

COUNCIL AGENDA

ORDINARY COUNCIL MEETING

25 March 2026



You are hereby notified that an **Ordinary Council Meeting** of Liverpool City Council will be held at the **LIVERPOOL CIVIC TOWER COUNCIL CHAMBER, LEVEL 1, 50 SCOTT STREET, LIVERPOOL NSW 2170** on **Wednesday, 25 March 2026** commencing at 4:00 PM. Doors to the Chamber will open at 3.50pm.

Liverpool City Council Meetings are livestreamed on Council's website and remain available for the remainder of the Council's term or for a period of 12 months, whichever is later. If you have any enquiries, please contact Civic and Executive Services on 8711 7863.

A handwritten signature in black ink, appearing to read "Jason Breton".

Mr Jason Breton
CHIEF EXECUTIVE OFFICER

Statement of Ethical Obligations

Oath or Affirmation of Office

In taking the Oath or Affirmation of Office, each Councillor has made a commitment to undertake the duties of the office of councillor in the best interests of the people of Liverpool and Liverpool City Council and that they will faithfully and impartially carry out the functions, powers, authorities and discretions vested in them under the Local Government Act 1993 or any other Act to the best of their ability and judgment.

Conflicts of Interest

A councillor who has a conflict of interest in any matter with which the council is concerned, and who is present at a meeting of the council when the matter is being considered, must disclose the interest and the nature of the interest to the meeting as soon as practicable. Both the disclosure and the nature of the interest must be recorded in the minutes of the Council meeting where the conflict of interest arises. Councillors should ensure that they are familiar with Parts 4 and 5 of the Code of Conduct in relation to their obligations to declare and manage conflicts of interests.

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Council in Closed Session

The following items are listed for consideration by Council in Closed Session with the public excluded, in accordance with the provisions of the Local Government Act 1993 as listed below:

CONF 01 Environment Advisory Committee - Appointment of Committee Membership 2026-2028

Reason: Item CONF 01 is confidential pursuant to the provisions of s10A(2)(a) of the Local Government Act because it contains personal matters concerning particular individuals (other than councillors).

CONF 02 Liverpool Waste Committee - Appointment of Committee Membership

Reason: Item CONF 02 is confidential pursuant to the provisions of s10A(2)(a) of the Local Government Act because it contains personal matters concerning particular individuals (other than councillors).

CONF 03 Compulsory acquisition of Lot 1062 DP 2475, 75 Fourth Avenue, Austral for RE1 Public Recreation & SP2 Local Drainage

Reason: Item CONF 03 is confidential pursuant to the provisions of s10A(2)(c) of the Local Government Act because it contains information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business.

CONF 04 Proposed Acquisition and /or Dedication of part Lot 946 DP1206994, Jardine Drive, Edmondson Park for road purposes

Reason: Item CONF 04 is confidential pursuant to the provisions of s10A(2)(c) of the Local Government Act because it contains information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business.

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CONF 05 Purchase of Lot 14 in Plan of subdivision of Lot 11 DP1304045, 231-245 Eleventh Ave Austral for Open Space purposes

Reason: Item CONF 05 is confidential pursuant to the provisions of s10A(2)(c) of the Local Government Act because it contains information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business.

CONF 06 WT3418 - Construction of Railway Street Streetscape and Intersection Upgrade at Railway Street and Bigge Street Liverpool

Reason: Item CONF 06 is confidential pursuant to the provisions of s10A(2)(c) (d i) of the Local Government Act because it contains information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business; AND commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it.

CONF 07 VP3370 Supply and Delivery of Diesel Fuel in Bulk

Reason: Item CONF 07 is confidential pursuant to the provisions of s10A(2)(c) (d i) of the Local Government Act because it contains information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business; AND commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it.

CONF 08 Compulsory Acquisition of Lot 1 DP 1224201, 275 Jardine Drive, Edmondson Park for RE1 Public Recreation

Reason: Item CONF 08 is confidential pursuant to the provisions of s10A(2)(c) (g) of the Local Government Act because it contains information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business; AND advice concerning litigation, or advice that would otherwise be privileged from production in legal proceedings on the ground of legal professional privilege.

CONF 09 Single Source Software Solution

Reason: Item CONF 09 is confidential pursuant to the provisions of s10A(2)(d i) of the Local Government Act because it contains commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it.

QWN 10 Question with Notice - Mayor Mannoun - Employee Settlements

Reason: Item QWN 10 is confidential pursuant to the provisions of s10A(2)(a) of the Local Government Act because it contains personal matters concerning particular individuals (other than councillors).

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QWN 11 Question with Notice - Clr Harte - Legal Costs

Reason: Item QWN 11 is confidential pursuant to the provisions of s10A(2)(g) of the Local Government Act because it contains advice concerning litigation, or advice that would otherwise be privileged from production in legal proceedings on the ground of legal professional privilege.

CONF 12 Code of Conduct Investigation Report (T11)

Reason: Item CONF 12 is confidential pursuant to the provisions of s10A(2)(g) (i) of the Local Government Act because it contains advice concerning litigation, or advice that would otherwise be privileged from production in legal proceedings on the ground of legal professional privilege; AND alleged contraventions of any code of conduct requirements applicable under section 440.

Conclusion of the meeting



**MINUTES OF THE ORDINARY MEETING
HELD ON 25 FEBRUARY 2026**

PRESENT:

Mayor Ned Mannoun
 Deputy Mayor Harle
 Councillor Adjei
 Councillor Ammoun
 Councillor Harte
 Councillor Ibrahim (arrived at 5.10pm)
 Councillor Karnib (arrived at 5.06pm)
 Councillor Macnaught
 Councillor Monaghan (arrived at 5.19pm)
 Councillor Ristevski
 Mr Jason Breton, Chief Executive Officer
 Mr Farooq Portelli, Director Corporate Support
 Ms Tina Bono, Director Community & Lifestyle
 Ms Lina Kakish, Director Planning & Compliance
 Mr Peter Scicluna, Director Operations
 Mr David Galpin, General Counsel
 Mr Vishwa Nadan, Chief Financial Officer
 Ms M'Leigh Brunetta, Manager Civic and Executive Services
 Ms Susan Ranieri, Coordinator Council and Executive Services
 Ms Gabriella Rojas, Acting Councillor Executive and Support Officer

The meeting commenced at 4.11pm.

**STATEMENT REGARDING
WEBCASTING OF MEETING**

The Mayor read the following:

"In accordance with clause 5.37 of Council's Code of Meeting Practice, I inform the persons attending this meeting that:

- (a) the meeting is being recorded and made publicly available on the council's website, and
- (b) persons attending the meeting should refrain from making any defamatory statements.

Clr Ristevski declared an interest in Item CONF 04 - Code of Conduct Investigation Report (T9).

Clr Ristevski remained in the Chamber.

PETITIONS

Nil.

MAYORAL MINUTE

ITEM: MAYOR 01
SUBJECT: Public Art in Bigge Park - Mother Mary
REPORT OF: Mayor Ned Mannoun

Lent and Easter are foundational seasons in the Christian calendar that together represent a journey from reflection and repentance to hope and new life. Lent acts as a 40-day preparation period (beginning Ash Wednesday and ending before Easter) in which Christians reflect on their faith, while Easter is the celebratory, culminating festival commemorating the resurrection of Jesus Christ.

The Holy Mother Mary plays a vital, supportive role in Lent and Easter as a model of faith and a companion in suffering. During Lent, she is honoured as 'Our Lady of Sorrows', representing endurance through the Passion, while the Annunciation (25 March) often falls during this season. She represents the perfect disciple, encouraging faithful through prayer, fasting, and almsgiving.

As part of Council delivery plan, Council has made a commitment to deliver, through Council's Public Art program, a statue to tribute Mother Mary in Bigge Park, Liverpool. The project is an existing project, however, was deferred short term. To mark this Holy time, it is proposed that the project be supported for delivery.

The statue placement in Bigge Park, will act as a source of comfort, particularly those seeking respite and those caring for patients and loved ones in the Liverpool Hospital who may be facing illnesses and challenges.

It is proposed that this project now proceed, with an intention to unveil on the 15 August, to coincide with the yearly observation of the Assumption of Mother Mary, a milestone that celebrated her earthly life and signifies hope for resurrection.

MOTION OF URGENCY

Clr Ammoun requested Mayor Mannoun consider an urgency motion relating to Connection Camp.

Clr Ammoun proposed the following motion:

That Council:

1. Acknowledge Connection Camp and Wanderers Foundation, and the community work delivered by Western Sydney Wanderers and Wests Tigers.
2. Supports this project through Council branding, to uplift the project and funding through the Council’s Grants, Donations, and Community Sponsorship Policy to the amount of up to \$2,500 to provide the use of Council buses for this activity.
3. The Mayor write to Connection Camp to acknowledge the program value and the community and social cohesion benefits to Liverpool youth.

Clr Ammoun stated that it was urgent due to the timing of the event which is scheduled to be held 14-15 April 2026. He further stated that it would require to confirm buses for children’s transport and this information go out to the community prior to the event.

Mayor Mannoun ruled the motion as urgent and put the motion to Council.

Motion: **Moved: Mayor Mannoun**

That Council resolves the motion is urgent and be dealt with at this meeting.

On being put to the meeting the motion was declared CARRIED.

The urgency motion was then dealt with as shown below.

ITEM: MOU 01
SUBJECT Connection Camp

Background:

- Connection Camp is a free fun sports and friendship program for kids ages 7-12 years old.
- The program concept with instigated because of the recent tragic Bondi Beach terrorist attack, to foster social cohesion between all faiths and eliminate antisemitism and islamophobia.

- The program is delivered by the Western Sydney Wanderers and Wests Tigers, by coaches from the Western Sydney Wanderers.
- It will take place on 14-15 April, at Wests Tigers Centre of Excellence, and consists of 2 days of games, sport and team activities where kids make new friends and build confidence in a safe, and welcoming environment.
- The program targets primary school children, boys and girls, of all faiths, to take part in challenges in small group and team challenges, include meet and greets of Wanderers and Tiger stars, and include free giveaways
- The focus is simple: participation, confidence and friendship. No sporting experience is needed, and all abilities are welcomes.
- Transport is available to support family needs and inclusivity.
- Council's Grants, Donations, and Community Sponsorship Policy are available for organisations that can support growth of the Liverpool community and enhance Council's reputation, noting clause 9.9.4 Available Funding: amounts will be decided by Council resolution on a case-by-case basis, including identification of the source of funds.
- Council Officers have confirmed that Wanderers Foundation meets the eligibility criteria.

Resolves that Council;

1. Acknowledge Connection Camp and Wanderers Foundation, and the community work delivered by Western Sydney Wanderers and Wests Tigers.
2. Supports this project through Council branding, to uplift the project and funding through the Council's Grants, Donations, and Community Sponsorship Policy to the amount of up to \$2,500 to provide the use of Council buses for this activity.
3. The Mayor write to Connection Camp to acknowledge the program value and the community and social cohesion benefits to Liverpool youth.

ITEM NO: COM 02
FILE NO: 008299.2026
SUBJECT: Council Grants Donations and Sponsorship Report

COUNCIL DECISION

Motion: **Moved: Cllr Macnaught** **Seconded: Cllr Harte**

That Council:

- Endorses the funding recommendation of **\$23,580** (GST exclusive) under the **Community Grant Program** for the following projects:

Applicant	Project	Recommended
Australian Peace Association	Impulse and RE-ACT(ion) Recovery, Empowerment, Action, Change, Transformation.	\$3,580
WSYD Moving	Liverpool Local Active Partnership	\$10,000
Iraqi Australian University Graduate Forum Incorporated	EmpowerHer: Health, Harmony & Hope Across Cultures-International Women's Day 2026	\$10,000

- Endorses the funding recommendation of **\$28,950** (GST exclusive) under the **Community Sponsorship** for the following projects:

Applicant	Project	Recommended
Delta TV Australia Incorporated	Community Musical Event	\$8,950
Multicultural Festivals Australia Incorporated	Ramadan Eid Bazaar Festival	\$10,000
Edmondson Park Bardia Nepalese Community Incorporated	Unity in Diversity: Nepali New Year 2083 Southwest Sydney	\$10,000

On being put to the meeting the motion (moved by Cllr Macnaught) was declared CARRIED and the Foreshadowed Motion (moved by Cllr Ristevski) lapsed due to no seconder.

Foreshadowed Motion: Moved: Cllr Ristevski Seconded:

That Council:

1. Endorses the funding recommendation of **\$23,580** (GST exclusive) under the **Community Grant Program** for the following projects:

Applicant	Project	Recommended
WSYD Moving	Liverpool Local Active Partnership	\$10,000
Iraqi Australian University Graduate Forum Incorporated	EmpowerHer: Health, Harmony & Hope Across Cultures-International Women's Day 2026	\$10,000

2. Endorses the funding recommendation of **\$28,950** (GST exclusive) under the **Community Sponsorship** for the following projects:

Applicant	Project	Recommended
Delta TV Australia Incorporated	Community Musical Event	\$8,950
Multicultural Festivals Australia Incorporated	Ramadan Eid Bazaar Festival	\$10,000
Edmondson Park Bardia Nepalese Community Incorporated	Unity in Diversity: Nepali New Year 2083 Southwest Sydney	\$10,000

3. Defers consideration of the grant to the Australian Peace Association until such time as Council receives the additional information, including the financial details, and details of Directors of the organisation.

ITEM NO: COM 07
FILE NO: 037249.2026
SUBJECT: Endorsement to Issue an EOI for a 24-Month Activation Trial and Long Term Use at Woodward Park

COUNCIL DECISION

Motion: **Moved: Deputy Mayor Harle** **Seconded: Cllr Macnaught**

That Council:

1. Agrees to conduct an Expression of Interest (EOI) process to invite proposals for Woodward Park for a contract to deliver both short-term activation and long-term investment at Woodward Park; and
2. Provide in- principle support for the relocation of the Major Events Program to the temporary activation site once established.

On being put to the meeting the motion was declared CARRIED.

Cllr Karnib arrived at the meeting at 5.06pm.

ITEM NO: COM 08
FILE NO: 037841.2026
SUBJECT: Motions for the National General Assembly (NGA) Conference 23 - 25 June 2026

Motion: **Moved: Cllr Harte** **Seconded: Cllr Ammoun**

That Council:

1. Endorse motions 1, 2, 3, 4, 6, 8 and 9 outlined in the Council report, and Council submit to the NGA Conference by 27 February 2026; and
2. Note that final acceptance of motions is subject to assessment by the Conference organisers in accordance with the NGA submission guidelines.

Foreshadowed motion: **Moved: Cllr Ristevski** **Seconded: Deputy Mayor Harle**

That Council defers this item to the end of the meeting.

On being put to the meeting the Foreshadowed motion (moved by Cllr Ristevski) was declared CARRIED and the motion (moved by Cllr Harte) therefore lapsed.

This item was dealt with later in the meeting before the confidential items.

Clr Macnaught left the Chamber at 5.11pm
Clr Macnaught returned to the Chamber at 5.14pm

ITEM NO: CORP 02
FILE NO: 040037.2026
SUBJECT: FY 2025/26 - Quarter 2, Budget Review

COUNCIL DECISION

Motion: **Moved: Deputy Mayor Harle** **Seconded: Clr Harte**

That Council:

1. Approve the budget variations identified in this report; and
2. Note the projected income and expenditure results for the current financial year.

On being put to the meeting the motion was declared CARRIED.

ITEM NO: NOM 03
FILE NO: 032458.2026
SUBJECT: Notice of Motion - Macquarie Street Mall One-Way Vehicle Access and On-Street Parking Options to Revive Retail

Background

Macquarie Street Mall appears to be experiencing a decline in activity. There appears to be an increase in retail vacancies, and businesses are indicating a decline in foot traffic, which is causing some long-standing businesses to leave. Shoppers are more likely to frequent Campbelltown, Bankstown, and other centres with improved access, parking, and safety.

The current fully pedestrianised model is not working for many retailers who need visibility, convenience, and turnover. Additionally, customers want simple access, short-stay parking, and safety.

Retailers have indicated to me a decline in revenue and they hold concerns about empty shops attracting antisocial behaviour. Vibrancy in malls requires action. Access drives trade. Parking drives turnover. Safety follows activity.

Action is required urgently to save the city's commercial heart, by supporting small business, and restoring confidence.

There are cases in cities across Australia and overseas of the successful reversal of pedestrian malls by reintroducing controlled vehicle access and on-street parking, leading to retail activity improving because people return. Options to revitalise Macquarie Mall must be explored urgently to prevent further decline.

NOTICE OF MOTION (submitted by Cllr Ristevski)

That Council:

1. Prepare an options report on strategies to increase activity in Macquarie Mall, which should include an option to reopen the Mall to one-way vehicle traffic with short-stay parking, to stimulate retail trade and boost foot traffic.
2. Within the option to reintroduce vehicle access, the report may consider:
 - One-way traffic configurations and entry and exit points.
 - Short-stay parking options, including time-limited parking for shoppers.
 - Pedestrian safety treatments, including speed controls, raised pavements, and shared-zone design.
 - Impacts on retailers, customers, accessibility, emergency access, and servicing.

Clr Karnib left the Chamber at 5.28pm.
Clr Karnib returned to the Chamber at 5.29pm.

ITEM NO: OPER 02
FILE NO: 042700.2026
SUBJECT: Case Study for Local Government Entity Formation

COUNCIL DECISION

Motion: **Moved: Clr Macnaught** **Seconded: Clr Harte**

That Council:

1. Agree to undertake a case study and options analysis of the optimal operating model for commercialising circular economy activities, including if appropriate, preparation of a proposal in accordance with OLG’s Formation of Corporations and Entities Guideline.
2. Approve the allocation of \$100,000 from Environmental Levy Reserve to support the project.
3. Note that the case study will not authorise the establishment of a separate entity and Council and ministerial approval will be required before taking that step.
4. Note that the outcomes of the case study will be reported back to Council for further consideration and decision.

On being put to the meeting the motion was declared CARRIED.

This item was recommitted later in the meeting as a motion to alter a resolution, due to the report detailing the incorrect levy. The levy was amended from the Environmental Levy Reserve to be the Waste Levy Reserve.

The endorsed motion to alter a resolution is detailed below:

Final Motion: **Moved: Clr Macnaught** **Seconded: Clr Harte**

That Council:

1. Agree to undertake a case study and options analysis of the optimal operating model for commercialising circular economy activities, including if appropriate, preparation of a proposal in accordance with OLG’s Formation of Corporations and Entities Guideline.
2. Approve the allocation of \$100,000 from the Waste Levy Reserve to support the project.

3. Note that the case study will not authorise the establishment of a separate entity and Council and ministerial approval will be required before taking that step.
4. Note that the outcomes of the case study will be reported back to Council for further consideration and decision.

NOTICES OF MOTION/QUESTIONS WITH NOTICE**ITEM NO:** NOM 01**FILE NO:** 032451.2026**SUBJECT:** Notice of Motion - Overseas Travel and Compliance with Council Policy**NOTICE OF MOTION (submitted by Cllr Ristevski)**

That Council:

1. Notes the Liverpool City Council Civic Expenses and Facilities Policy.
2. Notes that clause 4.10.3 of the Policy states:
"Overseas travel must be approved by a meeting of the full Council prior to a Councillor undertaking a trip. Travel must be approved on an individual trip basis."
3. Directs the Chief Executive Officer to provide a full written report to the March 2026 Council meeting setting out:
 - a. Whether any request for overseas travel approval has been submitted;
 - b. Whether any business papers or costings have been prepared for Council consideration; and
 - c. Whether any overseas trip is required to be disclosed in Council's Annual Report under section 428(2)(e) of the Local Government Act.
4. Request the CEO to identify any breaches of the Civic Expenses and Facilities Policy arising from the unauthorised travel and outline corrective actions required to ensure future compliance by all councillors, including the Mayor.
5. Requests that Council receive legal advice on the governance implications of unauthorised overseas travel by an elected representative and what remedies or sanctions are available under the Local Government Act and the Code of Conduct.
6. Requires that the CEO develop a strengthened compliance framework for all councillor travel including a register of requests, approvals, business cases, costs, and outcomes with quarterly reporting to Council.
7. Confirms that future overseas travel will not be reimbursed or supported by Council unless approved strictly in accordance with clause 4.10.3 of the Civic Expenses and Facilities Policy.

ITEM NO: NOM 02
FILE NO: 032454.2026
SUBJECT: Notice of Motion - Fixing the Niland Way Parking and Traffic Crisis

Background

A 43-place childcare centre with only 8 on-site car parking spaces has been approved within the quiet residential street of Niland Way, Casula. The road is narrow, street parking is prohibited, and the surrounding residents have long warned that the traffic impacts will make the area unsafe for families, children, and local motorists.

Council received 127 written objections from residents, all raising concerns about traffic congestion, safety hazards, overshadowing of local amenity, and Council's obligation to protect residential streets from inappropriate development.

Council entered into consent orders.

Residents now face the consequences of increased traffic volumes, increased vehicle movements, and long-term parking challenges.

Council has a duty to protect their safety, quality of life, and the character of their neighbourhoods.

NOTICE OF MOTION (submitted by Cllr Ristevski)

That Council:

1. Establish a Niland Way Traffic and Parking Task Force comprising:
 - Councillor Peter Ristevski as Chair
 - Relevant Council traffic officers
 - Representatives from the Traffic Committee
 - At least four residents of Niland Way selected through an expression of interest process

2. Task the group with identifying immediate, short-term and long-term solutions to mitigate safety risks and traffic congestion resulting from the childcare centre approval. This must include but not be limited to:
 - Traffic calming devices
 - Time-limited parking
 - Resident-only parking zones
 - School-zone style drop-off safety controls

ITEM NO: NOM 04
FILE NO: 040134.2026
SUBJECT: Notice of Motion - Youth Parliament

Background

Youth Parliament is the flagship youth leadership and engagement program run by the YMCA and has been operating for over 20 years in NSW. With a focus on leadership and advocacy, the program enables high school students in years 10 to 12 to:

- build confidence,
- develop leadership skills,
- engage with civic leadership,
- work towards relevant policy development, and
- engage in democratic parliamentary debate.

This provides an incredible opportunity for young people to learn how to advocate, enhance their life skills and make long lasting connections with other youth representatives.

Young people are innovative, creative, and energetic, and they want to be involved in a meaningful way within their local community, to make a difference.

Working with young people to shape the services and programs offered to them ensures their needs are being met, and their ideas and opinions are being respected, considered and acted upon. Better outcomes are also more likely to be achieved when young people are involved in making decisions that affect their long term wellbeing.

Youth Parliament promotes equal access to political participation for all. In particular, it aims to relieve social and civic disadvantage among young Australians who face barriers from participating meaningfully in civic or democratic life, including those from low-income, regional, or culturally diverse backgrounds.

The program provides practical support, education and mentoring to help young people, including those experiencing social exclusion or disadvantage, build confidence, skills, and access pathways to civic and community engagement. Each year’s cohort receives training over a six-month period that includes in-person camps and online workshops. Participants create Youth Bills with policy solutions on issues impacting young people in NSW. These are debated during a Youth Sitting Week in NSW Parliament House with Members of Parliament invited to chair.

The success of this program is illustrated by the experience of former Youth Parliamentarians, who have gone on to become Members of Parliament in NSW and Australia, lawyers, business executives, community and NGO leaders, working in media/journalism spaces, and much more.

5. Table a discussion at an upcoming Governance Committee with recommendations for amendments to the Grants and Donations Policy to allow applications for this cause in the future;
6. Invite Youth Parliamentarians to present their experiences to Council following the completion of the 2026 program.

On being put to the meeting the motion was declared CARRIED.

2. Direct the CEO to proceed with any necessary due diligence investigations, the preparation of a Planning Proposal, and reclassification of land for Rossmore Grange, with the objective of achieving the most optimal outcome for Council and the community; and
3. Allocates funding for the required due diligence, planning proposal and reclassification from the Property Reserve, with total expenditure not to exceed \$250,000 in 2025/2026 financial year.
4. Notes that this motion does not mean that Rossmore Grange will be disposed of.

On being put to the meeting the motion was declared CARRIED.

Division called:

Vote for: Mayor Mannoun, Clr Adjei, Clr Ammoun, Clr Harte and Clr Macnaught

Vote against: Clr Ibrahim, Clr Karnib, Clr Monaghan, Clr Ristevski and Deputy Mayor Harle*

***Note:** Deputy Mayor Harle did not vote for or against the motion. Therefore, in accordance with Clause 11.5 of Council's Code of Meeting Practice (as shown below), he is recorded as voting against the motion:

"A councillor who is present at a meeting of the council but who fails to vote on a motion put to the meeting is taken to have voted against the motion."

The motion was carried on the Mayor's casting vote.

Mayor Mannoun then put the motion (moved by Clr Harte) to the vote.

On being put to the meeting the motion was declared CARRIED.

Division called:

Vote for: Mayor Mannoun, Deputy Mayor Harle, Clr Adjei, Clr Ammoun, Clr Harte and Clr Macnaught

Vote against Clr Ibrahim, Clr Karnib, Clr Monaghan and Clr Ristevski

RECESS

Mayor Mannoun called a recess of the meeting at 6.09pm

RESUMPTION OF MEETING

Mayor Mannoun resumed the meeting in Open Session at 6.37pm, with all Councillors present.

ITEM NO: QWN 07
FILE NO: 040716.2026
SUBJECT: Question with Notice - Deputy Mayor Harle - Voluntary Planning Agreement relating to Coopers Paddock, Warwick Farm

At the latest Environmental Advisory Committee Meeting, several members asked for an update on the Voluntary Planning Agreement (VPA) concerning Coopers Paddock in Warwick Farm. The issue has remained unresolved for over a decade, with no confirmed progress on the works required under the agreement.

The following information is requested:

1. A comprehensive timeline of all meetings and outcomes associated with the VPA since it began; and
2. Clarification on the legal options available to Council to move this matter forward so the land can be used for public recreation, consistent with the original intent.

Responses will be included in the agenda for the 25 March 2026 Council meeting.

CONFIDENTIAL ITEMS

ITEM NO: CONF 01
FILE NO: 020741.2026
SUBJECT: Diamond roundabout

COUNCIL DECISION

Motion: **Moved: Cllr Macnaught** **Seconded: Deputy Mayor Harle**

That Council note the contents of the report.

Foreshadowed Motion: **Moved: Cllr Ristevski** **Seconded: Cllr Karnib**

That this item be moved to the end of the meeting so that the item can be dealt with in closed session under Section 10A(2)(a) of the Local Government Act 1993 because it contains personal matters concerning particular individuals (other than councillors).

On being put to the meeting the Foreshadowed motion (moved by Cllr Ristevski) was declared CARRIED and the motion (moved by Cllr Macnaught) lapsed.

This item was then dealt with at the end of the meeting.

RECOMMITTING RESOLUTIONS TO CORRECT AN ERROR

MOTION TO ALTER A RESOLUTION ITEM NO: OPER 02

Clr Harte sought to move a motion to recommit a resolution to correct an error to point 2 of the resolution for Item OPER 02 - Case Study for Local Government Entity Formation resolved earlier in the meeting in accordance with Clause 17.15 of Council's Code of Meeting Practice (as shown below)

- 17.15 Despite the provisions of this Part, a councillor may, with the leave of the chairperson, move to recommit a resolution adopted at the same meeting:*
- (a) to correct any error, ambiguity or imprecision in the council's resolution,*
- or*
- (b) to confirm the voting on the resolution.*

The motion to alter the resolution was signed by Clrs Ammoun, Harte and Macnaught and issued to the Mayor during the meeting.

SUBJECT: Case Study for Local Government Entity Formation

DATE: 25 February 2026

COUNCIL DECISION

Motion: **Moved: Clr Macnaught** **Seconded: Clr Harte**

That Council:

1. Agree to undertake a case study and options analysis of the optimal operating model for commercialising circular economy activities, including if appropriate, preparation of a proposal in accordance with OLG's Formation of Corporations and Entities Guideline.
2. Approve the allocation of \$100,000 from Environmental Levy Reserve to support the project.
3. Note that the case study will not authorise the establishment of a separate entity and Council and ministerial approval will be required before taking that step.
4. Note that the outcomes of the case study will be reported back to Council for further consideration and decision.

THE MEETING CONCLUDED AT 7.37pm.

<Signature>

Name: Ned Mannoun

Title: Mayor

Date: 25 March 2026

I have authorised a stamp bearing my signature to be affixed to the pages of the Minutes of the Council Meeting held on 25 February 2026. I confirm that Council has adopted these Minutes as a true and accurate record of the meeting.

CEO 01	Draft Woodward Park Design Masterplan
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Strategic Objective	Liveable, Sustainable, Resilient Create a vibrant and pleasant evening economy by supporting diverse dining, cultural, and entertainment experiences in safe and welcoming public spaces
File Ref	061753.2026
Report By	Julie Scott - Head Economic Development and Strategy
Approved By	Jason Breton - CEO

EXECUTIVE SUMMARY

Council’s vision for Woodward Park positions the precinct as a dynamic and adaptable public realm that embodies Liverpool’s identity while serving the evolving needs of its community. As endorsed at the 10 December 2025 Council meeting this vision highlights the park’s role as a central gathering place which is open, inclusive, and multifunctional, and can seamlessly support both everyday activities and large-scale cultural, social, and recreational events. This report provides the final version of the Woodward Park Draft Master Plan Design, incorporating feedback from community consultation which concluded on 28 February.

RECOMMENDATION

That Council:

1. Receives and adopts the revised Draft Master Plan; and
2. Investigate suitable alternate sites for any affected community and sporting groups.
3. Delegates the CEO to conduct an Expression of Interest (EOI) process to invite proposals for long-term investment in Woodward Park.

REPORT

Status of Woodward Park Master Plan

Complete Urban (CU) was appointed to prepare the draft Woodward Park Master Plan Design Report. The draft report includes the following elements:

- Builds on the partly endorsed 2021 Draft Master Plan, incorporating the Brickmakers Creek precinct currently being delivered by Council and funded through WSIG.

- Defines a large multifunctional event space with a capacity of approximately 30,000 people, leveraging the park's size, relatively undeveloped character and proximity to the Liverpool CBD and public transport as well as the adjacent designated Special Entertainment Precinct (to commence a trial later in 2026).
- Sets out a circulation and access network with direct, wide pathways to safely move large event crowds to and from Liverpool Station, surrounding car parks and bus routes, while incorporating high quality lighting for safe night-time use.
- Integrates green and blue infrastructure, including tree canopy expansion, indigenous planting, water-sensitive urban design and dense edge planting to buffer traffic noise and improve the microclimate.
- Provides for supporting park infrastructure – including toilets, café / food and beverage opportunities, picnic facilities, bike paths and bike parking – so the park functions both as a destination events space and a local park for everyday use.
- Embeds Connection to Country, including opportunities for Aboriginal language, art and storytelling integrated into wayfinding and landscape design.
- Anticipates relocation of the existing netball facilities to a more suitable, purpose-built facility elsewhere in the LGA, freeing up central parkland for the event and entertainment functions while ensuring netball users are not disadvantaged.

Background and Design Brief

Complete Urban (CU) was appointed in October 2025 through a competitive tender process to prepare an updated draft Woodward Park Master Plan Design Report on behalf of Liverpool City Council.

The Terms of Reference for the exercise asked the urban planning group to present a comprehensive vision and integrated design framework aimed at transforming Woodward Park into a vibrant, multifunctional civic destination. The draft Master Plan was to build on previous draft plans to focus on enhancing the park's role as a flexible, community focused space capable of hosting a wide variety of gatherings, recreational activities, and cultural events.

As one of Council's key public assets, the design brief looked at improving accessibility, strengthening landscape character, and introducing diverse program elements that cater to all ages and community needs. The design framework outlines strategies for spatial organisation, movement and circulation, environmental resilience, public amenity provision, and place activation. Together, these elements aim to deliver a welcoming, inclusive, and enduring open space that supports daily community use while accommodating larger-scale events.

By setting out clear design principles, development concepts, and implementation pathways, this draft Master Plan provides Liverpool City Council with a cohesive blueprint to guide staged improvements and long-term investment. Ultimately, the draft Woodward Park Master Plan aims to create a lively and adaptable urban parkland that contributes meaningfully to Liverpool's social, cultural, and recreational landscape.

Central to the draft master plan is the creation of a park that not only accommodates a wide spectrum of cultural, social, and recreational activities but also strengthens its role as a key connector within the Liverpool city centre. The design framework seeks to enhance movement networks, improve arrival experiences, and create intuitive linkages between surrounding precincts, public transport, civic destinations, and adjacent open spaces. In doing so, the park becomes an integral part of the city's active transport and pedestrian infrastructure.

Complete Urban also applied universal design principles including references in Liverpool City Council's 2020 Public Domain Masterplan to create a park environment that is welcoming, intuitive, and usable for people of all ages, abilities, and backgrounds. The draft Master Plan prioritises equitable access by ensuring that all key destinations, amenities, and activity areas are connected through a continuous, fully accessible pathway network. This pathway forms a coherent loop throughout the entire park, providing smooth, barrier free movement and enabling all users including people using mobility devices, prams, or assistive technologies to navigate the space safely and comfortably.



Community Engagement

Engagement with stakeholders and the broader community played a pivotal role in shaping the project's direction. Feedback was gathered through workshops, surveys, meetings, and targeted discussions with key user groups. These insights have provided valuable perspectives on community aspirations, priorities, and concerns, informing the development of a vision that reflects the diverse needs of Liverpool's residents. This collaborative approach ensured that the master plan not only improves physical spaces but also resonates with the people who use them.

Following the Council Meeting of 10 December, the Draft Master Plan was originally placed on Council's Liverpool Listens website for public viewing and comment from 15 December 2025. Given the community engagement exclusion period between 20 December 2025 and 10 January 2026, a proactive engagement campaign began from mid-January 2026 concluding 28 February 2026 to communicate the plan to the broader community, key stakeholders and call for feedback.

Community members and key stakeholders were encouraged to provide feedback via one of three main ways:

1. Written submission - by email and/or post
2. An online survey - hosted on [Liverpool Listens](#). Available to complete in English, Arabic, Vietnamese and Hindi
3. Talking to engagement staff in person at a variety of community events and dedicated information sessions.

Engagement activity included:

1. In-person community engagement/information stalls at key community events and as part of Council's regular engagement calendar:
 - Powerhouse Artisan and Growers Market, Casula – 24 January 2024
 - Australia Day at Woodward Park, Liverpool – 26 January 2026
 - Community Pop-Up – Ed. Square, Edmondson Park – Thursday 5 February
 - Family Fun Day, Stante Reserve, Middleton Grange – Saturday 7 February
 - Whitlam Leisure Centre, Liverpool – Wednesday 11 February

This activity provided engagement staff the opportunity to chat in person with a broad range of community members across a variety of locations in the LGA. Plans were displayed on large corflute signage, survey and other feedback was encouraged through incentive prizes, and children's colouring activity was used as an engagement method at relevant events.

2. Targeted Engagement/Communication. Key tenants, park users, community groups, event hosts and adjacent businesses of Woodward Park were contacted via letter (through email) to notify them of the Draft Master Plan and encourage their feedback. Stakeholders received phone calls to ensure they had received the information and also gave engagement staff an opportunity to discuss the project, answer questions and note any immediate feedback or questions from stakeholders.
3. Targeted Engagement/Communication. Flyer mailboxes drop to approx. 3,000 residential homes/apartments in surrounding streets of Woodward Park.

Stakeholder Meetings: Council invited selected key stakeholders to meet (in person or online) to discuss their feedback, especially groups who may be significantly affected by the Draft Master Plan. Not all stakeholders took up this offer, opting to send in submissions or complete the survey instead.

4. Promotions/Communications

- Social media posts – on Council’s Facebook and Instagram channels – 18 December 2025, 21 January 2026, 4 February 2026, 11 February 2026, 25 February 2026 and 27 February 2026.
- Include in Liverpool Life e-newsletter, January 2026 edition.
- Placement of signage in foyer of Whitlam Leisure Centre from 20 January 2026 to consultation end.
- Flyers/information placed in key Council facilities and libraries.
- Draft Master Plan promoted on digital screens at Customer Service Centres and other key Council facilities.
- Highlighted as a key project on Council’s website homepage.
- Communications sent out via other Council contact lists/databases where relevant.
- Letters to all local Federal and State MPs to notify them of the Public Exhibition, encourage feedback from them/their constituents.

Key community feedback includes:

1. Written Submissions

A total of 18 written submissions were received.

Submissions can be divided into the following categories:

- Outright support - 2
- Conditional support with amends/more information requested - 5
- Questions, concerns, suggestions (without clear support or opposition either way) 7
- Outright opposition - 4

Major themes and commentary are outlined below. Full submissions provided as attachment.

Outright Support

- General support for the project
- Support and commendation for the project while calling on Council to consider priorities including:
 - uplifting Liverpool's nighttime economy and job creation
 - increasing leisure and recreation offerings
 - advocating to NSW government for increased public transport links and accessibility to transport
 - spaces for local artists to display and create public artworks, incorporating Indigenous art and local culture to celebrate the community's identity
 - recreational water features
 - consider long-term infrastructure investment to host large-scale events and complement existing facilities like the Whitlam Leisure Centre.

Conditional Support

Some submissions gave conditional support for the overall vision and aims of the Master Plan, but they called for amendments, or voiced the below concerns:

- Ongoing consultation with community groups as any plans progress.
- Decisions around upgrading or relocating facilities should be made through ongoing consultation with impacted community groups.
- Ask that the Master Plan carefully considers the operational realities of organisations delivering daily services on site including guaranteeing dedicated parking for essential community services and maintaining uninterrupted access for service and delivery vehicles at all times.
- Clear and enforceable traffic management strategies, particularly during events. Improvements to movement and safety must enhance, not restrict, the operations of critical services located within the park.
- That Council needs to seek further information and clarification on future plans/upgrades to state government roads and the potential impact it will have on the Liverpool area, including Woodward Park.
- Connect Woodward Park to the surrounding area through high-quality active transport networks. Facilities inside the park need to be well-connected by walking and cycling pathways.

- Upgrades to the park present an opportunity to address urban heat, greening and sustainability in Liverpool. Recommend developing alternative options to a synthetic oval as it does not support these goals.
- Preservation of mature trees and increasing canopy cover will protect from heat and encourage walking.
- Concern from community groups operating in Woodward Park about their future and how lack of information limits their capacity to invest in long-term maintenance. Call for further information, recognition of their place in the Woodward Park precinct, and ongoing consultation moving forward.
- Submission calling for further refinement of 'Potential to increase the residential/commercial density throughout the precinct through future development' regarding the north-eastern portion of Woodward Park and adjacent land (82 and 84 Memorial Avenue) in the Draft Master Plan.

Questions, Concerns, Suggestions (without clear support or opposition)

- Concern and questions from local residents around the impact on traffic, traffic management, parking and noise when major events are held. Also the potential noise impact while any construction is underway. Residents are requesting more information on the impact to them.
- Concern for potential increase of noisy or antisocial behaviour from community members. Questions on what measures will be in place to manage safety of the community, keep the area clean and free from vandalism.
- Submissions questioning where netball courts will be moved to, and other comments of concern that local and regional netball facilities are being removed with no alternative plans in place to ensure the preservation of netball facilities and infrastructure in the Liverpool CBD or LGA. Council must clearly outline staging arrangements, replacement facilities, and transition timeframes to ensure the participation for all affected users can continue without interruption.
- Call for planning certainty and clarity for existing sporting and recreation users – especially netball.
- Request for more netball fields (which should stay), more parking, places to sit, more swimming pools.
- Questions on what will happen to the Whitlam Centre.
- The Whitlam Leisure Centre requires significant investment to ensure the value it provides to the communities across southwest Sydney continues.
- Concerns around potential synthetic playing field at Hillier Oval and implications for future use including ability to host major state or national sporting fixtures.

- Planning outcomes should remain consistent with previously developed plans for Woodward Place.
- Note that the current Draft Master Plan contains several significant changes to the 2021 Draft Master Plan, including a significant reduction in public amenity like removal of sporting facilities, outdoor fields for public and school use, and any reference to utilisation of the area by local schools. In an area with significant demand for investment in sporting and recreational facilities, and a young population, this is a significant oversight.
- Draft Master Plan prioritises large scale events, commercialisation and potential high density residential development over Woodward Park's fundamental role as an accessible and well-maintained green space will reduce for community recreation.
- Concerns over environmental risks and long-term sustainability, including impact of proposed 30,000 capacity events space to Brickmakers Creek. If area is not maintained appropriately and consistently it could significantly affect the long-term sustainability of the Master Plan proposal.
- There is a need for more substantial consideration of how traffic and parking pressures will be managed for major events – there is limited reference in the Draft Master Plan. Associated issues include noise, disruption and strain on local infrastructure. Concern that increased major activation on the site will reduce passive green space, definitely reduces recreational space, and will alter Woodward Park's established character.

Outright Opposition

- Neighbouring residents object to adverse effects on property and quality of life – including noise, increase in rubbish, increase in traffic and access, as well as safety concerns like antisocial behaviour.
- Shift towards use of the park towards large scale events and entertainment functions, over everyday recreation and sports use would not serve the long-term interests of the community.
- Objection to the loss of netball facilities and impact on community sport.
- Claim the Master Plan does not sufficiently show how traffic, transport and large crowds will be managed.
- Master Plan provides no realistic strategy for parking.
- Major event infrastructure and activity will likely reduce areas available for passive recreation.
- Concern raised regarding potential increase in residential and commercial density – exacerbating existing traffic pressures, demand on infrastructure and create land use conflicts.
- Concerns over long term management and maintenance of the park.
- Concerns over large scale event impact to environment.

- Master Plan gives no clear outline of 'potential' upgrades to Whitlam Leisure Centre, funding sources etc. Priority should be given to this upgrade given to demonstrated community needs.
- Questioning Council's financial capacity to deliver and maintain the Master Plan. Funding could be better spent upgrading existing community assets like the Whitlam Leisure Centre.
- Noted inconsistency between Master Plan shown online versus version shown at in-person consultation
- The whole site of the former Liverpool Memorial Olympic Pool should become a war memorial to those who served and to remind people that we should work tirelessly to ensure the futility of war never happens again.
- Advice that certain Crown land within Woodward Park is subject to Aboriginal land claims, and of Crown Lands' policy not to authorise any action on Crown land under claim which may physically impact the land of or affect the land claim without the consent of the claimant Aboriginal Land Council. Current proposals in Master Plan do both.
- Key stakeholders have not been given adequate time to consider and give feedback, in particular where agreements are in place to involve stakeholders in land use planning decisions which may affect Aboriginal interests.

2. Via verbal feedback at in-person engagement activities:

Positive:

- General positive feedback that the park will be upgraded – something needs to happen there.
- Positive feedback on flexible and adaptable nature of Master Plan – the community likes the multi-use element.
- Positive feedback on the leisure and recreation elements of the plan – walking tracks, coffee shop, pavilion, seated areas etc. Community members are excited about having more green space to enjoy and relax.

Negative/Concerns:

- Strong concern from netball community on potential move of netball courts and what this means for the future of the club.
- Concern from other precinct users of what this means for them and their premises long term.
- Nearby residents questioning the impact to them during major events – road closures, traffic management, noise, increase in traffic.

- Concerns about safety, vandalism and protecting the site and users from antisocial behaviour.
- Lack of support from the community regarding proposed increase to commercial/residential density across site – even if on private land. Feedback that green space is at a premium and people want spaces to get away from their homes or apartments.
- Scepticism around this next plan for the park given previous plans for the site that have not come to fruition.

What the community wants to see more of:

- Lots of commentary that the Whitlam Leisure Centre is in need of an upgrade. Has so much potential but needs an upgrade and is not being used to full benefit of community.
- More car parking is needed, especially for accessibility - people with prams, kids, wheelchair users. Community questioning what parking facilities will be available, despite the intended push for better connectivity to public transport. Feedback that current transport offerings to and around the park are not sufficient, especially for major events.
- Feedback that some community members expect more from the plan than is on offer, given previous plans that have not come to fruition. For example, a football stadium.
- More recreation facilities for older children and teenagers.

3. Via Online Survey:

A total of 246 participants responded to the community survey.

Key data from the survey includes:

When asked “How well do you think the Draft Master Plan meets the future needs of the Liverpool community?” (246 responses), more than half of respondents (62%) answered Well or Very Well:

Very Poorly – 10%

- Poorly – 7%
- Neutral – 21 %
- Well – 39%
- Very Well – 23%

When asked to rate ‘Indicate how important you feel each key feature of the Draft Master Plan is?’ (246 responses) the strongest support from the community was given to recreation and leisure elements:

- Pathways to safely move large event crowds to and from public transport and car parks, with lighting for safe night-time use - with 38% saying Extremely Important and 31% saying Very Important.
- Green and blue infrastructure, including tree canopy expansion, indigenous planting, water-sensitive urban design and dense edge planting to buffer traffic noise and improve the microclimate - with 36% saying Extremely Important and 27% saying Very Important.
- Park infrastructure including covered outdoor multipurpose pavilion, public art, toilets, café / food and beverage opportunities, picnic facilities, bike paths and bike parking, so the park functions both as a destination events space and a local park for everyday use - with 40% saying Extremely Important and 32% saying Very Important.
- Potential to upgrade Whitlam Leisure Centre into a contemporary recreation and aquatic centre - with 42% saying Extremely Important and 24% saying Very Important.

Least community support was given to the Potential to increase the residential/commercial density throughout the precinct through future development – with 25% saying it was Moderately Important and 25% saying it was Not Important At All.

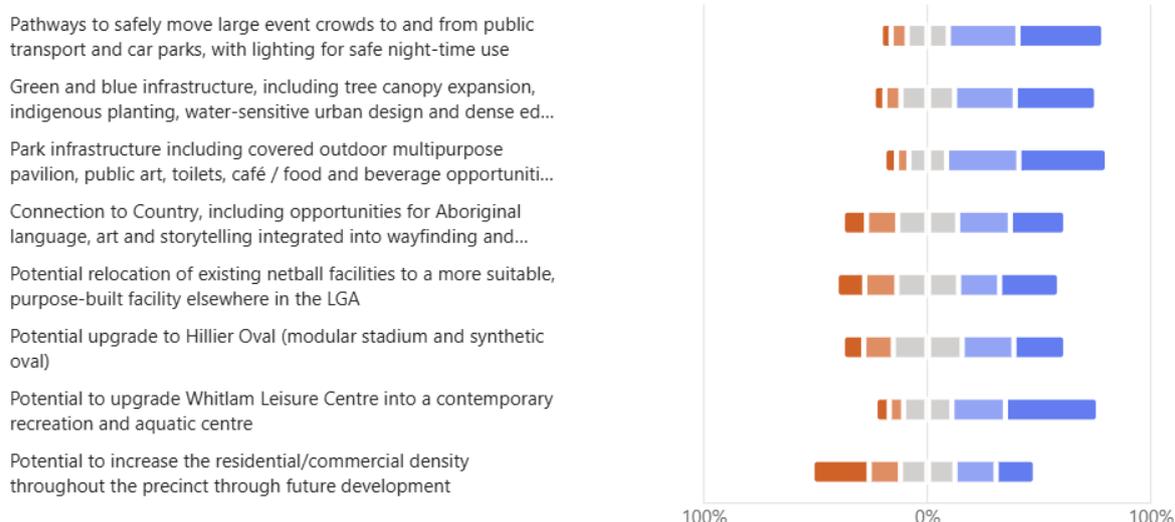
Other elements were rated:

- Potential relocation of existing netball facilities to a more suitable, purpose-built facility elsewhere in the LGA – 28% saying Moderately Important, and 27% saying Extremely Important.
- Connection to Country, including opportunities for Aboriginal language, art and storytelling integrated into wayfinding and landscape design – 27% saying Moderately Important, 24% saying Very Important and 25% saying Extremely Important.
- Potential upgrade to Hillier Oval (modular stadium and synthetic oval) - 31% saying Moderately Important, 23% saying Very Important and 22% saying Extremely Important.

2. Please indicate how important you feel each key feature of the Draft Master Plan is:

[N](#)

● Not Important at All ● Slightly Important ● Moderately Important ● Very Important ● Extremely Important



Survey participants were also asked to leave open ended comments and questions. Comments and themes are reflective of those mentioned via verbal feedback and submissions, however a full list is included in the Community Engagement Report.

4. Via Stakeholder Meetings and Engagement

Very strong sentiment and feedback from netball community/local associations around the proposed relocation of netball courts to another location in the LGA. The community and association bodies are disappointed and feel disrespected, given there is no tandem plan in place at present for the suggested relocation. This has caused angst among the broader netball community, and association executives have no answers to give to their members. They are happy with their current location and facilities. A relocation would be the third move for the netball community/organisation in its near 60-year history. If a move were to happen, there is an expectation for a separate plan from Council for relocation - with three viable location options - where facilities, connection to transport, parking etc would be required the same as is currently available at Woodward Park. Without such a plan and commitment to the sport, netball in the Liverpool LGA would cease to exist.

Similarly, several other community organisations and services based at Woodward Park have expressed concern regarding long-term plans for the overall site and the potential impact it will have on them, their service delivery and access to site. Safety, impact on traffic and parking, as well as ability to plan for future maintenance needs were all sited as key concerns. They would like firmer plans and timelines from Council on proposed development across the whole site.

Community Engagement Report

A full Community Engagement report is provided as attachment. Full submissions (redacted) are provided as a separate attachment.







Links to Council Strategic Documents

The draft Master Plan addresses core Community Strategic Plan priorities relating to safety, health and liveability. The inclusion of high-quality infrastructure responds to community feedback highlighting the need for safer movement options through the City Centre, improved lighting and more welcoming public spaces. Investment in separated bike lanes, improved footpaths, street trees and public domain upgrades supports active and healthy lifestyles.

The Master Plan also supports design principles identified in the Liverpool City Centre Public Domain Master Plan (2020), reflecting Council's commitment to best-practice urban design and place-based planning that supports social, environmental and economic outcomes for a growing city.

In addition, the project aligns with the NSW Government's Future Transport Strategy and Active Transport Strategy, which seek to make walking and cycling improve community health and precinct vitality.

Next Steps

Feedback from Community Consultation, Council's Governance Committee and several internal workshops has been incorporated in this final version. It should be noted that this plan delivers a design framework to influence long-term investment opportunities and partnerships in the Park's future. It is recommended that on adoption from Council, an Expression of Interest process is conducted by Council to ascertain commercial interest in Woodward Park.

A further report will be brought back to Council outlining the result of the EOI process.

FINANCIAL IMPLICATIONS

There are no financial implications relating to this recommendation.

CONSIDERATIONS

Economic	Facilitate economic development. Facilitate the development of new tourism based on local attractions, culture and creative industries.
Environment	There are no environmental and sustainability considerations.
Social	Preserve and maintain heritage, both landscape and cultural as urban development takes place.
Civic Leadership	Foster neighbourhood pride and a sense of responsibility.
Legislative	There are no legislative considerations relating to this report.
Risk	There is no risk associated with this report.

ATTACHMENTS

1. LCC Woodward Park Master Plan - Stakeholder Presentation (Under separate cover)
2. Community Engagement and Survey Results Report - Draft Woodward Park Master Plan (Under separate cover)
3. Submitted - Redacted - Woodward Park Draft Master Plan (Under separate cover)

PD 01	Warwick Farm Racing Precinct - Next Steps
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Strategic Objective	Liveable, Sustainable, Resilient Deliver effective and efficient planning and high-quality urban design to provide best outcomes for a growing city
File Ref	038377.2026
Report By	Lilyan Abosh - Senior Strategic Planner
Approved By	Lina Kakish - Director Planning & Design

EXECUTIVE SUMMARY

The Warwick Farm Racing Precinct (the Precinct) is bordered by the Hume Highway to the north, Governor Macquarie Drive to the east, Priddle Street to the south and the Cumberland Line to the west. A map of the Precinct is provided in *Figure 1*.

The Precinct is predominately low density residential in nature, and heavily interspersed with horse training and stabling establishments.

At the Ordinary Meeting of Council on 24 July 2024, Council resolved to investigate how best to deliver an Industrial / Innovation Precinct for the Precinct, which could include zones such as industrial, employment or special purpose. A copy of the Council Resolution is provided in **Attachment 2**.

Council staff have consequently investigated the delivery of an Industrial / Innovation Precinct through two (2) potential pathways – rezoning of the Precinct to E4 General Industrial or SP4 Enterprise. This includes an assessment of the strategic and site-specific merits of each pathway.

Of the two potential pathways, it is considered that the rezoning of the Precinct to E4 General Industrial would deliver the best outcome given it would:

- Extend an established Industrial Precinct to increase industrial land opportunities amidst a shortage across Greater Sydney;
- Resolve some of the existing environmental constraints impacting the Precinct; and
- Allow equine-related uses to continue within the Precinct.

To progress such a rezoning, studies will first need to be completed to thoroughly understand and confirm the impact of the rezoning. If Council resolves to further progress the rezoning of the Precinct, as a minimum the following studies and resources would be required:

- Economic Impact Assessment
- Social Impact Assessment
- Transport Impact Assessment
- Flood Impact Assessment
- Acoustic Assessment
- Planning Proposal Report
- Dedicated Project Manager

Further studies may also be required following formal engagement with the Department of Planning, Housing and Infrastructure (DPHI). The preparation of a Precinct-level Contributions Plan is also likely to be required to fund the essential infrastructure identified to transition the Precinct to E4 General Industrial as well as an associated Consultation Strategy to inform engagement with key stakeholders.

It is estimated that a dedicated budget of **\$865,000** would need to be allocated from General Revenue to undertake the relevant investigations and finalise the Planning Proposal. Subject to Council endorsement, it is anticipated the rezoning would take approximately two (2) years to complete.

It should be noted however that following completion of the identified studies, if the impacts of the rezoning cannot be satisfactorily mitigated, there is a risk that the Planning Proposal may not be supported by the DPHI.

Furthermore, additional studies beyond those outlined above may be required to support the Planning Proposal following the initial investigations, and as the Planning Proposal continues to progress (e.g. following a review by the DPHI). In this instance, additional budget may be required to complete these studies.

Alternatively, if the priority is to retain and protect the existing residential component of the Precinct, then the existing zoning and development standards could be retained. The current zoning is functional in allowing low scale residential development to occur, whilst still allowing equine-related uses to continue. Retaining the zoning would also have no financial or resourcing implications on Council and no further investigative work would be needed.

RECOMMENDATION

That Council:

1. Receives and notes this Report;
2. Supports “in principle” the rezoning of the Warwick Farm Racing Precinct to predominantly E4 General Industrial;
3. Allocates a total budget of \$865,000 from General Revenue to be carried over the 2026/27 and 2027/28 Financial Years to undertake studies required to support the rezoning proposal and associated consultation activities; and
4. Receives half-yearly progress updates on the rezoning proposal via the Governance Committee Meeting.

REPORT

Study Area

The Warwick Farm Racing Precinct (the Precinct) is bordered by the Hume Highway to the north, Governor Macquarie Drive to the east, Priddle Street to the south and the Cumberland Line to the west. A map of the Precinct is provided in *Figure 1*.

The Precinct is predominately low scale residential in nature, and heavily interspersed with horse training and stabling establishments. Under the *Liverpool Local Environmental Plan 2008* (LLEP 2008), the Precinct is characterised by a variety of land use zones, with R2 Low Density Residential being the predominant zoning.

Animal boarding and training establishments, farm buildings and veterinary hospitals are also permitted land uses within the Precinct, resulting in the high percentage of equine-related uses.

Planning History

A succinct summary of the recent land use planning history of the Warwick Farm Racing Precinct is provided below with further detail provided in **Attachment 1**.

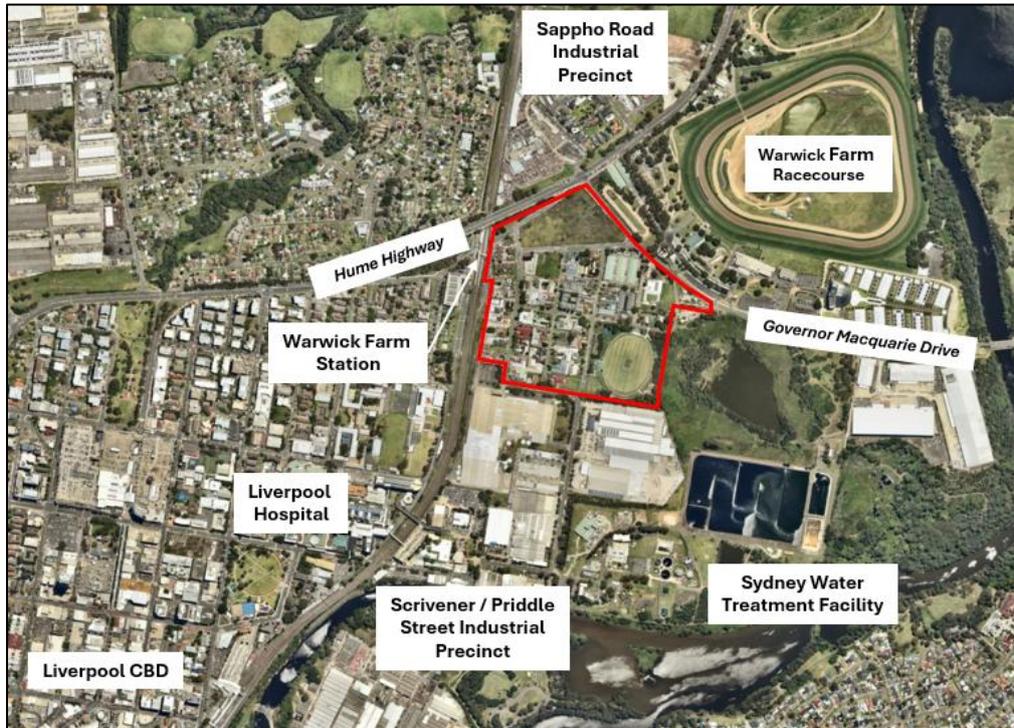
- 28 November 2012: Council resolved to establish a Warwick Farm Steering Committee to discuss land use conflicts within the Precinct. The Committee was active until mid-2016, when the Committee was informed that Council would be undertaking a review of the LLEP 2008 which would include the Precinct.
- 11 December 2019: Council resolved to appoint Consultants to prepare a Precinct Plan

to support the rezoning of the Precinct to a mixed use zone. Council subsequently appointed a multi-disciplinary team to undertake the supporting studies to inform a Precinct Plan.

- 27 July 2020: The draft Precinct Plan, Planning Proposal and Attachments were presented to the Liverpool Local Planning Panel (LPP). The LPP did not support the draft Precinct Plan, Planning Proposal and Attachments proceeding to a Gateway Determination until updates were provided regarding the Flood Impact Assessment, further analysis on the truck bypass and a Report on the cap of 18,800 additional dwellings for the Liverpool Collaboration Area.
- 26 August 2020: Council considered the advice from the Panel and resolved to place the draft Precinct Plan on public exhibition for 28 days.
- 28 April 2021: The public exhibition outcomes were presented to Council (EGROW 04) and Council resolved to make several changes to the draft Precinct Plan.
- 29 September 2021: Council resolved (PLAN06) to place the revised Precinct Plan on public exhibition.
- 24 November 2021: The results of community consultation were reported to Council (PLAN 05) and Council resolved to defer the matter until the Regional Flood Evacuation Study was finalised.
- March 2022: The Molino Stewart 'Georges River Regional Flood Evacuation Study' was finalised. The Study found the Precinct Plan would exceed the evacuation capacity of the area.
- September 2023: Council staff received correspondence from the Department of Planning, Housing and Infrastructure (Attachment 3) which identified the need for Planning Proposals in medium and high-risk flood areas – like the Georges River Catchment – to move to a risk-based approach to managing potential floods.
- 9 April 2024: An Issues and Options Paper was presented to the April Governance Committee Meeting (Attachment 1), which nominated three (3) potential ways forward for the Precinct. This included proceeding with the existing Precinct Plan (2021), investigating the rezoning of the Precinct to facilitate an Industrial / Innovation Precinct, or retaining the existing zoning.
- 24 July 2024: Council resolved (Attachment 2) to further investigate how best to deliver an Industrial / Innovation Precinct and subsequently receive a Report at a future Ordinary Meeting of Council detailing the preferred planning pathway for an Industrial / Innovation Precinct and associated costs and timelines.

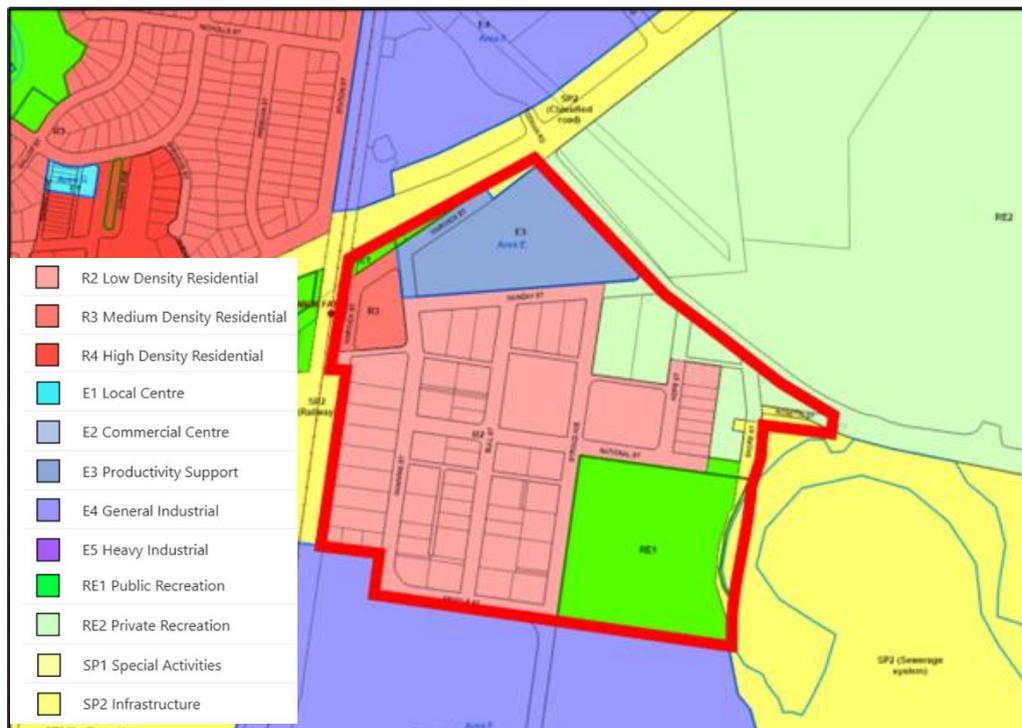
This Report provides a response to Council Resolution from the Ordinary Meeting of Council on 24 July 2024.

Figure 1 – Aerial image of Warwick Farm Racing Precinct



Source: Nearmap

Figure 2 – Precinct Zoning under the LLEP 2008



Source: Geocortex

Precinct Characteristics and Constraints

The key constraints within the Precinct are summarised below and further detailed within the Issues and Options Paper provided in **Attachment 1**.

Table 1 – Warwick Farm Racing Precinct Constraints

<i>Constraint</i>	<i>Summary</i>
Flooding	<p>The Precinct falls within the Georges River Catchment and is predominately mapped as having a medium and high flood risk, with a small portion mapped as low risk. The site is not affected by the 1 in 20 Annual Exceedance Probability (AEP) flood but would be inundated by the 1 in 100 AEP flood.</p> <p>A Flood Evacuation Study for the Liverpool Collaboration Area and Moorebank was completed in 2022 by Molino Stewart on behalf of Council. The Study modelled road capacity and concluded that the subject Precinct has an estimated ‘spare’ evacuation capacity of 864 vehicles. In addition, the NSW Government’s <i>Shelter in Place Guidelines 2025</i> indicates that shelter-in-place would not be appropriate for the Precinct.</p>
Odour	<p>An odour buffer stemming from the Liverpool Water Resource Recovery Facility applies to the south-west portion of the Precinct (mapped in Attachment 1). In this regard, Sydney Water has previously raised concerns with any proposals seeking to increase residential density within the odour buffer.</p>
Accessibility and Traffic	<p>Vehicular access to the Precinct is limited to Governor Macquarie Drive to the east and the Hume Highway to the north (via a left in/left out intersection with Warwick Street). The area is also impacted by industrial traffic arising from the Scrivener / Priddle Industrial Precinct to the south. In light of this, safety concerns have been previously raised with horses commuting to and from the adjacent Racecourse on roads shared with passenger vehicles, heavy trucks and pedestrians.</p>
Existing Development in the Precinct	<p>An updated review of land ownership, development approvals and satellite imagery was undertaken, which found approximately 86% of lots within the Precinct have an equine-related use or activity on site. This confirms the established equine industry located within the Precinct, and its reliance on the Precinct’s proximity to the Warwick Farm Racecourse.</p>

Options Analysis

To address the Council Resolution from the Ordinary Meeting of Council on 24 July 2024 (**Attachment 2**), the following zoning options were assessed initially to determine their applicability for delivering an Industrial / Innovation Precinct:

- Option 1 – E4 General Industrial (E4)
- Option 2 – SP4 Enterprise (SP4)
- Option 3 – E3 Productivity Support (E3)

Following this initial assessment, Option 3 – E3 Productivity Support – was ruled out as although it would deliver similar opportunities to Option 1 (E4 General Industrial), it would resolve less of the Precinct constraints when compared against Option 1. As a result, Option 3 was excluded from further detailed analysis.

A summary of the comparative analysis of Options 1 and 2 is presented in *Table 2*, with further detail provided in **Attachment 4**.

Recommended Pathway

Based on the options analysis presented in *Table 2* and **Attachment 4**, the rezoning of the Precinct to E4 General Industrial (Option 1) would deliver the best outcome in terms of an Industrial / Innovation Precinct given it would:

- Extend an established Industrial Precinct to increase industrial land opportunities amidst a shortage across Greater Sydney;
- Resolve some of the existing environmental constraints impacting the Precinct; and
- Allow equine-related uses to continue within the Precinct.

To progress such a rezoning, studies will first need to be completed to thoroughly understand and confirm the impact of the rezoning. If Council resolves to further progress the rezoning of the Precinct, as a minimum the following studies and resources would be required:

- Economic Impact Assessment
- Social Impact Assessment
- Transport Impact Assessment
- Flood Impact Assessment
- Acoustic Assessment
- Planning Proposal Report
- Dedicated Project Manager

Table 2 – Industrial / Innovation Precinct – Comparative Zoning Analysis

<i>Option</i>	<i>Comments</i>	<i>Precinct Outcome</i>
Option 1 – E4 General Industrial Zone	<p>The E4 Zone is the predominant zoning applied to Industrial Precincts across the Liverpool Local Government Area (LGA) and could be applied to all areas within the Warwick Farm Racing Precinct currently zoned Residential.</p> <p>Furthermore, existing equine-related uses (with the exception of farm buildings) would be permitted to continue under an E4 zoning however future residential land uses would become prohibited. An E4 zoning would also resolve the odour buffer issue and is more favourable from a flood planning perspective due to less stringent controls.</p> <p>Issues such as land fragmentation would continue to be barriers to future development across the Precinct regardless of the zoning and any associated rezoning is likely to require infrastructure investment to mitigate anticipated transport and flooding impacts.</p>	E4 Zone would support an Industrial / Innovation Precinct
Option 2 – SP4 Enterprise Zone	<p>The SP4 Zone is a new zone (2021) used for land that does not clearly conform to other zones. It could be applied to all areas within the Warwick Farm Racing Precinct currently zoned Residential.</p> <p>Existing equine-related uses would be permitted to continue within a SP4 Zone and the zoning would also assist in encouraging a greater uptake of equine-related uses. However, given that equine-related uses already dominate the Precinct, encouraging greater uptake of equine-related use would be at the expense of other industrial-related uses.</p> <p>Furthermore, as the SP4 Zone has not been previously applied within the Liverpool LGA, it may also provide limited certainty regarding land value and development potential in the short to medium term for landowners.</p> <p>Although an SP4 Zone would resolve the odour buffer issue, depending on the uses permitted within the zone it could require extensive flood mitigation works. Similar to the E4 Zone, issues such as land fragmentation would continue to be barriers to future development across the Precinct under an SP4 Zone and any associated rezoning is likely to require infrastructure investment to mitigate anticipated transport and flooding impacts.</p>	SP4 Zone would potentially support an Innovation Precinct but not an Industrial Precinct

Further studies may also be required following formal engagement with the DPHI. The preparation of a Precinct-level Contributions Plan is also likely to be required to fund the essential infrastructure identified to transition the Precinct to E4 General Industrial as well as an associated Consultation Strategy to inform engagement with key stakeholders and peer reviewing of reports.

Subject to Council endorsement, it is anticipated the rezoning would take approximately two (2) years to complete.

Financial Considerations

Should Council progress with the rezoning of the Precinct to E4 there will be additional funding required to commission the additional studies required to support the Planning Proposal as well as appoint a dedicated temporary Project Manager to oversee the coordination of the Precinct rezoning.

An Economic Impact Assessment, Transport Impact Assessment, Flood Impact Assessment, Acoustic Assessment, Social Impact Assessment and Planning Proposal Report would be initially required. The preparation of a Precinct-level Contributions Plan is also likely to be required to fund the essential infrastructure identified to transition the Precinct to E4 General Industrial as well as an associated Consultation Strategy to inform engagement with key stakeholders and peer reviewing of reports.

A summary of estimated costs required to rezone the Precinct to E4 General Industrial is provided in *Table 3*. It should be noted that these funds cannot be accommodated within the current budget allocated to City Planning and would necessitate Council approval to seek additional funds from General Revenue over the 2026/27 and 2027/28 Financial Years.

Table 3 – Costs associated with Precinct rezoning

<i>Item</i>	<i>Estimated Cost</i>
Economic Impact Assessment	\$75,000
Flood Impact Assessment	\$100,000
Transport Impact Assessment	\$125,000
Acoustic Assessment	\$50,000
Social Impact Assessment	\$50,000
Community Consultation Activities	\$25,000
Precinct Contributions Plan	\$100,000
Planning Proposal Report	\$60,000
Project Manager – 2 Years @ \$140,000 p.a.	\$280,000
Total	\$865,000

Risk Considerations

It should be noted that following completion of the studies identified in *Table 3*, if the impacts of the rezoning cannot be satisfactorily mitigated, there is a risk that the Planning Proposal may not be supported by the DPHI.

Furthermore, additional studies beyond those outlined in *Table 3* may be required to support the Planning Proposal following the initial investigations and as the Planning Proposal progresses (e.g. following a review by the DPHI). In this instance, additional budget may be required to complete these additional studies.

Conclusion

The options analysis has identified that the application of the E4 General Industrial Zone would provide the clearest and most certain way forward to facilitating an Industrial / Innovation Precinct within the Warwick Farm Racing Precinct. It is noted however that additional funding and resources would be required to initiate the studies required to support the rezoning proposal, and even after the work has been undertaken, there is a risk that the Planning Proposal may not be supported by the DPHI.

Alternatively, if the priority is to retain and protect the existing residential component of the Precinct, then the existing zoning and development standards could be retained. The current zoning is functional in allowing low scale residential development to occur, whilst still allowing

equine-related uses to continue. Retaining the zoning would also have no financial or resourcing implications on Council and no further investigative work would be needed.

Next Steps

Should Council endorse “in principle” the rezoning of the Warwick Farm Racing Precinct to predominantly E4 General Industrial and allocate the requested budget presented in *Table 3* to undertake the rezoning exercise, the project will commence in Q1 2026/27 and continue through until June 2028. It is also proposed to provide Council with progress updates via the Governance Committee every six months.

Alternatively, should Council resolve to retain the existing zoning across the Precinct, there would be no further financial or resourcing implications on Council and no further investigative work would be undertaken.

FINANCIAL IMPLICATIONS

A dedicated budget of \$865,000 would be required to resource and fund the technical studies required to support the proposed rezoning of the Precinct. These funds cannot be accommodated within the current budget allocated to City Planning and would necessitate Council approval to seek additional funds from General Revenue over the 2026/27 and 2027/28 Financial Years.

CONSIDERATIONS

Economic	Facilitate economic development.
Environment	There are no environmental and sustainability considerations.
Social	There are no social and cultural considerations.
Civic Leadership	There are no civic leadership and governance considerations.
Legislative	<i>Environmental Planning and Assessment Act 1979</i>
Risk	<p>The risk is deemed to be Low.</p> <p>If Council endorses the recommended position, studies will be prepared to better understand the infrastructure demand as well as social and economic impact of rezoning the Precinct to E4 General Industrial. Delivering these studies is outside the budgetary constraints of the City Planning budget and additional funds in line with <i>Table 3</i> of this Report would be required to be committed to by Council to undertake the proposed rezoning work.</p>

	Furthermore, following the completion of the identified studies, if the impacts of the rezoning cannot be satisfactorily mitigated, there is a risk that the Planning Proposal may not be supported by the DPHI.
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ATTACHMENTS

1. Attachment 1 - Warwick Farm Issues and Options Governance Committee Report - 9 April 2024 (Under separate cover)
2. Attachment 2 - Warwick Farm Issues and Options Council Report - 24 July 2024 (Under separate cover)
3. Attachment 3 - Response from NSW Government - NSW Flood Inquiry 2022 - September 2023 (Under separate cover)
4. Attachment 4 - Industrial / Innovation Precinct - Detailed Options Analysis (Under separate cover)

PD 02	Amendment to the State Environmental Planning Policy (Precincts - Western Parkland City) 2021 – 495 Fourth Avenue, Austral
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Strategic Objective	Liveable, Sustainable, Resilient Deliver effective and efficient planning and high-quality design to provide best outcomes for a growing city
File Ref	044847.2026
Report By	Lamiokor Wellington - Assistant Strategic Planner
Approved By	Lina Kakish - Director Planning & Design

EXECUTIVE SUMMARY

In September 2025, a Proponent-initiated Planning Proposal was lodged for 495 Fourth Avenue, Austral (121 DP 1220414) (“subject site”). A copy of the Proponent-led Planning Proposal is provided in **Attachment 1**.

The Planning Proposal, prepared by Planning Ingenuity on behalf of Fabcot Pty Ltd, seeks to facilitate a gym on the subject site. This will be achieved by amending Schedule 1 of Appendix 4 of the *State Environmental Planning Policy (Precincts – Western Parkland City) 2021* (“Western Parkland City SEPP”) to permit a ‘recreation facility (indoor)’ as an additional permitted use.

The subject site is currently zoned B1 Neighbourhood Centre under the Western Parkland City SEPP. A Development Application (DA-311/2024) was recently approved for the subject site for a supermarket development, and additional retail tenancies. The proposed additional permitted use (gym) would complement the recently-approved Development Application.

On 24 November 2025, the Proponent-initiated Planning Proposal was referred to the Liverpool Local Planning Panel (LPP) for consideration in accordance with Section 2.19 of the *Environmental Planning and Assessment Act 1979* (EP&A Act 1979).

The LPP advised that the Planning Proposal demonstrated both site-specific and strategic merit and recommended that the Proposal proceeds to Department of Planning, Housing and Infrastructure (DPHI) to seek a Gateway Determination. The LPP recommendations are provided in **Attachment 2**.

The Planning Proposal was referred to the Ordinary Meeting of Council on 4 February 2026 (Item PD 01) for consideration but was deferred for further discussion at the Governance Committee Meeting (GCM) on 10 February 2026.

At the GCM, additional information was requested in relation to the associated transport impact of including a gym as an Additional Permitted Use. This additional information was subsequently provided to Councillors via a Councillor Update Memo circulated on 20 February 2026. A copy of the Memo is provided in **Attachment 4**.

This Report recommends that Council endorses the Proponent-initiated Planning Proposal for 495 Fourth Avenue, Austral being forwarded to the DPHI to seek a Gateway Determination.

Upon receipt of a Gateway Determination, public exhibition and community consultation will be undertaken in accordance with the Liverpool Community Participation Plan 2025 (CPP).

Following public exhibition, a Post-Exhibition Report will be tabled at a future Ordinary Meeting of Council for final consideration and endorsement.

RECOMMENDATION

That Council:

1. Receives and notes this Report;
2. Receives and notes the advice of the Liverpool Local Planning Panel;
3. Endorses “in principle” the Proponent-initiated Planning Proposal to amend Schedule 1 of Appendix 4 of the *State Environmental Planning Policy (Precincts – Western Parkland City) 2021* to permit a ‘recreation facility (indoor)’ as an additional permitted use at 495 Fourth Avenue, Austral (121 DP 1220414);
4. Forwards the Proponent-initiated Planning Proposal to the Department of Planning, Housing and Infrastructure pursuant to Section 3.34 of the *Environmental Planning and Assessment Act 1979* seeking a Gateway Determination, with a request that Council be authorised as the Local Plan Making Authority;
5. Subject to Gateway Determination, undertakes public exhibition and community consultation in accordance with the conditions of the Gateway Determination and Council’s Community Participation Plan 2025; and
6. Receives a Post-Exhibition Report on the outcomes of the public exhibition.

REPORT

Site Description and Locality

The Proponent-initiated Planning Proposal relates to 495 Fourth Road, Austral (Lot 121 DP 1220414). As shown in *Figure 1*, the subject site is rectangular in shape, on a corner lot and has a 91m frontage to Gurner Avenue and a 109m frontage to Fourth Avenue. The overall site area is approximately 1.2 hectares and is zoned B1 Neighbourhood Centre under the Western Parkland City SEPP.

The objective of the B1 Neighbourhood Centre zone is to provide a range of retail, business and community uses that serve the needs of the people who live and/or work in the surrounding neighbourhood. Some of the other permissible land uses in the zone includes Centre-based Child Care facilities, Community Facilities, Food and Drink premises, Medical Centres, Office premises and Shops.

The immediate surroundings of the subject site consist of rural residential dwellings, recent residential subdivisions and a school (Al Faisal College). Part of the block to the south is zoned for RE1 Public Recreation purposes as noted in *Figure 2*.

The subject site also includes a recently-approved Development Application (DA-311/2024) for the development of an anchor supermarket, commercial and retail tenancies, public piazza and through-site links, with at-grade and basement parking, associated landscaping and public domain works. The Development Application was approved by the Sydney Western City Planning Panel (SWCPP) on 14 May 2025. A rendering of the approved development is provided in *Figure 3*.

Figure 1 – Aerial image of the subject site, highlighted in red



Source: Nearmap 2025

Background

In April 2023, the NSW Government finalised the Employment Zone reforms which proposed significant changes to both industrial and business zoning in NSW. Specifically, the reforms replaced business and industrial zoning with five employment and four supporting zones under the Standard Instrument (LEP) Order. These reforms were introduced by the DPHI to address barriers within the planning system that limit the ability of businesses to establish, expand or adapt.

The reforms were applied to 134 Local Environmental Plans across NSW including the *Liverpool Local Environmental Plan 2008* (“LLEP 2008”) however the reforms were not applied to SEPPs, including the Western Parkland City SEPP which applies to the subject site.

As such, the Western Parkland City SEPP has not yet been updated to reflect the Employment Zone reforms from 2023 and the previous zones (such as B1 Neighbourhood Centre, B2 Local Centre, and B3 Commercial Core) all still apply, including to the subject site.

The equivalent zone of B1 Neighbourhood Centre under the current Standard Instrument is the E1 Local Centre which includes recreation facilities (indoor) as permitted with consent.

The NSW Government is currently working on applying the reforms to the SEPPs however there is no timeframe for when these changes will occur. The Planning Proposal will essentially progress the reforms at the subject site in advance of the NSW Government updates.

Figure 2 – Land Use Zoning Map



Source: Geocortex 2025

Planning Proposal

The Proponent-initiated Planning Proposal seeks to amend Schedule 1 of Appendix 4 of the Western Parkland City SEPP to permit a 'recreation facility (indoor)' as an additional permitted use at the subject site. Specifically, the Planning Proposal seeks to accommodate a 'gym' within the approved commercial and retail development at the site. The provision is intended to read as follows:

1 Use of certain land at No. 495 Fourth Avenue, Austral

- (1) This section applies to land known as No. 495 Fourth Avenue, Austral (Lot 121 DP 1220414)*
- (2) Development for the purposes of recreation facility (indoor) is permitted with consent.*

Figure 3 – Render of approved Development Application (DA-311/2024) at corner of Gurner and Fourth Avenues, Austral



Site-Specific and Strategic Merit Considerations

DPHI's *Local Environmental Plan Making Guideline* (August 2023) includes various questions to guide and justify the merit assessment of Planning Proposals. A comprehensive assessment of the Planning Proposal against the Guideline criteria for site-specific and strategic merit has been completed and is addressed in the LPP Report provided in **Attachment 3**.

Following the assessment, Council staff have determined that the Proponent-initiated Planning Proposal for 495 Fourth Avenue, Austral has demonstrated both site-specific and strategic merit and aligns with the broader Strategic Planning Framework.

Local Planning Panel Advice

On 24 November 2024, the Proponent-initiated Planning Proposal was presented to the Liverpool Local Planning Panel (LPP) for advice. The LPP determined that the Planning Proposal demonstrated both site-specific merit and strategic merit and recommended it proceed to the DPHI to seek a Gateway Determination. The LPP recommendations are provided in **Attachment 2**.

Ordinary Meeting of Council Referral – 4 February 2026

The Planning Proposal was referred to the Ordinary Meeting of Council on 4 February 2026 for Council consideration (Item PD 01) however was deferred to the next available Governance Committee Meeting on 10 February 2026 for further discussion.

Governance Committee Meeting – 10 February 2026

At the Governance Committee Meeting on 10 February 2026, additional information was requested in relation to the associated transport impact of including a gym as an Additional Permitted Use. This additional information was subsequently provided to Councillors via a Councillor Update Memo circulated on 20 February 2026. A copy of the Memo is provided in **Attachment 4**.

Next Steps

It is recommended that Council endorses “in principle” the Proponent-initiated Planning Proposal for 495 Fourth Avenue, Austral and that the Planning Proposal be forwarded to the DPHI for Gateway Determination. This is supported by the advice of the Liverpool LPP and Council’s assessment that the Proposal has sufficiently demonstrated both strategic and site-specific merit.

Upon receipt of a Gateway Determination, the Planning Proposal will be publicly exhibited in accordance with the Liverpool Community Participation Plan 2025.

At the conclusion of the public exhibition, a Post-Exhibition Report will be prepared summarising the outcome of the public exhibition and include any possible amendments resulting from the consultation process. The Post-Exhibition Report will then be referred to the next available Ordinary Meeting of Council seeking endorsement of the Planning Proposal.

FINANCIAL IMPLICATIONS

There are no financial implications relating to this recommendation.

CONSIDERATIONS

Economic	Further develop a commercial centre that accommodates a variety of employment opportunities. Facilitate economic development.
Environment	There are no environmental and sustainability considerations.
Social	Deliver high quality services for children and their families.
Civic Leadership	There are no civic leadership and governance considerations.
Legislative	<i>Environmental Planning and Assessment Act 1979</i> <i>State Environmental Planning Policy (Precincts – Western Parkland City) 2021</i>

Risk	The risk is deemed to be Low.
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ATTACHMENTS

1. Attachment 1: Planning Proposal Report - 495 Fourth Avenue, Austral - January 2026 (Under separate cover)
2. Attachment 2: Liverpool LPP Minutes - 24 November 2025 - RZ-3/2025 (Under separate cover)
3. Attachment 3: Liverpool LPP Report - 495 Fourth Avenue, Austral - RZ-3-2025 (Under separate cover)
4. Attachment 4: Councillor Update Memo - 20 Feb 2026 - 495 Fourth Avenue, Austral and 330-350 Eighth Avenue Planning Proposals (Under separate cover)
5. Attachment 5: ASIC Extract - Fabcot Pty Ltd (Under separate cover) - **Confidential**

PD 03	Amendment to the State Environmental Planning Policy (Precincts - Western Parkland City) 2021 - 330-350 Eighth Avenue, Austral
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Strategic Objective	Liveable, Sustainable, Resilient Deliver effective and efficient planning and high-quality design to provide best outcomes for a growing city
File Ref	044862.2026
Report By	Lamiokor Wellington - Assistant Strategic Planner
Approved By	Lina Kakish - Director Planning & Design

EXECUTIVE SUMMARY

In August 2025, a Proponent-initiated Planning Proposal was lodged with Liverpool City Council ("Council") for 330-350 Eighth Avenue, Austral (Lot 940 DP 1265677) ("subject site"). A copy of the Proponent-led Planning Proposal is provided in **Attachment 1**.

The Planning Proposal, prepared by Planning Ingenuity on behalf of Fabcot Pty Ltd, seeks to facilitate a gym on the site. This will be achieved by amending Schedule 1 of Appendix 4 of the *State Environmental Planning Policy (Precincts – Western Parkland City) 2021* ("Western Parkland City SEPP") to permit a 'recreation facility (indoor)' as an additional permitted use.

The subject site is currently zoned B1 Neighbourhood Centre under the Western Parkland City SEPP. A Development Application (DA-381/2023) for a supermarket development and additional retail tenancies was approved for the subject site on 24 September 2024 and the proposed additional permitted use (gym) would complement the approved Development Application.

On 24 November 2025, the Proponent-initiated Planning Proposal was referred to the Liverpool Local Planning Panel (LPP) for consideration in accordance with Section 2.19 of the *Environmental Planning and Assessment Act 1979* (EP&A Act 1979).

The LPP advised that the Planning Proposal demonstrated both site-specific and strategic merit and recommended that the Proposal proceeds to the Department of Planning, Housing and Infrastructure (DPHI) to seek a Gateway Determination. The LPP recommendations are provided in **Attachment 2**.

The Planning Proposal was referred to the Ordinary Meeting of Council on 4 February 2026 (Item PD 03) for consideration but was deferred for further discussion at the Governance Committee Meeting (GCM) on 10 February 2026.

At the GCM, additional information was requested in relation to the associated transport impact of including a gym as an Additional Permitted Use. This additional information was subsequently provided to Councillors via a Councillor Update Memo circulated on 20 February 2026. A copy of the Memo is provided in **Attachment 3**.

This Report recommends that Council endorses the Proponent-initiated Planning Proposal for 330-350 Eighth Avenue, Austral being forwarded to the DPHI to seek a Gateway Determination.

Upon receipt of a Gateway Determination, public exhibition and community consultation will be undertaken in accordance with the Liverpool Community Participation Plan 2025 (CPP).

Following public exhibition, a Post-Exhibition Report will be tabled at a future Ordinary Meeting of Council for final consideration and endorsement.

RECOMMENDATION

That Council:

1. Receives and notes this Report;
2. Receives and notes the advice of the Liverpool Local Planning Panel;
3. Endorses “in principle” the Proponent-initiated Planning Proposal to amend Schedule 1 of Appendix 4 of the *State Environmental Planning Policy (Precincts – Western Parkland City) 2021* to permit a ‘recreation facility (indoor)’ as an additional permitted use at 330-350 Eighth Avenue, Austral (Lot 940 DP 1265677);
4. Forwards the Proponent-initiated Planning Proposal to the *Department of Planning, Housing and Infrastructure* pursuant to Section 3.34 of the *Environmental Planning and Assessment Act 1979* seeking a Gateway Determination, with a request that Council be authorised as the Local Plan Making Authority;
5. Subject to Gateway Determination, undertakes public exhibition and community consultation in accordance with the conditions of the Gateway Determination and Council’s Community Participation Plan 2025; and
6. Receives a Post-Exhibition Report on the outcomes of the public exhibition.

REPORT

Site Description and Locality

The Proponent-initiated Planning Proposal relates to 330-350 Eighth Avenue, Austral (Lot 940 DP 1265677).

As shown in *Figure 1*, the subject site is rectangular in shape and covers 1.8 hectares in area with a northern frontage of 120 metres along Eighth Avenue. It is surrounded by vacant parcels of land, recently-subdivided residential dwellings and large lot rural residential properties.

The subject site is zoned B1 Neighbourhood Centre under the Western Parkland City SEPP. The objective of the B1 Neighbourhood Centre zone is to provide a range of retail, business and community uses that serve the needs of the people who live and/or work in the surrounding neighbourhood. Some of the other permissible land uses in the zone includes Centre-based Child Care facilities, Community Facilities, Food and Drink premises, Medical Centres, Office premises and Shops.

Figure 1 – Locality Map

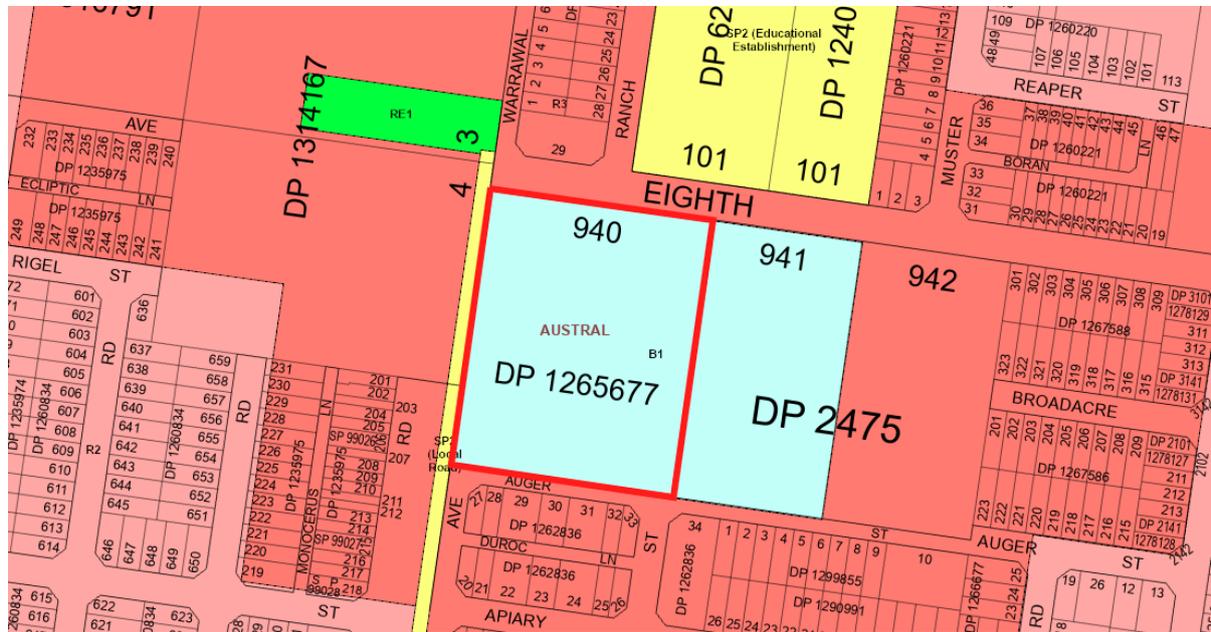


Source: Nearmap

The subject site also includes an approved Development Application (DA-381/2023) for a supermarket development and additional retail and commercial tenancies. The Development Application was approved by the Sydney Western City Planning Panel (SWCPP) on 11 September 2024.

Since the original Development Application approval, two (2) Modification Applications (DA-381/2023/A and DA-381/2023/B) have been lodged and subsequently approved. These modifications generally related to changes in building heights, minor design changes, and improvements to the functionality of the piazza to the east. Early excavation works have commenced on the site. A render of the approved development is provided in *Figure 3*.

Figure 2 – Land Use Zoning Map



Source: Geocortex (ArcGIS)

Figure 3 – Render of approved Development Application for 330-350 Eighth Avenue, Austral



Source: Submitted with DA-381/2023

Background

In April 2023, the NSW Government finalised the Employment Zone reforms which proposed significant changes to both industrial and business zoning in NSW. Specifically, the reforms replaced business and industrial zoning with five employment and four supporting zones under the Standard Instrument (LEP) Order. These reforms were introduced by the DPHI to address barriers within the planning system that limit the ability of businesses to establish, expand or adapt.

The reforms were applied to 134 Local Environmental Plans across NSW including the *Liverpool Local Environmental Plan 2008* (“LLEP 2008”) however the reforms were not applied to SEPPs, including the Western Parkland City SEPP which applies to the subject site.

As such, the Western Parkland City SEPP has not yet been updated to reflect the Employment Zone reforms from 2023 and the previous zones (such as B1 Neighbourhood Centre, B2 Local Centre, and B3 Commercial Core) all still apply, including to the subject site.

The equivalent zone of B1 Neighbourhood Centre under the current Standard Instrument is the E1 Local Centre which includes recreation facilities (indoor) as permitted with consent.

The NSW Government is currently working on applying the reforms to the SEPPs however there is no timeframe for when these changes will occur. The Planning Proposal will essentially progress the reforms at the subject site in advance of the NSW Government updates.

Planning Proposal

The Proponent-initiated Planning Proposal seeks to amend Schedule 1 of Appendix 4 of the Western Parkland City SEPP to permit a 'recreation facility (indoor)' as an additional permitted use at the subject site. Specifically, the Planning Proposal seeks to accommodate a 'gym' within the approved commercial and retail development at the site. The provision is intended to read as follows:

2 Use of certain land at 330-350 Eighth Avenue, Austral

- (1) This section applies to land known as 330-350 Eighth Avenue, Austral (Lot 940 DP 1265677)*
- (2) Development for the purposes of recreation facility (indoor) is permitted with consent.*

Site-Specific and Strategic Merit Considerations

DPHI's *Local Environmental Plan Making Guideline* (August 2023) includes various questions to guide and justify the merit assessment of Planning Proposals. A comprehensive assessment of the Planning Proposal against the Guideline criteria for site-specific and strategic merit has been completed and is addressed in the LPP Report provided in **Attachment 2**.

Following the assessment, Council staff have determined that the Proponent-initiated Planning Proposal for 330-350 Eighth Avenue, Austral has demonstrated both site-specific and strategic merit and aligns with the broader Strategic Planning Framework.

Local Planning Panel Advice

On 24 November 2024, the Proponent-initiated Planning Proposal was presented to the Liverpool Local Planning Panel (LPP) for advice. The LPP determined that the Planning Proposal demonstrated both site-specific merit and strategic merit and recommended it proceed to the DPHI to seek a Gateway Determination. The LPP recommendations are provided in **Attachment 2**.

Ordinary Meeting of Council Referral – 4 February 2026

The Planning Proposal was referred to the Ordinary Meeting of Council on 4 February 2026 for Council consideration (Item PD 03) however was deferred to the next available Governance Committee Meeting on 10 February 2026 for further discussion.

Governance Committee Meeting – 10 February 2026

At the Governance Committee Meeting on 10 February 2026, additional information was requested in relation to the associated transport impact of including a gym as an Additional Permitted Use. This additional information was subsequently provided to Councillors via a

Councillor Update Memo circulated on 20 February 2026. A copy of the Memo is provided in **Attachment 3**.

Next Steps

It is recommended that Council endorses “in principle” the Proponent-initiated Planning Proposal for 330-350 Eighth Avenue, Austral and that the Planning Proposal be forwarded to the DPHI for Gateway Determination. This is supported by the advice of the Liverpool LPP and Council’s assessment that the Proposal has sufficiently demonstrated both strategic and site-specific merit.

Upon receipt of a Gateway Determination, the Planning Proposal will be publicly exhibited in accordance with the Liverpool Community Participation Plan 2025.

At the conclusion of the public exhibition, a Post-Exhibition Report will be prepared summarising the outcome of the public exhibition and include any possible amendments resulting from the consultation process. The Post-Exhibition Report will then be referred to the next available Ordinary Meeting of Council seeking endorsement of the Planning Proposal.

FINANCIAL IMPLICATIONS

There are no financial implications relating to this recommendation.

CONSIDERATIONS

Economic	Further develop a commercial centre that accommodates a variety of employment opportunities. Facilitate economic development.
Environment	There are no environmental and sustainability considerations.
Social	Deliver high quality services for children and their families.
Civic Leadership	There are no civic leadership and governance considerations.
Legislative	<i>Environmental Planning and Assessment Act 1979</i> <i>State Environmental Planning Policy (Precincts – Western Parkland City) 2021</i>
Risk	The risk is deemed to be Low.

ATTACHMENTS

1. Attachment 1: Planning Proposal Report - 330-350 Eighth Avenue, Austral South (January 2026) (Under separate cover)
2. Attachment 2: LPP Report and Minutes - 330-350 Eighth Avenue, Austral (24 November 2025) (Under separate cover)
3. Attachment 3: Councillor Update Memo - 20 Feb 2026 - 495 Fourth Avenue, Austral and 330-350 Eighth Avenue Planning Proposals (Under separate cover)
4. Attachment 4: ASIC Extract - Fabcot Pty Ltd (Under separate cover) -
Confidential

PD 04

Draft Sydney Plan and Draft Statewide Policy for Industrial Lands - Council Submission

Strategic Objective	Liveable, Sustainable, Resilient Deliver effective and efficient planning and high-quality urban design to provide best outcomes for a growing city
File Ref	046192.2026
Report By	Danielle Hijazi - Senior Strategic Planner
Approved By	Lina Kakish - Director Planning & Design

EXECUTIVE SUMMARY

On 10 December 2025, the Department of Planning, Housing and Infrastructure (DPHI) released the draft Sydney Plan, the draft Statewide Policy for Industrial Lands and the New Approach to Strategic Planning Discussion Paper for review and comment. All three (3) documents were publicly exhibited until 27 February 2026.

Once finalised, the Sydney Plan will replace the *Greater Sydney Region Plan — Metropolis of Three Cities* released in 2018 and will reset housing, employment, liveability and infrastructure priorities for Greater Sydney over the next 20 years. The Statewide Industrial Lands Policy however proposes a new framework for the protection, management, and intensification of industrial and employment lands across NSW.

Council staff have considered all three documents collectively to ensure alignment between housing growth, employment capacity and infrastructure delivery for the Liverpool Local Government Area (LGA), with a non-endorsed submission lodged with the DPHI on 25 February 2026. A copy of the non-endorsed submission is provided in **Attachment 1**.

At the Governance Committee Meeting on 10 March 2026, Council staff walked Councillors through the non-endorsed submission and highlighted key issues raised.

This Report is seeking Council endorsement for the non-endorsed submission provided in **Attachment 1**. Following endorsement, the submission will be forwarded to the DPHI as a late submission for consideration.

RECOMMENDATION

That Council:

1. Receives and notes this Report
2. Endorses the Council submission (**Attachment 1**) on the draft Sydney Plan, the draft Statewide Policy for Industrial Lands and the New Approach to Strategic Planning Discussion Paper
3. Notes the endorsed Council submission will be subsequently submitted to the Department of Planning, Housing and Infrastructure (DPHI) as a late submission for consideration.

REPORT

Background

On 10 December 2025, the Department of Planning, Housing and Infrastructure (DPHI) released the draft Sydney Plan, the draft Statewide Policy for Industrial Lands and the New Approach to Strategic Planning Discussion Paper for review and comment. All three (3) documents were publicly exhibited until 27 February 2026.

Once finalised, the Sydney Plan will replace the *Greater Sydney Region Plan — Metropolis of Three Cities* released in 2018 and will reset housing, employment, liveability and infrastructure priorities for Greater Sydney over the next 20 years. The Statewide Industrial Lands Policy however proposes a new framework for the protection, management, and intensification of industrial and employment lands across NSW

Council staff have considered all three documents collectively to ensure alignment between housing growth, employment capacity and infrastructure delivery for the Liverpool LGA, with a non-endorsed submission lodged with the DPHI on 25 February 2026. A copy of the non-endorsed submission is provided in **Attachment 1**.

Furthermore, at the Governance Committee Meeting on 10 March 2026, Council staff walked Councillors through the non-endorsed submission and highlighted key issues raised.

Key Issues and Recommendations

Following a detailed review of all three draft documents, a summary of the key issues and recommended actions is presented in *Table 1*. Further detail on the individual issues is provided in the non-endorsed submission in **Attachment 1**.

Table 1 – Summary of Key Issues and Actions

#	Issue	Summary of Key Concern	Recommend Action
1	Recognition of Liverpool as an Emerging CBD	<p>The draft Sydney Plan identifies both the Sydney and Parramatta Central Business Districts (CBD) as the key CBDs for Greater Sydney with the Bradfield City Centre designated as an 'Emerging CBD'.</p> <p>The Liverpool CBD is designated as a 'Commercial Centre' as are neighbouring City Centres like Bankstown, Blacktown, Campbelltown and Penrith.</p>	<p><i>The Sydney Plan</i> should recognise Liverpool as an emerging CBD, reflecting its established capacity to deliver housing, infrastructure, and liveability outcomes, while positioning Bradfield as a long-term employment and innovation hub.</p>
2	Housing Delivery	<p>Liverpool has been assigned the fifth highest housing target across the 43 Greater Sydney Councils at 16,700 new homes up to 2029. There is however a growing gap between approvals and completions, alongside feasibility constraints, infrastructure sequencing challenges, rising constructions cost and limited high frequency public transport.</p>	<p>The Plan must recognise planning capacity alone is not the primary constraint and reinforces the need for a more nuanced, evidence-based application of housing priorities that considers market capacity, infrastructure readiness, and feasibility at the local level.</p>
3	Infrastructure Sequencing	<p>The Plan does not clearly identify funded and sequenced infrastructure to support both Liverpool and Greater Sydney's growth.</p>	<p>Align housing and industrial targets with timely, funded, and clearly sequenced infrastructure delivery</p>
4	Employment Growth	<p>Job projections for Liverpool and Bradfield appear conservative, with continued car dependency across Western Sydney employment areas and limited commitment to high frequency public transport connections.</p>	<p>The Plan should more clearly align employment growth targets with the delivery and sequencing of public transport infrastructure, particularly in growth areas.</p>

5	Environmental Resilience and Open Space	Gaps are identified in biodiversity treatment, flood risk under-representation for the Georges River Catchment, open space accessibility modelling, blue-green grid implementation, delivery pathway for the tree canopy target, and realistic measures to address heat island impacts across Western Sydney in particular.	Recommendations to revise the Plan to strengthen environmental resilience including adopting a walking catchment approach to open space assessment, balancing biodiversity and recreation outcomes, preparing a Disaster Adaption Plan for the Georges River Catchment, clearly defining and expanding blue-green corridors and clarifying staged delivery of the 40% tree canopy target.
6	Industrial Lands	Liverpool contains State and Regionally significant Industrial Lands including Moorebank Intermodal, Prestons and the Western Sydney Aerotropolis Precincts. Issues relate to mapping inconsistencies, alignment between employment forecasts and land use, integration with transport infrastructure, and coordination with housing priorities.	<p>Council recommends the Policy provide clear guidance to balance housing and industrial land priorities, define assessment objectives for Planning Proposals and Development Applications, and distinguish between industrial and employment lands.</p> <p>It should strengthen management of residential industrial interfaces, including operational, amenity, and visual impacts, and ensure timely, coordinated delivery of transport and enabling infrastructure in state-led industrial precincts.</p>
7	Assessment and Implementation Gaps	The Plan lacks clear and measurable assessment mechanisms for Planning Proposals, creating uncertainty for both Council-led and Proponent-led initiatives.	The Plan should include a clear, actionable framework for assessing planning proposals, outlining measurable criteria and processes. A technical note or assessment guideline could be developed for Council and other stakeholders, providing a practical tool to evaluate whether proposals, both public and private-led to Plan's objectives in a transparent and accountable manner.

Next Steps

Subject to Council endorsement, the comprehensive submission (**Attachment 1**) on the draft Sydney Plan, the draft Statewide Policy for Industrial Lands and the New Approach to Strategic Planning Discussion Paper will be forwarded to the DPHI as a late submission for consideration. The DPHI is aware that Council will be submitting a late submission following this Ordinary Meeting of Council.

FINANCIAL IMPLICATIONS

There are no financial implications relating to this recommendation.

CONSIDERATIONS

Economic	There are no economic and financial considerations.
Environment	Enhance the environmental performance of buildings and homes. Protect, enhance and maintain areas of endangered ecological communities and high-quality bushland as part of an attractive mix of land uses. Promote an integrated and user-friendly public transport service. Support the delivery of a range of transport options.
Social	Preserve and maintain heritage, both landscape and cultural as urban development takes place. Regulate for a mix of housing types that responds to different population groups such as young families and older people.
Civic Leadership	Act as an environmental leader in the community. Deliver services that are customer focused. Actively advocate for federal and state government support, funding and services.
Legislative	<i>Environmental Planning and Assessment Act 1979</i>
Risk	There is no risk associated with this Report. It should be noted that were Council not to provide an endorsed submission on the draft Sydney Plan, the draft Statewide Policy for Industrial Lands and the New Approach to Strategic Planning Discussion Paper, the non-endorsed submission provided to the DPHI on 27 February 2026 does identify opportunities to improve all

	<p>three documents before finalisation however may not hold the same weight as a Council-endorsed submission. To mitigate this risk, it is strongly recommended that Council endorses the comprehensive submission provided in Attachment 1.</p>
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ATTACHMENTS

1. Attachment 1 - Draft Sydney Plan, Statewide Policy for Industrial Lands & A New Approach to Strategic Planning Discussion Paper - Non-Endorsed Submission - Liverpool City Council (Under separate cover)

PD 05	Post-Exhibition Report - Planning Agreement - Edmondson Park Precincts 3, 5 and 9 - VPA 45
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Strategic Objective	Liveable, Sustainable, Resilient Deliver effective and efficient planning and high-quality urban design to provide best outcomes for a growing city
File Ref	060452.2026
Report By	Siva Karthigesesh - Coordinator Contributions Planning
Approved By	Lina Kakish - Director Planning & Design

EXECUTIVE SUMMARY

A Planning Agreement is a voluntary agreement or other arrangement between a planning authority and the Developer under which the Developer is required to dedicate land free of cost, pay a monetary contribution, or provide any other material public benefit, or any combination of them, to be used for or applied towards a public purpose.

The *Environmental Planning and Assessment Act 1979* (EP&A Act) provides the legislative framework for Planning Agreements, supported by the EP&A Regulation, Ministerial Direction and Council’s Planning Agreements Policy, which together guide the circumstances, principles and process for entering into a Voluntary Planning Agreement (VPA).

On 5 February 2025, Liverpool City Council (“Council”) received a revised Letter of Offer (LOO) from Landcom seeking “in principle” support to enter into a Planning Agreement with Council for the delivery of infrastructure, dedication of land and monetary contributions within Precincts 3, 5 and 9 in Edmondson Park. Key items in the revised offer include:

- Dedication of land and embellishment of five (5) new parks with a total area of almost two hectares (19,221m²), including four (4) playing fields and a synthetic cricket pitch;
- Dedication of land and embellishment of a new urban plaza (approx. 5,000m²) adjacent to Edmondson Park Station;
- Embellishment works and dedication of land along the Maxwells Creek riparian zone (4.45 ha);
- Dedication of local roads including Eyre Road, Buchan Avenue and MacDonald Road;
- Future signalisation of the MacDonald Road and Buchan Avenue intersection;
- Monetary contributions towards a new community facility (approximately. 1,000m²) within Town Park, the future signalisation of the MacDonald Road and General Boulevard intersection and a childcare centre; and
- Provision of six (6) bus shelters.

In combination, the revised offer is estimated at **\$153,939,497** and comprises approximately **\$138,823,058** in land and works and a total monetary contribution of **\$15,116,439**. Overall, the revised offer would more than offset any contributions liability payable by the Proponent under the *Liverpool Contributions Plan 2008 – Edmondson Park*.

On 14 February 2025, the Department of Planning, Housing and Infrastructure (DPHI) on behalf of the Minister for Planning and Public Spaces, the Hon. Paul Scully, MP, provided “in principle” support for the revised LOO and set Council and Landcom a 12-month timeline to execute the Planning Agreement for Precincts 3, 5 and 9. Should Council and Landcom fail to reach consensus, then the Minister can consider progressing the Planning Agreement with Landcom directly. A copy of the DPHI correspondence is provided in **Attachment 3**.

On 8 April 2025, Council’s Director Planning and Design also provided “in principle” support for the LOO. Since then, both parties have worked collaboratively to prepare the Planning Agreement (**Attachment 1**), and Explanatory Notes (**Attachment 2**) for Council consideration.

At the Ordinary Meeting of Council on 4 February 2026, Council resolved (**Attachment 4**) to endorse the public exhibition of the Draft Planning Agreement and Explanatory Notes for a minimum period of 28 days in accordance with Section 7.5(1) of the EP&A Act.

Following the Council Resolution, the Draft Planning Agreement and Explanatory Notes were placed on public exhibition between 6 February 2026 and 6 March 2026. During the exhibition period, Council received two (2) submissions which are detailed further in this Report and provided in **Attachment 5**.

Following a review of the submissions received, no amendments have been made to the Draft Planning Agreement and Explanatory Notes.

Council staff consider that the Planning Agreement for Precincts 3, 5 and 9 (VPA-45) would support delivery of much needed active and passive open space in Edmondson Park, the restoration of the Maxwells Creek riparian zone, and monetary contributions towards community infrastructure and transport improvements.

It is therefore recommended that Council endorses the formal execution of the Planning Agreement for Precincts 3, 5 and 9 (VPA-45) and the Explanatory Notes in the form publicly exhibited via delegation to the Chief Executive Officer (or delegate).

RECOMMENDATION

That Council:

1. Receives and notes this Report;
2. Notes the submissions (**Attachment 5**) received during the public exhibition of the Draft Planning Agreement for Precincts 3, 5 and 9 in Edmondson Park (VPA-45);
3. Endorses the execution of the Planning Agreement (**Attachment 1**) and Explanatory Notes (**Attachment 2**) for Precincts 3, 5 and 9 in Edmondson Park (VPA-45) in the form that was publicly exhibited or with minor administrative amendments; and
4. Delegates authority to the Chief Executive Officer (or delegate) to finalise and execute the Planning Agreement on behalf of Council.

REPORT

Background

In August 2011, the Edmondson Park Concept Plan (MP10_0118) was approved by the Planning Assessment Commission (PAC) for the redevelopment of the former Ingleburn Army Base and surrounding land. The Concept Plan applied to the entirety of the Edmondson Park Precinct, which spans both the Liverpool and Campbelltown Local Government Areas (LGAs).

The Edmondson Park Concept Plan was originally approved to include the following:

- Development of 3,530 dwellings;
- Between 35,000m² and 45,000m² of retail and commercial Gross Floor Area (GFA);
- Protection of 150 hectares of conservation land; and

Upgrade to Campbelltown Road and associated infrastructure including construction of three signalised intersections.

Since approval, multiple modifications to the Concept Plan have been made. Modification 5 ("MOD 5"), which was approved by the Minister for Planning and Public Spaces on 14 February 2025, applies specifically to land comprising Precincts 3, 5 and 9 (see *Figure 1*) which is the subject of this Draft Planning Agreement (VPA-45). MOD 5 resulted in the dwelling yield for Precincts 3, 5 and 9 increase from 440 dwellings to 3,301 dwellings.

In response to the increased residential yield and development intensity enabled by MOD 5, Council and Landcom commenced negotiations to enter into a Draft Planning Agreement. The Agreement is intended to address the additional demand for infrastructure associated with dwelling increase, ensuring that the public benefits delivered are proportionate to the uplift in development potential.

Figure 1 – Location of Precincts 3, 5 and 9, Edmondson Park



Source: Nearmap

On 5 February 2025, Liverpool City Council (“Council”) received a revised Letter of Offer (LOO) from Landcom seeking “in principle” support to enter into a Planning Agreement with Council for the delivery of infrastructure, dedication of land and monetary contributions within Precincts 3, 5 and 9 in Edmondson Park. Key items in the revised offer include:

- Dedication of land and embellishment of five (5) new parks with a total area of almost two hectares (19,221m²), including four (4) playing fields and a synthetic cricket pitch;
- Dedication of land and embellishment of a new urban plaza (approx. 5,000m²) adjacent to Edmondson Park Station;
- Embellishment works and dedication of land along the Maxwells Creek riparian zone (4.45 ha);
- Dedication of local roads including Eyre Road, Buchan Avenue and MacDonald Road;
- Future signalisation of the MacDonald Road and Buchan Avenue intersection;

- Monetary contributions towards a new community facility (approximately. 1,000m²) within Town Park, the future signalisation of the MacDonald Road and General Boulevard intersection and a childcare centre; and
- Provision of six (6) bus shelters.

In combination, the revised offer is estimated at **\$153,939,497** and comprises approximately **\$138,823,058** in land and works and a total monetary contribution of **\$15,116,439**.

Overall, the revised offer provides material public benefit that more than offsets any contributions liability payable by the Proponent under the *Liverpool Contributions Plan 2008 – Edmondson Park*. A summary of the key land dedication and infrastructure associated with VPA-45 is provided in *Figure 2*.

On 8 April 2025, Council’s CEO provided “in principle” support for the LOO. Since then, both parties have worked collaboratively to prepare the Planning Agreement (**Attachment 1**), and Explanatory Notes (**Attachment 2**) for Council consideration.

At the Ordinary Meeting of Council on 4 February 2026, Council resolved (**Attachment 4**) to endorse the public exhibition of the Draft Planning Agreement and Explanatory Notes for a minimum period of 28 days in accordance with Section 7.5(1) of the EP&A Act.

Public Exhibition

Following the Council Resolution, the Draft Planning Agreement and Explanatory Notes were placed on public exhibition between 6 February 2026 and 6 March 2026. During the exhibition period, Council received two (2) submissions which are provided in **Attachment 5** and detailed further in *Table 1*.

Table 1 – Response to submissions received during public exhibition

#	Issue	Council Response	Action
1	Submission is supportive of the Draft Planning Agreement however would prefer the proposed synthetic cricket pitch replaced with a turf cricket pitch.	Turf cricket pitches are generally provided for at ovals that facilitate representative-level competitions like Rosedale Oval in Warwick Farm. Given the playing fields at Edmondson Park will be for club-level competitions, a synthetic cricket pitch is the most appropriate option. As such, the proposal to replace the synthetic cricket pitch with a turf wicket is not recommended.	No change to the Planning Agreement as publicly exhibited.

#	Issue	Council Response	Action
2	Submission requests consideration for the proposed community facility to be provided by the Proponent rather than Council, identify opportunities for greater tree canopy and active transport connections within the open space items and consider replacing the proposed synthetic cricket pitch with a turf cricket pitch.	<p>During negotiations for this Planning Agreement (VPA-45) and the Planning Agreement for Edmondson Park Town Centre (VPA-39) with Frasers Property Australia (FPA), options for the Proponent to deliver the community facility were explored. In the end though, the preferred option for all three parties was to secure monetary contributions from both Landcom and FPA towards the future community facility and Council will deliver the facility.</p> <p>With regards to the consideration for greater tree canopy and active transport connections, there will be opportunities to explore both issues post-VPA execution as the individual infrastructure items move into the detailed design phase.</p> <p>Finally, as noted above, turf cricket pitches are generally provided for at ovals that facilitate representative-level competitions. Given the playing fields at Edmondson Park will be for club-level competitions, a synthetic cricket pitch is the most appropriate option. As such, the proposal to replace the synthetic cricket pitch with a turf wicket is not recommended.</p>	No change to the Planning Agreement as publicly exhibited.

Following consideration of the feedback received during the exhibition period, no further amendments are proposed to the Planning Agreement exhibited between 6 February 2026 and 6 March 2026.

Acceptability of Planning Agreement

Council staff consider that the Planning Agreement for Precincts 3, 5 and 9 (VPA-45) is acceptable and suitable for endorsement. The Agreement is the product of extensive negotiations with the Proponent, Landcom, and is underpinned by independent land evaluations and cost reviews confirming that the value of works, land and monetary contributions is fair and reasonable.

Furthermore, the Agreement delivers public benefits proportionate to the additional dwelling yield approved under MOD 5 and would support delivery of much needed open space and community facilities for the Precinct, and associated transport improvements for the local road network.

On balance, Council staff recommend that Council endorses the formal execution of the Planning Agreement for Precincts 3, 5 and 9 (VPA-45) and the Explanatory Notes in the form publicly exhibited via delegation to the Chief Executive Officer (or delegate).

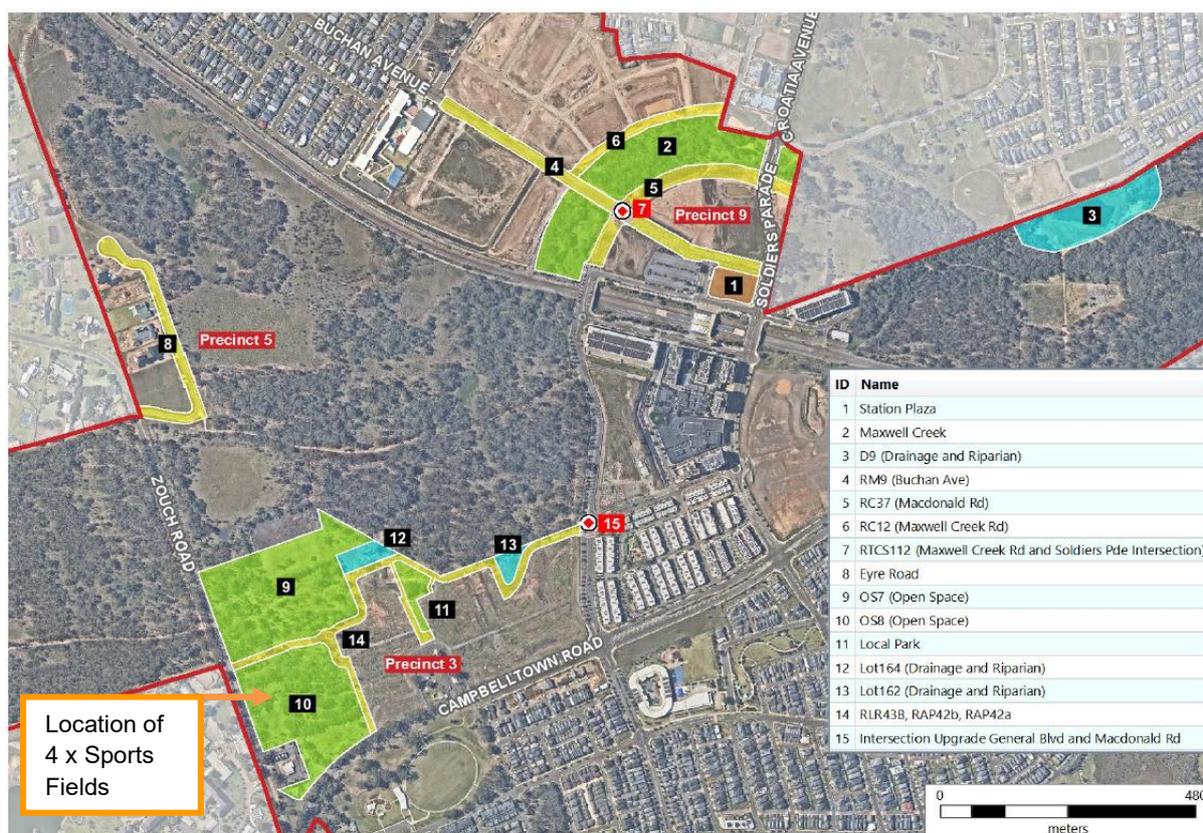


Figure 2 – Summary of VPA-45 Land Dedication and Infrastructure Items

Legislative Considerations

Section 7.5(1) of the EP&A Act requires that:

A Planning agreement cannot be entered into, and a Planning agreement cannot be amended or revoked, unless public notice has been given of the proposed agreement, amendment or revocation, and a copy of the proposed agreement, amendment or revocation has been available for inspection by the public for a period of not less than 28 days

Council has satisfied this requirement through the public exhibition of the Draft Planning Agreement and Explanatory Notes between 6 February 2026 and 6 March 2026.

Legal Considerations

The Agreement is considered to be consistent with the relevant statutory requirements and Council policies and provides appropriate safeguards for Council's interests.

Security

The Planning Agreement includes security provisions to ensure that Council is protected while the Proponent delivers the included infrastructure. As part of these provisions, Landcom is required to provide a security amount of \$5 million upon execution of the Planning Agreement. This security may be in the form of a financial guarantee issued by TCorp on behalf of the NSW Government.

Furthermore, as a State-owned Corporation, Landcom provides an additional level of assurance through its public accountability and statutory obligations. The security framework is also underpinned by defined delivery milestones and development consent conditions, ensuring infrastructure is delivered to complement the broader needs of the Precinct.

Additional security provisions apply if development rights are transferred or assigned. In such cases, the developer must provide a financial guarantee, such as a bond or bank guarantee, covering up to 150% of the value of outstanding works. This ensures Council remains protected in the event of ownership changes.

Financial Considerations

The Planning Agreement secures **\$153,939,497** in value, comprising the dedication of land, the delivery of works, and monetary contributions. While the land and associated works will be delivered at no cost to Council, they will become Council assets, significantly reducing Council's burden in funding the delivery of local infrastructure.

The Agreement also includes monetary contributions for the new community facility (approx. 1,000m²) within Town Park, the future signalisation of the MacDonald Road and General Boulevard intersection and a childcare centre. These funds will be held in restricted accounts and must be used solely for the purposes specified in the Planning Agreement.

Conclusion

Overall, the Planning Agreement will result in a positive outcome for both Council and the community, with clear public benefit to the community through provision of much need local road transport improvements, open space and monetary contribution to community facilities.

Furthermore, the Agreement will secure infrastructure in a timely manner, thereby benefiting Council with provision of infrastructure much earlier in the development of the Edmondson Park Precinct. It is therefore recommended that Council endorses the execution of the Planning Agreement for Precincts 3, 5 and 9 Edmondson Park Precinct (VPA-45) (**Attachment 1**).

Next Steps

Following Council endorsement, the Chief Executive Officer (or delegate) will proceed with the formal execution of the Voluntary Planning Agreement (VPA-45), thereby formalising the terms agreed between the Proponent and Council.

Following execution, the Planning Agreement will be registered on the title of the subject land in accordance with the requirements of the EP&A Act. Council will also publish the executed Planning Agreement and Explanatory Notes on the NSW Planning Portal and Council's website.

FINANCIAL IMPLICATIONS

The monetary contributions secured under the Planning Agreement for the proposed community facility, future signalisation of the MacDonald Road and General Boulevard intersection, and childcare centre will be held in restricted accounts and must be used solely for the purposes specified in the Planning Agreement.

CONSIDERATIONS

Economic	<p>Deliver and maintain a range of transport related infrastructure such as footpaths, bus shelters and bikeways.</p> <p>Deliver a high-quality local road system including provision and maintenance of infrastructure and management of traffic issues.</p>
Environment	<p>Promote an integrated and user-friendly public transport service.</p> <p>Support the delivery of a range of transport options.</p>
Social	<p>Provide cultural centers and activities for the enjoyment of the arts.</p> <p>Regulate for a mix of housing types that respond to different population groups such as young families and older people.</p>
Civic Leadership	<p>Undertake communication practices with the community and stakeholders across a range of media.</p> <p>Operate a well-developed governance system that demonstrates accountability, transparency and ethical conduct.</p>
Legislative	<p><i>Environmental Planning and Assessment Act 1979</i></p> <p><i>Environmental Planning and Assessment Regulation 2021</i></p>

<p>Risk</p>	<p>The risk associated with endorsing the Planning Agreement (Attachment 1), and Explanatory Notes (Attachment 2) is considered Low.</p> <p>Should Council not endorse the Agreement, there will be further delay in the delivery of much needed open space and community facilities, and associated transport improvements for the local road network, leaving current and future residents to seek these facilities outside the Edmondson Park Precinct.</p>
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ATTACHMENTS

1. Attachment 1 - Planning Agreement - Precincts 3, 5 and 9, Edmondson Park (VPA-45) (Under separate cover)
2. Attachment 2 - Explanatory Notes - Precincts 3, 5 and 9, Edmondson Park (VPA-45) (Under separate cover)
3. Attachment 3 - DPHI Correspondence Letter - Planning Agreement for Precincts 3, 5 & 9, Edmondson Park (VPA-45) - February 2025 (Under separate cover)
4. Attachment 4 - Council Resolution - Draft Planning Agreement for Precincts 3, 5 & 9, Edmondson Park (VPA-45) - 4 February 2026 (Under separate cover)
5. Attachment 5 - Planning Agreement for Precincts 3, 5 & 9, Edmondson Park (VPA-45) - Public Exhibition Submissions (Under separate cover)
6. Attachment 6 - ASIC Report (Under separate cover) - **Confidential**

PD 06

Advertising and Election Signage Policy

Strategic Objective	Liveable, Sustainable, Resilient Deliver a beautiful, clean and inviting city for the community to enjoy
File Ref	049613.2026
Report By	Noelle Warwar - Manager Community Standards
Approved By	Lina Kakish - Director Planning & Design

EXECUTIVE SUMMARY

At its meeting of 21 May 2025, Council resolved to review the existing Signage on Council Owned Land Policy to address identified gaps relating to the placement and enforcement of advertising and election materials throughout the Local Government Area (Attachment 1).

The current Signage on Council Owned Land Policy (Adopted 28 September 2011) is limited in scope and does not comprehensively regulate election signage or advertising signage and how they are governed.

A new Advertising and Election Signage Policy has been prepared to update and strengthen Council's regulatory framework. The Policy collectively addresses matters identified in the 21 May 2025 resolution and aligns enforcement practices with relevant legislation and Council's Compliance and Enforcement Policy.

RECOMMENDATION

That Council:

1. Endorse the draft 'Advertising and Election Signage Policy', for public exhibition for a period of not less than 28 days (Attachment 2).
2. Delegates to the CEO the finalisation of the 'Advertising and Election Signage Policy' and revocation of the existing 'Council Owned Land Policy' should no submissions be received.
3. Agrees that a further report be provided to Council if submissions are received in the exhibition period.

REPORT

On 21 May 2025, Council resolved to review its existing policy to address specific issues relating to election campaign materials and advertising signage, and associated impacts on public land and safety.

The existing 2011 Signage on Council Owned Land Policy:

- Deals only with variable message signs, vehicle-mounted signs and portable signs on Council land,
- Does not contain detailed provisions relating specifically to election signage,
- Provides a general enforcement clause without citing relevant legislation,
- Does not expressly prohibit election and advertising signage on public property, regardless of where it is placed or how it is affixed.

The revised Advertising and Election Signage Policy addresses these deficiencies as outlined below.

Response to Council Resolution – 21 May 2025

- Items 1(a) to 1(e) Placement, Re-installation and Enforcement of Advertising and Election Signage on Public Property

The Policy prohibits advertising and election signage on Public Property. Public Property includes Council-controlled land such as reserves, verges, nature strips, trees, intersections, roundabouts and other road-related land under Council's care and control.

The prohibition applies irrespective of the type of signage or the manner in which it is installed. Re-installation of signage following removal remains a breach of the Policy and may result in enforcement action.

- Item 2. Mandating the immediate issuing of allowable fines

The revised Policy provides that authorised officers may take enforcement action where breaches are identified in accordance with relevant legislation, including issuing of a fine immediately when a breach is observed.

While the Policy cannot mandate automatic issuing of penalty infringement notices in every instance, as authorised officers must retain statutory discretion when exercising enforcement powers, the Policy makes clear that unauthorised signage are not permitted on public property, and the placement of any such signage will be addressed through appropriate enforcement action in accordance with relevant legislation and Council's Compliance and Enforcement Policy.

Enforcement action may include removal and storage of signage, issuing of penalty infringement notices, or prosecution where appropriate.

FINANCIAL IMPLICATIONS

There are no financial implications relating to this recommendation.

CONSIDERATIONS

Economic	<p>Deliver a high quality local road system including provision and maintenance of infrastructure and management of traffic issues.</p> <p>There are no economic and financial considerations.</p>
Environment	<p>Strengthens protections for trees, vegetation and public land by prohibiting practices that damage public assets.</p>
Social	<p>There are no adverse social or cultural considerations.</p>
Civic Leadership	<p>The revised Policy demonstrates Council’s commitment to transparent governance, consistent enforcement and protection of public assets. There are no civic leadership and governance considerations beyond those addressed in the Policy.</p>
Legislative	<p>The Advertising and Election Signage Policy sets out legislative provisions dealing with:</p> <ul style="list-style-type: none"> • approvals required for signs under the Environmental Planning and Assessment Act 1979 and the Roads Act 1993, and • powers to remove signs under the Local Government Act 1993 and the Public Spaces (Unattended Property) Act 2021. <p>Council owns and manages land pursuant to a variety of legislative provisions, including under the Local Government Act 1993, Roads Act 1993, Crown Land Management Act 2016, and the Interpretation Act 1987.</p> <p>Council is empowered by section 23 of the Local Government Act 1993 to do all such things as are supplemental or incidental to, or consequential on, the exercise of its functions. Pursuant to this power, Council can establish a policy that promotes the consistent and effective exercise of its powers relating to the ownership and management of land and the removal of signs. The policy must not</p>

	fetter the exercise of any of Council's statutory functions and it is considered that it does not have such an effect.
Risk	<p>The risk is deemed to be Medium.</p> <p>Failure to clearly regulate and enforce election signage may result in damage to Council assets, driver distraction, inconsistent enforcement and reputational risk to Council. The revised Policy reduces this risk and is considered within Council's risk appetite.</p>

ATTACHMENTS

1. Council Resolution 21 May 2025 Election Campaign Materials and Costs to Council
2. Draft Advertising and Election Signage Policy
3. Signage on Council Owned Land Policy (existing Policy)

Council Resolution

For Action

Council

21/05/2025

ATTENTION: Operations Support Officer (Luu, Jenny)**SUBJECT:** Election Campaign Materials and Costs to Council
DUE DATE: 30/05/2025
FILE REF:**TRIM NOTES:** **Hi Jenny,
Is this resolution for your area? If not, can you send back to me
and advise who should look at the policy.****Resolution assigned to action all points.
Once complete, please complete in Content Manager and note how
each point was completed in TRIM notes and Manager Comments.
Thanks Susan****ITEM NO:** MOU 01**SUBJECT:** Election Campaign Materials and Costs to Council

Clr Dr Green requested Mayor Mannoun consider a motion of urgency in relation to the election material and other wide ranging material.

Clr Dr Green stated it was urgent as it's important moving forward that Council deal with the issue swiftly and robustly and for public safety.

In accordance with Clause 9.3 of Council's Code of Meeting Practice, the Chairperson, Mayor Mannoun, on the issue of safety ruled the item as urgent and as such it was dealt with as shown below:

COUNCIL DECISION**Motion:** **Moved: Clr Dr Green** **Seconded Clr Adjei**

That Council:

1. Review Council's existing Advertising and Signage Policy to address any/all identified gaps in the current Policy related to:
 - (a) Placement of advertising and election materials including corflutes, banners or other paraphernalia on Council property;
 - (b) Any re-placement of advertising and election materials where Council has removed the offending materials with a 24-36 hour timeframe;
 - (c) Prohibition of screwing and/or nailing signage to trees;
 - (d) Prohibition of any signage or election material that is secured by wooden stakes; in the ground, on grass verges and nature strips; and

Council Resolution

(e) Placement of signage at intersections and roundabouts which contribute to driver distraction and risk safety of other road users and pedestrians.

2. Policy mandate the immediate issuing of allowable fines for breaches of the policy.

On being put to the meeting the motion was declared CARRIED.

Councillors voted unanimously for this motion.

This action sheet contains a Resolution of Council and has been produced by Council & Executive Services from the Minutes of a Council meeting

Don't forget:

- **Add Trim notes**
- **Close the action through Trim (but only if the Resolution and all points assigned to you have been completed). Or, if not completed then extend the due date in Trim if required**
- **Save any documentation relating to this resolution as a response document in Trim**



ADVERTISING AND ELECTION SIGNAGE POLICY

Adopted: *(Current date)*

TRIM 273696.2025



ADVERTISING AND ELECTION SIGNAGE POLICY

DIRECTORATE: Planning & Design

BUSINESS UNIT: Community Standards

1. PURPOSE

The purpose of this Policy is to provide a framework for the management of advertising and election signage within the Liverpool local government area to;

- Regulate advertising and election signage to ensure compliance with legislative requirements.
- Protect the visual amenity and heritage character of the local government area.
- Prevent unapproved and unauthorised advertising that creates clutter or litter.
- Safeguard public safety by ensuring signs and structures do not obstruct or restrict roads or footpaths, interfere with public convenience, or distract motorists, cyclists, or pedestrians.

2. DEFINITIONS

The following terms are used consistently throughout this Policy. Where terms are defined in legislation, the legislative meaning prevails.

Term	Definition
Authorised Officer	Council Rangers, Parking Officers, Waste Rangers or other authorised Council Officers under the relevant legislation
Council Land	Any land owned by, vested in or under the management or control of Liverpool Council, including reserves, footpaths but excludes a road.



Classified road	A main road, a highway, a freeway, a controlled access road, a secondary road, a tourist road, a tollway, a transitway
Election	Includes Commonwealth, State and Local Government periodic and general elections, by-elections and supplementary elections, referenda, polls and/or plebiscites.
Election Sign	Defined in State Environmental Planning Policy (Exempt and Complying Development Codes) 2008 as "includes a poster, banner, placard and other similar material"
Permanent Signage	Fixed projecting wall signs, pylon signs, directory boards, digital signage, etc.
Printed Promotional Materials	Posters, flyers, corflutes, A-Frames or other election paraphernalia affixed to public assets
Public Place	Means a public reserve, public bathing reserve, public baths or public swimming pool, or a public road, public bridge, public wharf or public road-ferry, or a Crown reserve comprising land reserved for future public requirements, or public land or Crown land that is not— a Crown reserve (other than a Crown reserve that is a public place listed above or land declared by the regulations to be a public place.
Public Property	Is land either owned by Liverpool City Council or Crown land under the care, control and management of Council or land that is being leased by Council.
Regulated period	The period starting on the date of the issue of the writ for the election and ending at 6 pm on election day, and where an election is adjourned, includes the period starting on the original election day and



	ending at 6 pm on the day to which voting for the election is adjourned.
Signage	<p>Any sign, notice, device, representation or advertisement that advertises or promotes any goods, services or events and any structure or vessel that is principally designed for, or that is used for, the display of signage, and includes any of the following:</p> <ol style="list-style-type: none"> 1. an advertising structure, 2. a building identification sign, 3. a business identification sign, <p>but does not include a traffic sign or traffic control facilities.</p>
Signs	<p>Election Signage Posters A-Frame Signs and sandwich board Variable message signs (VMS) Trailers Electronic message boards Static vehicle mounted signs Moveable signs on vehicles Above Awning Signs High Wall Signs Inflatable Signs Dynamic Digital Signs Flashing Signs Illuminated Street Name Signs Moving Signs Roof (Sky) Signs, that being any sign erected on or above the roofline of a building. Static digital signs Real estate signs Pointer or stake signs Printed promotional material</p>
Variable message sign	Advertisement whereby the message, design or wording displayed may be changed at pre-set



	timing intervals or by any mechanical or electric source of power.
Vehicle-mounted sign	Advertisement displayed on a vehicle, trailer or the like, where the vehicle acts as part of the supporting structure for the advertisement. This definition does not apply to vehicles with magnetic, painted, or sticker advertising.

3. POLICY STATEMENT

3.1 Signage on Public Property

- 3.1.1. Advertising and signage are not permitted on Public Property.
- 3.1.2. A sign, or part of it, which projects over a public road or footpath must be approved by Council under section 138 Roads Act 1993. The sign must not obstruct or interfere with a traffic sign.
- 3.1.3. As Council is not the roads authority for “classified roads”, it cannot give approval for election signage to be displayed on them. TfNSW exercises the functions of roads authority for “classified roads” under section 64, Part 5 Roads Act 1993.

3.2 Signage on Private Property

- 3.2.1 Under certain circumstances, signage can be installed on private land with the written consent of the owner of the land on which the sign is to be placed without development consent (see: 3.3.1 and 3.4.7). If the sign or part of it projects over adjoining land, the adjoining owner’s written consent must also be obtained.

3.3 Exempt and Complying Development Signage

- 3.3.1 Some advertising and signage are permitted without development consent under the State Environmental Planning Policy – Exempt and Complying Development Code 2008 (**ECDC SEPP**).
- 3.3.2 The display of certain types of signage and banners, including real estate signs, home business signs and temporary event signs can be considered



as exempt development (not requiring consent), provided the signage complies with the relevant standards under Division 2, Part 2 of the ECDC SEPP.

3.4 Election Signage

- 3.1.4. Election signage must not be displayed in a public place within the Liverpool local government area.
- 3.4.1 Election signage must not be displayed on any Council property without the prior written approval of Council.
- 3.4.2 Election signage must not be displayed in a public road for which Council is the roads authority (including verges and footways) without the prior written permission of Council under section 138 of the Roads Act 1993. Applications may be submitted online through Council's website: <https://mycouncil.liverpool.nsw.gov.au/ePathway/Production/Web/Default.aspx>.
- 3.4.3 Election signage may be displayed on private property with the prior written consent of the owner and where signage projects over an adjoining owner's land, the adjoining owner's prior written consent, provided it complies with Part 1, Division 2 Subdivision 13 of the ECDC SEPP 2008.
- 3.4.4 The requirements for an election sign to be exempt development by virtue of the ECDC EPP include:
- The sign is no more than 0.8M² in area, or 3.75m² in rural zones.
 - Is displayed by on or behalf of a candidate at the election or political party.
 - Is displayed only:
 1. Within the 8 weeks leading up to the election
 2. On election day; or
 3. During the 1 week following the election.
 - It is not attached to a building if it is on the site of a heritage item or draft heritage item.
 - It has the consent in writing of the owner of the land on which the sign is located.



- It does not project over an adjoining owner's land without the written consent of that owner.
 - It is approved under section 138 of the Roads Act 1993 if it projects over a public road or footway.
 - It does not obstruct traffic signs, cover ventilation outlets, or interfere with public infrastructure.
 - It is not affixed to buildings used as restricted premises.
 - It is not under or attached to an awning unless the awning complies with the requirements in the Building Code of Australia, Volume 1, B1P1 and B1P2
- 3.4.6 Responsibility for ensuring the signage complies with the ECDC SEPP rests with the owner of the sign, being the person or entity benefiting from or responsible for the item. For election signage, responsibility rests with the candidate (or their party where applicable). For real estate signage, responsibility rests with the listing real estate agent or agency.
- 3.4.7 Any election signage that is not exempt under the ECDC SEPP, will require development consent for the sign under the EPA Act 1979 and the *State Environmental Planning Policy (Industry and Employment) 2021 (Chapter 3 Advertising and Signage)*.
- 3.4.8 Legislation governing the display of electoral material during the regulated period are in the same terms in the Electoral Act 2017 and the Local Government (General) Regulation 2021. A person must not display or permit or cause to be displayed a poster on or within any premises occupied or used by, or under the control or management of council; or on or within any other premises, unless the person is the owner or a joint owner of the premises, or the poster has been displayed with the permission in writing of the owner or joint owner.

3.5 Signage that is exempt from this policy

- 3.5.1 Signs erected by Council in the exercise of the Council's function.
- 3.5.2 Signs erected by other public authorities under their statutory powers.



3.6 Enforcement

3.6.1 Unauthorised signage, including election posters, on public property, including roads and footpaths, will be managed in accordance with the relevant legislation and Council's Compliance and Enforcement Policy. Enforcement action includes Council removing the signs, issuing a penalty infringement notice or prosecuting the offender.

3.7 Removal and Storage of Signs

3.7.1 Council Authorised Officers will impound, store and release any unauthorised signs as required, including unauthorised election posters, found on Council property or in public spaces under the LG Act and Public Spaces (Unattended Property) Act (**PS(UP) Act**) within the Liverpool local government area.

4 RELEVANT LEGISLATIVE REQUIREMENTS

- Environmental Planning and Assessment Act 1979 (NSW)
- Environmental Planning and Assessment Regulation 2021 (NSW)
- Liverpool Development Control Plan 2008
- Liverpool Local Environmental Plan 2008
- State Environmental Planning Policy (Exempt and Complying Development Codes) 2008 (NSW)
- State Environmental Planning Policy (Transport and Infrastructure) 2021 – Advertising and Signage provisions (consolidating former SEPP 64)
- Electoral Act 2017 (NSW)
- Commonwealth Electoral Act 1918
- Local Government (General) Regulation 2021 (NSW)
- Public Spaces (Unattended Property) Act 2021 (NSW)
- Roads Act 1993 (NSW)
- Roads Regulation 2018 (NSW)
- Local Government Act 1993 (NSW)



SIGNAGE ON COUNCIL LAND POLICY

Adopted: 28 September 2011

TRIM 093915.2011



SIGNAGE ON COUNCIL OWNED LAND

1. DEFINITIONS

“Variable message sign” means an advertisement whereby the message, design or wording displayed may be changed at pre-set timing intervals or by any mechanical or electric source of power.

“Vehicle-mounted sign” means an advertisement displayed on a vehicle, trailer or the like, where the vehicle acts as part of the supporting structure for the advertisement. This definition does not apply to vehicles with magnetic, painted, or sticker advertising.

“Portable Sign” advertising or advertising structure that is not fixed to a physical point and is removed from its position at the close of business every day and includes A frame signs, sandwich boards and the like

2. BACKGROUND

On 29 November 2010, Council resolved to prepare a policy regarding trailer advertising signs in the City of Liverpool, review the policy and seek public comment.

Signage is regulated through Council’s Liverpool Local Environmental Plan 2008, Development Control Plan 2008 and the State Environmental Planning Policy No. 64 Advertising and Signage.

Some signage structures have the potential to be a hazardous distraction to drivers and potentially cause an obstruction to traffic and pedestrians; Council needs to be clear on what signage is strictly prohibited on Council owned land.

3. PURPOSE/OBJECTIVES

The purpose of this Policy is to address the issue of unauthorised signage on Council owned land.

4. POLICY STATEMENT

4.1 Unauthorised signage

4.1.1 Variable message signs, vehicle-mounted signs and portable signs are not permitted on Council owned land, including public roads and road verges.

4.1.2 Signs erected by Council or other public authorities are exempt from this policy.



SIGNAGE ON COUNCIL OWNED LAND

4.2 Enforcement

Council officers may issue penalty infringement notices and initiate legal proceedings for any detected breaches.

AUTHORISED BY
Council

EFFECTIVE FROM
28 September 2011

DEPARTMENT RESPONSIBLE
City Planning

REVIEW DATE
September 2016

REFERENCES
Environmental Planning and Assessment Act 1979
Liverpool Development Control Plan 2008
Liverpool Local Environmental Plan 2008
State Environmental Planning Policy No. 64 Advertising and Signage

COM 01

Draft Memorials Policy

Strategic Objective	Healthy, Inclusive, Engaging Improve liveability and quality of life for the community by delivering vibrant parks, places and facilities
File Ref	032579.2026
Report By	M'Leigh Brunetta - Manager Civic & Executive Services
Approved By	Tina Bono - Director Community & Lifestyle

EXECUTIVE SUMMARY

This report was tabled at the 4 February Council meeting and deferred for further consultation at the 10 February Governance Meeting. At this Governance meeting new community feedback was shared and tabled, and changes were made to the draft policy to ensure this feedback was included. The Governance committee supported the draft policy, with changes, to be tabled at the 25 March Council Meeting. The attached draft Policy includes these amendments.

Council has resolved to establish a Memorials Policy to provide a consistent, transparent and fair framework to consider memorial requests.

The intent of the Memorials Policy is to have a framework to consider requests, with consideration to the broader community and plans. The proposed policy has been benchmarked and is consistent across NSW Councils policies.

As resolved, this policy is being brought back to Council for consideration and finalisation.

RECOMMENDATION

That Council endorse the draft Memorial Policy as final.

REPORT

Council has resolved to establish a Memorials Policy to provide a consistent, transparent and fair framework to consider memorial requests.

Currently, there is no policy to guide the assessment and decision-making process for requests. As a result, families have approached the Mayor and Councillors directly for memorials, with requests frequently considered through Notice of Motions, Mayoral Minutes,

and reports on the Council floor. Historically, these meetings have been attended by grieving families, often seeking immediate, compassionate decisions in an informal setting. This approach has led to community consultation being overlooked, other Council projects being deprioritised, broader community and master plans not being considered, and some requests being progressed ahead of others without a consistent framework.

The intent of the Memorials Policy is to have a framework to consider requests, with consideration to the broader community and plans. The proposed policy has been benchmarked and is consistent across NSW Councils policies.

To maintain privacy of grieving families of recent memorials considered, specific details of previous examples and requests have not been included in this report.

The draft Memorials Policy was tabled at the November 2025 Governance Committee meeting to provide the pathway to unpack the proposed direction, brief Councillors, and seek input on the draft Policy. Councillors were consulted throughout this process and invited to comment and provide feedback on the draft policy.

Following endorsement from the Governance committee to proceed, the draft policy was placed on public consultation and invited community and stakeholders with an opportunity to comment.

Public notice was advertised through Council webpage and commenced on the 4 December 2025 and closed on 12 January 2026. To encourage feedback, it remained open until 19 January 2026. No feedback was received during this period.

This draft Policy was then tabled at the 4 February Council meeting and deferred for further consultation at the 10 February Governance Meeting. A small amendment to the Policy was recommended and was recommended for the 25 March Council Meeting.

In the development of this Policy, direct consultation was conducted with Council representatives from Open Space, Community Development, Traffic, Transport, Community Standards, Planning and Compliance, City Planning, Infrastructure Planning, Civil Works, Heritage, Public Arts, Libraries, Recreation and Community Outcomes. This was to ensure experts across multiple fields were consulted and compliance was achieved.

Benchmarking was also conducted across NSW Councils existing endorsed policies, and legislative requirements considered.

It should be noted that, on occasion Council may directly invite constituents for comment and feedback, however this is not a formal requirement. For compassionate reasons, due to the extenuating circumstances of grieving families, no individual constituents were directly contacted for comment. This was to prevent Council placing any unnecessary distress, suffering and trauma on families.

As resolved, this policy is being brought back to Council for consideration and finalisation.

FINANCIAL IMPLICATIONS

There are no financial implications relating to this recommendation.

CONSIDERATIONS

Economic	There are no economic and financial considerations.
Environment	There are no environmental and sustainability considerations.
Social	Raise awareness in the community about the available services and facilities.
Civic Leadership	Foster neighbourhood pride and a sense of responsibility. Deliver services that are customer focused.
Legislative	<p>Local Government Act 1993 (NSW) (LG Act) Roads Act 1993 (NSW) TfNSW Roadside Tributes guide Geographical Names Act 1966</p> <p>Council's functions extend to the installation, maintenance and decommissioning of memorials on lands owned or managed by Council. In this regard:</p> <ul style="list-style-type: none"> • Council may provide goods, services and facilities, and carry out activities, appropriate to the current and future needs within its local community and of the wider public, subject to the LG Act, the regulations and any other law (LG Act, section 24), and • Council is the owner or manager of land pursuant to provisions of the Local Government Act 1993 (Chapter 6, Part 2), Crown Land Management Act 2016, and the Interpretation Act 1987. <p>Council may also have regulatory functions in relation to the installation of memorials, for example as roads authority under the Roads Act 1993 or consent authority under the Environmental Planning and Assessment Act 1979.</p>
Risk	The risk is deemed to be Low.

ATTACHMENTS

1. Draft Memorials Policy



Memorials Policy

DRAFT

Adopted: 25 March 2026

TRIM (Number)



MEMORIALS POLICY

DIRECTORATE: Community & Lifestyle

BUSINESS UNIT: Civic & Executive Services

1. PURPOSE

This policy provides a consistent approach to the provision of memorials located on Council owned or managed buildings, parks and other public spaces.

It aims to balance community commemoration with practical considerations like site suitability, design and ongoing maintenance.

It is to be implemented in conjunction with related policies and guidelines that apply to the naming of streets, parks, public art and other public places.

2. DEFINITIONS

Council	means the Liverpool City Council.
Commemorative works	generally comprises plaques, memorials, gardens, trees, sculptures and statues.
Cremated ashes	cremated body ashes of a deceased person.
Memorial	recognising the memory of a person, event or place through a permanent or temporary object. This may be a plaque, monument, statue, fountain, seat, park bench, mural, signage, garden or tree.
Monument	a structure or a three-dimensional physical object created in memory of a person, group, event or place.
Plaque	a plate, tablet or slab made of metal, stone object or any other appropriate material with text displayed and fixed onto a surface.
Private memorial	a memorial in recognition of a person's life, death or an event that is not considered to be of significance to the whole Liverpool community.
Private road	a private road is any road that is not a public road, is on private property, and is not under the control of Council or government agency.
Public road	Council-controlled road, for which Council is the roads authority and does not include state-controlled roads.
Small infrastructure	refers to seats, park bench/play equipment, public domain furniture.
Roadside memorial	any object temporarily placed within the road reserve to commemorate a death or indicate the site of a road fatality. This may include religious items, flowers or other gestures.

3. SCOPE

This policy applies to all memorials including commemorative works within buildings, parks and other public domain under the ownership or management of Council.

However, it does not apply to:

- War Memorials (including Liverpool War Memorial and Lt Cantello Reserve)
- naming of roads, parks or street names (refer to Naming Convention Policy)
- public art (refer to Public Art Policy)
- roadside memorials dedicated to victims of road fatality
- commemorative objects in cemeteries, crematoria or burial grounds
- signage, display boards, banners

This policy does not extend to any parcels of land or waterways, not under the care and/or management of Liverpool City Council.

4. POLICY

Council is committed to protecting the unique character of our parks, buildings and other public domain for the benefit of the broader community, whilst providing opportunities for appropriately designed memorials that honour individuals, organisations or events significant to the Liverpool community and place.

Memorials should:

- a) enhance Liverpool's sense of place and increase an understanding of heritage
- b) recognise achievements, services and contributions valued by the people of Liverpool

4.1 CRITERIA

Council will consider all proposals on their individual merits, and take into consideration the following:

- Community impact of the proposal
- Commemoration of a person or a group who made a significant contribution to the Liverpool community
- Commemoration of an event or an occasion that is important in local, state or national history
- Reflection of the character, landscape, natural amenity, flora, fauna, and/or function of the site or area
- The proposed memorial promotes the cultural diversity of Liverpool
- Identifies additional ongoing cost to Council

Proposals are required to meet the following criteria.

- a) Individuals and/or organisations nominated for recognition are to have:
 - a. made a significant civic contribution to Liverpool LGA
 - b. have been a resident of the Liverpool LGA
 - c. be deceased

- c) Memorials for individual/s will only be approved posthumously and must be a minimum of 12 months from the passing date, consistent with Geographical Names Board (GNB) Guidelines
- d) Council prefers natural and low maintenance memorials to permanent memorial infrastructure and does not impede existing public space
- e) must be aesthetically complementary to the surroundings and unique characteristics of the place
- f) Proposals must align with relevant legislative and statutory requirements
- g) Proposals must not already be an existing memorial, or be a duplication of an existing memorial within the LGA
- h) Private memorials will not be allowed or facilitated by Council

4.2 MEMORIALS

The proposal must be consistent with Council's approved plans for the proposed site or facility.

Additionally, the proposed memorial object must not:

- compromise the amenity value, aesthetic or character of the proposed site
- interfere or intrude with existing and proposed usage patterns of the site
- do not unreasonably affect the community's access and enjoyment of that site
- pose any safety risk to users of the site or the facility
- be a religious or faith-based iconography
- be provocative to another culture or community by depicting or commemorating an event, conflict, weaponry or symbolism associated with such that may cause disharmony, hurt or offense

Council must approve the design, size, material, text (wording), layout and graphics to be used for memorial objects, such as monuments and plaques.

It is the responsibility of Council to commission designers, fabricators, constructors and installers of these memorial objects to ensure.

- The character, design, scale and quality are compatible and at a level commensurate with the location or setting of the site and its surroundings
- It is designed and manufactured by a qualified professional or artisan of repute approved by Council
- A decommissioning plan is approved by Council and consider the 'design life' of the memorial
- Relevant legislation and WHS compliance are achieved

All memorials and monuments on Council land are owned and managed by Council, including all maintenance and repair work that is required.

4.3 MEMORIAL TREES

Tree planting is considered with respect to appropriateness, public open space location and tree species choice.

Consideration will be given to relevant capital works programs, plans of management, master plans, avoidance of any damage to the natural environment, maintaining a safe passage for pedestrians and users of the open space, indigenous connection to the site, and general community expectations.

Trees planted as a memorial must be of a species approved by Council and must be planted in an approved location. Approval for plaques on the tree or on the ground next to the tree will not be granted.

If approved, the applicant will be responsible for the cost of the memorial tree, its planting and initial maintenance period (as per fees and charges or as approved by Council). Council will arrange the provision, planting, and maintenance of the memorial tree.

Memorial tree planting will receive a three (3 month) maintenance period. Tree planting will be undertaken when growing conditions are most favourable.

All costs related to the memorial tree will be borne by the applicant.

All memorial trees remain the property of Council.

4.4 ROADSIDE MEMORIALS

All roadside memorial objects must comply with the Roads Act 1993 and the TfNSW guidelines for roadside tributes.

Council will not install or maintain temporary roadside memorial object on behalf of bereaved families or individuals. The establishment, maintenance and subsequent removal and disposal of temporary roadside memorial objects remains the responsibility of the bereaved parties.

Council has delegated authority to approve, remove or relocate a temporary roadside memorial on or along a Council controlled road, and reserves the right to remove or relocate memorials without notice if they do not comply with Council policy, TfNSW guidelines or relevant legislation.

Council may also remove or relocate a temporary roadside memorial if it:

- Appears neglected or unsightly
- Adversely impacts surrounding residents or the community
- Exposes Council to a public liability risk
- Compromises the amenity value, aesthetic integrity or character of the site

Council will make every effort to work cooperatively with the bereaved to return the memorial object if removal is required.

During roadworks and maintenance, Council may need to move a temporary roadside memorial object. In this instance, Council will endeavour to contact the bereaved, if known, and advise them about the proposed roadwork or maintenance and the need to relocate the temporary roadside memorial object.

4.5 SMALL INFRASTRUCTURE - BENCHES AND FURNITURE

Council does provide or accept donations of 'small infrastructure' such as benches, seats and other public furniture as memorials on public land (nor dedication of existing furniture by assignment of a plaque).

Such donations can divert resources from the delivery of outcomes endorsed by Council in its Community Strategic Plan. Existing memorial objects, such as monuments and plaques, are not considered precedence for Council approval of any future requests.

4.6 CREMATED ASHES

Council does not permit the scatter of cremated ashes of Council land, buildings, parks and reserves.

Parks or a public place access can often be restricted, developed, or many other conditions may arise that could amend, develop or restrict access to the site.

4.7 COMMUNITY CONSULTATION

All memorial proposals are subject to undergo community consultation. Council should engage with the community and consider appropriate consultation in the location of the proposed memorial and seek feedback on the proposal.

Proposals for the establishment of memorials will be considered in line with Councils community engagement process and should be placed on public exhibition.

4.8 RETENTION

Council does not guarantee the retention of any plaque or memorial in perpetuity and maintains the right to remove or relocate it should the site be redeveloped or significantly changed in character.

Council reserves the right to remove and/or relocate a memorial object (as listed in 4.2 – 4.6). This may include when.

- The area is to be redeveloped
- The character and use of the area in which the item is sited has changed significantly and the item is no longer deemed suitable for the site
- The structure or support on which the item is located is to be removed or altered
- The item has reached the end of its 'design life' specified in the decommissioning plan
- The item is damaged, high risk to safety or irreparable

Council will make every effort to work cooperatively with the donor to return any physical memorial-related elements if removal of the memorial object is required. If the memorial has been irrevocably damaged or destroyed (including the death of a memorial tree), Council will remove the memorial item but is under no obligation to replace the infrastructure. Council will make every effort to work cooperatively with the bereaved to return the memorial object if removal is required.

4.9 FORMAL REQUESTS

Council requires all requests for memorials in writing to Council for formal consideration.

AUTHORISED BY

Council Resolution

EFFECTIVE FROM

25 March 2026

REVIEW DATE

Council will review every 5 years.

VERSIONS

Version	Amended by	Changes made	Date	TRIM Number
1	Endorsed Policy	Nil	25 March 2026	

REFERENCES

Local Government Act 1993 (NSW)
Roads Act 1993 (NSW)
TfNSW Roadside Tributes Guide
Geographical Names Act 1966

POLICY

Naming Convention Policy
Public Art Policy
Community Engagement Policy

COM 02	Council Grants Donations and Sponsorship Report
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Strategic Objective	Healthy, Inclusive, Fair Advocate and work in partnership for improved, accessible health services and infrastructure and screening and promotion programs which meet the needs of Liverpool’s growing and diverse population
File Ref	064134.2026
Report By	Javeria Hoda - Community Development Worker Funding & Support
Approved By	Tina Bono - Director Community & Lifestyle

EXECUTIVE SUMMARY

Council is committed to building strong and resilient communities in the Liverpool Local Government Area (LGA) and maximising social wellbeing. Council helps achieve these goals by providing financial support through grants and sponsorships to develop leadership skills, increase participation in community activities and address identified social issues.

This report provides a recommendation for endorsement of funding totalling **\$30,000** from the Matching Grants Program.

RECOMMENDATION

That Council:

1. Endorses the funding recommendation of **\$30,000** (GST exclusive) under the **Matching Grant Program** for the following projects:

Applicant	Project	Recommended
Hoxton Industries Ltd	The Connection Club	\$15,000
Street Industries Inc	Street Sports Festival - Youth Week 2026	\$15,000

REPORT

Matching Grant Program

The Community Grants Program received two applications which met the eligibility criteria and are recommended for funding as follows:

Applicant	Hoxton Industries Ltd		
Project	Connection Club		
Amount Requested	\$15,000	Total Project Cost	\$38,125.42
Location	Online and West Hoxton/ Liverpool LGA	Date	March to December 2026.
About the Applicant	Hoxton Industries is a long-standing social enterprise established in 1969 to support people facing barriers to mainstream employment. Based in Western Sydney, the organisation provides meaningful employment opportunities for more than 100 people, including individuals living with disabilities. Through services such as promotional and contract packing and assembly work, Hoxton Industries creates supportive workplaces that promote independence, skills development, and social inclusion.		
Description	<p>Objective: Connection Club is a capacity-building and harm-prevention program that empowers people with disability to safely explore relationships, understand consent, avoid exploitation, and build meaningful social connections. This program delivers inclusive and accessible education on relationships, sexuality, and personal safety for people with disability in the Liverpool LGA. Through nine interactive workshops, participants will learn about consent, communication, healthy relationships, and personal boundaries in a respectful and supportive environment.</p> <p>The program will conclude with a structured social event where participants can practice social skills, build confidence, and form meaningful connections with others, supported by trained staff and volunteers.</p> <p>Outcomes:</p> <ul style="list-style-type: none"> • Participants will develop a stronger understanding of consent, communication, healthy relationships, and personal boundaries, 		

	<p>helping to improve personal safety and reduce vulnerability to exploitation, scams, or unsafe situations; and</p> <ul style="list-style-type: none"> • Increase social connection and inclusion through the workshops and structured social events, providing opportunities to form friendships, practice social skills, and reduce feelings of isolation.
Funding Allocation	<p>Grant funding of \$15,000 will be allocated as follows:</p> <ul style="list-style-type: none"> • \$11,000 towards workshops and training modules addressing healthy relationships, consent, and sexual education. • \$4,000 towards a website development to create a platform for healthy and safe online relationships for people with disability.
Beneficiaries	<ul style="list-style-type: none"> • 80 young people living with disability in the Liverpool LGA; • Families and carers of young people with disability • Broader community through increased community safety outcomes
Assessment	<p>Recommended Funding - \$15,000</p> <p>The project aligns with the Community Strategic Plan <i>Objective 1 - Healthy, Inclusive, Fair Objective 2 - Livable, Sustainable, Resilient, Objective 3 - Evolving, Prosperous, Innovative, Objective 4 - Visionary, Leading, Responsible</i>, and meets the Matching Grant Program funding priorities.</p> <p>Expected Matching Grants program outcomes 7.6.2 a) , b), c).</p>

Applicant	Street Industries Inc		
Project	Street Sports Festival - Youth Week 2026		
Amount Requested	\$15,000	Total Project Cost	\$35,000.00
Location	Liverpool Westfields, Macquarie St, Liverpool NSW 2170	Date	17 April 2026
About the Applicant	<p>Street Industries is a youth-led, community-based organisation that supports underserved and underrepresented young people through sport, creative culture, and community initiatives. The organisation creates safe and inclusive spaces where young people can build confidence, develop positive connections, and access meaningful opportunities.</p> <p>Liverpool LGA is a key focus area for Street Industries. The organisation previously delivered a successful Street Sports program in Lurnea and continues to engage local young people through community activations and partnerships with schools and local organisations.</p>		
Description	<p>Objective:</p> <p>The <i>Street Sports Festival – Youth Week 2026</i> is a youth-focused community event that will transform the rooftop of Westfield Liverpool into a structured Street Football arena. Delivered as part of Youth Week, the event will feature junior and open football competitions for girls and boys, local creative performances, alongside participation from local businesses and food vendors.</p> <p>The festival aims to celebrate young people, encourage active participation in sport, and create a safe and vibrant space for youth and families to connect. Delivered in partnership with Liverpool City Council, Westfield Liverpool and Red Bull Australia, and supported by local schools such as Liverpool Boys High School and Liverpool Girls High School, as well as local volunteers and members of Council’s Youth Advisory Committee, the event will strengthen community connection, promote healthy lifestyles and showcase innovative youth programming within the Liverpool CBD.</p> <p>Outcomes:</p> <ul style="list-style-type: none"> • Increase youth participation in sport by providing accessible football competitions and recreational activities during Youth Week; • Strengthen community connection by bringing together young people, families, schools, volunteers and local businesses for social interaction and positive engagement; and 		

	<ul style="list-style-type: none"> Enhance visibility of innovative youth programming by showcasing Liverpool as a city that supports bold, creative and youth-led initiatives and local partnerships.
Funding Allocation	<p>Grant funding of \$15,000 will be allocated as follows:</p> <ul style="list-style-type: none"> \$990 towards tournament trophies and medals \$1,557 towards event fencing \$2,452 towards event marketing/ promotion/ and signage \$2000 towards event gear and team shirts \$3,500 towards chalk art and graffiti mural \$2000 towards event coordination and competition management \$2500 towards media and entertainment management (event photography & videography/ MC and on-site entertainment management)
Beneficiaries	<ul style="list-style-type: none"> Local young people from the Liverpool LGA Families and broader community through visitation and engagement Local vendors, volunteers, schools and youth leadership groups.
Assessment	<p>Recommended Funding - \$15,000</p> <p>The project aligns with the Community Strategic Plan <i>Objective 1 - Healthy, Inclusive, Fair. Objective 3 - Evolving, Prosperous, Innovative. Objective 4 - Visionary, Leading, Responsible</i>, and meets the Matching Grant Program funding priorities.</p> <p>Expected Matching Grants program outcomes 7.6.2 a), b), e), f).</p>

FINANCIAL IMPLICATIONS

All costs associated with this recommendation have been incorporated into Council's 2025/26 Operational Budget and Long-Term Financial Plan. A detailed breakdown of the operating budget is provided below.

COMMUNITY SPONSORSHIP			
Budget	Balance	<i>Recommendation for funding in this report</i>	Remaining
\$225,000	\$44,268	<i>Nil</i>	\$44,268
COMMUNITY GRANTS			
Budget	Balance	<i>Recommendation funding in this report</i>	Remaining
\$227,000	\$43,377	<i>Nil</i>	\$43,377
MATCHING GRANTS			
Budget	Balance	<i>Recommendation for funding in this report</i>	Remaining
\$150,000	\$95,000	<i>\$30,000</i>	\$65,000
COMBINED FUNDING BALANCE			
Combined Budget	Combined Balance	<i>Total recommendation for funding for Community Sponsorship, Community Grants and Matching Grants</i>	Remaining Balance
\$602,000	\$182,645	\$30,000	\$152,645
\$11,000 was distributed to 11 local organisations as part of International Women's Small Grant within CEO delegation to approve			\$141,645
SUSTAINABLE ENVIRONMENT GRANTS			
<i>Budget of \$75,000 is allocated from the Environmental Levy, received through Council Rates. Unspent funds cannot be absorbed into Community Grants, Sponsorship, or Councils General Reserve.</i>			
Budget	Balance	<i>Recommendation for funding in this report</i>	Remaining Balance
\$75,000	\$65,000	<i>Nil</i>	\$65,000

CONSIDERATIONS

Economic	The financial impacts are outlined in the report above.
Environment	Raise community awareness and support action in relation to environmental issues.
Social	Support community organisations, groups, and volunteers to deliver coordinated services to the community.
Civic Leadership	Foster neighborhood pride and a sense of responsibility. Operate a well-developed governance system that demonstrates accountability, transparency, and ethical conduct.
Legislative	Local Government Act 1993, including sections 24 and 356. The council may by resolution contribute money or otherwise grant financial assistance to people for the purpose of exercising its functions. Council's grant programs are targeted to ensure a lawful and consistent approach to its contributions and financial assistance. Key functions that are supported are Council's functions of providing goods, services, and facilities, and conducting activities, appropriate to the current and future needs within the Liverpool local community and of the wider public, subject to the Local Government Act, the regulations, and any other law.
Risk	There is no risk associated with this report.

ATTACHMENTS

1. Grants Donations & Sponsorship Report Confidential Addendum 25 March 2026 (Under separate cover) - **Confidential**

COM 03

Ireland Park Masterplan

Strategic Objective	Healthy, Inclusive, Fair Deliver vibrant parks, community hubs, services and facilities that improve liveability and quality of life for everyone in the community
File Ref	066927.2026
Report By	Craig Lambeth - Manager Community Recreation
Approved By	Tina Bono - Director Community & Lifestyle

EXECUTIVE SUMMARY

The purpose of this report is to provide Council with feedback on the public exhibition of the draft Master Plan for the upgrade of Ireland Park in Liverpool, and to seek endorsement of the Master Plan having regard to the outcomes of that exhibition.

Ireland Park is currently used as a training ground by the Liverpool Rangers Soccer Club (LRSC). The site accommodates a sports field, car park, amenities block, toilets and change rooms, which are utilised by club members for a range of sports including cricket, football and rugby. In addition, Ireland Park is used by local residents and the broader community for informal recreation and passive open space.

Liverpool City Council (Council) has prepared the draft Master Plan as part of the broader Five Parks Master Plan, which spans the length of Brickmakers Creek from Joe Broad Park through to Ireland Park. The draft Master Plan was placed on public exhibition to seek feedback from stakeholders, park users and the wider community.

The draft Master Plan identifies and prioritises improvements to the sports field and associated amenities, including upgrades to change rooms, toilets and car parking, as well as the construction of a function/meeting room and separate amenities for “Home” and “Away” teams. This report summarises the outcomes of the public exhibition and presents the Master Plan for Council consideration.

RECOMMENDATION

That Council:

1. Notes the outcomes of the public exhibition and stakeholder consultation undertaken for the draft Ireland Park Master Plan;

2. Endorses the Ireland Park Master Plan, having regard to the feedback received during the public exhibition period;
3. Authorises the progression of Stage 1 works, subject to available funding, including detailed design and delivery of priority upgrades identified in the Master Plan;
4. Notes that feedback received during the public exhibition will be considered and, where appropriate, addressed during future detailed design phases and staged delivery of the Master Plan; and
5. Notes that Council will continue to seek external funding opportunities to support the detailed design and delivery of future stages of the Master Plan.

REPORT

Ireland Park is located at 203 Memorial Avenue, Liverpool (Lot 236 DP 25142 and Lot 737 DP 533701). The site is situated on the southern side of Cabramatta Creek and is framed by creek corridor parkland to the north, with established residential development to the south. Its location within the broader open space network along Cabramatta Creek provides important recreational, environmental and connectivity value to the local area.

The park currently accommodates three sports fields, a car park, an amenities building, toilets and change rooms. These facilities support both organised sporting activities and informal community use. Vehicular access to the site is provided from Memorial Avenue via a single driveway, servicing a car park with approximately 70 marked spaces. Pedestrian access is available from multiple entry points, connecting the park to surrounding neighbourhoods and the Cabramatta Creek shared walking and cycling track.

Ireland Park functions as a key sporting facility within the local open space network and is used as a training ground and home base by the Liverpool Rangers Soccer Club (LRSC). The site supports a range of sporting codes, including football, cricket and rugby. Outside of organised sport, the park is also utilised by local residents and the broader community for informal recreation, walking, and passive open space activities, contributing to community wellbeing and social connection.

PROJECT BACKGROUND

Council engaged Studio Hollenstein and SportENG to prepare a draft Master Plan for the upgrade of Ireland Park, Liverpool, in response to changing user needs and growing demand for improved sporting and community facilities.

As part of the Master Plan development, consultation was undertaken with relevant internal Council stakeholders and the Liverpool Rangers Soccer Club (LRSC), who utilise Ireland Park as their home ground. This early engagement informed the overall vision, scope and staging of the Master Plan. Key priorities identified through consultation included upgrades to the

amenities building to provide separate change rooms and toilet facilities for “Home” and “Away” teams, improvements to the car park and provision of additional parking, and staged upgrades to sporting and recreational facilities across the site.

The draft Ireland Park Master Plan provides a high-level, long-term framework to guide future investment and development of the park. While the Master Plan identifies a staged delivery approach, it does not include committed funding for implementation. Funding for each stage will need to be sourced as part of future budget processes and through external funding opportunities.

The Master Plan presents a holistic vision for Ireland Park and establishes a flexible staging strategy that allows works to be delivered progressively as funding becomes available. The proposed staging includes upgrades to the existing sports field and amenities in Stage 1, the delivery of two additional sports fields in Stage 2, and the provision of a play space and off-leash dog park in Stage 3.

Key elements of the draft Master Plan include an expanded car park, improved pedestrian connectivity through new concrete pathways, an upgraded amenities building, improvements to existing sports fields, additional sporting infrastructure, new recreational facilities and fencing. The draft Master Plan and associated architectural documentation are provided as attachments to this report.

Council will continue to actively pursue funding opportunities, including external grant programs, to support the detailed design and delivery of future stages. The timing and sequencing of each stage will be subject to funding availability, grant program criteria and Council budget considerations.

The overriding objective of the draft Master Plan is to address aging and constrained infrastructure while supporting the long-term sustainability of Ireland Park as a key sporting and community asset. In particular, the Master Plan seeks to better serve the LRSC as the site’s long-term ‘anchor tenant’, while also responding to changing community needs by introducing new and diverse recreational opportunities that encourage broader community use.

The draft Master Plan provides flexibility for staged delivery, allowing Council to progressively upgrade the park as funding becomes available and ensuring that future works align with strategic priorities and community expectations.

PUBLIC EXHIBITION

At the Council Meeting of 10 December 2024, Council endorsed the draft Master Plan for Ireland Park to be placed on public exhibition for a period of 28 days. The public exhibition provided an opportunity for community members, park users and key stakeholders to review the draft Master Plan and provide feedback to inform Council’s consideration of the proposal.

Exhibition Period

The draft Master Plan was available for public viewing and comment between Tuesday 29 April 2025 and Monday 26 May 2025.

Draft Master Plan documents and supporting documents were hosted online on Council's Liverpool Listens website - [Draft Master Plan for Ireland Park Liverpool | Liverpool Listens](#)

A hard copy of the draft Master Plan documents, and supporting documents were also available for viewing at Council's Liverpool CBD Customer Service Hub, 50 Scott Street, Liverpool.

Methods of Feedback

Community members and key stakeholders were encouraged to provide feedback via one of two ways:

1. Written submission - by email and/or post
2. An online survey - hosted on [Liverpool Listens](#)

Engagement Methods and Promotion

During the exhibition period, community members and key stakeholders were encouraged to provide feedback through the below engagement methods and promotion.

Stakeholder Meetings

- Meeting (in-person) with external stakeholder, representatives of Liverpool LRSC – 30 April. 250+ information flyers given to LRSC to distribute to members.
- Meeting (Teams) with external stakeholder, representative of Public Schools Sports Association (PSSA)/Liverpool West Public School – 19 May.
- Meeting (Teams) with internal stakeholder, Grounds Team of Liverpool City Council – 21 May.

Promotion

- Flyer mailbox drop to 500+ residential homes and businesses in surrounding streets of Ireland Park - weeks of 28 April/5 May. See Image 1 (page 4) and Image 2 (page 5) for Flyer. See Map 1 (page 6) for distribution area.
- Flyers placed in key Council facilities – e.g. Yellamundie Library, engagement stall at Powerhouse Growers and Artisan Markets (17 May).
- Social media posts – on Council's Facebook and Instagram channels - 2 May and 19 May.

- Memo to Liverpool City Councillors updating them on project/encourage constituent participation.
- Letter to Charishma Kaliyanda MP, updating them on project/encourage constituent participation.

Feedback Summary

A total of five (5) written submissions were received during the public exhibition period, including a submission from Charishma Kaliyanda MP, Member for Liverpool, on behalf of the community.

Overall, submissions demonstrate strong community support for the proposed upgrade of Ireland Park and recognise the need to improve facilities to meet the needs of a growing and diverse community. Submitters were generally supportive of a mixed-use outcome that balances organised sport with broader community recreation.

While the draft Master Plan was well received, a number of submissions raised concerns and suggestions relating to the proposed layout, safety, flood impacts and location of certain elements. Key themes emerging from the feedback are summarised below.

Stakeholder Feedback Summary

Council undertook targeted consultation with key internal and external stakeholders to better understand user needs and operational requirements and to ensure stakeholder perspectives informed the draft Master Plan. Feedback included:

- **Overall Support** Stakeholders expressed strong support for the proposed upgrades to Ireland Park and acknowledged the need to modernise facilities to better accommodate growing participation, school use and community demand.
- **Amenities and Safety** A consistent theme across stakeholders was the need for upgraded amenities that are closer to playing fields and provide improved safety, supervision and functionality. The proposed new pavilion and amenities were supported, particularly in addressing current issues with isolation of existing toilets and the need for constant supervision during school use.
- **Shade and Weather Protection** Lack of shade was identified as a significant issue, particularly for school sporting events and spectators. The proposed pavilion and covered areas were strongly supported and viewed as a major improvement for student welfare and user comfort.
- **Access, Parking and Traffic Management** Stakeholders raised concerns about the current car park layout, narrow access driveway and vehicle safety during peak use. Support was expressed for the proposed car park extension, with specific emphasis on accommodating buses during school gala days, providing safe turning movements, and improving overall traffic flow. The need for safe pedestrian access that is separated from vehicular movements was also highlighted.

- **Pedestrian Connectivity** Stakeholders supported improved pedestrian access and internal circulation within the park. A preference was expressed for dedicated pedestrian pathways that reduce conflict with vehicles and improve safety for students, families and community users.
- **Water and Supporting Infrastructure** The need for additional water stations was raised, particularly to support school-aged users during sporting activities. Easy access to drinking water and refill points was identified as a priority.
- **Play and Informal Recreation** Stakeholders supported the inclusion of a children's play space, noting its value for students and families attending sporting events, particularly for those waiting while others participate.

Overall, the feedback reflects a high level of community interest in the future of Ireland Park, with submissions focused on improving functionality, safety, accessibility and long-term outcomes for both sporting users and the wider community.

Conclusion and Next Steps

The public exhibition and stakeholder consultation process has demonstrated strong overall support for the draft Ireland Park Master Plan and the proposed upgrades to this important community and sporting asset. Feedback received highlighted the need to modernise aging infrastructure, improve safety, accessibility and amenity, and ensure the park continues to meet the needs of both organised sporting users and the wider community.

While submissions and stakeholder feedback raised a number of matters relating to layout, safety, flood impacts and the location of certain facilities, these comments provide valuable insights that will inform future detailed design and staged delivery. The feedback reinforces the key objectives of the draft Master Plan, particularly the focus on improved amenities, shade, access, parking, pedestrian safety and multi-user functionality.

Subject to Council endorsement of the Master Plan, the next steps will include progressing Stage 1 works in accordance with available funding, including detailed design and delivery of priority upgrades to the sports field and associated infrastructure.

Feedback received during the public exhibition will be considered as part of future detailed design phases, where further refinement can occur in response to technical investigations, funding opportunities and operational requirements.

Council will continue to engage with key stakeholders, including sporting clubs, schools and the community, as the project progresses and as funding becomes available for subsequent stages of the Master Plan.

FINANCIAL IMPLICATIONS

The draft Ireland Park Master Plan provides a high-level, long-term framework to guide future investment and development of the park. While the Master Plan identifies a staged delivery approach, it does not include committed funding for implementation. Funding for each stage will need to be sourced as part of future budget processes and through external funding opportunities.

CONSIDERATIONS

Economic	There are no economic and financial considerations.
Environment	There are no environmental and sustainability considerations.
Social	Support community organisations, groups and volunteers to deliver coordinated services to the community. Raise awareness in the community about the available services and facilities.
Civic Leadership	Undertake communication practices with the community and stakeholders across a range of media. Foster neighbourhood pride and a sense of responsibility.
Legislative	There are no legislative considerations relating to this report.
Risk	There is no risk associated with this report.

ATTACHMENTS

Nil

COM 04	Miller Library Future State
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Strategic Objective	Healthy, Inclusive, Fair Deliver vibrant parks, community hubs, services and facilities that improve liveability and quality of life for everyone in the community
File Ref	066929.2026
Report By	Elysa Dennis - Manager Library & Museum Services
Approved By	Tina Bono - Director Community & Lifestyle

EXECUTIVE SUMMARY

Council’s lease for the Miller Library, located within the Miller Shopping Centre, is due to conclude in November 2026. This report considers the end-of-lease arrangement in light of service performance data, facility constraints, community need, and financial sustainability.

The Miller Library operates from a small, leased footprint of approximately 150 square metres, which is below the minimum recommended size for a public library and limits the range of services, programs, collections and seating that can be provided to the community. The constrained space also contributes to operational challenges, including noise, limited program capacity and reduced perceptions of safety, as identified through customer feedback and annual survey responses.

Library usage statistics indicate that only a small proportion of the City’s library members nominate Miller as their home library, with correspondingly low borrowing activity. While overall visitation and loans are limited, public internet use at the Miller Library is comparatively high, demonstrating that the service plays an important role in facilitating digital access for the local community. The surrounding residential population exceeds the threshold that a library of this size is typically able to service, further highlighting the misalignment between facility capacity and community demand.

From a financial perspective, Council is currently committed to lease payments of approximately \$91,000 per annum, excluding outgoings, until the lease expiry in November 2026. Advice received indicates that early termination would require payment of the remaining lease value, limiting Council’s ability to exit the arrangement ahead of expiry without financial penalty. Given the relatively low service utilisation and the availability of a full-service library within close proximity at Green Valley, the ongoing cost of the Miller lease represents a significant efficiency consideration for Council.

Consistent with the findings of the Liverpool City Library Review, the current Miller Library model is not well suited to the physical location within the shopping centre and does not

support long-term service sustainability. The Review identifies alternative service approaches, including the potential transition to a more limited technology-focused or “click and collect” model, or relocation to an alternative Council-owned facility within the Miller area, should Council wish to retain a local presence while improving value for money and service outcomes.

This report therefore seeks Council’s consideration of the future of the Miller Library service following the natural expiry of the current lease. The report outlines two options for Council’s consideration, informed by service performance data, community need, financial implications and strategic alignment. These options provide a basis for Council to determine whether to progress further investigation and planning of alternative, more sustainable service delivery models, or to consolidate services within the existing library network, while continuing to support community access to library and digital services and aligning with Council’s broader community facilities strategy and financial responsibilities.

RECOMMENDATION

That Council:

1. Receive and note this report on the future of the Miller Library service following the expiry of the current lease in November 2026; and
2. Consider and determine Option 1 or Option 2, as outlined in this report, being:

Option 1 – Provide in principle support to investigate a technology-focused service model, including the investigation of potential Council-owned or shared-use facilities within the Miller area, with a further report to be presented to Council outlining viable facility options, cost estimates, service delivery implications and other operational considerations prior to any final decision; or

Option 2 – Discontinue the Miller Library service following lease expiry, with residents accessing library services through nearby branch libraries within the existing network, including Green Valley Library, and staff redeployed to other branches to support operational staffing requirements and deliver recurrent cost savings.

REPORT

Background

Miller Library is one of several branch libraries within Council’s city-wide library network and is currently located within the Miller Shopping Centre. The service operates from a leased premises of approximately 150 square metres, providing a limited collection, public access computers, small seating area and a service desk. The branch primarily services residents of Miller and surrounding suburbs who access the shopping centre for day-to-day needs.

The current lease arrangement for the Miller Library is due to expire in November 2026. Council is contractually committed to the lease for the full term, with advice confirming that

early termination would require payment of the remaining lease value. Current lease costs are approximately \$91,000 ex GST per annum, excluding outgoings, representing a significant recurrent operational expense.

As part of Council’s broader service planning and continuous improvement framework, the Miller Library has been reviewed through the Liverpool City Library Review (2024). The Review identified that the Miller Library’s physical size is below the minimum recommended standard for a public library and is only capable of servicing a population smaller than the current Miller catchment. Census data indicates that the local population exceeds the threshold typically supported by a library of this scale, placing ongoing pressure on the facility and limiting its ability to respond to community needs.

The Review further identified a number of operational and service challenges associated with the current location, including limited opening hours, restricted program delivery, constrained collection capacity and concerns raised by customers regarding amenity and safety in the immediate vicinity of the library entrance. These factors impact the overall user experience and reduce the effectiveness of the service as a welcoming and flexible community space.

Library usage data indicates that membership and borrowing levels at Miller Library are relatively low when compared with other branches in the network, with only a small proportion of members nominating Miller as their home library. In contrast, public internet and technology use at the branch remains high, highlighting the importance of digital access services for the local community and the role the library plays in addressing digital inclusion.

Comparative data for Miller, Green Valley and Carnes Hill Libraries 2024/25			
	Miller	Green Valley	Carnes Hill
Members	2,507	4,549	16,403
Visitation	30,096	51,085	174,791
Loans	9,517	26,851	142,548
Internet Use	7,707	5,551	8,896

The Liverpool City Library Review found that the current Miller Library service model is not sustainable in the long term and identified the need for Council to consider alternative approaches to service delivery. The Review outlined potential directions including a more targeted service offer focused on technology access and high-turnover collections, investigation of service delivery from an alternative Council-owned facility within the Miller area, or consolidation of services through nearby full-service libraries such as Green Valley Library, which is located within close proximity and offers a broader range of collections, programs and facilities.

In parallel, Council’s Community Facilities Strategy emphasises the importance of ensuring that leased facilities are aligned with long-term service needs, financial sustainability and sound asset management principles. The Strategy notes that the expiry of leases provides an opportunity for Council to reassess service delivery models, reduce exposure to high ongoing

operating costs, and ensure that facilities are fit-for-purpose and responsive to contemporary community expectations.

Against this backdrop, the impending expiry of the Miller Library lease provides a clear decision point for Council to consider the future of library service provision in Miller. The options presented in this report are informed by service usage data, community needs, financial considerations and relevant strategic policy directions, and are intended to support Council in determining the most appropriate course of action moving forward.

Opportunities

The conclusion of the Miller Library lease presents Council with a timely opportunity to reassess and modernise library service delivery in Miller in a way that better aligns with community needs, service performance data and long-term financial sustainability. The lease expiry enables Council to redirect resources away from a high-cost, constrained leased facility toward alternative models that continue to support digital access and information services, which remain a demonstrated community need. Consistent with the findings of the Liverpool City Library Review, opportunities exist to explore more flexible and fit-for-purpose service options, including relocation to a Council-owned facility, delivery of a technology-focused or “click and collect” service model, and strengthened integration with nearby full-service libraries such as Green Valley. These approaches would allow Council to maintain service presence and accessibility for Miller residents while improving efficiency, addressing amenity and safety concerns, and aligning with Council’s Community Facilities Strategy and broader asset management objectives.

Option 1 – Transition to a technology-focused service model (for Council consideration)

The Liverpool City Library Review identifies that, while overall membership and borrowing levels at Miller Library are low, demand for public internet access and digital services remains high. Under this option, the existing service model could transition to a technology-focused hub that prioritises access to computers, internet and digital support services, supported by a limited, high-turnover collection such as a “Reads on the Run” model refreshed regularly. As part of this approach, Council officers would explore potential facility options within the Miller area, including Council-owned or shared-use facilities, that may be more suitable and cost-effective than the current leased premises.

Given the proximity of larger, full-service libraries such as Green Valley, this option also recognises the opportunity for Miller residents to access a broader range of collections, programs and facilities through the existing library network, supported by targeted local access solutions in Miller focused on technology and convenience services.

Should Council choose to progress this option, a further report would be brought to the May Council meeting outlining viable facility options, broader cost estimates, service delivery implications and other operational considerations for Council’s consideration prior to any final decision. This approach would better align service delivery with demonstrated community need while reducing spatial and operational constraints associated with the current facility.

Option 2 – Discontinue the Miller Library service following lease expiry (for Council consideration)

Under this option, Council would discontinue the Miller Library service upon expiry of the current lease in November 2026. Residents would continue to access library services through nearby facilities, including Green Valley Library and other branch libraries within the City-wide network, which offer a broader range of collections, programs and amenities. As part of this option, staff currently allocated to Miller Library would be redeployed to other branches, assisting in addressing operational staffing pressures across the network. Discontinuation of the service would result in the removal of ongoing lease, utilities and operational costs associated with the Miller branch, delivering a direct recurrent cost saving to Council. This option represents a consolidation of services within the existing library network rather than the provision of a localised service presence in Miller.

Conclusion

This report presents two options for Council consideration regarding the future of the Miller Library service following the expiry of the current lease. Both options respond to the findings of the Liverpool City Library Review, service usage data and Council’s broader financial and asset management considerations. Council is asked to consider these options before officers invest further resources into progressing the transition approach outlined in Option 1.

It should be noted that preliminary work has already been undertaken to assess the viability of delivering a technology-focused service from a nearby Council-owned facility, indicating potential merit in this approach. However, no further detailed planning, cost modelling or operational changes will be progressed until Council provides direction on the preferred option.

FINANCIAL IMPLICATIONS

Miller projected operating budget for 26/27, totals \$249,314. Should the service be closed, Council would realise a saving of \$91,000 associated with the lease. The \$158,000 in staffing costs would be absorbed into the broader staffing establishment, which would reduce reliance on casual staff to cover operating hours across other services.

Additional savings would also be achieved through the cessation of ongoing costs such as maintenance, utilities, network servicing and other operating expenses.

If Council resolves to proceed with Option 1, which involves relocation, a further report will be brought forward outlining the financial implications of that decision and an outline of Operating expenses.

CONSIDERATIONS

Economic	Efficient delivery of council services
Environment	There are no environmental and sustainability considerations.

<p>Social</p>	<p>Raise awareness in the community about the available services and facilities.</p> <p>Support community organisations, groups and volunteers to deliver coordinated services to the community.</p> <p>Promote community harmony and address discrimination.</p> <p>Support access and services for people with a disability.</p> <p>Deliver high quality services for children and their families.</p>
<p>Civic Leadership</p>	<p>Deliver services that are customer focused.</p>
<p>Legislative</p>	<p>Council may provide goods, services and facilities, and carry out activities, appropriate to the current and future needs within its local community and of the wider public, subject to the Local Government Act 1993 (LG Act), the regulations and any other law (LG Act, section 24). This includes the provision of local libraries, library services and information services.</p> <p>In carrying out its functions, Council should be guided by the general principles in Chapter 3 of the LG Act, including section 8A (guiding principles for councils), section 8B (principles of sound financial management), and section 8C (integrated planning and reporting principles that apply to councils). The guiding principles in section 8A of the LG Act include:</p> <ul style="list-style-type: none"> • Councils should carry out functions in a way that provides the best possible value for residents and ratepayers. • Councils should plan strategically, using the integrated planning and reporting framework, for the provision of effective and efficient services and regulation to meet the diverse needs of the local community. • Councils should apply the integrated planning and reporting framework in carrying out their functions so as to achieve desired outcomes and continuous improvements. • Councils should recognise diverse local community needs and interests. • Councils should consider social justice principles. • Councils should actively engage with their local communities, through the use of the integrated planning and reporting framework and other measures. <p>Council has adopted the Library Act 1939 and, in consequence, it:</p> <ul style="list-style-type: none"> • must comply with service requirements in relation to any local library that it provides, controls or manages (section 10), • is entitled to subsidy in relation to a local library, library service or information service provided in Liverpool (section 13), and

	<ul style="list-style-type: none">• is subject to supervision by the Library Council of NSW in relation to any local library or information service it provides (section 4B). The Library Act does not appear to prevent closure of a library in circumstances where other local libraries are provided. It may affect Council's subsidy and require communication with the Library Service of NSW.
Risk	There is no risk associated with this report.

ATTACHMENTS

1. Library Review report 2024 (Under separate cover)

COM 05	Media Policy Review
Strategic Objective	Visionary, Leading, Responsible Communicate, listen, engage and respond to the community by encouraging participation
File Ref	069764.2026
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EXECUTIVE SUMMARY

In May 2025, Council endorsed a revised Media Policy to provide guidance on Council's engagement with the media. Since that time, further work has been undertaken to strengthen governance arrangements, clarify the application of the policy, and tighten approval and escalation processes to reflect contemporary communication practices and risk expectations.

This report brings back to Council two related but distinct policies - a Draft Media Policy and a Draft Social Media Policy - to provide clearer separation of purpose while ensuring alignment in intent. The revised approach strengthens accountability, consistency and oversight, supports better decision-making, and ensures Council's media and social media activities are governed by clear, contemporary and defensible processes that reflect best practice and Council resolutions.

Together, these policies provide a contemporary and robust framework to guide Council's engagement with traditional media and digital platforms, recognising the increasing importance and differing risk profiles of each.

The policies have been developed to align with the **Office of Local Government (OLG) Model Media and Social Media Policy**, ensuring consistency with sector best practice, legislative expectations and good governance principles.

While aligned in intent and approach, the policies are presented separately to allow each to focus clearly on two critical and high-risk areas of Council operations, media engagement and social media use, each of which requires tailored guidance, controls and accountability.

The separation of the policies strengthens clarity for staff and Councillors, supports effective decision-making, and ensures appropriate oversight of communications that can have significant reputational, legal and operational impacts for Council.

In developing the policies, relevant **Council resolutions and prior decisions** have been carefully considered to ensure consistency with Council's expressed position and expectations. The policies are designed to support transparency, accountability and timely communication, while clearly articulating roles, responsibilities and approval pathways.

Adoption of the Media Policy and Social Media Policy will provide Council with a clear, contemporary and defensible framework for managing external communications and public engagement, while ensuring alignment with regulatory guidance and Council's governance standards.

RECOMMENDATION

That Council:

1. Adopts the Draft Media and Social Media Policy 2026;
2. Adopts a moderation framework where comments are moderated Monday to Friday, 9am–5pm, and automatically turned off on weekends, after three days, or whenever moderation is unavailable, to reduce organisational risk; and
3. Place the Draft policies on public exhibition for a period of at least 28 days.

REPORT

Media and social media are central to modern communication and play a critical role in how Council informs, engages with and build confidence among their communities. Advances in technology and the growth of non-traditional media mean that information can be shared instantly, widely and without traditional editorial controls, significantly increasing both opportunity and risk for local government.

Social media refers to online platforms and applications, such as social networking sites, blogs, microblogs, wikis, video and audio-sharing platforms and online forums, that enable users to create, publish, share and discuss content. A defining feature of social media is its accessibility and unprecedented reach, allowing individuals and organisations to generate content that may be viewed and shared by large audiences in real time.

For Council, social media provides valuable opportunities to communicate directly with the community, promote services and initiatives, support transparency and encourage participation. At the same time, social media presents a range of challenges and risks, including harmful online behaviours such as harassment and trolling, difficulties in maintaining the accuracy and integrity of information, potential legal liability for third-party content hosted on Council platforms, and reputational impacts arising from content shared in both professional and private capacities. The pace of technological change further increases the need for clear, contemporary guidance.

In addition to these operational risks, social media use can give rise to integrity and corruption risks, including inappropriate online interactions with stakeholders, inadvertent disclosure of confidential information, lack of transparency in sponsorship or promotional activity, and perceptions of bias where Council or its officials appear to endorse particular businesses or organisations.

Media engagement presents similar opportunities and risks. The term “media” includes print, broadcast and online outlets such as newspapers, magazines, internet publishers, radio and television broadcasters. Effective media engagement can assist Council to keep the community informed, explain decisions, promote programs and initiatives, and support confidence in Council and its decision-making. Media also plays a critical role during emergencies or periods of heightened public interest when timely, accurate information is essential.

How Council is portrayed in the media has a significant impact on public perception and organisational reputation. While media can be a powerful communication tool, it also presents risks relating to the accuracy, reliability and integrity of information, the management of confidential or sensitive matters, and increased reputational exposure if media interactions are not well governed.

To address these opportunities and risks, Council has developed a **Media Policy** and a **Social Media Policy** that are aligned but intentionally separate. This approach recognises that while media and social media are closely connected, they involve different platforms, behaviours and risk profiles and therefore require distinct guidance and controls.

Both policies are aligned with the **Office of Local Government (OLG) Model Media Policy**, which has been developed to provide a best-practice framework for councils in managing media engagement. The Model Media Policy promotes consistent, accurate and professional interactions with the media, sets clear standards of conduct for Councillors and Council Officers, and supports Council to enhance and protect their reputation.

In developing the proposed Draft Media Policy and Social Media Policy, relevant Council resolutions and prior decisions have been considered to ensure alignment with Council’s expressed positions and governance expectations. Together, the policies provide a clear, contemporary and defensible framework to guide Council’s external communications, support ethical and accountable conduct, and manage reputational, legal and integrity risks

Benchmarking

Council have benchmarked our approach against a range of metropolitan councils, including City of Parramatta, Willoughby City Council, and Woollahra Municipal Council, all of which have adopted the model policies as the foundation for their governance frameworks.

Council has also reviewed the moderation approaches used by Randwick City Council and several other NSW councils that implement structured controls around moderator times and

disabling comments when moderation is not available to manage online engagement effectively and reduce liability risk to Council. Agencies across NSW Government, including the NSW Police Force and Department of Customer Service, use hybrid comment controls that allow them to limit who can comment or disable comments entirely in line with NSW Government community management guidelines and the NSW Police official social media policy.

Based on this review and feedback at the 10 March Governance meeting, it is proposed to adopt a similar model, where posts are moderated Monday to Friday between 9am and 5pm, with comments closed on weekends, after three days of a post being published, or at any time when moderation is not possible or available. This approach balances transparency with risk management, ensuring our online spaces remain respectful, well-governed, and sustainable to administer.

Key Considerations

Following this review, we have selected the General Manager-led model as the most appropriate option for our organisation, providing strong oversight and clear operational accountability. The key improvements and changes are outlined as follows:

General improvements;

- Alignment with Council's Code of Conduct;
- Complaints about the administration of Council's social media to be made to the, Director of Community & Lifestyle or Manager Communications and Marketing in the first instance; and
- Updating definition for "Official Event" as "A Civic function held by Liverpool City Council such as official openings, citizenship ceremonies, sister city delegations and award ceremonies.

Moderation;

- Clearly defined conditions around moderation and our control measures (such as blocking users from engaging with our social media should they be in breach of our policy;
- A person must only be blocked or banner from a Council social media platform with approval of the CEO, Director or Manager Communications and Marketing; and
- The duration of the ban is to be determined by the CEO, or in the case of a Councillors social media platform, the Councillor.

Councillors;

- Obliging Councillors clearly identify themselves as such on their official Councillor social media pages, and note that they are responsible for monitoring comments, posts and engagement to ensure that it complies with Council's rules for engaging on social media and record keeping obligations;
- That Councillors clearly include a disclaimer on their social media pages stating that *"the views expressed and comments made on this platform are my own and not those of Council"* when expressing views outside an endorsed Council position;
- That Councillors must update a change in their Councillor status on their social media within a month of circumstances changing (i.e. becoming or ceasing to become a Councillor);
- The Mayor is the principal member and spokesperson for the governing body of Council, in accordance with 226(c) of the Local Government Act 1993, which includes representing the view of the Council as to its local priorities; and
- As members of the governing body and community representatives, Councillors are entitled to express personal views to the media, provided they clearly acknowledge point 2;
- Councillors must clarify when speaking to the media that they are expressing their personal view as an individual Councillor and that they are not speaking for the Council (unless they are authorised to do so).
- Must seek information and guidance from the CEO, Director of Community & Lifestyle or Manager Communications and Marketing where appropriate before providing comment to the media to ensure that they have the most up-to-date information and have considered reputational or other risks.

Resolutions;

- Councillors attending official events on behalf of Council are to be recognised and reported on Council's Facebook page;
- Councillors attending official functions or delegations in their capacity as elected representatives are to be acknowledged in their role and given appropriate recognition on Councils' Facebook page; and
- Attendance by the Mayor and Councillors at a Council event constitutes permission to be photographed or videoed, and for that content to be published unless otherwise specified at the time.
- All collateral and promotional material featuring images of Councillors must either include photographs of all serving Councillors or refrain from including any photographs altogether.

Conclusion

The proposed Draft Media Policy and Draft Social Media Policy provide Council with a strengthened and contemporary governance framework for managing external communications and public engagement.

Together, the policies align with the Office of Local Government Model Media and Social Policies, reflect relevant Council resolutions, and respond to the increasing complexity and risk associated with both traditional media and social media platforms.

Endorsement of the policies will improve clarity, accountability and consistency in application, strengthen approval and escalation processes, and ensure Council’s media and social media activities are conducted in a professional, ethical and well-governed manner that protects and enhances Council’s reputation associated with both media and social media engagement.

FINANCIAL IMPLICATIONS

There are no financial implications relating to this recommendation.

CONSIDERATIONS

Economic	There are no economic and financial considerations.
Environment	There are no environmental and sustainability considerations.
Social	There are no social and cultural considerations.
Civic Leadership	Undertake communication practices with the community and stakeholders across a range of media.
Legislative	<p>This matter has been considered in accordance with the Local Government Act 1993 (NSW), including:</p> <p>Chapter 3: Principles for Local Government, which require councils to act transparently, ethically and in the best interests of the community while ensuring responsible and sustainable decision-making.</p> <p>Sections 23 and 24: Powers of Council, which provide authority to exercise general and ancillary powers necessary to perform council functions and deliver services for the benefit of the local government area.</p> <p>Sections 223, 226, 232 and 335: Governance provisions, which define the respective roles and responsibilities of the governing body, the Mayor, councillors and the General Manager, maintaining the</p>

	separation between strategic oversight and operational management. Chapter 14, Part 1: Conduct provisions, which establish standards of behaviour, ethical obligations and accountability requirements for councillors and council staff.
Risk	There is no risk associated with this report.

ATTACHMENTS

1. Draft Social Media and Media Policy



SOCIAL MEDIA POLICY

DRAFT: 09/03/2026

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Introduction

Social media – opportunities and challenges

Social media is at the heart of modern communication. Since its inception, social media has grown in popularity and influence and is now fundamental to not just how people interact with one another, but also to how we work, play and consume information and ideas.

Social media can be broadly defined as *online platforms and applications - such as social networking sites, wikis, blogs, microblogs, video and audio sharing sites, and message boards - that allow people to easily publish, share and discuss content*¹. Significantly, one of social media's key features is its unprecedented reach and accessibility, in that anyone with a computer or mobile device can use social media to generate content which has the potential to be viewed and shared by hundreds of millions of people worldwide.

Despite its obvious benefits, social media also presents a variety of challenges and risks. These include:

- the emergence of new, harmful forms of behaviour, such as cyber-bullying and trolling;
- maintaining the accuracy, reliability and integrity of information disseminated from multiple sources;
- organisations can be held liable for content uploaded onto their social media platforms by third parties²;
- content uploaded in a person's private capacity can adversely affect their employment and cause significant reputational damage to colleagues and employers; and
- rapid innovation can make it difficult to keep pace with emerging technologies and trends.

In addition, potential corruption risks may arise due to social media use. These include:

- customers, development proponents / objectors, tenderers, or other stakeholders grooming public officials by behaviours such as 'liking' specific posts, reposting content, or sending personal or private messages;
- public officials disclosing confidential or sensitive information;
- using social media for sponsorship opportunities, which may unfairly advantage one sponsor over another and lack transparency; and
- public agencies or officials promoting certain businesses by behaviours such as 'following' them, 'liking' content, or making comments, which may result in those businesses being favoured over others.

Social media and local government in NSW

As in the federal and state jurisdictions, social media has become an important tool in government and political discourse at the local level. In the context of NSW local government, social media has two primary functions:

- a) it is used by councils to interact and share information with their communities in an accessible and often more informal format.
- b) it enables councillors to promote their achievements and address their constituents directly about community issues and events in ways that either complement or bypass traditional news and print media.

In addition, many councils use social media as the platform through which they webcast their meetings. This increases transparency by providing visibility of council decision making in real time.

¹ NSW Department of Education. Social media policy: Implementation procedures – November 2018

² As confirmed by the High Court of Australia in *Fairfax Media Publications Pty Ltd v. Voller, Nationwide News Pty*

Limited v. Voller, and Australian News Channel Pty Ltd v. Voller, 8 September 2021.

However, councils and Councillors are not immune from the challenges associated with social media, which can pose a significant risk both in a legal sense, and in terms of a council's ability to operate in a unified and coordinated way. It is therefore vital that councils have the right policy settings in place so that both councils and Councillors can realise the full benefits of social media whilst mitigating risk.

Content of the Social Media Policy

At the heart of Council's Social Media Policy are the four 'Principles' of social media engagement. These are:

- Openness
- Relevance
- Accuracy
- Respect

These principles, which are expanded upon in Part 1, should underpin every aspect of a council's social media activity and all councils and council officials should commit to upholding them.

Except for Part 8, this policy applies to council social media pages and Councillor social media pages.

Adoption

This Social Media Policy is aligned to the Office of Local Government Model Social Media Policy, which represents best practice and is supported by the Code of Conduct.

Enforcement

Clause 3.1(b) of the *Code of Conduct* provides that council officials, staff and delegates must not conduct themselves in a manner that is contrary to a council's policies. A breach of this policy will be a breach of the council's code of conduct.

Concerns or complaints

Concerns or complaints about the administration of Council's social media platforms should be made to the **CEO, Director of Community & Lifestyle or Manager Communications and Marketing** in the first instance. Council should provide clear information about where any concerns and complaints can be directed in Part 9 of this policy.

Definitions

authorised user	Members of council staff who are authorised by the CEO, Director of Community & Lifestyle or Manager Communications and Marketing to upload content and engage on Liverpool City Council's social media platforms on the Council's behalf
council official	Councillors, Council Officers and delegates of the Council (including members of committees that are delegates of the council);
media	The word "Media" in this Policy means both Traditional Media and Social Media as defined below.
minor	For the purposes of clause 4.4(b) of this policy, is a person under the age of 18 years
personal information	Information or an opinion (including information or an opinion forming part of a database and whether or not recorded in a material form) about an individual whose identity is apparent or can reasonably be ascertained from the information or opinion
official event	A civic function held by Liverpool City Council such as official openings, citizenship ceremonies, sister city delegations, and award ceremonies.
social media	Online platforms and applications - such as but not limited to social networking sites, wikis, blogs, microblogs, video and audio sharing sites, and message boards - that allow people to easily publish, share and discuss content. Examples of social media platforms include, but are not limited to Facebook, Twitter, Snapchat, LinkedIn, Yammer, YouTube, Instagram, Flickr and Wikipedia

Social Media Policy

Part 1 – Principles

1.1 We, the Councillors, staff and other officials of [Liverpool City Council](#) are committed to upholding and promoting the following principles of social media engagement:

Openness Our social media platforms are places where anyone can share and discuss issues that are relevant to our Council and the community we represent and serve.

Relevance We will ensure our social media platforms are kept up to date with informative content about our Council and community.

Accuracy The content we upload onto our social media platforms and any other social media platform will be a source of truth for our Council and community and we will prioritise the need to correct inaccuracies when they occur.

Respect Our social media platforms are safe spaces. We will uphold and promote the behavioural standards contained in this policy and our Council's code of conduct when using our social media platforms and any other social media platform.

Part 2 – Administrative framework for council's social media platforms

Platforms

2.1 Council will maintain a presence on the following social media platforms:

Facebook:

- [Liverpool City Council](#)
- [Love Liverpool](#)
- [Liverpool City Library](#)
- [Liverpool Regional Museum](#)
- [Liverpool Powerhouse](#)
- [Bellbird Dining & Bar](#)
- [Liverpool Youth Council](#)
- [Liverpool Animal Shelter](#)

Instagram:

- [Liverpool City Council](#)
- [Love Liverpool](#)
- [Liverpool City Library](#)
- [Liverpool Powerhouse](#)
- [Bellbird Dining & Bar](#)
- [Liverpool Youth Council](#)
- [Liverpool Animal Shelter](#)

YouTube

- [Liverpool City Council](#)
- [Liverpool Powerhouse](#)

Linked In:

- [Liverpool City Council](#)

TikTok

- Liverpool City Council

2.2 Council's social media platforms must specify or provide a clearly accessible link to the 'House Rules' for engaging on the platform.

Establishment and deletion of Council social media platforms

- 2.3 A new Council social media platform, or a social media platform proposed by a council related entity (for example, a council committee), can only be established or deleted with the written approval of the **CEO, Director of Community & Lifestyle or Manager Communications and Marketing**
- 2.4 Where a Council social media platform is established or deleted in accordance with clause 2.3, the **CEO, Director of Community & Lifestyle or Manager Communications and Marketing** may amend clause 2.1 of this policy without the need for endorsement by the Council's governing body.

The role of the CEO;

2.5 The role of the CEO is to:

- a) approve and revoke a staff member's status as an authorised user
- b) develop and/or approve the training and/or induction to be provided to authorised users
- c) maintain a register of authorised users
- d) maintain effective oversight of authorised users
- e) ensure the Council adheres to the rules of the social media platform(s)
- f) coordinate the Council's Communications and Marketing to ensure the Council's social media platforms are set up and maintained in a way that maximises user friendliness and any technical problems are resolved promptly.

2.6 The CEO is an authorised user for the purposes of this policy.

Authorised users

- 2.7 Authorised users are members of council officers who are authorised by the **CEO, Director of Community & Lifestyle or Manager Communications and Marketing** to upload content and engage on social media on the Council's behalf.
- 2.8 Authorised users should be members of council officers that are responsible for managing, or have expertise in, the events, initiatives, programs or policies that are the subject of the social media content.
- 2.9 **CEO, Director of Community & Lifestyle or Manager Communications and Marketing will appoint authorised users when required.**
- 2.10 An authorised user must receive a copy of this policy and induction training on social media use and

Council's obligations before uploading content on Council's behalf.

2.11 The role of an authorised user is to:

- a) ensure, to the best of their ability, that the content they upload onto social media platforms is accurate
- b) correct inaccuracies in Council generated content
- c) engage in discussions and answer questions on Council's behalf on social media platforms
- d) keep the Council's social media platforms up to date
- e) moderate the Council's social media platforms in accordance with Part 5 of this policy
- f) ensure the Council complies with its record keeping obligations under the *State Records Act 1998* in relation to social media (see clauses 7.1 to 7.4 of this policy)

2.12 When engaging on social media on Council's behalf (such as, but not limited to, on a community social media page), an authorised user must identify themselves as a officer or representative of Liverpool City Council staff but they are not obliged to disclose their name or position within Council.

2.13 Authorised users must not use Council's social media platforms for personal reasons.

Administrative tone

2.14 Authorised users upload content and engage on social media on the Council's behalf. Authorised users must use language consistent with that function and avoid expressing or appearing to express their personal views when undertaking their role.

2.15 Authorised users may use more personal, informal language when engaging on Council's social media platforms, for example when replying to comments.

Register of authorised users

2.16 The **Manager Communications and Marketing** will maintain a register of authorised users. This register is to be reviewed **yearly** to ensure it is fit-for-purpose.

Ceasing to be an authorised user

2.17 The **CEO, Director of Community & Lifestyle or Manager Communications and Marketing** may revoke a staff member's status as an authorised user, if:

- a) the staff member makes such a request
- b) the staff member has not uploaded content onto any of the Council's social media platforms in the last **year**.
- c) the staff member has failed to comply with this policy
- d) the **CEO, Director of Community & Lifestyle or Manager Communications and Marketing** is of the reasonable opinion that the staff member is no longer suitable to be an authorised user.

Part 3 – Administrative framework for Councillors’ social media platforms

- 3.1 For the purposes of this policy, Councillor social platforms are not Council social media platforms. Part 2 of this policy does not apply to Councillors’ social media platforms.
- 3.2 Councillors are responsible for the administration and moderation of their own social media platforms (in accordance with Parts 3 and 5 of this policy), and ensuring they comply with the record keeping obligations under the *State Records Act 1998* (see clauses 7.1 to 7.4 of this policy) and council’s records management policy in relation to social media.
- 3.3 Clause 3.2 also applies to councillors in circumstances where another person administers, moderates, or uploads content onto their social media platform.
- 3.4 Councillors must comply with the rules of the platform when engaging on social media.

Induction and training

- 3.5 Councillors who engage, or intend to engage, on social media must receive induction training on social media use. Induction training can be undertaken either as part of the councillor’s induction program or as part of their ongoing professional development program.

Identifying as a Councillor

- 3.6 Councillors must identify themselves on their social media platforms in the following format:

Councillor “First Name and Last Name”.

- 3.7 A Councillor’s social media platform must include a profile photo which is a clearly identifiable image of the Councillor.
- 3.8 If a Councillor becomes or ceases to be the mayor, deputy mayor, or the holder of another position (for example, chairperson of a committee), this must be clearly stated on the Councillor’s social media platforms and updated within **one month** of a change in circumstances.

Other general requirements for Councillors’ social media platforms

- 3.9 Councillor social media platforms must specify or provide a clearly accessible link to the ‘House Rules’ for engaging on the platform.
- 3.10 A Councillor’s social media platform must include a disclaimer to the following effect:
- “The views expressed and comments made on this social media platform are my own and not that of the Council”.*
- 3.11 Despite clause 3.10, Mayoral or Councillor media releases and other content that has been authorised according to the Council’s media and communications protocols may be uploaded onto a Councillor’s social media platform.
- 3.12 Councillors may upload publicly available Council information onto their social media platforms.
- 3.13 Councillors may use more personal, informal language when engaging on their social media platforms.

Councillor queries relating to social media platforms

3.14 Questions from Councillors relating to their obligations under this policy, technical queries relating to the operation of their social media platforms, or managing records on social media may be directed to the CEO or Director of Community & Lifestyle in the first instance, in accordance with Council's Councillor and Staff Interaction Policy.

Other social media platforms administered by councillors

3.15 Liverpool City Councillors must advise the CEO or Director of Community & Lifestyle of any social media platforms they administer on which content relating to the Council or council officials is, or is expected to be, uploaded. The Councillor must do so within:

- a) 1 month of becoming a Councillor, or
- b) 1 month of becoming the administrator.

3.16 The Manager Communications & Marketing will then keep a record of these social media accounts.

Part 4 – Standards of conduct on social media

4.1 This policy only applies to council officials' use of social media in an official capacity or in connection with their role as a council official. The policy does not apply to personal use of social media that is not connected with a person's role as a council official.

4.2 Liverpool Council officials must comply with the Council's code of conduct when using social media in an official capacity or in connection with their role as a council official.

4.3 Council officials must not use social media to post or share comments, photos, videos, electronic recordings or other information that:

- a) is defamatory, offensive, humiliating, threatening or intimidating to other council officials or members of the public
- b) contains profane language or is sexual in nature
- c) constitutes harassment and/or bullying within the meaning of the *Liverpool City Council Code of Conduct*, or is unlawfully discriminatory
- d) is contrary to their duties under the *Work Health and Safety Act 2011* and their responsibilities under any policies or procedures adopted by the Council to ensure workplace health and safety
- e) contains content about the Council, council officials or members of the public that is misleading or deceptive
- f) divulges confidential Council information

- g) breaches the privacy of other council officials or members of the public
- h) contains allegations of suspected breaches of the Council's code of conduct or information about the consideration of a matter under the *Liverpool City Council Code of Conduct*
- i) could be perceived to be an official comment on behalf of the Council where they have not been authorised to make such comment
- j) commits the Council to any action
- k) violates an order made by a court
- l) breaches copyright
- m) advertises, endorses or solicits commercial products or business
- n) constitutes spam
- o) is in breach of the rules of the social media platform.

Council's governing body but may explain why they voted on a matter in the way that they did. (see section 232(1)(f) of the *Local Government Act 1993*).

4.4 Council officials must:

- a) attribute work to the original author, creator or source when uploading or linking to content produced by a third party
- b) obtain written permission from a minor's parent or legal guardian before uploading content in which the minor can be identified.

4.5 Council officials must exercise caution when sharing, liking, retweeting content as this can be regarded as an endorsement and/or publication of the content.

4.6 Council officials must not incite or encourage other persons to act in a way that is contrary to the requirements of this Part.

4.7 Councillors must uphold and accurately represent the policies and decisions of the

Part 5 – Moderation of social media platforms

Note: Councils and council officials should be aware that they may be considered a 'publisher' of any content uploaded onto a social media platform they administer, including content that:

- is uploaded by a third party; and/or
- appears on their social media platform because they have 'liked', 'shared', or 'retweeted' the content, or similar.

5.1 Council officials who are responsible for the moderation of the Council's or Councillors' social media platforms may remove content and 'block' or ban a person from those platforms. Such actions must be undertaken in accordance with this Part of the Social Media policy.

5.2 For the purposes of this Part, 'social media platform' and 'platform' means both the Council's and Councillors' social media platforms.

House Rules

5.3 Social media platforms must state or provide an accessible link to the 'House Rules' for engaging on the platform.

5.4 At a minimum, the House Rules should specify:

- a) the principles of social media engagement referred to in clause 1.1 of this policy
- b) the type of behaviour or content that will result in that content being removed or 'hidden', or a person being blocked or banned from the platform
- c) the process by which a person can be blocked or banned from the platform and rights of review

d) a statement relating to privacy and personal information (see clause 7.4 of this policy)

e) when the platform will be monitored (for example weekdays 9am – 5pm, during the Council's business hours)

f) that the social media platform is not to be used for making complaints about the Council or council officials.

Note: If the Council adopts clause 5.4(f), the House Rules should include information about, or a link to, Council's complaints handling policy.

5.5 For the purposes of clause 5.4(b), third parties engaging on social media platforms must not post or share comments, photos, videos, electronic recordings or other information that:

- a) is defamatory, offensive, humiliating, threatening or intimidating to council officials or members of the public,
- b) contains profane language or is sexual in nature
- c) constitutes harassment and/or bullying within the meaning of the *Liverpool City Council Code of Conduct*, or is unlawfully discriminatory
- d) contains content about the Council, council officials or members of the public that is misleading or deceptive
- e) breaches the privacy of council officials or members of the public
- f) contains allegations of suspected breaches of the Council's code of conduct or information about the consideration of a matter under the *Liverpool City Council Code of Conduct*,
- g) violates an order made by a court
- h) breaches copyright

Commented [CM1]: This will be discussed at Governance with 3 scenarios re: monitoring

- i) advertises, endorses or solicits commercial products or business,
- j) constitutes spam
- k) would be in breach of the rules of the social media platform.

Removal or 'hiding' of content

- 5.6 Where a person uploads content onto a social media platform that, in the reasonable opinion of the moderator, is of a kind specified under clause 5.5, the moderator may remove or 'hide' that content.
- 5.7 Prior to removing or 'hiding' the content, the moderator must make a record of it (for example, a screenshot).
- 5.8 If the moderator removes or 'hides' the content under clause 5.6, they must, where practicable, notify the person who uploaded the content that it has been removed and the reason(s) for its removal and their rights of review.
- 5.9 A person may request a review of a decision by a moderator to remove or 'hide' content under clause 5.6. The request must be made in writing to the CEO and state the grounds on which the request is being made.
- 5.10 Where a review request is made under clause 5.9, the review is to be undertaken by the CEO or Director Community & Lifestyle or a member of staff nominated by the CEO who is suitably qualified and who was not involved in the decision to remove or 'hide' the content.

Blocking or banning

- 5.11 If a person uploads content that is removed or 'hidden' under clause 5.6 of this policy on **four (4)** occasions, that person may be blocked or banned from **all social media platforms**.

5.12 A person may only be blocked or banned from a Council social media platform with the approval of the CEO, Director Community & Lifestyle or Manager Communications & Marketing. This clause does not apply to blocking or banning a person from a councillor's social media platform.

5.13 Prior to blocking or banning a person from a social media platform, the person must, where practicable, be advised of the intention to block or ban them from **all platforms** and be given a chance to respond. Any submission made by the person must be considered prior to a determination being made to block or ban them.

5.14 The duration of the block or ban is to be determined by the CEO, or in the case of a Councillor's social media platform, the Councillor.

5.15 Where a determination is made to block or ban a person from **all social media platforms**, the person must, where practicable, be notified in writing of the decision and the reasons for it. The written notice must also advise the person which social media platforms they are blocked or banned from and the duration of the block or ban and inform them of their rights of review.

5.16 Despite clauses 5.11 to 5.15, where a person uploads content of a kind referred to under clause 5.5, and the moderator is reasonably satisfied that the person's further engagement on the social media platform poses a risk to health and safety or another substantive risk (such as the uploading of defamatory content), an interim block or ban from all platforms may be imposed on the person **immediately for a period no longer than three months**.

Commented [CM2]: Benchmarked on Parramatta.

Commented [CM3]: Benchmarked across Parra, Waverly, Willoughby

5.17 A person who is blocked or banned from all platforms under clause 5.16 must, where practicable, be given a chance to respond to the interim block or ban being imposed. Any submission made by the person must be considered when determining whether the interim block or ban is to be removed or retained under clauses 5.11 to 5.15.

5.18 A person may request a review of a decision to block or ban then from a social media platform. The request must be made in writing to the CEO and state the grounds on which the request is being made.

5.19 Where a review request is made under clause 5.18, the review is to be undertaken by the CEO or a member of staff nominated by the CEO who is suitably qualified and who was not involved in the decision to block or ban the person. Where the decision to block or ban the person was made by the CEO, the review must be undertaken by another senior and suitably qualified member of staff who was not involved in the decision.

5.20 Where a person that is the subject of a block or ban continues to engage on a social media platform(s) using an alternative social media account, profile, avatar, etc., a moderator may block or ban the person from the platform(s) immediately. In these circumstances, clauses 5.11 to 5.19 do not apply.

Part 6 – Use of social media during emergencies (aligned to Media Policy)

6.1 During emergencies, such as natural disasters or public health incidents, Liverpool City Councils Communications and Marketing unit will be responsible for the management of content on the Council's social media platforms.

6.2 To ensure consistent messaging both during and after an emergency, authorised users and council officials must not upload content onto the Council's or their own social media platforms which contradicts advice issued by the agency coordinating the emergency response, or agencies supporting recovery efforts.

6.3 Training on social media use during emergencies should be included in training and/or induction provided to authorised users and councillors.

Part 7 – Records management and privacy requirements

Records management

- 7.1 Social media content created, sent and received by council officials (including Councillors) acting in their official capacity is a council record and may constitute open access information or be subject to an information access application made under the *Government Information (Public Access) Act 2009*. These records must be managed in accordance with the requirements of the *State Records Act 1998* and the Council's approved records management policies and practices.
- 7.2 You must not destroy, alter, or remove social media content unless authorised to do so. If you need to alter or remove social media content, you must do so in accordance with this policy, and consult with the Council's records manager and comply with the requirements of the *State Records Act 1998*.
- 7.3 When/if a councillor's term of office concludes, the councillor must contact the CEO or Director of Community and Lifestyle to manage/transfer records of social media content created during their term of office and comply with the requirements of the *State Records Act 1998*.
- 7.4 In fulfilling their obligations under clauses 7.1 to 7.3, council officials should refer to any guidance issued by the State Archives and Records Authority of NSW relating to retention requirements for councils' and councillors' social media content³.

Privacy considerations and requirements

- 7.5 Social media communications are in the public domain. Council officials should exercise caution about what personal information, if any, they upload onto social media.
- 7.6 The *Privacy and Personal Information Protection Act 1998* applies to the use of social media platforms by the Council and councillors. To mitigate potential privacy risks, council officials will:
- advise people not to provide personal information on social media platforms
 - inform people if any personal information they may provide on social media platforms is to be used for official purposes
 - moderate comments to ensure they do not contain any personal information
 - advise people to contact the Council or councillors through alternative channels if they have personal information they do not want to disclose in a public forum.
- 7.7 Council officials must ensure they comply with the *Health Records and Information Privacy Act 2002* when engaging on and/or moderating social media platforms. In fulfilling their obligations, council officials should refer to any guidance issued by the Information and Privacy Commission of NSW, such as, but not limited to, the Health Privacy Principles.

³ See State Archives and Records Authority of NSW *'Government Recordkeeping / Advice and Resources / Local*

Government' and *'Social media recordkeeping for councillors'*

Part 8 – Private use of social media

Note: Activities on social media websites are public activities. Even though privacy settings are available, content can still be shared and accessed beyond the intended recipients.

The terms and conditions of most social media sites state that all content becomes the property of the site on which it is posted⁴.

What constitutes 'private' use?

8.1 For the purposes of this policy, a council official's social media engagement will be considered 'private use' when the content they upload:

- a) is not associated with, or does not refer to, the Council, any other council officials, contractors, related entities or any other person or organisation providing services to or on behalf of the Council in their official or professional capacities, and
- b) is not related to or does not contain information acquired by virtue of their employment or role as a council official.

8.2 If a council official chooses to identify themselves as a council official, either directly or indirectly (such as in their user profile), then they will not be deemed to be acting in their private capacity for the purposes of this policy.

Use of social media during work hours

8.3 Council staff who access and engage on social media in their private capacity during work hours must

ensure it does not interfere with the performance of their official duties.

⁴ Social Media: Guidance for Agencies and Staff (Government of South Australia) – page 9

Part 9 – Concerns or complaints

- 9.1 Concerns or complaints about the administration of a council's social media platforms should be made to the council's CEO, Director of Community & Lifestyle or Manager Communications and Marketing in the first instance.
- 9.2 Complaints about the conduct of council officials (including Councillors) on social media platforms may be directed to the CEO.
- 9.3 Complaints about the CEO's conduct on social media platforms may be directed to the Mayor.

Part 10 – Acknowledgements and Protocol

Photography

- 10.1 Media content photo opportunities will be co-ordinated by Council's Communications and Marketing Team.
- 10.2 Attendance by the Mayor or a Councillor/s at a Council event constitutes permission to be photographed or videoed, and for that content to be published unless otherwise specified at the time.
- 10.3 Photo and video from the event will be selected at the discretion of the Manager Communications and Marketing.
- 10.4 Material published must have the permission of those featured; in the case of a person under the age of 18, this must be written permission from the child's parent or guardian.
- 10.5 Photos taken by Council staff and any Council contract photographers remain the property of Council.
- 10.6 All collateral and promotional material featuring images of Councillors must either include photographs of all serving Councillors or refrain from including any photographs altogether.

Commented [CM4]: 092793.2025 - NOM 01 - 23 April 2025 Council Meeting

Acknowledgements on Social Media

10.7 Councillors attending official events on behalf of Council are recognized and reported on through the Council's Facebook page.

10.8 Representation of Council at official functions, delegation and community events is acknowledged in a fair and non-partisan manner.

10.9 Councillors attending official functions or delegations in their capacity as elected representatives are to be acknowledged in their role and given appropriate recognition on Council's Facebook page.

DRAFT

Commented [CM5]: 301800.2025 - NOM 02 - 25 Sept 2025 Council Meeting

AUTHORISED BY
 Chief Executive Officer

EFFECTIVE FROM
 XX MONTH XXXX

DIRECTORATE RESPONSIBLE
 Community & Lifestyle – Communications & Marketing

REVIEW DATE
 Two years from the date of adoption of this policy

VERSIONS

Version	Amended by	Changes made	Date	TRIM Number
1	Council Resolution	Nil	29 July 2020	182381.2018
2				

THIS POLICY HAS BEEN ALIGNED TO THE OFFICE OF LOCAL GOVERNMENT MODEL SOCIAL MEDIA POLICY

REFERENCES

Local Government NSW Model Social Media Policy
 Local Government NSW Model Media Policy
 Liverpool City Council Code of Conduct

ATTACHMENTS

301800.2025 – *Transparency and Fairness*
 092793.2025 – *Motion to Standardise Representation in Council Advertisement*
 289378.2025 – *Review of Media Policy*

LIVERPOOL CITY COUNCIL

MEDIA POLICY

DRAFT: 09/03/2026

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Introduction

Media – opportunities and challenges

The Media Policy has been developed to provide a framework to assist councils when dealing with the media and to ensure that media engagement by councillors and staff is consistent, accurate and professional and enhances the council's reputation.

Effective media engagement can assist councils to keep their community informed, explain decisions and to promote community confidence in the council and its decisions.

The term "media" used in this policy means print, broadcast and online media used for communicating information to the public, including, but not limited to, newspapers, magazines, internet publishers, radio, and television broadcasters.

The advancement of technology and the development of non-traditional media means that the media now has unprecedented reach and accessibility. Anyone with a computer or hand-held device can access media platforms and actively engage in content which has the potential to be viewed and shared by hundreds of millions of people worldwide.

How Liverpool City Council is portrayed in the media impacts greatly on how the organisation is perceived. Media can be an effective tool to promote council programs, events, and initiatives. In addition, media can be invaluable in times of crisis or emergency when information needs to be communicated to the public.

Despite its obvious benefits, media also presents a variety of challenges and risks. These include:

- maintaining the accuracy, reliability, and integrity of information
- ensuring confidential information is managed appropriately, and
- the increased exposure and risk to reputation where information is not managed appropriately

The development and intent of this policy

Liverpool City Councils' Media Policy aligns with the Office of Local Government Model Media Policy.

The Model Media Policy sets out an exemplar approach by incorporating examples of best practice from the media policies of a diverse range of NSW councils, as well as from Commonwealth and State Government agencies.

Content of the Media Policy

At the heart of Council's Media Policy are the four 'principles' of media engagement. These are:

- Openness
- Consistency
- Accuracy
- Timeliness.

These principles, which are expanded upon in Part 1, should underpin every aspect of a council's media engagement and all councils and council officials should commit to upholding them.

This policy applies to engagement between council officials and the media. It does not apply to social media use. Council has developed a Social Media policy for this use.

Enforcement

Clause 3.1(b) of the Code of Conduct provides that council officials, staff and delegates must not conduct themselves in a manner that is contrary to a council's policies. A breach of this policy will be a breach of the council's code of conduct.

Concerns or complaints

Concerns or complaints about the administration of a council's social media platforms should be made to the council's **CEO, Director of Community & Lifestyle or Manager Communications and Marketing** in the first instance.

Definitions

authorised user	Members of council staff who are authorised by the CEO, Director of Community & Lifestyle or Manager Communications and Marketing to upload content and engage on Liverpool City Council's social media platforms on the Council's behalf
council official	Councillors, Council Officers and delegates of the Council (including members of committees that are delegates of the council);
media	The word "Media" in this Policy means both Traditional Media and Social Media as defined below.
minor	For the purposes of clause 4.4(b) of this policy, is a person under the age of 18 years
personal information	Information or an opinion (including information or an opinion forming part of a database and whether or not recorded in a material form) about an individual whose identity is apparent or can reasonably be ascertained from the information or opinion
official event	A civic function held by Liverpool City Council such as official openings, citizenship ceremonies, sister city delegations, and award ceremonies.
social media	Online platforms and applications - such as but not limited to social networking sites, wikis, blogs, microblogs, video and audio sharing sites, and message boards - that allow people to easily publish, share and discuss content. Examples of social media platforms include, but are not limited to Facebook, Twitter, Snapchat, LinkedIn, Yammer, YouTube, Instagram, Flickr and Wikipedia

Media Policy

Part 1 – Principles

1.1 We, the councillors, staff, and other officials of Liverpool City Council, are committed to upholding and promoting the following principles of media engagement:

Openness We will ensure that we promote an open exchange of information between our council and the media.

Consistency We will ensure consistency by all councillors and staff when communicating with the media.

Accuracy The information we share with the media will be a source of truth for our council and community and we will prioritise the need to correct inaccuracies when they occur.

Timeliness We will ensure that we respond to media enquiries in a timely manner.

Part 2 – Administrative framework for engagement with the media

The Role of the CEO;

1.2 The role of the CEO is to:

- a) be the lead point of contact for all media enquiries, requests for interviews, requests to film or photograph council staff, facilities or events for news and current affairs purposes
- b) be responsible for preparing all media statements prior to their release
- c) delegate to staff members to respond to media enquiries where appropriate
- d) maintain a register of delegated staff
- e) maintain effective oversight of delegated staff
- f) revoke a staff member's status as a delegated staff member when required
- g) ensure that media statements are approved by the Mayor prior to their release where appropriate
- h) develop and/or approve media training and/or induction to be provided to delegated staff and/or Councillors
- i) maintain a record of all media enquiries and responses
- j) ensure that media organisations and their representatives are treated professionally, equally and without bias
- k) ensure that media enquiries are dealt with promptly

- l) provide guidance to Councillors approached by the media for comment to avoid communication of misinformation, and
- m) ensure that all media releases are published on the Council's website.

Part 3 – Who can engage with the media

The Chief Executive Officer

- 1.3 The CEO is the official spokesperson for the Council on operational and administrative matters.
- 1.4 The CEO may delegate to other council staff to speak on their behalf where appropriate, (for example, where the delegated staff member has professional expertise regarding the subject matter, or the CEO is unavailable).

The Mayor

- 1.5 The Mayor is the principal member and spokesperson of the governing body of Council, in accordance with Section 226(c) of the *Local Government Act 1993*;

To be the principal member and spokesperson of the governing body, including representing the view of the Council as to its local priorities.

- 1.6 If the Mayor is unavailable, the Deputy Mayor may act as the Council's spokesperson.
- 1.7 The Mayor may delegate their role as spokesperson to other Councillors where appropriate, (for example, where another Councillor is best placed to comment, because the issue is of particular interest to them, or it is within their particular area of expertise).

Councillors

- 3.1 As a member of the governing body and as a representative of the community, Councillors are free to express their personal views to the media.
- 3.2 When engaging with the media Councillors:
 - must not purport to speak for the Council unless authorised to do so.

- must clarify when speaking to the media that they are expressing their personal views as an individual councillor and that they are not speaking for the Council (unless authorised to do so)
 - must uphold and accurately represent the policies and decisions of the Council
 - must not disclose council information unless authorised to do so, and
 - must seek information and guidance from the **CEO, Director of Community & Lifestyle or Manager Communications and Marketing** where appropriate before providing comment to the media to ensure they have the most up-to-date and relevant information and have considered reputational or other risks.
- 3.3 In the interests of promoting a positive, safe and harmonious organisational culture, councillors should endeavour to resolve personal differences privately and must not prosecute them publicly through the media.
- 3.4 Where Councillors (including the Mayor) become aware of potential issues that could result in media interest, they should provide this information to the **CEO, Director Community & Lifestyle, or Manager Communications & Marketing**
- Director Community & Lifestyle, or Manager Communications & Marketing.**
- 3.7 Council officers are free to express their personal views to the media on matters that do not relate to the Council, but in doing so, must not make comments that reflect badly on the Council or that bring it into disrepute.
- 3.8 If authorised to speak to the media, Council staff:
- must uphold and accurately represent the policies and decisions of the Council
 - must not disclose Council information unless authorised to do so by the **CEO, Director Community & Lifestyle, or Manager Communications & Marketing** and
 - must seek information and guidance from the **Director Community & Lifestyle or Manager Communications and Marketing** where appropriate before providing comment to the media to ensure they have the most up-to-date and relevant information and have considered reputational or other risks
- 3.9 Where Council staff become aware of potential issues that could result in media interest, they should provide this information to the **CEO, Director Community & Lifestyle, or Manager Communications & Marketing.**

Council Staff

- 3.5 Council staff must not speak to the media about matters relating to the Council unless authorised by the **CEO, Director Community & Lifestyle, or Manager Communications & Marketing** to do so.
- 3.6 If Council staff receive a media enquiry or they are invited to comment to the media on a matter relating to the Council, they must refer the enquiry to the **CEO,**

Tone

- 3.10 All media engagement by council officials must be conducted in a professional, timely and respectful manner.

Induction and training

- 3.11 The Council must provide training to Council officials who engage or are authorised to engage with the media.
- 3.12 Media engagement training will be provided to Councillors as part of their induction or refresher training or as part of their ongoing professional development program.

Councillors' questions about media engagement

- 3.13 Councillors must direct any questions about their obligations under this policy to the **CEO, Director Community & Lifestyle, or Manager Communications & Marketing**.

Part 4 – Standards of conduct when engaging with the media

- 4.1 Council officials must comply with the Council's code of conduct when engaging with the media in an official capacity or in connection with their role as a council official.
- 4.2 Council officials must not share information or make comments to the media through either direct or indirect mechanisms that:
- a) are defamatory, offensive, humiliating, threatening, or intimidating to other council officials or members of the public
 - b) contains profane language or is sexual in nature
 - c) constitutes harassment and/or bullying within the meaning of the *Model Code of Conduct for Local Councils in NSW*, or is unlawfully discriminatory
 - d) is contrary to their duties under the *Work Health and Safety Act 2011* and their responsibilities under any policies or procedures adopted by the Council to ensure workplace health and safety
 - e) contains content about the Council, council officials or members of the public that is misleading or deceptive
 - f) divulges confidential Council information
 - g) breaches the privacy of other council officials or members of the public
 - h) contains allegations of suspected breaches of the Council's code of conduct or information about the

consideration of a matter under the *Procedures for the Administration of the Model Code of Conduct for Local Councils in NSW*

- i) could be perceived to be an official comment on behalf of the Council where they have not been authorised to make such comment
- j) commits the Council to any action
- k) violates an order made by a court
- l) breaches copyright
- m) advertises, endorses, or solicits commercial products or business.

Part 5 – Use of media during emergencies

5.1 During emergencies, such as natural disasters or public health incidents, Liverpool City Councils Communications and Marketing unit will be responsible for the management of content on the Council's social media platforms.

5.2 To ensure consistent messaging both during and after an emergency, authorised users and council officials must not upload content onto the Council's or their own social media platforms which contradicts advice issued by the agency coordinating the emergency response, or agencies supporting recovery efforts.

6.1 Training on social media use during emergencies should be included in training and/or induction provided to authorised users and Councillors.

Part 6 – Media engagement in the lead up to elections

- 6.2 This policy does not prevent the Mayor or Councillors who are candidates at a council or any other election from providing comment to the media in their capacity as candidates at the election.
- 6.3 Any media comment provided by the Mayor or Councillors who are candidates at a Council or another election must not be provided in an advertisement, newspaper column, or a radio or television broadcast paid for by Council or produced by Council or with Council resources.
- 6.4 *Clause 8.17 of the Code of Conduct states Council officials must not use Council resources (including Council staff), property or facilities for the purpose of assisting your election campaign or the election campaigns of others unless the resources, property of facilities are otherwise available for use or hire by the public and any publicly advertised fee is paid for use of the resources, property or facility.*

Part 7 – Records management requirements

- 7.1 Media content created and received by council officials (including Councillors) acting in their official capacity is a council record and may be subject to information access applications made under the *Government Information (Public Access) Act 2009*. These records must also be managed in accordance with the requirements of the *State Records Act 1998* and the Council's approved records management policies and practices.

AUTHORISED BY

Chief Executive Officer

EFFECTIVE FROM
 XX MONTH XXXX

DIRECTORATE RESPONSIBLE
 Community & Lifestyle – Communications & Marketing

REVIEW DATE
 Two years from the date of adoption of this policy

VERSIONS

Version	Amended by	Changes made	Date	TRIM Number
1				
2				

THIS POLICY HAS BEEN ALIGNED TO THE OFFICE OF LOCAL GOVERNMENT MODEL MEDIA POLICY

REFERENCES

Local Government NSW Model Social Media Policy
 Local Government NSW Model Media Policy
 Liverpool City Council Code of Conduct

CORP 01

**Office of Local Government - Council Complaint
Statistics 2024-2025**

Strategic Objective	Visionary, Leading, Responsible Demonstrate a high standard of transparency and accountability through a comprehensive governance framework.
File Ref	065311.2026
Report By	David Day - Head of Governance
Approved By	Farooq Portelli - Director Corporate Services

EXECUTIVE SUMMARY

Each year the Office of Local Government (OLG) publishes statistics in relation to the complaints it receives about Council's. This report provides an overview of the OLG statistics, and a breakdown of complaints made to the OLG about Liverpool City Council for the period 2024-25.

RECOMMENDATION

That Council note the report.

REPORT

The Office of Local Government (OLG) receives complaints from members of the community about councils and publishes that data annually on its website. The data for the 2024-25 period was uploaded to the OLG website on the 27 February 2026: <https://www.olg.nsw.gov.au/public/council-complaint-statistics/>.

The published data is designed to assist councils in understanding issues affecting their communities, identify emerging issues and trends, prioritise and direct resources. The data also assists OLG to identify the need for changes to local government legislation or policy or a need for training, guidance or other best practice advice.

For the reporting period 2024-25, OLG received a total of 1801 complaints about councils in comparison to the previous year 2023-24 when it received 1242 complaints. This represents an increase of approximately 45%.

Complaints against Liverpool City Council:

OLG received 65 complaints against Liverpool City Council, representing 3.6% of all complaints received. The table below provides complaint numbers for the top five councils.

Number of Complaints by Council	
Northern Beaches Council	153
Clarence Valley Council	114
Snowy Monaro Regional Council	86
Central Coast Council	83
Liverpool City Council	65

The total number of complaints received by OLG relating to Liverpool City Council was higher in 2024/25 than in previous years.

Year	Total complaints	LCC complaints	Percentage of total
2024/25	1801	65	3.6%
2023/24	1242	27	2.1%
2022/23	1143	21	1.8%
2021/22	1396	8	0.5%
2020/21	1543	13	0.8%

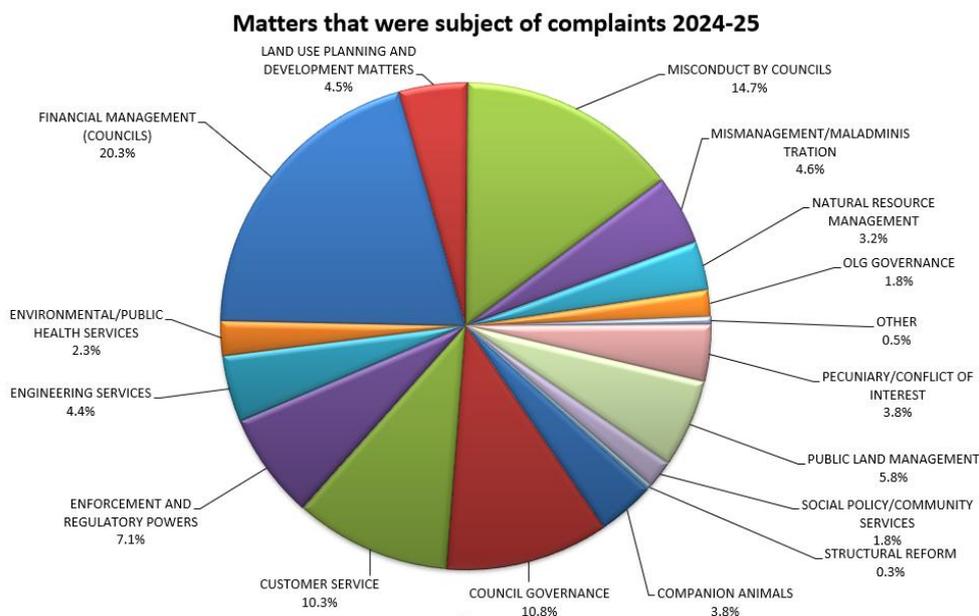
The reasons for the increase in complaints are not explained. The OLG website indicates the following matters:

- The volume of complaints does not necessarily reflect the seriousness of the issues raised.
- Complaint numbers may be influenced by coordinated campaigns targeting councils or individual councillors, often centered around a single contentious matter.
- Where there is no evidence of serious misconduct or maladministration, and concerns relate primarily to the merits of a council decision, the Office of Local Government (OLG) will generally not pursue an investigation.
- An investigation may arise from a single complaint or from multiple complaints relating to one or more issues. It can also cover complaints made across a broad timeframe, including those lodged over a number of years.

The OLG website records that during the 2024-25 reporting period there was an ongoing investigation into Liverpool City Council under section 430 of the Local Government Act 1993. This led to the ordering of a public inquiry into the Council.

Nature of complaints

OLG provides details of complaints by category or keyword:



The breakdown by keyword is intended to allow councils to understand areas where concerns have been raised. Complaints may relate to multiple keyword categories and as such the total number by keyword (2723) is higher than the number of complaints received (1801).

The table below identifies the keywords or categories for complaints made against Liverpool City Council in 2024/25.

Keyword	No of Complaints
Companion Animals	4
Council Governance	10
Customer Service	12
Enforcement & Regulatory Powers	6
Engineering Services	4
Environmental/Public Health Services	2
Financial Management (Council's)	9
Land Use Planning & Development Matters	1
Misconduct by councils	18
Mismanagement/Maladministration	1
Natural Resource Management	0
OLG Governance	15
Other	2
Pecuniary/Conflict of Interest	3
Public Land Management	3
Social Policy/Community Services	2
Structural Reform	0
Total categories flagged for complaints	92

Council does not know what action was taken by OLG in relation to each of the complaints received against Liverpool City Council.

It is expected that Council will receive the report of the public inquiry this year. The findings will likely assist future improvement.

FINANCIAL IMPLICATIONS

There are no financial implications relating to this recommendation.

CONSIDERATIONS

Economic	There are no economic and financial considerations.
Environment	There are no environmental and sustainability considerations.
Social	Raise awareness in the community about the available services and facilities.
Civic Leadership	Encourage the community to engage in Council initiatives and actions. Provide information about Council's services, roles and decision making processes. Deliver services that are customer focused. Operate a well-developed governance system that demonstrates accountability, transparency and ethical conduct.
Legislative	Local Government Act 1993 Pursuant to section 23 of the Local Government Act, Council may do all such things as are supplemental or incidental to, or consequential on, the exercise of its functions. This includes considering information about complaints and how this may affect the delivery of council functions.
Risk	There is no risk associated with this report.

ATTACHMENTS

Nil

CORP 02

Investment Report February 2026

Strategic Objective	Visionary, Leading, Responsible Ensure Council is accountable and financially sustainable through the strategic management of assets and resources
File Ref	065871.2026
Report By	Vishwa Nadan - Chief Financial Officer
Approved By	Farooq Portelli - Director Corporate Services

EXECUTIVE SUMMARY

This report presents Council's investment portfolio and its performance at 28 February 2026. Key highlights include:

- Council held investments with a market value of \$440 million (see **Attachment 1** for details).
- The Reserve Bank of Australia (RBA) has increased official cash rate to 3.85 per cent.
- Council's investment portfolio is performing better than ABBI benchmark. The portfolio yield (for the year to February 2026) was 64 basis points above the benchmark (AusBond Bank Bill Index)

	AusBond Bank Bill Index (ABBI)
Benchmark	3.83%
Portfolio yield	4.47%
Performance above benchmark	0.64%

- A Strategic Investment Committee has been formed to guide investment decisions which include considering switch options to optimise returns.
- Year-to-date, Council's investment income was \$1.62 million higher than the original budget. This is due to a combination of increase in market interest rates, active management of investment funds and unrealised gain in fair value of Floating Rate Notes (FRNs).
- Year-to-date, Council's investment in mortgage-backed securities (MBSs) is valued at \$324,000 below face value. Council's investment advisor continues to review Council's

investment in MBSs and recommends Council continue to hold its investments in the Class A and Class C securities.

There is significant uncertainty associated with these investments, however presently Council's investment advisor considers that, on balance, there is more upside opportunity than downside risk. This is subject to ongoing regular review. MBSs are no longer rated.

- Council's investments and reporting obligations fully complied with the requirements of section 625 of the *Local Government Act 1993* and section 212 of the *Local Government (General) Regulation 2021*.
- Council's portfolio also fully complied with limits set out in its current Investment Policy, noting the exception applicable to MBSs (as investment in them pre-dates the current Investment Policy).
- Reserve balances were as follows (see **Attachment 2** for details):

	Opening balance 1 July 2025	Actual balances 28 Feb 2026	Projected balances to 30 June 2026
Externally restricted	\$379.7m	\$391.7m	\$353.3m
Internally restricted	\$33.6m	\$35.4m	\$40.1m
Unrestricted (General)	\$2.8m	\$12.6m	\$6.7m
Total	\$416.1m	\$439.7m	\$400.1m

RECOMMENDATION

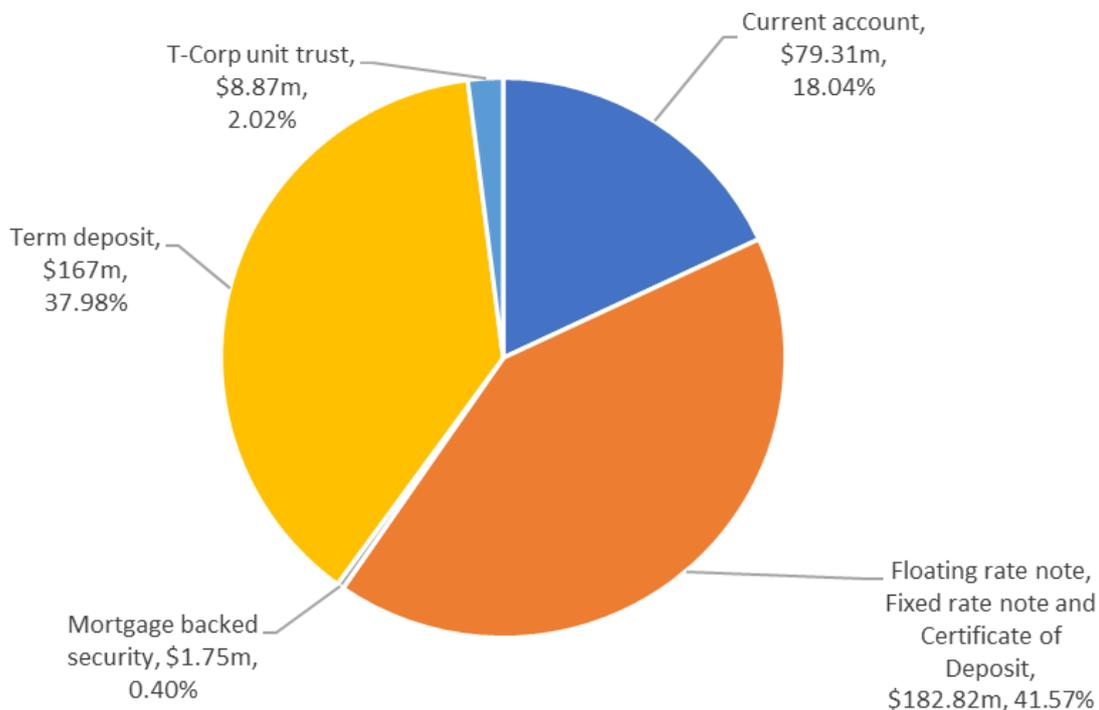
That Council receives and notes this report.

REPORT

Section 212 of the *Local Government (General) Regulation 2021* requires that the Responsible Accounting Officer must provide Council with a written report setting out details of all money that Council has invested under section 625 of the *Local Government Act 1993*.

Council's portfolio

At 28 February 2026, Council held investments with a market value of \$440 million. Council's investment register detailing all its investments is provided as an attachment to this report. In summary, Council's portfolio consisted of investments in:



The ratio of market value compared to face value of various debt securities is shown in the table below.

Asset class	Feb-26	Jan-26	Jun-25
Senior debts (FRNs ,TCDs & FRBs)*	100.15%	100.14%	100.09%
MBS (Reverse mortgage-backed securities)	84.40%	84.60%	83.24%
T-Corp unit trusts	144.77%	143.23%	133.59%

***Definition of terms**

- *FRN - Floating Rate Note - returns an aggregate of a fixed margin and a variable benchmark (usually the Bank Bill Swap Rate).*
- *FRB - Fixed Rate Bond – returns a fixed coupon (interest) rate and is tradeable before maturity.*
- *TCD - Transferrable Certificate of Deposit - security issued with the same characteristics as a term deposit, however it can be sold back (transferred) into the market prior to maturity. A floating TCD pays a coupon linked to a variable benchmark (90-day Bank Bill Swap Rate).*

Council continues to closely monitor the investments in its portfolio to ensure continued compliance and minimal exposure to risk.

Mortgaged-backed securities

Council's investment advisor regularly reviews investments in grandfathered mortgage-backed securities (MBSs) and continues to recommend "hold" position on investments in Class A and both Class C securities.

There is significant uncertainty associated with these investments, however presently the investment advisors believe there is, on balance, more upside opportunity than downside risk. Notwithstanding this recommendation, Council's investment advisor has assessed that both Class C securities are likely to eventually default. However, Council will continue to receive interest up until default which is likely to be many years in the future. Fitch Rating Agency has decided to withdraw its rating on MBSs and as a result, Council's investments in these securities are now classed as non-rated. Year-to-date, Council's investment in MBSs is valued at \$324,000 below face value.

Portfolio maturity profile

The table below shows the percentage of funds invested at different durations to maturity.

Complies to Investment policy	Term to maturity	Total	% Holdings	Term to maturity policy limit minimum	Term to maturity policy limit maximum
	Current account	79,311,296	18.04%		
	Term deposits < 1 year	124,000,000	28.20%		
	T-Corp unit trust	8,867,828	2.02%		
	Tradeable securities	182,818,037	41.57%		
✓	Portfolio % < 1 year (Short term liquidity)	394,997,161	89.82%	30%	100%
✓	Term deposit > 1 year < 3 years	43,000,000	9.78%	0%	70%
✓	Grand fathered securities	1,754,096	0.40%	N/A	N/A
✓	Portfolio % (Medium term liquidity)	44,754,096	10.18%		
	Total portfolio	439,751,257	100.00%		

Counterparty policy limit compliance

Complies to Investment policy	Issuer	Security rating	Market value	% Total value	Maximum Institutional policy limit % holdings
✓	AMP Bank Ltd	BBB+	23,525,690.79	5.35%	15%
✓	ANZ Banking Group Ltd	AA-	20,946,201.55	4.76%	35%
✓	Australian Military Bank	BBB+	3,000,000.00	0.68%	15%
✓	Bank Australia	BBB+	6,379,073.45	1.45%	15%
✓	Bank of Queensland Ltd	A-	17,838,922.00	4.06%	25%
✓	Bank Vic	BBB+	3,000,000.00	0.68%	15%
✓	Bendigo & Adelaide Bank Ltd	A-	1,811,811.60	0.41%	25%
✓	Beyond Bank	BBB+	3,000,000.00	0.68%	15%
✓	Commonwealth Bank of Australia Ltd	AA-	87,315,121.01	19.86%	35%
✓	Emerald Reverse Mortgage Trust (Class A)	Unrated	541,484.03	0.12%	5%
✓	Emerald Reverse Mortgage Trust (Class C)	Unrated	1,212,612.00	0.28%	5%
✓	Great Southern Bank	BBB+	7,859,881.15	1.79%	15%
✓	Heartland Bank Australia Limited	BBB	19,000,000.00	4.32%	15%
✓	Heritage and Peoples Choice Limited	BBB+	3,755,846.25	0.85%	15%
✓	ING Bank	A	32,137,360.80	7.31%	25%
✓	Macquarie Bank	A+	9,058,430.24	2.06%	25%
✓	Mizuho Bank	A	3,512,551.00	0.80%	25%
✓	MyState (Auswide) Bank	BBB	16,000,000.00	3.64%	15%
✓	National Australia Bank Ltd	AA-	23,868,914.80	5.43%	35%
✓	Newcastle Greater Mutual Group Ltd	BBB+	3,839,079.40	0.87%	15%
✓	Northern Territory Treasury	AA-	5,000,000.00	1.14%	35%
✓	NSW Treasury Corporation	Unrated	8,867,828.36	2.02%	5%
✓	Police Credit Union SA	Unrated	6,000,000.00	1.36%	5%
✓	Rabobank Australia Limited	A	44,063,229.70	10.02%	25%
✓	Royal Bank of Canada	A	11,776,580.10	2.68%	25%
✓	Scotia Bank	A-	8,532,635.00	1.94%	25%
✓	State Bank of India, Sydney Branch	BBB-	8,000,000.00	1.82%	15%
✓	Sumitomo Mitsui Banking	A	5,007,350.00	1.14%	25%
✓	Suncorp Bank	AA-	14,495,423.00	3.30%	35%
✓	Teachers Mutual Bank	BBB+	4,011,133.00	0.91%	15%
✓	UBS AG	A+	2,042,550.00	0.46%	25%
✓	Unity Bank	BBB+	5,000,000.00	1.14%	15%
✓	Westpac Banking Corporation Ltd	AA-	29,351,547.80	6.67%	35%
	Portfolio Total		439,751,257.03	100%	

Credit rating policy limit compliance

Complies to Investment policy	Credit rating	Market value	% Portfolio	Maximum policy limit
✓	AAA Category	1,771,866	0.40%	100%
✓	AA Category	180,977,208	41.15%	100%
✓	A Category	134,009,554	30.47%	60%
✓	BBB Category	106,370,704	24.19%	45%
✓	Unrated	16,621,924	3.78%	10%
	Total Portfolio	439,751,257	100.00%	

Compliance with Investment policy – In summary

Legislative requirements	✓	Fully compliant, noting exception applicable to grandfathered mortgaged-backed investments.
Portfolio credit rating limit	✓	Fully compliant
Institutional exposure limits	✓	Fully compliant
Overall portfolio credit limits	✓	Fully compliant
Term to maturity limits	✓	Fully compliant

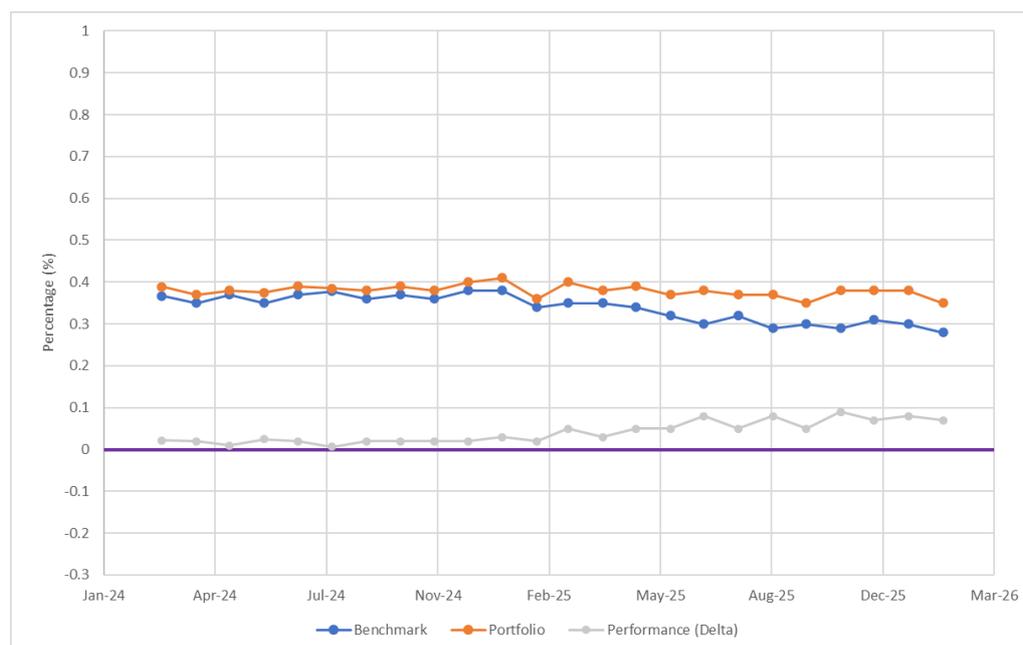
Portfolio performance against relevant market benchmark

Council’s Investment Policy prescribes the AusBond Bank Bill Index (ABBI) as a benchmark to measure return on cash and fixed interest securities. The ABBI represents the average daily yield of a parcel of bank bills. Historically there has been a positive correlation between changes in the cash rate and the resulting impact on the ABBI benchmark.

Council’s investment portfolio is performing better than ABBI benchmark. The portfolio yield for the year to February 2026 was above the ABBI index by 64 basis points (portfolio yield: 4.47%; ABBI: 3.83%).

A Strategic Investment Committee, comprising of the CEO, Director Corporate Support, CFO and Accountant (Investment & Treasury Management), has been formed to guide investment decisions. Since inception several switch options were executed that enabled Council to make capital gains on FRNs and earn better returns.

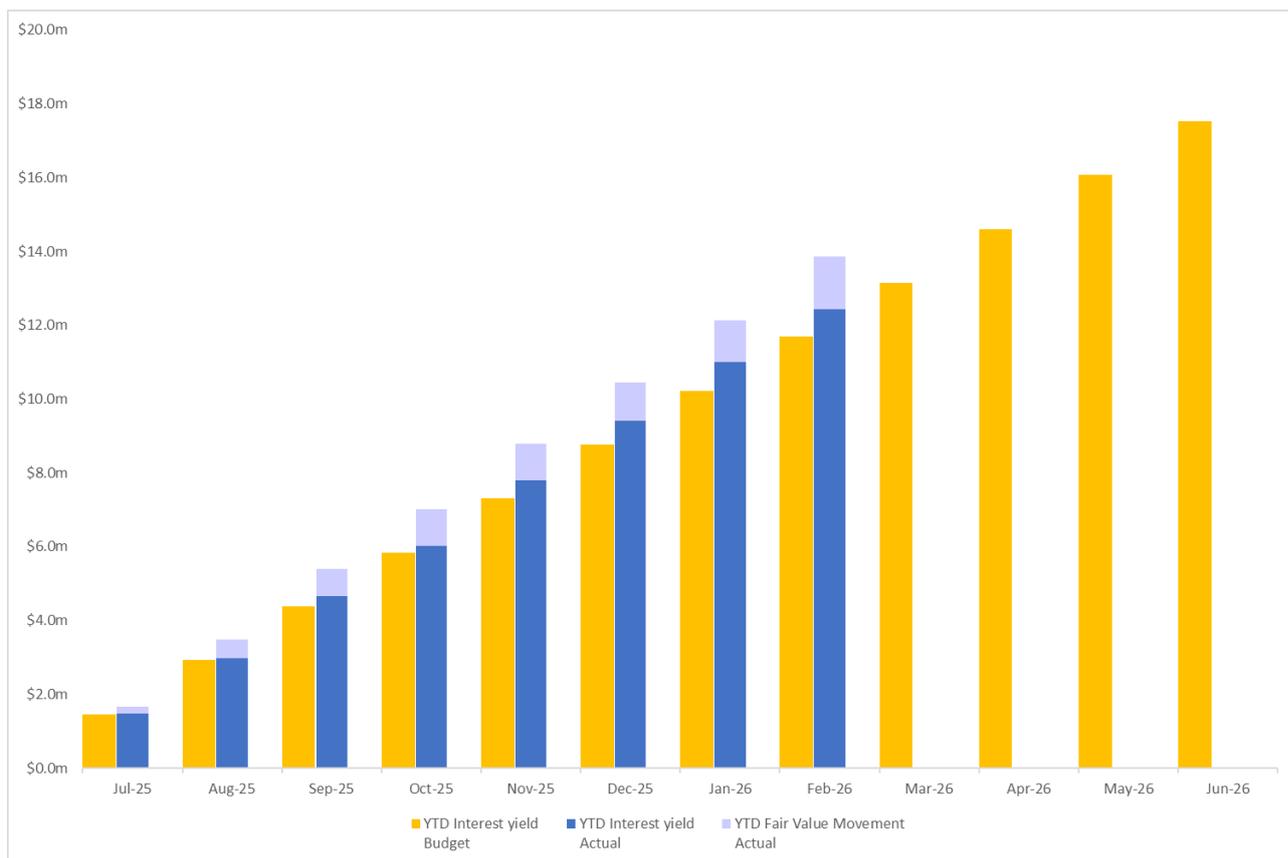
Comparative monthly yields against benchmarks are charted below:



Performance of portfolio returns against budget

Year-to-date, Council’s investment income was \$1.62 million higher than the original budget. This is due to a combination of increase in market interest rate and unrealised gain in fair value of Floating Rate Notes (FRNs).

	YTD Budget	YTD Actuals	Budget Variance
Interest yield on cash holdings	\$11.35m	\$12.44m	\$1.09m
Fair value market movement	\$0.33m	\$0.86m	\$0.53m
Total	\$11.68m	\$13.30m	\$1.62m



Economic outlook – Reserve Bank of Australia

The Reserve Bank of Australia increased the official cash rate to 3.85 per cent in its meeting on 3 January 2026.

Certificate of Responsible Accounting Officer

The Chief Financial Officer, as Responsible Accounting Officer, certifies that the investments listed in the attached report have been made in accordance with section 625 of the *Local Government Act 1993*, section 212 of the *Local Government (General) Regulation 2021* and Council’s Investment Policy at the time of their placement. The previous investments are covered by the grandfathering clauses of the current investment guidelines issued by the Minister for Local Government.

CONSIDERATIONS

Economic	Council’s investment income was \$1.62 million higher than the original budget at 28 February 2026.
Environment	There are no environmental and sustainability considerations.
Social	There are no social and cultural considerations.
Civic Leadership	There are no civic leadership and governance considerations.
Legislative	<p>Local Government Act 1993, section 625</p> <p>Local Government (General) Regulation 2021, section 212</p> <p>Council is empowered by section 625 of the Local Government Act 1993 to invest money that is not, for the time being, required by Council for any other purpose. Council may invest money in a form of investment notified by order of the Minister.</p> <p>The Minister has published the Local Government Act 1993 – Investment Order which specifies the forms of investment that a council may make. It makes clear that Council must have an investment policy and invest in accordance with that policy. Council is required to invest prudently and must consider:</p> <ul style="list-style-type: none"> • the risk of capital or income loss or depreciation, • the likely income returns and the timing of income return, • the length of the term of the proposed investment, • the liquidity and marketability of the proposed investment, • the likelihood of inflation affecting the value of the proposed investment, and • the costs of making the proposed investment.

	<p>The responsible accounting officer must provide Council with a written report setting out details of money invested at its ordinary meetings (but only at one meeting in a month): section 212 of the Local Government (General) Regulation 2021. The report must include a certificate as to whether the investment has been made in accordance with the Act, the regulations and Council's investment policies.</p>
Risk	<p>The capital value and return-on-investment is subject to market risks. Investment limits prescribed in Council's policy framework is aimed to mitigate these risks.</p>

ATTACHMENTS

1. Investment Portfolio February 2026
2. Schedule of Cash Reserves February 2026



Portfolio Valuation As At 28 February 2026

Fixed Interest Security	Maturity Date	Security Rating	Face Value Current	Market Value	% Total Value	Running Yield
Current Account						
Cash On Hand		Unrated	6,375.00	6,375.00	0.00%	0.00%
CBA Powerhouse Account		AA-	66,690.85	66,690.85	0.02%	0.22%
CBA Business Saver		AA-	55,702,831.62	55,702,831.62	12.67%	3.60%
CBA General Account		AA-	3,396,099.64	3,396,099.64	0.77%	0.00%
AMP Business Saver		BBB	5,101.98	5,101.98	0.00%	2.00%
AMP Notice Account		BBB	20,100,732.81	20,100,732.81	4.57%	4.25%
Macquarie Bank Accelerator Account		A+	31,791.26	31,791.26	0.01%	1.84%
Macquarie Bank Account		A+	1,672.98	1,672.98	0.00%	3.58%
			79,311,296.14	79,311,296.14	18.04%	
Fixed Rate Bond						
ANZ Bank	01/11/2028	AA-	5,250,000.00	5,178,867.75	1.18%	4.25%
Commonwealth Bank	21/11/2028	AA-	2,000,000.00	1,953,698.00	0.44%	3.90%
Commonwealth Bank	21/08/2030	AA-	1,500,000.00	1,457,743.50	0.33%	4.24%
Commonwealth Bank	15/01/2031	AA-	2,700,000.00	2,704,581.90	0.62%	5.03%
Commonwealth Bank	21/11/2035	AA-	3,000,000.00	2,965,962.00	0.67%	5.27%
Bank of Queensland	27/10/2026	BBB+	4,750,000.00	4,670,618.00	1.06%	2.10%
ING Direct	19/08/2026	A	1,800,000.00	1,771,866.00	0.40%	1.10%
Royal Bank of Canada	09/09/2030	A	6,400,000.00	6,245,081.60	1.42%	4.74%
Scotia Bank	21/03/2030	A-	4,000,000.00	3,984,800.00	0.91%	5.23%
Suncorp	25/01/2027	AA-	4,500,000.00	4,415,080.50	1.00%	2.50%
			35,900,000.00	35,348,299.25	8.04%	
Floating Rate Note						
AMP Bank	13/09/2027	BBB+	3,400,000.00	3,419,856.00	0.78%	4.98%
ANZ Bank	11/09/2028	AA-	4,200,000.00	4,238,068.80	0.96%	4.64%
ANZ Bank	01/11/2028	AA-	4,500,000.00	4,505,247.00	1.02%	4.46%
ANZ Bank	05/02/2029	AA-	1,000,000.00	1,010,212.00	0.23%	4.89%
ANZ Bank	18/02/2030	AA-	3,000,000.00	3,013,806.00	0.69%	4.78%
Bank Australia	21/02/2028	BBB	1,350,000.00	1,370,313.45	0.31%	5.69%
Bank Australia	27/11/2028	BBB	5,000,000.00	5,008,760.00	1.14%	5.02%
Bank of Queensland	20/11/2028	A-	9,000,000.00	9,009,018.00	2.05%	4.76%
Bank of Queensland	30/04/2029	A-	4,100,000.00	4,159,286.00	0.95%	5.12%
Bendigo and Adelaide	24/10/2028	A-	1,800,000.00	1,811,811.60	0.41%	4.77%
Commonwealth Bank	17/08/2028	AA-	3,500,000.00	3,533,253.50	0.80%	4.91%
Commonwealth Bank	09/01/2030	AA-	2,500,000.00	2,515,937.50	0.57%	4.58%
Commonwealth Bank	21/08/2030	AA-	2,500,000.00	2,507,630.00	0.57%	4.76%
Commonwealth Bank	15/01/2031	AA-	5,500,000.00	5,504,317.50	1.25%	4.47%
Great Southern Bank	01/11/2027	BBB+	1,850,000.00	1,856,917.15	0.42%	4.88%
Great Southern Bank	03/11/2028	BBB+	6,000,000.00	6,002,964.00	1.37%	4.80%
Heritage and Peoples Choice Limited	05/11/2029	BBB+	3,750,000.00	3,755,846.25	0.85%	4.98%
ING Bank	20/08/2029	A+	6,300,000.00	6,365,494.80	1.45%	5.01%
Macquarie Bank	14/09/2026	A+	4,800,000.00	4,810,526.40	1.09%	4.56%
Macquarie Bank	17/07/2030	A+	4,200,000.00	4,214,439.60	0.96%	4.55%
Mizuho Bank	18/01/2027	A	3,500,000.00	3,512,551.00	0.80%	4.61%
NAB	22/03/2029	AA-	3,500,000.00	3,529,998.50	0.80%	4.63%
NAB	14/11/2029	AA-	2,600,000.00	2,614,471.60	0.59%	4.78%
NAB	18/03/2030	AA-	4,700,000.00	4,724,444.70	1.07%	4.55%

Newcastle Greater Mutual Group Ltd	14/02/2029	BBB	600,000.00	614,922.60	0.14%	5.81%
Newcastle Greater Mutual Group Ltd	21/01/2030	BBB+	3,200,000.00	3,224,156.80	0.73%	4.98%
Rabobank Australia Branch	27/01/2027	A+	2,700,000.00	2,706,733.80	0.62%	4.54%
Rabobank Australia Branch	26/02/2029	A	3,000,000.00	3,033,396.00	0.69%	5.02%
Rabobank Australia Branch	20/02/2030	A	1,300,000.00	1,307,088.90	0.30%	4.84%
Rabobank Australia Branch	10/07/2030	A	3,000,000.00	3,016,011.00	0.69%	4.60%
Royal Bank of Canada	09/09/2030	A	5,500,000.00	5,531,498.50	1.26%	4.85%
Scotia Bank	21/03/2030	A-	4,500,000.00	4,547,835.00	1.03%	5.13%
Suncorp	19/03/2029	AA-	2,500,000.00	2,523,345.00	0.57%	4.71%
Suncorp	27/09/2029	AA-	5,000,000.00	5,037,480.00	1.15%	4.65%
Suncorp	21/05/2030	AA-	2,500,000.00	2,519,517.50	0.57%	4.92%
Sumitomo Mitsui Banking	10/09/2030	A	5,000,000.00	5,007,350.00	1.14%	4.50%
Teachers Mutual Bank	21/06/2027	BBB+	1,000,000.00	1,007,500.00	0.23%	5.03%
Teachers Mutual Bank	03/10/2028	BBB+	3,000,000.00	3,003,633.00	0.68%	4.69%
UBS AG	24/11/2028	A+	2,000,000.00	2,042,550.00	0.46%	5.44%
Westpac	21/01/2030	AA-	4,500,000.00	4,526,271.00	1.03%	4.57%
Westpac	19/06/2030	AA-	4,800,000.00	4,825,276.80	1.10%	4.56%
			146,650,000.00	147,469,737.25	33.53%	

Mortgage Backed Security

EmeraldMBS2006-1A	21/08/2051	Unrated	578,416.50	541,484.03	0.12%	4.44%
EmeraldMBS2006-1C	21/08/2056	Unrated	1,000,000.00	820,483.00	0.19%	5.19%
EmeraldMBS2007-1C	23/07/2057	Unrated	500,000.00	392,129.00	0.09%	4.68%
			2,078,416.50	1,754,096.03	0.40%	

Term Deposit

ANZ	26/10/2026	AA-	3,000,000.00	3,000,000.00	0.68%	5.35%
Australian Military Bank	11/09/2028	BBB+	3,000,000.00	3,000,000.00	0.68%	4.08%
BankVic	09/07/2026	BBB+	3,000,000.00	3,000,000.00	0.68%	4.25%
Beyond Bank	19/03/2026	BBB+	3,000,000.00	3,000,000.00	0.68%	4.30%
Commonwealth Bank	24/11/2026	AA_	5,000,000.00	5,000,000.00	1.14%	4.49%
Heartland Bank Australia Limited	24/09/2026	BBB	3,000,000.00	3,000,000.00	0.68%	4.30%
Heartland Bank Australia Limited	27/07/2026	BBB	3,000,000.00	3,000,000.00	0.68%	4.30%
Heartland Bank Australia Limited	14/12/2026	BBB	5,000,000.00	5,000,000.00	1.14%	4.80%
Heartland Bank Australia Limited	08/01/2027	BBB	3,000,000.00	3,000,000.00	0.68%	4.76%
Heartland Bank Australia Limited	17/02/2028	BBB	5,000,000.00	5,000,000.00	1.14%	5.10%
ING Bank	25/09/2026	A	5,000,000.00	5,000,000.00	1.14%	5.15%
ING Bank	14/10/2026	A	3,000,000.00	3,000,000.00	0.68%	4.79%
ING Bank	14/10/2027	A	3,000,000.00	3,000,000.00	0.68%	4.77%
ING Bank	17/02/2028	A	5,000,000.00	5,000,000.00	1.14%	4.96%
ING Bank	10/10/2028	A	3,000,000.00	3,000,000.00	0.68%	5.30%
ING Bank	16/02/2029	A	5,000,000.00	5,000,000.00	1.14%	5.00%
MyState Bank	12/06/2026	BBB	4,000,000.00	4,000,000.00	0.91%	4.25%
MyState Bank	05/11/2026	BBB	6,000,000.00	6,000,000.00	1.36%	4.78%
MyState Bank	10/12/2026	BBB	6,000,000.00	6,000,000.00	1.36%	4.80%
NAB	29/07/2026	AA-	3,000,000.00	3,000,000.00	0.68%	4.19%
NAB	29/04/2026	AA-	5,000,000.00	5,000,000.00	1.14%	4.10%
NAB	31/08/2026	AA-	5,000,000.00	5,000,000.00	1.14%	4.15%
Northern Territory Treasury	15/12/2026	AA-	5,000,000.00	5,000,000.00	1.14%	1.50%
Police Credit Union SA	27/07/2026	Unrated	3,000,000.00	3,000,000.00	0.68%	4.30%
Police Credit Union SA	09/09/2027	Unrated	3,000,000.00	3,000,000.00	0.68%	4.06%
Rabobank Australia Limited	18/05/2026	A	5,000,000.00	5,000,000.00	1.14%	4.47%
Rabobank Australia Limited	27/05/2026	A	5,000,000.00	5,000,000.00	1.14%	4.40%
Rabobank Australia Limited	29/05/2026	A	5,000,000.00	5,000,000.00	1.14%	4.22%
Rabobank Australia Limited	27/08/2026	A	3,000,000.00	3,000,000.00	0.68%	4.50%
Rabobank Australia Limited	18/02/2028	A	3,000,000.00	3,000,000.00	0.68%	5.06%
Rabobank Australia Limited	18/02/2028	A	5,000,000.00	5,000,000.00	1.14%	4.80%
Rabobank Australia Limited	14/11/2028	A	5,000,000.00	5,000,000.00	1.14%	4.42%
Rabobank Australia Limited	20/02/2029	A	3,000,000.00	3,000,000.00	0.68%	5.19%
State Bank of India	11/03/2026	BBB-	5,000,000.00	5,000,000.00	1.14%	5.00%
State Bank of India	20/04/2026	BBB-	3,000,000.00	3,000,000.00	0.68%	4.35%

Unity Bank	27/03/2026	Unrated	5,000,000.00	5,000,000.00	1.14%	4.15%
Westpac	30/03/2026	AA-	5,000,000.00	5,000,000.00	1.14%	4.12%
Westpac	29/04/2026	AA-	10,000,000.00	10,000,000.00	2.27%	4.12%
Westpac	31/08/2026	AA-	5,000,000.00	5,000,000.00	1.14%	4.14%
			167,000,000.00	167,000,000.00	37.98%	
Total			430,939,712.64	430,883,428.67	97.98%	
T-Corp						
NSWTC IM Long Term Growth Fund		Unrated	6,125,337.88	8,867,828.36	2.02%	
			6,125,337.88	8,867,828.36	2.02%	
Total			430,939,712.64	430,883,428.67	97.98%	
Portfolio Total			437,065,050.52	439,751,257.03	100.00%	

**Liverpool City Council
Schedule of Cash Reserves**

	30 June 2025 Actual Balance	28 February 2026 Actual Closing Balance	30 June 2026 Projected Closing Balance
Externally Restricted			
S7.11 Contributions	316,559,029	320,145,905	288,424,508
City Development Fund	(2,347,281)	(1,247,829)	(839,001)
Domestic Waste Reserve	1,271,847	6,083,835	4,475,210
Environment Levy	6,634,094	7,215,763	6,319,888
Stormwater Reserve	584,119	1,030,395	66,163
Contribution Reserve	3,038,422	4,491,627	4,491,627
Grants Reserve	3,011,097	7,956,537	7,938,362
Grants Reserve - Operating	7,197	318,924	318,924
Deferred Grants Reserve - Capital	37,075,055	34,638,408	34,638,408
Deferred Grants Reserve - Operating	3,703,478	3,175,528	3,085,371
Western Sydney Infrastructure Grants Program	10,128,113	7,942,424	4,372,001
Total Externally Restricted	379,665,170	391,751,517	353,291,462
Internally Restricted			
Employee Leave Entitlement Reserve	5,346,000	5,346,000	5,346,000
Insurance Reserve	1,796,043	1,796,043	1,796,043
Parking Strategy Reserve	1,300,736	1,955,063	2,442,901
General Property Reserve	646,124	646,124	4,881,124
Loan Reserve	12,200,000	12,200,000	12,200,000
Hammondville Pool and Precinct Reserve	7,876,723	7,874,683	7,874,683
Carnes Hill Stage 2 Precinct Development Reserve	4,253,332	4,253,332	4,253,332
Moorebank Intermodal Company Ltd	225,995	1,276,454	1,300,618
Total Internally Restricted	33,644,953	35,347,699	40,094,701
Total Restricted	413,310,123	427,099,217	393,386,164
Unrestricted general reserves ⁽¹⁾	2,803,769	12,652,041	6,739,105
Total Cash and Investments	416,113,892	439,751,257	400,125,269

⁽¹⁾ Excludes investment in Civic Risk Mutual

CTTE 01	Minutes of the Civic Advisory Committee held on 9 December 2025
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Strategic Objective	Healthy, Inclusive, Engaging Embrace the city's heritage and history
File Ref	043570.2026
Report By	Katrina Harvey - Councillor Executive and Support Officer
Approved By	Tina Bono - Director Community & Lifestyle

EXECUTIVE SUMMARY

This report is tabled to present the Minutes of the Civic Advisory Committee Meeting held on 9 December 2025.

RECOMMENDATION

That Council receives and notes the Minutes of the Civic Advisory Committee Meeting held on 9 December 2025.

REPORT

The Minutes of the Civic Advisory Committee Meeting held on 9 December 2025 are attached for the information of Council.

The minutes contain the following actions or Committee recommendations:

Item 6 - Australia Day Award Nomination

Action:

Extension of assessments provided until Friday, 12 December for Committee members.

The assessment aggregated results be determined and panel recommendation approval sought on Tuesday 16 December 2025.

**Item 8 – Review of Civic Awards Policy
Liverpool City Council Crest – colours**

Action:

Council to confirm details of Liverpool City Council Crest amendments

Honorary Member – Order of Liverpool Awards

Action:

The Committee recommended review and update of the 2025 Civic Awards Policy that will be required to go through Council approval process to update a Policy.

Australia Day Awards

Action:

The Civic Awards Policy outlines the criteria for eligibility, and changes would need to be through review of the Policy. The Policy will be tabled at the next committee meeting.

Item 11.1 Council matters on Public Exhibition

Action:

A copy of Warren Green Report on Carnes Hill Aquatic Centre available to the public be sent to Cllrs Harle and Macnaught for their information.

The Committee recommended that the Media and Communications team considers to put an update on Council social media regarding Carnes Hill Aquatic Centre.

Item 12 – General Business

12.1 Update on Memorials – Council resolution 24 September 2025

Action:

Provide update on Andy Snook and Former Mayor Gary Lucas recognition memorials for the next meeting.

12.2 – Construction of building next to Civic Place

Action:

Circulate public information on the construction of new building to the Civic Advisory Committee.

Consideration for a Council Crest to be placed in the Civic Place forecourt

ATTACHMENTS

1. Civic Advisory Committee Meeting Minutes held on 9 December 2025



**MINUTES FROM CIVIC ADVISORY COMMITTEE MEETING
9 DECEMBER 2025**

COUNCILLORS:

Councillor Peter Harle
Councillor Fiona Macnaught

Acting Chairperson
Councillor

COMMITTEE MEMBERS:

Bob Brassell
Beryl Lucas
Stephen Dobell-Brown
Alf Vella

Former Civic Officer
Liverpool Quota Inc.
Former Councillor
Former Councillor

COUNCIL ATTENDEES:

Tina Bono
Katrina Harvey
Chevelle MacFarlane

Director – Community and Lifestyle
Council and Executive Services Officer
Events Producer (Civic Events)

APOLOGIES:

Deputy Mayor Cllr Dr Betty Green
June Young

Councillor
Community Member



OPEN

Meeting opened at 2.30pm.

1. WELCOME AND ATTENDANCE

A/Deputy Mayor Cllr Harle opened the meeting and welcomed everyone to the meeting.

2. APOLOGIES

Apologies were noted from:

Deputy Mayor Cllr Dr Green (Leave of Absence)
June Young, OAM

3. DECLARATIONS OF INTEREST

Stephen Dobell-Brown declared a conflict of interest at ITEM 06 – Australia Day Awards, relating to the Community Group Awards nomination – Non-pecuniary interest but significant as he is a committee member of the nominated organisation. Mr Dobell-Brown will refrain from participation when the item is discussed and resolved.

4. CONFIRMATION OF PREVIOUS MINUTES HELD ON 7 OCTOBER 2025

The minutes of the previous meeting were received and noted.

Motion **Moved: Cllr Macnaught** **Seconded: Stephen Dobell-Brown**

5. CONFIRMATION OF PREVIOUS MINUTES HELD ON 14 OCTOBER 2025

The minutes of the previous meeting were received and noted.

Motion **Moved: Cllr Macnaught** **Seconded: Robert Brassell**

6. AUSTRALIA DAY AWARDS NOMINATIONS

The nominations were received and noted.

The timeframe for submitting scores was extended to Friday, 12 December for Committee members who have not yet provided their evaluations.

The consolidated average scores to be circulated to the Civic Advisory Committee and a recommendation the CEO to approve the winners on Tuesday 16 December 2025.

Motion: **Moved: Bob Brassell** **Seconded: Cllr Macnaught**

**Action:**

Extension of assessments provided until Friday, 12 December for Committee members.

The assessment aggregated results be determined and panel recommendation approval sought on Tuesday 16 December 2025.

7. EXPRESSION OF INTEREST – CIVIC ADVISORY COMMITTEE

A verbal update was received and noted.

Nine expressions of interest applications were received to join the Civic Advisory Committee.

An assessment will be completed against the criteria and recommendation approval sought. As per the policy, the new Committee members will be announced in 2026.

8. REVIEW OF THE CIVIC AWARDS POLICY**Liverpool City Council Crest - colours**

The Committee discussed the colour changes of the Liverpool City Council Crest on previously issued Council award certificates and Mayoral invitations from the original colours to shades of gold.

Action:

Council to confirm details of Liverpool City Council Crest amendments.

Honorary Member – Order of Liverpool Awards

The Committee noted the change in the new Civic Awards Policy for Order of Liverpool Awards, for the Honorary member category, advising that it should not be a separate category.

The Committee recommended review of the 2025 Civic Awards Policy and requires to be taken a Council meeting for endorsement and to go to public exhibition. A revised version of the Civic Awards Policy to be circulated to the committee out of session, prior to the Council meeting.

A timeframe for the 2026 nominations for Order of Liverpool and Australia Day Awards to be distributed to the Committee for next year.

Action:

The Committee recommended review and update of the 2025 Civic Awards Policy that will be required to go through Council approval process to update a Policy.



Australia Day Awards

The Committee requested clarification of eligibility of Council issued Australia Day Awards, noting the exclusion of councillors who do community work not just councillor work, and comparing it to the National Australia Day Council current guideline eligibility for councillors.

Action:

The Civic Awards Policy outlines the criteria for eligibility, and changes would need to be through review of the Policy. The Policy will be tabled at the next committee meeting.

Presentation of Council's Order of Liverpool Awards

The Civic Advisory Committee congratulated staff on the recent Order of Liverpool and Garden Awards presentation event at Liverpool Powerhouse. The event was high quality and well received by the award recipients and guests who attended.

The Committee discussed future presentations of the Order of Liverpool Awards being held on 7 November with the possibility of combining with Celebrate and Elevate next year to congratulate all grant winners and volunteers within Council, together with Liverpool's birthday.

The Civic Advisory Committee recommended a preference to host the event at the Liverpool Powerhouse for 2026.

Liverpool Powerhouse Chimney Stack

Acting Deputy Mayor Harle provided a verbal update on recent discussions with the Director Operations on the strengthening components required to stabilise the chimney stack rather than remove it.

9. PROJECT BRIEF ON AUSTRALIA DAY AWARDS CEREMONY

The project brief was received and noted.

The Events Producer (Civic Events) provided an update on the Australia Day Awards and Australian Citizenship Ceremony at Woodward Park in Liverpool on Monday 26 January 2026 and combining with the official Australia Day community celebrations.

10. BUSINESS ARISING FROM PREVIOUS MINUTES

There was no business arising from the previous minutes.



11. STANDING ITEMS

11.1 Council matters on Public Exhibition

Received and noted.

It was noted that the Memorials Policy and Carnes Hill Aquatic Centre will be on public exhibition soon, closing in February 2026.

The Civic Advisory Committee suggested an update be posted on Council socials to contradict the negative publicity Council is receiving, explaining the cost-effectiveness of a 25m pool at Carnes Hill Aquatic Centre and promoting the exciting new splash pool features included in the design.

Action:

A copy of Warren Green Report on Carnes Hill Aquatic Centre to be sent to Cllrs Harle and Macnaught for their information.

The Committee recommended consideration of the Media and Communications team to put an update on Council social media regarding Carnes Hill Aquatic Centre.

11.2 Matters Register

Received and noted.

11.3 Upcoming Civic Events

The report was received and noted.

12 GENERAL BUSINESS

12.1 Update on Recognition of Mr Andy Snook – Council resolution – 24 September 2025

Action:

Provide update on Andy Snook and Former Mayor Gary Lucas recognition memorials for the next meeting.

12.2 Construction of building next to Civic Place

The Civic Advisory Committee were provided with an update on the construction of the building at 40 Scott Street being constructed by Built, which will also house the University of Wollongong and student accommodation.

**Action:**

Circulate public information on the construction of new building to the Civic Advisory Committee.

Consideration for a Council Crest to be placed in the Civic Place forecourt.

13 NEXT MEETING

Tuesday 17 February 2026.

CLOSE:

Meeting closed at 3.57pm

CTTE 02	Minutes of the Environment Advisory Committee Meeting held on 1 December 2025
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Strategic Objective	Healthy, Inclusive, Engaging Communicate, listen, engage and respond to the community by encouraging community participation
File Ref	067553.2026
Report By	Michael Zengovski - Manager City Environment
Approved By	Peter Scicluna - Director Operations

EXECUTIVE SUMMARY

This report is tabled in order to present the Minutes of the Environment Advisory Committee Meeting held on 1 December 2025.

RECOMMENDATION

That Council receives and notes the Minutes of the Environment Advisory Committee Meeting held on 1 December 2025.

REPORT

The Minutes of the Environment Advisory Committee held on 1 December 2025 are attached for the information of Council.

FINANCIAL IMPLICATIONS

None of the actions contained in the minutes will have a financial impact on Council.

CONSIDERATIONS

Economic	There are no economic and financial considerations.
Environment	<p>Minimise household and commercial waste.</p> <p>Manage the environmental health of waterways.</p> <p>Protect, enhance and maintain areas of endangered ecological communities and high-quality bushland as part of an attractive mix of land uses.</p> <p>Raise community awareness and support action in relation to environmental issues.</p>
Social	<p>Raise awareness in the community about the available services and facilities.</p> <p>Preserve and maintain heritage, both landscape and cultural as urban development takes place.</p>
Civic Leadership	<p>Act as an environmental leader in the community.</p> <p>Undertake communication practices with the community and stakeholders across a range of media.</p> <p>Foster neighbourhood pride and a sense of responsibility.</p> <p>Facilitate the development of community leaders.</p> <p>Encourage the community to engage in Council initiatives and actions.</p> <p>Provide information about Council's services, roles and decision-making processes.</p> <p>Deliver services that are customer focused.</p> <p>Operate a well-developed governance system that demonstrates accountability, transparency and ethical conduct.</p> <p>Actively advocate for federal and state government support, funding and services.</p>
Legislative	There are no legislative considerations relating to this report.
Risk	There is no risk associated with this report.

ATTACHMENTS

1. EAC Minutes - 1 December 2025



MINUTES

MEETING:	Environment Advisory Committee (EAC) Meeting
VENUE:	Level 11, 11.08 Boardroom Wirriga "Goanna" Room, 50 Scott Street, Liverpool / MS Teams
DATE:	Monday, 1 December 2025
TIME:	5:30pm – 8:30pm
TRIM:	TBA
INVITEES:	
COUNCILLOR MEMBERS:	
Peter Harle	Councillor
Matthew Harte	Councillor
Sam Karnib	Councillor
COMMITTEE MEMBERS:	
Stephen Dobell-Brown	Community Member
Rosalyn Faddy	Community Member
Ellie Robertson	Community Member
Robert Storey	Community Member
Signe Westerberg	Community Member
Simon Messina	Community Member
COUNCIL ATTENDEES:	
Michael Zengovski	Manager Environment
Steven Hodosi	Coordinator Environmental Operations
Michelle Playford	ERP Education Officer
Karl Adderley	Coordinator Resource Recovery Waste and Cleansing
Scott Sidhom	Manager Infrastructure Planning
Maruf Hossain	Coordinator Floodplain and Water Management
Raffaele Catanzariti	Environment Restoration Plan Bushland Project Officer
Felipe Moretto	GRK Project Officer Catchment Management
Jenny Luu	Acting Operations Support Lead

1. Welcome and Apologies

Meeting opened at 5:30pm

Apologies

Councillor Karnib, Scott Sidhom and Simon Messina.

2. Declaration of Interest

Nil

3. Minutes from the Previous Meeting - 5:35PM

3.1 EAC Meeting Minutes – 20 October 2025 - Attachment 1

Moved: Stephen Dobell-Brown Seconded: Signe Westerberg

4. Matters Arising from the Previous Meeting - 5:40PM**4.1 - Coopers Paddock**

Mr Storey clarified that he did not state that a revised Vegetation Management Plan (VMP) was in place. His enquiry was specifically limited to the following:

Why a new VMP is required, given that the existing VMP was approved by Council and the NSW EPA on 1 October 2015; and who within Council authorised the preparation of a revised VMP.

Mr Storey also noted concern regarding delays in progressing the matter and sought clarity on the process and decision making relating to the development of the new VMP. Manager Environment advised Mr Storey that there is an update on Coopers Paddock VMP by Coordinator Environmental Operations later in the evening on 5.2 of the agenda.

Response:

4.1 in the previous minutes (October 2025) have been revised as requested by Mr Storey.

4.2 - Brickmakers Path / Golf Course Risk

Mr Dobell-Brown asked about the Brickmakers path and associated risks, i.e. golf balls. Coordinator Environmental Operations shared a map of the path (sourced from the Development Application) on the screen. Mr Storey commented that he raised the issue of golf ball strike risks when he saw the plans around 18 months ago. Mr Storey mentioned there was a concern regarding the delay in delivery of the path.

Councillor Harle asked for the width of the path. Coordinator Environmental Operations advised that the width of the boardwalk section is 2.5 metres, and other sections will be 5 meters in compliance with a Category 1 fire trail.

Councillor Harle stated that gravel had been used for a path at Lighthouse Park, which could be an option for this path. Coordinator Environmental Operations mentioned that an asphalt path could be an option, similar to Haigh Park. Manager Environment offered to pass these suggestions for material on to internal stakeholders for consideration.

Motion: Careful consideration be given to the safety aspect for pedestrians on this path.

Moved: Stephen Dobell-Brown **Seconded:** Rosalyn Faddy

Councillor Harle emphasised that the onus would be placed on people to know that they are on a golf course if we put up signage.

Mr Storey gave an example from South Park, stating that planting quick growing trees such as Spotted Gums could help alleviate the risk of golf ball strikes. Ms Robertson supported Mr Storey and Councillor Harle.

Ms Faddy noted that netting used at the golf course along Northern Road in Penrith is causing issues, particularly with flying foxes and birds becoming trapped and needing to be rescued.

Response:

Manager Environment pass on details of potential material for path to relevant internal stakeholders.

4.3 - Mattress Shredder

Mr Dobell-Brown asked about the demand on mattress collection.

Mr Dobell-Brown provided some amendments to the previous minutes regarding the Mattress Shredder.

Response:

Coordinator Resource Recovery advised that it appears to be the same as stated in the previous minutes.

The previous minutes (October 2025) have been revised as requested by Mr Dobell-Brown.

4.4 - Park Behind Rose Street Depot

Councillor Harle asked for an update on the remediation works and future plans for the park behind Rose Street Depot.

Response:

Manager Environment advised that the site is an old landfill, containing construction and demolition waste (including asbestos) and has groundwater issues. Council's Environment team is waiting on details from internal stakeholders regarding what future development is possible at the site (e.g. if used for parking, it can be covered in concrete). Council will provide a remediation plan update once land use advice is received.

4.5 - Chauvel Park

Manager Environment advised that contractors had been engaged to rectify the landslip issue at Chauvel Park.

4.6 – Land Tax

Mr Dobell-Brown asked Ms Faddy about a land tax situation. Ms Faddy was described a NSW State Government land tax/land-use compliance issue that is affecting rural landowners, particularly small farmers who keep livestock on their properties.

Response:

Manager Environment advised that this matter is outside of the scope of the EAC. ERP Education Officer will refer the matter to Local Land Services.

5. Agenda items

5.1 2025 ERP Engagement Update / Highlights Presentation

Presentation by the ERP Education Officer, including:

Commented [KV2]: What is the situation?

- (a) Liverpool City Council is now hosting Georges River Keeper (GRK), with Felipe Moretto being their representative for the EAC. They are based at Council's Rose Street Depot.
- (b) Over 12,000 trees and shrubs have been planted this year.
- (c) Grants received and given this year, included:
 - i. Funding for the ERP Education Officer to attend the International Flying Fox Council Forum event; sponsored by Local Government NSW.
 - ii. Active School Grants initiative where the state government is offering \$50,000 for programming for local school children. ERP Education Officer is working with the Traffic Team to facilitate the program.
 - iii. Caring for Country grant for Haigh Park, funding restoration planting, and events where residents can get involved. Potentially a bush tucker garden will also be installed. This is a state government grant, which WSROC is administering.
 - iv. Various small grants issued by Council to schools for their environmental initiatives.
- (d) Restoration of Upper Georges River Reserve is underway, working with Campbelltown Council and Conservation Volunteers Australia. Community event planting and clean up days planned in December 2025.
- (e) Hosted Threatened Species Day at Middleton Grange and Council held a family friendly library-based event for Pollination Week 2025.
- (f) Completed an Environmental Restoration Project at Council's Casula Preschool.
- (g) For National Volunteer Week, we celebrated our volunteers with refreshments and an award ceremony
- (h) National Tree Day - 2,500 plants were installed.

Response:

ERP Education Officer to organise Dr Amelie Vanderstock, who has a PhD in native bees, to present her information to an upcoming EAC meeting.

5.2 Update – Coopers Paddock

Coordinator Environmental Operations provided an update. Legislation changes need to be considered in the VMP to reflect current site conditions. A draft updated VMP was provided to Council. Council has reviewed the VMP and has sent the comments back to the proponent for updating. Manager Environment advised that the VMP is 10 years old and needs to be revised to reflect current site conditions. Once the VMP is finalised, a presentation can be made to the EAC.

Mr Storey expressed concern that the land will revert to Australian Turf Club (ATC) management once the DA expires. Councillor Harle asked what the ramifications are if they don't complete the works in time.

Response:

Coordinator Environmental Operations to come back to EAC in 2026 to provide an update once the VMP has been finalised.

5.3 EAC Charter Review

EAC Members were provided with the draft charter for comment. Mr Dobell-Brown provided an example of a suggested change, which was to add strategic issues/advice.

Response:

Members are to forward their comments to the ERP Education Officer to finalise the charter in the February 2026 meeting.

5.4 Connection to Increase Wildlife Corridors and Legislative Framework

Manager Environment advised that wildlife corridor preservation and enhancement is a fundamental consideration of our DA process and is considered under environmental legislation. Council also ensures it is embedded in planning instruments such as Liverpool's LEP. The Environment team also works closely with the NSW DCCEEW and Transport for NSW on key issues such as impacts at Heathcote Road on corridor functionality. Council's bush regeneration program also focuses on enhancing wildlife corridors.

Response:

Manager Environment will obtain more information from Coordinator Environment Management regarding role of developers. Councillor Harle suggested that developers could be responsible for some of these corridors.

Coordinator Environment Management advised that under conditions of consent, developers are frequently required to protect and enhance corridors in accordance with a Vegetation Management Plan approved by Council. This is particularly common along riparian corridors.

Coordinator Environmental Operations advised that he received a vegetation management plan for the location behind William Carey Christian School, which focuses on the creek line where the bazaar was previously located. Bush regeneration works will be undertaken to strengthen the riparian corridor at this location.

Motion: The committee supports the high priority given to the establishment of the preservation or the concept of wildlife corridors in the Liverpool LGA.

Moved: Stephen Dobell-Brown **Seconded:** Robert Storey

5.5 Review of the Climate Change Policy and Climate Action Plan

Manager Environment advised that the Climate Change Policy and Action Plan was approved by Council in 2022 and went through an extensive consultation process, including public exhibition. During the current review, only minor changes were required for the Policy such as current team names and structures. The documents were also reviewed by WSROC, their view was that the policy and action plan are robust.

5.6 Liverpool Koala Vehicle Strike Project

Council received funding from NSW DCCEEW in 2023 under the NSW Koala Strategy to support measures to reduce koala vehicle strikes. Using this funding, a Variable Message Sign (VMS) was purchased and is currently installed on Heathcote Road. In addition, two vehicle activated signs have been installed on Cambridge Avenue.

It was noted that VMS units shouldn't be placed near traffic lights, as this is illegal and can confuse drivers. This has previously caused safety concerns on Hoxton Park Road.

The Environment Team continues to work with the Transport Team and TfNSW to ensure all signage is positioned safely and appropriately, avoiding locations where they may be mistaken for traffic lights. General road user behaviour issues were also noted, highlighting the importance of continued education on road rules and driver awareness.

5.7 Litter Prevention Strategy for Georges River Catchment

The Georges Riverkeeper Project Officer Catchment Management provided an update.

The Litter Prevention Strategy was finalised in May 2023. All councils except Campbelltown and Fairfield Councils have endorsed it, with Liverpool City Council endorsing it in August 2025.

The Litter Prevention Roadmap outlines three main initiatives. The key steps include establishing and refining an approach to integrate litter prevention with catchment management, implementing actions within specific catchments—covering cleaning, infrastructure, enforcement, and monitoring—and achieving measurable reductions in litter flows.

Overall, the goal is to quantify reductions in litter entering waterways through coordinated and evidence-based actions.

With the endorsement of the Litter Prevention Strategy and the finalisation of the Roadmap, GRK will now explore opportunities for additional funding for implementation. Under Stream 3 Roadmap Implementation grant, the GRK can apply for up to \$450,000 in grant funding. In addition to this, there is up to \$1 million available for councils from the Sea to Streets funding.

The GRK Project Officer provided an update on Sydney Water's major projects at their plants at Glenfield and Liverpool. An important process the community should be aware of is regarding the timeline for works and the level of community consultation during the upgrades to the treatment plants. GRK Project Officer Catchment Management will liaise with Sydney Water and confirm attendance at an EAC meeting for a presentation.

Response:

An update from Sydney Water to be placed on the agenda for a EAC meeting in 2026. A Sydney Water representative will provide an update to the EAC on some of their relevant major projects within the Liverpool LGA and confirm attendance with ERP Education Officer for mid-2026.

6. General Business – 7:30pm - 8:30pm

6.1 Environmental Enforcement Officer

Manager Environment provided an update regarding environmental enforcement activities. It was noted that funding has been secured for the recruitment of a dedicated Environmental Enforcement Officer, with the intention to commence employment next year. This position is expected to enhance Council's capacity to manage and respond to environmental breaches.

The Environment team will participate in enforcement training being rolled out early next year. The EPA is scheduled to deliver a training session in February 2026, focusing on key areas such as environmental enforcement processes, the application of powers under the Protection of the Environment Operations Act, and the issuing of clean-up notices and fines. In addition, a representative from Council's legal panel will provide training to ensure staff understand legislative requirements and enforcement procedures.

It was confirmed that Council staff already hold the necessary delegations under the POEO Act, allowing authorised officers to issue fines and clean-up notices when environmental incidents occur.

These combined initiatives aim to significantly improve Council's approach to environmental enforcement and ensure a more proactive and effective response to environmental breaches.

Action:

Invitation to Environmental Enforcement Officer be extended to attend a future Committee meeting.

6.2 ERP Review

Commented [KV4]: Consultation process?

Commented [HMSR4]: **Karen Vennart** An important process community should be aware of, particularly regarding the timeline for works and the level of community consultation during the upgrades to the treatment plants. SENTENCE MADE CLEARER - Additional information received from Nell, GRK.

An update was provided on the ERP review. At the previous meeting, Council's consultant Arvind Lal from Prolead Plus presented the current status of the review, and several comments were received from the EAC. These comments are now being worked through, and an updated version of the document will be prepared. It is anticipated that the revised document will be brought back to the EAC early next year for further consideration. The document will then proceed to public exhibition, if required. Should a formal resolution be necessary, the matter will then be reported to Council.

6.3 Nursery

Coordinator Environmental Operations provided updates on potential sites for Council's nursery. Two shortlisted locations are currently being explored.

The first option is the Rossmore Grange site, located near the existing dog training facility. The proposal involves utilising part of that area and potentially reusing several demountable buildings currently associated with other Council operations. This location is appealing as it would allow for a relatively quick setup due to existing amenities and services.

The second option is the homestead site at Chipping Norton. This site already contains a greenhouse, a historic vegetable patch previously used by the Parks team for apprentice training, and a small orchard. Discussions have commenced with Council's Heritage Officer, who has noted that establishing the nursery at this location may positively contribute to the precinct, particularly as the site includes an older shed structure adjacent to the heritage building.

Both locations remain under assessment, and further work will be undertaken to determine feasibility, heritage considerations, and overall suitability.

Ms Westerberg asked if there would be an opportunity to expand the nursery.

Ms Robertson asked about the open space around the Chipping Norton site. Manager Environment advised that the area around is Grand Flaneur Beach which is subject to various studies for potential swim activation.

Mr Storey commented on the BBQs and seating near Angle Park, asking if they are proposed to be removed or replaced.

Response:

Council advises that some BBQs at Angle Park have recently been replaced.

6.4 Mattress Shredder

Coordinator Resource Recovery provided an update on the hours of operation for the mattress shredding facility. The EAC was advised that the development application to extend operating hours had been approved.

The facility can now operate from 7:00am to 5:00pm. Previous daily limits on the number of mattresses processed have been removed, with only an annual cap applying under legislation before an EPA licence would be required.

It was also confirmed that the long-term plan is to relocate the shredding operation to 600 Cowpasture Road, with current operations at Rose Street continuing until that transition can be made

Meeting ends 8:22pm

Commented [KV6]: Do these all relate to chipping norton?

Commented [HM7R6]: [redacted] are you able to assist?

CTTE 03	Minutes of the Governance Committee Meeting held 10 March 2026
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Strategic Objective	Visionary, Leading, Responsible Demonstrate a high standard of transparency and accountability through a comprehensive governance framework
File Ref	069907.2026
Report By	Katrina Harvey - Councillor Executive and Support Officer
Approved By	Tina Bono - Director Community & Lifestyle

EXECUTIVE SUMMARY

A Governance Committee Meeting was held on 10 March 2026.

This report attaches a copy of the minutes of the meeting for Council endorsement.

RECOMMENDATION

That Council:

1. Receives and notes the Minutes of the Governance Committee Meeting held on 10 March 2026; and
2. Endorse the recommendations in the Minutes.

REPORT

The Minutes of the Governance Committee held on Tuesday 10 March 2026 are attached for the information of Council.

Below is a summary of the amendments made to the recommendations published in the Agenda booklets.

Additional points 2, 3 and 4 were added to the recommendation of **Item 03 – “Walk-through’ of Concept Design (George Street and Moore Street, Liverpool Upgrades)**

RECOMMENDATION

That the Governance Committee receives and note this report and 'walk-through' that will be provided at the meeting, and notes that the project is continuing to progress through to the detailed design phase.

COMMITTEE DECISION

That the Governance Committee:

1. Receives and note this report and 'walk-through' that was provided at the meeting, and notes that the project is continuing to progress through to the detailed design phase.
2. During detailed design further consider and review the carparking numbers, with an intent not to lose parking spots.
3. During detailed design further consider and review the proposed partial road closure, to reconsider the need for 2 way traffic, and broader local impact.
4. Engage further localised stakeholders to survey key stakeholder on key issues including parking and partial closure to identify points 2 and 3 for comment and make adjustment to the detailed design concurrently if required.

Additional points 2 and 3 were added to the recommendation of ***Item 05 – Budget Update 2026/27***

RECOMMENDATION

That the Governance Committee receives and note the report.

COMMITTEE DECISION

That the Governance Committee

1. Receives and notes the report;
2. Direct the CEO to present a report into all external organisations that Council is a member of for consideration prior to the budget allocation in the 26/27 budget; and
3. Relating to item COM 03 from the 25 February 2026 Council meeting, to ensure that the Zebra Crossing at Cartwright Public School is included in the Capital Works Program.

Additional point 2 was added to the recommendation to ***Item 06 – Charters for Cash Reserves***

RECOMMENDATION

That the Governance Committee receives and note the report.

COMMITTEE DECISION

That the Governance Committee

1. Receives and notes the report; and
2. Direct the CEO for a report back with recommendations on how the internally restricted funds can be rationalised.

FINANCIAL IMPLICATIONS

None of the actions contained in the minutes will have a financial impact on Council.

CONSIDERATIONS

Economic	There are no economic and financial considerations.
Environment	There are no environmental and sustainability considerations.
Social	There are no social and cultural considerations.
Civic Leadership	Provide information about Council's services, roles and decision making processes. Operate a well developed governance system that demonstrates accountability, transparency and ethical conduct.
Legislative	There are no legislative considerations relating to this report.
Risk	There is no risk associated with this report.

ATTACHMENTS

1. Governance Committee Meeting Minutes - 10 March 2026



**MINUTES OF THE GOVERNANCE COMMITTEE MEETING
HELD ON 10 MARCH 2026**

PRESENT:

Mayor Ned Mannoun
 Deputy Mayor Harle
 Councillor Ammoun
 Councillor Harte
 Councillor Macnaught
 Councillor Adjei (joined the meeting online at 3.36pm)
 Mr Jason Breton, Chief Executive Officer
 Ms Tina Bono, Director Community & Lifestyle
 Ms Lina Kakish, Director Planning & Compliance
 Mr Peter Scicluna, Director Operations
 Mr Farooq Potelli, Director Corporate Services
 Ms M'Leigh Brunetta, Manager Civic and Executive Services
 Ms Susan Ranieri, Coordinator Council and Executive Services
 Ms Clare Mongjaay, Acting Councillor Executive and Support Officer
 Mr Mark Hannan, Manager City Planning
 Mr Siva Karthiges, Coordinator Contributions Planning
 Ms Brianna Van Zyl, Acting Coordinator, Strategic Planning
 Ms Danielle Hijazi, Senior Strategic Planner
 Ms Lilyan Abosh, Senior Strategic Planner
 Mr Scott Sidhom, Manager Infrastructure Planning
 Ms Ashlyn Narayan, Acting Project Officer
 Mr Joshua Walters, Acting Coordinator, City Design and Public Domain
 Mr Adrian Doherty, Principal Transport Planner
 Ms Clara McQuirk, Manager Communications and Marketing
 Ms Jessica Walters, Visitor Economy and Place Officer
 Ms Julie Scott, Head Economic Development and Strategy
 Ms Alicia Howard, Acting Coordinator Innovation Grants and Partnerships
 Mr Vishwa Nadan, Chief Financial Officer
 Mr Earl Paradeza, Senior Management Accountant

The meeting commenced at 2.06pm.

APOLOGIES

Councillor Ristevski had declined the invitation as he was unable to attend.

DECLARATIONS OF INTEREST

Deputy Mayor Harle declared a non pecuniary less than significant interest in the following item:

Item: Item 04 - Warwick Farm Precinct - Next Steps

Reason: Deputy Mayor Harle has family members that live in the area.

Deputy Mayor Harle remained in the Boardroom during the item.

INFRASTRUCTURE AND PLANNING COMMITTEE

ITEM NO: ITEM 01

FILE NO: 003963.2026

SUBJECT: Voluntary Planning Agreements - Quarterly Status Report - March 2026

COMMITTEE DECISION

Motion: **Moved:** Cllr Macnaught **Seconded:** Deputy Mayor Harle

That the Governance Committee receives and notes this Report.

On being put to the meeting the motion was declared CARRIED.

Items 07 and Item 08 were brought forward.

BUDGET COMMITTEE

ITEM NO: ITEM 07
FILE NO: 057145.2026
SUBJECT: Draft Media Policy

COMMITTEE DECISION

Motion: **Moved: Cllr Ammoun** **Seconded: Cllr Macnaught**

That the Governance Committee meeting receives and notes the proposed changes in the Draft Media Policy which will be tabled at the March 2026 Council meeting.

On being put to the meeting the motion was declared CARRIED.

8

Mayor Mannoun joined the meeting online at 4.38pm.
Item 06 was brought forward.

BUDGET COMMITTEE

ITEM NO: ITEM 06
FILE NO: 059471.2026
SUBJECT: Charters for Cash Reserves

COMMITTEE DECISION

Motion: **Moved: Cllr Harte** **Seconded: Cllr Ammoun**

That the Governance Committee

1. Receives and notes the report; and
2. Direct the CEO for a report back to Council with recommendations on how the internally restricted funds can be rationalised.

On being put to the meeting the motion was declared CARRIED.

THE MEETING CLOSED AT 5.40pm by Deputy Mayor Harle.

<Signature>

Name: Ned Mannoun

Title: Mayor

Date: 14 April 2026

I have authorised a stamp bearing my signature to be affixed to the pages of the Minutes of the Governance Committee Meeting held on 10 March 2026. I confirm that Council has adopted these Minutes as a true and accurate record of the meeting.

NOM 01

Notice of Motion - Cllr Ristevski - Fixing the Niland Way Parking and Traffic Crisis

Strategic Objective	Liveable, Sustainable, Resilient Deliver effective and efficient planning and high-quality design to provide best outcomes for a growing city
File Ref	059376.2026
Author	Peter Ristevski - Councillor

BACKGROUND

A 43-place childcare centre with only 8 on-site car parking spaces has been approved within the quiet residential street of Niland Way, Casula. The road is narrow, street parking is prohibited, and the surrounding residents have long warned that the traffic impacts will make the area unsafe for families, children, and local motorists.

Council received 127 written objections from residents, all raising concerns about traffic congestion, safety hazards, overshadowing of local amenity, and Council’s obligation to protect residential streets from inappropriate development.

Council entered into consent orders.

Residents now face the consequences of increased traffic volumes, increased vehicle movements, and long-term parking challenges.

Council has a duty to protect their safety, quality of life, and the character of their neighbourhoods.

NOTICE OF MOTION

That Council:

1. Establish a Niland Way Traffic and Parking Task Force comprising:
 - Councillor Peter Ristevski as Chair
 - Relevant Council traffic officers
 - Representatives from the Traffic Committee
 - At least four residents of Niland Way selected through an expression of interest process

2. Task the group with identifying immediate, short-term and long-term solutions to mitigate safety risks and traffic congestion resulting from the childcare centre approval. This must include but not be limited to:
 - Traffic calming devices
 - Time-limited parking
 - Resident-only parking zones
 - School-zone style drop-off safety controls
 - Road widening feasibility
 - One-way conversion feasibility
 - Any other measures raised by local residents

3. Require Council staff to prepare a public report that sets out in full:
 - Why Council entered into consent orders
 - Who authorised the settlement
 - What legal advice was considered
 - Why the objections of 127 residents were not defended in Court
 - What alternative strategies were available
 - Whether this outcome sets a precedent for other narrow residential streets

4. Direct the CEO to hold a community meeting in Casula within 30 days, attended by senior planning and traffic staff, to give residents a complete and transparent explanation of Council's decision and to allow residents to ask questions.

5. Require quarterly public updates on the Task Force's progress and the implementation of any adopted traffic or safety measures.

CHIEF EXECUTIVE OFFICER'S COMMENT

A Governance Committee Report (attached) was published on 15 July 2025. The report explains the process followed and how issues raised in relation to the development were addressed. The report is available online at:

https://liverpool.infocouncil.biz/Open/2025/07/GOV_20250715_AGN_713_AT.PDF.

The report indicates that Council received 46 objections to the development and the court heard 6 objectors before approving the development. The report does not name staff or disclose legal advice and it would not be appropriate for Council to do that.

In terms of strategy, Council must deal with all development applications in accordance with the Environmental Planning and Assessment Act 1979. Council must deal with all appeals in accordance with the Act and the Court's directions and practice notes and must otherwise behave as a model litigant.

The approval of the development application does not set a precedent in relation to traffic impacts. A consent authority is required when determining a development application to

evaluate the development by reference to the matters in section 4.15 of the Environmental Planning and Assessment Act 1979. This includes consideration of significant likely impacts and site suitability, which will include traffic impacts.

In relation to establishing a Task Force, it should be noted that there is currently insufficient capacity, budget and resourcing constraints to undertake this type of activity. In addition, the taskforce would not achieve any change to the current situation, nor would it be able to discuss confidential elements of the determination of the application.

FINANCIAL IMPLICATIONS

Costs associated with this Notice of Motion are outside of Council's current budget and long-term financial plan. The estimated impact on the budget and long-term financial plan are outlined in the table below:

	2025/26	2026/27	2027/28	2028/29	2029/30
Operating budget / LTFP impact (estimated)	\$100,000.00 for staffing, planning and consulting	\$100,000.00 for staffing, planning and consulting	\$100,000.00 for staffing, planning and consulting	TBC if Committee continue to operate beyond 2027/28 FY	TBC if Committee continue to operate beyond 2027/28 FY
Capital budget impact		Subject to agreed and approved treatments / infrastructure	Subject to agreed and approved treatments / infrastructure	Subject to agreed and approved treatments / infrastructure	Subject to agreed and approved treatments / infrastructure
Funding source	Unbudgeted	Unbudgeted	Unbudgeted	TBC	TBC

ATTACHMENTS

Nil

NOM 02	Notice of Motion - Cllr Ristevski - Rates Discount for Australian Defence Force Personnel and Veterans
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Strategic Objective	Visionary, Leading, Responsible Demonstrate a high standard of transparency and accountability through a comprehensive governance framework.
File Ref	061933.2026
Author	Peter Ristevski - Councillor

BACKGROUND

Background and Justification:

- Liverpool City is home to one of Australia’s largest Army bases. The Holsworthy Military Area is one of the most significant Defence installations in the country, supporting thousands of current serving personnel as well as families and veterans. This base contributes to our local economy and community fabric.
- Liverpool’s Defence community includes active-duty Army personnel, reservists, and veterans who make considerable contributions locally, socially, and economically.
- Councils across NSW currently apply concession rates for pensioners to help with cost-of-living pressures. Extending this concession to current and former ADF members recognises their unique service and sacrifice for Australia.
- By reallocating funds from discretionary spending on non-essential festivals, Council can support this important community initiative without increasing rate revenue or placing additional burden on ratepayers.
- The policy is a practical example of fiscal responsibility and recognises those who serve at no additional cost to the broader community beyond prudent budget management.

Supporting Facts:

- The Holsworthy Military Area is one of the largest Army barracks in Australia with extensive training facilities and an estimated workforce of several thousand Defence personnel and support staff.
- Research shows that local governments acknowledging the service of Defence members fosters community cohesion, civic pride, and economic participation.
- Rates relief for targeted groups is within the powers provided to Councils under the Local Government Act and existing rating frameworks.

Council Result Sought:

That Council endorses the preparation and implementation of a Defence Personnel and Veteran Rates Discount Policy, to provide meaningful recognition and support for current and former members of the Australian Defence Force residing in the Liverpool local government area.

NOTICE OF MOTION

That Council:

1. Directs the Chief Executive Officer to prepare a policy that provides a rates discount for current Australian Defence Force personnel and veterans who reside within the Liverpool City Council local government area, consistent with the discount currently afforded to age pensioners.
2. The rates discount is to be structured such that:
 - a. Current serving personnel of the Australian Defence Force (Army, Navy, Air Force) who are residents of Liverpool LGA receive a discount on their annual Council rates.
 - b. Veterans of the Australian Defence Force who reside in the Liverpool LGA receive a similar discount, recognising their service to the nation.
 - c. Eligible recipients provide proof of current service or discharge documentation confirming veteran status.
3. The policy shall be funded by reallocating savings from the existing Council budget, specifically by reducing or discontinuing allocations to non-essential festivals that are not core Council services and redirecting these funds to support the rates discount initiative.
4. The policy shall also include eligibility criteria, administrative procedures, and annual reporting to Council on uptake, cost, and community impact.

CHIEF EXECUTIVE OFFICER'S COMMENT

Council does not have legislative power to introduce a rates discount of the type proposed because:

1. Council is required under the Local Government Act 1993 (**LG Act**) to make and levy an ordinary rate for each year on all rateable land in its area (section 494). An ordinary rate is imposed on categories or sub-categories of rateable land (LG Act, sections 493 and 529).

2. Part 8 of Chapter 15 of the LG Act prescribes the concessions that can be made in relation to rates. Division 1 specifies the following relevant concessions:
- reductions for eligible pensioners calculated in accordance with section 575 of the LG Act, which may be extended by order in limited circumstances to persons who reside with eligible pensioners (LG Act, section 577), and
 - waiver or reduction of rates to any person who receives a pension, benefit or allowance under Chapter 2 of the Social Security Act 1991 (Cth) and is the holder of a pensioner concession card issued by or on behalf of the Commonwealth Government (LG Act, section 582 and Local Government (General) Regulation 2021 (LGGR), section 136).
3. The Act does not permit councils to extend rate discounts to any other class of persons, including serving Australian Defence Force personnel or veterans.

Australian Defence Force (ADF) personnel or veterans may qualify for a reduction if they satisfy the existing criteria in Division 1 of Part 8 of Chapter 15 of the LG Act.

The concession which is available to eligible pensioners applies to a person who is a member of a class prescribed by the regulations and who occupies a dwelling as their sole or principal place of residence (LG Act, Dictionary). The classes prescribed in section 134 of the LGGR are:

- (a) persons who receive a pension, benefit or allowance under Chapter 2 of the [Social Security Act 1991](#) of the Commonwealth, or a service pension under Part III of the [Veterans' Entitlements Act 1986](#) of the Commonwealth, and who are entitled to a pensioner concession card issued by or on behalf of the Commonwealth Government,
- (b) persons who receive a pension from the Commonwealth Department of Veterans' Affairs as—
- (i) a war widow or war widower within the meaning of the [Veterans' Entitlements Act 1986](#) of the Commonwealth, or
 - (ii) the unmarried mother of a deceased unmarried member of the Australian Defence or Peacekeeping Forces, or
 - (iii) the widowed mother of a deceased unmarried member of the Australian Defence or Peacekeeping Forces,
- and do not have income and assets that would prevent them from being granted a pensioner concession card (assuming they were eligible for such a card),
- (b1) persons who have received a lump sum mentioned in section 234(1)(b) of the [Military Rehabilitation and Compensation Act 2004](#) of the Commonwealth or are receiving a weekly amount mentioned in that paragraph, and do not have income and

assets that would prevent them from being granted a pensioner concession card (assuming they were eligible for such a card),

(c) persons who receive a general rate of pension adjusted for extreme disablement under section 22(4) of the [Veterans' Entitlements Act 1986](#) of the Commonwealth, or a special rate of pension under section 24 of that Act,

(d) persons who receive, or who at some point in their life have been eligible for, a Special Rate Disability Pension under the [Military Rehabilitation and Compensation Act 2004](#) of the Commonwealth.

FINANCIAL IMPLICATIONS

There are no financial implications relating to this recommendation.

ATTACHMENTS

Nil

NOM 03

**Notice of Motion - HSC Extended Study Hours at
Liverpool Libraries**

Strategic Objective	Healthy, Inclusive, Fair Deliver great and exciting events and programs for our people and visitors
File Ref	053608.2026
Author	Richard Ammoun - Councillor

BACKGROUND

The Higher School Certificate (HSC) in NSW is the highest educational credential in secondary schooling, vital for securing university admission via the ATAR, vocational training (VET), and employment. It validates 13 years of learning, developing critical thinking, literacy, and numeracy skills essential for future careers, while offering pathways that often lead to better job opportunities and higher lifetime earnings.

The HSC acts as a comprehensive foundation for further education and work, demanding rigorous study to achieve optimal results for future opportunities.

The 2026 NSW HSC written examinations are scheduled to begin on Tuesday, 13 October 2026, and will conclude no later than Thursday, 5 November 2026. The full, detailed 2026 HSC exam timetable will be released by NESA on 1 May 2026.

Key 2026 HSC & Related Dates

1. CSSA Trial HSC Exams: Monday 3 August – Monday 17 August 2026 (with a security period until 20 Aug).
2. Practical/Performance Projects Hand-in: Thursday 13 August 2026.
3. HSC Written Exams Start: Tuesday 13 October 2026.
4. HSC Written Exams End: Thursday 5 November 2026.
5. 2027 HSC Student Entries Open: Tuesday 3 November 2026.
6. Year 11 Results Release: 17 November 2026.

Important Term Dates (2026)

1. **Term 3:** 21 July – 25 September 2026.
2. **Term 4:** 13 October – 17 December 2026.

Currently Liverpool Libraries hours of operation as follows:

Liverpool (Yellamundie) library

1. Monday to Friday: 9 am–8 pm
2. Saturday 9 am–4 pm
3. Sunday 12 pm–4 pm.

Carnes Hill Library

1. Monday 9:30 am–5 pm,
2. Tuesday 9:30 am–8 pm
3. Wednesday 9:30 am–5 pm,
4. Thursday 9:30 am–8 pm
5. Friday: 9:30 am–5 pm
6. Saturday 9:30 am–4 pm
7. Sunday 12-4 pm

Green Valley Library

1. Monday 9:30 am–8 pm,
2. Tuesday 9:30 am–5 pm
3. Wednesday 9:30 am–8 pm,
4. Thursday 9:30 am–5 pm
5. Friday: 9:30 am–5 pm
6. Saturday 9:30 am–12 pm
7. Sunday closed

Miller

1. Monday to Friday: 9:30 am–5 pm,
2. Saturday 9:30 am–12 pm
3. Sunday closed

To support and encourage student study in the local government area, as well as access to community facilities, wifi, and a safe study space, I propose:

NOTICE OF MOTION

That Council resolves that:

1. An annual and ongoing HSC study program be established to support students in Liverpool LGA and providing safe and accessible study spaces
2. That the annual and ongoing HSC study program, ensures access to a study space is available at each of the library as follows at a minimum, for 1 month prior to the first

NSW HSC exam commencement, and until the conclusion of the last NSW HSC exam as follows:

- a) Yellamundi Liverpool Library – Monday – Friday until 9pm and Weekends until 8pm
 - b) Carnes Hill Library – 7 days until 8pm
 - c) Green Valley Library – Monday - Friday until 8pm, Saturday 9.30am – 4pm, Sunday 12-4pm
 - d) Miller Library - Monday - Friday until 8pm, Saturday 9.30am – 4pm, Sunday 12-4pm
3. An annual and ongoing HSC study program be incorporated in the Library operation budget, for delivery each year.

CHIEF EXECUTIVE OFFICER'S COMMENT

Liverpool City Libraries delivers a comprehensive and multifaceted support program for Higher School Certificate (HSC) students, designed to assist with study, wellbeing and exam preparation throughout the HSC period.

Support includes:

- A large, specialised HSC collection comprising study guides, subject texts and revision materials;
- 24/7 online access to ATAR Notes and a range of digital HSC support resources;
- Research and assignment assistance provided by trained library staff;
- Free, bookable study rooms at Liverpool and Carnes Hill Libraries, with quiet study spaces available at all library locations;
- A structured HSC workshop program delivered in collaboration with the Youth Council and Community Development team;
- HSC Lock-In events, providing students with exclusive after-hours access to the Yellamundie Library. In 2025, these were held each Saturday in October from 4.00pm to 7.00pm and included free tutoring support and wellbeing activities; and
- Student welfare initiatives, such as study snacks and support items, delivered across all Liverpool Libraries throughout the HSC period.

Planning for similar HSC support initiatives in 2026 is already underway.

Liverpool City Libraries has trialled a range of HSC support programs over many years and continues to review participation and student feedback to ensure offerings remain relevant, accessible and aligned with student needs.

Student patterns of library use

Students preferred study locations are Liverpool, Carnes Hill and Moorebank Libraries. Casula and Green Valley see consistent moderate levels of usage, and Miller Library does not have study space within the limited shopfront location.

Weeknight use by students significantly drops off after 7.30pm across all our libraries. With only small groups remaining until 8pm close.

Additional weeknight hours have been trialed at Carnes Hill for HSC in the past, with limited student use.

Extended weekend access to libraries has consistently proven popular when delivered as targeted HSC-specific events. More broadly, increased weekend opening hours for the wider community have also been a recurring request identified through the annual library survey.

The highest demand for increased weekend access is at Liverpool, followed by Carnes Hill, based on annual survey, customer feedback cards and informal requests.

Impact of proposal

Liverpool City Libraries operates six library branches across the LGA. Liverpool and Carnes Hill Libraries operate seven days per week; Moorebank, Casula and Green Valley Libraries operate six days and two evenings per week; and Miller Library operates six days per week. This equates to a total of approximately 298 public opening hours per week.

The proposed extension of library opening hours represents an increase of approximately 60 additional public opening hours per week and would require an estimated 209 additional staff hours across four library locations.

The financial impact associated with this increase is outlined separately and is not currently included within Council's adopted operating budget. This is outlined in the financial implications section

Existing library staffing resources are not able to accommodate the proposed increase in opening hours. Current staffing levels are already tightly aligned to maintaining existing service hours. Any extension would therefore require the use of overtime, or a combination of overtime and additional casual staffing.

The current casual staffing pool is insufficient to support the proposed increase, and additional recruitment and training would be required to expand this workforce capacity.

Recommendation:

1. That Council maintain the current HSC support program, including extended access to library spaces through HSC-only lock-in events and subject-specific workshops during the 2025–2026 HSC period;
2. That it be noted there is insufficient capacity within current resources to implement the unstaffed access pilot in time to support the current HSC cohort; and
3. That the planned pilot for unstaffed library access, as outlined in the Library Review and associated business plans, proceed in 2026–2027. Subject to successful implementation, this model would enable extended access for both HSC students and the broader community in a financially sustainable manner.

FINANCIAL IMPLICATIONS

Costs associated with this recommendation are outside of Council's current budget and long-term financial plan. The impact on the budget and long-term financial plan are outlined in the table below.

Library	Total Hours	Meal Allowance	Overtime**	Total
Liverpool	78	699	6,735	7,435
Carnes Hill	51	350	4,404	4,754
Green Valley	34	233	2,936	3,169
Miller	46	233	3,972	4,205
Total	209	1,516	18,047	19,562

**Overtime - Weekdays and Weekend hours

ATTACHMENTS

Nil

NOM 04	Notice of Motion - Cllr Ristevski - East Leppington Infrastructure Delivery
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Strategic Objective	Healthy, Inclusive, Fair Deliver vibrant parks, community hubs, services and facilities that improve liveability and quality of life for everyone in the community
File Ref	062317.2026
Author	Peter Ristevski - Councillor

BACKGROUND

Why This Motion Matters

- Families purchased homes based on Council growth plans and infrastructure sequencing.
- The area continues to grow rapidly while key facilities remain incomplete.
- Traffic safety infrastructure is not optional. It is essential.
- Over 170 residents have formally petitioned Council. That is organised community concern, not isolated complaints.

East Leppington residents have engaged respectfully. They deserve transparency, dates, and delivery.

If Council communicated 2024 and 2025 timeframes, the community deserves to know precisely what changed and why.

This motion ensures:

- Residents are heard.
- Timelines are made public.
- Accountability is recorded.
- Delivery is prioritised.

East Leppington has waited long enough.

NOTICE OF MOTION

That Council:

1. Notes the ongoing community concerns regarding delayed delivery of critical infrastructure, including:
 - The delayed completion of Leppington Park, originally communicated for delivery in 2024;
 - The lack of progress on promised East Leppington green space provision, the subject of a petition containing over 170 resident signatures;
 - The failure to deliver traffic signals at the fourth leg of Camden Valley Way, previously communicated as operational in 2025, now outstanding in 2026, raising road safety concerns.
2. Directs the Chief Executive Officer to provide a comprehensive written report to the next Council meeting detailing:
 - a. The original delivery timeframes for each of the above projects;
 - b. Current project status and confirmed completion dates;
 - c. Funding allocations and whether funds have been expended, deferred, or reallocated;
 - d. Any State Government dependencies affecting delivery;
 - e. Risk assessments relating to traffic safety at Camden Valley Way.
3. Requests that the report include a clear public timeline for delivery of all outstanding works.
4. Commits to a public community update session in East Leppington within 60 days to provide residents with direct answers and confirmed delivery milestones.

CHIEF EXECUTIVE OFFICER'S COMMENT

A report addressing the above recommendations will be provided in the April Council Meeting agenda.

ATTACHMENTS

Nil

NOM 05

**Notice of Motion - Cllr Harte - Operations
Directorate Independent Review**

Strategic Objective	Visionary, Leading, Responsible Place customer satisfaction, innovation and best practice at the centre of all operations
File Ref	073514.2026
Author	Matthew Harte - Councillor

BACKGROUND

In 2021, a Workplace Review Report was commissioned into the then City Presentation Directorate. This review was conducted by WorkLogic Pty Ltd. As per the response to QWN08 from the September 2025 Council meeting,

“The WorkLogic investigation was managed by the Internal Ombudsman office. There were some recommendations which came from this report. To assist with the implementation of the recommendations, Mr Norm Turkington was then engaged.”

As Council continues to strive to be “better”, the governing body should proactively monitor workplace culture, particularly if there have been historical challenges relating to staff wellbeing, employee conduct and management practices.

This is particularly important in the Operations Directorate, where workplace culture, management practices, industrial arrangements and staffing arrangements can have a direct impact not only on staff wellbeing and morale, but also on operational efficiency, accountability, supervision, productivity and service delivery to the community.

Council can monitor the implementation of the report’s recommendations by commissioning an independent review to assess whether those recommendations have been effectively carried out and whether workplace culture has materially improved since the original review. This would provide the governing body with an objective basis to determine whether further action, oversight, or organisational reform is required.

NOTICE OF MOTION

That Council:

1. Direct the CEO to commission an independent review into the Rose Street, 600 Cowpasture Road, and Devonshire Road depots.

1. Adopt the Terms of Reference for the independent review as per Attachment A.
2. Requests that the independent review be completed by July 2026 and reported back to Council.
3. Allocates a budget of \$150,000 from the general fund to conduct the independent review.

CHIEF EXECUTIVE OFFICER'S COMMENT

Should the Notice of Motion be endorsed by Council, the Operations Directorate will work with the People and Culture team to facilitate the request.

Council notes that the completion date of July 2026 may not be achievable and would be affected by the availability of an independent reviewer.

FINANCIAL IMPLICATIONS

Costs associated with this recommendation are outside of Council's current budget and long-term financial plan.

ATTACHMENTS

1. Attachment A - Proposed Terms of Reference

Attachment A – proposed Terms of Reference

The Terms of Reference for the independent review into the Operations directorate are:

1. *Whether workplace culture within the Operations directorate (or former equivalent directorate/s) has improved since the 2021 Workplace Review Report;*
2. *Whether the recommendations arising from the 2021 Workplace Review Report were implemented, and whether they have been effective;*
3. *Whether current leadership, management practices, communication, accountability and workplace behaviours within the Operations Directorate are supporting a safe, respectful, productive and efficient workplace;*
4. *Whether any ongoing workplace culture conduct, structural or management issues are adversely affecting staff wellbeing, morale, teamwork, efficiency, or service and project delivery;*
5. *The extent to which union involvement or influence within the Operations Directorate has affected workplace culture, employee relations, management practices, accountability, operational efficiency or service and project delivery;*
6. *The extent to which the 4-day work week has affected the operational capacity, efficiency and service/ project delivery of the Operations Directorate, including any impacts on staffing, supervision, levels of overtime, coordination, productivity or service standards;*
7. *Whether current industrial, managerial and workplace arrangements are supporting the effective and efficient performance of the Operations; and*
8. *Any other related matter the reviewer considers relevant*

QWN 06	Question with Notice - Deputy Mayor Harle - Voluntary Planning Agreement relating to Coopers Paddock, Warwick Farm
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Strategic Objective	Liveable, Sustainable, Resilient Deliver effective and efficient planning and high-quality urban design to provide best outcomes for a growing city
File Ref	042159.2026

QUESTION WITH NOTICE

At the latest Environmental Advisory Committee Meeting, several members asked for an update on the Voluntary Planning Agreement (VPA) concerning Coopers Paddock in Warwick Farm. The issue has remained unresolved for over a decade, with no confirmed progress on the works required under the agreement.

The following information is requested:

1. A comprehensive timeline of all meetings and outcomes associated with the VPA since it began; and
2. Clarification on the legal options available to Council to move this matter forward so the land can be used for public recreation, consistent with the original intent.

Responses will be provided to Councillors via a Confidential paper.

Item QWN 06 is confidential pursuant to the provisions of s10A(2)(d i) of the Local Government Act because it contains commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it.

ATTACHMENTS

Nil

QWN 07	Question with Notice - Cllr Ristevski - Urgency Motion from the 4 February 2026 Council meeting - Item MOU 01 - Section 430 Investigation into Liverpool City Council
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Strategic Objective	Visionary, Leading, Responsible Demonstrate a high standard of transparency and accountability through a comprehensive governance framework.
File Ref	045483.2026

QUESTION WITH NOTICE

Please address the following:

1. What specific evidence was relied upon to support clause 2 of the motion, which states there was a “psychosocial impact on staff arising from the publication of the s430 interim report”?
2. Who conducted any assessment of this alleged psychosocial impact?
 - Was an independent workplace risk assessment undertaken?
 - If so, by whom and on what date?
 - Will that report be tabled?
3. What objective data supports clause 2?
 - Number of formal complaints lodged by staff
 - Number of EAP referrals
 - Number of sick leave days attributed to this matter
 - Any internal WHS incident reports
 - Any SafeWork notifications
4. What was clause 2 specifically based on?
 - Anecdotal feedback
 - Legal advice
 - HR advice
 - Medical reports
 - Or was it purely speculative?

5. Have any Workers Compensation claims been lodged that specifically cite the publication of the s430 interim report as the cause of psychological injury?
 - If yes, how many?
 - What is the estimated financial exposure to ratepayers?
 - Have any claims been accepted?
6. Did Council's insurer advise that there was material risk exposure arising from psychosocial harm?
 - If so, provide the written advice.
7. Was a WHS risk assessment completed prior to moving this urgency motion?
 - If not, how can councillors assert psychosocial harm without evidence?
8. On what basis was this matter declared urgent?
 - What immediate risk existed that justified bypassing standard reporting and documentation?
9. Why was funding directed from the General Fund without a cost estimate?
 - What is the projected legal spend?
 - What is the cap?
 - What is the contingency allocation?
10. Has Council obtained fresh independent legal advice before delegating authority to the Mayor and CEO to re-engage prior legal representatives?
 - If not, why not?

Responses (provided by Director Corporate Services)

Motion MOU 01 was not moved based on a staff report. The motion was moved and seconded by councillors and dealt with by Council's governing body as an urgent item pursuant to clause 3.29 of the Code of Meeting Practice. The matter was debated, voted on, and livestreamed in accordance with the Code of Meeting Practice. The minutes and a recording of the meeting are available on Council's website here:

<https://www.liverpool.nsw.gov.au/council/council-meetings>.

It is not the role of officers to respond on behalf of the governing body or members of the governing body regarding the intent, rationale, evidentiary basis or policy justification underpinning a Councillor-moved motion. This applies to questions 1, 2, 4, 6, 7, 8, 9 and part of 10. To the extent that these matters were discussed, they should be captured in the recording of the meeting.

In relation to the remaining questions:

3. There have been no formal complaints through HR.

There has been a small number of formally reported WHS psychosocial incidents that can be linked to the s430 inquiry. There are no formal tracking mechanisms to inform Council of the specific reasons why staff access EAP as the service is confidential. Sick leave does not and cannot monitor the reasons for sick leave requests that stem from psychosocial impacts from the s430 interim report.

5. No.

6. Council is self-insured in respect of workers' compensation claims.

10. Legal advice was not requested to be provided or arranged by staff in relation to the motion.

ATTACHMENTS

Nil

QWN 08

**Question with Notice - Cllr Ristevski - Cultural
Events Calendar**

Strategic Objective	Healthy, Inclusive, Fair Deliver great and exciting events and programs for our people and visitors
File Ref	045639.2026

QUESTION WITH NOTICE

Please address the following:

1. Lunar New Year Removal
 - When was the decision made to remove Lunar New Year from the February events calendar?
 - Who authorised the decision?
 - What written report or recommendation supported it?
 - Provide all internal correspondence relating to this change.

2. Community Consultation
 - What consultation was undertaken with the Chinese and broader East Asian communities before removing Lunar New Year?
 - Which community leaders were contacted?
 - On what dates did consultation occur?
 - If no consultation occurred, why not?

3. Councillor Exclusion
 - Why were elected councillors not briefed prior to the removal of a major cultural event?
 - Does the Mayor consider it appropriate for significant cultural programming decisions to be made without informing the governing body?

4. Equity Across Communities
 - What objective criteria does Council use to determine the scale and duration of cultural celebrations?
 - Provide a breakdown of funding allocated to each cultural festival over the past three financial years.

5. Ramadan Programming

- Who made the decision to allocate extended programming to Ramadan?
- What was the total cost of Ramadan-related events, security, marketing and logistics?

6. Consistency Across Councils

- Given that neighbouring councils continue to hold Lunar New Year celebrations in February, why has Liverpool diverged from standard practice?
- Was benchmarking conducted before removing the event?

7. Demographic Justification

- Provide demographic data relied upon when determining cultural event priorities.
- How does Council ensure minority communities are respected without marginalising others?

8. Governance and Transparency

- Was this decision endorsed by a formal Council resolution?
- If not, under what delegated authority was it made?
- Will this Mayor commit to restoring Lunar New Year to the calendar pending proper consultation?

Responses (provided by Community and Lifestyle)

1. Lunar New Year Removal

- **When was the decision made to remove Lunar New Year from the February events calendar?**
- **Who authorised the decision?**
- **What written report or recommendation supported it?**
- **Provide all internal correspondence relating to this change.**

Response

Lanterns and Lights forms part of Council's Experience the World program, which is designed to provide broad and diverse cultural representation across the annual events calendar. While the event has historically been scheduled to align with the Lunar New Year period to leverage community interest and market appeal, it is not a Lunar New Year festival. Rather, it is a broader celebration of Asian culture.

For the 2025/26 program, Lanterns and Lights was scheduled at a time that best aligned with operational requirements, including site availability, event sequencing, resourcing

capacity and budget considerations. The event was not removed from the program, but rather scheduled in accordance with these operational factors. As such, there was no decision to discontinue a Lunar New Year event.

Event scheduling decisions are operational and were undertaken by the Cultural Venues and Events team in accordance with Director Community and Lifestyle where considerations of approved budget and resource parameters were considered. Given that no program or event was removed, no formal report or recommendation regarding the removal of a Lunar New Year event was prepared. Noting this the Mayor and Councillors were informed of the scheduling change via the weekly CEO Circular.

2. Community Consultation

- **What consultation was undertaken with the Chinese and broader East Asian communities before removing Lunar New Year?**
- **Which community leaders were contacted?**
- **On what dates did consultation occur?**
- **If no consultation occurred, why not?**

Response

As Lanterns and Lights was not removed from Council's annual program or the adopted Delivery Plan to deliver Experience the World, no consultation relating to the removal of a Lunar New Year event was required. The event continues to form part of the Experience the World program, which is reviewed annually to balance cultural representation with operational capacity, site scheduling and available resources.

3. Councillor Exclusion

- **Why were elected councillors not briefed prior to the removal of a major cultural event?**
- **Does the Mayor consider it appropriate for significant cultural programming decisions to be made without informing the governing body?**

Response

Lanterns and Lights remains within the approved events program and was not removed. Its scheduling was determined through standard operational planning processes for the Experience the World program and did not involve any change to adopted strategy or the discontinuation of an existing program. As such, no additional briefing or formal report was required.

The scheduling of events that remain within the approved program sits within established operational delegations. Matters involving program changes or strategy variations are elevated to Council for determination; in this instance, no such change occurred.

Consistent with good governance practice, the Mayor and Councillors were advised of the scheduling change through the weekly CEO Circular.

4. Equity Across Communities

- **What objective criteria does Council use to determine the scale and duration of cultural celebrations?**
- **Provide a breakdown of funding allocated to each cultural festival over the past three financial years.**

Response

Council applies consistent event planning criteria that includes;

- Attendance and community participation
- Return on investment
- Community feedback and market engagement
- Resourcing feasibility, fatigue and staff safety
- Availability of performers, stallholders and suppliers
- Operational sequencing within the broader event calendar

It is worth noting that operational funding has decreased over the past three years due to the expiry of external grants and a plateau in core budget allocations, despite increases in operating costs. Event delivery models have been adjusted to maintain event quality within these constraints.

Funding allocations are recorded within the Experience the World program budgets across:

- FY2025-26: \$933,603
- FY2024-25: \$1,603,000
- FY2023-24: \$1,650,000

5. Ramadan Programming

- **Who made the decision to allocate extended programming to Ramadan?**
- **What was the total cost of Ramadan-related events, security, marketing and logistics?**

Response

The event originated from a NSW Government COVID Recovery Grant, established to support CBD revitalisation and stimulate the night-time economy. The extended delivery model was intentionally designed to maximise visitation and economic impact in line with grant objectives. Since its inception, the program has been refined annually - reducing

from five weekends to four, and from four nights per week to three - to balance economic return with operational capacity and budget constraints.

Most Blessed Nights is Council's most highly attended event, delivering the largest economic benefit across the events portfolio and achieving the highest visitation levels. The program generates significant night-time economy outcomes, activates the CBD, and aligns strongly with community cultural practices, where evening-based celebration during Ramadan is both appropriate and well supported

Cost position:

Following the reduction to a three-day delivery model and the introduction of increased food truck fees (due to the success of the event and interest from Operators), the 2026 program is currently tracking at approximately \$330,000, inclusive of programming, security, marketing and logistics. As the event remains live at the time of finalising this report, final expenditure will be confirmed post-delivery.

6. Consistency Across Councils

- **Given that neighbouring councils continue to hold Lunar New Year celebrations in February, why has Liverpool diverged from standard practice?**
- **Was benchmarking conducted before removing the event?**

Response

Lanterns and Lights has previously been positioned during the Lunar New Year period, but it is not a Lunar New Year celebration and is not designed as such. Scheduling outside peak Lunar New Year periods supports operational efficiency and reduces competition for performers, suppliers and stallholders, who are in high demand at that time. This approach allows Council to secure a stronger offering within the Experience the World program.

Benchmarking regarding removal was not required, as no Lunar New Year event was removed.

7. Demographic Justification

- **Provide demographic data relied upon when determining cultural event priorities.**
- **How does Council ensure minority communities are respected without marginalising others?**

Response

Council considers population data, participation trends, event attendance, and community feedback. The Experience the World program was intentionally designed to broaden cultural representation, including communities historically underrepresented in Southwest

Sydney's cultural events landscape, such as African, Pasifika and Latin American communities. This strategy and Delivery is not only unique to Liverpool but represents the Cultural fabric of the City winning Premiers Multicultural medal.

Resourcing across event production is finite. The event calendar is continually reviewed to balance cultural diversity with operational capacity, budget limitations and strategic alignment. Several delivery models were considered throughout the FY2025-26 planning cycle, and the current program was endorsed through the FY2025-26 budget review, alongside an expanded Australia Day program and associated investment.

8. Governance and Transparency

- **Was this decision endorsed by a formal Council resolution?**
- **If not, under what delegated authority was it made?**
- **Will this Mayor commit to restoring Lunar New Year to the calendar pending proper consultation?**

Response

No formal Council resolution was required. No Lunar New Year event was removed from Council's events program. Lanterns and Lights continues to form part of the approved Experience the World program and remains within Council's annual events calendar.

The scheduling of Lanterns and Lights was determined through standard operational planning processes under existing delegated authority, consistent with approved budgets, organisational work plans and the Delivery Program. The matter did not require escalation to Council.

As no Lunar New Year event was removed, restoration is not required. Lanterns and Lights remains part of Council's events calendar, with its timing reviewed annually as part of the Experience the World program planning process. Any future proposal to introduce, remove or materially alter a cultural event would be considered in accordance with Council's governance framework, including appropriate reporting and consultation where required.

ATTACHMENTS

Nil

QWN 09

Question with Notice - Cllr Ristevski - Renaming of Casula Powerhouse Arts Centre

Strategic Objective	Visionary, Leading, Responsible Place customer satisfaction, innovation and best practice at the centre of all operations
File Ref	049259.2026

QUESTION WITH NOTICE

Please address the following:

Community Consultation and Governance

1. What specific community consultation was undertaken with local residents prior to the decision to change the name of Casula Powerhouse Arts Centre?
2. How many *submissions* were received during the public exhibition period and how many of those supported the name change?
3. What direct notification was sent to:
 - a. Casula residents
 - b. Regular patrons
 - c. Local artists
 - d. Cultural stakeholders
 - e. Community groups
4. Was any independent community survey conducted to measure support for the renaming prior to the decision being finalised?
5. Does Council accept that changing the name of a long-standing cultural institution constitutes a decision affecting community identity?
6. If the report states the renaming would “foster community engagement,” how was this conclusion reached in the absence of broad, measurable community consultation?

Tourism and Economic Justification

7. Was a formal tourism impact study commissioned prior to approving the name change?
8. Were visitor projections prepared comparing:
 - a. “Casula Powerhouse Arts Centre”
 - b. “Liverpool Powerhouse”
9. Was a cost–benefit analysis prepared quantifying expected increases in visitation or revenue attributable solely to the rebrand?

10. Can Council provide any empirical evidence that the new name would attract more domestic or international visitors?
11. If no evidence-based modelling was undertaken, on what objective basis were claims such as “enhance tourism” and “elevate profile” made in the report?

Financial Transparency

12. The report identifies approximately \$37,000 in costs from operational savings. Please provide a full itemised breakdown of that figure.
13. What are the projected total costs associated with:
 - Website redevelopment
 - Marketing collateral replacement
 - Signage updates
 - Printed materials
 - Staff time allocation
 - Brand rollout implementation
14. What is the estimated total whole-of-life cost of the rebrand over three years?
15. Were any external consultants engaged? If so, what were their fees?
16. Given Council's recent operating deficits, how was this expenditure prioritised over infrastructure, parks and essential services?

Risk Assessment

17. The report categorises the risk as “Low.” What objective criteria were used to determine this rating?
18. Was reputational risk to an established and historically recognised cultural institution assessed?
19. Was brand confusion risk evaluated in relation to other similarly named institutions?
20. Was the potential for community backlash formally assessed prior to approval?
21. Does Council now accept that significant community opposition indicates the risk profile may have been understated?

Community Identity and Cultural Significance

22. How was the historical and cultural significance of the “Casula Powerhouse” name factored into the decision?
23. Was any heritage or brand equity valuation undertaken to assess the goodwill attached to the existing name?
24. Does Council acknowledge that Casula Powerhouse has built recognition within the arts sector across Greater Sydney over many years?
25. If community awareness was considered low, why was increased marketing not pursued instead of renaming?

Ongoing Accountability

26. Will Council commit to publicly reporting:
 - Annual visitation data

- Revenue changes
- Tourism impact metrics
- Community satisfaction measures

27. Over what timeframe will Council assess whether the rebrand has delivered measurable benefit?

28. If the anticipated benefits do not materialise, will Council consider reverting to the original name?

Responses (provided by Community & Lifestyle)

In 2021, Council commissioned an independent organisational review of the then Casula Powerhouse Arts Centre to strengthen its operational position and clarify the long-term vision for the Centre. A key outcome of this work was the development of a Strategic Plan, which identified the need for renewed positioning and identity acknowledging its historical identity and strengthening its connection to the broader city.

At the Council meeting held on 20 November 2024, a report proposing the renaming of the arts centre was presented to Council and endorsed. Following this decision, a further report was considered at the 26 March 2025 Council meeting upon the conclusion of the public exhibition process, with Council endorsing the name *Liverpool Powerhouse – Home of Arts and Creative Industries*.

Council undertook a defined and transparent process in considering the renaming of the arts centre. This process commenced with targeted engagement involving the Centre's cultural stakeholders, advisory committees and the governing body, prior to the proposal being placed on public exhibition for broader community feedback.

Cultural stakeholders were key contributors to the creative vision of the centre and their insights informed the development of the proposal, including the broader vision of expanding creative offerings with interactive.

Following this, the proposal was placed on public exhibition for a period of 28 days on our website and Liverpool Listens. During this period, records confirmed no formal submissions were received through Council's consultation channels. Some informal comments were raised directly with staff that were predominately concerned with the centre moving in a direction away from the arts. These were responded to individually to clarify the intent of programming shifts and confirm that the centre's role as a multidisciplinary arts venue would not change.

The initial cost of implementation was limited to essential physical updates such as signage and building fixtures, funded through end-of-year operational savings. Items such as branded packaging, stationery, advertisements and marketing materials remained steady, as these continue to be delivered within existing budgets and standard operational workflows.

Prioritised expenses include;

- Wayfinding tourism signage update: \$6226.80
- Front entrance signage: \$9,000 ex GST
- Sliding doors decals: \$415.50 ex GST

Design work required for the updated identity was completed in house. Broader brand integration continues in line with standard organisational workflows and existing budget allocations. No additional consultant fees or large-scale expenditure were required for the initial phase of the change.

The renaming also reflects the centre's origins, acknowledging its historical identity and strengthening its connection to the broader city. This historical context was an important factor in considering the future direction of the centre, particularly as it continues to evolve in its programming and audience engagement.

Council recognises that the name of a long-standing cultural institution is closely tied to local community identity. Reintroducing the historic name was undertaken with this in mind, reflecting a deliberate effort to acknowledge the site's origins and its enduring significance within the city's cultural landscape.

The updated name is also intended to reinforce the community's sense of ownership of the centre, recognising its place as a shared and valued institution. By realigning the centre's identity with its heritage and the broader civic identity it represents, the aim is to strengthen connection and ensure the centre continues to be understood as an integral part of the broader community.

While the centre has developed strong recognition within the arts sector over many years, community awareness has not always matched this profile. Addressing this gap is a core aspect of the renaming, supported by program expansion that has seen increased community interest in hands-on workshops, immersive events and more accessible creative opportunities.

The renaming decision was assessed as low risk within Council's standard processes. This assessment was made in the context of the centre's ongoing commitment to continue delivering exhibitions, performances and public programs, and the clear intent that the updated name would not alter the centre's purpose or accessibility. Council acknowledges the heritage of the site as well as the long-standing identity the centre has held under its previous name, and the decision sought to balance those elements with the organisation's forward-looking cultural goals.

Council continues to strengthen its cultural framework through improved governance arrangements and future planning, including updated advisory structures and the development of a wider cultural strategy. These initiatives support transparency, alignment and long-term cultural development across the city.

The overarching objective remains consistent: ensuring the centre continues to grow and thrive as a welcoming and vibrant cultural hub. Council will continue monitoring visitation, participation and community engagement trends as part of normal operations, recognising the importance of delivering high-quality experiences that attract visitors and encourage ongoing community connection.

ATTACHMENTS

Nil

QWN 10	Question with Notice - Cllr Ristevski - Australia Day Event Food Labelling and Public Statements
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Strategic Objective	Visionary, Leading, Responsible Demonstrate a high standard of transparency and accountability through a comprehensive governance framework.
File Ref	053099.2026

QUESTION WITH NOTICE

Liverpool City Council's website stated that 13 of 14 food vendors at the Australia Day event were providing halal food.

Can Council advise

1. If the LCC website stated that 13 of 14 food vendors were providing halal food?
2. How does Council manage halal certification at events?
3. Does Council do any further checks to verify halal certification?
4. If pork products were available at the Australia Day event, how did Council reconcile that with listing 13 vendors as halal providers?
5. Could publishing dietary representations without formal certification mislead members of the public who rely on strict religious dietary compliance?
6. Are all the food stallholders at Most Blessed Nights required to be halal?
7. Can labelling entire events under one dietary classification be perceived as exclusionary?

Responses (provided by Community & Lifestyle)

1. If the LCC website stated that 13 of 14 food vendors were providing halal food?

Council listed food vendor dietary requirements. This included 13 of 14 vendors that advised they had halal offerings amongst other offerings including gluten free, vegetarian and vegan options.

Vendor dietary attributes are self-identified through the EOI process. Council publishes this information to assist customers in making informed choices.

Following an evaluation of the food offerings, two additional providers were approved and added. These vendors were engaged in the days leading up to the event and were therefore not listed on the website. Their inclusion was intended to expand carnival-style food options, particularly to better cater for children and families.

See below screenshot.

FOOD STALL	DIETARY	MENU HIGHLIGHTS
ANGE'S OLD SKOOL BURGERS	VEGE, HALAL	Ange's Old Skool Burgers by Cucina 105 serves classic, no-frills burgers packed with bold flavours, fresh ingredients and nostalgic comfort.
ANGIE'S PANCAKES	VEGE, VEG, HALAL, GF	Freshly cooked Dutch pancakes topped with a range of toppings.
BLAZIN CHOOKS	HALAL	Serving Filipino charcoal-grilled favourites including chicken plates, pork ribs, wings, cheeseburger lumpia and BBQ meals with rice or chips, along with water and canned drinks.
BIRDMAN	GF, HALAL	Bee Sweets serves handcrafted desserts and sweet treats, made with quality ingredients and care, delivering nostalgic flavours and smiles.
CASANOVA	VEGE, HALAL	Offering delicious 'Aussie' style burgers and refreshing lemonades.
CHOLITO EMPANADAS	VEGE, VEG, HALAL, GF	Handcrafted, soulful empanadas in 15 flavours – each full of flavour!
CUMBIA	VEGE, GF, HALAL	Offering a special Colombian food experience featuring traditional arepas, a beloved dish that represents the heart of Colombian cuisine.
EAST BLUE SEAFOOD	GF, HALAL	Fresh seafood rolls and BBQ skewers, all served with chips - featuring the 24k Gold Smoked Lobster Roll, Crab, Prawn, and Teriyaki Salmon Rolls.
FLUFFY CRUNCH	VEG, GF, HALAL	With 15+ fun flavours of fairy floss, visit this vendor for your perfect sweet treat to indulge in or gift.
JAMES AND THE CHOCOLATE BERRY	VEGE, VEG, HALAL, GF	Featuring chocolate dipped strawberries and fruit (including viral Dubai strawberries) & chocolate dipped cheesecake on a stick.
SUGAR FREE DRINKS	VEGE, VEG, HALAL, GF	Sugar-free, low-calorie mocktails with green tea & aloe, served in LED-lit cups for a colourful, festive vibe.
TURKISH GOZLEME AND CHIPS ON A STICK	VEGE, VEG, HALAL, GF	Fresh cooked Gozleme and chips on a stick.
POCKET ROCKETZ	VEGE, VEG, HALAL	Slow-cooked butter chicken jaffles, chicken and paneer, tikka naan tacos, and butter chicken loaded fries.
WENDY'S ICE CREAM	VEGE, VEG	Featuring for a hot day ahead - soft serve ice cream, milkshakes, icy whirls & coffee.

2. How does Council manage halal certification at events?

Liverpool City Council is not a halal certifying authority.

3. Does Council do any further checks to verify halal certification?

Where vendors indicate they offer halal options, they typically rely on certified halal suppliers for ingredients. They can provide wholesaler documentation if requested.

Vendors generally manage cross-contamination controls through separate utensils, preparation areas and cooking surfaces. This reflects common operational practice at large Sydney events. Vendors are not required to hold venue-wide halal accreditation.

4. If pork products were available at the Australia Day event, how did Council reconcile that with listing 13 vendors as halal providers?

For Australia Day, Council listed halal options only where vendors had self-identified as offering them. The presence of other menu items does not remove the availability of halal options.

5. Could publishing dietary representations without formal certification mislead members of the public who rely on strict religious dietary compliance?

Council does not accept that it knowingly provided false or misleading information. Dietary information was published based on vendor declarations.

6. Are all the food stallholder at Most Blessed Nights required to be halal?

The vendors at Most Blessed Nights are not required to have a halal menu however we do get a low application rate of people applying that are non-halal.

Vendors tend to be market-driven and align their offerings with the expectations of attendees, which results in a predominance of halal-friendly food options rather than any formal requirement imposed by Council.

7. Can labelling entire events under one dietary classification be perceived as exclusionary?

Council does not label any of the events it delivers as strictly halal, nor does it exclude vendors based on dietary classification. Event programs are shaped largely by vendor applications and market demand, and while some events attract a higher proportion of halal-compliant traders, this reflects vendor choice rather than a policy requirement imposed by Council.

ATTACHMENTS

Nil

QWN 11	Question with Notice - Cllr Ristevski - Rossmore Grange
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Strategic Objective	Visionary, Leading, Responsible Place customer satisfaction, innovation and best practice at the centre of all operations
File Ref	061918.2026

QUESTION WITH NOTICE

Please address the following:

1. Rossmore Grange – Flood Risk

- i. Is Rossmore Grange identified as flood affected or flood prone land under Council’s current Floodplain Risk Management Plan or any flood modelling adopted by Council?**

Response:

Rossmore Grange is located within the South Creek catchment. According to Council’s South Creek Floodplain Risk Management Plan (2004), the site is partially affected by flooding from South Creek.

- ii. What is the Probable Maximum Flood level and 1 in 100 year flood level affecting the site?**

Response:

The Probable Maximum Flood (PMF) levels across Rossmore Grange vary from approximately 56.5 m AHD in the southern extent to 53.3 m AHD in the northern extent.

Similarly, the 1% Annual Exceedance Probability (1 in 100 year) flood levels range from about 55.3 m AHD in the south to 51.9 m AHD in the north.

- iii. Has Council obtained updated flood modelling that reflects post-Aerotropolis catchment changes?**

Response:

Council has received the updated flood study report and associated flood mapping prepared as part of the cumulative impact assessment for the Wianamatta South Creek catchment. This work was done for the Agency Working Group (AWG), established between Infrastructure NSW and the NSW Department of Planning and Environment.

The study incorporates the anticipated land-use and hydrologic changes arising from development within the Aerotropolis and broader catchment. It has also identified the floodway corridor and critical flood storage areas within the catchment.

iv. Has any independent hydrological peer review been commissioned regarding the suitability of heavy industrial development on this land?

Response:

Council has engaged Urbis Pty Ltd to investigate development opportunities within Rossmore Grange. As part of this work, Urbis has identified three alternative concept design options for the area.

From a flooding perspective, all proposed sites within the Urbis concept plans can feasibly accommodate heavy industrial development. The available flood information indicates that the identified development areas are not subject to constraints that would preclude this land-use type.

Accordingly, a hydrological peer review is not considered essential at this stage for assessing the feasibility of heavy industrial uses within the proposed sites.

v. If the land is flood prone, how does industrial rezoning comply with section 9.1 Direction 4.1 of the Environmental Planning and Assessment framework regarding flood risk?

Response:

All sites identified within the Urbis concept plans are situated above the South Creek flood planning level. As a result, the proposed rezoning of these areas—from RE1 Public Recreation to residential, commercial, or industrial land uses—meets the requirements of Section 9.1 Direction 4.1 (Flooding) under the Environmental Planning and Assessment framework.

This indicates that the rezonings are consistent with the relevant flood risk management controls and do not introduce unacceptable flooding constraints for the proposed land-use changes.

vi. Will Council table all flood modelling reports relied upon prior to any rezoning decision?

Response:

Council's rezoning application should include a flood impact assessment that consolidates and interprets all relevant flood study information available for the area. This assessment should reference the applicable flood modelling, mapping, and technical reports, and provide a clear justification demonstrating that the proposed rezoning is compatible with the identified flood risks and consistent with relevant planning and floodplain management requirements.

2. Aboriginal Cultural Heritage and Historical Archaeology

- i. Has an Aboriginal Cultural Heritage Assessment Report been completed for Rossmore Grange?**

Response:

2006 - Cultural & Heritage Assessment & Vegetation Plan.
2024 - Aboriginal Cultural Heritage Preliminary Due Diligence.

- ii. Were Registered Aboriginal Parties formally consulted?**

Response:

For 2006 report – Not aware if Aboriginal parties were consulted. For 2024 report – Not required for a preliminary report.

- iii. Has any Aboriginal Object been identified under the National Parks and Wildlife Act?**

Response:

A site inspection undertaken as part of the assessment identified four new Aboriginal Object recordings within the subject land and two previously existing Aboriginal Object registrations within the subject land.

In accordance with the risk management process set out in the Due Diligence Code of Practice for the Protection of Aboriginal Objects in NSW (DECCW, 2010) the preliminary due diligence assessment concluded that that a formal Aboriginal Cultural Heritage Assessment Report (ACHAR) should be undertaken prior to commencement of development works. Any proposed activity that may cause harm to known Aboriginal Objects or Places (as defined by the National Parks and Wildlife Act 1974) will require an Aboriginal Heritage Impact Permit (AHIP) approval prior to commencement of that activity.

- iv. Has Council received advice from Heritage NSW regarding archaeological values on the site?**

Response:

Not aware of such advice but refer to above.

v. Has any Heritage Impact Statement been prepared specifically addressing industrial rezoning impacts?

Response:

No

vi. Will Council make all cultural heritage assessments publicly available prior to any rezoning decision?

Response:

All relevant studies would be publicly available as part of any potential reclassification/rezoning process as governed under the Environmental Planning and Assessment Act 1979. (EP&A)

vii. Has Council considered the reputational, legal and compensation risks if heritage artefacts are damaged after rezoning?

Response:

The rezoning and reclassification of land in New South Wales (NSW) is a formal, statutory process governed by the *Environmental Planning and Assessment Act 1979* (EP&A Act) and the *Local Government Act 1993* (LG Act).

3. Public Interest and Conflict Issues

i. Has any Councillor declared a conflict of interest, pecuniary or non-pecuniary, in relation to Rossmore Grange?

Response:

Not aware

ii. Has any Councillor met with any developers, lobbyists, or land interest groups regarding this rezoning proposal?

Response:

Not aware

iii. Will Council disclose all meetings held between Councillors and external parties concerning this site?

Response:

Whatever the requirements are for disclosure under Council's policies and relevant Acts Council will adhere to.

iv. What is the projected financial benefit to Council from rezoning, and has this been independently verified?

Response:

No financial assessment has been undertaken.

v. Has Council undertaken a cost benefit analysis comparing conservation versus industrial rezoning?

Response:

No.

ATTACHMENTS

Nil

QWN 12

Question with Notice - Cllr Ristevski - Food Vendor at Stante Reserve, Middleton Grange

Strategic Objective	Visionary, Leading, Responsible Demonstrate a high standard of transparency and accountability through a comprehensive governance framework.
File Ref	063309.2026

QUESTION WITH NOTICE

Council currently leases a site to a food vendor at Stante Reserve, Middleton Grange.

Please address the following;

1. Confirm if there is a current lease in place?
2. If not, what is the arrangement for utilisation of the space?
3. Advise the term of the current lease/arrangement, and detail any opportunities for extension?
4. Is the current leasing fee consistent with market approach?

Response (provided by the Office of the CEO)

Council identified Stante Reserve as a suitable location to trial site-based mobile food vending as a pilot initiative to assess the viability of food-truck style services as a means of activating Council parks and open spaces. This approach aligns with Council’s Mobile Food Vending Vehicles Policy, adopted on 14 May 2024.

An interim licence agreement was entered into with the current operator, which expired in December 2025 and is continuing on a month-by-month basis while Council undertakes a competitive process for this site and other locations across the LGA. The operator currently pays fees in accordance with Council’s gazetted Fees and Charges Schedule.

An Expression of Interest (EOI) process for nominated mobile food vending sites will commence on Monday, 16 March 2026, and remain open for four weeks.

Submissions will be assessed on a value-for-money basis, including proposed rental, activation outcomes and service quality, to ensure benefits for both Council and the community.

ATTACHMENTS

Nil

QWN 13	Question with Notice - Cllr Ristevski - Most Blessed Nights Social Media
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Strategic Objective	Visionary, Leading, Responsible Ensure Council is accountable and financially sustainable through the strategic management of assets and resources
File Ref	063529.2026

QUESTION WITH NOTICE

Recently on social media platforms including Facebook, ‘Sydney Food Boy’ promoted Council’s major event Most Blessed Nights.

Please address the following:

1. If Sydney Food Boy was engaged and paid by Council for social media promotional services?
2. Detail any costs for engaging social media influencers for this event?

Responses (provided by Community and Lifestyle)

If Sydney Food Boy was engaged and paid by Council for social media promotional services?

As part of Council’s marketing strategies, influencer engagement provides a cost-effective and efficient way to extend the reach of event and service promotion. This approach is widely adopted across industries and is a well-established practice among councils delivering large-scale events.

Sydney Food Boy provides an influencer-marketing service, and was quoted among other influencers, compared for their reach, engaged and paid by Council to market Most Blessed Nights 2026.

Among other marketing initiatives influencers including Sydney Food Boy have been engaged by council across our events in our Experience the World series, 12 Days of Christmas series and at Liverpool Powerhouse. Generally, for events running across multiple days influencer-marketing is used as it generates proven increase in social media traction.

Detail any costs for engaging social media influencers for this event?

Despite its long production period, Most Blessed Nights marketing allowance is conservative. To ensure Council works responsibly within our operational budgets, social media influencers provide a significant impact in enhancing the reach of our posts, engagement with Councils' social media accounts and increasing profile of Council events in a cost-effective manner.

Influencers are typically engaged in consideration to their reach vs cost, audience demographic suitability (age/cultural demographic, family focus, locality such as Western Sydney), promotional precedent (e.g. food influencer, lifestyle influencer)

Date	Influencer	Reach/Engagement	Cost
Weekend 1 – Saturday	Sydney Food Boy	201k followers 189,350 views 3.4k likes 4.5k shares	\$2000
Weekend 1 – Saturday	Dining in Sydney	32.5k followers	\$950
Weekend 2 – Saturday	Halal Food Sydney	135k followers	\$1000
Weekend 3 – Saturday	Tika Andhini	89.5k followers	\$800
Weekend 4 – Saturday	Dining in Sydney	32.5k followers	\$950

ATTACHMENTS

Nil

QWN 14	Question with Notice - Cllr Ristevski - Illegal Prayer Hall
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Strategic Objective	Visionary, Leading, Responsible Demonstrate a high standard of transparency and accountability through a comprehensive governance framework.
File Ref	064793.2026

QUESTION WITH NOTICE

The Daily Telegraph has recently reported an illegal Islamic Prayer Hall operating without Council approval in Leppington.

Please advise

1. How long the Al-Tawhid Centre in Leppington has been operating?
2. Does the Al-Tawhid Centre have relevant Council approvals to operate as a prayer hall?
3. Was Council aware, or received feedback from community that this prayer hall was in operation?
4. What steps and action has been taken to prosecute and close this illegal prayer hall?
5. Is Council aware of any other illegal prayers halls in Liverpool LGA?

Responses (provided by Planning and Design)

1. How long the Al-Tawhid Centre in Leppington has been operating?

It is not known how long the centre has been operating.

Council first became aware of an alleged unauthorised use following receipt of a Councillor enquiry on 29 January 2026 regarding the matter.

2. Does the Al-Tawhid Centre have relevant Council approvals to operate as a prayer hall?

A search of Council's records indicates that no development approval has been granted for the use of the premises as a place of public worship.

It should be noted that the use is permissible with development consent under the current zoning.

3. Was Council aware, or received feedback from community that this prayer hall was in operation?

Council had not previously received any complaints or notifications regarding the use of the premises prior to receipt of the Councillor enquiry.

4. What steps and action has been taken to prosecute and close this illegal prayer hall?

Council has taken the following steps in relation to the premises:

- Investigation and inspection of the premises,
- Issuing a Notice to Provide Information under the Environmental Planning and Assessment Act 1979, and
- Issuing a Notice of Proposed Order.

Council gave until 20 March 2026 for the occupier to provide feedback on the Notice of Proposed Order.

Council will decide whether enforcement action is warranted and, if so, the action to be taken, having regard to:

- the submission received from the occupier and other relevant evidence, and
- Council's Compliance and Enforcement Policy and relevant legislation.

5. Is Council aware of any other illegal prayers halls in Liverpool LGA?

Council is aware of other allegations of unauthorised places of public worship within the Liverpool LGA. These matters have come to Council's attention through customer requests or Councillor enquiries and are being investigated and addressed in accordance with Council's Compliance and Enforcement Policy and relevant legislation.

ATTACHMENTS

Nil

QWN 15

Question with Notice - Mayor Mannoun - Grass near Austral Public School

Strategic Objective	Visionary, Leading, Responsible Place customer satisfaction, innovation and best practice at the centre of all operations
File Ref	065203.2026

QUESTION WITH NOTICE

The photo attached is of grass being cut near Austral Public School on the 26th of February.

Please address the following:

1. Why was the grass left on the footpath like shown on the images?
2. Do other councils in Sydney Metro leave grass like that covering the footpath?
3. Prior to this cut, when was the last time the grass was cut?
4. What can the Governing Body do to improve the quality of the grass cutting in Austral and the rest of the LGA?

Responses (provided by Operations Directorate)

1. Council advises that a tractor had attended the site to slash the grass, however the rest of the crew did not reach the site to complete the detailing before the end of the day. The site was attended to again the following day.
2. Council cannot advise on other council's practices or resourcing levels.
3. Prior to this cut, it was last serviced in the last week of December 2025.
4. The Governing Body could support OpEx and CapEx budget requests to add more resources.

ATTACHMENTS

1. Photo



QWN 16

**Question with Notice - Cllr Ristevski - 2026
Western Sydney Business Events Forum**

Strategic Objective	Visionary, Leading, Responsible Demonstrate a high standard of transparency and accountability through a comprehensive governance framework.
File Ref	066657.2026

QUESTION WITH NOTICE

Please address the following:

1. Did we contribute funding to the 2026 Western Sydney Business Events Forum held on 19 February 2026 and if so, how much?

Response (provided by the Office of the CEO)

Council did not contribute any funding in the form of sponsorship to the 2026 Western Sydney Business Events Forum held on 19 February 2026. Council officers who attended the forum were required to purchase tickets to attend the event. There were also council officers in attendance from several other councils, including Parramatta and Camden.

Participation in the event provided Council with a valuable opportunity to promote the upcoming public exhibition of the Visitor Economy Strategy and the Liverpool CBD Special Entertainment Precinct and to engage with key stakeholders from across the Western Sydney business and events sector. It also contributed to the professional development of the council officers in attendance.

ATTACHMENTS

Nil

QWN 17

**Question with Notice - Cllr Ristevski - Grant
Funding and Donations**

Strategic Objective	Visionary, Leading, Responsible Demonstrate a high standard of transparency and accountability through a comprehensive governance framework.
File Ref	067867.2026

QUESTION WITH NOTICE

Liverpool residents expect transparency, proper due diligence, and responsible stewardship of public money.

These questions arise because Council funding was allocated without councillors being provided basic governance information about the recipient organisation.

Please address the following:

1. At the recent Council meeting, the Australian Peace Association was approved for Council funding, Council officers were requested to provide the names of the directors or office holders of this organisation. Why did Council refuse to provide this information the elected body councillors before voting on the allocation of ratepayer funds?
2. Who are the directors/office holders of the Australian Peace Organisation?
3. At the same meeting, I requested that financial statements of the Australian Peace Association be provided so that due diligence could be conducted prior to voting. Why were these financial statements not provided to councillors, and does Council currently possess any verified financial information relating to this organisation? Please provide a copy
4. What due diligence or probity checks were undertaken by Council prior to recommending public funds to this organisation?
5. Did Council conduct any assessment of the governance structure, office holders, or financial accountability mechanisms of the Australian Peace Association prior to recommending public fund to this organisation?
6. It has been widely reported that the Australian peace Association hosted a vigil for Ayatollah Khamenei in a Council-owned facility. Was the donation recently approved by Council used directly or indirectly to support or facilitate this event?

7. What Council community facilities have been booked, hired, or used by the Australian Peace Association over the past five years?
8. How many events has this organisation held in ratepayer-funded community facilities, and what were the stated purposes of those events?
9. What fees were charged to this organisation for those bookings and were any discounts, subsidies, or fee waivers provided?
10. Has Council reviewed the Australian Peace Association activities to ensure that the use stated for hiring is what is taken place onsite?
11. Please table of any donations, grants, subsidies, or other financial assistance that Council has provided to the Australian Peace Association in the last 5 years?
12. Please table any events/engagements hosted by the Australian Peace Association the Mayor has attended in this term?
13. Given public concern and media reports regarding events hosted by this organisation, has Council conducted a review of permitting events linked to this organisation in Council-owned facilities?
14. Given that there have been public calls for ASIO and other authorities to examine activities connected with certain events hosted in community facilities, what steps has Council taken to ensure that Council resources are not being used to support or facilitate activities that may damage the reputation of the City of Liverpool?
15. Is it appropriate that the elected body is required to resolve on funding allocation, while being denied basic governance information such as directors, financial statements, and probity checks?
16. What steps will Council take to ensure that no further public funds are allocated to external organisations unless full transparency and due diligence requirements are satisfied?

Response (provided by Community and Lifestyle)

- 1. At the recent Council meeting, the Australian Peace Association was approved for Council funding, Council officers were requested to provide the names of the directors or office holders of this organisation. Why did Council refuse to provide this information the elected body councillors before voting on the allocation of ratepayer funds?**

Council amended the requirement for supporting documentation to be included in the attachments for Community Grants, Donations and Sponsorships at its Governance meeting held 18 February 2025. At that meeting the Governance Committee resolved:

Supports the discontinuation of the Council resolution from 20 November 2024, which required that a copy of the grant application be provided as an addendum to future grant reports.

Council Officers have reviewed the Grant submissions and note that disclosure of Directors or Office Bearers was not provided to Council for any application.

- 2. Who are the directors/office holders of the Australian Peace Organisation?**

The following office holder information is provided to Council as part of the funding agreement:

- Program Lead & Officer Bearer, Australian Peace Association – Ali Al-Haj
- Secretary, Australian Peace Association – Hassan Lami

- 3. At the same meeting, I requested that financial statements of the Australian Peace Association be provided so that due diligence could be conducted prior to voting. Why were these financial statements not provided to councillors, and does Council currently possess any verified financial information relating to this organisation? Please provide a copy.**

Australian Peace Association are a small not-for-profit Community Group and have not had the need to have their financial accounts audited. The organisation provided a copy of their bank statement that was assessed by Council in adjudicating eligibility. The financial statement provided indicates low levels of financial turn over consistent to community organisations of similar type.

4. What due diligence or probity checks were undertaken by Council prior to recommending public funds to this organisation?

As part of the grant assessment process (consistent to all submissions), the Grants Officer along with two other Council officers assess the proposed program in line with the Grants Donations & Sponsorship Policy. The evaluation criteria must ensure that:

- The organisation is registered with ABN/ ACNC
- The organisation holds current public liability certificate
- The organisation provides audited financial statements. (in this case a current bank statement was provided).
- The organisation does not have any outstanding debt to Council.

The Australian Peace Association met the eligibility criteria and exhibited a range of community outcomes that target minority residents, particularly young men engaged in anti-social behaviour such a gambling addiction as noted in the February council report.

5. Did Council conduct any assessment of the governance structure, office holders, or financial accountability mechanisms of the Australian Peace Association prior to recommending public fund to this organisation?

Yes. All applications through Councils Community Grants programs are required to disclose the applicant's organisational structure, that includes disclosure of Office bearers.

Applicants are then validated either through the Australian Charities and Securities Commission (ACNC) website, or through the Australian Securities and Investment Commission Website.

6. It has been widely reported that the Australian Peace Association hosted a vigil for Ayatollah Khamenei in a Council-owned facility. Was the donation recently approved by Council used directly or indirectly to support or facilitate this event?

The funding was for a program that provides education and support to people experiencing gambling and other addictions.

7. What Council community facilities have been booked, hired, or used by the Australian Peace Association over the past five years?

Australian Peace Association have held a licence for the use of Frank Oliveri Community Centre since 2023. They conduct regular timetabled activities. The group hosted an additional event for members at Homestead Park in 2019.

8. How many events has this organisation held in ratepayer-funded community facilities, and what were the stated purposes of those events?

Australian Peace Association hold activities in Frank Oliveri Community Centre. The applications indicates the use of the venue for:

- English and Maths tutoring (1-on-1 needs-based classes)
- Youth group programs addressing anti-social behaviour
- Religious events and ceremonies

9. What fees were charged to this organisation for those bookings and were any discounts, subsidies, or fee waivers provided?

Australian Peace Association pay an annual amount of \$718 per month plus all outgoings. A Fee Reduction application was approved in 2022 to the value of 50% - the estimated revenue reduction per annum is \$8,616.

The applied fees align to council's standard fees and chargers.

A commercial valuation is being undertaken on several Council community facilities including Frank Oliveri to assess potential rental value prior to seeking expressions of interest for use of the venue. The EOI will be in market at the time the report is tabled.

10. Has Council reviewed the Australian Peace Association activities to ensure that the use stated for hiring is what is taken place onsite?

Yes. Council's Manager Community Recreation undertook a site visit on 2 August 2024. There were no activities identified that were inconsistent with the license agreement.

11. Please table of any donations, grants, subsidies, or other financial assistance that Council has provided to the Australian Peace Association in the last 5 years?

There has been no other financial assistance or donations provided to Australian Peace Association other those items already disclosed.

12. Please table any events/engagements hosted by the Australian Peace Association the Mayor has attended in this term?

The Mayor is commonly invited to attend various events held by hirers of community centres, as well as not for profit entities delivering services to the Liverpool Community.

- 13. Given public concern and media reports regarding events hosted by this organisation, has Council conducted a review of permitting events linked to this organisation in Council-owned facilities?**

Council conducted a review of the organisations promoted activities for compliance against permissible use in the current license terms. No discrepancies were identified. Council more broadly has been undertaking a review on the permissible use of Community Facilities for use as 'Place of Workshop' This review is expected to be completed prior to the end of March.

- 14. Given that there have been public calls for ASIO and other authorities to examine activities connected with certain events hosted in community facilities, what steps has Council taken to ensure that Council resources are not being used to support or facilitate activities that may damage the reputation of the City of Liverpool?**

As above.

- 15. Is it appropriate that the elected body is required to resolve on funding allocation, while being denied basic governance information such as directors, financial statements, and probity checks?**

The information provided is consistent with the specifications in Councils relevant Grants, Donations and Community Sponsorship Policy. It should be noted that all applications are reviewed and vetted by Council Officers before a recommendation is made for Council.

- 16. What steps will Council take to ensure that no further public funds are allocated to external organisations unless full transparency and due diligence requirements are satisfied?**

Council Officers review and vet applications for funding that do not meet the specified criteria. Organisations that submit incomplete applications or who do not meet the eligibility criteria are not recommended for funding by Council Officers. A conflict of interest declaration will be included in the funding application obliging applicants to disclose any relationship with elected officials. Mayor and councillors are obliged to also disclose conflicts of interests when adjudicating on the recommendations in the Grant report.

ATTACHMENTS

Nil

QWN 18

**Question with Notice - Deputy Mayor Harle -
Traffic Related Items**

Strategic Objective	Evolving, Prosperous, Innovative Continue to invest in improving and maintaining Liverpool's road networks and infrastructure
File Ref	073144.2026

QUESTION WITH NOTICE

1. Can Council please provide an update for the following traffic related items.
 - a. No left turn into Maryvale Avenue during morning and evening peak hour traffic.
 - b. Lismore Street traffic study progress.
 - c. The impact of recent changes to the Traffic Committee functions, and how those changes affect the proposed Zebra crossing at the Cartwright Public School in Willane Drive and similar proposals previously rejected by Transport for NSW.

2. Agenda Item 8 passed by the LTC at its meeting on the 15 March 2023. It was resolved that Council would instal four (4) permanent speed humps across sections of Leacocks Lane Casula in front of House Nos. 113/115 and in front of Glen Regent Reserve and edge line-marking as shown in Attachments 8.1 and 8.2 would also be installed. As this matter was unactioned it was followed up by the Macquarie Fields electorate office, and Council advised that the speed humps would be installed in 2025. This has not happened. What is the new timeline for this work to be completed?

3. Item GB 2 from 20 September 2023 – traffic speeding concern in Mackellar Street, Casula – it was resolved that Council would monitor the street and if required carry out additional speed classification close to House No. 27 Mackellar Street with the findings to be presented at a future meeting, and if warranted traffic calming to be installed. What is the result of the traffic monitoring, and what recommendations have followed?

4. Item GB 3 from 20 September 2023 - request for traffic management improvements to the northern intersection of the Hume Highway and Leacocks Lane at Casula. It was resolved to accept the recommendation as shown in the meeting papers, viz Council will carry out traffic counts and assess performance of the Leacocks Lane approach to the intersection at peak periods, and the results will be passed to TfNSW to consider lane marking as discussed. What is the result of the traffic count, and what, if any, remedial action has been recommended?

5. Item GB 1 from 20 March 2024 – this is a partial repeating of the above GB Item 3 from 20 September 2023 but is more extensive. This issue is very important to ratepayers, and it was raised for a second time due to continuing unresolved concerns about Leacocks Lane traffic conditions and a spate of crashes. The Committee resolved that TfNSW would be requested to review the layout and operation of the Hume Highway and Leacocks Lane intersection to identify whether dedicated right turn lane line marking from Leacocks Lane can be installed. In addition, Council was to investigate additional traffic management solutions to reduce speed along the untreated road sections of Leacocks Lane between Mackellar Street and Roberts Roads and between Tennant Street and Kendall Drive. What studies have been undertaken thus far? What mitigation measures been considered?

6. Can the resolutions of the LTC be tabulated and presented as a report, at least quarterly, to the Governance Committee?

Responses will be included in the 29 April 2026 Council Meeting agenda

ATTACHMENTS

Nil

QWN 19

**Question with Notice - Cllr Ristevski - Media
Comments Regarding Iranian Ayatollah Memorial**

Strategic Objective	Visionary, Leading, Responsible Demonstrate a high standard of transparency and accountability through a comprehensive governance framework.
File Ref	074181.2026

QUESTION WITH NOTICE

Liverpool is one of the most globally connected cities in Australia. Our reputation matters.

Recent national media reports have highlighted public statements regarding a proposed memorial event connected to Iranian Supreme Leader Ayatollah Ali Khamenei.

These statements were widely reported in the national media and distributed internationally through digital media channels.

Can Council advise:

1. What was the position of Council regarding this media matter?
2. Where the comments made by the Mayor the position of Council or someone else?
3. Was the Mayor briefed or provided advice on the Council position prior to conducting interviews?
4. Was the Mayor required to clarify the position of Council in these media interviews, or who the views represented?

Response (provided by Community & Lifestyle)

1. What was the position of Council regarding this media matter?

Council did not express a position on the media matter.

The Frank Oliveri Community Centre is occupied by the Australian Peace Association. In their hire application, the Australian Peace Association stated that its intended use of the facility including:

- a. English and Maths tutoring (1-on-1 needs-based classes).

- b. Religious events and ceremonies.
- c. Youth group programs addressing anti-social behaviour.

Council is not aware of any breach of the hire agreement. Council is conducting a general review of the Development Consents (DA) applying to its Community Facilities to check that the uses are authorised.

2. *Were the comments made by the Mayor the position of Council or someone else?*

Council did not issue any statements about this matter.

3. *Was the Mayor briefed or provided advice on the Council position prior to conducting interviews?*

The Mayor was advised about the Council position as per the answer to question 1.

4. *Was the Mayor required to clarify the position of Council in these media interviews, or who the views represented?*

Council did not issue any statements about this matter.

ATTACHMENTS

Nil