



MINUTES OF THE GOVERNANCE COMMITTEE MEETING HELD ON 13 MAY 2025

PRESENT:

Mayor Ned Mannoun
Deputy Mayor Harle
Councillor Ibrahim
Councillor Dr Green
Councillor Macnaught
Councillor Ristevski
Jason Breton, Chief Executive Officer
Mr Farooq Portelli, Director Corporate Support
Ms Tina Bono, Director Community & Lifestyle
Ms Michelle McIlvenny, Director Customer Experience & Business Performance
Mr Shayne Mallard, Director City Futures
Ms Lina Kakish, Director Planning & Compliance
Ms Betty Boustani, Senior Advisor (online)
Ms Julie Scott, Manager City Economy
Mr Alan Gale, Communications Officer
Ms Kara Threlfo, A/Manager Communications Marketing and Brand
Ms Casey Walton, Community Engagement Officer
Mr Mark Hannan, Manager City Planning
Ms Brianna Van Zyl, Executive Planner
Ms M'Leigh Brunetta, Manager Civic and Executive Services (online)
Ms Justine Young, A/Manager Civic and Executive Services
Ms Gabriella Rojas, A/Councillor Executive and Support Officer
Ken Morrison, Chief Executive Officer, Bradfield Development Authority (online)
Belinda Jackson, Associate Director, Astrolabe Group (online)

The meeting commenced at 10:01am.

Deputy Mayor Harle opened the meeting.

Mayor Mannoun arrived at 10:05am and became chairperson.

APOLOGIES

Councillor Monaghan

Councillor Harte

Councillor Karnib

Councillor Adjei

Councillor Ammoun

Mr Peter Scicluna, A/Director Operations

Mr David Galpin, A/Public Inquiry Lead

Ms Suzanne Kendall, A/General Counsel

Mr Vishwa Nadan, Chief Financial Officer

STRATEGIC PRIORITIES COMMITTEE**ITEM NO:** SPC 01**FILE NO:** 096574.2025**SUBJECT:** Liverpool City Council and Bradfield Development Authority - Strategic Governance Framework and Memorandum of Understanding**RECOMMENDATION**

That the Governance Committee:

1. Endorses the attached draft Strategic Governance Framework and Memorandum of Understanding between Liverpool City Council and Bradfield Development Authority regarding Bradfield City Centre's connectivity, economic development and community planning and development.
2. Endorses the allocation of \$120,000 in FY25/26 to jointly co-fund an LCC and BDA Coordinator role to ensure that key deliverables and KPIs are met as set out in the Memorandum of Understanding.

COUNCIL DECISION**Motion:****Moved: Mayor Mannoun****Seconded: Cllr Dr Green**

That the Governance Committee:

1. Endorses the attached draft Strategic Governance Framework and Memorandum of Understanding between Liverpool City Council and Bradfield Development Authority regarding Bradfield City Centre's connectivity, economic development and community planning and development.
2. Endorses the allocation of \$120,000 in FY25/26 to jointly co-fund an LCC and BDA Coordinator role to ensure that key deliverables and KPIs are met as set out in the Memorandum of Understanding.
3. Provide quarterly reports to the Governance Committee on the Governance activity.

On being put to the meeting the motion was declared CARRIED.

ITEM NO: SPC 02
FILE NO: 111666.2025
SUBJECT: Revised Media Policy

RECOMMENDATION

That the Governance Committee:

1. Adopt the revised Media Policy.

COUNCIL DECISION

Motion: **Moved: Cllr Dr Green** **Seconded: Deputy Mayor Harle**

That the Governance Committee:

1. Adopt the draft revised Media Policy
2. Seek legal advice regarding Councils role as a publisher and defamation in relation to social media and live streaming;
3. Seek further clarity on how the draft Media Policy operates in conjunction with the Code of Conduct;
4. Place on public exhibition for 28 days.

On being put to the meeting the motion was declared CARRIED.

Mayor Mannoun left the meeting at 10:25am.
Mayor Mannoun returned to the meeting at 10:26am.

ITEM NO: SPC 03
FILE NO: 150176.2025
SUBJECT: Policy Review - Councillor Access to Information and Interaction with Staff Policy

RECOMMENDATION

That the Governance Committee:

1. Notes, the Draft Councillor and Staff Interaction Policy and supports the commencement of consultation;
2. Notes, there is an opportunity for Mayor and Councillors to provide further feedback on the draft policy throughout the consultation period; and
3. Reports back to Council on final draft for endorsement.

COUNCIL DECISION

Motion: **Moved: Cllr Dr Green** **Seconded: Deputy Mayor Harle**

That the recommendation be adopted.

On being put to the meeting the motion was declared CARRIED.

Action to be considered in draft review:

- Incorporate section 9.20 of the Legal Services Policy into the draft Councillor and Staff Interaction Policy (Item 5 – Third Party Advice) which outlines thresholds, cost assumptions, and reporting requirements. If adopting the model code format, include this information as a supplementary attachment for administrative reference.
- Include in the policy that Directors, Management team, or designated key staff may assist Councillors in drafting motions, ensuring they are lawful and clear.
- Refine the wording in paragraph 6 to ensure it is not interpreted as allowing unrestricted delegation to any person.
- Manager of Civic and Executive Services to send a follow-up email to Councillors requesting further feedback, to be reviewed and considered before the draft is presented at the next/appropriate Governance meeting.

QTON:

- At what point does a foreshadowed motion move beyond an amendment and become new business? Requested clarification on where the distinction lies.

A recess was called at 11:40am. The meeting recommenced at 11:55am.

ITEM NO: SPC 04
FILE NO: 150242.2025
SUBJECT: Improvement Recommendations – Community Drop-In Sessions

RECOMMENDATION

That the Governance Committee:

1. Receives and notes the recommended improvements and revisions to the Community Drop-In Session program; and
2. Dissolve the Liverpool District Forums Terms of Reference, noting this program has been superseded by the ongoing Community Drop-In Sessions.

COUNCIL DECISION

Motion: **Moved: Cllr Macnaught** **Seconded: Deputy Mayor Harle**

That the recommendation be adopted.

On being put to the meeting the motion was declared CARRIED.

Cllr Ristevski returned to the meeting at 12:15pm.

THE MEETING CLOSED AT 12:22PM.