in market interest rates and unrealised gain in fair value of Floating Rate Notes (FRNs).
- Year-to-date, Council's investment in mortgage-backed securities (MBSs) is valued at \$432 thousand below face value. Council's investment advisor (Amicus Advisory) continues to review Council's investment in MBSs and recommends Council continue to hold its investments in the Class A and both Class C securities. There is significant uncertainty associated with these investments, however presently the investment advisor believes there is, on balance, more upside opportunity than downside risk. This is subject to ongoing regular review. MBSs are no longer rated.

**CORPORATE SUPPORT REPORT**

- Council's investments and reporting obligations fully complied with the requirements of section 625 of the *Local Government Act 1993* and section 212 of the *Local Government (General) Regulation 2021*.
- Council's portfolio also fully complied with limits set out in its current Investment Policy, noting the exception applicable to MBSs (as investment in them pre-dates the current Investment Policy).
- Council is committed to NSW TCorp's balanced investment framework and held 18.66 per cent of its portfolio in ADIs rated BBB and below.

**RECOMMENDATION**

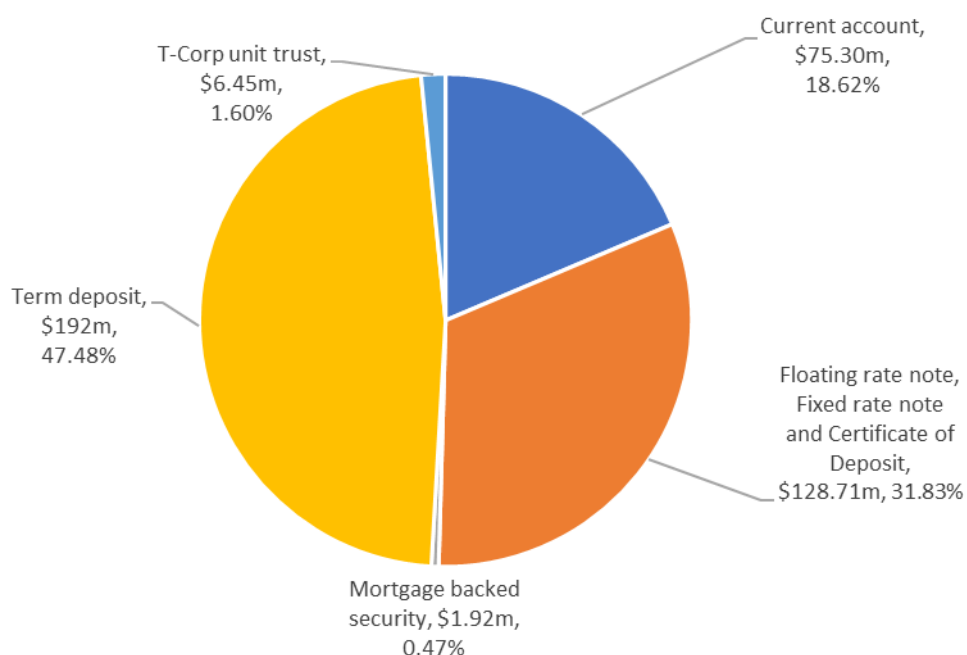
That Council receive and note this report.

**REPORT**

Section 212 of the *Local Government (General) Regulation 2021* requires that the Responsible Accounting Officer must provide Council with a written report setting out details of all money that Council has invested under section 625 of the *Local Government Act 1993*.

**Council's portfolio**

At 31 May 2023, Council held investments with a market value of \$404 million. Council's investment register detailing all its investments is provided as an attachment to this report. In summary, Council's portfolio consisted of investments in:



The ratio of market value compared to face value of various debt securities is shown in the table below.

Asset class	May-23	Apr-23	Jun-22
Senior debts (FRNs ,TCDs & FRBs)*	98.59%	98.83%	98.62%
MBS (Reverse mortgage-backed securities)	81.60%	81.32%	76.53%
T-Corp unit trusts	105.37%	105.69%	103.12%

**\*Definition of terms**

- *FRN - Floating Rate Note - returns an aggregate of a fixed margin and a variable benchmark (usually the Bank Bill Swap Rate).*
- *FRB - Fixed Rate Bond – returns a fixed coupon (interest) rate and is tradeable before maturity.*
- *TCD - Transferrable Certificate of Deposit - security issued with the same characteristics as a term deposit, however it can be sold back (transferred) into the market prior to maturity. A floating TCD pays a coupon linked to a variable benchmark (90-day Bank Bill Swap Rate).*

Council continues to closely monitor the investments in its portfolio to ensure continued compliance and minimal exposure to risk.

Council is committed to NSW TCorp's balanced investment framework and held 18.66 per cent of its portfolio in ADIs rated BBB and below.

**Mortgaged-backed securities**

Council's investment advisor (Amicus Advisory) regularly reviews investments in grandfathered mortgage-backed securities (MBSs) and continues to recommend "hold" position on investments in Class A and both Class C securities.

There is significant uncertainty associated with these investments, however presently the investment advisors believe there is, on balance, more upside opportunity than downside risk. Notwithstanding this recommendation, Amicus has assessed that both Class C securities are likely to eventually default. However, Council will continue to receive interest up until default which is likely to be many years in the future. Fitch Rating Agency has decided to withdraw its rating on MBSs and as a result, Council's investments in these securities are now classed as non-rated. Year-to-date, Council's investment in MBSs are valued at \$432 thousand below face value.

## Portfolio maturity profile

The table below shows the percentage of funds invested at different durations to maturity.

Term to maturity	Total	% Holdings	Term to maturity policy limit minimum	Term to maturity policy limit maximum	Complies to Investment policy "Yes/No"
Current account	75,299,394	18.62%			
Term deposits < 1 year	124,000,000	30.66%			
T-Corp unit trust	6,453,996	1.60%			
Tradeable securities	128,710,671	31.83%			
<b>Portfolio % &lt; 1 year ( Short term liquidity)</b>	<b>334,464,061</b>	<b>82.71%</b>	<b>30%</b>	<b>100%</b>	Yes
Term deposit > 1 year < 3 years	68,000,000	16.82%	0%	70%	Yes
Grand fathered securities	1,916,087	0.47%	N/A	N/A	Yes
<b>Portfolio % (Medium term liquidity)</b>	<b>69,916,087</b>	<b>17.29%</b>			Yes
<b>Total portfolio</b>	<b>404,380,148</b>	<b>100.00%</b>			

## Counterparty policy limit compliance

Issuer	Security rating	Market value	% Total value	Maximum Institutional policy limit % holdings	Complies to Investment policy "Yes/No"
AMP Bank Ltd	BBB	22,207,194	5.49%	15%	Yes
ANZ Banking Group Ltd	AA-	17,559,264	4.34%	35%	Yes
Australian Unity Bank	BBB+	4,000,000	0.99%	15%	Yes
Bendigo & Adelaide Bank Ltd	BBB+	2,660,247	0.66%	15%	Yes
Bank of Nova Scotia	A+	2,502,689	0.62%	25%	Yes
Bank of Queensland Ltd	BBB+	19,225,908	4.75%	15%	Yes
Citibank Australia Ltd	A+	999,524	0.25%	25%	Yes
Commonwealth Bank of Australia Ltd	AA-	122,426,532	30.28%	35%	Yes
Emerald Reverse Mortgage Trust ( Class A)	Unrated	766,814	0.19%	5%	Yes
Emerald Reverse Mortgage Trust ( Class C)	Unrated	1,149,274	0.28%	5%	Yes
Great Southern Bank	BBB	5,500,506	1.36%	15%	Yes
HSBC Sydney Branch	AA-	5,007,229	1.24%	35%	Yes
ING Direct	A	1,612,288	0.40%	25%	Yes
Macquarie Bank	A+	17,350,956	4.29%	25%	Yes
Members Equity Bank Ltd	BBB	5,000,000	1.24%	15%	Yes
National Australia Bank Ltd	AA-	60,303,815	14.91%	35%	Yes
Northern Territory Treasury	AA-	15,000,000	3.71%	35%	Yes
NSW Treasury Corporation	Unrated	6,453,996	1.60%	5%	Yes
Police Credit Union	Unrated	2,000,000	0.49%	5%	Yes
P&N Bank	BBB	5,000,000	1.24%	15%	Yes
Rabobank Australia Ltd	A+	4,192,155	1.04%	25%	Yes
RACQ Bank	BBB+	1,496,180	0.37%	15%	Yes
Sumitomo Mitsui Banking	A	3,974,209	0.98%	25%	Yes
Suncorp Bank	A+	9,153,559	2.26%	25%	Yes
UBS AG	A+	2,293,100	0.57%	25%	Yes
Westpac Banking Corporation Ltd	AA-	66,544,709	16.46%	35%	Yes
<b>Portfolio Total</b>		<b>404,380,148</b>	<b>100.00%</b>		

### Credit rating policy limit compliance

Credit rating	Market value	% Portfolio	Maximum policy limit	Complies to Investment policy "Yes/No"
AA Category	288,453,836	71.33%	100%	Yes
A Category	40,466,193	10.01%	60%	Yes
BBB Category	65,090,036	16.10%	45%	Yes
Unrated	10,370,083	2.56%	10%	Yes
<b>Total Portfolio</b>	<b>404,380,148</b>	<b>100.00%</b>		

### Compliance with Investment policy – In summary

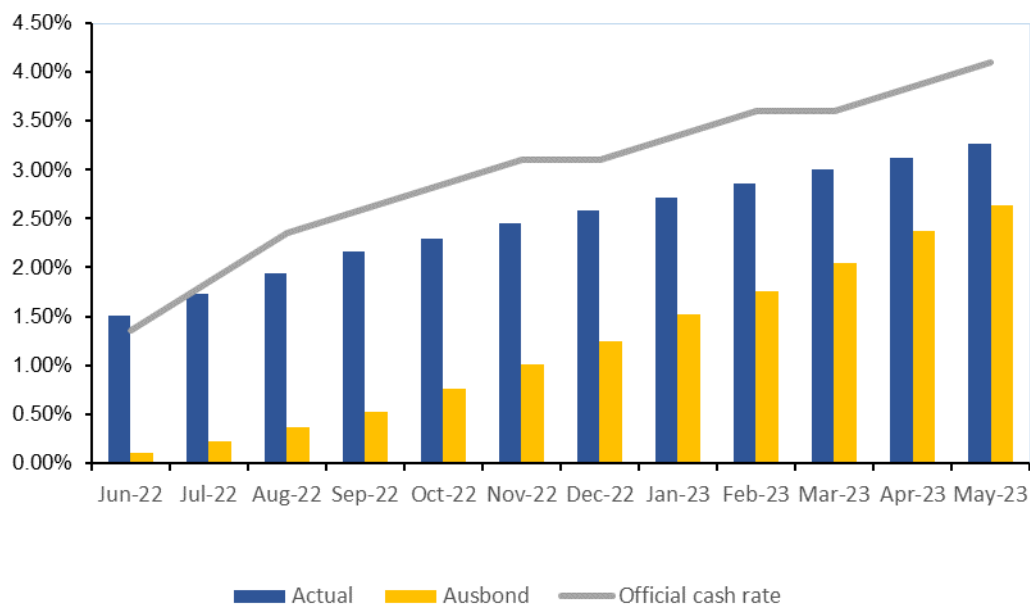
Legislative requirements	✓	Fully compliant, noting exception applicable to grandfathered mortgaged-backed investments.
Portfolio credit rating limit	✓	Fully compliant
Institutional exposure limits	✓	Fully compliant
Overall portfolio credit limits	✓	Fully compliant
Term to maturity limits	✓	Fully compliant

### Portfolio performance against relevant market benchmark

Council's Investment Policy prescribes the AusBond Bank Bill Index (ABBI) as a benchmark to measure return on cash and fixed interest securities. The ABBI represents the average daily yield of a parcel of bank bills. Historically there has been a positive correlation between changes in the cash rate and the resulting impact on the ABBI benchmark.

The portfolio yield for the year to May 2023 exceeded the ABBI index by 62 basis points (portfolio yield: 3.26%; ABBI: 2.64%).

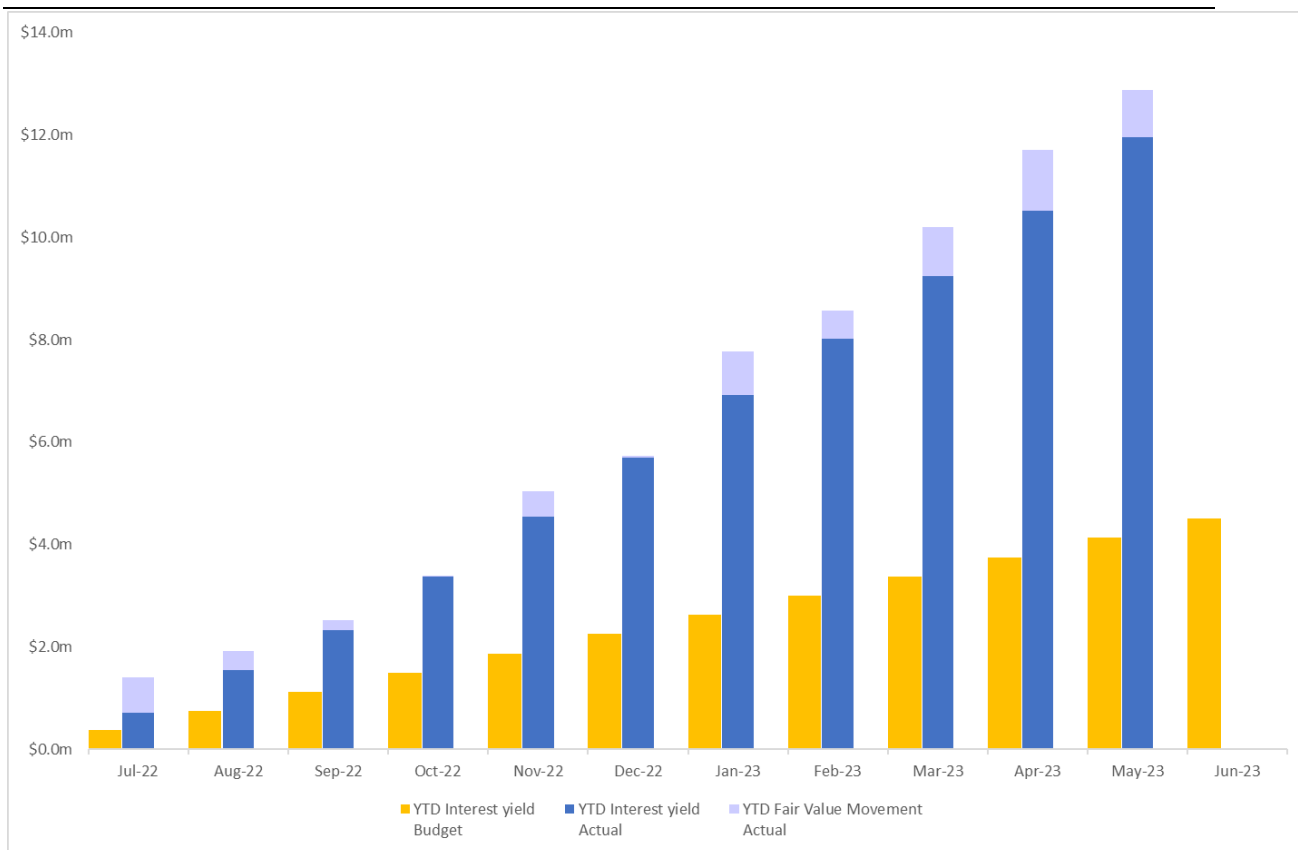
Comparative yields for the previous months are charted below:



### Performance of portfolio returns against budget

Year-to-date, Council's investment income was \$8.75 million higher than the original budget. This is due to a combination of increase in market interest rate and unrealised gain in fair value of Floating Rate Notes (FRNs).

	YTD Budget	YTD Actuals	Budget Variance
Interest yield on cash holdings	\$4.13m	\$11.95m	\$7.82m
Fair value market movement	\$0.00m	\$0.93m	\$0.93m
<b>Total</b>	<b>\$4.13m</b>	<b>\$12.88m</b>	<b>\$8.75m</b>



### **Economic outlook – Reserve Bank of Australia**

The Reserve Bank of Australia has increased the official cash rate to 4.10 per cent in its meeting on 06 June 2023.

### **Certificate of Responsible Accounting Officer**

The Chief Financial Officer, as Responsible Accounting Officer, certifies that the investments listed in the attached report have been made in accordance with section 625 of the *Local Government Act 1993*, section 212 of the *Local Government (General) Regulation 2021* and Council's Investment Policy at the time of their placement. The previous investments are covered by the grandfathering clauses of the current investment guidelines issued by the Minister for Local Government.



## **CONSIDERATIONS**

<b>Economic</b>	Council's investment income was \$8.75 million higher than the original budget at 31 May 2023.
<b>Environment</b>	There are no environmental and sustainability considerations.
<b>Social</b>	There are no social and cultural considerations.
<b>Civic Leadership</b>	There are no civic leadership and governance considerations.
<b>Legislative</b>	<p>Local Government Act 1993, section 625</p> <p>Local Government (General) Regulation 2021, section 212</p> <p>As required by the Local Government Act, Council is fully compliant with the ministerial requirements specified in the <i>Local Government Act 1993 – Investment Order</i> (relating to investments by councils) and with reporting requirements under section 212 of the <i>Local Government (General) Regulation 2021</i>.</p>
<b>Risk</b>	The capital value and return-on-investment is subject to market risks. Investment limits prescribed in Council's policy framework is aimed to mitigate these risks.

## **ATTACHMENTS**

1. Investment Portfolio May 2023



## Portfolio Valuation As At 31 May 2023

Fixed Interest Security	Maturity Date	Security Rating	Face Value Current	Market Value	% Total Value	Running Yield
<b>Current Account</b>						
CBA Business Saver		AA-	43,308,844.63	43,308,844.63	10.71%	3.95%
CBA General Account		AA-	4,438,384.44	4,438,384.44	1.10%	0.00%
AMP Business Saver		BBB	2,381,417.05	2,381,417.05	0.59%	2.10%
AMP Notice Account		BBB	14,825,776.87	14,825,776.87	3.67%	4.45%
Macquarie Bank Accelerator Account		A+	10,344,970.65	10,344,970.65	2.56%	2.25%
			75,299,393.64	75,299,393.64	18.62%	
<b>Fixed Rate Bond</b>						
Commonwealth Bank	14/01/2027	AA-	5,000,000.00	4,639,043.90	1.15%	2.40%
Bank of Queensland	27/10/2026	BBB+	4,750,000.00	4,312,396.19	1.07%	2.10%
Bank of Queensland	29/10/2025	BBB+	4,000,000.00	3,913,511.71	0.97%	4.00%
Bendigo & Adelaide Bank	17/03/2025	BBB+	2,750,000.00	2,660,247.32	0.66%	3.00%
UBS AG	26/02/2026	A+	2,550,000.00	2,293,100.32	0.57%	1.10%
ING Direct	19/08/2026	A	1,800,000.00	1,612,287.71	0.40%	1.10%
NAB	25/02/2027	AA-	4,500,000.00	4,247,640.60	1.05%	2.90%
Suncorp	25/01/2027	A+	4,500,000.00	4,155,144.34	1.03%	2.50%
			29,850,000.00	27,833,372.09	6.88%	
<b>Floating Rate Note</b>						
ANZ Bank	06/12/2023	AA-	7,000,000.00	7,021,846.80	1.74%	4.66%
ANZ Bank	29/08/2024	AA-	5,000,000.00	5,014,543.00	1.24%	4.72%
ANZ Bank	16/01/2025	AA-	3,000,000.00	3,008,978.97	0.74%	4.42%
ANZ Bank	31/03/2028	AA-	2,500,000.00	2,513,895.12	0.62%	4.78%
Citibank, N.A.	14/11/2024	A+	1,000,000.00	999,524.22	0.25%	4.78%
Commonwealth Bank	16/08/2023	AA-	7,500,000.00	7,502,685.68	1.86%	4.84%
Commonwealth Bank	11/01/2024	AA-	9,500,000.00	9,537,573.47	2.36%	4.78%
Credit Union Australia	24/10/2024	BBB	2,500,000.00	2,500,506.10	0.62%	4.80%
HSBC	27/09/2024	AA-	3,000,000.00	3,004,337.48	0.74%	4.52%
HSBC	27/09/2024	AA-	2,000,000.00	2,002,891.65	0.50%	4.52%
Macquarie Bank	07/08/2024	A+	4,000,000.00	4,005,288.35	0.99%	4.68%
Macquarie Bank	12/02/2025	A+	3,000,000.00	3,000,697.07	0.74%	4.73%
NAB	26/09/2023	AA-	8,000,000.00	8,011,538.64	1.98%	4.63%
NAB	26/09/2023	AA-	4,000,000.00	4,005,769.32	0.99%	4.63%
NAB	26/02/2024	AA-	5,000,000.00	5,020,701.68	1.24%	4.99%
NAB	19/06/2024	AA-	4,000,000.00	4,018,164.49	0.99%	4.61%
Rabobank Australia Branch	27/01/2027	A+	2,700,000.00	2,681,059.64	0.66%	4.39%
Rabobank Australia Branch	19/01/2028	A+	1,500,000.00	1,511,095.45	0.37%	4.86%
RACQ Bank	24/02/2026	BBB+	1,500,000.00	1,496,180.39	0.37%	5.42%
ScotiaBank	07/09/2023	A+	2,500,000.00	2,502,688.73	0.62%	4.61%
Suncorp	30/07/2024	A+	3,000,000.00	2,999,049.05	0.74%	4.46%
Suncorp	30/07/2024	A+	2,000,000.00	1,999,366.03	0.49%	4.46%
Sumitomo Mitsui Banking	20/01/2027	A	4,000,000.00	3,974,208.73	0.98%	4.47%
Westpac	16/11/2023	AA-	6,000,000.00	6,012,787.32	1.49%	4.86%
Westpac	24/04/2024	AA-	4,000,000.00	4,021,999.98	0.99%	4.82%
Westpac	16/08/2024	AA-	2,500,000.00	2,509,921.59	0.62%	4.79%
			100,700,000.00	100,877,298.95	24.95%	

**Mortgage Backed Security**

EmeraldMBS2006-1A	21/08/2051	Unrated	848,114.99	766,813.86	0.19%	4.37%
EmeraldMBS2006-1C	21/08/2056	Unrated	1,000,000.00	789,650.91	0.20%	5.12%
EmeraldMBS2007-1C	23/07/2057	Unrated	500,000.00	359,622.68	0.09%	4.63%
			2,348,114.99	1,916,087.45	0.47%	

**Term Deposit**

AMP	04/12/2023	BBB	2,000,000.00	2,000,000.00	0.49%	3.30%
AMP	17/07/2023	BBB	3,000,000.00	3,000,000.00	0.74%	4.00%
Australian Unity Bank	25/08/2023	BBB	4,000,000.00	4,000,000.00	0.99%	3.40%
Bank of Queensland	22/12/2023	BBB+	5,000,000.00	5,000,000.00	1.24%	1.20%
Bank of Queensland	28/03/2024	BBB+	3,000,000.00	3,000,000.00	0.74%	2.40%
Bank of Queensland	31/05/2024	BBB+	3,000,000.00	3,000,000.00	0.74%	3.72%
Commonwealth Bank	23/06/2023	AA-	10,000,000.00	10,000,000.00	2.47%	3.94%
Commonwealth Bank	17/07/2023	AA-	10,000,000.00	10,000,000.00	2.47%	4.25%
Commonwealth Bank	28/03/2024	AA-	3,000,000.00	3,000,000.00	0.74%	2.43%
Commonwealth Bank	22/11/2023	AA-	5,000,000.00	5,000,000.00	1.24%	4.19%
Commonwealth Bank	12/12/2024	AA-	10,000,000.00	10,000,000.00	2.47%	4.63%
Commonwealth Bank	13/01/2025	AA-	5,000,000.00	5,000,000.00	1.24%	4.63%
Commonwealth Bank	27/11/2025	AA-	10,000,000.00	10,000,000.00	2.47%	4.60%
Great Southern Bank	23/04/2024	BBB	3,000,000.00	3,000,000.00	0.74%	5.12%
Members Equity Bank	22/12/2023	BBB	5,000,000.00	5,000,000.00	1.24%	1.20%
NAB	30/05/2024	AA-	5,000,000.00	5,000,000.00	1.24%	5.02%
NAB	23/06/2023	AA-	5,000,000.00	5,000,000.00	1.24%	3.80%
NAB	14/07/2023	AA-	5,000,000.00	5,000,000.00	1.24%	4.10%
NAB	20/10/2023	AA-	5,000,000.00	5,000,000.00	1.24%	4.51%
NAB	30/05/2024	AA-	5,000,000.00	5,000,000.00	1.24%	3.49%
NAB	13/09/2024	AA-	5,000,000.00	5,000,000.00	1.24%	1.10%
NAB	08/09/2025	AA-	5,000,000.00	5,000,000.00	1.24%	0.82%
Northern Territory Treasury	16/12/2024	AA-	5,000,000.00	5,000,000.00	1.24%	1.00%
Northern Territory Treasury	15/12/2025	AA-	5,000,000.00	5,000,000.00	1.24%	1.20%
Northern Territory Treasury	15/12/2026	AA-	5,000,000.00	5,000,000.00	1.24%	1.50%
Police Credit Union SA	16/08/2023	Unrated	2,000,000.00	2,000,000.00	0.49%	0.65%
P&N Bank	22/12/2023	BBB	5,000,000.00	5,000,000.00	1.24%	1.20%
Westpac	22/12/2023	AA-	10,000,000.00	10,000,000.00	2.47%	1.25%
Westpac	23/06/2023	AA-	5,000,000.00	5,000,000.00	1.24%	3.80%
Westpac	03/10/2023	AA-	2,000,000.00	2,000,000.00	0.49%	4.20%
Westpac	17/10/2023	AA-	5,000,000.00	5,000,000.00	1.24%	4.44%
Westpac	20/10/2023	AA-	8,000,000.00	8,000,000.00	1.98%	4.57%
Westpac	20/11/2023	AA-	10,000,000.00	10,000,000.00	2.47%	4.60%
Westpac	25/03/2024	AA-	3,000,000.00	3,000,000.00	0.74%	2.39%
Westpac	31/05/2024	AA-	5,000,000.00	5,000,000.00	1.24%	3.54%
Westpac	21/08/2023	AA-	6,000,000.00	6,000,000.00	1.48%	3.96%
			192,000,000.00	192,000,000.00	47.48%	
<b>Total</b>			400,197,508.63	397,926,152.12	98.40%	

**T-Corp**

NSWTC IM Long Term Growth Fund	Unrated	6,125,337.88	6,453,995.98	1.60%
		6,125,337.88	6,453,995.98	1.60%
<b>Total</b>		400,197,508.63	397,926,152.12	98.40%
<b>Portfolio Total</b>		406,322,846.51	404,380,148.10	100.00%

<b>CORP 02</b>	<b>Warren Serviceway Car Park - Provision of Free Parking</b>
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<b>Strategic Objective</b>	Healthy, Inclusive, Engaging Improve liveability and quality of life for the community by delivering vibrant parks, places and facilities
<b>File Ref</b>	188310.2023
<b>Report By</b>	Alex Helderman - Parking Services Coordinator
<b>Approved By</b>	Farooq Portelli - Director Corporate Support

## **EXECUTIVE SUMMARY**

Council has requested a report on the implications of providing free parking at Warren Serviceway car park at weekends, public holidays and during community events and investigate the implementation of a permit scheme for local not-for-profit and community groups.

The investigation into providing free parking revealed a potential reduction in overall revenue for the car park of 31% if the free parking was extended to those motorists who prepay their parking. Due to the ongoing cost of free parking this proposal is not supported.

The implementation of a permit scheme for local not-for-profit and community groups will require an amendment to Council's Permit Parking Policy and is supported.

## **RECOMMENDATION**

That Council:

1. Notes the significant costs of providing free parking on public holidays, weekends and during community events.
2. Maintains the existing fee structure contained in Council's fees and charges policy.
3. Amends the Permit Parking Policy to provide permits for not-for-profit and community groups.

**REPORT**

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Council at its Meeting of 31 May 2023 requested that a report to be brought to the June 2023 Council Meeting on the current usage of the Warren Serviceway car park and financial implications of providing free parking in the car park on public holidays, weekends and during community events; and investigate implementing a permit system for local not-for-profit and community groups and a report to come back to Council.

**Warren Serviceway car park – Free Parking**

The Warren Serviceway car park is open 24/7 and provides 282 casual parking spaces and 422 reserved/contractor/accessible parking spaces. The financial operation of the car park has been subjected to unexpected expenditure during 2022/2023 due to vandalism and cleaning costs as a result of rough sleepers and drug users occupying the car park. The vandalism required the replacement of lift call button panels throughout the car park and for safety reasons the contract cleaning staff are now accompanied by security guards.

In addition to day-to-day operational costs, the car park will require funding to repair concrete cancer throughout the car park.

The provision of free parking would result in a reduction of car park income by 31% per year, consisting of weekends - 104 days, public holidays that do not fall on a weekend – 9 days and events excluding event days that fall on a weekend – 5 days. Increasing the patronage of the car park may require additional weekend cleaning which presently consists of litter pick of stairwells and removal of refuse/rubbish only.

The average number of transactions per week (Monday to Friday) for the first half of 2023 was 4,382 with an average gross income of \$22,566.52 per week. The average daily car park transactions are 876 compared to 346 for events, 130 for public holidays and 103 for a normal weekend.

The table below shows the car park patronage averaged over a six-month period taking into consideration 52 weekends, seven public holidays and six Council sponsored events.

	<b>Average number of transactions</b>	<b>Gross Income</b>	<b>Potential income reduction over 12-months</b>
<b>WEEKEND PATRONAGE (52)</b>	206	\$1,069.66	\$55,836.25
	(Per weekend)		
<b>PUBLIC HOLIDAYS (7)</b>	130	\$599.00	\$2,396.00
	(Per public holiday)		
<b>COUNCIL EVENTS (6)</b>	922	\$4,626.32	\$27,757.92
	(Per event)		
<b>TOTAL</b>			<b>\$85,990.17</b>

The council currently has 468 motorists who pre-pay for parking either weekly, monthly or annually. Should free parking be provided on public holidays, weekends and during Council sponsored events, which represents an estimated 31%, these motorists may expect a similar reduction in the parking fees they currently pay.

The table below provides the potential income implications associated with pass card holders.

<b>Pass card</b>	<b>Quantity</b>	<b>Current rate</b>	<b>Discounted rate</b>	<b>Potential income reduction</b>
Monthly (Reserved)	78	\$255.00	\$175.95	\$6,165.90 p/m
Monthly (Discounted)	216	\$138.00	\$95.22	\$9,240.48 p/m
Weekly	14	\$57.00	\$39.90	\$558.60 p/w
Weekly (Police)	35	\$25.00	\$17.25	\$271.25 p/w
Weekly (staff)	125	\$10.00	\$6.90	\$387.50 p/w
<b>Estimated reduction in come per month</b>				<b>\$20,701.86</b>

Providing free parking in the car park would require for the main entry and exit gates to be left open at midnight to minimize the impact to pass card holders, at a contract cost of \$200.00 per weekend.

Free parking will impact all pass card holders as the system is such that motorists must swipe their pass card upon entering/exiting the car park and again at each nested area. If the gates are open motorists tend to drive through without swiping their pass card. In the event a pass card holder entered the car park on a Friday and exited on a Saturday, while the exit gate is

open, they would not be able to re-enter the car park on their next visit as the system did not record them leaving.

The demand for parking at Warren Serviceway car park will increase with the construction of a 34-storey mixed-use development at 24-26 Elizabeth Street, Liverpool that abuts the car park. The development will provide 321 parking spaces to cater for 113 hotel apartments, 194 apartments plus commercial. It is anticipated that any overflow from the development will result in an increased parking demand at the Council car park.

### **Permit scheme for not-for-profit and community groups**

The Council's current Permit Parking Policy does not provide for permits to be issued to not-for-profit or community groups. The Policy can be amended to cater for these groups but would need to include a criterion regarding the number of permits per organization and where vehicles can be parked.

If Council proceeds with providing free parking for these organisations, it may have an impact on the circulation of existing parking availability, particularly due to the high numbers of vehicles with Mobility Parking Permits, who can occupy existing parking spaces all day at no cost.

The Road Transport (General) Regulation 2021 provides for the issue of parking permits on which the Council's Policy is mirrored. In line with the Policy, parking permits are only valid in specific areas within the City Centre and Council has created seven (7) Permit Holders Excepted areas, as depicted in Attachment No. 1.

### **Permit Parking Designated Areas**

AREA No.	SUBURB	STREET	NOTATION
LCC-004	Liverpool	Macquarie Street	On-Street, btw. Campbell St and Lachlan St, western side of street only
LCC-005	Liverpool	Bathurst Street	Car Park
LCC-006	Liverpool	Norfolk Lane	Car Park
LCC-007	Liverpool	345 Macquarie Street	Car Park
LCC-008	Liverpool	Scott Street	On-Street, south side only, btw. Terminus St and Bigge St
LCC-011	Liverpool	Warren Swy	Near Hilda Davis Centre
LCC-012	Liverpool	Moore Street	On-Street, outside 17-21 Moore Street

### **FINANCIAL IMPLICATIONS**

The provision of free parking at Warren Serviceway car park is outside Council's current budget and long-term financial plan. It is estimated that the ongoing cost of providing free parking would be approximately \$107k per annum.



**CONSIDERATIONS**

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<b>Economic</b>	Facilitate economic development.
<b>Environment</b>	There are no environmental and sustainability considerations.
<b>Social</b>	Support community organisations, groups and volunteers to deliver coordinated services to the community.
<b>Civic Leadership</b>	Deliver services that are customer focused.
<b>Legislative</b>	There are no legislative considerations relating to this report.
<b>Risk</b>	There is no risk associated with this report.

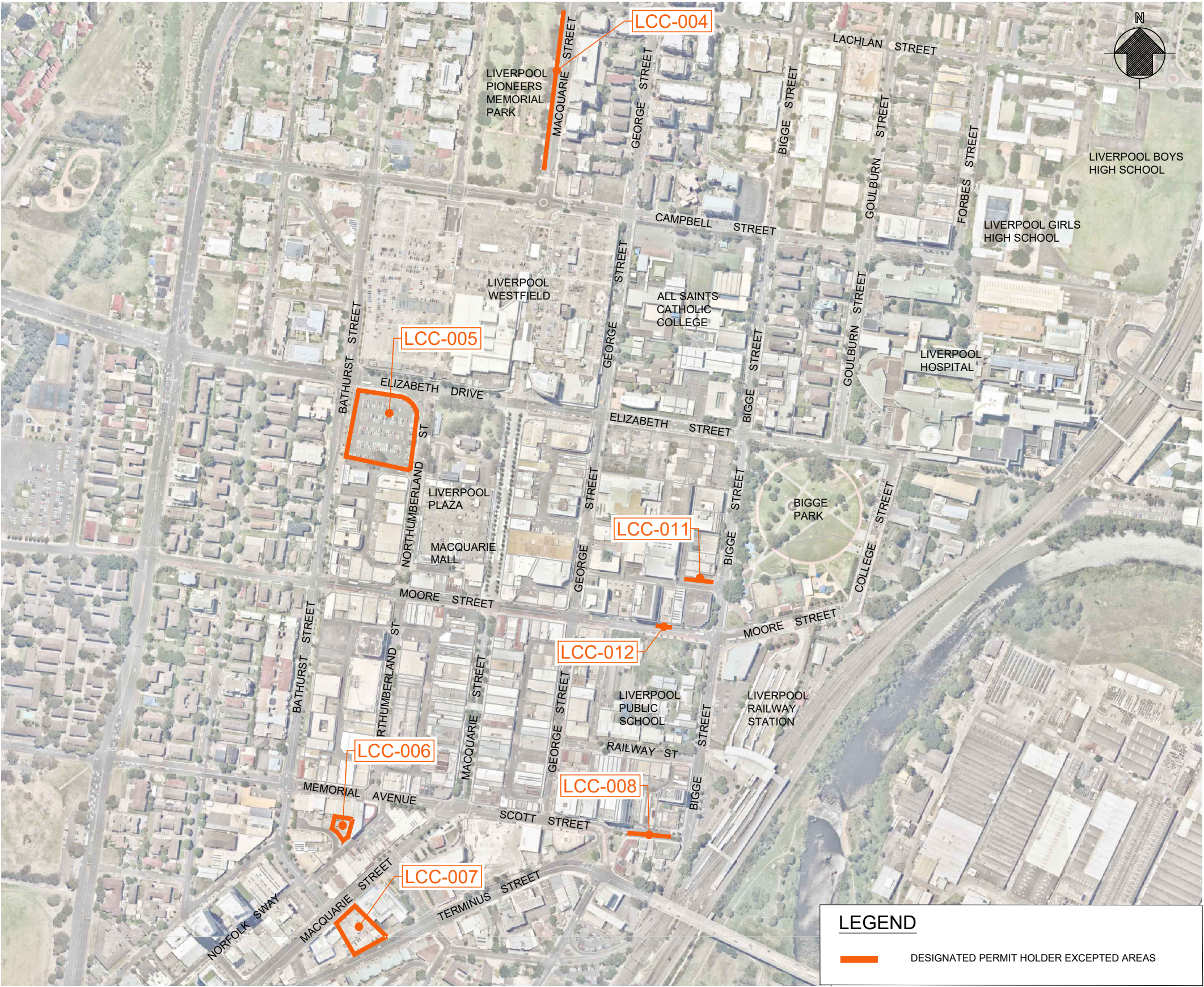
**ATTACHMENTS**

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1. Permit Holders Excepted Areas



ATTACHMENT 1 - PERMIT PARKING DESIGNATED AREAS





**OPER 01****Smart Bin Trial**

<b>Strategic Objective</b>	Liveable, Sustainable, Resilient Deliver a beautiful, clean and inviting city for the community to enjoy
<b>File Ref</b>	179563.2023
<b>Report By</b>	David Prasad - Acting Manager Resource Recovery
<b>Approved By</b>	Jason Breton - Acting Director Operations

**EXECUTIVE SUMMARY**

On February 2nd, 2022, Liverpool City Council resolved to explore a trial program of Smart Bins in a high profile and high traffic park. The trial period ran from November 4th, 2022, and lasted for three months. The purpose of the trial was to evaluate the benefits of Smart Bin technology and to report back to Council. The trial involved the installation of two Smart Bins, which were monitored and evaluated for their effectiveness in managing waste. The trial demonstrated the many benefits of Smart Bin technology, including efficient waste collection, real-time monitoring of fill levels, automated notifications for waste collection, and valuable data insights on waste collection patterns.

It was concluded in the report that the cost benefit would not be realised due to excessive dumping around the surroundings of the smart bins which would not be detected by sensors. The initial labour benefits of reducing bin visitations were not achieved due to complaints from the surrounding community regarding dumping around the bins.

Following on from the submission of the report on 1 March 2023 Council requested that further financial information be shared regarding the overall costs associated with delivering smart bins to the Liverpool LGA. (Resolution 2, "Provide a financial report on the anticipated cost savings to Council by utilising smart bins").

The report contains financial data, which is provided as an attachment. This data indicates that the initial investment required for Council in implementing the proposed Waste Management Services will be substantial compared to the existing services.

**RECOMMENDATION**

That Council receives and notes the financial report included in this report.

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## **REPORT**

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*Refer to the following attachment which address the following resolution:*

## **FINANCIAL IMPLICATIONS**

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There are no financial implications relating to this recommendation.

## **CONSIDERATIONS**

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<b>Economic</b>	There are no economic and financial considerations.
<b>Environment</b>	There are no environmental and sustainability considerations.
<b>Social</b>	There are no social and cultural considerations.
<b>Civic Leadership</b>	There are no civic leadership and governance considerations.
<b>Legislative</b>	There are no legislative considerations relating to this report.
<b>Risk</b>	There is no risk associated with this report.

## **ATTACHMENTS**

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1. Financial Report

<b>Additional Operational Cost</b>					
<b>Cash flow including future years</b>					
•Please note that the amounts in this Business Case must be supported by additional documentation, e.g. quotations, calculations, etc.					
<b>Account Type</b>	<b>Current Year</b>	<b>Y2</b>	<b>Y3</b>	<b>Y4</b>	<b>Y5</b>
Income (A)					
Operating Expenditure (B)					
Depreciation SMART bin	992,772	992,772	992,772	992,772	992,772
Savings minimum 1 hour per day per truck	(28,601)	(29,745)	(30,786)	(31,555)	(32,344)
Savings from Existing bin replacement twice per year \$40x828x2	(66,240)	(66,240)	(66,240)	(66,240)	(66,240)
<b>Net Cost of Service (C) (C) = (B) - (A)</b>	<b>897,931</b>	<b>896,787</b>	<b>895,746</b>	<b>894,977</b>	<b>894,188</b>
Capital Expenditure (D)					
Cost per SMART bin# 828 x \$5,995	4,963,860				
Installation delivery cost	268,686				
	5,232,546				
<b>Total Cash outflow (E) = (C) + (D) - Depreciation</b>	<b>4,869,019</b>	<b>- 95,985</b>	<b>- 97,026</b>	<b>- 97,795</b>	<b>- 98,584</b>

#### **Financial Report:**

##### **Investment Overview:**

An investment of \$5.2 million will be required in the first year to acquire and implement smart bins across the Local Government Area (LGA).

##### **Operating Impact:**

The operating impact of the smart bins, including depreciation net of savings, amounts to \$898,000 annually.

##### **Longevity and Net Cash Impact:**

Each smart bin has a lifespan of 5 years, resulting in a net cash impact of \$4.5 million over this period.

##### **Summary:**

The proposed investment involves allocating \$5.2 million for the purchase and installation of smart bins in the LGA during the first year. These smart bins will have an annual operating impact of \$898,000, considering depreciation net of savings amounting to \$95,000 per year. Over the 5-year lifespan of the smart bins, the net cash impact is estimated to be \$4.5 million.

**OPER 02****Integrated Pest Management Policy and Strategy**

<b>Strategic Objective</b>	Liveable, Sustainable, Resilient Protect and enhance our natural environment and increase the city's resilience to the effects of natural hazards, shocks and stresses
<b>File Ref</b>	187614.2023
<b>Report By</b>	Michael Zengovski - Manager City Environment
<b>Approved By</b>	Jason Breton - Acting Director Operations

**EXECUTIVE SUMMARY**

Council, at its meeting held on 30 September 2020, resolved that an Integrated Pest Management (IPM) Policy and Strategy be prepared to guide the effective management of priority pest animals and weeds.

The draft IPM Policy and an update on the development of the associated Strategy were provided to Council at its meeting held on 30 June 2021. At this meeting, it was resolved that Council endorses the draft Policy and receives a further report upon finalisation of the IPM Policy and Strategy, with the view to placing them on public exhibition.

At its meeting held on 25 May 2022, Council endorsed the draft IPM Policy and Strategy to be placed on public exhibition and receive a further report seeking endorsement of the documents following consideration of comments received during the public exhibition.

Consultation for the IPM Policy and Strategy included the following:

- Environment Advisory Committee (at their meeting held April 2021, April 2022 and April 2023)
- Companion Animals Advisory Committee (at their meeting held June 2022)
- Public exhibition (June 2022)

This report presents the revised IPM Policy and Strategy, provides an overview of the feedback received, and seeks endorsement of the IPM Policy and Strategy.

**RECOMMENDATION**

That Council endorses the *Integrated Pest Management Policy* and *Integrated Pest Management Strategy*.

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**REPORT**

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**Background**

At its meeting held on 30 September 2020, Council resolved to:

1. *Develop an Integrated Pest Management Policy and Strategy for the Liverpool LGA and report back to Council by the first February 2021 meeting, with the strategy to follow subsequently; and*
2. *Include a plan for community awareness and engagement of the policy and strategy within the LGA.*

**Development of the Integrated Pest Management Policy and Strategy**

Council developed an IPM Policy to guide the effective management of priority pests in a way that minimises potential harm to human health and the environment. It primarily applies to priority pests (animals and plants) on Council land, but also recognises community awareness and engagement, biosecurity matters, and health related regulatory roles on private land.

The IPM Strategy was then developed to specify details such as actions to control pest animals and weeds, priority pest species, and community awareness and engagement considerations. The focus of the Strategy is on the control of pests on land under the care, control and management of Council. Several staff workshops were held to identify priorities and refine proposed actions.

**Consultation**

Consultation with the Environment Advisory Committee (EAC) was initiated at their April 2021 meeting, with the draft IPM Policy and proposed scope for the IPM Strategy being presented. The draft IPM Strategy was presented to the April 2022 EAC meeting to seek feedback. The EAC supported the IPM Policy and Strategy in principle, provided that Council takes into account matters raised by the Committee.

The IPM Strategy and Policy were then placed on public exhibition from 3 - 30 June 2022, with the EAC and Companion Animals Advisory Committee being notified of the exhibition to encourage further feedback. The exhibition period was also promoted via Council's social media.

A summary of the feedback received from the EAC, Companion Animals Advisory Committee, and the community during the public exhibition period is attached to this report.

The IPM Strategy was revised in response to the feedback received. The main revision made was to include additional priority weed species. The IPM Policy was revised to ensure that it



was current. A further update on the IPM Strategy was provided to the EAC meeting on 17 April 2023. The revised IPM Policy and Strategy are attached to this report.

## **FINANCIAL IMPLICATIONS**

Costs associated with the implementation of actions from the IPM Strategy are predominantly covered by the current budget assigned to pest control measures. The Strategy proposes one additional FTE to implement the IPM Strategy (estimated cost \$100,000 pa). An additional FTE will be requested, contingent on the finalisation of the restructure in the Operations directorate.

## **CONSIDERATIONS**

<b>Economic</b>	The IPM Policy and Strategy aim to identify pest control measures that are cost effective.
<b>Environment</b>	Protect, enhance and maintain areas of endangered ecological communities and high-quality bushland through improved pest management practices.  Raise community awareness and support action in relation to pest related issues.
<b>Social</b>	Community education and awareness is a key element of the IPM Strategy.
<b>Civic Leadership</b>	The IPM Policy and Strategy will assist Council act as an environmental leader in the community through improved pest management practices.
<b>Legislative</b>	<i>Biosecurity Act 2015</i>
<b>Risk</b>	Pests can cause potential environmental, economic and health risks to Council and the community. The development of a strategic approach to pest management via the IPM Policy and Strategy will help Council fulfil its responsibility to minimise these risks.

## **ATTACHMENTS**

1. Integrated Pest Management Policy (Under separate cover)
2. Integrated Pest Management Strategy (Under separate cover)
3. Integrated Pest Management Strategy – Appendix D Matrix of Rationale for Pest Species Inclusion (Under separate cover)
4. Feedback received on the Integrated Pest Management Policy and Strategy and Responses (Under separate cover)

## CTTE 01

**Liverpool Local Traffic meeting held on 17 May 2023**

<b>Strategic Objective</b>	Liveable, Sustainable, Resilient Promote and advocate for an integrated transport network with improved transport options and connectivity
<b>File Ref</b>	173474.2023
<b>Report By</b>	Charles Wiafe - Manager Transport Management
<b>Approved By</b>	Lina Kakish - Acting Director Planning & Compliance

**EXECUTIVE SUMMARY**

This report presents the recommendations from the Liverpool Local Traffic Committee meeting held on 17 May 2023. At the meeting, the Committee considered eleven (11) agenda items, one (1) technical discussion, and five (5) general business items.

A copy of the meeting minutes along with the Attachment Booklet with the Committee's recommendations are included in **Attachments 1 and 2**.

**RECOMMENDATION**

That Council adopts the following Committee recommendations:

**Item 1 - First Avenue/ Hoxton Park Road, Hoxton Park – Proposed Extension of Northbound Right Turn Lane**

- Extension of the northbound right turn lane between Twentieth Avenue and Hoxton Park Road including installation of lane lines by approximately 100m and,
- Relocation of the existing pram ramp closer to the roundabout at the First Avenue and Twentieth Avenue intersection as indicated in Attachments 1.1 - 1.4
- Undertake consultation with the residents along the affected section of First Avenue prior to the extension.

**Item 2 – Edmondson Avenue, Austral - Proposed Relocation of Raised Pedestrian Crossing**

- Relocation of the existing raised pedestrian crossing approximately 10m south of the existing location across the section of Edmondson Avenue, along Austral Public School.
- Detailed design plans are to be submitted to TfNSW for review prior to installation.
- The Public School principal and community to be advised before the relocation and information about the new crossing to be included in the School's newsletter and/or social media channels.
- The installation work is to be carried out to minimise construction impacts during school holidays.

**Item 3 – Miller CBD - 40km/hr High Pedestrian Activity Area Traffic Study Recommendation**

- The recommendations of additional traffic facilities to be installed in the Miller Town Centre as indicated in Attachment 3, to establish and support a High Pedestrian Activity Area in the streets surrounding the town centre.
- Community consultation to be undertaken and feedback be included in the detailed design.
- A copy of the detailed designs be sent to TfNSW prior to installation.

**Item 4 – Miller Public School, Miller – Proposed Installation of a Raised Pedestrian Crossing**

- Supports upgrade to a marked raised pedestrian crossing across the northern section of Miller Public School, as shown in Attachment 4.
- Undertake community consultation with the school and affected residents prior to installation.
- Detailed design to ensure adequate flood lighting and a copy be submitted to TfNSW for review prior to installation.

**Item 5 – Kurrajong Road, Lyn Parade to Amity College, Prestons – Revised Lane Configuration**

- The proposed carriageway changes as a continuation of the lane configuration for the Kurrajong Road, Lyn Parade, Beech Road intersection upgrade and as shown in the Attachments 5.1 and 5.2.

- Detailed design of the revised lane configuration to be prepared in consultation with TfNSW and M7 Westlink.
- Submit the detailed design to the committee at a future meeting for further consideration.

**Item 6 - Lismore Street, Hoxton Park – Request for Improved Traffic Conditions**

- Proposed speed hump and entry kerb blister in Lismore Street as shown in Attachment 6.1.
- Undertake community consultation with local residents on possible reopening of First Avenue/Nineteenth Avenue intersection as shown in Attachment 6.2.
- A copy of the detailed design be submitted to TfNSW for review prior to installation.

**Item 7 – Henderson Road, Edmondson Park – Request for Installation of Indented Parking Bays**

Supports a revised indented bay parking arrangement retaining two or three trees within the road carriageway and two kiss and drop spaces and planter boxes along the section of Henderson Road between Soldiers Parade and Sergeant Street.

**Item 8 – Hill Road, Lurnea – Review of Parking Arrangement and Request for Ambulance Parking Space**

Investigate speeding along Hill Road to assess whether traffic calming device is required to reduce speed and improve safety of the exit movements from the medical centre.

**Item 9 – Request for Indented Parking Bays Along Sections of Esk Avenue and Brunswick Heads Crescent, Hoxton Park**

- Installation of 'No Stopping' signs (R5-404) along the southern and eastern sections during school periods, in front of House Nos. 1 – 7 Brunswick Head Crescent.
- Both streets to be added to Council's Priority list for the design of indented parking bays when funding becomes available.

**Item 10 – Cecil Hills High School, Cecil Hills – Proposed Traffic Management Changes**

Approves the traffic management changes including a second raised pedestrian crossing and associated signs and line marking along sections of Frederick Road and Spencer Road fronting the school.

Revised detailed design drawings to be submitted to TfNSW and Council for approval and installation of the traffic facility.

**Item 11 – Items Approved Under Delegated Authority**

Notes the approved items under delegated authority.

**REPORT**

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This report presents the recommendations from the Liverpool Local Traffic Committee meeting held on 17 May 2023. At the meeting, the Committee considered eleven (11) agenda items, one (1) technical discussion, and five (5) general business items.

A copy of the meeting minutes along with the Attachment Booklet with the Committee's recommendations is included in **Attachments 1 and 2**. It is recommended that Council adopts the Committee's recommendations on the agenda items as outlined above.

Comments on the technical discussion and general business items with recommended actions are as follows:

**Technical Discussion**

**TD1 – Manning Street, Warwick Farm – Request for Horse Crossing Facility**

The Committee at the September 2021 meeting discussed a request to investigate to improve safety of horse movements across sections of Manning Street, Warwick Farm. Subsequent, Council officers have met horse trainers and has undertaken traffic survey of horse and vehicle movements across sections of Manning Street close to horse stabling yards

The results of the traffic survey indicate that 205 horses crossed Manning Street between 3.30am and 8.30am and approximately 440 vehicles (including approximately 40% heavy vehicles).

The results and the option of placing a variable message board with temporary traffic signals to regulate and separate horse and vehicle movements were discussed. At TfNSW's request, the results have been forwarded to the agency to review and provide comments on the proposed placement of variable message boards to provide safe crossing facility for horses.

**General Business Items****GB1 - Spencer Road, Cecil Hills – Request for Raised Pedestrian Crossing**

Council has received representations to improve pedestrian safety across a section of Spencer Street close to the Cecil Hills Primary School.

The request for pedestrian improvement is because of a recent crash where two children were hit by a car. The Police have advised that a car trying to turn into Leopold Street, with queued vehicles in the kerb side lane did not see two children trying to cross Spencer Street and ran into the two children. The impact caused an open fracture to the right lower leg of one of the children, requiring ambulance assistance and transport to Westmead Childrens Hospital.

Council will investigate, in consultation with the Cecil Hills Primary School Principal to identify options to improve pedestrian safety at the gap location where the crash happened. A report will be presented to the July Traffic Committee Meeting for further consideration.

**GB2 - Warwick Farm - Request for Residential Parking Scheme**

Council has received representation from the Local Member for Liverpool, on behalf of Warwick Farm residents, to investigate implementation of a Residential Permit Scheme for residents in the medium density developments close to the Warwick Farm Station.

A Residential Parking Scheme would need to cover streets including Hart Street, Lachlan Street, Goulburn Street, Hume Highway and Remembrance Avenue.

This would require short term parking restriction (2P/3P) with exemptions to include residents/visitors who are issued with permits and enforcement arrangements would need to be identified.

Council would assess and if the residential permit scheme can be accommodated and implemented cost effectively, recommend required parking restrictions, consult with the residents who would be affected by this arrangement and prepare a report to the Traffic Committee towards the end of the year.

**GB3 - Slow Down To 50km/h Road Safety Campaign**

As part of Transport for NSW's Local Government Road Safety Funded Program, Council conducts a 'Slow Down' program to help slow traffic down in local streets. The program is supported by both Council and NSW Police.

Council has sought community assistance to promote that the speed limit on local streets is 50km/h. Council has nominated a number of streets where residents support have been obtained and distributed approximately 575 bin stickers to be attached to garbage bins.

Council to note this year's Slow Down to 50km/h road safety campaign.

**GB4 - Woodlake Court, Wattle Grove – Request for a Speed Hump**

At the Traffic Committee meeting, the Committee discussed the road configuration along Collie Court, Council has since been advised that the concern relates to Woodlake Court.

The Committee has received representation on behalf of Woodlake Court residents, concerning on-street parking along a curved section of the street which is affecting safe two-way traffic.

Council would assess and discuss with the adjoining residents, whether parking restriction can be implemented to improve sight distance to address the sight distance concern. If required, the issue will be reported to the Committee at the July meeting.

**GB5 - Webster Road, Lurnea - After Hour Truck Parking Concerns**

Council has received representation about 10m truck parking along a section of Webster Road in front of House No. 117 Webster Road Lurnea, particularly after hours.

Council has assessed the parking concern in front of House No. 117 Webster Road and provided a response to the resident. Council's community standards team has been requested to consider and allocate resources for appropriate patrol and enforcement of truck parking in residential areas.

**FINANCIAL IMPLICATIONS**

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The actions contained in the minutes are funded as outlined in the table below, with costings provided in the attachment:



Item	Description	Funding, Indicative Cost and Timing
1	First Avenue/ Hoxton Park Road, Hoxton Park – Proposed Extension of Northbound Right Turn Lane	Funding - Councils minor traffic facilities program Indicative Cost – \$15,000 Timing – November 2023
2	Edmondson Avenue, Austral – Proposed Relocation of Raised Pedestrian Crossing	No Financial implication.
3	Miller CBD - 40km/hr High Pedestrian Activity Area Traffic Study Recommendation	Funding – No Financial implication at this stage. Funding submission would be made to TfNSW after completion of the detailed design.
4	Miller Public School, Miller – Proposed Installation of a Raised Pedestrian Crossing	Funding - Councils minor traffic facilities program Indicative Cost – \$120,000 Timing – August 2024
5	Kurrajong Road, Lyn Parade to Amity College, Prestons – Revised Lane Configuration	Funding – No Financial implication at this stage. Funding submission would be made to TfNSW after completion of the detailed design.
6	Lismore Street, Hoxton Park – Request for Improved Traffic Conditions	Funding - Councils minor traffic facilities program Indicative Cost – \$30,000 Timing – July 2024
7	Henderson Road, Edmondson Park – Request for Installation of Indented Parking Bays	No cost to Council.
8	Hill Road, Lurnea – Review of Parking Arrangement and Request for Ambulance Parking Space	No cost to Council.
9	Request for Indented Parking Bays Along Sections of Esk Avenue and Brunswick Heads Crescent, Hoxton Park	Funding - Councils minor traffic facilities program. Indented parking bays to be funded from the Indented Parking Bay Program. Indicative Cost – \$2,000 (signs and line marking) \$20,000 (indented parking bays) Timing – August 2023
10	Cecil Hills High School, Cecil Hills – Proposed Traffic Management Changes	NSW School Infrastructure funded. No cost to Council.
11	Items Approved Under Delegated Authority	Funding – Council's minor traffic facilities program and developer funded for subdivision works. Indicative Cost – \$5,000 Timing – July 2023

## **CONSIDERATIONS**

<b>Economic</b>	There are no economic considerations.
<b>Environment</b>	<p>Promote an integrated and user friendly public transport service.</p> <p>Support the delivery of a range of transport options.</p> <p>Deliver and maintain a range of transport related infrastructure such as footpaths, bus shelters and bikeways.</p> <p>Provide efficient parking for the City Centre.</p> <p>Deliver a high-quality local road system including provision and maintenance of infrastructure and management of traffic issues.</p>
<b>Social</b>	There are no social and cultural considerations.
<b>Legislative</b>	NSW Roads Act 1993 and Traffic Management Act
<b>Risk</b>	The risk is deemed to be Low.

## **ATTACHMENTS**

1. Liverpool Traffic Committee Minutes 17 May (Under separate cover)
2. Local Traffic Committee Attachment Booklet (Under separate cover)

**NOM 01****Citizenship Ceremonies**

<b>Strategic Objective</b>	Healthy, Inclusive, Engaging Promote a harmonious community that celebrates its diversity
<b>File Ref</b>	194309.2023
<b>Author</b>	Nathan Hagarty - Councillor

**BACKGROUND**

Citizenship ceremonies are one of the more rewarding and fulfilling parts of being a Councillor. Witnessing someone become a citizen of our amazing country never stops being a magic moment.

I have recently had the pleasure of attending citizenship ceremonies in our neighbouring Councils of Camden and Campbelltown.

These are conducted as much more collaborative events with Councillors and MPs in attendance invited to participate in the reading of names and handing out of awards.

**NOTICE OF MOTION**

That Council develop a procedure for Citizenship Ceremonies to ensure:

1. all Councillors and MPs in attendance are invited to participate in the ceremony including the reading of names and handing out of certificates and gifts.
2. that Council adheres to the Australian Citizenship Code

**CHIEF EXECUTIVE OFFICER'S COMMENT**

Federal and State Members of Parliament receive the citizenship schedule at the beginning of the year to attend ceremonies. Members of Parliament and Councillors in attendance are acknowledged by the MC and Mayor prior to the ceremony.

Within the Citizenship Code, a Federal Member of Parliament is invited to read the Minister's Message and if there are two Federal MPs in attendance at Liverpool's ceremony, the other Federal MP will be invited to say a few words.

There is no formal role for State MP's in accordance to the Citizenship Code, however there are no protocols or rules on who assists the Mayor with certificate presentation or reading names. It is up to the discretion of the Mayor who reads names and participates in the ceremony and a change would be a decision of Council.

As per the Australian Citizenship Ceremonies Code, all elected local representatives, at the federal, state/territory and local government level, should over time, have an opportunity to provide a welcoming speech to citizenship conferees and this has been occurring at Council's Citizenship Ceremonies.

*Extract from the Australian Citizenship Ceremonies Code below for reference (Pg 37):*

### **Inviting official guests to speak**

Speeches by other official guests must immediately follow the Minister's speech/message.

All elected local representatives, at the federal, state/territory and local government level, should over time have an opportunity to provide a welcoming speech to citizenship conferees. It is preferable, however, that not all elected representatives speak at every ceremony. This will ensure that the number of speeches remains manageable, particularly where local areas cross a number of electorates. They are still to be invited to attend the ceremony as guests if no formal role is given.

Appropriate arrangements should be reached at the local level to meet the requirements of all concerned.

For example, ceremony organisers may wish to reach early agreement with elected representatives on appropriate dates in the year for each representative to speak, for example in the context of setting up or reviewing the annual ceremony schedule.

The emphasis remains on elected representatives welcoming new citizens to the local community. Candidates for election must not be invited to speak. The apolitical nature of the ceremony must be maintained. People attending on behalf of elected representatives must not be included in the official party.

Other official guests do not have to be invited to speak, however, subject to the number of speeches by elected representatives, a few brief messages of welcome from any local community leaders and/or local clubs and associations may contribute to a feeling of welcome.

## **FINANCIAL IMPLICATIONS**

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There are no financial implications relating to this recommendation.

## **ATTACHMENTS**

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Nil