



MINUTES OF THE GOVERNANCE COMMITTEE MEETING HELD ON 15 JULY 2025

PRESENT:

Mayor Mannoun (online)
Deputy Mayor Harle (chairperson)
Councillor Ammoun (online)
Councillor Adjei (online)
Councillor Harte
Councillor Ibrahim
Councillor Macnaught
Mr Farooq Portelli, Director Corporate Support
Ms Tina Bono, Director Community & Lifestyle
Mr Peter Scicluna, Acting Director Operations
Ms Suzanne Kendall, Deputy General Counsel
Mr Justin Garcia, Senior Solicitor
Mr Tony Hadchiti, Planning Delivery Manager
Mr Mark Hannan, Manager City Planning
Siva Karthiges, Coordinator Contributions Planning
Patrick Bastawrous, Coordinator Traffic and Transport
M'Leigh Brunetta, Manager Civic and Executive Services
Ms Justine Young, Acting Manager Civic and Executive Services
Ms Katrina Harvey, Councillor Executive and Support Officer
Ms Gabriella Rojas, Acting Councillor Executive and Support Officer

The meeting commenced at 5:18pm with Deputy Mayor Harle as Chairperson.

APOLOGIES

COUNCILLOR DR GREEN

COUNCILLOR MONAGHAN

COUNCILLOR KARNIB

COUNCILLOR RISTEVSKI

MR JASON BRETON, CHIEF EXECUTIVE OFFICER

MS LINA KAKISH, DIRECTOR PLANNING AND DESIGN

DECLARATIONS OF INTEREST

NIL.

INFRASTRUCTURE AND PLANNING COMMITTEE

ITEM NO: ITEM 01

FILE NO: 184180.2025

SUBJECT: Voluntary Planning Agreements (VPA) - Quarterly Status Report - July 2025

RECOMMENDATION

That the Governance Committee receives and notes this Report.

COMMITTEE DECISION

Motion: **Moved: Cllr Macnaught** **Seconded: Deputy Mayor Harle**

That the recommendation be adopted.

On being put to the meeting the motion was declared CARRIED.

ITEM NO: ITEM 02
FILE NO: 184181.2025
SUBJECT: Contributions Planning Framework Reform Project – Quarterly Status Report

RECOMMENDATION

That the Governance Committee receives and notes this Report.

COMMITTEE DECISION

Motion: **Moved: Cllr Macnaught** **Seconded: Cllr Ibrahim**

That the recommendation be adopted.

On being put to the meeting the motion was declared CARRIED.

ITEM NO: ITEM 03
FILE NO: 194582.2025
SUBJECT: Liverpool Traffic Committee Endorsed Road/Traffic Facilities Tracking Update

RECOMMENDATION

That the Governance Committee:

1. Notes the status of items endorsed by the Liverpool Traffic Committee as shown in the Attachment.
2. Provides feedback on the way the information is to be presented at future meetings.

COMMITTEE DECISION

Motion: **Moved:** Cllr Macnaught **Seconded:** Cllr Harte

That the Governance Committee:

1. Notes the status of items endorsed by the Liverpool Traffic Committee as shown in the Attachment.
2. Notes feedback on the way the information is to be presented at future meetings.

On being put to the meeting the motion was declared CARRIED.

QTON from Cllr Harte:

The pedestrian crossing project at Australis Park, Wattle Grove, was understood to have funding approved in this year's (2025/26) capital works program. However, the Local Traffic Committee's register of approved projects lists the status of this project as "for consideration" in the next financial year (2026/27).

Could the Traffic Management team please clarify the current status of the project and confirm whether it is scheduled to be completed in the 2025/26 financial year or deferred to 2026/27?

Councillor Ammoun joined the meeting at 5:34pm.

ITEM NO: ITEM 04
FILE NO: 195373.2025
SUBJECT: 14 Niland Way, Casula

RECOMMENDATION

That the Governance Committee:

1. Note the contents of the report.

COMMITTEE DECISION

Motion: **Moved:** Cllr Macnaught **Seconded:** Cllr Harte

That the recommendation be adopted.

On being put to the meeting the motion was declared CARRIED.

BUDGET COMMITTEE

ITEM NO: ITEM 05

FILE NO: 195372.2025

SUBJECT: Interim Finance Report - June 2025

RECOMMENDATION

That the Governance Committee receives and notes the report.

COMMITTEE DECISION

Motion:

Moved: Cllr Macnaught

Seconded: Cllr Harte

That the recommendation be adopted.

On being put to the meeting the motion was declared CARRIED.

STRATEGIC PRIORITIES COMMITTEE

ITEM NO: ITEM 06

FILE NO: 194585.2025

SUBJECT: Draft Disaster Relief Policy

RECOMMENDATION

That the Governance Committee:

1. Endorse the draft Disaster Relief Policy;
2. Direct the CEO to place the draft Disaster Relief Policy on public exhibition for a period of 28 days; and
3. Receive a further report on the outcome of the public exhibition process.

COMMITTEE DECISION

Motion: **Moved:** Cllr Harte **Seconded:** Cllr Macnaught

That the Governance Committee:

1. Notes the draft policy with minor amendments including revised name 'Donations Policy', to return to the August Governance Committee Meeting for further consideration.

On being put to the meeting the motion was declared CARRIED.

Cllr Harte left the meeting at 6:06pm.

Cllr Harte returned to the meeting at 6:08pm.

Mayor Mannoun joined the meeting at 6:13pm.

ITEM NO: ITEM 07
FILE NO: 219129.2025
SUBJECT: Policy Review - Civic Awards Policy

RECOMMENDATION

That the Governance Committee:

1. Notes, the public notice period and feedback applied; and
2. Endorse the Civic Awards Policy.

COMMITTEE DECISION

Motion: **Moved: Cllr Macnaught** **Seconded: Deputy Mayor Harle**

That the Governance Committee:

1. Notes, the public notice period and feedback applied; and
2. Include Honorary Member of the Order of Liverpool categories for 5, 10, and 15 years of service; and
3. Endorse the Civic Awards Policy.

On being put to the meeting the motion was declared CARRIED.

Councillor Ammoun left the meeting at 6:27pm.

ITEM NO: ITEM 08
FILE NO: 219130.2025
SUBJECT: Policy Review - Councillor and Staff Interaction Policy

RECOMMENDATION

That the Governance Committee:

1. Notes, the Draft Councillor and Staff Interaction Policy; and
2. Endorse the Councillor and Staff Interaction Policy.

COMMITTEE DECISION

Motion: **Moved: Cllr Macnaught** **Seconded: Cllr Harte**

1. Notes, the Draft Councillor and Staff Interaction Policy; and
2. Notes under 6.6, that Councillors and staff will connect at business activities and events and courtesy and professionalism should remain with these professional interactions. Council business is not to be discussed and information provided at these activities, and if so, could be a breach of the Policy or Code of Conduct; and
3. Endorse the Councillor and Staff Interaction Policy.

On being put to the meeting the motion was declared CARRIED.

STRATEGIC PERFORMANCE COMMITTEE

ITEM NO: ITEM 09

FILE NO: 223385.2025

SUBJECT: Confirmation of Creation of Policy and Procedures for the Recruitment, Appointment, Performance Review and Management and Separation of the Chief Executive Officer by Council

RECOMMENDATION

That the Governance Committee:

1. Note the benefits of having a clearly defined Policy and relevant procedures in regard to the recruitment, appointment, management, performance review and separation of the CEO.
2. Recommend that Council adopt and implement the attached policy and procedures for the ongoing supervision and management of the Chief Executive Officer by the Mayor and Council.

COMMITTEE DECISION

Motion: **Moved: Deputy Mayor Harle** **Seconded: Cllr Macnaught**

That the Governance Committee:

1. Note the benefits of having a clearly defined Policy and relevant procedures in regard to the recruitment, appointment, management, performance review and separation of the CEO.

On being put to the meeting the motion was declared CARRIED.

Cllr Macnaught left the meeting at 7:00pm.

Cllr Macnaught returned at 7:03pm.

Cllr Harte left the room at 7:14pm.

Cllr Harte returned at 7:17pm.

GENERAL BUSINESS

An update was provided by the Civic and Executive Services team in response to Mayoral Minute 07, which was tabled at the June 2025 Council Meeting. This update outlined preliminary costs and considerations of implementing open-door Councillor Briefing Sessions, Governance Committee Meetings and Committee Meetings.

Councillors were encouraged to provide feedback to help shape the direction moving forward. It was noted that transparency remains the key outcome to be achieved.

Key considerations of the discussion included:

- Cost and logistical factors related to staffing, AV production, venue hire, catering, and security—especially if meetings are moved to the Chambers.
- The need to revise the structure of meetings, reports, and presentations to manage confidential or detailed information not suitable for open Council meetings due to time constraints or sensitivity. This includes the possibility that some staff may prefer not to present on camera or in public for personal reasons.
- Necessary legal and operational adjustments, such as updating committee charters and managing scheduling logistics.
- Benchmarking practices among surrounding councils to compare common approaches for public access to briefing and committee meetings.
- The current low public attendance at Council meetings (fewer than 10 community members per month) and whether opting for the same format is a worthwhile use of resources.

Following the feedback and guidance provided, a report will be presented to the August 2025 Council meeting. The report will include a recommendation to maintain the current approach and the existing mechanisms in place that support transparency.

Mayor Mannoun left the meeting at 7:47pm.

THE MEETING CLOSED AT 8:02pm.