



## MINUTES OF THE GOVERNANCE COMMITTEE MEETING HELD ON 13 NOVEMBER 2024

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**PRESENT:**

Mayor Ned Mannoun

Deputy Mayor Peter Harle (late8

Councillor Richard Ammoun

Councillor Dr Betty Green

Councillor Sam Karnib

Councillor Emmanuel Adjei

Councillor Matthew Harte

Councillor Ethan Monaghan

Councillor Mira Ibrahim

Mr Jason Breton, Acting Chief Executive Officer

Mr Farooq Portelli, Director Corporate Support

Ms Tina Bono, Director Community & Lifestyle

Ms Lina Kakish, Director Planning & Compliance

Ms Michelle Mcilvenny, Director Customer Experience & Business Performance

Mr Shayne Mallard, Director City Futures

Mr Peter Scicluna, Acting Director Operations

Mr David Galpin, General Counsel, Manager Governance, Legal and Procurement

Mr Vishwa Nadan, Chief Financial Officer

Ms Jacqueline Newsome, Acting Manager Civic and Executive Services

Ms Katrina Harvey, Councillor Executive and Support Officer

Ms Gabriella Rojas, Acting Councillor Executive and Support Officer

The meeting commenced at <time>1.08

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**APOLOGIES**

**Councillor Peter Ristevski  
Councillor Fiona Macnaught  
Tina bono**

**DECLARATIONS OF INTEREST**

NIL

**BUDGET COMMITTEE**

**ITEM NO:** 01  
**FILE NO:** 355040.2024  
**SUBJECT:** Audited Financial Statements FY 2023-24

**RECOMMENDATION**

That the Governance Committee receives and notes the report.

Financial statement are complete and autided. CFO will proovde a run through Vishwa – process for budgeting and financial reporting. Budget review each quarter and report to governance. June financial statements are reviewed by price waterhouse and audit office. Council endoreses statements in October. Office of local govt. fin stat. are on public exhib for 7 days. Next month the FS will be provided to council. No issues.

Fin yr 23/24 3.7m deficit. Projected result -6.9m  
Project complete nov 2024 – deprseciation of 7 mths.  
Possible sale of scott st laneway has been delayed and is removed from budget.  
Actuals 10.9m deficit – salary savings due to vacancies, 1.5mas a writeoff – road surface . we didn't renew the number of roads we said we would. 2.3m grant expected however we didn't get the grant. Harte – why did we not get the grant. We were meant to share the costs. Grant was declined and if we had got the grant we would need to be with origin (historical liability). 4.1m delay in preschool opening. 900,000 consultants lap review, 170,00 dam and flood study.  
Spend 358,000 – remain is still there in provisions.  
Increase in workers compensation claims  
Audited financial statements 10.9m deficit

No questions  
Spoke about sources of income

Because commercial property is a large part of our income and expenses. Can we start to report on it separately? We can show it separately. Financial statements can be placed at the back of  
A good clarity would be useful for reports.

Financial statements – 7 other councils are also under the same benchmarks

Financial statements coming back for endorsement.

**COMMITTEE DECISION**

**Motion:            Moved    green**

**Seconded – AJ**

**Carried  
Unanimous**

**ITEM NO:** 02  
**FILE NO:** 355587.2024  
**SUBJECT:** Review of Council's Financial progress, forecasts and assumptions

**RECOMMENDATION**

That the Governance Committee receives and notes the report.

Rental income budgeted for  
Hammondville and Hoxton park property were formerly listed in the budget.  
Operating budget – bonus for staff. Election expenses 1.5m  
Budget 2.6m surplus – ¼ quarter with changes 11.5m deficit.  
Interest income  
1.4m parking fines  
8.4m 3 HPR – adjustment required. Decision not to sell HPR.

Councillors will vote again on hpr.  
Council would accept the resolution to sell.  
Rescind that portion of the land/property. Last night.  
If council decides to sell the property they may also be able to process by June 2025. Report to be factual. Council is aware of the report. Everyone is aware of it. It has been made clear. Subject to the result at council next week.  
If we remove it we take out the 4m. take out of the

Adjust the report taking out the expectation to not sell the property . 8.4m adjustment will come out.

As per resolution and potential resolution will be. What ever the outcome we can change the report in the next quarter.

Civicplace all levels will be occupied – this is not the case so less money. 500,000 lost due to no preschool in civic.

Doing the same thing without losing jobs.  
Project 26 – systems enhancements with additional wages. May be able ot portion some people against the project. We are in a serious systems deficit but will speak aobout later.

Budgeting and financial planning – staff wants councillors opinions on the budget being developed.  
Timetable provided to councillors – Mayor impressed with time line..

AJ left room 1.45pm

Required - Visual calendar – what kind of happens each month to go to councillors

Methodology of how we will present reports in the future.

Give councillors a list of everything we do a-z. what we do how we do it, requirement by govt, is it community asked, voluntary, extend of funding, how do we determine the amount of money for funding , essential services,

Councillor handbook page services council provides – supporting economic development.

Activity based costing – support services. We have another amount called corporate support – all the activities we are looking at. Legal costs are an activity. IT costs might be allocated by terminals. HR might be head count.

Pricing policy and fees and charges in what we want to charge.

Green – the new process will be more transparent, trends emerging, measure our assumptions if they are correct. Full cost of running a service. If you want full cost recovery this is what you charge! How do we track the cost of living – no. 3% is pensioner rebate. Applications for hardship is 7-8%. Big corporations and deceased estates don't pay rate.

Commercial property – important part – report separately. – supporting

Aj return 1.55

Building new facilities – where is the demonstrated need for the facilities – utilisation rates, utilisation is key to making the right decisions.

Should we decrease rates and increase community groups.

3. our contributions 280m sitting the capital balance – bring number down as it is an open liability . lina – the 280m is being decoupled. To advise what we have and what we can spend on.

Reform package – system to show what is being committed. Trying to decouple it. Will provide an update.

Acquisition – is imminent in Australia

Jason left the room 1.59pm.

If we have 70% money for this and 60% for that – important to work with strategies which is council document. See what is outdated and allocate expenditure

Lina provide update at next briefing.

Allocated and nonallocated in 2168 postcode. – Mayor wants to know. It was endorsed 2019 – grants for play smoking – revitalising a section of the community. Plan can be rolled out in three stages.

Grant option and place making is important. The money ultimately is getting devalued . eg if you have 10 slides you are going to lose 1 slide a year.

Deceler council report – hard and soft strategy



**STRATEGIC PRIORITIES COMMITTEE**

**ITEM NO:** 03  
**FILE NO:** 349597.2024  
**SUBJECT:** Policy Review - Code of Meeting Practice

**RECOMMENDATION**

That Council:

1. Support the proposed changes to the Code of Meeting Practice;
2. Notes that an external review is being conducted simultaneously, and any further advice or recommendations will be shared with Councillors for consideration, prior to the 20 November 2024 Council Meeting;
3. Notes that before Council can adopt a new Code of Meeting Practice the draft must be exhibited for at least 28 days and provide at least 42 days for community feedback;
4. Bring the Governance Meeting on the 20 May 2025 forward one (1) week to align to the 21 May Council Meeting date.

**COMMITTEE DECISION**

Legislative code of conducts – set under local gvt act. 28 days on public exhib and provide 42 days to make comment.

Ensure we remove the 2pm trial time. Meeting 6pm. – specify day and time –

Adopt list fo dates to council to be adopted.

Public forum speaking matters – address council for only listed matters on agenda.

Public live streams – agenda item only – public forum listed as a live streamed. Public forum speakers form – two days notice required.

Model code of meeting practise – numbering will match code of conduct.

Governance meeting 20 May change to 13 May 2025

Live stream in public forum. Could be held 30 minutes prior to council meeting or at a governance meeting. Application and notifications would need to be advertised.

Code of meeting procatise – all clrs are being in reviewwed.

**Extend to 12 Januayr and import information and report to February 2025**

Questions – Mayor what do we need to do within the first 12 mths

QTN – provide a list of things that we need to do.

Green – public forum – sometimes there is a time to make an emergency decision.

Suggestion – 30 mis prior to Governenace meeting – we haven’t had time to approvl it.



Some councils have public forum outside of council, by way our decisions are e  
Currently were liv council lets anyone speak about anything is not write. There is a  
possibility of havin them a different times,

It is outside the time of the council meeting it would not have to be. Request statement from  
speaker in advance for there comments when speaking for 3 minutes.

Any thing spoken – we need to know how it aas s .

Qualtiyof decision making so that we are informed

3.1 location of council meeting is restrictive. Regional hall – ordinary council will be held at

Remove 3.1

3.2 – set the frequency

4.1B is ok

4.6 – check wording – should be included on the attached form for completion.

4.7 retype

Model code of conduct. – where do we deviate. Mleigh to identify the missing sections to  
allow comparison.

Ask people to provide a statement on what they want to speak about at council meetings.

Take the model code and add our council requirements for delivery. Select for the items of  
metro council or other.

When we go to council take the model code to council

11.10 – delete word mayor in red

AJ left room 2.51pm retur n2.53

14.17 – Mayor grants the extension of time for speakers – if people come to a council  
meeting to be heard tey shouldbe given time to speak.

If the extension of time is granted it is done by the mayor.

numbering

Clause 18 – maximum duration of 5 hours.

18.2 delete

AJ left room 3.01 return 3.04

Green recommends to make changes as mentioned  
M'leigh to make changes and get adoption for public  
Release and wait until December meeting

Mayor in regard to any synario – lets see what happens if we put it out there and put it on  
exhibition and a clause for CEO to adjust any drfting issues. Then it would still come back to  
council later on.

It can still have changes,

Moved green

**Motion:            Moved    green            Seconded ibrahim**

**ITEM NO:** 04  
**FILE NO:** 349887.2024  
**SUBJECT:** Grants Donations and Sponsorship Program

**RECOMMENDATION**

That Council:

- 1. Notes the Grants Donations and Community Sponsorship Program, Policy, and the Grant management process.

**COMMITTEE DECISION**

Reports can be included to councilors as they have asked for

Mayor left 3.22pm

Clr Green took over the Chair,  
Emerging groups – have come to council looking forward other waie of getting funding eg  
multiculture groups.

Move people to another level of funding and be sustainable in their own space.

Include in newsletters about grants available. Ther is an offer for a fee reduction – will come  
back to December council meeting.

Auspice process – arrangements that two organisatoins come to eg migrant resource centre.  
Council. They are proactive in acquittal grants.

7 grants programs available.

Small grants

Community grants 10k

Community sponsorship 10k – make events free

Sustainable environment grant – waste reduction and water sustainability

Liverpool youth achievers - \$7k in prizes

Matching grants – up to \$15k matched funds – around sporting clubs/fields for updating  
areas and contribution with cost from council

Program trends – target programs to the community.

**Motion:** Moved harte

**Seconded ibrahim**

**THE MEETING CLOSED AT <TIME>**

Update on ceo

Request for quote  
2 companies

Advertised for two weeks.  
Preferred supplier will provide a quote  
Reference checks  
Recruiter

FaROOQ to provide an update / forward email to councillors on the

moved green seconded aj

Harle arrived 3.37pm

Closed 3.39pm